



Multnomah County Agenda Placement Request Budget Modification

(Revised 9/23/13)

Board Clerk Use Only

Meeting Date: _____

Agenda Item #: _____

Est. Start Time: _____

Date Submitted: _____

Agenda Title: BUDGET MODIFICATION # DCHS-03-15: Add a new Manager 2 in the DCHS Mental Health & Addiction Services Division

Requested Meeting Date: 8/21/14

Time Needed: 5 Minutes

Department: 25 - County Human Services

Division: Mental Health & Addiction Services

Contact(s): Teri Beemer

Phone: 503-988-4909

Ext. _____

I/O Address 167/1/520

Presenter Name(s) & Title(s): Teri Beemer – Division Director 1

General Information

1. What action are you requesting from the Board?

The Department of County Human Services, Mental Health & Addictions Division requests approval of Budget Modification DCHS-03-15 which adds a Manager 2 position per class comp request #2480. This position will oversee the Medicaid program in Program Offers #25061 -Adult Mental Health Initiative (AMHI), and #25062 - Mental Health Services for Adults, #25067 - Community Based Mental Health Services for Children & Families.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

Since the advent of the new Coordinated Care Organization, Health Share of Oregon (HSO), the workload of the Medicaid program has dramatically increased and exceeds the capacity of the current management structure. The Mental Health & Addictions Services Division is requesting the addition of the new Program Manager 2 position to oversee Medicaid Operations which will include; budgeting HSO funds to ensure Mental Health Services to our community, provider relations, authorizing payment structure, ensuring quality services are delivered, and liaison with HSO. The need for a dedicated Medicaid Manager was referenced in the recent consultant report (TAC) at the June 24, 2014 Board briefing. The current manager will be shifted to oversee the Quality Management Program, Medical Records and our Data unit thereby allowing this new position to focus solely on the Medicaid Operations.

The duties, responsibilities and qualifications support this position to be allocated as a Manager 2 (9364). This classification allocation can be reconsidered if subsequent recruitments are unsuccessful.

This position will be split equally across the three program offers: #25061 -Adult Mental Health Initiative (AMHI), and #25062 - Mental Health Services for Adults, #25067 - Community Based Mental Health Services for Children & Families.

3. Explain the fiscal impact (current year and ongoing).

This budget modification request is budget neutral.

The following program offers will be impacted:

Program Offer #25061 - Adult Mental Health Initiative is budget neutral. Personnel will increase by \$47,010, materials & services will increase by \$522, contracted services will reduce by \$47,532.

Program Offer #25062 - Mental Health Services for Adults is budget neutral. Personnel will increase by \$47,010, materials & services will increase by \$522, and contracted services will reduce by \$47,532.

Program Offer #25067 - Community Based Mental Health Services for Children & Families is budget neutral. Personnel will increase by \$47,010, materials & services will increase by \$522, and contracted services will reduce by \$47,532.

Subsequent fiscal year personnel merit and COLA increases and will be absorbed within the division's budget.

Service reimbursement to the Risk Management fund will increase by \$20,361.

Contracted Services will be restored to budgeted level or higher during the Supplemental Budget process.

4. Explain any legal and/or policy issues involved.

N/A

5. Explain any citizen or other government participation.

N/A

Budget Modification

6. What revenue is being changed and why? If the revenue is from a federal source, please list the Catalog of Federal Assistance Number (CFDA).

There is no change in revenue.

7. What budgets are increased/decreased?

The Department of County Human Services, Mental Health & Addictions Division budget will remain budget neutral as a result of this budget modification.

Service reimbursement to the Risk Management fund will increase by \$20,361.

8. What do the changes accomplish?

This budget modification adds a full time Manager 2 position responsible for overseeing the Medicaid/Adult and Child Behavioral Health service delivery systems.

9. Do any personnel actions result from this budget modification?

Yes. The approval of this budget modification will result in the addition of a full-time Manager 2 position in Mental Health & Addiction Services as determined by the Class/Comp unit of Central Human Resources.

10. If a grant, is 100% of the central and department indirect recovered? If not, please explain why.

N/A

11. Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?

N/A

12. If a grant, what period does the grant cover? When the grant expires, what are funding plans? Are there any particular stipulations required by the grant (e.g. cash match, in kind match, reporting requirements, etc)?

This funding request is not the result of a grant. The Program Manager 2 position is funded by ongoing Medicaid capitation payments which will be increased during FY15 Supplemental Budget process.

Required Signature

**Elected Official or
Dept. Director:** _____

Date: _____

Budget Analyst: _____

Date: _____

Department HR: _____

Date: _____

Countywide HR: _____

Date: _____