



**MULTNOMAH COUNTY
AGENDA PLACEMENT REQUEST
BUDGET MODIFICATION**

(revised 12/31/09)

APPROVED: MULTNOMAH COUNTY
BOARD OF COMMISSIONERS
AGENDA # R-4 DATE 4-15-2010
LYNDA GROW, BOARD CLERK

Board Clerk Use Only	
Meeting Date:	4/15/2010
Agenda Item #:	R-4
Est. Start Time:	9:50 am
Date Submitted:	4/1/2010

BUDGET MODIFICATION: DCJ - 20

Agenda Title:	BUDGET MODIFICATION DCJ-20 Appropriates \$61,916 to the Fed/State Fund from Albertina Kerr Centers for Wraparound Services.
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Note: For all other submissions (i.e. Notices of Intent, Ordinances, Resolutions, Orders or Proclamations) please use the APR short form.

Requested Meeting Date:	<u>April 15, 2010</u>	Amount of Time Needed:	<u>2 minutes</u>
Department:	<u>Dept. of Community Justice</u>	Division:	<u>Juvenile Services</u>
Contact(s):	<u>Shaun Coldwell</u>		
Phone:	<u>503-988-3961</u>	Ext.	<u>83961</u>
Presenter(s):	<u>Shaun Coldwell</u>	I/O Address:	<u>503 / 250</u>

General Information

1. What action are you requesting from the Board?

The Department of Community Justice (DCJ) requests approval of budget modification DCJ-20. This budget modification will appropriate \$61,916 from Albertina Kerr Centers (AKC) to the fiscal year 2010 budget.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

The Wraparound Initiative is a program to improve the quality of life for young people involved in multiple youth-serving systems and their families. This program seeks change in management in child welfare, education, mental health, and juvenile justice to allow agencies to share governance and resources. Enhanced coordination offers flexibility to create innovative, child-specific intervention to help children and families in their own communities. Each child and family will have one coordinator, one single plan of care, one crisis emergency plan, a stable home, appropriate services and supports, and resources geared to meeting individual needs.

DCJ will provide one full-time Wraparound facilitator with the funding from AKC. All of the personnel costs incurred will be reimbursed to DCJ by AKC. The Wraparound facilitator will carry a caseload of ten cases with referrals from multiple children serving agencies, including DCJ, DHS, Schools, Mental Health, and other community-based providers.

This funding is applied to FY-2010 program offer 50016 – Juvenile Accountability Program.

3. Explain the fiscal impact (current year and ongoing).

This budget modification will increase DCJ's FY-2010 budget by \$61,916 for the time period of December 1, 2009 through June 30, 2010. This funding is one-time-only and is not included in DCJ's FY-2011 budget submittal.

4. Explain any legal and/or policy issues involved.

n/a

5. Explain any citizen and/or other government participation that has or will take place.

n/a

ATTACHMENT A

Budget Modification

If the request is a **Budget Modification**, please answer **all** of the following in detail:

- **What revenue is being changed and why? If the revenue is from a federal source, please list the Catalog of Federal Assistance Number (CFDA).**

DCJ's FY-2010 budget will be increased by \$61,916 in funding from Albertina Kerr Centers (AKC). This is not federal funding so there is no CFDA number.

This funding was not available at the time the Fiscal Year 2010 budget was submitted, and therefore this funding was not included in the Adopted budget.

This is not a grant so a Notice of Intent (NOI) to apply for these funds was not submitted for Board approval.

- **What budgets are increased/decreased?**

DCJ's Juvenile Services Division budget will be increased by \$61,916.

DCJ's Business Services Division budget will be increased by \$3,749 in county general fund from an increase in department indirect revenue.

- **What do the changes accomplish?**

Appropriation of funding from AKC in the amount of \$61,916.

- **Do any personnel actions result from this budget modification? Explain.**

No

- **If a grant, is 100% of the central and department indirect recovered? If not, please explain why.**

This is not a grant, but the agreement does allow for DCJ to recover the full central and department indirect costs.

- **Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?**

This revenue is one-time-only, but may be extended by written mutual consent between the parties.

- **If a grant, what period does the grant cover? When the grant expires, what are funding plans? Are there any particular stipulations required by the grant (i.e. cash match, in kind match, reporting requirements etc)?**

This is not a grant, but the funding covers the period of December 1, 2009 through June 30, 2010. DCJ will not be attempting to find alternative funding when this agreement ends. There is no match requirement with this funding.

NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.

ATTACHMENT B

BUDGET MODIFICATION: DCJ - 20

Required Signatures

**Elected Official or
Department/
Agency Director:**

Date:

Budget Analyst:

Date:

Department HR:

Date:

Countywide HR:

Date:

Budget Modification ID: **DCJ-20**

EXPENDITURES & REVENUES

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with SAP.

Budget/Fiscal Year: 2010

Line No.	Fund Center	Fund Code	Program #	Func. Area	Internal Order	Accounting Unit		Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
						Cost Center	WBS Element						
1	50-50	68492	50016	50			CJ048.KERR.RWJ.WRAP	50210		(61,916)	(61,916)		OP-Nongovt'l Prog
2	50-50	68492	50016	50			CJ048.KERR.RWJ.WRAP	60100		36,653	36,653		Temporary
3	50-50	68492	50016	50			CJ048.KERR.RWJ.WRAP	60135		10,630	10,630		Non-Base Fringe
4	50-50	68492	50016	50			CJ048.KERR.RWJ.WRAP	60145		9,344	9,344		Non-Base Insurance
5	50-50	68492	50016	50			CJ048.KERR.RWJ.WRAP	60350		1,540	1,540		Central Indirect 2.72%
6	50-50	68492	50016	50			CJ048.KERR.RWJ.WRAP	60355		3,749	3,749		Dept Indirect 6.62%
7										0	0	0	Add Wraparound to JSD YDS
8										0	0		
9	50-00	1000	50001	50		509600		50370		(3,749)	(3,749)		Dept Indirect Revenue
10	50-00	1000	50001	50		509600		60240		3,749	3,749		Supplies
11										0	0	0	Increase Business Svcs
12										0	0		
13	19	1000		20		9500001000		50310		(1,540)	(1,540)		Internal Svc Reimbursement
14	19	1000		20		9500001000		60470		1,540	1,540		Contingency
15										0	0	0	Central Indirect Reimb
16										0	0		
17	72-10	3500		20		705210		50316		(9,344)	(9,344)		Insurance Revenue
18	72-10	3500		20		705210		60330		9,344	9,344		Claims Paid
19										0	0	0	
20										0	0		
21										0	0		
22										0	0		
23										0	0		
24										0	0		
25										0	0		
26										0	0		
27										0	0		
28										0	0		
29										0	0		
										0	0	0	Total - Page 1
										0	0	0	GRAND TOTAL

FM Side			PS/CO Side			Cost Element/ Commitment Item	Notes
FM Fund Center	FM Fund Code	Functional Area	Internal Order	Cost Center	WBS Element		
General Fund Contingency							
19	1000	0020		9500001000		60470	Reduce available General Fund Contingency
xx-xx	xxxxx	0020		xxx	xxx	xxxxx	Increase Expenditure
Indirect							
Central							
xx-xx	xxxxx				xxx	60350	Indirect Expenditure
19	1000	0020		9500001000		50310	Indirect reimbursement revenue in General Fund
19	1000	0020		9500001000		60470	CGF Contingency expenditure
Departmental							
xxx	xxxxx				xxx	60355	Indirect Department Expenditure
xx-xx	1000			xxx	xxx	50370	Indirect Dept reimbursement revenue in General Fund
xx-xx	1000			xxx	xxx	xxx	Off setting Dept expenditure in General Fund
Telecommunications							
xx-xx	xxxxx				xxx	60370	Departmental telecommunication expenditure
72-60	3503	0020		709525		50310	Budgets receipt of reimbursement
72-60	3503	0020		709525		60200	Budgets offsetting expenditure in telecommunications fund
Data Processing							
xx-xx	xxxxx				xxx	60380	Departmental data processing expenditures
72-60	3503	0020		709000		50310	Budgets receipt of Data Processing reimbursement
72-60	3503	0020		709000		60240	Budgets offsetting expenditures
PC Flat Fee (Flat Fee is no longer in effect for most Departments beginning in FY 2007)							
xx-xx	xxxxx				xxx	60390	Departmental PC Flat Fee expenditure
				between 709201 & 709211			
72-60	2508	0020		between 709201 & 709211		50310	Budgets receipt of PC Flat Fee
72-60	2508	0020		709201 & 709211		60240	Budgets offsetting expenditure
Electronic Service Reimbursement							
xx-xx	xxxxx					60420	Departmental Electronics expenditure
72-55	3501	0020		904200		50310	Receipt of Electronics service reimbursement
72-55	3501	0020		904200		60240	Budgets offsetting expenditure
Motor Pool							
xx-xx	xxxxx				xxx	60410	Departmental Motor Pool expenditure
72-55	3501	0020		904100		50310	Budgets receipt of Motor Pool service reimbursement
72-55	3501	0020		904100		60240	Budgets offsetting expenditure
Building Management							
xx-xx	xxxxx				xxx	60430	Departmental Building Management expenditure
72-50	3505	0020		902575		50310	Budgets receipt of Building Management service reimbursement
72-50	3505	0020		902575		60170	Budgets offsetting expenditure
Insurance Service Reimbursement							
xx-xx	xxxxx					60140 or 60145	Departmental Insurance expenditure
72-10	3500	0020		705210		50316	Insurance Revenue
72-10	3500	0020		705210		60330	Offsetting expenditure
Lease Payments to Capital Lease Retirement Fund							
xx-xx	xxxxx					60450	Departmental Capital Lease Retirement expenditure Contact your Budget Analyst to complete this.
Mail & Distribution							
xx-xx	xxxxx				xxx	60460	Mail & Distribution expenditure
72-55	3504	0020		904400		50310	Budgets receipt of service reimbursement
72-55	3504	0020		904400		60230	Budgets offsetting expenditure
Records							
xx-xx	xxxxx				xxx	60460	Records expenditure
72-55	3504	0020		904500		50310	Budgets receipt of service reimbursement
72-55	3504	0020		904500		60240	Budgets offsetting expenditure
Stores							
xx-xx	xxxxx				xxx	60460	Stores expenditure
72-55	3504	0020		904600		50310	Budgets receipt of service reimbursement
72-55	3504	0020		904600		60240	Budgets offsetting expenditure

How are functional areas assigned to cost objects?

For the most part, functional area is related to what department has recorded the revenue or expenditure (i.e. the District Attorney is reported in Public Safety and Justice). There are some exceptions to this rule that require certain funds to be assigned to a particular functional area, regardless of what department the revenues or expenditures are recorded in.

Functional Area Assignments ~ Based on Fund		
1501 – Road Fund	Roads and Bridges	80
1502 – Emergency Communications Fund	Community Services	60
1503 – Bike Path Fund	Community Services	60
1504 – Recreation Fund	Community Services	60
1506 – County School Fund	Community Services	60
1509 – Willamette River Bridges Fund	Roads and Bridges	80
1510 – Library Fund	Library	70
1512 – Land Corner Preservation Fund	Roads and Bridges	80
2500 – Justice Bond Project Fund	Public Safety and Justice	50
2501 – Revenue Bond Project Fund	Community Services	60
2502 – SB 1145 Fund	Public Safety and Justice	50
2504 – Building Project Fund	Community Services	60
2505 – Deferred Maintenance Fund	Community Services	60
2506 – Library Construction / 1996 Bonds Fund	Library	70
2507 – Capital Improvement Fund	Community Services	60
2509 – Asset Preservation Fund	Community Services	60
2510 – Library Property Fund	Library	70
3000 – Dunthorpe-Riverdale Service Dist #14 Fund	Dunthorpe-Riverdale Service Dist #14	500
3001 – Mid County Service District #1 Fund	Mid County Service District #1	510
3002 – Behavioral Health Managed Care Fund	Behavioral Health Managed Care	520

If a cost object is not in one of the funds listed above, then the functional area should be assigned based on the department that the cost object is in.

Functional Area Assignments ~ Based on Department (Fund Center)		
Non-Departmental (10, except 10-50)	General Government	20
Non-Departmental – CCFC (10-50)	Social Services	40
District Attorney (15)	Public Safety and Justice	50
Countywide (18 & 19)	General Government	20
Human Services (20, 25, 26, 30 & 31)	Social Services	40
School and Community Partnerships (21)	Social Services	40
Health (40)	Health Services	30
Community Justice (50)	Public Safety and Justice	50
Sheriff's Office (60)	Public Safety and Justice	50
County Management (72)	General Government	20
Community Services (91)	General Government	20
Library (80)	Library	70

If you have any questions or comments, please contact Susan Luce in General Ledger at ext. 22138.