



**MULTNOMAH COUNTY  
AGENDA PLACEMENT REQUEST  
BUDGET MODIFICATION**

(Revised: 6/3/2014)

APPROVED: MULTNOMAH COUNTY  
BOARD OF COMMISSIONERS  
AGENDA # R-1 DATE 3/17/16  
MARINA BAKER, ASST BOARD CLERK

Board Clerk Use Only	
Meeting Date:	<u>3/17/16</u>
Agenda Item #:	<u>R.1</u>
Est. Start Time:	<u>9:30 am</u>
Date Submitted:	<u>3/10/16</u>

Agenda Title:	<b>PROJECT BUDGET REALLOCATION – Capital Improvement Program #FPM16-01 – Willamette River Boathouse CP08.13.20</b>
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*Note: if Contingency, use that form. If item other than a BudMod, please use different APR. : Title should not be more than 2 lines but sufficient to describe the action requested.*

Requested Meeting Date:	<u>March 17, 2016</u>	Time Needed:	<u>10 minutes</u>
Department:	<u>County Assets</u>	Division:	<u>FPM</u>
Contact(s):	<u>John Lindenthal, Capital Program Manager</u>		
Phone:	<u>(503) 988-4213</u>	Ext.:	<u>X84213</u>
I/O Address:	<u>Bldg. 274/Facilities</u>		
Presenter Name(s) & Title(s):	<u>John Lindenthal, Capital Program Manager; Jason Gates, Commander Sheriff's Office; Lt. Steve Dangler, Sheriff's Office; Sam Lasko, Project Manager</u>		

**General Information**

**1. What action are you requesting from the Board?**

We are requesting Board approval of Project Budget Reallocation #FPM-16-01. This is a budget neutral reallocation of \$275,000 within Capital Improvement Program (PO 78007-16). Reallocating \$275,000 from the Emergency Expenditures project #CP08.16.09 to the Willamette River Boathouse project #CP08.13.20.

**2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.**

The Willamette River Boathouse project #CP08.13.207 is budget in the Capital Improvement Program offer #78007-16. The project's scope of work changed from the original scope due to additional permit requirements and regulations.

Permitting Agencies and site issues list follows: City of Portland design review, zoning, parent/upland site, relevant land use history, greenway review, sanitary service, on-site storm water management, development engineering (public Improvements), Dept. of Army Corps of Engineers, Coast Guard, Environmental Protection Agency, Dept. of U.S. Fish and Wildlife Service, National Marine Fisheries Service, Bureau of Land Management, Bureau of Indian Affairs, Bureau of Reclamation, Dept. of Forestry, Dept. of Geology and Mineral Industries, Dept. of Human Services, Dept. of Land Conservation and Development, Dept. of Natural Resources, Dept. of State Fire Marshall, State Lands, Dept. of Water Resources, Department of Local Agencies: Portland City building department.

Also the project has had significant challenges with the land lease for the boathouse due to foreclosure, researching ownership rights and navigating the authority's jurisdiction processes.

In addition, the project was bid twice and the third time went through the RFP process.

- A. The project was first advertised on August 7<sup>th</sup>, 2015. Bid opening was August 27<sup>th</sup>, 2015. No bids were received.
- B. The re-bid was advertised on September 4<sup>th</sup>, 2015. Bid opened September 17<sup>th</sup>, 2015. County received one bid for \$655,800.00 which was disqualified.
- C. After thorough consideration a decision was made to do an RFP. The RFP was advertised on Jan 8<sup>th</sup>, 2016 and closed on Feb. 18<sup>th</sup>, 2016. County received one proposal for \$767,000.

Current Project budget is approximately \$500,000 and upon Board approval of the additional \$275,000 the project will be fully funded per the estimated cost of the project. Project is estimated at \$600,000 - \$650,000 per consultants from LRS Architects (A&E Firm). This project budget reallocation and contracting option will allow the County to negotiate with the contractor (proposer) and execute a contract.

**3. Explain the fiscal impact (current year and ongoing)**

The current and ongoing fiscal impact of this request is budget neutral. This is a reallocation of \$275,000 within Capital Improvement Program (PO 78007-16). Reallocating \$275,000 from the Emergency Expenditures project #CP08.16.09 to the Willamette River Boathouse project #CP08.13.20.

**4. Explain any legal and/or policy issues involved.**

FIN-15 requires Board of County Commissioner approval for reallocation of Facilities Capital project funds over \$100,000.

**5. Explain any citizen and/or other government participation that has or will take place.**

NA

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**Budget Modification**

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If the request is a **Budget Modification**, please answer **all** of the following in detail:

- **What revenue is being changed and why? If the revenue is from a federal source, please list the Catalog of Federal Assistance Number (CFDA).**  
NA
- **What budgets are increased/decreased?**  
Capital Improvement Program budget is neutral. Reallocating \$275,000 from the Emergency Expenditures project #CP08.16.09 to the Willamette River Boathouse project #CP08.13.20
- **What do the changes accomplish?**  
Approval of this budget reallocation will allow the procurement of the Boathouse to move forward.
- **Do any personnel actions result from this budget modification? Explain.**  
NA
- **If a grant, is 100% of the central and department indirect recovered? If not, please explain why.**  
NA
- **Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?**  
NA
- **If a grant, what period does the grant cover? When the grant expires, what are funding plans? Are there any particular stipulations required by the grant (i.e. cash match, in kind match, reporting requirements etc)?**  
NA

*NOTE: Attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.*

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**Required Signatures**

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**Elected Official or Dept Director:** Sherry Swackhamer, CIO **Date:** 3/10/16

**Budget Director:** Lisa Whedon **Date:** \_\_\_\_\_

**Chief Financial Officer:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Budget Analyst:** \_\_\_\_\_ **Date:** \_\_\_\_\_

*Note: Please submit electronically. Insert names of your approvers followed by /s/ - we no longer use actual signatures. Please date each signature. Use "n/a" when signature not applicable.*