



Multnomah County Oregon

## Board of Commissioners & Agenda

connecting citizens with information and services

### BOARD OF COMMISSIONERS

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#### **ANY QUESTIONS? CALL BOARD**

**CLERK DEB BOGSTAD @ (503) 988-3277**

Email: [deborah.l.bogstad@co.multnomah.or.us](mailto:deborah.l.bogstad@co.multnomah.or.us)

INDIVIDUALS WITH DISABILITIES PLEASE  
CALL THE BOARD CLERK AT (503) 988-3277,  
OR MULTNOMAH COUNTY TDD PHONE  
(503) 988-5040, FOR INFORMATION ON  
AVAILABLE SERVICES AND ACCESSIBILITY.

**MAY 29, 30 & 31, 2001**

### BOARD MEETINGS

### FASTLOOK AGENDA ITEMS OF INTEREST

|          |   |
|----------|---|
| Pg.<br>2 | MCTV Cablecast Playback Schedule  |
| Pg.<br>3 | 9:30 a.m. Tuesday Capital Budget  |
| Pg.<br>3 | 1:30 p.m. Tuesday Budget Work Session   |
| Pg.<br>3 | 9:30 a.m. & 1:30 p.m. Wednesday<br>Budget Work Sessions   |
| Pg.<br>4 | 9:30 a.m. Thursday Public Comment   |
| Pg.<br>4 | 9:45 a.m. Thursday Opportunity Gateway<br>Urban Renewal District<br>Recommendations to City Council                                 |
| Pg.<br>5 | Updated 2001-2002 Multnomah County<br>Budget Deliberations Schedule   |
| *        | Board and Agenda Web Site:<br><a href="http://www.co.multnomah.or.us/cc/index.html">http://www.co.multnomah.or.us/cc/index.html</a> |

Thursday meetings of the Multnomah County  
Board of Commissioners are cable-cast live and  
taped and may be seen by Cable subscribers in  
Multnomah County at the following times:

Thursday, 9:30 AM, (LIVE) Channel 30

Friday, 11:00 PM, Channel 30

Saturday, 10:00 AM, Channel 30

(Saturday Playback for East County Only)

Sunday, 11:00 AM, Channel 30

Produced through Multnomah Community  
Television

# **MULTNOMAH COMMUNITY TELEVISION CHANNELS 21 & 30 CABLECAST SCHEDULE**

Playback Date/Times for the  
**Public Hearing and Testimony on the Multnomah County Budget, held at the  
Midland Branch Library, 805 SE 122nd Avenue, Portland** conducted on  
Thursday, May 10, 2001 from 6:08 p.m. to 7:50 p.m., 34 speakers:

|                       |           |                  |
|-----------------------|-----------|------------------|
| Friday, May 25, 2001  | 8:30 p.m. | Cable Channel 30 |
| Monday, May 28, 2001  | 4:00 p.m. | Cable Channel 30 |
| Tuesday, May 29, 2001 | 7:00 p.m. | Cable Channel 30 |

Playback Date/Times for the  
**Public Hearing and Testimony on the Multnomah County Budget, North  
Portland Branch Library, 512 N Killingsworth, Portland** conducted on  
Thursday, May 17, 2001 from 6:03 p.m. to 8:25 p.m., 53 speakers.

|                        |           |                  |
|------------------------|-----------|------------------|
| Monday, May 28, 2001   | 2:00 p.m. | Cable Channel 30 |
| Tuesday, May 29, 2001  | 4:00 p.m. | Cable Channel 30 |
| Thursday, May 31, 2001 | 3:00 p.m. | Cable Channel 21 |
| Friday, June 1, 2001   | 9:00 a.m. | Cable Channel 30 |
| Thursday, June 7, 2001 | 7:00 p.m. | Cable Channel 30 |

Playback Date/Times for the  
**Public Hearing and Testimony on the Multnomah County Budget, Gresham  
Branch Library, 385 NW Miller, Gresham** conducted on Wednesday, May 23,  
2001 from 6:00 to 8:15 p.m., 43 speakers.

|                        |            |                  |
|------------------------|------------|------------------|
| Monday, May 28, 2001   | 11:00 p.m. | Cable Channel 21 |
| Tuesday, May 29, 2001  | 2:00 p.m.  | Cable Channel 30 |
| Saturday, June 2, 2001 | 12:30 a.m. | Cable Channel 30 |
| Thursday, June 7, 2001 | 5:00 p.m.  | Cable Channel 30 |
| Friday, June 8, 2001   | 9:00 a.m.  | Cable Channel 30 |

**For Additional Information Contact:  
Multnomah Community Television @ (503) 491-7636, extension 333**

Tuesday, May 29, 2001 - 9:30 AM  
Multnomah Building, First Floor Commissioners Boardroom 100  
501 SE Hawthorne Boulevard, Portland

## **BUDGET DELIBERATIONS**

B-1 Multnomah County Capital Budget. Presented by Mike Oswald, Dave Warren, Dave Boyer, Ginnie Cooper, Mike Harrington, Ron Bishop, Bobbi Luna, Harold Lasley and Dan Brown.

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Tuesday, May 29, 2001 - 1:30 PM  
Multnomah Building, First Floor Commissioners Boardroom 100  
501 SE Hawthorne Boulevard, Portland

## **BUDGET DELIBERATIONS**

WS-1 County Budget Work Session: Discussion, Follow-up Info, Review Budget Amendments.

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Wednesday, May 30, 2001 - 9:30 AM  
Multnomah Building, First Floor Commissioners Boardroom 100  
501 SE Hawthorne Boulevard, Portland

## **BUDGET DELIBERATIONS**

WS-2 County Budget Work Session: Discussion, Follow-up Info, Review Budget Amendments.

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Wednesday, May 30, 2001 - 1:30 PM  
Multnomah Building, First Floor Commissioners Boardroom 100  
501 SE Hawthorne Boulevard, Portland

## **BUDGET DELIBERATIONS**

WS-3 County Budget Work Session: Discussion, Follow-up Info, Review Budget Amendments.

Thursday, May 31, 2001 - 9:30 AM  
Multnomah Building, First Floor Commissioners Boardroom 100  
501 SE Hawthorne Boulevard, Portland

## **REGULAR MEETING**

### **CONSENT CALENDAR - 9:30 AM**

#### **DEPARTMENT OF COMMUNITY AND FAMILY SERVICES**

- C-1 Renewal of Intergovernmental Agreement 4600001899 with Portland Public School, Providing Funding for the Outer Southeast, Inner Southeast, West District and Grant/Madison Caring Community Projects for Coordinator Positions and Alcohol and Drug Prevention Activities

### **REGULAR AGENDA - 9:30 AM**

#### **PUBLIC COMMENT - 9:30 AM**

Opportunity for Public Comment on Non-Agenda Matters. Testimony Limited to Three Minutes Per Person.

#### **DEPARTMENT OF HEALTH - 9:30 AM**

- R-1 NOTICE OF INTENT to Apply for Grant Funding through the Special Projects of National Significance Program Administered by the Health Resources and Services Administration's Bureau of HIV/AIDS, US Department of Health and Human Services

#### **NON-DEPARTMENTAL - 9:35 AM**

- R-2 RESOLUTION Creating the Employee Commute Options-Parking Review Committee
- R-3 RESOLUTION Appointing a Task Force to Develop Recommendations for Services to Children and their Families in Schools

#### **DEPARTMENT OF SUSTAINABLE COMMUNITY DEVELOPMENT - 9:45 AM**

- R-4 RESOLUTION: Opportunity Gateway Urban Renewal District Recommendations to the Portland City Council

## **2001-2002 Multnomah County Budget Deliberations Schedule**

**\*All sessions to be in held in the Multnomah Building,  
Commissioners Boardroom 100, 501 SE Hawthorne  
Boulevard, except as noted\***

|                      |                          |   |
|----------------------|--------------------------|---|
| Thur, April 26, 2001 | 9:30 to noon             | Executive Budget Overview<br>Presentation to Board and Regular<br>Board Meeting   |
| Tue, May 1, 2001     | 9:00 to 3:00 p.m.        | Board Budget Work Session on Issues   |
| Thur, May 3, 2001    | 9:30 to noon             | Executive Budget Message and Board<br>Approval of Budget for Transmission<br>to Tax Supervising and Conservation<br>Commission, Regular Board Meeting |
| Tue, May 8, 2001     | 9:30 to noon             | <b>Central Citizen Budget Advisory<br/>Committee Report &amp; Department of<br/>Library Services Budget Hearing</b>                                   |
| Tue, May 8, 2001     | 1:30 to 4:00 p.m.        | <b>Department of Sustainable<br/>Community Development Budget<br/>Hearing</b>   |
| Wed, May 9, 2001     | 1:30 to 4:00 p.m.        | <b>Non-Departmental and Special<br/>Service Districts Budget Hearings</b>   |
| *Thur, May 10, 2001  | <b>6:00 to 8:00 p.m.</b> | <b>Public Hearing and Testimony on<br/>the Multnomah County Budget,<br/>Midland Branch Library, 805 SE<br/>122nd Avenue, Portland</b>                 |
| Tue, May 15, 2001    | 9:30 to noon             | Public Affairs Office Legislative<br>Update discussion, followed by<br><b>Department of Aging and Disability<br/>Services Budget Hearing</b>          |

## **2001-2002 Multnomah County Budget Deliberations Schedule**

**\*All sessions to be held in the Multnomah Building,  
Commissioners Boardroom 100, 501 SE Hawthorne  
Boulevard, except as noted\***

|                     |                   |  |
|---------------------|-------------------|--|
| Tue, May 15, 2001   | 2:30 to 4:00 p.m. | <b>Mental Health System Briefing</b>   |
| Wed, May 16, 2001   | 9:30 to noon      | <b>Health Department Budget Hearing</b>  |
| Wed, May 16, 2001   | 1:30 to 4:00 p.m. | <b>Department of Community and Family Services Budget Hearing</b>  |
| *Thur, May 17, 2001 | 6:00 to 8:00 p.m. | <b>Public Hearing and Testimony on the Multnomah County Budget, North Portland Branch Library, 512 N Killingsworth, Portland</b> |
| Tue, May 22, 2001   | 9:30 to noon      | <b>District Attorney's Office Budget Hearing</b>   |
| Tue, May 22, 2001   | 1:30 to 4:00 p.m. | <b>Department of Juvenile and Adult Community Justice Budget Hearing</b>   |
| Wed, May 23, 2001   | 9:30 to noon      | <b>Sheriff's Office Budget Hearing</b>   |
| Wed, May 23, 2001   | 1:30 to 3:00 p.m. | <b>Department of Support Services Budget Hearing</b>   |
| *Wed, May 23, 2001  | 6:00 to 8:00 p.m. | <b>Public Hearing and Testimony on the Multnomah County Budget, Gresham Branch Library, 385 NW Miller, Gresham</b>               |
| Tue, May 29, 2001   | 9:30 to noon      | <b>Capital Program Budget Hearing</b>  |

## **2001-2002 Multnomah County Budget Deliberations Schedule**

**\*All sessions to be held in the Multnomah Building,  
Commissioners Boardroom 100, 501 SE Hawthorne  
Boulevard, except as noted\***

|                     |                          |  |
|---------------------|--------------------------|--|
| Tue, May 29, 2001   | 1:30 to 4:00 p.m.        | Discussion, Follow-up Info, Review Budget Amendments Work Session  |
| Wed, May 30, 2001   | 9:30 to noon             | Discussion, Follow-up Info, Review Budget Amendments Work Session  |
| Wed, May 30, 2001   | 1:30 to 4:00 p.m.        | Discussion, Follow-up Info, Review Budget Amendments Work Session  |
| Thur, June 7, 2001  | <b>1:30 to 3:00 p.m.</b> | <b>Tax Supervising and Conservation Commission Public Hearing and Testimony on Multnomah County Budget</b> (quorum of BCC to attend) |
| Thur, June 7, 2001  | <b>6:00 to 8:00 p.m.</b> | <b>Public Hearing and Testimony on the Multnomah County Budget</b>   |
| Tue, June 12, 2001  | 9:30 to noon             | Discussion, Follow-up Info, Review Budget Amendments Work Session  |
| Tue, June 19, 2001  | 9:30 to noon             | Discussion, Follow-up Info, Review Budget Amendments Work Session  |
| Thur, June 21, 2001 | 9:30 to noon             | <b>Public Hearing and Testimony and Adoption of Budget and Amendments and Regular Board Meeting</b>                                  |

LONNIE ROBERTS  
Multnomah County Commissioner  
District 4



501 SE Hawthorne Blvd., Suite 600  
Portland, Oregon 97214  
(503) 988-5213 phone  
(503) 988-5262 fax  
e-mail: lonnie.j.roberts@co.multnomah.or.us  
www.co.multnomah.or.us/cc/ds4/

## **MEMORANDUM**

TO: Chair Bill Farver  
Commissioner Pauline Anderson  
Commissioner Serena Cruz  
Commissioner Lisa Naito  
Board Clerk Deb Bogstad

FROM: Brett Walker  
Staff to Commissioner Lonnie Roberts

DATE: May 29, 2001

RE: Commissioner Roberts Board Meeting Absence

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Commissioner Roberts will be unable to attend the afternoon budget session on Wednesday, May 30, 2001 due to a scheduling conflict.

01 MAY 30 PM 3:41  
MULTNOMAH COUNTY  
OREGON



**BOGSTAD Deborah L**

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**From:** CLAY Jim W  
**Sent:** Friday, May 25, 2001 4:32 PM  
**To:** FARVER Bill M  
**Cc:** MARTIN Lyne R; 'Duncan Wyse'; BOGSTAD Deborah L  
**Subject:** update

Bill,

Larry has called a special CCFC meeting for 7:30 - 8:30 am, Wed., May 30, at United Way. Can you attend? I imagine that the discussion will be candid and spirited, but I trust civil and collaborative.

On another matter, I spoke with Duncan and he wants me to be sure to note that the language used in my previous message to you about "violating public trust" may apply to some others but not to him. He thinks that language is too strong. He has a number of thoughts on how we might resolve all this and find common ground. He's trying to contact Lisa to have a talk.

FYI, the tone of response I've experienced seems to range from conciliatory, to angered, to outraged, to confused.

For my part I still think there is some common ground, plus some major disconnect. The disconnect is built on bad information, so that may be an entryway into a solution.

Finally, I couldn't reach you today so I contacted Deb about the question of having a formal action at the Board with no opportunity for public comment. This is a sticking point for some people, and it would be good to think about how to deal with that.

I hope you have a good holiday weekend. I'm going to.

*Jim Clay, Executive Director*  
*Commission on Children, Families, and Community of Multnomah County*  
421 SW 6th Avenue, Portland, Oregon 97204  
[james.w.clay@co.multnomah.or.us](mailto:james.w.clay@co.multnomah.or.us)  
voice: (503) 988-3897  
fax: (503) 988-5538

*fax transmission*

**Recipient:** Earlene Holmstrom - 503-768-4463  
 Mark Rosenbaum - 503-296-9189  
 Arne Berten - 503-281-2761  
 Jeff Cogen - 83013  
 Chris Bekemeier - 503-256-2129  
 Kathie Humes - 503-220-0959  
 Marilyn Miller - 503-988-6099

**Sender:** Jim Clay

**Date:** May 29, 2001

**Subject:** Special CCFC Meeting

**Members**

Larry Norvell, Chair  
 Beverly Stein, Vice-Chair  
 Pauline Anderson  
 Lena Bean  
 Alcena Boozer  
 Guy Burstein  
 Carol Cole  
 Lee Coleman  
 Leslie Garth-Clark  
 Muriel Goldman  
 Kamron Graham  
 Carla Harris  
 Margie Harris  
 Samuel Henry  
 Earlene Holmstrom  
 Patricia Johnson  
 Janet Kretzmeier  
 Colleen Lewis  
 Diane Linn  
 Linda Grear Long  
 Kay Lowe  
 Leticia Longoria Navarro  
 Janice Nightingale  
 Susan Oliver  
 D. Claire Oliveros  
 Mike Reich  
 Mark Rosenbaum  
 Cornetta Smith  
 Nan Waller  
 Duncan Wyse

**PLEASE DELIVER THIS FAX TO THE PERSON LISTED ABOVE WHO IS IN YOUR ORGANIZATION.**

Commissioner Chair, Larry Norvell, has called for a Special Meeting as per provisions in the CCF bylaws to provide an opportunity for Commissioners to develop plans in light of the fact that County Chair Bill Farver expects the BCC to reject the approved CCFC plan and allocation priorities.

Please contact Bonnie at 988-4502 or Kristine at 988-3897 to confirm your attendance at the special CCFC Meeting for Wednesday, May 30<sup>th</sup>, from 7:30 to 8:30 a.m. at the United Way Bldg on the 3<sup>rd</sup> floor in the Board Room.

We will also be mailing this information to you.

Thank you.

This is one of 14 pages.

If you have any questions about this fax transmission, please call Bonnie at 503-988-4502 or Kristine at 503-988-3897.

This is page one of 1 pages 14

If you have any questions about this fax transmission, please call 248-3897.

**Staff**

Jim Clay, Executive Director  
 Erin Barnhart  
 Judy Brodkey  
 Kristine Dale  
 Jeanette Hankins  
 Janet Hawkins  
 Lisa Pellegrino  
 Bonnie Rosatti  
 Jana Rowley  
 Chris Tebben

421 SW 6th Avenue,  
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 www.ourcommission.org  
 inter-office: 166/1075

## m e m o r a n d u m



**TO:** Commission on Children, Families & Community members,  
committee members, partners, interested others.

**FROM:** Jim Clay, Executive Director

**DATE:** May 24, 2001

**SUBJECT:** **PLEASE JOIN US! SPECIAL CCFC MEETING.**  
Wednesday, May 30, 7:30 AM

Commission on Children, Families & Community Chair Larry Norvell has called a special Commission meeting, consistent with provisions in our bylaws. It will give us all a chance to discuss important new developments in the approval of the CCFC plan and allocation priorities, and to strategize on how we want to proceed.

When you review the enclosed materials you'll see that the process of gaining approval of the CCFC's budget from the Board of County Commissioners is not going as we had hoped. We need your thoughts and creative ideas on how to move ahead in a constructive way.

This is a critical meeting, and since it's been called with very short notice, and at such an early hour, we are providing an option for you to join the discussion via conference call.

|                    |   |
|--------------------|---|
| <b>WHAT:</b>       | Special meeting of the CCFC   |
| <b>WHEN:</b>       | Wednesday, May 30, 7:30 - 8:30 a.m.   |
| <b>WHERE:</b>      | United Way, 619 SW 11th Avenue, Board Room, 3rd Fl.   |
| <b>AGENDA:</b>     | Review current situation concerning allocation priorities. Identify strategies for proceeding.  |
| <b>ATTENDANCE:</b> | <ul style="list-style-type: none"> <li>■ Come to the meeting in person.</li> <li style="text-align: center;">OR</li> <li>■ Join in via conference call. If you prefer this option, please call the CCFC office (503.988-3897) on Tuesday, May 29, to get the special 1-800 number that you can use to dial into the conference call.</li> </ul> |

**Members**

Larry Norvell, Chair  
Pauline Anderson  
Lena Bean  
Alcena Boozer  
Guy Burstein  
Carol Cole  
Lee Coleman  
Leslie Garth-Clark  
Muriel Goldman  
Kamron Graham  
Carla Harris  
Margie Harris  
Samuel Henry  
Earlene Holmstrom  
Patricia Johnson  
Janet Kretzmeier  
Colleen Lewis  
Diane Linn  
Linda Gear Long  
Kay Lowe  
Leticia Longoria Navarro  
Janice Nightingale  
Susan Oliver  
D. Claire Oliveros  
Mike Reich  
Mark Rosenbaum  
Cornetta Smith  
Nan Waller  
Duncan Wyse

**Staff**

Jim Clay, Executive Director  
Erin Barnhart  
Judy Brodkey  
Kristine Dale  
Jeanette Hankins  
Janet Hawkins  
Kelly Huotari  
Lisa Pellegrino  
Bonnie Rosatti  
Jana Rowley  
Chris Tebben

A summary of the current situation is on the reverse side. I hope you can be part of this important meeting!

421 SW 6th Avenue,  
Suite 1075  
Portland, OR 97204-1620  
Ph: (503) 988-3897  
Fx: (503) 988-5538  
ccfc.org@co.multnomah.or.us  
www.ourcommission.org  
inter-office: 166/1075

**HISTORY AND SUMMARY OF THE CURRENT SITUATION**  
**Commission on Children, Families & Community**  
**Planning and prioritization of allocations for Fiscal Year 2001-2002**

- Fall 2000: CCFC Executive Committee establishes criteria for the creation of the Executive Director's proposed CCFC budget for fiscal year 01-02.
- Fall 2000: Governor Kitzhaber announces Executive biennial budget. We project 20% revenue reductions for CCFC as a result.
- Winter 2001: CCFC Committees submit workplans and requested budget to Policy Committee, which reconciles the requests to a lesser available revenue total.
- Winter 2000: CCFC Executive budget submitted to County Chair for routine County budget development.
- Winter 2001: County Chair resigns, replaced by Interim County Chair.
- Winter 2001: Interim County Chair Farver directs Executive Director Jim Clay to revise a submitted CCFC proposed budget, to reduce community building and to increase direct services, as a way to help the County with an estimated \$20 million revenue shortfall. Interim Chair specifies certain services to be funded.
- Spring 2001: Staff directed to make additional cuts to community building work to support additional, specific direct services in County departments.
- Spring 2001: State revenue projections worsen. CCFC Committees assess revenue projections against their workplans.
- April 2001: CCFC holds budget briefings, and public hearing, as required in statute. Input from community helps to fine tune the proposed budget.
- May 8, 2001: CCFC holds additional budget briefing and holds another public hearing. Approves amended plan and budget allocation priorities.
- May 9, 2001: CCFC presents budget to Board of County Commissioners. One amendment is proposed, by Commissioner Anderson, to identify ways to support Native American programming. Commissioner Naito advises CCFC Chair that she will propose in the future revisions to the CCFC's requested plan and priorities, to better align them with the intent of the commission on children and families system.
- May 18, 2001: Commissioner Naito distributes a proposal to redirect \$731,439 of CCFC funds, primarily to early childhood direct services, reducing or eliminating *Take the Time*, reducing CCFC staff by approximately 25%, and restructuring staff to focus more on policy and planning.
- May 21, 2001: County Attorney issues written clarification of the statutorily mandated process for the planning and prioritization of CCFC's state funds for children and families, involving the roles of the Board of County Commissioners and the Commission on Children, Families & Community.
- May 24: Interim County Chair Farver tells staff that he expects that on either 5/29 or 5/30 the BCC will formally reject the CCFC budget for purposes of continuing discussions and talk about the parameters of that ongoing process.
- CCFC Chair Larry Norvell calls special CCFC meeting for May 30, to discuss the situation and strategize on next steps.



THOMAS SPONSLER  
County Attorney

SANDRA N. DUFFY  
GERALD H. ITKIN  
Deputies

501 SE, HAWTHORNE, SUITE 500  
PORTLAND, OREGON 97214

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JENNY M. MORF  
MATTHEW O. RYAN  
KATHRYN A. SHORT  
AGNES SOWLE  
JOHN S. THOMAS  
JACQUELINE A. WEBER  
Assistants

## OFFICE OF MULTNOMAH COUNTY ATTORNEY

### MEMORANDUM

TO : Bill Farver, Interim Chair, Board of Commissioners  
Jim Clay, Executive Director, Commission on Children, Families,  
and Community

FROM : Katie Gaetjens, Assistant County Attorney *KG*

DATE : 5/21/01

RE : Commission on Children and Families Local Plan Process

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Issue:

You have asked that I set out the statutory process for the development and submission of local plans for services to children and families contained in ORS 417.705 to 417.797.

Background:

In 1993, the Oregon Legislature made a major change in the children's services funding and delivery system, shifting a major portion of the responsibility from state to local control. It established a State Commission on Children and Families, which retained oversight authority in some areas, including approval of local comprehensive plans submitted by local commissions. ORS 417.797. The State Commission also retained control of the protective services system.

A primary purpose for this realignment of service planning, funding and delivery was to:

Vest in local commissions on children and families the authority to distribute state and federal funds allocated to the local commissions to supervise services or to purchase services for children and families in the local area and to supervise the development of the local coordinated comprehensive plan for services. ORS 417.710(2).

### Local Commissions:

The Board of County Commissioners appoints the members of the local commission. By statute, a majority of local commission members "shall be laypersons." ORS 417.760. A "layperson" is defined as an individual "whose primary income is not derived from either offering direct service to children and youth or being an administrator for a program for children and youth."; ORS 417.730(6)(b). ORS 417.765 also requires that the membership "shall reflect the county's \* \* \* diverse populations and shall reflect expertise along the full spectrum of developmental stages of a child." It also requires that the membership include "persons who have knowledge of the issues relating to children and families \* \* \* including education, municipal government and the court system." ORS 417.765(1).

The commission operates under the direction of the board of county commissioners and in conjunction with guidelines set by the State Commission. The main purposes of the local commission are defined as: "to promote wellness for the children and families in the county \* \* \* to mobilize communities and to develop policy and oversee the implementation of a local coordinated comprehensive plan." ORS 417.775(1).

Among other duties, the local commission is mandated "to develop policy and oversee the implementation of a local coordinated comprehensive plan." ORS 417.775(1). ORS 417.775 sets forth an extensive list of elements the plan should address, and a detailed process for development of the plan. ORS 417.775(6)(f) requires that the plan "be presented to the citizens in each county for public review, comment and adjustment."

The local commission is to prepare the local comprehensive plan and the application for funds to submit to the State Commission on Children and Families. "The local plan, policies and proposed service delivery systems shall be submitted to the board \* \* \* of county commissioners for approval prior to submission to the state commission." ORS 417.775(4). The Board of County Commissioners "must approve the local coordinated comprehensive plan before it may be submitted to the State Commission on Children and Families. ORS 417.740(1)(c). The State Commission may reject a local plan for failure to adhere to the statutory plan requirements. ORS 417.735(4)(d).

### Board Review:

ORS 417.705 through 417.797 require the Board of Commissioners to approve the comprehensive plan before submission, but are silent on the approval process itself. This silence is probably intentional to allow different counties and regions to utilize their normal procedures. No standards for approval or disapproval are suggested.

The statutory scheme as a whole suggests that the plan as submitted should be the product of the local commission. The scheme sets out detailed requirements for the membership of the commission, the planning process and the required elements of the plan. The role of the local commission is far more than advisory.

Nonetheless, the Board of Commissioners retains the final approval authority over the plan before submission. This review allows commissioners to determine that the plan comports with statutory requirements as well as with county operations. It also allows the commissioners to assess whether the plan meets their understanding of the needs of children and families in the county. If the Board withholds approval, the goal of both the local commission and the Board must be to resolve any outstanding issues in a timely manner. The resolution must allow the plan to remain the product of the local commission while responding to the County Commissioners' concerns as well.

**MEMORANDUM**

**TO:** Interim Chair Bill Farver  
Interim Commissioner Pauline Anderson  
Commissioner Serena Cruz  
Commissioner Lonnie Roberts

**FROM:** Commissioner Lisa Naito

**DATE:** May 18, 2001

**SUBJECT:** Response to Budget for Commission on Children, Families and Community  
Proposal to Add Back Key Services for Children and Families

The County faces significant budget reductions that will result in lay-offs of county staff, and painful cuts in services across all departments. As a result, I have been looking more carefully at all budgets for opportunities to improve services, reduce administrative costs, and minimize the loss of critical services. I recognize that the proposed budget for the Commission on Children, Families and Community (CCFC) already reflects reduction, but believe we can make further improvements.

**Board Responsibility**

The Board of County Commissioners is responsible for the coordinated comprehensive plan for addressing the needs of children and their families, through its local commission on children and families. The Board is also responsible for ensuring that policies and funding are congruent with one another. The budget of the CCFC should be brought into alignment with state-mandated expectations of local commissions. The CCFC budget should be rewritten to prioritize core services and realign staffing to legislated mandates and local priorities.

**Mission of Commissions on Children and Families**

The Children's Care Team was formed in 1991 to develop systems that better meet the needs of children and their families. I was a legislative member of the Children's Care Team and a proponent of legislation forming the commissions on children and families. They were formed to ensure local planning, integrate funding streams and coordinate services for children and their families.

The goal of local commissions is to support children and their families from prenatal through age 18. The local commission is envisioned to be the leader of comprehensive planning for services. They are charged with bringing together people and organizations to plan and coordinate resources and efforts.



## State Policies

The 1999 legislature passed SB 555 into law. Relevant provisions include:

"...The main purposes of a local commission on children and families are to promote wellness for the children and families in the county or region, to mobilize communities and to develop policy and oversee the implementation of a local coordinated comprehensive plan.... A local commission shall:

- (a) Inform and involve citizens;
- (b) Identify and map the range of resources in the community;
- (c) Plan, advocate and fund research-based initiatives for children who are 0 to 18 years of age and their families;
- (d) Develop local policies, priorities and measurable outcomes;
- (e) Prioritize activities identified in the local plan and mobilize the community to take action;
- (f) Prioritize the use of non-dedicated resources;
- (g) Monitor implementation of the local plan;
- (h) Monitor progress of and evaluate the outcomes identified in the local plan...." (Section 13. ORS 417.775)

"...The local coordinated comprehensive plan shall include:

- (B) Provisions for a continuum of social supports at the community level for children from the prenatal stage through 18 years of age and their families, that takes into account areas of need, service overlap, asset building and community strengths...
- (C) An early childhood system plan..." (Section 13. ORS 417.775)

State law specifies the role and responsibilities of county boards of commissioners. The most relevant sections of SB 555 are included below:

"(3) Funds payable to implement local coordinated comprehensive plans shall be paid to the county. The board or boards of county commissioners are responsible for the expenditure of such funds subject to county budget and fiscal operating procedures." (Section 11. ORS 417.760)

"(b) ....The county board or boards of commissioners shall be responsible for providing the level of staff support detailed in the local plan and shall ensure that funds provided for these purposes are used to carry out the local plan." (Section 13. ORS 417.775 (5) (b))

## Planning

Planning should be a major focus of the local commission. While several major planning initiatives for children and youth have taken place in recent years, the local commission has not been the lead planning force. The CCFC has been very supportive of the proposed Early Childhood System of Support, involved with homeless youth system planning and coordination, and juvenile services planning. However, it is time for the local commission to take a lead role in implementing these systems plans.

There is currently a need for school-based services planning. The county, cities, and community volunteers all provide services in schools. At the same time, these services are not well coordinated. There are also major unmet needs in the areas of core services among school age children and their families. These needs should be identified and quantified. Resources can be maximized by improving coordination of services, and much work needs to be done to develop a strategic plan for school-age children. The CCFC should take the lead role in planning these school-based efforts.

### **Budget Revisions**

#### **Staffing Recommendations**

Since planning for children and youth is the key mission for the CCFC, the excellent commission staff should be re-deployed to support the planning efforts. I propose aligning CCFC staff as follows:

- ***Poverty Advisory Committee***  
Ensure that 1 FTE professional staff is devoted to the Poverty Advisory Committee. This committee should address major issues, including attracting business and well-paying jobs, housing with particular attention to special needs, integrating services with housing, and energy. Funding for the position is already provided by the Department of Community and Family Services.
- ***Implement State Planning for Children 0 to 18 Years***
  - (a) 1 FTE to coordinate the Oregon Children's Plan. This is already covered in the proposed budget through the position that is housed in the County to do this work. The county provides approximately \$160,000 in county general funds to the CCFC, that should cover this position.
  - (b) 1 FTE professional staff for the Early Childhood Care and Education Council to implement the Early Childhood Framework plan. This active volunteer committee of the CCFC requires adequate staffing. They are poised to take responsibility for the systems planning and coordination of the Early Childhood Vision, Goals, and Strategies Framework, which entails an immediate need for full-time staffing.
  - (c) 1 FTE devoted to school-age children and their families for planning and coordination. The CCFC should be in the position to be the lead planner for this effort to involve schools, state services, county, cities, parents, non-profits and other community groups that support school age children.
  - (d) 1 FTE devoted to youth-related planning and coordination, including the Youth Advisory Board, to address the following areas:
    - homeless youth system
    - juvenile justice
    - school retention and school-to-work initiatives
    - health and behavioral health services for youth

- (e) 4 FTE for administrative staffing (1 FTE Director, 2 FTE Administrative Secretaries, 1 FTE Finance Coordinator)

- ***Projected Savings***

Current staff could thus be reduced by 3.3 positions. Public affairs and media coverage could be purchased from the county Public Affairs Office for approximately \$35,000. The total results in savings of \$179,500.

### Program Recommendations

The CCFC currently operates two programs, Take the Time and Early Words. I do not believe the CCFC should directly operate programs. I have expressed this concern to CCFC leadership in the past. Operation of direct programs impairs the objectivity of the planning process and diverts staff from the primary mission of the commission, which should be planning and coordination. The CCFC will value its own employees and programs over others in the community.

Specifically, I propose the following:

- ***Early Words***

This early literacy program would be more appropriately placed with the county Library Early Childhood Programs. They have in place many related programs, and this initiative is an excellent fit. We want to help all county residents to form a lifelong connection with books and reading. Our libraries are a focal point for that goal. Separation of Early Words from our existing early childhood programs further exacerbates fragmentation of systems, and we lose opportunities to gain capacity through a coordinated approach.

- ***Take the Time***

I applaud the assets survey and believe that it has lead to some increased awareness of the needs of school-age children. But I also believe that the link of the assets to the parents and communities must be more targeted and strategic. The current marketing approach is ineffective in my view. I recommend that Take the Time be reconfigured as follows:

- (a) Continue to fund the small-grants program, and shift responsibility for the process to Community and Family Services.
- (b) Provide an estimated \$50,000 for materials related to assets used to engage parents, volunteers and the community with school age children.
- (c) With the removal of \$108,000 earmarked from Portland Public Schools for this program, this results in savings of \$551,939.

**Total Staffing and Program Reductions = \$731,439**

I propose we reinstate funds that have been cut from the following critical services for children and youth:

|  |                  |
|--|------------------|
| Olds Nurse Home Visiting Program in N. Portland<br>(Prenatal and infant nurse home visits)                             | \$250,000        |
| Connections Program for Young Parents  | \$106,000        |
| SKIP Health and Developmental Screenings   | \$ 35,000        |
| Portland Early Intervention Program &<br>Multnomah Early Childhood Program   | \$147,000        |
| Native American Youth Association (NAYA)<br>(Student retention)  | \$ 32,314        |
| Native American Rehabilitation Association (NARA)<br>(Child care for children of parents in residential A&D treatment) | \$ 31,844        |
| OregonCares (Local match for state funds for quality<br>child care initiative, pending legislation)                    | <u>\$ 50,000</u> |
| Total  | \$652,158        |

I suggest the balance be put in early childhood prevention programs in alignment with the early childhood planning efforts underway.



Multnomah County Oregon

## Board of Commissioners & Agenda

connecting citizens with information and services

### Write to commissioners at:

501 SE Hawthorne Boulevard, Suite 600  
Portland, Oregon 97214

(Chair Elect Diane Linn and District 1 Commissioner-Elect  
Maria Rojo de Steffey will be sworn in on June 5, 2001)

### Questions:

Deborah Bogstad, Board Clerk  
[deborah.l.bogstad@co.multnomah.or.us](mailto:deborah.l.bogstad@co.multnomah.or.us)

501 SE Hawthorne Blvd, Suite 600  
Portland, Oregon 97214  
(503) 988-3277, fax (503) 988-3013

### About Board Meetings

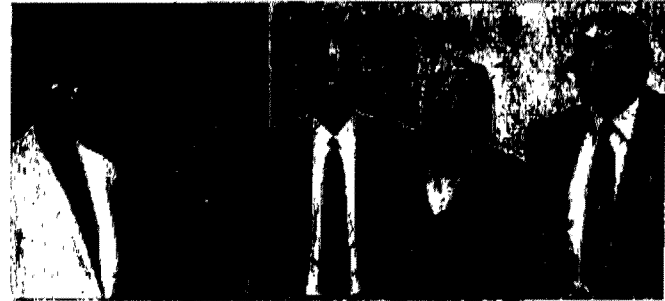
### This week's Board Agenda and Budget Hearing Schedule

### Multnomah County Adopted Documents

(Resolutions, Orders, Ordinances,  
Proclamations and Annotated Minutes)

### See also:

- [Map of County Districts](#)
- [Home Rule Charter, County](#)
- [Board Rules](#)
- [County Code](#)
- [Other county officials](#)
- [Past Boards of County Commissioners](#)



**I to r: Anderson , Cruz , Farver , Naito, Roberts**

### Bill Farver, Interim Chair

Position term ends: December 31, 2002

Phone: (503) 988-3308

E-mail: [mult.chair@co.multnomah.or.us](mailto:mult.chair@co.multnomah.or.us)

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### Lisa Naito, District 3

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### Lonnie Roberts, District 4

Phone: 503.988-5213

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Please send us [comments and suggestions](#).



Multnomah County Oregon

## **Board of Commissioners & Agenda**

*connecting citizens with information and services*

# **Multnomah County Commission Meetings**

The Multnomah County Board of Commissioners welcomes you to your County government at work!

The Board meets in the Multnomah Building, 501 SE Hawthorne Boulevard, Portland, Oregon 97214 Boardroom 100 on Tuesday and Thursday mornings and upon proper notification, other days and locations as necessary. The Board convenes briefings and work sessions with staff and invited others reporting on various issues of interest to the County. Except for executive sessions, all meetings are open to the public.

The Board meets Thursday mornings to conduct regular County business, and votes on consent calendar items such as citizen appointments to boards and commissions and annual renewal and/or amendments to existing intergovernmental agreements, as well as regular agenda items, public hearings and other matters requiring formal Board approval or action.

An agenda book containing information on the current matters before the Board, as well as copies of the published Board Rules, weekly agenda, proposed ordinances and other items, are available for you.

**You are welcome to speak to any issue before the Board, or on other issues you wish to bring before the Board at the Thursday regular meeting.**

Please fill out a speaker card available at the back table and present it to the Clerk. Public comment and/or testimony is usually limited to three minutes per person.

**Thank you for becoming an active participant in your County government!**

501 SE Hawthorne Boulevard, Suite 600  
Portland, Oregon 97214  
(503) 988-3277, fax (503) 988-3013

May 24, 2001

Dear Commissioner Lisa Naito,

The following is in response to your memorandum dated May 18, 2001. I agree with most of your comments concerning the CCFC. Planning is an appropriate major focus—especially planning that is collaborative, information-based and inclusive of multiple perspectives. You suggest that it is time for the CCFC to take a lead role in implementing the systems plans you identify and again, I agree.

I cannot speak to your comments re. Early Words, and though I understand your reservations about Take the Time, my recent experience with the program has changed from hesitant to one that has begun to see some interesting possibilities. I want specifically to reference my time working with Arleta Elementary School as an evaluator of a CCFC-funded Take the Time collaboration grant. This small grant has been an experiment to see if a community culture can be altered in terms of how it thinks of children and how it treats them—using the asset framework.

In the parent-driven process at *Arleta (a K-5 urban school of 400 students, with 75% of children on the free-and-reduced lunch program, 25% who do not speak English as their primary language and an 11% mobility rate)* some amazing changes are happening. There are now:

- ▼ Parent helpers in every classroom
- ▼ Over 125 people regularly attending social, academic-based activities
- ▼ An attendance rate of 96%
- ▼ Well over a 80% response rate to surveys sent home with children
- ▼ Teachers-94%-choosing to dedicate an entire day to develop an understanding of how to incorporate asset-focused behavior with children
- ▼ Custodians actively involved in the project and noting a "big change" in two years.

The Arleta project has involved elementary-school children, parents, community members (businesses and the faith community) and teachers. It appears to be working. For example, assets/youth development concepts have changed not only the way many adults in that community interact with children but also improved the self-efficacy among many children. The latter evidence is largely anecdotal, noted while watching children and from conversations with teachers. Even children of kindergarten age are encouraged to share their opinions, and have the opportunity of participating in making them real. Over 90+children signed up for a school clean up, a project that was conceived by children and is being implemented largely by children. Indeed, even the objectives of the project are based on the expressed desires of Arleta children.

I have seen indicators of change in addition to those at Arleta. I have had conversations with mentoring programs interested in integrating assets as internal benchmarks, discussions with businesses considering support and training for managers who work with young people and the most recent contract between Take the Time and Alternatives. This latter initiative will set in motion a model for organizational change that will integrate asset and youth development principles and practices into everyday behavior. Something is shifting.

I don't know what my recommendations are for what you might do with this information, but I do know that the reconfiguration as recommended severely limits the capacity of this community to put legs to the notion of "it takes a village." As implemented, the process at Arleta is not perfect, it needs more diversity, more targeted focus and more connection with existing services, but Take the Time appears to be grounded in some good stuff that deserves time for more exploration.

Please consider this letter as it was intended to be read—from someone with a very real concern for the healthy and holistic development of our children and a belief that at some point in our lives we should each engage in at least one significant relationship with a child other than our own. Thank you Lisa. I appreciate your commitment to children, your tenacity and your work for a comprehensive and developmentally appropriate system.

With warmest regards,

Karen Knight, Executive Director  
Youth services Consortium

## PROPOSED CCFC POSITION ON ITS PRIORITIES AND ALLOCATIONS

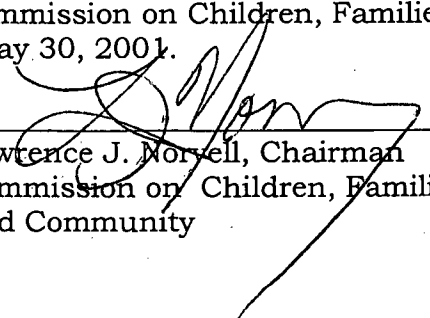


1. We understand that state law declares that the main purposes of a local commission on children and families are to "promote wellness for the children and families in the county or region, to mobilize communities and to develop policy and oversee the implementation of a local coordinated comprehensive plan" as set forth in ORS 417.775. State statute also directs local commissions to, among other things, "inform and involve citizens" and "plan, advocate and fund research-based initiatives for children who are 0-18 years of age and their families."

*Take the Time* and *Early Words* are two of the CCFC's leading community mobilization efforts, and are research-based initiatives.

2. We stand behind County Attorney's interpretation of ORS 417.705-797 which recognizes that the "the role of the local commission is far more than advisory" and that while the Board of County Commissioners must approve local priorities and allocations, it must also "allow the plan to remain the product of the local commission." As County Attorney noted, state statute vests in local commissions "the authority to distribute state and federal funds allocated to the local commissions to supervise services or to purchase services for children and families in the local area and to supervise the development of the local coordinated comprehensive plan...."
3. We reaffirm our priorities and allocations as adopted on May 8, 2001 and submitted to the Board of County Commissioners on May 9, 2001.
4. We understand that a majority of the Board of County Commissioners must approve our priorities and allocations in order for state funds to flow to the CCFC. We commit to working with the Board of County Commissioners to establish mutually agreeable priorities and allocations in a timely manner while allowing for the public input required by statute.
5. The CCFC believes that all children 0-18 and their families, especially those in poverty and at high-risk, deserve a range of formal and informal supports to achieve their full potential.
6. The CCFC's initiatives are based on solid resiliency and social marketing research and have leveraged millions of dollars in private investment. The CCFC commits to staying on the course that it has set for itself with the support of hundreds of community volunteers. We cannot create significant change if we constantly shift our priorities.

This position paper was adopted by the Commission on Children, Families and Community at a special meeting held on May 30, 2001.

  
Lawrence J. Norvell, Chairman  
Commission on Children, Families  
And Community

### Members

Larry Norvell, Chair  
Pauline Anderson  
Lena Bean  
Guy Burstein  
Carol Cole  
Lee Coleman  
Leslie Garth-Clark  
Muriel Goldman  
Kamron Graham  
Carla Harris  
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D. Claire Oliveros  
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us  
www.ourcommission.org  
inter-office: 166/1075



## MCSO Capital Projects Proposal

These revenues were identified by Dave Boyer in his May 21, 2001 memo as revenues available to get off the main frame.

### Revenue Sources

|  |                  |                  |
|--|------------------|------------------|
| East County Planning for MCSO Precinct | 747,908          |                  |
| Issues Costs for 2000 COP Issue        | 344,878          |                  |
| Interest Earnings                      | 800,000          |                  |
| Issues Costs for Public Safety Bond    | 53,292           |                  |
| Interest Earnings                      | 900,000          |                  |
| Juvenile Justice Complex               | 25,017           |                  |
| Inverness Jail                         | 64,232           |                  |
| <b>Total</b>                           | <b>2,935,327</b> | <b>1,790,449</b> |

These Asset Preservation projects are public safety related projects that have been identified and recommended for approval in FY 2002. Those highlighted in yellow could be moved to the revenues highlighted in yellow above. This would free up Asset Preservation Fund revenues to be used as a "hedge" against revenue shortfalls. It should be noted that this is OTO money and would delay the impact by one year and should not be considered a long term fix.

### Asset Preservation

|   |           |
|---|-----------|
| Hansen Building Sprinklers  | (100,000) |
| Justice Center Terminal Units                                       | (243,100) |
| Justice Center Fan Rebuilds   | (62,400)  |
| MCRC Emergency Generator  | (45,000)  |
| Justice Center Chiller Replacements                                 | (650,000) |
| Courthouse Jail Elevator  | (245,000) |
| MCRC Plumbing (Cold Water)  | (208,000) |
| MCRC Carpet   | (195,000) |
| Juvenile Justice Center Construction (Coating walls, roof, windows) | (60,000)  |

### General/Levy Fund

|  |           |
|--|-----------|
| MCSO Flat Fee Assessment                   | (380,000) |
| Restore East County MCSO Precinct Planning | (747,908) |

|                      |             |             |
|----------------------|-------------|-------------|
| Total Projects Moved | (2,936,408) | (1,763,408) |
| Total Remaining      | (1,081)     | 27,041      |



Department of Community Justice  
**MULTNOMAH COUNTY OREGON**

Administrative Services

501 SE Hawthorne Boulevard, Suite 250  
Portland, Oregon 97214  
(503) 988-3701 phone  
(503) 988-3990 fax

**MEMORANDUM**

**To:** Board of County Commissioners  
**From:** Elyse Clawson, Director  
**Date:** May 29, 2001  
**Subject:** School Attendance Initiative

At the May 22, 2001 budget presentation for the Department of Community Justice, we were asked to bring additional information regarding the cost per student of the Student Attendance Initiative (SAI). The following table outlines the costs for the SAI program for the four-year period since its implementation.

| School Attendance Initiative Program Costs |           |                           |                     |                         |  |
|--|-----------|---------------------------|---------------------|-------------------------|--|
| Year                                       | Referrals | Total SAI<br>Expenditures | Cost per<br>Student | % increase<br>yr to yr. |  |
| 98-99                                      | 4,651     | 1,945,945                 | \$418               | -                       |  |
| 99-00                                      | 5,055     | 2,838,885                 | \$562               | 26%                     |  |
| projected 00-01                            | 5,300     | 3,467,496                 | \$654               | 15%                     |  |
| budget 01-02                               | 3,300     | 2,513,963                 | \$762               | 14%                     |  |

Note: Total SAI expenditures reflected without the RISE program

The Board also asked us to return with information regarding average daily attendance of students attending Portland Public Schools who were not referred to SAI. This would allow us to compare the increase in attendance rates of SAI participating students with the general population. We have not yet received that information from Portland Public Schools, but will forward that to you as soon as we receive it.



Department of Community Justice  
**MULTNOMAH COUNTY OREGON**  
Administrative Services

501 SE Hawthorne Boulevard, Suite 250  
Portland, Oregon 97214  
(503) 988-3701 phone  
(503) 988-3990 fax

**MEMORANDUM**

**To:** Board of County Commissioners  
**From:** Elyse Clawson, Director  
**Date:** May 29, 2001  
**Subject:** DCJ Forest Project

The Forest Project is a residential facility located in Wyeth in the Columbia Gorge, which provides a sanctioning alternative to adult offenders during the week and juvenile offenders on the weekends.

**Adult Community Justice Forest Project**

The Adult Community Justice Forest Project serves 28 male offenders Sunday evening through Friday afternoon who have been sentenced by the courts and sanctioned by parole/probation officers for violations of supervision. Offenders may participate in the program for a minimum of two weeks to a maximum of six months and are housed and work in a wilderness environment. Offenders are exposed to on- the-job training while working on US Forest Service (USFS) projects, which include trail building, tree planting, campground and recreational maintenance and perform community service for the surrounding communities. The Forest Project provides evening education in cognitive restructuring, alcohol/drug education and life skill training. They are responsible for daily living tasks and are expected to prepare meals, wash linen, clean the facility as well as perform other chores necessary to operate the facility and learn to live independently.

- ❖ The Adult Community Justice program works in partnership with the US Forest Service and this IGA generated \$113,840 in revenue during Fiscal Year 2000.
- ❖ During the Federal fiscal year (10.01.99 to 09.30.00); the Forest Project Crews worked:
  - 22,464 hours of contracted work for a value to the US Forest Service of \$304,897 and has contracts with the National Scenic Area, Wind River, Mt. Adams, Parkdale and Zig Zag Ranger Districts
  - 12,688 hours of community service work for a value to the USFS of \$180,518 was provided to state parks, US Fish & Wildlife sites, the Community of Cascade Locks, Hood River School District, the Community of Hood River and outdoor education sites.

**Demographics of adult offenders participating in Forest Project:**

***Risk level distribution from a sample of 315 adult offenders:***

|         |       |         |
|---------|-------|---------|
| High    | 60.0  | (19.0%) |
| Medium  | 110.0 | (34.9%) |
| Low     | 48.0  | (15.2%) |
| Limited | 97.0  | (30.8%) |

***Race distribution from a sample of 509 adult offenders:***

|                 |       |         |
|-----------------|-------|---------|
| Asian           | 9.0   | ( 2.0%) |
| Black           | 122.0 | (24.0%) |
| Hispanic        | 24.0  | (4.7%)  |
| Native American | 9.0   | (2.0%)  |
| White           | 345.0 | (68.7%) |

***Age distribution from a sample of 548 adult offenders:***

|       |       |         |
|-------|-------|---------|
| <18   | 3.0   | (0.5%)  |
| 18-22 | 152.0 | (27.7%) |
| 23-27 | 126.0 | (23.0%) |
| 28-32 | 84.0  | (15.3%) |
| 33-40 | 110.0 | (20.0%) |
| 41+   | 73.0  | (13.3%) |

**Utilization of Adult Community Justice Forest Project**

A data run from SPIN provided the following information regarding utilization of the Adult Community Justice Forest Project during the 12 month period from 5/1/00 through 4/30/01.

- ❖ A total of 653 Forest Project *events* were imposed on 574 unique offenders. We believe the majority of events were imposed in lieu of jail time and included the following:
  - 383 Court Orders;
  - 2 Courtesy Out of County (HOOD RIVER);
  - 18 Local Control Custody Referral;
  - 17 Modification of Condition;
  - 100 Probation Violation Court Orders; and
  - 133 Sanctions in lieu of jail.
  
- ❖ There were 6,840 days served by offenders at the Forest Project. The distribution of these days by offender sentence type are as follows:
  - 470 days for Local Control offenders,
  - 1,149 days for sanctioned offenders,
  - 1,184 court ordered days for probation violations,
  - 3,277 days from court orders,
  - 161 days from modification orders,
  - 47 Courtesy Days Provided to Hood River County,
  - 81 days for other Court Orders (direct sentences), and
  - 471 days for STOP participants.

## Capacity, Utilization and Need

- ❖ The total capacity for adult forest project is 8,400 bed days annually.
- ❖ The Forest Project often does not have the capacity to meet need and is forced to maintain a waiting list to accommodate demand.
- ❖ After jail, Forest Project is the second most restrictive sentence available.
- ❖ Forest Project provides exposure to work ethic and basic work skills such as reporting to work on time and task completion, as well as evening education, life skills, etc.
- ❖ As a sanction, Forest Project offers a swift and sure response to non-compliant behavior and removes offenders from criminal environments.
- ❖ If this option was not available, offenders would most likely be sentenced to jail or have longer jail sentences. A conservative estimate, based on a year's worth of data, is 7,034 Forest Project days that would instead, be imposed as jail bed days.
- ❖ The work done by offenders during their stay at the forest project is restorative to the community in terms of subsidizing the work of the U.S. Forest Service.
- ❖ The Forest Project serves various components of the justice system as a sentencing alternative, including the courts and community justice.

## Program Costs

| Adult Community Justice Forest Project |       |          |              |         |                  |                     |
|--|-------|----------|--------------|---------|------------------|---------------------|
|  | Year  | Capacity | Expenditures | Revenue | Net Expenditures | Net Cost per Person |
|  | 98-99 | 8,400    | 304,608      | 45,440  | 259,168          | \$31                |
|  | 99-00 | 8,400    | 583,853      | 113,840 | 470,013          | \$56                |
| projected                              | 00-01 | 8,400    | 646,899      | 97,500  | 549,399          | \$65                |
| Budget                                 | 01-02 | 8,400    | 584,825      | 81,500  | 503,325          | \$60                |

## Juvenile Community Justice Forest Project

The Juvenile Community Justice Forest Project Weekend Program operates from Friday at 3:30 p.m. to Sunday at 4:00 p.m. and has been designed to provide an alternative placement for up to 18 youth who would be spending their court ordered sanction (1 to 4 weekends) in Detention. The program has just completed its third year of operation. The Forest Project serves the juvenile probation population including female probationers every six weeks and also serves youth who have been waived to the Adult System. The Forest Project provides the opportunity for youth to receive community service hours and/or restitution credit for participation in all facets of the program. Other benefits include skill-building activities such as conflict resolution, problem solving, meal preparation and teamwork.

### Utilization and Demographics

The following data were collected from calendar year 2000 utilization of the Juvenile Community Justice Forest Project:

- ❖ There were 910 referrals in the 2000 Calendar Year.
- ❖ 71% of the referred youth showed (650).
- ❖ Of the youth who showed, 637 completed (98.5%).
- ❖ 13 youth were terminated.
- ❖ Of the youth completing, 36% were high risk, 39% were medium risk and 25% were low risk.
- ❖ Over 11,466 work hours were donated to Columbia Gorge Communities.
- ❖ \$27,000 was applied to the court ordered restitution of these youth.

### Program Costs

| Juvenile Community Justice Forest Project |       |           |              |         |                  |                     |
|---|-------|-----------|--------------|---------|------------------|---------------------|
|   | Year  | Capacity* | Expenditures | Revenue | Net Expenditures | Net Cost per Person |
|   | 98-99 | 1,800     | 123,009      | 0       | 123,009          | \$68                |
|   | 99-00 | 1,800     | 219,932      | 0       | 219,932          | \$122               |
| projected                                 | 00-01 | 1,800     | 204,660      | 17,448  | 187,212          | \$104               |
| budget                                    | 01-02 | 1,800     | 240,196      | 16,601  | 223,595          | \$124               |

\*Capacity for 18 youth \* 50 weeks \* 2 days = 1800

### Impact of Closure of the Forest Project

| Fiscal Year 2002 Approved Budget |                             |                   |                           |
|----------------------------------|-----------------------------|-------------------|---------------------------|
|                                  | Total Budgeted Expenditures | Projected Revenue | Net Budgeted Expenditures |
| ACJ Forest Project               | 584,825                     | (81,500)          | 503,325                   |
| JCJ Forest Project               | 240,196                     | (16,601)          | 223,595                   |
| <b>Total</b>                     | <b>825,021</b>              | <b>(98,101)</b>   | <b>726,920</b>            |

- ❖ The total amount saved by closing the Adult and Juvenile Forest Project Programs would be \$726,920.
- ❖ Since the juveniles attending the Forest Project on the weekends would otherwise be spending 1-4 weekends in Detention, closure of the Forest Project would require the re-opening of the Detention unit recently closed due to budget constraints. The cost for operating this additional unit would be \$495,564, leaving a balance of \$231,356.
- ❖ Since the adults attending the ACJ Forest Project would, for the most part, otherwise be spending their time in jail, the closure of the ACJ Forest Project Program would curtail DCJ's and the Sheriff's offices ability to reduce bed use at the jail.

**DRAFT**

5-28 pm.

May 29, 2001

To: Board of County Commissioners  
Chair Elect Diane Linn  
Commissioner Elect Maria Rojo  
Elected Officials and Department Managers

From: Bill Farver

Re: Budget Framework

I appreciate the thoughtful process the Board has followed in attempting to address the County's revenue shortfall for next year. It has felt like a partnership throughout, which was very, very important to me this year.

The following is my attempt to capture the framework for budget decisions that has emerged from our budget discussions and public hearings. While there is broad agreement on the general direction, the Budget Office and I have not had the opportunity to develop the details. Some areas will require more Board deliberations, either this week and/or in June after the new Chair and new District 1 Commissioner have been sworn in.

Several of the suggested budget actions may be significantly impacted by decisions of the State Legislature, which should be



taking some actions in the next few weeks. These actions could provide additional, crucial information for the new Board.

Also, the preparations of technical, program, and revenue amendments over the next two weeks may alter the final balance. Finally, all of the actions are based on a revenue and spending framework that will require careful monitoring and possible adjustment during next fiscal year. That process and other budget issues are covered in the attached budget notes.

### **EARLY CHILDHOOD – suggested add backs**

The following programs enjoy broad support or need further research for potential restorations. They total approximately \$700,000.

1. PEIP – Early Intervention and Screening program \$147,000.  
In my budget, I had earmarked new state funding to continue this important early intervention and screening service. It now appears we will need to use general fund.
2. SKIP - early childhood screening program \$35,000
3. Connections. Health continues to fund the bulk of this program. The community contracts portion of the Connections program was inadvertently omitted from the budget. \$106,000.
4. Olds Program in North Portland. This would provide ongoing funding to the second Olds team that started this spring with state juvenile prevention funds. \$250,000
5. NARA Child Care - \$34,000
6. CARES - \$50,000 new money state match (I have included this as a potential contingency draw, because state legislation has not been approved)

### **OTHER YOUTH PROGRAMS**

7. . NAYA alternative school program \$32,000

8. GIFT – North Portland contract \$64,000 (two other contracts make the GIFT total of \$164)
9. Latino Retention Project at Reynolds High School \$22,000  
OTO pending comprehensive study of school based services
10. Sam Barlow School Resource Officer - Commissioner  
Roberts would like an opportunity to discuss with Gresham  
Barlow district.
11. Buckman School Project Full restoration \$12,000

Commissioner Naito has suggested changes to both the Commission's staffing and their role in operating programs, which could result in substantial reductions. Commission staff and members have concerns about the appropriate legal and public process. To address those policy and budget concerns here is a potential process to follow:

1. On Wednesday, May 30, the BCC discusses Commissioner Naito's memo with Commission members and staff. At the conclusion of that meeting, the Board decides whether to consider a resolution at their June 7, regular Board meeting, rejecting the Commission budget, pending further discussions. Assuming the Board wants further discussions, the following will take place.
2. The Budget office continues its analysis with Departments, State Commission, and CCFC to analyze funding streams and flexibility of both CCFC money and new state money.
3. The Budget office and Departments compile data on program effectiveness and outcomes of the potential add back programs.
4. John Rakowitz and I meet with Commission members and staff to explore options.
5. The Board considers a resolution on June 7 whether to reject the Commission budget for purposes of further discussion. At that meeting, we should be able to provide an update on the discussions that John and I have had with the Commission.

## **AGING NURSING SERVICES**

The Health Department has identified a way to to maintain four part time nurses to help address the needs of our elderly. The Board will need to review their plan. In view of the possible state OPI reductions, this restoration takes on even greater potential importance. \$100,000

## **SHERIFF REVENUE APPROACHES**

There are two areas of concern.

The Board has expressed repeated policy and financial concerns about the use of MCRC inmates for janitorial services. Issues of displacement of living wage jobs, training, and supervision have been raised.

Secondly, the Board and Sheriff share a concern about the level of anticipated new revenue for leasing jail beds to the US Government

Here are the recommendations I hear from the Board:

- a. Janitorial Services. I believe there is consensus not to use inmates for janitorial work in the jails and libraries. Not following this approach creates an approximate \$600,000 hole.

Secondly, I believe the Board needs additional information on the use of work crews to do landscaping and the potential impact and savings of the four County employees. That portion of the savings includes cancellation of a \$129,000 contract with the Portland Habilitation Center (a qualified rehabilitation center employing citizens with disabilities) that is part of the County's living wage program. The other portion includes

\$284,000 to fund four County employees. I am not sure how those savings are gained, unless those four FTE are laid off. Those reductions involve another \$400,000 which if not realized would require additional reductions in the Sheriff's budget.

- b. US Government leasing. To date, we have seen no increase in the use of by the US Government in our beds. The Sheriff in his budget projected an increase of 70 beds over last year's budgeted number. Currently, we are renting approximately 15 more beds than last year. The gap of 55 beds represents a revenue shortfall of approximately \$2,300,000 assuming current federal usage.

## **APPROACHES TO DEAL WITH THESE ISSUES**

The following have been suggested:

- a. Use of the Public Safety Bond to pay for one time only items in the Sheriff's budget. The Board and Budget office would need to review these items and determine what impact using the Bond would have on other potential uses.
- b. By working cooperatively, the District Attorney, Community Justice and Sheriff have reduced the need for jail beds through the use of guidelines and electronic monitoring for parole and probation violators. This provides the Sheriff flexibility in managing the jails which should lead to a reduce need for corrections officers, corrections counselors, and/or overtime.
- c. The Board has asked the Sheriff to suggest additional cuts in his administrative expenses.

## **DECISION MAKING PROCESS**

The Board first needs to decide whether they want to proceed with the landscaping portion of the suggested janitorial cut. Secondly,

the Board needs to decide what reductions in the above approaches they want to consider before approving the budget and what approaches they may need to revisit in mid-August if the revenues from the US Government rentals do not occur.

## **COMMUNITY JUSTICE**

Community Justice has learned they will receive additional state funds of approximately \$300,000. The Director will return with recommendations about potential restorations. The Director will also provide additional information about the Forest Camp.

## **RECOMMENDED SCHEDULE**

### **TUESDAY AFTERNOON 1:30 WORKSESSION**

1. Review this memo.
2. Clarify additional information needed.
3. Discuss, if applicable, other budget question responses and amendments.
4. Establish Wednesday schedule.

### **WEDNESDAY MORNING 9:30**

1. Detailed discussion of
  - Early Childhood programs and CCFC
  - Aging Nursing services
  - Sheriff issues – janitorial contracts and US Government beds
  - Community Justice funding
  - others identified on Tuesday.

## Contingency Requests

In addition to requests that meet normal criteria for transfer, the Board will consider requests for transfers from the General Fund Contingency account during FY 2002 for the following purposes. Additional information for some of these contingency requests can be found in the budget note section.

- **Court Day Care:** The Board will consider providing a match to the State and/or private business or non profit groups interested in providing operating funds for a court day care facility (\$25,000)
- **Single Access Point Homeless Shelter:** The Board will consider a contingency funding request for a single access point into the homeless families system as provided in the Homeless Families Plan. The Board recognizes that this service is ongoing in nature and ongoing funding would have to be provided within the County's financial constraints
- **CARES child care grant:** The Board will consider contingency funding as grant match for potentially new state child care funds.

## Budget Notes

### Quarterly Reporting Process

The FY 2002 budget process highlighted the tension between allocating scarce resources and developing new revenue sources to offset budget reductions. Given the department's creative responses in developing new revenue sources and the lack of historical data to forecast these new revenues, the Board directs the Budget Office and those affected departments to return to the Board on a quarterly basis to report on revenue and expenditure data in the form of a Quarterly Financial Report. That report should include the status of a department's expenditures and revenues, an explanation of seasonal trends and unusual expenditures and revenue receipts, and whether or not the department will meet year end targets and/or appropriations. The report will also include a section updating and advising the Board on the status of bond fund activity.

If revenues fail to meet projections, the Board directs the Budget Office in consultation with the Departments to return to the board with a reduction plan evaluating and outlining options to bring expenditures in line with new revenue projections.

Specific revenues to be addressed include, but are not limited to:

- Pay to Stay Fee Collection
- Animal Control Fines and Fees
- Property Tax
- Motor Vehicle Rental Tax
- Gas Tax
- Business Income Tax
- Federal Bed Rental Revenue
- Federal Financial Participation Revenue
- Primary Care Clinic Revenues
- Recording Fees
- Internal Service Revenues (Facilities Management, FRED's, Data Processing, Risk Fund)
- Assessment & Taxation Supplement
- Strategic Investment Program Revenues
- State Revenues including Department of Corrections Revenue
- DUII Fee Revenues

**State Funding Formula Issues**

The Direct Report Managers (DRMs) are to develop a countywide policy for the Boards consideration, to address state funding formula issues (grants-in-aid, ADS equity issue). As part of the construction of the policy issue/statement, the DRMS are to collaborate with the State Department of Human Resources reorganization efforts in a partnership context

**Extension Service**

During budget planning for FY 2003, the Board will consider non-General Fund sources for funding the Oregon State University Extension Service. The Extension Service should provide funding alternatives to the Chair of the Board as a part of its FY 2003 budget request.

**Primary Care Clinic Revenues**

The Health Department and the Budget Office shall monitor the client flow and access issues in the County's primary care clinics, and return to the Board quarterly with an update. Should budgeted fee revenues fail to materialize after the first quarter, the Health Department is to return with proposed program reductions to take effect immediately (see Quarterly Reporting Budget Note).

**Pretrial Release System Redesign**

The Local Public Safety Coordinating Council (LPSCC) has been reviewing the County's Pre-Trial Release System for increased efficiencies, effectiveness, and potential for cost savings. The Court Work Group has been designated as the group responsible for deciding how to best proceed. The Court Work Group is currently reviewing and validating pre-trial release criteria. It is also forming recommendations for an information system that will eliminate duplicate information collection during various pre-trial release interviews and the booking process and allow information to be shared more easily. LPSCC will brief the Board at the conclusion of these activities.

**Pay to Stay Review**

The Sheriff's Office shall return to the Board in the fall with a review of the Pay-to-Stay program, including information about number of clients billed, percent of billings collected, civil judgments entered against clients for reimbursement, and impact on families, if known. Also, the Board will discuss the policy implications of collecting from clients whose significant assets (homes, cars, etc.) may be seized.

**INS/US Marshal Revenue Review**

During FY 2002, the Sheriff's Office shall report monthly to the Board and the Budget Office on federal bed rental receipts. Should budgeted revenues fail to materialize at budgeted levels by the first quarter, the Sheriff's Office is to return with proposed program reductions to take effect immediately (see Quarterly Reporting Budget Note).

**Federal Legislative Agenda**

The Board wishes to ensure that funding for Oregon Project Independence remains at the top of the County's legislative agenda. To that end, the Board directs the Public Affairs Office to report on efforts to assist the state in approaching the federal government for sufficient revenue support for this program.

**Federal Financial Participation Work group and Schools**

Charge the Federal Financial Participation work group to work with Portland Public Schools to explore billing the federal government for the portion of PPS employees time that is potentially reimbursable.

**Mental Health Redesign Budget**

The Department of Community and Family Services will present the Board with a revised mental health budget that reflects the redesign of the mental health system no later than July 30. The necessary budget modifications to reallocate funding should be submitted shortly there after and reflect any Board feedback.

**Comprehensive Services for Children and Families in Foster Care System**

The Board will make final budget decisions on Early intervention services for foster children and their families in the fall. This partnership model will start with the opening of the CRC, but will only require County funds in FY 02-03, currently estimated at \$250,000- \$300,000.

**Bienestar at Rockwood**

The Adopted Budget includes \$100,000 of funding for a spring start-up of Bienestar at Rockwood, contingent on sufficient Federal Financial Participation funds being realized. Prior to start-up, the Department of Community and Family Services should discuss with the Board the availability of sufficient ongoing funds to support this program as well as plans for expansion of Bienestar into Columbia Villa.

**Information Technology Issues**

DSS will arrange a peer review (or due diligence report) on the organizational implications of the Information Technology Organization.



# Master Tracking Sheet

## Budget Worksession Follow-Up Questions

| No. | Date   | Commissioner  | Respondent/<br>Dept     | Completed | Question   |
|-----|--------|---------------|-------------------------|-----------|--|
| 1   | 5/1/01 | Naito, Farver | Budget Office           |           | Flag decision points when potential for urban renewal district property to come back on the tax rolls.   |
| 2   | 5/1/01 | Cruz          | MCSO                    | 5/18/01   | Issue paper on Pay to Stay; provide rough draft at MCSO budget session   |
| 3   | 5/1/01 | Roberts       | DCJ                     | 5/22/01   | Describe the issues that keep kids from going to school.   |
| 4   | 5/1/01 | Naito         | CFS                     |           | Historically, how have we funded our other community centers (i.e. Clara Vista, Brentwood Darlington). Who are our other partners? Provide details on the service components, funding capital contribution, other source (city) contributions? |
| 5   | 5/1/01 | Cruz          | Chair/Budget            | 5/25/01   | <b>Budget Note:</b> Provide FFP funding and develop language to create placeholder for Clara Vista and Rockwood concurrently if there is additional FFP funding.   |
| 6   | 5/1/01 | Andersen      | Budget Office           | 5/04/01   | Create MH Council Follow Up session  |
| 7   | 5/1/01 | Naito         | DA/DCJ                  |           | What type of funding can we expect from LLEBG as compared to a national perspective? Additionally, what has the city spent LLEBG funding for in the past (police overtime, equipment, etc...)?   |
| 7   | 5/1/01 |               | DCJ/MCSO/<br>Evaluation | 5/18/01   | Pretrial Release issue paper as a result from Chicago visits   |
| 9   | 5/1/01 | Andersen      | Finance                 | 5/22/01   | Describe funding proposal for Mainframe migration  |
| 10  | 5/1/01 | Andersen      | Finance                 | 5/29/01   | Status of bond projects and remaining funding available. Risk ranking  |
| 11  | 5/1/01 | Naito         | DSCD/Finance            | 5/29/01   | Facilities Finance Committee report (Naito resolution)   |
| 12  | 5/1/01 | Cruz          | Budget Office           | 5/16/01   | List of items in budget funded by FFP  |
| 13  | 5/1/01 | Cruz          | MCSO                    | 5/11/01   | Report on MCSO implementation of Fleet Audit; in compliance why or why not   |
| 1   | 5/8/01 | Naito         | Budget                  | Noted     | Lay out budgets by funding source (see state for example) incorporate into FY 2003 Budget Documents.   |
| 2   | 5/8/01 | Naito/Farver  | Budget                  | Noted     | Levy Planning for Library, Public Safety. Hard data for potential operating levies this fall. Budget Office to prepare information this summer.  |
| 3   | 5/8/01 | Cruz          | DSCD/ MCSO              | 5/18/01   | Work Crew Proposal Concerns: Is it legal to use MCRC residents for custodial work? Will we have enough time to address significant policy questions during budget process? What will it look like (implementation and operationally).          |
| 4   | 5/8/01 | Naito         | Depts/ F&PM             | Noted     | Policy threshold re: bringing leases to bcc under \$50,000. Forward policy matter to BCC even though small amounts as an FYI.  |
| 5   | 5/8/01 | Roberts       | Library                 | 5/14/01   | How does the Library interact with SUN Schools? Library to provide brochure  |
| 6   | 5/8/01 | Anderson      | Library                 | 5/14/01   | Delineate OTO payments in FY 2002.   |
| 7   | 5/8/01 | Naito         | Library                 | Noted     | Summer project to review county services in schools (prior to Library Levy   |

|    |         |          |  |         |  |
|----|---------|----------|--|---------|--|
|    |         |          |  |         | review)  |
| 8  | 5/8/01  | Cruz     | DSCD                                       | 5/16/01 | Follow-up on number of properties available to Tax Title and strategies to fund in future. Shortfall?  |
| 9  | 5/8/01  | Cruz     | DSCD                                       | 5/16/01 | Additional discussion on our role as developed for mixed used buildings.   |
| 10 | 5/8/01  | Anderson | DSCD                                       | 5/23/01 | Provide information in advance of capital budget presentation on 5/29/01.  |
|    |         |          |  |         |  |
| 11 | 5/9/01  | Naito    | DSCD                                       | 5/25/01 | Rail line between Portland and Lake Oswego - \$30,000/year have we been contributing that amount? IGA. What amount have we given? History and status. Possible amendment item.   |
| 12 | 5/9/01  | Anderson | CCFC                                       |         | <b>Amendment:</b> Native American Youth  |
| 13 | 5/9/01  | Naito    | CBAC                                       | 5/15/01 | <b>Amendment:</b> CIC restoration \$16,000   |
| 14 | 5/9/01  | Cruz     | ONI/PAO                                    | 5/14/01 | Provide a sense of the siting calls, in terms of operations of office.   |
| 15 | 5/9/01  | Cruz     | Budget Office/<br>Cooperative<br>Extension | 5/25/01 | <b>Budget Note:</b> Review funding for non-d regarding (extension)agencies and county funding  |
|    |         |          |  |         |  |
| 16 | 5/15/01 | Cruz     | ADS/Health/<br>Budget Office               |         | <b>Amendment:</b> How to fund the MDT Nurses? Total funding; Medicaid match and non-Medicaid match? And split between ADS and Health? Present options.   |
| 17 | 5/15/01 | Cruz     | Budget Office/<br>ADS/PAO                  | 5/25/01 | <b>Budget Note:</b> Keep OPI at the top of our legislative agenda. Help state approach federal government (federal to advocate for a change in Medicaid to recognize OPI for eligibility)  |
| 18 | 5/15/01 | Farver   | Budget Office<br>DRMs                      | 5/25/01 | <b>Budget Note:</b> DRM's to develop county-wide policy paper for bcc consideration over the summer re: state funding for formula issues. (reference ADS equity issue). Consider DHR reorganization as part of the partnership context.  |
| 19 | 5/15/01 | Farver   | CFS/Mental<br>Health                       |         | Clarify differences/costs between today's presentation and prior resolution (Lane County model). Commissioner concerns:<br>Naito: Case management piece; more detail re: contracting out. Variation on theme how gatekeeping is done and how we would contract out. Why is this the best model with cost comparison of a couple of models. Want to see here is the best and why.<br>Cruz- concerns center around where plan doesn't follow resolution case management; cost analysis consistent with resolution (case management function); wants collaborative process utilizing our expertise and the provider networks.<br>Anderson-walk through the plan. Set up meeting at later time to review.<br>Farver-looking for budget specifics and tradeoffs to make it real. Timelines. |
| 20 | 5/15/01 | Farver   | Budget Office/<br>CFS/MH Dept.             | 5/25/01 | <b>Budget Note-</b> come back with package of budget amendments; come back in a series of meetings over the course of the year. MH Redesign group to return with a group of amendments about the specifics of the system re-design.  |
|    |         |          |  |         |  |
| 21 | 5/16/01 | Cruz     | Budget Office/                             | 5/25/01 | <b>Budget Note—</b> Time frame for reviewing revenues coming into Health   |

|    |         |                |                                      |                           |  |
|----|---------|----------------|--------------------------------------|---------------------------|--|
|    |         |                | Health                               |                           | Department/Primary care clinics. Include potential cuts, if revenues do not meet projections. Quarterly Status Report. Have a broader issue to capture FFP, fees, etc  |
| 22 | 5/16/01 | Anderson       | Health                               |                           | How do you measure the success/effectiveness of the STARS program? Forward evaluation.   |
| 23 | 5/16/01 | Cruz           | Health                               |                           | <b>Amendment:</b> Restore MDT Nurses (4, ½ time in ADS/Health) \$75,000-\$100,000.   |
| 24 | 5/16/01 | Naito          | Health                               |                           | <b>Amendment:</b> Restore \$250,000 for second OLDs team in North Portland.  |
| 25 | 5/16/01 | Naito          | CFS                                  |                           | <b>Amendment:</b> Restore PEIP \$147,000 (early intervention). Explore DD settlement funding (even if not funded by Gov's Budget)  |
| 26 | 5/16/01 | Naito          | Health/CFS                           |                           | <b>Amendment:</b> Restore \$106,000 for Connections contract (funded in CFS).  |
| 27 | 5/16/01 | Naito          | Health                               |                           | <b>Amendment:</b> Restore \$35,000 for SKIP.   |
| 28 | 5/16/01 | Farver         | Health/ADS                           |                           | Follow-up information to address "shared" staff at the new East County Building.   |
| 29 | 5/16/01 | Naito/Farver   | Budget Office<br>MCSO/Health/<br>DCJ | 5/25/01                   | <b>Budget Note:</b> Pretrial release redesign briefing; mental health issue; impact/analysis of number of bookings on mental health system. Include the effect state mental health system (closing of hospitals) on mentally ill in local jails. |
| 30 | 5/16/01 | Naito          | Health                               |                           | Legal question about federal payments for mental health disabilities of jail inmates.  |
| 31 | 5/16/01 | Cruz           | Health                               |                           | Provide information on HD Tobacco Cessation efforts.   |
| 32 | 5/16/01 | Cruz           | CFS                                  | 5/23/01                   | Additional information on CFS GF expenditures, direct and indirect; include information on how CFS made 7% target.   |
| 33 | 5/16/01 | Cruz           | Budget Office/<br>CFS                | 5/25/01                   | <b>Budget Note:</b> Future expansion of Bienestar into Columbia Villa  |
| 34 | 5/16/01 | Cruz           | CFS/SUN                              | Withdrawn<br>5/23/01 Cruz | <b>Amendment:</b> Cut funding for SUN Schools at Robert Gray, Buckman; Clear Creek. Return with additional information.  |
| 35 | 5/16/01 | Farver         | Budget Office/<br>CFS                | 5/25/01                   | <b>Budget Note:</b> Possible contingency request this fall for \$\$\$'s for single access point into Homeless Shelter. First priorities Homeless Families Plan.  |
| 36 | 5/22/01 | Naito          | Naito                                |                           | <b>Amendment:</b> CCFC reorganization and alignment of staff and functions to legislated mandates and local priorities (\$731,439) (memo dated 5/18).  |
| 37 | 5/22/01 | Cruz           | DCJ                                  |                           | Did attendance for non-referred students increase as the same ratio as SAI attendance increase. What is the cost per student?  |
| 38 | 5/22/01 | Anderson       | Evaluation                           |                           | Why do Interchange graduates fail to stay in contact with aftercare programs?  |
| 39 | 5/22/01 | Cruz/ Anderson | Budget                               |                           | Need more information about department cuts/restorations, shifts in funding. How much \$\$\$ was generated by 7% cuts, countywide, where were restorations made? 1 pager. Anderson wants a star on ephemeral (squishy) revenues and OTO.         |
| 40 | 5/22/01 | Cruz           | DCJ                                  |                           | Forest Project: What are program alternatives to the forest project that would be less expensive? And Impact on other pieces of the system? Blueprint model?   |

|    |         |          |                                  |         |   |
|----|---------|----------|----------------------------------|---------|---|
| 41 | 5/22/01 | Cruz     | Budget                           |         | Provide more information on FY 2001 under-spending, reserve balance, next years beginning balance.  |
| 42 | 5/22/01 | Naito    | LPSCC                            |         | <b>Amendment:</b> LPSCC merge 3 FTE into 2 FTE savings of \$20,000.   |
| 43 | 5/22/01 | ALL      | Budget/Finance                   |         | Board to review reserve policies and practices.   |
| 44 | 5/23/01 | All      | MCSO                             | 5/25/01 | Explore options for use of the courthouse jail (include information on cost savings from closing on nights and weekends).   |
| 45 | 5/23/01 | Cruz     | Budget Office/<br>MCSO           | 5/25/01 | <b>Budget Note:</b> Review to Pay to Stay in 6 months to see how program is working; number of clients, impact on clients. Policy discussion on use of (home equity) assets for purpose of collections.   |
| 46 | 5/23/01 | Cruz     | Budget Office                    |         | Provide financial information on departments budgets to include requested, target constraints and executive budget. 1 Pager.  |
| 47 | 5/23/01 | Naito    | Budget Office/<br>MCSO           | 5/25/01 | <b>Budget Note:</b> Come back to BCC on regular interval to report on INS/US Marshal, Pay to Stay revenues. Overall comprehensive review. MCSO to provide what would cut if Federal revenues don't come through.  |
| 48 | 5/23/01 | Cruz     | DSS                              |         | Why do you have to pay cash (as opposed to a check or credit card) for marriage licenses?   |
| 49 | 5/23/01 | Naito    | Budget Office/<br>DSS            |         | <b>Budget Note:</b> Consideration of a due diligence report regarding mainframe migration (peer review) regarding cost effectiveness etc. also interested in "peer review" of the organizational implications of ITO  |
| 50 | 5/23/01 | Cruz     | MCSO                             |         | <b>Amendment:</b> Eliminate janitorial contract in the MCSO's budget, restore to Facilities budget; explore landscaping/contracting proposals/options.  |
| 51 | 5/23/01 | Naito    | DCJ                              |         | <b>Amendment:</b> Better People, \$40,000   |
| 52 | 5/23/01 | Cruz     | CFS                              |         | <b>Amendment:</b> Restore GIFT. Provide detail on 3 contracts   |
| 53 | 5/23/01 | Anderson | MCSO                             |         | Provide copy of MCSO Fleet Audit to Commissioner Anderson   |
| 54 | 5/23/01 | Farver   | Budget Office/<br>Chair's Office | 5/25/01 | <b>Budget Note:</b> Court Day Care \$25,000 from contingency as part of challenge grant.  |
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**State Funding Formula Issues**

The Direct Report Managers (DRMs) are to develop a countywide policy for the Boards consideration, to address state funding formula issues (grants-in-aid, ADS equity issue). As part of the construction of the policy issue/statement, the DRMS are to collaborate with the State Department of Human Resources reorganization efforts in a partnership context

**Extension Service**

During budget planning for FY 2003, the Board will consider non-General Fund sources for funding the Oregon State University Extension Service. The Extension Service should provide funding alternatives to the Chair of the Board as a part of its FY 2003 budget request.

**Primary Care Clinic Revenues**

The Health Department and the Budget Office shall monitor the client flow and access issues in the County's primary care clinics, and return to the Board quarterly with an update. Should budgeted fee revenues fail to materialize after the first quarter, the Health Department is to return with proposed program reductions to take effect immediately (see Quarterly Reporting Budget Note).

**Pretrial Release System Redesign**

The Local Public Safety Coordinating Council (LPSCC) has been reviewing the County's Pre-Trial Release System for increased efficiencies, effectiveness, and potential for cost savings. The Court Work Group has been designated as the group responsible for deciding how to best proceed. The Court Work Group is currently reviewing and validating pre-trial release criteria. It is also forming recommendations for an information system that will eliminate duplicate information collection during various pre-trial release interviews and the booking process and allow information to be shared more easily. LPSCC will brief the Board at the conclusion of these activities.

**Pay to Stay Review**

The Sheriff's Office shall return to the Board in the fall with a review of the Pay-to-Stay program, including information about number of clients billed, percent of billings collected, civil judgments entered against clients for reimbursement, and impact on families, if known. Also, the Board will discuss the policy implications of collecting from clients whose significant assets (homes, cars, etc.) may be seized.

**INS/US Marshal Revenue Review**

During FY 2002, the Sheriff's Office shall report monthly to the Board and the Budget Office on federal bed rental receipts. Should budgeted revenues fail to materialize at budgeted levels by the first quarter, the Sheriff's Office is to return with proposed program reductions to take effect immediately (see Quarterly Reporting Budget Note).

**Federal Legislative Agenda**

The Board wishes to ensure that funding for Oregon Project Independence remains at the top of the County's legislative agenda. To that end, the Board directs the Public Affairs Office to report on efforts to assist the state in approaching the federal government for sufficient revenue support for this program. ONE APPROACH IS TO CHANGE MEDICAID RULES TO RECOGNIZE OPI CLIENTS AS PRE-ELIGIBLES FOR MEDICAID.

# Master Tracking Sheet

## Budget Worksession Follow-Up Questions

| No. | Date   | Commissioner  | Respondent/<br>Dept     | Completed | Question   |
|-----|--------|---------------|-------------------------|-----------|--|
| 1   | 5/1/01 | Naito, Farver | Budget Office           |           | Flag decision points when potential for urban renewal district property to come back on the tax rolls.   |
| 2   | 5/1/01 | Cruz          | MCSO                    | 5/18/01   | Issue paper on Pay to Stay; provide rough draft at MCSO budget session   |
| 3   | 5/1/01 | Roberts       | DCJ                     | 5/22/01   | Describe the issues that keep kids from going to school.   |
| 4   | 5/1/01 | Naito         | CFS                     |           | Historically, how have we funded our other community centers (i.e. Clara Vista, Brentwood Darlington). Who are our other partners? Provide details on the service components, funding capital contribution, other source (city) contributions? |
| 5   | 5/1/01 | Cruz          | Chair/Budget            | 5/25/01   | <b>Budget Note:</b> Provide FFP funding and develop language to create placeholder for Clara Vista and Rockwood concurrently if there is additional FFP funding.   |
| 6   | 5/1/01 | Andersen      | Budget Office           | 5/04/01   | Create MH Council Follow Up session  |
| 7   | 5/1/01 | Naito         | DA/DCJ                  |           | What type of funding can we expect from LLEBG as compared to a national perspective? Additionally, what has the city spent LLEBG funding for in the past (police overtime, equipment, etc...)?   |
| 7   | 5/1/01 |               | DCJ/MCSO/<br>Evaluation | 5/18/01   | Pretrial Release issue paper as a result from Chicago visits   |
| 9   | 5/1/01 | Andersen      | Finance                 | 5/22/01   | Describe funding proposal for Mainframe migration  |
| 10  | 5/1/01 | Andersen      | Finance                 | 5/29/01   | Status of bond projects and remaining funding available. Risk ranking  |
| 11  | 5/1/01 | Naito         | DSCD/Finance            | 5/29/01   | Facilities Finance Committee report (Naito resolution)   |
| 12  | 5/1/01 | Cruz          | Budget Office           | 5/16/01   | List of items in budget funded by FFP  |
| 13  | 5/1/01 | Cruz          | MCSO                    | 5/11/01   | Report on MCSO implementation of Fleet Audit; in compliance why or why not   |
| 1   | 5/8/01 | Naito         | Budget                  | Noted     | Lay out budgets by funding source (see state for example) incorporate into FY 2003 Budget Documents.   |
| 2   | 5/8/01 | Naito/Farver  | Budget                  | Noted     | Levy Planning for Library, Public Safety. Hard data for potential operating levies this fall. Budget Office to prepare information this summer.  |
| 3   | 5/8/01 | Cruz          | DSCD/ MCSO              | 5/18/01   | Work Crew Proposal Concerns: Is it legal to use MCRC residents for custodial work? Will we have enough time to address significant policy questions during budget process? What will it look like (implementation and operationally).          |
| 4   | 5/8/01 | Naito         | Depts/ F&PM             | Noted     | Policy threshold re: bringing leases to bcc under \$50,000. Forward policy matter to BCC even though small amounts as an FYI.  |
| 5   | 5/8/01 | Roberts       | Library                 | 5/14/01   | How does the Library interact with SUN Schools? Library to provide brochure  |
| 6   | 5/8/01 | Anderson      | Library                 | 5/14/01   | Delineate OTO payments in FY 2002.   |
| 7   | 5/8/01 | Naito         | Library                 | Noted     | Summer project to review county services in schools (prior to Library Levy   |



|    |         |          |  |         |  |
|----|---------|----------|--|---------|--|
|    |         |          |  |         | review)  |
| 8  | 5/8/01  | Cruz     | DSCD                                       | 5/16/01 | Follow-up on number of properties available to Tax Title and strategies to fund in future. Shortfall?  |
| 9  | 5/8/01  | Cruz     | DSCD                                       | 5/16/01 | Additional discussion on our role as developed for mixed used buildings.   |
| 10 | 5/8/01  | Anderson | DSCD                                       | 5/23/01 | Provide information in advance of capital budget presentation on 5/29/01.  |
| 11 | 5/9/01  | Naito    | DSCD                                       | 5/25/01 | Rail line between Portland and Lake Oswego - \$30,000/year have we been contributing that amount? IGA. What amount have we given? History and status. Possible amendment item.   |
| 12 | 5/9/01  | Anderson | CCFC                                       |         | <b>Amendment:</b> Native American Youth  |
| 13 | 5/9/01  | Naito    | CBAC                                       | 5/15/01 | <b>Amendment:</b> CIC restoration \$16,000   |
| 14 | 5/9/01  | Cruz     | ONI/PAO                                    | 5/14/01 | Provide a sense of the siting calls, in terms of operations of office.   |
| 15 | 5/9/01  | Cruz     | Budget Office/<br>Cooperative<br>Extension | 5/25/01 | <b>Budget Note:</b> Review funding for non-d regarding (extension)agencies and county funding  |
| 16 | 5/15/01 | Cruz     | ADS/Health/<br>Budget Office               |         | <b>Amendment:</b> How to fund the MDT Nurses? Total funding; Medicaid match and non-Medicaid match? And split between ADS and Health? Present options.   |
| 17 | 5/15/01 | Cruz     | Budget Office/<br>ADS/PAO                  | 5/25/01 | <b>Budget Note:</b> Keep OPI at the top of our legislative agenda. Help state approach federal government (federal to advocate for a change in Medicaid to recognize OPI for eligibility)  |
| 18 | 5/15/01 | Farver   | Budget Office<br>DRMs                      | 5/25/01 | <b>Budget Note:</b> DRM's to develop county-wide policy paper for bcc consideration over the summer re: state funding for formula issues. (reference ADS equity issue). Consider DHR reorganization as part of the partnership context.  |
| 19 | 5/15/01 | Farver   | CFS/Mental<br>Health                       |         | Clarify differences/costs between today's presentation and prior resolution (Lane County model). Commissioner concerns:<br>Naito: Case management piece; more detail re: contracting out. Variation on theme how gatekeeping is done and how we would contract out. Why is this the best model with cost comparison of a couple of models. Want to see here is the best and why.<br>Cruz- concerns center around where plan doesn't follow resolution case management; cost analysis consistent with resolution (case management function); wants collaborative process utilizing our expertise and the provider networks.<br>Anderson-walk through the plan. Set up meeting at later time to review.<br>Farver-looking for budget specifics and tradeoffs to make it real. Timelines. |
| 20 | 5/15/01 | Farver   | Budget Office/<br>CFS/MH Dept.             | 5/25/01 | <b>Budget Note-</b> come back with package of budget amendments; come back in a series of meetings over the course of the year. MH Redesign group to return with a group of amendments about the specifics of the system re-design.  |
| 21 | 5/16/01 | Cruz     | Budget Office/                             | 5/25/01 | <b>Budget Note—</b> Time frame for reviewing revenues coming into Health   |

|    |         |                |                                      |                           |  |
|----|---------|----------------|--------------------------------------|---------------------------|--|
|    |         |                | Health                               |                           | Department/Primary care clinics. Include potential cuts, if revenues do not meet projections. Quarterly Status Report. Have a broader issue to capture FFP, fees, etc  |
| 22 | 5/16/01 | Anderson       | Health                               |                           | How do you measure the success/effectiveness of the STARS program? Forward evaluation.   |
| 23 | 5/16/01 | Cruz           | Health                               |                           | <b>Amendment:</b> Restore MDT Nurses (4, ½ time in ADS/Health) \$75,000-\$100,000.   |
| 24 | 5/16/01 | Naito          | Health                               |                           | <b>Amendment:</b> Restore \$250,000 for second OLDs team in North Portland.  |
| 25 | 5/16/01 | Naito          | CFS                                  |                           | <b>Amendment:</b> Restore PEIP \$147,000 (early intervention). Explore DD settlement funding (even if not funded by Gov's Budget)  |
| 26 | 5/16/01 | Naito          | Health/CFS                           |                           | <b>Amendment:</b> Restore \$106,000 for Connections contract (funded in CFS).  |
| 27 | 5/16/01 | Naito          | Health                               |                           | <b>Amendment:</b> Restore \$35,000 for SKIP.   |
| 28 | 5/16/01 | Farver         | Health/ADS                           |                           | Follow-up information to address "shared" staff at the new East County Building.   |
| 29 | 5/16/01 | Naito/Farver   | Budget Office<br>MCSO/Health/<br>DCJ | 5/25/01                   | <b>Budget Note:</b> Pretrial release redesign briefing; mental health issue; impact/analysis of number of bookings on mental health system. Include the effect state mental health system (closing of hospitals) on mentally ill in local jails. |
| 30 | 5/16/01 | Naito          | Health                               |                           | Legal question about federal payments for mental health disabilities of jail inmates.  |
| 31 | 5/16/01 | Cruz           | Health                               |                           | Provide information on HD Tobacco Cessation efforts.   |
| 32 | 5/16/01 | Cruz           | CFS                                  | 5/23/01                   | Additional information on CFS GF expenditures, direct and indirect; include information on how CFS made 7% target.   |
| 33 | 5/16/01 | Cruz           | Budget Office/<br>CFS                | 5/25/01                   | <b>Budget Note:</b> Future expansion of Bienestar into Columbia Villa  |
| 34 | 5/16/01 | Cruz           | CFS/SUN                              | Withdrawn<br>5/23/01 Cruz | <b>Amendment:</b> Cut funding for SUN Schools at Robert Gray, Buckman; Clear Creek. Return with additional information.  |
| 35 | 5/16/01 | Farver         | Budget Office/<br>CFS                | 5/25/01                   | <b>Budget Note:</b> Possible contingency request this fall for \$\$\$'s for single access point into Homeless Shelter. First priorities Homeless Families Plan.  |
| 36 | 5/22/01 | Naito          | Naito                                |                           | <b>Amendment:</b> CCFC reorganization and alignment of staff and functions to legislated mandates and local priorities (\$731,439) (memo dated 5/18).  |
| 37 | 5/22/01 | Cruz           | DCJ                                  | 5/30/01                   | Did attendance for non-referred students increase as the same ratio as SAI attendance increase. What is the cost per student?  |
| 38 | 5/22/01 | Anderson       | Evaluation                           |                           | Why do Interchange graduates fail to stay in contact with aftercare programs?  |
| 39 | 5/22/01 | Cruz/ Anderson | Budget                               |                           | Need more information about department cuts/restorations, shifts in funding. How much \$\$\$ was generated by 7% cuts, countywide, where were restorations made? 1 pager. Anderson wants a star on ephemeral (squishy) revenues and OTO.         |
| 40 | 5/22/01 | Cruz           | DCJ                                  | 5/30/01                   | Forest Project: What are program alternatives to the forest project that would be less expensive? And Impact on other pieces of the system? Blueprint model?   |

|    |         |          |                                  |         |   |
|----|---------|----------|----------------------------------|---------|---|
| 41 | 5/22/01 | Cruz     | Budget                           |         | Provide more information on FY 2001 under-spending, reserve balance, next years beginning balance.  |
| 42 | 5/22/01 | Naito    | LPSCC                            |         | <b>Amendment:</b> LPSCC merge 3 FTE into 2 FTE savings of \$20,000.   |
| 43 | 5/22/01 | ALL      | Budget/Finance                   |         | Board to review reserve policies and practices.   |
| 44 | 5/23/01 | All      | MCSO                             | 5/25/01 | Explore options for use of the courthouse jail (include information on cost savings from closing on nights and weekends).   |
| 45 | 5/23/01 | Cruz     | Budget Office/<br>MCSO           | 5/25/01 | <b>Budget Note:</b> Review to Pay to Stay in 6 months to see how program is working; number of clients, impact on clients. Policy discussion on use of (home equity) assets for purpose of collections.   |
| 46 | 5/23/01 | Cruz     | Budget Office                    |         | Provide financial information on departments budgets to include requested, target constraints and executive budget. 1 Pager.  |
| 47 | 5/23/01 | Naito    | Budget Office/<br>MCSO           | 5/25/01 | <b>Budget Note:</b> Come back to BCC on regular interval to report on INS/US Marshal, Pay to Stay revenues. Overall comprehensive review. MCSO to provide what would cut if Federal revenues don't come through.  |
| 48 | 5/23/01 | Cruz     | DSS                              |         | Why do you have to pay cash (as opposed to a check or credit card) for marriage licenses?   |
| 49 | 5/23/01 | Naito    | Budget Office/<br>DSS            |         | <b>Budget Note:</b> Consideration of a due diligence report regarding mainframe migration (peer review) regarding cost effectiveness etc. also interested in "peer review" of the organizational implications of ITO  |
| 50 | 5/23/01 | Cruz     | MCSO                             |         | <b>Amendment:</b> Eliminate janitorial contract in the MCSO's budget, restore to Facilities budget; explore landscaping/contracting proposals/options.  |
| 51 | 5/23/01 | Naito    | DCJ                              | 5/30/01 | <b>Amendment:</b> Intensive Transition for Employment \$40,000  |
| 52 | 5/23/01 | Cruz     | CFS                              |         | <b>Amendment:</b> Restore GIFT. Provide detail on 3 contracts   |
| 53 | 5/23/01 | Anderson | MCSO                             |         | Provide copy of MCSO Fleet Audit to Commissioner Anderson   |
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