



Multnomah County Agenda Placement Request Budget Modification

(Revised 9/23/13)

APPROVED: MULTNOMAH COUNTY
BOARD OF COMMISSIONERS
AGENDA # R-4 DATE 1/15/15
LYNDA GROW, BOARD CLERK

Board Clerk Use Only

Meeting Date: 1/15/2015
Agenda Item #: R.4
Est. Start Time: 11:10 a.m.
Date Submitted: 1/5/2015

Agenda Title: BUDGET MODIFICATION # DCHS-38-15: Increasing the Aging, Disability & Veterans Division Federal/State fund appropriation by \$154,270

Requested Meeting Date: 1/22/15 Time Needed: 5 min
Department: 25 - County Human Services Division: Aging, Disability & Veterans Services

Contact(s): Lee Girard

Phone: 503-988-3620 Ext. 83768 I/O Address 167/1/510

Presenter Name(s) & Title(s): Lee Girard, Manager Senior - ADVSD Community Services

General Information

1. What action are you requesting from the Board?

The Department of County Human Services (DCHS) is requesting approval of budget modification DCHS-38-15 which increases Aging, Disability & Veterans Services Division (ADVSD) fiscal year 2015 budget by \$154,270 to continue outreach and education services for eligible Medicare beneficiaries.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

The State Unit on Aging (SUA) has received a three year MIPPA (Medicare Improvements for Patients and Providers Act) federal grant, funded through the Administration for Community Living (ACL). The State of Oregon Senior and Disabled Services unit has awarded ADVSD \$205,694 for the period September 30, 2014 to September 29, 2015. The total amount of the fiscal 2015 portion of the award is \$154,270. The purpose of this award is to build on our successful past efforts to expand outreach and education to Medicare clients who are likely eligible for the Low Income Subsidy (LIS) program, Medicare Saving Program (MSP), and Low Income Subsidy and Prescription Drug Enrollment Assistance. ADVSD will collaborate with partners to target outreach efforts and continue assisting consumers to apply for LIS and MSP through a toll-free telephone line.

ADVSD is the project lead and this funding will be part of program offer 25020A, ADVSD - Access & Early Intervention Services.

3. Explain the fiscal impact (current year and ongoing).

Approval of this budget modification will increase the total ADVSD budget for fiscal year 2015 by \$154,270. This additional funding will increase the following expenses:

- Personnel by \$75,722 to pay for new permanent annual 1.80 FTE Community Information Specialists positions (1.05 FTE for 2015 fiscal year budget)
- Professional Services by \$69,590 for various outreach and advertising materials and services
- Materials & Supplies by \$1,626
- Central Indirect and Department Indirect by \$3,438 and \$3,894, respectively

4. Explain any legal and/or policy issues involved.

N/A

5. Explain any citizen or other government participation.

ADVSD will collaborate with partners to target outreach efforts and continue assisting consumers to apply for LIS and MSP through a toll-free telephone line.

Budget Modification

6. What revenue is being changed and why? If the revenue is from a federal source, please list the Catalog of Federal Assistance Number (CFDA).

The Federal/State funding for program offer 25020A - ADVSD Access & Early Intervention Services for fiscal year 2015 will increase by \$154,270. The CFDA Number 93.071.

7. What budgets are increased/decreased?

The fiscal year 2015 budget for ADVSD - Access & Early Intervention Services, program offer 25020A will increase by \$154,270.

The service reimbursement from the Federal/State fund to the risk management fund will increase by \$19,408.

DCHS Director's Office Professional Services budget will increase by \$3,894 (department indirect revenue).

Total service reimbursement to the general fund contingency will increase by \$3,438 (central indirect revenue).

8. What do the changes accomplish?

The award will allow ADVSD to continue outreach and education services for eligible Medicare beneficiaries.

9. Do any personnel actions result from this budget modification?

Yes. Personnel costs will increase by \$75,722 to fund two new positions:

1.00 FTE Community Information Specialist (CIS) permanent position (.58 for fiscal year 2015)

.80 FTE Community Information Specialist (CIS) permanent position (.47 FTE for fiscal year 2015)

Primary duties will be to provide specialized information and assistance to seniors, people with disabilities, family caregivers, and veterans by assessing needs, identifying resources, screening for eligibility, and follow up.

10. If a grant, is 100% of the central and department indirect recovered? If not, please explain why.

Yes. This award pays 100% of all central and department indirect costs incurred.

11. Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?

The total federal grant the State received is for a period of three years. It is anticipated that this funding will be on-going.

12. If a grant, what period does the grant cover? When the grant expires, what are funding plans? Are there any particular stipulations required by the grant (e.g. cash match, in kind match, reporting requirements, etc)?

This is a one year ongoing award for \$205,694 covering 12 months (September 30, 2014 to September 29, 2015).

ADVSD will be required to file semi-annual progress reports.

There are no cash match or in kind match requirements.

Required Signature

**Elected Official or
Dept. Director:** Liesl Wendt /s/

Date: 1/5/2015

Budget Analyst: Jennifer Unruh /s/

Date: 1/5/2015

Department HR: Chris Radzom /s/

Date: 12/31/2014

Countywide HR: Susan Mullett /s/

Date: 12/31/2014

Exp/Rev/FTE - Budget Modification

Budget Year: 2015

Budget Modification: DCHS-38-15

Expenditures & Revenues

An increase in revenue is shown as a negative value and a decrease as a positive value for consistency with SAP.

Line No.	Program Offer Number	Fund Code	Fund Center	Func. Area	Cost Object	Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal
1	25000A-15	1000	26-10	0040	CHSDQ.IND1000	50370 - Dept Indirect Rev	(871,946)	(875,840)	(3,894)	
2	25000A-15	1000	26-10	0040	CHSDQ.IND1000	60170 - Professional Svcs	191,568	195,462	3,894	
1000 Total										0
26-10 Total										0
Program Offer Number 25000A-15 Total										0
3	25020A-15	32606	30-45	0040	ADSDIVCS201OEAMIPPA	50190 - IG-OP-Fed Thru St	(51,666)	(205,936)	(154,270)	
4	25020A-15	32606	30-45	0040	ADSDIVCS201OEAMIPPA	60000 - Permanent	0	42,935	42,935	
5	25020A-15	32606	30-45	0040	ADSDIVCS201OEAMIPPA	60130 - Salary Related Expns	0	13,378	13,378	
6	25020A-15	32606	30-45	0040	ADSDIVCS201OEAMIPPA	60140 - Insurance Benefits	0	19,409	19,409	
7	25020A-15	32606	30-45	0	ADSDIVCS201OEAMIPPA	60170 - Professional Svcs	23,266	92,856	69,590	
8	25020A-15	32606	30-45	0040	ADSDIVCS201OEAMIPPA	60240 - Supplies	3,000	4,351	1,351	
9	25020A-15	32606	30-45	0040	ADSDIVCS201OEAMIPPA	60270 - Local Travel/Mileage	750	1,025	275	
10	25020A-15	32606	30-45	0040	ADSDIVCS201OEAMIPPA	60350 - Central Indirect	1,152	4,590	3,438	
11	25020A-15	32606	30-45	0040	ADSDIVCS201OEAMIPPA	60355 - Dept Indirect	1,304	5,198	3,894	
32606 Total										0
30-45 Total										0
Program Offer Number 25020A-15 Total										0
12	72020-15	3500	72-80	0020	705210	50316 - Svc Rmb Med/Dental	(66,961,348)	(66,980,756)	(19,408)	
13	72020-15	3500	72-80	0020	705210	60330 - Claims Paid	3,964,905	3,984,313	19,408	
3500 Total										0
72-80 Total										0

Exp/Rev/FTE - Budget Modification

Budget Year: 2015

Budget Modification: DCHS-38-15

Line No.	Program Offer Number	Fund Code	Fund Center	Func. Area	Cost Object	Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal
					Program Offer Number 72020-15 Total					0
14	95000-15	1000	19	0020	9500001000	60470 - Contingency	9,641,274	9,644,712	3,438	
	1000 Total									3,438
	19 Total									3,438
					Program Offer Number 95000-15 Total					3,438
15	95001-15	1000	19	0020	9500001000	50310 - Intl Svc Reimburse	(7,100,158)	(7,103,596)	(3,438)	
	1000 Total									(3,438)
	19 Total									(3,438)
					Program Offer Number 95001-15 Total					(3,438)

Exp/Rev/FTE - Budget Modification

Budget Year: 2015

Budget Modification: DCHS-38-15

Annualized Personnel Changes

Change is shown on a full year basis even though this action affects only a part of the fiscal year (FY).

						Annualized				
Position Number	JCN	JCN Description	HR Org	Fund	Cost Object Number	FTE	Base Pay (60000)	Fringe (60130)	Insurance (60140)	Total
New-25-050	6013	Community Information Spec	62953	32606	ADSDIVCS201OEAMIPPA	1.00	40,890	12,741	16,912	70,544
New-25-051	6013	Community Information Spec	62953	32606	ADSDIVCS201OEAMIPPA	0.80	32,712	10,193	16,360	59,265
Total Annualized Changes:						1.80	\$73,603	\$22,935	\$33,272	\$129,809

Current Year Personnel Changes

Cost/savings that will take place in this FY; these explain the actual dollar amounts being changed by this BudMod.

						Current Year				
Position Number	JCN	JCN Description	HR Org	Fund	Cost Object Number	FTE	Base Pay (60000)	Fringe (60130)	Insurance (60140)	Total
New-25-050	6013	Community Information Spec	62953	32606	ADSDIVCS201OEAMIPPA	0.58	23,853	7,432	9,865	41,151
New-25-051	6013	Community Information Spec	62953	32606	ADSDIVCS201OEAMIPPA	0.47	19,082	5,946	9,543	34,571
Total Current FY Changes:						1.05	\$42,935	\$13,378	\$19,409	\$75,722