



December 30, 2013

Joanne Fuller, Interim Director  
Multnomah County Health Department  
426 SW Stark St.  
Portland, OR 97204

Dear Ms. Fuller,

The School-Based Health Center (SBHC) State Program Office (SPO) is pleased to announce the successful award of SBHC mental health expansion funds to the Multnomah County Health Department in the amount of **\$403,000 to support increased mental health capacity during the 2013-2015 biennium.**

Multnomah County Health Department will receive a contract amendment under Program Element 44 for the purpose of supporting the mental health expansion grant activities in the school-based health centers in your county. In the meantime, here are the program highlights of the agreement:

### **Expectations**

- A. Award monies must be used to support mental health capacity within the school-based health center system by adding mental health staff and expanding current mental health staff hours, with the ability to collect and report on mental health encounter visits.
- B. Awardees will be expected to provide services that are culturally and linguistically appropriate to their target population.
- C. Awardees will be expected to track data related to mental health encounters as outlined in the SBHC Certification standards. SBHC Certification standards are available at [www.healthoregon.org/sbhc](http://www.healthoregon.org/sbhc).
- D. Awardees will be expected to participate in a technical assistance call with SPO in February 2014. Awardees will work with SPO at this time to develop an evaluation strategy.

## **Funds**

Funds for this project must be spent by June 30, 2015. The maximum amount of the contract amendment will be \$403,000. Any unspent grant funds during FY14 may be rolled over into FY15. Grantees are expected to provide services during entire project period ending June 30, 2015. Future funding is unknown at this time and will be determined by the legislative adopted budget and evaluation outcomes.

## **Reporting Requirements**

Grantees will be required to submit mental health encounter data to SPO three times during the contract period (July 15, 2014, January 15, 2015 and July 15, 2015). Grantees will also provide a final report that includes qualitative and quantitative data as part of the evaluation plan.

## **Technical Assistance**

The SBHC State Program Office will provide on-going technical assistance in your efforts to increase mental health capacity, collect mental health encounter data, and create an evaluation plan and final report. An initial check-in call will be held in February to review grant expectations and to develop a workplan and evaluation strategy. SPO will contact the individual grantees in the next few weeks to set up a February call.

In the meantime, we recommend grantees and community partners visit the SBHC State Program website for more information about SBHCs in Oregon:

[www.healthoregon.org/sbhc](http://www.healthoregon.org/sbhc)

**Kate O'Donnell, SBHC Systems Development Specialist, will be your primary contact at the State. She may be reached at 971.673.1054 or via e-mail at [kathryn.m.odonnell@state.or.us](mailto:kathryn.m.odonnell@state.or.us).**

Thank you for your commitment to expanding the provision of mental health services to children and youth in your community. The staff of the SBHC State Program Office looks forward to this opportunity to work with you and your county in promoting health and mental health care access to youth in our schools.

Sincerely,



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Jessica E.A. Duke, MPH  
Adolescent and School Health Manager



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Kathryn O'Donnell, MPH  
SBHC Systems Development  
Specialist