

C O R R E C T I O N

Tuesday, April 11, 1989 - Informal begins at 9:00 AM
not 9:30 as indicated on page 3

Thursday, April 13, 1989 - Formal begins at 9:00 AM
not 9:30 as indicated on page 4



MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS
ROOM 605, COUNTY COURTHOUSE
1021 S.W. FOURTH AVENUE
PORTLAND, OREGON 97204

GLADYS McCOY • Chair • 248-3308
PAULINE ANDERSON • District 1 • 248-5220
GRETCHEN KAFOURY • District 2 • 248-5219
RICK BAUMAN • District 3 • 248-5217
POLLY CASTERLINE • District 4 • 248-5213
JANE McGARVIN • Clerk • 248-3277

AGENDA OF
MEETINGS OF THE MULTNOMAH COUNTY BOARD OF COMMISSIONERS
FOR THE WEEK OF
APRIL 10 - 14, 1989

(SITTING AS THE BUDGET COMMITTEE)

Monday, April 10, 1989 - 9:00 AM - Department of Justice Services (DJS): Sheriff's Budget, followed by Citizen Budget Advisory Committee report

1:30 PM - Public Hearing and Work Session - DJS: Sheriff's Budget

Tuesday, April 11, 1989 - 9:00 AM - Informal Page 3

9:30 AM - DJS Budget, District Attorney, and remainder of DJS Budget, followed by Citizen Budget Advisory Committee Report

1:30 PM - Public Hearing and Work Session - DJS Budget, District Attorney and remainder of DJS Budget

Wednesday, April 12, 1989 - 9:00 AM Department of Human Services (DHS) Budget, (including External Organizations: Portland Multnomah Commission on Aging), followed by Citizen Budget Advisory Committee Report

1:30 PM Public Hearing and Work Session on DHS Budget

Thursday, April 13, 1989 - 9:00 AM Formal. Page 4

9:30 AM Nondepartmental Budget,
Auditor, Board of
Commissioners, Chair, Tax
Supervising, Citizen
Involvement Committee,
Library, followed by Citizen
Budget Advisory Committee
Report

1:30 PM Public Hearing and Work
Sessions - Nondepartmental
and Library Budgets

Friday, April 14, 1989 - 9:00 AM Department of Environmental
Services (DES) Budget,
(including External
Organizations: East
Multnomah Soil and Water
Conservation; Extension
Service; Oregon Historical
Society; Watermaster
Districts; West Multnomah
Soil & Water Conservation)
followed by Citizen Budget
Advisory Committee Report

1:30 PM Public Hearing and Work
Session - DES Budget

Tuesday, April 11, 1989 - 9:30 AM
Multnomah County Courthouse, Room 602

INFORMAL BRIEFINGS

1. Monthly Library Update - Sarah Long
2. Presentation of Audit Follow-up Report - Daniel A. Ivancie
3. Legislative Briefing (if needed) - Fred Neal, Howard Klink
4. Informal Review of Bids and Requests for Proposals:
a) Real Estate Auctioneer/Broker
5. Informal Review of Formal Agenda of April 13

PUBLIC TESTIMONY WILL NOT BE TAKEN AT INFORMAL MEETINGS

Thursday, April 13, 1989 - 9:30 AM

Multnomah County Courthouse, Room 602

Formal Agenda

CONSENT CALENDAR

DEPARTMENT OF ENVIRONMENTAL SERVICES

- C-1 Order accepting deed for County Road Purposes from John C. Parcher and Marilyn M. Blackwell - SE Ramona Street
- C-2 Orders accepting deeds for Road Purposes from the following:
 - a) M. G. and Ethel M. Kuykendall - SE Lincoln Street
 - b) Jerry and Geneva Gannon - SE Rhone Street
 - c) Richard C. Dunsay - SE Stark Street
- C-3 Order Conveying from and Acceptance by Multnomah County, a deed for Road Purposes on SE 190th Avenue
- C-4 Order in the matter of accepting a deed from National Mortgage Company on NE 223rd Avenue for the construction, use and maintenance of storm drainage facilities

REGULAR AGENDA

BOARD OF COUNTY COMMISSIONERS

- R-5 Proclamation in the Matter of Proclaiming April 1989 as FAIR HOUSING MONTH IN MULTNOMAH COUNTY
- R-6 In the matter of the appointments to Boards and Commissions:
 - a) Keith Crawford - Auditor Citizen Budget Advisory Committee, term expiring September, 1991.
 - b) Douglas Tracy - Department of Justice Services Citizen Budget Advisory Committee, term expiring September, 1991.
 - c) Augustus Morgan and Elizabeth Davis - Portland/Multnomah Commission on Aging, terms expiring July, 1989
 - d) Dwight Vicars and Randy Amundson - DUII Advisory Board, terms expiring at end of grant
 - e) June Swanson - Community Health Council, term expiring June, 1990.
 - f) Clara P. Jones - Metropolitan Community Action Board

ORDINANCES - DEPARTMENT OF ENVIRONMENTAL SERVICES

- R-7 First Reading - An ordinance amending Multnomah County Code Chapter 10.15.110, Park Fees

DEPARTMENT OF HUMAN SERVICES

- R-8 Budget Modification DHS #45 reflecting receipt of additional funds from the State Health Division to Health Division, Communicable Disease Office, various line items, adding a full time Community Information Tech position for three months, for funding a syphilis screening and education coordinator position
- R-9 Budget Modification DHS #46 making an appropriation transfer in the amount of \$15,000 within Aging Services (County General Fund) from Internal Service Reimbursement to Direct Materials & Services, as a result of the conversion of the client tracking/billing system to county computer equipment
- R-10 Budget Modification DHS #48 making an adjustment in Social Services (Administration and DD Contracts) for a net decrease of \$34,634 reflecting Amendment #32 to the State Mental Health Grant

DEPARTMENT OF JUSTICE SERVICES

- R-11 In the matter of approving the 1989-91 Multnomah County Community Corrections Plan
- R-12 Budget Modification DJS #24 reflecting additional revenues in the amount of \$16,666 from Family Violence Demonstration Project to Community Corrections, various line items, extending current grant to June 30, 1989

BOARD OF COUNTY COMMISSIONERS

- R-13 In the Matter of approval of the "Breaking the Cycle of Homelessness Master Agreement"

Thursday Meetings of the Multnomah County Board of Commissioners are recorded and can be seen at the following times:

Thursday, 10:00 PM, Channel 11 for East and West side subscribers

Friday, 6:00 PM, Channel 27 for Rogers Multnomah East subscribers

Saturday 12:00 PM, Channel 21 for East Portland and East County subscribers

DEPARTMENT OF HUMAN SERVICES

R-14 Budget Modification DHS #44 reflecting additional revenues in the amount of \$65,793 from State Health Division to Health Division, Federal/State Fund, various line items, to reflect changes in annual revenue agreement

DATE SUBMITTED 4/4/89

(For Clerk's Use)

Meeting Date 4

Agenda No. 4/11/89

#1 Inf.

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: Monthly Library Update

Informal Only* 4/11/89
(Date)

Formal Only _____
(Date)

DEPARTMENT County Chair

DIVISION _____

CONTACT Mike Dolan

TELEPHONE 248-3308

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Sarah Long

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Monthly Library Update

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

INFORMATION ONLY PRELIMINARY APPROVAL POLICY DIRECTION APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA _____

IMPACT:

PERSONNEL
 FISCAL/BUDGETARY
 General Fund
 Other _____

1989 APR - 5 AM 8:25
MULTI-COUNTY COMMISSIONERS
OREGON

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: *Madynne Coyd*

BUDGET / PERSONNEL _____

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) _____

OTHER _____
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

MULTNOMAH COUNTY
LIBRARY

Administrative Offices (503) 221-7724 • 205 N.E. Russell St. • Portland, Oregon 97212-3708

Sarah Ann Long, Library Director

Library Director's Office
221-7731

MEMORANDUM

TO: Multnomah County Commissioners
FROM: Sarah Long *SAL*
RE: Library Activities since February 14
DATE: April 10, 1989

GRESHAM UPDATE

Our Gresham project is proceeding F.A.S.T! We have advertised for general contractors and hope to award the contract by the first of May. The ground breaking is set for May 15 and we are hoping for many sunny days after that.

At the same time, we have undertaken a fund raising campaign to provide the "extras" that will make the library special. We hope that many in the community will want to give \$25 to buy a new book for the library. While we have allocated \$200,000 for new books, the new library is so much bigger than the current facility, it will be several years before the new library is full.

We will also be looking for individuals, foundations and corporations who might want to underwrite the cost of specialty items such as a clock tower, or a special grouping of furniture, etc. We are working with a community committee and we feel that their enthusiasm will make our fund raising effort successful.

LEGISLATIVE DAY

On March 30 the Oregon Library Association held its biennial legislative day in Salem. This year the event was chaired by Jan Thenell, Public Relations Officer, for our library. Needless to say it was the best crowd we ever had, about 150. We were particularly interested in promoting an increase in per capita aid for libraries as well as support for Representative Ron Cease's bill to allow for five-year serial levies for libraries (HB 2622).

OUTPUT MEASURES

Every year for the past several years we have undertaken an annual output measures survey. These measures are a statistical report of the library's use by the community. Please find this report enclosed. It's a good report and shows that the library is becoming more effective every year.

LONG RANGE PLAN

Work has begun on a work plan for our next levy years, 1990-1993. Staff are updating population projections and use projections. We are working with volunteer focus group leaders to determine our position relative to children's services, services to the over 55 age group, East County residents and business/community leaders. Our timetable is to have a draft plan for public review in early September.

SAL:rg
marcocomm

MULTNOMAH COUNTY
LIBRARY

Administrative Offices (503) 221-7724 • 205 N.E. Russell St. • Portland, Oregon 97212-3708

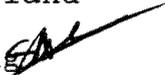
Sarah Ann Long, Library Director

ATTACHMENT D

Library Director's Office
221-7731

MEMORANDUM

TO: Board of Directors, Library Association of
Portland

FROM: Sarah Long 

RE: Output Measures Results 1988

DATE: February 16, 1989

BACKGROUND

The Multnomah County Library System has conducted its third two-week output measures survey, October 3-15, 1988. The survey developed by the American Library Association is becoming a national standard used to measure library productivity and effectiveness. Since this is our third year for taking the survey, we are well on our way to constructing a base of data that will show trends and enable us to identify strength and weaknesses while charting our progress to improve specific measures.

The survey consists of twelve measures for which data are collected at the Central Library and in each branch. Levels of use at each library are measured by:

- 1) annual circulation per capita - total circulation of library materials divided by the library's service population.
- 2) in library materials use per capita - annual number of materials used by patrons within the library system.
- 3) library visits per capita - annual number of library visits per person in the library's service area.
- 4) program attendance per capita - program attendance per person in the library's service area.
- 5) reference transactions per capita - annual number of reference questions asked by each person in the library's service area.
- 6) registration as a percentage of population - the proportion

of people within the library's service area who have a library card.

- 7) turn over rate - the average number of times each item in the library's collection has been borrowed.

Success of the library or branch with respect to meeting user needs is measured by:

- 8) reference fill rate - the percentage of reference/informational questions completed by library staff.
- 9) title fill rate - the proportion of specific titles successfully found in the library by the library users
- 10) subject/author fill rate - the percentage of books about a specific subject or by a specific author successfully located by library users in the library
- 11) browser fill rate - the proportion of library users who found interesting or helpful library material but were not searching for anything specific.
- 12) document delivery rate (within seven days and within 30 days) -
- a) seven day: the percentage of requests for specific books not found in the library at the time of the users visit but which were supplied within seven days and
- b) 30 day: the same only supplied within 30 days

PARAMETERS

1. Population figures were taken from the 1986/87 Oregon Blue Book.
2. Circulation figures used in calculating circulation per capita and turn over rates are based on annual circulation 1987/88.
3. Registration and program attendance are based on the 1987/88 statistics found in the library's annual report.

CAVEATS

It should be noted that one of the problems of this kind of statistical evaluation is that it requires that a service area be established for each facility. We have used a service area of 1-

1/2 mile radius of each branch library as an arbitrary service area. This works at a advantage for our larger and more well used facilities.

UNDERSTANDINGS

In looking at the report which is attached please note the color coding. The system-wide figures appear on white pages. The totals for the Central Library and the branches are on peach pages. Goldenrod gives a breakout of figures for Central Library departments while individual branches figures appear on blue pages.

It is well to note that the most valid of these figures are the system wide ones. In defining the service area and all other statistics, the county boundaries provide a much more stable base of information, than the arbitrary ones we would establish for an individual facility.

Looking at individual branches or departments, the best way to interpret the figures is not by comparing with other branches or departments. Rather compare the several years of output measures to discover trends. Although we have not assigned a confidence level (plus or minus) for this survey, it is well to note that small differences are relatively insignificant.

As the library works on its long-range plan for 1990/91 using the planning and role setting exercise, these figures will become more important. One of the attributes of the role setting exercise is that certain outputs are measures for certain roles. Once a role is chosen for a particular library, those outputs are more significant than those measuring other services that are not a part of the role.

Generally speaking this output measures report is a report to be proud of. Circulation per capita is increasing and reference transactions per capita are increasing. One of the most significant factors in increases of circulation per capita is a turn over rate. This is an indication of the vibrancy of a collection. With our more aggressive approach to weeding and a larger book budget, our turn over rate is growing. The results of working on this rate can be seen in the increases in circulation per capita.

SAL:rg

SYSTEMWIDEOUTPUT MEASURES OVER TIME
MULTNOMAH COUNTY LIBRARY

	<u>Measure</u>	<u>1986</u>	<u>1987</u>	<u>1988</u>	<u>1989</u>	<u>1990</u>
1.	<u>CIRCULATIONS PER CAPITA</u>	6.15	6.60	7.55		
2.	<u>IN-LIBRARY MATERIALS USE PER CAPITA</u>	3.63	3.11	3.07		
3.	<u>LIBRARY VISITS PER CAPITA</u>	3.25	3.42	3.91		
4.	<u>PROGRAM ATTENDANCE PER CAPITA</u>	.100	.153	.11		
5.	<u>REFERENCE TRANSACTIONS PER CAPITA</u>	.82	.85	1.15		
6.	<u>REFERENCE FILL RATE</u>	71.00%	75.00%	68.50%		
7.	<u>TITLE FILL RATE</u>	55.00%	61.00%	57.60%		
8.	<u>SUBJECT AND AUTHOR FILL RATE</u>	64.00%	67.00%	68.20%		
9.	<u>BROWSERS' FILL RATE</u>	95.00%	93.00%	91.20%		
10.	<u>REGISTRATION AS A PERCENTAGE OF POPULATION</u>	57.00%	65.00%	66.60%		
11.	<u>TURNOVER RATE</u>	2.98	3.20	3.40		
12.	<u>DOCUMENT DELIVERY</u>					
	<u>A. WITHIN 7 DAYS</u>	55.40%	55.00%	51.90%		
	<u>B. WITHIN 30 DAYS</u>	25.50%	25.00%	22.60%		

CENTRALOUTPUT MEASURES OVER TIME
MULTNOMAH COUNTY LIBRARY

	<u>Measure</u>	<u>1986</u>	<u>1987</u>	<u>1988</u>	<u>1989</u>	<u>1990</u>
1.	<u>CIRCULATIONS PER CAPITA</u>	1.84	2.03	2.40		
2.	<u>IN-LIBRARY MATERIALS USE PER CAPITA</u>	2.23	1.70	1.74		
3.	<u>LIBRARY VISITS PER CAPITA</u>	1.50	1.73	2.08		
4.	<u>PROGRAM ATTENDANCE PER CAPITA</u>	---	---	---		
5.	<u>REFERENCE TRANSACTIONS PER CAPITA</u>	.56	.53	.76		
6.	<u>REFERENCE FILL RATE</u>	75.70%	78.70%	72.20%		
7.	<u>TITLE FILL RATE</u>	65.10%	61.50%	61.80%		
8.	<u>SUBJECT AND AUTHOR FILL RATE</u>	59.60%	69.30%	70.60%		
9.	<u>BROWSERS' FILL RATE</u>	86.00%	92.10%	89.50%		
10.	<u>REGISTRATION AS A PERCENTAGE OF POPULATION</u>	---	---	---		
11.	<u>TURNOVER RATE</u>	1.44	1.60	1.74		
12.	<u>DOCUMENT DELIVERY</u>					
	A. <u>WITHIN 7 DAYS</u>	30.90%	20.00%	38.00%		
	B. <u>WITHIN 30 DAYS</u>	45.50%	60.00%	40.00%		

ALL BRANCHESOUTPUT MEASURES OVER TIME
MULTNOMAH COUNTY LIBRARY

	<u>Measure</u>	<u>1986</u>	<u>1987</u>	<u>1988</u>	<u>1989</u>	<u>1990</u>
1.	<u>CIRCULATIONS PER CAPITA</u>	3.89	4.26	4.88		
2.	<u>IN-LIBRARY MATERIALS USE PER CAPITA</u>	1.38	1.42	1.33		
3.	<u>LIBRARY VISITS PER CAPITA</u>	1.76	1.69	1.83		
4.	<u>PROGRAM ATTENDANCE PER CAPITA</u>	---	---	---		
5.	<u>REFERENCE TRANSACTIONS PER CAPITA</u>	.27	.32	.39		
6.	<u>REFERENCE FILL RATE</u>	62.30%	69.00%	61.30%		
7.	<u>TITLE FILL RATE</u>	67.70%	60.60%	55.40%		
8.	<u>SUBJECT AND AUTHOR FILL RATE</u>	65.20%	22.50%	67.30%		
9.	<u>BROWSERS' FILL RATE</u>	93.40%	92.60%	97.20%		
10.	<u>REGISTRATION AS A PERCENTAGE OF POPULATION</u>	---	---	---		
11.	<u>TURNOVER RATE</u>	4.96	7.52	7.86		
12.	<u>DOCUMENT DELIVERY</u>					
	A. <u>WITHIN 7 DAYS</u>	64.00%	79.30%	52.80%		
	B. <u>WITHIN 30 DAYS</u>	33.70%	3.30%	20.00%		



Need information on exercise?
Remember your local public library.

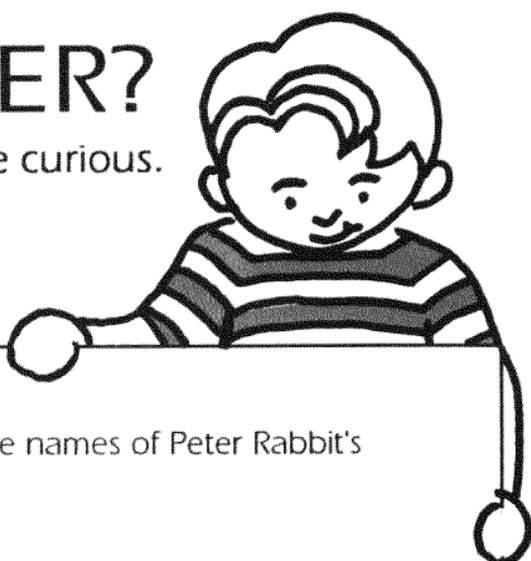
MULTNOMAH COUNTY
LIBRARY

The answer place.
The answer people.

National Library Week, April 9-15

WHAT'S THE ANSWER?

A contest for the curious.



1. What are the names of Peter Rabbit's sisters?
2. Everyone knows whose face is on the one dollar bill: but do you know whose face is on the one hundred thousand dollar bill?
3. What kind of suit was Max wearing in *Where the Wild Things Are*?
4. What state borders Minnesota, Wisconsin, Illinois, Missouri, Nebraska and South Dakota?
5. What street do Henry Huggins and Beezus and Ramona Quimby live on in Beverly Cleary's books?
6. What color is the top stripe in the United States flag?
7. Who does Curious George live with in the H.A. Rey books?
8. What is the state rock of Oregon?



LINC

The Local Information Connection

"Getting people together with people"

What: LINC is an online database of over 2,500 nonprofit organizations in Portland, throughout Oregon and in Southwest Washington.

Where: Multnomah County Central Library, 801 S.W. 10th Ave. Portland, OR 97205 - Literature and History Department, second floor.

How: We can find organizations for you by subject, zip code, or name of organization.

Examples: We can search the LINC database under such subjects as: stamp collecting clubs, support groups for all ages and interests, museums, genealogy groups, deltiology clubs (post card collectors), and senior citizen groups, just to name a few.

Format Available: We'll print up to a five-page-per-subject search. OR, leave your 5.25 double density disk with us — Library staff will format it and copy the information about the organizations you want onto your disk.

L&H Dept.
April 1989

MULTNOMAH COUNTY
LIBRARY

POETRY SPOKEN HERE

VOICES & VISIONS
Modern American
Poets



AMERICAN DREAMERS

- * Four week series highlighting the lives and works of four famous American poets.
- * Each program will include a large screen showing of a "Voices and Visions" television series video; a presentation by Kim Stafford, Director of the Northwest Writing Institute; and group discussion.

Thursdays, 6:30 - 8:30 p.m.

Central Library Auditorium * Room A *
First Floor

April 6	Walt Whitman
April 13	Emily Dickinson
April 20	Langston Hughes
April 27	Sylvia Plath

Attendance is limited. Pre-registration is required.
Call 221-7734 to sign up.

MULTNOMAH COUNTY
LIBRARY

FREE!
Beverages
Provided

SPRING 1989 BROWN BAG LUNCH AND LEARN SERIES

Five week series to develop and increase your managerial skills
Program Speakers Are Portland Community College Staff

Tuesdays from Noon to 1 P.M.
Central Library Auditorium • Room A • First Floor
801 S.W. Tenth Avenue

*** April 4**

Customer Relations Techniques
Speaker: P.C.C. Staff Member

*** April 11**

The Ostrich Complex
Speaker: Elliot Weiner, author of "The Ostrich Complex."

*** April 18**

Maximizing Your Potential
Speaker: Lisa Buckmaster

*** April 25**

Success: Friend or Foe?
Speaker: Margrit Gehne

*** May 2**

Goal Setting and Peak Performance
Speaker: Donna Miller

Co-sponsored by Multnomah County Library
and Portland Community College.

MULTNOMAH COUNTY
LIBRARY



HERBS FOR HEALTH, BEAUTY, ECONOMY AND FUN

*How to Get Started Growing and Preserving Herbs.

* Enriching Your Life with Herbs.

* Culinary Examples and Easy Gifts to Make With Herbs.

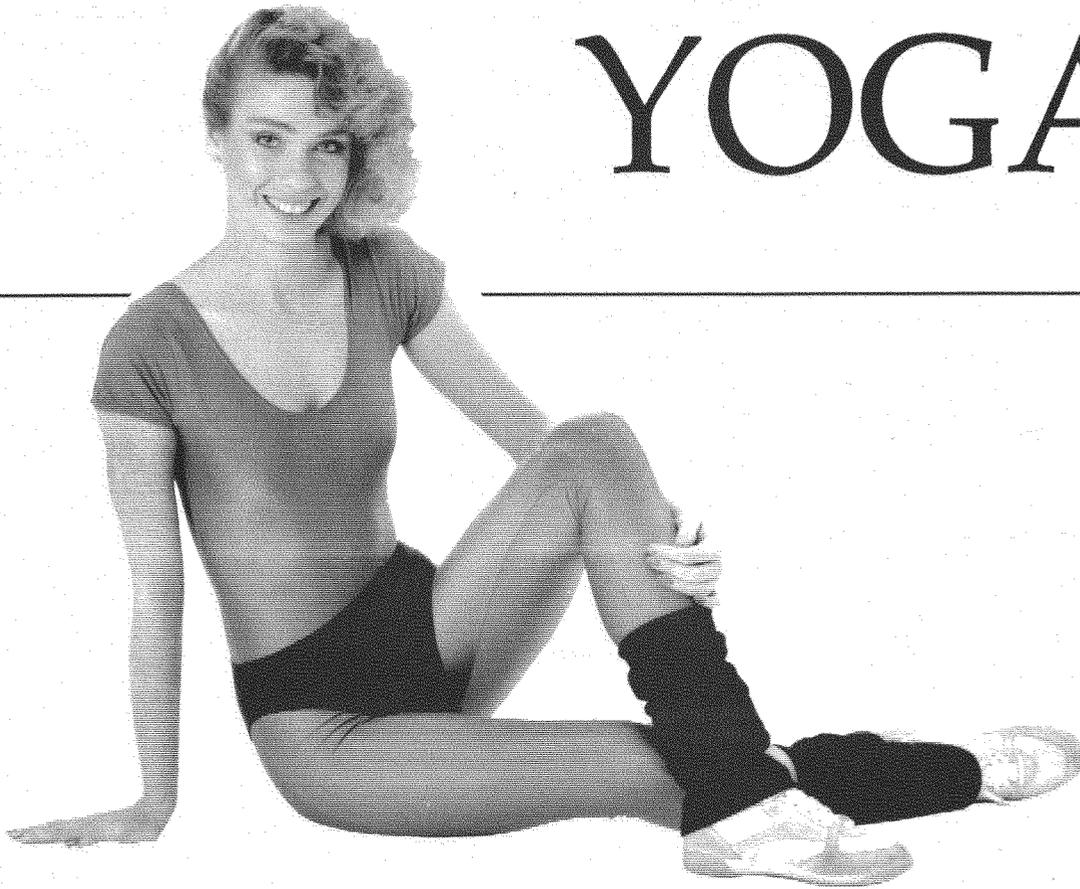
With Betty Wilson, Director of the Lewis and Clark District of the Federation of Garden Clubs; at-large member of the Herb Society of America.

AT THESE LIBRARY LOCATIONS

Albina • 3605 N.E. 15th
Gregory Heights • 7921 N.E. Sandy
North Portland • 512 N. Killingsworth
St. Johns • 7510 N. Charleston
Sellwood Moreland • 7904 S.E. Milwaukie
Woodstock • 6008 S.E. 49th

Saturday, April 15, 3 p.m.
Saturday, April 29, 3 p.m.
Saturday, April 15, 12 noon.
Saturday, April 1, 11 a.m.
Saturday, April 1, 2:30 p.m.
Wednesday, May 10, 7 p.m.

YOGA:



A GENTLE APPROACH TO WELL BEING

Introduction to Yoga.

How Yoga Can Help You to Relax and Become More Flexible.

How Yoga Will Help You Develop a Sense of Well Being.

With Laureen MacLeod, who has taught yoga for 11 years. She is past Director of the Portland Yoga Association. MacLeod believes that yoga is like life itself "...it just keeps on unfolding . . . and so will you."

AT THESE LIBRARY LOCATIONS

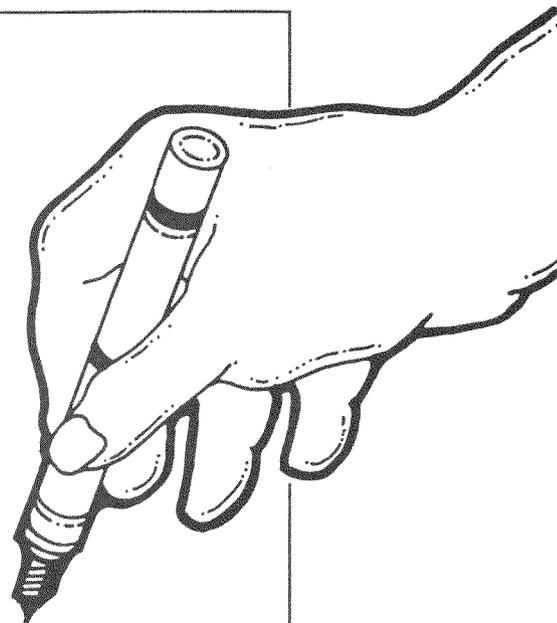
Gregory Heights • 7921 N.E. Sandy Blvd.
Hollywood • 3930 N.E. Hancock
St. Johns • 7510 N. Charleston

Wednesday, June 14, 7 p.m.
Wednesday, April 19, 7:30 p.m.
Saturday, April 8, 11 a.m.

MULTNOMAH COUNTY
LIBRARY

MYSTERY WRITING,

*Oregon
Style*



Discover how a local mystery writer got published
"through pure ignorance."

How to write about "your own backyard."

How to keep writing from becoming work.

The speaker is Conrad Haynes, mystery writer and reporter at
"The Lake Oswego Review" and "The West Linn Tidings."
He will read from his latest mystery, "The Poison Position."

AT THESE LIBRARY LOCATIONS

Gresham • 410 North Main

Hillsdale • 1525 S.W. Sunset Blvd.

Hollywood • 3930 N.E. Hancock

St. Johns • 7510 N. Charleston

Wednesday, April 26, 7 p.m.

Wednesday, April 5, 7:30 p.m.

Tuesday, April 4, 7:30 p.m.

Saturday, April 22, 11 a.m.

Special

**NEIGHBORHOOD
CRIME PREVENTION
PROGRAM**

(Protect Your Neighborhood and Yourself)

presented by K.C. Cooper
of the S.E. Neighborhood Uplift
at
Woodstock Branch Library
6008 S.E. 49th

Wednesday, April 12
7 p.m.

Everyone Welcome

FREE

MULTNOMAH COUNTY
LIBRARY



MULTNOMAH COUNTY
LIBRARY

The Answer Place.
The Answer People.
National Library Week, April 9-15.

te Submitted

March 28, 1989

(For Clerk's Use)
Meeting Date 4/11/89

Agenda No. # 2 Jy

REQUEST FOR PLACEMENT ON THE AGENDA

SUBJECT: AUDIT FOLLOW-UP REPORT

Informal Only April 11, 1989
(date)

Formal Only _____
(date)

Department NON-DEPARTMENTAL Division AUDITOR

Contact DANIEL A. IVANCIE Telephone 248-3320

(If informal, name of person making presentation)

Brief Summary (should include other alternatives explored, if applicable, and clear statement of rationale for the action requested):

Presentation of the Audit Follow-up Report to the Board.

REQUEST TIME CERTAIN

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

- Information Only
- Policy direction

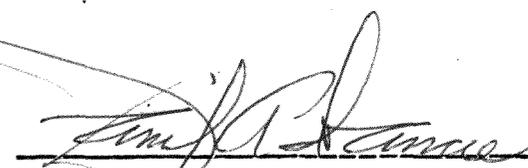
- Preliminary approval
- Approval

IMPACT:

- Personnel
- Fiscal/Budgetary
 - General Fund
 - Other _____

BOARD OF
 COUNTY COMMISSIONERS
 1989 MAR 30 AM 8:19
 HOLLAND COUNTY
 OREGON

SIGNATURES:

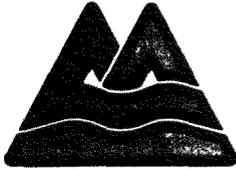
Department Head or County Commissioner 

Office of County Management _____

Office of County Counsel _____
(Ordinances, resolutions, agreements, contracts)

Department of Administrative Services _____
(Leases, surplus property, space, purchasing, etc.)

Department of Intergovernmental Relations _____
(Items with impact on other jurisdictions)



DANIEL A. IVANCIE

COUNTY AUDITOR
ROOM 1500, PORTLAND BUILDING
1120 S.W. 5TH AVENUE
PORTLAND, OR 97204
(503) 248-3320

MULTNOMAH COUNTY OREGON

March 27, 1989

M E M O R A N D U M

TO: BOARD OF COUNTY COMMISSIONERS
FROM: DANIEL A. IVANCIE, 
Multnomah County Auditor
RE: AUDIT FOLLOW-UP REPORT

=====

Attached is a copy of our current Audit Follow-up Report which will be presented at the informal Board meeting on April 11 1989.

Please note that we are planning to issue our Follow-up Reports twice each year, in Spring and Fall. This is a change from the previous schedule where Follow-ups were to be prepared more frequently. We feel bi-annual reporting provides sufficient review of efforts to resolve audit issues.

This report shows the status of audit recommendations that either were not previously due for Follow-up, or had not been resolved at the time of our last report.

A recommendation's status is reported as:

Implemented

Action was taken to address the recommendation and the reported condition as been satisfactorily remedied.

In Process

Action has been initiated and final resolution is pending.

Page 2
March 27, 1989
Board of County Commissioners
Re: Audit Follow-up Report

We establish a recommendation's status in the follow ways:

<u>Report by Management</u>	Management submitted written reports of actions taken.
<u>Field Observation</u>	The Auditor's office verified actions taken with site visits or other analysis.

Also listed are summaries of actions taken to implement the recommendations as reported by management of as observed by the Auditor's office.

Please contact me with any questions about this report.

DAI/db

cc: All Department Directors

AUDIT FOLLOW-UP REPORT

Summary of Actions
to Address
Recomendations
of the
Multnomah County Auditor

SPRING 1989

Issued By:

DANIEL A. IVANCIE

Multnomah County Auditor
1120 S.W. 5th
Portland, Oregon 97204

AUDIT FOLLOW-UP REPORT
SPRING 1989

TABLE OF CONTENTS

<u>REPORT NO.</u>	<u>TITLE</u>	<u>PAGE NO.</u>
3-85	Aging Services/Dept.of Human Services	1
2-86	Jail Administration/Information Systems/ Department of Justice Services, Sheriff's Office	4
B-86	Assessment & Taxation: Tax Collections/ Department of General Services	6
1-87	Assessment & Taxation: Collections Section/ Department of General Services	7
2-87	Glendoveer Golf Course/Department of Environmental Services	8
3-87	Multnomah County Risk Management/ Department of General Services	11
1-88	Juvenile Justice Division/ Department of Human Services	15
A-88	Juvenile Justice Division/ Department of Human Services	23
2-88	Sheriff's Office, Administration of Support Services	28
3-88	County Timekeeping and Payroll Practices/ Department of General Services	33

AUDIT FOLLOW-UP REPORT
SPRING 1989

Report No: 3-85
Title: Aging Services/Department of Human Services
Date Issued: 12/19/85

=====

Recommendation #1

UPDATE THE CITY/COUNTY AGING POLICY TO CLARIFY CRITERIA FOR
PROGRAM DEVELOPMENT.

Status: In Process
Status Established by: Report by Management

<u>Response Date</u>	<u>Summary</u>
2/1/89:	<u>A draft Aging Policy was adopted by the Portland Multnomah Commission on Aging (PMCOA) in June, 1988. Presentations before the Board of County Commissioners and City Council have been postponed until May-June, 1989 pending completion of the Aging Services Division 5-year plan. The Aging Services Division projects final adoption by the City and County to be no later than June 30, 1989.</u>
6/23/88:	A draft Aging Policy will be reviewed by the Portland Multnomah Commission on Aging, followed by presentations before the Board of County Commissioners and City Council.
1/28/88:	No substantive change from the previous response.
10/5/87:	An Aging Policy draft has been developed. The draft will be distributed to the Department of Human Services, Board of County Commissioners, City Council and Portland Multnomah Commission on Aging for review and comment by October 16, 1987.
5/27/87:	A draft Aging Policy was reviewed by the Portland Multnomah Commission on Aging in May, 1987; final review and adoption anticipated for the summer of 1987.
1/8/87:	An initial draft Aging Policy is in process, ready for internal review and comment. Formal adoption is expected by May, 1987.
8/15/86	The City/County Aging Policy is to be updated following completion of the long-range Aging Plan in December, 1986.

4/18/86:

The Aging Services Division has initiated plans to update the City/County Aging Policy with the Board of County Commissioners, City Council, and Portland Multnomah Commission on Aging.

Recommendation #2

DEVELOP A LONG-RANGE PLAN FOR THE DELIVERY OF SERVICES TO SENIORS

Status: In Process

Status Established by: Report by Management

Response Date

Summary

2/1/89:

The long-range planning project is on track and moving ahead despite delays: 1) a planner was hired; 2) a revised planning process was developed; 3) a consultant was hired to prepare an analysis of strategic issues; 4) March, 1989 meetings are scheduled to solicit citizen input. The Aging Services Division anticipates framing the plan in April 1989, coordinating Portland Multnomah Commission on Aging review in May, 1989, and securing Board of County Commissioners and City Council review in June, 1989.

6/23/89:

The long-range plan continues to be delayed until December 31, 1988 for the following reasons: 1) loss of a program manager; 2) a planner position has been left unfilled in anticipation of FY 1988-89 budget decisions; 3) The Aging Services Division is responding to requirements by the U.S. Office of Civil Rights to plan and implement a system of services to the visually and hearing impaired.

1/27/88:

No substantive change from the previous response.

10/5/87:

Long-range planning has been delayed at the Aging Services Division due to other priorities and staff turnover at the management and planning levels. It is still anticipated the plan will be completed before June 30, 1988.

5/27/87:

The long-range plan is delayed until after adoption of a revised Aging Policy.

1/8/87

A draft needs assessment was completed. The long-range plan is delayed until a revised Aging Policy is drafted.

8/15/86:

The expected completion of the long-range plan is December, 1986.

4/28/86:

The long-range plan is to be completed in December, 1986.

AUDIT FOLLOW-UP REPORT
SPRING 1989

Report No: 2-86
Title: Jail Administration - Information Systems/Department
of Justice Services, Sheriff's Office
Date issued: September 8, 1986

=====

AUDITOR'S NOTE; ITEMS A-C WERE INCLUDED IN AUDIT #2-86 BUT WERE NOT DESIGNATED AS SEPARATE FINDINGS. WE REQUESTED THAT THE CHAIR, SHERIFF, OR A DESIGNEE (AS APPROPRIATE) RESPOND AS TO THE STATUS OF ACTIONS IN THESE AREAS.

ITEM A (REPORT PAGE 14) - A CONSISTENT BODY OF INFORMATION WHICH DEALS WITH THE QUESTION OF ADMISSION AND RELEASE RATES COULD ENHANCE THE EVALUATION OF NEEDS FOR OTHER CORRECTIONS PROGRAMS.

ITEM B (REPORT PAGE 27) - PROVISIONS (SHOULD BE) MADE TO ENSURE THAT LOCAL CORRECTIONS AUTOMATED SYSTEMS COMMUNICATE WITH EACH OTHER.

ITEM C (REPORT PAGE 27) - A JUSTICE SERVICES DATA CONSORTIUM (SHOULD BE) ESTABLISHED TO EXPLORE THE POSSIBILITIES OF INTERFACING CRIMINAL JUSTICE DATA SYSTEM.

Status: In Process
Status Established by: Report by Management

<u>Response Date</u>	<u>Summary</u>
2/18/89	<u>County Resolution #88-132, adopted July 28, 1988, gave high priority to funding the Integrated Criminal Justice System project and assigned development and implementation responsibilities to the Department of Justice Services Director.</u>
	<u>A project progress report, dated January 31, 1989, showed a revised estimated total cost of \$982,000 with \$352,000 already committed to phases underway or completed. The report also cited the need to consider integrating three Criminal Justice functions not included in the original project: Juvenile Justice, County Probations, and Community Corrections.</u>
6/22/88	The Integrated Criminal Justice System project did not receive funding from Board for the FY 1988-89 budget year. The total project cost reported to the Board was \$1.79 million.
2/11/88	A Criminal Justice Information System proposal

was submitted to the Board of County Commissioners in January, 1988. Policy and budget impacts are being analyzed.

11/30/87

An Integrated Criminal Justice Information System project team was formed in March, 1987. It is determining whether and to what extent the Criminal Data Processing System shall be integrated.

1/22/87

A request for a team to study integrating the systems was approved by the Board of County Commissioners on January 27, 1987.

AUDIT FOLLOW-UP REPORT
SPRING 1989

Report No: B-86
Title: Assessment & Taxation: Tax Collections/Department
of General Services
Date Issued: 12/18/86

=====
Recommendation #3

**IDENTIFY TAX ACCOUNTING AND COLLECTIONS MANAGEMENT INFORMATION
NEEDS; DEVELOP ON-LINE ACCOUNT MAINTENANCE CAPABILITY.**

Status: In Process
Status Established by: Report by Management

<u>Response Date</u>	<u>Summary</u>
1/20/89:	<u>The Assessment & Taxation Division has contracted with Arthur Young & Company to conduct a systems analysis, to be completed in March, 1989. A system design is yet to be scheduled.</u>
6/23/88:	The needs identification issues are resolved. A technical support manager was hired to coordinate operational and information needs. The development of an on-line system is still in process; a system design proposal is expected to be completed in December, 1988.
1/27/88:	An information system redesign project was approved by the Data Processing Management Committee. The first stages have been planned by the Information Services Division; they anticipate completion will take more than one year.
9/29/87:	The Assessment & Taxation Division is working with the Data Processing Management Committee in considering a redesigned data base. The on-line account maintenance capability may not be possible without a redesign.
6/87:	A systems analysis was undertaken by the Information Services Division. The Data Processing Management Committee is exploring the costs and benefits of a system redesign.

AUDIT FOLLOW-UP REPORT
SPRING 1989

Report No.: 1-87
Title: Assessment & Taxation: Collections
Section/Department of General Services
Date Issued: 5/18/87

=====
Recommendation #1

**IMPROVE PLANNING AND CONTROL OVER REFUND ACTIVITY THROUGH
LEGISLATIVE ACTION AND OPERATIONAL IMPROVEMENTS.**

Status: Implemented
Status Established by: Report by Management

<u>Response Date</u>	<u>Summary</u>
1/20/89	<u>The Tax Accounting unit has hired an additional financial technician to relieve backlogs and distribute workloads. Turnaround time is now closer to 45 days. Because each account requires research, waits during peak collections periods (November, February and May) can still exceed 60 days.</u>
6/23/88:	The recommendation still in progress: New procedures are expected to be in place by November, 1988 to lower refund turnaround to less than 45 days.
1/27/88:	Completion of procedures streamlining is expected by May, 1988.
9/29/87:	The Collections Section has contacted the Department of Revenue and requested clarification of statutes/administrative rules. The Collection Manager's goal is: no refund will take longer than 60 days. Also, some operating procedures needed to streamline the refund process call for a new data base.

AUDIT FOLLOW-UP REPORT
SPRING 1989

Report No: 2-87
Title: Glendoveer Golf Course/Department of Environmental
Services
Date issued: 9/9/87

=====
Recommendation #4

**THE CURRENT CONTRACT IS NOT AN ADEQUATE MANAGEMENT VEHICLE FOR
ACHIEVING THE COUNTY'S OBJECTIVES FOR GLENDOVEER.**

Status: Implemented
Status Established by: Report by Management

<u>Response Date</u>	<u>Summary</u>
1/18/89	<u>The contractor declined to amend any portion of the existing contract.</u>
6/10/88	The contractor refuses to consider renegotiations of the contract at the present time.
1/21/88	The contractor did propose that the County consider a pass-through payment on an annual basis that would allow 5-6 additional seasonal staff to be hired for maintenance enhancement.

Recommendation #7

**PAVED PATHWAYS, DIRECTIONAL SIGNAGE AND ROPED FENCING ON THE
GLENDOVEER GOLF COURSE WERE NOT ADEQUATE.**

Status: In Process
Status Established by: Report by Management

<u>Response Date</u>	<u>Summary</u>
1/18/89	<u>Partially paved cart paths are included in the recently approved Master Improvement Plan. These will be installed at the time of the construction; specifications are being developed for the first phase of tee improvements.</u>

6/10/88

A Master Plan has been completed and submitted to Department of Environmental Services Management. The plan supports capital investment of \$1.5 million. The plan will be submitted to the Board of County Commissioners in July 1988.

1/21/88

An evaluation of the need for paved pathways, directional signing, and rope fencing will be considered as part of the Master Improvement Plan; scheduled to be completed in May, 1988.

Recommendation #9

APPROACH AREAS TO THE GOLF COURSE AND RESTROOM FACILITIES WERE NOT MAINTAINED IN A CLEAN AND ORDERLY CONDITION.

Status: Implemented

Status Established by: Report by Management

Response Date

Summary

1/18/89

The restroom structure is being dismantled and removed. Parks staff is conducting formal and informal inspections of the course. The Contractor assigned additional resources to litter removal during 1988. With the exception of the water tower, graffiti removal is the contractor's responsibility. County funds are currently not sufficient to repaint the water tower. Parks staff provides maintenance to the fence and joggers' trail. Significant improvement was noted in clubhouse and parking lot landscape maintenance.

6/10/88

Site Inspection indicates significant improvement. The restroom structure is scheduled for removal in the Summer of 1988.

1/21/88

Parks staff will remove the one permanent restroom from the course during the Summer of 1988. Litter control will be documented by visits. Painting of the water tower will be considered in the FY 1988-89 budget, approximately \$22,000 is needed. Clubhouse and parking area maintenance will be enhanced by \$33,000.

Recommendation #13

GOLF TEE AREAS DO NOT EFFECTIVELY ACCOMMODATE THE NUMBER OF PLAYERS ON THE COURSE.

Status: In Process

Status Established by: Report by Management

<u>Response Date</u>	<u>Summary</u>
1/18/89	<u>Design and specifications for several new tees are currently being developed. Tree removal is underway. The Contractor has agreed in writing to waive its rights to lost profits during construction, which is anticipated for the Spring of 1989.</u>
6/10/88	This issue will be addressed in the Master Plan for the golf course to be submitted to the Board of County Commissioners. This issue will probably require significant capital investment.
1/21/88	The adequacy of the existing tees will be evaluated in the Master Planning process.

Recommendation #14

COMMUNICATION BETWEEN GLENDOVEER MANAGEMENT AND THE COUNTY HAD NOT BEEN SUFFICIENT TO INSURE A COOPERATIVE EFFORT IN DEVELOPING AND IMPROVING GLENDOVEER.

Status: Implemented

Status Established by: Report by Management

<u>Response Date</u>	<u>Summary</u>
1/18/89	<u>Recent communication between the Contractor and the County has been on a regular basis, productive, and cordial.</u>
6/10/88	Communications between the Contractor and the County have improved, but more time is needed to resolve this issue.
1/21/88	The Contractor rejected the formation of a Standards Review Committee. The County and Contractor are committed to developing better communications.

AUDIT FOLLOW-UP REPORT
SPRING 1989

Report No. 3-87
Report: Multnomah County Risk Management/Department of General
Services
Date Issued: October 21, 1987

=====

Recommendation #2

THE COUNTY SHOULD ESTABLISH A PROCESS TO INSURE THE TIMELY PARTICIPATION OF COUNTY LEGAL STAFF IN CLAIMS ADMINISTRATION AND CASE MANAGEMENT.

Status: Implemented
Status Established by: Report by Management

<u>Response Date</u>	<u>Summary</u>
1/18/89	<u>County Ordinance #607, adopted January 19, 1989, transferred County Counsel from General Services to the Chair's office. Legal interface with Risk Management has already been identified and will not change.</u>
6/23/89	The proposed Risk Management program includes County Counsel in initial review of new claims and in accept/deny decisions.

Recommendation #3

THE COUNTY SHOULD FORM A RISK MANAGEMENT COMMITTEE COMPRISED OF A CROSS SECTION OF COUNTY PERSONNEL.

Status: Implemented
Status Established by: Report by Management

<u>Response Date</u>	<u>Summary</u>
2/18/89	<u>A Risk Management Advisory Committee was established December 15, 1988 and included Elected Officials' representatives, Department Directors, the Finance Director, and the Employee Services Director.</u>
6/23/88	The proposed program recommends formation of safety committees for each Department and a County-wide advisory body.

Recommendation #4

MULTNOMAH COUNTY SHOULD DEVELOP, IMPLEMENT, AND SUPPORT A SYSTEM TO HOLD DEPARTMENTS ACCOUNTABLE FOR CONTROLLING RISKS.

Status: Implemented

Status Established by: Report by Management

Response Date

Summary

1/18/89

A monthly cost monitoring and reporting system was established. Plans are underway to upgrade the Risk Management information system to provide cost data for the Risk Management Advisory Committee.

6/23/88

Several techniques were proposed: publishing loss prevention data, establishing performance goals and criteria, and improving record keeping.

Recommendation #5

ALL ADMINISTRATIVE COSTS FOR THE RISK MANAGEMENT FUNCTION SHOULD BE IDENTIFIED AND MONITORED.

Status: Implemented

Status Established by: Report by Management

Response Date

Summary

1/18/89

The FY 1989-90 County Budget will identify salaries and other administrative costs for the Risk Management and Employee Health Benefit programs. County Ordinance #381 has been implemented. The monthly County financial report provides details of the Insurance Fund cash flow; reserved obligations are determined twice each year.

6/23/88

The proposal requires development of a risk management information system.

Recommendation #6

THE COUNTY SHOULD CONSIDER AUTOMATING THE CLAIMS TRACKING SYSTEM TO ALLOW FOR THE EFFICIENT ANALYSIS OF RISK MANAGEMENT DATA.

Status: In Process
Status Established by: Report by Management

<u>Response Date</u>	<u>Summary</u>
1/18/89	<u>The Risk Management Advisory Committee plans to consider issues involved in automating a claims tracking system.</u>
6/23/88	See Recommendation #5.

Recommendation #7

MULTNOMAH COUNTY SHOULD DEVELOP AND IMPLEMENT A FORMAL SYSTEM FOR ACCEPTING AND DENYING WORKERS' COMPENSATION CLAIMS.

Status: In Process
Status Established by: Report by Management

<u>Response Date</u>	<u>Summary</u>
1/18/89	<u>Recommendations 4 and 6 apply to this issue.</u>
6/23/88	The proposal requested specific procedures to be established during the first six months of implementing the new program.

Recommendation #8

THE COUNTY SHOULD DEVELOP OBJECTIVE CRITERIA AND ESTABLISH SPECIFIC TIME PERIODS REGARDING THE PAYMENT OF WORKERS' COMPENSATION SUPPLEMENTALS.

Status: Implemented
Status Established by: Report by Management

<u>Response Date</u>	<u>Summary</u>
1/18/89	<u>Currently, all Union contracts (except the Sheriff's office) say supplemental payments shall be made for no more than 320 hours of the employees' regular working hours, or for a period equal to the amount of accrued sick leave hours at the time of the injury, whichever is greater. The Sheriff has the discretion to approve supplemental benefits to Sheriff's office employees, based on review of a physician's statement and circumstances surrounding the disability.</u>

6/23/88

The proposal assigns this task to a County-wide advisory body; this will require coordination with the collective bargaining process.

Recommendation #9

THE COUNTY SHOULD STRENGTHEN ITS RETURN-TO-WORK PROGRAM.

Status: Implemented

Status Established by: Report by Management

Response Date

Summary

1/18/89

On December 15, 1988, the Risk Management Advisory Committee established a system for an upgraded return-to-work program. Each Department agreed it would develop two return-to-work, light duty positions. The Committee is presently revising the return-to-work program for duty periods of 30, 60 and 90 days.

6/23/88

Activities to resolve the finding have been defined and efforts are underway by the Employee Relations Division.

Recommendation #10

THE COUNTY SHOULD DEVELOP MEASURABLE GOALS AND OBJECTIVES FOR THE RISK MANAGEMENT FUNCTION AND EVALUATE PERFORMANCE WITHIN THE NEXT TWO YEARS.

Status: Implemented

Status Established by: Report by Management

Response Date

Summary

1/18/89

Measurable goals and objectives have been developed.

6/23/88

Measurable goals and objectives are being developed.

AUDIT FOLLOW-UP REPORT
SPRING 1989

Report No: 1/88
Title: Juvenile Justice Division/Department of Human
Services
Date issue: 2/16/88

=====

Recommendation I-1

THE JUVENILE DIVISION, IN CONJUNCTION WITH YOUTH SERVICE CENTER OFFICIALS AND OTHER INVOLVED AGENCIES, SHOULD DEVELOP A SYSTEM TO INCREASE THE LIKELIHOOD THAT DIVERTED OFFENDERS ARE HELD ACCOUNTABLE FOR THEIR ACTIONS AND RECEIVE APPROPRIATE TREATMENT.

Status: In process
Status Established by: Report by Management

Response Date Summary

1/18/89 Juvenile Division Management formed an inter-agency committee including representatives from the Youth Program Office, Youth Service Centers, Juvenile Services Commission, and the Juvenile Court Advisory Council. The Committee drafted a report with specific recommendations concerning diversion and accountability. Following Board of County Commissioners endorsement, the report's recommendations will be implemented, beginning July, 1989.

Recommendation I-2

THE BOARD AND THE CHIEF JUDGE OF THE JUVENILE COURT SHOULD JOINTLY ESTABLISH THE ROLE AND LEVEL OF INVOLVEMENT OF THE JUVENILE DIVISION IN DEPENDENCY MATTERS.

Status: Implemented
Status Established by: Report by Management

Response Date Summary

1/18/89 Following the adoption of Board of County Commissioners Resolution #88-52, Juvenile Division Management formed a Task Force involving representatives from the District Attorney's office, Children's Services Division, Trial Court Administrator's office,

and the Chief Judge of the Juvenile Court. The Task Force's recommendations were submitted to the Board of County Commissioners on 7/2/88. Subsequent Board of County Commissioner and Management actions resulted in staff reassignments, the addition of three Dependency technicians, and clarification of the Division's role in Dependency cases. The Committee continues to meet to address operational issues.

Recommendation I-3

DIVISION MANAGEMENT SHOULD RECOGNIZE DEPENDENCY ACTIVITY AS A DISTINCT ORGANIZATIONAL UNIT.

Status: Implemented
Status Established by: Report by Management

Response Date Summary

1/18/89 The Division's budget was changed to show the Dependency Unit as a separate budget program.

Recommendation II-1

THE DIVISION SHOULD DEVELOP MORE COMPLETE AND DETAILED OPERATING POLICIES COVERING COUNSELING FUNCTIONS.

Status: Implemented
Status Established by: Report by Management

Response Date Summary

1/18/89 During the course of the audit, a revised mission statement was adopted for the Division. To clarify operational guidelines under the mission, the Division has restructured tasks, created an Adjudication Unit, revised job descriptions, changed supervision standards, implemented an "Offense Specific Case Management" approach, and provided related training to staff.

Recommendation II-2

THE DIVISION SHOULD CONTINUE TO DEVELOP AND EVALUATE THE NEW PROBATION TREATMENT PROGRAM.

Status: In process

Status Established by: Report by Management

Response Date

Summary

1/18/89

As documented under Recommendation II-1, the Division has implemented an "Offense Specific Case Management" approach. Outcome measures are being developed to assist in evaluating this model.

Recommendation II-3

CONTACT WITH SCHOOLS TO DETERMINE YOUTHS' ELIGIBILITY FOR AND/OR REGULAR ATTENDANCE IN EDUCATIONAL ASSISTANCE PROGRAMS SHOULD BE MADE A ROUTINE PART OF COUNSELORS' DIAGNOSTIC AND PROBATION WORK.

Status: Implemented

Status Established by: Report by Management

Response Date

Summary

1/18/89

Casework standards under the "Offense Specific Case Management" model require Counselors to contact schools and community programs. Counselor efforts at evaluating educational needs and school attendance are now documented in a "chronolog" of casework actions. Supervisors review chronologs to monitor progress with case plans.

Recommendation II-4

THE DIVISION SHOULD DEVELOP PROCEDURES AND STANDARDS TO ENSURE YOUTH SUSPECTED OF SUBSTANCE ABUSE ARE EVALUATED AND APPROPRIATELY TREATED.

Status: Implemented

Status Established by: Report by Management

Response Date

Summary

1/18/89

Under the Division's "Offense Specific Case Management" approach, Counselors are to conduct a diagnostic screening for drug and alcohol problems.

The Division has secured a part-time drug and alcohol specialist from the Mainstream Youth Program to assist in screening efforts. The Division has also developed an alcohol abuse screening program using trained volunteers. As of November, 1988, the Division has sponsored a voluntary drug screening study of youth admitted into the Detention unit, operated by Treatment Alternatives to Street Crime.

Recommendation II-5

MANAGEMENT SHOULD FORM AN INTERAGENCY COMMITTEE TO DEVELOP CRITERIA FOR TIMELY CASE PROCESSING.

Status: In Process

Status Establish by: Report by Management

Response Date

Summary

1/18/89

Division Management believes the interagency Task Force described under Recommendation I-2 will provide a forum for developing criteria for the timely processing of cases.

Recommendation II-6

MANAGEMENT SHOULD FIND WAYS TO DECREASE COUNSELORS' PAPERWORK WHILE PROVIDING ADEQUATE DOCUMENTATION OF COUNSELORS' WORK.

Status: Implemented

Status Established by: Report by Management

Response Date

Summary

1/18/89

The creation of an Adjudication Unit allows better separation of "legal" from "field probation" paperwork responsibilities, encouraging more efficient case load

management. Casework is now documented through the use of a chronolog, and case closings are standardized through the use of a check-off form.

Recommendation II-7

THE DIVISION SHOULD WORK CLOSELY WITH THE STATE COURT ADMINISTRATOR TO IDENTIFY AND PLAN FOR RESPECTIVE OBLIGATIONS IN SUPPORT OF THE JUVENILE COURT AND DIVISION.

Status: Implemented
Status Established by: Report by Management

<u>Response Date</u>	<u>Summary</u>
1/18/89	<u>The interagency Task Force described under Recommendation I-2 serves as a forum for operational planning.</u>

Recommendation II-8

THE DIVISION SHOULD CONTINUE TO MONITOR AND PUBLISH THE RATE OF JUVENILE RE-OFFENSE KNOWN TO THEM, USING RECIDIVISM AS A GENERAL INDICATOR OF THE SUCCESS OF DIVISION TREATMENT EFFORTS.

Status: In Process
Status Established by: Report by Management

<u>Response Date</u>	<u>Summary</u>
1/18/89	<u>The Division's work plan includes development of outcome indicators and recidivism data. The Division is seeking enhancements to its automated system and the addition of a research specialist.</u>

Recommendation III-1

DIVISION MANAGEMENT SHOULD WORK WITH THE FACILITIES MANAGEMENT DIVISION TO PLAN A PHASED RENOVATION OF THE DONALD E. LONG HOME.

Status: In Process
Status Established by: Report by Management

Response Date

Summary

1/18/89

Funds were allocated by the Board of County Commissioners in the FY 1988-89 budget for improvements in air conditioning and heating, window replacement, security construction, and admissions and courtroom area remodeling. A long-range facility needs analysis of the Donald E. Long complex was completed in January, 1989 by the Facilities Management Division. The study's findings are currently under consideration by the Board of County Commissioners.

Recommendation III-2

DIVISION MANAGEMENT SHOULD EVALUATE THE FEASIBILITY OF PROVIDING OUTDOOR RECREATION.

Status: Implemented

Status Established by: Report by Management

Response Date

Summary

1/18/89

The Division has provided limited outdoor play, but Detention staffing is usually insufficient to assure safety and security. Division Management is planning to use on-call staff to provide outdoor recreation periods in spring, summer and fall months.

Recommendation III-3

THE DIVISION SHOULD DEVELOP A SYSTEM TO ENSURE DETENTION MAINTENANCE NEEDS ARE MONITORED, BUDGETED FOR, AND COMMUNICATED TO THE FACILITIES MANAGEMENT DIVISION IN A TIMELY MANNER.

Status: Implemented

Status Established by: Report by Management

Response Date

Summary

1/18/89

Efforts to resolve this issue are documented by the response to Recommendation III-1

Recommendation III-4

THE JUVENILE DIVISION AND FACILITIES MANAGEMENT DIVISION SHOULD DEVELOP ACCEPTABLE WORK REQUEST AND RESPONSE TIME PARAMETERS.

Status: Implemented

Status Established by: Report by Management

Response Date

Summary

1/18/89

Facilities Management staff responds in a timely way to Division Management reports of maintenance needs involving safety and security matters. Efforts to respond to long-range needs are documented by the response to Recommendation III-1.

Recommendation IV-1

THE COUNTY SHOULD PURSUE LEGISLATIVE CLARIFICATION OF THE JUVENILE CODE TO DELINEATE COUNTY FROM STATE RESPONSIBILITIES.

Status: Implemented

Status Established by: Field Observation

Response Date

Summary

2/2/89

This is a long-range issue that will continue to call for the cooperation of County, Court and Legislative Officials. The response to Recommendation I-2 also applies here.

Recommendations IV-2 to IV-4

IV-2 DIVISION MANAGEMENT SHOULD CONTINUE TO DEFINE THE CONTENT AND LEVEL OF DETAIL OF INFORMATION THEY NEED IN DECISION-MAKING.

IV-3 THE DIVISION AND INFORMATION SERVICES DIVISION SHOULD AGREE UPON AN APPROPRIATE LEVEL OF CONTINUOUS DATA PROCESSING SUPPORT.

IV-4 SEVERAL DIVISION STAFF MEMBERS SHOULD RECEIVE TRAINING IN THIS DATA RETRIEVAL, ANALYSIS, AND REPORT PREPARATION.

Status: In Process

Status Established by: Report by Management

Response Date

Summary

1/18/89

Efforts toward improved data management continue to be hampered by the inefficient design of the Tri-County Juvenile Information System software system, lack of internal research staff, and the need for additional Information Services Division programming support. The Division and the Information Services Division agree upon the need for a Juvenile Justice information system needs study. Plans are underway to create a personal computer network for use in program management.

AUDIT FOLLOW-UP REPORT
SPRING 1989

Report No: A-88
Title: Juvenile Justice Division/Department of Human Services
Date: 2/24/88

=====

Recommendation #1

DIVISION MANAGEMENT SHOULD IMPROVE SUPERVISION OF THE
COUNSELING FUNCTION.

Status: Implemented
Status Established by: Report by Management

<u>Response Date</u>	<u>Summary</u>
6/14/88 and 1/18/89	<u>An additional Casework Supervisor position was approved by the Board of County Commissioners during FY 1988.</u>

Recommendation #2

SPECIFIC RESPONSIBILITIES SHOULD BE DELEGATED TO SUPERVISORS.

Status: Implemented
Status Established by: Report by Management

<u>Response Date</u>	<u>Summary</u>
6/14/88 and 1/18/89	<u>Revised supervision standards for Adjudication Dependency, Intake, Field Probation, and Administrative functions were developed and implemented by September, 1988.</u>

Recommendation #3

DIVISION MANAGEMENT SHOULD DEVELOP CASE DOCUMENTATION AND
REVIEW STANDARDS.

Status: Implemented
Status Established by: Report by Management

<u>Response Date</u>	<u>Summary</u>
6/14/88 and 1/18/89	<u>The Division revised job descriptions for Supervisors and for Adjudication, Probation,</u>

Dependency, and Intake Counselors. Counselors now document diagnostic and casework actions using standard "Court Summary" and "Counselor Chronolog" formats.

Recommendation #4

A POLICY ON CASE CLOSINGS SHOULD BE DEVELOPED.

Status: In Process

Status Established by: Report by Management

Response Date

Summary

6/14/88 and
1/18/89

Case closing procedures involve the use of a check-off list of case activities. Division management anticipates the involvement of Casework Supervisors in conducting case reviews and monitoring compliance with case plans.

Recommendation #5

MANAGEMENT SHOULD DEVELOP REFERRAL AGENCY SELECTION CRITERIA.

Status: Implemented

Status Established by: Report by Management

Response Date

Summary

6/14/88 and
1/18/89

The Division has developed a Referral Resource Guide to assist Counselors in selecting alternative service providers.

Recommendation #6

THE DIVISION SHOULD IDENTIFY DOCUMENTATION IT WILL NEED TO EVALUATE THE WORK OF REFERRAL AGENCIES; AGREEMENTS SHOULD BE REACHED WITH AGENCIES TO PROVIDE SUCH DATA.

Status: In Process

Status Established by: Report by Management

Response Date

Summary

6/14/88 and
1/18/89

Action on this recommendation will proceed after the Division formalizes its own data collection and outcome indicator analysis procedures.

Recommendation #7

THE DIVISION SHOULD ESTABLISH AN MAINTAIN AN APPROPRIATE LEVEL OF SUPERVISION IN THE DETENTION WINGS.

Status: In Process

Status Established by: Report by Management

Response Date

Summary

6/14/88 and
1/18/89

Following Board of County Commissioners approval, one groupworker position was upgraded to Groupworker Supervisor to provide coverage between 12 A.M. to 8 a.m., Wednesday through Sunday.

The Division continues to operate one double-coverage boys' unit and one single-coverage girls' unit with full-time employees. The second boys' unit uses a combination of full-time and on-call staff. Division management is seeking FY 1989-90 budget approval of additional full-time staff to operate the second boys' unit.

Recommendation #8

MANAGEMENT SHOULD DELEGATE SPECIFIC SUPERVISORIAL RESPONSIBILITIES TO A STAFF-MEMBER WORKING NIGHTS.

Status: Implemented

Status Established by: Report by Management

Response Date

Summary

6/14/88 and
1/18/89

Management established a policy in its Detention Procedures Manual delegating supervisory responsibilities to Admissions Workers and Intake Counselors on duty between 5 p.m. and 8 a.m.

Recommendation #9

DIVISION MANAGEMENT SHOULD ESTABLISH SECURITY MEASURES TO ENSURE PROTECTION OF YOUTHS AND STAFF.

Status: Implemented

Status Established by: Report by Management

Response Date

Summary

6/14/88 and

The following measures have been taken: 1) addition of a Night Supervisor position; 2) a system of hourly checks between the Detention wings and the Admissions desk; 3) five radio units were purchased to allow immediate communication between Detention staff; 4) hand-held metal detectors were purchased and are used to screen youth admitted to Detention; 5) CPR, First Aid and infectious disease training was provided to all Detention staff. Plans are being made to update staffs self-defense training.

Recommendation #10

MANAGEMENT SHOULD ESTABLISH A SET OF POLICIES AND PROCEDURES GOVERNING DETENTION UNIT ACCESS.

Status: Implemented

Status Established by: Report by Management

Response Date

Summary

6/14/88 and
1/18/89

A new system for Detention Unit access was implemented on November 16, 1989: 1) locks to the detention units were re-keyed; 2) keys are passed between staff at shift changes; 3) Groupworkers control access to their wings either manually or with a key-activated switch in the Groupworker's office.

Recommendation #11

ANNUAL WRITTEN PERFORMANCE EVALUATIONS SHOULD BE CONDUCTED WITH ALL EMPLOYEES.

Status: Implemented

Status Established by: Report by Management

Response Date

Summary

6/14/89 and
1/18/89

Management reports all staff evaluations that were overdue one year or longer have been completed. A system was established to notify Supervisors when evaluations are due.

Recommendation #12

MANAGEMENT SHOULD CONSIDER PROCURING A SAFE AND/OR ESTABLISHING A SECURE STORAGE AREA FOR DETAINEE BELONGINGS THAT IS SEPARATE FROM THE INTAKE ROOM.

Status: Implemented

Status Established by: Report by Management

Response Date

Summary

6/14/88 and
1/18/89

A designated room is now used as a secure property storage area for detainees belongings.

Recommendation #13

MANAGEMENT SHOULD ESTABLISH APPROPRIATE PROCEDURES TO ENSURE FILE SECURITY.

Status: Implemented

Status Established by: Report by Management

Response Date

Summary

6/14/88 and
1/18/89

Several measures were taken to discourage theft of personal property at the Donald E. Long complex. These procedures appear to increase the security of case files as well.

AUDIT FOLLOW-UP REPORT
SPRING 1989

Report No. 2-88
Title: Sheriff's Office, Administration of Support Services
Date: July 18, 1988

=====
Recommendation #1

MULTNOMAH COUNTY SHERIFF'S OFFICE SHOULD;
A. COMBINE ALL SUPPORT SERVICE FUNCTIONS UNDER ONE MANAGER
B. COMBINE ITS PLANNING AND RESEARCH UNIT AND LIFE
SAFETY/PROCEDURES FUNCTION.

Status: In Process
Status Established by: Report by Management

Response Date Summary

1/23/89

As part of the standard rotation of command, the Chiefs at the Law Enforcement and Services Division were rotated on October 31, 1988. The Services Division Chief now has daily contact with key Division staff. Some functional reorganization has taken place, and staff have been added to both units.

When the County Detention Center accreditation process is complete, around August 31, 1989, the Corrections procedure function will be transferred to the Planning and Research unit.

Recommendation #2

MULTNOMAH COUNTY SHERIFF'S OFFICE SHOULD DEVELOP ITS BUDGET
IN ACCORDANCE WITH ITS ACTUAL FUNCTIONAL ORGANIZATION.

Status: Implemented
Status Established by: Report by Management

Response Date Summary

1/23/89

The Sheriff's Office budget structure has been extensively revised. The number and levels of budgeted units has been reduced.

Recommendation #3

MULTNOMAH COUNTY'S SHERIFF SHOULD SPECIFICALLY ESTABLISH THE ROLES VARIOUS SUPPORT SERVICE FUNCTIONS PLAY.

Status: In Process

Status Established by: Report by Management

Response Date

Summary

1/23/89

The roles of the various Support functions are being redefined as part of the Office's long-range planning process and the FY 1989-90 budget process.

Recommendation #4

MULTNOMAH COUNTY SHERIFF'S OFFICE SHOULD;

- A. ESTABLISH SPECIFIC MISSION STATEMENTS, GOALS AND OBJECTIVES, AND WORKPLANS FOR ITS VARIOUS FUNCTIONS.
- B. DEVELOP A PROCESS FOR REVISING AND UPDATING ITS GOALS AND OBJECTIVES.

Status: In Process

Status Established by: Report by Management

Response Date

Summary

1/23/89

Beginning in October 1988, the Sheriff and Senior Staff began a series of professionally-facilitated long-range planning sessions. More detailed planning will be carried out by the Planning and Research unit and the Chief of Services after FY 1989-90 budget work is completed.

Recommendation #5

MULTNOMAH COUNTY SHERIFF'S OFFICE SHOULD REQUIRE ITS UNIT MANAGERS TO BE MORE PROACTIVE IN THE PLANNING OF THE BUDGET.

Status: Implemented

Status Established by: Report by Management

Response Date

Summary

1/23/89

A number of steps were made to assure meaningful and effective involvement of the Unit Managers. A process was developed allowing Unit Managers to prepare and present

their budgets in an open forum before the Sheriff, administrative staff, and other Unit Managers.

Recommendation #6

MULTNOMAH COUNTY SHERIFF'S OFFICE SHOULD DEVELOP AND IMPLEMENT ADDITIONAL FISCAL ACCOUNTABILITY MEASURES FOR ITS PROGRAM MANAGERS.

Status: In Process

Status Established by: Report by Management

Response Date Summary

1/23/89

Initial steps have been taken as part of the revised budgeting process. Increased staffing in the Fiscal Unit has improved fiscal reporting.

Recommendation #7

MULTNOMAH COUNTY SHERIFF'S OFFICE SHOULD;

- A: DEVELOP SPECIFIC PERFORMANCE STANDARDS FOR USE IN APPRAISALS OF ITS SUPPORT SERVICE EMPLOYEES.**
- B: CONDUCT PERFORMANCE APPRAISALS ON A ROUTINE BASIS.**

Status: Implemented

Status Established by: Report by Management

Response Date Summary

1/23/89

The Offices uses the County's standard "Local 88" appraisal form in evaluating Support Service employees. Additional Support Staff have been assigned to the Personnel Unit and performance evaluations are being filed in a more timely manner.

Recommendation #8

THE MULTNOMAH COUNTY SHERIFF'S OFFICE SHOULD:

- A. PROVIDE FISCAL INFORMATION TAILORED TO THE NEEDS OF ITS MANAGERS.**
- B. DEVELOP AND IMPLEMENT A METHOD TO DETERMINE WHAT INFORMATION IS NEEDED BY ITS MANAGERS.**
- C. CONSISTENTLY PROVIDE TIMELY INFORMATION.**
- D. DEVELOP POLICIES AND PROCEDURES WHICH REQUIRE PROPER DOCUMENTATION OF BACKGROUND AND SUPPORT DATA.**

- E. ESTABLISH A SYSTEM TO IDENTIFY AND STORE INFORMATION.
- F. SUBMIT ITS BUDGET ON TIME.
- G. ASSIGN CONTRACT ADMINISTRATION TO TIS FISCAL UNIT.

Status: 8(A): Implemented
 8(B): Implemented
 8(C): In Process
 8(D): In Process
 8(E): In Process
 8(F): Implemented
 8(G): Implemented

Status Established by: Report by Management

<u>Response Date</u>	<u>Summary</u>
1/23/89	<p>8(A)(B) <u>Regular meetings of managers are held on the 3rd Monday of each month to discuss fiscal matters. Managers may present or request information. Detailed budget analysis has been completed each month in FY 1988-89.</u></p> <p>8(C) <u>The Planning and Research unit now uses a date stamp to mark incoming documents.</u></p> <p>8(D) <u>The Planning and Research unit now documents sources of statistics and other information used in reports.</u></p> <p>8(E) <u>The Planning and Research unit is developing procedures to identify and store information used by the unit. Implementation of the procedures in FY 1989-90 depends on Board of County Commissioners approval of additional clerical staff.</u></p> <p>8(F) <u>The Sheriff's FY 1989-90 budget was submitted in a timely manner.</u></p> <p>8(G) <u>The Fiscal unit reviews all contracts for accuracy.</u></p>

Recommendation #9

FISCAL UNIT MANAGEMENT SHOULD DIVIDE RESPONSIBILITIES AMONG ITS STAFF.

Status: Implemented
 Status Established by: Report by Management

<u>Response Date</u>	<u>Summary</u>
1/23/89	<u>Responsibilities have been divided and assigned among members of the Fiscal Unit.</u>

Recommendation #10

MULTNOMAH COUNTY SHERIFF'S OFFICE SHOULD CONTINUE TO INCREASE COMMUNICATION AND INVOLVEMENT WITH THE COUNTY'S BUDGET OFFICE.

Status: Implemented
Status Established by: Report by Management

<u>Response Date</u>	<u>Summary</u>
1/23/89	<u>There has been substantial communication and involvement with the Budget office.</u>

Recommendation #11

THE SHERIFF SHOULD SEEK THE MODIFICATION OF SECTION 2.30.300 (C) MCC TO REFLECT CURRENT PRACTICES.

Status: Implemented
Status Established by: Report by Management

<u>Response Date</u>	<u>Summary</u>
1/23/89	<u>The Sheriff discussed this issue with the County Chair and submitted the FY 1989-90 budget through the Department of Justice Services.</u>

Recommendation #12

MULTNOMAH COUNTY SHERIFF'S OFFICE SHOULD DEVELOP WRITTEN PC POLICIES AND PROCEDURES AND INCLUDE:

- A. BACKUP REQUIREMENTS.
- B. PROGRAM DOCUMENTATION.
- C. SUPERVISORY REVIEW.

Status: Implemented
Status Established by: Report by Management

<u>Response Date</u>	<u>Summary</u>
1/23/89	<u>The Sheriff issued a Special Order concerning microcomputer usage. Tape backup devices have been installed in key support units. Other documentation measures have been taken.</u>

AUDIT FOLLOW-UP REPORT
SPRING 1989

Report No: 3-88
Report: County Timekeeping and Payroll Practices/Department
of General Services
Date issued: August 2, 1988

=====

Recommendation #1

**RESPONSIBILITY FOR COUNTY WIDE PAYROLL PRACTICES SHOULD BE
ASSIGNED TO THE DEPARTMENT OF GENERAL SERVICES.**

Status: In-Process
Status Established by: Report to Management

Response Date Summary

1/23/89 The Finance and Employee Services Divisions
are revising the Payroll and Timekeeper's
manual to address operational and control
issues. The expected completion date is
December, 1989. When completed, an Executive
Order will be requested giving the Finance
Division authority to review and consult with
Departments to ensure all County Departments
comply with the new procedures.

Recommendation #2

**THE DEPARTMENT OF GENERAL SERVICES SHOULD MORE CLEARLY DEFINE
RESPONSIBILITIES, ACCOUNTABILITY AND INTERRELATIONSHIPS
NECESSARY BETWEEN EMPLOYEE ANALYSTS AN CENTRAL PAYROLL.**

Status: In Process
Status Established by: Report by Management

Response Date Summary

1/23/89 The revised Payroll and Timekeeper's Manual
will include sections that define inter-
relationships between Central Payroll and
Employee Services Analysts.

Recommendation #3

USE OF "ON-LINE" TERMINALS FOR ATTENDANCE REPORTING SHOULD BE CONSIDERED.

Status: Implemented
Status Established by: Report by Management

Response Date Summary

1/23/89 The Finance Division is working with the Sheriff's Office and Information Services Division to install an on-line time and attendance reporting system for the Sheriff's Office.

The Finance Division has signed a license agreement for an on-line system that would allow Departments to enter their time and attendance directly. Installation is expected by June 30, 1989.

Recommendation #4

ESTIMATES OF ATTENDANCE WHEN REPORTING HOURS WORKED SHOULD BE DISCONTINUED.

Status: In Process
Status Established by: Report by Management

Response Date Summary

1/23/89 See response to Recommendation #1.

Recommendation #5

DEPARTMENTAL SUPERVISORS SHOULD BE REQUIRED TO DOCUMENT THEIR REVIEW AND CONTROL OF TIME REPORTED FOR PAYMENT.

Status: In Process
Status Established by: Report by Management

Response Date Summary

1/23/89 Until the Payroll and Timekeeper's Manual is revised, Managers and Supervisors will be informed of their responsibilities to review and sign payroll documents.

Recommendation #6

THE COUNTY SHOULD DEVELOP AND ADOPT A CENTRALIZED, COMPREHENSIVE APPROACH FOR MONITORING ABSENTEEISM AND SICK LEAVE USAGE.

Status: In Process

Status Established by: Report by Management

Response Date

Summary

1/23/89

A new automated system that tracks sick time is being evaluated. If the system allows improved tracking, a section for monitoring sick leave usage will be included in the Payroll and Timekeeper's Manual.

Recommendation #7

SPECIFIC GUIDELINES SHOULD BE DEVELOPED TO INSURE THE TIMELY HANDLING AND PROCESSING OF PERSONNEL ACTIONS THROUGHOUT THE COUNTY.

Status: In Process

Status Established by: Report by Management

Response Date

Summary

1/23/89

See Recommendation #1. Anniversary and step increases are being handled as recommended.

Recommendation #8

THE COUNTY SHOULD ADOPT POLICY AND PROCEDURES WHICH REQUIRE AND INSURE THAT AUTOMATED PAYROLL REPORTS ARE USED AND REVIEWED BY APPROPRIATE PERSONNEL.

Status: Implemented

Status Established by: Report by Management

Response Date

Summary

1/23/89

The Finance Division is preparing a training program to explain the automated system, and how it can be used to meet Management's needs. Training is scheduled to begin in May, 1989.

Recommendation #9

COUNTY POLICY CONCERNING THE ACCRUAL, USE AND RECORDING OF COMPENSATORY TIME SHOULD BE CLARIFIED AND COMMUNICATED TO EMPLOYEES.

Status: In Process

Status Established by: Report by Management

Response Date

Summary

1/23/89

The policy is contained in the various Bargaining Agreements and Exempt Compensation Ordinance.

Recommendation #10

CENTRAL PAYROLL SHOULD DISCONTINUE THE PRACTICE OF PROCESSING FINAL PAYROLL CHECKS WITHOUT SPECIFIC WRITTEN AUTHORIZATION.

Status: Implemented

Status Established by: Report by Management

Response Date

Summary

1/23/89

The Employee Services Division is preparing an Exit Interview procedure. The procedure will include a step where the Personnel Officer must sign off before a final paycheck is issued to permanent employees who separate from service. Upgrades to the automated system should eliminate the opportunity and carry employees on the payroll beyond their termination dates.

Recommendation #11

CENTRAL PAYROLL SHOULD DISCONTINUE THE PRACTICE OF ALLOWING TIMEKEEPERS AS WELL AS INDIVIDUALS TO PICK UP PAYROLL CHECKS AT CENTRAL PAYROLL.

Status: In Process

Status Established by: Report by Management

Response Date

Summary

1/23/89

The process of allowing timekeepers and individuals to pick up checks continues to be the most effective way to distribute payroll checks.

Recommendation #12

THE COUNTY SHOULD CONSIDER ISSUANCE OF PAYROLL ON A SEMI-MONTHLY BASIS.

Status: Implemented

Status Established by: Report by Management

Response Date

Summary

1/23/89

Due to current Union contracts, the Department of General Services is not able to consider this recommendation.

Recommendation #13

THE COUNTY SHOULD DISCONTINUE THE PRACTICE OF MAILING NOTIFICATIONS OF DIRECT DEPOSIT TO EMPLOYEES AT THEIR HOMES.

Status: Implemented

Status Established by: Report by Management

Response Date

Summary

1/23/89

Since documents are handled only once, it is more effective, relative to cost and delivery, to mail the notifications directly from Information Services Division.

Recommendation #14

A BETTER ROTATION AND SEGREGATION OF DUTIES WITHIN THE CENTRAL PAYROLL AREA SHOULD BE ESTABLISHED.

Status: Implemented

Status Established by: Report by Management

Response Date

Summary

1/23/89

The positions in Payroll have been reclassified and Finance Division employees are being rotated between job assignments.

Recommendation #15

IMPROVEMENTS IN THE MANNER IN WHICH TEMPORARY PERSONNEL ARE REFLECTED ON THE AUTOMATED PAYROLL SYSTEM SHOULD BE CONSIDERED.

Status: In Process

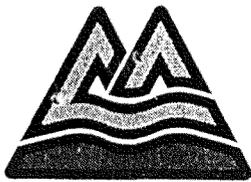
Status Established by: Report to Management

Response Date

Summary

1/23/89

The automated payroll system is being evaluated to determine if it is feasible to modify the current tracking of temporary personnel.



MULTNOMAH COUNTY OREGON

#3 Aug.
4/11/89

DEPARTMENT OF GENERAL SERVICES
PURCHASING SECTION
2505 S.E. 11TH AVENUE
PORTLAND, OREGON 97202
(503) 248-5111

GLADYS MCCOY
COUNTY CHAIR

MEMORANDUM

TO: Jane McGarvin, Clerk of the Board

FROM: Lillie M. Walker, Director, Purchasing Section

DATE: April 6, 1989

SUBJECT: FORMAL BIDS AND REQUESTS FOR PROPOSALS SCHEDULED FOR INFORMAL BOARD

BOARD OF
 COUNTY COMMISSIONERS
 1989 APR - 6 AM 11:47
 MULTNOMAH COUNTY
 OREGON

The following Formal Bids and/or Professional Services Request for Proposals (RFPs) are being presented for Board review at the Informal Board on Tuesday, April 11, 1989.

Bid/RFP No.	Description/Buyer	Initiating Department
RFP# 9P0603	REAL ESTATE AUCTIONEER/BROKER	DES/FM
	Buyer: Roger Bruno / FRANVA Ritz Ex. 5111	Contact: Wayne George Phone: 3322
		Contact:
	Buyer: Ex. 5111	Phone:
		Contact:
	Buyer: Ex. 5111	Phone:

cc: Gladys McCoy, County Chair
Board of County Commissioners
Linda Alexander, Director, DGS

Copies of the bids and RFPs are available from the Clerk of the Board.

TO: Daily Journal of Commerce

Please run the following Classified Advertisement as indicated below, under your "CALL FOR BID" section

MULTNOMAH COUNTY

Proposals Due: April 27, 1989 at 2:00 P.M.

Proposal No. RFP #9P0603

Sealed proposals will be received by the Director of Purchasing, 2505 S.E. 11th Ave., Portland, OR 97202 for:

Services as a real estate auctioneer and related marketing with regard to the sale of historic property.

Multnomah County reserves the right to reject any or all proposals.

Specifications may be obtained at: Multnomah County Purchasing Section

2505 S.E. 11th Avenue

Portland, OR 97202

(503) 248-5111

Little M. Walker, Director
Purchasing Section

PUBLISH: April 13, 1989

REQUEST FOR PROPOSALS
FOR
REAL ESTATE AUCTIONEER/BROKER
FOR
MULTNOMAH COUNTY, OREGON

RFP NO. 9P0603

Multnomah County, Oregon, invites proposals for services as a real estate auctioneer and related marketing with regard to the sale of historic property.

In compliance with local law, all proposers must be licensed to sell real estate in the State of Oregon.

Please note that the proposal deadline is April 27, 1989, 2:00 p.m.

SCHEDULE OF EVENTS

Distribution of RFP:	April 13, 1989
Proposal Deadline (Receipt of Proposal in Purchasing office):	April 27, 1989, 2:00 p.m.
Personal Presentations (if requested by Multnomah County):	May 4, 5, 1989
Notice of Selected Auctioneer/Broker:	No later than May 12, 1989
Execution of Personal Services Contract:	Executed according to Multnomah County contracting procedures. No work may be performed under the contract until requisite approvals are obtained.
Auction Date:	On or about July, 1989

PROPOSAL SUBMISSION

Respondents must submit an original and four (4) complete copies of the proposal to:

Purchasing Director
Multnomah County
2505 S.E. 11th Avenue
Portland, OR 97202

no later than 2:00 p.m. on April 27, 1989. Late proposals will not be accepted.

CLARIFICATION

Any vendor requiring clarification of the information or protesting any provision herein must submit specific comments in writing to:

Franna Ritz, Purchasing Section
2505 S.E. 11th Avenue
Portland, OR 97202

The deadline for submitting such questions or comments is April 20, 1989. If, in her opinion, additional information or interpretation is necessary, such information will be supplied in the form of an Addendum which will be delivered to all individuals, firms and corporations having taken out specifications and such Addendum shall have the same binding effect as though contained in the main body of the specifications. Oral instructions or information concerning the specifications or the project given out by County managers, employees, or agents to prospective bidders shall not bind Multnomah County. All Addenda shall be issued by the Purchasing Director not later than five (5) days prior to proposed deadline.

REJECTION OF PROPOSALS

Multnomah County reserves the right to reject any or all responses to this Request for Proposal.

COST OF PREPARATION OF RESPONSE

Costs incurred by any agency in the preparation of the response to this Request for Proposal are the responsibility of the responding agency and will not be reimbursed by the County.

CANCELLATION

Multnomah County reserves the right to cancel award of the contract at any time before execution of the contract by both parties if cancellation is deemed to be in Multnomah County's best interest. In no event shall Multnomah County have any liability for the cancellation of the award. The bidder assumes the sole risk and responsibility for all expenses connected with the preparation of its proposal.

STATE LAW COMPLIANCE

The successful proposer agrees to make payment promptly as due to all persons supplying such successful proposer with labor or materials for the prosecution of the work provided for in this contract, and that said successful proposer will not permit any lien or claim to be filed or prosecuted against the County on account of any labor or material furnished, and agrees further that no person shall be employed for more than eight hours in any one day, or forty hours in any one week; unless in case of necessity or emergency, or where the

public policy absolutely requires it, and in such case to pay wages in accordance with the provisions of ORS 279.334 and ORS 279.338 where applicable.

The successful proposer agrees that should the successful proposer fail, neglect or refuse to make prompt payment of any claim for labor or services furnished by any person for the prosecution of the work provided in this contract as said claim becomes due, whether said services and labor be performed for said successful proposer or a sub-contractor, fail, neglect, or refuse to make all contributions or amounts due the State Industrial Accident Fund or to the State Unemployment Compensation Fund, and all sums withheld from employees due the State Department of Revenue, then and in such event the said County and the other proper officers representing said County may pay such claim or funds to the person furnishing such labor or services or to the State Industrial Accident Commission or to the State Unemployment Compensation or to the State Department of Revenue and charge the amount thereof against funds due or to become due said successful proposer by reason of his said contract, but payment of any such claims in the manner herein authorized shall not relieve the contractor or his surety from his or its obligation with respect to any unpaid claims.

The successful proposer shall promptly, as due, make payment to any person, copartnership, association or corporation furnishing medical, surgical or hospital care or other needed care and attention incident to sickness or injury to the employees of such successful proposer of all sums which the said successful proposer agrees to pay for such services, and all moneys and sums which the successful proposer may or shall have deducted from the wages of his/her employees for such services.

ASSIGNMENT

Neither the resultant contract nor any of the requirements, rights, or privileges demanded by it may be sold, assigned, or transferred by the Contractor without the express written consent of Multnomah County.

NONDISCRIMINATION IN EMPLOYMENT

The successful proposer's attention is directed to the provisions of Oregon Revised Statutes, Chapter 659, prohibiting discrimination in employment.

CONTRACT SETTLEMENT

The selected auction company will execute a services contract based upon the Work Statement and the requirements of the RFP. Changes resulting from discussions between the selected auction company (the Contractor) and the County may be incorporated as contractual requirements.

WORK STATEMENT

Offer for sale and conduct an auction of an historic property on or about July 30, 1989, independently or in connection with the auction of similar properties. Property to be auctioned is described as follows:

Property consists of 9.8 acres currently zoned industrial/commercial and further depicted on Exhibit A.

Relative to the auction, the Contractor will perform the following:

1. Select and make arrangements for use of an auction site.
2. Prepare and provide literature, including color photographs of the property to auction inquiries.
3. Place signing on the property substantially similar to the sign example submitted with this proposal.
4. Make recommendations to the Issuing Officer relative to repairs and/or improvements that the Contractor believes are necessary to effect a sale at the auction prior to the auction marketing program.
5. Advertise the auction program which includes the property on a national and international level.
6. Receive and respond to information calls from the public relative to the auction.
7. Provide necessary technical services to the County and prospective bidders on the property including, but not limited to: the historic value; the impact of rehabilitation of the property on the surrounding property values; and provide overview of the tax benefits available to owners of historic properties.
8. Provide advice on preparation of appropriate and/or necessary easements, deed restrictions, etc. to protect the historic significance of the property.
9. Provide qualified, trained personnel to staff an auction information office during the marketing program prior to the auction.
10. Have available toll-free telephone numbers and facsimile transmission facilities at the Auction Information Office.
11. Have a regular reporting system in place to provide progress reports on the auction marketing program to the County.
12. Provide all services necessary to effectuate the closing of the transaction.

13. Receive and account for all deposits. The Contractor will be responsible for security at the auction site.

OTHER REQUIREMENTS

The Contractor, the Contractor's sales agents, and any persons living in the Contractor's or sales agents' households, are restricted from bidding on any property, or buying the property sold in this auction for a period of one year from the auction date.

If the property fails to sell at the scheduled 1989 auction, Contractor will re-offer the property at a similar auction of historic properties within thirteen months, unless the property is sold in the interim. All requirements requested in this auction shall apply to second auction.

Marketing fees will be paid upon issuance of the contract. Commission hereunder shall be deemed earned and payable at closing and passing of title. Schedule of fee payments to be negotiated.

PERIOD OF CONTRACT

The contract will begin on the date of final approval of the Personal Services contract and will expire twelve (12) months later with a six month renewal if necessary, unless terminated at an earlier date.

PROPOSAL ELEMENTS

All proposals must include the following:

1. ADVERTISING:

Outline the advertising campaign you would use and disclose the advertising budget you would establish. Provide examples of advertising brochures, newspaper advertisements, and any other advertisements that you would propose using. Also provide example pictures of the signs that would be placed at the property.

2. AUCTION PROCEDURES:

Outline the procedures you propose to use for answering questions from the public relative to the auction. Include the number of employees and phones, phone lines (toll and local) that will be used.

Outline the procedures, including the number of employees, you propose to use at the auction.

Outline the procedures, including the number of employees, you propose to use for sale closing follow-up.

Identify the location, capacity, and available parking of the proposed auction site.

Provide a video tape representative of auctions you have conducted within the past three years. (Only one (1) video tape needs to be submitted.)

3. **QUALIFICATIONS:**

Provide a summary of the qualifications and experience of your key personnel; a list of auctions, including dates, number of properties, and dollar volume you have conducted in the past two years; and a list of clients, with contact person and phone number, for whom you have provided auction services in the last two years.

4. **FEES:**

Provide a schedule of fees to be paid the Contractor, including promotional fees and cooperating broker fees.

PROPOSAL SUBMISSION

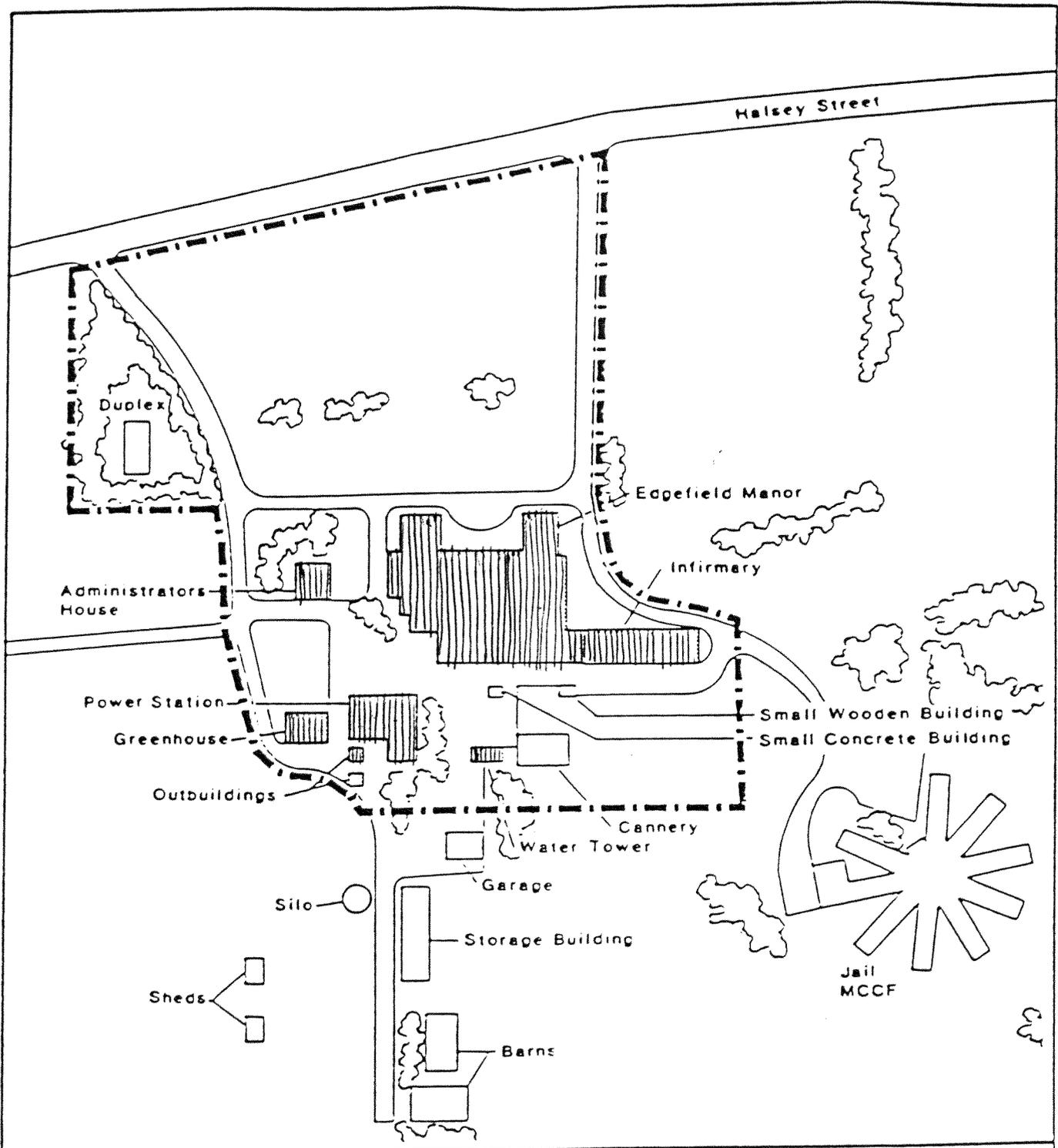
The original and copies of the proposal must be received at the Purchasing Section, 2505 S.E. 11th Avenue, 1st Floor, Portland, Oregon, 97202, by 2:00 p.m. on April 27, 1989. Any proposal or part thereof received after the designated time will not be considered. Personal interviews will be requested if determined necessary by the issuing officer. The contract will be awarded to the auction company whose proposal is ranked highest. We will give preference to companies based in Multnomah County in the case of a tie bid.

EVALUATION CRITERIA

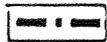
Each proposal will be evaluated by a selection committee consisting of at least three knowledgeable persons. Each proposal will be rated according to the following criteria:

Advertising campaign and budget	35 points
Auction procedures, employees, location, and video tape	30 points
Qualifications and experience of key personnel	20 points
Fees	15 points

The firm receiving the highest score will be awarded the contract.



Legend



Site Boundary 9.8 acres



Contributing Historic Structures



0 100 200

Edgelyield Manor Site

Source:
1987 Goal 5 Analysis by The Benkendorf Associates and
Northwest Heritage Property Assoc.

EXHIBIT A



OREGON PEACE INSTITUTE

BOARD OF DIRECTORS

Pauline Anderson

April 7, 1989

*Les AuCoin

Arnold Biskar

Rosie Biskar

Stephen G. Chandler

Prue Douglas

Lon Fendall

Howard Glazer

Joseph Ha

Jeannette Hamby

Susan Hammer

*Hideo Hashimoto

*Mark O. Hatfield

Rustin Kimsey

Kennith Lewis

Harry Lonsdale

Leeanne MacColl

*Matthew Prophet

William Ray

Barbara Roberts

*Emanuel Rose

Susan Shadburne

Lou Van Dyke

Maggi White

*Advisory Board

Commissioner Pauline Anderson
1021 SW 4th, Suite 605
Portland, OR 97204

Dear Pauline,

I enclose a copy of SB 609. It will be amended in the following way; line 5. after "alternatives" add, reduction of racial tension and non-violent conflict resolution education.

The problem of escalating violence is an issue that affects all Oregonians, SB 609 enables citizens to be part of the solution. Monies collected will be dispersed by the Oregon Peace Institute (OPI) in the manner of a foundation. Organizations and agencies will apply to OPI for funds for specific projects. The Youth Gang Task Force, Oregon Mediation Association, Law Related Education Project, Coalition Against Racism are examples of organizations that would qualify for such funds. OPI is planning a mediation training project for high school students, another suitable project under this legislation.

I would appreciate the county's endorsement of this legislation. A hearing has been scheduled in Senate Ways and Means Committee for Thursday, April 13. I will call you on Tuesday, April 11, to see if you have any questions.

Yours sincerely,

STAFF

Elizabeth Furse, Executive Director

Robert Gould, Curricula Director



Elizabeth Furse
Director

The Galleria Suite 116
921 S.W. Morrison
Portland, OR 97205
503/228-7422

Senate Bill 609

Sponsored by Senators HAMBY, BRADBURY, BRENNEMAN, CEASE, COHEN, DUKES, FAWBUSH, GOLD, J. HILL, JOLIN, KITZHABER, MCCOY, PHILLIPS, SHOEMAKER, SPRINGER, TROW, Representatives BAUMAN, BRIAN, BUNN, BURTON, CALHOON, CARTER, CEASE, DIX, EDMUNSON, HANNEMAN, HUGO, KEISLING, MANNIX, MASON, PETERSON, PICKARD, SHIPRACK, SOWA, STEIN, VAN VLIET, WHITTY, Representative CALOURI, HOSTICKA (at the request of Ecumenical Ministries of Oregon)

SUMMARY

The following summary is not prepared by the sponsors of the measure and is not a part of the body thereof subject to consideration by the Legislative Assembly. It is an editor's brief statement of the essential features of the measure as introduced.

Provides for contribution to Oregon Peace Institute by checkoff on tax form by those due state income tax refund.

Establishes fund in State Treasury for moneys transferred under this Act.

Applies to tax years beginning on or after January 1, 1989.

Appropriates moneys in fund to Department of Revenue for payment to institute.

A BILL FOR AN ACT

1

2 Relating to finance; and appropriating money.

3 Whereas the objectives of the Oregon Peace Institute are to complement, assist and strengthen
4 existing or planned Oregon programs and activities of public and private nonprofit associations in
5 the field of nonviolent alternatives, to promote the broadest public benefit; now, therefore,

6 **Be It Enacted by the People of the State of Oregon:**

7 **SECTION 1.** Section 2 of this Act is added to and made a part of ORS chapter 316.

8 **SECTION 2.** (1) Individual taxpayers who file an Oregon income tax return for purposes of
9 ORS chapter 316 and who will receive a tax refund from the Department of Revenue may designate
10 that a contribution be made to the Oregon Peace Institute, a nonprofit corporation, by marking the
11 appropriate box printed on the return pursuant to subsection (2) of this section.

12 (2) The Department of Revenue shall print on the face of the Oregon income tax form a space
13 for taxpayers to designate that a contribution be made to the Oregon Peace Institute from their
14 income tax refund. The space for designating the contribution shall provide for checkoff boxes in
15 the amount of \$1, \$5, \$10 or other dollar amounts.

16 (3) There is established in the General Fund of the State Treasury a fund consisting of all
17 moneys transferred to it under this section. The Department of Revenue shall transfer to the fund
18 an amount equal to the total amount designated by individuals to be paid to the fund under sub-
19 section (1) of this section less the amount appropriated for administrative costs as provided in sub-
20 section (4) of this section.

21 (4) Moneys from the checkoff program established under this section are hereby continuously
22 appropriated for use in reimbursing the General Fund for costs of administering the checkoff pro-
23 gram. No more than three percent of the moneys generated by the checkoff program per fiscal year
24 ending June 30 may be appropriated for such purposes.

25 (5) The Oregon Peace Institute shall report to the Senate and House Committees on Human
26 Resources, appointed to serve at the Sixty-sixth Legislative Assembly, the amount of money received
27 from the checkoff program established under subsection (1) of this section.

28 (6) If, as of the close of each of the two fiscal years immediately preceding the January 1 of the

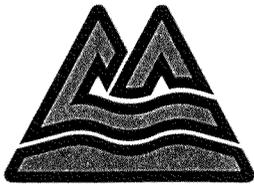
NOTE: Matter in bold face in an amended section is new; matter [italic and bracketed] is existing law to be omitted.

1 calendar year in which the taxable year of the taxpayer begins, it is determined by the State
2 Treasurer that the amount transferred by the Department of Revenue under subsection (3) of this
3 section during the fiscal year year is \$50,000 or less, or the State Treasurer determines that a
4 member of the Senate and a member of the House of Representatives is not serving on the board
5 of directors of the Oregon Peace Institute, no checkoff shall be provided for the fund established by
6 subsection (3) of this section for the tax years of taxpayers beginning in the calendar years following
7 the second-year determination.

8 (7) Determinations under subsection (6) of this section shall first be made for the fiscal years
9 beginning July 1, 1989, and July 1, 1990, to apply for the tax years beginning in the calendar year
10 1991.

11 (8) The Department of Revenue shall have access to and control of the moneys held in the fund
12 established in subsection (3) of this section, but shall use such moneys only for the purpose of pay-
13 ment to the Oregon Peace Institute. The moneys in the fund are continuously appropriated to the
14 department for that purpose. The department shall determine the procedure for payment by admin-
15 istrative rule.

16 **SECTION 3.** Section 2 of this Act shall apply to tax years that begin on or after January 1,
17 1989.



MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS
ROOM 605, COUNTY COURTHOUSE
1021 S.W. FOURTH AVENUE
PORTLAND, OREGON 97204

GLADYS McCOY • Chair • 248-3308
PAULINE ANDERSON • District 1 • 248-5220
GRETCHEN KAFOURY • District 2 • 248-5219
RICK BAUMAN • District 3 • 248-5217
POLLY CASTERLINE • District 4 • 248-5213
JANE McGARVIN • Clerk • 248-3277

April 11, 1989

Dear Multnomah County State Representative:

We, the Multnomah County Board of Commissioners, endorse House Bill 2338 as amended and ask that you vote for the measure. This measure promises to address several critical problems we are facing in Multnomah County regarding our property tax appraisal and assessment function. As you are aware, we currently are "out of cycle" with our appraisals. Our residential appraisals are out by one year, and it is anticipated that our commercial appraisals will fall out of cycle this year. Perhaps less obvious, but ultimately more significant to equity in the appraisal process, is the fact that we simply have not had the resources to apply the Department of Revenue-recommended procedures when valuing property. The bill would provide us with state monies to augment the additional County resources that we need to restore our compliance with state law.

Although HB 2338 invites a single state agency, the Department of Revenue, to play a significant role in determining County General Fund expenditures for assessment and taxation, we understand that the Department would have to take into consideration our other General Fund needs and resources. If so, we are willing to annually negotiate budget levels with the Department and we welcome the state resources to fund an efficient county assesment and taxation organization.

HB 2338, if passed, will represent a major accomplishment in improving the state-local partnership in the mandated and vital provision of timely and equitable property taxation.

Again, we ask you to vote yes on HB 2338-A.

Sincerely,

Gladys McCoy
Multnomah County Chair

Commissioner Pauline Anderson
District #1

Commissioner Gretchen Kafoury
District #2

Commissioner Rick Bauman
District #3

cc: Multnomah County State Senators

4/10/89

MC PRIORITY ONE BILL ACTIVITY

Page 1

HB/SE	BILL#	TITLE	ACTIVITY	DA	DES	BGS	DHS	DJS	MGSO
HB	2211	CC Enhancement Grant Formula	3/17: Referred to W&M Public Safety Subcomm.					1	
HB	2213	Mandatory Transfer under Option I	3/1: Recommend Do Pass w/ amends; Referd to W&M.					1	
HB	2281	Notice of Redemption Period Expiration	2/27: Referred to S. Judiciary; 2/21: Psd House					1	
HB	2338	2% for A & T	4/6: WS, 8:30 am, HR A.					1	
HB	2339	Cigarette Tax for A & T	3/8: WS held in Revenue & School Finance.					1	
HB	2500	1% for County A & T	3/14: WS, 8:30 am, HR A; 3/16: WS, 8:30 am, HR A					1	
HB	2502	Health Insurance for Unemployed Workers	2/28: PH, 4:00 pm, Rm 257.					3	1
HB	2648	AOC Beer & Wine Tax (BCC refer)	2/20: Referred to H. Hum. Res. & Rev. & Schl Fin					1	1
HB	2651	2% Kicker Repeal (BCC refer)	4/3: WS, 8:30 am, HR 137.					1	
HB	2732	PUD Election Costs	3/16: PH & WS, 1:30 pm, HR E.					1	
HB	2732	PUD Election Costs	3/16: PH & WS, 1:30 pm, HR E.					1	
HB	2798	State Stays in FEMA	4/10: PH & WS, 8:30 am, HR E.					1	
HB	2819	A&D \$ from Liquor Tax/Nix on Health Ins. Coverage	2/22: Referred to H. Hum. Res. & Rev & Schl Fin.					1	
HB	2855	Vacant and Abandoned Housing Receiverships (FN)	4/4: WS, 8:30 am, HR D.					1	
HB	2879	AFSCME Runs Group Care Homes	3/31: PH, 1:30 pm, HR D.					1	
HB	2957	Unionizing DD Care Facilities	3/31: PH, 1:30 pm, HR D.					1	
HB	3013	Oregon State Fund for the Homeless	3/1: Referred to Revenue & School Finance & W&M.			4		1	
HB	3014	Child Care	3/1: Referred to H. Human Resources & W&M.					1	
HE	3019	Runaway & Homeless Youth \$\$	3/1: Referred to H. Human Resources & W&M.					1	
HB	3027	Lienholder Notice of Tax Delinquencies	3/1: Referred to H. Judiciary.					1	
HB	3032	EID Assessments Against Counties	3/7: Referred to Trade/Econ Dvlpmt & Rev & S Fin					1	

HB/SB	BILL#	TITLE	ACTIVITY	DA	DES	DGS	DHS	DJS	MCSO
HB	3051	Geographical Distribution of State Inmates	4/4: PH & WS, 6:00 pm, Rm 357.					1	1
HB	3057	Fuel Tax Increase for Public Transit	3/7: Referred to H. Transportation & Rev/SchlFin			1			
HB	3115	Schools do Day Care for Teenage Mothers	3/7: Referred to H. Education & W&M.				1		
HB	3139	Judges' Parking	3/7: Referred to W&M.					1	
HB	3174	County Emergency Medical Service Charges	3/7: Referred to Intrgovt Affairs & Rev/Scl Fin				1		
HB	3209	.01 Cigarette Tax for Special Needs Transportation	3/10: Referred to Revenue & School Finance & W&M.			1		1	
HB	3227	Fuel Tax Redistribution	3/10: Referred to Revenue & School Finance			1			
HB	3261	At-Risk Parent Education	3/29: PH, 7:00 pm, HR D.					1	
HB	3348	Unemployment Tax Surcharge for Health Insurance	3/14: Referred to House Human Resources.				2	1	
HB	3392	Alternative Homeless Programs	3/10: Referred to H. Hum. Resources & W&M.					1	
HB	3395	Wasted or Abandoned Properties	4/7: WS, 1:00 pm, Rm. 357.			1	1		
HB	3396	Negotiated Sale of Foreclosed Property (FN 1)	4/7: WS, 1:00 pm, Rm. 357.			1			
HB	3397	A.V. for Sheriff's Sale	4/6: PH & WS, 1:30 pm, HR E.			1		1	
HB	3446	Local Option Registration Fee (Transportation)	3/16: Referred to H. Transportation & Rev/Scl Fin			1			
HB	3447	.02 Gas Tax/Blended Rate	4/11: PH, 8:00 am, HR E.			1			
HB	3452	Oregon Health Action Campaign	3/31: Refd. to H. Human Resources & Rev/Schl Fin.					1	
HB	3466	Oregon Youth Services Commission	4/10: PH & WS, 4:00 pm, HR d.					1	
HB	5026	Health Division Budget	3/31: PH, 8:30 am, H170.					1	
HB	5027	Mental Health Division Budget	4/12: PH, 8:00 am, HR F.					1	
HB	5037	Deputy DA and Witness Fee \$\$	3/3: PH & WS, 8:30 am, H174.			1			1
HJR	23	Constitutional Spending Limit (FN 1)	3/17: WS, 8:30 am, HR A.						

HB/SB	BILL#	TITLE	ACTIVITY	DA	DES	DGS	DHS	DJS	MCSO
HJR	34	Fuel Tax for Public Transportation	3/14: Referred to House Transportation.			1			
SB	27	Kitzhaber Health Care Plan	4/6: Passed Senate.				1		
SB	160	DOR Industrial Appraisals	3/20: PH & WS, 1:00 pm, HR A. 3/22 & 3/23 -same.				1		
SB	162	Bd of Equalization, Terms and Training	4/3: WS, 1:00 pm, HR A.				1		
SB	228	State \$\$ for Regular Election	3/7: No Senate Recommendation; Referred to W&M.				1		
SB	265	Repeal of 2% Kicker	1/20: Referred to Rev & Schl Fin					1	
SB	285	Physician as Witness in Civil Commitment	3/9: Referred to H. Judiciary; 3/6: Passed Sen.	3				1	
SB	346	Early Intervention Programs	3/10: Referred to House Education & W&M.					1	
SB	390	Oregon Health Action	3/28: PH, 3:00 pm, HR B.	1			2		
SB	515	The Spending Limit III	3/22: Referred to Revenue & School Finance.				1	1	1
SB	551	DD Wait List	3/29: Referred to H. Hum Res; 3/27: Psd. Senate.					1	
SB	574	Apportionment of Election Costs	3/7: Recommend Do Pass w/ amends; Refd. to W&M.						1
SB	591	County Jail Caps	4/4: Recommend Do Pass w/amendments.	1				1	1
SB	614	High Risk Youth \$\$	4/24: PH, 1:00 pm, Rm 343.					1	
SB	632	Sentencing Guidelines Amendments	4/19: PH & WS, 1:00 pm, Rm. 357.	1				1	1
SB	645	DD Community Based Work & Therapy	3/31: PH & WS, 3:00 pm, HR B.					1	
SB	670	Violently Mentally Ill/Task Force	3/1: Referred to S. Hum. Resources & W&M.					1	2
SB	673	EMS Quality Assurance Confidentiality	4/18: PH, 5:30 pm, Rm. 343.					1	
SB	676	Food Stamp \$ Repeal	3/29: PH & WS, 3:00 pm, HR B.					1	
SB	692	Latchkey Pilot Program	4/4: Recommend Do Pass w/amendments.					1	
SB	699	Mental Health Treatment for Seniors	3/13: Recommend Senate Do Pass w/amends; Rfd W&M.					1	

4/10/89

MC PRIORITY ONE BILL ACTIVITY

Page 4

HB/SB	BILL#	TITLE	ACTIVITY	DA	DES	DGS	DHS	DJS	MCSO
SB	780	State Prekindergarten	3/10: Referred to House Education.				1		
SB	828	AFS Does Day Care	3/9: Referred to Sen. Human Resources & W&M.				1		
SB	851	Single ASA Authority	3/10: Referred to Senate Govt Op & E.				1		
SB	907	PUD Elections Cleanup	3/14: Referred to S. Govt Op & E.				1		
SB	920	Prekindergarten Planning	3/28: Recommend Senate Do Pass w/amends. Refd W&M				1		
SB	971	Quarterly Adjustment of Sentencing Guidelines	4/3: PH, 1:00 pm, Rm. 343.	1				1	
SB	979	Cities and Fire Districts Do ASA's (Counsel-1)	3/16: Referred to Senate Govt Op & E.				1		
SB	984	Exceptional Health Services	3/16: Referred to S. Health Ins & Bioethics.				1		
SB	994	Penalty Assessment for County Corrections	4/26: PH, 1:00 pm, Rm. 343.					1	1
SB	1013	AFS Buys Health Insurance	3/17: Referred to Senate Human Resources.				1		
SB	1014	OR Health Care Council Does Universal Health Care	4/10: PH & WS, 3:00 pm, HR B.				1		
SB	1022	Sale Of Unusable Remnants	4/4: Up for 3rd Reading.			1			
SB	1065	County Corrections Assessment	4/26: PH, 1:00 pm, Rm. 343.					1	1
SB	1070	Misdemeanor Sentencing Guidelines	4/3: PH, 1:00 pm, Rm. 343.	1				1	1
SB	1071	Criminal Justice Council Continuation	4/3: PH, 1:00 pm, Rm. 343.					1	
SB	1074	Involuntary Commitment for A&D	3/20: Referred to Senate Judiciary.				1	1	
SB	1078	\$12 Million for Housing Revitalization (BCC 1)	3/31: Recommend Do Pass & refer to Trade/Econ Dvp				1		
SB	1080	Child Care Resources and Referrals	4/5: PH & WS held.				1		
SB	1094	Edgefield Sale	4/12: WS, 8:00 am, HR B.			1			
SB	1107	Minimum Community Mental Health \$\$	3/20: Referred to Sen. Human Resources & W&M.				1		
SB	1108	Prenatal Medical Care Programs	4/13: PH & WS, 3:00 pm, HR B.				1		

HB/SB	BILL#	TITLE	ACTIVITY	DA	DES	DGS	DHS	DJS	MCSO
SB	1110	Community Corrections Program Development \$\$	4/7: PH, 1:00 pm, Rm. 343.					1	
SB	1112	CLHO for Kids	3/30: Recommend Senate Do Pass w/amends. Refd W&M					1	
SB	1176	County ASA Authority (Counsel - 1)	3/30: Referred to Senate Govt Op & E.					1	
SB	5514	Corrections Budget	3/28: WS, 8:30 am, H174.						1
SB	5534	Children's Agenda	1/25: Referred to W&M						1
SB	5559	Appropriations Above the Spending Limit	1/25: Referred to W&M	2			1	1	2
SJM	20	National Health Plan	3/23: Referred Senate Human Resources.						1
SJR	12	Local Option Mass Transit \$\$	3/22: PH & WS, 8:30 am, HR B.						1

4/10/89

MC PRIORITY ONE BILL ACTIVITY

Page 1

HB/SE	BILL#	TITLE	ACTIVITY	DA	DES	DGS	DHS	DJS	MCSO
HB	2211	CC Enhancement Grant Formula	3/17: Referred to W&M Public Safety Subcomm.					1	
HB	2213	Mandatory Transfer under Option I	3/1: Recommend Do Pass w/ amends; Referd to W&M.					1	
HB	2281	Notice of Redemption Period Expiration	2/27: Referred to S. Judiciary; 2/21: Psd House					1	
HB	2338	2% for A & T	4/6: WS, 8:30 am, HR A.					1	
HB	2339	Cigarette Tax for A & T	3/8: WS held in Revenue & School Finance.					1	
HB	2500	1% for County A & T	3/14: WS, 8:30 am, HR A; 3/16: WS, 8:30 am, HR A					1	
HB	2502	Health Insurance for Unemployed Workers	2/28: PH, 4:00 pm, Rm 257.				3	1	
HB	2648	AOC Beer & Wine Tax (BCC refer)	2/20: Referred to H. Hum. Res. & Rev. & Schl Fin				1	1	
HB	2651	2% Kicker Repeal (BCC refer)	4/3: WS, 8:30 am, HR 137.					1	
HB	2732	PUD Election Costs	3/16: PH & WS, 1:30 pm, HR E.					1	
HB	2732	PUD Election Costs	3/16: PH & WS, 1:30 pm, HR E.					1	
HB	2798	State Stays in FEMA	4/10: PH & WS, 8:30 am, HR E.				1		
HB	2819	A&D \$ from Liquor Tax/Nix on Health Ins. Coverage	2/22: Referred to H. Hum. Res. & Rev & Schl Fin.					1	
HB	2855	Vacant and Abandoned Housing Receiverships (FN)	4/4: WS, 8:30 am, HR D.				1		
HB	2879	AFSCME Runs Group Care Homes	3/31: PH, 1:30 pm, HR D.					1	
HB	2957	Unionizing DD Care Facilities	3/31: PH, 1:30 pm, HR D.					1	
HB	3013	Oregon State Fund for the Homeless	3/1: Referred to Revenue & School Finance & W&M.			4		1	
HB	3014	Child Care	3/1: Referred to H. Human Resources & W&M.					1	
HE	3019	Runaway & Homeless Youth \$\$	3/1: Referred to H. Human Resources & W&M.					1	
HB	3027	Lienholder Notice of Tax Delinquencies	3/1: Referred to H. Judiciary.					1	
HB	3032	EID Assessments Against Counties	3/7: Referred to Trade/Econ Dvlpmt & Rev & S Fin					1	

4/10/89

MC PRIORITY ONE BILL ACTIVITY

Page 2

HB/SB	BILL#	TITLE	ACTIVITY	DA	DES	DGS	DHS	DJS	MCSO
HB	3051	Geographical Distribution of State Inmates	4/4: PH & WS, 6:00 pm, Rm 357.					1	1
HB	3057	Fuel Tax Increase for Public Transit	3/7: Referred to H. Transportation & Rev/SchlFin			1			
HB	3115	Schools do Day Care for Teenage Mothers	3/7: Referred to H. Education & W&M.				1		
HB	3139	Judges' Parking	3/7: Referred to W&M.					1	
HB	3174	County Emergency Medical Service Charges	3/7: Referred to Intrgovtl Affairs & Rev/Scl Fin				1		
HB	3209	.01 Cigarette Tax for Special Needs Transportation	3/10: Referred to Revenue & School Finance & W&M.			1		1	
HB	3227	Fuel Tax Redistribution	3/10: Referred to Revenue & School Finance			1			
HB	3261	At-Risk Parent Education	3/29: PH, 7:00 pm, HR D.					1	
HB	3348	Unemployment Tax Surcharge for Health Insurance	3/14: Referred to House Human Resources.				2	1	
HB	3392	Alternative Homeless Programs	3/10: Referred to H. Hum. Resources & W&M.					1	
HB	3395	Wasted or Abandoned Properties	4/7: WS, 1:00 pm, Rm. 357.			1	1		
HB	3396	Negotiated Sale of Foreclosed Property (FN 1)	4/7: WS, 1:00 pm, Rm. 357.			1			
HB	3397	A.V. for Sheriff's Sale	4/6: PH & WS, 1:30 pm, HR E.			1	1		
HB	3446	Local Option Registration Fee (Transportation)	3/16: Referred to H. Transportation & Rev/Scl Fin			1			
HB	3447	.02 Gas Tax/Blended Rate	4/11: PH, 8:00 am, HR E.			1			
HB	3452	Oregon Health Action Campaign	3/31: Refd. to H. Human Resources & Rev/Schl Fin.					1	
HB	3466	Oregon Youth Services Commission	4/10: PH & WS, 4:00 pm, HR d.					1	
HB	5026	Health Division Budget	3/31: PH, 8:30 am, H170.					1	
HB	5027	Mental Health Division Budget	4/12: PH, 8:00 am, HR F.					1	
HB	5037	Deputy DA and Witness Fee \$\$	3/3: PH & WS, 8:30 am, H174.			1			1
HJR	23	Constitutional Spending Limit (FN 1)	3/17: WS, 8:30 am, HR A.						

HB/SB	BILL#	TITLE	ACTIVITY	DA	DES	DGS	DHS	DJS	MCSO
HJR	34	Fuel Tax for Public Transportation	3/14: Referred to House Transportation.	1					
SB	27	Kitzhaber Health Care Plan	4/6: Passed Senate.				1		
SB	160	DOR Industrial Appraisals	3/20: PH & WS, 1:00 pm, HR A. 3/22 & 3/23 -same.			1			
SB	162	Bd of Equalization, Terms and Training	4/3: WS, 1:00 pm, HR A.			1			
SB	228	State \$\$ for Regular Election	3/7: No Senate Recommendation; Referred to W&M.				1		
SB	265	Repeal of 2% Kicker	1/20: Referred to Rev & Schl Fin					1	
SB	285	Physician as Witness in Civil Commitment	3/9: Referred to H. Judiciary; 3/6: Passed Sen.	3				1	
SB	346	Early Intervention Programs	3/10: Referred to House Education & W&M.					1	
SB	390	Oregon Health Action	3/28: PH, 3:00 pm, HR B.	1		2			
SB	515	The Spending Limit III	3/22: Referred to Revenue & School Finance.				1	1	1
SB	551	DD Wait List	3/29: Referred to H. Hum Res; 3/27: Psd. Senate.					1	
SB	574	Apportionment of Election Costs	3/7: Recommend Do Pass w/ amends; Refd. to W&M.			1			
SB	591	County Jail Caps	4/4: Recommend Do Pass w/amendments.	1				1	1
SB	614	High Risk Youth \$\$	4/24: PH, 1:00 pm, Rm 343.					1	
SB	632	Sentencing Guidelines Amendments	4/19: PH & WS, 1:00 pm, Rm. 357.	1				1	1
SB	645	DD Community Based Work & Therapy	3/31: PH & WS, 3:00 pm, HR B.					1	
SB	670	Violently Mentally Ill/Task Force	3/1: Referred to S. Hum. Resources & W&M.					1	2
SB	673	EMS Quality Assurance Confidentiality	4/18: PH, 5:30 pm, Rm. 343.					1	
SB	676	Food Stamp \$ Repeal	3/29: PH & WS, 3:00 pm, HR B.					1	
SB	692	Latchkey Pilot Program	4/4: Recommend Do Pass w/amendments.					1	
SB	699	Mental Health Treatment for Seniors	3/13: Recommend Senate Do Pass w/amends; Rfd W&M.					1	

HB/SB	BILL#	TITLE	ACTIVITY	DA	DES	DGS	DHS	DJS	MCSO
SB	780	State Prekindergarten	3/10: Referred to House Education.				1		
SB	828	AFS Does Day Care	3/9: Referred to Sen. Human Resources & W&M.				1		
SB	851	Single ASA Authority	3/10: Referred to Senate Govt Op & E.				1		
SB	907	PUD Elections Cleanup	3/14: Referred to S. Govt Op & E.				1		
SB	920	Prekindergarten Planning	3/28: Recommend Senate Do Pass w/amends. Refd W&M				1		
SB	971	Quarterly Adjustment of Sentencing Guidelines	4/3: PH, 1:00 pm, Rm. 343.	1				1	
SB	979	Cities and Fire Districts Do ASA's (Counsel-1)	3/16: Referred to Senate Govt Op & E.				1		
SB	984	Exceptional Health Services	3/16: Referred to S. Health Ins & Bioethics.				1		
SB	994	Penalty Assessment for County Corrections	4/26: PH, 1:00 pm, Rm. 343.					1	1
SB	1013	AFS Buys Health Insurance	3/17: Referred to Senate Human Resources.				1		
SB	1014	OR Health Care Council Does Universal Health Care	4/10: PH & WS, 3:00 pm, HR B.				1		
SB	1022	Sale Of Unusable Remnants	4/4: Up for 3rd Reading.			1			
SB	1065	County Corrections Assessment	4/26: PH, 1:00 pm, Rm. 343.					1	1
SB	1070	Misdemeanor Sentencing Guidelines	4/3: PH, 1:00 pm, Rm. 343.	1				1	1
SB	1071	Criminal Justice Council Continuation	4/3: PH, 1:00 pm, Rm. 343.					1	
SB	1074	Involuntary Commitment for A&D	3/20: Referred to Senate Judiciary.				1	1	
SB	1078	\$12 Million for Housing Revitalization (BCC 1)	3/31: Recommend Do Pass & refer to Trade/Econ Dvp				1		
SB	1080	Child Care Resources and Referrals	4/5: PH & WS held.				1		
SB	1094	Edgefield Sale	4/12: WS, 8:00 am, HR B.			1			
SB	1107	Minimum Community Mental Health \$\$	3/20: Referred to Sen. Human Resources & W&M.				1		
SB	1108	Prenatal Medical Care Programs	4/13: PH & WS, 3:00 pm, HR B.				1		

HB/SB	BILL#	TITLE	ACTIVITY	DA	DES	DGS	DHS	DJS	MCSO
SB	1110	Community Corrections Program Development \$\$	4/7: PH, 1:00 pm, Rm. 343.					1	
SB	1112	CLHO for Kids	3/30: Recommend Senate Do Pass w/amends. Refd W&M				1		
SB	1176	County ASA Authority (Counsel - 1)	3/30: Referred to Senate Govt Op & E.				1		
SB	5514	Corrections Budget	3/28: WS, 8:30 am, H174.					1	
SB	5534	Children's Agenda	1/25: Referred to W&M				1		
SB	5559	Appropriations Above the Spending Limit	1/25: Referred to W&M	2			1	1	2
SJM	20	National Health Plan	3/23: Referred Senate Human Resources.				1		
SJR	12	Local Option Mass Transit \$\$	3/22: PH & WS, 8:30 am, HR B.				1		

4/10/89

MC PRIORITY ONE BILL ACTIVITY

Page 1

HB/SE	BILL#	TITLE	ACTIVITY	DA	DES	DGS	DHS	DJS	MCSO
HB	2211	CC Enhancement Grant Formula	3/17: Referred to W&M Public Safety Subcomm.						1
HB	2213	Mandatory Transfer under Option I	3/1: Recommend Do Pass w/ amends; Referd to W&M.						1
HB	2281	Notice of Redemption Period Expiration	2/27: Referred to S. Judiciary; 2/21: Psd House						1
HB	2338	2% for A & T	4/6: WS, 8:30 am, HR A.						1
HB	2339	Cigarette Tax for A & T	3/8: WS held in Revenue & School Finance.						1
HB	2500	1% for County A & T	3/14: WS, 8:30 am, HR A; 3/16: WS, 8:30 am, HR A						1
HB	2502	Health Insurance for Unemployed Workers	2/28: PH, 4:00 pm, Rm 257.						3 1
HB	2648	AOC Beer & Wine Tax (BCC refer)	2/20: Referred to H. Hum. Res. & Rev. & Schl Fin						1 1
HB	2651	2% Kicker Repeal (BCC refer)	4/3: WS, 8:30 am, HR 137.						1
HB	2732	PUD Election Costs	3/16: PH & WS, 1:30 pm, HR E.						1
HB	2732	PUD Election Costs	3/16: PH & WS, 1:30 pm, HR E.						1
HB	2798	State Stays in FEMA	4/10: PH & WS, 8:30 am, HR E.						1
HB	2819	A&D \$ from Liquor Tax/Nix on Health Ins. Coverage	2/22: Referred to H. Hum. Res. & Rev & Schl Fin.						1
HB	2855	Vacant and Abandoned Housing Receiverships (FN)	4/4: WS, 8:30 am, HR D.						1
HB	2879	AFSCME Runs Group Care Homes	3/31: PH, 1:30 pm, HR D.						1
HB	2957	Unionizing DD Care Facilities	3/31: PH, 1:30 pm, HR D.						1
HB	3013	Oregon State Fund for the Homeless	3/1: Referred to Revenue & School Finance & W&M.						4 1
HB	3014	Child Care	3/1: Referred to H. Human Resources & W&M.						1
HE	3019	Runaway & Homeless Youth \$\$	3/1: Referred to H. Human Resources & W&M.						1
HB	3027	Lienholder Notice of Tax Delinquencies	3/1: Referred to H. Judiciary.						1
HB	3032	EID Assessments Against Counties	3/7: Referred to Trade/Econ Dvlpmt & Rev & S Fin						1

4/10/89

MC PRIORITY ONE BILL ACTIVITY

Page 2

HB/SB	BILL#	TITLE	ACTIVITY	DA	DES	DGS	DHS	DJS	MCSO
HB	3051	Geographical Distribution of State Inmates	4/4: PH & WS, 6:00 pm, Rm 357.					1	1
HB	3057	Fuel Tax Increase for Public Transit	3/7: Referred to H. Transportation & Rev/SchlFin			1			
HB	3115	Schools do Day Care for Teenage Mothers	3/7: Referred to H. Education & W&M.				1		
HB	3139	Judges' Parking	3/7: Referred to W&M.					1	
HB	3174	County Emergency Medical Service Charges	3/7: Referred to Intrgovtl Affairs & Rev/Scl Fin				1		
HB	3209	.01 Cigarette Tax for Special Needs Transportation	3/10: Referred to Revenue & School Finance & W&M.			1		1	
HB	3227	Fuel Tax Redistribution	3/10: Referred to Revenue & School Finance			1			
HB	3261	At-Risk Parent Education	3/29: PH, 7:00 pm, HR D.					1	
HB	3348	Unemployment Tax Surcharge for Health Insurance	3/14: Referred to House Human Resources.				2	1	
HB	3392	Alternative Homeless Programs	3/10: Referred to H. Hum. Resources & W&M.					1	
HB	3395	Wasted or Abandoned Properties	4/7: WS, 1:00 pm, Rm. 357.			1	1		
HB	3396	Negotiated Sale of Foreclosed Property (FN 1)	4/7: WS, 1:00 pm, Rm. 357.			1			
HB	3397	A.V. for Sheriff's Sale	4/6: PH & WS, 1:30 pm, HR E.			1	1		
HB	3446	Local Option Registration Fee (Transportation)	3/16: Referred to H. Transportation & Rev/Scl Fin			1			
HB	3447	.02 Gas Tax/Blended Rate	4/11: PH, 8:00 am, HR E.			1			
HB	3452	Oregon Health Action Campaign	3/31: Refd. to H. Human Resources & Rev/Schl Fin.					1	
HB	3466	Oregon Youth Services Commission	4/10: PH & WS, 4:00 pm, HR d.					1	
HB	5026	Health Division Budget	3/31: PH, 8:30 am, H170.					1	
HB	5027	Mental Health Division Budget	4/12: PH, 8:00 am, HR F.					1	
HB	5037	Deputy DA and Witness Fee \$\$	3/3: PH & WS, 8:30 am, H174.			1			1
HJR	23	Constitutional Spending Limit (FN 1)	3/17: WS, 8:30 am, HR A.						

HB/SB	BILL#	TITLE	ACTIVITY	DA	DES	DGS	DHS	DJS	MCSO
HJR	34	Fuel Tax for Public Transportation	3/14: Referred to House Transportation.	1					
SB	27	Kitzhaber Health Care Plan	4/6: Passed Senate.				1		
SB	160	DOR Industrial Appraisals	3/20: PH & WS, 1:00 pm, HR A. 3/22 & 3/23 -same.			1			
SB	162	Bd of Equalization, Terms and Training	4/3: WS, 1:00 pm, HR A.			1			
SB	228	State \$\$ for Regular Election	3/7: No Senate Recommendation; Referred to W&M.			1			
SB	265	Repeal of 2% Kicker	1/20: Referred to Rev & Schl Fin				1		
SB	285	Physician as Witness in Civil Commitment	3/9: Referred to H. Judiciary; 3/6: Passed Sen.	3				1	
SB	346	Early Intervention Programs	3/10: Referred to House Education & W&M.				1		
SB	390	Oregon Health Action	3/28: PH, 3:00 pm, HR B.	1		2			
SB	515	The Spending Limit III	3/22: Referred to Revenue & School Finance.				1	1	1
SB	551	DD Wait List	3/29: Referred to H. Hum Res; 3/27: Psd. Senate.				1		
SB	574	Apportionment of Election Costs	3/7: Recommend Do Pass w/ amends; Refd. to W&M.			1			
SB	591	County Jail Caps	4/4: Recommend Do Pass w/amendments.	1				1	1
SB	614	High Risk Youth \$\$	4/24: PH, 1:00 pm, Rm 343.				1		
SB	632	Sentencing Guidelines Amendments	4/19: PH & WS, 1:00 pm, Rm. 357.	1				1	1
SB	645	DD Community Based Work & Therapy	3/31: PH & WS, 3:00 pm, HR B.				1		
SB	670	Violently Mentally Ill/Task Force	3/1: Referred to S. Hum. Resources & W&M.				1		2
SB	673	EMS Quality Assurance Confidentiality	4/18: PH, 5:30 pm, Rm. 343.				1		
SB	676	Food Stamp \$ Repeal	3/29: PH & WS, 3:00 pm, HR B.				1		
SB	692	Latchkey Pilot Program	4/4: Recommend Do Pass w/amendments.				1		
SB	699	Mental Health Treatment for Seniors	3/13: Recommend Senate Do Pass w/amends; Rfd W&M.				1		

HB/SB	BILL#	TITLE	ACTIVITY	DA	DES	DGS	DHS	DJS	MCSO
SB	780	State Prekindergarten	3/10: Referred to House Education.				1		
SB	828	AFS Does Day Care	3/9: Referred to Sen. Human Resources & W&M.				1		
SB	851	Single ASA Authority	3/10: Referred to Senate Govt Op & E.				1		
SB	907	PUD Elections Cleanup	3/14: Referred to S. Govt Op & E.				1		
SB	920	Prekindergarten Planning	3/28: Recommend Senate Do Pass w/amends. Refd W&M				1		
SB	971	Quarterly Adjustment of Sentencing Guidelines	4/3: PH, 1:00 pm, Rm. 343.	1				1	
SB	979	Cities and Fire Districts Do ASA's (Counsel-1)	3/16: Referred to Senate Govt Op & E.				1		
SB	984	Exceptional Health Services	3/16: Referred to S. Health Ins & Bioethics.				1		
SB	994	Penalty Assessment for County Corrections	4/26: PH, 1:00 pm, Rm. 343.					1	1
SB	1013	AFS Buys Health Insurance	3/17: Referred to Senate Human Resources.				1		
SB	1014	OR Health Care Council Does Universal Health Care	4/10: PH & WS, 3:00 pm, HR B.				1		
SB	1022	Sale Of Unusable Remnants	4/4: Up for 3rd Reading.			1			
SB	1065	County Corrections Assessment	4/26: PH, 1:00 pm, Rm. 343.					1	1
SB	1070	Misdemeanor Sentencing Guidelines	4/3: PH, 1:00 pm, Rm. 343.	1				1	1
SB	1071	Criminal Justice Council Continuation	4/3: PH, 1:00 pm, Rm. 343.					1	
SB	1074	Involuntary Commitment for A&D	3/20: Referred to Senate Judiciary.				1	1	
SB	1078	\$12 Million for Housing Revitalization (BCC 1)	3/31: Recommend Do Pass & refer to Trade/Econ Dvp				1		
SB	1080	Child Care Resources and Referrals	4/5: PH & WS held.				1		
SB	1094	Edgefield Sale	4/12: WS, 8:00 am, HR B.			1			
SB	1107	Minimum Community Mental Health \$\$	3/20: Referred to Sen. Human Resources & W&M.				1		
SB	1108	Prenatal Medical Care Programs	4/13: PH & WS, 3:00 pm, HR B.				1		

HB/SB	BILL#	TITLE	ACTIVITY	DA	DES	DGS	DHS	DJS	MCSO
SB	1110	Community Corrections Program Development \$\$	4/7: PH, 1:00 pm, Rm. 343.					1	
SB	1112	CLHO for Kids	3/30: Recommend Senate Do Pass w/amends. Refd W&M					1	
SB	1176	County ASA Authority (Counsel - 1)	3/30: Referred to Senate Govt Op & E.					1	
SB	5514	Corrections Budget	3/28: WS, 8:30 am, H174.					1	
SB	5534	Children's Agenda	1/25: Referred to W&M					1	
SB	5559	Appropriations Above the Spending Limit	1/25: Referred to W&M	2			1	1	2
SJM	20	National Health Plan	3/23: Referred Senate Human Resources.					1	
SJR	12	Local Option Mass Transit \$\$	3/22: PH & WS, 8:30 am, HR B.					1	

HB/SE	BILL#	TITLE	ACTIVITY	DA	DES	DGS	DHS	DJS	MGSO
HB	2211	CC Enhancement Grant Formula	3/17: Referred to W&M Public Safety Subcomm.					1	
HB	2213	Mandatory Transfer under Option I	3/1: Recommend Do Pass w/ amends; Referd to W&M.					1	
HB	2281	Notice of Redemption Period Expiration	2/27: Referred to S. Judiciary; 2/21: Psd House					1	
HB	2338	2% for A & T	4/6: WS, 8:30 am, HR A.					1	
HB	2339	Cigarette Tax for A & T	3/8: WS held in Revenue & School Finance.					1	
HB	2500	1% for County A & T	3/14: WS, 8:30 am, HR A; 3/16: WS, 8:30 am, HR A					1	
HB	2502	Health Insurance for Unemployed Workers	2/28: PH, 4:00 pm, Rm 257.				3	1	
HB	2648	AOC Beer & Wine Tax (BCC refer)	2/20: Referred to H. Hum. Res. & Rev. & Schl Fin				1	1	
HB	2651	2% Kicker Repeal (BCC refer)	4/3: WS, 8:30 am, HR 137.					1	
HB	2732	PUD Election Costs	3/16: PH & WS, 1:30 pm, HR E.					1	
HB	2732	PUD Election Costs	3/16: PH & WS, 1:30 pm, HR E.					1	
HB	2798	State Stays in FEMA	4/10: PH & WS, 8:30 am, HR E.				1		
HB	2819	A&D \$ from Liquor Tax/Nix on Health Ins. Coverage	2/22: Referred to H. Hum. Res. & Rev & Schl Fin.					1	
HB	2855	Vacant and Abandoned Housing Receiverships (FN)	4/4: WS, 8:30 am, HR D.				1		
HB	2879	AFSCME Runs Group Care Homes	3/31: PH, 1:30 pm, HR D.					1	
HB	2957	Unionizing DD Care Facilities	3/31: PH, 1:30 pm, HR D.					1	
HB	3013	Oregon State Fund for the Homeless	3/1: Referred to Revenue & School Finance & W&M.			4		1	
HB	3014	Child Care	3/1: Referred to H. Human Resources & W&M.					1	
HB	3019	Runaway & Homeless Youth \$\$	3/1: Referred to H. Human Resources & W&M.					1	
HB	3027	Lienholder Notice of Tax Delinquencies	3/1: Referred to H. Judiciary.					1	
HB	3032	EID Assessments Against Counties	3/7: Referred to Trade/Econ Dvlpmt & Rev & S Fin					1	

4/10/89

MC PRIORITY ONE BILL ACTIVITY

Page 2

HB/SB	BILL#	TITLE	ACTIVITY	DA	DES	DGS	DHS	DJS	MCSO
HB	3051	Geographical Distribution of State Inmates	4/4: PH & WS, 6:00 pm, Rm 357.					1	1
HB	3057	Fuel Tax Increase for Public Transit	3/7: Referred to H. Transportation & Rev/SchlFin		1				
HB	3115	Schools do Day Care for Teenage Mothers	3/7: Referred to H. Education & W&M.				1		
HB	3139	Judges' Parking	3/7: Referred to W&M.					1	
HB	3174	County Emergency Medical Service Charges	3/7: Referred to Intrgovtl Affairs & Rev/Sci Fin				1		
HB	3209	.01 Cigarette Tax for Special Needs Transportation	3/10: Referred to Revenue & School Finance & W&M.		1		1		
HB	3227	Fuel Tax Redistribution	3/10: Referred to Revenue & School Finance		1				
HB	3261	At-Risk Parent Education	3/29: PH, 7:00 pm, HR D.					1	
HB	3348	Unemployment Tax Surcharge for Health Insurance	3/14: Referred to House Human Resources.			2	1		
HB	3392	Alternative Homeless Programs	3/10: Referred to H. Hum. Resources & W&M.					1	
HB	3395	Wasted or Abandoned Properties	4/7: WS, 1:00 pm, Rm. 357.		1	1			
HB	3396	Negotiated Sale of Foreclosed Property (FN 1)	4/7: WS, 1:00 pm, Rm. 357.		1				
HB	3397	A.V. for Sheriff's Sale	4/6: PH & WS, 1:30 pm, HR E.		1	1			
HB	3446	Local Option Registration Fee (Transportation)	3/16: Referred to H. Transportation & Rev/Sci Fin		1				
HB	3447	.02 Gas Tax/Blended Rate	4/11: PH, 8:00 am, HR E.		1				
HB	3452	Oregon Health Action Campaign	3/31: Refd. to H. Human Resources & Rev/Schl Fin.					1	
HB	3466	Oregon Youth Services Commission	4/10: PH & WS, 4:00 pm, HR d.					1	
HB	5026	Health Division Budget	3/31: PH, 8:30 am, H170.					1	
HB	5027	Mental Health Division Budget	4/12: PH, 8:00 am, HR F.					1	
HB	5037	Deputy DA and Witness Fee \$\$	3/3: PH & WS, 8:30 am, H174.		1			1	
HJR	23	Constitutional Spending Limit (FN 1)	3/17: WS, 8:30 am, HR A.						

HB/SB	BILL#	TITLE	ACTIVITY	DA	DES	DGS	DHS	DJS	MCSO
HJR	34	Fuel Tax for Public Transportation	3/14: Referred to House Transportation.		1				
SB	27	Kitzhaber Health Care Plan	4/6: Passed Senate.				1		
SB	160	DOR Industrial Appraisals	3/20: PH & WS, 1:00 pm, HR A. 3/22 & 3/23 -same.			1			
SB	162	Bd of Equalization, Terms and Training	4/3: WS, 1:00 pm, HR A.			1			
SB	228	State \$\$ for Regular Election	3/7: No Senate Recommendation; Referred to W&M.				1		
SB	265	Repeal of 2% Kicker	1/20: Referred to Rev & Schl Fin					1	
SB	285	Physician as Witness in Civil Commitment	3/9: Referred to H. Judiciary; 3/6: Passed Sen.	3				1	
SB	346	Early Intervention Programs	3/10: Referred to House Education & W&M.					1	
SB	390	Oregon Health Action	3/28: PH, 3:00 pm, HR B.	1		2			
SB	515	The Spending Limit III	3/22: Referred to Revenue & School Finance.				1	1	1
SB	551	DD Wait List	3/29: Referred to H. Hum Res; 3/27: Psd. Senate.					1	
SB	574	Apportionment of Election Costs	3/7: Recommend Do Pass w/ amends; Refd. to W&M.			1			
SB	591	County Jail Caps	4/4: Recommend Do Pass w/amendments.	1				1	1
SB	614	High Risk Youth \$\$	4/24: PH, 1:00 pm, Rm 343.					1	
SB	632	Sentencing Guidelines Amendments	4/19: PH & WS, 1:00 pm, Rm. 357.	1				1	1
SB	645	DD Community Based Work & Therapy	3/31: PH & WS, 3:00 pm, HR B.					1	
SB	670	Violently Mentally Ill/Task Force	3/1: Referred to S. Hum. Resources & W&M.					1	2
SB	673	EMS Quality Assurance Confidentiality	4/18: PH, 5:30 pm, Rm. 343.					1	
SB	676	Food Stamp \$ Repeal	3/29: PH & WS, 3:00 pm, HR B.					1	
SB	692	Latchkey Pilot Program	4/4: Recommend Do Pass w/amendments.					1	
SB	699	Mental Health Treatment for Seniors	3/13: Recommend Senate Do Pass w/amends; Rfd W&M.					1	

HB/SB	BILL#	TITLE	ACTIVITY	DA	DES	DGS	DHS	DJS	MCSO
SB	780	State Prekindergarten	3/10: Referred to House Education.				1		
SB	828	AFS Does Day Care	3/9: Referred to Sen. Human Resources & W&M.				1		
SB	851	Single ASA Authority	3/10: Referred to Senate Govt Op & E.				1		
SB	907	PUD Elections Cleanup	3/14: Referred to S. Govt Op & E.			1			
SB	920	Prekindergarten Planning	3/28: Recommend Senate Do Pass w/amends. Refd W&M				1		
SB	971	Quarterly Adjustment of Sentencing Guidelines	4/3: PH, 1:00 pm, Rm. 343.	1				1	
SB	979	Cities and Fire Districts Do ASA's (Counsel-1)	3/16: Referred to Senate Govt Op & E.				1		
SB	984	Exceptional Health Services	3/16: Referred to S. Health Ins & Bioethics.				1		
SB	994	Penalty Assessment for County Corrections	4/26: PH, 1:00 pm, Rm. 343.					1	1
SB	1013	AFS Buys Health Insurance	3/17: Referred to Senate Human Resources.				1		
SB	1014	OR Health Care Council Does Universal Health Care	4/10: PH & WS, 3:00 pm, HR B.				1		
SB	1022	Sale Of Unusable Remnants	4/4: Up for 3rd Reading.			1			
SB	1065	County Corrections Assessment	4/26: PH, 1:00 pm, Rm. 343.					1	1
SB	1070	Misdemeanor Sentencing Guidelines	4/3: PH, 1:00 pm, Rm. 343.	1				1	1
SB	1071	Criminal Justice Council Continuation	4/3: PH, 1:00 pm, Rm. 343.					1	
SB	1074	Involuntary Commitment for A&D	3/20: Referred to Senate Judiciary.				1	1	
SB	1078	\$12 Million for Housing Revitalization (BCC 1)	3/31: Recommend Do Pass & refer to Trade/Econ Dvp				1		
SB	1080	Child Care Resources and Referrals	4/5: PH & WS held.				1		
SB	1094	Edgefield Sale	4/12: WS, 8:00 am, HR B.			1			
SB	1107	Minimum Community Mental Health \$\$	3/20: Referred to Sen. Human Resources & W&M.				1		
SB	1108	Prenatal Medical Care Programs	4/13: PH & WS, 3:00 pm, HR B.				1		

HB/SB	BILL#	TITLE	ACTIVITY	DA	DES	DGS	DHS	DJS	MCSO
SB	1110	Community Corrections Program Development \$\$	4/7: PH, 1:00 pm, Rm. 343.					1	
SB	1112	CLHO for Kids	3/30: Recommend Senate Do Pass w/amends. Refd W&M					1	
SB	1176	County ASA Authority (Counsel - 1)	3/30: Referred to Senate Govt Op & E.					1	
SB	5514	Corrections Budget	3/28: WS, 8:30 am, H174.					1	
SB	5534	Children's Agenda	1/25: Referred to W&M					1	
SB	5559	Appropriations Above the Spending Limit	1/25: Referred to W&M	2			1	1	2
SJM	20	National Health Plan	3/23: Referred Senate Human Resources.					1	
SJR	12	Local Option Mass Transit \$\$	3/22: PH & WS, 8:30 am, HR B.					1	

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41
42
43
44
45
46
47
48
49
50
51
52
53
54
55
56
57
58
59
60
61
62
63
64
65
66
67
68
69
70
71
72
73
74
75

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41
42
43
44
45
46
47
48
49
50
51
52
53
54
55
56
57
58
59
60
61
62
63
64
65
66
67
68
69
70
71
72
73
74
75