



## Multnomah County Agenda Placement Request Budget Modification

(Revised 9/23/13)

APPROVED: MULTNOMAH COUNTY  
BOARD OF COMMISSIONERS  
AGENDA # R-2 DATE 9/18/14  
MARINA BAKER, ASST BOARD CLERK

### Board Clerk Use Only

Meeting Date: 9/18/14  
Agenda Item #: R.2  
Est. Start Time: 9:50 am  
Date Submitted: 9/2/14

Agenda Title: BUDGET MODIFICATION # DCHS-11-15: Increase the DCHS ADS Division  
Federal/State Fund Appropriation by \$313,800

Requested Meeting Date: 9/18/14 Time Needed: 5 minutes  
Department: 25 - County Human Services Division: Aging & Disability Services  
Contact(s): Lee Girard

Phone: 503-988-3620 Ext. 83768 I/O Address 167/1/510

Presenter Name(s) & Title(s): Lee Girard, Manager Senior - ADSD Community Services

### General Information

#### 1. What action are you requesting from the Board?

The Department of County Human Services (DCHS) is requesting approval of budget modification DCHS-11-15, which increases the Aging and Disability Services Division (ADSD) fiscal year 2015 budget by \$313,800.

#### 2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

The State of Oregon Department of Human Services, Aging & People with Disabilities division has awarded ADSD \$313,800 to provide one-time, need-based payments on behalf of low-income seniors who were added back into the Senior Property Tax Deferral Program after being excluded in 2011 in order to address back tax debt. This is a one-time allocation to address financial hardship for these individuals. ADSD will partner with the Oregon Department of Revenue to identify individuals who are potentially eligible for and in need of financial assistance. These additional funds will be included in ADSD Access & Early Intervention Services program offer 25020A.

#### 3. Explain the fiscal impact (current year and ongoing).

Approval of this budget modification will increase the Aging & Disability Services fiscal year 2015 budget by \$313,800.

Temporary personnel expenses will increase by \$10,345. No permanent positions will be added for this project. Instead, ADSD will increase current on-call hours within the ADRC Helpline to cover the additional workload. Direct Client Assistance expenses will increase by \$282,420. Materials & Supplies cost will increase by \$6,121. Central and department indirect expenses will increase by \$6,994 and \$7,920 respectively.

**4. Explain any legal and/or policy issues involved.**

N/A

**5. Explain any citizen or other government participation.**

N/A

---

**Budget Modification**

---

**6. What revenue is being changed and why? If the revenue is from a federal source, please list the Catalog of Federal Assistance Number (CFDA).**

The Federal/State appropriation for fiscal year 2015 will be increased by \$313,800 in Aging & Disability Services Access & Early Intervention Services program. There is no federal CFDA number associated with this funding.

**7. What budgets are increased/decreased?**

The fiscal year 2015 budget for ADSD Access & Early Intervention Services, program offer 25020A, will increase by \$313,800.  
DCHS Director's Office supplies budget will increase by \$7,920 (department indirect revenue).  
Total service reimbursement to the general fund contingency will increase by \$6,994 (central indirect revenue).

**8. What do the changes accomplish?**

The additional funding will allow ADSD to provide one-time, need-based payments on behalf of low-income seniors who were added back into the Senior Property Tax Deferral Program after being excluded in 2011 in order to address back tax debt.

**9. Do any personnel actions result from this budget modification?**

There are no personnel actions resulting from this budget modification.

**10. If a grant, is 100% of the central and department indirect recovered? If not, please explain why.**

Yes. This award pays 100% of all central and department indirect costs incurred.

**11. Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?**

Yes. This is a one-time-only funding allocation from the State of Oregon Department of Human Services, Aging & People with Disabilities division. There are no current plans to continue activities beyond June 30, 2015.

**12. If a grant, what period does the grant cover? When the grant expires, what are funding plans? Are there any particular stipulations required by the grant (e.g. cash match, in kind match, reporting requirements, etc)?**

This funding covers the period from July 1, 2014 to June 30, 2015.  
There are no cash match or in kind match requirements.

---

**Required Signature**

---

**Elected Official or  
Dept. Director:** KaRin Johnson /s/

**Date:** 8/28/14

**Budget Analyst:** Jennifer Unruh /s/

**Date:** 9/2/14

**Department HR:** Heather Garrett /s/

**Date:** 8/28/14

**Countywide HR:** NA

**Date:** \_\_\_\_\_

## Exp/Rev/FTE - Budget Modification

Budget Year: 2015

Budget Modification: DCHS-11-15

### Expenditures & Revenues

An increase in revenue is shown as a negative value and a decrease as a positive value for consistency with SAP.

Line No.	Program Offer Number	Fund Code	Fund Center	Func. Area	Cost Object	Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal
1	25000A-15	1000	26-10	0040	CHSDO.IND1000	50370 - Dept Indirect Rev	(844,437)	(852,357)	(7,920)	
2	25000A-15	1000	26-10	0040	CHSDO.IND1000	60240 - Supplies	36,003	43,923	7,920	
1000 Total										0
26-10 Total										0
Program Offer Number 25000A-15 Total										0
3	25020A-15	32649	30-45	0040	ADSDIVCS201SPTDPSF	50180 - IG-OP-Direct St	0	(313,800)	(313,800)	
4	25020A-15	32649	30-45	0040	ADSDIVCS201SPTDPSF	60100 - Temporary	0	10,345	10,345	
5	25020A-15	32649	30-45	0040	ADSDIVCS201SPTDPSF	60155 - Direct Client Asst.	0	282,420	282,420	
6	25020A-15	32649	30-45	0040	ADSDIVCS201SPTDPSF	60180 - Printing	0	1,860	1,860	
7	25020A-15	32649	30-45	0040	ADSDIVCS201SPTDPSF	60230 - Postage	0	120	120	
8	25020A-15	32649	30-45	0040	ADSDIVCS201SPTDPSF	60240 - Supplies	0	4,141	4,141	
9	25020A-15	32649	30-45	0040	ADSDIVCS201SPTDPSF	60350 - Central Indirect	0	6,994	6,994	
10	25020A-15	32649	30-45	0040	ADSDIVCS201SPTDPSF	60355 - Dept Indirect	0	7,920	7,920	
32649 Total										0
30-45 Total										0
Program Offer Number 25020A-15 Total										0
11	95000-15	1000	19	0020	9500001000	60470 - Contingency	10,393,838	10,400,832	6,994	
1000 Total										6,994
19 Total										6,994
Program Offer Number 95000-15 Total										6,994

## Exp/Rev/FTE - Budget Modification

Budget Year: 2015

Budget Modification: DCHS-11-15

Line No.	Program Offer Number	Fund Code	Fund Center	Func. Area	Cost Object	Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal
12	95001-15	1000	19	0020	9500001000	50310 - Intl Svc Reimburse	(6,852,722)	(6,859,716)	(6,994)	
1000 Total										(6,994)
	19 Total									(6,994)
					Program Offer Number 95001-15 Total					(6,994)

## Exp/Rev/FTE - Budget Modification

Budget Year: 2015

Budget Modification: DCHS-11-15

### Annualized Personnel Changes

Change is shown on a full year basis even though this action affects only a part of the fiscal year (FY).

No positions were affected by this Budget Modification.

### Current Year Personnel Changes

Cost/savings that will take place in this FY; these explain the actual dollar amounts being changed by this BudMod.

No positions were affected by this Budget Modification