



Multnomah County Oregon

# Board of Commissioners & Agenda

connecting citizens with information and services

## BOARD OF COMMISSIONERS

### Ted Wheeler, Chair

501 SE Hawthorne Boulevard, Suite 600  
Portland, Or 97214

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Free public access to wireless internet M-F from 6 AM to 9 PM during meetings in the Boardroom

Americans with Disabilities Act Notice: If you need this agenda in an alternate format or wish to attend a Board Meeting, please call the Board Clerk (503) 988-3277. Call the City/County Information Center TDD number (503) 823-6868 for info on available services and accessibility.

## SEPTEMBER 1 & 3, 2009

## BOARD MEETINGS

## FASTLOOK AGENDA ITEMS

Pg 2	9:00 a.m. Tuesday Executive Session
Pg 2	10:00 a.m. Tuesday Work Session to Consider Countywide Impacts of State Funding Adjustments in the 2009-2011 Biennium
Pg 3	9:30 a.m. Thursday Opportunity for Public Comment on non-agenda matters
Pg 4	10:05 a.m. Thursday Endorsing Request of EMCTC to JPACT for Funding a Study of the I-84 to US 26 Corridor in the 2009 Revision of the Regional Transportation Plan
Pg 4	10:25 a.m. Thursday 2 Reading and Adoption of Ordinance Amending MCC Chapter 21, Health, Relating to Residential Rental Property
Pg 4	10:30 a.m. Thursday Update on Multnomah County H1N1 Flu Preparations

Thursday meetings of the Multnomah County Board of Commissioners are cable-cast live and taped and may be seen by Cable subscribers in Multnomah County at the following times:

**(Portland & East County)**

Thursday, 9:30 AM, (LIVE) Channel 30

Sunday, 11:00 AM Channel 30

**(East County Only)**

Saturday, 10:00 AM, Channel 29

Tuesday, 8:15 PM, Channel 29

Produced through MetroEast Community Media  
(503) 667-8848, ext. 332 for further info  
or: <http://www.metroeast.org>

Tuesday, September 1, 2009 - 7:30 AM to 9:00 AM  
Multnomah Building, Third Floor Conference Room 315  
501 SE Hawthorne Boulevard, Portland

## **LOCAL PUBLIC SAFETY COORDINATING COUNCIL EXECUTIVE COMMITTEE MEETING**

A quorum or more of the Multnomah County Board of Commissioners may attend the Local Public Safety Coordinating Council Executive Committee meeting. This meeting is open to the public. For further information, contact Elizabeth Davies, LPSCC Public Safety System Analyst, (503) 988-5002.

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Tuesday, September 1, 2009 - 9:00 AM  
Multnomah Building, Sixth Floor Commissioners Conference Room 635  
501 SE Hawthorne Boulevard, Portland

### **EXECUTIVE SESSION**

- E-1 **IF NEEDED** the Multnomah County Board of Commissioners will meet in Executive Session pursuant to ORS 192.660(2) (d)(e) and/or (h). Only representatives of the news media and designated staff may attend. News media and all other attendees are specifically directed not to disclose information that is the subject of the Executive Session. Final decisions are decided in public Board meetings. Presented by County Attorney Agnes Sowle. 15-55 MINUTES REQUESTED.
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Tuesday, September 1, 2009 - 10:00 AM  
Multnomah Building, First Floor Commissioners Boardroom 100  
501 SE Hawthorne Boulevard, Portland

### **WORK SESSION**

- WS-1 Board Work Session to Consider the Countywide Impacts of State Funding Adjustments in the 2009-2011 Biennium which will Take Effect in Fiscal Year 2010. Presented by Karyne Kieta, Mike Jaspin, Joanne Fuller, Kathy Tinkle, Lillian Shirley, Wendy Lear, Scott Taylor, Shaun Coldwell, Sheriff Bob Skipper, Larry Aab, Cecilia Johnson, Tim Scott, Vailey Oehlke and Becky Cobb and Invited Others. 90 MINUTES REQUESTED.

Thursday, September 3, 2009 - 9:30 AM  
Multnomah Building, First Floor Commissioners Boardroom 100  
501 SE Hawthorne Boulevard, Portland

## **REGULAR MEETING**

### **CONSENT CALENDAR - 9:30 AM**

#### **DEPARTMENT OF COMMUNITY SERVICES**

- C-1 Amendment 11 to Intergovernmental Expenditure Agreement 4600001503 with the City of Portland to Extend Maintenance of County Roads in Unincorporated Multnomah County During Fiscal Year 2009-2010

#### **DEPARTMENT OF COUNTY HUMAN SERVICES**

- C-2 BUDGET MODIFICATION DCHS-02 Reclassifying One .5 FTE EMS Medical Director to a Psychiatrist for County Human Services and 1.00 FTE Program Development Technician to a Data Technician both in the Mental Health and Addiction Services Division, as Determined by the Class/Comp Unit of Central Human Resources
- C-3 BUDGET MODIFICATION DCHS-03 Reclassifying One 1.00 FTE Research Evaluation Analyst 1 to a Program Coordinator in Domestic Violence Services, as Determined by the Class/Comp Unit of Central Human Resources

### **REGULAR AGENDA**

#### **PUBLIC COMMENT - 9:30 AM**

Opportunity for Public Comment on non-agenda matters. Testimony is limited to three minutes per person. Fill out a speaker form available in the Boardroom and turn it into the Board Clerk.

#### **DEPARTMENT OF COUNTY HUMAN SERVICES – 9:30 AM**

- R-1 BUDGET MODIFICATION DCHS-01 Increasing Community Services Division Federal/State Appropriation by \$54,252 in State of Oregon Housing and Community Services Grant Funding
- R-2 PROCLAMATION Proclaiming September 6 through September 12, 2009 NATIONAL SUICIDE PREVENTION WEEK in Multnomah County, Oregon

**DEPARTMENT OF COUNTY MANAGEMENT – 9:40 AM**

- R-3 PROCLAMATION Proclaiming the Week of September 23, 2009 through September 30, 2009, as MINORITY ENTERPRISE DEVELOPMENT WEEK in Multnomah County, Oregon

**HOSPITAL FACILITIES AUTHORITY - 9:50 AM**

(Recess as the Multnomah County Board of Commissioners and convene as The Hospital Facilities Authority of Multnomah County, Oregon)

- R-4 RESOLUTION by the Hospital Facilities Authority of Multnomah County Regarding the Request by Adventist Health Systems/West for the Issuance by the Authority of Revenue Bonds, Series 2009 in an Aggregate Principal Amount not to Exceed \$72,000,000

(Adjourn as The Hospital Facilities Authority of Multnomah County, Oregon and reconvene as Multnomah County Board of Commissioners)

**NON-DEPARTMENTAL - 10:00 AM**

- R-5 NOTICE OF INTENT to Request Private Sponsorship of Census 2010 Mini-Grant Program
- R-6 RESOLUTION Endorsing the Request of the East Multnomah County Transportation Committee to the Joint Policy Advisory Committee on Transportation for Inclusion of Funding for a Comprehensive Study of the I-84 to US 26 Corridor in the 2009 Revision of the Regional Transportation Plan
- R-7 Appointments of Sandra Franz, Joyce Goitein and Mark Stevens to the Multnomah County Emergency Medical Services CONTRACT COMPLIANCE AND RATE REGULATION COMMITTEE

**DEPARTMENT OF HEALTH – 10:25 AM**

- R-8 Second Reading and Possible Adoption of an ORDINANCE Amending Multnomah County Code Chapter 21, Health, Relating to Residential Rental Property

R-9 Update on Multnomah County H1N1 Flu Preparations. Presented by Lillian Shirley, Health Director,| Gary Oxman, Health Officer |and Dave Houghton, Emergency Management Director. 1 HOUR REQUESTED.



**MULTNOMAH COUNTY OREGON**  
**Commissioner**  
**Jeff Cogen, District 2**

501 SE Hawthorne Boulevard, Suite 600  
Portland, Oregon 97214-3587  
(503) 988-5219 phone  
(503) 988-5440 fax  
<http://www.commissinercogen.com>  
[district2@co.multnomah.or.us](mailto:district2@co.multnomah.or.us)

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**MEMORANDUM**

**TO:** Chair Ted Wheeler  
Commissioner Deborah Kafoury  
Commissioner Judy Shiprack  
Commissioner Diane McKeel  
Board Clerk Deb Bogstad

**FROM:** Marissa Madrigal  
Chief of Staff to Commissioner Jeff Cogen

**DATE:** 7-23-2009

**RE:** Board Meeting Excused Absences

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Commissioner Cogen will be out of town the weeks of August 31st and September 14th, 2009. He will be absent for any September 3rd and September 17th Board Meetings, as well as any "as needed" executive sessions September 1st or September 15th, 2009.



**MULTNOMAH COUNTY**  
**AGENDA PLACEMENT REQUEST** (revised 09/22/08)

**Board Clerk Use Only**

**Meeting Date:** 09/03/09  
**Agenda Item #:** C-1  
**Est. Start Time:** 9:30 AM  
**Date Submitted:** 08/19/09

**Agenda Title:** **Amendment 11 to Intergovernmental Expenditure Agreement 4600001503 with the City of Portland to Extend Maintenance of County Roads in Unincorporated Multnomah County During Fiscal Year 2009-2010**

*Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title sufficient to describe the action requested.*

**Requested Meeting Date:** September 3, 2009      **Amount of Time Needed:** N/A  
**Department:** Community Services      **Division:** Road Services  
**Contact(s):** Tom Hansell  
**Phone:** 503 988-5050      **Ext.** 29833      **I/O Address:** 425  
**Presenter(s):** Consent Calendar

**General Information**

**1. What action are you requesting from the Board?**

The Department of Community Services recommends approval of an amendment to an Intergovernmental Agreement with the City of Portland for providing road and drainage facility maintenance on County roads in unincorporated western Multnomah County during FY2009-2010.

**2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.**

In 1984, Multnomah County and the City of Portland agreed that the City would maintain, through an IGA, all County roads in unincorporated western Multnomah County that were within the Urban Services Boundary. The City of Portland did not receive compensation for these services since the area was presumed to be annexed to the City shortly. Annexation of the Westside unincorporated areas has proceeded at a slower pace than was anticipated in 1984. In 1997, the City informed the County it would no longer maintain these roads. During 1997, representatives of the City and County developed the terms of this IGA. The City and County find the most rational and efficient method for delivery of road and drainage facility maintenance in this Westside area is for the City to continue to provide services. This amendment authorizes the City to provide road and drainage

maintenance of the area for an additional year.

**3. Explain the fiscal impact (current year and ongoing).**

The City agrees to maintain the roads during fiscal year 2009-10 for approximately \$100,000. The amount remains unchanged from the previous agreement in the previous fiscal year. County and City Transportation will establish a work program that will address the County's western service area. The funds necessary for maintenance of these roads are budgeted in the county road fund.

**4. Explain any legal and/or policy issues involved.**

This IGA is an extension of the County policy set in 1983 and 1984 concerning the maintenance of county roads within the Urban Services Boundary.

**5. Explain any citizen and/or other government participation that has or will take place.**

Negotiations of this amendment were discussed with staff from County Transportation and the City Office of Transportation. This Amendment will move to the Portland City Council for review upon approval.

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**Required Signature**

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**Elected Official or  
Department/  
Agency Director:**



**Date: 08/19/09**

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# MULTNOMAH COUNTY CONTRACT APPROVAL FORM (CAF)

Pre-approved Contract Boilerplate (with County Attorney signature)  Attached  Not Attached Contract #: 4600001503  
 Amendment #: 11

CLASS I Based on Informal / Intermediate Procurement	CLASS II Based on Formal Procurement	CLASS III Intergovernmental Contract (IGA)
<input type="checkbox"/> Personal Services Contract	<input type="checkbox"/> Personal Services Contract	<input checked="" type="checkbox"/> Expenditure Contract
PCRB Contract <input type="checkbox"/> Goods or Services <input type="checkbox"/> Maintenance or Licensing Agreement <input type="checkbox"/> Public Works / Construction Contract <input type="checkbox"/> Architectural & Engineering Contract	PCRB Contract <input type="checkbox"/> Goods or Services <input type="checkbox"/> Maintenance or Licensing Agreement <input type="checkbox"/> Public Works / Construction Contract <input type="checkbox"/> Architectural & Engineering Contract	<input type="checkbox"/> Revenue Contract <input type="checkbox"/> Grant Contract <input type="checkbox"/> Non-Financial Agreement
<input type="checkbox"/> Revenue Contract <input type="checkbox"/> Grant Contract <input type="checkbox"/> Non-Financial Agreement	<input type="checkbox"/> Revenue Contract <input type="checkbox"/> Grant Contract <input type="checkbox"/> Non-Financial Agreement	<input type="checkbox"/> <b>INTER-DEPARTMENTAL AGREEMENT (IDA)</b>

Department: Community Services Division/ Program: Land Use and Trans Program Date: 08/12/2009  
 Originator: Tom Hansell Phone: (503) 988-5050 x29833 Bldg/Room: #425/Yeon  
 Contact: Cathey Kramer Phone: (503) 988-5050 x22589 Bldg/Room: #425/Yeon

Description of Contract: Amendment No. 11 to Intergovernmental Agreement with the City of Portland to extend maintenance of county roads in unincorporated Multnomah County during FY 09-10.

RENEWAL:  PREVIOUS CONTRACT #(S) \_\_\_\_\_ EEO CERTIFICATION EXPIRES \_\_\_\_\_  
 PROCUREMENT, EXEMPTION OR CITATION #: \_\_\_\_\_ ISSUE DATE: \_\_\_\_\_ EFFECTIVE DATE: \_\_\_\_\_ END DATE: \_\_\_\_\_

CONTRACTOR IS:  MBE  WBE  ESB  QRF State Cert# \_\_\_\_\_ or  Self Cert  Non-Profit  N/A (Check all boxes that apply)

Contractor	City of Portland/Bureau of Transportation			Remittance address (If different)		
Address	120 SW 5 <sup>th</sup> Ave Room 800			Payment Schedule / Terms:		
City/State	Portland OR				<input type="checkbox"/> Lump Sum \$ _____	<input type="checkbox"/> Due on Receipt
ZIP Code	97204-1914				<input type="checkbox"/> Monthly \$ _____	<input type="checkbox"/> Net 30
Phone	(503) 823-7140 (Ken Kinoshita)				<input type="checkbox"/> Other \$ _____	<input type="checkbox"/> Other
Employer ID# or SS#	N/A			<input type="checkbox"/> Price Agreement (PA) or Requirements Funding Info:		
Contract Effective Date	07/01/08	Term Date	06/30/09			
Amendment Effect Date	07/01/09	New Term Date	06/30/2010			
Original Contract Amount	\$ 360,505.00			Original PA/Requirements Amount	\$ _____	
Total Amt of Previous Amendments	\$ 1,169,291.77			Total Amt of Previous Amendments	\$ _____	
Amount of Amendment	\$ 100,000.00			Amount of Amendment	\$ _____	
Total Amount of Agreement \$	\$ 1,629,796.77			Total PA/Requirements Amount	\$ _____	

REQUIRED SIGNATURES:

Department Manager [Signature] DATE 8/19/09  
 County Attorney /s/ Matthew O. Ryan DATE 8/13/09  
 CPCA Manager \_\_\_\_\_ DATE \_\_\_\_\_  
 County Chair [Signature] DATE 09/03/09  
 Sheriff \_\_\_\_\_ DATE \_\_\_\_\_  
 Contract Administration \_\_\_\_\_ DATE \_\_\_\_\_

COMMENTS: (ROADM2) APPROVED: MULTNOMAH COUNTY BOARD OF COMMISSIONERS  
 AGENDA # C-1 DATE 09/03/09



# IGA Contract

Vendor Address
PORTLAND CITY OF OFFICE OF TRANSPORTATION 106/800

Information	
Contract Number	4600001503
Date	07/01/1999
Vendor No.	28777
Contact/Phone	Land Use & Trans / X26798
Validity Period:	07/01/1999 - 06/30/2010
Minority Indicator:	Not Identified

**Estimated Target Value:** 1,629,796.77 USD

Item	Material/Description	Target Qty	UM	Unit Price
0013	<p>*** Validity period changed ***</p> <p>IGA-Maint of Co Rds Westside Pockets</p> <p>Plant: F030 Community Service            Requirements Tracking Number: 99</p> <p><i>Amendment No. 11 to Intergovernmental Agreement with the City of Portland (Portland IGA No. 51062) to extend maintenance of County roads in unincorporated western Multnomah County during FY 09-2010.</i></p> <p><i>Amendment No. 11 extends the termination date to June 30, 2010, and adds \$100,000.</i></p> <p>Originator: Tom Hansell (988-5050 x29833)            Fiscal: Terrie Weisz (x26798)            (LUT Admin Contact: Cathey Kramer-x22589)</p> <p>Ship to:            Multnomah County            Dept of Community Services            Yeon Annex 1600 SE 190th Ave, 224            Portland OR 97233</p> <p>*** Text changed ***</p>	100,000.000	Dollars	\$ 1.0000

-----Original Message-----

**From:** RYAN Matthew O  
**Sent:** Thursday, August 13, 2009 9:10 AM  
**To:** KRAMER Cathey M  
**Cc:** HANSELL Tom J; PEOPLES Kim E  
**Subject:** Approval of Westside Pocket Road Maintenance Agreement Amen #11

Cathey,

The attached contract amendment has been reviewed and is approved for submission to the BCC or routing for signatures as the case may be. Thanks.

Matthew O. Ryan  
Assistant County Attorney  
Office of Multnomah County Attorney  
501 SE Hawthorne, Suite 500  
Portland, Oregon 97214  
Tel: 503-988-3138; Fax: 503-988-3377  
[matthew.o.ryan@co.multnomah.or.us](mailto:matthew.o.ryan@co.multnomah.or.us)

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**From:** KRAMER Cathey M  
**Sent:** Thursday, August 13, 2009 8:39 AM  
**To:** RYAN Matthew O  
**Subject:** RE: Westside Pocket Road Maintenance Agreement - DRAFT Amendment

Good morning, Matt. Attached is the formatted and proofed IGA Amendment No. 11. If this meets your approval, please issue an approval e-mail for placement on the agenda and routing for signatures. Thanks, Cathey

-----Original Message-----

**From:** RYAN Matthew O  
**Sent:** Wednesday, August 12, 2009 3:50 PM  
**To:** KRAMER Cathey M  
**Subject:** FW: Westside Pocket Road Maintenance Agreement - DRAFT Amendment

Matthew O. Ryan  
Assistant County Attorney  
Office of Multnomah County Attorney  
501 SE Hawthorne, Suite 500  
Portland, Oregon 97214  
Tel: 503-988-3138; Fax: 503-988-3377  
[matthew.o.ryan@co.multnomah.or.us](mailto:matthew.o.ryan@co.multnomah.or.us)

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**CONTRACT AMENDMENT NO. 11**  
**TO INTERGOVERNMENTAL AGREEMENT**  
**for Westside Maintenance**

**COUNTY No. 4600001503**  
**and CITY No. 51062**

This is an amendment to Intergovernmental Agreement No. 51062 (Portland), and No. 4600001503 (Multnomah County), as follows:

1. Under Article Three, Section I: ROADWAY FACILITY MAINTENANCE, (A), the existing text is deleted, and the following is substituted:

Beginning July 1, 1998, the City shall provide the following Roadway Facility Maintenance Services to County Roads within the Westside Contract Maintenance Services Area. The level of maintenance provided for each activity will be the same level provided by the City to city streets within the City Limits. Maintenance services shall be provided in a manner consistent with applicable operation and maintenance best management practices as set forth in the City of Portland National Pollutant Discharge Elimination System Municipal Stormwater Permit. The level of review and services shall be provided at the same level provided by the City to other areas within the City limits.

2. Under Article Three, Section I: ROADWAY FACILITY MAINTENANCE; subsection (A) (1) (a), the existing text is deleted.
3. Under Article Three, Section IV: REPORTING, subsection (2), the existing text is deleted.
4. Under Article Three, Section V: TERM, subsection (A), the existing text is deleted, and the following is substituted:

A. The term of this agreement shall be from July 1, 2009, to and including June 30, 2010, unless sooner terminated or renewed under the provisions hereof.

5. Under Article Three, Section VI: COMPENSATION, subsection (5), the existing text is deleted, and the following is substituted:

The County agrees to compensate the City as follows:

5. Up to \$100,000 for the performance of work at the rates authorized under this Agreement, including up to \$3,500.00 for snow and ice response in fiscal year 2010 in the Westside Contract Maintenance Service Area. The City shall not perform any services that will exceed \$100,000.00 in total billing under this Agreement without the County's prior written consent.
6. Under Article Three, Section VII: PROJECT MANAGEMENT, subsection (A) (1), the existing text is deleted, and the following is substituted:
  1. Administrative issues: Rob Bayley. Administrative issues include contract renegotiations, tracking of costs, and arranging for service payments to the City.
7. Under Article Three, Section VII: PROJECT MANAGEMENT, subsection (A) (2), the existing text is deleted, and the following is substituted:
  2. Operational issues: Mike Boyle. Operational issues include day to day provision of roadway facility services.

8. Under Article Three, Section VII: PROJECT MANAGEMENT, subsection (B) (1), the existing text is deleted, and the following is substituted:
  1. Administrative issues: Tom Hansell. Administrative issues include contract renegotiations, tracking of costs, and arranging for service payments to the City.
9. Under Article Three, Section VII: PROJECT MANAGEMENT, subsection (B) (2), the existing text is deleted, and the following is substituted:
  2. Operational Issues: Bill Whitson. Operational issues include day to day provision of roadway facility services.
10. Except as amended herein, all other terms and conditions of the referenced intergovernmental agreement as amended to date shall remain in full force and effect.

**CITY OF PORTLAND**

Signature	Mayor
Sam Adams	Title
Name (Print)	Date
Signature	Auditor
Lavonne Griffen-Valade	Title
Name (Print)	Date

**APPROVED AS TO FORM:**

Signature	Title
Name (Print)	Date

**MULTNOMAH COUNTY, OREGON**

Ted Wheeler, County Chair	Date
---------------------------	------

**DEPARTMENT AND COUNTY ATTORNEY APPROVAL AND REVIEW**

Approved: _____	_____
M. Cecilia Johnson, Department Director	Date

**REVIEWED:**

AGNES SOWLE, COUNTY ATTORNEY  
FOR MULTNOMAH COUNTY

By <u>/s/ Matthew O. Ryan</u>	August 13, 2009
Matthew O. Ryan, Assistant County Attorney	Date

**CONTRACT AMENDMENT NO. 11  
TO INTERGOVERNMENTAL AGREEMENT  
for Westside Maintenance**

**COUNTY No. 4600001503  
and CITY No. 51062**

This is an amendment to Intergovernmental Agreement No. 51062 (Portland), and No. 4600001503 (Multnomah County), as follows:

1. Under Article Three, Section I: ROADWAY FACILITY MAINTENANCE, (A), the existing text is deleted, and the following is substituted:

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2. Under Article Three, Section I: ROADWAY FACILITY MAINTENANCE; subsection (A) (1) (a), the existing text is deleted.
3. Under Article Three, Section IV: REPORTING, subsection (2), the existing text is deleted.
4. Under Article Three, Section V: TERM, subsection (A), the existing text is deleted, and the following is substituted:

A. The term of this agreement shall be from July 1, 2009, to and including June 30, 2010, unless sooner terminated or renewed under the provisions hereof.

5. Under Article Three, Section VI: COMPENSATION, subsection (5), the existing text is deleted, and the following is substituted:

The County agrees to compensate the City as follows:

5. Up to \$100,000 for the performance of work at the rates authorized under this Agreement, including up to \$3,500.00 for snow and ice response in fiscal year 2010 in the Westside Contract Maintenance Service Area. The City shall not perform any services that will exceed \$100,000.00 in total billing under this Agreement without the County's prior written consent.
6. Under Article Three, Section VII: PROJECT MANAGEMENT, subsection (A) (1), the existing text is deleted, and the following is substituted:
  1. Administrative issues: Rob Bayley. Administrative issues include contract renegotiations, tracking of costs, and arranging for service payments to the City.
7. Under Article Three, Section VII: PROJECT MANAGEMENT, subsection (A) (2), the existing text is deleted, and the following is substituted:
  2. Operational issues: Mike Boyle. Operational issues include day to day provision of roadway facility services.

8. Under Article Three, Section VII: PROJECT MANAGEMENT, subsection (B) (1), the existing text is deleted, and the following is substituted:
  1. Administrative issues: Tom Hansell. Administrative issues include contract renegotiations, tracking of costs, and arranging for service payments to the City.
9. Under Article Three, Section VII: PROJECT MANAGEMENT, subsection (B) (2), the existing text is deleted, and the following is substituted:
  2. Operational Issues: Bill Whitson. Operational issues include day to day provision of roadway facility services.
10. Except as amended herein, all other terms and conditions of the referenced intergovernmental agreement as amended to date shall remain in full force and effect.

**CITY OF PORTLAND**

\_\_\_\_\_  
Signature

Sam Adams  
Name (Print)

\_\_\_\_\_  
Signature

Lavonne Griffen-Valade  
Name (Print)

\_\_\_\_\_  
Mayor  
Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Auditor  
Title

\_\_\_\_\_  
Date

**APPROVED AS TO FORM:**

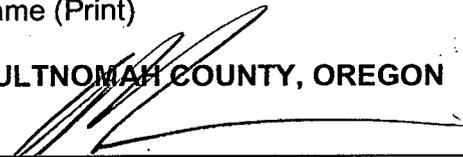
\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name (Print)

\_\_\_\_\_  
Title

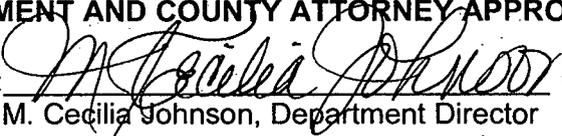
\_\_\_\_\_  
Date

**MULTNOMAH COUNTY, OREGON**

  
\_\_\_\_\_  
Ted Wheeler, County Chair

09/03/09  
\_\_\_\_\_  
Date

**DEPARTMENT AND COUNTY ATTORNEY APPROVAL AND REVIEW**

Approved:   
\_\_\_\_\_  
M. Cecilia Johnson, Department Director

8/19/09  
\_\_\_\_\_  
Date

**REVIEWED:**

AGNES SOWLE, COUNTY ATTORNEY  
FOR MULTNOMAH COUNTY

By /s/ Matthew O. Ryan  
\_\_\_\_\_  
Matthew O. Ryan, Assistant County Attorney

August 13, 2009  
\_\_\_\_\_  
Date



**MULTNOMAH COUNTY**  
**AGENDA PLACEMENT REQUEST** (revised 09/22/08)

APPROVED : MULTNOMAH COUNTY  
 BOARD OF COMMISSIONERS  
 AGENDA # C-2 DATE 09/03/09  
 DEBORAH L. BOGSTAD, BOARD CLERK

**Board Clerk Use Only**

Meeting Date: 09/03/09  
 Agenda Item #: C-2  
 Est. Start Time: 9:30 AM  
 Date Submitted: 08/24/09

**BUDGET MODIFICATION: DCHS - 02**

**BUDGET MODIFICATION DCHS-02 Reclassifying One .5 FTE EMS Medical Director to a Psychiatrist for County Human Services and 1.00 FTE Program Development Technician to a Data Technician both in the Mental Health and Addiction Services Division, as Determined by the Class/Comp Unit of Central Human Resources**

*Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title sufficient to describe the action requested.*

<b>Requested Meeting Date:</b>	<u>September 3, 2009</u>	<b>Amount of Time Needed:</b>	<u>N/A</u>
<b>Department:</b>	<u>County Human Services</u>	<b>Division:</b>	<u>Mental Health and Addiction Services</u>
<b>Contact(s):</b>	<u>Kathy Tinkle</u>		
<b>Phone:</b>	<u>503-988-3691</u>	<b>Ext.</b>	<u>26858</u>
		<b>I/O Address:</b>	<u>167/2</u>
<b>Presenter(s):</b>	<u>Consent Agenda</u>		

**General Information**

**1. What action are you requesting from the Board?**

The Department of County Human Services recommends approval of budget modification DCHS-02, which reclassifies one .5 FTE EMS Medical Director to Psychiatrist in the Administrative Unit of Mental Health and Addiction Services Division (MHASD), and one 1.00 FTE Program Development Technician to a Data Technician in the MHASD Quality Management Unit, as approved by the Class/Comp unit of Central Human Resources.

**2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.**

MHASD management initiated the reclassification requests. In program offer 25050, MHASD Administration .5 FTE EMS Medical Director position is being reclassified to a Psychiatrist position. Class/Comp reviewed the duties and responsibilities of this position and determined that

they are consistent with the Psychiatrist classification (9530) rather than with the EMS Medical Director classification (9491). The EMS Medical Director is used only in the Health Department and at the time when this position was filled there was not a psychiatrist classification. The psychiatrist classification was recently developed to resolve this misclassification. The psychiatrist classification is responsible for overseeing mental health treatment services. For example, the classification is responsible to provide comprehensive consultation regarding clinical psychiatric care and medical services for clients suffering from severe mental, emotional and behavioral disorders; to administer and monitor psychotherapeutic treatments or medications; provide technical supervision to other professional mental health staff on clinical psychiatric and medical issues, and perform as needed, direct client consultation and evaluation services.

In program offer 25053A, Mental Health Quality Management & Protective Services, 1.00 FTE Program Development Technician is being reclassified to a Data Technician. Class/Comp reviewed the duties and responsibilities of this position and determined that they are consistent with that of the Data Technician (6074) classification rather than with those of the Program Development Technician classification (6020).

**3. Explain the fiscal impact (current year and ongoing).**

The position pay rate for Psychiatrist remains the same as EMS Medical Director so the financial impact remains neutral in Fiscal Year 2010. The pay scale for a .50 FTE EMS Medical Director is the same scale as a .50 FTE Psychiatrist is (\$65,595.36 - \$91,833.27) so there is no impact to personnel costs over time.

The position pay rate for Data Technician remains the same as Program Development Technician so the financial impact remains neutral in Fiscal Year 2010. However, personnel costs will continue to increase over time, as the pay scale for the Data Technician is higher than a Program Development Technician.

**4. Explain any legal and/or policy issues involved.**

N/A

**5. Explain any citizen and/or other government participation that has or will take place.**

N/A

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# ATTACHMENT A

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## Budget Modification

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If the request is a Budget Modification, please answer all of the following in detail:

- **What revenue is being changed and why?**

No revenue is being changed and the financial impact of this budget modification is neutral.

- **What budgets are increased/decreased?**

Budget impact is neutral.

- **What do the changes accomplish?**

Approval of a classification decision from Human Resources Class/Comp unit to reclassify the position from an EMS Medical Director to Psychiatrist classification better reflects the functions and duties of the position involved.

Approval of a classification decision from Human Resources Class/Comp unit to reclassify the Program Development Technician to Data Technician better reflects the functions and duties of the position involved.

- **Do any personnel actions result from this budget modification? Explain.**

Yes. The approval of this budget modification will result in reclassifying one .50 FTE position in MHASD from an EMS Medical Director, to a Psychiatrist and one 1.00 FTE position in MHASD from a Program Development Technician to a Data Technician, as determined by the Class/Comp unit of Central Human Resources.

- **How will the county indirect, central finance and human resources and departmental overhead costs be covered?**

N/A

- **Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?**

N/A

- **If a grant, what period does the grant cover?**

N/A

- **If a grant, when the grant expires, what are funding plans?**

N/A

*NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.*

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## ATTACHMENT B

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**BUDGET MODIFICATION: DCHS - 02**

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### Required Signatures

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**Elected Official  
or Department/  
Agency  
Director:**

*Kathy Linker for Joanne Fuller*

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**Date:** 08/21/09

**Budget Analyst:**

*S Durant*

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**Date:** 8/24/2009

**Department HR:**

*Paula Brown*

---

**Date:** 08/24/09

**Countywide HR:**

*Jordace J. Budy*

**Date:** 06/09/09

*Joe E. Ott*

---

**08/21/09**

Budget Modification ID: DCHS-02

### EXPENDITURES & REVENUES

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with SAP.

Budget/Fiscal Year: 2010

Line No.	Fund Center	Fund Code	Program #	Func. Area	Accounting Unit			Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
					Internal Order	Cost Center	WBS Element						
1										0			
2										0			
3										0			
4										0			
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											0	0	GRAND TOTAL

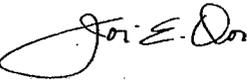




Department of County Management  
**MULTNOMAH COUNTY OREGON**  
Human Resources  
Multnomah Building  
501 SE Hawthorne, Suite 400  
Portland, Oregon 97214  
(503) 988-5015 Phone

---

To: Kathy Tinkle, Karl Brimmer – DCHS Business Operations & Mental Health Div.

From: Joi Doi, Class/Comp Unit 

Date: August 21, 2009

Subject: **Reclassification of David Cutler's position**

---

We have completed our review and the decision is outlined below.

**Request Information:**

Date Request Received: NA	Position Number: 708579
Current Classification: EMS Medical Director	Corrected Classification: Psychiatrist
Job Class Number: 9530	Job Class Number: 9491
Pay Grade:	Pay Grade: 144

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Request is:  Approved as Requested  
 Approved - Revised  
 Denied

Effective Date: July 1, 2009

Allocated Classification: NA  
Changed 8/1/2009 to Psychiatrist  
Job Class Number: 9491  
Pay Range: \$131,190.71 - \$183,666.54 annually  
Pay Grade: 144

**Please note this classification decision is subject to all applicable requirements stated in MC Personnel Rule 5-50 and may require Board of County Commissioners' approval. This decision is considered preliminary until such approval is received.**

**Position Information:**

Vacant - see New/Vacant Section  
 Filled & incumbent reclassified  
 Filled & incumbent not reclassified with position See New/Vacant Section

**Position Information:**

To provide professional, comprehensive consultation on clinical psychiatric and medical care issues to clinical staff and supervisors regarding mental health treatment services for clients. This position will provide technical leadership in the planning and establishing of innovative psychiatric treatment programs and protocols, including the development of policies, tools, and procedures within the Mental Health Division of DCHS.

**Reason for Classification Correction:**

This position was not originally reviewed or classified by Class Comp. The department elected to use a different job class to capture Dr. Cutler's work at the time Cutler was hired. At that time, there was no Psychiatrist job class for the County. However, the Psychiatrist job class was established in the Spring of 2009, and it better fits the duties assigned to this position. EMS Medical Director resides in the County's Health Dept. and is responsible for the medical supervision for all emergency medical technicians and staff who provide pre-hospital patient care; EMS Director also provides county-wide medical direction for all components of the emergency medical services system. This psychiatrist position resides within the Mental Health Division, and has a specific medical/clinical mental health program focus, and therefore should be reclassified to the Psychiatrist job class.

If you have any questions, please feel free to contact Joi Doi at 503-988-3241.

cc: Kim Pasquinelli, HR Analyst  
Pauline Reed, HR Maintainer  
Class Comp File Copy



Department of County Management  
**MULTNOMAH COUNTY OREGON**  
 Human Resources

Multnomah Building  
 501 SE Hawthorne, Suite 400  
 Portland, Oregon 97214  
 (503) 988-5015 Phone  
 (503) 988-3009 Fax

To: Joan Rice/Christi Taylor - DCHS - Quality Management (167/1/520)  
 From: Candace Busby, Classification and Compensation Unit (503/4) *C Busby*  
 Date: June 9, 2009  
 Subject: Reclassification Request # 1259 (Christi Taylor)

We have completed our review of your request and the decision is outlined below.

**Request Information:**

Date Request Received: May 27, 2009	Position Number: 712029
Current Classification: Program Development Technician	Requested Classification: Data Technician
Job Class Number: 6020	Job Class Number: 6074
Pay Grade: 15	Pay Grade: 17

Request is:	<input checked="" type="checkbox"/> Approved as Requested	Effective Date: 11/27/2008
	<input type="checkbox"/> Approved - Revised	
	<input type="checkbox"/> Denied	

Allocated Classification: Data Technician	Job Class Number: 6074
Pay Range: \$38,147.76 to \$46,896.48 annually	Pay Grade: 17

**Please note this classification decision is subject to all applicable requirements stated in MC Personnel Rule 5-50 and may require Board of County Commissioners' approval. This decision is considered preliminary until such approval is received.**

**Position Information:**

- Vacant - see New/Vacant Section
- Filled & incumbent reclassified - see Employee Information Section
- Filled & incumbent not reclassified with position See New/Vacant Section

**Employee Information:**

**Name of Incumbent Employee:** Christi Taylor  
**New Job Class Seniority Date:** November 27, 2008  
**Step Increase Date:** December 5, 2005 (no change)

Date	Job Class and Number	Grade	Step	Rate	Action
11/26/2008	Program Development Technician (6040)	15	4	\$18.82	Pre-reclass
11/27/2008	Data Technician (6074)	17	2	\$18.82	Post-reclass
12/05/2008			3	\$19.40	Step increase

Employees who are reclassified with their position will be placed within the salary range for the new classification. Compensation will be determined in accordance with applicable bargaining agreement or MC Personnel Rule 4-10. Any compensation or seniority adjustments will be processed in accordance with applicable bargaining agreement or MC Personnel Rule 2-80 and 4-10.

**Reason for Classification Decision:**

This position is responsible for performing a variety of technical work involved in the maintenance of automated information systems including to collect, analyze and report information needed to assess MHO program information. The position provides ongoing and ad hoc data collection and analysis for the MHASD Management Team, County Budget Office and others. The incumbent routinely audits and analyzes data to support MHASD and Verity; and runs and modifies complex queries developed by Data Analysts on Enrollee and Rainbow data tables to measure performance in

Reclass Request #1259

June 9, 2009

Page 2 of 2

multiple areas. These duties and responsibilities are consistent with the Data Technician (6074) classification rather than with the Program Development Technician classification which has a program focus rather than a data driven focus.

**Appeal Rights**

The outcome of a reclassification request may be appealed under Article 15 of the Local 88 contract by filing a Step 3 grievance within fifteen (15) days of receipt of this notification letter.

If you have any questions, please feel free to contact me at 503-988-5015 ext. 24422.

cc: HR Manager  
HR Maintainer  
Local 88  
Class Comp File Copy



**MULTNOMAH COUNTY**  
**AGENDA PLACEMENT REQUEST** (revised 09/22/08)

APPROVED : MULTNOMAH COUNTY  
 BOARD OF COMMISSIONERS  
 AGENDA # C-3 DATE 09.03.09  
 DEBORAH L. BOGSTAD, BOARD CLERK

**Board Clerk Use Only**

**Meeting Date:** 09/03/09  
**Agenda Item #:** C-3  
**Est. Start Time:** 9:30 AM  
**Date Submitted:** 08/24/09

**BUDGET MODIFICATION: DCHS – 03**

**BUDGET MODIFICATION DCHS-03 Reclassifying One 1.00 FTE Research  
 Agenda Evaluation Analyst 1 to a Program Coordinator in Domestic Violence Services,  
 Title: as Determined by the Class/Comp Unit of Central Human Resources**

*Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title sufficient to describe the action requested.*

<b>Requested Meeting Date:</b>	<u>September 3, 2009</u>	<b>Amount of Time Needed:</b>	<u>N/A – Consent Agenda</u>
<b>Department:</b>	<u>County Human Services</u>	<b>Division:</b>	<u>Domestic Violence Services Division</u>
<b>Contact(s):</b>	<u>Kathy Tinkle</u>		
<b>Phone:</b>	<u>503 988-3691</u>	<b>Ext.</b>	<u>26858</u>
<b>Presenter(s):</b>	<u>I/O Address: 167/620</u>		
	<u>Consent Agenda</u>		

**General Information**

**1. What action are you requesting from the Board?**

The Department of County Human Services recommends approval of budget modification DCHS-03 reclassifying one 1.00 FTE position from Research Evaluation Analyst 1 to Program Coordinator in Domestic Violence Services, as determined by Class/Comp unit of Central Human Resources.

**2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.**

This modification reflects a Class/Comp decision on a reclassification request initiated by Domestic Violence Services Division (DVSD) management. This budget modification reclassifies one 1.00 FTE Research Evaluation Analyst 1 position to a Program Coordinator in program offer 25040, Domestic Violence Victims Services and Coordination, per Class/Comp's decision. The base position is a Research Evaluation Analyst 1 with the incumbent working out-of-class as a Research Evaluation Analyst 2. The reclassification request was submitted to reclassify a Research Evaluation Analyst 1 to a Research Evaluation Analyst 2. The classification decision indicates the

duties and responsibilities of this position are consistent with the Program Coordinator (6022) classification rather than with the Research Evaluation Analyst 1/2 (6085/6086) classifications.

**3. Explain the fiscal impact (current year and ongoing).**

The reclassification request will result in an annual increase in personnel costs by \$8,334 for the Program Coordinator. The budget in Domestic Violence Services (DVS) for professional services will be reduced to offset the increase in personnel costs. There is no net change in the Domestic Violence Services (DVS) budget. Service reimbursement from Federal/State to the risk management fund increases by \$440.

**4. Explain any legal and/or policy issues involved.**

N/A

**5. Explain any citizen and/or other government participation that has or will take place.**

N/A

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## ATTACHMENT A

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### Budget Modification

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If the request is a **Budget Modification**, please answer **all** of the following in detail:

- **What revenue is being changed and why?**

No revenue is being changed.

- **What budgets are increased/decreased?**

Domestic Violence Services (DVS) budget for personnel expenses will increase by \$8,334 and department professional services cost will decrease by an equivalent amount. Risk Management's budget will increase by \$440.

- **What do the changes accomplish?**

Approves the classification decision from Human Resources Class/Comp, allows for a classification that better reflects the functions and duties of the position involved.

- **Do any personnel actions result from this budget modification? Explain.**

Yes. The approval of this budget modification will result in reclassifying one 1.00 FTE in Domestic Violence Services (DVS) from a Research Evaluation Analyst 1 to Program Coordinator, as determined by the Class/Comp unit of Central Human Resources.

- **How will the county indirect, central finance and human resources and departmental overhead costs be covered?**

N/A

- **Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?**

N/A

- **If a grant, what period does the grant cover?**

N/A

- **If a grant, when the grant expires, what are funding plans?**

N/A

<p><i>NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense &amp; Revenues Worksheet and/or a Budget Modification Personnel Worksheet.</i></p>
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## ATTACHMENT B

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**BUDGET MODIFICATION: DCHS - 03**

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### Required Signatures

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**Elected Official  
or Department/  
Agency  
Director:**

*Kathy Link for Joanne Fuller*

---

**Date:** 08/21/09

**Budget Analyst:**

*S Durant*

---

**Date:** 8/24/2009

**Department HR:**

*Paula Brewster*

---

**Date:** 08/24/09

**Countywide HR:**

*Joe E. Dot*

---

**Date:** 06/02/09

Budget Modification ID: **DCHS-03**

### EXPENDITURES & REVENUES

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with SAP.

Budget/Fiscal Year: 2010

Line No.	Fund Center	Fund Code	Program #	Func. Area	Accounting Unit			Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
					Internal Order	Cost Center	WBS Element						
1	20-30	32183	25040	40			DV CRD.CDC4	60170	-	(8,334)	(8,334)	Professional Svcs	
2	20-30	32183	25040	40			DV CRD.CDC4	60000		6,020	6,020	Permanent	
3	20-30	32183	25040	40			DV CRD.CDC4	60130		1,874	1,874	Salary Related	
4	20-30	32183	25040	40			DV CRD.CDC4	60140		440	440	Insurance Benefit	
5										0			
6										0			
7										0			
8	72-10	3500		20		705210		50316		(440)	(440)	Svc Rmb F/S to Risk	
9	72-10	3500		20		705210		60330		440	440	Claims Paid	
10										0			
11										0			
12										0			
13										0			
14										0			
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										0	0	GRAND TOTAL	

**ANNUALIZED PERSONNEL CHANGE**

Change on a full year basis even though this action affects only a part of the fiscal year (FY).

							ANNUALIZED			
Fund	Job #	HR Org	CC/WBS/IO	Position Title	Position Number	FTE	BASE PAY	FRINGE	INSUR	TOTAL
32183	6085	61398	DV CRD.CDC4	Research Evaluation Analyst 1	712524	(1.00)	(42,338)	(13,344)	(14,251)	(69,933)
32183	6022	61398	DV CRD.CDC4	Program Coordinator	712524	1.00	48,358	15,218	14,691	78,267
										0
										0
										0
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										0
<b>TOTAL ANNUALIZED CHANGES</b>						<b>0.00</b>	<b>6,020</b>	<b>1,874</b>	<b>440</b>	<b>8,334</b>

**CURRENT YEAR PERSONNEL DOLLAR CHANGE**

Calculate costs/savings that will take place in this FY; these should explain the actual dollar amounts being changed by this Bud Mod.

							CURRENT YEAR			
Fund	Job #	HR Org	CC/WBS/IO	Position Title	Position Number	FTE	BASE PAY	FRINGE	INSUR	TOTAL
32183	6085	61398	DV CRD.CDC4	Research Evaluation Analyst 1	712524	(1.00)	(42,338)	(13,344)	(14,251)	(69,933)
32183	6022	61398	DV CRD.CDC4	Program Coordinator	712524	1.00	48,358	15,218	14,691	78,267
										0
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										0
<b>TOTAL CURRENT FY CHANGES</b>						<b>0.00</b>	<b>6,020</b>	<b>1,874</b>	<b>440</b>	<b>8,334</b>



Department of County Management  
**MULTNOMAH COUNTY OREGON**

Human Resources  
Multnomah Building  
501 SE Hawthorne, Suite 400  
Portland, Oregon 97214  
(503) 988-5015 Phone

To: Chiquita Rollins, Domestic Violence Manager – DCHS Date: June 2, 2009

From: Joi Doi, Class/Comp Unit

Subject: Reclassification Request #1236 – position # 712524

We have completed our review of your request and the decision is outlined below.

**Request Information:**

Date Request Received: April 6, 2009  
Current Classification: Research Analyst 1  
Job Class Number: 6085  
Pay Grade: 18

Position Numbers: 712524  
Requested Classification: Research Analyst 2  
Job Class Number: 6086  
Pay Grade: 26

Request is:  Approved as Requested  
 Approved - Revised  
 Denied

Effective Date: June 2, 2009

Allocated Classification: Program Coordinator  
Pay Range: \$48,358.08 - \$59,445.36 annually

Job Class Number: 6022  
Pay Grade: 25

**Please note this classification decision is subject to all applicable requirements stated in MC Personnel Rule 5-50 and may require Board of County Commissioners' approval. This decision is considered preliminary until such approval is received.**

**Position Information:**

Filled & incumbent reclassified  
 Filled & incumbent not reclassified with position

**New Classification/Position Information:**

When the incumbent is not reclassified with position, the position must be filled in accordance with normal appointment/recruiting procedures. Please consult with the Department Human Resources team for assistance with the selection process.

**Reason for Classification Decision:**

The base position is a Research Analyst 1 with the incumbent working out of class for 2+ years as a Research Analyst 2 for -- team/project coordination and training functions; scheduling duties; facilitating meetings; and providing technical support to the project principals. The more appropriate solution would have been Class Comp creating a lead premium to perform these additional duties.

In examining the past and current key assignments, work is focused on: program coordination with the project team, partner agencies, and principal investigators; monitoring the interviewers, their schedules, and interview results; facilitating meetings; some data analysis and data management; and soon, completing reporting requirements. Given the high level of project coordination and administration, this position is better classified to Program Coordinator than Research Analyst (REA) 2. REA 2 primarily conducts applied research and evaluation tasks; independently determines survey/data collection methods; determines, selects and executes validation tests; and performs inferential statistical analysis, quality assurance, etc. REA 2 also develops performance measures for program services, and then conducts tests/evaluations against such measures. At this time this position's research duties in DV as noted in the request materials, appear secondary to its significant coordination, liaison, and project implementation functions.

If you have any questions, please feel free to contact Joi Doi at 503-988-3241.

cc: Heather Garrett, Gary Miguel, DCHS HR  
Pauline Reed-Van Brocklin, HR Maintainer  
Class Comp File Copy  
Local 88

MULTNOMAH COUNTY BOARD OF COMMISSIONERS  
PUBLIC TESTIMONY SIGN-UP

Please complete this form and return to the Board Clerk

\*\*\*This form is a public record\*\*\*

MEETING DATE: 9/3/2009

SUBJECT: Housing / work programs

AGENDA NUMBER OR TOPIC: Public Comment

FOR: \_\_\_\_\_ AGAINST: \_\_\_\_\_ THE ABOVE AGENDA ITEM

NAME: Linda McDowell

ADDRESS: 1909 NE Schuyler

CITY/STATE/ZIP: Portland OR 97212

PHONE: \_\_\_\_\_

DAYS: 503-317-0118

EVES: same

EMAIL: lingmc@aol.com

FAX: \_\_\_\_\_

SPECIFIC ISSUE: Housing / work programs

WRITTEN TESTIMONY: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**IF YOU WISH TO ADDRESS THE BOARD:**

1. Please complete this form and return to the Board Clerk.
2. Address the County Commissioners from the presenter table microphones. Please limit your comments to **3 minutes**.
3. State your name for the official record.
4. If written documentation is presented, please furnish one copy to the Board Clerk.

**IF YOU WISH TO SUBMIT WRITTEN COMMENTS TO THE BOARD:**

1. Please complete this form and return to the Board Clerk.
2. Written testimony will be entered into the official record.

Clerk

Address to Multnomah County Board of Commissioners  
Linda McDowell  
Portland, Oregon

September 3, 2009

Dear County Commissioners,

My name is Linda McDowell. I am here to ask Multnomah County to work with the Portland City Council to create sustainable farms where people who are homeless and want to work can live in simple housing, help to grow their own food, and receive vocational training on site. In conjunction with this, of course, we need to continue to provide care for those who are ill or too frail to work.

I have watched housing issues in Portland for the past 25 years. I remember touring Central City Concern housing in the Pearl with the League of Women Voters and appreciating the model with services available on the ground floor of the apartments. In those days I thought that was the answer – provide enough housing and services to keep people off the streets.

Unfortunately times and numbers have changed. We can no longer provide permanent housing fast enough for the increasing number of homeless in Portland. We do not have the money to pay for it. We need to look for creative and less expensive solutions which help people to support themselves whenever possible.

We must think about transitional housing combined with jobs. In this bountiful state of ours, every person who wants to work should be offered opportunities to do so, along with a safe and dignified place to live. By establishing farms where people are provided with food and inexpensive shelters in exchange for working some minimum amount of hours, we can meet this moral obligation. In a farming environment, we can naturally provide green job training and also create other micro businesses. Blanchet House is successfully doing this out near Newburg for recovering addicts. We also need more recovery communities like that one.

Yes, this model has similarities to the poor farms of the past, but it also has similarities to the Jobcorps and Americorps, which have always been a safety net for young people who are looking for jobs and can not find work. In these times we now need a safety net for older members of our population too.

In the last few years, I have been a Realtor and one of the things that has fascinated me is the job generating networks that revolve around Real Estate. Contractors, home inspectors, lenders, title companies, trades people etc. We create work for each other. This naturally happens wherever people are creating new housing, whether expensive or inexpensive! Immigrants from other countries and cultures, cooperating efficiently on limited budgets, often know how to create work for themselves much better than Americans do.

In this time of economic uncertainty, we need to be creating economic development opportunities of every kind. Establishing farms where people without shelter or jobs can live and work -- and get job training for advancement beyond their time at the farm -- can be part of the answer in meeting our economic development needs while we live within our limited public budgets.

The number of homeless people in the Portland metro area continues to increase. For the past few months I have been gardening in the Irvington neighborhood with a group composed of members of several churches and other neighborhood people. Our goal is to grow food for some of the Portland area food programs. I have been amazed at how many homeless people pass by the garden every day. Their numbers seem to be growing at an ever increasing rate.

One thing I love about Portland is that when we are faced with a challenge we do not sit around and avoid it. We may struggle with it, but we find a creative compassionate way to address it. Establishing farms for the homeless in our city and county would help address the growing deficit of both housing and jobs for those in need. Let's make this a reality and become a model for the nation, as we so often are.

Sincerely yours,

A handwritten signature in cursive script that reads "Linda McDowell". The signature is written in black ink and is positioned above the typed name and email address.

Linda McDowell  
linjmc@aol.com



**MULTNOMAH COUNTY**  
**AGENDA PLACEMENT REQUEST** (revised 09/22/08)

APPROVED : MULTNOMAH COUNTY  
 BOARD OF COMMISSIONERS  
 AGENDA # R-1 DATE 09.03.09  
 DEBORAH L. BOGSTAD, BOARD CLERK

**Board Clerk Use Only**

**Meeting Date:** 09/03/09  
**Agenda Item #:** R-1  
**Est. Start Time:** 9:30 AM  
**Date Submitted:** 08/04/09

**BUDGET MODIFICATION: DCHS - 01**

**BUDGET MODIFICATION DCHS-01 Increasing Community Services Division**  
**Agenda Title: Federal/State Appropriation by \$54,252 in State of Oregon Housing and Community Services Grant Funding**

*Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title sufficient to describe the action requested.*

<b>Requested Meeting Date:</b>	<u>September 3, 2009</u>	<b>Amount of Time Needed:</b>	<u>5 minutes</u>
<b>Department:</b>	<u>County Human Services</u>	<b>Division:</b>	<u>Community Services</u>
<b>Contact(s):</b>	<u>Kathy Tinkle</u>		
<b>Phone:</b>	<u>503-988-3691</u>	<b>Ext.</b>	<u>26858</u>
<b>Presenter(s):</b>	<u>Mary Li</u>	<b>I/O Address:</b>	<u>167/2</u>

**General Information**

**1. What action are you requesting from the Board?**

The Department of County Human Services recommends approval of budget modification DCHS-01. This budget modification increases State of Oregon Housing and Community Services (OHCS) CSBG grant funding by \$54,252 in the Community Services Division Anti-Poverty Services program.

**2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.**

Program Offer # 25139 – Anti-Poverty Services forms the basis of a system of care designed to assist homeless and low-income households to become self-sufficient. This program is partially funded by grants from OHCS. OHCS updates their planning amounts for grants with each new State biennium. At the time that the Fiscal Year 2010 (FY10) budget was prepared, the grant revenue projections were based on estimates provided by the State. The Notice of Award (NOA) has now been issued, and the actual award amounts are greater than original estimates included in the adopted budget.

Budget Modification DCHS-01 adjusts the DCHS FY10 budget to reflect the actual award amounts in the State NOA. The additional funding will allow family case management services for approximately 15 low-income households.

**3. Explain the fiscal impact (current year and ongoing).**

The FY10 budget for the DCHS Anti-Poverty program will be increased by \$54,252. This funding will increase the following expenses: pass-through and program support by \$50,864 and Indirect Costs by \$3,388. The department indirect revenue account will increase by \$1,736 and will increase a like amount in Director's Office supplies. The service reimbursement for central indirect to the General Fund will increase by \$1,652 and will increase a like amount in the contingency.

This grant is continuously renewed with each State biennium at the established annual allocation amounts. The OHCS grants will continue to be awarded with each new State biennium.

**4. Explain any legal and/or policy issues involved.**

N/A

**5. Explain any citizen and/or other government participation that has or will take place.**

N/A

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# ATTACHMENT A

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## Budget Modification

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If the request is a **Budget Modification**, please answer **all** of the following in detail:

- **What revenue is being changed and why?**

Budget Modification DCHS-01 increases the FY10 Federal/State Fund for the State of Oregon Housing and Community Services (OHCS) grant funding by \$54, 252 in the Community Services Division Anti-Poverty Services program.

- **What budgets are increased/decreased?**

The FY10 budget for Anti-Poverty Services will be increased by \$54,252. The following expenses increase: pass-through and program support by \$50,864 and indirect costs by \$3,388. The department indirect revenue will increase by \$1,736 and will increase a like amount in supplies. The central indirect to General Fund will increase by \$1,652 and will increase a like amount in CGF contingency.

- **What do the changes accomplish?**

Budget Modification DCHS-01 adjusts the DCHS Fiscal Year 2010 budget to award amounts in the OHCS NOA and increase services for 15 low-income households.

- **Do any personnel actions result from this budget modification? Explain.**

None

- **How will the county indirect, central finance and human resources and departmental overhead costs be covered?**

Of the \$54,252 increase, \$3,388 has been awarded for administrative costs, including central (2.72%) and department (2.86%) indirect.

- **Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?**

The grants are renewed with each new State biennium.

- **If a grant, what period does the grant cover?**

The OHCS-CSBG grant covers July 1, 2009 through June 30, 2010.

- **If a grant, when the grant expires, what are funding plans?**

The grant will be renewed.

*NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.*

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## ATTACHMENT B

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**BUDGET MODIFICATION: DCHS - 01**

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### Required Signatures

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**Elected Official  
or Department/  
Agency Director:**

*Kathy Linker for Joanne Fuller*

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**Date:** 08/13/09

**Budget Analyst:**

*S. Durant*

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**Date:** 08/14/09

**Department HR:**

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**Date:** \_\_\_\_\_

**Countywide HR:**

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**Date:** \_\_\_\_\_

Budget Modification ID: **DCHS-01****EXPENDITURES & REVENUES**

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with SAP.

Budget/Fiscal Year: 2010

Line No.	Fund Center	Fund Code	Program #	Func. Area	Accounting Unit			Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
					Internal Order	Cost Center	WBS Element						
1	22-10	20710	25139	40			SCPCSPPV.CSBG.09.AD	50190		(1,694)	(1,694)		IG-OP-Fed Thru St
2	22-10	20710	25139	40			SCPCSPPV.CSBG.09.AD	60350		826	826		Central Indirect 2.72%(FY10)
3	22-10	20710	25139	40			SCPCSPPV.CSBG.09.AD	60355		868	868		Dept Indirect 2.86% (FY10)
4													
5	22-10	20710	25139	40			SCPCSPPV.CSBG.09.AA	50190		(1,211)	(1,211)		IG-OP-Fed Thru St
6	22-10	20710	25139	40			SCPCSPPV.CSBG.09.AA	60160		1,211	1,211		Pass Through & Prg Suppt
7													
8	22-10	20710	25139	40			SCPCSPPV.CSBG.09	50190		(24,221)	(24,221)		IG-OP-Fed Thru St
9	22-10	20710	25139	40			SCPCSPPV.CSBG.09	60160		24,221	24,221		Pass Through & Prg Suppt
10													
11	22-10	20710	25139	40			SCPCSPPV.CSBG.10.AD	50190		(1,694)	(1,694)		IG-OP-Fed Thru St
12	22-10	20710	25139	40			SCPCSPPV.CSBG.10.AD	60350		826	826		Central Indirect 2.72%(FY10)
13	22-10	20710	25139	40			SCPCSPPV.CSBG.10.AD	60355		868	868		Dept Indirect 2.86% (FY10)
14													
15	22-10	20710	25139	40			SCPCSPPV.CSBG.10.AA	50190		(1,211)	(1,211)		IG-OP-Fed Thru St
16	22-10	20710	25139	40			SCPCSPPV.CSBG.10.AA	60160		1,211	1,211		Pass Through & Prg Suppt
17													
18	22-10	20710	25139	40			SCPCSPPV.CSBG.10	50190		(24,221)	(24,221)		IG-OP-Fed Thru St
19	22-10	20710	25139	40			SCPCSPPV.CSBG.10	60160		24,221	24,221		Pass Through & Prg Suppt
20										0			
21	26-00	1000	25000	40			CHSDO.IND1000	50370		(1,736)	(1,736)		Dept Indirect Revenue
22	26-00	1000	25000	40			CHSDO.IND1000	60240		1,736	1,736		Supplies
23										0			
24	19	1000		20			9500001000	50310		(1,652)	(1,652)		Svc Reimb F/S to General
25	19	1000		20			9500001000	60470		1,652	1,652		Contingency
26										0			
27										0			
28										0			
29										0			
										0	0		Total - Page 1
										0	0		GRAND TOTAL

## Notice Of Allocation

Biennium: 07-09

		<u>Requestor</u>	<u>CFDA</u>	<u>Grant Phase</u>	<u>Purpose of Allocation</u>	<u>Grant Expenditure Period</u>	<u>Amount</u>
<b>CSBG 07</b> (Award Period: 10/01/06-09/30/08)							
<u>MULTCO</u> (Total: \$ 396,072.00)							
Admin	10/23/07	LADAMS	93.569	130107-00	07 Allocation	07/01/07-03/31/08	\$ 17,072.00
Admin	10/29/07	LADAMS	93.569	130107-00	Roll to 07-09 from 05-07	07/01/07-03/31/08	\$ 16,369.00
Admin	11/01/07	LADAMS	93.569	130107-00	Budget Change	07/01/07-03/31/08	(\$ 16,930.00)
Admin	11/19/07	LADAMS	93.569	130107-00	Budget change request	07/01/07-03/31/08	(\$ 1,746.00)
<b>Category Total:</b>							<b>\$ 14,765.00</b>
Program	10/23/07	LADAMS	93.569	130107-00	07 Allocation	07/01/07-03/31/08	\$ 97,504.00
Program	10/29/07	LADAMS	93.569	130107-00	Roll to 07-09 from 05-07	07/01/07-03/31/08	\$ 265,127.00
Program	11/01/07	LADAMS	93.569	130107-00	Budget Change	07/01/07-03/31/08	\$ 16,930.00
Program	11/19/07	LADAMS	93.569	130107-00	Budget change request	07/01/07-03/31/08	\$ 1,746.00
<b>Category Total:</b>							<b>\$ 381,307.00</b>
<b>CSBG 07 DISCR</b> (Award Period: 10/01/06-09/30/08)							
<u>MULTCO</u> (Total: \$ 425.00)							
Admin	04/30/08	LADAMS	93.569	130107-01	Gesbeck Dec 4-6,2007	07/01/07-12/31/07	\$ 425.00
<b>Category Total:</b>							<b>\$ 425.00</b>
<b>CSBG 08</b> (Award Period: 10/01/07-09/30/09)							
<u>MULTCO</u> (Total: \$ 824,388.00)							
Admin	04/30/08	LADAMS	93.569	130108-00	3rd Qtr.-2008 Allocation	01/01/08-03/31/09	* \$ 15,745.00
Admin	04/30/08	LADAMS	93.569	130108-00	2008 Allocation	01/01/08-03/31/09	* \$ 11,847.00
Admin	05/01/08	LADAMS	93.569	130108-00	Remaining 1st/2nd Qtr allocation	01/01/08-03/31/09	* \$ 18,493.00
Admin	07/10/08	LADAMS	93.569	130108-00	Final Allocation FY 2008	01/01/08-03/31/09	* \$ 15,745.00
Admin	08/08/08	LADAMS	93.569	130108-00	Budget Change	01/01/08-03/31/09	(\$ 35,177.00)
<b>Category Total:</b>							<b>\$ 26,653.00</b>
Program	04/30/08	LADAMS	93.569	130108-00	2008 Allocation	01/01/08-03/31/09	* \$ 146,117.00
Program	04/30/08	LADAMS	93.569	130108-00	3rd Qtr.-2008 Allocation	01/01/08-03/31/09	* \$ 194,184.00
Program	05/01/08	LADAMS	93.569	130108-00	Remaining 1st/2nd Qtr allocation	01/01/08-03/31/09	* \$ 228,075.00
Program	07/10/08	LADAMS	93.569	130108-00	Final Allocation FY 2008	01/01/08-03/31/09	* \$ 194,182.00
Program	08/08/08	LADAMS	93.569	130108-00	Budget Change	01/01/08-03/31/09	* \$ 35,177.00
<b>Category Total:</b>							<b>\$ 797,735.00</b>
<b>CSBG 09</b> (Award Period: 01/01/09-12/31/09)							
<u>MULTCO</u> (Total: \$ 675,110.00)							
Admin	01/05/09	LADAMS	93.569	130109-00	1st Qtr Allocation	01/01/09-06/30/09	\$ 14,627.00
Admin	01/09/09	LADAMS	93.569	130109-00	Budget change	01/01/09-06/30/09	(\$ 7,828.00)
Admin	03/12/09	LADAMS	93.569	130109-00	Budget revision	01/01/09-06/30/09	(\$ 51.00)
Admin	04/06/09	LADAMS	93.569	130109-00	2nd 2009 CSBG Allocation	01/01/09-06/30/09	\$ 4,624.00
Admin	04/10/09	LADAMS	93.569	130109-00	3rd 2009 CSBG Allocation	01/01/09-06/30/09	\$ 10,451.00
<b>Category Total:</b>							<b>\$ 21,823.00</b>
Program	01/05/09	LADAMS	93.569	130109-00	1st Qtr Allocation	01/01/09-06/30/09	\$ 195,227.00
Program	01/09/09	LADAMS	93.569	130109-00	Budget change	01/01/09-06/30/09	\$ 7,828.00
Program	03/12/09	LADAMS	93.569	130109-00	Budget revision	01/01/09-06/30/09	\$ 51.00

		<u>Requestor</u>	<u>CFDA</u>	<u>Grant Phase</u>	<u>Purpose of Allocation</u>	<u>Grant Expenditure Period</u>	<u>Amount</u>
<b>CSBG 09</b> (Award Period: 01/01/09-12/31/09)							
<u>MULTCO</u> (Total: \$ 675,110.00)							
Program	04/06/09	LADAMS	93.569	130109-00	2nd 2009 CSBG Allocation	01/01/09-06/30/09	\$ 138,077.00
Program	04/10/09	LADAMS	93.569	130109-00	3rd 2009 CSBG Allocation	01/01/09-06/30/09	\$ 312,104.00
<b>Category Total:</b>							<b>\$ 653,287.00</b>
<b>CSBG ARRA 09A</b> (Award Period: 10/01/08-09/30/10)							
<u>MULTCO</u> (Total: \$ 132,530.00)							
Admin	06/24/09	LADAMS	93.710	13010A-00	10 % Allocation	06/02/09-06/30/09	\$ 7,011.00
<b>Category Total:</b>							<b>\$ 7,011.00</b>
Program	06/24/09	LADAMS	93.710	13010A-00	10 % Allocation	06/02/09-06/30/09	\$ 125,519.00
<b>Category Total:</b>							<b>\$ 125,519.00</b>
<b>CSBG ARRA 09B</b> (Award Period: 10/01/08-09/30/10)							
<u>MULTCO</u> (Total: \$ 1,192,776.00)							
Admin	06/24/09	LADAMS	93.710	13010A-00	90 % Allocation	06/02/09-06/30/09	\$ 63,098.00
<b>Category Total:</b>							<b>\$ 63,098.00</b>
Program	06/24/09	LADAMS	93.710	13010A-00	90 % Allocation	06/02/09-06/30/09	\$ 1,129,678.00
<b>Category Total:</b>							<b>\$ 1,129,678.00</b>
<b>DEP 07 CM E2C2</b> (Award Period: 09/01/06-12/31/08)							
<u>MULTCO</u> (Total: \$ 23,353.00)							
Admin Multi-Source	10/23/07	MTORGERSON	99.999	366000-08	Rollover	07/01/07-12/31/08	\$ 1,156.00
<b>Category Total:</b>							<b>\$ 1,156.00</b>
Program Multi-Source	10/23/07	MTORGERSON	99.999	366000-08	Rollover	07/01/07-12/31/08	\$ 22,197.00
<b>Category Total:</b>							<b>\$ 22,197.00</b>
<b>DEP WX 07-13</b> (Award Period: 11/01/06-10/01/13)							
<u>MULTCO</u> (Total: \$ 404,595.00)							
Admin	10/29/07	ELLIOTT	99.999	366000-00	Biennium Rollover	07/01/07-06/30/09	\$ 38,841.00
<b>Category Total:</b>							<b>\$ 38,841.00</b>
Program	10/29/07	ELLIOTT	99.999	366000-00	Biennium Rollover	07/01/07-06/30/09	\$ 349,570.00
Program	05/01/08	ELLIOTT	99.999	366000-00	Budget change request	07/01/07-06/30/09	\$ 16,184.00
<b>Category Total:</b>							<b>\$ 365,754.00</b>
<b>DEP WX T&amp;TA</b> (Award Period: 11/01/06-10/01/13)							
<u>MULTCO</u> (Total: \$ .00)							
T&TA	10/23/07	ELLIOTT	99.999	366000-00	Allocation	07/01/07-06/30/08	\$ 16,184.00
T&TA	05/01/08	ELLIOTT	99.999	366000-00	Budget change request	07/01/07-06/30/08	(\$ 16,184.00)
<b>Category Total:</b>							<b>\$ 0.00</b>
<b>DOE 07</b> (Award Period: 04/01/07-03/31/08)							
<u>MULTCO</u> (Total: \$ 105,799.00)							
Admin	10/23/07	ELLIOTT	81.042	120606-02	Rollover	07/01/07-03/31/08	\$ 18,612.00
Admin	11/01/07	ELLIOTT	81.042	120606-02	Budget Change	07/01/07-03/31/08	(\$ 8,000.00)
Admin	04/28/08	ELLIOTT	81.042	120606-02	Budget Change Request	07/01/07-03/31/08	(\$ 3,000.00)
<b>Category Total:</b>							<b>\$ 7,612.00</b>

		Requestor	CFDA	Grant Phase	Purpose of Allocation	Grant Expenditure Period	Amount
<b>DOE 07</b> (Award Period: 04/01/07-03/31/08)							
<u>MULTCO</u> (Total: \$ 105,799.00)							
Program	10/23/07	ELLIOTT	81.042	120606-02	Rollover	07/01/07-03/31/08	\$ 86,587.00
Program	11/01/07	ELLIOTT	81.042	120606-02	Budget Change	07/01/07-03/31/08	\$ 8,000.00
Program	04/28/08	ELLIOTT	81.042	120606-02	Budget Change Request	07/01/07-03/31/08	\$ 3,000.00
Program	04/28/08	ELLIOTT	81.042	120606-02	Budget change request	07/01/07-03/31/08	\$ 600.00
<b>Category Total:</b>							<b>\$ 98,187.00</b>

**DOE 07 T&TA** (Award Period: 04/01/07-03/31/08)

MULTCO (Total: \$ 8,020.00)

T&TA	10/23/07	ELLIOTT	81.042	120606-01	Allocation	07/01/07-03/31/08	\$ 8,620.00
T&TA	04/28/08	ELLIOTT	81.042	120606-01	Budget change request	07/01/07-03/31/08	(\$ 600.00)
<b>Category Total:</b>							<b>\$ 8,020.00</b>

**DOE 08** (Award Period: 04/01/08-03/31/09)

MULTCO (Total: \$ 392,657.00)

Admin	05/05/08	ELLIOTT	81.042	120608-02	Allocation	04/01/08-03/31/09	\$ 40,713.00
Admin	07/31/08	ELLIOTT	81.042	120608-02	Budget Change Request	04/01/08-03/31/09	(\$ 24,313.00)
Admin	09/30/08	ELLIOTT	81.042	120608-02	Allocation	04/01/08-03/31/09	\$ 2,638.00
<b>Category Total:</b>							<b>\$ 19,038.00</b>
Program	05/05/08	ELLIOTT	81.042	120608-02	Allocation	04/01/08-03/31/09	\$ 308,556.00
Program	07/31/08	ELLIOTT	81.042	120608-02	Budget Change Request	04/01/08-03/31/09	\$ 24,313.00
Program	09/30/08	ELLIOTT	81.042	120608-02	Allocation	04/01/08-03/31/09	\$ 23,750.00
Program	01/28/09	ELLIOTT	81.042	120608-02	Budget change	04/01/08-03/31/09	\$ 17,000.00
<b>Category Total:</b>							<b>\$ 373,619.00</b>

**DOE 08 T&TA** (Award Period: 04/01/08-03/31/09)

MULTCO (Total: \$ 689.00)

T&TA	05/05/08	ELLIOTT	81.042	120608-01	Allocation	04/01/08-03/31/09	\$ 17,689.00
T&TA	01/28/09	ELLIOTT	81.042	120608-01	Budget Change	04/01/08-03/31/09	(\$ 17,000.00)
<b>Category Total:</b>							<b>\$ 689.00</b>

**DOE 09** (Award Period: 04/01/09-03/31/10)

MULTCO (Total: \$ 510,426.00)

Admin	04/07/09	ELLIOTT	81.042	120609-02	Allocation	04/01/09-06/30/09	\$ 51,053.00
<b>Category Total:</b>							<b>\$ 51,053.00</b>
Program	04/07/09	ELLIOTT	81.042	120609-02	Allocation	04/01/09-06/30/09	\$ 459,373.00
<b>Category Total:</b>							<b>\$ 459,373.00</b>

**DOE 09 T&TA** (Award Period: 04/01/09-03/31/10)

MULTCO (Total: \$ 46,553.00)

T&TA	04/17/09	TZIMMER	81.042	120609-01	Allocation	04/01/09-06/30/09	\$ 46,553.00
<b>Category Total:</b>							<b>\$ 46,553.00</b>

		Requestor	CFDA	Grant Phase	Purpose of Allocation	Grant Expenditure Period	Amount	
<b>DOE ARRA 09</b> (Award Period: 04/01/09-03/31/12)								
<u>MULTCO</u> (Total: \$ 95,700.00)								
Admin	05/18/09	ELLIOTT	81.042	12060A-02	10 % Initial Allocation	04/01/09-06/30/09	\$ 8,700.00	
							<b>Category Total:</b>	<b>\$ 8,700.00</b>
Program	05/18/09	ELLIOTT	81.042	12060A-02	10 % Initial Allocation	04/01/09-06/30/09	\$ 87,000.00	
							<b>Category Total:</b>	<b>\$ 87,000.00</b>
<b>ECHO EE PC</b> (Award Period: 07/01/07-06/30/09)								
<u>MULTCO</u> (Total: \$ 210,559.00)								
Admin	10/23/07	ELLIOTT	99.999	325000-00	Biennium Rollover	07/01/07-06/30/09	\$ 12,351.00	
Admin	10/30/07	ELLIOTT	99.999	325000-00	Final Allocation 07-09	07/01/07-06/30/09	\$ 6,571.00	
Admin	10/31/07	ELLIOTT	99.999	325000-00	Admin Correction	07/01/07-06/30/09	\$ 6,570.00	
Admin	05/01/08	ELLIOTT	99.999	325000-00	Budget change request	07/01/07-06/30/09	(\$ 12,000.00)	
							<b>Category Total:</b>	<b>\$ 13,492.00</b>
Program	10/23/07	ELLIOTT	99.999	325000-00	Biennium Rollover	07/01/07-06/30/09	\$ 66,796.00	
Program	10/23/07	ELLIOTT	99.999	325000-00	50% Allocation	07/01/07-06/30/09	\$ 65,706.00	
Program	10/30/07	ELLIOTT	99.999	325000-00	Final Allocation 07-09	07/01/07-06/30/09	\$ 59,135.00	
Program	10/31/07	ELLIOTT	99.999	325000-00	Admin Correction	07/01/07-06/30/09	(\$ 6,570.00)	
Program	05/01/08	ELLIOTT	99.999	325000-00	Budget change request	07/01/07-06/30/09	\$ 12,000.00	
							<b>Category Total:</b>	<b>\$ 197,067.00</b>
<b>ECHO EE PGE</b> (Award Period: 07/01/07-06/30/09)								
<u>MULTCO</u> (Total: \$ 475,368.00)								
Admin	10/23/07	ELLIOTT	99.999	325000-00	Biennium Rollover	07/01/07-06/30/09	\$ 20,361.00	
Admin	10/30/07	ELLIOTT	99.999	325000-00	Final Allocation 07-09	07/01/07-06/30/09	\$ 13,983.00	
Admin	10/30/07	ELLIOTT	99.999	325000-00	Admin Correction	07/01/07-06/30/09	\$ 13,983.00	
Admin	05/01/08	ELLIOTT	99.999	325000-00	Budget change request	07/01/07-06/30/09	(\$ 21,000.00)	
							<b>Category Total:</b>	<b>\$ 27,327.00</b>
Program	10/23/07	ELLIOTT	99.999	325000-00	Biennium Rollover	07/01/07-06/30/09	\$ 175,347.00	
Program	10/23/07	ELLIOTT	99.999	325000-00	50% Allocation	07/01/07-06/30/09	\$ 139,830.00	
Program	10/30/07	ELLIOTT	99.999	325000-00	Admin Correction	07/01/07-06/30/09	(\$ 13,983.00)	
Program	10/30/07	ELLIOTT	99.999	325000-00	Final Allocation 07-09	07/01/07-06/30/09	\$ 125,847.00	
Program	05/01/08	ELLIOTT	99.999	325000-00	Budget change request	07/01/07-06/30/09	\$ 21,000.00	
							<b>Category Total:</b>	<b>\$ 448,041.00</b>
<b>ECHO WX PC</b> (Award Period: 07/01/07-06/30/09)								
<u>MULTCO</u> (Total: \$ 308,617.00)								
Admin	09/28/07	ELLIOTT	99.999	325000-42	Quarterly Allocation	07/01/07-06/30/09	\$ 1,265.00	
Admin	10/23/07	ELLIOTT	99.999	325000-42	Biennium Rollover	07/01/07-06/30/09	\$ 12,853.00	
Admin	11/01/07	ELLIOTT	99.999	325000-42	Quarterly Allocation	07/01/07-06/30/09	\$ 1,265.00	
Admin	04/28/08	ELLIOTT	99.999	325000-42	Quarterly Allocation	07/01/07-06/30/09	\$ 1,189.00	
Admin	04/30/08	ELLIOTT	99.999	325000-42	Quarterly allocation	07/01/07-06/30/09	\$ 1,189.00	
Admin	06/30/08	ELLIOTT	99.999	325000-42	Quarterly Allocation	07/01/07-06/30/09	\$ 4,847.00	
Admin	08/11/08	ELLIOTT	99.999	325000-42	Correction	07/01/07-06/30/09	(\$ 3,582.00)	
Admin	09/30/08	ELLIOTT	99.999	325000-42	Allocation	07/01/07-06/30/09	\$ 1,265.00	
Admin	01/02/09	ELLIOTT	99.999	325000-42	Allocation	07/01/07-06/30/09	\$ 1,265.00	
Admin	04/07/09	ELLIOTT	99.999	325000-42	Allocation	07/01/07-06/30/09	\$ 1,265.00	
							<b>Category Total:</b>	<b>\$ 22,821.00</b>

		Requestor	CFDA	Grant Phase	Purpose of Allocation	Grant Expenditure Period	Amount
<b>ECHO WX PC</b> (Award Period: 07/01/07-06/30/09)							
<u>MULTCO</u> (Total: \$ 308,617.00)							
Program	09/28/07	ELLIOTT	99.999	325000-42	Quarterly Allocation	07/01/07-06/30/09	\$ 11,390.00
Program	10/23/07	ELLIOTT	99.999	325000-42	Biennium Rollover	07/01/07-06/30/09	\$ 181,044.00
Program	11/01/07	ELLIOTT	99.999	325000-42	Quarterly Allocation	07/01/07-06/30/09	\$ 11,390.00
Program	04/28/08	ELLIOTT	99.999	325000-42	Quarterly Allocation	07/01/07-06/30/09	\$ 10,706.00
Program	04/30/08	ELLIOTT	99.999	325000-42	Quarterly allocation	07/01/07-06/30/09	\$ 10,706.00
Program	05/01/08	ELLIOTT	99.999	325000-42	Budget change request	07/01/07-06/30/09	\$ 15,000.00
Program	06/30/08	ELLIOTT	99.999	325000-42	Quarterly Allocation	07/01/07-06/30/09	\$ 48,481.00
Program	08/11/08	ELLIOTT	99.999	325000-42	Correction	07/01/07-06/30/09	(\$ 37,091.00)
Program	09/30/08	ELLIOTT	99.999	325000-42	Allocation	07/01/07-06/30/09	\$ 11,390.00
Program	01/02/09	ELLIOTT	99.999	325000-42	Allocation	07/01/07-06/30/09	\$ 11,390.00
Program	04/07/09	ELLIOTT	99.999	325000-42	Allocation	07/01/07-06/30/09	\$ 11,390.00
<b>Category Total:</b>							<b>\$ 285,796.00</b>

**ECHO WX PC T&TA** (Award Period: 07/01/07-06/30/09)

MULTCO (Total: \$ 11,702.00)

T&TA	10/23/07	ELLIOTT	99.999	325000-00	Allocation	07/01/07-06/30/09	\$ 26,702.00
T&TA	05/01/08	ELLIOTT	99.999	325000-00	Budget change request	07/01/07-06/30/09	(\$ 15,000.00)
<b>Category Total:</b>							<b>\$ 11,702.00</b>

**ECHO WX PGE** (Award Period: 07/01/07-06/30/09)

MULTCO (Total: \$ 2,896,245.00)

Admin	09/28/07	ELLIOTT	99.999	325000-41	Quarterly Allocation	07/01/07-06/30/09	\$ 27,089.00
Admin	10/23/07	ELLIOTT	99.999	325000-41	Biennium Rollover	07/01/07-06/30/09	\$ 93,852.00
Admin	11/01/07	ELLIOTT	99.999	325000-41	Quarterly Allocation	07/01/07-06/30/09	\$ 27,089.00
Admin	04/28/08	ELLIOTT	99.999	325000-41	Quarterly Allocation	07/01/07-06/30/09	\$ 25,464.00
Admin	04/30/08	ELLIOTT	99.999	325000-41	Quarterly allocation	07/01/07-06/30/09	\$ 25,464.00
Admin	05/29/08	ELLIOTT	99.999	325000-41	Budget Change Request	07/01/07-06/30/09	(\$ 65,000.00)
Admin	06/30/08	ELLIOTT	99.999	325000-41	1/3 of Quarterly Allocation	07/01/07-06/30/09	\$ 9,029.00
Admin	08/11/08	ELLIOTT	99.999	325000-41	2/3 Quarterly Allocation	07/01/07-06/30/09	\$ 18,329.00
Admin	09/30/08	ELLIOTT	99.999	325000-41	Allocation	07/01/07-06/30/09	\$ 27,089.00
Admin	01/02/09	ELLIOTT	99.999	325000-41	Allocation	07/01/07-06/30/09	\$ 27,089.00
Admin	04/07/09	ELLIOTT	99.999	325000-41	Allocation	07/01/07-06/30/09	\$ 27,089.00
<b>Category Total:</b>							<b>\$ 242,583.00</b>
Program	09/28/07	ELLIOTT	99.999	325000-41	Quarterly Allocation	07/01/07-06/30/09	\$ 243,800.00
Program	10/23/07	ELLIOTT	99.999	325000-41	Biennium Rollover	07/01/07-06/30/09	\$ 640,079.00
Program	11/01/07	ELLIOTT	99.999	325000-41	Quarterly Allocation	07/01/07-06/30/09	\$ 243,800.00
Program	04/28/08	ELLIOTT	99.999	325000-41	Quarterly Allocation	07/01/07-06/30/09	\$ 229,172.00
Program	04/30/08	ELLIOTT	99.999	325000-41	Quarterly allocation	07/01/07-06/30/09	\$ 229,172.00
Program	05/01/08	ELLIOTT	99.999	325000-41	Budget change request	07/01/07-06/30/09	\$ 25,000.00
Program	05/29/08	ELLIOTT	99.999	325000-41	Budget Change Request	07/01/07-06/30/09	\$ 65,000.00
Program	06/30/08	ELLIOTT	99.999	325000-41	1/3 of Quarterly Allocation	07/01/07-06/30/09	\$ 81,267.00
Program	08/11/08	ELLIOTT	99.999	325000-41	2/3 Quarterly Allocation	07/01/07-06/30/09	\$ 164,972.00
Program	09/30/08	ELLIOTT	99.999	325000-41	Allocation	07/01/07-06/30/09	\$ 243,800.00
Program	01/02/09	ELLIOTT	99.999	325000-41	Allocation	07/01/07-06/30/09	\$ 243,800.00
Program	04/07/09	ELLIOTT	99.999	325000-41	Allocation	07/01/07-06/30/09	\$ 243,800.00
<b>Category Total:</b>							<b>\$ 2,653,662.00</b>

		Requestor	CFDA	Grant Phase	Purpose of Allocation	Grant Expenditure Period	Amount
<b>ECHO WX PGE T&amp;T</b> (Award Period: 07/01/07-06/30/09)							
<u>MULTCO</u> (Total: \$ 9,347.00)							
T&TA	10/23/07	ELLIOTT	99.999	325000-00	Allocation	07/01/07-06/30/09	\$ 34,347.00
T&TA	05/01/08	ELLIOTT	99.999	325000-00	Budget change request	07/01/07-06/30/09	(\$ 25,000.00)
<b>Category Total:</b>							<b>\$ 9,347.00</b>
<b>EHA 09</b> (Award Period: 07/01/07-06/30/09)							
<u>MULTCO</u> (Total: \$ 1,323,040.00)							
Admin	10/18/07	RGAVAIN	99.999	042000-00	1/8 Allocation	07/01/07-06/30/09	\$ 15,435.00
Admin	10/23/07	RGAVAIN	99.999	042000-00	7/8 Allocation	07/01/07-06/30/09	\$ 116,869.00
Admin	08/27/08	RGAVAIN	99.999	042000-00	Budget Change	07/01/07-06/30/09	(\$ 5,102.00)
<b>Category Total:</b>							<b>\$ 127,202.00</b>
Program	10/18/07	RGAVAIN	99.999	042000-00	1/8 Allocation	07/01/07-06/30/09	\$ 138,912.00
Program	10/23/07	RGAVAIN	99.999	042000-00	7/8 Allocation	07/01/07-06/30/09	\$ 1,051,824.00
Program	08/27/08	RGAVAIN	99.999	042000-00	Budget Change	07/01/07-06/30/09	\$ 5,102.00
<b>Category Total:</b>							<b>\$ 1,195,838.00</b>
<b>HSP 09</b> (Award Period: 07/01/07-06/30/09)							
<u>MULTCO</u> (Total: \$ 215,327.00)							
Admin	10/18/07	RGAVAIN	93.558	100901-00	1/8 Allocation	07/01/07-06/30/09	\$ 2,584.00
Admin	10/23/07	RGAVAIN	93.558	100901-00	7/8 Allocation	07/01/07-06/30/09	\$ 18,949.00
<b>Category Total:</b>							<b>\$ 21,533.00</b>
Program	10/18/07	RGAVAIN	93.558	100901-00	1/8 Allocation	07/01/07-06/30/09	\$ 23,255.00
Program	10/23/07	RGAVAIN	93.558	100901-00	7/8 Allocation	07/01/07-06/30/09	\$ 170,539.00
<b>Category Total:</b>							<b>\$ 193,794.00</b>
<b>LIEAP 06 WX</b> (Award Period: 10/01/05-09/30/07)							
<u>MULTCO</u> (Total: \$ 1,392.00)							
Admin	10/23/07	ELLIOTT	93.568	120406-02	Remnant Allocation	07/01/07-09/30/07	\$ 107.00
Admin	10/30/07	ELLIOTT	93.568	120406-02	Budget Change	07/01/07-09/30/07	(\$ 49.00)
<b>Category Total:</b>							<b>\$ 58.00</b>
Program	10/23/07	ELLIOTT	93.568	120406-02	Remnant Allocation	07/01/07-09/30/07	\$ 1,285.00
Program	10/30/07	ELLIOTT	93.568	120406-02	Budget Change	07/01/07-09/30/07	\$ 49.00
<b>Category Total:</b>							<b>\$ 1,334.00</b>
<b>LIEAP 07 LEV</b> (Award Period: 10/01/06-09/30/08)							
<u>MULTCO</u> (Total: \$ 46,485.00)							
Regular Leverage	11/01/07	JOVERMAN	93.568	120407-03	Allocation	10/01/07-09/30/08	\$ 46,485.00
<b>Category Total:</b>							<b>\$ 46,485.00</b>
<b>LIEAP 07 WX</b> (Award Period: 10/01/06-09/30/08)							
<u>MULTCO</u> (Total: \$ 158,871.00)							
Admin	10/23/07	ELLIOTT	93.568	120407-02	Biennium Rollover	07/01/07-12/31/07	\$ 14,282.00
Admin	05/01/08	ELLIOTT	93.568	120407-02	Budget Change	07/01/07-12/31/07	(\$ 840.00)
Admin	05/01/08	ELLIOTT	93.568	120407-02	Budget Change	07/01/07-12/31/07	(\$ 1,900.00)
Admin	05/06/08	ELLIOTT	93.568	120407-02	supplemental allocation	07/01/07-12/31/07	\$ 6,085.00
<b>Category Total:</b>							<b>\$ 17,627.00</b>
Program	10/23/07	ELLIOTT	93.568	120407-02	Biennium Rollover	07/01/07-12/31/07	\$ 70,991.00
Program	11/01/07	ELLIOTT	93.568	120407-02	Budget Change	07/01/07-12/31/07	\$ 12,783.00

		Requestor	CFDA	Grant Phase	Purpose of Allocation	Grant Expenditure Period	Amount
<b>LIEAP 07 WX</b> (Award Period: 10/01/06-09/30/08)							
<u>MULTCO</u> (Total: \$ 158,871.00)							
Program	05/01/08	ELLIOTT	93.568	120407-02	Budget Change	07/01/07-12/31/07	\$ 1,900.00
Program	05/01/08	ELLIOTT	93.568	120407-02	Budget Change	07/01/07-12/31/07	\$ 840.00
Program	05/06/08	ELLIOTT	93.568	120407-02	supplemental allocation	07/01/07-12/31/07	\$ 54,767.00
Program	08/11/08	ELLIOTT	93.568	120407-02	Deallocation	07/01/07-12/31/07	(\$ 37.00)
<b>Category Total:</b>							<b>\$ 141,244.00</b>

<b>LIEAP 07 WX T&amp;T</b> (Award Period: 10/01/06-09/30/08)							
<u>MULTCO</u> (Total: \$ .00)							
T&TA	10/23/07	ELLIOTT	93.568	120407-02	Biennium Rollover	07/01/07-12/31/07	\$ 12,783.00
T&TA	11/01/07	ELLIOTT	93.568	120407-02	Budget Change	07/01/07-12/31/07	(\$ 12,783.00)
<b>Category Total:</b>							<b>\$ 0.00</b>

<b>LIEAP 08 ASSUR</b> (Award Period: 10/01/07-09/30/09)							
<u>MULTCO</u> (Total: \$ 50,795.00)							
Admin Multi-Source	05/01/08	ELLIOTT	93.568	120408-01	Final allocation	10/01/07-09/30/08	\$ 1,067.00
Admin Multi-Source	05/01/08	ELLIOTT	93.568	120408-01	Allocation	10/01/07-09/30/08	\$ 3,201.00
Admin Multi-Source	04/17/09	MTORGERSON	93.568	120408-01	Rollover	10/01/07-09/30/08	(\$ 2,151.00)
<b>Category Total:</b>							<b>\$ 2,117.00</b>
Program Multi-Source	05/01/08	ELLIOTT	93.568	120408-01	Allocation	10/01/07-09/30/08	\$ 39,475.00
Program Multi-Source	05/01/08	ELLIOTT	93.568	120408-01	Final allocation	10/01/07-09/30/08	\$ 13,158.00
Program Multi-Source	04/17/09	MTORGERSON	93.568	120408-01	Rollover	10/01/07-09/30/08	(\$ 3,955.00)
<b>Category Total:</b>							<b>\$ 48,678.00</b>

<b>LIEAP 08 WX</b> (Award Period: 10/01/07-09/30/09)							
<u>MULTCO</u> (Total: \$ 584,057.00)							
Admin	04/30/08	ELLIOTT	93.568	120408-02	Allocation	01/01/08-12/31/08	\$ 32,108.00
Admin	05/01/08	ELLIOTT	93.568	120408-02	Allocation	01/01/08-12/31/08	\$ 10,765.00
Admin	08/07/08	ELLIOTT	93.568	120408-02	Budget Change	01/01/08-12/31/08	(\$ 3,800.00)
Admin	09/30/08	ELLIOTT	93.568	120408-02	Additional	01/01/08-12/31/08	\$ 2,402.00
Admin	09/30/08	ELLIOTT	93.568	120408-02	Supplemental	01/01/08-12/31/08	\$ 518.00
Admin	11/07/08	ELLIOTT	93.568	120408-02	Budget Change	01/01/08-12/31/08	(\$ 1,200.00)
Admin	11/17/08	ELLIOTT	93.568	120408-02	Budget Change	01/01/08-12/31/08	\$ 1,200.00
<b>Category Total:</b>							<b>\$ 41,993.00</b>
Program	04/30/08	ELLIOTT	93.568	120408-02	Allocation	01/01/08-12/31/08	\$ 366,151.00
Program	05/01/08	ELLIOTT	93.568	120408-02	Allocation	01/01/08-12/31/08	\$ 129,176.00
Program	08/07/08	ELLIOTT	93.568	120408-02	Budget Change	01/01/08-12/31/08	\$ 3,800.00
Program	09/30/08	ELLIOTT	93.568	120408-02	Supplemental	01/01/08-12/31/08	\$ 6,211.00
Program	09/30/08	ELLIOTT	93.568	120408-02	Additional	01/01/08-12/31/08	\$ 28,826.00
Program	11/07/08	ELLIOTT	93.568	120408-02	Budget Change	01/01/08-12/31/08	\$ 9,100.00
Program	11/17/08	ELLIOTT	93.568	120408-02	Budget Change	01/01/08-12/31/08	(\$ 1,200.00)
<b>Category Total:</b>							<b>\$ 542,064.00</b>

<b>LIEAP 08 WX TTA</b> (Award Period: 10/01/07-09/30/09)							
<u>MULTCO</u> (Total: \$ 4,125.00)							
T&TA	04/28/08	ELLIOTT	93.568	120408-02	REAP Recertification 03/08	01/01/08-12/31/08	\$ 3,535.00
T&TA	09/30/08	ELLIOTT	93.568	120408-02	Additional	01/01/08-12/31/08	\$ 8,490.00
T&TA	11/07/08	ELLIOTT	93.568	120408-02	Budget Change	01/01/08-12/31/08	(\$ 7,900.00)

	Requestor	CFDA	Grant Phase	Purpose of Allocation	Grant Expenditure Period	Amount
<b>LIEAP 08 WX TTA</b> (Award Period: 10/01/07-09/30/09)						
<u>MULTCO</u> (Total: \$ 4,125.00)						
<b>Category Total:</b>						<b>\$ 4,125.00</b>
<b>LIEAP 09 WX</b> (Award Period: 10/01/08-09/30/10)						
<u>MULTCO</u> (Total: \$ 1,017,443.00)						
Admin	01/02/09	ELLIOTT	93.568	120409-02	Allocation	10/01/08-06/30/09 \$ 84,787.00
Admin	01/22/09	ELLIOTT	93.568	120409-02	Deallocation	10/01/08-06/30/09 (\$ 84,787.00)
Admin	01/28/09	ELLIOTT	93.568	120409-02	Allocation	10/01/08-06/30/09 \$ 80,324.00
<b>Category Total:</b>						<b>\$ 80,324.00</b>
Program	01/02/09	ELLIOTT	93.568	120409-02	Allocation	10/01/08-06/30/09 \$ 932,656.00
Program	01/22/09	ELLIOTT	93.568	120409-02	Deallocation	10/01/08-06/30/09 (\$ 932,656.00)
Program	01/28/09	ELLIOTT	93.568	120409-02	Allocation	10/01/08-06/30/09 \$ 937,119.00
<b>Category Total:</b>						<b>\$ 937,119.00</b>
<b>LIEAP 09 WX EE</b> (Award Period: 10/01/08-09/30/10)						
<u>MULTCO</u> (Total: \$ 56,524.00)						
Admin	01/28/09	ELLIOTT	93.568	120409-02	Allocation	10/01/08-06/30/09 \$ 4,462.00
<b>Category Total:</b>						<b>\$ 4,462.00</b>
Program	01/28/09	ELLIOTT	93.568	120409-02	Allocation	10/01/08-06/30/09 \$ 52,062.00
<b>Category Total:</b>						<b>\$ 52,062.00</b>
<b>LIEAP 09 WX T&amp;T</b> (Award Period: 10/01/08-09/30/10)						
<u>MULTCO</u> (Total: \$ 28,262.00)						
T&TA	01/13/09	TZIMMER	93.568	120409-02	Allocation	01/01/09-06/30/09 \$ 28,262.00
<b>Category Total:</b>						<b>\$ 28,262.00</b>
<b>LIEAP PY 07B</b> (Award Period: 10/01/06-09/30/08)						
<u>MULTCO</u> (Total: \$ 23,027.00)						
Admin	10/04/07	JOVERMAN	93.568	120407-01	07-09 Biennium Partial Startup	07/01/07-09/30/07 \$ 5,000.00
Admin	04/30/08	JOVERMAN	93.568	120407-01	Rollover Startup funds	07/01/07-09/30/07 (\$ 4,040.00)
<b>Category Total:</b>						<b>\$ 960.00</b>
Client Ed	10/29/07	JOVERMAN	93.568	120407-01	Biennium Rollover-Reobligate	07/01/07-09/30/07 \$ 47,139.00
Client Ed	04/30/08	JOVERMAN	93.568	120407-01	Rollover Startup funds	07/01/07-09/30/07 (\$ 25,072.00)
<b>Category Total:</b>						<b>\$ 22,067.00</b>
Direct Client-Vendor	10/29/07	JOVERMAN	93.568	120407-01	Biennium Rollover-Reobligate	07/01/07-09/30/07 \$ 89,584.00
Direct Client-Vendor	04/30/08	JOVERMAN	93.568	120407-01	Rollover Startup funds	07/01/07-09/30/07 (\$ 89,584.00)
<b>Category Total:</b>						<b>\$ 0.00</b>
Program Delivery	10/04/07	JOVERMAN	93.568	120407-01	07-09 Biennium Partial Startup	07/01/07-09/30/07 \$ 10,000.00
Program Delivery	10/29/07	JOVERMAN	93.568	120407-01	Biennium Rollover-Reobligate	07/01/07-09/30/07 \$ 16,307.00
Program Delivery	04/30/08	JOVERMAN	93.568	120407-01	Rollover Startup funds	07/01/07-09/30/07 (\$ 26,307.00)
<b>Category Total:</b>						<b>\$ 0.00</b>

		Requestor	CFDA	Grant Phase	Purpose of Allocation	Grant Expenditure Period	Amount
<b>LIEAP PY 08A</b> (Award Period: 10/01/06-09/30/08)							
<u>MULTCO</u> (Total: \$ 686,313.00)							
Admin	11/19/07	JOVERMAN	93.568	120407-01	Allocation- Emergency Cont.	10/01/07-09/30/08	\$ 16,669.00
Admin	04/30/08	JOVERMAN	93.568	120407-01	Rollover Startup funds	10/01/07-09/30/08	\$ 4,040.00
Admin	05/06/08	JOVERMAN	93.568	120407-01	07-09 biennium partial startup	10/01/07-09/30/08	\$ 20,836.00
<b>Category Total:</b>							<b>\$ 41,545.00</b>
Client Ed	04/30/08	JOVERMAN	93.568	120407-01	Rollover Startup funds	10/01/07-09/30/08	\$ 25,072.00
<b>Category Total:</b>							<b>\$ 25,072.00</b>
Direct Client-Vendor	11/19/07	JOVERMAN	93.568	120407-01	Allocation- Emergency Cont.	10/01/07-09/30/08	\$ 156,761.00
Direct Client-Vendor	04/30/08	JOVERMAN	93.568	120407-01	Rollover Startup funds	10/01/07-09/30/08	\$ 89,584.00
Direct Client-Vendor	05/06/08	JOVERMAN	93.568	120407-01	07-09 biennium partial startup	10/01/07-09/30/08	\$ 281,099.00
<b>Category Total:</b>							<b>\$ 527,444.00</b>
Program Delivery	11/19/07	JOVERMAN	93.568	120407-01	Allocation- Emergency Cont.	10/01/07-09/30/08	\$ 24,031.00
Program Delivery	04/30/08	JOVERMAN	93.568	120407-01	Rollover Startup funds	10/01/07-09/30/08	\$ 26,307.00
Program Delivery	05/06/08	JOVERMAN	93.568	120407-01	07-09 biennium partial startup	10/01/07-09/30/08	\$ 41,914.00
<b>Category Total:</b>							<b>\$ 92,252.00</b>

**LIEAP PY 08B** (Award Period: 10/01/07-09/30/09)  
MULTCO (Total: \$ 2,982,558.00)

Admin	04/30/08	JOVERMAN	93.568	120408-01	Base grant allocation	10/01/07-09/30/08	\$ 142,056.00
Admin	05/01/08	ELLIOTT	93.568	120408-01	Base grant allocation	10/01/07-09/30/08	\$ 47,415.00
Admin	05/01/08	JOVERMAN	93.568	120408-01	Emergency Contingency	10/01/07-09/30/08	\$ 16,867.00
Admin	09/29/08	MTORGERSON	93.568	120408-01	Supplemental Allocation	10/01/07-09/30/08	\$ 2,417.00
Admin	02/17/09	MTORGERSON	93.568	120408-01	Rollover	10/01/07-09/30/08	(\$ 21,442.00)
<b>Category Total:</b>							<b>\$ 187,313.00</b>
Client Ed	05/01/08	ELLIOTT	93.568	120408-01	Final allocation	10/01/07-09/30/08	\$ 21,422.00
Client Ed	05/01/08	ELLIOTT	93.568	120408-01	Allocation	10/01/07-09/30/08	\$ 64,267.00
Client Ed	09/29/08	MTORGERSON	93.568	120408-01	Supplemental Allocation	10/01/07-09/30/08	\$ 1,925.00
Client Ed	02/17/09	MTORGERSON	93.568	120408-01	Rollover	10/01/07-09/30/08	(\$ 43,935.00)
<b>Category Total:</b>							<b>\$ 43,679.00</b>
Direct Client-Vendor	04/30/08	JOVERMAN	93.568	120408-01	Base grant allocation	10/01/07-09/30/08	\$ 1,627,191.00
Direct Client-Vendor	05/01/08	JOVERMAN	93.568	120408-01	Emergency Contingency	10/01/07-09/30/08	\$ 212,181.00
Direct Client-Vendor	05/01/08	ELLIOTT	93.568	120408-01	Base grant allocation	10/01/07-09/30/08	\$ 542,930.00
Direct Client-Vendor	05/14/08	MTORGERSON	93.568	120408-01	Budget Change Request	10/01/07-09/30/08	\$ 20,000.00
Direct Client-Vendor	09/29/08	MTORGERSON	93.568	120408-01	Supplemental Allocation	10/01/07-09/30/08	\$ 26,944.00
Direct Client-Vendor	02/17/09	MTORGERSON	93.568	120408-01	Rollover	10/01/07-09/30/08	(\$ 26,944.00)
<b>Category Total:</b>							<b>\$ 2,402,302.00</b>
Program Delivery	04/29/08	MTORGERSON	93.568	120408-01	Allocation	10/01/07-09/30/08	\$ 4,903.00
Program Delivery	04/30/08	JOVERMAN	93.568	120408-01	Base grant allocation	10/01/07-09/30/08	\$ 307,334.00
Program Delivery	05/01/08	JOVERMAN	93.568	120408-01	Emergency Contingency	10/01/07-09/30/08	\$ 31,738.00
Program Delivery	05/01/08	ELLIOTT	93.568	120408-01	Base grant allocation	10/01/07-09/30/08	\$ 102,536.00
Program Delivery	05/14/08	MTORGERSON	93.568	120408-01	Budget Change Request	10/01/07-09/30/08	(\$ 20,000.00)
Program Delivery	08/28/08	MTORGERSON	93.568	120408-01	Fall Meeting	10/01/07-09/30/08	\$ 3,573.00
Program Delivery	09/29/08	MTORGERSON	93.568	120408-01	Supplemental Allocation	10/01/07-09/30/08	\$ 5,100.00
Program Delivery	02/17/09	MTORGERSON	93.568	120408-01	Rollover	10/01/07-09/30/08	(\$ 82,347.00)
Program Delivery	03/31/09	MTORGERSON	93.568	120408-01	Rollover	10/01/07-09/30/08	(\$ 3,573.00)

		Requestor	CFDA	Grant Phase	Purpose of Allocation	Grant Expenditure Period	Amount
<b>LIEAP PY 08B</b> (Award Period: 10/01/07-09/30/09)							
<u>MULTCO</u> (Total: \$ 2,982,558.00)							
<b>Category Total:</b>							<b>\$ 349,264.00</b>
<b>LIEAP PY 09A</b> (Award Period: 10/01/07-09/30/09)							
<u>MULTCO</u> (Total: \$ 625,282.00)							
Admin	09/30/08	MTORGERSON	93.568	120408-01	Start-Up Funds	10/01/08-06/30/09	\$ 16,282.00
Admin	09/30/08	MTORGERSON	93.568	120408-01	Emergency Contingency	10/01/08-06/30/09	\$ 12,140.00
Admin	02/17/09	MTORGERSON	93.568	120408-01	Rollover	10/01/08-06/30/09	\$ 12,248.00
Admin	04/17/09	MTORGERSON	93.568	120408-01	Rollover	10/01/08-06/30/09	\$ 2,151.00
<b>Category Total:</b>							<b>\$ 42,821.00</b>
Client Ed	02/17/09	MTORGERSON	93.568	120408-01	Rollover	10/01/08-06/30/09	* \$ 43,935.00
Client Ed	04/17/09	MTORGERSON	93.568	120408-01	Rollover	10/01/08-06/30/09	* \$ 3,955.00
Client Ed	05/04/09	MTORGERSON	93.568	120408-01	Budget Change	10/01/08-06/30/09	* (\$ 19,549.00)
<b>Category Total:</b>							<b>\$ 28,341.00</b>
Direct Client-Vendor	09/30/08	MTORGERSON	93.568	120408-01	Emergency Contingency	10/01/08-06/30/09	\$ 146,514.00
Direct Client-Vendor	09/30/08	MTORGERSON	93.568	120408-01	Start-Up Funds	10/01/08-06/30/09	\$ 200,741.00
Direct Client-Vendor	02/17/09	MTORGERSON	93.568	120408-01	Rollover	10/01/08-06/30/09	\$ 89,061.00
Direct Client-Vendor	03/31/09	MTORGERSON	93.568	120408-01	Rollover	10/01/08-06/30/09	\$ 3,044.00
Direct Client-Vendor	05/04/09	MTORGERSON	93.568	120408-01	Budget Change	10/01/08-06/30/09	\$ 19,549.00
<b>Category Total:</b>							<b>\$ 458,909.00</b>
Program Delivery	09/30/08	MTORGERSON	93.568	120408-01	Start-Up Funds	10/01/08-06/30/09	\$ 37,699.00
Program Delivery	09/30/08	MTORGERSON	93.568	120408-01	Emergency Contingency	10/01/08-06/30/09	\$ 27,559.00
Program Delivery	02/17/09	MTORGERSON	93.568	120408-01	Rollover	10/01/08-06/30/09	\$ 29,424.00
Program Delivery	03/31/09	MTORGERSON	93.568	120408-01	Rollover	10/01/08-06/30/09	\$ 529.00
<b>Category Total:</b>							<b>\$ 95,211.00</b>
<b>LIEAP PY 09B</b> (Award Period: 10/01/08-09/30/10)							
<u>MULTCO</u> (Total: \$ 6,259,094.00)							
Admin	10/24/08	MTORGERSON	93.568	120409-01	Base Grant Allocation	10/01/08-06/30/09	\$ 341,986.00
Admin	10/24/08	MTORGERSON	93.568	120409-01	Emergency Contingency	10/01/08-06/30/09	\$ 52,255.00
Admin	10/30/08	MTORGERSON	93.568	120409-01	Deallocation	10/01/08-06/30/09	(\$ 134,523.00)
Admin	01/06/09	MTORGERSON	93.568	120409-01	Reallocation	10/01/08-06/30/09	\$ 134,523.00
Admin	03/23/09	MTORGERSON	93.568	120409-01	Emergency Contingency	10/01/08-06/30/09	\$ 10,214.00
<b>Category Total:</b>							<b>\$ 404,455.00</b>
Client Ed	10/24/08	MTORGERSON	93.568	120409-01	Base Grant Allocation	10/01/08-06/30/09	\$ 315,318.00
Client Ed	10/30/08	MTORGERSON	93.568	120409-01	Deallocation	10/01/08-06/30/09	(\$ 109,441.00)
Client Ed	01/06/09	MTORGERSON	93.568	120409-01	Reallocation	10/01/08-06/30/09	\$ 109,441.00
<b>Category Total:</b>							<b>\$ 315,318.00</b>
Direct Client-Vendor	10/24/08	MTORGERSON	93.568	120409-01	Emergency Contingency	10/01/08-06/30/09	\$ 679,924.00
Direct Client-Vendor	10/24/08	MTORGERSON	93.568	120409-01	Base Grant Allocation	10/01/08-06/30/09	\$ 4,209,502.00
Direct Client-Vendor	10/30/08	MTORGERSON	93.568	120409-01	Deallocation	10/01/08-06/30/09	(\$ 1,677,263.00)
Direct Client-Vendor	01/06/09	MTORGERSON	93.568	120409-01	Reallocation	10/01/08-06/30/09	\$ 1,677,263.00
Direct Client-Vendor	03/23/09	MTORGERSON	93.568	120409-01	Emergency Contingency	10/01/08-06/30/09	\$ 135,758.00
<b>Category Total:</b>							<b>\$ 5,025,184.00</b>
Program Delivery	10/24/08	MTORGERSON	93.568	120409-01	Emergency Contingency	10/01/08-06/30/09	\$ 69,331.00
Program Delivery	10/24/08	MTORGERSON	93.568	120409-01	Base Grant Allocation	10/01/08-06/30/09	\$ 430,984.00
Program Delivery	10/30/08	MTORGERSON	93.568	120409-01	Deallocation	10/01/08-06/30/09	(\$ 171,559.00)
Program Delivery	01/06/09	MTORGERSON	93.568	120409-01	Reallocation	10/01/08-06/30/09	\$ 171,559.00

		Requestor	CFDA	Grant Phase	Purpose of Allocation	Grant Expenditure Period	Amount
<b>LIEAP PY 09B</b> (Award Period: 10/01/08-09/30/10)							
<u>MULTCO</u> (Total: \$ 6,259,094.00)							
Program Delivery	03/23/09	MTORGERSON	93.568	120409-01	Emergency Contingency	10/01/08-06/30/09	\$ 13,822.00
<b>Category Total:</b>							<b>\$ 514,137.00</b>
<b>LIRHF 09</b> (Award Period: 07/01/07-06/30/09)							
<u>MULTCO</u> (Total: \$ 241,404.00)							
Admin	10/17/07	MGENTRY	99.999	220000-00	1/4 Allocation	07/01/07-06/30/09	\$ 1,795.00
Admin	10/23/07	MGENTRY	99.999	220000-00	3/4 Allocation	07/01/07-06/30/09	\$ 5,384.00
Admin	06/30/08	MGENTRY	99.999	220000-00	FY 2008 Allocation	07/01/07-06/30/09	\$ 8,614.00
<b>Category Total:</b>							<b>\$ 15,793.00</b>
Program	10/17/07	MGENTRY	99.999	220000-00	1/4 Allocation	07/01/07-06/30/09	\$ 25,638.00
Program	10/23/07	MGENTRY	99.999	220000-00	3/4 Allocation	07/01/07-06/30/09	\$ 76,913.00
Program	06/30/08	MGENTRY	99.999	220000-00	FY 2008 Allocation	07/01/07-06/30/09	\$ 123,060.00
<b>Category Total:</b>							<b>\$ 225,611.00</b>
<b>OEA 07 PC</b> (Award Period: 07/01/07-09/30/07)							
<u>MULTCO</u> (Total: \$ 166,379.00)							
Admin	10/04/07	MTORGERSON	99.999	324000-00	Allocation	07/01/07-09/30/07	\$ 15,332.00
Admin	10/23/07	MTORGERSON	99.999	324000-00	Rollover	07/01/07-09/30/07	\$ 998.00
Admin	11/19/07	MTORGERSON	99.999	324000-00	Budget change	07/01/07-09/30/07	(\$ 2,500.00)
Admin	05/01/08	DKAUFMAN	99.999	324000-00	Rollover	07/01/07-09/30/07	(\$ 6,894.00)
<b>Category Total:</b>							<b>\$ 6,936.00</b>
Direct Client-Vendor	10/16/07	MTORGERSON	99.999	324000-00	Allocation	07/01/07-09/30/07	\$ 130,238.00
Direct Client-Vendor	10/23/07	MTORGERSON	99.999	324000-00	Rollover	07/01/07-09/30/07	\$ 2,642.00
Direct Client-Vendor	05/01/08	DKAUFMAN	99.999	324000-00	Rollover	07/01/07-09/30/07	(\$ 2,933.00)
<b>Category Total:</b>							<b>\$ 129,947.00</b>
Program	10/04/07	MTORGERSON	99.999	324000-00	Allocation	07/01/07-09/30/07	\$ 130,238.00
Program	10/16/07	MTORGERSON	99.999	324000-00	Allocation	07/01/07-09/30/07	(\$ 130,238.00)
<b>Category Total:</b>							<b>\$ 0.00</b>
Program Delivery	10/04/07	MTORGERSON	99.999	324000-00	Allocation	07/01/07-09/30/07	\$ 22,914.00
Program Delivery	10/23/07	MTORGERSON	99.999	324000-00	Rollover	07/01/07-09/30/07	\$ 4,446.00
Program Delivery	11/19/07	MTORGERSON	99.999	324000-00	Budget change	07/01/07-09/30/07	\$ 2,500.00
Program Delivery	05/01/08	DKAUFMAN	99.999	324000-00	Rollover	07/01/07-09/30/07	(\$ 364.00)
<b>Category Total:</b>							<b>\$ 29,496.00</b>
<b>OEA 07 PGE</b> (Award Period: 07/01/07-09/30/07)							
<u>MULTCO</u> (Total: \$ 467,448.00)							
Admin	10/04/07	MTORGERSON	99.999	324000-00	Allocation	07/01/07-09/30/07	\$ 42,523.00
Admin	10/23/07	MTORGERSON	99.999	324000-00	Rollover	07/01/07-09/30/07	\$ 5,769.00
Admin	05/01/08	DKAUFMAN	99.999	324000-00	Rollover	07/01/07-09/30/07	(\$ 28,806.00)
<b>Category Total:</b>							<b>\$ 19,486.00</b>
Direct Client-Vendor	10/16/07	MTORGERSON	99.999	324000-00	Allocation	07/01/07-09/30/07	\$ 361,214.00
Direct Client-Vendor	10/23/07	MTORGERSON	99.999	324000-00	Rollover	07/01/07-09/30/07	\$ 0.45
Direct Client-Vendor	05/01/08	DKAUFMAN	99.999	324000-00	Rollover	07/01/07-09/30/07	(\$ 440.45)
<b>Category Total:</b>							<b>\$ 360,774.00</b>

		Requestor	CFDA	Grant Phase	Purpose of Allocation	Grant Expenditure Period	Amount
<b>OEA 07 PGE</b> (Award Period: 07/01/07-09/30/07)							
<u>MULTCO</u> (Total: \$ 467,448.00)							
Program	10/04/07	MTORGERSON	99.999	324000-00	Allocation	07/01/07-09/30/07	\$ 361,214.00
Program	10/16/07	MTORGERSON	99.999	324000-00	Allocation	07/01/07-09/30/07	(\$ 361,214.00)
<b>Category Total:</b>							<b>\$ 0.00</b>
Program Delivery	10/04/07	MTORGERSON	99.999	324000-00	Allocation	07/01/07-09/30/07	\$ 63,551.00
Program Delivery	10/23/07	MTORGERSON	99.999	324000-00	Rollover	07/01/07-09/30/07	\$ 34,938.00
Program Delivery	05/01/08	DKAUFMAN	99.999	324000-00	Rollover	07/01/07-09/30/07	(\$ 11,301.00)
<b>Category Total:</b>							<b>\$ 87,188.00</b>

**OEA 08 PC** (Award Period: 10/01/07-09/30/08)

MULTCO (Total: \$ 892,633.00)

Admin	11/01/07	MTORGERSON	99.999	324000-00	Allocation	10/01/07-09/30/08	\$ 15,332.00
Admin	04/29/08	DKAUFMAN	99.999	324000-00	Allocation	10/01/07-09/30/08	\$ 23,401.00
Admin	05/01/08	DKAUFMAN	99.999	324000-00	Allocation	10/01/07-09/30/08	\$ 15,332.00
Admin	05/01/08	DKAUFMAN	99.999	324000-00	Allocation	10/01/07-09/30/08	\$ 8,069.00
Admin	05/01/08	DKAUFMAN	99.999	324000-00	Rollover	10/01/07-09/30/08	\$ 1,019.00
Admin	06/30/08	DKAUFMAN	99.999	324000-00	Allocation	10/01/07-09/30/08	\$ 23,402.00
Admin	12/08/08	DKAUFMAN	99.999	324000-00	Rollover	10/01/07-09/30/08	(\$ 14,420.00)
<b>Category Total:</b>							<b>\$ 72,135.00</b>
Direct Client-Vendor	11/01/07	MTORGERSON	99.999	324000-00	Allocation	10/01/07-09/30/08	\$ 130,238.00
Direct Client-Vendor	04/29/08	DKAUFMAN	99.999	324000-00	Allocation	10/01/07-09/30/08	\$ 183,753.00
Direct Client-Vendor	05/01/08	DKAUFMAN	99.999	324000-00	Allocation	10/01/07-09/30/08	\$ 130,238.00
Direct Client-Vendor	05/01/08	DKAUFMAN	99.999	324000-00	Rollover	10/01/07-09/30/08	\$ 8,808.00
Direct Client-Vendor	05/01/08	DKAUFMAN	99.999	324000-00	Allocation	10/01/07-09/30/08	\$ 53,515.00
Direct Client-Vendor	06/30/08	DKAUFMAN	99.999	324000-00	Allocation	10/01/07-09/30/08	\$ 183,753.00
Direct Client-Vendor	12/08/08	DKAUFMAN	99.999	324000-00	Rollover	10/01/07-09/30/08	(\$ 10,695.00)
<b>Category Total:</b>							<b>\$ 679,610.00</b>
Program Delivery	11/01/07	MTORGERSON	99.999	324000-00	Allocation	10/01/07-09/30/08	\$ 22,914.00
Program Delivery	04/29/08	DKAUFMAN	99.999	324000-00	Allocation	10/01/07-09/30/08	\$ 50,004.00
Program Delivery	04/29/08	DKAUFMAN	99.999	324000-00	Allocation	10/01/07-09/30/08	\$ 1,157.00
Program Delivery	05/01/08	DKAUFMAN	99.999	324000-00	Allocation	10/01/07-09/30/08	\$ 22,914.00
Program Delivery	05/01/08	DKAUFMAN	99.999	324000-00	Rollover	10/01/07-09/30/08	\$ 364.00
Program Delivery	05/01/08	DKAUFMAN	99.999	324000-00	Allocation	10/01/07-09/30/08	\$ 27,091.00
Program Delivery	06/30/08	DKAUFMAN	99.999	324000-00	Allocation	10/01/07-09/30/08	\$ 50,004.00
Program Delivery	08/28/08	DKAUFMAN	99.999	324000-00	Fall Meeting	10/01/07-09/30/08	\$ 843.00
Program Delivery	12/08/08	DKAUFMAN	99.999	324000-00	Rollover	10/01/07-09/30/08	(\$ 34,403.00)
<b>Category Total:</b>							<b>\$ 140,888.00</b>

**OEA 08 PGE** (Award Period: 10/01/07-09/30/08)

MULTCO (Total: \$ 2,568,761.45)

Admin	11/01/07	MTORGERSON	99.999	324000-00	Allocation	10/01/07-09/30/08	\$ 42,523.00
Admin	04/29/08	DKAUFMAN	99.999	324000-00	Allocation	10/01/07-09/30/08	\$ 64,904.00
Admin	05/01/08	DKAUFMAN	99.999	324000-00	Rollover	10/01/07-09/30/08	\$ 4,055.00
Admin	05/01/08	DKAUFMAN	99.999	324000-00	Allocation	10/01/07-09/30/08	\$ 22,381.00
Admin	05/01/08	DKAUFMAN	99.999	324000-00	Allocation	10/01/07-09/30/08	\$ 42,523.00
Admin	06/30/08	DKAUFMAN	99.999	324000-00	Allocation	10/01/07-09/30/08	\$ 64,904.00
Admin	12/05/08	DKAUFMAN	99.999	324000-00	Rollover	10/01/07-09/30/08	(\$ 20,546.00)
<b>Category Total:</b>							<b>\$ 220,744.00</b>

		Requestor	CFDA	Grant Phase	Purpose of Allocation	Grant Expenditure Period	Amount
<b>OEA 08 PGE</b> (Award Period: 10/01/07-09/30/08)							
<u>MULTCO</u> (Total: \$ 2,568,761.45)							
Direct Client-Vendor	11/01/07	MTORGERSON	99.999	324000-00	Allocation	10/01/07-09/30/08	\$ 361,214.00
Direct Client-Vendor	04/29/08	DKAUFMAN	99.999	324000-00	Allocation	10/01/07-09/30/08	\$ 509,639.00
Direct Client-Vendor	05/01/08	DKAUFMAN	99.999	324000-00	Allocation	10/01/07-09/30/08	\$ 148,425.00
Direct Client-Vendor	05/01/08	DKAUFMAN	99.999	324000-00	Rollover	10/01/07-09/30/08	\$ 30,978.45
Direct Client-Vendor	05/01/08	DKAUFMAN	99.999	324000-00	Allocation	10/01/07-09/30/08	\$ 361,214.00
Direct Client-Vendor	06/30/08	DKAUFMAN	99.999	324000-00	Allocation	10/01/07-09/30/08	\$ 509,639.00
Direct Client-Vendor	12/05/08	DKAUFMAN	99.999	324000-00	Rollover	10/01/07-09/30/08	(\$ 2,008.00)
<b>Category Total:</b>							<b>\$ 1,919,101.45</b>
Program Delivery	11/01/07	MTORGERSON	99.999	324000-00	Allocation	10/01/07-09/30/08	\$ 63,551.00
Program Delivery	04/29/08	DKAUFMAN	99.999	324000-00	Allocation	10/01/07-09/30/08	\$ 138,687.00
Program Delivery	04/30/08	DKAUFMAN	99.999	324000-00	Allocation	10/01/07-09/30/08	\$ 3,210.00
Program Delivery	05/01/08	DKAUFMAN	99.999	324000-00	Allocation	10/01/07-09/30/08	\$ 63,551.00
Program Delivery	05/01/08	DKAUFMAN	99.999	324000-00	Rollover	10/01/07-09/30/08	\$ 5,514.00
Program Delivery	05/01/08	DKAUFMAN	99.999	324000-00	Allocation	10/01/07-09/30/08	\$ 75,136.00
Program Delivery	06/30/08	DKAUFMAN	99.999	324000-00	Allocation	10/01/07-09/30/08	\$ 138,687.00
Program Delivery	08/28/08	DKAUFMAN	99.999	324000-00	Fall Meeting	10/01/07-09/30/08	\$ 2,339.00
Program Delivery	12/05/08	DKAUFMAN	99.999	324000-00	Rollover	10/01/07-09/30/08	(\$ 61,759.00)
<b>Category Total:</b>							<b>\$ 428,916.00</b>
<b>OEA 09 PC</b> (Award Period: 10/01/08-09/30/09)							
<u>MULTCO</u> (Total: \$ 976,063.00)							
Admin	09/29/08	DKAUFMAN	99.999	324000-00	Q1 Allocation	10/01/08-06/30/09	\$ 23,401.00
Admin	12/01/08	CWAGNER	99.999	324000-00	Allocation	10/01/08-06/30/09	\$ 23,401.00
Admin	12/08/08	DKAUFMAN	99.999	324000-00	Rollover	10/01/08-06/30/09	\$ 5,952.00
Admin	02/10/09	DKAUFMAN	99.999	324000-00	Q3 Allocation	10/01/08-06/30/09	\$ 23,401.00
Admin	02/27/09	DKAUFMAN	99.999	324000-00	Allocation (R)	10/01/08-06/30/09	\$ 14,507.00
<b>Category Total:</b>							<b>\$ 90,662.00</b>
Direct Client-Vendor	09/29/08	DKAUFMAN	99.999	324000-00	Q1 Allocation	10/01/08-06/30/09	\$ 183,753.00
Direct Client-Vendor	12/01/08	CWAGNER	99.999	324000-00	Allocation	10/01/08-06/30/09	\$ 183,753.00
Direct Client-Vendor	12/08/08	DKAUFMAN	99.999	324000-00	Rollover	10/01/08-06/30/09	\$ 41,996.00
Direct Client-Vendor	02/10/09	DKAUFMAN	99.999	324000-00	Q3 Allocation	10/01/08-06/30/09	\$ 183,753.00
Direct Client-Vendor	02/27/09	DKAUFMAN	99.999	324000-00	Allocation (R)	10/01/08-06/30/09	\$ 102,348.00
<b>Category Total:</b>							<b>\$ 695,603.00</b>
Program Delivery	09/29/08	DKAUFMAN	99.999	324000-00	Q1 Allocation	10/01/08-06/30/09	\$ 50,004.00
Program Delivery	12/01/08	CWAGNER	99.999	324000-00	Allocation	10/01/08-06/30/09	\$ 50,004.00
Program Delivery	12/08/08	DKAUFMAN	99.999	324000-00	Rollover	10/01/08-06/30/09	\$ 11,570.00
Program Delivery	02/10/09	DKAUFMAN	99.999	324000-00	Q3 Allocation	10/01/08-06/30/09	\$ 50,004.00
Program Delivery	02/27/09	DKAUFMAN	99.999	324000-00	Allocation (R)	10/01/08-06/30/09	\$ 28,216.00
<b>Category Total:</b>							<b>\$ 189,798.00</b>
<b>OEA 09 PGE</b> (Award Period: 10/01/08-09/30/09)							
<u>MULTCO</u> (Total: \$ 2,628,230.00)							
Admin	09/29/08	DKAUFMAN	99.999	324000-00	Q1 Allocation	10/01/08-06/30/09	\$ 64,904.00
Admin	12/01/08	DKAUFMAN	99.999	324000-00	Allocation	10/01/08-06/30/09	\$ 64,904.00
Admin	12/05/08	DKAUFMAN	99.999	324000-00	Rollover	10/01/08-06/30/09	\$ 8,431.00
Admin	02/10/09	DKAUFMAN	99.999	324000-00	Q3 Allocation	10/01/08-06/30/09	\$ 64,904.00
Admin	02/27/09	DKAUFMAN	99.999	324000-00	Allocation (R)	10/01/08-06/30/09	\$ 40,423.00

	Requestor	CFDA	Grant Phase	Purpose of Allocation	Grant Expenditure Period	Amount
<b>OEA 09 PGE</b> (Award Period: 10/01/08-09/30/09)						
<u>MULTCO</u> (Total: \$ 2,628,230.00)						
<b>Category Total:</b>						<b>\$ 243,566.00</b>
Direct Client-Vendor	09/29/08	DKAUFMAN	99.999	324000-00	Q1 Allocation	10/01/08-06/30/09 \$ 509,639.00
Direct Client-Vendor	12/01/08	DKAUFMAN	99.999	324000-00	Allocation	10/01/08-06/30/09 \$ 509,639.00
Direct Client-Vendor	12/05/08	DKAUFMAN	99.999	324000-00	Rollover	10/01/08-06/30/09 \$ 59,492.00
Direct Client-Vendor	02/10/09	DKAUFMAN	99.999	324000-00	Q3 Allocation	10/01/08-06/30/09 \$ 509,639.00
Direct Client-Vendor	02/27/09	DKAUFMAN	99.999	324000-00	Allocation (R)	10/01/08-06/30/09 \$ 285,222.00
<b>Category Total:</b>						<b>\$ 1,873,631.00</b>
Program Delivery	09/29/08	DKAUFMAN	99.999	324000-00	Q1 Allocation	10/01/08-06/30/09 \$ 138,687.00
Program Delivery	12/01/08	DKAUFMAN	99.999	324000-00	Allocation	10/01/08-06/30/09 \$ 138,687.00
Program Delivery	12/05/08	DKAUFMAN	99.999	324000-00	Rollover	10/01/08-06/30/09 \$ 16,390.00
Program Delivery	02/10/09	DKAUFMAN	99.999	324000-00	Q3 Allocation	10/01/08-06/30/09 \$ 138,687.00
Program Delivery	02/27/09	DKAUFMAN	99.999	324000-00	Allocation (R)	10/01/08-06/30/09 \$ 78,582.00
<b>Category Total:</b>						<b>\$ 511,033.00</b>
<b>OEA PC E2C2</b> (Award Period: 07/01/07-09/30/07)						
<u>MULTCO</u> (Total: \$ 117,705.00)						
Admin Multi-Source	10/18/07	MTORGERSON	99.999	324000-00	Allocation	07/01/07-06/30/09 \$ 787.00
Admin Multi-Source	10/23/07	MTORGERSON	99.999	324000-00	Allocation	07/01/07-06/30/09 \$ 2,362.00
Admin Multi-Source	07/09/08	DKAUFMAN	99.999	324000-00	Allocation	07/01/07-06/30/09 \$ 3,150.00
Admin Multi-Source	02/26/09	DKAUFMAN	99.999	324000-00	Allocation (A)	07/01/07-06/30/09 \$ 5,471.00
<b>Category Total:</b>						<b>\$ 11,770.00</b>
Program Multi-Source	10/18/07	MTORGERSON	99.999	324000-00	Allocation	07/01/07-06/30/09 \$ 7,087.00
Program Multi-Source	10/23/07	MTORGERSON	99.999	324000-00	Allocation	07/01/07-06/30/09 \$ 21,260.00
Program Multi-Source	07/09/08	DKAUFMAN	99.999	324000-00	Allocation	07/01/07-06/30/09 \$ 28,347.00
Program Multi-Source	02/26/09	DKAUFMAN	99.999	324000-00	Allocation (A)	07/01/07-06/30/09 \$ 49,241.00
<b>Category Total:</b>						<b>\$ 105,935.00</b>
<b>OEA PGE E2C2</b> (Award Period: 07/01/07-09/30/07)						
<u>MULTCO</u> (Total: \$ 327,169.00)						
Admin Multi-Source	10/18/07	MTORGERSON	99.999	324000-00	Allocation	07/01/07-06/30/09 \$ 2,184.00
Admin Multi-Source	10/23/07	MTORGERSON	99.999	324000-00	Allocation	07/01/07-06/30/09 \$ 6,552.00
Admin Multi-Source	07/09/08	DKAUFMAN	99.999	324000-00	Allocation	07/01/07-06/30/09 \$ 8,736.00
Admin Multi-Source	02/26/09	DKAUFMAN	99.999	324000-00	Allocation (A)	07/01/07-06/30/09 \$ 15,245.00
<b>Category Total:</b>						<b>\$ 32,717.00</b>
Program Multi-Source	10/18/07	MTORGERSON	99.999	324000-00	Allocation	07/01/07-06/30/09 \$ 19,656.00
Program Multi-Source	10/23/07	MTORGERSON	99.999	324000-00	Allocation	07/01/07-06/30/09 \$ 58,967.00
Program Multi-Source	07/09/08	DKAUFMAN	99.999	324000-00	Allocation	07/01/07-06/30/09 \$ 78,623.00
Program Multi-Source	02/26/09	DKAUFMAN	99.999	324000-00	Allocation (A)	07/01/07-06/30/09 \$ 137,206.00
<b>Category Total:</b>						<b>\$ 294,452.00</b>
<b>REL 07-13</b> (Award Period: 07/30/07-10/01/13)						
<u>MULTCO</u> (Total: \$ 137,173.00)						
Admin	11/19/07	ELLIOTT	99.999	362000-00	Allocation	11/01/07-06/30/09 \$ 15,232.00
Admin	04/30/08	ELLIOTT	99.999	362000-00	Budget Change Request	11/01/07-06/30/09 (\$ 9,900.00)
<b>Category Total:</b>						<b>\$ 5,332.00</b>

		<u>Requestor</u>	<u>CFDA</u>	<u>Grant Phase</u>	<u>Purpose of Allocation</u>	<u>Grant Expenditure Period</u>	<u>Amount</u>
<b>REL 07-13</b> (Award Period: 07/30/07-10/01/13)							
<u>MULTCO</u> (Total: \$ 137,173.00)							
Program	11/19/07	ELLIOTT	99.999	362000-00	Allocation	11/01/07-06/30/09	\$ 121,941.00
Program	04/30/08	ELLIOTT	99.999	362000-00	Budget Change Request	11/01/07-06/30/09	\$ 9,900.00
<b>Category Total:</b>							<b>\$ 131,841.00</b>
<b>SHAP 09</b> (Award Period: 07/01/07-06/30/09)							
<u>MULTCO</u> (Total: \$ 654,204.00)							
Admin	10/17/07	RGAVAIN	99.999	040000-00	1/8 ALLOCATION	07/01/07-06/30/09	\$ 7,520.00
Admin	10/23/07	RGAVAIN	99.999	040000-00	7/8 Allocation	07/01/07-06/30/09	\$ 57,900.00
<b>Category Total:</b>							<b>\$ 65,420.00</b>
Program	10/17/07	RGAVAIN	99.999	040000-00	1/8 ALLOCATION	07/01/07-06/30/09	\$ 67,684.00
Program	10/23/07	RGAVAIN	99.999	040000-00	7/8 Allocation	07/01/07-06/30/09	\$ 521,100.00
<b>Category Total:</b>							<b>\$ 588,784.00</b>
<b>Grand Total:</b>							<b>\$ 31,960,695.45</b>

\* The date range was modified. See the Grant Expenditure Period History Report to view change(s).



**MULTNOMAH COUNTY**  
**AGENDA PLACEMENT REQUEST (short form)**

**Board Clerk Use Only**

**Meeting Date:** 09/03/09  
**Agenda Item #:** R-2  
**Est. Start Time:** 9:35 AM  
**Date Submitted:** 08/21/09

**Agenda Title:** **PROCLAMATION Proclaiming September 6 through September 12, 2009 National Suicide Prevention Week in Multnomah County, Oregon**

*Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.*

**Requested Meeting Date:** September 3, 2009      **Amount of Time Needed:** 5 minutes  
**Department:** County Human Services      **Division:** MHASD  
**Contact(s):** David Austin  
**Phone:** 503-988-4746      **Ext.** 84746      **I/O Address:** 167/1/200  
**Presenter(s):** Ron Lagergren, Call Center Manager

**General Information**

**1. What action are you requesting from the Board?**

Adoption of Proclamation Proclaiming September 6 through September 12, 2009 National Suicide Prevention Week in Multnomah County, Oregon.

**2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.**

- Suicide is the 11th leading cause of all deaths in the United States and the 3rd leading cause of death among individuals between the ages of 15 to 24; and
- Suicide is the second leading cause of death among Oregonians aged 10 to 24; and
- It is generally estimated that there are 25 attempts for each death by suicide; and
- The stigma associated with mental illness and suicidality works against suicide prevention by discouraging persons at risk for suicide from seeking life-saving help and further traumatizes survivors of suicide; and
- The majority of suicidal individuals display signals or clues;
- The risk of suicide is increased by more than 50% in depressed individuals and the risk of suicide in individuals with an alcohol problem is 50 to 70 percent higher than

- the general population; and
- Families, children, and friends of those who have committed suicide are deeply affected by the event;
  - Preventing suicide is possible through mental health and addiction treatment.

**3. Explain the fiscal impact (current year and ongoing).**

N/A

**4. Explain any legal and/or policy issues involved.**

N/A

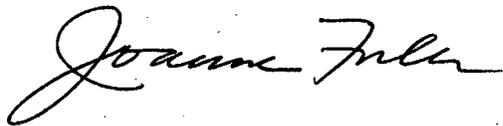
**5. Explain any citizen and/or other government participation that has or will take place.**

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**Required Signature**

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**Elected Official or  
Department/  
Agency Director:**



**Date: 08/21/09**

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

PROCLAMATION NO. \_\_\_\_\_

Proclaiming September 6 through September 12, 2009 National Suicide Prevention Week in Multnomah County, Oregon

**The Multnomah County Board of Commissioners Finds:**

Suicide is the 11th leading cause of all deaths in the United States and the third leading cause of death among individuals between the ages of 15 to 24; and

Suicide is the second leading cause of death among Oregonians aged 10 to 24; and

It is generally estimated that there are 25 attempts for each death by suicide; and

The stigma associated with mental illness and suicidality works against suicide prevention by discouraging persons at risk for suicide from seeking life-saving help and further traumatizes survivors of suicide; and

The majority of suicidal individuals display signals or clues;

The risk of suicide is increased by more than 50% in depressed individuals and the risk of suicide in individuals with an alcohol problem is 50 to 70 percent higher than the general population; and

Families, children, and friends of those who have committed suicide are deeply affected by the event;

Preventing suicide is possible through mental health and addiction treatment.

**The Multnomah County Board of Commissioners Proclaims:**

To highlight these efforts, the week of September 6 through 12, 2009 is designated Suicide Prevention Week in Multnomah County, Oregon.

This week overlaps World Suicide Prevention Day, September 10, 2009 recognized internationally and supported by the World Health Organization. Citizens are encouraged to learn more about suicide prevention and become part of the community solution to this public health problem.

ADOPTED this 3rd day of September 2009.

BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

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Ted Wheeler, County Chair

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Deborah Kafoury,  
Commissioner District 1

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Jeff Cogen,  
Commissioner District 2

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Judy Shiprack,  
Commissioner District 3

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Diane McKeel,  
Commissioner District 4

SUBMITTED BY:  
Joanne Fuller, Department of County Human Services Director

## National Suicide Prevention Week

### Who commits suicide?

- In the United States one person commits suicide every 16 seconds. The 2006 rate of suicide in Oregon was 14.9 per 100,000 persons.
- Males complete suicide at a rate four times that of females; however, females attempt suicide three times more often than males.
- The majority of men use guns to suicide while the majority of women use poison.
- Mental health diagnoses are generally associated with a higher rate of suicide. The risk for suicide is increased in depressed and alcoholic individuals.
- The suicide rates for Whites are approximately twice those of non-Whites.
- Suicide rates have traditionally decreased in times of war and increased in times of economic crises.
- Suicide rates are the highest among the divorced, separated, and widowed and lowest among the married.
- For young people, suicide is the third leading cause of death; only accidents and homicides are more frequent.

### Warning signs:

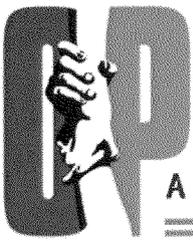
- Dramatic mood changes
- Acting reckless or engaging in risk activities
- Rage, uncontrolled anger, seeking revenge
- Withdrawal from friends, family and society
- Hopelessness
- Anxiety, agitation, unable to sleep or sleeping all the time
- No reason for living; no sense of purpose in life
- Increased substance (alcohol or drug) use
- Talking or writing about death, dying or suicide, when these actions are out of the ordinary

### How Multnomah County Mental Health and Addiction Services Division works to prevent suicide:

- Both the Adult and Child Systems of Care in Multnomah County have adopted the APA clinical suicide risk assessment guidelines and are implementing them at our provider agencies.
- We have a continuum of services for individuals in crisis that includes the Mental Health Crisis Line, Mobile Crisis Outreach, and the Urgent Walk-in Clinic.
- Call the 24/7 Mental Health Crisis line if you or someone you know is in crisis. If they are in immediate risk of harm call 911.

### Event to commemorate Suicide Prevention Week:

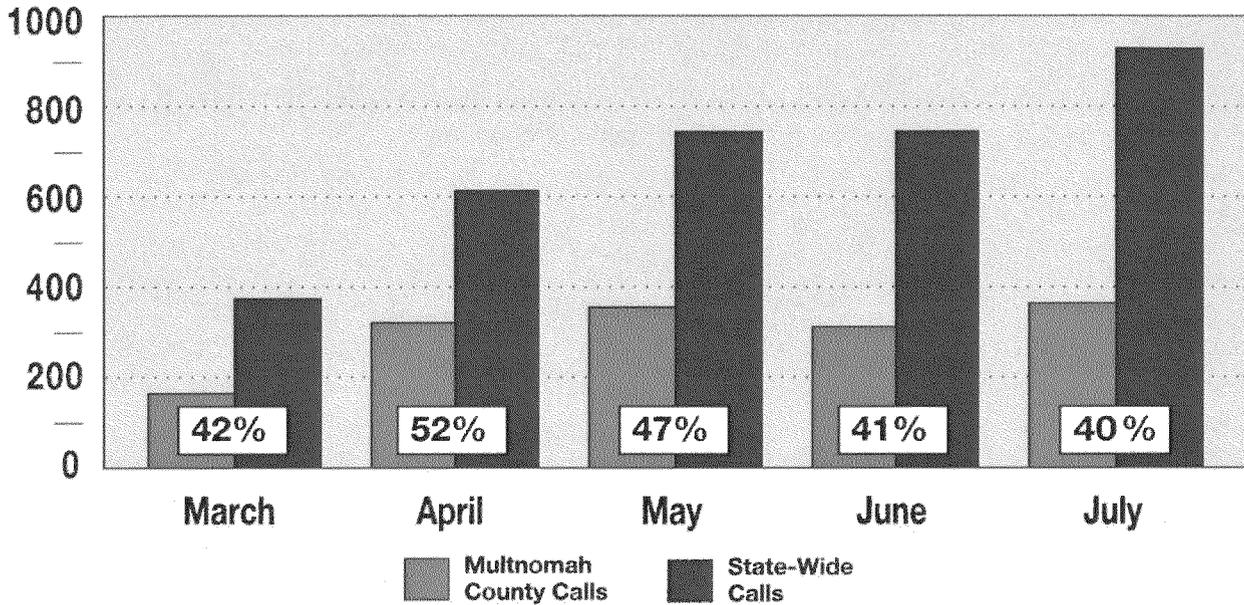
The Out of the Darkness Community Walk is a 3-5 mile scenic walk taking place in more than 200 communities across the country this fall. Proceeds will benefit the American Foundation for Suicide Prevention, to fund research, education, survivor and awareness programs — both to prevent suicide and to assist those affected by suicide. More information at [www.outofthedarkness.org](http://www.outofthedarkness.org)



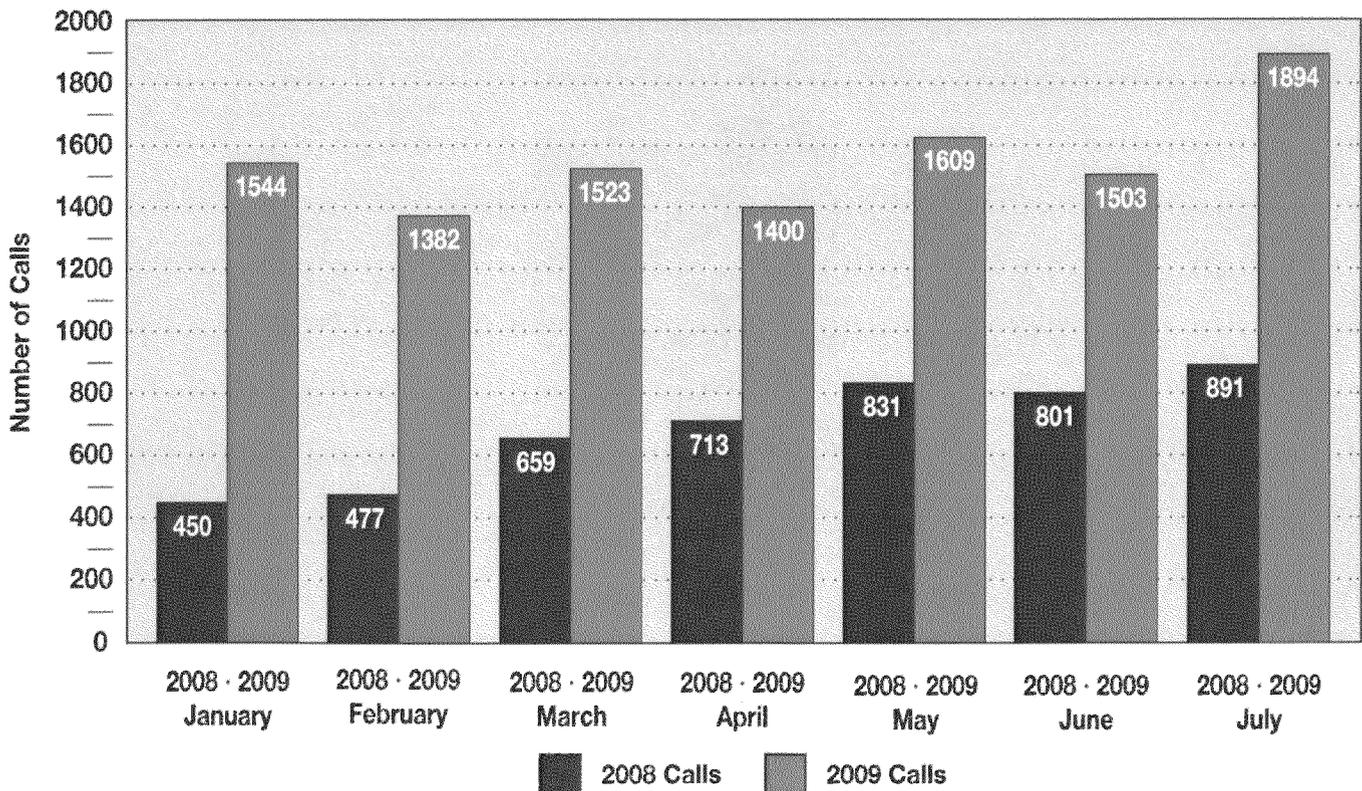
A CLEAR BODY. MIND. CHOICE.

Oregon's Lifeline calls from Multnomah County consistently average between 40% and 50% of the total Lifeline calls we receive from Oregon residents.

### Oregon Lifeline Suicide Calls - From Multnomah County



### Oregon Lifeline Suicide Calls Comparison - 2008 to 2009



## Oregon Partnership's Regional Life Line Call Center

- Oregon Partnership's LifeLine team responds to **callers in crisis**, providing support, guidance, and facilitating **suicide rescue** if necessary.
- Staff and volunteers counsel suicidal callers and **follow up personally**, ensuring people are safe and offering ongoing support.
- LifeLine personnel **provide a compassionate ear to family members**, sharing resources that can best help them and their loved ones in crisis.

## Confidential suicide intervention for returning soldiers and veterans

- 24-hour confidential phone counseling and referral for soldiers and veterans
- Suicide intervention training for military personnel and mental health counselors
- Confidential phone support for military spouses and children
- Targeted awareness of the Crisis Lines to veterans and military families through the Oregon National Guard and other military entities

**24-hour Crisis Lines: OP staff and 95 trained volunteers respond to more than 35,000 calls per year. The committed individuals who answer these lines have counseled and connected thousands of youth and adults to mental health and treatment services that allow them to lead healthier, safer lives.**

### Crisis Lines:

- **Alcohol and Drug HelpLine:** Alcohol and drug crisis line and treatment referral (800-923-HELP)
- **Suicide/Lifeline:** Oregon's AAS certified suicide crisis line (800-SUICIDE) & (800-273-TALK)
- **YouthLine:** Teen-to-teen crisis, counseling, and referral line (877-553-TEEN)
- **Linea de Ayuda:** Spanish crisis line devoted to Oregon's Latino population (877-515-7848)



A CLEAR BODY. MIND. CHOICE.

OREGON PARTNERSHIP

[www.orphnership.org](http://www.orphnership.org)

6443 SW Beaverton Hillsdale Highway, Suite 200 | Portland, OR 97221 | 503-244-5211

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BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

**PROCLAMATION NO. 09-105**

Proclaiming September 6 through September 12, 2009 National Suicide Prevention Week in Multnomah County, Oregon

**The Multnomah County Board of Commissioners Finds:**

Suicide is the 11th leading cause of all deaths in the United States and the third leading cause of death among individuals between the ages of 15 to 24; and

Suicide is the second leading cause of death among Oregonians aged 10 to 24; and

It is generally estimated that there are 25 attempts for each death by suicide; and

The stigma associated with mental illness and suicidality works against suicide prevention by discouraging persons at risk for suicide from seeking life-saving help and further traumatizes survivors of suicide; and

The majority of suicidal individuals display signals or clues;

The risk of suicide is increased by more than 50% in depressed individuals and the risk of suicide in individuals with an alcohol problem is 50 to 70 percent higher than the general population; and

Families, children, and friends of those who have committed suicide are deeply affected by the event;

Preventing suicide is possible through mental health and addiction treatment.

**The Multnomah County Board of Commissioners Proclaims:**

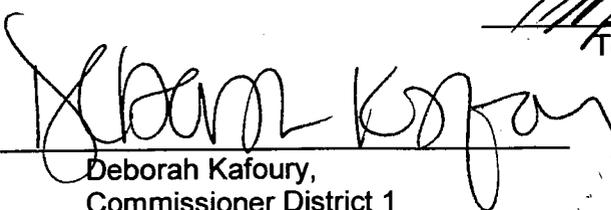
To highlight these efforts, the week of September 6 through 12, 2009 is designated Suicide Prevention Week in Multnomah County, Oregon.

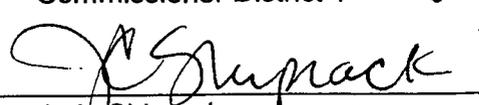
This week overlaps World Suicide Prevention Day, September 10, 2009 recognized internationally and supported by the World Health Organization. Citizens are encouraged to learn more about suicide prevention and become part of the community solution to this public health problem.

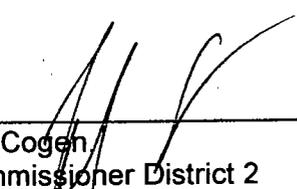
ADOPTED this 3rd day of September 2009.

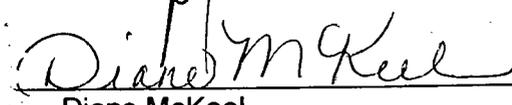
BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

  
\_\_\_\_\_  
Ted Wheeler, County Chair

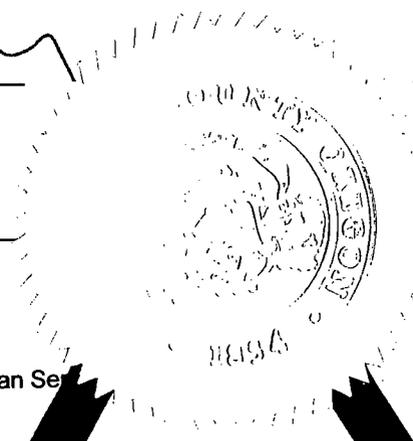
  
\_\_\_\_\_  
Deborah Kafoury,  
Commissioner District 1

  
\_\_\_\_\_  
Judy Shiprack,  
Commissioner District 3

  
\_\_\_\_\_  
Jeff Cogen,  
Commissioner District 2

  
\_\_\_\_\_  
Diane McKeel,  
Commissioner District 4

SUBMITTED BY:  
Joanne Fuller, Department of County Human Services





**MULTNOMAH COUNTY**  
**AGENDA PLACEMENT REQUEST (short form)**

**Board Clerk Use Only**

Meeting Date: 09/03/09  
 Agenda Item #: R-3  
 Est. Start Time: 9:40 AM  
 Date Submitted: 08/25/09

**Agenda Title: PROCLAMATION Proclaiming the Week of September 23, 2009 through September 30, 2009, as MINORITY ENTERPRISE DEVELOPMENT WEEK in Multnomah County, Oregon**

*Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.*

Requested Meeting Date: September 3, 2009 Amount of Time Needed: 10 minutes  
 Department: County Management Division: CPCA  
 Contact(s): Sophia Cavalli  
 Phone: 503-988-5111 Ext. 26106 I/O Address: 503/4  
 Presenter(s): Brian Smith and Mindy Harris

**General Information**

1. **What action are you requesting from the Board?**  
 Approval of Proclamation.
2. **Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.**  
 Since 1983, the U.S. President has proclaimed a National MED Week observance to recognize the outstanding achievements of minority business enterprises. Municipalities and Metropolitan areas throughout the nation plan events to celebrate and honor Minority Businesses in conjunction with Minority Enterprise Development Week. Locally, this year's MED Week event will take place on September 30<sup>th</sup>, 2009 at the Oregon Convention Center.
3. **Explain the fiscal impact (current year and ongoing).**  
 None
4. **Explain any legal and/or policy issues involved.**  
 None
5. **Explain any citizen and/or other government participation that has or will take place.**

None

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**Required Signature**

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**Elected Official or  
Department/  
Agency Director:**

*Mindy Harris*

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**Date:** 08/25/09

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BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

PROCLAMATION NO. \_\_\_\_\_

Proclaiming the Week of September 23, 2009 through September 30, 2009, as Minority Enterprise Development Week in Multnomah County, Oregon

**The Multnomah County Board of Commissioners Finds:**

- A. Multnomah County's growth and prosperity depends on the full participation of all residents at every level of our economy.
- B. Each year, Minority entrepreneurs return valuable resources to our community in the form of taxes, wages and employment for thousands of workers.
- C. Throughout our Nation, over 4.1 million Minority-owned firms earn a total of \$694.1 billion in revenue and employ 4.8 million employees.
- D. Minority entrepreneurs are an indispensable force in our economy. More minorities own businesses than ever before providing innovations, products and services across Multnomah County.
- E. Minority Entrepreneurs serve as leaders, mentors, teachers and models for our youth who are our business and civic leaders of tomorrow.
- F. Recognizing the contributions that minority enterprises make to the social and economic fabric of our County, we will continue to remove any barriers that prevent talented men and women of every racial and ethnic background from participating fully in Multnomah County's economy.
- G. Multnomah County celebrates the achievements and accomplishments of minority business owners; we are delighted to pay them tribute for their contributions on behalf of Multnomah County's economic growth.

**The Multnomah County Board of Commissioners Proclaims:**

- 1. September 23, 2009 through September 30, 2009, as MINORITY ENTERPRISE DEVELOPMENT WEEK IN MULTNOMAH COUNTY, OREGON, to thank all our minority business owners for their contributions to the County and to show our continuing commitment to the promotion of minority business opportunities.

ADOPTED this 3rd day of September 2009.

BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

\_\_\_\_\_  
Ted Wheeler, County Chair

\_\_\_\_\_  
Deborah Kafoury,  
Commissioner District 1

\_\_\_\_\_  
Jeff Cogen,  
Commissioner District 2

\_\_\_\_\_  
Judy Shiprack,  
Commissioner District 3

\_\_\_\_\_  
Diane McKeel,  
Commissioner District 4

SUBMITTED BY:  
Mindy Harris, Interim Director, Dept. of County Management)

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

**PROCLAMATION NO. 09-106**

Proclaiming the Week of September 23, 2009 through September 30, 2009, as Minority Enterprise Development Week in Multnomah County, Oregon

**The Multnomah County Board of Commissioners Finds:**

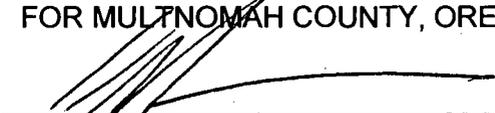
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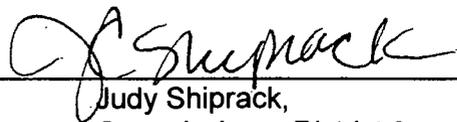
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ADOPTED this 3rd day of September 2009.

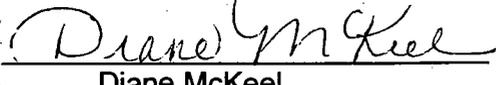
BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

  
\_\_\_\_\_  
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Commissioner District 2

  
\_\_\_\_\_  
Diane McKeel,  
Commissioner District 4

SUBMITTED BY:  
Mindy Harris, Interim Director, Dept. of Cou



**MULTNOMAH COUNTY**  
**AGENDA PLACEMENT REQUEST** (revised 09/22/08)

**Board Clerk Use Only**

Meeting Date: 09/03/09  
 Agenda Item #: R-4  
 Est. Start Time: 9:50 AM  
 Date Submitted: 08/26/09

**Agenda Title:** **RESOLUTION by the Hospital Facilities Authority of Multnomah County Regarding the Request by Adventist Health Systems/West for the Issuance by the Authority of Revenue Bonds, Series 2009 in an Aggregate Principal Amount not to Exceed \$72,000,000**

*Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title sufficient to describe the action requested.*

<b>Requested Meeting Date:</b>	<u>September 3, 2009</u>	<b>Amount of Time Needed:</b>	<u>15 minutes</u>
<b>Department:</b>	<u>County Management</u>	<b>Division:</b>	<u>Finance &amp; Risk Management</u>
<b>Contact(s):</b>	<u>Mark Campbell</u>		
<b>Phone:</b>	<u>503 988-6229</u>	<b>Ext.</b>	<u>86229</u>
<b>Presenter(s):</b>	<u>Mark Campbell</u>		
<b>I/O Address:</b>	<u>503/531/Finance</u>		

**General Information**

**1. What action are you requesting from the Board?**

The Board is being asked to approve a resolution for a conduit financing request from Adventist Health Systems/West.

**2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.**

This proposal is intended to allow Adventist Health Systems/West (a non-profit organization under Section 501(c)(3) of the Internal Revenue Code of 1986) to issue bonds under the authority of the Multnomah County Hospital Facilities Authority in order to refund a taxable short-term bank loan issued by Comerica Bank to funds to Adventist Medical Center (AMC) for the costs of acquisition, construction, equipping and improvement of health care facilities owned and operated by AMC, located on the campus of AMC at 10123 SE Market Street, Portland, OR.

This resolution is required before the bonds can be issued.

**3. Explain the fiscal impact (current year and ongoing).**

The County will receive fees equal to one dollar (\$1.00) per thousand dollars (\$1,000) of the principal amount of the bonds issue, but not less than \$10,000. Additionally, the borrower is required to pay the fees and charges of the Authority's bond counsel and special counsel as well as any costs incurred by the County's finance or legal staff in connection with the bond issue.

**4. Explain any legal and/or policy issues involved.**

The County is not legally responsible for the repayment of the debt, the costs of issuance of the debt, or for including the debt on the County's Comprehensive Annual Financial Report.

**5. Explain any citizen and/or other government participation that has or will take place.**

In addition to the hearing before the Board of County Commissioners, a public notice and hearing as required by the Tax Equity and Fiscal Responsibility Act will be held on September 10, 2009. No opposition to this matter is expected at either of the public hearings.

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**Required Signature**

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**Elected Official or  
Department/  
Agency Director:**

*Mindy Hanes*

**Date: 08/26/09**

BEFORE THE HOSPITAL FACILITIES AUTHORITY  
OF MULTNOMAH COUNTY, OREGON

**RESOLUTION NO. \_\_\_\_\_**

Authorizing Approval of the Issuance of Revenue Bonds, in One or More Series, by The Hospital Facilities Authority of Multnomah County, Oregon in an Aggregate Principal Amount Not to Exceed \$72,000,000; Authorizing the Execution of a Letter of Intent with Adventist Health System/West; Designating an Authorized Representative; and Related Matters

**The Board of Directors of The Hospital Facilities Authority of Multnomah County, Oregon Finds:**

- a. The Board of Directors of The Hospital Facilities Authority of Multnomah County, Oregon (the "Authority"), a public authority organized and existing pursuant to Oregon Revised Statutes ("ORS") Sections 441.525 to 441.595, inclusive (the "Act"), has received a request from Adventist Health System/West (the "Borrower"), a nonprofit religious corporation organized and existing under the laws of the State of California and an organization described in Section 501(c)(3) of the Internal Revenue Code of 1986, as amended (the "Code"), to execute and deliver revenue bonds, in one or more series, in an aggregate principal amount not to exceed \$72,000,000 (the "Bonds") to finance the costs of the following projects (collectively, the "Project"):
  1. repaying a portion of a taxable short-term bank loan issued by Comerica Bank to provide funds to Adventist Medical Center ("AMC"), an affiliate of the Borrower, for the costs of acquisition, construction, equipping and improvement of health care facilities owned and operated by AMC, located on the campus of AMC at 10123 SE Market Street, Portland, Oregon 97216; and
  2. funding a debt service reserve fund, if required, paying capitalized interest, if desired, and certain costs of issuance of the Bonds.
  
- b. The Authority has received an application from the Borrower in support of its request for financing the Project. The application includes the following:
  1. A letter from the Borrower dated August 12, 2009, requesting issuance of the Bonds for the benefit of the Borrower and describing the Project;
  2. Financial Statements for the Borrower and its affiliates for fiscal years ended December 31, 2006, 2007 and 2008, and Independent Auditors' Reports;
  3. Preliminary schedule of financing;
  4. Distribution list of financing participants; and
  5. Preliminary schedule of sources and uses of funds and proposed debt service schedule.

- c. ORS Section 441.550 authorizes the Authority to borrow money and to issue revenue bonds for the purpose of carrying out its powers on such terms as the Board of Directors deems necessary or advisable. The Authority has determined that the execution and delivery of the financing documents described below and the use of the proceeds thereof by the Borrower to finance the Project is necessary and desirable and that such financing of the Project is in the best interests of the citizens of Multnomah County, Oregon.
- d. The Authority will sell and issue the Bonds and loan the proceeds thereof under the following financing documents (collectively, the "Financing Documents"), which may include, but are not limited to:
  - 1. a Bond Indenture between the Authority and U.S. Bank National Association, as bond trustee (the "Bond Trustee");
  - 2. a Loan Agreement between the Authority and the Borrower;
  - 3. Preliminary and Final Official Statements;
  - 4. a Bond Purchase Agreement among the Authority, the Borrower and Goldman, Sachs & Co., as Underwriter (the "Underwriter"); and
  - 5. a Tax Certificate and Agreement.
- e. The Bonds will be issued as tax-exempt fixed rate bonds. The Borrower intends to enter into certain additional documents with various parties in connection with the sale and issuance of the Bonds that may include, but is not limited to a continuing disclosure agreement and one or more supplemental master trust indentures.
- f. The principal of and interest on the Bonds will not constitute a debt of the Authority or Multnomah County, Oregon, nor shall the Bonds be payable from a tax of any nature levied upon any property within Multnomah County, Oregon nor within any other political subdivision of the State of Oregon. The Authority has no taxing power. The Bonds will be payable only from the revenues and resources provided or arranged by the Borrower.
- g. The Board determines that it is in the best interest for the Authority to provide adequate hospital facilities and other health care services for the people of Multnomah County, Oregon and to proceed with the issuance of the Bonds. Capitalized terms not defined herein shall have the meanings set forth in the Financing Documents.

**The Board of Directors of The Hospital Facilities Authority of Multnomah County, Oregon Resolves:**

**Section 1.** The Authority does authorize and approve of the provisions of and directs the execution, sale, delivery and issuance by the Authority of the Bonds, in one or more series, in an aggregate principal amount not to exceed \$72,000,000 to finance the Project.

**Section 2.** The Authority designates each of the Chair, Vice Chair, Secretary, Assistant Secretary, Chief Financial Officer of the County, County Treasurer or the Authority's designee as "Authorized Representatives," collectively, and each as an "Authorized Representative," individually, of the Authority to negotiate the terms and the sale of the Bonds and to determine and designate the dated date, the series designation, the maturity dates and amounts, the interest rates, the optional and mandatory redemption provisions, with or without premium, if any, and the interest payment dates and such other provisions and terms of the Bonds as are deemed necessary and desirable for the issuance, sale and closing of the Bonds. The Bonds shall be executed by the facsimile signature of the Chair and shall be attested by the facsimile signature of an Authorized Representative of the Authority. The Bonds shall mature not later than December 31, 2040. The Bonds shall be issued or executed in the form as may be approved by the Authorized Representative.

The Authorized Representative is authorized to execute and deliver a letter of intent, substantially in the form attached hereto as Exhibit A (the "Letter of Intent"), which sets forth the basic obligations of the Authority and the Borrower regarding the Bonds.

**Section 3.** The Board authorizes any Authorized Representative to review and approve the terms and provisions of the Financing Documents.

**Section 4.** The Authority provides for the establishment of the special funds as set forth in the Financing Documents, to be held in trust as set forth therein. The Authority is obligated to deposit proceeds of the Bonds to the funds as set forth in and as required by the Financing Documents. In addition, the Authority shall provide for the deposit of all of the loan payments payable to the Authority in accordance with the Financing Documents.

**Section 5.** The Authority's pledge for the payment of the Bonds shall be valid and binding from the date of the adoption of this Resolution against any parties having subsequent claims of any kind in tort, contract or otherwise against the Authority, irrespective of whether such parties have actual notice of this pledge. Pursuant to Oregon Revised Statutes Section 441.555(5), this pledge is noted in the Authority's minute book which shall contain this Resolution and which shall be constructive notice thereof to all parties, and neither this Resolution nor other instrument by which a pledge is created need be otherwise recorded, nor shall the filing of any financing statement under the Oregon Uniform Commercial Code be required to perfect such pledge. Any moneys or obligations so pledged and later received by the Authority shall immediately be subject to the lien of the pledge without any physical delivery or further act.

**Section 6.** The Authority authorizes the sale of the Bonds to the Underwriter pursuant to the terms and conditions of the Bond Purchase Agreement as may be approved by any Authorized Representative.

**Section 7.** The Authority directs an Authorized Representative to execute and deliver the Financing Documents in the forms and with such changes as may be approved by such Authorized Representative. The Authority authorizes the performance by the Authority of the obligations and duties on its part contained in the Financing Documents. Any one or

more of the Authorized Representatives shall approve, execute and deliver each of the above-described Financing Documents and such other documents as are necessary or desirable to consummate the sale and issuance of the Bonds.

**Section 8.** U.S. Bank National Association is designated and approved as the Bond Trustee of the Bonds. The Authority requests and authorizes the Bond Trustee to execute the Certificate of Authentication on the Bonds as of the date of delivery of the Bonds. The Bond Trustee shall maintain a record of the names and addresses of the registered owners of the Bonds. The records of the registered bond ownership are not public records within the meaning of Oregon Revised Statute Section 192.210(4).

**Section 9.** The Bank of New York Mellon Trust Company, N.A. is designated and approved as the Master Trustee with respect to the Bonds.

**Section 10.** The Authority designates Orrick, Herrington & Sutcliffe LLP as Bond Counsel and Special Counsel to the Authority (collectively, "Bond Counsel") for the Bonds and Goldman, Sachs & Co. as Underwriter for the Bonds.

**Section 11.** During any time the Bonds are held in a book-entry only system (the "Book-Entry System"), the registered owner of all of the Bonds shall be The Depository Trust Company, New York, New York ("DTC"), and the Bonds shall be registered in the name of Cede & Co., as nominee for DTC. The Authority has entered into a Blanket Issuer Letter of Representations (the "Letter") wherein the Authority represents that it will comply with the requirements stated in DTC's Operational Arrangements as they may be amended from time to time.

**Section 12.** For purposes of compliance by the Underwriter with Rule 15c2-12(b)(1) (the "Rule") of the federal Securities and Exchange Commission, the Authority authorizes the distribution of the Preliminary Official Statement and the Official Statement by the Underwriter, and any Authorized Representative is authorized to deem the Preliminary Official Statement as "final" for purposes of the Rule.

**Section 13.** The Bonds may be transferred or subject to exchange as provided in the Financing Documents. All Bonds issued upon transfer of or in exchange for Bonds shall be valid obligations of the Authority evidencing the same obligation and shall be entitled to the same benefits as the Bonds surrendered for such exchange or transfer.

**Section 14.** The Authority may defease the Bonds as provided in the Financing Documents.

**Section 15.** In consideration of the purchase and acceptance of any or all of the Bonds by those who shall own the same from time to time (the "Owners"), the provisions of this Resolution shall be part of the contract of the Authority with the Owners and shall be deemed to be and shall constitute a contract between the Authority and the Owners. The covenants, pledges, and representations contained in this Resolution or in the closing documents executed in connection with the Bonds, including without limitation the Authority's covenants and pledges contained herein, and the other covenants and agreements herein set forth to be performed by or on behalf of the Authority shall be

contracts for the equal benefit, protection and security of the Owners, all of which shall be of equal rank without preference, priority or distinction of any Bonds over any other thereof, except as expressly provided in or pursuant to this Resolution.

**Section 16.** Each Authorized Representative of the Authority is authorized to take such action and to approve, execute or deliver for and on behalf of the Authority such other and additional documents including, but not limited to, a Tax Certificate and Agreement and an Internal Revenue Service Information Report (Form 8038) at the request of the Borrower in a timely manner, all as may be necessary or desirable in the opinion of Bond Counsel, for the issuance and sale of the Bonds. The Authorized Representatives are further authorized to carry out the transactions contemplated by the Financing Documents and as authorized and approved in this Resolution, and to execute and deliver the Financing Documents, the Bonds, the Tax Certificate and Agreement and all other documents hereby authorized, to the respective parties entitled thereto.

**Section 17.** The principal of and interest on the Bonds will not constitute a debt of the Authority or Multnomah County, Oregon, nor shall the Bonds be payable from a tax of any nature levied upon any property within Multnomah County, Oregon nor within any other political subdivision of the State of Oregon.

ADOPTED and effective this 3rd day of September 2009.

**THE HOSPITAL FACILITIES AUTHORITY OF  
MULTNOMAH COUNTY, OREGON**

By: \_\_\_\_\_  
Chair

**ATTEST:**

By: \_\_\_\_\_  
Secretary

**REVIEWED:**

AGNES SOWLE, COUNTY ATTORNEY  
FOR MULTNOMAH COUNTY, OREGON

By: \_\_\_\_\_  
John S. Thomas, Deputy County Attorney

**EXHIBIT A**

**LETTER OF INTENT**

between

**THE HOSPITAL FACILITIES AUTHORITY OF  
MULTNOMAH COUNTY, OREGON**

and

**ADVENTIST HEALTH SYSTEM/WEST**

THIS LETTER OF INTENT is between THE HOSPITAL FACILITIES AUTHORITY OF MULTNOMAH COUNTY, OREGON, a public authority of the State of Oregon (the "Authority"), and ADVENTIST HEALTH SYSTEM/WEST, a nonprofit religious corporation organized and existing under the laws of the State of California and an organization described in Section 501(c)(3) of the Internal Revenue Code of 1986, as amended (the "Borrower").

1. **Preliminary Statement.** Among the matters of mutual inducement, which have resulted in the execution of this Letter of Intent are the following:

(a) The Authority is a public authority, authorized and empowered by ORS 441.525 to 441.595 (the "Act") to issue revenue bonds for the purposes specified therein, including providing funds to nonprofit corporations sufficient to improve, extend, maintain, equip and furnish hospital facilities and adult congregate care facilities under the Act, upon such terms and conditions as the Authority may deem advisable.

(b) The Authority proposes to issue revenue bonds, in one or more series, in an aggregate principal amount not to exceed \$72,000,000 (the "Bonds"). The proceeds of the Bonds will be used to make a loan to the Borrower to finance and refinance the costs of the following projects (collectively, the "Project"): (1) repay a portion of a taxable short-term bank loan, issued by Comerica Bank, which provided funds to Adventist Medical Center ("AMC"), an affiliate of the Borrower, for the costs of acquisition, construction, equipping and improvement of health care facilities owned and operated by AMC, located on the campus of AMC at 10123 SE Market Street, Portland, Oregon 97216 and (2) funding a debt service reserve fund, if required, paying capitalized interest, if desired, and certain costs of issuance of the Bonds.

The total estimated costs of the Project to be financed with the proceeds of the Bonds will be in an aggregate principal amount not to exceed \$72,000,000.

(c) The Authority deems it necessary and advisable that it take such action as may be required under the Act to authorize and issue the Bonds to finance all or a portion of the costs of the Project in a total amount not to exceed \$72,000,000.

(d) The Authority finds that the issuance of the Bonds to finance the costs of the Project, and the loaning of the proceeds thereof to the Borrower constitutes a valid public purpose.

(e) All references in this Letter of Intent to the Authority shall be deemed to include where appropriate, its elected and appointed officials, employees and agents.

2. **Undertakings on the Part of the Authority.** Subject to (a) the conditions stated herein and (b) the preparation and approval of the various financing documents and review and approval by Bond Counsel, as defined below, the Authority agrees and represents as follows:

(a) The Authority will, upon satisfaction by the Borrower of all conditions stated herein and all other conditions imposed on the Borrower by the Authority prior to issuance of the Bonds, authorize and cause the issuance of its Bonds to be payable solely from revenues of the Borrower and its affiliates to the Authority pursuant to the Financing Documents (as defined in Resolution No. 09-\_\_\_ adopted by the Authority on September 3, 2009), which Bonds will be in an aggregate principal amount not to exceed \$72,000,000.

(b) The Authority will adopt such proceedings and authorize the execution of such documents as may be necessary and advisable for the authorization, issuance, sale and delivery of the Bonds, and loan the proceeds of the Bonds to the Borrower to finance the Project, all as authorized by law and as mutually satisfactory to the Borrower and the Authority.

(c) The amounts payable to the Authority under the Financing Documents will be sufficient to pay the principal of and the interest on, and redemption premium, if any, of the Bonds as and when the same become due and payable.

(d) The Authority has appointed Orrick, Herrington & Sutcliffe LLP as Bond Counsel and Special Counsel to the Authority (collectively, "Bond Counsel") to supervise the proceedings and to approve the legality of the Bonds, the tax-exempt status of interest on the Bonds and to conduct due diligence with respect to the Borrower and AMC and to assist in the review of any official statement or other offering document (collectively, the "Offering Document"), if any, for the Bonds.

(e) Neither the Bonds nor the interest thereon shall be an obligation of the Authority, Multnomah County, Oregon (the "County") or the State of Oregon, or the personal obligations of the elected or appointed officials, employees or agents of the Authority, the County or the State of Oregon within the meaning of any constitutional or statutory provisions whatsoever, but shall be payable solely from revenues or assets provided or arranged by the Borrower. The Bonds shall not be a general obligation of the Authority or its elected or appointed officials, employees or agents nor a pledge of the faith and credit of the Authority or its elected or appointed officials, employees or agents nor a debt or pledge of the faith and credit of the County or the State of Oregon. The Authority has no taxing authority.

(f) No presently existing assets of the Authority or the County shall be given to secure the Bonds, and the Bonds shall be repayable out of, and only out of, revenues or assets provided or arranged by the Borrower.

3. **Undertakings on the Part of the Borrower.** Subject to the conditions above stated, the Borrower agrees as follows:

(a) The Borrower will cooperate with the Authority for the approval of all of the terms and conditions of the issuance of the Bonds and in the sale of the Bonds in an aggregate principal amount not to exceed \$72,000,000 to be used to finance the Project.

(b) At the time of closing of the Bonds, the Borrower will pay to the Authority, from Bonds proceeds or other available Borrower funds, an issuer's fee equal to one dollar (\$1.00) per one thousand dollars (\$1,000) of the principal amount of the Bonds, and the Borrower will pay from Bond proceeds or other available Borrower funds, to Bond Counsel, fees based on the time incurred with respect to the Bonds and the Project based on its standard hourly rates plus its out-of-pocket expenses.

(c) At the time of closing of the Bonds, the Borrower will deliver the executed Financing Documents, under which terms the Borrower will agree to pay the Authority loan payments sufficient in the aggregate to pay the principal of and interest on, and redemption premium, if any, of the Bonds as and when the same shall become due and payable. The Authority, at its option, may require the Bonds to be secured by a reserve fund acceptable in form and substance to the Authority.

(d) In addition to the indemnification and hold harmless obligations of the Borrower under Section 5(a) hereof, the Financing Documents shall contain provisions in which the Borrower shall indemnify and hold the Authority and the County and their elected or appointed officials, employees and agents harmless from all liabilities incurred in connection with the Project or the sale, issuance, marketing or administration of the Bonds.

(e) The Borrower will cause Borrower's counsel to provide the Authority with a legal opinion substantially the same in form and substance as the legal opinion provided by Borrower's counsel to the underwriter with respect to the Bonds.

(f) The Financing Documents shall also contain such other provisions as may be required or permitted by law and as are mutually acceptable to the parties.

(g) In accordance with the provisions of Rule 15c2-12 promulgated by the Securities and Exchange Commission, the Borrower, as an "Obligated Person" within the meaning of the Rule, agrees to execute and deliver a Continuing Disclosure Certificate, if necessary, in a form satisfactory to the Authority and Bond Counsel and agrees to provide information as specified in the Continuing Disclosure Certificate on an annual basis and will undertake to provide in a timely manner notices of material events, as defined in the Continuing Disclosure Certificate, with respect to the Bonds.

(h) In addition to the indemnification and hold harmless obligations of the Borrower under Section 5(a) hereof, the Borrower shall indemnify and save the Authority and the County, their appointed or elected officials, employees or agents harmless against and from all claims by or on behalf of any person, firm, corporation or other legal entity arising from any fees or costs incurred by the Authority or the County in responding to any Internal Revenue Service audit, Securities and Exchange Commission inquiry or any other federal, state or regulatory action or proceeding with respect to the Bonds or the Project. The Authority may employ, at the Borrower's expense, any counsel (internal or otherwise) or experts required in responding to any audit, inquiry, regulatory action or proceeding with respect to the Bonds or the Project.

(i) The Borrower will take such further action and adopt such further proceedings as may be required to implement these understandings.

**4. General Provisions.**

(a) Except as provided in Section 4(b) and Section 5(a) hereof or as otherwise provided herein, all obligations arising under this Letter of Intent are conditioned upon the parties agreeing to mutually acceptable terms for the sale of the Bonds and mutually acceptable terms and conditions for the contracts and agreements contemplated herein; provided, however, that the Authority shall not participate in or be responsible for the marketing of the Bonds.

(b) Notwithstanding anything to the contrary stated herein, the Borrower will pay, or cause to be paid, whether the Bonds are actually issued or not, any fees and expenses incurred in connection with the issuance, sale and on-going administration of the Bonds, including without limitation, the reasonable fees and expenses of Bond Counsel, the Authority's financial advisor, if any, and a paying agent or registrar, if necessary. In addition, the Borrower shall pay the out-of-pocket costs of Bond Counsel, the Authority's financial advisor, if any, and County staff. The Borrower will also pay the cost and fees of its counsel, underwriter's fees and any other costs incurred in connection with the Project or the Bonds.

(c) The Borrower shall obtain, at its expense, all necessary governmental approvals and opinions of Bond Counsel to ensure the legality and tax-exempt status of interest on the Bonds. In addition, the Borrower shall make no use of the Bond proceeds so as to cause the Bonds to be classified as "arbitrage bonds" as that term is defined in the Internal Revenue Code of 1986, as amended, and the regulations promulgated thereunder (the "Code") or cease to be "qualified 501(c)(3) bonds" as that term is defined in Section 145 of the Code.

(d) The Borrower agrees to execute and deliver the Continuing Disclosure Certificate, if necessary, as required by Section 3(g) hereof.

**5. Miscellaneous Provisions.**

(a) The Borrower shall and hereby agrees to indemnify and save the Authority and the County, their appointed or elected officials, employees or agents harmless against and from all claims by or on behalf of any person, firm, corporation or other legal entity arising from the execution of this Letter of Intent and any and all other actions to be taken by the Authority or the County relating to the Project or the issuance of the Bonds for so long as the Bonds remain outstanding, including, without limitation, the conduct or management of, or from any work or thing done related to the Project, including without limitation, (i) any condition related to the Project, (ii) any breach or default on the part of the Borrower in the performance of any of its obligations under this Letter of Intent, (iii) any act or negligence of the Borrower, AMC, or of any of their agents, contractors, servants, employees or licensees, (iv) any act or negligence of any assignee or lessee of the Borrower, AMC, or of any agents, contractors, servants, employees or licensees of any assignee or lessee of the Borrower or AMC, (v) any omission or misstatements of any material fact in any Offering Document or any other liability arising from the sale, issuance, marketing or administration of the Bonds, or (vi) any Internal Revenue Service audit or proceeding or any Securities and Exchange Commission investigation proceeding or any inquiry or any other federal, state or local regulatory action, investigation or proceeding. The Borrower shall indemnify

and save the Authority and the County and their elected or appointed officials, employees or agents harmless from any such claim arising as aforesaid, or in connection with any action or proceeding or costs or fees incurred in any action or proceedings brought thereon whether at trial, on appeal, in bankruptcy proceedings or otherwise, and upon notice from the Authority or its elected or appointed officials, employees or agents, the Borrower shall defend them or either of them in any such action or proceeding at the Borrower's expense.

Notwithstanding the fact that is the intention of the parties hereto that the Authority and the County and their elected or appointed officials, employees or agents shall not incur any pecuniary liability by reason of the terms of this Letter of Intent or the undertakings required of the Authority or the County or their elected or appointed officials, employees or agents hereunder, by reason of the issuance of the Bonds or by reason of the execution of any Financing Documents relating thereto, or by reason of the performance of any act requested by the Authority or the County, its elected or appointed officials, employees or agents or by the Borrower, including all claims, liabilities or losses arising in connection with the violation of any statutes or regulation pertaining to the foregoing; nevertheless, if the Authority or the County or its elected or appointed officials, employees or agents should incur any such pecuniary liability, then in such event the Borrower shall indemnify and hold the Authority and the County and their elected or appointed officials, employees or agents harmless against all claims, demands or causes of action whatsoever, by or on behalf of any person, firm or corporation or other legal entity arising out of the same or out of any Offering Document or lack of Offering Document, if any, in connection with the sale or resale of the Bonds and all costs, fees and expenses, including without limitation, legal fees and expenses whether incurred at trial, on appeal, in bankruptcy proceedings or otherwise incurred in connection with any such claim or in connection with any action or proceeding brought thereon, and upon notice from the Authority or its elected or appointed officials, employees or agents, the Borrower shall defend the Authority and its elected or appointed officials, employees or agents in any such action or proceeding.

Notwithstanding anything to the contrary contained herein, the Borrower shall have no liability to indemnify the Authority or the County, or its elected or appointed officials, employees or agents, against claims or damages resulting from the Authority's or the County or their elected or appointed officials, employees or agents own gross negligence or willful misconduct.

In the event any claim is made against the Authority or the County, their elected or appointed officials, employees or agents (collectively, the "Indemnified Parties") for which indemnification may be sought from the Borrower under the foregoing provisions, the Indemnified Parties shall promptly give written notice thereof to the Borrower; provided that any failure to give or delay in giving such written notice shall not relieve the Borrower's indemnification obligations as set forth above except to the extent such failure or delay prejudices the Borrower's ability to defend or settle such claim. Upon receipt of such notice, the Borrower shall assume the defense thereof in all respects and may settle such claim in such manner as it deems appropriate so long as there is no liability, cost or expense to the Indemnified Party.

(b) If Bonds proceeds are not sufficient to complete the Project, the Borrower agrees to pay, or cause to be paid, the deficiency.

(c) The Authority and the Borrower have caused this Letter of Intent to be authorized by their respective governing body or board of directors, and executed by their duly authorized officers as of the 3rd day of September 2009.

**THE HOSPITAL FACILITIES  
AUTHORITY OF MULTNOMAH  
COUNTY, OREGON**

**ADVENTIST HEALTH SYSTEMS/WEST**

By: \_\_\_\_\_  
Authorized Representative

By: \_\_\_\_\_  
Authorized Representative

By: \_\_\_\_\_  
Authorized Representative

BEFORE THE HOSPITAL FACILITIES AUTHORITY  
OF MULTNOMAH COUNTY, OREGON

**RESOLUTION NO. 09-107**

Authorizing Approval of the Issuance of Revenue Bonds, in One or More Series, by The Hospital Facilities Authority of Multnomah County, Oregon in an Aggregate Principal Amount Not to Exceed \$72,000,000; Authorizing the Execution of a Letter of Intent with Adventist Health System/West; Designating an Authorized Representative; and Related Matters

**The Board of Directors of The Hospital Facilities Authority of Multnomah County, Oregon Finds:**

- a. The Board of Directors of The Hospital Facilities Authority of Multnomah County, Oregon (the "Authority"), a public authority organized and existing pursuant to Oregon Revised Statutes ("ORS") Sections 441.525 to 441.595, inclusive (the "Act"), has received a request from Adventist Health System/West (the "Borrower"), a nonprofit religious corporation organized and existing under the laws of the State of California and an organization described in Section 501(c)(3) of the Internal Revenue Code of 1986, as amended (the "Code"), to execute and deliver revenue bonds, in one or more series, in an aggregate principal amount not to exceed \$72,000,000 (the "Bonds") to finance the costs of the following projects (collectively, the "Project"):
  1. repaying a portion of a taxable short-term bank loan issued by Comerica Bank to provide funds to Adventist Medical Center ("AMC"), an affiliate of the Borrower, for the costs of acquisition, construction, equipping and improvement of health care facilities owned and operated by AMC, located on the campus of AMC at 10123 SE Market Street, Portland, Oregon 97216; and
  2. funding a debt service reserve fund, if required, paying capitalized interest, if desired, and certain costs of issuance of the Bonds.
- b. The Authority has received an application from the Borrower in support of its request for financing the Project. The application includes the following:
  1. A letter from the Borrower dated August 12, 2009, requesting issuance of the Bonds for the benefit of the Borrower and describing the Project;
  2. Financial Statements for the Borrower and its affiliates for fiscal years ended December 31, 2006, 2007 and 2008, and Independent Auditors' Reports;
  3. Preliminary schedule of financing;
  4. Distribution list of financing participants; and
  5. Preliminary schedule of sources and uses of funds and proposed debt service schedule.

- c. ORS Section 441.550 authorizes the Authority to borrow money and to issue revenue bonds for the purpose of carrying out its powers on such terms as the Board of Directors deems necessary or advisable. The Authority has determined that the execution and delivery of the financing documents described below and the use of the proceeds thereof by the Borrower to finance the Project is necessary and desirable and that such financing of the Project is in the best interests of the citizens of Multnomah County, Oregon.
- d. The Authority will sell and issue the Bonds and loan the proceeds thereof under the following financing documents (collectively, the "Financing Documents"), which may include, but are not limited to:
1. a Bond Indenture between the Authority and U.S. Bank National Association, as bond trustee (the "Bond Trustee");
  2. a Loan Agreement between the Authority and the Borrower;
  3. Preliminary and Final Official Statements;
  4. a Bond Purchase Agreement among the Authority, the Borrower and Goldman, Sachs & Co., as Underwriter (the "Underwriter"); and
  5. a Tax Certificate and Agreement.
- e. The Bonds will be issued as tax-exempt fixed rate bonds. The Borrower intends to enter into certain additional documents with various parties in connection with the sale and issuance of the Bonds that may include, but is not limited to a continuing disclosure agreement and one or more supplemental master trust indentures.
- f. The principal of and interest on the Bonds will not constitute a debt of the Authority or Multnomah County, Oregon, nor shall the Bonds be payable from a tax of any nature levied upon any property within Multnomah County, Oregon nor within any other political subdivision of the State of Oregon. The Authority has no taxing power. The Bonds will be payable only from the revenues and resources provided or arranged by the Borrower.
- g. The Board determines that it is in the best interest for the Authority to provide adequate hospital facilities and other health care services for the people of Multnomah County, Oregon and to proceed with the issuance of the Bonds. Capitalized terms not defined herein shall have the meanings set forth in the Financing Documents.

**The Board of Directors of The Hospital Facilities Authority of Multnomah County, Oregon Resolves:**

**Section 1.** The Authority does authorize and approve of the provisions of and directs the execution, sale, delivery and issuance by the Authority of the Bonds, in one or more series, in an aggregate principal amount not to exceed \$72,000,000 to finance the Project.

**Section 2.** The Authority designates each of the Chair, Vice Chair, Secretary, Assistant Secretary, Chief Financial Officer of the County, County Treasurer or the Authority's designee as "Authorized Representatives," collectively, and each as an "Authorized Representative," individually, of the Authority to negotiate the terms and the sale of the Bonds and to determine and designate the dated date, the series designation, the maturity dates and amounts, the interest rates, the optional and mandatory redemption provisions, with or without premium, if any, and the interest payment dates and such other provisions and terms of the Bonds as are deemed necessary and desirable for the issuance, sale and closing of the Bonds. The Bonds shall be executed by the facsimile signature of the Chair and shall be attested by the facsimile signature of an Authorized Representative of the Authority. The Bonds shall mature not later than December 31, 2040. The Bonds shall be issued or executed in the form as may be approved by the Authorized Representative.

The Authorized Representative is authorized to execute and deliver a letter of intent, substantially in the form attached hereto as Exhibit A (the "Letter of Intent"), which sets forth the basic obligations of the Authority and the Borrower regarding the Bonds.

**Section 3.** The Board authorizes any Authorized Representative to review and approve the terms and provisions of the Financing Documents.

**Section 4.** The Authority provides for the establishment of the special funds as set forth in the Financing Documents, to be held in trust as set forth therein. The Authority is obligated to deposit proceeds of the Bonds to the funds as set forth in and as required by the Financing Documents. In addition, the Authority shall provide for the deposit of all of the loan payments payable to the Authority in accordance with the Financing Documents.

**Section 5.** The Authority's pledge for the payment of the Bonds shall be valid and binding from the date of the adoption of this Resolution against any parties having subsequent claims of any kind in tort, contract or otherwise against the Authority, irrespective of whether such parties have actual notice of this pledge. Pursuant to Oregon Revised Statutes Section 441.555(5), this pledge is noted in the Authority's minute book which shall contain this Resolution and which shall be constructive notice thereof to all parties, and neither this Resolution nor other instrument by which a pledge is created need be otherwise recorded, nor shall the filing of any financing statement under the Oregon Uniform Commercial Code be required to perfect such pledge. Any moneys or obligations so pledged and later received by the Authority shall immediately be subject to the lien of the pledge without any physical delivery or further act.

**Section 6.** The Authority authorizes the sale of the Bonds to the Underwriter pursuant to the terms and conditions of the Bond Purchase Agreement as may be approved by any Authorized Representative.

**Section 7.** The Authority directs an Authorized Representative to execute and deliver the Financing Documents in the forms and with such changes as may be approved by such Authorized Representative. The Authority authorizes the performance by the Authority of the obligations and duties on its part contained in the Financing Documents. Any one or

more of the Authorized Representatives shall approve, execute and deliver each of the above-described Financing Documents and such other documents as are necessary or desirable to consummate the sale and issuance of the Bonds.

**Section 8.** U.S. Bank National Association is designated and approved as the Bond Trustee of the Bonds. The Authority requests and authorizes the Bond Trustee to execute the Certificate of Authentication on the Bonds as of the date of delivery of the Bonds. The Bond Trustee shall maintain a record of the names and addresses of the registered owners of the Bonds. The records of the registered bond ownership are not public records within the meaning of Oregon Revised Statute Section 192.210(4).

**Section 9.** The Bank of New York Mellon Trust Company, N.A. is designated and approved as the Master Trustee with respect to the Bonds.

**Section 10.** The Authority designates Orrick, Herrington & Sutcliffe LLP as Bond Counsel and Special Counsel to the Authority (collectively, "Bond Counsel") for the Bonds and Goldman, Sachs & Co. as Underwriter for the Bonds.

**Section 11.** During any time the Bonds are held in a book-entry only system (the "Book-Entry System"), the registered owner of all of the Bonds shall be The Depository Trust Company, New York, New York ("DTC"), and the Bonds shall be registered in the name of Cede & Co., as nominee for DTC. The Authority has entered into a Blanket Issuer Letter of Representations (the "Letter") wherein the Authority represents that it will comply with the requirements stated in DTC's Operational Arrangements as they may be amended from time to time.

**Section 12.** For purposes of compliance by the Underwriter with Rule 15c2-12(b)(1) (the "Rule") of the federal Securities and Exchange Commission, the Authority authorizes the distribution of the Preliminary Official Statement and the Official Statement by the Underwriter, and any Authorized Representative is authorized to deem the Preliminary Official Statement as "final" for purposes of the Rule.

**Section 13.** The Bonds may be transferred or subject to exchange as provided in the Financing Documents. All Bonds issued upon transfer of or in exchange for Bonds shall be valid obligations of the Authority evidencing the same obligation and shall be entitled to the same benefits as the Bonds surrendered for such exchange or transfer.

**Section 14.** The Authority may defease the Bonds as provided in the Financing Documents.

**Section 15.** In consideration of the purchase and acceptance of any or all of the Bonds by those who shall own the same from time to time (the "Owners"), the provisions of this Resolution shall be part of the contract of the Authority with the Owners and shall be deemed to be and shall constitute a contract between the Authority and the Owners. The covenants, pledges, and representations contained in this Resolution or in the closing documents executed in connection with the Bonds, including without limitation the Authority's covenants and pledges contained herein, and the other covenants and agreements herein set forth to be performed by or on behalf of the Authority shall be

contracts for the equal benefit, protection and security of the Owners, all of which shall be of equal rank without preference, priority or distinction of any Bonds over any other thereof, except as expressly provided in or pursuant to this Resolution.

**Section 16.** Each Authorized Representative of the Authority is authorized to take such action and to approve, execute or deliver for and on behalf of the Authority such other and additional documents including, but not limited to, a Tax Certificate and Agreement and an Internal Revenue Service Information Report (Form 8038) at the request of the Borrower in a timely manner, all as may be necessary or desirable in the opinion of Bond Counsel, for the issuance and sale of the Bonds. The Authorized Representatives are further authorized to carry out the transactions contemplated by the Financing Documents and as authorized and approved in this Resolution, and to execute and deliver the Financing Documents, the Bonds, the Tax Certificate and Agreement and all other documents hereby authorized, to the respective parties entitled thereto.

**Section 17.** The principal of and interest on the Bonds will not constitute a debt of the Authority or Multnomah County, Oregon, nor shall the Bonds be payable from a tax of any nature levied upon any property within Multnomah County, Oregon nor within any other political subdivision of the State of Oregon.

ADOPTED and effective this 3rd day of September 2009.

**THE HOSPITAL FACILITIES AUTHORITY OF  
MULTNOMAH COUNTY, OREGON**

By: \_\_\_\_\_

Chair

**ATTEST:**

By: \_\_\_\_\_

Secretary

**REVIEWED:**

AGNES SOWLE, COUNTY ATTORNEY  
FOR MULTNOMAH COUNTY, OREGON

By: \_\_\_\_\_

John S. Thomas, Deputy County Attorney

**EXHIBIT A**

**LETTER OF INTENT**

between

**THE HOSPITAL FACILITIES AUTHORITY OF  
MULTNOMAH COUNTY, OREGON**

and

**ADVENTIST HEALTH SYSTEM/WEST**

THIS LETTER OF INTENT is between THE HOSPITAL FACILITIES AUTHORITY OF MULTNOMAH COUNTY, OREGON, a public authority of the State of Oregon (the "Authority"), and ADVENTIST HEALTH SYSTEM/WEST, a nonprofit religious corporation organized and existing under the laws of the State of California and an organization described in Section 501(c)(3) of the Internal Revenue Code of 1986, as amended (the "Borrower").

1. **Preliminary Statement.** Among the matters of mutual inducement, which have resulted in the execution of this Letter of Intent are the following:

(a) The Authority is a public authority, authorized and empowered by ORS 441.525 to 441.595 (the "Act") to issue revenue bonds for the purposes specified therein, including providing funds to nonprofit corporations sufficient to improve, extend, maintain, equip and furnish hospital facilities and adult congregate care facilities under the Act, upon such terms and conditions as the Authority may deem advisable.

(b) The Authority proposes to issue revenue bonds, in one or more series, in an aggregate principal amount not to exceed \$72,000,000 (the "Bonds"). The proceeds of the Bonds will be used to make a loan to the Borrower to finance and refinance the costs of the following projects (collectively, the "Project"): (1) repay a portion of a taxable short-term bank loan, issued by Comerica Bank, which provided funds to Adventist Medical Center ("AMC"), an affiliate of the Borrower, for the costs of acquisition, construction, equipping and improvement of health care facilities owned and operated by AMC, located on the campus of AMC at 10123 SE Market Street, Portland, Oregon 97216 and (2) funding a debt service reserve fund, if required, paying capitalized interest, if desired, and certain costs of issuance of the Bonds.

The total estimated costs of the Project to be financed with the proceeds of the Bonds will be in an aggregate principal amount not to exceed \$72,000,000.

(c) The Authority deems it necessary and advisable that it take such action as may be required under the Act to authorize and issue the Bonds to finance all or a portion of the costs of the Project in a total amount not to exceed \$72,000,000.

(d) The Authority finds that the issuance of the Bonds to finance the costs of the Project, and the loaning of the proceeds thereof to the Borrower constitutes a valid public purpose.

(e) All references in this Letter of Intent to the Authority shall be deemed to include where appropriate, its elected and appointed officials, employees and agents.

2. **Undertakings on the Part of the Authority.** Subject to (a) the conditions stated herein and (b) the preparation and approval of the various financing documents and review and approval by Bond Counsel, as defined below, the Authority agrees and represents as follows:

(a) The Authority will, upon satisfaction by the Borrower of all conditions stated herein and all other conditions imposed on the Borrower by the Authority prior to issuance of the Bonds, authorize and cause the issuance of its Bonds to be payable solely from revenues of the Borrower and its affiliates to the Authority pursuant to the Financing Documents (as defined in Resolution No. 09-107 adopted by the Authority on September 3, 2009), which Bonds will be in an aggregate principal amount not to exceed \$72,000,000.

(b) The Authority will adopt such proceedings and authorize the execution of such documents as may be necessary and advisable for the authorization, issuance, sale and delivery of the Bonds, and loan the proceeds of the Bonds to the Borrower to finance the Project, all as authorized by law and as mutually satisfactory to the Borrower and the Authority.

(c) The amounts payable to the Authority under the Financing Documents will be sufficient to pay the principal of and the interest on, and redemption premium, if any, of the Bonds as and when the same become due and payable.

(d) The Authority has appointed Orrick, Herrington & Sutcliffe LLP as Bond Counsel and Special Counsel to the Authority (collectively, "Bond Counsel") to supervise the proceedings and to approve the legality of the Bonds, the tax-exempt status of interest on the Bonds and to conduct due diligence with respect to the Borrower and AMC and to assist in the review of any official statement or other offering document (collectively, the "Offering Document"), if any, for the Bonds.

(e) Neither the Bonds nor the interest thereon shall be an obligation of the Authority, Multnomah County, Oregon (the "County") or the State of Oregon, or the personal obligations of the elected or appointed officials, employees or agents of the Authority, the County or the State of Oregon within the meaning of any constitutional or statutory provisions whatsoever, but shall be payable solely from revenues or assets provided or arranged by the Borrower. The Bonds shall not be a general obligation of the Authority or its elected or appointed officials, employees or agents nor a pledge of the faith and credit of the Authority or its elected or appointed officials, employees or agents nor a debt or pledge of the faith and credit of the County or the State of Oregon. The Authority has no taxing authority.

(f) No presently existing assets of the Authority or the County shall be given to secure the Bonds, and the Bonds shall be repayable out of, and only out of, revenues or assets provided or arranged by the Borrower.

3. **Undertakings on the Part of the Borrower.** Subject to the conditions above stated, the Borrower agrees as follows:

(a) The Borrower will cooperate with the Authority for the approval of all of the terms and conditions of the issuance of the Bonds and in the sale of the Bonds in an aggregate principal amount not to exceed \$72,000,000 to be used to finance the Project.

(b) At the time of closing of the Bonds, the Borrower will pay to the Authority, from Bonds proceeds or other available Borrower funds, an issuer's fee equal to one dollar (\$1.00) per one thousand dollars (\$1,000) of the principal amount of the Bonds, and the Borrower will pay from Bond proceeds or other available Borrower funds, to Bond Counsel, fees based on the time incurred with respect to the Bonds and the Project based on its standard hourly rates plus its out-of-pocket expenses.

(c) At the time of closing of the Bonds, the Borrower will deliver the executed Financing Documents, under which terms the Borrower will agree to pay the Authority loan payments sufficient in the aggregate to pay the principal of and interest on, and redemption premium, if any, of the Bonds as and when the same shall become due and payable. The Authority, at its option, may require the Bonds to be secured by a reserve fund acceptable in form and substance to the Authority.

(d) In addition to the indemnification and hold harmless obligations of the Borrower under Section 5(a) hereof, the Financing Documents shall contain provisions in which the Borrower shall indemnify and hold the Authority and the County and their elected or appointed officials, employees and agents harmless from all liabilities incurred in connection with the Project or the sale, issuance, marketing or administration of the Bonds.

(e) The Borrower will cause Borrower's counsel to provide the Authority with a legal opinion substantially the same in form and substance as the legal opinion provided by Borrower's counsel to the underwriter with respect to the Bonds.

(f) The Financing Documents shall also contain such other provisions as may be required or permitted by law and as are mutually acceptable to the parties.

(g) In accordance with the provisions of Rule 15c2-12 promulgated by the Securities and Exchange Commission, the Borrower, as an "Obligated Person" within the meaning of the Rule, agrees to execute and deliver a Continuing Disclosure Certificate, if necessary, in a form satisfactory to the Authority and Bond Counsel and agrees to provide information as specified in the Continuing Disclosure Certificate on an annual basis and will undertake to provide in a timely manner notices of material events, as defined in the Continuing Disclosure Certificate, with respect to the Bonds.

(h) In addition to the indemnification and hold harmless obligations of the Borrower under Section 5(a) hereof, the Borrower shall indemnify and save the Authority and the County, their appointed or elected officials, employees or agents harmless against and from all claims by or on behalf of any person, firm, corporation or other legal entity arising from any fees or costs incurred by the Authority or the County in responding to any Internal Revenue Service audit, Securities and Exchange Commission inquiry or any other federal, state or regulatory action or proceeding with respect to the Bonds or the Project. The Authority may employ, at the Borrower's expense, any counsel (internal or otherwise) or experts required in responding to any audit, inquiry, regulatory action or proceeding with respect to the Bonds or the Project.

(i) The Borrower will take such further action and adopt such further proceedings as may be required to implement these understandings.

#### **4. General Provisions.**

(a) Except as provided in Section 4(b) and Section 5(a) hereof or as otherwise provided herein, all obligations arising under this Letter of Intent are conditioned upon the parties agreeing to mutually acceptable terms for the sale of the Bonds and mutually acceptable terms and conditions for the contracts and agreements contemplated herein; provided, however, that the Authority shall not participate in or be responsible for the marketing of the Bonds.

(b) Notwithstanding anything to the contrary stated herein, the Borrower will pay, or cause to be paid, whether the Bonds are actually issued or not, any fees and expenses incurred in connection with the issuance, sale and on-going administration of the Bonds, including without limitation, the reasonable fees and expenses of Bond Counsel, the Authority's financial advisor, if any, and a paying agent or registrar, if necessary. In addition, the Borrower shall pay the out-of-pocket costs of Bond Counsel, the Authority's financial advisor, if any, and County staff. The Borrower will also pay the cost and fees of its counsel, underwriter's fees and any other costs incurred in connection with the Project or the Bonds.

(c) The Borrower shall obtain, at its expense, all necessary governmental approvals and opinions of Bond Counsel to ensure the legality and tax-exempt status of interest on the Bonds. In addition, the Borrower shall make no use of the Bond proceeds so as to cause the Bonds to be classified as "arbitrage bonds" as that term is defined in the Internal Revenue Code of 1986, as amended, and the regulations promulgated thereunder (the "Code") or cease to be "qualified 501(c)(3) bonds" as that term is defined in Section 145 of the Code.

(d) The Borrower agrees to execute and deliver the Continuing Disclosure Certificate, if necessary, as required by Section 3(g) hereof.

#### **5. Miscellaneous Provisions.**

(a) The Borrower shall and hereby agrees to indemnify and save the Authority and the County, their appointed or elected officials, employees or agents harmless against and from all claims by or on behalf of any person, firm, corporation or other legal entity arising from the execution of this Letter of Intent and any and all other actions to be taken by the Authority or the County relating to the Project or the issuance of the Bonds for so long as the Bonds remain outstanding, including, without limitation, the conduct or management of, or from any work or thing done related to the Project, including without limitation, (i) any condition related to the Project, (ii) any breach or default on the part of the Borrower in the performance of any of its obligations under this Letter of Intent, (iii) any act or negligence of the Borrower, AMC, or of any of their agents, contractors, servants, employees or licensees, (iv) any act or negligence of any assignee or lessee of the Borrower, AMC, or of any agents, contractors, servants, employees or licensees of any assignee or lessee of the Borrower or AMC, (v) any omission or misstatements of any material fact in any Offering Document or any other liability arising from the sale, issuance, marketing or administration of the Bonds, or (vi) any Internal Revenue Service audit or proceeding or any Securities and Exchange Commission investigation proceeding or any inquiry or any other federal, state or local regulatory action, investigation or proceeding. The Borrower shall indemnify

and save the Authority and the County and their elected or appointed officials, employees or agents harmless from any such claim arising as aforesaid, or in connection with any action or proceeding or costs or fees incurred in any action or proceedings brought thereon whether at trial, on appeal, in bankruptcy proceedings or otherwise, and upon notice from the Authority or its elected or appointed officials, employees or agents, the Borrower shall defend them or either of them in any such action or proceeding at the Borrower's expense.

Notwithstanding the fact that is the intention of the parties hereto that the Authority and the County and their elected or appointed officials, employees or agents shall not incur any pecuniary liability by reason of the terms of this Letter of Intent or the undertakings required of the Authority or the County or their elected or appointed officials, employees or agents hereunder, by reason of the issuance of the Bonds or by reason of the execution of any Financing Documents relating thereto, or by reason of the performance of any act requested by the Authority or the County, its elected or appointed officials, employees or agents or by the Borrower, including all claims, liabilities or losses arising in connection with the violation of any statutes or regulation pertaining to the foregoing; nevertheless, if the Authority or the County or its elected or appointed officials, employees or agents should incur any such pecuniary liability, then in such event the Borrower shall indemnify and hold the Authority and the County and their elected or appointed officials, employees or agents harmless against all claims, demands or causes of action whatsoever, by or on behalf of any person, firm or corporation or other legal entity arising out of the same or out of any Offering Document or lack of Offering Document, if any, in connection with the sale or resale of the Bonds and all costs, fees and expenses, including without limitation, legal fees and expenses whether incurred at trial, on appeal, in bankruptcy proceedings or otherwise incurred in connection with any such claim or in connection with any action or proceeding brought thereon, and upon notice from the Authority or its elected or appointed officials, employees or agents, the Borrower shall defend the Authority and its elected or appointed officials, employees or agents in any such action or proceeding.

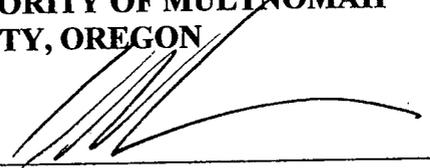
Notwithstanding anything to the contrary contained herein, the Borrower shall have no liability to indemnify the Authority or the County, or its elected or appointed officials, employees or agents, against claims or damages resulting from the Authority's or the County or their elected or appointed officials, employees or agents own gross negligence or willful misconduct.

In the event any claim is made against the Authority or the County, their elected or appointed officials, employees or agents (collectively, the "Indemnified Parties") for which indemnification may be sought from the Borrower under the foregoing provisions, the Indemnified Parties shall promptly give written notice thereof to the Borrower; provided that any failure to give or delay in giving such written notice shall not relieve the Borrower's indemnification obligations as set forth above except to the extent such failure or delay prejudices the Borrower's ability to defend or settle such claim. Upon receipt of such notice, the Borrower shall assume the defense thereof in all respects and may settle such claim in such manner as it deems appropriate so long as there is no liability, cost or expense to the Indemnified Party.

(b) If Bonds proceeds are not sufficient to complete the Project, the Borrower agrees to pay, or cause to be paid, the deficiency.

(c) The Authority and the Borrower have caused this Letter of Intent to be authorized by their respective governing body or board of directors, and executed by their duly authorized officers as of the 3rd day of September 2009.

**THE HOSPITAL FACILITIES  
AUTHORITY OF MULTNOMAH  
COUNTY, OREGON**

By:   
\_\_\_\_\_  
Authorized Representative

**ADVENTIST HEALTH SYSTEMS/WEST**

By: \_\_\_\_\_  
Authorized Representative

By: \_\_\_\_\_  
Authorized Representative



**MULTNOMAH COUNTY**  
**AGENDA PLACEMENT REQUEST** (revised 09/22/08)

APPROVED : MULTNOMAH COUNTY  
 BOARD OF COMMISSIONERS  
 AGENDA # R-5 DATE 09/03/09  
 DEBORAH L. BOGSTAD, BOARD CLERK

**Board Clerk Use Only**

Meeting Date: 09/03/09  
 Agenda Item #: R-5  
 Est. Start Time: 10:00 AM  
 Date Submitted: 08/18/09

**Agenda Title: NOTICE OF INTENT to Request Private Sponsorship of Census 2010 Mini-Grant Program**

*Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title sufficient to describe the action requested.*

<b>Requested Meeting Date:</b>	<u>September 3, 2009</u>	<b>Amount of Time Needed:</b>	<u>5 minutes</u>
<b>Department:</b>	<u>Non- Departmental</u>	<b>Division:</b>	<u>Commissioner District 1</u>
<b>Contact(s):</b>	<u>Beckie Lee</u>		
<b>Phone:</b>	<u>503-988-6796</u>	<b>Ext.</b>	<u>86796</u>
<b>Presenter(s):</b>	<u>Beckie Lee, Noelia Hernandez</u>		
<b>I/O Address:</b>	<u>503/6th</u>		

**General Information**

**1. What action are you requesting from the Board?**

Approval to request private funds for the Census 2010 Complete Count Committee Mini-Grant program.

**2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.**

The Multnomah County Complete Count Committee is working to increase participation in the 2010 Census, with particular focus on communities and census tracts that are traditionally undercounted. The Mini-Grant program will grant dollars raised to non-profit organizations for outreach and education activities with the goal of reaching undercounted communities.

**3. Explain the fiscal impact (current year and ongoing).**

All private dollars raised for this effort will be re-granted to non-profit organizations through the mini-grant sub-committee of the Complete Count Committee. The goal is to raise \$50,000.

**4. Explain any legal and/or policy issues involved.**

None.

**5. Explain any citizen and/or other government participation that has or will take place.**

The Complete Count Committee is a citizen-based effort that includes over 40 members representing different communities and constituencies. The City of Portland is co-chairing this committee and has agreed to donate \$8,000 to the mini-grant sub-committee. Community members of the CCC will help in fundraising and will be responsible for determining how the dollars are re-granted

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## ATTACHMENT A

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### Grant Application/Notice of Intent

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If the request is a Grant Application or Notice of Intent, please answer all of the following in detail:

- **Who is the granting agency?**

The granting agency will be any foundation or business which commits financial or in-kind support to the Complete Count Committee's mini-grant program.

- **Specify grant (matching, reporting and other) requirements and goals.**

There will be no matching requirement. The County has already allocated \$25,000 to the complete count committee in this fiscal year. Approximately \$4,000 will be used for the mini-grant committee.

- **Explain grant funding detail – is this a one time only or long term commitment?**

The Census happens once every 10 years. These grants are only intended to impact the 2010 Census and are one time only.

- **What are the estimated filing timelines?**

Before November 1, 2009.

- **If a grant, what period does the grant cover?**

All dollars will be expended by the end of May 2010.

- **When the grant expires, what are funding plans?**

None necessary. The complete count committee's work is limited to the 2010 Census.

- **How will the county indirect, central finance and human resources and departmental overhead costs be covered?**

n/a

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## ATTACHMENT B

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### Required Signatures

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**Elected Official or  
Department/  
Agency Director:**

*Deborah Koffmy*

---

**Date:** 08/17/09

**Budget Analyst:**

*Michael D. Gaspin*

---

**Date:** 08/18/09



**MULTNOMAH COUNTY  
AGENDA PLACEMENT REQUEST**

**Board Clerk Use Only**

**Meeting Date:** 09/03/09  
**Agenda Item #:** R-6  
**Est. Start Time:** 10:05 AM  
**Date Submitted:** 08/25/09

**RESOLUTION Endorsing the Request of the East Multnomah County  
Transportation Committee to the Joint Policy Advisory Committee on  
Agenda Transportation for Inclusion of Funding for a Comprehensive Study of the I-84  
Title: to US 26 Corridor in the 2009 Revision of the Regional Transportation Plan**

*Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.*

<b>Date Requested:</b>	<u>September 3, 2009</u>	<b>Time Requested:</b>	<u>15 mins</u>
<b>Department:</b>	<u>Non-Departmental</u>	<b>Division:</b>	<u>Commissioner District 4</u>
<b>Contact(s):</b>	<u>Sam Peterson</u>		
<b>Phone:</b>	<u>503-988-5213</u>	<b>Ext.</b>	<u>22738</u>
		<b>I/O Address:</b>	<u>503/600</u>
<b>Presenter(s):</b>	<u>Sam Peterson, Jane McFarland</u>		

**General Information**

**1. What action are you requesting from the Board?**

Vote on resolution to endorse the request of the East Multnomah County Transportation Committee (EMCTC) to JPACT for the inclusion of a comprehensive study of the I84 to US 26 corridor in the 2009 revision of the Regional Transportation Plan.

**2. Please provide sufficient background information for the Board and the public to understand this issue.**

The letter to be endorsed was composed and signed by all the voting members of EMCTC. EMCTC is a county sponsored advisory committee Chaired by the District 4 Commissioner with the other voting members being one elected official from each of the four East County cities.

The population of East Multnomah County has grown faster than the region as a whole. The area also has large amounts of unutilized and underutilized industrial land. Fostering economic development while maintaining livability standards is important to the jurisdictions of the area.

The need for a thorough study of the corridor has long been recognized by the Cities of Fairview, Gresham, Troutdale and Wood Village as shown by the 2007 Memorandum of Understanding. The 2007 MOU was endorsed by the City of Damascus.

**3. Explain the fiscal impact (current year and ongoing).**

None, the requested study will be funded by Metro.

**4. Explain any legal and/or policy issues involved.**

As a member of the East Multnomah County Transportation Committee (EMCTC), Multnomah County agrees to work cooperatively with Metro, the Oregon Department of Transportation, other regional partners to conduct a comprehensive study, to reach consensus on a preferred corridor alternative(s), and to jointly advocate for its implementation.

**5. Explain any citizen and/or other government participation that has or will take place.**

The letter to be endorsed was created and signed by each member of the EMCTC, a committee chaired by the Multnomah County District 4 Commissioner with voting representation for the cities of; Fairview, Gresham, Troutdale and Wood Village.

The members of EMCTC were in attendance at the August 13, 2009 East Metro Transportation Summit hosted by Metro Councilor Rod Park.

To date the request from EMCTC has received letters of support from; the City of Sandy, East Metro Economic Alliance, West Columbia Gorge Chamber of Commerce, and Gresham Area Chamber of Commerce.

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**Required Signature**

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**Elected Official or  
Department Director:**



**Date:** 08/25/09

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

RESOLUTION NO. \_\_\_\_\_

Endorsing the Request of the East Multnomah County Transportation Committee to the Joint Policy Advisory Committee on Transportation for Inclusion of Funding for a Comprehensive Study of the I-84 to US 26 Corridor in the 2009 Revision of the Regional Transportation Plan

**The Multnomah County Board of Commissioners Finds:**

- a. As of July 1, 2008, the combined population of the cities of Fairview, Gresham, Troutdale and Wood Village (Cities) increased by 11.4% from the 2000 Census, according to estimates by the Population Research Center at Portland State University.
- b. East Multnomah County contains large amounts of unutilized and underutilized land designated for industrial development such as the Columbia Cascade River District, the Gresham Strategic Investment Zone, and the Springwater Area.
- c. Economic development in the area is dependent on a clear understanding of current and future transportation needs.
- d. The Cities wish to maintain the livability and character of their respective cities while accommodating the expected growth and needed economic development.
- e. The I-84 to US 26 corridor was recognized as a need of the metropolitan region in the 2004 Regional Transportation Plan.
- f. JPACT has listed I-84 to US 26 as one of the five crucial corridors for corridor refinement plan.

**The Multnomah County Board of Commissioners Resolves:**

1. To endorse the East Multnomah County Transportation Committee's letter dated July 16, 2009, requesting the inclusion of funding for a comprehensive transportation study of the I-84 to US 26 corridor in the 2009 revision of the RTP. A copy of the letter is attached as Exhibit "A".
2. To work cooperatively with; the Cities, Metro, the Oregon Department of Transportation, and other affected regional parties to conduct a comprehensive study of the corridor, reach consensus on preferred corridor alternatives, and jointly advocate for its implementation.

ADOPTED this 3rd day of September, 2009.

BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

\_\_\_\_\_  
Ted Wheeler, Chair

REVIEWED:

AGNES SOWLE, COUNTY ATTORNEY  
FOR MULTNOMAH COUNTY, OREGON

By \_\_\_\_\_  
Matthew O. Ryan, Assistant County Attorney

SUBMITTED BY:  
Diane McKeel, Commissioner District 4

# *East Multnomah County Transportation Committee*

City of Fairview      City of Gresham      City of Troutdale      City of Wood Village      Multnomah County

July 16, 2009

Joint Policy Advisory Committee on Transportation  
Attn: Carlotta Collette, Chair  
Metro  
600 NE Grand Avenue  
Portland, OR 97232-2739

**SUBJECT: Funding the I-84 to US 26 Corridor Refinement Plan through East Multnomah County**

For many years now, there has been a significant and growing need for additional transportation capacity in East Multnomah County for commercial traffic between I-84 and US 26. As populations have shifted east, the roads of the region are moving far more personal vehicles and commercial traffic than ever intended.

Economic development in the east metro area is a shared interest of Multnomah County; the Cities of Fairview, Gresham, Troutdale, and Wood Village (Cities); Clackamas County and its incorporated cities. Improved north-south transportation connection between I-84 and US 26 is essential for fostering the east regional industrial areas, including the Columbia-Cascade River District, Springwater, and Damascus. The east metro cities acknowledge the need to agree on how to solve this issue.

The Memorandum of Understanding (MOU) among the Cities dated April 26, 2007 and approved via resolution by the city of Damascus noted the I-84 to US 26 corridor as the primary transportation concern of the area. The four possible alternatives mentioned in the MOU are; 181 Avenue, Fairview Parkway, 242<sup>nd</sup> Avenue and 257<sup>th</sup> Avenue. This corridor has been identified as a regional need as recently as the 2004 Regional Transportation Plan and has been included by JPACT on the list of the five most crucial regional corridors for refinement planning. The MOU also acknowledged improvements are needed to the east-west I-205 to US 26 corridor as its second priority. The Cities and neighboring jurisdictions are relying on the results of an independent and unbiased comprehensive study of the I-84 to US 26 Corridor to effectively plan their transportation and economic futures.

The East Multnomah County Transportation Committee (EMCTC) urges you to take the necessary steps to make the I-84 to US 26 Corridor Refinement Plan the highest priority for a corridor study in the 2009 Regional Transportation Plan in compliance with the

2007 MOU dated April 26, 2007. The Cities and Multnomah County will work cooperatively with Metro, the Oregon Department of Transportation, and other regional partners to conduct a comprehensive study in accordance with the MOU, to reach consensus on a preferred corridor alternative(s), and jointly advocate for its implementation.

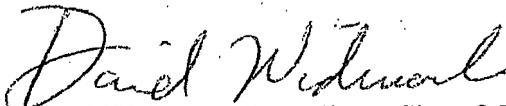
Sincerely,



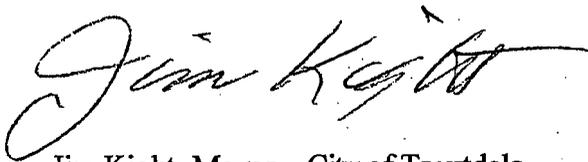
Commissioner Diane McKeel, EMCTC Chair, Multnomah County Commissioner, Dist 4



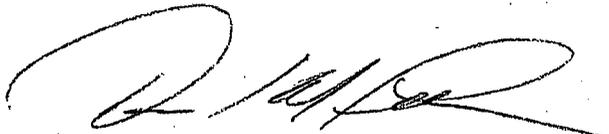
Larry Cooper, Councilor – City of Fairview



David Widmark, Councilor – City of Gresham



Jim Kight, Mayor – City of Troutdale



Dave Fuller, Mayor City of Wood Village

Enc: List of supporters for funding an I84 to US 26 corridor study.

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

**RESOLUTION NO. 09-108**

Endorsing the Request of the East Multnomah County Transportation Committee to the Joint Policy Advisory Committee on Transportation for Inclusion of Funding for a Comprehensive Study of the I-84 to US 26 Corridor in the 2009 Revision of the Regional Transportation Plan

**The Multnomah County Board of Commissioners Finds:**

- a. As of July 1, 2008, the combined population of the cities of Fairview, Gresham, Troutdale and Wood Village (Cities) increased by 11.4% from the 2000 Census, according to estimates by the Population Research Center at Portland State University.
- b. East Multnomah County contains large amounts of unutilized and underutilized land designated for industrial development such as the Columbia Cascade River District, the Gresham Strategic Investment Zone, and the Springwater Area.
- c. Economic development in the area is dependent on a clear understanding of current and future transportation needs.
- d. The Cities wish to maintain the livability and character of their respective cities while accommodating the expected growth and needed economic development.
- e. The I-84 to US 26 corridor was recognized as a need of the metropolitan region in the 2004 Regional Transportation Plan.
- f. JPACT has listed I-84 to US 26 as one of the five crucial corridors for corridor refinement plan.

**The Multnomah County Board of Commissioners Resolves:**

1. To endorse the East Multnomah County Transportation Committee's letter dated July 16, 2009, requesting the inclusion of funding for a comprehensive transportation study of the I-84 to US 26 corridor in the 2009 revision of the RTP. A copy of the letter is attached as Exhibit "A".
2. To work cooperatively with; the Cities, Metro, the Oregon Department of Transportation, and other affected regional parties to conduct a comprehensive study of the corridor, reach consensus on preferred corridor alternatives, and jointly advocate for its implementation.

ADOPTED this 3rd day of September 2009.

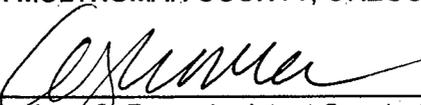


BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

  
\_\_\_\_\_  
Ted Wheeler, Chair

REVIEWED:

AGNES SOWLE, COUNTY ATTORNEY  
FOR MULTNOMAH COUNTY, OREGON

By   
\_\_\_\_\_

Matthew O. Ryan, Assistant County Attorney

SUBMITTED BY:

Diane McKeel, Commissioner District 4

# *East Multnomah County Transportation Committee*

City of Fairview      City of Gresham      City of Troutdale      City of Wood Village      Multnomah County

July 16, 2009

Joint Policy Advisory Committee on Transportation  
Attn: Carlotta Collette, Chair  
Metro  
600 NE Grand Avenue  
Portland, OR 97232-2739

**SUBJECT: Funding the I-84 to US 26 Corridor Refinement Plan through East Multnomah County**

For many years now, there has been a significant and growing need for additional transportation capacity in East Multnomah County for commercial traffic between I-84 and US 26. As populations have shifted east, the roads of the region are moving far more personal vehicles and commercial traffic than ever intended.

Economic development in the east metro area is a shared interest of Multnomah County; the Cities of Fairview, Gresham, Troutdale, and Wood Village (Cities); Clackamas County and its incorporated cities. Improved north-south transportation connection between I-84 and US 26 is essential for fostering the east regional industrial areas, including the Columbia-Cascade River District, Springwater, and Damascus. The east metro cities acknowledge the need to agree on how to solve this issue.

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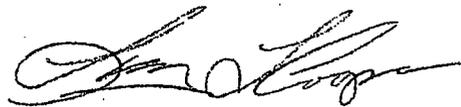
The East Multnomah County Transportation Committee (EMCTC) urges you to take the necessary steps to make the I-84 to US 26 Corridor Refinement Plan the highest priority for a corridor study in the 2009 Regional Transportation Plan in compliance with the

2007 MOU dated April 26, 2007. The Cities and Multnomah County will work cooperatively with Metro, the Oregon Department of Transportation, and other regional partners to conduct a comprehensive study in accordance with the MOU, to reach consensus on a preferred corridor alternative(s), and jointly advocate for its implementation.

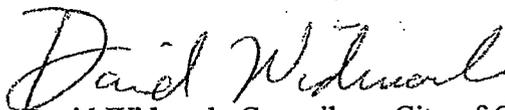
Sincerely,



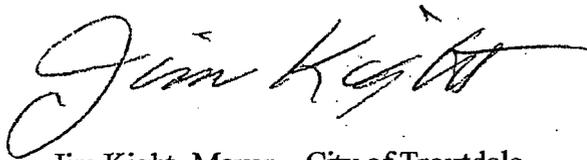
Commissioner Diane McKeel, EMCTC Chair, Multnomah County Commissioner, Dist 4



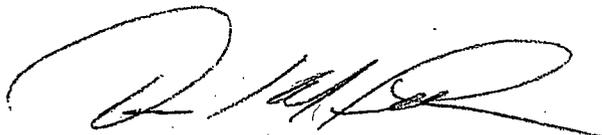
Larry Cooper, Councilor – City of Fairview



David Widmark, Councilor – City of Gresham



Jim Kight, Mayor – City of Troutdale



Dave Fuller, Mayor City of Wood Village

Enc: List of supporters for funding an I84 to US 26 corridor study.



**MULTNOMAH COUNTY**  
**AGENDA PLACEMENT REQUEST** (revised 09/22/08)

**Board Clerk Use Only**

**Meeting Date:** 09/03/09  
**Agenda Item #:** R-7  
**Est. Start Time:** 10:20 AM  
**Date Submitted:** 08/24/09

**Agenda Title:** **Appointments of Sandra Franz, Joyce Goitein and Mark Stevens to the Multnomah County Emergency Medical Services CONTRACT COMPLIANCE AND RATE REGULATION COMMITTEE**

*Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title sufficient to describe the action requested.*

**Requested Meeting Date:** September 3, 2009      **Amount of Time Needed:** 5 mins  
**Department:** Non-Departmental      **Division:** Chair Ted Wheeler's Office  
**Contact(s):** Ruth Langlois  
**Phone:** 503 988-5531      **Ext.** 85531      **I/O Address:** 503/600  
**Presenter(s):** Bill Collins, Emergency Medical Services Administrator

**General Information**

**1. What action are you requesting from the Board?**

Approval of Appointments of Sandra Franz, Joyce Goitein and Mark Stevens to the Multnomah County Emergency Medical Services Contract Compliance and Rate Regulation Committee.

**2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.**

The Committee will benefit from the experience of Joyce Goitein in Health Care Administration; EMS Chief Mark Stevens will bring his experience from the perspective of an Emergency Management Services provider not regulated by Multnomah County; and Sandra Franz will bring her experience as a Multnomah County citizen from a non-medical background.

**3. Explain the fiscal impact (current year and ongoing).**

N/A

**4. Explain any legal and/or policy issues involved.**

N/A

**5. Explain any citizen and/or other government participation that has or will take place.**

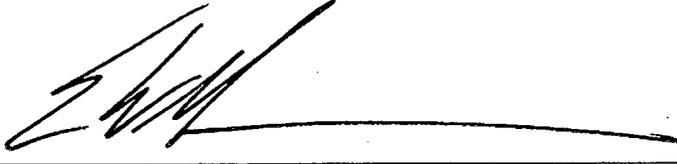
The recommended appointees have each submitted a Multnomah County Citizen Advisory Boards and Commissions Interest Form expressing their interest in and willingness to participate on the Emergency Medical Services Contract Compliance and Rate Regulation Committee

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**Required Signature**

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**Elected Official  
or Department/  
Agency  
Director:**

A handwritten signature in black ink, appearing to be 'E. W. ...', written over a horizontal line.

**Date: 08/24/09**

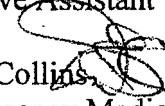


**Health Department**  
**MULTNOMAH COUNTY OREGON**

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**Emergency Medical Services**  
**426 SW Stark Street 7<sup>th</sup> Floor**  
**Portland, Oregon 97204**  
**(503) 988-3220 phone**  
**(503) 988-4017 fax**

To: Ruth Langlois  
Executive Assistant to Chair Ted Wheeler

From: Bill Collins   
Emergency Medical Services Administrator, Health Department

Date: August 13, 2009

Subject: Recommendation to appoint EMS Contract Compliance and  
Rate Regulation Committee members.

Please submit the following nominations for appointment to the EMS  
Contract Compliance and Rate Regulation Committee:

Joyce Goitein – Health Care Administration

Mark Stephens – EMS provider not regulated by  
Multnomah County

Sandra Franz - County Citizen

Attached are the citizen interest forms.

c: Lillian Shirley, RN, Health Department Director





# MULTNOMAH COUNTY OREGON

## Citizen Advisory Boards & Commissions Interest Form

The purpose of this form is to obtain information to use in making appointments to Multnomah County Citizen Advisory Boards and Commissions, ad hoc committees, task forces, etc. If you have a resume, please attach it to this form. **Please note that, with the exception of the confidential section, information provided in this document is public information.** Thank you for your interest in participating in County government.

Name: Jaye Goitein  
 Address: 2535 SW Sunset Blvd.  
 City: Portland State: OR Zip: 97239  
 Daytime Phone: 503-251-6355 Email Address: goiteij@ah.org  
 Are you a resident of Multnomah County? Yes:  No:

Occupation: Nursing Director, Emergency Dept. & Emergency Management

Please check board/commission of interest:

- |   |  |
|---|--|
| <input type="checkbox"/> Affordable Housing Review Committee                        | <input checked="" type="checkbox"/> Emergency Medical Services Advisory Board  |
| <input type="checkbox"/> Agricultural Board of Review                               | <input type="checkbox"/> Food Service Advisory Board                           |
| <input type="checkbox"/> Animal Control Advisory Committee                          | <input type="checkbox"/> Greenspaces Review Committee                          |
| <input type="checkbox"/> Audit Committee  | <input type="checkbox"/> Housing & Community Development Commission            |
| <input type="checkbox"/> Board of Property Tax Appeals                              | <input type="checkbox"/> Investment Advisory Board                             |
| <input type="checkbox"/> City/County Sustainable Development Commission             | <input type="checkbox"/> Joint Bicycle & Pedestrian Citizen Advisory Committee |
| <input type="checkbox"/> Citizen Budget Advisory Committees                         | <input type="checkbox"/> Library Advisory Board                                |
| <input type="checkbox"/> Citizen Involvement Committee                              | <input type="checkbox"/> Merit System Civil Service Council                    |
| <input type="checkbox"/> Commission on Children, Families & Community               | <input type="checkbox"/> Mt. Hood Cable Regulatory Commission                  |
| <input type="checkbox"/> Advocacy Team for Sexual Minority Youth                    | <input type="checkbox"/> Multnomah County Planning Commission                  |
| <input type="checkbox"/> Community Health Council                                   | <input type="checkbox"/> Regional Arts & Culture Council                       |
| <input checked="" type="checkbox"/> Contract Compliance & Rate Regulation Committee |  |
| <input type="checkbox"/> Elders In Action Commission                                |  |

Please list employment and volunteer activities that may relate to your service on boards/commissions:

Dates (from/to)	Employment/Volunteer Activity
Aug 1981 - Present	Adventist Medical Center

--	--

-OVER-

REFERENCES: (Please list two or three people who can be contacted as personal references.)

Name	Address	Daytime Phone	Relationship
Carol Kuntze	Portland, OR 97216 10123 SE Market St	503-251-6150	VP Nursing - immed. supervisor
Dwayne Fund	"	ext. 6065 503-251-6266	Peer @ work - Director of Security
Patrick Cassara	"	ext. 5686 503-251-6266	Peer @ work - Director of Psychiatry Behavioral Health

**CONFIDENTIAL INFORMATION**

The following information is confidential and optional. You are under no obligation to provide this information. This information will be used for statistical purposes, such as tracking the geographical diversity of board and commission appointees. By providing this information, you will help ensure that appointments represent a broad cross-section of our community.

Age: \_\_\_\_\_ Gender: \_\_\_\_\_ Male  Female \_\_\_\_\_ Transgender

**Race:**

\_\_\_\_\_ African-American      \_\_\_\_\_ Asian       Caucasian  
\_\_\_\_\_ Hispanic      \_\_\_\_\_ Native American      \_\_\_\_\_ Pacific Islander

My signature affirms that all information provided is true to the best of my knowledge. I understand that any misrepresentation of credentials or misstatement of fact may result in this application being disqualified from further consideration.

Signature Jaye Lortch Date 8-4-09

Please note that most appointees to Multnomah County Citizen Advisory Boards and Commissions are subject to approval by the Board of County Commissioners during a regular Board meeting.

**Return this form to:**

Emergency Medical Services Administration  
Multnomah County Health Department  
426 SW Stark Street 7th Floor  
Portland, Oregon 97204  
503 988-3220 fax 503 988-4017  
[www.mchealth.org/officer/ems/index.html](http://www.mchealth.org/officer/ems/index.html)



# MULTNOMAH COUNTY OREGON

## Citizen Advisory Boards & Commissions Interest Form

The purpose of this form is to obtain information to use in making appointments to Multnomah County Citizen Advisory Boards and Commissions, ad hoc committees, task forces, etc. If you have a resume, please attach it to this form. **Please note that, with the exception of the confidential section, information provided in this document is public information.** Thank you for your interest in participating in County government.

Name: Mark Stevens  
 Address: 20665 SW Blanton  
 City: Aloha State: OR Zip: 97007  
 Daytime Phone: 503-887-0082 Email Address: Mark.Stevens@tvfr.com  
 Are you a resident of Multnomah County? Yes: \_\_\_\_\_ No: X  
 Occupation: EMS Chief

Please check board/commission of interest:

- |   |  |
|---|--|
| <input type="checkbox"/> Affordable Housing Review Committee                        | <input type="checkbox"/> Emergency Medical Services Advisory Board             |
| <input type="checkbox"/> Agricultural Board of Review                               | <input type="checkbox"/> Food Service Advisory Board                           |
| <input type="checkbox"/> Animal Control Advisory Committee                          | <input type="checkbox"/> Greenspaces Review Committee                          |
| <input type="checkbox"/> Audit Committee  | <input type="checkbox"/> Housing & Community Development Commission            |
| <input type="checkbox"/> Board of Property Tax Appeals                              | <input type="checkbox"/> Investment Advisory Board                             |
| <input type="checkbox"/> City/County Sustainable Development Commission             | <input type="checkbox"/> Joint Bicycle & Pedestrian Citizen Advisory Committee |
| <input type="checkbox"/> Citizen Budget Advisory Committees                         | <input type="checkbox"/> Library Advisory Board                                |
| <input type="checkbox"/> Citizen Involvement Committee                              | <input type="checkbox"/> Merit System Civil Service Council                    |
| <input type="checkbox"/> Commission on Children, Families & Community               | <input type="checkbox"/> Mt. Hood Cable Regulatory Commission                  |
| <input type="checkbox"/> Advocacy Team for Sexual Minority Youth                    | <input type="checkbox"/> Multnomah County Planning Commission                  |
| <input checked="" type="checkbox"/> Community Health Council                        | <input type="checkbox"/> Regional Arts & Culture Council                       |
| <input checked="" type="checkbox"/> Contract Compliance & Rate Regulation Committee |  |
| <input type="checkbox"/> Elders in Action Commission                                |  |

Please list employment and volunteer activities that may relate to your service on boards/commissions:

Dates (from/to)	Employment/Volunteer Activity
Sept. 1991 to Present	Tualatin Valley Fire & Rescue
2001 to Present	Clackamas County EMS Council

1983 to Present	Multiple EMS and Public Committees -OVER- in tri-County area.
-----------------	--

REFERENCES: (Please list two or three people who can be contacted as personal references.)

Name	Address	Daytime Phone	Relationship
Bill Collins	EMS - Mult. Co. Health 426 SW Stark St 7th Fl	503-988-3220	EMS Director
Dustin Morrow	20665 SW Blanton Alsea, OR 97007	503-649-8577	Assistant Chief - Supervisor

### CONFIDENTIAL INFORMATION

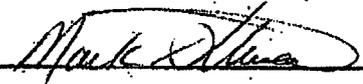
The following information is confidential and optional. You are under no obligation to provide this information. This information will be used for statistical purposes, such as tracking the geographical diversity of board and commission appointees. By providing this information, you will help ensure that appointments represent a broad cross-section of our community.

Age: 50 Gender:  Male  Female  Transgender

**Race:**

African-American  Asian  Caucasian  
 Hispanic  Native American  Pacific Islander

My signature affirms that all information provided is true to the best of my knowledge. I understand that any misrepresentation of credentials or misstatement of fact may result in this application being disqualified from further consideration.

Signature  Date 7/29/09

Please note that most appointees to Multnomah County Citizen Advisory Boards and Commissions are subject to approval by the Board of County Commissioners during a regular Board meeting.

**Return this form to:**

Emergency Medical Services Administration  
 Multnomah County Health Department  
 426 SW Stark Street 7th Floor  
 Portland, Oregon 97204  
 503 988-3220 fax 503 988-4017  
[www.mchealth.org/officer/ems/index.html](http://www.mchealth.org/officer/ems/index.html)



# MULTNOMAH COUNTY OREGON

## Citizen Advisory Boards & Commissions Interest Form

The purpose of this form is to obtain information to use in making appointments to Multnomah County Citizen Advisory Boards and Commissions, ad hoc committees, task forces, etc. If you have a resume, please attach it to this form. **Please note that, with the exception of the confidential section, information provided in this document is public information.** Thank you for your interest in participating in County government.

Name: SCARLETT J. FRANZ

Address: 3423 NE AINSWORTH

City: Portland State: OR Zip: 97211

Daytime Phone: 1-(503) 854-3198  
503 355-3535 Email Address: FRANZS@comcast.net

Are you a resident of Multnomah County? Yes:  No:

Occupation: Retired

Please check board/commission of interest:

- |   |  |
|---|--|
| <input type="checkbox"/> Affordable Housing Review Committee                        | <input type="checkbox"/> Emergency Medical Services Advisory Board             |
| <input type="checkbox"/> Agricultural Board of Review                               | <input type="checkbox"/> Food Service Advisory Board                           |
| <input type="checkbox"/> Animal Control Advisory Committee                          | <input type="checkbox"/> Greenspaces Review Committee                          |
| <input type="checkbox"/> Audit Committee  | <input type="checkbox"/> Housing & Community Development Commission            |
| <input type="checkbox"/> Board of Property Tax Appeals                              | <input type="checkbox"/> Investment Advisory Board                             |
| <input type="checkbox"/> City/County Sustainable Development Commission             | <input type="checkbox"/> Joint Bicycle & Pedestrian Citizen Advisory Committee |
| <input type="checkbox"/> Citizen Budget Advisory Committees                         | <input type="checkbox"/> Library Advisory Board                                |
| <input type="checkbox"/> Citizen Involvement Committee                              | <input type="checkbox"/> Merit System Civil Service Council                    |
| <input type="checkbox"/> Commission on Children, Families & Community               | <input type="checkbox"/> Mt. Hood Cable Regulatory Commission                  |
| <input type="checkbox"/> Advocacy Team for Sexual Minority Youth                    | <input type="checkbox"/> Multnomah County Planning Commission                  |
| <input checked="" type="checkbox"/> Community Health Council                        | <input type="checkbox"/> Regional Arts & Culture Council                       |
| <input checked="" type="checkbox"/> Contract Compliance & Rate Regulation Committee |  |
| <input type="checkbox"/> Elders in Action Commission                                |  |

Please list employment and volunteer activities that may relate to your service on boards/commissions.

Dates (from/to)	Employment/Volunteer Activity

--	--

-OVER-

REFERENCES: (Please list two or three people who can be contacted as personal references.)

Name	Address	Daytime Phone	Relationship
Mary Beth Collins	POD	503 725 4423	previous co-worker

**CONFIDENTIAL INFORMATION**

The following information is confidential and optional. You are under no obligation to provide this information. This information will be used for statistical purposes, such as tracking the geographical diversity of board and commission appointees. By providing this information, you will help ensure that appointments represent a broad cross-section of our community.

**Age:** 63                      **Gender:**    Male  Female  Transgender

**Race:**  
 African-American                       Asian                       Caucasian  
 Hispanic                       Native American                       Pacific Islander

My signature affirms that all information provided is true to the best of my knowledge. I understand that any misrepresentation of credentials or misstatement of fact may result in this application being disqualified from further consideration.

**Signature** *Andrew J. Franz*                      **Date** 7/23/09

**Please note that most appointees to Multnomah County Citizen Advisory Boards and Commissions are subject to approval by the Board of County Commissioners during a regular Board meeting.**

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of Multnomah County are unable to resolve maintenance issues with their landlord directly no mechanism exists for complaint resolution.

Four deliverables are expected in the first year of the ordinance and resolution: 1) Response to renter complaints with a housing inspection, identification of violations to the International Property Maintenance Code and resolution of violations, 2) Assessment of a statistically significant sample of rental properties to evaluate the state of the housing stock, 3) Evaluation of the assessment findings with key stakeholders to identify the desirable model for ongoing assessment of the housing stock, 4) Development and dissemination of educational materials to renters and landlords focusing on actions that will reduce health hazards in the home.

This change affects Program Offer #40028 and would enhance the current program services and protect community health and livability.

**3. Explain the fiscal impact (current year and ongoing).**

The services will be incorporated into Program Offer #40028 in FY 2010. The scope of the ongoing program will be evaluated based upon the housing stock assessment resulting in a request for a rental fee resolution to capture the cost of future services in FY 2011.

**4. Explain any legal and/or policy issues involved.**

Compliance with landlord and tenant legal rights. Enforcement that includes due process. Adoption of a housing code that protects the health of the renting public.

**5. Explain any citizen and/or other government participation that has or will take place.**

Participation in the public processes in the City of Portland and City of Gresham. Multiple key informant interviews with landlords, tenants, landlord and tenant organizations, housing agencies and the 25 members of the Healthy Homes Coalition. Presentation and participation in the major landlord association meetings. 1,700 letters mailed to landlords and tenants in the unincorporated area. Two community meetings with presentations and request for feedback. Outside facilitation of a stakeholder workgroup comprised of participants from the City of Portland Bureau of Housing and Community Development, City of Gresham Housing Inspection Program, American Property Management, Metro Multifamily Housing, Community Alliance of Tenants, Rental Housing Association of Greater Portland, Oregon Fair Housing, Oregon Law Center, Renter. Reconvene the workgroup for development and design of the FY 2011 housing code implementation.

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**Required Signatures**

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Elected Official or  
Department/  
Agency Director:

*Jillian Sturley / WJ*

Date: 7-23-09

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

ORDINANCE NO. \_\_\_\_\_

Amending MCC Chapter 21, Health, Relating to Residential Rental Property

**Multnomah County Ordains as follows:**

**Section 1. MCC Chapter 21, Health, is amended to add the following subchapter:**

**21.800\*RESIDENTIAL RENTAL PROPERTY**

**21.805 Title and Area of Application.**

This subchapter of the Multnomah County Code (MCC) relating to residential rental property may be known and cited as the county Residential Rental Property Maintenance Code (RRPMC) and applies to the unincorporated areas of the county.

**21.810 Policy.**

The Board has determined that it is necessary to provide for the regulation of residential rental property maintenance and administration of standards, including enforcement, for the protection of the public health, safety and general welfare of the residents of the county.

**21.815 Adoption of International Property Maintenance Code.**

(A) The International Property Maintenance Code, 2006 Edition, prepared by the International Code Council, as thereafter amended or revised "ICCPMC"), are adopted and by this reference incorporated as part of this subchapter. The provisions of this subchapter and MCC Chapter 29, Building Regulations, take precedence over any similar provisions of the ICCPMC.

(B) Residential rental properties must meet the standards set forth in the in this subchapter and are subject to the inspection and enforcement provisions of this subchapter.

**21.820 Exemptions.**

The provisions of this subchapter do not apply to motels, hotels, approved accessory dwellings, assisted living facilities, adult foster care homes, or temporary housing as defined in this subchapter.

**21.825 Definitions.**

In addition to the definitions set forth in the ICCPMC the following definitions apply to this subchapter:

Where terms are not defined in this subchapter or other code section and are defined in the state building, plumbing or mechanical codes, such terms will have the meanings ascribed to them as in those

state codes. Where terms are not defined through the methods authorized by this section, such terms have ordinarily accepted meanings such as the context implies. Whenever the words "premises," "building" or other similar words are stated in this subchapter, they will be construed as though they were followed by the words "or any part thereof." Unless otherwise expressly stated, the following terms, for the purposes of this subchapter, apply only to residential rental property and have the following meanings:

**ABANDONED STRUCTURE.** A vacant structure, or portion thereof, that is an attractive nuisance to children at play, that is used for unlawful activity or that is otherwise unoccupied and untended.

**ATTRACTIVE NUISANCE.** A condition that can attract children and be detrimental to the health or safety of children whether in a building, on the premises of a building or upon an unoccupied lot. This includes, but is not limited to: abandoned buildings, abandoned wells, shafts, basements, excavations, abandoned iceboxes, refrigerators, motor vehicles, any structurally unsound fences or structures, lumber, trash, fences, debris, or vegetation such as poison ivy, poison oak or poison sumac that may prove hazardous for inquisitive minors.

**BUILDING.** Any structure occupied or intended for any occupancy.

**BUILDING CODE.** MCC Building Regulations (§§29.001-29.207).

**BUILDING OFFICIAL.** The county building official.

**DERELICT STRUCTURE.** Any structure left unoccupied and unsecured, partially constructed, abandoned, maintained in a condition that is unfit for human habitation, or maintained in a condition that is an imminent threat to public health and safety.

**DESIGNATED AGENT.** A person or entity designated by the property owner to represent the property owner's interests in the subject property.

**DWELLING.** Any building located in the county, which is wholly or partly used or intended to be used for living or sleeping by human occupants; provided that temporary housing as defined below shall not be regarded as a dwelling. For purposes of this subchapter, the term shall be synonymous with "residential rental property."

**LEGAL OWNER.** Any person recorded in the official records of the state, county or municipality as holding title to the residential rental property.

**MAIL.** The delivery of a notice or other communication by first class mail. If a person has agreed to accept delivery of notification by email or fax, delivery by email or fax satisfies the mailing requirement.

**OWNER, PROPERTY OWNER, or LEGAL OWNER.** Any person, agent, firm or corporation having a legal or equitable interest in the residential rental property, including the owner as shown on the latest assessment records in the County Tax Assessor's office, a contract vendee, or a receiver or trustee in bankruptcy.

**OCCUPIER.** Any person who has possessory rights in, or control over, the subject property, premises, or business located at the property location, including a tenant.

**PARTIALLY CONSTRUCTED.** An occupied or vacant structure, or portion thereof, that has been left in a state of partial construction for more than six months or after the expiration of any building permit, or that has not had a required permit inspection within any six-month period.

**PERSON IN CHARGE.** Any agent, designated agent, property manager, or other person or entity with apparent authority to represent the property owner's interest in the subject property.

**POST / POSTING / POSTED.** The act of personally delivering a notice to a property, including affixing a notice to a property or personally delivering a notice to the owner, person in charge of the property, or occupier, at the property location. In the event of a vacant property, or conditions which make posting impractical, mailing a notice to the property owner at the last known address as listed with the County Tax Assessor's Office satisfies the posting requirement.

**PROPERTY.** Includes all lands, including all structures, improvements and fixtures thereon, and property of any nature appurtenant thereto, or used in connection therewith.

**RESIDENTIAL RENTAL PROPERTY.** A property, including a mobile home park, with one or more residential rental units, regardless of whether anyone is currently residing in each unit. Any person who owns land upon which a mobile home is located when that mobile home is owned by another person is construed as operating a mobile home park.

**RESIDENTIAL RENTAL UNIT.** A dwelling containing one or more separate living quarters (kitchen, bathroom and living room), one or more of which is rented, leased or let in exchange for monetary or other compensation. For the purposes of this subsection, a rooming house constitutes one residential rental unit.

**TEMPORARY HOUSING.** A tent, trailer, or similar structure which is used as human shelter for not more than thirty (30) consecutive days, or more than ninety (90) days, in any calendar year.

**UNOCCUPIED.** Vacant or not being used for a lawful occupancy.

#### **21.830 Administration and Enforcement.**

(A) The Health Department (department) is responsible for the administration and enforcement of this subchapter.

(B) The Health Department Director (director) is authorized to administer oaths, certify all official acts, issue citations, issue administrative warrants, subpoena and require the attendance of witnesses and production of relevant documents at hearings before the hearings officer and take testimony of any person by deposition.

(C) The director may grant an exception when the enforcement of the requirements of this subchapter would cause undue hardship to the owner or occupants of the affected property, or wherever the director deems it necessary in order to accomplish the purpose of this subchapter.

(D) The director may adopt rules necessary for the administration and enforcement of this subchapter.

### **21.850 Inspections.**

(A) The director may conduct both internal and external inspections resulting from a complaint submitted to the department in accordance with department procedures.

(B) The director may initiate a complaint based upon reasonable belief of conditions that pose an imminent danger to the health and safety of the occupants and conduct both internal and external inspections based thereon.

(C) Any inspection of an owner-occupied dwelling containing one or more residential rental units will not include inspection of the owner's unit.

(D) The provisions of this subchapter will not be deemed to restrict the right of the county to inspect any property pursuant to any applicable federal, state or local law or regulation, including complaints filed under this subchapter.

### **21.855 Enforcement and Abatement.**

(A) The director or designee may enter any property or building at any reasonable time for the purpose of inspection or enforcing this subchapter. Except when an emergency exists, the director must obtain the consent of the legal occupant of the property before entering private property or a private building. If the director or designee cannot obtain consent, the director may issue an administrative warrant to inspect property based upon reasonable belief that conditions in or upon the property constitute a violation of this subchapter.

(B) As used in this section, an emergency exists when the director has reasonable cause to believe that a violation of this subchapter requires prompt remediation to avoid a clear and immediate danger to individuals or to the public health.

(C) Whenever it appears there is reasonable cause to believe that a violation exists, the director will provide written notice to the owner of the existence of the violation and demand remedy of the violation within 30 days from the date of the written notice, or such lesser time as may be set by the director to protect the public health, safety and welfare. The notice must describe with reasonable certainty the property, the nature of the violation and the action necessary to remedy the violation, and inform the owner of the owner's rights under §§ 21.860 and 21.865, and the procedure by which the owner may contact the notice provider for more information.

(D) In an emergency, the director may order immediate remedy of a violation and an order to vacate the property may be issued. The director must give notice of the requirement for immediate remedy to the owner. The violation must be remedied before the property may be reoccupied. A fine may be imposed against a property owner who allows re-occupancy of property under a vacate order.

(E) The property must be re-inspected to determine compliance with this subchapter.

(F) If a property owner does not remedy a violation as ordered by the director, the director at his or her discretion may take one or more of the following actions:

1. abate the violation and charge the cost of abatement to the property owner;
2. order a property to be vacated and closed for use as residential rental property.

(G) In a situation in which the property owner has refused to abate a violation, or has taken or threatened action that gives the director probable cause to believe such action will comprise a danger to

department staff, any involved contractors, other individuals or the public generally, the director may request the assistance of the Sheriff in carrying out necessary investigation, abatement or enforcement actions as ordered by the director under this section or a hearings officer under § 21.860.

#### **21.860 Appeals And Hearings.**

(A) Any person receiving a notice of a violation under § 21.855(C) or (D) may request a hearing by writing the director within fourteen business days of the date of the notice.

(B) The director will, upon receipt of request for a hearing, promptly notify the hearings officer who will set a time and place for the hearing at the earliest possible time and will promptly notify the person requesting the hearing as to the time and place for the hearing. Notice may be by any means of giving actual notice. Notice may also be given to such persons as the hearings officer may determine to be interested persons.

(C) The person requesting the hearing and the director may make argument, submit testimony, cross-examine witnesses and submit rebuttal evidence on the pertinent issues. Any party may be represented by counsel.

(D) All hearings must be recorded in a manner which will allow for written transcription to be made and all materials submitted at the hearing will be retained by the hearings officer for a period of two years.

(E) Failure of the person requesting the hearing to appear at the hearing will constitute a waiver of the right to a hearing.

(F) After the hearing, the hearings officer will issue and mail a copy of the order determining the question within 15 days from the date of the hearing, or any continuance thereof not to exceed 15 days, to the person requesting hearing and the director.

(G) If the hearings officer finds the violation to exist, the order will set a date for abatement to be accomplished by the owner.

(H) Hearings involving the director will be conducted in accordance with applicable portions of ORS 183.413 to ORS 183.470.

#### **21.865 Review.**

Review of any action of the hearings officer taken under this subchapter and the rules adopted under them must be taken solely and exclusively by writ of review in the manner set forth in ORS 34.010 to 34.100.

#### **21.870 Remedy By Owner Required.**

Failure of the owner to abate the violation within 30 days as provided by § 21.855(C) or within the time set by the director under § 21.755(D) or the hearings officer under § 21.860 is a violation under this subchapter, and a county offense under ORS 203.810.

**21.875 Penalty.**

The director may impose a civil penalty on the owner for a violation based upon failure to remedy as defined in section 21.870 in an amount not to exceed \$250.00. Each day that a violation is not remedied constitutes a separate violation subject to civil penalty as described herein.

This subchapter shall in no way be a substitute for nor eliminate the necessity of conforming with any and all state laws and rules and other county ordinances which are now or may in the future be in effect, which relate to the activities regulated by this subchapter.

**Section 2. This ordinance is effective on October 5, 2009.**

FIRST READING:

August 20, 2009

SECOND READING AND ADOPTION:

September 3, 2009

BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

Ted Wheeler, Chair

REVIEWED:

AGNES SOWLE, COUNTY ATTORNEY  
FOR MULTNOMAH COUNTY, OREGON

By \_\_\_\_\_  
Jacqueline A. Weber, Assistant County Attorney

SUBMITTED BY:

Lillian Shirley, Director of the Department of Health

R-8

Chair Ted Wheeler and Commissioners  
501 SE Hawthorne Blvd, Suite 600  
Portland, OR 97214

Good morning Chair and Commissioners,

My name is J. Free and I am a renter in Portland. I am here to support the implementation of a property maintenance code for rental housing.

My wife and I don't live in the unincorporated area of Multnomah County but we have dealt with many barriers in getting repairs in an area that already has a rental housing code. I can only imagine that tenants who are not protected by a rental housing code face greater challenges and suffer worse housing conditions.

We had moved into a home that the landlord claimed was move-in ready but it was filthy and under construction, the foundation was damaged, the building was water damaged, the stairs were not in safe condition, and the landlord was unresponsive or would just reject repair requests. **Tenants shouldn't have to be responsible for holding their landlords accountable for maintaining their rental units.**

All homes need to meet basic safety and health standards, implementing a rental housing code is a step in the right direction. I am concerned for anybody who has to live in conditions worse than what we had to deal with but has no way to get the landlord to make repairs. No one should have to live with this stress and frustration, and not everyone has the ability to just move somewhere else.

Chair Wheeler and Commissioners, I ask that you support the proposal for the rental housing code and ensure that there is enough funding to enforce those codes. From my own experience, the implementation of a rental housing code is useless without funding to enforce it. Thank you for your time.

Respectfully,

J. Free  
2456 NE 50<sup>th</sup>  
Portland, Oregon 97213

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

**ORDINANCE NO. 1144**

Amending MCC Chapter 21, Health, Relating to Residential Rental Property

**Multnomah County Ordains as follows:**

**Section 1. MCC Chapter 21, Health, is amended to add the following subchapter:**

**21.800\*RESIDENTIAL RENTAL PROPERTY**

**21.805 Title and Area of Application.**

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**21.815 Adoption of International Property Maintenance Code.**

(A) The International Property Maintenance Code, 2006 Edition, prepared by the International Code Council, as thereafter amended or revised ("ICCPMC"), are adopted and by this reference incorporated as part of this subchapter. The provisions of this subchapter and MCC Chapter 29, Building Regulations, take precedence over any similar provisions of the ICCPMC.

(B) Residential rental properties must meet the standards set forth in the in this subchapter and are subject to the inspection and enforcement provisions of this subchapter.

**21.820 Exemptions.**

The provisions of this subchapter do not apply to motels, hotels, approved accessory dwellings, assisted living facilities, adult foster care homes, or temporary housing as defined in this subchapter.

**21.825 Definitions.**

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**PERSON IN CHARGE.** Any agent, designated agent, property manager, or other person or entity with apparent authority to represent the property owner's interest in the subject property.

**POST / POSTING / POSTED.** The act of personally delivering a notice to a property, including affixing a notice to a property or personally delivering a notice to the owner, person in charge of the property, or occupier, at the property location. In the event of a vacant property, or conditions which make posting impractical, mailing a notice to the property owner at the last known address as listed with the County Tax Assessor's Office satisfies the posting requirement.

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**RESIDENTIAL RENTAL PROPERTY.** A property, including a mobile home park, with one or more residential rental units, regardless of whether anyone is currently residing in each unit. Any person who owns land upon which a mobile home is located when that mobile home is owned by another person is construed as operating a mobile home park.

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#### **21.830 Administration and Enforcement.**

(A) The Health Department (department) is responsible for the administration and enforcement of this subchapter.

(B) The Health Department Director (director) is authorized to administer oaths, certify all official acts, issue citations, issue administrative warrants, subpoena and require the attendance of witnesses and production of relevant documents at hearings before the hearings officer and take testimony of any person by deposition.

(C) The director may grant an exception when the enforcement of the requirements of this subchapter would cause undue hardship to the owner or occupants of the affected property, or wherever the director deems it necessary in order to accomplish the purpose of this subchapter.

(D) The director may adopt rules necessary for the administration and enforcement of this subchapter.

## **21.850 Inspections.**

(A) The director may conduct both internal and external inspections resulting from a complaint submitted to the department in accordance with department procedures.

(B) The director may initiate a complaint based upon reasonable belief of conditions that pose an imminent danger to the health and safety of the occupants and conduct both internal and external inspections based thereon.

(C) Any inspection of an owner-occupied dwelling containing one or more residential rental units will not include inspection of the owner's unit.

(D) The provisions of this subchapter will not be deemed to restrict the right of the county to inspect any property pursuant to any applicable federal, state or local law or regulation, including complaints filed under this subchapter.

## **21.855 Enforcement and Abatement.**

(A) The director or designee may enter any property or building at any reasonable time for the purpose of inspection or enforcing this subchapter. Except when an emergency exists, the director must obtain the consent of the legal occupant of the property before entering private property or a private building. If the director or designee cannot obtain consent, the director may issue an administrative warrant to inspect property based upon reasonable belief that conditions in or upon the property constitute a violation of this subchapter.

(B) As used in this section, an emergency exists when the director has reasonable cause to believe that a violation of this subchapter requires prompt remediation to avoid a clear and immediate danger to individuals or to the public health.

(C) Whenever it appears there is reasonable cause to believe that a violation exists, the director will provide written notice to the owner of the existence of the violation and demand remedy of the violation within 30 days from the date of the written notice, or such lesser time as may be set by the director to protect the public health, safety and welfare. The notice must describe with reasonable certainty the property, the nature of the violation and the action necessary to remedy the violation, and inform the owner of the owner's rights under §§ 21.860 and 21.865, and the procedure by which the owner may contact the notice provider for more information.

(D) In an emergency, the director may order immediate remedy of a violation and an order to vacate the property may be issued. The director must give notice of the requirement for immediate remedy to the owner. The violation must be remedied before the property may be reoccupied. A fine may be imposed against a property owner who allows re-occupancy of property under a vacate order.

(E) The property must be re-inspected to determine compliance with this subchapter.

(F) If a property owner does not remedy a violation as ordered by the director, the director at his or her discretion may take one or more of the following actions:

1. abate the violation and charge the cost of abatement to the property owner;
2. order a property to be vacated and closed for use as residential rental property.

(G) In a situation in which the property owner has refused to abate a violation, or has taken or threatened action that gives the director probable cause to believe such action will comprise a danger to

department staff, any involved contractors, other individuals or the public generally, the director may request the assistance of the Sheriff in carrying out necessary investigation, abatement or enforcement actions as ordered by the director under this section or a hearings officer under § 21.860.

### **21.860 Appeals And Hearings.**

(A) Any person receiving a notice of a violation under § 21.855(C) or (D) may request a hearing by writing the director within fourteen business days of the date of the notice.

(B) The director will, upon receipt of request for a hearing, promptly notify the hearings officer who will set a time and place for the hearing at the earliest possible time and will promptly notify the person requesting the hearing as to the time and place for the hearing. Notice may be by any means of giving actual notice. Notice may also be given to such persons as the hearings officer may determine to be interested persons.

(C) The person requesting the hearing and the director may make argument, submit testimony, cross-examine witnesses and submit rebuttal evidence on the pertinent issues. Any party may be represented by counsel.

(D) All hearings must be recorded in a manner which will allow for written transcription to be made and all materials submitted at the hearing will be retained by the hearings officer for a period of two years.

(E) Failure of the person requesting the hearing to appear at the hearing will constitute a waiver of the right to a hearing.

(F) After the hearing, the hearings officer will issue and mail a copy of the order determining the question within 15 days from the date of the hearing, or any continuance thereof not to exceed 15 days, to the person requesting hearing and the director.

(G) If the hearings officer finds the violation to exist, the order will set a date for abatement to be accomplished by the owner.

(H) Hearings involving the director will be conducted in accordance with applicable portions of ORS 183.413 to ORS 183.470.

### **21.865 Review.**

Review of any action of the hearings officer taken under this subchapter and the rules adopted under them must be taken solely and exclusively by writ of review in the manner set forth in ORS 34.010 to 34.100.

### **21.870 Remedy By Owner Required.**

Failure of the owner to abate the violation within 30 days as provided by § 21.855(C) or within the time set by the director under § 21.755(D) or the hearings officer under § 21.860 is a violation under this subchapter, and a county offense under ORS 203.810.

**21.875 Penalty.**

The director may impose a civil penalty on the owner for a violation based upon failure to remedy as defined in section 21.870 in an amount not to exceed \$250.00. Each day that a violation is not remedied constitutes a separate violation subject to civil penalty as described herein.

This subchapter shall in no way be a substitute for nor eliminate the necessity of conforming with any and all state laws and rules and other county ordinances which are now or may in the future be in effect, which relate to the activities regulated by this subchapter.

**Section 2. This ordinance is effective on October 5, 2009.**

FIRST READING:

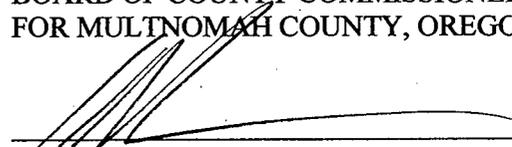
August 20, 2009

SECOND READING AND ADOPTION:

September 3, 2009

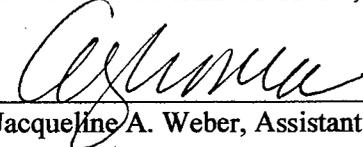


BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

  
\_\_\_\_\_  
Ted Wheeler, Chair

REVIEWED:

AGNES SOWLE, COUNTY ATTORNEY  
FOR MULTNOMAH COUNTY, OREGON

By   
\_\_\_\_\_  
Jacqueline A. Weber, Assistant County Attorney

SUBMITTED BY:

Lillian Shirley, Director of the Department of Health



**MULTNOMAH COUNTY**  
**AGENDA PLACEMENT REQUEST** (revised 09/22/08)

**Board Clerk Use Only**

Meeting Date: 09/03/09  
 Agenda Item #: R-9  
 Est. Start Time: 10:30 AM  
 Date Submitted: 08/19/09

**Agenda Title: Update on Multnomah County H1N1 Flu Preparations**

*Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title sufficient to describe the action requested.*

**Requested Meeting Date:** September 3, 2009      **Amount of Time Needed:** 60 minutes  
**Department:** Health, Emergency Management      **Division:** Director  
**Contact(s):** Jessica Guernsey  
**Phone:** 503-988-3674      **Ext.** 25698      **I/O Address:** 160/8  
**Presenter(s):** Lillian Shirley, Health Director, | Gary Oxman, Health Officer |and Dave Houghton, Emergency Management Director

**General Information**

1. **What action are you requesting from the Board?**  
 Informational briefing only.
2. **Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.**  
 A resurgence of pandemic H1N1 flu is expected to hit the northern hemisphere beginning this fall, just as the normal flu season is gearing up. Although most cases of H1N1 have been mild to moderate in severity, there have been hospitalizations and deaths in some cases. Multnomah County public health and emergency managers -- along with their counterparts around the region -- are creating a coordinated plan for protecting the public.
3. **Explain the fiscal impact (current year and ongoing).**  
 Informational briefing only.
4. **Explain any legal and/or policy issues involved.**  
 Informational briefing only.
5. **Explain any citizen and/or other government participation that has or will take place.**  
 Informational briefing only.

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**Required Signature**

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**Elected Official or  
Department/  
Agency Director:**

*Lillian Shurley*

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**Date:** 08/17/09



Office of Chair Ted Wheeler  
**MULTNOMAH COUNTY OREGON**

501 SE Hawthorne, Suite 600  
Portland, Oregon 97214  
(503) 988-3308 phone  
(503) 988-3093 fax

August 20, 2009

To All Multnomah County Employees,

With the beginning of the school year approaching, we wanted to update you on the current situation with the H1N1 (swine flu) virus and its impact on Multnomah County.

As you may know, several countries in the Southern Hemisphere are currently experiencing widespread H1N1 outbreaks, and health officials are anticipating increased H1N1 activity in the United States -- and locally -- as soon as September, when most schools open. The virus is causing mild to moderate illness in most patients, but hospitalizations and deaths have occurred in some cases.

Our local health department, along with other community partners, continues to monitor and plan for a variety of situations. Specific planning activities are focused on H1N1 vaccine distribution, disease surveillance, regional medical resources, and coordinated public information.

We understand that you may have concerns as a county employee. Countywide Human Resources is preparing a comprehensive "Frequently Asked Questions" list for H1N1 employment issues, which we will distribute in early September. Specific guidance is being developed regarding leave options, work schedules, telecommuting and more. Additionally, we are reviewing our current policies, operational practices and labor agreements to see how we can support the best public health practices for the workplace.

The best way to protect yourself and others are to follow routine prevention efforts to decrease the likelihood of the spread of H1N1. These include:

- Cover your cough or sneeze with tissue, inside elbow or sleeve -- not your hands.
- Wash your hands frequently.
- Stay home when you are sick.
- Avoid bringing sick children to public places such as day care, schools or libraries.

We encourage you to prepare now for the expected resurgence of H1N1 in the fall. More information can be found at our health department's Public Health webpage at <http://www.mchealth.org/swineflu/>

Thank you and stay well!

Sincerely,

Ted Wheeler  
Multnomah County Chair

Lillian Shirley  
Health Department Director

# H1N1 Response – Public Health Concept of Operations

## *Key Assumptions/Observations*

- H1N1 will continue to be “mild” in severity – i.e., roughly equivalent to seasonal flu in rates of mortality and hospitalization.
- However, because incidence of H1N1 illness is greater among younger people, the occurrence and impacts of severe illness and death may be very different from those in a normal flu season – i.e., the community may experience an unusually high number of children and young/middle-aged adults with severe illness or death.
- Serious illness can be detected through access to clinical evaluation, and complications and death can be prevented through aggressive outpatient and hospital treatment
- H1N1 vaccine will be available and distributed in phases dependent on production. H1N1 vaccine will be effective in decreasing the overall number of illnesses and the number of severe illnesses and complications.
- The total population of defined vaccine priority groups in Multnomah County is roughly 300,000. At least half this number will require community-based vaccination approaches to assure reasonable and timely vaccine uptake.

## *Required Public Health Approach*

- Primary Strategy: Prevention via widespread availability and uptake of vaccine
  - Initial focus on high-priority populations
  - Later availability for lower priority groups
  - *Public-health responsibility is to assure that there are multiple efficient and acceptable opportunities for vaccine-eligible people to be vaccinated*
- Secondary Strategy: Detection and treatment of illness via ready access to care
  - For people with a medical home – Use existing patient/provider relationships to the maximum extent possible
  - For low income uninsured people without a medical home – Supplemental system for access to basic information and evaluation as well as referral for treatment through existing clinical resources
- Supporting strategies
  1. Disease surveillance to characterize the size, nature and dynamics of the situation so that public health and other responders can take appropriate and effective action
  2. A robust Public Information system to provide both broad and targeted information to the general public, priority populations, medical and other responders, and various stakeholders to support the primary and secondary intervention strategies identified above.

*H1N1 Response ConOps*

*Author: G Oxman-modified J Guernsey*

*Revised: August 25<sup>th</sup>, 2009*

## *Vaccination Strategies for Draft Priority Populations*

### Pregnant Women (Multnomah Co n~10K)

- Primary Vaccination Pathway: Prenatal providers  
Obstetrics, Family Practice, Registered Nurse midwives, direct entry midwives, Naturopaths, Chiropractors
- Supplemental Vaccination Pathways:
  - Women, Infants, and Children (WIC)
  - Home visits
  - Community Vaccination Sites
  - Commercial Vaccinators

### Household Contacts of Children <6 Months of Age (Multnomah Co n~10K)

- Primary Vaccination Pathway: Medical providers  
Family Practice, Community Health Clinics, Pediatrics
- Supplemental Vaccination Pathways:
  - WIC
  - Home visits
  - Community Vaccination Sites
- Commercial Vaccinators

### Adults 25-64 years old with Chronic Health Conditions (Multnomah Co n~88K)

- Primary Vaccination Pathway: Medical providers  
Primary Care: Family Practice, Community Health Clinics, General Internists  
Specialists: HIV Clinicians, Oncology/Hematology, Cardiology, Pulmonary Medicine, and a Chronology, GI Medicine, Renal Medicine, Dialysis Centers, Rheumatology/Immunology
- Supplemental Vaccination Pathways:
  - Community Vaccination Sites
  - Commercial Vaccinators

### Children 6 months to 5 years of Age (Multnomah Co n~50K w/ 14K in day care centers)

- Primary Vaccination Pathway: Medical providers  
Family Practice, Community Health Clinics, Pediatrics
- Supplemental Vaccination Pathways:
  - Day Care Centers
  - WIC

*H1N1 Response ConOps*

*Author: G Oxman-modified J Guernsey*

*Revised: August 25<sup>th</sup>, 2009*

Children 5 – 18 years of Age (Multnomah Co n~115K w/ 101K in public schools)

- Primary Vaccination Pathway: School-associated Vaccination Sites
- Supplemental Vaccination Pathways:
  - Medical providers: Family Practice, Community Health Clinics, Pediatrics
  - Community Vaccination Sites Commercial Vaccinators
  - WIC

Healthy Young Adults 19 - 24 years of Age (Multnomah Co n~60K)

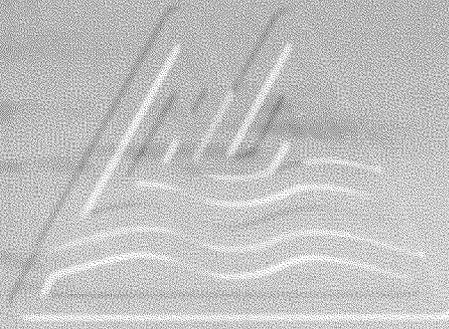
- Primary Vaccination Pathways:
  - School-associated Vaccination Sites: Colleges, Vocational Schools, Community Colleges
  - Special Vaccination Sites (to be developed)
- Supplemental Vaccination Pathways:
  - Medical providers: Family Practice, Community Health Clinics, Pediatrics
  - Community Vaccination Sites
  - Commercial Vaccinators

Health Care Providers (Multnomah Co n~ TBA based on CDC eligibility definition)

- Primary Vaccination Pathways:
  - Hospital/health systems: Occupational Health Programs
  - Freestanding private clinics: Clinics
  - Complimentary and Alternative Medical practices: Practices
  - Emergency Medical Systems: Occupational Health Programs
  - Health Department: Occupational Health Office

Emergency Services Workers (Multnomah Co n~ TBA based on CDC eligibility definition)

- Primary Vaccination Pathways: Occupational Health Programs



# Multnomah County Health Department

H1N1 Preparedness Briefing  
Multnomah County Board of Commissioners  
September 3<sup>rd</sup>, 2009

Gary Oxman, MD, MPH, Health Officer  
MCHD H1N1 Fall Preparation Committee

## Briefing Objectives

- ❖ Provide basic information on H1N1 developments
- ❖ Present Multnomah County Health Department planning objectives
- ❖ Answer questions/address concerns

## Current Situation

### H1N1 Swine Flu (as of August 21st, 2009)

- ❖ US:

- ❖ 7,983 hospitalized, 522 deaths

- ❖ Oregon:

- ❖ 92 hospitalized, 11 deaths

- ❖ Multnomah County:

- ❖ 23 hospitalized, 3 deaths

- ❖ WHO has stopped required reporting of individual H1N1 cases

# H1N1 Pandemic Severity

- ❖ WHO pronounced “Phase 6” on June 11, 2009

- ❖ Severity?

  - ❖ “disease is *mild* in most cases, *severe* in some and *moderate* overall” –Australian Government Dept of Health and Ageing July 2009

  - ❖ “H1N1 is a new virus, many people may have little or no immunity against it, and illness may be more severe and widespread as a result.” US CDC July 2009

# MCHD Planning and Response

# MCHD H1N1 Fall Preparation Committee Action Plan

*The mission of the MCHD H1N1 preparedness work is to ensure that the department and the community are well prepared to prevent and respond to the impacts of the projected fall 2009 resurgence of H1N1. The work is part of the larger mission to protect the health and people of Multnomah County.*

# MCHD H1N1 Fall Preparation Committee Action Plan

*This mission is achieved in ways that:*

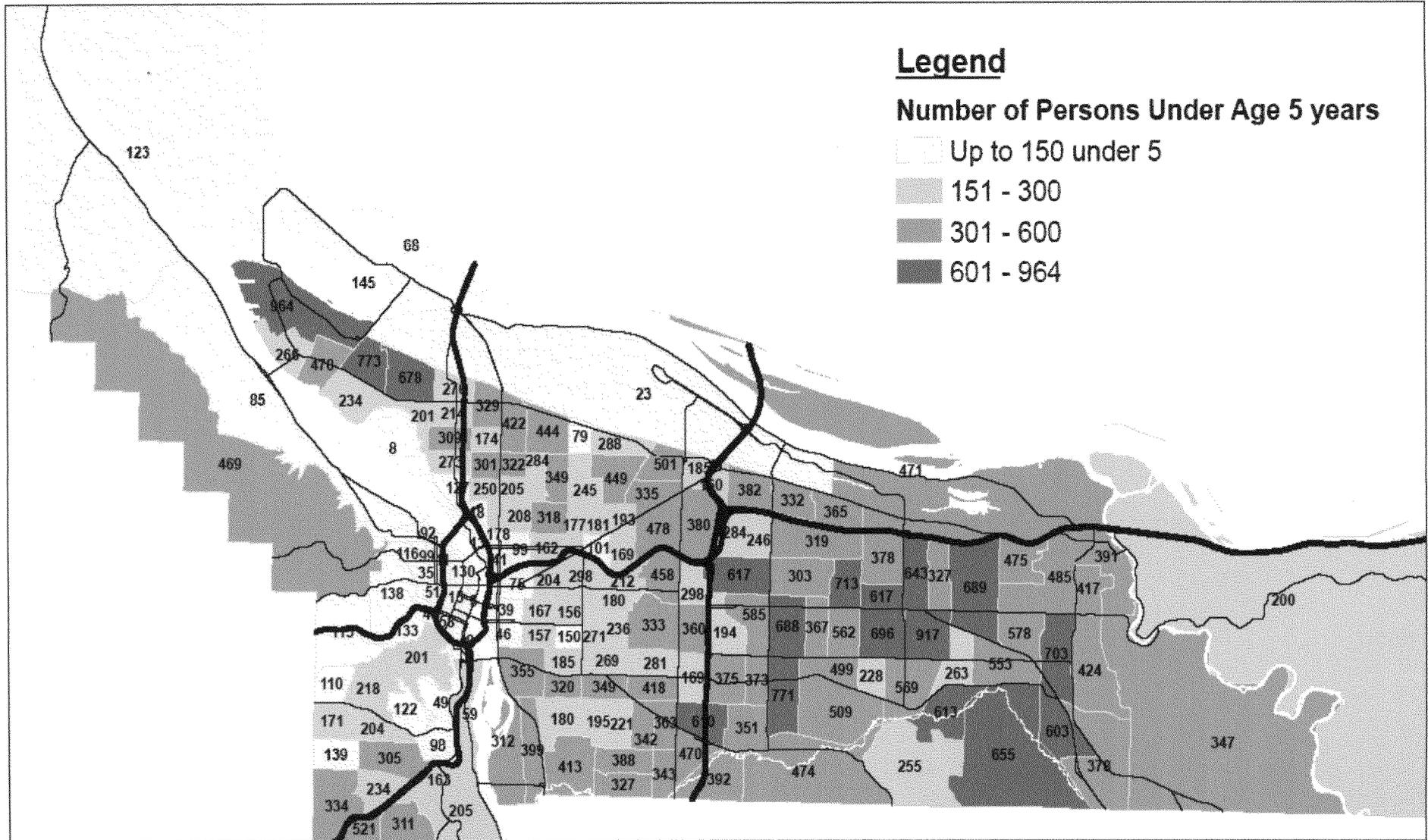
- ❖ Are appropriate to the impact of H1N1 disease.
- ❖ Take advantage of products developed by CDC, OPHD, and others.
- ❖ Use local and regional collaborations.
- ❖ Create response approaches that appropriately leverage resources of private, not for profit, and other governmental organizations in order to improve effectiveness and efficiency.

# MCHD Planning Objectives

# MCHD Planning Objectives

1. *Develop a plan for equitable distribution of vaccine focused on pre-determined priority groups.*
  - ❖ Locate and quantify priority populations.
  - ❖ Distribute vaccine via administration partners.
  - ❖ Create a legal and ethical framework for distribution.
  - ❖ Learn from past vaccine shortage operation.
  - ❖ Develop and execute vaccine distribution and administration operational plans.

# Persons Under Age 5, Multnomah County, 2007\*



\*Population estimates from Portland State University Population Research Center, 2007.

# BIRTHS

## U.S. Born Women Identifying as Black, Multnomah County, 2007\*

### Legend

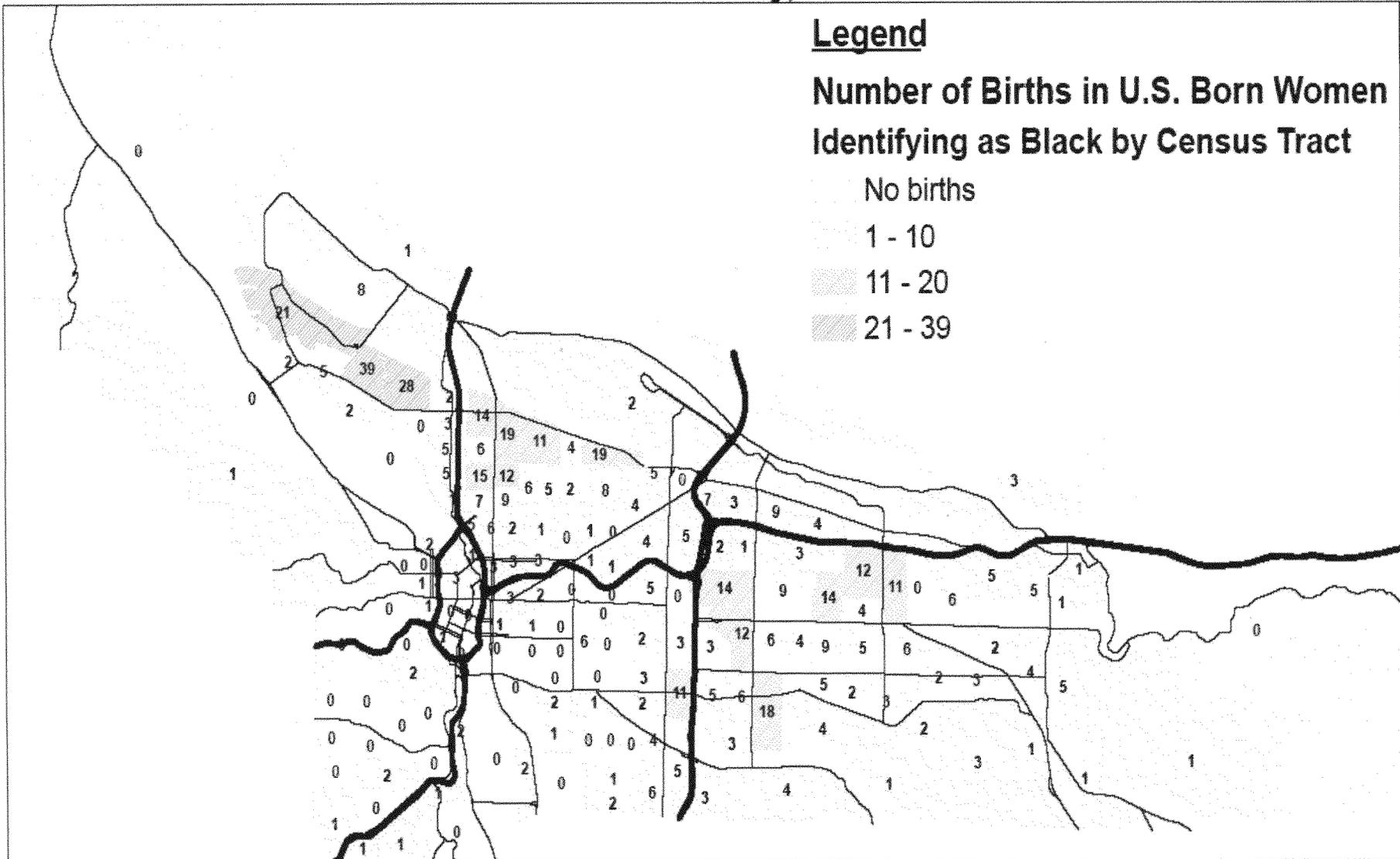
Number of Births in U.S. Born Women  
Identifying as Black by Census Tract

No births

1 - 10

11 - 20

21 - 39



\*Population estimates based on 2007 Birth Certificates for Multnomah County Residents

# MCHD Planning Objectives

2. *Develop a comprehensive risk communication plan for various target audiences.*

- ❖ Characterize populations needing information.
- ❖ Catalog useful information products.
- ❖ Assure information is technically correct.
- ❖ Develop capacity for call center and hotline.
- ❖ Develop and implement pre and during event communications plan.

# MCHD Planning Objectives

3. *Develop epidemiology and surveillance plan (s) and identify resources to implement plan.*

- ❖ Develop alternate surveillance plans for specific high-risk populations and an implementation plan.
- ❖ Plan for regional outreach control and surveillance.
- ❖ Develop limited contact investigation plan specific for H1N1.

# MCHD Planning Objectives

4. *Develop anti-viral distribution plan.*

- ❖ Develop a distribution plan for using anti-virals for treatment.

# MCHD Planning Objectives

## *5. Develop access to care plans.*

- ❖ Develop a plan to ensure that uninsured residents have access to treatment for H1N1 through existing sites of primary care provision.
- ❖ Develop standing orders for LHD RN patient evaluation.

# MCHD Planning Objectives

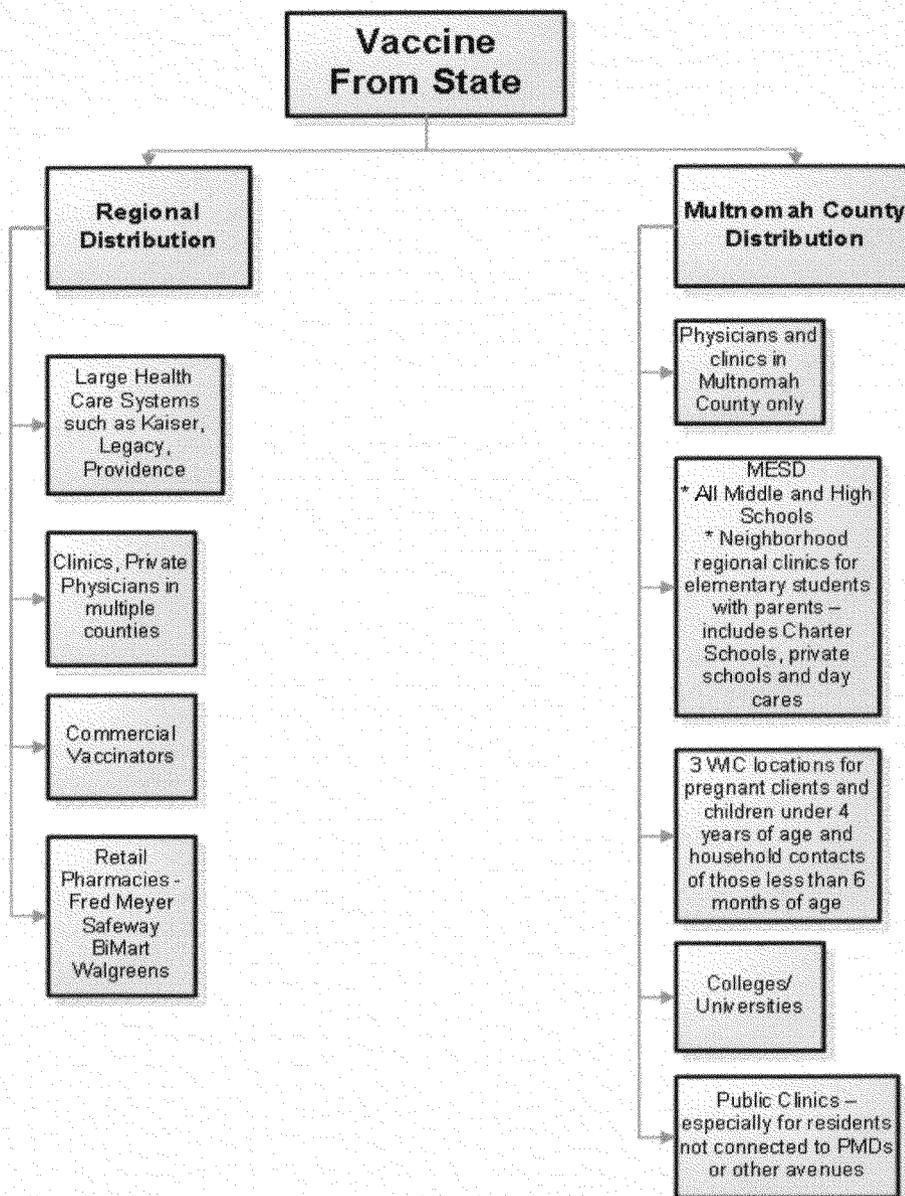
6. *Develop a specific H1N1 response plan for business continuity for the agency, including a plan for each business service area.*
- ❖ Ensure clarity of MCHD's internal plan for employees and patients.
  - ❖ Provide guidance on infection control for all MCHD programs and sites.
  - ❖ Provide representation and guidance to Multnomah County Emergency Management Team.
  - ❖ Provide communications to county employees and public regarding MCHD's response plan.

# MCHD Incident Command System Organization

- ❖ Clarify, focus and integrate MCHD's H1N1 preparedness work,
- ❖ Ensure the work is effective and being carried out in a timely manner, and
- ❖ Assure there is appropriate coordination of H1N1 preparedness work within MCHD, and between MCHD and its county, regional and state partners.

# Questions and Discussion

## Multnomah County Health Department H1N1 Vaccine Distribution Avenues



# H1N1 (swine flu) Virus

## Frequently Asked Questions for Employment and the Workplace

Answers are prepared specifically for Multnomah County employees.  
Other government jurisdictions and organizations may provide different guidance based on their policies, labor agreements or other regulations.

Please check back regularly  
FAQs updated as new or revised guidance becomes available  
Information Updated: September 2, 2009

Contact your department HR Unit for further information or clarification

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### Hot Topics:

**If I get a flu-like illness - how long should I stay home and away from others?**

**Answer:** For all employees except health care workers, CDC recommends staying at home and away from others 24 hours *after* you no longer have a fever (100 degrees Fahrenheit or 38 degrees Celsius) or signs of a fever (have chills, feel very warm, have a flushed appearance, or are sweating). This should be determined without the use of fever-reducing medications (any medicine that contains ibuprofen or acetaminophen). This means a 3-5 day exclusion from work for most people. Health care workers should be off work for 7 days after becoming ill (or 24 hours after resolution of fever - whichever is longer).

*If you are sick and are at higher risk for complications from flu because of a chronic health condition or concerned about your illness, call your health care provider for advice.*

**What happens if I'm out of sick leave hours and I have a flu-like illness?**

**Answer:** Some employees may run out of sick leave during a severe outbreak of H1N1 virus or flu-like illness. Use of vacation leave, compensatory time or saved holidays may be used. If all paid leave is exhausted, leave without pay is the next step.

**County management is evaluating alternative leave rules. Other options may be provided to employees who don't have paid leave time when they have a flu-like illness. Employees will be notified immediately of any policy changes.**

**If I'm home sick for more than 3 days with a flu-like illness, do I need to get a doctor's note?**

**Answer:** There is no change in County policy at this time.

- Any absence of more than 3 days for illness or injury may require a doctor's note depending on your department's current policy and practice.
- At this time, medical certification requirements for a FMLA or OFLA qualifying event do not change.
- An employee who is under disciplinary or corrective action for attendance issues that includes a requirement to provide a medical statement for unscheduled absences will still be required to provide the required statement, including for absences due to flu-like illnesses.
- Check with your department HR unit for guidance if you are uncertain what to do for your individual situation.

During a severe flu outbreak, the CDC advises employers not to require a doctor's note for workers who are ill with flu-like illness to validate their illness or to return to work, as doctor's offices and medical facilities may be extremely busy and may not be able to provide such documentation in a timely way. The County is working closely with local Public Health authorities, and will have the most up-to-date information regarding the severity of flu outbreak in the community. Employees will be notified of any change in policy.

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### Update Highlights:

**No new updates**

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## GENERAL INFORMATION

### 8 Ways You Can Stay Healthy at Work

<http://www.cdc.gov/h1n1flu/business/toolkit/waysyoucanstayhealthy.htm>

### What are Symptoms of H1N1?

#### How do I know if someone has 2009 H1N1 flu or seasonal flu?

It is very hard to tell if someone has 2009 H1N1 flu or seasonal flu. CDC does not recommend routine laboratory tests. Anyone who has the symptoms of flu-like illness should stay home and not go to work. Symptoms of flu include fever or chills and cough or sore throat. In addition, symptoms of flu can include runny nose, body aches, headache, tiredness, diarrhea, or vomiting.

#### How do I recognize a fever or signs of a fever?

A fever is a temperature taken with a thermometer that is equal to or greater than 100 degrees Fahrenheit (38 degrees Celsius). If a sick employee's temperature cannot be taken, look for these possible signs of fever: if he or she feels very warm, has a flushed appearance, or is sweating or shivering. **Keeping people with a fever at home may reduce the number of people who get infected with the flu virus.**

### What About People at Higher Risk for Complications?

About 70 percent of people who have been hospitalized with H1N1 virus have had medical conditions previously recognized as placing people at "high risk" of serious seasonal flu-related complications. The CDC reports a person who is at high-risk for complications of novel influenza (H1N1) virus infection is defined as the same for seasonal influenza at this time. As more epidemiologic and clinical data become available, these risk groups might be revised. High-risk groups include: children younger than 5 years old. Adults 65 years of age and older. Persons with the following conditions: chronic pulmonary (including asthma), cardiovascular (except hypertension), renal, hepatic, hematological (including sickle cell disease), neurologic, neuromuscular, or metabolic disorders (including diabetes mellitus); immunosuppression, including that caused by medications or by HIV; pregnant women; persons younger than 19 years of age who are receiving long-term aspirin therapy; residents of nursing homes and other chronic-care facilities.

**What is Social Distancing?** The H1N1 pandemic appears to be mild in that most people who get sick will get better at home without medical attention. However, if the H1N1 pandemic becomes more severe, public health officials may recommend a variety of methods for increasing the physical distance between people to reduce the spread of disease. Methods can include canceling large community gatherings, canceling large business-related meetings, spacing workers farther apart in the workplace, canceling non-essential travel, and potentially school dismissal and child care program closure.

**Centers for Disease Control and Prevention (CDC)** CDC is the primary Federal public health authority and is the main source for guidance regarding H1N1 flu.

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## STAY HOME WHEN SICK

### Q1: If I get a flu-like illness - how long should I stay home and away from others?

**Answer:** For all employees except health care workers, CDC recommends staying at home and away from others 24 hours *after* you no longer have a fever (100 degrees Fahrenheit or 38 degrees Celsius) or signs of a fever (have chills, feel very warm, have a flushed appearance, or are sweating). This should be determined without the use of fever-reducing medications (any medicine that contains ibuprofen or acetaminophen). Practically, this will mean a 3-5 day exclusion from work for most people. Health care workers should be off work for 7 days after becoming ill - or 24 hours after resolution of fever - whichever is longer.

*If you are sick and are at higher risk for complications from flu because of a chronic health condition or concerned about your illness, call your health care provider for advice.*

## **SICK LEAVE**

**Q2: Can I use paid sick leave for:**

**A. H1N1 or flu-like illness?**

**Answer:** Yes, probationary and regular employees can use paid sick leave when off work with a flu-like illness.

**B. I've been exposed to a family or household member with flu-like illness?**

**Answer:** No, exposure is not considered an illness. CDC advises that employees who are well but who have an ill family member at home with a flu-like illness can go to work as usual. However, these employees should monitor their health every day, and notify their supervisor and stay home if they become ill.

**C. Care for a family member with flu-like illness?**

**Answer:** Yes, caring for children or family members (as defined by FMLA or OFLA) with flu-like illness is an appropriate use of paid sick leave.

**Q3: What happens if I'm out of sick leave hours and I have a flu-like illness?**

**Answer:** Some employees may run out of sick leave during a severe outbreak of H1N1 virus or flu-like illness. Use of vacation leave, compensatory time or saved holidays may be used. If all paid leave is exhausted, leave without pay is the next step.

**County management is evaluating alternative leave rules. Other leave options may be provided to employees who don't have paid leave time when they have a flu-like illness. Employees will be notified immediately of any policy changes.**

**Q4: My aunt is very sick with the flu and I am the only person available to take care of her. May I use sick leave?**

**Answer:** Sick leave is allowable for members of employee's immediate household; employee's spouse, parents or children as defined by FMLA; parents-in-law as defined by OFLA; employee's domestic partner designated in Affidavit submitted to Employee Benefits and the children and parents of such domestic partner. If aunt is a member of the employee's household (sharing a residence), use of sick leave is allowable. If aunt (**or another person**) is not a member of employee's household, time to care for that person is considered vacation or other non-sick time leave. Check with your department HR unit if you are uncertain what to do for your individual situation.

**Q5: If I'm home sick for more than 3 days with a flu-like illness, do I need to get a doctor's note to substantiate my illness?**

**Answer:** There is no change in County policy at this time.

- Any absence of more than 3 days for illness or injury may require a doctor's note depending on your department's current policy and practice.
- At this time, medical certification requirements for a FMLA or OFLA qualifying event do not change.
- An employee who is under disciplinary or corrective action for attendance issues that includes a requirement to provide a medical statement for unscheduled absences will still be required to provide the required statement, including for absences due to flu-like illnesses.
- Check with your department HR unit for guidance if you are uncertain what to do for your individual situation.

During a severe flu outbreak, the CDC advises employers not to require a doctor's note for workers who are ill with flu-like illness to validate their illness or to return to work, as doctor's offices and medical facilities may be extremely busy and may not be able to provide such documentation in a timely way. The County is working closely with local Public Health authorities, and will have the most up-to-date information regarding the severity of flu outbreak in the community. Employees will be notified of any change in policy.

**Q6: Do I code my timesheet differently for H1N1 sick leave from regular sick leave coding?**

**Answer:** No, employees with flu-like illness code their leave the same as for any type of illness.

## SENDING SICK EMPLOYEES HOME

**Q7: If an employee appears to have symptoms of a flu-like illness (see above info on Symptoms under General Information) may a supervisor send him/her home? If so, how is the sick time coded?**

**Answer:** For safety reasons to reduce the spread of infection to other employees or customers, a supervisor may encourage an employee who shows signs of flu-like symptoms to go home and use sick or other leave time.

If an employee shows signs of flu-like symptoms and refuses to go home, and the supervisor believes it is in the best interests of the workplace and the safety of other employees and customers, the supervisor may require the employee to leave the workplace.

- If the supervisor believes the employee meets the definition for sick leave, as outlined in the appropriate bargaining agreement or personnel rules, then time may be charged to the employee's sick leave.
- If the supervisor is uncertain of the available objective evidence to meet the definition of sick leave, then with approval from the department HR manager, time is coded as paid administrative leave and does not count against the employee's leave banks.

**Q8: What if I come to work and then become sick and too ill to drive or take a bus home?**

**Answer:** Sick employees who have a difficult time arranging a ride home are encouraged to talk with their supervisor or department HR representative for assistance. It's important that all employees have emergency contacts listed with the County in case they need assistance. Update your emergency contact info now using the online Personal Information Form (PIF) via the MINT at [Personal Information Form](#)

## OTHER LEAVE TIME INFO

**Q9: I'm afraid of catching a flu-like illness and don't want to come to work, what are my leave options?**

**Answer:** All employees are expected to report to work as scheduled unless they have an approved leave. Employees who refuse to come to work or perform their assigned job duties may be disciplined.

Healthy employees afraid of catching the flu, can check with their supervisor to request leave time from work. In times of high-absenteeism, leave requests may not be granted. Leave requests from employees designated as essential workers during a pandemic may not be approved. Employees are encouraged to manage leave time requests so not to be without paid leave in event of a future sick leave need.

Employees at higher risk for complications from the flu (see above info under General Information) are encouraged to contact their health care provider at the first signs of illness for advice. Employees at higher risk for complications, especially those in positions designated as essential workers during a pandemic, are encouraged to contact their department HR staff to confidentially discuss leave, reassignment or accommodation options based on a qualifying medical condition.

**Q10: Can I get time off work to care for my child if schools or daycare centers close due to a severe flu outbreak?**

**Answer:** School districts in conjunction with local Public Health authorities determine closure of schools and childcare facilities. Individual school buildings or entire school districts and childcare centers may close to prevent the spread of infection in a severe pandemic. These closures may occur without much notice. Employees are encouraged to pre-plan as much as possible for care of children in the event of school or childcare closures. This is especially important for employees in positions designated as essential workers during a pandemic. Make this a part of your family emergency plan so all family members know what to do. Paid or unpaid sick leave options are appropriate for care of sick children. Paid or unpaid vacation or other non-sick time leave options are appropriate for care of healthy children. Learn more about pandemic flu and create an emergency plan for you and your family at <http://www.flu.oregon.gov/DHS/ph/acd/flu/preparing.pdf>

**Q11: Is the Voluntary Furlough program for Local 88 employees still available?**

**Answer:** Yes, approvals of all voluntary furlough requests are determined in accordance with department procedure. A voluntary furlough allows employees to either reduce their schedules and/or take leave without pay, for a period up to 29 consecutive days. For more info go to <http://mints.co.multnomah.or.us/jsp/MINT/EntryPoint?ch=739d911dff0d010VgnVCM1000003bc614acRCRD>

## **BUSINESS CONTINUITY OPTIONS TO RESPOND TO A SEVERE FLU OUTBREAK**

**Q12: I am really worried my whole work-life will change if there is a severe outbreak of H1N1 virus or flu-like illness.**

**Answer:** The County does not want to penalize an employee for being a responsible worker. And, recognizes that flexible leave options, planned time off of work, having a predictable schedule and familiar work location and assignment are important factors to reduce stress and promote a healthy lifestyle that supports employee performance, resiliency and well-being.

At the same time, the community depends on the County to continue operating and deliver services to the public, especially during times of emergency, such as a severe flu outbreak. How long a severe outbreak can last is uncertain; it may come and go in waves.

**During a severe outbreak of influenza, the County may use a variety of business continuity options to deliver County services to customers, respond to a high rate of absenteeism, and for safety reasons to reduce the spread of infection.** We have not previously faced this type or level of potential emergency and so there is much we don't know until a severe outbreak occurs.

**Some business continuity options described below are possible, but may not be necessary, or used for only a specified length of time. Decisions for business continuity options will be guided by the department and its essential work functions; the level of employee absenteeism; the level of flu outbreak in the community; and advice from Public Health authorities.**

**Q13: During a severe outbreak of H1N1 virus or flu-like illness, can my supervisor cancel my already approved leave? Will I be forced to forfeit my saved holidays if I don't use them before the end of the fiscal year (June 30, 2010)?**

**Answer:** During a severe flu outbreak, the County may rescind or adjust vacation or leave schedules to continue County operations and provide services to customers. Employees designated as essential workers during a pandemic are encouraged to communicate regularly with supervisors regarding status of leave time or vacation schedules. Both employees and supervisors are expected to act in good faith to coordinate use of saved holidays to minimize the potential of forfeiture. Check with your department HR unit for assistance if you are uncertain what to do for your individual situation.

**Q14: During a severe flu outbreak, can the County:**

- **Change my regular work hours and/or day off?**
- **Change my current 4-10 or 9-80 schedule?**
- **Require an alternative work schedule, such as flex-time or new shifts?**
- **Require I work from a different location?**
- **Require I perform work outside of my current job description?**

**Answer:** A severe outbreak of influenza does not automatically mean a change to work schedules, locations or assignments. Not all business continuity options are viable in all work areas. As outlined in labor agreements or personnel rules, the County may consider business continuity options to continue County services to customers, respond to a high rate of absenteeism, and for safety reasons to reduce the spread of infection.

**Work Schedules:** The County currently supports a large number and variety of alternative work schedules. During a severe flu outbreak, management determines when adjustments to work schedules, either short or longer-term, may be required to meet a department's operational needs. Additionally, one way to stay healthy in a severe flu outbreak is minimum contact with others. Staggered shifts and days off are methods to minimize contact between employees and control the spread of infection.

**Work Location:** During a severe flu outbreak, maintaining service to customers, responding to high absenteeism, and reducing the spread of infection may drive work location changes. Not all work duties can be performed at an alternative location. Employees from one site may be needed to keep another site open to serve the public. In times of extreme absenteeism, some work sites may be temporarily closed and employees consolidated in remaining locations. Mileage reimbursement as outlined in labor agreements or personnel rules still apply.

*Work Assignment:* Managers have the right to assign work duties. In times of a severe flu outbreak, this may mean requiring employees to work outside their current job description in short-term or temporary work assignments to provide coverage or support to essential function areas. Work-out-of-class rules still apply in these situations.

**Q15: What are the rules about the number of overtime hours a supervisor may require me to work?**

**Answer:** During a severe flu outbreak, an employee may be required to work overtime to provide coverage to continue County services to customers, especially during high absenteeism. No statutory/regulatory or labor contract limitations exist on the number of overtime hours an employee may work. Supervisors in areas that do not typically require overtime are strongly encouraged to contact your department management and/or HR unit to discuss options for work coverage and guidance on overtime use. Working long hours may become a safety issue. Employees and supervisors are encouraged to consult with your department HR unit or Risk Management on all safety issues.

**Q16: Why doesn't everyone just work from home to avoid getting sick?**

**Answer:** Telecommuting is a potential business continuity option. Most County jobs cannot be performed from home. Remote access into County systems such as SAP is limited. All departments will prioritize remote access based on essential work functions. Telecommuting policies and work rules still apply. Approval of all telecommuting requests are determined by the supervisor. Approval to telecommute during a severe flu outbreak does not necessarily mean long-term approval.

## **ESSENTIAL WORKER DURING A PANDEMIC**

**Q17: How do I know if my position is designated as an essential worker during a pandemic?**

**Answer:** Each department has a procedure for identifying and informing employees who are required to report regardless of the closure or curtailment of County operations. Essential workers should know their status prior to an event. Check with your supervisor or department HR unit if you are uncertain of your status.

**Q18: What does it mean to be designated as an essential worker?**

**Answer:** Essential workers are required to report for duty on time, and remain at work until the end of their scheduled shift.

**Q19: What happens if I am designated as an essential worker, but I do not come to work during a severe pandemic event?**

**Answer:** Essential workers who do not report and have an unplanned absence, may be asked to provide verification to explain reason for not reporting and could be subject to discipline.

**Q20: Can essential workers be assigned duties outside of their normal responsibilities?**

**Answer:** Yes, essential workers, as well as other employees, can be assigned other duties and/or directed to report to a different site.

**Q21: Can essential workers work from home?**

**Answer:** Yes, with their supervisor's permission and if their essential duties can be performed from home.

## **ACTIONS TO STAY HEALTHY**

**Q22: What can I do to avoid getting a flu-like illness?**

*Cover your cough and sneezes* – cough and sneeze into your elbow. Use tissues only once.

*Wash your hands frequently* – wash with soap and water for 20 seconds or use an alcohol-based hand sanitizer. Be sure to wash your hands after coughing, sneezing or blowing your nose.

*Avoid touching your face*— germs are easily spread if you pick up the virus on your hands and then touch your nose, mouth and eyes.

*Stay home if you are sick* – especially if you have a fever - don't spread infection.

*Get the seasonal flu vaccine as soon as it becomes available* – if you become run down by the seasonal flu, your body will not be capable of fighting off the H1N1 virus. Make sure you stay current with recommended vaccinations. Ask your healthcare provider about the H1N1 vaccine as it is made available.

*Maintain a healthy lifestyle* – get enough sleep, eat a healthy diet and exercise regularly.

**Q23: I feel surrounded by germs! Can the flu virus live on surfaces, such as computer keyboards?**

**Answer:** The CDC advises the flu virus can live on hard surface objects up to 8 hours. Flu viruses may be spread when a person touches a hard surface (such as a desk or doorknob) or an object (such as a keyboard or pen) where the virus has landed and then touches his or her eyes, nose, or mouth. Routine cleaning of surfaces will help stop the virus from spreading in this way. Routinely clean surfaces and items that are more likely to have frequent hand contact with cleaning agents that are usually used in these areas. Additional disinfection beyond routine cleaning is not recommended.

Cleaning products that are registered by the EPA to disinfect hard, non-porous surfaces that may be contaminated with 2009-H1N1 flu include many commonly found household brands.

List of more than 500 products at <http://www.epa.gov/oppad001/influenza-disinfectants.html>

**Q24: Will a face mask or respirator keep me from getting a flu-like illness?**

**Answer:** The CDC advises that the use of N95 respirators or face masks are generally not recommended for workers in non-health care work settings for general work activities. Healthcare workers with patient contact for health care purposes follow the Health Department respirator and facemask protocol. Healthcare workers check with your supervisor for more information.

CDC also advises that if you are already sick with a flu-like illness to stay home. But, if you must leave your home for medical care, wearing a facemask may reduce the spray of cough or sneeze droplets from you to others. It is not recommended to wear a facemask for long periods of time.

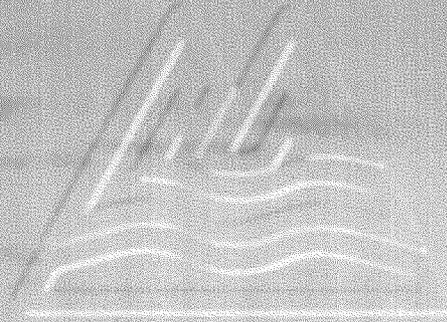
**Q25: Is there an H1N1 flu vaccine? When is it available?**

**Answer:** The 2009 H1N1 flu vaccine will be available approximately mid-October. CDC does not anticipate a shortage of the vaccine, but initial quantities may be limited.

As of August 28, 2009, CDC prioritized the following groups to receive the vaccine before others: pregnant women, people who live with or care for children younger than 6 months of age, health care and emergency medical services personnel with direct patient contact, persons between the ages of 6 months and 24 years old, and people 25 through 64 years of age who are at higher risk for H1N1 flu because of chronic health disorders or compromised immune systems.

Vaccine will become available for other groups once these target populations are vaccinated. Similar to seasonal flu vaccines, H1N1 vaccination sites will be available at healthcare offices, pharmacies, schools and other locations. Contact your healthcare provider to find out where to get a vaccine or if you have questions regarding your individual situation.

Anyone previously vaccinated against the 1976 swine flu is unlikely to be fully protected from the 2009 H1N1 flu. The strains are different enough that employees should still get the 2009 H1N1 vaccine when available.



# Multnomah County Health Department

H1N1 Preparedness Briefing  
Multnomah County Board of Commissioners  
September 3<sup>rd</sup>, 2009

Gary Oxman, MD, MPH, Health Officer  
MCHD H1N1 Fall Preparation Committee

# Briefing Objectives

- ❖ Provide basic information on H1N1 developments
- ❖ Present Multnomah County Health Department planning objectives
- ❖ Answer questions/address concerns

## Current Situation

### H1N1 Swine Flu (as of August 21st, 2009)

- ❖ US:

- ❖ 7,983 hospitalized, 522 deaths

- ❖ Oregon:

- ❖ 92 hospitalized, 11 deaths

- ❖ Multnomah County:

- ❖ 23 hospitalized, 3 deaths

# H1N1 Pandemic Severity

- ❖ WHO pronounced “Phase 6” on June 11, 2009
- ❖ Severity?
  - ❖ “disease is *mild* in most cases, *severe* in some and *moderate* overall” –Australian Government Dept of Health and Ageing July 2009
  - ❖ “H1N1 is a new virus, many people may have little or no immunity against it, and illness may be more severe and widespread as a result.” US CDC July 2009

# MCHD Planning and Response

# MCHD H1N1 Fall Preparation Committee Action Plan

*The mission of the MCHD H1N1 preparedness work is to ensure that the department and the community are well prepared to prevent and respond to the impacts of the projected fall 2009 resurgence of H1N1. The work is part of the larger mission to protect the health and people of Multnomah County.*

# MCHD H1N1 Fall Preparation Committee Action Plan

*This mission is achieved in ways that:*

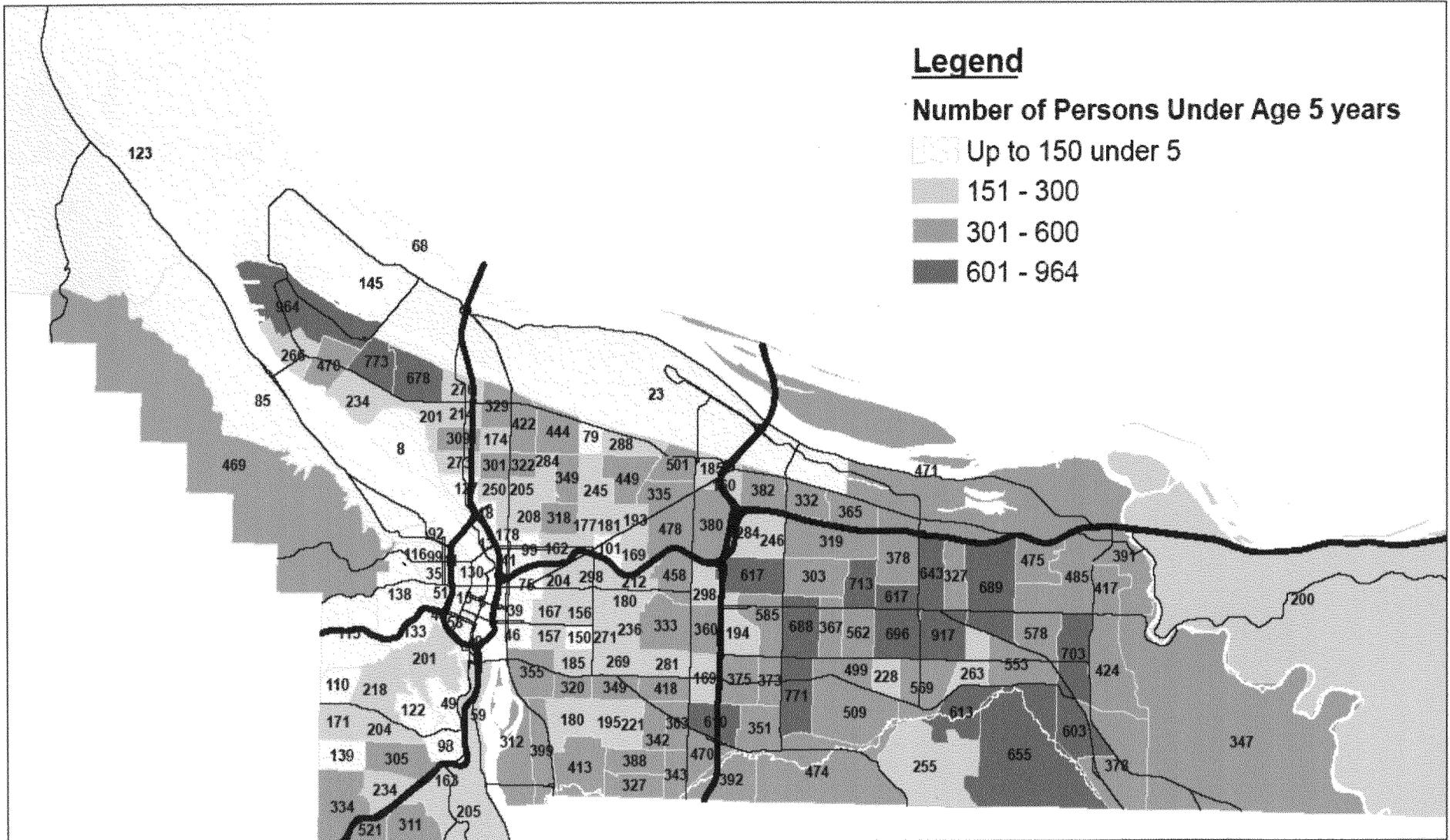
- ❖ Are appropriate to the impact of H1N1 disease.
- ❖ Take advantage of products developed by CDC, OPHD, and others.
- ❖ Use local and regional collaborations.
- ❖ Create response approaches that appropriately leverage resources of private, not for profit, and other governmental organizations in order to improve effectiveness and efficiency.

# MCHD Planning Objectives

# MCHD Planning Objectives

1. *Develop a plan for equitable distribution of vaccine focused on pre-determined priority groups.*
  - ❖ Locate and quantify priority populations (see following map).
  - ❖ Distribute vaccine via administration partners.
  - ❖ Develop and execute vaccine distribution and administration operational plans.

# Persons Under Age 5, Multnomah County, 2007\*



\*Population estimates from Portland State University Population Research Center, 2007.

# MCHD Planning Objectives

2. *Develop a comprehensive risk communication plan for various target audiences.*

- ❖ Characterize populations needing information.
- ❖ Catalog useful information products.
- ❖ Assure information is technically correct.
- ❖ Develop capacity for call center and hotline.
- ❖ Develop and implement pre and during event communications plan.

# MCHD Planning Objectives

3. *Develop epidemiology and surveillance plan (s) and identify resources to implement plan.*

- ❖ Develop alternate surveillance plans for specific high-risk populations and an implementation plan.
- ❖ Plan for regional outbreak control and surveillance.
- ❖ Develop limited contact investigation plan specific for H1N1.

# MCHD Planning Objectives

4. *Develop anti-viral distribution plan.*

- ❖ Develop a distribution plan for using anti-virals for treatment.

# MCHD Planning Objectives

## *5. Develop access to care plans.*

- ❖ Develop a plan to ensure that uninsured residents have access to treatment for H1N1 through existing sites of primary care provision.
- ❖ Develop standing orders for LHD RN patient evaluation.

# MCHD Planning Objectives

6. *Develop a specific H1N1 response plan for business continuity for the agency, including a plan for each business service area.*

- ❖ Ensure clarity of MCHD's internal plan for employees and patients.
- ❖ Provide guidance on infection control for all MCHD programs and sites.
- ❖ Provide representation on Multnomah County Emergency Management Team.

# MCHD Incident Command System Organization

- ❖ Clarify, focus and integrate MCHD's H1N1 preparedness work,
- ❖ Ensure the work is effective and being carried out in a timely manner, and
- ❖ Assure there is appropriate coordination of H1N1 preparedness work within MCHD, and between MCHD and its county, regional and state partners.

# Questions and Discussion