

MINUTES  
MULTNOMAH COUNTY BOARD OF COMMISSIONERS  
December 6, 1990 MEETING

Chair Gladys McCoy convened the meeting at 9:32 a.m., with Vice-Chair Gretchen Kafoury, Commissioners Pauline Anderson, Rick Bauman and Sharron Kelley present.

John DuBay, Deputy County Counsel, explained to the Board that Order 90-198 approved on Tuesday, December 4, 1990, was placed on the Board Agenda before it had been reviewed by County Counsel. Mr. DuBay stated that the Order before them was the corrected Order in the Matter of CU 19-90 to be considered for approval under unanimous consent.

UPON MOTION of Commissioner Bauman, seconded by Commissioner Anderson, on a roll call vote, CONSIDERATION of the following item was UNANIMOUSLY APPROVED.

ORDER in the Matter of CU 19-90, Correcting the Order Dated December 4, 1990, Affirming the Planning Commission's Denial of an Application for a Conditional Use Permit

UPON MOTION of Commissioner Anderson, seconded by Commissioner Kelley, on a roll call vote, the captioned ORDER 90-204 was UNANIMOUSLY APPROVED.

- C-1 In the Matter of the Reappointments of Janet Chandler, Kao Chin, Donnie Griffin and Carolyn Leonard to the Metropolitan Human Relations Commission for Terms Expiring December 30, 1993
- C-2 Request for Approval of Transfer of Found/Unclaimed Property - List 90-5 - From the Sheriff's Office to the Department of General Services for Sale or Disposal as Provided Pursuant to Multnomah County Code 7.70
- C-3 Liquor License Application Renewals Submitted by Sheriff's Office with Recommendation for Approval as Follows:  
Dispenser Class A for (a) Biff's Seafood Restaurant, 12840 SE Stark, Portland; (b) Royal Chinook Inn, 2609 E Corbett Hill Rd, Corbett.  
Package Store for (c) David's Market, 12217 SE Foster Rd, Portland; (d) Original Steer Market, 12348 SE Division, Portland

UPON MOTION of Commissioner Kafoury, seconded by Commissioner Anderson, C-1 through C-3 were UNANIMOUSLY APPROVED.

- R-1 PROCLAMATION in the Matter of Proclaiming December 9 - 15, 1990 as Drunk and Drugged Driving Awareness Week

UPON MOTION of Commissioner Kafoury, seconded by Commissioner Bauman, Proclamation 90-199 was UNANIMOUSLY APPROVED.

R-2 First Reading and Possible Adoption of an ORDINANCE Amending MCC 6.32.010, 6.32.040 and 6.32.120 to Permit Creation of an Ambulance User Fee to Fund the Cost of Multnomah County Emergency Medical Services Administration, and Declaring an Emergency

The Clerk read the proposed ordinance by title only. Copies of the complete document were available for those wishing them. A hearing was held, no one wished to testify.

Commissioner Kafoury moved, and Commissioner Anderson seconded, for approval of the first reading and adoption of the proposed ordinance.

In response to Commissioner Bauman, Joe Acker, Director of Emergency Medical Services, explained that this was a change to the Ordinance adopting a rule which creates the financing for the program that will expire in six months. Mr. Acker stated this would need to come back before the Board in April or May with a new rule at which time a decision will have to be made for the following year.

Chair McCoy stated that a hand delivered letter from Care Ambulance and a previous letter from Kaiser, both recognized a need for this Ordinance and also that it is a temporary measure.

ORDINANCE 669 was UNANIMOUSLY APPROVED.

Chair McCoy took this time to present Joe Acker, Director of Emergency Medical Services, with a five year pin and service award for his time spent with Multnomah County.

Joe Acker thanked Chair McCoy and expressed that he was proud to have been a Multnomah County Employee.

R-3 RESOLUTION in the Matter of Requesting the Oregon Liquor Control Board to Require Alcohol Content Labeling of all Malt Beverages Sold in Oregon

UPON MOTION of Commissioner Kafoury, seconded by Commissioner Anderson, RESOLUTION 90-200 was UNANIMOUSLY APPROVED.

R-4 RESOLUTION in the Matter of the Provision of Primary Health Care Services to Low Income and Disadvantaged Residents of Multnomah County

UPON MOTION of Commissioner Kafoury, seconded by Commissioner Anderson, RESOLUTION 90-201 was UNANIMOUSLY APPROVED.

R-5 Budget Modification NOND #5 Authorizing Reduction of \$320,000 from Beginning Working Capital within the Special Appropriation Data Processing Section of the Information Services Division to Reflect Project Costs

UPON MOTION of Commissioner Anderson, seconded by Commissioner Kelley, R-5 was UNANIMOUSLY APPROVED.

R-6 First Reading of an ORDINANCE amending Ordinance No. 511 by Adding Provisions for Telecommunications Planning, Funding and Project Management

The Clerk read the proposed ordinance by title only. Copies of the complete document were available for those wishing them. A hearing was held, no one wished to testify.

Commissioner Kafoury moved, and Commissioner Kelley seconded, for approval of the first reading of the proposed ordinance.

The first reading of R-6 was UNANIMOUSLY APPROVED. Chair McCoy advised the second reading is scheduled for Thursday, December 13, 1990.

R-7 Second Reading and Possible Adoption of an ORDINANCE Relating to Retiree Medical Insurance for Employees Not Covered by Collective Bargaining Agreements and Amending Ordinance No. 534 as Amended by Ordinance No. 629 (from November 15, 1990)

The Clerk read the proposed ordinance by title only. Copies of the complete document were available for those wishing them. A hearing was held, no one wished to testify.

In response to Commissioner Kelley, Larry Kressel, County Counsel, explained there was no official ordinance or procedure for exception, but when a claim is filed the County has general authority to settle it if a valid claim.

Commissioner Kafoury moved, and Commissioner Bauman seconded, for approval of the second reading and adoption of the proposed ordinance.

ORDINANCE 670 was UNANIMOUSLY APPROVED.

R-8 Ratification of an Intergovernmental Agreement Between Oregon State Police and Multnomah County to Control Access to Oregon's Criminal Offender Information System via the Multnomah Automated Information Network

UPON MOTION of Commissioner Anderson, seconded by Commissioner Kafoury, R-8 was UNANIMOUSLY APPROVED.

R-9 Budget Modification DCC #5 Authorizing Reclassification of an Office Assistant 3 Position to a Clerical Unit Supervisor within the Probation Services Division

UPON MOTION of Commissioner Kafoury, seconded by Commissioner Anderson, R-9 was UNANIMOUSLY APPROVED.

R-10 Ratification of an Intergovernmental Agreement Between the Metropolitan Service District, Exposition-Recreation Commission and Multnomah County to Provide Partial Funding for a Deputy District Attorney to Staff a Neighborhood Based Prosecution Pilot Project

R-11 Budget Modification DA #5 Authorizing Neighborhood Based Prosecution Project

UPON MOTION of Commissioner Kafoury, seconded by Commissioner Kelley, R-10 and R-11 were APPROVED with Commissioner Bauman voting No.

R-12 ORDER in the Matter of a Temporary Exemption to Contract with Civic Action Teams, Inc. for Weatherization Infiltration Services

R-13 ORDER in the Matter of a Emergency Exemption to Replace the Trane Chiller Compressor in the Gill Building

UPON MOTION of Commissioner Bauman, seconded by Commissioner Kafoury, ORDERS 90-202 and 90-203 were UNANIMOUSLY APPROVED.

R-14 Budget Modification MCSO #7 Requesting \$4,198 from Contingency to Pay the Cost of Internal Revenue Service Penalties and Interest Incurred on the Sheriff's Gun Stores Account (from October 18, 1990)

UPON MOTION of Commissioner Bauman, seconded by Commissioner Kafoury, R-14 was TABLED with Chair McCoy and Commissioner Kelley voting No.

R-15 Budget Modification MCSO #8 Appropriating \$87,616 in Oregon Traffic Safety Commission Funds and Requesting \$50,633 in Matching Funds from Contingency to Continue the DUII Enforcement Program (from October 18, 1990)

R-16 Budget Modification MCSO #9 Requesting \$104,272 from Contingency for 4 Court Guard Positions Necessary Due to Opening an Additional Courtroom at the Justice Center and an Increase in the Number of Cases Heard on a Daily Basis (from October 18, 1990)

UPON MOTION of Commissioner Kelley, seconded by Commissioner Bauman, R-15 and R-16 was UNANIMOUSLY APPROVED to REMOVE these items from the agenda.

R-17 Budget Modification NOND #2 Requesting \$5,000 from General Fund Contingency to Fund the County's Support of the Northeast Work Force Center (from October 18, 1990)

R-18 Budget Modification NOND #3 Requesting \$5,000 from General Fund Contingency to the Human Services Special Projects Professional Services Budget to Fund the County's Support of the Pacific Northwest First Annual Education Conference for African-American Youth and their Families (from October 18, 1990)

UPON MOTION of Commissioner Kafoury, seconded by Commissioner Bauman, R-17 and R-18 was UNANIMOUSLY APPROVED to TABLE these items.

R-19 Budget Modification NOND #4 Requesting \$35,465 from General Fund Contingency to the Social Services Division Youth Program Office Contracts Budget to Cover Continuation of the Morrison Center Sex Offender Program through June 30, 1991 (from October 18, 1990)

UPON MOTION of Commissioner Kafoury, seconded by Commissioner Bauman, R-19 was UNANIMOUSLY APPROVED.

There being no further business, the meeting was adjourned at 10:23 A.M.

OFFICE OF THE BOARD CLERK  
for MULTNOMAH COUNTY, OREGON

By *Carris Anne Peterson*

0094C/7-11  
cap

ANNOTATED MINUTES

Tuesday, December 4, 1990 - 9:30 AM  
Multnomah County Courthouse, Room 602

PLANNING ITEMS

1. Second Reading and Possible Adoption of an ORDINANCE Adopting the Multnomah County Bicycle Master Plan and Amending the Bikeways Plan Map of the Comprehensive Framework Plan Policy 33C (from November 13, 1990)

TESTIMONY HEARD. ORDINANCE 668 APPROVED

2. FINAL ORDER in the Matter CU 19-90, Review of a Decision of the Planning Commission, Denying the Entire Application of a Conditional Use Request for Property Located at 9825 NW Kaiser Road (from October 23, 1990)

ORDER 90-198 APPROVED - SEE SUPPLEMENTAL AGENDA - UNANIMOUS CONSENT ITEM - THURSDAY, DECEMBER 6, 1990

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Tuesday, December 4, 1990 - 10:30 AM  
Multnomah County Courthouse, Room 602

INFORMAL BRIEFING

3. Review by Departments of Zero Based Budget Packages. (Continued from November 26, 1990 Policy Development Committee Meeting)
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Tuesday, December 4, 1990 - 1:30 PM  
Multnomah County Courthouse, Room 602

INFORMAL BRIEFINGS

4. Informal Summary of 1990-91 Board of Equalization Session Detailing Statistics of Assessed Properties Reduced and Sustained. Presented by Jane Rhodes, Board I Chair. (1:30 PM TIME CERTAIN)
5. Impact of Expanded Supervision Programs and Sentencing Guidelines on Matrix Releases from Multnomah County Jails and New Programs for Drug Monitoring of Offenders. Presented by Sheriff Bob Skipper, Grant Nelson, Doug Bray, Bill Wood, Kelly Bacon and Cary Harkaway. (Rescheduled from November 20, 1990 - 1:45 PM TIME CERTAIN)
6. Informal Review of Formal Agenda of December 6, 1990 - (3:00 PM TIME CERTAIN)

Wednesday, December 5, 1990 - 9:00 AM - 12:00 PM  
Multnomah County Courthouse, Room 602

WORK SESSION

Discussion of Policy Directions to Prepare the 1991-92  
Budget

WORK SESSION SCHEDULED TO CONTINUE NEXT  
WEDNESDAY, DECEMBER 12, 1990 - 9:00 AM - NOON  
AND 1:00 PM - 4:00 PM

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SUPPLEMENTAL AGENDA

Thursday, December 6, 1990 - 9:30 AM  
Multnomah County Courthouse, Room 602

UNANIMOUS CONSENT ITEM

NON-DEPARTMENTAL

ORDER in the Matter of CU 19-90, Correcting the Order Dated  
December 4, 1990, Affirming the Planning Commission's  
Denial of an Application for a Conditional Use Permit

ORDER 90-204 APPROVED

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Thursday, December 6, 1990 - 9:30 AM  
Multnomah County Courthouse, Room 602

FORMAL MEETING

CONSENT CALENDAR

NON-DEPARTMENTAL

C-1 In the Matter of the Reappointments of Janet Chandler, Kao  
Chin, Donnie Griffin and Carolyn Leonard to the  
Metropolitan Human Relations Commission for Terms Expiring  
December 30, 1993

APPROVED

JUSTICE SERVICES

SHERIFF'S OFFICE

C-2 Request for Approval of Transfer of Found/Unclaimed  
Property - List 90-5 - From the Sheriff's Office to the  
Department of General Services for Sale or Disposal as  
Provided Pursuant to Multnomah County Code 7.70

APPROVED

- C-3 Liquor License Application Renewals Submitted by Sheriff's Office with Recommendation for Approval as Follows:  
Dispenser Class A for (a) Biff's Seafood Restaurant, 12840 SE Stark, Portland; (b) Royal Chinook Inn, 2609 E Corbett Hill Rd, Corbett.  
Package Store for (c) David's Market, 12217 SE Foster Rd, Portland; (d) Original Steer Market, 12348 SE Division, Portland.

**APPROVED**

REGULAR AGENDA

DEPARTMENT OF HUMAN SERVICES

HEALTH SERVICES AND SOCIAL SERVICES DIVISIONS

- R-1 PROCLAMATION in the Matter of Proclaiming December 9 - 15, 1990 as Drunk and Drugged Driving Awareness Week

**PROCLAMATION 90-199 APPROVED**

- R-2 First Reading and Possible Adoption of an ORDINANCE Amending MCC 6.32.010, 6.32.040 and 6.32.120 to Permit Creation of an Ambulance User Fee to Fund the Cost of Multnomah County Emergency Medical Services Administration, and Declaring an Emergency

**TESTIMONY HEARD. ORDINANCE 669 APPROVED**

NON-DEPARTMENTAL

- R-3 RESOLUTION in the Matter of Requesting the Oregon Liquor Control Board to Require Alcohol Content Labeling of all Malt Beverages Sold in Oregon

**RESOLUTION 90-200 APPROVED**

- R-4 RESOLUTION in the Matter of the Provision of Primary Health Care Services to Low Income and Disadvantaged Residents of Multnomah County

**RESOLUTION 90-201 APPROVED**

- R-5 Budget Modification NOND #5 Authorizing Reduction of \$320,000 from Beginning Working Capital within the Special Appropriation Data Processing Section of the Information Services Division to Reflect Project Costs

**APPROVED**

DEPARTMENT OF GENERAL SERVICES

- R-6 First Reading of an ORDINANCE amending Ordinance No. 511 by Adding Provisions for Telecommunications Planning, Funding and Project Management

**TESTIMONY HEARD. FIRST READING APPROVED.  
SECOND READING SCHEDULED FOR THURSDAY, DECEMBER 13, 1990.**

- R-7 Second Reading and Possible Adoption of an ORDINANCE Relating to Retiree Medical Insurance for Employees Not Covered by Collective Bargaining Agreements and Amending Ordinance No. 534 as Amended by Ordinance No. 629 (from November 15, 1990)

TESTIMONY HEARD. ORDINANCE 670 APPROVED

JUSTICE SERVICES

SHERIFF'S OFFICE

- R-8 Ratification of an Intergovernmental Agreement Between Oregon State Police and Multnomah County to Control Access to Oregon's Criminal Offender Information System via the Multnomah Automated Information Network

APPROVED

COMMUNITY CORRECTIONS

- R-9 Budget Modification DCC #5 Authorizing Reclassification of an Office Assistant 3 Position to a Clerical Unit Supervisor within the Probation Services Division

APPROVED

DISTRICT ATTORNEY

- R-10 Ratification of an Intergovernmental Agreement Between the Metropolitan Service District, Exposition-Recreation Commission and Multnomah County to Provide Partial Funding for a Deputy District Attorney to Staff a Neighborhood Based Prosecution Pilot Project

APPROVED

- R-11 Budget Modification DA #5 Authorizing Neighborhood Based Prosecution Project

APPROVED

PUBLIC CONTRACT REVIEW BOARD

(Recess as the Board of County Commissioners and convene as the Public Contract Review Board)

- R-12 ORDER in the Matter of a Temporary Exemption to Contract with Civic Action Teams, Inc. for Weatherization Infiltration Services

ORDER 90-202 APPROVED

- R-13 ORDER in the Matter of a Emergency Exemption to Replace the Trane Chiller Compressor in the Gill Building

ORDER 90-203 APPROVED

(Recess as the Public Contract Review Board and reconvene as the Board of County Commissioners)

CONTINGENCY TRANSFERS

JUSTICE SERVICES

SHERIFF'S OFFICE

R-14 Budget Modification MCSO #7 Requesting \$4,198 from Contingency to Pay the Cost of Internal Revenue Service Penalties and Interest Incurred on the Sheriff's Gun Stores Account (from October 18, 1990)

TABLED

R-15 Budget Modification MCSO #8 Appropriating \$87,616 in Oregon Traffic Safety Commission Funds and Requesting \$50,633 in Matching Funds from Contingency to Continue the DUII Enforcement Program (from October 18, 1990)

REMOVED

R-16 Budget Modification MCSO #9 Requesting \$104,272 from Contingency for 4 Court Guard Positions Necessary Due to Opening an Additional Courtroom at the Justice Center and an Increase in the Number of Cases Heard on a Daily Basis (from October 18, 1990)

REMOVED

NON-DEPARTMENTAL

R-17 Budget Modification NOND #2 Requesting \$5,000 from General Fund Contingency to Fund the County's Support of the Northeast Work Force Center (from October 18, 1990)

TABLED

R-18 Budget Modification NOND #3 Requesting \$5,000 from General Fund Contingency to the Human Services Special Projects Professional Services Budget to Fund the County's Support of the Pacific Northwest First Annual Education Conference for African-American Youth and their Families (from October 18, 1990)

TABLED

R-19 Budget Modification NOND #4 Requesting \$35,465 from General Fund Contingency to the Social Services Division Youth Program Office Contracts Budget to Cover Continuation of the Morrison Center Sex Offender Program through June 30, 1991 (from October 18, 1990)

APPROVED

0094C/1-5/cap



# MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS  
ROOM 605, COUNTY COURTHOUSE  
1021 S.W. FOURTH AVENUE  
PORTLAND, OREGON 97204

GLADYS McCOY • CHAIR • 248-3308  
PAULINE ANDERSON • DISTRICT 1 • 248-5220  
GRETCHEN KAFOURY • DISTRICT 2 • 248-5219  
RICK BAUMAN • DISTRICT 3 • 248-5217  
SHARRON KELLEY • DISTRICT 4 • 248-5213  
CLERK'S OFFICE • 248-3277

## AGENDA

### MEETINGS OF THE MULTNOMAH COUNTY BOARD OF COMMISSIONERS FOR THE WEEK OF DECEMBER 3 - 7, 1990

- Tuesday, December 4, 1990 - 9:30 AM - Planning Items . . . .Page 2
- Tuesday, December 4, 1990 - 10:30 AM - Informal Briefing. .Page 2
- Tuesday, December 4, 1990 - 1:30 PM - Informal Briefings. .Page 2
- Tuesday, December 4, 1990 - 3:00 PM - Agenda Review . . . .Page 2
- Wednesday, December 5, 1990 - 9:00 AM - 12:00 PM. . . . .Page 3  
Work Session
- Thursday, December 6, 1990 - 9:30 AM - Formal Meeting . . .Page 3

Thursday Meetings of the Multnomah County Board of Commissioners are recorded and can be seen at the following times:

- Thursday, 10:00 PM, Channel 11 for East and West side subscribers
- Friday, 6:00 PM, Channel 27 for Paragon Cable (Multnomah East) subscribers
- Saturday 12:00 PM, Channel 21 for East Portland and East County subscribers

Tuesday, December 4, 1990 - 9:30 AM

Multnomah County Courthouse, Room 602

PLANNING ITEMS

1. Second Reading and Possible Adoption of an ORDINANCE Adopting the Multnomah County Bicycle Master Plan and Amending the Bikeways Plan Map of the Comprehensive Framework Plan Policy 33C (from November 13, 1990)
  2. FINAL ORDER in the Matter CU 19-90, Review of a Decision of the Planning Commission, Denying the Entire Application of a Conditional Use Request for Property Located at 9825 NW Kaiser Road (from October 23, 1990)
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Tuesday, December 4, 1990 - 10:30 AM

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Tuesday, December 4, 1990 - 1:30 PM

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6. Informal Review of Formal Agenda of December 6, 1990 - (3:00 PM TIME CERTAIN)

PUBLIC TESTIMONY WILL NOT BE TAKEN AT INFORMAL MEETINGS

Wednesday, December 5, 1990 - 9:00 AM - 12:00 PM

Multnomah County Courthouse, Room 602

WORK SESSION

Discussion of Policy Directions to Prepare the 1991-92 Budget

PUBLIC TESTIMONY WILL NOT BE TAKEN AT INFORMAL MEETINGS

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Thursday, December 6, 1990 - 9:30 AM

Multnomah County Courthouse, Room 602

FORMAL MEETING

CONSENT CALENDAR

NON-DEPARTMENTAL

- C-1 In the Matter of the Reappointments of Janet Chandler, Kao Chin, Donnie Griffin and Carolyn Leonard to the Metropolitan Human Relations Commission for Terms Expiring December 30, 1993

JUSTICE SERVICES

SHERIFF'S OFFICE

- C-2 Request for Approval of Transfer of Found/Unclaimed Property - List 90-5 - From the Sheriff's Office to the Department of General Services for Sale or Disposal as Provided Pursuant to Multnomah County Code 7.70
- C-3 Liquor License Application Renewals Submitted by Sheriff's Office with Recommendation for Approval as Follows:  
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Package Store for (c) David's Market, 12217 SE Foster Rd, Portland; (d) Original Steer Market, 12348 SE Division, Portland.

REGULAR AGENDA

DEPARTMENT OF HUMAN SERVICES

HEALTH SERVICES AND SOCIAL SERVICES DIVISIONS

- R-1 PROCLAMATION in the Matter of Proclaiming December 9 - 15, 1990 as Drunk and Drugged Driving Awareness Week
- R-2 First Reading and Possible Adoption of an ORDINANCE Amending MCC 6.32.010, 6.32.040 and 6.32.120 to Permit Creation of an Ambulance User Fee to Fund the Cost of Multnomah County Emergency Medical Services Administration, and Declaring an Emergency

NON-DEPARTMENTAL

- R-3 RESOLUTION in the Matter of Requesting the Oregon Liquor Control Board to Require Alcohol Content Labeling of all Malt Beverages Sold in Oregon
- R-4 RESOLUTION in the Matter of the Provision of Primary Health Care Services to Low Income and Disadvantaged Residents of Multnomah County
- R-5 Budget Modification NOND #5 Authorizing Reduction of \$320,000 from Beginning Working Capital within the Special Appropriation Data Processing Section of the Information Services Division to Reflect Project Costs

DEPARTMENT OF GENERAL SERVICES

- R-6 First Reading of an ORDINANCE amending Ordinance No. 511 by Adding Provisions for Telecommunications Planning, Funding and Project Management
- R-7 Second Reading and Possible Adoption of an ORDINANCE Relating to Retiree Medical Insurance for Employees Not Covered by Collective Bargaining Agreements and Amending Ordinance No. 534 as Amended by Ordinance No. 629 (from November 15, 1990)

JUSTICE SERVICES

SHERIFF'S OFFICE

- R-8 Ratification of an Intergovernmental Agreement Between Oregon State Police and Multnomah County to Control Access to Oregon's Criminal Offender Information System via the Multnomah Automated Information Network

COMMUNITY CORRECTIONS

- R-9 Budget Modification DCC #5 Authorizing Reclassification of an Office Assistant 3 Position to a Clerical Unit Supervisor within the Probation Services Division

DISTRICT ATTORNEY

- R-10 Ratification of an Intergovernmental Agreement Between the Metropolitan Service District, Exposition-Recreation Commission and Multnomah County to Provide Partial Funding for a Deputy District Attorney to Staff a Neighborhood Based Prosecution Pilot Project
- R-11 Budget Modification DA #5 Authorizing Neighborhood Based Prosecution Project

PUBLIC CONTRACT REVIEW BOARD

(Recess as the Board of County Commissioners and convene as the Public Contract Review Board)

PUBLIC CONTRACT REVIEW BOARD - continued

- R-12 ORDER in the Matter of a Temporary Exemption to Contract with Civic Action Teams, Inc. for Weatherization Infiltration Services
- R-13 ORDER in the Matter of a Emergency Exemption to Replace the Trane Chiller Compressor in the Gill Building
- (Recess as the Public Contract Review Board and reconvene as the Board of County Commissioners)

CONTINGENCY TRANSFERS

JUSTICE SERVICES

SHERIFF'S OFFICE

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NON-DEPARTMENTAL

- R-17 Budget Modification NOND #2 Requesting \$5,000 from General Fund Contingency to Fund the County's Support of the Northeast Work Force Center (from October 18, 1990)
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CLERK'S OFFICE • 248-3277

## SUPPLEMENTAL AGENDA

Thursday, December 6, 1990 - 9:30 AM

Multnomah County Courthouse, Room 602

## UNANIMOUS CONSENT ITEM

### NON-DEPARTMENTAL

90-204

ORDER in the Matter of CU 19-90, Correcting the Order Dated December 4, 1990, Affirming the Planning Commission's Denial of an Application for a Conditional Use Permit

*m/rb - PA 2nd*  
*motion for UC*

*U.C. Approval*  
*m/PA - SK 2nd*

*PA*  
*GK*  
*RB*  
*SK*  
*GM*

*App as Corrected*

0703C/48/dr  
12/5/90

BOARD OF COUNTY COMMISSIONERS  
 FORMAL BOARD MEETING  
 RESULTS

MEETING DATE: 12-6-90

*Did not*  
CU 19-90  
 UC RB/PA App

Agenda Item #	Motion	UC PA/SK Second	App APP/NOT APP
<u>C-1</u>	<u>GK</u>	<u>PA</u>	<u>App</u>
<u>C-2</u>	<u>(</u>	<u>(</u>	<u>(</u>
<u>C-3</u>	<u>)</u>	<u>)</u>	<u>)</u>
<u>R-1</u>	<u>GK</u>	<u>RB</u>	<u>App</u>
<u>R-2</u>	<u>GK</u>	<u>PA</u>	<u>App</u>
<u>R-3</u>	<u>GK</u>	<u>PA</u>	<u>App</u>
<u>R-4</u>	<u>GK</u>	<u>PA</u>	<u>App</u>
<u>R-5</u>	<u>PA</u>	<u>SK</u>	<u>App</u>
<u>R-6</u>	<u>GK</u>	<u>SK</u>	<u>App</u>
<u>R-7</u>	<u>GK</u>	<u>RB</u>	<u>App</u>
<u>R-8</u>	<u>PA</u>	<u>GK</u>	<u>App</u>
<u>R-9</u>	<u>GK</u>	<del>SK</del> <u>PA</u>	<u>App</u>
<u>R-10</u>	<u>GK</u>	<u>SK</u>	<u>App</u>
<u>R-11</u>	<u>(</u>	<u>)</u>	<u>(</u>

*(RB SK App. 2nd Reading, next wk.)*  
*(2nd Reading.)*

*RB-10*

BOARD OF COUNTY COMMISSIONERS  
 FORMAL BOARD MEETING  
 RESULTS

MEETING DATE: 12-6-90

Agenda Item #	Motion	Second	APP/NOT APP
<u>R-12</u>	<u>RB</u>	<u>GK</u>	<u>App</u>
<u>R-13</u>	<u>§</u>	<u>§</u>	<u>§</u>
<u>R-14</u>	<u>RB</u> <i>tabled</i>	<u>GK</u>	<u>App</u>
<u>R-15</u>	<u>SK</u> <i>Motion to pull items 15 &amp; 16</i>	<u>RB</u>	<u>App</u>
<u>R-16</u>	<u>§</u>	<u>§</u>	<u>§</u>
<u>R-17</u>	<u>GK</u> <i>Motion to</i>	<u>RB</u>	<u>App</u>
<u>R-18</u>	<u>§</u> <i>tabled</i>	<u>§</u>	<u>§</u>
<u>R-19</u>	<u>GK</u>	<u>RB</u>	<u>App</u>
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*SK NO  
GMS*

UNANIMOUS CONSENT

Meeting Date: DEC 06 1990

Agenda No.: Unanimous Consent

(Above space for Clerk's Office Use)

AGENDA PLACEMENT FORM  
(For Non-Budgetary Items)

SUBJECT: Corrected Order Affirming Planning Commission Denial  
of an Application for a Conditional Use Permit

BCC Informal \_\_\_\_\_ (date) BCC Formal 12/6/90 (date)

DEPARTMENT Nondepartmental DIVISION County Counsel

CONTACT John Du Bay TELEPHONE X-3138

PERSON(S) MAKING PRESENTATION John DuBay

ACTION REQUESTED:

INFORMATIONAL ONLY  POLICY DIRECTION  APPROVAL

ESTIMATED TIME NEEDED ON BOARD AGENDA: 5 minutes

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: \_\_\_\_\_

BRIEF SUMMARY (include statement of rationale for action requested, as well as personnel and fiscal/budgetary impacts, if applicable):

In the Matter of CU 19-90, Correcting the Order dated 12/4/90, affirming the Planning Commission's denial of an application for a Conditional Use Permit

*12/10/90 corrected orders sent to John DuBay,  
Gary Clifford, Bob Hall & Sharon Cowley*

(If space is inadequate, please use other side)

SIGNATURES:

ELECTED OFFICIAL *Gladys McCoy*  
OR

DEPARTMENT MANAGER \_\_\_\_\_

(All accompanying documents must have required signatures)

CLERK OF  
COUNTY COMMISSIONERS  
1990 DEC - 5 AM 10:07  
MULTNOMAH COUNTY  
OREGON

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

In the matter of CU 19-90, correcting )  
the Order dated December 4, 1990, af- )  
firming the Planning Commission's denial of ) ORDER 90-204  
an application for a Conditional Use Permit. ) CU 19-90

Whereas, on December 4, 1990, the Board of County  
Commissioners approved a form of final order in CU 19-90 before  
the form was approved for submission to the Board; and

Whereas, the Order dated December 4, 1990, reflects the  
Board's October 23, 1990, action affirming the Planning  
Commission's decision to deny the application, but is not in the  
proper form to reflect the Board's complete findings and reasons  
for its decision.

NOW, THEREFORE, THE BOARD OF COUNTY COMMISSIONERS ORDERS:

The Order of the Board dated December 4, 1990, in CU 19-90  
is amended to read as set forth in Exhibit A attached hereto.

ADOPTED this 6th day of December, 1990.

(SEAL)



BOARD OF COUNTY COMMISSIONERS  
MULTNOMAH COUNTY, OREGON

By Gladys McCoy  
Gladys McCoy, Chair  
Multnomah County, Oregon

REVIEWED:

LAURENCE KRESSEL, COUNTY COUNSEL  
FOR MULTNOMAH COUNTY, OREGON

By John L. DuBay  
John L. DuBay  
Chief Assistant County Counsel

1                   **BEFORE THE BOARD OF COUNTY COMMISSIONERS**  
2                   **FOR MULTNOMAH COUNTY**

3           In the Matter of the Review of           )  
4           the Planning Commission Decision    )  
5           which denied "Beaver Bark",        )  
6           a bark transfer and processing       )  
          Operation in an EFU zoning district. )

**FINAL ORDER**  
**CU 19-90**  
90-198

7  
8           This matter came before the Board of Commissioners (Board) for a hearing on  
9           October 23, 1990, upon an appeal by the applicant from the Planning Commission  
10          order denying the application for a conditional use permit.

11  
12          The Planning Commission (Commission) held a public hearing on the Condi-  
13          tional Use request on August 13, 1990. After receiving testimony, the Commis-  
14          sion denied the CU in a 4-2 split vote. The Commission adopted Findings sup-  
15          porting the denial decision at that same meeting. After the applicant appealed  
16          that decision, the Board heard the matter on October 23, 1990. After considering  
17          evidence, staff recommendations, arguments from the applicant, and other testi-  
18          mony, the Board affirmed the Planning Commission decision by a unanimous  
19          vote. The Board adopted the following findings and conclusions to support that  
20          decision.

21  
22                   **I. NATURE OF PROCEEDINGS**

23  
24           The applicant requests approval to operate a commercial wood products business  
25           within an Exclusive Farm Use (EFU) district. They describe their request as follows:

26           *"We, Lynne D. and Bowlus Chauncey, propose to stockpile, on a small scale, load*



1 **A. Conditional Use Criteria (MCC .7120)**

2 **A(1) Is consistent with the character of the area;**

3 *“As we live in a farm and forest area, these products are already a common sight,*  
4 *as are the trucks used to deliver them along with other farm and nursery prod-*  
5 *ucts, i.e.: feed; hay; nursery stock; farm machinery and equipment; etc. The area*  
6 *we are using is screened from existing neighbors by trees and shrubs.*

7 *We have been stockpiling, loading, and unloading these same products for many*  
8 *years on this same site for our own personal use. It is only now that we are*  
9 *attempting it on a commercial basis.”*

10 **Staff Comment:** The Exclusive Farm Use area in which this property is located  
11 is bounded on the east by the City of Portland, on the south by Washington Coun-  
12 ty, on the west by Cornelius Pass Highway, and the north by Skyline Boulevard.  
13 The area is generally low-density-rural-residential and agricultural in character.  
14 There are a mix of rural non-farm residences, generally on small 2 to 10 acre  
15 sites; and farm-related residences, generally on sites of 20 to 40 acres. The land  
16 on this and surrounding sites slopes generally to the southwest, and is generally  
17 rolling fields and pastures with scattered patches of woodlands. Staff observed  
18 no other commercial or industrial uses within a mile of the site.

19 Kaiser Road is a two lane paved rural County road with gravel shoulders. It prin-  
20 cipally serves only local residents and farmers in the area.

21 The bark-mulch business is not consistent with the area character in terms of its  
22 scale (several truck trips per day), its intensity (diesel trucks and chipper/grinder  
23 equipment operating several hours, 6-days/week), and its location (close to resi-  
24 dences both north and south of the storage area). Similar noise or dust impacts  
25 associated with common agricultural practices (*i.e.* tractors, plowed fields, har-  
26 vesting equipment, *etc.*) are much more infrequent and dispersed over larger  
areas. The diesel engine noise and fumes, chipping/grinding equipment noise,  
vibrations and dust occur almost daily and in a static location (relative to neigh-  
boring residences). The wood products processing activities and their off-site  
effects are industrial in character (secondary processing of forest products) and  
therefore inconsistent with the rural residential and agricultural character of the  
area [Reference discussion below under Policy 13, Air, Water, and Noise Quali-  
ty]. This wholesale/retail distribution operation is not typical of the farm and  
rural residential land uses characteristic of the area.

1 **A(2) Will not adversely affect natural resources;**

2 *"It is not highly combustible, and as the soil in this area is composed entirely of*  
3 *clay, the wood by-products prove to simply enrich it."*

4 **Staff Comment:** The Staff concurs that the effect on natural resources is likely  
5 negligible; however, two neighbors, immediately adjacent to the wood products  
6 operation complain that dust from the chipping and grinding equipment adversely  
7 effects the air quality [Reference 8/1/90 letters from Mr. Thurber and Mr. McCal-

8 **A(3) Will not conflict with farm or forest uses in the area;**

9 *"Our equipment is neat, clean, and in good order. It does not constitute an eye-*  
10 *sore. However, the majority of it is parked by our barn, which is approximately*  
11 *800' from the public roadway and basically hidden from view. We do not run any*  
12 *equipment before 8:00 AM, nor after our closest neighbors, within 150', come*  
13 *home from work. We do not operate on Sundays or holidays. To the best of our*  
14 *knowledge, the Community has welcomed our attempt, and wished us well. We*  
15 *have already contributed considerably to our local Skyline Auction, which bene-*  
16 *fits the many childrens' organizations in the Skyline, Cornelius Pass, Sauvie*  
17 *Island vicinity.*

18 *It is important to note that our land was within the Portland City limits for many*  
19 *years, until, after six (6) exhaustive years of concerted effort, we became the first*  
20 *to successfully de-annex from the City. Per our request, it was at that time desig-*  
21 *nated EFU. We did this in order to ensure the maintenance of all 33.18 acres in*  
22 *its entirety as a rural area for our family's future generations. This is a family*  
23 *endeavor."*

24 **Staff Comment:** The Staff concurs that the use likely has minimal adverse  
25 effects to surrounding farm or forest uses. The almost daily truck traffic on the  
26 narrow, winding rural road may conflict with transport of tractors and other farm  
equipment on the road; however, staff did not observe or receive reports of such  
conflicts.

The dust created by the chipping and grinding of wood products may adversely  
effect some crop potential on nearby farm land; however, staff did not observe or  
receive reports of such effects.

1 **A(4) Will not require public services other than those existing or pro-**  
2 **grammed for the area;**

3 *“Our property is located in an area of Multnomah County that receives no public*  
4 *services now, and our operation has no need for them.”*

5 **Staff Comment:** The Staff concurs that the use likely creates no additional pub-  
6 lic service demands.

7 **A(5) Will be located outside a big game winter habitat area as defined by the**  
8 **Oregon Department of Fish and Wildlife or that agency has certified**  
9 **that the impacts will be acceptable;**

10 *“It does not interfere with the habitat of the many animals that live in our area,*  
11 *which is not identified as a “Big Game Winter Habitat” area by the State.”*

12 **Staff Comment:** The site is not identified as a big game habitat area in the Com-  
13 prehensive Plan or by the Oregon Department of Fish and Wildlife.

14 **A(6) Will not create hazardous conditions;**

15 *“It poses no hazard, public or otherwise.”*

16 **Staff Comment:** Kaiser Road is a two lane paved rural County road with gravel  
17 shoulders. It principally serves local residents and farmers in the area; it is not a  
18 primary through route for the County or region, and large truck traffic is not typi-  
19 cal for this road. The road curves and dips throughout much of its route. It takes  
20 a 90-degree turn at the northeast corner of the site and near the southeast corner  
21 as well.

22 The use requires that several large trucks (18-wheelers) drive to and from the site  
23 each day. In addition, smaller trucks are reportedly used to deliver the mulched  
24 wood products to their destinations – typically adding numerous truck trips each  
25 work-day on a local rural road. This type of daily truck traffic – on a narrow  
26 rural road which was not designed for nor characterized by such traffic – creates  
27 hazards to the neighborhood.

28 **A(7) Will satisfy the applicable policies of the Comprehensive Plan.**

29 The following policies of the County’s Comprehensive Plan are applicable to  
30 this request: Policy 2 (Off-site Effects), Policy 9 (Agricultural Land), Policy 13

1 (Air, Water and Noise Quality), Policy 14 (Development Limitations), Policy 15  
2 (Areas of Significant Environmental Concern), Policy 16 (Natural Resources),  
3 Policy 37 (Utilities), and Policy 38 (Facilities).

4 **a. Policy 2 – Off-Site Effects.**

5 **The County's Policy is to apply conditions to its approval of**  
6 **land use actions where it is necessary to:**

7 **A. Protect the public from the potentially deleterious effects of**  
8 **the proposed use; or**

9 **B. Fulfill the need for public service demands created by the**  
10 **proposed use.**

11 *“Our proposal is to make an existing personal operation a commercial one. To date*  
12 *it has not had any “off-site” effects on surrounding properties or the community.*  
13 *Nor is there any reason for it to pose any deleterious effects in the future. Also, it*  
14 *creates absolutely no need for additional public service. It is located on level*  
15 *ground over 300’ from nearest creek bed. There is easy and safe ingress and*  
16 *egress to and from Kaiser Road, a very limited traffic roadway. Trees and shrubs*  
17 *screen the operation from adjacent neighbors in all directions.”*

18 **Staff Comment:** The Staff concludes the use creates off-site effects to surround-  
19 ing residences in terms of noise, dust, and traffic. See discussions under *A(1),*  
20 *Consistency With the Area Character; A(6), Hazards, and Policy 13, Air, Water,*  
21 *and Noise Quality.*

22 **b. Policy 9 – Agricultural Land.**

23 **The County's policy is to designate and maintain as exclusive**  
24 **agricultural, land areas which are:**

25 **A. Predominantly agricultural soil capability I, II, III, and IV, a**  
26 **defined by U.S. Soil conservation service;**

**B. Of parcel sizes suitable for commercial agriculture;**

**C. In predominantly commercial agriculture use; and**

**D. Not impacted by urban service; o**

1  
2 **E. Other areas, predominantly surrounded by commercial**  
3 **agriculture lands, which are necessary to permit farm practices**  
4 **to be undertaken on these adjacent lands.**

5 **The County's policy is to restrict the use of these lands to exclu-**  
6 **sive agriculture and other uses, consistent with state law,**  
7 **recognizing that the intent is to preserve the best agriculture**  
8 **lands from inappropriate and incompatible development.**

9 *"Of the 33.18 acre farm and forest land we farm in wheat, rye, timber, nursery*  
10 *stock, horses, and children, an area approximately 70' x 225' is devoted to*  
11 *storage and loading of retail and personal use forest by-product. We supply much*  
12 *of the surrounding agricultural and nursery stock land with wood by-products for*  
13 *varied uses. Our predominantly clay soil is highly enriched by these forest by-*  
14 *products for future additional agricultural use."*

15 **Staff Comment:** The County's policy is to preserve the best agricultural lands  
16 from inappropriate and incompatible land uses. As noted above under A(I),  
17 *Consistency With the Area Character*, the commercial/industrial nature of this  
18 wood products business is not consistent with the agricultural character of the  
19 vicinity.

20 **c. Policy 13 – Air, Water, and Noise Quality**

21 **Multnomah County, recognizing that the health, safety, welfare,**  
22 **and quality of life of its citizens may be adversely affected**  
23 **by air, water and noise pollution, supports efforts to improve**  
24 **air and water quality and to reduce noise levels. Therefore,**  
25 **it is Multnomah County's policy to:**

26 **A. Cooperate with private citizens, businesses, utilities and pu**  
**lic agencies to maintain and improve the quality of air and**  
**water, and to reduce noise pollution in Multnomah County.**

*"Storage and delivery of forest by-products cause no air pollution. All product*  
*remains at ground level until loaded by farm tractor into trucks or into the barn.*

*Forest by-products stored at ground level do not cause hazardous leaching into*  
*underground water supplies. In fact they act as a screen or filter for polluted rain*  
*water.*

1           *The area in question is level ground over 200' from nearest creek bed.*

2           *Noise from truck and farm tractors necessary for loading or unloading of forest*  
3           *by-products are a more than familiar sound in this predominantly agricultural*  
4           *area, therefore do not constitute a noise hazard."*

5           **Staff Comment:** The Staff notes that the noise level, and the frequency and  
6           duration of the noise, likely exceeds that typically associated with a residence or  
7           most farm activities. While common farming activities may include the operation  
8           of tractors or other noisy machinery, the frequency and duration of these activities  
9           is only occasional, generally occurring during planting and harvest times of the  
10          year.

11          The bark mulch-wood products processing activity, on the other hand, creates  
12          noise effects on an almost daily basis, and for several hours each day. The princi-  
13          ple noise effects are from diesel trucks delivering or removing the material, and  
14          from the grinding and/or sorting machinery which is used in the operation. Staff  
15          received correspondence from nearby residents regarding adverse noise and air  
16          quality effects from the requested use. A neighbor, Mr. McCallum, writes about  
17          noise and other aspects of the business in an August 1, 1990 letter: "...Using  
18          two 40' bin trailers hauled by diesel tractor, bark and sawdust is  
19          hauled onto the property and dumped. The material is then piled  
20          and moved using one large front end loader, and several smaller  
21          loaders. Material containing large junk or rocks is sorted using a  
22          machine which is a diesel driven tub of approximately 10' diameter.  
23          This equipment spins and shakes until the chunks have been  
24          mulched, and heavier objects are segregated, a process requiring  
25          several hours daily. Finally, the material is reloaded to three stan-  
26          dard dump trucks which haul away to landscape projects. An  
27          average day might be two large loads in, ten dump trucks out,  
28          and several hours of moving material in and out of the power  
29          sorter/sizer. ... All this heavy equipment is operated with maximum  
30          power and minimum muffling. Often several machines are operat-  
31          ed simultaneously. ... In fact, our house and property serve to shel-  
32          ter the Chaunceys from the intense noise and billowing clouds of  
33          wood dust and dirt which arise from their industry." Mr. McCallum  
34          resides immediately south of the area used for storage and transfer of the bark and  
35          sawdust materials (9847 NW Kaiser road; Tax Lots '13' & '40').

36          Additional comments regarding noise and air quality effects from this use are  
37          presented in an August 1, 1990 letter from Mr. Thurber, the neighbor immediately  
38          north of the bark-mulch storage and transfer site (9865 NW Kaiser Road; Tax Lot  
39          '39'). He writes "...The Chaunceys employ a machine which grinds

1 up the bark chips into smaller chips or mulch. The machine is one  
2 of the noisiest, foulest implements I have ever encountered. On the  
3 average, it seems to be run between 3 and 5 times per day for  
4 between 30 and 45 minutes each time. When this machine is oper-  
5 ating, it is impossible to carry on a normal conversation outside my  
6 house, anywhere on my property. Although there is a heavily  
7 wooded ravine between my house and their operation, the  
8 machine is only about 250 feet from my house, and the topogra-  
9 phy of the ravine has always been such that all noises from that  
10 area are not just audible, but seem to be magnified. ... Even inside  
11 the house, the noise of the machine is obnoxiously obvious, even if  
12 a radio or television set is on. And even when the machine is not  
13 on, the Chaunceys use tractors and front-loaders to move and  
14 load bark products, which by themselves are a significant increase  
15 in the noise levels in our neighborhood."

16  
17 Planning staff visited the site on July 31, 1990 and observed and heard the  
18 chipper/grinder equipment in operation. They concur that the noise effects to the  
19 immediately adjacent properties are significant. For these reasons, the Staff con-  
20 cludes the proposed commercial use and wood products processing does not com-  
21 ply with Policy 13 of the Framework Plan.

22  
23 Based upon testimony received, the Staff finds that adverse air quality effects  
24 from the operation are significant, and therefore the proposal is not consistent  
25 with Policy 13.

26  
27 **d. Policy 14 - Development Limitation**

28 **The County's policy is to direct development and land form**  
29 **alterations away from areas with development limitations**  
30 **except upon a showing that design and construction tech-**  
31 **niques can mitigate any public harm or associated public**  
32 **cost, and mitigate any adverse effects to surrounding per-**  
33 **sons or properties. Development limitations areas are those**  
34 **which have any of the following characteristics:**

35 **A. Slopes exceeding 20%;**

36 **B Severe soil erosion potential;**

37 **C. Land within the 100 year flood plain**

38 **D. A high seasonal water table within 0-24 inches of the sur-**

1            *face for 3 or more weeks of the year;*

2            **E. A fragipan less than 30 inches from the surface;**

3            **F. Land subject to slumping, earth slides or movement.**

4  
5            *"Our operation is located on high level ground no where near any area of land*  
6            *with a high seasonal water table. Loading and unloading of timber by-products*  
7            *does not require excavation or any changes in the lay of the land. As the land is*  
8            *level and we are placing product on top of it, we thereby reduce any potential*  
9            *naturally occurring erosion problems."*

10           **Staff Comment:** The Staff concurs.

11           **e. Policy 15 – Areas of Significant Environmental Concern**

12           **The County's policy is to designate as areas of significant envi-**  
13           **ronmental concern, areas having special public value in**  
14           **terms of one or more of the following:**

15           **A. Economic value, e.g., A tourist attraction;**

16           **B. Recreation value, e.g. , rivers, lake, wetlands;**

17           **C. Historic value, e.g., Historic monuments, buildings, sites or**  
18           **landmarks;**

19           **D. Educational research value, e.g., ecologically and scientifi-**  
20           **cally significant lands;**

21           **E. Public safety, e.g., municipal water supply watersheds, flood**  
22           **water storage areas, vegetation necessary to stabilize river**  
23           **banks and slopes;**

24           **F. Scenic value, e.g., areas values for their aesthetic appear-**  
25           **ance;**

26           **G. Natural areas value, e.g., areas values for their fragile char-**  
              **acter as habitats for plant, animal or aquatic life, or having**  
              **endangered plant or animal species, or for specific natural**  
              **features, or valued for the need to protect natural areas; or**

1           **H. Archeological value, e.g., areas valued for their historical,**  
2           **scientific and cultural value.**

3           *We are not located near a shoreline nor in an area of critical or unique habitat for*  
4           *man or animal. We are not in an area with significant historical or archeological*  
5           *features. We are not proposing any change in landscape that would impact views,*  
6           *vistas or public value, etc. Our land does not contain flood water storage areas."*

7           **Staff Comment:** The Staff concurs.

8           **Policy 16 – Natural Resources**

9           **The County's policy is to protect natural resource areas and to**  
10          **require a findings prior to approval or a legislative or quasi-**  
11          **judicial action that the long-range availability and use of the**  
12          **following will not be limited or impaired.**

13          **A. Mineral and aggregate sources;**

14          **B. Energy resource area;**

15          **C. Domestic water supply watershed;**

16          **D. Fish habitat areas; and**

17          **E. Wildlife habitat areas; and**

18          **F. Ecologically and scientifically significant natural area.**

19          *"Our land is located in an area of mostly open farm land with small stands of fir*  
20          *trees. It does not contain mineral, aggregate, energy, or watershed areas. Nor are*  
21          *there significant habitat or ecological areas as designated by government poli-*  
22          *cy."*

23          **Staff Comment:** The Staff Concur

24          **Policy 37 – Utilities**

25          **The County's policy is to require a finding prior to approval of a**  
26          **legislative or quasi-judicial action that:**

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**Water and Disposal system**

**A. The proposed use can be connected to a public sewer and water system, both of which have adequate capacity; or**

**B. The proposed can be connected to a public water system, and the Oregon Department of Environmental Quality (DEQ) will approve a subsurface sewage disposal system on the site; or**

**C. There is an adequate private water system, and the Oregon Department of Environmental Quality (DEQ) will approve a subsurface sewage deposal system; or**

**D. There is an adequate private water system, and a public sewer with adequate capacity.**

*“Public water, sewer, and drainage systems are unavailable in this area of Multnomah County. With no public facilities on the grounds, we have no need for water or a subsurface sewage disposal system. Neither does our operation utilize or have need for public energy or communication systems.”*

**Staff Comment:** The Staff concurs.

**Policy 38 – Facilities**

**The County's policy is to require a finding prior to approval of a legislative or quasi-judicial action that:**

**School**

**A. The appropriate school district has had an opportunity to review and comment on the proposal.**

**Fire Protection**

**B. There is adequate water pressure and flow for fire fighting purposes; and**

**C. The appropriate fire district has had an opportunity to review and comments on the proposal.**



1       **3.   Zoning and Comprehensive Plan Designation**

2               The plan designation of the parcel is **Agriculture**. The parcel is zoned EFU,  
3               **Exclusive Farm Use.**

4  
5                               **III. EVALUATION OF THE APPLICATION**

6  
7               After hearing testimony, arguments and weighing the evidence, the Board  
8               finds the Conditional Use proposal does not satisfy the approval criteria and  
9               review standards based on the facts and for the reasons stated in the forego-  
10              ing staff comments which are hereby adopted by the Board.

11  
12  
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15                              **V. CONCLUSIONS AND DECISION**

16  
17              Based on the above findings and evaluation, the Board of Commissioners  
18              concludes that the proposed Conditional Use does not comply with the applica-  
19              ble standards of the Multnomah County Code. Therefore, the Board of Commis-  
20              sioners affirms the Planning Commission decision and denies the Conditional  
21              Use requested in CU 19-90.

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DATED this 6 day of December, 1990



*Gladys McCoy*  
Gladys McCoy, Multnomah County Chair

REVIEWED:  
LAURENCE KRESSEL, COUNTY COUNSEL  
FOR MULTNOMAH COUNTY, OREGON

By: *John DuBay*  
John DuBay, Chief Deputy County Counsel

Meeting Date: DEC 06 1990

Agenda No.: C-1

(Above space for Clerk's Office Use)

AGENDA PLACEMENT FORM  
(For Non-Budgetary Items)

SUBJECT: Appointments to MHRC

BCC Informal \_\_\_\_\_ (date) BCC Formal Thurs, Dec 6, 1990 (date)

DEPARTMENT County Chair DIVISION \_\_\_\_\_

CONTACT J Boyer TELEPHONE x3308

PERSON(S) MAKING PRESENTATION \_\_\_\_\_

ACTION REQUESTED:

INFORMATIONAL ONLY  POLICY DIRECTION  APPROVAL

ESTIMATED TIME NEEDED ON BOARD AGENDA: 5 minutes

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: \_\_\_\_\_

BRIEF SUMMARY (include statement of rationale for action requested, as well as personnel and fiscal/budgetary impacts, if applicable):

Reappointment of: Carolyn Leonard, Kao Chin, Janet Chandler, Donnie Griffin to the Metropolitan Human Relations Commission. Terms expire 12/30/93.

(If space is inadequate, please use other side)

SIGNATURES:

ELECTED OFFICIAL Gladys McCoy/shb  
Or

DEPARTMENT MANAGER \_\_\_\_\_

(All accompanying documents must have required signatures)

MULTNOMAH COUNTY  
OREGON  
BOARD OF  
COUNTY COMMISSIONERS  
1990 NOV 29 AM 11:48

Meeting Date: DEC 06 1990

Agenda No.: C-2

(Above space for Clerk's Office Use)

AGENDA PLACEMENT FORM      CONSENT AGENDA  
(For Non-Budgetary Items)

SUBJECT: Disposal of found/unclaimed or unidentified property - List 90-5

BCC Informal \_\_\_\_\_ (date)      BCC Formal 12/6/90 (date)

DEPARTMENT Sheriff's Office      DIVISION \_\_\_\_\_

CONTACT Sgt. Doug LaBerge      TELEPHONE 251-2449

PERSON(S) MAKING PRESENTATION \_\_\_\_\_

ACTION REQUESTED:

INFORMATIONAL ONLY       POLICY DIRECTION       APPROVAL

ESTIMATED TIME NEEDED ON BOARD AGENDA: CONSENT AGENDA

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: YES

BRIEF SUMMARY (include statement of rationale for action requested, as well as personnel and fiscal/budgetary impacts, if applicable):

In accordance with Multnomah County Code 7.70, transfer of found/unclaimed or identified property - List 90-5 - from the Sheriff's Office to the Department of General Services for sale or disposal as provided within the listed ordinance.

*Sent copy to Sgt. Doug LaBerge 12-10-90*

(If space is inadequate, please use other side)

SIGNATURES:

ELECTED OFFICIAL Robert G. Skjerve/wmv

Or

DEPARTMENT MANAGER \_\_\_\_\_

(All accompanying documents must have required signatures)

MULTNOMAH COUNTY  
OREGON  
1990 NOV 21 PM 2:05  
CLERK OF COUNTY COMMISSIONERS



# Multnomah County Sheriff's Office

12240 N.E. GLISAN ST., PORTLAND, OREGON 97230

ROBERT G. SKIPPER  
SHERIFF

(503) 255-3600

## MEMORANDUM

---

TO: JANE MCGARVIN  
Clerk of the Board

FROM: ROBERT G. SKIPPER  
Sheriff

A handwritten signature in black ink, appearing to read "R. G. Skipper", is written over the printed name of the sender.

DATE: November 9, 1990

SUBJECT: FOUND/UNCLAIMED PROPERTY - LIST 90-5

---

Attached is a listing of found/unclaimed or unidentified property. This property has been in the Sheriff's possession for over 30 days. All attempts to establish the rightful owners of the listed property have proven negative.

To comply with Multnomah County Code 7.70, I am requesting that this listing of property be placed on the Board of County Commissioners' agenda for approval of the transfer of these items to the Department of General Services for the sale or disposal as provided for within the listed ordinance.

114-AEQU

Attachment

MULTNOMAH COUNTY  
SHERIFF'S OFFICE  
FOUND/UNCLAIMED PROPERTY FOR DISPOSAL  
LIST - 90-5

FILE NUMBER	PROPERTY DESCRIPTION	DISPOSITION
88-8162	Realistic VHF scanner	Sale
88-8797	Eleven Pendleton (men's) shirts	Sale
	Hi-Tech car stereo amplifier	Sale
90-8129	GE AM/FM cassette/radio	Sale
88-7339	Sanyo car stereo/Ser. 90916850	Sale
88-7892	Sony AM/FM cassette/Ser. 44542	Sale
	Pioneer power amplifier/Ser. 346342	Sale
	Bose equalizer/Ser. 1-005546	Sale
88-1346	metal box with miscellaneous jewelry	Sale
88-6022	Pair of bolt cutters	Sale
	Police burglar alarm	Sale
	Wooden jewelry box w/misc. jewelry	Sale
	Assorted jewelry	Sale
	Three watches	Sale
	Tools	Sale
	Westclox stop watch	Sale
89-2140	Pocket watch	Sale
88-9267	Two cassette tapes	Sale
	Two small flashlights	Sale
	Screwdriver	Sale
	Gold chain necklace	Sale
88-8932	Brown bag containing tapes, portable tape player	Sale
	Seiko quartz XII watch/Ser. 130448	Sale

FILE NUMBER	PROPERTY DESCRIPTION	DISPOSITION
88-8004	Casio quartz watch	Sale
88-8064	10K Gold band	Sale
	1/2" jade pendant	Sale
	Pair of earrings with opal stones	Sale
88-8113	Panasonic AM/FM cassette stereo/Ser. 6JCPA10949	Sale
90-5256	Fisher compact disc player/Ser. S292338916	Sale
90-4675	Raider car stereo/Ser. 558645	Sale
	Panasonic car stereo	Sale
	HiTech car stereo	Sale
	Red rechargeable battery	Sale
88-7977	Quartz watch	Sale
	Oscar de la Renta quartz man's watch	Sale
	18" gold chain	Sale
88-9100	Kenmore stove	Sale
88-7939	Tire iron	Sale
88-5035	Two aluminum softball bats	Sale
88-4969	HKP bolt cutters	Sale
90-2575	Gold colored ring	Sale
90-4498	Bag of tools	Sale
88-6329	Jewelry box with miscellaneous jewelry	Sale
84-5870	Brown jewelry box w/ costume jewelry	Sale
unk. #	Daewoo walkie-talkie set	Sale
83-3861	Suzuki 90 motorcycle/Ser. T55020840	Sale
83-13650	Honda trail 70 motorcycle frame(no motor, no front tire, no seat)	Sale
83-11375	Honda trailbike/unknown serial number	Sale
85-2664	Kawasaki 90 motorcycle/Ser. FGAE285210 (no rear wheel)	Sale
83-17177	Unknown brand motorcycle (no rear tire, no motor)	Sale

FILE NUMBER	PROPERTY DESCRIPTION	DISPOSITION
88-9204	Hand rake	Sale
	(5) small arrowheads	Sale
	(2) thumb scrapers	Sale
88-11854	(3) microphones	Sale
	Roll of cable for microphones	Sale
88-11855	(2) microphones	Sale
88-11443	(2) Panasonic cassette players/Ser. RQ-40	Sale
	Novus 650 pocket calculator	Sale
	Litronix pocket calculator	Sale
	(2) plug in jack cords (gray)	Sale
	(2) Audio-Technica microphone cords	Sale
	Pulsar wristwatch	Sale
	Audio-Vux power booster/Ser. 70201052	Sale
	Pioneer AM/FM cassette player/Ser. XG144408	Sale
90-4677	Silver colored bracelet	Sale
88-6124	Brown tape case with tapes	Sale
	Pair of new Reebok tennis shoes (10 1/2)	Sale
	Amior portable radio	Sale
	(2) curling irons	Sale
	(2) hair dryers	Sale
88-3461	(2) footstools	Sale
	(1) mirror	Sale
	(2) end tables	Sale
88-9594	Capital 35mm camera/No serial number	Sale
90-9804	Metal shelf	Sale
	Black tool box for pickup bed	Sale
	Assorted pots	Sale
	Electrical parts	Sale
90-7389	Honda 50 aero motorscooter/Ser. ASD709G5117507	Sale

FILE NUMBER	PROPERTY DESCRIPTION	DISPOSITION
88-9705	Bag of miscellaneous costume jewelry	Sale
88-5229	(7) boxes containing misc. dishes, glassware	Sale
	Gray crate with camera (126), bottles	Sale
	Metal crate with lamp, bottles, toolbelt, books	Sale
	Picture with frame	Sale
	(2) fishing poles with rods	Sale
	(63) record albums	Sale
	Green bag with figurines, book, clock radio	Sale
	Masterwork stereo receiver/Ser. F310-00613	Sale
88-9709	(2) jewelry boxes	Sale
	Assorted costume jewelry	Sale
	Blue tackle box with costume jewelry	Sale
	Brown women's stole	Sale
88-9528	Evinrude outboard motor/Ser. E0001708	Sale
	Honda outboard motor/Ser. B100-1100193	Sale
	Three bags with assorted cassette tapes	Sale
None	(1) box of assorted handgun clips & holsters	Sale
90-8141	Bicycle/Schwinn 10spd/Ser. MH539100	Sale
90-8538	Bicycle/Columbia 10spd/Ser. 21111153	Sale
90-9426	Bicycle Shaimino 15spd/Ser. GTA-9106360	Sale
88-10370	McCulloch-General generator/Ser. 0827858	Sale
88-8797	Lancer brand climo road watcher	MC use
	Guide Tech altimeter	MC use
88-9267	Pair of Jason binoculars (7x35)	MC use
88-7918	Calculator	MC use
88-7977	Sigma 80mm zoom lens/Ser. 122645	MC use
88-6945	Realistic radio/Ser. 544759	MC use
88-12348	Panasonic cassette/radio player	MC use
88-10255	Pair of bolt cutters	MC use

FILE NUMBER	PROPERTY DESCRIPTION	DISPOSITION
88-10754	Toolbox with miscellaneous tools	MC use
	Puma cordless drill/Ser. PA8010	MC use
88-6124	Kenwood car stereo/Model KRC353	MC use
	Blaupunkt car stereo	MC use
	Sharp typewriter/Model PA-3100E	MC use
	Cannon T50 35mm camera w/lens/Ser. 1337658	MC use
	Trakita electric sander/Model B0620	MC use
	Sanyo portable stereo	MC use
	Sears screwdriver set (24 piece)	MC use
90-8556	Aluminum tool chest	MC use
88-9528	PowerCraft tool box with tools	MC use
88-7892	Toyota CB radio/Ser. CE 6661428	MC use
88-7644	Realistic 40 channel citizens band transceiver	MC use
	Realistic 40 channel citizens band base station	MC use
	Cobra scanner/Ser. 63026505	MC use
88-10370	Ingersoll-Rand air compressor/2 hp	MC use
88-7413	Realistic UHF/VHF scanner/Ser. 447213	MC use
	Canon 35mm camera/Ser. 4671475	MC use
	50mm lens 80-200 zoom lens	MC use
	Sakar strobe, camera bag	MC use
88-9100	Kenmore refrigerator	MC use

114-AEQU

DATE SUBMITTED: November 22, 1990

(For Clerk's Use)  
Meeting Date DEC 06 1990  
Agenda No. C-3 a

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: LIQUOR LICENSE

Informal Only\* \_\_\_\_\_ (Date)                      Formal Only \_\_\_\_\_ (Date)

DEPARTMENT Sheriff's Office                      DIVISION \_\_\_\_\_

CONTACT Deputy H. Haigh                      TELEPHONE 251-2481

\*NAME(S) OF PERSON MAKING PRESENTATION TO BOARD Sergeant Kathy Ferrell

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Attached is the Dispenser Class A liquor license renewal for the Biff's Seafood Restaurant, 12840 SE Stark, Portland, Oregon 97233. The applicant(s) Saied Moradi and Shapour Sajjadi have no criminal record and we recommend that the application be approved.

ACTION REQUESTED:

INFORMATION ONLY    PRELIMINARY APPROVAL    POLICY DIRECTION    APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA Consent Agenda

IMPACT:

PERSONNEL

FISCAL/BUDGETARY

GENERAL FUND

Other \_\_\_\_\_

*App. License picked up by Biff's owner 12-7-90.*

BOARD OF COUNTY COMMISSIONERS  
MULTNOMAH COUNTY OREGON  
1990 NOV 28 PM 2:20

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, OR COUNTY COMMISSIONER: *H. Haigh*

BUDGET / PERSONNEL \_\_\_\_\_ / \_\_\_\_\_

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) \_\_\_\_\_

OTHER \_\_\_\_\_  
(Purchasing, Facilities Management, Etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

# LICENSE RENEWAL APPLICATION

OREGON LIQUOR CONTROL COMMISSION P.O. BOX 22297 PORTLAND, OREGON 97222 PHONE 1-800-452-6522 1990

SYMBOL	CLASSIFICATION	FEES	DISTRICT	CITY/COUNTY	DPLRN	CODE
DA	DISPENSER CLASS A SERVER EDUCATION STUDENT FEE	\$400.00 2.60	1	2600	R00004A	A

**IF YOU DO NOT COMPLETE THIS APPLICATION FULLY, WE WILL RETURN IT TO YOU FOR COMPLETION. WE CANNOT CONSIDER AN INCOMPLETE APPLICATION. YOUR LICENSE EXPIRES DECEMBER 31, 1990.**

MORADI SAIED  
BIFF'S SEAFOOD RESTAURANT  
12840 SE STARK  
PORTLAND OR 97233

DA-0004  
MORADI SAIED  
SAJJADI SHAPOUR

BIFF'S SEAFOOD RESTAURANT  
12840 SE STARK  
PORTLAND OR 97233

1. Please list a daytime phone number in case we need more information: 252-9098
2. Were you or anyone else who holds a financial interest in these premises arrested or convicted of any crime, violation or infraction of any law during the past year? (DO NOT INCLUDE MINOR TRAFFIC VIOLATIONS FOR WHICH A FINE OR BAIL FORFEITURE OF \$50.00 OR LESS WAS IMPOSED).

YES  NO  IF YES, PLEASE GIVE NAME OF INDIVIDUAL(S): \_\_\_\_\_

OFFENSE	DATE	CITY/STATE	RESULT

3. Will anyone share in the profits who is not a licensee? YES  NO
- If yes, please give name(s) and explain: \_\_\_\_\_

4. Did you make any significant changes in operation during the past year that you have not reported to the OLCC, such as changes in menu, hours of operation, or remodeling?
- YES  NO  IF YES, EXPLAIN: \_\_\_\_\_

5. REPORT BELOW THE AVERAGE MONTHLY SALES FIGURES TO THE NEAREST DOLLAR FOR 12 MONTH PERIOD ENDING 09-30-90.

A. AVERAGE MONTHLY ALCOHOLIC BEVERAGE SALES  
(INCLUDE BEER, WINE & DISTILLED SPIRITS): \$ 6321.00 Remember: Round to the NEAREST DOLLAR.

B. AVERAGE MONTHLY FOOD SALES: \$ 35814.00 Example: \$36,472.55 (Actual)

C. AVERAGE MONTHLY TOTAL SALES (ADD A+B): = \$ 42135.00

D. PERCENT OF FOOD TO TOTAL SALES (DIVIDE B BY C): 85% \$36,473.00 (Rounded)

## RENEWAL FEE / SERVER EDUCATION STUDENT FEE

DO NOT MAIL CASH. ENCLOSE A CHECK OR MONEY ORDER FOR \$402.60 MADE PAYABLE TO "OLCC"

### LATE RENEWAL ADDITIONAL FEE

Your renewal must be in liquor commission hands by 12-12-90 or you must pay an additional late fee of \$100.00. A legible postmark showing this date is acceptable. If your application is received after 12-31-90, the additional fee increases to \$160.00. You may take your application to the nearest OLCC office if you do not wish to mail it.

## ENDORSEMENT

The (CITY OR/COUNTY OF) MULTNOMAH recommends that this license be GRANTED  REFUSED

DATE OF ENDORSEMENT: DECEMBER 6, 1990

SIGNED: Gladys McCoy TITLE OF SIGNER: CHAIR, BOARD OF COMMISSIONERS

GLADYS MCCOY

## SIGNATURES

EACH LICENSEE or authorized corporate officer must sign this application. If a licensee is not available, another person may sign ONLY if the signer includes legal authorization for the signature.

SAIED MORADI

Shapour Sajjadi

DATE SUBMITTED: November 20, 1990

(For Clerk's Use)  
Meeting Date: **DEC 06 1990**  
Agenda No. C-3 b

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: LIQUOR LICENSE

Informal Only\* \_\_\_\_\_ (Date)                      Formal Only \_\_\_\_\_ (Date)

DEPARTMENT Sheriff's Office                      DIVISION \_\_\_\_\_

CONTACT Deputy H. Haigh                      TELEPHONE 251-2481

\*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Deputy H. Haigh

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Attached is the Dispenser Class A liquor license renewal for the Royal Chinook Inn, 2609 E. Corbett Hill Rd., Corbett, Oregon 97019. The applicant(s) Edward Stitch and Michaeline Stitch have no criminal record and we recommend that the application be approved.

ACTION REQUESTED:

() INFORMATION ONLY    () PRELIMINARY APPROVAL    () POLICY DIRECTION    () APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA Consent Agenda

IMPACT:

- PERSONNEL
- () FISCAL/BUDGETARY
- () GENERAL FUND
- Other \_\_\_\_\_

*License taken to Civil Office 12-7-90.*

CLERK OF COUNTY COMMISSIONERS  
MULTNOMAH COUNTY OREGON  
1990 NOV 21 PM 3:14

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, OR COUNTY COMMISSIONER: 

BUDGET / PERSONNEL \_\_\_\_\_ / \_\_\_\_\_

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) \_\_\_\_\_

OTHER \_\_\_\_\_  
(Purchasing, Facilities Management, Etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

# LICENSE RENEWAL APPLICATION

OREGON LIQUOR CONTROL COMMISSION P.O. BOX 22297 PORTLAND, OREGON 97222 PHONE 1-800-452-6522 1990

SYMBOL	CLASSIFICATION	FEES	DISTRICT	CITY/COUNTY	DPLRN	CODE
DA	DISPENSER CLASS A SERVER EDUCATION STUDENT FEE	\$400.00 2.60	1	2600	R00011A	A

**IF YOU DO NOT COMPLETE THIS APPLICATION FULLY, WE WILL RETURN IT TO YOU FOR COMPLETION. WE CANNOT CONSIDER AN INCOMPLETE APPLICATION. YOUR LICENSE EXPIRES DECEMBER 31, 1990.**

STITCH MICHAELINE MAUREEN  
ROYAL CHINOOK INN  
2609 E CORBETT HILL RD  
CORBETT OR

97019

DA-0011  
STITCH MICHAELINE MAUREEN  
STITCH EDWARD PAUL \*E\*

ROYAL CHINOOK INN  
2609 E CORBETT HILL RD  
CORBETT OR 97019

- Please list a daytime phone number in case we need more information: 695-2297
- Were you or anyone else who holds a financial interest in these premises arrested or convicted of any crime, violation or infraction of any law during the past year? (DO NOT INCLUDE MINOR TRAFFIC VIOLATIONS FOR WHICH A FINE OR BAIL FORFEITURE OF \$50.00 OR LESS WAS IMPOSED).  
YES  NO  IF YES, PLEASE GIVE NAME OF INDIVIDUAL(S): \_\_\_\_\_  

OFFENSE	DATE	CITY/STATE	RESULT
- Will anyone share in the profits who is not a licensee? YES  NO   
If yes, please give name(s) and explain: \_\_\_\_\_
- Did you make any significant changes in operation during the past year that you have not reported to the OLCC, such as changes in menu, hours of operation, or remodeling?  
YES  NO  IF YES, EXPLAIN: \_\_\_\_\_
- REPORT BELOW THE AVERAGE MONTHLY SALES FIGURES TO THE NEAREST DOLLAR FOR 12 MONTH PERIOD ENDING 09-30-90.
 

A. AVERAGE MONTHLY ALCOHOLIC BEVERAGE SALES (INCLUDE BEER, WINE & DISTILLED SPIRITS):	\$ <u>10,783</u>	Remember: Round to the NEAREST DOLLAR.
B. AVERAGE MONTHLY FOOD SALES:	\$ <u>28,229</u>	Example: \$36,472.55 (Actual)
C. AVERAGE MONTHLY TOTAL SALES (ADD A+B):	= \$ <u>39,004</u>	
D. PERCENT OF FOOD TO TOTAL SALES (DIVIDE B BY C):	<u>72.4</u> %	\$36,473.00 (Rounded)

## RENEWAL FEE / SERVER EDUCATION STUDENT FEE

DO NOT MAIL CASH. ENCLOSE A CHECK OR MONEY ORDER FOR \$402.60 MADE PAYABLE TO "OLCC"

### LATE RENEWAL ADDITIONAL FEE

Your renewal must be in liquor commission hands by 12-12-90 or you must pay an additional late fee of \$100.00. A legible postmark showing this date is acceptable. If your application is received after 12-31-90, the additional fee increases to \$160.00. You may take your application to the nearest OLCC office if you do not wish to mail it.

## ENDORSEMENT

The (CITY OR/COUNTY OF) MULTNOMAH recommends that this license be GRANTED  REFUSED   
DATE OF ENDORSEMENT: DECEMBER 6, 1990

SIGNED: Gladys McJoy TITLE OF SIGNER: CHAIR, BOARD OF COMMISSIONERS  
GLADYS McJOY

## SIGNATURES

EACH LICENSEE or authorized corporate officer must sign this application. If a licensee is not available, another person may sign ONLY if the signer includes legal authorization for the signature.

Michaeline Stitch

EDWARD STITCH

DATE SUBMITTED: November 20, 1990

(For Clerk's Use)  
Meeting Date: DEC 06 1990  
Agenda No. C-3 c

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: LIQUOR LICENSE

Informal Only\* \_\_\_\_\_  
(Date)

Formal Only \_\_\_\_\_  
(Date)

DEPARTMENT Sheriff's Office DIVISION \_\_\_\_\_

CONTACT Deputy H. Haigh TELEPHONE 251-2481

\*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Deputy H. Haigh

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Attached is the package store liquor license renewal for David's Market, 12217 SE Foster Rd., Portland, Oregon 97236. The applicant David Lee has no criminal record and we recommend that the application be approved.

ACTION REQUESTED:

INFORMATION ONLY  PRELIMINARY APPROVAL  POLICY DIRECTION  APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA Consent Agenda

IMPACT:

PERSONNEL

*License taken to Civil office 12-7-90.*

FISCAL/BUDGETARY

GENERAL FUND

Other \_\_\_\_\_

CLERK OF COUNTY  
COUNTY COMMISSIONER  
1990 NOV 21 PM 3:14  
MULTI-COUNTY  
OREGON

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, OR COUNTY COMMISSIONER: *[Signature]*

BUDGET / PERSONNEL \_\_\_\_\_ / \_\_\_\_\_

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) \_\_\_\_\_

OTHER \_\_\_\_\_  
(Purchasing, Facilities Management, Etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

# LICENSE RENEWAL APPLICATION

OREGON LIQUOR CONTROL COMMISSION P.O. BOX 22297 PORTLAND, OREGON 97222 PHONE 1-800-452-6522

1990

SYMBOL	CLASSIFICATION	LICENSE FEE	DISTRICT	CITY/COUNTY	DPLRN	CODE
PS	PACKAGE STORE	\$50.00	1	2600	R00325A	F

**IF YOU DO NOT COMPLETE THIS APPLICATION FULLY, WE WILL RETURN IT TO YOU FOR COMPLETION. WE CANNOT CONSIDER AN INCOMPLETE APPLICATION. YOUR LICENSE EXPIRES DECEMBER 31, 1990.**

LEE DAVID TAE JOON  
 DAVID'S MARKET  
 12217 SE FOSTER RD  
 PORTLAND OR 97236

LEE DAVID TAE JOON

DAVID'S MARKET  
 12217 SE FOSTER RD  
 PORTLAND OR 97236

1. Please list a daytime phone number in case we need more information: 761-7627
2. Were you or anyone else who holds a financial interest in these premises arrested or convicted of any crime, violation or infraction of any law during the past year? (DO NOT INCLUDE MINOR TRAFFIC VIOLATIONS FOR WHICH A FINE OR BAIL FORFEITURE OF \$50.00 OR LESS WAS IMPOSED).  
 YES  NO  IF YES, PLEASE GIVE NAME OF INDIVIDUAL(S): \_\_\_\_\_

OFFENSE	DATE	CITY/STATE	RESULT

3. Will anyone share in the profits who is not a licensee? YES  NO   
 If yes, please give name(s) and explain: \_\_\_\_\_

## RENEWAL FEE

**DO NOT MAIL CASH. ENCLOSE A CHECK OR MONEY ORDER FOR \$50.00 MADE PAYABLE TO "OLCC".**  
**LATE RENEWAL ADDITIONAL FEE**

Your renewal must be in liquor commission hands by 12-12-90 or you must pay an additional late fee of \$12.50. A legible postmark showing this date is acceptable. If your application is received after 12-31-90, the additional fee increases to \$20.00. You may take your application to the nearest OLCC office if you do not wish to mail it.

## ENDORSEMENT

The (CITY OR/COUNTY OF) MULTNOMAH recommends that this license be GRANTED  REFUSED

DATE OF ENDORSEMENT: DECEMBER 6, 1990

SIGNED: Gladys McCoy TITLE OF SIGNER: CHAIR, BOARD OF COMMISSIONERS  
 GLADYS McJOY

## SIGNATURES

**EACH LICENSEE or authorized corporate officer must sign this application. If a licensee is not available, another person may sign ONLY if the signer includes legal authorization for the signature.**

<u>DAVID LEE</u>	_____	_____
PRINT YOUR NAME	PRINT YOUR NAME	PRINT YOUR NAME
<u>[Signature]</u>	_____	_____
SIGNATURE	SIGNATURE	SIGNATURE
<u>11/6/90</u>	_____	_____
DATE	DATE	DATE

DATE SUBMITTED: November 20, 1990

(For Clerk's Use)  
Meeting Date **DEC 06 1990**  
Agenda No. C-3 d

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: LIQUOR LICENSE

Informal Only\* \_\_\_\_\_ (Date)                      Formal Only \_\_\_\_\_ (Date)

DEPARTMENT Sheriff's Office                      DIVISION \_\_\_\_\_

CONTACT Deputy H. Haigh                      TELEPHONE 251-2481

\*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Deputy H. Haigh

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Attached is the package store liquor license renewal for the Original Steer Market, 12348 SE Division, Portland, Oregon 97236. The applicant Dennis Berry has no criminal record and we recommend that the application be approved.

ACTION REQUESTED:

() INFORMATION ONLY    () PRELIMINARY APPROVAL    () POLICY DIRECTION    () APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA Consent Agenda

IMPACT:

PERSONNEL

*License taken to Civil office 12-7-90.*

() FISCAL/BUDGETARY

() GENERAL FUND

Other \_\_\_\_\_

RECEIVED BY  
COUNTY COMMISSIONER  
1990 NOV 21 PM 3:14  
MULTI-NOMINAL COUNTY  
OREGON

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, OR COUNTY COMMISSIONER: *[Signature]*

BUDGET / PERSONNEL \_\_\_\_\_ / \_\_\_\_\_

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) \_\_\_\_\_

OTHER \_\_\_\_\_  
(Purchasing, Facilities Management, Etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

*ok*

# LICENSE RENEWAL APPLICATION

OREGON LIQUOR CONTROL COMMISSION P.O. BOX 22297 PORTLAND, OREGON 97222 PHONE 1-800-452-6522 1990

SYMBOL	CLASSIFICATION	LICENSE FEE	DISTRICT	CITY/COUNTY	DPLRN	CODE
PS	PACKAGE STORE	\$50.00	1	2600	R00294A	F

IF YOU DO NOT COMPLETE THIS APPLICATION FULLY, WE WILL RETURN IT TO YOU FOR COMPLETION. WE CANNOT CONSIDER AN INCOMPLETE APPLICATION. YOUR LICENSE EXPIRES DECEMBER 31, 1990.

BERRY DENNIS  
 ORIGINAL STEER MARKET  
 12348 SE DIVISION  
 PORTLAND OR 97236

BERRY DENNIS  
 ORIGINAL STEER MARKET  
 12348 SE DIVISION  
 PORTLAND OR 97236

- Please list a daytime phone number in case we need more information (503) 761-2770.
- Were you or anyone else who holds a financial interest in these premises arrested or convicted of any crime, violation or infraction of any law during the past year? (DO NOT INCLUDE MINOR TRAFFIC VIOLATIONS FOR WHICH A FINE OR BAIL FORFEITURE OF \$50.00 OR LESS WAS IMPOSED).  
 YES \_\_\_\_\_ NO X IF YES, PLEASE GIVE NAME OF INDIVIDUAL(S): \_\_\_\_\_

OFFENSE	DATE	CITY/STATE	RESULT

- Will anyone share in the profits who is not a licensee? YES \_\_\_\_\_ NO X  
 If yes, please give name(s) and explain: \_\_\_\_\_

## RENEWAL FEE

DO NOT MAIL CASH. ENCLOSE A CHECK OR MONEY ORDER FOR \$50.00 MADE PAYABLE TO "OLCC".

### LATE RENEWAL ADDITIONAL FEE

Your renewal must be in liquor commission hands by 12-12-90 or you must pay an additional late fee of \$12.50. A legible postmark showing this date is acceptable. If your application is received after 12-31-90, the additional fee increases to \$20.00. You may take your application to the nearest OLCC office if you do not wish to mail it.

## ENDORSEMENT

The (CITY OR/COUNTY OF) MULTNOMAH recommends that this license be GRANTED X REFUSED \_\_\_\_\_

DATE OF ENDORSEMENT: DECEMBER 6, 1990

SIGNED: *Gladys McCoy* TITLE OF SIGNER: CHAIR, BOARD OF COMMISSIONERS  
 GLADYS MCCOY

## SIGNATURES

EACH LICENSEE or authorized corporate officer must sign this application. If a licensee is not available, another person may sign ONLY if the signer includes legal authorization for the signature.

<u><i>DENNIS BERRY</i></u>	_____	_____	_____
PRINT YOUR NAME	PRINT YOUR NAME	PRINT YOUR NAME	
<u><i>Dennis Berry 11-12-90</i></u>	_____	_____	_____
SIGNATURE	DATE	SIGNATURE	DATE

Meeting Date: DEC 06 1990

Agenda No.: R-1

(Above space for Clerk's Office Use)

AGENDA PLACEMENT FORM  
(For Non-Budgetary Items)

SUBJECT: National Drunk and Drugged Driving Awareness Week

BCC Informal \_\_\_\_\_ (date) BCC Formal \_\_\_\_\_ (date)

DEPARTMENT Human Services DIVISION Social Services

CONTACT Nancy Wolfe TELEPHONE 248-3691

PERSON(S) MAKING PRESENTATION \_\_\_\_\_

ACTION REQUESTED:

INFORMATIONAL ONLY  POLICY DIRECTION  APPROVAL

ESTIMATED TIME NEEDED ON BOARD AGENDA: \_\_\_\_\_

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: \_\_\_\_\_

BRIEF SUMMARY (include statement of rationale for action requested, as well as personnel and fiscal/budgetary impacts, if applicable):

Proclamation of National Drunk and Drugged Driving Awareness Week for December 9-15, 1990.

*Proclamation 90-199 sent to Nancy Wolfe 2-7-90.*

BOARD OF COUNTY COMMISSIONERS  
MUSKOGEE COUNTY  
OREGON  
1990 NOV 20 PM 4:10

(If space is inadequate, please use other side)

SIGNATURES:

ELECTED OFFICIAL \_\_\_\_\_

Or

DEPARTMENT MANAGER Deanne Zussy (ac)

(All accompanying documents must have required signatures)



# MULTNOMAH COUNTY OREGON

DEPARTMENT OF HUMAN SERVICES  
SOCIAL AND FAMILY SERVICES DIVISION  
ADMINISTRATIVE OFFICES  
426 S.W. STARK ST., 6TH FLOOR  
PORTLAND, OREGON 97204  
(503) 248-3691

BOARD OF COUNTY COMMISSIONERS  
GLADYS McCOY • CHAIR OF THE BOARD  
PAULINE ANDERSON • DISTRICT 1 COMMISSIONER  
GRETCHEN KAFOURY • DISTRICT 2 COMMISSIONER  
RICK BAUMAN • DISTRICT 3 COMMISSIONER  
SHARRON KELLEY • DISTRICT 4 COMMISSIONER

## MEMORANDUM

TO: Gladys McCoy  
Multnomah County Chair

VIA: Duane Zussy, Director *Duane Zussy (cc)*  
Department of Human Services

FROM: Gary Smith, Director  
Social Services Division

DATE: November 19, 1990

SUBJECT: "1990 Drunk and Drugged Driving Awareness Week"

RECOMMENDATION: The Social Services Division recommends Chair and Board of County Commissioner adoption of a resolution proclaiming December 9 through 15 as Drunk and Drugged Driving Awareness Week.

ANALYSIS: The Multnomah County DUII Community Advisory Board is inviting Multnomah County Commissioners and the mayors of the five cities within Multnomah County to adopt a resolution that supports National Drunk and Drugged Driving Awareness Week December 9 through December 15 locally with a proclamation.

BACKGROUND: The county and cities have been most willing to cooperate with this request in past years. A resolution is attached for your adoption. Your cooperation with this countywide endeavor to keep our highways safe throughout the 1990 holiday season is appreciated. This is an appropriate time to support DUII awareness activities and to remind citizens that drinking and driving don't mix and that safety belts are the best defense against the intoxicated driver.

Mothers Against Drunk Driving has scheduled a press conference for Wednesday, December 19 at 4:30 p.m. at the Justice Center, 14th floor conference room, to kick off their MADD-Cab Campaign. Free rides will be available December 20, 1990 through January 1, 1991 from 7:00 p.m. to 3:00 a.m. Each year they obtain funding to pay for cab rides to assure the citizens of Multnomah County arrive home safely if they have been drinking and should not drive.

Page 2  
November 19, 1990  
Drunk and Drugged Driving Awareness Week

A reception will follow at 5:00 p.m. sponsored by the Multnomah County DUII Advisory Board. Please mark your calendar now and plan to attend. Please do not hesitate to call Nancy Wolfe, 248-3691, if you have any questions.

Attachment

(111802/kt)

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
MULTNOMAH COUNTY, OREGON

In the Matter of Proclaiming )  
December 9 - 15, 1990 as ) PROCLAMATION 90-199  
Drunk and Drugged Driving )  
Awareness Week )

WHEREAS traffic crashes cause more violent deaths in the United States than any other cause (approximately 46,000 in 1988, 23,300 of which were alcohol involved) and also play a substantial role in serious injuries;

WHEREAS drinking and driving is the leading cause of death for teenagers;

WHEREAS driving under the influence costs U.S. taxpayers an estimated \$26 billion each year, not including the human suffering that can never be measured;

WHEREAS the best defense against the drinking or drugged driver is the use of safety belts and consistent use by all drivers and passengers could have saved the lives of as many as 626 Oregonians last year;

WHEREAS an increase in public awareness of the problem of drinking and drugged driving may contribute to a change in society's attitude toward the intoxicated or drugged driver and help to sustain current efforts to develop comprehensive solutions for Multnomah County;

WHEREAS the holiday season, with more drivers on the roads and an increased number of social functions, is a particularly appropriate time to promote responsible hosting and to focus national and local attention on this critical problem;

NOW THEREFORE BE IT RESOLVED, that Multnomah County, proclaims December 9 - 15, 1990, as DRUNK AND DRUGGED DRIVING AWARENESS WEEK in Multnomah County.

Adopted this 6th day of December, 1990

By Gladys McCoy  
Gladys McCoy  
Multnomah County, Oregon



DATE SUBMITTED \_\_\_\_\_

(For Clerk's Use)  
Meeting Date DEC 06 1990  
Agenda No. R-2

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: EMS/USER FEE

Informal Only\* \_\_\_\_\_  
(Date)

Formal Only \_\_\_\_\_  
(Date)

DEPARTMENT Human Services

DIVISION Health

CONTACT Joe Acker

TELEPHONE 248-3220

\*NAME(S) OF PERSON MAKING PRESENTATION TO BOARD Joe Acker, Gary Oxman, M.D.

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

This ordinance change would allow the EMS Program to be supported by User Fees generated by 9-1-1 ambulance transports. The program's general fund support expires 12/31/90. The EMS Program has met with ambulance companies and has determined this funding method is the most fair to all ambulance companies.

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

- INFORMATION ONLY
- PRELIMINARY APPROVAL
- POLICY DIRECTION
- APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA 20 Minutes ← at least an hour

IMPACT: Ordin. 669 Copy sent to Joe Acker 12-11-90.

PERSONNEL

FISCAL/BUDGETARY

General Fund

Other \_\_\_\_\_

BOARD OF  
 COUNTY COMMISSIONERS  
 MULTNOMAH COUNTY  
 OREGON  
 1990 NOV 16 PM 1:49

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: Diane Zuss (cc)

BUDGET / PERSONNEL \_\_\_\_\_

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) \_\_\_\_\_

OTHER \_\_\_\_\_  
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

ORDINANCE FACT SHEET

Ordinance Title: User Fee for EMS Program  
Adoption of EMS Ordinance Change and EMS Rule 6.32-090

Give a brief statement of the purpose of the ordinance (include the rationale for adoption of ordinance, description of persons benefited, other alternatives explored):

~~See Memorandum from Joe Acker~~

See Memorandum from Joe Acker, via Duane Zussy (attached).

What other local jurisdictions in the metropolitan area have enacted similar legislation?

Washington County

What has been the experience in other areas with this type of legislation?

The fee for service program has partially funded Washington County for 7 years.

What is the fiscal impact, if any?

No general fund dollars will support the EMS program.

BOARD OF  
COUNTY COMMISSIONERS  
1990 NOV 20 11 13 57  
MULTNOMAH COUNTY  
OREGON

(If space is inadequate, please use other side)

SIGNATURES:

Person Filling Out Form: 

Planning & Budget Division (if fiscal impact): \_\_\_\_\_

Department Manager/Elected Official: See memorandum

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BEFORE THE BOARD OF COUNTY COMMISSIONERS

FOR MULTNOMAH COUNTY, OREGON

ORDINANCE NO. 669

An ordinance amending MCC 6.32.010, 6.32.040 and 6.32.120 to permit creation of an ambulance user fee to fund the cost of Multnomah County Emergency Medical Services administration.

(Language in brackets [ ] is to be deleted; underlined language is new.)

Multnomah County ordains as follows:

Section 1. Findings.

1. On May 31, 1990, Ordinance No. 652 (the Emergency Medical Services Code, codified as MCC Chapter 6.32) was adopted and an emergency declared to make it effective that date.

2. The original version of the Ordinance included, at the direction of the Board, a provision for creation of an ambulance user fee to fund Emergency Medical Services administration for the County.

3. Before adopted of Ordinance No. 652 and based on objections by the affected private providers, the Board directed that the user fee provision be deleted and the concept be reconsidered at a meeting of Emergency Medical Services staff and are representatives of the private

1 providers.

2  
3 4. This Ordinance is the result of that reconsideration and has the  
4 support of Emergency Medical Services staff and has involved the private  
5 providers.

6  
7 5. The board in June 1990 chose to continue the funding of the EMS  
8 program by General Fund for six months.

9  
10 6. The passage of Measure 5 and other issues now make the support of  
11 the EMS program by user fees appropriate.

12  
13 Section 2. Amendments.

14  
15 MCC 6.32.010 is amended to read as follows:

16  
17 6.32.010 Definitions. As used in this chapter, unless the context  
18 requires otherwise:

19  
20 (A) "Advanced Life Support Services" means those services which may  
21 be provided within the scope of practice by a person certified as an EMT  
22 II, III, or IV.

23  
24 (B) "Ambulance" means any vehicle so certified by the State Health  
25 Division.

1 (C) "Appeals Hearings Officer" or "Hearings Officer" means the person  
2 or persons designated to conduct contested case hearings concerning  
3 actions on licenses under this chapter.  
4

5 (D) "Board" means the Board of County Commissioners of Multnomah  
6 County, Oregon.  
7

8 (E) "Director" means the Director of the Office of Emergency Medical  
9 Services of the Department of Human Services of Multnomah County, or the  
10 director's authorized representative.  
11

12 (F) "Do business in Multnomah County" means to provide emergency  
13 ambulance service or any other emergency medical services in Multnomah  
14 County, provided however, that transporting patients from outside the  
15 county to within the county only shall not be considered doing business  
16 within the county unless the provider is licensed to do business in  
17 Multnomah County and the licensee's ambulance is usually stationed in  
18 Multnomah County.  
19

20 (G) "Enhanced Basic Life Support Services" means those services  
21 provided by a person certified as an EMT I-D.  
22

23 (H) "Emergency" means any non-hospital occurrence or situation  
24 involving illness, injury or disability requiring immediate medical or  
25 psychiatric services, wherein delay in the provision of such services is  
26 likely to aggravate the condition and endanger personal health or safety.

1 (I) "Emergency Medical Services" or "EMS" means those pre-hospital  
2 functions and services which are required to prepare for and respond to  
3 emergencies, including rescue, ambulance, treatment, communications,  
4 evaluation and public education or enhanced basic life support services.  
5

6 (J) "Emergency Medical Services (EMS) Central Dispatch" Office means  
7 the communications center established under this chapter.  
8

9 (K) "Emergency Medical Technician" or "EMT" means a person so  
10 certified by the State Health Division.  
11

12 (L) "Emergency Medical Technician Trainee" or "EMT Trainee" means a  
13 person performing the services described in subsection (K) of this  
14 section who possesses a provisional certification under subsection (2) of  
15 ORS 485.560.  
16

17 (M) "Employee" means an employe, agent or EMT employed by a licensee.  
18

19 (N) "License" means a nontransferable, nonassignable permit, personal  
20 to the person to whom it is issued, issued by the director authorizing  
21 the person whose name appears as licensee to do business in Multnomah  
22 County.  
23

24 (O) "Licensee" means a person possessing a valid license under this  
25 chapter.  
26

1 (P) "Medical Direction (on line)" means instruction, direction,  
2 advice, and professional support given to an EMT via radio or telephone  
3 communications by personnel at a medical resource hospital, for the  
4 purpose of assisting in the provision of pre-hospital on-side and  
5 in-transit basic and advanced life support services.

6  
7 (Q) "Medical Advisory Board" means the Emergency Medical Services  
8 Medical Advisory Board established under this chapter.

9  
10 (R) "Medical Resource Hospital" means a medical facility, designated  
11 as such under this chapter, from which medical direction may be provided.

12  
13 (S) "Multnomah County" or "county" means the incorporated and  
14 unincorporated areas of Multnomah County.

15  
16 (T) "Patient" means an individual who, as a result of illness or  
17 injury, needs immediate medical attention.

18  
19 (U) "Person" means an individual, partnership, company, association,  
20 corporation or any other legal entity, including any receiver, trustee,  
21 assignee or similar representative.

22  
23 (V) "Provider Board" means the EMS Provider Board established under  
24 this chapter.

25  
26 (W) "State Health Division" means the Health Division of the

1 Department of Human Resources of the State of Oregon, or its successor.

2  
3 (X) "User Fee" means a fee or charge established under this chapter  
4 and approved by the Board for each patient transported pursuant to a  
5 dispatch order issued by the EMS Central Dispatch Office.  
6

7 ~~[(X)]~~ (Y) "Vehicle" means an ambulance or fire department rescue  
8 unit which is used in the provision of emergency medical services, but  
9 does not include a fire engine or ladder truck unless utilized to provide  
10 enhanced basic life support or advanced life support first responder  
11 services.  
12

13 MCC 6.32.040 is amended to read as follows:  
14

15 6.32.040 Administration; powers of director.  
16

17 (A) The director shall serve at the pleasure of the city/county  
18 Health Officer and shall be responsible and is hereby delegated authority  
19 for the enforcement of this chapter.  
20

21 (B) The director shall have authority to propose and recommend action  
22 by the Board of Commissioners on:  
23

24 (1) An ambulance service area plan;  
25

26 (2) Rates of reimbursement for members of the EMS Medical  
27

1           Advisory Board; [and]

2  
3                   (3) Penalties for violation of administrative rules and  
4           procedures for appeals from the imposition of penalties[.]; and

5  
6                   (4) Establishment and assessment of user fees.

7  
8                   (C) The director may also take action concerning licenses in accord  
9           with this chapter.

10  
11                   (D) The director may, with the approval of the Medical Advisory  
12           Board, adopt, amend and repeal standards and requirements related to  
13           ambulances, EMTS and medical matters, for example:

14  
15                           (1) Minimum ambulance and equipment standards;

16  
17                           (2) Minimum levels of training, including continuing education  
18           and training for EMTs employed by licensees, consistent with the various  
19           functions performed by such EMTs;

20  
21                           (3) Procedures and pre-hospital treatment protocols for the  
22           various types of emergencies to which licensees respond;

23  
24                           (4) Procedures for monitoring performance of EMTs and response  
25           times of licensees; including procedures for submission by licensees of  
26           regular reports concerning pre-hospital care of patients;

1 (5) Procedures for submission and review of citizen complaints  
2 concerning pre-hospital patient care provided by licensees;  
3

4 (6) Standards for designation of one or more medical resource  
5 hospitals and designation of such hospital(s) in accordance with the  
6 standards;  
7

8 (E) The director, or persons designated by the director in writing,  
9 shall have the authority to do the following:  
10

11 (1) Administer oaths;  
12

13 (2) Audit records in order to assure conformance with this  
14 chapter;  
15

16 (3) Certify official acts;  
17

18 (4) Subpoena and require attendance of witnesses at meetings or  
19 hearings to determine compliance with this chapter;  
20

21 (5) Require the production of relevant documents;  
22

23 (6) Swear witnesses;  
24

25 (7) Take testimony of any person by deposition; and  
26

1 (8) Perform all other acts necessary to enforce the provisions of  
2 this chapter.

3  
4 (F) There shall be established by the director an EMS Central  
5 Dispatch Office within the Bureau of Emergency Communications. The  
6 office shall receive emergency calls in the county and promptly dispatch  
7 the appropriate ambulance(s) nearest the location of the person in need  
8 of emergency aid.

9  
10 MCC 6.32.120 is amended to read as follows:

11  
12 6.32.120 Licensee requirements. Each licensee shall:

13  
14 (A) Maintain vehicles and equipment which conform with the standards,  
15 requirements and maintenance provisions stated in State Statutes, the  
16 rules adopted by the State Health Division and the requirements  
17 established under this chapter;

18  
19 (B) Maintain and make available, upon request of the director,  
20 patient care records on forms approved by the director and the  
21 information required pursuant to this chapter;

22  
23 (C) Prohibit the performance of EMT or EMT trainee activities by an  
24 EMT or EMT trainee who suffers a suspension revocation of termination of  
25 certificate by the State Health Division;

1 (G) Report to the director, not more than 48 hours after receiving the  
2 claim or complaint, any claim or complaint of loss or disappearance of  
3 personal property occurring during the course of transportation in a vehicle;

4 (H) Report to the director, not more than 10 days from the entry of final  
5 judgment or decree, any final judgment or decree entered against it, or any of  
6 its employes, relating to the loss or disappearance of personal property  
7 occurring during the course of transportation in a vehicle; and

8  
9 (I) Furnish proof satisfactory to the director not more than 60 days after  
10 entry, of the entry of satisfaction or performance of any judgment or decree  
11 under subsection (H) of this section.

12  
13 (J) Collect and transmit to Multnomah County, Office of EMS, user fees as  
14 required under this chapter.

15  
16 Section 3. Adoption of EMS Rules on User Fees.

17  
18 EMS Rule 6.32.090, attached as Exhibit A to this Ordinance, is hereby  
19 adopted.

1        Section 4. Adoption.

2  
3            This Ordinance, being necessary for the health, safety, and general  
4 welfare of the people of Multnomah County, an emergency is declared and the  
5 Ordinance shall take effect upon its execution by the County Chair, pursuant  
6 to Section 5.50 of the Charter of Multnomah County.

7  
8            ADOPTED this 6th day of December,  
9 1990, being the date of its 1st reading before the Board of County  
10 Commissioners of Multnomah County.



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By Gladys McCoy  
Gladys McCoy, Chair  
Multnomah County, Oregon

REVIEWED:

LAURENCE KRESSEL, COUNTY COUNSEL  
FOR MULTNOMAH COUNTY, OREGON

By Sandra Duffy  
Sandra Duffy  
Assistant County Counsel

EMS RULE 6.32-090 (User Fees)

1 6.32-090 Establishment of User Fees.

2  
3 (A) This rule shall be in effect only from January 1, 1991 until October 30,  
4 1991.

5  
6 (B) The purpose of this rule is to implement an EMS Transport User Fee to  
7 support the Emergency Medical Services (EMS) Program for the last half  
8 county fiscal year from January 1, 1991, to June 30, 1991.

9  
10 (C) Each licensee who transports patients shall pay an EMS user fee as  
11 provided in this rule.

12  
13 (D) Licensees' user fees have been calculated based on the following factors:

- 14 1. All patients transported by all licensees and by each licensee as  
15 emergency response transports as a result of a 9-1-1 dispatch. For  
16 purposes of this rule, a 9-1-1 dispatch means any medical incident  
17 assigned an EMS incident number.
- 18 2. Bureau of Emergency Communications' records for the period of March  
19 20, 1989 through March 18, 1990.
- 20 3. The EMS Program budget for the remaining six months of the 90-91  
21 fiscal year of \$111,712.

22  
23 (E) The formula for the user fee to be paid by each licensee is:  
24 \$111,712 multiplied by the number of 9-1-1 patient transports performed by  
25 the licensee, divided by the total number of transports performed as a  
26 result of Multnomah County 9-1-1 dispatches.

(F) On or before January 15, 1991, the EMS Office shall bill each licensee for the total amount due from the licensee, which amount is shown opposite the licensee's name under the column "Total," in G, below. The fee shall be due on billing, but shall not bear interest so long as it is paid not later than the following minimum payment schedule:

- 1) 30% of total paid by April 1, 1991
- 2) An additional 50% of total paid by June 15, 1991
- 3) An additional 20% of total paid by August 30, 1991

(G) The minimum payment schedule described in F, above, for each licensee is:

	1	2	3	Total
AA	\$ 9,541	\$15,902	\$ 6,360	\$ 31,803
Buck	\$15,289	\$25,482	\$10,193	\$ 50,964
CARE	\$ 7,289	\$12,149	\$ 4,860	\$ 24,298
Metro-West	\$ 30	\$ 50	\$ 20	\$ 100
South-West	\$ 1,364	\$ 2,273	\$ 910	\$ 4,547

(H) Failure to make payments to Multnomah County in accord with the minimum payment schedule as required by this rule may be grounds for license revocation or suspension and reassignment of the licensee's ambulance service area, subject to the procedures of MCC 6.32.165 and 6.32.180.

[6680E p]



# Emergency Medical Services

**Multnomah County**

MEMORANDUM

TO: Chair of the Board, Gladys McCoy  
Commissioner Pauline Anderson  
Commissioner Gretchen Kafoury  
Commissioner Rick Bauman  
Commissioner Sharron Kelley

VIA: Duane Zussy, Director, Department of Human Services  
Gary Oxman, MD MPH, Multnomah County Health Officer

FROM: Joe Acker, Director, Emergency Medical Services

DATE: November 15, 1990

SUBJECT: EMS Program Financial Support

Background In its 1990-91 budget DHS proposed that the EMS Program be financially supported by a user fee to be collected by private ambulance providers. The anticipated amount of fees needed for the 90-91 budget was \$223,424. To be implemented the proposed user fee would have required a change in the EMS ordinance. A revised ordinance with a fee provision was submitted to the Board. Because of some concerns raised by the private ambulance providers, the user fee provision was omitted from the ordinance prior to Board approval.

At the request of the Board, the EMS office met with ambulance providers and other interested parties and solicited recommendation for EMS financial support. Prior to July 1990 a consensus agreement was reached that if the program was to be supported that the user fee was the best mechanism for support for the program based upon its simplicity and equal provision of cost among the ambulance users of the county.

When the Board of County Commissioners adopted the FY 90-91 budget, the budget was adopted with six months funding for the EMS program provided by General Fund.

**Health Division  
Department of Human Services  
426 S.W. Stark Street—9th Floor · Portland, Oregon 97204 · 248-3220**

Effective January 1, 1991, the EMS program must obtain revenue from either General Fund or user fees for its support. It appears that because of the passage of Measure 5 and other issues within county government that this is an appropriate time for an ordinance change and rule change which would allow the support of the Emergency Medical Services program through a user fee.

The attached ordinance revision and rules have been reviewed by the affected organizations and input was provided on the method of applying a user fee within the Emergency Medical Services system of Multnomah County.

# CARE CAR • CARE Ambulance

HAND DELIVERED

December 6, 1990

Gladys McCoy, Chair  
Multnomah County Commissioners

Rick Bauman, Commissioner  
Sharon Kelly, Commissioner  
Gretchen Kafoury, Commissioner  
Pauline Anderson, Commissioner

Re: User Fee for Emergency Medical Services Office

Dear Chair McCoy,

Care Ambulance can appreciate the difficult position the County now finds itself in with the passage of ballot measure 5. Care Ambulance has continually supported the ideals of County regulation of ambulance services through the Emergency Medical Services office and recognizes the EMS office to be an important overall component of a quality EMS system.

Care Ambulance believes that there are several alternative sources for funding of the EMS office that should be pursued that would not include a user fee. These types of surcharges would spread the cost among the potential user base. The general population would then pay for the "readiness of the EMS system" as the citizens previously did when the EMS office was supported by general funds.

When the idea of user fees was brought forth in May of this year, Care Ambulance was opposed on the grounds that this surtax would increase out of pocket expenses to the elderly patient population group. This payor group is least likely to be able to afford the increase, as medicare only pays a set percentage of the ambulance bill, and medicare will not grant any increases in that percentage due to federal guidelines. The estimated increase in fees per transport will be approximately \$25.00 to \$30.00.

Those issues aside, Care Ambulance does understand the budget position that the County is now facing, and Care Ambulance will cooperate in implementing the proposed surcharge.

Additionally, Care Ambulance will provide any assistance possible to the County in pursuing alternative funding sources to fund the County EMS office.

Very truly yours,

Mark Drake  
Manager

MD/jv

cc: Gary Oxman, M.D.  
Bill Wittlake, M.D.

New EMS Rule  
Submitted  
12-14-90  
@ Informal Review  
p. 13 + 14 Replaced

1 (D) File a copy of any state accident report with the director for  
2 any vehicle of the licensee involved in an accident within 72 hours of  
3 the accident;

4  
5 (E) Identify vehicles in accordance with rules adopted by the  
6 director;

7  
8 (F) Not change an approved location or establish a location without  
9 first obtaining an amended license under MCC 6.32.110;

10  
11 (G) Report to the director, not more than 48 hours after receiving  
12 the claim or complaint, any claim or complaint of loss or disappearance  
13 of personal property occurring during the course of transportation in a  
14 vehicle;

15  
16 (H) Report to the director, not more than 10 days from the entry of  
17 final judgment or decree, any final judgment or decree entered against  
18 it, or any of its employes, relating to the loss or disappearance of  
19 personal property occurring during the course of transportation in a  
20 vehicle; and

21  
22 (I) Furnish proof satisfactory to the director not more than 60 days  
23 after entry, of the entry of satisfaction or performance of any judgment  
24 or decree under subsection (H) of this section.

25  
26 (J) Collect and transmit to Multnomah County, Office of EMS, user

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fees as required under this chapter.

Section 3. Adoption of EMS Rules on User Fees.

EMS Rule 6.32.090, attached as Exhibit A to this Ordinance, is hereby adopted.

1 EMS RULE 6.32-090 (User Fees)

2 6.32-090 Establishment of User Fees.

3  
4 (A) This rule shall be in effect only from January 1, 1991 until October  
5 30, 1991.

6  
7 (B) The purpose of this rule is to implement an EMS Transport User Fee to  
8 support the Emergency Medical Services (EMS) Program for the last  
9 half county fiscal year from January 1, 1991, to June 30, 1991.

10  
11 (C) Each licensee who transports patients shall pay an EMS user fee as  
12 provided in this rule.

13  
14 (D) Licensees' user fees have been calculated based on the following  
15 factors:

- 16 1. All patients transported by all licensees and by each licensee as  
17 emergency response transports as a result of a 9-1-1 dispatch.  
18 For purposes of this rule, a 9-1-1 dispatch means any medical  
19 incident assigned an EMS incident number.  
20 2. Bureau of Emergency Communications' records for the period of  
21 March 20, 1989 through March 18, 1990.  
22 3. The EMS Program budget for the remaining six months of the 90-91  
23 fiscal year of \$111,712

24  
25 (E) The formula for the user fee per licensee is:  
26

1           \$111,712 X licensee's patient transport volume as a result of 9-1-1  
2                   dispatches divided by all licensees' patient volume as a  
3                   result of 9-1-1 dispatches  
4

5 (F) On or before January 15, 1991, the EMS Office shall bill each  
6 licensee for the total amount due from the licensee, which amount is  
7 shown opposite the licensee's name under the column "Total," in G,  
8 below. The fee shall be due on billing, but shall not bear interest  
9 so long as it is paid not later than the following minimum payment  
10 schedule:

- 11  
12 1) 30% of total paid by April 1, 1991  
13 2) An additional 50% of total paid by June 15, 1991  
14 3) An additional 20% of total paid by August 30, 1991

15 (G) The minimum payment schedule described in F, above, for each licensee is:

16

	1	2	3	Total
17 AA	<u>\$ 9,541</u>	<u>\$15,902</u>	<u>\$ 6,361</u>	<u>\$ 31,804</u>
Buck	<u>\$15,289</u>	<u>\$25,482</u>	<u>\$10,923</u>	<u>\$ 50,964</u>
18 CARE	<u>\$ 7,289</u>	<u>\$12,149</u>	<u>\$ 4,860</u>	<u>\$ 24,298</u>
19 Metro-West	<u>\$ 30</u>	<u>\$ 50</u>	<u>\$ 20</u>	<u>\$ 100</u>
20 South-West	<u>\$ 1,364</u>	<u>\$ 2,273</u>	<u>\$ 910</u>	<u>\$ 4,547</u>

21 (H) Failure to make payments to Multnomah County in accord with the minimum  
22 payment schedule as required by this rule may be grounds for license  
23 revocation or suspension and reassignment of the licensee's ambulance  
24 service area, subject to the procedures of MCC 6.32.165 and 6.32.180.  
25  
26

Meeting Date: DEC 6 1990

Agenda No.: R-3

(Above space for Clerk's Office Use)

AGENDA PLACEMENT FORM  
(For Non-Budgetary Items)

RESOLUTION:

SUBJECT: Alcohol content labeling of malt beverages in Oregon

BCC Informal \_\_\_\_\_ (date) BCC Formal Dec. 6, 1990 (date)

DEPARTMENT Commissioner Kafoury DIVISION \_\_\_\_\_

CONTACT Terry Anderson TELEPHONE 248-5239

PERSON(S) MAKING PRESENTATION Steven Kafoury, Bruce Vaughan

ACTION REQUESTED:

INFORMATIONAL ONLY  POLICY DIRECTION  APPROVAL

ESTIMATED TIME NEEDED ON BOARD AGENDA: 5 min.

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: \_\_\_\_\_

BRIEF SUMMARY (include statement of rationale for action requested, as well as personnel and fiscal/budgetary impacts, if applicable):

Resolution to request Oregon Liquor Control Commission to require alcohol content labeling of all malt beverages sold in Oregon. Current regulations do not require labeling for beverages containing less than 4% of alcohol by weight. By extending labeling requirement, over-consumption may be reduced and consumers better informed about differences in various brands and types of malt beverages.

*90-200 Copy sent to Terry Anderson  
12-11-90.*

(If space is inadequate, please use other side)

SIGNATURES:

ELECTED OFFICIAL *Orville M. Kafoury*

Or

DEPARTMENT MANAGER \_\_\_\_\_

(All accompanying documents must have required signatures)

BOARD OF  
COUNTY COMMISSIONERS  
1990 NOV 29 AM 11:31  
MULTNOMAH COUNTY  
OREGON

\$ \_\_\_\_\_

DATE 12/6

NAME Stephen Kafoury

ADDRESS 1207 SW 6

STREET

Portland 97204

CITY ZIP CODE

I WISH TO SPEAK ON AGENDA ITEM # R-3

SUBJECT Malt beverage alcohol container content labeling

FOR  AGAINST

PLEASE PRINT LEGIBLY!

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY

In the Matter of Requesting the )  
Oregon Liquor Control Board )  
To Require Alcohol Content ) RESOLUTION  
Labeling of all Malt Beverages ) 90-200  
Sold in Oregon )

WHEREAS, Under OAR 845-10-205, brewers of malt beverages are required to label the alcohol content of all malt beverages which exceed four percent of alcohol by weight, but no mention is made of alcohol content labeling for malt beverages containing less than four percent of alcohol; and

WHEREAS, Federal law prohibits alcohol content labeling of malt beverages, except where state law mandates such labeling, thereby prohibiting brewers from stating the alcohol content on malt beverages containing less than four percent alcohol; and

WHEREAS, The citizens of Multnomah County, Oregon, would be benefitted by having information readily available on the container or label to indicate the alcohol content of malt beverages in the same manner as is required of distilled spirits and wines; and

WHEREAS, there is a significant difference in alcohol content among the various brands and types of beer, and, since Oregon criminal statutes measure blood alcohol levels in the hundredths of one percent, consumers have the right to

information that may result in illegal levels of intoxication;  
and

WHEREAS, every nation in the European Economic Community, the Eastern European Nations, Japan, Canada, Australia, and Brazil require the alcohol content of beer be included on the label, and the growth trend of consumers in these countries is towards the lower alcohol content products, which indicates that given a choice, Oregon consumers will also choose to moderate their alcohol consumption; and

WHEREAS, education regarding the use of alcohol can contribute significantly to ameliorating the problems that Multnomah County has the responsibility of addressing such as corrections, traffic safety, health, juvenile services; and

WHEREAS, any action taken by a state agency which has the potential of reducing over-consumption of alcohol and the resultant problems should be encouraged.

NOW, THEREFORE, BE IT RESOLVED that the Multnomah County Board of Commissioners resolves to request the Oregon Liquor Control Board to require the labeling of alcohol content on all malt beverages sold in Oregon.

ADOPTED this 6th day of December, 1990.



BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

By: \_\_\_\_\_

Gladys McCoy, Chair

REVIEWED

\_\_\_\_\_  
Laurence Kressel, County Counsel

Meeting Date: DEC 0 6 1990

Agenda No.: R-4

(Above space for Clerk's Office Use)

AGENDA PLACEMENT FORM  
(For Non-Budgetary Items)

SUBJECT: Resolution providing primary health care services  
to low income and disadvantaged residents of Multnomah  
BCC Informal 12-4-90 (date) BCC Formal 12-6-90 (date) County

DEPARTMENT Non Departmental DIVISION BCC

CONTACT M. Bax TELEPHONE 248-5239

PERSON(S) MAKING PRESENTATION M. Bax

ACTION REQUESTED:

INFORMATIONAL ONLY  POLICY DIRECTION  APPROVAL

ESTIMATED TIME NEEDED ON BOARD AGENDA: 5 minutes

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: \_\_\_\_\_

BRIEF SUMMARY (include statement of rationale for action requested,  
as well as personnel and fiscal/budgetary impacts, if applicable):

Resolution providing primary health care services to low income and  
disadvantaged residents of Multnomah County.

*90-201 Copy sent to Margaret Bax 12-11-90.*

(If space is inadequate, please use other side)

SIGNATURES:

ELECTED OFFICIAL *[Signature]*

Or

DEPARTMENT MANAGER \_\_\_\_\_

(All accompanying documents must have required signatures)

BOARD OF  
COUNTY COMMISSIONERS  
1990 NOV 28 AM 11:53  
MULTNOMAH COUNTY  
OREGON

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
OF MULTNOMAH COUNTY, OREGON

In the matter of the provision of primary health) care services to low income and disadvantaged ) RESOLUTION residents of Multnomah County ) 90-201

WHEREAS, the County Health Division's mission is to serve the primary care health needs of Multnomah County's low income population, and

WHEREAS, there are as many as 115,000 medically indigent people in Multnomah County who are in need of health care services, and

WHEREAS, the Health Division is only able to meet sixty-five percent of the estimated need for children and less than fifty percent of the need for adults, and

WHEREAS, The Coalition of Community Health Clinics is a network of nonprofit clinics founded in 1985 to improve and coordinate access to health care for low income people, and

WHEREAS, the County's financial and inkind support of the Coalition such as the provision of a Coalition Coordinator, cooperation on the Specialty Referral Project, the printing of the Coalition's Guide to Services, the provision of technical assistance, and the provision of volunteers enables participating clinics to continue to provide quality health services, and

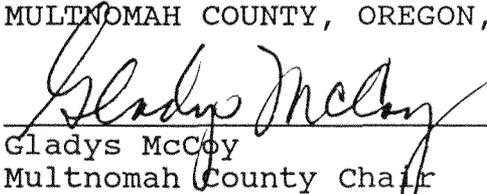
WHEREAS, a system of care that includes cooperation with and support of the Coalition of Community Health Clinics enhances the Health Division's ability to fulfill its mission.

THEREFORE BE IT RESOLVED, that the Health Division will continue to take a leadership role in the development of a system of care that utilizes all available community resources.

BE IT FURTHER RESOLVED that the Health Division continues to support, to the greatest extent possible, the Coalition of Community Health Clinics through both direct and inkind support including the provision of volunteer health care practitioners.

ADOPTED THIS 6th DAY OF December, 1990

MULTNOMAH COUNTY, OREGON,

  
\_\_\_\_\_  
Gladys McCoy  
Multnomah County Chair



REVIEWED:   
\_\_\_\_\_

**Primary Health Care for the Medically Indigent  
in Multnomah County**



**Multnomah County  
Department of Human Services, Health Division**

**November 1990**

## INTRODUCTION

These are desperate times for the medically needy. The number of uninsured in our nation is estimated to be 37 million. In Oregon, 400,000 people are uninsured or underinsured. In Multnomah County alone, there are an estimated 90,000 to 115,000 medically indigent people.

The picture is grim, but several area agencies are working hard to improve the situation. In particular, the Multnomah County Board of Commissioners has made the health of the County's citizens a priority. Combining the direct provision of health services with an intricate system of community cooperation and support, Multnomah County's Health Division has become the single largest provider of primary care services to the medically indigent in this area.

In developing its primary care program, the Health Division has established a network of care that allows it to provide services the depth and breadth of which it could not provide alone. The Coalition of Community Health Clinics is an integral part of that network of service and support. The Coalition is a group of eight private, nonprofit community clinics that serve medically indigent people. Although both County and Coalition clinics provide a wide range of services, Coalition clinics generally provide less complicated services often on an episodic basis. The County, itself, is better equipped to provide more comprehensive chronic and continuing care. These differing roles allow for referrals back and forth between the County and Coalition clinics and for a greater ability to provide care to as many people as possible.

Currently, the County provides a great deal of direct as well as in-kind support to the Coalition. Inasmuch as it is the County's mission to provide health care services to the low and no income residents of this County, the Coalition is a small yet vital part of the County's system of delivery. Because the County's own resources for clinical care only meet an estimated 50 percent of the need for services, it is clear that it is in the County's best interest to maintain as supportive a relationship as possible with the Coalition.

## THE COST OF PROVIDING CARE VS. THE COSTS OF NOT PROVIDING CARE

Providing care for those who cannot afford it is an expensive proposition. However, the costs of not providing basic care are far greater and far more insidious than those associated with providing care. When people cannot afford basic care, preventable diseases aren't prevented, small and simple problems become large and complex, single problems turn into multiple ones and the cost of providing care soars. When treatment is passed over in the early stages of illness the community picks up the bill for expensive late-stage care. Also, the cost to the community of inappropriate use of

emergency and inpatient facilities by those unable to access more appropriate sources of care is tremendous.

Poor access to health care has economic and quality of life costs as well. Kaiser's 1986 Health Insurance Coverage Survey found that uninsured heads of households are two times more likely than insured heads of households to report their health as only fair or poor. They were three times more likely than insured people to report that their spouse's health was only fair or poor. People who are in poor health are not likely to be as productive in the workplace as healthy workers. Additionally, quality of life for all residents of the area suffers when the population has little access to care and is generally unhealthy. There is no escaping the fact that the problem is huge and that as much as possible needs to be done to provide basic health care to those who desperately need it.

#### WHO ARE THE MEDICALLY INDIGENT?

Medically indigent people are those who cannot afford health care. They often do not have access to even the basic care that many of us take for granted. They are the uninsured, working poor as well as the unemployed and the homeless. They are street youth, single people, men, women, children and the elderly. Seventy-five percent of the uninsured in Oregon are workers and their dependents. One-third are children and two-thirds of those children are living in poverty.

#### WHAT CARE IS AVAILABLE?

Currently, the Multnomah County Health Division and the clinics in the Coalition of Community Health Clinics are the largest providers of primary care services to indigent patients in the area. Primary care is defined as a community-based system of care which provides ambulatory, non-emergent, comprehensive health care on an outpatient basis.

Multnomah County Health Division has seven primary care clinics, seven (soon to be nine) school-based clinics and several specialty clinics. The County's primary care clinics provided approximately 52,000 patients with 132,000 medical and dental visits last year. Approximately 80 percent of the patients were uninsured. Of those uninsured patients, 77 percent were at or below 100 percent of the federal poverty level and 90 percent were at or below 133 percent of the federal poverty level. Sixty-one percent of all the patients seen during that year were female and 54 percent were under 21 years of age.

In 1988-89, the eight clinics in the Coalition of Community Health Clinics provided approximately 32,000 medical and dental visits. An estimated 70 to 90 percent of the patients seen were uninsured. An April, 1990 survey of 1,216 Coalition clinic patients found that 74 percent of the patients seen during that month were unemployed, 13 percent said that they were homeless and 30 percent said that their living arrangements were temporary - one of the federal indicators of homelessness. In addition, 57 percent of the patients were female and 37 percent were 21 years old or younger.

The Oregon Health Sciences University provides a good deal of outpatient services to medically indigent patients, however, the bulk of the services that they offer are specialty rather than primary care. Between July 1988 and

June 1989, the various outpatient clinics run by the Oregon Health Sciences University (OHSU) provided 122,000 visits. Twenty-three percent of the patients seen in those clinics were uninsured.

Several other clinics in the area also provide primary care to medically indigent people, but on a lesser scale. The Providence Primary Care clinic, Emanuel Hospital's Outpatient clinic, Good Samaritan's Primary Care clinic and several small nonprofit clinics that are not affiliated with the Coalition provide similar services. In addition, emergency rooms in all of the hospitals provide care to those who present themselves and need emergency treatment.

#### AVAILABILITY OF CARE

Although the Health Division has worked to develop a comprehensive system of care in this County, the current system cannot meet the current demand. The County Health Division estimates that the services they provide are meeting 65 percent of the need that they see for children and below 50 percent of the need for adults. Everyday, Coalition clinics and other providers are forced to turn away people in need. The desire to help is there. The capacity to care for all who need it is not.

There has been a great deal of legislative activity in the last two years in an effort to expand the availability of care to Oregonians. Senate bills 27 and 935 will, if implemented, respectively expand medicaid eligibility to an estimated 100,000 additional Oregonians and require the provision of medical insurance by small employers to their employees. There are doubts whether either bill will be implemented, however, if they are implemented, doubts still remain about the capability of the current system to meet the additional demand.

Even with an expanded medicaid program and with mandated employer provided medical coverage, services for the medically indigent who fall through the cracks in the system will still be necessary. The Coalition is working with state and county officials to be a part of any expanded system of care; however, Coalition clinics will continue to respond to community need and to serve those who need health care and still cannot access it through other channels.

#### ACCESS TO THE SYSTEM

With as many as 400,000 Oregonians having little or no insurance, lack of insurance or other resources continues to be the largest barrier to adequate care for low income people. However, lack of insurance is only one obstacle in the effort to access care for the medically indigent. There are many other barriers that keep people from getting necessary care -- long term poverty, distrust of the government and large institutions, increasing substance abuse, increasing mental illness and the rapidly rising costs of even the most basic care.

It is especially true that the growing problems of mental illness and substance abuse are compounding an already difficult situation. These problems are increasing the poverty in which medically indigent people live. They are also increasing the severity and number of problems that people are experiencing as well as increasing the length of time it takes for people to

seek care. Whatever the reason, the longer people wait to access the system when they need care, the more severe, more numerous and more costly are their problems.

These many barriers make it a long and difficult journey for medically needy people to even approach the traditional medical system. Once inside, patients are then faced with additional barriers each of which discourages the continued pursuit of care. The high cost of prescription medications, lab work, specialty care and surgical procedures all work against the medically needy person who accesses the system. Without the help of their primary care provider who can act as an advocate, the average person has little chance of successfully negotiating the system.

In the April Coalition survey, patients were asked where they would go for care if they hadn't gone to the community clinic. Eighteen percent said they would go to the County or to another low cost clinic. Eight percent said they would go to a hospital emergency room, 12 percent said they would go nowhere and 24 percent said they didn't know where they would go. One respondent gave an indication of how desperate the situation becomes for some by saying that s/he would go to his/her drug dealer if the clinic was not available.

#### NETWORKING FOR SERVICE DELIVERY

Multnomah County is a major player in this complicated network of health care delivery for the medically indigent. The current system includes not only the County, but also the Coalition of Community Health Clinics, the Oregon Health Sciences University as well as other hospitals, specialists and smaller primary care providers.

In order to facilitate quality care for its patients, the County has both formal and informal agreements within this system. For instance, the County has complicated arrangements with OHSU for specialty care, hospitalization, labor and delivery, lab work and various testing for indigent patients.

The County's relationship with the Coalition of Community Health Clinics is an important part of that system of care for the indigent as well. The size, location and neighborhood atmosphere of the Coalition clinics help bridge the barriers that can keep people out of the County clinics themselves.

Coalition clinics serve people that under other circumstances might go to the County for service. In fact, there is a great deal of overlap in client populations between the County and Coalition clinics. Many of the patients seen in the Coalition clinics are also patients of the County. A random sample of Coalition clinic charts completed in August of 1989 indicated that an average of 47 percent of the people seen by Coalition clinics had also been seen at least once by the County in the previous five years. In some clinics the overlap was as high as 71 percent while in others it was as low as 22 percent. Clearly, the system of delivery has resulted in a shared client population that benefits from the diversity within the entire network.

In short, all of the players together have woven an intricate web of care designed to deliver the greatest number of quality services to as many people as possible. Each player, large or small, is important and relies on the others for support.

## THE COALITION OF COMMUNITY HEALTH CLINICS

The Coalition of Community Health Clinics was established and first funded by the County in 1985. The County facilitated the development of the group in an effort to enhance cooperation between clinics that would result in better, more comprehensive care for Portland's low and no income population. The mission of the Coalition is to support the individual clinics' efforts to provide low or no cost care in order to enhance the quantity and quality of health care services available; to encourage community involvement through voluntary contributions; and to provide a collective voice on important issues concerning health care for the medically indigent.

Currently there are eight members in the Coalition. Members include the Farmworkers Health Access Project, Neighborhood Health Clinics, Inc., Northwest Neighborhood Nurses, North Portland Nurse Practitioner Community Health Clinic, Old Town Clinic, Outside In, Volunteers of America Senior Clinic and Wallace Medical Concern. The membership of the Coalition has fluctuated slightly through the years with between seven and ten members. Seven of the eight current clinics are founding members.

The Coalition meets monthly to share information, share resources and work on projects of mutual benefit. Ongoing Coalition projects include the following:

- 1) **The Coalition Guide to Services** - a directory of Coalition clinics, their services and hours of operation;
- 2) **The Medications Clearinghouse** - a telephone clearinghouse for prescription medication assistance that last year provided 1,312 low income people with 1,619 prescriptions;
- 3) **The Donations Clearinghouse** - a project that collects, inventories and redistributes donated medications as well as medical supplies and equipment to Coalition clinics; and
- 4) **The Specialty Referral Project** - a project that enlists the services of nearly 150 specialists in the Portland area who are willing to see a specified number of Coalition clinic patients at low or no cost.

In 1985, the County allocated \$50,000 to the Coalition. This allocation remained the same for the next four years. In 1989-90 the allocation was increased to \$52,500. The allocation for FY 90-91 is \$54,075. The Coalition divides the allocation between the member clinics for operating support and the various Coalition projects.

Perhaps more important than the direct financial support that the County gives to the Coalition, is the in-kind support that it offers to the network. A large portion of that in-kind support is in the form of the funding of a .8 FTE Coordinator who organizes the activities of the Coalition itself and acts as liaison between the Coalition clinics and the County.

In addition to the Coalition Coordinator, one of the more significant in-kind contributions from the County to the Coalition is the extension of County liability coverage to professional volunteers in selected Coalition clinics. The County has established an agent relationship with volunteer

physicians in three of the clinics and with all licensed volunteer professionals in one clinic. As agents of the County, these volunteers are covered for medical malpractice as if they were employees of the County itself. This relationship was established several years ago when the clinics were faced with closure because they could not acquire liability insurance for their volunteer providers. Such coverage was either unavailable or simply priced too high for the clinics to be able to purchase. The situation today is essentially unchanged.

To establish and maintain this agent relationship, participating clinics need to meet certain volunteer orientation and quality assurance criteria. The Coalition Coordinator, a County employee, monitors the application and approval process for volunteers and works with participating clinics on developing and carrying out quality assurance programs for the clinics.

Part of the value of the clinics is their ability to keep the cost of providing care to a minimum by using volunteer providers. Without the support of the County's liability coverage, this would be impossible. If the County discontinued its liability support, the clinics currently making use of the arrangement would be severely crippled. In at least two cases, the clinics would close altogether. The closure of these two clinics alone would represent the loss of approximately 8,700 patient visits.

The extent of County in-kind contributions to the clinics is difficult to assess as each clinic has additional in-kind relationships with the County outside of the Coalition arrangement. For example, Neighborhood Health Clinics has an agreement with the County that enables the organization to use the County's Northeast and Southeast Health Clinic facilities during off hours to conduct their volunteer staffed clinics. Clearly, the County has invested a great deal in the Coalition and the services that Coalition clinics can provide to County residents. Last year, Coalition clinics provided 32,000 patient visits and processed approximately 25,000 information and referral calls ... about the volume of the County's Southeast clinic.

Coalition clinics rely heavily on donated funds and other resources. Last year, more than 750 providers and lay health workers volunteered thousands of hours of their time in the clinics. In addition, each year the clinics receive several hundred thousand dollars of donated services, medications and supplies.

The clinics foster a community atmosphere that is difficult for a large provider to emulate. Community clinics can bridge the gaps into which many medically needy can fall. Their placement in neighborhoods and their relaxed atmosphere help bring services closer to the people who need them. Their relatively small size and neighborhood feel, help lift the shroud of mystery and bureaucracy that keeps people out of the larger, more impersonal, traditional health care system. Whether patients are given immediate care or referred on for treatment elsewhere, the community clinics serve as a vital point of entry into the system for the medically needy.

#### RECOMMENDATIONS

The County's Health Division has a mission to serve the health needs of the low income population of Multnomah County. The Health Division's relationship with the Coalition of Community Health Clinics and other providers helps make a more complete fulfillment of that mission possible. By

its association with and support of the Coalition and individual Coalition clinics, the County has created a system of health care delivery that serves more than 60,000 people.

The County currently has a large investment in the direct provision of primary care to its low income residents. By developing and continuing this investment, key County players have already acknowledged that the provision of health services to those who need them can help ensure a better quality of life for Multnomah County residents. A resolution that underscores the commitment of the County to support the Coalition and what it represents to the County's system of health services delivery is needed.

A resolution now would stabilize the County/Coalition relationship and in doing so stabilize the entire system of care that the County has worked so hard to develop for its clients. The County Health Division has the opportunity to continue to provide a leadership role in the ongoing development of a comprehensive health care delivery system for the medically indigent. The continued support by the County of the Coalition and Coalition clinics will only enhance the range of services available to their collective clientele and in the end help ease the plight of the thousands of medically needy people in this area.

BUDGET MODIFICATION NO. Nov #5

DEC 06 1990

(For Clerk's Use) Meeting Date \_\_\_\_\_  
Agenda No. 2-5

1. REQUEST FOR PLACEMENT ON THE AGENDA FOR \_\_\_\_\_ (Date) \_\_\_\_\_

DEPARTMENT Nondepartmental DIVISION ISD  
 CONTACT Jim Munz TELEPHONE \_\_\_\_\_  
 \*NAME(S) OF PERSON MAKING PRESENTATION TO BOARD \_\_\_\_\_

SUGGESTED  
 AGENDA TITLE (to assist in preparing a description for the printed agenda)  
 Changes appropriations within the Special Appropriation Data Processing section to reflect project costs. ~~Transfers \$320,000 over-budgeted to the contingency account.~~ *Reduces (Estimated Time Needed on the Agenda) from beginning working capital.* *8me*

2. DESCRIPTION OF MODIFICATION (Explain the changes this Bud Mod makes. What budget does it increase? What do the changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)  
 PERSONNEL CHANGES ARE SHOWN IN DETAIL ON THE ATTACHED SHEET

This budget modification breaks the total appropriation from one budget into the individual project accounts, and transfers the funds from the professional services line item into personal services, materials and services and capital outlay. This document also ~~transfers \$320,000 of project costs that were over-budgeted back to the contingency account.~~ *reduces* *in the beginning working capital. Those funds were* *8me*  
*double counted.*

BOARD OF COUNTY COMMISSIONERS  
 1990 NOV 26 AM 10:57  
 MULTNOMAH COUNTY OREGON

3. REVENUE IMPACT (Explain revenues being changed and the reason for the change)

4. CONTINGENCY STATUS (to be completed by Finance/Budget)

(Specify Fund) \_\_\_\_\_ Contingency before this modification (as of \_\_\_\_\_) \$ \_\_\_\_\_  
 (Date) \_\_\_\_\_  
 After this modification \$ \_\_\_\_\_

Originated By <i>James Munz</i>	Date <i>11/20/90</i>	Department Director <i>Sandra Alexander</i>	Date <i>11/21/90</i>
Finance/Budget <i>Shawn Coldwell</i>	Date <i>11/26/90</i>	Employee Relations <i>vs</i>	Date
Board Approval <i>Carrie A. Paterson</i>	Date <i>12-6-90</i>		

Original Bud Mod sent to Shawn Coldwell 12-11-90



EXPENDITURE

TRANSACTION EB GM [ ] TRANSACTION DATE \_\_\_\_\_ ACCOUNTING PERIOD \_\_\_\_ BUDGET FY \_\_\_\_

Document Number	Action	Fund	Agency	Organi- zation	Activity	Reporting Category	Object	Current Amount	Revised Amount	Change Increase (Decrease)	Subtotal	Description
NON 5		100	050	9060			6110			(1,988,482)		Special Approps-Level 1
NON 5		100	050	9060			8400			(4,401)		
NON 5		100	050	9488			5200			28,560		DA Project
NON 5		100	050	9488			6110			242,715		
NON 5		100	050	9488			6310			49,652		
NON 5		100	050	9488			6530			67,900		
NON 5		100	050	9488			8400			165,052		
NON 5		100	050	9481			5200			35,000		A&T Project
NON 5		100	050	9481			6110			439,248		
NON 5		100	050	9481			6230			7,000		
NON 5		100	050	9481			6310			21,660		
NON 5		100	050	9481			6530			41,500		
NON 5		100	050	9481			8400			24,762		
NON 5		100	050	9470			6110			216,962		SOJIS Project
NON 5		100	050	9473			6110			30,000		Facilities Project
NON 5		100	050	9485			6110			21,664		Juvenile Project
NON 5		100	050	9485			8400			50,000		
NON 5		100	050	9460			6110			96,996		Health III Project
NON 5		100	050	9475			6110			23,031		Animal Project
NON 5		100	050	9489			6110			111,181		Unallocated
	Revenue	100	045	7410			0500			< 320,000 >		BWC
TOTAL EXPENDITURE CHANGE											0	Total

Meeting Date: DEC 0 6 1990

Agenda No.: R-6

(Above space for Clerk's Office Use)

AGENDA PLACEMENT FORM  
(For Non-Budgetary Items)

SUBJECT: An ordinance amending Ordinance No. 511

BCC Informal \_\_\_\_\_ BCC Formal December 6, 1990  
(date) (date)

DEPARTMENT DGS DIVISION ISD

CONTACT Jim Munz TELEPHONE 248-3749

PERSON(S) MAKING PRESENTATION Jim Munz

ACTION REQUESTED:

INFORMATIONAL ONLY  POLICY DIRECTION  APPROVAL

ESTIMATED TIME NEEDED ON BOARD AGENDA: 5 Minutes

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: \_\_\_\_\_

BRIEF SUMMARY (include statement of rationale for action requested, as well as personnel and fiscal/budgetary impacts, if applicable):

An ordinance amending Ordinance No. 511 by adding provisions for telecommunications planning, funding and project management.

*1st Reading Approved.  
2nd Reading 12-13-90*

(If space is inadequate, please use other side)

SIGNATURES:

ELECTED OFFICIAL Jinda Alexander <sup>bs</sup>

Or

DEPARTMENT MANAGER \_\_\_\_\_

(All accompanying documents must have required signatures)

ORDINANCE FACT SHEET

Ordinance Title: An Ordinance Amending Ordinance No. 511

---

Give a brief statement of the purpose of the ordinance (include the rationale for adoption of ordinance, description of persons benefitted, other alternative explored);

An ordinance amending Ordinance No. 511 by adding provisions for telecommunications planning, funding and project management.

What other local jurisdictions in the metropolitan area have enacted similar legislation?

None.

What has been the experience in other areas with this type of legislation?

N/A

What is the fiscal impact, if any?

None.

(If space is inadequate, please use other side.)

SIGNATURES:

Person filling out form: \_\_\_\_\_

Planning & Budget Division (if fiscal impact): \_\_\_\_\_

Department Manager/Elected Official: Linda Alexander <sup>br</sup>

1                                   **BEFORE THE BOARD OF COUNTY COMMISSIONERS**

2                                   **FOR THE MULTNOMAH COUNTY, OREGON**

3                                   **ORDINANCE NO. \_\_\_\_\_**

4  
5  
6       An ordinance amending Ordinance No. 511 by adding provisions  
7       for telecommunications planning, funding and project management.

8  
9       Multnomah County ordains as follows:

10  
11       SECTION I. FINDINGS

- 12
- 13       1. Ordinance No. 511 established a Data Processing Management  
14       Committee, provided for membership and assigned functions.
  - 15
  - 16       2. The assigned functions related entirely to data processing  
17       and did not include reference to telecommunications.
  - 18
  - 19       3. The Board wishes to expand the assigned functions of the  
20       Data Processing Committee to include management review for  
21       all County telecommunications.

22

23       SECTION II. AMENDMENTS

- 24
- 25       1. Section I, Findings, of Ordinance No. 511 is amended to  
26       read as follows:

1 A. The Board finds that a need exists for ongoing  
2 planning and management in the area of data processing  
3 and telecommunications.

4  
5 B. There is need to clearly define the goals and  
6 objectives of data processing and telecommunications  
7 planning and funding.

8  
9 C. Committees should be established to provide for the  
10 organization and management of data processing and  
11 telecommunications planning, funding and project  
12 management.

13  
14 2. Section II A of Ordinance No. 511 is amended by adding the  
15 following:

16  
17 4. Provide management review for all County  
18 telecommunications.

19  
20 a) Review the County annual telecommunications needs  
21 and budget.

22  
23 b) Review telecommunications projects prior to  
24 initiation for conformance with County  
25 telecommunications policies.

1 3. Section IV, Annual Reports, of Ordinance No. 511 is amended  
2 to read as follows:

3  
4 The Management Committee shall submit to the Board of  
5 County Commissioners an updated Data Processing Plan as set  
6 forth in Section I above, no later than February 15  
7 [November 30] of each year.

8  
9 ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 19\_\_, being the  
10 date of its second reading before the Board of County  
11 Commissioners of Multnomah County, Oregon.

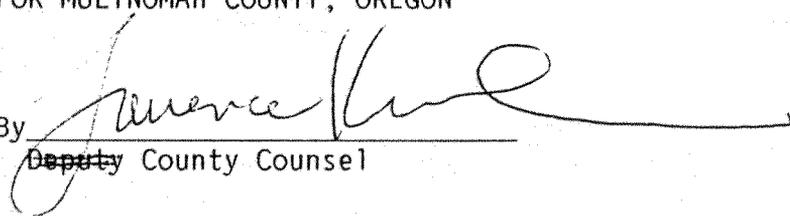
12  
13 BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

14 (SEAL)

15 By \_\_\_\_\_  
16 Gladys McCoy  
Multnomah County Chair

17 REVIEWED:

18 LARRY KRESSEL, COUNTY COUNSEL  
19 FOR MULTNOMAH COUNTY, OREGON

20  
21 By  \_\_\_\_\_  
22 Deputy County Counsel

DATE SUBMITTED \_\_\_\_\_

(For Clerk's Use) ~~NOV 08 1990~~  
Meeting Date ~~NOV 15 1990~~  
Agenda No. ~~R-5 R-7~~

REQUEST FOR PLACEMENT ON THE AGENDA

~~DEC 0 '6 1990~~  
R-7

Subject: Exempt Employee Retiree Insurance Ordinance

Informal Only\* \_\_\_\_\_  
(Date)

Formal Only November 8 1990  
(Date)

DEPARTMENT General Services

DIVISION Labor Relations

CONTACT Darrell Murray

TELEPHONE 248-2595

\*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Darrell Murray

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

This is an ordinance to correct inadvertent omissions from Ordinance 629 adopted in Fall 1989 and placing exempt employee retiree insurance on essentially the same footing as Local 88 members.

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

INFORMATION ONLY     PRELIMINARY APPROVAL     POLICY DIRECTION     RATIFICATION

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA 5 minutes

IMPACT:

PERSONNEL

FISCAL/BUDGETARY (No budget adjustments will be required for the current fiscal year.)

General Fund

Other \_\_\_\_\_

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: [Signature]

BUDGET / PERSONNEL David C. Swann

COUNTY COUNSEL (Ordinances, Resolution, Agreements, Contracts) [Signature]

OTHER \_\_\_\_\_  
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

*Ord. 670 Copy sent to Darrell Murray  
12-11-90.*

1990 OCT 30 10 02 22  
CLERK OF COUNTY  
OREGON

1                   BEFORE THE BOARD OF COUNTY COMMISSIONERS

2                   FOR MULTNOMAH COUNTY, OREGON

3                   ORDINANCE NO. 670

4  
5           An Ordinance relating to retiree medical insurance for  
6 employees not covered by collective bargaining agreements and  
7 amending Ordinance No. 534 as amended by Ordinance No. 629.

8           Multnomah County ordains as follows:

9 Section I. Findings.

10           1. Multnomah County, Oregon (hereinafter "County") employs  
11 a variety of individuals in managerial capacities referred to as  
12 "Exempt" employees.

13           2. The Multnomah County Board of Commissioners (hereinafter  
14 "Board") adopted Ordinance No. 629 for the purpose of giving exempt  
15 employees benefits similar to those granted by labor contract to  
16 union-represented employees.

17           3. New information has surfaced making it appear that the  
18 benefit adopted for exempt employees was substantially different  
19 than that provided union-represented employees.

20           4. It is the desire of the Board to modify the exempt  
21 employee benefit to make it similar to the benefit accorded  
22 union-represented employees.

23 Section II. Amendment.

24           Subsection "e" of the section entitled "Retiree Medical  
25 Insurance" of Exhibit B of Ordinance No. 534, as amended by  
26 Ordinance No. 629, is hereby amended to read as follows:

1           "e. The following terms related to benefit payments,  
2 service, and age requirements shall also apply:

3           (i) The County shall pay one-half (1/2) of the monthly  
4 medical insurance premium on behalf of a retiree and his or her  
5 eligible dependents from the retiree's fifty-eighth (58th) birthday  
6 or date of retirement, whichever is later, until the retiree's  
7 sixty-fifth (65th) birthday, death, or eligibility for Medicare,  
8 whichever is earlier, if the retiree had:

9           [i] (1) five (5) years of continuous county service  
10 immediately preceding retirement at or after age fifty-eight (58)  
11 years, or

12           [ii] (2) ten (10) years of continuous county service  
13 immediately preceding retirement prior to age fifty-eight (58)  
14 years, or

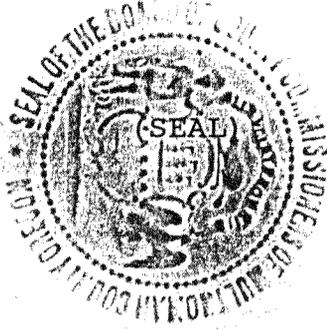
15           [iii] (3) ten (10) years of continuous county service  
16 immediately preceding retirement in the event of disability  
17 retirement.

18           (ii) The County shall pay one-half (1/2) of the monthly  
19 medical insurance premium on behalf of a retiree and his or her  
20 eligible dependents from the retiree's fifty-fifth (55th) birthday  
21 or date of retirement, whichever is later, until the retiree's  
22 sixty-fifth (65th) birthday, death, or eligibility for Medicare,  
23 whichever is earlier, if the employee had thirty (30) years of  
24 continuous service with employers who are members of the Oregon  
25 Public Employee Retirement System and twenty (20) or more years of  
26 continuous County service immediately preceding retirement.

1 Section III. Adoption.

2 This Ordinance, being necessary for the health, safety, and  
3 general welfare of the people of Multnomah County, shall take  
4 effect on the thirtieth (30th) day after its adoption, pursuant to  
5 Section 5.50 of the Charter of Multnomah County.

6 ADOPTED this 6th day of December, 1990, being the  
7 date of its 2nd reading before the Board of County  
8 Commissioners of Multnomah County, Oregon.



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*Gladys McCoy*  
\_\_\_\_\_  
Gladys McCoy, Chair  
Multnomah County, Oregon

25 Reviewed:

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*Laurence Kressel*  
\_\_\_\_\_  
Laurence Kressel, County Counsel  
of Multnomah County, Oregon

0087C  
11/15/90

ORDINANCE FACT SHEET

Title Exempt Employee Retiree Insurance Effective Date \_\_\_\_\_

Brief Statement of purpose of ordinance (include the rationale for adoption of ordinance, a description of persons benefited, and other alternatives explored).

The purpose of this ordinance is to amend the exempt employee retiree insurance benefit to conform more closely with benefits extended to most unionized county employees.

What other local jurisdictions in the metropolitan area have enacted similar legislation?

Area school districts frequently have retiree insurance as part of broader retiree insurance programs. Clackamas County has a retiree insurance program for deputy sheriffs.

What has been the experience in other areas with this type of legislation?

For the most part this ordinance reflects past administrative practice for exempt employees, and practices of a similar nature under the Local 88 agreement.

What authority is there for Multnomah County to adopt this legislation? (State statute, home rule charter). Are there constitutional problems?

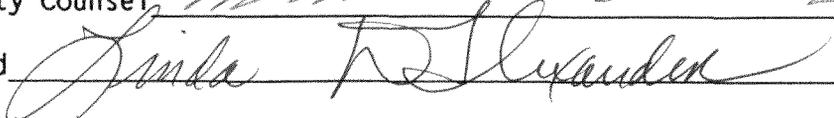
The Board is authorized under Charter to adopt this ordinance.

**Fiscal Impact Analysis**

The cost of this ordinance is approximately \$65,000 per year, amortizing the impact over 30 years. This is approximately 0.06% of exempt employee payroll. However, the initial cost is very limited and Budget suggests it would cost more to redo budgets this year than pay the benefit from funds already budgeted. No budget mod. required. (If space is inadequate, please use other side)

**SIGNATURES:**

Office of County Counsel 

Department Head 

Liaison Commissioner \_\_\_\_\_

Informal Board Briefing 11/6/90  
Re: Exempt Retiree Insurance

- I. The status quo
- A. A product of board policy decisions in 1989
  - B. Two objectives: set aside savings for future cost of present liabilities (in progress)/uniformity
  - C. Exempt employee ordinance adopted to replace an administrative practice
  - D. Attempt to pattern after Local 88 practice
  - E. Deputy Sheriffs and Prosecutors now conform to exempt employee ordinance as written.
  - F. Exempt ordinance provides generally: age 58+ with 5+ years of service employee gets 50% medical premium paid until 65 or Medicare, whichever earlier.
  - G. Subsequent discovery of broader but limited practice of 30+ years service at age 55 or older; is what Local 88 has now.
  - H. 2 anomalies in practice data: LTD at age 54; MCSO 20 yr normal retiree; insufficient to evidence a conscious practice; possibly administrative error.
  - I. Representations allegedly made by the payroll unit that Ray Cekki would be able to retire at age 55 and receive the benefit, even though he only has 28 years of County service with 30 years in the PERS system.
- II. Four Options considered by Staff:
- A. Do nothing/presupposes Board wants 88 and others brought into uniformity with Exempt employee ordinance/Would not address concerns expressed by Ray Cekki and several other managers concerning disparate treatment.
  - B. Amend Ordinance to Allow 30+ years county service/age 55 or greater; would reflect 88 practice; would not authorize action based on representations allegedly made to Ray Cekki;
  - C. Amend Ordinance to allow 30+ years **PERS**, 20 years County/age 55 or greater; authorizes 88 level practice but goes one step further to permit action based on alleged representations made to Ray Cekki. **This is the option contained in the proposed ordinance before the board.**
  - D. Amend ordinance to allow 30+ years of service/any age; goes beyond local 88 practice and beyond authority needed to make good on representations allegedly made to Cekki.

Next page

III. Why Cekki Problem Not Handled Administratively

- A. Admin. practice w/out Board authorization was one of original problems Board sought to remedy by passage of an explicit ordinance.
- B. While no claim filed as yet and hence no detailed legal analysis by County Counsel, LRD is skeptical of basis for allowing claim if filed.
- C. If Cekki were a 28 year 88 represented ee/LRD convinced of representation/LRD convinced ee counted on the benefit/Likely LRD would enter compromise settlement to make good on promise/Based on arguable contractual entitlement and LRD's settlement authority under labor K.
- D. Here, no comparable settlement authority, and the representation was made in the context of a broader administrative practice of equally questionable authorization.

IV. Cost

- A. Accord actuarial study by Milliman and Robertson, range of possible costs is .07% of payroll (cover sheet with ordinance erroneously said .06%) to .09%, depending on inflation assumptions.
  - B. Actuary study didn't contemplate 30 yr PERS/20 yr County requirement
  - C. Staff comfortable that impact likely to be very small
  - D. Cost for Current FY, annualized would be approximately \$65,000, to provide the benefit and set aside sufficient savings to pay for future benefits currently accruing.
  - E. Would automatically effect Deputy Prosecutor unit
  - F. Likely to have effect on Deputies/MCCOA in next bargaining; chargeable to their package at that time.
- V. Recommendation: To the extent Board continues to desire uniformity and accepts the current 88 practice, the exempt ordinance should be made to conform to that practice. Additionally, exempt employee should be given the same degree of consideration the county would likely give a represented employee similarly situated with respect to representations allegedly made by organization officials to that employee.

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

ORDINANCE NO. \_\_\_\_\_

An Ordinance relating to retiree medical insurance for employees not covered by collective bargaining agreements and amending ordinance no. 534 as amended by ordinance no. 629.

Multnomah County ordains as follows:

Section One. Findings.

1. Multnomah County, Oregon (hereinafter "County") employs a variety of individuals in managerial capacities referred to as "Exempt" employees.

2. The Multnomah County Board of Commissioners (hereinafter "Board") adopted Ordinance no. 629 for the purpose of giving exempt employees benefits similar to those granted by labor contract to union-represented employees.

3. New information has surfaced making it appear that the benefit adopted for exempt employees was substantially different than that provided union-represented employees.

4. It is the desire of the Board to modify the exempt employee benefit to make it similar to the benefit accorded union-represented employees.

Section Two. Amendment.

Subsection "e" of the section entitled "Retiree Medical Insurance" of Exhibit B of Ordinance no. 534, as amended by Ordinance no. 629, is hereby amended to read as follows:

"e. (i) The County shall pay one-half (1/2) of the monthly medical insurance premium on behalf of a retiree and his or her eligible dependents from the retiree's fifty-eighth (58th) birthday or date of retirement, whichever is later, until the retiree's sixty-fifth (65th) birthday, death, or eligibility for Medicare, whichever is earlier, if the retiree had:

1/ (1) five (5) years of continuous county service immediately preceeding retirement at or after age fifty-eight (58) years, or

~~111~~ (2) ten (10) years of continuous county service immediately preceding retirement prior to age fifty-eight (58) years, or  
~~1111~~ (3) ten (10) years of continuous county service immediately preceding retirement in the event of disability retirement.

(ii) The County shall pay one-half (1/2) of the monthly medical insurance premium on behalf of a retiree and his or her eligible dependents from the retiree's fifty-fifth (55th) birthday or date of retirement, whichever is later, until the retiree's sixty-fifth (65th) birthday, death, or eligibility for Medicare, whichever is earlier, if the employee had thirty (30) years of continuous service with employers who are members of the Oregon Public Employee Retirement System and twenty (20) or more years of continuous County service immediately preceding retirement.

Section Three. Adoption.

This Ordinance, being necessary for the health, safety, and general welfare of the people of Multnomah County, shall take effect on the thirtieth (30th) day after its adoption, pursuant to Section 5.50 of the Charter of Multnomah County.

ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 1990, being the date of its \_\_\_\_\_ reading before the Board of County Commissioners of Multnomah County.

(SEAL)

Board of County Commissioners of  
Multnomah County, Oregon

\_\_\_\_\_  
Gladys McCoy  
Multnomah County Chair

Reviewed:

LAURENCE KRESSEL, COUNTY COUNSEL  
FOR MULTNOMAH COUNTY, OREGON

By: \_\_\_\_\_  


BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

ORDINANCE NO. \_\_\_\_\_

An Ordinance relating to retiree medical insurance for employees not covered by collective bargaining agreements and amending ordinance no. 534 as amended by ordinance no. 629.

Multnomah County ordains as follows:

Section One. Findings.

1. Multnomah County, Oregon (hereinafter "County") employs a variety of individuals in managerial capacities referred to as "Exempt" employees.

2. The Multnomah County Board of Commissioners (hereinafter "Board") adopted Ordinance no. 629 for the purpose of giving exempt employees benefits similar to those granted by labor contract to union-represented employees.

3. New information has surfaced making it appear that the benefit adopted for exempt employees was substantially different than that provided union-represented employees.

4. It is the desire of the Board to modify the exempt employee benefit to make it similar to the benefit accorded union-represented employees.

Section Two. Amendment.

Subsection "e" of the section entitled "Retiree Medical Insurance" of Exhibit B of Ordinance no. 534, as amended by Ordinance no. 629, is hereby amended to read as follows:

"e. The following terms related to benefit payments, service, and age requirements shall also apply:

(i) The County shall pay one-half (1/2) of the monthly medical insurance premium on behalf of a retiree and his or her eligible dependents

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Ordinance No. \_\_\_\_\_

from the retiree's fifty-eighth (58th) birthday or date of retirement, whichever is later, until the retiree's sixty-fifth (65th) birthday, death, or eligibility for Medicare, whichever is earlier, if the retiree had:

[i] (1) five (5) years of continuous county service immediately preceding retirement at or after age fifty-eight (58) years, or

[ii] (2) ten (10) years of continuous county service immediately preceding retirement prior to age fifty-eight (58) years, or

[iii] (3) ten (10) years of continuous county service immediately preceding retirement in the event of disability retirement.

(ii) The County shall pay one-half (1/2) of the monthly medical insurance premium on behalf of a retiree and his or her eligible dependents from the retiree's fifty-fifth (55th) birthday or date of retirement, whichever is later, until the retiree's sixty-fifth (65th) birthday, death, or eligibility for Medicare, whichever is earlier, if the employee had thirty (30) years of continuous service with employers who are members of the Oregon Public Employee Retirement System and twenty (20) or more years of continuous County service immediately preceding retirement.

Section Three. Adoption.

This Ordinance, being necessary for the health, safety, and general welfare of the people of Multnomah County, shall take effect on the thirtieth (30th) day after its adoption, pursuant to Section 5.50 of the Charter of Multnomah County.

104

106 Ordinance No. \_\_\_\_\_

Page # 3 of 3

108

110 ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 1990, being the date of  
112 its \_\_\_\_\_ reading before the Board of County Commissioners of Multnomah  
114 County.

116 (SEAL)

Board of County Commissioners of  
Multnomah County, Oregon

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\_\_\_\_\_  
Gladys McCoy  
Multnomah County Chair

124 Reviewed:

126 LAURENCE KRESSEL, COUNTY COUNSEL  
FOR MULTNOMAH COUNTY, OREGON

128

130

By:



1 Section III. Adoption.

2 This Ordinance, being necessary for the health, safety, and  
3 general welfare of the people of Multnomah County, shall take  
4 effect on the thirtieth (30th) day after its adoption, pursuant to  
5 Section 5.50 of the Charter of Multnomah County.

6 ADOPTED this \_\_\_\_\_ day of November, 1990, being the  
7 date of its \_\_\_\_\_ reading before the Board of County  
8 Commissioners of Multnomah County, Oregon.

9  
10 (SEAL)

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13 \_\_\_\_\_  
14 Gladys McCoy, Chair  
Multnomah County, Oregon

15 Reviewed:

16  
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18 \_\_\_\_\_  
19 Laurence Kressel, County Counsel  
of Multnomah County, Oregon

20  
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25 0087C  
11/2/90

DATE SUBMITTED \_\_\_\_\_

ORIGINAL

(For Clerk's Use)  
Meeting Date DEC 06 1990  
Agenda No. 2-8

REQUEST FOR PLACEMENT ON THE AGENDA

Ratification of Intergovernmental Agreement----

Subject: Dept. of State Police - Bureau of Crim. Identification

Informal Only\* \_\_\_\_\_  
(Date)

Formal Only \_\_\_\_\_  
(Date)

DEPARTMENT Sheriff's Office

DIVISION Enforcement

CONTACT Larry Aab, Manager, P & B Unit

TELEPHONE 255-3600

\*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Robert G. Skipper, Sheriff

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Ratification of Intergovernmental Agreement with Dept. of State Police - Bureau of Criminal Identification, for the agreement controlling access to Oregon's Criminal Offender information system via the regional system -- Main (Multnomah Automated Information Network)..... Contract # 800451

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

INFORMATION ONLY     PRELIMINARY APPROVAL     POLICY DIRECTION     RATIFICATION APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA \_\_\_\_\_

IMPACT: Sent Originals to Paula 12-11-90

PERSONNEL

FISCAL/BUDGETARY

General Fund

Other \_\_\_\_\_

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: Robert G. Skipper  
Sheriff S.G.

BUDGET / PERSONNEL 1

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) \_\_\_\_\_

OTHER \_\_\_\_\_  
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

MULTNOMAH COUNTY  
OREGON  
1990 NOV 26 PM 2 2  
BOARD OF  
COUNTY COMMISSIONERS



# CONTRACT APPROVAL FORM

(See Administrative Procedure #2106)

MULTNOMAH COUNTY OREGON

Contract # 800451  
Amendment # \_\_\_\_\_

<b>CLASS I</b> <input type="checkbox"/> Professional Services under \$10,000	<b>CLASS II</b> <input type="checkbox"/> Professional Services over \$10,000 (RFP, Exemption) <input type="checkbox"/> PCR B Contract <input type="checkbox"/> Maintenance Agreement <input type="checkbox"/> Licensing Agreement <input type="checkbox"/> Construction <input type="checkbox"/> Grant <input type="checkbox"/> Revenue	<b>CLASS III</b> <input checked="" type="checkbox"/> Intergovernmental Agreement  <u>R-8 12-6-90</u>
---	--	---

RETURN TO: LARRY AAB - 313/325  
Contact Person Kyle LaTrice Phone 251-2415 Date 10/22/90

Department SHERIFF'S OFFICE Division ENFORCEMENT Bldg/Room 313/120

Description of Contract AGREEMENT CONTROLLING ACCESS TO OREGON'S CRIMINAL OFFENDER INFORMATION SYSTEM VIA THE REGIONAL SYSTEM -- MAIN (MULTNOMAH AUTOMATED INFORMATION NETWORK)

RFP/BID # \_\_\_\_\_ Date of RFP/BID \_\_\_\_\_ Exemption Exp. Date \_\_\_\_\_

ORS/AR # \_\_\_\_\_ Contractor is  MBE  WBE  QRF

Contractor Name DEPT OF STATE POLICE  
BUR OF CRIM IDENTIFICATION

Mailing Address 3772 PORTLAND RD, NE  
SALEM, OR 97303

Phone 378-3070

Employer ID # or SS # \_\_\_\_\_

Effective Date UPON SIGNING

Termination Date 30 DAYS AFTER STOPPING  
DECISION UP LOUISER HOLDS  
DESCRIBED OFFICE

Original Contract Amount \$ 0

Amount of Amendment \$ 0

Total Amount of Agreement \$ 0

Payment Term

Lump Sum \$ \_\_\_\_\_

Monthly \$ \_\_\_\_\_

Other \$ \_\_\_\_\_

Requirements contract - Requisition required.

Purchase Order No. \_\_\_\_\_

Requirements Not to Exceed \$ \_\_\_\_\_

BOARD OF COUNTY COMMISSIONERS  
 991 JAN 17 PM 1:41  
 MULTNOMAH COUNTY  
 OREGON

**REQUIRED SIGNATURES:**

Department Manager [Signature]

Purchasing Director \_\_\_\_\_  
(Class II Contracts Only)

County Counsel [Signature]

County Chair/Sheriff [Signature]

Date 11-15-90

Date \_\_\_\_\_

Date 11-21-90

Date 11-23-90

DATE: 12-11-90

VENDOR CODE			VENDOR NAME							TOTAL AMOUNT \$		
LINE NO.	FUND	AGENCY	ORGANIZATION	SUB ORG	ACTIVITY	OBJECT	SUB OBJ	REPT CATEG	LGFS DESCRIPTION	AMOUNT	INC/ DEC IND	
01.												
02.												
03.												

## INSTRUCTIONS FOR COMPLETING CONTRACT APPROVAL FORM

1. **CLASS I, CLASS II, CLASS III** - Check off appropriate class of contract in one of the three columns on the top of the form.
2. **CONTRACT #** - To be issued by designated person in each Division or call Purchasing to get a number.
3. **AMENDMENT #** - Sequential numbering to original contract as changes are made and approved.
4. **DESCRIPTION OF CONTRACT** - Summary of product purchased or services to be performed. Note if an amendment or extension.
5. **RFP/BID #** - Enter number if contract is a result of RFP/Bid selection process.
6. **DATE RFP/BID** - Enter date of RFP/Bid public opening.
7. **EXEMPTION EXPIRATION DATE** - Enter exemption expiration date from competitive bidding granted by BCC or the Chair.
8. **ORS/AR#** - Refer to Oregon Revised Statutes and/or Administrative Rule #, when applicable.
9. **CONTRACTOR IS MBE, WBE, QRF** - Check appropriate box if contractor is certified as an MBE, WBE, or QRF (Qualified Rehabilitation Facility).
10. **CONTRACTOR NAME, MAILING ADDRESS, PHONE** - Enter current information.
11. **EMPLOYEE ID# OR SS#** - Enter employee federal ID# or Social Security # if contractor is an individual.
12. **EFFECTIVE DATE** - Date stated on contract to begin services.
13. **TERMINATION DATE** - Date stated on contract to terminate services.
14. **ORIGINAL CONTRACT AMOUNT** - Enter amount of original contract.
15. **AMOUNT OF AMENDMENT** - Enter amendment or change order amount only, if applicable.
16. **TOTAL AMOUNT OF AGREEMENT** - Enter original amount of contract. If this is an amendment or change order, please include original amount and amended amount.
17. **PAYMENT TERMS** - Designate payment terms by checking appropriate box and entering dollar amount.
18. **REQUIREMENTS CONTRACT - Requisition Required** - Check this box to note that a purchase order will be issued to initiate payment.
19. **PURCHASE ORDER #** - Enter number of purchase order to be issued. If number is not known, enter "PO will be issued."
20. **REQUIREMENTS NOT TO EXCEED** - List the estimated dollar amount of requirements contracts.
21. **REQUIRED SIGNATURES** - To be completed as approved. Purchasing Director needs to sign all Class II contracts only.
22. **ACCOUNT CODE STRUCTURE** - Enter account code structure for the type of agreement; i.e., expense or revenue.
23. **LGFS DESCRIPTION** - Abbreviated description for Data Entry purposes.
24. **AMOUNT** - If total dollar amount is being split among different account numbers, indicate dollar amounts here.



# CONTRACT APPROVAL FORM

(See Administrative Procedure #2106)

MULTNOMAH COUNTY OREGON

Contract # 800451  
Amendment # \_\_\_\_\_

CLASS I	CLASS II	CLASS III
<input type="checkbox"/> Professional Services under \$10,000	<input type="checkbox"/> Professional Services over \$10,000 (RFP, Exemption) <input type="checkbox"/> PCRB Contract <input type="checkbox"/> Maintenance Agreement <input type="checkbox"/> Licensing Agreement <input type="checkbox"/> Construction <input type="checkbox"/> Grant <input type="checkbox"/> Revenue	<input checked="" type="checkbox"/> Intergovernmental Agreement

RETURN TO: LARRY AMB - 313/225  
 Contact Person Kyle Catrace Phone 251-2415 Date 10/22/90  
 Department SHERIFF'S OFFICE Division ENFORCEMENT Bldg/Room 313/120  
 Description of Contract AGREEMENT CONTROLLING ACCESS TO OREGON'S CRIMINAL OFFENDER INFORMATION SYSTEM VIA THE REGIONAL SYSTEM -- MAIN (MULTNOMAH AUTOMATED INFORMATION NETWORK)  
 RFP/BID # \_\_\_\_\_ Date of RFP/BID \_\_\_\_\_ Exemption Exp. Date \_\_\_\_\_  
 ORS/AR # \_\_\_\_\_ Contractor is  MBE  WBE  QRF

Contractor Name DEPT OF STATE POLICE BUR OF CRIM IDENTIFICATION  
 Mailing Address 3772 PORTLAND RD, NE SALEM, OR 97303  
 Phone 378-3070  
 Employer ID # or SS # \_\_\_\_\_  
 Effective Date UPON SIGNING  
 Termination Date 30 DAYS AFTER SIGNING OFFICIAL NO LONGER HOLDS DESCRIBED OFFICE  
 Original Contract Amount \$ 0  
 Amount of Amendment \$ 0  
 Total Amount of Agreement \$ 0

Payment Term  
 Lump Sum \$ \_\_\_\_\_  
 Monthly \$ \_\_\_\_\_  
 Other \$ \_\_\_\_\_  
 Requirements contract - Requisition required.  
 Purchase Order No. \_\_\_\_\_  
 Requirements Not to Exceed \$ \_\_\_\_\_

**REQUIRED SIGNATURES:**  
 Department Manager [Signature]  
 Purchasing Director \_\_\_\_\_  
 (Class II Contracts Only)  
 County Counsel \_\_\_\_\_  
 County Chair/Sheriff \_\_\_\_\_

Date 11-15-90  
 Date \_\_\_\_\_  
 Date \_\_\_\_\_  
 Date \_\_\_\_\_

VENDOR CODE			VENDOR NAME						TOTAL AMOUNT \$		
LINE NO.	FUND	AGENCY	ORGANIZATION	SUB ORG	ACTIVITY	OBJECT	SUB OBJ	REPT CATEG	LGFS DESCRIPTION	AMOUNT	INC/ DEC IND
01.											
02.											
03.											

# 800451

**OREGON CRIMINAL OFFENDER INFORMATION SYSTEM**

**COMPUTERIZED CRIMINAL HISTORY (CCH) FILE**

**AGENCY AGREEMENT**

This agreement is by and between the Oregon State Police, hereinafter referred to as **OSP** and the **Multnomah Automated Information Network (MAIN)**, hereinafter referred to as the **Agency**.

Under the terms of this agreement, the **Agency** warrants that it is a criminal justice agency pursuant to ORS 181.010(9) and Executive Order EO-90-05.

Under the terms of this agreement, the **OSP** will disseminate to the **Agency** all significant criminal offender information, contributed by criminal justice agencies, as is available in the **OSP CCH** files.

The **Agency** further agrees:

1. To abide by all published rules, policies, and procedures promulgated by the **OSP** governing the administration and operation of the Oregon Criminal Offender Information System and/or the Federal Bureau of Investigation, National Crime Information Center, Criminal Offender Record Program.
2. That it is warranted that all personnel have or will be, so screened as to prohibit access to any CCH records by persons so restricted in the following section 3, including any person who has other than restricted or escorted access to such information.
3. That no person who has been convicted of a crime which could have resulted in a sentence to a federal or state penitentiary will be allowed to operate a terminal accessing CCH files or otherwise have access to criminal offender information, and that requests for extraordinary circumstance exceptions to this requirement will be promptly submitted, in writing, to the Superintendent of the **OSP**.
4. That criminal offender information received from **OSP** will not be used for any purpose other than that for which it was obtained, will not be disseminated to unauthorized persons or agencies, and will be maintained in secure files until destroyed by burning or shredding.

# 800451

**CCH Agency Agreement**  
**Page Two**

5. That it will, to the maximum extent feasible, promptly furnish to **OSP** all **Agency** information necessary to ensure that all criminal offender information contained in the **CCH** file is kept as complete and current as possible.
6. That Originating Agency Identification Number (**ORI**) **NO ORI NUMBER ASSIGNED** will be used when accessing criminal offender information.
7. That the Multnomah County Sheriff's Office is the management control agency.
8. That criminal offender information will be furnished to authorized **Agency** staff via **LEDS** terminal or upon written or telephonic application to the **OSP**, Bureau of Criminal Identification.
9. That criminal offender information obtained as a pre-employment screening check previously described in sections 2 and 3 of this agreement will be kept separate from individual personnel files.

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**CCH Agency Agreement  
Page Three**

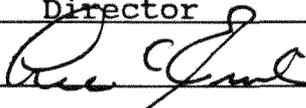
All parties mutually agree that:

- A. Violation of any provisions of this agreement, including attachments, executive orders, published rules, policies, or procedures promulgated by the OSP governing the operation of the Oregon Criminal Offender Information System and/or the FBI/NCIC Criminal Offender Record Program, may cause immediate suspension of the Agency's Authorization to access such information. Reinstatement will be effected only upon demonstration by the Agency that the cause of such violation has been corrected. Final determination as to the reinstatement of any Agency so suspended will be the responsibility of the OSP.
- B. Any contested action relating to this agreement will be conducted under provisions of the Administrative Procedures Act, ORS Chapter 183.
- C. This agreement will expire thirty (30) days after the Agency official signing below no longer holds the described office. A new CCH Agency Agreement must be executed with the OSP by the new Agency official within the above thirty (30) day period to avoid interruption in accessing CCH information.
- D. This agreement may be cancelled by any party hereto, upon thirty (30) days notice in writing, directed to all parties subscribing hereto:

**OREGON STATE POLICE  
CRIMINAL INVESTIGATIONS BUREAU  
BUREAU OF CRIMINAL IDENTIFICATION DIVISION**

OFFICIAL Captain Lee C. Erickson

TITLE Director

SIGNATURE 

DATE 10-15-80

**AGENCY**

OFFICIAL Robert G. Skipper

TITLE Sheriff

SIGNATURE Robert G. Skipper by RGA

DATE 11/16/90

REVIEWED:

LAURENCE KRESSEL, County Counsel  
for Multnomah County, Oregon

By: \_\_\_\_\_

DIVISION 10

OREGON CRIMINAL OFFENDER  
INFORMATION SYSTEM

Scope of System

257-10-010 (1) Rules adopted herein relate solely to the Oregon Criminal Offender Information System as maintained by the Oregon State Police. The rules do not affect in any way other agencies' original records of arrest, arrest logs, or reports of crimes available for inspection under terms of the Oregon Public Records Law (ORS 192.410 to 192.500).

(2) Oregon Criminal Offender Information files contain information, contributed by Criminal Justice Agencies, on a person's record of arrests, the nature and disposition of criminal charges, sentencing, confinement, and release, plus identifying data only relating to fingerprints of applicants submitted under Oregon Law. These files shall not permanently contain information about the political, religious, or social views, associations, or activities of any individual, group, association, corporation, business, or partnership unless such information directly relates to an investigation of past or threatened criminal acts or activities and there are reasonable grounds to suspect the subject of the information is or may be involved in criminal acts or activities.

(3) The Oregon CCH System is a computerization of essentially the same criminal offender information, and is maintained by the OSP under provisions of Oregon Law. Computerization of the manually accessed paper file is designed to provide faster access to criminal offender information for Oregon Criminal Justice Agencies.

Stat. Auth.: ORS Ch. 181

Hist: DSP 2, f. 6-14-74, ef. 7-11-74; DSP 4, f. 4-22-76, ef. 4-30-76

Definitions

257-10-015 As used in these rules:

(1) "Criminal Offender Information" means records and related data, including fingerprints, received, compiled, and disseminated by the Oregon State Police for purposes of identifying criminal offenders and alleged offenders and maintained as to such persons' records of arrest, the nature and disposition of criminal charges, sentencing, confinement and release, and includes the OSP Computerized Criminal History System.

(2) "Computerized Criminal History (CCH) System" means the maintenance in online computer files of significant criminal offender information.

(3) "OSP" means the Oregon State Police and includes the OSP Bureau of Criminal Identification.

(4) "LEDS" means the Oregon Law Enforcement Data System.

(5) "Oregon CCH System" means the Oregon Computerized Criminal History System.

(6) "NCIC-CCH System" means the national computerized criminal history system maintained and operated by the FBI.

(7) "Interstate System" means the NCIC-CCH system and the network of participating states and agencies.

(8) "Criminal Justice Agency" means:

(a) The Governor

(b) Courts of Criminal Jurisdiction

(c) The Attorney General

(d) District Attorneys

(e) City Attorneys with criminal prosecutive functions

(f) Public Defenders

(g) Law Enforcement Agencies

(h) The Corrections Division

(i) The State Board of Parole, and

(j) Any other state or local agency designated by order of the Governor.

(9) "State Control Terminal" means the agency within each state responsible for the NCIC interface to that state.

(10) "Law Enforcement Agency" means county sheriffs, municipal police departments, State Police, other police officers of this and other states, and law enforcement agencies of the federal government.

Stat. Auth.: ORS Ch. 181 & 183

Hist: DSP 2, f. 6-14-74, ef. 7-11-74; DSP 4, f. 4-22-76, ef. 4-30-76; DSP 1-1981, f. & ef. 5-1-81; DSP 3-1981, f. 10-30-81, ef. 11-1-81

System Responsibilities

257-10-020 (1) Oregon State Police:

(a) Maintenance and Dissemination of Criminal Offender Information. The Oregon State Police has statutory and administrative responsibility for the maintenance and dissemination of criminal offender information in Oregon.

(b) Accuracy and Completeness of Information. Information entered into Criminal Offender Information files is based on written documents submitted to the OSP by Criminal Justice Agencies reporting their record of official action, which documents contain fingerprint or other verification as to the identity of the individual to whom the information refers:

(A) OSP is responsible for the accuracy and completeness of information entered into the Oregon Criminal Offender Information System and any information subsequently transmitted for inclusion in the NCIC-CCH System.

(B) This responsibility extends only to information contained in the documents as submitted to OSP.

(c) Removal of Information. OSP is responsible for removal of information from the Oregon Criminal Offender Information and the NCIC-CCH System where required by law or court order. In the event the OSP discovers there has been an erroneous entry in criminal offender information records maintained by it, it shall make a reasonable effort to notify any recipient person or agency known to have received such information within a reasonable period preceding discovery of the error, of the fact of such error and of the correct information. Any such erroneous or inaccurate information shall be purged from the record and replaced by the correct information.

(d) Entry of Information. Only terminals located at OSP or others designated by the Superintendent of the OSP are allowed to enter records into the Oregon system or to change existing records.

(e) Information to Qualified Criminal Justice Agencies. OSP is responsible for providing Criminal Offender information to qualified Criminal Justice Agencies. Such information will be furnished, after proper inquiry, in either computerized form, via LEDS or document form.

(f) Development of Operational Procedures. OSP is responsible for development of operational procedures to be followed by Criminal Justice Agencies having access to Oregon Criminal Offender Information and NCIC-CCH files.

(g) All Criminal Offender information distributed by the OSP shall contain a notice in writing in substantially the following language: "All persons are advised that the information contained in this report can only be considered accurate for a period of six months from the date of this report. For accurate information, new inquiry must be made".

All agencies shall insofar as is feasible, taking into consideration the then existing capability of the OSP to respond, request and obtain a current criminal offender information record when that record is to be disseminated outside that agency.

(2) Law Enforcement Data System — Executive Department:

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OREGON ADMINISTRATIVE RULES  
CHAPTER 257, DIVISION 10 — OREGON STATE POLICE

(a) NCIC Control Terminal Responsibility. LEDES is the "state control terminal" for the NCIC interface to Oregon and is responsible for assuring that all policies and rules for access to the Oregon or the NCIC-CCH System are adhered to by Oregon user agencies.

(b) System Development and Operation. LEDES is responsible for providing the computer hardware and software capabilities necessary to insure that efficient processing and integrity of the information stored in the Oregon CCH System and for interfacing to the NCIC-CCH System.

(c) Physical Security of Computer Installation. LEDES is responsible for development and implementation of policies and procedures to safeguard the CCH information at the central computer site from accidental or malicious damage or unauthorized access or use.

(d) Audit and Inspection of the User Agencies. LEDES is responsible for periodically auditing and inspecting each terminal location accessing CCH or the FBI NCIC-CCH to insure compliance with the published rules, policies, and procedures.

CCH terminal transaction records will be maintained at and by LEDES and will be made available to participating Criminal Justice Agencies.

Stat. Auth.: ORS Ch. 181

Hist: DSP 2, f. 6-14-74, ef. 7-11-74, DSP 4, f. 4-22-76, ef. 4-30-76

#### Access To and Use of Criminal Offender Information

257-10-025 (1) Access to OSP Criminal Offender information by any means shall be limited to:

(a) Criminal Justice Agencies, where the information is to be used for criminal justice purposes or criminal justice agency employment.

(b) Other state and local agencies upon Executive Order of Governor, where the information is required to implement federal or State Statute or Executive Order that expressly refers to criminal conduct and contains requirements or exclusions expressly based on such conduct.

(c) A person or agency not defined as a criminal justice agency has access only through the OSP Bureau pursuant to ORS 181.555. The request must be submitted in writing and may be hand carried or mailed to the OSP Bureau of Criminal Identification. A fee of \$10 will be charged for each check and must be submitted with the request. Checks are to be made payable to the Oregon State Police. Inquiries are to be addressed to Oregon State Police, 107 Public Service Building, Salem, OR 97310, Attention: Bureau of Criminal Identification.

(d) The requesting party must furnish OSP with sufficient information to assist identifying and notifying the individual of interest. If the information is sought for employment purposes the requestor must state on the written request that the individual has been so advised and the manner in which the individual was so advised.

(e) The individual of record will be advised by letter that he/she is allowed to review his/her criminal history for inaccurate or incomplete information. They will also be advised that they may become informed of certain rights under Title VII of the Civil Rights Act of 1964 by contacting the Bureau of Labor and Industries.

(f) If a challenge is received prior to the end of the statutory 14 day waiting period, response to the requestor will be held in abeyance until the challenge is resolved.

(g) OSP will respond to all requests and furnish Oregon conviction information and any arrest information less than one year old on which there has been no acquittal or dismissal. If the compiled information does not meet the above criteria or there is no record of the subject OSP will reply to the requestor that there is no criminal record. A receipt for the fee will be furnished to the requestor along with the response.

(2) Access to CCH information by means of terminals shall be limited to authorized Criminal Justice Agencies using their agency identification number (ORI).

(3) Inquiries for nonofficial purposes or the checking of records for unauthorized persons or agencies outside the Criminal Justice community is prohibited.

(4) Criminal Offender information may be furnished only to authorized agency employees and no person who has been convicted of a crime which could have resulted in a sentence to a Federal or State Penitentiary will be allowed to operate a terminal accessing CCH information or have access to Criminal Offender information.

Exceptions to this rule may be made in extraordinary circumstances upon written application to the Superintendent of the Oregon State Police setting forth such circumstances. The Superintendent of the OSP will maintain a central file where such exception authorization shall be filed.

(5) Screening of Criminal Justice Agency and Regional Criminal Justice information system employees who have access to CCH or Criminal Offender Information records is the responsibility of the employing agency.

(6) Any Criminal Justice Agency obtaining Criminal Offender information or NCIC-CCH information, either directly through that agency's terminals, or through the terminal of another Criminal Justice Agency, must have executed a written agreement with the OSP prior to such access.

(7) Security of Terminals. Any terminal with CCH accessing capability must be physically secure and placed in a location not available to unauthorized persons. Terminals must be so placed that unauthorized persons may not observe the content of messages transmitted or received on such terminal.

(8) Security of Criminal Offender Information Records. Any Criminal Justice Agency obtaining Criminal Offender information shall maintain those records in secure files until they are destroyed by burning or shredding, and shall treat those records in such a manner that the record does not become public information in any later proceeding, except through court order or as otherwise provided by law.

(9) Radio Transmission. Any radio transmission of Criminal Offender Information records shall be limited to essential details only, with information identifying individuals and offenses concealed insofar as possible. Plain text transmission of an entire (summary or full CCH) record is prohibited.

Stat. Auth.: ORS Ch. 181

Hist: DSP 2, f. 6-14-74, ef. 7-11-74; DSP 4, f. 4-22-76, ef. 4-30-76; DSP 1-1981, f. & ef. 5-1-81; DSP 3-1981, f. 10-30-81, ef. 11-1-81; DSP 1-1982, f. 3-12-82, ef. 3-15-82

#### Criminal Justice Research and Evaluation Projects

257-10-030 Criminal Offender information will be made available to qualified persons for research and evaluation related to criminal justice activity, or in exigent circumstances for temporary access, upon written application to the Superintendent of the Oregon State Police but authorization to utilize such information will be conditioned upon:

(1) The execution of nondisclosure agreements by all participants in the program.

(2) When such qualified persons acknowledge a fundamental commitment to respect individual privacy interests with the identification of subjects of such information divorced as fully as possible from the data received, and agree to comply with any additional requirements and conditions found necessary to assure the protection of personal privacy and system security interests.

(3) When a specific agreement is executed between such qualified persons and the OSP, the agreement stating the scope

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OREGON ADMINISTRATIVE RULES  
CHAPTER 257, DIVISION 10 — OREGON STATE POLICE

of the project, the permissible dissemination of information for any purpose other than that for which it was obtained.

(4) Where temporary access is authorized by the Superintendent of the OSP, he shall report the reasons for such temporary grant to the Governor. No temporary grant of access shall be valid for more than 30 days.

(5) OSP and LEDS will retain the right to monitor and audit any approved criminal justice research and evaluation project and to terminate access to CCH or Criminal Offender information if a violation of this rule is detected.

Stat. Auth.: ORS Ch. 181

Hist: DSP 2, f. 6-14-74, ef. 7-11-74; DSP 4, f. 4-22-76, ef. 4-30-76; DPS 1-1981, f. & ef. 5-1-81

#### Access by Individuals for Purpose of Review and/or Challenge

257-10-035 (1) Any individual desiring to review information concerning himself maintained in the OSP Criminal Offender Record System, or who believes that the information as maintained is inaccurate, incomplete, or maintained in violation of any State or Federal statute or act, shall be entitled to review such information and obtain a copy thereof for the purpose of challenge or correction. The OSP shall not charge an individual for a reasonable request to provide him with a copy of Criminal Offender information which refers to him.

(2) Verification of such individual's identity may only be effected through submission, in writing, of name, date of birth, and a set of rolled ink fingerprints to the Oregon State Police. The request for review may be made at the General Headquarters of the Oregon State Police, Salem, Oregon, or through any Oregon Criminal Justice Agency. The OSP may prescribe reasonable hours and places of inspection.

If the request is made at other than the General Headquarters of the Oregon State Police and, after positive identification by the OSP of the fingerprints submitted, copy of the record, along with the fingerprints submitted for that purpose, will be forwarded to the Criminal Justice Agency to whom the request was made.

(3) Upon receipt of such record that agency shall furnish same to the individual named in the record and at the same time return to that individual the fingerprints submitted for positive identification.

(4) All data included in the Criminal Offender information record is obtained from contributing Criminal Justice Agencies. If after review of the information concerning himself as maintained in such record, the individual believes that it is incomplete or incorrect in any respect and wishes changes, corrections, or updating of the alleged deficiency, he must make application directly to the contributor of the questioned information, requesting the appropriate agency to correct it in accordance with its respective administrative rules and procedures. Upon receipt of an official communication directly from the agency which contributed the original information, the OSP will make any changes necessary in accordance with the information supplied by the agency.

(5) Any individual whose record is not removed, modified, or corrected as he may request, following refusal by the agency originally contributing such information, may proceed under the provisions of Rules 30.00 to 30.80 of the Attorney General's Model Rules of Practice and Procedures under the Administrative Procedure Act, relating to contested cases and judicial review.

After conclusion of such procedure or review, any information found to be inaccurate, incomplete, or improperly maintained, shall be removed from the individual's record and the originating agency so notified with copy of the record as corrected being furnished to the challenging individual.

(6) Any Criminal Justice Agency receiving a record after such notice of contested case has been filed and prior to final determination, shall be notified by the OSP that the record is being challenged.

Stat. Auth.: ORS Ch. 181

Hist: DSP 2, f. 6-14-74, ef. 7-11-74; DSP 4, f. 4-22-76, ef. 4-30-76

#### Annual Audits

257-10-040 At least once annually, the Governor shall cause to be conducted a random audit of the practices and procedures of the OSP and LEDS concerning information collected and disseminated pursuant to Executive Orders 74-6 and 75-23 and these rules to insure compliance with the requirements and restrictions set forth.

Stat. Auth.: ORS Ch. 181

Hist: DSP 2, f. 6-14-74, ef. 7-11-74; DSP 4, f. 4-22-76, ef. 4-30-76

#### Violation of Rules

257-10-045 (1) Willful violation of published rules relating to Criminal Offender Information record by any authorized agency or employee may result in immediate termination of such agency's right to receive such information from the Oregon System and/or the NCIC-CCH System.

(2) Reinstatement will be effected only upon demonstration by the Agency that the cause of such violation has been corrected. Final determination as to the reinstatement of any agency so terminated will be the responsibility of the OSP.

Stat. Auth.: ORS Ch. 181

Hist: DSP 2, f. 6-14-74, ef. 7-11-74; DSP 4, f. 4-22-76, ef. 4-30-76

#### Rights of Appeal

257-10-050 A Criminal Justice Agency or employee desiring to appeal any action, order, or administrative ruling by the OSP or LEDS may proceed under the provisions of Rules 30.00 to 30.80 of the Attorney General's Model Rules of Practice and Procedures under the Administrative Procedure Act relating to contested cases and judicial review.

Stat. Auth.: ORS Ch. 181

Hist: DSP 2, f. 6-14-74, ef. 7-11-74; DSP 4, f. 4-22-76, ef. 4-30-76

**BUDGET MODIFICATION NO. DCC INTERNAL #5**

(For Clerk's Use) Meeting Date DEC 06 1990

Agenda No. R-9

1. REQUEST FOR PLACEMENT ON THE AGENDA FOR \_\_\_\_\_ (Date)

DEPARTMENT Community Corrections DIVISION Probation Services  
 CONTACT Wayne Salvo TELEPHONE 248-3810  
 \*NAME(S) OF PERSON MAKING PRESENTATION TO BOARD Wayne Salvo

SUGGESTED  
AGENDA TITLE (to assist in preparing a description for the printed agenda)

Dept of Community Corrections Budget Modification #5 reclassifying an Office Assistant 3 position to a Clerical Unity Supervisor, as approved by Employee Relations.

(Estimated Time Needed on the Agenda)

2. DESCRIPTION OF MODIFICATION (Explain the changes this Bud Mod makes. What budget does it increase? What do the changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)

PERSONNEL CHANGES ARE SHOWN IN DETAIL ON THE ATTACHED SHEET

This modification reclassifies an Office Assistant 3 position in Probation Services Division to a Clerical Unit Supervisor as recommended and approved by Employee Relations. The basis of this reclassification is the supervisory nature of the job as measured against the new classification specifications.

BOARD OF COUNTY COMMISSIONERS  
 1990 NOV 26 AM 10:56  
 MULTNOMAH COUNTY  
 OREGON

3. REVENUE IMPACT (Explain revenues being changed and the reason for the change)

None

4. CONTINGENCY STATUS (to be completed by Finance/Budget)

Contingency before this modification (as of \_\_\_\_\_) \$ \_\_\_\_\_  
 (Specify Fund) (Date)  
 After this modification \$ \_\_\_\_\_

Originated By <u>David Bogucki</u>	Date <u>Nov 19, 1990</u>	Department Manager <u>WDS Grant Duon</u>	Date <u>Nov 19, 1990</u>
Budget Analyst <u>Mark W. Murray</u>	Date <u>11-26-90</u>	Personnel Analyst <u>Gerald W. Bittle</u>	Date <u>11-26-90</u>
Board Approval <u>Carris A. Peterson</u>	Date <u>12-6-90</u>		

*Sent Original Bud Mod to Planning + Budget on 12-11-90.*

EXPENDITURE TRANSACTION EB [ ]      GM [ ]      TRANSACTION DATE \_\_\_\_\_      ACCOUNTING PERIOD \_\_\_\_\_      BUDGET FY \_\_\_\_\_

Document Number	Action	Fund	Agency	Organization	Activity	Reporting Category	Object	Current Amount	Revised Amount	Change Increase (Decrease)	Sub-Total	Description
		100	021	2201			5100			(14,275)		Permanent
		100	021	2201			5100			14,275		Permanent
		100	021	2201			5500			( 4,486)		Fringe Benefits
		100	021	2201			5500			4,486		Fringe Benefits
		100	021	2201			5550			( 2,421)		Insurance
		100	021	2201			5550			2,421		Insurance
////////////////////////////////////												TOTAL EXPENDITURE CHANGE

REVENUE TRANSACTION RB [ ]      GM [ ]      TRANSACTION DATE \_\_\_\_\_      ACCOUNTING PERIOD \_\_\_\_\_      BUDGET FY \_\_\_\_\_

Document Number	Action	Fund	Agency	Organization	Activity	Reporting Category	Revenue Source	Current Amount	Revised Amount	Change Increase (Decrease)	Sub-Total	Description
////////////////////////////////////												TOTAL REVENUE CHANGE

**PERSONNEL DETAIL FOR BUD MOD NO. DCC #5**

5. ANNUALIZED PERSONNEL CHANGES (Compute on a full year basis even though this action affects only a part of the fiscal year.)

FTE Increase (Decrease)	POSITION TITLE	A n n u a l i z e d			
		BASE PAY Increase (Decrease)	Increase (Decrease) Fringe	Ins.	TOTAL Increase (Decrease)
(1.0 FTE)	Office Assistant 3	(23,202)	(6,237)	(5,380)	(34,819)
1.0 FTE	Clerical Unit Supervisor	24,471	7,691	4,219	36,381
TOTAL CHANGE (ANNUALIZED)					

6. CURRENT YEAR PERSONNEL DOLLAR CHANGES (calculate costs or savings that will take place within this fiscal year; these should explain the actual dollar amounts being changed by this Bud Mod.)

Permanent Positions, Temporary, Overtime, or Premium	Explanation of Change	C u r r e n t F Y			
		BASE PAY Increase (Decrease)	Increase (Decrease) Fringe	Ins.	TOTAL Increase (Decrease)
.58 FTE	Clerical Unit Supervisor	14,275	4,486	2,461	21,222
(.62 FTE)	Office Assistant 3	(14,275)	(4,486)	(2,461)	(21,222)

*Mirley Kelly* *2412*

Meeting Date: 12/6/90

Agenda No.: R-10

(Above space for Clerk's Office Use)

AGENDA PLACEMENT FORM  
(For Non-Budgetary Items)

SUBJECT: Intergovernmental Agreement with MEAC for Neighborhood Based Prosecu

BCC Informal \_\_\_\_\_ (date) BCC Formal \_\_\_\_\_ (date)

DEPARTMENT \_\_\_\_\_ DIVISION \_\_\_\_\_

CONTACT Kelly Bacon TELEPHONE 248-3105

PERSON(S) MAKING PRESENTATION kelly Bacon / MIKE SCHUNK

ACTION REQUESTED:

INFORMATIONAL ONLY  POLICY DIRECTION  APPROVAL

ESTIMATED TIME NEEDED ON BOARD AGENDA: 1 minute

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: X

BRIEF SUMMARY (include statement of rationale for action requested, as well as personnel and fiscal/budgetary impacts, if applicable):

this intergovernmental agreement provides \$30,000 to help fund a deputy district attorney located near the convention center and Lloyd Center.

**RATIFIED**  
Multnomah County Board  
of Commissioners

12-6-90

*Returned Original GA  
to Lisa Moore 12-10-90-*

BOARD OF  
COUNTY COMMISSIONERS  
1990 NOV 26 PM 12:28  
MULTNOMAH COUNTY  
OREGON

(If space is inadequate, please use other side)

SIGNATURES:

ELECTED OFFICIAL \_\_\_\_\_

Or

DEPARTMENT MANAGER *Kelly Bacon*

(All accompanying documents must have required signatures)



**MICHAEL D. SCHRUNK**, District Attorney for Multnomah County

600 County Courthouse • Portland, Oregon 97204 • (503) 248-3162 • FAX (503) 248-3643

MEMORANDUM

TO: The Board of County Commissioners

FROM: Michael D. Schrunk

DATE: August 7, 1990

SUBJECT: Neighborhood Based Prosecution in the  
Holladay District

Eighteen months ago the Governor asked for my thoughts about an emerging public safety issue regarding the Holladay District redevelopment area (Lloyd Center, OCC, Holladay Park Hospital, etc). Subsequent meetings in the spring of 1989 with the Governor's Office, the Governor's Criminal Justice Coordinator, and major businesses and public organizations located in and around the Holladay District, confirmed the fact that there was an expectation that with the construction of the Oregon Convention Center and other major public improvements (i.e., transit investment by Tri-Met, PDC's redevelopment project, etc.), there would be an increase in tourist, shopping, and business crowds that would present some serious public safety issues to residents and visitors to the area.

In the fall of 1989, Metro Counselor David Knowles initiated a series of monthly meetings comprised of all the significant commercial and neighborhood agencies in the area along with the Portland Police Bureau, the Multnomah County District Attorney's Office, and the transportation and planning agencies of the City of Portland to

explore ways in which a public safety action plan could be developed that would head off the anticipated problems. Analysis of work load by the Portland Police Bureau confirmed the fact that a variety of "quality of life crimes" was already occurring (i.e., car "clouts," thefts, purse snatchings, etc.). These were particularly noticeable in parking lots adjacent to the Lloyd Center and other hospital and business sites. After six months of study, the committee produced the Holladay District Public Safety Action Plan (see attached).

One of its recommendations included a plan that had been developed when the issue first emerged earlier in the year; a proactive prosecution initiative using a full-time prosecuting attorney physically located and assigned to the area. The specific proposal was to implement a one-year pilot program for a special prosecutor to act as coordinator between the community and the adjudication system. Because of the nature of the anticipated victims of crimes that would occur to convention shoppers, tourists and other visitors--they do not live in the community so their willingness to testify is directly related to how far they have to travel--it was felt that it was critical that a prosecutor act to closely coordinate the prosecution of cases stemming from those incidences. Neighborhood support for this project was so strong that private funds from Holladay District businesses were pledged for matching any potential grant application submitted by the prosecutor.

Since that time, the District Attorney's Office, through the Metropolitan Service District, applied for a Neighborhood Based Prosecution Pilot Project to be funded by the State of Oregon's anti-drug formula funds. We were unsuccessful. Because the commitment of the Holladay District area business remains so strong and unwavering, it has now been recommended by the same group that they will fund the project directly and are prepared to contract with the county to provide those services for a one-year pilot effort.

Board of County Commissioners  
August 7, 1990  
Page 3

Attached is a proposed work program and general description of the Neighborhood Based Prosecution Project that has been prepared by Lee Fahrenkamp, General Manager of the Metropolitan Exposition and Recreation Commission. Although it retraces many of the things I have already mentioned, it details the specific duties I am proposing for the position. I am also preparing a draft contract between the district and the County that would implement this project. I am looking forward to discussing this proposal with each of you.

MDS:je  
Attachment



# CONTRACT APPROVAL FORM

(See Administrative Procedure #2106)

Contract # 700071

Amendment # \_\_\_\_\_

MULTNOMAH COUNTY OREGON

CLASS I	CLASS II	CLASS III
<input type="checkbox"/> Professional Services under \$10,000	<input type="checkbox"/> Professional Services over \$10,000 (RFP, Exemption) <input type="checkbox"/> PCRB Contract <input type="checkbox"/> Maintenance Agreement <input type="checkbox"/> Licensing Agreement <input type="checkbox"/> Construction <input type="checkbox"/> Grant <input type="checkbox"/> Revenue	<input checked="" type="checkbox"/> Intergovernmental Agreement

Contact Person Lisa Moore Phone 248-3133 Date 11/9/90

Department District Attorney Division Neighborhood Based Prosecution Bldg/Room 101/600

Description of Contract This intergovernmental agreement provides partial funding for a deputy district attorney to staff a neighborhood based prosecution pilot project near the convention center area.

RFP/BID # \_\_\_\_\_ Date of RFP/BID \_\_\_\_\_ Exemption Exp. Date \_\_\_\_\_

ORS/AR # \_\_\_\_\_ Contractor is  MBE  WBE  QRF

Contractor Name MERC / Metro Sandy Bradley

Mailing Address 2000 SW 1st Av.  
Portland, OR 97201-5398

Phone 228-1546

Employer ID # or SS # \_\_\_\_\_

Effective Date 11/1/90

Termination Date 10/31/91

Original Contract Amount \$ 30,000

Amount of Amendment \$ \_\_\_\_\_

Total Amount of Agreement \$ \_\_\_\_\_

### Payment Term

Lump Sum \$ 30,000

Monthly \$ \_\_\_\_\_

Other \$ \_\_\_\_\_

Requirements contract - Requisition required.

Purchase Order No. \_\_\_\_\_

Requirements Not to Exceed \$ \_\_\_\_\_

### REQUIRED SIGNATURES:

Department Manager *Key B...*

Purchasing Director  
(Class II Contracts Only)

County Counsel *Sandra Duffy*

County Chair/Sheriff *Glady...*

Date 13 Nov 90

Date \_\_\_\_\_

Date 11-14-90

Date 11-19-90

VENDOR CODE			VENDOR NAME						TOTAL AMOUNT		
LINE NO.	FUND	AGENCY	ORGANIZATION	SUB ORG	ACTIVITY	REV #	SUB OBJ	REPT CATEG	LGFS DESCRIPTION	AMOUNT	INC/ DEC IND
	100	023	2441							30,000	
01.						6825				30,000	
02.											
03.											

INSTRUCTIONS ON REVERSE SIDE

WHITE - PURCHASING

CANARY - INITIATOR

PINK - CLERK OF THE BOARD

GREEN - FINANCE

I N T E R G O V E R N M E N T A L  
A G R E E M E N T

THIS AGREEMENT is made between the Metropolitan Service District, by and through its Exposition-Recreation Commission (hereinafter referred to as "MERC"), and Multnomah County (hereinafter referred to as "County"), by and through the Multnomah County District Attorney's Office, as of the \_\_\_\_\_ day of November, 1990.

W I T N E S S E T H :

Recitals:

1. MERC and County have mutual interest in improving the public safety services in the area surrounding the Oregon Convention Center; and
2. The Multnomah County District Attorney is prepared to implement a neighborhood-based prosecution pilot project in the area; and
3. The pilot project is included in the comprehensive safety plan for the district and has received endorsement of the Holladay District Association; and
4. MERC and County have authority under ORS Chapter 190 to enter into this agreement; and
5. MERC through MERC Resolution No. 87 has authorized the expenditure of \$30,000 in the 1990-91 fiscal year to support this project; and
6. Sufficient funding and in-kind contributions are available for the project to operate for twelve months.

I. DESCRIPTION OF PROJECT  
AND RESPONSIBILITIES

1. The Multnomah County District Attorney shall be completely responsible for the management of the project. The District Attorney shall submit an interim report describing the project activities to MERC by March 15, 1991.
2. The project shall be substantially as discussed with the Holladay District Association, and as presented to the Metro Exposition-Recreation Commission at its August 8, 1990 meeting and as outlined in the MERC general manager's memorandum "Neighborhood Based Prosecution Project", dated

August 3, 1990, which is attached as Exhibit A and hereby incorporated by reference into this Agreement.

## II. TERM

The term of this agreement shall be from November 1, 1990 to October 31, 1991.

## III. FINANCING

Upon ratification of this agreement, MERC shall pay to County the sum of thirty-thousand and no/100s dollars (\$30,000.00).

## IV. MISCELLANEOUS

### A. Law of Oregon

This Agreement shall be governed by the laws of the State of Oregon. All provisions required by ORS Chapter 279 to be included in public contracts are hereby incorporated by reference and made a part of this Agreement as if fully set forth herein.

### B. Maintenance and Inspection of Records

#### 1. Required Records

Comprehensive records and documentation relating to the work conducted under this agreement shall be kept by County.

#### 2. Audit and Inspection of Records

County shall permit the authorized representatives of MERC to inspect and audit all data and records of County relating to its performance under this Agreement for a period of three (3) years after expiration of this Agreement.

### C. Adherence to Law

County shall adhere to all applicable laws governing its relationships with its employees, including but not limited to laws, rules, regulations, and policies concerning workers' compensation, and minimum and prevailing wage requirements, and all other applicable federal and state laws and regulations.

D. Liability and Indemnification

MERC and County shall each hold the other harmless and indemnify each the other for any and all liability, settlements, losses, costs, and expenses in connection with any action, suit or claim resulting from County's negligent errors, omissions, or acts performed pursuant to this agreement. subject to the limitations of Oregon Tort Claims Act.

E. Integration

This Agreement constitutes the entire, complete and final expression of the Agreement of the parties, and may only be modified by mutual written agreement.

IN WITNESS WHEREOF, the parties have executed this Agreement on the dates hereinafter indicated.

By:

Metro Exposition Recreation Commission

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Secretary/Treasurer

Approved as to Form:

Sandra Deffry  
Legal Counsel

Ratified

\_\_\_\_\_  
Gladys McCoy, Chair  
Multnomah County Board of Commissioners



## Memorial Coliseum Complex

## Civic Stadium

August 3, 1990

## MEMORANDUM

TO: Metropolitan Exposition-Recreation Commission  
FROM: Lee Fehrenkamp, General Manager *Lee Fehrenkamp*  
SUBJECT: Neighborhood Based Prosecution Project

Background

In the Spring of 1989, the Holladay District Association began exploring the possibility of a neighborhood based prosecution pilot project. Working with the Multnomah County District Attorney's Office, the association outlined their concerns over the lack of consequences for criminal activity that continually affected their businesses. The pilot project was drafted to address their concerns, and funding from district interests was solicited. The City Exposition-Recreation Commission (by Resolution No. 605) and the Metro Exposition-Recreation Commission (by Resolution No. 25) approved the allocation of \$15,000 each for this project. These funds were contingent upon raising the remainder of the funding, six \$15,000 grants, from major public and private organizations within the targeted area. This effort was unsuccessful and the project was stalled.

Update

In January, 1990, a series of meetings among commercial and residential interests in the Holladay District was convened by Metro Councilor David Knowles, and Matt Klein, Chair of the Holladay District Association. The result of those meetings was the preparation of the Holladay District Public Safety Action Plan. One of the strategies identified in the plan was the pilot prosecution project.

In May, 1990, grant funding for the project was sought through the Governor's Drug and Violent Crime Policy Board. The concept paper was accepted for full grant application, but was not successful in receiving funding when the final decisions were made in July, 1990.

With the opening of the Oregon Convention Center in September and many other major developmental changes coming in the area, the Holladay District Association is again seeking funding for this project.

Concept

The Neighborhood Based Prosecution Project will assign a deputy district attorney to work in the Holladay District. The deputy will direct the prosecutorial resources of the district. Specifically, the deputy will:

- Work with an advisory council composed of law enforcement, business, private security, MERC special services department, and neighborhood representatives. The council will oversee the project.
- Coordinate the investigation, issuance, and prosecution of target cases selected according to criteria approved by the council.
- Assist deputy district attorneys in preparation and resolution of target cases. Encourage citizen input on custody status and sentencing decisions. Monitor all probation files and aggressively pursue probation violations. Link community service and alternative programs with misdemeanor defendants. Assume complete responsibility for special cases.
- Assist district citizens in preparation for court proceedings.
- Participate in regular meetings with law enforcement, private security, commercial citizen representatives.
- Monitor all district cases and provide case status information.
- Prepare a monthly written report for the District Attorney, the Chief Deputy of District Court, and the advisory council. Include statistical information for evaluation of the program. Recommend changes in the scope, objectives or duties of the project as appropriate.

Metro Councilor David Knowles, Matt Klein, and Multnomah County District Attorney Michael Schrunk will be at the Commission's August meeting to review this project and answer any questions you may have.

Resolution No. \_\_\_\_\_, attached, would approve this \$30,000 expenditure. Included in Metro ERC's Central Management FY 1990-91 Budget, Fund No. 751, is \$132,216 for Miscellaneous Professional Services that could be used to cover this expenditure.

METROPOLITAN EXPOSITION-RECREATION COMMISSION

RESOLUTION NO. \_\_\_\_\_

Authorizing the expenditure of \$30,000 to assist in a pilot project to address community crime problems.

The Metropolitan Exposition-Recreation Commission finds:

1. That the Commission authorized the expenditure of \$15,000 to give funding assistance to the Multnomah County District Attorney's Office for assistance in solving community crime, on July 11, 1989, by Resolution No. 25, subject to funding of the total project costs from other sources and a firm understanding that this was a one-year pilot project only.

2. That the Exposition-Recreation Commission authorized the expenditure of \$15,000 to give funding assistance to the Multnomah County District Attorney's Office for the same purpose, on April 12, 1989, by Resolution No. 605.

3. That both expenditures were contingent upon the raising of other funds.

4. That the Holladay District Association has sought funding from state sources and from its membership.

5. That the application for grant funds from the State of Oregon was not approved.

6. That cash and in-kind donations from Holladay District Association members together with the previously authorized funds of \$15,000 from MERC and \$15,000 from ERC are sufficient to support the project for one year.

7. That the Metropolitan Exposition-Recreation Commission has funding to cover this expenditure in their Central Management FY 1990-91 Budget.

BE IT THEREFORE RESOLVED that the Chairman and Secretary/Treasurer are authorized to sign on behalf of the Commission an agreement which authorizes the expenditure of \$30,000 to assist in solving community crime through a neighborhood based prosecution project.

Passed by the Commission on August 8, 1990.

APPROVED AS TO FORM:

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Metro General Counsel

\_\_\_\_\_  
Secretary/Treasurer

**BUDGET MODIFICATION NO. DA # 5**

(For Clerk's Use) Meeting Date **DEC 0 6 1990**

Agenda No. 2-11

1. REQUEST FOR PLACEMENT ON THE AGENDA FOR Dec. 6, 1990  
(Date)

DEPARTMENT District Attorney DIVISION Neighborhood Based Prosecution

CONTACT Kelly Bacon TELEPHONE 248-3105

\*NAME(S) OF PERSON MAKING PRESENTATION TO BOARD Kelly Bacon

**SUGGESTED**

**AGENDA TITLE** (to assist in preparing a description for the printed agenda)

Neighborhood Based Prosecution Project (Nongovernmental Grant)

(Estimated Time Needed on the Agenda)

2. DESCRIPTION OF MODIFICATION (Explain the changes this Bud Mod makes. What budget does it increase? What do the changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)

PERSONNEL CHANGES ARE SHOWN IN DETAIL ON THE ATTACHED SHEET

This is a prosecution initiative sponsored and funded by the Holiday Buisness District. The program will be staffed by a full-time deputy district attorney who will be physically located and assigned to the area. This is a one-year pilot project for the DDA to act as a coordinator between the neighborhood and the adjudication system. (See attached)

BOARD OF COUNTY COMMISSIONERS  
 MULTNOMAH COUNTY  
 OREGON  
 1990 NOV 26 AM 10:57

3. REVENUE IMPACT (Explain revenues being changed and the reason for the change)

Addition one time only revenue reflecting a contract with MERC, Red Lion Inns, Pacific Development and Lloyd Center to provide for prosecution services in this neighborhood.

4. CONTINGENCY STATUS (to be completed by Finance/Budget)

(Specify Fund) Contingency before this modification (as of \_\_\_\_\_) \$ \_\_\_\_\_  
(Date) After this modification \$ \_\_\_\_\_

Originated By <u>Lisa Moore</u>	Date <u>11/12/90</u>	Department Manager <u>Kelly Bacon</u>	Date <u>19 Nov '90</u>
Budget Analyst <u>Malinda J. Feely</u>	Date <u>11/21/90</u>	Personnel Analyst <u>Gerald W. Bittle</u>	Date <u>11-26-90</u>
Board Approval <u>Carris A. Parkinson</u>			Date <u>12-6-90</u>

*Sent original Bud Mod to Malinda Feely on 12-11-90*

EXPENDITURE  
TRANSACTION EB [ ]

GM [ ] TRANSACTION DATE \_\_\_\_\_

ACCOUNTING PERIOD \_\_\_\_\_

BUDGET FY \_\_\_\_\_

Document Number	Action	Fund	Agency	Organi- zation	Activity	Reporting Category	Object	Current Amount	Revised Amount	Change Increase (Decrease)	Sub-Total	Description
		100	023	2441			5100			46,240		Permanent
		100	023	2441			5500			11,937		Fringe
		100	023	2441			5550			6,823		Insurance
											65000	
		400	040	7040			6,10			6823		Insurance Fund
											6823	
TOTAL EXPENDITURE CHANGE										71,823	71,823	TOTAL EXPENDITURE CHANGE

REVENUE  
TRANSACTION RB [ ]

GM [ ] TRANSACTION DATE \_\_\_\_\_

ACCOUNTING PERIOD \_\_\_\_\_

BUDGET FY \_\_\_\_\_

Document Number	Action	Fund	Agency	Organi- zation	Activity	Reporting Category	Revenue Source	Current Amount	Revised Amount	Change Increase (Decrease)	Sub-Total	Description
		100	023	2441			6825			65,000		Neighborhood Based Prosecution
		400	040	7040			6600			6823		Insurance Fund
TOTAL REVENUE CHANGE										65,000		TOTAL REVENUE CHANGE

**PERSONNEL DETAIL FOR BUD MOD NO. DA #5**

**5. ANNUALIZED PERSONNEL CHANGES** (Compute on a full year basis even though this action affects only a part of the fiscal year.)

FTE Increase (Decrease)	POSITION TITLE	Annualized			TOTAL Increase (Decrease)
		BASE PAY Increase (Decrease)	Increase (Decrease) Fringe	Ins.	
1.00	Deputy DA 4	57,800	14,921	8,531	81,252
TOTAL CHANGE (ANNUALIZED)					

**6. CURRENT YEAR PERSONNEL DOLLAR CHANGES** (calculate costs or savings that will take place within this fiscal year; these should explain the actual dollar amounts being changed by this Bud Mod.)

Permanent Positions, Temporary, Overtime, or Premium	Explanation of Change	Current FY			TOTAL Increase (Decrease)
		BASE PAY Increase (Decrease)	Increase (Decrease) Fringe	Ins.	
.80	Deputy DA 4	46,240	11,937	6,823	65,000

DATE SUBMITTED November 16, 1990

(For Clerk's Use)  
Meeting Date DEC 06 1990  
Agenda No. R-12

**REQUEST FOR PLACEMENT ON THE AGENDA**

Subject: Temporary Exemption

Informal Only \* \_\_\_\_\_ (Date)      Formal Only \_\_\_\_\_ (Date)

DEPARTMENT General Services      DIVISION Admin. Svcs./Purchasing

CONTACT Lillie Walker      TELEPHONE 248-5111

\*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Lillie Walker

**BRIEF SUMMARY** Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Request of the Board of County Commissioners, acting as PCRB, for an approval of a temporary exemption to contract with Civic Action Teams for Weatherization Infiltration Services.

**ACTION REQUESTED:**

INFORMATION ONLY     PRELIMINARY APPROVAL     POLICY DIRECTION     APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA 10 Minutes

**IMPACT:**

PERSONNEL

FISCAL/BUDGETARY

GENERAL FUND

OTHER \_\_\_\_\_

*Sent Application to PCRB list on 11-30-90*  
*Sent Order 90-202 to PCRB list on 12-10-90*  
*Notice of Approval*

1990 NOV 23 PM 12:53  
CLERK OF BOARD OF COUNTY COMMISSIONERS  
MULTI-NOMINIAH COUNTY OREGON

**SIGNATURES:**

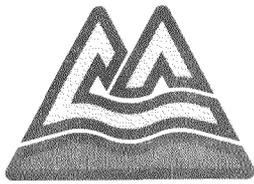
DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: *[Signature]*

BUDGET/PERSONNEL \_\_\_\_\_

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) *[Signature]*

OTHER *[Signature]*  
(Purchasing, Facilities Management, etc.)

**NOTE:** If requesting unanimous consent, state situation requiring emergency action on back.



# MULTNOMAH COUNTY OREGON

DEPARTMENT OF HUMAN SERVICES  
AGING SERVICES DIVISION — (503) 248-3646  
COMMUNITY ACTION PROGRAM OFFICE — (503) 248-5464  
421 S.W. 5TH, 2ND FLOOR  
PORTLAND, OREGON 97204  
FAX # (503) 248-3332

BOARD OF COUNTY COMMISSIONERS  
GLADYS McCOY • CHAIR OF THE BOARD  
PAULINE ANDERSON • DISTRICT 1 COMMISSIONER  
GRETCHEN KAFOURY • DISTRICT 2 COMMISSIONER  
RICK BAUMAN • DISTRICT 3 COMMISSIONER  
SHARRON KELLEY • DISTRICT 4 COMMISSIONER

## MEMORANDUM

TO: Lillie Walker, Manager  
Purchasing Section

VIA: Jim McConnell, Director *JM*  
Aging Services Division

FROM: Bill Thomas, Manager *Bill Thomas*  
Community Action Program Office

DATE: November 13, 1990

DATE ACTION IS REQUIRED: November 19, 1990

SUBJECT: Request for a Temporary Exemption

## BACKGROUND

Request is hereby made for a 8 month temporary exemption from the RFP process in order to enable the Aging Services Division Community Action Program Office (CAPO) to enter into an FY-90-91 subcontract with Civic Action Teams, a new non-profit youth training/employment agency. This contract would be entered into on a fee for services basis for weatherization infiltration services with effective dates of November 19, 1990 to June 30, 1991. The total value of this contract is currently projected in CAPO's FY- 90-91 budget request at \$70,000, (\$15 per hour for labor) plus materials on a requirements basis (actual materials cost + 15% for handling cost).

In FY 89-90 CAPO contracted with Human Solutions Inc. (HSI), a non-profit agency, to provide weatherization infiltration services. Since HSI chose to terminate its weatherization services contract with CAPO as of October 5, 1990, there is now a void in providing weatherization infiltration services to low income households in Multnomah County. CAPO has determined that it will perform some of the infiltration work with CAPO in-house auditors as part of the inspection process. However, in-house auditors will be limited in the scope of infiltration work that they are able to perform, and some of the infiltration work needs to be performed by a contractor prior to installation of weatherization measures. Civic Action Teams will be operating youth crews similar to HSI's weatherization crews, and will have the ability to deliver these infiltration services. In addition, they will be performing specified client energy education while at the job site.

RECEIVED  
PURCHASING SECTION  
90 NOV 15 PM 12: 36  
MULTNOMAH COUNTY

FINDING OF FACT

This exemption request is supported by Multnomah County Administration Procedure 2107 Section VIII, B(2) Temporary Exemptions, adopted by the County Pursuant to ORS 279.051, Multnomah County Ordinance 470, and Executive Order #151.

The request for a temporary exemption is based on the following circumstances:

1. Performance of infiltration services is changing due to the termination of HSI as provider for weatherization, necessitating a restructuring of the delivery system for these services.
2. CAPO needs to produce the infiltration work in the winter when services are needed most.
3. There is not adequate time to redesign the service delivery system and develop an RFQ given the late termination notice received from the previous provider.
4. At this time the redesign of the service delivery system is unsettled due to the specifications for infiltration services and limited contractors available. A delay in the RFP to FY91-92 would improve chances for better competition.

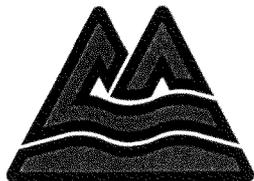
CONCLUSION

This exemption request complies with the provision for granting temporary exemptions when "the scope of work or RFP requirements must be radically altered and the change was unforeseen".

If additional information is needed to support this request, please do not hesitate to contact me. Thank you for your prompt attention to this matter.

exempt

C: Franna Ritz



# MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS  
ROOM 605, COUNTY COURTHOUSE  
1021 S.W. FOURTH AVENUE  
PORTLAND, OREGON 97204

GLADYS McCOY • CHAIR • 248-3308  
PAULINE ANDERSON • DISTRICT 1 • 248-5220  
GRETCHEN KAFOURY • DISTRICT 2 • 248-5219  
RICK BAUMAN • DISTRICT 3 • 248-5217  
SHARRON KELLEY • DISTRICT 4 • 248-5213  
CLERK'S OFFICE • 248-3277

## NOTICE OF HEARING

The Multnomah County Board of Commissioners, sitting as the Public Contract Review Board, will consider two applications on Thursday, December 6, 1990, at 9:30 A.M. in Room 602 of the Multnomah County Courthouse, 1021 S.W. Fourth, Portland, Oregon, one In the Matter of a Temporary Exemption to Contract with Civic Action Teams for Weatherization Infiltration Services and one In the Matter of a Emergency Exemption to Replace Chiller Compressor at J. K. Gill Building.

A copy of both applications are enclosed.

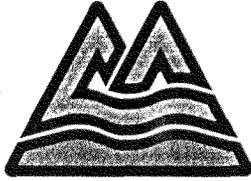
For additional information, contact Lillie Walker, Purchasing Director at 248-5111, or the Clerk's Office at 248-3277.

BOARD OF COUNTY COMMISSIONER  
MULTNOMAH COUNTY, OREGON  
PUBLIC CONTRACT REVIEW BOARD

Carrie A. Parkerson  
Office of the Board Clerk

enclosures  
0516C/21/cap  
11/29/90





# MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS  
ROOM 605, COUNTY COURTHOUSE  
1021 S.W. FOURTH AVENUE  
PORTLAND, OREGON 97204

GLADYS McCOY • CHAIR • 248-3308  
PAULINE ANDERSON • DISTRICT 1 • 248-5220  
GRETCHEN KAFOURY • DISTRICT 2 • 248-5219  
RICK BAUMAN • DISTRICT 3 • 248-5217  
SHARRON KELLEY • DISTRICT 4 • 248-5213  
CLERK'S OFFICE • 248-3277

## NOTICE OF APPROVAL

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A copy of the Order 90-202 and Order 90-203 are attached.

BOARD OF COUNTY COMMISSIONER  
MULTNOMAH COUNTY, OREGON  
PUBLIC CONTRACT REVIEW BOARD

Carrie A. Parkerson  
Office of the Board Clerk

enclosures  
0516C/22/cap  
12/10/90

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON  
ACTING AS THE PUBLIC CONTRACT REVIEW BOARD

In the Matter of a Temporary Exemption )  
To Contract with Civic Action Teams, Inc. )  
for Weatherization Infiltration Services )

O R D E R  
90-202

The above entitled matter is before the Board of County Commissioners, acting in its capacity as the Multnomah County Public Contract Review Board, to consider a request from the DHS, Aging Services Division, under Multnomah County PCRB Rule AR 10.100 and ORS. 279.015, to contract with Civic Action Teams, Inc. for weatherization infiltration services for low-income homes in the approximate amount of \$70,000. The exemption period requested is through June 30, 1991.

It appearing to the Board that the recommendation for temporary exemption, as it appears in the application, is based upon the fact that the previous contractor, Human Solutions, Inc., exercised an option to terminate the contract for weatherization infiltration services with the Aging Services Division, effective October 5, 1990. There is insufficient time to prepare, issue, award and provide services to low income residents prior to the onset of winter. The Civic Action Team crews have the ability to start the work immediately and fill the void due to contractor termination of the previous contract.

The granting of this exemption represents the most efficient method to provide weatherization infiltration services during the season that the service is required.

It appearing to the Board that this request for an exemption is in accord with the requirements of the Multnomah County Public Contract Review Board Administrative Rules AR 10.100, and ORS. 279.015, therefore

ORDERED that a contract with Civic Action Teams, Inc. for weatherization infiltration services be exempted from the requirement of public bidding.

Dated this 6th day of December, 1990.

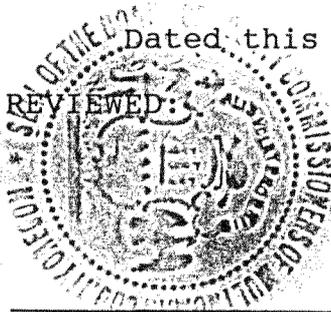
BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

LAURENCE KRESSEL, County Counsel  
for Multnomah County, Oregon

BY *Laurence Kressel*  
Assistant County Counsel

ACTING AS THE PUBLIC CONTRACT  
REVIEW BOARD:

BY *Gladys McCoy*  
Gladys McCoy, County Chair



DATE SUBMITTED November 20, 1990

(For Clerk's Use)  
Meeting Date DEC 06 1990  
Agenda No. R-13

**REQUEST FOR PLACEMENT ON THE AGENDA**  
Subject: Emergency Exemption

Informal Only \* \_\_\_\_\_ (Date)      Formal Only \_\_\_\_\_ (Date)

DEPARTMENT General Services      DIVISION Admin. Svcs/Purchasing

CONTACT Lillie Walker      TELEPHONE 248-5111

\*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Lillie Walker

**BRIEF SUMMARY** Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Request of the Board of County Commissioners, acting as PCRB, for approval of a emergency exemption to replace chiller compressor at J.K. Gill Building.

**ACTION REQUESTED:**

INFORMATION ONLY     PRELIMINARY APPROVAL     POLICY DIRECTION     APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA 10 minutes

**IMPACT:**

PERSONNEL

FISCAL/BUDGETARY

GENERAL FUND

OTHER \_\_\_\_\_

*Sent Application to PCRB list  
Sent Order 90-203 to PCRB list  
notice of Approval*

BOARD OF COUNTY COMMISSIONERS  
MULTI-COUNTY  
OREGON  
1990 NOV 28 PM 4:08  
18-10-90

**SIGNATURES:**

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: *J. Alexander*

BUDGET/PERSONNEL \_\_\_\_\_

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) *John DuBois*

OTHER *Lillie Walker*  
(Purchasing, Facilities Management, etc.)

**NOTE:** If requesting unanimous consent, state situation requiring emergency action on back.

**MULTNOMAH COUNTY OREGON**

DEPARTMENT OF ENVIRONMENTAL SERVICES  
DIVISION OF FACILITIES AND  
PROPERTY MANAGEMENT  
2505 S.E. 11TH AVENUE  
PORTLAND, OREGON 97202  
(503) 248-3322

GLADYS McCOY  
MULTNOMAH COUNTY CHAIR

MEMORANDUM

To: Lilly Walker, Purchasing Director

From: Jon Schrotzberger, Facilities Supervisor

Date: 11/19/90

Re: PURCHASING EXEMPTION FOR EMERGENCY REPLACEMENT OF CHILLER  
COMPRESSOR AT JK GILL BUILDING.

On Wednesday, November 14th, 1990 there was a failure in the electrical wiring of the main chiller at the JK Gill Building. The failure caused a lot of damage to the control and start circuits of the chiller. Once the repairs were made, an attempt to start the compressor was not successful. The compressor was found to have failed by shorting the motor to ground. This motor is integrated with the compressor and can not be replaced except as a unit. The chiller is a Trane 100 ton unit that serves the entire building with cool air. The HVAC system at this facility utilizes a hot/cold deck to accomplish the individual zones heating/cooling requirements. Without a cold deck there is not adequate outside air to overcome the heating or the heat buildup this and other large buildings develop daily.

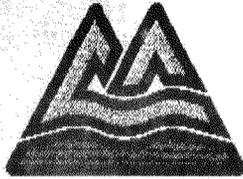
The replacement of this compressor is a fairly simple task, but the cost of the replacement unit is high. The added cost of commitment to a core charge, required freight, and installation labor makes the cost approach \$15,000.

The building has had constant complaints phoned in to Facilities since the failure. In spite of daily, constant adjustment of the controls, we cannot maintain a reasonable balance of temperatures to support the many varied occupancies in this building.

We seek an exemption from the competitive bidding process in order to accomplish this replacement in as quick a time as possible. We can get this unit operational within 7 days if an exemption is granted.

cc: FW George  
Craig Calkins  
Jan Thompson  
file

RECEIVED  
PURCHASING SECTION  
90 NOV 19 PM 4:08  
MULTNOMAH COUNTY

**MULTNOMAH**

To	Gladys McCoy	From	Lillie Walker
Co.	Multnomah County	Co.	Purchasing
Dept.	County Chair	Phone #	248-5111
Fax #	2717	Fax #	3252

DEPARTMENT OF GENERAL SERVICES  
PURCHASING SECTION  
2505 S.E. 11TH AVENUE  
PORTLAND, OREGON 97202  
(503) 248-5111

GLADYS McCOY  
COUNTY CHAIR

## MEMORANDUM

TO: Gladys McCoy  
County Chair

FROM: *L Walker* Lillie Walker, Director  
Purchasing Section

DATE: November 20, 1990

SUBJECT: DECLARATION OF EMERGENCY TO REPLACE CHILLER  
COMPRESSOR IN GILL BUILDING

Pursuant to PCRB Administrative Rule 10.110 and ORS 279.015(3)(a), the County Chair may declare an emergency when conditions require prompt execution of a purchase or contract which is under \$25,000. The DES Facilities Management Division is requesting an emergency exemption to purchase a replacement for the Trane Chiller Compressor for heating/cooling in the Gill Building.

The request is due to the fact that the electrical wiring for the compressor circuits failed on November 14, 1990 and damaged the controls for the HVAC system. Efforts to repair the system have not been successful. Daily adjustment and maintenance have been required to keep the nine floor building at a level of comfort for occupancy. Because of the weather is unstable and the onset of the winter season, the system must be replaced. The estimated cost for purchase, core, freight and labor for installation of the chiller compressor is \$15,000.

In accordance to emergency exemption procedures, the purchase and installation may be made and the exemption reported to the PCRB using the regular agenda placement schedule. I have attached a copy of the Emergency Exemption Request as additional information.

cc: Paul Yarbrough  
F. Wayne George  
Jon Schrotzberger



# MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS  
ROOM 605, COUNTY COURTHOUSE  
1021 S.W. FOURTH AVENUE  
PORTLAND, OREGON 97204

GLADYS McCOY • CHAIR • 248-3308  
PAULINE ANDERSON • DISTRICT 1 • 248-5220  
GRETCHEN KAFOURY • DISTRICT 2 • 248-5219  
RICK BAUMAN • DISTRICT 3 • 248-5217  
SHARRON KELLEY • DISTRICT 4 • 248-5213  
CLERK'S OFFICE • 248-3277

## NOTICE OF HEARING

The Multnomah County Board of Commissioners, sitting as the Public Contract Review Board, will consider two applications on Thursday, December 6, 1990, at 9:30 A.M. in Room 602 of the Multnomah County Courthouse, 1021 S.W. Fourth, Portland, Oregon, one In the Matter of a Temporary Exemption to Contract with Civic Action Teams for Weatherization Infiltration Services and one In the Matter of a Emergency Exemption to Replace Chiller Compressor at J. K. Gill Building.

A copy of both applications are enclosed.

For additional information, contact Lillie Walker, Purchasing Director at 248-5111, or the Clerk's Office at 248-3277.

BOARD OF COUNTY COMMISSIONER  
MULTNOMAH COUNTY, OREGON  
PUBLIC CONTRACT REVIEW BOARD

Carrie A. Parkerson  
Office of the Board Clerk

enclosures  
0516C/21/cap  
11/29/90

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON  
ACTING AS PUBLIC CONTRACT REVIEW BOARD

In the Matter of a Temporary Exemption )  
To Contract With Civic Action Teams for )  
Weatherization Infiltration Services )     A P P L I C A T I O N

Application to the Public Contract Review Board on behalf of a request from DHS, Aging Services Division, in accordance with the Public Contract Review Board's Administrative Rules AR 10.100, adopted under the provisions of ORS 279.015, for an order of temporary exemption from the competitive bid process to contract weatherization infiltration services from Civic Action Teams, a non-profit youth training/employment program in the amount of \$70,000.

This Exemption Request is due to the fact that the previous contractor, Human Solutions, Inc., requested termination of their contract with the Aging Services Division, effective October 5, 1990. The Aging Services Community Action Program Office is performing some of the services with in-house auditors as part of the inspection process, however, these auditors are limited in the scope of the infiltration work they will be able to perform. The season for performing the infiltration work is now and there is insufficient time to issue, evaluate and award a contract for this service prior to the onset of the more extreme winter months. Civic Action Teams has some training and has the ability to perform the infiltration services in conjunction with specified energy education while on the job sites. The current service delivery system is unsettled at this time. A temporary delay in competitive bid would allow for redesign of specifications to enhance the delivery system..

The Aging Services Community Action Program Office has budgeted funds for weatherization services in the FY 1990-91 budget.

Dated this 16th day of November, 1990.

  
Lillie Walker, Director  
Purchasing Section

EXMPTPCR  
11/16/90



# MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS  
ROOM 605, COUNTY COURTHOUSE  
1021 S.W. FOURTH AVENUE  
PORTLAND, OREGON 97204

GLADYS McCOY • CHAIR • 248-3308  
PAULINE ANDERSON • DISTRICT 1 • 248-5220  
GRETCHEN KAFOURY • DISTRICT 2 • 248-5219  
RICK BAUMAN • DISTRICT 3 • 248-5217  
SHARRON KELLEY • DISTRICT 4 • 248-5213  
CLERK'S OFFICE • 248-3277

## NOTICE OF APPROVAL

The Multnomah County Board of Commissioners, sitting as the Public Contract Review Board, considered two applications on Thursday, December 6, 1990, at 9:30 A.M. in Room 602 of the Multnomah County Courthouse, 1021 S.W. Fourth, Portland, Oregon, one In the Matter of a Temporary Exemption to Contract with Civic Action Teams for Weatherization Infiltration Services and one In the Matter of a Emergency Exemption to Replace Chiller Compressor at J. K. Gill Building.

A copy of the Order 90-202 and Order 90-203 are attached.

BOARD OF COUNTY COMMISSIONER  
MULTNOMAH COUNTY, OREGON  
PUBLIC CONTRACT REVIEW BOARD

Carrie A. Parkerson  
Office of the Board Clerk

enclosures  
0516C/22/cap  
12/10/90

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON  
ACTING AS THE PUBLIC CONTRACT REVIEW BOARD

In the Matter of a Emergency Exemption )  
To Replace the Trane Chiller Compressor )     O R D E R  
in the Gill Building.                     )     90-203

The above entitled matter is before the Board of County Commissioners, acting in its capacity as the Multnomah County Public Contract Review Board, to review, pursuant to AR 10.110, a declaration of emergency for replacement of the Trane Compressor Chiller in the Gill Building, due to failure in the electrical wiring and the inability to successfully repair the heating and cooling system. The replacement cost of the unit is approximately \$15,000.

It appearing to the Board that the declaration of emergency, as it appears in this order is based upon the fact that there was a failure of the electrical wiring of the main chiller which supports the heating/cooling system in the building. Efforts to repair the system have not been successful. The cost to replace the compressor, including labor, freight and a core charge is estimated to be \$15,000, which requires a competitive bid process.

It appearing to the Board that the declaration of emergency is in accord with the requirements of the Multnomah County Public Contract Review Board Administrative Rules AR 10.100, and ORS 279.015(4), therefore

ORDERED that the chiller, compressor purchased and related cost be exempted from the requirement of public bidding.

\_\_\_\_\_th day of December, 1990.



BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

LAURENCE KRESSEL, County Counsel  
for Multnomah County, Oregon

ACTING AS THE PUBLIC CONTRACT  
REVIEW BOARD

By [Signature]  
Assistant County Counsel

By [Signature]  
Gladys McCoy, County Chair

Contingency REQUESTS  
TABLED 10/18/90

FOR 12/6/90 Agenda per  
Wave Warren - sez Hank  
OK'd

Wes

**BUDGET MODIFICATION NO.** meso #7

**DEC 0 6 1990**

(For Clerk's Use) Meeting Date  
Agenda No. 2-14

**1. REQUEST FOR PLACEMENT ON THE AGENDA FOR** October 18, 1990  
(Date)

**DEPARTMENT** Sheriff's Office

**DIVISION** \_\_\_\_\_

**CONTACT** Larry Aab

**TELEPHONE** 251-2489

**\*NAME(S) OF PERSON MAKING PRESENTATION TO BOARD** \_\_\_\_\_

**SUGGESTED**

**AGENDA TITLE (to assist in preparing a description for the printed agenda)**

Budget modification requesting \$4,198 from contingency to pay the cost of IRS penalties and interest incurred on the Sheriff's gun stores account.

**(Estimated Time Needed on the Agenda)**

**2. DESCRIPTION OF MODIFICATION (Explain the changes this Bud Mod makes. What budget does it increase? What do the changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)**

PERSONNEL CHANGES ARE SHOWN IN DETAIL ON THE ATTACHED SHEET

This modification will pay for penalties and interest assessed by the Internal Revenue Service on the Sheriff's gun stores account. Sheriff's Office personnel followed rules outlined in a County ordinance in administering the account, but these rules were in violation of IRS code. As a result, penalties were assessed.

CLERK OF COUNTY  
JULIA M. HARRIS  
1990 OCT 10 AM 9 39  
COUNTY COMMISSIONER

**3. REVENUE IMPACT (Explain revenues being changed and the reason for the change)**

None

**4. CONTINGENCY STATUS (to be completed by Finance/Budget)**

Contingency before this modification (as of \_\_\_\_\_) \$ \_\_\_\_\_  
(Specify Fund) (Date)  
After this modification \$ \_\_\_\_\_

<b>Originated By</b>	<b>Date</b>	<b>Department Manager</b>	<b>Date</b>
		<i>Larry Aab</i>	9/25/90
<b>Budget Analyst</b>	<b>Date</b>	<b>Personnel Analyst</b>	<b>Date</b>
<i>J. Mark Campbell</i>	10-4-90		
<b>Board Approval</b>			<b>Date</b>
<i>Board Tabled</i>			12-6-90



## REQUEST FOR GENERAL FUND CONTINGENCY TRANSFER

1. Attachment to Bud Mod No. \_\_\_\_\_ 2. Amount requested from General Fund Contingency: \$ 4,198

3. Summary of request:

This modification requests that \$4,198 be transferred from contingency, to the Sheriff's Office budget to pay penalties and interest assessed by the Internal Revenue Service because of procedures followed in operating the gun stores account.

4. Has the expenditure for which this transfer is sought been included in any budget request during the past five years? no If so, when? \_\_\_\_\_  
If so, what were the circumstances of its denial?

5. Why was this expenditure not included in the annual budget process?

It was not anticipated at the time.

6. What efforts have been made to identify funds from another source within the Department, to cover this expenditure? Why are no other Departmental sources of funds available?

All Sheriff's Office units are budgeted at operating level.

7. Describe any new revenue that this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account.

None

8. This request is for a (Quarterly X, Emergency \_\_\_\_\_) review.

9. FOR EMERGENCY REQUESTS ONLY: Describe in detail on an additional sheet the costs or risks that would be incurred by waiting for the next quarterly review, in justification of the emergency nature of this request.

10. Attach any additional information or comments you feel helpful.

\_\_\_\_\_  
Signature of Department Head/Elected Official

\_\_\_\_\_  
Date



# MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS  
ROOM 605, COUNTY COURTHOUSE  
1021 S.W. FOURTH AVENUE  
PORTLAND, OREGON 97204

GLADYS McCOY • CHAIR • 248-3308  
PAULINE ANDERSON • DISTRICT 1 • 248-5220  
GRETCHEN KAFOURY • DISTRICT 2 • 248-5219  
RICK BAUMAN • DISTRICT 3 • 248-5217  
SHARRON KELLEY • DISTRICT 4 • 248-5213  
CLERK'S OFFICE • 248-3277

## M E M O R A N D U M

TO: Vice-Chair Gretchen Kafoury  
Commissioner Pauline Anderson  
Commissioner Rick Bauman  
Commissioner Sharron Kelley  
Office of the Board Clerk

FROM: Chair Gladys McCoy 

DATE: December 5, 1990

RE: Removal of Agenda Items

At the request of Sheriff Skipper, contingency request items R-15 and R-16 have been removed from the Board's December 6, 1990 Agenda.

Thank you.

0044C/6/dr



# Multnomah County Sheriff's Office

12240 N.E. GLISAN ST., PORTLAND, OREGON 97230

R-15  
ROBERT G. SKIPPER  
SHERIFF

(503) 255-3600

## MEMORANDUM

---

TO: GLADYS MCCOY, Chair  
Multnomah County Board of County Commissioners

FROM: ROBERT G. SKIPPER, Sheriff *R.G. Skipper*

DATE: DECEMBER 4, 1990

SUBJECT: WITHDRAWAL OF CONTINGENCY TRANSFER REQUEST

---

In light of the passage of Ballot Measure 5, I request that agenda items R-15 and R-16 for the Board meeting of December 6, 1990.

Item R-15 deals with the addition of one Sergeant's position for the DUII Enforcement Grant in order to leverage the grant dollars received.

Item R-16 deals with the addition of 4 Court Guard positions in the Court Services Unit.

Although the staffing needs remain critical, I hesitate to create any new general fund positions until Ballot Measure 5 issues stabilize. We will attempt to leverage the DUII Enforcement Grant from existing General Fund positions. Also, it is my understanding that you have requested a delay in the appointment of additional judges positions. If that request is granted, it will reduce the need for additional Court Services positions. I do anticipate that additional overtime will be expended in order to satisfactorily staff these position needs.

**BUDGET MODIFICATION NO.** meso + 8

**DEC 06 1990**

(For Clerk's Use) Meeting Date \_\_\_\_\_  
 Agenda No. R-15

**1. REQUEST FOR PLACEMENT ON THE AGENDA FOR** October 18, 1990  
 (Date)

**DEPARTMENT** Sheriff's Office

**DIVISION** \_\_\_\_\_

**CONTACT** Larry Aab

**TELEPHONE** 251-2489

**\*NAME(S) OF PERSON MAKING PRESENTATION TO BOARD** \_\_\_\_\_

**SUGGESTED**

**AGENDA TITLE (to assist in preparing a description for the printed agenda)**

Budget modification appropriating \$87,616 in Oregon Traffic Safety Commission funds and requesting \$50,633 in match funds from contingency to continue the DUII enforcement program.

**(Estimated Time Needed on the Agenda)**

**2. DESCRIPTION OF MODIFICATION (Explain the changes this Bud Mod makes. What budget does it increase? What do the changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)**

PERSONNEL CHANGES ARE SHOWN IN DETAIL ON THE ATTACHED SHEET

The Sheriff's Office was granted \$119,147 from the Oregon Traffic Safety Commission to continue our DUII enforcement activities. The grant period is 10-1-90 through 9-30-91. It is the third year that OTSC will be partially funding this activity.

This modification will appropriate \$87,616 of these funds to pay for DUII enforcement activities this fiscal year. This will pay for Permanent and Overtime pay for 1.5 deputy positions. This is a reduction from the 2.5 positions funded with the 1989-90 grant because federal guidelines say the County must reduce reliance on OTSC funding and still continue the project at the same level with County funding. The remainder of this \$87,616 will add funding for 16 hours of warrant processing per week. This is a new function OTSC has agreed to begin funding this year.

This modification will also transfer \$58,948 from contingency to the Sheriff's budget to pay for a sergeant position for the same time period. This will replace the funding reduced by OTSC.

**3. REVENUE IMPACT (Explain revenues being changed and the reason for the change)**

- Increase OTSC revenue \$87,616
- Increase service reimbursement to Insurance fund \$8,461
- Increase cash transfer to Federal State fund \$58,948

**4. CONTINGENCY STATUS (to be completed by Finance/Budget)**

Contingency before this modification (as of \_\_\_\_\_) \$ \_\_\_\_\_  
 (Specify Fund) (Date)  
 After this modification \$ \_\_\_\_\_

<b>Originated By</b>	<b>Date</b>	<b>Department Manager</b>	<b>Date</b>
		<i>Larry Aab</i>	9/25/90
<b>Budget Analyst</b>	<b>Date</b>	<b>Personnel Analyst</b>	<b>Date</b>
<i>J. Mark Campbell</i>	10-4-90	<i>Gerald W. Bittle</i>	10-8-90
<b>Board Approval</b>			<b>Date</b>
<i>Removed from Agenda</i>			

MULTICOUNTY COUNTY  
 1990 OCT 10 AM 9:39  
 COUNTY CLERK'S OFFICE

EXPENDITURE  
TRANSACTION EB [ ]

GM [ ] TRANSACTION DATE \_\_\_\_\_ ACCOUNTING PERIOD \_\_\_\_\_

BUDGET FY \_\_\_\_\_

Document Number	Action	Fund	Agency	Organization	Activity	Reporting Category	Object	Current Amount	Revised Amount	Change Increase (Decrease)	Sub-Total	Description
		156	025	3312	LE04		5100			73,213		Permanent
							5300			21,745		Overtime
							5500			34,830		Fringe
							5550			8,461		Insurance
											138,249	Personal Services
							7100			8,315	8,315	Indirect @ 9.49%
		400	040	7531	ES05		6580			8,461	8,461	Insurance
		100	025	3012			7608			58,948	58,948	Cash Transfer to F/S
		100	045	9120			7700			(58,948)	(58,948)	
TOTAL EXPENDITURE CHANGE											155,025	TOTAL EXPENDITURE CHANGE

REVENUE  
TRANSACTION RB [ ]

GM [ ] TRANSACTION DATE \_\_\_\_\_ ACCOUNTING PERIOD \_\_\_\_\_

BUDGET FY \_\_\_\_\_

Document Number	Action	Fund	Agency	Organization	Activity	Reporting Category	Revenue Source	Current Amount	Revised Amount	Change Increase (Decrease)	Sub-Total	Description
		156	025	3312	LE04		2017			87,616		OTSC Revenue
		400	040	7040			6600			8,461		Svs. Reim. to Ins. Fund
		156	025	3312			7601			58,948		County General Fund
TOTAL REVENUE CHANGE										155,025		TOTAL REVENUE CHANGE

PERSONNEL DETAIL FOR BUD MOD NO. \_\_\_\_\_

5. ANNUALIZED PERSONNEL CHANGES (Compute on a full year basis even though this action affects only a part of the fiscal year.)

FTE Increase (Decrease)	POSITION TITLE	Annualized		
		BASE PAY Increase (Decrease)	FRINGE Increase (Decrease)	TOTAL Increase (Decrease)
1	Sergeant	46,191	16,915 4,405	67,511
1.5	Deputy Sheriffs	51,427	18,833 5,847	76,107
TOTAL CHANGE (ANNUALIZED)		97,618	35,748 10,252	143,618

6. CURRENT YEAR PERSONNEL DOLLAR CHANGES (calculate costs or savings that will take place within this fiscal year; these should explain the actual dollar amounts being changed by this Bud Mod.)

Full Time Positions, Part-Time, Overtime, or Premium	Explanation of Change	Current FY		
		BASE PAY Increase (Decrease)	FRINGE Increase (Decrease)	TOTAL Increase (Decrease)
Full time	Add .75 Sergeant	34,643	12,686 3,304	50,633
Full time	Add .75 Deputy	26,150	9,576 3,327	39,053
Full time	Add .375 Deputy	12,420	4,548 1,058	18,026
Overtime	Add overtime funds	21,745	8,020 772	30,537
	Total	94,958	34,830 8,461	138,249

## REQUEST FOR GENERAL FUND CONTINGENCY TRANSFER

1. Attachment to Bud Mod No. \_\_\_\_\_ 2. Amount requested from General Fund Contingency: \$50,633

3. Summary of request:

This contingency request will pay for a sergeant position for the period beginning 10/1/90, and ending 6/30/90. This is necessary due to an OTSC grant requirement that we reduce reliance on OTSC funding to 75% of the second year level. This is the third year that OTSC has funded a portion of this activity.

4. Has the expenditure for which this transfer is sought been included in any budget request during the past five years? no If so, when? \_\_\_\_\_  
If so, what were the circumstances of its denial?

5. Why was this expenditure not included in the annual budget process?

The grant request and match requirements were not finalized at the time.

6. What efforts have been made to identify funds from another source within the Department, to cover this expenditure? Why are no other Departmental sources of funds available?

All Sheriff's Office units are budgeted at operating level

7. Describe any new revenue that this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account.

none

8. This request is for a (Quarterly x, Emergency \_\_\_\_\_) review.

9. FOR EMERGENCY REQUESTS ONLY: Describe in detail on an additional sheet the costs or risks that would be incurred by waiting for the next quarterly review, in justification of the emergency nature of this request.

10. Attach any additional information or comments you feel helpful.

\_\_\_\_\_  
Signature of Department Head/Elected Official

\_\_\_\_\_  
Date



# Multnomah County Sheriff's Office

12240 N.E. GLISAN ST., PORTLAND, OREGON 97230

R-16  
ROBERT G. SKIPPER  
SHERIFF

(503) 255-3600

## MEMORANDUM

---

TO: GLADYS MCCOY, Chair  
Multnomah County Board of County Commissioners

FROM: ROBERT G. SKIPPER, Sheriff *R.G. Skipper*

DATE: DECEMBER 4, 1990

SUBJECT: WITHDRAWAL OF CONTINGENCY TRANSFER REQUEST

---

In light of the passage of Ballot Measure 5, I request that agenda items R-15 and R-16 for the Board meeting of December 6, 1990.

Item R-15 deals with the addition of one Sergeant's position for the DUII Enforcement Grant in order to leverage the grant dollars received.

Item R-16 deals with the addition of 4 Court Guard positions in the Court Services Unit.

Although the staffing needs remain critical, I hesitate to create any new general fund positions until Ballot Measure 5 issues stabilize. We will attempt to leverage the DUII Enforcement Grant from existing General Fund positions. Also, it is my understanding that you have requested a delay in the appointment of additional judges positions. If that request is granted, it will reduce the need for additional Court Services positions. I do anticipate that additional overtime will be expended in order to satisfactorily staff these position needs.

**BUDGET MODIFICATION NO.** m250 + 9

DEC 0 6 1990

(For Clerk's Use) Meeting Date \_\_\_\_\_  
Agenda No. 2-16

1. REQUEST FOR PLACEMENT ON THE AGENDA FOR October 18, 1990  
(Date)

DEPARTMENT Sheriff's Office  
CONTACT Larry Aab

DIVISION Corrections  
TELEPHONE 251-2489

\*NAME(S) OF PERSON MAKING PRESENTATION TO BOARD \_\_\_\_\_

**SUGGESTED**

**AGENDA TITLE (to assist in preparing a description for the printed agenda)**

Budget modification requesting \$104,272 from contingency for 4 Court Guard positions necessary because of the opening of an additional courtroom, and because of an increase in the number of cases heard on a daily basis.

**(Estimated Time Needed on the Agenda)**

2. DESCRIPTION OF MODIFICATION (Explain the changes this Bud Mod makes. What budget does it increase? What do the changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)

PERSONNEL CHANGES ARE SHOWN IN DETAIL ON THE ATTACHED SHEET

Presiding Circuit Court Judge Donald Londer has hired a full-time Pro Tem Judge to sit in Courtroom No. 1 at the Justice Center. This requires that additional court guards be available. In addition, more efficient court scheduling methods have increased the number of cases heard on a daily basis causing an additional demand for Court Service Officers.

This modification will add \$104,272 to the Court Services Unit to fund 4 FTE Deputy Sheriff positions, plus related supplies and hiring costs.

The estimated overtime costs would be \$195,455 to cover these four positions, so approval of this budget modification will provide \$91,183 in General Fund savings.

3. REVENUE IMPACT (Explain revenues being changed and the reason for the change)

4. CONTINGENCY STATUS (to be completed by Finance/Budget)

Contingency before this modification (as of \_\_\_\_\_) \$ \_\_\_\_\_  
(Specify Fund) (Date)  
After this modification \$ \_\_\_\_\_

Originated By	Date	Department Manager	Date
Budget Analyst	Date	Personnel Analyst	Date
Board Approval	Date		Date

*Removed from Agenda*

EXPENDITURE TRANSACTION EB [ ] GM [ ] TRANSACTION DATE \_\_\_\_\_ ACCOUNTING PERIOD \_\_\_\_\_ BUDGET FY \_\_\_\_\_

Document Number	Action	Fund	Agency	Organization	Activity	Reporting Category	Object	Current Amount	Revised Amount	Change Increase (Decrease)	Sub-Total	Description
		100	025	4015			5100			\$ 74,796		Permanent
							5500			9,340		Fringe
							5550			10,556		Insurance
											\$ 94,692	Personal Services
							6110			3,780		Professional Services
							6230			2,600		Supplies
											6,380	Material & Supplies
							8400			3,200	3,200	Equipment
		400	040	7531			6580			10,556	10,556	Insurance
		100	045	9120			7700			(104,272)		GE Contingency

//////  
**TOTAL EXPENDITURE CHANGE** // **\$10,556** **TOTAL EXPENDITURE CHANGE**

REVENUE TRANSACTION RB [ ] GM [ ] TRANSACTION DATE \_\_\_\_\_ ACCOUNTING PERIOD \_\_\_\_\_ BUDGET FY \_\_\_\_\_

Document Number	Action	Fund	Agency	Organization	Activity	Reporting Category	Revenue Source	Current Amount	Revised Amount	Change Increase (Decrease)	Sub-Total	Description
		400	040	7040			6600			10,556	10,556	Sys. Reim. to Ins. Fund

//////  
**TOTAL REVENUE CHANGE** // **\$10,556** **TOTAL REVENUE CHANGE**

**PERSONNEL DETAIL FOR BUD MOD NO. \_\_\_\_\_**

**5. ANNUALIZED PERSONNEL CHANGES** (Compute on a full year basis even though this action affects only a part of the fiscal year.)

FTE Increase (Decrease)	POSITION TITLE	Annualized			
		BASE PAY Increase (Decrease)	Increase (Decrease) Fringe	Ins.	TOTAL Increase (Decrease)
4	Deputy Sheriff	\$113,672	\$41,920	\$16,040	\$171,632
	TOTAL CHANGE (ANNUALIZED)				

**6. CURRENT YEAR PERSONNEL DOLLAR CHANGES** (calculate costs or savings that will take place within this fiscal year; these should explain the actual dollar amounts being changed by this Bud Mod.)

Permanent Positions, Temporary, Overtime, or Premium	Explanation of Change	Current FY			
		BASE PAY Increase (Decrease)	Increase (Decrease) Fringe	Ins.	TOTAL Increase (Decrease)
Permanent	Add 2.632 Deputy positions (.658 x 4 - Nov. 1 - June 30)	\$74,796	\$9,340	\$10,556	\$94,672

## REQUEST FOR GENERAL FUND CONTINGENCY TRANSFER

1. Attachment to Bud Mod No. \_\_\_\_\_ 2. Amount requested from General Fund Contingency: \$104,272

3. Summary of request:

This request will provide funds for four FTE Deputy Sheriff positions for guarding an additional courtroom opened at the Justice Center, and for handling additional cases heard on a daily basis.

4. Has the expenditure for which this transfer is sought been included in any budget request during the past five years? no If so, when? \_\_\_\_\_  
If so, what were the circumstances of its denial?

5. Why was this expenditure not included in the annual budget process?

We did not anticipate the opening of an additional courtroom.

6. What efforts have been made to identify funds from another source within the Department, to cover this expenditure? Why are no other Departmental sources of funds available?

All Sheriff's Office Units are budgeted at operating level.

7. Describe any new revenue that this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account.

Overtime savings will total \$91,183.

8. This request is for a (Quarterly X, Emergency \_\_\_\_\_) review.

9. FOR EMERGENCY REQUESTS ONLY: Describe in detail on an additional sheet the costs or risks that would be incurred by waiting for the next quarterly review, in justification of the emergency nature of this request.

10. Attach any additional information or comments you feel helpful.

\_\_\_\_\_  
Signature of Department Head/Elected Official

\_\_\_\_\_  
Date



# Multnomah County Sheriff's Office

12240 N.E. GLISAN ST., PORTLAND, OREGON 97230

ROBERT G. SKIPPER  
SHERIFF

(503) 255-3600

## MEMORANDUM

---

TO: GLADYS MC COY, Chair  
BOARD OF COUNTY COMMISSIONERS

FROM: ROBERT G. SKIPPER, Sheriff *Robert G. Skipper*

DATE: OCTOBER 5, 1990

SUBJECT: NEED FOR ADDITIONAL COURT SERVICES DEPUTIES

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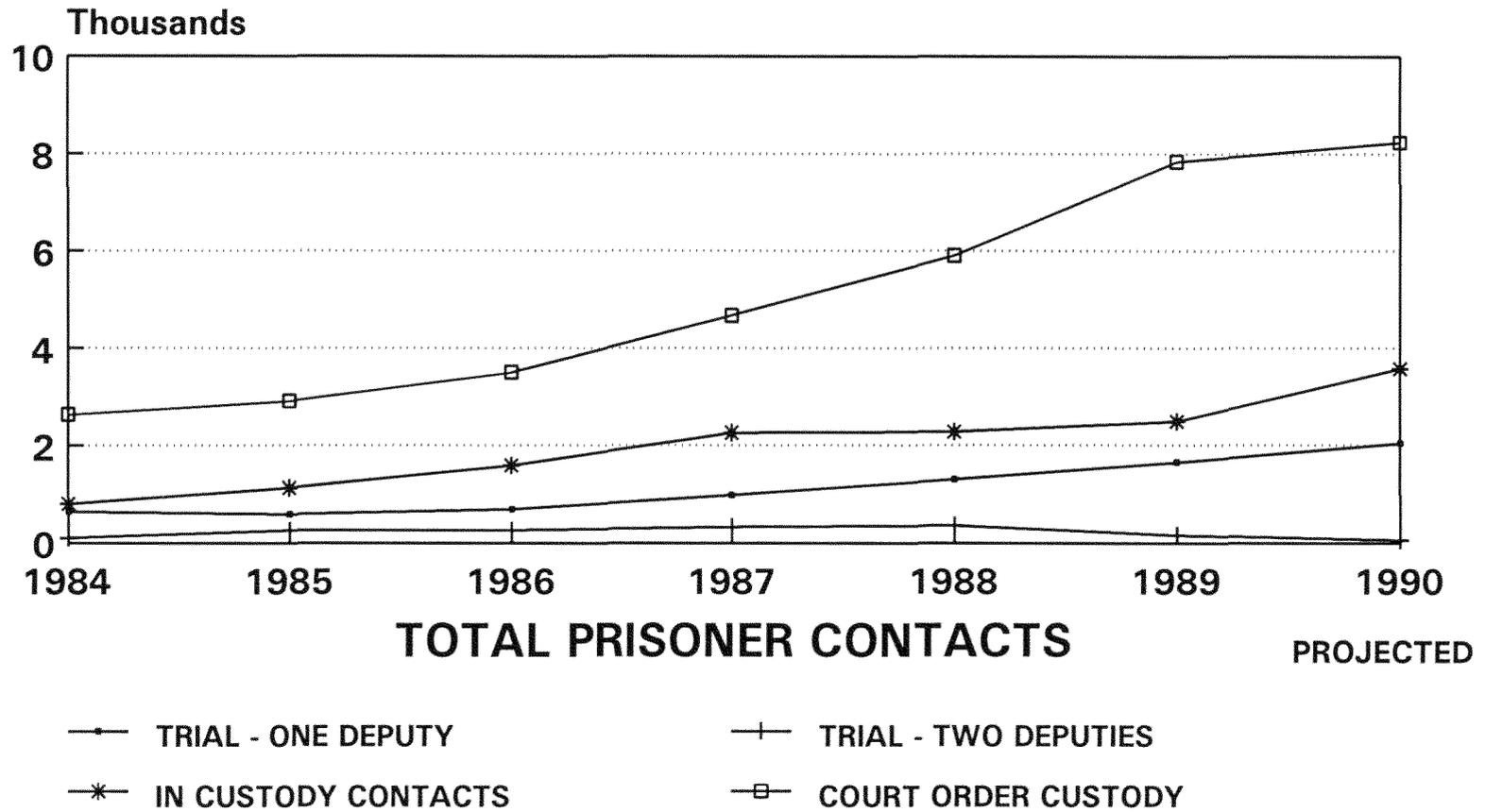
As you are aware, the state court system is in the process of expanding their courts in Multnomah County. As this expansion takes place, it places an ever increasing burden on the Sheriff's Office ability to transport, deliver and guard prisoners for the court. In an effort to deal with this situation, I am requesting that a contingency tap be made in order to create four additional Deputy Sheriff positions for the Court Services Unit.

Over the past six years, the demand for the Court Services Unit has grown much faster than our ability to assign personnel. In 1984, the unit averaged eleven FTE's and has grown to an average of fifteen in 1989. During the same time, average prisoner contacts per Deputy rose from 287 in 1984 to 595 in 1989. The use of overtime to supplement the unit has also become critical and I am currently spending as much as \$6,000 per pay period in overtime costs in Court Services alone. With the immediate opening of a new court room, scheduling efficiencies instituted in the courts, the use of pro tem judges to help clear existing dockets, and additional courts to open in the next calendar year, the demand for Court Services Deputies has extended beyond my personnel and budget limitations. The only way to cope with this continuing problem is to immediately increase the staffing level in the unit.

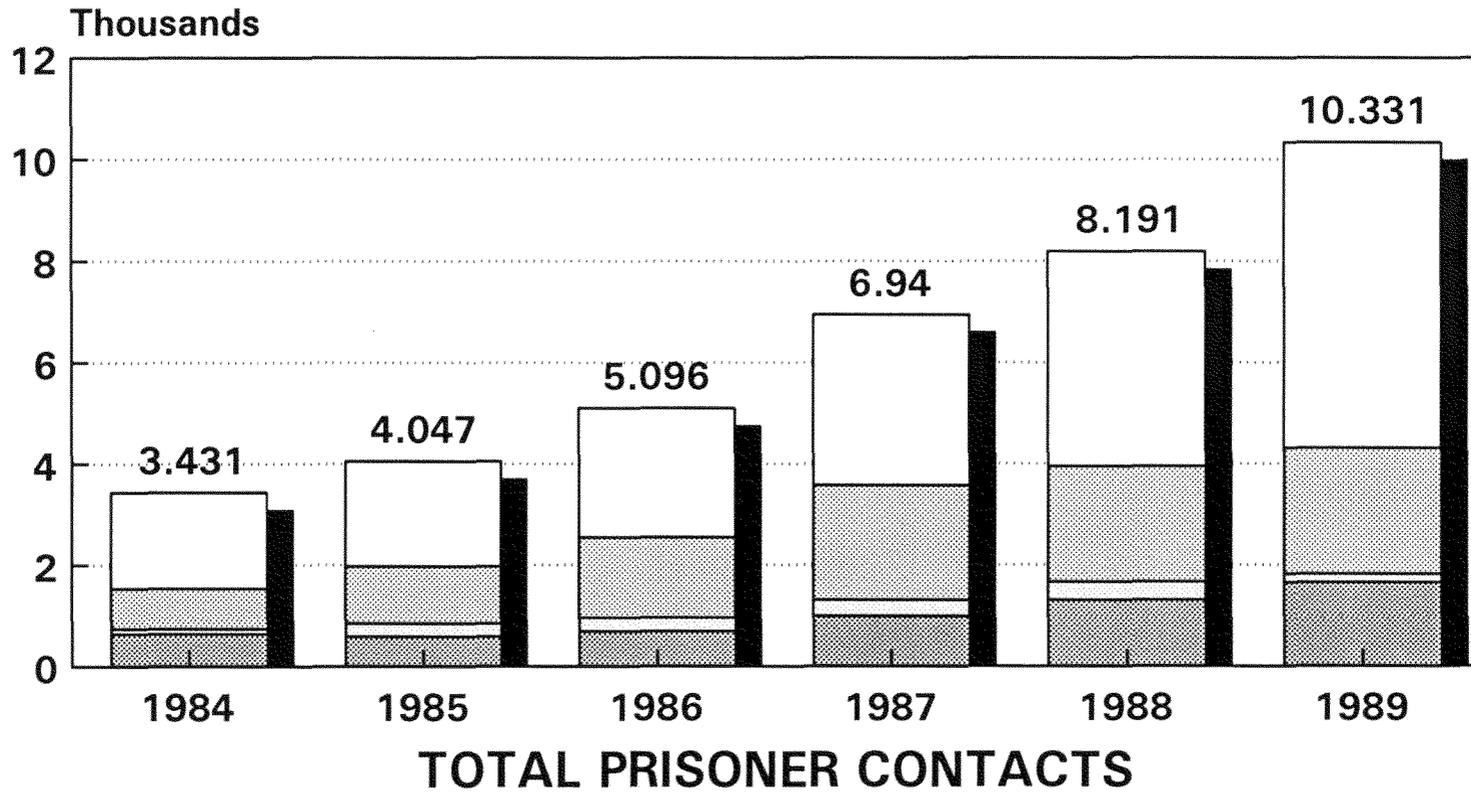
If you have any question regarding this matter, please do not hesitate to contact me.

# COURT SERVICE PRISON CONTACTS

## 1984-1990



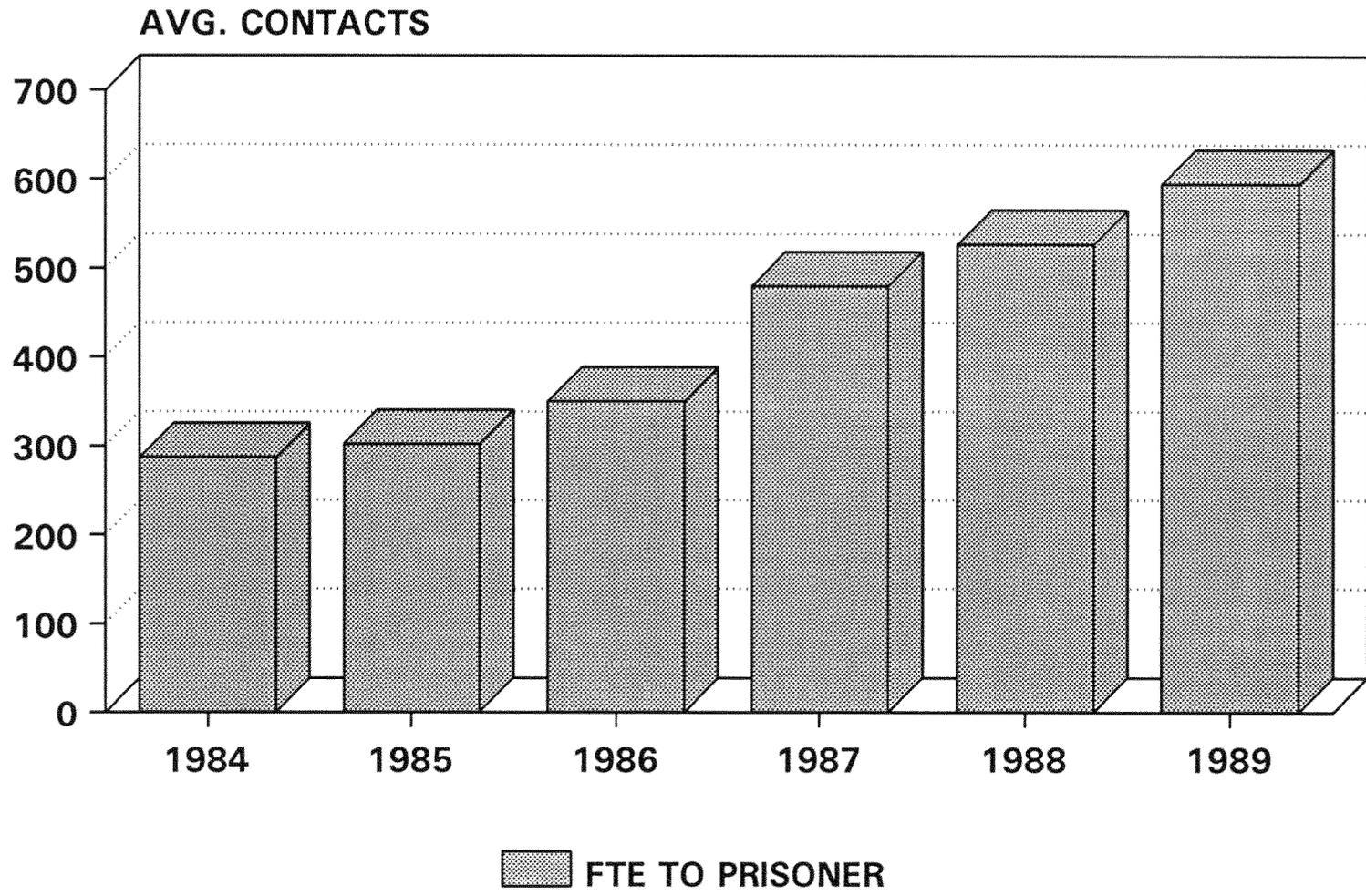
# COURT SERVICE PRISONER CONTACT



 TRIAL - ONE DEPUTY  
 IN CUSTODY CONTACTS

 TRIAL - TWO DEPUTIES  
 COURT ORDER CUSTODY

# RATIO PRISONER CONTACTS TO FTE





CIRCUIT COURT OF OREGON  
FOURTH JUDICIAL DISTRICT  
MULTNOMAH COUNTY COURTHOUSE  
1021 S.W. 4TH AVENUE  
PORTLAND, OREGON 97204

*Walker*

90 SEP 20 PM 1:09  
COURT CLERK

DONALD H. LONDER  
PRESIDING JUDGE

COURTROOM 208  
(503) 248-3846

September 26, 1990

Honorable Robert Skipper  
Multnomah County Sheriff  
12240 S.E. Glisan Street  
Portland, Oregon 97230

RE: Full time assignment of Justice Center Courtroom No. 1.

Dear Bob:

This is to advise you that due to the heavy misdemeanor backlog of cases we will be hiring a full time Pro Tem Judge to sit in Courtroom No. 1 at the Justice Center. This Judge will be doing criminal trials, including jury trials, and will require the use of Room 308 for a jury room. In addition, this court may occasionally do custody trials which will require that court guards be available to bring defendants into the courtroom and to provide security during the proceeding.

Very truly yours,

DONALD H. LONDER  
Presiding Judge

cc: Sgt. Moore, Court Services, MCSO

1. REQUEST FOR PLACEMENT ON THE AGENDA FOR \_\_\_\_\_  
(Date)

DEPARTMENT Chair McCoy DIVISION \_\_\_\_\_  
CONTACT Norm Monroe TELEPHONE 248-5464  
\*NAME(S) OF PERSON MAKING PRESENTATION TO BOARD Duane Zussy

SUGGESTED

AGENDA TITLE (to assist in preparing a description for the printed agenda)

Budget Modification NOND # 2 requests \$5,000 from General Fund Contingency to fund the County's support of the Northeast Workforce Center.

(Estimated Time Needed on the Agenda)

2. DESCRIPTION OF MODIFICATION (Explain the changes this Bud Mod makes. What budget does it increase? What do the changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)  
 PERSONNEL CHANGES ARE SHOWN IN DETAIL ON THE ATTACHED SHEET

This budget modification adds \$5,000 in the Department of Human Services Special Projects Professional Services budget for the County's participation in the Northeast Workforce Center.

The Workforce Center, which is a project of the Northeast Coalition of Neighborhoods, is to actively assist residents of N/NE Portland in obtaining self-sufficiency through better utilization of existing services. The Center will connect and coordinate existing human services related to employment as well as provide information and referral services to residents and agencies.

Funding is being sought through public support and private foundation/corporate support. It is anticipated that funding in subsequent years will come more from the private sector.

3. REVENUE IMPACT (Explain revenues being changed and the reason for the change)

None

1990 OCT 10 AM 9:39  
CLERK OF COUNTY COMMISSION  
MULTI-COUNTY REGISTRATION

4. CONTINGENCY STATUS (to be completed by Finance/Budget)

Contingency before this modification (as of \_\_\_\_\_) \$ \_\_\_\_\_  
(Specify Fund) (Date)  
After this modification \$ \_\_\_\_\_

Originated By \_\_\_\_\_ Date 10-3-90 Department Manager Duane Zussy (ac) Date 10/3/90  
Budget Analyst \_\_\_\_\_ Date \_\_\_\_\_ Personnel Analyst \_\_\_\_\_ Date \_\_\_\_\_

Shawn Conrad 10/5/90  
Board Approval \_\_\_\_\_ Date \_\_\_\_\_

Board Tabled 12-6-90

EXPENDITURE

TRANSACTION EB [ ] GM [ ] TRANSACTION DATE \_\_\_\_\_ ACCOUNTING PERIOD \_\_\_\_\_ BUDGET FY \_\_\_\_\_

Document Number	Action	Fund	Agency	Organi- zation	Reporting Activity Category	Object	Current Amount	Revised Amount	Change Increase (Decrease)	Sub- Total	Description
		100	010	0115		6110			5,000		Professional Svcs
		100	045	9120		7700			(5,000)		Contingency

//////////////////////////////////////  
 TOTAL EXPENDITURE CHANGE // -0- TOTAL EXPENDITURE CHANGE

REVENUE

TRANSACTION RB [ ] GM [ ] TRANSACTION DATE \_\_\_\_\_ ACCOUNTING PERIOD \_\_\_\_\_ BUDGET FY \_\_\_\_\_

Document Number	Action	Fund	Agency	Organi- zation	Reporting Revenue Category	Source	Current Amount	Revised Amount	Change Increase (Decrease)	Sub- Total	Description
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 TOTAL REVENUE CHANGE // -0- TOTAL REVENUE CHANGE

REQUEST FOR GENERAL FUND CONTINGENCY TRANSFER

1. Attachment to Bud Mod No. NOND # 2 2. Amount requested from General Fund Contingency: \$ 5,000

3. Summary of request:

This Modification requests General Fund Contingency to fund the County's support of the Northeast Workforce Center. The Workforce Center is a project of the Northeast Coalition of Neighborhoods.

4. Has the expenditure for which this transfer is sought been included in any budget request during the past five years? No If so, when? \_\_\_\_\_  
If so, what were the circumstances of its denial?

5. Why was this expenditure not included in the annual budget process?

The Northeast Coalition of Neighborhoods approached the County Chair after the beginning of the current fiscal year about participating in the funding.

6. What efforts have been made to identify funds from another source within the Department, to cover this expenditure? Why are no other Departmental sources of funds available?

NA

7. Describe any new revenue that this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account.

NA

8. This request is for a (Quarterly XX, Emergency ) review.

9. FOR EMERGENCY REQUESTS ONLY: Describe in detail on an additional sheet the costs or risks that would be incurred by waiting for the next quarterly review, in justification of the emergency nature of this request.

10. Attach any additional information or comments you feel helpful.

Diane Zussup (ac)  
Signature of Department Head/Elected Official

10/3/90  
Date

1990 OCT 10 AM 9:39  
MILWAUKEE COUNTY  
OREGON

1. REQUEST FOR PLACEMENT ON THE AGENDA FOR \_\_\_\_\_  
(Date)

DEPARTMENT Chair McCoy DIVISION \_\_\_\_\_  
CONTACT Norm Monroe TELEPHONE 248-5464  
\*NAME(S) OF PERSON MAKING PRESENTATION TO BOARD Duane Zussy

SUGGESTED

AGENDA TITLE (to assist in preparing a description for the printed agenda)

Budget Modification NOND # 3 requests \$5,000 from General Fund Contingency to fund the County's support of the Pacific Northwest First Annual Education Conference.

(Estimated Time Needed on the Agenda)

2. DESCRIPTION OF MODIFICATION (Explain the changes this Bud Mod makes. What budget does it increase? What do the changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)  
 PERSONNEL CHANGES ARE SHOWN IN DETAIL ON THE ATTACHED SHEET

This budget modification adds \$5,000 in the Human Services Special Projects Professional Services budget to be passed through to the Black United Fund of Oregon to help underwrite the Pacific Northwest First Annual Education Conference.

This conference will address those issues which affect the educational process for black and other low-income children.

3. REVENUE IMPACT (Explain revenues being changed and the reason for the change)

None

4. CONTINGENCY STATUS (to be completed by Finance/Budget)

Contingency before this modification (as of \_\_\_\_\_) \$ \_\_\_\_\_  
(Specify Fund) (Date)  
After this modification \$ \_\_\_\_\_

Originated By	Date	Department Manager	Date
Norm Monroe for Gladys McCoy	10-3-90	<i>Duane Zussy (ac)</i>	10/3/90
Budget Analyst	Date	Personnel Analyst	Date

*Shawn Monroe* 10/5/90  
Board Approval \_\_\_\_\_ Date \_\_\_\_\_

*Board Tabled* \_\_\_\_\_ Date 12-6-90

1990 OCT 10 AM 9:39  
MILLER COUNTY  
NOV 01 1990



REQUEST FOR GENERAL FUND CONTINGENCY TRANSFER

1. Attachment to Bud Mod No. NOND # 3 2. Amount requested from General Fund Contingency: \$ 5,000

3. Summary of request:

This modification requests General Fund Contingency to fund the County's support of the Pacific Northwest First Annual Education Conference which is being coordinated by the Black United Fund of Oregon. The Conference will focus on education and other issues that affect African-American youth and their families.

4. Has the expenditure for which this transfer is sought been included in any budget request during the past five years? NO If so, when? \_\_\_\_\_  
If so, what were the circumstances of its denial?

5. Why was this expenditure not included in the annual budget process?

The Black United Fund approached the County Chair in July, after the budget process was completed, about being a sponsor for the conference.

6. What efforts have been made to identify funds from another source within the Department, to cover this expenditure? Why are no other Departmental sources of funds available?

NA

7. Describe any new revenue that this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account.

NA

8. This request is for a (Quarterly  , Emergency  ) review.

9. FOR EMERGENCY REQUESTS ONLY: Describe in detail on an additional sheet the costs or risks that would be incurred by waiting for the next quarterly review, in justification of the emergency nature of this request.

10. Attach any additional information or comments you feel helpful.

*Duane Gussing (ae)*  
Signature of Department Head/Elected Official

10/3/90  
Date

1. REQUEST FOR PLACEMENT ON THE AGENDA FOR \_\_\_\_\_ (Date)

DEPARTMENT Commissioner Anderson DIVISION \_\_\_\_\_  
CONTACT Bill Farver TELEPHONE 248-3740  
\*NAME(S) OF PERSON MAKING PRESENTATION TO BOARD Bill Farver

SUGGESTED

AGENDA TITLE (to assist in preparing a description for the printed agenda)

Budget Modification NOND 4 requests a transfer of \$35,465 from General Fund Contingency to the Social Services Division YPO Contracts budget to cover the continuation of the Morrison Center sex offender program through June 30, 1991.

(Estimated Time Needed on the Agenda)

2. DESCRIPTION OF MODIFICATION (Explain the changes this Bud Mod makes. What budget does it increase? What do the changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)

PERSONNEL CHANGES ARE SHOWN IN DETAIL ON THE ATTACHED SHEET

An amendment to the Community and Children's Youth Service Commission (CCYSC) contract is currently being processed. This amendment will decrease the amount of money going to the Sex Offender Program at the Morrison Center.

This budget modification will make up the money that the Morrison Center will lose due to the above mentioned amendment.

The current contract, which funds the program through September 30, 1990 is for \$23,500. The State has agreed to allow a carryover from FY 89-90, one-time-only, of \$20,020 to extend the program to December of this year. There are also unobligated funds in the amount of \$15,015 from the FY 90-91 that can be used to continue the program thru February 1991.

The amount needed to continue the program at the current level through June 30, 1991 is \$35,465.

1990 DEC 06 11 09 AM  
COUNTY CLERK

3. REVENUE IMPACT (Explain revenues being changed and the reason for the change)

Increase County General Fund \$35,713  
Increase Service Reimbursement Federal State fund to General Fund \$248

4. CONTINGENCY STATUS (to be completed by Finance/Budget)

Contingency before this modification (as of \_\_\_\_\_) \$ \_\_\_\_\_  
(Specify Fund) (Date)  
After this modification \$ \_\_\_\_\_

Originated By	Date	Department Manager	Date
<i>Pauline Anderson</i>	<i>9-30-90</i>		
Budget Analyst	Date	Personnel Analyst	Date
<i>Shawn Coldwell</i>	<i>10/5/90</i>		
Board Approval			Date
<i>Carris A. Peterson</i>			<i>12-6-90</i>

2772F7M *Sent original Bud Mod to Shawn Coldwell on 12-11-90*

TRANSACTION EB [ ] GM [ ] TRANSACTION DATE \_\_\_\_\_ ACCOUNTING PERIOD \_\_\_\_\_ BUDGET FY \_\_\_\_\_

Document Number	Action	Fund	Agency	Organi- zation	Reporting Activity Category	Object	Current Amount	Revised Amount	Change Increase (Decrease)	Sub- Total	Description
		156	010	1505		6060			35,465		Pass-thru
		156	010	1505		7100			248		Indirect
										35,713	Org 1505 total
		100	010	0104		7608			35,713		Cash Trans to F/S Fund
		100	045	9120		7700			(35,465)		Contingency

////////////////////////////////////  
TOTAL EXPENDITURE CHANGE//////////////////////////////////// 35,916 TOTAL EXPENDITURE CHANGE

REVENUE  
 TRANSACTION RB [ ] GM [ ] TRANSACTION DATE \_\_\_\_\_ ACCOUNTING PERIOD \_\_\_\_\_ BUDGET FY \_\_\_\_\_

Document Number	Action	Fund	Agency	Organi- zation	Reporting Revenue Category	Source	Current Amount	Revised Amount	Change Increase (Decrease)	Sub- Total	Description
		156	010	1505		7601			35,713		General Fund
		100	040	7410		6602			248		Svcs Reim F/S to G/F

////////////////////////////////////  
TOTAL REVENUE CHANGE//////////////////////////////////// 35,916 TOTAL REVENUE CHANGE

