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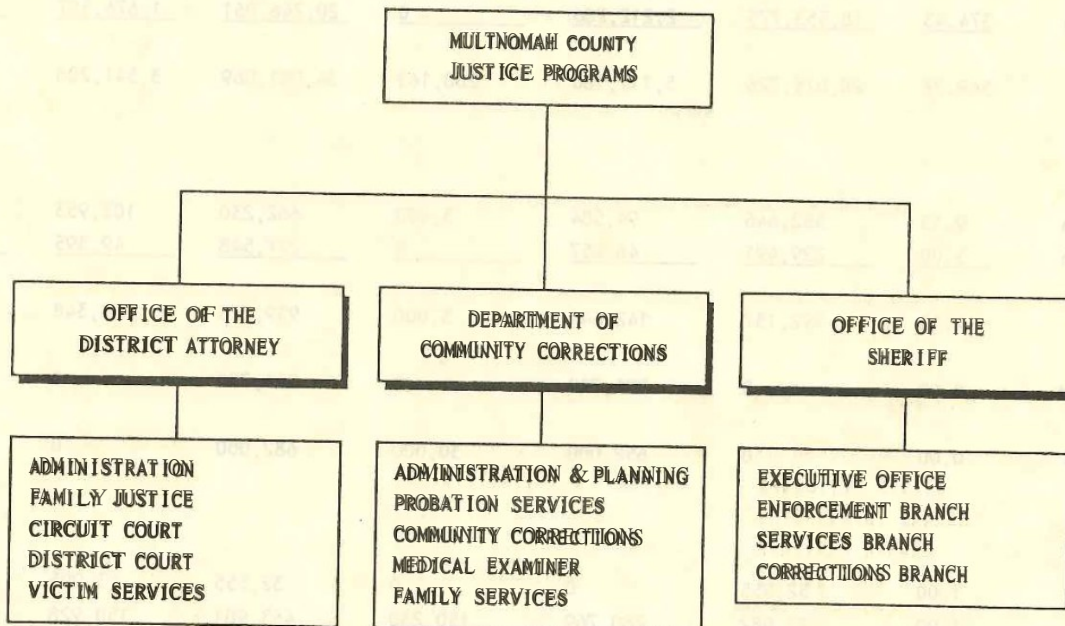
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MULTNOMAH COUNTY SHERIFFS OFFICE
SUMMARY OF REQUIREMENTS

	FTE	PERSONAL SERVICES	MATERIALS & SERVICES	CAPITAL OUTLAY	TOTAL REQUIREMENT	LESS SERVICE REIMBURSEMENT	DIRECT REQUIREMENT
General Fund							
Executive Branch	17.00	978,081	104,685	0	1,082,766	88,861	993,905
Enforcement Branch	130.33	7,308,614	1,177,173	22,500	8,508,287	639,712	7,868,575
Services Branch	28.00	1,255,286	2,223,036	265,663	3,743,985	1,136,046	2,607,939
Corrections Branch	374.43	18,553,775	2,212,286	0	20,746,061	1,676,587	19,069,474
SUBTOTAL	549.76	28,075,726	5,717,180	288,163	34,081,069	3,541,206	30,539,863
Federal/State Fund							
Enforcement Branch	9.13	562,646	94,584	5,000	662,230	103,983	558,277
Corrections Branch	25.00	229,491	48,057	0	277,548	49,395	228,153
SUBTOTAL	14.13	792,137	142,641	5,000	939,778	153,348	786,430
Emergency Admin. Fund	0.00	0	221,790	0	221,790	0	221,790
Inmate Welfare Fund	0.00	0	652,000	30,000	682,000	0	682,000
Jail Levy Fund							
Executive Branch	1.00	32,555	0	0	32,555	3,905	28,650
Services Branch	1.00	32,982	280,769	150,230	463,981	150,928	313,053
Corrections Branch	101.00	5,113,588	758,818	285,237	6,157,643	429,974	5,727,669
SUBTOTAL	103.00	5,179,125	1,039,587	435,467	6,654,179	584,807	6,069,372
DEPARTMENT TOTAL	666.89	\$34,046,988	\$ 7,773,198	\$ 758,630	\$42,578,816	\$4,229,361	\$38,299,455



MULTNOMAH COUNTY SHERIFF'S OFFICE

Manager: Robert Skipper

Agency 025 Organization 3000

MULTNOMAH COUNTY SHERIFF'S OFFICE - MISSION STATEMENT

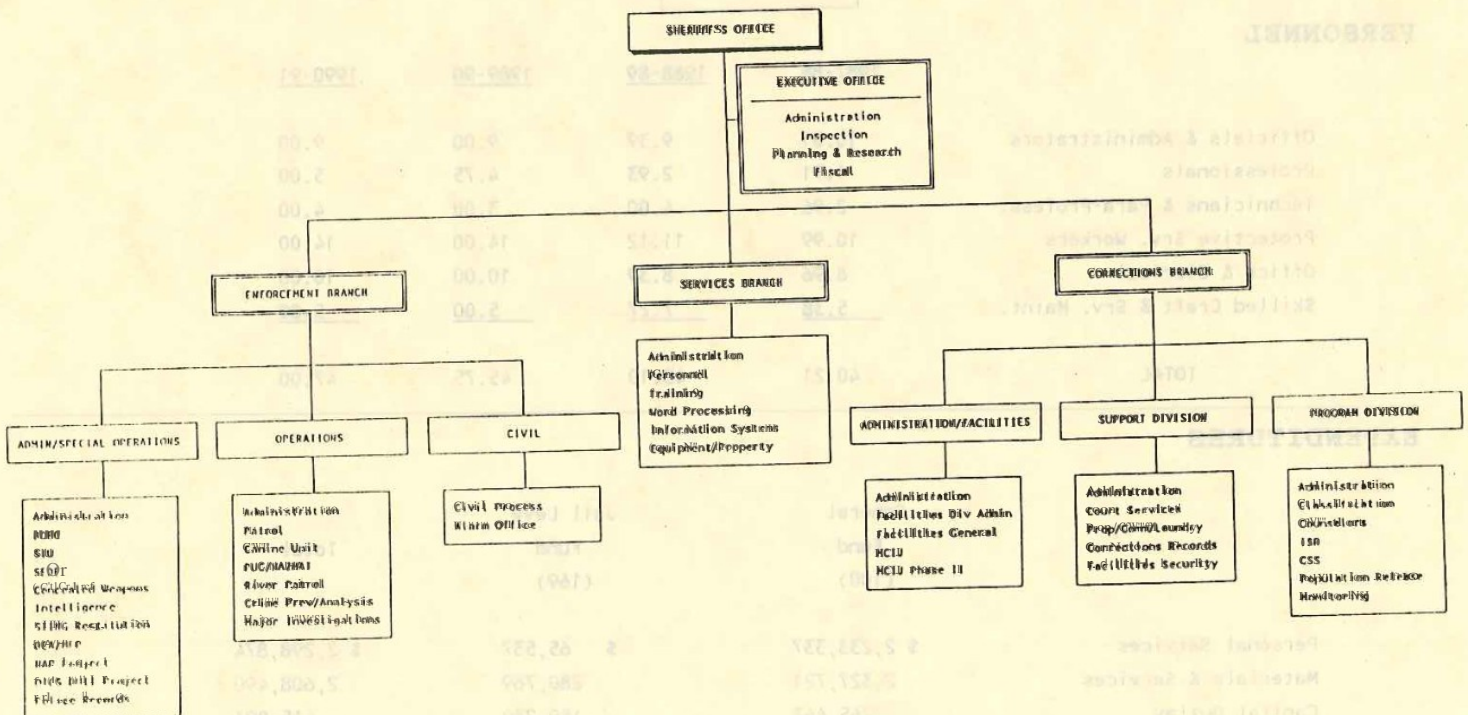
As a law enforcement agency, the Multnomah County Sheriff's Office provides a variety of quality enforcement services including countywide drug enforcement, river patrol on 97 miles of river within the County's boundaries, security in the courtrooms and patrol to unincorporated areas of the County.

As a corrections agency, we administer the largest correctional population in the State of Oregon and provide efficient countywide correctional programs such as work release and out-of-custody supervision of sentenced and unsentenced inmates.

As a human services agency, we transport mentally ill persons, provide boating safety instruction and respond to requests for search and rescue services.

As an environmental protection agency, we maintain an active and well-trained Hazardous Materials Response Team and a proactive Motor Carrier Safety program.

As a countywide civil law and judicial agency, we systematically serve civil process papers and warrants, license citizen's security alarms and issue concealed gun permits.



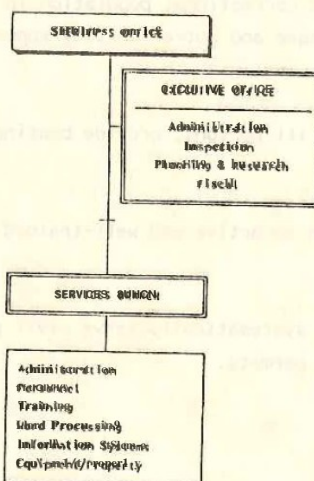
MULTNOMAH COUNTY SHERIFFS OFFICE

Manager: Robert Skipper

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SHERIFF'S SUPPORT PROGRAMS

Sheriff's Support Programs, which includes the Executive Office of the Sheriff and the Services Branch, provide the Multnomah County Sheriff's Office with central policy planning and administrative support services. The Sheriff's Office includes the Executive Office, Inspections Unit and the Fiscal/Planning & Research Unit. The Services Branch includes the Personnel, Training, Word Processing, Information Systems and Equipment/Property units.



PERSONNEL

	<u>1987-88</u>	<u>1988-89</u>	<u>1989-90</u>	<u>1990-91</u>
Officials & Administrators	10.01	9.39	9.00	9.00
Professionals	1.91	2.93	4.75	5.00
Technicians & Para-Profess.	2.96	4.00	3.00	4.00
Protective Srv. Workers	10.99	11.12	14.00	14.00
Office & Clerical	8.96	8.39	10.00	10.00
Skilled Craft & Srv. Maint.	<u>--2.5138</u>	<u>--17.37</u>	<u>---25.00</u>	<u>5.00</u>
TOTAL	40.21	43.10	45.75	47.00

EXPENDITURES

	General Fund (100)	Jail Levy Fund (169)	Total
Personal Services	\$ 2,283,337	\$ 65,537	\$ 2,298,874
Materials & Services	2,327,721	280,769	2,608,490
Capital Outlay	<u>265,663</u>	<u>150,230</u>	<u>415,893</u>
TOTAL	\$ 4,826,721	\$ 496,536	\$ 5,323,257

MULTNOMAH COUNTY SHERIFFS OFFICE

REVENUE CATEGORIES

FD	ORG	ORGANIZATION	Operational	Grant	Other	General Fund Supplement	Total
EXECUTIVE OFFICE							
100	3005	Executive Administration	10,300	0	0	349,082	359,382
100	3006	Planning & Budget	0	0	0	506,936	506,936
100	3008	Inspections	0	0	0	216,448	216,448
169	3006	Fiscal	0	0	32,555	0	32,555
		Subtotal	10,300	0	32,555	1,072,466	1,115,321
SUPPORT PROGRAMS							
100	3601	Support Administration	0	0	0	165,883	165,883
100	3602	Personnel	0	0	0	275,413	275,413
100	3604	Training	0	0	0	290,661	290,661
100	3605	Word Processing	0	0	0	176,347	176,347
100	3607	Information Systems	0	0	0	275,781	275,781
100	3608	Equipment/Property	5,000	0	0	2,554,870	2,559,870
		Subtotal	5,000	0	0	3,726,955	3,743,955
169	3602	Personnel	0	0	42,982	0	42,982
169	3608	Equipment/Property	0	0	420,999	0	420,999
		Subtotal	0	0	463,981	0	463,981
		SUPPORT PROGRAMS TOTAL	15,300	0	496,536	4,811,421	5,323,257

EXPLANATION OF OTHER REVENUES

Miscellaneous Service Charges	-	\$ 10,000
Restitution Payments		300
Escheats		5,000
		\$15,300
Jail Levy Fund	-	\$496,536

MULTNOMAH COUNTY SHERIFFS OFFICE

Sheriff's Executive Office Program Description

The Executive Office establishes policy and provides operational direction for the Sheriff's Office. The Executive Office includes the Public Information Officer and the Chaplain. The Chaplain provides services to members of the Sheriff's Office to address personal problems or deal with crisis situations in their lives. The Chaplain also oversees the inmate chaplain program.

	<u>1987-88</u>	<u>1988-89</u>	<u>1989-90</u>	<u>1990-91</u>
FTE	6.001	4.39	4.00	4.00
PS	\$ 340,316	\$ 280,551	\$ 254,278	\$ 255,697
M&S	823,279	156,989	113,256	103,685
CO	<u>95,508</u>	<u>6,186</u>	<u>0</u>	<u>0</u>
TOTAL	\$1,259,103	\$ 443,571	\$ 367,534	\$ 359,382

The Planning & Budget Unit is responsible for long and short range planning, serves as liaison with other planning units, performs legislative research, conducts special studies and maintains procedures manuals in addition to operational and personnel order manuals for the Sheriff's Office.

The Planning & Budget Unit is also responsible for the fiscal functions of the Sheriff's Office including the preparation and monitoring of the agency's budget, monitoring and tracking expenditures and revenues, preparation of special budgets such as levies and special projects, analyzing and projecting the Sheriff's Office fiscal status, administration of the contract process, administration of various cash funds, preparation of accounts payables, billings, and deposits, assisting and advising agency managers on fiscal issues, and liaison functions with the Sheriff's Citizen Budget Advisory Committee. The MCI Levy funds one position in Planning & Budget.

General Fund

	<u>1987-88</u>	<u>1988-89</u>	<u>1989-90</u>	<u>1990-91</u>
FTE	8.05	7.93	9.00	10.00
PS	\$ 326,995	\$ 322,630	\$ 402,156	\$ 505,936
M&S	2,057	217	1,000	1,000
CO	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	\$ 329,052	\$ 322,847	\$ 403,156	\$ 506,936

MULTNOMAH COUNTY SHERIFF'S OFFICE

Jail Levy Fund

	<u>1987-88</u>	<u>1988-89</u>	<u>1989-90</u>	<u>1990-91</u>
FTE	0.000	0.000	0.000	1.000
PS	\$ 0	\$ 0	\$ 0	\$ 32,555
M&S	0	0	0	0
CO	0	0	0	0
TOTAL	\$ 0	\$ 0	\$ 0	\$ 32,555

The Inspections Unit is responsible for the investigation of all complaints made against members of the Sheriff's Office who are accused of a policy, rule or procedure violation. Members of the unit also provide investigative support to the County Counsel's Office and other County departments; inspect Sheriff's Office corrections and law enforcement facilities, equipment and members; audit Special Investigative Unit and detective investigative unit investigation accounts; and conduct special investigations as directed by the Sheriff.

	<u>1987-88</u>	<u>1988-89</u>	<u>1989-90</u>	<u>1990-91</u>
FTE	3.001	3.000	3.000	3.000
PS	\$ 176,707	\$ 203,883	\$ 193,645	\$ 216,448
M&S	0	155	0	0
CO	0	0	0	0
TOTAL	\$1,435,800	\$ 204,038	\$ 193,645	\$ 216,448

Objectives

- Provide liaison with local, state, and national media, handle citizen inquiries and make public presentations.
- Provide clerical, receptionist, citizen inquiry and confidential secretary services for the Sheriff and maintain Executive Office filing systems.
- Investigate and respond to all allegations of improper/illegal employee behavior or failure to provide service.
- Review, investigate and respond to tort claims as requested by the Office of County Counsel.
- Review, investigate and make recommendations on all hazard report incidents.
- Respond to requests for long and short term planning assistance and provide management analysis and information for effective decision making for the agency.
- Provide the fiscal information necessary to effectively manage the Sheriff's Office.

MULTNOMAH COUNTY SHERIFF'S OFFICE

Sheriff's support services Program Description

The Services Branch Administration Unit is responsible for management of the following units; Personnel, Training, Word Processing, Information Systems and Equipment/Property.

	<u>1987-88</u>	<u>1988-89</u>	<u>1989-90</u>	<u>1990-91</u>
FTE	1.00	1.00	2.00	2.00
PS	\$ 72,285	\$ 76,115	\$ 133,115	\$ 158,883
M&S	187,606	41,187	7,000	7,000
CO	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	\$ 259,891	\$ 117,302	\$ 140,115	\$ 165,883

The Personnel Unit provides a full range of agency personnel and payroll services including staffing, background investigations on applicants, record keeping, response to workers' compensation and contractable grievances and other labor relations support. The MCJ Levy funds one position and hiring costs in Personnel.

General Fund

	<u>1987-88</u>	<u>1988-89</u>	<u>1989-90</u>	<u>1990-91</u>
FTE	3.99	3.85	6.00	6.00
PS	\$ 134,981	\$ 156,527	\$ 224,034	\$ 230,088
M&S	260	28,519	40,600	40,600
CO	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	\$ 135,191	\$ 185,046	\$ 264,634	\$ 275,413

Jail Levy Fund

	<u>1987-88</u>	<u>1988-89</u>	<u>1989-90</u>	<u>1990-91</u>
FTE	0.00	0.00	0.00	1.00
PS	\$ 0	\$ 0	\$ 0	\$ 32,982
M&S	0	0	0	10,000
CO	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	\$ 0	\$ 0	\$ 0	\$ 42,982

MULTNOMAH COUNTY SHERIFF'S OFFICE

The Training Unit has the responsibility of providing orientation, training and monitoring of all deputy and corrections probationary members for the Sheriff's Office. This unit provides the initial training for Public Safety Aides, Reserve Deputies, and in-service training for deputies and corrections members in firearms, CPR, First Aid, crisis intervention, etc. Training records for each Sheriff's Office member are maintained by the Training Unit.

	<u>1987-88</u>	<u>1988-89</u>	<u>1989-90</u>	<u>1990-91</u>
FTE	5.02	4.60	4.00	4.00
PS	\$ 269,125	\$ 262,506	\$ 223,551	\$ 251,436
M&S	24,292	25,798	39,225	39,225
CO	0	0	0	0
TOTAL	\$ 293,417	\$ 288,304	\$ 262,776	\$ 290,661

The Word Processing Unit is the hub of administrative support and office automation for the Sheriff's Office. The unit consists of specially trained operators who provide word processing/secretarial support and assist members with their advanced and/or technical projects. Work stations located throughout the Agency have expanded the accessibility of word processing support.

	<u>1987-88</u>	<u>1988-89</u>	<u>1989-90</u>	<u>1990-91</u>
FTE	4.34	5.79	6.00	5.00
PS	\$ 129,762	\$ 158,044	\$ 172,487	\$ 166,002
M&S	49,970	37,637	28,036	10,345
CO	0	0	0	0
TOTAL	\$ 179,732	\$ 195,681	\$ 200,523	\$ 176,347

The Information Systems Unit provides support to all Sheriff's Office members on the use of PC and mainframe software and hardware. Unit members install PC software and hardware and analyze, design and test computer systems/programs of PC's. The unit also procures all computer equipment and supplies for the Sheriff's Office, and arranges for computer maintenance agreements. The unit arranges and monitors all outside PC training classes for Sheriff's Office members.

	<u>1987-88</u>	<u>1988-89</u>	<u>1989-90</u>	<u>1990-91</u>
FTE	0.00	2.00	2.75	2.00
PS	\$ 0	\$ 86,475	\$ 121,290	\$ 81,145
M&S	0	58,825	157,046	104,636
CO	0	0	90,000	90,000
TOTAL	\$ 0	\$ 145,300	\$ 368,336	\$ 275,781

MULTNOMAH COUNTY SHERIFF'S OFFICE

The Equipment Unit is responsible for procuring, storing, maintaining and distributing equipment, supplies and vehicles throughout the agency. It is responsible for the storing and safekeeping of all seized or evidence property related to the commission of crimes as well as property seized by civil process court order. The Equipment Unit is also responsible for the Sheriff's Office's eight facilities that must be supplied and maintained; more than 650 employees to provide uniforms and/or equipment for; and over 11,000 inmates to provide with supplies. Levy funds cover equipment, supplies and vehicle maintenance for MCII and MCII II.

General Fund

	<u>1987-88</u>	<u>1988-89</u>	<u>1989-90</u>	<u>1990-91</u>
FTE	8.79	10.54	9.00	9.00
PS	\$ 336,263	\$ 506,713	\$ 337,843	\$ 367,702
M&S	454,307	1,123,864	1,741,621	2,016,505
CO	<u>0</u>	<u>217,480</u>	<u>168,951</u>	<u>175,663</u>
TOTAL	\$ 790,770	\$1,848,057	\$2,248,055	\$2,559,870

Jail Levy Fund

	<u>1987-88</u>	<u>1988-89</u>	<u>1989-90</u>	<u>1990-91</u>
FTE	0.00	0.00	0.00	0.00
PS	\$ 0	\$ 0	\$ 0	\$ 0
M&S	0	0	0	270,769
CO	<u>0</u>	<u>0</u>	<u>0</u>	<u>150,230</u>
TOTAL	\$ 0	\$ 0	\$ 0	\$ 420,999

Objectives

- Provide administrative and operational direction for the Sheriff's Office Services Branch units and activities.
- Provide Sheriff's Office personnel with administrative support in the form of typed reports and correspondence.
- Develop and support computerized information systems for all functions of the Sheriff's Office.
- Oversee the equipment, supply and vehicle transportation needs for all Sheriff's Office facilities, personnel, and inmates.
- Provide and administer entry level and in-service training for all Multnomah County Sheriff's Office employees, provide all members with skills necessary to effectively and professionally perform tasks and functions to meet their employment needs within the Sheriff's Office.
- Provide a full range of agency personnel and payroll services, including record keeping, workers' compensation, and labor relation support, in addition to the hiring, backgrounding, and the physical and physiological assessment of employee candidates.

MULTNOMAH COUNTY SHERIFF'S OFFICE

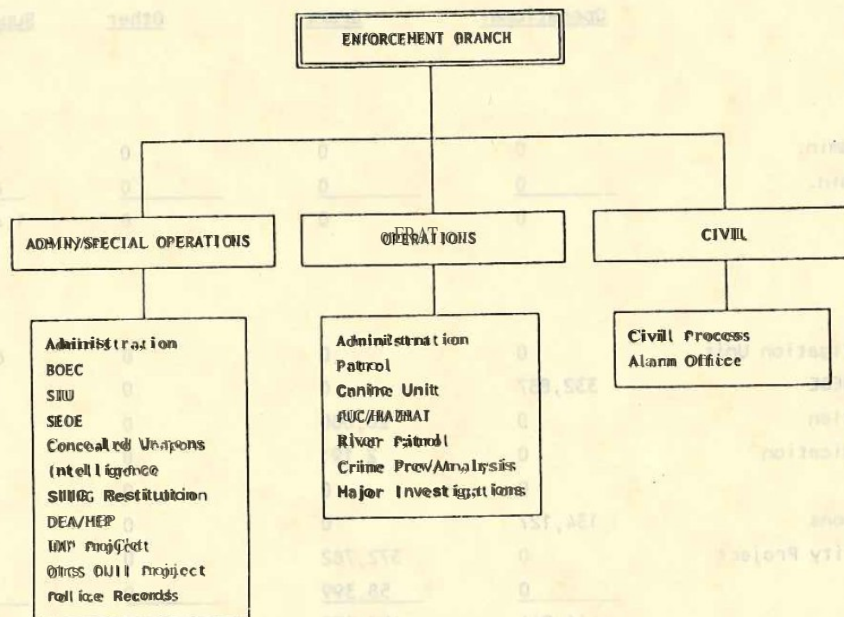
Manager: Robert Skipper

Agency 025 Organization 3000

SHERIFF'S LAW ENFORCEMENT PROGRAMS

The Law Enforcement Branch provides direct law enforcement services to the citizens in unincorporated Multnomah County and specialized enforcement programs countywide. These services include neighborhood patrol, detective follow-up of criminal cases, crime prevention and analysis, river patrol and enforcement services relating to regulation and licensing of trucks.

Other areas of responsibility include conducting special investigations into narcotics use, vice and organized crime. Also performed are noncriminal functions mandated to the Sheriff either through ORS or local ordinance. These responsibilities include civil process (service of writs, garnishments, citations and other documents, levies and seizures and public sales) and the licensing and regulation of private alarms.



PERSONNEL

	1987-88	1988-89	1989-90	1990-91
Officials & Administrators	12.23	8.20	10.25	10.00
Professionals	1.10	0.00	0.00	0.00
Technicians & Para-Profess.	15.32	16.65	17.00	17.50
Protective Srv. Workers	73.27	73.82	77.25	80.96
Office & Clerical	21.42	23.13	27.00	31.00
Skill led Craft & Srv. Maint.	63	0.00	0.00	0.00
TOTAL	123.97	121.80	131.50	139.46

MULTNOMAH COUNTY SHERIFF'S OFFICE

EXPENDITURES

	General Fund (100)	Federal/State Fund (156)	Emer. Comm. Fund (151)	Total
Personal Services	\$7,308,644	\$ 562,646	\$ 0	\$ 7,871,290
Materials & Services	1,177,173	94,584	221,790	1,493,547
Capital Outlay	<u>22,500</u>	<u>5,000</u>	<u>0</u>	<u>27,500</u>
TOTAL	\$8,508,287	\$662,230	\$ 221,790	\$93,922,007

REVENUE CATEGORIES

FD	ORG	ORGANIZATION	Operational	Grant	Other	General Fund Supplement	Total
ADMINISTRATION							
100	3102	Enforcement Admin.	0	0	0	771,453	771,453
100	3301	Operations Admin.	<u>0</u>	<u>0</u>	<u>0</u>	<u>685,752</u>	<u>685,752</u>
		Subtotal	0	0	0	1,457,205	1,457,205
SPECIAL OPERATIONS							
100	3120	Special Investigation Unit	0	0	0	612,791	612,791
100	3122	Forfeiture - SEDE	332,837	0	0	10,005	342,842
156	3123	STING Restitution	0	20,000	0	0	20,000
156	3124	Marijuana Eradication	0	2,191	0	0	2,191
100	3130	Intelligence	0	0	0	66,451	66,451
100	3140	Concealed Weapons	134,127	0	0	3,792	137,919
156	3150	Housing Authority Project	0	372,782	0	0	372,782
156	3180	OTSC/DUII	<u>0</u>	<u>58,399</u>	<u>0</u>	<u>0</u>	<u>58,399</u>
		Subtotal	466,964	453,372	0	693,039	1,613,375
BUREAU OF EMERGENCY COMMUNICATIONS							
151	3105	BOEC	0	0	221,790	0	221,790
RECORDS							
100	3200	Police Records	14,050	0	0	485,860	499,910

MULTNOMAH COUNTY SHERIFFS OFFICE

FD	ORG	ORGANIZATION	Operational	Grant	Other	General Fund Supplement	Total
OPERATIONS							
100	3311	Patrol	37,996	0	0	2,048,103	2,086,099
100	3314	Canine Unit	0	0	0	298,975	298,975
100	3315	PUC/HAZMAT	87,433	0	0	220,780	308,233
100	3316	River Patrol	0	0	0	344,202	344,202
156	3316	River Patrol	0	208,858	0	0	208,857
100	3318	Crime Prevention/Analysis	0	0	0	269,608	269,608
100	3320	Major Investigations	0	0	0	898,997	898,997
		Subtotal	125,449	208,858	0	4,080,665	4,414,971
CIVIL							
100	3501	Civil Process	472,200	0	0	384,224	856,424
100	3502	Alarm Permits	328,631	0	0	0	328,631
		Subtotal	800,831	0	0	384,224	1,185,055
OPERATIONS BRANCH TOTAL			1,407,294	662,230	221,790	7,100,993	9,392,307

EXPLANATION OF OTHER REVENUES

Forfeitures	\$ 332,837
Concealed Weapons Permits	134,127
Misc. Service Charges	14,050
Patrol Contracts	37,996
Inspection Fees	87,543
Civil Process Fees	472,200
Alarm Permit Fees	328,631
LEAA Grant	20,000
Oregon Dept. of Justice	2,191
Housing Authority of Portland	372,782
Oregon Traffic Safety Comm.	58,399
Marine Board	208,858
Telephone Tax	221,790
TOTAL	\$2,291,334

MULTNOMAH COUNTY SHERIFF'S OFFICE

Enforcement Branch Administration Program Description

The Law Enforcement Branch Administration is responsible for the management of the following units: Concealed Weapons, DUI, River Patrol, Special Investigations, Police Records, Crime Prevention and Analysis, Hazardous Materials/RUC, Patrol, Detective, Reserve, Posse, Explorer Scouts, Search and Rescue, Canine, Civil Process and Alarm Ordinance.

	1987-88	1988-89	1989-90	1990-91
FTE	0.000	2.00	2.00	1.000
PS	\$ 0	\$ 108,817	\$ 115,997	\$ 89,552
M&S	6,322	565,863	0	681,861
CO	0	67,560	0	0
TOTAL	\$ 6,322	\$ 742,240	\$ 115,997	\$ 771,453

Operations Administration provides direct operational command of the following units: Patrol, Detectives, Reserves, Crime Prevention and Analysis, River Patrol and Hazardous Materials/RUC.

	1987-88	1988-89	1989-90	1990-91
FTE	4.21	2.00	2.00	2.00
PS	\$ 264,148	\$ 105,762	\$ 609,466	\$ 678,902
M&S	949	3,203	6,880	6,880
CO	0	0	0	0
TOTAL	\$ 265,097	\$ 108,965	\$ 616,316	\$ 685,752

Objectives

- Manage the law enforcement function of the Sheriff's Office.
- Monitor staffing and scheduling, administer contracts and grants, and provide coordination of court appearances.

Investigations Program Description

The Major Investigations Unit, within the Detective Section, provides specialized skills in the investigation of fraud, sex crimes, child abuse, homicide, auto theft and robbery. The Scientific Investigators within the unit are responsible for securing crime scenes, obtaining fingerprints, taking photographs and performing other specialized investigative duties relevant to crime scene investigations and with evidence seized at crime scenes. The Night Detectives within the unit provide late hour investigative assistance for detectives assigned to day shift, as well as immediate response to major crime scene incidents that occur during the late hours. This unit also supports the District Attorney's followup function.

MULTNOMAH COUNTY SHERIFF'S OFFICE

	<u>1987-88</u>	<u>1988-89</u>	<u>1989-90</u>	<u>1990-91</u>
FTE	11.73	10.36	13.00	14.00
PS	\$ 634,102	\$669,668	\$ 719,149	\$ 886,997
M&S	3,219	1,668	12,000	12,000
CO	0	0	0	0
TOTAL	\$ 637,321	\$641,556	\$ 731,149	\$888,997

Objectives

- Investigate criminal activity and operate interdiction programs while identifying, apprehending and prosecuting criminally active persons and maintaining existing cooperation with other law enforcement and public agencies.
- Process crime scenes; locate, analyze and preserve evidence.
- Conduct assigned followup and related investigative tasks for the D.A.'s office.

Patrol Section Program Description

Neighborhood patrol officers respond to calls for service 24 hours a day, seven days a week. Deputies are also assigned to take crime reports by telephone and to assist citizens at the Hansen Building Sheriff's desk.

	<u>1987-88</u>	<u>1988-89</u>	<u>1989-90</u>	<u>1990-91</u>
FTE	43.18	42.53	40.00	35.33
PS	\$2,574,271	\$2,594,631	\$2,286,960	\$2,086,099
M&S	18,597	513	9,980	0
CO	0	0	0	0
TOTAL	\$2,592,868	\$2,595,144	\$2,296,940	\$2,086,099

Objectives

- Provide prompt response to victims of crimes and arrest those persons committing crimes within the unincorporated area of Multnomah County 24 hours a day, seven days a week.
- Allocate personnel proportionately to the unincorporated area and assist other police agencies within the County in law enforcement activities.
- Promote crime prevention and create a safe environment for citizens within Multnomah County.

MULTNOMAH COUNTY SHERIFFS OFFICE

Law Enforcement Program Description

Law Enforcement Programs are law enforcement activities with specific areas of focus: truck safety inspection, hazardous materials response, River Patrol, Concealed Weapons Permits, drunk driving, Canine Program, contracted policing and drug and vice enforcement.

The Special Investigations Unit investigates illegal activity in narcotics and vice, gathers information on organized crime activity and performs special or sensitive task force investigations in cooperation with local, state and federal agencies. Assigned members are responsible for informing law enforcement personnel about illegal activities of special concern.

	<u>1987-88</u>	<u>1988-89</u>	<u>1989-90</u>	<u>1990-91</u>
FTE	8.002	8.884	8.000	8.000
PS	\$ 414,468	\$ 499,971	\$ 456,772	\$ 512,791
M&S	67,741	5,793	100,000	100,000
CO	5,109	0	0	0
TOTAL	\$ 487,318	\$ 505,764	\$ 556,772	\$ 612,791

The SEDE Unit assists in the investigation of illegal activity relating to narcotics and vice crimes.

	<u>1987-88</u>	<u>1988-89</u>	<u>1989-90</u>	<u>1990-91</u>
FTE	0.000	0.500	1.000	1.000
PS	\$ 0	\$ 18,282	\$ 73,498	\$ 98,842
M&S	0	104,302	204,000	224,000
CO	0	0	20,000	20,000
TOTAL	\$ 0	\$ 124,247	\$ 297,498	\$ 342,842

LEAA - Restitution/Sting funds are used for "sting" property crime investigations. The funds are restitution payments from individuals that were involved in a major "sting" operation in 1984, and required to make payment to the Sheriff's Office.

	<u>1987-88</u>	<u>1988-89</u>	<u>1989-90</u>	<u>1990-91</u>
FTE	0.000	0.000	0.000	0.000
PS	\$ 0	\$ 0	\$ 0	\$ 0
M&S	10,000	0	20,000	20,000
CO	0	0	0	0
TOTAL	\$ 10,000	\$ 0	\$ 20,000	\$ 20,000

MULTNOMAH COUNTY SHERIFF'S OFFICE

The Oregon Department of Justice/Marijuana Eradication money is used for contracting air surveillance in major narcotics cases.

	1987-88	1988-89	1989-90	1990-91
FTE	0.000	0.000	0.000	0.000
PS	\$ 653	\$ 222	\$ 0	\$ 0
M&S	316	263	2,000	2,191
CO	0	0	0	0
TOTAL	\$ 969	\$ 485	\$ 2,000	\$ 2,191

The Housing Authority Project Unit conducts Community Policing activities by providing enforcement and related functions at Columbia Villa and Tamarack housing complexes.

	1987-88	1988-89	1989-90	1990-91
FTE	0.000	0.900	4.500	6.000
PS	\$ 0	\$ 50,897	\$ 225,190	\$ 335,984
M&S	0	6,868	28,326	36,798
CO	0	0	0	0
TOTAL	\$ 0	\$ 57,765	\$ 253,516	\$ 372,782

The DUI Unit provides drunk driving abatement and traffic enforcement functions related to the DUI program. The program is budgeted for three months, through October 1990.

	1987-88	1988-89	1989-90	1990-91
FTE	0.00	0.00	0.00	1.13
PS	\$ 0	\$ 47,598	\$ 68,018	\$ 53,318
M&S	0	4,166	5,768	5,081
CO	0	0	0	0
TOTAL	\$ 0	\$ 51,764	\$ 73,786	\$ 58,399

The Canine Unit responds to calls for assistance throughout the metropolitan area. Various municipal, county, and federal agencies have requested the unique capabilities of the canine program. The animals and their handlers are used for tracking suspects, narcotics detection and rescue functions, article searches, lost children, public relations, and education. Clackamas County provides a "SERT" (Special Emergency Response Team) team in exchange for our canine operations.

MULTNOMAH COUNTY SHERIFF'S OFFICE

	<u>1987-88</u>	<u>1988-89</u>	<u>1989-90</u>	<u>1990-91</u>
FTE	0.00	0.00	0.00	5.00
PS	\$ 0	\$ 0	\$ 0	\$ 298,975
M&S	0	0	0	0
CO	0	0	0	0
TOTAL	\$ 0	\$ 0	\$ 0	\$ 298,975

The PUC/HAZMAT Unit personnel ensure compliance with statutes governing motor carriers traveling in or through Multnomah County. In addition to those public safety issues, the unit is responsible for investigating fatal accidents within unincorporated Multnomah County. The unit members are also participants in the Hazardous Materials Response Team. This squad has mutual-aid agreements with surrounding jurisdictions. Drug lab disposal, as well as vehicle and industrial accidents demand the attention of this operation.

	<u>1987-88</u>	<u>1988-89</u>	<u>1989-90</u>	<u>1990-91</u>
FTE	5.14	4.95	5.00	5.00
PS	\$ 256,283	\$ 299,976	\$ 273,820	\$ 308,233
M&S	12,369	6,479	0	0
CO	0	0	0	0
TOTAL	\$ 268,652	\$ 306,455	\$ 273,820	\$ 308,233

The River Patrol Unit provides law enforcement and marine safety services to the boating public on the waterways within Multnomah County. There are approximately 96 miles of river (Willamette; 19, Sandy; 16, Columbia; 61) and over 260,000 registered boats in Multnomah County. Boat registrations in Multnomah County are growing at more than 1,000 boats a year. The unit's services include: escort of craft carrying hazardous materials and nuclear reactors; maintaining channels for commercial craft; enforcement of fishing and navigation laws; providing waterway security during special events such as the Rose Festival; water and boating safety classes and speakers; and searching for lost boaters and missing persons. The Coast Guard has decreased patrol of the Multnomah County waterways, placing more responsibility on the Sheriff's Office River Patrol Unit to provide law enforcement and marine safety to the County's waterways.

General Fund

	<u>1987-88</u>	<u>1988-89</u>	<u>1989-90</u>	<u>1990-91</u>
FTE	5.21	5.73	5.00	5.00
PS	\$ 253,037	\$ 266,773	\$ 263,920	\$ 298,185
M&S	23,954	19,800	46,017	46,017
CO	0	0	0	0
TOTAL	\$ 276,991	\$ 286,573	\$ 309,947	\$ 344,202

MULTNOMAH COUNTY SHERIFFS OFFICE

Federal/State Fund

	<u>1987-88</u>	<u>1988-89</u>	<u>1989-90</u>	<u>1990-91</u>
FTE	1.96	1.90	2.00	2.00
PS	\$ 171,702	\$ 161,270	\$ 175,941	\$ 173,344
M&S	21,506	36,511	27,916	30,514
CO	<u>4,556</u>	<u>5,254</u>	<u>5,000</u>	<u>5,000</u>
TOTAL	\$ 197,764	\$ 203,035	\$ 208,857	\$ 208,858

Objectives

- Conduct safety inspections of commercial vehicles to ensure compliance with Oregon administrative rules governing motor carriers.
- Provide first line response to emergencies involving hazardous material.
- Provide law enforcement and marine safety services to the boating public in Oregon and to commercial navigation.
- Conduct special patrol to combat drunk driving in Multnomah County.
- Conduct special patrol and community policing related services at Housing Authority projects.
- Conduct enforcement and investigative activities related to state narcotic laws, illegal gambling and prostitution.
- Respond to requests for assistance and conduct enforcement activities utilizing the specific capabilities of the canine program in suspect tracking, narcotics detection, education and search and rescue.

Law Enforcement Support Program Description

The Law Enforcement Support program serves the Sheriff's Office law enforcement operations through maintenance of a comprehensive police records system, license and permit processing, intelligence gathering, crime analysis, crime prevention and radio dispatch and related services.

BOEC Funds represent the 911 radio dispatch funds distributed from the State to the County.

General Fund - History

	<u>1987-88</u>	<u>1988-89</u>	<u>1989-90</u>	<u>1990-91</u>
FTE	0.93	0.77	1.00	0.00
PS	\$ 53,204	\$ 54,654	\$ 61,360	\$ 0
M&S	404,251	509,246	629,580	0
CO	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	\$ 457,455	\$ 563,900	\$ 690,940	\$ 0

MULTNOMAH COUNTY SHERIFF'S OFFICE

Emergency Comm. Fund

	<u>1987-88</u>	<u>1988-89</u>	<u>1989-90</u>	<u>1990-91</u>
FTE	0.00	0.00	0.00	0.00
PS	\$ 0	\$ 0	\$ 0	\$ 0
M&S	264,895	200,000	200,000	221,790
CO	0	0	0	0
TOTAL	\$ 264,895	\$ 200,000	\$ 200,000	\$ 221,790

The Intelligence Unit is responsible for obtaining and disseminating organized crime information, supervision of the concealed weapons and gun permit application process, issuing permits for explosives and issuing car dealer, auto wreckers, and liquor licenses.

	<u>1987-88</u>	<u>1988-89</u>	<u>1989-90</u>	<u>1990-91</u>
FTE	0.00	0.00	0.00	1.00
PS	\$ 0	\$ 0	\$ 0	\$ 66,451
M&S	0	0	0	0
CO	0	0	0	0
TOTAL	\$ 0	\$ 0	\$ 0	\$ 66,451

The Concealed Weapons Processing Unit is responsible for processing concealed weapons permit applications for all of Multnomah County. Such processing includes background and records checks and mental health checks for each applicant, as well as fingerprinting and photographing for identification. Fingerprints must be cleared by the Oregon State Police.

	<u>1987-88</u>	<u>1988-89</u>	<u>1989-90</u>	<u>1990-91</u>
FTE	0.00	0.00	0.00	3.00
PS	\$ 0	\$ 0	\$ 0	\$ 134,419
M&S	0	0	0	3,800
CO	0	0	0	0
TOTAL	\$ 0	\$ 0	\$ 0	\$ 137,919

MULTNOMAH COUNTY SHERIFFS OFFICE

The Police Records Unit processes and maintains all incident reports generated by the agency, responds to criminal justice and public requests for information and maintains the criminal information files on a 24 hour basis.

	1987-88	1988-89	1989-90	1990-91
FTE	13.52	13.14	14.00	15.00
PS	\$ 377,307	\$ 384,482	\$ 432,456	\$ 485,560
M&S	41,987	2,761	10,530	14,350
CO	0	0	0	0
TOTAL	\$ 419,294	\$ 387,243	\$ 442,806	\$ 499,910

The Crime Prevention/Analysis Unit is responsible for identifying crime trends, sharing investigative information with other local and regional agencies, cataloging reported stolen property, providing statistical and criminal summary information to the agency, and supervising the case management system. This unit provides community based crime prevention activities; members offer education programs on residential and commercial burglary prevention, personal safety, and safety for school children.

	1987-88	1988-89	1989-90	1990-91
FTE	2.47	3.54	3.00	5.00
PS	\$ 126,990	\$ 188,521	\$ 202,768	\$ 259,658
M&S	0	13,701	9,980	9,980
CO	0	0	0	0
TOTAL	\$ 126,990	\$ 202,222	\$ 212,748	\$ 269,638

Objectives

- Maintain an up-to-date comprehensive, full-service system of computerized and manual police records on a 24-hour, seven-day-a-week basis.
- Staff the Hansen Building switchboard, including message taking and related functions.
- Obtain and disseminate organized crime information.
- Receive and process concealed weapons and gun permit applications in compliance with state laws.
- Receive, investigate and issue permits for explosives to be used within Multnomah County.
- Investigate applications for car dealerships, auto wreckers, and liquor licenses, and issue licenses upon completion of investigations that meet state and county legal requirements.
- Provide crime prevention information and programs to the citizens of Multnomah County (including a crime prevention "robot") to help them reduce criminal activity and victimization.
- Provide investigative information within the Sheriff's Office and to local and regional law enforcement agencies, catalog stolen property and supervise the case management system.
- Provide radio dispatch and related service to field units through contract with Bureau of Emergency Communications.

Alarm Ordinance Unit Program Description

The Alarm Ordinance Unit administers the countywide alarm ordinance. The enforcement of this Ordinance is intended to motivate alarm holder to reduce the number of false alarms. Administration of the Ordinance includes maintaining a permit system, keeping track of false alarms, and collecting fines for false alarms.

All costs for administration and enforcement of the Alarm Ordinance Unit will be returned to the general fund in the form of fees received for the issuance of alarm permits. Should any deficit occur, the deficit will be shared by the participating cities and Multnomah County, proportionately to the number of permits issued in each jurisdiction. Conversely, any profit generated in excess of enforcement costs must be allocated proportionately to the number of permits issued in each jurisdiction and according to the provisions set forth in the ordinance. Every fiscal year since its inception the Alarm Ordinance program has returned excess funds to the participating cities.

	1987-88	1988-89	1989-90	1990-91
FTE	3.69	4.00	7.00	8.00
PS	\$ 100,706	\$ 115,368	\$ 195,069	\$ 247,486
M&S	32,088	96,197	124,931	78,645
CO	<u>6,828</u>	<u>5,019</u>	<u>5,000</u>	<u>2,800</u>
TOTAL	\$ 139,622	\$ 216,584	\$ 325,000	\$ 328,631

Objectives

- Achieve a .9 average number of false alarms per user for the year.
- Establish records for, and keep track of alarm activity for approximately 360,000 alarm permit holders in Multnomah County.

MULTNOMAH COUNTY SHERIFFS OFFICE

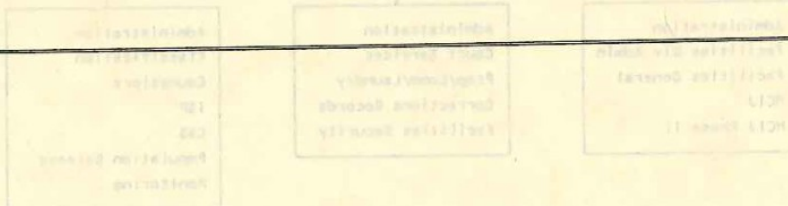
Civil Process Unit Program Description

Personnel in this division are responsible for carrying out mandated duties of the Sheriff, ORS Chapter 206. These include enforcement of Civil Court Orders (evictions, seizure and sale of property and seizure of children) and service of notice process in civil law suits, (summons and complaints, Abuse Prevention Restraining Orders and similar papers). Mental health Attendants provide care, custody and transportation of alleged mentally ill persons to and from the Probate Court..

	1987-88	1988-89	1989-90	1990-91
FTE	20.09	20.64	22.00	22.00
PS	\$ 660,479	\$ 702,734	\$ 797,684	\$ 856,424
M&S	6,023	10,449	0	0
CO	0	0	0	0
TOTAL	\$ 667,052	\$ 713,183	\$ 797,684	\$ 856,424

Objectives

- Receive, prepare for service, serve and/or enforce 40,000 civil papers and court orders.
- Take custody of and transport to and from mental commitment hearings, approximately 1,000 to 1,500 alleged mentally ill persons.



PERSONNEL

1987-88	1988-89	1989-90	1990-91	
17.34	17.34	17.34	17.34	Officials & Administrators
2.65	2.65	2.65	2.65	Professionals
10.00	10.00	10.00	10.00	Technicians & Para-Professionals
2.65	2.65	2.65	2.65	Protective Serv. Workers
5.00	5.00	5.00	5.00	Office & Clerical
1.50	1.50	1.50	1.50	Skilled Craft & Serv. Workers
20.09	20.64	22.00	22.00	TOTAL

MULTNOMAH COUNTY SHERIFFS OFFICE

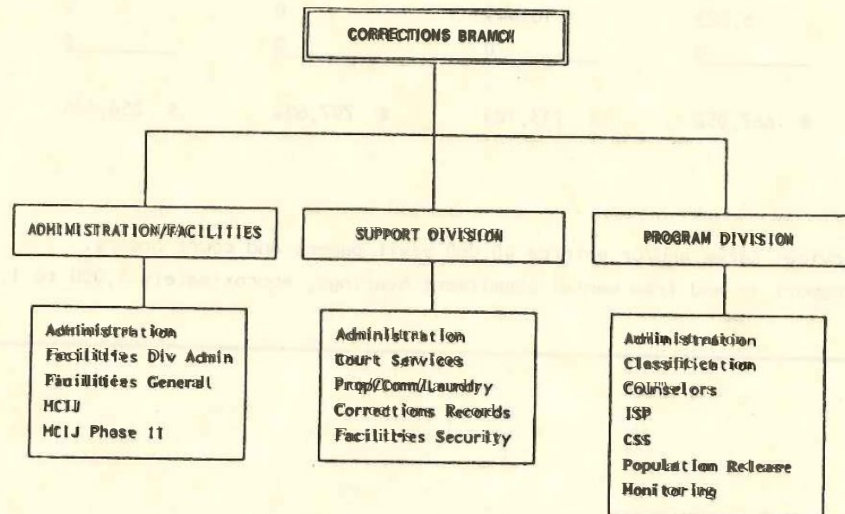
Manager: Robert Skipper

Agency 025 Organization 3000

SHERIFF'S CORRECTIONS PROGRAMS

The Multnomah County Sheriff's Office administers five detention facilities, two non-custodial programs and women's work release contracts. These facilities provide a range of security from the maximum security Multnomah County Detention Center (MCDC) to the minimum security work release facility, Multnomah County Restitution Center (MCRS). The three non-custodial programs complete a continuum of security with non-custodial supervision for unsentenced clients.

In addition to direct operations, the Sheriff's Office provides all administrative, services and counseling functions required to support such a comprehensive corrections program.



PERSONNEL

	<u>1987-88</u>	<u>1988-89</u>	<u>1989-90</u>	<u>1990-91</u>
Officials & Administrators	20.34	17.47	19.00	20.00
Professionals	17.73	29.40	33.75	29.17
Technicians & Para-Profess.	10.06	12.08	13.00	12.00
Protective Srv. Workers	292.63	331.27	348.00	362.13
Office & Clerical	26.57	36.17	39.50	40.38
Skilled Craft & Srv. Maint.	13.75	16.89	18.50	16.75
TOTAL	381.08	443.28	471.75	480.43

MULTNOMAH COUNTY SHERIFFS OFFICE

EXPENDITURES

	General Fund (1100)	Federal/State Fund (1156)	Jail Levy Fund (1169)	Inmate Welfare Fund (1168)	Total
Personal Services	\$18,533,775	\$ 229,491	\$5,113,588	\$ 0	\$23,876,854
Materials & Services	2,212,286	48,057	758,818	682,000	3,701,161
Capital Outlay	0	0	285,237	0	285,237
TOTAL	\$20,746,061	\$ 277,548	\$6,157,643	\$ 682,000	\$27,863,252

REVENUE CATEGORIES

FD	ORG	ORGANIZATION	Operational	Grant	Other	General Fund Supplement	Total
CORRECTIONS ADMINISTRATION							
100	3810	Corrections Administration	0	0	0	317,925	317,925
CORRECTIONS FACILITIES							
100	3910	Facilities Administration	27,950	0	0	3,046,226	3,074,176
100	3915	Facilities	2,182,881	0	0	8,612,464	10,795,345
156	3915	Facilities	0	177,548	0	0	177,548
169	3910	MCIJ Administration	0	0	551,527	0	551,527
169	3955	MCIJ	0	0	3,367,485	0	3,367,485
169	3965	MCIJ Phase II	0	0	1,387,474	0	1,387,474
	Subtotal		2,210,831	177,548	5,306,486	11,658,690	19,353,555
CORRECTIONS SUPPORT							
100	4010	Support Administration	0	0	0	83,285	83,285
100	4015	Court Services	0	0	0	2,001,802	2,001,802
100	4016	Property/Comm/Laundry	0	0	0	566,314	566,314
100	4017	Corrections Records	0	0	0	787,337	787,337
100	4020	Facility Security	85,665	0	0	717,109	802,774
168	4042	Inmate Transactions	500,000	0	0	0	500,000
168	4043	Inmate Welfare	182,000	0	0	0	182,000
169	4015	Court Services	0	0	211,256	0	211,256
169	4016	Property/Comm/Laundry	0	0	59,147	0	59,147
169	4017	Corrections Records	0	0	267,103	0	267,103
	Subtotal		767,665	0	537,506	4,155,847	5,461,018

MULTNOMAH COUNTY SHERIFFS OFFICE

<u>FD</u>	<u>ORG</u>	<u>ORGANIZATION</u>	<u>Operational</u>	<u>Grant</u>	<u>Other</u>	<u>General Fund Supplement</u>	<u>Total</u>
CORRECTION PROGRAMS							
100	4110	Program Div. Administration	0	0	0	380,825	380,825
100	4112	Classification	0	0	0	297,887	297,887
100	4113	Facility Counselors	0	0	0	566,665	566,665
100	4116	Intensive Supervision	0	0	0	41,395	41,395
100	4117	Close Street Supervision	0	0	0	508,371	508,371
100	4125	Population Release Scoring	0	0	0	250,808	250,808
100	4126	Population Release Monitoring	16,070	0	0	255,132	271,202
156	4116	Intensive Supervision (CCA)	0	100,000	0	0	100,000
169	4110	Program Administration	0	0	66,619	0	66,619
169	4113	Facility Counselors	0	0	247,032	0	247,032
Subtotal			16,070	100,000	313,651	2,301,033	2,730,754
CORRECTIONS BRANCH TOTAL			2,994,566	277,548	6,157,643	18,433,495	27,863,252

EXPLANATION OF OTHER REVENUES

Inmate Welfare Fund	-	\$ 682,000
Community Corrections Grants	-	277,548
Jail Levy Fund	-	6,157,643
Federal Marshal per diem	-	1,914,421
Room/Board (Restitution Center)	-	218,960
Security Contracts	-	85,665
Miscellaneous	-	93,520

TOTAL **\$9,422,757**

Corrections Administration Program Description

The Corrections Branch Administration provides policy direction, management, and monitoring of all corrections facilities, operations, programs, inmate supervision activities and support functions. It is responsible for the management of the following facilities and supervision programs: Multnomah County Detention Center (MCD), Multnomah County Courthouse Jail (CHJ), Multnomah County Restitution Center (MCR), Multnomah County Correctional Facility (MCCF), Multnomah County Inmate Jail (MCI), Intensive Supervision, Close Street Supervision and Population Release Monitoring.

MULTNOMAH COUNTY SHERIFF'S OFFICE

	<u>1987-88</u>	<u>1988-89</u>	<u>1989-90</u>	<u>1990-91</u>
FTE	7.611	5.42	7.000	7.000
PS	\$ 298,021	\$ 227,271	\$ 298,835	\$ 317,925
M&S	140,648	14,981	0	0
CO	0	0	0	0
TOTAL	\$ 438,669	\$ 242,252	\$ 298,835	\$ 317,925

Facilities Administration oversees the operations of the correctional facilities, Multnomah County Detention Center (MCDDC), Multnomah County Courthouse Jail (CHJ), Multnomah County Restitution Center (MCRC), Multnomah County Correctional Facility (MCCF) and Multnomah County Inverness Jail (MCIJ).

General Fund

	<u>1987-88</u>	<u>1988-89</u>	<u>1989-90</u>	<u>1990-91</u>
FTE	2.30	1.00	4.000	5.000
PS	\$ 111,896	\$ 66,985	\$1,016,738	\$1,157,202
M&S	1,435,581	23,798	1,798,491	1,916,974
CO	0	0	0	0
TOTAL	\$1,547,477	\$ 90,783	\$2,815,229	\$3,074,176

Jail Levy

	<u>1987-88</u>	<u>1988-89</u>	<u>1989-90</u>	<u>1990-91</u>
FTE	0.00	0.00	0.000	1.000
PS	\$ 0	\$ 0	\$ 0	\$ 35,222
M&S	0	0	0	516,305
CO	0	0	0	0
TOTAL	\$ 0	\$ 0	\$ 0	\$ 551,527

Support Division Administration is responsible for the following support functions: property control services at the correctional facilities, laundry and commissary services at the facilities, warrant and detention records functions, court room and facility security, and extradition and transport services.

MULTNOMAH COUNTY SHERIFFS OFFICE

	<u>1987-88</u>	<u>1988-89</u>	<u>1989-90</u>	<u>1990-91</u>
FTE	3.000	0.877	1.000	1.000
PS	\$ 79,067	\$ 67,877	\$ 74,387	\$ 83,285
M&S	0	0	0	0
CO	0	0	0	0
TOTAL	\$ 79,067	\$ 67,877	\$ 74,387	\$ 83,285

The Program Division administers inmate services programs (counseling, self-improvement, drug and alcohol rehabilitation, GED, Law Library) housing classification, population release, disciplinary hearings, work release, and non-custody supervision programs (Population Release Monitoring, Close Street Supervision, Intensive Supervision).

General Fund

	<u>1987-88</u>	<u>1988-89</u>	<u>1989-90</u>	<u>1990-91</u>
FTE	6.882	3.000	3.000	3.000
PS	\$ 233,938	\$ 134,646	\$ 142,806	\$ 162,113
M&S	120,628	119,914	216,886	218,712
CO	0	0	0	0
TOTAL	\$ 354,566	\$ 254,560	\$ 359,692	\$ 380,825

Jail Levy

	<u>1987-88</u>	<u>1988-89</u>	<u>1989-90</u>	<u>1990-91</u>
FTE	0.000	0.000	0.000	1.000
PS	\$ 0	\$ 0	\$ 0	\$ 49,7774
M&S	0	0	0	16,845
CO	0	0	0	0
TOTAL	\$ 0	\$ 0	\$ 0	\$ 66,619

Objectives

- Set operational policy for the 24 hour a day operation of all Multnomah County correctional facilities; administer and command the various corrections support functions and activities; provide scheduling for all corrections staff; assist, interview and assign new staff; develop budget information; track overtime.
- Provide clerical support (including word processing) for Corrections Administration, Medical Records, Corrections Records, and Inmate Program staff.
- Set policy for administration of food service contracts.
- Set policy for counseling and referral services for inmates.

MULTNOMAH COUNTY SHERIFF'S OFFICE

Facilities Division Program Description

Facilities operations includes Corrections personnel assigned to staff MCDC, MCCF, MCHW, MCRC and MCJW. Miscellaneous operations costs include pay for inmate labor.

Facilities - General Fund

	1987-88	1988-89	1989-90	1990-91
FTE	246.23	228.09	215.50	216.63
PS	\$10,339,366	\$10,157,766	\$996,661,887	\$10,795,345
M&S	201,795	1,595,672	0	0
CO	0	2,071	0	0
TOTAL	\$10,689,183	\$11,755,509	\$996,661,887	\$10,795,345

MCJW History

	1987-88	1988-89	1989-90	1990-91
FTE	0.00	66.33	95.75	0.00
PS	\$ 0	\$3,105,782	\$4,193,722	\$ 0
M&S	0	811,438	1,321,179	0
CO	0	224,734	134,930	0
TOTAL	\$ 0	\$4,141,954	\$5,645,831	\$ 0

MCJW - Jail Levy (Phase I)

	1987-88	1988-89	1989-90	1990-91
FTE	0.00	0.00	0.00	62.50
PS	\$ 0	\$ 0	\$ 0	\$3,367,485
M&S	0	0	0	0
CO	0	0	0	0
TOTAL	\$ 0	\$ 0	\$ 0	\$3,367,485

MULTNOMAH COUNTY SHERIFFS OFFICE

MCIIJ - Jail Levy (Phase II)

	<u>1987-88</u>	<u>1988-89</u>	<u>1989-90</u>	<u>1990-91</u>
FTE	0.000	0.000	0.000	16.50
PS	\$ 0	\$ 0	\$ 0	\$ 876,569
M&S	0	0	0	225,668
CO	<u>0</u>	<u>0</u>	<u>0</u>	<u>285,287</u>
TOTAL	\$ 0	\$ 0	\$ 0	\$1,387,474

Serial Levy Fund - History

	<u>1987-88</u>	<u>1988-89</u>	<u>1989-90</u>	<u>1990-91</u>
FTE	0.000	0.000	0.00	0.00
PS	\$ 0	\$ 0	\$ 0	\$ 0
M&S	1,077,590	1,000,000	1,000,000	0
CO	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	\$1,077,590	\$1,000,000	\$1,000,000	\$ 0

NOTE: This appropriation represents payment of the lease purchase for the Jail.

Objectives

- The Multnomah County Detention Center (MCDC) provides housing for 476 prisoners.
- The Multnomah County Correctional Facility (MCCF) provides housing for 190 prisoners.
- The Multnomah County Courthouse Jail (CHJ) provides housing for 70 prisoners.
- The Multnomah County Inverness Jail (MCIJ) provides housing for 260 prisoners.
- The Multnomah County Inverness Jail, Phase II (MCIJ II) will provide housing for an additional 210 prisoners.
- The Multnomah County Restitution Center provides housing for up to 90 prisoners.

Corrections Programs Program Description

Corrections Programs serves the citizens of Multnomah County, inmates of the correctional facilities, and the criminal justice system by providing programs within the facilities that enhance the security and safe housing of inmates; satisfy constitutional and statutory requirements; provide opportunities for all inmates to better enable them to become productive, law abiding members of the community; provide activities that enhance the safety of the community by maintaining supervision of selected inmates released prior to trial; provide counseling and other supportive services for persons sentenced to and authorized for Work Release and supervised community programs; provide a structured transition period for the inmate, during which time treatment programs can be established which will help prepare inmates/residents for their return to the community; provide the justice system with a positive/constructive sentencing alternative which provide a mechanism in which the communities can become informed in the corrections process.

MULTNOMAH COUNTY SHERIFF'S OFFICE

Corrections Counselors provide counseling, education and law library services to inmates.

General Fund

	1987-88	1988-89	1989-90	1990-91
FTE	8.119	10.008	13.000	13.67
PS	\$ 223,621	\$ 379,726	\$ 488,782	\$ 566,665
M&S	0	217	0	0
CO	0	0	0	0
TOTAL	\$ 223,621	\$ 379,943	\$ 488,782	\$ 566,665

Federal/State Fund

	1987-88	1988-89	1989-90	1990-91
FTE	3.09	2.85	3.00	3.00
PS	\$ 160,819	\$ 97,529	\$ 135,753	\$ 145,311
M&S	15,401	9,753	41,795	32,237
CO	0	0	0	0
TOTAL	\$ 176,220	\$ 107,282	\$ 177,548	\$ 177,548

Jail Levy Fund

	1987-88	1988-89	1989-90	1990-91
FTE	0.000	0.000	0.000	6.00
PS	\$ 0	\$ 0	\$ 0	\$ 247,032
M&S	0	0	0	0
CO	0	0	0	0
TOTAL	\$ 0	\$ 0	\$ 0	\$ 247,032

Objectives

General Library/Law Library

- Provide access to the general library to 100 percent of inmates housed within the Multnomah County jail facilities via module libraries and the designated special interest area at MCDL.
- Cooperate with the librarian representative from the Multnomah County Library in maintaining the inventory of books and magazines that provide construction avenues for the inmates' development, i.e., career guidance information, cultural information, etc.
- Provide law library access to all inmates requesting access, and who, by their behavior, show they are capable of accepting law library privileges.
- Maintain adequately equipped law libraries at all secure correctional facilities.

Corrections Counselors (Cont.)

Education

- Make available adult basic education (pre-sixth grade English and math) opportunities to 100% of the inmates requesting assistance.
- Make available instruction leading towards a general equivalency diploma (GED) to 100% of eligible inmates housed within the Multnomah County jail facilities in accordance with the federal order and to provide opportunities for inmate development.
- Work in coordination with representatives from local community colleges in addressing educational and instructional needs of inmates.
- Seek and maintain an 85% successful GED test passage rate.
- Provide career/educational counseling, planning, and financial aid information to 100% of the inmates who request such services.

Volunteer Programs

- Provide a volunteer program which will enhance services to inmates through the efforts of community volunteers (i.e., counselor aides, tutors, and special interest group leaders).
- Provide volunteer recruitment, screening, training and supervision to maintain a high level of volunteer staff support; provide screening and supportive services for volunteers providing assistance to the Restitution Center through their involvement in the Citizen Advisory Committee and the Inmate Screening Committee.
- Provide eligible students majoring in the criminal justice system, sociology, psychology, and social work the opportunity to participate in practicum experiences.
- Maintain personal records on 100 percent of the persons accepted as corrections volunteers.
- Provide all accepted volunteers 6 hours of initial orientation and training.
- Maintain documentation of services provided by citizen volunteers.

NCDO/CHW/MCCF

- Provide counseling information, referral services to all inmates requesting assistance
- Provide 100 percent of the classified inmates access to current legal materials.
- Respond to 100 percent of inmate requests for services leading toward reduced facility tension and general inmate rehabilitation.
- Provide assistance to corrections officers and classification staff in day to day duties of managing inmate population.

NCIJ

- Provide facility classification of all inmates to determine the appropriate dormitory to house inmates for their safety and security.
- Review and complete intake interviews of 100 percent of the sentenced inmates in order to develop individual program plans involving counseling, public works, referral services.
- Screen 100 percent of the sentenced inmates for work release and present the eligible inmates to the Restitution Center Screening Committee.
- Respond to 100 percent of the inmate requests for services, thereby providing rehabilitation services and the reduction of tensions within the facility (includes individual and group counseling sessions).
- Provide counseling, self-improvement classes, and community referral information to 100 percent of the inmates desiring assistance.

MULTNOMAH COUNTY SHERIFFS OFFICE

Corrections Counselors (Cont.)

MCRC

- Provide counseling information, referral services to all inmates requesting assistance.
- Respond to 100 percent of inmate requests for services leading toward reduced facility tension and general inmate rehabilitation (includes individual and group counseling).
- Provide assistance to corrections officers and classification staff in day-to-day duties of managing inmate population.
- Provide counseling and related services to residents.
- Ensure that residents compensate victims, pay court ordered fees, and pay room and board for residing at MCRC.
- Ensure that residents maintain, clean, and assist with minor repairs of the MCRC.
- Ensure that residents participate in community work projects which benefit the community and pay restitution to the community.
- Train residents to take responsibility for their actions and to become productive members of the community by reentering society, upon release, as employed citizens.
- Ensure the security of the facility and provide safety for residents, staff, and the community.
- Develop new educational programs for residents.
- Develop new community service projects for resident involvement while in custody at MCRC.
- Enhance the potential positive effects of probation and reduce initial non-reporting to probation, by involving the resident in probation activities and conditions while in custody.
- Provide additional assessment to the courts and probation of problem areas (alcohol, drugs, mental health, etc.) which are identified as a result of supervision at the Center.
- Maintain communication with clients, probation officers, and other criminal justice agencies involved with the client.
- Assess clients' needs and refer clients to appropriate community agencies able to assist the clients in areas of need. (i.e., alcohol, drug, employment, counseling, housing, etc.)
- Maintain information on current Court dates on 100 percent of the clients under active supervision to encourage and direct the clients' required Court appearances.

Intensive Supervision provides a supervised inmate system during the last portion of an inmate's county jail sentence; a structured transition period for the inmate during which treatment programs can be established. It provides the justice system with a positive sentencing alternatives which can be utilized in conjunction with a jail sentence, thus creating space within the jails for the more dangerous inmate.

General Fund

	1987-88	1988-89	1989-90	1990-91
FTE	0.63	0.23	1.00	1.00
PS	\$ 22,553	\$ 6,920	\$ 34,020	\$ 41,395
M&S	15,367	1,434	0	0
CO	0	0	0	0
TOTAL	\$ 37,920	\$ 8,354	\$ 34,020	\$ 41,395

MULTNOMAH COUNTY SHERIFF'S OFFICE

Federal/State Fund

	<u>1987-88</u>	<u>1988-89</u>	<u>1989-90</u>	<u>1990-91</u>
FTE	1.94	1.75	2.00	2.00
PS	\$ 74,905	\$ 55,568	\$ 78,814	\$ 84,180
M&S	8,970	14,679	21,186	15,820
CO	0	0	0	0
TOTAL	\$ 83,875	\$ 70,337	\$ 100,000	\$ 100,000

Objectives

- Provide community supervision for up to 50 sentenced offenders released from custody.
- Provide supervision, counseling, referral services, and court appearance direction to 100 percent of all clients accepted by the program.
- Monitor client behavior through office visits, home visits, employment visits, curfew calls, and contacts with cooperating service providers and police agencies.
- Provide 100 percent of the clients' counseling and referral services to better enable them to successfully transition to the community.
- Provide 100 percent of the unemployed clients' job search assistance and referral services for employment assistance.

Close Street Supervision enhances the safety of the community by maintaining supervision of selected court released inmates pending trial. This is accomplished through home and work visits.

	<u>1987-88</u>	<u>1988-89</u>	<u>1989-90</u>	<u>1990-91</u>
FTE	8.22	10.03	10.00	10.00
PS	\$ 350,557	\$ 458,261	\$ 454,927	\$ 508,371
M&S	25,646	3,123	0	0
CO	7,487	7,608	0	0
TOTAL	\$ 383,685	\$ 468,992	\$ 454,927	\$ 508,371

Objectives

- Provide community supervision for up to 200 pretrial defendants released from custody.
- Direct and encourage supervised clients' appearance at all scheduled court appearances.
- Provide supervision, counseling, referral services, and court appearance direction to 100 percent of all clients accepted by the program.

MULTNOMAH COUNTY SHERIFFS OFFICE

The Population Release Monitoring Program provides community supervision of all persons released from jail in compliance with the Federal Court order. This unit supervises between 350-400 pretrial defendants at any one time. They receive between 75-100 new referrals each week.

	1987-88	1988-89	1989-90	1990-91
FTE	6.332	7.333	8.000	8.000
PS	\$ 154,994	\$ 214,205	\$ 246,999	\$ 271,202
M&S	45,586	5,022	0	0
CO	13,935	13,930	0	0
TOTAL	\$ 214,515	\$ 233,157	\$ 246,999	\$ 271,202

Objectives

- Monitor all population pretrial releases by requiring regular office and phone contacts and by conducting home visits, when necessary.
- Maintain communication with clients, probation officers, and other criminal justice agencies involved with the client.
- Assess clients' needs and refer clients to appropriate community agencies able to assist the clients in areas of need. (i.e., alcohol, drug, employment, counseling, housing, etc.)
- Maintain information on current Court dates on 100 percent of the clients under active supervision; encourage and direct the clients' required Court appearances.
- Provide additional staff assistance to the Intensive Supervision Program when sentenced population releases exceed the established program client limit.

Corrections Support Programs Program Description

Corrections Support Services provide support services to Corrections Division facilities, programs, and operations. Administration of Food Services and the Identification contract with Portland Police Bureau are located within the Facilities Division. Classification, Population Release and the Hearings Officer program are administered within the Corrections Programs Division. Corrections Administration and MCJ Facility Administration house the Chaplains. Functions which are not separate units administratively include the Identification Contract, Food Services, Inmate Hearings and Chaplaincy.

Transport/Court Services provides transportation of prisoners between correctional facilities, to and from state correctional facilities, to and from other counties, and throughout the United States on extradition, government warrants, and interstate agreements. This unit participates in the state-wide prisoner transport system, transports inmates relating to court orders, and provides court room security.

MULTNOMAH COUNTY SHERIFFS OFFICE

General Fund

	<u>1987-88</u>	<u>1988-89</u>	<u>1989-90</u>	<u>1990-91</u>
FTE	27.007	27.33	34.000	34.000
PS	\$1,604,984	\$1,727,033	\$1,797,588	\$2,001,802
M&S	226	180	0	0
CO	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	\$1,605,130	\$1,727,213	\$1,797,588	\$2,001,802

Jail Levy Fund

	<u>1987-88</u>	<u>1988-89</u>	<u>1989-90</u>	<u>1990-91</u>
FTE	0.00	0.00	0.00	3.00
PS	\$ 0	\$ 0	\$ 0	\$ 211,256
M&S	0	0	0	0
CO	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	\$ 0	\$ 0	\$ 0	\$ 211,256

Objectives

- Transport Multnomah County prisoners throughout the local jail system.
- Transport other County prisoners to their respective institutions to relieve population of Multnomah County.
- Transport Multnomah County Warrant prisoners to MCDC from other counties.
- Participate in the statewide prisoner transport system Tuesday, Wednesday, and Thursday of each week.
- Transport Multnomah County prisoners to and from state corrections facilities.
- Transport prisoners to and from Oregon State Hospital for commitment and evaluation.
- Transport Multnomah County prisoners from throughout the United States on extradition, government warrants, and interstate agreements.
- Transport Multnomah County prisoners from our institution to outside medical appointments -- physical and psychological.
- Transport Multnomah County prisoners on court order to family funerals, weddings, etc.
- Provide in-custody security for inmates to, from, and during court.
- Take into custody and complete required paper work on all book and keep, and book and release inmates.
- Provide immediate backup to the facility Security Unit in response to all "panic alarms" activated by Courthouse personnel, and other emergency situations, to include disruptive individuals, medical emergencies, etc.

MULTNOMAH COUNTY SHERIFFS OFFICE

The Property/Commissary/Laundry Unit provides inmate property control, laundry, and commissary services for the inmates.

General Fund

	1987-88	1988-89	1989-90	1990-91
FTE	10.40	13.43	14.00	14.00
PS	\$ 356,254	\$ 466,966	\$ 450,660	\$ 489,714
M&S	12,200	49,022	16,600	76,680
CO	0	0	0	0
TOTAL	\$ 368,454	\$ 515,988	\$ 467,260	\$ 566,394

Jail Levy Fund

	1987-88	1988-89	1989-90	1990-91
FTE	0.00	0.00	0.00	2.00
PS	\$ 0	\$ 0	\$ 0	\$ 59,147
M&S	0	0	0	0
CO	0	0	0	0
TOTAL	\$ 0	\$ 0	\$ 0	\$ 59,147

Objectives

- Provide clean clothing twice per week, and clean bedding once per week for all inmates in the Corrections system.
- Store the personal clothing and property of all inmates during incarceration.
- Safeguard the acceptance and release of all inmate funds and property.
- Provide inmates with an appropriate selection of commissary, including personal hygiene, items.

Inmate Transactions represents the amount that is needed to stock the Commissary, which is available to all eligible inmates. Inmate Welfare represents the amount that is needed to purchase items identified by the Inmate Welfare Committee as necessary for the benefit of all inmates. Such as the purchase of fitness equipment, replacement televisions and other items that assist in the development of inmates.

	1987-88	1988-89	1989-90	1990-91
FTE	0.00	0.00	0.00	0.00
PS	\$ 0	\$ 0	\$ 0	\$ 0
M&S	289,318	318,354	627,000	652,000
CO	2,643	21,448	25,000	30,000
TOTAL	\$ 291,961	\$ 339,802	\$ 652,000	\$ 682,000

MULTNOMAH COUNTY SHERIFF'S OFFICE

Objectives

- Review and approve purchases of inmates' recreational equipment from profits of commissary sales.
- Provide a self-perpetuating fund for the purchase of commissary supplies for indigent inmates.

The Warrant and Detention Records Unit must keep custody files on all persons booked or detained, maintain and update the computerized Corrections Population Management System (CPMS) system, respond to police and public requests for information, maintain criminal information files, and accept bail payments. Accurate records are vital to proper population management. This unit is also responsible for maintaining the countywide Justice Automate Warrants System (JAWS), and responding to all local and non-local police agency requests for warrant information.

General Fund

	<u>1987-88</u>	<u>1988-89</u>	<u>1989-90</u>	<u>1990-91</u>
FTE	20.56	20.23	22.30	23.113
PS	\$ 576,893	\$ 625,953	\$ 714,483	\$ 787,337
M&S	10,758	15,363	0	0
CO	0	0	0	0
TOTAL	\$ 587,651	\$ 641,316	\$ 714,483	\$ 787,337

Jail Levy Fund

	<u>1987-88</u>	<u>1988-89</u>	<u>1989-90</u>	<u>1990-91</u>
FTE	0.00	0.00	0.00	9.00
PS	\$ 0	\$ 0	\$ 0	\$ 267,103
M&S	0	0	0	0
CO	0	0	0	0
TOTAL	\$ 0	\$ 0	\$ 0	\$ 267,103

Objectives

- Process 3,200 new warrants per month and maintain 26,000 active warrants.
- Receive approximately 600 documents per day; interpret documents and calculate data concerning the arrest, detention and/or release of inmates; schedule inmate transports and releases immediately upon determination of eligibility.
- Receive police custody reports and initiate and/or activate a CPMS record for all subjects booked.
- Maintain approximately 65,000 inactive inmate files.
- Respond to inquiries in writing at the counter and over the telephone regarding the status of an inmate.
- Implement and maintain methods of quality control to ensure accuracy of information maintained in the system.

MULTNOMAH COUNTY SHERIFFS OFFICE

Facility Security provides security in County-owned buildings and facilities: MCDC, County Courthouse, Gill Building and Multnomah County Library - Main Branch. They manage the inmate visitations at MCDC, provide security for Board meetings, assist with bomb searches, and provide information to visitors.

	<u>1987-88</u>	<u>1988-89</u>	<u>1989-90</u>	<u>1990-91</u>
FTE	19.85	20.28	25.00	25.00
PS	\$ 564,093	\$ 631,641	\$ 745,514	\$ 802,774
M&S	0	811	0	0
CO	0	0	0	0
TOTAL	\$ 564,093	\$ 632,452	\$ 745,514	\$ 802,774

Objectives

- Routinely patrol the Courthouse and the Justice Center 24 hours a day.
- Ensure that all individuals entering a courtroom during a "high risk trial" are free of metal weapons/contraband.
- Respond immediately to all "panic alarms" activated by Courthouse personnel.
- Ensure only authorized individuals enter the Courthouse after hours and on weekends.
- Ensure all individuals entering the Multnomah County Detention Center are authorized and free of contraband.
- Provide weekend visitation for family members and friends of inmates housed in the MCDC.
- Respond/reset all alarms activated in the Justice Center.
- Respond to all courtroom alarms in the Justice Center.
- Program, control, update, and administer the Entrance Control Card system of computerized access to the Justice Center, including the Portland Police Bureau.
- Control vehicle access to the Justice Center.
- Provide after hours building access to authorized individuals and general building security for the Gill Building five days a week.
- Provide attorneys with after hours access to the Multnomah County Law Library.
- Provide one Public Safety Aide as security person on contract to the library.

The Classification Unit classifies all inmates who are housed within the Multnomah County Corrections facilities to determine the appropriate housing assignments of inmates to ensure that suspects and witnesses are separated, opposing gang members are separated, vulnerable and aggressive inmates are separated, and that inmates are housed in the most appropriate facility and level of housing facilities.

	<u>1987-88</u>	<u>1988-89</u>	<u>1989-90</u>	<u>1990-91</u>
FTE	0.00	5.47	6.00	6.00
PS	\$ 0	\$ 234,344	\$ 252,720	\$ 297,837
M&S	0	0	0	0
CO	0	0	0	0
TOTAL	\$ 0	\$ 234,344	\$ 252,720	\$ 297,837

Objectives

- Conduct 100 percent of inmate interviews within 72 hours of being brought into custody to determine appropriate housing assignments.
- Ensure that no inmate shall have any privileges restricted, be denied equal access to treatment services, and/or be isolated because of his or her religious beliefs, race, color, creed, sex, religious preference, physical handicap, and/or national origin.
- Identify and separate inmates in need of special treatment (i.e., psychological, protective custody, medical conditions, etc.) to ensure their well-being and/or well-being of others.
- To create a social structure in each module that minimizes the probability of any inmate being verbally antagonized or physically abused by any other inmate.
- Properly assess and house all inmates based upon degree of potential danger to self, others and/or staff.
- Maintain the ability to easily reclassify inmates as their criminal charge status or behavior patterns change.
- Maintain consistent decisions based upon changes and behavioral patterns.
- Evaluate 100 percent of inmate interviews for special program needs, i.e., alcohol, psychiatric, drug, employment, medical, housing, language difficulties, and education.

The Population Release staff maintain the MCDC population at the limit set by a Federal Court order by assigning scores to inmates based on past convictions and present criminal involvement. This unit initiates the release of the least serious offenders when the MCDC population reaches the maximum.

	<u>1987-88</u>	<u>1988-89</u>	<u>1989-90</u>	<u>1990-91</u>
FTE	3.76	7.07	7.00	7.00
PS	\$ 110,780	\$ 232,375	\$ 234,902	\$ 250,808
M&S	2,400	1,700	0	0
CO	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	\$ 113,180	\$ 234,075	\$ 234,902	\$ 250,808

Objectives

- Maintain consistent scoring based on past convictions, present charges, and other objective criteria.
- Develop, prioritize, and maintain a list of the least serious inmates to be available at any time of the day.
- Exclude all inmates that are known to present a serious physical danger to the community.
- Rescore 100 percent of all inmates whose charge status or other criteria change while in custody.
- Develop population release scores on 100 percent of the inmates without regard to race, creed or sex.
- Provide records on 100 percent of Population Releases for possible future reference.

Chaplaincy

The Chaplaincy program within Corrections assists the counselors and corrections officers in providing spiritual and personal guidance to inmates.

Objectives

- Provide a chaplaincy program with spiritual and personal guidance to inmates in all correctional facilities and provide support for staff in job-related and/or personal crises; provide assistance to corrections officers and classification staff in day-to-day duties of managing the inmate population.
-

Inmate Hearings

The Hearings Officer conducts disciplinary hearings for inmate infractions; this function is mandated by law. The hearings directly support the maintenance of order and a safe, secure environment for inmates and staff.

Objectives

- Provide inmate hearings in order to maintain constitutional due process requirement in 100 percent of all inmate rule violation and hearings.
 - Conduct 100 percent of inmate hearings within 72 hours of the rule violation.
 - Maintain consistent decisions based on seriousness of the rule violation regardless of race, creed or sex.
 - Hold all inmates accountable for their actions through a structured due process hearings program.
 - Maintain records on 100 percent of the due process hearings, court litigation.
-

Identification

The Sheriff's Office contracts with the Portland Police Bureau to fingerprint, photograph and identify inmates booked into the facilities as well as those who are cited and released.

Objectives

- Conduct fingerprint and photography activities to reliably and accurately identify both cited and booked arrestees.
-

Food Services

With the exception of MOCF, where a separate kitchen is maintained by Sheriff's Office jail stewards, the Food Service function is contracted. Food is initially prepared at MCDC and distributed to the three other facilities.

Objectives

- Provide administration of food service contracts and provision of meals to correctional facilities and contract agencies.
-