



**Multnomah County**  
**Agenda Placement Request**  
**Budget Modification**  
(FY 2018)

APPROVED: MULTNOMAH COUNTY  
BOARD OF COMMISSIONERS  
AGENDA # C.4 DATE 4/5/18  
MARINA BAKER, ASST BOARD CLERK

**Board Clerk Use Only**

Meeting Date: 4/5/18  
Agenda Item #: C.4  
Est. Start Time: 9:30 am  
Date Submitted: 3/7/18

**Agenda Title: BUDGET MODIFICATION # DCM-05-18: Reclassification from a Finance Specialist 2 to a Finance Specialist Senior**

Requested Meeting Date: April 5, 2018 Time Needed: n/a  
Department: 72 - County Management Division: Finance and Risk Management

Contact(s): Mark Campbell

Phone: (503) 988-6229 Ext. 86229 I/O Address 503/5

Presenter Name(s) & Title(s): Consent Agenda

**General Information**

**1. What action are you requesting from the Board?**

Approval of reclassification #3988, as recommended by the Class Comp section of Central HR, for position 701674. A Finance Specialist 2 is being reclassified to a Finance Specialist Senior effective August 22, 2017.

**2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.**

This filled position in the Treasury Division of the Department of County Management is requested for reclassification from Finance Specialist 2 to Finance Specialist Senior as the result of treasury functions evolving with growth of accounts to monitor and more complex systems between business partners being adopted. The purpose of this position is to lead, plan, set strategic direction, and manage treasury's banking, cash handling, and merchant bankcard services throughout the county

**3. Explain the fiscal impact (current year and ongoing).**

This action increases the salary and benefits of position 701674 by \$3,614 for fiscal year 2018, offset by a reduction in supplies and travel training. The top of range of the new classification is

13% higher than the current classification. It is anticipated that in subsequent fiscal years the financial impact of the reclassification will be covered within existing resources.

**4. Explain any legal and/or policy issues involved.**

None

**5. Explain any citizen or other government participation.**

None

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**Budget Modification**

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**6. What revenue is being changed and why? If the revenue is from a federal source, please list the Catalog of Federal Assistance Number (CFDA).**

Risk Fund increases by \$176 due to personnel budget changes.

**7. What budgets are increased/decreased?**

The Risk Fund increases by \$176 due to personnel budget changes.

**8. What do the changes accomplish?**

Reclassification.

**9. Do any personnel actions result from this budget modification?**

NA

**10. If a grant, is 100% of the central and department indirect recovered? If not, please explain why.**

NA

**11. Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?**

NA

**12. If a grant, what period does the grant cover? When the grant expires, what are funding plans? Are there any particular stipulations required by the grant (e.g. cash match, in kind match, reporting requirements, etc)?**

NA

**Required Signature**

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**Elected Official or  
Dept. Director:** Marissa Madrigal /s/

**Date:** 3-12-18

**Budget Analyst:** Ching Hay /s/

**Date:** 3-13-18

**Department HR:** Carey Burney /s/

**Date:** 3-7-18

**Countywide HR:** Karie Miller /s/

**Date:** 3-7-18

## Exp/Rev/FTE - Budget Modification

Budget Year: 2018

Budget Modification: DCM-05-18

### Expenditures & Revenues

An increase in revenue is shown as a negative value and a decrease as a positive value for consistency with SAP.

Line No.	Program Offer Number	Fund Code	Fund Center	Func. Area	Cost Object	Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal
1	72008-18	1000	72-10	0020	704400	60000 - Permanent	256,353	258,833	2,480	
2	72008-18	1000	72-10	0020	704400	60130 - Salary Related Expns	91,385	92,343	958	
3	72008-18	1000	72-10	0020	704400	60140 - Insurance Benefits	80,601	80,777	176	
4	72008-18	1000	72-10	0020	704400	60240 - Supplies	4,000	2,193	(1,807)	
5	72008-18	1000	72-10	0020	704400	60260 - Travel & Training	4,500	2,693	(1,807)	
1000 Total										0
72-10 Total										0
Program Offer Number 72008-18 Total										0
6	72020-18	3500	72-80	0020	705210	50316 - Svc Rmb Med/Dental	(81,396,846)	(81,397,022)	(176)	
7	72020-18	3500	72-80	0020	705210	60330 - Claims Paid	7,679,595	7,679,771	176	
3500 Total										0
72-80 Total										0
Program Offer Number 72020-18 Total										0

## Exp/Rev/FTE - Budget Modification

Budget Year: 2018

Budget Modification: DCM-05-18

### Annualized Personnel Changes

Change is shown on a full year basis even though this action affects only a part of the fiscal year (FY).

						Annualized				
Position Number	JCN	JCN Description	HR Org	Fund	Cost Object Number	FTE	Base Pay (60000)	Fringe (60130)	Insurance (60140)	Total
701674	6030	Finance Specialist 2		1000	704400	(1.00)	(62,270)	(24,073)	(20,021)	(106,364)
701674	6032	Finance Specialist/Sr		1000	704400	1.00	60,683	23,460	19,908	104,051
Total Annualized Changes:						0.00	(\$1,587)	(\$613)	(\$113)	(\$2,313)

### Current Year Personnel Changes

Cost/savings that will take place in this FY; these explain the actual dollar amounts being changed by this BudMod.

						Current Year				
Position Number	JCN	JCN Description	HR Org	Fund	Cost Object Number	FTE	Base Pay (60000)	Fringe (60130)	Insurance (60140)	Total
701674	6030	Finance Specialist 2		1000	704400	(0.92)	(57,132)	(22,087)	(18,356)	(97,575)
701674	6032	Finance Specialist/Sr		1000	704400	0.92	55,626	21,505	18,249	95,380
Total Current FY Changes:						0.00	(\$1,506)	(\$582)	(\$107)	(\$2,195)