



**Multnomah County  
Agenda Placement Request  
Budget Modification  
(FY 2018)**

**Contingency Request**

APPROVED: MULTNOMAH COUNTY  
BOARD OF COMMISSIONERS  
AGENDA # R.5. DATE 4/2/18  
MARINA BAKER, ASST BOARD CLERK

**Board Clerk Use Only**

Meeting Date: 4/12/18  
Agenda Item #: R.5  
Est. Start Time: 10:35 am approx  
Date Submitted: 4/4/18

**Agenda Title: BUDGET MODIFICATION # MCSO-09-18: Contingency Request for Local 88 settlement above budgeted amount**

**Requested Meeting Date:** 04/12/2018 **Time Needed:** 5 minutes

**Department:** 60 - Sheriff **Division:** Business Services Division

**Contact(s):** Stephanie Prybyl, Chief of Staff

**Phone:** 971-347-6106 **Ext.**  **I/O Address** 503/350

**Presenter Name(s) & Title(s):** Sheriff Michael Reese

**General Information**

**1. What action are you requesting from the Board?**

- The Multnomah County Sheriff's Office (MCSO) is respectfully requesting the Board of County Commissioners grant our Agency contingency monies to mitigate the financial impact of the wage settlement above the 2.2% budgeted in the Fiscal Year 2018 Adopted Budget, retroactive to July 1, 2017. The amount above the 2.2% budgeted is \$34,534.

**2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.**

- On February 15, 2018, the Board of County Commissioners (BCC) ratified Collective Bargaining Agreement 2017-2020 between Multnomah County and the American Federation of State, County and Municipal Employees, Local 88 (AFSCME Local 88). Included in the agreement is a wage provision that states "Wages Retroactively Effective to July 1, 2017: Wage rates for members will be increased by 2.2%, with a minimum increase of \$.60/hour." This made some wages increase more than the 2.2% budgeted. MCSO requested that the Central Budget Office analyze the cost difference of budgeted against actual. The cost difference is an additional \$34,534 for this fiscal year to MCSO's general fund.

**3. Explain the fiscal impact (current year and ongoing).**

- Based on the Agreement, AFSCME Local 88 wages will be retroactively increased by 2.2%,

with a minimum increase of \$.60/hour, effective July 1, 2017. The estimated additional cost over the current budgeted amount is \$34,534. The estimate includes base pay, salary-related (fringe) and insurance costs. MCSO is respectfully requesting \$34,534, to cover unfunded liability through June 30, 2018.

**4. Explain any legal and/or policy issues involved.**

- Not applicable.

**5. Explain any citizen or other government participation.**

- Not applicable.

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**Budget Modification**

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**6. What revenue is being changed and why? If the revenue is from a federal source, please list the Catalog of Federal Assistance Number (CFDA).**

- Not applicable.

**7. What budgets are increased/decreased?**

- The County-wide General Fund Contingency will decrease by \$34,534; the Sheriff's Office's General Fund budget will increase by \$34,534, and the Risk Fund budget will increase by \$2,182.

**8. What do the changes accomplish?**

- This contingency request will help MCSO meet its wage obligations under the recently ratified labor Agreement. This will add \$34,534 to MCSO's general fund to fully fund all of MCSO's general funded Local 88 employees' wages for this fiscal year.

**9. Do any personnel actions result from this budget modification?**

- Not applicable.

**10. If a grant, is 100% of the central and department indirect recovered? If not, please explain why.**

- Not applicable.

**11. Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?**

- Not applicable.

**12. If a grant, what period does the grant cover? When the grant expires, what are funding plans? Are there any particular stipulations required by the grant (e.g. cash match, in kind match, reporting requirements, etc)?**

- Not applicable.

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**For Contingency Requests Only:**

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**13. Why was the expenditure not included in the annual budget process?**

• This contingency request will help MCSO meet its wage obligations under the recently ratified labor Agreement.

**14. What efforts have been made to identify funds from other sources within the department/agency to cover this expenditure?**

• This contingency request will help MCSO meet its wage obligations under the recently ratified labor Agreement. All funds within our Agency are assigned to specific programs and are expected to be 100% utilized during the year accordingly.

**15. Why are no other department/agency fund sources available?**

• Not applicable.

**16. Describe any new revenue this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account. What are the plans for future ongoing funding?**

• MCSO will work with the County to adjust its wage obligations for future budgets.

**17. Has this request been made before? When? What was the outcome?**

• Not applicable.

*NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense and Revenues Worksheet and/or a Budget Modification Personnel Worksheet*

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**Required Signature**

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**Elected Official or** Michael Reese /s/  
**Dept. Director:** \_\_\_\_\_

**Date:** 03/26/2018  
\_\_\_\_\_

**Budget Analyst:** Ashlye Manning /s/  
\_\_\_\_\_

**Date:** 04/04/2018  
\_\_\_\_\_

**Department HR:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Countywide HR:** \_\_\_\_\_

**Date:** \_\_\_\_\_

### Exp/Rev/FTE - Budget Modification

Budget Year: 2018

Budget Modification: MCSO-09-18

#### Expenditures & Revenues

An increase in revenue is shown as a negative value and a decrease as a positive value for consistency with SAP.

Line No.	Program Offer Number	Fund Code	Fund Center	Func. Area	Cost Object	Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal
1	60010-18	1000			601200	60000 - Permanent	152,710	176,042	23,332	
2	60010-18	1000			601200	60130 - Salary Related Expns	70,880	79,900	9,020	
3	60010-18	1000			601200	60140 - Insurance Benefits	34,855	37,037	2,182	
<b>1000 Total</b>										<b>34,534</b>
<b>Total</b>										<b>34,534</b>
<b>Program Offer Number 60010-18 Total</b>										<b>34,534</b>
4	72020-18	3500			705210	50316 - Svc Rmb Med/Dental	(81,398,587)	(81,400,769)	(2,182)	
5	72020-18	3500			705210	60330 - Claims Paid	7,681,336	7,683,518	2,182	
<b>3500 Total</b>										<b>0</b>
<b>Total</b>										<b>0</b>
<b>Program Offer Number 72020-18 Total</b>										<b>0</b>
6	95000-18	1000			9500001000	60470 - Contingency	12,194,859	12,160,325	(34,534)	
<b>1000 Total</b>										<b>(34,534)</b>
<b>Total</b>										<b>(34,534)</b>
<b>Program Offer Number 95000-18 Total</b>										<b>(34,534)</b>

## Exp/Rev/FTE - Budget Modification

Budget Year: 2018

Budget Modification: MCSO-09-18

### Annualized Personnel Changes

Change is shown on a full year basis even though this action affects only a part of the fiscal year (FY).

No positions were affected by this Budget Modification.

### Current Year Personnel Changes

Cost/savings that will take place in this FY; these explain the actual dollar amounts being changed by this BudMod.

No positions were affected by this Budget Modification.



Department of County Management  
**MULTNOMAH COUNTY OREGON**

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Budget Office

501 SE Hawthorne Blvd., Suite 531  
Portland, Oregon 97214  
(503) 988-3312 phone  
(503) 988-5758 fax  
(503) 988-5170 TDD

TO: Board of County Commissioners  
FROM: Ashlye Manning, Senior Budget Analyst  
DATE: April 4, 2018  
SUBJECT: General Fund Contingency Request of \$34,534 for the Sheriff's Office to Fund Local 88 Contract Wage Increases (Budget Modification MCSO-09-18)

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The Sheriff's Office (MCSO) is requesting \$34,534 from the General Fund contingency for the American Federation of State, County, and Municipal Employees, Local 88's (AFSCME Local 88) Fiscal Year 2018 wage increases above the 2.2% Cost of Living Adjustment (COLA) that was anticipated in the FY 2018 budget.

The Board of County Commissioners ratified a Collective Bargaining Agreement between AFSCME Local 88 and the County on February 15, 2018. This agreement included a wage increase of 2.2%, with a minimum increase of \$0.60 per hour for AFSCME Local 88 members. The General Fund impact to MCSO for the minimum \$0.60 per hour increase was approximately \$34,534 above the anticipated 2.2% COLA that was included in the FY 2018 budget.

Per the March forecast, the "regular" General Fund contingency and the remaining State/Fed ramp down funds total \$3,354,195. MCSO has two other contingency requests on this agenda. If all three contingency requests are approved, the remaining contingency balance will be \$2,657,788.

#### **General Fund Contingency Policy Compliance**

The Budget Office is required to inform the Board if contingency requests submitted for approval satisfy the guidelines for using the General Fund Contingency.

In particular,

- Criteria 1 states contingency requests should be for one-time-only purposes.  
N/A
- Criteria 2 addresses emergencies and unanticipated situations.  
**The costs were unknown during the FY 2018 budget due to ongoing labor negotiations.**
- Criteria 3 addresses items identified in Board Budget Notes.  
**This item was not identified in a specific Budget Note.**