



Multnomah County Oregon

Board of Commissioners & Agenda

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BOARD OF COMMISSIONERS

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JUNE 8, 9 & 10, 2004

BOARD MEETINGS

FASTLOOK AGENDA ITEMS OF INTEREST

Pg 2	9:00 a.m. Tuesday Budget Work Session
Pg 2	10:30 a.m. Wednesday TSCC Hearing
Pg 3	9:30 a.m. Thursday Opportunity for Public Comment on Non-Agenda Matters
Pg 4	9:30 a.m. Thursday 2004-2005 Multnomah County Classification/Compensation Plan
Pg 4	9:45 a.m. Thursday Public Hearing and Vote on 2004-2005 Multnomah County Budget
Pg 4	10:30 a.m. Thursday Public Hearing and Vote on Hospital Facilities Authority Resolution
Pg 5	10:40 a.m. Thursday Public Hearing and Vote on 2004-2005 Service District Budgets
Pg 5	11:15 a.m. Thursday Executive Session

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Tuesday, June 8, 2004 - 9:00 AM - 12:00 PM
Multnomah Building, First Floor Commissioners Boardroom 100
501 SE Hawthorne Boulevard, Portland

BUDGET WORK SESSION

WS-1 Multnomah County 2004-2005 Budget Work Session. This meeting is open to the public however no public testimony will be taken.

Wednesday, June 9, 2004 - 10:30 AM - 11:30 AM
Multnomah Building, First Floor Commissioners Boardroom 100
501 SE Hawthorne Boulevard, Portland

TSCC PUBLIC BUDGET HEARING

PH-1 The Tax Supervising and Conservation Commission will conduct a Public Hearing on the Multnomah County 2004-2005 Budget. A quorum or more of the Multnomah County Commissioners will be in attendance. The hearing is open to the public and testimony will be taken.

Wednesday, June 9, 2004 - 1:30 PM - 5:00 PM
Multnomah Building, First Floor Commissioners Boardroom 100
501 SE Hawthorne Boulevard, Portland

BUDGET WORK SESSION - IF NEEDED

WS-2 If Needed Multnomah County 2004-2005 Budget Work Session. This meeting is open to the public however no public testimony will be taken.

Thursday, June 10, 2004 - 9:30 AM
Multnomah Building, First Floor Commissioners Boardroom 100
501 SE Hawthorne Boulevard, Portland

REGULAR MEETING

CONSENT CALENDAR - 9:30 AM

DEPARTMENT OF COMMUNITY JUSTICE

- C-1 Budget Modification 04_DCJ_15 Adding \$16,990 from the Robert Wood Johnson Foundation Treatment Improvement Grant to the Department of Community Justice Federal/State Fund

DEPARTMENT OF COUNTY HUMAN SERVICES

- C-2 Budget Modification DCHS 05 Increasing the Domestic Violence Division Budget by \$149,491 to Reflect Current HUD and Bryne Grant Balances
- C-3 Budget Modification DCHS 06 Increasing the Department's Appropriation by \$977,807 and 14.40 FTE Due to an Increased Allocation from the State of Oregon Department of Human Services to Account for Case Load Growth in the Aging and Disability Services Division

DEPARTMENT OF HEALTH

- C-4 Budget Modification HD-04-03 Appropriating \$4,555,508 from the State Office of Medical Assistance Programs (OMAP) to Fund the CareOregon Spin-off of OCHIN

DEPARTMENT OF BUSINESS AND COMMUNITY SERVICES

- C-5 Budget Modification BCS 04-06 Appropriating \$464,082 from the Department of State Police/Oregon Emergency Management for FEMA's Reimbursement of Eligible Costs to Multnomah County from the December/January Ice Storm

REGULAR AGENDA - 9:30 AM

PUBLIC COMMENT - 9:30 AM

Opportunity for Public Comment on non-agenda matters. Testimony is limited to three minutes per person. Fill out a speaker form available in the Boardroom and turn it into the Board Clerk.

DEPARTMENT OF BUSINESS AND COMMUNITY SERVICES - 9:30 AM

- R-1 Approval of the 2004-2005 Multnomah County Represented and Non-Represented Classification/Compensation Plans
- R-2 PUBLIC HEARING and Consideration of a RESOLUTION Adopting the 2004-05 Budget for Multnomah County and Making Appropriations Thereunder, Pursuant to ORS 294.435
- R-3 RESOLUTION Levying Ad Valorem Property Taxes for Multnomah County, Oregon, for Fiscal Year 2004-05
- R-4 RESOLUTION Adopting Financial and Budget Policies for Multnomah County, Oregon
- R-5 RESOLUTION Adopting and Defining the Various County Funds
- R-6 RESOLUTION Authorizing the County to Make an Internal Loan from the Risk Management Fund to the Building Project Fund in the Amount of \$1,375,000 and to the Public Safety Bond Fund in the Amount of \$6,585,000 to pay for the Technology costs to Upgrade the SAP System and to Migrate the Public Safety Computer Programs off the IBM Mainframe

HOSPITAL FACILITIES AUTHORITY - 10:30 AM

(Recess as the Multnomah County Board of Commissioners and convene as the Hospital Facilities Authority of Multnomah County, Oregon)

- R-7 PUBLIC HEARING and Consideration of a RESOLUTION Authorizing Issuance of Revenue Bonds, Series 2004 (Providence Health System) by the Hospital Facilities Authority of Multnomah County, Oregon in the Amount of \$100,000,000

(Adjourn as the Hospital Facilities Authority of Multnomah County, Oregon and reconvene as Multnomah County Board of Commissioners)

SERVICE DISTRICTS - 10:40 AM

(Recess as the Board of County Commissioners and convene as the governing body for Dunthorpe Riverdale Sanitary Service District No. 1)

- R-8 PUBLIC HEARING and Consideration of a RESOLUTION Adopting the 2004-05 Budget for the Dunthorpe-Riverdale Sanitary Service District No. 1 and Making Appropriations

(Adjourn as the governing body for Dunthorpe Riverdale Sanitary Service District No. 1 and convene as governing body for Mid-County Street Lighting Service District No. 14)

- R-9 PUBLIC HEARING and Consideration of a RESOLUTION Adopting the 2004-2005 Budget for the Mid-County Street Lighting Service District No. 14 and Making Appropriations

(Adjourn as the governing body for Mid-County Street Lighting Service District No. 14 and reconvene as Board of County Commissioners)

DEPARTMENT OF BUSINESS AND COMMUNITY SERVICES - 10:45 AM

- R-10 First Reading and Possible Adoption of an ORDINANCE Amending County Land Use Code, Plans and Maps to Adopt Troutdale's Recent Land Use Code, Plan and Map Revisions in Compliance with Metro's Functional Plan, and Declaring an Emergency

- R-11 RESOLUTION Declaring a Portion of the Property Located at 1620 SE 190th Avenue, Portland, Oregon, to be Temporarily Surplus and Approving a Permit for Use of Property to Westech Construction, Incorporated

DEPARTMENT OF HEALTH - 10:55 AM

- R-12 NOTICE OF INTENT to Apply for Grant Funding from the US Department of Health and Human Services' Bureau of Primary Health Care to Establish a New Mobile Health Care Access Point

Thursday, June 10, 2004 - 11:15 AM
(OR IMMEDIATELY FOLLOWING REGULAR MEETING)
Multnomah Building, Sixth Floor Commissioners Conference Room 635
501 SE Hawthorne Boulevard, Portland

EXECUTIVE SESSION

- E-1 The Multnomah County Board of Commissioners Will Meet in Executive Session Pursuant to ORS 192.660(1)(h). Only Representatives of the News

Media and Designated Staff are allowed to Attend. Representatives of the News Media and All Other Attendees are Specifically Directed Not to Disclose Information that is the Subject of the Executive Session. No Final Decision will be made in the Executive Session. Presented by Agnes Sowle. 30 MINUTES REQUESTED.

WS-1

Tuesday, June 8, 2004 - 9:00 AM - 12:00 PM
Multnomah Building, First Floor Commissioners Boardroom 100
501 SE Hawthorne Boulevard, Portland

BUDGET WORK SESSION

WS-1 Multnomah County 2004-2005 Budget Work Session. This meeting is open to the public however no public testimony will be taken.

BOGSTAD Deborah L

From: BOYER Dave A
Sent: Wednesday, May 26, 2004 9:11 AM
To: SOWLE Agnes; BOGSTAD Deborah L
Subject: FW: moving money - Wednesday

Sorry
Forgo to copy you on this e-mail.

Dave Boyer
Chief Financial Officer
501 SE Hawthorne Blvd Suite 531
Portland, OR 97214
(503) 988-3903
e-mail dave.a.boyer@co.multnomah.or.us

-----Original Message-----

From: BOYER Dave A
Sent: Wednesday, May 26, 2004 9:08 AM
To: 'Fertal, Myndi'; MORTON Harry S; NATH Satish S; GRAVELY Robert M; SWANSON Amy A; TUNEBOG Kathleen A; LOCKE Doug; Lannorn, Thomas; Williams, Terri; Tim Grewe
Cc: DARGAN Karyne A; #ALL CHAIR'S OFFICE; #ALL DISTRICT 1; #ALL DISTRICT 2; #ALL DISTRICT 3; #ALL DISTRICT 4; #ALL PAO STAFF
Subject: RE: moving money - Wednesday

Myndi and entire County and City staff

Thanks for the excellent job of getting through the first year County income tax returns. We have close to \$100 million in tax returns and employer withholdings processed, the entire \$66.8 million due to the County Schools in FY 2004 will be disbursed by the first week in June, \$22.9 million has been provided to County public safety, health and senior services and about \$1 million in refunds processed. What a great job. We could not have had a better group working on implementing this system to ensure the funds got to the schools and programs.

The entire team has provided excellent customer service on the help line and in person. We still have a lot of work to do to follow up on payment accounts and collections but the administration has remained on time and (under) budget. Not an easy feat with so many unknowns.

Myndi and Terri- please pass this on to your staff at the City.

Tim and Thomas – The City put together an excellent team to work with us. In my opinion, this has been intergovernmental cooperation at its best.

Thank you from all of us at the County

Dave Boyer
Chief Financial Officer
501 SE Hawthorne Blvd Suite 531
Portland, OR 97214

5/26/2004

(503) 988-3903

e-mail dave.a.boyer@co.multnomah.or.us

-----Original Message-----

From: Fertal, Myndi [mailto:mfertal@ci.portland.or.us]

Sent: Wednesday, May 26, 2004 8:14 AM

To: MORTON Harry S; BOYER Dave A; NATH Satish S

Cc: Williams, Terri; Lannom, Thomas

Subject: moving money - Wednesday

OK - There will be a deposit of \$399,999.32 today. This catches us completely. From now on, we will be processing the money on a same day basis as it arrives. Unfortunately there is no way for me to tell what is going to come in so as to provide estimated deposits to Harry. As we start to see another spike around 06/30/04 (2nd quarter ending for employer withholding) I will again begin communicating large deposits and specific checks of over \$100,000 to Harry as they arrive.

Thanks,
Myndi

Myndi S. Fertal
Personal Income Tax Supervisor
Bureau of Licenses
503.823.5572 (telephone)
503.279.2674 (facsimile)
mfertal@ci.portland.or.us

5/26/2004

FY 2005 Budget Notes

Position Control

The Budget Office will develop a plan to implement position control in SAP. The Budget Office will report back to the Board on scope of work, timeline, requirements, costs and risks. Human Services will assign sufficient staff resources to help support the Budget Office until the completion of the project. The Budget Office will provide quarterly updates to the Board of Commissioners on progress.

All newly created positions or positions proposed for reclassification must receive prior approval from the Board.

Military Duty

Human Resources shall develop and propose a countywide policy and procedure regarding the management and tracking of persons on active military duty. Human Resources shall bring this policy back to the Board by September 2004, for Board approval.

Out of State Travel

All out of state travel must be approved for payment by the Chair's Office or the Elected Official to whom the employee reports prior to any departure. This Budget Note shall be incorporated into the County's Administrative Rules.

Facilities Capital & Maintenance Projects

No reallocation of funds from capital or maintenance projects shall occur without review and approval from the Chief Financial Officer. Projects that will exceed their budgeted appropriation in excess of five percent or \$25,000 will be brought back to the Board for approval. Facilities shall report to the Board on a semi annual basis the progress of capital projects and the financial status of capital and maintenance projects.

Departmental Reorganizations

Multnomah County continually strives to provide public services in the most efficient, effective manner possible. A rapidly changing social and financial environment has frequently required the County to re-align its services to meet community needs - but constant service delivery system changes do not allow time for efficiencies to be fully realized.

Therefore, because the structure and organization of the Multnomah County departments can have a profound effect on the financing and delivery of services and the ability to track and report data, proposed department reorganizations will be reviewed by a committee designated by the Chair's Office, to include but not limited to representatives from the department, advisory committee or CBAC, and Budget Office. The department head and the Budget Office will report back to the Board of County Commissioners regarding the costs and risks involved and that a reorganization is in fact the appropriate means to accomplish the end. The Board will have final approval on the proposed reorganization.

Cruz Budget Notes

OSCP: \$89,300

Funds to be used for teen pregnancy prevention. The Commission on Children Families and Community will develop service model components in collaboration with Multnomah County Teen Parent Network, the Community Safety Net Advisory Council and others and report back to the Board on the service model by September 2004.

DCHS: \$218,000

Funds to be used to provide 2 bilingual (Spanish) – bicultural intensive case managers and 1 bilingual (Spanish) alcohol & drug treatment specialist. These services will reduce youth involvement in gangs. Youth living in East County and in Portland will be served. DCHS will work with DCJ Juvenile Community Justice and members of the Latino Gang Violence Prevention Task Force to develop the program model and the RFP by September 2004.

DCHS: \$25,000

Multnomah County's Eastern European community does not have good access to the County Mental Health services. These funds will be used in conjunction with \$50,000 of DCHS funds to contract for culturally specific services to the Eastern European community. DCHS will report back to the Board with a proposal by September 2004.

DCJ: Mead Building Security Contract

The Department of Community Justice will issue an RFP for contracted security services for the exterior of the Mead Building.

Carryover Policy:

For FY 2005, general fund carryover amendments have been approved by the Board. These carryover amendments propose to use one-time resources to fund on-going program expenditures. Using one-time-only funding for on-going programs is generally not a recommended budgetary practice. The Financial & Budget Policies state that "the County will fund ongoing programs with ongoing revenues." The policy also addresses conditions when the allocation of one-time-only resources is appropriate.

Any Board approved general fund carryover amendments will be held in contingency until FY 2004 has closed in order to ensure that FY 2005 General Fund beginning working capital meets, or exceeds, the amount estimated in the Approved Budget. This requirement must be met before any contingency transfers will be considered by the Board regardless of whether any given department has realized savings in FY 2004.

Finance and Budget is also directed to return to the Board prior to development of the FY 2006 budget for a policy discussion regarding the future use of carry over.

Revised Budget Amendment Report



Multnomah County, Oregon

Budget Office 6/8/2004

Summary of Budget Changes

FY 2005

Pending Amendments

Board Amendments

Trans ID	Description	Expenditure	Revenue	Effect on GF Contingency	FTE
05_BCS_BA_01	6/1 PROPOSAL: FBAT-Budget. Add 1.00 FTE Research/Evaluation Specialist II position to the Budget Office to work on Human Services evaluation. \$80,500.	80,500	0	-80,500	1.00
05_BCS_BA_02	6/1 PROPOSAL: CBS-Facilities-Reduces GF support by \$442,493 for Hooper Detox & Wapato facilities costs. Facilities will be maintained at the current budgeted level by reducing unneeded debt service expenditures of \$794,530. \$200k debt service expenditures will also be reallocated to professional services to cover contract increases due to Living Wage adjustments. The balance of \$148,257 is budgeted to Facilities Fund contingency.	-1,033,243	-442,493	442,493	0.00
05_BCS_BA_03	6/1 PROPOSAL: CBS-Admin- Cuts 3.00 FTE Program Mgr Seniors (Account Managers).	-737,120	-368,560	368,560	-3.00
	BCS Total	-1,689,863	-811,053	730,553	-2.00
05_CNTY_BA_01	6/1 PROPOSAL: Increase budgeted BIT revenue to bring estimate more into line with projected FY2004 collections. Revised amount per Board amendments list.	0	612,058	612,058	0.00
	CNTY Total	0	612,058	612,058	0.00
05_DA_BA_01	6/1 PROPOSAL: Restores \$98,000 of General Fund support for 1.00 Deputy District Attorney 2 in the Gresham Neighborhood DA Unit in East County.	110,355	12,355	-98,000	1.00
	DA Total	110,355	12,355	-98,000	1.00
05_DCHS_BA_01	6/1 PROPOSAL: Directs DCHS to restore \$95,000 from existing resources to Prostitution Alternatives, returning the program to its full funding level.	0	0	0	0.00
05_DCHS_BA_02	6/1 PROPOSAL: Restores \$152,817 to support 2.00 FTE (Case Manager Senior) in the Adult Protective Services program in the Aging & Disability Services division.	177,443	24,626	-152,817	2.00
05_DCHS_BA_03	6/1 PROPOSAL: Provides \$218,000 for DCHS to contract for mental health and A&D services to gang affected or gang involved youth. Provides \$82,250 for DCJ to fund gang outreach and prevention services for high risk youth of color. The amendment also re-allocates \$400,000 of funding within the MHAS division of DCHS to "free-up" County General Fund.	-96,682	3,068	99,750	0.00
	DCHS Total	80,761	27,694	-53,067	2.00
05_DCJ_BA_01	6/1 PROPOSAL: Restores \$65,000 of General Fund to support 1.00 FTE Juvenile Counselor in the Gang Unit.	76,648	11,648	-65,000	1.00
	DCJ Total	76,648	11,648	-65,000	1.00
05_HD_BA_01	6/1 PROPOSAL: Restores hours and days at all school-based health centers. Restores summer and evening hours, and outreach services.	1,100,000	0	-1,100,000	0.00
05_HD_BA_02	6/1 PROPOSAL: Restores dental sealant program.	270,000	0	-270,000	0.00
05_HD_BA_03	6/1 PROPOSAL: Restores La Clinica to full funding.	500,000	0	-500,000	0.00
	HD Total	1,870,000	0	-1,870,000	0.00

Summary of Budget Changes

FY 2005

Pending Amendments

Board Amendments

Trans ID	Description	Expenditure	Revenue	Effect on GF Contingency	FTE
05_MCSO_BA_01	6/1 PROPOSAL: Restores 2.00 Civil Deputies in the Civil Processing Unit and 2.00 Deputy Sheriff's in the Traffic Safety Unit. These positions are funded from Contingency (\$300,000). In addition, MCSO is funding 1.00 Civil Deputy and 1.00 Detective who will participate in the regional Child Abuse Team. Total Restoration is \$370,446 and 6.00 FTE.	368,471	68,471	-300,000	6.00
05_MCSO_BA_02	General Fund Carryover - MCSO projects \$1.5 million General Fund under spending for FY 2004. \$1.0 million will be held in reserve for MCSO until the ending balance can be confirmed with the difference falling to the fund balance. If MCSO's ending balance comes in less than projected the savings allocation will be prorated based on the current ratio (\$1M:\$500k).	0	1,500,000	1,500,000	0.00
05_MCSO_BA_03	Increases MCSO's budget by \$1,007,593 and 11.10 FTE by: (1) Increasing US Marshal rentals by 12 beds and \$507,642, aligning revenues more closely with actual bed rentals; and (2) Reducing contingency by \$499,951.	1,198,761	698,810	-499,951	11.10
MCSO Total		1,567,232	2,267,281	700,049	17.10
05_NOND_BA_01	6/1 PROPOSAL: Increase federal legislative agenda contract services in the Public Affairs Office.	51,500	750	-50,750	0.00
05_NOND_BA_02	6/1 PROPOSAL: Cuts \$50,000 appropriation to OSU Extension Service.	-51,550	-775	50,775	0.00
05_NOND_BA_03	6/1 PROPOSAL: Moves SIP Community Service Fee revenue from the General Reserve Fund to the General Fund to balance the BCC restoration package. Reduces General Reserve Fund by \$709,751; increases General Fund by the same amount.	-709,751	0	709,751	0.00
NOND Total		-709,801	-25	709,776	0.00
05_OSCP_BA_01	6/1 PROPOSAL: Restores \$21,120 to Community Transitional School for Homeless Families. County General Fund funding is increased from \$30,000 to \$51,120.	21,627	507	-21,120	0.00
05_OSCP_BA_02	6/1 PROPOSAL: Restore \$10,000 to Learn Links. County General Fund funding is increased from \$20,000 to \$30,000.	10,240	240	-10,000	0.00
05_OSCP_BA_03	6/1 PROPOSAL: Restore \$177,871 for Clearinghouse Emergency Shelter Vouchers.	182,141	4,270	-177,871	0.00
05_OSCP_BA_04	6/1 PROPOSAL: Provides \$89,300 of General Fund for Teen Pregnancy Prevention to replace CCFC funds that were reallocated to support the school age policy framework.	91,444	2,144	-89,300	0.00
05_OSCP_BA_06	6/1 PROPOSAL: Restores \$75,000 for the Downtown Portland Homeless Youth Program.	76,800	1,800	-75,000	0.00
OSCP Total		382,252	8,961	-373,291	0.00
Total		1,687,584	2,128,919	293,078	19.10

Summary of Budget Changes

FY 2005

Pending Amendments

Program Amendments

Trans ID	Description	Expenditure	Revenue	Effect on GF Contingency	FTE
05_BCS_PA_01	Community Services- Housing and SIP. This amendment accomplishes the following: (1) Increases an Administrative Secretary from 0.50 FTE to 0.80 FTE at a cost of \$11,602; (2) Budgets \$2,500 to join the Housing Alliance which advocates for the development of affordable housing; and (3) Corrects an error in SIP where the funding for a position was budgeted but the position was inadvertently left out. (1) and (2) are funded by increasing salary savings by \$14,386 achieved due to temporary reassignment of staff to Business Services.	0	0	0	0.30
05_BCS_PA_02	Community Services-Elections Moves 1.00 FTE back to Elections from Finance Operations because it was determined that the tasks were specific to Elections.	0	0	0	0.00
BCS Total		0	0	0	0.30
05_DCHS_PA_01	Moves 1.80 FTE fiscal staff from County Business Services to Aging & Disability Services' Public Guardian program. Business Services determined that the positions perform department specific work and are needed within DCHS to maintain their workload.	0	0	0	0.00
05_DCHS_PA_02	Eliminates 2.00 FTE in the Chief of Staff's Office to fund a new 1.00 FTE Program Manager 2 and \$50,442 in professional services.	-9,729	-9,729	0	-0.98
05_DCHS_PA_03	Adds 2.00 FTE Office Assistant 2 positions for \$86,104 in the Medical Records unit of the Quality Management program in the Mental Health and Addiction Services Division due to increased workload, compliance issues, and regularly scheduled state audits. Subacute contracts are reduced to cover the costs of the positions.	18,949	18,949	0	2.00
05_DCHS_PA_04	Establishes the Mental Health Community Based Services unit in the Addiction Services program by combining 10.00 existing positions within the Mental Health & Addictions Division.	0	0	0	0.00
05_DCHS_PA_05	Adds 1.00 FTE Mental Health Consultant and \$75,000 on call funding for the Involuntary Commitment unit of the Safety Net program in the Mental Health & Addiction Services division by reallocating State Mental Health MHS 24 funding.	10,597	10,597	0	1.00
DCHS Total		19,817	19,817	0	2.02
05_DCJ_PA_01	The Juvenile Accountability Block Grant (JABG) funding for FY 2005 was reduced by 25%. The budget was submitted prior to engaging the planning process for reductions. This amendment aligns the budget with the recommendations by decreasing revenue by an additional \$10,612, cutting (0.34 FTE) and distributing the reduction to IRCO and Victory Outreach service providers.	-14,121	-14,037	84	-0.34
05_DCJ_PA_02	Transfers 3.00 FTE (2.00 Contract Specialists and 1.00 Finance Specialist) from County Business Services back to DCJ. It was determined that the positions perform department specific and are necessary to maintain DCJ's workload.	0	0	0	0.00
05_DCJ_PA_03	DCJ's initial budget included a placeholder for the Department of Corrections (DOC) funding until better information was available. This amendment shifts the placeholder budget into Adult Services Programs. It increases FTE by 2.68 and reduces revenue by \$29,665.	-12,835	-12,893	-58	2.68
DCJ Total		-26,956	-26,930	26	2.34
05_HD_PA_01	Adds state and local revenues to the Vector Control program to pay for on-call staff to address summer workload increase due to mosquito surveillance and abatement.	12,205	12,205	0	0.00
05_HD_PA_02	Adds interdepartmental agreement revenue from the Road and Facilities Funds to the Vector Control budget.	48,046	48,046	0	0.00
05_HD_PA_03	Transfers Medical Accounts Receivable group (9.0 FTE) from DBCS-Business Services to the Health Department. It was determined that the positions perform department specific tasks and are necessary to maintain the Health Department's workload.	16,377	16,377	0	0.00
HD Total		76,628	76,628	0	0.00

Summary of Budget Changes

FY 2005

Pending Amendments

Program Amendments

Trans ID	Description	Expenditure	Revenue	Effect on GF Contingency	FTE
05_MCSO_PA_01	\$1.0 million was restored in the Chair's Executive Budget to continue operating 1 dorm (57 jail beds); however, there was not enough time to detail the allocation so a placeholder was used. This amendment identifies where the funding will be used and increases MCSO's FTE by 10.60.	182,257	182,257	0	10.60
	MCSO Total	182,257	182,257	0	10.60
05_NOND_PA_01	Reduces the cash transfer of SIP Community Service Fee funds to the General Fund Reserve by \$75,000 and increases OSCP SIP expenditures by \$75,000 per Board Resolution 02-105 for housing assistance.	-68,273	-68,089	184	0.00
	NOND Total	-68,273	-68,089	184	0.00
	Total	183,473	183,683	210	15.26

Summary of Budget Changes

FY 2005

Pending Amendments

ITAX Amendments

Trans ID	Description	Expenditure	Revenue	Effect on GF Contingency	FTE
05_DA_IT_01	ITAX funding was used to replace lost State revenue. Some activities funded by ITAX manage lower risk offenders. Due to additional cuts there is a gap between services for high and low risk offenders. This amendment address the gap by reprogramming low risk functions: (1.00) DDA2 in the Drug Unit, (1.00) DDA3 from Support Enforcement, contracts for Community Courts and a minor amount of funding for the Medical Examiner into services for high and medium risk offenders including: 1.00 DDA3 (Felony Unit D, aggravated assault, adult sex offenses, attempted murder), 1.00 DDA3 (Domestic Violence) and 0.46 DDA3 in Felony Unit C (robbery, burglary, arson). The net result is a loss of (0.54) FTE.	369	369	0	-0.54
	DA Total	369	369	0	-0.54
05_DCHS_IT_01	Reallocates \$71,273 in ITAX contract funds in the Adult Residential & Commitment Monitoring Unit of the Safety Net program in the Mental Health & Addiction Services division to fund 1.00 FTE Mental Health Consultant to expand outreach capacity.	10,567	10,567	0	1.00
	DCHS Total	10,567	10,567	0	1.00
05_NOND_IT_01	Increases ITAX pass-through expenditures to schools to reflect estimated FY 2005 collections plus carryforward from FY 2004.	4,290,521	4,290,521	0	0.00
	NOND Total	4,290,521	4,290,521	0	0.00
	Total	4,301,457	4,301,457	0	0.46
Grand Total (all amendment types)		11,289,848	12,170,505	636,398	42.48

Summary of Budget Changes

FY 2005

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Pending Amendments

Carryover Amendments

Trans ID	Description	Expenditure	Revenue	Effect on GF Contingency	FTE
05_BCS_CA_01	CBS- Facilities Capital Funds. Adjusts BWC & budgets for several building projects with varied levels of carryover due to progress made during the year. New FY 2005 projects not presented during the Capital briefing include (1) replacement of a hot water storage tank at the Courthouse, \$50,000; (2) Juvenile Justice Center lighting upgrade, \$50,000; and (3) modifications to heating and ventilation at the Mid County Health Clinic, \$12,000.	653,649	653,649	0	0.00
05_BCS_CA_02	CBS-IT- Data Processing Fund - Carryover \$294,435 for the Automated Backup Scheduling software, and \$155,070 updating HALON fire suppressant. Both projects were delayed until FY 2005.	466,495	466,495	0	0.00
05_BCS_CA_03	Business Services-IT-Flat Fee. Reduces flat fee carryover by \$502k, due to recent computer purchases.	-502,063	-502,063	0	0.00
05_BCS_CA_04	Business Services-FREDS-Fleet Fund- Increases BWC by \$708,829 due to vehicle purchases delayed, in process, or removal of vehicles from fleet, as well as fund balance review. Distribution Fund- decreases BWC by \$6,607 due to fund balance review.	645,005	702,222	0	0.00
05_BCS_CA_05	Community Services-Road Fund Revises FY 2005 Transportation Capital Program to reflect delays in construction spending and updated project information. All projects were included in the April 27, 2004 Capital Briefing.	2,004,809	2,004,809	0	0.00
BCS Total		3,267,895	3,325,112	0	0.00
05_DCJ_CA_01	General Fund \$153, 461 - Adds 2.00 FTE Clinical Coordinators to Juvenile Treatment Services to coordinate mental health care for detained youth. Funding will come from an increase in Beginning Working Capital resulting from under spending by DCJ in the General Fund for FY 2004. The funding will be held in contingency until the first quarter review validates the under spending.	0	153,461	153,461	0.00
DCJ Total		0	153,461	153,461	0.00

Summary of Budget Changes

Pending Amendments

Carryover Amendments

Trans ID	Description	Expenditure	Revenue	Effect on GF Contingency	FTE
05_MCSO_CA_01	WITHDRAWN: AS A MATTER OF PROPER ACCOUNTING, THIS AMENDMENT WAS UNNECESSARY TO RECOGNIZE THE REVENUE. Federal State Fund - \$378,024 During the April 2004 State Legislative Emergency Board, MCSO was allocated 100% of their Department of Corrections funding for FY 2004. The late restoration has provided MCSO with \$378,024 of additional revenue that will be carried forward into FY 2005 where funding levels for DOC are slated to be less than 100%. ONE TIME ONLY	413,538	414,521	983	0.00
05_MCSO_CA_02	Justice Services Special Operations Fund - \$115,000 of revenue in MCSO's dedicated fund for Work Crews will be carried over to FY 2005 to cover the cost of three trucks and the necessary work needed to retrofit them. The trucks were ordered in the Spring 2004 but due to delays in shipment will not be delivered until after June 30th. ONE TIME ONLY	116,733	116,733	0	0.00
05_MCSO_CA_03	Inmate Welfare Fund \$118,870 - The Commissary budget for the Inmate Welfare fund received more revenue than anticipated in FY 2004 due to the increase of beds from the passage of ITAX. The revenue is being carried forward in FY 2005 to purchase supplies specifically for inmates. ONE TIME ONLY	124,763	125,067	304	0.00
05_MCSO_CA_04	General Fund - MCSO received \$199,065 in FY 2004 from the State Criminal Alien Assistance Program (SCAAP) Grant. The funds were scheduled to assist in purchasing a long haul bus for the Corrections Transport Unit to move inmates between Multnomah County correctional facilities and two Oregon Department of Correction facilities located in Salem and Pendleton. MCSO was notified in May 2004 that the long haul bus would not be available until after July 1, 2004. The funds will be held in contingency until the ending balance is verified. ONE TIME ONLY	0	199,065	199,065	0.00
MCSO Total		655,034	855,386	200,352	0.00
05_NOND_CA_01	General Fund carryover for \$5,000 in District 2 to implement the recommendations of the Latino Gang Violence Prevention Task Force.	5,000	5,000	0	0.00
NOND Total		5,000	5,000	0	0.00
Total		3,927,929	4,338,959	353,813	0.00

Summary of Budget Changes

FY 2005

Pending Amendments

Staff Amendments

Trans ID	Description	Expenditure	Revenue	Effect on GF Contingency	FTE
05_BCS_SA_01	Business Services IT- Moves positions to different cost centers and corrects job classification that were budgeted incorrectly.	0	0	0	0.00
05_BCS_SA_02	Business Services-HR Adds \$38,753 for a 0.50 FTE transfer from DCJ inadvertently left out of the budget. Funded with salary savings.	0	0	0	0.50
05_BCS_SA_04	Business Services-Facilities Moves positions due to an internal reorganization.	0	0	0	0.00
05_BCS_SA_05	Community Services-Bridge Fund - Corrects five job classifications.	0	0	0	0.00
05_BCS_SA_07	Business Services-Administration- Corrects a Job Classification from Health Services Manager Sr to Program Manager Sr.	0	0	0	0.00
05_BCS_SA_08	FBAT-Changes Program Manager Sr to Chief Financial Officer due to reclassification. The \$21,980 will be funded with existing resources.	0	0	0	0.00
BCS Total		0	0	0	0.50
05_DA_SA_01	Shifts \$63,243 budgeted in Premium in the Felony Division Administration to fund 0.54 FTE for a Deputy District Attorney 3 in Unit C (robbery, burglary and arson).	7,084	7,084	0	0.54
DA Total		7,084	7,084	0	0.54
05_DCHS_SA_01	Increases an Office Assistant position by 0.25 FTE for \$13,434 in Aging & Disability Services' Long Term Care Southeast District Office by reducing contract funds for special services/advocacy.	2,784	2,784	0	0.25
05_DCHS_SA_02	Moves 3.00 positions within the Aging & Disability Services' Long Term Care District Offices to balance case loads.	0	0	0	0.00
05_DCHS_SA_03	Moves a 0.80 FTE Mental Health Consultant from the Call Center Safety Net Program to the Quality Management program. This position is responsible for the Verity Member Services Line.	0	0	0	0.00
05_DCHS_SA_04	Cuts a vacant 0.83 FTE mental health consultant in the School Mental Health unit to fund a new 1.00 FTE supervisor position in the School Mental Health unit of the System of Care program in the Mental Health & Addiction Services division due to compliance issues with OAR's pertaining to clinical supervision.	0	0	0	0.17
05_DCHS_SA_05	Adjusts staffing (position funding, job class coding, and movements) in the Mental Health & Addictions Division. A 0.80 FTE Mental Health Consultant is moved from the Quality Management Program to the Community Mental Health Program; a 0.50 FTE Data Tech is moved from Business Operations to the Community Mental Health Program. Several mental health consultant/ acute care coordinator position classifications are corrected.	0	0	0	0.00
DCHS Total		2,784	2,784	0	0.42
05_DCJ_SA_01	Relocates 7.00 FTE (1.00 Administrative Analyst, 6.00 Office Assistants 2's) among various programs in the Adult Services Division. The transfers result in a zero net change to FTE, personnel dollars, indirect and operational charges, and funds.	0	0	0	0.00
05_DCJ_SA_02	Reduces the reliance on on-call personnel in the Juvenile Custody Units by reprogramming \$50,305 to support 1.00 FTE for a Juvenile Custody Services Specialist.	8,134	8,134	0	1.00
DCJ Total		8,134	8,134	0	1.00
05_HD_SA_01	Makes various minor changes to HD positions: corrects JCN's, corrects FTE amounts, adjusts dollar amounts between temp and on-call.	3,888	3,888	0	0.60
HD Total		3,888	3,888	0	0.60
05_OSCP_SA_01	Cuts 1.00 FTE Program Development Specialist in Energy Services and reassigns duties to cover costs associated with class comp studies. (SAI staff re-class \$14,491; PDS class comp study \$32,610)	-7,696	-7,696	0	-1.00
OSCP Total		-7,696	-7,696	0	-1.00

6/7/04 2:16 pm

Summary of Budget Changes

FY 2005

Pending Amendments

Staff Amendments

Trans ID	Description	Expenditure	Revenue	Effect on GF Contingency	FTE	
		Total	14,194	14,194	0	2.06

Summary of Budget Changes

FY 2005

Pending Amendments

Revenue Amendments

Trans ID	Description	Expenditure	Revenue	Effect on GF Contingency	FTE
05_HD_RA_01	Adjusts WIC revenues due to revised grant award for FY 2005. The increase of 1.90 FTE are existing employees who will not be laid off, as was originally planned.	147,450	147,728	278	1.90
05_HD_RA_02	Adjusts revenues in HIV & Hepatitis C Community Programs to reflect new funding formula. The new formula has a greater emphasis on HIV morbidity, which resulted in an increase of \$57,994 for Multnomah County. The new HIV prevention activities required under this funding stream include a focus on programs targeting HIV positive persons, developing uses for the new rapid testing technology and implementing CDC required interventions.	78,019	65,167	137	0.00
05_HD_RA_03	Revises revenue estimates in HIV Care Services Program to reflect reduction in funding from a new notice of grant award for the Ryan White Title 1 federal grant. Programmatic impacts include a reduction in funds for Health Insurance services to pay premiums, co-pays and deductibles for low-income people living with HIV. The decision to reduce this service category was made by our HIV Services Planning Council. Approximately 25-30 fewer people will be able to receive these services in FY 2005. Other impacts include a restructuring of personnel in the HIV Care Services Program including staff who administer the program and staff who support the HIV Services Planning Council activities. There is a net reduction of .80 FTE in permanent staff assigned to the program.	-149,672	-149,944	-272	-0.80
05_HD_RA_04	Adds two new grants to the Environmental Health Projects Program: EPA Child Care and Asthma grant (\$26,077) ; and State Drinking Water Grant (\$43,541). These grants were awarded after the budget request was completed.	96,178	96,365	187	0.70
05_HD_RA_05	Restores state Tobacco Prevention program funding on a reduced scale. This program was cut at the state level due to Measure 30, but the tobacco prevention community advocates were able to have the legislature reinstate a small portion of the funding to DHS.	120,426	123,655	229	1.10
HD Total		292,401	282,971	559	2.90
05_LIB_RA_01	Adds \$500,185 in revenues from The Library Foundation for the following services: (1) Summer Reading 2004 \$90k; (2) Everybody Reads \$50k; (3) Rare Collections \$72.4k; (4) Promoting Rare Collections \$30k; (5) Books and Materials \$23k; (6) Storytelling Festival \$10k; (7) Children's Book Illustration Visits \$1k; (8) Books 2 U \$69,788; (9) Raising a Reader \$130k; (10) Director's Discretionary Fund \$20k; (11) Writer's Fair \$2k; and (11) Department Indirect \$1,997. In total the change adds 2.00 FTE (Books 2 U-- Outreach and Early Childhood Resource-- librarian).	542,738	546,019	3,281	2.00
LIB Total		542,738	546,019	3,281	2.00
05_NOND_RA_01	Increases CCFC Court-Appointed Special Advocates (CASA) revenue in DCJ's CASA program.	12,264	12,294	30	0.00
NOND Total		12,264	12,294	30	0.00
05_OSCP_RA_01	Removes the \$276,846 HUD Turning Point grant from the OSCP budget. Neighborhood House has been the sole provider and recipient of the grant funds. At the request of Neighborhood House, HUD will award the grant directly to Neighborhood House and assume all administrative responsibilities.	-289,317	-290,029	-712	0.00
OSCP Total		-289,317	-290,029	-712	0.00
Total		1,035,146	1,073,387	3,230	4.90

Summary of Budget Changes

FY 2005

Pending Amendments

Revenue Amendments

Trans ID	Description	Expenditure	Revenue	Effect on GF Contingency	FTE
05_BCS_RA_01	Community Services-Road Fund. Increases revenue by \$35,000 from the City of Gresham for a local project.	35,000	35,000	0	0.00
	BCS Total	35,000	35,000	0	0.00
05_CNTY_RA_01	Budgets Prior Year Property Tax revenue in the General Obligation Bond Sinking Fund. The addition of this revenue will enable the County to reduce the amount of the tax levy to support repayment of bonded debt.	0	0	0	0.00
05_CNTY_RA_02	Adds Interest revenue to County School Fund and Data Processing Fund.	500	45,500	0	0.00
	CNTY Total	500	45,500	0	0.00
05_DCHS_RA_01	Increase the Developmental Disabilities appropriation by \$326,258 to reflect the most recent contract amendments from the State of Oregon. The amendment also reclassifies 1) Program Development Specialist to a Senior Program Development Specialist Senior and 2) Program Development Specialist Senior to a Program Supervisor.	303,458	303,591	133	0.00
05_DCHS_RA_02	Changes revenue coding from "Fed thru State" to "Direct State Source" to properly characterize revenue sources.	0	0	0	0.00
05_DCHS_RA_03	Increase the Aging & Disability Services' appropriation by \$143,577 due to increased Title III funds. These funds are for congregate meals (\$17,592), home delivered meals (\$2,526), and family caregiver services (\$123,459).	145,921	145,921	0	0.00
	DCHS Total	449,379	449,512	133	0.00
05_DCJ_RA_01	Going Home Grant - This grant was received in April 2004 after the budget was submitted. Revenue is being increased by \$22,500 to support A&D Continuing Care and Anger Management professional services.	24,136	24,136	0	0.00
05_DCJ_RA_02	Embrace Treatment Grant -was budgeted at \$88,017, the estimate was decreased to \$60,698 based on better information. The grant supports a consultant to research curriculum and develop training for treatment providers in family engagement techniques and family therapy for the Juvenile Services Division.	-31,955	-32,016	-61	0.00
	DCJ Total	-7,819	-7,880	-61	0.00

Summary of Budget Changes

FY 2005

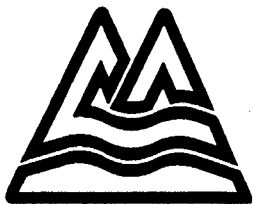
Pending Amendments

Technical Amendments

Trans ID	Description	Expenditure	Revenue	Effect on GF Contingency	FTE
05_BCS_TA_01	Business Services-SAP Finance Operations Reduces Capital Lease Retirement Fund payment and salary savings by \$34,099.	0	0	0	0.00
05_BCS_TA_02	Community Services-Elections. Shifts debt payment to the appropriate cost element. Road Fund-corrects negative amount budgeted.	0	0	0	0.00
05_BCS_TA_04	Business Services-FREDS-Materiels Mgmt -increases IT service reimbursement by \$4,871 due to move to the Banfield location.	4,871	0	0	0.00
05_BCS_TA_05	CBS-Placeholder. This amendment balances the internal service funds. The change amounts cannot be finalized until other amendments that impact internal services are completed.	0	0	0	0.00
	BCS Total	4,871	0	0	0.00
05_DCHS_TA_01	Merges two HUD Horizons grants in the Domestic Violence unit into one for accounting purposes.	0	0	0	0.00
	DCHS Total	0	0	0	0.00
05_DCJ_TA_01	Reduces professional services to increase communications by \$4,400 to support a contract with Fleishman-Hillard for public relations. The goal of the PR is to gain national awareness for Juvenile Detention reform, educate mainstream media, explain how detention techniques lead to safer communities and ultimately significant savings for taxpayers and businesses, and position Multnomah County as a national model.	0	0	0	0.00
	DCJ Total	0	0	0	0.00
05_HD_TA_01	Corrects Early Childhood Services reorganization by re-distributing staff among the remaining three sites. Increases Medicaid revenues by \$76,972 due to increased productivity of provider teams.	85,493	76,972	151	0.80
05_HD_TA_02	Makes adjustments to balance SPNS Outreach grant award and to move Oregon Primary Care Association dues payment from the Director's Office into the correct cost center in the Integrated Clinical Services Division.	-11,078	-632	0	-0.10
05_HD_TA_03	Restores capital expenditure accidentally omitted in constraint. Constraint reduction of 5.8% applies. Supplies reduced to cover DBCS-Finance charge.	15,559	1,429	-14,130	0.00
	HD Total	89,974	77,769	-13,979	0.70
05_MCSO_TA_01	Transfers \$4,124 from supplies to correctly reflect the telecommunications services at MWRC. There is no impact to MCSO's General Fund but there is an increase of \$4,124 to the Telephone Fund and a decrease of (\$62) to Finance Operations.	4,062	4,062	0	0.00
	MCSO Total	4,062	4,062	0	0.00
05_NOND_TA_02	Removes \$46 budgeted in error in Auditor's Office ITAX budget.	-46	0	46	0.00
05_NOND_TA_03	Accounting change only: moves Regional Investment Board program dollars out of the SIP Fund and into the Federal-State Fund. No net change.	0	0	0	0.00
05_NOND_TA_04	Adds enhanced services Facilities charges to Nondepartmental budget that were omitted in the request. Reduces TRANS interest expense for no net change to the Nondepartmental budget. Increases the Facilities Fund by \$48,075 in service reimbursement revenue.	41,204	48,075	0	0.00
	NOND Total	41,158	48,075	46	0.00
05_OSCP_TA_01	Moves \$4,000 from School Age Policy Framework (SAPF) professional services to pass through to correctly budget for the Region 4 SAPF contract.	0	0	0	0.00
	OSCP Total	0	0	0	0.00
	Total	140,065	129,906	-13,933	0.70

Budget

Notes



Multnomah County, Oregon

Budget Office 6/8/2004

Attachment D
FY 2005 Budget Notes
June 10, 2004

Flash Money

The County understands that, on occasion, the use of large sums of money known as "flash money" is a necessary element to the successful investigation of drug, property, and other types of crimes by the Sheriff's Office. In order to further an investigation, the use of flash money is an important tool to the infiltration of the criminal enterprise and in gaining the acceptance and confidence of an alleged criminal. The County also understands that there is a risk of loss when flash money is used during these types of investigations. The County acknowledges the sum of \$100,000 as an acceptable risk when using flash money in a criminal investigation.

**Maximize Use of
Available Beds**

In an effort to better use the limited number of jail beds for those offenders who pose the greatest risk to community safety, the County's public safety group in partnership with other public safety agencies shall address the following four issues:

- 1) Streamline the unsentenced supervision services system (Closed Street Supervision and Pre-trial Release Services) by reducing the amount of time in jail from booking to supervision, decreasing the number of repeat offender interviews while increasing the proportion of interviews which lead to program acceptance, and assuring that programs receive only those clients consistent with their risk-level.
- 2) Increase the number and proportion of in-custody offenders, both sentenced and unsentenced, under electronic monitoring by subsidizing eligible candidates who do not have the resources to pay and through enhanced electronic monitoring (GPS) for offenders with housing stability issues that may bar them from traditional electronic monitoring.
- 3) Identify the amount, proportion, and cost of failures to appear (FTA) which occur at booking, which utilize jail space, which are handled by the DA's office, and which impact the backlog of undelivered warrants.
- 4) Clarify how County booking and various bed rental policies impact the number and type of matrix releases that occur in the community.

The Board of County Commissioners shall be briefed quarterly on their progress of each of these areas. Briefings shall include identification of the issue, the associated direct cost to the county, and corrective actions which include both anticipated savings and implementation timelines to address the problem.