



**Multnomah County
Agenda Placement Request
Budget Modification**
(Revised 9/23/13)

APPROVED: MULTNOMAH COUNTY
BOARD OF COMMISSIONERS
AGENDA # R-3 DATE 9/22/16
MARINA BAKER, ASST BOARD CLERK

Board Clerk Use Only

Meeting Date: 9/22/16
Agenda Item #: R.3
Est. Start Time: 9:38 am
Date Submitted: 9/2/16

**Agenda Title: BUDGET MODIFICATION # DCA-07-17: FPM#17-03 CAPITAL PROJECTS
BUDGET REALLOCATION Library Construction Fund**

Requested Meeting Date: September 22, 2016 Time Needed: 5 minutes

Department: 78 - County Assets Division: Facilities

Contact(s): John Lindenthal, Capital Program Manager

Phone: 503-988-4213 Ext. 84213 I/O Address Bldg. 274/Facilities

Presenter Name(s) & Title(s): John Lindenthal, Capital Program Manager

General Information

1. What action are you requesting from the Board?

Request approval of a Capital budget reallocation of FY17 Capital funds to initiate the Central Library Service Door project in the amount of \$42,000. The total project budget will be \$42,000

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

The Central Library Service Door project is in the FY18 Library Construction fund 5-yr Capital plan. The priority for this project has changed and the Library District has requested that the project commence in FY17.

This project will correct a safety and security deficiency, as well as decrease on-going maintenance.

The FY18 budget is programmed at \$42,000 and, if approved, the FY18 planned project budget will be reprogrammed to other project(s).

Approval of this Capital budget reallocation will bring the total project budget to \$42,000.

3. Explain the fiscal impact (current year and ongoing).

The current and ongoing fiscal impact of this request is budget neutral. This is a Capital reallocation of \$42,000 within the Library Construction Fund (2506) (PO 78213-17). Reallocating \$42,000 from the Central Library Sidewalk & Tree wells project.

The Central Library Sidewalk & Tree wells project budget will be reduced to \$108,000 in FY17 and additional funds will be reprogrammed in FY18 through the normal Capital budgeting process, if necessary.

4. Explain any legal and/or policy issues involved.

FIN-15 requires Board of County Commissioner approval for reallocation of Facilities Capital project funds over \$100,000. Although, this request is under \$100,000 FIN-15 does not allow for the creation of new projects without Board approval and this project was not budgeted in FY17.

5. Explain any citizen or other government participation.

N/A

Budget Modification

6. What revenue is being changed and why? If the revenue is from a federal source, please list the Catalog of Federal Assistance Number (CFDA).

N/A

7. What budgets are increased/decreased?

The current and ongoing fiscal impact of this request is budget neutral. This is a Capital budget reallocation within the Library Construction Fund (2506) reallocating \$42,000 (PO 78213-17).

8. What do the changes accomplish?

This Capital project reallocation will allow for the Central Library Service Door project to be completed this Fiscal Year.

9. Do any personnel actions result from this budget modification?

N/A

10. If a grant, is 100% of the central and department indirect recovered? If not, please explain why.

N/A

11. Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?

N/A

12. If a grant, what period does the grant cover? When the grant expires, what are funding plans? Are there any particular stipulations required by the grant (e.g. cash match, in kind match, reporting requirements, etc)?

N/A

Required Signature

**Elected Official or
Dept. Director:** Sherry Swackhamer /s/

Date: 8/25/16

Budget Analyst: Ching Hay /s/

Date: 9/02/16

Department HR: _____

Date: _____

Countywide HR: _____

Date: _____

Exp/Rev/FTE - Budget Modification

Budget Year: 2017

Budget Modification: DCA-07-17

Expenditures & Revenues

An increase in revenue is shown as a negative value and a decrease as a positive value for consistency with SAP.

Line No.	Program Offer Number	Fund Code	Fund Center	Func. Area	Cost Object	Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal
1	78213-17	2506	78-50	0060	902850	60170 - Professional Svcs	461,053	503,053	42,000	
2	78213-17	2506	78-50	0060	CP07.17.21	60170 - Professional Svcs	150,000	108,000	(42,000)	
2506 Total										0
78-50 Total										0
Program Offer Number 78213-17 Total										0

Exp/Rev/FTE - Budget Modification

Budget Year: 2017

Budget Modification: DCA-07-17

Annualized Personnel Changes

Change is shown on a full year basis even though this action affects only a part of the fiscal year (FY).

No positions were affected by this Budget Modification.

Current Year Personnel Changes

Cost/savings that will take place in this FY; these explain the actual dollar amounts being changed by this BudMod.

No positions were affected by this Budget Modification.