

7/27 meeting

MULTNOMAH COUNTY HOME RULE CHARTER REVIEW COMMITTEE

July 27, 1983
Portland Building
Hearing Room C

AGENDA

- 7:00 Call to order and welcome
- 7:05 Reading and approval of minutes
- 7:20 Report from Rules Subcommittee
- 8:00 Report from Work Plan Subcommittee
- 8:45 Project Manager's Report
- 9:00 Additional Committee Business



MULTNOMAH COUNTY OREGON

MULTNOMAH COUNTY HOME RULE CHARTER REVIEW COMMITTEE

3RD FLOOR, FORD BUILDING
2505 S.E. 11TH AVENUE
PORTLAND, OREGON 97202
(503) 248-5018

MEMBERS

Florence Bancroft
Tanya Collier
Chad Debnam
Marlene Johnsen
Penny Kennedy
Carol Kirchner, Vice-Chair
Leeanne MacColl
Roger Parsons
Ann Porter
Linda Rasmussen
Rev. Frank Shields, Chair
Paul Thalhofer
John Vogl

STAFF

Robert J. Castagna,
Project Manager
Maribeth McGowan,
Secretary

MINUTES

July 27, 1983

Absent: Roger Parsons
Paul Thalhofer

The meeting of the Multnomah County Home Rule Charter Review Committee convened at 7:00 p.m. on July 27, 1983, in Hearing Room C of The Portland Building. The minutes of June 22nd and July 6th were read. There was a correction to the July 6th minutes: Ann Porter seconded the motion on the bottom of page two, not Tanya Collier. The minutes of June 22nd and July 6th were approved as amended.

Report from the Rules Sub-Committee (See Exhibit A)

The Committee received the report of the Rules Sub-Committee. Leeanne MacColl presented the proposed rules (see Exhibit A attached). Linda Rasmussen changed all references to "Commission" to "Committee".

In the quorum sect., Rasmussen changed the language in the first sentence to "be those members in attendance" as decided by the Committee in a previous Committee meeting.

Rasmussen continued the explanation of the Rules.

Ann Porter suggested a quorum of four (4) members for conducting meetings and suggested the people testify in sequence.

Florence Bancroft suggested allowing a maximum of two (2) people to yield time to another speaker.

Carol Kirchner thought that five (5) minutes per person for testimony might not be sufficient time in the early stages of the Committee's deliberations.

Chad Debnam would like the Committee to have a sign-up sheet for witnesses.

Bancroft moved: amend the proposed rules to provide a speaker (testifying under the 5 minute rule) to have up to two yields of time from other speakers.

Marlene Johnsen seconded the motion.

Discussion ensued.

The motion was adopted unanimously.

Frank Shields moved and Kirchner seconded to insert the language "except in the case of invited testimony" at the beginning of the sentence limiting each speaker to five (5) minutes.

Motion was passed unanimously.

John Vogl moved and Debnam seconded an amendment to take testimony from people in the order in which they signed the witness sheet.

Motion carried unanimously.

Shields made some grammatical corrections changing all "Commission" to "Committee" and "will" to "shall".

Bancroft moved to reconsider the motion of June 13th whereby the Committee decided that there was no minimum number of members required to be present at a meeting to take testimony.

Porter seconded the motion.

The motion passed.

Porter moved that a quorum for receiving testimony shall be four (4) members of the Committee. Kirchner seconded. A discussion ensued. The motion failed by a vote of 2 ayes (Porter and MacColl), 8 nays, and one abstention (Shields).

Robert Castagna asked a question re: ^{abstention}abstention. This question was discussed. Castagna reported on the status on the Attorney General's opinion regarding voting authority of Committee member Lianne MacColl. The opinion is pending and would be received in one week or two.

Debnam moved that all voting of the Committee be recorded by the number of votes cast - affirmative or negative.

Porter seconded the motion.

A discussion regarding ^{abstention}abstention ensued.

Debnam withdrew his motion.

Shields began the discussion on the rule of Official Spokesperson. The Chair shall act as Official Spokesperson for the

Committee with the Project Manager to provide informational data for the media and other interested people.

Kirchner brought up the issue of discussing matters with the press. A discussion ensued as to the media relations and roles of the Chair and the Project Manager.

Collier moved that all Committee members shall vote, either aye or nay on motions; there shall be no abstentions.

Kirchner seconded the motion.

A discussion regarding abstentions continued.

Debnam called the question. The motion passed unanimously.

On Colliers's motion the vote was 10 to 1: nay, Rasmussen.

Castagna discussed future receipt of budgetary information from the County's Budget Analyst.

Discussion ensued re: the Committee's budget and making available to the public the minutes and agenda of the Committee.

Rasmussen moved and Johnsen seconded the motion to adopt the proposed Rules of Operation as amended.

The motion passed unanimously.

Preliminary Work Plan (See Exhibit B attached)

Debnam introduced the Preliminary Work Plan and Castagna discussed.

Porter stated that to the best of her understanding, on the March ballot there may be the issue of Columbia Ridge.

Debnam cited that the legal counsel issue is to be in motion within the August-September time frame.

Porter stated that the Citizens Congress event is proposed for February.

Discussion of the Work Plan

Collier moved and Penny Kennedy seconded the adoption of the Preliminary Work Plan.

The motion passed unanimously.

Project Manager's Report

Castagna presented the status report:

Location: 2505 S.E. 11th Avenue at S.E. Division

A discussion regarding a typewriter ensued.

Additional Committee Business

Kirchner moved that Committee members shall make every effort to attend all meetings during the course of the review of the charter, especially those meetings where testimony or information is presented to the Committee by the public.

Bancroft seconded the motion.

No discussion took place. The motion passed unanimously.

Rasmussen moved that there would be no business meeting on the first Wednesday in August.

Porter seconded this motion.

The motion passed unanimously.

Shields said that the Clerical Sub-committee is to choose the Committee's secretary.

Shields appointed a sub-committee to retain legal counsel:
Collier, Chair; Bancroft and Debnam.

Kirchner requested that required reading material be provided for the Committee members:

1. Original 1966 Charter
2. Statutory Home Rule

Porter cited that there is a five (5) year Fiscal Action Plan for the County that was prepared by Don Barney and Associates in 1981. There is a copy in Commissioner Miller's office. It was emphasized that there is no need to duplicate this "Barney Report".

Shields suggested August 31, 1983, as the next meeting date at The Portland Building, Hearing Room C, at 7:00 p.m.

Porter moved that the first hearing be in East County on August 31st.

Kirchner seconded the motion.

A discussion followed regarding this Background Hearing.

amended
Collier motion: have the August 31st meeting a public meeting and to have the regular business meeting on the first Wednesday in September at which time the Committee will invite the Background people.

A discussion ensued:

Castagna cited that concerned citizens can come to every hearing and testify.

Shields stated the invited guests (Faust, etc.) speak first and then those who have signed up first in order per the Public Hearing Law.

Castagna cited that this Committee is in the information gathering stage.

Collier amended the motion: To have the informational background meeting on August 31st and to have the public hearing in East County on Wednesday, September 7th (in lieu of a regular meeting).

Kirchner seconded this amendment.

The amended motion was adopted unanimously.

Kirchner suggested that at the August 31st meeting a proposed schedule of meetings be obtained from Project Manager Castagna.

Shields cited that the next meeting with the County Executives and Department Heads is on Thursday, September 22nd at 7:00 p.m. at The Portland Building.

Public Witnesses

1. Ken Bunker (1825 N.E. 125th, Columbia Ridge, 97230):
Fairness issue is the most important thing in the creditability of this Committee.

Good publicity is needed everywhere - printed, audio, etc.
2. Tom Dennehy (16421 N.E. Holladay, Columbia Ridge):
He suggested looking closely at the Auditor's role in the Preliminary Work Plan and that some evening some month set aside time to look at the Auditor.

He suggested inviting former Auditor Jewel Lansing to come .

He also suggested finding people who were on the original Charter Drafting Committee of 1966 and to review the revenue bonds for public hearings.
3. Bob Goldstein (4119 S.W. Fairvale, Portland):
He clarified that September 7th meeting would be in East County, possibly at Reynolds High School.

Those involved in the first informational meeting (August 31st) would be Ballot Measure 6 sponsors and leaders. Concerned citizens would not basically be involved as people testify.

The second meeting (September 7th) would be a public meeting.

Vogl asked for additional ideas on how to inform as many people as cheaply as possible.

Mr. Bunker suggested notifying all school districts, not just in the incorporated area, and public service organizations.

Porter moved and Kennedy seconded to adjourn the meeting.

Motion was carried.

The meeting was adjourned at 9:29 p.m.

Respectly submitted,

Maribeth McGowan

Maribeth McGowan
Secretary



Erasable Bond

25% COTTON FIBER

EXHIBIT A

PROPOSED RULES OF OPERATION - MULTNOMAH COUNTY CHARTER REVIEW COMMITTEE

CHAIRPERSON: The Chair of the Committee shall preside at all meetings of the Executive Committee and Commission.

The Chair shall act as Official Spokesperson for the Commission.

The Chair shall authorize and approve all expenditures and countersign all checks.

The Chair shall appoint all sub-committees of the Commission and be an ex-officio member of all sub-committees.

VICE-CHAIRPERSON: The Vice-Chairperson shall assume the duties of the Chair in the event the Chair is absent or unable to act.

VACANCIES: If the office of Chairperson becomes vacant, the Vice-Chairperson shall assume the duties and responsibilities of the Chairperson until an election can be held which shall be within sixty (60) days.

PARLIAMENTARY PROCEDURE: The parliamentary authority shall be Roberts Rules of Order, Newly Revised (1981).

QUORUM: A quorum of the Commission shall be seven (7) members for the purpose of conducting a meeting. The Commission must have a majority vote of its thirteen (13) members in order to pass any issue.

OPEN MEETING LAW: All business of the Commission will be conducted within the rules and parameters of ORS 192.610 to 192.690.

RECORDS: All minutes of meetings and written testimony before the Commission will be kept on file in a location made known to interested parties.

A written financial statement will be provided on a monthly basis to the Members of the Commission.

CONDUCT OF MEETINGS: Agendas - Tentative agendas will be mailed one week prior to the business meetings. The agendas are to include the previous month's minutes.

The Chairperson shall prepare all agendas, provided, however, that items can be added by other members of the Commission if they are received ten (10) days before the meeting.

Meeting Times - Business meetings will be held the first Wednesday of each month at 7:00 p.m. at the Portland Building.

Public Hearings - will be held throughout the county at various locations and times as selected by the Chairperson.

(continued)

EXHIBIT B

MULTNOMAH COUNTY HOME RULE CHARTER REVIEW COMMITTEE

PRELIMINARY WORK PLAN

1983						1984								
AUG.	SEPT.	OCT.	NOV.	DEC.	JAN.	FEB.	MAR.	APR.	MAY	JUNE	JULY	AUG.	3, '8	

ADMINISTRATION

COMMUNITY INVOLVEMENT PLAN

COMMITTEE EDUCATION

HEARINGS

STAFF REPORT & WORK SESSION

ISSUE-FOCUSED HEARINGS, SUBCOMMITTEES AT WORK

LEGAL DRAFTING

REVIEW FIRST DRAFT

HEARINGS & WORK SESSIONS ON DRAFTS

RECEIVE & APPROVE FINAL DRAFT

RECEIVE & APPROVE STAFF REPORT

LEGAL DEADLINE FOR COMMITTEE REPORT: AUG. 3, '8

MULTNOMAH COUNTY HOME RULE CHARTER REVIEW COMMITTEE

PRELIMINARY WORK PLAN

1. ADMINISTRATION, AUG.-SEPT.: Employ secretary; begin process of retaining independent legal counsel; retain legal counsel; begin budgetary process for Committee's 1984 Budget; approve operating policies.
2. COMMUNITY INVOLVEMENT PLAN, AUG.-AUG.: A coordinated effort to involve the citizens of Multnomah County in the Committee's work. Outreach to citizens' groups, community leaders and media throughout the County. Committee members provide suggested lists of people and organizations to invite to participate in the Committee's work.
3. COMMITTEE EDUCATION, AUG.-DEC.: Information provided to committee members from a variety of sources, e.g. Etter articles, model charter, charters from other regions of country, etc. (Education will continue throughout committee existence; emphasis will be in the first half of Committee's work.)
4. HEARINGS, AUG.-DEC.: First hearings in East County; testimony before Committee, background hearing, e.g. Ballot Measure #6 Sponsors & Leaders, concerned citizens, Don Clark, Jack Faust; testimony from County Executive and Department Heads, County Commissioners, County Officeholders, State Legislators, Local Government Experts, Representatives of City Governments, Metropolitan Service District, concerned citizens. Opportunity for citizens to testify at each hearing.
5. STAFF REPORT & WORK SESSION, DEC.: Report on Issues Identified in Hearings, Committee selects priorities for Issue-Focused Hearings.
6. ISSUE-FOCUSED HEARINGS, SUBCOMMITTEES AT WORK, JAN.-FEB.: Hearings on Committee's Priority Issues.
7. LEGAL DRAFTING, JAN.-JUNE: Committee discussion re: preparation of charter drafts and direction to legal counsel to begin drafting; legal counsel submits drafts to Committee for review and comment.
8. REVIEW FIRST DRAFT, MAR.: Having made the first policy decisions during the Issue-Focused Hearings, the Committee receives and reviews the first draft from legal counsel.
9. HEARINGS & WORK SESSIONS ON DRAFTS, APR.-MAY: Committee receives public testimony on drafts; additional committee decisions and drafts from legal counsel.
0. RECEIVE & APPROVE FINAL DRAFT, JUNE: Legal counsel presents final draft for Committee approval.
1. RECEIVE & APPROVE STAFF REPORT, JULY: Staff presents report setting forth Committee's Findings, Conclusions and Recommendations.
2. LEGAL DEADLINE FOR COMMITTEE REPORT: AUGUST 3, 1984.