



**MULTNOMAH COUNTY  
AGENDA PLACEMENT REQUEST  
NOTICE OF INTENT**

(revised 08/02/10)

**Board Clerk Use Only**

**Meeting Date:** 9/20/12  
**Agenda Item #:** C.3  
**Est. Start Time:** 9:30 am  
**Date Submitted:** 9/12/12

**Agenda Title:** **NOTICE OF INTENT to submit an application for \$2,000 to the Oregon Adult Immunization Coalition Mini-Grants for Adult Immunization Grant Program.**

*Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title sufficient to describe the action requested.*

<b>Requested Meeting Date:</b>	<u>September 20, 2012</u>	<b>Amount of Time Needed:</b>	<u>N/A – consent item</u>
<b>Department:</b>	<u>Health</u>	<b>Division:</b>	<u>Communicable Disease</u>
<b>Contact(s):</b>	<u>Amy Sullivan, Marc Harris</u>		
<b>Phone:</b>	<u>503-988-3406;</u>	<u>22852;</u>	<b>I/O Address:</b> <u>160/3; 160/9</u>
<b>Presenter Name(s) &amp; Title(s):</b>	<u>N/A – consent item</u>		

**General Information**

**1. What action are you requesting from the Board?**

Authorization for the Director of the Health Department to submit an application for \$2,000 to the Oregon Adult Immunization Coalition (OAIC) Mini-Grants for Adult Immunization Grant Program.

**2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.**

The Centers for Disease Control and Prevention (CDC) reports that each year in the United States, 5-20% of the population is infected with flu, more than 200,000 people are hospitalized from flu complications, and as many as 49,000 people die from flu. An annual seasonal flu vaccine is the best way to reduce the chances that you will get seasonal flu and lessen the chance that you will spread it to others. Providing flu vaccines is one of the most important roles in modern communicable disease prevention played by public health departments. Every year, the demand for easily accessible and affordable vaccinations strains available resources. For the 2012-2013 flu season, the Health Department’s Communicable Disease Services is planning on holding six clinic events at convenient, community-based sites throughout the county to provide free flu vaccinations. These events will increase the Department’s capacity to vaccinate the county’s most vulnerable residents who may not otherwise be able to access or afford the vaccine. If awarded, OAIC funds will cover costs for supplies, like adhesive bandages; travel to transport the vaccines to and from the events; and on-call nurses to help staff the events.

**3. Explain the fiscal impact (current year and ongoing).**

The grant will provide Communicable Disease Services with a one-time award of \$2,000.

**4. Explain any legal and/or policy issues involved.**

None.

**5. Explain any citizen and/or other government participation that has or will take place.**

None.

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## ATTACHMENT A

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### Grant Application/Notice of Intent

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If the request is a Grant Application or Notice of Intent, please answer all of the following in detail:

• **Who is the granting agency?**

The granting agency is the Oregon Adult Immunization Coalition, a statewide network of health and community partners that promotes prevention and control of vaccine-preventable disease through the immunization of adults in Oregon and Southwest Washington.

• **Specify grant (matching, reporting and other) requirements and goals.**

The purpose of the grant is to support adult immunization activities. Proposals including matching funds or in-kind contributions will be given priority. Funds must be spent by December 31, 2012, and a final report is due by March 31, 2013.

• **Explain grant funding detail – is this a one time only or long term commitment?**

The grant is a one-time award.

• **What are the estimated filing timelines?**

The proposal is due September 14, 2012. If funded, the final report is due March 31, 2013. If the Board does not approve this NOI, the application will be withdrawn.

• **If a grant, what period does the grant cover?**

Grant funding covers the period of October 2, 2012 (grant funds disbursed) to December 31, 2012 (funds must be spent).

• **When the grant expires, what are funding plans?**

The events will be completed by the time the grant expires, so no additional funding will be required.

• **Is 100% of the central and departmental indirect recovered? If not, please explain why.**

Yes, 100% of indirect costs are covered by grant funding.

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## ATTACHMENT B

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### Required Signatures

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Elected Official or  
Department/  
Agency Director:

KaRin Johnson for

*Lillian Shirley*

Date:

9/11/2012

Budget Analyst:

Althea Gregory /s/

Date:

9/12/2012