

ANNOTATED MINUTES

Tuesday, May 2, 1995 - 9:00 AM
Multnomah County Courthouse, Room 602
1021 SW Fourth, Portland

BOARD BRIEFING

- B-1 Update on 1995 Oregon Legislative Session. Presented by Rhys Scholes, Gina Mattioda, Laurie Beth English and Other Invited Guests.

COMMISSIONER GARY HANSEN INTRODUCTION AND COMMENTS IN SUPPORT OF SENATE BILL 686. GEORGE McSHEA, ALLEN WILLIS AND DAVID LOHMAN PRESENTATION ON BEHALF OF THE PORT OF PORTLAND AND RESPONSE TO BOARD QUESTIONS AND DISCUSSION. HANK MIGGINS REPORTED ON REPRESENTATIVE MIKE FAHEY'S CONCERNS AND PROPOSED AMENDMENT. SANDRA DUFFY, JANICE DRUIAN AND ROBERT ELLIS COMMENTS AND RESPONSE TO BOARD QUESTIONS AND DISCUSSION. BOARD CONSENSUS ON PROPOSED AMENDMENTS AND DIRECTION TO LAURIE BETH ENGLISH REGARDING COUNTY POSITION ON SENATE BILL 686. GINA MATTIODA PRESENTATION REGARDING CO-CHAIR'S BUDGET. MS. MATTIODA, RHYS SCHOLES AND BILLI ODEGAARD PRESENTATION AND RESPONSE TO BOARD QUESTIONS AND DISCUSSION REGARDING HOUSE BILL 2165. BOARD CONSENSUS TO SUPPORT ASSOCIATION OF OREGON COUNTIES' POSITION. MS. MATTIODA RESPONSE TO QUESTIONS REGARDING STATUS OF PROPOSED PUBLIC SAFETY BUDGET, SENATE BILL 1 AND SENATE BILL 1145.

Tuesday, May 2, 1995 - 10:00 AM
Multnomah County Courthouse, Room 602
1021 SW Fourth, Portland

WORK SESSION

- WS-1 Review and Discuss the Work-in-Progress by the County's Strategic Planning for Information Technology Team; to Solicit Board Input into the Work to Date and Describe the Work Plan for the Remainder of the Project. Presented by Betsy Williams and Members of the Planning Team.

BETSY WILLIAMS ACKNOWLEDGED AND INTRODUCED TEAM MEMBERS TOM SIMPSON, KATHY TINKLE, SHARON OWEN, SUSAN KAESER, JEANNE GOODRICH, KERI HARDWICK, MEGANNE STEELE, TOM FRONK, JANICE DRUIAN, JIM MUNZ, LANCE DUNCAN, JOHN HAMLIN, KEN PHILLIPS, KATHY GILLETTE, JANN BROWN, JOAN PASCO AND BILLI ODEGAARD. MS. WILLIAMS, MR. SIMPSON, MS. KAESER, MS. HARDWICK, MS. DRUIAN, MR. FRONK AND MS. STEELE PRESENTATION AND RESPONSE TO BOARD QUESTIONS AND DISCUSSION.

Tuesday, May 2, 1995 - 1:30 PM
Multnomah County Courthouse, Room 602
1021 SW Fourth, Portland

BUDGET SESSION

Chair Beverly Stein convened the meeting at 1:30 p.m., with Vice-Chair Sharron Kelley, Commissioners Gary Hansen and Tanya Collier present, and Commissioner Dan Saltzman arriving at 1:35 p.m.

WS-2 Central Citizen Budget Advisory Committee Report and Recommendations on the Proposed 1995-96 Multnomah County Budget. County Auditor Review of Financial Trends Over the Past Ten Years. Budget and Quality Office Discussion on the 1995-96 Revenues and the Five Year Forecast. Opportunity for Public Testimony on the Proposed 1995-96 Multnomah County Budget.

JACK PESSIA PRESENTATION OF CBAC REPORT AND RECOMMENDATIONS. GARY BLACKMER AND JUDITH DeVILLIERS FINANCIAL TRENDS PRESENTATION AND RESPONSE TO BOARD QUESTIONS, COMMENTS AND DISCUSSION. BARRY CROOK, DAVE BOYER, MARK CAMPBELL AND DAVE WARREN REVENUES AND FORECAST PRESENTATION AND RESPONSE TO BOARD QUESTIONS, COMMENTS AND DISCUSSION. BOARD IDENTIFIED FOLLOW UP ISSUES FOR FURTHER STAFF ELABORATION DURING BUDGET DELIBERATIONS.

There being no further business, the meeting was adjourned at 3:00 p.m.

OFFICE OF THE BOARD CLERK
MULTNOMAH COUNTY, OREGON

Wednesday, May 3, 1995 - 9:30 AM
Multnomah County Courthouse, Room 602
1021 SW Fourth, Portland

BUDGET SESSION

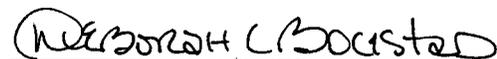
Chair Beverly Stein convened the meeting at 9:35 a.m., with Vice-Chair Sharron Kelley, Commissioners Tanya Collier and Dan Saltzman present, and Commissioner Gary Hansen arriving at 9:36 a.m.

WS-3 Department of Library Services Budget Overview, Highlights and Action Plans. DLS Citizen Budget Advisory Committee Presentation. Opportunity for Public Testimony on the Proposed 1995-96 Multnomah County Budget. Issues and Opportunities. Board Questions and Answers.

GINNIE COOPER INTRODUCTIONS, BUDGET OVERVIEW PRESENTATION AND RESPONSE TO BOARD QUESTIONS. ANGEL LOPEZ AND SUSAN HATHAWAY-MARXER CBAC PRESENTATION AND COMMENTS IN SUPPORT OF CHAIR'S PROPOSED BUDGET AND ADD PACKAGE. BILL NAITO, TERRENCE O'DONNELL, MARTHA ULLMAN-WEST AND PAUL BRAGDON TESTIMONY IN SUPPORT OF LIBRARY, CHAIR'S PROPOSED BUDGET AND ADD PACKAGE. MS. COOPER UPDATE ON MIDLAND BRANCH AND RESPONSE TO BOARD QUESTIONS. DAVE WARREN RESPONSE TO BOARD QUESTIONS. CINDY GIBBON, JEANNE GOODRICH AND LEO MacLEOD HIGHLIGHTS AND ACTION PLANS PRESENTATION AND RESPONSE TO BOARD QUESTIONS AND DISCUSSION. MIDLAND BRANCH UPDATE AND ENTREPRENEURIAL ACTIVITIES BRIEFINGS TO BE PRESENTED WITHIN THE NEXT FEW MONTHS. BOARD IDENTIFIED FOLLOW UP ISSUES FOR FURTHER STAFF ELABORATION DURING BUDGET DELIBERATIONS.

There being no further business, the meeting was adjourned at 11:16 a.m.

OFFICE OF THE BOARD CLERK
MULTNOMAH COUNTY, OREGON



Deborah L. Bogstad

Thursday, May 4, 1995 - 9:30 AM
Multnomah County Courthouse, Room 602
1021 SW Fourth, Portland

REGULAR MEETING

Chair Beverly Stein convened the meeting at 9:34 a.m., with Vice-Chair Sharron Kelley, Commissioners Gary Hansen, Tanya Collier and Dan Saltzman present.

NON-DEPARTMENTAL

- R-1 Rob Brading of Multnomah Community Television Presentation on the Board of County Commissioners Live Cablecast Programming

ROB BRADING, TODD LOGGAN AND CABLE CREW INTRODUCTION.

CONSENT CALENDAR

UPON MOTION OF COMMISSIONER KELLEY, SECONDED BY COMMISSIONER HANSEN, THE CONSENT CALENDAR (ITEMS C-1 THROUGH C-5) WAS UNANIMOUSLY APPROVED.

SHERIFF'S OFFICE

- C-1 Retail Malt Beverage OLCC License Renewal Application Submitted by Sheriff's Office with Recommendation for Approval, for HAGAR'S AT VIKING PARK, 29311 STARK STREET, TROUTDALE

COMMUNITY AND FAMILY SERVICES DIVISION

- C-2 Ratification of Intergovernmental Agreement Contract 104505 Between Multnomah County, Developmental Disabilities Program and the University of Oregon's Specialized Training Program, Providing \$11,000 in Revenue to Assist in Data Collection and Development of the Oregon Natural Supports Project to Transition Persons with Severe Disabilities to Unsubsidized Employment, for the Period January 1, 1995 through June 30, 1995

DEPARTMENT OF ENVIRONMENTAL SERVICES

- C-3 ORDER in the Matter of the Execution of Deed D951177 Upon Complete Performance of a Contract to Donald E. Pollack

ORDER 95-94.

- C-4 ORDER in the Matter of the Execution of Deed D951186 Upon Complete

Performance of a Contract to Joan E. Jasper and Stephen J. Henneberg

ORDER 95-95.

- C-5 ORDER in the Matter of the Execution of Deed D951187 Upon Complete Performance of a Contract to Neil O. Marks and Evonne A. Marks

ORDER 95-96.

REGULAR AGENDA

PUBLIC COMMENT

- R-2 Opportunity for Public Comment on Non-Agenda Matters. Testimony Limited to Three Minutes Per Person.

NO ONE WISHED TO COMMENT.

SHERIFF'S OFFICE

- R-3 Budget Modification MCSO 16 Requesting Authorization for the Establishment of an Appropriation for the Beginning Working Capital in the Concealed Weapons Unit, and Requesting an Increase in the Equipment Appropriation to Pay for a Fingerprint and Video Image System

COMMISSIONER KELLEY MOVED AND COMMISSIONER SALTZMAN SECONDED, APPROVAL OF R-3. LARRY AAB AND DAVE WARREN EXPLANATION. BUDGET MODIFICATION UNANIMOUSLY APPROVED.

AGING SERVICES DIVISION

- R-4 Budget Modification ASD 3 Requesting Authorization to Move a Case Manager Senior Position from the Long Term Care Program to the Adult Care Home Licensing Program, Using On-Going Funding

COMMISSIONER SALTZMAN MOVED AND COMMISSIONER KELLEY SECONDED, APPROVAL OF R-4. KATHY GILLETTE EXPLANATION. BUDGET MODIFICATION UNANIMOUSLY APPROVED.

- R-5 Budget Modification ASD 4 Requesting Authorization to Handle Several Personnel Changes Using Salary Savings Within the Aging Services Division Budget, With No Net Fiscal Impact

COMMISSIONER SALTZMAN MOVED AND COMMISSIONER KELLEY SECONDED, APPROVAL OF R-5. MS. GILLETTE EXPLANATION. CHAIR STEIN ACKNOWLEDGEMENT OF STAFF EFFORTS. BUDGET MODIFICATION UNANIMOUSLY APPROVED.

DEPARTMENT OF ENVIRONMENTAL SERVICES

R-6 Budget Modification DES 9 Requesting Authorization to Transfer \$306,288 from the Data Processing Fund Contingency to the Correct Expenditure Categories to Fund Phase I of the Development of Multnomah County's Wide Area Network

COMMISSIONER KELLEY MOVED AND COMMISSIONER COLLIER SECONDED, APPROVAL OF R-6. JIM MUNZ EXPLANATION. BUDGET MODIFICATION UNANIMOUSLY APPROVED.

R-7 Request for Approval of FINAL ORDER MC 1-94/LD 13-94 Findings in Support of Decision to Uphold the Decisions of the Hearings Officer and Transportation Division Staff and Approve a Land Partition, Access by Easement and Variance to the Street Standards Code, for Property Located at 01400 SW MILITARY ROAD (Continued from April 25, 1995)

COMMISSIONER HANSEN MOVED AND COMMISSIONER KELLEY SECONDED, APPROVAL OF R-7. GARY CLIFFORD EXPLANATION REGARDING SUBMITTED OBJECTIONS TO PROPOSED FINAL ORDER. JOHN DuBAY EXPLANATION REGARDING PROPOSED AMENDMENT. UPON MOTION OF COMMISSIONER SALTZMAN, SECONDED BY COMMISSIONER COLLIER, IT WAS UNANIMOUSLY APPROVED TO AMEND PAGE 2 OF THE FINDINGS BY DELETING THE SENTENCE "THE APPLICANTS UNDISPUTED TESTIMONY ESTABLISHED THAT THE PROPERTY SUBJECT TO AGREEMENT LIMITS DEVELOPMENT TO A TOTAL OF THREE HOUSES INCLUDING EXISTING HOUSE." RESOLUTION 95-97 UNANIMOUSLY APPROVED, AS AMENDED.

R-8 ORDER in the Matter of the Grant of a Right-of-Way and Easement on County Land at the County Farm Property in the NW 1/4 of Sections 26 and 35, T1N, R3E, WM, Multnomah County, Oregon

AT THE REQUEST OF CHAIR STEIN AND UPON

MOTION OF COMMISSIONER KELLEY, SECONDED BY COMMISSIONER COLLIER, R-8 WAS UNANIMOUSLY POSTPONED INDEFINITELY.

- R-9 Ratification of Intergovernmental Agreement Contract 302015 Between Multnomah County and Metro, Providing Records Management Services to Metro on an As-Needed Project Basis Over a Three Year Period for an Amount Not to Exceed \$14,000

COMMISSIONER COLLIER MOVED AND COMMISSIONER KELLEY SECONDED, APPROVAL OF R-9. TOM GUINEY EXPLANATION. AGREEMENT UNANIMOUSLY APPROVED.

PUBLIC CONTRACT REVIEW BOARD

(Recess as the Board of County Commissioners and convene as the Public Contract Review Board)

- R-10 ORDER in the Matter of Exempting from Public Bidding the Purchase of Oracle Version 7 Data Base System

COMMISSIONER KELLEY MOVED AND COMMISSIONER HANSEN SECONDED, APPROVAL OF R-10. ROGER BRUNO AND JIM MUNZ EXPLANATION AND RESPONSE TO BOARD QUESTIONS. ORDER 95-98 UNANIMOUSLY APPROVED.

(Recess as the Public Contract Review Board and reconvene as the Board of County Commissioners)

NON-DEPARTMENTAL

- R-11 RESOLUTION in the Matter of Constructing Additional Beds for the Multnomah County Juvenile Justice Complex and Examining the Feasibility of Using a Portion of that Facility for a Mental Health Crisis Triage Center (Continued from April 27, 1995)

COMMISSIONER SALTZMAN MOVED AND COMMISSIONER COLLIER SECONDED, APPROVAL OF R-11. COMMISSIONER HANSEN MOVED AND COMMISSIONER KELLEY SECONDED, APPROVAL OF A SUBSTITUTE RESOLUTION. COMMISSIONER SALTZMAN COMMENTS IN SUPPORT OF R-11. COMMISSIONER COLLIER MOVED AND COMMISSIONER SALTZMAN SECONDED,

APPROVAL OF THE COLLIER AMENDMENT DATED APRIL 27, 1995. COMMISSIONER COLLIER CLARIFICATION IN RESPONSE TO QUESTION OF LAURENCE KRESSEL. COMMISSIONER COLLIER EXPLANATION AND COMMENTS IN SUPPORT OF AMENDMENT. ELYSE CLAWSON RESPONSE TO BOARD QUESTIONS AND DISCUSSION. NORMAN RUPP, PAUL LORENZINI AND PATRICK WHITCOMB TESTIMONY IN SUPPORT OF ADDITIONAL BEDS. SONNY CONDER TESTIMONY REGARDING METRO POPULATION GROWTH PROJECTIONS AND RESPONSE TO BOARD QUESTIONS. BOB NILSEN AND D.A. HILDERBRAD OF HOFFMAN CONSTRUCTION RESPONSE TO BOARD QUESTIONS AND DISCUSSION. MS. CLAWSON RESPONSE TO BOARD QUESTIONS AND DISCUSSION. COMMISSIONER SALTZMAN MOVED AND COMMISSIONER COLLIER SECONDED, TO WITHDRAW PREVIOUS MOTION TO APPROVE R-11 AND TO CONTINUE ITEM UNTIL MAY 18, 1995. BOARD COMMENTS AND DISCUSSION REGARDING R-11 AND SUBSTITUTE RESOLUTION. FOLLOWING DISCUSSION AND AT THE SUGGESTION OF MR. KRESSEL, COMMISSIONER SALTZMAN WITHDREW HIS MOTION AND ADVISED HE INTENDS TO BRING THE ITEM BACK ON MAY 18, 1995. FOLLOWING BOARD DISCUSSION, COMMISSIONER COLLIER MOVED AND COMMISSIONER HANSEN SECONDED, AN AMENDMENT TO COMMISSIONER COLLIER'S 4/27/95 AMENDMENT BY CHANGING THE WORD "WILL" TO "MAY" IN THE SENTENCE "THE BOARD WILL INCORPORATE THE MEASURE WITH OTHER BOND MEASURES AND BEGIN THE PROCESS OF ASKING THE VOTERS FOR APPROVAL TO ADVANCE REFUND THE CERTIFICATES OF PARTICIPATION." COMMISSIONER COLLIER'S 4/27/95 AMENDMENT UNANIMOUSLY APPROVED, AS AMENDED (RESOLUTION 95-99A). SUBSTITUTE RESOLUTION 95-99 UNANIMOUSLY APPROVED.

R-12 RESOLUTION in the Matter of Constructing 32 Additional Beds at the Multnomah County Juvenile Justice Complex and Exploring the Feasibility of Constructing a Triage Center on that Site (Continued from April 27, 1995)

UPON MOTION OF COMMISSIONER COLLIER, SECONDED BY COMMISSIONER KELLEY, R-12 WAS UNANIMOUSLY POSTPONED INDEFINITELY.

R-13 RESOLUTION in the Matter of Approving the Chair's Proposed 1995-96 Budget for Submittal to the Tax Supervising and Conservation Commission as Required by Law (Continued from April 27, 1995)

CHAIR STEIN AND DAVE WARREN EXPLANATION. UPON MOTION OF COMMISSIONER KELLEY, SECONDED BY COMMISSIONER COLLIER, RESOLUTION 95-100 WAS UNANIMOUSLY APPROVED.

The regular meeting was adjourned at 11:15 a.m. and the briefing convened at 11:20 a.m.

Thursday, May 4, 1995
IMMEDIATELY FOLLOWING REGULAR MEETING
Multnomah County Courthouse, Room 602
1021 SW Fourth, Portland

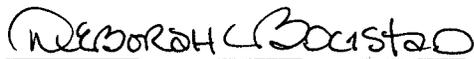
BOARD BRIEFING

B-2 Update on Multnomah County Sheriff's Office School Resource Officer Programs and Activities. Presented by Monique Barnhart, Sue Gates, Dan Staton and Keith Krafve.

LARRY MOLLAHAN, DAN STATON, EMILY ADAMS, SUE GATES AND MONIQUE BARNHART PRESENTATION AND RESPONSE TO BOARD QUESTIONS.

There being no further business, the meeting was adjourned at 11:45 a.m.

OFFICE OF THE BOARD CLERK
MULTNOMAH COUNTY, OREGON



Deborah L. Bogstad



MULTNOMAH COUNTY OREGON

OFFICE OF THE BOARD CLERK
SUITE 1510, PORTLAND BUILDING
1120 S.W. FIFTH AVENUE
PORTLAND, OREGON 97204

BOARD OF COUNTY COMMISSIONERS		
BEVERLY STEIN •	CHAIR	• 248-3308
DAN SALTZMAN •	DISTRICT 1	• 248-5220
GARY HANSEN •	DISTRICT 2	• 248-5219
TANYA COLLIER •	DISTRICT 3	• 248-5217
SHARRON KELLEY •	DISTRICT 4	• 248-5213
CLERK'S OFFICE •	248-3277	• 248-5222

AGENDA

MEETINGS OF THE MULTNOMAH COUNTY BOARD OF COMMISSIONERS

FOR THE WEEK OF

MAY 1, 1995 - MAY 5, 1995

Tuesday, May 2, 1995 - 9:00 AM - Board Briefing Page 2

Tuesday, May 2, 1995 - 10:00 AM - Work Session Page 2

Tuesday, May 2, 1995 - 1:30 PM - Budget Session Page 2

Wednesday, May 3, 1995 - 9:30 AM - Budget Session Page 2

Thursday, May 4, 1995 - 9:30 AM - Regular Meeting Page 3

Thursday, May 4, 1995 - Board Briefing Page 5
(IMMEDIATELY FOLLOWING REGULAR MEETING)

*Thursday Meetings of the Multnomah County Board of Commissioners are *cablecast* live and taped and can be seen by Cable subscribers in Multnomah County at the following times:*

Thursday, 9:30 AM, (LIVE) Channel 30
Friday, 10:00 PM, Channel 30
Sunday, 1:00 PM, Channel 30

Produced through Multnomah Community Television

INDIVIDUALS WITH DISABILITIES MAY CALL THE OFFICE OF THE BOARD CLERK AT 248-3277 OR 248-5222, OR MULTNOMAH COUNTY TDD PHONE 248-5040, FOR INFORMATION ON AVAILABLE SERVICES AND ACCESSIBILITY.

Tuesday, May 2, 1995 - 9:00 AM
Multnomah County Courthouse, Room 602
1021 SW Fourth, Portland

BOARD BRIEFING

B-1 *Update on 1995 Oregon Legislative Session. Presented by Rhys Scholes, Gina Mattioda, Laurie Beth English and Other Invited Guests. 1 HOUR REQUESTED.*

Tuesday, May 2, 1995 - 10:00 AM
Multnomah County Courthouse, Room 602
1021 SW Fourth, Portland

WORK SESSION

WS-1 *Review and Discuss the Work-in-Progress by the County's Strategic Planning for Information Technology Team; to Solicit Board Input into the Work to Date and Describe the Work Plan for the Remainder of the Project. Presented by Betsy Williams and Members of the Planning Team. 2 HOURS REQUESTED.*

Tuesday, May 2, 1995 - 1:30 PM
Multnomah County Courthouse, Room 602
1021 SW Fourth, Portland

BUDGET SESSION

WS-2 *Central Citizen Budget Advisory Committee Report and Recommendations on the Proposed 1995-96 Multnomah County Budget. County Auditor Review of Financial Trends Over the Past Ten Years. Budget and Quality Office Discussion on the 1995-96 Revenues and the Five Year Forecast. Opportunity for Public Testimony on the Proposed 1995-96 Multnomah County Budget. 1.5 HOURS REQUESTED.*

Wednesday, May 3, 1995 - 9:30 AM
Multnomah County Courthouse, Room 602
1021 SW Fourth, Portland

BUDGET SESSION

WS-3 *Department of Library Services Budget Overview, Highlights and Action Plans. DLS Citizen Budget Advisory Committee Presentation. Opportunity for Public Testimony on the Proposed 1995-96 Multnomah County Budget. Issues and Opportunities. Board Questions and Answers. 2.5 HOURS REQUESTED.*

Thursday, May 4, 1995 - 9:30 AM

Multnomah County Courthouse, Room 602
1021 SW Fourth, Portland

REGULAR MEETING

CONSENT CALENDAR

SHERIFF'S OFFICE

- C-1 *Retail Malt Beverage OLCC License Renewal Application Submitted by Sheriff's Office with Recommendation for Approval, for HAGAR'S AT VIKING PARK, 29311 STARK STREET, TROUTDALE*

COMMUNITY AND FAMILY SERVICES DIVISION

- C-2 *Ratification of Intergovernmental Agreement Contract 104505 Between Multnomah County, Developmental Disabilities Program and the University of Oregon's Specialized Training Program, Providing \$11,000 in Revenue to Assist in Data Collection and Development of the Oregon Natural Supports Project to Transition Persons with Severe Disabilities to Unsubsidized Employment, for the Period January 1, 1995 through June 30, 1995*

DEPARTMENT OF ENVIRONMENTAL SERVICES

- C-3 *ORDER in the Matter of the Execution of Deed D951177 Upon Complete Performance of a Contract to Donald E. Pollack*
- C-4 *ORDER in the Matter of the Execution of Deed D951186 Upon Complete Performance of a Contract to Joan E. Jasper and Stephen J. Henneberg*
- C-5 *ORDER in the Matter of the Execution of Deed D951187 Upon Complete Performance of a Contract to Neil O. Marks and Evonne A. Marks*

REGULAR AGENDA

NON-DEPARTMENTAL

- R-1 *Rob Brading of Multnomah Community Television Presentation on the Board of County Commissioners Live Cablecast Programming*

PUBLIC COMMENT

- R-2 *Opportunity for Public Comment on Non-Agenda Matters. Testimony Limited to Three Minutes Per Person.*

SHERIFF'S OFFICE

- R-3 *Budget Modification MCSO 16 Requesting Authorization for the Establishment of an Appropriation for the Beginning Working Capital in the Concealed Weapons Unit, and Requesting an Increase in the Equipment Appropriation to Pay for a Fingerprint and Video Image System*

AGING SERVICES DIVISION

- R-4 *Budget Modification ASD 3 Requesting Authorization to Move a Case Manager Senior Position from the Long Term Care Program to the Adult Care Home Licensing Program, Using On-Going Funding*
- R-5 *Budget Modification ASD 4 Requesting Authorization to Handle Several Personnel Changes Using Salary Savings Within the Aging Services Division Budget, With No Net Fiscal Impact*

DEPARTMENT OF ENVIRONMENTAL SERVICES

- R-6 *Budget Modification DES 9 Requesting Authorization to Transfer \$306,288 from the Data Processing Fund Contingency to the Correct Expenditure Categories to Fund Phase I of the Development of Multnomah County's Wide Area Network*
- R-7 *Request for Approval of FINAL ORDER MC 1-94/LD 13-94 Findings in Support of Decision to Uphold the Decisions of the Hearings Officer and Transportation Division Staff and Approve a Land Partition, Access by Easement and Variance to the Street Standards Code, for Property Located at 01400 SW MILITARY ROAD (Continued from April 25, 1995)*
- R-8 *ORDER in the Matter of the Grant of a Right-of-Way and Easement on County Land at the County Farm Property in the NW 1/4 of Sections 26 and 35, TIN, R3E, WM, Multnomah County, Oregon*
- R-9 *Ratification of Intergovernmental Agreement Contract 302015 Between Multnomah County and Metro, Providing Records Management Services to Metro on an As-Needed Project Basis Over a Three Year Period for an Amount Not to Exceed \$14,000*

PUBLIC CONTRACT REVIEW BOARD

(Recess as the Board of County Commissioners and convene as the Public Contract Review Board)

- R-10 *ORDER in the Matter of Exempting from Public Bidding the Purchase of Oracle Version 7 Data Base System*

(Recess as the Public Contract Review Board and reconvene as the Board of County Commissioners)

NON-DEPARTMENTAL

- R-11 *RESOLUTION in the Matter of Constructing Additional Beds for the Multnomah County Juvenile Justice Complex and Examining the Feasibility of Using a Portion of that Facility for a Mental Health Crisis Triage Center (Continued from April 27, 1995)*
- R-12 *RESOLUTION in the Matter of Constructing 32 Additional Beds at the Multnomah County Juvenile Justice Complex and Exploring the Feasibility of Constructing a Triage Center on that Site (Continued from April 27, 1995)*
- R-13 *RESOLUTION in the Matter of Approving the Chair's Proposed 1995-96 Budget for Submittal to the Tax Supervising and Conservation Commission as Required by Law (Continued from April 27, 1995)*
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Thursday, May 4, 1995

IMMEDIATELY FOLLOWING REGULAR MEETING

*Multnomah County Courthouse, Room 602
1021 SW Fourth, Portland*

BOARD BRIEFING

- B-2 *Update on Multnomah County Sheriff's Office School Resource Officer Programs and Activities. Presented by Monique Barnhart, Sue Gates, Dan Staton and Keith Krafve. 30 MINUTES REQUESTED.*

Meeting Date: MAY 0 2 1995

Agenda No.: B-1

(Above Space for Board Clerk's Use *ONLY*)

AGENDA PLACEMENT FORM

SUBJECT: Legislative Update

BOARD BRIEFING: Date Requested: 5/2/95
Amount of Time Needed: 30 Minutes Requested
9:00 AM

REGULAR MEETING: Date Requested: _____
Amount of Time Needed: _____

DEPARTMENT: Nondepartmental DIVISION: Chair's Office

CONTACT: Rhys Scholes TELEPHONE: 248-3928

BLDG/ROOM: 106/1515

PERSON(S) MAKING PRESENTATION: Rhys Scholes, Gina Mattioda, Laurie Beth English and other invited guests

ACTION REQUESTED:

[XX] INFORMATIONAL ONLY POLICY DIRECTION APPROVAL OTHER

SUMMARY (Statement of rationale for action requested, personnel and fiscal/budgetary impacts, if available):

Update on 1995 Oregon Legislative Session

SIGNATURES REQUIRED:

ELECTED OFFICIAL: 

OR

MANAGER: _____

BOARD OF
COUNTY CLERK
MULTNOMAH COUNTY
OREGON
1995 APR 25 PM 12:35

Any Questions? Call the Office of the Board Clerk at 248-3277 or 248-5222.

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Legislative Briefing May 2, 1995

1. SB 686 - Port of Portland Tax Exemptions
2. Governor's Budget - Implications for County Programs
3. HB 2165 - Changes in Restaurant Inspections
4. Other Updates

May 2, 1995

TO: Board of County Commissioners

FR: Gina Mattioli, Public Affairs Coordinator

RE: Ramifications of Co-Chairs' Budget

OUTLINE FOR BOARD PRESENTATION

Co-Chairs' Budget Released

On Friday, April 21, 1995 the Co-Chairs' budget was released to the public. (See Attachment) It was crafted by Senate Majority Leader Brady Adams (R- Grants Pass) and Ways and Means Co-Chair Representative Bob Repine (R- Grants Pass). This particular document is vague on specific dollar figures for programs and services and focused more on bottom line issues and goals and objectives. The overall budget goal is "to restore the faith of Oregonians in State Government by balancing the budget on a priority basis without asking for new taxes." To that end the Co-Chairs' budget does the following: invest \$100 million more than Governor's budget to education (K-12); allocates \$100 million more for public safety and; drastically cuts DHR's budget, in particular the Oregon Health Plan (OHP).

Key Budget Differences

Categories	Governor's Budget	Co-Chairs' Budget
K-12 Education	\$3.45 billion	\$3.55 billion (\$100 million more)
Higher Education	\$596 million	\$611 million (adds \$14 million for veterinary school, farms and forestry research)
State Employee Salary Increase	\$50 million	\$0
Tax Cuts	\$0	-\$36 million (extends tax credits, cuts capital gains tax, limits fee increases)
Oregon Health Plan	\$646 million	\$628 (cuts \$18 million)

Co-Chairs' Impact on Multnomah County

- Require a \$5,000 liquid asset test for eligibility
- Delay the effective date newcomers are eligible
- Slow down the phase-in of mental health

Governor's:

- Move the benefit package from line 606 to 581
Impact: denies access and weakens prevention model
- Impose co-payments and premiums on OHP enrollees
Impact: by establishing a \$2-5 co-pay over 25,000 clients in the Moultnomah County area would be no longer be able to afford health care

Governor Threatens Veto

Thursday, April 27, 1995 less than one week, from the release of the Co-Chairs' budget, Governor Kitzhaber announces he will veto the K-12 funding bill. Claiming that \$100 million for education would force unacceptable cuts elsewhere, "these cuts would come at the expense of college students as well as the poor and disabled Oregonians and abused, neglected children who rely on state services." The Governor announced that he would support higher funding for education under the following conditions:

- Education is defined broadly to include pre-kindergarten, community colleges and higher education as well as K-12.
- That we don't pay for education by cutting those programs in the human services, or by limiting our ability to move the economy forward, or our ability to treat state employees fairly.
- The cigarette tax must be used to expand access to health care under the Oregon Health Plan.

Future Unclear

The Governor and leadership are expected to meet and come to some agreement this week. Meanwhile, the budget forecast will be out on May 10, 1995 with an expected \$30 to \$50 million in additional revenue. In addition, committees are scheduled to have budget finished in May.

**1995-1997 Budget
General Funds and Lottery**

**Restoring Oregonian's Faith in the
Legislature by Responsibly Balancing
the Budget**

**Making Oregon Taxpayers Our #1
Priority**

Goal:

To restore the faith of Oregonians in State Government by balancing the budget on a priority basis without asking for new taxes.

Educating Our Children:

Objective:

Lay a solid foundation for our future -- the education of our children.

The bottom line:

- **We invest over \$4.6 billion in Education** 
- **We save and invest lottery funds into a protected endowment for educational excellence**

Making our Streets and Neighborhoods Safe:

Objective:

To punish those who victimize innocent citizens.

The Bottom Line:

- **\$880 million total dedicated to fighting crime**
- **Funding to put 10,000 criminals behind bars**

The Details:

- **We commit \$100 million over the Governor's original budget to fund additional prison space -- putting 2,000 more criminals behind bars**
- **We make major reforms in the Juvenile Justice System --
- holding teens accountable for their crimes**
- **We fulfill the voters Measure 17 mandate by putting prisoners to work**

Reducing the Taxpayer Burden:

Objective:

**To make State Government live within its means - -
upholding our promise to the taxpayer.**

The bottom line:

- **Taxpayers will receive over \$320 million in refunds**

The Details:

- **We will return \$320 million in surplus tax collections. Taxpayers can look forward to a refund check in their mailboxes**
- **We control fees - - keeping millions in taxpayer pockets**
- **We provide incentives to create new jobs - - allowing those who sell a business to defer profits by investing in Oregon**
- **We protect rural health and clean air - - restoring exemptions slated for rural health and pollution tax credits**

Improving the lives of Oregonians:

Objective:

To provide a helping hand to those who truly cannot help themselves.

The bottom line:

- **A total of \$2 billion dedicated to Human Resource Programs**

The Details:

- **Using a common sense approach to the Oregon Health Plan:**

- **Require an asset test** *def unclear*
- **Cover upon eligibility** *no more than \$5,000*
- **Delay mental health coverage** *(only liquid cash - bank/savings)*

- **Reduce the number of children living in poverty by encouraging family responsibility - welfare reform:**

- **Encourage completion of high school**
- **Encourage work skill training**
- **Establish paternity**
- **Establish limits for length of time on welfare**

Add-Back Plan:

<u>Area</u>	<u>Range</u>
Salaries	\$0 - \$50 million
Community Mental Health	\$0 - \$11 million
Higher Education	\$0 - \$30 million

**1995-97 Resources
General Fund Plus Lottery**

<u>AREA</u>	<u>1995-97 Budget</u>
Beginning	\$ 8,067.1
New	115.0
Subtotal	<u>\$ 8,182.1</u>
Reductions:	
Capital Gains	\$ (17.0)
Fee Reform	(7.0)
Tax Exemptions	(12.0)
Total Reductions to Revenues	<u>\$ (36.0)</u>
Resource Subtotal	\$ 8,146.1
SAIF	\$ (80.0)
Other Resources	
Lottery Administration	8.0
Cigarette Tax extend 10c	50.0
Repeal Political Tax Credit	9.0
Subtotal	<u>\$ 67.0</u>
Total Resources	\$ 8,133.1

Expenditures

AREA	1995-97 Budget
K-14 Education:	
K-12-- State School Fund	\$ 3,442.0
Department of Education	150.8
Equity (\$130 with \$22)	108.0
K-12 Subtotal	\$ 3,700.8
Community Colleges	\$ 329.1
K-14 Total	4,029.9
Higher Education:	
Veterinarians School	4.0
Cooperative Extension	3.8
Ag. Experiment Station	6.0
Forest Research	0.5
	\$ 610.7
Other Education	\$ 30.6
Total Education	\$ 4,671.2
Human Resources	
Health Plan	
Delay mental health	(7.7)
Asset test	(10.1)
Coverage upon eligibility	(18.8)
Total Human Resources	\$ 2,000.3
Public Safety/Judicial	
Prisons	\$ 825.2
Prisons	60.0 *
Judges	(5.0)
Youth Authority bed estimate	1.6
District Attorneys' approved	0.4
Dept of Justice approved	(0.8)
Dept of State Police	(0.3)
Total Public Safety/Judicial	881.1

*NOTE: Additional \$40 million in Emergency Fund totalling \$100 million for Prisons

Expenditures

AREA	1995-97 Budget
All Other	\$ 531.0
OEDD	(30.0)
Salaries	(50.0)
Military	2.0
County Fairs	3.2
Forestry	1.4
Columbia River Gorge	(0.2)
DEQ debt recalculation	(1.7)
Forestry 93-95 Trust	(2.0)
High Speed Rail carryforward	(6.0)
High Speed Rail 95-97	(5.0)
Office of Natural Resources	(1.8)
Emergency Fund	32.0
Employment Relations Board	1.7
Governor's Office 3 positions	(0.6)
Legislative budget	(3.2)
Dept of Revenue Senior Defer	(0.7)
Dept of Revenue other	(0.2)
Sec of State (SB 170)	0.5
Other	(1.1)
Total All Other	\$ 469.4
General Adjustments	
PERS Adjustment	\$ (8.0)
Addback Reserve	\$ 50.0
Total Expenditures	\$ 8,064.0
Ending Balance Provision	\$ 69.1
Total Requirements	\$ 8,133.1

Major Challenges for Department of Human Resources Budget

1. Caseloads for some "entitlement programs" continue to grow, some at dramatic rates over time (e.g. senior long term care, children's mental health, OHP new eligibles).
2. Some programs are relatively new and their budgetary history is short. Examples include Oregon Health Plan. There is uncertainty on potential growth in the number of clients who will participate in the program during 1995-97.
3. The Department often faces lawsuits which directly affect the budgetary needs of the agency. Examples include a lawsuit relating to staffing and services levels for the Forensics wards at the State Hospital, and the ongoing legal actions between the state and the federal Department of Justice relating to Fairview.
4. The federal government contributes over 55% of DHR's budget. As part of this funding, there are significant federal mandates which require certain services as well as limit the state's flexibility to administer the programs. The cost of providing these programs is sometimes dramatically increased as a result of these mandates.
5. Some of the reductions included in the Governor's budget will require federal waivers. There will be uncertainty over final budgetary results until the waivers are approved. Programs where waivers are required include the Oregon Health Plan and many of the "welfare reform" proposals included in bills still in policy committees.
6. There are a number of bills which have the potential of significantly affecting the budgetary needs of individual divisions of DHR. Without decisions on the final content of these bills, the budget for DHR is almost impossible to close.
7. Federal funding levels and federal mandates could be changed significantly by decisions made in Washington, DC. Unfortunately, these federal decisions will likely occur after the 1995 Legislative Session is complete.

Work Session Issues

1. There is an additional \$15.6 million gap between the original Governor's budget submitted to the Legislature in January and a revised estimate of the Governor's budget. The difference is due to net cost increases due to caseload and cost per case changes, new estimates for Other Fund and Federal Fund revenues, costs associated with recent legal agreements or settlements, and corrections to the original budget.
2. Due to the revised budget figures, many of the figures presented by the agency no longer are applicable to use. Work Session documents will present updated figures in detail. Staff will provide further detail, if possible, when requested by Subcommittee members.
3. The concept of decision packages and base budgets is difficult in DHR budgets because of the number of actions and reductions assumed in the "base budgets" and the re-forecasts of caseloads and costs. For this reason, the suggested starting point for work session for each program or division is the revised estimate of the Governor's budget. This means that an additional \$15.6 million must be cut out of the DHR budgets, and that any reductions in the Governor's budget (e.g. provider cost of living) must be added to the starting point.
4. An "add-back" list should be developed for those items the Subcommittee can agree on to put on a list. Staff suggests that the add back list be used carefully given the shortage of resources and the additional \$15.6 million in reductions that must be made at this time.
5. A "balance sheet" or progress list will be provided every few days to update the Subcommittee on its monetary progress and status of items on the "add-back" list.
6. The budget for the Youth Authority is being worked in the Public Safety Subcommittee and the resources for this budget will be transferred to that Subcommittee.

Comparison of Original Governor's Budget and Revised Estimate of Budget
Millions of Dollars

	General Fund	Other Funds	Federal Funds	Total Funds
Adult and Family Services Division				
Original Governor's Budget	249.9	108.3	449.9	808.1
Revised Estimate	237.6	109.0	469.0	815.6
Difference	(12.3)	0.7	19.1	7.5
<i>Increases in caseload staff relating to increasing Health Plan clients, small reduction in ADC-UN costs, and reduction in GF due to transfer of federal funds from DYA to AFS.</i>				
Children's Services Division				
Original Governor's Budget	145.2	21.1	176.6	342.9
Revised Estimate	138.2	22.4	184.1	344.7
Difference	(7.0)	1.3	7.5	1.8
<i>Increases in Foster Care cases and costs, increased Federal and Other Funds revenue offsetting GF needs, and transfers to DYA.</i>				
Department of Youth Authority				
Original Governor's Budget	98.9	46.1	27.3	172.3
Revised Estimate	120.6	45.5	11.9	178.0
Difference	21.7	(0.6)	(15.4)	5.7
<i>Increased special rates, increased Federal and Other Funds revenue offsetting GF needs and increase in GF due to transfer of federal funds to AFS (maximize overall federal funds).</i>				
Health Division				
Original Governor's Budget	20.9	50.2	141.7	212.8
Revised Estimate	22.2	47.6	141.8	211.6
Difference	1.3	(2.6)	0.1	(1.2)
<i>Reverse in transfer of GF to OMAP to match federal funds. DHR has determined matching is not feasible at this time (neutral fiscal impact to entire DHR)</i>				
Mental Health & Developmental Disability Services				
Original Governor's Budget	393.5	43.2	352.1	788.8
Revised Estimate	400.6	43.2	356.4	800.2
Difference	7.1	-	4.3	11.4
<i>Increases in costs due to settlements relating to Forensics Wards at State Hospital and Fairview, increased GF due to loss of federal SSI revenue, and corrections in transfers to Health Plan.</i>				
Senior and Disabled Services				
Original Governor's Budget	306.3	28.3	468.3	802.9
Revised Estimate	302.1	28.9	468.3	799.3
Difference	(4.2)	0.6	-	(3.6)
<i>Decreases in long term care and OSIP caseloads and costs, savings in DAS assessment, and staffing and cost corrections.</i>				
Vocational Rehabilitation				
Original Governor's Budget	11.0	2.4	72.4	85.8
Revised Estimate	11.0	2.6	73.3	86.9
Difference	-	0.2	0.9	1.1
<i>Increased estimates of Other and Federal revenues.</i>				
Directors Office and Oregon Health Plan				
Original Governor's Budget	720.4	59.4	1,195.4	1,975.2
Revised Estimate	729.5	78.4	1,225.3	2,033.2
Difference	9.1	19.0	29.9	58.0
<i>Increases in new eligibles and PLM caseloads, decreases in General Assistance cases, reduction in costs because of new actuary projections, and new estimates for reduction packages in the Governor's budget.</i>				
Total DHR				
Original Governor's Budget	1,946.0	359.2	2,883.7	5,188.9
Revised Estimate	1,961.6	377.9	2,930.2	5,269.6
Difference	15.6	18.7	46.5	80.7

ALMO.

AJOR REDUCTIONS IN DEPARTMENT OF HUMAN RESOURCE'S BUDGET
FROM CURRENT LAW ESTIMATE

All General Fund Unless Otherwise Indicated
Generally Reflects April 1995 Estimates of Costs

	General Fund Reductions (millions of \$)
Adult & Family Services Division	
No cost of living increase for client grants and providers	12.0
No Emergency Assistance grants for public assistance clients	2.3
Increased co-pay for daycare - replaces General Fund	5.4
General Fund for Student Day Care eliminated	0.4
Remaining Day Care Program Gap	0.5
Reductions in staff & admin costs	10.0
Total for AFS	
Childrens Services Division or State Office for Services to Children & Families	
No cost of living increase for providers	4.8
Unfunded caseload growth from April rejections	3.0
Reduction in services to Level 7 children	3.0
No funding increase for REACH program	0.5
Transition of RJW grant clients to Health Plan	0.7
Reductions in staff & admin costs	2.5
Total for CSD	
Department of Youth Authority	
No cost of living increase for providers	1.8
Restore youth accountability	6.2
Reductions in staff & admin costs	0.3
Total for Youth Authority	
Oregon Health Plan	
Reductions in services by moving line from 606 to 581	20.1
Premiums for "new eligibles" on sliding fee basis	13.2
Co-pays for most clients over 17 except for preventative services	1.5
Base eligibility for on three months instead of one month income	4.4
Eliminate eligibility for college students under Health Plan	8.1
Slow phase-in of mental health into Health Plan	6.0
Total for Oregon Health Plan	
Remainder of Director's Office	
Elimination of Medically Needy program	2.7
No cost of living increase for A/D providers	1.0
Reductions in staff & admin costs	1.2
Total Remainder of Director's Office	
Health Division	
Reductions in HIV testing/treatment & well-child care	0.7
Reductions in Public Health Lab funding	0.2
Reductions in prenatal services at OHSU	0.1
No cost of living increase for providers	1.0
Total Health Division	
Mental Health & Developmental Disability Services Division	
No cost of living increase for providers	12.4
No funding for out patient services for Non-Medicaid clients	13.5
Other mental health services reductions (includes Lottery funding)	2.2
Reduction in Corrections funding for OSH treatment wards (this is not a DHR GF cut but one in Dept. of Corrections)	6.5
Total for MHDDSD	
Senior and Disabled Services Division	
No cost of living increase for providers and clients	7.8
Reductions in various community based care rates	6.1
Reduction in Oregon Project Independence (OPI) program	0.7
Reduction in General Assistance program for certain clients	7.7
Reductions in staff & admin costs	6.5
Total for SDSD	



ASSOCIATION OF OREGON COUNTIES

LOCAL GOVERNMENT CENTER 1201 COURT STREET N.E. P.O. BOX 12729, SALEM, OREGON 97309-0729, (503) 585-8351

Maintain Local Control — VOTE NO on HB 2165

On April 18, HB 2165 was sent back to the Business Subcommittee by the House Commerce Committee in order to consider county amendments. The subcommittee rejected these amendments on a 3-1 vote. The amendments sought a compromise by providing a "safety valve" for fee increases if necessary to keep programs at current operating levels. Instead, the subcommittee asked for a budget note allowing the Health Division to request funds from the Emergency Board to prevent counties from turning their programs back to the State.

It is inappropriate to use limited General Funds to bail out a fee-based program. Unsuccessful appeals to the E-Board will likely just result in the restaurant program being turned back to the state and necessitate adding new state employees.

Background:

HB 2165 as amended would establish statewide fees for restaurant inspections. Restaurant fees will increase substantially. Fees would be collected by the State Health Division and a portion returned to the counties for costs of inspection.

The present restaurant inspection program is delegated to County Commissioners who set their own fees in public meetings after public comment. In County Health Departments, the food service program is guided by local advisory committees where local restaurants directly participate. In areas where a county declines delegation, usually in remote parts of the state, the State Health Division operates the inspection program under state fees. The fees have not kept up with costs, and inspection frequency is below standards.

Originally, prior to amendments, the bill would have improved the uniformity of inspections, set statewide performance standards, and allowed an outside review of county fees. All parties had agreed to these improvements as well as to the fee increase needed to bring state fees in line with costs. However, as the bill is currently written, it will create a new state function — collecting fees and issuing licenses for a centralized, statewide program.

Reasons for Opposition:

- Counties must be able to locally set the fees they need to serve their communities. If, over time, restaurant inspection fees become insufficient to support the program, counties will have to turn the programs back to the state, creating another layer of state government. It is not appropriate to ask the property taxpayer to subsidize restaurant inspections.
- Now is the time to improve Oregon's public health system, not weaken it. In recent months, there have been disease outbreaks traced to poor sanitation practices in a few restaurants. The *Oregonian* and the Secretary of State have criticized the inadequacy of restaurant inspections as performed by the state.
- The substantial fee increase will primarily benefit State Health Division personnel who inspect restaurants in rural areas. Unfortunately, fees from more populated counties will not be used to improve their inspection programs, but will be used to bring about only minimum compliance in some parts of the state.
- HB 2168 eliminates local control of the restaurant inspection program will jeopardize local funds supplementing the program, and ignores the role of local Food Service Advisory Committees.

APPROVED FOR SIGNATURE, April 25, 1995 in Public Committee

MEETING DATE: MAY 0 2 1995

AGENDA NO: WS-1

(Above Space for Board Clerk's Use ONLY)

AGENDA PLACEMENT FORM

SUBJECT: WORK SESSION REGARDING STRATEGIC INFORMATION AND TECHNOLOGY PLAN

BOARD BRIEFING **Date Requested:** MAY 0, 1995

Amount of Time Needed: Approx. 2 hours

REGULAR MEETING: **Date Requested:** _____

Amount of Time Needed: _____

DEPARTMENT: DES **DIVISION:** DES Administration

CONTACT: Betsy Williams **TELEPHONE #:** 248-5012

BLDG/ROOM #: 412/206

PERSON(S) MAKING PRESENTATION: Betsy Williams and Members of Planning Team

ACTION REQUESTED:

INFORMATIONAL ONLY **POLICY DIRECTION** **APPROVAL** **OTHER**

SUMMARY (Statement of rationale for action requested, personnel and fiscal/budgetary impacts, if applicable):

The purpose of this work session is to review and discuss the work-in-progress by the Strategic Planning for Information Technology Team; to solicit Board input into the work to date and describe workplan for the remainder of the project.

Discussion items will include the vision of the plan; values; strategic objectives; goals; and topics for strategic development.

Materials will be distributed at the work session.

SIGNATURES REQUIRED:

ELECTED OFFICIAL: _____

OR

DEPARTMENT MANAGER: Betsy H. Williams

BOARD OF
COUNTY COMMISSIONERS
MULTNOMAH COUNTY
OREGON
1995 APR 27 PM 2 25

ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES

Any Questions: Call the Office of the Board Clerk 248-3277/248-5222

**BOARD OF COUNTY COMMISSIONERS WORKSESSION
ON
STRATEGIC PLANNING FOR INFORMATION TECHNOLOGY**

**May 2, 1995
10:00 a.m.**

AGENDA

- A. INTRODUCTIONS/PROJECT OVERVIEW - Betsy Williams**
- B. GROUP EXERCISE - Tom Simpson**
 - What is Your Vision for Information Technology in Multnomah County in 8-10 Years?**
 - What are Some Short-term Goals (3-5 years) to Get There?**
- C. REVIEW OF WORK-IN-PROGRESS**
 - Vision - Susan Kaeser**
 - Values - Keri Hardwick**
 - Strategic Objectives - Janice Druian**
 - Countywide Goals - Tom Fronk**
- D. WORKPLAN FOR PROJECT COMPLETION/CONCLUSION - Betsy Williams**



MULTNOMAH COUNTY, OREGON

BOARD OF COUNTY COMMISSIONERS
BEVERLY STEIN
DAN SALTZMAN
GARY HANSEN
TANYA COLLIER
SHARRON KELLEY

BUDGET & QUALITY OFFICE
PORTLAND BUILDING
1120 S.W. FIFTH - ROOM 1400
P. O. BOX 14700
PORTLAND, OR 97214
PHONE (503)248-3883

TO: Board of County Commissioners
FROM: Strategic Planning for Information Technology Team
DATE: April 28, 1995
SUBJECT: Board Briefing, May 2, 1995

In preparation for our briefing on Tuesday, we would like you to consider the following questions. These are the same questions which the participants in the County-wide retreat considered. It is not necessary to create a formal response, just something from which you can work.

These first three questions should be used to form a basis for answering the second set of questions.

1. Who are your customers - internal and external?
2. What needs do these customers present to you?
3. What needs do you have in order to meet the needs of your customers?

SPIT has spent time trying to identify and group County customers. Our major customer categories are listed below. We offer our list as a stimulus for your thinking!

- Users of County Information for Non-County Business
- People Who Make or Influence County Policy & Strategy
- Recipients of Social/Health Services
- Recipients of Non-Social/Health Services
- County Employees & Contractors Conducting County Operations
- County Management Decision Makers
- Organizations That Regulate the County
- People the County Regulates
- Government Partners

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COUNTY COMMISSIONERS
1995 APR 28 PM 3:38
MULTNOMAH COUNTY
OREGON

These second two questions will be the basis of a short exercise at the briefing.

1. What is your vision for the collection, manipulation and dissemination of information within your work group and with your customers and suppliers in eight to ten years?
2. What are some short-term (three to five years) goals that can be achieved to help reach that vision?



Multnomah County, Oregon

Department of Environmental Services
Director's Office
2115 SE Morrison
Portland, OR 97214

Beverly Stein

County Chair

MEMORANDUM

To: Distribution (by facsimile, MS-Mail, PINE, Internet)
From: Betsy Williams, Lance Duncan
Date: May 1, 1995
Re: Agenda and Minutes



We in DES respect and value all individuals and acknowledge that their varied perspectives enrich the way we do our work

Present: Betsy Williams, Jim Munz, Tom Simpson, Sharon Owen, Janice Druian, John Hamlin, Kathy Gillette, Tom Fronk, Meganne Steele, Jann Brown, Susan Kaeser, Keri Hardwick, Kathy Tinkle, Lance Duncan

Agenda for Friday, May 5, 1995

Time: 8:30 P.M. to 3:30 P.M.
Place: Betsy's Home (3508 NE Couch, Phone 232-5053)

Topics of Discussion: (Betsy's Best Attempt at Reconstructive Surgery)

Item	Time	Type
1) Review of Minutes/Agenda	8:30	Review
2) Review Summary of "Data" work	8:45	Review
3) Break	9:45	
4) Brainstorm/Affinity on "Standards" issues	10:00	Work Session
5) Working Lunch (Debrief DPMC/BCC sessions)	11:45	
6) Brainstorm/Affinity on "Standards" strategies	12:30	Work Session
7) Involving Technical Staff (subcommittee report)	2:30	Review/Decision
8) Reading Assignment	2:45	Discussion
9) Revisit Workplan	3:00	Decision
10) Next Week's Agenda	3:30	Discussion
11) Adjourn for Cinco de Mayo	3:45	

SPIT HAPPENS.....

The Official Minutes

Minutes of April 28, 1995

Summary of Decisions

- 1) The committee will maintain a "running list" of assumptions to include in the strategic planning document.
- 2) Committee members will highlight the portions of reading assignments (including the strategic plans) they would like to include in our plan/process.

Summary of Action Items

- 1) Committee members should think about and be prepared to discuss alternatives to the current SPIT process design to shorten the time required. Also, think about the use of a consultant or consultants.
- 2) Committee members should read the three articles assigned for discussion at the next SPIT session.

Summary of Pending Items

- 1) Customer needs identification process (for external County customers).
- 2) Discussion about authority of SPIT Committee.
- 3) Discussion of roles and responsibilities (organizational/reporting structure of Multnomah County I.S. functions).
- 4) Completion of Customers/Needs/Processes matrix.
- 5) Determination of SPIT/County's role in next year (1996) TIIAP grant process.
- 6) Resource development as a funding strategy.
- 7) Decision about how/whether to bring an element of competition into our implementation/management of information technology.
- 8) Review of Network Operating System as a part of the "Standards" discussion.
- 9) Prospective consultant's role in producing the strategic planning document.

Review of Minutes from April 21, 1995

Minutes were approved with no changes.

Debrief DPMC Meeting

The DPMC meeting on April 26 was helpful and productive. A key element of making this session useful was the participation of SPIT members in the process; and this should be incorporated into the briefing of the Board of Commissioners. An additional benefit of SPIT work is that this group has coalesced into an effective team which will likely be helpful and serve a continuing purpose after SPIT work is finished.

Another key element of SPIT work is we are an active demonstration of how RESULTS works and looks in the County. What is frustrating at times to non-participants is the length of time spent in planning; however, the benefits of this (including the highly participatory nature of the SPIT process) are that implementation time is lower, rework should be minimized, the overall timeframe is shorter, and there is no element of "selling the plan" involved since the design incorporates the ideas of a healthy cross-section of County employees by way of participating with their respective SPIT representatives.

Relative to the issue of timeframes, however, this committee is charged with recommending alternatives to our current process to ensure the current level of collaboration yet shorten the time required. Committee members should be prepared to discuss their ideas at next week's session. An option would be to bring to the DPMC the key elements of Data Management and Integration, Access, and Standards so they can comment, review, and approve, and allow decisions related to these topics to begin influencing their purchasing and management decisions as soon as possible (while the strategic planning process continues). Also, the committee needs to consider the appropriate use of outside consultants.

Board Work Session

Betsy shared her thoughts about the process. The committee agreed it wouldn't be helpful to lead the BCC into a lengthy discussion about "customers". Keri/Meganne will try to catch the Commissioners this afternoon and get them prepared for the discussion. Keri will prepare the "affinity" groupings of customers from the Customers/Needs/Processes matrix with the homework instructions which both she and Meganne will distribute this information.

The assignments for sections of the presentation are as follows:

Introduction:	Betsy Williams
Vision Brainstorming:	Tom Simpson
Goals Brainstorming:	Tom Simpson (Kathy Tinkle will be the recorder)
SPIT's Vision:	Susan Kaeser (will tie our work into the BCC's brainstorming)
Values:	Keri Hardwick

Strategic Objectives: Janice Druian
(will talk about where "assumptions" fit)

Goals: Tom Fronk
(will tie our work into the BCC's brainstorming)

Strategic Topics: Betsy Williams

Workplan: Betsy Williams

Closure: Betsy Williams

Handouts will be the same as provided for the DPMC.

SPIT paraphernalia will not be available in time for this Board Briefing. Lance will fax out the artwork for committee critique, Meganne will arrange production as soon as possible for a later distribution to the BCC and committee members.

Note: *In both the Board session, and as a course of completing SPIT work, we will maintain a "running list" of assumptions.*

Reading Assignments

A general direction regarding reading assignments is for committee members to cull out what they like or what is helpful, in order that we can incorporate these features into our strategic plan.

Discussion of Previous Assignment

The State of Washington Plan contained some good information, key points, and a good logical flow. It was easy to read, attractive, of an appropriate length, and well laid out. The plan was problematic, however, in that it assumed the existing structure would continue, and it was narrow in focus in that it only addressed the I.S. department, rather than how whole organization would behave relative to information technology. It was also somewhat vague in expressing the actual strategies to be pursued. SPIT's plan will be more comprehensive and departments will have bought in and willingly participate in its direction.

A key idea is to include a glossary and relevant technical reference pages. The purpose is to target the various audiences who will read and use the plan.

Reading assignment for next week.

Two articles: "The Centrally Decentralized I.S. Organization," and "Old Computers, New Challenges." In addition, committee members should read the study done by the Federal Government called, "Managing Information Technology: Transforming County Governments in the 1990's."

A topic for future discussion will be our prospective consultant's role regarding the production of our strategic planning document and to help with the remainder of our process (see comment under "Debrief DPMC Meeting").

Work Session - Data Management and Integration

The committee agreed on the "issues" to be analyzed within the "strategies" portion. The definition of data is that it is ALL data, electronic and manual, regardless to where it is, what form it is in, and across all media and platforms.

The work flow agreed upon relative to "strategies" is as follows:

- 1) Discover what data currently is available (electronic & manual) where is it, what form is it in, across all media and platforms.
- 2) Determine what data we need to do business.
- 3) Identify the common data needs.
- 4) Select "Key Areas" of the County for focus on integration strategy.
- 5) Prioritize work to be done in integration.

The committee struggled with the issue of how to define a "KEY AREA". After constructing a diagram showing the universe of all data, the data we currently use, the data we need, and the data we all have in common, John Hamlin made an observation that guided the rest of the discussion (paraphrased):

"We should assume the data we need in common isn't all the data we need, but because IT IS NEEDED IN COMMON, it will determine how almost all data is formatted and stored. The potential for future integration may not be apparent now, but will be enabled by having elements in a common format or commonly defined."

The committee was mostly in agreement that our focus in defining "key areas" should be at the level of "OBJECTS" (in an Object-Oriented Programming sense, or in a definition which would be useful in designing computer programs). There was also consensus that we might need some technical/conceptual help in fleshing out this idea. Following this discussion, the committee conducted a brainstorming exercise to see if there was agreement as to what level of detail this might encompass. The suggestions were:

- Employees
- Addresses
- Clients
- Criminals
- Social Service Clients
- Services
- Financial Information
- Statistics
- Buildings
- Victims
- Witnesses
- Expenditures
- Benchmarks
- Key Results

- Tax Payers
- Court Cases
- People
- Fixed Assets
- Locations

Following a nominal group technique, the committee selected *Employees, Clients, and Financial Information* as examples of the level of detail with which to conduct the "integration analysis."

Some assumptions identified during the discussions were:

- 1) Multnomah County must take a leadership role with other partners in defining common data needs.
- 2) Migration to common elements/standards will take place in a prioritized way.

The committee was also in agreement that we need a policy statement about stewardship or use of data. The agreed-upon suggestion is as follows:

"The County will maintain and be a good steward of data. The County must recognize that data is a strategic asset which must be managed as a valuable resource. *The function of* Information management which is responsible for county-wide data standards, security, and integrity must be in place. Data stewards responsible for departmental data will be identified and held accountable for the quality, protection and preservation of county data. The goal of this program is to insure that the integrity and security of county data is maintained and that the public's right to access is protected."

Tom Simpson, Sharon Owen, Jann Brown will draft the final "strategic" document regarding data integration and management, in some way incorporating today's and previous work on the subject into a coherent element of our "final" document.

Following this discussion, aliens from planet Mai Tai in the Chi Chi nebula abducted one of the committee members. His last words sounded something like "Aloha nui!"

MULTNOMAH COUNTY
STRATEGIC PLAN
FOR
INFORMATION TECHNOLOGY

COMING SOON IN 1995

Vision

What will it look like?

The ultimate goal of our strategic planning, policy and funding efforts.

Multnomah County information technology enables our employees, our public and private partners and the community to interact and use information when, where and how they need it.

Values

How will we act?

The underlying ways in which we (the County) will act in pursuit of our vision.

As Multnomah County pursues its vision for information technology, the employees and elected officials will:

- Focus on and involve the people we serve
- Work for the greater good, with
 - Respect
 - Integrity
 - Creativity
 - Responsiveness
 - Collaboration
 - Fiscal Responsibility

Strategic Objectives

How will the vision be manifest?

Because information technology is a tool for improving the services the County provides, we must strive to achieve our vision for these service improvements - not for the sake of improving our information technology. The strategic objectives are the changes in the way the County does business which we believe accomplishing the vision will effect.

1. Improve access to County information to the public, County employees and other public agencies through a cost-effective, widely available infrastructure.
2. Improve the quality of service delivery to the public through the effective use of information technology.
3. Improve the efficiency and effectiveness of internal County business process through the use of information technology.
4. Improve the quality of County decision making by making current and accurate data and information available through the use of information technology.
5. Improve public involvement in County processes that formulate County ordinances, policies and budget priorities through the use of information technology.

Goals

What do we do to get there?

The goals are a series of concrete objectives which must be implemented if we are to achieve our vision and strategic objectives. Policy and funding decisions should be made which directly affect accomplishing these goals.

1. Access
Provide to all potential internal and external users access to the County's information while eliminating barriers related to navigation and location.
2. Connectivity
Establish connectivity linking County departments with other governmental agencies and other key partners in the provision of public services.
3. Data Sharing and Integration
Develop common data elements, allowing integrated information systems that track clients, services, performance and costs across programs and agencies while protecting data integrity and client confidentiality.
4. Paperless Office
Adopt data and document sharing processes that are electronically based, capturing data while reducing the need for handling paper.
5. Training and Technical Assistance
Provide the training and technical assistance necessary to ensure optimal utilization of the County information systems.
6. Resources and Commitment
Recognize the need to make the commitment for short term resources and continuing investments in information technology to realize long term gains.

7. Strategic Planning
Recognize the dynamic nature of information technology and periodically assess and update the strategic plan.
8. Results
Evaluate, analyze our way/process of doing our work so that we don't automate bad processes; periodically assess our processes to ensure that they continue to meet the needs of all customers.
9. Organizational Change
Create a cultural climate in which organizational roles, responsibilities, resources and decision processes are adjusted to support the achievement of information technology goals quickly and cost effectively.
10. Coordination of Effort
Eliminate unnecessary duplication of effort and optimize benefits from our information technology by cultivating the willingness and ability of departments/divisions to share information and resources.

Topics for Strategic Development

The preceding four areas: Vision, Values, Strategic Objectives, and Goals, lay the framework around which decisions will be made. Out of the following ten areas will come specific recommendations regarding policies and strategies, business systems and processes, organizational structure and culture, and skill development of those who conduct the County's business.

1. Data Integration and Management

“What policies and strategies can be used to best manage, integrate and share data in order to meet the information needs of staff, public, management and others?”

2. Standards

“How can the County best make use of hardware and software standards in order to effectively maximize our investments in information technology and support our strategic goals?”

3. Access

“How do we technologically achieve our ‘Access’ goal? What policies and procedures would we have to put in place in order to achieve our ‘Access’ goal? How do effectively balance between operations and access?”

4. Partnerships

“How can we best position ourselves to take advantage of information technology advanced by ourselves and with our partners? Do we have the partnerships necessary to move forward? Do we foster an environment where partnerships are possible? If not, could we?”

5. Support

“What level of support will be necessary to ensure optimal utilization of information technology as the County moves to improve quality and customer satisfaction?”

6. Application Development

“What applications or ‘applets’ could be provided that would improve business processes and information provided to the public? How should those be identified, developed and shared with the users?”

7. Training

“How can we best provide effective and cost effective training so as to maximize the use of our information technology investments?”

8. Structure

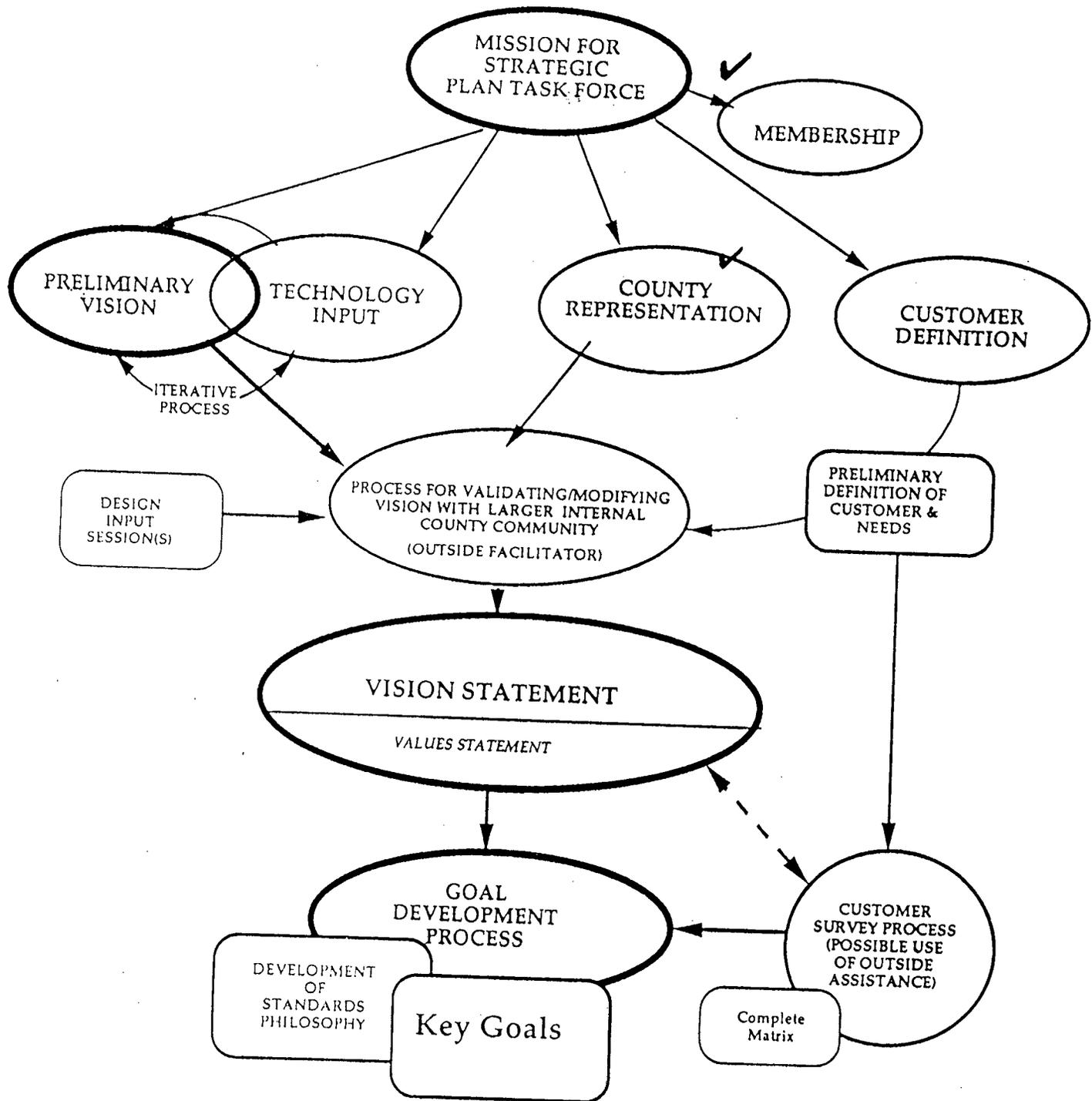
“What organizational structure will best allow the County to achieve its information technology goals?”

9. Funding

“What funding policies and/or strategies could we adopt to ensure adequate funding for information technology and create incentives in support of the strategic objectives and goals?”

10. Evaluation

“Which evaluation methods best measure our progress towards key outcomes?”



Time



Strategic Planning for Information Technology Committee Members & Addresses

Note: All MCL addresses are @NETHOST.MULTNOMAH.LIB.OR.US

Jann Brown
Juvenile Justice
Bldg 311
Phone: 248-3544
Fax: 248-3218
MCL: JANNB

Janice Druian
DES - Assessment & Taxation
166/515
Phone: 248-3090
Fax: 248-3280
MCL: JANICED

Tom Fronk
Dept of Health
160/7th
Phone: 248-3056
Fax: 248-3676
MCL: TOMF

Jeanne Goodrich
Library
317/Admin
Phone: 248-5492
Fax: 248-5441
MCL: JEANNEG

John Hamlin
News Systems Director
The Oregonian
1320 SW Broadway
Portland, OR 97201
Phone - 221-8061
Fax - 294-5030
E-Mail - JOHNH@news.oregonian.com
MCL: JOHNSH

Keri Hardwick
Budget Office
106/1400
Phone: EXT 6266
Fax: 248-3292
MCL: KERIH

Susan Kaeser
Dept. of Community Corrections
161/600
Phone: 248-3438
Fax: 248-3990
MCL: SUSANK

Jim Munz
Information Services Division
Bldg 327
Phone: 248-3927
Fax: 248-5009
MCL: JIMM

Sharon Owen
Sheriff's Office
313/233
Phone: 251-2446
Fax: 251-2439
MCL: SHARONO

Ken Phillips
Marion County
Information Systems
90 Ferry St. SE
Salem, OR 97301
Phone - 588-6355
Fax - 588-6369
E-mail- KPHILLIP@ednet1.osl.or.gov
MCL: KENP

Tom Simpson
District Attorney's Office
101/600
Phone: 248-3863
Fax: 248-3643
E-Mail: TSIMPSON@Teleport.com

Meganne Steele
Office of the Chair
106/1410
Phone: 248-3961
Fax: 248-3093
MCL: MEGANNES

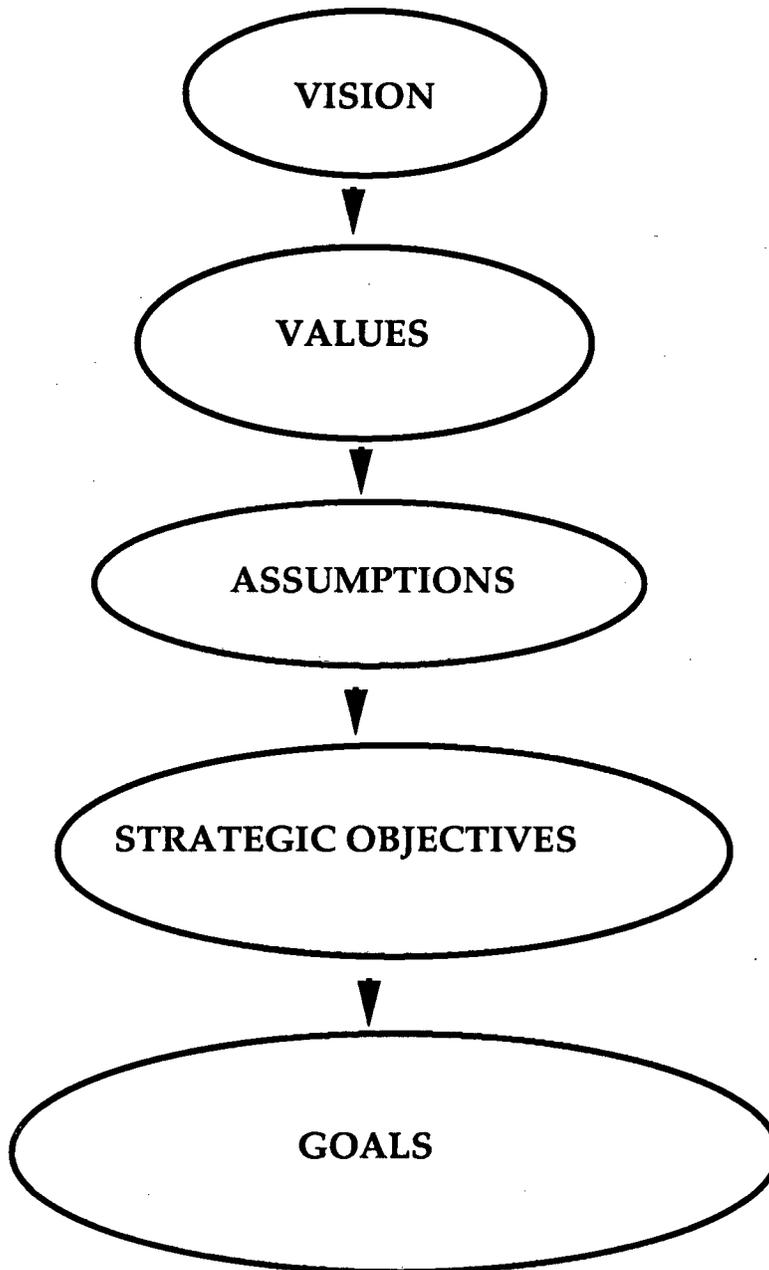
Kathy Tinkle
Children & Family Svcs Division
160/6th
Phone - EXT 6858
Fax: 248-3379
MCL: KATHYT

Betsy Williams
DES Administration
412/206
Phone: 248-5012
Fax: 248-3048
MCL: LANCED (temporary)

Lance Duncan
Staff to S.P.I.T. Committee
DES Administration
412/203
Phone: 248-3278
Fax: 248-3048
MCL: LANCED

Kathy Gillette
Aging Services
Bldg. 161/3rd Floor
Phone: 248-2774
Fax: 248-3656

STRATEGIC PLAN--FLOW



ANSWERS; MEANS

- *What will it look like?*
- *Our collective vision of future*

- *How will we act?*
- *The core values of the organization that underlie the vision.*

- *What do we assume about our direction?*
- *Often unwritten/unspoken assumptions that govern our actions*

- *How will the vision be manifest?*
- *Superordinate goals that must be met to achieve vision*

- *What must we do to get there?*
- *Major operational objectives that must be met to achieve vision.*

STRATEGIC OBJECTIVES

How will the vision be manifest?

Because information technology is a tool for improving the services the County provides, we must strive to achieve our vision for these service improvements--not for the sake of improving our information technology. The strategic objectives as the changes in the way the County does business which we believe accomplishing the vision will effect.

1. **Improve access to County information** to the public, county employees and other public agencies through a cost-effective, widely available infrastructure.
2. **Improve the quality of service delivery** to the public through the effective use of information technology.
3. **Improve the efficiency and effectiveness of internal County business process** through the use of information technology.
4. **Improve public involvement** in County processes that formulate County ordinances, policies and budget priorities through the use of information technology.

ASSUMPTIONS

Assumptions are the often unspoken, unwritten underlying beliefs about how things should be or are, that govern our day to day actions. If these are not articulated and understood by all, actions of the group may not support the vision or major objectives.

SOME AREAS WHERE THE DPMC SUGGESTED THAT WE DEFINE ASSUMPTIONS: (examples)

- Not all County organizations are the same--have the same needs, clients etc., so the plan should allow for **unique needs of organizations.**
- Issue about **privacy and confidentiality** need to be addressed
- Some attention needs to be given to **security of data** and ways to prevent misuse of data.
- The county needs to define its **position in relation to technological innovation**--will we be cutting edge? mainstream? Will some sections differ in their position?
- Issue about **sufficient back-up to maintain county operations** at expected customer level (which will differ by area)
- Concern about **data integrity**; who can make changes; how to avoid corrupt data