

BEFORE THE BOARD OF COUNTY COMMISSIONERS

FOR MULTNOMAH COUNTY, OREGON

ORDINANCE NO. 841

An ordinance amending MCC Chapter 2.30 (County Administrative Departments) in order to more efficiently align departmental responsibilities; creating the Department of Support Services.

Multnomah County Ordains as Follows:

Section 1. Purpose

In order to promote service effectiveness, the County needs to have a focus point for coordination of Support Services. This ordinance establishes that focus and realigns divisions to promote efficiency.

Section 2. New Provision

The following shall be made a part of MCC Chapter 2.30:

Department of Support Services

The Department of Support Services is hereby created. It shall:

- (A) Plan, prepare and monitor the county budget in accordance with law;
- (B) Promote a quality-oriented workforce;
- (C) Provide employee services to the county government;
- (D) Operate the county's accounting system and perform treasurer functions as prescribed by law; prepare necessary financial reports, record the receipt, investment and expenditure of county funds, purchase

11/30/95:1

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1 material and supplies necessary for the operation of the  
2 county government and administer contracts in accordance  
3 with law;

4 (E) Direct and manage all risk management and insurance  
5 programs for the county government;

6 (F) Advise and represent the county government in collective  
7 bargaining matters;

8 (G) Provide information technology services to the county  
9 government;

10 (H) Provide emergency management services;

11 (I) Manage the county government's affirmative action  
12 program;

13 Section 3. Amendment

14 MCC 2.30.200 is amended to read:

15 **2.30.200. Department of environmental services.**

16 The department of environmental services is  
17 established. It shall:

18 (A) Provide land use planning recommendations and  
19 services to the planning commission and the board  
20 in matters of planning, zoning, subdivisions, sales  
21 and leases of non-county real property, and related  
22 matters;

23 (B) Provide services and perform duties imposed by  
24 state law relating to the construction, maintenance  
25 and operation of county roads and bridges, sewerage  
26 and solid waste disposal facilities and other  
public works facilities;

(C) Provide required surveys, examinations,  
inspections, and issuance of permits relating to  
construction and occupancy of buildings and other  
facilities;

11/30/95:1

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- 1 (D) Operate and maintain county parks, memorials and  
2 recreational facilities;
- 3 (E) Operate and maintain the county exposition center  
4 and fair;
- 5 (F) (D) Provide animal control programs and  
6 facilities;
- 7 (G) (E) Provide county services relating to county  
8 service districts and to state, local or  
9 private agencies relating to the physical  
10 environment;
- 11 (H) (F) Operate and maintain county facilities, and  
12 manage and maintain county lands;
- 13 (I) Manage and maintain county lands;
- 14 (J) (G) Plan, implement and coordinate the county's  
15 recycling program;
- 16 (K) Provide data processing services to the county  
17 government;
- 18 (L) Regulate the county's cable franchising system;
- 19 (M) (H) Perform the duties prescribed by state law for  
20 the assessor and tax collector;
- 21 (N) (I) Perform the duties prescribed by state law for  
22 county elections;
- 23 (O) (J) Provide records storage services to the county  
24 government;
- 25 (P) (K) Provide mail services to the county  
26 government; and
- (Q) (L) Except as otherwise provided by the board,  
perform the duties prescribed by state law for  
county clerks. The director may delegate any  
such duty, but a delegation shall be in  
writing and filed with the clerk of the  
board.; and
- (M) Provide fleet and electronic services.

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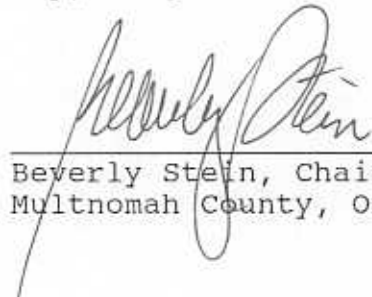
Section 4. Relationship to FY 95-96 Budget Format

The organizational changes made by Sections 2 and 3 of this ordinance shall not require changes to be made to the accounting structure in the adopted FY 95-96 budget.

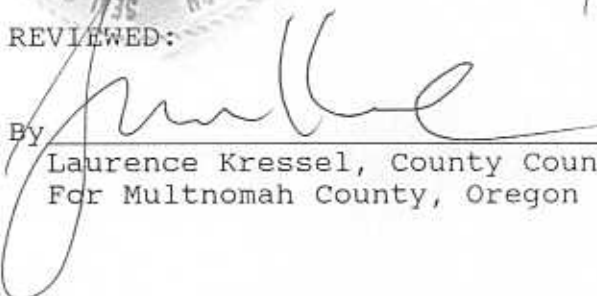
This Ordinance, being necessary for the health, safety, and general welfare of the people of Multnomah County, shall take effect on the thirtieth (30th) day after its adoption, pursuant to Section 5.50 of the Charter of Multnomah County.

ADOPTED this 30th day of November, 1995, being the date of its second reading before the Board of County Commissioners of Multnomah County, Oregon.



  
Beverly Stein, Chair  
Multnomah County, Oregon

REVIEWED:

  
By  
Laurence Kressel, County Counsel  
For Multnomah County, Oregon

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