

1                   BEFORE THE BOARD OF COUNTY COMMISSIONERS

2                   FOR MULTNOMAH COUNTY OREGON

3                   ORDINANCE NO. 662

4  
5       An ordinance amending MCC 2.30.640 (G), relating to membership and  
6       operation of the Citizen Budget Advisory Committees and  
7       establishing a Central Citizen Budget Advisory Committee and  
8       declaring an emergency.

9           (Language in brackets [ ] is to be deleted; underlined

10          language is new)

11       Multnomah County ordains as follows:

12       Section I. Findings.

13       The Board of County Commissioners finds that there is a need for:

- 14       1. Clearer definition of the responsibilities and rights of the  
15       Citizen Budget Advisory Committees;  
16       2. Establishment of the Central Citizen Budget Advisory Committee  
17       by ordinance; and  
18       3. Requirements for attendance and declaration of vacancies on  
19       Citizen Budget Advisory Committee.

20       Section II. Amendment

21       MCC 2.30.640(G) is amended as follows:

22       (1) Findings.

23       The Board of County Commissioners finds that there is a need for:

- 24       (a) Citizen involvement in the development of the County  
25       Budget.

1 (B) Citizen advocacy of budget proposals; and

2 (c) Better means of informing citizens concerning county  
3 budget problems, processes and proposals.

4 (2) Duties.

5 There are hereby established Multnomah County Citizen Budget  
6 Advisory Committees for the Department of Human Services, the  
7 Department of Environmental Services, the Department of Community  
8 Corrections [Justice Services], the Department of General  
9 Services, the Multnomah County Auditor, the Multnomah County  
10 Sheriff, the Multnomah County District Attorney, and Multnomah  
11 County Non-Departmental Programs. A Multnomah County Library CBAC  
12 will be established on May 1, 1991. The Citizen Budget Advisory  
13 Committees are charged to act as advisory committees to all county  
14 directors, elected officials, and non-departmental programs.  
15 Citizen Budget Advisory Committees will actively participate in  
16 county budget development and review, [by meeting regularly during  
17 the county budget process.] give advice on policy considerations,  
18 and participate in operational and strategic planning.

19 (3) Membership

20 (a) Each Citizen Budget Advisory Committee shall be  
21 composed of seven (7) members appointed by the County Chair upon  
22 the approval of the Board of County Commissioners.

23 The membership of each Citizen Budget Advisory Committee  
24 shall be as follows:

25 Position 1. One (1) citizen [at-large] nominated by the Citizen  
26 Involvement Committee.

1 Position 2. [One citizen nominated by a citizen committee,  
2 commission or board that currently exists for each  
3 department, as identified in Exhibit A.]

4 One citizen nominated by the Citizen Involvement  
5 Committee.

6 Position 3. One (1) citizen [at-large] nominated by the Citizen  
7 Involvement Committee.

8 Position 4. [One (1) citizen nominated by a citizen committee,  
9 commission or board that exists for each department,  
10 as identified in Exhibit A.] One citizen nominated by  
11 the Citizen Involvement Committee.

12 Position 5. [One (1) citizen nominated by a citizen committee,  
13 commission or board that exists for each department,  
14 as identified in Exhibit A.] One citizen nominated by  
15 the Elected Official or Department Director.

16 Position 6. One (1) Citizen Involvement Committee member nominated  
17 by the Citizen Involvement Committee.

18 Position 7. [One (1) citizen nominated by a citizen committee,  
19 commission or board that currently exists for each  
20 department, as identified in Exhibit A.] One citizen  
21 nominated by the Elected Official or Department  
22 Head.

23 [c.] Multnomah County Non-Departmental Programs shall have  
24 one (1) Citizen Budget Advisory Committee composed of members  
25 nominated to the following positions:

26 Position 1: One (1) citizen nominated [from] by the Multnomah

1 County Chair.

2 Position 2: One (1) citizen nominated [from] by the Board of  
3 County Commissioners.

4 Position 3. One (1) citizen [at large] nominated by the Citizen  
5 Involvement Committee.

6 Position 4. One (1) citizen [at large] nominated by the [Director  
7 of the Multnomah County Library.] Citizen  
8 Involvement Committee.

9 Position 5. One (1) citizen [at large] nominated by the Citizen  
10 Involvement Committee.

11 Position 6. One (1) Citizen Involvement Committee member nominated  
12 by the Citizen Involvement Committee.

13 Position 7. One (1) citizen selected from nominations by all other  
14 non-departmental organizations.

15 (b) If any Citizen Budget Advisory Committee does not have at  
16 least seven (7) members as a result of appointments made pursuant  
17 to section (a) above, then the [department director, Auditor,  
18 District Attorney and Sheriff] Citizen Involvement Committee may  
19 nominate [up to four (4) citizens [at large] for appointment to  
20 fill the vacancies in [to] that department's Budget Advisory  
21 Committee[;].

22 (c) No person shall be considered for nomination to a Citizen  
23 Budget Advisory Committee who does not live in Multnomah County.

24 [(4)] (d) Term.

25 Each member shall be appointed by position for a term of  
26 three (3) years. No person may serve more than two (2)

consecutive terms on [a] any Citizen Budget Advisory Committee.

[The following terms shall apply for the initial appointments:

Position 1. Two (2) years.

Position 2. Two (2) years.

Position 3. Three (3) years.

Position 4. Three (3) years.

Position 5. Three (3) years.

Position 6. One (1) year.

Position 7. One (1) year.]

[(5)] (e) [v]Vacancies.

Vacancies on Citizen Budget Advisory Committees [shall be filled in a timely manner.] can be declared by the Citizen Involvement

Committee, upon the written recommendation of the Citizen Budget Advisory Committee, if a member has missed two consecutive

meetings or a majority of meetings held within one year. A

vacancy on any Citizen Budget Advisory Committee shall be filled in accordance with the provisions of subsection [3] (a) above.

If a vacancy is not filled within 30 days the Citizen Involvement Committee may nominate a citizen for appointment to that vacancy.

[(6) Process of Reporting and Testimony.

The chair of each Citizen Budget Advisory Committee or the chair's delegate shall report the findings of the Citizen Budget Advisory Committee to the County Chair prior to the completion of the recommended Chair's budget and to the Board of County Commissioners during formal budget deliberations.]

[(7)] (f) [c]Conflict of interest.

1 Any member of a Citizen Budget Advisory Committee who has monetary  
2 or investment interest in any matter before their Citizen Budget  
3 Advisory Committee shall so inform the membership of the Citizen  
4 Budget Advisory Committee. [Departmental] Multnomah County  
5 employees shall not be eligible for membership [in the] on a  
6 Citizen Budget Advisory Committee [of their Department].

7 [(8)] (g) [c] Compensation.

8 Members shall receive no compensation for serving on a Citizen  
9 Budget Advisory Committee.

10 [(9) Operating Rules

11 Each Citizen Budget Advisory Committee shall prepare operating  
12 rules for conduct of meetings and selection of officers.]

13 (4) Process and Responsibilities. [of Reporting and Testimony.]

14 (a) Each Citizen Budget Advisory Committee shall elect its  
15 own Chair by the second meeting in each fiscal year.

16 (b) All meetings shall be held in accordance with ORS 192,  
17 the Oregon Open Meetings Law.

18 (c) Each Citizen Budget Advisory Committee shall take minutes  
19 of its meetings and provide copies of these minutes to  
20 each of its members, the Elected Official/Department Head,  
21 and to the Office of Citizen Involvement. Each Citizen  
22 Budget Advisory Committee shall meet the requirements of  
23 ORS 192, the Oregon Public Records Law.

24 [(10) Staff and Funding]

25 (d) Each department director, the Multnomah County Auditor,  
26 the Multnomah County District Attorney, and the Multnomah

1 County Sheriff will be responsible to assign technical  
2 and clerical support for Citizen Budget Advisory  
3 Committees. The Non-Departmental Citizen Budget Advisory  
4 Committee shall receive technical and clerical support  
5 from the Board of County Commissioners and the Office of  
6 Citizen Involvement.

7 (e) Any variations from the stipulations of this ordinance  
8 shall be approved by the Citizen Involvement Committee in  
9 writing.

10 (f) The chair of each Citizen Budget Advisory Committee  
11 shall report the findings of the Citizen Budget  
12 Advisory Committee to the County Chair, the Elected  
13 Officials or Department Heads, and to the Office of  
14 Citizen Involvement by the dates designated in the  
15 Strategic Planning and Budget processes, and to the  
16 Board of County Commissioners and the public during the  
17 formal hearing process.

18 (5) Central Citizen Budget Advisory Committee.

19 (a) Each Citizen Budget Advisory Committee shall select one  
20 of its members to serve on the Central Citizen Budget  
21 Advisory Committee.

22 (b) Appointments to the Central Citizen Budget Advisory  
23 Committee will be for one (1) year.

24 (c) The Citizen Involvement Committee shall appoint a member  
25 at large who will be designated chair of the Central  
26 Citizen Budget Advisory Committee.

1           (d) The Central Citizen Budget Advisory Committee shall be a  
2           steering committee for the Budget Advisory Committees;  
3           shall be responsible for coordinating all deadlines,  
4           reports and activities of the Citizen Budget Advisory  
5           Committee process; shall provide training for Citizen  
6           Budget Advisory Committee members; and shall produce a  
7           report of its recommendations to the Chair, the Board of  
8           County Commissioners and the public.

9           (e) The Central Citizen Budget Committee responds to the  
10          concerns of the Citizen Budget Advisory Committees and  
11          may reflect the concerns of the public at large.

12          (f) The Central Citizen Budget Advisory Committee is charged  
13          with making county-wide recommendations to the Chair, the  
14          Board and the public, which may cross departmental lines  
15          and affect one or more departments.

16       Section [3.] III. Adoption.

17       This Ordinance being necessary to protect the health, safety and  
18       welfare of the people of Multnomah County, an emergency is  
19       declared to exist. This Ordinance shall take effect immediately  
20       upon its adoption by the Board of County Commissioners and  
21       authentication by the County Executive.



ADOPTED this 4th day of October, 1990, upon passage  
following the first reading.

(SEAL)



BOARD OF COUNTY COMMISSIONERS

By

*Gladys McCoy*  
Gladys McCoy

Multnomah County Chair

APPROVED AS TO FORM:

LARRY KRESSEL, COUNTY COUNSEL  
FOR MULTNOMAH COUNTY, OREGON

by

*Matthew O. Ryan*

Matthew O. Ryan