

District Attorney

Table of Contents

| | |
|-------------------------------------|----|
| Vision | 1 |
| Department Services | 2 |
| Budget Issues and Highlights..... | 2 |
| Unified Service Delivery | 2 |
| Community Based Initiatives | 3 |
| Department Performance Trends | 4 |
| Budget for FY 2001 | 5 |
| Department Organization | 6 |
| Office Administration | 7 |
| Administrative Services | 8 |
| Medical Examiner | 8 |
| Felony Court Division..... | 10 |
| Felony Trial Teams | 11 |
| Civil Forfeiture Unit..... | 11 |
| Misdemeanor Court Division..... | 13 |
| Misdemeanor Trial Unit | 14 |
| Community DA Programs..... | 14 |
| Family Justice | 16 |
| Juvenile Court Trial Unit..... | 17 |
| Domestic Violence Unit | 17 |
| Victim's Assistance Program | 17 |
| Child Abuse Team..... | 17 |
| Child Support Enforcement..... | 17 |

This page intentionally left blank.

District Attorney

Vision

The District Attorney's Office recognizes the high probability that crime in the County will remain a significant public policy issue. At the same time the future is more optimistic if certain trends continue to evolve. Law enforcement and other public agencies are equipping themselves to become faster at identifying emergent criminal trends such as child abuse, domestic violence and gang activity. Greater productivity will be realized through the intensive use of technology. Public safety management practices will be more targeted as a result of better information.

The District Attorney's Office will rely upon a mix of centralized and decentralized prosecution units organized to mirror specific crime problem. The Neighborhood DA program which coordinates services with neighborhood associations and business districts, is an illustration of a decentralized approach to community crime control. Resources will remain in short supply and this will further drive the need to use differing combinations of public, non-profit, and private organizations. The Regional Organized Crime/Narcotics (ROCN) Task Force and the Multnomah County Child Abuse Team are examples of a team approach. These avenues of crime control are dependent upon collaboration, management styles, techniques and decision-making processes.

Beyond the need and requirements for sound management practices, law enforcement public safety entities will increasingly rely upon the community itself. Community policing is an established and well researched strategy now in use by major city police departments. These approaches need not be limited to police agencies. Neighborhood prosecution further carries out community policing practices in a prosecutorial setting. The Multnomah County District Attorney's Office will strive to continue to be a nationally recognized leader in the area of neighborhood prosecution.

Prosecutors and the courts will also establish organizational structures and strategies that more closely match police and community needs. This will mean devoting more time and attention to quality of life crimes and other crimes that are often the precursor to more serious neighborhood crimes.

District Attorney

Department Services

The District Attorney's Office provides:

- Felony Prosecution;
- Targeted Crimes Prosecution (ROCN Task Force, Gang Unit, Forfeiture, Domestic Violence, Youth Gun Crimes);
- Misdemeanor and Violation Prosecutions (DUIL, Traffic Crimes, Community Court);
- Multidisciplinary Child Abuse Team;
- Juvenile Delinquency cases;
- Juvenile Dependency cases;
- Termination of Parental Rights;
- Neighborhood DA Program;
- Child Support Enforcement;
- Victims Assistance.

Budget Issues and Highlights

The District Attorney's Office investigates and prosecutes a wide variety of crimes and infractions. Resources are directed as emerging criminal trends are identified by the various local law enforcement agencies and communities in Multnomah County. In the coming year, the following issues have been identified for further analysis and action.

Unified Service Delivery

The connections between the divisions and units of the District Attorney's Office are multifaceted. There are a few key areas that call for an increased focus on collaboration. Within the Office are the areas of drug and property crimes, quality of life crimes, crimes impacting the family structure, and crimes that fall into the Family Justice Division. The Family Justice Division encompasses the following areas: Child Support Enforcement, Child Abuse, Domestic Violence, Victims Assistance, and Juvenile Court Trial (juvenile delinquency, dependency and termination of parental rights). Each of these units and programs regularly comes into contact with the others. For example, a family where the parents are defendants in drug cases may also be in the process of a dependency case where the court may be taking over custody of the children (handled by the Juvenile Division).

The multiple facets of cases facilitate many opportunities for contact and information sharing. This approach assures more thorough investigation of cases by involving many of the parties impacted by the crime. It also ensures that victims and persons in need of social services can flow through the system with minimum confusion and gaps in service delivery. This requires multi-agency collaboration such as Multi Disciplinary Team, Drug and Community Courts, and the Neighborhood DA Program.

Board Action:

No budgetary action necessary.

District Attorney

Community Based Initiatives

Community Courts are more effective than traditional courts in addressing the interests of the community and in processing defendants for lower level crimes. In targeting specific crimes in a geographic area as well as assigning community service, the Community Court works to bring the community back, as much as possible, to the precrime state. As part of sentencing and the court process, defendants are connected to various social service agencies. The Community Court requires collaboration in all stages of the process. It is a joint effort between the criminal justice system and community partners to provide support and services.

The statistics from the NE Community Court are encouraging. Since its inception, 959 defendants have been scheduled to appear at Community Court; 754 (79%) have appeared. Six hundred and twenty-seven defendants have been sentenced to complete community service assignments; 476 (77%) have successfully completed their sentences and nine cases are pending. The Community Court Project has contributed \$30,212 (4,648 hours at Oregon State minimum wage of \$6.50 per hour) of community service to the community. An average of 10 defendants per month is mandated to social services.

The DA's Office will continue supporting the development and expansion of Community Courts. Efforts will continue to find diversified funding sources for the expansion of the Community Court Program.

There is no budget impact at this time.

Board Action:

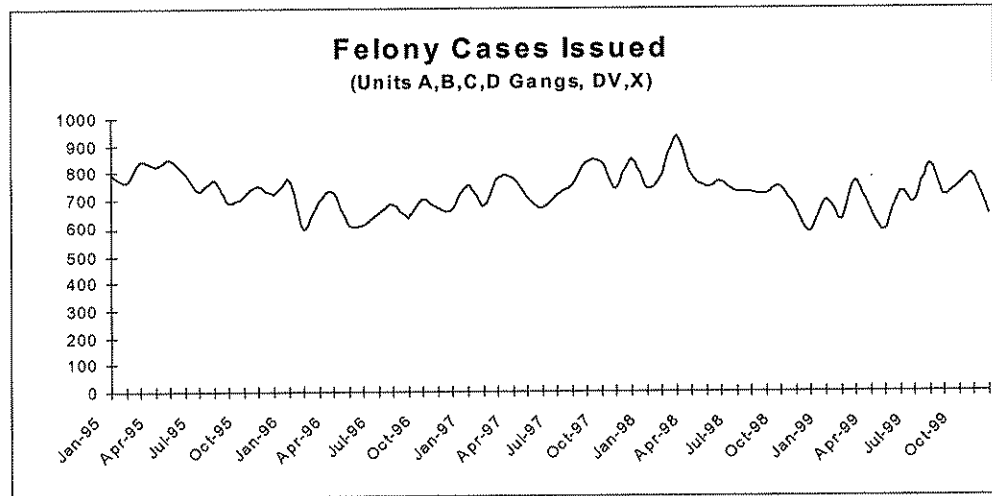
The statistics on Community Courts show that these courts can be useful crime fighting tools. The DA's Office should continue supporting the development and expansion of Community Courts and to continue efforts to find diversified funding sources for program expansion.

District Attorney

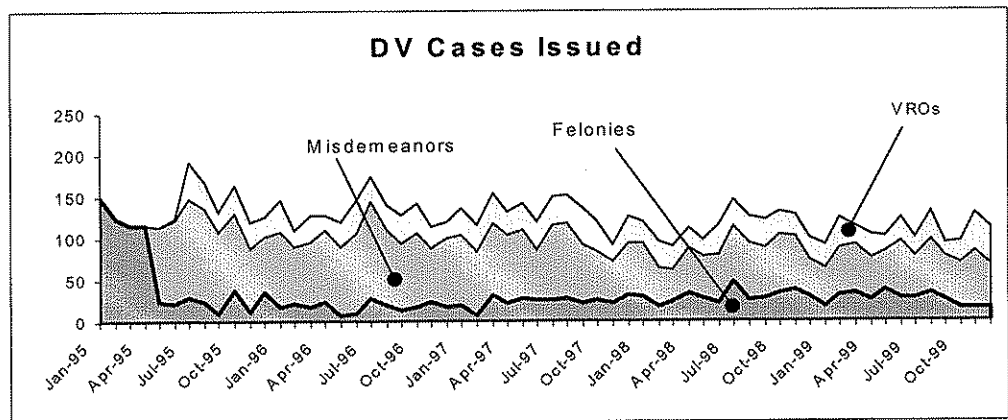
Department Performance Trends

Current trend in felony cases issued by month in the District Attorney's Office

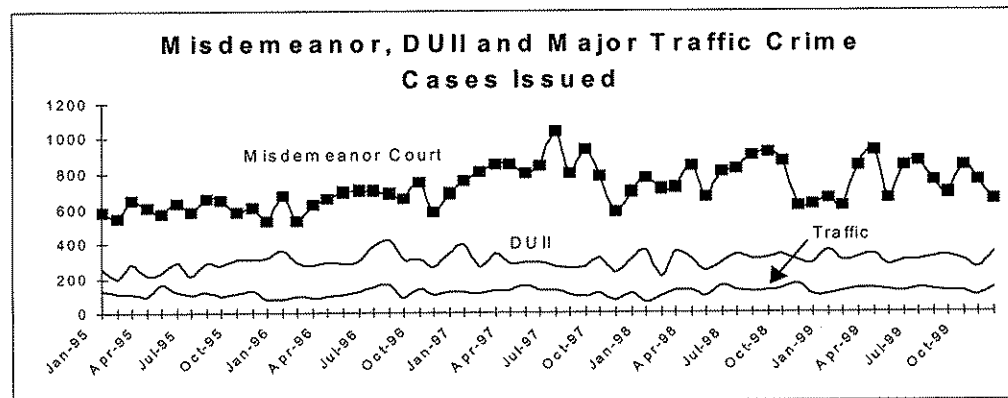
The charts below show the changing case profiles in the District Attorney's Office. Data is collected through the case tracking system (DACTS) and is benchmarked against prior year figures.



Domestic Violence is of community wide concern. This chart shows the changes over time of misdemeanors, felony and Violations of Restraining Orders (VROs) cases issued by the District Attorney's Office.



Misdemeanor, DUII and Major Traffic crimes constitute a large percentage of the District Attorney's caseload. This chart shows the changes in these three areas over time.



District Attorney

Budget for FY 2001

The District Attorney's Office budget for FY 2001 totals \$20,011,053 and includes 233.25 FTE. The portion of the budget supported by the General Fund is \$14.9 million while grants and other dedicated revenues account for slightly more than \$5.1 million. The budget has increased by \$967,000 or 5%. This increase largely results from wage increases, the County's contribution to PERS, and health benefits.

| <u>Budget Trends</u> | 1998-99 | 1999-00 | 1999-00 | 2000-01 | |
|-----------------------------|----------------------|--------------------------------|------------------------------|------------------------------|--------------------------|
| | <u>Actual</u> | <u>Current Estimate</u> | <u>Adopted Budget</u> | <u>Adopted Budget</u> | <u>Difference</u> |
| Staffing FTE | 209.38 | 225.32 | 225.32 | 233.25 | 7.93 |
| Personal Services | \$12,807,052 | \$14,334,580 | \$14,221,698 | \$15,129,470 | \$907,772 |
| Contractual Services | 922,416 | 1,089,691 | 1,631,557 | 1,703,042 | 71,485 |
| Materials & Supplies | 2,722,305 | 2,854,454 | 3,105,491 | 3,110,941 | 5,450 |
| Capital Outlay | <u>12,876</u> | <u>68,300</u> | <u>85,600</u> | <u>67,600</u> | <u>(18,000)</u> |
| Total Costs | \$16,464,649 | \$18,347,025 | \$19,044,346 | \$20,011,053 | \$966,707 |
| Program Revenues | \$5,107,469 | \$5,892,120 | \$5,599,873 | \$6,289,403 | \$689,530 |

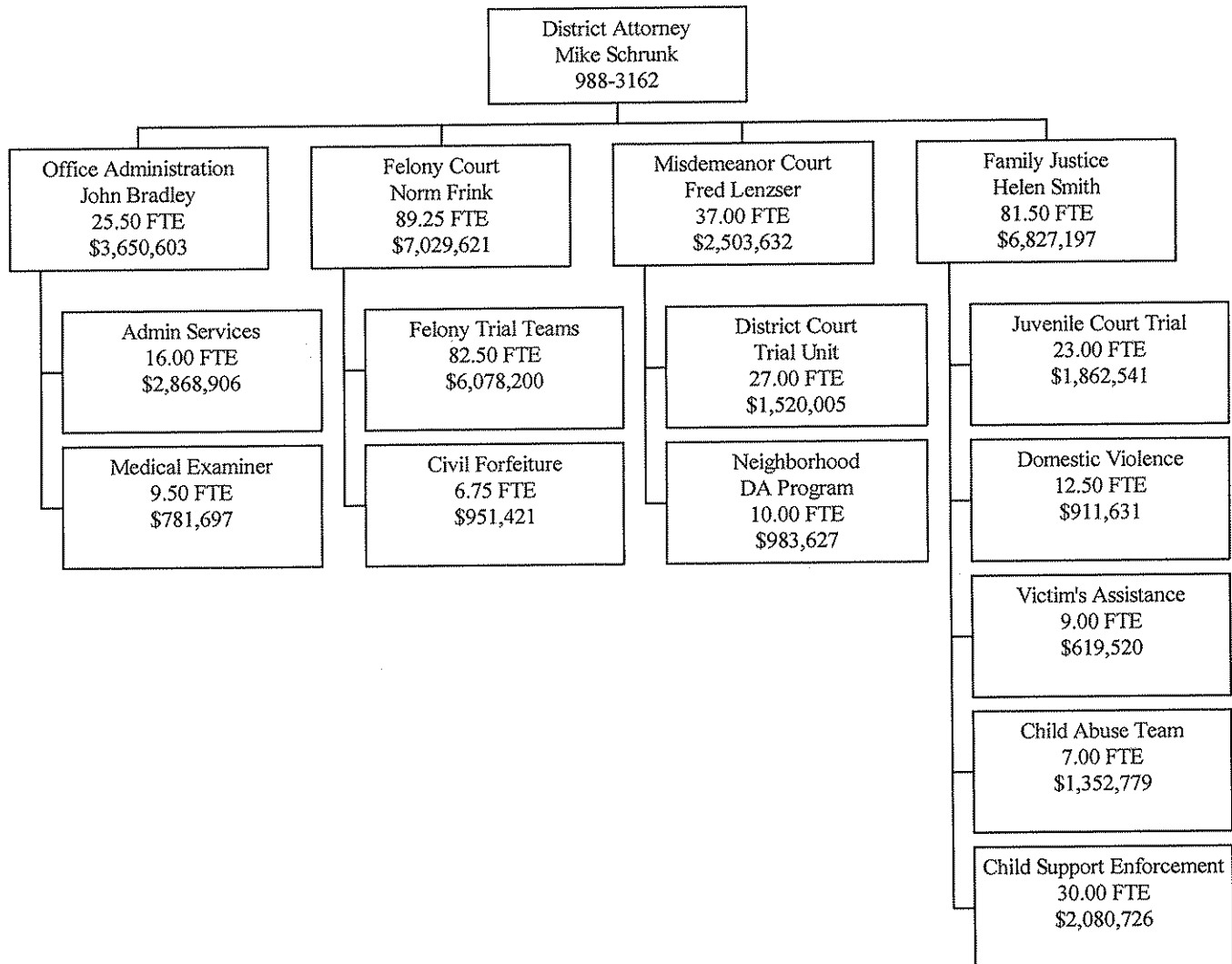
| <u>Costs by Division</u> | 1998-99 | 1999-00 | 1999-00 | 2000-01 | |
|---------------------------------|----------------------|--------------------------------|------------------------------|------------------------------|--------------------------|
| | <u>Actual</u> | <u>Current Estimate</u> | <u>Adopted Budget</u> | <u>Adopted Budget</u> | <u>Difference</u> |
| Administration | \$3,111,799 | \$3,221,088 | \$3,244,076 | \$3,650,603 | \$406,527 |
| Felony Court | 5,740,967 | 6,331,857 | 6,787,547 | 7,029,621 | 242,074 |
| Misdemeanor Court | 2,212,467 | 2,419,165 | 2,628,163 | 2,503,632 | (124,531) |
| Family Justice | <u>5,399,416</u> | <u>6,374,915</u> | <u>6,384,560</u> | <u>6,827,197</u> | <u>442,637</u> |
| Total Costs | \$16,464,649 | \$18,347,025 | \$19,044,346 | \$20,011,053 | \$966,707 |

| <u>Staffing by Division</u> | 1998-99 | 1999-00 | 1999-00 | 2000-01 | |
|------------------------------------|----------------------|--------------------------------|------------------------------|------------------------------|--------------------------|
| | <u>Actual</u> | <u>Current Estimate</u> | <u>Adopted Budget</u> | <u>Adopted Budget</u> | <u>Difference</u> |
| Administration | 24.12 | 25.50 | 25.50 | 25.50 | 0.00 |
| Felony Court | 80.97 | 87.08 | 87.08 | 89.25 | 2.17 |
| Misdemeanor Court | 34.22 | 37.00 | 37.00 | 37.00 | 0.00 |
| Family Justice | <u>70.07</u> | <u>75.74</u> | <u>75.74</u> | <u>81.50</u> | <u>5.76</u> |
| Total Staffing FTE's | 209.38 | 225.32 | 225.32 | 233.25 | 7.93 |

District Attorney

Department Organization

The District Attorney's Office delivers its services through four divisions and 11 programs. An organization chart is shown below:



Office Administration

The Office of the District Attorney provides leadership, coordination, and direction for all of the office's divisions, other law enforcement agencies and private organizations. The division includes Administrative Services and the Medical Examiner's Office.

Action Plans:

- Installation, training and operation of new case management system for Juvenile Units, July 2000.
- Adapting office-wide business practices to County's new integrated financial and human resources system.
- Review results of 1999 office-wide assessment. Create and implement strategies to identify core areas for performance improvements, April 2000.
- County Courthouse sixth floor space changes, starting July 2000.

| Dept Administration | | | | | |
|-----------------------------|----------------------|-----------------------|-----------------------|-----------------------|--------------------------|
| <u>Budget Trends</u> | | | | | |
| | 1998-99 | 1999-00 | 1999-00 | 2000-01 | |
| | <u>Actual</u> | <u>Current</u> | <u>Adopted</u> | <u>Adopted</u> | <u>Difference</u> |
| Staffing FTE | 24.12 | 25.50 | 25.50 | 25.50 | 0.00 |
| Personal Services | \$1,488,551 | \$1,662,637 | \$1,538,979 | \$1,872,249 | \$333,270 |
| Contractual Services | 112,882 | 94,075 | 111,708 | 95,708 | (16,000) |
| Materials & Supplies | 1,497,490 | 1,398,376 | 1,527,389 | 1,634,646 | 107,257 |
| Capital Outlay | <u>12,876</u> | <u>66,000</u> | <u>66,000</u> | <u>48,000</u> | <u>(18,000)</u> |
| Total Costs | \$3,111,799 | \$3,221,088 | \$3,244,076 | \$3,650,603 | \$406,527 |
| Program Revenues | \$675,337 | \$23,359 | \$72,825 | \$72,825 | \$0 |

Administrative Services

District Attorney Administrative Services provide office management functions to the entire office. It is responsible for ensuring that managerial functions are efficiently and correctly performed within the parameters of office policy, County Administrative Rules, and state and federal requirements. Specifically, those functions involve the following activities:

- Witness travel billings and arrangements;
- Main office reception services;
- Information systems (LAN and case tracking system administration);
- Labor contract administration, personnel administration;
- Secretarial services to management;
- Accounts payable, purchasing, etc.;
- Budget preparation and financial administration;
- Grants administration;

FY 2000: 16.00 FTE FY 2001: 16.00 FTE

Medical Examiner

The mission of the Medical Examiner Office is to determine the cause of death of county residents who die under special circumstances; including accidents, violence, drug involvement, employment and other specified situations. The Office is responsible for establishing the cause and manner of death, notifying the next-of-kin and protecting the property of the deceased person until a personal representative can take charge.

Approximately 3,800 of the County's 7,000 deaths each year fall into categories which must be reported and investigated by the Medical Examiner Office. Local discretion is limited by the mandates and State Medical Examiner supervision authority arising from ORS 146. The District Attorney's Office provides administrative and managerial assistance when necessary.

FY 2000: 9.50 FTE FY 2001: 9.50 FTE

| Costs by Program | 1998-99 | 1999-00 | 2000-01 | Difference |
|-------------------------|--------------------|-----------------------|-----------------------|-------------------|
| | Actual | Adopted Budget | Adopted Budget | |
| Administrative Services | \$2,396,098 | \$2,526,018 | \$2,868,906 | \$342,888 |
| Medical Examiner | 715,701 | 718,058 | 781,697 | 63,639 |
| Total Costs | \$3,111,799 | \$3,244,076 | \$3,650,603 | \$406,527 |

| Significant Budget Changes | Program | FTE Changes | Expenditure Changes | Revenue Changes |
|---|------------------------------------|------------------------|--------------------------------|----------------------------|
| Overtime increase to reflect actual need | <i>Administrative Services</i> | | \$14,998 | |
| Reclassified Information Specialist 2 to Network Analyst and Information Specialist 1 | <i>Administrative Services</i> | 0.00 | | |
| Data Processing increase due to fewer users on mainframe | <i>Administrative Services</i> | | \$89,490 | |
| Building Management increase due to change in allocations | <i>Administrative Services</i> | | \$41,802 | |
| COLA set aside for Deputy DA's | <i>Administrative Services</i> | | \$233,905 | |
| Overtime increase to reflect actual need | <i>Medical Examiner</i> | | \$22,003 | |

| Key Result Measure | Program | FY 97 Actual | FY 98 Actual | FY 99 Actual | FY 00 Estimate | FY 01 Estimate |
|--------------------------------|-------------------------|-------------------------|-------------------------|-------------------------|---------------------------|---------------------------|
| Cases handled per Investigator | <i>Medical Examiner</i> | 421 | 413 | 419 | 425 | 420 |

Felony Court Division

The Felony Court Division prosecutes felony matters in Multnomah County Courts. This entails reviewing, investigating and trying felony cases brought to the District Attorney by local law enforcement agencies and the public.

The Felony Court Division is divided into three areas:

Felony Trial Units: Felony trial units review, issue and prosecute felony charges involving property offenses, drug and vice cases, burglary and robbery cases, negligent homicides, rape and sexual assault cases, homicides, crimes involving gang members and cases involving the death penalty. A separate division, the Family Justice Division, handles all other felonies that deal with domestic violence and child abuse cases.

Civil Forfeiture: Conducts all administrative and judicial processing of seizure and civil forfeiture of property related to the violation of state drug laws.

Investigations: Grant funded financial investigations through the Regional Organized Crime and Narcotics Task Force have been a focus of this area. With the addition of an Investigator position, in the White Collar Crime Unit last year, we have extended our ability to investigate and prosecute mid level fraud cases.

Action Plans:

- Monitor and Adjust to Property Crime Legislation.
- Monitor and Adjust to Measure 11 Legislative Changes.
- Continue to fairly assess Measure 11 charges.
- Monitor and create a standard policy on pretrial offers for defendants of both property and drug crimes.

| Felony Court Budget Trends | | | | | |
|---------------------------------------|---------------------------|---|---------------------------------------|---------------------------------------|-------------------|
| | 1998-99 Actual | 1999-00 Current Estimate | 1999-00 Adopted Budget | 2000-01 Adopted Budget | Difference |
| Staffing FTE | 80.97 | 87.08 | 87.08 | 89.25 | 2.17 |
| Personal Services | \$5,289,843 | \$5,877,964 | \$5,759,243 | \$6,105,224 | \$345,981 |
| Contractual Services | 177,371 | 138,797 | 641,960 | 610,461 | (31,499) |
| Materials & Supplies | 273,753 | 312,796 | 369,044 | 296,636 | (72,408) |
| Capital Outlay | 0 | 2,300 | 17,300 | 17,300 | 0 |
| Total Costs | \$5,740,967 | \$6,331,857 | \$6,787,547 | \$7,029,621 | \$242,074 |
| Program Revenues | \$1,086,228 | \$694,972 | \$1,505,746 | \$1,766,155 | \$260,409 |

Felony Trial Teams

The Circuit Court Felony Trial Teams review, file and prosecute felony criminal cases. Trial teams are composed of deputy district attorneys, paralegals and support personnel who specialize in pretrial matters (Pretrial Unit), property crimes (Unit A), drug and vice (Unit B), burglary, robbery, negligent homicide (Unit C), and rape, sexual assaults, other (non-family) person crimes (Unit D), the Youth Gun Anti Theft Task Force, and criminal cases involving gang members (Gang Unit). Each of the trial teams ensures that police arrests, citations and public complaints involving criminal activity are reviewed, filed and prosecuted. Homicide cases are distributed throughout the trial teams.

The District Attorney's Office receives Local Law Enforcement Block Grant funds to improve staffing levels to combat drug use and to focus on quality of life crimes in the outer Southeast area of Portland. The funds pay for a Deputy District Attorney in the drug unit, a Neighborhood DA, and a legal assistant to focus on holds placed on inmates from other jurisdictions.

FY 2000: 80.33 FTE FY 2001: 82.50 FTE

Civil Forfeiture Unit

The Civil Forfeiture Unit is responsible for processing seized and forfeited property related to the violation of state drug laws. This unit conducts both:

- Administrative (default) forfeitures;
- Judicial (contested) forfeitures;

The District Attorney's staff reviews all cases referred from police agencies and carries through on the civil process required to obtain forfeitures.

Regulation of forfeiture activity is found in Oregon Laws, Chapter 791 and Multnomah County Ordinance #633. It is also subject to oversight by the State Forfeiture Oversight Commission.

FY 2000: 6.75 FTE FY 2001: 6.75 FTE

| <u>Costs by Program</u> | 1998-99 | 1999-00 | 2000-01 | |
|--------------------------------|----------------------|------------------------------|------------------------------|--------------------------|
| | <u>Actual</u> | <u>Adopted Budget</u> | <u>Adopted Budget</u> | <u>Difference</u> |
| Felony Trial Teams | \$5,308,395 | \$5,813,731 | \$6,078,200 | \$264,469 |
| Civil Forfeiture | 331,823 | 973,816 | 951,421 | (22,395) |
| Investigations | 100,749 | 0 | 0 | 0 |
| Total Costs | \$5,740,967 | \$6,787,547 | \$7,029,621 | \$242,074 |

| Significant Budget Changes | Program | FTE Changes | Expenditure Changes | Revenue Changes |
|--|------------------------------|-------------|---------------------|-----------------|
| Temporary Help to reflect actual need | <i>Felony Trial Teams</i> | | \$40,000 | |
| Building Management decrease due to new allocation | <i>Felony Trial Teams</i> | | (\$97,977) | |
| Addition of Juvenile Accountability Block Grant Deputy DA2 | <i>Felony Trial Teams</i> | 1.00 | \$92,750 | \$92,750 |
| Addition and annualization of Local Law Enforcement Block Grant 0.74 FTE DA2, Sr. OA, DA3, reduction of 0.57 FTE Legal Assistant | <i>Felony Trial Teams</i> | 2.17 | \$145,208 | \$145,208 |
| White Collar Crime Team 1 FTE each Legal Assistant, DA Investigator | <i>Felony Trial Teams</i> | 2.00 | \$112,276 | |
| Transfer of OA2 to Juvenile to assist with new case management system | <i>Felony Trial Teams</i> | (1.00) | (\$35,545) | |
| Cut DA 3 to meet budget constraint | <i>Felony Trial Teams</i> | (1.00) | (\$92,378) | |
| Various Staffing changes for workload- Sr. OA, 3 FTE Legal Assts., 2 FTE DA1. Reductions of 4.5 FTE OA2, 1.5 FTE Legal Intern | <i>Felony Trial Teams</i> | 0.00 | \$175,000 | |
| Operations Supervisor moved to Victim's Assistance | <i>Felony Trial Teams</i> | (1.00) | (\$50,000) | |
| Salary Savings budgeted to meet constraint | <i>Felony Trial Teams</i> | | (\$108,000) | |
| Professional Services decrease due to completion of project | <i>Civil Forfeiture Unit</i> | | (\$31,499) | |
| Info Analyst 3 reclassified to Info Analyst 2 | <i>Civil Forfeiture</i> | 0.00 | | |
| Legal Assistant Senior reclassified to Legal Assistant | <i>Civil Forfeiture</i> | | (\$1,317) | |

| Key Result Measures | Program | FY 97 Actual | FY 98 Actual | FY 99 Actual | FY 00 Estimate | FY 01 Estimate |
|--|---------------------------|--------------|--------------|--------------|----------------|----------------|
| Gross Conviction Rate (Guilty Pleas or Trial/Total Cases) | <i>Felony Trial Teams</i> | | | | | |
| Overall | | 98.5% | 99.1% | 99.2% | 99.2% | 98.9% |
| Property Crimes | | 99.1% | 99.0% | 99.2% | 99.1% | 99.1% |
| Drug Crimes | | 98.9% | 99.5% | 99.6% | 99.5% | 99.3% |
| Career Criminals | | 96.7% | 99.0% | 98.6% | 97.8% | 98.0% |
| Person Crimes | | 96.0% | 96.3% | 97.4% | 98.6% | 96.5% |
| Gangs | | 98.4% | 99.1% | 98.8% | 100.0% | 98.9% |
| Cases Reviewed | <i>Felony Trial Teams</i> | 10,900 | 13,503 | 12,382 | 13,180 | 13,200 |
| Cases Per Deputy | | 349 | 436 | 399 | 366 | 367 |
| Percent of Cases Issued | | 77.3% | 76.4% | 73.9% | 75.5% | 75.3% |
| % of Seizures forfeited to State | <i>Civil Forfeiture</i> | 67% | 71% | 69% | 68% | 72% |
| # of forfeitures | <i>Civil Forfeiture</i> | 914 | 978 | 808 | 708 | 752 |

Misdemeanor Court Division

The Misdemeanor Court Division prosecutes criminal misdemeanor charges and city ordinance violations cases in the Multnomah County Courts.

Additionally the Misdemeanor Court Division houses Community Prosecution Programs. These include the Neighborhood District Attorney Program and the Multnomah County Community Court.

Action Plans:

- Expand the Multnomah County Community Court into other areas of the County.
- Monitor and Implement DUII Legislative Changes.
- Assess opportunities for increased victim services for misdemeanor victims.

| Misdemeanor Court Budget Trends | | | | | |
|--|---------------------------|---|---------------------------------------|---------------------------------------|--------------------|
| | 1998-99 Actual | 1999-00 Current Estimate | 1999-00 Adopted Budget | 2000-01 Adopted Budget | Difference |
| Staffing FTE | 34.22 | 37.00 | 37.00 | 37.00 | 0.00 |
| Personal Services | \$1,965,646 | \$2,147,935 | \$2,333,912 | \$2,121,417 | (\$212,495) |
| Contractual Services | 69,853 | 116,801 | 128,494 | 198,528 | 70,034 |
| Materials & Supplies | 176,968 | 154,429 | 165,757 | 183,687 | 17,930 |
| Capital Outlay | 0 | 0 | 0 | 0 | 0 |
| Total Costs | \$2,212,467 | \$2,419,165 | \$2,628,163 | \$2,503,632 | (\$124,531) |
| Program Revenues | \$369,611 | \$626,464 | \$420,193 | \$580,555 | \$160,362 |

Misdemeanor Trial Unit

The Misdemeanor Trial Unit is responsible for the review of cases and prosecution of offenders who have been arrested by the local law enforcement agencies on misdemeanor charges and city ordinance violations. Cases that are prosecuted in Misdemeanor Court involve such charges as:

- Prostitution;
- Misdemeanor thefts;
- Misdemeanor assaults;
- Animal Control cases;
- Driving Under the Influence of Intoxicants;
- Hit and Run and other traffic crimes;

The unit provides the following to law enforcement agencies and the public:

- Reviewing police reports to determine appropriateness for issuance.
- Meeting with the victims of misdemeanor crimes.
- Appearing in court for arraignments, pretrial motions, and trials.

FY 2000: 27.00 FTE

FY 2001: 27.00 FTE

Community DA Programs

The purpose of these programs is to work with community groups to solve local crime problems. Results have shown that by moving the justice system out of the courthouse and into the community, the system can focus action on reducing/eliminating the crime problems in the targeted area. The current programs are:

Neighborhood District Attorney Program

This nationally recognized program places a prosecutor in various sites throughout the County to work with the community groups, business associations and local law enforcement officers to combat quality of life crimes at the source. Currently Neighborhood DA's are located in the following areas.

- Lloyd District
- North Portland District
- Northeast Portland District
- Central Portland Business District
- Gresham
- Tri Met
- East Side - inner and outer SE Portland

The types of activities that have been utilized include elimination of illegal camping, neighborhood clean ups of public areas and sites where illegal activities (drugs and prostitution) were occurring, coordination between private security and police to reduce car prowls, agreements to pool resources and identify individual responsibilities to maintain long term solutions to crime problems, development of the capacity for telephonic search warrants, and closing of drug houses.

FY 2000: 7.00 FTE

FY 2001: 7.00 FTE

Community Court

The Multnomah County Community Court was started in March, 1998. The project is funded using a combination of Federal and local sources and is a joint project of the District Attorney, Public Defender, Adult Community Justice, and Courts. A Federal Weed and Seed grant pays for staffing, programs and evaluation.

FY 2000: 3.00 FTE

FY 2001: 3.00 FTE

| Costs by Program | 1998-99 Actual | 1999-00 Adopted Budget | 2000-01 Adopted Budget | Difference |
|---------------------------|---------------------------|---------------------------------------|---------------------------------------|--------------------|
| District Court Trial Unit | \$1,403,447 | \$1,840,073 | \$1,520,005 | (\$320,068) |
| Community DA Programs | 809,020 | 788,090 | 983,627 | 195,537 |
| Total Costs | \$2,212,467 | \$2,628,163 | \$2,503,632 | (\$124,531) |

| Significant Budget Changes | Program | FTE Changes | Expenditure Changes | Revenue Changes |
|--|------------------------|------------------------|--------------------------------|----------------------------|
| Staffing changes to meet workload-3.5 FTE Office Assistant 2. 1.5 FTE Legal Intern, 1.2 FTE Deputy DA1, reduction of 2 FTE Legal Asst., Deputy DA2 | <i>Trial Unit</i> | 3.20 | \$58,000 | |
| Deputy DA 3 moved to Neighborhood DA program | <i>Trial Unit</i> | (2.00) | (\$186,000) | |
| Deputy DA 4 moved to Neighborhood DA program | <i>Trial Unit</i> | (1.00) | (\$116,000) | |
| Salary Savings budgeted to meet constraint | <i>Trial Unit</i> | | (\$48,000) | |
| Pass Through increase due to Community Court | <i>Neighborhood DA</i> | | \$22,885 | |
| Professional Services increase due to Community Court | <i>Neighborhood DA</i> | | \$47,149 | |
| Staffing changes to meet workload - reduction of Deputy DA 1, 2 FTE DA2 | <i>Neighborhood DA</i> | (3.20) | (\$224,000) | |
| Deputy DA 3 from Trial Unit | <i>Neighborhood DA</i> | 2.00 | \$186,000 | |
| Deputy DA 4 from Trial Unit | <i>Neighborhood DA</i> | 1.00 | \$116,000 | |

| Key Result Measures | Program | FY 97 Actual | FY 98 Actual | FY 99 Actual | FY 00 Estimate | FY 01 Estimate |
|----------------------------------|-------------------|-------------------------|-------------------------|-------------------------|---------------------------|---------------------------|
| Cases reviewed | <i>Trial Unit</i> | 18,109 | 18,059 | 17,876 | 17,626 | 18,015 |
| Cases Per DDA | <i>Trial Unit</i> | 1,297 | 1,204 | 1,192 | 1,175 | 1,201 |
| % of cases issued | <i>Trial Unit</i> | 79.8% | 78.4% | 82.3% | 81.5% | 80.7% |
| Conviction rate of Misdemeanors | <i>Trial Unit</i> | 98.4% | 98.3% | 98.3% | 98.7% | 98.4% |
| Conviction rate of DUII | <i>Trial Unit</i> | 98.8% | 97.9% | 97.3% | 97.3% | 97.5% |
| Conviction rate of Traffic cases | <i>Trial Unit</i> | 99.1% | 98.2% | 98.6% | 99.4% | 98.7% |

Family Justice

The Family Justice Division was created to strengthen services for children and families in Multnomah County. Increased reporting of domestic violence and child abuse demanded specialized services for families.

The Family Justice Division is composed of several units including:

Juvenile Section

- Prosecutes juveniles who have committed criminal offenses;
- Intervenes to protect the well being of abused or neglected children;
- Frees children for adoption.

Domestic Violence Unit

- Screens and aggressively prosecutes all domestic violence cases.

Victims Assistance

- Offers crisis intervention, short term counseling, information and referral;
- Keeps the victims and their families advised of the progress of the case;
- Assists victims through the case disposition.

Child Abuse Team

- Reviews and processes criminal cases involving child abuse.

Child Support Enforcement

- Establishes and enforces child support orders.

Action Plans:

- Test and install the new case management and tracking system to be used by the juvenile delinquency, dependency and termination of parental rights programs.
- Coordinate new property crime restitution program with Department of Community Justice and the State Court.
- Solidify service foundation in the Gresham community.
- Monitor and Adjust to Legislation Concerning Children and Domestic Violence.

| Family Justice Budget Trends | | | | | |
|---|---------------------------|---|---------------------------------------|---------------------------------------|-------------------|
| | 1998-99 Actual | 1999-00 Current Estimate | 1999-00 Adopted Budget | 2000-01 Adopted Budget | Difference |
| Staffing FTE | 70.07 | 75.74 | 75.74 | 81.50 | 5.76 |
| Personal Services | \$4,063,012 | \$4,646,044 | \$4,589,564 | \$5,030,580 | \$441,016 |
| Contractual Services | 562,310 | 740,018 | 749,395 | 798,345 | 48,950 |
| Materials & Supplies | 774,094 | 988,853 | 1,043,301 | 995,972 | (47,329) |
| Capital Outlay | 0 | 0 | 2,300 | 2,300 | 0 |
| Total Costs | \$5,399,416 | \$6,374,915 | \$6,384,560 | \$6,827,197 | \$442,637 |
| Program Revenues | \$2,976,293 | \$4,547,325 | \$3,601,109 | \$3,869,868 | \$268,759 |

**Juvenile Court
Trial Unit**

The Juvenile Court Trial Unit has two primary functions. It prosecutes juveniles who have committed criminal (non-Ballot Measure 11) offenses. The trial unit also works closely with the State Children's Services Division to intervene on a child's behalf in cases of abuse or neglect. Services provided to law enforcement and juvenile court staff include petitioning court for a criminal complaint to be filed, meeting with victims and coordinating efforts with juvenile court counselors..

FY 2000: 20.00 FTE FY 2001: 23.00 FTE

**Domestic Violence
Unit**

The Domestic Violence Unit screens all domestic violence cases, both misdemeanors and felonies, and aggressively prosecutes those cases. The unit prosecutes domestic violence cases, monitors a six month deferred prosecution program, provides outreach to under-served populations and provides victims of domestic violence with support services. The deferred prosecution program includes close monitoring by probation officers and a specific treatment plan for the identified source of problems. Support services include specialized services, personal contact by a victim's advocate and an information resource for social services, referral and support.

FY 2000: 10.84 FTE FY 2001: 12.50 FTE

**Victim's Assistance
Program**

The Victim's Assistance Program provides legal information and support for those who have been victimized in a criminal act. The unit is responsible for insuring that victims of crime are provided a notice of their rights and that there are remedies available to them in terms of compensation and restitution. Victim advocates and support staff provide short term crisis management counseling, court orientation, advocacy representation, information and referral services.

FY 2000: 7.90 FTE FY 2001: 9.00 FTE

Child Abuse Team

The Child Abuse Team, also referred to as the Multi-Disciplinary Team (MDT), reviews and processes criminal cases involving child abuse through the use of an integrated team of prosecutors, child specialists and police investigators. The team jointly reviews and investigates cases referred to it from mandatory reporters and others, coordinates the investigation among team members and decides how to proceed with the case. Agencies represented on the team take responsibility for appropriate action.

FY 2000: 7.00 FTE FY 2001: 7.00 FTE

**Child Support
Enforcement**

Child Support Enforcement helps families who require legal assistance in order to receive child support from a non-custodial parent. The unit uses both administrative and judicial processes to enforce child support court orders for individuals not receiving Aid to Families with Dependent

Children assistance. Specific activities of the unit include intake, arrearage calculation, wage assignment, determination of delinquency amounts, out-of-state order enforcement, and processing of contempt proceedings.

FY 2000: 30.00 FTE

FY 2001: 30.00 FTE

| Costs by Program | 1998-99 Actual | 1999-00 Adopted Budget | 2000-01 Adopted Budget | Difference |
|---------------------------|---------------------------|---------------------------------------|---------------------------------------|-------------------|
| Juvenile Court Trial | \$1,533,992 | \$1,672,459 | \$1,862,541 | \$190,082 |
| Domestic Violence | 713,717 | 736,747 | 911,631 | 174,884 |
| Victim's Assistance | 442,525 | 477,231 | 614,388 | 137,157 |
| Child Abuse Team | 1,041,768 | 1,397,687 | 1,357,911 | (39,776) |
| Child Support Enforcement | <u>1,667,414</u> | <u>2,100,436</u> | <u>2,080,726</u> | <u>(19,710)</u> |
| Total Costs | \$5,399,416 | \$6,384,560 | \$6,827,197 | \$442,637 |

| Significant Budget Changes | Program | FTE Changes | Expenditure Changes | Revenue Changes |
|---|----------------------------------|------------------------|--------------------------------|----------------------------|
| Temporary Help increase to reflect actual need | <i>Juvenile Trial</i> | | \$22,624 | |
| Professional Services increase due to license for case management software | <i>Juvenile Trial</i> | | \$50,000 | |
| Addition of positions to assist with TPR case processing load increase. 0.50 FTE each Office Assistant 2, DA Investigator, 1 FTE Deputy DA3 | <i>Juvenile Trial</i> | 2.00 | \$146,323 | 146,323 |
| Staffing to meet workload - Legal Asst. Sr., 2 FTE DA2, reduction of DA1, 2 FTE DA3 | <i>Juvenile Trial</i> | 0.00 | (\$50,000) | |
| Transfer of staff to assist with new case management system. Office Assistant 2 | <i>Juvenile Trial</i> | 1.00 | \$35,545 | |
| Salary Savings to meet constraint | <i>Juvenile Trial</i> | | (\$24,000) | |
| Building Management increase due to revised allocation | <i>Domestic Violence</i> | | \$40,466 | |
| Changes to Violence Against Women Act Grant added a DA2 and reduced DA1 | <i>Domestic Violence</i> | 0.66 | \$77,104 | 77,104 |
| Restored Legal Intern inadvertently left off budget | <i>Domestic Violence</i> | 1.00 | \$22,235 | |
| Building Management increase due to allocation change | <i>Victim's Assistance</i> | | \$35,363 | |
| Addition of Second VOCA Grant, Victim Advocate | <i>Victim's Assistance</i> | 1.10 | \$62,000 | 62,000 |
| Staffing for workload -Operations Supervisor, reduction of Legal Assistant | <i>Victim's Assistance</i> | 0.00 | \$12,000 | |
| Facilities decrease due to allocation change | <i>Child Abuse Team</i> | | (\$42,405) | |
| Staffing for workload - DA3, reduction of DA2 | <i>Child Abuse Team</i> | 0.00 | \$10,000 | |
| Supplies decrease due to completion of start-up for Gresham Office | <i>Child Support Enforcement</i> | | (\$25,986) | |
| Senior Office Assistant reclassified to OA2 | <i>Child Support Enforcement</i> | 0.00 | (\$11,000) | |
| Info Systems Analyst 2 reclassified to Network Analyst 2 | <i>Child Support Enforcement</i> | 0.00 | \$0 | |
| Support Enforcement Agent reclassified to Operations Supervisor | <i>Child Support Enforcement</i> | 0.00 | \$9,000 | |

| Key Result Measures | Program | FY 97 Actual | FY 98 Actual | FY 99 Actual | FY 00 Estimate | FY 01 Estimate |
|---|--------------------------------------|-----------------|-----------------|-----------------|-------------------|-------------------|
| Delinquency – total referrals | <i>Juvenile Court</i> | 3,189 | 3,670 | 2,839 | 2,502 | 3,700 |
| Delinquency – special case reviews | <i>Juvenile Court</i> | 1,880 | 3,803 | 3,892 | 3,766 | 3,900 |
| Dependency – new cases | <i>Juvenile Court</i> | 590 | 646 | 545 | 562 | 586 |
| Dependency – reopened cases | <i>Juvenile Court</i> | 299 | 243 | 287 | 255 | 271 |
| Dependency – pretrial conferences | <i>Juvenile Court</i> | 1,314 | 1,193 | 1,047 | 1,083 | 1,100 |
| Dependency – JSC review | <i>Juvenile Court</i> | 2,239 | 2,705 | 2,828 | 2,722 | 2,950 |
| Termination of Parental Rights - Children Freed for Adoption | <i>Juvenile Court</i> | 212 | 315 | 310 | 210 | 400 |
| % felony cases issued | <i>Domestic Violence</i> | 54% | 45% | 46% | 44% | 50% |
| % misdemeanor cases issued | <i>Domestic Violence</i> | 31% | 25% | 26% | 22% | 25% |
| % Defendants accepted in treatment/diversion programs | <i>Domestic Violence</i> | 29% | 29% | 25% | 37% | 29% |
| Days per month worked by rape victim advocates | <i>Victim's Assistance</i> | NA | 0.55 | 0.42 | 0.37 | 0.43 |
| Monthly cases per victim advocate | <i>Victim's Assistance</i> | 58 | 56 | 43 | 47 | 45 |
| Amount of child support per non-AFDC caseload | <i>Child Support Enforcement</i> | \$2,645 | \$2,542 | \$2,929 | \$3,122 | \$3,122 |
| Child support collected per dollar of administrative expense | <i>Child Support Enforcement</i> | \$14.33 | \$14.90 | \$16.26 | \$13.72 | \$14.47 |
| Total support \$'s collected | <i>Child Support Enforcement</i> | \$21.2M | \$23.5M | \$27.1M | \$28.5M | \$29.9M |

