

**BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON**

**RESOLUTION NO. \_\_\_\_\_**

Adopting a Policy on Declaring Real Property Surplus and Soliciting Public Comment; and Repealing Resolution 04-185.

**The Multnomah County Board of Commissioners Finds:**

- a. The decision to declare real property owned by Multnomah County surplus, and thereafter dispose of such property, rests solely with the Multnomah County Board of Commissioners.
- b. It is in the best interest of the County to adopt a revised, more efficient, policy for declaring property surplus that continues to provide for public input before sale or other disposition occurs.

**The Multnomah County Board of Commissioners Resolves:**

1. This resolution applies to all real property owned by Multnomah County, except for the leasing of such property which is addressed in Administrative Procedure FAC-3, and except for property acquired through tax foreclosure.
2. Real property owned by Multnomah County ("Property") may be declared surplus and, thereafter, sold, exchanged, or otherwise conveyed or transferred ("disposed") whenever such property is not needed for public use or whenever the public interest may be furthered by disposition thereof ("Surplus").
3. The Director of the Multnomah County Facilities and Property Management Division ("Director") may recommend to the Board that certain Property be declared Surplus.
  - a. Whenever the Board adopts the Director's recommendation, the Board shall establish the time period during which members of the public may obtain additional information on the recommendation from the Director and may submit comment regarding future use of the Property to the Director ("Comment Period"). The Comment Period shall not be shorter than the marketing period for disposition of the Property.
4. After the close of the Comment Period, the Director may recommend certain disposition of the Property to the Board. The Director shall forward all public comment submitted in accordance with this policy to each member of the Board in advance of the public hearing during which the Board considers the Director's recommended disposition.

5. The Board may exempt a particular Property from the process set forth in this resolution upon determining that it is in the best interest of the County to do so.
6. Resolution No. 04-185 is repealed.

**ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.**

BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

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Deborah Kafoury, Chair

REVIEWED:  
JENNY M. MADKOUR, COUNTY ATTORNEY  
FOR MULTNOMAH COUNTY, OREGON

By \_\_\_\_\_  
Jed Tomkins, Assistant County Attorney

**SUBMITTED BY:** Sherry Swackhamer, Director, Department of County Assets.