

ANNOTATED MINUTES

*Monday, June 13, 1994 - 2:00 PM
Multnomah County Courthouse, Room 602*

BUDGET WORK SESSION

WS-1 *The Multnomah County Board Will Propose, Review and Discuss Amendments to the 1994-95 Multnomah County Budget*

GINNIE COOPER, JEANNE GOODRICH, JIM McCONNELL, MICHAEL SCHRUNK, TOM SIMPSON, TAMARA HOLDEN, SUSAN KAESER, MIKE OSWALD, DAVE WARREN, TOM FRONK, GARY OXMAN, DAVE BOYER, LINDA WOODS, KEN UPTON, LAURENCE KRESSEL AND BILL FARVER RESPONSE TO BOARD QUESTIONS AND DISCUSSION.

*Monday, June 13, 1994 - 6:00 PM
Portland Building, Second Floor Auditorium
1120 SW Fifth Avenue, Portland*

**MULTNOMAH COUNTY COMMISSION/PLANNING COMMISSION
JOINT LAND USE HEARING**

Chair Beverly Stein convened the hearing at 6:05 p.m., with Vice-Chair Tanya Collier, Commissioners Sharron Kelley, Gary Hansen and Dan Saltzman, and Planning Commission Chair Leonard Yoon, Vice-Chair Karin Hunt, and Commissioners Laurie Craghead, Sam Diack, Bill Fritz, Peter Fry, John Ingle and Dave Kunkel present.

PH-1 *The County Commission and Planning Commission Will Conduct a Joint Public Hearing to Take Testimony on the Completed Goal 5 Work Pertaining to the West Hills and Howard Canyon Area Reconciliation Reports. The Hearing Will be Conducted in a Quasi-Judicial Manner and Only Evidence Germane to Either Report Will be Accepted.*

BOARD, PLANNING COMMISSION AND COUNTY STAFF INTRODUCTIONS. SCOTT PEMBLE PRESENTED THE HOWARD CANYON AND WEST HILLS STAFF REPORTS. CHAIR YOON CONVENED THE PLANNING COMMISSION FOR THE PURPOSE OF ADOPTING RULES OF PROCEDURE FOR TODAY'S QUASI-JUDICIAL HEARING. COMMISSIONER FRITZ MOVED AND COMMISSIONER KUNKEL SECONDED, ADOPTION OF THE RULES OF PROCEDURE. COMMISSIONER FRY EXPLAINED HE DOES NOT

FEEL THIS HEARING IS A QUASI-JUDICIAL PROCEEDING AND WILL ABSTAIN FROM THE VOTE. RULES ADOPTED, WITH COMMISSIONERS CRAGHEAD, DIACK, FRITZ, HUNT, INGLE, KUNKEL AND YOON VOTING AYE, AND COMMISSIONER FRY ABSTAINING. AT THE REQUEST OF CHAIR STEIN, COMMISSIONERS KELLEY, HUNT, KUNKEL, YOON, FRY AND SALTZMAN DISCLOSED EX PARTE CONTACTS AND/OR POTENTIAL CONFLICTS OF INTEREST, BIAS OR PARTIALITY. SHARON TIMKO DISCLOSED HOWARD CANYON AND ANGELL BROTHERS QUARRY SITE VISITS. IN RESPONSE TO A QUESTION OF CHAIR STEIN, ARNOLD ROCHLIN OBJECTED TO SECTION 2(D) OF THE RULES OF PROCEDURE. COMMISSIONER FRY RESPONDED TO CONCERNS OF PAUL HRIBERNICK REGARDING A MEMO FROM COMMISSIONER FRY TO THE PLANNING STAFF. IN RESPONSE TO A QUESTION OF CHAIR STEIN, NO PROCEDURAL OBJECTIONS WERE RAISED.

COMMISSIONER KELLEY SUBMITTED A LETTER FROM BOB AND NEV SCOTT REGARDING HOWARD CANYON QUARRY. SHERWOOD DAVIS, CLINT DAVIS, ALLAN BAKER, GERARD WELCH, JOHN WINDUST, PAUL HRIBERNICK AND RAYMOND SMITH TESTIMONY IN SUPPORT OF HOWARD CANYON RECONCILIATION REPORT AND/OR QUARRY EXPANSION AND RESPONSE TO BOARD QUESTIONS.

CHARLES CIECKO, NEIL KAGAN, KLAUS HEYNE, MICHAEL GAMA, DAVE BLACK, CAROL GAMA, RON CARLEY, LYN MATTEI, KATHY HARWOOD LONG, CAROLYN COONS, JEFF ROGERSON, STEVE DIXON, KERRIE OKADA, NANCY WEBB, DIANE TRIBE, JAMES ANDERSON, JIM REAVIS, SUSAN FRY, VERA DAFOE, LLOYD HAMMEL, LEN SWENSON AND PRISCILLA GOODWIN TESTIMONY IN OPPOSITION TO HOWARD CANYON RECONCILIATION REPORT AND/OR QUARRY EXPANSION AND RESPONSE TO BOARD QUESTIONS. MR. PEMBLE AND JOHN DuBAY RESPONSE TO BOARD QUESTIONS. STEVE OULMAN TESTIMONY AND RESPONSE TO BOARD QUESTIONS. LORI HANSEN TESTIMONY IN OPPOSITION TO HOWARD CANYON QUARRY EXPANSION.

The hearing was recessed at 8:45 p.m. and reconvened at 8:55 p.m.

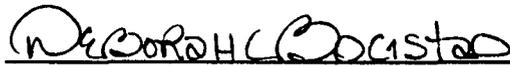
FRANK SCHNITZER AND PAUL KEIRAN TESTIMONY AND RESPONSE TO BOARD QUESTIONS CONCERNING ANGELL BROTHERS QUARRY.

JANE HART, NEIL KAGAN, DONNA MATRAZZO, CHRIS WRENCH, ESTHER LEV, LYN MATTEI, JOHN SHERMAN, ARNOLD ROCHLIN, JODEANNE BELLANT, RON CARLEY, GORDON HOAVE, SETH TANE, RICHARD SHEPARD, JEAN ADAMS, SKIP ANDERSON, DONIS McARDLE AND ART WAGNER TESTIMONY IN OPPOSITION TO WEST HILLS RECONCILIATION REPORT AND/OR EXPANSION OF ANGELL BROTHERS QUARRY AND RESPONSE TO BOARD QUESTIONS.

CHAIR STEIN ANNOUNCED THE RECORD WOULD BE LEFT OPEN FOR SEVEN DAYS, WITH ADDITIONAL TESTIMONY DELIVERED TO THE PLANNING OFFICE BY 4:00 PM, MONDAY, JUNE 20, 1994. MR. PEMBLE, MR. DuBAY AND MR. OULMAN RESPONSE TO BOARD QUESTIONS. MR. PEMBLE ANNOUNCED THE PLANNING COMMISSION MEETING TO DELIBERATE ON THE RECONCILIATION REPORTS IS SCHEDULED FOR TUESDAY, JUNE 21, 1994.

There being no further business, the hearing was adjourned at 11:15 p.m.

**OFFICE OF THE BOARD CLERK
for MULTNOMAH COUNTY, OREGON**


Deborah L. Bogstad

**Tuesday, June 14, 1994 - 9:30 AM
Multnomah County Courthouse, Room 602**

BUDGET WORK SESSION

WS-2 The Multnomah County Board Will Propose, Review and Discuss Amendments to the 1994-95 Multnomah County Budget

LOLENZO POE RESPONSE TO BOARD QUESTIONS AND DISCUSSION. THE WORK SESSION WAS RECESSED AT 10:05 AM AND RECONVENED AT 10:45 AM. HOWARD KLINK, VICKI SMEAD, LOLENZO POE, NORMA JAEGER, ANTOINETTE EDWARDS AND MARILYN RICH PRESENTATIONS AND RESPONSE TO

BOARD QUESTIONS AND DISCUSSION.

*Tuesday, June 14, 1994 - 10:00 AM
Multnomah County Courthouse, Room 602*

BUDGET HEARING

PH-2 *The Tax Supervising and Conservation Commission Will Meet to Discuss and Conduct a Public Hearing on the 1994-95 Annual Budgets for MULTNOMAH COUNTY, DUNTHORPE-RIVERDALE COUNTY SERVICE DISTRICT NO. 1, and MID-COUNTY SERVICE DISTRICT NO. 14*

TSCC CHAIR LIANNE THOMAS CONVENED THE HEARING AT 10:11 AM. COMMISSIONERS STEIN, KELLEY, HANSEN, COLLIER AND SALTZMAN, AND DAVE WARREN AND MEGANNE STEELE RESPONDED TO QUESTIONS AND DISCUSSION OF COMMISSIONERS LIANNE THOMAS AND ROBERT BRUNMEIER AND TSCC STAFF COURTNEY WILTON. NO ONE WISHED TO TESTIFY. HEARING ADJOURNED AT 10:45 AM.

*Tuesday, June 14, 1994 - 1:30 PM
Multnomah County Courthouse, Room 602*

PLANNING ITEMS

Vice-Chair Tanya Collier convened the meeting at 1:30 p.m., with Commissioners Sharron Kelley and Dan Saltzman present, Chair Beverly Stein excused, and Commissioner Gary Hansen arriving at 1:32 p.m.

P-1 **PRE 1-94** *Review the May 11, 1994 Hearings Officer Decision DENYING Appeal and Affirming Planning Director's Decision, for Property Located at 41313 SE TROUTCREEK ROAD, CORBETT*

DECISION READ, NO APPEAL FILED, DECISION STANDS.

P-2 **ORDER** *in the Matter of the Appointments of Multnomah County Planning and Zoning Hearings Officers*

COMMISSIONER SALTZMAN MOVED AND COMMISSIONER KELLEY SECONDED, APPROVAL OF P-2. SCOTT PEMBLE EXPLANATION AND RESPONSE TO BOARD QUESTIONS. ORDER 94-115 IN THE

MATTER OF THE APPOINTMENTS OF BARRY ADAMSON, JOAN CHAMBERS AND PHILLIP GRILLO AS MULTNOMAH COUNTY PLANNING AND ZONING HEARINGS OFFICERS UNANIMOUSLY APPROVED.

MR. PEMBLE AND BOARD DISCUSSION REGARDING JUNE 13 JOINT HEARING.

There being no further business, the meeting was adjourned at 1:45 p.m.

**OFFICE OF THE BOARD CLERK
for MULTNOMAH COUNTY, OREGON**

Deborah L. Bogstad
Deborah L. Bogstad

**Wednesday, June 15, 1994 - 9:30 AM
Multnomah County Courthouse, Room 602**

BUDGET WORK SESSION

WS-3 *The Multnomah County Board Will Propose, Review and Discuss Amendments to the 1994-95 Multnomah County Budget*

ROBERT SKIPPER, LARRY AAB, DAVE WARREN, BILL COLLINS AND GLEN POST PRESENTATIONS AND RESPONSE TO BOARD QUESTIONS AND DISCUSSION. BILL FARVER, HELEN RICHARDSON, MR. WARREN, MEGANNE STEELE AND BARRY CROOK RESPONSE TO BOARD QUESTIONS AND DISCUSSION.

**Wednesday, June 15, 1994 - 1:30 PM
Multnomah County Courthouse, Room 602**

BUDGET WORK SESSION - IF NEEDED

WS-4 *The Multnomah County Board Will Propose, Review and Discuss Amendments to the 1994-95 Multnomah County Budget*

MEGANNE STEELE, DAVE WARREN AND BILL FARVER RESPONSE TO BOARD QUESTIONS. BOARD DISCUSSION AND CONSENSUS ON VARIOUS PROPOSED AMENDMENTS. MIKE OSWALD, TOM FRONK, BILLI ODEGAARD, MR. WARREN, SHAUN COLDWELL AND DAVE BOYER EXPLANATION AND

RESPONSE TO BOARD QUESTIONS CONCERNING VARIOUS PROPOSED TECHNICAL AND CARRYOVER AMENDMENTS. BOARD CONSENSUS. LOLENZO POE EXPLANATION AND RESPONSE TO BOARD QUESTIONS AND DISCUSSION. BOARD CONSENSUS. MR. WARREN EXPLANATION AND RESPONSE TO BOARD QUESTIONS CONCERNING PROPOSED REVENUE AMENDMENTS. BOARD CONSENSUS. MR. WARREN, MR. FARVER, MR. OSWALD AND LANCE DUNCAN EXPLANATION AND RESPONSE TO BOARD QUESTIONS AND DISCUSSION CONCERNING PROPOSED BUDGET NOTES. BOARD CONSENSUS. BOARD DISCUSSION CONCERNING SALTZMAN RESOLUTION.

*Thursday, June 16, 1994 - 9:30 AM
Multnomah County Courthouse, Room 602*

REGULAR MEETING

Chair Beverly Stein convened the meeting at 9:35 a.m., with Vice-Chair Tanya Collier, Commissioners Sharron Kelley, Gary Hansen and Dan Saltzman present.

CONSENT CALENDAR

AT THE REQUEST OF CHAIR STEIN AND UPON MOTION OF COMMISSIONER COLLIER, SECONDED BY COMMISSIONER KELLEY, CONSENT CALENDAR ITEMS C-1 THROUGH C-3, C-5 AND C-6, AND C-8 THROUGH C-13 WERE UNANIMOUSLY APPROVED.

NON-DEPARTMENTAL

- C-1** *In the Matter of the Appointments of Jo Ann Allen, Chris Cameron, Warren Cook, Lance Duncan, Linda Easley, Shelley Immel, Chris Johnson, Karen Rhein, Jim Stegmiller, Theresa Sullivan and Nancy Wilson as Voting Members to the CAMPAIGN MANAGEMENT COUNCIL*
- C-2** *In the Matter of the Appointments of Dave Hadley, Peter Roscoe, Anthony Borzotta, Sam Bush and Carolyn Brattain; and the Reappointments of Doug Bray, Charleah Couckuyt, Dan Croy, Carole Ford, Fred Lenzser and Byron Moore, to the DUII COMMUNITY ADVISORY BOARD*
- C-3** *In the Matter of the Appointment of Arnold Dingley to the FOOD SERVICE ADVISORY COMMITTEE*

- C-5 *Ratification of Amendment No. 2 to Intergovernmental Agreement Contract 500782 Between Multnomah County and the Regional Organized Crime Narcotics Agency (ROCN), Providing Civilian Employees of ROCN the Opportunity to Continue Participation in the County's Self-Insured Group Health Plan for the 1994-95 Plan Year, Subject to Premium Contribution*

SHERIFF'S OFFICE

- C-6 *Package Store Liquor License Change of Ownership Application Submitted by Sheriff's Office with Recommendation for Approval, for BOB'S CORNER GROCERY & DELI, 13110 SE DIVISION, PORTLAND*

COMMUNITY AND FAMILY SERVICES DIVISION

- C-8 *Ratification of Amendment No. 5 to Intergovernmental Agreement Contract 100274 Between Multnomah County and Oregon Health Sciences University, Increasing Non-Residential Adult Mental Health Services State Funds to Adjust for 91/92 Medicaid Match, Effective July 1, 1993 through June 30, 1994*
- C-9 *Ratification of Intergovernmental Agreement Contract 100635 Between Multnomah County and Tri Met, Providing Transportation to Employment and Alternative Services for People with Developmental Disabilities, for the Period July 1, 1994 through June 30, 1995*
- C-10 *Ratification of Amendment No. 1 to Intergovernmental Agreement Contract 103224 Between Multnomah County and Portland Public Schools, Purchasing an Additional 44 Infant/Toddler Child Care Slots for Children of Teen Parents, for the Period Upon Execution through June 30, 1994*

DEPARTMENT OF ENVIRONMENTAL SERVICES

- C-11 *Ratification of Amendment No. 7 to Intergovernmental Agreement Contract 3013087 Between Multnomah County and the City of Fairview, to Perform Certain Maintenance Functions on City Streets, for the Period July 1, 1994 through June 30, 1995*
- C-12 *Ratification of Amendment No. 7 to Intergovernmental Agreement Contract 3012987 Between Multnomah County and the City of Troutdale, to Perform Certain Maintenance Functions on City Streets, for the Period July 1, 1994 through June 30, 1995*
- C-13 *Ratification of Amendment No. 7 to Intergovernmental Agreement Contract 3012887 Between Multnomah County and the City of Wood Village, to Perform Certain Maintenance Functions on City Streets, for the Period July 1, 1994 through June 30, 1995*

NON-DEPARTMENTAL

C-4 In the Matter of the Appointment of Paul Bragdon to the MULTNOMAH COUNTY LIBRARY ADVISORY BOARD

COMMISSIONER COLLIER MOVED AND COMMISSIONER SALTZMAN SECONDED, APPROVAL OF C-4. PAUL BRAGDON COMMENTS IN RESPONSE TO CHAIR STEIN ACKNOWLEDGEMENT. VICE-CHAIR COLLIER EXPRESSED APPRECIATION FOR MR. BRAGDON'S EFFORTS. APPOINTMENT UNANIMOUSLY APPROVED.

SHERIFF'S OFFICE

C-7 Restaurant Liquor License New Outlet Application Submitted by Sheriff's Office with Recommendation for Approval, for BIG BEAR'S CROWN POINT MARKET, 31815 E CROWN POINT HIGHWAY, TROUTDALE

MIKE EELING EXPLANATION IN RESPONSE TO QUESTIONS OF COMMISSIONER KELLEY. BOARD DISCUSSION WITH BOB HALL, KATHY FERRELL AND JOHN DuBAY. UPON MOTION OF COMMISSIONER COLLIER, SECONDED BY COMMISSIONER KELLEY, C-7 WAS UNANIMOUSLY CONTINUED TO THURSDAY, JUNE 23, 1994.

REGULAR AGENDA

SHERIFF'S OFFICE

R-1 Ratification of Intergovernmental Agreement Contract 800215 Between Multnomah County and Portland Community College, to Allow GED Testing for Inmates at Multnomah County Correctional Facilities and Provide Coordination with State Department of Education, for the Period July 1, 1994 through June 30, 1995

COMMISSIONER KELLEY MOVED AND COMMISSIONER HANSEN SECONDED, APPROVAL OF R-1. LARRY AAB EXPLANATION AND RESPONSE TO BOARD QUESTIONS. COMMISSIONER SALTZMAN ADVISED HE WOULD ABSTAIN FROM VOTING DUE TO HIS POSITION ON THE PCC BOARD. AGREEMENT APPROVED, WITH COMMISSIONERS KELLEY, COLLIER, HANSEN AND STEIN VOTING AYE, AND COMMISSIONER SALTZMAN ABSTAINING.

R-2 Ratification of Intergovernmental Agreement Contract 800714 Between Multnomah County and the Port of Portland, for Lease of the Land and/or

Improvements Located at Terminal 1 for the River Patrol's Houseboat Moorage, for the Period May 1, 1994 through June 30, 2004

COMMISSIONER KELLEY MOVED AND COMMISSIONER SALTZMAN SECONDED, APPROVAL OF R-2. MR. AAB EXPLANATION. AGREEMENT UNANIMOUSLY APPROVED.

DEPARTMENT OF ENVIRONMENTAL SERVICES

R-3 *Ratification of Intergovernmental Agreement 301904 Between METRO and Multnomah County, Providing County Participation in the South/North Transit Corridor Study Alternatives Analysis/Draft Environmental Impact Statement, for the Period January 1, 1994 through December 31, 1996*

COMMISSIONER COLLIER MOVED AND COMMISSIONER KELLEY SECONDED, APPROVAL OF R-3. ED PICKERING EXPLANATION AND RESPONSE TO BOARD QUESTIONS. AGREEMENT UNANIMOUSLY APPROVED.

SERVICE DISTRICTS

(Recess as the Board of County Commissioners and convene as the Governing Body of Dunthorpe Riverdale Sanitary Service District No. 1)

R-4 *RESOLUTION in the Matter of the Adoption of the 1994-95 Budget for Dunthorpe Riverdale Sanitary Service District No. 1, for the Fiscal Year July 1, 1994 to June 30, 1995 and Making the Appropriations Thereunder, Pursuant to ORS 294.435*

COMMISSIONER HANSEN MOVED AND COMMISSIONER SALTZMAN SECONDED, APPROVAL OF R-4. KERI HARDWICK EXPLANATION. RESOLUTION 94-116 UNANIMOUSLY APPROVED.

(Recess as the Governing Body of Dunthorpe Riverdale Sanitary Service District No. 1 and convene as the Governing Body of Mid County Street Lighting Service District No. 14)

R-5 *RESOLUTION in the Matter of the Adoption of the 1994-95 Budget for Mid County Street Lighting Service District No. 14, for the Fiscal Year July 1, 1994 to June 30, 1995 and Making the Appropriations Thereunder, Pursuant to ORS 294.435*

COMMISSIONER KELLEY MOVED AND COMMISSIONER COLLIER SECONDED, APPROVAL OF

R-5. MS. HARDWICK EXPLANATION. RESOLUTION 94-117 UNANIMOUSLY APPROVED.

(Recess as the Governing Body of Mid County Street Lighting Service District No. 14 and reconvene as the Board of County Commissioners)

NON-DEPARTMENTAL

- R-6** *Second Reading and Possible Adoption of a Proposed ORDINANCE Amending the County Code Section 5.50.050(5) to Authorize Transfer of \$600,000 Per Year, for Three Years to the Portland Center for the Performing Arts (PCPA) and \$100,000 Per Year, for Three Years to the Metropolitan Arts Commission (MAC)*

PROPOSED ORDINANCE READ BY TITLE ONLY. COPIES AVAILABLE. COMMISSIONER HANSEN MOVED AND COMMISSIONER KELLEY SECONDED, APPROVAL OF R-6. NO ONE WISHED TO TESTIFY. ORDINANCE 790 UNANIMOUSLY APPROVED.

- R-7** *Second Reading and Possible Adoption of a Proposed ORDINANCE Amending the Multnomah County Code, Section 5.10.090 and 5.10.160(D), Relating to Fees Assessed to Recover the Costs of Dishonored Checks*

PROPOSED ORDINANCE READ BY TITLE ONLY. COPIES AVAILABLE. COMMISSIONER KELLEY MOVED AND COMMISSIONER HANSEN SECONDED, APPROVAL OF R-7. NO ONE WISHED TO TESTIFY. ORDINANCE 791 UNANIMOUSLY APPROVED.

- R-8** *Second Reading and Possible Adoption of a Proposed ORDINANCE Relating to the Pay Ranges and COLA Increases for Exempt Employees and Repealing Ordinance Nos. 767, 774, 777 and 788*

PROPOSED ORDINANCE READ BY TITLE ONLY. COPIES AVAILABLE. COMMISSIONER COLLIER MOVED AND COMMISSIONER HANSEN SECONDED, APPROVAL OF R-8. NO ONE WISHED TO TESTIFY. ORDINANCE 792 UNANIMOUSLY APPROVED.

- R-9** *RESOLUTION in the Matter of Adopting and Defining the Various County Funds*

COMMISSIONER SALTZMAN MOVED AND COMMISSIONER KELLEY SECONDED, APPROVAL OF R-9. JEAN UZELAC EXPLANATION. RESOLUTION 94-118 UNANIMOUSLY APPROVED.

R-10 *Ratification of an Amendment to Article 14, Section H of the Collective Bargaining Agreement Between Multnomah County, the Multnomah County Sheriff and the Multnomah County Deputy Sheriffs Association, for the Period 1992-95*

COMMISSIONER COLLIER MOVED AND COMMISSIONER SALTZMAN SECONDED, APPROVAL OF R-10. KEN UPTON EXPLANATION AND RESPONSE TO BOARD QUESTIONS. AMENDMENT UNANIMOUSLY APPROVED.

R-11 *RESOLUTION in the Matter of Creating the School Support Reserve Fund and Establishing Guidelines for Receipts and Disbursements*

COMMISSIONER SALTZMAN MOVED AND COMMISSIONER HANSEN SECONDED, APPROVAL OF SUBSTITUTE RESOLUTION. COMMISSIONER SALTZMAN EXPLANATION. DAVE WARREN RESPONSE TO BOARD QUESTIONS. BOARD DISCUSSION AND COMMENTS. STEPHEN KAFOURY, SUSAN STONER, CAROL TURNER, TOM CROPPER, CHARLOTTE COOK, ED SHEETS AND VICKY BARROWS TESTIMONY IN SUPPORT OF SCHOOLS. BOARD COMMENTS. RESOLUTION 94-119 IN THE MATTER OF CREATING THE SCHOOLS/COUNTY BENCHMARK ACCOUNT AND ESTABLISHING GUIDELINES FOR RECEIPTS AND DISBURSEMENTS UNANIMOUSLY APPROVED.

R-12 *RESOLUTION in the Matter of the Adoption of the 1994-95 Budget for Multnomah County, Oregon, for the Fiscal Year July 1, 1994 to June 30, 1995 and Making the Appropriations Thereunder, Pursuant to ORS 294.435*

COMMISSIONER HANSEN MOVED AND COMMISSIONER KELLEY SECONDED, APPROVAL OF R-12. KATHY MINDEN AND SHARON GARY-SMITH TESTIMONY IN SUPPORT OF FUNDING CHILDREN AND FAMILY PROGRAMS. FOLLOWING DAVE WARREN AND LARRY AAB EXPLANATION, AND UPON MOTION OF COMMISSIONER KELLEY, SECONDED BY COMMISSIONER COLLIER, THE INCLUSION OF TECHNICAL AMENDMENT SO 9 WAS UNANIMOUSLY APPROVED. FOLLOWING TOM SIMPSON EXPLANATION AND RESPONSE TO BOARD QUESTIONS, AND UPON MOTION OF COMMISSIONER COLLIER, SECONDED BY COMMISSIONER HANSEN, THE INCLUSION OF CARRYOVER AMENDMENT DA 11

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WAS UNANIMOUSLY APPROVED. UPON MOTION OF COMMISSIONER KELLEY, SECONDED BY COMMISSIONER COLLIER, INCLUSION OF THE TECHNICAL, REVENUE, CARRYOVER AND PROGRAM AMENDMENTS CONTAINED IN ATTACHMENT B WERE UNANIMOUSLY APPROVED. FOLLOWING EXPLANATION AND RESPONSE TO BOARD QUESTIONS, AND UPON MOTION OF COMMISSIONER HANSEN, SECONDED BY COMMISSIONER SALTZMAN, INCLUSION OF THE RESPONSE TO RECOMMENDATIONS FROM THE TAX SUPERVISING AND CONSERVATION COMMISSION CONTAINED IN ATTACHMENT C WAS UNANIMOUSLY APPROVED. FOLLOWING BOARD DISCUSSION REGARDING PROPOSED BUDGET NOTES, AND UPON MOTION OF COMMISSIONER COLLIER, SECONDED BY COMMISSIONER KELLEY, AN AMENDMENT TO THE WORDING OF BUDGET NOTE 2 AND THE INCLUSION OF 14 BUDGET NOTES WERE UNANIMOUSLY APPROVED. RESOLUTION 94-120, AS AMENDED, UNANIMOUSLY APPROVED.

R-13 **RESOLUTION in the Matter of Levying Ad Valorem Property Taxes for Multnomah County, Oregon for Fiscal Year 1994-95**

UPON MOTION OF COMMISSIONER HANSEN, SECONDED BY COMMISSIONER SALTZMAN, RESOLUTION 94-121 WAS UNANIMOUSLY APPROVED.

PUBLIC COMMENT

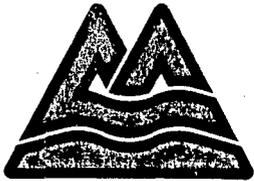
R-14 **Opportunity for Public Comment on Non-Agenda Matters. Testimony Limited to Three Minutes Per Person.**

There being no further business, the meeting was adjourned at 11:37 a.m.

**OFFICE OF THE BOARD CLERK
for MULTNOMAH COUNTY, OREGON**



Deborah L. Bogstad



MULTNOMAH COUNTY OREGON

OFFICE OF THE BOARD CLERK
SUITE 1510, PORTLAND BUILDING
1120 S.W. FIFTH AVENUE
PORTLAND, OREGON 97204

BOARD OF COUNTY COMMISSIONERS		
BEVERLY STEIN •	CHAIR	• 248-3308
DAN SALTZMAN •	DISTRICT 1	• 248-5220
GARY HANSEN •	DISTRICT 2	• 248-5219
TANYA COLLIER •	DISTRICT 3	• 248-5217
SHARRON KELLEY •	DISTRICT 4	• 248-5213
CLERK'S OFFICE •	248-3277	• 248-5222

AGENDA

MEETINGS OF THE MULTNOMAH COUNTY BOARD OF COMMISSIONERS

FOR THE WEEK OF

JUNE 13, 1994 - JUNE 17, 1994

- Monday, June 13, 1994 - 2:00 PM - Budget Work Session Page 2*
- Monday, June 13, 1994 - 6:00 PM - Land Use Hearing Page 2*
Portland Building Second Floor Auditorium
1120 SW Fifth, Portland
- Tuesday, June 14, 1994 - 9:30 AM - Budget Work Session Page 2*
- Tuesday, June 14, 1994 - 1:30 PM - Planning Items Page 2*
- Wednesday, June 15, 1994 - 9:30 AM - Budget Work Session Page 3*
- Wednesday, June 15, 1994 - 1:30 PM - Budget Work Session Page 3*
- Thursday, June 16, 1994 - 9:30 AM - Regular Meeting Page 3*

Thursday Meetings of the Multnomah County Board of Commissioners are taped and can be seen by Paragon Cable subscribers at the following times:

- Thursday, 6:00 PM, Channel 30 - East County only*
- Friday, 10:00 PM, Channel 30*
- Saturday, 12:30 PM, Channel 30*
- Sunday, 1:00 PM, Channel 30*

INDIVIDUALS WITH DISABILITIES MAY CALL THE OFFICE OF THE BOARD CLERK AT 248-3277 OR 248-5222, OR MULTNOMAH COUNTY TDD PHONE 248-5040, FOR INFORMATION ON AVAILABLE SERVICES AND ACCESSIBILITY.

Monday, June 13, 1994 - 2:00 PM

Multnomah County Courthouse, Room 602

BUDGET WORK SESSION

WS-1 *The Multnomah County Board Will Propose, Review and Discuss Amendments to the 1994-95 Multnomah County Budget*

Monday, June 13, 1994 - 6:00 PM

Portland Building, Second Floor Auditorium
1120 SW Fifth Avenue, Portland

MULTNOMAH COUNTY COMMISSION/PLANNING COMMISSION
JOINT LAND USE HEARING

PH-1 *The County Commission and Planning Commission Will Conduct a Joint Public Hearing to Take Testimony on the Completed Goal 5 Work Pertaining to the West Hills and Howard Canyon Area Reconciliation Reports. The Hearing Will be Conducted in a Quasi-Judicial Manner and Only Evidence Germane to Either Report Will be Accepted.*

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Multnomah County Courthouse, Room 602

PLANNING ITEMS

P-1 *PRE 1-94 Review the May 11, 1994 Hearings Officer Decision DENYING Appeal and Affirming Planning Director's Decision, for Property Located at 41313 SE TROUTCREEK ROAD, CORBETT*

P-2 *ORDER in the Matter of the Appointments of Multnomah County Planning and Zoning Hearings Officers*

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Multnomah County Courthouse, Room 602

BUDGET WORK SESSION

- WS-3 *The Multnomah County Board Will Propose, Review and Discuss Amendments to the 1994-95 Multnomah County Budget*
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Wednesday, June 15, 1994 - 1:30 PM

Multnomah County Courthouse, Room 602

BUDGET WORK SESSION - IF NEEDED

- WS-4 *The Multnomah County Board Will Propose, Review and Discuss Amendments to the 1994-95 Multnomah County Budget*
-

Thursday, June 16, 1994 - 9:30 AM

Multnomah County Courthouse, Room 602

REGULAR MEETING

CONSENT CALENDAR

NON-DEPARTMENTAL

- C-1 *In the Matter of the Appointments of Jo Ann Allen, Chris Cameron, Warren Cook, Lance Duncan, Linda Easley, Shelley Immel, Chris Johnson, Karen Rhein, Jim Stegmiller, Theresa Sullivan and Nancy Wilson as Voting Members to the CAMPAIGN MANAGEMENT COUNCIL*
- C-2 *In the Matter of the Appointments of Dave Hadley, Peter Roscoe, Anthony Borzotta, Sam Bush and Carolyn Brattain; and the Reappointments of Doug Bray, Charleah Couckuyt, Dan Croy, Carole Ford, Fred Lenzser and Byron Moore, to the DUII COMMUNITY ADVISORY BOARD*
- C-3 *In the Matter of the Appointment of Arnold Dingley to the FOOD SERVICE ADVISORY COMMITTEE*
- C-4 *In the Matter of the Appointment of Paul Bragdon to the MULTNOMAH COUNTY LIBRARY ADVISORY BOARD*
- C-5 *Ratification of Amendment No. 2 to Intergovernmental Agreement Contract 500782 Between Multnomah County and the Regional Organized Crime*

Narcotics Agency (ROCN), Providing Civilian Employees of ROCN the Opportunity to Continue Participation in the County's Self-Insured Group Health Plan for the 1994-95 Plan Year, Subject to Premium Contribution

SHERIFF'S OFFICE

- C-6 *Package Store Liquor License Change of Ownership Application Submitted by Sheriff's Office with Recommendation for Approval, for BOB'S CORNER GROCERY & DELI, 13110 SE DIVISION, PORTLAND*
- C-7 *Restaurant Liquor License New Outlet Application Submitted by Sheriff's Office with Recommendation for Approval, for BIG BEAR'S CROWN POINT MARKET, 31815 E CROWN POINT HIGHWAY, TROUTDALE*

COMMUNITY AND FAMILY SERVICES DIVISION

- C-8 *Ratification of Amendment No. 5 to Intergovernmental Agreement Contract 100274 Between Multnomah County and Oregon Health Sciences University, Increasing Non-Residential Adult Mental Health Services State Funds to Adjust for 91/92 Medicaid Match, Effective July 1, 1993 through June 30, 1994*
- C-9 *Ratification of Intergovernmental Agreement Contract 100635 Between Multnomah County and Tri Met, Providing Transportation to Employment and Alternative Services for People with Developmental Disabilities, for the Period July 1, 1994 through June 30, 1995*
- C-10 *Ratification of Amendment No. 1 to Intergovernmental Agreement Contract 103224 Between Multnomah County and Portland Public Schools, Purchasing an Additional 44 Infant/Toddler Child Care Slots for Children of Teen Parents, for the Period Upon Execution through June 30, 1994*

DEPARTMENT OF ENVIRONMENTAL SERVICES

- C-11 *Ratification of Amendment No. 7 to Intergovernmental Agreement Contract 3013087 Between Multnomah County and the City of Fairview, to Perform Certain Maintenance Functions on City Streets, for the Period July 1, 1994 through June 30, 1995*
- C-12 *Ratification of Amendment No. 7 to Intergovernmental Agreement Contract 3012987 Between Multnomah County and the City of Troutdale, to Perform Certain Maintenance Functions on City Streets, for the Period July 1, 1994 through June 30, 1995*
- C-13 *Ratification of Amendment No. 7 to Intergovernmental Agreement Contract 3012887 Between Multnomah County and the City of Wood Village, to Perform Certain Maintenance Functions on City Streets, for the Period July 1, 1994 through June 30, 1995*

REGULAR AGENDA

SHERIFF'S OFFICE

- R-1 *Ratification of Intergovernmental Agreement Contract 800215 Between Multnomah County and Portland Community College, to Allow GED Testing for Inmates at Multnomah County Correctional Facilities and Provide Coordination with State Department of Education, for the Period July 1, 1994 through June 30, 1995*
- R-2 *Ratification of Intergovernmental Agreement Contract 800714 Between Multnomah County and the Port of Portland, for Lease of the Land and/or Improvements Located at Terminal 1 for the River Patrol's Houseboat Moorage, for the Period May 1, 1994 through June 30, 2004*

DEPARTMENT OF ENVIRONMENTAL SERVICES

- R-3 *Ratification of Intergovernmental Agreement 301904 Between METRO and Multnomah County, Providing County Participation in the South/North Transit Corridor Study Alternatives Analysis/Draft Environmental Impact Statement, for the Period January 1, 1994 through December 31, 1996*

SERVICE DISTRICTS

(Recess as the Board of County Commissioners and convene as the Governing Body of Dunthorpe Riverdale Sanitary Service District No. 1)

- R-4 *RESOLUTION in the Matter of the Adoption of the 1994-95 Budget for Dunthorpe Riverdale Sanitary Service District No. 1, for the Fiscal Year July 1, 1994 to June 30, 1995 and Making the Appropriations Thereunder, Pursuant to ORS 294.435*

(Recess as the Governing Body of Dunthorpe Riverdale Sanitary Service District No. 1 and convene as the Governing Body of Mid County Street Lighting Service District No. 14)

- R-5 *RESOLUTION in the Matter of the Adoption of the 1994-95 Budget for Mid County Street Lighting Service District No. 14, for the Fiscal Year July 1, 1994 to June 30, 1995 and Making the Appropriations Thereunder, Pursuant to ORS 294.435*

(Recess as the Governing Body of Mid County Street Lighting Service District No. 14 and reconvene as the Board of County Commissioners)

NON-DEPARTMENTAL

- R-6 *Second Reading and Possible Adoption of a Proposed ORDINANCE Amending the County Code Section 5.50.050(5) to Authorize Transfer of \$600,000 Per*

Year, for Three Years to the Portland Center for the Performing Arts (PCPA) and \$100,000 Per Year, for Three Years to the Metropolitan Arts Commission (MAC)

- R-7 *Second Reading and Possible Adoption of a Proposed ORDINANCE Amending the Multnomah County Code, Section 5.10.090 and 5.10.160(D), Relating to Fees Assessed to Recover the Costs of Dishonored Checks*
- R-8 *Second Reading and Possible Adoption of a Proposed ORDINANCE Relating to the Pay Ranges and COLA Increases for Exempt Employees and Repealing Ordinance Nos. 767, 774, 777 and 788*
- R-9 *RESOLUTION in the Matter of Adopting and Defining the Various County Funds*
- R-10 *Ratification of an Amendment to Article 14, Section H of the Collective Bargaining Agreement Between Multnomah County, the Multnomah County Sheriff and the Multnomah County Deputy Sheriffs Association, for the Period 1992-95*
- R-11 *RESOLUTION in the Matter of Creating the School Support Reserve Fund and Establishing Guidelines for Receipts and Disbursements*
- R-12 *RESOLUTION in the Matter of the Adoption of the 1994-95 Budget for Multnomah County, Oregon, for the Fiscal Year July 1, 1994 to June 30, 1995 and Making the Appropriations Thereunder, Pursuant to ORS 294.435*
- R-13 *RESOLUTION in the Matter of Levying Ad Valorem Property Taxes for Multnomah County, Oregon for Fiscal Year 1994-95*

PUBLIC COMMENT

- R-14 *Opportunity for Public Comment on Non-Agenda Matters. Testimony Limited to Three Minutes Per Person.*

MEETING DATE: JUNE 15, 1994

AGENDA NO: WS-3

(Above Space for Board Clerk's Use ONLY)

AGENDA PLACEMENT FORM

SUBJECT: BUDGET WORK SESSION

BOARD BRIEFING Date Requested: JUNE 15, 1994

Amount of Time Needed: 9:30 - 12:00 p.m.

REGULAR MEETING: Date Requested: _____

Amount of Time Needed: _____

DEPARTMENT: NON-DEPARTMENTAL DIVISION: CHAIR BEVERLY STEIN

CONTACT: DAVE WARREN TELEPHONE #: 248-3883, EXT. 3822

BLDG/ROOM #: 106/1400

PERSON(S) MAKING PRESENTATION: _____

ACTION REQUESTED:

INFORMATIONAL ONLY POLICY DIRECTION APPROVAL OTHER

SUMMARY (Statement of rationale for action requested, personnel and fiscal/budgetary impacts, if applicable):

The Board Will Propose and Review Amendments to the 1994-95 Multnomah County Budget

BOARD OF
COUNTY COMMISSIONERS
1994 MAY 25 AM 9:01
MULTNOMAH COUNTY
OREGON

SIGNATURES REQUIRED:

ELECTED OFFICIAL: Beverly Stein #

OR

DEPARTMENT MANAGER: _____

ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES

Any Questions: Call the Office of the Board Clerk 248-3277/248-5222

Budget Work Session Schedule
June 9 to June 16

Thursday, June 9	1:30 - 3:00	Juvenile Justice Services Library
Monday, June 13	2:00 - 2:30	Aging Services Community Corrections
	2:30 - 2:45	Environmental Services Health District Attorney
	2:45 - 4:00	Management Support Services Non-departmental
Tuesday, June 14	9:30 - 11:00	Community and Family Services
	11:00 - 11:30	Sheriff
Wednesday, June 15	9:30 - 10:00	Questions on Technical Amendments
	10:00 - 12:00	Consensus - building for final budget adoption
	1:30 - 5:00 (as-needed)	Consensus - building for final budget adoption
Thursday, June 16	Regular Board Meeting	Budget Adoption

AMENDMENTS DISCUSSED ON JUNE 8, 1994

June 14, 1994 Revision

Proposed by	Dept	Description	Increases / (Decreases) GF Contingency	Decision Deferred	Notes
<u>GENERAL AGREEMENT JUNE 14</u>					
<u>AVAILABLE FOR ADDITIONAL ALLOCATION</u>					
		Additional Revenue	1,995,361		Property taxes assuming 10% value growth, additional video lottery receipts reducing general revenue cost of JDH COP's, BIT as budgeted.
		COLA lower than budgeted	369,000		General fund share of savings from lower CPI - total savings \$745,000
		Medical/Dental	250,000		General fund share of savings from lower medical/dental rates - total savings \$507,000
		Contingency	154,613		Amount in excess of anticipated requirements (\$1,250,000 normal contingency and 80,000 wage settlement)
		Balance from Technical Amendments	60,419		
		SUBTOTAL FOR ALLOCATION	2,829,393		
All	SO	Restore 10 sworn officers	(1,097,000)		
Collier / Saltzman / Stein	CFS	Support for single homeless adults	(136,000)		CFS 1 combines this with write off of \$250,000 receivable
Stein	DCC	Mental Health and Jails	(64,000)		
Stein	SO	Mental Health and Jails	(33,874)		
		Allocation for analyses	(150,000)		Sheriff's Office and Public Safety Council
		Juvenile Security	0		Use COP's, return for Contingency if needed
		Sick leave for transfers	(150,000)		
		Homeless Action revenue loss	(250,000)		Assumes City pays half of shortfall
Collier / Saltzman	Lib	Use Entrepreneurial Initiative Fund for Marketing Dir.	39,848		Use Entr. Initiative Fund ?
Stein	DA	Juvenile DA	(40,000)		\$27,000 from Assessment Fees
Stein	DCC	Substitute for lost grant funding for STOP	(45,000)		Formal evaluation from American U.
Collier / Saltzman	DCC	Fund additional Probation staff from September with State revenue	0		
	DCC	Allow allocation for DCC safety	0		\$173,000 of State revenue
	DES	Make no adjustment in DP consultant fees for DP plan development	0		
Saltzman	DCC	Shift drug testing fee revenue into support for PO to supervise sex offenders	0		

AMENDMENTS DISCUSSED ON JUNE 8, 1994

June 14, 1994 Revision

Proposed by	Dept	Description	Increases /	Decision	Notes
			(Decreases)		
			GF	Deferred	
			Contingency		
Stein	CFS	Substitute for lost grant funding	(15,000)		Family Intervention Specialist
SUBTOTAL GENERAL AGREEMENT			(1,941,026)		
BALANCE AVAILABLE FOR ALLOCATION			888,367		

OTHER AMENDMENTS SORTED BY DEPARTMENT

Collier	ASD	Cut 0.5 Prog Dev Spec for adult care home recreation	12,222		
Collier	CFS	Outside In - food for homeless youth	(25,000)		
Collier	CFS	Marshall High School Coordinator	(25,000)		
Stein	CFS	Substitute for lost grant funding	(24,069)	YEEP	
Saltzman	CFS	Asian Acculturation Center	60,000		Defer \$60,000 to 95-6, limit funding to OTO in 94-5, require private support
Kelley	CFS	Asian Acculturation Center	100,000		Cut entire Center (total is \$160,000, this list splits it to avoid double counting the savings).
Collier	CFS	Cut Respite Care	100,000		
	CFS	Cut Hispanic family support and student retention	100,000		
	CFS	Cut Touchstone expansion	159,285		
Stein	DES	CIP support	(150,000)		
Collier	DES	Support for facilities plan development	(25,000)		
Collier	HD	Sanitarian	(12,289)		Cost offset by 6% fee increase
Stein	HD	Antiviolence program	(80,287)		
Stein	JJS	Substitute for lost grant funding	(206,920)		Southeast Grit, Transition Coordinator, GIFT
Stein	JJS	Sex Offender evaluation	(30,000)		
Collier	JJS	Cut Save Our Youth	93,000		
Stein	Lib	Additional materials	(100,000)		
Collier	Lib	Cut Library add package	0		Library support to school program / reallocation within Library budget -- hold on homework centers until further discussion in August
Collier	MSS	"Evaluation" position in Budget Office to assist in designing evaluation components of programs, starting with Juvenile Diversion and sex offenders	(80,000)		
Stein	MSS	Grant specialist	(60,000)		
Collier / Saltzman	MSS	Cut 0.5 Affirmative Action staff	17,539		

AMENDMENTS DISCUSSED ON JUNE 8, 1994

June 14, 1994 Revision

Proposed by	Dept	Description	Increases / (Decreases) GF Contingency	Decision Deferred	Notes
Collier	MSS	Cut Fiscal Assistant in Finance	29,242		
Collier / Saltzman	MSS	Cut Labor Relations Specialist	41,968		
Collier	MSS	Cut 1 Deputy County Counsel, shift from General to Ins Fund	?		
Saltzman	NOND	Use at risk youth in reception on 15th floor	(20,000)		
Saltzman	NOND	Cut support for legislative effort	30,000		
Collier	NOND	Cut 1 FTE from Children and Families Commission	32,862		Net General Fund cost
Collier / Saltzman	NOND	Cut Support for Progress Board	60,000		
Collier	NOND	Return Chair's Office staffing to constraint level			
Collier	NOND	Increase for legislative assistance	?		
Kelley	SO	Staff for hospitalized prisoners	(271,716)		5.46 Corrections Officers
Kelley	SO	EMT certification and pay	(244,263)		
Kelley	SO	Restore Records Unit	(191,569)		4.68 Records clerks
Kelley	SO	Fiscal Spec 1 and Prog Eval Spec	(94,882)		
SUBTOTAL OTHER PROPOSALS			(804,877)		



Multnomah County Sheriff's Office

12240 N.E. GLISAN ST., PORTLAND, OREGON 97230

BOB SKIPPER
SHERIFF

(503) 255-3600

MEMORANDUM

TO: BOARD OF COUNTY COMMISSIONERS

FROM: BOB SKIPPER,
Sheriff

DATE: June 14, 1994

SUBJECT: IMPACT OF HOSPITAL GUARD DETAIL

The need for new Corrections Officers for the Hospital detail is based upon a need to address a growing problem in unfunded posts, rather than a problem of offsetting overtime. In a recent staffing factor study, we determined that the understaffing level of corrections officers to post positions was 28. This study was reviewed by the Multnomah County Auditor's Office as to methodology and conclusions.

Some commissioners have asked if the staffing of the Hospital Unit can be done through the reduction of overtime. It is our conclusion that this will not resolve the problem. I believe the premise is valid that there is an understaffing of post positions in the Corrections Branch. It is also valid to assume that a certain level of understaffing is more cost effective to handle through the use of overtime rather than the cost of hiring additional staff. However, what is not valid is the premise that the hospital detail is curative through the offset of overtime. Overtime spending in the Corrections Branch budget is based upon an understaffing of about 28 positions. However, the growth of the guarding of inmates in the hospital exacerbates our overtime into 33 positions understaffed. Therefore, the need to staff new positions is one of bringing the understaffing back into alignment with overtime flexibility and manageability rather than a dollar for dollar offset of overtime. If Corrections Branch staffing was at 100%, then the argument of overtime reduction would have validity.

Attachment A is a table of hospital shifts worked by the Corrections Branch for the current calendar year. During that time, we worked 476 shifts. This was compounded by the need to cover more than one area of Portland Adventist Hospital, or more than one hospital depending upon the particular ailment of the individual being hospitalized. One can easily see that an increase of 476 shifts is not one of overtime offset, rather it is one of bringing unfunded positions back to manageable proportions. To deal with this problem through the reduction of overtime would seriously hamper our ability to manage the remaining understaffed positions in the Corrections Branch.

MULTNOMA H COUNTY SHERIFF'S OFFICE
 1994 SUMMARY OF HOSPITAL SHIFTS
 THROUGH JUNE 10, 1994

	JAN			FEB			MAR			TOTAL
	G SHIFT	C SHIFT	E SHIFT	G SHIFT	C SHIFT	E SHIFT	G SHIFT	C SHIFT	E SHIFT	
PAH 3300	6	7	7	18	16	16	12	13	10	105
PAH ICU/CCU	1	1	2	1	3	2	4	3	3	20
PAH PSY	12	12	11	11	13	10	7	6	8	90
PAH OTHER	0	0	0	0	0	0	0	1	1	2
OHSU	2	2	2	1	2	1	9	10	10	39
OTHER HOSP.	0	0	0	0	0	0	0	0	2	2
TOTAL	21	22	22	31	34	29	32	33	34	258

	APRIL			MAY			JUNE (10 DAYS)			TOTAL
	G SHIFT	C SHIFT	E SHIFT	G SHIFT	C SHIFT	E SHIFT	G SHIFT	C SHIFT	E SHIFT	
PAH 3300	11	14	11	5	6	5	9	10	9	80
PAH ICU/CCU	2	2	2	2	4	1	1	2	1	17
PAH PSY	7	7	7	9	8	9	0	0	0	47
PAH OTHER	0	1	0	0	1	3	0	0	0	5
OHSU	22	23	22	0	1	0	0	0	0	68
OTHER HOSP.	0	1	0	0	0	0	0	0	0	1
TOTAL	42	48	42	16	20	18	10	12	10	218

TOTAL G SHIFT	152
TOTAL C SHIFT	169
TOTAL E SHIFT	155
TOTAL SHIFTS	476



Multnomah County Sheriff's Office

BOB SKIPPER
SHERIFF

12240 N.E. GLISAN ST., PORTLAND, OREGON 97230

(503) 255-3600

EXECUTIVE SUMMARY LAW ENFORCEMENT RECORDS UNIT - SITUATION REPORT

The LERU is currently staffed 24-hrs per day, 7 days per week and most of the duties are mandated by either ORS or OAR.

Current designated strength is 14 clerical positions. (It is estimated that annual leave, sick leave, holidays account for 2332 hours or a little more than 1 FTE position...approximately another .67 FTE is accounted for by other leaves). These 14 positions include: 1 FTE Switchboard Position, 1 FTE Mail/Copy Center Position and 1 FTE Civil Process Support Position ** see page 3.

The LERU is responsible for receipt, data entry, and file maintenance for all police-related reports; as well as receiving/processing restraining/stalker orders, court ordered expungements and orders to seal, computerized background checks for all perspective MCSO employees, computerized background checks requested by outside agencies (ie Portland Police Bureau, Troutdale Police, Gresham Police, Fairview Police, Clackamas County S.O., Clark County S.O., Children's Services Division, etc) relating to employment, alleged criminals, convicted criminals, adoptive/foster parents, etc.

The Oregon Law Enforcement Data System and the National Crime Information Center require a 10-minute response turnaround for all confirmation requests dealing with missing persons, stolen guns/property/boats, restraining/stalking orders, etc.

It is currently estimated that:

- 35% of workload is due to Internal & Government Services (restraining/stalking orders, background checks, validation processes, etc performed for agencies countywide, statewide and nationwide)
- 35% of workload is due to Community Services (walk-in traffic, record review, state accident report receipt, report copy requests, Combat Auto Theft Decal Program data entry, telephone information/referral, etc.) **NOTE: There is no desk officer position on duty after-hours or weekends and after July 1 possibly no desk officer position at all.
- 20% of workload is due to report processing
- 10% of workload is due to report data entry into SRMS

Estimated after transfers:

- 35% of workload will be due to Internal/Government Services (see above)
- 35% of workload will be due to Community Services (see above)
- 10% of workload will be due to report processing
- 20% of workload will be due to data entry into the "new" regional system when implemented due to more data elements being captured.

The projected reduction in workload due to annexation, when coupled with the expected increase as a result of two (2) additional DUII cars, is estimated to be in the area of 5% of current workload. A 5% workload reduction does not justify a 34% reduction in staffing.

CONCERNS: IF 24-HOUR OPERATIONS ARE DISCONTINUED OR DUTIES TRANSFERRED TO DETENTION AND WARRANT RECORDS DUE TO THE LOSS OF 5 BUDGETARY POSITIONS, THE FOLLOWING ISSUES WILL NEED TO BE ADDRESSED

FUNCTION:

Hansen Building Security
Access For Public Walk-In Traffic
Telephones (both for main Switchboard number and for LERU phones)
Teletype receipt/processing
LEDS/NCIC VEH/GUN/ARTICLE/MISSING PERSON/BOAT Confirmations

Receipt and Entry of Restraining Orders } After annexations, approx 95% of these orders are
Receipt and Entry of Stalking Orders } for locations within the boundaries of Portland
Restraining Order Confirmations } Gresham, Troutdale and Fairview policing
Stalking Order Confirmations } jurisdictions ** By law, this is strictly a
Sheriff's Office function

National Warning System Monitoring/Notifications and notification of "inbound airplane problems" for Multnomah County Emergency Management

Emergency Notifications (ie on-call District Attorneys, on-call Rape Victim Advocates, on-call Mult. Co. Road Crews, on-call Environmental Services members, on-call Dept of Human Services members, etc.)

FACT: If the LERU is closed , the responsibility for performing such duties as emergency call-out/notification, switchboard operation, teletype monitoring, confirmation requests, restraining/stalker order receipt/processing, etc would need to be "reassigned".

FACT: No other unit within the Sheriff's Office has either the staff or the space to incorporate the paper files necessary to perform these duties. Any reassignment of these duties would require staffing increases, the location of additional space for files and additional training...all of which would cost more than what would be saved.

FACT: Detention/Warrant Records is struggling to maintain their current workload with existing staff. They have assumed "all" Combined Oregon Justice Imaging Network (COJIN aka X-Image) processes without an increase in staff--this is a mandatory 24-hr position. (This is the new mug system utilized in the booking process).

FACT: Detention/Warrant Records is currently backlogged in both warrant entry (300-500 warrants) and in microfilming (between 2 - 2 1/2 months worth of documents). Transferring the above-listed functions to them **without supporting staff** at this time would mean becoming further backlogged in these areas and others.

RECOMMENDATION: The LERU should be included in the 94-95 budget at its current staffing level and a workload study should be performed. The Sheriff's Office has already agreed to an "operational analysis" and this could be included at that time. It is too soon to accurately determine what impact the deputy transfer to PPB will have on the LERU.

CURRENT LERU WORKLOAD ANALYSIS -- DOES NOT INCLUDE REPORT PROCESSING

No workload studies exist for the LERU, however, years of experience have gone into the estimates contained herein. In some instances, actual figures have been found and are also reported herein.

MAIL/COPY CENTER: Generates 900,000 copies per year - the exact number of documents reproduced is unknown, however, a 1 page document for all MCSO employees is approximately 700 copies which then have to be distributed to the various individuals/units/facilities.

Receives/distributes approximately 250-300 pieces of inter-office mail daily Mon-Fri.

Receives/distributes approximately 200-250 pieces of U.S. mail daily Mon-Sat.

SWITCHBOARD: Answers all incoming calls to the main MCSO phone number. (No way to determine actual number or even adequately "guess" figure at this time)

CIVIL PROCESS SUPPORT: ** 1527 Restraining Orders processed
(based on 1993 figures) ** 881 Continuation Orders processed
** 148 Modification Orders processed
** 630 Vacate Orders processed
Currently 1847 Restraining Orders are active/on file w/MCSO

** Figures do not include those Orders served by outside agencies or privately served .. only includes Orders processed by the Civil Process Unit

LERU PHONE CALLS: 91,412 annually (based on Jan, Feb, Mar '94 figures times 4)

BACKGROUND CHECKS: 233 MCSO prospective employee checks (based on Feb 93-Jan 94 figures from MCSO Personnel Unit)

500 per month for outside agencies (figure estimated, however, the week of Jun 1 there were 137 requests received to be processed...these requests are generated by all local criminal justice agencies, various state/federal criminal justice agencies, etc.

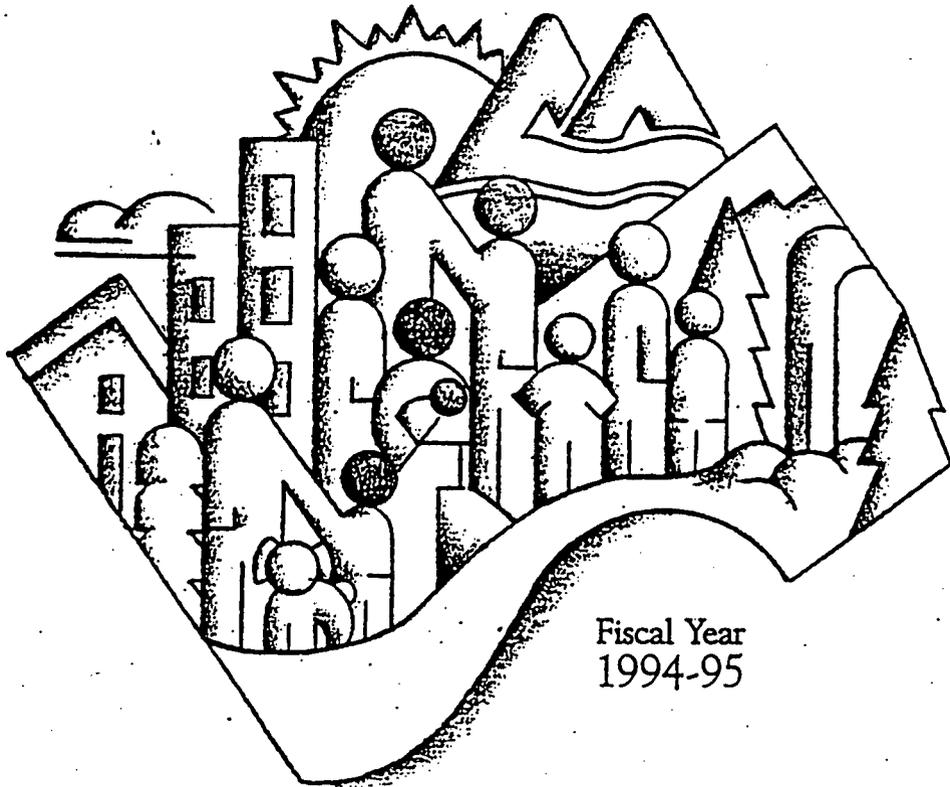
VALIDATIONS: STOLEN GUNS = 3446 (actual/on file in LEDS/NCIC on 060994)
STOLEN VEHICLES = 194 (actual/on file in LEDS/NCIC on 060994)
STOLEN LICENSE PLATES/PARTS = 192 (actual/on file in LEDS/NCIC on 060994)
MISSING PERSONS = 75 (actual/on file in LEDS/NCIC on 060994)

In 1992 the LERU sent out 1969 validation letters involving 3167 guns. The validation process for each affected past report from beginning to completion takes approximately 30 minutes. This alone equates to over 2 FTE's.

NOTE: THE ABOVE IS "EXISTING" WORKLOAD AND WILL NOT "DECREASE WITH DEPUTY TRANSFER AND/OR REPORT REDUCTION.

Multnomah County Budget

Supplemental Information



Packet 30

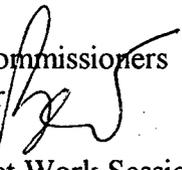
Chair's Office

Follow-up Information



Beverly Stein, Multnomah County Chair

Room 1410, Portland Building
1120 S.W. Fifth Avenue
P.O. Box 14700
Portland, Oregon 97204
(503) 248-3308

TO: Board of County Commissioners
FROM: Beverly Stein, Chair 
DATE: June 13, 1994
SUBJECT: Follow-up to Budget Work Sessions

The attached information is provided in response to questions raised during the budget work sessions listed below:

- May 24 budget work session

Question #6 - Explain changes in FTE in the Chair's Office and the Budget Office.

Please refer to Attachment A.

- June 1 budget work session

Question #1 - Please develop a schematic overview of the Chair's Office structure and role. Supplement it with note on how staff is allocated.

Please refer to Attachment B for a partial response to this question. I look forward to more in-depth consideration and discussion about the legislative versus managerial roles of the Chair's Office during 1994-95.

Question #2 - Put together an overview of the 1995 legislative effort and the planned allocation of resources (staff in the Chair's Office, other departments and contractual dollars) to it.

Please refer to Attachment C.

Question #3 - Discuss the staffing and funding of the Progress Board.

This information was transmitted in Supplemental Budget Information packet #22 on June 22.

Please feel welcome to contact me or my staff for any additional information which may be helpful. Thank you.



ATTACHMENT A

PART ONE - CHANGES IN THE CHAIR'S OFFICE STAFFING AND BUDGET

KEY FINDINGS:

1. The Chair's proposed staffing level for 1994-95 is below the budgeted staffing levels in place during the prior administration.

<u>Year</u>	<u>FTE</u>
1990-91	13.00
1991-92	12.12
1992-93	13.50
1993-94	*
1994-95	12.05

* During the final days of the previous administration, the Chair's Office FTE level was decreased from 13.50 to 11.25 FTE through the transfer of two staff assistant positions to the former Department of Social Services and the deletion of another staff position effective October 1994.

FTE Change:

13.50 FTE 1992-93
11.25 FTE 1993-94
(2.25) FTE decrease

Explanation of Change:

(.75) Staff assistant position cut effective October (Klink)
(2.00) Staff assistant positions shown in DSS budget, as assigned during 1992-93
(Monroe), and as transferred effective July 1993 (Andrews)
.50 Part - time Administrative secretary position added
(2.25)

2. Average salaries now paid to the Chair's staff are lower than they were under the prior administration, after the effects of inflation are considered.

3. The Chair's Office budget increases by less than four percent in 1994-95 when adjustments are made for cost-accounting changes.

Revised 1993-94 Budget \$ 812,115

1994-95 Proposed Budget \$ 1,065,658

Less Cost Accounting Changes:

allocated building costs	80,295
Progress Board funding*	60,000
constraint transfer from CFS**	<u>81,119</u>
subtotal	221,414

1994-95 Budget Adjusted for Cost Accounting \$ 844,244

Budget Increase in 1994-95 (\$ 32,129)
(3.9%)

* Progress Board funding should be shown as a pass-through to other organizations, not in the Chairs Office budget; this is being corrected through a technical amendment

**As part of the 1994-95 budget instructions, the constraint level allocation to Community and Family Services [CFS] was decreased by \$81,119 and that amount was added to the Chair's Office constraint level to support a position transferred from CFS to the Chair's Office. [Monroe]

4. The Chair's Office budget includes some items which support legislative efforts of the entire Board; when adjustments are made for new BCC efforts in 1994-95, the Chair's budget actually decreases by \$ 9,021 compared to 1993-94.

Revised 1993-94 Budget \$ 812,115

1994-95 Budget Adjusted
for Cost-accounting \$ 844,244

Less:

legislative program budget	30,000
[every other year]	
NACCO conference planning	<u>11,150</u>
Subtotal	41,150

1994-95 Proposed Budget Adjusted for cost-
Accounting and New BCC Programs \$ 803,094

Budget Decrease in 1994-95 9,021
1.1%

5. **The Chair's Proposed Budget is under the established constraint level by at least \$ 7,378; when the adjustments are made for new BCC efforts, the budget is \$48,528 under constraint. Therefore, the budget would remain under constraint even if the 0.45 FTE performing budget work were transferred back into the Chair's Office .**

1994-95 Constraint level	\$ 1,013,036
[Includes Bldg. Mtn. And CFS transfer]	

1994-95 Proposed Budget	\$ 1,065,658
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Less: Progress Board	<u>60,000</u>
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1994-95 Proposed Budget - with Technical Correction	<u>1,005,658</u>
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Amount Under Constraint	\$ 7,378
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Additional reductions for New BCC Efforts:

legislative program budget	30,000
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NACCO conference planning	<u>11,150</u>
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Subtotal	41,150
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Amount Under Constraint	\$ 48,528
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Total personnel cost of 0.45 FTE Staff Assistant	<u>34,080</u>
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Amount the budget would remain under if amended	\$ 14,448
--	------------------

PART TWO - CHANGES IN THE BUDGET OFFICE STAFFING

1. The Budget Office staffing level increases 0.45 FTE in 1994-95 to reflect the budget work done by one of the Chair's Staff Assistants.

1993-94	9.00
1994-95	<u>9.45</u>
Change	.45

Please note that the presentation of a revised budget FTE amount of 8.50 in the budget document simply reflects the fact that there were vacancies on the Budget staff during the year. The FTE were reduced when salary savings were transferred to cover higher printing costs through a mid-year budget modification.

RECOMMENDATIONS:

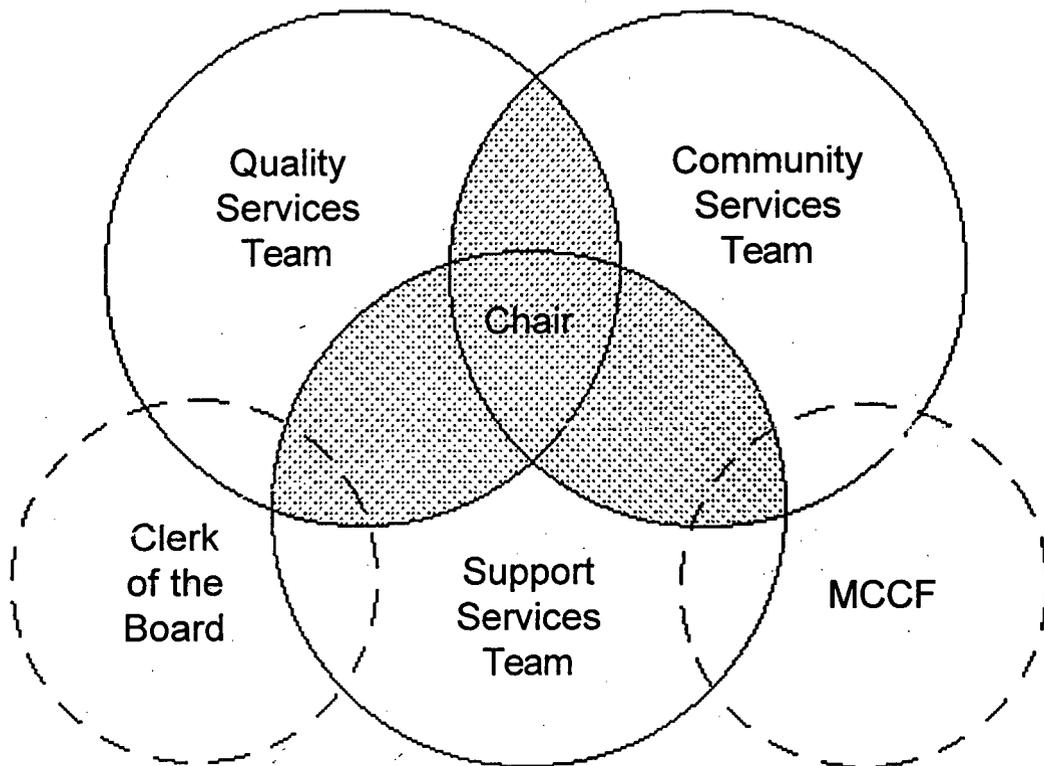
1) Establish a new program budget cost center for policy and legislative support agency expenses including :

Association of Oregon Counties	\$ 70,955
National Association of Counties dues	10,005
National Assoc. Of Counties - Conf. Plng.	11,250
Association of O & C Counties	1,847
Salem Intergovernmental Office:	<u>30,000</u>
Total	\$ 124,057

2) Transfer the .45 FTE Staff Assistant from the Budget Office budget to the Chair's Office.

FOLLOW2

Multnomah County Chair's Office Functional Overview



CHAIR'S OFFICE STAFF TEAM DESCRIPTIONS

QUALITY SERVICES TEAM

MISSION:

- * Create an organizational climate which fosters continuous improvement and strives for excellence
- * Focus efforts on County Benchmarks
- * Increase public confidence in and satisfaction with County government
- * Improve and sustain good labor/management relations
- * Promote cultural diversity in the County workforce

Bill Farver, Executive Assistant

- * Provide general advice and coordination to staff
- * Oversee development of executive budget
- * Backup contact for Board and Managers on policy and personnel issues for the Chair
- * Local Intergovernmental relations
- * Special Projects include Staffing the Cities County Coordinating Committee

Norm Monroe

- * Liaison on Public Safety Issues and Integration of Community Services and Community Policing
- * Staff to the Public Safety Council
- * Special Projects Include Staffing Task Force on Transfer of Sworn Officers to the City of Portland and General Implementation of City/County Agreements
- * Consulting on Transition of District Coordinating Teams Responsibility to Departments/Divisions

Melinda Petersen

- * Specializes in Good Government Initiatives
- * Current Projects Include
 - * RESULTS Campaign
 - * Labor/Management Cooperation Programs
 - * Employee Evaluation and Recognition
 - * Employee Training and Development
 - * Employment/Labor Relations Issues
 - * Organizational Development Issues

Meganne Steele

- * Support to Executive Assistant
- * Liaison to Budget, Finance and Risk Management
- * Portland-Multnomah County Progress Board, Staff Support to Chair
- * Multnomah County Benchmarks
- * DPMC Information Systems Strategic Plan
- * Contract Management Steering Committee
- * Internal
 - * Department Issue Research
- * Special Projects Presently Include Budget and Evaluation Systems, On-Line Access to Administrative Procedures and Customer Satisfaction Survey Efforts

Maria Rojo de Steffey

- * Board Agenda/Liaison to Board Staff
 - * Item research, liaison with departments, Commissioners, brief Chair
- * Support to Executive Assistant
- * Liaison to Employee Services, Labor Relations, Affirmative Action
- * Countywide Cultural Diversity Issues
 - * Countywide Cultural Diversity Committee
 - * Diversity Conference Chair
 - * Travel Resolution Task Force
- * Housing Issues
- * Internal
 - * Department issue research and responding to citizen and employee concerns
- * Review and sign contracts and other departmental requests such as authorized exceptions to orders
- * Board Staff Team
- * Facilities Client Committee
- * Managers of Color Committee
- * Benefits Advisory Group

Sharon Timko

- * Specializes in land use issues and Columbia River Gorge National Scenic Area issues and economic development projects
- * Contact for unincorporated Multnomah County including Corbett/Springdale Area
- * Recent Projects Include:
 - * Rural Area Planning Program
 - * Land Conservation and Development Commission (LCDC) Remand Order/Board Liaison
 - * Oregon Economic Development Department Regional Strategies Program
 - * Historic Columbia River Highway
 - * National Scenic Area Southwest Gateway Facility
 - * Troutdale Transit-Oriented Development (TOD) Project

COMMUNITY SERVICES TEAM

- MISSION:**
- * Increase Public Input and Involvement in Multnomah County Government
 - * Increase Public Awareness of County Issues and Activities
 - * Build Partnerships to Accomplish County and Community Goals
 - * Provide Support to County Departments and Board of Commissioners in Public Affairs, Public Involvement and Intergovernmental Activities
 - * Respond to Citizen Inquiries and Complaints

Rhys Scholes, Coordinator

- * Specializes in Media Relations and Special Projects
- * Recent Projects Include
 - * Media Coverage of Budget Initiatives
 - * Public Safety Initiative
 - * Emergency Management Issues
 - * County Communication Planning
 - * Coordinate Cable TV Project
- * Citizen Questions/Complaints
- * Advice to Departments and Board on Media/Public Relations

Jo Ann Allen

- * Specializes in Partnerships
 - * Works with Portland State University and Leaders Roundtable to Coordinate Various Joint Projects
- * Recent Projects Include
 - * Community Strengths Meetings
 - * Initiative Against Domestic Violence and Child Abuse
 - * AIDS Funding Issues/Ryan White Council
 - * Albina Community Plan Follow Up
 - * Family Summit
 - * Empowerment Zone Grant Application Process
 - * Weed and Seed Grant Application
- * Citizen Questions/Complaints
- * Represent County Chair at Public Events

Mingus Mapps

- * Specializes in Intergovernmental and Community Involvement Issues and Projects
- * Recent Projects Include
 - * Public Involvement in Budget Hearings and Materials
 - * Support for District Coordinating Teams
 - * AOC and NACo 1998 Conference Planning, Intergovernmental Cooperation
 - * Asian Family Support Center
- * Citizen Questions/Complaints
- * Liaison to Asian Community
- * Legislative Agenda Coordination

SUPPORT SERVICES TEAM

- MISSION:**
- * Manage the Internal Support Functions of the Chair's Office
 - * Provide Accurate and Timely Responses to Citizen and County Employee Requests for Information
 - * Encourage Citizen Participation on County Advisory Boards & Commissions

Delma Farrell, Coordinator

- * Board of Commissioners Regular Meeting, Planning and Briefings Calendars
- * Board Agenda Materials Packet Review
- * Office of the Board Clerk Supervisor
- * Payroll/Timekeeper
- * Accounts Payable
- * Chair's Office Budget Preparation
- * Citizen Advisory Boards and Commissions
 - * Database
 - * Recruiting
 - * Agenda Placements
 - * Citizen Correspondence
- * Administrative Procedures Review Committee
- * County Code Distribution
- * Portland Building Tenant Committee
- * Portland Building Safety Committee
- * LAN Coordinator/Chair's Office
- * Agendas for Various Management Team Meetings
- * Citizen Questions/Complaints

Lyne Martin

- * Chair Stein's Calendar
- * Mail Distribution
- * Contract Log
- * Telephone/Reception
- * Central Stores Orders/Supplies
- * Citizen Questions/Complaints

Sarah Phillips (Part-Time)

- * Telephone/Reception
- * General Office: Copies, Errands, Mailings, Fax, Correspondence
- * Chronology Files
- * Newsclipping Files
- * Speeches & Articles Files
- * Letters and County Information Packets to Students
- * Citizen Questions/Complaints

MULTNOMAH COMMISSION ON CHILDREN AND FAMILIES

MISSION:

- * Create and oversee implementation of a plan which facilitates the optimal development of each child and his or her family through each stage of life

Helen Richardson

- * As Staff to Multnomah Commission on Children and Families
 - * Assure the Development and Submission of Preliminary Comprehensive Plan to the State by July 31, Final Plan by November, and Continuing Revisions as the Environment Changes
 - * Develop and Maintain Catalogue of Planning Efforts Throughout Multnomah County and Work to Coordinate Them with the MCCF's Plan
 - * Work Within and Outside of the County's Divisions and Departments to Develop Meaningful Outcome Evaluation Measures for Services to Children and Families
 - * Identify, Research, Develop and Evaluate and Relevant Policies
 - * Insure Funding-Related Planning is Consistent and Coordinated
 - * Assist in Development of Commission Workplan
 - * Link with Other Commissions and Relevant Groups
 - * Act as Liaison with State Commission on Children and Families
 - * Staff Supervision, Budget Development

OFFICE OF THE BOARD CLERK

MISSION:

- * Prepare and publish a weekly agenda of Board of County Commissioner meetings
- * Maintain timely, complete and accurate records of the proceedings of the Multnomah County Board of Commissioners
- * Assure availability of Board records for public inspection in compliance with Oregon Open Meetings laws and the Multnomah County Charter

Deborah Bogstad

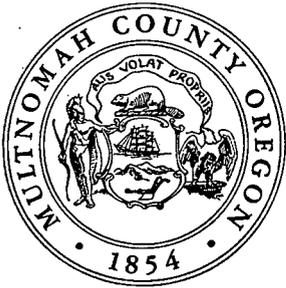
- * Preparation and distribution of weekly Board of County Commissioners meetings
- * Preparation and distribution of weekly Board Agenda Packets
- * Preparation and distribution of Board minutes
- * Maintenance of current and archive Board records
- * Preparation of Board records for archive storage
- * Research Board records for citizens and County employees as requested
- * Be present at and take records of all meetings of the Board of County Commissioners
- * Respond to public and employee inquiries about Board actions

Carrie Parkerson

- * Preparation and distribution of weekly Board of County Commissioners meetings
- * Preparation and distribution of weekly Board Agenda Packets
- * Preparation and distribution of Board minutes
- * Maintenance of current and archive Board records
- * Preparation of Board records for archive storage
- * Research Board records for citizens and County employees as requested
- * Be present at and take records of all meetings of the Board of County Commissioners
- * Respond to public and employee inquiries about Board actions

NEED HELP? Is your question about...

How to get on Beverly's calendar?	CALL: Lyne	TEL: X-7400
An event Beverly should know about?	CALL: Lyne	TEL: X-7400
How to get on the Board calendar?	CALL: Delma	TEL: X-3953
Boards and commissions?	CALL: Delma	TEL: X-3953
The agenda (current or future)?	CALL: Maria	TEL: X-3955
The press? (emergency or long term?)	CALL: Rhys	TEL: X-3928
Administrative procedures?	CALL: Meganne	TEL: X-3961
Benchmarks? or the Progress Board?	CALL: Meganne	TEL: X-3961
Land use cases?	CALL: Sharon	TEL: X-3960
RESULTS?	CALL: Melinda	TEL: X-3971
Community outreach/community events?	CALL: Jo Ann or Mingus	TEL: X-3963 X-3956
Constituent complaint?	CALL: Jo Ann or Mingus	TEL: X-3963 X-3956
Intergovernmental? (AOC, Legislative)	CALL: Mingus	TEL: X-3956
Intergovernmental? (other local elected bodies)	CALL: Bill	TEL: X-3958
Public Safety Council?	CALL: Norm	TEL: X-3962
Implementation of Sheriff's transfer?	CALL: Norm	TEL: X-3962
General policy?	CALL: Bill	TEL: X-3958
Cities County relationships?	CALL: Bill	TEL: X-3958
Policies for children and families?	CALL: Helen	TEL: X-3982
Questions about Board records?	CALL: Deb or Carrie	TEL: X-3277 X-5222
None of the above?	CALL: Delma	TEL: X-3953



Beverly Stein, Multnomah County Chair

Room 1410, Portland Building
1120 S.W. Fifth Avenue
P.O. Box 14700
Portland, Oregon 97204
(503) 248-3308

ATTACHMENT C

DATE: June 13, 1994
TO : Board of County Commissioners
FROM: Beverly Stein
RE : Legislative Session

This memo outlines a proposed staffing arrangement for the 1995 legislative session. This staffing pattern is designed to focus County legislative activities in two areas: 1) educating policy makers about Multnomah County programs, services and needs and 2) responding to information requests from legislators.

STAFFING FOR SESSION

Meeting the legislature's information needs will require active participation from Multnomah County Commissioners, staff and citizens. To facilitate this information exchange, the County Chair has proposed the creation of a coordinating team composed of the following individuals:

- * Legislative liaison from the Chair's Office
- * Public Information Officer for the Health Department and Community and Family Services, Aging, and Juvenile Justice Divisions
- * Legislative liaison hired on contract by the Board of County Commissioners

The paragraphs below outline the responsibilities of these individuals:

Chair's Legislative Liaison: This position is responsible for overall coordination of County public information services relating to the legislative session. Staff will also brief the Board on legislative issues, facilitate communication between Commissioners and legislators, and oversee the development of issue papers among County Departments and citizen groups.

Public Information Coordinator: The Health Department, Community and Family Services, Juvenile Justice, and Aging Services Divisions are in the process of hiring a staff person to coordinate their public information activities.



Memorandum to the Board of County Commissioners
From Beverly Stein
June 13, 1994
Page Two

During the session, this person's responsibilities will include tracking legislation which affects County-sponsored social services. This person will also serve as the primary contact for legislators seeking information on specific programs within the Health Department and the Community and Family Services, Juvenile Justice, and Aging Services Divisions.

Contract Legislative Liaison: The Chair has recommended allocating \$30,000 for a personal services contract to hire a legislative liaison for non-human services issues. Responsibilities here would include interfacing with the Association of Oregon Counties, responding to information requests from lawmakers and tracking relevant legislation. The personal services contract would provide \$25,000 (at an approximate hourly rate of \$20.53, over the 7 month period from December 1, 1994-June 30, 1995) for salary, \$2,500 for printing costs, \$500 for miscellaneous supplies, \$1,160 for legislative bill and calendar subscriptions and, \$2,840 for a lap top computer and printer.

OFFICE SPACE

During the session, the Association of Oregon Counties will make office space available to County staff. There is no charge for this space; however, the County will be charged for copy costs. The County must also make its own arrangements for computer support.



MULTNOMAH COUNTY OREGON

MULTNOMAH COMMISSION ON CHILDREN AND FAMILIES
ROOM 1410, PORTLAND BUILDING
1120 SW FIFTH AVENUE
PORTLAND, OR 97204
PHONE (503) 248-3897 FAX: (503) 248-3093
COUNTY INFORMATION TDD (503) 248-5040

STAFFING

COMMISSION ON CHILDREN AND FAMILIES AND YOUTH PROGRAM OFFICE COMBINED TOTAL

FY 1993-94
9.62 FTE

REQUESTED MULTNOMAH COMMISSION ON CHILDREN AND FAMILIES TOTAL

FY 1994-95
4 * FTE

* Note: Additional funds were received to purchase commission staff

APPROXIMATE ADMINISTRATIVE FUNDS AVAILABLE BY SOURCE

State Commission	301,509 *
County General Fund	<u>304,165</u>
	605,674

* Note: Includes additional \$55,250 for commission staff



Beverly Stein, Multnomah County Chair

Room 1410, Portland Building
1120 S.W. Fifth Avenue
P.O. Box 14700
Portland, Oregon 97204
(503) 248-3308

TO: Board of County Commissioners
FROM: Beverly Stein, Chair
SUBJECT: Budget Amendment for Evaluation Position in Budget and Quality Office
DATE: June 14, 1994

The purpose of this memorandum is to provide additional information on the rationale for a budget amendment of \$80,000 to add 1.0 FTE for a Principal Evaluation Analyst. This position would be placed in the Budget and Quality Office.

Background

Focusing on results and evaluating our success in achieving those results is a cornerstone of my vision for good government. Each of you has likewise expressed the need for County operations to be evaluated against a set of criteria, so that this evaluation can guide us as policy makers and be used by program managers and department heads for continuous improvement. The Board of County Commissioners, through Resolution 90-45, adopted on March 29, 1990 outlined a set of principles which remain valid today. These are:

- focus on outcomes
- aim for continuous improvement
- streamline data collection
- emphasize cooperation
- be inclusive
- plan collaboratively
- involve the Board early and often
- face tough decisions
- base relationships on respect and clear expectations
- be flexible



These principles are described more fully in the attached "Board Evaluation Policy", taken from the materials that were part of Resolution 90-45.

In order to assist in the implementation of this policy and in the role that measurement and evaluation play in facilitating the implementation of the County's RESULTS campaign, I am proposing to create a position that can provide the assistance needed to create organizational capacity to determine the appropriate measures of success, devise data collection processes and perform the analysis of the information collected which can guide decision-making throughout the organization.

Position Duties:

The Principal Evaluation Analyst, under the general direction of the Budget and Quality Manager, will:

- provide highly complex staff assistance to departments as they develop the organizational capacity to determine the scope, analysis and type of data used for planning, day-to-day management and evaluation of the quality of services provided and their ability to meet customer requirements
- provide highly complex staff assistance to departments as they plan for how data is analyzed and accessed in a timely manner so it can support the organization's overall operation, planning and quality objectives
- provide highly complex staff assistance to departments as they communicate to community providers their requirements for evaluative data and its use in support of quality, planning, evaluation and improvement
- encourage innovative thinking by County personnel and community providers in the development of both outcome measures of performance and intermediate process measures that permit the constant monitoring of performance *prior* to final outcomes
- assist in the training of County personnel in evaluation methodology, including the selection of appropriate measures, data collection procedures and analytic techniques for assessing programmatic impacts over both the short- and long-term (as appropriate)
- provide highly complex staff assistance to departments as they communicate quality progress or trends in the chosen measures within the department, to their customers, to community providers and with the Chair and the Board
- provide highly complex staff assistance to departments as they plan for the continuous validation and upgrading of chosen measures and evaluation methodologies

- be sensitive to the diverse evaluative needs and goals of different departments and community providers
- assist the departments and community providers in advocacy with the state when appropriate in developing evaluative approaches.

Financial Impact:

A budget amendment has been proposed for the addition of \$80,000 in the Budget and Quality Office. This is intended to cover the personnel and incidental costs for a full-time Principal Evaluation Analyst position, and provide some funding for professional services that might be needed. This is estimated as adequate to support the position which will be reviewed by Employee Services to establish a new class specification and compensation level.

BEFORE THE BOARD OF COUNTY COMMISSIONERS
OF MULTNOMAH COUNTY

In the Matter of a Establishing) RESOLUTION
a Policy for Evaluation of) 90-45
Multnomah County Programs)

WHEREAS, the Board of County Commissioners believes that a more consistent focus on evaluation will encourage and empower county staff and private providers to use their creative talents to improve the delivery of services to county residents,

WHEREAS, the Board desires good evaluative information to assist important policy decisions,

WHEREAS, the Board believes that a consistent policy on evaluation will provide guidance to the Departments in developing evaluation frameworks,

WHEREAS, the Board believes that good evaluative information will increase the public's involvement, understanding and support for how the County uses taxes,

WHEREAS, the Board believes by adopting this policy and developing an implementation plan, Multnomah County can play a leadership role with the state and federal governments in devising better methods for evaluating the success of programs funded with tax dollars,

THEREFORE BE IT RESOLVED, the Board of County Commissioners directs the Chair to develop administrative procedures concerning evaluation. Such procedures will include the following framework:

- a. Program Goals (and measurable objectives, if applicable)
- b. Contract Compliance
- c. Process Evaluation. Ongoing measures of program quality. Methodology (e.g. site review, peer review)
- d. Outcome Evaluation. Program Effectiveness. Goals and measurable objectives (where applicable).

In developing and implementing these procedures, County staff should be guided by the policies and themes detailed in Attachment A.

THEREFORE BE IT FURTHER RESOLVED, the Board of County Commissioners directs the Chair report to the Board by July 1, 1990, with an implementation plan for county wide evaluation.



ADOPTED THIS 29th DAY OF MARCH, 1990.

(SEAL)

BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

By

Gladys McCoy
Gladys McCoy, Chair

REVIEWED

Laurence Kressel, County Counsel

BOARD EVALUATION POLICY

ATTACHMENT A

In developing and implementing evaluation procedures, County staff should be guided by the following policies and themes:

- Outcome evaluation. Move beyond relying just on compliance monitoring to outcome evaluation. This evaluation process does not imply publishable evaluations, but encourages people from the county and community agencies to share their insights, criticisms, suggestions openly and continually in a joint effort to improve services to people.
- Continual program improvement. Acknowledge that successful programs often evolve over time. County staff and providers should be willing to acknowledge outcomes which fall short of goals and change programs as necessary. Progress, not perfection.
- Relevant data collection. Insure that recordkeeping requirements are all geared towards information that is essential to evaluate contract performance. Review current measures and determine how we can reduce the paperwork burden for county employees and contractors.
- Cooperation. Stress cooperation and improve quality of services delivered, rather than punitive, fault finding approach.
- Involvement. Use the insights and observations of on-line employees, clients, and informed community members in assessing success of programs. A more informal and more inclusive ongoing evaluation process may be a tool to encourage employee growth and to avoid fiscal crises that may be embarrassing and destructive to both the county and the contractor.
- Collaborative planning. Institute collaborative planning with providers and community to help clearly define desired outcomes.
- Board Involvement. Report to the Board regularly on evaluation projects. The Board should define what information they need to make good policy decisions.
- Tough decisions. Balance flexibility with the professional and political willingness to terminate contracts for repeated non-compliance or non-performance. Provide political support for proper management discretion exercised within a fair, open process.

- Uniqueness of Community Agencies. Contracting out for services implies a business relationship based on respect and clearly defined expectations. Community agencies can provide unique perceptions on needs of communities, ways of delivering services, and methods of evaluation. Community agencies can assist the County in devising culturally competent programming.

- Flexibility. Allow some flexibility in program design and using money as dictated by unique community needs.

- Advocacy with State. Advocate to the state in advancing these principles in situations where overly rigid state requirements limit effectiveness.

- Responsiveness of county rules. Reexamine County RFP requirements in light of these themes.

**Budget Work Session Schedule
June 9 to June 16**

Thursday, June 9	1:30 - 3:00	Juvenile Justice Services Library
Monday, June 13	2:00 - 2:30	Aging Services Community Corrections
	2:30 - 2:45	Environmental Services Health District Attorney
	2:45 - 4:00	Management Support Services Non-departmental
Tuesday, June 14	9:30 - 11:00	Community and Family Services
	11:00 - 11:30	Sheriff
Wednesday, June 15	9:30 - 10:00	Questions on Technical Amendments
	10:00 - 12:00	Consensus - building for final budget adoption
	1:30 - 5:00 (as-needed)	Consensus - building for final budget adoption
Thursday, June 16	Regular Board Meeting	Budget Adoption

Balance \$644,000

Outside In	25
Marshall HS	25
YEEP	24
Juv. Grants	207
Records	191

Antiviolence	90
Evaluation	80
Grants	60
Facilities Plan	25
Sanitarian	12

total 739

Less Juvenile late
start up

116 (OTO)
(approx. \$190 of MCSO/EMT is OTO)

total 623

No additional cuts

unanimously
approved

AMENDMENTS DISCUSSED ON JUNE 8, 1994

June 15, 1994 AM Revision

Proposed by	Dept	Description	Increases / (Decreases) GF Contingency	Decision Deferred	Notes
<u>GENERAL AGREEMENT JUNE 15</u>					
<u>AVAILABLE FOR ADDITIONAL ALLOCATION</u>					
		Additional Revenue	1,995,361		
		COLA lower than budgeted	369,000		Property taxes assuming 10% value growth, additional video lottery receipts reducing general revenue cost of JDH COP's, BIT as budgeted.
		Medical/Dental	250,000		General fund share of savings from lower CPI - total savings \$745,000
		Contingency	154,613		General fund share of savings from lower medical/dental rates - total savings \$507,000
		Balance from Technical Amendments	60,419		Amount in excess of anticipated requirements (\$1,250,000 normal contingency and 80,000 wage settlement)
		SUBTOTAL FOR ALLOCATION	2,829,393		
All	SO	Restore 10 sworn officers	(1,097,213)	SO 19	
Collier / Saltzman / Stein	CFS	Support for single homeless adults	(136,000)	CFS 1	combines this with write off of \$250,000 receivable
Stein	DCC	Mental Health and Jails	(64,000)	PS 1	
Stein	SO	Mental Health and Jails	(33,874)	PS 1	
		Allocation for analyses	(150,000)		Sheriff's Office and Public Safety Council
		Juvenile Security	0		Use COP's, return for Contingency if needed
		Sick leave for transfers	(150,000)		
		Homeless Action revenue loss	(250,000)		Assumes City pays half of shortfall
Collier / Saltzman	Lib	Use Entrepreneurial Initiative Fund for Marketing Dir.	39,848	Lib 8	Use Entr. Initiative Fund
Stein	DA	Juvenile DA	(40,181)	DA 4a	\$27,000 from Assessment Fees
Stein	DCC	Substitute for lost grant funding for STOP	(43,400)	DCC 12	Formal evaluation from American U.
Collier / Saltzman	DCC	Fund additional Probation staff from September with State revenue	0	DCC 4, DCC 9 and DCC 11	
	DCC	Allow allocation for DCC safety	0	DCC 5	\$173,287 of State revenue
	DES	Make no adjustment in DP consultant fees for DP plan development	0		

AMENDMENTS DISCUSSED ON JUNE 8, 1994

June 15, 1994 AM Revision

Proposed by	Dept	Description	Increases / (Decreases) GF Contingency	Decision Deferred	Notes
Saltzman	DCC	Shift drug testing fee revenue into support for PO to supervise sex offenders	2,048	DCC 7	
Stein	CFS	Substitute for lost grant funding	(15,000)	Family Intervention Specialist	
	SO	EMT certification and pay	(244,263)	SO 17	
	NOND	Leave support for legislative effort as budgeted	0	Nond 18	
	NOND	Leave Children/Families Commission as budgeted	0	Nond 19	
SUBTOTAL GENERAL AGREEMENT			(2,182,035)		
BALANCE AVAILABLE FOR ALLOCATION			647,358		

OTHER AMENDMENTS SORTED BY DEPARTMENT

Collier	ASD	Cut 0.5 Prog Dev Spec for adult care home recreation	12,222		
Collier	CFS	Outside In - food for homeless youth	(25,000)		
Collier	CFS	Marshall High School Coordinator	(25,000)		
Stein	CFS	Substitute for lost grant funding	(24,069)	YEEP	
Saltzman	CFS	Asian Acculturation Center	60,000	Defer \$60,000 to 95-6, limit funding to OTO in 94-5, require private support	
Kelley	CFS	Asian Acculturation Center	100,000	Cut entire Center (total is \$160,000, this list splits it to avoid double counting the savings).	
Collier	CFS	Cut Respite Care	100,000		
	CFS	Cut Hispanic family support and student retention	100,000		
	CFS	Cut Touchstone expansion	159,285		
Stein	DES	CIP support	(150,000)		
Collier	DES	Support for facilities plan development	(25,000)		
Collier	HD	Sanitarian	(12,289)	Cost offset by 6% fee increase	
Stein	HD	Antiviolence program	(80,287)		
Stein	JJS	Substitute for lost grant funding	(206,920)	Southeast Grit, Transition Coordinator, GIFT	
Stein	JJS	Sex Offender evaluation	(30,000)		
Collier	JJS	Cut Save Our Youth	93,000		
Stein	Lib	Additional materials	(100,000)		

AMENDMENTS DISCUSSED ON JUNE 8, 1994

June 15, 1994 AM Revision

Proposed by	Dept	Description	Increases / (Decreases) GF Contingency	Decision Deferred	Notes
Collier	Lib	Cut Library add package	0		Library support to school program / reallocation within Library budget -- hold on homework centers until further discussion in August
Collier	MSS	"Evaluation" position in Budget Office to assist in designing evaluation components of programs, starting with Juvenile Diversion and sex offenders	(80,000)		
Stein	MSS	Grant specialist	(60,000)		
Collier / Saltzman	MSS	Cut 0.5 Affirmative Action staff	17,539		
Collier	MSS	Cut Fiscal Assistant in Finance	29,242		
Collier / Saltzman	MSS	Cut Labor Relations Specialist	41,968		
Collier	MSS	Cut 1 Deputy County Counsel, shift from General to Ins Fund	?		
Saltzman	NOND	Use at risk youth in reception on 15th floor	(20,000)		
Collier / Saltzman	NOND	Cut Support for Progress Board	60,000		
Collier	NOND	Return Chair's Office staffing to constraint level			
Collier	NOND	Increase for legislative assistance	?		
Kelley	SO	Staff for hospitalized prisoners	(271,716)		5.46 Corrections Officers
Kelley	SO	Restore Records Unit	(191,569)		4.68 Records clerks
Kelley	SO	Fiscal Spec 1 and Prog Eval Spec	(94,882)		
SUBOTAL OTHER PROPOSALS			(623,476)		

AMENDMENTS

June 13 List

Date	Dept & Number	Topic	Change in Cost	FTE	Increase (Decrease) GF Contingency
TECHNICAL AMENDMENTS					
5/23	CFS 1a	Move Brentwood/Darlington contribution from the CIP to Community and Family Services	0	0.00	0
6/2	CFS 2	Reclassifications of 9 positions - no cost	0	0.00	0
6/2	CFS 8	Changes Level 7 allocations, recategorizes contract from Pass Through to Professional Services	10,493	0.00	208
6/13	CFS 21	Exchange State grant funding for General Fund support in Children and Families Commission	0	0.00	0
6/2	DA 3	Decreases forfeiture carryover, adjusts expenditures.	(18,137)	0.00	0
6/13	DA 10	Increases Downtown Neighborhood DA to full time. Adjusts budget to offset costs.	0	0.33	0
6/3	DCC 1	Moves money from pass-through to personal services to hire staff for Literacy program.	0	1.50	0
6/2	DES 10	Expenditure adjustments to reflect projected revenue in Distr. fund (decreases Fund 404 contingency)	22,611	0.00	0
6/2	DES 12	Adjusts Fleet fund expenditures to reflect service levels budgeted by other funds.(adjust contingency)	0	0.00	0
6/2	DES 14	Transfer PS to MS for custodial contracts	0	(2.00)	0
6/2	DES 18	Carryover Lease/Purchase Fund projects	(894,418)	0.00	0
6/2	DES 23	Two new positions for Bridge capital projects; adjust contingency as req'd by IGA; reduce capital impr.	0	2.00	0
6/2	DES 26	Transfer/reclass of employees within Transportation	6,857	0.00	0
6/2	DES 29	Adjust new capital projects and bike path expenditures from Road Fund.	9,109	0.00	0
6/2	HD 2	Moves funds from Service Reimbursement to ISD to Service Reimbursement for debt service for purchase of Software AG license	12,772	0.00	0
6/13	HD 10	REEP position deleted, Adds Op Sup	0	1.00	0
6/13	HD 11	Increases physician pay, reduces on call	129,000	0.00	0
6/2	JJS 1	Reclassifies OA2 to OA/Sr, reallocates M&S appropriations to increase Food and inadvertently omitted Equipment	0	0.00	0
6/2	Nond 1	Reclassifies Office Asst 2 to OA/Senior	0	0.00	0

AMENDMENTS

June 13 List

Date	Dept & Number	Topic	Change in Cost	FTE	Increase (Decrease) GF Contingency
<u>TECHNICAL AMENDMENTS</u>					
6/2	Nond 5	CIC increase materials and supplies	2,000	0.00	(2,000)
6/2	Nond 6	Spec Appro. already budgeted in DES	(50,000)	0.00	50,000
6/2	Nond 8	Move Progress Board from Chair to Non-County	0	0.00	0
6/13	Nond 25	Increases amount for Tax Anticipations Notes, due to higher interest rates	77,000	0.00	0
6/13	Nond 26	Decreases Capital Lease Retirement because Sprouse Bldg does not need to be budgeted	(528,892)	0.00	0
6/2	SO 4	Returns Court Services Unit to Deputy Sheriffs for full year.	0	0.00	0
6/2	SO 6	Reclasses within Corrections Records, adjusts costs.	(12,211)	0.00	12,211
SUBTOTAL TECHNICAL AMENDMENTS			(1,233,816)	2.83	60,419

AMENDMENTS

June 13 List

Date	Dept & Number	Topic	Change in Cost	FTE	Increase (Decrease) GF Contingency
REVENUE AMENDMENTS					
6/7	ALL 1	Comlist Reduces COLA from 3% to 2.5% in Personal Services budgets	(745,000)	0.00	369,000
6/7	ALL 2	Reduces medical/dental insurance amounts for employees who are covered by the County self-insurance plan	(507,000)	0.00	250,000
6/2	ASD 3	OA 2	14,019	0.50	502
6/2	CFS 3	Carries over unspent 1993-94 State Mental Health Grant, appropriates it into program management until State establishes amounts and directs expenditures	1,847,000	0.00	0
6/2	CFS 4	Adjusts 1994-95 State Mental Health Grant to reflect most current State allocation	107,882	0.00	0
6/2	CFS 6	Carries over \$3,500 of Partner's Project for consultant to the planning process for managed care	3,630	0.00	0
6/2	CFS 7	Carries over 1993-94 Level 7 funding to 1994-95	144,550	0.00	1,556
6/2	CFS 9	Carries over estimated 1993-94 unspent grant revenue for Youth programs, appropriates it into administration until actual amounts are known.	41,667	0.00	0
6/2	CFS 10	Appropriates State Mental Health Grant for Local Solutions Developmental Disabilities program. Carries over 93-4 allocation	251,982	3.00	0
6/2	DA 1	Increases Discovery revenue estimates, purchases 2 personal computers and increases Professional Services.	15,000	0.00	0
6/2	DA 2	Decreases Gresham revenue for Neighborhood DA to 1/2 funding. (See DA #6)	0	0.00	(34,323)
6/13	DA 6	Increases Victim's Assistance revenues, reduces general fund support. General Fund will be used for Gresham DA (DA #2) and Juvenile Court Deputy (DA #4).	118,000	0.00	60,000
6/2	DA 7	Carries over OTSD Grant, funded through September	25,471	0.50	0
6/2	DA 8	Adds Anti Drug Grant.	147,444	1.00	3,370
6/2	DA 9	Adds FINVEST Grant.	235,980	2.00	10,346
6/3	DCC 6	Increases unexpended state revenues for drug testing and 23 beds. Adds City of Portland revenue for 3% COLA for CPA.	448,028	0.00	17,495
6/3	DCC 8	Adjusts personal services costs with unexpended state revenues.	54,694	0.00	3,270

AMENDMENTS

June 13 List

Date	Dept & Number	Topic	Change in Cost	FTE	Increase (Decrease) GF Contingency
REVENUE AMENDMENTS					
6/2	DCC 10	Comlist Corrects error in Approved Budget to increase costs of drug free housing. Uses state funds.	13,006	0.00	596
6/2	DES 2	Prof. Svcs. at An. Control for Collection Agency. Will increase revenue by 27,000.	20,000	0.00	7,000
6/2	HD 3	Adds \$2,239 of nuisance abatement rev	2,239		0
6/13	HD 12	Increases Dental DCO program	237,000	4.33	0
6/13	HD 13	Adjusts indirect to established rate	0	0.00	(35,663)
6/2	JJS 2	Adds State CSD GRIT revenue and passes it through to contractors providing gang transition services, also adds \$47,000 for Juvenile Inmate Trust Account expenditures based on pay phone revenue.	344,573	0.00	0
6/2	JJS 3	Reduces State Edward Byrne grant funds for GIFT, and GRIT	(158,601)	(2.25)	(4,125)
6/2	JJS 5	Adds additional revenue from Washington County for 2 detention beds, with offsetting personnel costs	76,550	0.00	0
6/2	Nond 3	Emgy Mgmt FEMA revenue increase and reclassifies a Program Technician to Program Coordinator	4,489	0.00	75
6/7	Rev 1	Additional property tax, video lottery and BWC estimates	0	0.00	1,995,613
6/2	SO 11	Adds revenue, costs of maintenance and communications costs for video imaging.	71,381	0.00	0
SUBTOTAL REVENUE AMENDMENTS			2,813,984	9.08	2,644,712

AMENDMENTS

June 13 List

Date	Dept & Number	Topic	Change in Cost	FTE	Increase (Decrease) GF Contingency
<u>CARRYOVER AMENDMENTS</u>					
6/2	ASD 1	Comlist Carries over CEP funds	25,000	0.00	0
6/2	ASD 2	Carries over construction costs at Tabor Square Building	36,458	0.00	0
6/2	DES 1	Carryover capital for Animal Control bldg	90,000	0.00	0
6/2	DES 3	Carryover Non-D Special Approp. for data	343,175	0.00	0
6/2	DES 4	Carryover obligation to City of Portland for nuisance	21,696	0.00	0
6/2	DES 5	Carryover contract for title searches (A&T)	35,000	0.00	0
6/2	DES 7	Carryover capital for A&T software	25,000	0.00	0
6/2	DES 8	Carryover Ed. & Training for A&T	3,335	0.00	0
6/2	DES 9	Carryover capital for equipment in Distribution	19,700	0.00	0
6/2	DES 11	Carryover Fleet fund capital for equipment ordered but not received in 93-94	124,000	0.00	0
6/2	DES 13	Carryover capital for Electronics equipment	1,200	0.00	0
6/2	DES 15	Carryover Facilities contractually obligated amounts	169,257	0.00	0
6/2	DES 16	Carryover Prof Svcs for FM work order system	40,000	0.00	0
6/2	DES 17	Carryover funds for Battery Bldg (Tax Title)	56,000	0.00	0
6/2	DES 22	Carryover Prof Svcs in DES admin	9,000	0.00	0
6/2	DES 24	Carryover Bridge Fund items	73,781	0.00	0
6/2	DES 25	Carryover of National Pollution Discharge Elimination System costs	165,000	0.00	0
6/2	DES 28	Carryover capital projects and equipment not yet recieved for Transportation	4,130	0.00	0
6/2	DES 30	Carryover amount from Utilities into Repair & Maint for Facil for jury box and gallery re-vamp.	15,000	0.00	0
6/2	DES 31	Carryover Sheriff's imaging equip. (Lease/Purch fund) (Boyer amend)	441,744	0.00	0
6/2	DES 32	Increase Cap. expenditures in Library bond fund for remianing G.O. Bonds (Boyer amend)	2,954,000	0.00	0
6/13	DES 36	Carries over contract in Land Use Planning	2,500	0.00	0
	HD 5	Carryover of X-ray capital	40,000		0
	HD8	Carryover of capital funds for Roosevelt HighHealth	45,000		0
6/13	HD 14	Carryover of equipment funds	6,400	0.00	0
6/2	Lib 1	Carryover of Building Mgmt Gresham Branch	32,277	0.00	0
6/2	Lib 2	Carryover of Building Mgmt Technical Svcs	161,385	0.00	0
6/2	Lib 3	Carryover of Books/Materials	34,741	0.00	0
6/2	Lib 4	Carryover Books/Materials & Murl Revenue	41,061	0.00	0
6/2	Nond 2	Equipment carryover Chair	7,800	0.00	0
6/2	Nond 4	Comm. Kelley equipment carryover	5,449	0.00	0
6/2	Nond 9	Carryover prof.svs in Labor Relations	6,000	0.00	0
6/2	Nond10	Carryover Columbia Gorge Panel	58,461	0.00	977

AMENDMENTS

June 13 List

Date	Dept & Number	Topic	Change in Cost	FTE	Increase (Decrease) GF Contingency
<u>CARRYOVER AMENDMENTS</u>					
	Comlist				
	SO 7	Carryover professional services for bar coding.	25,883	0.00	0
	SO 8	Carryover capital for levy vehicle.	14,236	0.00	0
6/2	SO 10	Carryover video imaging equipment.	30,897	0.00	0
6/2	SO 13	Carryover training costs of MDT radios.	17,951	0.00	0
6/2	SO 16	Carryover Courthouse security funds.	50,257	0.00	0
SUBTOTAL CARRYOVER AMENDMENTS			5,081,316	0.00	977

AMENDMENTS

June 13 List

Date	Dept & Number		Topic	Change in Cost	FTE	Increase (Decrease) GF Contingency
<u>GENERAL AGREEMENT</u>						
5/12	CFS 1	* Comlist	Add \$136,000 for homeless singles program as a match to Portland contribution assuming Portland shares 1992-4 homeless families funding shortfall	136,000	0.00	(386,000)
6/2	CFS 12	*	Substitutes for lost Byrne grant funding of Family Violence staff	15,105	0.00	(15,000)
6/8	DA 4a	*	Adds Juvenile Court Trial Deputy. Offsets full cost by recording \$27,000 of Assessment fee revenue	40,181	1.00	(40,181)
6/2	DCC 11		Reduces 1 month of PPO staffing to pay for DCC #4, 3% COLA for jail levy residential drug treatment.	48,683	0.00	48,300
6/8	DCC 12	*	Substitutes for lost Byrne grant funding for STOP	45,000	0.00	(45,000)
6/3	DCC 5	*	Uses unexpended state revenue to fund Safety Task Force recommendations.	173,287	1.00	8,156
6/3	DCC 7	*	Add Probation Officer funded with drug testing fees and dedicated to supervising predatory sex offenders - in a dedicated fund	51,400	1.00	2,048
6/3	DCC 9	*	Increases new Probation/Parole staff from 6 to 10 months. Uses unexpended state revenue.	210,597	6.50	8,391
6/8	Lib 8	*	Cut General Fund support of Marketing Director, pursue funding from Entrepreneurial Initiatives Fund and grants	(39,848)	(0.50)	39,848
5/4	PS 1	*	Add Community Corrections and Sheriff's Office components of the Jail Mental Health Program	98,322	1.00	(97,874)
6/13	SO 19		Restores all but 24 sworn positions, 23 general fund and 1 in SEDE fund.	1,097,213	10.50	(1,097,213)
SUBTOTAL GENERAL AGREEMENT				1,875,940	20.50	(1,574,525)

PS

AMENDMENTS

June 13 List

Date	Dept & Number		Topic	Change in Cost	FTE	Increase (Decrease) GF Contingency
<u>OTHER PROGRAM AMENDMENTS</u>						
<i>Items Resolved by General Agreements</i>						
6/2	DA 4	*	Adds Juvenile Court Trial Deputy. (See DA #6)	67,181	1.00	(67,181)
5/23	DCC 3		Increase of 3 months to full year the staff added for six months to address PO workload	138,062	5.50	(132,561)
6/3	DCC 4		Adds 3% COLA for residential drug treatment in Jail Levy fund.	48,638	0.00	(48,300)
6/8	DES 34	*	Increase contractual allotment for consultant to assist in preparing DP strategic plan	?	0.00	?
<i>Items Discussed in Sessions Prior to June 15</i>						
6/8	ASD 4	*	Cut 0.5 PDS for adult care home recreation	(21,000)	(0.50)	(21,000)
6/2	CFS 11	*	Substitutes for lost Byrne grant funding of YEEP	24,237	0.00	(24,069)
6/8	CFS 14	*	Outside In - food for homeless youth	25,000	0.00	(25,000)
6/8	CFS 15	*	Marshall High School coordinator	25,000	0.00	(25,000)
6/8	CFS 16	*	Cut Asian Acculturation Center funding to OTO, reduce amount to \$100,000, require private support	(60,000)	0.00	60,000
6/8	CFS 17	*	Cut entire allocation for Asian Acculturation Center	(160,000)	0.00	160,000
6/8	CFS 18	*	Cut new respite care allocation	(100,000)	0.00	100,000
6/8	CFS 19	*	Cut new allocation for Hispanic family support and student retention	(100,000)	0.00	100,000
6/8	CFS 20	*	Cut expanded Touchstone program	(159,285)	(3.00)	153,848
6/8	DES 33	*	Increase General Fund transfer to the Capital Improvement Fund to cover project costs in 1994-5 or following years	150,000	0.00	(150,000)
6/8	DES 35	*	Provide allotment for consultant to assist in preparing facilities strategic plan	25,000	0.00	(25,000)
5/4	HD 1	*	Add appropriate number of additional sanitarians and increase fees 6%	49,155	1.00	(12,289)
6/2	HD 9	*	Funds antiviolence programs: Coordinator (in Health) - \$60,000, and Five Day Program (30,000)	90,507	1.00	(80,287)
6/2	JJS 4	*	Replaces State funding for GIFT, GRIT, and Juvenile Parole Transition	206,920	3.00	(206,920)
6/2	JJS 6		Restructures "Save Our Youth" to contract and monitoring	(341)	(1.80)	341
6/7	JJS 7	*	Evaluation contract for sex offender programs	30,210	0.00	(30,000)
6/8	JJS 8	*	Cuts funding for Save Our Youth program	(93,341)	(2.00)	93,341
6/2	Lib 5		Books and Materials addition	53,795	0.00	(50,000)
6/7	Lib 6	*	Adds computer technology to books and materials budget	107,590	0.00	(100,000)

AMENDMENTS

June 13 List

Date	Dept & Number		Topic	Change in Cost	FTE	Increase (Decrease) GF Contingency
<u>OTHER PROGRAM AMENDMENTS</u>						
6/8	Lib 7	Comlist *	Remove add packages funded with General Fund, leave resource available for other Library purposes	(121,128)	(1.50)	0
6/8	Nond 13	*	Cuts 0.5 Employee Svcs Spec from Affirmative Action	(17,539)	(0.50)	17,539
6/8	Nond 14	*	Cuts Fiscal Asst. from Finance	(29,242)	(0.50)	29,242
6/8	Nond 15	*	Cuts Labor Relations Spec from Labor Relations	(41,968)	(1.00)	41,968
6/8	Nond 16	*	Cuts General Fund supported Deputy County Counsel, requires workload to be assumed by Insurance Fund staff	?		?

AMENDMENTS

June 13 List

Date	Dept & Number	Topic	Change in Cost	FTE	Increase (Decrease) GF Contingency
OTHER PROGRAM AMENDMENTS					
<i>Items not yet Reviewed by the Board</i>					
6/7	Nond 11 *	Adds Grant Specialist to Budget Office	60,000	1.00	(60,000)
6/7	Nond 12 *	Adds Evaluation Specialist to Budget Office	80,000	1.00	(80,000)
6/8	Nond 17 *	Adds allocation to permit at risk youth to staff reception on 15th floor	20,000	0.00	(20,000)
6/8	Nond 18 *	Cut support for legislative effort	(30,000)	0.00	30,000
6/8	Nond 19 *	Reduce funding to Children and Families Commission to the level of State support	(32,862)	(1.00)	32,862
6/8	Nond 20 *	Cut support for Progress Board	(60,000)	0.00	60,000
6/8	Nond 21 *	Returns Chair / Budget Office to constraint level	?	?	?
6/8	Nond 22 *	Increase support for legislative effort in 1995	?	?	?
6/2	SO 1 *	Adds 1 post Corrections Officers to guard inmates while hospitalized.	271,716	5.46	(271,716)
6/2	SO 14 *	Restores deputies to Sheriff's Office	1,097,000	11.50	(1,097,000)
6/2	SO 17 *	Costs associated with making Patrol Deputies and Sergeants EMT certified.	244,623	0.00	(244,623)
6/8	SO 18 *	Restores 4.68 Records Clerks cut as part of transfer to Portland	191,569	4.68	(191,569)
6/2	SO 2 *	Adds fiscal staff for program budgeting.	94,882	2.00	(94,882)
6/2	CFS 5	Increases staffing of Involuntary Commitment by shifting 1 position from A&D Assessment, and adding 1 position with State Mental Health Grant carryover.	70,658	1.00	0
6/2	DA 5	Replaces 1/2 OA Sr with full time Legal Asst in Neighborhood DA program for child support services. Adjusts budget to offset costs; funded partially with SED revenues.	12,942	0.50	0
6/2	DES 27	Add Sr. OA in Transportation	36,186	1.00	0
6/2	DES 6	Add 29.700 to A&T for maint. contr. on mini-computer	0	0.00	0
6/2	HD 4	Adds \$1,912,000 to Lease Purchase Project Fund funded with COPs; for North Portland Health Clinic, clinic construction and equipment and for Software AG license for move of Health DP to OHSU	1,912,000		0
6/6	HD6	Adds .7 PDS for volunteer coordination and training	36,488		0
6/6	HD7	Adds .5 Health Serv Spec for teen pregnancy prevention coordination	27,467		0
6/7	Nond 23	Reduces Hotel/Motel tax payment to Metro, increases payment to Arts Commission	100,000	0.00	0

AMENDMENTS

June 13 List

Date	Dept & Number	Topic	Change in Cost	FTE	Increase (Decrease) GF Contingency
<u>OTHER PROGRAM AMENDMENTS</u>					
6/13	Nond 24	Comlist Increases amount budgeted for AFS food stamps, based on previous usage.	8,000	0.00	(8,000)
6/2	Nond 7	Change in budgeting Spec Appro	0	0.00	0
6/10	Rev 2	Appropriates first million of additional BIT into reserve	0	0.00	0
	SO 12.	Sauvies Island BOEC costs.	1,000	0.00	(1,000)
6/2	SO 3	Adds OA2 to Concealed Weapons unit. Funded with dedicated revenue.	35,218	1.00	1,713
6/2	SO 9	Increases budget for phone costs for video imaging.	28,236	0.00	(28,236)
SUBTOTAL OTHER PROGRAM AMENDS			2,184,595	2.00	(35,523)

PROPOSED BUDGET NOTES

1. The Library should explore partnering with Portland Public Schools for library services. Collier
2. Pursue Data Processing with the City of Portland. Collier
3. Pursue electronic replacement of paperwork in the Juvenile Justice system. Collier
4. Request the District Attorney to collect child support for homeless youth and distribute funds to caring agencies. Collier
5. Pursue workload analysis for County Counsel to determine appropriate mix of resources to deliver legal services. Collier
6. Develop a cost allocation system for County Counsel. Collier
7. Explore appropriate uses of TSCC with the Legislature. Collier
8. The Board intends to consider the issue of guarding hospitalized prisoners when the Auditor has completed his overtime study and may use a Contingency transfer to address the issue at that time. General Agreement
9. The Board intends to review the legislative support process and may use a Contingency transfer to address funding needs for this activity. General Agreement
10. Consider the social work outreach problem in the Roosevelt Cluster in light of a School District 1 to cut the outreach position in that area. Hansen