



Department of County Management
MULTNOMAH COUNTY OREGON
Human Resources

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To: Tracey Massey, IT, Application Services, Health; ext. 28547
From: Elisabeth S. Nunes, Classification and Compensation Unit (503/4)
Date: October 19, 2009
Subject: Reclassification Request #1341 (Dev. Analyst Sr. to IT Business Consultant Sr.)

We have completed our review of your request and the decision is outlined below.

Request Information:

Date Request Received: October 16, 2009
Current Classification: Dev. Analyst Sr.
Job Class Number: 6406
Pay Grade: 37

Position Number: 713279
Requested Classification: IT Business Consultant Sr.
Job Class Number: 6198
Pay Grade: 39

Request is: ☒ Approved as Requested
☐ Approved - Revised
☐ Denied

Effective Date: November 1, 2009

Allocated Classification: IT Bus. Consultant/Sr.
Pay Range: \$73,100.88 - \$89,971.92 annually

Job Class Number: 6198
Pay Grade: 39

Please note this classification decision is subject to all applicable requirements stated in MC Personnel Rule 5-50 and may require Board of County Commissioners' approval. This decision is considered preliminary until such approval is received.

Position Information:

☒ Vacant - see New/Vacant Section
☐ Filled & incumbent reclassified - see Employee Information Section
☐ Filled & incumbent not reclassified with position See New/Vacant Section

New/Vacant Position Information:

If the position is vacant or incumbent not reclassified with position, position must be filled in accordance with the normal appointment procedures. If position is reclassified due to reorganization, a limited recruitment process may be conducted. Please consult with the Department Human Resources Unit for assistance.

Reason for Classification Decision:

This new position will be responsible for managing customer requests for IT services, service delivery including project management, business case preparation, requirements definition, business process analysis, and portfolio management. In addition, the essential functions include customer interface; product evaluations, testing, and training.

A Development Analyst, Sr., analyzes, develops, tests and documents business and database applications for mainframe, midrange, client servers, Internet and/or PC technologies. An IT Business Consultant/Sr. acts as a customer advocate to provide a single point of contact for IT's customers and their business partners to request IT services. They participate in strategic decision-making about technology products and services to support customer business needs; provide service request management, project management, business case preparation including financial analysis, requirements definition, business process analysis, and portfolio management. As described above, this new position best fits the IT Business Consultant/Sr. classification.

If you have any questions, please feel free to contact me at 503-988-5015 ext. 22342.

cc: Karin Lamberton, HR Manager
Local 88

Leola Warner & Jacqueline Burns, HR Maintainers
Class Comp File Copy