



**Tax Supervising
& Conservation
Commission**

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January 28, 2004

Karyne Dargan
Multnomah County
501 SE Hawthorne Blvd. 4th Floor
Portland, Oregon 97214

Dear Karyne,

This is to confirm that the Tax Supervising and Conservation Commission will meet on Wednesday, June 9, 2004 at 10:30 am, in the County Commissioner Board Room at 501 SE Hawthorne Blvd., Portland, Oregon to discuss and conduct a public hearing on the Multnomah County 2004-05 Annual Budget.

The hearing is scheduled in compliance with ORS 294.430(2). Please ensure attendance of a quorum of Board members.

You are required to publish a notice of the annual budget hearing 5-30 days prior to the hearing. The notice described in ORS 294.421(5) is required to contain the following five items:

1. The date, time and place of the meeting;
2. The place where the complete budget document is available for inspection by the general public during regular office hours;
3. Total budget requirements and taxes proposed to be levied;
4. Changes in the amount or rate of proposed ad valorem property taxes; and
5. The place where copies of the complete budget or parts thereof may be obtained.

A sample of wording that would meet the notification requirements is shown below as an option. If you have any questions please contact me.

If a 2003-04 Supplemental Budget is required it will be scheduled at the same time. A separate publication notice will be required. If you need suggested language for that publication please contact the TSCC office.

Linda Burglehaus

Linda Burglehaus
Director

NOTICE OF BUDGET HEARING

A public hearing will be held by the Tax Supervising and Conservation Commission on the budget approved by the budget committee for _____ (district name) _____, Multnomah County, State of Oregon, for the fiscal year July 1, 2004 to June 30, 2005. The hearing will be held at _____ (location) _____ on the _____ day of _____, 2004 at _____ am/pm. The purpose of the hearing is to discuss the budget with interested persons. A copy of the budget document may be inspected or obtained at _____ (location) _____ between the hours of _____ am/pm and _____ am/pm.

Commissioners
Julie Van Noy
Lynn McNamara
Richard Anderson
Anthony Jankans
Carol Samuels

Total Budget Requirements	Last Year's Total Levy		This Year's Total Levy		Change From Last Year	
	Rate	Amount	Rate	Amount	Rate	Amount
\$	\$	\$	\$	\$	\$	\$