



# MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

(Revised: 8/18/11)

### Board Clerk Use Only

Meeting Date: 2/14/13  
 Agenda Item #: R.1  
 Est. Start Time: 9:30 am  
 Date Submitted: 10/15/12

**Agenda Title:** **Purchasing Fiscal Year 2012 Annual Report**

*Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title sufficient to describe the action requested.*

### Requested

**Meeting Date:** January 24, 2013 **Time Needed:** 20 minutes

**Department:** DCM **Division:** Finance

**Contact(s):** Sophia Cavalli

**Phone:** 503-988-5111 **Ext.** 26106 **I/O Address:** 503/4

### Presenter

#### Name(s) &

**Title(s):** Brian Smith, Finance Manager and Sophia Cavalli, Finance Supervisor

## General Information

### 1. What action are you requesting from the Board?

Approve DCM-Purchasing's Annual Report

### 2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

Annually the County spends \$300-400 million in the purchase of goods and services. The Purchasing team leads the County's efforts in building a stronger, more vital contracting marketplace. Economic vitality requires an increased number, and broader range, of businesses that are able to participate on county contracts. This Report highlights initiatives that expand contract opportunities for Oregon Minority-owned, Women-owned, and Emerging Small Businesses (MWESBs), achievements in sustainable purchasing, specific projects and contracts, and performance measures achieved during FY 2012. Each year according to the Public Contract Review Board administrative rules, Purchasing is required to present an Annual Report to the Board.

### 3. Explain the fiscal impact (current year and ongoing).

None

4. Explain any legal and/or policy issues involved.

None

5. Explain any citizen and/or other government participation that has or will take place.

None

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**Required Signature**

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Elected  
Official or  
Department  
Director:

Kayne Kieta

Date:

10-15-12