

# ANNOTATED MINUTES

Tuesday, November 4, 2003 - 9:30 AM  
Multnomah Building, First Floor Commissioners Boardroom 100  
— 501 SE Hawthorne Boulevard, Portland

## BOARD BRIEFINGS

*Chair Diane Linn convened the meeting at 9:31 a.m., with Vice-Chair Maria Rojo de Steffey and Commissioners Lisa Naito, Serena Cruz and Lonnie Roberts present.*

- B-1 Briefing on the Current Regional Efforts Underway Concerning Emergency Management and Homeland Security. Presented by Tom Simpson.

***TOM SIMPSON PRESENTATION AND RESPONSE TO BOARD QUESTIONS AND COMMENTS ON ISSUES INCLUDING FEMA TRAINING, JURISDICTIONAL COMMAND AND LEARNING FROM ACTUAL EVENTS.***

- B-2 Briefing and Board Discussion on Briefing Regarding Multnomah County Personal Income Tax Spending Resolution and Administrative Rule for Schools Located Outside of the County. Presented by Karyne Dargan, Dave Boyer and Kathy Turner.

***CHAIR DIANE LINN, DAVE BOYER, KATHY TURNER, RHYS SCHOLES, MELISSA CHERNAIK AND OTTO SCHELL PRESENTATIONS AND RESPONSE TO BOARD QUESTIONS AND DISCUSSION ON ISSUES INCLUDING SCHOOL DISTRICT BOUNDARIES WITHIN MULTNOMAH COUNTY; SCAPPOOSE SCHOOL DISTRICT'S SCHOOL IN MULTNOMAH COUNTY'S SAUVIE ISLAND; RATIONALE OF REFUND TO PROTECT AGAINST DOUBLE TAXATION; FOUNDATION VERSUS INTERGOVERNMENTAL AGREEMENT; MEASURES 28 AND 30; DRAFT SPENDING RESOLUTION OPTIONS; REAFFIRMING ORIGINAL BOARD REFUND POLICY IF STATE RESTORES FUNDING; YES ON 30 CAMPAIGN***

**CONCEPT; COUNTY OPTIONS IF STATE RESTORES FUNDING; PUTTING STATEMENT IN VOTER'S PAMPHLET; FLAT RATE; SURCHARGE; PROGRESSIVE TAX; CREATING FAIR AND BALANCED FORMULA; REQUEST FOR BOARD SUPPORT OF A CLARIFYING MEASURE OR POSSIBLE REFERENDUM ON THE BALLOT. COUNTY ATTORNEY AGNES SOWLE PRESENTATION ON BALLOT MEASURE PUBLIC HEARING AND RESOLUTION AND VOTER'S PAMPHLET TIMELINES AND COSTS.**

*There being no further business, the meeting was adjourned at 10:39 a.m.*

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Thursday, November 6, 2003 - 9:30 AM  
Multnomah Building, First Floor Commissioners Boardroom 100  
501 SE Hawthorne Boulevard, Portland

## **REGULAR MEETING**

*Chair Diane Linn convened the meeting at 9:32 a.m., with Vice-Chair Maria Rojo de Steffey and Commissioners Lisa Naito, Serena Cruz and Lonnie Roberts present.*

### **CONSENT CALENDAR**

**UPON MOTION OF COMMISSIONER ROJO, SECONDED BY COMMISSIONER ROBERTS, THE CONSENT CALENDAR (ITEMS C-1 THROUGH C-5) WAS UNANIMOUSLY APPROVED.**

### **NON-DEPARTMENTAL**

C-1 Appointments of Mildred Moore and Geneva Perez to the Multnomah County COMMUNITY HEALTH COUNCIL

### **DEPARTMENT OF COUNTY HUMAN SERVICES**

C-2 ORDER Authorizing Designees of the Mental Health Program Director to Direct a Peace Officer to Take an Allegedly Mentally Ill Person into Custody

**ORDER 03-152.**

**PUBLIC CONTRACT REVIEW BOARD**

- C-3 ORDER Approving Exemption from Formal Competitive Bidding the Contract with Pacific Integrated Handling for the Purchase of a Replacement White Garment Conveyer System

**ORDER 03-153.**

**DEPARTMENT OF COMMUNITY JUSTICE**

- C-4 Budget Modification 04\_DCJ\_BCC\_07 Adding \$59,943 in Portland Community College Grant Revenue to the Department of Community Justice Federal/State Budget

**COMMISSION ON CHILDREN, FAMILIES AND COMMUNITY**

- C-5 Amendment 1 to Government Revenue Contract (190 Agreement) 0410478 with the Oregon Commission on Children and Families

**REGULAR AGENDA**  
**PUBLIC COMMENT**

Opportunity for Public Comment on non-agenda matters. Testimony is limited to three minutes per person. Fill out a speaker form available in the Boardroom and turn it into the Board Clerk.

***NO ONE WISHED TO COMMENT.***

- R-2 Strategic Investment Program Audit: Policy Update Needed. Presented by Suzanne Flynn and Mark Ulanowicz.

***SUZANNE FLYNN WITH MARK ULANOWICZ PRESENTATION. DUKE SHEPARD COMMENTS ON AUDIT AND RESPONSE TO QUESTION OF COMMISSIONER CRUZ, ADVISING HE WILL BRING THE NEW POLICY TO THE BOARD FOR FORMAL ADOPTION. COMMISSIONER CRUZ EXPRESSED APPRECIATION FOR THE AWARD WINNING WORK OF THE AUDITORS. MS. FLYNN CLARIFIED THAT THE AUDIT RECOMMENDED POLICY UPDATES IN TWO AREAS; SPENDING***

**AND PURPOSE OF PROGRAM AND WHAT COUNTY INTENDS TO DO WITH IT. CHAIR LINN ACKNOWLEDGED SAME.**

- R-3 RESOLUTION Establishing Multnomah County Temporary Personal Income Tax (ITAX) Spending Policy for County Schools, Human Services, Public Safety

**COMMISSIONER CRUZ MOVED AND COMMISSIONER ROJO SECONDED, APPROVAL OF R-3. DAVE BOYER EXPLANATION AND RESPONSE TO BOARD QUESTIONS, ADVISING THE MONEY WILL NOT BE SHIFTED AND STAFF WILL COME BACK TO THE BOARD FOR ANY ADMINISTRATIVE MATTERS AND/OR REQUESTS FOR CHANGES. RESOLUTION 03-154 UNANIMOUSLY ADOPTED.**

- R-4 RESOLUTION Adopting Administrative Rules to Implement Personal Income Tax [Addition of Section 11-633 – Refunds for Residents in Out of County School Districts]

**COMMISSIONER CRUZ MOVED AND COMMISSIONER NAITO SECONDED, APPROVAL OF R-4 FOR PURPOSES OF DISCUSSION. DAVE BOYER EXPLANATION OF REFUNDS FOR COUNTY RESIDENTS IN OUT OF COUNTY SCHOOL DISTRICTS WITH THE EXCEPTION OF SCAPPOOSE SCHOOL DISTRICT'S SAUVIE ISLAND SCHOOL. IN RESPONSE TO QUESTIONS OF THE BOARD, MR. BOYER DISCUSSED LOCAL OPTION TAXES; EFFORTS TO MAKE SURE TAXES ARE FAIR AND FOLKS ARE NOT DOUBLE TAXED; AND CLARIFIED THAT JUST THE SCHOOLS PORTION OF TAXES WILL BE REFUNDED, NOT THE PORTION FOR HUMAN SERVICES AND PUBLIC SAFETY SERVICES PROVIDED BY MULTNOMAH COUNTY. COMMISSIONER CRUZ ADVISED SHE FEELS THAT THE PROPOSED TAXPAYER REFUND SOLUTION IS NOT CLEAN AND CLEAR ENOUGH FOR HER TO SUPPORT; THAT SHE FEELS THE FAIREST WAY TO HANDLE IT WOULD BE TO**

**JUST GIVE MONEY TO THE BEAVERTON, HILLSBORO, LAKE OSWEGO AND SCAPPOOSE SCHOOL DISTRICTS. COMMISSIONER CRUZ ADVISED SHE WILL BE VOTING NO. JULIE CLEVELAND TESTIMONY IN SUPPORT OF THE POSITION OF COMMISSIONER CRUZ. RESOLUTION 03-156 ADOPTED, WITH COMMISSIONERS VOTING AYE, AND COMMISSIONER VOTING NO.**

R-5 PUBLIC HEARING and Consideration of Budget Modification OSCP 04 to Appropriate \$35,000 General Fund Contingency to Provide Bridge Funding through July 1, 2004 for Kelly Community House. Presented by Commissioner Lisa Naito, Chris Bekemeier, Khadim Chishti, John Horn and Invited Others. 45 MINUTES REQUESTED.

**COMMISSIONER NAITO MOVED AND COMMISSIONER ROJO SECONDED, APPROVAL OF BUDGET MODIFICATION OSCP 04 IN THE AMENDED AMOUNT OF \$4,500.00 GENERAL FUND CONTINGENCY APPROPRIATION. KHADIM CHISHTI OF LUTHERAN COMMUNITY SERVICES;, JOHN HORN OF KELLY COMMUNITY SCHOOL; CASSANDRA GARRISON OF OREGON FOODBANK; AND LAURA KNECHTGES OF KELLY COMMUNITY HOUSE PRESENTATIONS IN SUPPORT OF FUNDING FOR THE PROGRAMS AND SERVICES. KRISTA HAMILTON AND SELENA ROSS TESTIMONY IN SUPPORT OF FUNDING FOR KELLY COMMUNITY HOUSE PROGRAMS AND SERVICES. COMMISSIONER ROJO ADVISED SHE IS HAPPY TO SUPPORT THIS ONE MONTH REPRIEVE IN ORDER TO ALLOW KELLEY COMMUNITY HOUSE TO SEEK OTHER FUNDING AVENUES. COMMISSIONER ROJO ADVISED THAT THE ONLY ORGANIZATION SERVING HOMELESS YOUTH, THE OUTSIDE INN PROGRAM IS IN FUNDING JEOPARDY TOO. COMMISSIONER CRUZ ADVISED SHE SUPPORTS THE AMENDED BUDGET MODIFICATION AMOUNT TO ALLOW KELLEY COMMUNITY HOUSE TO CONTINUE UNTIL THE BOARD LOOKS AT THE SCHOOL-AGED POLICY**

**FRAMEWORK AND CUT IMPLICATIONS. COMMISSIONER CRUZ, CHAIR LINN AND COMMISSIONER NAITO EXPRESSED APPRECIATION FOR ALL THE FOLKS HERE TODAY. BUDGET MODIFICATION UNANIMOUSLY APPROVED, AS AMENDED.**

**DEPARTMENT OF BUSINESS AND COMMUNITY SERVICES**

R-6 First Reading and Possible Adoption of an ORDINANCE Amending County Land Use Code, Plans and Maps to Adopt Portland's Recent Land Use Code, Plan and Map Revisions in Compliance with Metro's Functional Plan and Declaring an Emergency

**ORDINANCE READ BY TITLE ONLY. COPIES AVAILABLE. COMMISSIONER CRUZ MOVED AND COMMISSIONER ROJO SECONDED, APPROVAL OF FIRST READING AND ADOPTION. GARY CLIFFORD EXPLANATION. NO ONE WISHED TO TESTIFY. ORDINANCE 1019 UNANIMOUSLY ADOPTED.**

**COMMISSION ON CHILDREN, FAMILIES AND COMMUNITY**

R-7 RESOLUTION Adopting the Poverty Elimination Framework: Findings and Policy Recommendations. Presented by Wendy Lebow, Mary Li, Marilyn Miller and Diane Cohen-Alpert.

**COMMISSIONER CRUZ MOVED AND COMMISSIONER ROJO SECONDED, APPROVAL OF R-7. COMMISSIONER CRUZ AND CHAIR LINN GREETED GRESHAM POLICE CHIEF CARLA PILUSO, NEW CHAIR OF THE COMMISSION ON CHILDREN, FAMILIES AND COMMUNITY. WENDY LEBOW, DIANE COHEN-ALPERT, MARILYN MILLER AND MARY LI PRESENTATIONS AND COMMENTS IN SUPPORT. COMMISSIONERS ROBERTS AND NAITO COMMENTS IN SUPPORT. BETH KAYE AND JEAN DEMASTER TESTIMONY IN SUPPORT. CHAIR LINN AND COMMISSIONER CRUZ COMMENTS IN SUPPORT. RESOLUTION 03-157 UNANIMOUSLY ADOPTED.**

*The meeting was recessed at 11:13 a.m. and reconvened at 11:20 a.m.*

**NON-DEPARTMENTAL**

R-1 PROCLAMATION in Observance of Veterans Day November 11, 2003, Honoring County Employees who are Veterans or Currently Serving in the Military

**COMMISSIONER CRUZ MOVED AND COMMISSIONER NAITO SECONDED, APPROVAL OF R-1. CHAIR LINN READ PROCLAMATION. COMMISSIONERS ROJO, CRUZ, NAITO AND ROBERTS, ANDY SMITH AND TIMSHEL TARBEL READ THE NAMES OF THE OVER 200 COUNTY EMPLOYEES WHO ARE VETERANS, CURRENTLY SERVING IN THE MILITARY, AND THOSE WHO HAVE BEEN CALLED FOR ACTIVE DUTY. PROCLAMATION 03-154 UNANIMOUSLY APPROVED. ATTENDEES INVITED TO SHARE CAKE AND BEVERAGES.**

*There being no further business, the meeting was adjourned at 11:42 a.m.*

BOARD CLERK FOR MULTNOMAH COUNTY, OREGON

***Deborah L. Bogstad***



Multnomah County Oregon

# Board of Commissioners & Agenda

connecting citizens with information and services

## BOARD OF COMMISSIONERS

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## NOVEMBER 4 & 6, 2003

## BOARD MEETINGS

### FASTLOOK AGENDA ITEMS OF INTEREST

Pg 2	9:30 a.m. Tuesday Emergency Management and Homeland Security Briefing
Pg 2	9:45 a.m. Tuesday County Personal Income Tax Briefing
Pg 3	9:30 a.m. Thursday Veterans' Day Recognition
Pg 3	10:15 a.m. Thursday County Temporary Personal Income Tax Spending Policy for County Schools, Human Services, Public Safety
Pg 3	10:45 a.m. Thursday Public Hearing on Bridge Funding for Kelly Community House
Pg 4	11:30 a.m. Thursday Ordinance Amending County Land Use Code, Plans and Maps to Adopt Portland Code, Plan and Maps in Compliance with Metro's Functional Plan
Pg 4	11:35 a.m. Thursday Resolution Adopting Poverty Elimination Framework Plan Document

Thursday meetings of the Multnomah County Board of Commissioners are cable-cast live and taped and may be seen by Cable subscribers in Multnomah County at the following times:

- Thursday, 9:30 AM, (LIVE) Channel 30
- Friday, 11:00 PM, Channel 30
- Saturday, 10:00 AM, Channel 30
- Sunday, 11:00 AM, Channel 30

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## **BOARD BRIEFINGS**

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- B-2 Briefing and Board Discussion on Briefing Regarding Multnomah County Personal Income Tax Spending Resolution and Administrative Rule for Schools Located Outside of the County. Presented by Karyne Dargan, Dave Boyer and Kathy Turner. 75 MINUTES REQUESTED.
- 

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## **REGULAR MEETING**

### **CONSENT CALENDAR - 9:30 AM** **NON-DEPARTMENTAL**

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### **DEPARTMENT OF COUNTY HUMAN SERVICES**

- C-2 ORDER Authorizing Designees of the Mental Health Program Director to Direct a Peace Officer to Take an Allegedly Mentally Ill Person into Custody

### **PUBLIC CONTRACT REVIEW BOARD**

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**COMMISSION ON CHILDREN, FAMILIES AND COMMUNITY - 11:35 AM**

R-7 RESOLUTION Adopting the Poverty Elimination Framework: Findings and Policy Recommendations. Presented by Wendy Lebow, Mary Li, Marilyn Miller and Diane Cohen-Alpert. 30 MINUTES REQUESTED.



health programs constitute the majority; remaining members are health care providers and representatives of the community. Members are appointed to 3-year terms by the County Chair from nominees selected by the current Council with approval of the Board of County Commissioners. Sonia Manhas of the County Health Department is the Community Health Council Manager.

**3. Explain the fiscal impact (current year and ongoing).**

No current year and/or ongoing fiscal impact.

**NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.**

**If a budget modification, explain:**

- ❖ **What revenue is being changed and why?**
- ❖ **What budgets are increased/decreased?**
- ❖ **What do the changes accomplish?**
- ❖ **Do any personnel actions result from this budget modification? Explain.**
- ❖ **Is the revenue one-time-only in nature?**
- ❖ **If a grant, what period does the grant cover?**
- ❖ **When the grant expires, what are funding plans?**

**NOTE: Attach Bud Mod spreadsheet (FORM FROM BUDGET)**

**If a contingency request, explain:**

- ❖ **Why was the expenditure not included in the annual budget process?**
- ❖ **What efforts have been made to identify funds from other sources within the Department/Agency to cover this expenditure?**
- ❖ **Why are no other department/agency fund sources available?**
- ❖ **Describe any new revenue this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account.**
- ❖ **Has this request been made before? When? What was the outcome?**

**If grant application/notice of intent, explain:**

- ❖ **Who is the granting agency?**
- ❖ **Specify grant requirements and goals.**
- ❖ **Explain grant funding detail – is this a one time only or long term commitment?**
- ❖ **What are the estimated filing timelines?**
- ❖ **If a grant, what period does the grant cover?**
- ❖ **When the grant expires, what are funding plans?**
- ❖ **How will the county indirect and departmental overhead costs be covered?**

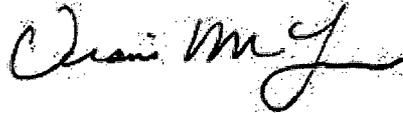
**4. Explain any legal and/or policy issues involved.**

No legal and/or policy issues involved.

**5. Explain any citizen and/or other government participation that has or will take place.**

N/A

**Required Signatures:**



**Department/Agency Director:** \_\_\_\_\_

**Date:** 10/21/03

**Budget Analyst**

**By:** \_\_\_\_\_

**Date:**

**Dept/Countywide HR**

**By:** \_\_\_\_\_

**Date:**



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- ❖ **When the grant expires, what are funding plans?**
- ❖ **How will the county indirect and departmental overhead costs be covered?**

**4. Explain any legal and/or policy issues involved.**

In accordance with ORS 426.215.

**5. Explain any citizen and/or other government participation that has or will take place.**

None.

**Required Signatures:**

Department/Agency Director:           *Patricia K. Pate*           Date: 10/09/03

Budget Analyst

By: \_\_\_\_\_

Date:

Dept/Countywide HR

By: \_\_\_\_\_

Date:

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

ORDER NO. \_\_\_\_\_

Authorizing Designees of the Mental Health Program Director to Direct a Peace Officer to Take an Allegedly Mentally Ill Person into Custody

**The Multnomah County Board of Commissioners Finds:**

- a) If authorized by a county governing body, a designee of a mental health program director may direct a peace officer to take into custody a person whom the designee has probable cause to believe is dangerous to self or others and whom the designee has probable cause to believe is in need of immediate care, custody, and treatment of mental illness.
- b) There is a current need for specified designees of the Multnomah County Mental Health Program Director to have the authority to direct a peace officer to take an allegedly mentally ill person into custody.
- c) All the designees listed below have been specifically recommended by the Mental Health Program Director and meet the standards established by the Mental Health Division.

**The Multnomah County Board of Commissioners Orders:**

1. The individuals listed below are authorized as designees of the Mental Health Program Director for Multnomah County to direct any peace officer to take into custody a person whom the designee has probable cause to believe is dangerous to self or others and whom the designee has probable cause to believe is in need of immediate care, custody or treatment for mental illness.
2. Added to the list of designees are:

Heather Wilson  
Elizabeth Gerritsen  
Kathryn Nunley  
Shannon Varner

ADOPTED this 6th day of November, 2003.

BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

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Diane M. Linn, Chair

REVIEWED:

AGNES SOWLE, COUNTY ATTORNEY  
FOR MULTNOMAH COUNTY, OREGON

By \_\_\_\_\_  
Patrick W. Henry, Assistant County Attorney

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

**ORDER NO. 03-152**

Authorizing Designees of the Mental Health Program Director to Direct a Peace Officer to Take an Allegedly Mentally Ill Person into Custody

**The Multnomah County Board of Commissioners Finds:**

- a) If authorized by a county governing body, a designee of a mental health program director may direct a peace officer to take into custody a person whom the designee has probable cause to believe is dangerous to self or others and whom the designee has probable cause to believe is in need of immediate care, custody, and treatment of mental illness.
- b) There is a current need for specified designees of the Multnomah County Mental Health Program Director to have the authority to direct a peace officer to take an allegedly mentally ill person into custody.
- c) All the designees listed below have been specifically recommended by the Mental Health Program Director and meet the standards established by the Mental Health Division.

**The Multnomah County Board of Commissioners Orders:**

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2. Added to the list of designees are:

Heather Wilson  
Elizabeth Gerritsen  
Kathryn Nunley  
Shannon Varnier

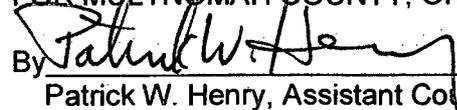
ADOPTED this 6th day of November, 2003.



BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

  
Diane M. Linn, Chair

AGNES SOWLE, COUNTY ATTORNEY  
FOR MULTNOMAH COUNTY, OREGON

By   
Patrick W. Henry, Assistant County Attorney

# AGENDA PLACEMENT REQUEST

BUD MOD #:

**Board Clerk Use Only:**

**Meeting Date: November 6, 2003**

**Agenda Item #: C-3**

**Est. Start Time: 9:30 AM**

**Date Submitted: 10/10/03**

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**Requested Date:** November 6, 2003

**Time Requested:** NA

**Department:** DBCS

**Division:** DBS/CPCA

**Contact/s:** Franna Hathaway

**Phone:** (503) 988-5111

**Ext.:** 22651

**I/O Address:** 503/4

**Presenters:** Consent Calendar

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**Agenda Title:** Order Approving PCRB Exemption from Formal Competitive Bidding the Contract with Pacific Integrated Handling for the Purchase of a Replacement White Garment Conveyor System

**NOTE: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide clearly written title.**

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- 1. What action are you requesting from the Board? What is the department/agency recommendation?**

The Facilities and Property Management Division is requesting an exemption from the formal competitive bid process for the purchase of a White Garment Conveyor System for the Justice Center. The system would be purchased from the distributor and installer for this region, Pacific Integrated Handling, Tacoma, Washington. The contract will be approximately \$100,300.00.

- 2. Please provide sufficient background information for the Board and the public to understand this issue.**

The existing inmate clothing garment conveyor located in the Booking / Inmate Property area at the Justice Center has been funded for replacement in FY-03/04 as a Capital Improvement Project #CP08.69.03.

The existing system is manufactured by White Conveyor, Inc., Kenilworth, New Jersey. They are the same manufacturer of the four other garment conveyor systems that have been installed in the other Multnomah County Detention Facilities. Pacific Integrated Handling is the authorized distributor and installer for this region.

The purpose of the exemption is to allow Multnomah County to standardize to the White Conveyor System. This would allow the County to stock parts for one make and model and not have various manufacturers' parts on hand. It also allows for the standardization of training for the County's Maintenance Engineers to perform routine maintenance and repairs to one system and not have to be experts for various makes and models. The current unit has been in place for 22 years although it has needed significant repairs in the recent past. The County has three other facilities that have this system installed and we have had excellent dependability with these systems.

The model recommended for purchase is a replacement for the current system; therefore there will be very little structural, electrical or mechanical changes to install the new system. The original model was engineered to fit our tight floor plan and also have the ability to lift the garment bags from the lower level (one floor below) to the retrieval point located on the Booking Floor. Sales representatives from 2 other companies indicated that their products would not fit the footprint of the White product and also are single floor systems – they would not function within the 2-floor area the current system covers. Any other system would require building alterations to make it fit in the footprint of our existing equipment.

**3. Explain the fiscal impact (current year and ongoing).**

The contract will be approximately \$100,300.

**4. Explain any legal and/or policy issues.**

The exemption request is in accord with the requirements of Multnomah County Public Contract Review Board Administrative Rule AR300-0050.

**5. Explain any citizen and/or other government participation that has or will take place.**

NA

**Required Signatures:**



**Department/Agency Director:**

**Date: 10/10/03**

**Budget Analyst**

**By:**

**Date:**

**Dept/Countywide HR**

**By:**

**Date:**



Department of Business and Community Services

MULTNOMAH COUNTY OREGON

MEMORANDUM

Facilities and Property Management  
401 North Dixon  
Portland, Oregon 97227  
(503) 988-3322 phone  
(503) 988-5082 fax

**DATE:** October 7, 2003

**TO:** Franna Hathaway, CPPO, Manager  
Central Procurement and Contract Administration

**THROUGH:** Doug Butler, Wanda Yantis, John Lindenthal and Mark Gustafson  
Facilities and Property Management

**FROM:** Greg Herlean, Manager  
FPM Contracts and Procurement

**SUBJECT:** **FORMAL REQUEST FOR A SOLE SOURCE EXEMPTION FOR  
THE PURCHASE OF A REPLACEMENT WHITE GARMENT  
CONVEYER SYSTEM**

**General**

The Facilities and Property Management Division is requesting an Exemption for the purchase of a White Garment Conveyor System. The system would be purchased from the distributor and installer for this region, Pacific Integrated Handling, Tacoma, Washington. The contract for the purchase of the system from Pacific Integrated Handling will be approximately \$100,300.00.

**Background**

The existing inmate clothing garment conveyor located in the Booking / Inmate Property area at the Justice Center has been funded for replacement in FY-03/04 as a Capital Improvement Project #CP08.69.03.

The existing system is manufactured by White Conveyor, Inc., Kenilworth, New Jersey. They are the same manufacturer of the four other garment conveyor systems that have been installed in the other Multnomah County Detention Facilities.

The purpose of the exemption is to allow Multnomah County to standardize to the White Conveyor System. This would allow the County to stock parts for one make and model and not have various manufacturers' parts on hand. It also allows for the standardization of training for the County's Maintenance Engineers to perform routine maintenance and repairs to one system and not have to be experts for various makes and models. The current unit has been in place for 22 years although it has needed significant repairs in the recent past. The County has three other facilities that have this system installed and we have had excellent dependability with these systems.

Facilities and Property Management would like to contract with Pacific Integrated Handling to furnish and install a new Model ET-211 Enclosed Track Conveyor. Pacific Integrated Handling is the authorized distributor for this geographic area. When a previous system was

installed, we located another distributor out of San Francisco that indicated that the industry standard was to not bid in the territory of another factory authorized company. The company also indicated that their factory trained installers live in Southern California; therefore they would not be competitive due to labor costs.

The model recommended for purchase is a replacement for the current system; therefore there will be very little structural, electrical or mechanical changes to install the new system. The original model was engineered to fit our tight floor plan and also have the ability to lift the garment bags from the lower level (one floor below) to the retrieval point located on the Booking Floor. Sales representatives from 2 other companies indicated that their products would not fit the footprint of the White product and also are single floor systems – they would not function within the 2-floor area the current system covers. Any other system would require building alterations to make it fit in the footprint of our existing equipment.

### **Evaluation**

1. The exemption is necessary to allow for standardization of parts, training and continue with a system that has proven to provide years of dependability.

2. Granting the exemption will facilitate speedy completion of the work being that the proposed system will match the footprint of the existing unit.

3. The proposed system will allow the installation to take place with very few if any structural and electrical changes, thereby saving the County money in construction costs.

4. The list of possible vendors as provided by Contracts and Procurement has been contacted for quotes. This list was derived from the Thomas Guide and consisted of (5) five possible vendors. None of these vendors installs a Garment Conveyor System that operates per the intended use. Two firms that were at least interested in looking at the system viewed the facility. They both explained that they provide and install material handling systems, like those used in manufacturing plants. They would be unable to supply the type of system being used in the detention facilities.

5. The Booking and Property folks process on average of 40,000 inmates per year. The average number of garment bags either moved to another facility as the inmates move through the system or for daily release averages 300 garment bags. This number is much higher on weekends when the major inmate moves take place. The minimum disruption in down time and construction is a large concern from the Sheriff on down to line staff. The cost to provide extra staffing during construction is a real cost to the MCSO's current budget. The least amount of disruption to their activities the better.

### **Summary**

For the reasons stated above we believe it is in the best interest of Multnomah County to grant this exemption in order to complete this project at the lowest cost. Please contact Mark Gustafson at extension 84208 if additional information is required.

c: Jan Thompson

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON  
ACTING AS THE PUBLIC CONTRACT REVIEW BOARD

ORDER NO. \_\_\_\_\_

Approving Exemption from Formal Competitive Bidding the Contract with Pacific Integrated Handling for the Purchase of a Replacement White Garment Conveyor System

**The Multnomah County Board of Commissioners Finds:**

- a) The Board, acting as the Multnomah County Public Contract Review Board to review, pursuant to PCRB Rule 300-0050, a request from the Facilities and Property Management Division for an exemption from the formal competitive bidding the purchase of a replacement White Garment Conveyor System from Pacific Integrated Handling.
- b) Facilities and Property Management would like to contract with Pacific Integrated Handling to furnish and install a new Model ET-211 Enclosed Track Conveyor. Pacific Integrated Handling is the authorized distributor of the White Garment Conveyor System for this geographic area. The cost is approximately \$100,300. The model recommended for purchase is a replacement for the current system; therefore there will be very little structural, electrical or mechanical changes to install the new system.
- c) Evaluation:
  1. The proposed system will allow the installation to take place with very few if any structural and electrical changes, thereby saving the County money in construction costs.
  2. The exemption is necessary to allow for standardization of parts and training, minimizing operating costs.
  3. The Booking and Property staff processes an average of 40,000 inmates per year. The cost to provide extra staffing during construction is a real cost to the McCoy's current budget. Purchasing this system will provide a minimum of disruption due to limited construction needs.
  4. A list of five (5) possible vendors has been contacted for quotes. None of these vendors installs a Garment Conveyor System that operates per the intended use and within the constraints of the physical plant.
- d) This exemption request is in accord with the requirements of Multnomah County Public Contract Review Board Administrative Rule 300-0050.

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON  
ACTING AS THE PUBLIC CONTRACT REVIEW BOARD

**ORDER NO. 03-153**

Approving Exemption from Formal Competitive Bidding the Contract with Pacific Integrated Handling for the Purchase of a Replacement White Garment Conveyor System

**The Multnomah County Board of Commissioners Finds:**

- a) The Board, acting as the Multnomah County Public Contract Review Board to review, pursuant to PCRBR Rule 300-0050, a request from the Facilities and Property Management Division for an exemption from the formal competitive bidding the purchase of a replacement White Garment Conveyor System from Pacific Integrated Handling.
- b) Facilities and Property Management would like to contract with Pacific Integrated Handling to furnish and install a new Model ET-211 Enclosed Track Conveyor. Pacific Integrated Handling is the authorized distributor of the White Garment Conveyor System for this geographic area. The cost is approximately \$100,300. The model recommended for purchase is a replacement for the current system; therefore there will be very little structural, electrical or mechanical changes to install the new system.
- c) Evaluation:
  1. The proposed system will allow the installation to take place with very few if any structural and electrical changes, thereby saving the County money in construction costs.
  2. The exemption is necessary to allow for standardization of parts and training, minimizing operating costs.
  3. The Booking and Property staff processes an average of 40,000 inmates per year. The cost to provide extra staffing during construction is a real cost to the McCoy's current budget. Purchasing this system will provide a minimum of disruption due to limited construction needs.
  4. A list of five (5) possible vendors has been contacted for quotes. None of these vendors installs a Garment Conveyor System that operates per the intended use and within the constraints of the physical plant.
- d) This exemption request is in accord with the requirements of Multnomah County Public Contract Review Board Administrative Rule 300-0050.

**The Multnomah County Board of Commissioners Orders:**

The contract with Pacific Integrated Handling for the purchase of a replacement White Garment Conveyer System is exempted from formal competitive bidding.

ADOPTED this 6th day of November, 2003.



BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON  
ACTING AS THE PUBLIC CONTRACT  
REVIEW BOARD

\_\_\_\_\_  
Diane M. Linn, Chair

REVIEWED:

AGNES SOWLE, COUNTY ATTORNEY  
FOR MULTNOMAH COUNTY, OREGON

By

  
\_\_\_\_\_  
John Thomas, Assistant County Attorney

# AGENDA PLACEMENT REQUEST

BUD MOD #: 04\_DCJ\_BCC\_07

APPROVED : MULTNOMAH COUNTY  
BOARD OF COMMISSIONERS  
AGENDA # C-4 DATE 11.06.03  
DEBORAH L. BOGSTAD, BOARD CLERK

**Board Clerk Use Only:**

**Meeting Date: November 6, 2003**

**Agenda Item #: C-4**

**Est. Start Time: 9:30 AM**

**Date Submitted: 10/13/03**

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**Requested Date:** November 6, 2003

**Time Requested:** 5 min

**Department:** Community Justice

**Division:** Adult Community Justice

**Contact/s:** Shaun Coldwell

**Phone:** 503 988-3961

**Ext.:** 83961

**I/O Address:** 503/250

**Presenters:** Cyndi Stadel/Shawn Coldwell

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**Agenda Title:** Budget Modification 04\_DCJ\_BCC\_07 Adding \$59,943 in Portland Community College Grant Revenue to the Department of Community Justice Federal/State Budget

**NOTE:** If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide clearly written title.

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**1. What action are you requesting from the Board? What is the department/agency recommendation?**

The Department of community Justice (DCJ) requests approval of a budget modification to increase the FY04 Federal/State budget by \$59,943 Portland Community College Grant.

**2. Please provide sufficient background information for the Board and the public to understand this issue.**

The Portland Community College Grant of \$59,943 is for the purpose of providing Adult Basic Education and GED preparation services to medium and high risk adult offenders on formal supervision at its River Rock Secure Alcohol and Drug Treatment Facility. This grant will also expand services to include clients in the Stop Court Diversion

Program for adults mandated by the Court to participate in the InAct Alcohol and Drug Diversion Program. The Londer Learning Center will provide educational assessment services and provide regularly scheduled instruction to students in reading, writing and/or math, GED preparation and testing.

**3. Explain the fiscal impact (current year and ongoing).**

The grant increases the Department's Federal/State fund by \$59,943 and covers the Indirect Cost of the new revenue.

The date of the Grant is July 1, 2003 through June 30, 2004. Upon termination of the Grant from Portland Community College, the Department of Community Justice will apply directly to the State for funding for the Work Force Investment Act Corrections Dollars – Title 3 Funds.

**NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.**

**If a budget modification, explain:**

- ❖ **What revenue is being changed and why?** The Federal/State Revenue for FY04 is being increased by \$59,943.
- ❖ **What budgets are increased/decreased?** The Federal/State budget for FY04 Adult Community Justice is being increased by \$59,943. The Portland Community College Grant covers central indirect and department indirect costs.
- ❖ **What do the changes accomplish?** The Portland Community College Grant will be used to increase part-time staff instruction hours to provide basic skills education and GED preparation and testing.
- ❖ **Do any personnel actions result from this budget modification? Explain.** The grant will fund 0.3 (FTE) Basic Skills Educator who will provide approximately 20 hours of instruction/preparation services for 35 weeks to include 3 levels of reading, 2 levels of math and GED writing.
- ❖ **Is the revenue one-time-only in nature?** Yes
- ❖ **If a grant, what period does the grant cover?** July 1, 2003 – June 30, 2004
- ❖ **When the grant expires, what are funding plans?** Upon termination of the Grant from Portland Community College, the Department of Community Justice will apply directly to the State for funding for the Work Force Investment Act Corrections Dollars – Title 3 Funds

**NOTE: Attach Bud Mod spreadsheet (FORM FROM BUDGET)**

If a contingency request, explain:

- ❖ Why was the expenditure not included in the annual budget process?
- ❖ What efforts have been made to identify funds from other sources within the Department/Agency to cover this expenditure?
- ❖ Why are no other department/agency fund sources available?
- ❖ Describe any new revenue this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account.
- ❖ Has this request been made before? When? What was the outcome?

If grant application/notice of intent, explain:

- ❖ Who is the granting agency?
- ❖ Specify grant requirements and goals.
- ❖ Explain grant funding detail – is this a one time only or long term commitment?
- ❖ What are the estimated filing timelines?
- ❖ If a grant, what period does the grant cover?
- ❖ When the grant expires, what are funding plans?
- ❖ How will the county indirect and departmental overhead costs be covered?

4. Explain any legal and/or policy issues.
5. Explain any citizen and/or other government participation that has or will take place.

**Required Signatures:**

Department/Agency Director: *Shaun M. Coldwell for Joanne Fuller* Date: 10/13/03

Budget Analyst

By: *Christian M. Yeager* Date: 10/13/03

Dept/Countywide HR

By: *Kathleen Treb* Date: 10/13/03

Budget Modification: 04\_DCJ\_BCC\_07

**EXPENDITURES & REVENUES**

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with MERLIN.

Line No.	Fund Center	Fund Code	Accounting Unit			Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
			Internal Order	Cost Center	WBS Element						
1	50-10	27041			CJ030.DOE.PCC.LONDER	60000		21,902	21,902	Incr Perm .3 FTE Tuller from .50 to .80 Basic Educator; reprogram Sonies to 20% funded by PCC & 80% DOC	
2	50-10	27041			CJ030.DOE.PCC.LONDER	60130		6,279	6,279	Incr Fringe Tuller & Sonies	
3	50-10	27041			CJ030.DOE.PCC.LONDER	60140		5,154	5,154	Incr Insurance Tuller & Sonies Basic Educators	
4	50-10	27041			CJ030.DOE.PCC.LONDER	60240		12,421	12,421	Supplies; CASAS Testing materials \$1,200; Scantron \$3,608, software \$5,200; bus tkts \$2,000; other supplies \$413	
5	50-10	27041			CJ030.DOE.PCC.LONDER	60260		9,230	9,230	education & training Lindamood-Bell \$1600; Wilson certification/supr \$7630	
6	50-10	27041			CJ030.DOE.PCC.LONDER	60270		900	900	local travel and mileage	
7	50-10	27041			CJ030.DOE.PCC.LONDER	60350		1,134	1,134	Central indirect 2.03% x 55,886	
8	50-10	27041			CJ030.DOE.PCC.LONDER	60355		2,923	2,923	Dept Indirect 5.23% x 55,886	
9								0	59,943		
10								0			
11	50-10	27041			CJ030.DOE.PCC	50195		(59,943)	(59,943)	Portland Community College Revenue	
12								0	(59,943)		
13								0			
14	19	1000		9500001000		50310		(1,134)	(1,134)	Indirect Reimbursement Rev in GF	
15	19	1000		9500001000		60470		1,134	1,134	CGF Contingency Expenditure	
16								0	0		
17	50-00	1000		509600		60170		2,923	2,923	Incr Prof Svc by Dept Indirect	
18	50-00	1000		509600		50370		(2,923)	(2,923)	Dept Indirect Revenue	
19								0	0		
20	70-01	3500		705210		60330		5,154	5,154	Insurance Expenditure	
21	70-01	3500		705210		50316		(5,154)	(5,154)	Insurance Revenue	
22								0	0		
23	50-10	1505		505500		60000	327,202	317,791	(9,411)	Decr 20% Sonies Perm salary to be reprogramed to Prof Svc.	
24	50-10	1505		505500		60130	88,074	85,376	(2,698)	Decr 20% Sonies Fringe to be reprogramed to Prof Svc.	
25	50-10	1505		505500		60140	95,546	93,448	(2,098)	Decr 20% Sonies Ins. to be reprogramed to Prof Svc.	
26	50-10	1505		505500		60170	125,351	139,558	14,207	Incr Prof Svc for Data Base Contract	
27								0	0		

Budget Modification: 04\_DCJ\_BCC\_07

**EXPENDITURES & REVENUES**

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with MERLIN.

Line No.	Fund Center	Fund Code	Accounting Unit			Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
			Internal Order	Cost Center	WBS Element						
28							0				
29							0				
								0	0	Total - Page 1	
								0	0	GRAND TOTAL	

**5. ANNUALIZED PERSONNEL CHANGE**

Change on a full year basis even though this action affects only a part of the fiscal year (FY).

						ANNUALIZED			
Fund	Job #	HR Org Unit	Position Title	Position Number	FTE	BASE PAY	FRINGE	INSUR	TOTAL
1505	6344	61848	Basic Skills Educator	700853	1.00	47,055	13,491	10,491	71,037
1505	6344	61848	Basic Skills Educator	90700551	0.50	20,818	5,968	5,093	31,879
									0
									0
									0
									0
									0
									0
									0
									0
									0
									0
									0
									0
									0
									0
									0
									0
									0
									0
<b>TOTAL ANNUALIZED CHANGES</b>					<b>1.50</b>	<b>67,873</b>	<b>19,459</b>	<b>15,584</b>	<b>102,916</b>

**6. CURRENT YEAR PERSONNEL DOLLAR CHANGE**

Calculate costs/savings that will take place in this FY; these should explain the actual dollar amounts being changed by this Bud Mod.

						CURRENT YEAR			
Fund	Job #	HR Org Unit	Position Title	Position Number	FTE	BASE PAY	FRINGE	INSUR	TOTAL
27041	6344	64109	Basic Skills Educator	90700551	0.30	12,491	3,581	3,056	19,128
27041	6344	64109	Basic Skills Educator	700853	0.20	9,411	2,698	2,098	14,207
									0
1505	6344	61848	Basic Skills Educator	700853	(0.20)	(9,411)	(2,698)	(2,098)	(14,207)
									0
									0
									0
									0
									0
									0
									0
									0
									0
									0
									0
									0
									0
									0
									0
									0
<b>TOTAL CURRENT FY CHANGES</b>					<b>0.30</b>	<b>12,491</b>	<b>3,581</b>	<b>3,056</b>	<b>19,128</b>



3. **Explain the fiscal impact (current year and ongoing).** This amendment changes the County's OCCF FY 2003-05 biennial grant award to the amounts shown below:

Funding Area	State funding	Federal Funding
Great Start	\$422,706	\$0
Children, Youth, and Families	\$439,897	\$0
Child Care & Development Fund	\$0	\$495,596
Child Care & Dev. Fund: Basic Capacity	\$0	\$32,978
Court Appointed Special Advocates	\$179,391	\$0
Youth Investment	\$0	\$964,483
Youth Investment: Basic Capacity	\$0	\$115,791
Youth Investment: Crisis Nurseries	\$0	\$418,546
Family Preservation & Support	\$0	\$310,570
Basic Capacity	\$751,523	\$0
Crisis Nurseries	\$552,436	\$0
Healthy Start	<u>\$4,438,500</u>	<u>\$0</u>
Total OCCF Biennial Award by source:	\$6,784,453	\$2,337,964
Total OCCF Biennial Award, all funds:		\$9,122,417

These funds were anticipated and the FY 2004 requirements were appropriated - for the most part - during the County's annual budget process. State actions taken after the County's budget was adopted may require small adjustments in appropriations. Those actions, if necessary, will come before the Board in the form of budget modifications later this fall.

4. **Explain any legal and/or policy issues.** N/A
5. **Explain any citizen and/or other government participation that has or will take place.** N/A

**Required Signatures:**

**Department/Agency Director:** *Frederick King for Wendy Lebow* **Date:** 10/13/03

**Budget Analyst**

**By:**



**Date:** 10/10/03

**Dept/Countywide HR**

**By:**

**Date:**

# MULTNOMAH COUNTY CONTRACT APPROVAL FORM

Pre-approved Contract Boilerplate (with County Attorney signature)  Attached  Not Attached Contract #: 0410477  
Amendment #: 1

CLASS I	CLASS II	CLASS III A
Contracts \$75,000 and less per 12 month period	Contracts over \$75,000 per 12 month period	<input checked="" type="checkbox"/> Government Contracts (190 Agreement)
<input type="checkbox"/> Professional Services Contracts <input type="checkbox"/> PCRB Contracts <input type="checkbox"/> Maintenance Agreements <input type="checkbox"/> Licensing Agreements <input type="checkbox"/> Public Works Construction Contracts  <input type="checkbox"/> Architectural & Engineering Contracts <input type="checkbox"/> Revenue Contracts <input type="checkbox"/> Grant Contracts <input type="checkbox"/> Non-Expenditure Contracts	<input type="checkbox"/> Professional Services Contracts <input type="checkbox"/> PCRB Contracts <input type="checkbox"/> Maintenance Agreements <input type="checkbox"/> Licensing Agreements <input type="checkbox"/> Public Works Construction Contracts  <input type="checkbox"/> Architectural & Engineering Contracts <input type="checkbox"/> Revenue Contracts <input type="checkbox"/> Grant Contracts <input type="checkbox"/> Non-Expenditure Contracts	<input type="checkbox"/> Expenditure <input type="checkbox"/> Non-Expenditure <input checked="" type="checkbox"/> Revenue <hr/> <div style="text-align: center;"><b>CLASS III B</b></div> <input type="checkbox"/> Government Contracts (Non-190 Agreement)  <input type="checkbox"/> Expenditure <input type="checkbox"/> Non-Expenditure <input type="checkbox"/> Revenue  <input type="checkbox"/> Interdepartmental Contracts

Department: Non-departmental Division: \_\_\_\_\_ Date: 10/13/2003  
 Originator: CCFC Phone: 84502 Bldg/Rm: 166/6  
 Contact: Wendy Lebow/Julie Neburka Phone: 86981 Bldg/Rm: 166/6  
 Description of Contract: Amendment #1 to Government Revenue Contract (190 Agreement) 0410478 between the Oregon Commission on Children & Families and the Multnomah County Commission on Children, Families & Community (CCFC).

RENEWAL:  PREVIOUS CONTRACT #(S): \_\_\_\_\_  
 RFP/BID: \_\_\_\_\_ RFP/BID DATE: \_\_\_\_\_  
 EXEMPTION #: \_\_\_\_\_ ORS/AR #: \_\_\_\_\_  
 EFFECTIVE DATE: \_\_\_\_\_ EXPIRATION DATE: \_\_\_\_\_  
 CONTRACTOR IS:  MBE  WBE  ESB  QRF State Cert# \_\_\_\_\_ or  Self Cert  Non-Profit  N/A (Check all boxes that apply)

Contractor	<u>Oregon Commission on Children and Families</u>		Remittance address	_____
Address	<u>530 Center St NE Suite 405</u>		(If different)	_____
City/State	<u>Salem, OR</u>		Payment Schedule / Terms	_____
ZIP Code	<u>97301-3754</u>		<input type="checkbox"/> Lump Sum \$ _____	<input type="checkbox"/> Due on Receipt
Phone	<u>503-373-1570</u>		<input type="checkbox"/> Monthly \$ _____	<input type="checkbox"/> Net 30
Employer ID# or SS#	_____		<input type="checkbox"/> Other \$ _____	<input type="checkbox"/> Other
Contract Effective Date	<u>07/01/2003</u>	Term Date <u>06/30/2005/</u>	<input type="checkbox"/> Requirements Funding Info: _____	
Amendment Effect Date	New Term Date _____		Original Requirements Amount	\$ _____
Original Contract Amount	\$873,225.00		Total Amt of Previous Amendments	\$ _____
Total Amt of Previous Amendments	\$ _____		Requirements Amount Amendment	\$ _____
Amount of Amendment	\$9,122,417.00		Total Amount of Requirements	\$ _____
Total Amount of Agreement \$	\$9,995,642.00			

**REQUIRED SIGNATURES:**

Department Manager: *Medwick (for Wendy Lebow)* DATE: 10-13-2003  
 Purchasing Manager: \_\_\_\_\_ DATE: \_\_\_\_\_  
 County Attorney: *Gregory* DATE: 10/13/03  
 County Chair: *Chapman* DATE: 10.6.03  
 Sheriff: \_\_\_\_\_ DATE: \_\_\_\_\_  
 Contract Administration: \_\_\_\_\_ DATE: \_\_\_\_\_

COMMENTS: \_\_\_\_\_

APPROVED: MULTNOMAH COUNTY BOARD OF COMMISSIONERS  
 AGENDA # C-5 DATE 11.06.03  
 DEBORAH L. BOGSTAD, BOARD CLERK

**AMENDMENT #1 TO OREGON COMMISSION ON CHILDREN AND  
FAMILIES 2003-2005 COUNTY INTERGOVERNMENTAL AGREEMENT**

This Amendment to Oregon Commission on Children and Families 2003-2005 County Intergovernmental Agreement dated as of July 1, 2003(as amended, the "Contract"), is entered into as of the date of the last signature hereto, by and between the State of Oregon acting by and through its State Commission on Children and Families ("Agency") and Multnomah County, acting by and through its Local Commission on Children and Families ("County").

**RECITALS**

WHEREAS, the Agency and County wish modify the Award set forth in Exhibit C of the Contract.

NOW, THEREFORE, in consideration of the premises, covenants and agreements contained herein and other good and valuable consideration the receipt and sufficiency of which is hereby acknowledged, the parties hereto agree as follows:

**AGREEMENT**

1. The Award section of Exhibit C is hereby amended to read in its entirety as set forth in Exhibit 1 attached hereto and incorporated herein by this reference.
2. County represents and warrants to Agency that the representations and warranties of County set forth in section 2 of Exhibit E of the Contract are true and correct on the date hereof with the same effect as if made on the date hereof.
3. Agency shall adjust the disbursement of the Award to County consistent with the change in the Award made by this Amendment.
4. Capitalized words and phrases used but not defined herein shall have the meanings ascribed thereto in the Contract.
5. Except as amended hereby, all terms and conditions of the Contract remain in full force and effect.
6. Agency's performance of its obligations hereunder is conditioned upon County's compliance with the provisions of ORS 279.312, 279.314, 279.316, 279.320 and 279.555, which are incorporated herein by this reference.
7. This Amendment may be executed in any number of counterparts, all of which when taken together shall constitute one agreement binding on all parties, notwithstanding that all parties are not signatories to the same counterpart. Each copy of this Amendment so executed shall constitute an original.

IN WITNESS WHEREOF, the parties hereto have executed this Amendment as of the dates set forth below their respective signatures.

STATE OF OREGON ACTING BY AND THROUGH  
ITS STATE COMMISSION ON CHILDREN AND FAMILIES

*Donna Middleton*

By: \_\_\_\_\_  
Name: Donna Middleton  
Title: Executive Director  
Date: 9.8.03

MULTNOMAH COUNTY ACTING BY AND THROUGH  
ITS LOCAL COMMISSION ON CHILDREN AND FAMILIES

By: *Diane M. Linn*  
Name: Diane M. Linn, Multnomah County Chair  
Title: \_\_\_\_\_  
Date: NOVEMBER 6, 2003

REVIEWED  
AGNES SOWLE, COUNTY ATTORNEY  
FOR MULTNOMAH COUNTY

BY *Agnes Sowle*  
ASSISTANT COUNTY ATTORNEY

DATE 10/03/03

APPROVED : MULTNOMAH COUNTY  
BOARD OF COMMISSIONERS  
AGENDA # C-5 DATE 11.06.03  
DEBORAH L. BOGSTAD, BOARD CLERK

**EXHIBIT 1  
AWARD**

<b>FUNDING AREA</b>	<b>GEN FUND</b>	<b>FED FUNDS</b>	<b>CFDA NUMBER</b>
1. Great Start	\$[422,706]	\$[]	
2. Children Youth and Families	\$[439,897]	\$[]	
3. Child Care and Development Fund	\$[]	\$[495,596]	93.575
Child Care Expansion	\$[]	\$[]	93.575
Child Care and Develop. Fund - Basic Capacity	\$[]	\$[32,978]	93.575
4. Court Appointed Special Advocates	\$[179,391]	\$[]	
5. Youth Investment	\$[]	\$[964,483]	93.667
Youth Investment - Basic Capacity	\$[]	\$[115,791]	93.667
Crisis Nurseries	\$[]	\$[418,546]	93.667
6. Family Preservation and Support	\$[]	\$[310,570]	93.556
7. Basic Capacity	\$[751,523]	\$[]	
8. Crisis Nurseries	\$[552,436]	\$[]	
9. Healthy Start	\$[4,438,500]	\$[]	

# AGENDA PLACEMENT REQUEST

BUD MOD #:

**Board Clerk Use Only:**

**Meeting Date: November 6, 2003**

**Agenda Item #: R-1**

**Est. Start Time: 9:30 AM**

**Date Submitted: 10/29/03**

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**Requested Date:** November 6, 2003

**Time Requested:** 25 Minutes

**Department:** DBSC

**Division:** HR

**Contact/s:** Timshel Tarbet, Andy Smith

**Phone:** 503-988-5015

**Ext.:** 28198

**I/O Address:** 503/4

**Presenters:** Chair Linn

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**Agenda Title: Proclamation in Observance Veterans Day on November 11, 2003, Honoring County Employees who are Veterans or are serving the National Guard or Reserves**

**NOTE: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide clearly written title.**

- 
- 1. What action are you requesting from the Board? What is the department/agency recommendation?** In observance of Veterans Day 2003, this is an opportunity to recognize and honor County employees who are veterans or are current members of the military.
  - 2. Please provide sufficient background information for the Board and the public to understand this issue.** More than 200 Multnomah County employees are veterans or are current members of the National Guard or Reserves; approximately 18 Multnomah County employees have been called into active military service in the last two years.
  - 3. Explain the fiscal impact (current year and ongoing).** None.

**NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.**

**If a budget modification, explain:**

- ❖ **What revenue is being changed and why?**
- ❖ **What budgets are increased/decreased?**
- ❖ **What do the changes accomplish?**
- ❖ **Do any personnel actions result from this budget modification? Explain.**

- ❖ **Is the revenue one-time-only in nature?**
- ❖ **If a grant, what period does the grant cover?**
- ❖ **When the grant expires, what are funding plans?**

**NOTE: Attach Bud Mod spreadsheet (FORM FROM BUDGET)**

**If a contingency request, explain:**

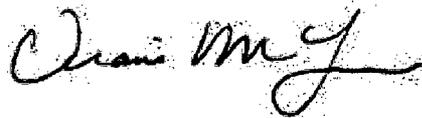
- ❖ **Why was the expenditure not included in the annual budget process?**
  
- ❖ **What efforts have been made to identify funds from other sources within the Department/Agency to cover this expenditure?**
- ❖ **Why are no other department/agency fund sources available?**
- ❖ **Describe any new revenue this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account.**
  
- ❖ **Has this request been made before? When? What was the outcome?**

**If grant application/notice of intent, explain:**

- ❖ **Who is the granting agency?**
- ❖ **Specify grant requirements and goals.**
- ❖ **Explain grant funding detail – is this a one time only or long term commitment?**
- ❖ **What are the estimated filing timelines?**
- ❖ **If a grant, what period does the grant cover?**
- ❖ **When the grant expires, what are funding plans?**
- ❖ **How will the county indirect and departmental overhead costs be covered?**

- 4. Explain any legal and/or policy issues involved.**
  
- 5. Explain any citizen and/or other government participation that has or will take place.**

**Required Signatures:**



**Department/Agency Director: \_\_\_\_\_**

**Date: 10/29/03**

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

**PROCLAMATION NO. \_\_\_\_\_**

In Observance of Veterans Day November 11, 2003, Honoring County Employees who are Veterans or Currently Serving in the Military

**The Multnomah County Board of Commissioners Finds:**

- a. More than 200 Multnomah County employees are veterans or are current members of the military;
- b. Approximately 18 Multnomah County employees have been called into active military service in the last two years;
- c. The willingness of our employees to give freely and unselfishly of themselves, in service of our nation, is a sacrifice on behalf our entire County;
- d. Through war and peace, valiant Americans have answered the call to duty with honor and dignity;
- e. In conjunction with the Veterans Day on November 11, 2003 Multnomah County is proud to recognize the men and women who have served to protect our freedom;
- f. Our hearts and thoughts also go out to those who were killed or disabled while serving their country;
- g. With a spirit of pride and gratitude, we honor our employees who are veterans or who currently serve in the military.

**The Multnomah County Board of Commissioners Proclaims:**

In observance of Veterans Day 2003, that on this day all County employees who are veterans or current members of the military be remembered and honored.

ADOPTED this 6th day of November, 2003.

BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

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Diane M. Linn, County Chair

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Maria Rojo de Steffey,  
Commissioner District 1

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Serena Cruz,  
Commissioner District 2

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Lisa Naito,  
Commissioner District 3

---

Lonnie Roberts,  
Commissioner District 4

**BOGSTAD Deborah L**

**From:** LINN Diane M  
**Sent:** Wednesday, October 29, 2003 10:31 AM  
**To:** #MULTNOMAH COUNTY ALL EMPLOYEES  
**Subject:** Reminder to Employees Who Are Veterans or Are Currently in the Military

**Reminder to Employees Who Are Veterans or Are Currently in the Military**

As I shared previously, at the Board Meeting on November 6, 2003 the County will be recognizing employees who are veterans or are currently serving in the military (reserves or national guard). Thus far, we have already heard from over 200 employees.

If you have not yet responded, please send your name, department and job classification to Timshel Tarbet by noon on Friday, October 31, 2003. Her email address is [Timshel.l.tarbet@co.multnomah.or.us](mailto:Timshel.l.tarbet@co.multnomah.or.us) <<mailto:Timshel.l.tarbet@co.multnomah.or.us>>.

Thank you again for assisting in this effort.

Diane M. Linn  
Multnomah County Chair

**BOGSTAD Deborah L**

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**From:** LINN Diane M  
**Sent:** Tuesday, November 04, 2003 12:43 PM  
**To:** #MULTNOMAH COUNTY ALL EMPLOYEES  
**Subject:** Veterans Day Proclamation: November 6

**Please Join in Honoring in Our Employees Who are Veterans**

Veterans Day Proclamation

Thursday, November 6, 11:00 a.m.

Multnomah Building Boardroom, 501 S.E. Hawthorne

Cake and refreshments provided.

Veterans Day Proclamation Honoring County Employees

Board Meeting on November 6, 2003  
Approx 11 a.m.

**SCRIPT**

**Reading of Proclamation: Chair Linn**



**District Attorney's Office: Read by Commissioner Rojo de Steffey**

*Captain Sean Riddell* began his Marine Corps service in 1994 as a Second Lieutenant in the United States Marines. He served four years as an Infantry Officer with the Second Marine Division and left active duty in 1998 to attend Law School. He currently serves as the Executive Officer of Company A, 6th Engineer Support Battalion stationed in Eugene, Oregon. He was activated from March through June 2003 in Iraq. His unit helped to construct combat service support roads; collect and destroyed Iraq ordinance; guarded captured Iraq soldiers; and conducted general combat engineering missions in southern Baghdad. Sean Riddell returned to the District Attorney's office on August 10, 2003 and is currently prosecuting felony property crimes.

**Department of Business and Community Services: Read by Commissioner Cruz**

*Pete Schiff* enlisted in the Navy in July of 1963 and was served until August 1978. His service included tours on river patrol boats in Vietnam. He was wounded on January 20, 1969 and is a purple-heart veteran. Pete served on a variety of ships including aircraft carriers and auxiliary fleet tugs.

**Department of County Human Services: Read by Commissioner Naito**

*Brian Scazzafavo* served four years of active duty from 1984 – 1988, then reenlisted in the Reserves in 1991. He is affiliated with Mobile Inshore Undersea Warfare Unit 110 in 1996. The unit that he serves with provides security and surveillance in coastal areas and harbors around the world, utilizing radar and sonar equipment. He is the leading chief petty officer responsible for unit administration, personnel services and career counseling.

**Department of Community Justice: Read by Commissioner Roberts**

*Tina Edge* is a 20-year veteran of the Oregon Air National Guard. In 1996, she was awarded Airmen of the Year for the State of Oregon. She retired as a Master Sergeant in 1998 as a Combat Communications Specialist with the 272nd Combat Communications Squadron. Currently, she works as an Administrative Secretary for the Department of Community Justice under the direction of Wayne Scott, Manager of Juvenile Treatment Services.

**Health Department: Read by Commissioner Rojo de Steffey**

*Marcia Blaine* is a Licensed Community Practical Nurse with the Health Department. She is both an active duty and reservist Army veteran. Marcia served during the Vietnam Era, 1974-1976 in Bamberg, Germany at the 188th General Dispensary, as a Clinical Specialist 5. She also served in Vancouver Washington from 1978-1981, as a reservist.

**Library Department: Read by Commissioner Cruz**

*Rod Richards* served in the United States Navy, aboard the USS Kansas City (AOR-3), stationed out of Alameda, CA; from March 1976 to June 1979. He made two Western Pacific cruises visiting ports as diverse as Sydney, Australia and Pusan, Korea. He served in the Weapons Division on board the Kansas City, working on the NATO Sea Sparrow Missile System he also maintained all the paperwork for the division. In addition he worked on the flight deck of the Kansas City.

**Sheriff's Office: Read by Commissioner Naito**

*Lee DeLaGarza* is from a family of veterans. His father is a World War II veteran, who fought in both Germany and in Africa. His brother served in the Marines and was awarded the Congressional Medal of Honor, for saving the lives of 3 other Marines, at the cost of his own in 1970. Lee served from 1978-1985 as a Communication Center Chief on board the USS Iwo Jima. He participated during the Iranian Conflict in 1979, when the students that were taken hostage at the American University in Iran. He was meritoriously promoted to the Rank of Sgt. and received an honorable discharge in 1985.

**Non-Departmental: Read by Commissioner Roberts**

*Gary Walker*

# Chair's Final Remarks

We would also like to take this opportunity to recognize our employees who have valiantly served this country through other governmental entities such as:

**Joseph K NGUYEN**, who served as a Vietnamese Army Captain. He fought along with US troops during the Vietnam War.

And;

**Amy D. Sullivan**, who served two years as a Lieutenant Commander in the U.S. Public Health Service Commissioned Corps.

I hope all of can stay for cake and refreshments.

# Multnomah County Veterans

Thursday, November 06, 2003

Employee Name	Department	Classification
Bolger, Richard	DA	Investigator
Murrell, Grant	DA	Deputy District Attorney
Ramras, Christopher	DA	Deputy District Attorney
<b>Riddell, Sean</b>	<b>DA</b>	<b>Deputy District Attorney</b>
VanCleave, Travis	DA	Support Staff
Anderchuck, Alan	DBCS	OA Senior
Andersen, Michael	DBCS	Facilities Specialist 2
Armitage, John	DBCS	Development Analyst Sr.
Arnold, Dwayne	DBCS	Maintenance Specialist 1
Beck, Delberta	DBCS	Property Appraiser
Benson, Barry	DBCS	Cartographer
Boyer, David	DBCS	CFO
Butler, Douglas	DBCS	Program Manager Senior
Chennault, Stephen	DBCS	IS Supervisor
Clifford, Gary	DBCS	Senior Planner
Clinton, Ken	DBCS	Development Analyst Senior
Crabb, Larry	DBCS	Animal Control Officer
Crawford, Dennis	DBCS	Mechanic
Daw, Mike	DBCS	Development Analyst Senior
Dexter, Dennis	DBCS	Bridge Operator
Dingler, Linn	DBCS	Program Supervisor
Dubesa, Mike	DBCS	Buyer 2
Engblom, Chris	DBCS	Construction Manager
Erickson, Vic	DBCS	Engineering Technician 2
Feinstein, Mel	DBCS	Real Property Appraiser
Fields, Robert	DBCS	Buyer 2
Fix, Robert	DBCS	Senior Programmer
Flower, Craig	DBCS	Facilities and Property Manager
Forbes, Royal	DBCS	HVAC Engineer
Gay, Tracy	DBCS	IT Supervisor
Gerba, Nick	DBCS	Maintenance Specialist 1
Gertz, Donald V	DBCS	Network Administrator
Geske, Bill	DBCS	Office Assistant 2
Gibson, DeWayne	DBCS	Senior Systems Administrator
Gilmore, Rick	DBCS	Mechanic
Gorton, Dan	DBCS	Desktop Services Manager
Griffiths, Robert	DBCS	HVAC Engineer
Gunderson, Gary	DBCS	Carpenter
Hamm, Kurt	DBCS	Real Property Appraiser
Heaton, Ron	DBCS	Elections Worker
Hill, Charles	DBCS	Senior Development Analyst
Howell, Denny	DBCS	OA 2
Jelusich, Gerald	DBCS	Buyer 2
Kelsay, Douglas	DBCS	Property Appraiser
Kelsey, Wayne	DBCS	Assistant Civil Engineer
Kirby, Gregory	DBCS	Engineer 2
Lewis, Brian	DBCS	Material Manager
Little, Susan	DBCS	Development Analyst
Maggio, Charles	DBCS	Engineer 2
Martin, William	DBCS	Cartographer
Matthew, Michael	DBCS	Temporary Worker at Animal Control

McDevitt, Dan	DBCS	Fleet Maintenance Technician
McGillvary, Doug	DBCS	Emergency Manager
Moody, Christine	DBCS	Finance Supervisor
Morgan, Carl	DBCS	Bridge Mechanic
Myers, Tina	DBCS	Senior Systems Operator
Niblack, Harold	DBCS	OA 2
Norwood, Shawn	DBCS	Fleet Maintenance Technician
Patterson, Ron	DBCS	Fleet Maintenance Supervisor
Piazza, Mike	DBCS	Animal Control Officer
Pickthorne, David	DBCS	Operations Administrator - Bridge Shop
Pierson, William	DBCS	Bridge Operator
Powell, David	DBCS	OA 2
Reynolds, John (Butch)	DBCS	Central Stores Supervisor
Richardson, Richard	DBCS	Cartographer
Rickman, Paula	DBCS	Buyer 1
Salmon, Scott	DBCS	Program Coordinator
<b>Schiff, Peter</b>	<b>DBCS</b>	<b>Locksmith</b>
Shepard, Tom	DBCS	Development Analyst Senior
Smith, Calvin	DBCS	Finance Specialist 2
Sobolewski, Victor	DBCS	HVAC Engineer
Sperzel, Gerd	DBCS	Bridge Maintenance Worker
Spurrow, Dwayne	DBCS	Carpenter
Stoddard, Janice	DBCS	Operations Administrator
Swanson, Amy	DBCS	Business Information Technician
Takemoto, Steven	DBCS	Maintenance Specialist Senior
Tarbet, Timshel	DBCS	Human Resource Analyst
Taylor, Larry	DBCS	Engineering Technician 3
Trussell, Clyde	DBCS	Inventory Specialist 1
Vandoren, James	DBCS	Dispatcher
Wakefield, Bill	DBCS	HVAC Engineer
Wardell, Dennis	DBCS	Residential Appraiser
Ware, Bronwynn	DBCS	OA 2
Whitney, Larry	DBCS	Program Supervisor
Wooldridge, Lee	DBCS	HVAC Engineer
Wright, Stephen	DBCS	Administrative Analyst
Young, Alan	DBCS	Right of Way Permits
Brodeck, Thomas	OSCP	Program Development Specialist

Aledo, Daniel	DCHS	CFS Administrator
Deas, Phil	DCHS	Program Manager 2
Freyer, Richard	DCHS	Case Manager 2
Howe-Werner, Kathy	DCHS	OA 2
Hoxeng, Larry	DCHS	Program Supervisor
Lloyd, Bruce	DCHS	Case Manager 2
Magnuson, Gary	DCHS	Mental Health Consultant
Okey, Robert	DCHS	Program Development Specialist
Ryan, Robert	DCHS	CFS Supervisor
Sawtelle, Scott	DCHS	Case Manager 2
<b>Scazzafavo, Brian</b>	<b>DCHS</b>	<b>Case Manager 1</b>
Schaefer, Jennifer	DCHS	Case Manager 2
Stout Holness, Carolina	DCHS	Case Manager 1
Turner, Geneale	DCHS	Case Management Assistant

Adams, Paul	DCJ	Parole/ Probation Officer
Banner, Shevette	DCJ	Juvenile Records Technician
Bebout, Phillip	DCJ	Corrections Technician
Bordeaux, David	DCJ	Parole/ Probation Officer

McDevitt, Dan	DBCS	Fleet Maintenance Technician
McGillvary, Doug	DBCS	Emergency Manager
Moody, Christine	DBCS	Finance Supervisor
Morgan, Carl	DBCS	Bridge Mechanic
Myers, Tina	DBCS	Senior Systems Operator
Niblack, Harold	DBCS	OA 2
Norwood, Shawn	DBCS	Fleet Maintenance Technician
Patterson, Ron	DBCS	Fleet Maintenance Supervisor
Piazza, Mike	DBCS	Animal Control Officer
Pickthorne, David	DBCS	Operations Administrator - Bridge Shop
Pierson, William	DBCS	Bridge Operator
Powell, David	DBCS	OA 2
Reynolds, John (Butch)	DBCS	Central Stores Supervisor
Richardson, Richard	DBCS	Cartographer
Rickman, Paula	DBCS	Buyer 1
Salmon, Scott	DBCS	Program Coordinator
<b>Schiff, Peter</b>	<b>DBCS</b>	<b>Locksmith</b>
Shepard, Tom	DBCS	Development Analyst Senior
Smith, Calvin	DBCS	Finance Specialist 2
Sobolewski, Victor	DBCS	HVAC Engineer
Sperzel, Gerd	DBCS	Bridge Maintenance Worker
Spurrow, Dwayne	DBCS	Carpenter
Stoddard, Janice	DBCS	Operations Administrator
Swanson, Amy	DBCS	Business Information Technician
Takemoto, Steven	DBCS	Maintenance Specialist Senior
Tarbet, Timshel	DBCS	Human Resource Analyst
Taylor, Larry	DBCS	Engineering Technician 3
Trussell, Clyde	DBCS	Inventory Specialist 1
Vandoren, James	DBCS	Dispatcher
Wakefield, Bill	DBCS	HVAC Engineer
Wardell, Dennis	DBCS	Residential Appraiser
Ware, Bronwynn	DBCS	OA 2
Whitney, Larry	DBCS	Program Supervisor
Wooldridge, Lee	DBCS	HVAC Engineer
Wright, Stephen	DBCS	Administrative Analyst
Young, Alan	DBCS	Right of Way Permits
Brodeck, Thomas	OSCP	Program Development Specialist

Aledo, Daniel	DCHS	CFS Administrator
Deas, Phil	DCHS	Program Manager 2
Freyer, Richard	DCHS	Case Manager 2
Howe-Werner, Kathy	DCHS	OA 2
Hoxeng, Larry	DCHS	Program Supervisor
Lloyd, Bruce	DCHS	Case Manager 2
Magnuson, Gary	DCHS	Mental Health Consultant
Okey, Robert	DCHS	Program Development Specialist
Ryan, Robert	DCHS	CFS Supervisor
Sawtelle, Scott	DCHS	Case Manager 2
<b>Scazzafavo, Brian</b>	<b>DCHS</b>	<b>Case Manager 1</b>
Schaefer, Jennifer	DCHS	Case Manager 2
Stout Holness, Carolina	DCHS	Case Manager 1
Turner, Geneale	DCHS	Case Management Assistant

Adams, Paul	DCJ	Parole/ Probation Officer
Banner, Shevette	DCJ	Juvenile Records Technician
Bebout, Phillip	DCJ	Corrections Technician
Bordeaux, David	DCJ	Parole/ Probation Officer

Bretz-Gonzalez, Elise	DCJ	OA 2
Burda, Gary	DCJ	Marriage and Family Counselor
Caldwell, Catherine	DCJ	OA 2
Clark, Gregory	DCJ	Corrections Counselor
Coppedge, Damein	DCJ	Juvenile Custody Services Specialist
Davis, Bill	DCJ	Parole/ Probation Officer
<b>Edge, Tina</b>	<b>DCJ</b>	<b>Administrative Secretary</b>
Finnegan, Scott	DCJ	Case Manager Senior
Fluke, Troy	DCJ	Resident Supervisor
Goss, Richie	DCJ	Corrections Technician
Gutierrez, Art	DCJ	Juvenile Custody Services Specialist
Howard, Laurel	DCJ	OA 2
Jeffreys, Bill	DCJ	Parole/ Probation Officer
Jenkins, Ron	DCJ	Corrections Counselor
Jones, Jeff	DCJ	Resident Supervisor
Jusino, Andrea	DCJ	OA 2
King, Mike	DCJ	Program Manager
Laramie-Moss Julie	DCJ	OA 2
Lawson, Jerry	DCJ	Parole/ Probation Officer
Leonard, Michael	DCJ	Parole/ Probation Officer
Luster, Rob	DCJ	OA Senior
Martin, Jerry	DCJ	Program Development Specialist
Mindt, Pam	DCJ	Asst Director
Nagel, Art	DCJ	Parole/ Probation Officer
Padilla, Steve	DCJ	Parole/ Probation Officer
Phillipie, Steve	DCJ	Juvenile Custody Services Specialist
Quist, Dennis	DCJ	Deputy
Rangel, Alfredo	DCJ	Parole/ Probation Officer
Roberts, Nathaniel	DCJ	Parole/ Probation Officer
Scott, Marquita	DCJ	Parole/ Probation Officer
Snuffin, Vincent	DCJ	Corrections Technician
Snyer, Jeff	DCJ	Manager Parole and Probation
Solem, Gener	DCJ	Parole/ Probation Officer
Sothern, Rick	DCJ	Parole/ Probation Officer
Sullivan, Mary	DCJ	Custody Specialist
Talbot, Tom	DCJ	Marriage and Family Counselor
Willhite, Duane	DCJ	Juvenile Counselor

Anderson, Diana	Health Department	Health Assistant 1
<b>Blaine, Marcia</b>	<b>Health Department</b>	<b>Licensed Community Practical Nurse</b>
Bowden, Michael	Health Department	OA Senior
Carlton, Craig	Health Department	Community Health Nurse
Castillo, Millie	Health Department	Human Resource Analyst Senior
Cayson, Sharon	Health Department	Office Assistant 2
Clark, Robert	Health Department	Dental Hygienist
Dennis, Frank	Health Department	Environmental Health Specialist
Diaz, Edwin	Health Department	Office Assistant 2
Dougherty, John	Health Department	Principle Investigator
Faist, Sharon	Health Department	Office Assistant 2
Gallagher, Randy	Health Department	Nurse
Garcia, Gil	Health Department	Pharmacist
Henle, Michael	Health Department	Lab Tech
Hitchcock, Dale	Health Department	Community Health Nurse
Houghton, David	Health Department	Health Services Manager Senior
Huggins, Stephen	Health Department	Supervising Clinical Psychologist
Kallas, Roy	Health Department	Administrative Secretary
Loeffler, James	Health Department	Human Resource Analyst 2
Lund, Cheryl	Health Department	OA 2

Martin, Michael	Health Department	Finance Supervisor
McPherson, Randall	Health Department	Nurse
Mendez, Juan	Health Department	Disease Intervention Specialist
Noble, Larry	Health Department	Community Health Nurse
Ordronneau, Thomas	Health Department	Environmental Health Specialist
Oretega, Sergio	Health Department	Health Assistant
Picker, Dan	Health Department	Pharmacist
Ritch, Thaddeus	Health Department	Lab Specialist
Roche, Hector	Health Department	HR Analyst Senior
Schaffer, Judy	Health Department	Family Nurse Practitioner
Schaffer, Kent	Health Department	OA 2
Spitzer, James	Health Department	Program Manager
Tu, Ann	Health Department	Dentist
Wade, Kathy	Health Department	Community Health Nurse
Walter, Craig	Health Department	Community Health Nurse
Washington, Terry	Health Department	Health Assistant 1
Wentworth, Katherine	Health Department	Office Assistant 2
Wheeler, Vicki	Health Department	Dental Hygienist

Anderson, Scott	Library	Library Page
Capling, Craig	Library	Library Clerk
Davis, Fred	Library	Finance Specialist 2
Laramie-Moss, Stacy	Library	Library Page
<b>Richards, Rod</b>	<b>Library</b>	<b>Title Wave Used Bookstore Supervisor</b>
Ward, Anthony	Library	Library Assistant

Ahern, William	MCSO	Deputy
Aiken, David	MCSO	Facility Security Officer
Allen, Dennis	MCSO	Corrections Counselor
Beach, Kent	MCSO	Corrections Sergeant
Bender, Bill	MCSO	Parole/ Probation Officer
Booden, Scott	MCSO	Facility Security Officer
Bowers, Michael	MCSO	OA Senior
Cahill, John	MCSO	Corrections Officer
Camp, Robert	MCSO	Sergeant
Colon, Ana	MCSO	Deputy
Connelly, Richard	MCSO	Corrections Deputy
Coufal, Rick	MCSO	Deputy Sheriff
Cowles, Steven	MCSO	Corrections Deputy
Croft, Shawn	MCSO	Deputy
<b>De La Garza, (Lee)</b>	<b>MCSO</b>	<b>Corrections Deputy</b>
Duncan, Scott	MCSO	Chaplain
Farish, Scott	MCSO	Corrections Officer
Fisher, Keith	MCSO	Corrections Deputy
Fleenor, Daryl	MCSO	Corrections Deputy
Foote, Robert	MCSO	Corrections Counselor
Ford, Michael	MCSO	Facilities Security Officer
Fornos, Luis	MCSO	Corrections Deputy
Foster, James	MCSO	Corrections Deputy
Foster, Tim	MCSO	Corrections Deputy
Francis, Jim	MCSO	Equipment Property Technician
Frost, Sarah	MCSO	Deputy
Giggers, Bruce	MCSO	Deputy
Gillas, Cory	MCSO	Deputy
Glasser, Gordon	MCSO	Corrections Deputy
Glaze, Gary	MCSO	Corrections Deputy
Glenn, Amy	MCSO	Equipment Property Technician
Gramlich, Wayne	MCSO	Deputy

Martin, Michael	Health Department	Finance Supervisor
McPherson, Randall	Health Department	Nurse
Mendez, Juan	Health Department	Disease Intervention Specialist
Noble, Larry	Health Department	Community Health Nurse
Ordronneau, Thomas	Health Department	Environmental Health Specialist
Oretega, Sergio	Health Department	Health Assistant
Picker, Dan	Health Department	Pharmacist
Ritch, Thaddeus	Health Department	Lab Specialist
Roche, Hector	Health Department	HR Analyst Senior
Schaffer, Judy	Health Department	Family Nurse Practitioner
Schaffer, Kent	Health Department	OA 2
Spitzer, James	Health Department	Program Manager
Tu, Ann	Health Department	Dentist
Wade, Kathy	Health Department	Community Health Nurse
Walter, Craig	Health Department	Community Health Nurse
Washington, Terry	Health Department	Health Assistant 1
Wentworth, Katherine	Health Department	Office Assistant 2
Wheeler, Vicki	Health Department	Dental Hygienist

Anderson, Scott	Library	Library Page
Capling, Craig	Library	Library Clerk
Davis, Fred	Library	Finance Specialist 2
Laramie-Moss, Stacy	Library	Library Page
<b>Richards, Rod</b>	<b>Library</b>	<b>Title Wave Used Bookstore Supervisor</b>
Ward, Anthony	Library	Library Assistant

Ahern, William	MCSO	Deputy
Aiken, David	MCSO	Facility Security Officer
Allen, Dennis	MCSO	Corrections Counselor
Beach, Kent	MCSO	Corrections Sergeant
Bender, Bill	MCSO	Parole/ Probation Officer
Booden, Scott	MCSO	Facility Security Officer
Bowers, Michael	MCSO	OA Senior
Cahill, John	MCSO	Corrections Officer
Camp, Robert	MCSO	Sergeant
Colon, Ana	MCSO	Deputy
Connelly, Richard	MCSO	Corrections Deputy
Coufal, Rick	MCSO	Deputy Sheriff
Cowles, Steven	MCSO	Corrections Deputy
Croft, Shawn	MCSO	Deputy
<b>De La Garza, (Lee)</b>	<b>MCSO</b>	<b>Corrections Deputy</b>
Duncan, Scott	MCSO	Chaplain
Farish, Scott	MCSO	Corrections Officer
Fisher, Keith	MCSO	Corrections Deputy
Fleenor, Daryl	MCSO	Corrections Deputy
Foote, Robert	MCSO	Corrections Counselor
Ford, Michael	MCSO	Facilities Security Officer
Fornos, Luis	MCSO	Corrections Deputy
Foster, James	MCSO	Corrections Deputy
Foster, Tim	MCSO	Corrections Deputy
Francis, Jim	MCSO	Equipment Property Technician
Frost, Sarah	MCSO	Deputy
Giggers, Bruce	MCSO	Deputy
Gillas, Cory	MCSO	Deputy
Glasser, Gordon	MCSO	Corrections Deputy
Glaze, Gary	MCSO	Corrections Deputy
Glenn, Amy	MCSO	Equipment Property Technician
Gramlich, Wayne	MCSO	Deputy

Gray, Stacey	MCSO	Corrections Officer
Greathouse, Craig	MCSO	Corrections Deputy
Guinan, Brian	MCSO	Corrections Deputy
Hadley, Dave	MCSO	Sergeant
Haug, Richard	MCSO	Lieutenant
Hawkins, Brian	MCSO	Corrections Officer
Hill, Sam	MCSO	Equipment Property Technician
Hubert, Phillip	MCSO	Deputy
Husak, Ken	MCSO	Corrections Technician
Jacobson, Rick	MCSO	Equipment Property Technician
Kame, James	MCSO	Corrections Deputy
Kent, Bryce	MCSO	Equipment Property Technician
Kimmell, Laura	MCSO	Deputy
King, Bret	MCSO	Corrections Deputy
King, William	MCSO	Corrections Officer
Kinzig, Stanley	MCSO	Equipment Property Technician
Kraft, Kenneth	MCSO	Deputy
Lewis, Sharie	MCSO	Finance Manager
Lewis, Tim	MCSO	Records Technician
Lofton, Wayne	MCSO	Law Enforcement Patrol Sergeant
Loth, Dan	MCSO	Equipment Property Technician
Ludi, John	MCSO	Equipment Property Technician
Magallanes, Rick	MCSO	Corrections Deputy
Magnuson, Jeff	MCSO	Corrections Deputy
Mark Holmes	MCSO	Deputy
Marshall, Jobie	MCSO	Deputy
Martin, Bric	MCSO	Deputy
McNabb, Bob	MCSO	Corrections Officer
McRedmond, Paul	MCSO	Enforcement Deputy
Merrill, Jim	MCSO	Corrections Officer
Metcalfe, Dawna	MCSO	Corrections Deputy
Miller, Bob	MCSO	Corrections Officer
Minato, David	MCSO	Corrections Deputy
Mitchell, Thomas	MCSO	Equipment Property Technician
Morgan, Charles	MCSO	Corrections Deputy
Morris, Ronald	MCSO	Deputy
Nuzam, Rod	MCSO	Deputy Sheriff
Pate, Rick	MCSO	Records Technician
Payne, Chris	MCSO	Operations Administrator
Phillips, Joe	MCSO	Records Technician
Pride, Arnold	MCSO	Records Technician
Ra'oof, Muhammed	MCSO	Corrections Deputy
Rendon, Daniel	MCSO	Enforcement Deputy
Reyes, Cory	MCSO	Equipment Property Technician
Richey, Dwight	MCSO	Corrections Deputy
Robertson, Jerry	MCSO	Lead Facility Security Officer
Rock, Bill	MCSO	Corrections Deputy
Schultze, Dave	MCSO	Records Technician
Simmons, Gary	MCSO	Corrections Deputy
Skeels, Shawn	MCSO	Sergeant
Smith, Kyle	MCSO	Enforcement Deputy
Sobolev, Paul	MCSO	Network Administrator
Steiner, Chad	MCSO	Enforcement Deputy
Stone, Rawn	MCSO	Corrections Officer
Strohmeier, Timothy	MCSO	Corrections Deputy
Taylor, William	MCSO	Corrections Deputy
Turney, James	MCSO	Captain
Turney, Phil	MCSO	Equipment Property Technician

Tyler, Gwen	MCSO	Buyer 1
Valetski, Brian	MCSO	Corrections Counselor
Viuhkola, Erron	MCSO	Corrections Officer
Walker, Daniel	MCSO	Equipment Technician
Walls, Ned	MCSO	Law Enforcement Sergeant
Williamson, Sjohn	MCSO	Equipment Property Technician
Winkel, Matthew	MCSO	Equipment Property Technician
Winter, Ed	MCSO	Records Technician
Wroten, Michael	MCSO	Corrections Deputy
Yohe, Ken	MCSO	Enforcement Deputy

Ball, John	Non Departmental	Chief Operating Officer
Martin, Charles	Non Departmental	Staff Assistant
Roberts, Lonnie	Non Departmental	Commissioner
Smith, Andy	Non Departmental	Staff Assistant
<b>Walker, Gary</b>	<b>Non Departmental</b>	<b>Staff Assistant</b>

Tyler, Gwen	MCSO	Buyer 1
Valetski, Brian	MCSO	Corrections Counselor
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Walker, Gary	Non Departmental	Staff Assistant

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

**PROCLAMATION NO. 03- 154**

In Observance of Veterans Day November 11, 2003, Honoring County Employees who are Veterans or Currently Serving in the Military

**The Multnomah County Board of Commissioners Finds:**

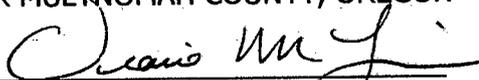
- a. More than 200 Multnomah County employees are veterans or are current members of the military;
- b. Approximately 18 Multnomah County employees have been called into active military service in the last two years;
- c. The willingness of our employees to give freely and unselfishly of themselves, in service of our nation, is a sacrifice on behalf our entire County;
- d. Through war and peace, valiant Americans have answered the call to duty with honor and dignity;
- e. In conjunction with the Veterans Day on November 11, 2003 Multnomah County is proud to recognize the men and women who have served to protect our freedom;
- f. Our hearts and thoughts also go out to those who were killed or disabled while serving their country;
- g. With a spirit of pride and gratitude, we honor our employees who are veterans or who currently serve in the military.

**The Multnomah County Board of Commissioners Proclaims:**

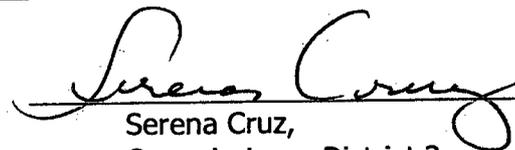
In observance of Veterans Day 2003, that on this day all County employees who are veterans or current members of the military be remembered and honored.

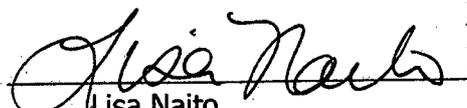
ADOPTED this 6th day of November, 2003.

BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

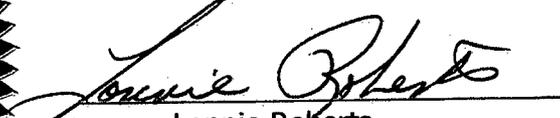
  
Diane M. Linn, County Chair

  
Maria Rojo de Steffey,  
Commissioner District 1

  
Serena Cruz,  
Commissioner District 2

  
Lisa Naito,  
Commissioner District 3



  
Lonnie Roberts,  
Commissioner District 4

# AGENDA PLACEMENT REQUEST

**BUD MOD #:**

**Board Clerk Use Only:**

**Meeting Date: November 6, 2003**

**Agenda Item #: R-2**

**Est. Start Time: 10:00 AM**

**Date Submitted: 10/29/03**

---

**Requested Date:** November 6, 2003

**Time Requested:** 15 min

**Department:** Non Departmental

**Division:** Auditor

**Contact/s:** Judy Rosenberger

**Phone:** 503/988-3320

**Ext.:** 83320

**I/O Address:** 503/601

**Presenters:** Suzanne Flynn and Mark Ulanowicz

---

**Agenda Title:** Strategic Investment Program: Policy Update Needed

**NOTE: If Ordinance, Resolution, Order or Proclamation, provide exact title.  
For all other submissions, provide clearly written title.**

---

1. **What action are you requesting from the Board? What is the department/agency recommendation?**
2. **Please provide sufficient background information for the Board and the public to understand this issue.**
3. **Explain the fiscal impact (current year and ongoing).**

**NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.**

**If a budget modification, explain:**

- ❖ **What revenue is being changed and why?**
- ❖ **What budgets are increased/decreased?**
- ❖ **What do the changes accomplish?**

- ❖ Do any personnel actions result from this budget modification? Explain.
- ❖ Is the revenue one-time-only in nature?
- ❖ If a grant, what period does the grant cover?
- ❖ When the grant expires, what are funding plans?

**NOTE: Attach Bud Mod spreadsheet (FORM FROM BUDGET)**

**If a contingency request, explain:**

- ❖ Why was the expenditure not included in the annual budget process?
- ❖ What efforts have been made to identify funds from other sources within the Department/Agency to cover this expenditure?
- ❖ Why are no other department/agency fund sources available?
- ❖ Describe any new revenue this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account.
- ❖ Has this request been made before? When? What was the outcome?

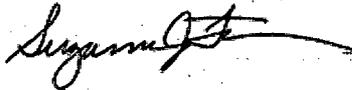
**If grant application/notice of intent, explain:**

- ❖ Who is the granting agency?
- ❖ Specify grant requirements and goals.
- ❖ Explain grant funding detail – is this a one time only or long term commitment?
- ❖ What are the estimated filing timelines?
- ❖ If a grant, what period does the grant cover?
- ❖ When the grant expires, what are funding plans?
- ❖ How will the county indirect and departmental overhead costs be covered?

4. Explain any legal and/or policy issues.
5. Explain any citizen and/or other government participation that has or will take place.

**Required Signatures:**

**Department/Agency Director:**



**Date: 10/29/03**

**Budget Analyst**

**By:**

**Date:**

**Dept/Countywide HR**

**By:**

**Date:**

# Strategic Investment Program

Policy Update Needed

November 2003

Suzanne Flynn  
Multnomah County Auditor

Audit Staff  
Janis Koch, Senior Management Auditor  
Mark Ulanowicz, Senior Management Auditor



**Suzanne Flynn,  
Multnomah County Auditor**

501 S.E. Hawthorne, Room 601  
Portland, Oregon 97214  
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Telefax (503) 988-3019  
[www.multnomah.lib.or.us/aud](http://www.multnomah.lib.or.us/aud)

**MEMORANDUM**

Date: October 28, 2003

To: Diane Linn, Multnomah County Chair  
Maria Rojo de Steffey, Commissioner, District 1  
Serena Cruz, Commissioner, District 2  
Lisa Naito, Commissioner, District 3  
Lonnie Roberts, Commissioner, District 4

From: Suzanne Flynn, Multnomah County Auditor 

Subject: Strategic Investment Program Audit

The attached report covers our audit of the Strategic Investment Program. This audit was included in our FY02-03 Audit Schedule.

Recent changes in the organization of the SIP program and a decision to administer it internally have improved the quality of management and appear to have reduced the costs. However, the program is operating without adequate policy guidance. We are also concerned about the County's general lack of capacity to monitor contractor performance and the impact of this shortcoming on contracts receiving SIP funds.

We have discussed our findings and recommendations with the Chair's Office. A formal follow-up to this audit will be scheduled within 1-2 years.

We appreciate the cooperation and assistance extended to us by the management and staff in the Chair's Office and the Departments of Community and Business Services and Community and School Partnerships.

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## Background

The County's Strategic Investment Program (SIP) started in 1995. The program is based on Oregon State law and allows the County to grant property tax abatements as an incentive for business investment within Multnomah County. The goal of the program is to attract new, capital-intensive manufacturing facilities and their associated new jobs. The justification for the tax abatement program is that some industries, like high technology, require very expensive, capital intensive manufacturing facilities and that these companies pay a disproportionately high rate of property tax, compared to companies that have similar numbers of employees. The law specifies that the abatements are limited to the portion of the real property value over \$100 million. In return for the tax abatement, state law allows the County to collect a Community Service Fee (CSF) of 25 percent of the property tax abated, not to exceed \$2 million. The law also allows counties and municipalities to include other reasonable fees and conditions in the agreement.

Multnomah County joined the City of Gresham in signing its first two SIP contracts in 1995. The contracts, with Fujitsu and LSI Logic, involved 15-year performance-based public/private partnership agreements. Fujitsu, Gresham, and the County terminated their contract before any tax abatement took effect. Deteriorating market conditions caused Fujitsu to halt investment and sell its facilities before reaching the \$100 million tax assessed value threshold. The County and Gresham signed a third agreement with Microchip – this one a 7-year contract – to facilitate the purchase of the Fujitsu plant.

The Strategic Investment Program involves several activities, some that are unique to the program and others that fit the mold of traditional County programs. The unique aspects of the program are in the development and negotiation of the contracts with private companies. The more traditional activities involve the contracting for services paid for out of the proceeds of the SIP agreements.

### Scope and Methodology

The Auditor's Office initiated an audit of the SIP Program in March 2003. In August 2003 after completing the initial phases of the audit, we concluded that further audit work would not yield any more information than the work already completed. The objectives of the audit were (1) to determine the costs and benefits of the program and (2) to determine whether adequate policies and controls were in place to safeguard the proceeds received from the SIP agreements.

We determined that the first audit objective could not be met because it would not be feasible to accurately estimate the likelihood that the business would have located in the County without tax abatement. Further, we completed the work needed to meet the second audit objective during the initial phase of the audit. We decided to issue a report outlining our findings in the areas of SIP management, the manner in which it implements SIP contracts with private companies, the policies in place to guide the use of SIP proceeds, and the units

of County government that have been charged with overseeing the distribution of the proceeds.

During our review, we completed the following tasks:

- Interviewed past and current SIP managers
- Interviewed County Finance Unit staff
- Reviewed program materials and Board of County Commissioners (BOCC) resolutions
- Performed a literature search for similar programs at other jurisdictions
- Reviewed budget documents
- Analyzed program financial data
- Interviewed department staff responsible for managing grants and contracts funded by SIP

This audit was conducted according to generally accepted government auditing standards.

## Results

As we reviewed SIP, we found improvements in several areas had already been made. Specifically, County management reduced costs for SIP administration by bringing SIP management into the County and directly contracting for job training services. However, we found other areas of concern. SIP has been operating without a guiding policy since 1997. A policy is needed to guide future uses of Community Service Fee revenue. Establishing a new SIP policy would also facilitate discussion of whether to continue to aggressively seek new agreements and how the County will approach the existing agreements when they expire.

Secondly, SIP money is being dispensed via a contracting system that has been weakened by reorganization and budget reductions. SIP program management and the SIP community housing resources are being managed out of the Chair's Office, an organization with a limited contract administration function. Other funds are managed out of the Office of Schools and Community Partnerships (OSCP), a unit with limited capacity for fiscal contract monitoring and with no evaluation capacity.

SIP policy is needed

According to the policy passed by the BOCC in 1995, SIP's goals fit within the Portland-Multnomah Benchmark framework and include:

- The creation of long-term jobs with family wages, benefits, and working conditions for current residents of Multnomah County
- Providing assistance for residents to secure, affordable housing and dedicating a portion of any CSF to help with this effort
- Encouraging employees to use transit, van/car pooling, and alternative modes of transportation
- Assuring that no unmitigated adverse impacts on County infrastructure or public services will result from SIP
- Only granting abatements to firms that demonstrate a commitment to environmental protection
- Encouraging the purchase of goods and services produced or sold by businesses in Multnomah County and the region

This policy expired after two years and the BOCC has not approved a replacement. While the LSI contract has become the defacto policy in terms of program goals and how the contracts would advance these goals, there has been little done regarding how the CSF should be spent. The CSF has essentially been used to supplement the General Fund. Having a SIP policy in place is important because: 1) it provides a framework with which decisions can be made regarding the use of CSF revenue and 2) provides a point of reference for the discussion of the merits of future SIP agreements.

Policy needed to guide use of SIP revenue

The SIP law allows the jurisdictions granting tax abatements to collect revenue from the company receiving the abatement. The CSF revenue is the largest

revenue stream coming into SIP. The CSF is required by state law and equals 25 percent of the abated property taxes up to \$2 million. In Multnomah County, the CSF is divided between the County (53 percent) and the City of Gresham (47 percent), according to an intergovernmental agreement. The administrative cost of overseeing the program is paid to the County before the CSF is divided.

While the law allows jurisdictions to collect other fees or contributions, the County has no policy requiring contracts to include other payments and has not applied this authority universally. The LSI and Fujitsu contracts included requirements that the companies contribute money to the County to address specific needs, such as affordable housing. The most recent contract with Microchip did not include any such requirements.

Some of the revenue associated with the contracts is obligated for a specific purpose, such as an agreement to hire through a local nonprofit agency, while the other revenue is more flexible. The use of the community housing, education and training, and community resource money is governed by relatively broad parameters in the individual SIP agreements. The CSF revenue is the most flexible in that it can be (and has been) used in the same way as money in the General Fund. The fees collected from the SIP agreements are shown in Table 1.

Table 1

	FY 1996	FY 1997	FY 1998	FY 1999	FY 2000	FY2001	FY2002	FY2003	FY2004
LSI CSF				\$348,341	\$425,494	\$427,584	\$624,880	\$609,377	\$402,363
Microchip CSF									\$216,956
LSI Comm. Housing	\$500,000	\$100,000	\$100,000	\$100,000	\$100,000	\$125,000	\$125,000	\$125,000	\$125,000
Fujitsu Comm. Housing	\$500,000								
LSI First Source	\$30,000	\$60,000	\$60,000		\$50,400	\$67,600			
Fujitsu First Source		\$60,000	\$25,000						
LSI Education & Training		\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$11,586	
LSI Community Resources	\$150,000	\$150,000	\$150,000						
<b>Total</b>	<b>\$1,180,000</b>	<b>\$470,000</b>	<b>\$435,000</b>	<b>\$548,341</b>	<b>\$675,984</b>	<b>\$720,184</b>	<b>\$849,880</b>	<b>\$745,963</b>	<b>\$744,319</b>

The original SIP policy stated that the "County Board will agree to establish criteria and a process for allocating the Community Service Fee after consultation with elected officials from all cities within the County. The fee may be used for:

- Mitigating potential impacts of the project.
- Collaborative efforts among City agencies, County agencies, school districts, and community groups to achieve progress as measured by Portland-Multnomah Benchmarks.
- Other uses in the interest of the community."

While the BOCC did pass a resolution in 1998 establishing a multi-year plan for spending a portion of the CSF, this plan has expired and the Board has not established additional criteria for allocating the CSF. In the absence of a policy,

the CSF has been used essentially as General Fund money. In the most recent budget cycle (FY2004), the BOCC transferred the majority of that year's CSF, \$676,294, to fund General Fund contingency. The General Fund contingency was used to restore cuts to various County programs and contracts.

Policy needed to guide  
use of SIP revenue

The County established SIP with the idea that such a program was necessary to compete with other jurisdictions for new capital intensive manufacturing facilities and the new, relatively high-paying jobs that come with the facilities. Whether or not programs like SIP are cost effective in the long-run is very difficult to prove.

It is logical to argue that offering abatements once creates the expectation that abatements will be offered again in the future. So, the County should develop a policy now, with clear criteria for granting abatements and that involves participation by all the affected organizations and jurisdictions. This way, the County avoids a pressured decision if a new opportunity becomes available. The SIP statute prohibits jurisdictions from extending the tax abatements granted. However, we believe it is reasonable to assume that companies will attempt to work around this prohibition as the expiration of their current agreements near. While it is not a perfect example, Washington County was obliged to alter its SIP agreement with Intel when the company threatened to expand at another location unless financial penalties for bringing on additional workers were removed from the original agreement.

Critics of these programs argue that companies make decisions regarding where to locate and where to expand based on reasons other than taxes. These critics say that granting tax abatements is simply giving money to companies to do what they would have done anyway and that it is not fair to other companies that do not receive abatements. While it is difficult to prove what a company would do in the absence of tax abatement, it is true that these agreements treat various businesses differently, with businesses established prior to the program's implementation operating without any tax breaks.

Developing and adopting a new policy should also take into consideration other jurisdictions and organizations affected by the granting of property tax abatements. Property tax revenue is distributed among a number of organizations and jurisdictions, but only Multnomah County and Gresham collect fees in lieu of tax revenue. When taking into account the fees levied and when they were paid, Multnomah County collected about 74 percent of the money it would have collected from LSI Logic without the abatement. Table 2 shows those involved in property tax collection, the proportion of property tax revenue they receive, and the revenue forgone as the result of the LSI agreement.

Table 2

Taxing District	Tax Rates (per \$1000 AV)	% Distribution of Tax Payments	Revenue Forgone as a result of LSI Agreement <sup>1</sup>
City of Gresham	3.6129	20.8%	\$1,064,758
Bonds	0.3084	1.8%	\$90,889
Multnomah County	4.9381	28.4%	\$1,455,308
Bonds	0.2361	1.4%	\$69,581
Metro	0.0966	0.6%	\$28,469
Bonds	0.1869	1.1%	\$55,081
TriMet Bonds	0.1239	0.7%	\$36,515
Port of Portland	0.0701	0.4%	\$20,659
Gresham School District	4.5268	26.0%	\$1,334,094
Bonds	2.3166	13.3%	\$682,726
Mt. Hood Community College	0.4917	2.8%	\$144,909
Bonds	0.0247	0.1%	\$7,279
Multnomah Co. ESD	0.4576	2.6%	\$134,859
<b>Totals</b>	<b>17.3904</b>	<b>100.0%</b>	<b>\$5,125,128</b>

### Contracting controls needed

The majority of the revenue generated by SIP is spent on contracts with various service providers rather than used to fund County programs. This Office has commented in several previous reports on the weaknesses of departments in monitoring and evaluating the effectiveness of contracted services.<sup>2</sup> In the case of contracting with SIP revenues, our concern is not only the deficiencies in a contracting system, but the effect of reorganization and resource reductions on contracting controls. Recent reorganization of SIP management and other offices responsible for managing contracts let with SIP revenue have moved some contract administrative functions out of established systems. Resource reductions have further weakened the contracting controls systems that remain.

The majority of SIP revenue has been awarded or spent by SIP program management, the Office of School and Community Partnerships (OSCP) and its predecessor the Department of Community and Family Services (DCFS). Initially, SIP program contracts were channeled through the contracting process at what was then the Department of Sustainable Community Development.

<sup>1</sup> Because the state public school funding formula takes into account taxes collected, the taxes forgone for schools do not necessarily translate into revenue forgone.

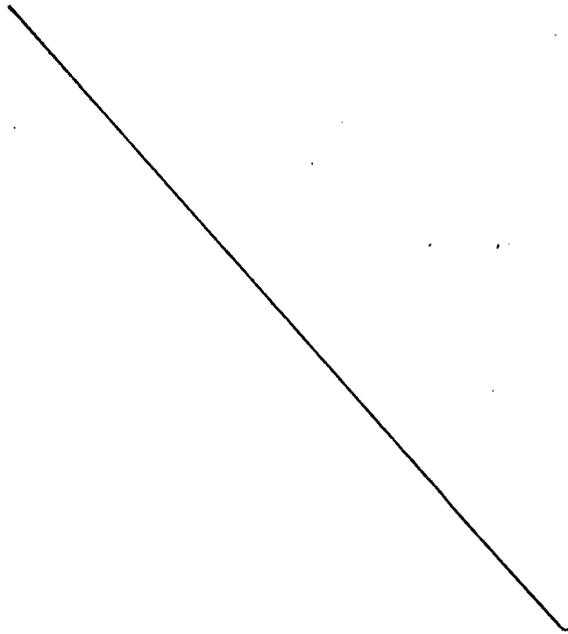
<sup>2</sup> See: Contracted Human Services Audit 2000, Human Services Contracting Follow-up Audit 2003, and Homeless Youth Services Follow-up 2003

The first lump sum of Community Housing funding was distributed out of what was then the Department of Community and Family Services, using its contracting process. Since then, SIP management has been moved to the Chair's office along with the Community Housing function. DCFS was also reorganized, such that the majority of its SIP funding was channeled through the much smaller OSCP. Resource reductions at OSCP have resulted in the elimination of its contract evaluation function. The result of these changes is that the majority of SIP funded contracting is now being managed out of units with either no formal contracting apparatus or one with limited monitoring or evaluation capacity.

## Recommendations

1. The Board of County Commissioners should adopt a new policy for the Strategic Investment Program. Whether the County should or should not be in the business of granting property tax abatements is a difficult question that should be addressed. Adopting a new policy on the Strategic Investment Program will facilitate the discussion of that question and address the need for guidance on the use of current SIP resources.
2. The County should continue its efforts to improve contracting processes. Cases like SIP, that have been displaced within the organization, merit special attention.

# **Responses to the Audit**





## Diane M. Linn, Multnomah County Chair

501 SE Hawthorne Blvd., Suite 600

Portland, Oregon 97214

Phone: (503) 988-3308

Email: mult.chair@co.multnomah.or.us

TO: Suzanne Flynn, County Auditor

FROM: Diane M. Linn, Chair *Diane M. Linn*

DATE: October 29, 2003

RE: Response to Final Draft of SIP Audit

---

Thank you for your examination of the Strategic Investment Program. I appreciate your recognition of the excellent work that has been done by the program. Your findings confirm my confidence in this program, its results, and its management. Continuous improvement has been a key component of the program, and your review will contribute further to that effort.

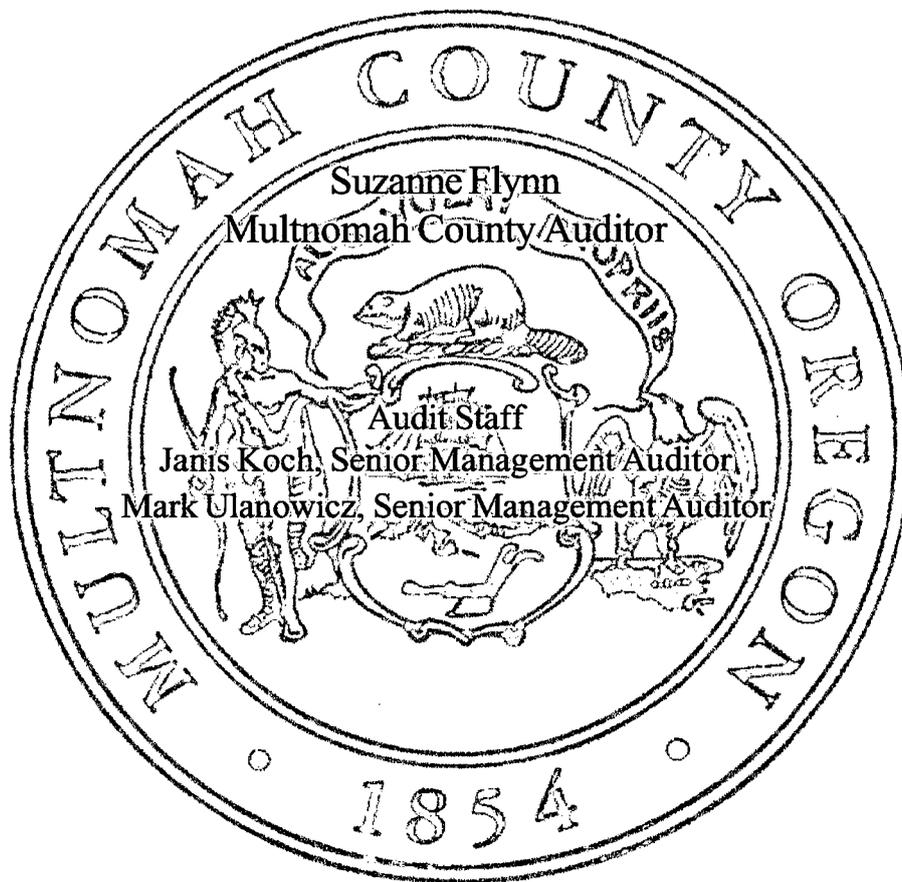
Following are responses to each of the two recommendations listed in the report:

1. A new policy for prospective tax abatements is certainly an appropriate consideration for the Board, as is a new policy regarding use of the annual SIP Community Service Fee revenue.
2. Based upon previous County audits, attention to Multnomah County's contracting processes remains a high priority. These processes should benefit from the County's movement toward a shared services model which will provide consistency in contracting processes and operations throughout the organization.

# Strategic Investment Program

Policy Update Needed

November 2003



Suzanne Flynn  
Multnomah County Auditor

Audit Staff  
Janis Koch, Senior Management Auditor  
Mark Ulanowicz, Senior Management Auditor



**Suzanne Flynn,  
Multnomah County Auditor**

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Telefax (503) 988-3019  
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**MEMORANDUM**

Date: October 28, 2003

To: Diane Linn, Multnomah County Chair  
Maria Rojo de Steffey, Commissioner, District 1  
Serena Cruz, Commissioner, District 2  
Lisa Naito, Commissioner, District 3  
Lonnie Roberts, Commissioner, District 4

From: Suzanne Flynn, Multnomah County Auditor 

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Diane Linn, County Chair .....	10

## Background

The County's Strategic Investment Program (SIP) started in 1995. The program is based on Oregon State law and allows the County to grant property tax abatements as an incentive for business investment within Multnomah County. The goal of the program is to attract new, capital-intensive manufacturing facilities and their associated new jobs. The justification for the tax abatement program is that some industries, like high technology, require very expensive, capital intensive manufacturing facilities and that these companies pay a disproportionately high rate of property tax, compared to companies that have similar numbers of employees. The law specifies that the abatements are limited to the portion of the real property value over \$100 million. In return for the tax abatement, state law allows the County to collect a Community Service Fee (CSF) of 25 percent of the property tax abated, not to exceed \$2 million. The law also allows counties and municipalities to include other reasonable fees and conditions in the agreement.

Multnomah County joined the City of Gresham in signing its first two SIP contracts in 1995. The contracts, with Fujitsu and LSI Logic, involved 15-year performance-based public/private partnership agreements. Fujitsu, Gresham, and the County terminated their contract before any tax abatement took effect. Deteriorating market conditions caused Fujitsu to halt investment and sell its facilities before reaching the \$100 million tax assessed value threshold. The County and Gresham signed a third agreement with Microchip – this one a 7-year contract – to facilitate the purchase of the Fujitsu plant.

The Strategic Investment Program involves several activities, some that are unique to the program and others that fit the mold of traditional County programs. The unique aspects of the program are in the development and negotiation of the contracts with private companies. The more traditional activities involve the contracting for services paid for out of the proceeds of the SIP agreements.

### Scope and Methodology

The Auditor's Office initiated an audit of the SIP Program in March 2003. In August 2003 after completing the initial phases of the audit, we concluded that further audit work would not yield any more information than the work already completed. The objectives of the audit were (1) to determine the costs and benefits of the program and (2) to determine whether adequate policies and controls were in place to safeguard the proceeds received from the SIP agreements.

We determined that the first audit objective could not be met because it would not be feasible to accurately estimate the likelihood that the business would have located in the County without tax abatement. Further, we completed the work needed to meet the second audit objective during the initial phase of the audit. We decided to issue a report outlining our findings in the areas of SIP management, the manner in which it implements SIP contracts with private companies, the policies in place to guide the use of SIP proceeds, and the units

of County government that have been charged with overseeing the distribution of the proceeds.

During our review, we completed the following tasks:

- Interviewed past and current SIP managers
- Interviewed County Finance Unit staff
- Reviewed program materials and Board of County Commissioners (BOCC) resolutions
- Performed a literature search for similar programs at other jurisdictions
- Reviewed budget documents
- Analyzed program financial data
- Interviewed department staff responsible for managing grants and contracts funded by SIP

This audit was conducted according to generally accepted government auditing standards.

## Results

As we reviewed SIP, we found improvements in several areas had already been made. Specifically, County management reduced costs for SIP administration by bringing SIP management into the County and directly contracting for job training services. However, we found other areas of concern. SIP has been operating without a guiding policy since 1997. A policy is needed to guide future uses of Community Service Fee revenue. Establishing a new SIP policy would also facilitate discussion of whether to continue to aggressively seek new agreements and how the County will approach the existing agreements when they expire.

Secondly, SIP money is being dispensed via a contracting system that has been weakened by reorganization and budget reductions. SIP program management and the SIP community housing resources are being managed out of the Chair's Office, an organization with a limited contract administration function. Other funds are managed out of the Office of Schools and Community Partnerships (OSCP), a unit with limited capacity for fiscal contract monitoring and with no evaluation capacity.

### SIP policy is needed

According to the policy passed by the BOCC in 1995, SIP's goals fit within the Portland-Multnomah Benchmark framework and include:

- The creation of long-term jobs with family wages, benefits, and working conditions for current residents of Multnomah County
- Providing assistance for residents to secure, affordable housing and dedicating a portion of any CSF to help with this effort
- Encouraging employees to use transit, van/car pooling, and alternative modes of transportation
- Assuring that no unmitigated adverse impacts on County infrastructure or public services will result from SIP
- Only granting abatements to firms that demonstrate a commitment to environmental protection
- Encouraging the purchase of goods and services produced or sold by businesses in Multnomah County and the region

This policy expired after two years and the BOCC has not approved a replacement. While the LSI contract has become the defacto policy in terms of program goals and how the contracts would advance these goals, there has been little done regarding how the CSF should be spent. The CSF has essentially been used to supplement the General Fund. Having a SIP policy in place is important because: 1) it provides a framework with which decisions can be made regarding the use of CSF revenue and 2) provides a point of reference for the discussion of the merits of future SIP agreements.

### Policy needed to guide use of SIP revenue

The SIP law allows the jurisdictions granting tax abatements to collect revenue from the company receiving the abatement. The CSF revenue is the largest

revenue stream coming into SIP. The CSF is required by state law and equals 25 percent of the abated property taxes up to \$2 million. In Multnomah County, the CSF is divided between the County (53 percent) and the City of Gresham (47 percent), according to an intergovernmental agreement. The administrative cost of overseeing the program is paid to the County before the CSF is divided.

While the law allows jurisdictions to collect other fees or contributions, the County has no policy requiring contracts to include other payments and has not applied this authority universally. The LSI and Fujitsu contracts included requirements that the companies contribute money to the County to address specific needs, such as affordable housing. The most recent contract with Microchip did not include any such requirements.

Some of the revenue associated with the contracts is obligated for a specific purpose, such as an agreement to hire through a local nonprofit agency, while the other revenue is more flexible. The use of the community housing, education and training, and community resource money is governed by relatively broad parameters in the individual SIP agreements. The CSF revenue is the most flexible in that it can be (and has been) used in the same way as money in the General Fund. The fees collected from the SIP agreements are shown in Table 1.

Table 1

	FY 1996	FY 1997	FY 1998	FY 1999	FY 2000	FY2001	FY2002	FY2003	FY2004
LSI CSF				\$348,341	\$425,494	\$427,584	\$624,880	\$609,377	\$402,363
Microchip CSF									\$216,956
LSI Comm. Housing	\$500,000	\$100,000	\$100,000	\$100,000	\$100,000	\$125,000	\$125,000	\$125,000	\$125,000
Fujitsu Comm. Housing	\$500,000								
LSI First Source	\$30,000	\$60,000	\$60,000		\$50,400	\$67,600			
Fujitsu First Source		\$60,000	\$25,000						
LSI Education & Training		\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$11,586	
LSI Community Resources	\$150,000	\$150,000	\$150,000						
<b>Total</b>	<b>\$1,180,000</b>	<b>\$470,000</b>	<b>\$435,000</b>	<b>\$548,341</b>	<b>\$675,984</b>	<b>\$720,184</b>	<b>\$849,880</b>	<b>\$745,963</b>	<b>\$744,319</b>

The original SIP policy stated that the "County Board will agree to establish criteria and a process for allocating the Community Service Fee after consultation with elected officials from all cities within the County. The fee may be used for:

- Mitigating potential impacts of the project.
- Collaborative efforts among City agencies, County agencies, school districts, and community groups to achieve progress as measured by Portland-Multnomah Benchmarks.
- Other uses in the interest of the community."

While the BOCC did pass a resolution in 1998 establishing a multi-year plan for spending a portion of the CSF, this plan has expired and the Board has not established additional criteria for allocating the CSF. In the absence of a policy,

the CSF has been used essentially as General Fund money. In the most recent budget cycle (FY2004), the BOCC transferred the majority of that year's CSF, \$676,294, to fund General Fund contingency. The General Fund contingency was used to restore cuts to various County programs and contracts.

Policy needed to guide future SIP agreements

The County established SIP with the idea that such a program was necessary to compete with other jurisdictions for new capital intensive manufacturing facilities and the new, relatively high-paying jobs that come with the facilities. Whether or not programs like SIP are cost effective in the long-run is very difficult to prove.

It is logical to argue that offering abatements once creates the expectation that abatements will be offered again in the future. So, the County should develop a policy now, with clear criteria for granting abatements and that involves participation by all the affected organizations and jurisdictions. This way, the County avoids a pressured decision if a new opportunity becomes available. The SIP statute prohibits jurisdictions from extending the tax abatements granted. However, we believe it is reasonable to assume that companies will attempt to work around this prohibition as the expiration of their current agreements near. While it is not a perfect example, Washington County was obliged to alter its SIP agreement with Intel when the company threatened to expand at another location unless financial penalties for bringing on additional workers were removed from the original agreement.

Critics of these programs argue that companies make decisions regarding where to locate and where to expand based on reasons other than taxes. These critics say that granting tax abatements is simply giving money to companies to do what they would have done anyway and that it is not fair to other companies that do not receive abatements. While it is difficult to prove what a company would do in the absence of tax abatement, it is true that these agreements treat various businesses differently, with businesses established prior to the program's implementation operating without any tax breaks.

Developing and adopting a new policy should also take into consideration other jurisdictions and organizations affected by the granting of property tax abatements. Property tax revenue is distributed among a number of organizations and jurisdictions, but only Multnomah County and Gresham collect fees in lieu of tax revenue. When taking into account the fees levied and when they were paid, Multnomah County collected about 74 percent of the money it would have collected from LSI Logic without the abatement. Table 2 shows those involved in property tax collection, the proportion of property tax revenue they receive, and the revenue forgone as the result of the LSI agreement.

Table 2

Taxing District	Tax Rates (per \$1000 AV)	% Distribution of Tax Payments	Revenue Forgone as a result of LSI Agreement <sup>1</sup>
<b>City of Gresham</b>	3.6129	20.8%	\$1,064,758
<b>Bonds</b>	0.3084	1.8%	\$90,889
<b>Multnomah County</b>	4.9381	28.4%	\$1,455,308
<b>Bonds</b>	0.2361	1.4%	\$69,581
<b>Metro</b>	0.0966	0.6%	\$28,469
<b>Bonds</b>	0.1869	1.1%	\$55,081
<b>TriMet Bonds</b>	0.1239	0.7%	\$36,515
<b>Port of Portland</b>	0.0701	0.4%	\$20,659
<b>Gresham School District</b>	4.5268	26.0%	\$1,334,094
<b>Bonds</b>	2.3166	13.3%	\$682,726
<b>Mt. Hood Community College</b>	0.4917	2.8%	\$144,909
<b>Bonds</b>	0.0247	0.1%	\$7,279
<b>Multnomah Co. ESD</b>	0.4576	2.6%	\$134,859
<b>Totals</b>	<b>17.3904</b>	<b>100.0%</b>	<b>\$5,125,128</b>

### Contracting controls needed

The majority of the revenue generated by SIP is spent on contracts with various service providers rather than used to fund County programs. This Office has commented in several previous reports on the weaknesses of departments in monitoring and evaluating the effectiveness of contracted services.<sup>2</sup> In the case of contracting with SIP revenues, our concern is not only the deficiencies in a contracting system, but the effect of reorganization and resource reductions on contracting controls. Recent reorganization of SIP management and other offices responsible for managing contracts let with SIP revenue have moved some contract administrative functions out of established systems. Resource reductions have further weakened the contracting controls systems that remain.

The majority of SIP revenue has been awarded or spent by SIP program management, the Office of School and Community Partnerships (OSCP) and its predecessor the Department of Community and Family Services (DCFS). Initially, SIP program contracts were channeled through the contracting process at what was then the Department of Sustainable Community Development.

<sup>1</sup> Because the state public school funding formula takes into account taxes collected, the taxes forgone for schools do not necessarily translate into revenue forgone.

<sup>2</sup> See: Contracted Human Services Audit 2000, Human Services Contracting Follow-up Audit 2003, and Homeless Youth Services Follow-up 2003

The first lump sum of Community Housing funding was distributed out of what was then the Department of Community and Family Services, using its contracting process. Since then, SIP management has been moved to the Chair's office along with the Community Housing function. DCFS was also reorganized, such that the majority of its SIP funding was channeled through the much smaller OSCP. Resource reductions at OSCP have resulted in the elimination of its contract evaluation function. The result of these changes is that the majority of SIP funded contracting is now being managed out of units with either no formal contracting apparatus or one with limited monitoring or evaluation capacity.

## Recommendations

1. The Board of County Commissioners should adopt a new policy for the Strategic Investment Program. Whether the County should or should not be in the business of granting property tax abatements is a difficult question that should be addressed. Adopting a new policy on the Strategic Investment Program will facilitate the discussion of that question and address the need for guidance on the use of current SIP resources.
2. The County should continue its efforts to improve contracting processes. Cases like SIP, that have been displaced within the organization, merit special attention.

**Responses to  
the Audit**

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## Diane M. Linn, Multnomah County Chair

501 SE Hawthorne Blvd., Suite 600  
Portland, Oregon 97214  
Phone: (503) 988-3308  
Email: [mult.chair@co.multnomah.or.us](mailto:mult.chair@co.multnomah.or.us)

TO: Suzanne Flynn, County Auditor

FROM: Diane M. Linn, Chair *Diane M. Linn*

DATE: October 29, 2003

RE: Response to Final Draft of SIP Audit

---

Thank you for your examination of the Strategic Investment Program. I appreciate your recognition of the excellent work that has been done by the program. Your findings confirm my confidence in this program, its results, and its management. Continuous improvement has been a key component of the program, and your review will contribute further to that effort.

Following are responses to each of the two recommendations listed in the report:

1. A new policy for prospective tax abatements is certainly an appropriate consideration for the Board, as is a new policy regarding use of the annual SIP Community Service Fee revenue.
2. Based upon previous County audits, attention to Multnomah County's contracting processes remains a high priority. These processes should benefit from the County's movement toward a shared services model which will provide consistency in contracting processes and operations throughout the organization.



**NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.**

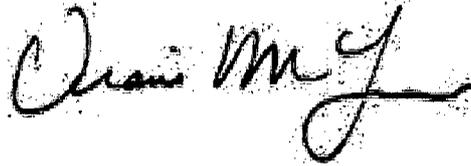
**If a budget modification, explain:**

- ❖ **What revenue is being changed and why?**
- ❖ **What budgets are increased/decreased?**
- ❖ **What do the changes accomplish?**
- ❖ **Do any personnel actions result from this budget modification? Explain.**
- ❖ **Is the revenue one-time-only in nature?**
- ❖ **If a grant, what period does the grant cover?**
- ❖ **When the grant expires, what are funding plans?**

**NOTE: Attach Bud Mod spreadsheet (FORM FROM BUDGET)**

- 4. Explain any legal and/or policy issues. Meets the County's legal requirements and is consistent with County policies**
- 5. Explain any citizen and/or other government participation that has or will take place. As previously stated. Opportunity for public testimony during Board meeting.**

**Required Signatures:**



**Department/Agency Director:**

**Date: 10/29/03**

**Budget Analyst**

**By:**

**Date:**

**Dept/Countywide HR**

**By:**

**Date:**

**BOGSTAD Deborah L**

---

**From:** ROJO DE STEFFEY Maria  
**Sent:** Tuesday, November 04, 2003 9:58 AM  
**To:** BOGSTAD Deborah L  
**Subject:** FW: ITAX Spending Resolution and Administrative Rules related to Sauvie Island School

-----Original Message-----

**From:** BOYER Dave A  
**Sent:** Wednesday, October 29, 2003 12:37 PM  
**To:** #ALL DISTRICT 1; #ALL DISTRICT 2; #ALL DISTRICT 3; #ALL DISTRICT 4; LINN Diane M; TURNER Kathy G; BALL John; SOWLE Agnes; UHERBELAU Rebecca A  
**Cc:** GRAVELY Robert M; DARGAN Karyne A; NATH Satish S; LOCKE Doug; CAMPBELL Mark; NICE Matt L  
**Subject:** ITAX Spending Resolution and Administrative Rules related to Sauvie Island School

Attached are the proposed ITAX spending Resolution and Admin Rules for the Sauvie Island School District for discussion on November 4. I am also attaching other options for the Admin Rules that allow for refunds to be made in different ways. I am recommending that we adopt the Draft B language and that is what is in the proposed Resolution. I have discussed this with Maria and she is in agreement to this approach for Sauvie Island School.

It was my understanding that the intent was not to refund County Income Taxes because the residents in this area did not send kids to school inside Multnomah County but to eliminate the double taxation issue that was a result of Beaverton passing a local option property tax. This approach will eliminate the potential for all of these schools to avoid the double taxation issue. The Sauvie Island issue can be resolved by entering into an agreement with the Scappoose School District to provide funds to the Sauvie Island School. Maria and I would need to work out the IGA with Scappoose School District. Under this proposal the residents of the Sauvie Island School area will pay the ITAX and not get a refund and the residents of the Scappoose School District but not in the Sauvie Island School area would get a refund. Again I have discussed this with Maria and she is in agreement with this approach. I have also gone over this with Agnes and she also thinks this is the best alternative.

Karyne and I have or will be meeting with you or your staff to discuss the spending resolution. This is the same resolution that was distributed on October 16 but has changes based on input from you and your staff and other organizations such as CIC, Business Community, schools and others. This resolution will allow the County to implement Serena's idea.

If you have any questions or would like me to go over any of the material please let me know and Karyne and I will meet with you. Thanks

Dave Boyer  
Chief Financial Officer  
501 SE Hawthorne Blvd 4th Floor  
Portland, OR 97214  
(503) 988-3903  
e-mail [dave.a.boyer@co.multnomah.or.us](mailto:dave.a.boyer@co.multnomah.or.us)

11/5/2003

## **Scappoose School District Considered OUT of County**

### **ITAX Refund based on Property Tax Payments (Recommended either A or B)**

#### **§ 11.633 Refunds for Residents in Out of County School Districts (Draft A)**

The portion of the ITAX dedicated to school funding will only be used to fund in county public school districts. A resident who resides within Multnomah County and within the boundary of the Lake Oswego School District, Hillsboro School District, Beaverton School District or Scappoose School District (herein referred to as out of county school district), and also pays property taxes within any of these districts will receive a partial refund of the ITAX that is reported and paid with the annual filing of the taxpayer's ITAX return.

An in county public school district is a district whose headquarters are located within Multnomah County. An out of county public school district is a district whose headquarters are located outside of Multnomah County.

The refund provided for in this subsection will not exceed the proportion of the ITAX that is used to fund in county school districts. The Administrator will determine the proportion of the ITAX used to fund in county school districts after April 15<sup>th</sup> of each taxable year.

The refund computed under this subsection will only be paid to resident taxpayers who are current on their property tax statements.

### **ITAX Refund based on Property Tax Payments (Recommended either A or B)**

#### **§ 11.633 Refunds for Residents in Out of County School Districts (Draft B)**

The portion of the ITAX dedicated to school funding will only be used to fund in county public school districts. A resident who resides within Multnomah County and within the boundary of the Lake Oswego School District, Hillsboro School District, Beaverton School District or the area of the Scappoose School District that does not include the area that was formerly known as the Sauvie Island School District (herein referred to as out of county school district), and also pays property taxes within any of these districts will receive a partial refund of the ITAX that is reported and paid with the annual filing of the taxpayer's ITAX return.

An in county public school district is a district whose headquarters are located within Multnomah County and the School located in District formerly known as the Savie Island School District. An out of county public school district is a district whose headquarters are located outside of Multnomah County.

The refund provided for in this subsection will not exceed the proportion of the ITAX that is used to fund in county school districts. The Administrator will determine the proportion of the ITAX used to fund in county school districts after April 15<sup>th</sup> of each taxable year.

The refund computed under this subsection will only be paid to resident taxpayers who are current on their property tax statements.

## **ITAX Refund based on ITAX Payments**

### **§ 11.633 Refunds for Residents in Out of County School Districts (Draft C)**

The portion of the ITAX dedicated to school funding will only be used to fund in county public school districts. A resident who resides within Multnomah County and within the boundary of the Lake Oswego School District, Hillsboro School District, Beaverton School District or Scappoose School District (herein referred to as out of county school district), and also pays the ITAX will receive a partial refund of the ITAX that is paid and reported with the annual filing of the taxpayer's ITAX return.

An in county public school district is a district whose headquarters are located within Multnomah County. An out of county public school district is a district whose headquarters are located outside of Multnomah County.

The refund provided for in this subsection will not exceed the proportion of the ITAX that is used to fund in county school districts. The Administrator will determine the proportion of the ITAX used to fund in county school districts after April 15<sup>th</sup> of each taxable year.

The refund computed under this subsection will only be paid to resident taxpayers who are current on their ITAX payments.

## **Scappoose School District Considered IN County**

## **ITAX Refund based on Property Tax Payments**

### **§ 11.633 Refunds for Residents in Out of County School Districts (Draft D)**

The portion of the ITAX dedicated to school funding will only be used to fund in county public school districts. A resident who resides within Multnomah County and within the boundary of the Lake Oswego School District, Hillsboro School District or Beaverton School District (herein referred to as out of county school district), and also pays property taxes within any of these districts will receive a partial refund of the ITAX that is paid and with the annual filing of the taxpayer's ITAX return.

An in county public school district is a district whose headquarters are located within Multnomah County. An out of county public school district is a district whose headquarters are located outside of Multnomah County.

The refund provided for in this subsection will not exceed the proportion of the ITAX that is used to fund in county school districts. The Administrator will determine the proportion of the ITAX used to fund in county school districts after April 15<sup>th</sup> of each taxable year.

The refund computed under this subsection will only be paid to resident taxpayers who are current on their property tax statements.

## **ITAX Refund based on ITAX Payments**

### **§ 11.633 Refunds for Residents in Out of County School Districts (Draft E)**

The portion of the ITAX dedicated to school funding will only be used to fund in county public school districts. A resident who resides within Multnomah County and within the boundary of the Lake Oswego School District, Hillsboro School District or Beaverton School District (herein referred to as out of county school district), and also pays the ITAX will receive a partial refund of the ITAX that is reported and paid with the annual filing of the taxpayer's ITAX return.

An in county public school district is a district whose headquarters are located within Multnomah County. An out of county public school district is a district whose headquarters are located outside of Multnomah County.

The refund provided for in this subsection will not exceed the proportion of the ITAX that is used to fund in county school districts. The Administrator will determine the proportion of the ITAX used to fund in county school districts after April 15<sup>th</sup> of each taxable year.

The refund computed under this subsection will only be paid to resident taxpayers who are current on their ITAX payments.

## **ITAX Refund based on ITAX Payments**

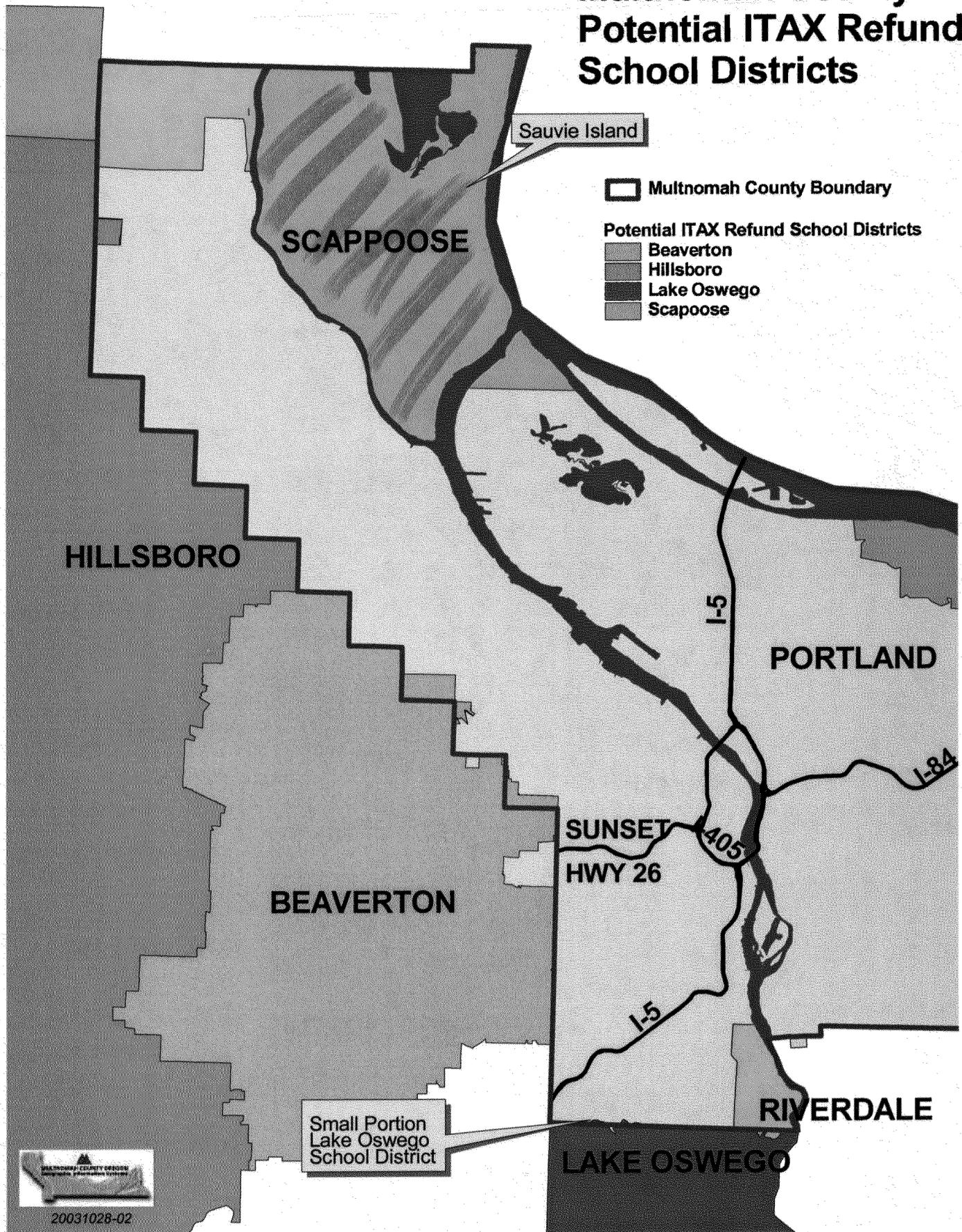
### **§ 11.633 Refunds for Residents in Out of County School Districts (Draft F)**

The portion of the ITAX dedicated to school funding will only be used to fund in county public school districts. A resident who resides within Multnomah County and within the boundary of the Lake Oswego School District, Hillsboro School District, Beaverton School District or the area of the Scappoose School District that does not include the area that was formerly known as the Sauvie Island School District (herein referred to as out of county school district), and also pays property taxes within any of these districts will receive a partial refund of the ITAX that is reported and paid with the annual filing of the taxpayer's ITAX return.

An in county public school district is a district whose headquarters are located within Multnomah County and the School located in District formerly known as the Savie Island School District. An out of county public school district is a district whose headquarters are located outside of Multnomah County.

The refund provided for in this subsection will not exceed the proportion of the ITAX that is used to fund in county school districts. The Administrator will determine the proportion of the ITAX used to fund in county school districts after April 15<sup>th</sup> of each taxable year.

# Multnomah County Potential ITAX Refund School Districts



BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

**RESOLUTION NO. \_\_\_\_\_**

Multnomah County Temporary Personal Income Tax (ITAX) Spending Policy for County Schools, Human Services, Public Safety

**The Multnomah County Board of Commissioners Finds:**

- a. On March 13, 2003, the Multnomah County Board of Commissioners passed Resolution 03-037 resolving, in part, to refer a Measure to the voters to impose a personal income tax.
- b. On May 20, 2003, the voters of the County passed a temporary three year personal income tax, Measure 26-48, "Measure" that will provide an estimated \$128,000,000 to \$135,000,000 each fiscal year in funding for County School Districts, County Programs, Auditing and Collection Costs.
- c. The personal income tax rate is 1.25% on Oregon taxable income after deducting for either single exemptions of \$2,500 or joint exemptions of \$5,000 and is levied on County residents.
- d. The personal income tax is effective January 1, 2003 and terminates December 31, 2005, and will fund School and County programs for fiscal years 2003/2004, 2004/2005 and 2005/2006.
- e. The personal income tax is due on April 15 beginning in year 2004 and ending in year 2006.
- f. It is expected that the majority of the tax receipts will be received by the County in April, May and June of each year.
- g. Funds from the personal income tax will be distributed to the School District and the County based on the Base Funding estimates in the table below:

	Base Funding Amount	Percent of Total
County Schools	\$93,327,900	70.5%
County Health & Human Service Programs	\$16,000,000	12.1%
County Public Safety Programs	\$16,000,000	12.1%
Administration	\$7,008,510	5.3%
Total	\$132,336,410	100.0%

TESTIMONY FOR

11.06.03

R-3 & R-4

To: Multnomah County Commissioners  
RE: Ordinance 1012 – Temporary Income Tax

*not on Sawvie Island*

We live in Multnomah County but are within the Scappoose School District. We understand that a good portion of the proposed temporary income tax will be directed to schools. We feel that all the people who live in the northern most part of Multnomah County and are currently taxed for Scappoose School District #9 should have the portion of the income tax that is directed towards schools returned to them.

There are apparently agreements made with the School Districts of Beaverton, Hillsboro and Lake Oswego to have those portions of this income tax returned to people who live in Multnomah County but are taxed by these various districts. Scappoose School District is headquartered outside Multnomah County similar to these 3 school districts. Our school district also has people living within Multnomah County as do Beaverton, Hillsboro and Lake Oswego. It makes sense to treat all similar school districts the same when it comes to this issue.

We currently have Scappoose School “Old Bonds”; Scappoose School “New Bonds” and Scappoose School District #9 as individual items on our Multnomah County tax statement. We understand the necessity of supporting the schools, but since we already support the local schools, we feel it is unfair to be taxed for schools where we have no vote as to who runs it

Marquetta Mitchell  
Paul Wright  
21560 NW Gilkison Rd.  
Scappoose, OR 97056

**BOGSTAD Deborah L**

---

**From:** BOYER Dave A  
**Sent:** Thursday, November 06, 2003 7:38 AM  
**To:** BOGSTAD Deborah L; SOWLE Agnes; GRAVELY Robert M; NATH Satish S; DARGAN Karyne A  
**Subject:** FW: Spending Resolution

fyi

Dave Boyer  
 Chief Financial Officer  
 501 SE Hawthorne Blvd 4th Floor  
 Portland, OR 97214  
 (503) 988-3903  
 e-mail [dave.a.boyer@co.multnomah.or.us](mailto:dave.a.boyer@co.multnomah.or.us)

-----Original Message-----

**From:** BOYER Dave A  
**Sent:** Wednesday, November 05, 2003 3:57 PM  
**To:** #ALL CHAIR'S OFFICE; #ALL DISTRICT 1; #ALL DISTRICT 2; #ALL DISTRICT 3; #ALL DISTRICT 4  
**Subject:** FW: Spending Resolution

Just want to keep you updated on what is happening around the ITAX

We have heard that some of the schools are starting to question the County borrowing funds from the school portion of the reserves in the first year and then repaying them in the second year when the tax collections come in. So as not to raise any questions with the media or the schools the County has the budgetary authority under ORS 294 to borrow money from one fund and then repay the fund the next year. In the event the collections do not come in I am proposing that we handle the County's potential budgetary needs in this manner. The Resolution that is being proposed tomorrow will support this process and does not need to be changed. I have touched base with David Douglas, Gresham Barlow, and Centennial School District Business Officials and informed them about this. I have left a message with the Portland Public School Finance Office but have not heard back from her. I asked them to inform their Superintendents and Board Members if they felt they needed to.

Also wanted to provide a more detailed explanation of the Administrative rule regarding the refund based on income tax or property tax. The items below are the issues that we considered.

1. Schools are funded locally by Property taxes
2. The issue of double taxation was raised because Beaverton also passed a local option tax to fund schools and they did not want to be double taxed for schools.
3. We worked with the citizens from Beaverton to find a solution and we had agreed that the refunds would be made if a citizen paid both property taxes and the ITAX. This would eliminate the double taxation of the local option tax and the ITAX.
4. When applying tax rules we need to try and levy taxes equally among taxpayers that have the same characteristics.
5. We also wanted to make the administration as easy as possible and it will very costly to track

11/6/2003

people moving in and out of these districts and providing refunds that will have to be prorated.

6. We thought that if we provided the appropriate relief to the residents in Beaverton that we could provide the same relief to the other school districts because they potentially could be in a similar situation if a local option tax was passed by their school district. Beaverton also had the largest number of students. The approximate breakdown of students for these for school districts is as is as follows
  - Beaverton - 90
  - Hillsboro – 3
  - Lake Oswego – 28
  - Scappoose – 75 (out of the 75, most of these students live on Sauvie island) don't have the exact breakdown.
7. We know that there is no perfect solution to this issue but we think that we are proposing the one that is the best.

If you have any questions please call me.

Dave Boyer  
Chief Financial Officer  
501 SE Hawthorne Blvd 4th Floor  
Portland, OR 97214  
(503) 988-3903  
e-mail [dave.a.boyer@co.multnomah.or.us](mailto:dave.a.boyer@co.multnomah.or.us)

TO: Multnomah County Board of Commissioners  
FROM: Julie Cleveland 27448 NW St Helens Rd #300 Scappoose, OR 97056  
DATE: November 5, 2003  
RE: Multnomah County ITAX Refund

Dear Commissioners:

First, I would like to personally thank each of you for granting funding to Sauvie Island Elementary School. I appreciate your willingness to enter into an intergovernmental agreement with the Scappoose School District to make this happen. Your decision will have a profound positive impact to this small rural school.

Secondly, I would like to address the separate issue of ITAX refunds, but I do not want my comments in any way reverse your decision to provide funding to Sauvie Island School. This has been and continues to be my top priority. That said, I offer up what I feel is the best solution to the ITAX refund issue.

I am uncomfortable with the notion of having Multnomah County residents of Sauvie Island shouldering the full ITAX while giving a refund to Multnomah County property taxpayers on the west side of Multnomah Channel. I find this unfair and inequitable.

- 1) Both of these populations are within the Scappoose School District Attendance Zone for Sauvie Island School.
- 2) Both populations currently have students attending Sauvie Island Elementary School. Both populations have the option of sending their students to another school in the District.
- 3) Both populations pay general obligation bonds to the Scappoose School District. In fact, the Sauvie Island population still has bond payments incurred by the defunct Sauvie Island School District.
- 4) The Option Levy to fund schools for the 2003/04 school year FAILED. THERE IS NO DOUBLE TAXATION ISSUE.

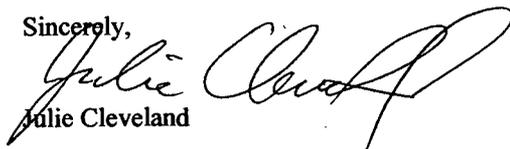
Taking all of this into consideration, I do not see the logic in granting refunds to this portion of Multnomah County property taxpayers. The ITAX should be paid in full by all Multnomah County residents within the Scappoose School District. I understand there are some folks on the west side of the Channel who were unclear where their attendance boundaries lie; but I do not think being misinformed is a valid reason for an ITAX refund. School attendance boundaries are not a County issue, but one these residents need to take up with their school board.

I would like to see the ITAX refunds distributed fair and equitably throughout the County. To this end, I ask the Board to focus on the issue of double taxation. Please consider the following solution:

- 1) Grant ITAX refunds only to those property taxpayers who are being double taxed.
- 2) Do not give refunds to Multnomah County property taxpayers served by Hillsboro, Lake Oswego, or Scappoose School Districts. They are not being double taxed.
- 3) Amend the administrative rules to allow for refunds to taxpayers in these school districts, as well as property taxpayers served by Multnomah County school districts, should their district pass a property tax measure creating a double taxation scenario.

I will fully support the Board with whatever solution to the ITAX refund issue you approve today. Thank you and your staff(s) for all the hard work and effort.

Sincerely,

  
Julie Cleveland

# Scappoose School District No. 1J

## BOARD OF DIRECTORS

CHAIRPERSON - MIKE KOCHER  
CANDACE COLE  
JAN HILDRETH  
JAMES HOAG  
JOE LEWIS  
LARRY ROCHA  
DAVID RUUD

33589 SE HIGH SCHOOL WAY  
SCAPPOOSE, OREGON 97056-3326  
TELEPHONE (503) 543-6374  
FAX (503) 543-7011  
[www.scappoose.k12.or.us](http://www.scappoose.k12.or.us)

## DISTRICT OFFICE

JOHN MATT  
Superintendent  
Clerk

MARY CRUM  
Business Manager  
Custodian of Funds

MARC WILLIAMSON  
Director of Education

Multnomah County Commissioners  
501 SE Hawthorne Blvd., Suite 600  
Portland, OR 97214

October 22, 2003

Dear Multnomah County Commissioners:

In a meeting with Maria Rojo de Steffey, her staff and the Multnomah County Attorney, held on April 22, 2003, I gave very clear assurances that the ITAX money that was approved by the Multnomah County voters could be held in a separate fund at the Scappoose School District and used only for Sauvie Island School. This was amenable to all parties at the table including the Multnomah County Attorney. It was also agreed that Multnomah County could audit the expenditures on that fund. I feel those assurances were made in good faith as was the agreement to work together for the sake of the students of the Sauvie Island School.

The attendance zone for the Sauvie Island School includes Sauvie Island and the portion of Multnomah County on the West side of the channel. A map showing these zones is attached.

It is my hope that we can work together in the spirit that was approved by the voters and provide this money for the students of Sauvie Island School.

Sincerely,



John Matt  
Superintendent



"Helping Oregon Schools"



KG Boundries:

- Orange Highlight: Sauvie Island
- Pink Highlight: Grant Watts
- Pink/Blue: Swing Area-either School
- Blue Highlight: Warren School

cause of distance in Chapman  
 a, for transportation purposes,  
 for Hines & L. 1. 1. 1. 1. 1. 1.

A-3	HAZER RD	E-5	MARCOTT RD
D-1	HEATH RD	C-2	MARRACCI RD
B-2	HERMOR RD	B-1	MARSHLAND RD
B-1	HERSHE RD	C-5	MARSHLAND RD
A-1	HIGHLAND RD	D-3	MAYGER RD
E-6	PIMPLE RD	B-7	MAYGER RD
C-2	HARTZEL RD	D-2	MAYGER RD
D-2	HOLADAY RD	D-6	McCOY RD
D-3	HOLBROOK RD	D-3	McDERMANN RD
D-4	HOLLYWOOD RD	C-3	McDERMOTT RD
D-6	HONEYMAN RD	O-6	McDONALD RD
RD D-6	HUBER RD	D-6	McKEY RD
B-3	HUGO HANHI RD	A-1	McKAY RD
RD D-4	HUTCHINSON RD	D-2	MEISSNER RD
A-7	ILMARI RD	B-1	MAGNUS RD



WRITE-IN. . . . .	498	6.79
RIVERDALE SCHOOL DIST 51-315JT P1 UNEXP		
VOTE FOR 1		
(WITH 2 OF 2 PRECINCTS COUNTED)		
GERARD H. LANGELEK . . . . .	461	96.85
WRITE-IN. . . . .	15	3.15
RIVERDALE SCHOOL DIST 51-315JT P2		
VOTE FOR 1		
(WITH 2 OF 2 PRECINCTS COUNTED)		
PATRICK TERRELL . . . . .	423	96.14
WRITE-IN. . . . .	17	3.86
RIVERDALE SCHOOL DIST 51-315JT P4		
VOTE FOR 1		
(WITH 2 OF 2 PRECINCTS COUNTED)		
SARAH BRADLEY . . . . .	427	97.27
WRITE-IN. . . . .	12	2.73
RIVERDALE SCHOOL DIST 51-315JT P5 UNEXP		
VOTE FOR 1		
(WITH 2 OF 2 PRECINCTS COUNTED)		
STEVEN G. KLEIN . . . . .	422	98.14
WRITE-IN. . . . .	8	1.86
SCAPPOOSE SCHOOL DIST 1JT Z1		
VOTE FOR 1		
(WITH 2 OF 2 PRECINCTS COUNTED)		
JIM HOAG. . . . .	245	93.51
WRITE-IN. . . . .	17	6.49
SCAPPOOSE SCHOOL DIST 1JT Z2		
VOTE FOR 1		
(WITH 2 OF 2 PRECINCTS COUNTED)		
DAVE RUUD . . . . .	220	68.97
WRITE-IN. . . . .	99	31.03
SCAPPOOSE SCHOOL DIST 1JT Z6		
VOTE FOR 1		
(WITH 2 OF 2 PRECINCTS COUNTED)		
MIKE KOCHER. . . . .	221	94.44
WRITE-IN. . . . .	13	5.56
SCAPPOOSE SCHOOL DIST 1JT Z7		
VOTE FOR 1		
(WITH 2 OF 2 PRECINCTS COUNTED)		
JAN HILDRETH . . . . .	241	94.51
WRITE-IN. . . . .	14	5.49
SCAPPOOSE SCHOOL DIST 5-112 5-YR OPT TX		
VOTE FOR 1		
(WITH 2 OF 2 PRECINCTS COUNTED)		
YES . . . . .	234	39.13
NO. . . . .	364	60.87
CLACKAMAS CO. FIRE DIST 1 DIR P1		

# Scappoose School Board

April 13, 1998

by Julie Cleveland, Spotlight Education Reporter

Pete McHugh presented three University of Oregon College of Education Alumni Awards to Scappoose locals:

William Covlin received the Educational Excellence Award, Jim Hoag received the Distinguished Alumnus Award, and Kessi Brothers Construction and Dairy received the Business Education Partnership Award.

The recipients, who are graduates of Scappoose High, were praised for their dedication to commitment to Scappoose schools.

High school teacher Richard Hoffman presented the board with an award from CCTV for the district's efforts to provide technology education for its students.

### Block scheduling

The board will decide in June on the proposed block scheduling plan for the high school.

According to Scappoose High principal Mike Funderburg, his staff approached him with the idea of block scheduling as a way to improve academic success and better supervise each student's progress in meeting the new state standards for education. If approved, block scheduling will become effective in the 1999-2000 school year.

Sauvie Island school superintendent Tom Ruhl reported on several proposed merger recommendations. The recommendations include using Ryder transportation for students attending Sauvie

Island, having Otto H.H. Petersen prepare meals to be transported to Sauvie Island, honoring intra-district transfer agreements for students currently attending schools in other districts, and aligning the district's attendance boundaries to balance class sizes.

The proposed boundaries have new students who reside south of Watson Road attending Sauvie Island School. Students who live in this area that are currently attending Grant Watts or Peterson will not be relocated to Sauvie Island. The district will not split families between schools. Siblings will be able to attend the same school.

The board will vote on these recommendations at the May board meeting.

There were several visitor comments made regarding using some of the \$1.6 million bond levy for a new track at the middle school. Many were concerned this item will be considered a frivolous expenditure by the public and possibly scuttle the bond measure at the voting booth.

Board member Larry Rocha

stated the new track is a necessity since the present track is unusable by students a significant portion of the school year due to standing water. He sees a new track as a benefit not only to Peterson, but to the community as well.

## PGE/SOLV team up to cleanup Salmonberry Res.

About 50 Portland General Electric employees have volunteered to pick up illegally dumped trash at the Salmonberry Reservoir west of St. Helens on Saturday, April 18.

PGE is sponsoring the cleanup effort at this site as part of SOLV IT, an annual one-day event to clear debris from illegal dump sites and neighborhoods.

Salmonberry Reservoir is a popular summer recreation spot for Columbia County residents. Unfortunately, the site is littered with household garbage, old tires, shot gun casings, car parts, and other trash.

Volunteers will work from 9 a.m. to 1 p.m. on Saturday to haul out the debris and restore the site.

"Since the first SOLV IT, nine years ago, PGE and SOLV have been partners in building this one day event into the largest Earth

Day event in the county," said SOLV Director Jack McGowan. "It's this kind of effort that once again makes Oregon a model for the nation."

Created in 1990, SOLV IT has removed more than four million pounds of debris from illegal dumpsites and neighborhoods.

## Trade canned food for library fine amnesty

In honor of National Library Week, April 20-25, the St. Helens Library will be offering amnesty for any outstanding fines during the week.

"This year," said Library Manager Karen Macfarlane, "we're going to ask for something in return to forgive past due fines. In order to have your bill forgiven, you're going to have to bring in a can of food for each \$1 you owe. Your donations will be given to help a keep the local food banks shelves stocked."

To conclude the week, Macfarlane said that Saturday the 25th will be special for the library and the community. "From 1-3 p.m. we will be serving cake, punch and coffee," she said. "For the kids there will be a clown, balloons, magic, face painting, and at 3 p.m. a Disney movie will be shown. For the parents, there will be an opportunity to buy books."

Macfarlane said they are suggesting a can of food as the "price" of admission to the movie.

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for just **\$30** per month

**200 MINUTES**  
for just **\$50** per month

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## PATENT 5,191,877

patches that hole in the wall you call a fireplace. Traditional fireplaces actually suck the heat out of a house. That's why

### Heat-N-Glo

invented direct-vent gas fireplace inserts



## Scappoose School Board

December 8, 1997

by Julie Cleveland, Spotlight education reporter

The Scappoose School Board voted unanimously to expand the school district by approving a merger with the Sauvie Island School District.

Oregon passed a law in 1991 requiring every school district to offer education programs in kindergarten through grade twelve. When Sauvie Island failed to gain community support to build a high school, the state required it to merge with either Scappoose or Portland school district.

Sauvie Island's 14,500 square foot school and all its assets will be turned over to Scappoose at the end of the school year.

Thomas Ruhl, superintendent of the Sauvie Island District, expressed his thanks on behalf of the Sauvie Island community. The merger will allow Sauvie Island School to remain open as long as it is economically feasible, as an educational facility serving kindergarten through grade six. Sauvie Island has established a reserve fund to help keep the school open.

There are presently 61 students attending Sauvie Island School. Thirty-three of its high school students presently attend Scappoose High. The island facility has ten classrooms and is equipped to handle 100 students and could expand to 200 students on its five-acre campus. The merger also allows the school to continue as a community center for island residents.

Carol Moore, a parent with a child at Grant Watts, asked the

school boundaries and require some students attending Watts and Petersen to enroll at Sauvie Island. Board member Jim Hoag conceded that there may be a need to address school boundaries. He stressed that they must provide the best educational product for all schools in the district. And that could lead to sending some students to Sauvie Island School in the future. However, the issue has not been discussed in any depth by the board. There are no plans at this time to bus students to Sauvie Island.

The merger will become effective May 31, 1998. The Sauvie Island School Board will remain intact through June.

Other business discussed included a mathematics grant for the middle school and a new roof for Grant Watts.

Teacher Pam Reynolds gained enthusiastic support for a \$10,000 grant proposal to Toyota/Time. If the grant is accepted, Ms. Reynolds would use the money to purchase computers and software and train students to participate in an outreach program educating senior citizens on how to use a computer and access the Internet. One of the computers would be given to the Scappoose Senior Center.

The 20-year-old roof at Grant Watts School will be replaced this summer. "This is a fairly serious roofing problem," said Ed Danielson, district superintendent. "one we have to reair."

The new roof will stop leaking problems that have plagued the school and bring the roof up to new seismic and wind building codes. The project will cost approximately \$400,000. According to Board Chair Gary Olsen, the district is looking at a couple of funding options to pay for the repair. One option is to dip into the district's reserve fund. The other option is to proceed with a bond levy election in May. The levy would also provide funding for other needed repairs throughout the district. Scappoose will receive a one time payment of \$500,000 from state Measure 52, but this fund will not be available until 1999 and will not cover all the repair costs facing the district.

**FORMS AVAILABLE.**  
Questionnaires for weddings and other milestone celebrations are available at The Spotlight offices in St. Helens and Scappoose.

### Pointers for parents

# Warning signs for learning disabilities

If your children are having some trouble in school, they may be suffering from a learning disability.

The good news, according to experts, is that there are warning signs you can look for:

- A child's inability to tell the difference between right and left.
- Letter and word reversal when writing or speaking.
- A child being strong in one area but very weak in others.
- A child struggling in school, but otherwise being bright.
- A discrepancy between a child's verbal fluency and his or her writing ability.
- A child being disorganized; one who can't organize information, materials and time.
- A child who can't seem to follow directions.

"Many learning disabled kids are labeled as incapable," says Ann Carol Price, an educational consultant with Educational Planning Services in Columbia, South Carolina. "If the disability is not detected and explained early enough, many learning disabled children are thought to be dumb. This causes self-esteem to drop, and discipline problems can often follow."

Because of this, many parents with learning disabled children have turned to private institutions for help. Private schools can offer individualized attention and small classes, tutorial programs, sports, and art and music opportunities for youngsters with disabilities.

For more information about learning disabilities and the Rectory School, call toll-free 1-888-628-6025.

# Public Notices

## PUBLIC NOTICE

The Joint Commission on Accreditation of Healthcare Organizations will conduct an accreditation survey of this organization on December 16-18, 1997. The purpose of the survey will be to evaluate the organization's compliance with nationally established Joint Commission standards. The survey results will be used to determine whether, and the conditions under

undivided 50 percent interest, and MARK C. VOEGELE and DESIREE M. VOEGELE, husband and wife, as to an undivided 50 percent interest, as Beneficiary, dated June 14, 1996, recorded on June 19, 1996, Fee Number 96-06457 in the Records of Columbia County, Oregon, covering the following described real property situated in the above-mentioned county and state, to-wit:

to paying said sums or tendering the performance necessary to cure the default, by paying all costs and expenses actually incurred in enforcing the obligation and trust deed, together with trustee's and attorney's fees not exceeding the amounts provided by said ORS 86.753.

In construing this notice, the singular includes the plural, the word "grantor" includes any successor in interest to the

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

**RESOLUTION NO. 03-155**

Multnomah County Temporary Personal Income Tax (ITAX) Spending Policy for County Schools, Human Services, Public Safety

**The Multnomah County Board of Commissioners Finds:**

- a. On March 13, 2003, the Multnomah County Board of Commissioners passed Resolution 03-037 resolving, in part, to refer a Measure to the voters to impose a personal income tax.
- b. On May 20, 2003, the voters of the County passed a temporary three year personal income tax, Measure 26-48, "Measure" that will provide an estimated \$128,000,000 to \$135,000,000 each fiscal year in funding for County School Districts, County Programs, Auditing and Collection Costs.
- c. The personal income tax rate is 1.25% on Oregon taxable income after deducting for either single exemptions of \$2,500 or joint exemptions of \$5,000 and is levied on County residents.
- d. The personal income tax is effective January 1, 2003 and terminates December 31, 2005, and will fund School and County programs for fiscal years 2003/2004, 2004/2005 and 2005/2006.
- e. The personal income tax is due on April 15 beginning in year 2004 and ending in year 2006.
- f. It is expected that the majority of the tax receipts will be received by the County in April, May and June of each year.
- g. Funds from the personal income tax will be distributed to the School District and the County based on the Base Funding estimates in the table below:

	Base Funding Amount	Percent of Total
County Schools	\$93,327,900	70.5%
County Health & Human Service Programs	\$16,000,000	12.1%
County Public Safety Programs	\$16,000,000	12.1%
Administration	\$7,008,510	5.3%
Total	\$132,336,410	100.0%

- h. The Measure's Explanatory Statement included language that stated "If the State restores funding for county public schools, public safety, or human services during the next three years, the Board will consider immediate termination or reduction of this tax".
- i. The County has established the base funding amount for County Public Schools at \$93.4 million a year, County Public Safety Programs and Health & Human Service Programs identified on Exhibit A and B at \$32 million a year and collection costs at \$7 million per year. These funding levels may be adjusted by the growth in the Portland Consumer Price Index All Urban Consumers (CPI-U).
- j. HB 5077 appropriates \$5.2 billion in state resources to the Department of Education for the 2003/2005 biennium State School Fund. The bill reduces the 2004/2005 State School Fund appropriation by an estimated \$285 million if the graduated income tax assessment component and other revenue enhancements of the legislature's revenue package (HB2152) is referred by petition to voters and rejected.

**The Multnomah County Board of Commissioners Resolves:**

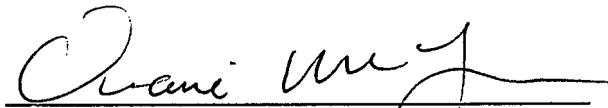
- 1. That the school districts will receive the total of the Base Funding Amount for schools over the three fiscal years reduced by any State appropriation to the Department of Education that exceeds \$4.8 billion in both the 2003/2005 and the 2005/2007 biennium.
- 2. That the County programs will receive the total of the Base Funding Amount for County programs and collection costs over the three fiscal years.
- 3. That the following is the Multnomah County Spending Policy of ITAX funds for fiscal years 2003/2004, 2004/2005 and 2005/2006:
  - a. The County will reduce the ITAX if the State funds County schools over \$ 93.4 million (adjusted by CPI-U) level in each of the three fiscal years.
  - b. The County will reduce the ITAX if the State funds County Public Safety Programs and County Health & Human Service Programs identified on Exhibit A and B over \$32 million (adjusted by CPI-U) level in each of the three fiscal years.
  - c. The County will not increase the ITAX rate if ITAX collections do not meet the estimated collections of \$133 million (adjusted by CPI-U) in each fiscal year.
  - d. The County will reduce the ITAX if ITAX collections exceed \$133 million (adjusted by CPI-U) in each fiscal year.

- e. The County will not fund any additional Public Safety or Health & Human Service programs with ITAX funds that are not identified on Exhibit A and B.
- f. The ITAX funds will be accounted for over the three year ITAX period.
- g. Due to potential delayed ITAX collections, the County may reserve ITAX funds to ensure that County Public Schools will receive \$ 93.4 million (adjusted by CPI-U) in each of the three fiscal years.
- h. Due to potential delayed ITAX collections, the County may reserve funds to ensure that County Public Safety and Health & Human Service Programs identified on EXHIBITS A and B receive \$32 million (adjusted by CPI-U) in each of the three fiscal years.
- i. The County will review ITAX collections and State Funding levels by April 15th of each fiscal year and determine the appropriate action to take regarding the ITAX.

ADOPTED this 6th day of November, 2003.



BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

  
Diane M. Linn, Chair

REVIEWED:

AGNES SOWLE, COUNTY ATTORNEY  
FOR MULTNOMAH COUNTY, OREGON

By   
Agnes Sowle, County Attorney

# PUBLIC SAFETY GROUP

## Measure 26-48 Revenue Proposal

Working Draft - April 8, 2003

Proposal	Amount
<b><u>Incarceration and Sentencing</u></b>	
<p><b>Jail Beds:</b> Funds operations of 386 medium security jail beds that will house convicted person-to-person crime offenders who are of highest risk to the community. Operations includes security and constitutionally mandated health care for inmates. Also funds jail beds for offenders who have failed community supervision programs and need to be removed from the community.</p>	5,243,627
<p><b>Corrections Mental Health:</b> Funds medical services in jail to assist in dealing with inmates in the jail who have a mental illness and pose a danger to themselves and others. By providing mental health services in jail, the county can better and more cost effectively manage this population in the jails with less risk to inmates and staff. Staff can also work to transition persons to the community in a more stable condition to significantly reduce further criminal activity and risk to the community.</p>	330,700
<p><b>Parole and Probation:</b> Funds officers who provide close supervision to approximately 300 high and medium risk adult offenders in order to protect the community, ensure offender accountability and avert criminal behavior. Services include close monitoring of high-risk offenders such as sex offenders, specialized gang programs, specialized services for offenders with mental health problems, imposition of intermediate sanctions and education and communication with victims and community groups. Also restores sanctions and services to over 700 offenders including assessment, case management and referral to appropriate community resources such as alcohol and drug treatment, cognitive restructuring, employment services, access to educational programs and mental health services. Also restores annual supervision of about 4,200 property, drug and other offenders who have been released from jail to ensure that they report for trial.</p>	943,500
<p><b>Subtotal: Incarceration and Sentencing</b></p>	<u>6,517,827</u>
<b><u>Deputies and Law Enforcement</u></b>	
<p>Funding would allow restoration of Multnomah County Sheriff's Deputies who provide police assistance and enforcement to unincorporated and East Multnomah County in the areas of narcotics manufacturing and sales, child abuse, and gang prevention. Restorations will allow the continuation services in the area of motor carrier safety on highways and in our communities. This includes checking for hazardous materials on trucks, responding to hazardous material spills, and cleaning up methamphetamine labs. Sheriff's Deputies aggressively pursue persons who Drive Under the Influence of Intoxicants in small cities and communities in unincorporated Multnomah County.</p>	1,153,950
<p><b>Subtotal: Deputies and Law Enforcement</b></p>	<u>1,153,950</u>
<b><u>Juvenile Crime</u></b>	

Funds prosecution and case management of juvenile dependency and delinquency cases. Funds gang outreach and services to gang-involved youth and those at high risk of becoming gang involved throughout Multnomah County. Also funds critical "wrap around" services to youthful offenders on probation, reducing recidivism and maintaining public safety. Services include mental health evaluations, treatment, utilities payments, housing assistance and other services and supports that stabilize families and address factors related to delinquent behavior. Funds direct services, sanctioning and accountability options to divert youth from formal adjudication. Restores services to high-risk probation and diversion youth in the form of cognitive educational, violence prevention, anger management and gender specific skill building groups.

***Subtotal: Juvenile Crime***

1,785,123

**1,785,123**

**District Attorney and Prosecution**

Funds prosecution of cases of securities fraud, criminal mistreatment of the elderly by fraud, and large-scale employee embezzlement. Also funds prosecution for an estimated 100 to 120 white-collar crime cases or 150 – 200 theft related felonies. Restores prosecution for approximately 350 auto theft cases or other theft related felonies. Restores the ability to prosecute prostitution, misdemeanor theft and assault, animal abuse cases, criminal trespass and traffic crimes - these total approximately 7,500 to 9,500 cases per year. Provides funds to assist victims in obtaining restitution and keep victims and their families advised of the progress of the cases. Restores Medical Examiner position which will allow an Examiner to arrive at death scenes in a timely manner.

***Subtotal: District Attorney and Prosecution***

1,778,354  
**1,778,354**

**Sentencing Alternatives and Offender Accountability**

Restores 10 beds of residential treatment for addicted offenders who are a higher risk of committing new crimes. Funds Clean Court which provides treatment to 81 drug offenders, most of whom have multiple charges (including property and/or person crimes). By treating offenders whose drug and alcohol problems factor into their criminal activity, these programs reduce drug-related crimes in the community. Also restores funds to allow courts to place over 2,000 offenders into community service. Provides drug and alcohol treatment services through STOP program to over 600 offenders in order to help keep repeat offenders out of the system. Funds Community Court Project which handles misdemeanors and "quality of life" offenses such as shoplifting, prostitution, furnishing alcohol to minors, and drug and prostitution-free-zone criminal trespass. Defendants charged with misdemeanors or violations in Portland are arraigned at the Community Court in the neighborhood where the crime occurred. Sentences include community service and social service components.

***Subtotal: Sentencing Alternatives and Offender Accountability***

1,614,000  
**1,614,000**

**Offender Treatment Programs**

Restores 60 beds of alcohol and drug abuse treatment for higher risk offenders who have previously failed at treatment in the community. Restores 24-hour emergency sobering service for people in this county - most individuals in the Hooper Detox sobering station are brought by the police as the proper alternative to arrest.

***Subtotal: Drug Treat./Sanctions***

3,119,829  
**3,119,829**

---

**GRAND TOTAL**

**15,969,083**

---

EXHIBIT B

**Health & Human Services Group**  
**Measure 26-48 Revenue Proposals**  
Working Draft - April 8, 2003

<u>Proposal</u>	<u>Amount</u>
<b><u>Senior and Disabled Services</u></b> Restores prescription drug and other medical supports for 500 low income elders and others. Restores case management and in home support for 600 frail, low income elders. Funds assistance to 500 low income seniors and the disabled for medical transportation. Restores prescription drugs, personal care, nursing home care, emergency housing as well as health care for 600 chronically ill persons. Funds services to keep vulnerable populations housed (in their own homes or in other appropriate housing). Funds assistance to developmental disabled individuals and families with developmentally disabled children.	<u>3,298,950</u>
<b>Subtotal: Senior and Disabled Services</b>	<b>3,298,950</b>
<b><u>Crisis Mental Health</u></b> Restores critical need mental health services, including medication, for up to 3,000 uninsured adults, who without this mental health care would deteriorate to become dangerous to self or others. Preserves most of the funding for urgent walk in clinics, mobile crisis response, crisis call center and the involuntary commitment investigators for mental health clients who may already pose a risk to themselves and others. Preserves funding for up to 400 residential beds for seriously mentally ill people who would otherwise have no housing alternatives and would be faced with homelessness. Substantially restores school based mental health services to students who may pose a danger to themselves or others and who have no other resources to address their mental health needs.	<u>7,353,415</u>
<b>Subtotal: Mental Health Services</b>	<b>7,353,415</b>
<b><u>Alcohol and Drug Treatment</u></b> Restores Outpatient Alcohol and Drug treatment for those who have lost OHP coverage. Funds an array of services that will work to keep the high risk people out of Emergency Rooms and jails.	<u>2,777,635</u>
<b>Subtotal: Alcohol &amp; Drug</b>	<b>2,777,635</b>

**Emergency Health Care for Low Income Families and Children**

Restores Women and Infant Children (WIC) services providing food vouchers, nutrition education, breast-feeding support and health care referral services to 18,000 low income mothers. Restores basic health care to 600 uninsured individuals (often the working poor). Funds the Rockwood Neighborhood Health Access site which provides preventive healthcare to residents of the Rockwood neighborhood of Gresham. Services include immunizations, reproductive health programs, pregnancy testing, well child care, health screenings, referrals .

2,169,000

**Subtotal: Health Care Services**

**2,169,000**

**Communicable Disease Control and Environmental Protection**

Funds investigations/monitoring of over 50 communicable diseases including: Tuberculosis, food borne diseases (e.g. e-coli), respiratory disease (e.g. SARS infection), environmental hazards. In FY02, over 1,000 communicable disease reports investigated/responded to/ and prepared for a full array of potential bioterrorism threats. Funds TB Program which has served 5,170 clients, provided over 16,000 client visits in walk-in clinic, provides screening for 2,000 patrons of area homeless shelters, provided treatment for a caseload of 430 clients. Funds Disease Control Office which investigated over 1,000 reports of communicable disease in FY 03, did 7 full food borne investigations, interviewing more than 450 people; responds to 50-200 inquiries a week on communicable diseases; fielded 50 - 70 calls a day for six weeks during the post 911 anthrax scare; served 3,400 employees through programs for blood borne pathogens and TB screening; provided immunization to 1,865 clients. Funds volunteer Community Immunization Program that provided immunizations to almost 7,000 clients; delivered lead-screening ser

\$321,000

**Subtotal: Communicable Disease Control and Environmental Protection**

**\$321,000**

**GRAND TOTAL**

**15,920,000**



**NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.**

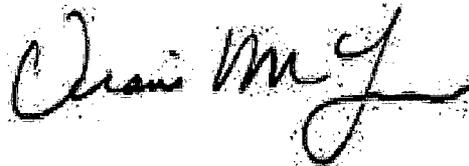
**If a budget modification, explain:**

- ❖ **What revenue is being changed and why?**
- ❖ **What budgets are increased/decreased?**
- ❖ **What do the changes accomplish?**
- ❖ **Do any personnel actions result from this budget modification? Explain.**
- ❖ **Is the revenue one-time-only in nature?**
- ❖ **If a grant, what period does the grant cover?**
- ❖ **When the grant expires, what are funding plans?**

**NOTE: Attach Bud Mod spreadsheet (FORM FROM BUDGET)**

- 4. Explain any legal and/or policy issues. Meets the County's legal requirements and is consistent with County policies**
- 5. Explain any citizen and/or other government participation that has or will take place. As stated previously. Opportunity for additional public testimony during Board meeting.**

**Required Signatures:**



**Department/Agency Director:**

**Date: 10/29/03**

**Budget Analyst**

**By:**

**Date:**

**Dept/Countywide HR**

**By:**

**Date:**

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

**RESOLUTION NO. \_\_\_\_\_**

Adopting Administrative Rules to Implement Personal Income Tax

**The Multnomah County Board of Commissioners Finds:**

- a. On May 20, 2003, Multnomah County voters approved Measure 26-48 establishing a three-year personal income tax.
- b. Measure 26-48 authorizes the Administrator to adopt administrative rules implementing the personal income tax.
- c. The Administrator developed proposed rules implementing the tax.
- d. On October 16, 2003, the Board approved Resolution 03-145 adopting Administrative Rules.
- e. The Board requested that Administrative Rule 11.633 be looked at for alternative language.
- f. This rule has been revised based on input from various citizens and the Board of County Commissioners.

**The Multnomah County Board of Commissioners Resolves:**

1. The Board adopts the following Administrative Rule 11.633.

**§ 11.633 Refunds for Residents in Out of County School Districts**

The portion of the ITAX dedicated to school funding will only be used to fund in county public school districts. A resident who resides within Multnomah County and within the boundary of the Lake Oswego School District, Hillsboro School District, Beaverton School District or the area of the Scappoose School District that does not include the area that was formerly known as the Sauvie Island School District (herein referred to as out of county school district), and also pays property taxes within any of these districts will receive a partial refund of the ITAX that is reported and paid with the annual filing of the taxpayer's ITAX return.

An in county public school district is a district whose headquarters are located within Multnomah County and the School located in District formerly known as the Sauvie Island School District. An out of county public school district is a district whose headquarters are located outside of Multnomah County.

The refund provided for in this subsection will not exceed the proportion of the ITAX that is used to fund in county school districts. The Administrator will determine the proportion of the ITAX used to fund in county school districts after April 15th of each taxable year.

The refund computed under this subsection will only be paid to resident taxpayers who are current on their property tax statements.

ADOPTED this 6th day of November, 2003.

BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

---

Diane M. Linn, Chair

REVIEWED:

AGNES SOWLE, COUNTY ATTORNEY  
FOR MULTNOMAH COUNTY, OREGON

By  \_\_\_\_\_  
Agnes Sowle, County Attorney

MULTNOMAH COUNTY BOARD OF COMMISSIONERS  
PUBLIC TESTIMONY SIGN-UP

Please complete this form and return to the Board Clerk  
\*\*\*This form is a public record\*\*\*

MEETING DATE: 11-6-03

SUBJECT: ITAX ADMIN. RULES

AGENDA NUMBER OR TOPIC: R-4

FOR:  AGAINST:  THE ABOVE AGENDA ITEM

NAME: Julie Cleveland

ADDRESS: 27448 NW St Helens Rd #300

CITY/STATE/ZIP: Scappoose OR 97056

PHONE: \_\_\_\_\_ DAYS: \_\_\_\_\_ EVES: \_\_\_\_\_

EMAIL: \_\_\_\_\_ FAX: \_\_\_\_\_

SPECIFIC ISSUE: \_\_\_\_\_

WRITTEN TESTIMONY: Submitted

**IF YOU WISH TO ADDRESS THE BOARD:**

1. Please complete this form and return to the Board Clerk.
2. Address the County Commissioners from the presenter table microphones. Please limit your comments to **3 minutes**.
3. State your name for the official record.
4. If written documentation is presented, please furnish one copy to the Board Clerk.

**IF YOU WISH TO SUBMIT WRITTEN COMMENTS TO THE BOARD:**

1. Please complete this form and return to the Board Clerk.
2. Written testimony will be entered into the official record.

TO: Multnomah County Board of Commissioners  
FROM: Julie Cleveland 27448 NW St Helens Rd #300 Scappoose, OR 97056  
DATE: November 5, 2003  
RE: Multnomah County ITAX Refund

Dear Commissioners:

First, I would like to personally thank each of you for granting funding to Sauvie Island Elementary School. I appreciate your willingness to enter into an intergovernmental agreement with the Scappoose School District to make this happen. Your decision will have a profound positive impact to this small rural school.

Secondly, I would like to address the separate issue of ITAX refunds, but I do not want my comments in any way reverse your decision to provide funding to Sauvie Island School. This has been and continues to be my top priority. That said, I offer up what I feel is the best solution to the ITAX refund issue.

I am uncomfortable with the notion of having Multnomah County residents of Sauvie Island shouldering the full ITAX while giving a refund to Multnomah County property taxpayers on the west side of Multnomah Channel. I find this unfair and inequitable.

- 1) Both of these populations are within the Scappoose School District Attendance Zone for Sauvie Island School.
- 2) Both populations currently have students attending Sauvie Island Elementary School. Both populations have the option of sending their students to another school in the District.
- 3) Both populations pay general obligation bonds to the Scappoose School District. In fact, the Sauvie Island population still has bond payments incurred by the defunct Sauvie Island School District.
- 4) The Option Levy to fund schools for the 2003/04 school year FAILED. THERE IS NO DOUBLE TAXATION ISSUE.

Taking all of this into consideration, I do not see the logic in granting refunds to this portion of Multnomah County property taxpayers. The ITAX should be paid in full by all Multnomah County residents within the Scappoose School District. I understand there are some folks on the west side of the Channel who were unclear where their attendance boundaries lie; but I do not think being misinformed is a valid reason for an ITAX refund. School attendance boundaries are not a County issue, but one these residents need to take up with their school board.

I would like to see the ITAX refunds distributed fair and equitably throughout the County. To this end, I ask the Board to focus on the issue of double taxation. Please consider the following solution:

- 1) Grant ITAX refunds only to those property taxpayers who are being double taxed.
- 2) Do not give refunds to Multnomah County property taxpayers served by Hillsboro, Lake Oswego, or Scappoose School Districts. They are not being double taxed.
- 3) Amend the administrative rules to allow for refunds to taxpayers in these school districts, as well as property taxpayers served by Multnomah County school districts, should their district pass a property tax measure creating a double taxation scenario.

I will fully support the Board with whatever solution to the ITAX refund issue you approve today. Thank you and your staff(s) for all the hard work and effort.

Sincerely,

  
Julie Cleveland

# Scappoose School District No. 1J

## BOARD OF DIRECTORS

CHAIRPERSON - MIKE KOCHER  
CANDACE COLE  
JAN HILDRETH  
JAMES HOAG  
JOE LEWIS  
LARRY ROCHA  
DAVID RUUD

33589 SE HIGH SCHOOL WAY  
SCAPPOOSE, OREGON 97056-3326  
TELEPHONE (503) 543-6374  
FAX (503) 543-7011  
[www.scappoose.k12.or.us](http://www.scappoose.k12.or.us)

## DISTRICT OFFICE

JOHN MATT  
Superintendent  
Clerk

MARY CRUM  
Business Manager  
Custodian of Funds

MARC WILLIAMSON  
Director of Education

Multnomah County Commissioners  
501 SE Hawthorne Blvd., Suite 600  
Portland, OR 97214

October 22, 2003

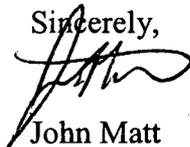
Dear Multnomah County Commissioners:

In a meeting with Maria Rojo de Steffey, her staff and the Multnomah County Attorney, held on April 22, 2003, I gave very clear assurances that the ITAX money that was approved by the Multnomah County voters could be held in a separate fund at the Scappoose School District and used only for Sauvie Island School. This was amenable to all parties at the table including the Multnomah County Attorney. It was also agreed that Multnomah County could audit the expenditures on that fund. I feel those assurances were made in good faith as was the agreement to work together for the sake of the students of the Sauvie Island School.

The attendance zone for the Sauvie Island School includes Sauvie Island and the portion of Multnomah County on the West side of the channel. A map showing these zones is attached.

It is my hope that we can work together in the spirit that was approved by the voters and provide this money for the students of Sauvie Island School.

Sincerely,



John Matt  
Superintendent



"Helping Oregon Schools"



- KG Boundries:
- Orange Highlight: Sauvie Island
  - Pink Highlight: Grant Watts
  - Pink/Blue: Swing Area-either School
  - Blue Highlight: Warren School

cause of distance in Chapman  
 za, for transportation purposes,  
 for Hines school...

A-3	HAZER RD	E-5	MARCOTT RD
D-2	HEATH RD	C-2	MARRACCI RD
B-2	HERMOR RD	B-1	MARSHLAND RD
B-1	HERSHE RD	C-5	MARSHLAND RD
A-1	HIGHLAND RD	D-3	MAYGER RD
E-6	PIMPLE RD	B-7	MAYGER RD
C-2	HRTZEL RD	D-2	MAYGER RD
D-2	HOLADAY RD	D-6	McCOY RD
D-3	HOLBROOK RD	D-3	McDERMANN RD
D-4	HOLLYWOOD RD	C-3	McDERMOTT RD
D-6	HONEYMAN RD	O-6	McDONALD RD
D-6	HUBER RD	D-6	McDONALD RD
B-3	HUGO HANHI RD	A-1	McKAY RD
D-4	HUTCHINSON RD	D-2	MEISSNER RD
A-7	ILMARI RD	B-1	MEISSNER RD



WRITE-IN. . . . .	498	6.79
RIVERDALE SCHOOL DIST 51-315JT P1 UNEXP		
VOTE FOR 1		
(WITH 2 OF 2 PRECINCTS COUNTED)		
GERARD H. LANGELEK . . . . .	461	96.85
WRITE-IN. . . . .	15	3.15
RIVERDALE SCHOOL DIST 51-315JT P2		
VOTE FOR 1		
(WITH 2 OF 2 PRECINCTS COUNTED)		
PATRICK TERRELL . . . . .	423	96.14
WRITE-IN. . . . .	17	3.86
RIVERDALE SCHOOL DIST 51-315JT P4		
VOTE FOR 1		
(WITH 2 OF 2 PRECINCTS COUNTED)		
SARAH BRADLEY . . . . .	427	97.27
WRITE-IN. . . . .	12	2.73
RIVERDALE SCHOOL DIST 51-315JT P5 UNEXP		
VOTE FOR 1		
(WITH 2 OF 2 PRECINCTS COUNTED)		
STEVEN G. KLEIN . . . . .	422	98.14
WRITE-IN. . . . .	8	1.86
SCAPPOOSE SCHOOL DIST 1JT Z1		
VOTE FOR 1		
(WITH 2 OF 2 PRECINCTS COUNTED)		
JIM HOAG. . . . .	245	93.51
WRITE-IN. . . . .	17	6.49
SCAPPOOSE SCHOOL DIST 1JT Z2		
VOTE FOR 1		
(WITH 2 OF 2 PRECINCTS COUNTED)		
DAVE RUUD . . . . .	220	68.97
WRITE-IN. . . . .	99	31.03
SCAPPOOSE SCHOOL DIST 1JT Z6		
VOTE FOR 1		
(WITH 2 OF 2 PRECINCTS COUNTED)		
MIKE KOCHER. . . . .	221	94.44
WRITE-IN. . . . .	13	5.56
SCAPPOOSE SCHOOL DIST 1JT Z7		
VOTE FOR 1		
(WITH 2 OF 2 PRECINCTS COUNTED)		
JAN HILDRETH . . . . .	241	94.51
WRITE-IN. . . . .	14	5.49
SCAPPOOSE SCHOOL DIST 5-112 5-YR OPT TX		
VOTE FOR 1		
(WITH 2 OF 2 PRECINCTS COUNTED)		
YES . . . . .	234	39.13
NO. . . . .	364	60.87
CLACKAMAS CO FIRE DIST 1 DIR P1		

# Scappoose School Board

April 13, 1998

by Julie Cleveland, Spotlight Education Reporter

Pete McHugh presented three University of Oregon College of Education Alumni Awards to Scappoose locals:

William Covlin received the Educational Excellence Award, Jim Hoag received the Distinguished Alumnus Award, and Kessi Brothers Construction and Dairy received the Business Education Partnership Award.

The recipients, who are graduates of Scappoose High, were praised for their dedication to commitment to Scappoose schools.

High school teacher Richard Hoffman presented the board with an award from CCTV for the district's efforts to provide technology education for its students.

### Block scheduling

The board will decide in June on the proposed block scheduling plan for the high school.

According to Scappoose High principal Mike Funderburg, his staff approached him with the idea of block scheduling as a way to improve academic success and better supervise each student's progress in meeting the new state standards for education. If approved, block scheduling will become effective in the 1999-2000 school year.

Sauvie Island school superintendent Tom Ruhl reported on several proposed merger recommendations. The recommendations include using Ryder transportation for students attending Sauvie

Island, having Otto H.H. Petersen prepare meals to be transported to Sauvie Island, honoring intra-district transfer agreements for students currently attending schools in other districts, and aligning the district's attendance boundaries to balance class sizes.

The proposed boundaries have new students who reside south of Watson Road attending Sauvie Island School. Students who live in this area that are currently attending Grant Watts or Peterson will not be relocated to Sauvie Island. The district will not split families between schools. Siblings will be able to attend the same school.

The board will vote on these recommendations at the May board meeting.

There were several visitor comments made regarding using some of the \$1.6 million bond levy for a new track at the middle school. Many were concerned this item will be considered a frivolous expenditure by the public and possibly scuttle the bond measure at the voting booth.

Board member Larry Rocha

stated the new track is a necessity since the present track is unusable by students a significant portion of the school year due to standing water. He sees a new track as a benefit not only to Peterson, but to the community as well.

## PGE/SOLV team up to cleanup Salmonberry Res.

About 50 Portland General Electric employees have volunteered to pick up illegally dumped trash at the Salmonberry Reservoir west of St. Helens on Saturday, April 18.

PGE is sponsoring the cleanup effort at this site as part of SOLV IT, an annual one-day event to clear debris from illegal dump sites and neighborhoods.

Salmonberry Reservoir is a popular summer recreation spot for Columbia County residents. Unfortunately, the site is littered with household garbage, old tires, shot gun casings, car parts, and other trash.

Volunteers will work from 9 a.m. to 1 p.m. on Saturday to haul out the debris and restore the site.

"Since the first SOLV IT, nine years ago, PGE and SOLV have been partners in building this one day event into the largest Earth

Day event in the county," said SOLV Director Jack McGowan. "It's this kind of effort that once again makes Oregon a model for the nation."

The Spotlight, Scappoose/St. Helens, Ore.

Created in 1990, SOLV IT has removed more than four million pounds of debris from illegal dumpsites and neighborhoods.

## Trade canned food for library fine amnesty

In honor of National Library Week, April 20-25, the St. Helens Library will be offering amnesty for any outstanding fines during the week.

"This year," said Library Manager Karen Macfarlane, "we're going to ask for something in return to forgive past due fines. In order to have your bill forgiven, you're going to have to bring in a can of food for each \$1 you owe. Your donations will be given to help a keep the local food banks shelves stocked."

To conclude the week, Macfarlane said that Saturday the 25th will be special for the library and the community. "From 1-3 p.m. we will be serving cake, punch and coffee," she said. "For the kids there will be a clown, balloons, magic, face painting, and at 3 p.m. a Disney movie will be shown. For the parents, there will be an opportunity to buy books."

Macfarlane said they are suggesting a can of food as the "price" of admission to the movie.

**100 MINUTES**  
for just **\$30** per month

**200 MINUTES**  
for just **\$50** per month

Sign up on these special AirTouch™ calling plans through 4/19/98 and get 100 minutes of cellular airtime with the coverage you expect for only \$30 per month. Or get 200 minutes for \$50 per month.



## PATENT 5,191,877

patches that hole in the wall you call a fireplace. Traditional fireplaces actually suck the heat out of a house. That's why

### Heat-N-Glo

invented direct vent gas fireplace inserts

## Scappoose School Board

December 8, 1997

by Julie Cleveland, Spotlight education reporter

The Scappoose School Board voted unanimously to expand the school district by approving a merger with the Sauvie Island School District.

Oregon passed a law in 1991 requiring every school district to offer education programs in kindergarten through grade twelve. When Sauvie Island failed to gain community support to build a high school, the state required it to merge with either Scappoose or Portland school district.

Sauvie Island's 14,500 square foot school and all its assets will be turned over to Scappoose at the end of the school year.

Thomas Ruhl, superintendent of the Sauvie Island District, expressed his thanks on behalf of the Sauvie Island community. The merger will allow Sauvie Island School to remain open as long as it is economically feasible, as an educational facility serving kindergarten through grade six. Sauvie Island has established a reserve fund to help keep the school open.

There are presently 61 students attending Sauvie Island School. Thirty-three of its high school students presently attend Scappoose High. The island facility has ten classrooms and is equipped to handle 100 students and could expand to 200 students on its five-acre campus. The merger also allows the school to continue as a community center for island residents.

Carol Moore, a parent with a child at Grant Watts, asked the

school boundaries and require some students attending Watts and Petersen to enroll at Sauvie Island. Board member Jim Hoag conceded that there may be a need to address school boundaries. He stressed that they must provide the best educational product for all schools in the district. And that could lead to sending some students to Sauvie Island School in the future. However, the issue has not been discussed in any depth by the board. There are no plans at this time to bus students to Sauvie Island.

The merger will become effective May 31, 1998. The Sauvie Island School Board will remain intact through June.

Other business discussed included a mathematics grant for the middle school and a new roof for Grant Watts.

Teacher Pam Reynolds gained enthusiastic support for a \$10,000 grant proposal to Toyota/Time. If the grant is accepted, Ms. Reynolds would use the money to purchase computers and software and train students to participate in an outreach program educating senior citizens on how to use a computer and access the Internet. One of the computers would be given to the Scappoose Senior Center.

The 20-year-old roof at Grant Watts School will be replaced this summer. "This is a fairly serious roofing problem," said Ed Danielson, district superintendent. "one we have to repair.

The new roof will stop leaking problems that have plagued the school and bring the roof up to new seismic and wind building codes. The project will cost approximately \$400,000. According to Board Chair Gary Olsen, the district is looking at a couple of funding options to pay for the repair. One option is to dip into the district's reserve fund. The other option is to proceed with a bond levy election in May. The levy would also provide funding for other needed repairs throughout the district. Scappoose will receive a one time payment of \$500,000 from state Measure 52, but this fund will not be available until 1999 and will not cover all the repair costs facing the district.

### FORMS AVAILABLE.

Questionnaires for weddings and other milestone celebrations are available at The Spotlight offices in St. Helens and Scappoose.

### Pointers for parents

# Warning signs for learning disabilities

If your children are having some trouble in school, they may be suffering from a learning disability.

The good news, according to experts, is that there are warning signs you can look for:

- A child's inability to tell the difference between right and left.
- Letter and word reversal when writing or speaking.
- A child being strong in one area but very weak in others.
- A child struggling in school, but otherwise being bright.
- A discrepancy between a child's verbal fluency and his or her writing ability.
- A child being disorganized; one who can't organize information, materials and time.
- A child who can't seem to follow directions.

"Many learning disabled kids are labeled as incapable," says Ann Carol Price, an educational consultant with Educational Planning Services in Columbia, South Carolina. "If the disability is not detected and explained early enough, many learning disabled children are thought to be dumb. This causes self-esteem to drop, and discipline problems can often follow."

Because of this, many parents with learning disabled children have turned to private institutions for help. Private schools can offer individualized attention and small classes, tutorial programs, sports, and art and music opportunities for youngsters with disabilities.

For more information about learning disabilities and the Rectory School, call toll-free 1-888-628-6025.

# Public Notices

### PUBLIC NOTICE

The Joint Commission on Accreditation of Healthcare Organizations will conduct an accreditation survey of this organization on December 16-18, 1997. The purpose of the survey will be to evaluate the organization's compliance with nationally established Joint Commission standards. The survey results will be used to determine whether, and the conditions under

undivided 50 percent interest, and MARK C. VOEGELE and DESIREE M. VOEGELE, husband and wife, as to an undivided 50 percent interest, as Beneficiary, dated June 14, 1996, recorded on June 19, 1996, Fee Number 96-06457 in the Records of Columbia County, Oregon, covering the following described real property situated in the above-mentioned county and state, to-wit:

to paying said sums or tendering the performance necessary to cure the default, by paying all costs and expenses actually incurred in enforcing the obligation and trust deed, together with trustee's and attorney's fees not exceeding the amounts provided by said ORS 86.753.

In construing this notice, the singular includes the plural, the word "grantor" includes any successor in interest to the

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

**RESOLUTION NO. 03-156**

Adopting Administrative Rules to Implement Personal Income Tax

**The Multnomah County Board of Commissioners Finds:**

- a. On May 20, 2003, Multnomah County voters approved Measure 26-48 establishing a three-year personal income tax.
- b. Measure 26-48 authorizes the Administrator to adopt administrative rules implementing the personal income tax.
- c. The Administrator developed proposed rules implementing the tax.
- d. On October 16, 2003, the Board approved Resolution 03-145 adopting Administrative Rules.
- e. The Board requested that Administrative Rule 11.633 be looked at for alternative language.
- f. This rule has been revised based on input from various citizens and the Board of County Commissioners.

**The Multnomah County Board of Commissioners Resolves:**

1. The Board adopts the following Administrative Rule 11.633.

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An in county public school district is a district whose headquarters are located within Multnomah County and the School located in District formerly known as the Sauvie Island School District. An out of county public school district is a district whose headquarters are located outside of Multnomah County.

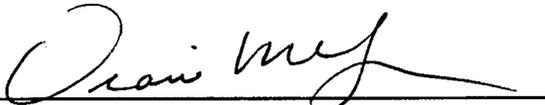
The refund provided for in this subsection will not exceed the proportion of the ITAX that is used to fund in county school districts. The Administrator will determine the proportion of the ITAX used to fund in county school districts after April 15th of each taxable year.

The refund computed under this subsection will only be paid to resident taxpayers who are current on their property tax statements.

ADOPTED this 6th day of November, 2003.

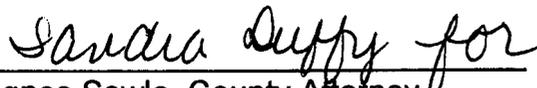


BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

  
\_\_\_\_\_  
Diane M. Linn, Chair

REVIEWED:

AGNES SOWLE, COUNTY ATTORNEY  
FOR MULTNOMAH COUNTY, OREGON

By   
\_\_\_\_\_  
Agnes Sowle, County Attorney

# AGENDA PLACEMENT REQUEST

**BUD MOD #: OSCP 04/APPROVED AMENDMENT**

APPROVED : MULTNOMAH COUNTY  
BOARD OF COMMISSIONERS  
AGENDA # R-5 DATE 11.06.03  
DEBORAH L. BOGSTAD, BOARD CLERK

**Board Clerk Use Only:**

**Meeting Date:** November 6, 2003  
**Agenda Item #:** R-5  
**Est. Start Time:** 10:45 AM  
**Date Submitted:** 10/29/03

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**Requested Date:** November 6, 2003

**Time Requested:** 45 minutes

**Department:** Non-Departmental

**Division:** Commissioner Lisa Naito, District 3

**Contact/s:** Charlotte Comito

**Phone:** 503-988-5217

**Ext.:** 85217

**I/O Address:** 503/600

**Presenters:** Commissioner Naito, Chris Bekemeier, Khadim Chishti, John Horn, invited others

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**Agenda Title: Public Hearing and Consideration of Budget Modification OSCP 04 to Appropriate ~~\$35,000~~ \$4,500 General Fund Contingency to Provide Bridge Funding through July 1, 2004 for Kelly Community House**

**NOTE: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide clearly written title.**

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- 1. What action are you requesting from the Board? What is the department/agency recommendation?** Approval of a Budget Modification to appropriate ~~\$35,000~~ \$4,500 General Fund Contingency to Provide Bridge Funding through July 1, 2004 for Kelly Community House.
- 2. Please provide sufficient background information for the Board and the public to understand this issue.** The funding for Kelly Community House currently goes through Lutheran Community Services, via their contract for the Community and Family Service Center. It was reduced from approximately \$200,000 in FY02/03 to approximately \$70,000 annually. All of those funds are now part of the School Age Policy Framework service system. The services currently delivered at Kelly House are not identified as specific services to be purchased via the Framework RFP. Kelly Community House is a grass-roots community-building organization that works in early childhood development, family literacy and family counseling.

Kelly Community House is located in the Lents neighborhood in outer southeast

Portland, very close to the residential motel strip on 82nd Avenue and directly across the street from Kelly Elementary School. The Kelly community is a working-poor, working-class neighborhood with the lowest per capita income in Portland. 76% of children at Kelly School qualify for free or reduced lunch. While the students at Kelly Elementary School will continue to be served through the Kelly Sun School and other services included in the School-Aged Policy Framework, services provided to families through Kelly Community House do not fit the Multnomah County model for service delivery through the School-Aged Framework.

3. **Explain the fiscal impact (current year and ongoing). \$35,000 \$4,500** one time only contingency request to provide brigde funding through July ~~July~~ **January 1, 2004**. Ongoing funding decisions will be part of the BCC budget deliberations for 2004/2005 fiscal year.

**NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.**

**If a budget modification, explain:** In order to implement and fund the Framework services, The Office of School and Community Partnerships made the decision to redirect all of the funding from the Community and Family Service Center system into the new School Age Policy Framework service delivery system, thereby eliminating funding for Kelly Community House.

- ❖ **What revenue is being changed and why?** NA
- ❖ **What budgets are increased/decreased?** Unknown
- ❖ **What do the changes accomplish?** **\$35,000 \$4,500** is the amounty necessary to keep Kelly Community House operating through ~~this-fiscal~~ **the end of the year.**
- ❖ **Do any personnel actions result from this budget modification? Explain.**  
NA
- ❖ **Is the revenue one-time-only in nature?** Yes
- ❖ **If a grant, what period does the grant cover?** NA
- ❖ **When the grant expires, what are funding plans?** NA

**NOTE: Attach Bud Mod spreadsheet (FORM FROM BUDGET)**

**If a contingency request, explain:**

- ❖ **Why was the expenditure not included in the annual budget process?** The Office of Scool and Community Partnerships is redirecting funds into the new School Aged Policy Framework. At the time that the 2003/2004 budget deliberations took place, specific services that would be impacted were not clearly identified.
- ❖ **What efforts have been made to identify funds from other sources within the Department/Agency to cover this expenditure?** Unknown. All efforts appear to be focused on the School Aged Policy framework.
- ❖ **Why are no other department/agency fund sources available?** Funds are being cut to fund the School Aged Policy Framework.
- ❖ **Describe any new revenue this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account.**  
NA
- ❖ **Has this request been made before? When? What was the outcome?** No

If grant application/notice of intent, explain: NA

- ❖ Who is the granting agency?
- ❖ Specify grant requirements and goals.
- ❖ Explain grant funding detail – is this a one time only or long term commitment?
- ❖ What are the estimated filing timelines?
- ❖ If a grant, what period does the grant cover?
- ❖ When the grant expires, what are funding plans?
- ❖ How will the county indirect and departmental overhead costs be covered?

4. **Explain any legal and/or policy issues involved.** The Board of County Commissioners has not had a policy/budget discussion regarding services that are being eliminated to fund the School-Aged Policy Framework RFP, despite the myriad discussions on what was included in the Framework. The Framework was intended to augment proven programs and eliminate duplication and overlap. The BCC should have additional discussions on whether certain services remain a priority during the regular budget process.
5. **Explain any citizen and/or other government participation that has or will take place.** This hearing is intended to provide necessary information to the BCC to instigate policy discussion to determine whether services provided by Kelly Community House remain a priority.

**Required Signatures:**

Department/Agency Director:  Date: 10/29/03

Budget Analyst

By:  Date: 10/29/03

Dept/Countywide HR

By: \_\_\_\_\_ Date: \_\_\_\_\_

### EXPENDITURES & REVENUES

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with MERLIN.

Line No.	Fund Center	Fund Code	Accounting Unit			Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
			Internal Order	Cost Center	WBS Element						
1	19	1000		9500001000		60470	1,660,307	1,625,307	(35,000)	(4,500)	General Fund Contingency
2	21-20	1000			scpcpfcs.cgf	60160	1,700,863	1,735,863	35,000	4,500	Pass Through Payments
3								0			
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									0	0	Total - Page 1
									0	0	GRAND TOTAL

During the Board Hearing Commissioner Naito amended her proposed contingency request to \$4,500 to cover a single month of operation. The Board approved the Budget Modification with the amendment. Consequently, the amounts were reduced to \$4,500 from \$35,000.

# AGENDA PLACEMENT REQUEST

**BUD MOD #: OSCP 04**

**Board Clerk Use Only:**

**Meeting Date: November 6, 2003**

**Agenda Item #: R-5**

**Est. Start Time: 10:45 AM**

**Date Submitted: 10/29/03**

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**Requested Date:** November 6, 2003

**Time Requested:** 45 minutes

**Department:** Non-Departmental

**Division:** Commissioner Lisa Naito, District 3

**Contact/s:** Charlotte Comito

**Phone:** 503-988-5217

**Ext.:** 85217

**I/O Address:** 503/600

**Presenters:** Commissioner Naito, Chris Bekemeier, Khadim Chishti, John Horn, invited others

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**NOTE: Attach Bud Mod spreadsheet (FORM FROM BUDGET)**

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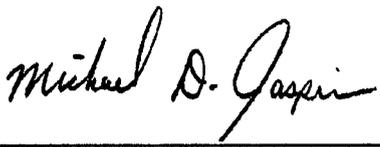
- ❖ Who is the granting agency?
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- ❖ Explain grant funding detail – is this a one time only or long term commitment?
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Budget Analyst

By:  Date: 10/29/03

Dept/Countywide HR

By: \_\_\_\_\_ Date: \_\_\_\_\_

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**Department of Business and Community Services**  
**MULTNOMAH COUNTY OREGON**

501 SE Hawthorne Blvd., 4<sup>th</sup> Floor  
Portland, Oregon 97214  
(503) 988-5881 phone  
(503) 988-5758 fax  
(503) 988-5170 TDD

TO: Board of County Commissioners  
FROM: Mike Jaspin, Senior Budget Analyst  
DATE: October 29, 2003

SUBJECT: General Fund Contingency Request for \$35,000 for Kelly Community House.

Commissioner Naito is proposing a \$35,000 General Fund Contingency request to fund Kelly Community House from January 1, 2004 to June 30, 2004. The argument being made is that the second half of FY 04 funding for Kelly House is being shifted into the School Age Policy Framework, and that under the framework, Kelly House services will not be funded and/or provided. The School Age Policy Framework RFP closes on November 10, 2003. The funding for the Kelly house would be one-time-only.

The Budget Office is required to inform the Board if contingency requests submitted for Board approval satisfy the general guidelines and policies for using the General Fund Contingency. The Board may make exceptions to the policy. The request is not consistent with County policy under criteria 2a, 2b, and 3.

- Criteria 1 states contingency requests should be for one-time-only purposes.
- Criteria 2a addresses emergency situations which, if left unattended, will jeopardize the health and safety of the community. This is not considered an emergency.
- Criteria 2b addresses unanticipated expenditures necessary to keep a public commitment or fulfill a legislative or contractual mandate. The request is not consistent with 2b because the County does not have a legislative or contractual requirement to fund the Kelly House beyond December; moreover, the County has not made a public commitment to fund the Kelly House beyond that point. The school-aged framework discussions have noted that there may be shifting of funds and services. While the implications of those shifts may have been vague, and worthy of further discussion, it does not qualify this request under Criteria 2b.
- Criteria 3 addresses items identified in Board Budget Notes. The Kelly House and the school-aged framework were not addressed in the notes.

As of October 29, 2003, the General Fund Contingency balance was \$1,660,307. This budget modification will reduce that amount to \$1,625,307. This Budget Modification is denoted as OSCP #04.

**BOGSTAD Deborah L**

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**From:** JASPIN Michael D  
**Sent:** Wednesday, October 29, 2003 11:49 AM  
**To:** COMITO Charlotte A; DARGAN Karyne A; BOGSTAD Deborah L  
**Cc:** CREAN Christopher D; TINKLE Kathy M; NAITO Terri W; NAITO Lisa H; TURNER Kathy G  
**Subject:** RE: Kelly House BudMod and Contract Issues

Attached is the Budget Office contingency request staff memo and the technical details. Deb, I suspect you'll list this under non-departmental on the agenda. I've only coded it as OSCP 04 for tracking purposes. Thanks!

-----Original Message-----

**From:** JASPIN Michael D  
**Sent:** Wednesday, October 29, 2003 11:01 AM  
**To:** COMITO Charlotte A; DARGAN Karyne A  
**Cc:** CREAN Christopher D; TINKLE Kathy M; NAITO Terri W; NAITO Lisa H; TURNER Kathy G  
**Subject:** Kelly House BudMod and Contract Issues

A couple of items...

As Karyne noted below and we discussed this morning, we'll be saying the contingency request does not follow Board policy, but the Board is free make an exception to its policy. It is a modest amount and is really a policy question more than a financial one. The contingency memo and numbers form will be following shortly.

I have also talked with Kathy Tinkle and quickly looked at the RFP. It appears that the services Kelly House provides are covered by the RFP and could be provided under the RFP, although funding reductions and the focus shift makes it possible, if not likely, that they would be provided in a different fashion/location. (And consequently, the concern that has been expressed.)

Because the RFP is still open and will be when the Board discusses the contingency request on November 6, I briefly talked with Chris Crean in the County Attorney's Office to check that we don't run into any issues with Public Procurement Laws. His concern was that if the services are covered by the RFP, then contracting outside of the RFP for those services may expose the County to legal issues. He also noted that there very well may be exceptions, such as size of the contract, and would have to do some research. The Budget Office won't mention this in our contingency request memo, but wanted to flag it as an area of concern.

The actual amount being paid to Kelly House (for a six month period) is less than the 35,000 being requested. Per Kathy Tinkle, below is the funding overview for the last 18 months.

*The annual amount for Kelly House, paid via our CFSC contract with Lutheran Community Services (LCS) was \$60,000 for FY02/03.*

*In FY0304 we only budgeted for and contracted with the CFSCs for the six month period ending December 31, 2003 to coincide with the award of the SAPF RFP. The amount in the LCS contract for services at Kelly House for the six month period of July 1, 2003 through December 31, 2003 is \$25,229.*

We will leave the contingency request at \$35,000 until we hear otherwise.

11/6/2003

Thanks. -mdj

-----Original Message-----

**From:** DARGAN Karyne A  
**Sent:** Tuesday, October 28, 2003 1:24 PM  
**To:** COMITO Charlotte A  
**Cc:** NAITO Lisa H; JASPIN Michael D  
**Subject:** Kelly House Budmod

Hi Charlotte-

Mike Jaspin is working on the numbers piece of the budmod. Given that this is a contingency request, the Budget Office needs to prepare an analysis of the expenditure of those funds. We do this for all requests for a contingency tap to ensure that they meet the Financial and Budget Policies adopted by the Board.

To assist us in writing our contingency memo, can you please send down your Agenda Placement Sheet (that will provide us with information to write our memo)?

In the mean time, I just wanted to give you a heads up on what I think we will have to write, based on our phone conversation:

1. request **does** meet the one time only allocation
2. this request **does not** meet the emergency situation (jeopardize the health and safety of the community)
3. this request **does not** meet the unanticipated expenditure requirement, in other words, the appropriation exists, but Kelly house funding is more of a policy question.

Additionally, I don't believe that the Budget Office has had sufficient time to understand the RFP and the funding implications, thus making it very difficult to provide a thorough analysis and recommendation on this contingency request.

Give me a call if you have any questions  
thanks  
Karyne

## **BOGSTAD Deborah L**

---

**From:** COMITO Charlotte A  
**Sent:** Tuesday, November 04, 2003 11:05 AM  
**To:** CARROLL Mary P; TURNER Kathy G; JASPIN Michael D; BELL Iris D; ROMERO Shelli D; WALKER Gary R; DARGAN Karyne A; CREAN Christopher D  
**Cc:** NAITO Lisa H; NAITO Terri W; BALL John; BOGSTAD Deborah L; WESSINGER Carol M  
**Subject:** FW: Kelly House budget



Budget 03-04.xls  
(18 KB)

Attached is a spread sheet containing the Kelly House 6 and 12 month budget. Their approximate monthly expenses are \$5, 000. As you are all aware we have been working to amend R-5 in response to concerns from commissioners and staff, and in deference to department staff who have opined that this is muddling the RFP process. While respectfully disagreeing with this premise, we are amenable to amending the bud mod to provide two months of expenses to keep Kelly House open pending the outcome of the School-Aged Framework RFP.

At a minimum this funding will keep Kelly House operating through the RFP contracting process in January 2004 and ensuing 30 day notice requirement through February 2004, while providing sufficient time for comprehensive BCC discussions regarding service gaps inadvertently resulting from the newly contracted framework services, in all districts, and priorities.

I have also provided packets with Kelly Community House service descriptions. Please let me know if you require additional information. Staff and interested stakeholders will be in attendance at the hearing on Thursday to provide greater detailed information.

Please let me know if you have suggestions for the R-5 amendment.

Thanks!  
Charlotte

-----Original Message-----

**From:** Chris Bekemeier [mailto:cbekemeier@lcsnw.org]  
**Sent:** Monday, November 03, 2003 11:09 AM  
**To:** Charlotte Camito (E-mail)  
**Subject:** Kelly House budget

Charlotte,

Here's our 6 and 12 month budgets. You'll see that it breaks down to about \$5,000 per month. Our actual expenses for July thru Sept. ranged from \$4,526 to \$4,825/month. Is this sufficient info? I could fax over the

actual expenditure info for July thru Sept. Thanks for your help.

Chris

Chris Bekemeier  
Associate Director  
FamilyWorks/Lutheran Community Services Northwest  
12630 SE Stark, Building J  
Portland, OR 97233  
Phone: 503.256.2330, ext. 11  
Fax: 503.256-2129

**Kelly Community House  
Program Budget FY '03-04**

	12 Months	6 Months
<b>EXPENSES</b>		
Salaries and Wages	29,098	14,549
Employee Benefits	6,890	3,445
Payroll Taxes	2,569	1,285
<b>Total Personnel</b>	<b>38,557</b>	<b>19,279</b>
Supplies	420	210
Printing and publication	25	13
Phone and internet services	2,620	1,310
Postage	20	10
Occupancy	10,800	5,400
Food	1,120	560
Conferences and training	250	125
Client assistance	700	350
Equipment	375	188
Subscriptions	180	90
Publicity	50	25
Allocated Management Costs	5,512	2,756
<b>Total Expenses</b>	<b>60,629</b>	<b>30,315</b>
		-
		-
<b>REVENUE</b>		
		-
Contributions - individuals and foundations	3,000	1,500
Contributions - churches	400	200
Multnomah County contract	50,458	25,229
<b>Total Revenue</b>	<b>53,858</b>	<b>26,929</b>
		-
		-
<b>Excess (Deficit)</b>	<b>-6,771</b>	<b>(3,386)</b>

**BOGSTAD Deborah L**

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**From:** TURNER Kathy G  
**Sent:** Thursday, November 06, 2003 7:54 AM  
**To:** BOGSTAD Deborah L  
**Cc:** SOWLE Agnes  
**Subject:** RE: suggested amendment language for R-5

Thanks, Deb.

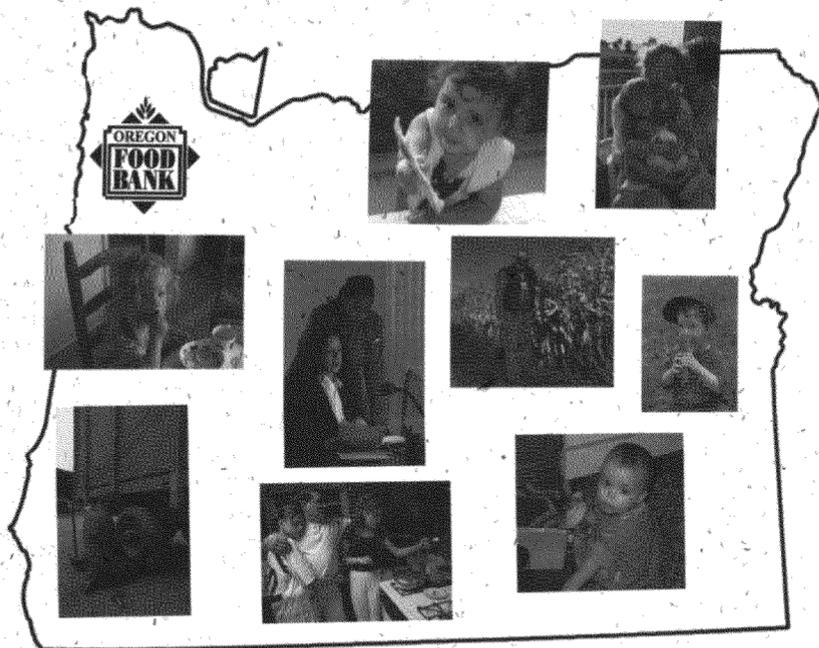
-----Original Message-----

**From:** BOGSTAD Deborah L  
**Sent:** Thursday, November 06, 2003 7:35 AM  
**To:** TURNER Kathy G  
**Cc:** SOWLE Agnes  
**Subject:** suggested amendment language for R-5  
**Importance:** High

Move approval to Amend Budget Modification OSCP 04 Authorizing  
General Fund Contingency Appropriation in the amount of \$4,500 for Kelly  
Community House

Deb Bogstad, Board Clerk  
Multnomah County Commissioners  
501 SE Hawthorne Boulevard, Suite 600  
Portland, Oregon 97214-3587  
(503) 988-3277 phone  
(503) 988-3013 fax  
[deborah.l.bogstad@co.multnomah.or.us](mailto:deborah.l.bogstad@co.multnomah.or.us)  
<http://www.co.multnomah.or.us/cc/index.shtml>

11/6/2003



# *Voices 2003*

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## *Voices 2003:* Oregon Food Bank's 2003 Focus Group Report

For copies of this report or for more information, please contact:

Angela Harris or Cassandra Garrison

Oregon Food Bank

PO Box 55370—Portland, OR 97238

(503) 282-0555, x204

<http://www.oregonfoodbank.org>

# Introduction

## *Voices 2003*

Every year, the Advocacy department of Oregon Food Bank conducts a series of focus groups we call the *Voices Project*. These conversations with people who receive emergency food boxes help us better understand the challenges facing low-income Oregonians across the state and gauge the effectiveness of our efforts to address the root causes of hunger. This year we met with 70 people in six communities: Bandon, Boardman, Beaverton, Philomath, Portland, and Riddle. Once again, the experience of sitting down and listening to the stories and experiences of people served through our network was enlightening. Through the *Voices Project*, we are able to gain valuable insight as to how we can better accomplish our mission of eliminating hunger and its root causes.

We are very appreciative to all of the people who took the time to share their thoughts and stories with us.

### **Community Profiles:**

The report begins with a look at the individual communities we visited. Each community snapshot includes facts and figures intended to help provide a picture of the economic health of the community. By measuring unemployment, participation in food support programs, the cost of housing and poverty rates, we can see that the people who participated in the focus groups are not alone – the stories they shared mirror the struggles of far too many families throughout Oregon.

The statistics used in this report are taken from a number of sources: US census, Oregon Department of Human Services, National Low Income Housing Coalition, Oregon Employment Department and Oregon Food Bank. Below is some useful background information about the statistics.

- **Poverty** – The federal poverty guidelines are outdated. Left out is a measure of what it costs for a family to get by without public assistance or private charity. A true self-sufficiency measure must include the cost of childcare, the cost of housing and transportation, and must more accurately measure how those costs change depending on where you live. For the purpose of this report, we selected the benchmark of 185% of the federal poverty level (FPL) because that is the income threshold for low-income support programs such as food stamps, Women Infants and Children (WIC), free and reduced-price school lunches, and USDA commodity food programs. For a family of three, 185% of poverty is \$28,231/year.
- **Housing** – Affordable housing is relative. A family with an annual income of \$70,000 can afford more than the family with an annual income of \$20,000. Thus, affordable housing is defined as a percentage of income. Housing is considered affordable when it costs no more than 30% of a person's or family's income. The rising cost of housing is one of the contributing factors to Oregon's high hunger rate. Over the last decade, housing costs have increased a staggering 129% while wages have stagnated.
- **Food stamps** – The Federal Food Stamp Program (FSP) helps low-income families and individuals maintain a bare minimum level of food security while also providing a significant amount of economic support to local communities. The level of benefits fluctuates with need, making the program very responsive to economic conditions. In Oregon, the income guideline for food stamp eligibility is measured at 185% of the poverty line.

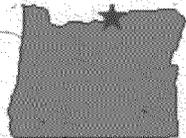
**Personal experiences:**

Following the Community Profiles we take a closer look at the personal experiences and advice from the participants. The topics include food, housing, health-care and household economics. In the interest of protecting the identity of individual participants, names will not be attributed to any of the comments.

**Suggestions for change:**

The main purpose of the *Voices Project* is to guide our advocacy work and help educate stakeholders throughout the state about the realities facing too many Oregonians who struggle to put food on their table. In this section we discuss policy recommendations aimed at creating more opportunities for individuals to meet the most basic of needs for themselves and their families. We encourage each of you to consider how you can help influence positive policy changes so that we may realize a future where no one is hungry.





# Boardman, Oregon

Date – May 22, 2003

Number of participants – 15

County – Morrow, population 10,919

The message repeated throughout the focus group was first uttered outside the roadside diner where we had stopped for lunch before heading to the focus group site. A waitress getting out of a car, on her way into the diner to begin her shift, throws one last kiss to the toddler buckled into the car seat in the back. As the car pulls away she shouts over her shoulder, "Don't forget to make a good dinner, not pizza, there's vegetable soup in the refrigerator." Like this woman, all of the members of the focus group expressed the importance of providing well balanced, nutritious meals to their families. However, important and possible are often worlds apart when it's the end of the month and there is no money left.

*"I need a healthy diet due to diabetes but the healthy food I need is too expensive."*

Boardman is located in Northeast Oregon on the banks of the Columbia River. It's a small but growing town of almost 4,000 residents - a population increase of

more than 150% over the last decade. Boardman has a very large Hispanic population; according to the 2000 census, 50% of the county's population is Hispanic.

The major industries are food processing and agriculture; the potato is king here with three potato processing plants. Many of the focus group participants expressed frustration that most of the agriculture jobs that drew them to Boardman 15-20 years ago no longer exist. As one gentleman explained, "I moved here 30 years ago to work in the fields. I worked hard, raised a family. You can't work in the factory without papers, you can't get papers without a lawyer."

#### **Other facts:**

The Morrow County School District moved to a 4-day school week in 1995 as a cost-cutting measure.

**Unemployment rate—2002 average**

- Morrow County 10.1%
- Oregon 7.5%

**Population below 185% of poverty**

- Boardman 51.8%
- Morrow County 36.3%
- Oregon 26.3%

**Percent of renters unable to afford a 2BR unit at Fair Market Rent**

- Morrow 32%
- Oregon 44%

**Food Support Programs:**

**People receiving food from a food pantry, monthly average for 2002-2003**

- Morrow County 117

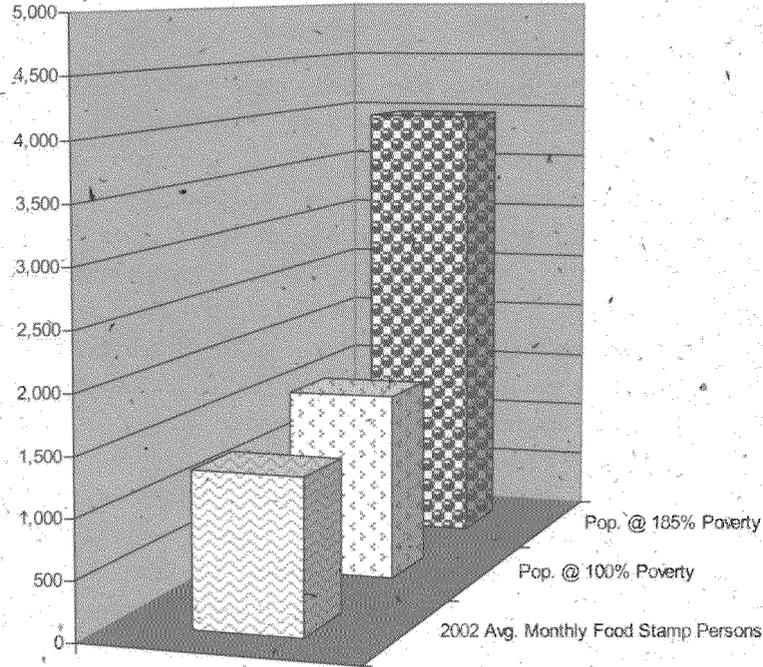
**People receiving Food Stamps, monthly average Jan-June 2003**

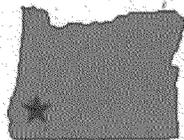
- Morrow County 1,307

**Local value of food stamp dollars – Morrow County**

- 2003 Jan-June monthly average \$99,025
- 2002 Total not available

**Morrow County  
Food Stamp Participation vs. Poverty**





## Riddle, Oregon

**Date** – June 4, 2003

**Number of participants** – 10

**County** – Douglas, population 98,972

As the focus group participants gathered in the small, hot quarters of the South Douglas Food Bank, the conversation quickly turned to food. In a matter of minutes, everyone in the room eased into an animated conversation about gardening. Topics ranged from the variety of foods being grown and canned to techniques, advice and creative recipes. It was clear that each person had a lot to offer, and we would learn quite a bit about the challenges and joys of making ends meet in rural Oregon.

Located in Southwest Oregon, Riddle is the smallest of the communities we visited – the population is just over 1,000. Like other cities within Douglas County, Riddle's economy is dependent on the wood products

industry. Thus, the severe downturn within the industry has had a crushing effect on the lives of most everyone in Riddle. One woman started rattling off the grim statistics, "DR Johnson, the second largest employer in the county, laid off 20 more workers last Friday and Roseburg Forest, the largest employer, laid off 450 workers two months ago."

*"The food I can afford is not good quality."*

**Other facts:**

**Unemployment rate—2002 average**

- Douglas County 8.9%
- Oregon 7.5%

**Population below 185% of poverty**

- Riddle 39.8%
- Douglas County 31.6%
- Oregon 26.3%

**Percent of renters unable to afford a 2BR unit at Fair Market Rent**

- Douglas County 41%
- Oregon 44%

**Food Support Programs:**

**People receiving food from a food pantry, monthly average for 2002-2003**

- Douglas County 6,870

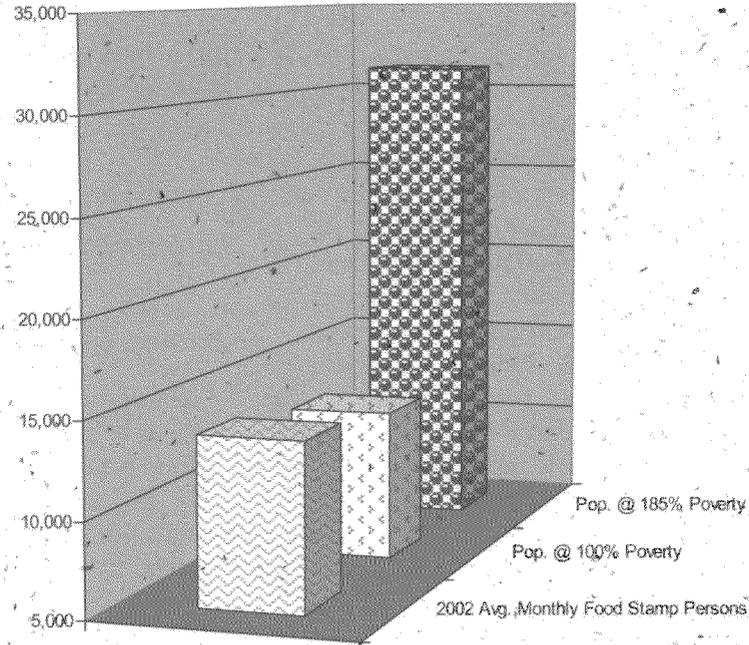
**People receiving Food Stamps, monthly average Jan-June 2003**

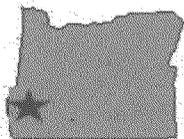
- Douglas County 14,766

**Local value of food stamp dollars – Douglas County**

- 2003 Jan-June monthly average \$1,140,315.00
- 2002 total \$11,967,819.00

**Douglas County  
Food Stamp Participation vs. Poverty**





## Bandon, Oregon

Date – June 3, 2003

Number of participants – 12

County – Coos, population 61,534

The subtitle of this focus group could be “making connections.” As talk turned to a local food bank, which most participants expressed a great deal of dissatisfaction with, one woman spoke up and said that she and her husband run a very small food pantry from their church. She explained that the congregation wanted to expand the food pantry but did not have the resources. After the focus group, staff from OFB worked with the woman to help her complete the application to become a food pantry site. The church then became the sponsor for the Coastal Harvest Gleaners, a new gleaning organization that really coalesced after the focus group. The

excitement and energy of everyone involved is evident in the reports from the new coordinator – it is very inspiring.

*“I just don’t go (to the doctor),  
I just have to tough it out.”*

Focus group participant who recently lost medical coverage under the Oregon Health Plan.

Bandon, population 2,833, is located on the Southern Coast of Oregon. The Bandon Dunes Golf Course is the largest employer in the area with over 200 employees in peak season. However, there was a very strong sentiment among the focus group participants that those jobs are not going to local residents. “The Dunes doesn’t want local employees; they ship them in from out of town,” exclaimed one man who felt betrayed by the promises the city made.

**Other facts:**

**Unemployment rate—2002 average**

- Coos County 8.6%
- Oregon 7.5%

**Population below 185% of poverty**

- Bandon 33.5%
- Coos County 35.4%
- Oregon 26.3%

**Percent of renters unable to afford a 2BR unit at Fair Market Rent**

- Coos 46%
- Oregon 44%

**Food Support Program Participation:**

**People receiving food from a food pantry, monthly average for 2002-2003**

- Coos County 3,929

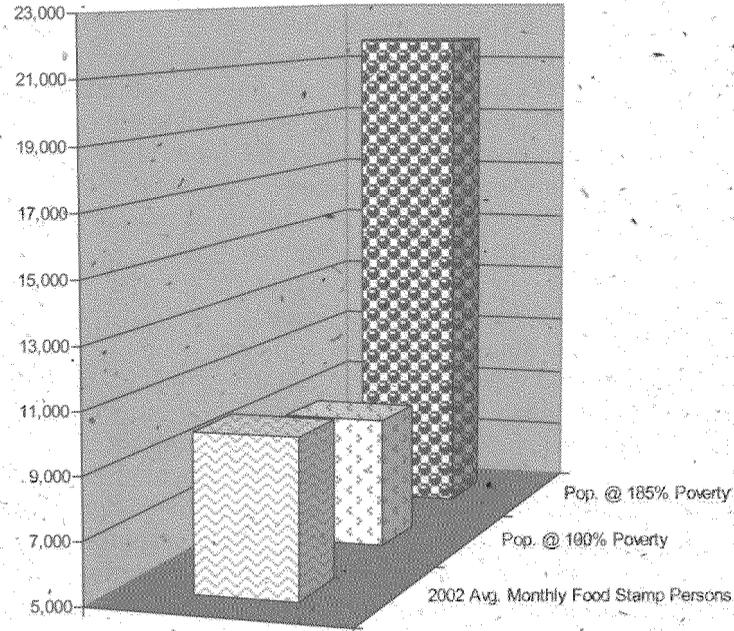
**People receiving food stamps, monthly average Jan-June 2003**

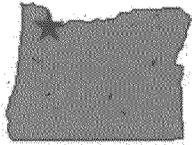
- Coos County 10,403

**Local value of food stamp dollars – Coos County**

- 2003 Jan-June monthly average \$ 796,817.00
- 2002 total \$8,678,338.00

**Coos County  
Food Stamp Participation vs. Poverty**





# Beaverton, Oregon

Date – July 30, 2003

Number of participants – 9

County – Washington, population 441,331

Mom shook her head with mock exasperation as her 10-year-old son, whom she had brought to the focus group, asked her if he could have some more food from the snacks we had laid out. He jumped with excitement when she answered yes. He proceeded to put the entire bunch of bananas on his plate. She admonished him while looking to the rest of us for sympathy, “I told him he was going to have to get a job to support his eating.”

No doubt a sentiment held by many parents. The exchange brought to light two important facts: young boys eat amazing amounts of food, and food is a significant aspect of family life. For too many families, however, food becomes a source of worry for the parents. The strain and stress of trying to provide healthy, nutritious food on a very limited budget could be heard throughout our conversation as another woman remarked, “good quality food is unaffordable.” For families working to stretch a thin budget, the fluctuation in prices is difficult to absorb. “The price

*“We’ve changed the size of our servings to make the food last more days.”*

of milk, bread, eggs changes every week. Sometimes a loaf of bread will cost \$2.”

The city of Beaverton has experienced incredible growth. Over the last two decades the population has more than doubled, reaching almost 80,000 residents. Beaverton is located within Washington County, one of the more affluent counties in Oregon. According to census figures, Washington County’s per capita income is \$26,660, 19.6% more than the statewide per capita income of \$21,412.

The growth rate coupled with the relative affluence of the residents may explain why poverty seems to be more invisible. However this is a dangerous illusion because poverty is a very real problem in Washington County. The 2002 American Community Survey reveals that in Washington County, 23.4% of families with related children under 5 are living in poverty, well above the statewide figure of 19.3%.

**Unemployment rate—2002 average**

- Washington County 6.7%
- Oregon 7.5%

**Population below 185% of poverty**

- Beaverton 20.4%
- Washington County 18.8%
- Oregon 26.3%

**Percent of renters unable to afford a 2BR unit at Fair Market Rent**

- Washington County 39%
- Oregon 44%

**Food Support Program Participation:**

**People receiving food from a food pantry, monthly average for 2002-2003**

- Washington County 9,218

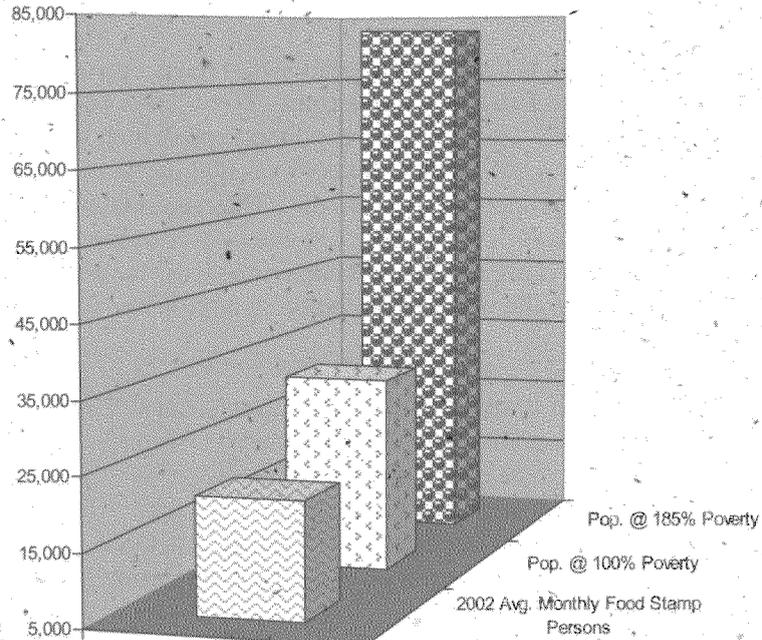
**People receiving food stamps, monthly average Jan-June 2003**

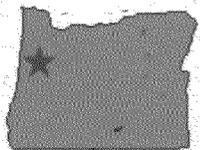
- Washington County 23,091

**Local value of food stamp dollars – Washington County**

- 2003 Jan-June monthly average \$ 1,845,271.00
- 2002 total \$18,966,094.00

**Washington County  
Food Stamp Participation vs. Poverty**





## Philomath, Oregon

**Date** – May 30, 2003

**Number of Participants** – 16

**County** – Benton, population 73,237

“Section 8 is my housing safety net. I have a masters degree but I also have three sons – I won’t risk being homeless.” This mother went on to explain how she will only accept work that keeps her within the financial guidelines of Section 8. The risk of taking a job that pays \$2.00 an hour too much, only to find herself laid off and without housing assistance, was more than she was willing to accept until her boys are grown.

Philomath is a located within Benton County. The neighboring city, Corvallis, is home to Oregon State University. Benton County has the lowest unemployment rate in Oregon. Three factors influencing the low unemployment include OSU, which supplies one out of four jobs in the county;

Hewlett Packard, with a workforce of over 4,000 in 2002; and a severe lack of affordable housing, which forces many unemployed residents to move.

*“My health is affected by the day-to-day stress of watching people fall by the wayside, wondering, ‘Am I gonna be next?’”*

**Unemployment rate—2002 average**

- Benton County 3.7%
- Oregon 7.5%

**Population below 185% of poverty**

- Philomath 31.6%
- Benton County 28.2%
- Oregon 26.3%

**Percent of renters unable to afford a 2BR unit at**

**Fair Market Rent**

- Benton County 53%
- Oregon 44%

**Food Support Program Participation:**

**People receiving food from a food pantry,  
monthly average for 2002-2003**

- Linn/Benton 2,945

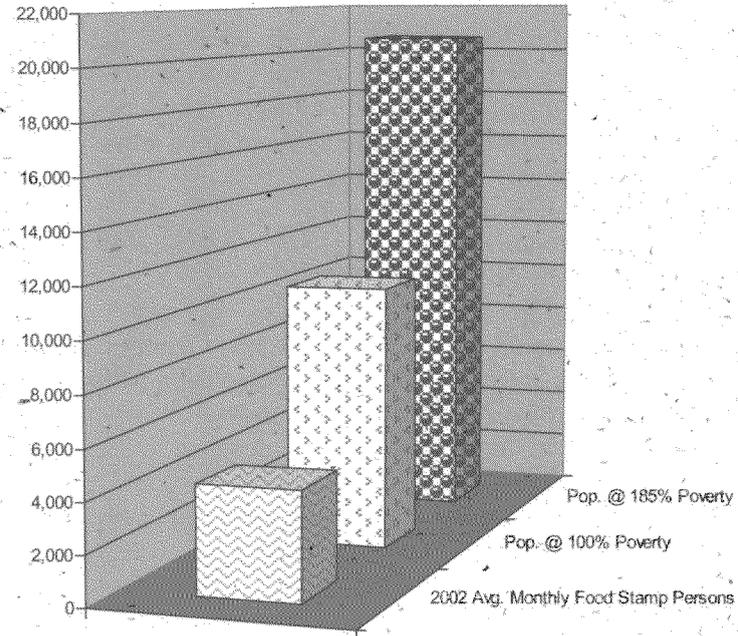
**People receiving food stamps,  
monthly average Jan-June 2003**

- Benton County 5,178

**Local value of food stamp dollars –  
Benton County**

- 2003 Jan-June monthly average \$ 464,568.00
- 2002 total \$4,323,499.00

**Benton County  
Food Stamp Participation vs. Poverty**





# Portland, Oregon

Date – June 9, 2003

Number of Participants – 11

County – Multnomah, population 645,584

Most of us have experienced the stress and strain of moving. Imagine the anxiety of knowing that you and 400 of your neighbors will all have to find a new place to live because your home is about to be demolished to make way for one of the

state's most ambitious redevelopment projects.

All 11 members of the Portland focus group are

residents of Columbia Villa, Portland's largest federal housing project. Over the course of the next five years the Housing Authority of Portland will be working to transform the 60-year-old low-income housing project into a mixed-use community. However, before the demolition and redevelopment can begin, Columbia Villa's residents must be relocated.

*"Rent takes half the money."*

Despite the generally negative feelings expressed about the process of finding a new home, the shared experience engendered a sense of camaraderie amongst the group, most of whom had never met

before. The criticism and fears expressed by group members included complaints about their relocation worker, apprehension about the

impending loss of community, and concern about actually finding housing they could afford. As one woman explained, "I'm not just losing my house, I'm losing my childcare, and my children are losing their friends and their school."

**Unemployment rate—2002 average**

- Multnomah 8.5%
- Oregon 7.5%

**Population below 185% of poverty**

- Portland 27.8%
- Multnomah County 27.0%
- Oregon 26.3%

**Percent of renters unable to afford a 2BR unit at Fair Market Rent**

- Multnomah County 49%
- Oregon 44%

**Food Support Program Participation:**

**People receiving food from a food pantry, monthly average for 2002-2003**

- Multnomah County 29,217

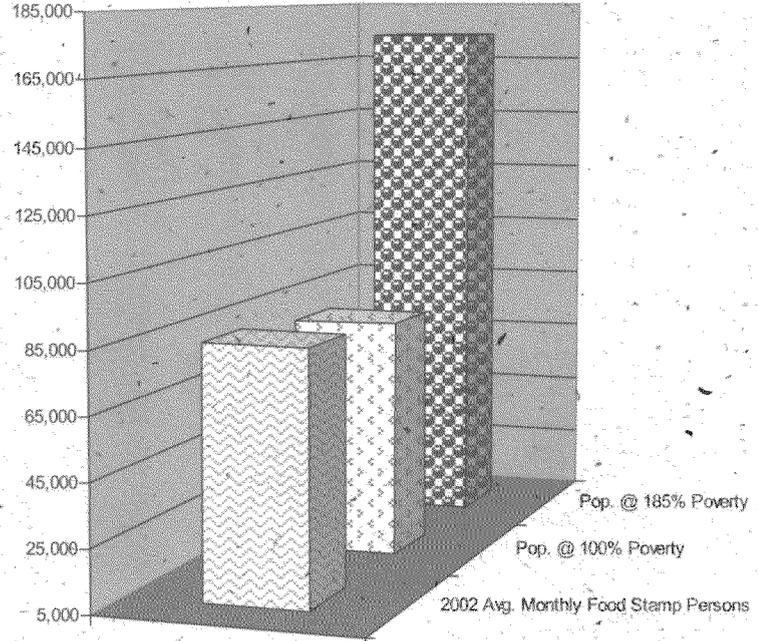
**People receiving food stamps, monthly average Jan-June 2003**

- Multnomah County 92,823

**Local value of food stamp dollars – Multnomah County**

- 2003 Jan-June monthly average \$ 7,921,108.00
- 2002 total \$81,822,064.00

**Multnomah County  
Food Stamp Participation vs. Poverty**



# Personal Experiences



## Food

**“We buy food when money is available.”**  
– *Beaverton*

When you're living on a very tight budget, the way you fill your pantry matters. The people we met with have given a lot of thought to the most efficient, affordable way to get food.

**“The food is cheaper in Coos Bay but it's expensive to get there.”** – *Bandon participant, 40-mile round trip from Coos Bay*

This refrain was repeated by most of the focus group participants. One gentleman drove over 60 miles round trip from his home in Camas Valley to participate in the Riddle focus group. Because of the distance, time and expense of traveling to Roseburg from small towns throughout Douglas County, folks talked about how neighbors coordinate carpools and take orders from other residents to help defray the cost. So why



go to all the trouble and expense? The geographic isolation of small towns raises the cost of food in these communities. The price difference between small town grocery stores and large grocery chains is substantial. An informal comparison of milk prices revealed differences as high as 30% between the small market in the host cities and the nearest urban center. Transportation is also a significant barrier to people living and shopping in Portland and Beaverton. As one woman in Beaverton explained, “If you don't have a car, it takes all day to go grocery shopping.”

**“I need a healthy diet due to diabetes but the healthy food I need is too expensive.”** – *Boardman*

Everyone we spoke with was emphatic about the importance of fresh produce. Even more than access to medical care, access to fresh produce was mentioned as the key to monitoring chronic medical

conditions such as diabetes, pancreatitis, and severe food allergies. One mother from Riddle shared how she would like to help reduce the amount of Ritalin two of her sons must take by switching to a special diet for children with ADHD. However, because of the high cost of fresh produce, many families must choose between food that is affordable and food that is healthy.

"If it wasn't for the variety of foods we get through the gleaners, I don't think my family could survive."

- *Beaverton*

More than 10,000 low-income Oregonians are members of a gleaning organization. Gleaners collect unharvested crops from the field in addition to salvaging agricultural products from the market place. They share the products they collect with food banks, meal sites, and elderly or disabled members of their organization. The positive difference a local gleaning group can make became apparent after hearing from all of the participants. Two of the communities, Boardman and Philomath, have active local gleaning

organizations. Focus group participants from these communities were united in their assertion that the fresh food and frequent contact with other community members was very important for their health and food security.

## *Budgeting*

All households go through the monthly ritual of paying the bills and juggling what's left over to cover other necessities including the occasional emergency. For families on the edge, these emergencies can be catastrophic. Sometimes the emergency is a high utility bill; other times it's a car in need of repair. Most of the time, emergency means going without.

"I'm a childcare worker. When my clients lose their jobs, so do I." - *Bandon*

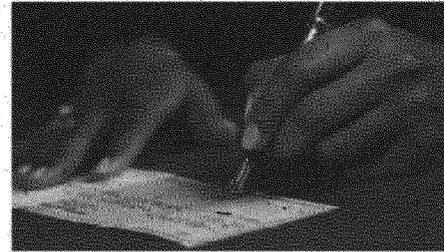
Limited access to cheap credit and few opportunities to acquire assets are two factors that make low-income families more vulnerable to economic emergencies.

Consider the scenario of two families:

- The first family makes a modest income. They own their home and have access to low-interest credit cards. A layoff forces the family to charge groceries and other daily living expenses to the credit card. After accumulating thousands of dollars in debt, they choose to take advantage of low mortgage interest rates to refinance their home and pay off their credit cards with some of the equity in their home.
- The second family has two full-time workers. The mother is the childcare provider for the first family. When the first family loses a job, they take their children out of daycare, thus reducing the second family's wages. The second family does not own their home and does not have access to low-interest credit because they lack any real assets. Options for weathering the economic crisis include making payment arrangements with the utility company; (an alternative which sets them up to be a month behind for the next year),

borrowing from payday or car title loan businesses that charge scandalous interest rates, or cutting something out of their budget. Already surviving on a barebones budget, this family's most flexible items—items that don't arrive as bills like food, toiletries, and non-emergency healthcare—are the first to go.

All of the people who met with us were familiar with economic crisis and had developed many strategies for getting by the best they could. Here is a sampling of their responses.



**How do you and your family cut costs and deal with financial emergencies?**

"The food is what goes - we have to buy less produce." - *Bandon*

"The food budget goes first." - *Beaverton*

"Cut entertainment, like renting movies." - *Bandon*

"Pay bills first then go without things like toiletries."  
- *Boardman*

"Wash only what is needed, in cold water." - *Philomath*

"Pay bills late, make payment arrangements."  
- *Philomath*

"Have a fireplace - cook and heat from there when necessary." - *Portland*

"Call my creditors to stretch out payments." - *Riddle*

"Live in temporary places with no utilities." - *Riddle*

"Look to miracles." - *Boardman*

"Do without." - *Philomath*

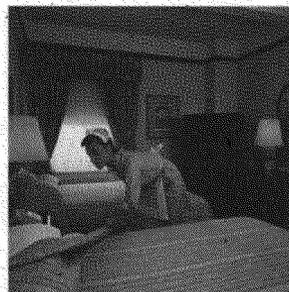
"Cry." - *Riddle*

## *Work, training, and education*

"They said high-end tourists would trickle down, but the money doesn't come into the community. It all stays in the locked gates." - *Bandon*

Focus group participants shared a sense of frustration when the topic turned to employment opportunities. From where they're sitting, the employment prospects are bleak and there are few reasons to believe the outlook will change anytime soon. Challenges include the increasing cost of going to work, the quality and quantity of available jobs, and the programs intended to provide job assistance.

The Seven Feathers Casino is the one of the largest employers in northern Douglas County. According to several of the participants, the jobs are desirable because they will pay for 80% of the employee's healthcare. However, as one gentleman



explained, the wages and benefits do not cover the cost of getting to work. "Cashiers start at \$8/hr but it costs too much in gas to get there."

**"I had to quit my job because I couldn't find affordable child care." -Beaverton**

The high cost of childcare is difficult for low-wage workers to absorb. Many working poor families are watching their access to affordable, quality child care dwindle as a result of budget cuts. In Oregon, Employment Related Day Care provides child care subsidies to working poor families. But, 446 families were excluded from service when the benchmark for eligibility was lowered from 185% of poverty to 150%. In addition, the co-pays was increased for over 10,000 families, forcing many to leave the workforce or leave their children in unsafe conditions.

**"Mill closures caused a major shift from living wage to only service oriented low-wage jobs; four mills in three years shut down." - Philomath**

Manufacturing, natural resource extraction and agriculture jobs are being replaced with lower wage service sector jobs or worse yet, not being replaced at all. As a result, there are simply fewer family-wage jobs in many of Oregon's small towns. In Bandon,



participants lamented the loss of fishing and farming jobs in exchange for part-time seasonal tourism industry jobs. In Riddle, the decade-long decline within the logging industry has left communities of men without work as they search for employment in new industries. The frustration expressed by the woman in Riddle who explained, "my husband got training but there are no jobs," was

also shared by one of the men from Bandon who lamented, "There are no jobs, why go to school?"

**"They expect us to climb up this ladder but I can't get the education to make it to the top." -Beaverton**

The correlation between education and income has been clearly established through numerous studies. The surest way to increase economic security and self-sufficiency is to increase access to education. Participants we spoke with understood this but also felt the opportunity to pursue additional education is often just out of reach. Many people expressed a strong interest in going back to school, learning a new trade, or finishing their degree. However, most of the mothers face the same difficulty as the mother from Beaverton who stated, "I would like to go to school but I would need help with child care." There was also a good dose of optimism from individuals who envisioned the possibilities afforded through education. "I would like to go into the medical field or social work" was the response from one woman in Riddle when asked what she would do if she had the money to attend school.

## *Public assistance and private charity*

On average, 200,000 families a month supplement their grocery budget with food stamps. More than half a million people in Oregon received food stamps in 2002. Over 700,000 people ate from an emergency food box over the course of a year. Nearly 1 million Oregon residents meet the financial eligibility standards for federal food programs and almost 400,000 Oregonians are eligible for the Oregon Health Plan. These figures represent just a snapshot of the social safety net.

**"Need help to get through the system – feel like staff are holding back the full array of options."**

*-Philomath*

What these numbers do not reveal is the difficulty many individuals face accessing these services. Transportation is a major barrier. Obtaining services

may mean a 30-50 mile round trip drive to the nearest Department of Human Services office. As one gentleman from Riddle explained, "it cost me more to get to town than the benefit is worth."

The cost is compounded by the number of visits required to complete the application process. A participant from Bandon expressed her frustration with the process that forces her to make the 50-mile roundtrip journey multiple times, "you have to go to the office in Coos Bay two or more times. There is no office in Bandon."

Participants had a wide variety of experiences and feelings regarding the emergency food system in their community. The participants in Bandon were almost unanimous in their negative feedback about a local food pantry. The criticism focused on the limited hours - the site is only open once a month - and the nutritional value of the food. As one of the women explained, "they give me too many garbanzo beans and too many pears in heavy corn syrup. I have

diabetes and cannot eat the food." On the other hand, participants who were able to access shopping style pantries - food pantries that allow customers to make individual selections - expressed a great deal of satisfaction with the food pantry in their community. "You are offered some choice and the people are always nice." - Riddle



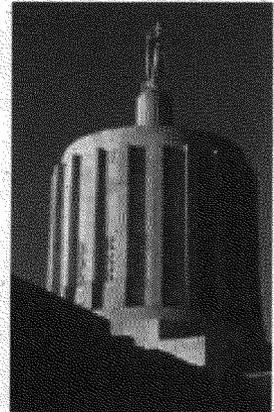
# Policy Suggestions

Oregon Food Bank advocates on behalf of low-income Oregonians by working to pass policies and laws that address the root causes of poverty and by working with state agencies to improve access to income support programs.

The following policy recommendations are aimed at addressing the economic insecurities and common challenges expressed throughout the conversations from the 2003 Voices Project.

Each of us has a voice in addressing the root causes of hunger. We encourage each of you to use these suggestions as a starting point for conversations with

legislators, policymakers, program administrators, and community leaders about how we may work together to eliminate the root causes of poverty and hunger.



## *Policy Recommendations:*

### → Close the gap between earnings and costs:

- Expand funding for affordable child care – federal funding for child care will need to increase by \$5 billion just to prevent the *loss* of child care slots for low-income working families. Additional funding would be necessary to expand coverage.
- Support policies that increase wages and bring family-wage jobs to Oregon
- Help make housing more affordable – 44% of renters in Oregon are *not* able to afford a two-bedroom unit at Fair Market Rent.

### → Expand access to asset building and address access to credit:

- Increase access to short-term, low-cost-credit for low-income households.
- Enact state predatory lending laws. For example, cap the amount of interest companies may charge for loans.

### → Advocate for continued improvements in nutrition programs:

- Address transportation barriers to accessing services – outstation DHS workers in rural counties, reduce the number of visits required to apply for food stamps, make applications available on-line.
- Increase the participation and nutritional quality of summer food meal programs.
- Help food banks increase the nutritional quality and variety of emergency food.

*"They haven't changed the definition of poverty in over 22 years. We make \$100 too much but we're still starving."*

– Riddle

## *Appreciation:*

Thank you to the following agencies and individuals for assistance with the 2003 focus groups: Beaverton SDA, Bob Morris, Cassandra Garrison, Columbia River Harvesters (Boardman), Darcy Grahek, Dot Richardson, Jackie Villano, Letecia Yniguez, Linsey Bergen, Marilyn and Bill Clark, Mike Pearson, Pam Pedigo, Philomath Community Services, Raven Camara, Rick Young, Sharon Thornberry, South Douglas Food Bank, Terry Zull, and most of all, thank you to each of the participants.

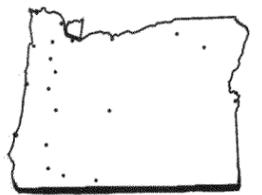
For copies of this report or for more information, please contact:  
Angela Harris or Cassandra Garrison  
Oregon Food Bank  
PO Box 55370—Portland, OR 97238  
(503) 282-0555, x204

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# The State of HUNGER

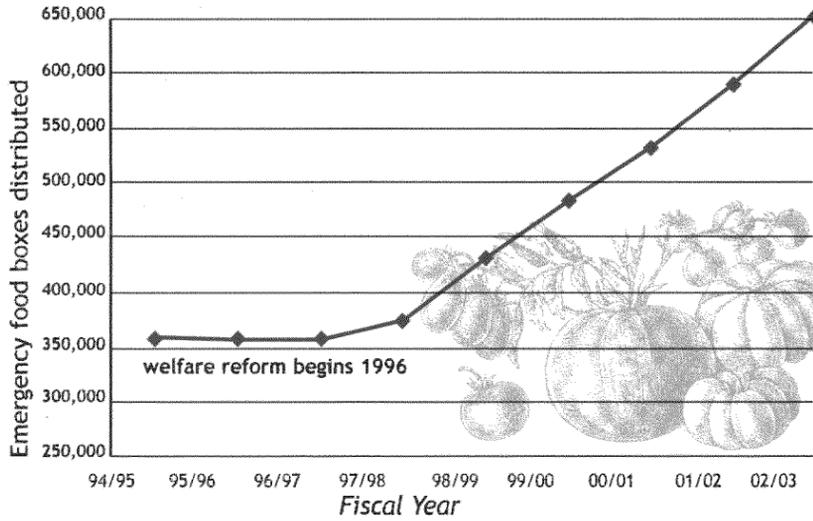
[ JULY 1, 2002 - JUNE 30, 2003 ]



Annual Statistics for the Oregon Food Bank Network

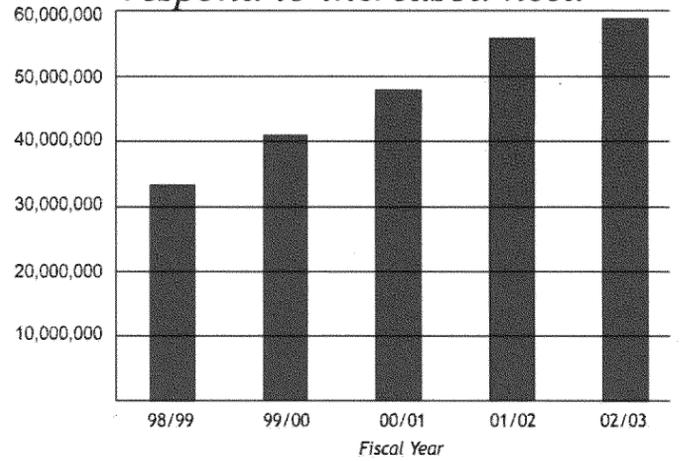
OREGON FOOD BANK  
STATEWIDE NETWORK

## Food box distribution continues to increase

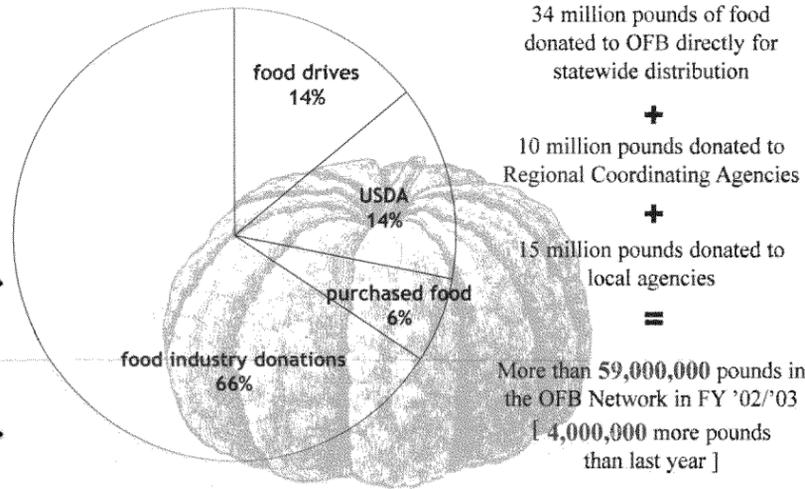


- A typical emergency food box contains a three- to five-day supply of groceries.
- Most pantries serve a specific geographic area and may limit the number of times a family can receive help.
- The Hunger Factors Survey reveals that a majority of households turn to pantries only one to three times a year.

## Community and food industry respond to increased need



## Moving more food to more neighbors in need... because no one should be hungry.



34 million pounds of food donated to OFB directly for statewide distribution  
+  
10 million pounds donated to Regional Coordinating Agencies  
+  
15 million pounds donated to local agencies  
=  
More than 59,000,000 pounds in the OFB Network in FY '02/'03 [ 4,000,000 more pounds than last year ]



Oregon Food Bank

+  
18 Regional Coordinating Agencies

+  
832 local member agencies/programs  
• 338 pantries; 148 soup kitchens/shelters  
• 346 other helping agencies  
=  
An estimated 780,000 people\* ate meals from emergency food boxes at least once last year (\*312,000 were children under 18.)  
4,400,000 emergency meals  
More than 120,000 people received food through other helping agencies

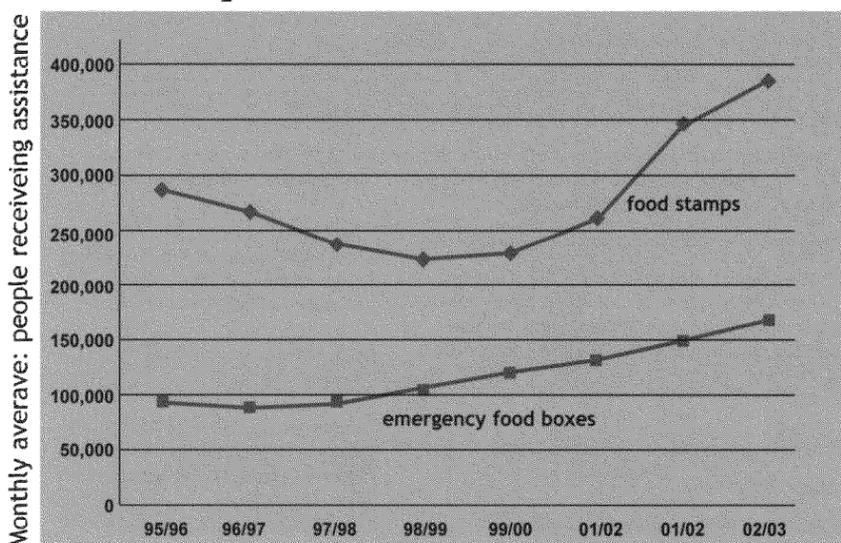
## Volunteers keep the network working

- 1,478,000 hours donated to the OFB Network of agencies
- The equivalent of 710 full-time workers
- Estimated value: \$18,000,000

### VOLUNTEERS AT OREGON FOOD BANK:

- 50,000 hours donated for an estimated value of \$622,000 including:
  - 28,000 hours of volunteer time at OFB Volunteer Action Centers for an estimated value of \$348,000
  - 7,000 hours of event volunteer time for an estimated value of \$87,000
  - 15,000 hours of other volunteer time for an estimated value of \$187,000

## Food Stamp use on the rise...



## ...but emergency food requests also increase.

**FOOD STAMP PROGRAM:** a monthly income supplement funded by the federal government to help families to meet a portion of their monthly food needs. The program provides an average supplement of \$80 per month per person, or \$.89 per meal.

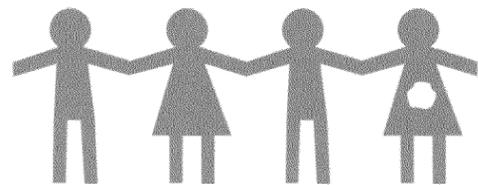
**EMERGENCY FOOD BOX:** a three-five day supply of groceries accessed from one of 338 pantries run by churches and other non-profit groups in the OFB Network. Most families request help three or fewer times in a year.

Although the USDA's Food Stamp Program is the nation's main nutrition assistance program for low-income people, less than 70 percent of eligible Oregonians are receiving help.

Food Stamp Outreach projects have proven successful at helping eligible people to access the Food Stamp Program. The number of participants has increased 47 percent in the last three years — to more than 400,000 people per month — the highest rate of participation in the U.S. Currently, more than \$32 million food stamp dollars come to Oregon communities and more than \$1 million to Clark county, Wash., each month.

Even with the increase in food stamp participation, emergency pantries and kitchens continue to feel the growing pressure to fill a "meal gap" for many households, whether they receive food stamps or not. The gap between resources and need is a simple reality for many.

(Source: State of Oregon, Department of Human Services; USDA/Mathematica)



One in four children in Oregon lives in a food insecure household.

Oregon Food Bank

### OUR MISSION:

To eliminate hunger and its root causes — because no one should be hungry.

### OUR VISION:

Everyone shall have the capacity for ready access to an ample, nutritious, affordable and appropriate food supply through traditional, non-emergency channels. The Oregon Food Bank Network distribution system will continue the recovery of grocery products that would otherwise be wasted to address disasters, emergencies of individuals and families, and to help qualified nonprofit organizations, which provide food as part of a broader range of services, to stretch their resources.

### OUR ACTIONS:

Oregon Food Bank is the hub of a unique statewide network of hunger-relief agencies serving Oregon and Clark County, Wash. Oregon Food Bank collects food from farms, government sources, manufacturers, wholesalers, retailers and individuals, and distributes that food to 18 regional food banks across Oregon. OFB also directly operates the two distribution centers serving the Portland metro area, distributing food to food pantries, soup kitchens, shelters and other programs helping low-income individuals in Multnomah, Clackamas, Clark and Washington counties. Oregon Food Bank works to eliminate the root causes of hunger through advocacy and public education.

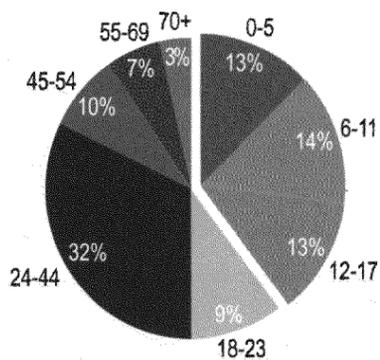
"It is not easy to stay well fed when there is no money to buy food." "I work hard at being a C.N.A. but I don't get enough for what I do or to take care of my child." "Food prices have skyrocketed and food stamps no way meet the need." "I think this place is a savior — many times we don't have enough food."

"There's no way we could have made it if not for food stamps and food from the food bank." "Just thank you for helping the needy." "No one should go hungry or without medical treatment."

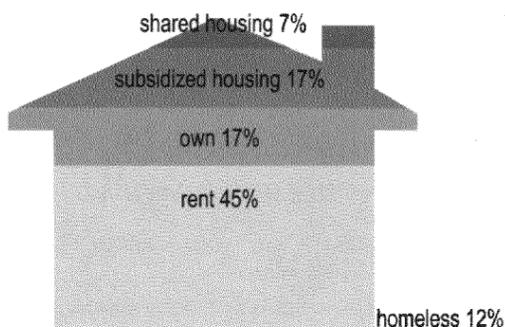
# Profiles of POVERTY and Hunger in Oregon and Clark County, Wash.

## HUNGER FACTORS SURVEY 2002

### Children are 40% of those receiving emergency food



### Housing costs eat up food budgets



The Department of Housing and Urban Development (HUD) has consistently characterized affordable housing as rent/mortgage payments that consume no more than 30 percent of a family's income.

HFA 2002 found that:

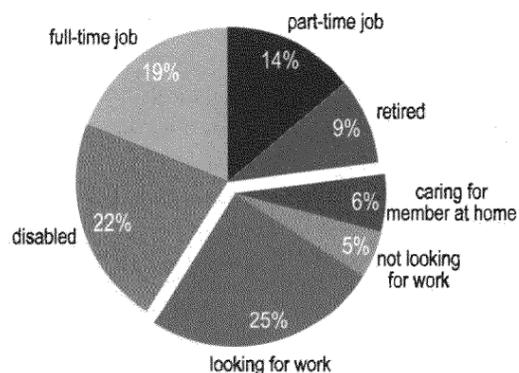
- 47 percent of respondent households spent more than 50 percent of their income on housing
- 22 percent spent over 75 percent on housing
- 26 percent had to move in the past two years to find affordable housing

The National Low Income Housing Coalition provides the following snapshot of affordable housing:

- Oregon's affordable housing wage is \$13.59 per hour.
- The affordable housing wage of Multnomah County, Ore., and Clark County, Wash., is \$15.29 per hour.

With the current \$6.90 minimum wage, a person would have to work 79 hours per week to afford a two bedroom unit at fair market rent (FMR). For Clark County, Wash., and Multnomah County, Ore., a person earning minimum wage would have to work 87 hours per week to afford a two bedroom unit at FMR.

### Most adult recipients are working, retired or disabled



This pie chart represents individual adults (respondent, spouse/partner, and/or third adult), about 75 percent of the adults in the surveyed households.

For the households they live in, this means:

- 42 percent of households had at least one member working
- 25 percent of households had at least one full-time worker
- 35 percent of families with children have a full-time working adult
- 54 percent of families with children have at least one adult worker

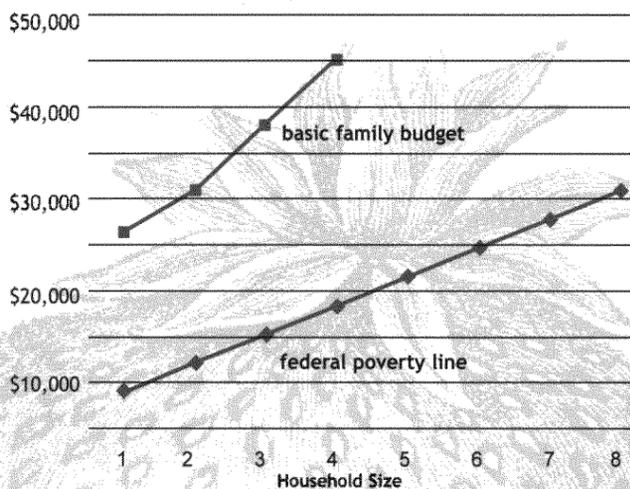
To determine the economic, social, health and other related factors that combine to create the need for food assistance, the Oregon Food Bank Network conducted the 2002 Hunger Factors Assessment (HFA) study. Eighty-five emergency food box agencies distributed the survey to all recipients during a two-week period in April 2002. The 2,856 surveys, representing a balanced service area sampling (including Clark County, Wash.), were completed and used for statistical analysis. The full report is available at [www.oregonfoodbank.org](http://www.oregonfoodbank.org) or by calling 1-800-777-7427.

### Official poverty vs. basic family budget

#### OFFICIAL POVERTY

The Federal Poverty Line (FPL) is based on a 1955 household survey and, though updated annually, relies on out-of-date assumptions. It fails to address the impact of today's high housing, health, and child care costs or even work-related expenses. The resulting official poverty rates seriously underestimate real poverty.

FPL for a family of three = \$15,260 (gross)  
 Full-time job at minimum wage = \$14,352 (gross)  
 80 percent of HFA surveyed households reported incomes below 100 percent of FPL  
 Median family income in Oregon for 2003 = \$56,300



#### BASIC FAMILY BUDGET

Economic Policy Institute, a nonprofit, nonpartisan think tank, calculated that, in Oregon, a basic family budget for the essentials such as housing, food, child care and health insurance ranges from 205 percent to 249 percent of the Federal Poverty Line (FPL).

Nearly one million Oregonians try to survive with incomes below 200 percent of the Federal Poverty Line (\$36,800 for a family of four).

36 percent of working families in Oregon with one to three children under the age of 12 do not earn enough to meet the basic family budget.

#### OREGON REMAINS AT THE TOP OF NATIONAL HUNGER RANKINGS

The Census Bureau's Current Population Survey collects food insecurity and hunger data. The latest three-year average covers 1999-2001. According to the data available from the Economic Research Service at the USDA, 13.7 percent of households in Oregon were food insecure,\* and 5.8 percent of Oregon households were food insecure with hunger.\*\* Nationally, these figures are 10.4 percent and 3.7 percent, respectively.

Oregon remains among the worst in the nation for food insecurity with hunger and for food insecurity.

Food security is an important measure of a healthy, well-nourished community. Food insecure households lack sufficient financial resources to obtain enough food for all of the family members. Therefore, they must rely on a number of coping strategies such as eating less, reducing the quality of food for their family, accessing federal food assistance and/or getting help from emergency pantries and kitchens.

Hunger Factors 2002, Food Security responses:

- 21 percent of households with children reported that their children had to cut or skip meals
- 39 percent of these households reported this happened every month
- 71 percent of respondents said they worry at least sometimes where their next meal is coming from

\*Food Insecurity: limited or uncertain availability of nutritionally adequate and safe foods or limited or uncertain ability to acquire acceptable foods in socially acceptable ways.

\*\*Hunger: the uneasy or painful sensation caused by lack of food. The recurrent and involuntary lack of access to food.

Oregon's poverty rate is 11.6% - Mississippi's is 19.9%  
 Oregon's "hunger rate" is 5.8% - Mississippi's is 3.7%

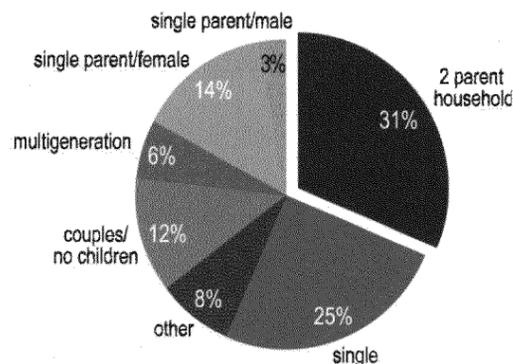
#### WHY IS OREGON'S HUNGER RATE SO HIGH?

Poverty can be as much a matter of what your money can buy as it is how much money you have. Oregon Center for Public Policy traces the causes to four main conditions. An ECONorthwest study adds a fifth condition.

- **Housing costs have soared while wages have stagnated.** In the last decade, housing values in Oregon have risen 129 percent. According to the Economic Policy Institute, because of lower rents, child care, and other expenses, the Basic Family Budgets (see above) are 22-25 percent lower in Mississippi than in Oregon, though poverty rates are much higher.
- **The gap between rich and poor grew four times faster in Oregon than nationally.** From the late '80s to '90s, the average family incomes of the richest fifth grew 34 percent while the poorest fifth declined by 6 percent. In Mississippi, the poorest fifth saw average income rise 42 percent over the same period.
- **The changing nature of employment** in Oregon has resulted in fewer family-wage industrial jobs and more low-wage service jobs.
- **Rural Oregon fares poorly due to more seasonal employment** that equals low annual incomes overall.
- **High mobility rate.** An ECONorthwest study found a strong relationship between short distance, instate moves and food insecurity. Oregon ranked fourth in the number of households moving between 1999-2000.

Sources: Oregon Center for Public Policy, Center on Budget and Policy Priorities, Economic Policy Institute, US Census, ECONorthwest, HUD.

### Two parent families still the largest group



#### FOOD STAMPS HELP, BUT NOT ENOUGH

- 94 percent of respondents say their monthly food stamps ran out at least a week before the end of the month.
- 56 percent of households reported that they receive food stamps (up from 44 percent in 2000).
- The average allotment is \$74 per month per person or about 84 cents per meal.
- The average cost of a meal at home under the USDA Low Cost Meal Plan is \$1.56.

#### MANY LACK HEALTH INSURANCE

- Although 42 percent of households had a working member, only 26 percent of these households had any employer provided health care.
- 37 percent of households had adults without health coverage.
- 22 percent of households with children had no coverage for them.
- Only 52 percent had members covered by the Oregon Health Plan (OHP).
- 47 percent of households report delaying medical care due to cost of care.

#### BARRIERS TO EMPLOYMENT

- 30 percent of households with members looking for work did not have a phone.
- 29 percent of households with members looking for work did not have a car.
- 18 percent of households with children were unable to work due to the lack of child care.
- 52 percent of households had at least one adult member living with a disability.
- 31 percent of respondents and spouse/partners have some education beyond high school compared with 59 percent of Oregon's general population (2000 census).

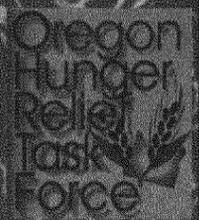
"I need cheaper day care. I was working for a month but the day care was too expensive. I worked just to pay day care." "Utility costs are out of control in Oregon."

"Food stamps are never enough — I must supplement with bill money or do without." "The food bank needs more donations — maybe do something to encourage more donations."

"Let the food box program keep on going. If not, my children would go without a lot of food." "This program makes just the difference for us."

[ Quotes are from HFA 2002 respondents. ]

# HUNGER HEADLINES JANUARY 2003



Why Does Oregon Have the Highest Hunger Rate in the U.S.?

## HUNGER QUIZ

1. Oregon's emergency food recipients could populate:

- A. Marion County (population: 288,452)
- B. Lane County (population: 325,910)
- C. Lane and Marion counties combined

2. What percent of households seeking emergency food have someone working?

- A. 15%
- B. 42%
- C. 70%

3. What percent of Oregon high school students skip meals because there isn't enough money for food?

- A. 2%
- B. 5%
- C. 10%

4. How many Oregonians rely on food stamps to feed themselves and their families?

- A. 50,000
- B. 360,000
- C. 600,000

5. How many low-income children who rely on free and low-cost school meals in Oregon miss out on summer meals?

- A. 1 in 4
- B. 2 in 4
- C. 3 in 4

### Answers:

1. C. 626,000 Oregonians received emergency food at least once from July '01-June '02, more than the population of Lane and Marion counties combined (Oregon Food Bank, Oregon Blue Book)

2. B. 42% of households have at least one member working. The majority of the remaining households have members who were disabled, retired, looking for work, or caring for a disabled member at home (Oregon Food Bank).

3. C. 10% of high school students reported not having enough money for food and skipping meals (2001 Oregon Healthy Teens Survey).

4. B. More than 360,000 people receive food stamps, which is more than 1 in 10 Oregonians. This represents 65% of eligible households (Department of Human Services).

5. C. More than 3 in 4 low-income Oregon children miss out on summer meals, primarily because there is no summer food sponsor in their area (Food Research and Action Center).

Several recent studies have found that Oregon has the highest rate of hunger in the United States, nearly twice the national average. Nearly 6% of Oregon households went hungry from 1999-2001 and nearly 14% of households were food insecure, meaning they did not always have enough money for food.<sup>1</sup>

This year's Hunger Headlines looks at two of the major reasons why Oregon's hunger rate is the highest in the country: the growth in income inequality and the increase in housing costs.

### ✓ The Income Divide

Oregon has not always had such a wide income disparity between the haves and the have-nots. In the late 1980s, for example, 80% of states across the country had a larger divide between the wealthiest and poorest earners. But between the late 1980s and the late 1990s things changed dramatically. During this period, Oregon experienced one of the fastest growth rates of income inequality in the country.<sup>2</sup>

From the late 1980s to late 1990s:

- The gap between high-income and low-income families grew more rapidly in Oregon than in any state in the U.S. except Connecticut.
- The gap between high-income and middle-income families grew more rapidly in Oregon than in any state in the country.<sup>3</sup>

The economic boom of the 1990s ushered in both high- and low-paying jobs but few of them paid wages in the middle-income range. Oregon experienced a significant decline in higher paying manufacturing jobs and an increase in the number of lower paying service and retail jobs. This contributed to the growth in income inequality.<sup>4</sup>

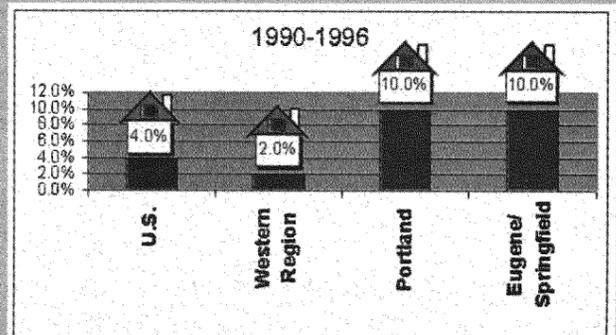
**High-income: Top 1/5, average annual income of \$141,430.**

**Middle income: Middle 1/5, average annual income of \$48,400.**

**Low-income: Bottom 1/5, average annual income of \$14,150.<sup>5</sup>**

### ✓ The Housing Gap

In the 1960s, a typical working family spent about one-third of their income for housing, one-third for food, and one-third for everything else. This is no longer true for many low-wage families who easily spend more than half of their income on housing, leaving little money for food and other necessities.



Jump in Median Sale Price of Existing Single-Family Homes in Oregon<sup>5</sup>

### Home Ownership

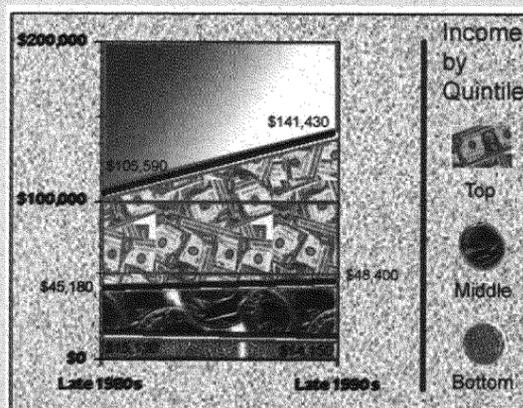
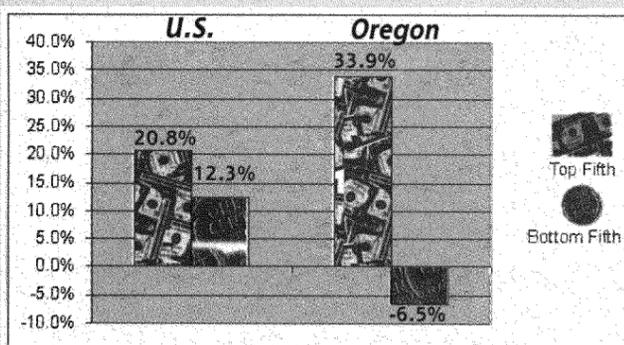
The cost of home ownership skyrocketed in the early to mid 1990s and far outstripped wage increases. By the late 1990s, Oregon had gone from being the 11<sup>th</sup> most affordable state in which to live and purchase a home, to the 42<sup>nd</sup>.<sup>6</sup> While the dramatic increases have not continued since 1996, the price of purchasing a home is far out of reach for many Oregonians working in low-wage jobs.

### Renters

Every region of the state has seen an increase in the number of households paying a higher percent of their income for rent than in the past. The median rent in Oregon grew by 52% from \$408 in 1990 to \$620 in 2000.<sup>7</sup> In 2000, 1 out of 3 Oregon renters spent more than one-third of their income on rent.<sup>8</sup>

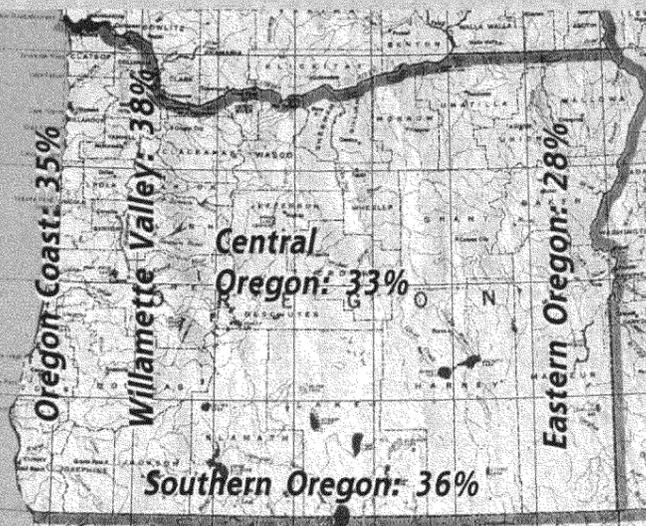
Workers who lost jobs or had their hours cut during the 2001 recession have been particularly hard hit. According to the Oregon Center for Public Policy, Oregon renters have a higher hunger rate than renters across the country. Seven percent go hungry in the U.S. compared with more than 11% in Oregon. More than 30% of renters in Oregon are food insecure and do not earn enough to consistently feed their families.<sup>9</sup>

### Growing Income Divide in Oregon, Late 1980s - Late 1990s<sup>3</sup>



Inflation-adjusted change in income (both graphs)

Percent of renters spending more than 35% of income for housing, 2000<sup>8</sup>



A major problem for Oregon is the increasing number of people with "extreme housing needs" – those households spending more than 50% of their income on housing. According to the federal Department of Housing and Urban Development, in 1990 more than 63,000 Oregon households paid more than half of their income for housing. In 1999, that number grew to more than 78,000 households, a 23% increase.<sup>10</sup>

## CONCLUSION

**While Oregonians value fairness, our state has moved in the opposite direction.**

Oregonians still believe that the American Dream should be within reach for those who work hard and play by the rules. Yet many jobs today no longer pay a living wage and do not offer either job security or adequate health care benefits. Parents find themselves working longer hours but still struggling to cover the basics, such as housing, food, child care, and health care.

**This happened as the result of dramatic changes in Oregon's economy, including:**

- ▲ the replacement of well-paying manufacturing jobs with lower paying retail and service sector jobs;
- ▲ skyrocketing housing costs relative to wages for both owners and renters; and
- ▲ the growing income gap between high-, middle-, and low-income families.<sup>11</sup>

Low-wage working families were particularly hard hit by these changes, as well as by the 2001 recession. They are now being further impacted by cuts in the safety-net services that were designed to help them weather tough times. Achieving fairness will require changes in our current tax system that has shifted responsibility away from corporations and instead overburdened the lowest-wage earners.<sup>12</sup> Both businesses and residents must pay their fair share to attain a just and equitable tax structure.

**It is up to all of us to reengage in the political process and to hold our state lawmakers accountable for ensuring that all Oregonians have enough food, decent housing, and support services. We should not be forced to choose between maintaining public safety, providing health care for the elderly, or educating our children.**

## Endnotes

1. U.S. Dept. of Agriculture, "Household Food Security in the United States, 2001," Mark Nord, Margaret Andrews, and Steven Carlson, October 2002.
2. Oregon Center for Public Policy (OCP), "Boom, Bust, & Beyond," Jeff Thompson and Michael Leachman, p. 38, October 2002.
3. Economic Policy Institute/Center on Budget and Policy Priorities, "Pulling Apart: A State-by-State Analysis of Income Trends," April 2002.
4. OCP, "Boom, Bust, & Beyond," p. 31-32.
5. Ibid. p. 98.
6. Ibid. p. 99.
7. Not adjusted for inflation.
8. Ibid. p. 100-102.
9. Oregon Center for Public Policy, News Release, Michael Leachman, October 2002.
10. OCP, "Boom, Bust, & Beyond," p. 103.
11. OCP, "Prosperity in Perspective: The State of Working Oregon 2000," Jeff Thompson and Michael Leachman, September 2000.
12. OCP, "Clearing the Air on Tax Day – Assessing the Tax Burden in Oregon," Jeff Thompson, April 2001.
13. Center on Budget and Policy Priorities, "State Income Tax Burdens on Low-Income Families in 2001," February 2002.
14. Quoted by David Sarasohn in "In cuts, some babies don't get picked," *The Oregonian*, December 15th, 2002.

# OREGON HUNGER RELIEF TASK FORCE RECOMMENDATIONS

Bringing Greater Fairness to Oregon's Low-Wage Earners

## ◆ Stop Taxing Families Living in Poverty

The majority of states that have a state income tax no longer tax families in poverty. Oregon, however, continues to do so. A four-person family earning just over \$18,000 a year paid nearly \$300 in taxes in 2001.<sup>13</sup> Allowing low-wage families to keep this money will allow them to stretch their food dollars further and reduce hunger.

## ◆ Establish a Low-Income Renter's Tax Credit

Thousands of Oregonians benefit each year from a federal tax break exclusively for homeowners — the mortgage interest deduction. Renters, however, rarely benefit from any kind of property tax relief and generally earn less than homeowners. From 1973 to 1991, Oregon had a tax credit for low- and middle-income renters and homeowners. Establishing a credit for low-income renters will give renters a little extra money to help pay for housing.

## ◆ Promote Greater Participation in Federal Food Programs

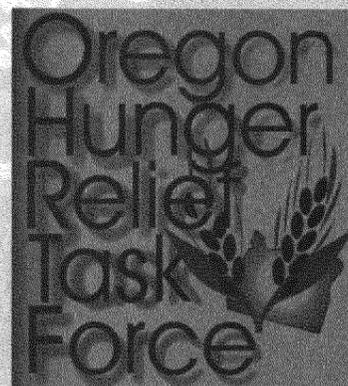
There are several federal food programs, such as Food Stamps and school meals, that provide a valuable source of nutrition for low-income families and their children. Unfortunately, many of these programs are underutilized and eligible households are not receiving all the assistance available to them. Expanding outreach efforts to increase participation can help reduce hunger, bolster local economies, and help families stretch their limited income to pay for housing and other necessities.

Visit our website at [www.oregonhunger.org](http://www.oregonhunger.org) for a full list of our legislative priorities and ideas on ways you can reduce hunger in your community.

"There are a lot of dumb ways to save money, but not feeding children is about the dumbest,"  
Jean Mayer, former Tufts University president  
and international nutrition authority.<sup>14</sup>

## Acknowledgments

Tina Kotek, Oregon Food Bank  
Michael Leachman, Oregon Center for Public Policy  
Ellen Lowe, public policy consultant  
Steve Randolph, Oregon Food Bank  
Kim Thomas, Oregon Food Bank  
Jeff Thompson, Oregon Center for Public Policy  
Holly Wilkalis, Oregon Hunger Relief Task Force



**Working Together  
to End Hunger in Oregon**

123 NE 3<sup>rd</sup> Avenue, Suite 475  
Portland, OR 97232  
Phone: (503) 963-2291  
Fax: (503) 230-8863  
Email: [info@oregonhunger.org](mailto:info@oregonhunger.org)

Patti Whitney-Wise, Executive Director  
Swati Adarkar, Communications Consultant

Graphic Design by Michel Bolsey/The Catalina Group

#1

MULTNOMAH COUNTY BOARD OF COMMISSIONERS  
PUBLIC TESTIMONY SIGN-UP

Please complete this form and return to the Board Clerk  
\*\*\*This form is a public record\*\*\*

MEETING DATE: 11-6-03

SUBJECT: Kelly Community House

AGENDA NUMBER OR TOPIC: R-5

FOR: \_\_\_\_\_ AGAINST: \_\_\_\_\_ THE ABOVE AGENDA ITEM

NAME: Krista Hamilton

ADDRESS: 8525 SE Orchard Ln #89

CITY/STATE/ZIP: Port OR 97266

PHONE: \_\_\_\_\_ DAYS: 7724832 EVES: -

EMAIL: Rhamilton1csnw@yahoo.com FAX: -

SPECIFIC ISSUE: \_\_\_\_\_

WRITTEN TESTIMONY: \_\_\_\_\_

**IF YOU WISH TO ADDRESS THE BOARD:**

1. Please complete this form and return to the Board Clerk.
2. Address the County Commissioners from the presenter table microphones. Please limit your comments to **3 minutes**.
3. State your name for the official record.
4. If written documentation is presented, please furnish one copy to the Board Clerk.

**IF YOU WISH TO SUBMIT WRITTEN COMMENTS TO THE BOARD:**

1. Please complete this form and return to the Board Clerk.
2. Written testimony will be entered into the official record.

#2

MULTNOMAH COUNTY BOARD OF COMMISSIONERS  
PUBLIC TESTIMONY SIGN-UP

Please complete this form and return to the Board Clerk

\*\*\*This form is a public record\*\*\*

MEETING DATE: 11/6/13

SUBJECT: Kelly Community house

AGENDA NUMBER OR TOPIC: R-5

FOR:  AGAINST:  THE ABOVE AGENDA ITEM

NAME: Selena Ross

ADDRESS: 7319 SE Lensley St.

CITY/STATE/ZIP: Portland, OR 97204

PHONE: DAYS: 503-777-0800 EVES: same

EMAIL: misselaniou@earthlink.net FAX: same

SPECIFIC ISSUE: Kelly community house

WRITTEN TESTIMONY: my experience w/ the Kelly community house.  
My involvement.

**IF YOU WISH TO ADDRESS THE BOARD:**

1. Please complete this form and return to the Board Clerk.
2. Address the County Commissioners from the presenter table microphones. Please limit your comments to **3 minutes**.
3. State your name for the official record.
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**IF YOU WISH TO SUBMIT WRITTEN COMMENTS TO THE BOARD:**

1. Please complete this form and return to the Board Clerk.
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DID NOT SPEAK

MULTNOMAH COUNTY BOARD OF COMMISSIONERS  
PUBLIC TESTIMONY SIGN-UP

Please complete this form and return to the Board Clerk  
\*\*\*This form is a public record\*\*\*

MEETING DATE: 11/6/03

SUBJECT: Kelly Community House

AGENDA NUMBER OR TOPIC: R-5

FOR: X AGAINST: THE ABOVE AGENDA ITEM

NAME: Madeleine Mader

ADDRESS: 39 NE 59th Ave.

CITY/STATE/ZIP: Portland, OR 97213

PHONE: DAYS: 503-860-6788 EVES:

EMAIL: mmader@hevanet.com FAX:

SPECIFIC ISSUE:

WRITTEN TESTIMONY:

**IF YOU WISH TO ADDRESS THE BOARD:**

1. Please complete this form and return to the Board Clerk.
2. Address the County Commissioners from the presenter table microphones. Please limit your comments to **3 minutes**.
3. State your name for the official record.
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**IF YOU WISH TO SUBMIT WRITTEN COMMENTS TO THE BOARD:**

1. Please complete this form and return to the Board Clerk.
2. Written testimony will be entered into the official record.

# AGENDA PLACEMENT REQUEST

**BUD MOD #:**

**Board Clerk Use Only:**

**Meeting Date: November 6, 2003**

**Agenda Item #: R-6**

**Est. Start Time: 11:30 AM**

**Date Submitted: 10/10/03**

---

**Requested Date:** November 6, 2003

**Time Requested:** 5 Minutes

**Department:** Business and Community Services **Division:** Land Use & Transportation

**Contact/s:** Gary Clifford / Karen Schilling

**Phone:** 503-988-3043

**Ext.:** 26782

**I/O Address:** 455/116

**Presenters:** Gary Clifford

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**Agenda Title:** First Reading and Possible Adoption of an Ordinance Amending County Land Use Code, Plans And Maps To Adopt Portland's Recent Land Use Code, Plan And Map Revisions In Compliance With Metro's Functional Plan And Declaring An Emergency

**NOTE: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide clearly written title.**

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- 1. What action are you requesting from the Board? What is the department/agency recommendation?** Adopt the ordinance as recommended by the Portland Planning Commission and Portland City Council.
- 2. Please provide sufficient background information for the Board and the public to understand this issue.** On October 11, 2001 the Board adopted Ordinance 967 (effective date January 1, 2002) adopting, in summary, the Portland Comprehensive Plan and zoning ordinance. The County and the City of Portland have been engaged in agreements enabling the City of Portland to provide planning services to achieve compliance with the Metro Functional Plan for those areas outside the City limits, but within the urban growth boundary and urban service boundary of Portland. Since the adoption of Ordinance 967 and subsequently Ordinance 997, the attached ordinances have been passed by the City Council and therefore the County must adopt them pursuant to our intergovernmental agreement

to keep the code up to date. Multnomah County and the City of Portland entered into an Intergovernmental Agreement (IGA) to transfer land use planning responsibilities on January 1, 2002. The IGA lays out a process requiring the County to ensure that any City Council adopted amendments to the City comprehensive plan, zoning code and other regulations adopted by the County Board of Commissioners will be considered by the County Board of Commissioners at the earliest possible meeting. It also states "The County Board of Commissioners shall enact all comprehensive plan and code amendments so that they take effect on the same date specified by the City's enacting ordinance" (unless adopted by emergency). The City will have taken action on all of the above items by the hearing date of this ordinance. If the County does not adopt these amendments, the IGA will be void and the County will be required to resume responsibility for planning and zoning administration within the affected areas.

3. **Explain the fiscal impact (current year and ongoing).** NA
4. **Explain any legal and/or policy issues.** State law requires a notice be placed in a newspaper of general circulation 10 days prior (10/27/03) to the BCC hearing. We request adoption of this ordinance by emergency to coincide with the City of Portland adoption date (11/8/03) as stated in the IGA. The County Attorney's office was involved in the drafting of the original IGA and has been involved in coordinating our compliance effort through adoption of these code amendments.
5. **Explain any citizen and/or other government participation that has or will take place.** The City included the County affected property owners in their noticing for these code revisions when required pursuant to the IGA and directed them to the City legislative process.

**Required Signatures:**



**Department/Agency Director:**

**Date: 10/09/03**

**Budget Analyst**

**By:**

**Date:**

**Dept/Countywide HR**

**By:**

**Date:**

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

**ORDINANCE NO. \_\_\_\_**

Amending County Land Use Code, Plans And Maps To Adopt Portland's Recent Land Use Code, Plan And Map Revisions In Compliance With Metro's Functional Plan And Declaring An Emergency

**The Multnomah County Board of Commissioners Finds:**

- a. The Board of County Commissioners (Board) adopted Resolution A in 1983 which directed the County services towards rural services rather than urban.
- b. In 1996, Metro adopted the Functional Plan for the region, mandating that jurisdictions comply with the goals and policies adopted by the Metro Council.
- c. In 1998, the County and the City of Portland (City) amended the Urban Planning Area Agreement to include an agreement that the City would provide planning services to achieve compliance with the Functional Plan for those areas outside the City limits, but within the Urban Growth Boundary and Portland's Urban Services Boundary.
- d. It is impracticable to have the County Planning Commission conduct hearings and make recommendations on land use legislative actions pursuant to MCC 37.0710, within unincorporated areas inside the Urban Growth Boundary for which the City provides urban planning and permitting services. The Board intends to exempt these areas from the requirements of MCC 37.0710, and will instead consider the recommendations of the Portland Planning Commission and City Council when legislative matters for these areas are brought before the Board for action as required by intergovernmental agreement (County Contract #4600002792) (IGA).
- e. On July 17, 2003, the Board amended County land use codes, plans and maps to adopt the City's land use codes, plans and map amendments in compliance with Metro's Functional Plan by Ordinance 1015.
- f. Since the adoption of Ordinance 1015, the City's Planning Commission recommended land use code, plan and map amendments to the City Council through duly noticed public hearings.
- g. The City notified affected County property owners as required by the IGA.

- h. The City Council adopted the land use code, plan and map amendments, set out in Section 1 below and attached as Exhibits 1 through 8. The IGA requires that the County adopt these amendments for the City planning and zoning administration within the affected areas.

**Multnomah County Ordains as follows:**

**Section 1.** The County Comprehensive Framework Plan, community plans, rural area plans, sectional zoning maps and land use code chapters are amended to include the City land use code, plan and map amendments, attached as Exhibits 1 through 8 and effective on the same date as the respective Portland ordinance:

<b>Exhibit No.</b>	<b>Description</b>	<b>Effective / Hearing Date</b>
1	Resolution to adopt the Northwest District Plan Design Concept and Action Charts (PDX Res. #36171)	11/8/2003
2	Ordinance adopting the Northwest District Plan (PDX Ord. #177920)	11/8/2003
3	Ordinance amending property tax exemption for new transit supportive residential and mixed use development; amend code chapter 3.103 (PDX Ord. #177921)	11/8/2003
4	Portland Planning Commission recommended Northwest District Plan (Exhibit A)	4/2003
5	Portland Planning Commission recommended Northwest District Plan Appendices (Exhibit B)	4/2003
6	Northwest District Plan Findings (Exhibit C)	9/2003
7	Portland City Council Amendments to recommended Northwest District Plan (Exhibit D)	9/24/2003
8	Memo to Mayor and City Council from Planning Director regarding proposed amendment options	9/17/2003

**Section 2.** In accordance with ORS 215.427(3), the changes resulting from Sections 1 of this ordinance shall not apply to any decision on an application that is submitted before the applicable effective date of this ordinance and that is made complete prior to the applicable effective date of this ordinance or within 180 days of the initial submission of the application.

**Section 3.** In accordance with ORS 92.040(2), for any subdivisions for which the initial application is submitted before the applicable effective date of this ordinance, the subdivision application and any subsequent application for construction shall be governed by the County's land use regulations in effect as of the date the subdivision application is first submitted.



## EXHIBIT LIST FOR ORDINANCE

1. Resolution to adopt the Northwest District Plan Design Concept and Action Charts (PDX Res. #36171)
2. Ordinance adopting the Northwest District Plan (PDX Ord. #177920)
3. Ordinance amending property tax exemption for new transit supportive residential and mixed use development; amend code chapter 3.103 (PDX Ord. #177921)
4. Portland Planning Commission recommended Northwest District Plan (Exhibit A)
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8. Memo to Mayor and City Council from Planning Director regarding proposed amendment options

Prior to adoption, this information is available electronically or for viewing at the Multnomah County Board of Commissioners and Agenda website ([www.co.multnomah.or.us/cc/WeeklyAgendaPacket/](http://www.co.multnomah.or.us/cc/WeeklyAgendaPacket/)). To obtain the adopted ordinance and exhibits electronically, please contact the Board Clerk at 503-988-3277. These documents may also be purchased on CD-Rom from the Land Use and Transportation Program. Contact the Planning Program at 503-988-3043 for further information.

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

**ORDINANCE NO. 1019**

Amending County Land Use Code, Plans and Maps to Adopt Portland's Recent Land Use Code, Plan and Map Revisions in Compliance with Metro's Functional Plan and Declaring an Emergency

**The Multnomah County Board of Commissioners Finds:**

- a. The Board of County Commissioners (Board) adopted Resolution A in 1983 which directed the County services towards rural services rather than urban.
- b. In 1996, Metro adopted the Functional Plan for the region, mandating that jurisdictions comply with the goals and policies adopted by the Metro Council.
- c. In 1998, the County and the City of Portland (City) amended the Urban Planning Area Agreement to include an agreement that the City would provide planning services to achieve compliance with the Functional Plan for those areas outside the City limits, but within the Urban Growth Boundary and Portland's Urban Services Boundary.
- d. It is impracticable to have the County Planning Commission conduct hearings and make recommendations on land use legislative actions pursuant to MCC 37.0710, within unincorporated areas inside the Urban Growth Boundary for which the City provides urban planning and permitting services. The Board intends to exempt these areas from the requirements of MCC 37.0710, and will instead consider the recommendations of the Portland Planning Commission and City Council when legislative matters for these areas are brought before the Board for action as required by intergovernmental agreement (County Contract #4600002792) (IGA).
- e. On July 17, 2003, the Board amended County land use codes, plans and maps to adopt the City's land use codes, plans and map amendments in compliance with Metro's Functional Plan by Ordinance 1015.
- f. Since the adoption of Ordinance 1015, the City's Planning Commission recommended land use code, plan and map amendments to the City Council through duly noticed public hearings.
- g. The City notified affected County property owners as required by the IGA.

- h. The City Council adopted the land use code, plan and map amendments, set out in Section 1 below and attached as Exhibits 1 through 8. The IGA requires that the County adopt these amendments for the City planning and zoning administration within the affected areas.

**Multnomah County Ordains as follows:**

**Section 1.** The County Comprehensive Framework Plan, community plans, rural area plans, sectional zoning maps and land use code chapters are amended to include the City land use code, plan and map amendments, attached as Exhibits 1 through 8 and effective on the same date as the respective Portland ordinance:

<b>Exhibit No.</b>	<b>Description</b>	<b>Effective / Hearing Date</b>
1	Resolution to adopt the Northwest District Plan Design Concept and Action Charts (PDX Res. #36171)	11/8/2003
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**Section 2.** In accordance with ORS 215.427(3), the changes resulting from Sections 1 of this ordinance shall not apply to any decision on an application that is submitted before the applicable effective date of this ordinance and that is made complete prior to the applicable effective date of this ordinance or within 180 days of the initial submission of the application.

**Section 3.** In accordance with ORS 92.040(2), for any subdivisions for which the initial application is submitted before the applicable effective date of this ordinance, the subdivision application and any subsequent application for construction shall be governed by the County's land use regulations in effect as of the date the subdivision application is first submitted.

**Section 4.** Any future amendments to the legislative matters listed in Section 1 above, are exempt from the requirements of MCC 37.0710. The Board acknowledges, authorizes and agrees that the Portland Planning Commission will act instead of the Multnomah Planning Commission in the subject unincorporated areas using the City's own procedures, to include notice to and participation by County citizens. The Board will consider the recommendations of the Portland Planning Commission when legislative matters for County unincorporated areas are before the Board for action.

**Section 5.** An emergency is declared in that it is necessary for the health, safety and general welfare of the people of Multnomah County for this ordinance to take effect concurrent with the City code, plan and map amendments. Under section 5.50 of the Charter of Multnomah County, this ordinance will take effect in accordance with Section 1.

FIRST READING AND ADOPTION: November 6, 2003



BOARD OF COUNTY COMMISSIONERS,  
FOR MULTNOMAH COUNTY, OREGON

Diane M. Linn, Chair

REVIEWED:

AGNES SOWLE, COUNTY ATTORNEY  
FOR MULTNOMAH COUNTY, OREGON

By Sandra N. Duffy  
Sandra N. Duffy, Assistant County Attorney

## **EXHIBIT LIST FOR ORDINANCE**

1. Resolution to adopt the Northwest District Plan Design Concept and Action Charts (PDX Res. #36171)
2. Ordinance adopting the Northwest District Plan (PDX Ord. #177920)
3. Ordinance amending property tax exemption for new transit supportive residential and mixed use development; amend code chapter 3.103 (PDX Ord. #177921)
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# AGENDA PLACEMENT REQUEST

BUD MOD #:

**Board Clerk Use Only:**

**Meeting Date: November 6, 2003**

**Agenda Item #: R-7**

**Est. Start Time: 11:35 AM**

**Date Submitted: 10/29/03**

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**Requested Date:** November 6, 2003

**Time Requested:** 30 minutes

**Department:** Non-Departmental

**Division:** Chair Diane Linn, Commissioner  
Serena Cruz

**Contact/s:** Janet Hawkins

**Phone:** 503-988-3707

**Ext.:** 3707

**I/O Address:** 166/6

**Presenters:** Wendy Lebow, Mary Li, Marilyn Miller, and Diane Cohen-Alpert

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**Agenda Title: Poverty Elimination Framework Plan Document and Consideration of RESOLUTION Accepting the Plan Document and Implementing the Recommendations Therein.**

**NOTE: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide clearly written title.**

- 
- 1. What action are you requesting from the Board? What is the department/agency recommendation?** Approval of a Resolution to adopt the Poverty Elimination Framework.
  - 2. Please provide sufficient background information for the Board and the public to understand this issue.** The Commission on Children, Families & Community (CCFC) began planning work on the Poverty Elimination Framework in Spring 2002. CCFC has worked collaboratively with the Department of School & Community Partnerships (DSCP) to create an overall framework for defining the County's commitment to anti-poverty services and supports. During the course of the past 18 months, the Framework has received extensive input from a variety of community members and has undergone several revisions.
  - 3. Explain the fiscal impact (current year and ongoing).** There is no immediate financial impact. CCFC will utilize the Framework's recommendations to inventory current County

investments in anti-poverty services, prioritize those services, and recommend for Board approval various alignment strategies to guide their policy and budgetary decisions. The alignment of investments could change funding for some current services.

**NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.**

**If a budget modification, explain: N/A**

- ❖ **What revenue is being changed and why?**
- ❖ **What budgets are increased/decreased?**
- ❖ **What do the changes accomplish?**
- ❖ **Do any personnel actions result from this budget modification? Explain.**
  
- ❖ **Is the revenue one-time-only in nature?**
- ❖ **If a grant, what period does the grant cover?**
- ❖ **When the grant expires, what are funding plans?**

**NOTE: Attach Bud Mod spreadsheet (FORM FROM BUDGET)**

**If a contingency request, explain: N/A**

- ❖ **Why was the expenditure not included in the annual budget process?**
  
- ❖ **What efforts have been made to identify funds from other sources within the Department/Agency to cover this expenditure?**
- ❖ **Why are no other department/agency fund sources available?**
- ❖ **Describe any new revenue this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account.**
  
- ❖ **Has this request been made before? When? What was the outcome?**

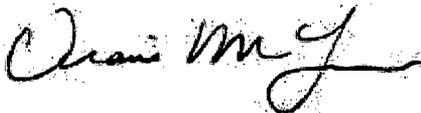
**If grant application/notice of intent, explain: N/A**

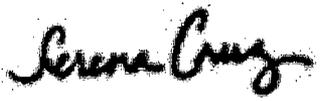
- ❖ **Who is the granting agency?**
- ❖ **Specify grant requirements and goals.**
- ❖ **Explain grant funding detail – is this a one time only or long term commitment?**
- ❖ **What are the estimated filing timelines?**
- ❖ **If a grant, what period does the grant cover?**
- ❖ **When the grant expires, what are funding plans?**
- ❖ **How will the county indirect and departmental overhead costs be covered?**

- 4. Explain any legal and/or policy issues involved.** CCFC has already provided a coordination role in the planning of two other planning Framework documents - the Early Childhood Framework and the School Aged Policy Framework. The Poverty Elimination Framework will complement this framework portfolio by linking County efforts on behalf of families and children. The CCFC will continue its involvement in implementation of each of the Frameworks through advisory group participation, community engagement, and evaluation activities.

5. **Explain any citizen and/or other government participation that has or will take place.** The Poverty Elimination Framework planning process included an extensive public involvement process which involved in person, email, and mail contacts with over a thousand community members, agencies, and advocate organizations. Public presentations took place with a number of community groups. In addition, a Community Forum was held in August 2003, which attracted 60 participants. Representatives of the City of Portland's Bureau of Housing & Community Development and the State of Oregon's Department of Human Resources were involved in the Framework planning group.

**Required Signatures:**

Department/Agency Director:  Date: 10/28/03

Department/Agency Director:  Date: 10/28/03

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

**RESOLUTION NO. \_\_\_\_\_**

Adopting the Poverty Elimination Framework: Findings and Policy Recommendations

**The Multnomah County Board of Commissioners Finds:**

- a. The County has a vital role to play in eliminating poverty, providing access to systems of support to help people meet their basic needs, and helping all people build economic and personal assets to achieve self-sufficiency. The Poverty Elimination Framework will guide our decision-making around both budget and policy efforts toward ending poverty into the future.
- b. Multnomah County currently funds a wide array of services for people and families throughout the income spectrum including housing assistance, health and mental health services, services for educational support, crime prevention, interdiction and prosecution services, and library services. These services all contribute to improving people's lives and strengthening the communities in which they live.
- c. Multnomah County has adopted the School-Aged Policy Framework to align services for school aged youth and the Early Childhood Framework to coordinate planning and programs for families with small children. These policies were adopted to make service delivery more efficient and effective.
- d. Adoption of the Poverty Elimination Framework and implementation of the policy recommendations contained within it will complete a comprehensive systems strategy for families.
- e. The process by which the Framework was developed utilized extensive public involvement and reflects broad consensus among diverse constituencies and stakeholders.

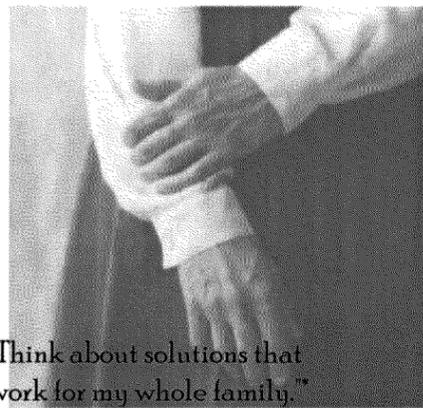
**The Multnomah County Board of Commissioners Resolves:**

1. To adopt the attached Poverty Elimination Framework Findings and Policy Recommendations in order to elevate the issues of poverty in our community as well as focus our efforts to address poverty through short- and long- term strategy priorities.
2. These strategies will link with those contained in the Early Childhood and School-Aged Policy Frameworks to assure planning, policy, and program alignment and coordination.

This Framework is dedicated to Susan Oliver, who passed away in May 2003. Susan was a dedicated community advocate, giving her time generously to Multnomah County's Commission on Children, Families & the Community and the Citizen Involvement Committee in efforts to improve local government programs and services for low-income people.



"Just one person. Sometimes all it takes is for one person to believe in you."



"Think about solutions that work for my whole family."

**Development Team:**

The Framework was developed by the Planning & Policy Development Subcommittee of the Poverty Advisory Committee.

**Members:**

*Diane Cohen-Alpert, Marilyn Miller, Pauline Anderson, Iris Bell, Karen Belsey, Mary Carroll, Leslie Garth Clark, Commissioner Serena Cruz, Jean DeMaster, Chuck Dimond, Beth Kaye, Mary Li, Andy Miller, Rick Nitti, Susan Oliver, LeRoy Patton, Lorenzo Poe; Staff: Fred King, Janet Hawkins, Wendy Lebow*

**Poverty Elimination Efforts are:**

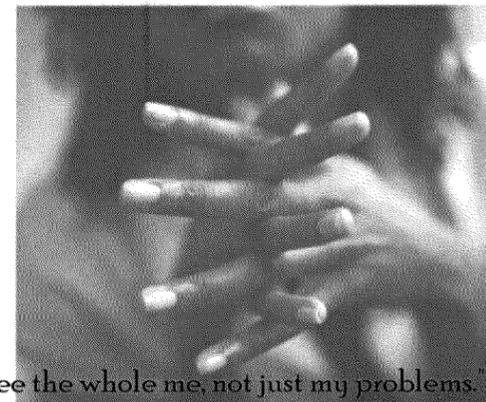
- Consumer driven and honor the experience and expertise of those living in poverty by including them in all aspects of planning, program development and service delivery.
- Equally focused on policy and service solutions in recognition that community poverty is a result of both economic inequities and personal achievement.
- Supportive of economic self-determination of people and communities by promoting just economic policies and individual responsibility.
- Accountable and results-based requiring all stakeholders to be responsible for the documentation, dissemination and utilization of process and outcome data in their decision-making.
- Based on relationships of equality and respect that eliminate or minimize the impact of discrimination based on race, ethnicity, class, sexual orientation, gender, disability, or religion.
- Collaborative and sustainable by encouraging inter-governmental and community-based partnerships in the implementation of the "Poverty Elimination Framework."
- Flexible and innovative relying on upon open dialogue, research and best practices to be effective.
- Integrated into broader community-building efforts in order to engage all community members and to reduce the stigmatization of being labeled "poor."

Please send input to Janet Hawkins, CCFC Staff, at 503.988.3707 or [janet.c.hawkins@co.multnomah.or.us](mailto:janet.c.hawkins@co.multnomah.or.us).

# A Community Tool for Coordinating Planning & Programs

poverty elimination framework

Final Draft - September 2003



"See the whole me, not just my problems."

**Mission**  
All People Achieve Economic Sufficiency

**Mission** We are committed to creating a community of support that enables all people to be successful within our economic, political, educational, social, and cultural systems. Multnomah County's aim is to move individuals, families, and communities out of poverty. We are all responsible for long-term system change for economic justice.

\*From "Listening to Consumers Project: Community Focus Groups on Social Services in Multnomah County" Report - July 16, 2003



guiding principles

**Policy Recommendations:**

This Framework is intended to elevate the issue of poverty in our community as well as focus our efforts to address poverty through short- and long-term strategy priorities. These strategies will link with those contained in the Early Childhood and School-Aged Policy Services Frameworks to assure planning, policy and program connections. Success of this Framework is dependent on commitment and engagement by all public and private stakeholder groups. We use the word "people" in this Framework in its most inclusive sense - single adults, couples, children, youth, families with children, seniors, and people with disabilities, and communities.

**goal one All people work together to end poverty.**

**goal two All people have access to effective systems of support and resources to meet their basic needs.**

**goal three All people have the ability to build economic and personal assets to achieve self-sufficiency.**

outcomes	outcomes	outcomes
<p>1.1 Accurate information about "true" poverty is used for public decision-making, policy setting, and community education</p> <p>1.2 All stakeholders have ownership and accountability for ending poverty</p> <p>1.3 Voices of low-income people are heard</p>	<p>2.1 Individuals and families have access to comprehensive, culturally competent services in the following areas:</p> <ul style="list-style-type: none"> <li>➤ Economic sufficiency</li> <li>➤ Affordable, stable, and decent housing</li> <li>➤ Food security</li> <li>➤ Adequate health care and needed social services.</li> <li>➤ Affordable, reliable transportation</li> <li>➤ Quality child care that is accessible and affordable</li> <li>➤ A safe home and community</li> </ul> <p>2.2 Service delivery systems are effective</p> <p>2.3 Accessible and accurate information and referral to resources, supports, and services is available</p>	<p>3.1 Achievement gap for students living on a low-income is eliminated.</p> <p>3.2 Higher proportion of low-income people become part of a skilled workforce and have the capacity to earn a "living wage"</p> <p>3.3 Individual initiative to increase income is supported, barriers are reduced, and incentives for success are in place</p> <p>3.4 Economic development strategies create "living wage" job opportunities for low-income people</p>
strategies - proposed	strategies - proposed	strategies - proposed
<p>1.1 (a) Develop an economic sufficiency standard that accurately reflects the actual nature and extent of poverty</p> <p>1.1 (b) Create a public outreach campaign to mobilize support for anti-poverty programming</p> <p>1.2 (a) Work with state and local governments to define respective roles and develop mechanisms for coordination and accountability</p> <p>1.2 (b) Implementation planning will include input and engagement from diverse stakeholders groups, such as the County's Cultural Diversity Task Force, low-income people and advocacy groups, etc.</p> <p>1.2 (c) Increase community advocacy for poverty elimination</p> <p>1.3 (a) Increase voter registration and education activities with people living on a low-income</p> <p>1.3 (b) Engage low-income people and advocates in all aspects of systems and program planning efforts through participation in standing citizen committees, public input opportunities, and community gatherings</p> <p>1.3 (c) Develop mechanisms to ensure that impacted communities participate in decision-making, planning, service delivery, and evaluation</p>	<p>2.1 (a) Establish a set of standards for comprehensive, culturally competent services in each priority service area.</p> <p>2.1 (b) Identify and work with essential partners to build a continuum of service supports: emergency, short-term, and long-term</p> <p>2.1 (c) Cultivate and expand resources to deliver services, i.e., financial, volunteer, in-kind, etc</p> <p>2.2 (a) Government, community organizations, and stakeholders work together to integrate service delivery systems</p> <p>2.2 (b) Develop effective systems to track and report evaluation data</p> <p>2.2 (c) Publicize results drawn from evaluation data</p> <p>2.3 (a) Ensure that a countywide, 24-hour, multi-lingual, single access Information &amp; Referral system, which has telephone and Internet functionality, is available to consumers</p>	<p>3.1 (a) Work with the Commission on Children, Families &amp; Community to coordinate the recommendations of the Poverty Elimination Framework, the School-Age Policy Framework, and the Early Childhood Framework to eliminate the achievement gap for students living on a low income</p> <p>3.1 (b) Work with all local school districts to implement the recommendations of all three Frameworks to eliminate the achievement gap for students living on a low income</p> <p>3.1 (c) Promote a smooth transition from school to work</p> <p>3.2 (a) Work with key partners to ensure that training, placement, and retention support are adequate to meet low-income needs for living wage employment</p> <p>3.2 (b) Provide job seekers and low-wage workers with the training required for "living wage" occupations, along with the income support and support services, such as child care and transportation assistance, needed to participate in training</p> <p>3.3 (a) Work to increase consumer participation in programs that offer new initiatives or alternatives for building assets, i.e. Individual Development Accounts (IDAs), Earned Income Tax Credit Programs, Child Care Credit Programs</p> <p>3.3 (b) Develop business initiatives including microenterprise development</p> <p>3.3 (c) Work with consumers, public agencies, and other stakeholder groups to ensure that increased financial success does not jeopardize needed support services, e.g., ERDC, Oregon Health Plan, etc.</p> <p>3.3 (d) Promote training and work experience initiatives to make it possible for those currently working in jobs that pay less than a "living wage" to move into "living wage" employment</p> <p>3.4 (a) Business and stakeholder groups are engaged in developing incentives and economic development strategies for business to hire, train, and provide "living wage" employment for people living on a low-income</p> <p>3.4 (b) Business, labor, educational institutions, and workforce development organizations all collaborate to create education and skill development opportunities for low-income employees</p>

<p><b>Definition of Poverty:</b> Poverty is defined as having insufficient income and resources to meet basic needs. It should be measured using an economic sufficiency standard based on the actual cost of living in Multnomah County.</p>	<p><b>Living Wage:</b> "Living Wage" is defined as the "wage that allows families to meet basic needs without resorting to public assistance and provides them some ability to deal with emergencies and plan ahead. It is not a poverty wage." The "Living Wage" standard was described in the Northwest Job Gap Study - 2001, a research collaboration based at the University of Washington. "Living" wages are calculated on basis of family budgets for several household types and include basic necessities such as food, housing, utilities, transportation, health care, child care, and so forth. The measure also accommodates the family's capacity to accumulate personal savings and pay all tax indebtedness. For updated living wage figures, please visit <a href="http://www.ourcommission.org/poverty">www.ourcommission.org/poverty</a>.</p>	<p><b>Implementation Planning</b> Multnomah County will take a lead role in creating the collaborations that will make this Framework a reality. State government, local governments, non-profit providers, advocates, and the business community will all be recruited as key partners in implementation planning.</p>
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#1

MULTNOMAH COUNTY BOARD OF COMMISSIONERS  
PUBLIC TESTIMONY SIGN-UP

Please complete this form and return to the Board Clerk  
\*\*\*This form is a public record\*\*\*

MEETING DATE: 11/06/03

SUBJECT: Poverty Elimination Framework

AGENDA NUMBER OR TOPIC: R7

FOR:  AGAINST:  THE ABOVE AGENDA ITEM

NAME: Beth Kaye, City of Portland Bureau of Housing &

ADDRESS: 421 5th St *Community Development*

CITY/STATE/ZIP: Portland OR 97211

PHONE: DAYS: 503 823 2393 EVES: \_\_\_\_\_

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SPECIFIC ISSUE: \_\_\_\_\_

WRITTEN TESTIMONY: \_\_\_\_\_

**IF YOU WISH TO ADDRESS THE BOARD:**

1. Please complete this form and return to the Board Clerk.
2. Address the County Commissioners from the presenter table microphones. Please limit your comments to **3 minutes**.
3. State your name for the official record.
4. If written documentation is presented, please furnish one copy to the Board Clerk.

**IF YOU WISH TO SUBMIT WRITTEN COMMENTS TO THE BOARD:**

1. Please complete this form and return to the Board Clerk.
2. Written testimony will be entered into the official record.

#2

MULTNOMAH COUNTY BOARD OF COMMISSIONERS  
PUBLIC TESTIMONY SIGN-UP

Please complete this form and return to the Board Clerk  
\*\*\*This form is a public record\*\*\*

MEETING DATE: 11/6/03

SUBJECT: Poverty Elimination Framework

AGENDA NUMBER OR TOPIC: \_\_\_\_\_

FOR:  AGAINST: \_\_\_\_\_ THE ABOVE AGENDA ITEM

NAME: Jean DeMaster

ADDRESS: 2900 SE 122nd

CITY/STATE/ZIP: Portland

PHONE: \_\_\_\_\_ DAYS: \_\_\_\_\_ EVES: \_\_\_\_\_

EMAIL: \_\_\_\_\_ FAX: \_\_\_\_\_

SPECIFIC ISSUE: \_\_\_\_\_

WRITTEN TESTIMONY: \_\_\_\_\_

**IF YOU WISH TO ADDRESS THE BOARD:**

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BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

**RESOLUTION NO. 03-157**

Adopting the Poverty Elimination Framework: Findings and Policy Recommendations

**The Multnomah County Board of Commissioners Finds:**

- a. The County has a vital role to play in eliminating poverty, providing access to systems of support to help people meet their basic needs, and helping all people build economic and personal assets to achieve self-sufficiency. The Poverty Elimination Framework will guide our decision-making around both budget and policy efforts toward ending poverty into the future.
- b. Multnomah County currently funds a wide array of services for people and families throughout the income spectrum including housing assistance, health and mental health services, services for educational support, crime prevention, interdiction and prosecution services, and library services. These services all contribute to improving people's lives and strengthening the communities in which they live.
- c. Multnomah County has adopted the School-Aged Policy Framework to align services for school aged youth and the Early Childhood Framework to coordinate planning and programs for families with small children. These policies were adopted to make service delivery more efficient and effective.
- d. Adoption of the Poverty Elimination Framework and implementation of the policy recommendations contained within it will complete a comprehensive systems strategy for families.
- e. The process by which the Framework was developed utilized extensive public involvement and reflects broad consensus among diverse constituencies and stakeholders.

**The Multnomah County Board of Commissioners Resolves:**

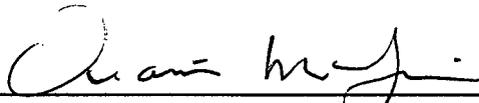
1. To adopt the attached Poverty Elimination Framework Findings and Policy Recommendations in order to elevate the issues of poverty in our community as well as focus our efforts to address poverty through short- and long- term strategy priorities.
2. These strategies will link with those contained in the Early Childhood and School-Aged Policy Frameworks to assure planning, policy, and program alignment and coordination.

3. The work to implement the Poverty Elimination Framework is the responsibility of all County Departments; all have an important role to play and are charged with cooperating and assisting with these efforts.
4. CCFC is designated as the lead entity to inventory current anti-poverty investments across the County, prioritize services and supports in alignment with the Framework, and recommend policy and budget strategies – including multi-jurisdictional partnerships – to the Board for approval.
5. CCFC will bring back to the Board a comprehensive report with specific recommendations covering these areas no later than June 30, 2004. The intent of this work will be to assist the Board in directing realignment of current resources and planning for dedication of new resources in support of these efforts.

ADOPTED this 6th day of November, 2003.



BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

  
\_\_\_\_\_  
Diane M. Linn, Chair

REVIEWED:

AGNES SOWLE, COUNTY ATTORNEY  
FOR MULTNOMAH COUNTY, OREGON

By   
\_\_\_\_\_  
Agnes Sowle, County Attorney



**Policy Recommendations:**

This Framework is intended to elevate the issue of poverty in our community as well as focus our efforts to address poverty through short- and long-term strategy priorities. These strategies will link with those contained in the Early Childhood and School-Aged Policy Services Frameworks to assure planning, policy and program connections. Success of this Framework is dependent on commitment and engagement by all public and private stakeholder groups. We use the word "people" in this Framework in its most inclusive sense - single adults, couples, children, youth, families with children, seniors, and people with disabilities, and communities.

**goal one All people work together to end poverty.**

- outcomes**
- 1.1 Accurate information about "true" poverty is used for public decision-making, policy setting, and community education
  - 1.2 All stakeholders have ownership and accountability for ending poverty
  - 1.3 Voices of low-income people are heard

**goal two All people have access to effective systems of support and resources to meet their basic needs.**

- outcomes**
- 2.1 Individuals and families have access to comprehensive, culturally competent services in the following areas:
    - Economic sufficiency
    - Affordable, stable, and decent housing
    - Food security
    - Adequate health care and needed social services.
    - Affordable, reliable transportation
    - Quality child care that is accessible and affordable
    - A safe home and community
  - 2.2 Service delivery systems are effective
  - 2.3 Accessible and accurate information and referral to resources, supports, and services is available

**goal three All people have the ability to build economic and personal assets to achieve self-sufficiency.**

- outcomes**
- 3.1 Achievement gap for students living on a low-income is eliminated.
  - 3.2 Higher proportion of low-income people become part of a skilled workforce and have the capacity to earn a "living wage"
  - 3.3 Individual initiative to increase income is supported, barriers are reduced, and incentives for success are in place
  - 3.4 Economic development strategies create "living wage" job opportunities for low-income people

**strategies - programs**

- 1.1 (a) Develop an economic sufficiency standard that accurately reflects the actual nature and extent of poverty
- 1.1 (b) Create a public outreach campaign to mobilize support for anti-poverty programming
- 1.2 (a) Work with state and local governments to define respective roles and develop mechanisms for coordination and accountability
- 1.2 (b) Implementation planning will include input and engagement from diverse stakeholders groups, such as the County's Cultural Diversity Task Force, low-income people and advocacy groups, etc.
- 1.2 (c) Increase community advocacy for poverty elimination
- 1.3 (a) Increase voter registration and education activities with people living on a low-income
- 1.3 (b) Engage low-income people and advocates in all aspects of systems and program planning efforts through participation in standing citizen committees, public input opportunities, and community gatherings
- 1.3 (c) Develop mechanisms to ensure that impacted communities participate in decision-making, planning, service delivery, and evaluation

**strategies - programs**

- 2.1 (a) Establish a set of standards for comprehensive, culturally competent services in each priority service area.
- 2.1 (b) Identify and work with essential partners to build a continuum of service supports: emergency, short-term, and long-term
- 2.1 (c) Cultivate and expand resources to deliver services, i.e., financial, volunteer, in-kind, etc
- 2.2 (a) Government, community organizations, and stakeholders work together to integrate service delivery systems
- 2.2 (b) Develop effective systems to track and report evaluation data
- 2.2 (c) Publicize results drawn from evaluation data
- 2.3 (a) Ensure that a countywide, 24-hour, multi-lingual, single access Information & Referral system, which has telephone and Internet functionality, is available to consumers

**strategies - programs**

- 3.1 (a) Work with the Commission on Children, Families & Community to coordinate the recommendations of the Poverty Elimination Framework, the School-Age Policy Framework, and the Early Childhood Framework to eliminate the achievement gap for students living on a low income
- 3.1 (b) Work with all local school districts to implement the recommendations of all three Frameworks to eliminate the achievement gap for students living on a low income
- 3.1 (c) Promote a smooth transition from school to work
- 3.2 (a) Work with key partners to ensure that training, placement, and retention support are adequate to meet low-income needs for living wage employment
- 3.2 (b) Provide job seekers and low-wage workers with the training required for "living wage" occupations, along with the income support and support services, such as child care and transportation assistance, needed to participate in training
- 3.3 (a) Work to increase consumer participation in programs that offer new initiatives or alternatives for building assets, i.e. Individual Development Accounts (IDAs), Earned Income Tax Credit Programs, Child Care Credit Programs
- 3.3 (b) Develop business initiatives including microenterprise development
- 3.3 (c) Work with consumers, public agencies, and other stakeholder groups to ensure that increased financial success does not jeopardize needed support services, e.g., ERDC, Oregon Health Plan, etc.
- 3.3 (d) Promote training and work experience initiatives to make it possible for those currently working in jobs that pay less than a "living wage" to move into "living wage" employment
- 3.4 (a) Business and stakeholder groups are engaged in developing incentives and economic development strategies for business to hire, train, and provide "living wage" employment for people living on a low-income
- 3.4 (b) Business, labor, educational institutions, and workforce development organizations all collaborate to create education and skill development opportunities for low-income employees

**Definition of Poverty:**  
 Poverty is defined as having insufficient income and resources to meet basic needs. It should be measured using an economic sufficiency standard based on the actual cost of living in Multnomah County.

**Living Wage:**  
 'Living Wage' is defined as the 'wage that allows families to meet basic needs without resorting to public assistance and provides them some ability to deal with emergencies and plan ahead. It is not a poverty wage.' The 'Living Wage' standard was described in the Northwest Job Gap Study - 2001, a research collaboration based at the University of Washington. 'Living' wages are calculated on basis of family budgets for several household types and include basic necessities such as food, housing, utilities, transportation, health care, child care, and so forth. The measure also accommodates the family's capacity to accumulate personal savings and pay all tax indebtedness. For updated living wage figures, please visit [www.ourcommission.org/poverty](http://www.ourcommission.org/poverty).

**Implementation Planning**  
 Multnomah County will take a lead role in creating the collaborations that will make this Framework a reality. State government, local governments, non-profit providers, advocates, and the business community will all be recruited as key partners in implementation planning.