

# District Attorney

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# District Attorney

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## Vision

The District Attorney's Office recognizes the high probability that crime in the county will remain a significant public policy issue. At the same time the future is more optimistic if certain trends continue to evolve. Law enforcement and other public agencies are equipping themselves to become faster at identifying emergent criminal trends such as child abuse, domestic violence and gang activity. Greater productivity will be realized because of the intensive use of technology and public safety management practices will be more targeted as a result of better information.

The Office will rely upon a mix of centralized and decentralized prosecution units which are organized to mirror the specific crime problem. The Neighborhood DA program and coordination of services with neighborhood associations and business districts are illustrations of this approach to community crime control. Resources will remain in short supply and this will further drive the need to use differing combinations of public, non-profit and private organizations. Regional Drug Initiative, Regional Organized Crime/Narcotics task force and the Multnomah County Child Abuse Team are examples of this approach. These avenues of crime control will be dependent upon more flexible management styles, techniques and decision-making processes.

Beyond the need and requirements for new management styles, law enforcement public safety entities will increasingly rely upon the community itself. Community policing is an established and well researched strategy now in use by major city police departments. These approaches need not be limited to police agencies.

Prosecutors and the courts will also establish organizational structures and strategies that more closely match police and community needs. This will mean devoting more time and attention to quality of life crimes and other crimes that are often the precursor to more serious neighborhood crimes, but which receive little attention from the judicial system.

## Measure 47/50 Response

The District Attorney reduced his budget by \$380,000 to meet the constraint of Measure 47 for the Chair's Executive budget. While the District Attorney made the required reductions with an eye toward maintaining an emphasis on public safety, the budget is 80% personnel costs requiring personnel reductions in all areas of the District Attorney's Office. The District Attorney approached this cost cutting by first making reductions in trial units where caseloads had stabilized or fallen. He also sought to merge functions within the office, capitalizing on economies of scale. Finally, he had to reduce programs.

# District Attorney

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The following cuts were a direct result of Measure 47:

- **Felony Trial Reductions.** Cut 3 Deputy DAs and one clerical position for a total cut of \$286,000. The District Attorney will consolidate certain trial responsibilities in the Career Criminal, Major Person Crimes, and Gang Units. These reductions from the trial pool will aggravate staffing shortages in the face of 1994's Ballot Measure 11 and Senate Bill 1145 legislation. Resultant delays and backlogs will also develop within the felony trial units relating to screening and issuing criminal charges and maintaining capability to staff court appearances.
- **Victims Assistance Program.** Cut 1 Victim Advocate from staff for a total cut of \$45,000. This primarily impacts the office's ability to serve victims of crime and delays its ability to respond effectively to overwhelming numbers of reported person crimes such as sex abuse and domestic violence.
- **Civil Commitment/Mental Hearings.** Eliminate participation in Civil Commitment hearings.
- **District Court Support.** Cut a clerical position from District Court for a total cut of \$35,000. This reduction will result in files not being archived in a timely fashion, miscellaneous papers not being filed with cases and data entry taking longer.

In addition to the above cuts the Portland Police Bureau cut its long standing practice of assigning Portland Police Detectives to the DA's Office to act as DA Investigators. This cuts equates to two additional positions no longer supporting the DA's Office.

# District Attorney

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## Budget Overview

	1995-96	1996-97	1996-97	1997-98	
	<u>Actual</u>	<u>Current</u>	<u>Adopted</u>	<u>Adopted</u>	<u>Difference</u>
		<u>Estimate</u>	<u>Budget</u>	<u>Budget</u>	
Staffing FTE	182.72	201.33	202.33	217.29	14.96
Departmental Costs	\$12,577,324	\$14,931,058	\$14,405,662	\$15,857,762	\$1,452,100
Program Revenues	\$4,184,534	\$4,730,510	\$4,004,125	\$4,261,068	\$256,943
General Fund Support	\$8,392,789	\$10,200,548	\$10,401,537	\$11,596,694	\$1,195,157

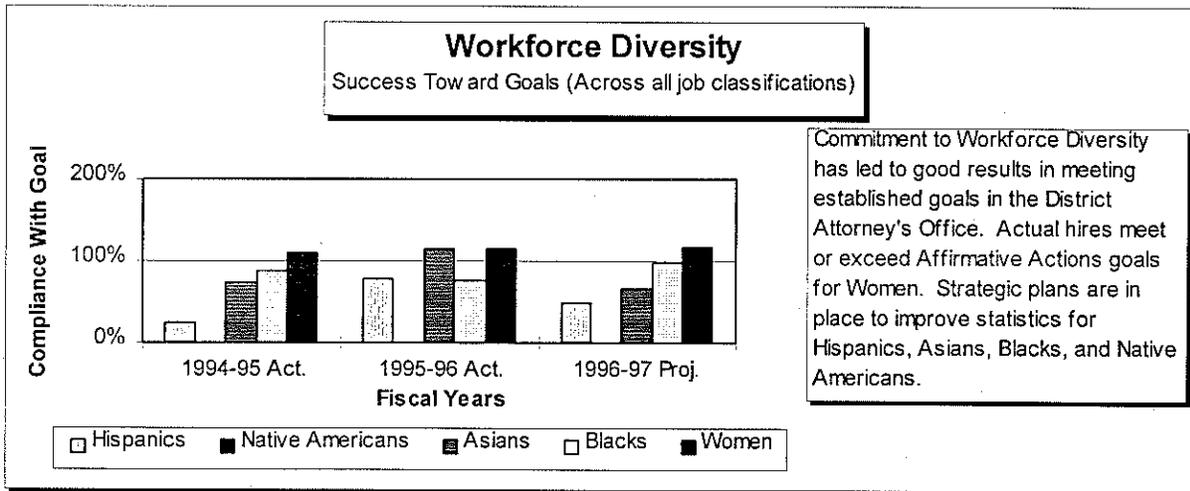
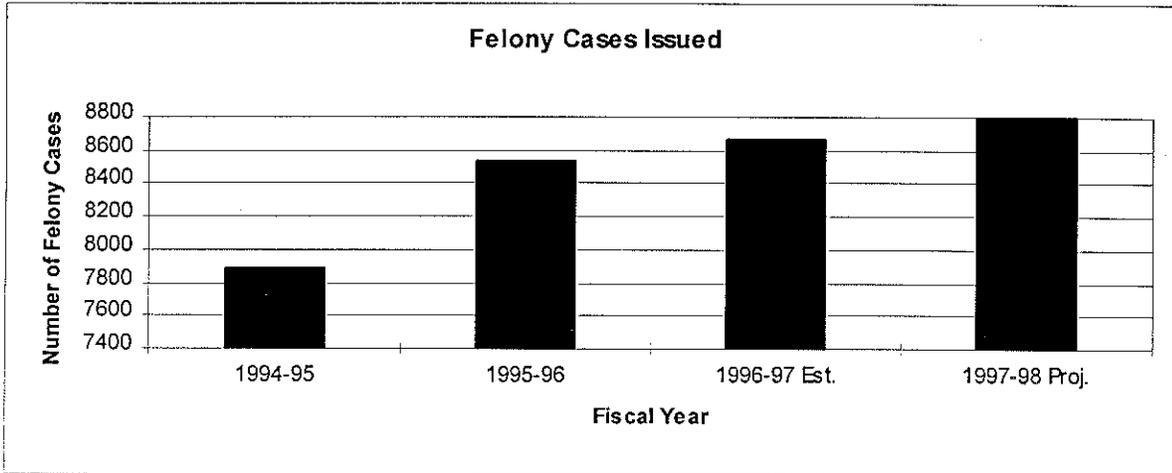
## Department Services

The District Attorney's Office provides:

- Felony Prosecution
- Targeted Crimes Prosecution (ROCN Task Force, Gang Unit, Forfeiture, Domestic Violence)
- Misdemeanor and Violation Prosecutions (DUII, Traffic Crimes)
- Multidisciplinary Child Abuse Team
- Juvenile Prosecutions (delinquency and dependency cases)
- Neighborhood DA Program
- Child Support Enforcement
- Victims Assistance

# District Attorney

## Performance Trends



# District Attorney

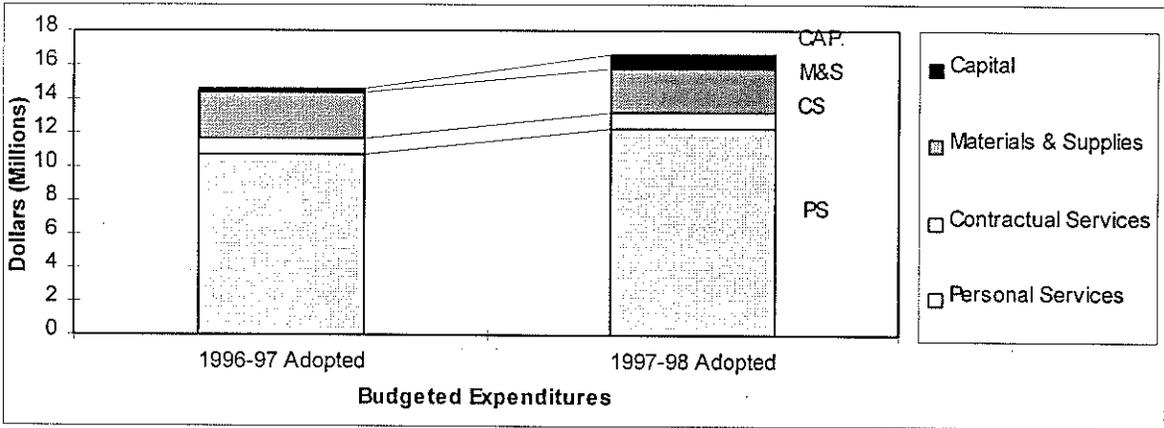
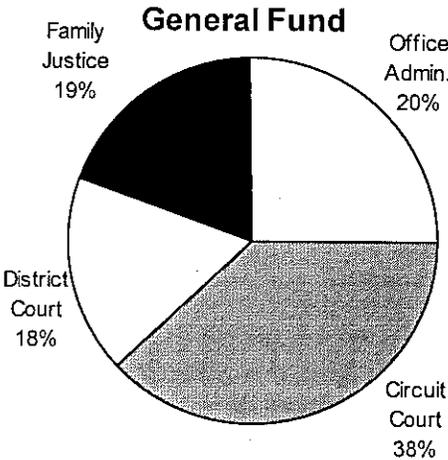
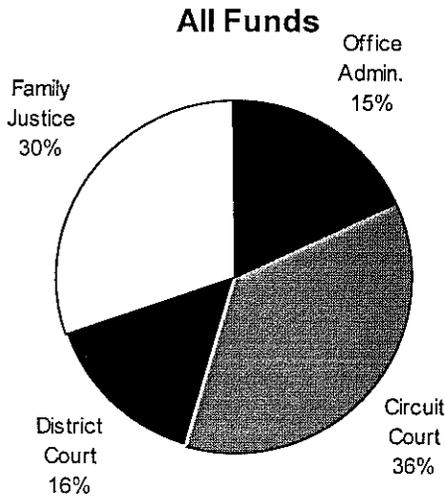
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# District Attorney

## Expenditure Graphs



# District Attorney

## Budget Trends

	<u>1995-96</u> <u>Actual</u>	<u>1996-97</u> <u>Current</u> <u>Estimate</u>	<u>1996-97</u> <u>Adopted</u> <u>Budget</u>	<u>1997-98</u> <u>Adopted</u> <u>Budget</u>	<u>Difference</u>
Staffing FTE	182.72	201.33	202.33	217.29	14.96
Personal Services	\$10,168,300	\$11,157,916	\$10,715,410	\$12,287,423	\$1,572,014
Contractual Services	740,010	814,421	945,789	910,868	(34,921)
Materials & Supplies	1,438,685	2,909,482	2,725,024	2,579,590	(145,433)
Capital Outlay	230,329	49,239	19,439	79,880	60,441
<b>Total Costs</b>	<b>\$12,577,324</b>	<b>\$14,931,058</b>	<b>\$14,405,662</b>	<b>\$15,857,762</b>	<b>\$1,452,100</b>
External Revenues	\$4,184,534	\$4,730,510	\$4,004,125	\$4,261,068	\$256,943
General Fund Support	\$8,392,789	\$10,200,548	\$10,401,537	\$11,596,694	\$1,195,157

## Costs by Division

	<u>1995-96</u> <u>Actual</u>	<u>1996-97</u> <u>Current</u> <u>Estimate</u>	<u>1996-97</u> <u>Adopted</u> <u>Budget</u>	<u>1997-98</u> <u>Adopted</u> <u>Budget</u>	<u>Difference</u>
Office Administration	\$1,348,269	\$2,386,998	\$2,228,180	\$2,910,167	\$681,987
Circuit Court	5,051,803	5,783,883	5,372,844	5,603,969	231,125
District Court	1,931,182	2,157,788	2,157,505	2,518,920	361,415
Family Justice	4,246,070	4,602,389	4,647,133	4,824,706	177,573
<b>Total Costs</b>	<b>\$12,577,324</b>	<b>\$14,931,058</b>	<b>\$14,405,662</b>	<b>\$15,857,762</b>	<b>\$1,452,100</b>

## Staffing by Division

	<u>1995-96</u> <u>Actual</u>	<u>1996-97</u> <u>Current</u> <u>Estimate</u>	<u>1996-97</u> <u>Adopted</u> <u>Budget</u>	<u>1997-98</u> <u>Adopted</u> <u>Budget</u>	<u>Difference</u>
Office Administration	13.24	14.00	15.00	22.05	7.05
Circuit Court	76.28	76.25	76.25	77.75	1.50
District Court	33.59	47.08	47.08	53.00	5.92
Family Justice	59.61	64.00	64.00	64.49	0.49
<b>Total Staffing FTE's</b>	<b>182.72</b>	<b>201.33</b>	<b>202.33</b>	<b>217.29</b>	<b>14.96</b>

# District Attorney

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## Oregon Quality Assessment Summary

Using a combination of Peter Drucker's organizational analysis and the Oregon Quality Assessment criteria, the District Attorney plans to build upon an initial organizational analysis performed in 1996-97. By working with the First Assistant and the Chief Deputy District Attorneys key areas will be highlighted for additional review. These will then be further broken down into the seven areas of the Oregon Quality Assessment and action plans developed for further operational improvements in those areas.

## Budget Highlights

While the District Attorney's 1997-98 budget is higher than the previous years' budget, those dollars do not purchase the same amount of services or supplies. Rising personnel and supplies costs places the District Attorney in a position to reduce his budget by over three positions in order to work within Measure 47's constraint. In addition to those cuts, outlined above, the District Attorney's budget has changed in the following ways:

- Receipt of a Local Law Enforcement Block grant through the Portland Police Bureau which adds two Deputy DAs and an additional block grant through Multnomah County which added a legal assistant. These positions were added to the Drug Unit and Neighborhood DA project. The one year grant for the Deputies is for \$150,000 of which \$44,942 is budgeted in 1997-98 and expires September, 1997. The legal assistant funds end in June, 1998.
- Receipt of a Violence Against Women Act grant in the amount of \$28,256, added a Deputy DA to combat domestic violence in underserved populations. This grant expires in December, 1997.
- Consolidation of overtime and temporary staffing budgets in Administration to enable closer monitoring and management.
- Administrative support reorganization resulting in merged computer technical support and reassignments of some administrative tasks.
- Transfer of the Medical Examiner from the Health Department. This move was made because the mission of the Medical Examiner is more aligned to the District Attorney than with the Health Department.

During the budget hearing process the Board of County Commissioners added back the following:

- Civil Commitment/Mental Hearings restored for \$53,526 and 1 DDAI.
- Felony Prosecution - 1 DDA III added back for a total of \$70,000.
- Victim's Assistance - 0.33 Victims Assistant added back for a total of \$15,000.

# Office Administration

District Attorney

## Description

The Office of the District Attorney provides leadership, coordination, and direction for all of the office's divisions, other law enforcement agencies and private organizations. To achieve this, the division includes Administrative Services and the Liquor Control Fund.

## Action Plan

- The District Attorney's Office will reconfigure the computer system which produces charging instruments and other court documents. This project will eliminate a number of obsolete computer systems and streamline the process by which staff accomplish their work.

## Significant Changes - Expenditures

	<u>FTEs</u>	<u>Amount</u>
Transfer of the Medical Examiner from Health Dept	8.05	\$656,571

# Office Administration

District Attorney

## Budget Trends

	<u>1995-96 Actual</u>	<u>1996-97 Current Estimate</u>	<u>1996-97 Adopted Budget</u>	<u>1997-98 Adopted Budget</u>	<u>Difference</u>
Staffing FTE	13.24	14.00	15.00	22.05	7.05
Personal Services	\$798,587	\$870,000	\$875,724	\$1,477,715	\$601,991
Contractual Services	25,675	0	75,312	79,991	4,679
Materials & Supplies	437,710	1,472,823	1,263,705	1,329,461	65,756
Capital Outlay	<u>86,296</u>	<u>44,175</u>	<u>13,439</u>	<u>23,000</u>	<u>9,561</u>
<b>Total Costs</b>	<b>\$1,348,269</b>	<b>\$2,386,998</b>	<b>\$2,228,180</b>	<b>\$2,910,167</b>	<b>\$681,987</b>
External Revenues	\$280,629	\$16,000	\$8,000	\$14,500	\$6,500
General Fund Support	\$1,067,640	\$2,370,998	\$2,220,180	\$2,895,667	\$675,487

## Costs by Program

	<u>1995-96 Actual</u>	<u>1996-97 Adopted Budget</u>	<u>1997-98 Adopted Budget</u>	<u>Difference</u>
Administrative Services	1,342,627	2,219,609	2,244,950	25,341
Liquor Control Fund	5,641	8,571	8,646	75
Gaming Law Enforcement	0	0	0	0
Medical Examiner	<u>0</u>	<u>0</u>	<u>656,571</u>	<u>656,571</u>
<b>Total Costs</b>	<b>\$1,348,269</b>	<b>\$2,228,180</b>	<b>\$2,910,167</b>	<b>\$681,987</b>

## Staffing by Program

	<u>1995-96 Actual</u>	<u>1996-97 Adopted Budget</u>	<u>1997-98 Adopted Budget</u>	<u>Difference</u>
Administrative Services	13.24	15.00	14.00	(1.00)
Liquor Control Fund	0.00	0.00	0.00	0.00
Gaming Law Enforcement	0.00	0.00	0.00	0.00
Medical Examiner	<u>0.00</u>	<u>0.00</u>	<u>8.05</u>	<u>8.05</u>
<b>Total Staffing FTE's</b>	<b>13.24</b>	<b>15.00</b>	<b>22.05</b>	<b>7.05</b>

# Administrative Services

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## Description

District Attorney Administrative Services provides office management functions to the entire office. It is responsible for insuring that managerial functions are efficiently and correctly performed within the parameters of office policy, County Administrative Rules, and state and federal requirements. Specifically, those functions involve the following activities:

- Witness travel billings and arrangements.
- Main office reception services.
- Information systems (LAN and case tracking system administration).
- Labor contract administration, personnel administration.
- Secretarial services to management.
- Accounts payable, purchasing, etc.
- Budget preparation and financial administration.
- Grants administration.

## Budget Overview

	<b>1995-96</b>	<b>1996-97</b>	<b>1997-98</b>	
	<u>Actual</u>	<u>Adopted</u>	<u>Adopted</u>	<u>Difference</u>
		<u>Budget</u>	<u>Budget</u>	
Staffing FTE	13.24	15.00	14.00	(1.00)
Program Costs	\$1,342,627	\$2,219,609	\$2,244,950	\$25,341

## Significant Changes - Expenditures

	<u>FTEs</u>	<u>Amount</u>
Transferred clerical position to District Court Trial	(1.00)	(\$40,000)
Moved budget for office wide clerical temporary and overtime to this organization		76,000

# Gaming Law Enforcement

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## Description

ORS 461.546 which distributed revenue from video poker to Oregon counties for the purpose of providing gaming law enforcement was ruled unconstitutional by the Oregon Supreme Court. The funds formerly budgeted here were transferred back to the State of Oregon.

## Budget Overview

	<u>1995-96</u>	<u>1996-97</u>	<u>1997-98</u>	
	<u>Actual</u>	<u>Adopted</u>	<u>Adopted</u>	<u>Difference</u>
		<u>Budget</u>	<u>Budget</u>	
Staffing FTE	0.00	0.00	0.00	0.00
Program Costs	\$0	\$0	\$0	\$0

## Significant Changes - Expenditures

No significant changes.

# Liquor Control Fund

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## Description

Oregon law requires that a portion of the fines paid to the State for the violation of liquor laws goes into a fund managed by the District Attorney. These funds may be spent by law enforcement agencies on liquor control activities within the County.

### Budget Overview

	<b>1995-96</b>	<b>1996-97</b>	<b>1997-98</b>	
	<u>Actual</u>	<u>Adopted</u>	<u>Adopted</u>	<u>Difference</u>
		<u>Budget</u>	<u>Budget</u>	
Staffing FTE	0.00	0.00	0.00	0.00
Program Costs	\$5,641	\$8,571	\$8,646	\$75

### Significant Changes - Expenditures

No significant changes

# Medical Examiner

District Attorney

## Description

The mission of the Medical Examiner office is to determine the cause of death of county residents who die under special circumstances, including accidents, violence, drug involvement, employment, and other specified situations. The Office is responsible for establishing the cause and manner of death, notifying the next-of-kin, and protecting the property of the deceased person until a personal representative can take charge. Program staff investigate the circumstances of death, direct the disposition of the deceased's remains, interview witnesses, obtain personal and medical histories, and write reports of findings for a forensic pathologist, who certifies the cause and manner of death.

Approximately 3,800 of the County's 7,000 deaths each year fall into categories which must be reported and investigated by the Medical Examiner Office. These numbers are gradually increasing due to population growth and increasing rates of violent death.

Local discretion is limited by the mandates and State Medical Examiner supervision authority arising from ORS 146. The Board of County Commissioners approved the transfer of the Medical Examiner from the Health Department to the District Attorney's Office during the 1997-98 budget hearings. The primary goal of this reorganization was to allow the Medical Examiner to retain its independence within the county organization. The Medical Examiner will continue to report to and take direction from the State Medical Examiner and they will continue to process their own payroll, accounts payable and administrative functions. The District Attorney's Office will provide administrative and managerial assistance when necessary.

## Budget Overview

	1995-96 <u>Actual</u>	1996-97 <u>Adopted Budget</u>	1997-98 <u>Approved Budget</u>	<u>Difference</u>
Staffing FTE	9.69	9.50	8.60	(0.90)
Program Costs	\$657,616	\$693,008	\$656,571	(\$36,437)

## Key Results

	1994-95 <u>Actual</u>	1995-96 <u>Actual</u>	1996-97 <u>Original Projection</u>	1996-97 <u>Current Estimate</u>	1997-98 <u>Projected</u>
Reported Cases handled per investigator FTE	394	401	395	395	401

## Significant Changes - Expenditures

	<u>FTEs</u>	<u>Amount</u>
Deputy Medical Examiner decreased 0.25 FTE	(0.25)	(\$14,319)
Pathology Assistant decreased 0.10 FTE	(0.10)	(4,799)
Office Assistant 2 decreased 0.50 FTE	(0.50)	(18,196)
Health Services Manager decreased 0.05 FTE	(0.05)	(4,665)

## Description

The Circuit Court Division prosecutes felony matters in the Circuit Court of Multnomah County. This entails reviewing, investigating and trying felony cases brought to the Division by local law enforcement agencies and the public. The Division is divided into three areas:

**Felony Trial Units:** Four felony trial units review, issue and prosecute felony charges involving property offenses, drug and vice cases, burglary and robbery cases, negligent homicides, rape and sexual assault cases, homicides, crimes involving gang members and cases involving the death penalty.

**Civil Forfeiture:** Conducts all administrative and judicial processing of seizure and civil forfeiture of property related to the violation of state drug laws.

**Investigations:** Grant funded financial investigations through the Regional Organized Crime and Narcotics Task Force have been the focus of this area. In the Fall, 1995, the District Attorney was awarded a Gang OCN Violence Enforcement Program Grant which also became part of this area.

## Action Plan

- Implementation of property crime legislation passed by the 1995 (and anticipated by the 1997) Oregon Legislature will impact the Criminal History Unit's procedures and place increased pressure on the Property Crimes Unit.

### Significant Changes - Revenues

	<u>Amount</u>
Receipt of Local Law Enforcement Block Grant	\$80,000
Anti-Drug Grant to ROCN	(110,000)
Gang OCN Grant	173,325
Prior year forfeiture carryover funds depleted	(462,000)

### Significant Changes - Expenditures

	<u>FTEs</u>	<u>Amount</u>
Measure 47 cuts	(3.00)	(\$241,000)
New Grant	1.50	80,000
Forfeiture - Increase FTE to reflect actual practice	0.25	26,000
Renewed grant	2.25	173,325
Wage increases		278,000
Internal Position Transfers	0.50	45,000

# Circuit Court

District Attorney

## Budget Trends

	<u>1995-96 Actual</u>	<u>1996-97 Current Estimate</u>	<u>1996-97 Adopted Budget</u>	<u>1997-98 Adopted Budget</u>	<u>Difference</u>
Staffing FTE	76.28	76.25	76.25	77.75	1.50
Personal Services	\$4,473,070	\$4,941,851	\$4,499,895	\$4,947,656	\$447,761
Contractual Services	192,861	237,611	241,038	274,471	33,433
Materials & Supplies	309,067	599,357	631,911	350,663	(281,249)
Capital Outlay	<u>76,804</u>	<u>5,064</u>	<u>0</u>	<u>31,180</u>	<u>31,180</u>
<b>Total Costs</b>	<b>\$5,051,803</b>	<b>\$5,783,883</b>	<b>\$5,372,844</b>	<b>\$5,603,969</b>	<b>\$231,125</b>
External Revenues	\$1,477,977	\$1,754,262	\$1,115,445	\$1,214,531	\$99,086
General Fund Support	\$3,573,826	\$4,029,621	\$4,257,399	\$4,389,438	\$132,039

## Costs by Program

	<u>1995-96 Actual</u>	<u>1996-97 Adopted Budget</u>	<u>1997-98 Adopted Budget</u>	<u>Difference</u>
Felony Trial Teams	\$4,364,968	\$4,605,346	\$4,962,041	\$356,695
Civil Forfeiture	305,895	532,265	409,012	(123,253)
Investigations	380,940	235,232	232,916	(2,316)
<b>Total Costs</b>	<b>\$5,051,803</b>	<b>\$5,372,844</b>	<b>\$5,603,969</b>	<b>\$231,125</b>

## Staffing by Program

	<u>1995-96 Actual</u>	<u>1996-97 Adopted Budget</u>	<u>1997-98 Adopted Budget</u>	<u>Difference</u>
Felony Trial Teams	68.37	70.00	71.00	1.00
Civil Forfeiture	3.67	3.50	3.75	0.25
Investigations	4.24	2.75	3.00	0.25
<b>Total Staffing FTE's</b>	<b>76.28</b>	<b>76.25</b>	<b>77.75</b>	<b>1.50</b>

# Felony Trial Teams

Circuit Court  
District Attorney

## Description

The Circuit Court Felony Trial Teams review, file and prosecute felony criminal cases. Trial teams are composed of deputy district attorneys, paralegals and support personnel who specialize in pretrial matters (Pretrial Unit), property crimes (Unit A), drug and vice (Unit B), burglary, robbery, negligent homicide (Unit C), and rape, sexual assaults, other person crimes (Unit D), criminal cases involving gang members (Gang Unit). Each of the trial teams insures that police arrests, citations and public complaints involving criminal activity are reviewed, filed and prosecuted.

Starting in October, 1996, the District Attorney's Office received Local Law Enforcement Block Grant funds to improve staffing levels to combat drug use. The funds were used to hire an additional District Attorney and legal assistant in the drug unit and an additional Neighborhood DA.

## Budget Overview

	<u>1995-96</u> <u>Actual</u>	<u>1996-97</u> <u>Adopted</u> <u>Budget</u>	<u>1997-98</u> <u>Adopted</u> <u>Budget</u>	<u>Difference</u>
Staffing FTE	68.37	70.00	71.00	1.00
Program Costs	\$4,364,968	\$4,605,346	\$4,962,041	\$356,695

<u>Key Results</u>	<u>1994-95</u> <u>Actual</u>	<u>1995-96</u> <u>Original</u> <u>Projection</u>	<u>1995-96</u> <u>Current</u> <u>Estimate</u>	<u>1996-97</u> <u>Projection</u>
Gross Conviction Rate (Guilty pleas or trial/Total cases)				
Overall	98.8%	98.9%	98.9%	98.9%
Unit A	98.6%	98.9%	99.0%	99.0%
Unit B	99.0%	99.0%	99.0%	99.0%
Unit C	97.8%	98.1%	99.0%	99.0%
Unit D	96.1%	95.8%	94.0%	95.0%
Gangs	98.3%	98.7%	97.0%	98.0%

## Significant Changes - Expenditures

	<u>FTEs</u>	<u>Amount</u>
Measure 47: Cut attorneys and clerical from major crimes team, major person crimes and property crimes units.	(3.00)	(\$220,000)
Move 0.50 clerical unit supervisor to District Court Trial	(0.50)	(22,000)
COLA increase		278,000
Local Law Enforcement Block Grant	1.50	80,000
Transfer ROCN DDA budget from Investigations	2.00	150,000
Transfer DDA from District Court Trial	1.00	50,000

# Civil Forfeiture Unit

Circuit Court  
District Attorney

## Description

The Civil Forfeiture Unit is responsible for processing seized and forfeited property related to the violation of state drug laws. This unit conducts both:

- Administrative (default) forfeitures
- Judicial (contested) forfeitures

The District Attorney's staff reviews all cases referred from police agencies and carries through on the civil process required to obtain forfeitures.

Regulation of forfeiture activity is found in Oregon Laws, Chapter 791 and Multnomah County Ordinance #633.

Forfeiture activity has been affected by two separate trends. Defense attorneys have been filing double jeopardy motions which have slowed the process by which forfeiture actions move through the judicial process. The other trend is a decreasing number of forfeitures due to increasing awareness by criminals and changing procedures by law enforcement agencies. However, most recent data indicates that this trend has plateaued. Staff will closely monitor this trend.

## Budget Overview

	<u>1995-96</u> <u>Actual</u>	<u>1996-97</u> <u>Adopted</u> <u>Budget</u>	<u>1997-98</u> <u>Adopted</u> <u>Budget</u>	<u>Difference</u>
Staffing FTE	3.67	3.50	3.75	0.25
Program Costs	\$305,895	\$532,265	\$409,012	(\$123,253)

<u>Key Results</u>	<u>1994-95</u> <u>Actual</u>	<u>1995-96</u> <u>Original</u> <u>Projection</u>	<u>1995-96</u> <u>Current</u> <u>Estimate</u>	<u>1996-97</u> <u>Projection</u>
Percent of seizures forfeited to state	82.6%	88%	85%	88%
Number of forfeitures	450	500	450	530

## Significant Changes - Expenditures

	<u>FTE</u>	<u>Amount</u>
Increase DDA staffing to reflect actual practice	0.25	26,000
Increase beginning working capital due to prior year judgment.		\$80,000

# Investigations Unit

Circuit Court  
District Attorney

**Description**

The Investigations Unit includes the Anti-Drug and Organized Crime and Narcotics (OCN) Violence Enforcement Program grants. The Anti-Drug grant funds a Deputy District Attorney who works with the a regional task force to prosecute mid to high level drug dealers in the federal court system. This grant will be managed by the Regional Organized Crime and Narcotics Task Force and will fund a Deputy District Attorney in this office. The OCN Violence Enforcement Program was awarded to the District Attorney in October, 1995 and supports prosecution of gangs which are involved in violent activities. This grant was renewed through September, 1998.

A major change is the elimination of a Bureau of Justice Assistance funded program to create a financial investigation team. The program was composed of a senior level prosecuting attorney with experience in white-collar prosecutions and complex fraud investigations and an investigative accountant familiar with illegal financial transactions. The grant expired in June 1996. In FY 97, Multnomah County funded a prosecutor to be assigned to the regional task force to continue to provide this function. The position is budgeted in Circuit Court Trial.

**Budget Overview**

	<b>1995-96</b>	<b>1996-97</b>	<b>1997-98</b>	
	<b><u>Actual</u></b>	<b><u>Adopted</u></b>	<b><u>Adopted</u></b>	<b><u>Difference</u></b>
		<b><u>Budget</u></b>	<b><u>Budget</u></b>	
Staffing FTE	4.24	2.75	3.00	0.25
Program Costs	\$380,940	\$235,232	\$232,916	(\$2,316)

**Significant Changes - Expenditures**

	<b><u>FTEs</u></b>	<b><u>Amount</u></b>
Transfer ROCN DDA budget to Circuit Court Trial	(2.00)	(\$150,000)
Increase staffing to reflect renewal of Gang OCN grant	2.25	173,325

## Description

The District Court Division prosecutes cases in the Multnomah County District Court that have been presented to the District Attorney's Office by the local law enforcement agencies and the public. These cases include criminal misdemeanor charges and violations of city ordinances which include:

- Minor assaults
- Minor thefts
- Driving Under the Influence of Intoxicants (DUII)
- Hit and run and other major traffic crimes

This unit takes cases that have been issued and are contested to trial for final disposition.

## Action Plan

- Start a Community Court in Fall, 1997.
- Establish a new trial unit to provide faster resolution of misdemeanor and first offense drug possession cases by July 1, 1997.

## Significant Changes - Expenditures

	<u>FTEs</u>	<u>Amount</u>
Measure 47 cut	(1.00)	(\$30,000)
COLA increase		154,000
Add DDA to staff Civil Commitments	1.00	53,526
Carryover Americorp funds from 1996-97	6.67	121,648
Internal position transfers	(0.50)	(24,000)

# District Court

District Attorney

## Budget Trends

	<u>1995-96 Actual</u>	<u>1996-97 Current Estimate</u>	<u>1996-97 Adopted Budget</u>	<u>1997-98 Adopted Budget</u>	<u>Difference</u>
Staffing FTE	33.59	47.08	47.08	53.00	5.92
Personal Services	\$1,799,186	\$2,025,984	\$2,001,788	\$2,333,313	\$331,525
Contractual Services	30,519	0	16,500	17,100	600
Materials & Supplies	91,092	131,804	139,217	168,507	29,290
Capital Outlay	<u>10,386</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>Total Costs</b>	<b>\$1,931,182</b>	<b>\$2,157,788</b>	<b>\$2,157,505</b>	<b>\$2,518,920</b>	<b>\$361,415</b>
External Revenues	\$178,507	\$466,019	\$339,538	\$454,347	\$114,809
General Fund Support	\$1,752,675	\$1,691,769	\$1,817,967	\$2,064,573	\$246,606

## Costs by Program

	<u>1995-96 Actual</u>	<u>1996-97 Adopted Budget</u>	<u>1997-98 Adopted Budget</u>	<u>Difference</u>
District Court Trial Unit	\$1,355,922	\$1,362,363	\$1,696,812	\$334,449
Neighborhood DA Program	<u>575,260</u>	<u>795,142</u>	<u>822,108</u>	<u>26,966</u>
<b>Total Costs</b>	<b>\$1,931,182</b>	<b>\$2,157,505</b>	<b>\$2,518,920</b>	<b>\$361,415</b>

## Staffing by Program

	<u>1995-96 Actual</u>	<u>1996-97 Adopted Budget</u>	<u>1997-98 Adopted Budget</u>	<u>Difference</u>
District Court Trial Unit	26.52	27.75	28.50	0.75
Neighborhood DA Program	<u>7.07</u>	<u>19.33</u>	<u>24.50</u>	<u>5.17</u>
<b>Total Staffing FTE's</b>	<b>33.59</b>	<b>47.08</b>	<b>53.00</b>	<b>5.92</b>

# Trial Unit

## Description

The District Court Trial Unit is responsible for the review of cases and prosecution of offenders who have been arrested by the local law enforcement agencies on misdemeanor charges and city ordinance violations. Cases that are prosecuted in District Court involve such charges as:

- Prostitution
- Minor thefts
- Minor assaults
- Animal Control cases
- Driving Under the Influence of Intoxicants
- Hit and Run and other major traffic crimes

The unit provides the following to law enforcement agencies and the public:

- Reviewing police reports to determine appropriateness for issuance.
- Meeting with the victims of misdemeanor crimes.
- Appearing in court for arraignments, pretrial motions, and trials.

## Budget Overview

	<u>1995-96</u> <u>Actual</u>	<u>1996-97</u> <u>Adopted</u> <u>Budget</u>	<u>1997-98</u> <u>Adopted</u> <u>Budget</u>	<u>Difference</u>
Staffing FTE	26.52	27.75	28.50	0.75
Program Costs	\$1,355,922	\$1,362,363	\$1,696,812	\$334,449

<u>Key Results</u>	<u>1994-95</u> <u>Actual</u>	<u>1995-96</u> <u>Original</u> <u>Projection</u>	<u>1995-96</u> <u>Current</u> <u>Estimate</u>	<u>1996-97</u> <u>Projection</u>
Cases Reviewed	19,491	19,314	18,000	19,000
Percent of Cases Issued	67.0%	67.0%	70.0%	67.0%
Conviction Rate of Misdemeanors	98.5%	98.0%	98.0%	98.0%
Conviction Rate DUII	96.5%	98.0%	97.0%	97.0%
Conviction Rate Traffic Cases	99.0%	98.0%	98.0%	99.0%

## Significant Changes - Expenditures

	<u>FTEs</u>	<u>Amount</u>
Add civil commitment position	0.25	53,526
Measure 47: Cut clerical support of trial unit	(1.00)	(30,000)
Transfer clerical from Administration	1.00	40,000
Move 0.50 FTE clerical supervisor from Circuit Court	0.50	22,000
Correct Neighborhood DA budget from 1996-97	1.00	69,000
COLA increase		180,000
Transfer DDA to Circuit Court Trial	(1.00)	(50,000)

# Neighborhood DA Program

District Court  
District Attorney

## Description

The purpose of this program is to work with community groups to solve local crime problems. Results have shown that by locating a deputy district attorney in a specific neighborhood or district, he/she can focus action on reducing/eliminating the crime problems in the targeted area. Current Neighborhood DA Program sites are:

- Lloyd District
- North and Northeast Portland District
- Central Portland Business District
- Gresham
- Tri Met (dedicated DA and the Americorps Members for Public Safety program)

Types of activities that have been utilized include:

- Elimination of illegal camping.
- Neighborhood clean ups of public areas and sites where illegal activities (drugs and prostitution) were occurring.
- Coordination between private security and police to reduce car prowls.
- Agreements to pool resources and identify individual responsibilities to maintain long term solutions to crime problems.
- Development of the capacity for telephonic search warrants.
- Closing of drug houses.

## Budget Overview

	1995-96 <u>Actual</u>	1996-97 <u>Adopted Budget</u>	1997-98 <u>Adopted Budget</u>	<u>Difference</u>
Staffing FTE	7.07	19.33	24.50	5.17
Program Costs	\$575,260	\$795,142	\$822,108	\$26,966

<u>Key Results</u>	1994-95 <u>Actual</u>	1995-96 <u>Original Projection</u>	1995-96 <u>Current Estimate</u>	1996-97 <u>Projection</u>
1) Number of targeted crime problems identified for total Neighborhood DA Program.	50	65	65	55
2) Americorps Members for Public Safety	Being developed			

## Significant Changes - Expenditures

	<u>FTEs</u>	<u>Amount</u>
Move incorrectly budgeted DA 3 to District Court Trial	(1.00)	(\$69,000)
Carryover of Americorp Funding form 1996-97	6.67	121,648
Budgetary transfer of Legal Assistant to Support Enforcement	(0.50)	(24,000)

## Description

The Family Justice Division was created to strengthen services for children and families in Multnomah County. The increased reporting of domestic violence and child abuse demanded specialized services for families.

The Family Justice Division is composed of several units. These include:

### *Juvenile Section*

- Prosecutes juveniles who have committed criminal offenses.
- Intervenes to protect the well being of abused or neglected children.

### *Domestic Violence Unit*

- Screens and aggressively prosecutes all domestic violence cases.

### *Victims Assistance*

- Offers crisis intervention, short term counseling, information and referral.
- Keeps the victims and their families advised of the progress of the case.
- Assists victims through the case disposition.

### *Child Abuse Team*

- Reviews and processes criminal cases involving child abuse.

### *Child Support Enforcement*

- Establishes and enforces child support orders.

## Action Plan

- 1997-98 will see the development and implementation of an improved case tracking system that will make the unit more efficient in its document processing.
- The Violence Against Women Act Grant will fund a Deputy District Attorney to establish and strengthen linkages between the Domestic Violence Unit and underserved populations. The ultimate goal of the project is to reduce domestic violence in those populations.
- The implementation of the Victim's Rights Initiative, passed in November, 1996 as Ballot Measure 40, elevates victim's rights from the statutory to the constitutional level. As a result, victims now have clearly identified rights, including participation in hearings from bail and sentencing through parole. The District Attorney's Office has expanded responsibilities in providing information to victims at multiple points during a case at the juvenile and adult levels. The Initiative also affected office procedures regarding notification of victims.

### Significant Changes - Revenues

Receipt of Violence Against Women Act (VAWA) Grant	<u>Amount</u>
	\$40,627

### Significant Changes - Expenditures

	<u>FTEs</u>	<u>Amount</u>
Measure 47 Cuts	(0.68)	(\$30,000)
New Grant	0.67	40,627
COLA Increase		70,000
Internal Position Transfer	0.50	24,000

# Family Justice

District Attorney

<u>Budget Trends</u>	<u>1995-96</u> <u>Actual</u>	<u>1996-97</u> <u>Current</u> <u>Estimate</u>	<u>1996-97</u> <u>Adopted</u> <u>Budget</u>	<u>1997-98</u> <u>Adopted</u> <u>Budget</u>	<u>Difference</u>
Staffing FTE	59.61	64.00	64.00	64.49	0.49
Personal Services	\$3,097,456	\$3,320,081	\$3,338,003	\$3,528,739	\$190,736
Contractual Services	490,955	576,810	612,939	539,306	(73,633)
Materials & Supplies	600,816	705,498	690,191	730,960	40,769
Capital Outlay	<u>56,843</u>	<u>0</u>	<u>6,000</u>	<u>25,700</u>	<u>19,700</u>
<b>Total Costs</b>	<b>\$4,246,070</b>	<b>\$4,602,389</b>	<b>\$4,647,133</b>	<b>\$4,824,706</b>	<b>\$177,573</b>
External Revenues	\$2,247,421	\$2,494,229	\$2,541,142	\$2,577,690	\$36,548
General Fund Support	\$1,998,648	\$2,108,160	\$2,105,991	\$2,247,016	\$141,025

<u>Costs by Program</u>	<u>1995-96</u> <u>Actual</u>	<u>1996-97</u> <u>Adopted</u> <u>Budget</u>	<u>1997-98</u> <u>Adopted</u> <u>Budget</u>	<u>Difference</u>
Juvenile Court Trial	\$1,239,013	\$1,276,552	\$1,329,972	\$53,421
Domestic Violence	483,480	561,322	614,415	53,093
Victim's Assistance	392,332	417,665	421,157	3,492
Child Abuse Team	790,395	897,030	875,937	(21,093)
Child Support Enforcement	<u>1,340,850</u>	<u>1,494,564</u>	<u>1,583,224</u>	<u>88,660</u>
<b>Total Costs</b>	<b>\$4,246,070</b>	<b>\$4,647,133</b>	<b>\$4,824,706</b>	<b>\$177,573</b>

<u>Staffing by Program</u>	<u>1995-96</u> <u>Actual</u>	<u>1996-97</u> <u>Adopted</u> <u>Budget</u>	<u>1997-98</u> <u>Adopted</u> <u>Budget</u>	<u>Difference</u>
Juvenile Court Trial	17.33	17.50	17.50	0.00
Domestic Violence	7.86	10.00	10.67	0.67
Victim's Assistance	6.94	7.50	6.82	(0.68)
Child Abuse Team	5.51	5.00	5.00	0.00
Child Support Enforcement	<u>21.97</u>	<u>24.00</u>	<u>24.50</u>	<u>0.50</u>
<b>Total Staffing FTE's</b>	<b>59.61</b>	<b>64.00</b>	<b>64.49</b>	<b>0.49</b>

# Juvenile Court Trial Unit

Family Justice  
District Attorney

## Description

The Juvenile Court Trial Unit has two primary functions. It prosecutes juveniles who have committed criminal offenses, including murder, felony assaults, sexual assaults, burglaries, and auto thefts. Services provided to law enforcement and juvenile court staff include petitioning court for a criminal complaint to be filed, meeting with victims, and meeting and coordinating efforts with juvenile court counselors. The trial unit also works closely with the State Children's Services Division to intervene on a child's behalf in cases of abuse or neglect.

## Budget Overview

	<u>1995-96 Actual</u>	<u>1996-97 Adopted Budget</u>	<u>1997-98 Adopted Budget</u>	<u>Difference</u>
Staffing FTE	17.33	17.50	17.50	0.00
Program Costs	\$1,239,013	\$1,276,552	\$1,329,972	\$53,421

## Key Results

	<u>1994-95 Actual</u>	<u>1995-96 Original Projection</u>	<u>1995-96 Current Estimate</u>	<u>1996-97 Projection</u>
Median length of time between date petition filed and date of disposition	55 days	50 days	40 days	50 days
Delinquency cases reviewed (Referrals)	3,646	3,600	3,600	3,600

## Significant Changes - Expenditures

	<u>Amount</u>
COLA Increase	\$40,000

# Domestic Violence Unit

Family Justice  
District Attorney

## Description

The Domestic Violence Unit screens all domestic violence cases and aggressively prosecutes those cases. The unit prosecutes domestic violence cases, monitors a six month deferred prosecution program and provides victims of domestic violence with support services. The deferred prosecution program includes close monitoring by probation officers and a specific treatment plan for the identified source of problems. Support services include specialized services, personal contact by a victim's advocate, and an information resource for social services, referral, and support.

## Budget Overview

	<u>1995-96 Actual</u>	<u>1996-97 Adopted Budget</u>	<u>1997-98 Adopted Budget</u>	<u>Difference</u>
Staffing FTE	7.86	10.00	10.67	0.67
Program Costs	\$483,480	\$561,322	\$614,415	\$53,093

## Key Results

	<u>1994-95 Actual</u>	<u>1995-96 Original Projection</u>	<u>1995-96 Current Estimate</u>	<u>1996-97 Projection</u>
Percent of cases issued	56.7%	49.0%	40.0%	55.0%
Percent of defendants accepted in treatment and diversion program	58.0%	50.0%	65.0%	60.0%

## Significant Changes - Expenditures

	<u>FTEs</u>	<u>Amount</u>
Violence Against Women Act Grant; adds 0.50 deputy district attorney	0.67	\$40,000
COLA Increase		10,000

# Victim's Assistance Program

Family Justice  
District Attorney

## Description

The Victim's Assistance Program provides legal information and emotional support for those who have been victimized in a criminal act. The unit is responsible for insuring that victims of crime are provided a notice of their rights and that there are remedies available to them in terms of compensation and restitution. Victim advocates and support staff provide short term crisis management counseling, court orientation, advocacy representation, information and referral services.

## Budget Overview

	<u>1995-96 Actual</u>	<u>1996-97 Adopted Budget</u>	<u>1997-98 Adopted Budget</u>	<u>Difference</u>
Staffing FTE	6.94	7.50	6.82	(0.68)
Program Costs	\$392,332	\$417,665	\$421,157	\$3,492

## Key Results

	<u>1994-95 Actual</u>	<u>1995-96 Original Projection</u>	<u>1995-96 Current Estimate</u>	<u>1996-97 Projection</u>
Number of reported sexual assaults responded to by victim advocates.	787	700	700	770
Percent of sexual assaults responded to within an hour	100.0%	100.0%	100.0%	100.0%

## Significant Changes - Expenditures

	<u>FTEs</u>	<u>Amount</u>
Measure 47: Reduce victim advocate	(0.68)	(\$30,000)
COLA Increase		20,000

# Child Abuse Team

Family Justice  
District Attorney

## Description

The Child Abuse Team, also referred to as the Multi-Disciplinary Team (MDT), reviews and processes criminal cases involving child abuse through the use of an integrated team of prosecutors, child specialists and police investigators. The team jointly reviews and investigates cases referred to it from mandatory reporters and others, coordinates the investigation among team members and decides how to proceed with the case. Agencies represented on the team will take responsibility for appropriate action.

During 1994-95 MDT was awarded the Child Abuse Multidisciplinary Intervention (CAMI) Grant. CAMI's long term goals are to streamline and centralize the child abuse reporting and intervention process, maintain a Tri-County Child Abuse Assessment Center, expand the Law Enforcement Investigative Task Force to include all law enforcement agencies in the County, ensure the availability of temporary care for and assessment of all abused children needing service during the course of the assessment/investigation, and integrate prosecution of child sex abuse cases between juvenile and adult court systems.

## Budget Overview

	<u>1995-96</u> <u>Actual</u>	<u>1996-97</u> <u>Adopted</u> <u>Budget</u>	<u>1997-98</u> <u>Adopted</u> <u>Budget</u>	<u>Difference</u>
Staffing FTE	5.51	5.00	5.00	0.00
Program Costs	\$790,395	\$897,030	\$875,937	(\$21,093)

## Significant Changes - Expenditures

No significant changes

# Child Support Enforcement

Family Justice  
District Attorney

## Description

Child Support Enforcement helps families who require legal assistance in order to receive child support from a noncustodial parent. The unit uses both administrative and judicial processes to enforce child support court orders for individuals not receiving AFDC assistance. Specific activities of the unit include intake, arrearage calculation, wage assignment, determination of delinquency amounts, out-of-state order enforcement, and processing of contempt proceedings.

## Budget Overview

	<b>1995-96 Actual</b>	<b>1996-97 Adopted Budget</b>	<b>1997-98 Adopted Budget</b>	<b>Difference</b>
Staffing FTE	21.97	24.00	24.50	0.50
Program Costs	\$1,340,850	\$1,494,564	\$1,583,224	\$88,660

<b><u>Key Results</u></b>	<b>1994-95 Actual</b>	<b>1995-96 Original Projection</b>	<b>1995-96 Current Estimate</b>	<b>1996-97 Projection</b>
Amount of child support per non-AFDC caseload	\$2,370	\$2,431	\$2,336	\$2,382
Child support collected per dollar of administrative expense	\$12.76	\$12.63	\$12.63	\$12.90

## Significant Changes - Expenditures

	<b>FTEs</b>	<b>Amount</b>
COLA increases		\$50,000
Budgetary transfer of Legal Assistant from Neighborhood DA	0.50	24,000