



# MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

(Revised: 6/9/2014)

## Board Clerk Use Only

Meeting Date: 042816  
Agenda Item #: R.1  
Est. Start Time: 9:30 am  
Date Submitted: \_\_\_\_\_

**Agenda Title:** **Public Hearing and Consideration of the 2016-2017 Dunthorpe-Riverdale Sanitary Service District No. 1 Proposed Budget and other administrative matters.**

**Requested Meeting Date:** April 28, 2016 **Time Needed:** 15 minutes

**Department:** Community Services **Division:** Director's Office

**Contact(s):** Tom Hansell

**Phone:** (503) 988-0223 **Ext.** 80223 **I/O Address:** 425/1

**Presenter Name(s) &**

**Title(s):** Tom Hansell, Business Services Manager/District Budget Manager

## General Information

### 1. What action are you requesting from the Board?

Meet as the Budget Committee of the Dunthorpe-Riverdale Service District to:

- Select presiding officer from among budget committee members present;
- Hear budget message;
- Open Public Hearing to consider any testimony presented by the public about the proposed budget, and
- Vote and approve the budget for submittal to Tax Supervising and Conservation Commission

### 2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

Multnomah County's Service District was created under the provisions of the Oregon Revised Statutes (ORS) Chapter 451 to provide construction and operation of sanitary sewer systems in the County. The Multnomah County Board of Commissioners serves as the governing body of the District and today meet as the District budget committee.

The annual budget for each District is prepared under the direction of a budget officer designated by the Board. Tom Hansell from the Department of Community Services'

serves as the budget officer for the District. The budget committee reviews the annual budget and approves it either as submitted by the budget officer or with revisions requested by the committee. An approved budget will be returned to the District governing body for consideration of a resolution for adoption on June 9, 2016.

The actions taken by the District Budget Committee fulfill the requirements of Oregon's Local Budget Law (ORS Chapter 294), which provides specific methods for obtaining public review and comment on the financial and administrative policies of the District.

Multnomah County's Departments of County Management and Community Services provide financial and administrative services, respectively, to the District. The District is, however, a separate and independent financial entity. Expenses incurred, such as external auditing and administration, and financial management provided by both departments are met with revenue from sewer user charges, connection fees, and/or assessments to real property within the service District.

This District was formed in the middle 1960's and by 1970 had removed a significant source of pollution from the Willamette River. Its 569 clients are mainly located in unincorporated Multnomah County with a few customers in northern Clackamas County.

The District contracts with the City of Portland's Bureau of Environmental Services (BES) to maintain District lines and treat the sewage flow at Portland's Tryon Creek Treatment Plant. BES also provides design and engineering services for construction, reconstruction, and/or improvement of the District's facilities.

### **3. Explain the fiscal impact (current year and ongoing).**

The District has a proposed total budget of \$1,584,500 for fiscal year 2017. The proposed budget shows a \$38,625 increase for general operations, a \$975,000 decrease in planned capital, and a \$36,875 increase to unappropriated fund balance. The significant change in capital is associated with the completion of the Riverview Force Main project in FY 2016. The District proposes to sustain an unappropriated fund balance to meet future anticipated capital needs now planned out to FY 2024.

The District's \$150,000 capital budget for FY 2017 will support miscellaneous pipe repairs throughout the District. In anticipation of future capital, the proposed budget includes an unappropriated fund balance of \$790,875. Future capital needs are identified in the District's Sanitary System Facility Plan. This plan helps to guide our decision making, looks at a 20-year planning horizon, and assists in developing the District's capital funding strategies.

The current assessment is \$130.00 per month per property for connections to the public sewer system. To meet the anticipated treatment, maintenance and both current and planned capital requirements, the assessment rate is proposed to be reduced to \$105 per month. This decrease represents a 19.2% change over the current rate. This lower rate continues to provide the District with the necessary operating resources to match needs.

### **4. Explain any legal and/or policy issues involved.**

The District is a separate legal entity (ORS 451). Because of its size, it requires a budget committee. The actions requested of the District Budget Committee are consistent in meeting the requirements of Tax Supervising Conservation Commission and statewide

local budget law.

**5. Explain any citizen and/or other government participation that has or will take place.**

Published two Notices of Public Hearing for the Budget Committee Meeting. The District continues to work directly with City of Portland BES personnel to coordinate the capital planning needs of both current and future projects.

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**Required Signature**

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**Elected  
Official or  
Department  
Director:**

Kim Peoples /s/

**Date:**

4/6/16

*Note: Please submit electronically. Insert names of your approvers followed by /s/ - we no longer use actual signatures. Please insert date approved.*