



Department of County Management  
**MULTNOMAH COUNTY OREGON**  
Human Resources

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To: Tracey Massey, IT, Application Services, Health; ext. 28547  
From: Elisabeth S. Nunes, Classification and Compensation Unit (503/4)  
Date: October 19, 2009  
Subject: Reclassification Request #1341 (Dev. Analyst Sr. to IT Business Consultant Sr.)

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We have completed our review of your request and the decision is outlined below.

**Request Information:**

Date Request Received: October 16, 2009	Position Number: 713279
Current Classification: Dev. Analyst Sr.	Requested Classification: IT Business Consultant Sr.
Job Class Number: 6406	Job Class Number: 6198
Pay Grade: 37	Pay Grade: 39

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Request is:	<input checked="" type="checkbox"/> Approved as Requested	Effective Date: November 1, 2009
	<input type="checkbox"/> Approved - Revised	
	<input type="checkbox"/> Denied	

Allocated Classification: IT Bus. Consultant/Sr.	Job Class Number: 6198
Pay Range: \$73,100.88 - \$89,971.92 annually	Pay Grade: 39

**Please note this classification decision is subject to all applicable requirements stated in MC Personnel Rule 5-50 and may require Board of County Commissioners' approval. This decision is considered preliminary until such approval is received.**

**Position Information:**

Vacant - see New/Vacant Section  
 Filled & incumbent reclassified - see Employee Information Section  
 Filled & incumbent not reclassified with position See New/Vacant Section

**New/Vacant Position Information:**

If the position is vacant or incumbent not reclassified with position, position must be filled in accordance with the normal appointment procedures. If position is reclassified due to reorganization, a limited recruitment process may be conducted. Please consult with the Department Human Resources Unit for assistance.

**Reason for Classification Decision:**

This new position will be responsible for managing customer requests for IT services, service delivery including project management, business case preparation, requirements definition, business process analysis, and portfolio management. In addition, the essential functions include customer interface; product evaluations, testing, and training.

A Development Analyst, Sr., analyzes, develops, tests and documents business and database applications for mainframe, midrange, client servers, Internet and/or PC technologies. An IT Business Consultant/Sr. acts as a customer advocate to provide a single point of contact for IT's customers and their business partners to request IT services. They participate in strategic decision-making about technology products and services to support customer business needs; provide service request management, project management, business case preparation including financial analysis, requirements definition, business process analysis, and portfolio management. As described above, this new position best fits the IT Business Consultant/Sr. classification.

If you have any questions, please feel free to contact me at 503-988-5015 ext. 22342.

cc: Karin Lamberton, HR Manager  
Local 88

Leola Warner & Jacqueline Burns, HR Maintainers  
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