

BOARD Mtg.  
May 13 2010

## GROW Lynda

**From:** KIETA Karyne  
**Sent:** Wednesday, May 12, 2010 10:52 AM  
**To:** GROW Lynda  
**Subject:** FW: Proposing and Approving the Budget

Here is what I talked to Marissa about yesterday. WE are good for tomorrow

-----Original Message-----

**From:** KIETA Karyne  
**Sent:** Tuesday, May 11, 2010 4:43 PM  
**To:** MADRIGAL Marissa D  
**Subject:** Proposing and Approving the Budget

M-

Is Jeff well versed on the "process" for Thursday? Let me know if you have any questions, but here are the steps

- R-1 – Jeff delivers his budget message.
- We get a first and a second to get the resolution on the table. (do you want to coordinate that with BCC?)
- I do my short explanation
- Board approves the budget.

That's it in a nutshell

For the budget worksession kickoff, I will do an over of the process for the BCC and the public.

Just as a fyi, here are my talking notes for the item R-1

- You have before you a resolution to approve the FY 2011 Proposed Budget and to direct the Budget Office to submit that document to the Tax Supervising Conservation Commission by May 15<sup>th</sup>.
- Approval of the Proposed Budget accomplishes two very important steps in the budget process:
  1. It ensures that we will meet the legal and technical requirements of Oregon Budget Law to transmit an approved budget to TSCC by May 15<sup>th</sup>. And;

2. It allows the board to begin their public deliberation process on the FY 2011 budget

- A couple of important items to note:
  - After the budget has been approved, no fund may be increased by more than 10%;
  - Nor may property tax estimates be increased.
- Lastly, approval of this budget does not imply agreement on the part of the Board with the policies included in the budget, nor with the proposed allocation of resources. This simply allows Multnomah County to meet a technical requirement of Oregon Budget Law.
- Chair Cogen's Budget will be posted to the web at the conclusion of this item.
- I'd be happy to answer any questions.

## GROW Lynda

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**From:** SOWLE Agnes  
**Sent:** Wednesday, May 12, 2010 9:50 AM  
**To:** GROW Lynda  
**Subject:** RE: question re: Chair's script for

I would go ahead and have you say it – only in this case because of the circumstances. Only a change to form, not to substance.

**Agnes Sowle**  
**Multnomah County Attorney**  
**501 SE Hawthorne Blvd., Ste. 500**  
**Portland, OR 97214**  
**(503)988-3138**

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**From:** GROW Lynda  
**Sent:** Wednesday, May 12, 2010 9:14 AM  
**To:** SOWLE Agnes  
**Subject:** RE: question re: Chair's script for

I say the second part, or Kim Peoples says the second part?

Lynda J. Grow, Board Clerk  
Multnomah County Board of Commissioners  
503-988-5274 or 988-3277  
[Lynda.Grow@co.multnomah.or.us](mailto:Lynda.Grow@co.multnomah.or.us)  
<http://www2.co.multnomah.or.us/cfm/boardclerk/>

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**From:** SOWLE Agnes  
**Sent:** Wednesday, May 12, 2010 6:57 AM  
**To:** GROW Lynda  
**Subject:** RE: question re: Chair's script for

Why don't you just say when you announce "R-6 REVISED Proclamation..... Chair Cogen, the only revision is to the signature block to add a signature line for each of the commissioners."

**Agnes Sowle**  
**Multnomah County Attorney**  
**501 SE Hawthorne Blvd., Ste. 500**

**Portland, OR 97214**  
**(503)988-3138**

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**From:** GROW Lynda  
**Sent:** Tuesday, May 11, 2010 5:29 PM  
**To:** SOWLE Agnes  
**Subject:** question re: Chair's script for

Agnes, you mentioned that since the language in the Proclamation doesn't change, just the signature block, it's okay for it to be introduced as corrected. He did not have it sponsored up through a District.

I want to make sure I understand the correct steps.

I provide copies highlighting the change (the signature block) to the Board at the beginning of the meeting, maybe saying "Corrected R-# for signature block"

Chair Cogen asks for a motion to accept the corrected Proclamation

Kim Peoples is the presenter in this case. So would he just reference the corrected Proclamation as part of his presentation?

I can also have a final there in a signature folder for them to sign and for Kim to take back to his staff, right?

Anything else? . Don't want to over complicate, but don't want to miss anything.

Lynda

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## Jeff Cogen, Multnomah County Chair

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Portland, Oregon 97214

Phone: (503) 988-3308

Email: [mult.chair@co.multnomah.or.us](mailto:mult.chair@co.multnomah.or.us)

May 13, 2010

FROM: Multnomah County Chair Jeff Cogen

RE: Presenting the 2010–2011 Executive Budget

I chose to work in public service because I believe that government can help the people in a community realize their potential and fulfill their aspirations. That is especially important today, as we struggle to pull ourselves out of a recession and people who have never needed help find themselves looking for somewhere to turn. As I crafted my executive budget, I prioritized services for those who are struggling the most.

On April 1, 2010 (no fooling), I became County Chair and started leading a budget process that had been underway since October 2009. I knew I wanted to keep the county on the path of stability, accountability and transparency that I helped establish as a commissioner with Chair Ted Wheeler and the Board of County Commissioners. Now as County Chair, my goal for the Executive Budget is to build on that foundation by making strategic investments for the well being, safety and prosperity of the community.

For the 10<sup>th</sup> consecutive year, Multnomah County's General Fund is not adequate to maintain current service levels. Thanks to the tough choices we made in last year's budget, funding from the federal stimulus program, and the stabilizing economy, this year's reductions are less severe. I see 2011 as a bridge year between the significant cuts made in the county's 2010 budget and looming state cuts in 2012. The investments in this Executive Budget give the county time to stabilize, for new strategies to be effective, and to plan for the future.

The Executive Budget reflects my priorities:

- Protecting the health and safety of the community, especially the most vulnerable populations.
- Supporting a community where individuals have opportunities to thrive.
- Investing in making county business more efficient and customer-focused.

### **Executive Budget Highlights**

- The general fund budget totals \$392.0 million which is \$5.4 million less than needed to maintain current service levels.
- I have used one-time-only resources to lower our debt burden and to prevent deeper cuts to public safety and human resources.
- Increases in federal resources and careful leveraging have helped bolster services, especially in the Health Department.

- I have reserved \$4 million dollars in a Business Income Tax stabilization fund to protect and secure our financial position if the economic recovery takes longer than expected. All financial reserves are fully funded in accordance with county policies.

I considered many factors in my Executive Budget decisions: the slow economic recovery, a growing need for basic services, Multnomah County's dropping crime rate and an increasing necessity for government efficiency and innovation. Based on these indicators, I invested in programs to provide for the basic needs – food and shelter – of the most vulnerable in our community. I worked with the Sheriff to contain corrections and law enforcement expenses without sacrificing public safety. Where possible, I invested in innovative approaches that place the county on a more fiscally sustainable path.

Some services are funded with one-time-only resources. Over the next year, we will need to continue to restructure program models and build community partnerships to assure ongoing stability in targeted areas.

### **Managing Through Difficult Times**

The Executive Budget presents my plan to create positive action and outcomes in three key areas: Basic Needs, Public Safety and Prevention/Intervention. As individuals and families, we make choices to ensure we keep food on the table, a safe roof over our heads and transportation to get to school or work. Just as families across our country have been forced to tighten their household budgets, so too has Multnomah County.

#### **A. Basic Needs**

Before anything else, people in the community must have their basic needs met. The Executive Budget directly addresses this through programs like:

- Expanded access to health and dental care in East County – a new health clinic in the Rockwood neighborhood will provide primary care, dental and pharmacy services to individuals and families. This is collaboration with key community partners, CareOregon, Lifeworks NW and Homeless Outreach.
- Child and family hunger relief – SUN sites will provide an additional 100,000 healthy, weekend meals to children and parents who qualify for federal free and reduced lunch programs.
- Year-round emergency shelter for homeless families with children – Building on the existing homeless families' winter shelter system, this program will provide capacity to house 30 families and their children for the remainder of the year.
- Bridges to Housing – This effort provides longer term housing and wrap-around services for families struggling to stay out of emergency shelters and off the street.
- County CROPS – Volunteers and private partners will build on the success of last year's program which grew and donated over 13,000 pounds of organic produce to the Oregon Food Bank.

## **B. Public Safety**

My Executive Budget proposes a slimmed down public safety system that maintains our current capacity for drug and alcohol treatment and expands access to mental health services. I've proposed funding:

- Crisis Assessment and Treatment Center – This includes 16 beds of short-term mental health treatment in a secure environment as a lower cost alternative to hospitalization or incarceration for 600-800 clients annually. The center will open late next year in partnership with the City of Portland and the state.
- Gang Prevention, Intervention and Prosecution – Funding for gang prevention and outreach services is maintained in the offices of the District Attorney and Department of Community Justice. The District Attorney's Gang Unit is fully funded.
- East County Courts – With the Board's recent authorization of funds for the next phase of the East County Courts project, the Executive Budget continues to meet our commitment to provide court services in Gresham.
- Domestic Violence – Services fully funded include Department of Community Justice, District Attorney and Sheriff's Office, plus maintaining an additional Deputy District Attorney in the Domestic Violence Unit and a Deputy Sheriff to provide security at the "one-stop" Gateway Center for Domestic Violence Services.
- Jail Capacity – Although state cuts forced the closure of one dormitory of jail beds, we have avoided any additional cuts to jail capacity. The effective management of our detention facility for youth is continued.
- Drug and Alcohol Treatment – Treatment beds for men and women with children are maintained at current service levels.

## **C. Prevention and Intervention**

I believe in investing in proactive approaches to health and well-being that stop problems before they start and addresses unhealthy behaviors and habits early on. This means focusing on the future for children and families and reducing disparities in the communities we serve.

- SUN Services are fully funded to operate in 58 schools, serving 13,000 youth with a comprehensive array of social and support services that assist students and their families' success.
- The Health Department's *Communities Putting Prevention to Work* federal grant will distribute \$7.5 million to dozens of community organizations and local jurisdictions – including the cities of Portland and Gresham and seven local school districts – to make “the healthier choice an easier choice.”
- Early Childhood Services for first time parents, women with high risk pregnancies, infants and children. These programs, based on a national model, focus on good health habits right from the start, so every child has an equal opportunity to thrive.
- School-Based Health Clinics and school-based mental health services are maintained at their current service levels.

### **Chair's Initiatives**

My values and priorities – prevention, innovation, diversity and equity, sustainability and collaboration – guided my Executive Budget decisions. In addition, I've asked my staff to focus on these areas: the Office of Diversity and Equity, the Office of Sustainability and the new "Working Smart" Initiative. These areas are vital for an effective and efficient county organization. They will report directly to the Chair's Office to ensure they provide strong direction, countywide coordination and accountability for *results*.

**A. Diversity and Equity** – As the community grows and changes in its richness of race, ethnicity, gender, age, and sexual orientation, the county will continue to invest in reducing disparities in health and welfare throughout the community and within our own organization.

- The Executive Budget invests in increased staffing for the Office of Diversity and Equity, including a Chief Diversity Officer and a data analyst.
- In Fiscal Year 2011, the office will clarify and refocus Multnomah County's various internal diversity and equity initiatives into a framework that is effective and accountable.

**B. Sustainability** – Sustainability is about using limited resources wisely, reducing waste and eliminating the pollution that impacts our health and increases health care costs.

- The Office of Sustainability will coordinate efforts across the county with a focus on the communities and populations we serve.
- A recycling coordinator will be added to the Sustainability Program to increase internal recycling rates, which in turn, will reduce waste management costs.
- Food access is a critical issue for the health and equity of our community. I have accepted the Central Citizens Budget Advisory Committee's recommendation to add two new food security positions to the Sustainability Program to work in concert with the Health Department. Their work will support the development of food policy and urban agriculture programs that bring fresh healthy food into communities that need it.

**C. Working Smart Initiative** – Creative solutions and attitudes help us face challenges in a decade of shrinking resources and growing demands. Whether it means one-time investments in technology to make us more efficient, innovative thinking or good old-fashioned hands-on work, I'm committed to working smarter and better than we have before. Working Smart is my challenge to everyone in the county.

- Working Smart continues the Administrative Review to examine internal support services, both centrally and within departments, and to find efficiencies in business and administrative processes. These areas have the greatest potential for improvements that will benefit the county's direct service programs, as well as allow county employees to develop innovative and smart solutions to enhance their good work.
- The Library's Radio Frequency Identification Conversion Project will allow the county to use this technology to track library materials effectively, provide for more efficient check-in and sorting of materials, and ultimately make library materials available to library patrons faster.



- I believe technology is a key to working smarter. Technologies like VoIP (Voice over Internet Protocol) will lower costs, streamline phone changes, and allow us to leverage other emerging technologies such as video-based training and on-line collaboration tools. Open Source solutions are being built to provide robust, lower cost alternatives for out-dated, legacy business systems.

### **Thanks and Acknowledgements**

I have many people to thank for helping me get to this day:

Chief of Staff Marissa Madrigal and Chief Operating Officer Jana McLellan who shepherded the Executive Budget decision process. I wouldn't be presenting an Executive Budget today without them.

Budget Director Karyne Kieta and her staff for budget support.

Department directors, the Sheriff and the District Attorney for their budget proposals which gave me a good foundation to build my Executive Budget.

I continue to be greatly impressed by county employees' hard work and perseverance. I want to thank employees, from managers and supervisors to those working on the front lines, for rising to the challenge of streamlining and reorganizing service delivery. Your work allows me to invest in important programs even in times of declining resources.

I want to acknowledge and thank the citizens who gave their input at the March community budget forums in person and online. You gave me a citizen's perspective of what it takes to make a safe and healthy community.

I look forward to working with the Board of County Commissioners to discuss and finalize the FY 2011 Budget.



Multnomah County Oregon

## Board of Commissioners & Agenda

connecting citizens with information and services

### BOARD OF COMMISSIONERS

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Thursday, May 13, 2010

### BOARD MEETINGS

#### HIGHLIGHTS

REVISED

9:30 am – R-1 - Chair Jeff Cogen's Executive Budget Message Followed by Public Hearing and Consideration of RESOLUTION 2010-056 Approving the Chair's Proposed Fiscal Year 2011 Budget for Submittal to the Tax Supervising and Conservation Commission as Required by ORS 294.421.

10:10 am – R-2 - RESOLUTION 2010-057 Establishing Fees and Charges for Chapter 21, Health, of the Multnomah County Code, and Repealing Resolution No. 08-040

10:50 am – R-6 - PROCLAMATION 2010-058 Declaring the Week of May 16 through 22, 2010, as NATIONAL PUBLIC WORKS WEEK, Recognizing the Contributions of all Multnomah County Public Works Employees.

10:55 am – R-7 - Second Reading ORDINANCE 2010-1161: Amend the Multnomah County Comprehensive Framework Plan; and the Multnomah County Plan and Sectional Zoning Maps Relating to Urban and Rural Reserves

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Thursday, May 13, 2010 - **9:30 AM**  
Multnomah Building, Commissioners Board Room 100

## **REGULAR MEETING**

### **CONSENT CALENDAR - 9:30 AM**

#### **NON-DEPARTMENTAL**

C-1 BUDGET MODIFICATION NOND - 16, Implementing the Desktop & Systems Support Class-Comp Study in the IT Organization

#### **COUNTY MANAGEMENT**

C-2 BUDGET MODIFICATION DCM – 21, Requesting Reclassification of One (1) Position in the Division of Finance/Risk Management, as Determined by the Class/Comp Section of Central Human Resources

#### **REGULAR AGENDA**

#### **PUBLIC COMMENT - 9:30 AM**

Opportunity for Public Comment on non-agenda matters. Testimony limited to three minutes per person unless otherwise designated by the presiding officer. This is a time for the Board to hear public testimony, not for Board deliberation. Fill out a yellow speaker form available at the back of the Boardroom and give it to the Board Clerk. Unless otherwise recognized by the presiding officer, testimony is taken in the order the forms are submitted.

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*Presenter: Karyne Kieta, Budget Director (40 min)*

#### **HEALTH DEPARTMENT – 10:10 am**

R-2 RESOLUTION 2010-057 Establishing Fees and Charges for Chapter 21, Health, of the Multnomah County Code, and Repealing Resolution No. 08-040.

*Presenters: Mark Adams, Jon Kawaguchi, and Debe Negy Nero, Chair of the Food Service Advisory Committee (20 min)*

**COUNTY HUMAN SERVICES – 10:30 am**

R-3 NOTICE OF INTENT: DCHS Aging and Disability Services Division (ADSD) is Seeking Approval to Apply for the Practice Change Fellows Grant of \$90,000 for Two Years Funded by the Atlantic Philanthropies and the Hartford Foundation to Develop Leadership in Services for Seniors.

*Presenter: Mary Shortalls or Dana Lloyd (5 min)*

R-4 BUDGET MODIFICATION DCHS-33 Increases the Department of County Human Services Fiscal Year 2010 Federal/State appropriation by \$525,755 in Grant Funding for the Community Services Division.

*Presenter: Mary Li (5 min)*

**COUNTY MANAGEMENT – 10:40 am**

R-5 Quarterly Briefing Report to Board on Feasibility Determinations Done on Certain Purchases During the First Calendar Quarter of 2010.

*Presenter: Brian R. Smith, Purchasing Manager (10 min)*

**COMMUNITY SERVICES AND COUNTY MANAGEMENT – 10:50 am**

R-6 REVISED PROCLAMATION 2010-058 Declaring the Week of May 16 through 22, 2010, as NATIONAL PUBLIC WORKS WEEK, Recognizing the Contributions of all Multnomah County Public Works Employees.

CHAIR COGEN, THE ONLY REVISION IS TO THE SIGNATURE BLOCK TO ADD A SIGNATURE LINE FOR EACH OF THE COMMISSIONERS.

*Presenters: Kim Peoples, Bob Thomas and Rich Swift (5 min)*

**COMMUNITY SERVICES – 10:55 am**

R-7 Second Reading ORDINANCE 2010-1161: Amend the Multnomah County Comprehensive Framework Plan; and the Multnomah County Plan and Sectional Zoning Maps Relating to Urban and Rural Reserves.

*Presenter: Chuck Beasley (10 min)*

**ADJOURNMENT – 11:05 am**



*Multnomah County Oregon*

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#### **NON-DEPARTMENTAL**

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#### **COUNTY MANAGEMENT**

C-2 BUDGET MODIFICATION DCM – 21, Requesting Reclassification of One (1) Position in the Division of Finance/Risk Management, as Determined by the Class/Comp Section of Central Human Resources

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*Presenter: Karyne Kieta, Budget Director (40 min)*

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*Presenters: Mark Adams, Jon Kawaguchi, and Debe Negy Nero, Chair of the Food Service Advisory Committee (20 min)*

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*Presenter: Mary Shortalls or Dana Lloyd (5 min)*

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**ADJOURNMENT – 11:05 am**

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Multnomah Building, Commissioners Board Room 100

## **REGULAR MEETING**

Chair Jeff Cogen convenes the meeting at 9:30 a.m. with Vice-Chair Diane McKeel and Commissioners Deborah Kafoury, Barbara Willer and Judy Shiprack present.

### **CONSENT CALENDAR - 9:30 AM**

**MAY I HAVE A MOTION ON THE CONSENT CALENDAR?**

**COMMISSIONER \_\_\_\_\_ MOVES**  
**COMMISSIONER \_\_\_\_\_ SECONDS**  
**APPROVAL OF THE CONSENT CALENDAR**

**ALL IN FAVOR, VOTE AYE, OPPOSED \_\_\_\_?**  
**THE MOTION FAILS OR**  
**THE CONSENT CALENDAR IS APPROVED**

### **NON-DEPARTMENTAL**

**C-1 BUDGET MODIFICATION NOND - 16, Implementing the Desktop & Systems Support Class-Comp Study in the IT Organization**

### **COUNTY MANAGEMENT**

**C-2 BUDGET MODIFICATION DCM – 21, Requesting Reclassification of One (1) Position in the Division of Finance/Risk Management, as Determined by the Class/Comp Section of Central Human Resources**

### **REGULAR AGENDA**

#### **PUBLIC COMMENT - 9:30 AM**

Opportunity for Public Comment on non-agenda matters. Testimony limited to three minutes per person unless otherwise designated by the presiding officer. This is a time for the Board to hear public testimony, not for Board deliberation. Fill out a yellow speaker form available at the back of the Boardroom and give it to the Board Clerk. Unless otherwise recognized by the presiding officer, testimony is taken in the order the forms are submitted.



**COUNTY MANAGEMENT – 9:30 am**

R-1 Chair Jeff Cogen's Executive Budget Message Followed by Public Hearing and Consideration of RESOLUTION 2010-056 Approving the Chair's Proposed Fiscal Year 2011 Budget for Submittal to the Tax Supervising and Conservation Commission as Required by ORS 294.421.

*Presenter: Karyne Kieta, Budget Director (40 min)*

**CHAIR JEFF COGEN GIVES HIS EXECUTIVE BUDGET MESSAGE, THEN ASKS FOR A MOTION**

COMMISSIONER \_\_\_\_\_ MOVES  
COMMISSIONER \_\_\_\_\_ SECONDS  
APPROVAL OF R-1

**KARYNE KIETA'S PRESENTATION**

**OPPORTUNITY FOR BOARD COMMENTS**

**ALL IN FAVOR, VOTE AYE, OPPOSED \_\_\_\_?**

**THE MOTION FAILS OR  
THE RESOLUTION IS ADOPTED**

**HEALTH DEPARTMENT – 10:10 am**

R-2 RESOLUTION 2010-057 Establishing Fees and Charges for Chapter 21, Health, of the Multnomah County Code, and Repealing Resolution No. 08-040.

*Presenters: Mark Adams, Jon Kawaguchi, and Debe Negy Nero, Chair of the Food Service Advisory Committee (20 min)*

COMMISSIONER \_\_\_\_\_ MOVES  
COMMISSIONER \_\_\_\_\_ SECONDS  
APPROVAL OF R-2

**EXPLANATION, RESPONSE TO QUESTIONS  
OPPORTUNITY FOR PUBLIC TESTIMONY  
OPPORTUNITY FOR BOARD COMMENTS**

**ALL IN FAVOR, VOTE AYE, OPPOSED \_\_\_\_?**

**THE MOTION FAILS OR  
THE RESOLUTION IS ADOPTED**

**COUNTY HUMAN SERVICES – 10:30 am**

**R-3 NOTICE OF INTENT:** DCHS Aging and Disability Services Division (ADSD) is Seeking Approval to Apply for the Practice Change Fellows Grant of \$90,000 for Two Years Funded by the Atlantic Philanthropies and the Hartford Foundation to Develop Leadership in Services for Seniors.

*Presenter: Mary Shortalls or Dana Lloyd (5 min)*

**COMMISSIONER \_\_\_\_\_ MOVES  
COMMISSIONER \_\_\_\_\_ SECONDS  
APPROVAL OF R-3**

**EXPLANATION, RESPONSE TO QUESTIONS  
OPPORTUNITY FOR PUBLIC TESTIMONY  
OPPORTUNITY FOR BOARD COMMENTS**

**ALL IN FAVOR, VOTE AYE, OPPOSED \_\_\_\_?**

**THE MOTION FAILS OR  
THE NOTICE OF INTENT IS APPROVED**

**R-4 BUDGET MODIFICATION DCHS-33** Increases the Department of County Human Services Fiscal Year 2010 Federal/State appropriation by \$525,755 in Grant Funding for the Community Services Division.

*Presenter: Mary Li (5 min)*

**COMMISSIONER \_\_\_\_\_ MOVES  
COMMISSIONER \_\_\_\_\_ SECONDS  
APPROVAL OF R-4**

**PRESENTATION & RESPONSE TO QUESTIONS  
OPPORTUNITY FOR PUBLIC TESTIMONY  
OPPORTUNITY FOR BOARD COMMENTS**

**ALL IN FAVOR, VOTE AYE, OPPOSED \_\_\_\_?**

**THE MOTION FAILS OR  
THE BUDGET MODIFICATION IS APPROVED**

**COUNTY MANAGEMENT – 10:40 am**

R-5 Quarterly Briefing Report to Board on Feasibility Determinations Done on Certain Purchases During the First Calendar Quarter of 2010.

*Presenter: Brian R. Smith, Purchasing Manager (10 min)*

**NON-VOTING ITEM. PRESENTATION & RESPONSE TO BOARD QUESTIONS AND DISCUSSION.**

**COMMUNITY SERVICES AND COUNTY MANAGEMENT – 10:50 am**

R-6 REVISED PROCLAMATION 2010-058 Declaring the Week of May 16 through 22, 2010, as NATIONAL PUBLIC WORKS WEEK, Recognizing the Contributions of all Multnomah County Public Works Employees.

Lynda will say, as part of the title: Chair Cogen, the only revision is to the signature block to add a signature line for each of the Commissioners.

*Presenters: Kim Peoples, Bob Thomas and Rich Swift (5 min)*

COMMISSIONER \_\_\_\_\_ MOVES  
COMMISSIONER \_\_\_\_\_ SECONDS  
APPROVAL OF R-6

EXPLANATION, READ PROCLAMATION, RESPONSE TO  
QUESTIONS  
OPPORTUNITY FOR PUBLIC TESTIMONY  
OPPORTUNITY FOR BOARD COMMENTS

ALL IN FAVOR, VOTE AYE, OPPOSED \_\_\_\_?

THE MOTION FAILS OR  
THE PROCLAMATION IS ADOPTED

**COMMUNITY SERVICES – 10:55 am**

R-7 Second Reading ORDINANCE 2010-1161: Amend the Multnomah County Comprehensive Framework Plan; and the Multnomah County Plan and Sectional Zoning Maps Relating to Urban and Rural Reserves.

*Presenter: Chuck Beasley (10 min)*

COMMISSIONER \_\_\_\_\_ MOVES

COMMISSIONER \_\_\_\_\_ SECONDS

APPROVAL OF THE SECOND READING AND ADOPTION

IF NEEDED EXPLANATION, RESPONSE TO QUESTIONS  
OPPORTUNITY FOR PUBLIC TESTIMONY

OPPORTUNITY FOR BOARD COMMENTS  
ALL IN FAVOR, VOTE AYE, OPPOSED \_\_\_\_?

THE MOTION FAILS OR  
THE SECOND READING IS APPROVED AND THE ORDINANCE IS  
ADOPTED

**ADJOURNMENT – 11:05 am**

THERE BEING NO FURTHER BUSINESS, THE MEETING IS  
ADJOURNED.

## KARYNE KIETA'S TALKING NOTES FOR Item R-1

- You have before you a resolution to approve the FY 2011 Proposed Budget and to direct the Budget Office to submit that document to the Tax Supervising Conservation Commission by May 15<sup>th</sup>.
- Approval of the Proposed Budget accomplishes two very important steps in the budget process:
  1. It ensures that we will meet the legal and technical requirements of Oregon Budget Law to transmit an approved budget to TSCC by May 15<sup>th</sup>. And;
  2. It allows the board to begin their public deliberation process on the FY 2011 budget
- A couple of important items to note:
  - After the budget has been approved, no fund may be increased by more than 10%;
  - Nor may property tax estimates be increased.
- Lastly, approval of this budget does not imply agreement on the part of the Board with the policies included in the budget, nor with the proposed allocation of resources. This simply allows Multnomah County to meet a technical requirement of Oregon Budget Law.
- 
- Chair Cogen's Budget will be posted to the web at the conclusion of this item.
- I'd be happy to answer any questions.

Thursday, May 13, 2010 - 9:30 AM  
Multnomah Building, Commissioners Board Room 100

## **REGULAR MEETING**

Chair Jeff Cogen convenes the meeting at 9:30 a.m. with Vice-Chair Diane McKeel and Commissioners Deborah Kafoury, Barbara Willer and Judy Shiprack present.

### **CONSENT CALENDAR - 9:30 AM**

**MAY I HAVE A MOTION ON THE CONSENT CALENDAR?**

**COMMISSIONER \_\_\_\_\_ MOVES  
COMMISSIONER \_\_\_\_\_ SECONDS  
APPROVAL OF THE CONSENT CALENDAR**

**ALL IN FAVOR, VOTE AYE, OPPOSED \_\_\_\_\_?  
THE MOTION FAILS OR  
THE CONSENT CALENDAR IS APPROVED**

### **NON-DEPARTMENTAL**

**C-1 BUDGET MODIFICATION NOND - 16, Implementing the Desktop & Systems Support Class-Comp Study in the IT Organization**

### **COUNTY MANAGEMENT**

**C-2 BUDGET MODIFICATION DCM – 21, Requesting Reclassification of One (1) Position in the Division of Finance/Risk Management, as Determined by the Class/Comp Section of Central Human Resources**

### **REGULAR AGENDA**

#### **PUBLIC COMMENT - 9:30 AM**

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**COUNTY MANAGEMENT – 9:30 am**

R-1 Chair Jeff Cogen's Executive Budget Message Followed by Public Hearing and Consideration of RESOLUTION 2010-056 Approving the Chair's Proposed Fiscal Year 2011 Budget for Submittal to the Tax Supervising and Conservation Commission as Required by ORS 294.421.

*Presenter: Karyne Kieta, Budget Director (40 min)*

COMMISSIONER \_\_\_\_\_ MOVES  
COMMISSIONER \_\_\_\_\_ SECONDS  
APPROVAL OF R-1

**CHAIR JEFF COGEN GIVES HIS EXECUTIVE BUDGET MESSAGE, THEN ASKS FOR A MOTION**

**KARYNE KIETA'S PRESENTATION**

**OPPORTUNITY FOR BOARD COMMENTS**

**ALL IN FAVOR, VOTE AYE, OPPOSED \_\_\_\_?**

**THE MOTION FAILS OR  
THE RESOLUTION IS ADOPTED**

**HEALTH DEPARTMENT – 10:10 am**

R-2 RESOLUTION 2010-057 Establishing Fees and Charges for Chapter 21, Health, of the Multnomah County Code, and Repealing Resolution No. 08-040.

*Presenters: Mark Adams, Jon Kawaguchi, and Debe Negy Nero, Chair of the Food Service Advisory Committee (20 min)*

COMMISSIONER \_\_\_\_\_ MOVES  
COMMISSIONER \_\_\_\_\_ SECONDS  
APPROVAL OF R-2

**EXPLANATION, RESPONSE TO QUESTIONS  
OPPORTUNITY FOR PUBLIC TESTIMONY  
OPPORTUNITY FOR BOARD COMMENTS**

**ALL IN FAVOR, VOTE AYE, OPPOSED \_\_\_\_?**

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**COUNTY HUMAN SERVICES – 10:30 am**

**R-3 NOTICE OF INTENT:** DCHS Aging and Disability Services Division (ADSD) is Seeking Approval to Apply for the Practice Change Fellows Grant of \$90,000 for Two Years Funded by the Atlantic Philanthropies and the Hartford Foundation to Develop Leadership in Services for Seniors.

*Presenter: Mary Shortalls or Dana Lloyd (5 min)*

**COMMISSIONER \_\_\_\_\_ MOVES  
COMMISSIONER \_\_\_\_\_ SECONDS  
APPROVAL OF R-3**

**EXPLANATION, RESPONSE TO QUESTIONS  
OPPORTUNITY FOR PUBLIC TESTIMONY  
OPPORTUNITY FOR BOARD COMMENTS**

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*Presenter: Mary Li (5 min)*

**COMMISSIONER \_\_\_\_\_ MOVES  
COMMISSIONER \_\_\_\_\_ SECONDS  
APPROVAL OF R-4**

**PRESENTATION & RESPONSE TO QUESTIONS  
OPPORTUNITY FOR PUBLIC TESTIMONY  
OPPORTUNITY FOR BOARD COMMENTS**

**ALL IN FAVOR, VOTE AYE, OPPOSED \_\_\_\_?  
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**COUNTY MANAGEMENT – 10:40 am**

R-5 Quarterly Briefing Report to Board on Feasibility Determinations Done on Certain Purchases During the First Calendar Quarter of 2010.

*Presenter: Brian R. Smith, Purchasing Manager (10 min)*

**NON-VOTING ITEM. PRESENTATION & RESPONSE TO BOARD QUESTIONS AND DISCUSSION.**

**COMMUNITY SERVICES AND COUNTY MANAGEMENT – 10:50 am**

R-6 PROCLAMATION 2010-058 Declaring the Week of May 16 through 22, 2010, as NATIONAL PUBLIC WORKS WEEK, Recognizing the Contributions of all Multnomah County Public Works Employees.

*Presenters: Kim Peoples, Bob Thomas and Rich Swift (5 min)*

COMMISSIONER \_\_\_\_\_ MOVES  
COMMISSIONER \_\_\_\_\_ SECONDS  
APPROVAL OF R-6

EXPLANATION, READ PROCLAMATION, RESPONSE TO  
QUESTIONS  
OPPORTUNITY FOR PUBLIC TESTIMONY  
OPPORTUNITY FOR BOARD COMMENTS

ALL IN FAVOR, VOTE AYE, OPPOSED \_\_\_\_?

THE MOTION FAILS OR  
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**COMMUNITY SERVICES – 10:55 am**

R-7 Second Reading ORDINANCE 2010-1161: Amend the Multnomah County Comprehensive Framework Plan; and the Multnomah County Plan and Sectional Zoning Maps Relating to Urban and Rural Reserves.

*Presenter: Chuck Beasley (10 min)*

COMMISSIONER \_\_\_\_\_ MOVES

COMMISSIONER \_\_\_\_\_ SECONDS

APPROVAL OF THE SECOND READING AND ADOPTION

IF NEEDED EXPLANATION, RESPONSE TO QUESTIONS  
OPPORTUNITY FOR PUBLIC TESTIMONY

OPPORTUNITY FOR BOARD COMMENTS  
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**ADJOURNMENT – 11:05 am**

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- 
- Chair Cogen's Budget will be posted to the web at the conclusion of this item.
- I'd be happy to answer any questions.



Multnomah County Oregon

## Board of Commissioners & Agenda

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### BOARD OF COMMISSIONERS

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and accessibility.

Thursday, May 13, 2010

### BOARD MEETINGS

#### HIGHLIGHTS

REVISED

9:30 am – R-1 - Chair Jeff Cogen's Executive Budget Message Followed by Consideration of RESOLUTION 2010-056 Approving the Chair's Proposed Fiscal Year 2011 Budget for Submittal to the Tax Supervising and Conservation Commission as Required by ORS 294.421.

10:10 am – R-2 - RESOLUTION 2010-057 Establishing Fees and Charges for Chapter 21, Health, of the Multnomah County Code, and Repealing Resolution No. 08-040

10:50 am – R-6 - PROCLAMATION 2010-058 Declaring the Week of May 16 through 22, 2010, as NATIONAL PUBLIC WORKS WEEK, Recognizing the Contributions of all Multnomah County Public Works Employees.

10:55 am – R-7 - Second Reading ORDINANCE 2010-1161: Amend the Multnomah County Comprehensive Framework Plan; and the Multnomah County Plan and Sectional Zoning Maps Relating to Urban and Rural Reserves

Meetings of the Multnomah County Board of Commissioners are held at 501 SE Hawthorne Blvd. most usually in the Commissioners Chamber off of the main lobby, on the first floor.

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#### (Portland & East County)

Thursday, 9:30 AM, (LIVE) Channel 30

Sunday, 11:00 AM Channel 30

#### (East County Only)

Saturday, 10:00 AM, Channel 29

Tuesday, 8:15 PM, Channel 29

Produced through MetroEast Community Media

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or: <http://www.metroeast.org>

Thursday, May 13, 2010 - 9:30 AM  
Multnomah Building, Commissioners Board Room 100

REVISED

**REGULAR MEETING**

*Kaporny  
late  
9:30 am*

**CONSENT CALENDAR - 9:30 AM**

**NON-DEPARTMENTAL**

C-1 BUDGET MODIFICATION NOND - 16, Implementing the Desktop & Systems Support Class-Comp Study in the IT Organization

**COUNTY MANAGEMENT**

C-2 BUDGET MODIFICATION DCM - 21, Requesting Reclassification of One (1) Position in the Division of Finance/Risk Management, as Determined by the Class/Comp Section of Central Human Resources

*Supra  
McKee*

**REGULAR AGENDA**

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*Presenter: Karyne Kieta, Budget Director (40 min)*

*Supra  
McKee*

*Moved  
Sub-  
Resolution*

**HEALTH DEPARTMENT - 10:10 am**

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*Presenters: Mark Adams, Jon Kawaguchi, and Debe Negy Nero, Chair of the Food Service Advisory Committee (20 min)*

*McKee  
Supra*

*Runny 10<sup>0</sup> early @ the point*

**COUNTY HUMAN SERVICES – 10:30 am**

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Presenter: Mary Shortalls or Dana Lloyd (5 min)

W. Allen Shupbach

Joanne Fuller care

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Presenter: Mary Li (5 min)

Verity Tumble care

McKee Miller

**COUNTY MANAGEMENT – 10:40 am**

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Presenter: Brian R. Smith, Purchasing Manager (10 min)

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Presenters: Kim Peoples, Bob Thomas and Rich Swift (5 min)

Can do

Feasibility & Project Manager

Shupbach McKee

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Presenter: Chuck Beasley (10 min)

ISADORA DUFFY

Shupbach McKee

**ADJOURNMENT – 11:05 am**

Co approved adopted

Aaron W  
Can we give the  
Presenters MICS  
w/out off buttons?



## Jeff Cogen, Multnomah County Chair

501 SE Hawthorne Blvd., Suite 600

Portland, Oregon 97214

Phone: (503) 988-3308

Email: [mult.chair@co.multnomah.or.us](mailto:mult.chair@co.multnomah.or.us)

May 13, 2010

FROM: Multnomah County Chair Jeff Cogen

RE: Presenting the 2010–2011 Executive Budget

I chose to work in public service because I believe that government can help the people in a community realize their potential and fulfill their aspirations. That is especially important today, as we struggle to pull ourselves out of a recession and people who have never needed help find themselves looking for somewhere to turn. As I crafted my executive budget, I prioritized services for those who are struggling the most.

On April 1, 2010 (no fooling), I became County Chair and started leading a budget process that had been underway since October 2009. I knew I wanted to keep the county on the path of stability, accountability and transparency that I helped establish as a commissioner with Chair Ted Wheeler and the Board of County Commissioners. Now as County Chair, my goal for the Executive Budget is to build on that foundation by making strategic investments for the well being, safety and prosperity of the community.

For the 10<sup>th</sup> consecutive year, Multnomah County's General Fund is not adequate to maintain current service levels. Thanks to the tough choices we made in last year's budget, funding from the federal stimulus program, and the stabilizing economy, this year's reductions are less severe. I see 2011 as a bridge year between the significant cuts made in the county's 2010 budget and looming state cuts in 2012. The investments in this Executive Budget give the county time to stabilize, for new strategies to be effective, and to plan for the future.

The Executive Budget reflects my priorities:

- Protecting the health and safety of the community, especially the most vulnerable populations.
- Supporting a community where individuals have opportunities to thrive.
- Investing in making county business more efficient and customer-focused.

### **Executive Budget Highlights**

- The general fund budget totals \$392.0 million which is \$5.4 million less than needed to maintain current service levels.
- I have used one-time-only resources to lower our debt burden and to prevent deeper cuts to public safety and human resources.
- Increases in federal resources and careful leveraging have helped bolster services, especially in the Health Department.

- I have reserved \$4 million dollars in a Business Income Tax stabilization fund to protect and secure our financial position if the economic recovery takes longer than expected. All financial reserves are fully funded in accordance with county policies.

I considered many factors in my Executive Budget decisions: the slow economic recovery, a growing need for basic services, Multnomah County's dropping crime rate and an increasing necessity for government efficiency and innovation. Based on these indicators, I invested in programs to provide for the basic needs – food and shelter – of the most vulnerable in our community. I worked with the Sheriff to contain corrections and law enforcement expenses without sacrificing public safety. Where possible, I invested in innovative approaches that place the county on a more fiscally sustainable path.

Some services are funded with one-time-only resources. Over the next year, we will need to continue to restructure program models and build community partnerships to assure ongoing stability in targeted areas.

### **Managing Through Difficult Times**

The Executive Budget presents my plan to create positive action and outcomes in three key areas: Basic Needs, Public Safety and Prevention/Intervention. As individuals and families, we make choices to ensure we keep food on the table, a safe roof over our heads and transportation to get to school or work. Just as families across our country have been forced to tighten their household budgets, so too has Multnomah County.

#### **A. Basic Needs**

Before anything else, people in the community must have their basic needs met. The Executive Budget directly addresses this through programs like:

- Expanded access to health and dental care in East County – a new health clinic in the Rockwood neighborhood will provide primary care, dental and pharmacy services to individuals and families. This is collaboration with key community partners, CareOregon, Lifeworks NW and Homeless Outreach.
- Child and family hunger relief – SUN sites will provide an additional 100,000 healthy, weekend meals to children and parents who qualify for federal free and reduced lunch programs.
- Year-round emergency shelter for homeless families with children – Building on the existing homeless families' winter shelter system, this program will provide capacity to house 30 families and their children for the remainder of the year.
- Bridges to Housing – This effort provides longer term housing and wrap-around services for families struggling to stay out of emergency shelters and off the street.
- County CROPS – Volunteers and private partners will build on the success of last year's program which grew and donated over 13,000 pounds of organic produce to the Oregon Food Bank.



## **B. Public Safety**

My Executive Budget proposes a slimmed down public safety system that maintains our current capacity for drug and alcohol treatment and expands access to mental health services. I've proposed funding:

- Crisis Assessment and Treatment Center – This includes 16 beds of short-term mental health treatment in a secure environment as a lower cost alternative to hospitalization or incarceration for 600-800 clients annually. The center will open late next year in partnership with the City of Portland and the state.
- Gang Prevention, Intervention and Prosecution – Funding for gang prevention and outreach services is maintained in the offices of the District Attorney and Department of Community Justice. The District Attorney's Gang Unit is fully funded.
- East County Courts – With the Board's recent authorization of funds for the next phase of the East County Courts project, the Executive Budget continues to meet our commitment to provide court services in Gresham.
- Domestic Violence – Services fully funded include Department of Community Justice, District Attorney and Sheriff's Office, plus maintaining an additional Deputy District Attorney in the Domestic Violence Unit and a Deputy Sheriff to provide security at the "one-stop" Gateway Center for Domestic Violence Services.
- Jail Capacity – Although state cuts forced the closure of one dormitory of jail beds, we have avoided any additional cuts to jail capacity. The effective management of our detention facility for youth is continued.
- Drug and Alcohol Treatment – Treatment beds for men and women with children are maintained at current service levels.

## **C. Prevention and Intervention**

I believe in investing in proactive approaches to health and well-being that stop problems before they start and addresses unhealthy behaviors and habits early on. This means focusing on the future for children and families and reducing disparities in the communities we serve.

- SUN Services are fully funded to operate in 58 schools, serving 13,000 youth with a comprehensive array of social and support services that assist students and their families' success.
- The Health Department's Communities Putting Prevention to Work federal grant will distribute \$7.5 million to dozens of community organizations and local jurisdictions – including the cities of Portland and Gresham and seven local school districts – to make “the healthier choice an easier choice.”
- Early Childhood Services for first time parents, women with high risk pregnancies, infants and children. These programs, based on a national model, focus on good health habits right from the start, so every child has an equal opportunity to thrive.
- School-Based Health Clinics and school-based mental health services are maintained at their current service levels.

### **Chair's Initiatives**

My values and priorities – prevention, innovation, diversity and equity, sustainability and collaboration – guided my Executive Budget decisions. In addition, I've asked my staff to focus on these areas: the Office of Diversity and Equity, the Office of Sustainability and the new "Working Smart" Initiative. These areas are vital for an effective and efficient county organization. They will report directly to the Chair's Office to ensure they provide strong direction, countywide coordination and accountability for *results*.

**A. Diversity and Equity** – As the community grows and changes in its richness of race, ethnicity, gender, age, and sexual orientation, the county will continue to invest in reducing disparities in health and welfare throughout the community and within our own organization.

- The Executive Budget invests in increased staffing for the Office of Diversity and Equity, including a Chief Diversity Officer and a data analyst.
- In Fiscal Year 2011, the office will clarify and refocus Multnomah County's various internal diversity and equity initiatives into a framework that is effective and accountable.

**B. Sustainability** – Sustainability is about using limited resources wisely, reducing waste and eliminating the pollution that impacts our health and increases health care costs.

- The Office of Sustainability will coordinate efforts across the county with a focus on the communities and populations we serve.
- A recycling coordinator will be added to the Sustainability Program to increase internal recycling rates, which in turn, will reduce waste management costs.
- Food access is a critical issue for the health and equity of our community. I have accepted the Central Citizens Budget Advisory Committee's recommendation to add two new food security positions to the Sustainability Program to work in concert with the Health Department. Their work will support the development of food policy and urban agriculture programs that bring fresh healthy food into communities that need it.

**C. Working Smart Initiative** – Creative solutions and attitudes help us face challenges in a decade of shrinking resources and growing demands. Whether it means one-time investments in technology to make us more efficient, innovative thinking or good old-fashioned hands-on work, I'm committed to working smarter and better than we have before. Working Smart is my challenge to everyone in the county.

- Working Smart continues the Administrative Review to examine internal support services, both centrally and within departments, and to find efficiencies in business and administrative processes. These areas have the greatest potential for improvements that will benefit the county's direct service programs, as well as allow county employees to develop innovative and smart solutions to enhance their good work.
- The Library's Radio Frequency Identification Conversion Project will allow the county to use this technology to track library materials effectively, provide for more efficient check-in and sorting of materials, and ultimately make library materials available to library patrons faster.

- I believe technology is a key to working smarter. Technologies like VoIP (Voice over Internet Protocol) will lower costs, streamline phone changes, and allow us to leverage other emerging technologies such as video-based training and on-line collaboration tools. Open Source solutions are being built to provide robust, lower cost alternatives for out-dated, legacy business systems.

### **Thanks and Acknowledgements**

I have many people to thank for helping me get to this day:

Chief of Staff Marissa Madrigal and Chief Operating Officer Jana McLellan who shepherded the Executive Budget decision process. I wouldn't be presenting an Executive Budget today without them.

Budget Director Karyne Kieta and her staff for budget support.

Department directors, the Sheriff and the District Attorney for their budget proposals which gave me a good foundation to build my Executive Budget.

I continue to be greatly impressed by county employees' hard work and perseverance. I want to thank employees, from managers and supervisors to those working on the front lines, for rising to the challenge of streamlining and reorganizing service delivery. Your work allows me to invest in important programs even in times of declining resources.

I want to acknowledge and thank the citizens who gave their input at the March community budget forums in person and online. You gave me a citizen's perspective of what it takes to make a safe and healthy community.

I look forward to working with the Board of County Commissioners to discuss and finalize the FY 2011 Budget.



**MULTNOMAH COUNTY  
AGENDA PLACEMENT REQUEST  
BUDGET MODIFICATION**

(revised 12/31/09)

APPROVED: MULTNOMAH COUNTY  
BOARD OF COMMISSIONERS  
AGENDA # C-1 DATE 5/13/2010  
LYNDA GROW, BOARD CLERK

**Board Clerk Use Only**

Meeting Date: 5/13/2010  
Agenda Item #: C-1  
Est. Start Time: 9:30 am  
Date Submitted: 4/27/2010

**BUDGET MODIFICATION: NOND - 16**

**Agenda Title: BUDGET MODIFICATION NOND-16, Implementing the Desktop & Systems Support Class-Comp Study in the IT Organization**

*Note: For all other submissions (i.e. Notices of Intent, Ordinances, Resolutions, Orders or Proclamations) please use the APR short form.*

Requested Meeting Date: May 6, 2010 Amount of Time Needed: N/A (Consent)  
Department: Nondepartmental Division: Information Technology  
Contact(s): Richard Martinez, Mike Waddell  
Phone: (503) 988-4528 Ext. 84528 I/O Address: 503/4  
Presenter(s): N/A

**General Information**

**1. What action are you requesting from the Board?**

Information Technology is requesting Board approval of a budget modification authorizing implementation of the recently-completed Desktop and Systems Support Classification & Compensation Study. This study reclassifies thirty-five positions in the County's IT Organization, effective May 1<sup>st</sup>, 2010.

**2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.**

The Desktop & Systems Support study creates a new, three-tiered job series that provides customer support in such areas as voice and data communications, commercial software packages, and internally-developed computer systems. Staff in these classifications install and configure new systems, and perform a wide variety of IT maintenance and support duties. This new job series is focused on versatile skills and knowledge with the ability to effectively work between multiple infrastructure functions.

Information Technology (IT) requests Board approval of a reclassification request for the following positions.

| Position Title (Old)          | Position Title (New)     | Quantity | FTE           |
|-------------------------------|--------------------------|----------|---------------|
| Systems Operator              | Information Specialist 1 | 6        | No FTE Change |
| Desktop Support Specialist Sr | Information Specialist 1 | 1        | No FTE Change |
| System Operator Sr            | Information Specialist 2 | 2        | No FTE Change |
| Desktop Support Specialist    | Information Specialist 2 | 4        | No FTE Change |
| Desktop Support Specialist Sr | Information Specialist 2 | 13       | No FTE Change |
| Network Administrator         | Information Specialist 2 | 6        | No FTE Change |
| Network Administrator         | Information Specialist 3 | 3        | No FTE Change |

All positions are budgeted within IT's FY 2010 Program Offers.

**3. Explain the fiscal impact (current year and ongoing).**

All reclassifications are being accomplished within current resources for FY 2010. A technical amendment will be prepared to correct the job classes for FY 2011. Ongoing expenses for these positions will be recovered via standard service rates.

**4. Explain any legal and/or policy issues involved.**

The reclassifications, for which approval is sought in this request, have been reviewed by the Human Resources Division.

**5. Explain any citizen and/or other government participation that has or will take place.**

N/A

## ATTACHMENT A

### Budget Modification

If the request is a **Budget Modification**, please answer **all** of the following in detail:

- What revenue is being changed and why? If the revenue is from a federal source, please list the Catalog of Federal Assistance Number (CFDA).  
N/A
- What budgets are increased/decreased?  
N/A
- What do the changes accomplish?  
The changes implement a classification-compensation study that becomes effective on May 1<sup>st</sup>, 2010.
- Do any personnel actions result from this budget modification? Explain.  
Reclassification of thirty-five positions.
- If a grant, is 100% of the central and department indirect recovered? If not, please explain why.  
N/A
- Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?  
N/A
- If a grant, what period does the grant cover? When the grant expires, what are funding plans? Are there any particular stipulations required by the grant (i.e. cash match, in kind match, reporting requirements etc)?  
N/A

*NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.*

## ATTACHMENT B

BUDGET MODIFICATION: NOND - 16

### Required Signatures

Elected Official or  
Department/  
Agency Director:

  
Sherry Swackhamer

Date: 4-27-10

Budget Analyst:



Julie Neburka

Date: 4-27-10

Department HR:

Date:

Countywide HR:

Date:

**ANNUALIZED PERSONNEL CHANGE**Change on a full year basis even though this action affects only a part of the fiscal year (FY).

|      |       |        |           |                                 |                 |             | ANNUALIZED |           |           |             |
|------|-------|--------|-----------|---------------------------------|-----------------|-------------|------------|-----------|-----------|-------------|
| Fund | Job # | HR Org | CC/WBS/IO | Position Title                  | Position Number | FTE         | BASE PAY   | FRINGE    | INSUR     | TOTAL       |
| 3503 | 6401  |        |           | Systems Operator                |                 | (6.00)      | (295,160)  | (94,534)  | (90,369)  | (480,063)   |
| 3503 | 6415  |        |           | Information Specialist 1        |                 | 6.00        | 295,160    | 94,534    | 90,369    | 480,063     |
|      |       |        |           |                                 |                 |             |            |           |           | 0           |
| 3503 | 6402  |        |           | System Operator/Senior          |                 | (2.00)      | (108,785)  | (34,236)  | (30,772)  | (173,793)   |
| 3503 | 6416  |        |           | Information Specialist 2        |                 | 2.00        | 108,785    | 34,236    | 30,772    | 173,793     |
|      |       |        |           |                                 |                 |             |            |           |           | 0           |
| 3503 | 6403  |        |           | Desktop Support Specialist      |                 | (4.00)      | (206,628)  | (65,036)  | (60,726)  | (332,390)   |
| 3503 | 6416  |        |           | Information Specialist 2        |                 | 4.00        | 206,628    | 65,036    | 60,726    | 332,390     |
|      |       |        |           |                                 |                 |             |            |           |           | 0           |
| 3503 | 6404  |        |           | Desktop Support Specialist Sr   |                 | (1.00)      | (57,671)   | (18,150)  | (15,632)  | (91,453)    |
| 3503 | 6415  |        |           | Information Specialist 1        |                 | 1.00        | 57,671     | 18,150    | 15,632    | 91,453      |
|      |       |        |           |                                 |                 |             |            |           |           | 0           |
| 3503 | 6404  |        |           | Desktop Support Specialist Sr   |                 | (12.15)     | (700,697)  | (214,046) | (190,219) | (1,104,962) |
| 3503 | 6416  |        |           | Information Specialist 2        |                 | 12.15       | 700,697    | 214,046   | 190,219   | 1,104,962   |
|      |       |        |           |                                 |                 |             |            |           |           | 0           |
| 3503 | 6409  |        |           | Network Administrator           |                 | (5.50)      | (368,292)  | (111,481) | (90,859)  | (570,632)   |
| 3503 | 6416  |        |           | Information Specialist 2        |                 | 5.50        | 368,292    | 111,481   | 90,859    | 570,632     |
|      |       |        |           |                                 |                 |             |            |           |           | 0           |
| 3503 | 6409  |        |           | Network Administrator           |                 | (3.00)      | (206,775)  | (65,076)  | (49,428)  | (321,279)   |
| 3503 | 6417  |        |           | Information Specialist 3        |                 | 3.00        | 206,775    | 65,076    | 49,428    | 321,279     |
|      |       |        |           |                                 |                 |             |            |           |           | 0           |
|      |       |        |           | <b>TOTAL ANNUALIZED CHANGES</b> |                 | <b>0.00</b> | <b>0</b>   | <b>0</b>  | <b>0</b>  | <b>0</b>    |

**CURRENT YEAR PERSONNEL DOLLAR CHANGE**Calculate costs/savings that will take place in this FY; these should explain the actual dollar amounts being changed by this Bud Mod.

|      |       |        |           |                                 |                 |             | CURRENT YEAR |          |          |           |
|------|-------|--------|-----------|---------------------------------|-----------------|-------------|--------------|----------|----------|-----------|
| Fund | Job # | HR Org | CC/WBS/IO | Position Title                  | Position Number | FTE         | BASE PAY     | FRINGE   | INSUR    | TOTAL     |
| 3503 | 6401  |        |           | Systems Operator                |                 | (1.00)      | (49,193)     | (15,756) | (15,062) | (80,010)  |
| 3503 | 6415  |        |           | Information Specialist 1        |                 | 1.00        | 49,193       | 15,756   | 15,062   | 80,010    |
|      |       |        |           |                                 |                 |             |              |          |          | 0         |
| 3503 | 6402  |        |           | System Operator/Senior          |                 | (0.33)      | (18,131)     | (5,706)  | (5,129)  | (28,965)  |
| 3503 | 6416  |        |           | Information Specialist 2        |                 | 0.33        | 18,131       | 5,706    | 5,129    | 28,965    |
|      |       |        |           |                                 |                 |             |              |          |          | 0         |
| 3503 | 6403  |        |           | Desktop Support Specialist      |                 | (0.67)      | (34,438)     | (10,839) | (10,121) | (55,398)  |
| 3503 | 6416  |        |           | Information Specialist 2        |                 | 0.67        | 34,438       | 10,839   | 10,121   | 55,398    |
|      |       |        |           |                                 |                 |             |              |          |          | 0         |
| 3503 | 6404  |        |           | Desktop Support Specialist Sr   |                 | (0.17)      | (9,612)      | (3,025)  | (2,605)  | (15,242)  |
| 3503 | 6415  |        |           | Information Specialist 1        |                 | 0.17        | 9,612        | 3,025    | 2,605    | 15,242    |
|      |       |        |           |                                 |                 |             |              |          |          | 0         |
| 3503 | 6404  |        |           | Desktop Support Specialist Sr   |                 | (2.03)      | (116,783)    | (35,674) | (31,703) | (184,160) |
| 3503 | 6416  |        |           | Information Specialist 2        |                 | 2.03        | 116,783      | 35,674   | 31,703   | 184,160   |
|      |       |        |           |                                 |                 |             |              |          |          | 0         |
| 3503 | 6409  |        |           | Network Administrator           |                 | (0.92)      | (61,382)     | (18,580) | (15,143) | (95,105)  |
| 3503 | 6416  |        |           | Information Specialist 2        |                 | 0.92        | 61,382       | 18,580   | 15,143   | 95,105    |
|      |       |        |           |                                 |                 |             |              |          |          | 0         |
| 3503 | 6409  |        |           | Network Administrator           |                 | (0.50)      | (34,462)     | (10,846) | (8,238)  | (53,546)  |
| 3503 | 6417  |        |           | Information Specialist 3        |                 | 0.50        | 34,462       | 10,846   | 8,238    | 53,546    |
|      |       |        |           |                                 |                 |             |              |          |          | 0         |
|      |       |        |           | <b>TOTAL CURRENT FY CHANGES</b> |                 | <b>0.00</b> | <b>0</b>     | <b>0</b> | <b>0</b> | <b>0</b>  |



**Multnomah County**  
**Classification and Compensation Study**

Desktop Support Specialist Senior  
Desktop Support Specialist  
Systems Operator Senior  
Systems Operator  
Network Administrator

FY 2009/2010

DRAFT REPORT

Submitted by  
Candace Busby, Sr. Class Comp Analyst  
Joi Doi, Class Comp Manager

Class Comp Team Resources  
Elisabeth Nunes  
Olga Ward

April 12, 2010

## **Desktop and Systems Support Classification & Compensation Study FY 2009/2010**

### **Background/Purpose:**

This report summarizes the findings and recommendations of a classification and compensation study conducted for Local 88 positions allocated to the following Information Technology (IT) Infrastructure job classifications: Desktop Support Specialist Senior, Desktop Support Specialist, Systems Operator Senior, Systems Operator, and Network Administrator. Network Administrator (NA) was added at the request of employees and managers, since many NA employees in Central IT were no longer primarily supporting network functions. Network Administrator Senior was not included in this study. The majority of positions studied were in Central IT with smaller teams of employees in department-centric IT groups located in the District Attorney's Office and the Multnomah County Sheriff's Office.

Initially these IT Infrastructure job classes were selected for review by the former joint management labor committee using the study process established by Local 88 in the late 1990s. However, in January, 2009, Local 88 members voted to abandon this process. This particular study had already been launched by the Class Comp team in November 2008, and completed position descriptions had been collected in the following months. In early 2009, CIO Sherry Swackhamer requested Class Comp complete the work as a management sponsored study. An Advisory Team of IT managers and IT employees was formed in late April 2009, and desk audits were conducted in May. The study was placed on hold in June by the CIO as Central IT underwent major restructuring that Summer; in early 2010 the study resumed. At that time, employees and supervisors were given the opportunity to update their position descriptions if desired to reflect any changes in work assignments brought about from the restructuring of Central IT.

This study encompassed 40 positions located in Central Information Technology (IT), the District Attorney's Office (DA) and the Sheriff's Office (MCSO). Below is the distribution of positions once the study resumed in FY 2009/2010 under sponsorship of the CIO.

| <b>Classification &amp; JCN</b>          | <b>Number of Positions</b> |
|--|----------------------------|
| Systems Operator (6401)                  | 6                          |
| Systems Operator Senior (6402)           | 2                          |
| Desktop Support Specialist (6403)        | 7                          |
| Desktop Support Specialist Senior (6404) | 14                         |
| Network Administrator (6409)             | 11                         |
| <b>Total</b>                             | <b>40</b>                  |

Following Class Comp's standard practices, the team launched the study by meeting with all employees classified in these job classes, their direct managers, and Department HR representatives. The study purpose and process were explained, questions fielded, and the importance of accurately completed position descriptions was discussed. In addition, the team's general study steps/practices and timelines, including a schedule, were shared and training in how to complete a position description was provided to interested attendees. As a management sponsored study, everyone was informed there would be no retroactive effective date, and the study was slated for completion in the Spring of 2010. This effective date for the study's result is May 1, 2010.

### **Basic Study Methodology & Process:**

The study consisted of the following steps:

1. The purpose of the study was communicated to employees and their managers in group meetings facilitated by Class Comp with Department HR staff in attendance.
2. An Advisory Team was established with members representing the classifications and management. Advisory Team members for this study were:

| <b>Name</b>        | <b>Department</b> | <b>Classification</b>             |
|--------------------|-------------------|-----------------------------------|
| Boeglin, Muriel    | Central IT        | Systems Operator                  |
| Boylan, Tim        | Central IT        | IT Manager 2                      |
| Convery, Ken       | Central IT        | Desktop Support Specialist Senior |
| Cranor, Rebecca    | MCSO              | Human Resources Analyst 2         |
| Erickson, Jodi     | DA                | Program Manager 2                 |
| Gorton, Dan        | Central IT        | IT Manager 2                      |
| Gualotunia, Dorian | DCM               | Human Resources Analyst Senior    |
| Honda, Rodney      | Central IT        | Network Administrator             |
| Johnson, Stanley   | Central IT        | IT Manager 2                      |
| Kosydar, Karl      | DA                | IT Manager 1                      |
| Potter, Andy       | MCSO              | IT Manager 1                      |
| Jack Walker        | MCSO              | Desktop Support Specialist Senior |

**Department key** = Multnomah County Sheriff's Office (MCSO); District Attorney's Office (DA); Dept. of Central Information Technology (IT)

3. Individual position descriptions (PDs) were completed describing the duties performed, signed by employees, and underwent the following reviews:
  - The position descriptions were reviewed by the employees' managers for accuracy of work assignments, primary focus, and purpose of the work.
  - The position descriptions were then reviewed by Department HR for consistency and completeness.
  - Class Comp reviewed the position descriptions in depth to gain an understanding of the work, ensure all supporting documents were completed, and to identify potential employees and positions to audit/interview.
4. Class Comp met with the Advisory Team to select employees/positions to audit (interview). As a normal practice, Class Comp typically audits 30% of all positions within a job class that is being formally studied.
5. Desk audits/job interviews with employees and meetings with their managers were conducted by Class Comp to better understand the work. Five Desktop Support Specialists (71%), six Desktop Support Specialist Seniors (43%), two Systems Operators (33%), one Systems Operator Senior (50%) and six Network Administrators (55%) participated in desk audits/interviews. In total, 50% of all positions were audited for this study.
6. Due to this study's suspensions, in early January 2010 employees were offered the opportunity to review and update their position descriptions and submit supplemental information regarding their decision making and relevant education, training and experience before Class Comp moved on to the next step.

7. The information and data gathered from the updated position descriptions, supplemental information and interviews were used to develop a matrix outlining the characteristics, purpose, functions and qualifications for the classifications in the study. As a management sponsored study, this project focused on creating a new broader, generic IT family of job classes addressing customer support in functional areas. The matrices were reviewed by the managers during several working sessions as well as by Advisory Team members via email. Based on the matrix, Class Comp determined the work could be described in a new, 3-tiered Information Specialist series.
8. Class Comp developed the three Information Specialist job classes based on the matrix with additional review/input by AT members. Compensation was researched and assigned to the new, 3-tiered Information Specialist series utilizing similar class specifications from other local government jurisdictions. The following jurisdictions were determined to have comparable program functions:
  - City of Portland
  - Clackamas County
  - Clark County
  - Lane County
  - Washington County
  - State of Oregon
9. Position descriptions were reviewed and positions were allocated to existing or the new classifications based on the matrix and the intent of the new series.
10. Consistent with the County's compensation philosophy, local governmental jurisdictions were surveyed for comparable classifications. The average of the midpoints of job matches for each classification was used to determine the pay grade with the closest midpoint for each classification.

### **Summary of Market Findings:**

This new 3-tiered series defines infrastructure services as providing customer support in: voice and data communications; software (products such as Microsoft Office which cannot be altered); internal applications (applications such as eSWIS, CRIMES, Millennium or Raintree which can be customized); hardware; and operations. Work assignments are performed by staff that install or configure new and/or enhance existing systems, and who also perform a wide variety of IT maintenance and support duties. The IS series differs from other professional, higher level IT job classes in that the latter are responsible for designing and developing applications and databases, or designing complex computer networks that include management and administration of enterprise systems.

It should be noted when using the State of Oregon for comparing job content, the State's Information Systems Specialist series is very large with IT specialties often embedded in different levels. The County's new IS series is focused on versatile skills and knowledge with the ability to effectively work between multiple infrastructure functions; subsequently, more than one State of Oregon level Information Systems Specialist job class was often used to match the County's broader levels in its new IS series.

**Information Specialist 1 (6415)** --This is the first experienced level in the series where work assignments are performed under general supervision and follow existing standards, known solutions, policies and procedures. Incumbents at this level are expected to be proficient in performing one or two infrastructure functions providing customer support in voice and data communications, software, internal applications, hardware, or operations.

Based on the matrix and class specification the Class/Comp team developed, the following comparable matches were shared with and supported by the Advisory Team:

- Clackamas County – Microcomputer Specialist I is a match because it is responsible for the installation, maintenance, and minor repair of less complex hardware and software systems. Incumbents diagnose routine computer problems. The knowledge requirements, skills and abilities needed for this job class are similar in scope.
- Lane County – Information Services Technician is a match because it provides internal/external customer support; troubleshoots and performs routine diagnosis and resolution of hardware and software problems supporting personal computers, peripherals and users; the qualifications for this job class are similar to the new IS 1.
- Washington County – Help Desk Technician is a match; it coordinates a variety of help desk client services related to the identification and resolution of operational issues and problems; and the qualifications are similar.
- State of Oregon – Information Systems Specialist 2 is a match because it has daily contact with users to answer questions, solve problems and clarify instructions. ISS 2 uses precedents to guide work assignments and basic troubleshooting techniques; it also does installations following established procedures, and the required qualifications are similar.
- State of Oregon – Information Systems Specialist 3 also matches because it provides customer assistance and operations support for larger less routine projects; typically deals with problems caused by software rather than operator error; and the qualifications are similar to the new IS 1.

Pay Midpoints of Comparable Matches:

| Information Specialist 1 | Clackamas County | Lane County* | Washington County | State of Oregon* | State of Oregon* | Average |
|--------------------------|------------------|--------------|-------------------|------------------|------------------|---------|
| Midpoint                 | \$25.11          | \$23.88      | \$22.60           | \$20.55          | \$23.91          | \$23.21 |

\*Note: The midpoints shown for jurisdictions with employees outside of the Portland metropolitan area have a geographic equalizer applied to adjust pay rates to the Portland metropolitan area.

#### Analysis/Recommendation:

Multnomah County's Information Specialist 1 will be placed in pay grade 21, which contains the closest grade midpoint to the simple market average of the comparable matches.

| JCN  | Title of Job             | PS Group                  | Step 1 | Step 2 | Step 3 | Step 4 | Mid-point | Step 5 | Step 6 | Step 7 | Step 8 |
|------|--------------------------|---------------------------|--------|--------|--------|--------|-----------|--------|--------|--------|--------|
| 6415 | Information Specialist 1 | Average of Market Matches |        |        |        |        | 23.21     |        |        |        |        |
|      |                          | Proposed – 21             | 20.56  | 21.19  | 21.81  | 22.46  | 22.93     | 23.16  | 23.81  | 24.56  | 25.29  |

**Information Specialist 2 (6416)** --This is the fully proficient journey level and is assigned work that requires more versatility in technical skills and knowledge than IS 1. IS 2 demonstrates versatile

technical skills and knowledge by effectively working across/between three or more infrastructure functional areas (voice and data communications, software, internal applications, hardware, or operations).

Based on the matrix and class specification the Class/Comp team developed, the following comparable matches were shared with and supported by the Advisory Team:

- City of Portland – Information Systems Technician II is a match. It is the full journey level class assigned to maintain City networks, install and configure various software applications, and provide technical support to computer or telecommunication systems users; the required knowledge, skills and abilities are similar to the County's new IS 2 job class.
- Clackamas County – Microcomputer Specialist II is a match because it installs, tests, diagnoses and repairs microcomputer hardware and software systems of various complexities and moderately complex LAN hardware problems. Positions at this level assist in planning, analyzing and implementing computer requirements and objectives, and oversee maintenance of computer equipment inventory. The required knowledge, skills and abilities are similar to IS 2.
- Clackamas County – Support Center Analyst is a match; this journey level class provides support assistance for users on software and hardware problems and is the contact for technical computer support resolving software and networking issues. The required knowledge, skills and abilities are similar to the new IS 2.
- Clark County – Technical Support Specialist 2 (TSS 2) is a match because it performs specialized technical support for client personal computers, LANs and other computer related equipment by phone and email; TSS 2 installs and configures new software, removes software, troubleshoots and corrects systems problems. The qualifications are also similar.
- Lane County – Information Services Analyst matched because it performs analysis, design, implementation and system management duties in a complex computer network environment; and it assumes responsibility for the operation of existing systems. This job class installs and configures computer hardware and software to implement systems; and the qualifications are similar.
- Washington County – Client Services Technician II matched. It provides a variety of specialized customer service functions related to the operation and maintenance of personal and networked computer hardware and software applications. This technician class installs, maintains, and troubleshoots operational issues with employees or networked pc workstations, printers, software applications; provides audio/video support. The required knowledge, skills and abilities for this job class are similar to the County's new IS 2 job class.
- State of Oregon – Information Systems Specialist 4 is a match. As a specialist it typically spends 70+% on 1 or 2 infrastructure functions; as a generalist typically divides work time more or less evenly among 3 or 4 infrastructure functions predominately in customer assistance and operations where it interacts with a wide range of users to provide technical information and solve problems. Qualifications required for this professional level are similar to the new IS 2.

Pay Midpoints of Comparable Matches:

| Information Specialist 2 | City of Portland | Clackamas County | Clackamas County | Clark County | Lane County* | Washington County | State of Oregon* | Average |
|--------------------------|------------------|------------------|------------------|--------------|--------------|-------------------|------------------|---------|
| Midpoint                 | \$27.20          | \$28.92          | \$28.92          | \$26.70      | \$28.81      | \$27.53           | \$25.40          | \$27.64 |

\*Note: The midpoints shown for jurisdictions with employees outside of the Portland metropolitan area have a geographic equalizer applied to adjust pay rates to the Portland metropolitan area.

Analysis/Recommendation:

Multnomah County's Information Specialist 2 will be placed in pay grade 27, which contains the closest grade midpoint to the simple market average of the comparable matches.

| JCN  | Title of Job             | PS Group                  | Step 1 | Step 2 | Step 3 | Step 4 | Mid-point | Step 5 | Step 6 | Step 7 | Step 8 |
|------|--------------------------|---------------------------|--------|--------|--------|--------|-----------|--------|--------|--------|--------|
| 6416 | Information Specialist 2 | Average of Market Matches |        |        |        |        | 27.64     |        |        |        |        |
|      |                          | Proposed – 27             | 24.56  | 25.29  | 26.05  | 26.82  | 27.37     | 27.62  | 28.47  | 29.30  | 30.17  |

**Information Specialist 3 (6417)** --This is the advanced technical level job class that analyzes, plans, develops, implements and coordinates/integrates projects and activities that support operations, maintenance, installation and configuration of information systems. Assignments involve establishing processes and procedures for use by others and consulting with and advising other IS staff and clients regarding the resolution of critical and difficult problems.

Based on the matrix and class specification the Class/Comp team developed, the following comparable matches were shared with and supported by the Advisory Team:

- City of Portland – Information Systems Technician III is a match because it is the advanced journey level assigned the most difficult and responsible types of duties including providing advanced technical support to computer or telecommunication system users. The required knowledge, skills and abilities are similar to the new IS 3 job class.
- Clark County – Technical Support Specialist 3 is a match; it provides advanced troubleshooting and support for end-users and LANs. This level works independently and participates as a team member on IT projects, may act as a project lead, and the qualifications are similar to the County's new IS 3 job class.
- Lane County – Senior Information Services Analyst matches. It performs advanced analysis, design, implementation, and systems management duties for complex computer and network systems; coordinates projects; plans, organizes and oversees the production of technical documentation and procedures. The qualifications required for this level are similar to IS 3.
- State of Oregon – Information Systems Specialist 6 is a senior professional level in the State's series and matches the County's new IS 3. As a specialist, this level typically spends 70+% on 1 or 2 major/key infrastructure functions; as a generalist, this job class typically divides work time more or less evenly among 3 or 4 infrastructure functions. The position may have strategic planning responsibilities; is assigned projects to introduce new technology and/or establish processes. It interacts with multiple vendors, facilitates intra-jurisdictional cooperation agreements, and has similar qualifications to the County's new IS 3.

Pay Midpoints of Comparable Matches:

| Information Specialist 3 | City of Portland | Clark County | Lane County* | State of Oregon* | Average |
|--------------------------|------------------|--------------|--------------|------------------|---------|
| Midpoint                 | \$30.32          | \$29.44      | \$33.20      | \$30.78          | \$30.94 |

\*Note: The midpoints shown for jurisdictions with employees outside of the Portland metropolitan area have a geographic equalizer applied to adjust pay rates to the Portland metropolitan area.

**Analysis/Recommendation:**

Multnomah County's Information Specialist 3 will be placed in pay grade 31, which contains the closest grade midpoint to the simple market average of the comparable matches.

| JCN  | Title of Job             | PS Group                  | Step 1 | Step 2 | Step 3 | Step 4 | Mid-point | Step 5 | Step 6 | Step 7 | Step 8 |
|------|--------------------------|---------------------------|--------|--------|--------|--------|-----------|--------|--------|--------|--------|
| 6417 | Information Specialist 3 | Average of Market Matches |        |        |        |        | 30.94     |        |        |        |        |
|      |                          | Proposed – 31             | 27.62  | 28.47  | 29.30  | 30.17  | 30.81     | 31.11  | 32.04  | 33.01  | 34.00  |

**Allocation Guidelines:**

The classification of positions (allocations) is based on the position descriptions (PDs) submitted as part of this study as well as additional information documented and provided by managers during the course of the study. PDs document each job's levels and versatility of knowledge/skills, supervision received/exercised, complexity of work, major responsibilities and accountability assigned, scope/impact, and qualifications needed to perform the work. Positions were allocated to classifications utilizing the following criteria:

- **Information Specialist 1 (6415)** -- Positions assigned to this classification are those where work assignments are performed under general supervision and follow existing standards, known solutions, policies and procedures. Incumbents at this level are expected to be proficient in performing one or two infrastructure functions, providing customer support in voice and data communications, software, internal applications, hardware, or operations. Minimum qualifications are equivalent to an Associate's Degree in computer science or related field, AND one year of experience in direct customer support of voice and data communications, software, internal applications, hardware or operations that includes providing support in the operation, maintenance and installation of computer systems.
- **Information Specialist 2 (6416)** – Positions assigned to this classification independently operate, maintain, and install information systems; configure new software systems; modify and enhance existing computer-based systems used to transmit, gather and analyze information; and perform a wide variety of maintenance and support duties. Incumbents at this level effectively work across/between 3 or more infrastructure functions, which include voice and data communications, software, internal applications, hardware, and operations. Minimum qualifications are equivalent to an Associate's Degree in computer science or related field, with a Bachelor's Degree in computer science or related technical discipline preferred. Additionally, four (4) years progressively responsible information systems work experience are required providing user support in several infrastructure areas (voice and data communications, software, internal applications, hardware, and operations). Past work assignments include progressively difficult and challenging troubleshooting, maintaining, installing and analyzing information systems. Current certifications or specific training may be required for some positions.
- **Information Specialist 3 (6417)** -- Positions assigned to this classification analyze, plan, develop, implement and coordinate/integrate projects and activities that support operations, maintenance, installation and configuration of information systems. Incumbents at this level establish processes and procedures for use by others; consult with customers to resolve issues, advise other IS staff, and deal with critical and difficult problems. Assignments and projects frequently involve introduction of new technology and address new business IT requirements, multiple



- **Systems Administrator (6414)** – Positions assigned to this classification provide systems administration and programming support for stand-alone, Department-centric system infrastructure applications, utilities and programs that manage hardware and software resources. In Central IT, this class is used to provide IT support for County enterprise systems and infrastructure functions that manage hardware and software resources. Incumbents at this level apply professional/journey level knowledge of systems administration to determine optimal system software configuration, hardware/software compatibility, operating system software and enhancements for client-server computing systems. Positions are responsible for system diagnostics, disaster recovery, virtual private networks, configuration and maintenance of routers and switches, data circuit monitoring, and change control management of enterprise-wide computer systems. Minimum qualifications are equivalent to a Bachelor's degree in computer science or related field, AND five (5) years of technical experience.
- **Program Communication and Web Specialist (6178)** – Positions assigned to this classification assist customers by producing web and media based materials to execute public communications plans; support the public relations function as media liaison; write and edit materials to inform employees and the public; and design/maintain web page content. Incumbents receive general supervision from assigned supervisor and may exercise functional/technical supervision of clerical/technical staff, volunteers, or interns. Minimum qualifications are a Bachelor's Degree in communications, computer science or computer engineering, graphic design, web page development/design, journalism or a closely related field, AND two years of responsible relevant experience.

#### **Summary of Allocations**

| <b>Pre-Study Job Class Title/Number</b> | <b>Central IT</b> | <b>DA's Office</b> | <b>MCSO</b> |
|---|-------------------|--------------------|-------------|
| Desktop Support Specialist Sr. (6404)   | 11                | 1                  | 2           |
| Desktop Support Specialist (6403)       | 7                 |                    |             |
| Systems Operator Senior (6402)          | 2                 |                    |             |
| Systems Operator (6401)                 | 6                 |                    |             |
| Network Administrator (6409)            | 9                 | 2                  |             |
| <b>Total</b>                            | <b>35</b>         | <b>3</b>           | <b>2</b>    |

| <b>Post -Study Job Class Title/Number</b>       | <b>Central IT</b> | <b>DA's Office</b> | <b>MCSO</b> |
|---|-------------------|--------------------|-------------|
| Information Specialist 1 (6415)                 | 7                 |                    |             |
| Information Specialist 2 (6416)                 | 24                | 1                  |             |
| Information Specialist 3 (6417)                 | 3                 | 1                  |             |
| Systems Administrator (6414)                    |                   | 1                  | 1           |
| Program Communication and Web Specialist (6178) |                   |                    | 1           |
| One Central IT position eliminated              | -1                |                    |             |
| <b>Total</b>                                    | <b>34</b>         | <b>3</b>           | <b>2</b>    |

Following Class Comp's standard practice, copies of this study report, revised class specifications, and individual allocation notices were sent to employees, managers, and Department HR staff explaining the effective dates, implications of reclassification actions, and the employees' appeal rights. Given the focus of this new series wherein versatility of skills and knowledge are emphasized, and there was a complete overhaul/upgrading of education and training requirements for IS 1, 2, and 3, the Class Comp team determined there was no job class equivalencies when examining the old job classes against the new series.

Class Comp would like to thank the Advisory Team, the CIO, IT managers, employees, the Department HR teams, and other members of Central Human Resources who participated in our review process. Their assistance and contributions of time and expertise were invaluable as we worked through this study.

Position descriptions, interview notes, allocation notice information, copies of classification matches, and updated job class specifications are on file for this study in Central HR and available upon request.



# MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST BUDGET MODIFICATION

(revised 12/31/09)

APPROVED: MULTNOMAH COUNTY  
BOARD OF COMMISSIONERS  
AGENDA # C-2 DATE 5/13/2010  
LYNDA GROW, BOARD CLERK

## Board Clerk Use Only

Meeting Date: 5/13/2010  
Agenda Item #: C-2  
Est. Start Time: 9:30 am  
Date Submitted: 4/26/2010

## BUDGET MODIFICATION: DCM-21

**Agenda Title:** **BUDGET MODIFICATION DCM – 21** Requesting reclassification of one position in the Division of Finance/Risk Management, as determined by the Class/Comp Section of Central Human Resources

*Note: For all other submissions (i.e. Notices of Intent, Ordinances, Resolutions, Orders or Proclamations) please use the APR short form.*

Requested Meeting Date: May 13, 2010 Amount of Time Needed: Consent Calendar  
Department: County Management Division: Finance/Risk Management  
Contact(s): Michelle Cross  
Phone: 503-988-5190 Ext. 85190 I/O Address: 503/4  
Presenter(s): N/A (consent)

## General Information

### 1. What action are you requesting from the Board?

The department is requesting Board approval of a budget modification authorizing the reclassification of one position in the Division of Finance/Risk Management.

### 2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

The Department of County Management requests Board approval of a reclassification for the following position that was approved by the Central Class/Comp Section:

| <u>Position Title (Old)</u> | <u>Position Title (New)</u> | <u>Position Number</u> | <u>FTE</u>    |
|-----------------------------|-----------------------------|------------------------|---------------|
| HR Analyst 2                | HR Analyst SR               | 704130                 | No FTE Change |

Risk Management asked the Central Class/Comp Section to examine the duties of the position. After review of the duties, Class/Comp has reclassified the position identified above. Risk

Management supervision recognized that the position evolved over time, in part due to new reimbursement opportunities available through the state workers' compensation division and Multnomah County's active pursuit of these funds. This position's responsibilities evolved to areas such as: authorizing funds for purchases, working closely with supervisors, managers, department HR staff, and injured workers throughout the County for purchase opportunities, working with vendors for appropriate product trials, coordinating product trials, and maintaining all documentation required to justify reimbursement requests. The change in job duties also changed the management oversight of this position. The position is now required to act and make decisions independently as the process expert.

This position also functions as the program manager for the Temporary-Alternative-Work-Assignment (TAWA) process throughout the County. This position has full authorization to interpret statutes, authorize work start and stop dates for TAWA eligibility, and authorizes use of TAWA funds. Thorough understanding of union contracts, benefit coordination, and workers' compensation leave laws including ADAA are now required for this position. This position also has direct decision making authority for daily claims processing requirements mandated by the Third Party Administrator contractual agreement.

**3. Explain the fiscal impact (current year and ongoing).**

Budget modification detail is attached. There are no expenditure changes for FY 2010 related to this action. Ongoing expenses for this position will be absorbed within the Risk Management budget.

**4. Explain any legal and/or policy issues involved.**

This position has been reviewed by the Classification/Compensation Section and has been re-classified.

**5. Explain any citizen and/or other government participation that has or will take place.**

None required.

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## ATTACHMENT A

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### Budget Modification

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If the request is a **Budget Modification**, please answer all of the following in detail:

- **What revenue is being changed and why? If the revenue is from a federal source, please list the Catalog of Federal Assistance Number (CFDA).**  
No revenues change
- **What budgets are increased/decreased?**  
The Workers' Compensation budget in the Risk Fund will be affected by this change.
- **What do the changes accomplish?**  
The change properly aligns the position to the level of work being performed.
- **Do any personnel actions result from this budget modification? Explain.**  
Yes. The Workers' Compensation Specialist is reclassified from a Human Resources Analyst 2 to a Human Resources Analyst Senior
- **If a grant, is 100% of the central and department indirect recovered? If not, please explain why.**  
N/A
- **Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?**  
N/A
- **If a grant, what period does the grant cover? When the grant expires, what are funding plans? Are there any particular stipulations required by the grant (i.e. cash match, in kind match, reporting requirements etc)?**  
N/A

|   |
|---|
| <p><i>NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense &amp; Revenues Worksheet and/or a Budget Modification Personnel Worksheet.</i></p> |
|---|

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## ATTACHMENT B

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**BUDGET MODIFICATION: DCM - 21**

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### Required Signatures

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**Elected Official or  
Department/  
Agency Director:**

*Mindy Harris*

**Date:** 4/26/10

**Budget Analyst:**

**Date:**

*Karin Lambert*

**Department HR:**

**Date:** 4/26/10

**Countywide HR:**

**Date:**

**ANNUALIZED PERSONNEL CHANGE**Change on a full year basis even though this action affects only a part of the fiscal year (FY).

|      |       |        |           |                                 |                 |             | ANNUALIZED |          |          |           |
|------|-------|--------|-----------|---------------------------------|-----------------|-------------|------------|----------|----------|-----------|
| Fund | Job # | HR Org | CC/WBS/IO | Position Title                  | Position Number | FTE         | BASE PAY   | FRINGE   | INSUR    | TOTAL     |
| 3500 | 9670  | 61297  | 708400    | HR Analyst 2 NR                 | 704130          | (1.00)      | (64,148)   | (20,187) | (16,117) | (100,452) |
| 3500 | 9748  | 61297  | 708400    | HR Analyst Senior NR            | 704130          | 1.00        | 64,148     | 20,187   | 16,117   | 100,452   |
|      |       |        |           |                                 |                 |             |            |          |          | 0         |
|      |       |        |           |                                 |                 |             |            |          |          | 0         |
|      |       |        |           |                                 |                 |             |            |          |          | 0         |
|      |       |        |           |                                 |                 |             |            |          |          | 0         |
|      |       |        |           |                                 |                 |             |            |          |          | 0         |
|      |       |        |           |                                 |                 |             |            |          |          | 0         |
|      |       |        |           |                                 |                 |             |            |          |          | 0         |
|      |       |        |           |                                 |                 |             |            |          |          | 0         |
|      |       |        |           |                                 |                 |             |            |          |          | 0         |
|      |       |        |           |                                 |                 |             |            |          |          | 0         |
|      |       |        |           |                                 |                 |             |            |          |          | 0         |
|      |       |        |           |                                 |                 |             |            |          |          | 0         |
|      |       |        |           |                                 |                 |             |            |          |          | 0         |
|      |       |        |           |                                 |                 |             |            |          |          | 0         |
|      |       |        |           |                                 |                 |             |            |          |          | 0         |
|      |       |        |           |                                 |                 |             |            |          |          | 0         |
|      |       |        |           | <b>TOTAL ANNUALIZED CHANGES</b> |                 | <b>0.00</b> | <b>0</b>   | <b>0</b> | <b>0</b> | <b>0</b>  |

**CURRENT YEAR PERSONNEL DOLLAR CHANGE**Calculate costs/savings that will take place in this FY; these should explain the actual dollar amounts being changed by this Bud Mod.

|      |       |        |           |                                 |                 |             | CURRENT YEAR |          |          |          |
|------|-------|--------|-----------|---------------------------------|-----------------|-------------|--------------|----------|----------|----------|
| Fund | Job # | HR Org | CC/WBS/IO | Position Title                  | Position Number | FTE         | BASE PAY     | FRINGE   | INSUR    | TOTAL    |
|      |       |        |           |                                 |                 |             |              |          |          | 0        |
|      |       |        |           |                                 |                 |             |              |          |          | 0        |
|      |       |        |           |                                 |                 |             |              |          |          | 0        |
|      |       |        |           |                                 |                 |             |              |          |          | 0        |
|      |       |        |           |                                 |                 |             |              |          |          | 0        |
|      |       |        |           |                                 |                 |             |              |          |          | 0        |
|      |       |        |           |                                 |                 |             |              |          |          | 0        |
|      |       |        |           |                                 |                 |             |              |          |          | 0        |
|      |       |        |           |                                 |                 |             |              |          |          | 0        |
|      |       |        |           |                                 |                 |             |              |          |          | 0        |
|      |       |        |           |                                 |                 |             |              |          |          | 0        |
|      |       |        |           |                                 |                 |             |              |          |          | 0        |
|      |       |        |           |                                 |                 |             |              |          |          | 0        |
|      |       |        |           |                                 |                 |             |              |          |          | 0        |
|      |       |        |           |                                 |                 |             |              |          |          | 0        |
|      |       |        |           |                                 |                 |             |              |          |          | 0        |
|      |       |        |           |                                 |                 |             |              |          |          | 0        |
|      |       |        |           |                                 |                 |             |              |          |          | 0        |
|      |       |        |           | <b>TOTAL CURRENT FY CHANGES</b> |                 | <b>0.00</b> | <b>0</b>     | <b>0</b> | <b>0</b> | <b>0</b> |



# MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

(revised 12/31/09)

APPROVED: MULTNOMAH COUNTY  
BOARD OF COMMISSIONERS  
AGENDA # R-1 DATE 5/13/2010  
LYNDA GROW, BOARD CLERK

## Board Clerk Use Only

Meeting Date: 5/13/2010  
Agenda Item #: R-1  
Est. Start Time: 9:30 am  
Date Submitted: 4/29/2010

Chair Jeff Cogen's Executive Budget Message Followed by Public Hearing and Consideration of RESOLUTION 2010-056 Approving the Chair's Proposed Fiscal  
**Agenda Title:** Year 2011 Budget for Submittal to the Tax Supervising and Conservation Commission as Required by ORS 294.421.

*Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title sufficient to describe the action requested.*

|                                |                                      |                               |                   |
|--------------------------------|--------------------------------------|-------------------------------|-------------------|
| <b>Requested Meeting Date:</b> | <u>May 13, 2010</u>                  | <b>Amount of Time Needed:</b> | <u>10 minutes</u> |
| <b>Department:</b>             | <u>County Management</u>             | <b>Division:</b>              | <u>Budget</u>     |
| <b>Contact(s):</b>             | <u>Karyne Kieta, Budget Director</u> |                               |                   |
| <b>Phone:</b>                  | <u>503.988.3312</u>                  | <b>Ext.</b>                   | <u>22457</u>      |
| <b>Presenter(s):</b>           | <u>Karyne Kieta</u>                  |                               |                   |
| <b>I/O Address:</b>            | <u>503/531</u>                       |                               |                   |

## General Information

### 1. What action are you requesting from the Board?

Approve the FY 2011 Executive Budget for Multnomah County so that it may be transmitted to the Tax Supervising Conservation Commission (TSCC).

### 2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

The FY 2011 budget process is based on a plan to forward the budget to TSCC by May 15th. It does not imply agreement on the part of the Board with the policies included in the budget, nor with the Chair's proposed allocation of resources. The Chair's Office has met with other local jurisdictions, the State, union representatives and Department Heads and their key staff to receive information and to provide input and recommendations about budget allocations and cross jurisdictional impacts.

### 3. Explain the fiscal impact (current year and ongoing).

Approving the Executive Budget and transmitting documents to TSCC is the first Board action required to move towards adopting the budget for FY 2011. TSCC review is a requirement of Oregon Budget Law.

### 4. Explain any legal and/or policy issues involved.



Approval of the Chair's Executive Budget and transmittal meets the legal requirements to submit a budget to the Tax Supervising. After the budget has been submitted, no Fund may be increased by more than 10% in total revenue, and no property tax greater than the amounts included in the Executive Budget may be levied. Voting to forward the budget without extensive public review and comment might produce adverse comment if it were not clearly understood that the process meets a technical requirement of the law, or if the Board were not to hold extensive public review before adopting the budget. Six weeks of hearing and work sessions have been scheduled prior to adopting the budget.

**5. Explain any citizen and/or other government participation that has or will take place.**

Three evening public hearings are scheduled to collect public input on the budget. May 25, May 27, and June 2, 2010. The CIC co-sponsored several citizen forums where citizens could offer input to the Executive Budget. Citizen's Budget Advisory Committees have reviewed the program offers and will make a presentation with recommendations to the Board of County Commissioners. Transmitting the Executive Budget to the Tax Supervising Conservation Commission allows the public and Board further time to review the Chair's Budget before final adoption.

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**Required Signature**

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**Elected Official or  
Department/  
Agency Director:**

*Mindy Harris*

**Date:** 5/4/10

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

**RESOLUTION NO. 2010-056**

Approving the Chair's Proposed Fiscal Year 2011 Budget for Submittal to the Tax Supervising and Conservation Commission as Required by ORS 294.421

**The Multnomah County Board of Commissioners Finds:**

- a) ORS 294.341 provides that the Board of County Commissioners (Board) is the Budget Committee for Multnomah County.
- b) ORS 294.421 requires transmittal of the Budget to the Tax Supervising and Conservation Commission (TSCC) prior to May 15.
- c) On May 13, 2010 the Board received the budget message from the Multnomah County Chair (Chair) and the Proposed Budget for fiscal year July 1, 2010 to June 30, 2011 in compliance with ORS 294.401.
- d) The Chair requests that the Board approve the Proposed Budget for submittal to the TSCC as required by ORS 294.406.
- e) The Budget submitted to the TSCC establishes the maximum expenditure for each fund. The Board may not increase these expenditures by more than ten percent.
- f) The Budget submitted to the TSCC establishes the maximum property tax levy for Multnomah County. The Board may not increase property tax levies.
- g) Submitting the Budget to the TSCC does not prevent the Board from making reallocations within the limitations noted above.
- h) The Board will conduct an extensive review and public discussion of the FY 2011 Budget.

**The Multnomah County Board of Commissioners Resolves:**

1. The Budget Office will prepare the FY 2011 Approved Budget and forward it to the TSCC.

2. The following property tax levies and categories are approved and included in the Approved Budget forwarded to the TSCC.
3. These taxes are a combination of four authorized tax rates

| <b>General Government Category</b> |                               |
|------------------------------------|-------------------------------|
| <b>Operating Taxes</b>             | <b>Tax Rate /<br/>\$1,000</b> |
| Permanent Tax Rate                 | \$ 4.3434                     |
| Library Local Option Levy          | \$ 0.8900                     |
| <br>Total Operating Taxes          | <br>\$ 5.0984                 |
| <b>Excluded From Limitation</b>    |                               |
| <b>Bonded Indebtedness</b>         | <b>Tax Amount</b>             |
| General Obligation Debt Levy       | \$9,252,873                   |
| <br>Total Debt Levy                | <br>\$9,252,873               |

ADOPTED this 13th day of May, 2010.

BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

\_\_\_\_\_  
Jeff Cogen, Chair

REVIEWED:

AGNES SOWLE, COUNTY ATTORNEY  
FOR MULTNOMAH COUNTY, OREGON

By \_\_\_\_\_  
Agnes Sowle, County Attorney

SUBMITTED BY:  
Karyne Kieta, Budget Director



# MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

(revised 12/31/09)

APPROVED: MULTNOMAH COUNTY  
BOARD OF COMMISSIONERS  
AGENDA # R-2 DATE 5/13/2010  
LYNDA GROW, BOARD CLERK

## Board Clerk Use Only

Meeting Date: 5/13/2010  
Agenda Item #: R-2  
Est. Start Time: 10:10 am  
Date Submitted: 4/27/2010

**Agenda Title:** **Establishing Fees and Charges for Chapter 21, Health, of the Multnomah County Code, and Repealing Resolution No. 08-040**

*Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title sufficient to describe the action requested.*

**Requested Meeting Date:** May 13, 2010 **Amount of Time Needed:** 20 min.  
**Department:** Health **Division:** Community Health Services  
**Contact(s):** Lila Wickham, Mark Adams, Jon Kawaguchi  
**Phone:** 503-988-3400 **Ext.** 24459 **I/O Address:** 420-1  
Mark Adams, Jon Kawaguchi, and Debe Negy Nero, Chair of the Food Service Advisory Committee  
**Presenter(s):** Advisory Committee

## General Information

### 1. What action are you requesting from the Board?

Adoption of resolution updating food and pool license fees.

### 2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

This action will allow for recovery of administrative costs. A comprehensive time analysis was performed identifying the actual inspection time for each type of inspection conducted by health inspectors. This time study information was used in conjunction with a state mandated formula to create license fees that reflect the time spent for the service using a full service recovery methodology. The proposed fees are reflective of actual direct time and associated full cost recovery methodology.

### 3. Explain the fiscal impact (current year and ongoing).

None--will allow for recovery of administrative costs.

### 4. Explain any legal and/or policy issues involved.

The proposed fees will allow for recovery of costs associated with the provision of inspections, monitoring and licensing of specific categories of food and pool, facilities in January 2010.

**5. Explain any citizen and/or other government participation that has or will take place.**

The Multnomah County Board-appointed citizen advisory group (Food Service Advisory Committee) reviewed and approved the fee proposal.

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**Required Signature**

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**Elected Official or  
Department/  
Agency Director:**

*Lillian Shurley*

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**4-27-10  
Date: WL/lp**

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BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

**RESOLUTION NO. 2010-057**

Establishing Fees and Charges for Chapter 21, Health, of the Multnomah County Code, and Repealing Resolution No. 08-040

**The Multnomah County Board of Commissioners Finds:**

- a. Chapter 21, Health, of the Multnomah County Code provides that the Board shall establish certain fees and charges by resolution.
- b. The Board adopted Resolution 08-040 establishing fees for MCC Chapter 21, Health, on April 10, 2008.
- c. The Board wishes to update existing fees to recover actual service costs effective January 1, 2011.

**The Multnomah County Board of Commissioners Resolves:**

1. Effective January 1, 2011, the fees and charges for Chapter 21, Health, of the Multnomah County Code are set as follows:

Section 21.150. SWIMMING POOL LICENSE FEE

|                                 |       |
|---------------------------------|-------|
| First two pools, each:          | \$585 |
| Each additional pool:           | \$210 |
| First two seasonal pools, each: | \$305 |
| Each additional seasonal pool:  | \$200 |

Section 21.151. SWIMMING POOL AND SPA PLAN REVIEW FEES.

|  |         |
|--|---------|
| Minor Plan Review  | \$190   |
| Plan review, New Construction or Complete Replacement $\geq 2,000$ square feet | \$1,175 |
| Plan review, New Construction or Complete Replacement $< 2,000$ square feet    | \$935   |
| Renewal of construction permit pool or spa                                     | \$75    |

The definition of minor plan review, new construction or complete replacement shall be established by department administrative policy.

Section 21.152 INCREASED FREQUENCY INSPECTION, REINSTATEMENT  
AND LATE FEES

|     |                                |            |
|-----|--------------------------------|------------|
| (A) | Increased Frequency Inspection | \$120      |
| (B) | Reinstatement or Late Fee      | 50% of fee |

Section 21.408. APPLICATION FOR LICENSE (EMS)

|     |                 |       |
|-----|-----------------|-------|
| (A) | Each ambulance: | \$250 |
|-----|-----------------|-------|

Section 21.605. CERTIFICATE FEES

- (A) All food handlers trained under MCC 21.603 shall pay the health department a \$5 fee for the issuance of an original food handler's certificate.
- (B) All other food handlers shall pay the health department a program participation fee at \$5.00 for certification and \$5.00 for each test or retest.
- (C) All food handlers shall pay the health department a \$5 fee for the issuance of a replacement certificate when issued in person. Replacement certificates issued online are free.

Section 21.610. FOOD SERVICE LICENSE FEE.

For the services of the department of health in connection with issuance of food service licenses, the department shall collect a fee from every applicant, at the time of application.

The following fee structure shall apply for full-service restaurants, limited-service restaurants, or commissary licenses issued or applied for between January 1 and September 30:

|                             |       |
|-----------------------------|-------|
| Seating capacity 0 – 15     | \$475 |
| Seating capacity 16 – 50    | \$535 |
| Seating capacity 51 – 150   | \$590 |
| Seating capacity over 150   | \$705 |
| Limited-service restaurants | \$375 |
| Commissaries                | \$315 |

The following fee structure shall apply for full-service restaurants, limited-service restaurants, or commissary licenses issued or applied for between October 1 and December 31:

|                             |       |
|-----------------------------|-------|
| Seating capacity 0 – 15     | \$240 |
| Seating capacity 16 – 50    | \$270 |
| Seating capacity 51 – 150   | \$295 |
| Seating capacity over 150   | \$355 |
| Limited-service restaurants | \$165 |
| Commissaries                | \$160 |

For the following special food service facilities, the following fees shall be charged for licenses issued or applied for:

|                        |       |
|------------------------|-------|
| Temporary restaurants: |       |
| 1 day                  | \$100 |
| 2 or more days         | \$100 |

|   |       |
|---|-------|
| Warehouses                                  | \$260 |
| Mobile units as defined by OAR 333-162-0020 | \$340 |

|                   |                 |        |
|-------------------|-----------------|--------|
| Vending Machines: |                 |        |
|                   | 1-10 units      | \$325  |
|                   | 11-20 units     | \$395  |
|                   | 21-30 units     | \$460  |
|                   | 31-40 units     | \$575  |
|                   | 41-50 units     | \$665  |
|                   | 51-75 units     | \$905  |
|                   | 76-100 units    | \$1145 |
|                   | 101-250 units   | \$1625 |
|                   | 251-500 units   | \$2105 |
|                   | 501-750 units   | \$2615 |
|                   | 751-1,000 units | \$3065 |
|                   | 1,001-1500      | \$3550 |
|                   | > 1500          | \$4030 |

The following fee structure shall apply for limited service, combined facilities limited service, mobile units, warehouses or vending machines issued or applied for between October 1 and December 31:

|   |                 |        |
|---|-----------------|--------|
| Warehouses                                  |                 | \$130  |
| Mobile units as defined by OAR 333-162-0020 |                 | \$170  |
| Vending Machines:                           |                 |        |
|   | 1-10 units      | \$160  |
|   | 11-20 units     | \$200  |
|   | 21-30 units     | \$230  |
|   | 31-40 units     | \$285  |
|   | 41-50 units     | \$330  |
|   | 51-75 units     | \$450  |
|   | 76-100 units    | \$570  |
|   | 101-250 units   | \$810  |
|   | 251-500 units   | \$1050 |
|   | 501-750 units   | \$1305 |
|   | 751-1,000 units | \$1530 |
|   | 1,001-1,500     | \$1775 |
|   | >1,500          | \$2015 |

#### Section 21.611. FOOD SERVICE PLAN REVIEW

|                              | Regular Review Fee | Expedited Review Fee (review of complete application guaranteed in two business days) |
|------------------------------|--------------------|---|
| Mobile unit plan review      | \$290              | \$870   |
| Remodel Plan Review          | \$400              | \$1,200   |
| New construction Plan Review | \$425              | \$1,275   |

Benevolent organizations are subject to food service plan review fees.



Section 21.612. PAYMENT OF LICENSE FEES, REINSPECTION FEES; DELINQUENCY.

|     |                           |            |
|-----|---------------------------|------------|
| (B) | Reinstatement or Late Fee | 50% of fee |
|-----|---------------------------|------------|

(F)

|   |  |
|---|--|
| Temporary license on intermittent basis with less than six retail vendors | \$100 per month  |
| Temporary license on Intermittent basis with six or more retail vendors   | \$100 per month for first seven months of operation within a calendar year,<br><br>\$5 for the eighth month of operation within a calendar year, not to exceed the maximum full service restaurant fee |

(G) Temporary Restaurant License Late Fee \$100

(H) Food Service Benevolent Administrative Processing Fee

|  |      |
|--|------|
| For the administrative services of the department of health in connection with Benevolent organization" defined in ORS 624.028 and 624.067 | \$50 |
|--|------|

(I) Increased frequency inspection \$120 for each additional inspection

(J) Inspection of mobile unit licensed In another jurisdiction \$25

Section 21.613. BED AND BREAKFAST FACILITIES; FOOD SERVICE LICENSE FEES.

Annual license fee \$190

Section 21.650. TOURIST AND TRAVELERS FACILITIES LICENSE FEES.

| Tourist and travelers facilities and recreation parks: |                     |  |
|--|---------------------|--|
|  | 1-25 units:         | \$225                                  |
|  | 26-50 units:        | \$255                                  |
|  | 51-75 units:        | \$315                                  |
|  | 76-100 units        | \$330                                  |
|  | 101 units and over: | \$330 plus \$1 per unit over 100 units |

| Recreational Vehicle Parks |                       |  |
|----------------------------|-----------------------|--|
|                            | 1-25 units            | \$380                                  |
|                            | 26-50 units           | \$530                                  |
|                            | 51-75 units           | \$540                                  |
|                            | 76-100 units          | \$550                                  |
|                            | 100 units and over    | \$560 plus \$1 per unit over 100 units |
|                            |                       |  |
|                            | Picnic parks:         | \$280                                  |
|                            | Organizational camps: | \$325                                  |
|                            | Day camps             | \$255                                  |

**Section 21.651. BED AND BREAKFAST FACILITIES; TOURIST ACCOMMODATIONS LICENSE FEE.**

Annual license fee \$110

**Section 21.652 REINSTATEMENT AND LATE FEES**

|     |                           |            |
|-----|---------------------------|------------|
| (B) | Reinstatement or Late Fee | 50% of fee |
|-----|---------------------------|------------|

**Section 21.708. HEARING.**

Deposit for each witness subpoenaed for hearing \$15

**2. This Resolution is effective and Resolution 08-040 is repealed on January 1, 2011.**

ADOPTED this \_\_\_\_ day of \_\_\_\_\_ 2010.

BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

\_\_\_\_\_  
Jeff Cogen, Chair

REVIEWED:  
AGNES SOWLE, COUNTY ATTORNEY  
FOR MULTNOMAH COUNTY, OREGON

By \_\_\_\_\_  
Jacqueline A. Weber, Assistant County Attorney

SUBMITTED BY:  
Lillian Shirley, Director of the Department of Health



David Barber  
*Three Square Grill*  
Joseph Bennett Jr.  
*Public Member*  
Judy Craine  
*Holman's Bar & Grill*  
Stacey Gibson  
*Subway*  
Deb Hunter  
*Greyhound Lines, Inc.*  
Ruth Lindsay Jones  
*Public Member*  
Debe Nagy-Nero  
*Holland/Burgerville*  
Alfred Popp  
*Pop and Company*  
Dorcas Popp  
*Popp and Company*  
Shirley Starr  
*Emmanuel Hospital*  
Eric Sopkin  
*Oregon Food Bank*  
Kara Thallon  
*Oregon Restaurant Assoc.*  
Margaret Vattiat  
*O.H.S.U.*  
Bob Workmeister  
*Zona Rosa / Fuego Mobile Units*

**Multnomah County  
Food Service Advisory Committee**

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**MULTNOMAH COUNTY OREGON**

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April 20, 2010

Multnomah County Board of Commissioners  
501 SE Hawthorne Blvd  
Portland, Oregon 97214

Dear County Commissioners,

The Multnomah County Food Service Advisory Committee has reviewed the proposed 2011 Environmental Health inspection program fees with their staff and voted to support the attached fees on February 16, 2010.

We understand the fees represent the full cost of providing inspection program services at Multnomah County Health Department. We appreciate the high level of service that we receive from Multnomah County and the opportunity to provide input to our elected officials.

Sincerely,

Debe Nagy-Nero, RD  
Chairman  
Multnomah County Food Service Advisory Committee  
[deben@thehollandinc.com](mailto:deben@thehollandinc.com)

Attachment: 2011 Environmental Health Proposed Fees

2/11/2010

| Establishment  | Adopted Fees | Proposed  | Difference | Establishments |
|--|--------------|-----------|------------|----------------|
| Description:   | Jan. 2010    | Fees 2011 |            | Licensed:      |
| <b>Food</b>  |              |           |            |                |
| Limited Service Restaurant (one food item)   | \$ 375       | \$ 375    | 0%         | 28             |
| Food Service, Increased Frequency Inspection (over 2 reinspections per year), each | \$ 120       | \$ 120    | 0%         | 11             |
| Restaurant, Seating Capacity 0-15  | \$ 475       | \$ 475    | 0%         | 664            |
| Restaurant, Seating Capacity 16-50   | \$ 535       | \$ 535    | 0%         | 1301           |
| Restaurant, Seating Capacity 51-150  | \$ 590       | \$ 590    | 0%         | 1043           |
| Restaurant, Seating Capacity over 150  | \$ 705       | \$ 705    | 0%         | 251            |
| Administrative Service Fee for Benevolent Organizations, Restaurants               | \$ 50        | \$ 50     | 0%         | 37             |
| Restaurant, Bed & Breakfast  | \$ 190       | \$ 190    | 0%         | 9              |
| Commissaries (Serving Mobile Units)  | \$ 345       | \$ 315    | -9%        | 58             |
| Warehouse  | \$ 260       | \$ 260    | 0%         | 48             |
| Vending Machines 1 - 10 units  | \$ 325       | \$ 325    | 0%         | 8              |
| Vending Machines 11 - 20 units   | \$ 395       | \$ 395    | 0%         | 0              |
| Vending Machines 21 - 30 units   | \$ 460       | \$ 460    | 0%         | 0              |
| Vending Machines 31 - 40 units   | \$ 575       | \$ 575    | 0%         | 1              |
| Vending Machines 41 - 50 units   | \$ 665       | \$ 665    | 0%         | 1              |
| Vending Machines 51 - 75 units   | \$ 905       | \$ 905    | 0%         | 1              |
| Vending Machines 76 - 100 units  | \$ 1,145     | \$ 1,145  | 0%         | 1              |
| Vending Machines 101 - 250 units   | \$ 1,625     | \$ 1,625  | 0%         | 1              |
| Vending Machines 251 - 500 units   | \$ 2,105     | \$ 2,105  | 0%         | 0              |
| Vending Machines 501 - 750 units   | \$ 2,615     | \$ 2,615  | 0%         | 0              |
| Vending Machines 751 - 1,000 units   | \$ 3,065     | \$ 3,065  | 0%         | 0              |
| Vending Machines 1,001 - 1,500 units   | \$ 3,550     | \$ 3,550  | 0%         | 0              |
| Vending Machines 1,500 or > units  | \$ 4,030     | \$ 4,030  | 0%         | 0              |
| Mobile Units, All Classes  | \$ 315       | \$ 340    | 8%         | 547            |
| Mobile Units Plan Review, All Classes  | \$ 290       | \$ 290    | 0%         | 137            |
| <b>Tourist &amp; Traveler</b>  |              |           |            |                |
| Tourist Accommodations, 1 - 25 units   | \$ 225       | \$ 225    | 0%         | 36             |
| Tourist Accommodations, 26 - 50 units  | \$ 255       | \$ 255    | 0%         | 22             |
| Tourist Accommodations, 51 - 75 units  | \$ 315       | \$ 315    | 0%         | 25             |
| Tourist Accommodations, 76 - 100 units   | \$ 330       | \$ 330    | 0%         | 21             |
| Tourist Accommodations, 101 or > units   | \$ 330       | \$ 330    | 0%         | 55             |
| Picnic Park  | \$ 280       | \$ 280    | 0%         | 2              |
| Recreational Vehicle Park, 1 - 25 units  | \$ 380       | \$ 380    | 0%         | 4              |
| Recreational Vehicle Park, 26 - 50 units   | \$ 530       | \$ 530    | 0%         | 2              |
| Recreational Vehicle Park, 51 - 75 units   | \$ 540       | \$ 540    | 0%         | 1              |
| Recreational Vehicle Park, 76 - 100 units  | \$ 550       | \$ 550    | 0%         | 1              |
| Recreational Vehicle Park, 101 or > units  | \$ 560       | \$ 560    | 0%         | 3              |
| Organizational Camp  | \$ 325       | \$ 313    | -4%        | 8              |
| Day Camp   | \$ 255       | \$ 255    | 0%         | 0              |
| Bed & Breakfast - Tourist Accommodations   | \$ 110       | \$ 110    | 0%         | 9              |
| <b>Pool/Spa</b>  |              |           |            |                |
| Pool/Spa, Increased Frequency Inspection (over 2 reinspections per year), each     | \$ 120       | \$ 120    | 0%         | 15             |
| Pool YR Round (GenUse), 1-2 (each)   | \$ 560       | \$ 585    | 4%         | 104            |
| Pool YR Round (LtdUse), 1-2 (each)   | \$ 560       | \$ 585    | 4%         | 0              |
| Pool YR Round (GenUse), Over 2 (each additional)                                   | \$ 200       | \$ 210    | 5%         | 9              |
| Pool YR Round (LtdUse), Over 2 (each additional)                                   | \$ 200       | \$ 210    | 5%         | 0              |
| Spa YR Round (GenUse), 1-2 (each)  | \$ 560       | \$ 585    | 4%         | 145            |
| Spa YR Round (LtdUse), 1-2 (each)  | \$ 560       | \$ 585    | 4%         | 0              |
| Spa YR Round (GenUse), Over 2 (each additional)                                    | \$ 200       | \$ 210    | 5%         | 11             |
| Spa YR Round (LtdUse), Over 2 (each additional)                                    | \$ 200       | \$ 210    | 5%         | 0              |
| Wading Pool YR Round   | \$ 560       | \$ 560    | 0%         | 1              |

| Establishment  | Adopted Fees | Proposed  | Difference | Establishments |
|--|--------------|-----------|------------|----------------|
| Description:   | Jan. 2010    | Fees 2011 |            | Licensed:      |
| Pool Seasonal (GenUse), 1-2 (each)   | \$ 285       | \$ 305    | 7%         | 291            |
| Pool Seasonal (LtdUse), 1-2 (each)   | \$ 285       | \$ 305    | 7%         | 0              |
| Pool Seasonal (LtdUse), Over 2 (each)  | \$ 200       | \$ 200    | 0%         | 15             |
| Spa Seasonal (LtdUse), 1-2 (each)  | \$ 285       | \$ 305    | 7%         | 10             |
| Spa Seasonal (GenUse), 1-2 (each)  | \$ 285       | \$ 305    | 7%         | 0              |
| Spa Seasonal (LtdUse), Over 2 (each)   | \$ 200       | \$ 225    | 13%        | 1              |
| Wading Pool Seasonal   | \$ 390       | \$ 390    | 0%         | 3              |
| Construction Permit Renewal, Pool  | \$ 75        | \$ 75     | 0%         | 0              |
| Construction Permit Renewal, Spa   | \$ 75        | \$ 75     | 0%         | 0              |
| Swimming Pool/Spa Plan Review (each) - Minor   | \$ 190       | \$ 190    | 0%         | 2              |
| Swimming Pool/Spa New Const/Replace - < 2000 sq.ft.  | \$ 935       | \$ 935    | 0%         | 2              |
| Swimming Pool New Const/Replace>2000   | \$ 1,175     | \$ 1,175  | 0%         | 2              |
| <b>Plan Review</b>   |              |           |            |                |
| Consultation Fee   | \$ 125       | \$ 135    | 8%         | 14             |
| Plan Review Food, New Construction   | \$ 375       | \$ 425    | 13%        | 148            |
| Plan Review Food, Remodel  | \$ 355       | \$ 400    | 13%        | 82             |
|  |              | \$ -      |            |                |
| <b>Schools</b>   |              |           |            |                |
| School Inspection, Full Service Kitchen  | \$ 235       | \$ 235    | 0%         | 140            |
| School Inspection, Satellite Kitchen Only  | \$ 235       | \$ 235    | 0%         | 208            |
| School Inspection, Serving Kitchen Only  | \$ 205       | \$ 205    | 0%         | 76             |
| School, Summer Lunch Program (each inspection)   | \$ 190       | \$ 190    | 0%         | 80             |
| Residential Kitchen/NSLP Only  | \$ 155       | \$ 175    | 13%        | 52             |
| <b>Child Care</b>  |              |           |            |                |
| Before and After School Programs Certified by CCD  | \$ 185       | \$ 205    | 11%        | 69             |
| Child Care Centers (1-12 children)   | \$ 190       | \$ 195    | 3%         | 8              |
| Child Care Centers (13-20 children)  | \$ 195       | \$ 200    | 3%         | 7              |
| Child Care Centers 21 or > children)   | \$ 210       | \$ 215    | 2%         | 135            |
| Care Facilities Group Homes  | \$ 180       | \$ 220    | 22%        | 65             |
| Child and Adult Care, Full Service Kitchen - 600CACFP Full   | \$ 235       | \$ 235    | 0%         | 10             |
| Child and Adult Care Satellite - 600CACFP Satellite  | \$ 235       | \$ 235    | 0%         | 4              |
| Child and Adult Care Serving - 600CACFP Ser  | \$ 205       | \$ 205    | 0%         | 13             |
| Day Treatment  | \$ 150       | \$ 170    | 13%        | 2              |
| Residential Treatment, clients stay overnight  | \$ 200       | \$ 210    | 5%         | 8              |
| Add on CACFP insp done in conjunction with school inspection                                       | \$ 130       | \$ 130    | 0%         | 0              |
| <b>Temporary Events</b>  |              |           |            |                |
| Temporary Event, 1 day only  | \$ 120       | \$ 100    | -17%       | 236            |
| Administrative Service fee for Benevolent Organizations, 1-3 days/Intermittent                     | \$ 50        | \$ 50     | 0%         | 133            |
| Temporary Event, Ongoing, Operating in Conjunction With 6 Or More Food Booths, Total Payment       | \$ 705       | \$ 705    | 0%         | 4              |
| Temporary Event, Ongoing, Operating in Conjunction with 6 or more Food Booths (each) 1st Payment   | \$ 160       | \$ 160    | 0%         | 82             |
| Temporary Event, Ongoing, Operating in Conjunction with 6 or more Food Booths (each) 2nd Payment   | \$ 160       | \$ 160    | 0%         | 70             |
| Temporary Event, Ongoing, Operating in Conjunction with 6 or more Food Booths (each) 3rd Payment   | \$ 160       | \$ 160    | 0%         | 65             |
| Temporary Event, Ongoing, Operating in Conjunction with 6 or more Food Booths (each) 4th Payment   | \$ 160       | \$ 160    | 0%         | 63             |
| Temporary Event, Ongoing, Operating in Conjunction with 6 or more Food Booths (each) 5th Payment   | \$ 65        | \$ 58     | -11%       | 58             |
| Temporary Event, Ongoing, Operating in Conjunction with 6 or more Food Booths (each) Final Payment | \$ -         | \$ -      |            | 0              |
| Temporary Event, 2-30 days   | \$ 160       | \$ 100    | -38%       | 596            |
| <b>Miscellaneous</b>   |              |           |            |                |
| Corrections Facilities   | \$ -         | \$ -      |            | 7              |
| Job Corps Food Service Inspection (each quarterly inspection)                                      | \$ 255       | \$ 255    | 0%         | 4              |
| Job Corps Residential/Education Inspection (each quarterly inspection)                             | \$ 255       | \$ 255    | 0%         | 4              |

| Establishment                   | Adopted Fees | Proposed  | Difference | Establishments |
|---------------------------------|--------------|-----------|------------|----------------|
| Description:                    | Jan. 2010    | Fees 2011 |            | Licensed:      |
| Combined Late Fees, Approximate | \$ 33,935.00 | \$ 35,000 | 3%         |                |
|                                 |              |           |            |                |
|                                 |              |           |            |                |
|                                 |              |           |            |                |



# MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST NOTICE OF INTENT

(Revised 12/31/09)

## Board Clerk Use Only

Meeting Date: 5/13/2010  
Agenda Item #: R-3  
Est. Start Time: 10:30 am  
Date Submitted: 4/28/2010

APPROVED: MULTNOMAH COUNTY  
BOARD OF COMMISSIONERS  
AGENDA # R-3 DATE 5/13/2010  
LYNDA GROW, BOARD CLERK

**NOTICE OF INTENT: Department of County Human Services, Aging and Disability Services Division is seeking approval to apply for the Practice Change Fellows grant of \$90,000 for two years funded by the Atlantic Philanthropies and the Hartford Foundation to develop leadership in services for seniors.**

*Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title sufficient to describe the action requested.*

Requested Meeting Date: Next Available Amount of Time Needed: 5 minutes  
Department: County Human Services Division: Aging & Disability Services  
Contact(s): Kathy Tinkle  
Phone: 503-988-3691 Ext. 26858 I/O Address: 167/1/620  
Presenter(s): Mary Shortall or Dana Lloyd

## General Information

### 1. What action are you requesting from the Board?

The Department of County Human Services (DCHS) Aging and Disability Services Division (ADSD) is requesting approval of this Notice of Intent to apply for the Practice Change Fellows (PCF) grant awarded through the Atlantic Philanthropies and the Hartford Foundation to develop leadership in services for seniors.

### 2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

This Notice of Intent (NOI) is retroactive because of the short filing timelines for the grant application (deadline for submitting applications – April 7, 2010). The Board will be notified after June if the application is successful.

The Practice Change Fellows program is a two-year opportunity to develop leadership skills and content expertise in order to positively influence health care for older adults. The program requires an institutional in-kind match of \$45,000 total per year over two years in order to earn the \$90,000 fellowship. The fellow, if selected, will work with ADSD Long Term Care program to increase and maximize the utilization of Community Health Support Nurse Services, who work with clients under the direction of case managers and intake workers.

The short-term goal of the Practice Change Fellows opportunity is to help build interested professionals in aging services into effective leaders. These leaders will have "strong management skills and content expertise to make practice improvements within their organizations to better meet the needs of older adults." The program's long-term goal is "to establish a vigorous network of health care practice change specialists with the capacity to influence care for this population on a national scale."

**3. Explain the fiscal impact (current year and ongoing).**

This Fellowship will, over 2 years, provide \$45,000 total of in-kind match to earn \$90,000 and fund 0.20 FTE of an existing Senior Research Analyst position. This FTE will be used to accomplish division goals around increased service provision to stabilize clients and promote independent living in the community.

**4. Explain any legal and/or policy issues involved.**

There are no legal and/or policy issues associated with application to or receipt of funds from this Fellowship.

**5. Explain any citizen and/or other government participation that has or will take place.**

Prior to making application, the Fellowship applicant has consulted with Aging and Disability Services divisional leadership, the Long Term Care program manager, program supervisors, case managers and the affected nurses, and with the State of Oregon entity responsible for administering the Community Support Health Nurse program.



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## ATTACHMENT A

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### Grant Application/Notice of Intent

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If the request is a Grant Application or Notice of Intent, please answer all of the following in detail:

- **Who is the granting agency?**  
The Atlantic Philanthropies and John Hartford Foundation.
- **Specify grant (matching, reporting and other) requirements and goals.**  
0.20 FTE and related expenses of Practice Change Fellows participant must be committed to the program. The grant requires a match of 50% of the total grant budget (federal and non-federal) in either cash or in-kind resources. PCF participant is also required to attend three highly interactive meetings each year with all travel related expenses paid directly by PCF.
- **Explain grant funding detail – is this a one time only or long term commitment?**  
This grant provides ongoing funding for program operations for a 2-year time period.
- **What are the estimated filing timelines?**  
April 7, 2010
- **If a grant, what period does the grant cover?**  
September 1, 2010 – August 31, 2012
- **When the grant expires, what are funding plans?**  
No plan to continue funding when grant expires.
- **Is 100% of the central and departmental indirect recovered? If not, please explain why.**  
The grant allows for the recovery of indirect costs at the approved rate of 4.68%, which includes a departmental rate of 2.98% and a central rate of 1.70%.

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## ATTACHMENT B

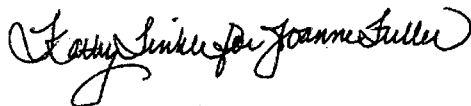
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### Required Signatures

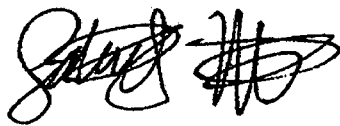
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Elected Official or  
Department/  
Agency Director:



Date: 04/27/10

Budget Analyst:



Patrick Heath

Date: 4/28/2010



# MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST BUDGET MODIFICATION

(revised 12/31/09)

APPROVED: MULTNOMAH COUNTY  
BOARD OF COMMISSIONERS  
AGENDA # R-4 DATE 5/13/2010  
LYNDA GROW, BOARD CLERK

## Board Clerk Use Only

Meeting Date: 5/13/2010  
Agenda Item #: R-4  
Est. Start Time: 10:35 am  
Date Submitted: 5/5/2010

## BUDGET MODIFICATION: DCHS - 33

**Agenda Title:** **BUDGET MODIFICATION DCHS-33 Increases the Department of County Human Services Fiscal Year 2010 Federal/State appropriation by \$525,755 in grant funding for the Community Services Division.**

*Note: For all other submissions (i.e. Notices of Intent, Ordinances, Resolutions, Orders or Proclamations) please use the APR short form.*

Requested Meeting Date: Next Available Amount of Time Needed: 5 Minutes  
Department: County Human Services Division: Community Services  
Contact(s): Kathy Tinkle  
Phone: 503-988-3691 Ext. 26858 I/O Address: 167/240  
Presenter(s): Mary Li

## General Information

### 1. What action are you requesting from the Board?

The Department of County Human Services recommends approval of budget modification DCHS-33. This budget modification increases the Community Services Division's, Energy Services Program Low Income Energy Assistance Program (LIEAP) grant budget by \$523,755. The LIEAP grant is a federally funded grant to the State that is passed thru to the County.

### 2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

**Program Offer #25119- Energy Services** ensures that approximately 18,000 fixed and low-income households have access to safe and sufficient energy in their homes. This includes but is not limited to weatherization repair and replacement services, direct utility payment assistance, shut off prevention, and energy education. In January 2010, Congress increased the LIEAP funding for grant year October 2009 to September 2010. The State increased Multnomah County's FY10-11 LIEAP allotment by \$523,755. This additional LIEAP funding will be used to assist approximately 1500 low income energy clients with utility expenses.

**3. Explain the fiscal impact (current year and ongoing).**

The increase in the LIEAP funding will directly and proportionally increase the FY10 energy assistance to Multnomah County's residents in need. The LIEAP funding continues to be ongoing funding and the funding is expected to maintain at this current level in FY11 and beyond. In the event that the funding increases, decreases, and/or ceases, services will directly respond to any funding change.

**4. Explain any legal and/or policy issues involved.**

N/A

**5. Explain any citizen and/or other government participation that has or will take place.**

N/A

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## ATTACHMENT A

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### Budget Modification

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If the request is a **Budget Modification**, please answer **all** of the following in detail:

- **What revenue is being changed and why? If the revenue is from a federal source, please list the Catalog of Federal Assistance Number (CFDA).**  
Budget modification DCHS-33 increases the Federal/State fund for FY10 for LIEAP grant by \$523,755 in Community Services Offer #25119, Energy Services for low income energy clients. The CFDA number is 93.568
- **What budgets are increased/decreased?**  
Community Service's FY 2010 budget for program offer #25119 - Energy Services program, will be increased by \$523,755. The following expenses increase: Rentals by \$14,249; Contracted services by \$26,009; Direct Client Assistance by \$464,477 and Temporary by \$19,020.
- **What do the changes accomplish?**  
Budget modification DCHS-33 increases the DCHS fiscal year 2010 budget by \$525,755 in Energy Services. The additional funding allows DCHS to pay approximately 1,500 low income energy client utility expenses.
- **Do any personnel actions result from this budget modification? Explain.**  
N/A
- **If a grant, is 100% of the central and department indirect recovered? If not, please explain why.**  
The LIEAP grant allows indirect charges up to the threshold stated in the original grant award in the administrative section (\$53,773 for FY10).
- **Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?**  
This revenue is not one time only. This grant is renewed annually each October based on the Federal fiscal year. Services are contingent on grant funding and will be modified as required based on the amount of funding the grant award.
- **If a grant, what period does the grant cover? When the grant expires, what are funding plans? Are there any particular stipulations required by the grant (i.e. cash match, in kind match, reporting requirements etc)?**  
The funds must be spent by September 30<sup>th</sup>, 2010. The grant may continue to be renewed with each new Federal fiscal year.

|   |
|---|
| <p><i>NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense &amp; Revenues Worksheet and/or a Budget Modification Personnel Worksheet.</i></p> |
|---|

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## ATTACHMENT B

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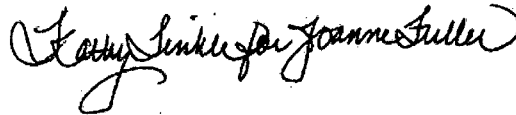
**BUDGET MODIFICATION: DCHS - 33**

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### Required Signatures

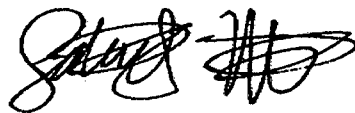
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**Elected Official or  
Department/  
Agency Director:**



**Date:** 05/04/10

**Budget Analyst:**



Patrick Heath

**Date:** 5/5/2010

**Department HR:**

N/A

**Date:**

**Countywide HR:**

N/A

**Date:**

Budget Modification ID: **DCHS-33****EXPENDITURES & REVENUES**

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with SAP.

Budget/Fiscal Year: 2010

| Line No. | Fund Center | Fund Code | Program # | Func. Area | Accounting Unit |             |                         | Cost Element | Current Amount | Revised Amount | Change Increase/ (Decrease) | Subtotal | Description          |
|----------|-------------|-----------|-----------|------------|-----------------|-------------|-------------------------|--------------|----------------|----------------|-----------------------------|----------|----------------------|
|          |             |           |           |            | Internal Order  | Cost Center | WBS Element             |              |                |                |                             |          |                      |
| 1        | 22-10       | 20725     | 25119     | 40         |                 |             | SCPCSESEG.LIEAPEG.10.AD | 50190        | (422,663)      | (462,921)      | (40,258)                    |          | IG-OP-Fed Thru State |
| 2        | 22-10       | 20725     | 25119     | 40         |                 |             | SCPCSESEG.LIEAPEG.10.AD | 60210        | 0              | 14,249         | 14,249                      |          | Rentals              |
| 3        | 22-10       | 20725     | 25119     | 40         |                 |             | SCPCSESEG.LIEAPEG.10.AD | 60160        | 66,698         | 92,707         | 26,009                      |          | Pass-Thru            |
| 4        |             |           |           |            |                 |             |                         |              |                |                |                             |          |                      |
| 5        |             |           |           |            |                 |             |                         |              |                |                |                             |          |                      |
| 6        |             |           |           |            |                 |             |                         |              |                |                |                             |          |                      |
| 7        | 22-10       | 20725     | 25119     | 40         |                 |             | SCPCSESEG.LIEAPEG.10.PG | 50190        | (5,300,000)    | (5,764,477)    | (464,477)                   |          | IG-OP-Fed Thru State |
| 8        | 22-10       | 20725     | 25119     | 40         |                 |             | SCPCSESEG.LIEAPEG.10.PG | 60155        | 5,300,000      | 5,764,477      | 464,477                     |          | Direct Client Asst   |
| 9        |             |           |           |            |                 |             |                         |              |                |                |                             |          |                      |
| 10       |             |           |           |            |                 |             |                         |              |                |                |                             |          |                      |
| 11       | 22-10       | 20725     | 25119     | 40         |                 |             | SCPCSESEG.LIEAPEG.10.PD | 50190        | (571,692)      | (590,712)      | (19,020)                    |          | IG-OP-Fed Thru State |
| 12       | 22-10       | 20725     | 25119     | 40         |                 |             | SCPCSESEG.LIEAPEG.10.PD | 60100        | 0              | 19,020         | 19,020                      |          | Temporary            |
| 13       |             |           |           |            |                 |             |                         |              |                |                |                             |          |                      |
| 14       |             |           |           |            |                 |             |                         |              |                |                |                             |          |                      |
| 15       |             |           |           |            |                 |             |                         |              |                |                |                             |          |                      |
| 16       |             |           |           |            |                 |             |                         |              |                |                |                             |          |                      |
| 17       |             |           |           |            |                 |             |                         |              |                |                |                             |          |                      |
| 18       |             |           |           |            |                 |             |                         |              |                |                |                             |          |                      |
| 19       |             |           |           |            |                 |             |                         |              |                |                |                             |          |                      |
| 20       |             |           |           |            |                 |             |                         |              |                |                |                             |          |                      |
| 21       |             |           |           |            |                 |             |                         |              |                | 0              |                             |          |                      |
| 22       |             |           |           |            |                 |             |                         |              |                | 0              |                             |          |                      |
| 23       |             |           |           |            |                 |             |                         |              |                | 0              |                             |          |                      |
| 24       |             |           |           |            |                 |             |                         |              |                | 0              |                             |          |                      |
| 25       |             |           |           |            |                 |             |                         |              |                | 0              |                             |          |                      |
| 26       |             |           |           |            |                 |             |                         |              |                | 0              |                             |          |                      |
| 27       |             |           |           |            |                 |             |                         |              |                | 0              |                             |          |                      |
| 28       |             |           |           |            |                 |             |                         |              |                | 0              |                             |          |                      |
| 29       |             |           |           |            |                 |             |                         |              |                | 0              |                             |          |                      |
|          |             |           |           |            |                 |             |                         |              |                |                | 0                           | 0        | Total - Page 1       |
|          |             |           |           |            |                 |             |                         |              |                |                | 0                           | 0        | GRAND TOTAL          |



# MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

(revised 12/31/09)

## Board Clerk Use Only

Meeting Date: 5/13/2010  
Agenda Item #: R-5  
Est. Start Time: 10:40 AM  
Date Submitted: 4/27/2010

**Agenda Title:** **Quarterly Report to Board on Feasibility Determinations done on certain purchases during the first calendar quarter of 2010**

Requested Meeting Date: 5/13/10 Amount of Time Needed: 10 minutes  
Department: DCM Division: Finance / CPCA  
Contact(s): Brian R. Smith  
Phone: 503-988-5111 Ext. 24173 I/O Address: 503/4  
Presenter(s): Brian R. Smith, Purchasing Manager

## General Information

**1. What action are you requesting from the Board?**

This item is information only.

**2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.**

The Oregon State Legislature passed HB2867 effective January 1, 2010. The legislation requires that the County perform a feasibility determination, and potentially a cost analysis prior to procurement for certain services exceeding \$250,000. The County's purchasing rules which implement this legislation (PCRB 47-0250) require the CPCA Manager to report to the Board quarterly and provide copies of each written determination and cost analysis done during the previous quarter.

**3. Explain the fiscal impact (current year and ongoing).**

This item has no fiscal impact.

**4. Explain any legal and/or policy issues involved.**

See #2

**5. Explain any citizen and/or other government participation that has or will take place.**

N/A

## Required Signature

Elected Official or  
Department/  
Agency Director:

*Mindy Harris*

Date: 4/26/10





**Department of County Management**

**MULTNOMAH COUNTY OREGON**

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**501 SE Hawthorne, Suite 400  
Portland, Oregon 97214  
(503) 988-3312 phone  
(503) 988-3292 fax**

**Date:** April 29, 2010

**To:** Board of County Commissioners

**From:** Brian R. Smith, CPPO, PMP  
Purchasing Manager

**Subject:** Quarterly Report to Board on Feasibility Determinations done on certain  
purchased during the first calendar quarter of 2010

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The Oregon State Legislature passed HB2867 effective January 1, 2010. The legislation requires that the County perform a feasibility determination, and potentially a cost analysis prior to procurement for certain services exceeding \$250,000. The County's purchasing rules which implement this legislation (PCRB 47-0250) require the CPCA Manager to report to the Board quarterly and provide copies of each written determination and cost analysis done during the previous quarter.

During the first quarter of calendar 2010, two feasibility determinations were done. Copies of these are attached.

## FEASIBILITY DETERMINATION, COST ANALYSIS, AND EVALUATION FORM

Overview: Before conducting a Procurement for certain Services exceeding \$250,000, the Department may be required to complete a written Cost Analysis under PCRB 47-0250. Architectural et al. and Client Services are excluded. This form serves as the Department's Summary of its determinations and evaluation.

|   |  |
|---|--|
| Date: 02/25/10  | Project Name/Location: East County Courts/SE 185 <sup>th</sup> and SE Stark, Gresham, OR |
| Type of Service: New Construction - Construction Manager/General Contractor (CM/GC) |  |

1. PCRB 47-0250 (Rule) instructs the Department on use of this Form. ☒ I have read this Rule.
2. ☒ A Feasibility Determination has been made for this Procurement, based on the following PCRB 47-0250 (3):

- |   |   |
|---|---|
| <input checked="" type="checkbox"/> Lack Specialized Technical Expertise – PCRB Rule Sec. (3)(A)      | <input type="checkbox"/> Conflict of Interest; Unbiased Review – PCRB Rule Sec. (3)(b)(D) |
| <input type="checkbox"/> Grant or other Funding – PCRB Rule Sec. (3)(b)(A)                            | <input type="checkbox"/> Emergency Procurement – PCRB Rule Sec. (3)(b)(E)                 |
| <input type="checkbox"/> State or Federal Law Requirements – PCRB Rule Sec. (3)(b)(B)                 | <input type="checkbox"/> Delay – PCRB Rule Sec. (3)(b)(F)(G)                              |
| <input type="checkbox"/> Incidental Services for Real or Personal Property – PCRB Rule Sec. (3)(b)(C) | <input type="checkbox"/> Services Completed within Six Months – PCRB Rule Sec. (3)(b)(H)  |
| <input type="checkbox"/> Other Special Circumstance – PCRB Rule Sec. (3)(b)                           |   |

Written Findings are required. PCRB Rule Sec. (3). The Written Findings are attached or located at:

Multnomah County has no General Contractor capabilities to build a new building. Further, a General Contractor involvement in the Design phase will bring expertise that will eliminate potential constructability issues as the building and site are laid-out and designed.

APPROVAL OF THE FEASIBILITY DETERMINATION – NO COST ANALYSIS REQUIRED (PCRB Rule Sec. 47-0250 (3))

Department Manager Signature (or Designee)

Date

Robert C. Thomas

PRINT Name

Director, Facilities and Property Management

PRINT Title

3. ☐ A Cost Analysis has been made for this Procurement and documentation is attached for the following requirements: (Not required if section 2 has been completed and any one of the feasibility requirements have been met)

| Agency Estimate to Perform the Services:   |    | Agency Estimate to Contract Out the Services:  |    |
|--|----|--|----|
| Agency Costs – PCRB Rule Sec. (4)(a)   |    | Contractor Costs – PCRB Rule Sec. (4)(b)   |    |
| A. Salary or Wage & Benefit Costs<br>PCRB Rule Sec. (4)(b)(A)                                    | \$ | A. Salary or Wage & Benefit Costs<br>PCRB Rule Sec. (4)(c)(A)  | \$ |
| B. Material Costs – PCRB Rule Sec. (4)(b)(B)   | \$ | B. Material Costs – PCRB Rule Sec. (4)(c)(B)   | \$ |
| C. Related Costs – PCRB Rule Sec. (4)(b)(C)(D)   | \$ | C. Related Costs – PCRB Rule Sec. (4)(c)(C)  | \$ |
| D. Other Information – PCRB Rule Sec. (4)(b)(E)(F)   | \$ | D. Other Information – PCRB Rule Sec. (4)(c)(D)  | \$ |
| (Costs the Department would incur)   | \$ | (Costs the Contractor would incur)   | \$ |
| <b>Subtotal:</b>   | \$ | <b>Subtotal:</b>   | \$ |
| 4. Department compared the above data and made the decision described in the PCRB Rule, Sec. (5) |    |  |    |
| (no entry)   |    | (no entry)   |    |
| <b>TOTAL:</b><br>(Costs the Department would incur to perform the Services.)                     | \$ | <b>(Contractor Price) TOTAL:</b><br>(Costs the Department would incur to contract out the Services.) | \$ |

**5. Department compared the above totals and made the decision described in the PCRB Rule, Sec. (6)**

**6. Department Determinations and Decision**

- A. ☐ Department intends to perform the Services. Describe the decision made under the PCRB 47-0250 (4)(a) and (5). Provide the determinations that explain and support the decision.

**Determination Required** Attach additional pages as needed:

- B. ☐ Department intends to contract out the Services. Describe the decision made under the PCRB 47-0250 (5)(6)(7). Provide the determinations that explain and support the decision.

**Determination Required** Attach additional pages as needed:

**7. APPROVAL OF CPCA MANAGER – PCRB 47-0250 (8):**

CPCA Manager Signature (or Designee)

Date

PRINT Name

Phone Number

Email

RECEIVED  
PURCHASING SECTION  
2010 MAR -2 4:11:31  
MULTNOMAH COUNTY

**PROCESS EVALUATION**

Departments must submit the following information to the \_\_\_\_\_ upon it's request.

1. Did meeting the requirements of PCRB 47-0250 aid the Department in making it's sourcing decision?
  - a. Yes ☐ Provide explanation: \_\_\_\_\_
  - b. No ☐ Provide explanation: \_\_\_\_\_
2. How much time was spent in complying with PCRB 47-0250, including performing the Feasibility Determination or Cost Analysis, over and above the time that would have been spent doing the level of analysis the Department would have previously done for a Procurement of this type and size?
3. What was the impact to the procurement process as a result of meeting the requirements of PCRB 47-0250 (If there was a delay, provide an estimate of the cost and time impact to the Department.)

To the best of my knowledge, the information entered on this form is true and accurate.

Preparer Name

Phone Number

Email

**\*\*Submit this form and any supporting documentation to the CPCA Manager.**

# FEASIBILITY DETERMINATION, COST ANALYSIS, AND EVALUATION FORM

**Overview:** Before conducting a Procurement for certain Services exceeding \$250,000, the Department may be required to complete a written Cost Analysis under PCRB 47-0250. Architectural et al. and Client Services are excluded. This form serves as the Department's Summary of its determinations and evaluation.

|                                   |  |
|-----------------------------------|--|
| Date: 02/25/2010                  | Project Name/Location: Animal Services Facility Modular Unit Site Preparation and Installation<br>1700 W Columbia River Highway Troutdale Oregon 97060 |
| Type of Service: Site Preparation |  |

1. PCRB 47-0250 (Rule) instructs the Department on use of this Form. ☒ I have read this Rule.
2. ☒ A Feasibility Determination has been made for this Procurement, based on the following PCRB 47-0250 (3):

- |  |   |
|--|---|
| <input type="checkbox"/> Lack Specialized Technical Expertise – PCRB Rule Sec. (3)(A)<br><br><input type="checkbox"/> Grant or other Funding – PCRB Rule Sec. (3)(b)(A)<br><br><input type="checkbox"/> State or Federal Law Requirements – PCRB Rule Sec. (3)(b)(B)<br><br><input type="checkbox"/> Incidental Services for Real or Personal Property – PCRB Rule Sec. (3)(b)(C)<br><br><input type="checkbox"/> Other Special Circumstance – PCRB Rule Sec. (3)(b) | <input type="checkbox"/> Conflict of Interest; Unbiased Review – PCRB Rule Sec. (3)(b)(D)<br><br><input type="checkbox"/> Emergency Procurement – PCRB Rule Sec. (3)(b)(E)<br><br><input type="checkbox"/> Delay – PCRB Rule Sec. (3)(b)(F)(G)<br><br><input checked="" type="checkbox"/> Services Completed within Six Months – PCRB Rule Sec. (3)(b)(H) |
|--|---|

Written Findings are required. PCRB Rule Sec. (3). The Written Findings are attached or located at:

Project to finish within 45 days from notice to proceed.

APPROVAL OF THE FEASIBILITY DETERMINATION – NO COST ANALYSIS REQUIRED (PCRB Rule Sec. 47-0250 (3):

Department Manager Signature

Date

Bob Thomas

PRINT Name

Director Facilities and Property Management

PRINT Title

3. ☐ A Cost Analysis has been made for this Procurement and documentation is attached for the following requirements: (Not required if section 2 has been completed and any one of the feasibility requirements have been met)

| Agency Estimate to Perform the Services:  |    | Agency Estimate to Contract Out the Services:                 |    |
|---|----|---|----|
| Agency Costs – PCRB Rule Sec. (4)(a)  |    | Contractor Costs – PCRB Rule Sec. (4)(b)                      |    |
| A. Salary or Wage & Benefit Costs<br>PCRB Rule Sec. (4)(b)(A)   | \$ | A. Salary or Wage & Benefit Costs<br>PCRB Rule Sec. (4)(c)(A) | \$ |
| B. Material Costs – PCRB Rule Sec. (4)(b)(B)  | \$ | B. Material Costs – PCRB Rule Sec. (4)(c)(B)                  | \$ |
| C. Related Costs – PCRB Rule Sec. (4)(b)(C)(D)  | \$ | C. Related Costs – PCRB Rule Sec. (4)(c)(C)                   | \$ |
| D. Other Information – PCRB Rule Sec. (4)(b)(E)(F)  | \$ | D. Other Information – PCRB Rule Sec. (4)(c)(D)               | \$ |
| (Costs the Department would incur)  | \$ | (Costs the Contractor would incur)                            | \$ |
| <b>Subtotal:</b>  |    | <b>Subtotal:</b>  |    |
| <b>4. Department compared the above data and made the decision described in the PCRB Rule, Sec. (5)</b> |    |   |    |
| (no entry)  |    | (no entry)  |    |
| <b>TOTAL:</b>   | \$ | <b>(Contractor Price) TOTAL:</b>                              | \$ |

|  |  |  |  |
|--|--|--|--|
| (Costs the Department would incur to perform the Services.)  |  | (Costs the Department would incur to contract out the Services.) |  |
| 5. Department compared the above totals and made the decision described in the PCRB Rule, Sec. (6) |  |  |  |

#### 6. Department Determinations and Decision

- A. ☐ Department intends to perform the Services. Describe the decision made under the PCRB 47-0250 (4)(a) and (5). Provide the determinations that explain and support the decision.

Determination **Required** Attach additional pages as needed:

- B. ☐ Department intends to contract out the Services. Describe the decision made under the PCRB 47-0250 (5)(6)(7). Provide the determinations that explain and support the decision.

Determination **Required** Attach additional pages as needed:

#### 7. APPROVAL OF CPCA MANAGER – PCRB 47-0250 (8):

CPCA Manager Signature

Date

PRINT Name

Phone Number

Email

#### PROCESS EVALUATION

Departments must submit the following information to the \_\_\_\_\_ upon it's request:

1. Did meeting the requirements of PCRB 47-0250 aid the Department in making it's sourcing decision?

a. Yes ☐ Provide explanation: \_\_\_\_\_

b. No ☐ Provide explanation: \_\_\_\_\_

2. How much time was spent in complying with PCRB 47-0250, including performing the Feasibility Determination or Cost Analysis, over and above the time that would have been spent doing the level of analysis the Department would have previously done for a Procurement of this type and size?

3. What was the impact to the procurement process as a result of meeting the requirements of PCRB 47-0250 (If there was a delay, provide an estimate of the cost and time impact to the Department.)

To the best of my knowledge, the information entered on this form is true and accurate.

Preparer Name

Phone Number

Email

**\*\*Submit this form and any supporting documentation to the CPCA Manager.**



# MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

(revised 12/31/09)

## Board Clerk Use Only

Meeting Date: 5/13/2010  
Agenda Item #: R-6  
Est. Start Time: 10:50 AM  
Date Submitted: 4/29/2010

**Agenda Title:** **Proclamation Declaring the week of May 16 – 22, 2010, as NATIONAL PUBLIC WORKS WEEK, Recognizing the Contributions of all Multnomah County Public Works Employees**

*Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title sufficient to describe the action requested.*

**Requested Meeting Date:** May 13, 2010 **Amount of Time Needed:** 5 Minutes  
**Department:** DCS & DCM **Division:** Road Services, FREDS, Facilities and Property Management  
**Contact(s):** Kim Peoples  
**Phone:** 503-988-5050 **Ext.** 26797 **I/O Address:** 425  
**Presenter(s):** Kim Peoples, Bob Thomas & Rich Swift

## General Information

### 1. What action are you requesting from the Board?

The Departments of Community Services and County Management through the Divisions of: Transportation, FREDS, and Facilities and Property Management requests a reading of the Proclamation declaring the week of May 16 - May 22, 2010, as **NATIONAL PUBLIC WORKS WEEK**, recognizing the dedication and contributions of Multnomah County public works employees, and adoption of the Proclamation by the Board.

### 2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

The County annually recognizes the dedication and contributions of their public works employees to our community by a Proclamation presented to the Board of County Commissioners. The annual recognition corresponds with **NATIONAL PUBLIC WORKS WEEK** which this year is May 16 - 22, 2010.

### 3. Explain the fiscal impact (current year and ongoing).

None

4. Explain any legal and/or policy issues involved.

N/A

5. Explain any citizen and/or other government participation that has or will take place.

N/A

---

**Required Signature**

---

Elected Official or  
Department/  
Agency Director:

A handwritten signature in cursive script, reading "M. Cecilia Johnson". The signature is written in dark ink and is positioned above a horizontal line.

Date: 4/29/2010

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

**PROCLAMATION NO. 2010-058**

Declaring the Week of May 16 through May 22, 2010, as "**NATIONAL PUBLIC WORKS WEEK**," and Recognizing the Contributions of all Multnomah County Public Works Employees.

**The Multnomah County Board of Commissioners Finds:**

- a. Public works infrastructure, facilities, and services are of vital importance to the health, safety and well being of the citizens of Multnomah County;
- b. The public works infrastructure, facilities and services could not be provided without the dedicated efforts of public works professionals, including engineers, surveyors, technicians, planners, operations and maintenance staff and administrators;
- c. County public works professionals design, build, operate, and maintain the transportation system, storm water infrastructure, sewage, public buildings and facilities that are vital to the people and communities of Multnomah County;
- d. Understanding the role that public infrastructure plays in protecting the environment, improving public health and safety, contributing to the economic vitality, and enhancing the quality of life of the community is in the interest on the citizens of Multnomah County.

**The Multnomah County Board of Commissioners Proclaims:**

The Week of May 16 through May 22 2010 as "**NATIONAL PUBLIC WORKS WEEK**" with the 2010 theme "***Public Works: Above, Below & All Around You***" and calls upon the citizens of our community to realize the contributions that all public works professionals make every day to our health, safety, comfort, environmental quality, and economic prosperity.

ADOPTED this 13th day of May, 2010.

BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

---

Jeff Cogen, Chair

SUBMITTED BY: Cecilia Johnson





# MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

(revised 12/31/09)

## Board Clerk Use Only

**Meeting Date:** 5/13/2010  
**Agenda Item #:** R-7  
**Est. Start Time:** 10:55 am  
**Date Submitted:** 4/21/2010

APPROVED: MULTNOMAH COUNTY  
BOARD OF COMMISSIONERS  
AGENDA # R-7 DATE 5/13/2010  
LYNDA GROW, BOARD CLERK

## Agenda Title:

SECOND READING ORDINANCE 2010-1161: Amend the Multnomah County Comprehensive Framework Plan; and the Multnomah County Plan and Sectional Zoning Maps Relating to Urban and Rural Reserves

*Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title sufficient to describe the action requested.*

|                                |                      |                               |                          |
|--------------------------------|----------------------|-------------------------------|--------------------------|
| <b>Requested Meeting Date:</b> | <u>May 13, 2010</u>  | <b>Amount of Time Needed:</b> | <u>10 min</u>            |
| <b>Department:</b>             | <u>DCS</u>           | <b>Division:</b>              | <u>Land Use Planning</u> |
| <b>Contact(s):</b>             | <u>Chuck Beasley</u> |                               |                          |
| <b>Phone:</b>                  | <u>503-988-3043</u>  | <b>Ext.</b>                   | <u>22610</u>             |
| <b>Presenter(s):</b>           | <u>Chuck Beasley</u> | <b>I/O Address:</b>           | <u>455/116</u>           |

## General Information

### 1. What action are you requesting from the Board?

Approve the proposed ordinance that amends the county Framework Plan to adopt policy 6A and adopt the plan and zoning map amendment in Exhibit 1. This ordinance implements the Intergovernmental Agreement (IGA) between Multnomah County and Metro to Adopt Urban and Rural Reserves in Multnomah County, approved at Board and Metro hearings on February 25, 2010. In addition to the plan and zoning map in Exhibit 1, the ordinance includes Exhibit 2, a Statement of Reasons for the plan designations, and Exhibit 3, an index of the Multnomah County record supporting designation of reserves.

### 2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

The Urban and Rural Reserves process entails a new regional approach to managing the Metro region urban form while protecting important farm, forest, and landscape features from urbanization. Adoption of the proposed policies and map is the final phase in the reserves designation process that began after the state legislature adopted enabling legislation in SB 1011(2007) followed by LCDC adoption of Oregon Administrative Rule Division 27 (OAR) in January of 2008. The proposed plan and zoning map amendment in Exhibit 1 identifies reserve areas in Multnomah County as part of a

process that included collaboration with Washington and Clackamas Counties, Metro, cities, and others. The Reserves process provides greater flexibility to decide what areas around the Portland Metro region are best suited for future urbanization, and the 50 year time horizon will result in greater predictability for where growth is and is not expected to occur. Land outside of the UGB has been studied to inform decisions about how to balance land needed to create great urban communities, to protect lands important to the viability of the agricultural and forest economies of the region, and protection of natural features that define the region.

This effort has been led by Multnomah County Commission Chair Jeff Cogen, Clackamas County Commissioner Charlotte Lehan, Washington County Commission Chair Tom Brian, and Metro Councilor Kathryn Harrington, collectively working as the Core 4. The process of studying, identifying, and designating reserves began in January of 2008, with formation of the regional Reserves Steering Committee, adoption of a Coordinated Public Involvement Plan to coordinate the work flow, and formation of county committees to assess reserve areas and engage the public. Key phases of the project in Multnomah County included:

- The Multnomah County Reserves Citizen Advisory Committee (CAC) developed their suitability assessments and recommendations in 16 public meetings between May of 2008 and July 30, 2009. The Planning Commission conducted a hearing on Aug 10, 2009 to consider the CAC suitability recommendations and recommendations for reserve designations in the county. Consensus of the Planning Commission endorsed the CAC recommendations.
- The Board adopted Resolution No. 09-112 at their September 10, 2009 public hearing, forwarding to Core 4 and the Reserves Steering Committee, urban and rural reserves suitability recommendations developed by the Multnomah County CAC. The Board took the approach of focusing on suitability of areas for reserves rather than on designations of urban and rural reserves pending information about how much growth can occur within the existing UGB and how much new land will be sufficient to accommodate long term growth needs.
- The Metro Chief Operating Officer's Report was released on September 15, 2009, and included population and employment forecasts for the years 2050 and 2060 that provide an understanding of the scale of growth coming to the region. The report finds that a range of between 15,700 and 29,100 acres of urban reserves will be needed for both population and employment growth over the next 40 – 50 years. The counties identified a total of approximately 49,000 acres of land suitable for urban reserves.
- The Board adopted Resolution No. 09-153 at their December 10, 2009 public hearing, forwarding to Core 4, recommendations for designation of urban or rural reserve, and areas with no reserves designation. These recommendations were developed considering information from a number of sources with a regional and local perspective. These include Regional Steering Committee stakeholder comment, discussion with Multnomah County cities, and information and perspectives shared in Core 4 meetings.
- The Board adopted the Reserves IGA with Metro at a public hearing on February 25, 2010, and Metro adopted the agreement at a public hearing on the same date. The agreement contains a map of areas the County and Metro will designate as rural and urban reserves and policies that the parties will incorporate into their plans. The IGA serves as "a preliminary decision that is a prerequisite" to the plan amendments. A copy of the IGA is included herein.
- The Planning Commission conducted a public hearing on April 5, 2010, and recommended the proposed amendments to the Board for approval. This hearing and recommendation was a part of the legislative adoption phase of the reserves project. A copy of the Planning Commission resolution PC 08-010 is included herein.

**3. Explain the fiscal impact (current year and ongoing).**

Staff resources and project support for adoption of an ordinance to implement this agreement is accommodated within existing budget. This agreement anticipates future county participation in concept planning for areas considered for addition to the UGB, and to participate in a review of the reserves program within 20 years. Resources for these efforts will come from future budgets.

**4. Explain any legal and/or policy issues involved.**

The proposal amends the Framework Plan Volume 2 Policy 6 Urban and Land Area to add a new set of policies and strategies (Policy 6A), and amends the Plan and Zoning Map to adopt rural reserves and recognize urban reserves. The Urban and Rural Reserves policy objectives address elements of the existing county growth management approach including directing growth to appropriate locations, providing for orderly growth over time, resource conservation, managing conflicts between urban and rural uses, and building compact livable urban communities.

Together with the adoption of the map in Exhibit 1, the amendments fulfill the county's agreements to adopt certain policies into the county plan as identified in the IGA. Proposed Policy 6A includes a number of strategies, which are recommendations about how the reserves program should be implemented.

The proposed strategies within Policy 6A endorse policy changes by both Multnomah County and Metro that would require cities to govern and plan areas added to the UGB. The County, Metro, and the appropriate city would participate in concept planning prior to expansion of the UGB.

**5. Explain any citizen and/or other government participation that has or will take place.**

The outreach program has followed a regional Coordinated Public Involvement program and a County Public Involvement program. Coordination with affected local governments has been an important element in support of reserves evaluation and decisions. Outreach to the public has occurred in a number of ways including newspaper notifications, use of the internet, individual property owner mailings, open house events, public meetings, and public hearings.

Coordination with Multnomah County Cities

Understanding the land needs and service potential of cities is of critical importance because the County would look to a city to provide urban services should areas designated urban reserve come into the UGB in the future. Input from cities of Beaverton, Gresham, Portland, and Troutdale was considered during process of evaluating and designating the proposed reserves.

Public Outreach

Public outreach has included three region wide open house events and on-line surveys. The first was conducted in July of 2008 to gather input on the Reserves Study Area Map. The second occurred in April of 2009, for public input on Urban and Rural Reserve Candidate Areas - lands that will continue to be studied for urban and rural reserves. The third regional outreach effort to gather input on the regional reserves map prior to refinement of the final map for Intergovernmental Agreements occurred in January of 2010.

Public testimony has been an important element in the process and has been submitted to Multnomah County in several ways including open house events that took place in July of 2008, April of 2009, and January of 2010, in testimony provided at Citizen Advisory Committee meetings, testimony to the Planning Commission and the Board, and testimony to Metro Council at public

hearings. Written testimony received during these public involvement opportunities has been included on the Multnomah County Reserves web pages and through links to pages maintained by Clackamas and Washington Counties and Metro. The County pages are located at:  
<http://www2.co.multnomah.or.us/reserves>

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**Required Signature**

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**Elected Official or  
Department/  
Agency Director:**



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**Date: 4/21/2010**

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**BEFORE THE PLANNING COMMISSION  
for MULTNOMAH COUNTY, OREGON**

**RESOLUTION NO. PC-08-010**

In the matter of recommending that the Board of Commissioners amend the Multnomah County Framework Plan and the County Plan and Zoning Map to adopt the Proposed Urban and Rural Reserves Plan for Multnomah County.

**The Planning Commission of Multnomah County Finds:**

- a. The Planning Commission is authorized by Multnomah County Code Chapters 11.05, and 33 through 36, to recommend to the Board of County Commissioners the adoption, revision, or repeal of regulations intended to carry out all or part of a plan adopted by the Board.
- b. Multnomah County agreed to work together with Clackamas and Washington Counties and Metro in a process for designating Urban and Rural Reserves (Reserves). This represents a new approach to growth management in the Portland Metro region by identifying urban reserves where urban growth will be directed over the next 50 years, as well as rural reserves that will be off limits to growth in the same period. This long-term approach involved coordination among Metro and the counties, and coordinated public involvement to reach the consensus provided for in ORS 195.137 through 195.145 and in Oregon Administrative Rule OAR 660-027-0005 through -0080.
- c. Planning for urban and rural land uses over the long-term 50 years is in the interest of Multnomah County (the County) because this work has the potential to provide a balance that best provides for livable communities, viability and vitality of the farm and forest industries, and protection of landscape features that define the region for its residents.
- d. The policies and strategies in proposed Policy 6A incorporate the County requirements agreed to in the intergovernmental agreement (IGA) with Metro dated March 17, 2010. The IGA served as the preliminary decision and a prerequisite to these plan amendments as provided for in the state rules.
- e. The reserves plan was developed according to the Multnomah County Public Involvement plan that incorporated the provisions of the regional Coordinated Public Involvement Plan. These plans resulted in a broad public and stakeholder involvement effort that included a regional Reserves Steering Committee, formation of county committees to assess reserve areas and engage the public, region-wide public outreach events, and use of a number of tools including the internet, mailed notices to property owners, email meeting notifications, news releases and meeting and hearing notices, and neighborhood association meetings.

- f. The Multnomah County Reserves Citizen Advisory Committee (CAC) developed suitability assessments and recommendations in public meetings between May 2008 and July 30, 2009. The CAC produced a thoughtful, well informed assessment that provided guidance to the County in arriving at conclusions about what lands should be designated as urban or rural reserve. The proposed reserves designations have been further informed by the Regional Steering Committee, and by additional public and agency input received through adoption of the IGA by the Board and Metro in February, 2010.
- g. No regulations are being proposed that further restrict the use of property and no mailed notice to individual property owners is required ("Ballot Measure 56 notice").
- h. Notice of the Planning Commission hearing was published in the Oregonian newspaper and on the Land Use Planning Program internet pages. Notification was also provided by electronic mail to individuals and stakeholders who had requested notification of proceedings and information about reserves.

**The Planning Commission of Multnomah County Resolves:**

- 1. The Multnomah County Framework Plan amendment to add proposed Policy 6A and the proposed Rural Reserve designation areas on the Plan and Zoning Map in Exhibit 1, are hereby recommended for adoption by the Board of County Commissioners.

ADOPTED this 5th day of April, 2010.

PLANNING COMMISSION  
FOR MULTNOMAH COUNTY, OREGON

  
John Ingle, Chair

**Intergovernmental Agreement  
Between Metro and Multnomah County  
To  
Adopt Urban and Rural Reserves**

This Agreement is entered into by and between Metro and Multnomah County pursuant to ORS 195.141 and 190.003 to 190.110 for the purpose of agreeing on the elements of an ordinance to be adopted by Metro designating Urban Reserves and of an ordinance to be adopted by Multnomah County designating Rural Reserves, all in Multnomah County.

**PREFACE**

This agreement will lead to the designation of Urban Reserves and Rural Reserves. Designation of the Urban and Rural Reserves by this agreement will help accomplish the purpose of the 2007 Oregon Legislature in enacting Senate Bill 1011, now codified in ORS 195.137 to 195.145 ("the statute"):

Facilitate long-term planning for urbanization in the region that best achieves

- Livable communities;
- Viability and vitality of the agricultural and forest industries; and
- Protection of the important natural landscape features that define the region.

**RECITALS**

WHEREAS, Metro and Multnomah, Washington and Clackamas Counties ("the four governments") have declared their mutual interest in long-term planning for the three-county area in which they exercise land use planning authority to achieve the purpose set forth in the statute; and

WHEREAS, the Oregon Legislature enacted the statute in 2007, at the request of the four governments and many other local governments and organizations in the region and state agencies, to establish a new method to accomplish the goals of the four governments through long-term planning; and

WHEREAS, the statute authorizes the four local governments to designate Urban Reserves and Rural Reserves to accomplish the purposes of the statute, which are consistent with the goals of the four governments; and

WHEREAS, the Land Conservation and Development Commission ("LCDC") adopted rules to implement the statute on January 25, 2008, as directed by the statute; and

WHEREAS, the statute and rules require the four governments to work together in their joint effort to designate reserves and to enter into formal agreements among them to designate reserves in a coordinated and concurrent process prior to adoption of ordinances adopting reserves; and

WHEREAS, the statute and the rules set forth certain factors to be considered in the designation of reserves, and elements to be included in ordinances adopting reserves; and

WHEREAS, the four governments have followed the procedures and considered the factors set forth in the statute and the rule; and

WHEREAS, the four governments have completed an extensive and coordinated public involvement effort; and

WHEREAS, the four governments have coordinated their efforts with cities, special districts, school districts and state agencies in the identification of appropriate Urban and Rural Reserves;

NOW, THEREFORE, Metro and Multnomah County agree as follows:

#### **AGREEMENT**

- A. Metro agrees to consider the following policies and Urban Reserve designations at a public hearing and to incorporate them in the Regional Framework Plan, or to incorporate them as revised pursuant to subsections 3 and 4 of section C of this agreement:
1. A policy that designates as Urban Reserves those areas shown as proposed Urban Reserves on Exhibit A, attached to this agreement, or on any amendment to Exhibit A pursuant to section C of this agreement.
  2. A policy that determines that the Urban Reserves designated by the Regional Framework Plan pursuant to this agreement are intended to provide capacity for population and employment between 2010 and 2060, a total of 50 years from the date of adoption of the ordinance designating the reserves.
  3. A policy that gives highest priority to Urban Reserves for future addition to the urban growth boundary (UGB).
  4. A map depicting the Urban Reserves adopted by Metro and the Rural Reserves adopted by Multnomah County following this agreement.
  5. A policy that Metro will not add Rural Reserves designated by ordinance following this agreement to the regional UGB for 50 years.
  6. A policy that Metro will not designate Rural Reserves as Urban Reserves for 50 years.
  7. A policy that Metro will require a "concept plan", the required elements of which will be specified in the Urban Growth Management Functional Plan in consultation with the county, for an area of Urban Reserves under consideration for addition to the UGB to be completed prior to the addition. Concept plans shall include elements on finance, provision of infrastructure, natural resource protection, governance, the planning principles set forth in Exhibit B and other subjects critical to the creation of great



communities. Concept plans will provide that areas added to the UGB will be governed and planned by cities prior to urbanization.

8. A policy that Metro will review the designations of Urban and Rural Reserves, in coordination with Clackamas, Multnomah and Washington Counties, 20 years after the adoption of reserves by the local governments pursuant to this agreement, unless the four governments agree to review the reserves sooner.

**B. Multnomah County agrees** to consider the following policies and Rural Reserve designations at a public hearing and to incorporate them in its Comprehensive Plan, or to incorporate them as revised pursuant to subsections 3 and 4 of section C of this agreement:

1. A policy that designates as Rural Reserves the areas shown as proposed Rural Reserves on Exhibit A, attached to this agreement, or on any amendment to Exhibit A pursuant to section C of this agreement.
2. A map depicting the Rural Reserves designated by the Comprehensive Plan and the Urban Reserves adopted by Metro following this agreement.
3. A policy that Multnomah County will not include Rural Reserves designated pursuant to this agreement in the UGB of any city in the county for 50 years from the date of adoption of the ordinance designating the reserves.
4. A policy that Multnomah County will not re-designate Rural Reserves as Urban Reserves in the county for 50 years from the date of adoption of the ordinance designating the reserves.
5. A policy that commits Multnomah County, together with an appropriate city, to participation in development of a concept plan for an area of Urban Reserves under consideration for addition to the UGB.
6. A policy that the county will review the designations of Urban and Rural Reserves, in coordination with Metro and Clackamas and Washington Counties, 20 years after the adoption of reserves by the four governments pursuant to this agreement, unless the four governments agree to review the reserves sooner.

**C. Multnomah County and Metro agree** to follow this process for adoption of the ordinances that will carry out this agreement:

1. Each government will hold at least one public hearing on its draft ordinance prior to its adoption.
2. Metro and the county will hold their final hearings and adopt their ordinances no later than June 8, 2010.
3. If testimony at a hearing persuades Metro or Multnomah County that it should revise its ordinance in a way that would make it inconsistent with this agreement, then it shall

continue the hearing and propose an amendment to the agreement to the other party and to Clackamas and Washington Counties.

4. If Multnomah County or Metro proposes an amendment to the agreement, the party proposing the agreement will convene the four governments to consider the amendment. Any objections or concerns raised by a government that is not party to this IGA shall be considered carefully and the four governments shall take reasonable, good faith steps to reach consensus on the amendment. After this consultation, Multnomah County and Metro may agree to an amendment.
5. Metro and Multnomah County will adopt a common set of findings, conclusions and reasons that explain their designations of Urban Reserves and Rural Reserves as part of their ordinances adopting the reserves. Metro and the county will incorporate maps into their respective plans that show both the Urban and Rural Reserves in Exhibit A to this agreement, with the county showing only the reserves in the county.
6. Metro and Multnomah County will establish, in coordination with Clackamas and Washington Counties, a process for making minor revisions to boundaries between Urban Reserves and undesignated land that can be made at the time of concept planning, and a process for making minor additions to Rural Reserves, with notice to, but without convoking all four reserves partners.
7. Within 45 days after adoption of the last ordinance adopting reserves of the four governments, Multnomah County and Metro will submit their ordinances and supporting documents to LCDC in the manner of periodic review.

D. This agreement terminates on December 31, 2060.

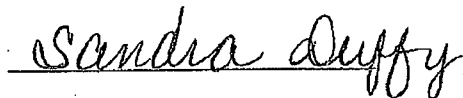
**MULTNOMAH COUNTY**



Ted Wheeler  
Chair, Multnomah County  
Board of Commissioners

Dated: \_\_\_\_\_

Reviewed:



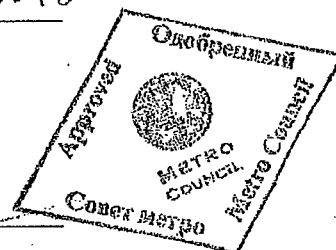
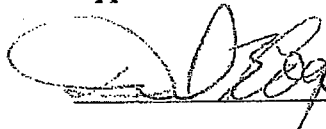
**METRO**



David Bragdon,  
Metro Council President

Dated: 17 April 2010

Approved as to form:



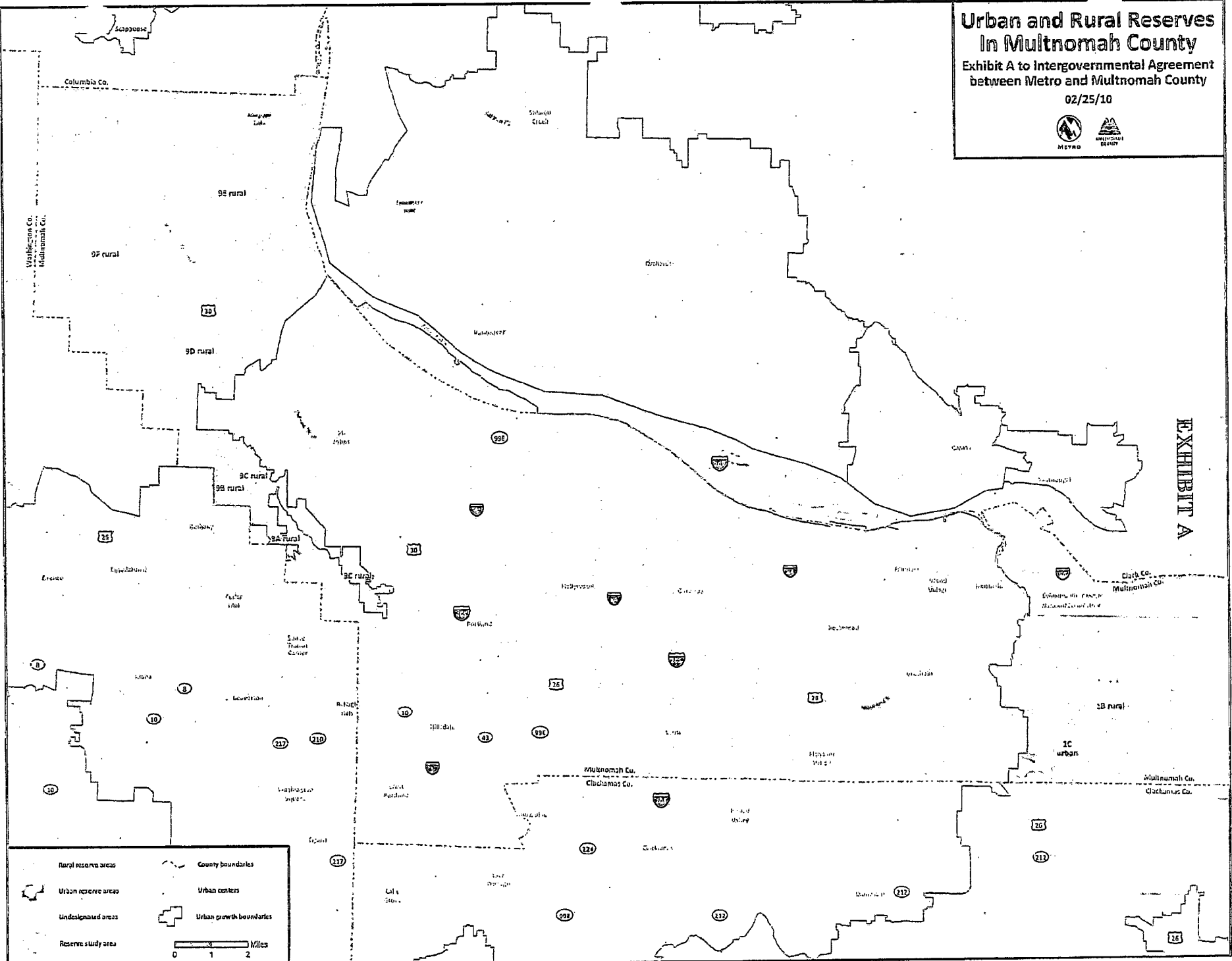
# Urban and Rural Reserves In Multnomah County

Exhibit A to Intergovernmental Agreement  
between Metro and Multnomah County

02/25/10



EXHIBIT A



Rural reserve areas

Urban reserve areas

Undesignated areas

Reserve study area

County boundaries

Urban centers

Urban growth boundaries

0 1 2 Miles

## **EXHIBIT B**

### **Exhibit B to Agreement between Metro and Multnomah County**

#### **PRINCIPLES FOR CONCEPT PLANNING OF URBAN RESERVES**

1. Concept planning for specific, enumerated Urban Reserves on the Urban and Rural Reserves map may occur separately and at different times.
2. A concept plan for any Urban Reserve area must be approved by the county, the city or cities who will govern the area, and by Metro.
3. The City of Gresham shall be invited to participate in concept planning of Urban Reserve in the area south of Lusted Road and west of SE 302<sup>nd</sup>, identified as Area 1C (Clackanomah) on the regional reserve map.
4. Concept plans shall provide that any area added to the UGB shall be governed by an existing city, or by a new city.
5. Concept planning for Urban Reserve areas that are suitable for industrial and other employment uses – such as portions of Clackanomah - will recognize the opportunity to provide jobs in this part of the region.
6. Concept planning for Urban Reserve areas that are suitable for a mix of urban uses – such as Area 1C – will recognize the opportunity to provide employment and mixed- use centers with housing at higher densities and employment at higher floor-to-area ratios, and will include designs for a walkable, transit-supportive development pattern.
7. Concept planning shall recognize environmental and topographic constraints and habitat areas and will reduce housing and employment capacity expectations accordingly.

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

**ORDINANCE NO. 2010-1161**

Amending the Multnomah County Comprehensive Framework Plan; and the Multnomah County Plan and Sectional Zoning Maps Relating to Urban and Rural Reserves

**The Multnomah County Board of Commissioners Finds:**

- a. The Multnomah County Planning Commission has recommended that the Board adopt an Ordinance adding new policies and strategies to the County's Comprehensive Plan and amending the plan and zoning map with respect to urban and rural reserves.
- b. The Planning Commission held a properly noticed public hearing on April 5, 2010, where all interested persons were given an opportunity to appear and be heard.
- c. The legislative changes implement an IGA with Metro and are necessary to complete the reserves designation process that relied on the coordinated efforts of Multnomah, Clackamas and Washington Counties and Metro to identify and protect from urbanization important farm and forest land, and landscape features, and to create great urban communities. The urban and rural reserves plan was authorized by the Legislature adopting enabling legislation (SB 1011) in 2007, LCDC's adoption of OAR Division 27 in 2008, and implementation of those rules to designate and adopt reserve areas.
- d. Areas of the county the Board designates as rural reserve, and areas Metro designates as urban reserve, are shown on the plan and zoning map in Exhibit 1. Detailed findings in support of this Ordinance are entitled: Reasons for Designating Areas in Multnomah County as Urban Reserves or Rural Reserves; are attached as Exhibit 2; and, are incorporated by reference. A Record Index listing all the evidence in the County's Record related to Urban and Rural Reserves designations is attached as Exhibit 3. A hard copy of the entire Record was present in the board room at the time of the adoption of this Ordinance.

**Multnomah County Ordains as follows:**

**Section 1. Comprehensive Framework Plan is amended to add Policy 6-A as follows:**

**POLICY 6A: URBAN AND RURAL RESERVES**

**INTRODUCTION**

The purpose of Urban and Rural Reserves is to facilitate planning for urbanization of the Portland metro region over the 50 year plan period from 2010 to 2060. Urban reserves provide greater certainty to the agricultural and forest industries, urban industries, and service providers about the future location of urban growth boundary expansion. Rural reserves are intended to provide long-term protection of agricultural and forest land and landscape features that enhance the unique sense of place of the region.

The reserves plan that designates land for urban and rural use is an alternative approach to manage urban growth through a coordinated regional process provided for in Oregon Laws 2007, chapter 723 and implementing Oregon Administrative Rule 660 Division 27(2008). The reserves plan supplements Policy 6 Urban Land Area with a specific map and implementing policies that define limits to urban growth for a time period much longer than the 20 -25 year UGB plan period.

The reserves plan relies on designation of urban reserves land which can only be designated by Metro, and on rural reserve areas that can only be designated by the County. Because of this division of authority in the reserves plan, the County has amended its plan and zoning map to adopt rural reserves, and also shows urban reserve designations on the map.

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## **POLICY 6-A Urban and Rural Reserves**

It is the County's policy to establish and maintain rural reserves in coordination with urban reserves adopted by Metro and in accord with the following additional policies:

1. Areas shown as Rural Reserve on the County plan and zone map shall be designated and maintained as Rural Reserves to protect agricultural land, forest land, and important landscape features.
2. Rural Reserves designated on the plan map shall not be included within any UGB in the county for 50 years from the date of the ordinance adopting the reserves designations.
3. Areas designated Rural Reserves in the county shall not be re-designated as Urban Reserves for 50 years from the date of the ordinance adopting the reserves designations.
4. The County will participate together with an appropriate city in development of a concept plan for an area of Urban Reserve that is under consideration for addition to the UGB.
5. The County will review the designations of Urban and Rural Reserves, in coordination with Metro and Clackamas and Washington Counties, 20 years from the date of the ordinance adopting the reserves designations, or earlier upon agreement of Metro and the other two counties.
6. The County will not amend the zoning to allow new uses or increased density in rural and urban reserve areas except in compliance with applicable state rules.

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### **STRATEGIES**

- A. The urban and rural reserve program for the Portland Metro region is predicated on coordination between Multnomah, Clackamas, and Washington Counties and Metro. As a part of continuing efforts to implement this long-term program, the County has agreed to:
  1. Amend the Multnomah County plan and zoning map to show areas designated by Metro as urban reserve and areas designated by Multnomah County as rural reserve.
  2. Participate with Clackamas and Washington counties and Metro to consider proposals for major or minor amendments to the reserves maps that may occur prior to the end of the 50 year reserves planning period.
  3. Consider the suitability of any lands not designated as urban or rural reserve for such designation during the reserves plan review that is intended to occur within 20 years of the initial reserves designations.
- B. A key element of the reserves program is that identification of land suitable for urban reserve provides the certainty needed for local governments and service providers to plan for future service needs in UGB expansion areas. The County will participate with Metro and an appropriate city in concept planning of urban reserve areas under consideration for inclusion within the UGB subject to the principles:
  1. Concept planning for specific, enumerated Urban Reserves on the Urban and Rural Reserves map may occur separately and at different times.

2. A concept plan for any Urban Reserve area must be approved by the county, the city or cities who will govern the area, and by Metro.
3. Concept plans shall provide that any area added to the UGB shall be governed by an existing city, or by a new city, and shall include provision for the orderly efficient transition from urbanizable to urban land. The preferred approach is for existing county zoning and rural level of services to remain in effect until new urban areas are annexed into the designated city.
4. Concept planning for Urban Reserve areas that are suitable for industrial and other employment uses will recognize the opportunity to provide jobs in this part of the region.
5. Concept planning for Urban Reserve areas that are suitable for a mix of urban uses will recognize the opportunity to provide employment and mixed-use centers with housing at higher densities and employment at higher floor-to-area ratios, and will include designs for a walkable, transit-supportive development pattern.
6. Concept planning shall recognize environmental and topographic constraints and habitat areas and will reduce housing and employment capacity expectations accordingly.
7. Concept plans shall be designed to avoid or minimize adverse effects on farm and forest practices, and on important natural landscape features, on nearby rural land.

**Section 2.** The map of the Urban and Rural Reserves in Multnomah County is attached as Exhibit 1 and adopted as a portion of the Multnomah County Comprehensive Framework Plan.

**Section 3.** The following Sectional Zoning Maps are amended to show the areas designated as Urban and Rural Reserves as shown on Exhibit 1: 1 – 86, 88 - 92, 94 – 112, 115 – 118, 121, 122, 124, 125, 131 – 134, 586, 592, 597, 598, 603, 604, 610, 634, 649, 651, 667 – 674, 679, 680, 682 – 686, 688 – 701, 703 – 716.

FIRST READING:

\_\_\_\_\_  
May 6, 2010

SECOND READING AND ADOPTION:

\_\_\_\_\_  
May 13, 2010

BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

\_\_\_\_\_  
Jeff Cogen, Chair

REVIEWED:

AGNES SOWLE, COUNTY ATTORNEY  
FOR MULTNOMAH COUNTY, OREGON

By \_\_\_\_\_  
Sandra N. Duffy, Assistant County Attorney

SUBMITTED BY:  
M. Cecilia Johnson, Director, Department of Community Services

**Part I**  
**Reasons for Designating Areas in Multnomah County as**  
**Urban Reserves or Rural Reserves**

**I. Introduction**

Reserves designations proposed for Multnomah County were developed through analysis of the urban and rural reserves factors by the County's Citizen Advisory Committee (CAC), consideration of the analysis in briefings and hearings before the Multnomah County Planning Commission and Board of County Commissioners, discussion in regional forums including the Reserves Steering Committee, Core 4, and public and government input derived through the county Public Involvement Plan for Urban and Rural Reserves and the regional Coordinated Public Involvement Plan. Record Index #APR Reserves IGA 2/25/10.

The Multnomah County Board appointed a CAC to consider technical analysis of the statutory and administrative rule factors, to make recommendations to County decision makers, and to involve Multnomah County citizens and stakeholders in development of the proposed County reserves plan. The make-up of the 15 member committee was structured to include a balance of citizens with both rural and urban values. The rural members were nominated by County recognized neighborhood organizations from the four affected rural plan areas to the extent possible. The CAC developed a suitability assessment and reserves recommendations in sixteen meetings between May, 2008, and August, 2009.

The approach to developing the proposed reserves plan began with analysis of the study area by the CAC. The county study area was divided into areas corresponding to the four affected county Rural Area Plans, and further segmented using the Oregon Department of Agriculture (ODA) mapping and CAC discussion for a total of nine county subareas. Record Index #Candidate Areas Assessment Methodology and Results 3/16/09. The phases of the CAC work included 1) setting the study area boundary; 2) identification of candidate urban and rural reserve areas; and 3) suitability recommendations based on how the subareas met the urban factors in OAR 660-027-0050 and the rural factors in -0060. The results of the suitability assessment are included in the report provided to the Planning Commission and Board of County Commissioners in August and September of 2009. Record Index #Attachment C BOCC Reserves Hearing 12/10/09.

The Multnomah County Planning Commission considered the CAC results and public testimony in a public hearing in August, 2009, and the Board of County Commissioners conducted a public hearing to forward recommendations to Core 4 for regional consideration in September, 2009. Additional Board hearings, public outreach, and regional discussion resulted in the Intergovernmental Agreement (IGA) between Multnomah County and Metro approved February 25, 2010. The IGA is a preliminary reserves decision that is the prerequisite to this proposed plan amendment as provided in the administrative rule. Record Index # Reserves IGA 3/17/10.



## **II. CAC Analysis, Candidate Areas and Suitability Rankings**

The initial phase of analysis by the CAC considered the location of the regional study area boundary in Multnomah County. This, together with an overview of the various studies and the factors was the content of CAC meetings 1 through 3. Record Index # CAC Agendas Compiled. The first major phase of the analysis, identifying Candidate areas for urban and rural reserve focused on the first rural factor, the potential for urbanization to narrow the amount of land for further study as rural reserve. This occurred in CAC meetings 3 through 9, and resulted in agreement that all of the study area in Multnomah County should continue to be studied for rural reserve. Data sources studied included the Oregon Departments of Agriculture and Forestry (ODA) and (ODF) studies, Landscape Features study, aerial photos, existing land use, and information from committee members, and the public. Record Index # CAC Agendas Compiled.

The urban candidate areas assessment focused on urban factors (OAR 660-027-0050(1) and (3) to consider the relative efficiency of providing key urban services. This work relied on the technical memos and maps provided by the regional water, sewer, and transportation work groups comprised of technical staff from each of the participating jurisdictions. This information resulted in rankings on the efficiency of providing services to the study area. The CAC also considered information related to urban suitability including the Great Communities study, a report on industrial lands constraints, infrastructure rating criteria, and physical constraint (floodplain, slope, and distance from UGB) maps in their analysis. In addition, input from Multnomah County "edge" cities and other local governments, and testimony by property owners informed the assessment and recommendations. Rankings were low, medium, or high for suitability based on efficiency. Throughout this process effort was made to provide both urban and rural information at meetings to help balance the work. Record Index # CAC Agendas Compiled.

The suitability recommendations phase studied information relevant to ranking each of the urban and rural factors for all study areas of the county and took place in CAC meetings 10 through 16. Record Index # CAC Agendas Compiled. The approach entailed application of all of the urban and rural factors and suitability rankings of high, medium, or low for their suitability as urban or rural reserve based on those factors. Technical information included data from the prior phases and hazard and buildable lands maps, Metro 2040 design type maps, extent of the use of exception lands for farming, zoning and partitioning. During this period, the CAC continued to receive information from citizen participants at meetings, from local governments, and from CAC members. Record Index # CAC Meeting Summaries. The group was further informed of information present in the Reserves Steering Committee forum, and of regional public outreach results. Record Index # CAC Agendas Compiled. The product of the CAC suitability assessment is a report dated August 26, 2009, that contains rankings and rationale for urban and rural reserve for each area. Record Index # Attachment C BOCC Reserves Hearing 12/10/09.

### **III. Urban Reserves in Multnomah County**

#### **Urban Reserve 1C: East of Gresham**

##### **General Description:**

This 855-acre area lies east of and adjacent to the Springwater employment area that was added to the UGB in 2002 as a Regionally Significant Industrial Area (RSIA). Record Index # Attachment C BOCC Reserves Hearing 12/10/09 pgs 52, 54 and Gresham City Council President Richard Strathern letter 10/21/09. It is bounded by Lusted Rd on the north, SE 302<sup>nd</sup> Ave. and Bluff Rd. on the east, and properties on the north side of Johnson Creek along the south edge. The entire area is identified as Foundation Agricultural Land.

However, the urban reserve area contains three public schools within the Gresham Barlow School District that were built prior to adoption of the statewide planning goals. It also includes the unincorporated rural community of Orient. The area is the most suitable area proximate to Troutdale and Gresham to accommodate additional growth of the Springwater employment area and is the only area adjacent to the UGB on the northeast side of the region with characteristics that make it attractive for industrial use.

##### **How Urban Reserve 1C Fares Under the Factors:**

The urban factors suitability analysis produced by the CAC and staff ranked this area as medium on most factors. The analysis notes that there are few topographic constraints for urban uses, including employment, that the existing rural road grid integrates with Gresham, and that it is near employment land within Springwater that has planned access to US Highway 26. Concern about minimizing adverse effects to farming was noted, although this factor was ranked medium also.

The rural reserve suitability assessment generally considers the larger Foundation Agricultural Land area between Gresham/Troutdale and the Sandy River Canyon as a whole. The analysis notes the existence of scattered groups of small parcels zoned as exception land in the southwest part of the area, including the Orient rural community. The lack of effective topographic buffering along the Gresham UGB, and the groups of small parcels in the rural community contributed to a "medium" ranking on the land use pattern/buffering factor (2)(d)(B). The CAC found the area as highly suitable for rural reserve, and indicated that the north half of the area was most suitable for urban reserve if needed.

##### **Why This Area was Designated Urban Reserve:**

This area was ranked as the most suitable for urbanization in Multnomah County in the suitability assessment. Gresham indicated its ability and desire to provide services to this area primarily for employment. The area is also suitable for continued agricultural use. However, as noted above, the presence of the Orient community, areas of small parcels, and lack of topography that buffers the area from adjacent urban development make this the most appropriate area for urbanization.

Additional support for urban/industrial designation in this general area was received from several sources including Metro in the Chief Operating Officer's report, the State of Oregon agency letter, and Port of Portland. Record Index # Metro COO Recommendation 9/15/09

Appendix 3E Clackanomah pgs 2, 3, State Agency Letter 10/14/09 pg 15, Port of Portland Imeson ltr 9/4/09. Concern for protection of Johnson Creek was expressed by environmental stakeholders, and is addressed by holding the southern urban reserve edge to the north of the creek. Record Index # JCWC 4/14/09 ltr. The position of the area on the east edge of the region adds balance to the regional distribution of urban reserve, and employment land in particular. All of the rural land in this area is Foundation Agricultural Land, however, the proposed urban reserve is the best choice to address employment land needs in this part of the region.

#### **IV Rural Reserve in Multnomah County**

##### **Area 1B West of Sandy River (Clackanomah in Multnomah County)**

###### **General Description:**

This map area includes the northeast portion of the regional study area. Record Index # Study Area Map 6/16/08. Subareas studied by the CAC in the suitability assessment include Government, McGuire and Lemon Islands (Area 1), East of Sandy River (Area 2), Sandy River Canyon (Area 3), and West of Sandy River (Area 4). Record Index # Attachment C BOCC Reserves Hearing 12/10/09 pgs 30 through 54. The Troutdale/Gresham UGB forms the west edge, the Columbia River Gorge National Scenic Area is the north boundary, and the Study Area edge and county line are the east and south boundaries. With the exception of the Government Islands group, all of this area is either Foundation or Important Agricultural Land. In addition, all except the southeast quadrant is within 3 miles of the UGB. Record Index # PC Exhibit 1, Hearing 4/10/10.

###### ***How Rural Reserve 1B Fares Under the Factors:***

The Foundation and Important Agricultural Land areas between the Gresham/Troutdale UGB and the east edge of the Sandy River canyon qualify as rural reserve because they are within 3 miles of the UGB. The Sandy River Canyon is a high value landscape feature and is made up of either Foundation or Important Agricultural Land. The canyon and associated uplands are not suitable for urbanization due to steep slopes associated with the river and its tributaries. The canyon forms a landscape-scale edge between urban areas on the west and rural lands to the east and ranked high in the suitability analysis on additional key rural factors of: sense of place, wildlife habitat, and access to recreation. The Government Islands area is not classified as either Foundation, Important, or Conflicted Agricultural Land, but is classified as "mixed forest" in the Oregon Department of Forestry study. The area ranked low under the farm/forest factors, and high on the landscape features factors related to natural hazards, important habitat, and sense of place.

###### ***Why This Area was Designated Rural Reserve:***

Rural reserve is proposed from the eastside of the UGB eastward to the eastern edge of the Sandy River Canyon except for the urban reserve area 1C (see Section III above). The east rural reserve edge corresponds approximately to the county Wild and Scenic River overlay zone, and maintains continuity of the canyon feature by continuing the reserve designation further than 3 miles from the UGB to the county line. An area adjacent to the city of Troutdale in the northwest corner of the area is proposed to remain undesignated in order to

provide potential expansion for future land needs identified by the city. The Government Islands group remains rural land since it already has long term protection from urbanization in the form of a long-term lease between the Port of Portland and Oregon Parks and Recreation, and the Jewell Lake mitigation site. Record Index # Attachment C BOCC Reserves Hearing 12/10/09 pgs 30 through 34 and 42 through 54.

Areas 9A through 9F West Multnomah County

This map area includes the north portion of the regional study area. Subareas studied by the CAC in the suitability assessment include NW Hills North (Area 5), West Hills South (Area 6), Powerline/Germantown Road-South (Area 7), Sauvie Island (Area 8), and Multnomah Channel (Area 9). Record Index # Attachment C BOCC Reserves Hearing 12/10/09 pgs 55 through 96.

Area 9A – 9C Powerlines/Germantown Road-South

General Description:

This area lies south of Germantown Road and the power line corridor where it rises from the toe of the west slope of the Tualatin Mountains up to the ridge at Skyline Blvd. Record Index # Attachment C BOCC Reserves Hearing 12/10/09 pgs 73 - 84. The north edge of the area is the start of the Conflicted Agricultural Land section that extends south along the Multnomah/Washington county line to the area around Thompson Road and the Forest Heights subdivision in the city of Portland. The area is adjacent to unincorporated urban land in Washington County on the west, and abuts the City of Portland on the east. Most of the area is mapped as Important Landscape Features that begin adjacent to Forest Park and continue west down the slope to the County line. Record Index # map NFLI 4 7/29/09. The area is a mix of headwaters streams, upland forest and open field wildlife habitat.

How Rural Reserve 9A - 9C Fares Under the Factors:

The CAC ranked the area “medium-high suitability” for rural reserve after considering important landscape features mapping, Metro’s designation as a target area for public acquisition through the parks and greenspaces bond program, the extensive County Goal 5 protected areas, Metro Title 13 habitat areas, proximity to Forest Park, and local observations of wildlife use of the area. Record Index# Metro Greenspaces Acquisition Refinement Plan and Maps, Zoning Map SEC NW Hills South, map Metro Regionally Significant Fish and Wildlife Habitat, USGS Map with Wildlife Sightings FPNA. The CAC further ranked factors for sense of place, ability to buffer urban/rural interface, and access to recreation as high. While there was conflicting evidence regarding capability of the area for long-term forestry and agriculture, the CAC ranked the area as medium under this factor. Record Index # Attachment C BOCC Reserves Hearing 12/10/09 pgs 73 - 83. The county agrees that the west edge of area 9B defines a boundary between urbanizing Washington County and the landscape features to the east in Multnomah County. Elements that contribute to this edge or buffer include the power line right-of-way, Multnomah County wildlife habitat protection, planned Metro West Side Trail and Bond Measure Acquisition Areas, and the urban-rural policy choices represented by the county line. Record Index # J.Emerson email 4/16/09, map West Side Trails, and City of Portland 1/11/09 letter pg 4.

The CAC ranked the area “low suitability” for urban reserve generally, with the exception of areas 9A and 9B. Areas 9A and 9B resulted in a split of the CAC between “low” and “medium” rankings. Most of the area 9A – 9C contains topography that limits efficient provision of urban services, and, should urban development occur, would result in unacceptable impacts to important landscape features. Limiting topographic features include slopes that range from 10% in the majority of area 9B to above 25% in portions of 9C, and stream corridors and ravines interspersed throughout the area. Record Index# CAC 9 map Reserves South, constraints 3/26/09. Due to these features, the area was ranked low for an RTP level transportation “grid” system, for a walkable, transit oriented community, and for employment land. The CAC also recognized that should urban development occur, it would be difficult to avoid impacts to area streams and the visual quality of this part of Landscape Feature #22 Rock Creek Headwaters.

*Why This Area was Designated Rural Reserve:*

Among the urban factors in the Reserves rules are efficient use of infrastructure and efficient and cost-effective provision of services. These are also among the most important factors in the Great Communities study. Record Index # Great Communities Final Report, Executive Summary pgs 7, 8. Multnomah County does not provide urban services and has not since adoption of Resolution A in 1983. Record Index# Mult.Co.Aspirations 2/19/09. The County no longer has urban plan or zone designations; it contracts with the cities in the county for these services. This means urban services to Areas 9A - 9C would have to come from a city in a position to plan and serve new urban communities. As was the case when Metro considered addition of lands in Multnomah County on the west slope of Tualatin to the UGB in 2002, there is not a city in a position to provide urban services to Areas 9A to C. Beaverton is over two miles to the south. Metro assigned urban planning to Beaverton when Metro added the North Bethany area to the UGB in 2002. Given the obstacles to annexation of the unincorporated territory over that two miles, Washington County took on responsibility for the planning instead of Beaverton. Unlike Multnomah County, Washington County continues to provide planning services and maintains urban plan and zoning designations for unincorporated urban areas.

The only other city that could provide services is Portland. Portland has said, however, it will not provide services to the area for the same reasons it would not provide services to nearby “Area 94” when it was considered for UGB expansion in 2002. (Metro added Area 94 to the UGB. The Oregon Court of Appeals remanded to LCDC and Metro because Metro had failed to explain why it included Area 94 despite its findings that the area was relatively unsuitable for urbanization. Metro subsequently removed the area from the UGB.) Portland points to the long-standing, unresolved issues of urban governance and urban planning services, noting the difficulties encountered in nearby Area 93. The City emphasizes lack of urban transportation services and the high cost of improvements to rural facilities and later maintenance of the facilities. The City further points to capital and maintenance cost for rural roads in Multnomah County that would have to carry trips coming from development on both sides of the county line and potential impacts to Forest Park. Record Index # BOCC 2/23/10 Portland letters 10/16/09, 12/10/09, 1/11/10, 2/23/10.

For these reasons, areas 9A – 9C rate poorly against the urban reserve factors.

The proposed rural reserve designation for all of area 9A – 9C recognizes and preserves the landscape features values that are of great value to the county. Record Index # BOCC 2/25/10 Hearing. The small scale agriculture and woodlots should be able to continue and provide local amenities for the area. Rural reserve for this area is supported not only by the weight of responses from the public, but by the Planning Commission and the regional deliberative body MPAC as well. Record Index # Area 9B Survey Responses, PC 8/10/09 meeting minutes and MPAC 2/1/10 meeting record.

#### 9D and 9F – West Hills North and South, Multnomah Channel

##### General Description:

This area extends from the Powerlines/Germantown Rd. area northward to the county line, with Sauvie Island and the west county line as the east/west boundaries. All of the area is proposed as rural reserve. Agricultural designations are Important Agricultural Land in 9D, and Foundation Agricultural Land in area 9F. All of area 9D is within three miles of the UGB, and the three mile line from Scappoose extends south to approximately Rocky Point Road in area 9F.

##### *How Rural Reserve 9D and 9F Fare Under the Factors:*

All of the Multnomah Channel area is an important landscape feature, and the interior area from approximately Rocky Point Rd. south to Skyline Blvd. is a large contiguous block on the landscape features map. Record Index # map Natural Landscape Features Inventory 4 7/29/09. This interior area is steeply sloped and heavily forested, and is known for high value wildlife habitat and as a wildlife corridor between the coast range and Forest Park. It is also recognized as having high scenic value as viewed from both east Portland and Sauvie Island, and from the US Highway 26 corridor on the west. Landscape features mapping south of Skyline includes both Rock Creek and Abbey Creek headwaters areas that abut the city of Portland on the east and follow the county line on the west.

The potential for urbanization north of the Cornelius Pass Rd. and Skyline intersection in area 9D, and all of 9F, was ranked by the CAC as low. Limitations to development in the Tualatin Mountains include steep slope hazards, difficulty to provide urban transportation systems, and other key services of sewer and water. Areas along Multnomah Channel were generally ranked low due to physical constraints including the low lying land that is unprotected from flooding. Additional limitations are due to the narrow configuration of the land between US Highway 30 and the river coupled with extensive public ownership, and low efficiency for providing key urban services. Record Index # Attachment C BOCC Reserves Hearing 12/10/09 pgs 91 - 96. Subsequent information suggested some potential for urban development given the close proximity of US Highway 30 to the area.

##### *Why This Area was Designated Rural Reserve:*

This area is proposed for rural reserve even though urbanization potential is low. Of greater importance is the high sense of place value of the area. The significant public response in favor of rural reserve affirms the CAC rankings on this factor. In addition, the high value wildlife habitat connections to Forest Park and along Multnomah Channel, the position of this

part of the Tualatin Mountains as forming edges to the urban areas of both Scappoose and the Portland Metro region, further support the rural reserve designation.

#### 9E - Sauvie Island

##### General Description:

Sauvie Island is a large, low lying agricultural area at the confluence of the Willamette and Columbia Rivers. The interior of the island is protected by a perimeter dike that also serves as access to the extensive agricultural and recreational areas on the island. It is located adjacent to the City of Portland with access via Highway 30 along a narrow strip of land defined by the toe of the Tualatin Mountains and Multnomah Channel. This area was assessed as Area 8 by the County CAC. Record Index # Attachment C BOCC Reserves Hearing 12/10/09 pgs 85 through 89. The island is entirely Foundation Agricultural Land, and is mapped as an important landscape feature. Large areas at the north and south extents of the island are within 3 miles of the Scappoose and Portland UGBs.

##### *How Rural Reserve 9E Fares Under the Factors:*

The island ranked high on the majority of the agricultural factors, indicating suitability for long-term agriculture. It ranked high on landscape features factors for sense of place, important wildlife habitat, and access to recreation. The low lying land presents difficulties for efficient urbanization including the need for improved infrastructure to protect it from flooding, and additional costly river crossings that would be needed for urban development. The CAC ranked the island low on all urban factors indicating low suitability for urbanization.

##### *Why This Area was Designated Rural Reserve:*

The island is a key landscape feature in the region, ranking high for sense of place, wildlife habitat, and recreation access. The island defines the northern extent of the Portland-Metropolitan region at a broad landscape scale. These characteristics justify a rural reserve designation of the entire Multnomah County portion of the island even though potential for urbanization is low.

#### **V. Statewide Planning Goals Compliance**

MCC Chapter 11.05.180 Standards for Plan and Revisions requires legislative plan amendments comply with the applicable Statewide Planning goals pursuant to ORS 197.175(2)(a). These findings show that the reserves plan amendments are consistent with the goals, and they therefore comply with them.

#### **GOAL 1: CITIZEN INVOLVEMENT**

*To develop a citizen involvement program that insures the opportunity for citizens to be involved in all phases of the planning process.*

The process of studying, identifying, and designating reserves began in January of 2008, with formation of the regional Reserves Steering Committee, adoption of a Coordinated Public Involvement Plan to coordinate the work flow, and formation of county committees to assess

reserve areas and engage the public. Record Index # RSC Post Meeting Packet 3/14/08, and BOCC Resolution to form CAC and Appointment of CAC 5/1/08.

Multnomah County incorporated the Coordinated Public Involvement Plan into the plan followed for the county process, and this plan was reviewed by the Multnomah County Office of Citizen Involvement Board. Record Index # CAC 2 Mult Co PI Plan 3/5/08. In addition to providing opportunity for public involvement listed below, the county plan incorporated a number of tools including internet pages with current and prior meeting agendas and content, web surveys, mailed notices to property owners, email meeting notifications, news releases and meeting and hearing notices, neighborhood association meetings, and an internet comment link.

Key phases of the project in Multnomah County included:

- The Multnomah County Reserves Citizen Advisory Committee (CAC) developed their suitability assessments and recommendations in 16 public meetings between May 2008 and July 30, 2009. Record Index # CAC Agendas Compiled. The Planning Commission conducted a hearing on Aug 10, 2009 to consider the CAC suitability recommendations and recommendations for reserve designations in the county. Record Index # PC 8/10/10 hearing staff report, and minutes. Consensus of the Planning Commission endorsed the CAC recommendations.
- The Board adopted Resolution No. 09-112 at their September 10, 2009 public hearing, forwarding to Core 4 and the Reserves Steering Committee, urban and rural reserves suitability recommendations developed by the Multnomah County (CAC). Record Index # BOCC Hearing 9/10/09. The Board focused on suitability of areas for reserves rather than on designations of urban and rural reserves pending information about how much growth can occur within the existing UGB and how much new land will be sufficient to accommodate long term growth needs.
- The Board adopted Resolution No. 09-153 at their December 10, 2009 public hearing, forwarding to Core 4, recommendations for urban or rural reserve for use in the regional public outreach events in January 2010. Record Index # BOCC Hearing 12/10/09. These recommendations were developed considering public testimony and information from the Regional Steering Committee stakeholder comment, discussion with Multnomah County cities, and information and perspectives shared in Core 4 meetings. Record Index # Testimony BOCC R5 12/10/09, APR Form 11/25/09 and Core 4 Packet 12/4/09.
- The Board approved the IGA with Metro at a public hearing on February 25, 2010. Record Index# BOCC Hearing 2/25/10 Exhibit A [recordings and documents]. Additional public and agency input was considered in deliberations including results of the January public outreach, results of deliberations by the regional Metropolitan Planning Advisory Committee, and interested cities.

Public outreach included three region wide open house events and on-line surveys. The first was conducted in July of 2008 to gather input on the Reserves Study Area Map. Record Index



# Study Area Boundary Open House Comments 7/31/08. The second occurred in April of 2009, for public input on Urban and Rural Reserve Candidate Areas - lands that will continue to be studied for urban and rural reserves. Record Index # Phase 3 Initial Results Summary 5/13/09. The third regional outreach effort to gather input on the regional reserves map prior to refinement of the final map for Intergovernmental Agreements occurred in January of 2010. Record Index # Public Comment Report Phase 4 draft 2/8/10.

The Multnomah County Board of Commissioners heard briefings on the reserves project on 2/14/08, 4/16/09, and 8/20/09, and conducted public hearings indicated above. The Planning Commission conducted a public hearing on 8/10/09 and received regular briefings during the reserves project. Record Index # PC 8/10/09.

Public testimony has been an important element in the process and has been submitted to Multnomah County in addition to public hearings in several ways including open house events that took place in July of 2008, April of 2009, and January of 2010, and in testimony provided at CAC meetings. Record Index # CAC Meeting Summaries.

## GOAL 2: LAND USE PLANNING

*To establish a land use planning process and policy framework as a basis for all decision and actions related to use of land and to assure an adequate factual base for such decisions and actions.*

The County's Plan policies and map amendments put in place the framework needed to carry out the objectives of the reserves plan by identifying areas where rural resources will be protected from urbanization. The County rural plan has been coordinated with Metro's urban plan to identify where urbanization should occur during the 50 year plan. The County's policies and map ensure that rural reserve areas will remain rural and not be included within urban areas. The amendments further contain policies and strategies to support the on-going planning processes to facilitate availability of urban reserve areas for urban use as appropriate.

### Coordination with Multnomah County Cities

Understanding the land needs and service potential of cities is of critical importance because the County would look to a city to provide urban governance and services should areas designated urban reserve come into the UGB in the future. Input from cities with an interest in reserves within Multnomah County during CAC development of the suitability assessments and these reserve designations is briefly summarized below.

- Beaverton – The City has indicated that it may be able to provide urban governance for areas on the west edge of the county, however whether that city would eventually provide these services is uncertain, and timing for resolution of all outstanding issues that would set the stage for extending Beaverton governance to this area is likely many years away.
- Gresham – The City indicated in their 2/25/09 letter that areas east of the city should continue to be studied for urban reserve, recognizing that the recommendation is made without a complete picture of urban land needs. Record Index # Gresham Councilor

Strathern letter 2/25/09. There should be some rural reserve east of the city, the region should minimize UGB expansions, and the City wants to focus on areas within the current UGB. The City provided a follow up letter dated 10/24/09 requesting urban reserve between SE 302nd and the Gresham UGB. Record Index # BOCC 12/10/09 Hearing. That area is shown as urban reserve on the proposed reserves plan map.

- Portland – City coordination efforts have occurred regarding potential reserve designations, particularly along the west edge of Multnomah County. Focus has been on the efficiency of providing urban services, and how governance services could be provided by the City. The City has indicated that the county line is an appropriate urban/rural edge, has identified service difficulties, the importance of landscape features in the area, and stated their interest in focusing limited resources on existing centers, and corridors and employment areas rather than along the west edge of the County. Therefore Portland recommended rural reserve for this area.
- Troutdale – Troutdale requested approximately 775 acres of land for expansion, including the area north of Division and east out to 302<sup>nd</sup> Ave., indicating a need for housing land and ability to provide services to the area. Record Index # PC Hearing 8/10/09 R.Faith memo 8/10/09. The proposed plan map leaves an approximately 187 acre area adjacent to the city without reserves designation. Proposed Policy 5 provides for a review of the reserves plan that can consider this and other areas in the region 20 years after the plan is adopted.

Additional agency coordination efforts related to Multnomah County reserves that occurred in addition to the regional process included Port of Portland, City of Scappoose, Sauvie Island Drainage District, and East and West Multnomah Soil and Water Conservation Districts. Record Index # CAC 8 T.Boullion 2/26/09, CAC 12 B.Varricchione 5/7/09, CAC 9 J.Townsley 3/25/09, and CAC 6 Farm/Forest TAC 12/9/08.

### GOAL 3: AGRICULTURAL LANDS

*To preserve and maintain agricultural lands.*

Agricultural lands in the county are protected for farm use by existing zoning and plan policies, and these are unchanged by the proposed amendments. The proposed policies and map add a new element, rural reserve, that ensures protection from urbanization of farmland important to the long-term viability of agriculture in the County. This protection is consistent with the goal of maintaining agricultural lands for farm use.

### GOAL 4: FOREST LANDS

*To conserve forest lands by maintaining the forest land base and to protect the state's forest economy by making possible economically efficient forest practices that assure the continuous growing and harvesting of forest tree species as the leading use on forest land consistent with sound management of soil, air, water, and fish and wildlife resources and to provide for recreational opportunities and agriculture.*

Forest lands in the county are protected for forest use by existing zoning and plan policies that are unchanged by the proposed amendments. The proposed policies and map add long-term protection from urbanization of Goal 4 resources consistent with this goal by designating these areas as rural reserve.

#### **GOAL 5: NATURAL RESOURCES, SCENIC AND HISTORIC AREAS, AND OPEN SPACES**

*To protect natural resources and conserve scenic and historic areas and open spaces.*

The Goal 5 resources in the county are protected by existing zoning and plan policies that are unchanged by the proposed amendments. The reserves factors require consideration of the importance of resources of the type that are protected by Goal 5 plans through the Landscape Features factors. The factors also require consideration of how these resource areas could be protected when included within urban reserve and subsequently urbanized. Goal 5 protection will apply to land included within the UGB in the future. The reserves suitability assessment considered natural and scenic resources as it was developed, and existing county protections are maintained consistent with Goal 5. Record Index # CAC 10 D.Tokos memo 4/23/09.

#### **GOAL 6: AIR, WATER AND LAND RESOURCES QUALITY**

*To maintain and improve the quality of the air, water and land resources of the state.*

The proposed plan policies and map have no bearing on existing waste management plans and are therefore consistent with this goal.

#### **GOAL 7: AREAS SUBJECT TO NATURAL HAZARDS**

*To protect people and property from natural hazards.*

Existing zoning contains safeguards intended to protect rural development from identified hazards. The factors required consideration of areas of potential hazard including flood, landslide, and fire in forming reserves designations. Record Index # CAC 10 D.Tokos memo 4/23/09, Attachment C BOCC Reserves Hearing 12/10/09 pg 76. Consideration of hazard areas in the reserves plan and continuation of existing protections is consistent with this goal.

#### **GOAL 8: RECREATIONAL NEEDS**

*To satisfy the recreational needs of the citizens of the state and visitors and, where appropriate, to provide for the siting of necessary recreational facilities including destination resorts.*

The factors that applied to consideration of rural reserve to protect landscape features from urbanization include access to recreation areas including trails and parks. Record Index # Attachment C BOCC Reserves Hearing 12/10/09 pg 77 -78. Urban factors consider how parks can be provided in urban reserve areas. Existing plan and zoning provisions for parks are unchanged by the proposed reserves plan. The proposed reserves designations are consistent with Goal 8.

**GOAL 9: ECONOMIC DEVELOPMENT**

*To provide adequate opportunities throughout the state for a variety of economic activities vital to the health, welfare, and prosperity of Oregon's citizens.*

The proposed urban reserve east of Gresham includes land that has potential to support additional economic development. Record Index # Attachment C BOCC Reserves Hearing 12/10/09 pg 52. This puts in place the potential for greater diversity of economic development in this area while minimizing loss of economically important farm land consistent with this goal.

**GOAL 10: HOUSING**

*To provide for the housing needs of citizens of the state.*

The proposed reserves plan increases potential for additional housing opportunity by designating additional land as urban reserve consistent with this goal. Record Index # Attachment C BOCC Reserves Hearing 12/10/09 pgs 51 - 54.

**GOAL 11: PUBLIC FACILITIES AND SERVICES**

*To plan and develop a timely, orderly and efficient arrangement of public facilities and services to serve as a framework for urban and rural development.*

The reserves factors analysis used in consideration of urban reserve included assessment of how efficiently the key public facilities could be provided to potential reserve areas. Record Index # Attachment C BOCC Reserves Hearing 12/10/09 pgs 51 - 54. Further, the 50 year urban reserve plan allows service planning to occur over a longer time frame. These elements support timely orderly and efficient provision of services consistent with this goal.

**GOAL 12: TRANSPORTATION**

*To provide and encourage a safe, convenient and economic transportation system.*

The proposed reserves plan policies and map do not cause any change to the County rural transportation system. Transportation planning to support urban uses within the proposed urban reserve east of Gresham will occur at the concept planning stage prior to including areas within the UGB. The relative efficiency of providing adequate transportation services in potential reserve areas was considered in the factors analysis. The proposed plan policies and map are consistent with Goal 12.

**GOAL 13: ENERGY CONSERVATION**

*To conserve energy.*

The evaluation of the suitability of land for urban reserve took into account the potential for efficient transportation and other infrastructure, and sites that can support walkable, well-connected communities. These are energy conserving approaches to urban development, and the proposed urban reserve ranks moderately well on these factors and is consistent with this goal. Record Index # Attachment C BOCC Reserves Hearing 12/10/09 pgs 51 - 54.

**GOAL 14: URBANIZATION**

*To provide for an orderly and efficient transition from rural to urban land use, to accommodate urban population and urban employment inside urban growth boundaries, to ensure efficient use of land, and to provide for livable communities.*

The reserves plan and policies implement an approach to the transition from rural to urban land that increases understanding of the future location of new urban areas and the time to plan for the transition. Urban reserves are expected to thereby improve this process consistent with this goal.

**GOAL 15: WILLAMETTE RIVER GREENWAY**

*To protect, conserve, enhance and maintain the natural, scenic, historical, agricultural, economic and recreational qualities of lands along the Willamette River as the Willamette River Greenway.*

Land planned under this goal in Multnomah County is located along Multnomah Channel and is zoned with the county Willamette River Greenway overlay zone. The reserves plan does not change that zoning. The proposed rural reserve along the channel protects the Greenway from urban development during the 50 year plan period, and this protection is consistent with the goal.

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The findings in Part II below describe the process by which the Reserves partners, Multnomah, Clackamas, and Washington Counties, and Metro, designated urban and rural reserves. The findings, together with the findings in Part I, demonstrate compliance with the provisions for completing Intergovernmental Agreements between Multnomah County and Metro in OAR 660-027-0030. These findings are adopted by Multnomah County to fulfill the requirement for submittal of joint findings to LCDC in OAR 660-027-0080(4)."

## **Part II**

### **Reasons for Designations of Urban and Rural Reserves**

#### **I. Background**

The 2007 Oregon Legislature authorized Metro and Clackamas, Multnomah and Washington Counties ("partner governments") to designate urban reserves and rural reserves following the process set forth in ORS 195.137 – 195.145 (Senate Bill 1011) and implementing rules adopted by the Land Conservation and Development Commission (LCDC) (OAR 660 Division 27). The Legislature enacted the new authority in response to a call by local governments in the region to improve the methods available to them for managing growth. After the experience of adding over 20,000 acres to the regional urban growth boundary (UGB) following the soil-capability-based priority of lands in ORS 197.298, cities and the partner governments wanted to place more emphasis on the suitability of lands for sustainable urban development, longer-term security for agriculture and forestry outside the UGB, and respect for the natural landscape features that define the region.

The new statute and rules make agreements among the partner governments a prerequisite for designation of urban and rural reserves. The remarkable cooperation among the local governments of the region that led to passage of Senate Bill 1011 and adoption of LCDC rules continued through the process of designation of urban reserves by Metro and rural reserves by Clackamas, Multnomah and Washington Counties. The partners' four ordinances are based upon the formal intergovernmental agreements between Metro and each county that are part of our record, developed simultaneously following long study of potential reserves and thorough involvement by the public.

#### **II. Overall Conclusions about the Designated Urban and Rural Reserves**

Metro Ordinance No. 10-1238 designates 28,165 gross acres as urban reserves, including urban reserves in each county. These lands are now first priority for addition to the region's UGB when the region needs housing or employment capacity. As indicated in new policy in Metro's Regional Framework Plan in Exhibit A to the ordinance, the urban reserves are intended to accommodate population and employment growth for 50 years, to year 2060.

Clackamas County Ordinance No. \_\_\_\_\_ designates 70,560 acres as rural reserves in Clackamas County. Multnomah County Ordinance No. \_\_\_\_\_ designates 49,882 acres as rural reserves in Multnomah County. Washington County Ordinance No. \_\_\_\_ designates 151,666 acres as rural reserves in that county. As indicated in new policies in the Regional Framework Plan and the counties' Comprehensive Plans, these rural reserves – 272,048 acres in total - are now protected from urbanization for 50 years. Staff Report, June 3, 2010, Metro Rec.\_\_\_\_. The governments of the region have struggled with the urban-farm/forest interface, always searching for a "hard edge" to give farmers and foresters some certainty to encourage investment in their businesses. No road, stream or floodplain under the old way of expanding the UGB offers the long-term certainty of the edge of a rural reserves with at least a 50-year

lifespan. This certainty is among the reasons the four governments chose the longer, 50-year, reserves period.

The region's governments have also debated how best to protect important natural landscape features at the edges of the urban area. The partners' agreements and these ordinances now identify the features that will define the extent of outward urban expansion.

The region's urban and rural reserves are fully integrated into Metro's Regional Framework Plan and the Comprehensive Plans of Clackamas, Multnomah and Washington counties. Metro's plan includes a map that shows urban and rural reserves in all three counties. Each of the county plans includes a map that shows urban and rural reserves in the county. The reserves shown on each county map are identical to the reserves shown in that county on the Metro map. Each of the four plans contains new policies that ensure accomplishment of the goals for the reserves set by the four local governments and by state law. These new policies are consistent with, and carry out, the intergovernmental agreements between Metro and the three counties signed in February, 2010.

Together, these reserves signal the region's long-term limits of urbanization, its commitment to stewardship of farmland and forests, and its respect for the features of the natural landscape that give the people of the region their sense of place. Urban reserves, if and when added to the UGB, will take some land from the farm and forest land base. But the partners understood from the beginning that some of the very same characteristics that make an area suitable for agriculture also make it suitable for industrial uses and compact, mixed-use, pedestrian and transit-supportive urban development. The most difficult decisions made by the four governments involved Foundation Agricultural Land<sup>1</sup> near the existing UGB and the circumstances in which this land should be designated as urban reserve to accommodate growth in a compact form and provide opportunities for industrial development difficult or impossible on steep slopes.

Some important numbers help explain why the partners came to agree that the adopted system, in its entirety, achieves this balance. Of the total 28,165 acres designated urban reserves, approximately 13,600 acres are Foundation or Important Agricultural Land. This represents only four percent of the Foundation and Important Agricultural Land studied for possible urban or rural reserve designation. If all of this land is added to the UGB over the next 50 years, the region will have lost 3.5 percent of the farmland base in the three-county area. Staff Report, June 3, 2010, Metro Rec.\_\_\_\_.

There is a second vantage point from which to assess the significance for agriculture of the designation of urban reserves in the three-county region: the percentage of land zoned for exclusive farm use in the three counties that is designated urban reserve. Land zoned EFU has emerged over 35 years of planning as the principal land base for agriculture in the counties, and is protected for that purpose by county zoning. The inventory of Foundation

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<sup>1</sup> Those lands mapped as Foundation Agricultural Land in the January, 2007, Oregon Department of Agriculture report to Metro entitled "Identification and Assessment of the Long-Term Commercial Viability of Metro Region Agricultural Lands.

and Important Agricultural Lands includes land that is “exception land” no longer protected for agriculture for farming. Of the 28,165 acres designated urban reserves, some 10,502 acres are zoned EFU. Even including the 2,773 acres of these EFU lands that are classified by ODA as “conflicted”, these 10,502 acres represent four percent of all land zoned EFU in the three counties. If the “conflicted” acres are removed from consideration, the percentage drops to less than three percent. Staff Report, June 3, 2010, Metro Rec.\_\_\_\_.

If the region’s effort to contain urban development within the existing UGB and these urban reserves for the next 50 years is successful, the region will have accommodated an estimated \_\_\_\_ percent increase in population on an 11-percent increase in the area now within the UGB. No other region in the nation can demonstrate this growth management success. Most of the borders of urban reserves are defined by a 50-year “hard edge” of 272,048 acres designated rural reserves, nearly all of which lies within five miles of the existing UGB. Of these rural reserves, approximately 253,991 acres are Foundation or Important Agricultural Land. Staff Report, June 3, 2010, Metro Rec.\_\_\_\_.

Why did the region designate *any* Foundation Agricultural Land as urban reserve? The explanation lies in the geography and topography of the region, the growing cost of urban services and the declining sources of revenues to pay for them, and the fundamental relationships among geography, topography and the cost of services. The region aspires to build “great communities.” Great communities are those that offer residents a range of housing types and transportation modes from which to choose. Experience shows that compact, mixed-use communities with fully integrated street, pedestrian, bicycle and transit systems offer the best range of housing and transportation choices. *State of the Centers: Investing in Our Communities*, January, 2009. Metro Rec.\_\_\_\_. The urban reserves factors in the reserves rules derive from work done by the region to identify the characteristics of great communities. Urban reserve factors (1), (3), (4), and (6)<sup>2</sup> especially aim at lands that can be developed in a compact, mixed-use, walkable and transit-supportive pattern, support by efficient and cost-effective services. Cost of services studies tell us that the best geography, both natural and political, for compact, mixed-use communities is relatively flat, undeveloped land. *Core 4 Technical Team Preliminary Analysis Reports for Water, Sewer and Transportation; Regional Infrastructure Analysis*, Metro Rec. \_\_\_\_.

The region also aspires to provide family-wage jobs to its residents. Urban reserve factor (2) directs attention to capacity for a healthy economy.<sup>3</sup> Certain industries the region wants to attract prefer large parcels of flat land. Staff Report, June 3, 2010, Metro Rec. \_\_\_\_ . Water, sewer and transportation costs rise as slope increases. *Core 4 Technical Team Preliminary*

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<sup>2</sup> (1) Can be developed at urban densities in a way that makes efficient use of existing and future public and private infrastructure investments;

(3) Can be efficiently and cost-effectively service with public schools and other urban-level public facilities and services by appropriate and financially capable providers;

(4) Can be designed to be walkable and service with a well-connected system of streets, bikeways, recreation trails and public transit by appropriate services providers;

(6) Includes sufficient land suitable for a range of needed housing types.

<sup>3</sup> (2) Includes sufficient development capacity to support a healthy economy.



*Analysis Reports for Water, Sewer and Transportation; Regional Infrastructure Analysis, Metro Rec. \_\_\_\_.* Converting existing low-density rural residential development into compact, mixed-use communities through infill and re-development is not only very expensive, it is politically difficult. There is no better support for these findings than the experience of the city of Damascus, trying since its addition to the UGB in 2002 to gain the acceptance of its citizens for a plan to urbanize a landscape characterized by a few flat areas interspersed among steeply sloping buttes and incised stream courses and natural resources. Staff Report, June 3, 2010, Metro Rec.\_\_\_\_.

Mapping of slopes, parcel sizes, and Foundation Agricultural Land revealed that most flat land in large parcels without a rural settlement pattern at the perimeter of the UGB lies outside Hillsboro, Cornelius, Forest Grove, Beaverton, and Sherwood. These same lands provide the most readily available supply of large lots for industrial development. *Business Coalition Constrained Land for Development and Employment Map, Metro Rec. \_\_\_\_.* Almost all of it is Foundation Agricultural Land. Metro Rec. \_\_\_\_\_. Had the region been looking only for the best land to build great communities, nearly all the urban reserves would have been around these cities. It is no coincidence that these cities told the reserves partners that they want significant urban reserves available to them, while most other cities told the partners they want little or no urban reserves. *Washington County Cities' Pre-Qualified Concept Plans, Metro Rec.\_\_\_\_.*

Despite these geopolitical and cost-of-services realities, the reserves partners designated extensive urban reserves that are *not* Foundation Agricultural Lands in order to meet the farm and forest land objectives of reserves, knowing they will be more difficult and expensive to urbanize:

- Urban Reserve 1D east of Damascus and south of Gresham (2,691 acres);
- Urban Reserve 2A south of Damascus (1,240 acres);
- Urban Reserves 3B, C, D, F and G around Oregon City (2,228 acres);
- Urban reserves 4A, B and C in the Stafford area (4,695 acres);
- Urban reserves 4D, E, F, G and H southeast of Tualatin and east of Wilsonville (2,641 acres);
- Urban Reserve 5F between Tualatin and Sherwood (568 acres);
- Urban Reserve 5G west of Wilsonville (200 acres); and
- Urban Reserve 5D south of Sherwood (439 acres).

This totals approximately 14,700 acres , 52 percent of the lands designated urban reserve. Staff Report, June 3, 2010, Metro Rec.\_\_\_\_.

Our reasons for not selecting more non-Foundation Agricultural Land as urban reserves from the 400,000 acres studied can be found in our analysis of these lands using the urban reserve factors. First, we began our analysis by examining lands within five miles of the UGB. Most of these lands initially studied are beyond the affordable reach of urban services. With one exception (Urban Reserve 1D), designated urban reserves lie within two miles of the UGB.

Second, much of the Important and some Conflicted Agricultural Lands are separated from the UGB by, or include, important natural landscape features:

- East of Sandy: the Sandy River Canyon and the county's scenic river overlay zone
- Eagle Creek and Springwater Ridge: the bluffs above the Clackamas River
- Clackamas Heights (portion closest to UGB): Abernethy Creek
- South of Oregon City: steep slopes drop to Beaver Creek
- West Wilsonville: Tonquin Scablands
- Bethany/West Multnomah: Forest Park and stream headwaters and courses.

Urban reserve factors (5), (7) and (8)<sup>4</sup> seek to direct urban development away from important natural landscape features and other natural resources.

Third, much of the Important and Conflicted Agricultural Lands rate lower against the urban reserves factors in comparison to areas designated urban reserve, or remain undesignated for possible designation as urban reserve if the region's population forecast proves too low:<sup>5</sup>

- Clackamas Heights
- East Wilsonville
- West Wilsonville
- Southeast of Oregon City
- Southwest of Borland Road
- Between Wilsonville and Sherwood

Lastly, some of the Important and Conflicted Agricultural Lands lies adjacent to cities in the region that have their own UGBs and want their own opportunities to expand over time:

- Estacada
- Sandy

These reasons are more fully set forth in the explanations for specific urban and rural reserves in section VI.

The record of this two and one-half-year effort shows that not every partner agreed with all urban reserves in each county. But each partner agrees that this adopted system of urban and rural reserves, in its entirety, achieves the region's long-range goals and a balance among the

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<sup>4</sup> (5) Can be designed to preserve and enhance natural ecological systems;

(7) Can be developed in a way that preserves important natural landscape features included in urban reserves;

(8) Can be designed to avoid or minimize adverse effects on farm and forest practices, and adverse effects on important natural landscape features, on nearby land including land designated as rural reserves.

<sup>5</sup> "Retaining the existing planning and zoning for rural lands (and not applying a rural or an urban reserves designation) is appropriate for lands that are unlikely to be needed over the next 40 years, or (conversely) that are not subject to a threat of urbanization." Letter from nine state agencies to the Metro Regional Reserves Steering Committee, October 14, 2009, page 15.

objectives of reserves: to accommodate growth in population and employment in sustainable and prosperous communities and neighborhoods, to preserve the vitality of the farms and forests of the region, and to protect defining natural landscape features. The partners are confident that this system of reserves will allow the continuation of vibrant and mutually-reinforcing farm, forest and urban economies for the next 50 years. And the partners agree this system is the best system the region can adopt by mutual agreement.

### **III. Overall Process of Analysis and Public Involvement**

#### **Analysis and Decision-Making**

The three counties and Metro began reserves work as soon as LCDC adopted the new rules on reserves (OAR Division 27). The four governments formed committees and began public involvement to raise awareness about reserves and help people learn how to engage in the process. Each of the four governments selected one of its elected officials to serve on the "Core 4", established to guide the designation process and formulate recommendations to the county boards and the Metro Council. The four governments also established a "Reserves Steering Committee" (RSC) to advise the Core 4 on reserves designation. The RSC represented interests across the region - from business, agriculture, social conservation advocacy, cities, service districts and state agencies (52 members and alternates).

The four governments established an overall Project Management Team (PMT) composed of planners and other professions from their planning departments. Each county established an advisory committee to provide guidance and advice to its county board, staffed by the county's planning department.

As part of technical analysis, staff gathered providers of water, sewer, transportation, education and other urban services to consider viability of future service provision to lands within the study area. The parks and open space staff at Metro provided guidance on how best to consider natural features using data that had been deeply researched, broadly vetted and tested for social and political acceptance among Willamette Valley stakeholders (Oregon Wildlife Conservation Strategy, Pacific Northwest Research Consortium, Willamette Valley Futures, The Nature Conservancy's Ecoregional Assessment). Business leaders, farm bureaus and other representative groups were consulted on an ongoing basis.

The first major task of the Core 4 was to recommend a reserves study area to the county boards and the Metro Council. With advice from the RSC, the county advisory committees and public comment gathered open houses across the region, the Core 4 recommended for further analysis some 400,000 acres around the existing urban area, extending generally five miles from the UGB. The four governments endorsed the study area in the fall of 2008. Then the task of applying the urban and rural reserve factors to specific areas began in earnest.

The county advisory committees reviewed information presented by the staff and advised the staff and county boards on how each "candidate area" rated under each reserves factor. The county staffs brought this work to the RSC for discussion. After a year's worth of work at regular meetings, the RSC made its recommendations to the Core 4 in October, 2009.

Later in the fall, each elected body held hearings to hear directly from their constituents on proposed urban and rural reserves. Public involvement included six open houses, three Metro Council hearings around the region and a virtual open house on the Metro web site, all providing the same maps, materials and survey questions.

Following this public involvement, the Core 4 submitted its final recommendations to the four governments on February 8, 2010. The recommendation included a map of proposed urban and rural reserves, showing reserves upon which there was full agreement (the large majority of proposed reserves) and reserves upon which disagreements were not resolved. The Core 4 proposed that these differences be settled principally in bilateral discussions between each county and Metro, the parties to the intergovernmental agreements (IGAs) required by ORS 195.141. Over the next two weeks, the Metro Council reached agreement on reserves with each county. By February 25, 2010, Metro had signed an IGA with Clackamas, Multnomah and Washington counties. Metro Rec.\_\_\_\_.

The IGAs required each government to amend its plan to designate urban (Metro) or rural (counties) reserves and protect them for their intended purposes with plan policies. The IGAs also set times for final public hearings on the IGA recommendations and adoption of ordinances with these plan policies in May and June. The four governments understood that the IGAs and map of urban and rural reserves were not final decisions and, therefore, provided for final adjustments to the map to respond to public comment at the hearings. By June 3, 2010, the four governments had adopted their reserves ordinances, including minor revisions to the reserves map.

#### Public Involvement

From its inception, the reserves designation process was designed to provide stakeholders and the public with a variety of ways to help shape the process and the final outcome. Most significantly, the decision process required 22 elected officials representing two levels of government and 400,000 acres of territory to craft maps and agreements that a majority of them could support. These commissioners and councilors represent constituents who hold a broad range of philosophical perspectives and physical ties to the land. Thus, the structure of the reserves decision process provided motivation for officials to seek a final compromise that met a wide array of public interests.

In the last phase of the reserve process – adoption of ordinances that designate urban and rural reserves - each government followed its established procedure for adoption of ordinances: notice to citizens; public hearings before its planning commission (in Metro's case, recommendations from the Metro Planning Advisory Committee) and public hearings before its governing body. But in the more-than-two years leading to this final phase, there were additional advisory bodies established.

The RSC began its work in early 2008. RSC members were expected to represent social and economic interests to the committee and officials and to serve as conduits of communication back to their respective communities. In addition, RSC meetings were open to the public and provided an additional avenue for citizens to voice their concerns—either by asking that a steering committee member represent their concern to the committee or by making use of the public testimony period at the beginning of each meeting.

Once the three county advisory committees got underway, they, like the RSC, invited citizens were to bring concerns to committee members or make statements at the beginning of each meeting.

Fulfilling the requirements of DLCD's administrative rules on reserves and the reserves work program, the three counties and Metro developed a Coordinated Public Involvement Plan in early 2008 that provided guidance on the types of public involvement activities, messages and communications methods that would be used for each phase of the reserves program. The plan incorporated the requirements of Oregon law and administrative rules governing citizen involvement and reflects comments and feedback received from the Metro Council, Core 4 members, each jurisdiction's citizen involvement committee, other county-level advisory committees and the RSC. The Citizen Involvement Advisory Committee of the Oregon Land Conservation and Development Commission (LCDC) reviewed and endorsed the Public Involvement Plan.

The four governments formed a public involvement team, composed of public involvement staff from each county and Metro, to implement the Public Involvement Plan. The team cooperated in all regional efforts: 20 open houses, two "virtual open houses" on the Metro web site, additional online surveys, presentations, printed materials and analysis and summaries of comments. The team members also undertook separate county and Metro-specific public engagement activities and shared methodologies, materials and results.

Elected officials made presentations to community planning organizations, hamlets, villages, city councils, advocacy organizations, civic groups, chambers of commerce, conferences, watershed councils, public affairs forums, art and architecture forums, and many other venues. Staff and elected officials appeared on television, on radio news broadcasts and talk shows, cable video broadcasts and was covered in countless news articles in metro outlets, gaining publicity that encouraged public engagement. Booths at farmers' markets and other public events, counter displays at retail outlets in rural areas, library displays and articles in organization newsletters further publicized the opportunities for comment. Materials were translated into Spanish and distributed throughout all three counties. Advocacy organizations rallied supporters to engage in letter email campaigns and to attend public meetings. Throughout the reserves planning process the web sites of each county and Metro provided information and avenues for feedback. While there have been formal public comment periods at key points in the decision process, the reserves project team invited the public to provide comment freely throughout the process.

In all, the four governments made extraordinary efforts to engage citizens of the region in the process of designating urban and rural reserves. The public involvement plan provided the public with more than 180 discrete opportunities to inform decision makers of their views urban and rural reserves. A fuller account of the public involvement process the activities associated with each stage may be found at Staff Report, June 3, 2010, Metro Rec.\_\_\_\_.

#### **IV. Amount of Urban Reserves**

Forecast

Metro developed a 50-year "range" forecast for population and employment that was coordinated with the 20-year forecast done for Metro's UGB capacity analysis, completed in December, 2009. The forecast is based on national economic and demographic information and is adjusted to account for regional growth factors. The partner governments used the upper and lower ends of the 50-year range forecast as one parameter for the amount of land needed to accommodate households and employment. Instead of aiming to accommodate a particular number of households or jobs within that range, the partners selected urban reserves from approximately 400,000 acres studied that best achieve the purposes established by the Land Conservation and Development Commission [set forth in OAR 660-027-0005(2)] and the objectives of the partner governments.

Demand and Capacity

Estimating land demand over the next 50 years is difficult as a practical matter and involves much uncertainty. The Land Conservation and Development Commission (LCDC) recognizes the challenge of estimating long-term need even for the 20-year UGB planning period. In the section of OAR Division 24 (Urban Growth Boundaries) on "Land Need", the Commission says:

"The 20-year need determinations are estimates which, although based on the best available information and methodologies, should not be held to an unreasonably high level of precision."

OAR 660-024-0040(1). The uncertainties loom much larger for a 40 to 50-year estimate. Nonetheless, Metro's estimate of need for a supply of urban reserves sufficient to accommodate housing and employment to the year 2060 is soundly based in fact, experience and reasonable assumptions about long-range trends.

The urban reserves estimate begins with Metro's UGB estimate of need for the next 20 years in its *Urban Growth Report 2009-2030*, September 15, 2009 (adopted December 17, 2009). Metro Rec. \_\_\_\_\_. Metro relied upon the assumptions and trends underlying the 20-year estimate and modified them where appropriate for the longer-term reserves estimate, and reached the determinations described below.

The 50-year forecast makes the same assumption on the number of households and jobs needed to accommodate the population and employment coming to the UGB from the seven-county metropolitan statistical area (MSA) as in the *Urban Growth Report*: approximately 62 percent of the MSA residential growth and 70 percent of the MSA employment growth will come to the metro area UGB. *COO Recommendation, Urban Rural Reserves, p. 11*, Metro Rec.\_\_\_\_\_.

Metro estimates the demand for new dwelling units within the UGB over the next 50 years to be between 485,000 and 532,000 units. *COO Recommendation, Urban Rural Reserves, Appendix 3E-C*. Metro Rec. \_\_\_\_\_. Metro estimates between 624,300 and 834,100 jobs will locate within the UGB by 2060. *COO Recommendation, Urban Rural Reserves, Appendix 3E-D, Table D-3*, Metro Rec. \_\_\_\_\_. Staff Report, June 3, 2010, Metro Rec.\_\_\_\_\_.

The region will focus its public investments over the next 50 years in communities inside the existing UGB and, as a result, land within the UGB would develop close to the maximum levels allowed by existing local comprehensive plan and zone designations. This investment strategy is expected to accommodate 70 to 85 percent of growth forecasted over that period. No increase in zoned capacity within the UGB was assumed because, at the time of adoption of reserves ordinances by the four governments, the Metro Council will not have completed its decision-making about actions to increase the capacity of the existing UGB as part of Metro's 2009 capacity analysis. For those areas added to the UGB between 2002 and 2005 for which comprehensive planning and zoning is not yet complete, Metro assumed the areas would accommodate all the housing and employment anticipated in the ordinances that added the areas to the UGB over the reserves planning period. Fifty years of enhanced and focused investment to accommodate growth will influence the market to use zoned capacity more fully.

Consistent with residential capacity analysis in the *Urban Growth Report*, vacant land in the existing UGB can accommodate 166,600 dwelling units under current zoning over the next 50 years. Infill and re-development over this period, with enhanced levels of investment, will accommodate another 212,600 units. This would leave approximately 152,400 dwelling units to be accommodated on urban reserves through 2060. *COO Recommendation, Urban Rural Reserves, Appendix 3E-C, pp. 5-6, Metro Rec.\_\_\_\_.*

Based upon the employment capacity analysis in the *Urban Growth Report*, the existing UGB has sufficient capacity – on vacant land and through re-development over the 50-year reserves period – for overall employment growth in the reserves period. However, this supply of land does not account for the preference of some industrial employers for larger parcels. To accommodate this preference, the analysis of the supply of larger parcels was extrapolated from the *Urban Growth Report*. This leads to the conclusion that urban reserves should include approximately 3,000 acres of net buildable land that is suitable for larger-parcel industrial users. *COO Recommendation, Urban Rural Reserves, Appendix 3E-D, pp. 6-7; Staff Report, June 3, 2010, Metro Rec.\_\_\_\_.*

Metro assumed residential development in urban reserves, when they are added to the UGB over time, would develop at higher densities than has been the experience in the past, for several reasons. First, the region is committed to ensuring new development at the edges of the region contributes to the emergence of “great communities”, either new communities or as additions to existing communities inside the UGB. Second, because many urban reserves are “greenfields”, they can be developed more efficiently than re-developing areas already inside the UGB. Third, demographic trends, noted in the *Urban Growth Report* that is the starting point for Metro's 2010 capacity analysis, indicate increasing demand for smaller housing units. This reasoning leads to the assumption that residential development will occur in reserves, when added to the UGB, at 15 units per net buildable acre overall, recognizing that some areas (centers, for example) would settle at densities higher than 15 units/acre and others (with steep slopes, for example) would settle at densities lower than 15 units/acre. *COO Recommendation, Urban Rural Reserves, Appendix 3E-C, pp. 6-7; Staff Report, June 3, 2010, Metro Rec.\_\_\_\_.*

Metro also assumed greater efficiencies in use of employment lands over the next 50 years. The emerging shift of industrial activity from production to research and development will continue, meaning more industrial jobs will be accommodated in high- floor-to-area-ratio (FAR) offices rather than low-FAR general industrial space. This will reduce the need for general industrial and warehouse building types by 10 percent, and increase the need for office space. Office space, however, will be used more efficiently between 2030 and 2060, reducing that need by five percent. Finally, the analysis assumes a 20-percent increase in FARs for new development in centers and corridors, but no such increase in FARs in industrial areas. *COO Recommendation, Urban Rural Reserves, Appendix 3E-D, p. 4*; Staff Report, June 3, 2010, Metro Rec.\_\_\_\_.

These assumptions lead to the conclusion that 28,165 acres of urban reserves are needed to accommodate \_\_\_\_\_ people and \_\_\_\_\_ jobs over the 50-year reserves planning period to 2060. *COO Recommendation, Urban Rural Reserves, Appendix 3E, p. 6-7* Staff Report, June 3, 2010, Metro Rec.\_\_\_\_. The nine state agencies that served on the Reserves Steering Committee said the following about the amount of urban land the region will need over the long-term:

“The state agencies support the amount of urban reserves recommended by the Metro COO. That recommendation is for a range of between 15,000 and 29,000 acres. We believe that Metro and the counties can develop findings that, with this amount of land, the region can accommodate estimated urban population and employment growth for at least 40 years, and that the amount includes sufficient development capacity to support a healthy economy and to provide a range of needed housing types.” *Letter to Metro Regional Steering Committee, October 14, 2009, Metro Rec.\_\_\_\_*

Based upon the assumptions described above about efficient use of land, the four governments believe the region can accommodate 50 years’ worth of growth, not just 40 years’ of growth.

## **V. Implementing Urban Reserves**

To ensure that urban reserves ultimately urbanize in a manner consistent with the Regional Framework Plan, Ordinance No. 10-1238 amended Title 11 (Planning for New Urban Areas) (Exhibit D) of Metro’s Urban Growth Management Functional Plan to require planning of areas of urban reserve prior to inclusion into the UGB. Title 11 now requires a “concept plan” for an urban reserve area prior to UGB expansion. A concept plan must show how development would achieve specified outcomes. The outcomes derive from the urban reserve factors in OAR 660-027-0050, themselves based in part on the characteristics of “great communities” identified by local governments of the region as part of Metro’s “Making the Greatest Place” initiative. Title 11 sets forth the elements of a concept plan, including:

- the general locations of types of uses



- the general locations of the urban services (including transportation systems) needed to support the uses
- estimates of the cost of the services to determine the feasibility of urbanization and to allow comparisons of urban reserves
- the locations of natural resources that will be subject to Title 3 and 13 of the UGMFP
- agreement among local governments and other service providers on provision of services to the area
- agreement among the local governments on annexation of the area to a city or cities and responsibility for planning and zoning.

Title 11 continues to limit development in areas added to the UGB to protect the opportunity for efficient urbanization during the time needed to adopt new local government plan provisions and land use regulations. Title 11, together with the comprehensive plans of the receiving local governments and Metro's Regional Framework Plan (including the 2035 Regional Transportation Plan), will ensure land use and transportation policies and designations will allow mixed-use and pedestrian, bicycle and transit-supportive development once urban reserve areas are added to the UGB. Staff Report, June 3, 2010, Metro Rec.\_\_\_\_.

**Board of County Commissioners Document Index for Rural and Urban Reserve Candidate Areas**

| Meeting / Hearing Date | Document Date | Description   |
|------------------------|---------------|---|
|                        | 2/1/2007      | Final Natural Landscape Features Inventory "New Look"   |
|                        | 2/1/2007      | Final state "Identification & Assessment of Long-Term Commercial Viability of Metro Region Ag Lands" submitted to Metro |
|                        | 1/29/2008     | "Criteria for Consideration of Forestlands within Future Rural Reserves" version 1.4                                    |
| 5/1/2008               | 5/1/2008      | Agenda, overview, protocols, work plan  |
|                        | 5/1/2008      | Purpose and charge  |
|                        | 5/1/2008      | Discussion draft Protocols  |
|                        | 5/1/2008      | Sign in sheet   |
|                        |               | CAC Members and staff contact sheet   |
|                        | 3/26/2008     | Main Path Work Program  |
|                        | 3/12/2008     | Work Program Overview   |
|                        | 4/29/2008     | .ppt Intro to Urban and Rural Reserves  |
|                        |               | RSC members and schedule  |
|                        |               | Key Milestones Chart  |
|                        |               | Road Map for Making the Greatest Place  |
|                        |               | Identification and Assessment of the Long Term Viability of Metro Region Agricultural Lands 2007                        |
|                        |               | Natural Landscape Features Inventory - map and text   |
|                        |               | Great Communities Final Report  |
|                        |               | OAR Division 27 and SB 1011   |
| 6/12/2008              | 6/12/2008     | Agenda, charge/protocols, OAR factors, Broad study area, issues to consider, public involvement                         |
|                        |               | 5/1/08 Meeting summary  |
|                        | 5/1/2008      | CAC Charge  |
|                        | 6/12/2008     | CAC Protocols draft   |
|                        | 3/20/2008     | Coordinated Public Involvement Plan   |
|                        | 3/5/2008      | Mult Co Reserves Public Involvement Plan  |
|                        | 6/13/2008     | Open House table  |
|                        | 5/23/2008     | Proposed Study Area Attachment B map  |
|                        | 1/29/2008     | Criteria for Forest Lands in Reserves - ODF study   |
|                        | undated       | Rules Fundamentals undated from RSC packet  |
|                        | 4/7/2008      | Urban Factors table incl Broad Study Area and other "filters" associated with the factors                               |
|                        | 6/12/2008     | Sign in Sheet   |
|                        |               | Agenda, CAC Recommendation re Broad Study Area, review inventories and studies, study area evaluation, meeting schedule |
| 7/31/2008              | 7/31/2008     | CAC meeting 2 summary   |
|                        | undated       | CAC Protocols final   |
|                        | undated       | CAC Charge final  |
|                        | 7/31/2008     | Issues to Consider  |
|                        | 7/31/2008     | Open house Study Area Boundary comments   |
|                        | 4/30/2008     | ODF Land Use map  |
|                        | 6/16/2008     | Study Area Map  |
|                        |               | Shape Summary .ppt re Inventories and studies - Great Communities, Ag, Natural Features, Landscape Inventories          |
|                        | 7/31/2008     |   |
| 10/23/2008             | 10/23/2008    | Agenda, Development Constraints - Group Mackenzie, ODA ag study, land not subject to urbanization                       |
|                        | 6/31/2008     | CAC meeting 3 summary   |
|                        | 8/13/2008     | CAC Issues to Consider table  |
|                        | 1/29/2009     | Grp Mackenzie .ppt (.pdf) delete 1.29.09 memo   |
|                        | 10/23/2008    | Notes for Agenda item 4, Lands not subject to urbanization  |
|                        | 10/31/2008    | e-mail correspondence bet. Carol & Richard Brenner of Metro re: questions about Reserves                                |
|                        | 10/23/2008    | Sign in sheet   |
|                        | 11/20/2008    | Agenda, lands not subject to urbanization, initial screening of rural reserves, issues to consider.                     |
|                        | 10/23/2008    | CAC 4 meeting summary   |
|                        | 11/4/2008     | memo, Reserves Phase 3 suitability and analysis work program  |
|                        | 10/23/2008    | No Urban Potential memo, summary of break out sessions at 10/23/meeting.  |
|                        |               |   |
|                        | 10/30/2008    | Infrastructure Cost Criteria, FCS memo to Metro re: cost criteria for extending services to new urban areas.            |
|                        | 11/20/2008    | Initial farm/forest screening questions for break out exercise  |
|                        | 11/20/2008    | map NW Potential Blocks, from CAC break out session   |
|                        | 11/20/2008    | map Sandy Blocks, from CAC break out session  |
|                        | 11/20/2008    | map Sandy Potential, from CAC break out session   |
|                        | 11/20/2008    | map Nov_Forest_contours, tax lots, contours, public ownership of Forest Park section of NW                              |
|                        | 11/20/2008    | map Nov_NNW_contours, tax lots, contours, public ownership of northern county   |

| Meeting / Hearing Date | Document Date | Description   |
|------------------------|---------------|---|
|                        | 11/20/2008    | map Nov SNW contours, tax lots, contours, public ownership of south portion of NW hills.  |
|                        | 11/20/2008    | map Nov Sandy contours, tax lots, contours, public ownership of west of sandy area  |
|                        | 11/20/2008    | map Nov Sauvie contours, tax lots, contours, public ownership of Sauvie Island  |
|                        | 11/20/2008    | map photo nov Forest, aerial photo with tax lots of Forest Park section of NW   |
|                        | 11/20/2008    | map photo nov NNW, aerial photo with tax lots of northern county  |
|                        | 11/20/2008    | map photo nov Sandy, aerial photo with tax lots of west of sandy area   |
|                        | 11/20/2008    | map photo nov Sauvie, aerial photo w tax lots of Sauvie Island  |
|                        | 11/20/2008    | map photo nov SNW, aerial photo w tax lots of south portion of NW hills.  |
|                        | 11/20/2008    | map zone nw nov, tax lot map with exception and resource zoning for west county   |
|                        | 11/20/2008    | map zone nw sandy nov, tax lot map w exception and resource zoning for east county  |
|                        | 11/12/2008    | RSC 09 meetings - Steering Committee schedule   |
|                        |               | Issues to consider table, CAC to continue work on this  |
|                        | 1/1/2007      | Great Communities Summary & Final Report  |
|                        | 11/20/2008    | map History of UGB Expansions   |
|                        | 2/1/2007      | Natural Landscape Features full report  |
|                        | 2/1/2007      | map Natural Landscape Features summary 2.0  |
|                        | 1/1/2007      | ODA Ag Lands summary & Full Report  |
| 1/8/2009               | 2/8/2008      | Reserves Rule OAR Div 27  |
|                        | 1/10/2008     | Road Map for Making Greatest Place  |
|                        | 6/13/2007     | SB 1011   |
|                        | 1/10/2008     | Steering Committee 2008 Meeting Schedule  |
|                        | 1/22/2008     | Steering Committee members  |
|                        | 1/1/2008      | Steering Committee Stakeholders   |
| 1/8/2009               | 1/8/2009      | Agenda to develop map of candidate areas  |
|                        | 1/8/2009      | Sign in sheets  |
| 1/8/2009               | 11/20/2008    | Minutes of 11/20/08 meeting   |
| 1/8/2009               | 12/11/2008    | Farm and Forest TAC 12/09/08 meeting results  |
|                        | 1/8/2009      | Candidate Rural Reserve Areas draft, CAC comments re landscape features factors (a), (e), (f).                                    |
|                        | 1/8/2009      | Initial Landscape Features Screening, CAC #5 results & w/CCheserak comments   |
| 1/8/2009               | 1/2/2009      | Soils Map - NW North, Multnomah County  |
| 1/8/2009               | 1/2/2009      | Soils Map - NW South, Multnomah County  |
| 1/8/2009               | 1/2/2009      | Soils Map - Sandy River, Multnomah County   |
| 1/8/2009               |               | Zoning summary table by Rural Plan Area   |
| 1/8/2009               | 12/11/2008    | Zoning Map East   |
| 1/8/2009               | 12/12/2008    | Zoning Map Government Island  |
| 1/8/2009               | 12/3/2008     | Zoning Map SEC NW Hills North   |
| 1/8/2009               | 12/3/2008     | Zoning Map SEC NW Hills South   |
| 1/8/2009               | 11/20/2008    | Initial Farm and Forest Lands Screening results CAC 5   |
| 1/8/2009               | 11/20/2008    | OAR 660-027-0060 Factors for designation of lands as Rural Reserves - Ag & Forest   |
| 1/8/2009               | 11/20/2008    | OAR 660-027-0040 Factors for designation of lands as Rural Reserves - Landscape Features  |
| 1/8/2009               | 11/20/2008    | Landscape Features Charrette 2007, Regionally Significant Natural Landscape Features within the Urban & Rural Reserves Study Area |
| 1/8/2009               | 10/22/2008    | Natural Landscape Features Inventory Feb 2007, text description of Mult Co. areas   |
| 1/8/2009               | 10/23/2008    | Natural Landscape Features Map1 Subset Government Island  |
| 1/8/2009               | 10/23/2008    | Natural Landscape Features Map2 Subset Orient   |
| 1/8/2009               | 10/23/2008    | Natural Landscape Features Map 9Subset West Hills   |
| 1/8/2009               |               | Ag Forest Slope Map   |
| 1/8/2009               |               | Ag Forest Slope Map   |
| 1/8/2009               |               | Ag Forest Slope Map   |
| 1/8/2009               | 1/7/2009      | map Resource Layers NW north & Sauvie Island  |
| 1/8/2009               | 1/7/2009      | map Resource Layers NW south  |
| 1/8/2009               | 1/7/2009      | map Resource Layers Sandy & Govt Island   |
| 1/8/2009               | 1/8/2009      | Metro Res 07-3834 Acquisition Refinement Plan w/ exhibits including 3 maps (9/2007) of target acquisition areas in west hills     |
|                        | 2/1/2006      | Map Metro Regionally significant fish and wildlife habitat areas west of Forest Park  |
|                        | 9/1/2006      | map USGS w Elk, cougar, bear sightings FPNA   |
| 1/8/2009               | 11/4/2008     | map Metro HCT Lines for initial screening   |
|                        | 10/30/2008    | FCS Group memo to Metro - Infrastructure Cost Criteria  |
|                        | 1/14/2009     | letter and map re: loss of use of property as rural reserve   |
|                        |               | 1/28/09 meeting summary   |
|                        |               | Sign in sheets  |
| 1/22/2009              | 1/22/2009     | Agenda to develop CAC Consensus Map of Candidate Rural Reserve Areas  |
| 1/22/2009              | 1/12/2009     | Coalition for a Livable Future ltr to Council & Committee re: equity considerations in planning process                           |

| Meeting / Hearing Date | Document Date | Description  |
|------------------------|---------------|--|
| 1/22/2009              | 01/00/09      | News article about start of Area 93/Bonny Slope West planning process  |
| 1/22/2009              | 2/22/2008     | Draft of South Hillsboro Community Plan infrastructure cost & revenue comparison table   |
| 1/22/2009              | 10/11/2007    | Prelim development cost estimates for N. Bethany   |
| 1/22/2009              | 1/22/2009     | mmo "Reasons" summarize RR sub group assessment for the CAC  |
| 1/22/2009              | 1/8/2009      | Rural Reserves -CAC Initial Farm/Forest lands screening assessment from 11/20/08 & 1/08/09 mtgs  |
| 1/22/2009              | 1/8/2009      | e-mail re: Government Islands & Reserves   |
| 1/22/2009              | 1/22/2009     | mmo to CAC re: procedure for UR assessment   |
| 1/22/2009              |               | Urban factors list - 0050  |
| 1/22/2009              | 10/30/2008    | FCS Group memo to Metro - Infrastructure Cost Criteria   |
| 1/22/2009              | 1/22/2009     | Draft Slope & Floodplain Summary, acreages of constrained areas  |
| 1/22/2009              | 1/22/2009     | map Slope, floodplain, distance constraints  |
| 1/22/2009              |               | map Slope, floodplain, distance constraints  |
| 1/22/2009              |               | map Slope, floodplain, distance constraints  |
| 1/22/2009              |               | Efficiency ratings for sewer map   |
| 1/22/2009              | 1/21/2009     | Prelim Water Service Suitability map   |
| 1/22/2009              | undated       | Letter & maps of Barker Family properties  |
| 1/22/2009              | 8/21/2006     | Oregonian article about Hayat Farm   |
| 1/22/2009              | 1/21/2009     | Results of CAC west side sub-group screening on 1/17/09 (18 pgs)   |
| 1/22/2009              | 1/22/2009     | Break out sessions & flip chart notes for RR candidate areas - 1/8/09 & 1/22/09 meetings   |
| 2/26/2009              | 2/26/2009     | Agenda - Develop CAC Urban Candidate areas map, consider interests of Mult Co UGB edge cities for urban reserve  |
| 2/26/2009              | 1/22/2009     | 1/22/09 Meeting summary  |
| 2/26/2009              | 2/26/2009     | Committee and public sign-in sheets  |
| 2/26/2009              | 2/19/2009     | Study group meeting notes  |
| 2/26/2009              | 2/26/2009     | Questions for 2/26/09 topic Candidate Urban Reserves - memo w/questions for break out sessions (see 2/28 post mtg packet)  |
| 2/26/2009              | 2/26/2009     | mmo from McFarland re: Transportation Suitability of Mult Co Study Areas - describes regional work group process & results for areas. (See 2/28 post mtg packet)   |
| 2/26/2009              | 2/5/2009      | Tech Team Initial Screening of regional service providers for sewer, water, transportation mmo to RSC  |
| 2/26/2009              | 2/9/2009      | Tech Team Sewer Preliminary Analysis memo to RSC and map   |
| 2/26/2009              | 2/11/2009     | Tech Team Transportation Preliminary Analysis memo to RSC and map  |
| 2/26/2009              | 2/9/2009      | Tech Team Water Preliminary Analysis memo to RSC and map   |
| 2/26/2009              | 2/1/2009      | memo Clack Co re: regional technical team meetings for storm, schools, parks. Result is that these services don't contribute much to urban reserve decisions at broad landscape level.   |
| 2/26/2009              | 2/20/2009     | Urban Reserve initial screening summary, water, sewer, transportation - rankings for Mult Co areas from regional studies   |
| 2/26/2009              | 2/26/2009     | Service Suitability - UR initial screening results of water, sewer, transportation rankings for Mult Co areas, high-low incl conversion chart  |
| 2/26/2009              | 3/5/2009      | Service Suitability - UR CAC screening results - extent of agreement with regional assessment  |
|                        | 11/29/2009    | Group Mackenzie - land constrained for employment, includes maps, table shows 18% of study area is in Mult Co.   |
| 2/26/2009              | 2/6/2009      | memo, staff report Urban Rural First Screen - results of CAC initial assessment and methodology  |
| 2/26/2009              | 2/25/2009     | map CAC Preliminary water and sewer  |
| 2/26/2009              | 2/17/2009     | Letter from Mayor Jim Knight of Troutdale  |
| 2/26/2009              | 2/23/2009     | Opposition letter from landowners & maps   |
| 2/26/2009              | 2/11/2009     | Angel property chronology & zoning map   |
| 2/26/2009              | 2/17/2009     | Letter re: Request for Urban Reserve Candidate Designation & attachments   |
| 2/26/2009              | 2/23/2009     | Soils map and NRCS tables  |
| 2/26/2009              | 2/26/2009     | Memo from Todd Mobley PC, Lancaster Engineering re: East Bethany Transportation Assessment   |
| 2/26/2009              | 2/4/2009      | Letter - include unconstrained lands in Group McKenzie study for urban reserve consideration. Attached is 1/29/09 Group McKenzie Constrained Lands study including map series, narrative, methodology, relative amount of land in county study areas |
| 2/26/2009              | 2/26/2009     | Questions re: services suitability & draft initial screening summary   |
| 2/26/2009              | 2/26/2009     | Letter re: Government Island reserves designation Port of Portland   |
| 2/26/2009              |               | Clark County to Metro Regional corridors map   |
| 2/26/2009              | 4/8/2008      | Port map Strategy 1 Clark county HCT corridors   |
| 2/26/2009              | 2/25/2009     | City of Gresham letter re: study area boundaries comments & suggestions  |
| 2/26/2009              | 2/25/2009     | Ltr from Malinowski Farms re: request for rural reserve candidate designation, incl 2008 field acreage map, soils map & NRCS tables  |
| 2/26/2009              | 2/23/2009     | Ltr from East Bethany Owners Collaborative - support UR, addresses urban factors, includes map, signed by Blum, Bumham, Gaerisch, Burger, Zahler, Partlow, Crandall  |
| 2/26/2009              |               | CAC Comments - messages to staff from CAC members inadvertently left out of 2/26/09 meeting materials  |

| Meeting / Hearing Date | Document Date | Description  |
|------------------------|---------------|--|
| 2/26/2009              | 2/26/2009     | Ltr from Multnomah Yacht Harbor re: sewer & water service suitability studies  |
| 3/26/2009              | 3/26/2009     | Agenda & agenda topics re: Urban Reserve factors evaluation  |
| 3/26/2009              | 2/26/2009     | Summary of 2/26/09 CAC meeting   |
| 3/26/2009              | 2/26/2009     | Sign in sheets   |
| 3/26/2009              | 3/20/2009     | Memo re: 3/26/09 Agenda Topics, project timelines, additional information incl to refine urban candidate areas   |
| 3/26/2009              | 3/16/2009     | PI Phase 3 Open Houses - schedule  |
| 3/26/2009              | 3/13/2009     | RSC 09 meetings - Steering Committee schedule  |
| 3/26/2009              | 3/5/2009      | CAC Urban Reserves Recommendation Table draft (candidate areas in Mult Co)   |
| 3/26/2009              | 2/25/2009     | map Candidate Rural Areas in Mult Co   |
|                        | 2/27/2009     | map Candidate Urban Areas in Mult Co   |
| 3/26/2009              | 3/26/2009     | Great Communities "Test Area Evaluation Methodology" dated Dec '06, Consolidated List of Driving Characteristics (Nov 17, 2006), NW Hills Test Area Evaluation (Nov 17, 2006), NW Hills Test Area sketch diagram (map) |
| 3/26/2009              | 1/22/2004     | map Mult Co Functional Classification of Traffic ways, east & west county  |
|                        | 3/16/2009     | Candidate areas - Initial Assessment Methodology and Results mmo - in reports from Clackamas, Multnomah, Washington Counties to RSC March 2009, Internet post  |
| 3/26/2009              | 3/16/2009     | map Regional Urban & Rural Candidate Areas   |
| 3/26/2009              | 3/26/2009     | Urban Reserves Questions 2 - Candidate Areas   |
|                        | 2/26/2009     | map Preliminary Water & Sewer - rankings   |
| 3/26/2009              | 2/26/2009     | map Preliminary Trans Added Lane cost  |
| 3/26/2009              | 2/26/2009     | map Preliminary Trans Connectivity   |
|                        | 2/26/2009     | map Preliminary Trans System Lane Cost   |
| 3/26/2009              | 3/26/2009     | map Reserves Mar09_26 North - slope, flood constraints   |
| 3/26/2009              | 3/26/2009     | map Reserves Mar09_26 South - slope, flood constraints   |
| 3/26/2009              | 7/9/2008      | Draft of Metro's comparative infrastructure costs to gauge relative costs of transportation, sewer, water in new urban areas   |
| 3/26/2009              | 3/16/2009     | Tri Met transit system map   |
| 3/26/2009              | 3/17/2009     | Rural reserves opposition letter   |
| 3/26/2009              | 3/26/2009     | Letter from Perkins Cole lawyer representing Joseph Angel advocating Urban Reserves designation  |
| 3/26/2009              | no date       | Letter from Mr. Sowder requesting more consideration of data before final decisions made   |
| 3/26/2009              | 3/25/2009     | Letter from Johnson Creek Watershed Council re: concerns & issues relating to potential designation of subject area as urban reserve   |
| 3/26/2009              | 3/25/2009     | Letter from former District Manager of Sauvie Island Drainage Improvement Co. re: flood control & drainage on the Island   |
| 3/26/2009              | 3/26/2009     | e-mail from SI Drainage stating Sauvie Island not suitable for urban development   |
| 3/26/2009              | 3/23/2009     | E-mail opposing designation of "private reserve" of their property in Hillsboro  |
| 3/26/2009              | 3/23/2009     | E-mails opposing rural reserve designation   |
| 3/26/2009              | 3/21/2009     | Letter & map opposing rural reserve designation  |
| 3/26/2009              | undated       | Ltr supports FPNA & RR, habitat, RPNA survey, Metro acquisition areas, Great Communities found NW Hills not good for urban, difficult transportation network   |
| 3/26/2009              | 3/20/2009     | Letter advocating urban reserve  |
| 3/26/2009              | 3/19/2009     | Letter opposing rural reserve  |
| 3/26/2009              | 3/20/2009     | Letter from North Cascades District Foresters re: Candidates map dated 2/9/09 and impacts on fringe areas between rural & urban reserve areas  |
| 3/26/2009              | 3/26/2009     | Memo re: Port of Portland's perspective on the reserves designation for Govt Island & attachments  |
| 3/26/2009              | undated       | Handout, Local Transit Toolbox, Zoning Code  |
| 3/26/2009              | 3/26/2009     | e-mail from City of Portland re: preliminary comments & recommendations on service suitability for three urban candidate areas   |
| 3/26/2009              | 3/26/2009     | Concept area plan & maps   |
| 3/26/2009              | 3/26/2009     | Letter re: rural reserve classification  |
| 3/26/2009              | 3/26/2009     | Three maps re: Vacant Buildable Lot analysis, aquifer & sewage issues, transportation issues   |
| 3/26/2009              | 3/25/2009     | Documents from citizens & Forest Park Neighborhood Assoc supporting rural reserve designation  |
| 3/26/2009              | 3/26/2009     | Letter in support of Forest Park Neighborhood recommendations re: rural reserves designation   |
| 3/26/2009              | 3/25/2009     | Documents from citizens & Forest Park Neighborhood Assoc supporting retention of rural reserve designation in NW Multnomah County  |
| 3/26/2009              | 3/26/2009     | Angel Properties current zoning map  |
| 3/26/2009              | undated       | Letter advocating Urban Growth Reserve designation   |
| 4/23/2009              | 4/23/2009     | CAC meeting agenda re: information needs to form rural and urban recommendations   |
| 4/23/2009              | 3/26/2009     | Meeting summary of CAC 3/26/09 meeting   |
| 4/23/2009              | 4/23/2009     | Sign in sheets   |
| 4/23/2009              | 3/26/2009     | Updates, Phase 3 Open House schedule 3/19/09; RSC Upcoming Agenda Items 4/8/9  |
| 4/23/2009              | 4/1/2009      | map Regional Candidate Areas for Evaluation  |
| 4/23/2009              | 2/12/2009     | HCT Corridors for Evaluation adopted by Metro  |

| Meeting / Hearing Date | Document Date | Description   |
|------------------------|---------------|---|
| 4/23/2009              | 4/6/2009      | Letter to RSC & attachment from State of Oregon depts w/preliminary comments on counties' initial identification of candidate urban & rural reserve areas   |
| 4/23/2009              | 3/30/2009     | Staff Report on Initial Assessment Methodology & Results incl candidate urban & rural maps  |
| 4/23/2009              | 4/16/2009     | Memo & table to Chuck Beasley from Staff Planner re: 10-Year Land Division Study w/maps   |
| 4/23/2009              | 4/16/2009     | E-mail from FPNA re: Court of Appeals finding re Urban-Rural Buffer along County line adjacent to N. Bethany. (CA#A122169) Case supports -0060(2)(d)(B) and (3)(d,e,f,g) provides buffers, boundaries, sense of place, separation.  |
| 4/23/2009              | 4/14/2009     | Letter from Johnson Creek Watershed Council re: designate creek watershed RR, lack of consistency among Counties about proposed designations & map  |
| 4/23/2009              | 4/13/2009     | Ltr rural reserves designation for South West Hills area, incl map 94 from West Hills Plan w/SECh,s. Notes service issues   |
| 4/23/2009              | 4/1/2009      | Ltr to Core 4 from Home Builders Association (HBA) re: Service Availability analysis (CWS) is flawed, must be refined in NW Hills and other areas, suitability for service should not be based on policy choices of providers   |
| 4/23/2009              | 3/20/2009     | E-mailed duplicate of ltr submitted at CAC 9 meeting advocating Urban Reserve.  |
| 4/23/2009              | 3/26/2009     | re: Mult Co Urban/Rural study areas vs. Existing West Hills Rural Area Plan - area around Skyline/Cornelius Pass sb UR because the West Hills plan indicates it should be studied for rural community   |
| 4/23/2009              | 3/27/2009     | Ltr w/maps to Chuck reiterating key points presented at CAC mtg #9 on 3/26/09 advocating Urban designation  |
| 4/23/2009              | 3/26/2009     | map Vacant Buildable Lot Analysis   |
| 4/23/2009              | 3/26/2009     | map Transportation issues - Germantown overburdened, expensive to improve, subject to hazards from bad weather slope, curves, bring area into UGB to fund much needed improvements  |
| 4/23/2009              | 3/26/2009     | map Aquifer & Sewage Issues - cites well difficulties, additional development from vacant lots & advocates for urban reserve to facilitate water service to area  |
| 4/23/2009              | 4/1/2009      | E-mail clarifying/correcting elements of Barker testimony   |
| 4/23/2009              | 3/29/2009     | Area should be Urban Reserve due to existing development & proximity to Portland  |
| 4/23/2009              | 4/22/2009     | Explains reference docs submitted for CAC, ODFW Conservation Opportunity Areas, Area 93 Existing Conditions Report, ODFW Elk Management Plan, NW Hills Scenic Overlays (County SEC maps)  |
| 4/23/2009              | 4/22/2009     | Ltr from FPNA re: preliminary vote affirming rural reserve and not in favor of Irvine/Thayer plan w/ Forest Park Conservancy 8/12/08 letter to Bragdon, Wheeler, Potter attached & CPO 7 11/13/06 ltr attached attached 1/5/07 FPNA ltr and attachments, Neighborhood survey results, Goal 5 inventory showing Forest Park area |
| 4/23/2009              | 4/17/2009     | E-mail from CAC member outlining concerns about process, details Jim Irvine development proposal  |
| 39926                  | 4/13/2009     | To CAC re: D. Burger statements re: Hillsboro proposed UR areas, includes map   |
| post 4/23/2009         | 4/23/2009     | Letter & attachments re: Land Use analysis of Exception Lands in Mult Co  |
| post 4/23/2009         | 4/23/2009     | Memo & base zoning maps re: Land Use regulatory process & factors for designating lands for Rural Reserve   |
|                        | 2/19/2009     | memo to Metro, Mult Co Aspirations  |
| post 4/23/2009         | 4/21/2009     | Memo & maps re: NW Hills buildable lot analysis   |
|                        | 3/1/2009      | Preliminary UGR Summary March 09 draft  |
|                        | 4/1/2009      | Summary 20-50 Range Forecast  |
| 5/28/2009              | 5/28/2009     | Agenda re: rural reserve factors evaluation   |
| 5/28/2009              | 4/23/2009     | Meeting summary of CAC 4/23/09 meeting  |
| 5/28/2009              | 5/28/2009     | Sign in sheets  |
| 5/28/2009              | 5/13/2009     | Phase 3 Public Involvement Initial Summary & survey responses   |
|                        | 3/31/2009     | Factors & Reserves Candidate Areas - memo to RSC about application of factors incl OAR div 27   |
|                        | 9/18/2008     | map Groundwater Restricted Areas - State of Oregon  |
|                        | 5/27/2009     | memo re: CAC Information Request - Rural Irrigation in West of Sandy, West of Forest Park & Springville Rd areas  |
|                        | 5/2/2009      | Compilation of Map - Chart Pak Comments 5-2-09 mdr-update   |
| 5/28/2009              | 5/6/2009      | Memo re: Identification of Natural Hazards w/in Reserves Study Area - incl maps Floodplain, Landslide, Wildfire, Seismic Hazards & Hazards Composite Map, Natural Hazards Model, Earthquake Hazards in Clackamas Co   |
|                        | 5/21/2009     | map County West Hills & West of Sandy Slope Hazards Overlay Zones   |
|                        | 5/21/2009     | map Beaver, Kelly, Johnson Creeks (incl Sandy River) contours   |
|                        | 5/20/2009     | map West Hills School District Boundaries   |
|                        | 5/28/2009     | map West of Sandy prime soils   |
|                        | 5/20/2009     | map West of Sandy River School District Boundaries  |
|                        | 5/28/2009     | memo from PMT to RSC, C4 re timeline revision.  |
|                        | 5/14/2009     | CAC Information Request list and status   |
|                        | 5/25/2009     | Memo re CAC Information Request - Rural Irrigation  |

| Meeting / Hearing Date | Document Date | Description   |
|------------------------|---------------|---|
|                        |               | map Water/Sewer suitability and Conceptual Transportation Grid  |
| 05/28/09               | 5/25/2009     | Memo & map re: Rural Reserves Suitability Recommendations   |
|                        |               | Rural Communities Rule Division 22  |
| 5/28/2009              | 5/6/2009      | Email opposing urban reserve North of Hwy 26  |
|                        |               | ODOT UR study area capacity analysis version 3  |
|                        | 3/1/2009      | Preliminary UGR Summary & Summary 20-50 year range forecast. Metro docs   |
|                        | 4/24/2009     | E-mail to CAC re: ODOT, UGR docs and on line resources  |
| 5/28/2009              | 4/28/2009     | E-mail re: agriculture in Springville Road area & opposition to Urban Reserve designation   |
| 5/28/2009              | 4/28/2009     | E-mail from Mercy Corps NW supporting rural reserve designation   |
| 5/28/2009              | 2/19/2009     | Letter to Chris Deffebach re: Mult Co aspirations for growth w/Resolution A & BOCC Planning Values  |
| 5/28/2009              | 5/7/2009      | Gov't Island Reserves designation recap   |
| 5/28/2009              | 5/22/2009     | Article about Wildlife Crossing - rethinking road design to improve safety & accompanying map   |
|                        | 1/1/2009      | map Metro Acquisition Areas - submitted in 7/14/09 email to staff   |
| 5/28/2009              | 5/27/2009     | West Forest Park Concept Planning Area w/ maps  |
|                        | 6/14/2009     | Comments Q6 (Is there area you believe should be excluded from further study as an urban reserve?) summary  |
|                        |               | MultCo summary 0509 Public Involvement April 2009   |
| 6/18/2009              | 6/18/2009     | Agenda re: continuing rural reserve factors evaluation of rural candidate areas, rural reserves suitability recommendations & East Bethany Urbanization concept |
| 6/18/2009              | 5/28/2009     | CAC 11 Meeting summary  |
|                        | 6/18/2009     | Meeting sign in sheet   |
| 6/18/2009              | 6/9/2009      | Reserves CAC Meeting Forecast - May/Sept 2009   |
| 6/18/2009              | 06/00/09      | Steering Committee Revised Meeting Schedule   |
| 6/18/2009              | 6/10/2009     | Staff Rural Reserves Factors Analysis & Rural Reserves Suitability recommendations Areas 1-9  |
| 6/18/2009              | 6/17/2009     | Study area maps 1-9   |
|                        | 6/15/2009     | e-mail to CAC re: meeting packet and on line resources for upcoming meetings  |
|                        |               | Metro Hazard Maps - Flood, landslide, wildfire, composite   |
|                        |               | map Regional Trails   |
|                        |               | map Metro West Side Trails  |
|                        |               | map Metro Bond Acquisition Areas  |
|                        | 10/1/2008     | Landscape Features Subset 08 Map  |
|                        |               | ODF Forest A, B, C, X, Y, Z   |
|                        |               | map ODA Ag Study  |
|                        |               | Reference docs, County Rural Area Plans for West Hills, West of Sandy River, East of Sandy River, Sauvie Island Multnomah Channel - posted on line              |
| 6/18/2009              | 5/7/2009      | Scappoose staff e-mail re: potential for City of Scappoose to expand into Multnomah County.   |
|                        | none          | map Development Constraints in Scappoose Vicinity   |
| 6/18/2009              | undated       | Audubon Society (Urban Greenspaces Institute) letter re: suitability of natural features for urban & rural reserves 6/12/09                                     |
| 6/18/2009              | 5/25/2009     | Ltr to CAC re: Input for next meeting - mostly related to decisions West Hills Area   |
| 6/18/2009              | 6/8/2008      | Favor of Rural Reserve in candidate area northeast of CPO 7 in Multnomah County to protect Rock, Abbey creeks, local food. Poor Transit & connections east      |
| 6/18/2009              | 6/8/2009      | Concern about Area 93 becoming part of Rural Reserve  |
| 6/18/2009              | 10/9/2002     | Joint resolution w/Multnomah County re: UGB expansion & creation of rural/urban edge (#2577 & 02-135)   |
| 6/18/2009              | 5/22/2009     | Duplicate from CAC 11 - Article about Wildlife Crossing - rethinking road design to improve safety & reconnect habitat  |
|                        | 6/18/2009     | Farmed 94 acres for 50 yrs, successful farm, favors rural reserve along Springville Rd  |
| 6/25/2009              | 6/25/2009     | Agenda re: Complete review of rural reserve factors evaluation of rural candidate areas   |
|                        | 6/17/2009     | Staff Rural Factors Analysis - memo, rural factors staff analysis & maps for all areas 1-9  |
|                        |               | Study area maps 1-9   |
|                        |               | Forest Maps A, B, C & X, Y, Z   |
|                        |               | ODA Ag Lands map  |
|                        |               | Landscape Features Subset 08 Map  |
|                        |               | Metro Hazard Maps - Flood, landslide, wildfire, composite   |
|                        |               | Metro Bond Acquisition Areas Map  |
|                        |               | Metro Regional Trails & Westside Trails Map   |
| 6/25/2009              | 6/26/2009     | Meeting summary CAC 12 6.18.09  |
|                        |               | Scanned sign in sheets  |
| 6/25/2009              | 4/13/2009     | Draft of UR Development Constraint from SI bridge to PDX, 45 acre strip bet Hwy 30 & Mult Channel   |
| 6/25/2009              | 5/11/2009     | email re: New Transportation Corridors Consideration meeting recap & edits  |
| 6/25/2009              | 5/11/2009     | email re: Urban Reserves Analysis along Mult. Channel - Hwy 30 and Rail Crossing Issues   |
| 6/25/2009              | 5/12/2009     | email re: chain of ODOT emails re: potential Urban Reserve area along Multnomah Channel - Expressway designation  |

| Meeting / Hearing Date | Document Date | Description   |
|------------------------|---------------|---|
| 6/25/2009              | 5/14/2009     | email to ODOT rail division re: Multnomah Channel Rail Crossing request for summary   |
| 6/25/2009              | 6/10/2009     | Staff Rural Factors Analysis  |
| 6/25/2009              | 6/10/2009     | Mult Channel Rail Crossing - re 45 acre strip bet SI Bridge & PDX, next 40-50 yr rail use   |
| 6/25/2009              | 6/17/2009     | 14 letters to RSC & Council urging CAC to keep areas north of Hwy 26 rural reserves   |
| 6/25/2009              | 8/12/2008     | Forest Park Conservancy wants RR east of Cornelius Pass Rd and north of US 26   |
| 6/25/2009              | 6/18/2009     | Joint letter from Forest Park Conservancy & FPNA re all areas east of Cornelius Pass & around Forest Park sb Rural Reserve  |
|                        | 6/22/2009     | Question re staff interpretation of factor 3d, response from R. Benner, e-mail  |
| 6/25/2009              | 6/22/2009     | Area 5 NW Hills North comments  |
| 6/25/2009              | 6/22/2009     | Area 6 NW Hills South forest/landscape factors comments   |
| 6/25/2009              | 6/22/2009     | Area 7 Power line/Germantown Rd South farm/forest/landscape factors comments  |
| 6/25/2009              | 6/24/2009     | Comments re: staff ratings on remaining areas from CAC 12 meeting   |
|                        | 6/1/1996      | map from Ancient Forest Preserve Master Plan, conservation easements near Forest Park   |
| 6/25/2009              | 6/20/2009     | Comments re: land value and his 6/22/09 email comments on Factors 2A & 3A   |
| 6/25/2009              | 6/23/2009     | Summary of testimony from 6-18 CAC meeting re: minimizing Urban Reserve designations  |
|                        | 6/13/2009     | RSC group email request all study areas north of Hwy 26 as rural reserve  |
|                        | 6/14/2009     | RSC group email request all study areas north of Hwy 26 as rural reserve  |
|                        | 6/14/2009     | RSC group email request all study areas north of Hwy 26 as rural reserve  |
| 6/25/2009              | 6/11/2009     | email to Metro opposing rural recommendation for CPO 7 area   |
|                        | 6/18/2009     | Live on Springville Rd, Lane & Cherrio Ln, favor RR, support FPNA (8/12/08 letter), habitat, small farms, over capacity rural roads expensive to upgrade are not viable links to PDX, recreation eg. Bikes, hikes, birds. 26 signatures |
|                        | 6/18/2009     | Letter family farm on 94 acres is profitable, ag land along Springville Rd. sb RR   |
|                        | 6/18/2009     | WMSWCD recognition of G. Malinowski for NRCS conservation plan, participation.  |
| 6/25/2009              | 6/23/2009     | Comments on rural reserve factors for sub areas 6 & 7   |
| 6/25/2009              | 6/24/2009     | email re: division of most recent urban study for Areas 6 & 7   |
| 6/25/2009              | 6/26/2009     | Letter & property map. Family owned 65 acres, EFU but not good for farm, slope, creek, soil, no water right, busy Germantown Rd. Near N. Bethany.   |
| 6/25/2009              | 6/23/2009     | Comments on factors for designation of lands as urban reserves  |
| 6/25/2009              | 6/25/2009     | Remarks on important elements of the ag study for area 7, small farms, capability, suitability  |
| 6/25/2009              | 6/25/2009     | She is trained biologist/ecologist, small timer land producer close to Forest Park. Cites biodiversity & ability for private resource managers to maintain this near Forest Park - keep Area 7 RR to allow this.                        |
| 6/25/2009              | 6/25/2009     | Parcel size analysis - 50% are 40+ acres in farm/forest mgmt, smaller parcels committed to RR, not suitable for urban per CA decision re services   |
| 6/25/2009              | 6/25/2009     | Family owns 115 acres at county line adj to power lines, support E. Bethany plan. Has prof. timber/farm background - landowners need return on investment. Supports VanderZanden approach.  |
| 6/25/2009              | 6/25/2010     | Article "Effect of Urban Proximity on Ag Land Values" P. Guiling et.al.   |
|                        | 6/25/2010     | CAC emails from K. Lacher, J. Thayer, C. Chesarek re: small farms, reserves factors.  |
| 7/16/2009              | 7/16/2009     | Agenda re: completing urban reserve factors evaluation for candidate areas in the West Hills, West of Sandy River & Multnomah Channel   |
| 7/16/2009              | 7/16/2009     | Meeting summary of CAC 13 6/25/09 meeting   |
|                        | 7/16/2009     | Meeting 14 sign in sheets   |
|                        | 7/13/2009     | Area 9 Multnomah Channel Urban Factors eval-ODOT consult memo w/attachments - Internet post   |
| 7/16/2009              | 7/16/2009     | Urban Reserves Factors Analysis 7.16.09   |
| 7/16/2009              | 7/13/2009     | Urban Factors Analysis memo rev. 07.16.09   |
|                        |               | maps for Areas 2, 3, 4, 5, 7 - Internet post  |
| 7/16/2009              | 7/9/2009      | map Buildable Lands Map A_East Side Analysis - Metro  |
|                        | 7/9/2009      | map Buildable Lands Map H_West Side Analysis - Metro  |
|                        | 7/14/2009     | map Reserves_base2040_workshop1_A East - design types for east side Metro   |
|                        | 7/14/2009     | map Reserves_base2040_workshop1_H west  |
|                        | 7/14/2009     | map Westside Elevation Map - Metro  |
|                        | 6/18/2009     | Clackamas_Multnomah Urban Factors Eval draft 6.18.09 - tech team evaluation table w/rankings against urban factors  |
|                        |               | Reserves Design Workshop - General Design Concepts used in the regional UR assessment   |
| 7/16/2009              | 6/25/2009     | CAC 13 Meeting DOT results  |
|                        | 4/13/2009     | Development constraints south of Sauvie Island Bridge memo  |
| 7/16/2009              | 7/13/2009     | Area 9 Multnomah Channel Urban Factors eval-ODOT consult  |
|                        | 6/1/2009      | Multnomah Channel Rail Crossing C Kettenring email  |
|                        | 5/11/2009     | New transportation corridors considerations meeting recap L.Rahman email  |
|                        | 5/12/2009     | UR Analysis Mult Channel Rail Crossing issues email Lrahman   |



| Meeting / Hearing Date | Document Date | Description   |
|------------------------|---------------|---|
|                        | 4/15/2009     | UR Analysis Multnomah Channel Hwy 30 & Rail Crossing Issues email Rmelbo  |
| 7/16/2009              | 7/16/2009     | Draft Urban Reserves Map of Areas 2, 3 & 4  |
| 7/16/2009              | 7/16/2009     | Draft Urban Reserves Map of Area 6  |
| 7/16/2009              | 7/16/2009     | Draft Urban Reserves Map of Area 7  |
| 7/16/2009              | 9/7/2009      | Rural Reserve 2a/3a factors letter  |
| 7/16/2009              | 9/13/2009     | In support of Forest Park Neighborhood Assoc (FNPA) & Forest Park Conservancy rural reserve recommendation  |
| 7/16/2009              | 7/7/2009      | e-mail from Jim Thayer to Chuck Beasley re: Carol Chesarek's correspondence to neighbors in NW Multnomah County advocating Rural Reserves   |
| 7/16/2009              | 7/14/2009     | e-mail to Chuck Beasley requesting Carol Chesarek recuse herself from Area 7 discussions or decisions.  |
| 7/16/2009              | 7/9/2009      | e-mail to Chuck Beasley re: CAC communications protocol   |
| 7/16/2009              | 7/16/2009     | Ltr to Chuck Beasley re: Committee Actions vs. future planning processes & Water Quality  |
| 7/16/2009              | 7/9/2009      | e-mail requesting information about decision making process re: reserves designations & in support of rural reserves for her area   |
| 7/16/2009              | 7/16/2009     | quote from Nature Conservancy, Summer 2003  |
| 7/16/2009              | 6/23/2009     | RSC group e-mail - recap of public comments at June 18 mtg re: development patterns, climate changes, energy costs, etc.  |
| 7/16/2009              | 6/15/2009     | RSC group e-mail - request all study areas north of Hwy 26 as rural reserves  |
| 7/16/2009              | 6/15/2009     | RSC group e-mail - request all study areas north of Hwy 26 as rural reserves  |
| 7/16/2009              | 6/15/2009     | RSC group e-mail - request all study areas north of Hwy 26 as rural reserves  |
| 7/16/2009              | 6/17/2009     | RSC group e-mail - request all study areas north of Hwy 26 as rural reserves  |
| 7/16/2009              | 6/19/2009     | RSC group e-mail - request all study areas north of Hwy 26 as rural reserves  |
| 7/16/2009              | 6/19/2009     | RSC group e-mail - request all study areas north of Hwy 26 as rural reserves  |
| 7/16/2009              | 6/21/2009     | RSC group e-mail - request all study areas north of Hwy 26 as rural reserves  |
| 7/16/2009              | 6/22/2009     | RSC group e-mail - request all study areas north of Hwy 26 as rural reserves  |
| 7/16/2009              | 6/22/2009     | RSC group e-mail - request all study areas north of Hwy 26 as rural reserves  |
| 7/16/2009              | 6/22/2009     | RSC group e-mail - request all study areas north of Hwy 26 as rural reserves  |
| 7/16/2009              | 6/22/2009     | RSC group e-mail - request all study areas north of Hwy 26 as rural reserves  |
| 7/16/2009              | 6/24/2009     | Population increase & quality of life issues  |
| 7/16/2009              | 6/24/2009     | RSC group e-mail - request all study areas north of Hwy 26 as rural reserves  |
| 7/16/2009              | 6/24/2009     | RSC group e-mail - request all study areas north of Hwy 26 as rural reserves  |
| 7/16/2009              | 6/26/2009     | RSC group e-mail - request all study areas north of Hwy 26 as rural reserves  |
| 7/16/2009              | 6/28/2009     | RSC group e-mail - request all study areas north of Hwy 26 as rural reserves  |
| 7/16/2009              | 7/13/2009     | e-mail urging CAC to not leave any areas undesignated   |
| 7/16/2009              | 7/2/2009      | RSC group e-mail - request all study areas north of Hwy 26 as rural reserves  |
| 7/16/2009              | 7/4/2009      | RSC group e-mail - request all study areas north of Hwy 26 and Forest Park area as rural reserves   |
| 7/16/2009              | 7/5/2009      | RSC group e-mail - request all study areas north of Hwy 26 and Forest Park area as rural reserves   |
| 7/16/2009              | 7/5/2009      | RSC group e-mail - request all study areas north of Hwy 26 and Forest Park area as rural reserves   |
| 7/16/2009              | 7/5/2009      | RSC group e-mail describing a little farm called La Finquita del Buho that may be affected by Urban Reserves designation - also requests all study areas north of Hwy 26 as rural reserves. |
| 7/16/2009              | 7/6/2009      | RSC group e-mail - request all study areas north of Hwy 26 as rural reserves  |
| 7/16/2009              | 7/7/2009      | RSC group e-mail - request all study areas north of Hwy 26 as rural reserves  |
| 7/16/2009              | 7/7/2009      | RSC group e-mail - request all study areas north of Hwy 26 as rural reserves  |
| 7/16/2009              | 6/29/2009     | RSC group e-mail - request all study areas north of Hwy 26 as rural reserves  |
| 7/16/2009              | 6/29/2009     | RSC group e-mail - request all study areas north of Hwy 26 as rural reserves  |
| 7/16/2009              | 6/30/2009     | RSC group e-mail - request all study areas north of Hwy 26 as rural reserves  |
| 7/16/2009              | 6/30/2009     | RSC group e-mail - request all study areas north of Hwy 26 as rural reserves  |
| 7/23/2009              | 7/23/2009     | CAC Meeting Agenda - at David Evans & Assoc   |
| 7/23/2009              | 7/16/2009     | Draft summary of 7/16/09 CAC meeting (#14)  |
| 7/23/2009              | 7/16/2009     | June 25 CAC meeting outcomes & key information  |
|                        | 7/23/2009     | CAC Responses to Area 7.1 - list of CAC responses to questions emailed after 7/23/09 meeting  |
|                        | 7/23/2009     | Urban and Rural Suitability Recommendations & Alternatives - table draft  |
| 7/23/2009              | 7/7/2009      | ODFW Prioritization of Metro Natural Landscape Features and email ODFW Habitat Rankings   |
| 7/23/2009              | 7/21/2009     | e-mail re Abbey Creek "swale"   |
| 7/23/2009              | 7/20/2009     | Letter & maps requesting Urban Reserve candidate designation  |
| 7/23/2009              | 7/16/2009     | "Fun facts about Urban Infrastructure"  |
| 7/23/2009              | 6/11/2009     | e-mail request to Chuck asking for Metro to provide guidance & response from John Williams, Metro   |
|                        |               | e-mail requesting succinct written summary about implications of each designation as they relate to Sauvie Island & surrounding areas   |
| 7/23/2009              | 7/23/2009     | Letter w/comments about urban rural reserves & suitable farming areas   |
| 7/23/2009              | 7/23/2009     | e-mail to Chuck re: natural features protections  |
| 7/23/2009              | 7/23/2009     | Testimony advocating Rural Reserves status for Area 7   |
| 7/23/2009              | 7/22/2009     | Letter favoring Urban Reserve designation for subject areas   |

| Meeting / Hearing Date | Document Date | Description  |
|------------------------|---------------|--|
| 7/23/2009              | 7/22/2009     | e-mail to Jim Johnson, of ODA requesting clarification on Springville Rd area conflict   |
| 7/23/2009              | 7/22/2009     | e-mail to Chuck re: Input for CAC Meeting July 23, 2009  |
| 7/23/2009              | 7/22/2009     | e-mail to Chuck requesting Rural Reserve designation for areas north of Hwy 26   |
| 7/23/2009              | 7/22/2009     | e-mails to Chuck & Kathy requesting maps & notes be sent to CAC members prior to July 23 meeting                                     |
|                        | 7/22/2009     | 3 maps incl zoning & N. Bethany natural features overview  |
| 7/23/2009              | 7/16/2009     | RSC group e-mail - request all study areas north of Hwy 26 as rural reserves   |
| 7/23/2009              | 7/13/2009     | e-mail to Multnomah County Chair requesting Rural Reserve protection for this area   |
| 7/23/2009              | 7/8/2009      | e-mail supporting Rural Reserve designation NW of Portland surrounding Forest Park & area past Cornelius Pass Road to WA County line |
| 7/23/2009              | 7/3/2009      | e-mail supporting Rural Reserve designation NW of Portland surrounding Forest Park & area past Cornelius Pass Road to WA County line |
| 7/23/2009              | 7/1/2009      | e-mail supporting Rural Reserve designation NW of Portland surrounding Forest Park & area past Cornelius Pass Road to WA County line |
| 7/23/2009              | 7/1/2009      | e-mail supporting Rural Reserve designation NW of Portland surrounding Forest Park & area past Cornelius Pass Road to WA County line |
|                        | 7/14/2009     | Letter re: Carol Chesarek advocacy of Rural Reserve indicates she is not impartial nor following CAC rules                           |
|                        | 7/16/2010     | e-mail supporting Rural Reserve designation north of US 26, Forest Park & Helvetia   |
|                        | 7/13/2009     | This area needs certainty of being designated either urban or rural - do not leave undesignated                                      |
|                        | 7/8/2009      | Rural Reserve around Forest Park & Cornelius Pass Rd. Wildlife corridor, raptors, headwater streams close to Portland                |
|                        | 7/21/2009     | Discussion of urban factors in West of Sandy area  |
| 7/30/2009              | 7/30/2009     | Agenda & meeting packet w/maps re: review & complete urban & rural reserve suitability recommendations                               |
|                        |               | Meeting 16 sign in sheets  |
|                        |               | Meeting 15 summary - includes Meeting Outcomes and Key Information from June 25 CAC meeting  |
|                        |               | CAC Meeting 15 voting - overall recommendations and voting results from 7/23/09 CAC meeting  |
|                        | 7/30/2009     | Meeting 16 summary   |
|                        | 7/23/2009     | Urban & Rural Suitability Recommendations and Alternatives - table draft   |
| 7/30/2009              | 7/23/2009     | Draft Summary of CAC meeting #15 (7/23/09) w/Rural & Urban Suitability recommendations & alternatives                                |
|                        | 7/30/2009     | Final Report Summary CAC - document incl summary section of the full report - carried to mtg, emailed to CAC 7/30/09 10:35pm         |
|                        |               | Sauvie Island aerial photograph  |
|                        | 7/29/2009     | map Natural Landscape Features - NFLI 4 - new map  |
|                        |               | Area 4 & 5 potential rural reserve lines - marked up map   |
|                        |               | map Buildable Lands map - H  |
| 7/30/2009              | 7/28/2009     | Property does not fit the low (urban) factor ranking for area 6.1. Includes Bethany Development Plan Map                             |
| 7/30/2009              | 7/28/2009     | e-mail to CAC re: how quickly the urban reserve land supply could be brought into the UGB  |
| 7/30/2009              | 7/24/2009     | e-mail to CAC re: extending Rural reserves beyond than 3 mile line in Area 5   |
|                        | 7/23/2009     | Metro habitat maps in Areas 6, 7   |
| 7/30/2009              | 7/23/2009     | Beaverton Schools near East Bethany capacity vs. enrollment data & FAQ's   |
| 7/30/2009              | 7/23/2009     | letter from Sauvie Island Conservancy requesting Sauvie Island be given Rural Reserves designation                                   |
|                        | 7/23/2009     | map showing Troutdale Urban Reserve request area   |
|                        | 7/23/2009     | Forest Park Conservancy letter advocating long term landscape features protection for areas near Forest Park                         |
|                        | 7/20/2009     | Request for urban reserve, includes urban factors responses. 0   |
| 7/30/2009              | 7/16/2009     | Letter w/maps in support of Urban Reserve designation  |
|                        | 7/15/2009     | map of lots - Portland Maps  |
| 7/30/2009              | 7/30/2009     | e-mail to Jeanne Lawson objecting to public comment being sacrificed at CAC meeting  |
|                        | 7/29/2009     | e-mail requesting information for the CAC re: what areas in Area 4 are most suitable for urban, and where to draw the line in Area 5 |
| 7/30/2009              | 7/29/2009     | e-mail re: Rural Reserves boundaries   |
| 7/30/2009              | 7/29/2009     | e-mail urging Chair Wheeler, Commissioners Cogen & Kafoury to consider this rural area as a treasure                                 |
| 7/30/2009              | 7/27/2009     | RSC group e-mail - request all study areas north of Hwy 26 as rural reserves   |
|                        | 7/27/2009     | RSC group e-mail - request all study areas north of Hwy 26 as rural reserves - habitat, scenic, Forest Park                          |
|                        | 7/27/2009     | RSC group e-mail - request all study areas north of Hwy 26 as rural reserves - habitat, scenic                                       |
|                        | 7/27/2009     | RSC group e-mail - request all study areas north of Hwy 26 as rural reserves - habitat, scenic                                       |

| Meeting / Hearing Date     | Document Date | Description  |
|----------------------------|---------------|--|
| 8/10/2009                  | 8/3/2009      | Staff Report w/ Urban & Rural Reserves recommendations from CAC & County Staff, meeting minutes.                         |
| 8/10/2009                  | 8/5/2009      | PC Reserves Hearing Memo & County Counsel CAC memo dated 7/23/09   |
| 8/10/2009                  | 8/10/2009     | PC Reserves public comment summary Jan 09 - Aug 09   |
| 8/10/2009                  | 8/10/2009     | CAC Suitability Assessment Reference Maps  |
| 8/10/2009                  | 7/15/2009     | RSC group e-mail - request all study areas north of Hwy 26 as rural reserves   |
| 8/10/2009                  | 8/6/2009      | Letter & maps from Metropolitan Land Group in favor of Urban reserves designation for East Bethany/West Forest Park area |
| 8/10/2009                  | undated       | Handwritten & type written letters w/maps in favor of Urban Reserve  |
| 8/10/2009                  | 8/10/2009     | Forest Park Neighborhood Association in favor of Rural Reserve status for all land in West Hills outside of UGB.         |
| 8/10/2009                  | 8/6/2009      | Letter advocating Rural Reserves   |
| 8/10/2009                  | 8/10/2009     | Memo requesting that area adjacent to southern & eastern city limits be designated Urban Reserve                         |
| 8/10/2009                  | 8/10/2009     | Letter w/attachments urging Urban Reserve designation  |
| 8/10/2009                  | 8/8/2009      | RSC group e-mail - request all study areas north of Hwy 26 as rural reserves   |
| 8/10/2009                  | 8/8/2009      | RSC group e-mail - request all study areas north of Hwy 26 as rural reserves   |
| 8/10/2009                  | 8/10/2009     | CAC member ltr to PC re: perceived flaws in CAC process  |
| 8/10/2009                  | 8/9/2009      | e-mail requesting Sauvie Island be designated Rural Reserve  |
| 8/10/2009                  | 8/9/2009      | e-mail requesting Sauvie Island be designated Rural Reserve  |
| 8/10/2009                  | 8/9/2009      | e-mail from SaveHelvetia.org requesting all study areas north of Hwy 26 as rural reserves                                |
| 8/10/2009                  | 8/9/2009      | RSC group e-mail - request all study areas north of Hwy 26 as rural reserves   |
| 8/10/2009                  | 8/6/2009      | RSC group e-mail - request all study areas north of Hwy 26 as rural reserves   |
| 8/10/2009                  | 8/7/2009      | RSC group e-mail - request all study areas north of Hwy 26 as rural reserves   |
| 8/10/2009                  | 8/7/2009      | RSC group e-mail - request all study areas north of Hwy 26 as rural reserves   |
| 8/10/2009                  | 8/6/2009      | RSC group e-mail - request all study areas north of Hwy 26 as rural reserves   |
| 8/10/2009                  | 8/6/2009      | e-mail asking Areas 5, 6 & 7 be designated rural reserves  |
| 8/10/2009                  | 7/31/2009     | Request SE Carpenter Lane in Gresham stay rural  |
| 8/10/2009                  | 7/28/2009     | e-mail requesting Abbey Creek area remain rural  |
| 8/10/2009                  | 7/27/2009     | Designate West Hills as Rural Reserve  |
| 8/10/2009                  | 8/10/2009     | Letter in favor of Urban Reserves designation for Area 7   |
| 8/10/2009                  | 6/18/2009     | Ltr to CAC recommending Rural Reserve designation  |
| 8/10/2009                  | 9/10/2009     | CAC Member ltr to PC recommending Rural Reserves designation to Areas 5, 6 & 7   |
| 8/10/2009                  | 8/12/2009     | Ltr w/ attachments from Forest Park Conservancy recommending Rural Reserve designation                                   |
| 8/10/2009                  | undated       | Ltr To PC requesting Urban Reserve designation   |
| 8/10/2009                  | 8/10/2009     | Ltr to PC requesting Rural Reserve designation   |
| 8/10/2009                  | 8/10/2009     | Ltr to PC requesting Rural Reserve designation   |
| 8/10/2009                  | 8/10/2009     | Ltrs to PC from Troutdale community Development Director & Mayor requesting Urban Reserve designation                    |
| 8/10/2009                  | 8/10/2009     | Pkt to PC w/input on Urban & Rural reserves designations   |
| 8/10/2009                  | undated       | Ltr urging Commissioners to follow CAC recommendations   |
| 8/10/2009                  | 8/10/2009     | Ltr requesting Rural Reserves designation  |
| 8/10/2009                  | undated       | Handwritten & typed ltrs w/maps to PC requesting Urban Reserve designation   |
| 8/10/2009                  | 8/6/2009      | Ltr to PC requesting Rural Reserve designation   |
| 8/10/2009                  | 7/21/2009     | Memo to CAC re: Urban Reserves Factors Evaluation  |
| 8/10/2009                  | 8/10/2009     | Ltr w/attachments recommending Urban Reserves designation  |
| 8/10/2009                  | undated       | Letter & maps advocating Urban Reserve designation   |
| 8/10/2009                  | undated       | Letter w/signatures advocating Rural Reserve designation   |
| 8/10/2009                  | 8/10/2009     | Letter urging Commission to keep Area 7 fully intact   |
| 8/10/2009                  | 8/10/2009     | Letter advocating Urban Reserve designation  |
| 8/10/2009                  | 7/24/2009     | Comparison chart   |
| 8/10/2009                  | undated       | Concept Planning area w/maps   |
| 8/10/2009                  | 2/26/2009     | East Bethany Transportation Assessment   |
| 8/10/2009                  | 8/10/2009     | Letter urging Rural Reserve designation  |
| Post PC Hearing<br>8/10/09 | 7/13/2009     | RSC group e-mail - request all study areas north of Hwy 26 as rural reserves   |
| Post PC Hearing<br>8/10/09 | 7/14/2009     | RSC group e-mail - request all study areas north of Hwy 26 as rural reserves   |
| Post PC Hearing<br>8/10/09 | 7/14/2009     | RSC group e-mail - request all study areas north of Hwy 26 as rural reserves   |
| Post PC Hearing<br>8/10/09 | 7/21/2009     | RSC group e-mail - request all study areas north of Hwy 26 as rural reserves   |
| Post PC Hearing<br>8/10/09 | 7/31/2009     | RSC group e-mail - request all study areas north of Hwy 26 as rural reserves   |

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| Meeting / Hearing Date  | Document Date | Description   |
|-------------------------|---------------|---|
| Post PC Hearing 8/10/09 | 8/30/2009     | RSC group e-mail - request all study areas north of Hwy 26 as rural reserves  |
| Post PC Hearing 8/10/09 | 8/30/2009     | RSC group e-mail - request all study areas north of Hwy 26 as rural reserves  |
| Post PC Hearing 8/10/09 | 8/31/2009     | RSC group e-mail - request all study areas north of Hwy 26 as rural reserves  |
| Post PC Hearing 8/10/09 | 8/31/2009     | RSC group e-mail - request all study areas north of Hwy 26 as rural reserves  |
| Post PC Hearing 8/10/09 | 8/31/2009     | RSC group e-mail - request all study areas north of Hwy 26 as rural reserves  |
| Post PC Hearing 8/10/09 | 8/31/2009     | RSC group e-mail - request all study areas north of Hwy 26 as rural reserves  |
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| Post PC Hearing 8/10/09 | 8/31/2009     | RSC group e-mail - request all study areas north of Hwy 26 as rural reserves  |
| Post PC Hearing 8/10/09 | 8/31/2009     | RSC group e-mail - request all study areas north of Hwy 26 as rural reserves  |
| Post PC Hearing 8/10/09 | 9/1/2009      | RSC group e-mail - request all study areas north of Hwy 26 as rural reserves  |
| Post PC Hearing 8/10/09 | 9/1/2009      | RSC group e-mail - request all study areas north of Hwy 26 as rural reserves  |
| Post PC Hearing 8/10/09 | 9/1/2009      | RSC group e-mail - request all study areas north of Hwy 26 as rural reserves  |
| Post PC Hearing 8/10/09 | 9/1/2009      | RSC group e-mail - request all study areas north of Hwy 26 as rural reserves  |
| 4/16/2009               | 4/16/2009     | Urban & Rural Reserves Mult Co Board Briefing PowerPoint presentation   |
| 9/10/2009               | 9/10/2009     | Final Report with maps - Recommendations from CAC and Staff   |
| 9/10/2009               | 9/10/2009     | Resolution No 09-112  |
| 9/10/2009               | 9/10/2009     | In favor of portions of Area 7 being adopted as Urban Reserve   |
| 9/10/2009               | undated       | Request for Urban Reserve designation   |
| 9/10/2009               | undated       | West Forest Park Concept Planning Area  |
| 9/10/2009               | 9/10/2009     | Recommends approval of CAC recommendations  |
| 9/10/2009               | undated       | Request rural reserves designation  |
| 9/10/2009               | 9/10/2009     | Request 5-acre parcel be brought into urban reserves  |
| 9/10/2009               | 9/10/2009     | Request for Urban Reserve designation   |
| 9/10/2009               | 9/9/2009      | Urban Reserves-Provision of Public Infrastructure Svcs  |
| 9/10/2009               | undated       | Urging Council to follow CAC recommendations  |
| 9/10/2009               | 9/10/2008     | Request rural reserves designation  |
| 9/10/2009               | 8/10/2009     | Request rural reserves designation  |
| 9/10/2009               | 9/10/2009     | Request rural reserves designation  |
| 9/10/2009               | 9/10/2009     | Request rural reserves designation  |
| 9/10/2009               | 9/10/2009     | Request rural reserves designation  |
| 9/10/2009               | 9/10/2009     | Ltr disagreeing with CAC designation of area  |
| 9/10/2009               | 9/8/2009      | Letter reiterating position that entire Johnson Creek Watershed outside the UGB be designated rural reserve, w/map of proposed candidate rural reserve area   |
| 9/10/2009               | 9/4/2009      | Letter informing Mult Co that City of Beaverton willing to provide governance & urban services to East Bethany area if it is recommended as an urban reserve where City of Beaverton's corporate limits are contiguous to East Bethany area |
| 9/10/2009               | 9/10/2009     | Comments about Urban and Rural Reserves incl CAC's final reserves recommendations, suitability ratings, key points @ urban & rural reserves, key differences bet staff & CAC recommendations & background information                       |
| 9/10/2009               | 9/9/2009      | Letter to BOCC dated 9/9/09 w/attachment to Steering Committee/Core 4 dated 9/4/09 urging support to add 775 acres to urban reserves adjoining city limits of Troutdale directly SE of city.  |
| 9/10/2009               | 8/17/2009     | Letter urging Urban rather than Reserve designation for their property  |
| 9/10/2009               | 8/18/2009     | Letter to BOCC that City of Troutdale urging support to add 775 acres to urban reserves adjoining city limits of Troutdale directly SE of city.   |
| 9/10/2009               | 8/13/2009     | Support inclusion of 775 acres of land south and east of City of Troutdale into urban reserves  |
| 9/10/2009               | 9/9/2009      | Letter supporting recommendations of CAC to establish rural reserves in these areas.  |
| 9/10/2009               | 9/10/2009     | Letter supporting CAC recommendation to make all of rural west Mult Co Rural Reserve  |
| 9/10/2009               | 9/10/2009     | Letter & maps supporting suitability for urban reserve of Lower Springville Rd area. Incl stats, objectives, West Forest Park & North Bethany concept plans, water, sewer, transportation corridors maps etc                                |

| Meeting / Hearing Date                        | Document Date | Description   |
|---|---------------|---|
| 9/10/2009                                     | 9/10/2009     | Troutdale Urban Reserves presentation seeking support urban reserves designation for land directly SE of city   |
| 9/10/2009                                     | 9/2/2009      | Letter to BOCC agreeing w/CAC recommendation for rural reserves for area, w/background information  |
| 9/10/2009                                     | 9/2/2009      | Letter agreeing with CAC recommendation that areas 6 & 7 be rural reserves; however, feels that should include all of the area, including Springville Rd  |
| 9/10/2009                                     | 9/4/2009      | Would like to see this area designated Urban Reserve to preserve opportunity for job growth over 40-50 years, and leave Govt Island undesignated to preclude possibility of new transportation corridor |
| 9/10/2009                                     | 9/10/2009     | Urges urban reserve designation for Springville Rd Area   |
| 9/10/2009                                     | 9/10/2009     | APR Reserves Resolution Exec Summary Hearing 9.10.09  |
| 9/10/2009                                     | 8/26/2009     | Final Report & maps 8.26.09   |
| 9/10/2009                                     |               | RES 09 112 Reserves   |
| 9/10/2009                                     | 9/10/2009     | Testimony Sign up sheet   |
| 9/10/2009                                     | 9/10/2009     | APR ReservesHearing 9.10.09   |
| 9/10/2009                                     | 8/26/2009     | Executive Summary Report BOCC 8.26.09   |
| 9/10/2009                                     | 8/26/2009     | Final Report & maps 8.26.09   |
| 9/10/2009                                     | 9/10/2009     | Reserves BCC Resolution re Suitability 9.10.09  |
| 9/10/2009                                     | 8/3/2009      | Reserves Area 1; 2 3 4; 5; 6; 7; 8 9 maps dated 080309  |
| 9/10/2009                                     | 8/3/2009      | CAC Recommendations Reserves Area Map 080309; Reserves Suitability Areas 1,2,3,4 090209 combined & Reserves Suitability Areas 5,6,7,8,9 090209 combined; Staff Recommendations Reserves Area Map 030309 |
| 9/10/2009                                     | 9/10/2009     | CAC Suitability Assessment Reference Maps   |
| 9/10/2009                                     | 9/10/2009     | link to Broadcast of hearing  |
| 9/10/2009                                     | 9/10/2009     | Annotated minutes   |
| 10/14/2009                                    |               | Greenspaces Institute Map   |
| 12/10/2009                                    | 11/25/2009    | APR Form signed   |
| 12/10/2009                                    | Undated       | Attachment A Reserve Designations Rationale and Maps pdf  |
| 12/10/2009                                    | 12/10/2009    | Attachment B BOCC Reserves Hearing 12.10.09   |
| 12/10/2009                                    | 12/10/2009    | Attachment C BOCC Reserves Hearing 12.10.09   |
| 12/10/2009                                    | 12/10/2009    | Binder Testimony Sign Up Back Up - 162 pgs  |
| 12/10/2009                                    | 12/3/2009     | Core 4 Reserves Status and map 12.03.09   |
| 12/10/2009                                    | Undated       | Attachment A Reserve Designations Rationale and Maps pdf - <i>also found in above "Final" folder - duplicate document</i>   |
| 12/10/2009                                    | 12/10/2009    | Attachment B BOCC Reserves Hearing 12.10.09 - <i>also found in above "Final" folder - duplicate document</i>  |
| 12/10/2009                                    | 12/10/2009    | Attachment C BOCC Reserves Hearing 12.10.09 - <i>also found in above "Final" folder - duplicate document</i>  |
| 12/10/2009                                    |               | 117 pages of testimony submitted - index at beginning of document   |
| 12/10/2009                                    | 11/24/2009    | In support of Urban Reserves  |
| 12/10/2009                                    | 10/16/2009    | Ltr to Core 4 advocating City's position on reserves (previously submitted)   |
| 12/10/2009                                    | 11/9/2009     | Ltr to Core 4 advocating Urban reserves   |
| 12/10/2009                                    | 11/16/2009    | Ltr to Metro Council advocating Urban reserves  |
| 12/10/2009                                    | 11/16/2009    | Letter in support of CAC recommendations that all rural land in West Hills be designated rural reserves   |
| 12/10/2009                                    | 9/16/2009     | Attachment B BOCC page 9 West Suitability   |
| 12/10/2009                                    | 12/3/2009     | Core 4 Reserves Discussion Status - Proposed Areas of Preliminary Agreement-URBAN   |
| 12/10/2009                                    | 12/10/2009    | Link to Broadcast of hearing  |
| 12/10/2009                                    | 12/10/2009    | Annotated minutes   |
| Received or included after 12/10/2009 hearing | Undated       | Balch Creek Dist 3 Info   |
| Received or included after 12/10/2009 hearing | 10/26/2009    | Letter to Chair Wheeler re: City of Beaverton's position on potential Urban Reserves  |
| Received or included after 12/10/2009 hearing | 10/21/2009    | Letter to Core 4 from City of Gresham   |
| Received or included after 12/10/2009 hearing | 9/9/2009      | Ltr to Ted Wheeler & Reserves Steering Committee submitting comments  |
| Received or included after 12/10/2009 hearing | 10.13.09      | email to Metro Reserves Steering Committee advocating Rural Reserve designation   |

| Meeting / Hearing Date                        | Document Date | Description   |
|---|---------------|---|
| Received or included after 12/10/2009 hearing | 10.23.09      | Hand delivered ltr from Caroline MacLaren, attorney at law representing "The Haugens"   |
| Received or included after 12/10/2009 hearing | 9/8/2009      | Ltr to Core 4 re: urban & rural reserve draft recommendation for East Mult County requesting urban reserve for 5 acre parcel.   |
| Received or included after 12/10/2009 hearing | 9/10/2009     | email requesting that views of volcanoes be protected   |
| Received or included after 12/10/2009 hearing | 11/2/2009     | email requesting Urban Reserve designation  |
| Received or included after 12/10/2009 hearing | 9/9/2009      | In support of Urban Reserves  |
| Received or included after 12/10/2009 hearing | 10/23/2009    | Hand delivered ltr from Caroline MacLaren, attorney at law, representing "Meisel Rock Products" aka Town Quarry advocating adjustment of UR-L boundary  |
| 11/6/2009                                     | 11/4/2009     | Letter to Metro Council and Mult. Co. BOCC and exhibits, City of Beaverton ltr, NW PDX neighborhood assn ltrs, etc. 39 pgs  |
| 1/11/2010                                     | undated       | Area 1 Open House pamphlet (region's Eastern edge from Troutdale to Sandy)  |
| 1/11/2010                                     | undated       | Area 9 Open House pamphlet (West Multnomah County)  |
| 1/11/2010                                     | 1/11/2010     | Wants to discuss the loss in property values of small parcel property owners between the cities and the farms.  |
| 1/11/2010                                     | 1/11/2010     | Purpose of reserves, Inconsistent Multnomah Co. Reserves recommendations. Multnomah Co. Reserves CAC recommendations reflected in Ag/Nat Resources group Reserves recommendations.  |
| 1/11/2010                                     | 1/11/2010     | Lists 3 properties in Boring, 30401 SE Hwy 212, 30357 SE Hwy 212, and 30365 SE Hwy 212, and land left of Boring back do not fit the legal description of Rural Reserves. Feels that these properties fit within the Urban Reserve. (Includes Attachments) |
| 1/11/2010                                     | 1/11/2010     | His property at 26950 NW Meek Rd. in Hillsboro has been designated as UR-C on some of the recent planning maps of our region. He owns 15 acres on the south side of Meek Rd. and is in favor in designating this area as an Urban Reserve.                |
| 1/11/2010                                     | 1/11/2010     | Supports overall recommendations made by CAC for Urban & Rural Reserves. Wants to preserve rural areas in Troutdale and have more restraint for urban reserves in Gresham and bet. Sandy River & NSA.   |
| 1/11/2010                                     | 1/11/2010     | Bring Property into UGB that can be developed with existing infrastructure. No repeat of Damascus type annexation. No ability to develop in a timely manner or economic manner.   |
| 1/11/2010                                     | 1/11/2010     | Supports the Agriculture & Natural Resource Coalition Map. Encourages us to invest in the Metro Region's existing urban areas through infill & redevelopment, instead of building irreversible new development on some of Oregon's richest soil.          |
| 1/11/2010                                     | 1/11/2010     | URR Metro Council Hearing #1: Testimony #16; Important to allow expansion in areas next to current UGB edges so as not to promote sprawl.   |
| 1/11/2010                                     | 1/11/2010     | URR Metro Council Hearing #1: Testimony #17; In support of allowing property north of Canby to remain undesignated.   |
| 1/11/2010                                     | 1/11/2010     | URR Metro Council Hearing #1: Testimony #18 and 19; Please save prime farmland.   |
| 1/11/2010                                     | 1/11/2010     | URR Metro Council Hearing #1: Testimony #20 and 21; Wants to live on a farm when they are done traveling and then wants to pass it on to their children.  |
| 1/11/2010                                     | 1/11/2010     | Adopt small or zero urban reserves. There hasn't apparently been sufficient demonstrable evidence of need for urban reserves in East County. High value farmland and natural resources are not worth the sacrifice.                                       |
| 1/11/2010                                     | 1/11/2010     | Concerned about county's decision to create urban reserves-not showing dedication to livable cities in Gresham & Troutdale. Commitment to climate change legislation when putting efforts into sprawl cost to develop on edges vs. within urban areas.    |
| 1/14/2010                                     | 1/14/2010     | Supports map prepared by Natural Resource coalition. Adequate rural reserves are crucial to future of farming in Metro region.  |
| 1/14/2010                                     | 1/14/2010     | Coalition for a Prosperous Region, urges Core 4 and Metro Council to designate the 34,340 gross acres initially proposed for urban reserves by WA County, including 20,000-25,000 gross acres in urban reserves & remainder in undesignated.              |
| 1/14/2010                                     | 1/14/2010     | Portland is unique NW city in terms of urban/rural planning.  |
| 1/14/2010                                     | 1/14/2010     | Feels Tualatin Riverkeepers came up with better plan than Core 4 or Counties that has urban reserve acreage consistent w/population, employment.  |
| 1/14/2010                                     | 1/14/2010     |   |
| 1/14/2010                                     | 1/14/2010     | Letter discussing important differences in Core 4, Bragdon/Hosticka and other maps in Mult. Co.   |
| 1/14/2010                                     | 1/14/2010     | In support of rural reserves for East Bethany   |



| Meeting / Hearing Date | Document Date | Description   |
|------------------------|---------------|---|
| 1/14/2010              | 1/14/2010     | Comments urging Council to accept Agriculture & Natural Resources Coalition proposed reserve areas.   |
| 1/14/2010              | 1/14/2010     | Supports retaining rural nature of these areas.   |
| 1/14/2010              | 1/14/2010     | Presented ltr from Chris Schreiner of Oregon Tilth, Inc in support of the Agriculture & Natural Resources Coalition Map   |
| 1/14/2010              | 1/14/2010     | Urges urban reserve designation for Area 1.   |
| 1/14/2010              | 1/14/2010     | Supports urban reserves designation for Greater Bethany   |
| 1/14/2010              | 1/14/2010     | Malinowski Farms requests rural reserve designation   |
| 1/14/2010              | 1/14/2010     | Concern for this area, would like development   |
| 1/14/2010              | 1/14/2010     | Favors rural reserves in NW sector north of Hwy 26  |
| 1/14/2010              | 1/14/2010     | Urges rejection of leaving areas adjacent to UGB undesignated   |
| 1/14/2010              | 1/14/2010     | Submitted packet in support of all of Area 9 be rural reserves  |
| 1/14/2010              | 1/14/2010     | Please keep as rural reserve  |
| 1/14/2010              | 1/14/2010     | Community Supported Agriculture farmer who urges preservation of foundation agricultural land   |
| 1/14/2010              | 1/14/2010     | Supports Ag & Natural Resource Coalition map; has concerns about Troutdale .  |
| 1/14/2010              | 1/14/2010     | Urges Rural Reserve designation for all of Area 9   |
| 1/14/2010              | 1/14/2010     | Urges Rural Reserve designation for all of Area 9   |
| 1/14/2010              | 1/14/2010     | Urges Rural Reserve designation for Area 9B   |
| 1/14/2010              | 1/14/2010     | Wants clarification of Urban & Rural Reserves in Portland Metro area administrative rule 660-027.   |
| 1/14/2010              | 1/14/2010     | Urges Rural Reserve designation for Area 9  |
| 1/14/2010              | 1/14/2010     | In support of the Agriculture & Natural Resources Coalition   |
| 1/14/2010              | 1/14/2010     | Urges farm reserves in Area 9   |
| 1/14/2010              | 1/14/2010     | Minimize urban and maximize rural reserves  |
| 1/14/2010              | 1/14/2010     | Urges placing area north of Hwy 26 in rural reserves  |
| 1/14/2010              | 1/14/2010     | Feels 50 years is too long a time to restrain land use change.  |
| 1/14/2010              | 1/14/2010     | Urges urban reserves designation for UR-1 to balance regional process.  |
| 1/14/2010              | 1/14/2010     | Urges rural reserves designation  |
| 1/20/2010              | 1/20/2010     | Reserves: Area 9 B (Multnomah County) Inclusion in Urban Reserve letter   |
| 1/20/2010              | 1/20/2010     | Letter urging a credible supply of Urban Reserves for 40-50 year timeline.  |
| 1/20/2010              | 1/20/2010     | Letter re: urban density & gross domestic productivity  |
| 1/20/2010              | 1/20/2010     | Letter asking for Urban designation   |
| 1/20/2010              | 1/20/2010     | Urges expansion of Urban Reserves   |
| 1/20/2010              | 1/20/2010     | Letter in support of not leaving any areas undesignated, and endorses Metro COO, Mult. Co. CAC recommendations  |
| 1/20/2010              | 1/20/2010     | In support of revised Core 4 map; represents appropriate balance of values.   |
| 1/20/2010              | 1/20/2010     | Letter urging common sense, balance & compromise in Urban & Rural Reserves choices  |
| 1/20/2010              | 1/20/2010     | Urges rural designation   |
| 1/20/2010              | 1/20/2010     | Urges Rural Reserves designation  |
| 1/20/2010              | 1/20/2010     | Encourages Core 4 to ask Metro GIS specialists to continue analysis for urban reserves selection process, or develop methodology that explicitly and clearly outlines how high value environmental resources will be protected. |
| 1/20/2010              | 1/20/2010     | Letter & maps urging Area 9D be considered Urban Reserve or undesignated.   |
| 1/21/2010              | 1/21/2010     | Supports Agriculture & Natural Resources Coalition map  |
| 1/21/2010              | 1/21/2010     | Letter encouraging support of Agriculture & Natural Resources Coalition's proposed reserves area map  |
| 1/21/2010              | 1/21/2010     | Letter supporting rural designation for Multnomah Channel moorages and marinas  |
| 1/21/2010              | 1/21/2010     | Advocating jobs, and opportunities for future growth  |
| 1/21/2010              | 1/21/2010     | advocates Area 9b, Area 53 & adjacent rural area for Urban  |
| 1/21/2010              | 1/21/2010     | Letter stressing that no farmland or natural resources should be in Urban Reserves.   |
| 1/21/2010              | 1/19/2010     | Research & Source documentation in support of recommendations of the Coalition for a Prosperous Region (CPR)  |
| 1/21/2010              | 1/21/2010     | CPR's Summary of Technical & Legal Concerns related to Metro's Reserve Process  |
|                        | 2/10/2010     | Advocates Rural Reserves  |
|                        | 2/2/2010      | Advocates Rural Reserves  |
|                        | 2/3/2010      | Advocates Rural Reserves  |
|                        | 2/10/2010     | Advocates Rural Reserves  |
|                        | 2/17/2010     | Advocates Rural Reserves  |
|                        | 2/2/2010      | Supports Ag & Natural Resources Coalition reserves map  |
|                        | 2/10/2010     | Advocates Rural Reserves  |
|                        | 2/9/2010      | Advocates Rural Reserves  |
|                        | 2/2/2010      | Advocates Rural Reserves  |
|                        | 2/4/2010      | Advocates Rural Reserves  |
|                        | 2/3/2010      | Advocates Rural Reserves  |
|                        | 2/9/2010      | Advocates Rural Reserves  |

| Meeting / Hearing Date | Document Date | Description  |
|------------------------|---------------|--|
|                        | 2/17/2010     | Advocates Rural Reserves   |
|                        | 2/6/2010      | Advocates Rural Reserves   |
|                        | 2/10/2010     | Advocates Rural Reserves   |
|                        |               | Urban & Rural Reserves Meeting Sign In List Gresham open house only  |
|                        |               | Urban & Rural Reserves Meeting Sign In List Oregon City, Gresham, Wilsonville  |
|                        |               | Area 1 Survey Summary_01262010   |
|                        |               | Area 9 Survey Summary_01262010   |
|                        |               | Regionwide Survey Summary_01262010   |
| 2/25/2010              | 2/25/2010     | APR, IGA Exhibit A Adopted 2 25 10   |
| 2/25/2010              |               | Reserves IGA Clackamas/Multnomah/principles/principles Mult Co/Washington/principles Wash  |
| 2/25/2010              | 2/23/2010     | Letter from City of Portland Mayor & Commissioners to Wheeler & Cogen reiterating recent recommendations on reserves by MPAC at Jan 27, Feb 1 & Feb 10 meetings. Urge Area 9 remain undesignated rather than rural reserve as MPAC recommends. |
| 2/25/2010              | 2/24/2010     | Letter representing Audubon Society & Coalition for Livable Future w/comments relating to desired outcomes of IGA  |
| 2/25/2010              | 1/14/2010     | Letter to County Commissioners urging urban reserves   |
| 2/25/2010              | 12/10/2009    | Letter to BOCC re: difference of opinion on reserves designation recommendations for East Bethany & Bonny Slope  |
| 2/25/2010              | 1/11/2010     | Letter to Metro Councilors re: Specific Reserve Designations for South NW Hills area in Mult Co/Power line/Germantown Rd/Lower Springville Rd  |
| 2/25/2010              | 1/20/2010     | email from Jim Emerson forwarding letter dated 1/11/10 from Mayor Sam Adams & Commissioner Fritz (above)   |
| 2/25/2010              | 2/22/2010     | Letter to Chair Wheeler to be entered as testimony, strongly urging rural reserves designation   |
| 2/25/2010              | 10/16/2009    | Letter to Core 4 from City of Portland   |
| 2/25/2010              | 2/17/2010     | Letter to Core 4 from WA County re: ability of WA County to provide services to areas west of Mult Co/WA Co line   |
|                        | 2.26.10       | Mult Co BOCC Map Change mark up 2.26.10  |
| 2/25/2010              | 2/25/2010     | link to Broadcast of hearing   |
| 2/25/2010              | 2/25/2010     | Annotated minutes  |
| 11/13/2009             | 11/13/2009    | Reserves Core 4 Meeting Annotated Agenda/Oct 22 & 26 meeting minutes/Intergovernmental agreements/proposed prelim areas of agreement & further discussion  |
| 11/13/2009             | 11/9/2009     | Revised Core 4 meeting schedule  |
| 12/4/2009              | 12/4/2009     | Reserves Core 4 Meeting Annotated Agenda/Nov 9 & 13 meeting minutes/Intergovernmental agreements/refined proposed prelim areas of agreement & further discussion   |
|                        | 2/18/2010     | Core4_RegionalReserves_021610  |
|                        | 2/18/2010     | Core4_RegionalReserves_021610_small  |
|                        | 2/18/2010     | Public comment report Phase 4-January 2010   |
|                        | 2/24/2010     | Reserves_022410_mult   |
|                        | 2/24/2010     | Reserves_022410_mult2  |
|                        |               | Reserves Area 1 0617   |
|                        |               | Reserves Area 2,3,4 0617   |
|                        |               | Reserves Area 5 0617   |
|                        |               | Reserves Area 6 0617   |
|                        |               | Reserves Area 7 0617   |
|                        |               | Reserves Areas 8,9 0617  |
|                        |               | Mult Co Reserves Recommendation Development timeline meeting forecast  |
|                        | 6/10/2009     | Staff Rural Factors Analysis & draft Rural Reserves Suitability Recommendations memo   |
|                        | 6/10/2009     | Staff Rural Factors mmo 6.19.09  |
|                        | 3/16/2009     | Urban & Rural Combined Candidate Areas Map 3.16.09   |
|                        | 3/16/2009     | Reserves Steering Committee Meeting #12 Annotated Agenda, Rural & Urban Reserve Candidate Areas, Steering Committee feedback on prelim tech analysis of infrastructure suitability   |
|                        | 9/16/2009     | Reserves Area Maps combined 091609   |
|                        | 9/15/2009     | Reserves Suitability Areas 1 2 3 4 091509 combined   |
|                        | 9/15/2009     | Reserves Suitability Areas 5 6 7 8 9 091509 combined   |
|                        | 9/16/2009     | Memo to Steering Committee re: Mult Co Suitability Assessments for Urban & Rural Reserve   |
|                        | 9/16/2009     | Suitability assessments table_rural  |
|                        | 9/16/2009     | Suitability assessments table_urban  |
|                        | 9/15/2009     | Factors Analysis Report w/maps   |
|                        | 10/14/2009    | Full committee meeting records re: state agency comments on urban & rural reserves Packet & Packet Part2   |
|                        | 10/15/2009    | Letter from City of Forest Grove re: Strategies for a Sustainable & Prosperous Region - Urban Reserve Recommendations  |
|                        | 10/14/2009    | Letter from NAIOP/Oregon Chapter outlining Reserves Business Coalition's contributions to Urban & Rural Reserves process   |

| Meeting / Hearing Date | Document Date | Description   |
|------------------------|---------------|---|
|                        | 10/13/2009    | Letter to Michael Jordan re HBAMP's observations & concerns re: Metro's "Making the Greatest Place" report & accompanying recommendations   |
|                        | 10/19/2009    | email to Robert Liberty clarifying support of rural reserve designation for Stafford  |
|                        | 10/21/2009    | Letter to Core 4 showing support for urban reserve designation for East Bethany & Lower Springville Rd  |
|                        | 2/9/2009      | Memo to Core 4, Steering Committee, County Coordination Committees re: Preliminary Analysis of Providing Urban Level Sanitary Sewer Service w/in Reserves Study Area  |
|                        | 2/11/2009     | Memo to Core 4, Steering Committee re: Preliminary Analysis of Providing Urban Level Transportation Service w/in Reserves Study Area  |
|                        | 2/9/2009      | Memo to Core 4, Steering Committee re: Preliminary Analysis of Providing Urban Level Water Service w/in Reserves Study Area   |
| 3/1/2010               |               | Comprehensive Framework Plan Vol2: Policies 4/98  |
| 3/1/2010               | 2/10/2010     | Metro Reserves Plan Amendments draft 2.10.10  |
| 3/1/2010               |               | OAR Division 27 adopted 1.24.08   |
| 3/1/2010               |               | PC-08-010 Work Session staff report1  |
| 3/1/2010               |               | staff report supplement 3/1/10 re: Urban and Rural Reserve Plan Amendments  |
|                        | 2/25/2010     | Exhibit B Agreement between Metro & Mult Co re: principles for concept planning of urban reserves   |
|                        |               | Reserves IGA Multnomah1   |
| 4/5/2010               | 3/26/2010     | PC 08-010 Hearing Staff Report 3.26.10  |
| 4/5/2010               | 4/1/2010      | Reserves Recommendation Areas Orient RC 040110  |
| 4/5/2010               | 3/29/2010     | Plan and Zone Map Exhibit 1 PC 08-010 3.29.10   |
| 4/5/2010               | 3/26/2010     | Reasons for Designating Reserves 3.26.10 - Exhibit 2  |
| 4/5/2010               | 9/16/2009     | Exhibit3 - incl CAC Rural & Urban Suitability Summary Tables 9.16.09 & maps of Reserves Suitability Areas 1,2,3,4 and 6,5,7,8,9   |
| 4/5/2010               |               | Exhibit4 - IGA bet Metro & Mult Co to Adopt Urban & Rural Reserves  |
| 4/5/2010               |               | OAR Division 27 Reserves Rule   |
| 4/5/2010               |               | exhibits4and5   |
| 4/5/2010               | 4/5/2010      | Letter, maps & CD submitted w/suggested changes in wording & definitions of proposed Framework Plan policy for clarity  |
| 4/5/2010               | 4/5/2010      | Letter endorsing Urban & Rural Reserves map and associated agreements   |
| 4/5/2010               | 3/26/2010     | Orient Rural Center   |
| 4/5/2010               | 4/5/2010      | Letter in opposition to endorsing IGAs with Section A Paragraph 8 and Section B Paragraph 6, etc  |
|                        |               | Area maps/TC Aerials/Work maps/A Farm, Forest; B_C Farm, Forest; Buildable land maps; East Co zoning; GI zoning; NaturalFeaturesSUBSET maps; NW Hills Zoning SEC north & south; Sandy Exception Zone; W_X_Y Farm & Forest; West Hills Exception Zone                                  |
|                        | 6/12/2009     | Memo to Steering Committee re: Suitability of Natural Features for Urban & Rural Reserve  |
|                        | 6/8/2009      | State Factors Evaluation draft ver Mult Co - tech team urban factors analysis of Multnomah and Clackamas County.  |
|                        | 7/8/2009      | email to Chuck w/attachment - Rural Reserves discussion items for 070609 - reference materials 11 pgs. Mult Co, Metro & state sources about Natural Features  |
|                        | 7/10/2009     | email to CAC members citing the law and rules to help clarify rural reserve & natural landscape features  |
|                        | 12/10/2009    | Letter to BOCC reiterating City of Portland's position re: Reserve Designations   |
|                        |               | Design workshop scope   |
|                        |               | map of East of Sandy River New SEC-s  |
|                        | 11/24/2009    | Letter to Metro Council, Core 4, Mult & WA BOCC summarizing reasons why East Bethany should be designated Urban Reserve   |
|                        | 7/17/2009     | email response to Chuck's inquiry @ staff's overall recommendation for Area 7.1 - recommends high mark for lower portion of Springville Rd., medium for area above 800 ft level and high for area next to Area 93.  |
|                        | 7/17/2009     | email response to Chuck's inquiry @ staff's overall recommendation for Area 7.1 - agrees with overall recommendation by Staff   |
|                        | 7/19/2009     | email response to Chuck's inquiry @ staff's overall recommendation for Area 7.1 - believes Area 7.1 is unsuitable for Urban Reserves  |
|                        | 7/20/2009     | email response to Chuck's inquiry @ staff's overall recommendation for Area 7.1 - agrees with assertions, with reservations about area east of Area 93 being designated Urban Reserve. Concerned about characterization of challenges affecting urbanization of portions of this area |
|                        | 7/20/2009     | email response to Chuck's inquiry @ staff's overall recommendation for Area 7.1 - agrees with findings  |
|                        | 7/20/2009     | email response to Chuck's inquiry @ staff's overall recommendation for Area 7.1 - states pocket along Springville Rd area be considered urban reserve, but not Springville Rd sub area in Area 7.1  |
|                        | 7/22/2009     | email response to Chuck's inquiry @ staff's overall recommendation for Area 7.1 - agrees with three recommendations for 7.1   |

| Meeting / Hearing Date    | Document Date | Description  |
|---------------------------|---------------|--|
|                           | 7/19/2009     | email response to Chuck's inquiry @ staff's overall recommendation for Area 7.1 - agrees with Carol Chesarek   |
|                           | 7/30/2009     | CAC agendas for 16 meetings  |
| 5/1/2008                  | 5/1/2008      | APR Appointment of CAC and Resolution to Form CAC  |
| 3/14/2008                 | 3/14/2008     | RSC Post Meeting Packet - contains PI plan   |
|                           | 9/15/2009     | Metro UGR - COO overview, table of contents, 3E Urban and Rural Reserves   |
|                           | 9/15/2009     | Metro UGR - COO overview, table of contents, 3E Urban and Rural Reserves employment  |
|                           | 4/1/2009      | Analysis of farm/forest use of exception lands, 4 Excel data files, 2 tables, parcel map/aerials for 100 parcels in County and WSR areas. Source data for C.Klock exception lands memo to CAC 4/23/09                    |
| <b>Oversized Exhibits</b> |               |  |
| 1/27/2010                 | 1/27/2010     | Audio Recording of Metro Policy Advisory Committee (MPAC) meeting on Urban & Rural Reserves & Discussion of Draft IGA's to advise Metro Council and Core 4 on IGA pkg Core 4 will consider 2.8.10, plus public testimony |
| 2/1/2010                  | 2/1/2010      | Audio Recording of MPAC meeting to finish discussion of reserve areas: Core 4 urban reserve areas (5A, 6B, 7C, 8A, 8B) & areas Core 4 has not addressed (3A, 5E, 8D, 9A, 9B, 9C, 9F)                                     |
| 2/10/2010                 | 2/10/2010     | Audio Recording of MPAC meeting to discuss recommended IGA proposed by Core 4 & provide formal recommendation to Metro Council on proposed IGA   |
|                           |               |  |
|                           |               |  |

| Board of County Commissioners Document Index for Rural and Urban Reserve Candidate Areas |               |  |
|--|---------------|--|
| Meeting / Hearing Date   | Document Date | Description  |
|  | 2008-2010     | e-mail regarding Reserves Designation  |
|  | 2008-2010     | e-mail regarding Reserves Designation  |
|  | 2008-2010     | e-mail regarding Reserves Designation  |
|  | 2008-2010     | e-mail regarding Reserves Designation  |
|  | 2008-2010     | e-mail regarding Reserves Designation  |
|  | 2008-2008     | Reserves Steering Committee Packets  |
|  | 07/09/08      | Comparative Infrastructure Costs: Local Case Studies   |
|  | 08/13/08      | Report on activities in Phase 2  |
|  | 02/06/08      | meeting memo   |
|  | 11/12/08      | Planting Prosperity and Harvesting Health  |
|  | 11/10/08      | Timeline for Reserves Committee Recommendation   |
|  | NA            | Natural Hazards  |
|  | 02/03/06      | Regional Mayors' and Chairs' Forum   |
|  | 02/21/08      | MCC Board Briefing materials   |
|  | 01/01/07      | Identification of Metro Region Agricultural Lands and Assessing their Long-Term Commercial Viability |
|  | 01/01/07      | Great Communities Executive Summary  |
|  | NA            | New Look: Summary of the Natural Landscape Features Inventory  |
|  | 10/01/03      | Leadership Summit 2003 Securing land for Traded-Sector Development                                   |
|  | 05/05/04      | Ord 04-1040 Industrial UGB Expansion   |
|  | 12/05/05      | The Cost of Congestion to the Economy of the Portland Region   |
|  | 01/01/06      | Regional Business Plan 2006  |
|  | 10/19/07      | Urban and Rural Reserves Briefing Outline  |
|  | 2008-2009     | correspondence   |
|  | NA            | 100 Friends of Oregon: Protect our Farms cards   |
|  | NA            | correspondence   |
|  | 08/03/09      | Urban and Rural Reserves Planning in Washington County: Staff Report Recommendations                 |
|  | 02/04/09      | Professional Development Course on Resolving Land Use Disputes                                       |
|  | 2008-2009     | Core 4 Meeting Materials   |
|  |               |  |
|  |               |  |

**Board of County Commissioners Document Index for Rural and Urban Reserve Candidate Areas**

| Meeting /<br>Hearing Date | Document Date | Description  |
|---------------------------|---------------|--|
|                           | 6/1/2009      | Portland Urban Service Boundary Maps   |
|                           | 6/1/2009      | Map 1, 2, 3, 4   |
|                           | 4/21/2009     | Prime Farmland west of Sandy, current land use west of Sandy, clackanomah boundary north   |
|                           | 9/8/2009      | Director of Community Development Department Communication relaying the Council's desires  |
|                           | 3/20/2009     | NW Hills area map clarification  |
|                           | 7/6/2009      | Sewers Efficiency ratings refinement NW Hills  |
|                           | 4/13/2009     | Sewers Expert Group mtg  |
|                           | 3/12/2009     | New urban reserves considered for Johnson Creek Watershed  |
|                           | 2/23/2009     | Mult Co CAC Meeting draft Agenda   |
|                           | 6/3/2009      | Urban Candidate Areas Design Workshop results  |
|                           | 9/11/2009     | Councilor Strathern Concerns   |
|                           | 11/12/2009    | Gresham Urban Reserve request ltr  |
|                           | 2/12/2009     | Sewer Water Transportation preliminary suitability   |
|                           | 6/11/2009     | Urban Factors evaluation matrix  |
|                           | 1/5/2009      | Reserves Coordination  |
|                           | 2/14/2009     | Reserves Coordination Mult Co Cities mtg   |
|                           | 2/25/2009     | Reserves ltr   |
|                           | 11/2/2009     | Gresham testimony to Reserves Steering Committee 11.12.09  |
|                           | 8/10/2009     | Draft Urban evaluation in NW Hills - Clay 81009 doc  |
|                           | 6/12/2009     | Beaverton Portland Urban Service Map   |
|                           | 3/5/2009      | CAC#8 Meeting Summary draft_PC(3) doc  |
|                           | 11/16/2009    | Cedar Creek Community 10.15 Comments to PDX 11.16.09   |
|                           | 8/17/2009     | Lower Springville edges documentation  |
|                           | 5/20/2009     | Request for Urban Service Staff Contact P&D follow-up, Unified city position on West Forest Park Development Concept Plan Proposal |
|                           | 3/19/2009     | Reserves - Forest Heights  |
|                           | 6/1/2009      | map 2  |
|                           | 6/1/2009      | map 3  |
|                           | 8/18/2009     | NW Hills Candidate Areas Evaluation Memo CB  |
|                           | 8/18/2009     | NW Hills Candidate Areas Evaluation Memo CB repl 8.18.09   |
|                           | 3/6/2009      | PDX Reserves Request ltr   |
|                           | 11/5/2009     | Portland Multnomah Capacity and Track Record on Growth & Change per UGR  |
|                           | 3/12/2009     | ORS Suitability Criteria   |
|                           | 3/2/2009      | Reserves - Request for City Assistance   |
|                           | 3/12/2009     | ORS Suitability Criteria   |
|                           | 2/19/2009     | Mult Co CAC Meeting - Aspirations  |
|                           | 3/2/2009      | Reserves - Request for City Assistance   |
|                           | 3/10/2009     | Assistance re Water Sewer Transportation Services  |
|                           | 7/14/2009     | Area 93 - Portland Connection  |
|                           | 6/15/2009     | Beaverton Portland Urban Service Map   |
|                           | 8/12/2009     | Draft Urban evaluation in NW Hills - Clay 81009 doc  |
|                           | 6/1/2009      | Map & Metro Ordinance 97-665C  |
|                           | 4/17/2009     | Mult Co Reserves concerns about process  |
|                           | 8/21/2009     | Candidate Areas Evaluation Memo CB repl 8.21.09  |
|                           | 4/7/2009      | Assistance re Sewer Suitability for Sauvie Island  |
|                           | 1/26/2009     | Growth Allocation Scenarios  |
|                           | 3/26/2009     | Mult Co CAC Meeting Check In   |
|                           | 1/9/2009      | Mult Co Portland Coordination  |
|                           | 8/5/2009      | Recommendations for August 10 PC Hearing   |
|                           | 11/4/2009     | Subregional Population & Employment Capacity   |
|                           | 3/11/2009     | Reserves Assistance Follow Up  |
|                           | 10/27/2009    | Reserves City of Beaverton   |
|                           | 2/4/2009      | Reserves Coordination - Mult Co Cities Meeting Monday Feb 23   |
|                           | 3/19/2009     | Water Sewer Transportation First Screen Assessment   |
|                           | 5/14/2009     | Rural Reserves (North of HWY 26)   |
|                           | 2/12/2009     | Transportation Suitability Mapping in NW Hills   |
|                           | 9/9/2009      | Urgent Letter from Beaverton - indicates Beaverton's interest in area east of Bethany  |
|                           | 1/9/2009      | Mult Co Portland Coordination  |
|                           | 3/2/2009      | Request for City Assistance - PDX Reserves req draft 2   |
|                           | 6/1/2009      | Urban Candidate Areas Design Workshop results  |
|                           | 10/27/2009    | City of Beaverton Doyle ltr to PDX 10.27.09 - Design Workshop Scope  |
|                           | 11/17/2009    | Matt Wellner Letter to PDX 11.16.09  |

|  |            |   |
|--|------------|---|
|  | 7/2/2009   | NW Hills Meeting Agenda & Attachments - Reminder - Monday July 6  |
|  | 3/6/2009   | Reserves Request for Assistance   |
|  | 7/17/2009  | Reserves NW Hills Areas 6 and 6.1 7.17.09   |
|  | 2/25/2009  | Troutdale letter  |
|  | 11/10/2009 | Troutdale Urban Reserve Area  |
|  | 4/23/2009  | Additional Govt Is Reserves Info  |
|  | 3/10/2009  | Mult Co NW Hills area map clarification   |
|  | 5/4/2009   | Sewers Efficiency ratings refinement NW Hills   |
|  | 5/19/2009  | Rural & Urban Reserves in Forest Park area  |
|  | 5/27/2009  | Urban Reserves Aspirational Map   |
|  | 4/21/2009  | New Regional Roads in CFU (Goal 4) Areas  |
|  | 1/20/2009  | Reserves CAC Mtg 7  |
|  | 2/24/2009  | Govt Island Reserves Designation  |
|  | 4/20/2009  | Sewers expert group mtgs  |
|  | 11/15/2009 | PMT mtg w/Richard Whitman - comparison of Metro & WA Co reserves need methodologies   |
|  | 5/19/2009  | Govt Island Reserves Designation mtg recap  |
|  | 1/16/2009  | Govt Islands and Reserves   |
|  | 4/22/2009  | Govt Island Reserves Designation  |
|  | 6/1/2009   | Map & Metro Ord 97-665C   |
|  | 6/15/2009  | Mapping info for Mult Co area   |
|  | 2/11/2009  | Metro Reserves  |
|  | 3/20/2009  | Ag Forest TAC Assistance  |
|  | 7/17/2009  | CAC Mtg & Urban Factors Evaluation - UR Area 6 West Hills South, UR Area 7 Powerline_Germantown South, UR Areas 2, 3, 4 West of Sandy, Urban Factors analysis memo correction |
|  | 5/20/2009  | Contact Info request for Mult Co Schools  |
|  | 6/9/2009   | Info re: Farming in WSR   |
|  | 6/9/2009   | Info re: Farming in WSR Fedje   |
|  | 6/15/2009  | Info re: Farming in WSR Klock   |
|  | 6/25/2009  | Mult Co Staff Rural Factors Evaluation  |
|  | 5/26/2009  | Mult Co CAC re: Area that roughly extends the North Bethany area east (north and south of Springville road) to Skyline Dr   |
|  | 6/11/2009  | Mult Co Edge Cities mtg Clackanomah   |
|  | 5/11/2009  | New Transportation Corridors Considerations Mtg recap   |
|  | 5/20/2009  | Potential for Irrigation Permits in areas West of Forest Park   |
|  | 4/28/2009  | E Bethany Conflicted Ag Area Klock  |
|  | 7/6/2009   | Sewers Efficiency ratings refinement NW Hills   |
|  | 8/27/2009  | Update re Assumptions for Reserves  |
|  | 7/29/2009  | Urban & Rural Edges Aerials 1 thru 3  |
|  | 6/24/2009  | Urban Factors Assessment & Urban Diagrams   |
|  | 5/11/2009  | PSU-PRC_Columbia_Co_Forecasts_2010-2030   |
|  | 3/9/2009   | Tri Met Contact / reserves_Mar09_WestUrban & reserves_Mar09_EastUrban   |
|  | 3/23/2009  | Reserves designations - North Cascades response   |
|  | 3/9/2009   | County Group Info Sharing   |
|  | 5/8/2009   | New Transportation Corridors Considerations Meet Recap  |
|  | 4/30/2009  | Rural & Urban Reserves in Forest Park area  |
|  | 3/26/2009  | Sauvie Island   |
|  | 3/26/2009  | PDX Reserves Request ltr  |
|  | 3/24/2009  | Rural Reserves & Mult Co CAC - Sauvie Island recommendation   |
|  | 7/30/2009  | west of Sandy line  |
|  |            |   |
|  |            |   |
|  |            |   |

**MULTNOMAH COUNTY BOARD OF COMMISSIONERS  
PUBLIC TESTIMONY SIGN-UP**

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Please complete this form and return to the Board Clerk

\*\*\*This form is a public record\*\*\*

MEETING DATE: 13 MAY 2020

SUBJECT: PLANNING DIVISION

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AGENDA NUMBER OR TOPIC: \_\_\_\_\_

FOR: \_\_\_\_\_ AGAINST: \_\_\_\_\_ THE ABOVE AGENDA ITEM

NAME: BOB LEPPER

ADDRESS: PO BOX 94

CITY/STATE/ZIP: TROUTDALE

PHONE: DAYS: 503-695-5276

EVES: \_\_\_\_\_

EMAIL: \_\_\_\_\_

FAX: \_\_\_\_\_

SPECIFIC ISSUE: LAND-USE ENFORCEMENT

& BUDGET OBJECTIONS

WRITTEN TESTIMONY: PLANNING DIV.

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**IF YOU WISH TO ADDRESS THE BOARD:**

1. Please complete this form and return to the Board Clerk.
2. Address the County Commissioners from the presenter table microphones. Please limit your comments to **3 minutes**.
3. State your name for the official record.
4. If written documentation is presented, please furnish one copy to the Board Clerk.

**IF YOU WISH TO SUBMIT WRITTEN COMMENTS TO THE BOARD:**

1. Please complete this form and return to the Board Clerk.
2. Written testimony will be entered into the official record.



BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

**RESOLUTION NO. 2010-056**

Approving the Chair's Proposed Fiscal Year 2011 Budget for Submittal to the Tax Supervising and Conservation Commission as Required by ORS 294.421

**The Multnomah County Board of Commissioners Finds:**

- a) ORS 294.341 provides that the Board of County Commissioners (Board) is the Budget Committee for Multnomah County.
- b) ORS 294.421 requires transmittal of the Budget to the Tax Supervising and Conservation Commission (TSCC) prior to May 15.
- c) On May 13, 2010 the Board received the budget message from the Multnomah County Chair (Chair) and the Proposed Budget for fiscal year July 1, 2010 to June 30, 2011 in compliance with ORS 294.401.
- d) The Chair requests that the Board approve the Proposed Budget for submittal to the TSCC as required by ORS 294.406.
- e) The Budget submitted to the TSCC establishes the maximum expenditure for each fund. The Board may not increase these expenditures by more than ten percent.
- f) The Budget submitted to the TSCC establishes the maximum property tax levy for Multnomah County. The Board may not increase property tax levies.
- g) Submitting the Budget to the TSCC does not prevent the Board from making reallocations within the limitations noted above.
- h) The Board will conduct an extensive review and public discussion of the FY 2011 Budget.

**The Multnomah County Board of Commissioners Resolves:**

- 1. The Budget Office will prepare the FY 2011 Approved Budget and forward it to the TSCC.

2. The following property tax levies and categories are approved and included in the Approved Budget forwarded to the TSCC.
3. These taxes are a combination of authorized tax rates and authorized dollars for repayment of bonded debt as follows:

| <b>General Government Category</b> |                               |
|------------------------------------|-------------------------------|
| <b>Operating Taxes</b>             | <b>Tax Rate /<br/>\$1,000</b> |
| Permanent Tax Rate                 | \$ 4.3434                     |
| Library Local Option Levy          | \$ 0.8900                     |
| <b>Total Operating Taxes</b>       | <b>\$ 5.2334</b>              |
| <b>Excluded From Limitation</b>    |                               |
| <b>Bonded Indebtedness</b>         | <b>Tax Amount</b>             |
| General Obligation Debt Levy       | \$8,465,608                   |
| <b>Total Debt Levy</b>             | <b>\$8,465,608</b>            |

ADOPTED this 13rd day of May, 2010.

BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

\_\_\_\_\_  
Jeff Cogen, Chair

REVIEWED:

AGNES SOWLE, COUNTY ATTORNEY  
FOR MULTNOMAH COUNTY, OREGON

By \_\_\_\_\_  
Agnes Sowle, County Attorney

SUBMITTED BY:  
Karyne Kieta, Budget Director

**REVISED**  
**(signature block only)**

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

**PROCLAMATION NO. 2010-058**

Declaring the Week of May 16 through May 22, 2010, as "**NATIONAL PUBLIC WORKS WEEK**," and Recognizing the Contributions of all Multnomah County Public Works Employees.

**The Multnomah County Board of Commissioners Finds:**

- a. Public works infrastructure, facilities, and services are of vital importance to the health, safety and well being of the citizens of Multnomah County;
- b. The public works infrastructure, facilities and services could not be provided without the dedicated efforts of public works professionals, including engineers, surveyors, technicians, planners, operations and maintenance staff and administrators;
- c. County public works professionals design, build, operate, and maintain the transportation system, storm water infrastructure, sewage, public buildings and facilities that are vital to the people and communities of Multnomah County;
- d. Understanding the role that public infrastructure plays in protecting the environment, improving public health and safety, contributing to the economic vitality, and enhancing the quality of life of the community is in the interest on the citizens of Multnomah County.

**The Multnomah County Board of Commissioners Proclaims:**

The Week of May 16 through May 22 2010 as "**NATIONAL PUBLIC WORKS WEEK**" with the 2010 theme "**Public Works: Above, Below & All Around You**" and calls upon the citizens of our community to realize the contributions that all public works professionals make every day to our health, safety, comfort, environmental quality, and economic prosperity.

ADOPTED this 29th day of April, 2010.

BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

\_\_\_\_\_  
Jeff Cogen, County Chair

\_\_\_\_\_  
Deborah Kafoury  
Commissioner District 1

\_\_\_\_\_  
Barbara Willer  
Commissioner District 2

\_\_\_\_\_  
Judy Shiprack  
Commissioner District 3

\_\_\_\_\_  
Diane McKeel  
Commissioner District 4

SUBMITTED BY: Cecilia Johnson

## The TimeKeeper™ Count Up/Down Timer

### Timer Mode

1. Press **Reset** to select timer mode.
2. Turn knob to set desired time. *The **Select** button selects between setting minutes and seconds.*
3. Press the **Start/Stop** button to start the timer.

*The **Mode** button selects between count up and count down modes. You may change between count up and count down modes while the timer is running. In count down mode, the timer stops when it reaches zero. In count up mode, the timer keeps running when the preset time is reached.*

*Press and hold the **Mode** button to turn the beep on or off.*

*Press and hold the **Select** button to set the Green warning time.*

*Press the **Select** button again to set the Yellow warning time.*

*Press the **Select** button again to return to normal display.*

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## The TimeKeeper™ Count Up/Down Timer

### Red-Yellow-Green Display

- In the count down mode, the **Green** lamp comes on when the timer is started and begins to blink at the green warning time. In the count up mode, the **Green** lamp comes on at the green warning time.
- When the **Yellow** warning time is reached, the **Green** lamp goes off and the **Yellow** lamp comes on.
- When the timer reaches zero, the **Red** lamp comes on and the **Yellow** lamp goes off. In the count down mode, the timer stops when the **Red** lamp turns on. In the count up mode, the timer keeps running after the lamp turns **Red**.
- Press the reset button on the TimeKeeper™ to turn off the **Red** lamp.

| Total time  | Green warning | Yellow warning | Red warning |
|-------------|---------------|----------------|-------------|
| 0:00 - 0:29 | 0:02          | 0:01           | 0:00        |
| 0:30 - 0:59 | 0:20          | 0:10           | 0:00        |
| 1:00 - 1:59 | 0:30          | 0:15           | 0:00        |
| 2:00 - 4:59 | 1:00          | 0:30           | 0:00        |
| 5:00 - 6:59 | 2:00          | 1:00           | 0:00        |
| 7:00 - 9:59 | 3:00          | 1:30           | 0:00        |
| 10:00-14:59 | 4:00          | 2:00           | 0:00        |
| 15:00-19:59 | 5:00          | 2:30           | 0:00        |
| 20:00-99:59 | 10:00         | 5:00           | 0:00        |

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**CONSENT CALENDAR**

**UPON MOTION OF COMMISSIONER SHIPRACK,  
SECONDED BY COMMISSIONER MCKEEL, THE  
CONSENT CALENDAR (ITEM C-1) WAS  
UNANIMOUSLY APPROVED. [5-0]**

**DEPARTMENT OF COMMUNITY SERVICES**

- C-1 Intergovernmental Revenue Agreement 0809196 with the Oregon Department of Transportation for NW Cornelius Pass Road Safety Improvements in Multnomah County, Utilizing Funds from the American Recovery and Reinvestment Act of 2009

**REGULAR AGENDA**

**PUBLIC COMMENT**

Opportunity for Public Comment on non-agenda matters. Testimony is limited to three minutes per person. Fill out a speaker form available in the Boardroom and turn it into the Board Clerk.

***NO ONE WISHED TO COMMENT.***

**NON-DEPARTMENTAL**

- R-1 Chair Ted Wheeler's 2009-2010 Executive Budget Message followed by Public Hearing and Consideration of a RESOLUTION Approving the Chair's Proposed Fiscal Year 2010 Budget for Submittal to the Tax Supervising and Conservation Commission as Required by ORS 294.421

***CHAIR WHEELER PRESENTED HIS EXECUTIVE BUDGET MESSAGE (ATTACHED), EXPRESSED HIS APPRECIATION FOR THE OUTSTANDING WORK OF HIS STAFF, CHIEF OPERATING OFFICER JANA MCLELLAN, COUNTY BUDGET AND FINANCE PROFESSIONALS, ELECTED OFFICIALS, DEPARTMENT DIRECTORS, COMMUNITY LEADERS, COUNTY EMPLOYEES, AND HIS FELLOW COUNTY COMMISSIONERS, ADVISING THEY. CHAIR WHEELER REPORTED THAT THE COUNTY'S LARGEST UNION, AFSCME-LOCAL 88, UNDER THE LEADERSHIP OF BECKY STEWARD AND MICHAEL HANNA, VOTED IN FAVOR OF FORGOING THEIR COLA***

**AND MERIT INCREASES IN ORDER TO SAVE JOBS AND SERVICES; AND ADVISED THAT OTHER UNIONS ARE CONSIDERING TAKING SIMILAR STEPS TO SAVE SERVICES AND JOBS. CHAIR WHEELER EXPLAINED THAT ALL MANAGERS AND EXECUTIVES WILL FORGO COLA AND MERIT INCREASES FOR FISCAL YEAR 2010, AND THAT AS CEO OF MULTNOMAH COUNTY, HE WILL RETURN 8% OF HIS SALARY \$10,000 TO THE COUNTY GENERAL FUND.**

**COMMISSIONER COGEN MOVED AND COMMISSIONER KAFOURY SECONDED, APPROVAL OF R-1.**

**BUDGET OFFICE DIRECTOR KARYNE KIETA EXPLANATION, ADVISING STATE LAW REQUIRES TRANSMITTAL OF THE PROPOSED 2009/2010 BUDGET TO THE TAX SUPERVISING AND CONSERVATION COMMISSION PRIOR TO APRIL 27; ADVISING THE PROPOSED BUDGET ESTABLISHES THE MAXIMUM EXPENDITURE FOR EACH FUND, AND THAT THE BOARD MAY NOT INCREASE THESE EXPENDITURES BY MORE THAN 10%.**

**AL ZINDEL AND MARY KAY TETREAULT, MEMBERS OF THE BOARD OF DIRECTORS OF VOLUNTEERS OF AMERICA OREGON, TESTIMONY IN SUPPORT OF PUBLIC SAFETY PROGRAMS THEY DELIVER IN PARTNERSHIP WITH THE DEPARTMENT OF COMMUNITY JUSTICE AS FOLLOWS: MEN AND WOMEN RESIDENTIAL CENTERS WITH INTENSIVE REHABILITATIVE TREATMENT FOR HIGH RISK OFFENDERS; INACT FOR THE DRUG COURT STOP PROGRAM PROVIDING ADDICTION AND MENTAL HEALTH TREATMENT RATHER THAN JAIL; HOME FREE, AN NON-SHELTER BASED DOMESTIC VIOLENCE INTERVENTION PROGRAM WHICH ALSO PROVIDES EMERGENCY, TRANSITIONAL, CHILDREN'S AND OUTREACH SERVICES; COMMUNITY DETENTION MONITORING PROGRAM WORKING**

**WITH PRE-ADJUDICATED YOUTH; AND THE  
COMMUNITY PARTNERS REINVESTMENT  
PROJECT TREATING HIGH-RISK YOUNG ADULT  
MALE OFFENDERS RETURNING FROM PRISON  
TO THE COMMUNITY.**

**KHADRA SALAH TESTIMONY IN SUPPORT OF  
PARENT CHILD DEVELOPMENT SERVICES  
PROGRAM.**

**J MICA MAKELA AND DAVE PROW TESTIMONY  
IN SUPPORT OF MULTNOMAH PROJECT  
INDEPENDENCE PROGRAM.**

**JIMMY LEROY GRAZIER TESTIMONY IN  
SUPPORT OF DRUG COURT STOP PROGRAM.**

**ELIZABETH FLEMING AND LUCIA LOPEZ  
TESTIMONY IN SUPPORT OF PORTLAND  
IMPACT PARENT CHILD DEVELOPMENT  
SERVICES PROGRAM.**

**GREG PODOLEC TESTIMONY IN SUPPORT OF  
THE DRUG COURT STOP PROGRAM.**

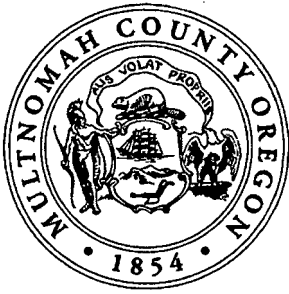
**TERESA WESTFALL, CHASSIE WHEELER AND  
ROSALVA INOSENIO TESTIMONY IN SUPPORT  
OF PORTLAND IMPACT PARENT CHILD  
DEVELOPMENT SERVICES PROGRAM.**

**SAXON SMITH TESTIMONY IN SUPPORT OF THE  
DRUG COURT STOP PROGRAM.**

**TIFFANY REED, MARIA DIAZ AND VIRGINIA  
VAZQUEZ TESTIMONY IN SUPPORT OF PARENT  
CHILD DEVELOPMENT SERVICES PROGRAM.**

**FORMER ATTORNEY AND PROSECUTOR ROGER  
WEIDNER COMMENTED REGARDING JUDICIAL  
ABUSE, HIS CONTEMPT OF COURT CHARGE  
AND UPCOMING TRIAL.**

**RESOLUTION 09-039 UNANIMOUSLY ADOPTED.  
[5-0]**



## Ted Wheeler, Multnomah County Chair

501 SE Hawthorne Blvd., Suite 600  
Portland, Oregon 97214  
Phone: (503) 988-3308  
Email: [mult.chair@co.multnomah.or.us](mailto:mult.chair@co.multnomah.or.us)

### CHAIR'S EXECUTIVE BUDGET MESSAGE

#### A message from Multnomah County Chair Ted Wheeler:

When I was elected Multnomah County Chair three years ago, no one could have anticipated the challenges our nation - and our community - would be facing today. We have endured collapsing equity and real estate markets, record unemployment, and great uncertainty about what the future will bring. For Multnomah County, these unsteady times mean that we have to manage competing priorities thoughtfully with diminishing revenues.

I have struggled with the many difficult choices that are reflected in this Executive Budget. I understand its importance in setting policy direction and strategic planning, and what is at stake for our citizens and county employees. Each line tells its own story about how we keep our families safe, how we care for our elders, and how we reach out and support our children and those most in need.

It says a lot about who we are as a community and what values we choose to embrace.

Fortunately, I do not shoulder this responsibility alone. I am supported by an outstanding team of county leaders including members of my own staff, especially Chief Operating Officer Jana McLellan, county budget and finance professionals, elected agency heads, department heads, community leaders, and county employees. The public has weighed in heavily, and I have taken into account input I have received in person, via email, and through several community meetings and budget sessions.

I want to thank each and every person who has contributed to the shaping of this Executive Budget.

I want to give a special thanks to my fellow County Commissioners who have the daunting task of working with me to craft the final budget under difficult circumstances. For a majority, this will be their first budget. Commissioners Kafoury, Cogen, Shiprack and McKeel are, collectively, one of the best teams of Commissioners ever assembled and they are up to the task of relentlessly ensuring that the most important priorities of the community are upheld. While I am proud of the hard work that has gone into this Executive Budget, I have no doubt that their collective input and deliberation will make it even better.



**Budget Context:**

It should not come as a surprise that this is one of the toughest budgets ever referred to the Board of County Commissioners. When the planning began late last year, county analysts predicted that the *worst-case* scenario would lead to a shortfall of about \$36 million. At the time, the estimate was almost unthinkable. As we know all too well, the economy has continued to deteriorate beyond our most pessimistic forecasts.

The projected shortfall now has grown to \$46 million for the coming two-year period. In addition, cuts at the state level are projected to add at least another \$20 million to the overall county shortfall based on current state forecasts. *It is important to note that state reductions are not factored into the budget at this point in the process.* Moreover, some of the decisions I have made in this Executive Budget are based on assumptions about state spending which could change over time. Given the uncertainty around the state budget, I believe it is likely that Multnomah County will face a need for a mid-year budget rebalancing once the state numbers are finalized.

**Reduction Target \$42 Million:**

In November, I asked department leaders and elected agency heads (the Sheriff, DA, and Auditor) to provide me with proposals to reduce their spending by up to 15%. I weighed their recommendations and other input to make my final decisions. This budget targets a reduction of nearly \$42 million from our current budget while retaining the highest priority (mission critical) services.

**Service and Program Reductions Not the Only Strategy:**

I asked department leaders and agency heads to do much more than just reduce spending. I also directed them to consider efficiencies, realignment of services that could result in more cost-effective service delivery, technology investments that could increase our productivity, and facilities consolidations that might lead to savings. I am particularly interested in developing new strategic partnerships that could be forged with other institutions and organizations in the community to help us provide services. The Board of County Commissioners also evaluated several potential revenue sources that can help mitigate service reductions.

**Prioritizing Vulnerable Populations:**

To the degree that spending reductions are required, I am especially concerned about the fate of our most vulnerable citizens in these tough economic times. As a community, I believe that we have a moral responsibility for older adults who are trying to live safely and independently in their own homes. We should support those who live with chronic and severe mental illness. We should meet the most basic needs of people with mental or physical disabilities. While these are broad community responsibilities that fall to each of us in one way or another, Multnomah County provides services that are critical in the day-to-day lives of these citizens.

I am determined that we will protect them as best as we can, despite our budget situation, and every effort has been made to prioritize their needs in this Executive Budget.

### **Budget Values and Strategies:**

Given the magnitude of the reductions facing Multnomah County, I asked my leadership team to help me craft this Executive Budget based on the following core values:

- 1) protect our most vulnerable citizens first;
- 2) clearly identify and rigorously target funding toward core public safety and human service programs;
- 3) invest in prevention programs; and
- 4) invest only in programs that are demonstrated to work based on measurable outcomes, and ensure that those programs have the necessary capacity to be of excellent quality in the future.

Each decision we made was weighed against these important values.

### **Workforce Savings:**

Multnomah County's employees will make significant personal wage sacrifices, in most cases voluntarily, in order to preserve county services.

This budget asks all managers and executives to forgo COLA and merit increases for fiscal year 2010. Additionally, as CEO of Multnomah County, I will return a portion of my salary, \$10,000 or 8%, to the general fund.

In an unprecedented move, our largest public employee union, AFSCME-Local 88, approached me with an offer to conduct a vote of their members forgoing both their COLA and merit increases in order to save jobs and services. Local 88's actions will help close the budget shortfall. I want to personally thank all of our labor leaders and front-line employees who made this possible, especially Becky Steward and Michael Hanna who led these efforts on behalf of Local 88. We are still encouraging discussions with other unions that are considering taking similar steps to save services and jobs.

Combined, these sacrifices on the part of our employees will save over \$11 million in services for our community next year. It speaks volumes about the kind of people who are employed by Multnomah County and their personal commitment to managing through these difficult times.

### **Anticipated New Revenues:**

This Executive Budget also includes over \$10 million in anticipated new revenue from a number of new sources. Sheriff Bob Skipper has brokered a deal with the U.S. Marshals to increase the number of beds used for U.S. Marshals Service: a projected \$3.4 million increase in new revenue. The Health Department is projecting over \$2 million in new revenue due to their work in increased billing and service delivery efficiencies over the last few years.

The Board of County Commissioners will take up a proposal before adoption of the final budget to increase the county's motor vehicle rental tax (MVRT) with projected revenue of nearly \$5 million. I believe that this is a reasonable increase that will go a long way toward helping us maintain the services our community wants and expects. I have assumed this revenue source in

the Executive Budget. *In the event that the MVRT is not increased, additional reductions will be required to balance the budget.*

In total, workforce savings and new revenues contribute over \$24 million toward the \$42 million target of reductions my executive budget contains. As much as this helps us close the shortfall, nearly \$18 million in additional program reductions were taken. (Again, note that state cuts are not fully factored into this budget.) After eight years of sequential budget reductions, there are no "easy" cuts left.

### **Spending Reductions:**

The budget includes reductions to health and human service programs, the number of jail beds, services related to the SUN Schools, prosecutorial capacity, and new library book purchases, to name a few examples.

On the other hand, a few examples of positive changes include the Sheriff realizing the longstanding goal of "single-bunking" our downtown detention facility to make it safer and more cost-effective to operate, our highly successful alternative sanction program will be enhanced, our health services will be reorganized to be more responsive and cost-effective, our widely-recognized Health Equity and Vital Aging initiatives will continue to expand, and funding will be in place to build a Mental Health Assessment and Treatment Center in partnership with Central City Concern and the City of Portland. Multnomah County will continue to enhance accountability measures including the ongoing revamping of our large contract management process.

Multnomah County will continue to lead efforts to find funding for the Sellwood Bridge Project and the East County Court Facility. We will continue our ongoing discussions with the Oregon Department of Corrections to jointly operate the Wapato Facility to house Measure 57 offenders.

### **Setting a Course to the Future:**

Looking forward, Multnomah County will manage through this challenging fiscal environment by doing much more than just trimming budgets or exploiting new revenue sources. We will reshape our enterprise in order to adapt to our changing environment. We will also capitalize on strategic partnerships that will enable us to leverage the wisdom and resources of the entire community.

My Executive Budget contains a program offer to re-engineer all the back-office operations that help us do business. The primary goal is to reduce ongoing county costs to help lessen the structural deficit. It is also intended to build capacity for developing re-engineering tools and skills for managing large organizational and cultural changes.

Along with internal re-engineering, I will work to create a Tri-County task force to explore opportunities to eliminate duplication of services and provide better and more cost-effective service to the community. These might include service provision in the areas of bridges and transportation, animal control, law enforcement, disaster response, and IT. We should not be afraid to act on the opportunities that consolidation might bring in targeted service areas.

The City of Portland and Multnomah County should immediately establish a process for evaluating and pursuing collaborative strategies in areas such as transportation infrastructure (especially bridges), urban renewal and planning, disaster planning and response, community mental health and treatment services, public safety (possibly including the creation of law enforcement districts), housing strategies, educational achievement, animal services, and community health, and other areas where it makes common sense for us to work together. In several cases, these conversations have already begun in earnest.

My core motivation is my belief that citizens don't care which jurisdiction or agency provides a service, they just care that it be provided and that it be provided cost-effectively to standards of excellence. Citizens start with the assumption that the city and county are already working closely together in these areas.

In closing, I once again want to reassure the employees and citizens of Multnomah County that I am up for the challenges in front of us, and I will continue with diligence, perseverance, and dedication in these challenging times to serve the community in the best possible way.

I would like to share a powerful quote from Vaclav Havel. In 1986, three years before he became president of the Republic of Czechoslovakia, Havel was asked, "Do you see a grain of hope anywhere in the 1980s?"

He replied:

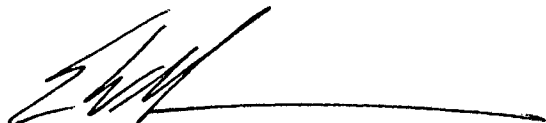
"Hope is a state of mind, not of the world. Either we have hope within us or we don't; it is a dimension of the soul, and it's not essentially dependent on some particular observation of the world or estimate of the situation..."

Hope is definitely not the same thing as optimism. It is not the conviction that something will turn out well, but the certainty that **something makes sense**, regardless of how it turns out."

I have the conviction that we are on the right track for Multnomah County, but more importantly, this Executive Budget encourages, supports, and directs the county toward a blueprint that will serve this community for many years forward. It also makes sense.

It is an honor to serve as the Chair of Multnomah County, and I thank you for your continued trust and support.

Sincerely,

A handwritten signature in black ink, appearing to read 'Ted Wheeler', with a long horizontal line extending to the right.

Chair Ted Wheeler  
23 April 2009

**GROW Lynda**

**From:** MCLELLAN Jana E  
**Sent:** Thursday, April 08, 2010 11:30 AM  
**To:** GROW Lynda  
**Cc:** MADRIGAL Marissa D  
**Subject:** RE: board room sound system

*REMINDER*

Perhaps Marissa could ask at a board staff that the commissioners turn off their cell phones as well as Jeff knowing to mention it at a meeting if the signal becomes compromised? Just a thought.

Jana

---

**From:** GROW Lynda  
**Sent:** Thursday, April 08, 2010 8:36 AM  
**To:** HARRIS Mindy L; COGEN Jeff  
**Cc:** MADRIGAL Marissa D; MCLELLAN Jana E; SOWLE Agnes; VANDERZANDEN Garret; FLOWER Craig M; WILSON Aaron E; FRAME Stephen D  
**Subject:** RE: board room sound system

The team did a check before last week's meeting, and will do one again today. The problem was during the recess when the kill switch was triggered. Some of the MICS have been replaced now. We don't know why the video turned itself on, but if anyone has plugged it in, I'll unplug it again & the guys are going to move the deck so it's out of Agnes' way.

The other issue is caused by cell phones left on during the meeting; it somehow interferes with our signal. All folks involved are aware of this problem and trying to address this ongoing problem.

---

**From:** HARRIS Mindy L  
**Sent:** Wednesday, April 07, 2010 12:12 PM  
**To:** COGEN Jeff  
**Cc:** MADRIGAL Marissa D; MCLELLAN Jana E; GROW Lynda; SOWLE Agnes; VANDERZANDEN Garret  
**Subject:** board room sound system

FYI - Last week I noticed there were some functionality problems with the board room sound system, so I've asked Electronics to check it again today and to have someone present at the beginning of the board meeting tomorrow to make sure it's working properly. Please let me know if you have specific concerns so we can make sure they're addressed.

Thanks  
Mindy

Thursday, April 23, 2009 - 9:30 AM  
Multnomah Building, First Floor Commissioners Boardroom 100  
501 SE Hawthorne Boulevard, Portland

## **REGULAR MEETING**

### **CONSENT CALENDAR - 9:30 AM**

#### **DEPARTMENT OF COMMUNITY SERVICES**

- C-1 Intergovernmental Revenue Agreement 0809196 with the Oregon Department of Transportation for NW Cornelius Pass Road Safety Improvements in Multnomah County, Utilizing Funds from the American Recovery and Reinvestment Act of 2009

### **REGULAR AGENDA**

#### **PUBLIC COMMENT - 9:30 AM**

Opportunity for Public Comment on non-agenda matters. Testimony is limited to three minutes per person. Fill out a speaker form available in the Boardroom and turn it into the Board Clerk.

#### **NON-DEPARTMENTAL - 9:30 AM**

- R-1 Chair Ted Wheeler's 2009-2010 Executive Budget Message followed by Public Hearing and Consideration of a RESOLUTION Approving the Chair's Proposed Fiscal Year 2010 Budget for Submittal to the Tax Supervising and Conservation Commission as Required by ORS 294.421

- R-2 ~~PROCLAMATION~~ Proclaiming April 19 through April 25, 2009 as Multnomah County Volunteer Week and April 27th as a Special Day of Recognition for Multnomah County Volunteers

- R-3 NOTICE OF INTENT to Apply to Oregon Emergency Management for State Homeland Security Grant Funds

#### **DEPARTMENT OF COUNTY MANAGEMENT - 10:05 AM**

- R-4 RESOLUTION Certifying an Estimate of Expenditures for Fiscal Year 2009-2010 for Assessment and Taxation in Accordance with ORS 294.175
- R-5 RESOLUTION Adopting Revised Public Contract Review Board Rules Effective May 1, 2009

**DEPARTMENT OF COMMUNITY JUSTICE – 10:15 AM**

- R-6 NOTICE OF INTENT to Apply for the Recovery Act: Edward Byrne Memorial Competitive Grant Program – Category VII: Supporting Problem-Solving Courts

**DEPARTMENT OF LIBRARY SERVICES – 10:20 AM**

- R-7 RESOLUTION Approving the Kenton Library Project Proposal Creating a Capital Improvement Project in Conformance with Administrative Procedure FAC-1

**SHERIFF'S OFFICE – 10:40 AM**

- R-8 NOTICE OF INTENT to Apply for the Recovery Act: Edward Byrne Memorial Competitive Grant Funds for Hiring a Crime Scene Investigator and a Crime Analyst to Serve the Multnomah County Sheriff's Office, Fairview Police and Troutdale Police
- R-9 NOTICE OF INTENT to Apply for the Recovery Act: Edward Byrne Memorial Competitive Grant Funds for Maintaining a Full Service Warrant Strike Team

**COUNTY ATTORNEY'S OFFICE – 10:50 AM**

- R-10 Authorizing the Settlement of Claims for Damages against Multnomah County Arising from a 2006 Motor Vehicle Accident
- R-11 Authorizing the Settlement of a Claim for Damages by the Estate of Claudia Rhone against Multnomah County

**NON-DEPARTMENTAL - 11:00 AM**

- R-12 RESOLUTION Authorizing a Multnomah County "Hope Garden" to Encourage the Production of Community-Grown Food and Urge Multnomah County and City of Portland Residents to Assist Hunger Relief and Nutrition Efforts by Supporting the "Plant a Row for the Hungry" Campaign

**BOARD COMMENT**

Opportunity (as time allows) for Commissioners to provide informational comments to Board and public on non-agenda items of interest or to discuss legislative issues.



**Multnomah County Oregon**

# **Board of Commissioners & Agenda**

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## **BOARD OF COMMISSIONERS**

### **Ted Wheeler, Chair**

501 SE Hawthorne Boulevard, Suite 600  
Portland, Or 97214

Phone: (503) 988-3308 FAX (503) 988-3093  
Email: [mult.chair@co.multnomah.or.us](mailto:mult.chair@co.multnomah.or.us)

### **Deborah Kafoury, Commission Dist. 1**

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Phone: (503) 988-5220 FAX (503) 988-5440  
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### **Jeff Cogen, Commission Dist. 2**

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### **Judy Shiprack, Commission Dist. 3**

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### **Diane McKeel, Commission Dist. 4**

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**REVISED**

## **APRIL 21 & 23, 2009**

## **BOARD MEETINGS**

### **FASTLOOK AGENDA ITEMS OF INTEREST**

|      |   |
|------|---|
| Pg 2 | 9:00 a.m. Tuesday Bridges to Housing Briefing   |
| Pg 2 | 9:30 a.m. Tuesday Mental Health and Addiction Services System Update  |
| Pg 2 | 10:15 a.m. Tuesday Briefing on the Budget Community Forums and Online Survey of Community County Budget Priorities                  |
| Pg 2 | 11:00 a.m. Tuesday Revenue Issues Briefing  |
| Pg 3 | 9:30 a.m. Thursday Chair Ted Wheeler 2010 Executive Budget Message and Resolution   |
| Pg 3 | 9:50 a.m. Thursday Proclaiming April 19-25 as Volunteer Week and April 27th as a Day of Recognition for Multnomah County Volunteers |
| Pg 4 | 10:20 a.m. Thursday Approving Kenton Library Project Proposal Creating a Capital Improvement Project                                |

Thursday meetings of the Multnomah County Board of Commissioners are cable-cast live and taped and may be seen by Cable subscribers in Multnomah County at the following times:

Thursday, 9:30 AM, (LIVE) Channel 29

Saturday, 10:00 AM, Channel 30

Sunday, 11:00 AM, Channel 30

(↑ Portland & East County)

Tuesday, 8:15 PM, Channel 29

(↑ East County Only)

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Tuesday, April 21, 2009 - **9:00 AM**  
Multnomah Building, First Floor Commissioners Boardroom 100  
501 SE Hawthorne Boulevard, Portland

## **BOARD BRIEFINGS**

- B-1 Bridges to Housing Briefing. Presented by Commissioner Deborah Kafoury, Joanne Fuller, Mary Li, Rose Bak, Jean DeMaster, Suzanne Washington, Rachel Post and Janet Byrd. 30 MINUTES REQUESTED.
- B-2 Multnomah County Mental Health and Addiction Services System Update. Presented by Joanne Fuller and Karl Brimner. 45 MINUTES REQUESTED.
- B-3 Briefing on the Budget Community Forums and Online Survey of Community County Budget Priorities. Presented by Kathleen Todd, Executive Director, Citizen Involvement Committee, Carol Ford, Director, Department of County Management and Su Midghall of Davis Hibbits Midghall (DHM) Research. 45 MINUTES REQUESTED.
- B-4 Briefing on Current Revenue Issues: Historic Property Tax Limitation Reform, Property Tax and Visitors Development Initiative and Fund. Presented by Rhys Scholes, Chair Wheeler's Office; Randy Walruff, Senior Program Manager, Assessment & Taxation; Corie Wiren, Commissioner McKeel's Office and Peggidy Coffman-Yates, Chair Wheeler's Office. 1 HOUR REQUESTED.

C-1

**GROW Lynda**

---

**From:** NEBURKA Julie Z  
**Sent:** Tuesday, April 27, 2010 1:02 PM  
**To:** GROW Lynda; MADRIGAL Marissa D  
**Cc:** MARTINEZ Richard F  
**Subject:** Bud Mod for consent calendar  
**Attachments:** APR Bud Mod Nond 16 IT Desktop Class-Comp Study.doc; Bud Mod Nond 16.xls; Desktop Study Report FINAL 4-12-10.pdf

Hi Lynda & Marissa,

Attached is a bud mod that implements a classification-compensation study in the Information Technology organization. This study re-classified 35 IT positions into the new Information Specialist job family, with no net change in pay or associated costs. The IT Division would like this to go on the May 13<sup>th</sup> consent agenda, if that is possible. Please let me know if you have any questions or would like more information.

Thanks!  
Julie

5/4/2010

C-2

**GROW Lynda**

---

**From:** WADDELL Mike D  
**Sent:** Monday, April 26, 2010 5:33 PM  
**To:** MADRIGAL Marissa D; GROW Lynda  
**Cc:** CROSS Michelle C; NEBURKA Julie Z; YAGER Chris D  
**Subject:** APR budmod\_21 Reclassification of position in Risk Management  
**Attachments:** APR\_BudMod\_DCM\_21 Reclassification.doc; Classification Result Notice 3-17-10 Req 1415 ESN HR Analyst 2 to HR Analyst Sr.pdf; Bud Mod DCM\_21 Risk Mgmt reclass.xls; RE: Budmod\_21 Reclassification of HR Analyst 2 to HR Analyst Sr; RE: Budmod\_21 Reclassification of HR Analyst 2 to HR Analyst Sr

Hello Marissa and Lynda, attached is an APR for budmod DCM-21 to reclassify a position in Risk Management along with other supporting documentation. This has Mindy's and Karin's signatures affixed and the attached emails provide approval for inserting the Budget Office and Central HR approvals. This is proposed for consent calendar agenda placement on May 13<sup>th</sup>. If you have any questions, please don't hesitate to contact me.  
Thanks—mdw

**Mike Waddell**  
Business Services Manager  
(503) 988-4283 | Fax: (503) 988-3292 | I/O: 503/5  
*Please consider the environment before printing this e-mail*

5/4/2010

RZ

**GROW Lynda**

**From:** PICKTHORNE Linda K  
**Sent:** Tuesday, April 27, 2010 9:00 AM  
**To:** MADRIGAL Marissa D  
**Cc:** GROW Lynda; WICKHAM Lila A; LEAR Wendy R; JOHNSON KaRin R; ADAMS Mark; KAWAGUCHI Jon K; NICHOLS Loreen; WEBER Jacquie A  
**Subject:** Submitting Resolution Updating Food and Pool License Fees  
**Attachments:** Health Fees RES final.doc; APR Inspection Fees April 2010.doc

Marissa, please accept Resolution for placement on the **May 13** Board agenda. (Jacquie Weber has reviewed.)

|                      |  |
|----------------------|--|
| <b>Agenda Title:</b> | <b>Establishing Fees and Charges for Chapter 21, Health, of the Multnomah County Code, and Repealing Resolution No. 08-040</b> |
|----------------------|--|

Mark Adams, please notify Debe Negy Nero, Chair of the Food Service Advisory Committee

*Linda K. Pickthorne, Management Assistant  
Multnomah County Health Department  
426 SW Stark, 8th Floor  
Portland, Oregon 97204  
Interoffice: 160/8  
(503) 988-6837 (my desk)  
(503) 988-3676 (fax)  
(503) 849-7445 (blackberry)*



**Public Health**  
Multnomah County, Oregon

## GROW Lynda

---

**From:** ADAMS Mark  
**Sent:** Friday, April 23, 2010 11:14 PM  
**To:** GROW Lynda  
**Subject:** Re: Public Facilities Inspection Fees

I'm happy to go early on May 13th. I understand that it's hard to be precise.

---

**From:** GROW Lynda  
**To:** ADAMS Mark  
**Sent:** Fri Apr 23 18:48:10 2010  
**Subject:** RE: Public Facilities Inspection Fees

I'll do my darndest to get that for you as soon as possible. Unfortunately, our meetings are 9:30 am until noon. If you pick one end or the other, I'll do my best to get you first or last on the agenda, you choose. I have one 9:30 am time certain for 20 min., other than that, we're good. I think. Problem is, I don't get all the stuff from staff until the Wed. before the meeting, so it's hard to know if there are any other items that require time certain, etc. I'll try to find out more at Monday's staff mtg.

Lyn

Lynda J. Grow, Board Clerk  
Multnomah County Board of Commissioners  
503-988-5274 or 988-3277  
[Lynda.Grow@co.multnomah.or.us](mailto:Lynda.Grow@co.multnomah.or.us)  
<http://www2.co.multnomah.or.us/cfm/boardclerk/>

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**From:** ADAMS Mark  
**Sent:** Friday, April 23, 2010 4:53 PM  
**To:** GROW Lynda  
**Subject:** RE: Public Facilities Inspection Fees

I am happy to work around your schedule on both days. I've blocked out 9:30 to Noon on May 13<sup>th</sup>, but a more specific time would be appreciated.

-mna-

**Mark N. Adams, Jr.**  
Administrative Analyst, Environmental Health  
Multnomah County Health Department  
3653 SE 34th Avenue  
Portland, OR, 97202  
503-988-5090 X24459  
503-988-5844 Fax  
[mark.adams@co.multnomah.or.us](mailto:mark.adams@co.multnomah.or.us)



**Public Health**

---

5/4/2010

**From:** GROW Lynda  
**Sent:** Friday, April 23, 2010 4:46 PM  
**To:** ADAMS Mark  
**Subject:** RE: Public Facilities Inspection Fees

Oh Mark, I thought I answered this. Not yet. I can tell you Monday afternoon. I'm just finalizing board packets for 4/27 and 4/29

My question in the e-mail I thought I sent you, was do you need a specific time?

Let me know, and we'll work around it.

Lyn

Lynda J. Grow, Board Clerk  
Multnomah County Board of Commissioners  
503-988-5274 or 988-3277  
[Lynda.Grow@co.multnomah.or.us](mailto:Lynda.Grow@co.multnomah.or.us)  
<http://www2.co.multnomah.or.us/cfm/boardclerk/>

---

**From:** ADAMS Mark  
**Sent:** Friday, April 23, 2010 4:45 PM  
**To:** GROW Lynda  
**Subject:** RE: Public Facilities Inspection Fees

I've tried figuring out how to get to the board calendar a couple times, but I can't seem to find it. Can you tell me what time we're scheduled to present to the board staff on May 4<sup>th</sup> and what time to the board on May 13<sup>th</sup>?

-mna-

**Mark N. Adams, Jr.**

Administrative Analyst, Environmental Health  
Multnomah County Health Department  
3653 SE 34th Avenue  
Portland, OR, 97202  
503-988-5090 X24459  
503-988-5844 Fax  
[mark.adams@co.multnomah.or.us](mailto:mark.adams@co.multnomah.or.us)



**Public Health**

---

**From:** GROW Lynda  
**Sent:** Wednesday, April 21, 2010 11:19 AM  
**To:** ADAMS Mark  
**Cc:** DELON Marina; MADRIGAL Marissa D  
**Subject:** RE: Public Facilities Inspection Fees

Mark. You are fine. I went by your original message. You asked for May 3<sup>rd</sup>, but it's actually Tuesday, May 4<sup>th</sup>'s briefing, not next week – next week is full.

You are confirmed for both the briefing on May 4<sup>th</sup> and the presentation to the Board on May 13<sup>th</sup> – 20 min. each. By way of copy, I'm alerting our Chief of Staff, Marissa Madrigal, of your request.

I will need your approved, signed paperwork by noon, Wed., 2 weeks before the board meeting. I am attaching instructional BCC-1 and the APR form that you can use.

5/4/2010

Did you know you can view the items coming up on the agenda on the board room calendar? Click on folders – then public folders – then board folders – then board room. It's not fully formatted like the agenda until closer to the meeting date, but you will see I noted your information.

I hope this helps but if you have any other questions, please let me know.

<http://www.co.multnomah.or.us/cc/boardrules.shtml>

Lynda J. Grow, Board Clerk  
Multnomah County Board of Commissioners  
503-988-5274 or 988-3277

---

**From:** ADAMS Mark  
**Sent:** Tuesday, April 20, 2010 8:11 PM  
**To:** GROW Lynda  
**Subject:** Re: Public Facilities Inpsection Fees

I'm not clear on this. Perhaps we should talk.

I'm scheduled to present a fee increase to the board for approval on the 13th. It's my understanding that protocol is to present items that may generate questions to the board staff two weeks before presenting to the board. Thus my request to confirm I have time scheduled for next week before the board staff.

---

**From:** GROW Lynda  
**To:** ADAMS Mark  
**Sent:** Tue Apr 20 18:20:38 2010  
**Subject:** RE: Public Facilities Inpsection Fees

You mention you want a Briefing 2 weeks beforehand, but I am guessing you would like 20 min. on the 4<sup>th</sup> of May, right?

Lynda J. Grow, Board Clerk  
Multnomah County Board of Commissioners  
503-988-5274 or 988-3277

---

**From:** ADAMS Mark  
**Sent:** Tuesday, April 20, 2010 11:02 AM  
**To:** GROW Lynda  
**Subject:** RE: Public Facilities Inpsection Fees

I'd say 20 minutes for the May 13<sup>th</sup> meeting would suffice. And perhaps 20 minutes for the Board staff briefing. When would that be?

I've run the resolution by legal, but not the Chief of Staff. Who would that be?

-mna-

*Mark N. Adams, Jr.*  
Administrative Analyst, Environmental Health  
Multnomah County Health Department  
3653 SE 34th Avenue  
Portland, OR, 97202  
503-988-5090 X24459  
503-988-5844 Fax  
[mark.adams@co.multnomah.or.us](mailto:mark.adams@co.multnomah.or.us)

5/4/2010



**Public Health**

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**From:** GROW Lynda  
**Sent:** Tuesday, April 20, 2010 10:01 AM  
**To:** ADAMS Mark  
**Subject:** RE: Public Facilities Inspection Fees

Mark:

I got your phone message. I'm in Briefings, but I wanted to respond. There is time on May 13<sup>th</sup>, but what I need back from you is to know how long you need on both the 13<sup>th</sup> @ the board meeting, and at a board briefing. Also, you'll make sure to run this by legal and our Chief of Staff, right?

Please let me know re: times needed and I'll put that on the pending calendar.

Lynda

---

**From:** ADAMS Mark  
**Sent:** Thursday, March 25, 2010 3:20 PM  
**To:** GROW Lynda  
**Subject:** Public Facilities Inspection Fees

Lynda,

I need to schedule time to present new inspection fees to the commissioners. We were hoping for May 13<sup>th</sup> and 20<sup>th</sup>. Please confirm these meetings are still scheduled and available. I will also schedule a briefing 2 weeks prior on May 3<sup>rd</sup>.

-mna-

*Mark N. Adams, Jr.*

Administrative Analyst, Environmental Health  
 Multnomah County Health Department  
 3653 SE 34th Avenue  
 Portland, OR, 97202  
 503-988-5090 X24459  
 503-988-5844 Fax  
[mark.adams@co.multnomah.or.us](mailto:mark.adams@co.multnomah.or.us)



**Public Health**



## GROW Lynda

---

**From:** ADAMS Mark  
**Sent:** Thursday, March 25, 2010 3:20 PM  
**To:** GROW Lynda  
**Subject:** Public Facilities Inspection Fees

Lynda,

I need to schedule time to present new inspection fees to the commissioners. We were hoping for May 13<sup>th</sup> and 20<sup>th</sup>. Please confirm these meetings are still scheduled and available. I will also schedule a briefing 2 weeks prior on May 3<sup>rd</sup>.

-mna-

*Mark N. Adams, Jr.*

Administrative Analyst, Environmental Health  
Multnomah County Health Department  
3653 SE 34th Avenue  
Portland, OR, 97202  
503-988-5090 X24459  
503-988-5844 Fax  
[mark.adams@co.multnomah.or.us](mailto:mark.adams@co.multnomah.or.us)



**Public Health**

P-5

**GROW Lynda**

---

**From:** WADDELL Mike D  
**Sent:** Tuesday, April 27, 2010 9:57 AM  
**To:** GROW Lynda; MADRIGAL Marissa D  
**Cc:** SMITH Brian R; YAGER Chris D  
**Subject:** APR for PCRB report to Board  
**Attachments:** APR\_CPCA\_HB2867 4\_10.doc; HB2867 Memo 4\_10.doc; HB2867 Forms 4\_10.pdf

Good morning Lynda and Marissa. I have another APR for the May 13<sup>th</sup> board agenda. This will be presented by the Brian Smith and addresses a new legislative requirement (HB2867) as implemented in the county's PCRB rules to report quarterly to the Board on potential feasibility and cost analyses prior to procurements for certain services exceeding \$250K. The APR has been approved by the Dept Director. If you have any questions, please don't hesitate to contact Brian or me.

Thanks—mdw

**Mike Waddell**  
Business Services Manager  
(503) 988-4283 | Fax: (503) 988-3292 | I/O: 503/5  
*Please consider the environment before printing this e-mail*

5/4/2010

## GROW Lynda

---

**From:** SMITH Brian R  
**Sent:** Tuesday, April 27, 2010 11:44 AM  
**To:** GROW Lynda  
**Subject:** RE: are you ready to bring to the Board May 6th?

Mike Waddell sent you the APR this morning with a request for the 5/13 meeting. That's the only one I know of.

Brian R. Smith  
Purchasing Manager

-----Original Message-----

**From:** GROW Lynda  
**Sent:** Tuesday, April 27, 2010 10:46 AM  
**To:** SMITH Brian R  
**Subject:** are you ready to bring to the Board May 6th?

If not, will you get back to me when you have a date, as I build agendas 2-3-4 weeks out so we know what's coming "down the pike."

Lyn

2-3

## GROW Lynda

---

**From:** HEATH Patrick  
**Sent:** Wednesday, April 28, 2010 9:20 AM  
**To:** GROW Lynda  
**Cc:** TINKLE Kathy M; MADRIGAL Marissa D  
**Subject:** FW: NOI for ASD  
**Attachments:** NOI\_ADSD - Practice Change Fellows Program1.doc

Hi Lynda,

Attached is a Notice of Intent from DCHS for placement on the next available Board agenda. Please let me know if you have any questions.

Patrick

-----Original Message-----

**From:** TINKLE Kathy M  
**Sent:** Tuesday, April 27, 2010 5:16 PM  
**To:** HEATH Patrick  
**Cc:** SHAW Ron  
**Subject:** NOI for ASD

Hi Patrick, attached please find a Notice of Intent from ASD to apply for a Practice Change Fellows Program grant. I've signed it on behalf of Joanne today and I believe it is ready for BCC agenda placement. Please let me know if you have any questions. Thanks.

*Kathy Tinkle*  
*DCHS Business Services Director*  
*(503) 988-3691 ext. 26858*  
[kathy.m.tinkle@co.multnomah.or.us](mailto:kathy.m.tinkle@co.multnomah.or.us)

5/4/2010

2-8

## GROW Lynda

---

**From:** ISLEY Sheila L  
**Sent:** Thursday, April 29, 2010 4:42 PM  
**To:** MADRIGAL Marissa D  
**Cc:** GROW Lynda; DELON Marina; PEOPLES Kim E  
**Subject:** May 13 Agenda: APR - National Public Works Week Proclamation  
**Attachments:** Public\_Works\_Week\_Proclamation\_2010.doc; APR\_Public Works Week\_2010\_.doc

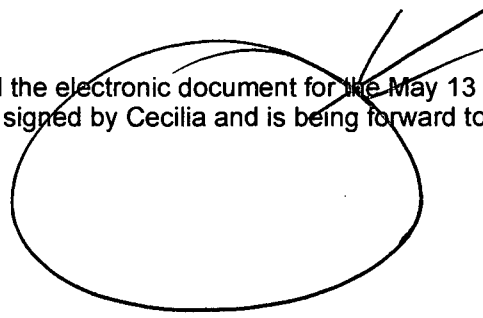
Hi Marissa,

Please find attached the electronic document for the May 13 BCC agenda for your review and approval. The hard copy has been signed by Cecilia and is being forward to Lynda.

Respectfully,

Sheila

a85881





# MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

(revised 12/31/09)

## Board Clerk Use Only

Meeting Date: \_\_\_\_\_

Agenda Item #: \_\_\_\_\_

Est. Start Time: \_\_\_\_\_

Date Submitted: \_\_\_\_\_

**Agenda Title:** Proclamation Declaring the Week of May 16 though May 22, 2010, as  
**NATIONAL PUBLIC WORKS WEEK, and recognizing the contributions of all  
Multnomah County Public Works Employees**

*Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title sufficient to describe the action requested.*

**Requested Meeting Date:** May 13, 2010 **Amount of Time Needed:** 5 Minutes  
Road Services, FREDS,  
Facilities and Property  
Management  
**Department:** DCS & DCM **Division:**  
**Contact(s):** Kim Peoples  
**Phone:** 503-988-5050 **Ext.** 26797 **I/O Address:** 425  
**Presenter(s):** Kim Peoples, Bob Thomas & Rich Swift

## General Information

### 1. What action are you requesting from the Board?

The Departments of Community Services and County Management through the Divisions of: Transportation, FREDS, and Facilities and Property Management requests a reading of the Proclamation declaring the week of May 16 - May 22, 2010, as **NATIONAL PUBLIC WORKS WEEK**, recognizing the dedication and contributions of Multnomah County public works employees, and adoption of the Proclamation by the Board.

### 2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

The County annually recognizes the dedication and contributions of their public works employees to our community by a Proclamation presented to the Board of County Commissioners. The annual recognition corresponds with **NATIONAL PUBLIC WORKS WEEK** which this year is May 16 - 22, 2010.

### 3. Explain the fiscal impact (current year and ongoing).

None

4. Explain any legal and/or policy issues involved.

N/A

5. Explain any citizen and/or other government participation that has or will take place.

N/A

---

**Required Signature**

---

Elected Official or  
Department/  
Agency Director:

*Steph, M. Cecilia Johnson* Date: *4/29/10*

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

PROCLAMATION NO. \_\_\_\_\_

Declaring the Week of May 16 through May 22, 2010, as "**NATIONAL PUBLIC WORKS WEEK**,"  
and Recognizing the Contributions of all Multnomah County Public Works Employees.

**The Multnomah County Board of Commissioners Finds:**

- a. Public works infrastructure, facilities, and services are of vital importance to the health, safety and well being of the citizens of Multnomah County;
- b. The public works infrastructure, facilities and services could not be provided without the dedicated efforts of public works professionals, including engineers, surveyors, technicians, planners, operations and maintenance staff and administrators;
- c. County public works professionals design, build, operate, and maintain the transportation system, storm water infrastructure, sewage, public buildings and facilities that are vital to the people and communities of Multnomah County;
- d. Understanding the role that public infrastructure plays in protecting the environment, improving public health and safety, contributing to the economic vitality, and enhancing the quality of life of the community is in the interest on the citizens of Multnomah County.

**The Multnomah County Board of Commissioners Proclaims:**

The Week of May 16 through May 22 2010 as "**NATIONAL PUBLIC WORKS WEEK**" with the 2010 theme "**Public Works: Above, Below & All Around You**" and calls upon the citizens of our community to realize the contributions that all public works professionals make every day to our health, safety, comfort, environmental quality, and economic prosperity.

ADOPTED this 13th day of May, 2010.

BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

---

Jeff Cogen, Chair



K-1

**GROW Lynda**

---

**From:** KIETA Karyne  
**Sent:** Thursday, April 29, 2010 12:53 PM  
**To:** SCHRUNK Michael D; TAYLOR Scott - DCJ Director; STATON Daniel W; SHIRLEY Lillian M; FULLER Joanne; HARRIS Mindy L; JOHNSON Cecilia; OEHLKE Vailey  
**Cc:** MARCY Scott; COLDWELL Shaun M; AAB Larry A; YANTIS Wanda; LEAR Wendy R; TINKLE Kathy M; WADDELL Mike D; ELLIOTT Gerald T; COBB Becky; MCLELLAN Jana E; MADRIGAL Marissa D; NEBURKA Julie Z; HAY Ching L; JASPIN Michael D; ELKIN Christian; BUSBY Shannon; HEATH Patrick; GROW Lynda; KIETA Karyne  
**Subject:** FY 2011 Budget Worksession Materials Instructions  
**Importance:** High  
**Attachments:** APR\_BudgetWorkSession 5-18,19,20-10 What's Different.doc

Hello Everyone-

Attached is the DRAFT agenda placement request for the first wave of the worksessions (May 18<sup>th</sup>, 19<sup>th</sup>, 20<sup>th</sup>-if needed). This APR will cover the first wave of the worksessions. I will also be drafting an APR for the second wave. You will not need to submit an APR with your presentation materials. Please remember to submit your departmental presentation materials to the agenda clerk **no** later than May 12<sup>th</sup>.

Let me know if you have any questions.

Thanks,  
Karyne

5/7/2010

R-1

**GROW Lynda**

---

**From:** KIETA Karyne  
**Sent:** Tuesday, May 04, 2010 11:06 AM  
**To:** SOWLE Agnes; GROW Lynda  
**Cc:** WADDELL Mike D; HARRIS Mindy L  
**Subject:** RE: 5/13 BCC agenda

thanks

-----Original Message-----

**From:** SOWLE Agnes  
**Sent:** Tuesday, May 04, 2010 11:05 AM  
**To:** KIETA Karyne; GROW Lynda  
**Cc:** WADDELL Mike D; HARRIS Mindy L  
**Subject:** RE: 5/13 BCC agenda

For budget documents Lynda has my authority to apply my electronic signatures without my specific approval.

*Agnes Sowle*  
*Multnomah County Attorney*  
*501 SE Hawthorne Blvd., Ste. 500*  
*Portland, OR 97214*  
*(503)988-3138*

---

**From:** KIETA Karyne  
**Sent:** Tuesday, May 04, 2010 11:01 AM  
**To:** GROW Lynda  
**Cc:** WADDELL Mike D; HARRIS Mindy L; SOWLE Agnes  
**Subject:** FW: 5/13 BCC agenda  
**Importance:** High

Lynda, Deb normally took care of Agnes signatures on these budget things for us. Did you still want to manage or do you want us to get that from her?  
Karyne

-----Original Message-----

**From:** HARRIS Mindy L  
**Sent:** Tuesday, May 04, 2010 10:56 AM  
**To:** GROW Lynda  
**Cc:** KIETA Karyne; WADDELL Mike D  
**Subject:** 5/13 BCC agenda  
**Importance:** High

Hi Lynda, this is for next week's board agenda. I believe you should already have a place holder on the agenda for this item.

If you have questions, please contact me or Karyne.

Thanks  
Mindy

5/4/2010

## GROW Lynda

---

**From:** KIETA Karyne  
**Sent:** Tuesday, May 04, 2010 11:01 AM  
**To:** GROW Lynda  
**Cc:** WADDELL Mike D; HARRIS Mindy L; SOWLE Agnes  
**Subject:** FW: 5/13 BCC agenda  
**Importance:** High  
**Attachments:** Resolution Approving FY 2011 Budget.doc; APR Approving FY 2011 Budget.doc

Lynda, Deb normally took care of Agnes signatures on these budget things for us. Did you still want to manage or do you want us to get that from her?  
Karyne

-----Original Message-----

**From:** HARRIS Mindy L  
**Sent:** Tuesday, May 04, 2010 10:56 AM  
**To:** GROW Lynda  
**Cc:** KIETA Karyne; WADDELL Mike D  
**Subject:** 5/13 BCC agenda  
**Importance:** High

Hi Lynda, this is for next week's board agenda. I believe you should already have a place holder on the agenda for this item.

If you have questions, please contact me or Karyne.

Thanks  
Mindy

5/4/2010

## GROW Lynda

---

**From:** HARRIS Mindy L  
**Sent:** Tuesday, May 04, 2010 10:56 AM  
**To:** GROW Lynda  
**Cc:** KIETA Karyne; WADDELL Mike D  
**Subject:** 5/13 BCC agenda  
**Importance:** High  
**Attachments:** Resolution Approving FY 2011 Budget.doc; APR Approving FY 2011 Budget.doc

*11m22*

Hi Lynda, this is for next week's board agenda. I believe you should already have a place holder on the agenda for this item.

If you have questions, please contact me or Karyne.

Thanks  
Mindy

5/4/2010

**GROW Lynda**


---

**From:** HARRIS Mindy L  
**Sent:** Thursday, May 06, 2010 5:29 PM  
**To:** GROW Lynda  
**Cc:** WADDELL Mike D; KIETA Karyne  
**Subject:** FW: Draft Umbrella APR for FY 2011 Budget Worksessions 5/25, 5/26 and 5/27  
**Attachments:** APR\_BudgetWorkSession 5- 25,26,27-10 Policy & Op Challenges & Issues.doc

Hi Lynda, here is another APR for the 5/26 agenda. Thanks.  
Mindy

---

**From:** KIETA Karyne  
**Sent:** Thursday, May 06, 2010 1:48 PM  
**To:** WADDELL Mike D; HARRIS Mindy L  
**Subject:** FW: Draft Umbrella APR for FY 2011 Budget Worksessions 5/25, 5/26 and 5/27

Can you please review and e-sign and forward up to Lynda?  
Gracias  
K

-----Original Message-----

**From:** KIETA Karyne  
**Sent:** Thursday, May 06, 2010 1:46 PM  
**To:** SWACKHAMER Sherry J; JOHNSON Cecilia; HARRIS Mindy L; OEHLKE Vailey; TAYLOR Scott - DCJ Director; STATON Daniel W; SCHRUNK Michael D; FULLER Joanne; SHIRLEY Lillian M  
**Cc:** GROW Lynda; NEBURKA Julie Z; HAY Ching L; JASPIN Michael D; ELKIN Christian; BUSBY Shannon; HEATH Patrick; 'MARTINEZ Richard'; ELLIOTT Gerald T; WADDELL Mike D; COBB Becky; COLDWELL Shaun M; AAB Larry A; YANTIS Wanda; MARCY Scott; TINKLE Kathy M; LEAR Wendy R; KIETA Karyne; MADRIGAL Marissa D; MCLELLAN Jana E  
**Subject:** Draft Umbrella APR for FY 2011 Budget Worksessions 5/25, 5/26 and 5/27

Hello Everyone-

Attached is the DRAFT agenda placement request for the **second** wave of the worksessions (May 25<sup>th</sup>, 26<sup>th</sup>, and 27<sup>th</sup>-if needed). This umbrella APR will cover the second wave of the worksessions. You will not need to submit an APR with your presentation materials. Please remember to submit your departmental presentation materials to the agenda clerk **no** later than May 19<sup>th</sup>.

Let me know if you have any questions.

Thanks,  
Karyne

STEVE  
ALEXANDER  
24316

5/7/2010

**GROW Lynda**

**From:** ISLEY Sheila L  
**Sent:** Thursday, April 29, 2010 10:38 AM  
**To:** GROW Lynda  
**Cc:** MADRIGAL Marissa D; SCHILLING Karen C; BEASLEY Charles  
**Subject:** FW: BOCC May 6 Hearing Agenda - Replacement Exhibits for Urban and Rural Reserves.  
**Importance:** High  
**Attachments:** Mult Co Reasons\_Findings BOCC Rev\_ 4.28.10.pdf; Reserves BOCC Index 4.28.10.pdf

Lynda,

Please find attached the revised documents for the Urban and Rural Reserves that is scheduled for May 6. Please ensure that only the final documents are posted on the public web site for the previous versions were draft documents. This is critical for this could cause legal repercussion for the County should the draft documents be posted. I have attached a list of what the final version should be to ensure there is no confusion. Please let me know if you have any further questions. I apologize for this matter being so confusing.

Here is the list of documents that make up the agenda packet for this item:

- |  |            |
|--|------------|
| 1- APR_Reserves final                                      |            |
| 2- PC Resolution 4.5.10                                    | EXCEPT 520 |
| 3- Reserves IGA with Metro 3.17.10                         | EX 2       |
| 4- Proposed Reserves Ordinance 4.14.10                     | EX 3       |
| 5- Exhibit 1 Plan and Zone Map                             |            |
| 6- Exhibit 2 Mult. Co. Reasons_Findings BOCC 4.28.10 - SUB |            |
| 7- Exhibit 3 Reserves BOCC Index 4.28.10                   | SUB        |

Respectfully,

Sheila

85881

4/30/2010

**GROW Lynda**

LAST  
TIME  
CENTRAL

**From:** ISLEY Sheila L  
**Sent:** Monday, April 12, 2010 1:55 PM  
**To:** GROW Lynda  
**Subject:** RE: BCC Hearing for Urban and Rural Reserves - Requested Date May 6, 2010

Hi Lynda,

Originally the budget meetings were scheduled for May 11 but have been canceled since Jeff has taken on the role of Chair. The budget work sessions don't start now until May 18 since the executive budget isn't released until May 13. That is why I was seeing if I could reclaim the May 11 time and date. If you are not comfortable in booking the room on May 11 just let me know.

Thanks,

Sheila

æ85881

---

**From:** GROW Lynda  
**Sent:** Monday, April 12, 2010 1:46 PM  
**To:** ISLEY Sheila L  
**Subject:** RE: BCC Hearing for Urban and Rural Reserves - Requested Date May 6, 2010

It's booked, Sheila. That's budget time and we have a work session that day. Give me some other dates, and I'll see if there is any time I can give you at all, but it's really, really, tight in the board room. Have you tried any of the other rooms?

Do you know how to view our calendar?

I'll outline the steps, just in case.

(If you give me other dates, I'm happy to try and help you.)

Go to your Outlook e-mail or calendar. At the bottom, click on the Folder List icon.

All Public Folders

Board Public Folders

Board Room Calendar

Click on desired date to view.

At least this helps when you are conversing with other folks, and you can see what is and isn't available.

---

**From:** ISLEY Sheila L  
**Sent:** Monday, April 12, 2010 1:14 PM  
**To:** GROW Lynda  
**Subject:** RE: BCC Hearing for Urban and Rural Reserves - Requested Date May 6, 2010

Yes. In fact, I need to reserve it for May 11 from 1:30 pm to 4:00 pm.

Thanks,

Sheila

æ85881

---

**From:** GROW Lynda

4/15/2010

**Sent:** Monday, April 12, 2010 12:48 PM

**To:** ISLEY Sheila L

**Subject:** RE: BCC Hearing for Urban and Rural Reserves - Requested Date May 6, 2010

Hey, Sweet Lady: question for you! Do you still have a group using the board room tomorrow 1:30p to 4:00p "Community Services Leadership Meeting, 20 folks?

Just reverifying everyone's usage.

Lynda

---

**From:** ISLEY Sheila L

**Sent:** Monday, April 12, 2010 9:02 AM

**To:** MADRIGAL Marissa D

**Cc:** GROW Lynda; SCHILLING Karen C; BEASLEY Charles

**Subject:** RE: BCC Hearing for Urban and Rural Reserves - Requested Date May 6, 2010

Hi Marissa,

I wanted to follow-up on the email below for our request to reserve time on the May 6 BCC agenda for the first reading and May 13 for the second reading. In reviewing the BCC agenda calendar today I noticed that it is not on the list. Please let me know if we can go forward with this date so that we can proceed with public notice of this agenda item.

Respectfully,

Sheila

x85881

---

**From:** ISLEY Sheila L


**Sent:** Wednesday, March 31, 2010 3:55 PM


**To:** MADRIGAL Marissa D

**Cc:** GROW Lynda; SCHILLING Karen C; BEASLEY Charles

**Subject:** FW: BCC Hearing for Urban and Rural Reserves - Requested Date May 6, 2010

Hi Marissa,

Please reserve 60 minutes on the May 6 BCC agenda for the first reading: Amendments to the County Framework Plan and Zoning Map to Adopt Urban and Rural Reserves in Multnomah County with a second reading to occur on May 13. 

 This is the final step in this project that the Board has participated in over the past couple of years. We are conducting a Planning Commission hearing on April 5, and need the first reading on May 6 to ensure that the county adopts the plan in time for us to include our ordinance in the joint submittal to LCDC along with our partners, Clackamas and Washington Counties and Metro. An initial hearing date early in the month is essential in case the county decides to change the map. Changes to the map will require approval by our partners and we need to allow time for that to occur.

Please feel free to contact us if you need any further information.

Respectfully,

Sheila

X85881

4/15/2010



## GROW Lynda

---

**From:** KINOSHITA Carol  
**Sent:** Tuesday, May 11, 2010 9:19 AM  
**To:** ADAMS Mark; GROW Lynda  
**Cc:** WEBER Jacquie A  
**Subject:** RE: Public Facilities Inspection Fees

You're correct – resolutions are normally adopted when presented and are effective immediately upon signature unless another date is specified.

*Carol*

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**From:** ADAMS Mark  
**Sent:** Monday, May 10, 2010 6:27 PM  
**To:** GROW Lynda  
**Cc:** KINOSHITA Carol; WEBER Jacquie A  
**Subject:** RE: Public Facilities Inspection Fees

It is my understanding that you are right – the resolution to increase the inspection fees only goes before the board one time. I'm copying our people in Legal to confirm this.

Carol or Jaquie, please respond to Lynda and copy me.

-mna-

### Mark N. Adams, Jr.

Administrative Analyst, Environmental Health  
Multnomah County Health Department  
3653 SE 34th Avenue  
Portland, OR, 97202  
503-988-5090 X24459  
503-988-5844 Fax  
503-720-5393 work cell  
[mark.adams@co.multnomah.or.us](mailto:mark.adams@co.multnomah.or.us)



**Public Health**

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**From:** GROW Lynda  
**Sent:** Monday, May 10, 2010 12:28 PM  
**To:** ADAMS Mark  
**Subject:** RE: Public Facilities Inspection Fees

Mark:

This doesn't get a second reading, does it??? Another words, it's just going to the board this one time?

Lynda J. Grow, Board Clerk  
Multnomah County Board of Commissioners  
503-988-5274 or 988-3277

5/11/2010

[Lynda.Grow@co.multnomah.or.us](mailto:Lynda.Grow@co.multnomah.or.us)  
<http://www2.co.multnomah.or.us/cfm/boardclerk/>

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**From:** ADAMS Mark  
**Sent:** Friday, April 23, 2010 11:14 PM  
**To:** GROW Lynda  
**Subject:** Re: Public Facilities Inspection Fees

I'm happy to go early on May 13th. I understand that it's hard to be precise.

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**From:** GROW Lynda  
**To:** ADAMS Mark  
**Sent:** Fri Apr 23 18:48:10 2010  
**Subject:** RE: Public Facilities Inspection Fees

I'll do my darndest to get that for you as soon as possible. Unfortunately, our meetings are 9:30 am until noon. If you pick one end or the other, I'll do my best to get you first or last on the agenda, you choose. I have one 9:30 am time certain for 20 min., other than that, we're good. I think. Problem is, I don't get all the stuff from staff until the Wed. before the meeting, so it's hard to know if there are any other items that require time certain, etc. I'll try to find out more at Monday's staff mtg.  
Lyn

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**From:** ADAMS Mark  
**Sent:** Friday, April 23, 2010 4:53 PM  
**To:** GROW Lynda  
**Subject:** RE: Public Facilities Inspection Fees

I am happy to work around your schedule on both days. I've blocked out 9:30 to Noon on May 13<sup>th</sup>, but a more specific time would be appreciated.

-mna-

**Mark N. Adams, Jr.**  
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**Public Health**

**From:** GROW Lynda  
**Sent:** Friday, April 23, 2010 4:46 PM  
**To:** ADAMS Mark  
**Subject:** RE: Public Facilities Inspection Fees

Oh Mark, I thought I answered this. Not yet. I can tell you Monday afternoon. I'm just finalizing board packets for 4/27 and 4/29

My question in the e-mail I thought I sent you, was do you need a specific time?

Let me know, and we'll work around it.

Lyn

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<http://www2.co.multnomah.or.us/cfm/boardclerk/>

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**From:** ADAMS Mark  
**Sent:** Friday, April 23, 2010 4:45 PM  
**To:** GROW Lynda  
**Subject:** RE: Public Facilities Inspection Fees

I've tried figuring out how to get to the board calendar a couple times, but I can't seem to find it. Can you tell me what time we're scheduled to present to the board staff on May 4<sup>th</sup> and what time to the board on May 13<sup>th</sup>?

-mna-

**Mark N. Adams, Jr.**

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**Public Health**

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**From:** GROW Lynda  
**Sent:** Wednesday, April 21, 2010 11:19 AM  
**To:** ADAMS Mark  
**Cc:** DELON Marina; MADRIGAL Marissa D  
**Subject:** RE: Public Facilities Inspection Fees

Mark. You are fine. I went by your original message. You asked for May 3<sup>rd</sup>, but it's actually Tuesday, May 4<sup>th</sup>'s briefing, not next week – next week is full.

You are confirmed for both the briefing on May 4<sup>th</sup> and the presentation to the Board on May 13<sup>th</sup> – 20 min. each. By way of copy, I'm alerting our Chief of Staff, Marissa Madrigal, of your request.

I will need your approved, signed paperwork by noon, Wed., 2 weeks before the board meeting. I am attaching instructional BCC-1 and the APR form that you can use.

5/11/2010

Did you know you can view the items coming up on the agenda on the board room calendar?  
Click on folders – then public folders – then board folders – then board room. It's not fully formatted like the agenda until closer to the meeting date, but you will see I noted your information.

I hope this helps but if you have any other questions, please let me know.

<http://www.co.multnomah.or.us/cc/boardrules.shtml>

Lynda J. Grow, Board Clerk  
Multnomah County Board of Commissioners  
503-988-5274 or 988-3277

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**From:** ADAMS Mark  
**Sent:** Tuesday, April 20, 2010 8:11 PM  
**To:** GROW Lynda  
**Subject:** Re: Public Facilities Inpsection Fees

I'm not clear on this. Perhaps we should talk.

I'm scheduled to present a fee increase to the board for approval on the 13th. It's my understanding that protocol is to present items that may generate questions to the board staff two weeks before presenting to the board. Thus my request to confirm I have time scheduled for next week before the board staff.

---

**From:** GROW Lynda  
**To:** ADAMS Mark  
**Sent:** Tue Apr 20 18:20:38 2010  
**Subject:** RE: Public Facilities Inpsection Fees

You mention you want a Briefing 2 weeks beforehand, but I am guessing you would like 20 min. on the 4<sup>th</sup> of May, right?

Lynda J. Grow, Board Clerk  
Multnomah County Board of Commissioners  
503-988-5274 or 988-3277

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**From:** ADAMS Mark  
**Sent:** Tuesday, April 20, 2010 11:02 AM  
**To:** GROW Lynda  
**Subject:** RE: Public Facilities Inpsection Fees

I'd say 20 minutes for the May 13<sup>th</sup> meeting would suffice. And perhaps 20 minutes for the Board staff briefing. When would that be?

I've run the resolution by legal, but not the Chief of Staff. Who would that be?

-mna-

*Mark N. Adams, Jr.*  
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5/11/2010



**Public Health**

**From:** GROW Lynda  
**Sent:** Tuesday, April 20, 2010 10:01 AM  
**To:** ADAMS Mark  
**Subject:** RE: Public Facilities Inspection Fees

Mark:

I got your phone message. I'm in Briefings, but I wanted to respond. There is time on May 13<sup>th</sup>, but what I need back from you is to know how long you need on both the 13<sup>th</sup> @ the board meeting, and at a board briefing. Also, you'll make sure to run this by legal and our Chief of Staff, right?  
 Please let me know re: times needed and I'll put that on the pending calendar.  
 Lynda

**From:** ADAMS Mark  
**Sent:** Thursday, March 25, 2010 3:20 PM  
**To:** GROW Lynda  
**Subject:** Public Facilities Inspection Fees

Lynda,

I need to schedule time to present new inspection fees to the commissioners. We were hoping for May 13<sup>th</sup> and 20<sup>th</sup>. Please confirm these meetings are still scheduled and available. I will also schedule a briefing 2 weeks prior on May 3<sup>rd</sup>.

-mna-

*Mark N. Adams, Jr.*

Administrative Analyst, Environmental Health  
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**Public Health**

## GROW Lynda

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**From:** FISH Warren  
**Sent:** Friday, May 07, 2010 12:07 PM  
**To:** GROW Lynda; DELON Marina  
**Cc:** MADRIGAL Marissa D  
**Subject:** FW: Urban/Rural Reserves Post-Public Hearing matters

Makes sense...FYI...not public testimony on the second reading next week.

Warren Fish  
Chair Jeff Cogen's Office  
503.988.5882

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**From:** DUFFY Sandra N  
**Sent:** Friday, May 07, 2010 10:39 AM  
**To:** #ALL DISTRICT 1; #; #ALL DISTRICT 2; #ALL DISTRICT 3; #ALL DISTRICT 4; COGEN Jeff; MADRIGAL Marissa D  
**Cc:** SCHILLING Karen C; BEASLEY Charles; DUFFY Sandra N  
**Subject:** Urban/Rural Reserves Post-Public Hearing matters

Chair, Commissioners and staff:

Yesterday the Board held the first reading and adoption of Ordinance 2010-1161 relating to the Urban and Rural Reserves. The second reading is next Thursday. The record was closed on this matter when the Board took its vote. If anyone receives emails or other documents relating to this issue, they should be directed to Chuck Beasley at Land Use Planning. If a member of the public calls, he/she should be directed to Chuck. No documents or communications submitted after the vote yesterday can be considered as part of the record. This is a legal/technical matter related to possible appeals. Chuck will inform members of the public as to this fact.

Even though there is no "public hearing" at a second reading, a person could fill out a yellow sheet and ask to be heard. I would recommend against allowing any testimony at the second reading for the following reasons:

- No public hearing was noticed for this second reading (and it would be extraordinary to do so).
- The board decision has been made. To reopen the record, under Robert's Rules of Order, it would be necessary for someone who voted to approve the Ordinance to move to re-open the record to allow additional testimony. If the Motion passed, and additional testimony was taken, that would require the board to re-deliberate and to make a new decision.
- If the record is reopened, then due process dictates that others be given an opportunity to rebut any new evidence. Statutes and codes generally provide for at least a week for such rebuttals.

If you have any questions or concerns, please contact me at 503-988-3138.

Sandy Duffy

5/7/2010

**GROW Lynda**

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**From:** SOWLE Agnes  
**Sent:** Monday, May 10, 2010 11:22 AM  
**To:** GROW Lynda  
**Subject:** RE: R-6 for this week

Not a problem. You're absolutely right – this is different because it is only a proclamation and nothing is changed but the signatures. I think it would be fine to say "corrected" to get all the signatures. And avoid the longer process.

**Agnes Sowle**  
**Multnomah County Attorney**  
**501 SE Hawthorne Blvd., Ste. 500**  
**Portland, OR 97214**  
**(503)988-3138**

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**From:** GROW Lynda  
**Sent:** Monday, May 10, 2010 11:03 AM  
**To:** SOWLE Agnes  
**Subject:** R-6 for this week

Kim Peoples just called. He prepared the Proclamation for this Thursday (R-6: National Public Works Week). He now wants me to change the format to include signatures from all the Commissioners. I will do that for him, but since it is posted and went out to the Commissioners on Friday, I told him we need to substitute it. In this case, because it doesn't change the language of the Resolution, can we introduce it as corrected, or do we need to go through the longer process where we have the two motions on the table?

Sorry to bother you!

Lynda J. Grow, Board Clerk  
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<http://www2.co.multnomah.or.us/cfm/boardclerk/>

## GROW Lynda

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**From:** GROW Lynda  
**Sent:** Tuesday, May 11, 2010 5:33 PM  
**To:** PEOPLES Kim E  
**Subject:** Thur Corrected Proclamation

Sorry, Mr. Peoples, got sidetracked with budget prep. I e-mailed Agnes.

As I understand it, we are just going to hand out a corrected Proclamation, and it will have a note on the top right that says "Corrected to reflect signatures of all Commissioners" and then I'll have two originals in a signature folder. One, we'll return to you to take back to your staff. The other we will keep in file/scan/post.

The chair will make a motion to accept the corrected Proclamation.

Then you speak, and you can reference the corrected copy as part of your presentation.

Then it's "all in favor" and off you go!! ☺

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<http://www2.co.multnomah.or.us/cfm/boardclerk/>

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**From:** PEOPLES Kim E  
**Sent:** Monday, May 10, 2010 12:10 PM  
**To:** GROW Lynda  
**Subject:** RE: ok, talked to Agnes

Thanks,

Do we have to make a statement that this is different than what was submitted?

---

**From:** GROW Lynda  
**Sent:** Monday, May 10, 2010 12:07 PM  
**To:** PEOPLES Kim E  
**Subject:** RE: ok, talked to Agnes

Here is your personal corrected copy. Loading to the web next! ☺



Lynda J. Grow, Board Clerk  
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<http://www2.co.multnomah.or.us/cfm/boardclerk/>

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**From:** PEOPLES Kim E  
**Sent:** Monday, May 10, 2010 11:56 AM  
**To:** GROW Lynda  
**Subject:** RE: ok, talked to Agnes

We do not have sponsor for this, so we can make the introduction. Can you provide the script please?

Thanks,

kim

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**From:** GROW Lynda  
**Sent:** Monday, May 10, 2010 11:54 AM  
**To:** PEOPLES Kim E  
**Subject:** ok, talked to Agnes

Since the language in the proclamation doesn't change, it's okay for it to be introduced as corrected.

Do you want to make that introduction or do you have a Commissioner that is sponsoring this that you want to have make that proposal in their motion?

I don't want to over complicate this, I just want to make sure I don't step on any toes!! ☺

Just let me know.

Lynda

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5/11/2010

CLERK: R-12: First Reading: Amend the Multnomah County Comprehensive Plan; and the Multnomah County Plan and Sectional Zoning Map of Urban and Rural Reserves.

COMMISSIONER: I make a motion to adopt the Ordinance.

COMMISSIONER: Second the Motion.

COMMISSIONER KAFOURY: May I be recognized? I have an amendment. I am making a motion to amend the ordinance at page 2 under "Policy 6-A Urban and Rural Reserves" paragraph 6 to say: "~~In order to comply with applicable state rules, t~~The County will not amend the zoning to allow new uses or increased density in rural and urban reserve areas except in compliance with applicable state rules." Additionally, this motion also seeks to substitute an updated Exhibit 2, the Reasons for the Ordinance, and an updated Exhibit 3, the Record Index supporting the Ordinance.

COMMISSIONER: Second the Motion.

Jeff:

Prior to calling for a vote, ask the Commissioners if any of them have a conflict of interest to declare based on a financial interest related to this Ordinance, personally or by a family member.

Sandy

P.S. Even if there is a pecuniary interest, the Commissioner does not have to abstain — just declare the conflict.