



# MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

(revised 08/02/10)

### Board Clerk Use Only

Meeting Date: 4/21/11  
 Agenda Item #: R.2  
 Est. Start Time: 9:40 am  
 Date Submitted: 4/13/11

**Agenda Title:** **Public Hearing and Consideration of Approval of the 2011-2012 Mid-County Street Lighting Service District No. 14 Proposed Budget for Submittal to Tax Supervising and Conservation Commission**

*Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title sufficient to describe the action requested.*

**Requested Meeting Date:** April 21, 2011 **Amount of Time Needed:** 10 minutes  
**Department:** Community Services **Division:** Road Services  
**Contact(s):** Tom Hansell  
**Phone:** (503) 988-5050 **Ext.** 29833 **I/O Address:** 425/2  
**Presenter Name(s) & Title(s):** Tom Hansell - Program Manager

## General Information

### 1. What action are you requesting from the Board?

Convene as the governing body of the Mid-County Street Lighting Service District to:

- Select presiding officer from among committee members present;
- Hear budget message;
- Open Public Hearings to hear and consider any testimony presented by the public about the budget, and
- Vote and approve the budget for submittal to Tax Supervising and Conservation Commission

### 2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

Multnomah County's Service District operates under the provisions of Chapter 451 of the Oregon Revised Statutes to provide street lighting in particular areas of the County. The Multnomah County Board of Commissioners serves as the governing body of the District. The budget committee for the

**Agenda Placement Request  
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District consists of the members of the Board of County Commissioners and resident(s) of the District. Returning budget committee member Paula Watari joins the Board of County Commissioners as a District resident holding equal authority with the governing body during the budget committee process to ask questions, comment and vote on the budget.

The annual budget for each District is prepared under the direction of a budget officer designated by the Board. Tom Hansell from the Department of Community Services' Land Use and Transportation Program serves as budget officer and administrator of the District. The budget committee reviews the annual budget and approves it either as submitted by the budget officer or with revisions requested by the committee.

These procedures fulfill the requirements of Oregon's Local Budget Law (ORS Chapter 294), which provides specific methods for obtaining public review and comment on the financial and administrative policies of the District.

Multnomah County's Departments of County Management and Community Services provide financial, administrative and illumination engineering services to the District. The District is, however, a separate and independent financial entity. Expenses incurred, such as administration and fiscal services, are met with revenue received from a tax assessment to real property within the street lighting service District.

The District was organized to provide street lighting in the unincorporated areas of Multnomah County and the cities of Maywood Park, Troutdale and Fairview.

### **3. Explain the fiscal impact (current year and ongoing).**

The District proposes a total budget of \$594,150 for fiscal year 2012. This budget represents a \$6,300 or 1% increase, above the current adopted budget. The increase is associated with the installation of new lighting equipment installed over the past year and the anticipated charges from Portland General Electric for power and maintenance.

The District continues to manage equipment replacement of street lights which have reached end of life. The District budget is proposed to shift \$25,000 out of material and services and increase the capital equipment budget up to \$50,000. The District continues to work with the cities in supporting lighting system improvement projects which respond to vehicular and pedestrian conflict areas and improving pedestrian safety.

The revenues necessary to support the operations of the District are collected through user fees and special assessments collected through the property tax system. The District's current assessment is \$48.00 per property per year. For FY 2012, the District proposes to increase the annual rate to \$50.00.

### **4. Explain any legal and/or policy issues involved.**

The District is a separate legal entity (ORS 451). Because of its size it requires a budget committee. The actions requested of the District Budget Committee are consistent in meeting the requirements of Tax Supervising Conservation Commission and statewide local budget law.

**5. Explain any citizen and/or other government participation that has or will take place.**

Published two Notices of Public Hearing for the Budget Committee Meeting.

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**Required Signature**

**Elected Official or  
Department/  
Agency Director:**



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**Date: 4/13/11**

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