



MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

(Revised: 8/18/11)

Board Clerk Use Only

Meeting Date: 9/15/11
Agenda Item #: R.2
Est. Start Time: 10:45 am
Date Submitted: 8/30/11

Agenda Title: **Approval of IGA between Multnomah County and the City of Troutdale for the Transition of Building Permit Services**

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title sufficient to describe the action requested.

Requested Meeting Date: September 15, 2011 **Time Needed:** 5 minutes
Department: Community Services **Division:** Land Use Planning
Contact(s): Karen Schilling
Phone: 503-988-5050 **Ext.** 29635 **I/O Address:** 455/1st Floor
Presenter Name(s) & Title(s): Karen Schilling, Planning Director

General Information

1. What action are you requesting from the Board?

Approval of an IGA between Multnomah County and the City of Troutdale for the Transition of Building Permit Services

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

State statute delegates building permit service responsibility to the county within which a city is located when a city does not administer the building permit services. Maywood Park is one such city and has requested the City of Troutdale to provide this service to them. The County currently has similar IGA's with the cities of Portland, Gresham and Troutdale for services within their cities as well as unincorporated areas of the County. The City of Troutdale also provides building permit services to the cities of Fairview and Wood Village. This IGA will allow the City of Troutdale to efficiently provide building permit, inspection and enforcement services to the City of Maywood Park. The City of Troutdale and the City of Maywood Park agreed to this provision of services prior to requesting that the County delegate the authority to the City of Troutdale.

3. Explain the fiscal impact (current year and ongoing).

There is no fiscal impact to the County. The City of Troutdale directly collects fees for these services.

4. Explain any legal and/or policy issues involved.

This IGA is consistent with the other IGA's that we have for the provision of building permit

services.

5. Explain any citizen and/or other government participation that has or will take place.

The County responded to the request from the City of Maywood to transfer the building permit services to Troutdale by IGA by working closely with both cities to insure their needs were met by this IGA.

Required Signature

**Elected
Official or
Department
Director:**

A handwritten signature in black ink, reading "M. Cecilia Johnson". The signature is written in a cursive style with a large, looping initial "M".

Date: 8/30/2011