



MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

(Revised: 6/24/13)

Board Clerk Use Only

Meeting Date: 7/25/13
Agenda Item #: R.4
Est. Start Time: 10:10 am
Date Submitted: 7/11/13

Agenda Title: **Approval of a Sole Source Special Procurement Under Rule 47-0228 (1)(c) to Contract with the National Center for State Courts (NCSC) for Services for Up to Two Years**

Note: Title should not be more than 2 lines but sufficient to describe the action requested. Title on APR must match title on Ordinance, Resolution, Order or Proclamation.

Requested Meeting: July 25, 2013 **Time Needed:** 10 minutes
Department: DCA **Division:** Facilities
Contact(s): Michael Bowers
Phone: 503-988-6294 **Ext.** 86294 **I/O Address:** Michael.bowers@multco.us
Presenter Name(s) & Title(s): Michael Bowers, Director of Facilities Division, Department of County Assets

General Information

1. What action are you requesting from the Board?

Approval of a Sole Source Special Procurement under PCRB Rule 47-0288(1)(C) to contract with the National Center for State Courts (NCSC) for planning, programming and financial analysis services for a period of up to two years.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

In May 2013 the County issued a draft Owner's Representative RFP for a new Central Multnomah County Courthouse and invited comments from the public. One suggestion was the County would benefit from a separate contract with the National Center for State Courts. This unique organization, funded by every state based on court case counts, has a national level view on court planning, programming, design and innovations. This perspective is not available from any other one source, and it is not a commercial company with specific interests in the follow-on design-build phases of the project.

The NCSC, as a non-profit center of excellence for Court Master Planning, standards creation and evaluation, can share their considerable insight into the many dozens of government courthouse projects completed over the last 20 years, including trends, issues, financing approaches and design innovations based on evidence-based practices and trending future direction in terms of best-practices delivery of Court services.

3. Explain the fiscal impact (current year and ongoing).

The County's expenditures are not expected to exceed \$250,000 for the services to be obtained.

4. Explain any legal and/or policy issues involved.

Being bound contractually with the County in a planning role will effectively prevent NCSC from teaming with any one contractor team, which could unbalance the potential for a fair, competitive process in the later stages of the project which would involve design or construction of new County Court facilities.

5. Explain any citizen and/or other government participation that has or will take place.

An Industry Forum was held on June 3, 2013 to inform potential vendors of the multi-faceted project the County is anticipating. Comments and questions were welcomed, in anticipation of issuing the final Owner's Rep. RFP as a greatly improved product. The realization that contracting with NCSC was the logical starting point, prior to bringing on an Owner's Rep., came as a result of soliciting feedback.

A formal public announcement of the County's intent to issue this non-competitive procurement was published in June 2013 and no objections were received.

Required Signature

**Elected
Official or
Department
Director:**

Sherry Swackhamer \s\

Date:

July 10, 2013

Note: Please submit electronically. Insert names of your approvers followed by /s/ - we no longer use actual signatures. Please insert date approved.