



Department of County Management
MULTNOMAH COUNTY OREGON
Human Resources

Multnomah Building
501 SE Hawthorne, Suite 400
Portland, Oregon 97214
(503) 988-5015 Phone
(503) 988-3009 Fax

To: Randy Walruff, DCM - DART
From: Candace Busby, Classification and Compensation Unit (503/4)
Date: September 22, 2009
Subject: Reclassification Request # 1327 (Vacant - 703204)

We have completed our review of your request and the decision is outlined below.

Request Information:

Date Request Received: September 15, 2009
Current Classification: A&T Technician 1
Job Class Number: 6450
Pay Grade: 14

Position Number: 703204
Requested Classification: Property Appraiser 2/Real
Job Class Number: 6042
Pay Grade: 24

Request is: ☒ Approved as Requested
☐ Approved - Revised
☐ Denied

Effective Date: September 22, 2009

Allocated Classification: Property Appraiser 2/Real Job Class Number: 6042
Pay Range: \$46,896.48 to \$57,670.56 annually Pay Grade: 24

Please note this classification decision is subject to all applicable requirements stated in MC Personnel Rule 5-50 and may require Board of County Commissioners' approval. This decision is considered preliminary until such approval is received.

Position Information:

☒ Vacant - see New/Vacant Section

New/Vacant Position Information:

If the position is vacant or incumbent not reclassified with position, position must be filled in accordance with the normal appointment procedures. If position is reclassified due to reorganization, a limited recruitment process may be conducted. Please consult with the Department Human Resources Unit for assistance.

Reason for Classification Decision:

This vacant position will be reallocated from the Customer Service Section into the Commercial Section where it will provide additional appraisal resources for the completion of more commercial property appraisals. Major functions of this position include research and analysis of sales information on commercial and industrial property, land and small tracts sales and other appraisal data for use in sales studies and in market value appraisals; inspection of improved property to determine use, condition and construction information to establish a property's highest value and best use; participate in field audits; make value estimates using income, market, and/or cost approaches and correlation of land value estimates with indicated improvements to arrive at an estimated market value of a property. The duties and responsibilities and level of expertise described on the position description are consistent with the Property Appraiser 2/Real (6024) classification.

If you have any questions, please feel free to contact me at 503-988-5015 ext. 24422.

cc: Karin Lamberton, HR Manager
Susan Giesbrecht, HR Analyst
Leola Warner, HR Maintainer
Bryan Lally, Local 88
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