



Multnomah County Oregon

Board of Commissioners & Agenda

connecting citizens with information and services

BOARD OF COMMISSIONERS

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OCTOBER 27, 2005 BOARD MEETING FASTLOOK AGENDA ITEMS OF INTEREST

Pg 2	9:30 a.m. Opportunity for Public Comment on Non-Agenda Matters
Pg 2	9:30 a.m. Approving Real Property Lease to the Community Cycling Center
Pg 2	9:35 a.m. Authorizing Chair to Approve Agreements for Short Term Use of County Real Property
Pg 3	9:40 a.m. Central Procurement and Contract Administration Annual Report
Pg 3	10:00 a.m. Accepting Children's Investment Fund Recommendation for Allocation of Leverage Funds
Pg 3	10:10 a.m. County Attorney Annual Report
Pg 3	10:35 a.m. Review of Fiscal Year 2007 Revenue Projections
Pg 4	11:30 a.m. If Needed Executive Session

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Thursday, 9:30 AM, (LIVE) Channel 30

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Thursday, October 27, 2005 - 9:30 AM
Multnomah Building, First Floor Commissioners Boardroom 100
501 SE Hawthorne Boulevard, Portland

REGULAR MEETING

CONSENT CALENDAR - 9:30 AM

DEPARTMENT OF COMMUNITY SERVICES

- C-1 RESOLUTION Setting the Public Hearing Date of November 10, 2005 for the Proposed Transfer of Tax Foreclosed Property to Oregon Sustainable Agriculture Land Trust for Perpetual Public Use and Authorizing Publication of the Public Notice in the Daily Journal of Commerce

SHERIFF'S OFFICE

- C-2 Government Revenue Contract (190 Agreement) 0405135 with the Gresham-Barlow School District to Provide a School Resource Officer

REGULAR AGENDA - 9:30 AM

PUBLIC COMMENT - 9:30 AM

Opportunity for Public Comment on non-agenda matters. Testimony is limited to three minutes per person. Fill out a speaker form available in the Boardroom and turn it into the Board Clerk.

DEPARTMENT OF COUNTY MANAGEMENT - 9:30 AM

- R-1 RESOLUTION Declaring a Portion of the Property Located at 5329 NE Martin Luther King, Jr. Boulevard, Portland, Oregon to be Surplus and Approving a Real Property Lease to the Community Cycling Center
- R-2 RESOLUTION Authorizing County Chair to Approve Agreements for Short Term Use of Multnomah County Real Property [**Continued from September 29, 2005**]
- R-3 RESOLUTION Approving an Amendment to a Real Property Lease and Termination Payment at the North Disability Services Office Located at 4925 North Albina Avenue, Portland, Oregon

R-4 Multnomah County Central Procurement and Contract Administration Annual Report. Presented by Gail Rubin and Herman Brame. 15 MINUTES REQUESTED.

DEPARTMENT OF HEALTH - 9:50 AM

R-5 Budget Modification HD-08 Appropriating \$103,547 in Additional Federal WIC Program Revenue the Health Department Receives through the State Office of Human Services

R-6 Budget Modification HD-11 Appropriating \$140,376 in Additional Medicaid Revenue in the Health Departments Budget which will add 3.0 FTE to the Dental Program

NON-DEPARTMENTAL - 9:55 AM

R-7 RESOLUTION Reappointing Commissioner Lisa Naito and Clara Padilla Andrews as County Representatives to the Children's Investment Fund Allocation Committee for a Term to Expire June 30, 2007

R-8 RESOLUTION Accepting the Portland Children's Investment Fund Recommendation for Allocation of Leverage Funds to the Boys and Girls Clubs of Portland to Provide a Match for a Gift from the Harold and Arlene Schnitzer CARE Foundation; and Offering Advice and Counsel to the City of Portland Concerning the Recommendations

R-9 Multnomah County Attorney 2004-2005 Annual Report. Presented by Agnes Sowle, John Thomas, Susan Dunaway, Jenny Morf and Patrick Henry. 30 MINUTES REQUESTED.

Thursday, October 27, 2005 - 10:35 AM
(OR IMMEDIATELY FOLLOWING REGULAR MEETING)
Multnomah Building, First Floor Commissioners Boardroom 100
501 SE Hawthorne Boulevard, Portland

BOARD BRIEFING

B-1 Review of Fiscal Year 2007 Revenue Projections and Board Affirmation of the Fiscal Parameters for Step 1 of the Fiscal Year 2007 Priority-Based Budget Process. Presented by Mark Campbell and Dave Boyer. 1 HOUR REQUESTED.

Thursday, October 27, 2005 - 11:30 AM
(OR IMMEDIATELY FOLLOWING BOARD BRIEFING)
Multnomah Building, First Floor Commissioners Conference Room 112
501 SE Hawthorne Boulevard, Portland

IF NEEDED EXECUTIVE SESSION

- E-1 The Multnomah County Board of Commissioners Will Meet in Executive Session Pursuant to ORS 192.660(2)(h). Only Representatives of the News Media and Designated Staff are allowed to Attend. Representatives of the News Media and All Other Attendees are Specifically Directed Not to Disclose Information that is the Subject of the Executive Session. No Final Decision will be made in the Executive Session. Presented by Agnes Sowle. 15-30 MINUTES REQUESTED.



**MULTNOMAH COUNTY
AGENDA PLACEMENT REQUEST**

Board Clerk Use Only

Meeting Date: 10/27/05
Agenda Item #: C-1
Est. Start Time: 9:30 AM
Date Submitted: 09/28/05

BUDGET MODIFICATION: -

Agenda Title: **RESOLUTION Setting the Public Hearing date of November 10, 2005 for the Proposed Transfer of Tax Foreclosed Property to Oregon Sustainable Agriculture Land Trust for Perpetual Public Use and Authorizing Publication of the Public Notice in the Daily Journal of Commerce**

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.

Date Requested:	<u>October 27, 2005</u>	Time Requested:	<u>Consent Item</u>
Department:	<u>Community Services</u>	Division:	<u>Tax Title</u>
Contact(s):	<u>Gary Thomas</u>		
Phone:	<u>503-988-3590</u>	Ext.	<u>22591</u>
		I/O Address:	<u>503/4/TT</u>
Presenter(s):	<u>Gary Thomas</u>		

General Information

1. What action are you requesting from the Board?

The Tax Title Section is requesting the Board to set November 10, 2005 as a date to receive public testimony concerning the proposed transfer of two tax foreclosed properties to Oregon Sustainable Agriculture Land Trust (OSALT), for perpetual public use. Further, the department requests the board to authorize the publication of the required notice for the proposed hearing. This request is pursuant to ORS 271.330(5).

2. Please provide sufficient background information for the Board and the public to understand this issue.

The following two properties came into county ownership through the foreclosure of delinquent tax liens on December 2, 1987. The first property R139502 is a triangular shaped vacant lot that is approximately 200' long on the north, 121' long on the west, and 233' long on the southwest for a total 12,104 square feet. The other property R139503 is a mostly rectangular lot, adjacent to the just described lot. It is approximately 100' long on the north, 121' long on the west, 144' long on the

east and the south line is about 107' for a total of 14,040 square feet. The lots are mostly overgrown with vines, tall grass and trees.

Both lots were the site of the Industrial Battery Company that distributed, rented, and repaired batteries from the late 1960's until 1981 from its location at the former 3166 N Greeley Ave. In 1981 the Oregon Dept. of Transportation acquired a right-of-way across a portion of the property for an off ramp from I-5 to N Greeley Ave and the building was abandoned. It then came into county ownership in late 1987 through tax foreclosure. In 1989, an environmental assessment showed that the property was heavily contaminated with lead. The county held off investigating the site further for fear that any actions on their part might make them liable for cleaning up the site.

In 1993, DEQ reached an agreement with the county to investigate and clean up the site. DEQ agreed to pay for the removal of the contaminated materials and Multnomah County agreed to pay for the building to be demolished and the site re-graded. Some contaminated soil was removed in November 1993 and 21 tons of contaminated soil and concrete were removed in May 1994. The county tore down the building in the summer of 1994. DEQ then issued a no further action letter.

In 2001, as required in Multnomah County Code Chapter 7 as relates to Tax Foreclosed Properties, the Greenspace Review Committee determined which properties on the list of available properties had significant environmental and compelling greenspace characteristics. These properties, including the subject properties, were so noted on the list of properties made available to the government agencies and the Affordable Housing Development Program.

In accordance with MCC 7.409, Procedure for Requesting Transfer of Tax Foreclosed Property for Open Space, Parks or Natural Areas, the list of properties available after government agency requests was made available to a list of non-profit corporations involved with environmental issues and projects. Being one of the non-profits the list was made available to, OSALT submitted applications for seven properties in early 2001. The Greenspace Review Committee reviewed the applications submitted by OSALT and recommended that the two properties, be transferred to them.

Upon review of the application and supporting information submitted by OSALT, the County Attorney questioned whether the organization was a qualified non-profit according to federal standards. We requested OSALT to provide more defining information regarding their non-profit status. Will Newman from OSALT indicated that they were in the process of requesting the required information from the federal government. It took close to two years to obtain the necessary information from OSALT that clarifies their non-profit status to the satisfaction of the County Attorney.

In addition to the two properties referred to above the county also proposes to transfer a third property to OSALT. The property is a residential lot located on NE Emerson that OSALT proposes to partner with the King Neighborhood Association and develop as a community garden. Our intention was to transfer all three lots at one time but because of minor contamination issues associated with a former underground heating oil tank we are waiting for DEQ to provide a letter of acceptance for the measures that OSALT proposes to take in resolving the contamination issues. Because we are not sure when DEQ will be able to provide the letter we have decided to go forward with the transfer of the Greeley properties.

Once these properties are transferred to OSALT, they propose to develop the parcels over the following two to three years into an urban orchard. The land will be planted principally to fruit and nut trees. During this time OSALT proposes to conduct a series of classes and workshops for urban residents that will focus mainly on the understanding of the role that perennial food bearing plants play, the selection of food plants for an urban area, how to prepare soil for healthy plants and how to plant trees. Whatever is harvested from the orchard will go to support the education and research activities, to volunteers and participants at the orchard, and to organizations who provide meals to those in need.

The property is zoned EG1, General Employment Zone. The zoning will allow agriculture use such

as that proposed by OSALT. There is no development along N Greeley Ave from the intersection with N Interstate. Development does not occur until the top of the hill is reached and where the former location of Kaiser Hospital is located which is now the current headquarters of Adidas. The attached Exhibit A, a plat map, shows the location of the strip in relation to N Interstate, N Greeley and the Kaiser property on N Interstate. The properties that this request applies to are shown on the map as TL 2500 and TL 2600. The attached aerial photo, Exhibit B, shows the surrounding properties. The attached photos, Exhibit C, show the physical characteristics of the properties.

3. Explain the fiscal impact (current year and ongoing).

The Transfer of the property to OSALT will allow for a use of the land that will benefit the surrounding community as well as generate interest in sustainable practices.

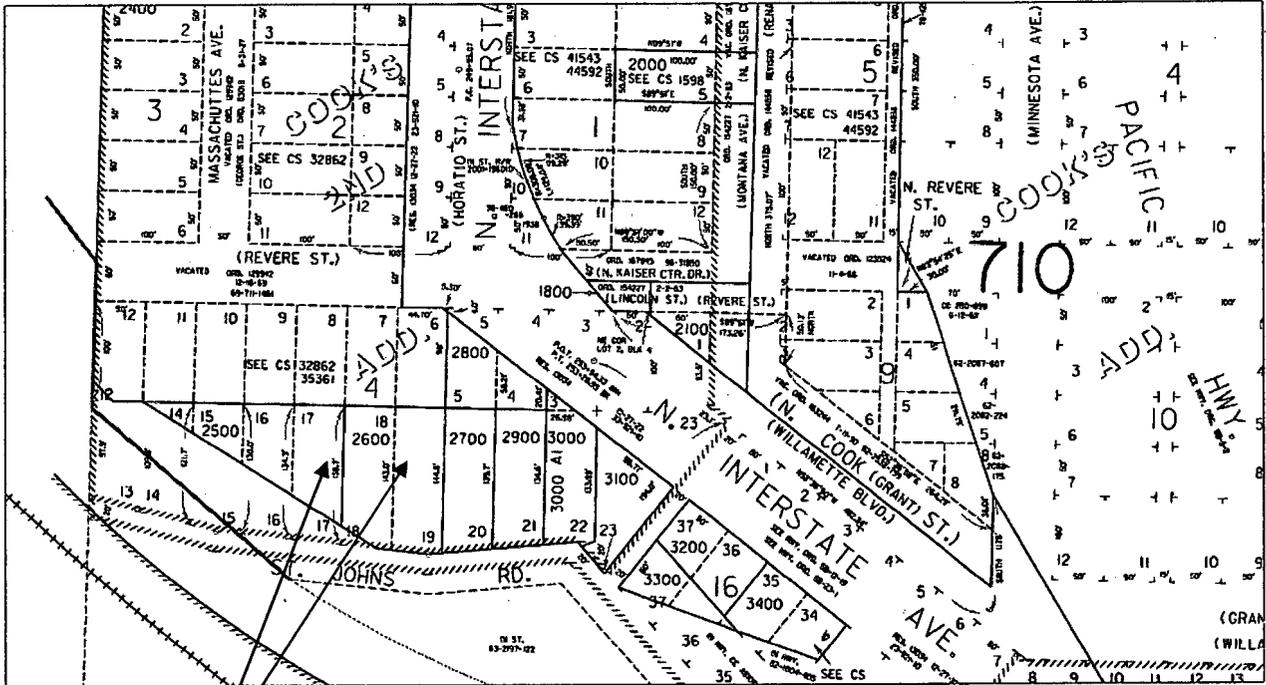
4. Explain any legal and/or policy issues involved.

No legal or policy issues are expected.

5. Explain any citizen and/or other government participation that has or will take place.

Notice of this transfer hearing will be published in The Daily Journal of Commerce, Public Notice Section for one day in two successive weeks.

EXHIBIT A



Subject TL 2500 and 2600

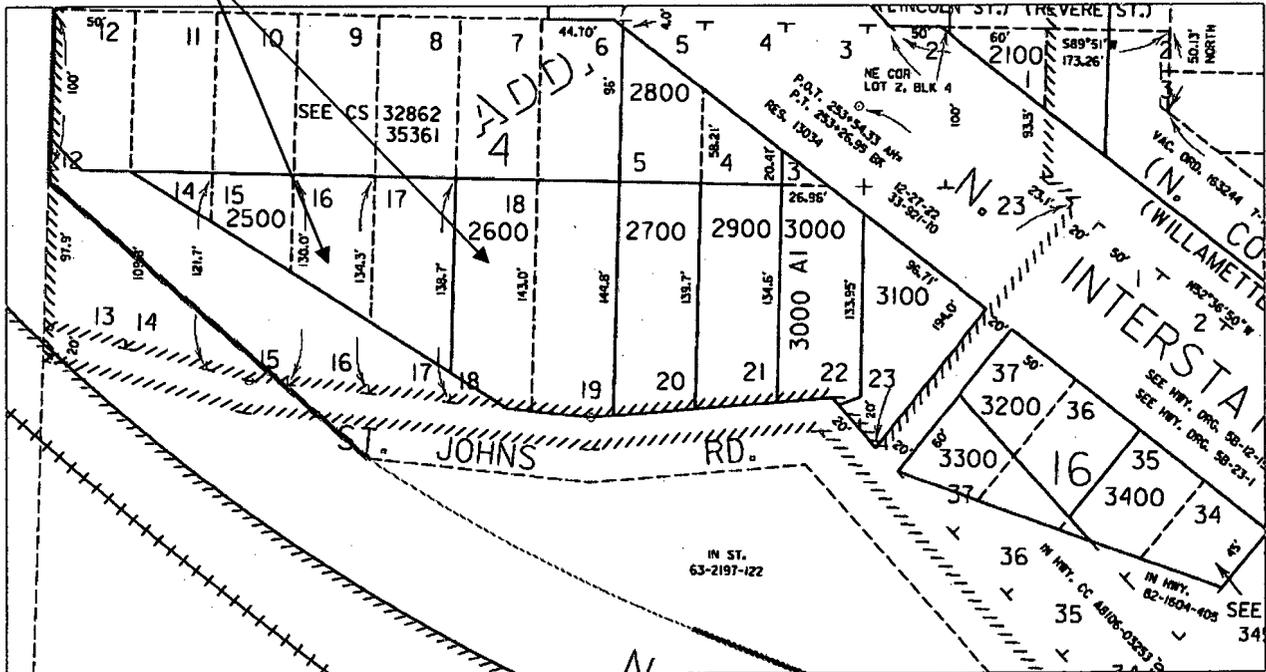


EXHIBIT B

Kaiser property



N Greeley

Subject
Lots 2500 & 2600

N Interstate

MAX line

EXHIBIT C



**EXHIBIT D
PROPOSED PROPERTY LIST FOR NONPROFIT TRANSFER
FISCAL YEAR 2006**

OREGON SUSTAINABLE AGRICULTURE LAND TRUST

PARCEL NO. 1:

LEGAL DESCRIPTION:

LOTS 14-17, EXC PT IN HWY, BLOCK 4, COOKS 2ND

MULTNOMAH COUNTY DEED NO.: D062033
TAX ACCOUNT NO.: R139502
TYPE OR USE: Open Space and Natural Area
TAXES: \$5508.15
EXPENSES: \$83,449.01

PARCEL NO. 2:

LEGAL DESCRIPTION:

LOT 18, EXC PT IN HWY, BLOCK 4, COOKS 2ND

MULTNOMAH COUNTY DEED NO.: D062034
TAX ACCOUNT NO.: R139503
TYPE OR USE: Open Space and Natural Area
TAXES: \$9,750.74
EXPENSES: \$26.00

Required Signatures

**Department/
Agency Director:**

M. Cecilia Johnson

Date: 09/28/05

Budget Analyst:

Date:

Department HR:

Date:

Countywide HR:

Date:

BOGSTAD Deborah L

From: GRACE Becky J
Sent: Wednesday, September 28, 2005 4:17 PM
To: BOGSTAD Deborah L
Subject: FW: 1st step of OSALT non profit transfer

-----Original Message-----

From: CREAN Christopher D
Sent: Monday, September 26, 2005 1:31 PM
To: GRACE Becky J
Subject: RE: 1st step of OSALT non profit transfer

Becky -

These documents look good. Good work.

- Chris

-----Original Message-----

From: GRACE Becky J
Sent: Friday, September 23, 2005 11:51 AM
To: CREAN Christopher D
Subject: FW: 1st step of OSALT non profit transfer

-----Original Message-----

From: GRACE Becky J
Sent: Friday, September 23, 2005 11:40 AM
To: 'Crean Chris'
Subject: 1st step of OSALT non profit transfer

Hi Chris,

Attached for your review and approval are the first step of the non profit (OSALT) Transfer documents for the October 27th Board Meeting. We don't do this procedure very often so you may want to take a close look. The 2nd step to follow.

Thank you for your help!

Becky Grace
Tax Title, Multnomah County
501 SE Hawthorne, Suite 310
Portland, OR 97214
503.988.3590 x27145

9/28/2005

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

RESOLUTION NO. _____

Authorizing the Public Hearing Date of November 10, 2005, for the Proposed Transfer of Two Tax Foreclosed Properties to the Oregon Sustainable Agriculture Land Trust (OSALT) for Open Space, Parks, or Natural Areas, for Perpetual Public Use and Publication of the Public Notice

The Multnomah County Board of Commissioners Finds:

- a. Multnomah County acquired the real property described in the attached Exhibit A through the foreclosure of liens for delinquent real property taxes.
- b. ORS 271.330 and Multnomah County Code Chapter 7 allow for transfer of real property to a nonprofit corporation for the creation of open space, parks or natural areas for perpetual public use. The County has received a request from OSALT for transfer of the property described in the attached Exhibit A as authorized under state law and the county code.

The Multnomah County Board of Commissioners Resolves:

1. Pursuant to ORS 271.330(5) and MCC 7.410(B) the OSALT request for transfer of tax foreclosed property described on Exhibit A for open space, parks or natural areas for perpetual public use is set for hearing before this Board on November 10, 2005 at 9:30 a.m.
2. The Multnomah County Tax Title Division is directed to publish notice of the public hearing attached as Exhibit B in compliance with ORS 271.330(5) and MCC 7.410(B).

ADOPTED this 27th day of October 2005.

BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

REVIEWED:

AGNES SOWLE, COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

By _____
Christopher D. Crean, Assistant County Attorney

EXHIBIT A (RESOLUTION)

OREGON SUSTAINABLE AGRICULTURE LAND TRUST

PARCEL NO. 1:

Legal Description:

LOTS 14-17, EXC PT IN HWY, BLOCK 4, COOKS 2ND, in the City of Portland,
Multnomah County, Oregon

Multnomah County Deed No.:	D062033
Tax Account No.:	R139502
Type or Use:	Open Space and Natural Area
Taxes:	\$5508.15
Expenses:	\$83,449.01

PARCEL NO. 2:

Legal Description:

LOT 18, EXC PT IN HWY, BLOCK 4, COOKS 2ND, in the City of Portland, Multnomah
County, Oregon

Multnomah County Deed No.:	D062033
Tax Account No.:	R139503
Type or Use:	Open Space and Natural Area
Taxes:	\$9750.74
Expenses:	\$26.00

EXHIBIT B (RESOLUTION)

**NOTICE OF PUBLIC HEARING
BEFORE THE MULTNOMAH COUNTY BOARD OF COMMISSIONERS**

TIME: 9:30 a.m., Thursday, November 10, 2005

PLACE: The Multnomah Building, Room 100
501 SE Hawthorne Blvd, Portland, Oregon

SUBJECT: Proposed Transfer of two Multnomah County owned properties listed below, to a Nonprofit Corporation to be used for open space, parks, or natural areas for perpetual public use, as authorized under ORS 271.330 and Multnomah County Code Chapter 7. The Nonprofit Corporation requesting the property and the description of the properties proposed for transfer are as follows:

To the Oregon Sustainable Agriculture Land Trust, for public purposes:

Parcel No.:1 Tax Account No. R139502

Legal Description:

LOTS 14-17, EXC PT IN HWY, BLOCK 4, COOKS 2ND in the City of Portland,
Multnomah County, Oregon.

Parcel No.:2 Tax Account No. R139503

Legal Description:

LOT 18, EXC PT IN HWY, BLOCK 4, COOKS 2ND in the City of Portland, Multnomah
County, Oregon.

TO OBTAIN ADDITION INFORMATION ON THIS PROPOSED TRANSFER CONTACT:
Multnomah County Tax Title Division at (503) 988-3590.

OBJECTIONS OR COMMENTS TO THE PROPOSED TRANSFER: Will be heard at the date, time and location set forth above, or as soon thereafter on that date as the matter may be heard, that being the time and place of the regular weekly meeting of the Multnomah County Board of Commissioners.

BOGSTAD Deborah L

From: BOGSTAD Deborah L
Sent: Monday, October 24, 2005 4:32 PM
To: CARROLL Mary P; THOMAS Gary A
Cc: ROMERO Shelli D; NAITO Terri W; WEST Kristen; BRUNER Thomas
Subject: RE: C-1

Thanks for the heads up!

Deb Bogstad, Board Clerk
Multnomah County Commissioners
501 SE Hawthorne Boulevard, Suite 600
Portland, Oregon 97214-3587
(503) 988-3277 phone
(503) 988-3013 fax
deborah.l.bogstad@co.multnomah.or.us
<http://www.co.multnomah.or.us/cc/index.shtml>

-----Original Message-----

From: CARROLL Mary P
Sent: Monday, October 24, 2005 4:30 PM
To: THOMAS Gary A; BOGSTAD Deborah L
Cc: ROMERO Shelli D; NAITO Terri W; WEST Kristen; BRUNER Thomas
Subject: C-1

Hi Gary -

As we discussed, Serena would like to pull C-1 off of consent on put onto regular agenda.
Thanks.

Mary Carroll
Executive Assistant
Commissioner Serena Cruz
501 SE Hawthorne Blvd. Suite 600
Portland OR 97214
(503)988-5275 phn (503)988-5440 fax
mary.p.carroll@co.multnomah.or.us

10/25/2005

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

RESOLUTION NO. 05-180

Authorizing the Public Hearing Date of November 10, 2005, for the Proposed Transfer of Two Tax Foreclosed Properties to the Oregon Sustainable Agriculture Land Trust (OSALT) for Open Space, Parks, or Natural Areas, for Perpetual Public Use and Publication of the Public Notice

The Multnomah County Board of Commissioners Finds:

- a. Multnomah County acquired the real property described in the attached Exhibit A through the foreclosure of liens for delinquent real property taxes.
- b. ORS 271.330 and Multnomah County Code Chapter 7 allow for transfer of real property to a nonprofit corporation for the creation of open space, parks or natural areas for perpetual public use. The County has received a request from OSALT for transfer of the property described in the attached Exhibit A as authorized under state law and the county code.

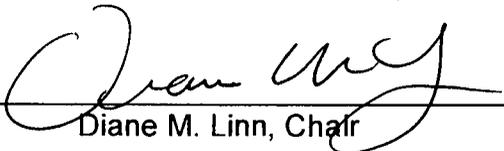
The Multnomah County Board of Commissioners Resolves:

1. Pursuant to ORS 271.330(5) and MCC 7.410(B) the OSALT request for transfer of tax foreclosed property described on Exhibit A for open space, parks or natural areas for perpetual public use is set for hearing before this Board on November 10, 2005 at 9:30 a.m.
2. The Multnomah County Tax Title Division is directed to publish notice of the public hearing attached as Exhibit B in compliance with ORS 271.330(5) and MCC 7.410(B).

ADOPTED this 27th day of October 2005.



BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON


Diane M. Linn, Chair

AGNES SOWLE, COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

By 
Christopher D. Crean, Assistant County Attorney

EXHIBIT A (RESOLUTION)

OREGON SUSTAINABLE AGRICULTURE LAND TRUST

PARCEL NO. 1:

Legal Description:

LOTS 14-17, EXC PT IN HWY, BLOCK 4, COOKS 2ND, in the City of Portland,
Multnomah County, Oregon

Multnomah County Deed No.:	D062033
Tax Account No.:	R139502
Type or Use:	Open Space and Natural Area
Taxes:	\$5508.15
Expenses:	\$83,449.01

PARCEL NO. 2:

Legal Description:

LOT 18, EXC PT IN HWY, BLOCK 4, COOKS 2ND, in the City of Portland, Multnomah
County, Oregon

Multnomah County Deed No.:	D062033
Tax Account No.:	R139503
Type or Use:	Open Space and Natural Area
Taxes:	\$9750.74
Expenses:	\$26.00

EXHIBIT B (RESOLUTION)

**NOTICE OF PUBLIC HEARING
BEFORE THE MULTNOMAH COUNTY BOARD OF COMMISSIONERS**

TIME: 9:30 a.m., Thursday, November 10, 2005

PLACE: The Multnomah Building, Room 100
501 SE Hawthorne Blvd, Portland, Oregon

SUBJECT: Proposed Transfer of two Multnomah County owned properties listed below, to a Nonprofit Corporation to be used for open space, parks, or natural areas for perpetual public use, as authorized under ORS 271.330 and Multnomah County Code Chapter 7. The Nonprofit Corporation requesting the property and the description of the properties proposed for transfer are as follows:

To the Oregon Sustainable Agriculture Land Trust, for public purposes:

Parcel No.:1 Tax Account No. R139502

Legal Description:

LOTS 14-17, EXC PT IN HWY, BLOCK 4, COOKS 2ND in the City of Portland, Multnomah County, Oregon.

Parcel No.:2 Tax Account No. R139503

Legal Description:

LOT 18, EXC PT IN HWY, BLOCK 4, COOKS 2ND in the City of Portland, Multnomah County, Oregon.

TO OBTAIN ADDITION INFORMATION ON THIS PROPOSED TRANSFER CONTACT:
Multnomah County Tax Title Division at (503) 988-3590.

OBJECTIONS OR COMMENTS TO THE PROPOSED TRANSFER: Will be heard at the date, time and location set forth above, or as soon thereafter on that date as the matter may be heard, that being the time and place of the regular weekly meeting of the Multnomah County Board of Commissioners.



**MULTNOMAH COUNTY
AGENDA PLACEMENT REQUEST**

Board Clerk Use Only

Meeting Date: 10/27/05
Agenda Item #: C-2
Est. Start Time: 9:30 AM
Date Submitted: 10/19/05

BUDGET MODIFICATION: -

Agenda Title: **Government Revenue Contract (190 Agreement) 0405135 with the Gresham-Barlow School District to Provide a School Resource Officer**

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.

Date Requested:	<u>October 27, 2005</u>	Time Requested:	<u>N/A</u>
Department:	<u>Sheriff's Office</u>	Division:	<u>Enforcement</u>
Contact(s):	<u>Brad Lynch</u>		
Phone:	<u>503-988-4336</u>	Ext.: <u>84336</u>	I/O Address: <u>503/350</u>
Presenter(s):	<u>Consent Calendar</u>		

General Information

1. What action are you requesting from the Board?

Approval of government contract 0405135.

2. Please provide sufficient background information for the Board and the public to understand this issue.

The Gresham-Barlow School District has agreed reimburse the Sheriff's Office for providing a deputy to serve as School Resource Officer (SRO) for the 2005-2006 school year at Sam Barlow High School. The SRO shall provide law enforcement services, teaching, and counseling to the student body.

3. Explain the fiscal impact (current year and ongoing).

The Gresham-Barlow School District will compensate the Sheriff's Office \$63,325.56 for FY 05/06. The amount of compensation will be adjusted annually based on the changes in the salary of the deputy providing SRO services.

4. Explain any legal and/or policy issues involved.

The contract has been reviewed by the County Attorney's office.

5. Explain any citizen and/or other government participation that has or will take place.

None, other than those described above.

Required Signatures

**Department/
Agency Director:**



Date: 10/17/05

Budget Analyst:

Date:

Department HR:

Date:

Countywide HR:

Date:



MULTNOMAH COUNTY SHERIFF'S OFFICE
501 SE HAWTHORNE BLVD., SUITE 350 • PORTLAND, OR 97214

Exemplary service for a safe, livable community

BERNIE GIUSTO
SHERIFF

(503) 988-4300 PHONE
(503) 988-4500 TTY
www.sheriff-mcso.org

MEMORANDUM

TO: MULTNOMAH COUNTY CHAIR

FROM: Brad Lynch, MCSO Contract Administrator

DATE: October 12, 2005

RE: Retroactive Contract Processing / Contract Number 0405135

As more than 30 days have passed since the initial execution date of the Gresham-Barlow School District contract (September 1, 2005), this is a request that the contract be considered and processed as retroactive.

MCSO contract administration did not receive the contract from the School District until October 11, 2005.

Therefore, we request that this contract be processed as retroactive.

BOGSTAD Deborah L

From: CARROLL Mary P
Sent: Monday, October 24, 2005 4:33 PM
To: KIRK Christine A; BOGSTAD Deborah L
Cc: ROMERO Shelli D; NAITO Terri W; WEST Kristen; BRUNER Thomas
Subject: C-2

Christine:

Serena would like to have C-2 pulled off of the consent and put onto the regular agenda. Thanks.

Mary Carroll
Executive Assistant
Commissioner Serena Cruz
501 SE Hawthorne Blvd. Suite 600
Portland OR 97214
(503)988-5275 phn (503)988-5440 fax
mary.p.carroll@co.multnomah.or.us

10/25/2005

MULTNOMAH COUNTY CONTRACT APPROVAL FORM

Contract #: 0405135

Pre-approved Contract Boilerplate (with County Attorney signature) Attached Not Attached

Amendment #: _____

CLASS I	CLASS II	CLASS III A
<p>Contracts \$75,000 and less per 12 month period</p> <p><input type="checkbox"/> Professional Services Contracts</p> <p><input type="checkbox"/> PCRB Contracts</p> <p style="margin-left: 20px;"><input type="checkbox"/> Maintenance Agreements</p> <p style="margin-left: 20px;"><input type="checkbox"/> Licensing Agreements</p> <p style="margin-left: 20px;"><input type="checkbox"/> Public Works Construction Contracts</p> <p><input type="checkbox"/> Architectural & Engineering Contracts</p> <p><input type="checkbox"/> Revenue Contracts</p> <p><input type="checkbox"/> Grant Contracts</p> <p><input type="checkbox"/> Non-Expenditure Contracts</p>	<p>Contracts over \$75,000 per 12 month period</p> <p><input type="checkbox"/> Professional Services Contracts</p> <p><input type="checkbox"/> PCRB Contracts</p> <p style="margin-left: 20px;"><input type="checkbox"/> Maintenance Agreements</p> <p style="margin-left: 20px;"><input type="checkbox"/> Licensing Agreements</p> <p style="margin-left: 20px;"><input type="checkbox"/> Public Works Construction Contracts</p> <p><input type="checkbox"/> Architectural & Engineering Contracts</p> <p><input type="checkbox"/> Revenue Contracts</p> <p><input type="checkbox"/> Grant Contracts</p> <p><input type="checkbox"/> Non-Expenditure Contracts</p>	<p><input checked="" type="checkbox"/> Government Contracts (190 Agreement)</p> <p style="margin-left: 20px;"><input type="checkbox"/> Expenditure <input type="checkbox"/> Non-Expenditure</p> <p style="margin-left: 20px;"><input checked="" type="checkbox"/> Revenue</p> <hr/> <p style="text-align: center;">CLASS III B</p> <p><input type="checkbox"/> Government Contracts (Non-190 Agreement)</p> <p style="margin-left: 20px;"><input type="checkbox"/> Expenditure <input type="checkbox"/> Non-Expenditure</p> <p style="margin-left: 20px;"><input type="checkbox"/> Revenue</p> <hr/> <p><input type="checkbox"/> Interdepartmental Contracts</p>

Department: Sheriff's Office Division: Enforcement Date: 10/12/05
 Originator: Chief Deputy Lee Graham Phone: 503-988-4308 Bldg/Rm: 503/350
 Contact: Brad Lynch Phone: 503-988-4336 Bldg/Rm: 503/350
 Description of Contract: School Resource Officer for Sam Barlow High School.

RENEWAL: PREVIOUS CONTRACT #(S): _____
 RFP/BID: _____ RFP/BID DATE: _____
 EXEMPTION #: _____ ORS/AR #: 4601301g
 Effective DATE: _____ EXPIRATION DATE: _____
 CONTRACTOR IS: MBE WBE ESB QRF State Cert# _____ or Self Cert Non-Profit N/A (Check all boxes that apply)

<p>Contractor <u>Gresham-Barlow School District</u></p> <p>Address <u>1331 NW Eastman Parkway</u></p> <p>City/State <u>Gresham, OR</u></p> <p>ZIP Code <u>97030</u></p> <p>Phone <u>503-618-2450</u></p> <p>Employer ID# or SS# _____</p> <p>Contract Effective Date <u>09/01/05</u> Term Date <u>perpetual</u></p> <p>Amendment Effect Date _____ New Term Date _____</p>	<p>Remittance address _____ (If different)</p> <p>Payment Schedule / Terms</p> <p><input type="checkbox"/> Lump Sum \$ _____ <input type="checkbox"/> Due on Receipt</p> <p><input type="checkbox"/> Monthly \$ _____ <input type="checkbox"/> Net 30</p> <p><input type="checkbox"/> Other \$ _____ <input type="checkbox"/> Other</p> <p><input type="checkbox"/> Requirements Funding Info:</p>																								
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;">Original Contract Amount</td> <td style="width: 30%;">\$63,325.56</td> <td style="width: 40%;"></td> </tr> <tr> <td>Total Amt of Previous Amendments</td> <td>\$</td> <td></td> </tr> <tr> <td>Amount of Amendment</td> <td>\$</td> <td></td> </tr> <tr> <td>Total Amount of Agreement \$</td> <td>\$63,325.56</td> <td></td> </tr> </table>	Original Contract Amount	\$63,325.56		Total Amt of Previous Amendments	\$		Amount of Amendment	\$		Total Amount of Agreement \$	\$63,325.56		<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;">Original Requirements Amount</td> <td style="width: 30%;">\$</td> <td style="width: 40%;"></td> </tr> <tr> <td>Total Amt of Previous Amendments</td> <td>\$</td> <td></td> </tr> <tr> <td>Requirements Amount Amendment:</td> <td>\$</td> <td></td> </tr> <tr> <td>Total Amount of Requirements</td> <td>\$</td> <td></td> </tr> </table>	Original Requirements Amount	\$		Total Amt of Previous Amendments	\$		Requirements Amount Amendment:	\$		Total Amount of Requirements	\$	
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Requirements Amount Amendment:	\$																								
Total Amount of Requirements	\$																								

REQUIRED SIGNATURES:

Department Manager _____	DATE _____
Purchasing Manager _____	DATE _____
County Attorney <u>J. A. W.</u>	DATE <u>10-12-05</u>
County Chair <u>[Signature]</u>	DATE <u>10-27-05</u>
Sheriff <u>[Signature]</u>	DATE <u>10-17-2005</u>
Contract Administration _____	DATE _____

COMMENTS: _____

APPROVED: MULTNOMAH COUNTY
BOARD OF COMMISSIONERS

AGENDA # C-2 DATE 10-27-05
DEBORAH L. BOGSTAD, BOARD CLERK



Gresham-Barlow School District No. 10Jt

Ken Noah, Superintendent

1331 NW Eastman Parkway, Gresham, Or 97030 • PHONE 503-618-2450 • FAX 503-661-1589

SCHOOL RESOURCE OFFICER CONTRACT

This is an Agreement between Gresham-Barlow School District (District) and Multnomah County Sheriff's Office (MCSO), pursuant to authority granted in ORS Chapter 190.

PURPOSE:

The purpose of this Agreement is for MCSO to provide a deputy to perform the duties of School Resource Officer (SRO) to the District.

The parties agree as follows:

1. TERM:

The term of this Agreement shall be from September 1, 2005 and will continue until terminated as outlined in section 4 below.

2. RESPONSIBILITIES OF DISTRICT:

- a. The District further agrees to provide office space for the SRO within the confines of Sam Barlow High School.
- b. The District further agrees to compensate MCSO for the provision of the SRO at the rate equal to the daily (8 hour) salary of the deputy performing the functions of SRO, multiplied by the number days in the school year. This rate will be adjusted annually based on changes in the deputy's salary. Such adjustments shall be submitted in writing by MCSO and are subject to approval by the District.

The compensation for the initial year of this contract is as follows:

SRO Daily Salary	X Number of School Days	Total Compensation 2005-06 School Year
\$363.94	174	\$63,325.56

- c. The District agrees to pay MCSO within thirty days of billing.

3. RESPONSIBILITIES OF MCSO:

The MCSO agrees to provide a deputy sheriff to function in the role of SRO. The role of the SRO shall include, but will not be limited to, providing law enforcement services, teaching and counseling the student body in the area of public safety,

and establishing programs that promote crime prevention and early intervention. When the SRO is not present, a regular MCSO Deputy may be called to handle an investigation unless it may be handled upon return of the SRO.

4. TERMINATION:

This Agreement may be terminated by either party upon 30 days written notice.

5. IDEMNIFICATION:

Subject to the conditions and limitations of the Oregon Constitution and the Oregon Tort Claims Act, ORS 30.260 through 30.300, MCSO shall indemnify, defend and hold harmless the District from and against all liability, loss and costs arising out of or resulting from the acts of MCSO, its officers, employees and agents in the performance of this Agreement.

Subject to the conditions and limitations of the Oregon Constitution and the Oregon Tort Claims Act, ORS 30.260 through 30.300 the District shall indemnify, defend and hold harmless MCSO from and against all liability, loss and costs arising out of or resulting from the acts of the District, its officers, employees and agents in the performance of this Agreement.

6. INSURANCE:

Each party (District and MCSO) shall be responsible for providing worker's compensation insurance for its employees as required by law. The SRO shall be an employee of MCSO. Neither party shall be required to provide or show proof of any other insurance coverage.

7. ADHERENCE TO LAW:

Each party shall comply with all federal, state and local laws and ordinances applicable to this Agreement.

8. NON-DISCRIMINATION:

Each party shall comply with all requirements of federal and state civil rights and rehabilitation statutes and local non-discrimination ordinances.

9. ACCESS TO RECORDS:

Each party shall have access to the books, documents and other records of the other which are related to this Agreement for the purpose of examination, copying and audit, unless otherwise limited by law.

10. SUBCONTRACTS AND ASSIGNMENT:

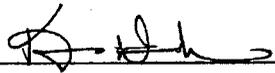
Neither party will subcontract or assign any part of this Agreement without the written consent of the other party.

11. THIS IS THE ENTIRE AGREEMENT:

This Agreement constitutes the entire Agreement between the parties. This Agreement may be modified or amended only by the written agreement of the parties.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their duly authorized officers on the last date written below.

GRESHAM-BARLOW SCHOOL DISTRICT

By: 

Date: 9-21-05

Ken Noah, Superintendent
Print name and title

MULTNOMAH COUNTY

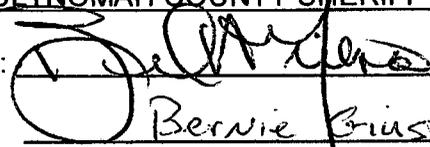
By: 

Date: 10-27-05

Diane M. Linn, County Chair
Print name and title

APPROVED : MULTNOMAH COUNTY
BOARD OF COMMISSIONERS
AGENDA # C-2 DATE 10-27-05
DEBORAH L. BOGSTAD, BOARD CLERK

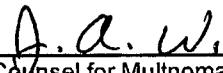
MULTNOMAH COUNTY SHERIFF'S OFFICE

By: 

Date: 10/27/2005

Bernie Giusto, Sheriff
Print name and title

REVIEWED:

By: 
Counsel for Multnomah County

Date: 10-12-05

Jacquie A. Weber
Print name and title

APPROVED AS TO FORM:

By: _____
Attorney for the School District

Date: _____

Print name and title



**MULTNOMAH COUNTY
AGENDA PLACEMENT REQUEST**

Board Clerk Use Only

Meeting Date: 10/27/05
Agenda Item #: R-1
Est. Start Time: 9:30 AM
Date Submitted: 09/22/05

BUDGET MODIFICATION: -

Agenda Title: **RESOLUTION Declaring a Portion of the Property Located at 5329 NE Martin Luther King, Jr. Boulevard, Portland, Oregon to be Surplus and Approving a Real Property Lease to the Community Cycling Center**

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.

Date Requested:	<u>October 27, 2005</u>	Time Requested:	<u>5 minutes</u>
Department:	<u>Dept of County Management</u>	Division:	<u>Facilities & Property Mgmt</u>
Contact(s):	<u>Doug Butler and Michael Sublett</u>		
Phone:	<u>503-988-3322</u>	Ext.:	<u>84149</u>
		I/O Address:	<u>274/FPM</u>
Presenter(s):	<u>Doug Butler and Michael Sublett</u>		

General Information

1. What action are you requesting from the Board?

The Department of County Management, Facilities and Property Management Division requests the Board approve this Resolution allowing a non-profit organization, Community Cycling Center, to lease and use a portion of of County property located at 5329 NE Martin Luther King, Jr. Boulevard, Portland, Oregon for office and public services. The Department of County Management, Facilities and Property Management recommends adoption of the Resolution.

2. Please provide sufficient background information for the Board and the public to understand this issue.

In June, 2002, Facilities and Property Management received a request from Commissioner Cruz' office to provide the Community Cycling Center (Center) with temporary storage space for bicycles in the basement of the Walnut Park Building. The Center had been storing bikes in their shop but in December, 2001, they received over 600 bikes and did not have sufficient room to store them all. A temporary use permit was issued by the County

for a token rent of \$1.00 and proof that the Center could provide \$1 million liability insurance and indemnify the County for loss and damage resulting from use of the County site. The permit was issued for 6 months, until January 31, 2003, subject to termination by either party with twenty days written notice. The Center continued to expand their use of space in the Walnut Park Building basement for bike storage until Facilities and Property Management cited them for fire safety and code violations. The new lease will be for a one year term, with a 30 day termination clause, will include provisions to limit bike storage to specific areas in the building, will place restrictions on use of the space to protect the County regarding fire/life/safety issues, will preclude the Center from using the space for staff making bike repairs, and will require use of all bikes in storage by the Center as a condition of continued occupancy and rent subsidy.

3. Explain the fiscal impact (current year and ongoing).

FY06 lease payments from Community Cycling Center will be \$1.00 per year, and Facilities and Property Management will support the balance of space costs estimated to be \$45,988.

4. Explain any legal and/or policy issues involved.

None

5. Explain any citizen and/or other government participation that has or will take place.

Facilities and Property Management consulted with the Deputy County Attorney regarding the appropriate lease provisions for the Community Cycling Center lease agreement.

Required Signatures

**Department/
Agency Director:**



Date: 09/22/05

Budget Analyst:



Date: 09/26/05

Department HR:

Date: _____

Countywide HR:

Date: _____

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

RESOLUTION NO. _____

Declaring A Portion of the Property Located At 5329 NE Martin Luther King, Jr. Boulevard, Portland, Oregon To Be Surplus And Approving A Real Property Lease To The Community Cycling Center.

The Multnomah County Board of Commissioners Finds:

- a. Multnomah County issued a Permit for Storage of Bicycles to Community Cycling Center in June, 2002 for space in the Walnut Park facility located at 5329 NE Martin Luther King, Jr. Boulevard, Portland, Oregon, 97211.
- b. The permitted use by Community Cycling Center of the Walnut Park Facility for storage of bicycles was to expire January 31, 2003, or until terminated by either party as provided in the permit.
- c. Community Cycling Center has a continued need for bicycle storage space to support their year-round bicycle donation programs for low-income youth and adults, or for resale in their used bike shop.
- d. A portion of the leased Property located at 5329 NE Martin Luther King, Jr. Boulevard, Portland, Oregon, 97211 is, at this time, surplus to any County use.
- e. The attached lease has been negotiated with the Community Cycling Center.
- f. It is in the best interests of the County to lease the Property on the terms and conditions set forth in the attached lease.

The Multnomah County Board of Commissioners Resolves:

1. The Board approves the attached lease. The County Chair is authorized to execute the lease substantially in the form attached to this Resolution.
2. The County Chair is authorized to execute renewals of the lease and to execute amendments to the lease without further Board action.

ADOPTED this 27 day of October, 2005.

BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

Diane M. Linn, Chair

REVIEWED:

AGNES SOWLE, COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

By _____
John S. Thomas, Deputy County Attorney

MULTNOMAH COUNTY BOARD OF COMMISSIONERS
PUBLIC TESTIMONY SIGN-UP

Please complete this form and return to the Board Clerk
This form is a public record

MEETING DATE: 10/27

SUBJECT: Property Lease for 5329 NE MLK Jr Blvd
to the Community Cycling Center

AGENDA NUMBER OR TOPIC: R-1

FOR: X AGAINST: _____ THE ABOVE AGENDA ITEM

NAME: Daniel Bohn

ADDRESS: 1700 NE Alberta

CITY/STATE/ZIP: Portland, OR 97211

PHONE: _____ DAYS: 503-546-8864 EVES: _____

EMAIL: facilities@communitycyclingcenter.org FAX: _____

SPECIFIC ISSUE: Continued use of space to hold bicycles
that are given to low-income individuals, predominately children.

WRITTEN TESTIMONY: _____

IF YOU WISH TO ADDRESS THE BOARD:

1. Please complete this form and return to the Board Clerk.
2. Address the County Commissioners from the presenter table microphones. Please limit your comments to **3 minutes**.
3. State your name for the official record.
4. If written documentation is presented, please furnish one copy to the Board Clerk.

IF YOU WISH TO SUBMIT WRITTEN COMMENTS TO THE BOARD:

1. Please complete this form and return to the Board Clerk.
2. Written testimony will be entered into the official record.

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

RESOLUTION NO. 05-181

Declaring a Portion of the Property Located at 5329 NE Martin Luther King, Jr. Boulevard, Portland, Oregon to be Surplus and Approving a Real Property Lease to the Community Cycling Center

The Multnomah County Board of Commissioners Finds:

- a. Multnomah County issued a Permit for Storage of Bicycles to Community Cycling Center in June, 2002 for space in the Walnut Park facility located at 5329 NE Martin Luther King, Jr. Boulevard, Portland, Oregon, 97211.
- b. The permitted use by Community Cycling Center of the Walnut Park Facility for storage of bicycles was to expire January 31, 2003, or until terminated by either party as provided in the permit.
- c. Community Cycling Center has a continued need for bicycle storage space to support their year-round bicycle donation programs for low-income youth and adults, or for resale in their used bike shop.
- d. A portion of the leased Property located at 5329 NE Martin Luther King, Jr. Boulevard, Portland, Oregon, 97211 is, at this time, surplus to any County use.
- e. The attached lease has been negotiated with the Community Cycling Center.
- f. It is in the best interests of the County to lease the Property on the terms and conditions set forth in the attached lease.

The Multnomah County Board of Commissioners Resolves:

1. The Board approves the attached lease. The County Chair is authorized to execute the lease substantially in the form attached to this Resolution.
2. The County Chair is authorized to execute renewals of the lease and to execute amendments to the lease without further Board action.

ADOPTED this 27th day of October, 2005.



BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON


Diane M. Linn, Chair

AGNES SOWLE, COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

By _____

John S. Thomas, Deputy County Attorney

LEASE

Between: Multnomah County, Oregon ("Landlord")
Facilities and Property Management
401 N. Dixon Street
Portland, Oregon 97227
Phone: 503-988-3322
FAX: 503-988-5082

And: Community Cycling Center ("Tenant")
1700 NE Alberta Street
Portland OR 97211
Phone: (503) 288-8864

Landlord leases to Tenant and Tenant leases from Landlord in the facility known as the "Walnut Park Building", located at 5329 NE Martin Luther King, Jr. Boulevard, Portland, Oregon the following described property (the "Premises") on the terms and conditions stated below:

Approximately 1,027 square feet of designated space on the 1st Floor, as shown on the attached Exhibit "A", together with approximately 3,314 square feet of designated space in the Basement, as shown on the attached Exhibit "B".

Section 1. Occupancy

1.1 Original Term. The term of this lease shall commence July 1, 2005 and continue through June 30, 2006.

1.2 Possession. Tenant's right to possession and obligations under the lease shall commence on July 1, 2005.

1.3 Termination. Either party may terminate this Lease effective at any time during the term upon not less than thirty (30) days written notice to the other party.

Section 2. Rent

2.1 Base Rent. The base rent shall be \$1.00 per year during the initial term of this Lease. Rent shall be payable in advance on the first day of the lease term at the address for Landlord first above stated or at such place as may be designated by Landlord.

Section 3. Use of the Premises

3.1 Permitted Use. The designated space within the Premises shall be used for storage of bicycles belonging to the Tenant as authorized under Sub-Section 3.5, and for no other purpose without the prior written consent of Landlord. Tenant shall access the Walnut Park building only during regular business hours, and control of access to the Premises will be specifically designated by the County through its Facilities Property Manager.

3.2 Restrictions on Use. In connection with the use of the Premises, Tenant shall:

(1) Conform to all applicable laws, ordinances and regulations of any public authority affecting the premises and the use, and correct at Tenant's own expense any failure of compliance created through Tenant's fault or by reason of Tenant's use, but Tenant shall not be required to make any structural changes to effect such compliance.

(2) Refrain from all use of real property outside the designated storage areas. The specific areas used by the Tenant as storage within the Premises have been provided in "as-is" condition, and the County shall not be required to provide any improvements or additional services to the premises.

(3) Refrain from having any person in the Tenant's employ on the Premises, or in the employ of any contractor on the Premises, without prior written consent of the Landlord and providing the County satisfactory evidence of Workers Compensation Insurance covering such workers.

(4) Refrain from any activity that would make it impossible to insure the Premises against casualty, would increase the insurance rate, or would prevent Landlord from taking advantage of any ruling of the Oregon Insurance Rating Bureau, or its successor, allowing Landlord to obtain reduced premium rates for long-term fire insurance policies, unless Tenant pays the additional cost of the insurance.

(5) Refrain from any use that would be reasonably offensive to other tenants or owners or users of neighboring premises or that would tend to create a nuisance or damage the reputation of the premises.

(6) Refrain from storing non-bike related items on the Premises or storing items in such a manner as to violate fire, life, or safety considerations, loading the electrical system or floors beyond the point considered safe by a competent engineer or architect selected by Landlord, impede sprinkler system operations, or access to fire doors and extinguishers.

(7) Refrain from making any improvements, marks on or attaching any sign, insignia, or other device to the exterior or interior walls, windows, or roof of the premises without the written consent of Landlord.

(8) Refrain from using the Premises for working on or making repairs to bicycles.

3.3 Hazardous Substances. Tenant shall not cause or permit any Hazardous Substance to be stored, spilled, leaked, disposed of, or otherwise released on or under the Premises. The term Environmental Law shall mean any federal, state, or local statute, regulation, or ordinance or any judicial or other governmental order pertaining to the protection of health, safety or the environment. The term Hazardous Substance shall mean any hazardous, flammable, toxic, infectious or radioactive substance, waste, and material as defined or listed by any Environmental Law and shall include, without limitation, petroleum oil and its fractions.

3.4 Parking. Parking for all tenants of, and visitors to, the building in which the Premises are located are available on a first come, first serve basis and are non-exclusive to the Tenant. The Tenant shall not block access to driveways or parking entrances while accessing the Premises.

3.5 Provision of Services. It is understood and agreed that Tenant's rent paid under this lease is structured to be lower than the Landlord's rental rate. In consideration for that rent reduction, Tenant shall make good faith efforts to recycle, reuse, or refurbish all donated bicycles placed in storage on the Premises to support the Tenant's year-round bicycle donation programs for low-income youth and adults, or for resale in the Tenant's off-site used bike shop. Tenant's failure to adequately perform these services, in the sole determination of the Landlord, shall be considered a default under this lease as provided at Sections 13 and 14.

Section 4. Repairs and Maintenance

4.1 Maintenance and Repair of Premises. Responsibilities for repair and maintenance of the Premises shall be as follows:

(1) Landlord shall perform all necessary maintenance and repairs to the structure, foundation, exterior walls, roof, doors and windows, elevators, emergency lighting, and Lessor-provided fire extinguishers, sidewalks and parking area, which are located on the Premises or the structure in which the Premises are located. Landlord shall repair or replace, if necessary and at Landlord's sole expense, the heating, venting, air conditioning, plumbing, electrical, and lighting systems in the Premises, obtaining required permits and inspections from Codes enforcement authorities. Landlord shall keep the Premises, improvements, grounds, and landscaping in good repair and appearance. Landlord shall furnish, install and replace all exterior and interior lighting bulbs, ballasts and fluorescent tubes.

(2) Tenant shall maintain the Premises in a hazard free condition, and at the expiration of the term surrender the Premises in as good condition as at the commencement of this Lease, excepting only reasonable wear, permitted alterations, and damage by fire or other casualty.

4.2 Tenant's Obligations. The following shall be the responsibility of Tenant:

(1) Any repairs necessitated by the negligence of Tenant, its agents, employees, and invitees, except as provided in Section 6.3 dealing with waiver of subrogation, but including repairs that would otherwise be the responsibility of Landlord under Section 4.1.

(2) Any repairs or alterations required under Tenant's obligation to comply with laws and regulations as set forth in Section 3.2(1).

(3) All other repairs to the Premises which Landlord is not required to make under Section 4.1.

4.3 Inspection of Premises. Landlord shall have the right to inspect the Premises at any reasonable time or times to determine the necessity of repair. Whether or not such inspection is made, the duty of Landlord to make repairs shall not mature until a reasonable time after Landlord has received from Tenant written notice of the repairs that are required.

Section 5. Alterations

5.1 Alterations Restricted. Tenant shall make no improvements or alterations on the Premises of any kind without Landlord's written consent. Alterations requested by Tenant and Approved by Landlord will be performed by Landlord at the expense of Tenant.

5.2 Ownership and Removal of Alterations. All improvements and alterations performed on the Premises shall be the property of Landlord when installed unless the applicable Landlord's consent or work sheet specifically provides otherwise. Such improvements and alterations shall, at Landlord's option, be removed by Tenant and the premises restored, unless the applicable Landlord's consent or work sheet specifically provides otherwise.

Section 6. Insurance

6.1 Insurance Required Tenant. Tenant shall provide at its expense on or before the Commencement Date and keep in force during the Term, naming Landlord insured, a commercial general liability insurance policy or such successor comparable form of coverage (hereinafter referred to as a "Liability Policy") written on a "claims made basis," including, without limitation, blanket contractual liability coverage, broad form property damage, independent contractor's coverage, and personal injury coverage, protecting Landlord and Tenant against liability occasioned by any covered occurrence on or about the Premises. Such policy shall be written by a good and solvent insurance company licensed to do business in the State of Oregon and shall provide coverage limits of not less than One Million Dollars (\$1,000,000) combined single limit per occurrence for bodily or personal injury (including death) and property damage combined, subject to a commercially reasonable deductible. Prior to the time such insurance is first required to be carried by Tenant and thereafter, Tenant agrees to deliver to Landlord a certificate evidencing such insurance coverage. Said certificate shall contain an endorsement that such insurance may not be canceled except upon ten (10) days' prior written notice to Landlord.

Section 7. Taxes

7.1 Property Taxes. Tenant shall pay as due all taxes on its personal property located on the Premises. Tenant shall, upon invoice from landlord, reimburse Landlord for all real property taxes levied against the Premises. As used herein, real property taxes include any fee or

charge relating to the ownership, use or rental of the Premises, other than taxes on net income of Landlord. If Tenant intends to seek exemption from real property taxes Tenant shall apply for exemption through Multnomah County Assessment and Taxation pursuant to ORS 307.112.

7.2 Special Assessments. If an assessment for a public improvement is made against the Premises, Landlord may elect to cause such assessment to be paid in the maximum number of installments allowed by law, in which case all of the installments payable with respect to the lease term shall be treated the same as general real property taxes for purposes of Section 7.1.

7.3 Contest of Taxes. Tenant shall be permitted to contest the amount of any tax or assessment as long as such contest is conducted in a manner that does not cause any risk that Landlord's interest in the Premises will be foreclosed for nonpayment. Landlord shall cooperate in any reasonable manner with such contest by Tenant.

7.4 Proration of Taxes. Tenant's share of real property taxes and assessments for the years in which this lease commences or terminates shall be prorated based on the portion of the tax year that this lease is in effect.

Section 8. Services and Utilities.

8.1 Landlord and Tenant Responsibilities. Landlord will cause the utilities and services listed below to be furnished to the Premises. Costs shall be paid as indicated:

<u>Utility or Service</u>	<u>Cost Paid By:</u>	
	<u>Landlord</u>	<u>Tenant</u>
Water	<u>X</u>	—
Sewer	<u>X</u>	—
Electricity	<u>X</u>	—
Gas	<u>X</u>	—
Trash Removal	<u>X</u>	—
Janitorial Service	<u>X</u>	—
Janitorial Supplies	<u>X</u>	—
Snow and Ice Removal	<u>X</u>	—

8.2 Recycling Materials. Landlord shall support the policy for recycling materials as provided in ORS 279.560 by providing adequate collection areas and storage facilities for office recycling programs when recycling services are available to Tenant.

Section 9 Damage and Destruction. If the Premises are partly damaged or destroyed the Premises shall be repaired by Landlord at Landlord's expense and discretion. Either party may elect to terminate the lease by written notice to the other given within thirty (30) days after the date of the damage. If Landlord deems it practicable to repair the damage to the Premises, the repairs shall be accomplished with all reasonable dispatch subject to interruptions and delays from labor disputes and matters beyond the control of Landlord and shall be performed in accordance with the provisions of Section 4.3.

Section 10. Liability and Indemnity

10.1 Liens

(1) Except with respect to activities for which Landlord is responsible, Tenant shall pay as due all claims for work done on and for services rendered or material furnished to the Premises, and shall keep the Premises free from any liens. If Tenant fails to pay any such claims or to discharge any lien, Landlord may do so and collect the cost as additional rent. Any amount so added shall bear interest at the rate of nine percent (9%) per annum from the date expended by Landlord and shall be payable on demand. Such action by Landlord shall not constitute a waiver of any right or remedy which Landlord may have on account of Tenant's default.

(2) Tenant may withhold payment of any claim in connection with a good-faith dispute over the obligation to pay, as long as Landlord's property interests are not jeopardized. If a lien is filed as a result of nonpayment, Tenant shall, within ten (10) days after knowledge of the filing, secure the discharge of the lien or deposit with Landlord cash or sufficient corporate surety bond or other surety satisfactory to Landlord in an amount sufficient to discharge the lien plus any costs, attorney fees, and other charges that could accrue as a result of a foreclosure or sale under the lien.

10.2 Indemnification. Tenant shall indemnify and defend Landlord from any claim, loss, or liability arising out of or related to any negligent activity of Tenant on the Premises or any condition of the Premises in the possession or under the control of Tenant. Landlord shall have no liability to Tenant for any injury, loss, or damage caused by third parties, or by any condition of the Premises except to the extent caused by Landlord's gross negligence under this lease.

Section 11. Quiet Enjoyment; Mortgage Priority

11.1 Landlord's Warranties.

Landlord warrants that it is the owner of the Premises and has the right to lease them. Landlord will defend Tenant's right to quiet enjoyment of the Premises from the lawful claims of all persons during the lease term.

Section 12. Assignment and Subletting. No part of the Premises may be assigned, mortgaged, or subleased, nor may a right of use of any portion of the property be conferred on any third person by any other means.

Section 13. Default.

The following shall be events of default:

13.1 Default in Rent. Failure of Tenant to pay any rent or other charge within 10 days after written notice that it is due.

13.2 Default in Other Covenants. Failure of Tenant to comply with any term or condition or fulfill any obligation of the lease (other than the payment of rent or other charges) within twenty (20) days after written notice by Landlord specifying the nature of the default with reasonable particularity. If the default is of such a nature that it cannot be completely remedied within the 20-day period, this provision shall be complied with if Tenant begins correction of the default within the twenty (20) day period and thereafter proceeds with reasonable diligence and in good faith to effect the remedy as soon as practicable.

13.3 Insolvency. Insolvency of Tenant; an assignment by Tenant for the benefit of creditors; the filing by Tenant of a voluntary petition in bankruptcy; an adjudication that Tenant is bankrupt or the appointment of a receiver of the properties of Tenant; the filing of any involuntary petition of bankruptcy and failure of Tenant to secure a dismissal of the petition within thirty (30) days after filing; attachment of or the levying of execution on the leasehold interest and failure of Tenant to secure discharge of the attachment or release of the levy of execution within ten (10) days shall constitute a default. If the lease has been assigned, the events of default so specified shall apply only with respect to the one then exercising the rights of Tenant under the lease.

Section 14. Remedies on Default. In the event of default by tenant, the Lease may be terminated at the option of Landlord by written notice to Tenant. Whether or not the Lease is terminated by the election of Landlord, Landlord shall be entitled to pursue any remedies available to Landlord under applicable law.

Section 15. Surrender at Expiration

15.1 Condition of Premises. Upon expiration of the lease term or earlier termination, Tenant shall deliver all keys to Landlord and surrender the Premises in first-class condition and broom clean. Alterations constructed with permission from Landlord shall not be removed or restored to the original condition unless the terms of permission for the alteration so require. Depreciation and wear from ordinary use for the purpose for which the Premises are leased shall be excepted but repairs for which Tenant is responsible shall be completed to the latest practical date prior to such surrender. Tenant's obligations under this section shall be subordinate to the provisions of Section 9 relating to destruction.

15.2 Fixtures

(1) All fixtures placed upon the Premises during the term, other than Tenant's trade fixtures, shall, at Landlord's option, become the property of Landlord. If Landlord so elects, Tenant shall remove any or all fixtures that would otherwise remain the property of Landlord, and shall repair any physical damage resulting from the removal. If Tenant fails to remove such fixtures, Landlord may do so and charge the cost to Tenant with interest at the legal rate from the date of expenditure.

(2) Prior to expiration or other termination of the lease term Tenant shall remove all bicycles, stored items, furnishings, furniture, and trade fixtures that remain its property. If Tenant fails to do so, this shall be an abandonment of the property, and Landlord may retain the property and all rights of Tenant with respect to it shall cease or, by notice in writing given to Tenant

within twenty (20) days after removal was required, Landlord may elect to hold Tenant to its obligation of removal. If Landlord elects to require Tenant to remove, Landlord may effect a removal and place the property in public storage for Tenant's account. Tenant shall be liable to Landlord for the cost of removal, transportation to storage, and storage, with interest at the legal rate on all such expenses from the date of expenditure by Landlord.

15.3 Holdover

(1) If Tenant does not vacate the Premises at the time required, Landlord shall have the option to treat Tenant as a tenant from month to month, subject to all of the provisions of this lease except the provisions for term and renewal and at a rental rate equal to the rent last paid by Tenant during the original term. Failure of Tenant to remove bicycles, stored items, furnishings, furniture, and trade fixtures that Tenant is required to remove under this lease shall constitute a failure to vacate to which this section shall apply if the property not removed will substantially interfere with occupancy of the Premises by another tenant or with occupancy by Landlord for any purpose including preparation for a new tenant.

(2) If a month-to-month tenancy results from a holdover by Tenant under this Section 15.3, the tenancy shall be terminable at any time on written notice from Landlord given not less than thirty (30) days prior to the termination date which shall be specified in the notice. Tenant waives any notice that would otherwise be provided by law with respect to a month-to-month tenancy.

Section 16. Miscellaneous

16.1 Nonwaiver. Waiver by either party of strict performance of any provision of this lease shall not be a waiver of or prejudice the party's right to require strict performance of the same provision in the future or of any other provision.

16.2 Notices. Any notice required or permitted under this lease shall be given when actually delivered or forty eight (48) hours after deposited in United States mail as certified mail addressed to the address first given in this lease or to such other address as may be specified from time to time by either of the parties in writing.

16.3 Succession. Subject to the above-stated limitations on transfer of Tenant's interest, this lease shall be binding on and inure to the benefit of the parties and their respective successors and assigns.

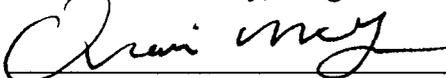
16.4 Entry. Landlord shall have the right to enter upon the Premises to determine Tenant's compliance with this lease, to make necessary repairs to the building or to the Premises, or to show the Premises to any prospective tenant or purchaser, except in cases of urgency as determined in the Landlord's sole opinion, when Landlord shall have the right to enter upon the Premises without notice. Tenant shall provide Landlord with keys to any locks used within the Premises that have been installed by Tenant. In addition, Landlord shall have the right, at any time during the term of this lease, to place and maintain upon the Premises notices for leasing or selling of the Premises.

16.5 Interest on Rent and Other Charges. Any rent or other payment required of Tenant by this lease shall, if not paid within ten (10) days after it is due, bear interest at the rate of nine percent (9%) per annum (but not in any event at a rate greater than the maximum rate of interest permitted by law) from the due date until paid. In addition, if Tenant fails to make any rent or other payment required by this lease to be paid to Landlord within five days after it is due, Landlord may elect to impose a late charge of five cents (\$0.05) per dollar of the overdue payment to reimburse Landlord for the costs of collecting the overdue payment. Tenant shall pay the late charge upon demand by Landlord. Landlord may levy and collect a late charge in addition to all other remedies available for Tenant's default, and collection of a late charge shall not waive the breach caused by the late payment.

16.8 Proration of Rent. In the event of commencement or termination of this lease at a time other than the beginning or end of one of the specified rental periods, then the rent shall be prorated as of the date of commencement or termination and in the event of termination for reasons other than default, all prepaid rent shall be refunded to Tenant or paid on its account.

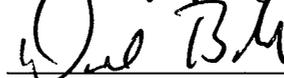
16.9 Time of Essence. Time is of the essence of the performance of each of Tenant's obligations under this lease.

Landlord:
Multnomah County, Oregon



By: Diane M. Linn, County Chair

Tenant:
Community Cycling Center



By:

Reviewed:



John S. Thomas,
Deputy County Attorney

APPROVED : MULTNOMAH COUNTY
BOARD OF COMMISSIONERS
AGENDA # R-1 DATE 1027.05
DEBORAH L. BOGSTAD, BOARD CLERK

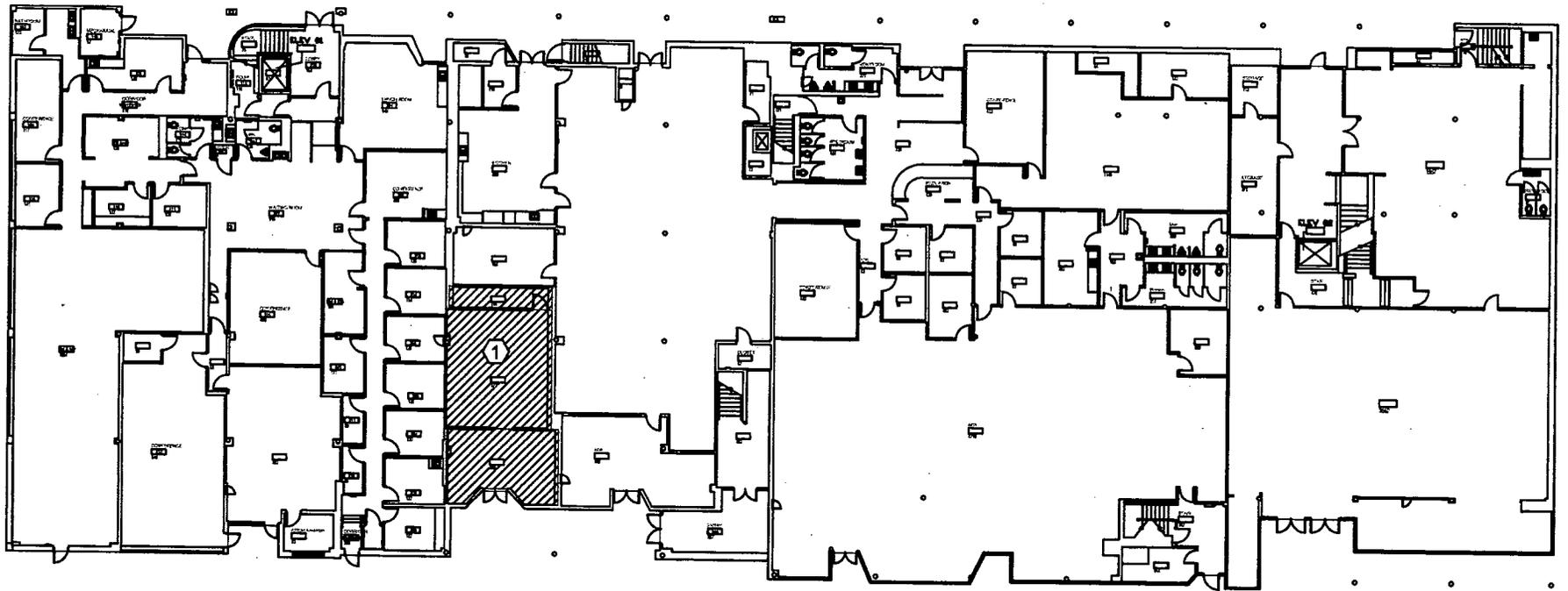
Occupant Information

① R-33E
1027
Community Cycling Center



Walnut Park - 322
5329 NE Martin Luther King Jr. Blvd.
Portland, Oregon 97211

Exhibit A



First Floor

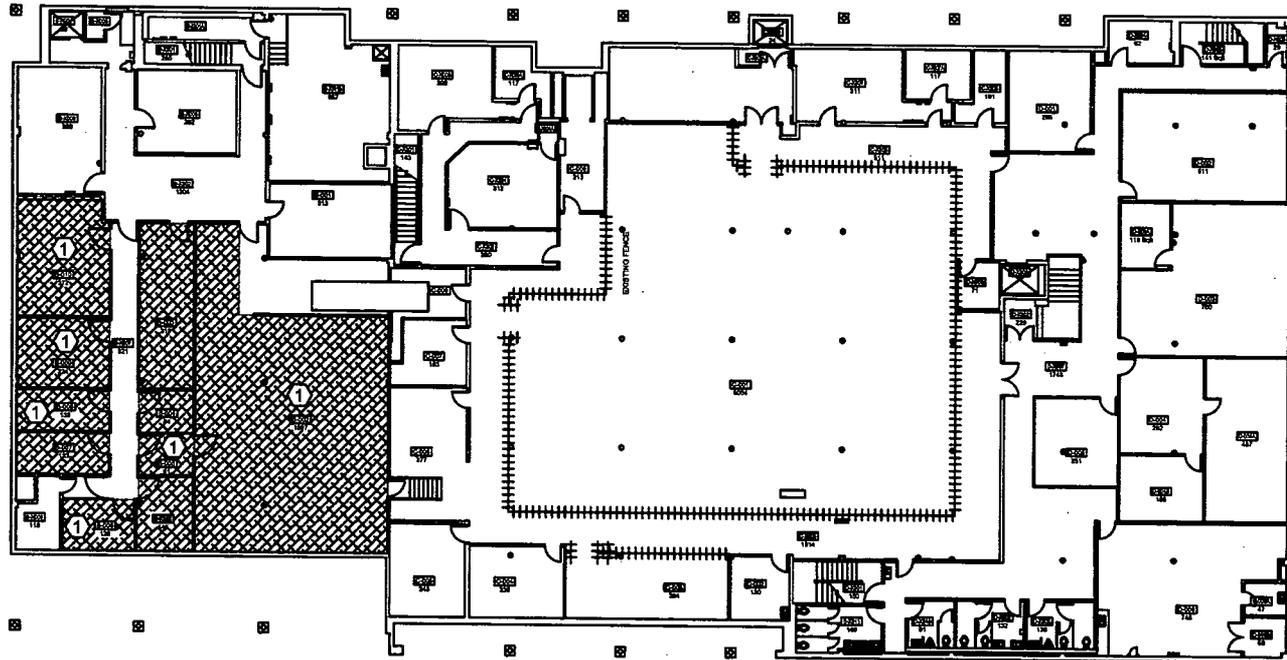


Occupant Information

① R-33E
3314
Community Cycling Center

Walnut Park - 322
5329 NE Martin Luther King Jr. Blvd.
Portland, Oregon 97211

Exhibit B



Basement





MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

Board Clerk Use Only

Meeting Date:	<u>10/27/05</u>
Agenda Item #:	<u>R-2</u>
Est. Start Time:	<u>9:35 AM</u>
Date Submitted:	<u>10/19/05</u>

BUDGET MODIFICATION: -

Agenda Title:	RESOLUTION Authorizing County Chair to Approve Agreements for Short Term Use of Multnomah County Real Property [Continued from September 29, 2005]
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Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.

Date Requested:	<u>October 27, 2005</u>	Time Requested:	<u>5 minutes</u>
Department:	<u>County Management</u>	Division:	<u>FPM</u>
Contact(s):	<u>Doug Butler</u>		
Phone:	<u>(503) 988-6294 Ext. 86294</u>	I/O Address:	<u>274</u>
Presenter(s):	<u>Doug Butler and Mike Sublett</u>		

General Information

1. What action are you requesting from the Board?

The Department of County Management requests the Board authorize the Chair to approve and to execute agreements for short term use of County real property of a duration not to exceed 90 days.

The Department of County Management, Facilities and Property Management Division, recommends adoption of the Resolution.

2. Please provide sufficient background information for the Board and the public to understand this issue.

Multnomah County frequently receives requests for temporary use of County land, parking lots, and space in County owned and leased buildings. Authority to lease County property is vested in the Board by statute. Therefore, permits of any duration now require formal Board agenda placement and a declaration of surplus. For many uses, this time constraint makes consideration impractical. For others, the process is too costly for the limited use of the property. It is in the best interests of the County for the Chair to approve and execute agreements for temporary use of County real

property. The operational efficiency of the Department of County Management will be greatly improved through savings in time and document preparation by such delegation.

The revised Resolution recommended for adoption includes five significant changes from the Resolution introduced September 29, 2005:

PERMIT DURATION: The maximum duration has been reduced from 180 days to 90 days.

PROPERTY VALUATION: The real market value of the surplus property permitted has been limited and shall not exceed \$25,000 per annum.

BOARD NOTIFICATION: The Director of Facilities will notify the Board immediately when recommending a permit for execution by the Chair.

LEGAL REVIEW: The review by County Attorney has now been made explicit.

BRIDGE EXCLUSION: The authority specifically excludes County bridges.

3. Explain the fiscal impact (current year and ongoing).

While no specific amount can be calculated, the savings in time and effort should be significant.

4. Explain any legal and/or policy issues involved.

The County Charter at Chapter 2, Section 2.20, provides that the Board may delegate its non-legislative powers.

5. Explain any citizen and/or other government participation that has or will take place.

none

Required Signatures

**Department/
Agency Director:**



Date: 10/19/05

Budget Analyst:

Date:

Department HR:

Date:

Countywide HR:

Date:

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

RESOLUTION NO. _____

Authorizing County Chair to Approve Agreements for Short Term Use of Multnomah County Real Property

The Multnomah County Board of Commissioners Finds:

- a. Multnomah County frequently receives requests for temporary use of County land and space in County owned and leased buildings.
- b. Authority to lease County property is vested in the Board by statute.
- c. The County Charter at Chapter 2, Section 2.20, provides that the Board may delegate its non-legislative powers.
- d. It is in the best interest of the County for the Chair to approve and execute agreements for temporary use of County real property.
- e. The operational efficiency of the Department of County Management will be greatly improved through savings in time and document preparation by such delegation.

The Multnomah County Board of Commissioners Resolves:

1. The Chair is authorized to approve and execute agreements for use of County real property of a duration not exceeding 180 days.

ADOPTED this 29th day of September, 2005.

BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

Diane M. Linn, Chair

REVIEWED:

AGNES SOWLE, COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

By _____
John S. Thomas, Deputy County Attorney

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

RESOLUTION NO. _____

Authorizing County Chair to Approve Agreements for Short Term Use of Multnomah County Real Property

The Multnomah County Board of Commissioners Finds:

- a. Multnomah County frequently receives requests for temporary use of County land and space in County owned and leased buildings.
- b. Authority to lease County property is vested in the Board by statute.
- c. The County Charter at Chapter 2, Section 2.20, provides that the Board may delegate its non-legislative powers.
- d. It is in the best interest of the County for the Chair to approve and execute agreements for temporary use of County real property, except bridges, where the permit term does not exceed 90 days and the permit fee is \$25,000.00 or less ("Short Term Use Permit").
- e. The operational efficiency of the Department of County Management will be greatly improved through savings in time and document preparation by such delegation.

The Multnomah County Board of Commissioners Resolves:

1. The Chair is authorized to approve and execute Short Term Use Permits.
2. All such permits shall be reviewed by the County Attorney prior to execution.
3. Each time the Director of Facilities and Property Management ("Director") recommends to the Chair that the Chair approve and execute a Short Term Use Permit the Director shall contemporaneously advise the Board of the recommendation including all pertinent facts concerning the proposed permit.

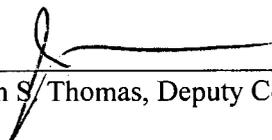
ADOPTED this 27th day of October, 2005.

BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

Diane M. Linn, Chair

REVIEWED:

AGNES SOWLE, COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

By  _____
John S. Thomas, Deputy County Attorney

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

RESOLUTION NO. 05-182

Authorizing County Chair to Approve Agreements for Short Term Use of Multnomah County Real Property

The Multnomah County Board of Commissioners Finds:

- a. Multnomah County frequently receives requests for temporary use of County land and space in County owned and leased buildings.
- b. Authority to lease County property is vested in the Board by statute.
- c. The County Charter at Chapter 2, Section 2.20, provides that the Board may delegate its non-legislative powers.
- d. It is in the best interest of the County for the Chair to approve and execute agreements for temporary use of County real property, except bridges, where the permit term does not exceed 90 days and the permit fee is \$25,000.00 or less ("Short Term Use Permit").
- e. The operational efficiency of the Department of County Management will be greatly improved through savings in time and document preparation by such delegation.

The Multnomah County Board of Commissioners Resolves:

1. The Chair is authorized to approve and execute Short Term Use Permits.
2. All such permits shall be reviewed by the County Attorney prior to execution.
3. Each time the Director of Facilities and Property Management ("Director") recommends to the Chair that the Chair approve and execute a Short Term Use Permit the Director shall contemporaneously advise the Board of the recommendation including all pertinent facts concerning the proposed permit.

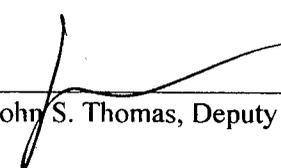
ADOPTED this 27th day of October, 2005.



BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

Diane M. Linn, Chair

AGNES SOWLE, COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

By 
John S. Thomas, Deputy County Attorney



**MULTNOMAH COUNTY
AGENDA PLACEMENT REQUEST**

Board Clerk Use Only

Meeting Date: 10/27/05
Agenda Item #: R-3
Est. Start Time: 9:38 AM
Date Submitted: 10/19/05

BUDGET MODIFICATION: -

Agenda Title:	RESOLUTION Approving an Amendment to a Real Property Lease and Termination Payment at the North Disability Services Office Located at 4925 North Albina Avenue, Portland, Oregon
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Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.

Date	October 27, 2005	Time	5 minutes
Requested:		Requested:	
Department:	<u>Non-Departmental</u>	Division:	<u>Chair's Office</u>
Contact(s):	<u>Diane Linn</u>		
Phone:	<u>(503) 988-4149</u>	Ext.	<u>84149</u>
Presenter(s):	<u>Doug Butler, Mike Sublett</u>		
		I/O Address:	<u>503/600</u>

General Information

1. What action are you requesting from the Board?

The Department of County Management requests the Board approve an Amendment to a real property lease from Kelly Development, Inc. at the North DSO Building, located at 4925 North Albina Avenue, Portland, Oregon. The Amendment will terminate the Lease in exchange for a one time payment to Kelly Development, Inc. of \$70,000.00 and authorize the Chair to sign the lease amendment on behalf of the County.

The Department of County Management, Facilities and Property Management Division recommends adoption of the Resolution.

2. Please provide sufficient background information for the Board and the public to understand this issue.

Multnomah County currently leases 10,311 square feet at the North Disability Services Office, ("Property"), 4925 North Albina Avenue, Portland, Oregon, from Kelly Development, Inc. The lease expires May 31, 2006. In August 2005, the Department of County Human Services' North Disabilities Service Office relocated from the Property to the County-owned Walnut Park building.

The move resulted in increased building efficiencies.

The Property was previously recommended as a candidate for disposition in the Multnomah County Facilities Portfolio Consolidation and Disposition Strategy dated October 2004 and adopted by Resolution 04-168 dated November 18, 2004. The Strategy planned for this building included program relocation and a negotiated lease termination.

Multnomah County and Kelly Development, Inc representatives have conducted negotiations resulting in agreed terms for a lease termination. Both parties desire to amend the Lease by changing the termination date from May 31, 2006, to October 31, 2005. In exchange, Multnomah County will make a one time payment to Kelly Development, Inc. of \$70,000.00 by November 15, 2005.

3. Explain the fiscal impact (current year and ongoing).

From November 1, 2005, through the contractual lease termination date of May 31, 2006, Multnomah County has a rent obligation totaling approximately \$102,250.00. The total consideration, a one time payment of \$70,000.00, represents a savings of approximately \$32,250.00, or a reduction in our contractual rent obligation of 32%. The County will also save some maintenance responsibility and risk liability from November 1 through May 31, 2006.

4. Explain any legal and/or policy issues involved.

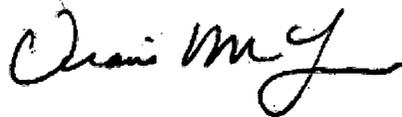
none

5. Explain any citizen and/or other government participation that has or will take place.

none

Required Signatures

**Department/
Agency Director:**



Date: 10/19/05

Budget Analyst:

Date:

Department HR:

Date:

Countywide HR:

Date:

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

RESOLUTION NO. _____

Approving An Amendment To A Real Property Lease And Termination Payment At The North Disability Services Office, Located at 4925 North Albina Avenue, Portland, Oregon

The Multnomah County Board of Commissioners Finds:

- a. Multnomah County currently leases 10,311 square feet at the North Disability Services Office, ("Property"), 4925 North Albina Avenue, Portland, Oregon, from Kelly Development, Inc. The lease expires May 31, 2006.
- b. In August 2005, the Department of County Human Services' North Disabilities Service Office relocated from the Property to the County-owned Walnut Park building. The move resulted in increased building efficiencies.
- c. The Property was previously recommended as a candidate for disposition in the Multnomah County Facilities Portfolio Consolidation and Disposition Strategy dated October 2004 and adopted by Resolution 04-168 dated November 18, 2004. The Strategy planned for this building included program relocation and a negotiated lease termination.
- d. Multnomah County and Kelly Development, Inc. representatives have conducted negotiations resulting in agreed terms for a lease termination. Both parties desire to amend the Lease by changing the termination date from May 31, 2006, to October 31, 2005. In exchange, Multnomah County will make a one time payment to Kelly Development, Inc. of \$70,000.00. This will save Multnomah County approximately \$32,000.00 of rent obligation, as well as the related maintenance responsibility and risk liability associated with a continued leasehold.
- e. It is in the best interests of the County to amend the Lease on the terms and conditions set forth in the attached Cancellation of Lease Agreement.

The Multnomah County Board of Commissioners Resolves:

1. The Board approves the terms of the lease termination. The County Chair is authorized to execute an Amendment on substantially the same terms as the attached Cancellation of Lease Agreement.
2. The County Chair is authorized to execute additional amendments to the Lease without further Board action.

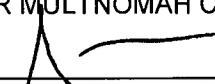
ADOPTED this 27th day of October, 2005.

BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

Diane M. Linn, Chair

REVIEWED:

AGNES SOWLE, COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

By  _____
John S. Thomas, Deputy County Attorney

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

RESOLUTION NO. 05-183

Approving an Amendment to a Real Property Lease and Termination Payment at the North Disability Services Office, Located at 4925 North Albina Avenue, Portland, Oregon

The Multnomah County Board of Commissioners Finds:

- a. Multnomah County currently leases 10,311 square feet at the North Disability Services Office, ("Property"), 4925 North Albina Avenue, Portland, Oregon, from Kelly Development, Inc. The lease expires May 31, 2006.
- b. In August 2005, the Department of County Human Services' North Disabilities Service Office relocated from the Property to the County-owned Walnut Park building. The move resulted in increased building efficiencies.
- c. The Property was previously recommended as a candidate for disposition in the Multnomah County Facilities Portfolio Consolidation and Disposition Strategy dated October 2004 and adopted by Resolution 04-168 dated November 18, 2004. The Strategy planned for this building included program relocation and a negotiated lease termination.
- d. Multnomah County and Kelly Development, Inc. representatives have conducted negotiations resulting in agreed terms for a lease termination. Both parties desire to amend the Lease by changing the termination date from May 31, 2006, to October 31, 2005. In exchange, Multnomah County will make a one time payment to Kelly Development, Inc. of \$70,000.00. This will save Multnomah County approximately \$32,000.00 of rent obligation, as well as the related maintenance responsibility and risk liability associated with a continued leasehold.
- e. It is in the best interests of the County to amend the Lease on the terms and conditions set forth in the attached Cancellation of Lease Agreement.

The Multnomah County Board of Commissioners Resolves:

1. The Board approves the terms of the lease termination. The County Chair is authorized to execute an Amendment on substantially the same terms as the attached Cancellation of Lease Agreement.
2. The County Chair is authorized to execute additional amendments to the Lease without further Board action.

ADOPTED this 27th day of October, 2005.



BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

Diane M. Linn, Chair

AGNES SOWLE, COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

By _____

John S. Thomas, Deputy County Attorney

CANCELLATION OF LEASE AGREEMENT

This CANCELLATION of LEASE is made this 12th day of October, 2005, (the "Agreement") by and between Kelly Development, Inc. ("Landlord"), and Multnomah County, Oregon ("Tenant").

RECITALS

A. Whereas Landlord and Tenant are parties to that certain lease dated March 26, 1991, as amended June 1, 2001, covering 10,311 square feet of Office space located at 4925 North Albina Avenue in Portland, Oregon (the "Premises").

B. Landlord and Tenant desire to cancel the Lease and to release each other from all further responsibilities, obligations, liabilities and claims respecting or arising out of the Lease, subject to the terms and conditions outlined below.

NOW THEREFORE, Landlord and Tenant covenant and agree as follows:

1. The Lease is canceled effective October 31, 2005, the "Cancellation Date."
2. From and after the Cancellation Date, Tenant shall have no further right or interest in and to the Lease or the Premises, or any fixtures or improvements located in the Premises.
3. Landlord and Tenant each release and discharge the other of and from any and all claims, demands, and causes of action, arising out of or respecting the Lease of the Premises that accrue from and after the Cancellation Date.
4. This Agreement shall be binding upon and shall inure to the benefit of the parties hereto, and their respective heirs, successors and assigns.
5. Consideration under this Cancellation Agreement shall be as follows: Tenant will provide Landlord with a one-time payment of \$70,000.00, no later than November 15, 2005.

By signing below, Landlord and Tenant have agreed to the matters set forth in this CANCELLATION of LEASE as to the date set forth above.

Approved & Accepted	
<small>Tenant:</small> Multnomah County, Oregon By: <u>Diane M. Linn</u> Its: <u>Chair</u> Date:	<small>Landlord:</small> Kelly Development, Inc. By:  Its: <u>Landlord</u> Date:



**MULTNOMAH COUNTY
AGENDA PLACEMENT REQUEST**

Board Clerk Use Only

Meeting Date: 10/27/05
Agenda Item #: R-4
Est. Start Time: 9:40 AM
Date Submitted: 10/03/05

BUDGET MODIFICATION: -

Agenda Title: **Multnomah County Central Procurement and Contract Administration Annual Report**

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.

Date Requested:	<u>October 27, 2005</u>	Time Requested:	<u>15 minutes</u>
Department:	<u>County Management</u>	Division:	<u>CPCA</u>
Contact(s):	<u>Herman Brame/Gail Rubin</u>		
Phone:	<u>503 988-5111</u>	Ext.:	<u>24266</u>
		I/O Address:	<u>503/4</u>
Presenter(s):	<u>Gail Rubin and Herman Brame</u>		

General Information

1. What action are you requesting from the Board?

CPCA would like to present a board briefing to discuss the Annual Report of contracting activity submitted on September 30, 2005, in accordance with PCRB Rule 20-0025.

2. Please provide sufficient background information for the Board and the public to understand this issue.

PCRB Rule 20-0025 requires that the CPCA Manager file an annual report by September 30 with the Chair and the Board that details purchasing activity for the twelve-month period ending June 30. The report contains an index of contracts, information regarding contracts with MBE, WBE and ESB enterprises, as well as Qualified Rehabilitation Facilities, a summary of contract totals by Department for the prior and current year, a listing of contracts awarded through a Solicitation process to contractors who did not score the highest evaluation or have the lowest Responsive Bid.

3. Explain the fiscal impact (current year and ongoing).

None

4. Explain any legal and/or policy issues involved.

N/A

5. Explain any citizen and/or other government participation that has or will take place.

N/A

Required Signatures

**Department/
Agency Director:**

David A. Boyer

Date: 10/03/05

Budget Analyst:

Date:

Department HR:

Date:

Countywide HR:

Date:

BOGSTAD Deborah L

From: RUBIN Gail H
Sent: Friday, September 30, 2005 7:38 PM
To: LINN Diane M; CRUZ Serena M; NAITO Lisa H; ROJO DE STEFFEY Maria; ROBERTS Lonnie J
Cc: BOYER Dave A; BRAME Herman L; BOGSTAD Deborah L; BELL Iris D
Subject: CPCA Annual Report of Purchasing Activity

Chair Linn and Commissioners –

Multnomah County Public Contract Review Board (PCRB) Rules require the CPCA Manager to file an annual report of purchasing activity with the Chair and the Board in accordance with Rule 20-0025, Annual Reports. Please find attached the Annual Report for Fiscal Year 2005 and a cover memorandum that highlights the County's achievements with respect to contracting with M/W/ESB firms, Qualified Rehabilitation Facilities, and the Sheltered Market Program.

Herman Brame and I request the opportunity to brief the Board to further explain the information contained in this report and to answer any questions you may have. We anticipate the briefing will take about 15 minutes. Please contact Herman at extension 24266 or me if you require any additional information.

Kind regards,
~Gail

Gail H. Rubin, CPCA Manager
Multnomah County, Oregon
Dept. of County Management
Ph: (503) 988-5111, Ext. 22651
Fax: (503) 988-3252
Cell: (503) 793-3266
gail.h.rubin@co.multnomah.or.us

10/3/2005

MEMORANDUM

To: Chair Linn and Board of County Commissioners

From: Dave Boyer, CFO and DCM Director
Gail H. Rubin, Central Procurement and Contract Administration Manager
Herman Brame, MWESB Program & Contract Administration Supervisor

Subject: Multnomah County Central Procurement and Contract Administration
Annual Report -- Fiscal Year 2005

Date: September 30, 2005

Purpose:

The attached report is submitted pursuant to Public Contracting Review Board Rule (PCRB) section 20-0025 regarding Annual Reports and section 60-0060(9) regarding the Sheltered Market Program. This report includes purchasing and contracting activity for Fiscal Year 2005 from July 1, 2004 through June 30, 2005.

Content:

To ease the review for the reader, the report is comprised of four sections. The first section reports the County's performance regarding contracts with Minority-owned, Women-owned, and Emerging Small Businesses (M/W/ESB) and Qualified Rehabilitation Facilities, as well as the Sheltered Market Program. The second section is the required index of contractors and contract amounts for FY 05, sorted by department. The third section describes County performance in two special reporting areas. Lastly the section provides a Summary of Definitions for easy reference to terms used in this report.

Performance Summary:

Good News in Procurements Awarded

1. 15% of the total contract dollars awarded through the Informal Procurement process were awarded to MWESB contractors compared to 6% in FY04. Informal Procurements are procurements less than \$75,000 but greater than \$5,000.
2. 7% of the total contract dollars awarded through the Informal Procurement process were awarded to Qualified Rehabilitation Facilities.
3. 95% of the contract dollars awarded through the Informal Procurement process and designated as Public Improvement Contracts were awarded to MWESB contractors compared to 72% in FY 04 and 65% in FY 03.

Good News in Actual Payments to Contractors

Awarded procurements can result in multiyear contracts. The following items highlight actual dollar amounts paid to contractors in FY 05.

1. \$6.2 million in payments made to State-Certified and Self-proclaimed MWESB contractors.

2. \$8.8 million in payments made to Qualified Rehabilitation Facilities.
3. Facilities and Property Management increased its percentage of payments to State-Certified MWESB contractors to 22.02 % in FY 05 compared to 20.28% in FY 04.
4. Transportation increased their percentage of contract payments to State-Certified MWESB firms from 28.41% in FY 04 to 60.58% in FY 05.

Opportunities for Improvement

Central Procurement and Contract Administration (CPCA) has evaluated the report and identified opportunities to enhance public contracting processes and potentially increase awards to MWESB contractors.

1. Prime contractors providing construction services to the County are not maximizing opportunities with MWESB firms. Work has already begun to strengthen education and clarify expectations regarding the Good Faith Effort Requirements with prime contractors.
2. Sheltered Market Program performance is mixed. Five public works projects totaling \$705,315 in contracts were designated in the Sheltered Market Program for FY 05 compared to \$396,640 in contracts for FY 04. Yet in FY 05 only \$77,998 in subcontracts went to MWESB firms compared to \$122,124 in MWESB subcontracts for FY 04.
3. Increase the number of State-Certified MWESB firms. CPCA reallocated existing staff resources effective July 1 to expand outreach, increase application technical assistance and improve communication to dispel apprehension and misperceptions regarding the complexity of public contracting.
4. The recently revised PCRFB Rules allows greater flexibility for alternate procurement methods that are expected to potentially provide more contract opportunities for MWESB firms as the new processes are implemented. CPCA staff began an intensive twelve-week internal education program to get up to speed on the new PCRFB Rules. CPCA will in turn share this expertise with Departments to develop creative methods to increase MWESB contracting.

If you have any questions or want additional information, please contact Herman Brame, MWESB Program and Contract Administration Supervisor at 503-988-5111, extension 24266. Thank you for your support of CPCA.

**Multnomah County
Central Procurement & Contract Administration
Annual Report**

September 30, 2005



Multnomah County Central Procurement and Contract Administration
Annual Report for Fiscal Year 2005
September 30, 2005

Table of Contents

Part I: County Performance – M/W/ESB, QRF and Sheltered Market Programs	Page 3
Part II: Contracts Index and Summary	Page 9
Part III: Special Reporting	Page 26
Part IV: Summary of Definitions	Page 27

Multnomah County Central Procurement and Contract Administration
Annual Report for Fiscal Year 2005
September 30, 2005

Part I: County Performance – M/W/ESB, QRF and Sheltered Market Programs

This section contains information pursuant to Public Contract Review Board Rules:

- Section 20-0025 (b)
Information regarding Contracts with MBE, WBE and ESB enterprises as well as Qualified Rehabilitation Facilities.
- Section 60-0066 (9)
Evaluation and report performance to meet objectives of the Sheltered Market Program.

Multnomah County Central Procurement and Contract Administration
Annual Report for Fiscal Year 2005
September 30, 2005

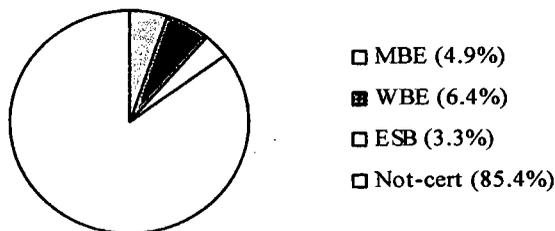
Overview

This section reports County performance as it relates to contracts awarded to Minority-owned, Woman-owned, and Emerging Small Businesses (M/W/ESB) and Qualified Rehabilitation Facilities, as well as the Sheltered Market Program. The County awarded a grand total of \$269,848,275 in contract dollars through both the Informal and Formal Procurement processes in Fiscal Year 2005 (FY 05). The following information provides information on procurements awarded and payments made to M/W/ESB and QRF agencies.

Procurements Awarded

M/W/ESB contractors received 15 percent of the total contract dollars awarded through the Informal Procurement process in FY 05 compared to 6 percent in FY 04. Informal Procurements are purchases valued less than \$75,000 but greater than \$5,000. This increase in M/W/ESB utilization was accomplished through extensive outreach efforts to inform the public, and in particular the M/W/ESB community, of upcoming contracting opportunities. The higher percentage can also be attributed to an increased effort to get more minority-owned, woman-owned, and emerging small businesses to become certified by the State of Oregon.

Fig. 1 M/W/ESB Utilization Resulting From Informal Procurements in FY 05



Qualified Rehabilitation Facilities received 7 percent of the total contract dollars awarded through the Informal Procurement process.

State of Oregon Product of Disabled Law (ORS 278.835-278.855) governs the purchases of goods or services from Qualified Rehabilitation Facilities. The law directs public entities to “further encourage and assist disabled individuals to achieve maximum personal independence through useful and productive gainful employment by assuring an expanded and constant market for sheltered workshop and activity center products and services, thereby enhancing their dignity and capacity for self-support and minimizing their dependence on welfare and need for costly institutionalization.”

Multnomah County Central Procurement and Contract Administration
Annual Report for Fiscal Year 2005
 September 30, 2005

Table 1. Total contract amount and percentage awarded by category and \$ threshold in FY 05.

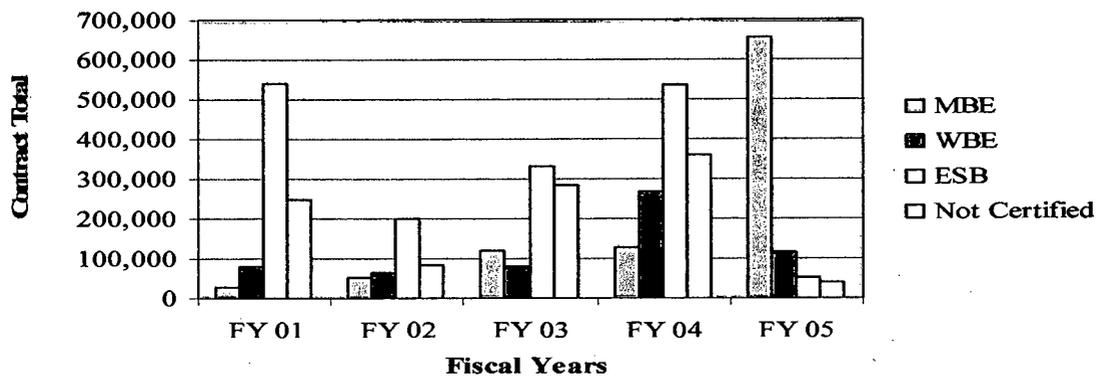
	\$5K-75K (\$)	Percentage	> \$75K (\$)	Percentage
MBE	372,600	4.9%	0	0.0%
WBE	489,406	6.4%	0	0.0%
ESB	255,760	3.3%	182,356	0.2%
Not-certified	6,528,994	85.4%	88,222,532	99.8%
Private Co Total	7,646,760	63.7%	88,404,888	34.6%
QRF	833,938	7.0%	10,236,734	4.0%
Non-Profit	3,515,146	29.3%	157,088,049	61.4%
QRF & Non-Profit Total	4,349,084	36%	167,324,783	65.4%
Total	11,995,844		255,729,671	

M/W/ESB contractors were awarded 95 percent of the total Public Improvement Contract (PIC) dollars awarded through the Informal Procurement process compared with 72 percent in FY 04 and 65 percent in FY 03.

Table 2. Total PIC contract dollars and percentages awarded to M/W/ESB in FY 01- FY 05.

	MBE (\$)	MBE (%)	WBE (\$)	WBE (%)	ESB (\$)	ESB (%)	Not-Certified (\$)	Not-Certified (%)	Total (\$)
FY 05	655,905	76%	114,799	13%	50,887	6%	41,559	5%	863,150
FY 04	127,346	10%	269,653	21%	536,431	42%	358,497	28%	1,291,927
FY 03	119,546	15%	80,868	10%	333,983	41%	282,513	35%	816,910
FY 02	50,880	13%	65,163	16%	200,060	50%	84,531	21%	400,635
FY 01	28,439	3%	78,887	9%	540,871	60%	247,419	28%	895,617

Fig. 2 M/W/ESB Utilization In Public Improvement Contracts in FY 01- FY 05.



Multnomah County Central Procurement and Contract Administration
Annual Report for Fiscal Year 2005
 September 30, 2005

Actual Payments to Contractors

Awarded procurements can result in multi-year contracts. The following items highlight actual dollar amounts paid to contractors in FY 05.

- \$4.9 million in payment made to State-Certified M/W/ESB contractors.
- \$1.4 million in payment made to Self-proclaimed M/W/ESB contractors.
- \$8.8 million in payments made to Qualified Rehabilitation Facilities.

Table 3. Total payment to State-Certified M/W/ESB firms in FY 05.

Type of Vendor	Number of Contracts	% of Paid Amount	Total of Paid Amount
Minority-Owned Business	6	3.28 %	\$2,323,102
Woman-Owned Business	15	1.06 %	\$748,071
Minority/Women-Owned Business	5	2.01 %	\$1,421,626
Minority/Emerging Small Business	1	0.06 %	\$42,173
Women/Emerging Small Business	3	0.10 %	\$72,742
Emerging Small Business	12	0.35 %	\$247,926
Minority/Women/Emerging Small Business	2	0.03 %	\$18,244
Totals:	44	6.88 %	\$4,873,884

Table 4. Total payment to Self-Proclaimed M/W/ESB firms in FY 05.

Type of Vendor	Number of Contracts	% of Paid Amount	Total of Paid Amount
Minority-owned Business	2	0.04 %	\$28,575
Women-owned Business	15	1.52 %	\$1,073,039
Women/Emerging Small Business	3	0.05 %	\$33,096
Emerging Small Business	16	0.34 %	\$240,130
Totals:	36	1.94 %	\$1,374,841

Table 5. Total payment to Qualified Rehabilitation Facilities in FY 05.

Type of Vendor	Number of Contracts	% of Paid Amount	Total of Paid Amount
QRF-Work Activity Center	2	1.11 %	\$783,215
QRF-Residential Facility	13	9.19 %	\$6,506,327
QRF-Qualified Residential Facility	18	2.14 %	\$1,512,887
Totals:	33	12.43 %	\$8,802,429

Multnomah County Central Procurement and Contract Administration
Annual Report for Fiscal Year 2005
 September 30, 2005

Opportunities for Improvement

The following highlights opportunities for improvement in general construction projects and Sheltered Market Program projects.

Construction prime contractors are not maximizing subcontract opportunities with M/W/ESBs.

Table 6. General construction projects subcontracting and M/W/ESB utilization in FY 05.

Project	Contract Amount \$	Sub-contract Amount \$	Sub %	MBE \$	MBE %	WBE \$	WBE %	ESB \$	ESB %	Not-Cert. \$	Not-Cert %
Justice Center Detention Electronics Upgrade	4,415,326	2,221,159		16,080	0.4					2,214,479	50
Multnomah Building Boiler Replacement	97,300	6,680				1,680	2	5,000	5		
Justice Center Terminal Unit Retrofit	414,571	0									
Justice Center Chiller Plant Upgrade	787,000	106,037				50,847	6	12,500	2	42,690	5
Juvenile Justice Complex Waterproofing	38,692	0									
Elections Building Upgrade	535,261	353,039				56,685	11			296,354	55
CRC Re-roof	255,653	46,300								46,300	18
Morrison Building Demolition	181,660	82,929		82,929	46						
Total (%)	6,725,463	2,816,144	42	99,009	1.5	109,212	2.0	17,500	0.3	2,599,823	39

Sheltered Market Program performance is mixed. Five public works contracts totaling \$705,315 were designated in the Sheltered Market Program in FY 05 compared with 3 Sheltered Market Program contracts totaling \$396,640 in FY 04. However, \$77,998 was subcontracted to M/W/ESB firms in FY 05 compared with \$122,124 of M/W/ESB subcontracts in FY 04.

Table 7. Subcontractors and M/W/ESB utilization in Sheltered Market Program projects for FY 05.

SMP Projects	Contract \$ Amount	Subcontract \$ Amount	Sub. %	MBE \$	MBE %	WBE \$	WBE %	ESB \$	ESB %	Non-Cert. \$	Non-Cert. %
Inverness Jail Kitchen Remodel	330,000	120,486	37					27,300	8	93,186	28
Gresham Probation	79,800	13,398	17					9,998	13	3,400	4
WTC II	74,839	22,625	30					0	0	22,625	30
WTC III	92,176	21,781	24					14,281	15	7,500	8
McCoy Pharmacy	128,500	42,919	33					26,419	21	16,500	13
Total	705,315	221,209	31	0		0		77,998	11	143,211	20

Multnomah County Central Procurement and Contract Administration
Annual Report for Fiscal Year 2005
 September 30, 2005

Fig. 3 Sheltered Market Program Expenditures in FY 03- FY 05.

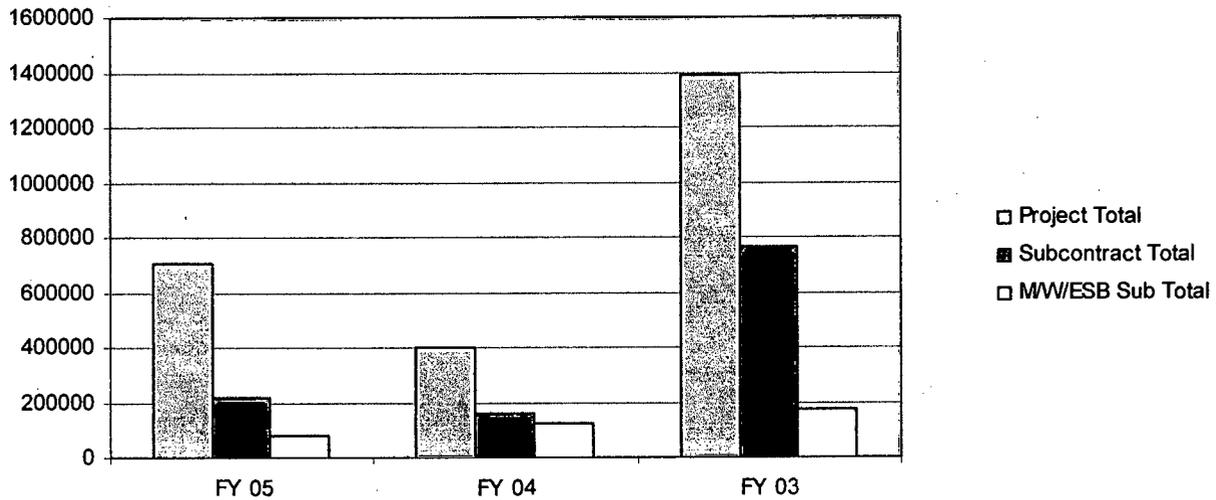


Table 8. Sheltered Market Program M/W/ESB utilization and subcontracting opportunities in FY 03 - FY 05.

	Project Total \$	Subcontract Total \$	M/W/ESB Sub Total \$	Subcontract %
FY 05	705315	221209	77998	35.3
FY 04	396,640	158,957	122,124	76.8
FY 03	1,386,166	763,359	176,943	23.2

Multnomah County Central Procurement and Contract Administration
Annual Report for Fiscal Year 2005
September 30, 2005

Part II: Contracts Index

This part of the report contains information pursuant to Public Contract Review Board Rules:

- Section 20-0025 (a)
An index of contracts, contract price, and contractors.
- Section 20-0025 (c)
A summary of contract totals by Department for the prior and current year.

Multnomah County Central Procurement and Contract Administration
Annual Report for Fiscal Year 2005
September 30, 2005

The following list provides an index of contract information for FY 05; FY 04 data is summarized following the list.

* Class 1 contracts are informal procurements for purchases greater than \$5,000 but less than \$75,000.

* Class 2 contracts are formal procurements for purchases greater than \$75,000; requirements contracts may be included in Class 2 contracts if the total expected value is anticipated to be greater than \$75,000.

FISCAL YEAR 2005

Department	\$ Amount	Vendor	MWESB	Contract #	Class*
DA	57,500	ROCKEY HILL & KNOWLTON	Not-Cert.	4600005130	1
DA	18,000	OPENONLINE	Not-Cert.	4600005319	1
DA	32,395	PACIFIC COURIER SERVICES LLC (PCS)	Not-Cert.	4600005452	1
DA	6,000	OR FUNERAL SERVICE INC	Not-Cert.	4600005474	1
DA Office Total	\$113,895				
DBCS	5,900	MEP CONSULTING LLC	ESB	4600005094	1
DBCS	9,900	MEP CONSULTING LLC	ESB	4600005196	1
DBCS	9,960	ARCHSCAPE ARCHITECTURE	ESB	4600005248	1
DBCS	29,100	INTERPERSONAL RELATIONS INTERNATL L	MBE	4600005105	1
DBCS	10,000	BOUILLON ENGINEERING OREGON LLC	MBE	4600005143	1
DBCS	10,000	CARLETON/HART ARCHITECTURE PC	MBE	4600005227	1
DBCS	8,500	STOA ARCHITECTS/OREGON	MBE	4600005324	1
DBCS	325,000	SQLSOFT INC	Not-Cert.	4600005273	1
DBCS	19,600	NW MANAGEMENT CONSULTING INC	Not-Cert.	4600005335	1
DBCS	71,600	STRATIFORM GROUP	Not-Cert.	4600005501	1
DBCS	225,000	UNIVERSAL FIELD SERVICES	Not-Cert.	4600005307	1
DBCS	35,725	FANCHER LIZ	Not-Cert.	4600004394	1
DBCS	17,400	SERVICE PAPER COMPANY	Not-Cert.	4600004865	1
DBCS	81,990	COLUMBIA CASCADE CONSTRUCTION INC	Not-Cert.	4600004868	1
DBCS	150,000	COMPASS COMPUTING GROUP INC	Not-Cert.	4600004948	1
DBCS	10,000	CRESA PARTNERS	Not-Cert.	4600005029	1
DBCS	117,646	HYDRO TEMP MECHANICAL	Not-Cert.	4600005073	1
DBCS	19,310	INTERGRAPH CORP DBA	Not-Cert.	4600005079	1
DBCS	65,000	SEATTLE NORTHWEST SECURITIES CORP	Not-Cert.	4600005100	1
DBCS	150,000	CRAWFORD DOOR	Not-Cert.	4600005107	1
DBCS	25,000	METROPOLITAN GROUP LLC	Not-Cert.	4600005112	1

Multnomah County Central Procurement and Contract Administration
Annual Report for Fiscal Year 2005
September 30, 2005

DBCS	25,000	ARCHITECTURAL ELEVATOR CONSULTING	Not-Cert.	4600005158	1
DBCS	30,000	TRANSUNION LLC PORTLAND DIV	Not-Cert.	4600005193	1
DBCS	4,950	THORNE & ASSOCIATES	Not-Cert.	4600005194	1
DBCS	42,435	ARCHAEOLOGICAL INVESTATIONS NW INC	Not-Cert.	4600005197	1
DBCS	125,000	WB SPRAGUE CO INC	Not-Cert.	4600005207	1
DBCS	3,850	ONFIBER COMMUNICATIONS	Not-Cert.	4600005213	1
DBCS	10,871	AMERICAN SPECIALTY OFFICE PRODUCTS	Not-Cert.	4600005222	1
DBCS	18,021	FORMS & FILING INC	Not-Cert.	4600005223	1
DBCS	200,000	CORPORATE EXPRESS	Not-Cert.	4600005224	1
DBCS	44,900	SYMPRO INC	Not-Cert.	4600005275	1
DBCS	7,500	RHODES CONSULTING INC	Not-Cert.	4600005276	1
DBCS	23,200	BUSINESS OBJECTS AMERICAS	Not-Cert.	4600005279	1
DBCS	35,000	EVERGREEN COMPUTER PRODUCTS INC	Not-Cert.	4600005294	1
DBCS	45,000	CORPORATE EXPRESS	Not-Cert.	4600005295	1
DBCS	255,500	OFFICE PRODUCTS NW	Not-Cert.	4600005296	1
DBCS	17,000	CARLETON/HART ARCHITECTURE PC	Not-Cert.	4600005305	1
DBCS	10,000	BUSINESS OBJECTS AMERICAS	Not-Cert.	4600005327	1
DBCS	86,325	ASSOCIATED ADMINISTRATORS INC	Not-Cert.	4600005343	1
DBCS	120,000	OFFICE PRODUCTS NW	Not-Cert.	4600005346	1
DBCS	45,000	J THAYER CO	Not-Cert.	4600005347	1
DBCS	150,000	CORPORATE EXPRESS	Not-Cert.	4600005348	1
DBCS	17,680	NW MANAGEMENT CONSULTING INC	Not-Cert.	4600005380	1
DBCS	72,000	COGENT COMMUNICATIONS INC	Not-Cert.	4600005383	1
DBCS	39,050	PATHWAYS OI PARTNERS	Not-Cert.	4600005472	1
DBCS	10,000	WHITE BRUCE	Not-Cert.	4600005482	1
DBCS	30,000	FANCHER LIZ	Not-Cert.	4600005483	1
DBCS	30,000	COOK CHRISTINE M	Not-Cert.	4600005484	1
DBCS	30,000	KULLA RONNAU SCHAUB & CHAMBERS PC	Not-Cert.	4600005485	1
DBCS	375,000	PORTLAND HABILITATION CENTER INC	QRF	4600004908	1
DBCS	175,000	NORTHWEST TRAINING SYSTEMS INC	WBE	4600005271	1
DBCS	15,000	JOHNSTON EMILY N	WBE	4600005249	1
DBCS	7,000	FROST KAREN	WBE	4600005174	1
DBCS	10,000	CRITES DIANA LYNN	WBE	4600005149	1
DBCS	82,188	ROSE CONSTRUCTON INC	WBE	4600005182	1

Multnomah County Central Procurement and Contract Administration
Annual Report for Fiscal Year 2005
September 30, 2005

DBCS	60,000	THINK FITNESS	WBE	4600005192	1
DBCS	90,180	BENDER INDUSTRIAL GROUP	ESB	4600005237	2
DBCS	92,176	COLUMBIA GENERAL CONTRACTORS INC	ESB	4600005401	2
DBCS	175,000	PLATT ELECTRIC SUPPLY INC	Not-Cert.	4600005329	2
DBCS	200,000	TAYLOR ELECTRIC	Not-Cert.	4600005331	2
DBCS	898,829	SECURITAS SECURITY SVCS USA INC	Not-Cert.	4600004578	2
DBCS	240,000	RMCAT ENVIRONMENTAL SERVICES INC	Not-Cert.	4600004667	2
DBCS	956,260	COASTWIDE LABORATORIES	Not-Cert.	4600004862	2
DBCS	340,714	MERCHANTS PAPER COMPANY	Not-Cert.	4600004864	2
DBCS	328,577	WALTER E NELSON COMPANY	Not-Cert.	4600004867	2
DBCS	624,662	MORSE BROS INC	Not-Cert.	4600004928	2
DBCS	142,448	LAKESIDE INDUSTRIES	Not-Cert.	4600004955	2
DBCS	0	LEASE CRUTCHER LEWIS LLC	Not-Cert.	4600005020	2
DBCS	145,339	SIEMENS BUILDING TECH INC	Not-Cert.	4600005054	2
DBCS	18,000,000	CAREMARK	Not-Cert.	4600005056	2
DBCS	700,000	GRANT THORNTON LLP	Not-Cert.	4600005075	2
DBCS	4,929,923	ENGINEERED CONTROL SYSTEMS	Not-Cert.	4600005078	2
DBCS	98,000	CROSBY RESTORATION INC	Not-Cert.	4600005091	2
DBCS	380,000	PUBLIC STRATEGIES GROUP	Not-Cert.	4600005097	2
DBCS	1,053,390	BEYOND TECHNOLOGY	Not-Cert.	4600005117	2
DBCS	79,310	ENGINEERED CONTROL SYSTEMS	Not-Cert.	4600005123	2
DBCS	100,000	OR REGIONAL ALLIANCES FOR INFRASTRUCTURE AND NETWORK SECURITY (RAINS)	Not-Cert.	4600005140	2
DBCS	1,000,000	TECHNICAL IMAGING SYSTEMS INC	Not-Cert.	4600005148	2
DBCS	150,000	CRESA PARTNERS	Not-Cert.	4600005168	2
DBCS	100,000	DAVID EVANS & ASSOCIATES	Not-Cert.	4600005184	2
DBCS	414,571	HYDRO TEMP MECHANICAL	Not-Cert.	4600005195	2
DBCS	167,598	A-1 INTEGRITY INC	Not-Cert.	4600005239	2
DBCS	191,250	WILLAMETTE EXPRESS LTD	Not-Cert.	4600005277	2
DBCS	110,040	TYLER TECHNOLOGIES INC	Not-Cert.	4600005308	2
DBCS	2,000,000	METRO ROOTER & PLUMBING	Not-Cert.	4600005320	2
DBCS	48,034	BENEFIT HELP SOLUTIONS	Not-Cert.	4600005325	2
DBCS	1,250,000	THYSSENKRUPP ELEVATOR	Not-Cert.	4600005376	2
DBCS	102,000	HIGH DESERT GEO TECHNOLOGIES INC	Not-Cert.	4600005399	2
DBCS	77,232	PARDUE RESTORATION	Not-Cert.	4600005410	2
DBCS	787,000	HYDRO TEMP MECHANICAL	Not-Cert.	4600005412	2
DBCS	535,261	ERWIN CONSTRUCTION COMPANY INC	Not-Cert.	4600005413	2

Multnomah County Central Procurement and Contract Administration
Annual Report for Fiscal Year 2005
September 30, 2005

DBCS	33,035,472	ODS HEALTH PLAN	Not-Cert.	4600005448	2
DBCS	31,812,559	KAISER FOUNDATION HEALTH PLAN	Non-Profit	4600005349	2
DBCS	410,230	CASCADIA BEHAVIORAL HEALTHCARE INC	QRF	4600005052	2
DBCS	773,635	STEP FORWARD ACTIVITIES INC	QRF	4600005115	2
DBCS	1,674,326	CASCADIA BEHAVIORAL HEALTHCARE INC	QRF	4600005231	2
DBCS	2,630,746	CASCADIA BEHAVIORAL HEALTHCARE INC	QRF	4600005321	2
DBCS Dept Total	\$110,493,863				
DCHS	5	#1 RV RENTALS	Not-Cert.	4600009999	1
DCHS	45,000	TELELANGUAGE INC	Not-Cert.	4600004716	1
DCHS	7,000	EMPLOYMENT READINESS VOCATIONAL CTR	Not-Cert.	4600004744	1
DCHS	50,200	RADIO CAB COMPANY	Not-Cert.	4600004761	1
DCHS	19,805	CHESTNUT LANE ASSISTED LIVING	Not-Cert.	4600004770	1
DCHS	81,249	DANFORTH & ASSOCIATES INC	Not-Cert.	4600004812	1
DCHS	5,175	CHASE NANCY	Not-Cert.	4600004819	1
DCHS	17,890	POWELL VALLEY ASSISTED	Not-Cert.	4600004831	1
DCHS	4,800	LUCERO SALLY	Not-Cert.	4600004833	1
DCHS	20,000	LANGUAGE LINE SERVICES INC	Not-Cert.	4600004859	1
DCHS	27,669	GRESHAM RETIREMENT CENTER INC	Not-Cert.	4600004882	1
DCHS	18,752	BRIGHTON AERIDYTH	Not-Cert.	4600004898	1
DCHS	31,754	QUELLE CONSULTING INC	Not-Cert.	4600004899	1
DCHS	7,800	HALL GEORGE	Not-Cert.	4600004949	1
DCHS	12,900	TELELANGUAGE INC	Not-Cert.	4600004960	1
DCHS	52,608	LANGLOIS DAVE	Not-Cert.	4600004962	1
DCHS	50,000	HELGESON CONSULTING	Not-Cert.	4600004976	1
DCHS	7,000	TELELANGUAGE INC	Not-Cert.	4600004977	1
DCHS	51,000	RATHKEY RITA L	Not-Cert.	4600004981	1
DCHS	50,000	HI SCHOOL PHARMACY INC #2900	Not-Cert.	4600005044	1
DCHS	77,000	PROFESSIONAL PLAZA 102 PHARM	Not-Cert.	4600005045	1
DCHS	60,000	MCLELLAN JANA	Not-Cert.	4600005048	1
DCHS	44,932	PROTOCOL SERVICES INC	Not-Cert.	4600005096	1
DCHS	20,000	MT RETREAT SECURED TRANSPORT	Not-Cert.	4600005098	1
DCHS	26,004	RICE CORIE	Not-Cert.	4600005111	1
DCHS	42,600	JACK A MORGAN CONSULTING	Not-Cert.	4600005119	1
DCHS	3,000	RADIO CAB COMPANY	Not-Cert.	4600005126	1

Multnomah County Central Procurement and Contract Administration
Annual Report for Fiscal Year 2005
September 30, 2005

DCHS	27,001	ALTERRA WYNWOOD OF MT HOOD	Not-Cert.	4600005161	1
DCHS	70,000	RAINTREE	Not-Cert.	4600005208	1
DCHS	13,141	POTTER IRIS F	Not-Cert.	4600005211	1
DCHS	30,000	LANGUAGE LINE SERVICES INC	Not-Cert.	4600005400	1
DCHS	25,100	RADIO CAB COMPANY	Not-Cert.	4600005436	1
DCHS	25,100	GREEN TRANSPORTATION CO LLC	Not-Cert.	4600005437	1
DCHS	5,000	HELGESON CONSULTING	Not-Cert.	4600005490	1
DCHS	60,000	MT RETREAT SECURED TRANSPORT	Not-Cert.	4600005526	1
DCHS	35,147	MITTLEMAN JEWISH COM CTR	Non-Profit	4600004710	1
DCHS	12,724	ASIAN PACIFIC AMERICAN SENIOR	Non-Profit	4600004739	1
DCHS	15,998	CATHOLIC CHARITIES	Non-Profit	4600004740	1
DCHS	9,486	NARA INDIAN HEALTH	Non-Profit	4600004741	1
DCHS	51,978	IRCO-IMMIGRANT AND REFUGEE	Non-Profit	4600004742	1
DCHS	15,000	ALBERTINA KERR CENTERS	Non-Profit	4600004778	1
DCHS	50,000	CHRISTIE SCHOOL THE	Non-Profit	4600004779	1
DCHS	30,000	CHILD ADOLESCENT RESIDENTIAL	Non-Profit	4600004785	1
DCHS	40,000	MORRISON CTR CHILD & FAMILY SERVICE	Non-Profit	4600004793	1
DCHS	60,000	PROJECT QUEST INC	Non-Profit	4600004794	1
DCHS	5,000	RIVERBEND YOUTH CENTER INC	Non-Profit	4600004796	1
DCHS	27,650	ALBERTINA KERR CENTERS	Non-Profit	4600004823	1
DCHS	46,688	JAPANESE ANCESTRAL SOCIETY	Non-Profit	4600004858	1
DCHS	26,644	PORTLAND WOMENS CRISIS LINE	Non-Profit	4600004873	1
DCHS	7,452	MT ST JOSEPHS RESIDENCE	Non-Profit	4600004885	1
DCHS	38,112	OUTSIDE IN	Non-Profit	4600004893	1
DCHS	32,698	PARENTS FOR ALTERNATE SUPPORT	Non-Profit	4600004901	1
DCHS	20,000	TRILLIUM FAMILY SERVICES INC	Non-Profit	4600004917	1
DCHS	4,000	IRCO-IMMIGRANT AND REFUGEE	Non-Profit	4600004920	1
DCHS	13,941	METROPOLITAN FAMILY SERVICE	Non-Profit	4600004921	1
DCHS	24,139	FAMILY ACTION COALITION TEAM	Non-Profit	4600004938	1
DCHS	42,000	NATIVE AMERICAN YOUTH AND FAMILY CT	Non-Profit	4600004950	1
DCHS	5,350	IRCO-IMMIGRANT AND REFUGEE	Non-Profit	4600004959	1
DCHS	4,857	LIFEWORCS NORTHWEST	Non-Profit	4600004966	1

Multnomah County Central Procurement and Contract Administration
Annual Report for Fiscal Year 2005
September 30, 2005

DCHS	18,420	VOLUNTEERS OF AMERICA	Non-Profit	4600004971	1
DCHS	5,966	ASIAN/PACIFIC AMERICAN CONSORTIUM	Non-Profit	4600004979	1
DCHS	36,692	INACT INC	Non-Profit	4600004987	1
DCHS	27,336	MIRACLES CLUB THE	Non-Profit	4600004996	1
DCHS	500	IRCO-IMMIGRANT AND REFUGEE	Non-Profit	4600005004	1
DCHS	10,180	LATINO NETWORK	Non-Profit	4600005005	1
DCHS	51,930	LEGAL AID SERVICES OF OREGON INC	Non-Profit	4600005053	1
DCHS	29,000	COMMUNITY ADVOCATES	Non-Profit	4600005077	1
DCHS	24,747	CEDAR SINAI PARK	Non-Profit	4600005087	1
DCHS	40,000	LEGAL AID SERVICES OF OREGON INC	Non-Profit	4600005142	1
DCHS	11,905	IRCO-IMMIGRANT AND REFUGEE	Non-Profit	4600005175	1
DCHS	37,500	NATL ALLIANCE FOR THE MENTALLY ILL	Non-Profit	4600005187	1
DCHS	25,000	NATIVE AMERICAN REHABILITATION	Non-Profit	4600005218	1
DCHS	13,941	METROPOLITAN FAMILY SERVICE	Non-Profit	4600005370	1
DCHS	55,200	DISABILITY NAVIGATORS	Non-Profit	4600005377	1
DCHS	17,740	ARC OF MULTNOMAH COUNTY	Non-Profit	4600005378	1
DCHS	46,688	JAPANESE ANCESTRAL SOCIETY	Non-Profit	4600005386	1
DCHS	18,987	IRCO-IMMIGRANT AND REFUGEE	Non-Profit	4600005390	1
DCHS	2,000	ALBERTINA KERR CENTERS	Non-Profit	4600005453	1
DCHS	2,000	CHRISTIE SCHOOL THE	Non-Profit	4600005454	1
DCHS	11,000	MORRISON CTR CHILD & FAMILY SERVICE	Non-Profit	4600005455	1
DCHS	6,000	TRILLIUM FAMILY SERVICES	Non-Profit	4600005457	1
DCHS	33,600	ALBERTINA KERR CENTERS	Non-Profit	4600005458	1
DCHS	42,000	BOYS & GIRLS AID SOCIETY OF OREGON	Non-Profit	4600005459	1
DCHS	46,200	SALVATION ARMY WHITE SHIELD CENTER	Non-Profit	4600005460	1
DCHS	42,000	TRILLIUM FAMILY SERVICES	Non-Profit	4600005461	1
DCHS	9,486	NARA INDIAN HEALTH	Non-Profit	4600005462	1
DCHS	12,724	ASIAN PACIFIC AMERICAN SENIOR	Non-Profit	4600005463	1
DCHS	15,998	CATHOLIC CHARITIES	Non-Profit	4600005464	1
DCHS	33,978	IRCO-IMMIGRANT AND REFUGEE	Non-Profit	4600005465	1
DCHS	70,000	NATIVE AMERICAN REHABILITATION	Non-Profit	4600005504	1
DCHS	3,500	JEWISH FAMILY & CHILD SERVICES	Non-Profit	4600005506	1

Multnomah County Central Procurement and Contract Administration
Annual Report for Fiscal Year 2005
September 30, 2005

DCHS	16,010	MCMICHAEL ANN STRADA	WBE	4600005298	1
DCHS	1,275,645	DANVILLE SERVICES OF OREGON LLC	Not-Cert.	4600004813	2
DCHS	2,272,789	DUNGARVIN OREGON INC	Not-Cert.	4600004814	2
DCHS	301,462	INTEGRATION & INDEPENDENCE INC	Not-Cert.	4600004818	2
DCHS	2,937,961	NATIONAL MENTOR SERVICES LLC	Not-Cert.	4600004820	2
DCHS	155,235	PAMS CLEAN MACHINE INC	Not-Cert.	4600004825	2
DCHS	2,909,190	PORTLAND METROPOLITAN RES SVC	Not-Cert.	4600004828	2
DCHS	146,041	PORTLAND SUPPORTED EMPLOYMENT INC	Not-Cert.	4600004830	2
DCHS	897,065	SCVP INC	Not-Cert.	4600004835	2
DCHS	947,546	SERP ENTERPRISES INC	Not-Cert.	4600004836	2
DCHS	70,000	DOCUMART COPIES & PRINTING	Not-Cert.	4600004896	2
DCHS	1,722,900	ACUMEN FISCAL AGENT LLC	Not-Cert.	4600004952	2
DCHS	74,228	LARSON MICHAEL W	Not-Cert.	4600004963	2
DCHS	452,415	CHANGEPOINT INC	Not-Cert.	4600004980	2
DCHS	415,801	DELTA CLINIC	Not-Cert.	4600004983	2
DCHS	325,000	PROVIDENCE MEDICAL CENTER	Not-Cert.	4600005013	2
DCHS	37,000	BROOKLYN PHARMACY INC	Not-Cert.	4600005039	2
DCHS	82,000	CENTRAL DRUGS	Not-Cert.	4600005043	2
DCHS	192,000	PAYLESS DRUG STORES INC	Not-Cert.	4600005046	2
DCHS	253,859	CONCEPTS IN COMMUNITY LIVING	Not-Cert.	4600005050	2
DCHS	105,600	WHITE DAVID K MD PC	Not-Cert.	4600005060	2
DCHS	146,913	EMPLOYMENT READINESS VOCATIONAL CTR	Not-Cert.	4600005071	2
DCHS	343,446	ANASAZI SOFTWARE INC	Not-Cert.	4600005104	2
DCHS	100,000	GREEN EDWARD F	Not-Cert.	4600005116	2
DCHS	100,000	GREEN EDWARD F	Not-Cert.	4600005505	2
DCHS	103,003	BELLES COTTAGE LLC	Not-Cert.	4600004808	2
DCHS	525,559	NTN BELMONT LLC	Not-Cert.	4600005297	2
DCHS	1,564,962	MORRISON CTR CHILD & FAMILY SERVICE	Non-Profit	4600004783	2
DCHS	157,900	TRILLIUM FAMILY SERVICES	Non-Profit	4600004847	2
DCHS	3,178,000	MORRISON CTR CHILD & FAMILY SERVICE	Non-Profit	4600004911	2
DCHS	120,000	MORRISON CTR CHILD & FAMILY SERVICE	Non-Profit	4600005000	2
DCHS	4,837,206	COMPREHENSIVE OPTIONS FOR DRUG	Non-Profit	4600005010	2
DCHS	62,500	MORRISON CTR CHILD & FAMILY SERVICE	Non-Profit	4600005204	2
DCHS	437,500	MORRISON CTR CHILD & FAMILY SERVICE	Non-Profit	4600005233	2

Multnomah County Central Procurement and Contract Administration
Annual Report for Fiscal Year 2005
September 30, 2005

DCHS	62,500	MORRISON CTR CHILD & FAMILY SERVICE	Non-Profit	4600005314	2
DCHS	4,240,000	MORRISON CTR CHILD & FAMILY SERVICE	Non-Profit	4600005429	2
DCHS	610,000	MORRISON CTR CHILD & FAMILY SERVICE	Non-Profit	4600005543	2
DCHS	344,893	BRADLEY ANGLE HOUSE INC	Non-Profit	4600004724	2
DCHS	214,310	HOLLYWOOD SENIOR CTR	Non-Profit	4600004732	2
DCHS	95,500	ECUMENICAL MINISTRIES OF OREGON	Non-Profit	4600004758	2
DCHS	472,718	COMMUNITY ACCESS SERVICES INC	Non-Profit	4600004765	2
DCHS	226,586	CATHOLIC CHARITIES	Non-Profit	4600004767	2
DCHS	3,317,820	ALBERTINA KERR CENTERS	Non-Profit	4600004771	2
DCHS	24,000	YWCA INC	Non-Profit	4600004774	2
DCHS	339,029	VOLUNTEERS OF AMERICA	Non-Profit	4600004775	2
DCHS	303,750	ALBERTINA KERR CENTERS	Non-Profit	4600004776	2
DCHS	372,000	CHRISTIE SCHOOL THE	Non-Profit	4600004780	2
DCHS	189,056	RIVERBEND YOUTH CENTER	Non-Profit	4600004784	2
DCHS	600,000	SERENDIPITY CENTER INC	Non-Profit	4600004787	2
DCHS	5,000	JEWISH FAMILY & CHILD SERVICES	Non-Profit	4600004795	2
DCHS	3,612,148	ADULT LEARNING SYSTEMS OF OREGON	Non-Profit	4600004797	2
DCHS	365,469	YWCA	Non-Profit	4600004798	2
DCHS	309,832	YWCA	Non-Profit	4600004799	2
DCHS	213,055	YWCA	Non-Profit	4600004800	2
DCHS	180,760	NEIGHBORHOOD HOUSE INC	Non-Profit	4600004801	2
DCHS	160,459	NORTHWEST PILOT PROJECTS INC	Non-Profit	4600004802	2
DCHS	467,934	PORTLAND IMPACT INC	Non-Profit	4600004803	2
DCHS	1,543,655	CENTER FOR CONTINUOUS IMPROVEMENT	Non-Profit	4600004807	2
DCHS	78,839	CCI ENTERPRISES INC	Non-Profit	4600004809	2
DCHS	2,590,556	COMMUNITY VISION INC	Non-Profit	4600004810	2
DCHS	1,132,088	COMMUNITY SERVICES INC	Non-Profit	4600004811	2
DCHS	1,591,203	EASTCO DIVERSIFIED SERVICES	Non-Profit	4600004815	2
DCHS	4,263,084	GOOD SHEPHERD LUTHERAN HOME	Non-Profit	4600004816	2
DCHS	406,703	GOODWILL INDUSTRIES	Non-Profit	4600004817	2
DCHS	299,983	OR EMPLOYMENT SERVICE CORP	Non-Profit	4600004821	2
DCHS	3,674,757	RAINBOW ADULT LIV/FAC	Non-Profit	4600004832	2
DCHS	0	DEPAUL INDUSTRIES	Non-Profit	4600004834	2
DCHS	245,544	SPECIALIZED TRAINING & RESIDENCE	Non-Profit	4600004837	2
DCHS	1,158,922	UP AND OUT INC	Non-Profit	4600004839	2
DCHS	708,531	WESTSIDE COMM FOCUS	Non-Profit	4600004840	2

Multnomah County Central Procurement and Contract Administration
Annual Report for Fiscal Year 2005
September 30, 2005

DCHS	437,776	ALBERTINA KERR CENTERS	Non-Profit	4600004846	2
DCHS	626,000	TRILLIUM FAMILY SERVICES	Non-Profit	4600004904	2
DCHS	109,000	ALBERTINA KERR CENTERS	Non-Profit	4600004906	2
DCHS	157,469	RAPHAEL HOUSE OF PORTLAND	Non-Profit	4600004907	2
DCHS	1,195,000	LIFEWORCS NORTHWEST	Non-Profit	4600004912	2
DCHS	75,977	IRCO-IMMIGRANT AND REFUGEE	Non-Profit	4600004922	2
DCHS	2,073,705	OR TECHNICAL ASSIST CORP (ORTAC)	Non-Profit	4600004954	2
DCHS	166,918	SALVATION ARMY	Non-Profit	4600004956	2
DCHS	231,900	LUTHERAN COMMUNITY SERVICES NW	Non-Profit	4600004967	2
DCHS	76,000	DE PAUL TREATMENT CENTERS INC	Non-Profit	4600004968	2
DCHS	150,009	LIFE WORKS NORTHWEST	Non-Profit	4600004969	2
DCHS	176,600	INACT INC	Non-Profit	4600004970	2
DCHS	392,931	ASAP TREATMENT SERVICES	Non-Profit	4600004978	2
DCHS	793,634	CASCADIA BEHAVIORAL HEALTHCARE INC	Non-Profit	4600004982	2
DCHS	2,608,501	DE PAUL TREATMENT CENTERS INC	Non-Profit	4600004984	2
DCHS	9,760,000	CASCADIA BEHAVIORAL HEALTHCARE INC	Non-Profit	4600004985	2
DCHS	1,962,578	LIFE WORKS NORTHWEST	Non-Profit	4600004989	2
DCHS	204,678	NATIVE AMERICAN REHABILITATION	Non-Profit	4600005001	2
DCHS	4,015,901	TRILLIUM FAMILY SERVICES	Non-Profit	4600005007	2
DCHS	350,000	NATIVE AMERICAN REHABILITATION	Non-Profit	4600005009	2
DCHS	11,772,607	CENTRAL CITY CONCERN	Non-Profit	4600005011	2
DCHS	500,000	CASCADIA BEHAVIORAL HEALTHCARE INC	Non-Profit	4600005012	2
DCHS	260,000	ASIAN HEALTH & SERVICE CENTER	Non-Profit	4600005037	2
DCHS	433,333	CASCADIA BEHAVIORAL HEALTHCARE INC	Non-Profit	4600005042	2
DCHS	84,000	BOYS & GIRLS AID SOCIETY OF OREGON	Non-Profit	4600005066	2
DCHS	92,400	SALVATION ARMY WHITE SHIELD CENTER	Non-Profit	4600005068	2
DCHS	1,430,510	TRILLIUM FAMILY SERVICES	Non-Profit	4600005069	2
DCHS	84,000	TRILLIUM FAMILY SERVICES	Non-Profit	4600005072	2
DCHS	536,800	CASCADIA BEHAVIORAL HEALTHCARE INC	Non-Profit	4600005095	2
DCHS	172,521	MORRISON CTR CHILD & FAMILY SERVICE	Non-Profit	4600005132	2
DCHS	101,964	PORTLAND WOMENS CRISIS LINE	Non-Profit	4600005165	2
DCHS	80,000	LIFEWORCS NORTHWEST	Non-Profit	4600005167	2

Multnomah County Central Procurement and Contract Administration
Annual Report for Fiscal Year 2005
September 30, 2005

DCHS	571,302	CASCADIA BEHAVIORAL HEALTHCARE INC	Non-Profit	4600005170	2
DCHS	124,429	MULTNOMAH COUNTY CHILDRENS	Non-Profit	4600005177	2
DCHS	110,000	CATHOLIC COMMUNITY SERVICES OF	Non-Profit	4600005210	2
DCHS	1,971,947	CASCADIA BEHAVIORAL HEALTHCARE INC	Non-Profit	4600005236	2
DCHS	213,000	CATHOLIC CHARITIES	Non-Profit	4600005280	2
DCHS	108,000	CENTRAL CITY CONCERN	Non-Profit	4600005309	2
DCHS	85,631	BRADLEY ANGLE HOUSE INC	Non-Profit	4600005397	2
DCHS	57,267	CATHOLIC CHARITIES	Non-Profit	4600005398	2
DCHS	124,429	MULTNOMAH COUNTY CHILDRENS	Non-Profit	4600005405	2
DCHS	140,000	ALBERTINA KERR CENTERS	Non-Profit	4600005423	2
DCHS	5,240,000	CASCADIA BEHAVIORAL HEALTHCARE INC	Non-Profit	4600005424	2
DCHS	65,000	INACT INC	Non-Profit	4600005426	2
DCHS	1,270,000	LIFEWORCS NORTHWEST	Non-Profit	4600005427	2
DCHS	480,200	TRILLIUM FAMILY SERVICES	Non-Profit	4600005433	2
DCHS	400,000	LIFEWORCS NORTHWEST	Non-Profit	4600005495	2
DCHS	360,000	CASCADIA BEHAVIORAL HEALTHCARE INC	Non-Profit	4600005497	2
DCHS	100,000	LIFEWORCS NORTHWEST	Non-Profit	4600005502	2
DCHS	746,500	TRILLIUM FAMILY SERVICES	Non-Profit	4600005544	2
DCHS	240,000	CATHOLIC COMMUNITY SERVICES OF	Non-Profit	4600005545	2
DCHS	2,598,017	COAST REHABILITATION SERVICES	QRF	4600004772	2
DCHS	772,854	PORT CITY DEVELOPMENT CTR	QRF	4600004826	2
DCHS	220,120	PORTLAND HABILITATION CENTER INC	QRF	4600004827	2
DCHS Dept Total	\$121,309,398				
DCJ	30,000	BRUCE INTERNATL INC	M/WBE	4600005384	1
DCJ	5,500	KEATING EDWARD T	Not-Cert.	4600004923	1
DCJ	5,500	MORROW DENNIS	Not-Cert.	4600004943	1
DCJ	14,400	BROWN ASHLEY A	Not-Cert.	4600005186	1
DCJ	6,500	CORNYN FASANO GROUP	Not-Cert.	4600005311	1
DCJ	11,000	BROWN REGINALD	Not-Cert.	4600005103	1
DCJ	10,400	FLEISHMAN-HILLARD	Not-Cert.	4600004735	1
DCJ	5,500	RIGWALD LORI A	Not-Cert.	4600004748	1
DCJ	4,320	CHAVEZ JAIME	Not-Cert.	4600004749	1
DCJ	5,000	CARTER REBECCA	Not-Cert.	4600004877	1
DCJ	22,922	BIBLER, CHARLOTTE AND VERN	Not-Cert.	4600004878	1
DCJ	30,000	SCHARMOTA JAMES	Not-Cert.	4600004879	1
DCJ	5,500	HOUSTON DAVID	Not-Cert.	4600004933	1

Multnomah County Central Procurement and Contract Administration
Annual Report for Fiscal Year 2005
September 30, 2005

DCJ	5,500	SWINNEY JUDITH	Not-Cert.	4600004934	1
DCJ	5,500	HYDE HILLARY MSW	Not-Cert.	4600004935	1
DCJ	2,700	MENZEL BARBARA J	Not-Cert.	4600004936	1
DCJ	6,975	OR FORENSIC INSITUTE	Not-Cert.	4600004972	1
DCJ	47,334	LEGACY EMANUEL HOSPITAL & HEALTH CT	Not-Cert.	4600004992	1
DCJ	5,000	YORK DERRY L	Not-Cert.	4600005040	1
DCJ	4,890	OGARD ERNEST	Not-Cert.	4600005070	1
DCJ	5,500	WOLFE KORINNA MSW	Not-Cert.	4600005089	1
DCJ	5,500	DIENES CHERYL KAY	Not-Cert.	4600005134	1
DCJ	26,938	OLYMPIC PERFORMANCE INC	Not-Cert.	4600005141	1
DCJ	15,000	TOMLIN KATHYLEEN M	Not-Cert.	4600005147	1
DCJ	10,000	SENTINEL OFFENDER SERVICES LLC	Not-Cert.	4600005159	1
DCJ	9,250	CRISIS PREVENTION INC	Not-Cert.	4600005178	1
DCJ	2,500	MARTINEZ-PARKER, GAYLE	Not-Cert.	4600005247	1
DCJ	59,000	JAMES STEGMILLER PROFESSIONAL	Not-Cert.	4600005285	1
DCJ	40,070	BARENSTEIN VERONICA R	Not-Cert.	4600005290	1
DCJ	36,550	GENIJOVICH EMA	Not-Cert.	4600005291	1
DCJ	30,000	WHITE DAVID K MD PC	Not-Cert.	4600005302	1
DCJ	26,400	ELY, GAYLE MD	Not-Cert.	4600005342	1
DCJ	8,333	LESLEE SCOTT INC	Not-Cert.	4600005372	1
DCJ	1,667	CHARM TEX INC	Not-Cert.	4600005373	1
DCJ	25,000	AMERCARE PRODUCTS	Not-Cert.	4600005375	1
DCJ	13,500	VOGELTANZ TRACY M	Not-Cert.	4600005438	1
DCJ	16,500	SWINNEY JUDITH	Not-Cert.	4600005439	1
DCJ	4,500	RIGWALD LORI A	Not-Cert.	4600005440	1
DCJ	18,000	MORROW DENNIS	Not-Cert.	4600005441	1
DCJ	13,500	WOLFE KORINNA MSW	Not-Cert.	4600005442	1
DCJ	7,200	MENZEL BARBARA J	Not-Cert.	4600005443	1
DCJ	5,400	MARTINEZ-PARKER GAYLE L	Not-Cert.	4600005444	1
DCJ	7,500	CHAVEZ JAIME	Not-Cert.	4600005445	1
DCJ	16,500	HYDE HILLARY MSW	Not-Cert.	4600005447	1
DCJ	13,500	TALBOT TOM	Not-Cert.	4600005493	1
DCJ	15,000	FARRELL PATTY	Not-Cert.	4600005652	1
DCJ	56,000	LATINO NETWORK	Non-Profit	4600004957	1
DCJ	18,948	SALVATION ARMY	Non-Profit	4600004973	1
DCJ	208,439	NATIVE AMERICAN REHABILITATION	Non-Profit	4600004995	1
DCJ	207,515	LIFE WORKS NORTHWEST	Non-Profit	4600004997	1
DCJ	155,637	CENTRAL CITY CONCERN	Non-Profit	4600004998	1
DCJ	46,197	VOLUNTEERS OF AMERICA	Non-Profit	4600005080	1
DCJ	132,188	JANUS YOUTH PROGRAMS	Non-Profit	4600005228	1
DCJ	31,631	IRCO ASIAN FAMILY CENTER	Non-Profit	4600005300	1
DCJ	453,938	CASCADIA BEHAVIORAL HEALTHCARE INC	QRF	4600005546	1

Multnomah County Central Procurement and Contract Administration
Annual Report for Fiscal Year 2005
September 30, 2005

DCJ	453,939	CHANGEPOINT INC	Not-Cert.	4600004990	2
DCJ	585,521	LEGACY METROLAB	Not-Cert.	4600005476	2
DCJ	941,388	LIFE WORKS NORTHWEST	Not-Cert.	4600005136	2
DCJ	141,914	LIFE WORKS NORTHWEST	Not-Cert.	4600005269	2
DCJ	255,304	RESOLUTIONS NORTHWEST	Non-Profit	4600004974	2
DCJ	846,838	MORRISON CTR CHILD & FAMILY SERVICE	Non-Profit	4600005065	2
DCJ	672,750	CASCADIA BEHAVIORAL HEALTHCARE INC	Non-Profit	4600004958	2
DCJ	1,486,000	INACT INC	Non-Profit	4600004991	2
DCJ	2,606,880	COMPREHENSIVE OPTIONS FOR DRUG	Non-Profit	4600004993	2
DCJ	7,994,690	VOLUNTEERS OF AMERICA	Non-Profit	4600004999	2
DCJ	697,909	CASCADIA BEHAVIORAL HEALTHCARE INC	Non-Profit	4600005036	2
DCJ	240,500	LATINO NETWORK	Non-Profit	4600005059	2
DCJ	497,397	NE COALITION OF NEIGHBORHOODS	Non-Profit	4600005064	2
DCJ	224,900	LIFE WORKS NORTHWEST	Non-Profit	4600005088	2
DCJ	300,000	ASAP TREATMENT SERVICES	Non-Profit	4600005120	2
DCJ	150,000	CENTRAL CITY CONCERN	Non-Profit	4600005122	2
DCJ	133,640	CASCADIA BEHAVIORAL HEALTHCARE	QRF	4600005382	2
DCJ	204,096	CASCADIA BEHAVIORAL HEALTHCARE INC	QRF	4600005488	2
DCJ	819,070	CASCADIA BEHAVIORAL HEALTHCARE INC	QRF	4600005581	2
DCJ Dept Total	\$21,230,478				
HD	50,000	CORAM HEALTHCARE CORPORATION	Not-Cert.	4600004866	1
HD	30,138	POLAR CRYOGENICS	Not-Cert.	4600004909	1
HD	32,883	NURSE FAMILY PARTNERSHIP	Not-Cert.	4600005129	1
HD	65,975	ABARIS GROUP INC	Not-Cert.	4600005133	1
HD	2,500	ALLAWAY LINDA R	Not-Cert.	4600005162	1
HD	12,176	INTERACTION INSTITUTE FOR SOCIAL CH	Not-Cert.	4600005181	1
HD	25,000	MEIER & ASSOCIATES	Not-Cert.	4600005258	1
HD	27,000	PACIFIC NORTHWEST NURSE CONSULTANT DBA CINDY MONTGOMERY	Not-Cert.	4600005288	1
HD	350,000	WESTERN HELICOPTER SVCS	Not-Cert.	4600005313	1
HD	75,000	PARKS DOUGLAS L DDS	Not-Cert.	4600005337	1
HD	50,000	CORAM ALTERNATE SITE SERVICES	Not-Cert.	4600005341	1
HD	16,875	RUSSIAN OREGON SOCIAL SERVICES	Not-Cert.	4600005422	1
HD	16,875	RUSSIAN OREGON SOCIAL SERVICES	Not-Cert.	4600005422	1

Multnomah County Central Procurement and Contract Administration
Annual Report for Fiscal Year 2005
 September 30, 2005

HD	36,350	CATHOLIC CHARITIES	Non-Profit	4600004764	1
HD	13,000	OREGON CHILD CARE RESOURCE &	Non-Profit	4600005176	1
HD	52,200	ALBINA MINISTERIAL ALLIANCE	Non-Profit	4600005251	1
HD	7,183	ASAP TREATMENT SERVICES	Non-Profit	4600005264	1
HD	12,500	COMMUNITY INFORMATION CTR INC & QLA	Non-Profit	4600005301	1
HD	12,500	COMMUNITY INFORMATION CTR INC & QLA	Non-Profit	4600005301	1
HD	5,000	BROTHER TO BROTHER	Non-Profit	4600005303	1
HD	182,079	OREGON COMMUNITY HLTH INFORMATION	Non-Profit	4600005316	1
HD	5,000	CASCADIA BEHAVIORAL HEALTHCARE INC	QRF	4600005299	1
HD	99,998	AUSTIN CONSULTING GROUP	WBE	4600005163	1
HD	100,000	WOOLVERTON WILLIAM D	Not-Cert.	4600005262	2
HD	350,000	PATTERSON DENTAL SUPPLY	Not-Cert.	4600005406	2
HD	134,595	EMMANUEL COMMUNITY GENERAL SERVICES	Non-Profit	4600005102	2
HD	625,000	SISTERS OF PROVIDENCE OCCUPATIONAL	Non-Profit	4600005304	2
HD	229,300	CASCADE AIDS PROJECT	Non-Profit	4600005466	2
HD	162,280	OUTSIDE IN	Non-Profit	4600004887	2
HD	230,500	CASCADE AIDS PROJECT	Non-Profit	4600004888	2
HD	201,138	VOLUNTEERS OF AMERICA	Non-Profit	4600005008	2
HD	123,458	LATINO NETWORK	Non-Profit	4600005083	2
HD	201,138	CHILDREN'S RELIEF NURSERY	Non-Profit	4600005138	2
HD	162,838	CENTRAL CITY CONCERN	Non-Profit	4600005217	2
HD	458,152	CASCADE AIDS PROJECT	Non-Profit	4600005255	2
HD	201,136	ECUMENICAL MINISTRIES OF OREGON	Non-Profit	4600005256	2
HD	167,931	CENTRAL CITY CONCERN	Non-Profit	4600005265	2
HD	151,531	PROJECT QUEST INC	Non-Profit	4600005266	2
HD	75,700	OUTSIDE IN	Non-Profit	4600005469	2
HD	2,000,000	OREGON COMMUNITY HEALTH INFORMATION	Non-Profit	4600005570	2
HD Dept Total	\$6,754,929				
LIBRARY	90,000	RUSSO T A	ESB	4600005408	1
LIBRARY	15,000	LANGUAGE LINE SERVICES INC	Not-Cert.	4600005028	1
LIBRARY	6,000	SIGNING RESOURCES & INTERPRETERS LL	Not-Cert.	4600005150	1
LIBRARY	18,000	DIVERSAFORM INC	Not-Cert.	4600005172	1
LIBRARY	68,000	BEHRMAN SARA	Not-Cert.	4600005292	1
LIBRARY	150,000	MACKELLER ASSOCIATES INC	Not-Cert.	4600005312	1

Multnomah County Central Procurement and Contract Administration
Annual Report for Fiscal Year 2005
September 30, 2005

LIBRARY	6,500	PACIFIC CONSULTING GROUP	Not-Cert.	4600005338	1
LIBRARY	27,000	BEHRMAN SARA	Not-Cert.	4600005407	1
LIBRARY	26,000	IRCO	Non-Profit	4600005034	1
LIBRARY	20,000	OR HISTORICAL SOCIETY	Non-Profit	4600005396	1
LIBRARY	9,165	D L COHEN INFORMATION SVCS	W/ESB	4600004902	1
LIBRARY	1,200,000	INNOVATIVE INTERFACE INC	Not-Cert.	4600005101	2
Library Dept Total	\$1,635,665				
MCSO	50,000	COREY DAVID M PHD PC	ESB	4600005113	1
MCSO	40,000	JAMES CARLSON CONSULTING	ESB	4600005125	1
MCSO	285,000	EXCEL GLOVES & SAFETY SUPPLIES INC	M/WBE	4600004926	1
MCSO	75,000	CRYSTAL SPRINGS PURE DRINKNG WATER	Not-Cert.	4600004708	1
MCSO	2,600	SWANK MOTION PICTURES	Not-Cert.	4600004829	1
MCSO	60,900	CITY CENTER PARKING VALIDATION DEPT	Not-Cert.	4600004855	1
MCSO	25,000	POSTINI CORP	Not-Cert.	4600005063	1
MCSO	10,000	FAIRCHILD & ASSOCIATES	Not-Cert.	4600005114	1
MCSO	19,000	GRIFFIN C KIRBY MD	Not-Cert.	4600005118	1
MCSO	19,000	PODETT PAUL V MD	Not-Cert.	4600005124	1
MCSO	65,000	DONNOE & ASSOCIATES INC	Not-Cert.	4600005230	1
MCSO	48,427	IMAGEWARE SOFTWARE INC	Not-Cert.	4600005318	1
MCSO	2,600	SWANK MOTION PICTURES	Not-Cert.	4600005379	1
MCSO	45,900	BUSINESS COURIER	Not-Cert.	4600005523	1
MCSO	100,000	FIRST CHOICE ARMOR	Not-Cert.	4600005326	2
MCSO	28,960	IDENTIX INC	Not-Cert.	4600005381	2
MCSO	44,690	POLICE ACTIVITIES LEAGUE	Non-Profit	4600005481	2
MCSO Dept Total	\$922,077				
NOND	55,000	HAYLES ROBERT	Not-Cert.	4600005209	1
NOND	50,000	MCARTHUR & ASSOCIATES	Not-Cert.	4600005257	1
NOND	40,000	APPRISS	Not-Cert.	4600005293	1
NOND	14,400	CIBER INC	Not-Cert.	4600005477	1
NOND	10,000	WILLAMETTE UNIVERSITY	Non-Profit	4600005478	1
NOND	10,000	REGIONAL ECONOMIC DEVELOPMENT	Non-Profit	4600005287	1
NOND	12,550	OR ASSOC FOR THE EDUCATION OF	Non-Profit	4600005145	1
NOND	30,000	OREGON CHILD CARE RESOURCE & REFERRAL NETWORK	Non-Profit	4600005185	1
NOND	15,053	OREGON CHILD CARE RESOURCE &	Non-Profit	4600005243	1
NOND	100,000	CONKLING FISKUM & MCCORMICK INC	Not-Cert.	4600005212	2

Multnomah County Central Procurement and Contract Administration
Annual Report for Fiscal Year 2005
September 30, 2005

NOND	99,197	OREGON CHILD CARE RESOURCE &	Non-Profit	4600005261	2
NonDept Total	\$436,200				
OSCP	25,000	TEAM HR LLC	ESB	4600004845	1
OSCP	25,000	TEAM HR LLC	ESB	4600005360	1
OSCP	62,717	MICROBASE DEVELOPMENT	Not-Cert.	4600004874	1
OSCP	45,346	211 INFO INC	Not-Cert.	4600004884	1
OSCP	36,500	OLSEN RANDALL H	Not-Cert.	4600004891	1
OSCP	10,000	GRANTS NORTHWEST	Not-Cert.	4600004914	1
OSCP	4,500	AJ DATA SYSTEMS INC	Not-Cert.	4600005086	1
OSCP	5,000	PASSPORT TO LANGUAGES	Not-Cert.	4600005198	1
OSCP	30,000	QUANTEC	Not-Cert.	4600005234	1
OSCP	35,000	SUNSET FUEL CO	Not-Cert.	4600005240	1
OSCP	40,000	ANCTIL HEATING &	Not-Cert.	4600005242	1
OSCP	3,780	FAIR HOUSING COUNCIL OF OREGON	Non-Profit	4600004856	1
OSCP	51,120	COMMUNITY TRANSITIONAL SCHOOL	Non-Profit	4600004869	1
OSCP	47,389	SOUTHEAST WORKS INC	Non-Profit	4600004880	1
OSCP	50,000	ALBINA HEAD START	Non-Profit	4600004916	1
OSCP	285,072	INSIGHTS TEEN PARENT PROGRAM	Non-Profit	4600004937	1
OSCP	19,000	REGIONAL ARTS & CULTURE	Non-Profit	4600005155	1
OSCP	42,344	PENINSULA CHILDRENS CENTER	Non-Profit	4600005259	1
OSCP	15,985	TACS & ASSOCIATES	Non-Profit	4600005272	1
OSCP	15,000	STAY CLEAN INC	Non-Profit	4600005278	1
OSCP	45,331	211 INFO INC	Non-Profit	4600005330	1
OSCP	52,347	COMMUNITY TRANSITIONAL SCHOOL	Non-Profit	4600005352	1
OSCP	48,526	SOUTHEAST WORKS INC	Non-Profit	4600005366	1
OSCP	35,840	ALBINA HEAD START	Non-Profit	4600005368	1
OSCP	15,000	BLACK UNITED FUND OF OR INC	Non-Profit	4600005369	1
OSCP	3,162	FAIR HOUSING COUNCIL OF OREGON	Non-Profit	4600005418	1
OSCP	12,599	LEGAL AID SERVICES OF OREGON INC	Non-Profit	4600005430	1
OSCP	50,600	VOLUNTEERS OF AMERICA	Non-Profit	4600005499	1
OSCP	15,045	KENNEY LORI	WBE	4600005021	1
OSCP	90,000	STANDARD TV & APPLIANCE	Not-Cert.	4600005284	2
OSCP	103,930	MORRISON CTR CHILD & FAMILY SERVICE	Non-Profit	4600004754	2
OSCP	50,000	VOLUNTEERS OF AMERICA	Non-Profit	4600004759	2
OSCP	1,011,868	NEW AVENUES FOR YOUTH INC	Non-Profit	4600004781	2
OSCP	96,000	YOUTH EMPLOYMENT INSTITUTE	Non-Profit	4600004788	2

Multnomah County Central Procurement and Contract Administration
Annual Report for Fiscal Year 2005
September 30, 2005

OSCP	220,092	PORTLAND HOUSE OF UMOJA INC	Non-Profit	4600004789	2
OSCP	1,750,096	JANUS YOUTH PROGRAMS INC	Non-Profit	4600004792	2
OSCP	914,560	OUTSIDE IN	Non-Profit	4600004850	2
OSCP	133,333	DESARROLLO INTEGRAL DE LA FAMILIA	Non-Profit	4600004872	2
OSCP	184,576	PORTLAND OPPORTUNITIES	Non-Profit	4600004876	2
OSCP	76,367	YWCA INC	Non-Profit	4600004964	2
OSCP	143,751	HUMAN SOLUTIONS INC	Non-Profit	4600004965	2
OSCP	372,000	CASCADIA BEHAVIORAL HEALTHCARE INC	Non-Profit	4600005051	2
OSCP	106,424	MORRISON CTR CHILD & FAMILY SERVICE	Non-Profit	4600005358	2
OSCP	96,768	YOUTH EMPLOYMENT INSTITUTE	Non-Profit	4600005365	2
OSCP	158,715	OR FOOD BANK	Non-Profit	4600005411	2
OSCP	92,037	HUMAN SOLUTIONS INC	Non-Profit	4600005415	2
OSCP	30,720	YWCA INC	Non-Profit	4600005487	2
OSCP	101,171	DESARROLLO INTEGRAL DE LA FAMILIA	Non-Profit	4600005498	2
OSCP	92,160	LUTHERAN COMMUNITY SERVICES NW	Non-Profit	4600005511	2

**OSCP Dept
Total \$6,951,771**
**Countywide
FY 05 Total
Contracts \$269,848,275**

The following is a summary of contract totals by Department for FY 04:

Aging \$ 5,742,980.98
CHS \$ 139,146,711.47
DA \$ 694,541.00
DBCS \$ 44,969,694.89
DCJ \$ 24,161,190.86
Health \$ 12,799,951.00
Library \$ 2,745,409.00
MCSO \$ 2,470,553.25
Non-Dept \$ 257,451.93
OSCP \$ 34,827,257.41

FY04 Total \$ 267,815,741.79

Multnomah County Central Procurement and Contract Administration
Annual Report for Fiscal Year 2005
September 30, 2005

Part III: Special Reporting

This part contains information pursuant to Public Contract Review Board Rules:

- Section 20-0025 (d)
A listing of Contracts awarded through the Solicitation process to contractors who did not score the highest evaluation or have the lowest Responsive Bid.
- Section 20-0025 (e)
A listing of Contracts exceeding the dollar limit set forth in Rule 47-0270 (1) for which only one Bid or Proposal was received.

Central Procurement and Contract Administration did not award any contracts through a competitive solicitation process to contractors who did not score the highest evaluation or submit the lowest Responsive Bid.

Central Procurement and Contract Administration awarded one contract for which only one viable bid was received. It is a contract for ballistic vests for the Sheriff's Office. Multiple bids were rejected as non-responsive to the minimum bid specifications.

Multnomah County Central Procurement and Contract Administration
Annual Report for Fiscal Year 2005
September 30, 2005

Part IV: Summary of Definitions

Class 1 Contracts

Class 1 contracts are informal procurements for purchases greater than \$5,000 but less than \$75,000.

Class 2 Contracts

Class 2 contracts are formal procurements for purchases greater than \$75,000.

ESB - Emerging Small Business

Emerging Small Business certification applies to firms that meet the following criteria:

- A firm with its principal place of business located in Oregon
- A business with average annual gross receipts over the past three years not exceeding \$1 million for construction companies and \$300,000 for all other businesses
- A business which has fewer than 20 employees
- An independent business
- A business properly licensed and legally registered in Oregon

“Emerging small business” does not mean a subsidiary or parent company belonging to a group of companies owned and controlled by the same individuals which has aggregate annual gross receipts in excess of \$1 million for construction companies or \$300,000 for all other businesses over the last three years.

A business may be certified as an emerging small business for no more than seven years. Firms certified as ESB may qualify as MBE or WBE.

Formal Procurement

Formal procurement is a type of acquisition for goods and services whose aggregate value is expected to be greater than \$75,000. Formal procurements result in award of Class II contracts.

Good Faith Effort - GFE

Good Faith Effort requirements apply to Construction projects.

For construction projects expected to total over \$250,000, prime contractor bidders must afford equitable subcontracting opportunities for M/W/ESB contractors and submit documentation demonstrating their Good Faith Effort. The Solicitation Document requires the prime contractor to contact and follow-up with at least five minority-owned, women-owned, or emerging small business contractors from the State certified list for each separate division of work s to advise them of subcontracting opportunities.

Informal Procurement

Informal procurement is a type of acquisition for goods and services whose aggregate value is expected to be greater than \$5,000 and less than or equal to \$75,000. Informal procurements result in award of Class I contracts.

Multnomah County Central Procurement and Contract Administration
Annual Report for Fiscal Year 2005
September 30, 2005

MBE/WBE - Minority Business Enterprise/Women Business Enterprise.

Certification given by the State of Oregon to a Minority Business Enterprise (MBE) or a Women Business Enterprise (WBE).

Ownership:

Minority or woman interest must own at least 51 percent of the business.

Independence:

The minority or woman-owned firm must not be inextricably associated nor dependent upon a non-disadvantaged firm(s) or individuals(s).

Control:

Minority or woman interest must have managerial and operational control over all aspects of the business.

Contribution of capital by minority or woman owners:

The one or more minority or woman business owners must have made a real and substantial contribution of capital or expertise to the business, commensurate with their ownership interest.

Business size:

Firms must not exceed the size standards as defined by the North American Industry Classification System (NAICS) Codes.

General contractor	\$17,420,000
Specialty contractor	\$12,000,000
Engineering/Architecture/Surveying	\$4,000,000
Non-construction firms	North American Industry Classification System (NAICS) Codes

Not-Certified

Firms that are reported as not-certified are vendors who are either not qualified to be certified as one of the above categories or they are eligible but chose not to be certified as MBE, WBE or ESB. This list may contain minority-owned, women-owned, or emerging small businesses and majority businesses.

Non-Applicable

These vendors are not included in the payment report. The payment report only includes vendors that an M/W/ESB firm could reasonably compete against for contracting opportunities with the County. Examples of vendors or payments considered non-applicable to M/W/ESB reporting include other government agencies, non-profits, utilities, and employee reimbursements.

Multnomah County Central Procurement and Contract Administration
Annual Report for Fiscal Year 2005
September 30, 2005

Non-profits

Non-profits are agencies registered with State of Oregon Corporation Division for the purpose of public benefit.

QRF - Qualified Rehabilitation Facility

Qualified Rehabilitation Facility or QRF means a qualified activity center or rehabilitation facility, certified as a community rehabilitation program or as a vocational service provider through the Oregon Department of Human Services, as determined by the State Procurement Office. These non-profit corporations serve disabled individuals for the purpose to further the policy of the State of Oregon to encourage and assist disabled individuals to achieve maximum personal independence. Qualified Rehabilitation Facilities provide useful and productive gainful employment for disabled individuals by assuring an expanded and constant market for sheltered workshop and activity center products and services, thereby enhancing the dignity and capacity for self-support and minimizing their dependence on welfare and need for costly institutionalization. [1977 c.304 §2; 1989 c.224 §43]

Self-proclaimed

The companies that have identified themselves as Minority, Women-owned, or Emerging Small Businesses, but have not completed the State certification process or have chosen not to be formally certified.

Sheltered Market Program - SMP

The Sheltered Market Program was established for MBE, WBE, and ESB contractors performing Public Works Contracts for Multnomah County. The purpose of the program is to provide prime contracting experience for small contractors in order to increase the number of contractors available to bid on Multnomah County Public Works projects, and to increase participation of MBE, WBE, DBE, and ESB contractors acting as prime contractors on county Public Works projects to ensure uniform access to public contracting dollars and to improve opportunities for minorities and women acting as business owners in the regional construction industry.



**MULTNOMAH COUNTY
AGENDA PLACEMENT REQUEST**

APPROVED : MULTNOMAH COUNTY
BOARD OF COMMISSIONERS
AGENDA # R-5 DATE 10-27-05
DEBORAH L. BOGSTAD, BOARD CLERK

Board Clerk Use Only

Meeting Date: 10/27/05
Agenda Item #: R-5
Est. Start Time: 9:50 AM
Date Submitted: 09/26/05

BUDGET MODIFICATION: HD - 08

**Budget Modification HD-08 Appropriating \$103,547 in Additional Federal
WIC Program Revenue the Health Department Receives through the State**
Agenda Title: Office of Human Services

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.

Date Requested:	<u>October 27, 2005</u>	Time Requested:	<u>5 mins</u>
Department:	<u>Health Dept.</u>	Division:	<u>ICS</u>
Contact(s):	<u>Angela Burdine, Budget Manager</u>		
Phone:	<u>503 988-3663</u>	Ext.	<u>26457</u>
		I/O Address:	<u>167/210</u>
Presenter(s):	<u>Ellen Bartholomew</u>		

General Information

1. What action are you requesting from the Board?

We are requesting approval of appropriation of \$17,921 in carryover and \$85,626 additional WIC funding from the Federal grant which the Health Department receives through the State Office of Human Services

2. Please provide sufficient background information for the Board and the public to understand this issue.

End of the year reallocation money is made available as 1-time-only funding that must be spent by the end of that fiscal period, in this case the end of Federal FY05. These funds (\$17,921) are directed towards preparation for a mandatory change in WIC voucher printing and distribution that is to be implemented beginning in January 2006. This change requires clients to physically come to the clinic site to be issued 3 months worth of WIC vouchers in conjunction with their certification and nutrition education appointments. Vouchers are currently printed in Salem and mailed to clients at the start of each month of eligibility; they will now be printed at the clinic site at pick up time and issued in person. Increased client traffic at clinics, need for additional equipment, and impact on

work flow are anticipated. These funds will provide financial support for this transition.

The additional funding is for support of continuing program services and addresses the increase in cost of doing business. One Health Information Specialist position was inadvertently omitted from the submitted budget, this oversight is corrected with a portion of these ongoing funds.

3. Explain the fiscal impact (current year and ongoing).

This budget modification increased the Health Departments FY06 budget by \$103,547. The funding for WIC is ongoing but the carryover is only for FY06.

4. Explain any legal and/or policy issues involved.

n/a

5. Explain any citizen and/or other government participation that has or will take place.

Federal requirement to discontinue routine mailing of WIC vouchers to clients is the impetus for change to 3-month voucher issuance.

ATTACHMENT A

Budget Modification

If the request is a **Budget Modification**, please answer **all** of the following in detail:

- What revenue is being changed and why?
The Health Department's FY 06 Federal/State revenue will increase by \$103,547 in the departments WIC program. These funds are to pay for process change outlined by the state.
- What budgets are increased/decreased?
Health Departments, Integrated Clinical Services, WIC Program revenue will increase by \$103,547
- What do the changes accomplish?
Increases the FTE in the Health Departments budget by 1.0 Information & Referral Specialist. This position is covered by State funding for WIC
- Do any personnel actions result from this budget modification? Explain.
Adds 0.81 Information & Referral Specialist (omitted from FY06 adopted in error) but covered by program funding.
- How will the county indirect, central finance and human resources and departmental overhead costs be covered?
State pays indirect up to 10%. Cap applies to indirect charges only--overhead charged directly is ok.
- Is the revenue one-time-only in nature?
\$17,921 is OTO and needs to be spent by 9/30 (FFY end). Remainder is ongoing--subject to reallocation by State each year based on caseload.
- If a grant, what period does the grant cover?
A 3-month grant for July-Sept, and a 9-month grant for Oct - June
- If a grant, when the grant expires, what are funding plans?

NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.

ATTACHMENT B

BUDGET MODIFICATION: HD - 08

Required Signatures

**Department/
Agency Director:**

Carl M Ford

Date: 09/19/05

Budget Analyst:

Debra

Date: 09/26/05

Department HR:

Kathleen Miller

Date: 09/18/05

Countywide HR:

Date:

EXPENDITURES & REVENUES

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with MERLIN.

Budget/Fiscal Year: 06

Line no.	Fund Center	Fund Code	Func Area	Accounting Unit			Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
				Internal Order	Cost Center	WBS Element						
1	40-44	20580	0030			4SA24-1	50190	(2,134,748)	(2,238,295)	(103,547)		Additional grant funds from the State
2	40-44	20580	0030			4SA24-1	60000	972,516	996,707	24,191		
3	40-44	20580	0030			4SA24-1	60100	0	26,175	26,175		
4	40-44	20580	0030			4SA24-1	60120	16,932	18,453	1,521		
5	40-44	20580	0030			4SA24-1	60130	298,637	306,496	7,859		
6	40-44	20580	0030			4SA24-1	60140	295,802	306,298	10,496		
7	40-44	20580	0030			4SA24-1	60180	4,353	9,414	5,061		
8	40-44	20580	0030			4SA24-1	60240	13,795	33,606	19,811		
9	40-44	20580	0030			4SA24-1	60260	2,349	3,549	1,200		
10	40-44	20580	0030			4SA24-1	60350	10,454	11,080	626		
11	40-44	20580	0030			4SA24-1	60355	110,333	116,940	6,607		
12								0			0	
13								0				
14	70-80	3500			705210		50316		(10,496)	(10,496)		Insurance (60140)
15	70-80	3500			705210		60330		10,496	10,496		Insurance (60140)
16								0				
17	19	1000			9500001000		50310		(626)	(626)		Central Indirect (60350)
18	19	1000			9500001000		60470		626	626		Central Indirect (60350)
19								0				
20	40-90	1000			409050		50370		(6,607)	(6,607)		Department Indirect (60355)
21	40-90	1000			409001		60000		6,607	6,607		Use additional dept indirect to reduce dept salary savings
22								0				
23								0				
24								0				
25								0				
26								0				
27								0				
28								0				
29								0				
30								0				
31								0				
32								0				
33								0				
34								0				
35								0				
36								0				
37								0				
38								0				
39								0				
40									0	0		GRAND TOTAL



MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

APPROVED : MULTNOMAH COUNTY
BOARD OF COMMISSIONERS
AGENDA # R-6 DATE 10-27-05
DEBORAH L. BOGSTAD, BOARD CLERK

Board Clerk Use Only

Meeting Date: 10/27/05
Agenda Item #: R-6
Est. Start Time: 9:53 AM
Date Submitted: 10/03/05

BUDGET MODIFICATION: HD - 11

**Budget Modification HD-11 Appropriating \$140,376 in Additional
Medicaid Revenue in the Health Departments Budget which will add 3.0
Agenda Title: FTE to the Dental Program**

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.

Date Requested: <u>October 27, 2005</u>	Time Requested: <u>5 mins</u>
Department: <u>Health Dept.</u>	Division: <u>Integrated Clinical Services</u>
Contact(s): <u>Angela Burdine, Budget Manager</u>	
Phone: <u>503 988-3663</u> Ext. <u>26457</u> I/O Address: <u>167/210</u>	
Presenter(s): <u>Bob Saum, Program Manager & Pam Olbrich, Health Services Specialist</u>	

General Information

1. What action are you requesting from the Board?

Request approval of appropriation of \$140,376 in Medicaid revenue and an additional 3.0 FTE in the Health Departments Dental Program.

2. Please provide sufficient background information for the Board and the public to understand this issue.

As a result of the Integrated Clinical Services reorganization, Operations Supervisor coverage was reduced at the Health Department Dental Clinic sites. Each Dental Operations Supervisor is responsible for services at two separate dental clinic locations. Operational duties for the smooth and efficient operations of the Dental Clinic sites can not be accomplished without additional staff. The value of adding 3.0 FTE will increase effectiveness and efficiency of dental clinic functions, increase management availability to clients and staff, and provide increased capability for day-to-day supervision and problem-solving. Additionally, this action will increase the number of dental clients who are able to access preventive and routine dental care.

3. Explain the fiscal impact (current year and ongoing).

Increase the Health Departments Dental Program budget by \$140,376 in Medicaid revenue and 3.0 FTE for FY06. Due to change in payor mix change is expected to continue on into future. If revenues decline positions will be cut.

4. Explain any legal and/or policy issues involved.

n/a

5. Explain any citizen and/or other government participation that has or will take place.

n/a

ATTACHMENT A

Budget Modification

If the request is a **Budget Modification**, please answer **all** of the following in detail:

- What revenue is being changed and why?
Health Departments Medicaid fee for Service revenue is being increased by \$140,376 for FY06.
- What budgets are increased/decreased?
The Health Departments, Integrated Clinical Services, Dental Program budget will be increased by \$140,376 and 3.0 FTE. .
- What do the changes accomplish?
Ability to add staff to provide sufficient level of supervision and increase access to dental care.
- Do any personnel actions result from this budget modification? Explain.
Recruit and Hire
1.0 Office Assistant SR
1.0 Dental Hygienist
1.0 Health Operations Supervisor
- How will the county indirect, central finance and human resources and departmental overhead costs be covered?
Revenues will cover all indirect costs.
- Is the revenue one-time-only in nature?
No
- If a grant, what period does the grant cover?
n/a
- If a grant, when the grant expires, what are funding plans?
n/a

NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.

ATTACHMENT B

BUDGET MODIFICATION: HD - 11

Required Signatures

**Department/
Agency Director:**

Lillian Shirley

Date: 09/28/05

Budget Analyst:

Debra

Date: 10/03/05

Department HR:

Kathleen Keller

Date: 09/26/05

Countywide HR:

Date:

EXPENDITURES & REVENUES

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with MERLIN.

Budget/Fiscal Year: 06

Line No.	Fund Center	Fund Code	Func Area	Accounting Unit			Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
				Internal Order	Cost Center	WBS Element						
1	40-60	26030	0030			46550-00-26030	50236	(66,232)	(66,232)		Change payor mix to increase Medicaid visits by 300 and reduce self-pay visits by same	
2	40-60	26030	0030			46550-00-26030	60000	40,029	40,029			
3	40-60	26030	0030			46550-00-26030	60130	11,032	11,032			
4	40-60	26030	0030			46550-00-26030	60140	10,545	10,545			
5	40-60	26030	0030			46550-00-26030	60350	400	400			
6	40-60	26030	0030			46550-00-26030	60355	4,226	4,226			
7								0		0		
8								0				
9	40-60	26030	0030			46600-00-26030	50236	(9,369)	(9,369)		Change payor mix to increase Medicaid visits by 50	
10	40-60	26030	0030			46600-00-26030	60000	5,381	5,381			
11	40-60	26030	0030			46600-00-26030	60130	1,483	1,483			
12	40-60	26030	0030			46600-00-26030	60140	1,850	1,850			
13	40-60	26030	0030			46600-00-26030	60350	57	57			
14	40-60	26030	0030			46600-00-26030	60355	598	598			
15								0		0		
16								0				
17	40-60	26030	0030			46650-00-26030	50236	(9,369)	(9,369)		Change payor mix to increase Medicaid visits by 50	
18	40-60	26030	0030			46650-00-26030	60000	5,381	5,381			
19	40-60	26030	0030			46650-00-26030	60130	1,483	1,483			
20	40-60	26030	0030			46650-00-26030	60140	1,850	1,850			
21	40-60	26030	0030			46650-00-26030	60350	57	57			
22	40-60	26030	0030			46650-00-26030	60355	598	598			
23								0		0		
24								0				
25	40-60	26030	0030			46750-00-26030	50236	(55,406)	(55,406)		Change payor mix to increase medicaid visits by 250 and reduce self-pay visits by same.	
26	40-60	26030	0030			46750-00-26030	60000	33,373	33,373			
27	40-60	26030	0030			46750-00-26030	60130	9,198	9,198			
28	40-60	26030	0030			46750-00-26030	60140	8,965	8,965			
29	40-60	26030	0030			46750-00-26030	60350	335	335			
30	40-60	26030	0030			46750-00-26030	60355	3,535	3,535			
31								0		0		
32								0				
33	70-80	3500			705210		50316	(23,210)	(23,210)		Insurance (60140)	
34	70-80	3500			705210		60330	23,210	23,210		Insurance (60140)	
35								0				
36	19	1000			9500001000		50310	(849)	(849)		Central Indirect (60350)	
37	19	1000			9500001000		60470	849	849		Central Indirect (60350)	
38								0				
39	40-90	1000			409050		50370	(8,957)	(8,957)		Department Indirect (60355)	

EXPENDITURES & REVENUES

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with MERLIN.

Budget/Fiscal Year: 06

Line no.	Fund Center	Fund Code	Func Area	Accounting Unit			Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
				Internal Order	Cost Center	WBS Element						
0	40-90	1000			409001			8,957	8,957		Use additional dept indirect to offset over-expenditures due to emergency responses	
1								0				
2								0				
3								0				
4								0				
5								0				
									0	0	GRAND TOTAL	



**MULTNOMAH COUNTY
AGENDA PLACEMENT REQUEST**

Board Clerk Use Only

Meeting Date: 10/27/05
Agenda Item #: R-7
Est. Start Time: 9:55 AM
Date Submitted: 10/18/05

BUDGET MODIFICATION: -

**RESOLUTION Reappointing Commissioner Lisa Naito and Clara Padilla
 Agenda Andrews as County Representatives to the Children's Investment Fund
 Title: Allocation Committee for a Term to Expire June 30, 2007**

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.

Date Requested:	<u>October 27, 2005</u>	Time Requested:	<u>5 minutes</u>
Department:	<u>Non-Departmental</u>	Division:	<u>District 3</u>
Contact(s):	<u>Terri Naito</u>		
Phone:	<u>503 988-4105</u>	Ext.	<u>84105</u>
		I/O Address:	<u>503/600</u>
Presenter(s):	<u>Commissioner Lisa Naito</u>		

General Information

1. What action are you requesting from the Board?

Approval of Resolution to re-appoint Commissioner Lisa Naito and Clara Padilla Andrews as County Representatives to the Children's Investment Fund Allocation Committee for a Term to Expire June 30, 2007.

2. Please provide sufficient background information for the Board and the public to understand this issue.

Multnomah County and the City of Portland have in place an intergovernmental agreement (IGA) to work in partnership to assure that the intent of the voter-approved Children's Investment Fund is carried out. The County and the City are to ensure the funds received from the levy are allocated in a manner complementary with a coordinated and comprehensive plan, and to ensure accountability and equity throughout the system.

In accordance with the provisions of the IGA, an Allocation Committee was established to guide investments for the Fund, and to propose plans for the distribution of about \$10 million annually over the five year levy period. The County and the City may each appoint two members to the

Committee – one a representative from their respective boards and one a citizen representative. A fifth member is appointed by the Portland Business Alliance.

3. Explain the fiscal impact (current year and ongoing).

No fiscal impact.

4. Explain any legal and/or policy issues involved.

No legal issues; supports current County policies.

5. Explain any citizen and/or other government participation that has or will take place.

In accordance with the Intergovernmental Agreement with the City of Portland.

Required Signatures

**Department/
Agency Director:**

Chris Nantz

Date: 10/17/05

Budget Analyst:

Date:

Department HR:

Date:

Countywide HR:

Date:

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

RESOLUTION NO. _____

Re-appointing Commissioner Lisa Naito and Clara Padilla Andrews as County Representatives to the Children's Investment Fund Allocation Committee for a Term to Expire June 30, 2007

The Multnomah County Board of Commissioners Finds:

- a. In November 2002 the voters in the City of Portland approved a local option property tax levy that created a Children's Investment Fund (ChIF). The ChIF is used to make investments in proven programs in the areas of early childhood development, after-school and mentoring activities, and prevention of child abuse and neglect.
- b. In 2003 the City of Portland and Multnomah County entered into an intergovernmental agreement to make certain that levy funds are allocated in a manner complementary with a coordinated and comprehensive plan and to ensure accountability and equity throughout the system.
- c. As part of the agreement, the City of Portland created the ChIF Allocation Committee (Committee) to provide citizen oversight of the levy and to allocate levy revenues. The Committee includes a member of the Board of County Commissioners and a citizen representative appointed by the Board.
- d. On February 6, 2003 the Board of County Commissioners approved Resolution No. 03-021 authorizing the County Chair to appoint Commissioner Lisa Naito as Multnomah County's representative to the Committee.
- e. On September 9, 2004 the Board by Resolution No. 04-136 appointed Clara Padilla Andrews to the Committee.
- f. Commissioner Naito and Clara Padilla Andrews have ably represented the interests and policies of Multnomah County as members of the Committee, and the Board would like them to serve another term.

The Multnomah County Board of Commissioners Resolves:

1. In accordance with the provisions of the Intergovernmental Agreement, the County Chair re-appoints Commissioner Lisa Naito as Multnomah County's Board representative to the ChIF Allocation Committee for a term to expire June 30, 2007.
2. Clara Padilla Andrews is re-appointed as Multnomah County's citizen representative to the ChIF Allocation Committee for a term to expire June 30, 2007.

ADOPTED this 27th day of October, 2005

BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

Diane M. Linn, Chair

REVIEWED:

AGNES SOWLE, COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

By  _____
Agnes Sowle, County Attorney

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

RESOLUTION NO. 05-184

Reappointing Commissioner Lisa Naito and Clara Padilla Andrews as County Representatives to the Children's Investment Fund Allocation Committee for a Term to Expire June 30, 2007

The Multnomah County Board of Commissioners Finds:

- a. In November 2002 the voters in the City of Portland approved a local option property tax levy that created a Children's Investment Fund (ChIF). The ChIF is used to make investments in proven programs in the areas of early childhood development, after-school and mentoring activities, and prevention of child abuse and neglect.
- b. In 2003 the City of Portland and Multnomah County entered into an intergovernmental agreement to make certain that levy funds are allocated in a manner complementary with a coordinated and comprehensive plan and to ensure accountability and equity throughout the system.
- c. As part of the agreement, the City of Portland created the ChIF Allocation Committee (Committee) to provide citizen oversight of the levy and to allocate levy revenues. The Committee includes a member of the Board of County Commissioners and a citizen representative appointed by the Board.
- d. On February 6, 2003 the Board of County Commissioners approved Resolution No. 03-021 authorizing the County Chair to appoint Commissioner Lisa Naito as Multnomah County's representative to the Committee.
- e. On September 9, 2004 the Board by Resolution No. 04-136 appointed Clara Padilla Andrews to the Committee.
- f. Commissioner Naito and Clara Padilla Andrews have ably represented the interests and policies of Multnomah County as members of the Committee, and the Board would like them to serve another term.

The Multnomah County Board of Commissioners Resolves:

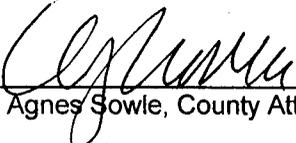
1. In accordance with the provisions of the Intergovernmental Agreement, the County Chair reappoints Commissioner Lisa Naito as Multnomah County's Board representative to the ChIF Allocation Committee for a term to expire June 30, 2007.
2. Clara Padilla Andrews is reappointed as Multnomah County's citizen representative to the ChIF Allocation Committee for a term to expire June 30, 2007.

ADOPTED this 27th day of October, 2005

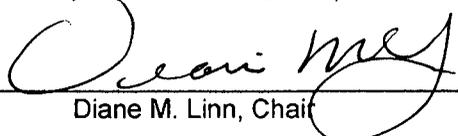


AGNES SOWLE, COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

By


Agnes Sowle, County Attorney

BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON


Diane M. Linn, Chair



**MULTNOMAH COUNTY
AGENDA PLACEMENT REQUEST**

Board Clerk Use Only

Meeting Date: 10/27/05
Agenda Item #: R-8
Est. Start Time: 10:00 AM
Date Submitted: 10/18/05

BUDGET MODIFICATION: -

**RESOLUTION Accepting the Portland Children's Investment Fund
 Recommendation for Allocation of Leverage Funds to the Boys and Girls Clubs
 of Portland to Provide a Match for a Gift from the Harold and Arlene Schnitzer
 Agenda CARE Foundation; and Offering Advice and Counsel to the City of Portland
 Title: Concerning the Recommendations**

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.

Date Requested:	<u>October 27, 2005</u>	Time Requested:	<u>10 minutes</u>
Department:	<u>Non-Departmental</u>	Division:	<u>District 3</u>
Contact(s):	<u>Terri Naito</u>		
Phone:	<u>503 988-4105</u>	Ext.:	<u>84105</u>
I/O Address:	<u>503/600</u>		
Presenter(s):	<u>Commissioner Lisa Naito; Lisa Pellegrino, Program Director, Children's Investment Fund</u>		

General Information

1. What action are you requesting from the Board?

Approval of Resolution to accept ChIF recommendations for Leverage Funds and to recommend adoption to Portland City Council.

2. Please provide sufficient background information for the Board and the public to understand this issue.

In December 2004, the Children's Investment Fund Allocation Committee voted to set aside \$3 million over three years to create a Leverage Fund. The purpose of the Leverage Fund is to work with private funders to align resources with the Children's Investment Fund on projects of mutual interest and increase the impact of each organization's investments. The Children's Investment Fund is also interested in using the Leverage Fund to provide matching funds for local organizations applying for federal or national foundation grants for programs meeting the Fund's criteria.

The ballot language authorizing the Children's Investment Fund requires that investments be made in early childhood programs, child abuse prevention and intervention programs, and after-school and mentoring programs. Leverage Fund investments will be confined to these three program areas. The Children's Investment Fund seeks to make investments of a minimum of \$250,000 in which its public funds are matched at least dollar-for-dollar with private funds.

The Children's Investment Fund retained the Metropolitan Group to reach out to local and regional funders, identify projects of mutual interest in the program areas described above, and negotiate partnerships to invest in specific projects. The Children's Investment Fund staff reviewed the program summary and made a recommendation to the Allocation Committee regarding whether the proposal met the Fund's standards, and whether the Committee should enter into a partnership.

The Committee found that both the Harold and Arlene Schnitzer CARE Foundation (CARE Foundation) and the Children's Investment Fund (ChIF) are interested in making investments in the wellbeing of Portland's children. A Memo of Understanding has been entered into with the two organizations agreeing to take to their respective boards of directors the following proposal for a collaborative investment:

- The CARE Foundation will make a \$375,000 capital grant to help fund the construction of a new Boys and Girls Club on the community campus serving the Portsmouth neighborhood and the North Portland Peninsula, adjacent to the New Columbia development;
- CHIF will make a \$375,000 programmatic grant to the Boys and Girls Clubs of Portland, the funds of which are to be used as follows:
 - \$225,000 for the Nightscape Teen Program at the Wattles and Blazers Clubs;
 - \$75,000 for the Nightscape Teen Program at the new North Portland Boys and Girls Club, and
 - \$75,000 for start up operational programming costs for the new North Portland Boys and Girls Club.

3. Explain the fiscal impact (current year and ongoing).

No fiscal impact to County.

4. Explain any legal and/or policy issues involved.

No legal issues involved; supports policies previously set by the Board.

5. Explain any citizen and/or other government participation that has or will take place.

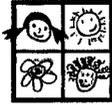
This is a multi-jurisdictional effort that has involved community stakeholders. Attached are the guidelines for the Leverage Fund developed by the Children's Investment Fund; and the Memo of Understanding that the Foundation and the Fund intend to enter into.

Required Signatures

Department/
Agency Director:



Date: 10/17/05



portland children's investment fund

The Leverage Fund of The Portland Children's Investment Fund

Purpose of the Leverage Fund

In December 2004, the Children's Investment Fund Allocation Committee voted to set aside \$3 million over three years to create a Leverage Fund. The purpose of the Leverage Fund is to work with private funders to align resources with the Children's Investment Fund on projects of mutual interest and increase the impact of each organization's investments. The Children's Investment Fund is also interested in using the Leverage Fund to provide matching funds for local organizations applying for federal or national foundation grants for programs meeting the Fund's criteria. The parameters and process for using leverage funds in each of these two ways are outlined below.

Partnerships with Private Funders

The ballot language authorizing the Children's Investment Fund requires that investments be made in early childhood programs, child abuse prevention and intervention programs, and after-school and mentoring programs. Leverage Fund investments will be confined to these three program areas. The Children's Investment Fund seeks to make investments of a minimum of \$250,000 in which its public funds are matched at least dollar for dollar with private funds.

Local Matching Funds

The Children's Investment Fund will also use Leverage Funds to provide local matching funds to organizations that are applying for federal or national foundation grants for programs in the three areas described above. The matching funds provided by the Children's Investment Fund to a local organization must be a minimum of \$100,000 and each Children's Investment fund dollar must leverage at least two federal or national foundation dollars.

Investment Process

Partnerships with Private Funders: The Children's Investment Fund has retained the Metropolitan Group to reach out to local and regional funders, identify projects of mutual interest in the three program areas described above, and negotiate partnerships with funders to invest in specific projects. Once the Metropolitan Group has identified an interested funder and a qualifying project, the organization proposing the project will be required to submit a program summary to the Children's Investment Fund. The program summary must include the following:

- A description that includes program components and activities, the number of children to be served, the duration and intensity of the service, and the population served.
- Research that supports the efficacy of the program model, program elements or the specific program proposed.
- Proposed outcomes of the program selected from a list of common outcomes tracked by all grantees of the Children's Investment Fund.
- A budget and budget narrative that specifies how all Children's Investment Fund dollars will be used.
- If the organization has not been funded by the Children's Investment Fund in the past, information documenting cultural competency of the organization.
- If the organization has not been funded by the Children's Investment Fund in the past, an audit for the organization's last closed fiscal year.

Children's Investment Fund staff will review the program summary and make a recommendation to the Allocation Committee regarding whether the proposal meets the Fund's standards, and whether the Committee should enter into the partnership. The Allocation Committee will make final decisions on whether to pursue the partnership and on what terms.

Local Matching Funds: Organizations seeking to use the Leverage Fund as matching funds in proposals for federal or national foundation grants must submit a copy of the grant proposal to Children's Investment Fund staff at least two weeks before the grant submission deadline. The grant proposal must contain the Program Summary information described above, or this information must be submitted in an accompanying document. The grant proposal and/or accompanying document must specifically describe how Children's Investment Fund monies will be used, and must also provide the date or month that grant awards will be announced by the federal government or national foundation.

Children's Investment Fund staff will review the proposal, determine whether it meets criteria for investment, and decide whether or not to encumber the Leverage Fund in the amount of the request.

If staff approves the request for matching funds, staff will provide a letter of commitment to the organization requesting matching funds for submission with the grant proposal. Applicants must provide a final copy of the grant proposal to the Children's Investment Fund. If staff does not approve the request for matching funds, staff will promptly notify the organization requesting funds and provide a reason for the denial.

ALL REQUIRED SUBMISSIONS TO THE CHILDREN'S INVESTMENT FUND DESCRIBED ABOVE MUST BE EMAILED TO LISA PELLEGRINO AT EPELLEGRINO@CI.PORTLAND.OR.US.

Progress to Date

As of August 2005, the Children's Investment Fund has agreed to provide a local match for a federal Early Learning Opportunities Grant prepared by the Commission on Children, Families and Community. Funds will be used for a program that seeks to raise the quality of family, friend and neighbor childcare through community literacy activities, the formation of networks of informal care providers, and training for these providers sponsored by the networks. If the application is successful, each dollar contributed by the Children's Investment Fund will be matched with more than five dollars from the federal government.

The Children's Investment Fund has also entered into a partnership with the Schnitzer Care Foundation. The Schnitzer Care Foundation will provide \$375,000 toward the building of a new Boys and Girls Club in North Portland at the New Columbia housing site. The Children's Investment Fund will provide \$150,000 toward operating after-school programs at the new location when construction is completed, and will provide \$225,000 toward the Nightscape Teen program at the Blazers and Wattles Boys and Girls Clubs. The Nightscape Teen program provides constructive activities for teenagers during evening and weekend hours including classes and guest speakers on a variety of topics.

Memorandum of Understanding

Entered into between
**the Harold and Arlene Schnitzer CARE Foundation and
The City of Portland's Children's Investment Fund**

Both the Harold and Arlene Schnitzer CARE Foundation (CARE Foundation) and the City of Portland through its Children's Investment Fund (CHIF) are interested in and make investments in the wellbeing of Portland's children. As such, these two organizations agree to take to their respective boards of directors the following proposal for a collaborative investment:

- The CARE Foundation will make a \$375,000 capital grant to help fund the construction of a new Boys and Girls Club on the community campus serving the Portsmouth neighborhood and the North Portland Peninsula, adjacent to the New Columbia development;
- CHIF will make a \$375,000 programmatic grant to the Boys and Girls Clubs of Portland, the funds of which are to be used as follows:
 - \$225,000 for the Nightscape Teen Program at the Wattles and Blazers Clubs;
 - \$75,000 for the Nightscape Teen Program at the new North Portland Boys and Girls Club, and
 - \$75,000 for start up operational programming costs for the new North Portland Boys and Girls Club.

Neither the CARE Foundation nor CHIF relinquishes its respective fiduciary control or responsibility for gift oversight and evaluation of results and impact of these grants.

All gifts go directly to the Boys and Girls Clubs and do not pass through any third party organization. Any release of information related to this gift to anyone, including the mass media, will be coordinated between and approved by all parties (CARE Foundation, CHIF and the Boys and Girls Clubs of Portland).

This memo of understanding is signed by:

Harold and Arlene Schnitzer CARE Foundation

Date

Children's Investment Fund

Date

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

RESOLUTION NO. _____

Accepting the Portland Children's Investment Fund Recommendation for Allocation of Leverage Funds to the Boys and Girls Clubs of Portland to Provide a Match for a Gift from the Harold and Arlene Schnitzer CARE Foundation; and Offering Advice and Counsel to the City of Portland Concerning the Recommendations.

The Multnomah County Board of Commissioners Finds:

- a. In November 2002, City of Portland voters authorized a five-year property tax levy that created a Children's Investment Fund (ChIF) for early childhood, child abuse prevention and intervention, and after-school and mentoring programs within the City.
- b. The City of Portland and Multnomah County entered into an intergovernmental agreement to make certain that levy funds are allocated in a manner complementary with a coordinated and comprehensive plan, and to ensure accountability and equity throughout the system. As part of the agreement, the City of Portland created the ChIF Allocation Committee (Committee) to provide citizen oversight of the levy and to allocate levy revenues.
- c. In 2004 the Committee created a \$3 million Leverage Fund of the ChIF to help private funders with projects of mutual interest in order to meaningfully increase the impact of each organization's investments. Leverage Funds are used to provide local matching funds of \$250,000 or more to organizations applying for federal or national foundation grants for programs with the same purposes as ChIF programs.
- d. The Harold and Arlene Schnitzer CARE Foundation is interested in investing in a new Boys and Girls Club to be located adjacent to the New Columbia development. The CARE Foundation proposes to make a \$375,000 capital grant to help fund construction; and the Committee proposes to make a matching Leverage Fund grant of \$375,000 for Boys and Girls Clubs of Portland programs.

The Multnomah County Board of Commissioners Resolves:

1. The Board accepts the Committee's recommendation for allocation of Leverage Funds in the amount of \$375,000 to the Boys and Girls Clubs of Portland to provide a match for the Harold and Arlene Schnitzer CARE Foundation's gift of \$375,000.
2. Furthermore, the Board forwards its recommendation for such allocation of Leverage Funds, to the Portland City Council for consideration.

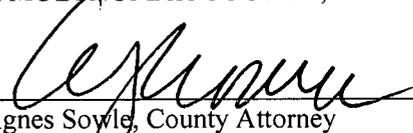
ADOPTED this 27th day of October 2005.

BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

Diane M. Linn, Chair

REVIEWED:

AGNES SOWLE, COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

By  _____
Agnes Sowle, County Attorney

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

RESOLUTION NO. 05-185

Accepting the Portland Children's Investment Fund Recommendation for Allocation of Leverage Funds to the Boys and Girls Clubs of Portland to Provide a Match for a Gift from the Harold and Arlene Schnitzer CARE Foundation; and Offering Advice and Counsel to the City of Portland Concerning the Recommendations

The Multnomah County Board of Commissioners Finds:

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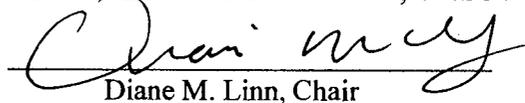
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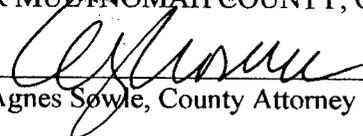
ADOPTED this 27th day of October 2005.



BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON


Diane M. Linn, Chair

AGNES SOWLE, COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

By 
Agnes Sowle, County Attorney



**MULTNOMAH COUNTY
AGENDA PLACEMENT REQUEST**

Board Clerk Use Only

Meeting Date: 10/27/05
 Agenda Item #: R-9
 Est. Start Time: 10:10 AM
 Date Submitted: 09/20/05

Agenda Title: Multnomah County Attorney 2004-2005 Annual Report

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.

Date Requested:	<u>October 27, 2005</u>	Time Requested:	<u>30 minutes</u>
Department:	<u>Non-Departmental</u>	Division:	<u>County Attorney</u>
Contact(s):	<u>Agnes Sowle, County Attorney</u>		
Phone:	<u>503-988-3138</u>	Ext.: <u>83138</u>	I/O Address: <u>501/500</u>
Presenter(s):	<u>Agnes Sowle, John Thomas, Susan Dunaway, Jenny Morf, Patrick Henry</u>		

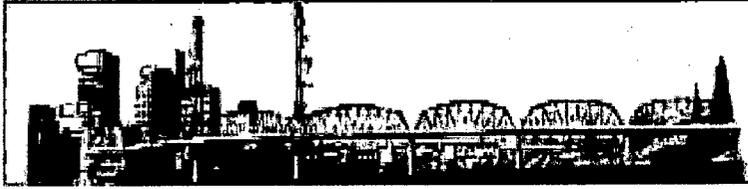
General Information

1. **What action are you requesting from the Board?**
Informational Only
2. **Please provide sufficient background information for the Board and the public to understand this issue.**
Presentation of the County Attorney's FY 04/05 Report
3. **Explain the fiscal impact (current year and ongoing).**
N/A
4. **Explain any legal and/or policy issues involved.**
N/A
5. **Explain any citizen and/or other government participation that has or will take place.**
N/A

Required Signatures

**Department/
Agency Director:**

Date: 9/20/2005



Office of Multnomah County Attorney

501 SE Hawthorne Blvd., Ste. 500,
Portland, OR 97214

2004-2005 Annual Report

*County Attorney's Report to the
Multnomah County
Board of Commissioners
October 27, 2005*



OFFICE OF MULTNOMAH COUNTY ATTORNEY

Agnes Sowle
County Attorney

John S. Thomas
Deputy County
Attorney

501 S.E. Hawthorne, Suite 500
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fax 503.988.3377
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David N. Blankfeld
Christopher Crean
Sandra N. Duffy
Susan Dunaway
Patrick Henry
Katie A. Lane
Jenny M. Morf
Matthew O. Ryan
Kathryn A. Short
Jacqueline A. Weber
Assistants

2004-2005 Annual Report

*County Attorney, Agnes Sowle's Report
to the Board of County Commissioners:*

Diane Linn, Chair
Maria Rojo de Steffey, Commissioner
Serena Cruz, Commissioner
Lisa Naito, Commissioner
Lonnie Roberts, Commissioner

October 27, 2005

Introduction

Our office has fourteen lawyers, six permanent support staff and four limited duration ITAX support staff. The office provides legal services for all county officers and departments. Multnomah County Code Section 7.201(I) requires the County Attorney to submit a formal annual report to the Board. This Annual Report summarizes the legal services we provided to county clients last fiscal year.

During the fiscal year 2004-2005, we provided 21,533 hours of direct legal services for litigation, legal consultation, legal document preparation and review, and client training. This is slightly fewer hours than the previous year due, in part, because of FMLA leave and because we "loaned" one of our attorneys to the legislature for several months during the session.

We worked on many ordinances and resolutions for departments and the Board during the fiscal year. Twenty-five of those ordinances were adopted by the Board, and about half of those ordinances were land use related. Notable resolutions include the following:

- Res. 04-096 (7/8/2004) Determining boundaries for Willamette Electric PUD and calling an election on district formation;

- Res. 04-098 (7/15/2004) Approving ballot title and explanatory statement for Willamette Electric PUD Election;
- Res. 04-101 (7/22/04) Submitting to voters Multnomah County Home Rule Charter Amendments proposed by the County Charter Review Committee;
- Res. 05-033 (2/24/05) Adopting new Public Contract Review Board (PCRB) Rules;
- Res. 05-050 (4/7/05) Adopting Multnomah County HIPAA Security Policies and Directing appointment of information system security officers.

DIRECT SERVICE HOURS

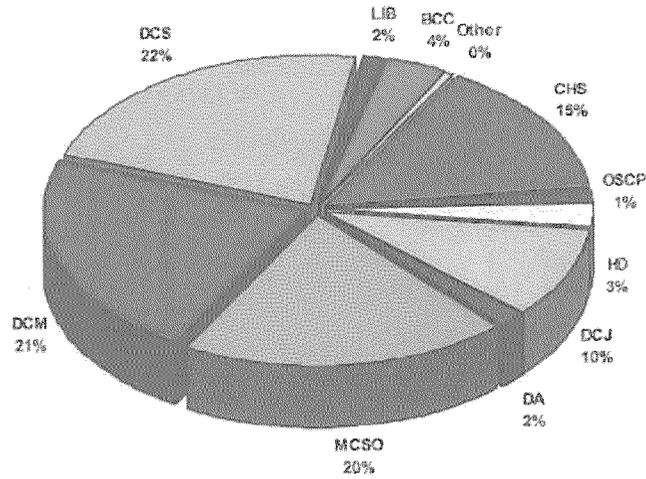
Graph 1 breaks down our direct services hours by department. The greatest amount of direct service time was devoted to Business and Community Services¹ for the fourth year with 43%. The total hours for the Sheriff decreased slightly to 20%. County Human Services increased slightly from 13% to 15%. The hours spent on Health Department legal matters decreased for the third year from 4% last year to 3%. Community Justice increased slightly to 10%. Services for the Board decreased slightly to 4% this year.

Graph 2 depicts direct service hours expended by the various work types. Litigation was down; it consumed 45% of our time down from 52% last year and 54% the year prior. Time spent in preparation and review of contracts and other legal documents was slightly up at 14%, legal consultation was 40%, up from 35% last year, and at 1% client training remained the same.

¹ The time is separated on the graphs into the two departments it was split into July 1, 2005: Community Services and County Management.

Direct Service Time to Departments

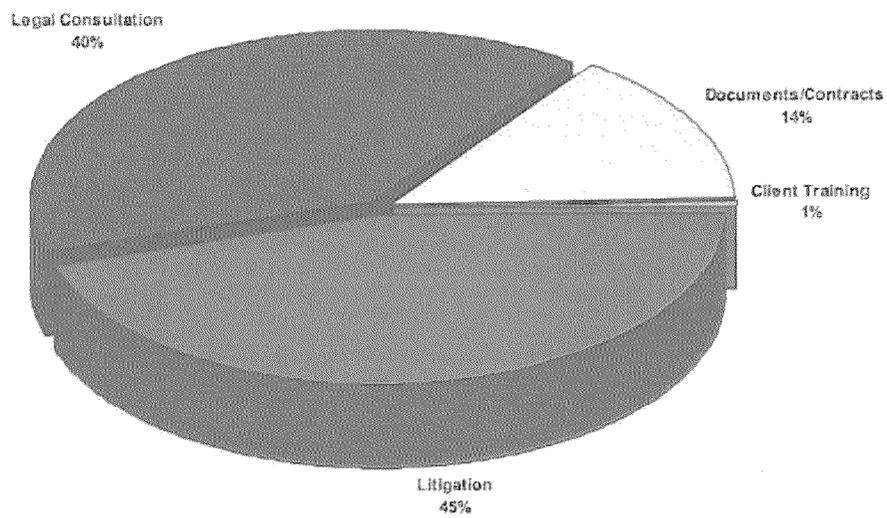
7/1/04 through 6/30/05



Department	Hours
County Management	4,786.10
Community Services	4,744.80
Sheriff	4,353.45
County Human Services	3,194.35
Community Justice	2,064.98
Board of Commissioners	772.40
Health Department	546.50
District Attorney	368.20
Multnomah County Library	335.45
School and Community Partnerships	267.70
Other County	99.05
Total	21,532.98

Direct Service Time

7/1/04 through 6/30/05



Work Type	Hours
Litigation	9,853.48
Legal Consultation	8,612.60
Documents/Contracts	3,129.35
Client Training	137.55
	21,532.98

LITIGATION

Graph 3 shows our litigation hours broken down by department. The Department of Business and Community Services (again separated on the graph) consumed the most litigation hours at 33%. The Sheriff used 28% of the litigation hours, a decrease from 35% last year. County Human Services used 14% of our litigation hours, an increase from 10% the previous year. Litigation time for Community Justice increased from 14% to 17%.

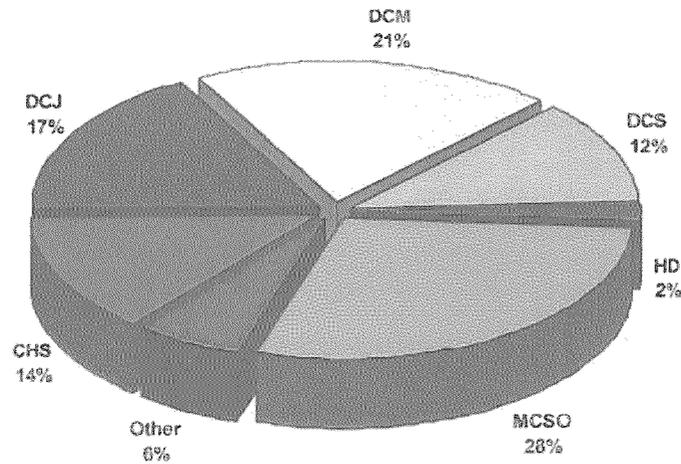
Graph 4 highlights the top twenty of last year's litigated cases based on hours expended. This past year the Sheriff had seven of the cases, one more than last year. Community Services (two) and County Management (three) combined had the same as last year. Community Justice had the top three cases of the top 20. County Human Services cases dropped by one to four cases. The Health Department had no cases in the top 20. In the past fiscal year, the total top 20 cases accounted for 51.3% of all litigation hours, up from 46.3% last year.

During the year, we received 146 new tort claims, comparable to last year's 143. We received 19 new lawsuits compared to 30 the prior year.

Brief descriptions of the top 20 cases follow graphs 3 and 4.

Litigation Time by Department

7/1/04 through 6/30/05



Department	Time
Sheriff	2,815.65
County Management	2,009.30
Community Justice	1,693.88
County Human Services	1,334.90
Community Services	1,130.15
District Attorney	304.90
Health Department	200.90
County Attorney	138.55
Multnomah County Library	69.70
School and Community Partnerships	58.50
Board of Commissioners	34.60

Litigation Time - Top 20 Cases

7/1/04 through 6/30/05

590 total open litigation files

<i>Community Justice</i>		3 of 37 open litigation files	Total	% of Dept's Lit
0287-02	JMM	Lakeside-Scott, Lea v. Multnomah County; USDC 02-1505-MO	828.03	
0283-04	SMD	Perez and Imel v. Richardson, et al; Washington County #C043848	220.70	
0191-04	JAW	Horst, Michelle v. Multnomah County, et al 0407-07407	187.10	
			1,235.83	73.0%

<i>Community Services</i>		2 of 63 open litigation files	Total	% of Dept's Lit
0348-03	SMD	Schlarp, Michael v. City of Gresham, et al - MCCC 0308-09120	266.90	
0226-03	CDC	Multnomah County v. Dorrrough, Mark and Jill	213.20	
			480.10	

<i>County Human Services</i>		4 of 25 open litigation files	Total	% of Dept's Lit
0343-01	SMD	Alpha Energy Savers, Inc, and Robert Obrist v. Multnomah County	324.00	
0016-05	JMM	Marin, Katherine v. Multnomah County 04-1894-AA	301.70	
0054-03	SMD	Alpha Energy Savers, Inc. Appeal CA 03-35142	181.90	
0172-03	MAB	Wimbish (Archie), Sally v. Multnomah County, et al 04-625-MO	131.90	
			939.50	70.4%

<i>County Management</i>		3 of 289 open litigation files	Total	% of Dept's Lit
0195-04	AS	Li, Mary v. State of OR SC S51612	488.05	
0250-03	KAS	Block, Lyle v. Multnomah County - CV 03-1230-MO	444.60	
0088-04	AS	Li, Mary et al v. Gov. Kulongoski, et al 0403-03057	158.55	
			1,071.20	

<i>District Attorney</i>		1 of 3 open litigation files	Total	% of Dept's Lit
0350-03	MAB	Kleinman, Matthew v. Multnomah County, et al 03-1723-KI	293.00	
			293.00	

<i>Sheriff</i>		7 of 139 open litigation files	Total	% of Dept's Lit
0185-04	SMD	Moseler, Miguel A. Gonzales v. Multnomah County 0407-07054	184.60	
0166-03	MAB	Edwards, Rod v. MCSO (MCCC Case No. 0308-08282)	178.80	
0254-02	SEA	Bryant, James E. v. Multnomah County (02-1478-MO)	163.60	
0059-04	SMD	Estate of Gladys Loennig v. Multnomah County 0412-12464	115.10	
0056-03	SEA	Skeen, Wayne R. v. Multnomah County, Brenda Skinner - USDC C	107.00	
0137-04	KAL	Anthony, Jacob v. Multnomah County, et al 04-229-MO	96.95	
0221-04	KAS	Oble, Sandra v. Multnomah County, USDC Case No. 04-1243-ST	90.20	
			936.25	33.3%

Total Litigation Hours for these Cases: 4,955.88
 Total Litigation Hours - All Departments: 9,653.48
 % of Total Litigation Hours for these Cases: 51.3%

2004-2005 Annual Report

COMMUNITY JUSTICE

Lakeside-Scott vs. Multnomah County and Jann Brown – (828 hours)

Lakeside-Scott was terminated from her job in the Information Services Division of the Department of Community Justice for accessing the email and calendars of her coworkers and management, and using county time and resources to create, print, and distribute a 167-page journal. She filed a federal lawsuit against Multnomah County and Jann Brown claiming that she was retaliated against in at least 16 different ways in violation of the First Amendment and Oregon whistleblower laws. A majority of the claims were dismissed on the county's motion for summary judgment, and the remaining claims were tried to a jury. After a four day trial, three claims against the county were dismissed, three claims against Brown were dismissed, and the jury returned a plaintiff's verdict on one claim. The jury awarded \$150,000 in compensatory, \$10,000 in emotional, and \$500,000 in punitive damages. The county has appealed the jury verdict to the 9th Circuit.

Perez and Imel v. Multnomah County – (220.70 hours)

Perez, a six year old boy, was attacked and seriously injured by pit bulls that were in the possession of a Multnomah County parolee at the time of the attack. Imel rescued him from the attack, sustaining serious injuries from the dogs as she did so. Each will have to undergo multiple surgeries in the future for those injuries. The county's motion for summary judgment, asserting that the law did not recognize a claim of negligent supervision based the negligent or reckless conduct of one of its parolees, was denied. Due to the risk of a finding of liability against the county and the serious injuries, the parties are in the process of finalizing a settlement of all claims against the county.

Michelle Horst v. Multnomah County, et al – (187.10 hours)

This is one of four lawsuits the county received based on the county's parole supervision of LaDon Stephens. The trial court granted the county's motion for summary judgment based upon discretionary immunity, and because (1) the parole officers followed all supervision guidelines, (2) Stephens was in apparent compliance with all conditions of supervision, and (3) the officers had no knowledge or reason to know that Stephens was engaged in criminal behavior during the relevant time period. The plaintiff has appealed the trial court's grant of summary judgment to the Court of Appeals.

COMMUNITY SERVICES

Michael Schlarp v. City of Gresham, et.al. – (266.90 hours)

This case arose out of an automobile-pedestrian accident that occurred in 2002 in the area of 187th and Stark Street in Gresham. Although this portion of Stark Street is in Gresham, it is a county road. A twelve year old boy was hit by a car while he was in a marked crosswalk on Stark and sustained serious injuries. Plaintiff's liability theory against the county and other governmental defendants is based on the allegedly negligent design of the intersection in which the crosswalk was located. Plaintiff seeks damages in the amount of \$650,000. The county filed a motion for summary judgment asserting discretionary immunity for the design. The court awarded summary judgment to the county, and the plaintiff has appealed that judgment.

Multnomah County v. Mark and Jill Dorrrough – (213.20 hours)

This matter arose out of a land use enforcement action. The Dorrroughs live in a subdivision inside the City of Troutdale, OR and own an undeveloped lot adjacent to it, located in unincorporated Multnomah County. The City of Troutdale approved the storm water system for the subdivision but the developer failed to comply with some of the conditions. In October 2002 the Dorrrough's retained a logger to log all the trees on the county parcel. This exacerbated the erosion problem. The Dorrroughs refused to obtain a Grading and Erosion Control (GEC) permit required by the county to legalize the placement of boulders in the drainage area and to arrest the erosion problem on the lot. The county filed an enforcement action in Multnomah County Circuit Court against Dorrroughs who filed a third party complaint against the developer and against the City of Troutdale. The trial judge determined that the Dorrroughs and/or the developer were required to obtain a GEC permit from the county. The county was held to have had no liability for damages in this case.

COUNTY HUMAN SERVICES

Alpha Energy Savers, Inc. and Obrist v. Multnomah County et al – (324 hours) Alpha Energy Savers, Inc. Appeal – (181.9 hours) (Total Hours: 505.9)

An independent contractor who performed weatherization services for the county under a non-exclusive contract brought both state and federal claims against the county and two of its employees who work in the weatherization department. The federal claim alleged that the defendants retaliated against the contractor for exercising his First Amendment rights by testifying on behalf of a former county employee. Plaintiff sought a million dollars in damages plus attorney fees. The defendants' motion for summary judgment was granted by the federal district court, but the Ninth Circuit reversed and remanded for trial. Due to the extremely complex nature of this case and the risk of a jury award, it was in the best interests of the county to enter into settlement negotiations with the plaintiffs. The parties are in the process of finalizing a settlement agreement. In order to avoid this type of litigation in the future, the county, with agreement of the plaintiff in this case, is

amending the weatherization contract with all its contractors to include a two-step grievance procedure and binding arbitration.

Katherine Martin v. Multnomah County – (301.70 hours)

Current county employee in the Department of Human Services sued Multnomah County for violation of Title VII (race), § 1981 (contract), § 1983 (due process), and a violation of ORS 659 (race). During the discovery process it became apparent that it was in the best interest of county to settle the case for \$13,000 (inclusive of attorney fees) in exchange for a full release. This settlement resolved the entire law suit and provided an opportunity to resolve the management issues that were at issue.

Sally Wimbish (Archie) v. Multnomah County, et al. – (131.90 hours)

Wimbish, who is developmentally disabled and suffers from mental health issues, received services from Multnomah County. During the time she was receiving county services, she moved out of the house in which she was living with her Aunt, began living with a man, and eventually became pregnant. Wimbish filed a federal lawsuit against the county and three county employees alleging a violation of her federal constitutional right to due process and violations of state law related to negligence. The county settled this action for \$90,000.

COUNTY MANAGEMENT

Lyle Block v. Multnomah County and Jan Thompson – (444.60 hours)

A current employee sued the county and his former supervisor Jan Thompson. He alleged four violations in his complaint: (1) gender discrimination; (2) sexual harassment/hostile work environment; (3) retaliation; and (4) First Amendment rights to free speech. On summary judgment the court dismissed his First Amendment claim, and the case was tried to a jury on the remaining issues on October 19, 2004. The jury found that the county and Ms. Thompson did not engage in gender discrimination or sexual harassment. However, the jury found that the county retaliated against plaintiff for filing a complaint, and they awarded him \$25,000 in compensatory damages.

Mary Li, et al v. Gov. Kulongoski, et al – (158.55 hours); and Mary Li v. State (the appeal) – (468.05) (total= 626.60 hours)

After the county began issuing marriage licenses to same sex couples in March, 2003, the Defense of Marriage Coalition (DOMC) filed suit in state court seeking to have the marriage statute interpreted to constitutionally allow marriage only between one man and one woman. The State of Oregon, ACLU and individual couples intervened. Plaintiff moved for a preliminary injunction which was denied. At that point, all of the parties negotiated an agreement in order to get the constitutional issue before the Supreme Court as quickly as possible. Under the agreement, the DOMC lawsuit was dismissed and ACLU and the individuals filed as plaintiffs with the state as defendant. The county and DOMC joined as intervenors. Plaintiffs and the county moved for summary judgment, which was granted in part on the constitutional issue. On appeal the Supreme Court decided that the county did not have the authority to issue the marriage licenses. DOMC then asked the court to award it attorney fees from the county. The court denied the motion. This case took substantial resources (hours) because there were numerous parties and all of the briefing, both at the state court level and the appellate level, was expedited.

DISTRICT ATTORNEY

Matthew Kleinman v. Multnomah County et al. – (293 hours)

Kleinman filed a federal action against two investigators from Multnomah County District Attorney's office alleging that they failed to disclose exculpatory evidence in violation of his constitutional rights. Kleinman further alleged that the county's policies and procedures regarding the disclosure of exculpatory evidence violated his constitutional rights. After a protracted discovery and pretrial motion process, Kleinman agreed to voluntarily dismiss the two DA employees with prejudice, and to dismiss the county without prejudice. The court entered judgment in our favor and also granted the county's request for costs. The county is seeking to enforce the cost judgment against Kleinman and possibly his attorney.

SHERIFF'S OFFICE

Moseler v. Mutlnomah County – (184.60 hours)

Plaintiff alleged that he had unlawfully been issued a criminal citation by Multnomah County law enforcement deputies. His complaint was based on a theory of negligent investigation. In fact, the District Attorney's Office did not pursue prosecution of the charge. The facts showed that the criminal citation had not been erroneously or negligently issued, but rather that this was not the type of charge (unlawful use of 911 System) that the DA's Office has the resources to pursue. Just prior to arbitration the parties resolved the dispute for \$750 because that amount cost the county less than the cost of the two day arbitration that was scheduled to proceed.

Rod Edwards v. MCSO – (178.80 hours)

Edwards, a deputy sheriff, was not selected for a sergeant position during the last MCSO promotional process. He complained that the Sheriff and command staff discriminated against him because he applied for and received preference points because of his status as a disabled veteran. Edwards pursued this complaint with the Merit Council, which ruled in the county's favor on Edwards' claim of discrimination. Edwards filed a writ of review challenging the Merit Council decision, and at the same time filed a state lawsuit alleging the county retaliated against him because he filed a civil proceeding (the Merit Council appeal) and because he disclosed to the Sheriff and command staff that they were violating state law (related to the veteran preference points). The parties have completed discovery, including substantial document exchange and numerous depositions, and the county filed a motion for summary judgment asking the court to dismiss Edwards' claims. Trial is set for January 2006.

James E. Bryant v. Krafve and Multnomah County – (163.60 hours)

In this federal lawsuit, the plaintiff was arrested for murder. The charges were dismissed one year later. He alleged the county and Detective Krafve failed to provide the prosecutors with exculpatory material which would have resulted in his earlier release. After extensive pre-trial discovery practice, the county moved for dismissal, arguing that his constitutional rights were not violated, that the defendants acted in good faith and that there was probable cause to hold plaintiff throughout the entirety of his incarceration. After oral argument, the judge granted the county's motion to dismiss.

Estate of Loennig v. Multnomah County – (115.10 hours)

Plaintiff was incarcerated in the Multnomah County jails for welfare fraud. She refused to eat and refused medical treatment. She died of a necrotic bowel. Her estate brought suit against the county and an individual employee claiming negligence. Although the Corrections Health staff had begun civil commitment proceedings prior to plaintiff's death in an attempt to force medical treatment, it is unlikely that a court would have ordered medical treatment because the plaintiff's behavior did not meet the legal standards for forced medical treatment. Trial is set in this case for March, 2006.

Wayne R. Skeen v. Multnomah County, Douglas Hewitt and Brenda Skinner – (107 hours)

Plaintiff brought this federal lawsuit alleging two Multnomah County Corrections Deputies used excessive force against him while he was in custody at the Multnomah County Courthouse jail. The county denied the force used was excessive, rather it was necessary to control a belligerent and threatening inmate and therefore was not a violation of plaintiff's constitutional rights. The county argued the deputies acted in a good faith effort to restore and maintain discipline. A federal jury agreed, finding no liability, and returned a verdict for the county.

Jacob Anthony v. Multnomah County et al. – (96.95 hours)

Anthony, an inmate proceeding *pro se*, filed this federal action alleging that the county and several MCSO employees used excessive force and denied him medical care in violation of the Eighth Amendment. He further alleges that defendants confined him in segregation in violation of due process. The county has filed a motion for summary judgment asking the court to dismiss all claims against the county and its employees.

Obie v. Multnomah County – (90.2 hours)

A current employee of the Sheriff's Office sued the county alleging violations of the Americans with Disabilities Act, Family and Medical Leave Act and workers' compensation discrimination. The parties went to mediation on January 5, May 6, and July 29, 2005 but the case did not settle. Plaintiff returned to work at the end of May 2005, and the parties are continuing discovery. No trial date has been set.

ADVISORY WORK

We continue to look for opportunities to provide high quality legal advice to our clients. This year we have again faced unique issues which required substantial attorney time. Here are brief descriptions of noteworthy matters handled by our advisory attorneys this past year:

BUSINESS AND COMMUNITY SERVICES

Facilities

This office represented Facilities Management (FM) in the disposition process for a number of county properties including the Edgefield property Hooper Center, Gresham Neighborhood Center parking lot, Medical Examiner's Building, Peninsula Building and the Morrison Building. We have also provided legal review in numerous lease negotiations, the most notable of which was for the new tenancy in the Lincoln Building for Commonwealth Building tenants. Other significant work included the foreclosure of the trust deed on the Ford Building and negotiation of a new trust deed with the new owner that significantly reduced the term of the trust deed. We continue to work with FM on the adoption of new contract forms for construction and for architectural and engineering services.

Contracts

We worked with Franna Hathaway in Central Procurement and Contract Administration (CPCA) to prepare and present for adoption a comprehensive revision of the PCRB Rules in response to the legislature's complete revision of ORS Chapter 279. We were actively involved in ensuring that contracts were processed in accordance with legal requirements when staffing at CPCA was significantly reduced mid-year by resignations and the failure to promptly fill open positions. We have also worked with newly hired staff and the new CPCA manager to facilitate improvements in the process and function of CPCA.

Transportation

Property acquisition negotiations on several road projects were brought to the Board for condemnation authority, including the new Sauvie Island Bridge, Beaver Creek Bridge, and 223rd Rail Overpass.

Land Use

We worked with planning to analyze and implement Measure 37 and to prepare and present for adoption an implementation ordinance. The office began the work necessary to handle litigation resulting from Ballot Measure 37 claims although none have yet brought about a lawsuit. There have been 23 Measure 37 claims filed in Multnomah County. The total compensation sought for these claims is \$25,832,000. Two claims have come before the Board for waiver or compensation determinations. They both resulted in waivers. The first, Mrs. English, allows the creation of up to 8 partitioned lots on a 20-acre parcel on forestland. The second, Mrs. Ann Jones, allows a second dwelling on an aggregated 10-acre parcel, but no partition, on farmland. One claim has been withdrawn because the applicant obtained the desired result through a land use application.

All the claims, other than English and Jones, have had an incomplete letter sent. One of those claims (Dilnik) has provided the necessary information and will be the next case to go to the Board. One applicant (Hall) has indicated that he will file a Circuit Court case as soon as the 180 days expires. Three Ballot Measure 37 state claims have been filed for properties in Multnomah County which have no parallel county claim.

Dunthorpe-Riverdale Service District

Land use review of a proposed subdivision in the District has drawn the District into a dispute as to the status of an existing sewer easement, i.e. whether the easement was public or private. The District's position is the easement is public.

Labor Relations

The county attorneys continue to provide labor and employment advice to all of the county's departments on a variety of issues including FMLA, ADA, FLSA, USERRA, fitness for duty, harassment, investigations, discipline and discharge, personnel rules, recruitment, and benefits as well as responding to public records requests, requests for personnel records and tort claim notices. We also conducted sexual harassment trainings for supervisors and managers. The office continues to handle labor arbitrations, as well as respond to complaints filed with Oregon's Bureau of Labor and Industries, the Equal Employment Opportunity Commission, and the Oregon Employment Relations Board.

ITAX Collection

This year our office began the legal work required to collect 2003 ITAX accounts that the City was unable to collect through its efforts. We prepared protocols and forms, and worked with the Multnomah County Circuit Court to develop a good relationship and process for the thousands of suits that we are filing. We have made space available in our office for four ITAX staff hired by County Management for these efforts and directly supervise those employees. There were approximately

20,000 uncollected accounts for 2003. We will continue these efforts through collection of the 2004 and 2005 ITAX.

SHERIFF'S OFFICE

In addition to the day-to-day advisory services, we worked with the Sheriff's Office (SO) to prepare and present for adoption the Aggressive Driving Ordinance. We did training with chaplain's office on clergy-penitent privilege and with the SO on how to handle registered sex offenders when they visit inmates. Corrections Health continues to be a challenge bringing many claims to the SO. We attempt to work with the SO on such claims to reduce the county's risk of medical malpractice claims.

COUNTY HUMAN SERVICES

Our office continued with leading negotiations with the state to improve the intergovernmental agreements between the State Department of Human Services and Multnomah County.

LIBRARY

Our office continues to aid the library in finding a workable balance between intellectual freedom and safe, enjoyable access to the myriad library resources available to Multnomah County citizens. This year we worked with the Library to develop and implement important policies regarding Internet access, privacy and workplace safety. Attorneys trained staff and management personnel to fairly and legally execute these policies consistently throughout the branches. Our office continues to make itself available for day-to-day advisory services including contracts, employment issues and fair application of library rules.

EFFECTIVE RATE

The effective rate paid for each hour of direct legal service was \$108.36, up from last year's \$98.38. Despite the increase, our rate saved the county and taxpayers a significant amount of money from rates charged by private law firms. Legal fees charged by Portland firms for representing government clients now exceeds \$225 per hour and, in some cases, is as high as \$250 per hour. In recent litigation, attorneys have requested the court approve fees at an hourly rate of \$300. Our rate is also less than that charged by other government law firms.

Of all hours reported by county attorneys 88% went to direct client legal services; the percentage of our hours devoted to administrative and professional development services is only 11.5%, a little less than last year. In addition, the average number of direct legal service hours provided during the fiscal year by each lawyer was 1,538, almost 100 more than last year. The following chart summarizes the effective hourly rate computation:

Total Hours Reported		24,229.53
Direct Service	(88.87%)	21,532.98
Non-Direct Service	(11.13%)	2,696.55
Administrative	(5.9%)	1,417.75
Professional	(4.1%)	1,278.80
14 Lawyer FTE Average Direct Service Hours*		1,538.07
Office Actual Budget Expenditures		\$2,333,419.00
Divided by Direct Service Hours		21,532.98
Effective Hourly Rate		\$108.36

CONCLUSION

We have now compiled seven years of legal service data permitting us to quantify the hours of legal services, the nature of the services and the clients that receive services. The data allows us to more efficiently manage, monitor and deploy county legal assets. We are working to improve the accuracy of our data.

Three statistics that particularly show the efficiency of the County Attorney Office are:

- (1) About 88% of lawyer office hours go to direct legal services;
- (2) Each lawyer averages 1,538 direct service hours per year; and
- (3) The cost of each direct service hour is \$108.36.

Our challenge is to continue to provide efficient and effective legal services and increase appropriate non-litigation use of our resources. We also must meet the increasing demands of more complex and serious litigation. We continue to work closely with the Sheriff, the department that uses a large share of our resources. We continue to seek opportunities to effectively use county legal resources and look for ways to improve our services to best meet the county's legal needs. Our mission is to provide high quality, customer-focused service and good value for the tax dollar. We believe we perform that mission well.



**MULTNOMAH COUNTY
AGENDA PLACEMENT REQUEST**

Board Clerk Use Only

Meeting Date: 10/27/05
 Agenda Item #: B-1
 Est. Start Time: 10:40 AM
 Date Submitted: 10/19/05

BUDGET MODIFICATION: -

Agenda Title: Review of Fiscal Year 2007 Revenue Projections and Board Affirmation of the Fiscal Parameters for Step 1 of the Fiscal Year 2007 Priority-Based Budget Process

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.

Date Requested: October 27, 2005 **Time Requested:** 1 Hour
Department: County Management **Division:** _____
Contact(s): Mark Campbell
Phone: 503 988-3312 **Ext.** 2423 **I/O Address:** 503/531
Presenter(s): Mark Campbell and Dave Boyer

General Information

1. What action are you requesting from the Board?

The Budget Office is requesting that the Board review FY 2007 revenue projections and affirm the fiscal parameters for the FY 2007 priority-based budget process. This is Step # 1 of seven steps in the priority-based budget process. We will also take this opportunity to update the Board regarding the activities that are currently underway to support the FY 2007 process.

2. Please provide sufficient background information for the Board and the public to understand this issue.

The County will continue the work begun last year and prepare a priority-based budget for FY 2007 in response to the sunset of the temporary ITAX. The County wants to assure that it delivers results that matter most to citizens at the price citizens are willing to pay. The County's priority-based budget process attempts to answer the question "With the money we have, how can we best achieve the results that matter most to our citizens?" Step 1 of the budget process is complete when the Board affirms the financial parameters for FY 2007.

This briefing will also cover the activities of the Design Team, the status of the Outcome Teams formed for FY 2007, and an overview of some of the modifications that have been made to the priority-based budget process. Slight changes to the process have been incorporated as a result of feedback and input received from a variety of groups - including the Guidance Team, Elected Officials, and department staff - following the conclusion of the FY 2006 process.

3. Explain the fiscal impact (current year and ongoing).

N/A - Board briefing only

4. Explain any legal and/or policy issues involved.

N/A - Board briefing only

5. Explain any citizen and/or other government participation that has or will take place.

The priority-based budget process includes significant opportunities for public participation. Public hearings and citizen forums will be scheduled at various times during the upcoming months

Required Signatures

**Department/
Agency Director:**

David A. Boyer

Date: 10/19/05

Budget Analyst:

Date:

Department HR:

Date:

Countywide HR:

Date:

BOGSTAD Deborah L

From: CRUZ Serena M
Sent: Wednesday, October 26, 2005 9:23 AM
To: BOGSTAD Deborah L
Subject: RE: October 27th Board Meeting Change

Thank you Deb!!! :)

Serena Cruz

Multnomah County Commissioner, District 2
501 SE Hawthorne Blvd., Ste. 600
Portland, OR 97214
503-988-5219 (phone)
503-988-5440 (fax)
<http://www.co.multnomah.or.us/cc/ds2>

-----Original Message-----

From: BOGSTAD Deborah L
Sent: Wednesday, October 26, 2005 9:14 AM
To: SOWLE Agnes; LINN Diane M; NAITO Lisa H; ROBERTS Lonnie J; ROJO DE STEFFEY Maria; CRUZ Serena M; WESSINGER Carol M; MILES Darcy; FARRELL Delma D; WEST Kristen; CARROLL Mary P; LIEUALLEN Matt; LASHUA Matthew; ROMERO Shelli D; BOWEN-BIGGS Tara C; NAITO Terri W
Cc: BOYER Dave A; CAMPBELL Mark; #BUDGET
Subject: October 27th Board Meeting Change

At the request of the Department, the Board Briefing tomorrow (review of fiscal year 2007 Revenue Projections . . . has been rescheduled to November 10th. Therefore the Executive Session requested by Ms. Sowle will commence at approximately 10:35 a.m. immediately following the regular meeting. Thank you.

Deb Bogstad, Board Clerk
Multnomah County Commissioners
501 SE Hawthorne Boulevard, Suite 600
Portland, Oregon 97214-3587
(503) 988-3277 phone
(503) 988-3013 fax
deborah.l.bogstad@co.multnomah.or.us
<http://www.co.multnomah.or.us/cc/index.shtml>



**MULTNOMAH COUNTY
AGENDA PLACEMENT REQUEST**

Board Clerk Use Only

Meeting Date: 10/27/05
 Agenda Item #: E-1
 Est. Start Time: 11:40 AM
 Date Submitted: 10/18/05

BUDGET MODIFICATION: -

Agenda Title: **Executive Session Pursuant to ORS 192.660(2)(h)**

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.

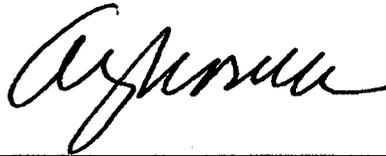
Date Requested:	<u>October 27, 2005</u>	Time Requested:	<u>15-30 mins</u>
Department:	<u>Non-Departmental</u>	Division:	<u>County Attorney</u>
Contact(s):	<u>Agnes Sowle</u>		
Phone:	<u>503 988-3138</u>	Ext.	<u>83138</u>
Presenter(s):	<u>Agnes Sowle and Invited Others</u>		
I/O Address:	<u>503/500</u>		

General Information

1. **What action are you requesting from the Board?**
 No Final Decision will be made in the Executive Session.
2. **Please provide sufficient background information for the Board and the public to understand this issue.**
 Only Representatives of the News Media and Designated Staff are allowed to Attend. Representatives of the News Media and All Other Attendees are Specifically Directed Not to Disclose Information that is the Subject of the Executive Session.
3. **Explain the fiscal impact (current year and ongoing).**
4. **Explain any legal and/or policy issues involved.**
 ORS 192.660(2)(h).
5. **Explain any citizen and/or other government participation that has or will take place.**

Required Signatures

**Department/
Agency Director:**



Date: 10/18/05

Budget Analyst:

Date:

Department HR:

Date:

Countywide HR:

Date: