

ANNOTATED MINUTES

*Tuesday, December 21, 1993 - 9:00 AM - 5:00 PM
Multnomah County Courthouse, Room 602*

WORK SESSIONS

WS-1 Program Measurements and Program Narrative for the Health Department.

**BILLI ODEGAARD, JOANNE DeHOFF, JEANNE GOULD,
JAN SINCLAIR AND KAREN LAMB PRESENTATION AND
RESPONSE TO BOARD QUESTIONS. SESSION TO BE
CONTINUED NEXT WEEK.**

*WS-2 Program Measurements and Program Narrative for the Department of Environmental
Services.*

**BETSY WILLIAMS, DAVE FLAGLER, JANICE DRUIAN,
MIKE ZOLLITICH, VICKI ERVIN AND LARRY NICHOLAS
PRESENTATION AND RESPONSE TO BOARD QUESTIONS.**

*WS-3 Program Measurements and Program Narrative for the Department of Environmental
Services.*

**BETSY WILLIAMS, MIKE ZOLLITICH, TOM GUINEY, JIM
MUNZ, SCOTT PEMBLE AND WAYNE GEORGE
PRESENTATION AND RESPONSE TO BOARD QUESTIONS.**

WS-4 Program Measurements and Program Narrative for the Auditor's Office.

**GARY BLACKMER PRESENTATION AND RESPONSE TO
BOARD QUESTIONS.**

WS-5 Program Measurements and Program Narrative for Management Support Services.

SESSION TO BE CONDUCTED NEXT WEEK.

*Wednesday, December 22, 1993 - 8:30 AM - 5:00 PM
Multnomah County Courthouse, Room 602*

WORK SESSIONS

WS-6 Program Measurements and Program Narrative for Juvenile Justice Division.

**HAROLD OGBURN AND MEGANNE STEELE
PRESENTATION AND RESPONSE TO BOARD QUESTIONS.**

WS-7 Program Measurements and Program Narrative for Aging Services Division.

**JIM McCONNELL, KATHY GILLETTE, JUNE SCHUMANN,
HOLLY BURMAN AND STEVE BALOG PRESENTATION AND
RESPONSE TO BOARD QUESTIONS.**

WS-8 *Program Measurements and Program Narrative for Children and Families Services.*

**MURIEL GOLDMAN, DOUGLAS MONTGOMERY, RAY
ESPANA, CECILE PITTS, MARY LI, SUSAN CLARK AND
HOWARD KLINK PRESENTATION AND RESPONSE TO
BOARD QUESTIONS. SESSION TO BE CONTINUED NEXT
WEEK.**

WS-9 *Program Measurements and Program Narrative for the Multnomah County Sheriff's
Office.*

**JOHN SCHWEITZER, LARRY AAB AND DAVE WARREN
PRESENTATION AND RESPONSE TO BOARD QUESTIONS.**

WS-10 *Program Measurements and Program Narrative for the Department of Community
Corrections.*

**TAMARA HOLDEN, WILLIAM DRAPEE, SUSAN KAESER,
DAVE WARREN, WAYNE SALVO AND MEGANNE STEELE
PRESENTATION AND RESPONSE TO BOARD QUESTIONS.**

WS-11 *Overflow Program Measurements and Program Narrative for Various Departments
as Needed.*

*Thursday, December 23, 1993 - 9:30 AM
Multnomah County Courthouse, Room 602*

REGULAR MEETING

*Chair Beverly Stein convened the meeting at 9:34 a.m., with Vice-Chair Gary
Hansen, Commissioners Sharron Kelley, Tanya Collier and Dan Saltzman present.*

CONSENT CALENDAR

**UPON MOTION OF COMMISSIONER HANSEN, SECONDED
BY COMMISSIONER KELLEY, THE CONSENT CALENDAR
(ITEMS C-1 THROUGH C-11) WAS UNANIMOUSLY
APPROVED.**

SHERIFF'S OFFICE

C-1 *Package Store Liquor License Renewal Application Submitted by Sheriff's Office with
Recommendation for Approval, for the POWELL SUNSHINE MARKET, 13580 SE
POWELL, PORTLAND.*

- C-2 *Restaurant Liquor License Renewal Application Submitted by Sheriff's Office with Recommendation for Approval, for the CHINA GATEWAY CO. INC., 11642 NE HALSEY, PORTLAND.*
- C-3 *Retail Malt Beverage Liquor License Renewal Application Submitted by Sheriff's Office with Recommendation for Approval, for BOTTOMS UP!, 16900 NW ST. HELENS ROAD, PORTLAND.*
- C-4 *Retail Malt Beverage Liquor License Renewal Application Submitted by Sheriff's Office with Recommendation for Approval, for DOTTY'S #004, 16353 SE DIVISION #116, PORTLAND.*
- C-5 *Retail Malt Beverage Liquor License Renewal Application Submitted by Sheriff's Office with Recommendation for Approval, for SPRINGDALE TAVERN, 32302 EAST CROWN POINT HIGHWAY, CORBETT.*

CHILDREN AND FAMILIES SERVICES DIVISION

- C-6 *Ratification of Amendment No. 1 to Intergovernmental Agreement Contract 103354 Between the City of Portland and Multnomah County, Adding \$72,000 Emergency Shelter Grant Funds from the City in Order to Provide Emergency Shelter and Housing Services for Homeless People and Families, for the Period Upon Execution through June 30, 1994*
- C-7 *Ratification of Intergovernmental Agreement Contract 104334 Between Multnomah County and the City of Cascade Locks, Providing a Payment Mechanism to Reimburse the City for Home Energy Supplied to Households Eligible for Low Income Home Energy Assistance Program (LIEAP) Benefits, for the Period Upon Execution through June 30, 1995*
- C-8 *Ratification of Intergovernmental Agreement Contract 104344 Between Multnomah County and the Department of Veterans Affairs, Authorizing Home Energy Suppliers to Receive Low Income Home Energy Assistance Program (LIEAP) Payments for Energy Assistance Provided to Low Income Customers, for the Period Upon Execution through June 30, 1995*

DEPARTMENT OF ENVIRONMENTAL SERVICES

- C-9 *ORDER in the Matter of the Execution of Deed D940973 Upon Complete Performance of a Contract to William J. Lambert and Jenny M. Lambert*

ORDER 93-391.

DEPARTMENT OF HEALTH

- C-10 *Ratification of Amendment No. 1 to Intergovernmental Agreement Contract 201403 Between Multnomah County and the City of Portland, Extending the Bloodborne Pathogen Program Services Contract Termination Date from December 31, 1993 to March 31, 1994*

- C-11 *Ratification of Amendment No. 2 to Intergovernmental Agreement Contract 201523 Between the Oregon Office of Medical Assistance Programs (OMAP) and Multnomah County, Extending the Contract from February 1, 1994 Until Implementation of the Oregon Basic Health Services Act (Senate Bill 27)*

REGULAR AGENDA

DEPARTMENT OF ENVIRONMENTAL SERVICES

- R-1 *PUBLIC HEARING and Consideration of an ORDER in the Matter of Offering to Surrender Jurisdiction to the City of Portland All County Roads within the Areas Annexed to the City of Portland Effective June 30, 1993*

COMMISSIONER SALTZMAN MOVED AND COMMISSIONER HANSEN SECONDED, APPROVAL OF R-1. HEARING HELD, NO ONE WISHED TO TESTIFY. ORDER 93-392 UNANIMOUSLY APPROVED.

- R-2 *ORDER in the Matter of Cancellation of Property Taxes on Certain Properties in Multnomah County [Upon Petition of Portland Community Reinvestment Initiatives, Inc.]*

COMMISSIONER HANSEN MOVED AND COMMISSIONER KELLEY SECONDED, APPROVAL OF R-2. COMMISSIONER HANSEN EXPLANATION. ORDER 93-393 UNANIMOUSLY APPROVED.

- R-3 *RESOLUTION in the Matter of the Approval of the Second Amendment to County Land Sale Contract 15522*

UPON MOTION OF COMMISSIONER KELLEY, SECONDED BY COMMISSIONER HANSEN, RESOLUTION 93-394 WAS UNANIMOUSLY APPROVED.

- R-4 *Budget Modification DES #8 Requesting Authorization to Reclassify One Custodian Position to a Facilities Maintenance Worker Position within the Facilities and Property Management Division*

COMMISSIONER SALTZMAN MOVED AND COMMISSIONER KELLEY SECONDED, APPROVAL OF R-4. BOB KIETA EXPLANATION AND RESPONSE TO BOARD QUESTIONS. BUDGET MODIFICATION UNANIMOUSLY APPROVED.

DEPARTMENT OF HEALTH

- R-5 *Ratification of Intergovernmental Agreement Contract 201224 Between Multnomah County and Oregon Health Sciences University, to Provide Mainframe Computer Hardware Support for Department and to Maintain Operating and Additional Support Systems, for the Period Upon Execution through December 15, 1998*

UPON MOTION OF COMMISSIONER COLLIER, SECONDED BY COMMISSIONER KELLEY, R-5 WAS UNANIMOUSLY APPROVED.

SHERIFF'S OFFICE

- R-6 *Ratification of Intergovernmental Agreement Contract 800544 Between the City of Portland and Multnomah County, Providing Sheriff's Office Access to the 800 MHZ, Simulcast and Trunking Radio System (Continued from December 16, 1993)*

UPON MOTION OF COMMISSIONER KELLEY, SECONDED BY COMMISSIONER SALTZMAN, R-6 WAS UNANIMOUSLY APPROVED.

DEPARTMENT OF COMMUNITY CORRECTIONS

- R-7 *Budget Modification DCC #4 Requesting Authorization to Reduce Pass Through and Increase Personnel, Materials and Services, and Capital Equipment within the Mid-County District Budget*

COMMISSIONER KELLEY MOVED AND COMMISSIONER SALTZMAN SECONDED, APPROVAL OF R-7. JOANNE FULLER EXPLANATION AND RESPONSE TO BOARD QUESTIONS. BOARD COMMENTS. BUDGET MODIFICATION UNANIMOUSLY APPROVED.

NON-DEPARTMENTAL

- R-8 *RESOLUTION in the Matter of Multnomah County's Participation in a Cities/County Coordinating Committee (Continued from December 9 & 16, 1993)*

COMMISSIONER SALTZMAN MOVED AND COMMISSIONER HANSEN SECONDED, APPROVAL OF R-8. CHAIR STEIN DISCUSSED PROPOSED RESOLUTION AS AMENDED BY HER OFFICE. KAY DURTSCHI TESTIMONY IN SUPPORT OF AMENDED RESOLUTION. ANGEL OLSEN TESTIMONY IN OPPOSITION TO RESOLUTION. CHAIR STEIN RESPONSE TO MS. OLSEN, ADVISING CIC CHAIR DERRY JACKSON SUPPORTS AMENDED RESOLUTION. ROBERT SMITH AND PAUL THALHOFER TESTIMONY IN OPPOSITION TO RESOLUTION. CHAIR STEIN EXPLANATION AND COMMENTS IN SUPPORT OF HER AMENDED RESOLUTION. BOARD COMMENTS. COMMISSIONER KELLEY DISCUSSED HER PROPOSED AMENDMENTS TO RESOLUTION. COMMISSIONER KELLEY MOVED AND COMMISSIONER COLLIER SECONDED, APPROVAL OF AMENDMENT NO. 1. BOARD COMMENTS. AMENDMENT NO. 1 APPROVED WITH COMMISSIONERS KELLEY, HANSEN AND COLLIER VOTING AYE AND COMMISSIONERS SALTZMAN AND

STEIN VOTING NO. COMMISSIONER KELLEY MOVED AND COMMISSIONER COLLIER SECONDED, APPROVAL OF AMENDMENT NO. 2. BOARD COMMENTS. AMENDMENT NO. 2 APPROVED WITH COMMISSIONERS KELLEY, HANSEN AND COLLIER VOTING AYE AND COMMISSIONERS SALTZMAN AND STEIN VOTING NO. COMMISSIONER KELLEY MOVED AND COMMISSIONER COLLIER SECONDED, APPROVAL OF AMENDMENT NO. 3. BOARD COMMENTS. AMENDMENT NO. 3 UNANIMOUSLY APPROVED. UPON MOTION OF COMMISSIONER COLLIER, SECONDED BY COMMISSIONER HANSEN, RESOLUTION 93-395, AS AMENDED, WAS UNANIMOUSLY APPROVED.

R-9 *RESOLUTION in the Matter of Establishing a Task Force on Delinquency Prevention*

COMMISSIONER HANSEN MOVED AND COMMISSIONER SALTZMAN SECONDED, APPROVAL OF R-9. BOARD COMMENTS. RESOLUTION 93-396 UNANIMOUSLY APPROVED.

PUBLIC CONTRACT REVIEW BOARD

(Recess as the Board of County Commissioners and convene as the Public Contract Review Board)

R-10 *ORDER in the Matter of an Exemption to Contract with Mighty Clean to Provide Custodial Services for the Justice Center*

COMMISSIONER KELLEY MOVED AND COMMISSIONER SALTZMAN SECONDED, APPROVAL OF R-10. MR. KIETA EXPLANATION AND RESPONSE TO BOARD QUESTIONS. ORDER 93-397 UNANIMOUSLY APPROVED.

(Recess as the Public Contract Review Board and reconvene as the Board of County Commissioners)

UPON MOTION OF COMMISSIONER KELLEY, SECONDED BY COMMISSIONER SALTZMAN, CONSIDERATION OF THE FOLLOWING UNANIMOUS CONSENT ITEM WAS UNANIMOUSLY APPROVED.

JUVENILE JUSTICE DIVISION

UC-1 *Ratification of Amendment No. 1 to Intergovernmental Agreement Contract 102304 Between Multnomah County and the State of Oregon, Children's Services Division, Providing Funding for the Second Half of FY 93-94 for Services in the Assessment Intervention Transition Program, the Gang Resource and Intervention Team, and Community Based Programs for Gang Impacted Youth, for the Period Upon Execution through June 30, 1994*


**COMMISSIONER KELLEY MOVED AND COMMISSIONER
SALTZMAN SECONDED, APPROVAL OF UC-1. MARIE
EIGHMEY EXPLANATION AND RESPONSE TO BOARD
QUESTIONS. AGREEMENT UNANIMOUSLY APPROVED.**

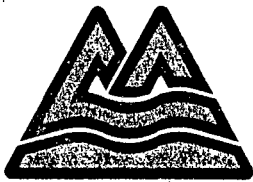
PUBLIC COMMENT

**R-11 Opportunity for Public Comment on Non-Agenda Matters. Testimony Limited to
Three Minutes Per Person.**

There being no further business, the meeting was adjourned at 10:30 a.m.

**OFFICE OF THE BOARD CLERK
for MULTNOMAH COUNTY, OREGON**


Deborah L. Bogstad



MULTNOMAH COUNTY OREGON

OFFICE OF THE BOARD CLERK
SUITE 1510, PORTLAND BUILDING
1120 S.W. FIFTH AVENUE
PORTLAND, OREGON 97204

BOARD OF COUNTY COMMISSIONERS		
BEVERLY STEIN •	CHAIR •	248-3308
DAN SALTZMAN •	DISTRICT 1 •	248-5220
GARY HANSEN •	DISTRICT 2 •	248-5219
TANYA COLLIER •	DISTRICT 3 •	248-5217
SHARRON KELLEY •	DISTRICT 4 •	248-5213
CLERK'S OFFICE •	248-3277 •	248-5222

AGENDA

MEETINGS OF THE MULTNOMAH COUNTY BOARD OF COMMISSIONERS

FOR THE WEEK OF

DECEMBER 20, 1993 - DECEMBER 24, 1993

Tuesday, December 21, 1993 - 9:00 AM - 12:00 PM Work Sessions.Page 2

Tuesday, December 21, 1993 - 2:00 PM - 5:00 PM Work SessionsPage 2

Wednesday, December 22, 1993 - 8:30 AM - 12:00 PM Work Sessions.Page 2

Wednesday, December 22, 1993 - 1:15 PM - 3:30 PM Work SessionsPage 2

Wednesday, December 22, 1993 - 3:30 PM - 5:00 PM Work Session If Needed.Page 2

Thursday, December 23, 1993 - 9:30 AM - Regular MeetingPage 3

Friday, December 24, 1993 - HOLIDAY - OFFICES CLOSED.

Thursday Meetings of the Multnomah County Board of Commissioners are taped and can be seen at the following times:

Thursday, 10:00 PM, Channel 11 for East and West side subscribers
Thursday, 10:00 PM, Channel 49 for Columbia Cable (Vancouver) subscribers
Friday, 6:00 PM, Channel 22 for Paragon Cable (Multnomah East) subscribers
Saturday 12:00 Noon, Channel 21 for East Portland and East County subscribers

INDIVIDUALS WITH DISABILITIES MAY CALL THE OFFICE OF THE BOARD CLERK AT 248-3277 OR 248-5222, OR MULTNOMAH COUNTY TDD PHONE 248-5040, FOR INFORMATION ON AVAILABLE SERVICES AND ACCESSIBILITY.

Tuesday, December 21, 1993 - 9:00 AM - 5:00 PM

Multnomah County Courthouse, Room 602

WORK SESSIONS

- WS-1 *Program Measurements and Program Narrative for the Health Department. 9:00 AM TIME CERTAIN, 1 1/2 HOURS REQUESTED.*
- WS-2 *Program Measurements and Program Narrative for the Department of Environmental Services. 10:30 AM TIME CERTAIN, 1 1/2 HOURS REQUESTED.*
- WS-3 *Program Measurements and Program Narrative for the Department of Environmental Services. 2:00 PM TIME CERTAIN, 1 1/2 HOURS REQUESTED.*
- WS-4 *Program Measurements and Program Narrative for the Auditor's Office. 3:30 PM TIME CERTAIN, 20 MINUTES REQUESTED.*
- WS-5 *Program Measurements and Program Narrative for Management Support Services. 3:50 PM TIME CERTAIN, 1 HOUR, 10 MINUTES REQUESTED.*
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Wednesday, December 22, 1993 - 8:30 AM - 5:00 PM

Multnomah County Courthouse, Room 602

WORK SESSIONS

- WS-6 *Program Measurements and Program Narrative for Juvenile Justice Division. 8:30 AM TIME CERTAIN, 1 HOUR REQUESTED.*
- WS-7 *Program Measurements and Program Narrative for Aging Services Division. 9:30 AM TIME CERTAIN, 1 HOUR REQUESTED.*
- WS-8 *Program Measurements and Program Narrative for Children and Families Services. 10:30 AM TIME CERTAIN, 1 1/2 HOURS REQUESTED.*
- WS-9 *Program Measurements and Program Narrative for the Multnomah County Sheriff's Office. (Continued from December 15, 1993) 1:15 PM TIME CERTAIN, 45 MINUTES REQUESTED.*
- WS-10 *Program Measurements and Program Narrative for the Department of Community Corrections. 2:00 PM TIME CERTAIN, 1 1/2 HOURS REQUESTED.*
- WS-11 *Overflow Program Measurements and Program Narrative for Various Departments as Needed. 3:30 PM TIME CERTAIN, 1 1/2 HOURS IF REQUESTED.*
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Thursday, December 23, 1993 - 9:30 AM

Multnomah County Courthouse, Room 602

REGULAR MEETING

CONSENT CALENDAR

SHERIFF'S OFFICE

- C-1 Package Store Liquor License Renewal Application Submitted by Sheriff's Office with Recommendation for Approval, for the POWELL SUNSHINE MARKET, 13580 SE POWELL, PORTLAND.
- C-2 Restaurant Liquor License Renewal Application Submitted by Sheriff's Office with Recommendation for Approval, for the CHINA GATEWAY CO. INC., 11642 NE HALSEY, PORTLAND.
- C-3 Retail Malt Beverage Liquor License Renewal Application Submitted by Sheriff's Office with Recommendation for Approval, for BOTTOMS UP!, 16900 NW ST. HELENS ROAD, PORTLAND.
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CHILDREN AND FAMILIES SERVICES DIVISION

- C-6 Ratification of Amendment No. 1 to Intergovernmental Agreement Contract 103354 Between the City of Portland and Multnomah County, Adding \$72,000 Emergency Shelter Grant Funds from the City in Order to Provide Emergency Shelter and Housing Services for Homeless People and Families, for the Period Upon Execution through June 30, 1994
- C-7 Ratification of Intergovernmental Agreement Contract 104334 Between Multnomah County and the City of Cascade Locks, Providing a Payment Mechanism to Reimburse the City for Home Energy Supplied to Households Eligible for Low Income Home Energy Assistance Program (LIEAP) Benefits, for the Period Upon Execution through June 30, 1995
- C-8 Ratification of Intergovernmental Agreement Contract 104344 Between Multnomah County and the Department of Veterans Affairs, Authorizing Home Energy Suppliers to Receive Low Income Home Energy Assistance Program (LIEAP) Payments for

Energy Assistance Provided to Low Income Customers, for the Period Upon Execution through June 30, 1995

DEPARTMENT OF ENVIRONMENTAL SERVICES

- C-9 *ORDER in the Matter of the Execution of Deed D940973 Upon Complete Performance of a Contract to William J. Lambert and Jenny M. Lambert*

DEPARTMENT OF HEALTH

- C-10 *Ratification of Amendment No. 1 to Intergovernmental Agreement Contract 201403 Between Multnomah County and the City of Portland, Extending the Bloodborne Pathogen Program Services Contract Termination Date from December 31, 1993 to March 31, 1994*
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REGULAR AGENDA

DEPARTMENT OF ENVIRONMENTAL SERVICES

- R-1 *PUBLIC HEARING and Consideration of an ORDER in the Matter of Offering to Surrender Jurisdiction to the City of Portland All County Roads within the Areas Annexed to the City of Portland Effective June 30, 1993. 9:30 AM TIME CERTAIN REQUESTED.*
- R-2 *ORDER in the Matter of Cancellation of Property Taxes on Certain Properties in Multnomah County [Upon Petition of Portland Community Reinvestment Initiatives, Inc.]*
- R-3 *RESOLUTION in the Matter of the Approval of the Second Amendment to County Land Sale Contract 15522*
- R-4 *Budget Modification DES #8 Requesting Authorization to Reclassify One Custodian Position to a Facilities Maintenance Worker Position within the Facilities and Property Management Division*

DEPARTMENT OF HEALTH

- R-5 *Ratification of Intergovernmental Agreement Contract 201224 Between Multnomah County and Oregon Health Sciences University, to Provide Mainframe Computer Hardware Support for Department and to Maintain Operating and Additional Support Systems, for the Period Upon Execution through December 15, 1998*

SHERIFF'S OFFICE

- R-6 *Ratification of Intergovernmental Agreement Contract 800544 Between the City of Portland and Multnomah County, Providing Sheriff's Office Access to the 800 MHZ, Simulcast and Trunking Radio System (Continued from December 16, 1993)*

DEPARTMENT OF COMMUNITY CORRECTIONS

- R-7 *Budget Modification DCC #4 Requesting Authorization to Reduce Pass Through and Increase Personnel, Materials and Services, and Capital Equipment within the Mid-County District Budget*

NON-DEPARTMENTAL

- R-8 *RESOLUTION in the Matter of Multnomah County's Participation in a Cities/County Coordinating Committee (Continued from December 9 & 16, 1993)*
- R-9 *RESOLUTION in the Matter of Establishing a Task Force on Delinquency Prevention*

PUBLIC CONTRACT REVIEW BOARD

(Recess as the Board of County Commissioners and convene as the Public Contract Review Board)

- R-10 *ORDER in the Matter of an Exemption to Contract with Mighty Clean to Provide Custodial Services for the Justice Center*

(Recess as the Public Contract Review Board and reconvene as the Board of County Commissioners)

PUBLIC COMMENT

- R-11 *Opportunity for Public Comment on Non-Agenda Matters. Testimony Limited to Three Minutes Per Person.*

TANYA COLLIER
Multnomah County Commissioner
District 3



1120 SW Fifth St, Suite 1500
Portland, OR 97204
(503) 248-5217

M E M O R A N D U M

TO: Board Clerk
Chair, Beverly Stein
Commissioner Gary Hansen
Commissioner Sharron Kelley
Commissioner Dan Saltzman

FROM: Commissioner Tanya Collier

DATE: December 20, 1993

SUBJECT: Absence from a portion of the Work sessions on 12/21/93 and 12/22/93.

On Tuesday, December 21, 1993, will be leaving the Board room at 4:00. As a result I will miss the last part of the Program Narrative for Management Support Services.

On Wednesday, December 22, 1993, I have a prior commitment to attend a meeting from 9:30 to 11:00. I will miss the Program Narratives for Aging Services and the first part of Children and Family Services. Also on Wednesday, I have an appointment that I am unable to reschedule at 2:30 so I shall be leaving during the Community Corrections Program Narrative.

Thank you.

TC:sf

1993 DEC 20 PM 4:30
MULTNOMAH COUNTY
OREGON
CLERK OF COUNTY COMMISSIONERS

MEETING DATE: DEC 22 1993

AGENDA NO: WS-7

(Above Space for Board Clerk's Use ONLY)

AGENDA PLACEMENT FORM

SUBJECT: Program Narrative and key results (performance measurements) for 1994-95 Budget

BOARD BRIEFING

Date Requested: 12/22

Amount of Time Needed: 1 hour

DEPARTMENT: Nondepartmental

DIVISION: Planning & Budget

CONTACT: Dave Warren

TELEPHONE #: 248 - 3822

BLDG/ROOM #: 160 / 1400

PERSON(S) MAKING PRESENTATION: see below

ACTION REQUESTED:

☒ INFORMATIONAL ONLY ☒ POLICY DIRECTION ☐ APPROVAL ☐ OTHER

SUMMARY (Statement of rationale for action requested, personnel and fiscal/budgetary impacts, if applicable):

Work session with the Board on program measurements and program narrative for Aging Services. These work sessions were suggested by Commissioners at the November 30, 1993 retreat at Blue Lake.

Aging Services (Jim McConnell)

1 hour

Wednesday 12/22

9:30 -10:30

SIGNATURES REQUIRED:

ELECTED OFFICIAL: Beverly Stein

OR

DEPARTMENT MANAGER: _____

ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES

Any Questions?: Call the Office of the Board Clerk 248-3277/248-5222

BOARD OF
COUNTY COMMISSIONERS
MULTI-JURISDICTIONAL
OREGON
1993 DEC 14 PM 5:50

Department: Aging Services Division

Prepared by:

Service/Activity: Community Access Program Mgmt Advocacy **Date:** 9/22/93

Check one: ☐ Performance Trend ☒ Key Result

Major Program Area:

Actual FY91-92	Actual FY92-93	Estimated FY93-94	Projected FY94-95
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Measure name:

Percent of Contracts Successfully Completed.

Definition:

The number of successfully completed service contracts as a percentage of all Division's service contracts. Completed service contract is defined as having delivered within 5% plus or minus of 100% of services contract over the length of the contract and, remaining in compliance with contract and agency guidelines.

Source:

Data will be gathered from contract monitoring records.

Demonstrates:

This measure demonstrates the program management and advocacy services success in contract management.

Baseline:

The baseline will be established at the FY 92/93 level.

Potential:

ASD could potentially complete 100% of their service contracts.

Department: Aging Services Division
Service / Activity: District Center/Case Management
Check one: ☐ Performance Trend ☒ Key Result

Prepared by:
Date: 9/22/93

Major Program Area:

Actual FY91-92	Actual FY92-93	Estimated FY93-94	Projected FY94-95
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Measure name:

Percent of frail minority
elders served.

Definition:

District center clients who are frail and minorities as a percentage of Multnomah County residents who are age 60 and older and who are frail and minorities. Frail is defined as requiring assistance with one or more daily living activities.

Source:

Data will be drawn from the Aging Services Division Management Information System and the 1990 census figures.

Demonstrates:

The effectiveness of district centers in serving a target population, frail minorities.

Baseline:

The baseline is from the FY 92/93 data.

Potential:

Department: Aging Services Division
Service / Activity: District Centers/Case Management
Check one: ☐ Performance Trend ☒ Key Result

Prepared by:
Date: 9/22/93

Major Program Area:

	Actual FY91-92	Actual FY92-93	Estimated FY93-94	Projected FY94-95
Measure name: Percent of low income frail elderly served.				

Definition:

District center clients who are frail and at or below 125% of the Federal poverty guideline as a percent of district elders who are frail and at or below 125% of the Federal poverty guidelines.

Source:

Data will be drawn from the Aging Services Management Information Systems and the 1990 census figures.

Demonstrates:

The effectiveness of district centers in serving a target population, those who are frail and low income.

Baseline:

The baseline is from FY '92/93.

Potential:

Department: Aging Services Division
Service / Activity: District Centers/Case Management
Check one: ☐ Performance Trend ☒ Key Result

Prepared by:
Date: 9/22/93

Major Program Area:

Actual FY91-92	Actual FY92-93	Estimated FY93-94	Projected FY94-95
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Measure name:

Percent of new clients served
who are in target population.

Definition:

The number of new clients served by district centers in a year who are in the targeted population, ie low income, frail, or minority.

Source:

Data is gathered from the Aging Services Division Management Information System.

Demonstrates:

This key result demonstrates the district centers ability to identify and serve elders not previously served by the center.

Baseline:

The baseline will be the number of new clients served in FY 92/93.

Potential:

New measure, no historical data.

Department: Aging Services Division
Service / Activity: District Centers/Case Management
Check one: ☐ Performance Trend ☒ Key Result

Prepared by:
Date: 9/22/93

Major Program Area:

	Actual FY91-92	Actual FY92-93	Estimated FY93-94	Projected FY94-95
Measure name: Frail clients served				

Definition:

District center clients who require assistance with activities of daily living as a percentage of the District's 60+ population considered to be frail.

Source:

Data will be drawn from the Aging Services Division Management Information system, the 1990 census figures and national studies on occurrence of disability among the elderly.

Demonstrates:

The district center's success in serving a target population: the frail elderly.

Baseline:

The baseline will be the FY 92/93 data.

Potential:

Department: Aging Services Division
Service / Activity: District Centers/Case Management
Check one: ☐ Performance Trend ☐ Key Result

Prepared by:
Date: 9/22/93

Major Program Area:

Actual FY91-92	Actual FY92-93	Estimated FY93-94	Projected FY94-95
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Measure name:

Percent of frail elderly
age 75 and older served.

Definition:

District center clients who are age 75 or older, as a percent of Multnomah County residents who are age 75 or older. Frail is defined as requiring assistance with one or more daily living activities.

Source:

Data is gathered from the Aging Services Division Management Information System and the 1990 census figures.

Demonstrates:

The effectiveness of district centers in serving a target population, those who are frail and age 75 or older.

Baseline:

The baseline is from FY 92/93 data.

Potential:

Department: Aging Services Division
Service / Activity: District Centers/Case Management
Check one: ☐ Performance Trend ☒ Key Result

Prepared by:
Date: 9/22/93

Major Program Area:

Actual FY91-92	Actual FY92-93	Estimated FY93-94	Projected FY94-95
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Measure name:

Percent of low income
frail elderly served.

Definition:

District center clients who are frail and at or below 125% of the Federal poverty guideline as a percent of district elders who are frail and at or below 125% of the Federal poverty guidelines.

Source:

Data will be drawn from the Aging Services Management Information Systems and the 1990 census figures.

Demonstrates:

The effectiveness of district centers in serving a target population, those who are frail and low income.

Baseline:

The baseline is from FY 92/93.

Potential:

Department: Aging Services Division
Service / Activity: District Centers/Case Management
Check one: ☐ Performance Trend ☒ Key Result

Prepared by:
Date:9/22/93

Major Program Area:

Actual FY91-92	Actual FY92-93	Estimated FY93-94	Projected FY94-95
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Measure name:

Percent of new clients served
who are in target population.

Definition:

The number of new clients served by district centers in a year who are in the targeted population, ie low income, frail, or minority.

Source:

Data is gathered from the Aging Services Division Management Information System.

Demonstrates:

This key result demonstrates the district centers ability to identify and serve elders not previously served by the center.

Baseline:

The baseline will be the number of new clients served in FY 92/93.

Potential:

New measure, no historical data.

Department: Aging Services Division
Service / Activity: Nutrition Services
Check one: ☐ Performance Trend ☒ Key Result

Prepared by:
Date: 9/22/93

Major Program Area:

	Actual FY91-92	Actual FY92-93	Estimated FY93-94	Projected FY94-95
Measure name:				
Meal per participant per week.	4.02	3.41		

Definition:

The average number of meals served to a participant per week.

Source:

Data will be generated from billing information.

Demonstrates:

This measure demonstrates the degree to which the program is providing meals to participants.

Baseline:

The baseline used will be the FY 92/93 service data.

Potential:

Department: Aging Services Division
Service / Activity: Nutrition Services
Check one: ☐ Performance Trend ☐ Key Result

Prepared by:
Date: 9/22/93

Major Program Area:

	Actual FY91-92	Actual FY92-93	Estimated FY93-94	Projected FY94-95
Measure name: Percentage of Multnomah County elderly served.	5.7%	6.7%		

Definition:

The number of nutrition service participants as a percentage of the 60+ population in Multnomah County.

Source:

The data is derived from the Aging Services Management Information System.

Demonstrates:

This measure demonstrates the success of nutrition service to identify and serve the older population.

Baseline:

The baseline for this measure is the service data for FY 92/93.

Potential:

measure.nt2

Department: Aging Services Division
Service / Activity: In-Home Services
Check one: ☐ Performance Trend ☒ Key Result

Prepared by:
Date: 9/22/93

Major Program Area:

Actual FY91-92	Actual FY92-93	Estimated FY93-94	Projected FY94-95
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Measure name:

Percent of elderly served in
their own homes.

Definition:

The number of older persons served by in-home services divided by the number of older persons living in community based care.

Source:

Data will be gathered from the Aging Services Management information services and the State Senior and Disabled Services Division.

Demonstrates:

This demonstrates the success of in-home services to serve those in their homes.

Baseline:

Baseline will be the FY 92/93 service data.

Potential:

Department: Aging Services Division
Service / Activity: Ethnic Services
Check one: ☐ Performance Trend ☐ Key Result

Prepared by:
Date: 9/22/93

Major Program Area:

	Actual FY91-92	Actual FY92-93	Estimated FY93-94	Projected FY94-95
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Measure name:

Ethnic clients as percentage of total clients served.

Definition:

Total number of ethnic ASD clients as a percent of the total number of clients served by Aging Services Division.

Source:

Data is gathered from the Aging Services Division Management Information System.

Demonstrates:

This key result demonstrates ethnic services ability to identify and serve minority elders.

Baseline:

The baseline is the percentage of the Multnomah County elders who are part of an ethnic minority.

Potential:

Aging Services Division could potentially serve a caseload which is 20% minority elders based on informed judgement.

Department: Aging Services Division
Service / Activity: Ethnic Services
Check one: ☐ Performance Trend ☐ Key Result

Prepared by:
Date:9/22/93

Major Program Area:

Actual FY91-92	Actual FY92-93	Estimated FY93-94	Projected FY94-95
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Measure name:

Percentage of ethnic minority
elders served.

Definition:

Total number of ethnic minority elders served in a fiscal year as compared to minority population in the community.

Source:

Data is gathered from the Aging Services Division Management Information System.

Demonstrates:

This key result demonstrates the ethnic services ability to identify ethnic minority clients.

Baseline:

The baseline is the number of ethnic minority elders served in FY 1992/93.

Potential:

Aging Services Division could potentially serve twenty-five percent of the minority elders.

Department: Aging Services Division

Prepared by:

Service/Activity:Transportation & Specialized Supp Services

Date:9/22/93

Check one: ☐ Performance Trend ☒ Key Result

Major Program Area:

Actual FY91-92	Actual FY92-93	Estimated FY93-94	Projected FY94-95
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Measure name:

Number of special transportation rides

Definition:

The total number of special transportation rides delivered through contract.

Source:

Aging Services payment monitoring

Demonstrates:

This measure demonstrates the services access in delivering special transportation rides

Baseline:

Baseline is the FY 92/93 service delivery.

Potential:

Department: Aging Services Division
Service / Activity: Access Services
Check one: ☐ Performance Trend ☒ Key Result

Prepared by:
Date:9/22/93

Major Program Area:

Actual FY91-92	Actual FY92-93	Estimated FY93-94	Projected FY94-95
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Measure name:

Percent of access service contacts linked to services.

Definition:

The number of access service contacts resulting in a service referral.

Source:

Data gathered from the monthly information and referral and service records.

Demonstrates:

This measure demonstrates the effectiveness of access services to assess a caller's needs and link them with a community service.

Baseline:

The baseline data will be FY 92/93 information.

Potential:

New measure

Department: Aging Services Division
Service / Activity: Multi-Disciplinary Team (MDT)
Check one: ☐ Performance Trend ☐ Key Result

Prepared by:
Date: 9/22/93

Major Program Area:

Actual FY91-92	Actual FY92-93	Estimated FY93-94	Projected FY94-95
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Measure name:

Percent of care plans developed

Definition:

The number of care plans development as percentage of clients referred.

Source:

Data is gathered from the Multidisciplinary Team records.

Demonstrates:

This measure demonstrates the effectiveness of the Multidisciplinary Team to assess and develop care plans for elders with significant social, health, and behavioral problems who are resistive to service.

Baseline:

The baseline is the service delivery in FY 1992/93.

Potential:

Department: Aging Services Division
Service / Activity: LTC Community Based Care
Check one: ☐ Performance Trend ☒ Key Result

Prepared by:
Date: 9/22/93

Major Program Area:

	Actual FY91-92	Actual FY92-93	Estimated FY93-94	Projected FY94-95
Measure name: Percentage of ASD Medicaid Clients in Community Based Care.		62%	63%	64%

Definition:

The ASD Medicaid clients maintained in community based care (in-home, adult care homes) as a percent of the ASD Medicaid service case load.

Source:

Data will be drawn from State Senior and Disabled Services Division caseload report issued weekly.

Demonstrates:

Demonstrates success maintaining clients in least restrictive living situation appropriate to needs.

Baseline:

The baseline line for this trend is based on data for FY 92/93.

Potential:

Based on historical trend data, sixty five percent of the ASD Medicaid caseload could be in Community Based Care.

Department: Aging Services Division
Service / Activity: LTC Nursing Home Case Management
Check one: ☐ Performance Trend ☒ Key Result

Prepared by:
Date: 9/22/93

Major Program Area:

	Actual FY91-92	Actual FY92-93	Estimated FY93-94	Projected FY94-95
Measure name: Percent of Medicaid clients residing in nursing homes.	42%	38%	37%	36%

Definition:

The number of ASD Medicaid clients residing in nursing homes as a percent of the total ASD Medicaid service case load.

Source:

State Senior and Disabled Services Division caseload statistics.

Demonstrates:

This measure demonstrates the Nursing Home case management service success in maintaining or reducing the number of clients in nursing homes.

Baseline:

The baseline is the FY 92/93 caseload data.

Potential:

Based on historical trend data, thirty five percent of the ASD Medicaid caseload could be in Nursing Homes.

Department: Aging Services Division
Service / Activity: Public Guardian/Conservator's Office
Check one: ☐ Performance Trend ☒ Key Result

Prepared by:
Date: 9/22/93

Major Program Area:

Actual FY91-92	Actual FY92-93	Estimated FY93-94	Projected FY94-95
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Measure name:

Response to request
for services.

Definition:

Number of requests for service accepted or diverted to appropriate service as percentage of total requests for assistance.

Source:

Public Guardian statistics records.

Demonstrates:

The Public Guardian's Offices' success in responding to requests for service.

Baseline:

The baseline is response to service requests in FY 92/93.

Potential:

The Public Guardian's Office could potentially respond to 90% of all requests for service.

Department: Aging Services Division
Service / Activity: Public Guardian
Check one: ☐ Performance Trend ☒ Key Result

Prepared by:
Date: 9/22/93

Major Program Area:

	Actual FY91-92	Actual FY92-93	Estimated FY93-94	Projected FY94-95
Measure name: Improvement in health, safety, fiscal, and living situation.	N/A	N/A		

Definition:

Assessment of health, safety, and living situation factors as measured by the Public Guardian Risk tool at intake compared to six months after intervention.

Source:

Public Guardian assessment records.

Demonstrates:

The Public Guardian success in improving the health and living situations of newly assigned wards.

Baseline:

New standard, assessment form to be developed.

Potential:

New standard, assessment form to be developed.

Department: Aging Services Division
Service / Activity: Adult Care Home Licensing
Check one: ☐ Performance Trend ☒ Key Result

Prepared by:
Date:9/22/93

Major Program Area:

Actual FY91-92	Actual FY92-93	Estimated FY93-94	Projected FY94-95
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Measure name:

Percent of all operating homes which are currently licensed or are in corrective action.

Definition:

Licensed adult care homes and adult care homes in corrective action as a percentage of all operating adult care homes.

Source:

Adult Care Home Licensing Program records.

Demonstrates:

The Adult Care Home Licensing Program effectiveness in licensing and addressing deficiencies in Adult Care Homes.

Baseline:

The baseline will be from FY 92/93.

Potential:

The Adult Care Home Licensing Program could potentially have 100% of all homes licensed or in corrective action.

Department: Aging Services Division
Service / Activity:
Check one: ☒ Performance Trend ☐ Key Result

Prepared by:
Date: 9/22/93

Major Program Area:

Actual FY91-92	Actual FY92-93	Estimated FY93-94	Projected FY94-95
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Measure name:

Percent of frail minority
elders served

Definition:

Aging Services frail minority clients as a percentage of frail minority persons age 60 or older living in Multnomah County. Frail is defined as requiring assistance with one or more daily living activities.

Source:

Data will be drawn from the Aging Services Management Information System, the 1990 census data, and national studies estimating the frailty of older persons.

Demonstrates:

This trend demonstrates the success of the Division in serving the frail minority elderly in Multnomah County. Minority and frail elderly are targeted by the Older Americans Act.

Baseline:

The baseline for this trend is FY 92/93.

Potential:

Department: Aging Services Division
Service / Activity:
Check one: ☒ Performance Trend ☐ Key Result

Prepared by:
Date:9/22/93

Major Program Area:

Actual FY91-92	Actual FY92-93	Estimated FY93-94	Projected FY94-95
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Measure name:

Percent of frail elderly
age 75 and older served.

Definition:

Aging Services clients who are frail and age 75 and older as a percent of Multnomah County residents who are frail and age 75 and older. Frail is defined as requiring assistance with one or more daily living activities.

Source:

Data will be drawn from Aging Services Management Information System, the 1990 census data, and national studies estimating frailty in the older population.

Demonstrates:

This trend demonstrates the success of the Division in serving the frail elderly population. The very old and frail are targeted by the Older Americans Act.

Baseline:

The baseline for this trend is FY 92/93.

Potential:

Department: Aging Services Division

Service / Activity:

Check one: ☒ **Performance Trend** ☐ **Key Result**

Prepared by:

Date: 9/22/93

Major Program Area:

Actual FY91-92	Actual FY92-93	Estimated FY93-94	Projected FY94-95
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Measure name:

Percent of low income
frail elderly served.

Definition:

Aging Services clients who are low-income and frail as a percentage of the older population who are low-income and frail based on the 1990 census. Low income is defined as 125% of federal poverty guidelines. Older persons are 60 years of age or older. Frail is defined as requiring assistance with one or more daily living activities.

Source:

Data will be drawn from Aging Services Management Information System, the 1990 census data, and national studies estimating the frailty of the older population.

Demonstrates:

This trend demonstrates the success of the Division in serving the low-income frail elderly in Multnomah County. Low income elderly and frail elderly are targeted by the Older Americans Act.

Baseline:

The baseline for this trend is FY 92/93.

Potential:

Department: Aging Services Division
Service / Activity:
Check one: ☒ Performance Trend ☐ Key Result

Prepared by:
Date:9/22/93

Major Program Area:

	Actual FY91-92	Actual FY92-93	Estimated FY93-94	Projected FY94-95
Community based		74%	75%	75%
Nursing home		26%	25%	25%

Measure name:

Percentage of ASD case management clients in community based care.

Definition:

The percent of ASD case management clients maintained in community based care (in-home, adult care homes) as opposed to nursing home placement.

Source:

Data will be drawn from State Senior and Disabled Services Division caseload report issued weekly.

Demonstrates:

Demonstrates success maintaining clients in least restrictive living situation appropriate to needs.

Baseline:

The baseline for this trend is data for FY 92/93 when 74% of ASD clients were in community based care and 26% were in nursing home placements.

Potential:

Based on historical trend data, seventy-six percent of ASD Medicaid could be in community based care and twenty-four percent could be in nursing home placements.

Department: Aging Services Division
Service / Activity:
Check one: ☒ Performance Trend ☐ Key Result

Prepared by:
Date:9/22/93

Major Program Area:

Actual FY91-92	Actual FY92-93	Estimated FY93-94	Projected FY94-95
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Measure name:

Percent of elderly served
who were abused, neglected, or
exploited.

Definition:

Aging Services clients served identified as abused, neglected, or exploited as a percentage of
elders estimated to be at risk of abuse.

Source:

Data will be drawn from the Aging Services Division Management Information System, the 1990
census data, and national studies estimating the at-risk elderly populations.

Demonstrates:

This performance trend demonstrates the Division's success in identifying and serving the elderly
at risk of abuse, neglect, or exploitation.

Baseline:

The baseline for this trend is from FY 92/93.

Potential:

AGING SERVICES DIVISION CASELOAD COUNTS NOVEMBER 93

