

ANNOTATED MINUTES

*Tuesday, December 19, 1995 - 9:30 AM
Multnomah County Courthouse, Room 602
1021 SW Fourth, Portland*

BENCHMARK FORUM WORK SESSION

Chair Beverly Stein convened the session at 9:32 a.m., with Vice-Chair Sharron Kelley, Commissioners Gary Hansen, Tanya Collier and Dan Saltzman present.

WS-1 Benchmark Forum on Juvenile Violence and the County's Roles and Strategic Priorities. Presented by Elyse Clawson and Others.

ELYSE CLAWSON, GARY OXMAN, LINDA JARAMILLO, CAROL WIRE, PETER OZANNE, LONNIE NETTLES, LEE BLOCK, DIANE FELDT, WILLIAM FEYERHERM, MARY LI, BARRY FRIEDMAN AND JIMMY BROWN PRESENTATIONS, AND RESPONSE TO BOARD QUESTIONS AND DISCUSSION.

There being no further business, the session was adjourned at 11:26 a.m.

*Thursday, December 21, 1995 - 9:30 AM
Multnomah County Courthouse, Room 602
1021 SW Fourth, Portland*

REGULAR MEETING

Chair Beverly Stein convened the meeting at 9:30 a.m., with Vice-Chair Sharron Kelley, Commissioners Gary Hansen, Tanya Collier and Dan Saltzman present.

CONSENT CALENDAR

UPON MOTION OF COMMISSIONER KELLEY, SECONDED BY COMMISSIONER COLLIER, THE CONSENT CALENDAR (ITEMS C-1 THROUGH C-6) WAS UNANIMOUSLY APPROVED.

NON-DEPARTMENTAL

- C-1 *Appointment of Douglas G. Montgomery to the COMMUNITY AND FAMILY SERVICES CITIZEN BUDGET ADVISORY COMMITTEE*
- C-2 *Appointment of Michael Greenlich to the DISTRICT ATTORNEY CITIZEN BUDGET ADVISORY COMMITTEE*
- C-3 *Appointment of Leslie S. Haines to the MULTNOMAH COMMISSION ON CHILDREN AND FAMILIES*

DEPARTMENT OF COMMUNITY AND FAMILY SERVICES

- C-4 *RESOLUTION Authorizing Designees of the Mental Health Program Director to Direct a Peace Officer to Take an Allegedly Mentally Ill Person into Custody*

RESOLUTION 95-261.

DEPARTMENT OF AGING SERVICES

- C-5 *Amendment to Intergovernmental Agreement 100145 with Tri-Met, Extending Door-to Door (LIFT) Rides for the Elderly through June 30, 1996 and Increasing the Requirements Limit Up to \$169,090 for the Contract Period*

DEPARTMENT OF ENVIRONMENTAL SERVICES

- C-6 *ORDER Authorizing Execution of Deed D961277 for Repurchase of Tax Acquired Property to Former Owner Bruce D. Downey*

ORDER 95-262.

REGULAR AGENDA

PUBLIC COMMENT

- R-1 *Opportunity for Public Comment on Non-Agenda Matters. Testimony Limited to Three Minutes Per Person.*

NO ONE WISHED TO COMMENT.

DEPARTMENT OF SUPPORT SERVICES

- R-2 *RESULTS Team Presentation: Dental Management CQI Work Group. Presented by Dr. Craig Baumeister, Mid-County Dental Clinic.*

**LINDA ANTHONY AND CRAIG BAUMEISTER
PRESENTATION ON CHANGING CHECKUP
GUIDELINES AND PRIORITY OF CARE TO ENSURE
EQUAL ACCESS AND DECREASED TIME FOR
FIRST DENTAL APPOINTMENT, RESULTING IN
IMPROVED CUSTOMER SERVICE. DR.
BAUMEISTER RESPONSE TO BOARD QUESTIONS.**

DEPARTMENT OF HEALTH

- R-3 *Notice of Intent to Request Funding for the Kellogg Foundation
Community Partnerships Graduate Medical and Nursing Education*

**AT THE REQUEST OF CHAIR STEIN AND UPON
MOTION OF COMMISSIONER KELLEY, SECONDED
BY COMMISSIONER SALTZMAN, R-3 WAS
UNANIMOUSLY POSTPONED INDEFINITELY.**

DISTRICT ATTORNEY'S OFFICE

- R-4 *Intergovernmental Agreement 500446 with Multnomah Education
Service District, for Development and Implementation of a Child Support
Rights and Responsibilities Program for Teens*

**COMMISSIONER SALTZMAN MOVED AND
COMMISSIONER KELLEY SECONDED, APPROVAL
OF R-4. MICHAEL SCHRUNK EXPLANATION OF
AMENDMENT PREPARED BY COMMISSIONER
SALTZMAN AND BETTY YADA. UPON MOTION OF
COMMISSIONER SALTZMAN, SECONDED BY
COMMISSIONER KELLEY, THE AMENDMENT TO
PAGE 1, A.1.(a.) "THE COMMITTEE WILL
ESTABLISH BENCHMARKS AND PERFORMANCE
STANDARDS TO EVALUATE THE OUTCOMES AND
EFFECTIVENESS OF THE PROGRAM." WAS
UNANIMOUSLY APPROVED. COMMISSIONER
SALTZMAN EXPLANATION. BOARD AND MR.
SCHRUNK COMMENTS IN SUPPORT.
AGREEMENT UNANIMOUSLY APPROVED, AS
AMENDED.**

- R-5 *Budget Modification DA 3 Transferring Appropriations in the Child
Support Rights and Responsibilities Program for Teens within the Family
Justice Division Budget*

**COMMISSIONER KELLEY MOVED AND
COMMISSIONER SALTZMAN SECONDED,
APPROVAL OF R-5. MR. SCHRUNK EXPLANATION.
BUDGET MODIFICATION UNANIMOUSLY
APPROVED.**

R-6 Budget Modification DA 4 Authorizing Appropriation of \$130,820 of Grant Revenue and Transferring \$33,362 from General Fund Contingency to the AmeriCorps Members for Neighborhood Safety Program Grant within the District Court Trial Division Budget

**COMMISSIONER KELLEY MOVED AND
COMMISSIONER SALTZMAN SECONDED,
APPROVAL OF R-6. MR. SCHRUNK EXPLANATION,
RESPONSE TO BOARD QUESTIONS, AND
INVITATION FOR INTERESTED APPLICANTS TO
CALL AMERICORPS COORDINATOR AT 248-3162
FOR FURTHER INFORMATION. BUDGET
MODIFICATION UNANIMOUSLY APPROVED.**

R-7 Budget Modification DA 5 Authorizing Appropriation of \$63,392 of Finvest Grant Revenue to the Circuit Court Trial Division Budget to Identify, Investigate, and Prosecute Drug Trafficking Crimes in the Metro Area

**COMMISSIONER KELLEY MOVED AND
COMMISSIONER SALTZMAN SECONDED,
APPROVAL OF R-7. MR. SCHRUNK EXPLANATION.
BUDGET MODIFICATION UNANIMOUSLY
APPROVED.**

DEPARTMENT OF ENVIRONMENTAL SERVICES

R-8 Supplemental Budget Consisting of Budget Modification DES 8 Authorizing Creation of Two Permanent Full-time Positions to Improve Customer Service in County Surveyor's Office and Reduce Public Land Corner Report Backlogs, and Accounting for New Survey Fee Revenue

**COMMISSIONER COLLIER MOVED AND
COMMISSIONER SALTZMAN SECONDED,
APPROVAL OF R-8. BOB HOVDEN EXPLANATION
AND RESPONSE TO BOARD QUESTIONS. BUDGET
MODIFICATION UNANIMOUSLY APPROVED.**

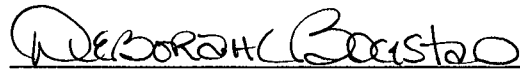
R-9

Second Reading and Adoption of an ORDINANCE Amending Surveyor's Fees, Moving County Surveyor Fees from MCC 11.45 to MCC 5.10, and Changing Method to a Deposit with Actual Cost Being Determined at Completion of the Services

ORDINANCE READ BY TITLE ONLY. COPIES AVAILABLE. COMMISSIONER COLLIER MOVED AND COMMISSIONER KELLEY SECONDED, APPROVAL OF SECOND READING AND ADOPTION. NO ONE WISHED TO TESTIFY. ORDINANCE 843 UNANIMOUSLY APPROVED.

There being no further business, the meeting was adjourned at 10:00 a.m.

OFFICE OF THE BOARD CLERK
FOR MULTNOMAH COUNTY, OREGON



Deborah L. Bogstad



MULTNOMAH COUNTY OREGON

OFFICE OF THE BOARD CLERK
SUITE 1510, PORTLAND BUILDING
1120 SW FIFTH AVENUE
PORTLAND, OREGON 97204
CLERK'S OFFICE ■ 248-3277 ■ 248-5222
FAX ■ (503) 248-5262

BOARD OF COUNTY COMMISSIONERS		
BEVERLY STEIN ■	CHAIR	■248-3308
DAN SALTZMAN ■	DISTRICT 1	■ 248-5220
GARY HANSEN ■	DISTRICT 2	■248-5219
TANYA COLLIER ■	DISTRICT 3	■248-5217
SHARRON KELLEY ■	DISTRICT 4	■248-5213

AGENDA

MEETINGS OF THE MULTNOMAH COUNTY BOARD OF COMMISSIONERS

FOR THE WEEK OF

DECEMBER 18, 1995 - DECEMBER 22, 1995

Tuesday, December 19, 1995 - 9:30 AM -Work Session.....Page 2

Thursday, December 21, 1995 - 9:30 AM - Regular Meeting....Page 2

*Thursday Meetings of the Multnomah County Board of Commissioners
are *cablecast* live and taped and can be seen by Cable subscribers in Multnomah
County at the following times:*

Thursday, 9:30 AM, (LIVE) Channel 30

Friday, 10:00 PM, Channel 30

Sunday, 1:00 PM, Channel 30

Produced through Multnomah Community Television

*INDIVIDUALS WITH DISABILITIES MAY CALL THE OFFICE OF THE BOARD
CLERK AT 248-3277 OR 248-5222, OR MULTNOMAH COUNTY TDD PHONE 248-
5040, FOR INFORMATION ON AVAILABLE SERVICES AND ACCESSIBILITY.*

AN EQUAL OPPORTUNITY EMPLOYER

*Tuesday, December 19, 1995 - 9:30 AM
Multnomah County Courthouse, Room 602
1021 SW Fourth, Portland*

BENCHMARK FORUM WORK SESSION

WS-1 Benchmark Forum on Juvenile Violence and the County's Roles and Strategic Priorities. Presented by Elyse Clawson and Others. 2 HOURS REQUESTED.

*Thursday, December 21, 1995 - 9:30 AM
Multnomah County Courthouse, Room 602
1021 SW Fourth, Portland*

REGULAR MEETING

CONSENT CALENDAR

NON-DEPARTMENTAL

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- C-2 Appointment of Michael Greenlich to the DISTRICT ATTORNEY CITIZEN BUDGET ADVISORY COMMITTEE*
- C-3 Appointment of Leslie S. Haines to the MULTNOMAH COMMISSION ON CHILDREN AND FAMILIES*

DEPARTMENT OF COMMUNITY AND FAMILY SERVICES

- C-4 RESOLUTION Authorizing Designees of the Mental Health Program Director to Direct a Peace Officer to Take an Allegedly Mentally Ill Person into Custody*

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DEPARTMENT OF SUPPORT SERVICES

- R-2 *RESULTS Team Presentation: Dental Management CQI Work Group. Presented by Dr. Craig Baumeister, Mid-County Dental Clinic. 10 MINUTES REQUESTED.*

DEPARTMENT OF HEALTH

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DISTRICT ATTORNEY'S OFFICE

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GARY HANSEN
Multnomah County Commissioner
District 2



1120 S.W. Fifth Avenue, Suite 1500
Portland, Oregon 97204
(503) 248-5219

M E M O R A N D U M

To: Chair, Beverly Stein
Clerk's Office
Commissioner Tanya Collier
Commissioner Sharron Kelly
Commissioner Dan Saltzman

From: Juana Arredondo

Date: December 15, 1995

Re: Commissioner Gary Hansen's Absence from Board Meeting.

Commissioner Gary Hansen will be unable to attend the December 21st Regular Board Meeting due to the AOC Conference he has to attend in Salem at 9:00 a.m.

RECEIVED
COUNTY COMMISSIONER
1995 DEC 15 PM 3:22
MULTNOMAH COUNTY
OREGON

Meeting Date: **DEC 21 1995**
Agenda No. : C-1

(Above Space for Board Clerk's Use *ONLY*)

AGENDA PLACEMENT FORM

SUBJECT: Appointments to Boards & Commissions

BOARD BRIEFING: Date Requested:
Amount of Time Needed:

REGULAR MEETING: Date Requested: 12/21/95
Amount of Time Needed: Consent Agenda

DEPARTMENT: Nondepartmental **DIVISION:** Chair's Office

CONTACT: Delma Farrell **TELEPHONE:** 248-3953
BLDG/ROOM: 106/1515

PERSON(S) MAKING PRESENTATION:

ACTION REQUESTED:

☐ INFORMATIONAL ONLY ☐ POLICY DIRECTION ☒ APPROVAL ☐ OTHER

SUMMARY (Statement of rationale for action requested, personnel and fiscal/budgetary impacts, if available):

Appointment of Doug Montgomery to the Community and Family Services Citizen Budget Advisory Committee, Position 1, for a term ending 9/30/98.

Appointment of Michael Greenlich to the District Attorney Citizen Budget Advisory Committee, Position 2, for a term ending 9/30/98.

Appointment of Leslie Haines to the Multnomah Commission on Children & Families for a term ending 12/30/99.

SIGNATURES REQUIRED:

ELECTED OFFICIAL: Beverly Stein

OR

MANAGER: _____

Any Questions? Call the Office of the Board Clerk at 248-3277 or 248-5222.
forms\apf.doc

DEC 21 1995
11 08 45
MONTGOMERY
CLERK

CFS

MULTNOMAH COUNTY CITIZEN INVOLVEMENT COMMITTEE
CBAC INTEREST FORM

NAME DOUGLAS G. MONTGOMERY
HOME ADDRESS 2754 NE 34th AVE. PORTLAND ^{OR} ZIP 97212 PHONE 287-0875
EMPLOYER BENNEVILLE POWER ADMINISTRATION (BPA)
OCCUPATION MANAGEMENT ANALYST

OPTIONAL: Age _____ Sex _____
African American _____ Native American _____ Hispanic _____
Asian/Pacific _____ White _____ Other _____

ARE YOU A RESIDENT OF MULTNOMAH COUNTY? YES X NO _____

AREAS OF INTEREST:

Human Services X Youth X
Justice Services _____ Aging _____
Environmental Services _____ Health _____
Facilities, transportation _____ General government _____
Other _____

VOLUNTEER/BOARD/COMMITTEE EXPERIENCE Child & Adolescent Mental Health
Committee Co-chair; former CAB/CBAC member; former PMCCA
member.

OTHER RELEVANT EXPERIENCE _____

PLEASE LIST NAME, ADDRESS AND TELEPHONE NUMBERS OF TWO REFERENCES:

1. Gary Van Bommel, BPA - Manager, INTERNAL CONSULTING 230-3000
2. SHERYL PALMATIER, BPA - Leadership Edge COORDINATOR 230-3000

WOULD YOU HAVE A POTENTIAL CONFLICT OF INTEREST RELATIVE TO ANY COUNTY

DEPARTMENT? NO

SIGNATURE Douglas G. Montgomery DATE 10/12/95

Please return to: Office of Citizen Involvement, 2115 SE Morrison
Portland, Oregon 97214; Phone: 248-3450

Meeting Date: **DEC 21 1995**
Agenda No. : C-2

(Above Space for Board Clerk's Use *ONLY*)

AGENDA PLACEMENT FORM

SUBJECT: Appointments to Boards & Commissions

BOARD BRIEFING: Date Requested:
Amount of Time Needed:

REGULAR MEETING: Date Requested: 12/21/95
Amount of Time Needed: Consent Agenda

DEPARTMENT: Nondepartmental DIVISION: Chair's Office

CONTACT: Delma Farrell TELEPHONE: 248-3953
BLDG/ROOM: 106/1515

PERSON(S) MAKING PRESENTATION:

ACTION REQUESTED:

☐ INFORMATIONAL ONLY ☐ POLICY DIRECTION ☒ APPROVAL ☐ OTHER

SUMMARY (Statement of rationale for action requested, personnel and fiscal/budgetary impacts, if available):

Appointment of Doug Montgomery to the Community and Family Services Citizen Budget Advisory Committee, Position 1, for a term ending 9/30/98.

Appointment of Michael Greenlich to the District Attorney Citizen Budget Advisory Committee, Position 2, for a term ending 9/30/98.

Appointment of Leslie Haines to the Multnomah Commission on Children & Families for a term ending 12/30/99.

SIGNATURES REQUIRED:

ELECTED OFFICIAL: Beverly Stein

OR

MANAGER: _____

Any Questions? Call the Office of the Board Clerk at 248-3277 or 248-5222.
forms\apf.doc

1995 DEC 11 AM 8:45
CLERK OF
COUNTY CLERK
MULTNOMAH COUNTY
OREGON

MULTNOMAH COUNTY CITIZEN INVOLVEMENT COMMITTEE
CBAC INTEREST FORM

NAME Michael Greenlick
HOME ADDRESS 2135 SE 59th Ave ^{Port.} ZIP 97215 PHONE 236-1028
EMPLOYER Self employed - Borg, Strom + Greenlick
OCCUPATION Lawyer

OPTIONAL: Age 36 Sex M
African American Native American Hispanic
Asian/Pacific White X Other

ARE YOU A RESIDENT OF MULTNOMAH COUNTY? YES X NO

AREAS OF INTEREST:

Human Services Youth
Justice Services X DA CBAC Aging
Environmental Services Health
Facilities, transportation General government
Other

VOLUNTEER/BOARD/COMMITTEE EXPERIENCE ^① Committee Member - Mult. Co.
Community Corrections Advisory Committee; ② Board member
Oregon Criminal Defense Lawyers Association

OTHER RELEVANT EXPERIENCE Criminal Defense Lawyer for the
last ten years

PLEASE LIST NAME, ADDRESS AND TELEPHONE NUMBERS OF TWO REFERENCES:

1. Tamara Holden - Mult Co - Director of Community Corrections
2. Jim Hennings - 225-9100 630 SW 5th Ave, 97204

WOULD YOU HAVE A POTENTIAL CONFLICT OF INTEREST RELATIVE TO ANY COUNTY DEPARTMENT?

SIGNATURE Michael G. Greenlick DATE 10-23-95

Please return to: Office of Citizen Involvement, 2115 SE Morrison
Portland, Oregon 97214; Phone: 248-3450

Meeting Date: **DEC 21 1995**
Agenda No. : **C-3**

(Above Space for Board Clerk's Use *ONLY*)

AGENDA PLACEMENT FORM

SUBJECT: Appointments to Boards & Commissions

BOARD BRIEFING: Date Requested:
Amount of Time Needed:

REGULAR MEETING: Date Requested: 12/21/95
Amount of Time Needed: Consent Agenda

DEPARTMENT: Nondepartmental DIVISION: Chair's Office

CONTACT: Delma Farrell TELEPHONE: 248-3953
BLDG/ROOM: 106/1515

PERSON(S) MAKING PRESENTATION:

ACTION REQUESTED:

☐ INFORMATIONAL ONLY ☐ POLICY DIRECTION ☒ APPROVAL ☐ OTHER

SUMMARY (Statement of rationale for action requested, personnel and fiscal/budgetary impacts, if available):

Appointment of Doug Montgomery to the Community and Family Services Citizen Budget Advisory Committee, Position 1, for a term ending 9/30/98.

Appointment of Michael Greenlich to the District Attorney Citizen Budget Advisory Committee, Position 2, for a term ending 9/30/98.

Appointment of Leslie Haines to the Multnomah Commission on Children & Families for a term ending 12/30/99.

SIGNATURES REQUIRED:

ELECTED OFFICIAL: Beverly Stein

OR

MANAGER: _____

Any Questions? Call the Office of the Board Clerk at 248-3277 or 248-5222.

forms\apf.doc

CLERK OF
COUNTY OF
MULTNOMAH
OREGON
1995 DEC 11 AM 8 45

MULTNOMAH COUNTY OREGON

INTEREST FORM FOR CITIZEN ADVISORY BOARDS & COMMISSIONS

The purpose of this form is to obtain information for use in making appointments to Multnomah County Citizen Advisory Boards & Commissions, and to assist the County Chair in making inquiries concerning the qualifications of applicants for appointment. If you have a resume or supplemental information which further details your involvement in volunteer activities, public affairs, civic services, published writings or affiliations, please attach them to this form. Thank you for your interest.

A. Please list, in order of priority, any Multnomah County Citizen Advisory Board or Commission on which you would be interested in serving.

Multnomah Commission on Children & Families

B. Name: Leslie S. Haines

Address: 3025 SW 11th Ave

City/State/Zip: Portland, OR 97201

Home Phone: (503) 222-5223

C. Current Employer: Edgemoor Commons Center

Address: 400 Eastwood Center, 135 Northwest First

City/State/Zip: Broomfield, OR 97030

Work Phone/Extension: 492-2894

Occupation: Community Services Director / Eastwood Director

D. Affirmative Action Information (This section is voluntary. Under Federal Law, this information may not be used to discriminate against you.)

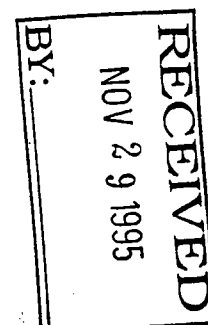
Sex: M / F

Racial/

Ethnic Background: African-American Asian ☒ Caucasian

Hispanic Native American Other

Date of Birth: Month 09 Date 16 Year 87



E. List major paid employment and volunteer activities which may related to service on boards and commissions.

DATES:

EMPLOYER/VOLUNTEER ACTIVITY

1991-92

Children's Care Team - Legislative Protection Committee

1993-1995

Edgefield Children's Center Community Services
+ SBB RESUME Division Director

F. Circle from the list below fields in which you have interest or ability:

Aging/Elderly
Agriculture
Alcohol/Drug Treatment
Animal Welfare
Art
Children and Families
Civil Rights/Discrimination
Corrections/Law Enforcement
Economic Development/Trade
Environment/Natural Resources
Food Services

Handicapped/Disabled Issues
Health Care
Housing
Juvenile Justice Issues
Labor/Labor Relations
Land Use Planning
Library Services
Mental Health Services
Minority Affairs
Transportation
Other _____

G. Conflict of Interest: Please list potential conflicts of interest between private life and public service which might result from service on a board or commission.

Mult. Commission funds one project I administer (teen pregnancy prevention)

H. References: Please list names, addresses, and phone numbers of two people who may be contacted as references:

David Fuks, Exec Dir. / CEO Edgefield 669-2751
Ed Grosswiler (1500 SW 15th #1005) 228-3282
(Chair / Oregon Kid PAC)

I. My signature affirms that all information is true to the best of my knowledge and I understand that any misstatement of fact or misrepresentation of credentials may result in this application being disqualified from further consideration, or subsequent to appointment to a board or commission, may result in dismissal.

Signature: Beverly Stein Date: 11-27-95

Contact: Delma Farrell

Beverly Stein, Multnomah County Chair
1120 SW Fifth Room 1515
Portland, Oregon 97204 Tel. (503) 248-3308
FAX: (503) 248-3093
E-Mail: MultChair@aol.com

MEETING DATE: DEC 21 1995

AGENDA NO: C-4

(Above Space for Board Clerk's Use ONLY)

AGENDA PLACEMENT FORM

SUBJECT: Director Custody Designees

BOARD BRIEFING Date Requested: _____

Amount of Time Needed: _____

REGULAR MEETING: Date Requested: _____

Amount of Time Needed: 3 Minutes

DEPARTMENT: Community & Family Services **DIVISION:** _____

CONTACT: Cathy Horey

TELEPHONE #: 248-5464 Ext. 4447

BLDG/ROOM #: 166/6th Floor

PERSON(S) MAKING PRESENTATION: Lorenzo Poe/ Cathy Horey

ACTION REQUESTED:

☐ INFORMATIONAL ONLY ☐ POLICY DIRECTION ☒ APPROVAL ☐ OTHER

SUMMARY (Statement of rationale for action requested, personnel and fiscal/budgetary impacts, if applicable):

Routine Request for Director Custody Designees

No Budget Impact

See Attached Briefing Memo

12/21/95 copy to Cathy Horey

BOARD OF
COUNTY COMMISSIONERS
MULTNOMAH COUNTY
OREGON
1995 DEC 12 AM 10:10

SIGNATURES REQUIRED:

ELECTED OFFICIAL: _____

OR

DEPARTMENT MANAGER: _____

Lorenzo Poe mgs

ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES

Any Questions: Call the Office of the Board Clerk 248-3277/248-5222



MULTNOMAH COUNTY OREGON

DEPARTMENT OF COMMUNITY AND FAMILY SERVICES
ADULT MENTAL HEALTH PROGRAM
421 SW SIXTH, SUITE 600
PORTLAND, OREGON 97204
(503) 248-5464 FAX (503) 248-3926
TDD (503) 248-3598

BOARD OF COUNTY COMMISSIONERS
BEVERLY STEIN • CHAIR OF THE BOARD
DAN SALTZMAN • DISTRICT 1 COMMISSIONER
GARY HANSEN • DISTRICT 2 COMMISSIONER
TANYA COLLIER • DISTRICT 3 COMMISSIONER
SHARRON KELLEY • DISTRICT 4 COMMISSIONER

TO: BOARD OF COUNTY COMMISSIONERS

FROM: LOLENZO POE, DIRECTOR *Lorenzo Poe mls*
DEPARTMENT OF COMMUNITY AND FAMILY SERVICES

TODAY'S DATE: DECEMBER 8, 1995

REQUESTED PLACEMENT DATE: ASAP

RE: DIRECTOR'S CUSTODY DESIGNATION

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I. Recommendation/Action Requested:

Ratification of the changes in the list of designees for Director Custody Holds (mental health holds).

II. Background/Analysis:

In 1987 the Board of County Commissioners ratified the participation of Multnomah County in the authority to place Director Custody Holds. ORS 426.215 enables a designee of the Community Mental Health Program Director to cause police to transport an allegedly mentally ill person dangerous to self or others to local hospitals for investigation prior to a possible court hearing for commitment to the state mental health division.

Director Designee Custodies are placed only after a mental health assessment and less restrictive options are exhausted. A large majority of Director Designee Custodies end up being committed to the state hospital system. This would suggest this type of custody is not used indiscriminately. The Psychiatric Emergency Operations Team, which includes staff from the County, hospitals, law enforcement agencies, and mental health agencies, reviews interorganizational coordination.

III. Financial Impact:

No impact.

IV. Legal Issues:

The rules governing Director Custody Holds are found in ORS 426.233.

V. Controversial Issues:

Process has been in effect since 1987. We see no current political controversy in this matter.

VI. Link to Current County Policies:

This is consistent with current County policies.

VII. Citizen Participation:

We do not anticipate citizen involvement at this meeting.

VIII. Other Government Participation:

There are no other jurisdiction/county departments affected.

BEFORE THE BOARD OF COMMISSIONERS  
FOR THE COUNTY OF MULTNOMAH

|                                          |   |            |
|------------------------------------------|---|------------|
| In the matter of Authorizing Designees   | ) |            |
| of the Mental Health Program Director    | ) |            |
| to Direct a Peace Officer                | ) | Resolution |
| to Take an Allegedly Mentally Ill Person | ) | 95-261     |
| into Custody                             | ) |            |

WHEREAS, if authorized by a county governing body, a designee of a mental health program director may direct a peace officer to take into custody a person whom the designee has probable cause to believe is dangerous to self or others and whom the designee has probable cause to believe is in need of immediate care, custody, and treatment for mental illness; and

WHEREAS, there is a current need for specified designees of the Multnomah County Mental Health Program Director to have the authority to direct a peace officer to take an allegedly mentally ill person into custody; and

WHEREAS, all the designees listed below have been specifically recommended by the Mental Health Program Director and meet the standards established by the Mental Health Division; it is therefore

ORDERED that the individuals listed below are hereby authorized as designees of the Mental Health Program Director for Multnomah County to direct any peace officer to take into custody a person whom the designee has probable cause to believe is dangerous to self or others and whom the designee has probable cause to believe is in need of immediate care, custody or treatment for mental illness:

Added to the list of designees are:

Steve Walker (529-56-5370)

Deb Chruscch (543-82-3171)

DATED this 21st of December, 1995



REVIEWED BY  
LAURENCE KRÉSSEL, COUNTY COUNSEL  
FOR MULTNOMAH COUNTY, OREGON

By Katie Gaetjens  
Katie Gaetjens, Assistant Counsel

BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY,  
OREGON

By Beverly Stein  
Beverly Stein, Chair,

Meeting Date: **DEC 21 1995**

Agenda No: **C-5**

(Above space for Board Clerk's Office Use ONLY)

AGENDA PLACEMENT FORM

Subject: **Amendment 2 to FY 94/95 Intergovernmental Agreement #100145 with Tri-Met**

BOARD BRIEFING Date Requested:  
Amount of time:

REGULAR MEETING Date Requested: December 21, 1995  
Amount of time: 5 minutes

DEPARTMENT: Aging Services

DIVISION: Aging Services

CONTACT: Caroline Sullivan/Kathy Gillette

TELEPHONE: 248-3620

BLDG/RM #: 161/3rd floor

PERSON(S) MAKING PRESENTATION: Jim McConnell

ACTION REQUESTED:

☐ INFORMATIONAL ONLY ☐ POLICY DIRECTION ☒ APPROVAL ☐ OTHER

SUMMARY (include statement of rationale for action requested, personnel and fiscal/budgetary impacts, if applicable):

The Aging Services Department requests approval of Amendment #2 to contract #100145 with Tri-Met to purchase door-to-door rides for an estimated 1,000 elderly persons. The amendment extends the contract period through June 30, 1996 and increases the requirements limit up to \$169,090 for the 12 month period July 1, 1995 through June 30, 1996.

This purpose for the extension is to continue rides for elderly residents while Tri-Met and County staff continue discussions. Tri-Met wants Aging Services Department (ASD) to increase its share in the cost of the rides. ASD continues to have concerns about the quality of the rides.

A work group and discussions are scheduled over the next 4 months to reach some resolution about providing door-to-door rides more responsive to the needs of frail elderly and within the budget and operational constraints of Tri-Met and the County. The goal is a new contract for FY96-97.

Funds are budgeted and available from County General Funds, City General Funds and the federal Older Americans Act in the amount of \$169,090 to continue the services without disruption. Additional contracts with taxicab companies provide rides when Tri-Met rides cannot be scheduled and use the same pool of funds.

**12/21/95 ORIGINALS TO CAROLINE SULLIVAN**  
SIGNATURES REQUIRED:

ELECTED OFFICIAL: \_\_\_\_\_  
OR  
DEPARTMENT MANAGER: *James H. Connel*

ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES

Any Questions: Call the Office of the Board Clerk 248-3277/248-5222  
0516C/63  
BCctm2.96



# MULTNOMAH COUNTY OREGON

AGING SERVICES DIVISION  
AREA AGENCY ON AGING  
421 S.W. 5TH, 3RD FLOOR  
PORTLAND, OREGON 97204  
SENIOR HELPLINE: (503) 248-3646 ADMINISTRATION: 248-3620  
TDD: 248-3683 FAX: 248-3656

BOARD OF COUNTY COMMISSIONERS  
BEVERLY STEIN • CHAIR OF THE BOARD  
DAN SALTZMAN • DISTRICT 1 COMMISSIONER  
GARY HANSEN • DISTRICT 2 COMMISSIONER  
TANYA COLLIER • DISTRICT 3 COMMISSIONER  
SHARRON KELLEY • DISTRICT 4 COMMISSIONER

## MEMORANDUM

TO: Beverly Stein, Multnomah County Chair  
FROM: Jim McConnell, Director Aging Services Department *Jim McConnell*  
DATE: December 8, 1995  
SUBJECT: Amendment #2 to FY1994-95 Intergovernmental Agreement with Tri-Met

Recommendation: The Aging Services Department recommends Board of County Commissioners approval of the amendment #2 to Intergovernmental Agreement #100145 with Tri-Met, for the period July 1, 1995 through June 30, 1996.

Background/Analysis: Aging Services Department (ASD) has budgeted \$169,090 of County, City and federal funds to purchase an estimated 71,000 door-to-door rides for frail elderly to go to medical appointments, obtain other needed services, and to attend meal sites.

This amendment #2 extends the current agreement with Tri-Met through June 30, 1996 to continue services to elderly riders while Tri-Met and Aging Services Department staff continue to work towards an improved contract for FY96-97.

Aging Services staff continue to be concerned about the quality of the rides provided, services to ethnic minority elders and the need to extend rides to new meal sites. Tri-Met installed new software in December 1994, is still having difficulties in reporting the information needed by the Aging Services Department and has requested that ASD pay a larger share in the cost of the rides. A work group and other discussions are scheduled over the next 4 months to continue improvements in the operation of the system and to explore more alternatives which may serve elderly riders better.

Fiscal Impact: Funds up to \$169,090 from County General Funds, City General Funds and the federal Older American Act Funds are budgeted and available on a requirements basis to provide needed transportation for elderly clients not able to use the regular public transportation system. Two additional contracts with Broadway and Radio Cab companies provide back-up services when Tri-Met is unable to schedule needed rides. These 3 contracts draw from the same pool of funds.

Legal Issues: This intergovernmental agreement is renewable annually without a competitive process.

Controversial Issues: Individuals and advocates continue to report instances of unsatisfactory service. Tri-Met and the Aging Services Department respond to these reports on both a case to case basis and through a work group made up of District Center and Meal Site staff (who authorize rides), Tri-Met and ASD staff.

Citizen Participation: The AAA Committee of the Portland Multnomah Commission on Aging (PMCoA) has approved the annual Area Plan and held public hearings. The Committee for Accessible Transportation (CAT) and its LIFT sub-committee each meet monthly, take public testimony at the beginning of each meeting and advise Tri-Met. The Tri-Met Marketing Department has been conducting an ongoing forum with minority elder advocates on transportation issues.

Other Governmental Participation: Community and Family Services Division uses the same special needs transportation services, but through a separate contract and with different issues.

tl96.tm2



# CONTRACT APPROVAL FORM

(See Administrative Procedure #2106)

MULTNOMAH COUNTY OREGON

Contract # 100145Amendment # 2

| CLASS I                                                       | CLASS II                                                                                                                                                                                                                                                                                                                                 | CLASS III                                                                                                                                                                                                          |
|---------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> Professional Services under \$25,000 | <input type="checkbox"/> Professional Services over \$25,000 (RFP, Exemption)<br><input type="checkbox"/> PCRB Contract<br><input type="checkbox"/> Maintenance Agreement<br><input type="checkbox"/> Licensing Agreement<br><input type="checkbox"/> Construction<br><input type="checkbox"/> Grant<br><input type="checkbox"/> Revenue | <input checked="" type="checkbox"/> Intergovernmental Agreement<br><b>APPROVED MULTNOMAH COUNTY BOARD OF COMMISSIONERS</b><br>AGENDA # <u>C-5</u> DATE <u>12/21/95</u><br><u>DEB BOGSTAD</u><br><b>BOARD CLERK</b> |

Department Aging Services Division 1/ Date December 11, 1995Contract Originator Caroline Sullivan/Kathy Gillette Phone 248-3620 Bldg/Room 161/3rd floorAdministrative Contact Caroline Sullivan/Kathy Gillette Phone 248-3620 Bldg/Room 161/3rd floorDescription of Contract Extends contract for LIFT rides through June 30, 1996 and increases requirements limit up to \$169,090.

RFP/BID # \_\_\_\_\_ Date of RFP/BID \_\_\_\_\_ Exemption Exp. Date \_\_\_\_\_

ORS/AR # \_\_\_\_\_ Contractor is ☐ MBE ☐ WBE ☐ QRF

Contractor Name Tri-Met  
 Mailing Address 4012 SE 17th  
Portland OR 97202  
 Phone 238-4879  
 Employer ID# or SS# 93-0579353  
 Effective Date July 1, 1995  
 Termination Date June 30, 1996  
 Original Contract Amount \$ \_\_\_\_\_  
 Total Amount of Previous Amendments \$ \_\_\_\_\_  
 Amount of Amendment \$ \_\_\_\_\_  
 Total Amount of Agreement \$ Requirements

Remittance Address \_\_\_\_\_  
(If Different) \_\_\_\_\_

Payment Schedule \_\_\_\_\_ Terms \_\_\_\_\_

- ☐ Lump Sum \$ \_\_\_\_\_ ☐ Due on receipt  
☐ Monthly \$ \_\_\_\_\_ ☐ Net 30  
☐ Other \$ \_\_\_\_\_ ☐ Other \_\_\_\_\_  
☐ Requirements contract - Requisition required.

Purchase Order No. \_\_\_\_\_

☒ Requirements Not to Exceed \$ 169,090Encumber: Yes ☐ No ☐Date 12-8-95

Date \_\_\_\_\_

Date 12/18/95Date December 21, 1995

Date \_\_\_\_\_

## REQUIRED SIGNATURES:

Department Manager Camelia ConnellPurchasing Director \_\_\_\_\_  
(Class II Contracts Only)County Counsel Katie LaneCounty Chair / Sheriff Kelley SteinContract Administration \_\_\_\_\_  
(Class I, Class II Contracts Only)

| VENDOR CODE                                                                             |      |        | VENDOR NAME  |         |          |                 |         |            | TOTAL AMOUNT \$  |        |              |
|-----------------------------------------------------------------------------------------|------|--------|--------------|---------|----------|-----------------|---------|------------|------------------|--------|--------------|
| LINE NO.                                                                                | FUND | AGENCY | ORGANIZATION | SUB ORG | ACTIVITY | OBJECT/ REV SRC | SUB OBJ | REPT CATEG | LGFS DESCRIPTION | AMOUNT | INC/ DEC IND |
| 01.                                                                                     |      |        | SEE ATTACHED |         |          |                 |         |            |                  |        |              |
| 02.                                                                                     |      |        |              |         |          |                 |         |            |                  |        |              |
| 03.                                                                                     |      |        |              |         |          |                 |         |            |                  |        |              |
| * If additional space is needed, attach separate page. Write contract # on top of page. |      |        |              |         |          |                 |         |            |                  |        |              |

INSTRUCTIONS ON REVERSE SIDE

WHITE - CONTRACT ADMINISTRATION

CANARY - INITIATION

PINK - FINANCE



12/11/95

## CONTRACT APPROVAL FORM SUPPLEMENT

Page 1

FISCAL YEAR: 96

CONTRACTOR: TRIMET

AGENCY CODE: 86

CONTRACT #: 100145

EFFECTIVE DATE: 1-Jul-95

END DATE: 30-Jun-96

AMENDMENT#: 1

AMENDMENT DATE:

| LINE<br># | FUND | AGY | ORGN<br>CODE | LGFS<br>ACT | LGFS<br>OBJT | REPT<br>CAT | FND CAT                             | ORIGINAL<br>AMOUNT | MOD1   | MOD2   | MOD3 | FINAL<br>AMOUNT |
|-----------|------|-----|--------------|-------------|--------------|-------------|-------------------------------------|--------------------|--------|--------|------|-----------------|
| R1        | 156  | 011 | 1832         | TTZZ        | 6060         | 179A COUNTR | REQUIREMENTS LIMIT--DO NOT ENCUMBER | 0                  | 36,888 |        |      | 36,888          |
| R2        | 156  | 011 | 1832         | TTZZ        | 6060         | 1723 IIIB R | REQUIREMENTS LIMIT--DO NOT ENCUMBER | 0                  | 47,657 | 12,663 |      | 60,320          |
| R3        | 156  | 011 | 1832         | TTZZ        | 6060         | 1728 CITY   | REQUIREMENTS LIMIT--DO NOT ENCUMBER | 0                  |        | 71,882 |      | 71,882          |
| TOTAL     |      |     |              |             |              |             |                                     | 0                  | 84,545 | 84,545 | 0    | 169,090         |

MULTNOMAH COUNTY DEPARTMENT OF AGING SERVICES  
INTERGOVERNMENTAL AGREEMENT #100145, AMENDMENT # 2

ORIGINAL

DURATION OF AMENDMENT: July 1, 1995  
CONTRACTOR NAME: Tri-County Metropolitan  
Transportation District of Oregon  
CONTRACTOR ADDRESS: 4012 SE 17th  
Portland, OR 97202

To: June 30, 1996  
TELEPHONE: 238-4879  
IRS NUMBER: 93-00579353

This is amendment #2 is to Intergovernmental Agreement # 100145 executed July 1, 1994 between the Multnomah County Aging Services Department, referred to as "COUNTY" and Tri-County Metropolitan Transportation District of Oregon (Tri-Met), referred to as "CONTRACTOR". It is understood by the parties that all conditions and agreements in the original contract not superseded by the language of this amendment are still in force and apply to this amendment.

1. Services and Service Levels

a. CONTRACTOR agrees to provide the services within the service levels listed below for the period July 1, 1995 through June 30, 1996, and COUNTY agrees to reimburse CONTRACTOR for providing those services at the rates and up to the amounts specified below.

| Service       | Units | Rate   | Total<br>County<br>Funds | Program<br>Income                                      | Total County<br>Funds and<br>Program Income* |
|---------------|-------|--------|--------------------------|--------------------------------------------------------|----------------------------------------------|
| One-way rides | **    | \$2.38 | ^Requirements            | (Up to \$169,090,<br>subject to availability of funds) |                                              |

\*Units will be funded by COUNTY funds and program income. If less program income is collected, units will be reduced by an equivalent amount; if more program income is collected, units may be increased by an equivalent amount at the rates established above. COUNTY will disburse not more than \$169,090 under this contract amendment.

\*\* An estimated 71,046 one-way rides may be provided through this contract, subject to availability of funds.

^ Funds available for this contract are part of a requirements pool. Taxi contracts draw from this pool when the LIFT is not able to provide needed rides and arrangements are made with other providers. The use of the pool by other providers reduces the amount of funds available to Tri-Met.

PART II: AMENDMENT NARRATIVE

This amendment extends the contract period through June 30, 1996 and adds funds on a requirements basis up to the amount of \$169,090. The reason for the extension is to maintain door-to-door rides for frail elderly identified by COUNTY who require transportation to get them to needed health, nutrition, or other services needed to maintain their independence in community living situations.

This contract by Amendment #1 was extended through December 31, 1995 to provide time for COUNTY and CONTRACTOR to revise terms for the continuation of services. Agreement has not yet been reached on new provisions.

For the duration of this extension both COUNTY and CONTRACTOR agree to continue to work together to resolve quality issues identified by COUNTY and further to explore alternatives for a continuing partnership addressing CONTRACTOR'S desire to re-evaluate the current cost-sharing provisions.

In witness whereof, the parties hereto have caused this Amendment to be executed by their authorized officers.

MULTNOMAH COUNTY

TRI-COUNTY METROPOLITAN  
TRANSPORTATION DISTRICT OF OREGON

BY *James McConnell* 12/8/95  
James McConnell, Director Date  
Aging Services Department

BY \_\_\_\_\_ Date  
Tom Walsh  
General Manager

BY *Beverly Stein* 12/21/95  
Beverly Stein, Date  
Multnomah County Chair

REVIEWED: LAURENCE KRESSEL  
County Counsel for  
Multnomah County, Oregon

By *Katie Gaetjens* 12/18/95  
Katie Gaetjens Date  
Assistant County Counsel

APPROVED MULTNOMAH COUNTY  
BOARD OF COMMISSIONERS  
AGENDA # C-5 DATE 12/21/95  
DEB BOGSTAD  
BOARD CLERK

MEETING DATE: DEC 21 1995  
AGENDA NO: C-6

(Above Space for Board Clerk's Use ONLY)

**AGENDA PLACEMENT FORM**

SUBJECT: Request Approval of Repurchase Deed to Former Owner

BOARD BRIEFING: Date Requested: \_\_\_\_\_

Amount of Time Needed: \_\_\_\_\_

REGULAR MEETING: Date Requested: \_\_\_\_\_

Amount of Time Needed: 5 minutes

DEPARTMENT: Environmental Services DIVISION: Assessment & Taxation

CONTACT: Kathy Tuneberg TELEPHONE #: 248-3590  
BLDG/ROOM #: 166/300/Tax Title

PERSON(S) MAKING PRESENTATION: Kathy Tuneberg

**ACTION REQUESTED:**

☐ INFORMATIONAL ONLY ☐ POLICY DIRECTION ☒ APPROVAL ☐ OTHER

SUMMARY (Statement of rationale for action requested, personnel and fiscal/budgetary impacts, if applicable):

Request approval of Repurchase Deed to former owner, BRUCE D. DOWNEY.

Deed D961277 and Board Order attached.

12/15/95 S/B D961277 per VANESSA

12/21/95 ORIGINAL DEED & COPY OF ALL to TAX TITLE

**SIGNATURES REQUIRED:**

ELECTED OFFICIAL: \_\_\_\_\_

OR  
Acting  
DEPARTMENT  
MANAGER: Maren H. Ciesling Leah E. Nicholas

ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES

Any Questions: Call the Office of the Board Clerk 248-3277/248-5222

BOARD OF  
COUNTY COMMISSIONERS  
MULTNOMAH COUNTY  
OREGON  
1995 DEC 11 AM 8:45

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

In the Matter of the Execution of )  
Deed D961277 for Repurchase of )  
Tax Acquired Property to Former )  
Owner )

ORDER  
95-262

BRUCE D. DOWNEY )

It appearing that heretofore Multnomah County acquired the real property hereinafter described through foreclosure of liens for delinquent taxes, and that BRUCE D. DOWNEY is the former record owner thereof, and has applied to the county to repurchase said property for the amount of \$32,518.22 which amount is not less than that required by Section 275.180 ORS; and that it is for the best interests of the County that said application be accepted and that said property be sold to said former owner for said amount;

NOW, THEREFORE, it is hereby ORDERED that the Chair of the Multnomah County Board of County Commissioners execute a deed conveying to the former owner the following described property situated in the County of Multnomah, State of Oregon:

NLY 15' OF LOT 15 BLOCK 12 SLY 5' OF LOT 13 BLOCK 12, LOT 14 BLOCK 12 POINT VIEW, a recorded subdivision in the County of Multnomah, State of Oregon.

Dated at Portland, Oregon this 21st day of December, 1995.

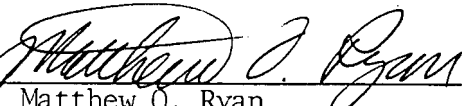


BOARD OF COUNTY COMMISSIONERS  
MULTNOMAH COUNTY, OREGON

  
Beverly Stein, Chair

REVIEWED:

Laurence Kressel, County Counsel  
for Multnomah County, Oregon

By   
Matthew O. Ryan

DEED D961277

MULTNOMAH COUNTY, a political subdivision of the State of Oregon, Grantor, conveys to BRUCE D. DOWNEY, Grantee, the following described real property, situated in the County of Multnomah, State of Oregon:

NLY 15' OF LOT 15 BLOCK 12 SLY 5' OF LOT 13 BLOCK 12, LOT 14 BLOCK 12 POINT VIEW, a recorded subdivision in the County of Multnomah, State of Oregon.

The true and actual consideration paid for this transfer, stated in terms of dollars is \$32,518.22.

THIS INSTRUMENT WILL NOT ALLOW USE OF THE PROPERTY DESCRIBED IN THIS INSTRUMENT IN VIOLATION OF APPLICABLE LAND USE LAWS AND REGULATIONS. BEFORE SIGNING OR ACCEPTING THIS INSTRUMENT, THE PERSON ACQUIRING FEE TITLE TO THE PROPERTY SHOULD CHECK WITH THE APPROPRIATE CITY OR COUNTY PLANNING DEPARTMENT TO VERIFY APPROVED USES AND TO DETERMINE ANY LIMITS ON LAWSUITS AGAINST FARMING OR FOREST PRACTICES AS DEFINED IN ORS 30.930.

Until a change is requested, all tax statements shall be sent to the following address:

BRUCE D. DOWNEY 8514 N OSWEGO PORTLAND OR 97203

IN WITNESS, WHEREOF, MULTNOMAH COUNTY has caused these presents to be executed by the Chair of the Multnomah County Board of County Commissioners this 21st day of December, 1995, by authority of an Order of said Board of County Commissioners heretofore entered of record.

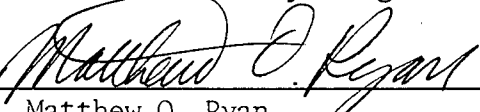


BOARD OF COUNTY COMMISSIONERS  
MULTNOMAH COUNTY, OREGON

  
Beverly Stein, Chair

REVIEWED:

Laurence Kressel, County Counsel  
for Multnomah County, Oregon

By   
Matthew O. Ryan

DEED APPROVED:

Janice Druian, Director  
Assessment & Taxation

By   
Pat Frahler

After recording return to 166/300/Tax Title

STATE OF OREGON

)

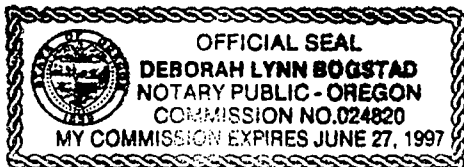
) ss

COUNTY OF MULTNOMAH

)

*On this 21st day of December, 1995, before me, a Notary Public in and for the County of Multnomah and State of Oregon, personally appeared Beverly Stein, Chair, Multnomah County Board of Commissioners, to me personally known, who being duly sworn did say that the attached instrument was signed and sealed on behalf of the County by authority of the Multnomah County Board of Commissioners, and that said instrument is the free act and deed of Multnomah County.*

*IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my official seal the day and year first in this, my certificate, written.*



Deborah Lynn Bogstad  
Notary Public for Oregon

My Commission expires: 6/27/97

Meeting Date: DEC 21 1995  
Agenda No: R-2

(Above Space for Board Clerk's Use ONLY)

**AGENDA PLACEMENT FORM**

SUBJECT: RESULTS Team Presentation: Dental Management CQI Work Group

BOARD BRIEFING Date Requested: December 21, 1995

Amount of Time Needed: 10 Minutes

REGULAR MEETING: Date Requested: \_\_\_\_\_

Amount of Time Needed: \_\_\_\_\_

DEPARTMENT: MSS DIVISION: Employee Services

CONTACT: Shery Stump, Training Mgr. TELEPHONE #: 248-5015, ext. 2203

BLDG/ROOM #: 106/1430

PERSON(S) MAKING PRESENTATION: Dr. Craig Baumeister, Mid-County Dental Clinic

**ACTION REQUESTED:**

☒ INFORMATIONAL ONLY    ☐ POLICY DIRECTION    ☐ APPROVAL    ☐ OTHER

SUMMARY (Statement of rationale for action requested, personnel and fiscal/budgetary impacts, if applicable):

The Dental Management CQI Work Group is one of the process improvement teams working within the RESULTS initiative. The team will discuss how they decreased the time new patients have to wait for their first dental appointment.

**SIGNATURES REQUIRED:**

ELECTED OFFICIAL: \_\_\_\_\_

OR

DEPARTMENT MANAGER:  \_\_\_\_\_

**ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES**

Any Questions: Call the Office of the board Clerk 248-3277/248-5222

DEC 21 1995  
MID-COUNTY DENTAL CLINIC  
OREGON



Multnomah County Health Department  
**MULTICARE DENTAL**

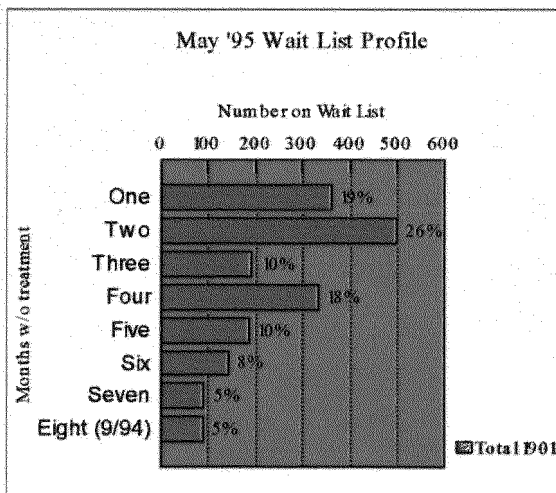
## PROBLEM STATEMENT

New dental patients who have chosen our dental plan are complaining about long access times.

## PROBLEM SITUATION

- Survey data and incoming calls indicated a high level of dissatisfaction about access time.
- Majority of appointments were reserved for returns; very few for new patients.
- Checkups were routinely being done every six months.
- Access process varied by clinic.
- Unable to fill failed or short notice cancellation appointments.
- One clinic seeing primarily newly-arrived refugees, substantial use of interpretation; appointments took longer.

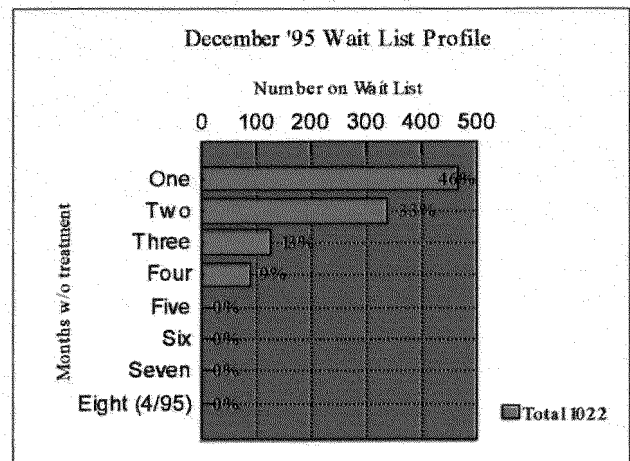
## DOCUMENTED PROBLEM SITUATION



## TEAM MEMBERS

- Dental Management
- an additional Senior Dentist
- one Hygienist

## RESULTS SUMMARY



## IMPROVEMENT ACTIONS

- Established CQI group to resolve problem.
- Parameters given by Team Leader were:
  - Stick to problem statement
  - Cannot spend anymore money except .8 dentist vacancy
  - Begin pilot test of one solution by 9/15/95
- Centralized waitlist.
- Numerous computer analyses to determine number and type of patients on waitlist, type of dentistry being done.
- Used CQI tools to identify factors contributing to long access wait time.
- Incremental gains realized as we met, i.e. more new patient slots opened up.
- Selected possible solutions to pilot test.

## PILOT TEST

- Changed checkup guidelines to one year after last visit with dentist, rather than six months.
- Changed priority of care at Mid-County to ensure equal access.

## IMPROVEMENT PLANS/FUTURE ACTIONS

- Monitor pilot test against defined outcome measures.
- Patient survey planned for January 96.
- Study efficiency ideas presented by staff.
- Study scheduling techniques of most efficient clinic.
- Determine acceptable wait time for patients.

MEETING DATE: DEC 21 1995

AGENDA NO.: R-3

(Above space for Board Clerk's Use ONLY)

AGENDA PLACEMENT FORM

SUBJECT: NOI - KELLOGG FOUNDATION COMMUNITY PARTNERSHIPS  
GRADUATE MEDICAL AND NURSING EDUCATION INITIATIVE

BOARD BRIEFING Date Requested: \_\_\_\_\_

Amount of Time Needed: \_\_\_\_\_

REGULAR MEETING: Date Requested: DECEMBER 21, 1995

Amount of Time Needed: 10 to 15 minutes

DEPARTMENT: HEALTH DIVISION: PRIMARY CARE

CONTACT: SHARI BLACK TELEPHONE #: 248-3674 X2235  
BLDG/ROOM #: 160/8

PERSON(S) MAKING PRESENTATION: SHARI BLACK AND TOM FRONK

ACTION REQUESTED:

[ ] INFORMATIONAL ONLY [ ] POLICY DIRECTION [X] APPROVAL [ ] OTHER

SUMMARY (Statement of rationale for action requested, personnel and fiscal/budgetary impacts, if applicable):

The Health Department (MCHD), in partnership with the official grant applicant Oregon Health Services University (OHSU), is requesting approval to submit a four-year proposal to the Kellogg Foundation for the Graduate Medical and Nursing Education Initiative.

With Kellogg Foundation funds and matching funds from MCHD and OHSU, an interdisciplinary, community-based training and service network will be developed in the North Portland community. OHSU is submitting the grant. MCHD and the Community Health Council will be the fiscal conduit for the first year of the grant.

SIGNATURES REQUIRED:

ELECTED OFFICIAL: \_\_\_\_\_

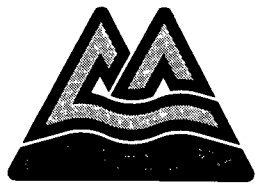
Or

DEPARTMENT MANAGER: Bill Odgaard

(ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES)

Any Questions: Call the Office of the Board Clerk 248-3277/248-5222

BOARD OF  
HEALTH SERVICES  
1995 DEC 13 PM 3:40  
MULTNOMAH COUNTY  
OREGON



# MULTNOMAH COUNTY OREGON



HEALTH DEPARTMENT  
426 S.W. STARK STREET, 8TH FLOOR  
PORTLAND, OREGON 97204-2394  
(503) 248-3674  
FAX (503) 248-3676  
TDD (503) 248-3816

BOARD OF COUNTY COMMISSIONERS  
BEVERLY STEIN • CHAIR OF THE BOARD  
DAN SALTZMAN • DISTRICT 1 COMMISSIONER  
GARY HANSEN • DISTRICT 2 COMMISSIONER  
TANYA COLLIER • DISTRICT 3 COMMISSIONER  
SHARRON KELLEY • DISTRICT 4 COMMISSIONER

## MEMORANDUM

**TO:** Beverly Stein, Chair

**FROM:** Shari Black, Director of Primary Care Services *SB*

**THROUGH:** Bill Odgaard, Director MCHD *Bill*

**SUBJECT:** Notice of Intent to Request Funding for the Kellogg Foundation  
Community Partnerships Graduate Medical and Nursing Education  
Initiative

**DATE:** December 13, 1995

The Multnomah County Health Department (MCHD) is requesting approval to submit with the official applicant, Oregon Health Sciences University (OHSU), a grant proposal to the Kellogg Foundation for the Graduate Medical and Nursing Education Initiative.

### Description of Proposed Project and Project Objectives

In partnership with OHSU (the official grant applicant) and the North Portland community, MCHD will establish a new paradigm of graduate medical and nursing education. Primary care M.D.'s/residents and nurse practitioner students will be trained at various North Portland community sites and will share a common curriculum. In year two of the grant a community-based governance structure with fiscal and policy authority will be established.

The objectives of this initiative are:

1. To establish a permanent interdisciplinary, community-based training and service network and
2. To increase the MCHD capacity to deliver culturally sensitive primary care services to the under served North Portland Community.

### Funding Amount

The Kellogg Foundation grant award will be approximately 1.6 million dollars over four years. The Kellogg Foundation requires the grantee to match in real dollars (not in-kind) the total award. It is anticipated that the County portion of the match will be approximately \$150,000 per year for four years.

MEETING DATE: DEC 21 1995

AGENDA NO: R-4

(Above Space for Board Clerk's Use ONLY)

**AGENDA PLACEMENT FORM**

**SUBJECT:** Child Support Rights & Responsibilities Program, IGA #500446 between MCDA and Multnomah ESD

**BOARD BRIEFING**      **Date Requested:** \_\_\_\_\_

**Amount of Time Needed:** \_\_\_\_\_

**REGULAR MEETING:**      **Date Requested:** 12/21/95

**Amount of Time Needed:** 1 minute

**DEPARTMENT:** District Attorney      **DIVISION:** Family Justice

**CONTACT:** Lisa Moore      **TELEPHONE #:** 248-3133  
**BLDG/ROOM #:** 101/600

**PERSON(S) MAKING PRESENTATION:** \_\_\_\_\_

**ACTION REQUESTED:**

☐ INFORMATIONAL ONLY      ☐ POLICY DIRECTION      ☒ APPROVAL      ☐ OTHER

**SUMMARY (Statement of rationale for action requested, personnel and fiscal/budgetary impacts, if applicable):**

This IGA provides funding for a program development specialist to Multnomah ESD from the DA's budget to staff the Child Support Rights and Responsibilities Program. This will provide educational materials and curricula to teachers for the 1996/97 school year regarding teen parental rights, responsibilities, and child support issues.

12/27/95 ORIGINALS TO LISATMOORE

**SIGNATURES REQUIRED:**

**ELECTED OFFICIAL:** Mike Schunk by jgb

OR

**DEPARTMENT MANAGER:** \_\_\_\_\_

BOARD OF  
COUNTY COMMISSIONERS  
1995 DEC 13 PM 12:44  
MULTNOMAH COUNTY  
OREGON

**ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES**

**Any Questions: Call the Office of the Board Clerk 248-3277/248-5222**

0516C/63

6/93

Office Memorandum

MICHAEL D. SCHRUNK, District Attorney

TO: Board of County Commissioners

FROM: Michael D. Schrunk

DATE: December 13, 1995

REQUESTED PLACEMENT DATE: December 21, 1995

RE: Child Support Rights and Responsibilities Program  
DA Budget Modification #3  
IGA #500446 between Multnomah County DA and Multnomah ESD

I. Recommendation/Action Requested:  
Approval

II. Background/Analysis:  
This program is a joint effort between Multnomah County DA and Multnomah ESD to educate teens about parental rights, responsibilities, and child support issues. MCDA and Multnomah ESD agree to enter into an intergovernmental agreement to develop and implement curricula focusing on long term parenting responsibilities and child support obligations. This will be incorporated in Multnomah County schools beginning with the September 1996/97 school year.

III. Financial Impact:  
Funding for this program was included in the DA's 1995/96 budget as a result of Budget Amendment #DA1 proposed by Commissioner Dan Saltzman.

IV. Legal Issues:  
None

V. Controversial Issues:  
None

VI. Link to Current County Policies:  
This program will work in conjunction with MCDA Family Justice Division, and the Support Enforcement Division.

VIII. Other Government Participation:  
This is a joint effort with Multnomah ESD and MCDA.



**DAN SALTZMAN, Multnomah County Commissioner, District One**

1120 S.W. Fifth Avenue, Suite 1500 • Portland, Oregon 97204 • (503) 248-5220 • FAX (503) 248-5440

**AMENDMENT TO INTERGOVERNMENTAL AGREEMENT  
BETWEEN MULTNOMAH COUNTY DISTRICT ATTORNEY AND  
MULTNOMAH EDUCATION SERVICE DISTRICT**

A. 1. (a.) is amended to read (new language is underlined):

Phase I will involve the creation of a task force/committee consisting of the program development specialist, teachers, administrators, and a technical advisor from the District Attorney's Office to develop a supplemental curriculum for teen pregnancy programs in the schools. The committee will establish benchmarks and performance standards to evaluate the outcomes and effectiveness of the program. It is anticipated that development and input by those who utilize the program will insure the required cooperation necessary to make the program a success.

**Intergovernmental Agreement  
Between Multnomah County District Attorney and Multnomah Education Service District  
Child Support Rights and Responsibilities Program For Teens**

November 24, 1995

Multnomah Education Service District (ESD) and the County of Multnomah by and through Multnomah County District Attorney's Office (MCDA) agree as follows:

**A. GENERAL SCOPE**

The goal of the Child Support Rights and Responsibilities Program for Teens is to develop and implement a county-wide curriculum for use in the schools which will enhance existing teen pregnancy curricula. The Program emphasis will be to instruct adolescents in the legal and financial responsibilities of parenthood.

Chapter 190 of the Oregon Revised Statutes provides for intergovernmental agreements. Therefore, the MCDA and the Multnomah ESD agree to the following:

I. The parties agree to enter into a partnership to create a pilot program to focus on instruction of the legal and financial responsibilities of parenthood to supplement the current teen pregnancy program used in schools.

a. Phase I will involve the creation of a task force/committee consisting of the program development specialist, teachers, administrators, and a technical/legal advisor from the District Attorney's Office to develop a supplemental curriculum for teen pregnancy programs in the schools. It is anticipated that development and input by those who utilize the program will insure the required cooperation necessary to make the program a success.

b. Phase II will involve dissemination and adoption of the curriculum in each district commencing September 1996/97 school year. The program development specialist will be responsible for assuring that each district incorporate the curriculum into their programs. This phase will include presentations to the districts, training at summer institutes, continuing education programs for teachers and administrators, and/or other delivery methods.

c. Phase III will include monitoring by the program development specialist of the performance of the program in each district, making necessary revisions to the program, and working with the schools to evaluate the success of the program.



# CONTRACT APPROVAL FORM

(See Administrative Procedure #2106)

MULTNOMAH COUNTY OREGON

 Contract # 500446  
 Amendment # \_\_\_\_\_

| CLASS I                                                       | CLASS II                                                                                                                                                                                                                                                                                                                                 | CLASS III                                                                                                                                                                                                       |
|---------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> Professional Services under \$25,000 | <input type="checkbox"/> Professional Services over \$25,000 (RFP, Exemption)<br><input type="checkbox"/> PCRB Contract<br><input type="checkbox"/> Maintenance Agreement<br><input type="checkbox"/> Licensing Agreement<br><input type="checkbox"/> Construction<br><input type="checkbox"/> Grant<br><input type="checkbox"/> Revenue | <input checked="" type="checkbox"/> Intergovernmental Agreement<br><br><b>APPROVED MULTNOMAH COUNTY BOARD OF COMMISSIONERS</b><br>AGENDA # <u>R-4</u> DATE <u>12/21/95</u><br><u>DEB BOGSTAD</u><br>BOARD CLERK |

 Department Multnomah County DA Division Family Justice/SED Date 11/29/95

 Contract Originator Lisa Moore Phone 248-3133 Bldg/Room 101/600

 Administrative Contact Lisa Moore Phone 248-3133 Bldg/Room 101/600

Description of Contract MCDAs and Multnomah ESD agree to develop and implement the Child Support Rights and Responsibilities Program for Teens to enhance the existing teen pregnancy curricula focusing on child support and long term parenting responsibilities. This will be incorporated in each district in Multnomah County beginning with the September 1996/97 school year.

RFP/BID # \_\_\_\_\_ Date of RFP/BID \_\_\_\_\_ Exemption Exp. Date \_\_\_\_\_

 ORS/AR # \_\_\_\_\_ Contractor is ☐ MBE ☐ WBE ☐ QRF
Contractor Name Multnomah ESD
 Mailing Address 1611 NE Ainsworth Circle  
Portland, OR 97220-9017

Phone \_\_\_\_\_

Employer ID# or SS# \_\_\_\_\_

Effective Date 12/1/95Termination Date 11/30/96Original Contract Amount \$ 82,000.00

Total Amount of Previous Amendments \$ \_\_\_\_\_

Amount of Amendment \$ \_\_\_\_\_

Total Amount of Agreement \$ \_\_\_\_\_

## REQUIRED SIGNATURES:

Department Manager Michael D. Schuch *KPS*
 Purchasing Director  
 (Class II Contracts Only) Sandra A. Duffy
County Counsel Beverly Stern

County Chair / Sheriff \_\_\_\_\_

 Contract Administration  
 (Class I, Class II Contracts Only) \_\_\_\_\_

 Remittance Address \_\_\_\_\_  
 (If Different) \_\_\_\_\_

Payment Schedule \_\_\_\_\_ Terms \_\_\_\_\_

☐ Lump Sum \$ \_\_\_\_\_ ☐ Due on receipt

☐ Monthly \$ \_\_\_\_\_ ☐ Net 30

☒ Other \$ \$47,560 4/30/96 \$34,440 10/31/96 Other \_\_\_\_\_

☐ Requirements contract - Requisition required.

Purchase Order No. \_\_\_\_\_

☐ Requirements Not to Exceed \$ \_\_\_\_\_
Encumber: Yes ☐ No ☐Date 11/29/95

Date \_\_\_\_\_

Date 12-5-95Date December 21, 1995

Date \_\_\_\_\_

| VENDOR CODE                                                                             |      |        |              | VENDOR NAME |          |                 |         |            | TOTAL AMOUNT \$  |           |              |
|-----------------------------------------------------------------------------------------|------|--------|--------------|-------------|----------|-----------------|---------|------------|------------------|-----------|--------------|
| LINE NO.                                                                                | FUND | AGENCY | ORGANIZATION | SUB ORG     | ACTIVITY | OBJECT/ REV SRC | SUB OBJ | REPT CATEG | LGFS DESCRIPTION | AMOUNT    | INC/ DEC IND |
| 01.                                                                                     | 156  | 023    | 2432         |             |          | 6060            |         | 240E       | pass-thru        | 80,000.00 |              |
| 02.                                                                                     |      |        |              |             |          |                 |         |            |                  |           |              |
| 03.                                                                                     |      |        |              |             |          |                 |         |            |                  |           |              |
| * If additional space is needed, attach separate page. Write contract # on top of page. |      |        |              |             |          |                 |         |            |                  |           |              |

INSTRUCTIONS ON REVERSE SIDE

WHITE - CONTRACT ADMINISTRATION

CANARY - INITIATION

PINK - FINANCE



**Intergovernmental Agreement  
Between Multnomah County District Attorney and Multnomah Education Service District  
Child Support Rights and Responsibilities Program For Teens**

December 21, 1995

Multnomah Education Service District (ESD) and the County of Multnomah by and through Multnomah County District Attorney's Office (MCDA) agree as follows:

**A. GENERAL SCOPE**

The goal of the Child Support Rights and Responsibilities Program for Teens is to develop and implement a county-wide curriculum for use in the schools which will enhance existing teen pregnancy curricula. The Program emphasis will be to instruct adolescents in the legal and financial responsibilities of parenthood.

Chapter 190 of the Oregon Revised Statutes provides for intergovernmental agreements. Therefore, the MCDA and the Multnomah ESD agree to the following:

I. The parties agree to enter into a partnership to create a pilot program to focus on instruction of the legal and financial responsibilities of parenthood to supplement the current teen pregnancy program used in schools.

a. Phase I will involve the creation of a task force/committee consisting of the program development specialist, teachers, administrators, and a technical/legal advisor from the District Attorney's Office to develop a supplemental curriculum for teen pregnancy programs in the schools. The committee will establish benchmarks and performance standards to evaluate the outcome and effectiveness of the program. It is anticipated that development and input by those who utilize the program will insure the required cooperation necessary to make the program a success.

b. Phase II will involve dissemination and adoption of the curriculum in each district commencing September 1996/97 school year. The program development specialist will be responsible for assuring that each district incorporate the curriculum into their programs. This phase will include presentations to the districts, training at summer institutes, continuing education programs for teachers and administrators, and/or other delivery methods.

c. Phase III will include monitoring by the program development specialist of the performance of the program in each district, making necessary revisions to the program, and working with the schools to evaluate the success of the program.

2. The Program will be staffed by Multnomah ESD as follows:

a. Program staff will include 1.0 FTE program development specialist employed by Multnomah ESD. Multnomah ESD and MCDA will work together to coordinate the recruitment and hiring process of the program development specialist. Both agencies will work together to select a mutually acceptable staff member to fill the program development specialist position.

b. All costs associated with the development, dissemination, and adoption of the Child Support Right and Responsibilities Program for Teens shall be paid by Multnomah ESD including, but not limited to office space, supplies, publication, duplication, and videotaping services.

3. The program development specialist will be required to provide MCDA and Multnomah ESD monthly progress reports commencing on the first month of employment and each month thereafter.

4. In the event of a dispute between the parties as to the extent and the nature of the duties and function of the program development specialist assigned to the Program it will be resolved between the District Attorney and the Administrative Manager of Multnomah ESD or their delegated representatives.

5. Both parties are subject to the Oregon State Tort Claims Act, ORS 30.265, et. seq. The scope and limits of any and all liability for injury or damages to property or any third party shall be imposed in accordance with this law.

## **B. TERM AND PAYMENT SCHEDULE**

1. This agreement shall extend from December 1, 1995 through and including November 30, 1996.

2. MCDA will pay a total of \$82,000 to Multnomah ESD for Child Support Rights and Responsibilities Program for Teens staff and services. Payments will be made as follows:

|                   |                      |
|-------------------|----------------------|
| 12/1/95 - 6/30/96 | \$47,560 by 4/30/96  |
| 7/1/96 - 11/30/96 | \$34,440 by 10/31/96 |

## **C. TERMINATION**

1. This agreement may be terminated upon 60 days mutual written consent of the parties or upon 90 days written notice by one of the parties.

2. Termination under any provision of this paragraph shall not affect any rights, obligations, or liability of Multnomah ESD or MCDA which accrues prior to such termination.

**E. MODIFICATION**

This agreement may be modified by mutual consent of the parties. Any modification to provisions of this agreement shall be reduced to writing and signed by the parties.

**F. INTEGRATION**

This agreement contains the entire agreement between the parties and supersedes all prior written and oral agreements.

**G. NOTICES**

All notices pursuant to the terms of this agreement shall be addressed as follows:

Notices to Multnomah ESD:

Dee Bauer  
1611 N.E. Ainsworth Circle  
Portland, OR 97220-9017

Notices to the County:

Michael D. Schrunk, District Attorney  
Multnomah County DA's Office  
1021 S.W. 4th Avenue, Room 600  
Portland, OR 97204

Multnomah ESD

By: \_\_\_\_\_  
Administrative Manager Date

County of Multnomah, Oregon

By: Michael D. Schrunk 11/29/95  
Michael D. Schrunk, District Attorney Date

By: Beverly Stein December 21, 1995  
Beverly Stein, County Chair Date

Reviewed and Approved as to Form:

Laurence Kressel  
County Counsel

By: Sandra N. Duffy  
Sandra N. Duffy  
Date: 12-5-95

**APPROVED MULTNOMAH COUNTY  
BOARD OF COMMISSIONERS**  
AGENDA # R-4 DATE 12/21/95  
DEB BOGSTAD  
BOARD CLERK

**BUDGET MODIFICATION NO.****DA #3**

(For Clerk's Use) Meeting Date

**DEC 21 1995**

Agenda No.

**R-5****1. REQUEST FOR PLACEMENT ON THE AGENDA FOR**

(Date)

DEPARTMENT District AttorneyDIVISION Family Justice DivisionCONTACT Lisa MooreTELEPHONE 248-3133

\* NAME(S) OF PERSON MAKING PRESENTATION TO BOARD

Mike Schrunk**SUGGESTED****AGENDA TITLE** (to assist in preparing a description for the printed agenda)**Child Support Rights and Responsibilities Program for Teens intergovernmental agreement between Multnomah County District Attorney's office and Multnomah Educational Service District.**

(Estimated Time Needed on the Agenda)

**2. DESCRIPTION OF MODIFICATION**

(Explain the changes this Bud Mod makes. What budget does it increase? What do changes

accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)

☒ **X**

Personnel changes are shown in detail on the attached sheet

This program is a joint effort between Multnomah County DA and Multnomah ESD to educate teens about parental rights, responsibilities, and child support issues. An intergovernmental agreement to provide funding to Multnomah ESD accompanies this bud mod. Funding for this program came from 1995/96 Budget Amendment #DA1 proposed by Commissioner Dan Saltzman. It is entitled the Paternity Rights Education Project.

**3. REVENUE IMPACT**

(Explain revenues being changed and reason for the change)

None

BOARD OF  
COUNTY COMMISSIONERS  
1995 DEC 14 AM 10:24  
MULTNOMAH COUNTY  
OREGON

**4. CONTINGENCY STATUS**

(to be completed by Budget &amp; Planning)

Fund Contingency before this modification (as of \_\_\_\_\_)

Date

After this modification

\$

\$

Originated By

Lisa Moore

Date

11/29/95

Department Director

Kelly Bacon

Date

12/11/95

Plan/Budget Analyst

David C. Sharron

Date

12/13/95

Employee Services

C. Cummins

Date

12/14/95

Board Approval

Deborah L. Royster

Date

12/21/95

**PERSONNEL DETAIL FOR BUDGET MODIFICATION NO.**

**DA #3**

**5. ANNUALIZED PERSONNEL CHANGES**

(Compute on a full-year basis even though this action affects only a part of the fiscal year (FY).)

|                               |                                | ANNUALIZED                         |                     |              |                                 |
|-------------------------------|--------------------------------|------------------------------------|---------------------|--------------|---------------------------------|
| FTE<br>Increase<br>(Decrease) | POSITION TITLE                 | BASE PAY<br>Increase<br>(Decrease) | Increase/(Decrease) |              | TOTAL<br>Increase<br>(Decrease) |
|                               |                                |                                    | Fringe              | Ins.         |                                 |
| -1.00                         | Program Development Specialist | (\$32,363.00)                      | (\$5,686.00)        | (\$5,612.00) | (\$43,661.00)                   |
| -1                            | TOTAL CHANGE (ANNUALIZED)      | (\$32,363.00)                      | (\$5,686.00)        | (\$5,612.00) | (\$43,661.00)                   |

**6. CURRENT YEAR PERSONNEL DOLLAR CHANGES**

(Calculate costs/savings that will take place in this FY; these should explain the actual dollar amounts being changed by this BudMod.)

|                                                            |                                                                                                     | C U R R E N T   F Y                |                     |              |                                 |
|------------------------------------------------------------|-----------------------------------------------------------------------------------------------------|------------------------------------|---------------------|--------------|---------------------------------|
| Permanent Positions,<br>Temporary, Overtime,<br>or Premium | Explanation of Change                                                                               | BASE PAY<br>Increase<br>(Decrease) | Increase/(Decrease) |              | TOTAL<br>Increase<br>(Decrease) |
|                                                            |                                                                                                     |                                    | Fringe              | Ins.         |                                 |
| -1.00                                                      | Delete Program Development Specialist from<br>DA budget to Pass-thru contract with Multnomah<br>ESD | (\$32,363.00)                      | (\$5,686.00)        | (\$5,612.00) | (\$43,661.00)                   |
| TOTAL CURRENT FISCAL YEAR CHANGES                          |                                                                                                     | (\$32,363.00)                      | (\$5,686.00)        | (\$5,612.00) | (\$43,661.00)                   |

EXPENDITURE  
TRANSACTION

| Document<br>Number | Action | Fund | Agency | Organi-<br>zation | Activity | Reporting<br>Category | Object | Current<br>Amount | Revised<br>Amount | Change<br>Increase<br>(Decrease) | Subtotal   | Description       |
|--------------------|--------|------|--------|-------------------|----------|-----------------------|--------|-------------------|-------------------|----------------------------------|------------|-------------------|
|                    |        | 156  | 023    | 2432              |          |                       | 5100   |                   |                   | (\$32,363)                       |            | Permanent         |
|                    |        | 156  | 023    | 2432              |          |                       | 5500   |                   |                   | (\$5,686)                        |            | Fringe            |
|                    |        | 156  | 023    | 2432              |          |                       | 5550   |                   |                   | (\$5,612)                        |            | Sal Related       |
|                    |        |      |        |                   |          |                       |        |                   |                   |                                  | (\$43,661) | Pers. sub-total   |
|                    |        | 156  | 023    | 2432              |          |                       | 6230   |                   |                   | (\$27,000)                       |            | Supplies          |
|                    |        | 156  | 023    | 2432              |          |                       | 7100   |                   |                   | (\$3,765)                        |            | Indirect          |
|                    |        | 156  | 023    | 2432              |          |                       | 8400   |                   |                   | (\$7,000)                        |            | Capital           |
|                    |        |      |        |                   |          |                       | 6060   |                   |                   | \$82,000                         |            | Pass-thru         |
|                    |        |      |        |                   |          |                       |        |                   |                   |                                  | \$44,235   | Subtotal F/S Fund |
|                    |        | 100  | 023    | 9130              |          |                       | 7608   |                   |                   | \$574                            |            | General Fund      |
|                    |        | 400  | 050    | 7531              |          |                       | 6580   |                   |                   | (\$5,612)                        |            | Insurance         |
|                    |        | 100  | 045    | 9120              |          |                       | 7700   |                   |                   | (\$4,339)                        |            |                   |
|                    |        |      |        |                   |          |                       |        |                   |                   |                                  | (\$9,377)  | Subtotal          |

TOTAL EXPENDITURE CHANGE

(\$8,803) (\$8,803)

REVENUE  
TRANSACTION

| Document<br>Number | Action | Fund | Agency | Organi-<br>zation | Activity | Reporting<br>Category | Revenue/<br>Object | Current<br>Amount | Revised<br>Amount | Change<br>Increase<br>(Decrease) | Subtotal | Description                             |
|--------------------|--------|------|--------|-------------------|----------|-----------------------|--------------------|-------------------|-------------------|----------------------------------|----------|-----------------------------------------|
|                    |        | 400  | 050    | 7040              |          |                       | 6602               |                   |                   | (\$5,612)                        |          | Service reimbursement to Insurance Fund |
|                    |        | 100  | 050    | 7410              |          |                       | 6602               |                   |                   | (\$3,765)                        |          | GF Contingency                          |
|                    |        | 156  | 023    | 2432              |          |                       | 7601               |                   |                   | \$574                            |          | GF                                      |
|                    |        |      |        |                   |          |                       |                    |                   |                   |                                  |          |                                         |
|                    |        |      |        |                   |          |                       |                    |                   |                   |                                  |          |                                         |
|                    |        |      |        |                   |          |                       |                    |                   |                   |                                  |          |                                         |
|                    |        |      |        |                   |          |                       |                    |                   |                   |                                  |          |                                         |
|                    |        |      |        |                   |          |                       |                    |                   |                   |                                  |          |                                         |

TOTAL REVENUE CHANGE

(\$8,803) \$0

Office Memorandum

MICHAEL D. SCHRUNK, District Attorney

TO: Board of County Commissioners

FROM: Michael D. Schrunk

DATE: December 13, 1995

REQUESTED PLACEMENT DATE: December 21, 1995

RE: Child Support Rights and Responsibilities Program  
DA Budget Modification #3  
IGA #500446 between Multnomah County DA and Multnomah ESD

I. Recommendation/Action Requested:  
Approval

II. Background/Analysis:  
This program is a joint effort between Multnomah County DA and Multnomah ESD to educate teens about parental rights, responsibilities, and child support issues. MCDA and Multnomah ESD agree to enter into an intergovernmental agreement to develop and implement curricula focusing on long term parenting responsibilities and child support obligations. This will be incorporated in Multnomah County schools beginning with the September 1996/97 school year.

III. Financial Impact:  
Funding for this program was included in the DA's 1995/96 budget as a result of Budget Amendment #DA1 proposed by Commissioner Dan Saltzman.

IV. Legal Issues:  
None

V. Controversial Issues:  
None

VI. Link to Current County Policies:  
This program will work in conjunction with MCDA Family Justice Division, and the Support Enforcement Division.

VIII. Other Government Participation:  
This is a joint effort with Multnomah ESD and MCDA.

## 1. REQUEST FOR PLACEMENT ON THE AGENDA FOR \_\_\_\_\_

(Date)

DEPARTMENT District AttorneyDIVISION District Court TrialCONTACT Lisa MooreTELEPHONE 248-3133

\* NAME(S) OF PERSON MAKING PRESENTATION TO BOARD \_\_\_\_\_

SUGGESTEDAGENDA TITLE (to assist in preparing a description for the printed agenda)

Appropriation of the District Attorney's AmeriCorps State Sub-Grant: the Americorps Members for Neighborhood Safety Program.

(Estimated Time Needed on the Agenda)

## 2. DESCRIPTION OF MODIFICATION

(Explain the changes this Bud Mod makes. What budget does it increase? What do changes

accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)

☒ X

Personnel changes are shown in detail on the attached sheet

The District Attorney's office received federal funds for the "AmeriCorps Members for Neighborhood Safety" grant. It is comprised of three sub-programs: Tri-Met rider advocates to physically aide passengers with entry and exit from buses and trains, and control unruly behavior; gang outreach workers who will connect with at-risk youth to encourage participation in appropriate school, recreational, and social service youth programs; and a graffiti removal project in Northeast and Southeast Portland to facilitate the creation of local business and homeowner networks who will assist in graffiti removal and site rehabilitation, including large scale clean up projects in target areas.

## 3. REVENUE IMPACT

(Explain revenues being changed and reason for the change)

The AmeriCorps grant provides \$251,462 new federal revenue. Grant match of \$64,118 is required.

BOARD OF  
COUNTY COMMISSIONERS  
MULTNOMAH COUNTY  
OREGON  
1995 DEC 14 AM 10:24

## 4. CONTINGENCY STATUS

(to be completed by Budget &amp; Planning)

Fund Contingency before this modification (as of \_\_\_\_\_)

Date

After this modification

\$

\$

Originated By

Lisa Moore

Date

12/11/95

Department Director

Kelly Bacon

Date

12/11/95

Plan/Budget Analyst

Date

Employee Services

Date

Board Approval

Date

W. GORDON L. ROOSTER

12/21/95

*[Signature]*

12/14/95



**PERSONNEL DETAIL FOR BUDGET MODIFICATION NO.**

**DA #4**

**5. ANNUALIZED PERSONNEL CHANGES**

(Compute on a full-year basis even though this action affects only a part of the fiscal year (FY).)

| FTE<br>Increase<br>(Decrease) | POSITION TITLE                           | BASE PAY<br>Increase<br>(Decrease) | ANNUALIZED          |          | TOTAL<br>Increase<br>(Decrease) |
|-------------------------------|------------------------------------------|------------------------------------|---------------------|----------|---------------------------------|
|                               |                                          |                                    | Increase/(Decrease) |          |                                 |
|                               |                                          |                                    | Fringe              | Ins.     |                                 |
| 1.00                          | Staff Assistant (AmeriCorps Coordinator) | \$35,028                           | \$6,154             | \$5,724  | \$46,906                        |
| 20.00                         | Temporary Workers (AmeriCorps Members)   | \$160,000                          | \$12,240            | \$45,305 | \$217,545                       |
| 21.00                         | TOTAL CHANGE (ANNUALIZED)                | \$195,028                          | \$18,394            | \$51,029 | \$264,451                       |

**6. CURRENT YEAR PERSONNEL DOLLAR CHANGES**

(Calculate costs/savings that will take place in this FY; these should explain the actual dollar amounts being changed by this BudMod.)

| Permanent Positions,<br>Temporary, Overtime,<br>or Premium | Explanation of Change                      | BASE PAY<br>Increase<br>(Decrease) | CURRENT FY          |          | TOTAL<br>Increase<br>(Decrease) |
|------------------------------------------------------------|--------------------------------------------|------------------------------------|---------------------|----------|---------------------------------|
|                                                            |                                            |                                    | Increase/(Decrease) |          |                                 |
|                                                            |                                            |                                    | Fringe              | Ins.     |                                 |
| 0.58                                                       | Add Staff Assistant (AmeriCorps Coordinato | \$20,425                           | \$3,588             | \$3,338  | \$27,351                        |
| 10.00                                                      | Temporary Workers (AmeriCorps Members)     | \$80,000                           | \$6,120             | \$22,653 | \$108,773                       |
|                                                            |                                            |                                    |                     |          |                                 |
|                                                            |                                            |                                    |                     |          |                                 |
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EXPENDITURE  
TRANSACTION

| Document Number | Action | Fund | Agency | Organization | Activity | Reporting Category | Object | Current Amount | Revised Amount | Change Increase (Decrease) | Subtotal  | Description              |
|-----------------|--------|------|--------|--------------|----------|--------------------|--------|----------------|----------------|----------------------------|-----------|--------------------------|
|                 |        | 156  | 023    | 2455         |          |                    | 5100   |                |                | \$20,425                   |           | Permanent                |
|                 |        | 156  | 023    | 2455         |          |                    | 5200   |                |                | \$80,000                   |           | Temporary                |
|                 |        | 156  | 023    | 2455         |          |                    | 5500   |                |                | \$9,708                    |           | Sal Related              |
|                 |        | 156  | 023    | 2455         |          |                    | 5550   |                |                | \$25,990                   |           | Insurance                |
|                 |        |      |        |              |          |                    |        |                |                |                            | \$136,123 | Subtotal Pers. Serv.     |
|                 |        | 156  | 023    | 2455         |          |                    | 6110   |                |                | \$11,575                   |           | Professional Services    |
|                 |        | 156  | 023    | 2455         |          |                    | 6230   |                |                | \$700                      |           | Supplies                 |
|                 |        | 156  | 023    | 2455         |          |                    | 6310   |                |                | \$7,000                    |           | Education & Training     |
|                 |        | 156  | 023    | 2455         |          |                    | 7100   |                |                | \$10,061                   |           | Indirect                 |
|                 |        | 156  | 023    | 2455         |          |                    | 7150   |                |                | \$1,000                    |           | Telephones               |
|                 |        | 156  | 023    | 2455         |          |                    | 7300   |                |                | \$4,840                    |           | Motor Pool               |
|                 |        |      |        |              |          |                    |        |                |                |                            | \$35,176  | Subtotal M & S           |
|                 |        | 156  | 023    | 2455         |          |                    | 8400   |                |                | \$2,944                    | \$2,944   | Equipment                |
|                 |        |      |        |              |          |                    |        |                |                |                            |           |                          |
|                 |        | 100  | 045    | 9120         |          |                    | 7700   |                |                | (\$33,362)                 |           |                          |
|                 |        | 100  | 023    | 2401         |          |                    | 7608   |                |                | \$43,423                   |           |                          |
|                 |        |      |        |              |          |                    |        |                |                |                            | \$10,061  | Subtotal                 |
|                 |        | 400  | 050    | 7531         |          |                    | 6580   |                |                | \$25,990                   | \$25,990  | Insurance Fund transfer  |
|                 |        | 402  | 030    | 7990         |          |                    | 6140   |                |                | \$1,000                    | \$1,000   | Telephone exp. transfer  |
|                 |        | 401  | 030    | 5910         |          |                    | 6180   |                |                | \$4,840                    | \$4,840   | Motor Pool exp. transfer |

TOTAL EXPENDITURE CHANGE

|           |           |
|-----------|-----------|
| \$216,134 | \$216,134 |
|-----------|-----------|

REVENUE  
TRANSACTION

| Document Number | Action | Fund | Agency | Organization | Activity | Reporting Category | Revenue/ Object | Current Amount | Revised Amount | Change Increase (Decrease) | Subtotal  | Description              |
|-----------------|--------|------|--------|--------------|----------|--------------------|-----------------|----------------|----------------|----------------------------|-----------|--------------------------|
|                 |        | 156  | 023    | 2455         |          |                    | NEW             |                |                | \$130,820                  | \$130,820 | AmeriCorps Grant revenue |
|                 |        | 156  | 023    | 2455         |          |                    | 7601            |                |                | \$43,423                   | \$43,423  | GF match                 |
|                 |        | 400  | 050    | 7040         |          |                    | 6602            |                |                | \$25,990                   | \$25,990  | Insurance fund transfer  |
|                 |        | 100  | 050    | 7410         |          |                    | 6602            |                |                | \$10,061                   | \$10,061  | Indirect costs transfer  |
|                 |        | 402  | 030    | 7990         |          |                    | 6602            |                |                | \$1,000                    | \$1,000   | Telephone transfer       |
|                 |        | 401  | 030    | 5900         |          |                    | 6602            |                |                | \$4,840                    | \$4,840   | Fleet transfer           |
|                 |        |      |        |              |          |                    |                 |                |                |                            |           |                          |
|                 |        |      |        |              |          |                    |                 |                |                |                            |           |                          |

TOTAL REVENUE CHANGE

|           |           |
|-----------|-----------|
| \$216,134 | \$216,134 |
|-----------|-----------|

Office Memorandum

MICHAEL D. SCHRUNK, District Attorney

TO: Board of County Commissioners

FROM: Michael D. Schrunk

DATE: December 13, 1995

REQUESTED PLACEMENT DATE: December 21, 1995

RE: AmeriCorps Members for Neighborhood Safety Program  
DA Budget Modification #4

I. Recommendation/Action Requested:  
Approval

II. Background/Analysis:

The District Attorney's office received a federal "AmeriCorps Members for Neighborhood Safety" grant, which will work directly with the Neighborhood Based Prosecution Units in Northeast and Southeast Portland. It is comprised of three sub-programs: Tri-Met rider advocates, gang outreach workers, and development of graffiti removal teams through creation of local business and homeowner networks to combat graffiti and tagging of property.

III. Financial Impact:

The AmeriCorps grant provides \$251,462 in new federal funds.

IV. Legal Issues:

None

V. Controversial Issues:

None

VI. Link to Current County Policies:

AmeriCorps members will work with the MCDA Neighborhood Based Prosecution units, Tri-Met, and community groups to implement and achieve program goals.

VIII. Other Government Participation:

Tri-Met will work directly with the rider advocate AmeriCorps member of this program.



# MULTNOMAH COUNTY, OREGON

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**BOARD OF COUNTY COMMISSIONERS**

BEVERLY STEIN  
DAN SALTZMAN  
GARY HANSEN  
TANYA COLLIER  
SHARRON KELLEY

**BUDGET & QUALITY**

PORTLAND BUILDING  
1120 S.W. FIFTH - ROOM 1400  
P. O. BOX 14700  
PORTLAND, OR 97214  
PHONE (503)248-3883

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TO: Board of County Commissioners  
FROM: Dave Warren, Principal Budget Analyst *DCW*  
DATE: December 15, 1995  
SUBJECT: AmeriCorps Grant -- Item R-6 on the December 21 Agenda

---

The District Attorney has proposed a budget modification (DA 4) appropriating revenue from the AmeriCorps grant. This grant requires General Fund match.

As you probably remember, when we adopted the 1995-96 Budget, the Board set aside \$61,700 in General Fund Contingency to cover match for this grant, and in a Budget Note said "the Board will consider Contingency requests for: . . . matching funds for the District Attorney's AmeriCorps grant." As a result, the budget modification meets the Board's criteria for Contingency use.

Budget Modification DA 4 requests the transfer of \$33,362 for this purpose. The \$28,338 balance of what was set aside will not be required in the current fiscal year. It will be needed in 1996-97 to complete the grant, and will be included as General Fund support on a one-time-only basis in the District Attorney's budget for next year.

c. Mike Schrunk  
Kelly Bacon  
Tom Simpson  
Barry Crook

1995 DEC 15 AM 11:52  
MULTNOMAH COUNTY  
OREGON

DA #5

Agenda No. R-7

(Date)

DIVISION      **Circuit Court Trial**

TELEPHONE 248-3133

\* NAME(S) OF PERSON MAKING PRESENTATION TO BOARD

**AGENDA TITLE** (to assist in preparing a description for the printed agenda)

**Renewal of the Finvest Grant to identify, investigate, and prosecute drug trafficking crimes in the Metro area.**

(Estimated Time Needed on the Agenda)

(Explain the changes this Bud Mod makes. What budget does it increase? What do changes reduced? Attach additional information if you need more space.)

X

Personnel changes are shown in detail on the attached sheet

The District Attorney's office received a grant award of \$125,000 for continuation of the Finvest Grant. Finvest funds 1.0 FTE Deputy DA 4 and 1.0 FTE financial investigator who work directly with the Regional Organized Crime and Narcotics (ROC/N) Task force to identify, investigate, and prosecute target cases. Emphasis will continue to be placed on narcotics trafficking and asset seizure under local, state, and federal laws.

(Explain revenues being changed and reason for the change)

**Renewal of the Finvest grant provides \$125,000 in federal funding.**

(to be completed by Budget & Planning)

Fund Contingency before this modification (as of

Date \_\_\_\_\_

After this modification §

Originated By

Date \_\_\_\_\_

Department Director

Date \_\_\_\_\_

**Lisa Moore**

**Kelly Bacon**

12/11/95

## Plan/Budget Analyst

Date \_\_\_\_\_

## Employee Services

Date \_\_\_\_\_

Board Approval

Date /

NEBORAH C. GUSTO

12/21/95

Employee Services *C. Williams*

Date  
12/14/95

**PERSONNEL DETAIL FOR BUDGET MODIFICATION NO.**

**DA #5**

**5. ANNUALIZED PERSONNEL CHANGES**

(Compute on a full-year basis even though this action affects only a part of the fiscal year (FY).)

| FTE<br>Increase<br>(Decrease) | POSITION TITLE            | BASE PAY<br>Increase<br>(Decrease) | ANNUALIZED          |          | TOTAL<br>Increase<br>(Decrease) |
|-------------------------------|---------------------------|------------------------------------|---------------------|----------|---------------------------------|
|                               |                           |                                    | Increase/(Decrease) |          |                                 |
|                               |                           |                                    | Fringe              | Ins.     |                                 |
| 1.00                          | Deputy DA 4               | \$70,260                           | \$9,606             | \$8,665  | \$88,531                        |
| 1.00                          | Staff Assistant           | \$35,908                           | \$3,659             | \$3,728  | \$43,295                        |
|                               |                           |                                    |                     |          |                                 |
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| 0                             | TOTAL CHANGE (ANNUALIZED) | \$106,168                          | \$13,265            | \$12,393 | \$131,826                       |

**6. CURRENT YEAR PERSONNEL DOLLAR CHANGES**

(Calculate costs/savings that will take place in this FY; these should explain the actual dollar amounts being changed by this BudMod.)

| Permanent Positions,<br>Temporary, Overtime,<br>or Premium | Explanation of Change                    | BASE PAY<br>Increase<br>(Decrease) | CURRENT FY          |         | TOTAL<br>Increase<br>(Decrease) |
|------------------------------------------------------------|------------------------------------------|------------------------------------|---------------------|---------|---------------------------------|
|                                                            |                                          |                                    | Increase/(Decrease) |         |                                 |
|                                                            |                                          |                                    | Fringe              | Ins.    |                                 |
| 0.42                                                       | Add funds to bring DDA 4 to 1.0FTE       | \$29,534                           | \$4,037             | \$3,642 | \$37,213                        |
| 0.42                                                       | Add funds to bring Staff Asst. to 1.0FTE | \$15,092                           | \$1,538             | \$1,567 | \$18,197                        |
| TOTAL CURRENT FISCAL YEAR CHANGES                          |                                          | \$44,626                           | \$5,575             | \$5,209 | \$55,410                        |

EXPENDITURE  
TRANSACTION

| Document<br>Number | Action | Fund | Agency | Organi-<br>zation | Activity | Reporting<br>Category | Object | Current<br>Amount | Revised<br>Amount | Change<br>Increase<br>(Decrease) | Subtotal | Description                       |
|--------------------|--------|------|--------|-------------------|----------|-----------------------|--------|-------------------|-------------------|----------------------------------|----------|-----------------------------------|
|                    |        | 156  | 023    | 2471              |          |                       | 5100   |                   |                   | \$44,626                         |          | Permanent                         |
|                    |        |      |        |                   |          |                       | 5500   |                   |                   | \$5,575                          |          | Fringe                            |
|                    |        |      |        |                   |          |                       | 5550   |                   |                   | \$5,209                          |          | Insurance                         |
|                    |        |      |        |                   |          |                       |        |                   |                   |                                  | \$55,410 | Subtotal - Personnel              |
|                    |        | 156  | 023    | 2471              |          |                       | 6110   |                   |                   | \$2,397                          |          | Professional Services             |
|                    |        |      |        |                   |          |                       | 6310   |                   |                   | \$1,862                          |          | Education & Training              |
|                    |        |      |        |                   |          |                       | 7100   |                   |                   | \$3,723                          |          | Indirect Charges @ 6.24%, DA rate |
|                    |        |      |        |                   |          |                       |        |                   |                   |                                  | \$7,982  | Subtotal - Materials & Services   |
|                    |        | 400  | 050    | 7531              |          |                       | 6580   |                   |                   | \$5,209                          | \$5,209  | Insurance fund transfer           |
|                    |        | 100  | 045    | 9120              |          |                       | 7700   |                   |                   | \$3,723                          | \$3,723  | Indirect to General Fund          |
|                    |        |      |        |                   |          |                       |        |                   |                   |                                  |          |                                   |
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TOTAL EXPENDITURE CHANGE

|          |          |
|----------|----------|
| \$72,324 | \$72,324 |
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REVENUE  
TRANSACTION

| Document<br>Number | Action | Fund | Agency | Organi-<br>zation | Activity | Reporting<br>Category | Revenue/<br>Object | Current<br>Amount | Revised<br>Amount | Change<br>Increase<br>(Decrease) | Subtotal | Description                  |
|--------------------|--------|------|--------|-------------------|----------|-----------------------|--------------------|-------------------|-------------------|----------------------------------|----------|------------------------------|
|                    |        | 156  | 023    | 2471              |          |                       | 2200               |                   |                   | \$63,392                         | \$63,392 | Finvest grant revenue        |
|                    |        | 400  | 050    | 7040              |          |                       | 6602               |                   |                   | \$5,209                          | \$5,209  | Insurance fund reimbursement |
|                    |        | 100  | 050    | 7410              |          |                       | 6602               |                   |                   | \$3,723                          | \$3,723  | GF Service Reimbursement     |
|                    |        |      |        |                   |          |                       |                    |                   |                   |                                  |          |                              |
|                    |        |      |        |                   |          |                       |                    |                   |                   |                                  |          |                              |
|                    |        |      |        |                   |          |                       |                    |                   |                   |                                  |          |                              |
|                    |        |      |        |                   |          |                       |                    |                   |                   |                                  |          |                              |
|                    |        |      |        |                   |          |                       |                    |                   |                   |                                  |          |                              |
|                    |        |      |        |                   |          |                       |                    |                   |                   |                                  |          |                              |

TOTAL REVENUE CHANGE

|          |          |
|----------|----------|
| \$72,324 | \$72,324 |
|----------|----------|

Office Memorandum

MICHAEL D. SCHRUNK, District Attorney

TO: Board of County Commissioners

FROM: Michael D. Schrunk

DATE: December 13, 1995

REQUESTED PLACEMENT DATE: December 21, 1995

RE: Renewal of the Finvest Grant  
DA Budget Modification #5

I. Recommendation/Action Requested:  
Approval

II. Background/Analysis:

The Finvest grant provides funding for two DA staff members who serve as part of the Regional Organized Crime and Narcotics (ROCN) Task Force. Finvest, under the ROCN umbrella, works to identify, investigate, and prosecute narcotics trafficking cases in the Portland Metro area.

III. Financial Impact:

The renewal Finvest award provides an additional \$125,000 in federal revenue.

IV. Legal Issues:  
None

V. Controversial Issues:  
None

VI. Link to Current County Policies:

The Finvest grant enhances the DA's resources to combat drug trafficking crimes in the Metro Area.

VIII. Other Government Participation:

Grant personnel work as a part of the ROCN task force, which is comprised of a number of local law enforcement agencies including Multnomah County Sheriff's Office, Portland Police Bureau, Oregon State Police, and others.



BUDGET MODIFICATION NO. DES-8(For Clerk's Use) Meeting Date DEC 21 1995Agenda No. R-8

1. REQUEST FOR PLACEMENT ON THE AGENDA FOR December 14, 1995  
(Date)

DEPARTMENT Environmental Services DIVISION TransportationCONTACT Bob Thomas TELEPHONE 248-3838\*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Bob ThomasSUGGESTEDAGENDA TITLE (to assist in preparing a description for the printed agenda)

Supplemental Budget consisting of  
Budget Modification creating two permanent full time positions to improve customer service in County Surveyor's Office and reduce Public Land Corner Report backlogs; accounts for new survey fee revenue.

(Estimated Time Needed on the Agenda)

2. DESCRIPTION OF MODIFICATION (Explain the changes this Bud Mod makes. What budget does it increase? What do the changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)  
☒ PERSONNEL CHANGES ARE SHOWN IN DETAIL ON THE ATTACHED SHEET

Creates two new full time positions in the County Surveyor's Office. One position will be funded by the Public Land Corner Preservation Fund, the other by recent increases in survey filing fees.

3. REVENUE IMPACT (Explain revenues being changed and the reason for the change)

New survey filing fee will generate an estimated \$40,000 during the current fiscal year.

4. CONTINGENCY STATUS (to be completed by Finance/Budget)

Contingency before this modification (as of \_\_\_\_\_) \$ \_\_\_\_\_

(Specify Fund)

(Date)

After this modification

\$ \_\_\_\_\_

|                                                                      |                                                                          |
|----------------------------------------------------------------------|--------------------------------------------------------------------------|
| Originated By<br><u>Bob Thomas</u><br>Date<br><u>12-30-95</u>        | Department Manager<br><u>Robert C. Thomas</u><br>Date<br><u>12/13/95</u> |
| Budget Analyst<br><u>Ken Chadwick</u><br>Date<br><u>12/13/95</u>     | Personnel Analyst<br><u>Dana A. Winkley</u><br>Date<br><u>12/13/95</u>   |
| Board Approval<br><u>Deborah C. Boast</u><br>Date<br><u>12/21/95</u> |                                                                          |

PERSONNEL DETAIL FOR BUD MOD NO. DES-8

5. ANNUALIZED PERSONNEL CHANGES

(Compute on a full year basis even though this action affects only a part of the fiscal year.)

Annualized

| FTE<br>Increase<br>(Decrease) | POSITION TITLE                   | BASE PAY<br>Increase<br>(Decrease) | Increase<br>(Decrease)<br>Fringe      Ins. |                        | TOTAL<br>Increase<br>(Decrease) |
|-------------------------------|----------------------------------|------------------------------------|--------------------------------------------|------------------------|---------------------------------|
| 1.0                           | Office Assistant 2               | 26,810                             | 4,694                                      | 5,216                  | 36,720                          |
| 1.0                           | Engineering Technician Assistant | <u>38,127</u><br>64,937            | <u>6,675</u><br>11,369                     | <u>5,759</u><br>10,975 | <u>50,561</u><br>87,281         |
|                               | TOTAL CHANGE (ANNUALIZED)        |                                    |                                            |                        |                                 |

6. CURRENT YEAR PERSONNEL DOLLAR CHANGES (calculate costs or savings that will take place within this fiscal year; these should explain the actual dollar amounts being changed by this Bud Mod.)

Current FY

| Permanent Positions,<br>Temporary, Overtime<br>or Premium | Explanation of Change         | BASE PAY<br>Increase<br>(Decrease) | Increase<br>(Decrease)<br>Fringe      Ins. |                       | TOTAL<br>Increase<br>(Decrease) |
|-----------------------------------------------------------|-------------------------------|------------------------------------|--------------------------------------------|-----------------------|---------------------------------|
| Permanent                                                 | Office Assistant 2            | 13,405                             | 2,347                                      | 2,608                 | 18,360                          |
| Permanent                                                 | Engineering Tech<br>Assistant | <u>19,064</u><br>32,469            | <u>3,338</u><br>5,685                      | <u>2,880</u><br>5,488 | <u>25,282</u><br>43,642         |



# MULTNOMAH COUNTY OREGON

DEPARTMENT OF ENVIRONMENTAL SERVICES  
TRANSPORTATION DIVISION  
1620 S.E. 190TH AVE.  
PORTLAND, OREGON 97233  
(503) 248-5050

BOARD OF COUNTY COMMISSIONERS  
BEVERLY STEIN • CHAIR OF THE BOARD  
DAN SALTZMAN • DISTRICT 1 COMMISSIONER  
GARY HANSEN • DISTRICT 2 COMMISSIONER  
TANYA COLLIER • DISTRICT 3 COMMISSIONER  
SHARRON KELLEY • DISTRICT 4 COMMISSIONER

## MEMORANDUM

**TO:** BOARD OF COUNTY COMMISSIONERS

**FROM:** Larry F. Nicholas  
County Engineer/Director

**TODAY'S DATE:** November 30, 1995

**REQUESTED PLACEMENT DATE:** December 14, 1995

**RE:** Budget Modification for County Surveyor's Office

I. Recommendation/Action Requested:

The Transportation Division requests approval of a budget modification affecting the County Surveyor's Office.

II. Background/Analysis:

Customer Service Research performed recently on the operation of the County Surveyor's Office indicated a primary need for increased counter staff to help clients. The consultant managing the research described customer waiting time, turnaround time for plat checks, and overload pressures at the front counter created by inadequate staffing levels, as major problem areas. This proposed budget modification will improve the overall performance of the County Surveyor's Office in meeting the needs of the public in their daily request for services from the office.

III. Financial Impact:

If this budget modification is approved, net expenditures will increase by approximately \$65,282 during the current fiscal year; this increase will be funded by the new Survey Filing Fees which was implemented on September 2, 1995, and also by increased Service Reimbursement from the Public Land Corner Fund.

IV. Legal Issues:

None

V. Controversial Issues:

None; it will improve customer service and reduce time needed for the office to file final corner reports.

VI. Link to Current County Policies:

Improves customer service.

Decreases time required to file mandated reports.

VII. Citizen Participation:

The County Surveyor's Office conducted extensive Customer Service Research of all its current clients during the last fiscal year.

VIII. Other Government Participation:

None



## OFFICE MEMORANDUM . . . DEPARTMENT OF ENVIRONMENTAL SERVICES

TO: Larry Nicholas

FROM: Bob Hovden *BH*

DATE: November 28, 1995

SUBJECT: Proposed Budget Modification - Survey Section

As per our conversation of about a month ago in which we discussed the need for a budget modification to meet the immediate needs of the Survey Section, I am submitting for your review and approval proposed Work Plans for 1996 through 1997.

To meet the concerns of our recent Customer Satisfaction Survey, I am requesting **1 additional Office Assistant 2 (OA2)** to work as "Counter Help". The Customer Satisfaction Survey recommended the following: 1. Decrease waiting time for services and/or maps; 2. Improve turnaround time for plat checks; 3. Address reports of discourteous service on part of staff; This additional OA2 will allow us to accomplish these recommendations by having adequate experienced "Counter Help" and allow our office Engineering Associate more time to devote to review of plats. This additional OA2 will reduce the need for temporary help and will be funded by the new survey filing fee which went into effect on September 2, 1995. This new filing fee is expected to generate between \$45 & 50 K.

To meet the needs in the Public Land Corner Maintenance Program, I am requesting **1 additional Engineer Technician/Assistant**. This additional position will be used in the office researching corners and preparing packets for the field crews, and preparing the final corner reports. We are currently **5 years** behind on preparing these final corner reports (ORS requires 45 days). This additional position will be funded by the Public Land Corner Preservation Fund, which has sufficient funds.

| <u>Current</u> | <u>Classification</u>   | <u>Proposed</u> |
|----------------|-------------------------|-----------------|
| 1              | Office Assistant 2      | 2               |
| 1              | Survey Specialist       | 1               |
| 3              | Engineer Tech/Aide      | 3               |
| 4              | Engineer Tech/Assistant | 5               |
| 4              | Engineer Tech/Associate | 4               |
| 1              | County Surveyor         | 1               |
| <hr/> 14       | <hr/> TOTAL             | <hr/> 16        |

I believe this staffing level should be adequate for next several years. Please let me know if you have any questions. Thanks.

## REQUEST TO CREATE/RECLASSIFY A POSITION

1. List the proposed duties of the position (please do not copy from the class specification):
  - A. Respond to telephone inquiries.
  - B. Assist the public at the front counter.
  - C. Accept payment and operate cash register.
  - D. Operate microfilm printer, map copy machine (blue print and 2510), surface copier for maps, books, etc.
  - E. Be familiar with and locate property on tax maps.
  - F. Maintain files of surveys, plats, road maps, and field books.

Use the reverse side or attach additional sheets, if needed.

2. State the proposed classification title:

Office Assistant N Z

3. Is this a new position? X Yes No

4. Is this an existing position, state the name of the incumbent:

5. Proposed effective date of change: January 1, 1996

Hiring Manager: Robert A. Hovden

Date: 11-28-95

Department/Division: DES/Transportation

\*\*\*\*\*  
EMPLOYEE SERVICES DIVISION USE ONLY:

**Action:**

☐ Approved as submitted.  
☒ Approved for classification title.  
☐ Denied (for Reclassification Requests only).

Analyst Name:

Date: 12/13/55

## **REQUEST TO CREATE/RECLASSIFY A POSITION**

Page 2

List the proposed duties of the position

- G. Check survey maps for compliance--per check list.
- H. File and index surveys, partitions and subdivisions.
- I. Update filing systems.
- J. Operate computer for information files.

## REQUEST TO CREATE/RECLASSIFY A POSITION

1. List the proposed duties of the position (please do not copy from the class specification):
  - A. Preparation of survey maps, government corner restoration drawings, topographic maps, plans, profiles, cross sections, and other drawings; compute grades and coordinates, and check horizontal and vertical alignments.
  - B. Supervise survey crew in the absence of the Engineer Technician Associate; operate survey instruments; serve as chainperson on survey crew.
  - C. Prepare and check property descriptions.
  - D. Review partition, subdivision, and condominium plats to be filed with the County regarding conformance with Oregon land survey laws and accuracy of description and mathematical computations.
  - E. Input data and assist in maintaining data base for governmental corner records, as well as surveys and plats.
  - F. Use computer for CAD work, and also to input, receive, store and summarize field data for various projects.

Use the reverse side or attach additional sheets, if needed.

2. State the proposed classification title:

Engineering Technician Assistant

3. Is this a new position?   X   Yes        No

4. Is this an existing position, state the name of the incumbent:

5. Proposed effective date of change: January 1, 1996

Hiring Manager: Robert A. Hovden Robert A. Hovden Mike Benedel 12/5/95

Date: 11-28-95 Department/Division: DES/Transportation

\*\*\*\*\*

### EMPLOYEE SERVICES DIVISION USE ONLY:

Action: ☒ Approved as submitted.  
☒ Approved for classification title.  
☐ Denied (for Reclassification Requests only).

Analyst Name: Donald H. Hovden Date: 12/13/95



Meeting Date:

DEC 14 1995

DEC 21 1995

Agenda No:

R-10 R-9

(Above Space for Board Clerk's Use ONLY)

### AGENDA PLACEMENT FORM

SUBJECT: Amend Ordinance MCC 5.10 transferring surveyor's fees to the Transportation Division and MCC 11.45 to eliminate conflicting language.

BOARD BRIEFING Date Requested:

Amount of Time Needed:

REGULAR MEETING Date Requested: December 14, 1995

Amount of Time Needed: 10 minutes

DEPARTMENT: DES

DIVISION: Planning / Transportation

CONTACT: Gary Clifford / Bob Hovden

TELEPHONE: 248-3043

BLDG /ROOM: 412/Plan

PERSON(S) MAKING PRESENTATION: Gary Clifford / Bob Hovden

#### ACTION REQUESTED

☐ Informational Only ☐ Policy Direction ☒ Approval ☐ Other

**Summary** (Statement of rationale for action requested, personnel and fiscal/budgetary impacts, if applicable):

An Ordinance that amends MCC 5.10 to transfer surveyor's fee to the Transportation Division, and the amendment sets a deposit with actual costs being the final fee charged at completion. The ordinance further amends MCC 11.45 to eliminate conflicting language as a result of this transfer, or which are duplicated in the Oregon Revised Statutes.

12/22/95 copies to Bob Hovden & Gary Clifford  
12/26/95 copies to Ordinance Distribution list

#### SIGNATURES REQUIRED:

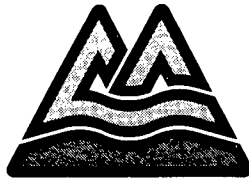
Elected Official: \_\_\_\_\_

OR

Department Manager: \_\_\_\_\_

K. B. Whitehead

BOARD OF  
COUNTY COMMISSIONERS  
MULTNOMAH COUNTY  
OREGON  
1995 DEC - 6 AM 9:37



# MULTNOMAH COUNTY OREGON

DEPARTMENT OF ENVIRONMENTAL SERVICES  
TRANSPORTATION DIVISION  
1620 S.E. 190TH AVE.  
PORTLAND, OREGON 97233  
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SHARRON KELLEY • DISTRICT 4 COMMISSIONER

## MEMORANDUM

**TO:** BOARD OF COUNTY COMMISSIONERS

**FROM:** Betsy Williams, DES Director  
Larry F. Nicholas, P.E., Director of Transportation

**TODAY'S DATE:** DECEMBER 5, 1995

**REQUESTED PLACEMENT DATE:** DECEMBER 14, 1995

**RE:** Ordinance amendment to revise the transfer of survey fees from MCC 5.10, and delete from MCC 11.45 conflicting language.

**I. Recommendation/Action Requested:**

Approval of an ordinance amending MCC 5.10 to transfer survey fees, change the method to a deposit with the final fee being based on actual cost, and eliminate conflicting language from MCC 11.45.

**II. Background/Analysis:**

In August 1994, the Board of County Commissioners adopted a Financial and Budget Policy for Multnomah County that establishes user fees and service charges at a level to recover the costs to provide services depending on the benefit to the user of the service, ability of the user to pay for the services, benefit to county citizens and the type of service provided.

The current fee structure in MCC 11.45 is specific set fees incurred by the Transportation Division for survey services. The ordinance transfers the county surveyor fees to MCC 5.10 which are administered by the Transportation Division, changes the method from a set fee to a deposit with the final fee being based on a deposit with the final cost being determined upon completion, raising the deposits to estimated actual costs, and eliminate conflicting language from MCC 11.45. This method was recommended by David M. Griffin and Associates in October 1994.

III. Financial Impact:

The Road Fund will receive an increase in revenue which is estimated to reduce General Fund support to the county surveyor in an annualized amount of \$30,000.

IV. Legal Issues:

This ordinance is amending the Multnomah County Code, and some items which are covered in various chapters of the Oregon Revised Statutes are being eliminated from the County Code as being duplications and possibilities of conflicts in MCC 11.45.

V. Controversial Issues:

There may be some controversy brought forth by surveying providers as an increase of their costs. This amendment is following the policy set by the Board of County Commissioners to recover costs.

VI. Link to Current County Policies:

This amendment to the code is consistent with the Board's Financial and Budget Policies adopted in August 1994.

VII. Citizen Participation:

Possibly input from survey firms.

VIII. Other Government Participation:

None.

## **ORDINANCE FACT SHEET**

Ordinance Title: Ordinance Amending Multnomah County Code 5.10 transferring surveyor's fees to the Transportation Division and Multnomah County Code 11.45 to eliminate conflicting language.

Give a brief statement of the purpose of the ordinance including the rationale for adoption, description of persons benefitted, alternatives explored:

This ordinance amends MCC 5.10 by transferring fees for county surveyor services from MCC 11.45, and changing the method for these services to a deposit with the final fee being determined at completion of the project. The deposit amounts are raised to a level of estimated costs of the various functions.

What other local jurisdictions have enacted similar legislation?

Washington, Clackamas, and Marion Counties have established survey fees at the deposit levels we are requesting.

What has been the experience in other areas with this type of legislation?

It is common practice with most local governments to fully recover costs for providing services considered to be user fees.

What is the fiscal impact, if any?

This amendment will enable the county to recover the majority of the costs for these services.

(Please use other side if you need more space)

### **SIGNATURES**

Person Filling Out Form: \_\_\_\_\_

Planning & Budget (if fiscal impact): \_\_\_\_\_

Department Manager/Elected Official: K. B. White

**DECISION OF THE  
MULTNOMAH COUNTY PLANNING COMMISSION**

In the matter of amending MCC 5.10 to transfer )  
surveyor's fees from the Land Division Code to )  
the fee section of Title 5, Revenue, of the County )  
Code and amending MCC 11.45 to eliminate con- )  
flicting language with State Statutes concerning the )  
preparation of partition and subdivision plats. )

**RESOLUTION  
C 8-95**

**WHEREAS,** In August, 1994, the Board of County Commissioners adopted a Financial and Budget Policy for Multnomah County that establishes user fees and service charges at a level to recover the costs to provide services depending on the benefit to the user of the service, ability of the user to pay for the services, and benefit to county citizens and the type of service provided; and

**WHEREAS,** There are administrative advantages to transferring Code citations for survey services fees from the land division section of the County Code to the general revenues and fees section of the Code; and

**WHEREAS,** Changing from a set fee method of charging survey services fees to an approach which requires an up front deposit and then calculation of the final fee using actual costs of review is a more accurate method of assessing such fees; and

**WHEREAS,** The potential for conflicting code language concerning the technical requirements for the preparation of partition and subdivision plats, as specified by State Statute, is avoided by direct references in the County Code to those Statute requirements; and

**WHEREAS,** The Planning Commission conducted a public hearing on December 4, 1995, to accept public testimony on the proposed amendments; and

**NOW, THEREFORE BE IT RESOLVED** that the Planning Commission hereby recommends that the Board of County Commissioners amend the Revenue and Land Division portions of the County Code as indicated in the attached Ordinance.

Approved this 4th day of December, 1995

By \_\_\_\_\_

Leonard Yoon, Chair

Multnomah County Planning Commission

1                               **BEFORE THE BOARD OF COUNTY COMMISSIONERS**

2                               **FOR MULTNOMAH COUNTY, OREGON**

3                               ORDINANCE NO. 843

4                   An Ordinance amending surveyor's fees, moving county surveyor fees from MCC 11.45 to  
5                   MCC 5.10, and changing method to a deposit with actual cost being determined at completion of the  
6                   services.

7                   (Language in ][brackets] is to be deleted; underlined language is new.)

8                   Multnomah County ordains as follows:

9  
10                  SECTION I. FINDINGS

11           A.       In August 1994, the Board of County Commissioners adopted a Financial and Budget Policy  
12                   for Multnomah County that establishes user fees and service charges at a level to recover the  
13                   costs to provide services depending on the benefit to the user of the service, ability of the  
14                   user to pay for the services, benefit to County citizens and the type of service provided.

15           B.       The current fee structure in MCC 11.45 for survey fees are specific set fees. This method is  
16                   being changed to a deposit with actual cost being determined at the completion of the project.  
17                   The ordinance further raises deposits to estimated average costs, and transfers fees and/or  
18                   deposits administered by the Transportation Division to MCC 5.10. The actual costs are  
19                   calculated by reference to the hourly cost of employee time, overhead, and other related  
20                   costs. Those costs may increase over time, as salaries and other related costs increase.

1     SECTION II. CODE AMENDMENT

2     A.     Multnomah County Code Section 5.10.275 is amended to read as follows:

3           (A) Fees are based on the following procedures and requirements on partition, subdivision  
4           and condominium plats.

5           ~~[(A)]~~(1)     Submit a boundary survey to the county surveyor a minimum of thirty  
6                         (30) days prior to the submission of the final subdivision or  
7                         condominium plat. If warranted, the county surveyor may waive this  
8                         requirement.

9           ~~[(B)]~~(2)     In addition to the requirements of ORS 209.250, a survey, and a  
10                        partition plat if a separate survey has not been filed shall show all  
11                        obvious encroachments or hiatus created by deeds, buildings, fences,  
12                        cultivation, previous surveys and plats, or similar means and any other  
13                        conditions that may indicate that the ownership lines as surveyed may be  
14                        different than those shown on the survey.

15          ~~[(C)]~~(3)     The county surveyor may refuse to approve a plat if the surveyor finds  
16                        an encroachment or hiatus. Evidence that the hiatus or encroachment  
17                        has been eliminated may be required, or the county surveyor may  
18                        require that it be shown on the plat if it cannot be eliminated.

19          ~~[(D)]~~(4)     All partition, subdivision, and condominium final plats, including those  
20                        inside city limits, shall be checked and approved by the county surveyor  
21                        prior to recording. No plat shall be recorded without such approval.  
22                        This approval by the county surveyor shall be valid for thirty (30) days  
23                        from the date of approval to the date submitted for recording, after 30

1 days the approval is withdrawn and must be resubmitted.

2 [(D)](5) All partition, subdivision, and condominium final plats submitted for  
3 approval shall be accompanied by a report, issued by a title insurance  
4 company, or authorized agent to perform such services in Oregon,  
5 setting forth ownership and all easements of record, together with a copy  
6 of the current deed and easements for the platted property, and copies of  
7 the deeds for all abutting properties and other documentation as required  
8 by the county surveyor. The report shall have been issued no more than  
9 15 days prior to plat submittal to the county surveyor. A supplemental  
10 report may be required by the county surveyor.

11 (B) A deposit for the following county surveyor functions shall be made with the  
12 submission of the material. The final fee will be determined at completion of the  
13 project based on actual costs incurred by Multnomah County including overhead and  
14 other related costs. The difference between the actual costs and the deposit will be paid  
15 prior to approval of the final plat or refunded to the applicant except for post-  
16 monumented plats, which will not be refunded until after completion of the interior  
17 monumentation; the survey filing fee is non-refundable.

18 (1) Partition Plat Review, the deposit shall be:

19 Base Deposit \$480.00 plus

20 Survey Filing Fee \$100.00

21 (2) Pre-monumented Plat Review, the deposit shall be:

22 Base Deposit \$700.00 plus

23 Survey Filing Fee \$100.00 plus



Per Lot, Tract, or Parcel \$ 35.00 each, plus

Per gross acre of the subdivision if the average

lot size exceeds 15,000 sq. ft. \$ 31.00 per acre

(3) Post-Monumented Plat Review, the deposit shall be:

An estimate by the county surveyor based on the complexity of the plat at 120%  
of the estimate; the minimum deposits shall be:

Base Deposit \$795.00 plus

Survey Filing Fee \$100.00 plus

Per Lot, Tract, or Parcel \$ 45.00 each, plus

Per gross acre of the subdivision if the average

lot size exceeds 15,000 sq. ft. \$ 31.00 per acre

(4) For Condominium Plat Review, the deposit shall be:

Base Deposit \$770.00 plus

Each Building \$105.00 each, plus

Survey Filing Fee \$100.00

(C) Posting of Street Vacations in

accordance with ORS 271.230(2) \$65.00

(D) Review, Approval, and Posting of

Affidavits of Correction \$45.00 plus

county clerk's recording fee

~~(C)~~(E)

For services required by ORS 100.115 in connection with

reclassification or withdrawal of variable property from unit ownership

as provided in ORS 100.115(1) or (2), or removal of property from any

condominium plat as provided in ORS 100.600(2), the fee will be  
\$150.00.

B. The following subsections of MCC 11.45 are amended or renumbered to read as follows:

**~~[11.45.690 Final Subdivision Plat or Partition Plat Requirements~~**

~~A final subdivision plat or partition plat shall be prepared and reviewed as provided in  
MCC 11.45.700 through 11.45.740, and approval shall be effective according to MCC  
11.45.750.]~~

**11.45.700 Final Drawing and Prints**

(A) Two prints of the subdivision or partition plat shall accompany the final  
drawing, conforming to all applicable requirements as established by the  
Oregon Revised Statutes (ORS), Chapters 92 and 209. ~~[which shall be prepared~~  
~~as follows: (A) The final subdivision or partition plat shall be drawn in the~~  
~~manner provided by ORS 92.080 and shall include an exact copy of thereof,~~  
~~according to subsection (2) or ORS 92.120.]~~

(B) ~~[The final subdivision or partition plat shall be subject to the requirements of~~  
~~subsection (2) of ORS 209.250.]~~ Notwithstanding optional provisions in ORS  
Chapter 92, all parcels created shall be surveyed, monumented and platted,  
regardless of parcel area.

**11.45.710 Information Required on Subdivision Plat or Partition Plat**

In addition to the information required to be shown on the tentative plan, the  
following shall be shown on the subdivision plat or partition plat:

~~[(A) The information required by subsections (1) and (2) of ORS 92.070 and~~  
~~subsections (3)(a), (b), (c) and (f) of ORS 92.090.~~

1                   ~~(B) — Recording numbers of existing surveys which are identified, related to~~  
2                   ~~the plat or map by distances and bearings, and related to a field book or~~  
3                   ~~map by any of the following:~~

4                   ~~(1) — Stakes, monuments or other evidence found on the ground and~~  
5                   ~~used to determine the boundaries of the land division.]~~

6                   (A)~~[(2)]~~       Corners of adjoining subdivisions or partitions [;or

7                   ~~(3) — Other monuments found or established in making the survey or~~  
8                   ~~required to be set by law].~~

9                   (B)~~[(C)]~~       The location, width and centerline of streets and easements  
10                   abutting the boundaries of the land division.

11                   (C)~~[(D)]~~       Normal flood plain or high water line for any creek or other  
12                   minor body of water or natural drainageway and the 100-year  
13                   flood line of any major water body.

14                   ~~[(E) — Tract, block, and lot or parcel boundary lines and street rights-of-way~~  
15                   ~~and centerlines, with dimensions, bearings or deflection angles, radii~~  
16                   ~~are, points of curvature and tangent bearings. Tract boundaries and~~  
17                   ~~street bearings shall be shown to the nearest second with basis of~~  
18                   ~~bearings. Distances shall be shown to the nearest 0.01 feet. All curve~~  
19                   ~~data, including length of cord and cord bearing, shall be shown in~~  
20                   ~~tabular form. Arc lengths shall be shown on the lines.]~~

21                   (D)~~[(F)]~~       The width of the portion of any street being created and the width of any  
22                   existing right-of-way. For a curved street, curve data shall be based on  
23                   the street centerline. In addition to the centerline dimensions, the radius

1 ~~and central eagle shall be indicated. Each public street shall be named.]~~

2 The ownership of each private street shall be shown.

3 ~~[(G) Easements shall be clearly identified as to intended purpose. Book and page~~  
4 ~~numbers shall be provided for any easement of record. If an easement is not of~~  
5 ~~record, a description of the nature of the easement shall be given. The width of~~  
6 ~~the easement, its length and bearing, and sufficient ties to locate the easement~~  
7 ~~with respect to the land division shall be shown. If an easement is being~~  
8 ~~dedicated by a plat, it shall be so indicated in the owner's certificate of~~  
9 ~~dedication.]~~

10 ~~(H) For a subdivision — lot numbers beginning with the number "1" and numbered~~  
11 ~~consecutively.~~

12 ~~(I) [Deleted 1994, Ord. 781 § II]~~

13 ~~(J) Lot and block numbers in an addition to a subdivision of the same name, shall~~  
14 ~~be a continuation of the numbering in the original subdivision.~~

15 ~~(K) Identification of land to be dedicated for any purpose, public or private, in a~~  
16 ~~manner sufficient to distinguish it from lots or parcels intended for sale.~~

17 ~~(L) The following certificates, which may be combined where appropriate;~~

18 ~~(1) For a subdivision — a certificate signed and acknowledged by all parties~~  
19 ~~having any record title interest in the land, consenting to the recording~~  
20 ~~of the plat.~~

21 ~~(2) For a subdivision — a certificate signed and acknowledged as above,~~  
22 ~~dedicating to the public all land and common improvements intended for~~  
23 ~~public use.~~

1                   ~~(3) For a subdivision or partition a certificate with the seal of and signed~~  
2                   ~~by the surveyor responsible for the survey and the final plat or map.]~~

3           (E)[(4)]       Other certifications required by law.

4           **11.45.720 Supplemental Information with Subdivision Plat or Partition Plat**

5           The following shall accompany the subdivision plat or partition plat, as  
6           appropriate:

7           ~~[(A) A title report issued by a title insurance company if any real property is~~  
8           ~~to be dedicated to the public.~~

9           ~~(B) Sheets and drawings showing the following:~~

10           ~~(1) Traverse data including the coordinates of the boundary of the~~  
11           ~~land division and ties to section corners and Donation Land~~  
12           ~~Claim corners. The error of closure shall not exceed 1:10,000.~~  
13           ~~All error is to be removed by adjustment on the plat or map.~~

14           ~~(2) The computation of the distances, angles and courses shown on~~  
15           ~~the plat or map.~~

16           ~~(3) Ties to existing monuments, proposed monuments, adjacent~~  
17           ~~subdivisions or partitions and street corners.]~~

18           (A)[(C)]       A copy of any deed restrictions applicable to the subdivision or  
19                           partition.

20           (B)[(D)]       A copy of any dedication requiring separate documents.

21           (C)[(E)]       A copy of the future street plan, when required, as recorded  
22                           according to MCC 11.45.170(A).

1                   (D) As used in this section, "lot" means a unit of land that is created by a  
2                                 subdivision of land, and a "tract" will be considered a lot, except for  
3                                 street plugs.

4                   **11.45.730 Technical Review and Approval of Subdivision Plat or Partition Plat**

5                   (A) The subdivision plat or partition plat and all required material shall be  
6                                 filed with the Planning Director for final approval. Within 10 business  
7                                 days of filing, the Planning Director shall determine whether the  
8                                 material conforms with the approved tentative plan and with the  
9                                 applicable requirements of this Ordinance. If the Planning Director  
10                                determines that there is not such conformity, the applicant shall be so  
11                                advised and afforded an opportunity to make corrections. When the plat  
12                                is found to be in conformity, it shall be signed and dated by the Planning  
13                                Director.

14                   (B) ~~[Following review and approval of a subdivision or partition plat, the~~  
15                                 ~~Planning Director shall:~~

16                                ~~(1) Obtain the approval signature thereon by the County Surveyor~~  
17                                         ~~certifying that the subdivision plat complies with all applicable~~  
18                                         ~~laws. Before so certifying, the County Surveyor may cause field~~  
19                                         ~~investigations to be made to verify that the plat survey is~~  
20                                         ~~sufficiently accurate. If it is determined that there has not been~~  
21                                         ~~full compliance, the applicant shall be so notified and afforded an~~  
22                                         ~~opportunity to make corrections. When the plat is found to be in~~  
23                                         ~~conformity, it shall be signed and dated by the County Surveyor;~~

~~(2) As required by ORS 92.110, obtain the approval signatures thereon of the Board of Directors, or Board's delegate, of an irrigation district, drainage district, water control district or district improvement company, if the subdivision is within such district;~~

(3) ~~In the case of~~ On a subdivision plat, ~~[obtain]~~ the approval signature~~s thereon~~ of the Chair of the Board of County Commissioners or the Chair's delegate, shall be required to certify~~ing~~ that the plat is approved,~~;~~

~~(4) Obtain the approval signature thereon from the Division of Assessment and Taxation, certifying that all taxes on the property have been paid or bonded for in accordance with state law;~~

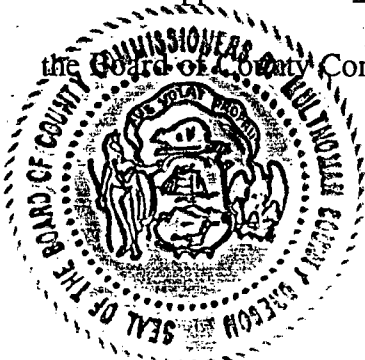
~~(5) Deliver the approved subdivision plat and accompanying documents to the Recording Section of the public office responsible for public records for recording, and~~

~~(6) Notify the applicant that the approved subdivision plat and accompanying documents have been delivered to the Recording Section and may be offered for record.~~

(C) No building permit shall be issued or parcel sold, transferred or assigned until the partition plat has been approved by the Planning Director and County Surveyor and recorded with the public office responsible for public records.

1 Approved this 21 day of December, 1995, being the date of its second reading before

2 the Board of County Commissioners of Multnomah County, Oregon.



3 Board of County Commissioners  
4 for Multnomah County, Oregon

5  
6  
7 Beverly Stein, Chair

8 REVIEWED:

9 LAURENCE KRESSEL, County Counsel  
10 for Multnomah County, Oregon

11 By

12 John L. DuBay

13 Assistant County Counsel  
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