



MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST CONTINGENCY REQUEST

(Revised: 8/18/11)

Board Clerk Use Only

Meeting Date: 11/8/12
 Agenda Item #: R.8
 Est. Start Time: 11:05
 Date Submitted: 10-31-12

Agenda Title: BUDGET MODIFICATION Nondepartmental-10 requesting General Fund Contingency Transfer for \$38,000 for SUN Emergency Food Pantries.

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title sufficient to describe the action requested.

Requested Meeting Date:	<u>November 8, 2012</u>	Time Needed:	<u>10 minutes</u>
Department:	<u>Nondepartmental</u>	Division:	<u>District 4</u>
Contact(s):	<u>Corie Wiren</u>		
Phone:	<u>503-988-5213</u>	Ext.:	<u>26234</u>
		I/O Address:	<u>503/6</u>
Presenter Name(s) & Title(s):	<u>Peggy Samolinski, Division Manager, SUN Service System Division, DCHS</u>		

General Information

1. What action are you requesting from the Board?

The Department of County Human Services recommends approval of Budget Modification Nondepartmental-10 transferring \$38,000 from General Fund contingency for the establishment of two SUN emergency food pantries to help feed children and families. Sites will be located at Cesar Chavez School and David Douglas High School, and a bolster site at Harrison Park School.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

SUN Community Schools' Child and Family Hunger Relief Program (25147) appropriation will support expansion of hunger relief for children and families in two areas of the County that currently have significant gaps in the availability weekend food.

SUN Community Schools focus on school-age children at risk of academic failure, and their families and provide school-based educational, recreational, social and health services that

remove barriers for students and families so that they can achieve educational success and lifelong self-sufficiency.

SUN's Child & Family Hunger Relief Program is a broad collaboration that helps alleviate the effects of hunger that negatively impact the educational success, health and prosperity of Multnomah County's most vulnerable children and families using SUN Community School sites as vehicles to focus collective action and deliver more nutritious food.

This effort lessens food insecurity and improves healthy eating by allowing SUN Community Schools (SUN CS) to enhance their hunger relief services in three ways:

1. Expand access to the summer food service program in communities with high need.
2. Expand access to weekend food by creating in-school emergency food pantries in partnership with the Oregon Food Bank.
3. Enhance existing hunger relief efforts with one-time limited capacity investments (bolster sites).

This expansion will allow SUN Community Schools to fill gaps in availability of weekend emergency food for families in outer SE Portland and in North Portland. These locations have been prioritized by the Oregon Food Bank for expansion of the successful SUN/OFB emergency food pantry project as there are significant gaps in the Bank's distribution network in these communities. It is estimated that through the two pantries and Harrison Park's backpack program in the remaining part of FY 2013 between 50,000 to 55,000 meals will be provided to hungry children and their families, leveraging approximately \$145,000 worth of food. In following years, 70,000 to 75,000 meals would be provided with leverage of at least \$200,000.

In terms of effect on SUN's results, having adequate healthy food improves educational and self-sufficiency outcomes for both children and their parents, as it allows them to be healthy and come to school ready to learn.

3. Explain the fiscal impact (current year and ongoing).

The cost for FY 2013 is \$38,000. The ongoing fiscal impact to sustain the two emergency food pantries is \$20,000 (\$10,000 per site).

4. Explain any legal and/or policy issues involved.

N/A

5. Explain any citizen and/or other government participation that has or will take place.

N/A

Budget Modification

If the request is a **Budget Modification**, please answer **all** of the following in detail:

- **What revenue is being changed and why? If the revenue is from a federal source, please list the Catalog of Federal Assistance Number (CFDA).**

Funds are being transferred from General Fund contingency to the SUN Child and Family Hunger Relief Program.

- **What budgets are increased/decreased?**

General Fund Contingency is decreased by \$38,000 and transferred to DCHS Program Offer 25147.

- **What do the changes accomplish?**

Funding will bolster the weekend backpack program at Harrison Park SUN Community School, where a grant to support this effort is expiring. This funding meets an urgent need at the site for a one-time investment to build the capacity of the site to sustain its efforts this year and in the future. Over 84% of Harrison Park children and families qualify for Free or Reduced Price Lunches. For 5 years Harrison Park has provided backpacks (5-7 pounds of food) to about 20-30 children per week; this funding maintains that effort.

In addition to the bolster program, this will allow development and support of two additional SUN Emergency Food Pantries. Two sites have been identified with the Oregon Food Bank as SUN/OFB pantry expansion sites due to their locations filling critical gaps in the Bank's delivery network. Each emergency food pantry provides of 50 pounds per family of emergency food per month to vulnerable communities. The two sites are:

David Douglas High School—Over 70% of David Douglas High School (DDHS) youth and families qualify for Free or Reduced Price Lunches (F&R), which is one of the highest participation rates for a high school in Oregon and 2nd highest in Multnomah County. DDHS' percentage reflects the broad need for hunger relief services in David Douglas School District, which has the highest district wide FRL (indicating poverty levels) in the County.

Cesar Chavez School—Over 90% of Cesar Chavez children and families qualify for Free or Reduced Price Lunches (F&R), which places it in the top 5 % of rankings at State, County and district levels. The North Portland community also lacks robust emergency food pantries where families can consistently get hunger needs met without traveling great distances.

- **Do any personnel actions result from this budget modification? Explain.**

No.

- **If a grant, is 100% of the central and department indirect recovered? If not, please explain why.**

N/A

- **Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?**

The request for Harrison Park School is one-time-only in nature and the two food pantries are ongoing in nature. There will be an additional \$20,000 requested in Program Offer 25147 during the FY 2014 budget cycle.

- **If a grant, what period does the grant cover? When the grant expires, what are funding plans? Are there any particular stipulations required by the grant (i.e. cash match, in kind match, reporting requirements etc)?**

N/A

Contingency Request

If the request is a Contingency Request, please answer all of the following in detail:

- **Why was the expenditure not included in the annual budget process?**

The grant is expiring now at Harrison Park and the creation of a bolster site with one time only dollars will provide them the tools to reach sustainability. The food pantries are in response to a growing need for food for families and because our partners weren't certain of their capacity during the FY 2013 budget process.

- **What efforts have been made to identify funds from other sources within the Department/Agency to cover this expenditure?**

There are no other funds within DCHS. The SUN Service System has been proactive in resource development, but has not as of yet been successful in securing funds from grants or private donors for this expansion

- **Why are no other department/agency fund sources available?**

All other funding sources are currently allocated to existing programs.

- **Describe any new revenue this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account. What are the plans for future ongoing funding?**

There will be a budget request made during the FY 2014 process for an additional \$20,000 for Program Offer 25147.

- **Has this request been made before? When? What was the outcome?**

No.

NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet. If it is a General Fund Contingency Request, a memo from the Budget Office must be submitted.

Required Signatures

Elected Official or Dept Director: Diane McKeel /s/ **Date:** 10/29/12

Budget Analyst: Christian Elkin **Date:**