



Multnomah County Oregon

Board of Commissioners & Agenda

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BOARD OF COMMISSIONERS

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JUNE 2 & 4, 2009

BOARD MEETINGS

FASTLOOK AGENDA ITEMS OF INTEREST

Pg 2	9:00 a.m. Tuesday Budget Work Session
Pg 3	9:30 a.m. Thursday Opportunity for Public Comment on Non-Agenda Matters
Pg 4	10:00 a.m. Thursday Adopting Financial and Budget Policies for Multnomah County, Oregon for Fiscal Year 2009-2010 and Repealing Resolution 08-079
Pg 4	10:05 a.m. Thursday Defining the Funds to be Used in Fiscal Year 2009-2010 and Repealing Resolution 08-080
Pg 4	10:10 a.m. Thursday PUBLIC HEARING and Adoption of the Fiscal Year 2010 Budget for Multnomah County and Making Appropriations Thereunder, Pursuant to ORS 294.435

Thursday meetings of the Multnomah County Board of Commissioners are cable-cast live and taped and may be seen by Cable subscribers in Multnomah County at the following times:

(Portland & East County)

Thursday, 9:30 AM, (LIVE) Channel 30

Sunday, 11:00 AM Channel 30

(East County Only)

Saturday, 10:00 AM, Channel 29

Tuesday, 8:15 PM, Channel 29

Produced through MetroEast Community Media
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Tuesday, June 2, 2009 - 7:30 AM to 9:30 AM
Multnomah Building, Third Floor Conference Room 315
501 SE Hawthorne Boulevard, Portland

LOCAL PUBLIC SAFETY COORDINATING COUNCIL EXECUTIVE COMMITTEE MEETING

A quorum of the Multnomah County Board of Commissioners *may* be attending the Local Public Safety Coordinating Council Executive Committee meeting. This meeting is open to the public. For agenda topics and/or further information, contact LPSCC Assistant Director Carol M. Wessinger at 503 988-5894.

Tuesday, June 2, 2009 - 9:00 AM
Multnomah Building, First Floor Commissioners Boardroom 100
501 SE Hawthorne Boulevard, Portland

BUDGET WORK SESSION

WS-1 Budget Work Session for Follow Up and Amendments. Representatives from the departments will be available to answer any additional questions. **This meeting is open to the public however no public testimony will be taken.**
3 HOURS REQUESTED.

CABLE PLAYBACK INFO: **(Portland and East County)**

Tuesday, June 2 - 9:00 AM LIVE Channel 30

Friday, June 5 - 8:00 AM Channel 30
(East County Only)

Friday, June 5 - 8:00 PM Channel 29

Saturday, June 6 - 2:00 PM Channel 29

Sunday, June 7 - 11:00 AM Channel 29

Thursday, June 4, 2009 - 9:30 AM
Multnomah Building, First Floor Commissioners Boardroom 100
501 SE Hawthorne Boulevard, Portland

REGULAR MEETING

CONSENT CALENDAR - 9:30 AM **SHERIFF'S OFFICE**

- C-1 Amendment 3 to Intergovernmental Revenue Agreement 0607002 with the City of Maywood Park for Law Enforcement Patrols

DEPARTMENT OF COMMUNITY SERVICES

- C-2 Auto Wrecker Certificate Renewal for Rex M. and June J. Davis of ORIENT AUTO PARTS, Inc, 28425 SE Orient Drive, Gresham

DEPARTMENT OF COUNTY MANAGEMENT

- C-3 BUDGET MODIFICATION DCM-16 Reclassifying Three Positions in Information Technology, as Determined by the Class/Comp Unit of Central Human Resources
- C-4 BUDGET MODIFICATION DCM-17 Reclassifying One Position in Information Technology, as Determined by the Class/Comp Unit of Central Human Resources

REGULAR AGENDA **PUBLIC COMMENT - 9:30 AM**

Opportunity for Public Comment on non-agenda matters. Testimony is limited to three minutes per person. Fill out a speaker form available in the Boardroom and turn it into the Board Clerk.

DEPARTMENT OF COUNTY HUMAN SERVICES – 9:30 AM

- R-1 BUDGET MODIFICATION DCHS-40 Increasing the Department of County Human Services Fiscal Year 2009 Federal/State Appropriation by \$367,929 for Domestic Violence Victim Services and Coordination Program
- R-2 BUDGET MODIFICATION DCHS-41 Increasing the Department of County Human Services Fiscal Year 2009 Federal/State Appropriation by \$598,257 in the Community Services Division

- R-3 BUDGET MODIFICATION DCHS-42 Increasing SUN Service System Division Federal/State Appropriation by \$27,065 in State of Oregon Housing and Community Services Community Services Block Grant Funding

DEPARTMENT OF COMMUNITY SERVICES – 9:40 AM

- R-4 RESOLUTION Amending Resolution 06-018 Authorizing an Internal Loan from the General Fund to the Willamette River Bridge Fund for the Sauvie Island Bridge Replacement by Authorizing Changes to Original Repayment Terms

DEPARTMENT OF COUNTY MANAGEMENT – 9:50 AM

- R-5 RESOLUTION Approving the Compensation Plan for Employees Not Covered by Collective Bargaining Agreements for Fiscal Year 2009-2010
- R-6 RESOLUTION Adopting Financial and Budget Policies for Multnomah County, Oregon for Fiscal Year 2009-2010 and Repealing Resolution 08-079
- R-7 RESOLUTION Defining the Funds to be Used in Fiscal Year 2009-2010 and Repealing Resolution 08-080
- R-8 PUBLIC HEARING and Consideration of a RESOLUTION Adopting the Fiscal Year 2010 Budget for Multnomah County and Making Appropriations Thereunder, Pursuant to ORS 294.435
- R-9 RESOLUTION Levying Ad Valorem Property Taxes for Multnomah County, Oregon, for Fiscal Year 2010

BOARD COMMENT

Opportunity (as time allows) for Commissioners to provide informational comments to Board and public on non-agenda items of interest or to discuss legislative issues.



MULTNOMAH COUNTY

AGENDA PLACEMENT REQUEST (revised 09/22/08)

Board Clerk Use Only

Meeting Date: 06/04/09
Agenda Item #: C-1
Est. Start Time: 9:30 AM
Date Submitted: 05/22/09

Agenda Title: Amendment 3 to Intergovernmental Revenue Agreement 0607002 with the City of Maywood Park for Law Enforcement Patrols

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title sufficient to describe the action requested.

Requested Meeting Date:	June 4, 2009	Amount of Time Needed:	N/A
Department:	Sheriff's Office	Division:	Enforcement
Contact(s):	Brad Lynch		
Phone:	503-988-4336	Ext.	84336
		I/O Address:	503/350
Presenter(s):	Consent Calendar		

General Information

1. What action are you requesting from the Board?

Approval of the amendment to intergovernmental agreement 0607002.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

The Sheriff's Office provides law enforcement patrols and services within the city limits of Maywood Park. The City of Maywood Park will reimburse the Sheriff's Office for the cost of a patrol deputy for eight hours per week for fiscal year 2010. These patrols are part of the MCSO Patrol program offer # 60063A, providing Maywood Park citizens neighborhood patrols, emergency response, traffic safety and assistance.

3. Explain the fiscal impact (current year and ongoing).

Maywood Park will pay \$30,071.00 for these services for fiscal year 2010. The revenue has been anticipated and is included in the FY 2010 budget.

4. Explain any legal and/or policy issues involved.

None

5. Explain any citizen and/or other government participation that has or will take place.

None other than those described above.

Required Signature

**Elected Official or
Department/
Agency Director:**

/s/ *Bob Skipper / L.A.*

Date: 05/19/09

MULTNOMAH COUNTY CONTRACT APPROVAL FORM (CAF)

Pre-approved Contract Boilerplate (with County Attorney signature) ☐ Attached ☐ Not Attached Contract #: 0607002
Amendment #: 3

CLASS I Based on Informal / Intermediate Procurement	CLASS II Based on Formal Procurement	CLASS III Intergovernmental Contract (IGA)
<input type="checkbox"/> Personal Services Contract	<input type="checkbox"/> Personal Services Contract	<input type="checkbox"/> Expenditure Contract
PCRB Contract <input type="checkbox"/> Goods or Services <input type="checkbox"/> Maintenance or Licensing Agreement <input type="checkbox"/> Public Works / Construction Contract <input type="checkbox"/> Architectural & Engineering Contract	PCRB Contract <input type="checkbox"/> Goods or Services <input type="checkbox"/> Maintenance or Licensing Agreement <input type="checkbox"/> Public Works / Construction Contract <input type="checkbox"/> Architectural & Engineering Contract	<input checked="" type="checkbox"/> Revenue Contract <input type="checkbox"/> Grant Contract <input type="checkbox"/> Non-Financial Agreement
<input type="checkbox"/> Revenue Contract <input type="checkbox"/> Grant Contract <input type="checkbox"/> Non-Financial Agreement	<input type="checkbox"/> Revenue Contract <input type="checkbox"/> Grant Contract <input type="checkbox"/> Non-Financial Agreement	<input type="checkbox"/> INTER-DEPARTMENTAL AGREEMENT (IDA)

Department: Sheriff's Office Division/ Program: Enforcement Date: 05/05/09
Originator: Chief Deputy Timothy Moore Phone: 503-988-4300 Bldg/Room: 503/350
Contact: Brad Lynch Phone: 503-988-4336 Bldg/Room: 503/350

Description of Contract: Amendment to extend the term of the agreement to provide law enforcement services and patrols for the City of Maywood Park.

RENEWAL: ☐ PREVIOUS CONTRACT #(S) 0405123, 0310511, 0210308 EEO Exhibit 5 required if amount over \$75k

PROCUREMENT EXEMPTION OR CITATION # 46-0130(1)(f) ISSUE DATE: EFFECTIVE DATE: END DATE:

CONTRACTOR IS: ☐ MBE ☐ WBE ☐ ESB ☐ QRF State Cert# _____ or ☐ Self Cert ☐ Non-Profit ☐ N/A (Check all boxes that apply)

Contractor	City of Maywood Park			Remittance address (If different)	
Address	10100 NE Prescott Street, Suite 147				
City/State	Maywood Park, Oregon			Payment Schedule / Terms:	
ZIP Code	97220			<input type="checkbox"/> Lump Sum \$	<input type="checkbox"/> Due on Receipt
Phone	503-255-9805			<input type="checkbox"/> Monthly \$	<input type="checkbox"/> Net 30
Employer ID# or SS#				<input type="checkbox"/> Other \$	<input type="checkbox"/> Other
Contract Effective Date	07/01/06	Term Date	06/30/09	<input type="checkbox"/> Price Agreement (PA) or Requirements Funding Info:	
Amendment Effect Date	07/01/09	New Term Date	06/30/10		
Original Contract Amount	\$ 27,252.16			Original PA/Requirements Amount	\$
Total Amt of Previous Amendments	\$ 57,636.80			Total Amt of Previous Amendments	\$
Amount of Amendment	\$ 30,071.00			Amount of Amendment	\$
Total Amount of Agreement \$	\$ 114,959.96			Total PA/Requirements Amount	\$

REQUIRED SIGNATURES:

Department Manager _____ DATE _____
County Attorney Not Required _____ DATE 6/02/09
CPCA Manager _____ DATE _____
County Chair _____ DATE 06.04.09
Sheriff _____ DATE 5-19-09
Contract Administration _____ DATE _____

COMMENTS:

APPROVED : MULTNOMAH COUNTY
BOARD OF COMMISSIONERS

AGENDA # C-1 DATE 06.04.09
DEBORAH L. BOGSTAD, BOARD CLERK

MULTNOMAH COUNTY
INTERGOVERNMENTAL AGREEMENT AMENDMENT
(Amendment 3 to Change Contract Provisions during Contract Term)

CONTRACT NO. 0607002

This is an amendment to Multnomah County Contract referenced above effective July 1, 2006 between Multnomah County, Oregon, hereinafter referred to as County, and the City of Maywood Park, hereinafter referred to as City.

The parties agree:

1. The following changes are made to Contract No. 0607002:

Contract 0607002 shall be extended for an additional period commencing July 1, 2009 and ending June 30, 2010.

Section 2, **Responsibilities of City**, Subsection C shall be changed to read:

The CITY shall pay MCSO \$30,071.00 for 416 hours of patrol services as provided in Section 3 for the period of July 1, 2009 until June 30, 2010.

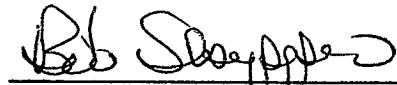
2. All other terms and conditions of the contract shall remain the same.

MULTNOMAH COUNTY, OREGON:



Ted Wheeler, County Chair

Date: 06.04.09

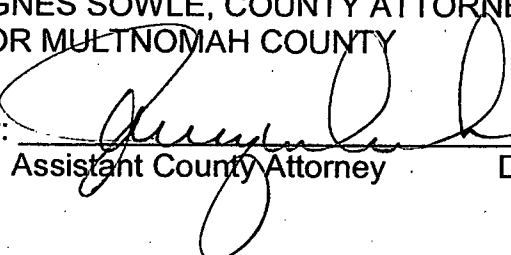
Approved: 

Sheriff or Designee

Date: 5-19-09

Reviewed:

**AGNES SOWLE, COUNTY ATTORNEY
FOR MULTNOMAH COUNTY**

By: 

Assistant County Attorney

Date 6/02/09

CITY OF MAYWOOD PARK:

Signature: 

Name: MARK HARDIE
Please Print

Title: MAYOR

Date: MAY 14th 2009

Approved as to form:

By: _____
Date



MULTNOMAH COUNTY

AGENDA PLACEMENT REQUEST (revised 09/22/08)

Board Clerk Use Only

Meeting Date: 06/04/09
Agenda Item #: C-2
Est. Start Time: 9:30 AM
Date Submitted: 05/26/09

Agenda Title: Approval of Auto Wrecker Certificate Renewal for Rex M. and June J. Davis of ORIENT AUTO PARTS, INC, 28425 SE Orient Drive, Gresham

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title sufficient to describe the action requested.

Requested Meeting Date: June 4, 2009
Amount of Time Needed: Consent Calendar
Department: Community Services
Division: Land Use & Transportation
Contact(s): Lisa Estrin
Phone: 503.988.3043 Ext. 22597 I/O Address: 455/116
Presenter(s): Consent Calendar

General Information

1. What action are you requesting from the Board?

Approval of the renewal of an auto wrecking yard certificate for Orient Auto Parts, Inc. at 28425 SE Orient Drive. The renewed license would be valid from date of issuance to March 31, 2012.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

Orient Auto Parts is currently operating at 28425 SE Orient Drive. The most recent wrecker certificate expired March 31, 2009. In order to renew the license for 2009 through March 2012, the wrecking yard must apply for a business certificate through the Department of Motor Vehicles. In order for the business certificate to be approved, the local governing body must authorize the business pursuant to ORS 822.140. Orient Auto Parts has been authorized by Multnomah County since 1977. The current proposal complies with County and State regulations for wrecking yard certificate renewal (Case No. T1-09-006). Multnomah County's approval is required on the attached DMV Application for Business Certificate as a Dismantler of Motor Vehicles or Salvage Pool Operator. The original DMV Application for Business Certificate and the enclosed original surety bond must be returned to the business owner after a decision has been rendered.

3. Explain the fiscal impact (current year and ongoing).

None.

4. Explain any legal and/or policy issues involved.

The most recent certificate under which Orient Auto Parts, Inc. operated expired March 31, 2009. In order to lawfully continue operation, the renewal must be approved.

5. Explain any citizen and/or other government participation that has or will take place.

Orient Auto Parts, Inc. has submitted all the materials necessary for the renewal application. Land Use Planning staff has contacted both the Multnomah County Sheriff's Office and the County's Assessment and Taxation Office to obtain information required by MCC 15.202. No other participation by citizens or governments has taken place. To date, no complaints have been received regarding Orient Auto Parts, Inc. in calendar years 2006 through April 2009.

Required Signature

**Elected Official or
Department/
Agency Director:**



Date: 05/26/09



**Staff Report
Determination of Compliance
2009 Wrecker Certificate Renewal
Orient Auto Parts, Inc.
28425 SE Orient Drive**

Case# T1-09-006

This Staff Report and Determination of Compliance is made pursuant to the requirements specified by Multnomah County Code (MCC) Section 15.200-15.207 Wrecker Certificates. An application for renewal of a Wrecker Certificate as required by the State of Oregon Department of Motor Vehicles was submitted on April 7, 2009 by Rex Davis of Orient Auto Parts, Inc., 28425 SE Orient Drive.

I. Conditions of Approval:

1. The applicant shall obtain a Business Certificate as a wrecker of motor vehicles from the Oregon Department of Transportation. Applications for future Wrecker Certificate renewals shall include a copy of the Wrecker Certificate issued by the Oregon Department of Transportation the prior year.
2. If there are any changes to the property during the year prior to renewal of Wrecker Certificate, applications for future Wrecker Certificate renewals shall include submittal of a site plan, drawn to scale, showing the revisions. Expansion of the dimensions of the wrecking yard shall not occur without prior approval of the County.
3. Taxes shall be kept current prior to approval of future Wrecker Certificate renewals.
4. Any application for a Wrecker Certificate or renewal must be reviewed by staff and presented to the Board of County Commissioners as required under MCC 15.200 et. seq.

II. Applicable Zoning Considerations:

The applicable zoning considerations as specified in MCC 15.202(B)(3), (4) and (5) are addressed below:

**A. Compliance with the requirements of Oregon Revised Statutes (ORS)
822.110 (MCC 15.202(B)(3)):**

822.110 Dismantler certificate; refusal to issue; duplicate certificate.

(1) Except as provided in subsection (2) of this section, the Department of Transportation shall issue a dismantler certificate to any person if the person meets all of the following requirements:

(a) The person establishes that the area in which the business is located and the place of business to be approved under the dismantler certificate for use in the motor vehicle dismantling business are zoned for industrial use or subject to another zoning classification that permits the type of business conducted by the dismantler.

(b) The person pays the fee required under ORS 822.700 for issuance of a dismantler certificate.

(c) The person completes the application for a dismantler certificate described under ORS 822.115.

(d) The person delivers to the department any approvals by local governments required under ORS 822.140.

(e) The person delivers to the department a bond or letter of credit that meets the requirements of ORS 822.120.

(2) The department may refuse to issue a dismantler certificate to a person if:

(a) The person has previously had a dismantler certificate or identification card revoked, canceled or suspended under ORS 822.145; or

(b) The department determines that the application contains false or misleading information.

(3) The department may issue a duplicate dismantler certificate to a person who has lost or destroyed an original dismantler certificate if the person:

(a) Has complied with the requirements of this section for issuance of a certificate; and

(b) Is within the renewal period of the original dismantler certificate.

Finding: The subject property is zoned Orient Commercial-Industrial, but wrecking yards are not a listed use in the zone. The wrecking yard was determined to be a non-conforming use on April 5, 1977 and January 15, 1987 and remains so. Evidence within the Multnomah County file labeled Auto Wrecking – 28425 SE Orient Drive, contains a record that an auto wrecker business has occupied the site continuously and in compliance with zoning regulations since 1977. Examination of Department land use inventory maps and zoning maps indicates that the business was in existence on the property prior to 1977. The land use map shows the site with a case file MC1-62 listed for the subject parcel. All evidence suggests the business is in compliance with zoning regulations.

The applicant has provided a Surety Bond by Contractors Bonding and Insurance Company (CBIC) with a dated effectiveness of April 1, 2009 to March 31, 2012 which has met the requirements of ORS 822.110(1)(e). Compliance with the requirements of ORS 822.110 (1)(b-e),(2), and (3) will be ensured by obtaining a Wrecker Certificate issued by the Oregon Department of Transportation.

B. Compliance with the business locational provisions of ORS 822.135 (MCC 15.202(B)(4)):

822.135 Improperly conducting motor vehicle dismantling business; penalty.

(1) A person commits the offense of improperly conducting a motor vehicle dismantling business if the person holds a dismantler certificate issued under ORS 822.110 and the person does any of the following:

(b) Expands the dimensions of or moves any of the person's places of business or opens any additional places of business without obtaining a supplemental dismantler certificate by the procedure under ORS 822.125.

Finding: Staff has found no evidence or indication that the dimensions of the wrecking yard have been expanded beyond that of the existing Wrecker Certificate. The applicant has submitted a site plan clearly identifying the dimensional boundaries of the wrecking yard (fenced and/or screened

areas) in relation to property lines and setbacks. A site visit conducted by land use staff on May 13, 2009 confirmed the existing dimensions of the wrecking yard. Expansion of the dimensions of the wrecking yard shall not occur without prior approval of the County.

(g) Fails to keep the premises on the outside of the establishment clear and clean at all times.

Finding: The Land Use Planning Section took photos on May 13, 2009 demonstrating the area outside the establishment is clear and clean. Photos are contained in the permanent case file. There has been no indication since that time of the establishment not being kept clear and clean.

(h) Conducts any wrecking, dismantling or altering of vehicles outside the building, enclosure or barrier on the premises of the business.

Finding: Based on staff's field inspection on May 13, 2009, no dismantling or altering of vehicles outside the fenced area of the business was evident.

(i) Stores or displays any motor vehicles or major component parts or conducts the motor vehicle dismantling business outside of the building, enclosure or barrier of the place of business.

Finding: Based on staff's field inspection on May 13, 2009, no activities related to the business were evident outside of the fenced area.

(k) Except as otherwise provided in this paragraph, fails to keep the business hidden or adequately screened by the terrain or other natural objects or by plantings, fences or other appropriate means so as not to be visible from the main traveled way of the highway in accordance with the rules of the Director of Transportation. This paragraph does not apply to a business that is:

(A) Located in an area zoned for industrial use under authority of the laws of this state; or

(B) A business established before June 30, 1967.

(L) Expands or moves any place of business approved under a dismantler certificate or opens any additional locations for the business without obtaining a supplemental certificate under ORS 822.125 or obtaining an additional dismantler certificate.

Finding: The site visit conducted by staff on May 13, 2009 confirmed that an arborvitae hedge and a site obscuring fence screen vehicles from adjacent roads and properties.

C. Compliance with zoning regulations (MCC 15.202(B)(5)):

Finding: The subject property is zoned Orient Commercial-Industrial, but wrecking yards are not a listed use in the zone. The wrecking yard was determined to be a non-conforming use on April 5, 1977 and January 15, 1987 and remains so. Evidence within the Multnomah County file labeled Auto Wrecking – 28425 SE Orient Drive, contains a record that an auto wrecker business has occupied the site continuously and in compliance with zoning regulations since 1977. Examination of Department land use inventory maps and zoning maps indicates that the business was in existence on the property prior to 1977. The land use map shows the site with a case file MC1-62 listed for the subject parcel. All evidence suggests the business is in compliance with zoning regulations.

III. Notification:

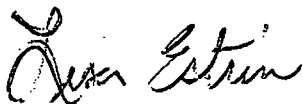
Notice of this application was sent to the Multnomah County Sheriff on April 15, 2009. A recommendation of approval from the County Sheriff's Office was received on May 8, 2009 based upon a clean background check. A copy of the Sheriff's recommendation is contained in the permanent case file.

The previous Wrecker Certificate renewal was approved with a condition that taxes shall be kept current prior to approval of future Wrecker Certificate renewals. No outstanding taxes are associated with the property according to Assessment & Taxation Property Information records dated May 13, 2009.

IV. Recommendation:

The staff of the Land Use Planning Section respectfully recommends that the above Wrecker Certificate renewal be approved, based upon findings that the business satisfies the applicable requirements contained in MCC 15.200-15.207, ORS 822.110, and ORS 822.135 and continues to retain a non-conforming status.

Dated this 14th Day of May, 2009.



By: Lisa Estrin, *Planner*

For: Karen Schilling, *Planning Director*



DEPARTMENT OF TRANSPORTATION
DRIVER AND MOTOR VEHICLE SERVICES
1905 LANA AVE NE, SALEM, OREGON 97314

INSTRUCTIONS FOR COMPLETING AN APPLICATION FOR A DISMANTLER CERTIFICATE (Originals and Renewals)

OFFICE HOURS for Business License Unit, in the Salem DMV Headquarters office,
in person are 8:00 – 4:30 p.m., Monday through Friday excluding holidays.

Read the entire application before completing it. This application will be returned to you if incomplete.

Submit your completed application and fees to:

DMV Business License Unit
1905 Lana Ave NE
SALEM OR 97314
Phone: 503-945-5052
Website: www.oregondmv.com

When submitting your application and fees at the customer service counter:

- If paying in cash, please have correct amount since Business License Unit has no way to make change.
- Make copies of your application for your records and copies of photo ID before you come to the counter.

Legal Name – If your business is a sole proprietorship, list your full name as the legal name. If your business is a partnership, list the full names of each partner or the partnership name. If your business is an LLC, list the name of the limited liability company (includes "LLC") registered with The Secretary of State Corporation Division. If your business is a corporation, list the name of the corporation (includes: Inc, Corp, etc.) registered with The Secretary of State Corporation Division.

Business Name – If using an assumed business name or trade name, list the business name registered with The Secretary of State Corporation Division. Otherwise, your dismantler certificate will be issued using the legal name.

Oregon Registry Numbers – If you do not know your Oregon registry number(s), contact The Secretary of State Corporation Division at 503-986-2200

Main Business Location – Business location where dismantling business is (or will be) being conducted.

Type of Organization – Check your organization type and if a corporation, list the state under whose law the business is incorporated.

Description of the location of the dismantling business – To verify compliance with ORS 822.115 and 822.135, submit a plat map or other acceptable documentation that clearly shows compliance with all of these requirements. The dimensions of the property on which the business is located is also required.

Local Government Approval – An applicant must comply with any regulation established by a city or county under ORS 822.140 and must obtain the approval of the governing body of the city or county. Take this application to the applicable city or county office for their approval. Local listings may be found in the phone book under "zoning," "land use" or "permits." Some cities and counties charge a fee for signing the application.

Registered Agent – If your business is an LLC or a corporation, the registered agent's name, street address and mailing address is required. Contact The Secretary of State Corporation Division for this information at 503-986-2200.

Ownership/Applicant's Certification Signature – Provide the name, residence address, mailing address and signature of owner, partners, LLC members or corporate officers on Page 2 (do not list CEOs, Chairs of the Board, General Managers, Directors, etc.). Every applicant listed on the application must provide a certifying signature.

Photo ID – Staple copies of each applicant's official photo ID to this application. The copy must be legible. If the residence address on the photo ID and on Page 2 are not the same, attach a statement explaining why they do not match.

Bond – The bond required for a dismantler certificate is for \$10,000 and must be completed, signed and sealed by your bonding company. The owner, a partner, an LLC member or a corporate officer must sign the bond. The legal name, business name and business location on the bond must match the dismantler application. The bond must expire on the last day of the month.

Supplemental Location Using the Same Business Name – A separate supplemental application (Form 735-373A) must be completed for each additional location from which you operate dismantler business. You must conduct business at each supplemental location under the same name as the primary location.

If you have any questions, please contact Business License Unit at (503) 945-5052.



DEPARTMENT OF TRANSPORTATION
DRIVER AND MOTOR VEHICLE SERVICES
1000 LANA AVE SE, SALEM OREGON 97314

APPLICATION FOR BUSINESS CERTIFICATE

AS A DISMANTLER OF MOTOR VEHICLES OR
SALVAGE POOL OPERATOR

CERTIFICATE NUMBER
WR4005

EFFECTIVE DATE

EXPIRATION DATE

FEE: \$450

- PLEASE TYPE OR PRINT LEGIBLY WITH INK.
- SEE PAGE 4 FOR INSTRUCTIONS FOR COMPLETING A DISMANTLER APPLICATION.
- ANY ALTERATION OF LINE 3 VOIDS LOCATION APPROVAL.

☐ ORIGINAL ☒ RENEWAL

LEGAL NAME OF APPLICANT (OWNER, PARTNERSHIP, LLC OR CORPORATION NAME)

OREGON REGISTRY NUMBER (IF LLC OR CORPORATION)

1 **ORIENT AUTO PARTS INC**

495683-89

BUSINESS NAME OF APPLICANT (IF ASSUMED BUSINESS NAME OR TRADE NAME)

OREGON REGISTRY NUMBER
(IF USING ASSUMED BUSINESS NAME OR TRADE NAME)

BUSINESS TELEPHONE

2

() (503) 663-1909

3 MAIN BUSINESS LOCATION (STREET AND NUMBER)

CITY

ZIP CODE

COUNTY

28425 SE Orient Dr.

Gresham

97080

Mult.

MAILING ADDRESS

CITY

STATE

ZIP CODE

4

CHECK ORGANIZATION TYPE:

☐ Individual

☐ Partnership

☐ LLC

☒ Corporation:

If corporation, list the state under
whose law business is incorporated:

5

6

- a) THE DIMENSIONS OF THE PROPERTY ON WHICH THE BUSINESS IS LOCATED ARE **500** ft. X **1150** ft.
b) ORS 822.115(4) requires applicants to file a **description of the location** of the dismantling yard. Accordingly,
please file a plat map or other description of the location of the premises..

7

By signing this application you are also certifying that:

1. The right of way of any highway adjacent to the area proposed for approval to conduct the dismantling business is used for access to the premises and public parking;
2. You maintain a building or enclosure or other barrier at least six feet high for the purpose of conducting the dismantling business;
3. You will not store any vehicles or vehicle parts or conduct the dismantling business outside of the building, enclosure or barrier;
4. The business is hidden and adequately screened by the terrain or other natural objects or by plants, fences or other appropriate means so as not to be visible from the main traveled way or the highway except as permitted by ORS 822.135.

8

LOCAL GOVERNMENT APPROVAL (CITY / COUNTY)

By signing this application you are authorizing a dismantler business to be conducted at the location listed on Line 3 of this application. If a dismantler business cannot be conducted at that location, or if any of the conditions below are not met, do not sign this approval.

I CERTIFY THAT THE GOVERNING BODY OF THE ☐ CITY ☐ COUNTY OF _____ HAS:

- A) APPROVED THE APPLICANT AS BEING SUITABLE TO ESTABLISH, MAINTAIN OR OPERATE A MOTOR VEHICLE DISMANTLING BUSINESS (ORIGINAL APPLICATIONS ONLY).
- B) DETERMINED THAT THE LOCATION OR PROPOSED LOCATION MEETS THE REQUIREMENTS FOR THAT LOCATION UNDER ORS 822.110.
- C) DETERMINED THAT THE LOCATION DOES NOT VIOLATE ANY APPLICABLE PROVISION OF ORS 822.135.
- D) APPROVED THE LOCATION AND DETERMINED THAT THE LOCATION COMPLIES WITH ANY REGULATIONS ADOPTED BY THE JURISDICTION UNDER ORS 822.140.

▼ PLACE STAMP OR SEAL HERE ▼

I ALSO CERTIFY THAT I AM AUTHORIZED TO SIGN THIS APPLICATION
AND AS EVIDENCE OF SUCH AUTHORITY DO AFFIX HEREON THE
SEAL OR STAMP OF THE CITY OR COUNTY.

NAME

TITLE

PHONE NUMBER

9

()

SIGNATURE

DATE

10 X

Complete the section(s) below and sign.

(Be sure to attach a separate sheet to show additional owners.)

- List the primary owner, partners, LLC members or corporate officers below.
- If a member of a limited liability company (LLC) is a corporation, the president must provide information below.
- If a partner of a partnership is a corporation, the president must provide information below.
- If corporation or LLC, then Oregon registered agent name and address required below.

11	OREGON REGISTERED AGENT NAME Frank A. Hilton Jr.		TELEPHONE NUMBER (503) 224-6440	
12	OREGON REGISTERED AGENT STREET ADDRESS 851 SW Sixth Ave Suite 1500		CITY Portland	STATE OR
13	OREGON REGISTERED AGENT MAILING ADDRESS (IF DIFFERENT)		CITY	STATE OR
			ZIP CODE 97204	

OWNERSHIP INFORMATION

14	PRINT NAME OF OWNER / PARTNER / LLC MEMBER / CORPORATE OFFICER DAVIS, JUNE J		TITLE VICE PRES		RESIDENCE TELEPHONE NUMBER () (503) 637-6851	
15	DATE OF BIRTH 6/22/37	DRIVER LICENSE NUMBER 984691	STATE OF ISSUANCE OR			
16	RESIDENCE ADDRESS 40860 SE KITZMILLER		CITY EAGLE CREEK	STATE	ZIP CODE 97022	
17	MAILING ADDRESS (IF DIFFERENT)		CITY	STATE	ZIP CODE	
18	CERTIFYING SIGNATURE OF OWNER SHOWN ON LINE 14 ABOVE X June J. Davis				DATE 4/6/09	
19	PRINT NAME OF OWNER / PARTNER / LLC MEMBER / CORPORATE OFFICER DAVIS, REX M		TITLE PRESIDENT		RESIDENCE TELEPHONE NUMBER () (503) 663-7466	
20	DATE OF BIRTH 5/25/55	DRIVER LICENSE NUMBER 1784307	STATE OF ISSUANCE OR			
21	RESIDENCE ADDRESS 39131 SE HUDSON RD		CITY SANDY	STATE	ZIP CODE 97055	
22	MAILING ADDRESS (IF DIFFERENT)		CITY	STATE	ZIP CODE	
23	CERTIFYING SIGNATURE OF OWNER SHOWN ON LINE 19 ABOVE X Rex M. Davis				DATE 4/6/09	
24	PRINT NAME OF OWNER / PARTNER / LLC MEMBER / CORPORATE OFFICER		TITLE		RESIDENCE TELEPHONE NUMBER ()	
25	DATE OF BIRTH	DRIVER LICENSE NUMBER	STATE OF ISSUANCE			
26	RESIDENCE ADDRESS		CITY	STATE	ZIP CODE	
27	MAILING ADDRESS (IF DIFFERENT)		CITY	STATE	ZIP CODE	
28	CERTIFYING SIGNATURE OF OWNER SHOWN ON LINE 24 ABOVE X				DATE	

29 Please attach (staple) copies of ALL owners, partners, LLC members or corporate officers official photo ID's (driver license or state issued identification card ONLY). If the residence address on the photo ID is different than the residence address listed on Page 2, submit a statement explaining why the addresses do not match.

Copy must be legible.

False certification is a Class B misdemeanor under ORS 162.085 and is punishable by six months in jail, a fine of up to \$1,000 or both. In addition, DMV sanctions against you or your dismantler certificate may be imposed. With this in mind... I certify that I am the owner, a partner, an LLC member, or a corporate officer of this business and that all information on this application is accurate and true. I certify that the right of way of any highway adjacent to the location listed above is used for access to the premises and public parking.

ADDITIONAL INFORMATION

CHANGING YOUR BUSINESS NAME – You need to file a correction application (Form 735-373B) with DMV **before** you conduct dismantler business using a new name. The correction application needs to be signed by an owner, partner, LLC member, or corporate officer and include:

- A rider from your bonding company;
- Contact Business Registry at 503-986-2200 to change your business name; and
- A fee of \$30.

CHANGING YOUR BUSINESS LOCATION – If you move your yard, you need to file a correction application (Form 735-373B) with DMV **before** you conduct dismantler business. The correction application needs to be signed by an owner, partner, LLC member, or corporate officer and include:

- Location approval from the city or county;
- A rider from your bonding company;
- A plat map or description of the location of the premises; and
- A fee of \$30.

CHANGING YOUR BUSINESS NAME AND LOCATION – You need to file a correction application (Form 735-373B) with DMV if you change your business name **AND** location. The correction application needs to be signed by an owner, partner, LLC member, or corporate officer and include:

- A rider from your bonding company;
- Location approval from the city or county;
- A plat map or description of the location of the premises;
- Contact Business Registry at 503-986-2200 to change your business name; and
- A fee of \$30.

OTHER CHANGES – You need to file a correction application (Form 735-373B) with DMV if you add or remove a partner, LLC member or corporate officer or change your ownership structure (e.g.; individual to partners, partners to corporation, LLC to corporation, etc.). The correction application needs to be signed by an owner, partner, LLC member, or corporate officer (including all new owners, partners, LLC members or corporate officers being added or removed) and include:

- A rider from your bonding company;
- Photo ID; and
- A fee of \$30.

SUPPLEMENTAL LICENSE – You need supplemental business certificate for each additional location where you conduct dismantler business. The supplemental location **must** use the same business name as the primary location. A supplemental application must be filed with DMV **before** you conduct dismantler business at the additional location. The supplemental application (Form 735-373A) needs to be signed by an owner, partner, LLC member, or corporate officer and include:

- Location approval from the city or county;
- A plat map or description of the location of the premises;
- An endorsement from your bonding company (you may attach a rider); and
- A fee of \$90.

DUPLICATE LICENSE – If you need a duplicate dismantler certificate issued, you need to contact our office and pay a fee of \$30.

If you have any questions, please contact the Business License Unit at 503-945-5052.

SURETY BOND▼ **BOND NUMBER** ▼

NOTE: TO BE COMPLETED BY BONDING COMPANY. FAILURE TO ACCURATELY COMPLETE THIS FORM WILL CAUSE DELAY. PLEASE TYPE OR PRINT LEGIBLY WITH INK.

LET IT BE KNOWN:

THAT _____
(OWNER, PARTNERS, LLC OR CORPORATION NAME)

DOING BUSINESS AS _____
(ASSUMED BUSINESS NAME, IF ANY)

HAVING PRINCIPAL PLACE OF BUSINESS AT _____
(ADDRESS, CITY, STATE, ZIP CODE)

WITH ADDITIONAL PLACES OF BUSINESS AT _____
(ADDRESS, CITY, STATE, ZIP CODE)

_____ (ADDRESS, CITY, STATE, ZIP CODE)

STATE OF OREGON, AS PRINCIPAL(S), AND _____
(SURETY NAME)

_____ (ADDRESS, CITY, STATE, ZIP CODE) () TELEPHONE NUMBER

A CORPORATION ORGANIZED AND EXISTING UNDER AND BY VIRTUE OF THE LAWS OF THE STATE OF _____, AND AUTHORIZED TO TRANSACT A SURETY BUSINESS IN THE STATE OF OREGON, AS SURETY, ARE HELD AND FIRMLY BOUND UNTO THE STATE OF OREGON IN THE PENAL SUM OF \$10,000 FOR THE PAYMENT OF WHICH THE PRINCIPAL(S) AND SURETY JOINTLY AND SEVERALLY BIND THEMSELVES, THEIR RESPECTIVE SUCCESSORS, AND ASSIGNS.

WHEREAS, THE PRINCIPAL(S) IS APPLYING FOR A DISMANTLER CERTIFICATE ISSUED BY THE OREGON DEPARTMENT OF TRANSPORTATION.

THE CONDITION OF THIS OBLIGATION IS SUCH THAT, WHEN THE ABOVE NAMED PRINCIPAL(S) IS ISSUED A DISMANTLER CERTIFICATE TO CONDUCT A MOTOR VEHICLE DISMANTLING BUSINESS IN THIS STATE, SAID PRINCIPAL(S) MUST CONDUCT SUCH BUSINESS WITHOUT FRAUD OR FRAUDULENT REPRESENTATION, AND WITHOUT VIOLATION OF ANY OF THE PROVISIONS OF THE OREGON VEHICLE CODE SPECIFIED IN ORS 822.120, THEN AND IN THAT EVENT THIS OBLIGATION TO BE VOID, OTHERWISE TO REMAIN IN FULL FORCE AND EFFECT UNLESS CANCELED PURSUANT TO ORS 742.366(2).

THIS BOND IS EFFECTIVE AS OF THE DATE THE PRINCIPAL(S) IS ISSUED A DISMANTLER CERTIFICATE BY THE OREGON DEPARTMENT OF TRANSPORTATION UNTIL DEPLETED BY CLAIMS PAID, UNLESS THE SURETY SOONER CANCELS THE BOND. THIS BOND MAY BE CANCELED BY THE SURETY GIVING WRITTEN NOTICE OF SUCH CANCELLATION TO THE DRIVER AND MOTOR VEHICLES DIVISION OF THE OREGON DEPARTMENT OF TRANSPORTATION. THIS BOND SHALL EXPIRE UPON EXPIRATION OF THE DISMANTLER CERTIFICATE, BUT MAY BE RENEWED UPON THE RENEWAL OF THE CERTIFICATE.

THIS BOND SHALL BE ONE CONTINUOUS OBLIGATION AND THE LIABILITY OF THE SURETY SHALL BE LIMITED TO THE AMOUNT OF THE PENALTY OF THIS BOND REGARDLESS OF WHETHER THIS BOND IS RENEWED OR OTHERWISE CONTINUED IN EFFECT UPON ITS ORIGINAL TERM,

THIS BOND IS EFFECTIVE _____ AND EXPIRES _____
(MONTH, DAY, YEAR) (MONTH, DAY, YEAR) (BOND MUST EXPIRE ON THE LAST DAY OF THE MONTH)

-- ANY ALTERATION VOIDS THIS BOND --

IN WITNESS WHEREOF, THE SAID PRINCIPAL AND SAID SURETY HAVE EACH CAUSED THESE PRESENTS TO BE EXECUTED BY ITS AUTHORIZED REPRESENTATIVE OR REPRESENTATIVES AND THE SURETY CORPORATE SEAL TO BE HEREUNTO AFFIXED

THIS _____ DAY OF _____
(DAY) (MONTH) (YEAR)

SIGNATURE OF OWNER, PARTNER OR CORPORATE OFFICER

X

TITLE

SIGNATURE OF SURETY (AUTHORIZED REPRESENTATIVE)

X

TITLE

SURETY'S AGENT OR REPRESENTATIVE MUST COMPLETE THIS SECTION:**PLACE SURETY SEAL BELOW**

IN THE EVENT A PROBLEM ARISES CONCERNING THIS BOND, CONTACT:

NAME

TELEPHONE NUMBER

ADDRESS

CITY, STATE, ZIP CODE

APPROVED BY ATTORNEY GENERAL'S OFFICE

SURETY BOND

NOTE: TO BE COMPLETED BY BONDING COMPANY. FAILURE TO ACCURATELY COMPLETE THIS FORM WILL CAUSE DELAY. PLEASE TYPE OR PRINT LEGIBLY WITH INK.

BOND NUMBER
804327

09 APR -7 PM 12:42
HULI MOHAMMAD COUNTY
PLANNING SECTION

LET IT BE KNOWN:

THAT ORIENT AUTO PARTS, INC. (OWNER, PARTNERS, LLC OR CORPORATION NAME)
DOING BUSINESS AS _____ (ASSUMED BUSINESS NAME, IF ANY)
HAVING PRINCIPAL PLACE OF BUSINESS AT 28425 SE ORIENT DR., GRESHAM, OREGON 97080 (ADDRESS, CITY, STATE, ZIP CODE)
WITH ADDITIONAL PLACES OF BUSINESS AT _____ (ADDRESS, CITY, STATE, ZIP CODE)

(ADDRESS, CITY, STATE, ZIP CODE)
STATE OF OREGON, AS PRINCIPAL(S), AND CONTRACTORS BONDING AND INSURANCE COMPANY (SURETY NAME)
1201 NE Lloyd Blvd., SUITE 360 PORTLAND, OR 97232 (503) 287-6000
(ADDRESS, CITY, STATE, ZIP CODE) TELEPHONE NUMBER

A CORPORATION ORGANIZED AND EXISTING UNDER AND BY VIRTUE OF THE LAWS OF THE STATE OF Washington, AND AUTHORIZED TO TRANSACT A SURETY BUSINESS IN THE STATE OF OREGON, AS SURETY, ARE HELD AND FIRMLY BOUND UNTO THE STATE OF OREGON IN THE PENAL SUM OF \$10,000 FOR THE PAYMENT OF WHICH THE PRINCIPAL(S) AND SURETY JOINTLY AND SEVERALLY BIND THEMSELVES, THEIR RESPECTIVE SUCCESSORS, AND ASSIGNS.

WHEREAS, THE PRINCIPAL(S) IS APPLYING FOR A DISMANTLER CERTIFICATE ISSUED BY THE OREGON DEPARTMENT OF TRANSPORTATION.

THE CONDITION OF THIS OBLIGATION IS SUCH THAT, WHEN THE ABOVE NAMED PRINCIPAL(S) IS ISSUED A DISMANTLER CERTIFICATE TO CONDUCT A MOTOR VEHICLE DISMANTLING BUSINESS IN THIS STATE, SAID PRINCIPAL(S) MUST CONDUCT SUCH BUSINESS WITHOUT FRAUD OR FRAUDULENT REPRESENTATION, AND WITHOUT VIOLATION OF ANY OF THE PROVISIONS OF THE OREGON VEHICLE CODE SPECIFIED IN ORS 822.120, THEN AND IN THAT EVENT THIS OBLIGATION TO BE VOID, OTHERWISE TO REMAIN IN FULL FORCE AND EFFECT UNLESS CANCELED PURSUANT TO ORS 742.366(2).

THIS BOND IS EFFECTIVE AS OF THE DATE THE PRINCIPAL(S) IS ISSUED A DISMANTLER CERTIFICATE BY THE OREGON DEPARTMENT OF TRANSPORTATION UNTIL DEPLETED BY CLAIMS PAID, UNLESS THE SURETY SOONER CANCELS THE BOND. THIS BOND MAY BE CANCELED BY THE SURETY GIVING WRITTEN NOTICE OF SUCH CANCELLATION TO THE DRIVER AND MOTOR VEHICLES DIVISION OF THE OREGON DEPARTMENT OF TRANSPORTATION. THIS BOND SHALL EXPIRE UPON EXPIRATION OF THE DISMANTLER CERTIFICATE, BUT MAY BE RENEWED UPON THE RENEWAL OF THE CERTIFICATE.

THIS BOND SHALL BE ONE CONTINUOUS OBLIGATION AND THE LIABILITY OF THE SURETY SHALL BE LIMITED TO THE AMOUNT OF THE PENALTY OF THIS BOND REGARDLESS OF WHETHER THIS BOND IS RENEWED OR OTHERWISE CONTINUED IN EFFECT UPON ITS ORIGINAL TERM,

THIS BOND IS EFFECTIVE APRIL 1ST, 2009 AND EXPIRES MARCH 31ST, 2012 (BOND MUST EXPIRE ON THE LAST DAY OF THE MONTH.)
(MONTH, DAY, YEAR) (MONTH, DAY, YEAR)

-- ANY ALTERATION VOIDS THIS BOND --

IN WITNESS WHEREOF, THE SAID PRINCIPAL AND SAID SURETY HAVE EACH CAUSED THESE PRESENTS TO BE EXECUTED BY ITS AUTHORIZED REPRESENTATIVE OR REPRESENTATIVES AND THE SURETY CORPORATE SEAL TO BE HEREUNTO AFFIXED

THIS 5TH (DAY) DAY OF JANUARY (MONTH), 2009 (YEAR)

SIGNATURE OF OWNER, PARTNER OR CORPORATE OFFICER

X [Signature]

TITLE

SIGNATURE OF SURETY (AUTHORIZED REPRESENTATIVE)

X [Signature]

TITLE

ATTORNEY IN FACT

SURETY'S AGENT OR REPRESENTATIVE MUST COMPLETE THIS SECTION:

PLACE SURETY SEAL BELOW

IN THE EVENT A PROBLEM ARISES CONCERNING THIS BOND, CONTACT:

NAME CONTRACTORS BONDING AND INSURANCE COMPANY TELEPHONE NUMBER 503 287-6000

ADDRESS
PO BOX 12053

CITY, STATE, ZIP CODE
PORTLAND, OR 97212-0053

APPROVED BY ATTORNEY GENERAL'S OFFICE





Limited Power of Attorney

Home Office:
1213 Valley Street
PO Box 9271
Seattle, WA 98109-0271
(206) 628-7200

KNOW ALL MEN BY THESE PRESENTS that CONTRACTORS BONDING AND INSURANCE COMPANY, a corporation duly organized and existing under the laws of the State of Washington, and having its principal office in Seattle, King County, Washington, does by these presents make, constitute and appoint KAREN J. ALGER, of Gresham, Oregon, its true and lawful Attorney-in-Fact, with full power and authority hereby conferred in its name, place and stead, to execute, acknowledge and deliver on behalf of the Company any and all bonds and undertakings of suretyship given for any purpose, provided, however, that no Attorney-in-Fact shall be authorized to execute and deliver any bond or undertaking that shall obligate the Company for any portion of the penal sum thereof in excess of \$6,000,000, and provided, further, that no Attorney-in-Fact shall have the authority to issue a bid or proposal bond for any project where, if a contract is awarded, any bond or undertaking would be required with a penal sum in excess of \$6,000,000; and to bind the Company thereby as fully and to the same extent as if such bonds were signed by the President, sealed with the corporate seal of the Company and duly attested by its Secretary; hereby ratifying and confirming all that the said Attorney-in-Fact may do in the premises. Said appointment is made under and by authority of the following resolutions adopted by the Board of Directors of the CONTRACTORS BONDING AND INSURANCE COMPANY on September 19, 2005:

RESOLVED that the President of the Company is authorized to appoint any person as the Company's true and lawful Attorney-in-Fact with power and authority to execute and deliver on behalf of the Company any and all bonds and undertakings of suretyship given for any purpose, subject to such limits as shall be determined by the President of the Company; provided, however, that no such person shall be authorized to execute and deliver any bond or undertaking that shall obligate the Company for any portion of the penal sum thereof in excess of \$10,000,000, and provided, further, that no Attorney-in-Fact shall have the authority to issue a bid or proposal bond for any project where, if a contract is awarded, any bond or undertaking would be required with penal sum in excess of \$10,000,000. Any Attorney-in-Fact authorized to execute a surety bond or undertaking may also be authorized to execute any consent or other documentation incidental to said bond or undertaking, provided such document does not obligate the Company in excess of the limit set forth above.

RESOLVED FURTHER that the authority of the Secretary of the Company to certify the authenticity and effectiveness of the foregoing resolution in any Limited Power of Attorney is hereby delegated to the following persons, the signature of any of the following to bind the Company with respect to the authenticity and effectiveness of the foregoing resolutions as if signed by the Secretary of the Company: Larry A. Byers, Michael D. Burns, Debbie Kidd, Ann Jones, Nancy M. Young, Marc A. Houts, Rose A. Thorlenson, Hans Rauth, Mark S. Hewitt, Theresa Smith, Tom Dymant, Pat Domey, Deanna Wersch, JoAnn Johnson, Debi Lewis, James L. Neschke, Cheryl Neschke, Michael K. Neschke. Provided, however, that no such person shall have the authority to certify the authenticity of a resolution or Limited Power of Attorney document which serves to appoint himself as Attorney-in-Fact.

RESOLVED FURTHER that the signatures (including certification that the Power of Attorney is still in force and effect) of the President, Notary Public and person certifying authenticity and effectiveness, and the corporate and Notary seals appearing on any Limited Power of Attorney containing this and the foregoing resolutions as well as the Limited Power of Attorney itself and its transmission, may be by facsimile; and such Limited Power of Attorney shall be deemed an original in all aspects.

RESOLVED FURTHER that all resolutions adopted prior to today appointing the above named as Attorney-in-Fact for CONTRACTORS BONDING AND INSURANCE COMPANY are hereby superseded.

IN WITNESS WHEREOF, CONTRACTORS BONDING AND INSURANCE COMPANY has caused these presents to be signed by its President and its corporate seal to be hereto affixed this 21st day of August, 2008.

CONTRACTORS BONDING AND INSURANCE COMPANY

By: 
Don Sirkin, President

STATE OF WASHINGTON - COUNTY OF KING

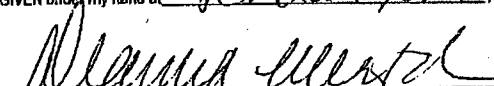
On this 21st day of August, 2008, personally appeared DON SIRKIN, to me known to be the President of the corporation that executed the foregoing Limited Power of Attorney and acknowledged said Limited Power of Attorney to be the free and voluntary act and deed of said corporation, for the uses and purposes therein mentioned, and on oath stated that he is authorized to execute the said Limited Power of Attorney.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal the day and year first above written.



Notary Public in and for the State of Washington, residing at Seattle

The undersigned, acting under authority of the Board of Directors of CONTRACTORS BONDING AND INSURANCE COMPANY, hereby certifies, as or in lieu of Certificate of the Secretary of CONTRACTORS BONDING AND INSURANCE COMPANY, that the above and foregoing is a full, true and correct copy of the Original Power of Attorney issued by said Company, and does hereby further certify that the said Power of Attorney is still in force and effect.

GIVEN under my hand at Portland, OR, this 5th day of January, 2009






DEPARTMENT OF TRANSPORTATION
DRIVER AND MOTOR VEHICLE SERVICES
1000 LANA AVE. NE, SALEM, OREGON 97314

APPLICATION FOR BUSINESS CERTIFICATE

AS A DISMANTLER OF MOTOR VEHICLES OR
SALVAGE POOL OPERATOR

FEE: \$450

CERTIFICATE NUMBER
WR4005

EFFECTIVE DATE

EXPIRATION DATE

- PLEASE TYPE OR PRINT LEGIBLY WITH INK.
- SEE PAGE 4 FOR INSTRUCTIONS FOR COMPLETING A DISMANTLER APPLICATION.
- ANY ALTERATION OF LINE 3 VOIDS LOCATION APPROVAL.

☐ ORIGINAL ☒ RENEWAL

1	LEGAL NAME OF APPLICANT (OWNER, PARTNERSHIP, LLC OR CORPORATION NAME)		OREGON REGISTRY NUMBER (IF LLC OR CORPORATION)	
	ORIENT AUTO PARTS INC		495683-89	
2	BUSINESS NAME OF APPLICANT (IF ASSUMED BUSINESS NAME OR TRADE NAME)		OREGON REGISTRY NUMBER (IF USING ASSUMED BUSINESS NAME OR TRADE NAME)	BUSINESS TELEPHONE
				() (503) 663-1909
3	MAIN BUSINESS LOCATION (STREET AND NUMBER)	CITY	ZIP CODE	COUNTY
	28425 SE Orient Dr.	Gresham	97080	Mult.
4	MAILING ADDRESS	CITY	STATE	ZIP CODE

5	CHECK ORGANIZATION TYPE:			
	<input type="checkbox"/> Individual	<input type="checkbox"/> Partnership	<input type="checkbox"/> LLC	<input checked="" type="checkbox"/> Corporation: If corporation, list the state under whose law business is incorporated: _____
6	a) THE DIMENSIONS OF THE PROPERTY ON WHICH THE BUSINESS IS LOCATED ARE <u>500</u> ft. X <u>1150</u> ft.			
	b) ORS 822.115(4) requires applicants to file a description of the location of the dismantling yard. Accordingly, please file a plat map or other description of the location of the premises..			

7	By signing this application you are also certifying that:			
	1. The right of way of any highway adjacent to the area proposed for approval to conduct the dismantling business is used for access to the premises and public parking;			
	2. You maintain a building or enclosure or other barrier at least six feet high for the purpose of conducting the dismantling business;			
	3. You will not store any vehicles or vehicle parts or conduct the dismantling business outside of the building, enclosure or barrier;			
	4. The business is hidden and adequately screened by the terrain or other natural objects or by plants, fences or other appropriate means so as not to be visible from the main traveled way or the highway except as permitted by ORS 822.135.			

8	LOCAL GOVERNMENT APPROVAL (CITY / COUNTY)			
	By signing this application you are authorizing a dismantler business to be conducted at the location listed on Line 3 of this application. If a dismantler business cannot be conducted at that location, or if any of the conditions below are not met, do not sign this approval.			
	I CERTIFY THAT THE GOVERNING BODY OF THE <input type="checkbox"/> CITY <input checked="" type="checkbox"/> COUNTY OF <u>Multnomah</u> HAS:			
	A) APPROVED THE APPLICANT AS BEING SUITABLE TO ESTABLISH, MAINTAIN OR OPERATE A MOTOR VEHICLE DISMANTLING BUSINESS (ORIGINAL APPLICATIONS ONLY).			
	B) DETERMINED THAT THE LOCATION OR PROPOSED LOCATION MEETS THE REQUIREMENTS FOR THAT LOCATION UNDER ORS 822.110.			
	C) DETERMINED THAT THE LOCATION DOES NOT VIOLATE ANY APPLICABLE PROVISION OF ORS 822.135.			
	D) APPROVED THE LOCATION AND DETERMINED THAT THE LOCATION COMPLIES WITH ANY REGULATIONS ADOPTED BY THE JURISDICTION UNDER ORS 822.140.			

I ALSO CERTIFY THAT I AM AUTHORIZED TO SIGN THIS APPLICATION AND AS EVIDENCE OF SUCH AUTHORITY DO AFFIX HEREON THE SEAL OR STAMP OF THE CITY OR COUNTY.



9	NAME	TITLE	PHONE NUMBER
	TED WHEELER	County Chair	(503) 988-3308
10	SIGNATURE	DATE	
	X	JUNE 4, 2009	

Complete the section(s) below and sign.

(Be sure to attach a separate sheet to show additional owners.)

- List the primary owner, partners, LLC members or corporate officers below.
- If a member of a limited liability company (LLC) is a corporation, the president must provide information below.
- If a partner of a partnership is a corporation, the president must provide information below.
- If corporation or LLC, then Oregon registered agent name and address required below.

11	OREGON REGISTERED AGENT NAME Frank H. Hilton Jr.		TELEPHONE NUMBER (503) 224-6440	
12	OREGON REGISTERED AGENT STREET ADDRESS 851 SW Sixth Ave Suite 1500		CITY Portland	STATE OR
13	OREGON REGISTERED AGENT MAILING ADDRESS (IF DIFFERENT)		CITY	STATE ZIP CODE

OWNERSHIP INFORMATION

14	PRINT NAME OF OWNER / PARTNER / LLC MEMBER / CORPORATE OFFICER DAVIS, JUNE J		TITLE VICE PRES		RESIDENCE TELEPHONE NUMBER () (503) 637-6851	
15	DATE OF BIRTH 6/22/37	DRIVER LICENSE NUMBER 984691	STATE OF ISSUANCE OR			
16	RESIDENCE ADDRESS 40860 SE KITZMILLER		CITY EAGLE CREEK	STATE	ZIP CODE 97022	
17	MAILING ADDRESS (IF DIFFERENT)		CITY	STATE	ZIP CODE	
18	CERTIFYING SIGNATURE OF OWNER SHOWN ON LINE 14 ABOVE <i>June J. Davis</i>				DATE 4/6/09	
19	PRINT NAME OF OWNER / PARTNER / LLC MEMBER / CORPORATE OFFICER DAVIS, REX M		TITLE PRESIDENT		RESIDENCE TELEPHONE NUMBER () (503) 663-7466	
20	DATE OF BIRTH 5/25/55	DRIVER LICENSE NUMBER 1784307	STATE OF ISSUANCE OR			
21	RESIDENCE ADDRESS 39131 SE HUDSON RD		CITY SANDY	STATE	ZIP CODE 97055	
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24	PRINT NAME OF OWNER / PARTNER / LLC MEMBER / CORPORATE OFFICER		TITLE		RESIDENCE TELEPHONE NUMBER ()	
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26	RESIDENCE ADDRESS		CITY	STATE	ZIP CODE	
27	MAILING ADDRESS (IF DIFFERENT)		CITY	STATE	ZIP CODE	
28	CERTIFYING SIGNATURE OF OWNER SHOWN ON LINE 24 ABOVE X				DATE	

Please attach (staple) copies of ALL owners, partners, LLC members or corporate officers official photo ID's (driver license or state issued Identification card ONLY). If the residence address on the photo ID is different than the residence address listed on Page 2, submit a statement explaining why the addresses do not match.

Copy must be legible.

False certification is a Class B misdemeanor under ORS 162.085 and is punishable by six months in jail, a fine of up to \$1,000 or both. In addition, DMV sanctions against you or your dismantler certificate may be imposed. With this in mind... I certify that I am the owner, a partner, an LLC member, or a corporate officer of this business and that all information on this application is accurate and true. I certify that the right of way of any highway adjacent to the location listed above is used for access to the premises and public parking.

**ATTACHMENT A
MULTNOMAH COUNTY
FY 2010 BCC ADOPTED BUDGET AMENDMENTS**

(Based on Proposals Made During April/May/June Worksessions)
Adopted June 4, 2009



Proposed Funding Sources					
Proposed By	Program	PO #	Exec Budget	Proposed	Available Funding
Kafoury	Sobering - Reduced for City of Portland Funding Commitment	25091		(289,000)	\$289,000
Kafoury	US Marshall Revenue Increase	TBD		225,000	\$225,000
Kafoury	Reduce Unappropriated Balance	95000		809,845	\$1,167,989
TOTAL AVAILABLE TO BALANCE BUDGET					\$1,681,989

Proposed New Expenditures					
Proposed By	Program	PO #	Exec Budget	Proposed	Additional Expenditure
Shiprack	Warrant Strike Force (2.00 + 0.5 Admin/Support FTE)	60068B		258,144	\$258,144
Kafoury	Homeless Benefits Recovery Pilot Project - Contract Services	25115		399,000	\$399,000
Shiprack	211 Info	10010		50,000	\$50,000
Shiprack	Regional Arts & Culture Council	72090		165,291	\$165,291
Shiprack	REVISED: TSI Weekender Program 1/	60038A		15,554	\$15,554
Shiprack	Resolutions Northwest - Parkrose Mediation - Contingent upon City of Portland funding other 1/2 of the program	TBD		32,000	\$32,000
McKeel	Special Investigation Unit (SIU) Fund Shortfall	60067A		276,000	\$276,000
McKeel	Increase Bond Obligation by \$1.6 million for Library Material Management Project (paid by Library Fund)	80021		0	\$0
Shiprack	Oregon Partnership Community Response to Minor In Possession	25095		100,000	\$100,000
Kafoury	3.00 Deputy District Attorneys (DA discretion)	TBD		386,000	\$386,000
TOTAL NEW EXPENDITURES					\$1,681,989

Withdrawn Amendments					
McKeel	Library Materials Movement	80021		1,600,000	\$1,600,000
Cogen	Eliminate Warrant Strike Force (2.00 FTE)	60068A		(332,196)	(\$332,196)
	Shift Funding to Special Investigations Unit	60067A		332,196	\$332,196
McKeel	Special Investigations Unit (5 + 1 Support FTE) 2/	60067A		508,574	\$508,574
McKeel	BIT Reserve Reduction for SIU	95000		280,000	\$280,000
Cogen	Sustainability - support a AmeriCorps Volunteer/Intern	72003		27,801	\$27,801
McKeel	Drug Court 2.00 DDA's	15009B		241,796	\$241,796
Kafoury	2.80 FTE Neighborhood DA's	15018B/C		386,657	\$386,657

Available Funding From Above
New Expenditures
BALANCE FOR CGF CONTINGENCY

\$1,681,989
\$1,681,989
\$0

Notes:

1/ The TSI Weekender Program's total cost is \$213,114; however, MCSO is proposing to use savings from the Retiree Incentive Program, Military Leave and Family Medical Leave of \$197,560 to offset the cost of the program.
2/ Special Investigations Unit uses some Retiree Incentive Program to offset some of the costs.
There are also grant funds budgeted.



MULTNOMAH COUNTY

AGENDA PLACEMENT REQUEST (long form)

APPROVED : MULTNOMAH COUNTY
BOARD OF COMMISSIONERS
AGENDA # G3 DATE 06/04/09
DEBORAH L. BOGSTAD, BOARD CLERK

Board Clerk Use Only

Meeting Date: 06/04/09
Agenda Item #: C-3
Est. Start Time: 9:30 AM
Date Submitted: 05/27/09

BUDGET MODIFICATION: DCM - 16

**BUDGET MODIFICATION DCM-16 Reclassifying Three Positions in
Agenda Information Technology, as Determined by the Class/Comp Unit of Central
Title: Human Resources**

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.

Requested Meeting Date: June 4, 2009 Amount of Time Needed: Consent
Department: DCM Division: Director's Office
Contact(s): Julie Neburka
Phone: (503) 988-3312 Ext. 27351 I/O Address: 503 / 531
Presenter(s): NA

General Information

1. What action are you requesting from the Board?

The department is requesting Board approval of a budget modification authorizing the reclassification of three positions in Information Technology.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

The Department of County Management is requesting Board approval of three reclassification requests for the following positions that was approved by the Central Class Comp Unit:

Information Technology

Position Title (Old)	Position Title (New)	Position Number	FTE
Development Analyst	System Operator	704096	No FTE Change
System Administrator Sr	Development Analyst Sr	703172	No FTE Change
Development Analyst	Development Analyst Sr	707140	No FTE Change

Information Technology requested the Central Class Comp Unit to examine the duties of these positions. After review of duties, Class Comp has reclassified to the positions identified above. These positions are budgeted for FY 2009 in Program Offer 72085 – IT Telecommunications (Position 704096); Program Offer 72083 – IT Data Center (Position 703172) and Program Offer 72092 – Public Safety Applications (Position 707140). No immediate changes in performance measures on the current program offer are anticipated by this change.

3. Explain the fiscal impact (current year and ongoing).

The reclassification request is being accomplished within current resources for FY 2009. Ongoing expenses for this position will be recovered via standard service rates.

4. Explain any legal and/or policy issues involved.

The three reclassifications, for which approval is sought in this request has been reviewed by the Classification/Compensation Unit and the positions has been re-classed.

5. Explain any citizen and/or other government participation that has or will take place.

NA

ATTACHMENT A

Budget Modification

If the request is a Budget Modification, please answer all of the following in detail:

- **What revenue is being changed and why?**
Risk Management revenue increased (decrease) by ~ (\$20).
- **What budgets are increased/decreased?**
Risk Management budget increased (decrease) by ~ (\$20).
- **What do the changes accomplish?**
Reclassification of three positions.
- **Do any personnel actions result from this budget modification? Explain.**
Reclassification of three positions.
- **How will the county indirect, central finance and human resources and departmental overhead costs be covered?**
N/A
- **Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?**
N/A
- **If a grant, what period does the grant cover?**
N/A
- **If a grant, when the grant expires, what are funding plans?**
N/A

<p><i>NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.</i></p>

ATTACHMENT B

BUDGET MODIFICATION: DCM - 16

Required Signatures

**Elected Official
or Department/
Agency Director:**

Mary Swackhamer

Date: 05/27/09

Budget Analyst:

Debra

Date:

Department HR:

Date:

Countywide HR:

Elizabeth H. Nunes

Date:

Budget Modification ID: **DCM - 16****EXPENDITURES & REVENUES**

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with SAP.

Budget/Fiscal Year: 2009

Line No.	Fund Center	Fund Code	Program #	Func. Area	Accounting Unit		Cost Center	WBS Element	Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
					Internal Order									
1	72-60	3503	72085	0020			709535		60170	5,000	5,474	474		Intl recovery (Reclass)
2	72-60	3503	72085	0020			709535		60000	566,780	566,430	(350)		704096 - System Operator
3	72-60	3503	72085	0020			709535		60130	165,769	165,668	(101)		Salary Related - Fringe
4	72-60	3503	72085	0020			709535		60140	141,785	141,762	(23)		Salary Related - Insurance
5										0				
6										0				
7	72-10	3500	75210	0020			705210		50316	0	23	23		Insurance Revenue
8	72-10	3500	75210	0020			705210		60330	0	(23)	(23)		Offsetting expenditure
9										0				
10	72-60	3503	72083	0020			709140		60170	9,375	10,443	1,068		Intl recovery (Reclass)
11	72-60	3503	72083	0020			709140		60000	907,384	906,595	(789)		703172 - Dev. Analyst Sr
12	72-60	3503	72083	0020			709140		60130	268,438	268,210	(228)		Salary Related - Fringe
13	72-60	3503	72083	0020			709140		60140	168,623	168,572	(51)		Salary Related - Insurance
14										0				
15										0				
16	72-10	3500	75210	0020			705210		50316	0	51	51		Insurance Revenue
17	72-10	3500	75210	0020			705210		60330	0	(51)	(51)		Offsetting expenditure
18										0				
19	72-60	3503	72092	0020			709609		60170	20,000	18,859	(1,141)		Intl recovery (Reclass)
20	72-60	3503	72092	0020			709609		60000	316,638	317,465	827		707140 - Dev. Analyst Sr
21	72-60	3503	72092	0020			709609		60130	98,012	98,272	260		Salary Related - Fringe
22	72-60	3503	72092	0020			709609		60140	75,354	75,408	54		Salary Related - Insurance
23										0				
24										0				
25	72-10	3500	75210	0020			705210		50316	0	(54)	(54)		Insurance Revenue
26	72-10	3500	75210	0020			705210		60330	0	54	54		Offsetting expenditure
27										0				
28										0				
29										0				
												0	0	Total - Page 1
												0	0	GRAND TOTAL

ANNUALIZED PERSONNEL CHANGE

Change on a full year basis even though this action affects only a part of the fiscal year (FY).

[illegible]**CURRENT YEAR PERSONNEL DOLLAR CHANGE**

Calculate costs/savings that will take place in this FY; these should explain the actual dollar amounts being changed by this Bud Mod.

[illegible]



Department of County Management
MULTNOMAH COUNTY OREGON
Human Resources

Multnomah Building
501 SE Hawthorne, Suite 400
Portland, Oregon 97214
(503) 988-5015 Phone
(503) 988-3009 Fax

To: Tim Kurilo, IT-NOND, Technical Services, x84874 327/1
From: Elisabeth Nunes, Classification & Compensation Unit 503/4
Date: April 3, 2009
Subject: Reclassification Request #1216 (Development Analyst to Systems Administrator Sr.)

We have completed our review of your request and the decision is outlined below.

Request Information:

Date Request Received: March 23, 2009
Current Classification: Development Analyst
Job Class Number: 6405
Pay Grade: 31

Position Number: 702002
Requested Classification: Systems Administrator Sr.
Job Class Number: 6412
Pay Grade: 42

Request is: ☐ Approved as Requested
☒ Approved - Revised
☐ Denied

Effective Date: September 23, 2008

Allocated Classification: Systems Administrator
Pay Range: \$68,924.88 - \$84,793.68 annually

Job Class Number: 6414
Pay Grade: 37

Please note this classification decision is subject to all applicable requirements stated in MC Personnel Rule 5-50 and may require Board of County Commissioners' approval. This decision is considered preliminary until such approval is received.

Position Information:

- ☐ Vacant - see New/Vacant Section
☒ Filled & incumbent reclassified - see Employee Information Section
☐ Filled & incumbent not reclassified with position - see New/Vacant Section

Employee Information:

Name of Incumbent Employee: Robert Knox
New Job Class Seniority Date: September 23, 2008

Date	Job Class and Number	Grade	Step	Rate	Action	Class Status
Sept. 22, 2008	Development Analyst (6405)	31	8	\$34.00	Pre-reclassification	Represented
Sept. 23, 2008	Systems Administrator (6414)	37	2	\$34.00	Reclass	Represented

Employees who are reclassified with their position will be placed within the salary range for the new classification. Compensation will be determined in accordance with applicable bargaining agreement or MC Personnel Rule 4-10. Any compensation or seniority adjustments will be processed in accordance with applicable bargaining agreement or MC Personnel Rule 2-80 and 4-10.

Per MC Personnel Rule 5-50-030, when the position is reclassified downward, the employee will be placed on the recall list for reappointment to the higher classification. The employee's Department Human Resource Unit will originate and process required documentation. Contact your Department HR Unit for additional information.

Reason for Classification Decision:

Due to major system changes in the library over the last year and a half, this position's focus has changed from system development to database and system administration. This position is responsible for implementing and administering the library's Public Access Computing (PAC) Management systems while overseeing and providing support for other lesser library applications. Essential functions include writing; testing; updating; implementing; and maintaining enhancements and system scripts along with establishing web access and security on library web sites. Additionally, this position gathers data and generates reports for the library. Since this position works almost entirely on library-specific systems and not on enterprise-wide projects and systems, the responsibilities best fit the Systems Administrator classification.

Appeal Rights

The outcome of a reclassification request may be appealed under Article 15 of the Local 88 contract by filing a Step 3 grievance within fifteen (15) days of receipt of this notification letter.

If you have any questions, please feel free to contact me at 503-988-5015 ext. 22342.

cc: Carol Brown, Interim HR Manager
Dorian Gualotunia, HR Analyst
Justin Corthell, HR Maintainer
Local 88
Class Comp File Copy



MULTNOMAH COUNTY

AGENDA PLACEMENT REQUEST (long form)

APPROVED : MULTNOMAH COUNTY
BOARD OF COMMISSIONERS
AGENDA # C-4 DATE 06-04-09
DEBORAH L. BOGSTAD, BOARD CLERK

Board Clerk Use Only

Meeting Date: 06/04/09
Agenda Item #: C-4
Est. Start Time: 9:30 AM
Date Submitted: 05/28/09

BUDGET MODIFICATION: DCM - 17

BUDGET MODIFICATION DCM-17 Reclassifying One Position in Information Technology, as Determined by the Class/Comp Unit of Central Human Resources

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.

Requested Meeting Date:	<u>June 4, 2009</u>	Amount of Time Needed:	<u>Consent</u>
Department:	<u>DCM</u>	Division:	<u>Director's Office</u>
Contact(s):	<u>Julie Neburka</u>		
Phone:	<u>(503) 988-3312</u>	Ext.	<u>27351</u>
		I/O Address:	<u>503 / 531</u>
Presenter(s):	<u>NA</u>		

General Information

1. What action are you requesting from the Board?

The department is requesting Board approval of a budget modification authorizing the reclassification of one position in Information Technology.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

The Department of County Management is requesting Board approval of a reclassification request for the following positions that was approved by the Central Class Comp Unit:

Information Technology

Position Title (Old)	Position Title (New)	Position Number	FTE
Development Analyst	System Administrator	702002	No FTE Change

Information Technology requested the Central Class Comp Unit to examine the duties of this position. After review of duties, Class Comp has reclassified the position identified above. This

position is budgeted for FY 2009 in Program Offer 72083 – IT Data Center. No immediate changes in performance measures on the current program offer are anticipated by this change.

3. Explain the fiscal impact (current year and ongoing).

The reclassification request is being accomplished within current resources for FY 2009. Ongoing expenses for this position will be recovered via standard service rates.

4. Explain any legal and/or policy issues involved.

The reclassification, for which approval is sought in this request, has been reviewed by the Classification/Compensation Unit and the position has been re-classed.

5. Explain any citizen and/or other government participation that has or will take place.

NA

ATTACHMENT A

Budget Modification

If the request is a **Budget Modification**, please answer all of the following in detail:

- **What revenue is being changed and why?**
Risk Management revenue increased (decrease) by N/A.
- **What budgets are increased/decreased?**
Risk Management budget increased (decrease) by N/A.
- **What do the changes accomplish?**
Reclassification of one position.
- **Do any personnel actions result from this budget modification? Explain.**
Reclassification of one position.
- **How will the county indirect, central finance and human resources and departmental overhead costs be covered?**
N/A
- **Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?**
- **If a grant, what period does the grant cover?**
- **If a grant, when the grant expires, what are funding plans?**

<p><i>NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.</i></p>

ATTACHMENT B

BUDGET MODIFICATION: DCM - 17

Required Signatures

**Elected Official
or Department/
Agency Director:**

Mary Swackhamer

Date: 05/28/09

Budget Analyst:

Debra

Date: 05/28/09

Department HR:

Date:

Countywide HR:

Elizabeth H. Nunez

Date: 04/03/09

Budget Modification ID: **DCM - 17****EXPENDITURES & REVENUES**

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with SAP.

Budget/Fiscal Year: 2009

Line No.	Fund Center	Fund Code	Program #	Func. Area	Accounting Unit			Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
					Internal Order	Cost Center	WBS Element						
1	72-60	3503	72085	0020		709530		60000	1,381,430	1,381,430	0		Reclass 702002-Sys. Admin
2	72-60	3503	72085	0020		709530		60130	415,702	415,702	0		Salary Related - Fringe
3	72-60	3503	72085	0020		709530		60140	266,911	266,911	0		Salary Related - Insurance
4										0			
5										0			
6										0			
7	72-10	3500	75210	0020		705210		50316	0	0	0		Insurance Revenue
8	72-10	3500	75210	0020		705210		60330	0	0	0		Offsetting expenditure
9										0			
10										0			
11										0			
12										0			
13										0			
14										0			
15										0			
16										0			
17										0			
18										0			
19										0			
20										0			
21										0			
22										0			
23										0			
24										0			
25										0			
26										0			
27										0			
28										0			
29										0			
											0	0	Total - Page 1
											0	0	GRAND TOTAL

ANNUALIZED PERSONNEL CHANGEChange on a full year basis even though this action affects only a part of the fiscal year (FY).

							ANNUALIZED			
Fund	Job #	HR Org	CC/WBS/IO	Position Title	Position Number	FTE	BASE PAY	FRINGE	INSUR	TOTAL
3503	6405	63378	709530	Development Analyst	702002	(1.00)	(70,239)	(20,348)	(15,514)	(106,101)
3503	6412	63378	709530	System Administrator	702002	1.00	70,239	20,348	15,514	106,101
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
TOTAL ANNUALIZED CHANGES						0.00	0	0	0	0

CURRENT YEAR PERSONNEL DOLLAR CHANGECalculate costs/savings that will take place in this FY; these should explain the actual dollar amounts being changed by this Bud Mod.

							CURRENT YEAR			
Fund	Job #	HR Org	CC/WBS/IO	Position Title	Position Number	FTE	BASE PAY	FRINGE	INSUR	TOTAL
3503	6405	63378	709535	Development Analyst	702002	(0.05)	(3,271)	(948)	(723)	(4,942)
3503	6412	63378	709535	System Administrator	702002	0.05	3,271	948	723	4,942
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
TOTAL CURRENT FY CHANGES						0.00	0	0	0	0

#1

**MULTNOMAH COUNTY BOARD OF COMMISSIONERS
PUBLIC TESTIMONY SIGN-UP**

Please complete this form and return to the Board Clerk

This form is a public record

MEETING DATE: 6-4-09

SUBJECT: Dept of County Human Services Budget
Modifications

AGENDA NUMBER OR TOPIC: R-1, R-2, R-3 Budget

FOR: ✓ AGAINST: THE ABOVE AGENDA ITEM

NAME: Drew McWilliams

ADDRESS: 4535 SE BOISE ST.

CITY/STATE/ZIP: Portland, OR 97206

PHONE: DAYS: 503-449-7025 EVES: SAME

EMAIL: drew.mcwilliams@morrisorkids.org FAX:

SPECIFIC ISSUE: Support of
funding for children and parent/caregivers of our
most vulnerable families

WRITTEN TESTIMONY:

IF YOU WISH TO ADDRESS THE BOARD:

1. Please complete this form and return to the Board Clerk.
2. Address the County Commissioners from the presenter table microphones. Please limit your comments to **3 minutes**.
3. State your name for the official record.
4. If written documentation is presented, please furnish one copy to the Board Clerk.

IF YOU WISH TO SUBMIT WRITTEN COMMENTS TO THE BOARD:

1. Please complete this form and return to the Board Clerk.
2. Written testimony will be entered into the official record.

#2

**MULTNOMAH COUNTY BOARD OF COMMISSIONERS
PUBLIC TESTIMONY SIGN-UP**

Please complete this form and return to the Board Clerk

This form is a public record

MEETING DATE: 6-4-09

SUBJECT: Problem with the event

AGENDA NUMBER OR TOPIC: Public Comment

FOR: _____ AGAINST: _____ THE ABOVE AGENDA ITEM

NAME: Roger Weidner

ADDRESS: 3526 S.E. Franklin

CITY/STATE/ZIP: Portland Ore

PHONE: DAYS 503-232-6691 EVES: _____

EMAIL: _____ FAX: _____

SPECIFIC ISSUE: Being blocked from making a record in event

WRITTEN TESTIMONY: _____

IF YOU WISH TO ADDRESS THE BOARD:

1. Please complete this form and return to the Board Clerk.
2. Address the County Commissioners from the presenter table microphones. Please limit your comments to **3 minutes**.
3. State your name for the official record.
4. If written documentation is presented, please furnish one copy to the Board Clerk.

IF YOU WISH TO SUBMIT WRITTEN COMMENTS TO THE BOARD:

1. Please complete this form and return to the Board Clerk.
2. Written testimony will be entered into the official record.



MULTNOMAH COUNTY

AGENDA PLACEMENT REQUEST (revised 09/22/08)

APPROVED : MULTNOMAH COUNTY
BOARD OF COMMISSIONERS
AGENDA # R-1 DATE 06-04-09
DEBORAH L. BOGSTAD, BOARD CLERK

Board Clerk Use Only

Meeting Date: 06/04/09
Agenda Item #: R-1
Est. Start Time: 9:30 AM
Date Submitted: 05/26/09

BUDGET MODIFICATION: DCHS -40

BUDGET MODIFICATION DCHS-40 Increasing the Department of County
Agenda Human Services Fiscal Year 2009 Federal/State Appropriation by \$367,929 for
Title: Domestic Violence Victim Services and Coordination Program

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title sufficient to describe the action requested.

Requested Meeting Date:	<u>June 4, 2009</u>	Amount of Time Needed:	<u>5 minutes</u>
Department:	<u>County Human Services</u>	Division:	<u>Domestic Violence</u>
Contact(s):	<u>Kathy Tinkle</u>		
Phone:	<u>988-3691</u>	Ext.	<u>26858</u>
Presenter(s):	<u>Chiquita Rollins</u>	I/O Address:	<u>167/620</u>

General Information

1. What action are you requesting from the Board?

The Department of County Human Services recommends approval of budget modification DCHS-40 increasing Domestic Violence (DV) Federal/State appropriation by \$367,929.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

This budget modification affects Program Offer #25040A – Domestic Violence Victim Services and Coordination. This program offer provides in-person services for 5,100 victims and children, management of grant-funded projects and coordination of multi-jurisdiction government and community responses. This program offer also includes grant-funded projects that serve an additional 310 victims: increased educational/vocational opportunities, collaborative response to high risk offenders; augmented services for victims and their children involved in the Child Welfare system or who have mental health or substance abuse problems; and safety-focused supervised visitation for children. The additional funding will extend the duration of these services for DV's clients.

\$216,742 of the total \$367,929 is the result of additional grant funding from the Office of Violence Against Women (OVW). The following reflects the grants that make up the \$216,742 in additional funding:

- Grant funding from OVW Family Strengths Program increases by \$91,505. As a result, this grant will be extended through October 31st 2011.
- Grant funding from OVW Grants to Encourage Arrest Policies and Enforcement of Protection Orders Program (OVW DVERT) increases by \$125,237. As a result of the additional revenue, this grant will be extended through December 31st 2011.

The remaining \$151,187 of the total \$367,929 is one-time-only in nature, resulting from FY 2008 grants that have been extended through FY 2009. During the time the FY 2008 budget was prepared, the grant revenue projections were based on estimates of the grant balances that would be available after the end of FY 2008. These grants also cross fiscal years, which results in conservative spending during the first year. These funds can be used in FY 2009 to increase services to clients. The following reflects the grants that make up the \$151,187 in one-time-only revenue:

- \$10,883 from the BYRNE grant for Collaborative Response to Co-Occurring Problems Program. This grant has been extended to June 30th 2009.
- \$30,492 in the U.S. Department of Justice Safe Haven (SAFE) grant. This grant has been extended to June 30th 2009.
- \$112,791 in the Center for Disease Control for Effectiveness of Housing Intervention for Battered Women (CDC4) grant. This grant will end on August 31st, 2010.

3. Explain the fiscal impact (current year and ongoing).

The FY 2009 budget for Domestic Violence Victim Services and Coordination program will be increased by \$367,929. Below reflects the expenses that will increase:

- Permanent Personnel by \$3,782
- Contracted Services by \$337,202
- Materials and Supplies by \$19,472
- Telecommunications by \$1,497
- Building Management by \$1,481
- Grant Paid Indirect by \$4,496.

Service reimbursement from the Federal/State funds are allocated as follows:

- General Fund increases by \$2,764 (Central Indirect).
- Risk Fund increases by \$765.
- Telecommunications Fund increases by \$1,497
- Building Management Fund increases by \$1,481

Department grant paid indirect revenue increases by \$1,732 with a corresponding increase in supplies.

The following position changes will result from this budget modification:

- A vacant Program Coordinator will be eliminated, resulting in a decrease of 0.50 FTE. DV realized that this position was not needed, and the revenue that was set aside to fund this position would be more effectively utilized by increasing contract services.
- Two Research Analyst 1 positions will be increased by 0.27 FTE and .18 FTE respectively.
- Program Development Specialist will be increased by 0.11 FTE.

4. Explain any legal and/or policy issues involved.

None

5. Explain any citizen and/or other government participation that has or will take place.

None

ATTACHMENT A

Budget Modification

If the request is a Budget Modification, please answer all of the following in detail:

- **What revenue is being changed and why?**

\$216,742 grants funding from the Office of Violence Against Women (OVW) in the Federal/State fund.

\$151,187 one-time-only revenue in the Federal/State fund resulting from FY 2008 grants that have been extended through FY 2009.

- \$10,883 from the BYRNE grant for Collaborative Response to Co-Occurring Problems Program. This grant has been extended to June 30th 2009.
- \$30,492 in the U.S. Department of Justice Safe Haven (SAFE) grant. This grant has been extended to June 30th 2009.
- \$112,791 in the Center for Disease Control for Effectiveness of Housing Intervention for Battered Women (CDC4) grant. This grant will end on August 31st, 2010.

- **What budgets are increased/decreased?**

The FY 2009 budget for Domestic Violence Victim Services and Coordination program will be increased by \$367,929. Below reflects the expenses that will increase:

- Permanent Personnel by \$3,782
- Contracted Services by \$337,202
- Travel & Training by \$18,982
- Supplies by \$332
- Postage by \$117
- Local Travel/Mileage by \$41
- Telecommunications by \$1,497
- Building Management by \$1,481
- Grant Paid Indirect by \$4,496.

Service reimbursement from the Federal/State funds are allocated as follows:

- General Fund increases by \$2,764 (Central Indirect).
- Risk Fund increases by \$765.
- Telecommunications Fund increases by \$1,497
- Building Management Fund increases by \$1,481

Department grant paid indirect revenue increases by \$1,732 with a corresponding increase in supplies.

- **What do the changes accomplish?**

This budget modification allows the \$367,929 in additional funding to be added to existing service contracts, and for position changes. The additional revenue will be utilized within the Domestic Violence Victim Services and Coordination program.

- **Do any personnel actions result from this budget modification? Explain.**

Yes. The following positions will be impacted by this budget modification:

- Vacant position 713265 - Program Coordinator will be eliminated, resulting in a decrease of 0.50 FTE.
- Position 712903 – Research Analyst 1 will be increased by 0.27 FTE.
- Position 713264 – Research Analyst 1 will be increased by 0.18 FTE.
- Position 703062 – Program Development Specialist will be increased by 0.11 FTE.
- **How will the county indirect, central finance and human resources and departmental overhead costs be covered?**
The funding allows for indirect costs to be recovered. Department grant paid indirect revenue will be increased by \$1,732 with a corresponding increase in supplies. Service reimbursement from the grant to the General Fund will be increased by \$2,764.
- **Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?**
The \$367,929 is the combination of a one-time-only increase resulting from previous year under-utilization and additional grant funding. DV will apply for a renewal once they end. In the event the grants are not renewed, and other Federal/State funding is not available, County General Fund may be requested.
- **If a grant, what period does the grant cover?**
OVW FS – ends 10/31/2011
BYRNE / JAG – ends 06/30/2009
SAFE – ends 06/30/2009
OVW DVERT – ends 12/31/2010
CDC – ends 08/31/2010
- **If a grant, when the grant expires, what are funding plans?**
New grants applications will be submitted as funding becomes available for Domestic Violence.

NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.

ATTACHMENT B

BUDGET MODIFICATION: DCHS - 40

Required Signatures

**Elected Official
or Department/
Agency Director:**

Handwritten signature: Kathy Linker for Joanne Fuller

Date: 05/21/09

Budget Analyst:

Handwritten signature: [illegible]

Date: 05/26/09

Department HR:

Handwritten signature: Carolyn L. Edgett

Date: 05/21/09

Countywide HR:

Date:

Budget Modification ID: **DCHS-40****EXPENDITURES & REVENUES**

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with SAP.

Budget/Fiscal Year: 2009

Line No.	Fund Center	Fund Code	Program #	Func. Area	Accounting Unit			Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
					Internal Order	Cost Center	WBS Element						
1	20-30	32305	25040A	40			DV SVC.OVW.SF	50170	(11,668)	(8,689)	2,979		IG-OP Direct Fed
2	20-30	32305	25040A	40			DV SVC.OVW.SF	60155	8,744	6,189	(2,555)		Direct Client Assistance
3	20-30	32305	25040A	40			DV SVC.OVW.SF	60350	232	0	(232)		Central Indirect
4	20-30	32305	25040A	40			DV SVC.OVW.SF	60355	192	0	(192)		Dept. Indirect
5													
6	20-30	32305	25040A	40			DV SVC.OVW.FS	50170	0	(91,505)	(91,505)		IG-OP Direct Fed
7	20-30	32305	25040A	40			DV SVC.OVW.FS	60155	0	54,348	54,348		Direct Client Assistance
8	20-30	32305	25040A	40			DV SVC.OVW.FS	60160	0	28,182	28,182		Pass Thru
9	20-30	32305	25040A	40			DV SVC.OVW.FS	60260	0	5,625	5,625		Travel&Training
10	20-30	32305	25040A	40			DV SVC.OVW.FS	60350	0	1,825	1,825		Central Indirect
11	20-30	32305	25040A	40			DV SVC.OVW.FS	60355	0	1,525	1,525		Dept. Indirect
12									0				
13	20-30	32184	25040A	40			DV CRD.OVW.DVERT	50170	(182,000)	(307,237)	(125,237)		IG-OP Direct Fed
14	20-30	32184	25040A	40			DV CRD.OVW.DVERT	60155	2,250	8,927	6,677		Direct Client Assistance
15	20-30	32184	25040A	40			DV CRD.OVW.DVERT	60160	82,212	162,348	80,136		Pass Thru
16	20-30	32184	25040A	40			DV CRD.OVW.DVERT	60170	45,594	70,398	24,804		Professional Services
17	20-30	32184	25040A	40			DV CRD.OVW.DVERT	60240	0	170	170		Supplies
18	20-30	32184	25040A	40			DV CRD.OVW.DVERT	60260	0	10,071	10,071		Travel&Training
19	20-30	32184	25040A	40			DV CRD.OVW.DVERT	60350	3,629	5,786	2,157		Central Indirect
20	20-30	32184	25040A	40			DV CRD.OVW.DVERT	60355	3,035	4,257	1,222		Dept. Indirect
21													
22	20-30	21193	25040A	40			DV SVC.BYRNE	50190	(52,663)	(63,546)	(10,883)		IG-OP Fed thru State
23	20-30	21193	25040A	40			DV SVC.BYRNE	60155	2,546	2,010	(536)		Direct Client Assistance
24	20-30	21193	25040A	40			DV SVC.BYRNE	60160	30,113	39,719	9,606		Pass Thru
25	20-30	21193	25040A	40			DV SVC.BYRNE	60230	30	0	(30)		Postage
26	20-30	21193	25040A	40			DV SVC.BYRNE	60240	66	29	(37)		Supplies
27	20-30	21193	25040A	40			DV SVC.BYRNE	60370	1,128	1,527	399		Intl Svc Telecomm
28	20-30	21193	25040A	40			DV SVC.BYRNE	60430	1,627	3,108	1,481		Intl Svc Bldg Mgmt
29													
30	20-30	21044	25040A	40			DV SVC.SAFE	50170	(76,511)	(107,003)	(30,492)		IG-OP Direct Fed
31	20-30	21044	25040A	40			DV SVC.SAFE	60000	5,308	11,796	6,488		Permanent
32	20-30	21044	25040A	40			DV SVC.SAFE	60130	1,538	3,418	1,880		Salary Related Expense
33	20-30	21044	25040A	40			DV SVC.SAFE	60140	1,304	2,898	1,594		Insurance Benefits
34	20-30	21044	25040A	40			DV SVC.SAFE	60160	54,230	66,080	11,850		Pass Thru
35	20-30	21044	25040A	40			DV SVC.SAFE	60170	1,000	6,718	5,718		Prof. Svcs

Budget Modification ID: **DCHS-40****EXPENDITURES & REVENUES**

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with SAP.

Budget/Fiscal Year: 2009

Line No.	Fund Center	Fund Code	Program #	Func. Area	Accounting Unit			Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
					Internal Order	Cost Center	WBS Element						
36	20-30	21044	25040A	40			DV SVC.SAFE	60230	0	147	147		Postage
37	20-30	21044	25040A	40			DV SVC.SAFE	60240	0	199	199		Supplies
38	20-30	21044	25040A	40			DV SVC.SAFE	60260	0	3,286	3,286		Travel&Training
39	20-30	21044	25040A	40			DV SVC.SAFE	60270	0	41	41		Local Travel/Mileage
40	20-30	21044	25040A	40			DV SVC.SAFE	60350	1,526	540	(986)		Central Indirect
41	20-30	21044	25040A	40			DV SVC.SAFE	60355	1,275	452	(823)		Dept. Indirect
42	20-30	21044	25040A	40			DV SVC.SAFE	60370	0	1,098	1,098		Int Svc Telecomm
43													
44	20-30	32183	25040A	40			DV CRD.CDC4	50170		(112,791)	(112,791)		IG-OP Direct Fed
45	20-30	32183	25040A	40			DV CRD.CDC4	60000		(4,467)	(4,467)		Permanent
46	20-30	32183	25040A	40			DV CRD.CDC4	60130		(885)	(885)		Salary Related Expense
47	20-30	32183	25040A	40			DV CRD.CDC4	60140		(829)	(829)		Insurance Benefits
48	20-30	32183	25040A	40			DV CRD.CDC4	60170		118,972	118,972		Professional Services
49													
50													
51	26-00	1000	25000	40			CHSDO.IND1000	50370		(1,732)	(1,732)		Dept Indirect Revenue
52	26-00	1000	25000	40			CHSDO.IND1000	60240		1,732	1,732		Supplies
53													
54	19	1000		20		9500001000		50310		(2,764)	(2,764)		Svc Reimb F/S to General Fund
55	19	1000		20		9500001000		60470		2,764	2,764		Contingency
56													
57	72-10	3500		20		705210		50316		(765)	(765)		Svc Reimb F/S to Risk Fund
58	72-10	3500		20		705210		60330		765	765		Claims Paid
59													
60	72-60	3503		0020		709525		50310		(1,497)	(1,497)		Svc Reimb F/S to Telecomm
61	72-60	3503		0020		709525		60200		1,497	1,497		Communications
62													
63	72-50	3505		0020		902575		50310		(1,481)	(1,481)		Svc Reimb F/S to Bldg. Mgmt
64	72-50	3505		0020		902575		60170		1,481	1,481		Bldg Mgmt Svc Exp.

ANNUALIZED PERSONNEL CHANGE							ANNUALIZED			
The impact the change has on a <u>full year basis</u> even though this action affects only a part of the fiscal year (FY).										
Fund	Job #	PO/HR Org	CC/WBS/IO	Position Title	Position Number	FTE	BASE PAY	FRINGE	INSUR	TOTAL
32183	6085	25040A	DV CRD.CDC4	Research Analyst 1	712903	(0.58)	(23,967)	(7,535)	(7,788)	(39,290)
32183	6085	25040A	DV CRD.CDC4	Research Analyst 1	712903	0.85	35,443	11,043	11,413	57,899
32183	6085	25040A	DV CRD.CDC4	Research Analyst 1	713264	(0.52)	(23,490)	(7,385)	(7,102)	(37,977)
32183	6085	25040A	DV CRD.CDC4	Research Analyst 1	713264	0.70	31,538	9,942	9,561	51,041
32183	6022	25040A	DV CRD.CDC4	Program Coordinator	713285	(0.50)	(23,991)	(6,950)	(6,913)	(37,854)
21044	6021	25040A	DV SVC.SAFE	Program Development Spec.	703062	(0.09)	(5,308)	(1,538)	(1,304)	(8,150)
21044	6021	25040A	DV SVC.SAFE	Program Development Spec.	703062	0.20	11,797	3,418	2,898	18,113
				TOTAL ANNUALIZED CHANGES		0.06	2,022	995	765	3,782

The impact the change has on a full year basis even though this action affects only a part of the fiscal year (FY).

Fund	Job #	PQ/HR Org	CC/WBS/O	Position Title	Position Number	FTE	BASE PAY	FRINGE	INSUR	TOTAL
32183	6085	25040A	DV CRD.CDC4	Research Analyst 1	712903	(0.58)	(23,967)	(7,535)	(7,788)	(39,290)
32183	6085	25040A	DV CRD.CDC4	Research Analyst 1	712903	0.85	35,443	11,043	11,413	57,899
32183	6085	25040A	DV CRD.CDC4	Research Analyst 1	713264	(0.52)	(23,490)	(7,385)	(7,102)	(37,977)
32183	6085	25040A	DV CRD.CDC4	Research Analyst 1	713264	0.70	31,538	9,942	9,561	51,041
32183	6022	25040A	DV CRD.CDC4	Program Coordinator	713265	(0.50)	(23,991)	(6,950)	(6,913)	(37,854)
21044	6021	25040A	DV SVC.SAFE	Program Development Spec.	703062	(0.09)	(5,308)	(1,538)	(1,304)	(8,150)
21044	6021	25040A	DV SVC.SAFE	Program Development Spec.	703062	0.20	11,797	3,418	2,898	18,113
TOTAL ANNUALIZED CHANGES						0.06	2,022	995	765	3,782

CURRENT YEAR PERSONNEL DOLLAR CHANGE										
Calculate costs/savings that will take place <u>in this FY</u> ; these should explain the actual dollar amounts being changed by this Bud Mod.										
							CURRENT YEAR			
Fund	Job #	HR Org	CC/WBS/IO	Position Title	Position Number	FTE	BASE PAY	FRINGE	INSUR	TOTAL
32183	6085	25040A	DV CRD.CDC4	Research Analyst 1	712903	0.27	11,476	3,508	3,625	18,609
32183	6085	25040A	DV CRD.CDC4	Research Analyst 1	713264	0.18	8,048	2,557	2,459	13,064
32183	6022	25040A	DV CRD.CDC4	Program Coordinator	713265	(0.50)	(23,991)	(6,950)	(6,913)	(37,854)
21044	6021	25040A	DV SVC.SAFE	Program Development Spec.	703062	0.11	6,489	1,880	1,594	9,963
										0
										0
										0
										0
										0
										0
										0
				TOTAL CURRENT FY CHANGES		0.06	2,022	995	765	3,782

Calculate costs/savings that will take place in this FY; these should explain the actual dollar amounts being changed by this Bud Mod.

							CURRENT YEAR			
Fund	Job #	HR Org	CC/WBS/IO	Position Title	Position Number	FTE	BASE PAY	FRINGE	INSUR	TOTAL
32183	6085	25040A	DV CRD.CDC4	Research Analyst 1	712903	0.27	11,476	3,508	3,625	18,609
32183	6085	25040A	DV CRD.CDC4	Research Analyst 1	713264	0.18	8,048	2,557	2,459	13,064
32183	6022	25040A	DV CRD.CDC4	Program Coordinator	713265	(0.50)	(23,991)	(6,950)	(6,913)	(37,854)
21044	6021	25040A	DV SVC.SAFE	Program Development Spec.	703062	0.11	6,489	1,880	1,594	9,963
										0
										0
										0
										0
										0
										0
										0
				TOTAL CURRENT FY CHANGES		0.06	2,022	995	765	3,782



MULTNOMAH COUNTY

AGENDA PLACEMENT REQUEST (revised 09/22/08)

APPROVED : MULTNOMAH COUNTY
BOARD OF COMMISSIONERS
AGENDA # R-2 DATE 06-04-09
DEBORAH L. BOGSTAD, BOARD CLERK

Board Clerk Use Only

Meeting Date: 06/04/09
Agenda Item #: R-2
Est. Start Time: 9:33 AM
Date Submitted: 05/26/09

BUDGET MODIFICATION: DCHS- 41

Agenda Title: **BUDGET MODIFICATION DCHS-41 Increasing the Department of County Human Services Fiscal Year 2009 Federal/State Appropriation by \$598,257 in the Community Services Division**

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title sufficient to describe the action requested.

Requested Meeting Date:	<u>June 4, 2009</u>	Amount of Time Needed:	<u>5 minutes</u>
Department:	<u>County Human Services</u>	Division:	<u>Community Services</u>
Contact(s):	<u>Kathy Tinkle</u>		
Phone:	<u>988-3691</u>	Ext.	<u>26858</u>
		I/O Address:	<u>167/620</u>
Presenter(s):	<u>Mary Li</u>		

General Information

1. What action are you requesting from the Board?

The Department of County Human Services recommends approval of budget modification DCHS-41. This budget modification increases the State of Oregon Energy Assistance Program (OEAP) grant funding by \$598,257 in the Community Services Division.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

At the time that the Fiscal Year 2009 (FY09) budget was prepared, the OEAP grant revenue projection was based on an estimate of the grant balance before the final allocation figure was established, resulting in the OEAP funding to be under budgeted. Also, due to the negative changes in the economy and the increased demand for energy assistance, the State released additional funding on February 27th, 2009. As a result of these two factors, the Community Services Division will receive an additional \$598,257 in OEAP grant funding.

The additional funding will impact Program Offer 25119-Energy Services, which will be utilized to assist an additional 350 low-income households with energy assistance services.

3. Explain the fiscal impact (current year and ongoing).

The FY 2009 budget for the Energy Services program will be increased by \$598,257. The following expenses increase: Pass Through & Program Support by \$334,517, Direct Client Assistance by \$238,413, and Grant Paid Indirect by \$25,327.

Department grant paid indirect revenue will be increased by \$11,529 with a corresponding increase in supplies. Service reimbursement from the grant to the General Fund will be increased by \$13,798.

4. Explain any legal and/or policy issues involved.

N/A

5. Explain any citizen and/or other government participation that has or will take place.

N/A

ATTACHMENT A

Budget Modification

If the request is a Budget Modification, please answer all of the following in detail:

- **What revenue is being changed and why?**

This budget modification increases the State of Oregon Energy Assistance Program (OEAP) grant revenue by \$598,257 in the Community Services Division

- **What budgets are increased/decreased?**

The FY 2009 budget for the Energy Services program will be increased by \$598,257. The following expenses increase: Pass Through & Program Support by \$334,517, Direct Client Assistance by \$238,413, and Grant Paid Indirect by \$25,327.

Department grant paid indirect revenue will be increased by \$11,529 with a corresponding increase in supplies. Service reimbursement from the grant to the General Fund will be increased by \$13,798.

- **What do the changes accomplish?**

The additional funding will impact Program Offer 25119-Energy Services, which will be utilized to assist an additional 350 low-income households with energy assistance services.

- **Do any personnel actions result from this budget modification? Explain.**

No personnel actions result from this budget modification.

- **How will the county indirect, central finance and human resources and departmental overhead costs be covered?**

The funding allows for indirect costs to be recovered. Department grant paid indirect revenue will be increased by \$11,529 with a corresponding increase in supplies. Service reimbursement from the grant to the General Fund will be increased by \$13,798.

- **Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?**

The funding is one-time only in nature and will be used to make energy assistance payments to low-income households in Multnomah County.

- **If a grant, what period does the grant cover?**

The grant is for fiscal year 2009 and will end on June 30th, 2009.

- **If a grant, when the grant expires, what are funding plans?**

Multnomah County receives regular quarterly funding for these services and is due to receive additional funding on an ongoing basis.

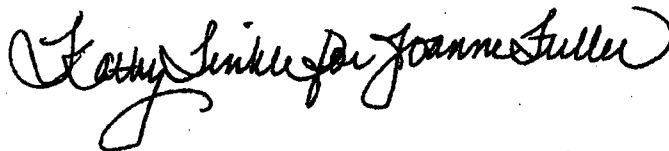
<p><i>NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.</i></p>

ATTACHMENT B

BUDGET MODIFICATION: DCHS - 41

Required Signatures

**Elected Official
or Department/
Agency
Director:**



Date: 05/21/09

Budget Analyst:



Date: 05/26/09

Department HR:

Date:

Countywide HR:

Date:

Budget Modification ID: **DCHS - 41****EXPENDITURES & REVENUES**

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with SAP.

Budget/Fiscal Year: 2009

Line No.	Fund Center	Fund Code	Program #	Func. Area	Accounting Unit			Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
					Internal Order	Cost Center	WBS Element						
1	22-20	23350	25119				SCPCSESEG.OEA08.PGE.AD	50180	(64,904)	(71,802)	(6,898)		Direct State Funding
2	22-20	23350	25119				SCPCSESEG.OEA08.PGE.AD	60160	38,099	44,735	6,636		Pass Through
3	22-20	23350	25119				SCPCSESEG.OEA08.PGE.AD	60350	14,609	14,752	143		Central Indirect
4	22-20	23350	25119				SCPCSESEG.OEA08.PGE.AD	60355	12,196	12,315	119		Dept. Indirect
5										0			
6	22-20	23350	25119				SCPCSESEG.OEA08.PGE.PD	50180	(114,458)	(159,216)	(44,758)		Direct State Funding
7	22-20	23350	25119				SCPCSESEG.OEA08.PGE.PD	60160	60,555	103,613	43,058		Pass Through
8	22-20	23350	25119				SCPCSESEG.OEA08.PGE.PD	60350	0	926	926		Central Indirect
9	22-20	23350	25119				SCPCSESEG.OEA08.PGE.PD	60355	0	774	774		Dept. Indirect
10										0			
11	22-20	23350	25119				SCPCSESEG.OEA08.PGE.PG	50180	(551,327)	(508,551)	42,776		Direct State Funding
12	22-20	23350	25119				SCPCSESEG.OEA08.PGE.PG	60155	551,327	508,551	(42,776)		Direct Client Assistance
13										0			
14	22-20	23350	25119				SCPCSESEG.OEA08.PPL.AD	50180	(44,791)	(17,654)	27,137		Direct State Funding
15	22-20	23350	25119				SCPCSESEG.OEA08.PPL.AD	60160	35,126	9,020	(26,106)		Pass Through
16	22-20	23350	25119				SCPCSESEG.OEA08.PPL.AD	60350	5,267	4,705	(562)		Central Indirect
17	22-20	23350	25119				SCPCSESEG.OEA08.PPL.AD	60355	4,398	3,929	(469)		Dept. Indirect
18										0			
19	22-20	23350	25119				SCPCSESEG.OEA08.PPL.PD	50180	(19,879)	(43,231)	(23,352)		Direct State Funding
20	22-20	23350	25119				SCPCSESEG.OEA08.PPL.PD	60160	0	22,465	22,465		Pass Through
21	22-20	23350	25119				SCPCSESEG.OEA08.PPL.PD	60350	0	483	483		Central Indirect
22	22-20	23350	25119				SCPCSESEG.OEA08.PPL.PD	60355	0	404	404		Dept. Indirect
23										0			
24	22-20	23350	25119				SCPCSESEG.OEA08.PPL.PG	50180	(198,784)	(173,208)	25,576		Direct State Funding
25	22-20	23350	25119				SCPCSESEG.OEA08.PPL.PG	60155	198,784	173,208	(25,576)		Direct Client Assistance
26										0			
27	22-20	23350	25119				SCPCSESEG.OEA09.PGE.AD	50180	(196,000)	(243,566)	(47,566)		Direct State Funding
28	22-20	23350	25119				SCPCSESEG.OEA09.PGE.AD	60160	115,477	161,235	45,758		Pass Through
29	22-20	23350	25119				SCPCSESEG.OEA09.PGE.AD	60350	43,885	44,870	985		Central Indirect
30	22-20	23350	25119				SCPCSESEG.OEA09.PGE.AD	60355	36,638	37,461	823		Dept. Indirect
31										0			
32	22-20	23350	25119				SCPCSESEG.OEA09.PGE.PD	50180	(345,000)	(511,033)	(166,033)		Direct State Funding
33	22-20	23350	25119				SCPCSESEG.OEA09.PGE.PD	60160	240,000	399,724	159,724		Pass Through
34	22-20	23350	25119				SCPCSESEG.OEA09.PGE.PD	60350	0	3,437	3,437		Central Indirect
35	22-20	23350	25119				SCPCSESEG.OEA09.PGE.PD	60355	0	2,872	2,872		Dept. Indirect
36										0			
37	22-20	23350	25119				SCPCSESEG.OEA09.PGE.PG	50180	(1,654,000)	(1,873,631)	(219,631)		Direct State Funding
38	22-20	23350	25119				SCPCSESEG.OEA09.PGE.PG	60155	1,654,000	1,865,285	211,285		Direct Client Assistance
39	22-20	23350	25119				SCPCSESEG.OEA09.PGE.PG	60350	0	4,546	4,546		Central Indirect

Budget Modification ID: **DCHS - 41****EXPENDITURES & REVENUES**

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with SAP.

Budget/Fiscal Year: 2009

Line No.	Fund Center	Fund Code	Program #	Func. Area	Accounting Unit			Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
					Internal Order	Cost Center	WBS Element						
40	22-20	23350	25119				SCPCSESEG.OEA09.PGE.PG	60355	0	3,800	3,800		Dept. Indirect
41										0			
42	22-20	23350	25119				SCPCSESEG.OEA09.PPL.AD	50180	(70,203)	(90,662)	(20,459)		Direct State Funding
43	22-20	23350	25119				SCPCSESEG.OEA09.PPL.AD	60160	41,202	60,886	19,684		Pass Through



MULTNOMAH COUNTY

AGENDA PLACEMENT REQUEST (long form)

APPROVED : MULTNOMAH COUNTY
BOARD OF COMMISSIONERS
AGENDA # R-3 DATE 06-04-09
DEBORAH L. BOGSTAD, BOARD CLERK

Board Clerk Use Only

Meeting Date: 06/04/09
Agenda Item #: R-3
Est. Start Time: 9:36 AM
Date Submitted: 05/26/09

BUDGET MODIFICATION: DCHS-42

BUDGET MODIFICATION DCHS-42 Increasing SUN Service System Division
Agenda Federal/State Appropriation by \$27,065 in State of Oregon Housing and
Title: Community Services Community Services Block Grant Funding

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.

Requested Meeting Date:	<u>June 4, 2009</u>	Amount of Time Needed:	<u>5 minutes</u>
Department:	<u>County Human Services</u>	Division:	<u>SUN Service System</u>
Contact(s):	<u>Kathy Tinkle</u>		
Phone:	<u>988-3691</u>	Ext.	<u>26858</u>
Presenter(s):	<u>Mary Li</u>	I/O Address:	<u>167/620</u>

General Information

1. What action are you requesting from the Board?

The Department of County Human Services recommends approval of budget modification DCHS-42. This budget modification increases State of Oregon Housing and Community Services (OHCS) CSBG funding by \$27,065 in SUN Service System for the Anti-Poverty Services program.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

Program Offer # 25150 – Anti-Poverty Services program forms the basis of a system of care designed to assist homeless and low-income households to become more self-sufficient. This program is partially funded by grants from OHCS. OHCS provides planning amounts for grants with each new State biennium. At the time that the Fiscal Year 2009 (FY09) budget was prepared, the grant revenue projections were based on estimates of grant funds that would be available for FY09. On April 9, 2009, OHCS provided notification of additional funding and that Multnomah County would receive an amount of \$27,065. The additional funding will allow family case management services for approximately 15 low-income households.

3. Explain the fiscal impact (current year and ongoing).

OHCS funding for Anti-Poverty Services program will be increased by \$27,065. This funding will increase the following expenses: Pass-Through & Program Support by \$25,911 and Indirect Costs by \$2,388

4. Explain any legal and/or policy issues involved.

N/A

5. Explain any citizen and/or other government participation that has or will take place.

N/A

ATTACHMENT A

Budget Modification

If the request is a **Budget Modification**, please answer **all** of the following in detail:

- **What revenue is being changed and why?**

Increasing SUN Service System's Anti-Poverty Services program funding by \$27,065 for FY09 from OHCS, Community Service Block Grant.

- **What budgets are increased/decreased?**

The FY09 budget for Anti-Poverty Services will be increased by \$27,065. The following expenses increase: Pass-Through & Program Support by \$25,911 and Indirect Costs by \$2,388. The Department Indirect Revenue account will increase by \$525 and will be offset by a like amount increasing the Supplies account. The Service Reimbursement F/S to General Fund account will increase by \$629 and will be offset by a like amount in GF Contingency.

- **What do the changes accomplish?**

This budget modification allows the available funds to be added for FY09 to existing service contracts. The funds will be used for additional family case management services for 15 low-income households.

- **Do any personnel actions result from this budget modification? Explain.**

N/A

- **How will the county indirect, central finance and human resources and departmental overhead costs be covered?**

The grant provides for all indirect costs.

- **Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?**

This is an increase in funding that is expected to carry over to succeeding years. The grants are continuously renewed with each State Biennium at the established annual allocation amounts. The OHCS grants will continue to be awarded with each new State biennium.

- **If a grant, what period does the grant cover?**

The OHCS-CSBG grant covers January 1, 2009 through December 31, 2009.

- **If a grant, when the grant expires, what are funding plans?**

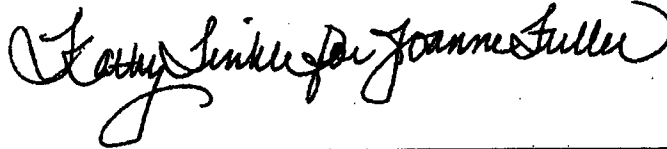
The grant will continue to be awarded with each new State biennium.

ATTACHMENT B

BUDGET MODIFICATION: DCHS-42

Required Signatures

Elected Official
or Department/
Agency Director:



Date: 05/21/09

Budget Analyst:



Date: 05/26/09

Department HR:

Date:

Countywide HR:

Date:

Budget Modification ID: **DCHS-42 SUN OHCS-CS****EXPENDITURES & REVENUES**

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with SAP.

Budget/Fiscal Year: 2009

Line No.	Fund Center	Fund Code	Program #	Func. Area	Accounting Unit			Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
					Internal Order	Cost Center	WBS Element						
1	22-20	20710	25150	40			SCPSPPV.CSBG.09.AD	50190	(12,789)	(13,943)	(1,154)		IG-OP-Fed Thru St
2	22-20	20710	25150	40			SCPSPPV.CSBG.09.AD	60350	6,970	7,599	629		Central Indirect 2.07%(FY09)
3	22-20	20710	25150	40			SCPSPPV.CSBG.09.AD	60355	5,819	6,344	525		Dept Indirect 1.73% (FY09)
4													
5	22-20	20710	25150	40			SCPSPPV.CSBG.09.AA	50190	(15,669)	(16,903)	(1,234)		IG-OP-Fed Thru St
6	22-20	20710	25150	40			SCPSPPV.CSBG.09.AA	60160	15,669	16,903	1,234		Pass Through & Prg Suppt
7													
8	22-20	20710	25150	40			SCPSPPV.CSBG.09	50190	(349,349)	(374,026)	(24,677)		IG-OP-Fed Thru St
9	22-20	20710	25150	40			SCPSPPV.CSBG.09	60160	313,356	338,033	24,677		Pass Through & Prg Suppt
10													
11													
12	26-00	1000	25000	40			CHSDO.IND1000	50370		(525)	(525)		Dept Indirect Revenue
13	26-00	1000	25000	40			CHSDO.IND1000	60240		525	525		Supplies
14													
15	19	1000		20		9500001000		50310		(629)	(629)		Svc Reimb F/S to General
16	19	1000		20		9500001000		60470		629	629		Contingency
17													
18													
19													
20										0			
21										0			
22										0			
23										0			
24										0			
25										0			
26										0			
27										0			
28										0			
29										0			
											0	0	Total - Page 1
											0	0	GRAND TOTAL



MULTNOMAH COUNTY

AGENDA PLACEMENT REQUEST (revised 09/22/08)

Board Clerk Use Only

Meeting Date: 06/04/09
Agenda Item #: R-4
Est. Start Time: 9:40 AM
Date Submitted: 05/29/09

Agenda Title: **RESOLUTION Amending Resolution 06-018 Authorizing an Internal Loan from the General Fund to the Willamette River Bridge Fund for the Sauvie Island Bridge Replacement by Authorizing Changes to Original Repayment Terms**

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title sufficient to describe the action requested.

Requested Meeting Date: June 6, 2009
Amount of Time Needed: 15 minutes
Department: Community Services
Division: Bridge Section
Contact(s): Jerry Elliott, Mindy Harris, Mark Campbell, Julie Neburka
Phone: (503) 988-4624 **Ext.** 84624 **I/O Address:** 455/224
Presenter(s): Cecilia Johnson, Mindy Harris

General Information

1. What action are you requesting from the Board?

Approval of the resolution to change the current terms of the General Fund loan to the Bridge Fund for the Sauvie Island Bridge Project. This resolution reduces the repayment amount in fiscal year 2010 from \$3,000,000 to \$1,300,000, and in fiscal year 2011 from \$3,253,000 to \$1,000,000. The balance of the loan after the fiscal year 2011 payment will be forgiven.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

In January 2006 the Board authorized a loan from the General Fund to the Bridge Fund in the amount of \$8,000,000 for the Sauvie Island Bridge Replacement project.

The loan was needed to enter the construction phase because the low bid for the project was \$8,000,000 over the engineering estimate. There were several areas that contributed to the much higher than expected bids. These include: Structural steel was bid at approximately 50% over the engineer's estimate; Concrete was approximately 40% over the engineer's estimate; Large diameter

drilled shafts were about 30% over the engineer's estimate.

The loan was structured with payments in the amount of \$300,000 in fiscal year 2007; \$500,000 in fiscal year 2008; \$1,600,000 in fiscal year 2009; \$3,000,000 in fiscal year 2010 and \$3,253,000 in fiscal year 2011.

According to ORS 294.460 and Multnomah County Financial and Budget Policies interfund loans must be repaid within 5 years. Current pending state legislation would change this requirement from five years to ten years. According to current forecasts extending the repayment period will not appreciably affect the total amount the Willamette River Bridge Fund will be able to repay.

At the time the loan was approved it was anticipated that new revenue sources would be available in later years or that the Board would forgive a portion of the loan. New revenue sources have not materialized and the Bridge Fund does not have sufficient resources to meet the original payment schedule for fiscal years 2010 and 2011.

This resolution reduces the repayment amounts in fiscal year 2010 from \$3,000,000 to \$1,300,000 and in fiscal year 2011 from \$3,253,000 to \$1,000,000. The new repayment amounts are based on an estimate of maximum the Bridge Fund can repay while maintaining a positive fund balance and going forward with its limited capital program.

This resolution also forgives the balance of the loan after the fiscal year 2011 payment. This will reduce the available one-time-only funds by approximately \$3.9 million in fiscal year 2011.

This resolution will remain open until the end of fiscal year 2011. If new revenue become available to the Bridge Fund and increases its ability to repay the loan, the Board has the option of reassessing the amount to be repaid.

3. Explain the fiscal impact (current year and ongoing).

This resolution will allow the Bridge Fund to meet its obligations without severe cuts in service. One-time-only funds in the General Fund will be reduced by approximately \$3.9 million in fiscal year 2011 to forgive the loan.

4. Explain any legal and/or policy issues involved.

ORS 294.460 and Multnomah County Financial and Budget Policies require interfund loans to be repaid within 5 years so an extension of the current loan is not allowable. Current pending state legislation would change this requirement from five years to ten years.

5. Explain any citizen and/or other government participation that has or will take place.

None

Required Signature

Elected Official or
Department/
Agency Director:



Date: 05/29/09

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

RESOLUTION NO. _____

Amending Resolution 06-018 Authorizing an Internal Loan from the General Fund to the Willamette River Bridge Fund for the Sauvie Island Bridge Replacement by Authorizing Changes to Original Repayment Terms

The Multnomah County Board of Commissioners Finds:

- a. On February 9, 2006, by Resolution 06-018, the Board authorized a loan from the General Fund to the Willamette River Bridges Fund in the amount of \$8,000,000 for the Sauvie Island Bridge Replacement project.
- b. The loan was needed to enter the construction phase because the low bid for the project was \$8,000,000 over the engineering estimate.
- c. The loan was structured with 3% interest per annum with payments in the amount of \$300,000 in fiscal year 2007; \$500,000 in fiscal year 2008; \$1,600,000 in fiscal year 2009; \$3,000,000 in fiscal year 2010 and \$3,253,000 in fiscal year 2011.
- d. According to ORS 294.460 and Multnomah County Financial and Budget Policies interfund loans must be repaid within five years. Current pending state legislation would change this requirement from five years to ten years. According to current forecasts extending the repayment period will not appreciably affect the total amount the Willamette River Bridge Fund will be able to repay.
- e. At the time the loan was approved, it was anticipated that new revenue sources would be available in later years or that the Board would consider forgiving a portion of the loan.
- f. New revenue sources have not materialized
- g. Based on current information regarding revenues and capital and maintenance projects in the next six years, it is not anticipated that the Willamette River Bridges Fund will be able to repay the loan according to the original terms. The estimated maximum payments the Willamette River Bridges Fund can make to the General Fund while maintaining a positive fund balance in fiscal year 2010 and 2011 are \$1,300,000 and \$1,000,000 respectively.

The Multnomah County Board of Commissioners Resolves:

1. The County's Chief Financial Officer is directed to make the necessary accounting transactions pertaining to the General Fund loan to the Willamette River Bridges Fund for the Sauvie Island Bridge Project more particularly as follows: for fiscal year 2010, to change the payment amount from \$3,000,000 to \$1,300,000; and for fiscal year 2011, to change the payment amount from \$3,253,000 to \$1,000,000. Upon the completion of the two payments as provided herein the Willamette River Bridges Fund will have fulfilled its loan repayment obligation to the County's General Fund for the Sauvie Island Bridge Project.

ADOPTED this 4th day of June, 2009.

BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

Ted Wheeler, Chair

REVIEWED:

AGNES SOWLE, COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

By _____
Matthew O. Ryan, Assistant County Attorney

SUBMITTED BY:

Cecilia Johnson, Director, Department of Community Services

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

RESOLUTION NO. 09-061

Amending Resolution 06-018 Authorizing an Internal Loan from the General Fund to the Willamette River Bridge Fund for the Sauvie Island Bridge Replacement by Authorizing Changes to Original Repayment Terms

The Multnomah County Board of Commissioners Finds:

- a. On February 9, 2006, by Resolution 06-018, the Board authorized a loan from the General Fund to the Willamette River Bridges Fund in the amount of \$8,000,000 for the Sauvie Island Bridge Replacement project.
- b. The loan was needed to enter the construction phase because the low bid for the project was \$8,000,000 over the engineering estimate.
- c. The loan was structured with 3% interest per annum with payments in the amount of \$300,000 in fiscal year 2007; \$500,000 in fiscal year 2008; \$1,600,000 in fiscal year 2009; \$3,000,000 in fiscal year 2010 and \$3,253,000 in fiscal year 2011.
- d. According to ORS 294.460 and Multnomah County Financial and Budget Policies interfund loans must be repaid within five years. Current pending state legislation would change this requirement from five years to ten years. According to current forecasts extending the repayment period will not appreciably affect the total amount the Willamette River Bridge Fund will be able to repay.
- e. At the time the loan was approved, it was anticipated that new revenue sources would be available in later years or that the Board would consider forgiving a portion of the loan.
- f. New revenue sources have not materialized
- g. Based on current information regarding revenues and capital and maintenance projects in the next six years, it is not anticipated that the Willamette River Bridges Fund will be able to repay the loan according to the original terms. The estimated maximum payments the Willamette River Bridges Fund can make to the General Fund while maintaining a positive fund balance in fiscal year 2010 and 2011 are \$1,300,000 and \$1,000,000 respectively.

The Multnomah County Board of Commissioners Resolves:

1. The County's Chief Financial Officer is directed to make the necessary accounting transactions pertaining to the General Fund loan to the Willamette River Bridges Fund for the Sauvie Island Bridge Project more particularly as follows: for fiscal year 2010, to change the payment amount from \$3,000,000 to \$1,300,000; and for fiscal year 2011, to change the payment amount from \$3,253,000 to \$1,000,000. Upon the completion of the two payments as provided herein the Willamette River Bridges Fund will have fulfilled its loan repayment obligation to the County's General Fund for the Sauvie Island Bridge Project.

ADOPTED this 4th day of June, 2009.



BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON


Ted Wheeler, Chair

REVIEWED:

AGNES SOWLE, COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

By 
Matthew O. Ryan, Assistant County Attorney

SUBMITTED BY:

Cecilia Johnson, Director, Department of Community Services



MULTNOMAH COUNTY

AGENDA PLACEMENT REQUEST (short form)

Board Clerk Use Only

Meeting Date: 06/04/09
Agenda Item #: R-5
Est. Start Time: 9:50 AM
Date Submitted: 05/29/09

Agenda Title: RESOLUTION Approving the Compensation Plan for Employees Not Covered by Collective Bargaining Agreements for Fiscal Year 2009-2010

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.

Requested Meeting Date: June 4, 2009 Amount of Time Needed: 10 minutes
Department: DCM Division: Central HR
Contact(s): Travis Graves
Phone: 503-988-6134 Ext. 86134 I/O Address: 503/4
Presenter(s): Travis Graves, HR Director

General Information

1. What action are you requesting from the Board?

Approval of the compensation plan with no cost of living increase for FY' 10 for all non represented staff.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

Per County Code 9.160 – Compensation Plan (B) it is county policy to establish a compensation plan that provides pay and benefits necessary for the county to recruit, select, and retain qualified employees who are not part of a bargaining unit. The Chair is responsible for developing and presenting annual compensation plan adjustment recommendations to the Board for approval (County Code 9.170 – Plan Maintenance). This Resolution approves the compensation plan for FY' 10.

3. Explain the fiscal impact (current year and ongoing).

There is no fiscal impact this year and the compensation plan is consistent with the personnel costs in the budget for FY'10. This resolution freezes the salary ranges at FY' 09 rates.

4. Explain any legal and/or policy issues involved.

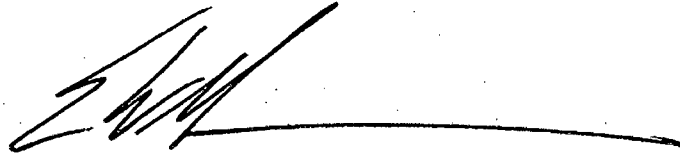
N/A

5. Explain any citizen and/or other government participation that has or will take place.

None

Required Signature

**Elected Official
or Department/
Agency
Director:**

A handwritten signature in black ink, appearing to be "E. Hall", written over a horizontal line.

Date: 05/29/09

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

RESOLUTION NO. _____

Approving the Compensation Plan for Employees Not Covered by Collective Bargaining Agreements for Fiscal Year 2009-2010

The Multnomah County Board of Commissioners Finds:

- a. Multnomah County (County) employs individuals not covered by any collective bargaining agreement.
- b. The Multnomah County Board of Commissioners (Board) adopted County compensation policy in MCC 9.160 to provide such pay as necessary for the County to recruit, select and retain qualified management, supervisory, administrative and professional employees; to recognize employee performance, growth and development; to maintain an appropriate internal relationship among classifications and employees based on job responsibilities, qualifications and authority; and to maintain parity between equivalent non-represented and represented positions.
- c. The Chair is responsible for developing and recommending compensation plan adjustments to the Board.
- d. Certain employees work as elected officials' staff, and the elected officials set their pay.

The Multnomah County Board of Commissioners Resolves:

1. General Salary Increases. Management and executive employees will not receive a cost of living or merit increase for Fiscal Year 2010 (July 1, 2009 - June 30, 2010). The Fiscal Year 2010 pay ranges are shown in an exhibit attached to this Resolution, labeled Management/Executive Pay.

Table - effective July 1, 2009

ADOPTED this 4th day of June, 2009.

BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

Ted Wheeler, Chair

REVIEWED:

AGNES SOWLE, COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

By _____
Agnes Sowle, County Attorney

SUBMITTED BY:

Travis Graves, Human Resources Director, Department of County Management

Multnomah County Management/Executive Pay Table - effective July 1, 2009

Job Class #	Job Title	Notes	Pay Scale Group	Annual		Semi-Monthly		
				Min.	Max.	Min.	Max.	Min.
9603	AA/EEO OFFICER	EXEC	129	63,414.79	88,778.95	2,642.28	3,170.70	3,699.12
9792	ACCESS SERVICES ADMINISTRATOR		124	49,696.23	69,572.50	2,070.68	2,484.77	2,898.85
9006	ADMINISTRATIVE ANALYST		121	42,931.13	60,103.58	1,788.80	2,146.56	2,504.32
9005	ADMINISTRATIVE ANALYST/SENIOR		123	47,344.61	66,281.33	1,972.69	2,367.21	2,761.72
9634	ADMINISTRATIVE SECRETARY/NR		117	35,277.75	49,387.51	1,469.91	1,763.86	2,057.81
9607	ADMINISTRATIVE SERV OFFICER		126	54,778.43	76,692.02	2,282.43	2,738.97	3,195.50
9060	ASST COUNTY ATTORNEY 1	EXEC	128	60,391.12	84,548.25	2,516.30	3,019.57	3,522.84
9190	ASST COUNTY ATTORNEY 2	EXEC	132	73,414.23	102,779.48	3,058.93	3,670.71	4,282.48
9440	ASST COUNTY ATTORNEY/SENIOR	EXEC	135	84,930.53	118,995.68	3,538.77	4,248.46	4,958.15
9015	BOARD CLERK		127	57,511.21	80,517.04	2,396.30	2,875.59	3,354.88
9623	BRIDGE MAINTENANCE SUPERVISOR		124	49,696.23	69,572.50	2,070.68	2,484.77	2,898.85
9734	BUDGET ANALYST/PRINCIPAL		128	60,391.12	84,548.25	2,516.30	3,019.57	3,522.84
9730	BUDGET ANALYST/SENIOR		125	52,188.29	73,063.16	2,174.51	2,609.41	3,044.30
9627	CAPTAIN	EXEC	135	84,930.53	118,995.68	3,538.77	4,248.46	4,958.15
9773	CATALOGING ADMINISTRATOR		128	60,391.12	84,548.25	2,516.30	3,019.57	3,522.84
9007	CHAPLAIN	EXEC	120	40,891.56	57,249.30	1,703.82	2,044.61	2,385.39
9630	CHIEF APPRAISER	EXEC	129-130	63,414.79	93,244.81	2,642.28	3,263.74	3,885.20
9625	CHIEF DEPUTY	EXEC	136	88,861.43	124,403.31	3,702.56	4,443.02	5,183.47
9064	CHIEF DEPUTY MEDICAL EXAMINER		125	52,188.29	73,063.16	2,174.51	2,609.41	3,044.30
9810	CHIEF FINANCIAL OFFICER	EXEC	137-139	93,199.10	144,019.88	3,883.30	4,942.07	6,000.83
9455	CHIEF INFORMATION OFFICER	EXEC	141	113,327.25	158,783.87	4,721.97	5,668.98	6,615.99
9620	COMMUNITY JUSTICE MANAGER		126-128	54,778.43	84,548.25	2,282.43	2,902.64	3,522.84
9510	COUNTY ATTORNEY	EXEC	140-142	107,931.88	166,593.28	4,497.16	5,719.28	6,941.39
5014	COUNTY AUDITOR	EXEC	5014	0	0	0	0	0
5001	COUNTY CHAIR	EXEC	5001	0	0	0	0	0
5010	COUNTY COMMISSIONER	EXEC	5010	0	0	0	0	0
9649	COUNTY SURVEYOR	EXEC	130	66,604.55	93,244.81	2,775.19	3,330.20	3,885.20
9515	COUNTY WEB MANAGER	EXEC	131	69,936.95	97,910.17	2,914.04	3,496.82	4,079.59
9445	D A INVESTIGATOR/CHIEF		124-126	49,696.23	76,692.02	2,070.68	2,633.09	3,195.50
9499	DENTAL DIRECTOR/CLINICAL	EXEC	140	107,931.88	151,103.75	4,497.16	5,396.58	6,295.99
9500	DENTAL HEALTH OFFICER	EXEC	138	97,899.02	137,057.52	4,079.13	4,894.93	5,710.73
9390	DENTIST		137	93,199.10	130,478.52	3,883.30	4,659.96	5,436.61
9430	DENTIST/SENIOR		138	97,899.02	137,057.52	4,079.13	4,894.93	5,710.73
9610	DEPARTMENT DIRECTOR 1	EXEC	137-139	93,199.10	144,019.88	3,883.30	4,942.07	6,000.83
9613	DEPARTMENT DIRECTOR 2	EXEC	140-142	107,931.88	166,593.28	4,497.16	5,719.28	6,941.39
9281	DEPUTY AUDITOR	STAFF	9281	0	0	0	0	0
9631	DEPUTY COUNTY ATTORNEY	EXEC	138	97,899.02	137,057.52	4,079.13	4,894.93	5,710.73
9619	DEPUTY DIRECTOR	EXEC	133	77,084.34	107,917.39	3,211.85	3,854.21	4,496.56
9465	DEPUTY DIST ATTY/FIRST ASST	STAFF	9465	0	0	0	0	0
9450	DEPUTY DISTRICT ATTORNEY/CHIEF	STAFF	9450	0	0	0	0	0
9540	DEPUTY HEALTH OFFICER	EXEC	141	113,327.25	158,783.87	4,721.97	5,668.98	6,615.99
9541	DEPUTY MEDICAL DIRECTOR	EXEC	141	113,327.25	158,783.87	4,721.97	5,668.98	6,615.99
5053	DISTRICT ATTORNEY	EXEC	5053	0	0	0	0	0
9665	ELECTIONS ADMINISTRATOR		124	49,696.23	69,572.50	2,070.68	2,484.77	2,898.85
9666	ELECTIONS MANAGER	EXEC	130	66,604.55	93,244.81	2,775.19	3,330.20	3,885.20
9530	EMS MEDICAL DIRECTOR	EXEC	144	131,190.71	183,666.54	5,466.28	6,559.53	7,652.77
9671	ENGINEERING SERVICES MANAGER 1		129	63,414.79	88,778.95	2,642.28	3,170.70	3,699.12
9672	ENGINEERING SERVICES MANAGER 2	EXEC	132	73,414.23	102,779.48	3,058.93	3,670.71	4,282.48

9062	ENVIRONMENTAL HEALTH SUPERVISOR		128	60,391.12	84,548.25	2,516.30	3,019.57	3,522.84
9460	EXECUTIVE ASSISTANT	STAFF	9460	0	0	0	0	0
9686	FACILITIES DEV & SERVICES MGR	EXEC	129	63,414.79	88,778.95	2,642.28	3,170.70	3,699.12
9336	FINANCE MANAGER		129-130	63,414.79	93,244.81	2,642.28	3,263.74	3,885.20
9335	FINANCE SUPERVISOR		125-126	52,188.29	76,692.02	2,174.51	2,685.01	3,195.50
9689	FLEET MAINTENANCE SUPERVISOR		124	49,696.23	69,572.50	2,070.68	2,484.77	2,898.85
9550	HEALTH OFFICER	EXEC	143	124,942.73	175,060.26	5,205.95	6,250.07	7,294.18
9698	HEALTH SERVICES DEVELOPMENT ADMIN		128	60,391.12	84,548.25	2,516.30	3,019.57	3,522.84
9694	HEALTH SERVICES MANAGER	EXEC	130	66,604.55	93,244.81	2,775.19	3,330.20	3,885.20
9695	HEALTH SERVICES MANAGER/SENIOR	EXEC	133	77,084.34	107,917.39	3,211.85	3,854.21	4,496.56
9080	HUMAN RESOURCES ANALYST 1		121	42,931.13	60,103.58	1,788.80	2,146.56	2,504.32
9670	HUMAN RESOURCES ANALYST 2		124	49,696.23	69,572.50	2,070.68	2,484.77	2,898.85
9748	HUMAN RESOURCES ANALYST/SENIOR		126	54,778.43	76,692.02	2,282.43	2,738.97	3,195.50
9668	HUMAN RESOURCES DIRECTOR	EXEC	138	97,899.02	137,057.52	4,079.13	4,894.93	5,710.73
9715	HUMAN RESOURCES MANAGER 1		128	60,391.12	84,548.25	2,516.30	3,019.57	3,522.84
9621	HUMAN RESOURCES MANAGER 2	EXEC	131	69,936.95	97,910.17	2,914.04	3,496.82	4,079.59
9669	HUMAN RESOURCES MANAGER/SENIOR	EXEC	134	80,945.01	113,321.69	3,372.71	4,047.23	4,721.74
9061	HUMAN RESOURCES TECHNICIAN		118	37,103.33	51,945.34	1,545.97	1,855.18	2,164.39
9699	ICS DIRECTOR	EXEC	138	97,899.02	137,057.52	4,079.13	4,894.93	5,710.73
9452	IT MANAGER 1		132	73,414.23	102,779.48	3,058.93	3,670.71	4,282.48
9453	IT MANAGER 2	EXEC	134	80,945.01	113,321.69	3,372.71	4,047.23	4,721.74
9454	IT MANAGER/SENIOR	EXEC	137	93,199.10	130,478.52	3,883.30	4,659.96	5,436.61
9458	IT PROJECT MANAGER 1		132	73,414.23	102,779.48	3,058.93	3,670.71	4,282.48
9459	IT PROJECT MANAGER 2	EXEC	134	80,945.01	113,321.69	3,372.71	4,047.23	4,721.74
9456	IT SECURITY MANAGER	EXEC	132	73,414.23	102,779.48	3,058.93	3,670.71	4,282.48
9451	IT SUPERVISOR		130	66,604.55	93,244.81	2,775.19	3,330.20	3,885.20
9024	LAUNDRY SUPERVISOR		121	42,931.13	60,103.58	1,788.80	2,146.56	2,504.32
9055	LAW CLERK	EXEC	122	45,089.95	63,123.91	1,878.75	2,254.46	2,630.16
9002	LEGAL ASSISTANT 1/NR		115	32,016.68	44,823.58	1,334.03	1,600.84	1,867.65
9003	LEGAL ASSISTANT 2/NR		117	35,277.75	49,387.51	1,469.91	1,763.86	2,057.81
9004	LEGAL ASSISTANT SR/NR		120	40,891.56	57,249.30	1,703.82	2,044.61	2,385.39
9001	LEGISLATIVE/ADMIN SECRETARY	STAFF	9001	0	0	0	0	0
9776	LIBRARY ADMINISTRATOR/BRANCH		127	57,511.21	80,517.04	2,396.30	2,875.59	3,354.88
9777	LIBRARY ADMINISTRATOR/CENTRAL		127	57,511.21	80,517.04	2,396.30	2,875.59	3,354.88
9780	LIBRARY MANAGER/BRANCH		129	63,414.79	88,778.95	2,642.28	3,170.70	3,699.12
9782	LIBRARY MANAGER/SENIOR	EXEC	131	69,936.95	97,910.17	2,914.04	3,496.82	4,079.59
9784	LIBRARY SUPERVISOR		123	47,344.61	66,281.33	1,972.69	2,367.21	2,761.72
9786	LIBRARY SUPPORT SERVICES ADMIN	EXEC	130	66,604.55	93,244.81	2,775.19	3,330.20	3,885.20
9705	LIEUTENANT		133	77,084.34	107,917.39	3,211.85	3,854.21	4,496.56
9647	LIEUTENANT/CORRECTIONS		133	77,084.34	107,917.39	3,211.85	3,854.21	4,496.56
9710	MANAGEMENT ASSISTANT	EXEC	127	57,511.21	80,517.04	2,396.30	2,875.59	3,354.88
9010	MANAGEMENT AUDITOR 1	STAFF	9010	0	0	0	0	0
9120	MANAGEMENT AUDITOR 2	STAFF	9120	0	0	0	0	0
9280	MANAGEMENT AUDITOR/SENIOR	STAFF	9280	0	0	0	0	0
9202	MCSO CORRECTIONS PROGRAM ADMIN		126	54,778.43	76,692.02	2,282.43	2,738.97	3,195.50
9640	MCSO VOLUNTEER PROGRAM COORDINATOR		122	45,089.95	63,123.91	1,878.75	2,254.46	2,630.16
9520	MEDICAL DIRECTOR	EXEC	142	118,993.44	166,593.28	4,958.06	5,949.73	6,941.39
9744	MENTAL HEALTH DIRECTOR	EXEC	138	97,899.02	137,057.52	4,079.13	4,894.93	5,710.73
9020	NUTRITION SERVICES MANAGER		123	47,344.61	66,281.33	1,972.69	2,367.21	2,761.72
9697	NUTRITIONIST SUPERVISOR		123	47,344.61	66,281.33	1,972.69	2,367.21	2,761.72
9011	OFFICE ASSIST 2/NR		112	27,639.98	38,698.20	1,151.67	1,382.05	1,612.43
9720	OPERATIONS ADMINISTRATOR		123	47,344.61	66,281.33	1,972.69	2,367.21	2,761.72
9025	OPERATIONS SUPERVISOR		121	42,931.13	60,103.58	1,788.80	2,146.56	2,504.32
9337	PAYROLL SPECIALIST		121	42,931.13	60,103.58	1,788.80	2,146.56	2,504.32
9355	PHARMACIST		134	80,945.01	113,321.69	3,372.71	4,047.23	4,721.74

9354	PHARMACY PROGRAM COORDINATOR	EXEC	135	84,930.53	118,995.68	3,538.77	4,248.46	4,958.15
9357	PHARMACY SERVICES DIRECTOR	HP	139	102,791.74	144,019.88	4,282.99	5,141.91	6,000.83
9490	PHYSICIAN	HP	141	113,327.25	158,783.87	4,721.97	5,668.98	6,615.99
9146	PLANNER/PRINCIPAL		126	54,778.43	76,692.02	2,282.43	2,738.97	3,195.50
9798	PRINCIPAL INVESTIGATOR		132	73,414.23	102,779.48	3,058.93	3,670.71	4,282.48
9677	PRODUCTION SUPERVISOR		122	45,089.95	63,123.91	1,878.75	2,254.46	2,630.16
9615	PROGRAM MANAGER 1		127-129	57,511.21	88,778.95	2,396.30	3,047.71	3,699.12
9360	PROGRAM MANAGER 2	EXEC	129-131	63,414.79	97,910.17	2,642.28	3,360.94	4,079.59
9362	PROGRAM MANAGER/SENIOR	EXEC	132-134	73,414.23	113,321.69	3,058.93	3,890.34	4,721.74
9361	PROGRAM SUPERVISOR		124-126	49,696.23	76,692.02	2,070.68	2,633.09	3,195.50
9063	PROJECT MANAGER		127	57,511.21	80,517.04	2,396.30	2,875.59	3,354.88
9491	PSYCHIATRIST	HP	144	131,190.71	183,666.54	5,466.28	6,559.53	7,652.77
9790	PUBLIC RELATIONS COORDINATOR	EXEC	129	63,414.79	88,778.95	2,642.28	3,170.70	3,699.12
9732	RECORDS ADMINISTRATOR		126	54,778.43	76,692.02	2,282.43	2,738.97	3,195.50
9043	RESEARCH/EVALUATION ANALYST/SENIOR		126	54,778.43	76,692.02	2,282.43	2,738.97	3,195.50
9041	RESEARCH/EVALUATION SUPERVISOR		128	60,391.12	84,548.25	2,516.30	3,019.57	3,522.84
9140	ROAD OPERATIONS SUPERVISOR		123	47,344.61	66,281.33	1,972.69	2,367.21	2,761.72
5004	SHERIFF	EXEC	5004	0	0	0	0	0
9400	STAFF ASSISTANT	STAFF	9400	0	0	0	0	0
9674	SURVEY SUPERVISOR		126	54,778.43	76,692.02	2,282.43	2,738.97	3,195.50
3005	TAX SUPR/ADMIN OFFICER		3005	0	0	0	0	0
1096	TAX SUPR/BUDGET ANALYST		1096	0	0	0	0	0
9789	TEAM DEVELOPER/LIBRARY		127	57,511.21	80,517.04	2,396.30	2,875.59	3,354.88
9626	UNDERSHERIFF	EXEC	137	93,199.10	130,478.52	3,883.30	4,659.96	5,436.61
9746	VETERINARIAN		125	52,188.29	73,063.16	2,174.51	2,609.41	3,044.30

Bold – Classifications shown in bold are new job classes or represent classifications that had salary range adjustments since the Board last approved the salary schedule. Salary range adjustments are necessary to reflect labor market comparisons or internal reorganizations.

Exec – Executive, unclassified, non-Civil Service position

HP – Health Premium Pay:

- Premium pay of 5% over base pay when a non-Director, non-Officer Physician is assigned extra responsibility for a major medical program or for in-patient hospital care;
- Premium pay of 5% over base pay when a non-Director, non-Officer Physician is assigned to work on an ongoing basis in correctional facilities;
- Premium pay of 5% over base pay when Pharmacy Services Director is assigned non-Pharmacy, additional major program functions, (i.e. x-ray, clinical lab, etc.) responsibilities, and staff.
- Premium pay of 5% over base when a non-director, non-Officer Physician/Psychiatrist is assigned specialty responsibility requiring additional certification and the passing of a subspecialty examination given by the appropriate medical board recognized within the state of Oregon.

Staff - Pay for unclassified elected officials staff to be determined by respective elected official.

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

RESOLUTION NO. 09-069

Approving the Compensation Plan for Employees Not Covered by Collective Bargaining Agreements for Fiscal Year 2009-2010

The Multnomah County Board of Commissioners Finds:

- a. Multnomah County (County) employs individuals not covered by any collective bargaining agreement.
- b. The Multnomah County Board of Commissioners (Board) adopted County compensation policy in MCC 9.160 to provide such pay as necessary for the County to recruit, select and retain qualified management, supervisory, administrative and professional employees; to recognize employee performance, growth and development; to maintain an appropriate internal relationship among classifications and employees based on job responsibilities, qualifications and authority; and to maintain parity between equivalent non-represented and represented positions.
- c. The Chair is responsible for developing and recommending compensation plan adjustments to the Board.
- d. Certain employees work as elected officials' staff, and the elected officials set their pay.

The Multnomah County Board of Commissioners Resolves:

1. General Salary Increases. Management and executive employees will not receive a cost of living or merit increase for Fiscal Year 2010 (July 1, 2009 - June 30, 2010). The Fiscal Year 2010 pay ranges are shown in an exhibit attached to this Resolution, labeled Management/Executive Pay.

Table - effective July 1, 2009

ADOPTED this 4th day of June, 2009.



BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON



Ted Wheeler, Chair

REVIEWED:

AGNES SOWLE, COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

By 

Agnes Sowle, County Attorney

SUBMITTED BY:

Travis Graves, Human Resources Director, Department of County Management

Multnomah County Management/Executive Pay Table - effective July 1, 2009

Job Class #	Job Title	Notes	Pay Scale Group	Annual		Semi-Monthly		
				Min.	Max.	Min.	Max.	Min.
9603	AA/EEO OFFICER	EXEC	129	63,414.79	88,778.95	2,642.28	3,170.70	3,699.12
9792	ACCESS SERVICES ADMINISTRATOR		124	49,696.23	69,572.50	2,070.68	2,484.77	2,898.85
9006	ADMINISTRATIVE ANALYST		121	42,931.13	60,103.58	1,788.80	2,146.56	2,504.32
9005	ADMINISTRATIVE ANALYST/SENIOR		123	47,344.61	66,281.33	1,972.69	2,367.21	2,761.72
9634	ADMINISTRATIVE SECRETARY/NR		117	35,277.75	49,387.51	1,469.91	1,763.86	2,057.81
9607	ADMINISTRATIVE SERV OFFICER		126	54,778.43	76,692.02	2,282.43	2,738.97	3,195.50
9060	ASST COUNTY ATTORNEY 1	EXEC	128	60,391.12	84,548.25	2,516.30	3,019.57	3,522.84
9190	ASST COUNTY ATTORNEY 2	EXEC	132	73,414.23	102,779.48	3,058.93	3,670.71	4,282.48
9440	ASST COUNTY ATTORNEY/SENIOR	EXEC	135	84,930.53	118,995.68	3,538.77	4,248.46	4,958.15
9015	BOARD CLERK		127	57,511.21	80,517.04	2,396.30	2,875.59	3,354.88
9623	BRIDGE MAINTENANCE SUPERVISOR		124	49,696.23	69,572.50	2,070.68	2,484.77	2,898.85
9734	BUDGET ANALYST/PRINCIPAL		128	60,391.12	84,548.25	2,516.30	3,019.57	3,522.84
9730	BUDGET ANALYST/SENIOR		125	52,188.29	73,063.16	2,174.51	2,609.41	3,044.30
9627	CAPTAIN	EXEC	135	84,930.53	118,995.68	3,538.77	4,248.46	4,958.15
9773	CATALOGING ADMINISTRATOR		128	60,391.12	84,548.25	2,516.30	3,019.57	3,522.84
9007	CHAPLAIN	EXEC	120	40,891.56	57,249.30	1,703.82	2,044.61	2,385.39
9630	CHIEF APPRAISER	EXEC	129-130	63,414.79	93,244.81	2,642.28	3,263.74	3,885.20
9625	CHIEF DEPUTY	EXEC	136	88,861.43	124,403.31	3,702.56	4,443.02	5,183.47
9064	CHIEF DEPUTY MEDICAL EXAMINER		125	52,188.29	73,063.16	2,174.51	2,609.41	3,044.30
9810	CHIEF FINANCIAL OFFICER	EXEC	137-139	93,199.10	144,019.88	3,883.30	4,942.07	6,000.83
9455	CHIEF INFORMATION OFFICER	EXEC	141	113,327.25	158,783.87	4,721.97	5,668.98	6,615.99
9620	COMMUNITY JUSTICE MANAGER		126-128	54,778.43	84,548.25	2,282.43	2,902.64	3,522.84
9510	COUNTY ATTORNEY	EXEC	140-142	107,931.88	166,593.28	4,497.16	5,719.28	6,941.39
5014	COUNTY AUDITOR	EXEC	5014	0	0	0	0	0
5001	COUNTY CHAIR	EXEC	5001	0	0	0	0	0
5010	COUNTY COMMISSIONER	EXEC	5010	0	0	0	0	0
9649	COUNTY SURVEYOR	EXEC	130	66,604.55	93,244.81	2,775.19	3,330.20	3,885.20
9515	COUNTY WEB MANAGER	EXEC	131	69,936.95	97,910.17	2,914.04	3,496.82	4,079.59
9445	D A INVESTIGATOR/CHIEF		124-126	49,696.23	76,692.02	2,070.68	2,633.09	3,195.50
9499	DENTAL DIRECTOR/CLINICAL	EXEC	140	107,931.88	151,103.75	4,497.16	5,396.58	6,295.99
9500	DENTAL HEALTH OFFICER	EXEC	138	97,899.02	137,057.52	4,079.13	4,894.93	5,710.73
9390	DENTIST		137	93,199.10	130,478.52	3,883.30	4,659.96	5,436.61
9430	DENTIST/SENIOR		138	97,899.02	137,057.52	4,079.13	4,894.93	5,710.73
9610	DEPARTMENT DIRECTOR 1	EXEC	137-139	93,199.10	144,019.88	3,883.30	4,942.07	6,000.83
9613	DEPARTMENT DIRECTOR 2	EXEC	140-142	107,931.88	166,593.28	4,497.16	5,719.28	6,941.39
9281	DEPUTY AUDITOR	STAFF	9281	0	0	0	0	0
9631	DEPUTY COUNTY ATTORNEY	EXEC	138	97,899.02	137,057.52	4,079.13	4,894.93	5,710.73
9619	DEPUTY DIRECTOR	EXEC	133	77,084.34	107,917.39	3,211.85	3,854.21	4,496.56
9465	DEPUTY DIST ATTY/FIRST ASST	STAFF	9465	0	0	0	0	0
9450	DEPUTY DISTRICT ATTORNEY/CHIEF	STAFF	9450	0	0	0	0	0
9540	DEPUTY HEALTH OFFICER	EXEC	141	113,327.25	158,783.87	4,721.97	5,668.98	6,615.99
9541	DEPUTY MEDICAL DIRECTOR	EXEC	141	113,327.25	158,783.87	4,721.97	5,668.98	6,615.99
5053	DISTRICT ATTORNEY	EXEC	5053	0	0	0	0	0
9665	ELECTIONS ADMINISTRATOR		124	49,696.23	69,572.50	2,070.68	2,484.77	2,898.85
9666	ELECTIONS MANAGER	EXEC	130	66,604.55	93,244.81	2,775.19	3,330.20	3,885.20
9530	EMS MEDICAL DIRECTOR	EXEC	144	131,190.71	183,666.54	5,466.28	6,559.53	7,652.77
9671	ENGINEERING SERVICES MANAGER 1		129	63,414.79	88,778.95	2,642.28	3,170.70	3,699.12
9672	ENGINEERING SERVICES MANAGER 2	EXEC	132	73,414.23	102,779.48	3,058.93	3,670.71	4,282.48

9062	ENVIRONMENTAL HEALTH SUPERVISOR		128	60,391.12	84,548.25	2,516.30	3,019.57	3,522.84
9460	EXECUTIVE ASSISTANT	STAFF	9460	0	0	0	0	0
9686	FACILITIES DEV & SERVICES MGR	EXEC	129	63,414.79	88,778.95	2,642.28	3,170.70	3,699.12
9336	FINANCE MANAGER		129-130	63,414.79	93,244.81	2,642.28	3,263.74	3,885.20
9335	FINANCE SUPERVISOR		125-126	52,188.29	76,692.02	2,174.51	2,685.01	3,195.50
9689	FLEET MAINTENANCE SUPERVISOR		124	49,696.23	69,572.50	2,070.68	2,484.77	2,898.85
9550	HEALTH OFFICER	EXEC	143	124,942.73	175,060.26	5,205.95	6,250.07	7,294.18
9698	HEALTH SERVICES DEVELOPMENT ADMIN		128	60,391.12	84,548.25	2,516.30	3,019.57	3,522.84
9694	HEALTH SERVICES MANAGER	EXEC	130	66,604.55	93,244.81	2,775.19	3,330.20	3,885.20
9695	HEALTH SERVICES MANAGER/SENIOR	EXEC	133	77,084.34	107,917.39	3,211.85	3,854.21	4,496.56
9080	HUMAN RESOURCES ANALYST 1		121	42,931.13	60,103.58	1,788.80	2,146.56	2,504.32
9670	HUMAN RESOURCES ANALYST 2		124	49,696.23	69,572.50	2,070.68	2,484.77	2,898.85
9748	HUMAN RESOURCES ANALYST/SENIOR		126	54,778.43	76,692.02	2,282.43	2,738.97	3,195.50
9668	HUMAN RESOURCES DIRECTOR	EXEC	138	97,899.02	137,057.52	4,079.13	4,894.93	5,710.73
9715	HUMAN RESOURCES MANAGER 1		128	60,391.12	84,548.25	2,516.30	3,019.57	3,522.84
9821	HUMAN RESOURCES MANAGER 2	EXEC	131	69,936.95	97,910.17	2,914.04	3,496.82	4,079.59
9669	HUMAN RESOURCES MANAGER/SENIOR	EXEC	134	80,945.01	113,321.69	3,372.71	4,047.23	4,721.74
9061	HUMAN RESOURCES TECHNICIAN		118	37,103.33	51,945.34	1,545.97	1,855.18	2,164.39
9699	ICS DIRECTOR	EXEC	138	97,899.02	137,057.52	4,079.13	4,894.93	5,710.73
9452	IT MANAGER 1		132	73,414.23	102,779.48	3,058.93	3,670.71	4,282.48
9453	IT MANAGER 2	EXEC	134	80,945.01	113,321.69	3,372.71	4,047.23	4,721.74
9454	IT MANAGER/SENIOR	EXEC	137	93,199.10	130,478.52	3,883.30	4,659.96	5,436.61
9458	IT PROJECT MANAGER 1		132	73,414.23	102,779.48	3,058.93	3,670.71	4,282.48
9459	IT PROJECT MANAGER 2	EXEC	134	80,945.01	113,321.69	3,372.71	4,047.23	4,721.74
9456	IT SECURITY MANAGER	EXEC	132	73,414.23	102,779.48	3,058.93	3,670.71	4,282.48
9451	IT SUPERVISOR		130	66,604.55	93,244.81	2,775.19	3,330.20	3,885.20
9024	LAUNDRY SUPERVISOR		121	42,931.13	60,103.58	1,788.80	2,146.56	2,504.32
9055	LAW CLERK	EXEC	122	45,089.95	63,123.91	1,878.75	2,254.46	2,630.16
9002	LEGAL ASSISTANT 1/NR		115	32,016.68	44,823.58	1,334.03	1,600.84	1,867.65
9003	LEGAL ASSISTANT 2/NR		117	35,277.75	49,387.51	1,469.91	1,763.86	2,057.81
9004	LEGAL ASSISTANT SR/NR		120	40,891.56	57,249.30	1,703.82	2,044.61	2,385.39
9001	LEGISLATIVE/ADMIN SECRETARY	STAFF	9001	0	0	0	0	0
9776	LIBRARY ADMINISTRATOR/BRANCH		127	57,511.21	80,517.04	2,396.30	2,875.59	3,354.88
9777	LIBRARY ADMINISTRATOR/CENTRAL		127	57,511.21	80,517.04	2,396.30	2,875.59	3,354.88
9780	LIBRARY MANAGER/BRANCH		129	63,414.79	88,778.95	2,642.28	3,170.70	3,699.12
9782	LIBRARY MANAGER/SENIOR	EXEC	131	69,936.95	97,910.17	2,914.04	3,496.82	4,079.59
9784	LIBRARY SUPERVISOR		123	47,344.61	66,281.33	1,972.69	2,367.21	2,761.72
9786	LIBRARY SUPPORT SERVICES ADMIN	EXEC	130	66,604.55	93,244.81	2,775.19	3,330.20	3,885.20
9705	LIEUTENANT		133	77,084.34	107,917.39	3,211.85	3,854.21	4,496.56
9647	LIEUTENANT/CORRECTIONS		133	77,084.34	107,917.39	3,211.85	3,854.21	4,496.56
9710	MANAGEMENT ASSISTANT	EXEC	127	57,511.21	80,517.04	2,396.30	2,875.59	3,354.88
9010	MANAGEMENT AUDITOR 1	STAFF	9010	0	0	0	0	0
9120	MANAGEMENT AUDITOR 2	STAFF	9120	0	0	0	0	0
9280	MANAGEMENT AUDITOR/SENIOR	STAFF	9280	0	0	0	0	0
9202	MCSSO CORRECTIONS PROGRAM ADMIN		126	54,778.43	76,692.02	2,282.43	2,738.97	3,195.50
9640	MCSSO VOLUNTEER PROGRAM COORDINATOR		122	45,089.95	63,123.91	1,878.75	2,254.46	2,630.16
9520	MEDICAL DIRECTOR	EXEC	142	118,993.44	166,593.28	4,958.06	5,949.73	6,941.39
9744	MENTAL HEALTH DIRECTOR	EXEC	138	97,899.02	137,057.52	4,079.13	4,894.93	5,710.73
9020	NUTRITION SERVICES MANAGER		123	47,344.61	66,281.33	1,972.69	2,367.21	2,761.72
9697	NUTRITIONIST SUPERVISOR		123	47,344.61	66,281.33	1,972.69	2,367.21	2,761.72
9011	OFFICE ASSIST 2/NR		112	27,639.98	38,698.20	1,151.67	1,382.05	1,612.43
9720	OPERATIONS ADMINISTRATOR		123	47,344.61	66,281.33	1,972.69	2,367.21	2,761.72
9025	OPERATIONS SUPERVISOR		121	42,931.13	60,103.58	1,788.80	2,146.56	2,504.32
9337	PAYROLL SPECIALIST		121	42,931.13	60,103.58	1,788.80	2,146.56	2,504.32
9355	PHARMACIST		134	80,945.01	113,321.69	3,372.71	4,047.23	4,721.74

9354	PHARMACY PROGRAM COORDINATOR	EXEC	135	84,930.53	118,995.68	3,538.77	4,248.46	4,958.15
9357	PHARMACY SERVICES DIRECTOR	HP	139	102,791.74	144,019.88	4,282.99	5,141.91	6,000.83
9490	PHYSICIAN	HP	141	113,327.25	158,783.87	4,721.97	5,668.98	6,615.99
9146	PLANNER/PRINCIPAL		126	54,778.43	76,692.02	2,282.43	2,738.97	3,195.50
9798	PRINCIPAL INVESTIGATOR		132	73,414.23	102,779.48	3,058.93	3,670.71	4,282.48
9677	PRODUCTION SUPERVISOR		122	45,089.95	63,123.91	1,878.75	2,254.46	2,630.16
9615	PROGRAM MANAGER 1		127-129	57,511.21	88,778.95	2,396.30	3,047.71	3,699.12
9360	PROGRAM MANAGER 2	EXEC	129-131	63,414.79	97,910.17	2,642.28	3,360.94	4,079.59
9362	PROGRAM MANAGER/SENIOR	EXEC	132-134	73,414.23	113,321.69	3,058.93	3,890.34	4,721.74
9361	PROGRAM SUPERVISOR		124-126	49,696.23	76,692.02	2,070.68	2,633.09	3,195.50
9063	PROJECT MANAGER		127	57,511.21	80,517.04	2,396.30	2,875.59	3,354.88
9491	PSYCHIATRIST	HP	144	131,190.71	183,666.54	5,466.28	6,559.53	7,652.77
9790	PUBLIC RELATIONS COORDINATOR	EXEC	129	63,414.79	88,778.95	2,642.28	3,170.70	3,699.12
9732	RECORDS ADMINISTRATOR		126	54,778.43	76,692.02	2,282.43	2,738.97	3,195.50
9043	RESEARCH/EVALUATION ANALYST/SENIOR		126	54,778.43	76,692.02	2,282.43	2,738.97	3,195.50
9041	RESEARCH/EVALUATION SUPERVISOR		128	60,391.12	84,548.25	2,516.30	3,019.57	3,522.84
9140	ROAD OPERATIONS SUPERVISOR		123	47,344.61	66,281.33	1,972.69	2,367.21	2,761.72
5004	SHERIFF	EXEC	5004	0	0	0	0	0
9400	STAFF ASSISTANT	STAFF	9400	0	0	0	0	0
9674	SURVEY SUPERVISOR		126	54,778.43	76,692.02	2,282.43	2,738.97	3,195.50
3005	TAX SUPR/ADMIN OFFICER		3005	0	0	0	0	0
1096	TAX SUPR/BUDGET ANALYST		1096	0	0	0	0	0
9789	TEAM DEVELOPER/LIBRARY		127	57,511.21	80,517.04	2,396.30	2,875.59	3,354.88
9626	UNDERSHERIFF	EXEC	137	93,199.10	130,478.52	3,883.30	4,659.96	5,436.61
9746	VETERINARIAN		125	52,188.29	73,063.16	2,174.51	2,609.41	3,044.30

Bold – Classifications shown in bold are new job classes or represent classifications that had salary range adjustments since the Board last approved the salary schedule. Salary range adjustments are necessary to reflect labor market comparisons or internal reorganizations.

Exec – Executive, unclassified, non-Civil Service position

HP – Health Premium Pay:

- Premium pay of 5% over base pay when a non-Director, non-Officer Physician is assigned extra responsibility for a major medical program or for in-patient hospital care;
- Premium pay of 5% over base pay when a non-Director, non-Officer Physician is assigned to work on an ongoing basis in correctional facilities;
- Premium pay of 5% over base pay when Pharmacy Services Director is assigned non-Pharmacy, additional major program functions, (i.e. x-ray, clinical lab, etc.) responsibilities, and staff.
- Premium pay of 5% over base when a non-director, non-Officer Physician/Psychiatrist is assigned specialty responsibility requiring additional certification and the passing of a subspecialty examination given by the appropriate medical board recognized within the state of Oregon.

Staff - Pay for unclassified elected officials staff to be determined by respective elected official.



MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

Board Clerk Use Only

Meeting Date: 06/04/09
Agenda Item #: R-6
Est. Start Time: 10:00 AM
Date Submitted: 05/29/09

Agenda Title: RESOLUTION Adopting Financial and Budget Policies for Multnomah County, Oregon for Fiscal Year 2009-2010 and Repealing Resolution 08-079

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.

Requested Meeting Date: June 4, 2009 Amount of Time Needed: 10 minutes
Department: County Management Division: Finance & Risk Management
Contact(s): Mindy Harris
Phone: 988-3786 Ext. 83786 I/O Address: 503/531
Presenter(s): Mindy Harris and Karyne Kieta

General Information

1. What action are you requesting from the Board?

The Department of County Management recommends approval of the Resolution Adopting Financial and Budget Policies for Multnomah County, Oregon, for Fiscal Year 2009-2010 and repealing Resolution 08-079.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

The Financial and Budget Policies are required to be reviewed and adopted by the Board on an annual basis. The overarching goals of the policies are to:

- preserve capital through prudent budgeting and financial management;
- achieve the most productive use of County funds that meets the goals of the Board of County Commissioners;
- ensure that all finance-related activities meet generally accepted accounting principles;
- achieve a stable balance between the County's ongoing financial commitments and the continuing revenues available to the County;
- leverage local dollars with federal and state funding/grants;
- provide an accountable form of financial management to the citizens of the County.

The Finance and Budget policies are updated annually. The following changes for the policies noted are recommended for fiscal year 2009-2010:

Federal/State Grant and Foundation Revenues

Policy language has been included to encourage departments to provide the Board with a Notice of Intent when applying for grants from federal or state sources. The policy language encourages, rather than requires such notice, in recognition of the fact that many grant applications have deadlines that render it impossible for departments to provide notice prior to the application deadline.

New policy language also is added to recognize that the policy applies to departments that are under the authority of the Chair. It further encourages departments managed by elected officials to abide by the policy.

User Fees, Sales, and Service Charges

Policy language is added to require fees to be reviewed bi-annually and posted to a comprehensive public fee schedule. Currently, each department is responsible for reviewing and updating fees within their department and there is little County-wide coordination of fees or comprehensive resource to identify fees.

Capital Asset Management

References to debt financing and borrowing instruments have been removed from this section, as they are redundant because they also appear in the policy on Short and Long Term Borrowing. In addition, language describing the Facilities Management Advisory Committee, a sub-committee of the County's Operating Council, is removed, as the advisory committee is not in operation. The responsibilities assigned to the advisory committee are addressed by Facilities Management, the Operating Council, and the Board, within the Capital Improvement Plan, and also as part of the annual development of the Internal Services Rates.

Long Term Liabilities

Wording is added to change the CFO's responsibility from being responsible for fully funding long term liabilities, to being responsible for informing the Board of the funding levels in relation to the actuarially determined liability.

Fund Accounting Structure

The definitions for all governmental funds have been changed from the existing policies. The changes are being made to mirror more closely the definitional language used by the Governmental Accounting Standards Board. Substantive definitions have not been changed.

Next year, in our efforts to complete the implementation of GASB #54, *Fund Balance Reporting and Governmental Fund Type Definitions*, we will be analyzing our revenues and their various restrictions on use. The GASB generally requires that any funds that do not have external restrictions be recorded in the entity's General Fund. This will likely result in the absorption of some special revenue funds into the County's General Fund.

Short-term and Long-term Debt Financings

Current policy language stating that it is the Board's policy to purchase or lease/purchase facilities, rather than renting, is proposed to be removed. In some instances it may be more financially advantageous to rent facilities. Removal of the current languages provides greater flexibility when considering such decisions. It is further proposed that a threshold of 10% of General Fund revenues be adopted as an upper limit for annual debt service payments, which would enable the County to meet annual debt service obligations in the event of severe budgetary challenges.

Component Units

This policy further defines The Library Foundation as a discretely presented component unit of Multnomah County that is required to be reported in the County's CAFR per GASB #14, *The Financial Reporting Entity*.

3. Explain the fiscal impact (current year and ongoing).

No immediate fiscal impact will result from adoption of this Resolution. The existence of financial and budget policies, and the County's adherence to them, has a positive effect on bond rating agencies which generally lowers interest rates paid by the County on bonds and other debt.

4. Explain any legal and/or policy issues involved.

None.

5. Explain any citizen and/or other government participation that has or will take place.

None.

Required Signature

**Elected Official or
Department/
Agency Director:**

Carol M. Ford

Date: May 21, 2008

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

RESOLUTION NO. _____

Adopting Financial and Budget Policies for Multnomah County, Oregon for Fiscal Year 2009-2010 and Repealing Resolution 08-079

The Multnomah County Board of Commissioners Finds:

- a. The Board is the fiscal authority for Multnomah County government.
- b. The Department of County Management is responsible for the budget and fiscal operations of the County.
- c. The Chief Financial Officer and Budget Director are responsible for the preparation and management of the budget and for the management of the financial operations of the County.
- d. A financial and budget policy will provide for prudent financial practices.

The Multnomah County Board of Commissioners Resolves:

1. The Financial and Budget Policies set forth in Exhibit A are the policies of Multnomah County.
2. The Chief Financial Officer is directed to administer these Financial and Budget Policies.
3. The Chief Financial Officer is directed to review and update these policies as needed but not less than annually.
4. The Chief Financial Officer is directed to inform the Board on the status of these policies annually.

This Resolution replaces Resolution No. 08-079.

Adopted this 4th day of June, 2009.

BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

Ted Wheeler, Chair

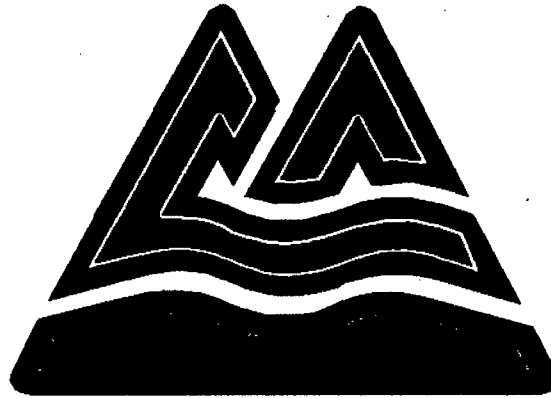
REVIEWED:

AGNES SOWLE, COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

By _____
Agnes Sowle, County Attorney

SUBMITTED BY:
Carol M. Ford, Director, Department of County Management

EXHIBIT A



**MULTNOMAH
COUNTY**

FINANCIAL AND BUDGET POLICIES

FISCAL YEAR 2009-2010

Prepared by: Department of County Management

Financial & Budget Policies

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Financial & Budget Policies

Goals

The goals of this financial policy are:

1. To preserve capital through prudent budgeting and financial management.
2. To achieve the most productive use of County funds that meets the goals of the Board of County Commissioners.
3. To ensure that all finance-related activities meet generally accepted accounting principles.
4. To achieve a stable balance between the County's ongoing financial commitments and the continuing revenues available to the County.
5. To leverage local dollars with federal and state funding/grants.
6. To provide an accountable form of Government to the citizens of Multnomah County.

Financial Forecasts for the General Fund Background

Governments at all levels should forecast major revenues and expenditures. The forecast should extend at least three to five years beyond the budget period and be regularly monitored and updated. It should be clearly stated and available to participants in the budget process, as should its underlying assumptions and methodology. The forecast should also be referenced in the final budget document. To improve future forecasting, the variances between previous forecasts and actual amounts should be analyzed. The variance analysis should identify all factors that influence revenue collections, expenditure levels, and forecast assumptions.

Policy Statement

The Board of County Commissioners recognizes the importance of developing a combined revenue and expenditure forecast. The Budget Division will prepare a five-year financial forecast for the General Fund to assess the long-term financial implications of current, as well as proposed, policies and programs. The forecast will detail assumptions regarding both short-term and long-term financial issues facing the county. Those assumptions will guide the development of appropriate financial strategies to achieve the goals outlined above. The forecast will be referenced on the County's website and incorporated in the annual budget document. The General Fund revenue and expenditure forecast will:

1. Provide an understanding of available funding;
2. Evaluate financial risk;
3. Assess the likelihood that services can be sustained;
4. Assess the level at which capital investment can be made;
5. Identify future commitments and resource demands;
6. Identify the key variables that might change the level of revenue; and
7. Identify one-time-only resources and recommend appropriate uses.

Status

The County is in compliance with this policy.

Financial & Budget Policies

Tax Revenues Background

State statutes and the County Code provide Multnomah County with the ability to raise revenue through taxation. The County currently utilizes the following taxes:

All of the County's tax decisions have been made in an atmosphere of intense public and internal debate. Those debates consistently referred to these common factors: the social equity of the tax, its administrative costs, its impact on the regional economy, its effect on other local governments, and the degree to which the tax might be acceptable to the public.

- 1) **Property Taxes** are levied for the following:
 - a. A "Permanent Rate" is available for general uses, that is set at \$4.34 per \$1,000 of assess value;
 - b. A five year "Local Option" levy for Library operations that is set at \$0.89 per \$1,000 of assessed value, and;
 - c. A levy to pay debt service on General Obligation Bonds that is set annually at a level to provide sufficient revenue to support the payments.

Property taxes are governed by state statute and the Oregon Constitution.

- 2) **Business Income Tax** is set at 1.45% of net business income generated in Multnomah County. This tax is authorized by County Code (Chapter 12).
- 3) **Motor Vehicle Rental Tax** is set at 17% of the value of rental fees. The first 14.5% is available for general uses. The remaining 2.5% supports the Oregon Convention Center under an agreement with the Metropolitan Service District. This tax is authorized by County Code (Chapter 11).
- 4) **Transient Lodging Tax** is set at 11.5% of the room rent charged by hotel operators. Nearly all of the County proceeds from this tax are used to support the Oregon Convention Center and other tourist amenities under an agreement with the Metropolitan Service District. This tax is authorized by County Code (Chapter 11).
- 5) **Motor Vehicle Fuel Tax** is set at 3 cents per gallon of gasoline (or diesel) sold in Multnomah County. The proceeds of this tax are dedicated to transportation programs. This revenue is shared by Multnomah County and the cities of Portland, Gresham, Troutdale, and Fairview. This tax is authorized by County Code (Chapter 11).

Policy Statement

The Board recognizes that taxation is necessary to provide public services to the citizens of the county. When considering changes to the County's tax structure, the Board will consider the following:

1. The ability of taxpayers to pay the taxes.
2. The impact of taxes imposed by the County on other local governments.
3. The effect of taxes on the county economy.
4. The administration and collection costs of the taxes.
5. The ease with which the taxes can be understood by taxpayers.

Financial & Budget Policies

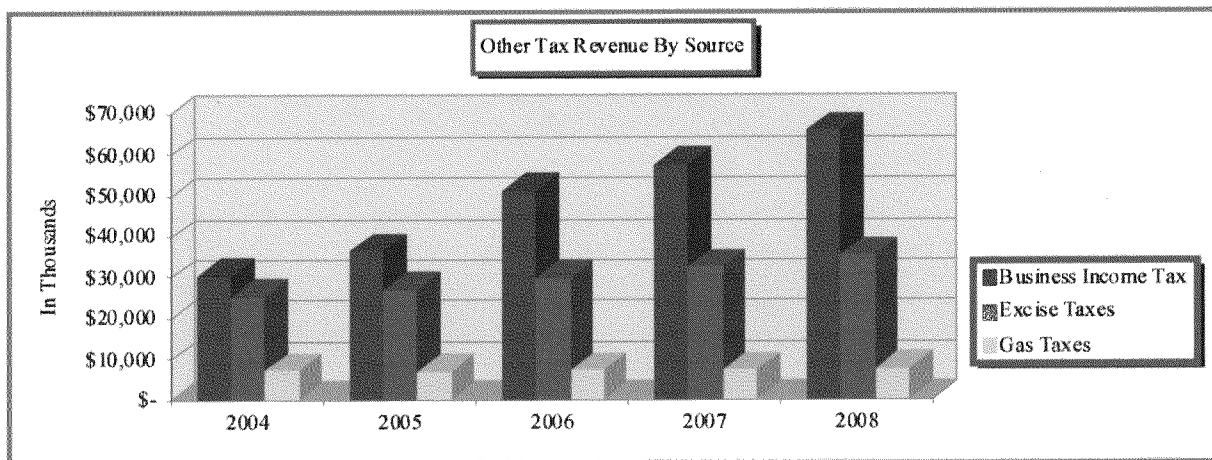
State statutes allow the County to levy “local option” taxes that are not allowed to exceed five years. It is the intent of the Board to use this short-term revenue source to fund priority service programs only after all other sources of revenue have been analyzed and have been determined not to be feasible. The County currently has one local option levy that supports Library services. The tax is set at 89 cents per thousand dollars of assessed value. It is in place until June 30, 2012.

All decisions to levy taxes were made in an atmosphere of intense public and internal debate, particularly with regard to the progressivity of the tax, its administrative cost, its impact on the regional economy, its effect on other local governments, and the degree to which the tax might be acceptable to the public.

Status

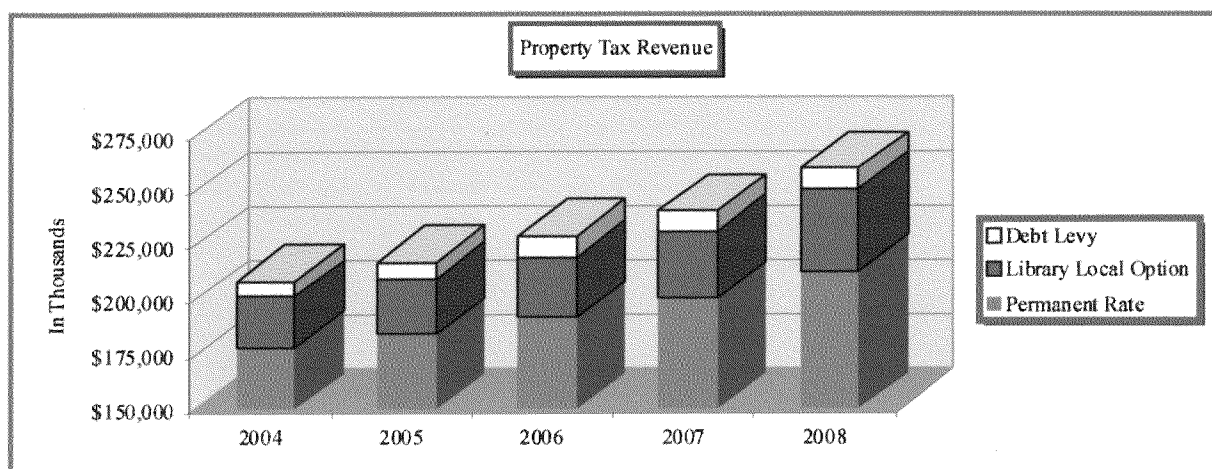
The County's tax revenues represent about 40% of the total Governmental Fund Type revenues (General and Special Revenue Funds). The following graphs depict actual tax revenue by source (\$ in thousands).

The Board of County Commissioners approved a 4.5% increase to the Motor Vehicle Rental Tax. The revenue is to be used for general purposes at the Board's discretion. The tax increase became effective June 15, 2009 and continues indefinitely.



	2004	2005	2006	2007	2008
Business Income Tax	\$ 30,286	\$ 36,463	\$ 50,980	\$ 57,399	\$ 65,650
Excise Taxes	\$ 25,282	\$ 26,788	\$ 29,680	\$ 32,370	\$ 35,344
Gas Taxes	\$ 7,011	\$ 6,744	\$ 7,234	\$ 7,212	\$ 7,468
Total Other Tax Revent	\$ 62,579	\$ 69,995	\$ 87,894	\$ 96,981	\$ 108,462

Financial & Budget Policies



	2004	2005	2006	2007	2008
Permanent Rate	\$ 178,580	\$ 184,729	\$ 192,007	\$ 201,160	\$ 213,236
Library Local Option	\$ 22,985	\$ 25,137	\$ 27,942	\$ 30,280	\$ 37,938
Debt Service Levy	\$ 7,453	\$ 7,885	\$ 9,364	\$ 9,271	\$ 9,050
Total Property Taxes	\$ 209,018	\$ 217,751	\$ 229,313	\$ 240,711	\$ 260,224

Transportation Financing Background

Ongoing maintenance and improvements are necessary for economic growth, to alleviate existing transportation problems, and to maintain the livability of the region.

Multnomah County owns, operates and maintains approximately 300 miles of urban and rural roads and 30 bridge structures. Ongoing maintenance and improvements to the transportation infrastructure are necessary for economic growth, to alleviate existing transportation problems, and to maintain the livability of the region. In Multnomah County and the surrounding areas, growth has placed additional demands on the transportation system. This growth coupled with funding limitations increases demands far beyond the available resources.

Approximately 60% of the transportation revenue received by the County is generated through the State and County gas tax. This tax has remained at a constant 24 cents per gallon for the State tax and 3 cents per gallon for the County tax since 1993 with no adjustments for inflation. The recent increase in the price of gasoline and the current economic downturn has resulted in a reduction in gallons sold and therefore has reduced program revenue further. This coupled with the impact of inflation and reduced sales combine to significantly reduce the County's ability to provide services.

Multnomah County's Capital Improvement Plan and Program (CIPP) is reviewed on an annual schedule and was submitted to the Board of County Commissioners in April 2009 as part of the FY10 Budget process.

Transportation revenue forecasts have the County facing challenges of balancing the demands of maintenance, preservation, capital expansion, safety and environmental regulations. The 20-year Transportation Capital Plan noted a significant shortfall between identified needs and identified funds.

Financial & Budget Policies

Policy Statement	It is the policy of the Board to support statewide and regional funding for transportation-related needs. If state and regional funding is inadequate, the County works with jurisdictions within its boundaries to address the transportation funding needs of local governments.
Status	In FY09 the Chair and Board have continued to raise the awareness of the challenges faced by the County due to the shortfall of transportation revenue. The Board's acceptance of the CIPP forms the basis for the selection and funding of road and bridge projects. They are working with the Regional, State and Federal partners to address transportation funding issues.
Federal/State Grant and Foundation Revenues Background	Federal and State grant funds have increased over the last ten years. Most of these revenues are restricted to a specific purpose, such as social services and public safety. Grants and foundation funds are used for an array of County services and may help the County to leverage other funds.
Policy Statement	<p>The Board understands that grants from other governments and private sources present both opportunities and risks. Grants allow the County to provide basic or enhanced levels of service and to cover gaps in the array of services the County offers. Grants may also commit the County to serving larger or different groups of clients and put pressure on County-generated revenues if the grant is withdrawn. When applying for a grant, the Board will consider:</p> <ol style="list-style-type: none">1. The opportunities for leveraging other funds for continuing the grant/foundation related program.2. The amount of locally generated revenue required to supplement the grant/foundation revenue source.3. Whether the grant/foundation will cover the full cost of the proposed program, or whether the County is expected to provide program support and administrative overhead functions to the program. It is the intent of the County to recover all overhead or indirect costs associated with grant/foundation funding.4. The degree of stability of the funding source.5. Whether decline or withdrawal of the grant/foundation revenue creates an expectation that the County will continue the program.6. How County programs can maximize revenue support from state or federal sources.7. Whether the grant/foundation funds used for pilot or model programs will result in a more efficient and/or effective way of doing business.8. Whether the grant/foundation is aligned with the County's mission and goals.

Financial & Budget Policies

Departments will provide the Board with a notice of intent before applying for grant funding. When the timing of a grant application makes it not possible for a Department to provide advance notice, the Department will provide such notice as its earliest opportunity after applying for the grant. After a grant or contribution is awarded, the Board requires such restricted resources to be used in accordance with any restrictions stipulated and prior to using unrestricted revenues. In addition, grant contributions, awards and other restricted funds should be spent prior to using any unrestricted funds including General Fund allotment for the same program or purpose.

Status

All notices of intent to apply for grant funding and grant awards are approved by the Board in the interest of consistency in handling external funding and in the interest of full disclosure of potential grant resources. Additionally, in fiscal year 2010, the Board will require all Notice of Intents to be approved by the Board regardless of originating Department. Information provided by Departments when submitting notices of intent is intended to address the above considerations.

Indirect Cost Allocation Background

The Federal government recognizes identifiable overhead costs are incurred in providing services to support grants and contracts. Therefore, the Office of Management and Budget (OMB) establishes principles and standards to provide a uniform approach for determining costs and to promote effective program delivery, efficiency and better relationships between governmental units and the Federal government. The County's indirect cost allocation plan is prepared annually in accordance with OMB guidelines. The County's plan categorizes indirect costs in two ways: the first establishes support costs internal to individual departments within the County and the other identifies Countywide support costs (such as Budget, County Auditor, Finance and Equipment Use). The County's indirect cost allocations are charged to dedicated grantor revenues to the fullest extent allowed.

Policy Statement

Generally it is the policy of the Board to recover from dedicated revenue sources the full cost of programs supported by those sources.

Generally it is the policy of the Board to recover from dedicated revenue sources the full cost of programs supported by those sources. The full cost includes the appropriate proportionate share of the cost of County administrative overhead functions attributable to programs funded with dedicated revenues.

The exception to the above policy occurs when the grantor agency does not allow the grantee to charge indirect costs or allows only a fixed amount or a maximum indirect cost rate. The Board will have the final authority to accept a grant that does not allow the recovery of all or part of indirect costs. In that event the General Fund will absorb indirect cost attributable to the program.

The Finance and Risk Management Division is responsible for preparing an Indirect Cost Allocation Plan that meets the requirements of the Office of Management and Budget (OMB) Circular A-87 (2 CFR Part 225). Central

Financial & Budget Policies

service and departmental administrative support provided to non- General Fund programs, activities, and/or functions that are not recovered by internal service charges or billed directly to dedicated revenues will be recovered through an indirect rate based on the approved Indirect Cost Allocation Plan. The plan will be updated annually.

Status

In 1990 the County's cognizant Federal Agency, Department of Health and Human Services (DHHS), approved the County's indirect cost allocation plan. The Director of the Division of Cost Allocation at DHHS approved the plan and the approval remains in effect until advised otherwise by DHHS or until the County receives a newly designated cognizant Federal Agency. The County updates the plan and certifies the accuracy of its indirect cost rate proposal and cost allocation plan on an annual basis.

Use of One-Time-Only Resources Background

Unrestricted one-time-only resources present organizations with temptations that are hard to resist. In the short run it appears more beneficial to allocate such resources to the highest priority public service that would otherwise be unfunded than to restrict them to costs associated with one-time needs and those that will not recur in following years. However, the result of this practice is to expand operational levels and public expectations beyond the capacity of the organization to generate continuing funding. This inevitably produces shortfalls and crises.

Sustaining an ongoing program level by deferring necessary expenditures or by incurring future obligations also inevitably produces shortfalls and crises.

Policy Statement

It is the policy of the Board that the County will fund ongoing programs with ongoing revenues, and to restrict the allocation of one time revenues to non-recurring expenditures.

Examples of one time revenues include:

- Proceeds on the sale of capital assets
- Business Income Taxes collected in excess of budgeted revenues
- General Fund ending fund balance in excess of budgeted balance

When the County budgets unrestricted one-time-only resources, the Board will consider setting these funds aside for reserves or allocating them to projects or programs that will not require future financial commitments. The Board will consider the following when allocating these one-time-only resources:

1. The level of reserves set aside as established by these Financial and Budget policies adopted by the Board.
2. The County's capital needs set out in the five-year Capital Improvement Plan or Information Systems Development Plan.
3. One-time only spending proposals for projects or pilot programs,

Financial & Budget Policies

- particularly investments that may result in innovative ideas or technology, long-term efficiencies or savings that do not require ongoing support.
4. Bridge or gap financing for exiting programs for a finite period of time.

Status

During budget deliberations the Budget Director is responsible for providing a list of sources and uses of one-time-only funds and informing the Chair and the Board on the recommended use of the funds received. With this information, the Board is able to appropriate and direct one time only resources to infrequent and unique expenditures in an effort to achieve compliance with this policy.

User Fees, Sales, and Service Charges Background

User fees are generally intended to cover all the costs or an agreed upon portion of the costs for providing services. Inflation or increased service delivery can erode the established user fees if the cost of service increases faster than revenue from the fee increases.

It is the general policy of the Board that user fees and service charges be established at a level to recover the costs to provide services. Exceptions to this policy will be made depending on the benefit to the user of the service, the ability of the user to pay for the service, the benefit to County citizens, and the type of service provided.

Policy Statement

It is the general policy of the Board that user fees will be established in order to recover the costs of services. Exceptions to this policy will be made depending on the benefit to the user, the ability of the user to pay for the service, the benefit to County citizens, and the type of service provided.

As part of budget deliberations and during negotiations of Intergovernmental Agreements, departments will be responsible for informing the Chair of a fully-loaded cost analysis presenting the fee structure necessary to recover 100% of the cost of providing services. Departments will also recommend whether fees or charges in each area should be set to recover 100% of the costs or be set at a lower rate, such as a sliding scale fee. The recommendation to the Chair will consider the benefits to an individual or agency, the benefits to County citizens, and the ability of users to pay for the service. The Budget Office is responsible for ensuring that departments include all costs associated with providing the service.

User fees and service charges collected by County agencies will be reviewed bi-annually and posted to a public fee schedule. Based on this review, the Chair will make recommendations to the Board regarding proposed changes to fee or service charge schedules.

Revenues generated from sales (and commissions on sales) of goods and services sold in County-owned or leased facilities are to be credited to the County's General Fund unless:

1. They are generated for inmate welfare commissary operations.
2. They are generated in Library facilities used for Library operations.
3. The Board grants an exception.

Status

Departments are generally responsible for reviewing the fees and charges associated with their operations on an annual basis.

Financial & Budget Policies

Reserves Background

The County's General Obligation bond rating is currently Aa1 from Moody's Investors Service.

Using all available ongoing revenue each year to pay for ongoing programs can result in fluctuations in program levels as revenues vary from one year to the next. Adding programs in one year (based on positive short term receipts) can cause the same or other programs to be cut in the next year if costs outpace revenues. This has a detrimental effect on service delivery over time, reducing efficiency and causing budget and political problems that can be avoided if program decisions are made in the context of the County's long-term financial capacity rather than on the basis of revenue available from one year to the next.

Maintaining an appropriate reserve helps the County maintain its favorable bond rating, which is currently Aa1 from Moody's Investors Service for the County's G.O. bonds. Moody's generally established benchmark for the General Fund Balance or reserve is a dollar amount equal to at least 10% of actual General Fund revenues.

Moody's general guidelines for issuing bond ratings presume that an entity has a sufficiently diverse revenue stream to enable it to sustain adversity of any one of the revenue sources. In addition, the guidelines presume that the entity is not facing future liabilities it will be unable to meet or that it has adopted and followed a plan to address significant known liabilities. Because the County does not have a diverse revenue stream, its major sources of revenue are limited by the State constitution and measures passed by voters, and the revenues are susceptible to cycles in the regional economy, the importance of maintaining adequate reserves is underscored further. Establishing and maintaining reserves at a level that allows the entity to sustain during an economic downturn is viewed favorably when rating services are evaluating the financial viability of an organization.

Policy Statement

It is the goal of the Board to fund and maintain two General Fund Reserves designated as unappropriated fund balance, funded at approximately 5% each of the total budgeted revenues of the General Fund.

The Board understands that to avoid financial instability, continuing requirements should be insulated from temporary fluctuations in revenues.

It is the goal of the Board to fund and maintain two General Fund reserves designated as unappropriated fund balance and funded at approximately 5% each of the "corporate" revenues of the General Fund. Corporate revenues are defined as ones which are available for general use and which the Board has complete discretion in allocating.

These include Property Tax, Business Income Tax, Motor Vehicle Rental Tax, State Revenue Sharing (Cigarette, Liquor, Video Lottery, and Amusement Device Taxes), and Interest Earnings. These revenue sources account for approximately 90% of total General Fund resources excluding Beginning Working Capital.

The first 5% is a reserve account in the General Fund, designated as unappropriated fund balance. This account is to be used when overall revenue growth falls below the rate of annual revenue change achieved during the prior

Financial & Budget Policies

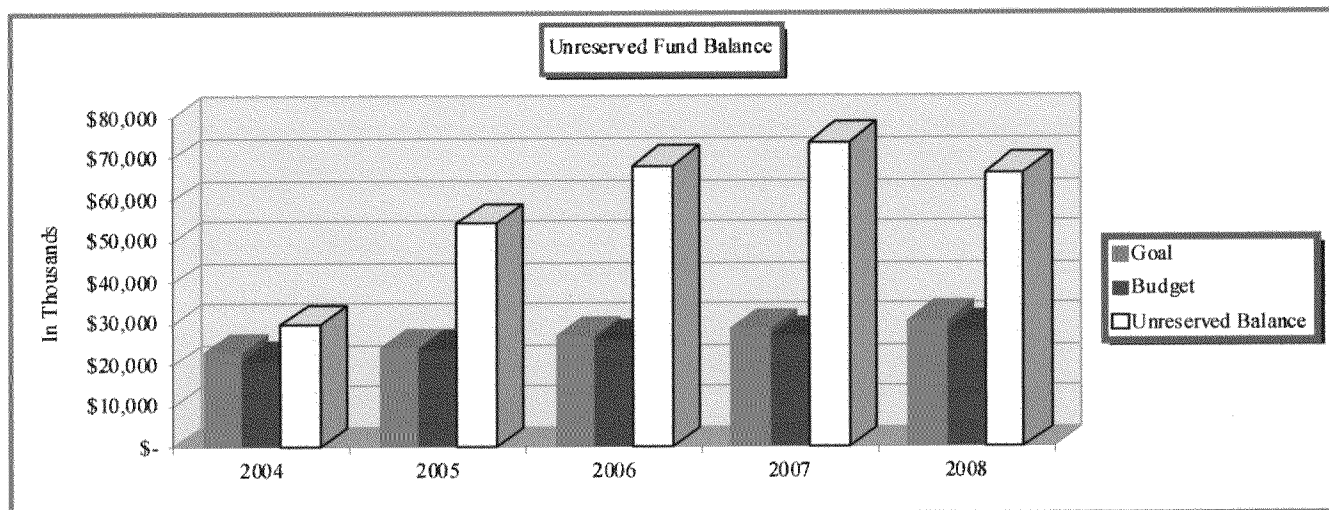
ten years.* In years when basic revenue growth falls below long-term average growth, the Board will reduce the unappropriated fund balance to continue high priority services that could not otherwise be funded by current revenues. If the reserve account is so used, to maintain fiscal integrity, the Board will seek to restore the account as soon as possible.

The second 5% is a reserve maintained separately from the General Fund in the General Reserve Fund. This fund is to be used for non-recurring extreme emergencies. *Extreme Emergencies* is defined as uses for disaster relief, expenditures related to essential services, or expenditures that are related to public life and safety issues. If the reserve account is so used, to maintain fiscal integrity, the Board will seek to restore the account as soon as possible.

Status

In the FY 2010 reserves are budgeted at \$34.1 million.

The following graph shows the reserve goal, budget and actual unreserved fund balance (\$ in thousands). The budgeted reserves do not include funds budgeted in contingency.



	2004	2005	2006	2007	2008
Goal	\$ 22,850	\$ 24,131	\$ 26,832	\$ 28,658	\$ 30,513
Budget	\$ 20,727	\$ 23,758	\$ 26,008	\$ 27,000	\$ 28,250
Unreserved Balance	\$ 29,656	\$ 54,035	\$ 68,150	\$ 73,988	\$ 66,514

* "Growth" is defined as total increase in fiscal year compared to the amount in the prior fiscal year, adjusted for changes in collection method, accrual method, or legislation defining the rate or terms under which the revenue is to be collected.
 Note: The Adopted Budget includes the authority to move the General Reserve Fund into the General Fund during FY 2010 to begin compliance with new accounting standards under GASB Statement No. 54.

Financial & Budget Policies

General Fund Emergency Contingency Background

General Fund contingency transfers have a significant effect on the annual budget process by reducing the amount of ending fund balance that is carried over to the subsequent fiscal year as beginning working capital. Contingency transfers should be reviewed in the context of other budget decisions so that high priority programs and projects are not jeopardized.

Policy Statement

The Board understands that in order to avoid financial instability, continuing requirements cannot increase faster than continuing revenues.

The Board understands that in order to avoid financial instability, continuing requirements cannot increase faster than continuing revenues.

It is the policy of the Board to establish an emergency contingency account in the General Fund, as authorized by ORS 294.352, each fiscal year during the budget process. The account will be funded at a level consistent with actual use of transfers from contingency during the prior ten years.

To maintain financial stability, the following are guidelines to be used by the Board in considering requests for transfers from the General Fund Contingency Account:

1. Approve contingency requests only for "one-time-only" allocations.
2. Limit contingency funding to the following:
 - a) Emergency situations which, if left unattended, will jeopardize the health and safety of the community.
 - b) Unanticipated expenditures necessary to keep a public commitment or fulfill a legislative or contractual mandate, or which have been demonstrated to result in significant administrative or programmatic efficiencies that cannot be covered by existing appropriations.
3. The Board may, when it adopts the budget for a fiscal year, specify programs which it wishes to review during the year and increase the Contingency account to provide financial capacity to support those programs if it chooses. Contingency funding of such programs complies with this policy.

Status

The Budget Director is responsible for informing the Board if contingency requests submitted for Board approval meet the criteria of this policy. In addition, each year the Budget Director will provide an annual report to the Board detailing the prior fiscal year's contingency actions. This report will include the total dollar amount of contingency requests, dollar amount approved, and dollar amount that did not meet the criteria of this policy.

Capital Asset Management Policies

Capital financial management policies demonstrate to the credit rating industry and prospective investors (bond buyers) the County's commitment to sound financial management. Adherence to adopted policies ensures the integrity of the planning process and leads to maintaining or improving bond ratings and lowering the cost of capital.

Financial & Budget Policies

Background

A facilities and property management plan includes three phases: (1) capital improvement planning and funding; (2) facility operations and long-term maintenance plan and funding; (3) property management, to determine best use or disposition of property.

In general, a facilities and property management plan includes three phases: (1) capital improvement planning and funding; (2) facility operations and long-term maintenance plan and funding; (3) property management, to determine best use or disposition of property.

Multnomah County owns approximately 80 buildings with a historical cost of approximately \$420 million and an estimated replacement cost of \$910 million. The County currently carries a \$125 million property insurance policy per occurrence. Structural and systems maintenance in the County's capital plan is largely a non-discretionary activity. That is, the question is not whether such expenditures are necessary but in what year to schedule the expenditure on particular projects. Deferral of capital improvements and maintenance creates an unacceptable unfunded liability and contributes to further deterioration of properties.

The Board of County Commissioners may authorize the sale, long-term lease, or development of property and/or improvements and may authorize full faith and credit financing obligations. It is financially prudent to plan capital acquisition, improvement and maintenance projects adequately and to address the unfunded need for capital improvements so that decisions about the use of revenues and financing may be made in an orderly and effective manner.

During the annual budget development process the Director of the Facilities and Property Management Division is directed to update the five year Capital Improvement Plan. This plan shall include recommendations to the Chair and Board of County Commissioners on the priority of projects including those that may have been identified by the Chair's Office, suggested by Commissioners or otherwise identified. The Plan identifies and sets priorities for all major capital asset investments, acquisition, renovation, maintenance, or construction projects.

The Plan should consider opportunities to improve its capital finance position. These opportunities may include but not be limited to redirecting building lease or rental payments to construction, renovation or acquisition of facilities, or other creative funding strategies that will address facilities funding needs on a long term basis.

Facility Long-Term Operations and Maintenance Plan and Funding Policy

The Board recognizes that adequate operations and maintenance funding is essential to avoid costly reconstruction or replacement of capital assets.

The five-year Capital Improvement Plan shall provide for anticipated major improvements and maintenance to County capital assets as well as additional and replacement capital assets. The Plan shall include major construction to be undertaken by the County, no matter what the funding source. The Plan will be reviewed and updated annually.

Financial & Budget Policies

The Capital Improvement Plan shall identify adequate funding to support repair and replacement of deteriorating capital assets and avoid a significant unfunded liability from deferred maintenance. In order to facilitate capital improvement discussions and to create a clear alignment of policy and funding, the Facilities and Property Management Division shall evaluate all owned County facilities and shall maintain a current list of facilities which are in substantial compliance with all applicable building codes and which have no required capital work. These facilities shall be designated as Tier I (Asset Preservation) facilities.

An Asset Preservation Fee shall be assessed on tenants within all Tier I buildings. This fee is established to be \$2.55/rentable square foot in the initial year and shall be adjusted in future years to reflect the facilities' needs and County funding capacity. It is the goal of the Board to fund the County's capital needs at approximately 2% of the cost of County buildings. (Two percent is equivalent to depreciating the facilities over a 50-year period.) While the County currently funds facilities at a rate equivalent to approximately 1% of the cost of County buildings, and does not have the capacity to fund facilities at the policy rate, the Board will consider this goal when establishing the rate in future years.

An Asset Preservation Fund is maintained to collect the assessed Asset Preservation Fees and to serve as a long-term reserve fund to maintain the Tier I facilities in their current excellent condition. Required capital projects for Tier I facilities shall be budgeted annually in the Asset Preservation Fund. The remaining balance of the Fund shall be maintained as a long-term reserve and shall be budgeted as an unappropriated balance.

Any facility which does not meet the criteria for designation as a Tier I building shall be designated as a Tier II or Tier III building. Tier II buildings are not up to current building standards and may require substantial capital work but are determined appropriate for continued investment and long-term retention in the County facilities inventory.

Tier III buildings appear to be uneconomical or impractical for long-term retention and will be analyzed to determine if they should be offered for disposition. Only "fire-life-safety" and urgent capital projects will be considered for Tier III buildings, to avoid further investment in these facilities.

A Capital Improvement Fee shall be assessed on tenants within all Tier II and III buildings. This fee is established to be \$2.55/rentable square foot in the initial year and shall be adjusted in future years to reflect the facilities' needs and County funding capacity. It is the goal of the Board to fund the County's capital needs at approximately 2% of the cost of County buildings. (2% is equivalent to depreciating the facilities over a 50-year period). While the County does not have the capacity to fund facilities at this rate currently, the Board will keep this goal in mind when establishing the rate in future years.

Financial & Budget Policies

A Capital Improvement Fund is maintained to collect the assessed Capital Improvement Fees. This Fund will be used to provide for the continuing repair and maintenance of Tier II and III buildings. Given the current inadequacy of these funds to meet the needs of these buildings, projects will be identified and proposed for funding based on an annual assessment of need and urgency. The Facilities and Property Management Division shall maintain an inventory of the capital needs in all owned County facilities. An evaluation process and rating system shall be implemented and managed by Facilities and Property Management to assist in determining which projects to propose for funding each year. Recommended capital projects for Tier II and III facilities shall be budgeted annually in the Capital Improvement Fund. Any remaining balance of the Fund shall be maintained as a long-term reserve and budgeted as unappropriated balance.

It is the goal of the Facilities and Property Management Division to perform all preventive and corrective maintenance on all County facilities to provide facilities that are safe, functional, and reliable for County operations. Facilities and Property Management will prepare and administer tenant agreements, respond to service requests, and manage commercial leases. The service level agreements with each tenant will be prepared to reflect the level of service and various pricing of each service that have been agreed upon by the parties.

Best Use or Disposition of Surplus Property Policy

The Board will make the final determination on the best use or disposition of the property identified.

When deciding on the best use or disposition of surplus property, the Board will consider that the proceeds from the sale of unrestricted property may be allocated in the following prioritized manner:

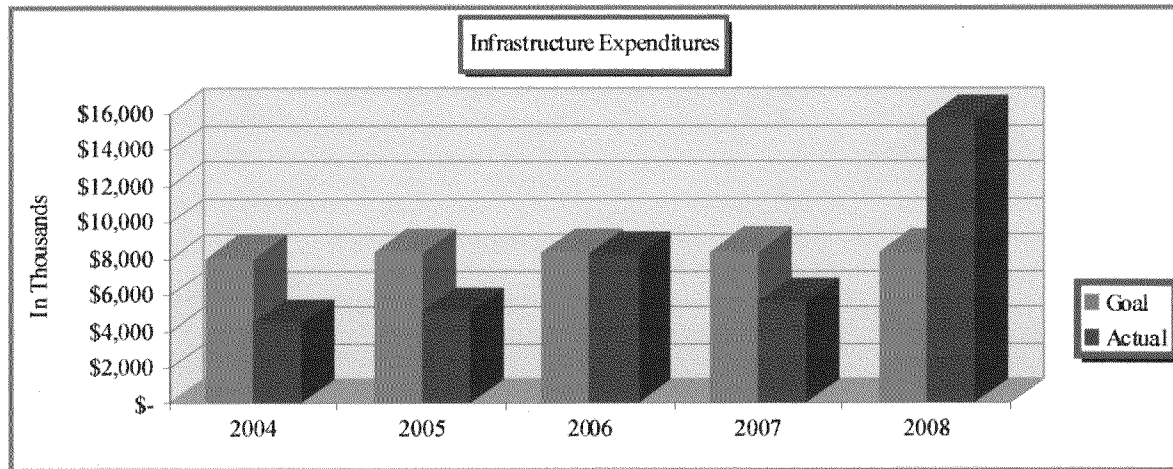
1. Credited to the Asset Preservation Fund to provide reserves to meet future capital needs in Tier I facilities.
2. Credited to the Capital Improvement Fund to provide resources for future capital projects, deferred maintenance, or capital acquisition/construction.
3. Used to retire outstanding debt related to the disposed of or surplus property.
4. Used to increase General Fund reserves to achieve full funding according to these policies.

In addition property may be traded for other properties or may be leased to other agencies in order to provide services or carry out the mission of the County.

Financial & Budget Policies

Status

The five year CIP is updated and presented to the Board annually. The County is not in compliance with the policy goal to fund capital needs at a rate of 2% of the cost of buildings, but has increased the Asset Preservation fee in an effort to reach the goal over time. The following graph depicts the annual infrastructure spending goal and actual expenditures (\$ in thousands).



	2004	2005	2006	2007	2008
Goal	\$ 7,977	\$ 8,284	\$ 8,339	\$ 8,401	\$ 8,326
Actual	\$ 4,407	\$ 5,090	\$ 8,224	\$ 5,618	\$ 15,639

Long-Term Liabilities Background

Governments are required to account for and record in the financial statements long-term and other liabilities per Governmental Accounting Standards Board (GASB) pronouncements. Long-term liabilities are probable future sacrifices of economic resources due in more than one year. Upon recording long-term liabilities the County recognized the need to fund some of the unfunded long-term liabilities and prevent the risk of long-term liabilities recorded without a plan to fund them.

Policy Statement

Long-term liabilities include, but are not limited to: medical & dental incurred but not reported (IBNR) claims, workers compensation IBNR claims, liability IBNR claims, PERS and other post-employment benefits. It is the goal of the Board to fully pre-fund all benefits including retirement benefits, with the exception of other post-employment medical benefits (OPEB). With the exception of the liability for compensated absences, GASB pronouncements require long-term liabilities to be assessed and disclosed and in the County's comprehensive annual financial report.

Funding for these liabilities will be in the form of reserves in the Risk Management Fund, allocated by the Chief Financial Officer to the County's long term liabilities. The reserves in the Risk Management Fund are considered

Financial & Budget Policies

set asides for the exclusive use of meeting these liabilities. As of June 30, 2008, actuarial liabilities are fully funded with the exception of the post employment benefits liability (OPEB), which is currently funded at 11.9%. It is the goal of the County to gradually increase the reserve amount allocated to the OPEB and achieve a funding level of 20% by 2013. The Chief Financial Officer is responsible for informing the Board of the funding levels in relation to the actuarially determined liability, to ensure that these liabilities are funded according to the actual liability or the actuarially determined liability.

Status

The following is the June 30, 2008 funding level of each liability (\$ in thousands):

Liability Description	Total Liability	Amount Funded	Percent Funded
Self Insurance (1)	\$ 11,414	\$ 11,414	100.0%
Post Retirement (2)	122,905	14,595	11.9%

(1) GASB requires self-insurance claims be recorded as a liability in the financial statements.

(2) GASB requires employer paid benefits extended to retirees be disclosed in the financial statements. Liability reflects the most recent unfunded actuarial accrued liability amount per Mercer actuarial report.

Accounting and Audits Background

Under ORS 294 the County is required to have the County's financial records audited annually by an independent accounting firm.

The Board understands that the County's accounting system and financial reporting are required by State law to adhere to Generally Accepted Accounting Principles (GAAP), the principles established by the Governmental Accounting Standards Board (GASB), and the standards of the Government Finance Officers Association (GFOA).

Policy Statement

Multnomah County's Ordinance No. 660 as amended, which established an Audit Committee, audit procedures, and audit rules, will apply to all external financial audits. The basic duties of the Audit Committee are to

1. Review the scope and extent of the external auditor's planned examination.
2. Review with management and the external auditor the financial results of the audit.
3. Review with the external auditor the performance of the County's financial and accounting personnel.
4. Review written responses to management letter comments and single audit comments.
5. Present the Audit, Single Audit, and Report to Management to the Board.
6. Participate in the selection of the external auditor.

Financial & Budget Policies

The Comprehensive Annual Financial Report (CAFR) including the audit of the County's schedule of Federal awards shall be sent to grantor agencies and rating agencies annually.

It is the goal of the Board to maintain a fully integrated automated financial system that meets the accounting and reporting needs of the County. This financial system is to include general ledger, accounts payable, accounts receivable, materials management, purchasing, human resources, payroll, and cost accounting for all applicable operations.

Status

The County is in compliance with this policy.

Fund Accounting Structure

According to local budget law and the Governmental Accounting Standards Boards (GASB), the County is required to establish and maintain various funds. Each year the Chief Financial Officer and Budget Director are responsible for preparing and presenting a resolution to the Board defining the various County funds. The County will adhere to Generally Accepted Accounting Principles and GASB when creating a fund and determining if it is to be a dedicated fund.

Policy Statement

The following types of funds should be used by state and local governments:

GOVERNMENTAL FUNDS

General Fund - to account for and report all financial resources not accounted for and reported in another fund.

Special Revenue Funds - to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditures for specified purposes other than debt service or capital projects. Special revenue funds are not used to account for resources held in trust for individuals, private organizations or other governments.

Capital Projects Funds - to account for and report financial resources that are restricted, committed or assigned to expenditures for capital outlays, including the acquisition or construction of capital facilities and other capital assets. Capital projects funds exclude those types of capital-related outflows financed by proprietary funds or for assets that will be held in trust for individuals, private organizations or other governments.

Debt Service Funds - to account for and report financial resources that are restricted, committed or assigned to expenditure for principal and interest. Debt service funds should be used to report resources if legally mandated. Financial resources that are being accumulated for principal and interest maturing in future years also should be reported in debt service funds.

PROPRIETARY FUNDS

Enterprise Funds - to account for operations (a) that are financed and operated in a manner similar to private businesses, where the intent of the

The County adheres to Governmental Accounting Standards Board pronouncements and Generally Accepted Accounting Principles when creating a fund and determining if the fund is to be a dedicated fund.

Financial & Budget Policies

governing body is that the costs of providing goods or services to the public on a continuing basis be financed or recovered through user charges; or (b) where the governing body has decided that periodic determination of revenue earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, or accountability.

Internal Service Funds - to account for the financing of goods or services provided by one department or agency to other sections of the governmental unit, or to other governmental units, on a cost-reimbursement basis.

FIDUCIARY FUNDS

Trust and Agency Funds - to account for assets held in a trustee capacity or as an agent for individuals, private organizations, governmental units, and/or other funds. These include: (a) Expendable Trust Funds; (b) Nonexpendable Trust Funds; (c) Pension Trust Funds; and (d) Agency Funds.

Governmental units should establish and maintain those funds required by law and sound financial administration. Only the minimum number of funds consistent with legal and operating requirements should be established, however, since unnecessary funds result in inflexibility, undue complexity, and inefficient financial administration.

Status

The County is in compliance with this policy.

Internal Service Funds

It is often advantageous to centralize the provision of certain goods and services within the County by establishing internal service funds. These funds provide a useful means of accounting for such centralized intra-governmental activities.

It is often advantageous to centralize the provision of certain goods and services within the County by establishing internal service funds.

The main purpose of establishing separate internal service funds is to identify and allocate costs related

The Governmental Accounting Standards Board's (GASB) states that internal service funds may be used "to account for the financing of goods or services provided by one department or agency to other departments or agencies of the governmental unit on a cost-reimbursement basis."

GASB directs governments to use either the general fund or an internal service fund if they wish to use a single fund to account for all risk-financing activities of a given type. If a government chooses to use an internal service fund to account for its risk-financing activities, inter-fund premiums are treated as quasi-external transactions (similar to insurance premiums), rather than as reimbursements. Because inter-fund premiums paid to internal funds are treated as quasi-external transactions, their amount is not limited by the amount recognized as expense in the internal service fund, provided that the excess represents a reasonable provision for anticipated catastrophic losses or is the result of a systematic funding method designed to match revenues and expenses over a reasonable period of time.

GASB indicates that internal service funds may be used for services provided on a cost-reimbursement basis to other governments, nonprofits, and quasi-

Financial & Budget Policies

to the provision of specific goods and services within Multnomah County

Internal service funds are used to account for services provided on a cost reimbursement basis without profit or loss.

governmental entities. Most transactions take the form of quasi-external transactions; the funds receiving goods or services report an expense, while the internal service fund reports revenue. The practical consequence of this is that expenditures are duplicated within the reporting entity. This duplication is preferable to that which occurs when internal service funds are not used. The internal service fund has the advantage of isolating such duplicate transactions within a separate fund type, where their special character is clearer to users.

Internal service funds are used to account for services provided on a cost-reimbursement basis without profit or loss. Surpluses and deficits in internal service funds may be an indication that other funds were not charged properly for goods or services received. The principle that internal service funds should operate on a cost-reimbursement basis applies to the operations of these funds over time; it is only when internal service funds consistently report significant deficits or surpluses that charges must be reassessed. If charges to other funds are determined to be more or less than necessary to recover cost over a reasonable period, the excess or deficiency should be charged back to the participating individual funds. In particular, it is not appropriate to report a material deficit in an internal service fund without the demonstrable intent and ability to recover that amount through charges to other funds over a reasonable period.

Where internal services are also provided to external agencies, it is recognized that the rates may be slightly different than those charged internally for the same services. This is necessary since the ability to recover deficits from external parties over an extended period may be limited. In addition, charging rates significantly higher than market rates for the same services may result in external agencies not subscribing to these services. It is often advantageous for the County to provide services to external agencies to help the County defray fixed costs.

Often internal service funds charge for asset use in excess of historical cost depreciation, to ensure that adequate funds will be available to purchase replacement assets (the cost of which is likely to be higher due to inflation). The systematic recovery of the replacement cost of fixed assets is not a violation of the cost allocation principle because the surpluses are temporary (i.e., they will disappear when the higher priced assets are acquired). In recent years federal grantors have become increasingly sensitive to the potential for overcharges connected with internal service funds. Accordingly, high levels of retained earnings in internal service funds (as defined by federal cost-allocation principles) may lead to the disallowance of some costs charged out to other funds.

The main purpose of establishing internal service funds is to identify and allocate costs related to the provision of specific goods and services within the County.

Financial & Budget Policies

Policy Statement

The County will establish the following internal service funds for these services:

Services provided by internal service funds will be defined and put in writing.

1. Risk Management Fund – accounts for the County’s risk management activities including insurance coverage
2. Fleet Management Fund – accounts for the County’s motor vehicle fleet operations and electronics
3. Information Technology Fund – accounts for the County’s data processing operations
4. Mail / Distribution Fund – accounts for the County’s mail distribution, records and material management operations
5. Facilities Management Fund – accounts for the management of all County owned and leased property.

The internal service funds will be used to account for business operations and charge for goods or services provided to other departments or agencies on a cost-reimbursement basis. Periodically the rates charged will be compared to other public or private sector operations to ensure that pricing is competitive. The internal service fund charges will include asset replacement charges (depreciation) to ensure that adequate funds will be available to purchase replacement assets.

The charges will include a contingency or reserve requirement not greater than 5% to ensure that service reimbursements charged to other departments are maintained at a relatively constant level. Excess reserves will be used to reduce future rates. Exceptions to the reserve limit will be considered if the reserves are expected to fund new initiatives.

The internal service reserves and amounts billed to other departments or agencies will be reviewed annually and revised if necessary by budget and finance to ensure they are in compliance with this policy.

Liquidity and Accounts Payable Background

Liquidity is the ratio of cash and short-term investments to current liabilities, including amounts held in trust. The County’s liquidity reflects its ability to pay its short-term obligations. Generally a ratio of \$1.00 in cash and short-term investments to \$1.00 of current liabilities is considered an acceptable liquidity ratio.

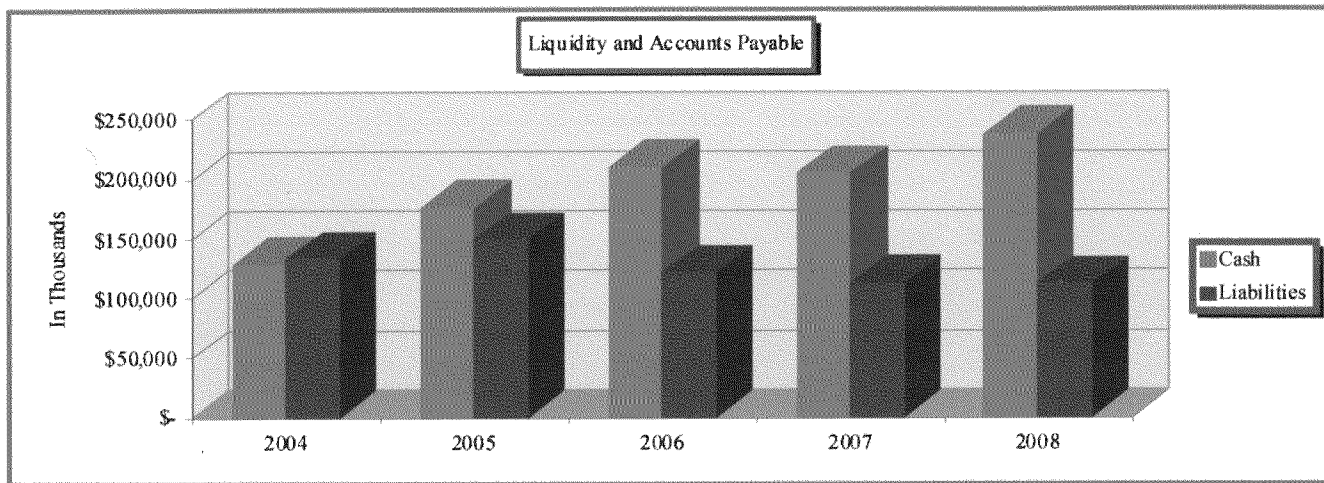
Policy Statement

The County will strive to maintain a liquidity ratio of at least \$1.50 in cash and short-term investments to each \$1.00 of current liabilities. This is higher than the credit rating’s acceptable ratio and is necessary given the County’s lack of revenue diversity and the volatility of the Business Income Tax revenues.

Financial & Budget Policies

Status

The following graph depicts the comparison of cash and investments to current liabilities (\$ in thousands).



	2004	2005	2006	2007	2008
Cash	\$ 129,137	\$ 175,449	\$ 209,236	\$ 204,712	\$ 236,997
Liabilities	\$ 133,416	\$ 149,008	\$ 121,302	\$ 112,795	\$ 111,346
Actual Ratio	0.97	1.18	1.72	1.81	2.13

Banking, Cash Management and Investments Background

Multnomah County maintains an active investment program. An investment policy was first formalized in 1982 and has been revised several times since. This policy incorporates various Oregon Revised Statute Codes which specify the types of investments and maturity restrictions that local governments may purchase. The County's Investment Policy also contains self-imposed constraints in order to effectively safeguard the public funds involved.

Policy Statement

In accordance with ORS 294.135, Multnomah County's investment transactions shall be governed by a written investment policy, which will be reviewed and adopted annually by the Board of County Commissioners.

Banking services shall be solicited at least every seven years on a competitive basis. The Chief Financial Officer (or designee) is authorized to act as "Custodial Officer" of the County and is responsible for performing the treasury functions of the County under ORS 208, 287, 294, and 295 and the County's Home Rule Charter. In carrying out these functions, the Chief Financial Officer is authorized to establish a financial policy that meets generally accepted auditing standards relating to cash management.

In accordance with ORS 294.135, investment transactions shall be governed by a written investment policy, which will be reviewed and adopted annually by the Board of County Commissioners. The policy will specify investment objectives, diversification goals, limitations, and reporting requirements. The investment policy sets guidelines for diversification that are more stringent than those allowed by State statute, reflecting the County's strategic preference for a

Financial & Budget Policies

conservative investment approach. In accordance with MCC 2.60.305-2.60.315 the County will utilize an independent Investment Advisory Board to review the County's policy and investment performance. Unrecognized gains or losses will be recorded in the County financial report.

Status The County is in compliance with this policy.

Short-term and Long-term Debt Financings

Historically, the County maintained a 'pay-as-you-go' philosophy for financing capital projects. Pay-as-you-go can be costly in some ways due to cost acceleration in inflationary periods. Over-utilized facilities generate higher maintenance costs and citizens are not served well by over-utilized or nonexistent facilities. An alternative is to issue debt, sometimes referred to as 'pay-as-you-use.' Currently, the County's philosophy is to issue debt for public projects which results in the citizens benefiting from the project paying for the debt retirement costs.

Policy Statement The County may engage in the following financing transactions in accordance with the County's Home Rule Charter and applicable State and Federal Laws:

The County will attempt to meet its capital maintenance, replacement, or acquisition requirements on a pay-as-you-go basis. If the amount of the capital requirement cannot be met on a pay-as-you-go basis, if it is financially beneficial to issue bonds or COPs, and if the project has been determined to benefit future citizens, the County will evaluate the feasibility of issuing a long-term debt financing instrument.

- 1) **Short-Term Debt.** If it is determined by the Finance and Risk Management Division that the General Fund cash flow requirements may be in a deficit position prior to receiving property tax revenues, the County may issue short-term debt to meet anticipated cash requirements. A Line of Credit may be issued to finance capital project transactions where it is deemed financially advantageous to issue short term debt. Before issuing short-term debt the Board must authorize the financing with a resolution.
- 2) **Bonds and Other Long-Term Obligations.** It is the policy of the Board that the County will attempt to meet its capital maintenance, replacement, or acquisition requirements on a pay-as-you-go basis. If the dollar amount of the capital requirement cannot be met on a pay-as-you-go basis, if it is financially beneficial to issue bonds or other debt instruments, and if the project has been determined to benefit future citizens, the County will evaluate the feasibility of issuing a long-term debt financing instrument.
- 3) **Uses.** All long-term financings must provide the County with an economic gain or be mandated by the Federal or State Government or court. Under no circumstances will the County fund current operations with the proceeds of long-term borrowing.
- 4) **Debt.** When issuing debt, the County will follow the Government Finance Officers Association recommended practice of selecting and managing the method of sale of State and Local Government Bonds. In addition to statutory debt limits, the County further limits non voter- approved debt instruments to an annual debt payment amount that will not exceed 5% of the County's General Fund budgeted revenues and with exception of proprietary funds, all annual debt service payments will be limited to 5% of the total revenues of the supporting fund. Annual debt service payments

Financial & Budget Policies

should fall below the minimum level of General Fund reserves, 10% of annual General Fund revenues, providing the County with the ability to meet annual debt payment obligations in the case of severe budgetary challenges.

- 5) **Capital Expenditures.** If capital expenditures are anticipated to be incurred prior to the issuance of the debt, the Board authorizes the Chief Financial Officer to execute a declaration of official intent (or DOI) with regard to such expenditure. The DOI must express the County's reasonable expectations that it will issue debt to reimburse the described expenditures. It must contain a general description of the project and state the estimated principal amount of obligations expected to be issued to finance the project. A copy of the DOI shall be sent to the Board.
- 6) **Financing Mechanisms.** The different types of financings the County may use to fund its major capital acquisitions or improvements are:
 1. **Revenue Bonds** may be used whenever possible to finance public improvements which can be shown to be self-supported by dedicated revenue sources, needed for infrastructure or economic development, or approved by the Board for specific purposes.
 - i) Revenue-supported bonds are to be used to limit the dependency on property taxes for those projects with available revenue sources, whether self-generated or dedicated from other sources.
 - ii) Adequate feasibility studies are to be performed for each project to determine the adequacy of the dedicated revenue source.
 2. **General Obligation Bonds (GO bonds)** require voter approval and will be used to finance essential capital projects only. GO bonds will only be considered after exploring funding sources such as Federal and State grants and project revenues.
 3. **Full Faith and Credit or Limited Tax Bonds** will be considered if Revenue bonding or GO bonding is not feasible. Where Full Faith and Credit Bonds or Limited Tax Bonds are used to finance capital projects, the term of debt will be generally limited to the economic life of the financed asset not to exceed 20 years. When bond market conditions warrant, or when a specific capital project would have a longer useful life, or when operational efficiencies can be achieved, the Board may consider repayment terms that differ from the general policy
 4. **Capital Lease-Purchases** will be considered if Revenue bonding, GO bonding, or Full Faith and Credit bonding is not feasible.
 5. **Leases and limited tax bonds** as reported in the County's comprehensive annual financial report will be limited as follows:
 - i) Acquisitions will be limited to the economic life of the acquisition or improvement and shall not exceed 20 years.
 - ii) All acquisitions must fit within the County's mission or role.
 - iii) All annual lease-purchase or bond payments must be included in the originating Departments' adopted budget or in the serviced reimbursement formula for Facilities Management's internal services reimbursement rates.
 6. **Refundings or Advance Refundings** will be done if there is a present

Financial & Budget Policies

value savings of 3% or more or if the restructuring of the financing will benefit the County.

7. **Intergovernmental Agreements** with the State of Oregon for Energy Loans.
8. **Local Improvement Districts.** Except as required by State law, it is the policy of the Board not to form Local Improvement Districts (LIDs) for purposes of issuing debt to finance LID improvements unless specifically required by Oregon Revised Statutes. This is due to the added costs of administering the LIDs, the small number of citizens served, and the risk that in the event of default by property owners the General Fund will be obligated to retire any outstanding obligations.
9. **Conduit Financings.** It is the policy of the Board to act as an "Issuer" of conduit financing for any private college, university, hospital, or for-profit or non-profit organization that is located in Multnomah County and is eligible to use this type of financing. The County will charge a fee of \$1.00 per \$1,000 of bonds issued or \$10,000, whichever is greater, to act as an issuer for the organization. This fee offsets administrative costs that may be incurred. The County will retain bond counsel to represent it on legal issues including any risks associated with the conduit financing. The County may also retain the services of a financial advisor if deemed by the Chief Financial Officer to be in the best interests of the County. The organization will be assessed an additional fee to cover any expenses incurred by bond counsel or financial advisor. In addition to the fees established above, the organization must have a Moody's rating of Baa or better or a BBB rating from Standard and Poor's. The organization requesting the conduit financing from the County must have clearly established policies that do not condone discriminatory practices. The Board must approve each conduit financing issue. In the event of conduit financing on behalf of the Hospital Facility Authority of Multnomah County, the Board acting as the governing board of the Hospital Facility Authority will comply with the bylaws of the Authority.

A schedule of the County's outstanding debt obligations as of July 1, 2009 is noted at the end of this policy statement.

Interfund and Insubstance Loans

An interfund loan is defined as a transfer between funds or fund types for an approved amount and a definite plan of repayment in a specified period of time. Interfund loans are subject to ORS 279.460 and are designed to provide financing resources to address cash flow needs in County operations or capital financing plans. Interfund loans are either operating or capital and shall meet the requirements noted below. An Operating Interfund Loan is a loan made for the purpose of paying operating expenses. A Capital Interfund Loan is a loan made for the purpose of financing the design, acquisition, construction, installation, or improvement of real or personal property and not for the purpose of paying operating expenses. Capital or operating interfund loans will be documented and submitted to the Board of County Commissioners for review

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and approval.

In addition to interfund loans, the County may engage in insubstance loans. An insubstance loan is a temporary balance sheet entry recorded at year-end to prevent a negative cash balance within a fund due to cash flow timing differences. The County's Chief Financial Officer has the authority to record an insubstance loan in order to satisfy fiscal year end reporting requirements and cash flow needs.

Policy Statement

The County may use interfund loans as a short-term financing resource to address cash flow needs in County operations or capital financing plans.

Interfund loan requests must be reviewed and approved by the County's Chief Financial Officer and Budget Director prior to taking a request for authorization to the Board of County Commissioners. Interfund loans must be authorized by a resolution of the Board of County Commissioners, which shall state the fund from which the loan is to be made, the fund to which the loan is to be made, the purpose and intent for which the loan is made, the principal amount of the loan, the interest rate at which the loan shall be repaid (if applicable), and shall include a schedule for repayment of principal and interest. In addition, interfund loans:

1. Shall not be made from reserve funds, debt service funds, or any other funds restricted by law, constitutional provisions, bond covenants, grantor requirements, Board resolutions or ordinances, unless the restrictions on these funds allow for the purpose of the interfund loan.
2. Shall be granted only after it has been demonstrated that reasonable consideration was given to other potential resources available to the fund and when the loan is required to meet a pressing need or to take advantage of a special opportunity.
3. Shall not exceed 60 months in duration for any capital interfund loan; shall not extend beyond the end of the next fiscal year for any operating interfund loan.
4. May be made only if there is a likely expectation that the fund receiving the loan will have the ability to repay it. If not, the use of an interfund transfer should be considered if appropriate.
5. May be repaid in advance without any additional accrual of interest (if applicable) or any other penalties.
6. Must be made in compliance with all other statutory requirements and limitations of ORS 294.460.

Components Units of Multnomah County

A component unit is a legally separate entity associated with the primary government. A "blended" component unit meets the following criteria:

- 1) The component unit's governing body is the same as the governing body of the primary government.
- 2) The component unit provides services entirely, or almost entirely, to the primary government or otherwise exclusively, or almost exclusively, benefits the primary government even though it does not provide services directly to it.
- 3) The component unit exclusively, or almost exclusively, benefits the

Financial & Budget Policies

primary government by providing services indirectly.

Multnomah County recognizes three blended component units:

- 1) Dunthorpe-Riverdale Sanitary Service District
- 2) Mid County Street Lighting Service District
- 3) Hospital Facilities Authority

Multnomah County also recognizes a “discretely” presented component unit, The Library Foundation (TLF). TLF is a legally separate, tax exempt component unit of the County whose primary purpose is to support the County’s libraries. TLF is a discretely presented component unit that is reported in the County’s Comprehensive Annual Financial Report (CAFR) as the nature and relationship with the County is significant.

Financial & Budget Policies

Debt Description	Dated	Maturity Date	Interest Rate	Amount Issued	Principal Balance 6/30/2008	Principal Balance 6/30/2009	2008-2009 Interest	2008-2009 Principal
General Obligation Bonds								
Tax supported								
Series 1999 Refunding Bonds	02/01/99	10/01/16	4.53%	\$ 66,115	\$ 59,445	\$ 56,570	\$ 2,585	\$ 2,875
Series 1996B Public Safety Bonds	10/01/96	10/01/16	5.33%	79,700	3,680	-	92	3,680
Total General Obligations Bonds				\$ 174,815	\$ 63,125	\$ 56,570	\$ 2,677	\$ 6,555
Revenue Bonds:								
Regional Children's Campus	10/01/98	10/01/14	4.50%	\$ 3,155	\$ 1,710	\$ -	\$ 38	\$ 1,710
Port City	11/01/00	11/01/15	5.58%	2,000	1,310	1,175	62	135
Oregon Food Bank	11/01/00	10/01/14	5.54%	3,500	2,300	2,065	109	235
Total revenue bonds				\$ 8,655	\$ 5,320	\$ 3,240	\$ 209	\$ 2,080
PERS Pension Revenue Bonds:								
Limited Tax Pension Obligation Bonds	12/01/99	06/01/30	7.67%	\$ 184,548	\$ 165,583	\$ 159,113	\$ 7,072	\$ 6,470
Total Pension Revenue Bonds				\$ 184,548	\$ 165,583	\$ 159,113	\$ 7,072	\$ 6,470
Certificates of Participation								
1998 Advance Refunding	02/01/98	07/01/13	4.53%	\$ 48,615	\$ 12,550	\$ 9,725	\$ 636	\$ 2,825
Total Certificates of Participation				\$ 48,615	\$ 12,550	\$ 9,725	\$ 636	\$ 2,825
Full Faith and Credit Obligations								
1999A Full Faith and Credit	04/01/99	08/01/19	4.71%	\$ 36,125	\$ 3,300	\$ 1,685	\$ 106	\$ 1,615
2000A Full Faith and Credit	04/01/99	08/01/19	5.24%	61,215	5,495	2,820	288	2,675
2003 Full Faith and Credit	06/01/03	07/01/13	2.83%	9,615	6,075	5,135	160	940
2004 Full Faith and Credit	10/01/04	08/01/19	3.71%	54,235	54,235	54,235	2,620	-
Total Full Faith and Credit				\$ 161,190	\$ 69,105	\$ 63,875	\$ 3,174	\$ 5,230
Leases								
Equipment lease	06/30/07	06/30/09	0.00%	\$ 30	\$ 11	\$ -	\$ -	\$ 11
Sellwood lofts - lease	01/01/02	01/01/32	2.50%	1,093	1,043	1,032	107	11
Total Leases				\$ 4,598	\$ 1,054	\$ 1,032	\$ 107	\$ 22
Loans								
State Energy Loans	07/01/96	10/01/14	5.90% - 7.20%	\$ 1,064	\$ 257	\$ -	\$ 5	\$ 257
Sewer Loans	07/05/96	07/05/16	5.65%	42	22	-	1	22
Total Loans				\$ 1,106	\$ 279	\$ -	\$ 6	\$ 279

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

RESOLUTION NO. 09-070

Adopting Financial and Budget Policies for Multnomah County, Oregon for Fiscal Year 2009-2010 and Repealing Resolution 08-079

The Multnomah County Board of Commissioners Finds:

- a. The Board is the fiscal authority for Multnomah County government.
- b. The Department of County Management is responsible for the budget and fiscal operations of the County.
- c. The Chief Financial Officer and Budget Director are responsible for the preparation and management of the budget and for the management of the financial operations of the County.
- d. A financial and budget policy will provide for prudent financial practices.

The Multnomah County Board of Commissioners Resolves:

1. The Financial and Budget Policies set forth in Exhibit A are the policies of Multnomah County.
2. The Chief Financial Officer is directed to administer these Financial and Budget Policies.
3. The Chief Financial Officer is directed to review and update these policies as needed but not less than annually.
4. The Chief Financial Officer is directed to inform the Board on the status of these policies annually.

This Resolution replaces Resolution No. 08-079.

Adopted this 4th day of June, 2009.



BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON


Ted Wheeler, Chair

REVIEWED:

AGNES SOWLE, COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

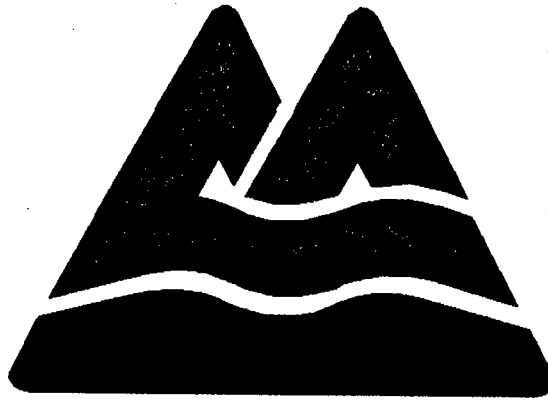
By 

Agnes Sowle, County Attorney

SUBMITTED BY:

Carol M. Ford, Director, Department of County Management

EXHIBIT A



**MULTNOMAH
COUNTY**

FINANCIAL AND BUDGET POLICIES

FISCAL YEAR 2009-2010

Prepared by: Department of County Management

Financial & Budget Policies

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Financial & Budget Policies

Goals

The goals of this financial policy are:

1. To preserve capital through prudent budgeting and financial management.
2. To achieve the most productive use of County funds that meets the goals of the Board of County Commissioners.
3. To ensure that all finance-related activities meet generally accepted accounting principles.
4. To achieve a stable balance between the County's ongoing financial commitments and the continuing revenues available to the County.
5. To leverage local dollars with federal and state funding/grants.
6. To provide an accountable form of Government to the citizens of Multnomah County.

Financial Forecasts for the General Fund Background

Governments at all levels should forecast major revenues and expenditures. The forecast should extend at least three to five years beyond the budget period and be regularly monitored and updated. It should be clearly stated and available to participants in the budget process, as should its underlying assumptions and methodology. The forecast should also be referenced in the final budget document. To improve future forecasting, the variances between previous forecasts and actual amounts should be analyzed. The variance analysis should identify all factors that influence revenue collections, expenditure levels, and forecast assumptions.

Policy Statement

The Board of County Commissioners recognizes the importance of developing a combined revenue and expenditure forecast. The Budget Division will prepare a five-year financial forecast for the General Fund to assess the long-term financial implications of current, as well as proposed, policies and programs. The forecast will detail assumptions regarding both short-term and long-term financial issues facing the county. Those assumptions will guide the development of appropriate financial strategies to achieve the goals outlined above. The forecast will be referenced on the County's website and incorporated in the annual budget document. The General Fund revenue and expenditure forecast will:

1. Provide an understanding of available funding;
2. Evaluate financial risk;
3. Assess the likelihood that services can be sustained;
4. Assess the level at which capital investment can be made;
5. Identify future commitments and resource demands;
6. Identify the key variables that might change the level of revenue; and
7. Identify one-time-only resources and recommend appropriate uses.

Status

The County is in compliance with this policy.

Financial & Budget Policies

Tax Revenues Background

All of the County's tax decisions have been made in an atmosphere of intense public and internal debate. Those debates consistently referred to these common factors: the social equity of the tax, its administrative costs, its impact on the regional economy, its effect on other local governments, and the degree to which the tax might be acceptable to the public.

State statutes and the County Code provide Multnomah County with the ability to raise revenue through taxation. The County currently utilizes the following taxes:

- 1) **Property Taxes** are levied for the following:
 - a. A "Permanent Rate" is available for general uses, that is set at \$4.34 per \$1,000 of assess value;
 - b. A five year "Local Option" levy for Library operations that is set at \$0.89 per \$1,000 of assessed value, and;
 - c. A levy to pay debt service on General Obligation Bonds that is set annually at a level to provide sufficient revenue to support the payments.

Property taxes are governed by state statute and the Oregon Constitution.

- 2) **Business Income Tax** is set at 1.45% of net business income generated in Multnomah County. This tax is authorized by County Code (Chapter 12).
- 3) **Motor Vehicle Rental Tax** is set at 17% of the value of rental fees. The first 14.5% is available for general uses. The remaining 2.5% supports the Oregon Convention Center under an agreement with the Metropolitan Service District. This tax is authorized by County Code (Chapter 11).
- 4) **Transient Lodging Tax** is set at 11.5% of the room rent charged by hotel operators. Nearly all of the County proceeds from this tax are used to support the Oregon Convention Center and other tourist amenities under an agreement with the Metropolitan Service District. This tax is authorized by County Code (Chapter 11).
- 5) **Motor Vehicle Fuel Tax** is set at 3 cents per gallon of gasoline (or diesel) sold in Multnomah County. The proceeds of this tax are dedicated to transportation programs. This revenue is shared by Multnomah County and the cities of Portland, Gresham, Troutdale, and Fairview. This tax is authorized by County Code (Chapter 11).

Policy Statement

The Board recognizes that taxation is necessary to provide public services to the citizens of the county. When considering changes to the County's tax structure, the Board will consider the following:

1. The ability of taxpayers to pay the taxes.
2. The impact of taxes imposed by the County on other local governments.
3. The effect of taxes on the county economy.
4. The administration and collection costs of the taxes.
5. The ease with which the taxes can be understood by taxpayers.

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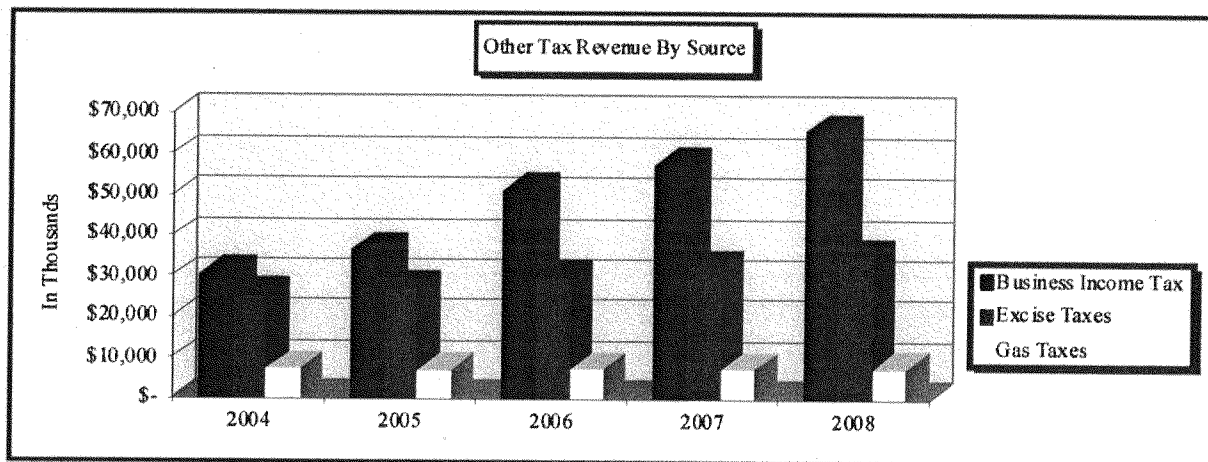
State statutes allow the County to levy "local option" taxes that are not allowed to exceed five years. It is the intent of the Board to use this short-term revenue source to fund priority service programs only after all other sources of revenue have been analyzed and have been determined not to be feasible. The County currently has one local option levy that supports Library services. The tax is set at 89 cents per thousand dollars of assessed value. It is in place until June 30, 2012.

All decisions to levy taxes were made in an atmosphere of intense public and internal debate, particularly with regard to the progressivity of the tax, its administrative cost, its impact on the regional economy, its effect on other local governments, and the degree to which the tax might be acceptable to the public.

Status

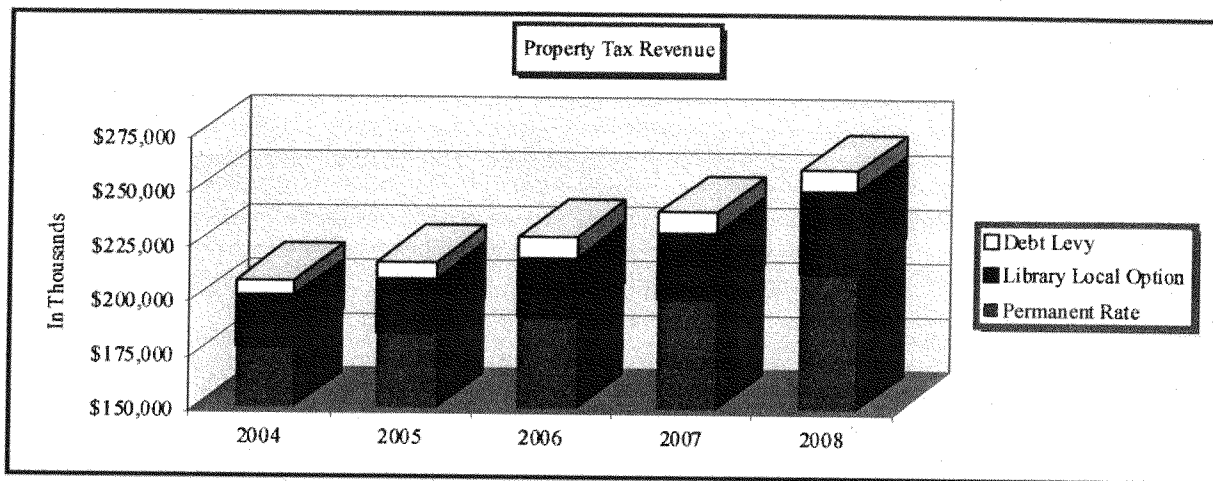
The County's tax revenues represent about 40% of the total Governmental Fund Type revenues (General and Special Revenue Funds). The following graphs depict actual tax revenue by source (\$ in thousands).

The Board of County Commissioners approved a 4.5% increase to the Motor Vehicle Rental Tax. The revenue is to be used for general purposes at the Board's discretion. The tax increase became effective June 15, 2009 and continues indefinitely.



	2004	2005	2006	2007	2008
Business Income Tax	\$ 30,286	\$ 36,463	\$ 50,980	\$ 57,399	\$ 65,650
Excise Taxes	\$ 25,282	\$ 26,788	\$ 29,680	\$ 32,370	\$ 35,344
Gas Taxes	\$ 7,011	\$ 6,744	\$ 7,234	\$ 7,212	\$ 7,468
Total Other Tax Revenue	\$ 62,579	\$ 69,995	\$ 87,894	\$ 96,981	\$ 108,462

Financial & Budget Policies



	2004	2005	2006	2007	2008
Permanent Rate	\$ 178,580	\$ 184,729	\$ 192,007	\$ 201,160	\$ 213,236
Library Local Option	\$ 22,985	\$ 25,137	\$ 27,942	\$ 30,280	\$ 37,938
Debt Service Levy	\$ 7,453	\$ 7,885	\$ 9,364	\$ 9,271	\$ 9,050
Total Property Taxes	\$ 209,018	\$ 217,751	\$ 229,313	\$ 240,711	\$ 260,224

Transportation Financing Background

Ongoing maintenance and improvements are necessary for economic growth, to alleviate existing transportation problems, and to maintain the livability of the region.

Multnomah County owns, operates and maintains approximately 300 miles of urban and rural roads and 30 bridge structures. Ongoing maintenance and improvements to the transportation infrastructure are necessary for economic growth, to alleviate existing transportation problems, and to maintain the livability of the region. In Multnomah County and the surrounding areas, growth has placed additional demands on the transportation system. This growth coupled with funding limitations increases demands far beyond the available resources.

Approximately 60% of the transportation revenue received by the County is generated through the State and County gas tax. This tax has remained at a constant 24 cents per gallon for the State tax and 3 cents per gallon for the County tax since 1993 with no adjustments for inflation. The recent increase in the price of gasoline and the current economic downturn has resulted in a reduction in gallons sold and therefore has reduced program revenue further. This coupled with the impact of inflation and reduced sales combine to significantly reduce the County's ability to provide services.

Multnomah County's Capital Improvement Plan and Program (CIPP) is reviewed on an annual schedule and was submitted to the Board of County Commissioners in April 2009 as part of the FY10 Budget process.

Transportation revenue forecasts have the County facing challenges of balancing the demands of maintenance, preservation, capital expansion, safety and environmental regulations. The 20-year Transportation Capital Plan noted a significant shortfall between identified needs and identified funds.

Financial & Budget Policies

Policy Statement	It is the policy of the Board to support statewide and regional funding for transportation-related needs. If state and regional funding is inadequate, the County works with jurisdictions within its boundaries to address the transportation funding needs of local governments.
Status	In FY09 the Chair and Board have continued to raise the awareness of the challenges faced by the County due to the shortfall of transportation revenue. The Board's acceptance of the CIPP forms the basis for the selection and funding of road and bridge projects. They are working with the Regional, State and Federal partners to address transportation funding issues.

Federal/State Grant and Foundation Revenues Background

Federal and State grant funds have increased over the last ten years. Most of these revenues are restricted to a specific purpose, such as social services and public safety. Grants and foundation funds are used for an array of County services and may help the County to leverage other funds.

Policy Statement	<p>The Board understands that grants from other governments and private sources present both opportunities and risks. Grants allow the County to provide basic or enhanced levels of service and to cover gaps in the array of services the County offers. Grants may also commit the County to serving larger or different groups of clients and put pressure on County-generated revenues if the grant is withdrawn. When applying for a grant, the Board will consider:</p> <ol style="list-style-type: none">1. The opportunities for leveraging other funds for continuing the grant/foundation related program.2. The amount of locally generated revenue required to supplement the grant/foundation revenue source.3. Whether the grant/foundation will cover the full cost of the proposed program, or whether the County is expected to provide program support and administrative overhead functions to the program. It is the intent of the County to recover all overhead or indirect costs associated with grant/foundation funding.4. The degree of stability of the funding source.5. Whether decline or withdrawal of the grant/foundation revenue creates an expectation that the County will continue the program.6. How County programs can maximize revenue support from state or federal sources.7. Whether the grant/foundation funds used for pilot or model programs will result in a more efficient and/or effective way of doing business.8. Whether the grant/foundation is aligned with the County's mission and goals.
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Financial & Budget Policies

Departments will provide the Board with a notice of intent before applying for grant funding. When the timing of a grant application makes it not possible for a Department to provide advance notice, the Department will provide such notice as its earliest opportunity after applying for the grant. After a grant or contribution is awarded, the Board requires such restricted resources to be used in accordance with any restrictions stipulated and prior to using unrestricted revenues. In addition, grant contributions, awards and other restricted funds should be spent prior to using any unrestricted funds including General Fund allotment for the same program or purpose.

Status

All notices of intent to apply for grant funding and grant awards are approved by the Board in the interest of consistency in handling external funding and in the interest of full disclosure of potential grant resources. Additionally, in fiscal year 2010, the Board will require all Notice of Intents to be approved by the Board regardless of originating Department. Information provided by Departments when submitting notices of intent is intended to address the above considerations.

Indirect Cost Allocation Background

The Federal government recognizes identifiable overhead costs are incurred in providing services to support grants and contracts. Therefore, the Office of Management and Budget (OMB) establishes principles and standards to provide a uniform approach for determining costs and to promote effective program delivery, efficiency and better relationships between governmental units and the Federal government. The County's indirect cost allocation plan is prepared annually in accordance with OMB guidelines. The County's plan categorizes indirect costs in two ways: the first establishes support costs internal to individual departments within the County and the other identifies Countywide support costs (such as Budget, County Auditor, Finance and Equipment Use). The County's indirect cost allocations are charged to dedicated grantor revenues to the fullest extent allowed.

Policy Statement

Generally it is the policy of the Board to recover from dedicated revenue sources the full cost of programs supported by those sources.

Generally it is the policy of the Board to recover from dedicated revenue sources the full cost of programs supported by those sources. The full cost includes the appropriate proportionate share of the cost of County administrative overhead functions attributable to programs funded with dedicated revenues.

The exception to the above policy occurs when the grantor agency does not allow the grantee to charge indirect costs or allows only a fixed amount or a maximum indirect cost rate. The Board will have the final authority to accept a grant that does not allow the recovery of all or part of indirect costs. In that event the General Fund will absorb indirect cost attributable to the program.

The Finance and Risk Management Division is responsible for preparing an Indirect Cost Allocation Plan that meets the requirements of the Office of Management and Budget (OMB) Circular A-87 (2 CFR Part 225). Central

Financial & Budget Policies

service and departmental administrative support provided to non- General Fund programs, activities, and/or functions that are not recovered by internal service charges or billed directly to dedicated revenues will be recovered through an indirect rate based on the approved Indirect Cost Allocation Plan. The plan will be updated annually.

Status

In 1990 the County's cognizant Federal Agency, Department of Health and Human Services (DHHS), approved the County's indirect cost allocation plan. The Director of the Division of Cost Allocation at DHHS approved the plan and the approval remains in effect until advised otherwise by DHHS or until the County receives a newly designated cognizant Federal Agency. The County updates the plan and certifies the accuracy of its indirect cost rate proposal and cost allocation plan on an annual basis.

Use of One-Time-Only Resources Background

Unrestricted one-time-only resources present organizations with temptations that are hard to resist. In the short run it appears more beneficial to allocate such resources to the highest priority public service that would otherwise be unfunded than to restrict them to costs associated with one-time needs and those that will not recur in following years. However, the result of this practice is to expand operational levels and public expectations beyond the capacity of the organization to generate continuing funding. This inevitably produces shortfalls and crises.

Sustaining an ongoing program level by deferring necessary expenditures or by incurring future obligations also inevitably produces shortfalls and crises.

Policy Statement

It is the policy of the Board that the County will fund ongoing programs with ongoing revenues, and to restrict the allocation of one time revenues to non-recurring expenditures.

Examples of one time revenues include:

- Proceeds on the sale of capital assets
- Business Income Taxes collected in excess of budgeted revenues
- General Fund ending fund balance in excess of budgeted balance

When the County budgets unrestricted one-time-only resources, the Board will consider setting these funds aside for reserves or allocating them to projects or programs that will not require future financial commitments. The Board will consider the following when allocating these one-time-only resources:

1. The level of reserves set aside as established by these Financial and Budget policies adopted by the Board.
2. The County's capital needs set out in the five-year Capital Improvement Plan or Information Systems Development Plan.
3. One-time only spending proposals for projects or pilot programs,

Financial & Budget Policies

- particularly investments that may result in innovative ideas or technology, long-term efficiencies or savings that do not require ongoing support.
4. Bridge or gap financing for exiting programs for a finite period of time.

Status

During budget deliberations the Budget Director is responsible for providing a list of sources and uses of one-time-only funds and informing the Chair and the Board on the recommended use of the funds received. With this information, the Board is able to appropriate and direct one time only resources to infrequent and unique expenditures in an effort to achieve compliance with this policy.

User Fees, Sales, and Service Charges Background

User fees are generally intended to cover all the costs or an agreed upon portion of the costs for providing services. Inflation or increased service delivery can erode the established user fees if the cost of service increases faster than revenue from the fee increases.

It is the general policy of the Board that user fees and service charges be established at a level to recover the costs to provide services. Exceptions to this policy will be made depending on the benefit to the user of the service, the ability of the user to pay for the service, the benefit to County citizens, and the type of service provided.

Policy Statement

It is the general policy of the Board that user fees will be established in order to recover the costs of services. Exceptions to this policy will be made depending on the benefit to the user, the ability of the user to pay for the service, the benefit to County citizens, and the type of service provided.

As part of budget deliberations and during negotiations of Intergovernmental Agreements, departments will be responsible for informing the Chair of a fully-loaded cost analysis presenting the fee structure necessary to recover 100% of the cost of providing services. Departments will also recommend whether fees or charges in each area should be set to recover 100% of the costs or be set at a lower rate, such as a sliding scale fee. The recommendation to the Chair will consider the benefits to an individual or agency, the benefits to County citizens, and the ability of users to pay for the service. The Budget Office is responsible for ensuring that departments include all costs associated with providing the service.

User fees and service charges collected by County agencies will be reviewed bi-annually and posted to a public fee schedule. Based on this review, the Chair will make recommendations to the Board regarding proposed changes to fee or service charge schedules.

Revenues generated from sales (and commissions on sales) of goods and services sold in County-owned or leased facilities are to be credited to the County's General Fund unless:

1. They are generated for inmate welfare commissary operations.
2. They are generated in Library facilities used for Library operations.
3. The Board grants an exception.

Status

Departments are generally responsible for reviewing the fees and charges associated with their operations on an annual basis.

Financial & Budget Policies

Reserves Background

The County's General Obligation bond rating is currently Aa1 from Moody's Investors Service.

Using all available ongoing revenue each year to pay for ongoing programs can result in fluctuations in program levels as revenues vary from one year to the next. Adding programs in one year (based on positive short term receipts) can cause the same or other programs to be cut in the next year if costs outpace revenues. This has a detrimental effect on service delivery over time, reducing efficiency and causing budget and political problems that can be avoided if program decisions are made in the context of the County's long-term financial capacity rather than on the basis of revenue available from one year to the next.

Maintaining an appropriate reserve helps the County maintain its favorable bond rating, which is currently Aa1 from Moody's Investors Service for the County's G.O. bonds. Moody's generally established benchmark for the General Fund Balance or reserve is a dollar amount equal to at least 10% of actual General Fund revenues.

Moody's general guidelines for issuing bond ratings presume that an entity has a sufficiently diverse revenue stream to enable it to sustain adversity of any one of the revenue sources. In addition, the guidelines presume that the entity is not facing future liabilities it will be unable to meet or that it has adopted and followed a plan to address significant known liabilities. Because the County does not have a diverse revenue stream, its major sources of revenue are limited by the State constitution and measures passed by voters, and the revenues are susceptible to cycles in the regional economy, the importance of maintaining adequate reserves is underscored further. Establishing and maintaining reserves at a level that allows the entity to sustain during an economic downturn is viewed favorably when rating services are evaluating the financial viability of an organization.

Policy Statement

It is the goal of the Board to fund and maintain two General Fund Reserves designated as unappropriated fund balance, funded at approximately 5% each of the total budgeted revenues of the General Fund.

The Board understands that to avoid financial instability, continuing requirements should be insulated from temporary fluctuations in revenues.

It is the goal of the Board to fund and maintain two General Fund reserves designated as unappropriated fund balance and funded at approximately 5% each of the "corporate" revenues of the General Fund. Corporate revenues are defined as ones which are available for general use and which the Board has complete discretion in allocating.

These include Property Tax, Business Income Tax, Motor Vehicle Rental Tax, State Revenue Sharing (Cigarette, Liquor, Video Lottery, and Amusement Device Taxes), and Interest Earnings. These revenue sources account for approximately 90% of total General Fund resources excluding Beginning Working Capital.

The first 5% is a reserve account in the General Fund, designated as unappropriated fund balance. This account is to be used when overall revenue growth falls below the rate of annual revenue change achieved during the prior

Financial & Budget Policies

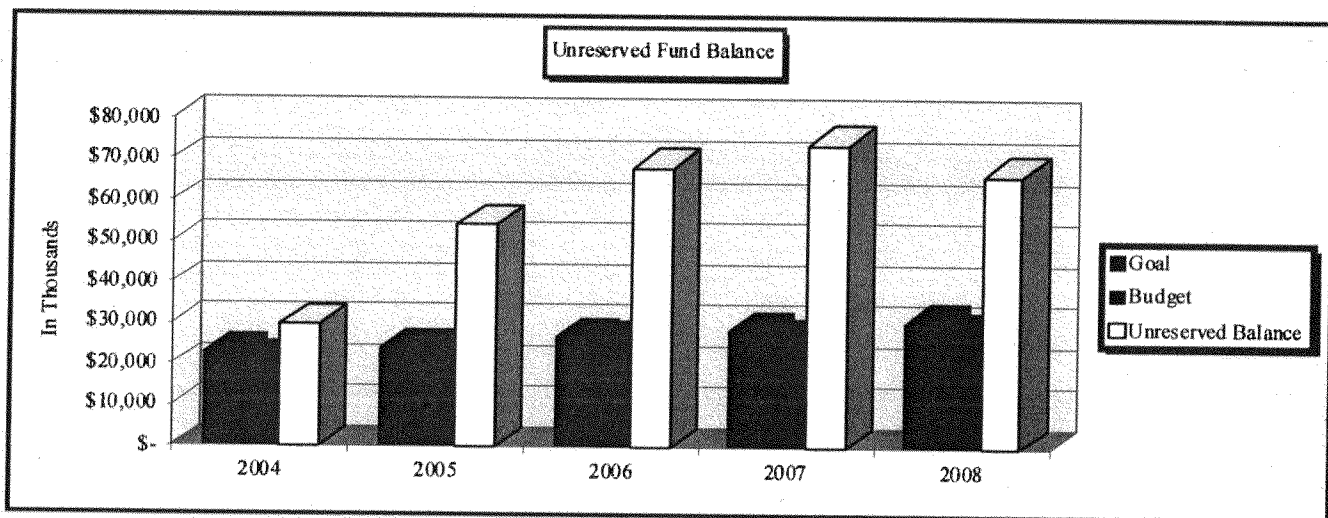
ten years.* In years when basic revenue growth falls below long-term average growth, the Board will reduce the unappropriated fund balance to continue high priority services that could not otherwise be funded by current revenues. If the reserve account is so used, to maintain fiscal integrity, the Board will seek to restore the account as soon as possible.

The second 5% is a reserve maintained separately from the General Fund in the General Reserve Fund. This fund is to be used for non-recurring extreme emergencies. *Extreme Emergencies* is defined as uses for disaster relief, expenditures related to essential services, or expenditures that are related to public life and safety issues. If the reserve account is so used, to maintain fiscal integrity, the Board will seek to restore the account as soon as possible.

Status

In the FY 2010 reserves are budgeted at \$34.1 million.

The following graph shows the reserve goal, budget and actual unreserved fund balance (\$ in thousands). The budgeted reserves do not include funds budgeted in contingency.



	2004	2005	2006	2007	2008
Goal	\$ 22,850	\$ 24,131	\$ 26,832	\$ 28,658	\$ 30,513
Budget	\$ 20,727	\$ 23,758	\$ 26,008	\$ 27,000	\$ 28,250
Unreserved Balance	\$ 29,656	\$ 54,035	\$ 68,150	\$ 73,988	\$ 66,514

* "Growth" is defined as total increase in fiscal year compared to the amount in the prior fiscal year, adjusted for changes in collection method, accrual method, or legislation defining the rate or terms under which the revenue is to be collected.

Note: The Adopted Budget includes the authority to move the General Reserve Fund into the General Fund during FY 2010 to begin compliance with new accounting standards under GASB Statement No. 54.

Financial & Budget Policies

General Fund Emergency Contingency Background

General Fund contingency transfers have a significant effect on the annual budget process by reducing the amount of ending fund balance that is carried over to the subsequent fiscal year as beginning working capital. Contingency transfers should be reviewed in the context of other budget decisions so that high priority programs and projects are not jeopardized.

Policy Statement

The Board understands that in order to avoid financial instability, continuing requirements cannot increase faster than continuing revenues.

The Board understands that in order to avoid financial instability, continuing requirements cannot increase faster than continuing revenues.

It is the policy of the Board to establish an emergency contingency account in the General Fund, as authorized by ORS 294.352, each fiscal year during the budget process. The account will be funded at a level consistent with actual use of transfers from contingency during the prior ten years.

To maintain financial stability, the following are guidelines to be used by the Board in considering requests for transfers from the General Fund Contingency Account:

1. Approve contingency requests only for "one-time-only" allocations.
2. Limit contingency funding to the following:
 - a) Emergency situations which, if left unattended, will jeopardize the health and safety of the community.
 - b) Unanticipated expenditures necessary to keep a public commitment or fulfill a legislative or contractual mandate, or which have been demonstrated to result in significant administrative or programmatic efficiencies that cannot be covered by existing appropriations.
3. The Board may, when it adopts the budget for a fiscal year, specify programs which it wishes to review during the year and increase the Contingency account to provide financial capacity to support those programs if it chooses. Contingency funding of such programs complies with this policy.

Status

The Budget Director is responsible for informing the Board if contingency requests submitted for Board approval meet the criteria of this policy. In addition, each year the Budget Director will provide an annual report to the Board detailing the prior fiscal year's contingency actions. This report will include the total dollar amount of contingency requests, dollar amount approved, and dollar amount that did not meet the criteria of this policy.

Capital Asset Management Policies

Capital financial management policies demonstrate to the credit rating industry and prospective investors (bond buyers) the County's commitment to sound financial management. Adherence to adopted policies ensures the integrity of the planning process and leads to maintaining or improving bond ratings and lowering the cost of capital.

Financial & Budget Policies

Background

A facilities and property management plan includes three phases: (1) capital improvement planning and funding; (2) facility operations and long-term maintenance plan and funding; (3) property management, to determine best use or disposition of property.

In general, a facilities and property management plan includes three phases: (1) capital improvement planning and funding; (2) facility operations and long-term maintenance plan and funding; (3) property management, to determine best use or disposition of property.

Multnomah County owns approximately 80 buildings with a historical cost of approximately \$420 million and an estimated replacement cost of \$910 million. The County currently carries a \$125 million property insurance policy per occurrence. Structural and systems maintenance in the County's capital plan is largely a non-discretionary activity. That is, the question is not whether such expenditures are necessary but in what year to schedule the expenditure on particular projects. Deferral of capital improvements and maintenance creates an unacceptable unfunded liability and contributes to further deterioration of properties.

The Board of County Commissioners may authorize the sale, long-term lease, or development of property and/or improvements and may authorize full faith and credit financing obligations. It is financially prudent to plan capital acquisition, improvement and maintenance projects adequately and to address the unfunded need for capital improvements so that decisions about the use of revenues and financing may be made in an orderly and effective manner.

During the annual budget development process the Director of the Facilities and Property Management Division is directed to update the five year Capital Improvement Plan. This plan shall include recommendations to the Chair and Board of County Commissioners on the priority of projects including those that may have been identified by the Chair's Office, suggested by Commissioners or otherwise identified. The Plan identifies and sets priorities for all major capital asset investments, acquisition, renovation, maintenance, or construction projects.

The Plan should consider opportunities to improve its capital finance position. These opportunities may include but not be limited to redirecting building lease or rental payments to construction, renovation or acquisition of facilities, or other creative funding strategies that will address facilities funding needs on a long term basis.

Facility Long-Term Operations and Maintenance Plan and Funding Policy

The Board recognizes that adequate operations and maintenance funding is essential to avoid costly reconstruction or replacement of capital assets.

The five-year Capital Improvement Plan shall provide for anticipated major improvements and maintenance to County capital assets as well as additional and replacement capital assets. The Plan shall include major construction to be undertaken by the County, no matter what the funding source. The Plan will be reviewed and updated annually.

Financial & Budget Policies

The Capital Improvement Plan shall identify adequate funding to support repair and replacement of deteriorating capital assets and avoid a significant unfunded liability from deferred maintenance. In order to facilitate capital improvement discussions and to create a clear alignment of policy and funding, the Facilities and Property Management Division shall evaluate all owned County facilities and shall maintain a current list of facilities which are in substantial compliance with all applicable building codes and which have no required capital work. These facilities shall be designated as Tier I (Asset Preservation) facilities.

An Asset Preservation Fee shall be assessed on tenants within all Tier I buildings. This fee is established to be \$2.55/rentable square foot in the initial year and shall be adjusted in future years to reflect the facilities' needs and County funding capacity. It is the goal of the Board to fund the County's capital needs at approximately 2% of the cost of County buildings. (Two percent is equivalent to depreciating the facilities over a 50-year period.) While the County currently funds facilities at a rate equivalent to approximately 1% of the cost of County buildings, and does not have the capacity to fund facilities at the policy rate, the Board will consider this goal when establishing the rate in future years.

An Asset Preservation Fund is maintained to collect the assessed Asset Preservation Fees and to serve as a long-term reserve fund to maintain the Tier I facilities in their current excellent condition. Required capital projects for Tier I facilities shall be budgeted annually in the Asset Preservation Fund. The remaining balance of the Fund shall be maintained as a long-term reserve and shall be budgeted as an unappropriated balance.

Any facility which does not meet the criteria for designation as a Tier I building shall be designated as a Tier II or Tier III building. Tier II buildings are not up to current building standards and may require substantial capital work but are determined appropriate for continued investment and long-term retention in the County facilities inventory.

Tier III buildings appear to be uneconomical or impractical for long-term retention and will be analyzed to determine if they should be offered for disposition. Only "fire-life-safety" and urgent capital projects will be considered for Tier III buildings, to avoid further investment in these facilities.

A Capital Improvement Fee shall be assessed on tenants within all Tier II and III buildings. This fee is established to be \$2.55/rentable square foot in the initial year and shall be adjusted in future years to reflect the facilities' needs and County funding capacity. It is the goal of the Board to fund the County's capital needs at approximately 2% of the cost of County buildings. (2% is equivalent to depreciating the facilities over a 50-year period). While the County does not have the capacity to fund facilities at this rate currently, the Board will keep this goal in mind when establishing the rate in future years.

Financial & Budget Policies

A Capital Improvement Fund is maintained to collect the assessed Capital Improvement Fees. This Fund will be used to provide for the continuing repair and maintenance of Tier II and III buildings. Given the current inadequacy of these funds to meet the needs of these buildings, projects will be identified and proposed for funding based on an annual assessment of need and urgency. The Facilities and Property Management Division shall maintain an inventory of the capital needs in all owned County facilities. An evaluation process and rating system shall be implemented and managed by Facilities and Property Management to assist in determining which projects to propose for funding each year. Recommended capital projects for Tier II and III facilities shall be budgeted annually in the Capital Improvement Fund. Any remaining balance of the Fund shall be maintained as a long-term reserve and budgeted as unappropriated balance.

It is the goal of the Facilities and Property Management Division to perform all preventive and corrective maintenance on all County facilities to provide facilities that are safe, functional, and reliable for County operations. Facilities and Property Management will prepare and administer tenant agreements, respond to service requests, and manage commercial leases. The service level agreements with each tenant will be prepared to reflect the level of service and various pricing of each service that have been agreed upon by the parties.

Best Use or Disposition of Surplus Property Policy

The Board will make the final determination on the best use or disposition of the property identified.

When deciding on the best use or disposition of surplus property, the Board will consider that the proceeds from the sale of unrestricted property may be allocated in the following prioritized manner:

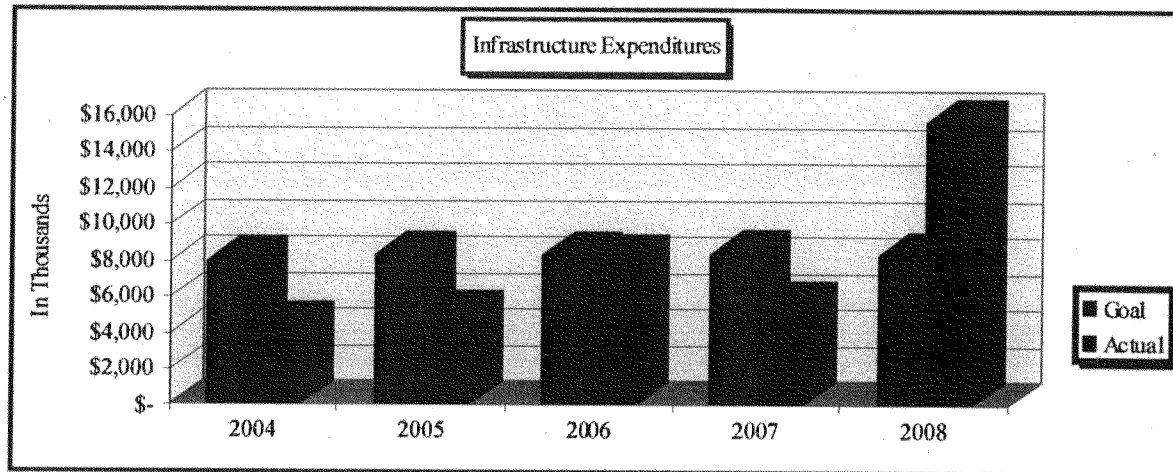
1. Credited to the Asset Preservation Fund to provide reserves to meet future capital needs in Tier I facilities.
2. Credited to the Capital Improvement Fund to provide resources for future capital projects, deferred maintenance, or capital acquisition/construction.
3. Used to retire outstanding debt related to the disposed of or surplus property.
4. Used to increase General Fund reserves to achieve full funding according to these policies.

In addition property may be traded for other properties or may be leased to other agencies in order to provide services or carry out the mission of the County.

Financial & Budget Policies

Status

The five year CIP is updated and presented to the Board annually. The County is not in compliance with the policy goal to fund capital needs at a rate of 2% of the cost of buildings, but has increased the Asset Preservation fee in an effort to reach the goal over time. The following graph depicts the annual infrastructure spending goal and actual expenditures (\$ in thousands).



	2004	2005	2006	2007	2008
Goal	\$ 7,977	\$ 8,284	\$ 8,339	\$ 8,401	\$ 8,326
Actual	\$ 4,407	\$ 5,090	\$ 8,224	\$ 5,618	\$ 15,639

Long-Term Liabilities Background

Governments are required to account for and record in the financial statements long-term and other liabilities per Governmental Accounting Standards Board (GASB) pronouncements. Long-term liabilities are probable future sacrifices of economic resources due in more than one year. Upon recording long-term liabilities the County recognized the need to fund some of the unfunded long-term liabilities and prevent the risk of long-term liabilities recorded without a plan to fund them.

Policy Statement

Long-term liabilities include, but are not limited to: medical & dental incurred but not reported (IBNR) claims, workers compensation IBNR claims, liability IBNR claims, PERS and other post-employment benefits. It is the goal of the Board to fully pre-fund all benefits including retirement benefits, with the exception of other post-employment medical benefits (OPEB). With the exception of the liability for compensated absences, GASB pronouncements require long-term liabilities to be assessed and disclosed and in the County's comprehensive annual financial report.

Funding for these liabilities will be in the form of reserves in the Risk Management Fund, allocated by the Chief Financial Officer to the County's long term liabilities. The reserves in the Risk Management Fund are considered

Financial & Budget Policies

set asides for the exclusive use of meeting these liabilities. As of June 30, 2008, actuarial liabilities are fully funded with the exception of the post employment benefits liability (OPEB), which is currently funded at 11.9%. It is the goal of the County to gradually increase the reserve amount allocated to the OPEB and achieve a funding level of 20% by 2013. The Chief Financial Officer is responsible for informing the Board of the funding levels in relation to the actuarially determined liability, to ensure that these liabilities are funded according to the actual liability or the actuarially determined liability.

Status

The following is the June 30, 2008 funding level of each liability (\$ in thousands):

Liability Description	Total Liability	Amount Funded	Percent Funded
Self Insurance (1)	\$ 11,414	\$ 11,414	100.0%
Post Retirement (2)	122,905	14,595	11.9%

(1) GASB requires self-insurance claims be recorded as a liability in the financial statements.

(2) GASB requires employer paid benefits extended to retirees be disclosed in the financial statements. Liability reflects the most recent unfunded actuarial accrued liability amount per Mercer actuarial report.

Accounting and Audits Background

Under ORS 294 the County is required to have the County's financial records audited annually by an independent accounting firm.

The Board understands that the County's accounting system and financial reporting are required by State law to adhere to Generally Accepted Accounting Principles (GAAP), the principles established by the Governmental Accounting Standards Board (GASB), and the standards of the Government Finance Officers Association (GFOA).

Policy Statement

Multnomah County's Ordinance No. 660 as amended, which established an Audit Committee, audit procedures, and audit rules, will apply to all external financial audits. The basic duties of the Audit Committee are to

1. Review the scope and extent of the external auditor's planned examination.
2. Review with management and the external auditor the financial results of the audit.
3. Review with the external auditor the performance of the County's financial and accounting personnel.
4. Review written responses to management letter comments and single audit comments.
5. Present the Audit, Single Audit, and Report to Management to the Board.
6. Participate in the selection of the external auditor.

Financial & Budget Policies

The Comprehensive Annual Financial Report (CAFR) including the audit of the County's schedule of Federal awards shall be sent to grantor agencies and rating agencies annually.

It is the goal of the Board to maintain a fully integrated automated financial system that meets the accounting and reporting needs of the County. This financial system is to include general ledger, accounts payable, accounts receivable, materials management, purchasing, human resources, payroll, and cost accounting for all applicable operations.

Status

The County is in compliance with this policy.

Fund Accounting Structure

According to local budget law and the Governmental Accounting Standards Boards (GASB), the County is required to establish and maintain various funds. Each year the Chief Financial Officer and Budget Director are responsible for preparing and presenting a resolution to the Board defining the various County funds. The County will adhere to Generally Accepted Accounting Principles and GASB when creating a fund and determining if it is to be a dedicated fund.

Policy Statement

The following types of funds should be used by state and local governments:

GOVERNMENTAL FUNDS

General Fund - to account for and report all financial resources not accounted for and reported in another fund.

Special Revenue Funds - to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditures for specified purposes other than debt service or capital projects. Special revenue funds are not used to account for resources held in trust for individuals, private organizations or other governments.

Capital Projects Funds - to account for and report financial resources that are restricted, committed or assigned to expenditures for capital outlays, including the acquisition or construction of capital facilities and other capital assets. Capital projects funds exclude those types of capital-related outflows financed by proprietary funds or for assets that will be held in trust for individuals, private organizations or other governments.

Debt Service Funds - to account for and report financial resources that are restricted, committed or assigned to expenditure for principal and interest. Debt service funds should be used to report resources if legally mandated. Financial resources that are being accumulated for principal and interest maturing in future years also should be reported in debt service funds.

PROPRIETARY FUNDS

Enterprise Funds - to account for operations (a) that are financed and operated in a manner similar to private businesses, where the intent of the

The County adheres to Governmental Accounting Standards Board pronouncements and Generally Accepted Accounting Principles when creating a fund and determining if the fund is to be a dedicated fund.

Financial & Budget Policies

governing body is that the costs of providing goods or services to the public on a continuing basis be financed or recovered through user charges; or (b) where the governing body has decided that periodic determination of revenue earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, or accountability.

- **Internal Service Funds** - to account for the financing of goods or services provided by one department or agency to other sections of the governmental unit, or to other governmental units, on a cost-reimbursement basis.

FIDUCIARY FUNDS

Trust and Agency Funds - to account for assets held in a trustee capacity or as an agent for individuals, private organizations, governmental units, and/or other funds. These include: (a) Expendable Trust Funds; (b) Nonexpendable Trust Funds; (c) Pension Trust Funds; and (d) Agency Funds.

Governmental units should establish and maintain those funds required by law and sound financial administration. Only the minimum number of funds consistent with legal and operating requirements should be established, however, since unnecessary funds result in inflexibility, undue complexity, and inefficient financial administration.

Status

The County is in compliance with this policy.

Internal Service Funds

It is often advantageous to centralize the provision of certain goods and services within the County by establishing internal service funds. These funds provide a useful means of accounting for such centralized intra-governmental activities.

The Governmental Accounting Standards Board's (GASB) states that internal service funds may be used "to account for the financing of goods or services provided by one department or agency to other departments or agencies of the governmental unit on a cost-reimbursement basis."

It is often advantageous to centralize the provision of certain goods and services within the County by establishing internal service funds.

GASB directs governments to use either the general fund or an internal service fund if they wish to use a single fund to account for all risk-financing activities of a given type. If a government chooses to use an internal service fund to account for its risk-financing activities, inter-fund premiums are treated as quasi-external transactions (similar to insurance premiums), rather than as reimbursements. Because inter-fund premiums paid to internal funds are treated as quasi-external transactions, their amount is not limited by the amount recognized as expense in the internal service fund, provided that the excess represents a reasonable provision for anticipated catastrophic losses or is the result of a systematic funding method designed to match revenues and expenses over a reasonable period of time.

The main purpose of establishing separate internal service funds is to identify and allocate costs related

GASB indicates that internal service funds may be used for services provided on a cost-reimbursement basis to other governments, nonprofits, and quasi-

Financial & Budget Policies

to the provision of specific goods and services within Multnomah County

Internal service funds are used to account for services provided on a cost reimbursement basis without profit or loss.

governmental entities. Most transactions take the form of quasi-external transactions; the funds receiving goods or services report an expense, while the internal service fund reports revenue. The practical consequence of this is that expenditures are duplicated within the reporting entity. This duplication is preferable to that which occurs when internal service funds are not used. The internal service fund has the advantage of isolating such duplicate transactions within a separate fund type, where their special character is clearer to users.

Internal service funds are used to account for services provided on a cost-reimbursement basis without profit or loss. Surpluses and deficits in internal service funds may be an indication that other funds were not charged properly for goods or services received. The principle that internal service funds should operate on a cost-reimbursement basis applies to the operations of these funds over time; it is only when internal service funds consistently report significant deficits or surpluses that charges must be reassessed. If charges to other funds are determined to be more or less than necessary to recover cost over a reasonable period, the excess or deficiency should be charged back to the participating individual funds. In particular, it is not appropriate to report a material deficit in an internal service fund without the demonstrable intent and ability to recover that amount through charges to other funds over a reasonable period.

Where internal services are also provided to external agencies, it is recognized that the rates may be slightly different than those charged internally for the same services. This is necessary since the ability to recover deficits from external parties over an extended period may be limited. In addition, charging rates significantly higher than market rates for the same services may result in external agencies not subscribing to these services. It is often advantageous for the County to provide services to external agencies to help the County defray fixed costs.

Often internal service funds charge for asset use in excess of historical cost depreciation, to ensure that adequate funds will be available to purchase replacement assets (the cost of which is likely to be higher due to inflation). The systematic recovery of the replacement cost of fixed assets is not a violation of the cost allocation principle because the surpluses are temporary (i.e., they will disappear when the higher priced assets are acquired). In recent years federal grantors have become increasingly sensitive to the potential for overcharges connected with internal service funds. Accordingly, high levels of retained earnings in internal service funds (as defined by federal cost-allocation principles) may lead to the disallowance of some costs charged out to other funds.

The main purpose of establishing internal service funds is to identify and allocate costs related to the provision of specific goods and services within the County.

Financial & Budget Policies

Policy Statement The County will establish the following internal service funds for these services:

Services provided by internal service funds will be defined and put in writing.

1. Risk Management Fund – accounts for the County’s risk management activities including insurance coverage
2. Fleet Management Fund – accounts for the County’s motor vehicle fleet operations and electronics
3. Information Technology Fund – accounts for the County’s data processing operations
4. Mail / Distribution Fund – accounts for the County’s mail distribution, records and material management operations
5. Facilities Management Fund – accounts for the management of all County owned and leased property.

The internal service funds will be used to account for business operations and charge for goods or services provided to other departments or agencies on a cost-reimbursement basis. Periodically the rates charged will be compared to other public or private sector operations to ensure that pricing is competitive. The internal service fund charges will include asset replacement charges (depreciation) to ensure that adequate funds will be available to purchase replacement assets.

The charges will include a contingency or reserve requirement not greater than 5% to ensure that service reimbursements charged to other departments are maintained at a relatively constant level. Excess reserves will be used to reduce future rates. Exceptions to the reserve limit will be considered if the reserves are expected to fund new initiatives.

The internal service reserves and amounts billed to other departments or agencies will be reviewed annually and revised if necessary by budget and finance to ensure they are in compliance with this policy.

Liquidity and Accounts Payable Background

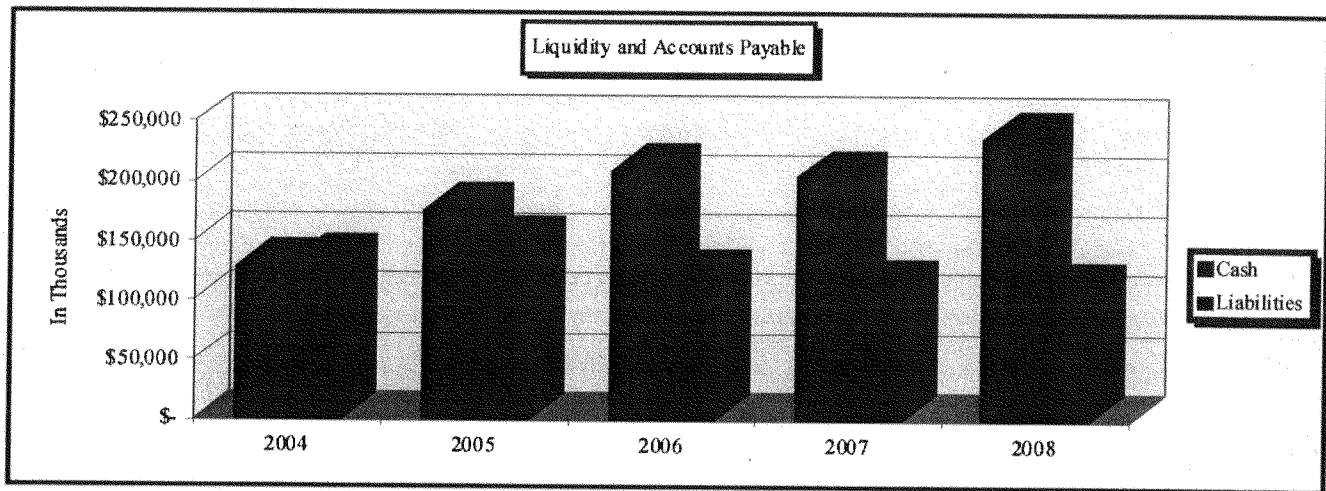
Liquidity is the ratio of cash and short-term investments to current liabilities, including amounts held in trust. The County’s liquidity reflects its ability to pay its short-term obligations. Generally a ratio of \$1.00 in cash and short-term investments to \$1.00 of current liabilities is considered an acceptable liquidity ratio.

Policy Statement The County will strive to maintain a liquidity ratio of at least \$1.50 in cash and short-term investments to each \$1.00 of current liabilities. This is higher than the credit rating’s acceptable ratio and is necessary given the County’s lack of revenue diversity and the volatility of the Business Income Tax revenues.

Financial & Budget Policies

Status

The following graph depicts the comparison of cash and investments to current liabilities (\$ in thousands).



	2004	2005	2006	2007	2008
Cash	\$ 129,137	\$ 175,449	\$ 209,236	\$ 204,712	\$ 236,997
Liabilities	\$ 133,416	\$ 149,008	\$ 121,302	\$ 112,795	\$ 111,346
Actual Ratio	0.97	1.18	1.72	1.81	2.13

Banking, Cash Management and Investments Background

Multnomah County maintains an active investment program. An investment policy was first formalized in 1982 and has been revised several times since. This policy incorporates various Oregon Revised Statute Codes which specify the types of investments and maturity restrictions that local governments may purchase. The County's Investment Policy also contains self-imposed constraints in order to effectively safeguard the public funds involved.

Policy Statement

In accordance with ORS 294.135, Multnomah County's investment transactions shall be governed by a written investment policy, which will be reviewed and adopted annually by the Board of County Commissioners.

Banking services shall be solicited at least every seven years on a competitive basis. The Chief Financial Officer (or designee) is authorized to act as "Custodial Officer" of the County and is responsible for performing the treasury functions of the County under ORS 208, 287, 294, and 295 and the County's Home Rule Charter. In carrying out these functions, the Chief Financial Officer is authorized to establish a financial policy that meets generally accepted auditing standards relating to cash management.

In accordance with ORS 294.135, investment transactions shall be governed by a written investment policy, which will be reviewed and adopted annually by the Board of County Commissioners. The policy will specify investment objectives, diversification goals, limitations, and reporting requirements. The investment policy sets guidelines for diversification that are more stringent than those allowed by State statute, reflecting the County's strategic preference for a

Financial & Budget Policies

conservative investment approach. In accordance with MCC 2.60.305-2.60.315 the County will utilize an independent Investment Advisory Board to review the County's policy and investment performance. Unrecognized gains or losses will be recorded in the County financial report.

Status

The County is in compliance with this policy.

Short-term and Long-term Debt Financings

Historically, the County maintained a 'pay-as-you-go' philosophy for financing capital projects. Pay-as-you-go can be costly in some ways due to cost acceleration in inflationary periods. Over-utilized facilities generate higher maintenance costs and citizens are not served well by over-utilized or nonexistent facilities. An alternative is to issue debt, sometimes referred to as 'pay-as-you-use.' Currently, the County's philosophy is to issue debt for public projects which results in the citizens benefiting from the project paying for the debt retirement costs.

Policy Statement

The County may engage in the following financing transactions in accordance with the County's Home Rule Charter and applicable State and Federal Laws:

The County will attempt to meet its capital maintenance, replacement, or acquisition requirements on a pay-as-you-go basis. If the amount of the capital requirement cannot be met on a pay-as-you-go basis, if it is financially beneficial to issue bonds or COPs, and if the project has been determined to benefit future citizens, the County will evaluate the feasibility of issuing a long-term debt financing instrument.

- 1) **Short-Term Debt.** If it is determined by the Finance and Risk Management Division that the General Fund cash flow requirements may be in a deficit position prior to receiving property tax revenues, the County may issue short-term debt to meet anticipated cash requirements. A Line of Credit may be issued to finance capital project transactions where it is deemed financially advantageous to issue short term debt. Before issuing short-term debt the Board must authorize the financing with a resolution.
- 2) **Bonds and Other Long-Term Obligations.** It is the policy of the Board that the County will attempt to meet its capital maintenance, replacement, or acquisition requirements on a pay-as-you-go basis. If the dollar amount of the capital requirement cannot be met on a pay-as-you-go basis, if it is financially beneficial to issue bonds or other debt instruments, and if the project has been determined to benefit future citizens, the County will evaluate the feasibility of issuing a long-term debt financing instrument.
- 3) **Uses.** All long-term financings must provide the County with an economic gain or be mandated by the Federal or State Government or court. Under no circumstances will the County fund current operations with the proceeds of long-term borrowing.
- 4) **Debt.** When issuing debt, the County will follow the Government Finance Officers Association recommended practice of selecting and managing the method of sale of State and Local Government Bonds. In addition to statutory debt limits, the County further limits non voter- approved debt instruments to an annual debt payment amount that will not exceed 5% of the County's General Fund budgeted revenues and with exception of proprietary funds, all annual debt service payments will be limited to 5% of the total revenues of the supporting fund. Annual debt service payments

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should fall below the minimum level of General Fund reserves, 10% of annual General Fund revenues, providing the County with the ability to meet annual debt payment obligations in the case of severe budgetary challenges.

- 5) **Capital Expenditures.** If capital expenditures are anticipated to be incurred prior to the issuance of the debt, the Board authorizes the Chief Financial Officer to execute a declaration of official intent (or DOI) with regard to such expenditure. The DOI must express the County's reasonable expectations that it will issue debt to reimburse the described expenditures. It must contain a general description of the project and state the estimated principal amount of obligations expected to be issued to finance the project. A copy of the DOI shall be sent to the Board.
- 6) **Financing Mechanisms.** The different types of financings the County may use to fund its major capital acquisitions or improvements are:
 1. **Revenue Bonds** may be used whenever possible to finance public improvements which can be shown to be self-supported by dedicated revenue sources, needed for infrastructure or economic development, or approved by the Board for specific purposes.
 - i) Revenue-supported bonds are to be used to limit the dependency on property taxes for those projects with available revenue sources, whether self-generated or dedicated from other sources.
 - ii) Adequate feasibility studies are to be performed for each project to determine the adequacy of the dedicated revenue source.
 2. **General Obligation Bonds** (GO bonds) require voter approval and will be used to finance essential capital projects only. GO bonds will only be considered after exploring funding sources such as Federal and State grants and project revenues.
 3. **Full Faith and Credit or Limited Tax Bonds** will be considered if Revenue bonding or GO bonding is not feasible. Where Full Faith and Credit Bonds or Limited Tax Bonds are used to finance capital projects, the term of debt will be generally limited to the economic life of the financed asset not to exceed 20 years. When bond market conditions warrant, or when a specific capital project would have a longer useful life, or when operational efficiencies can be achieved, the Board may consider repayment terms that differ from the general policy
 4. **Capital Lease-Purchases** will be considered if Revenue bonding, GO bonding, or Full Faith and Credit bonding is not feasible.
 5. **Leases and limited tax bonds** as reported in the County's comprehensive annual financial report will be limited as follows:
 - i) Acquisitions will be limited to the economic life of the acquisition or improvement and shall not exceed 20 years.
 - ii) All acquisitions must fit within the County's mission or role.
 - iii) All annual lease-purchase or bond payments must be included in the originating Departments' adopted budget or in the serviced reimbursement formula for Facilities Management's internal services reimbursement rates.
 6. **Refundings or Advance Refundings** will be done if there is a present

Financial & Budget Policies

value savings of 3% or more or if the restructuring of the financing will benefit the County.

7. **Intergovernmental Agreements** with the State of Oregon for Energy Loans.
8. **Local Improvement Districts.** Except as required by State law, it is the policy of the Board not to form Local Improvement Districts (LIDs) for purposes of issuing debt to finance LID improvements unless specifically required by Oregon Revised Statutes. This is due to the added costs of administering the LIDs, the small number of citizens served, and the risk that in the event of default by property owners the General Fund will be obligated to retire any outstanding obligations.
9. **Conduit Financings.** It is the policy of the Board to act as an "Issuer" of conduit financing for any private college, university, hospital, or for-profit or non-profit organization that is located in Multnomah County and is eligible to use this type of financing. The County will charge a fee of \$1.00 per \$1,000 of bonds issued or \$10,000, whichever is greater, to act as an issuer for the organization. This fee offsets administrative costs that may be incurred. The County will retain bond counsel to represent it on legal issues including any risks associated with the conduit financing. The County may also retain the services of a financial advisor if deemed by the Chief Financial Officer to be in the best interests of the County. The organization will be assessed an additional fee to cover any expenses incurred by bond counsel or financial advisor. In addition to the fees established above, the organization must have a Moody's rating of Baa or better or a BBB rating from Standard and Poor's. The organization requesting the conduit financing from the County must have clearly established policies that do not condone discriminatory practices. The Board must approve each conduit financing issue. In the event of conduit financing on behalf of the Hospital Facility Authority of Multnomah County, the Board acting as the governing board of the Hospital Facility Authority will comply with the bylaws of the Authority.

A schedule of the County's outstanding debt obligations as of July 1, 2009 is noted at the end of this policy statement.

Interfund and Insubstance Loans

An interfund loan is defined as a transfer between funds or fund types for an approved amount and a definite plan of repayment in a specified period of time. Interfund loans are subject to ORS 279.460 and are designed to provide financing resources to address cash flow needs in County operations or capital financing plans. Interfund loans are either operating or capital and shall meet the requirements noted below. An Operating Interfund Loan is a loan made for the purpose of paying operating expenses. A Capital Interfund Loan is a loan made for the purpose of financing the design, acquisition, construction, installation, or improvement of real or personal property and not for the purpose of paying operating expenses. Capital or operating interfund loans will be documented and submitted to the Board of County Commissioners for review

Financial & Budget Policies

and approval.

In addition to interfund loans, the County may engage in insubstance loans. An insubstance loan is a temporary balance sheet entry recorded at year-end to prevent a negative cash balance within a fund due to cash flow timing differences. The County's Chief Financial Officer has the authority to record an insubstance loan in order to satisfy fiscal year end reporting requirements and cash flow needs.

Policy Statement

The County may use interfund loans as a short-term financing resource to address cash flow needs in County operations or capital financing plans.

Interfund loan requests must be reviewed and approved by the County's Chief Financial Officer and Budget Director prior to taking a request for authorization to the Board of County Commissioners. Interfund loans must be authorized by a resolution of the Board of County Commissioners, which shall state the fund from which the loan is to be made, the fund to which the loan is to be made, the purpose and intent for which the loan is made, the principal amount of the loan, the interest rate at which the loan shall be repaid (if applicable), and shall include a schedule for repayment of principal and interest. In addition, interfund loans:

1. Shall not be made from reserve funds, debt service funds, or any other funds restricted by law, constitutional provisions, bond covenants, grantor requirements, Board resolutions or ordinances, unless the restrictions on these funds allow for the purpose of the interfund loan.
2. Shall be granted only after it has been demonstrated that reasonable consideration was given to other potential resources available to the fund and when the loan is required to meet a pressing need or to take advantage of a special opportunity.
3. Shall not exceed 60 months in duration for any capital interfund loan; shall not extend beyond the end of the next fiscal year for any operating interfund loan.
4. May be made only if there is a likely expectation that the fund receiving the loan will have the ability to repay it. If not, the use of an interfund transfer should be considered if appropriate.
5. May be repaid in advance without any additional accrual of interest (if applicable) or any other penalties.
6. Must be made in compliance with all other statutory requirements and limitations of ORS 294.460.

Components Units of Multnomah County

A component unit is a legally separate entity associated with the primary government. A "blended" component unit meets the following criteria:

- 1) The component unit's governing body is the same as the governing body of the primary government.
- 2) The component unit provides services entirely, or almost entirely, to the primary government or otherwise exclusively, or almost exclusively, benefits the primary government even though it does not provide services directly to it.
- 3) The component unit exclusively, or almost exclusively, benefits the

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primary government by providing services indirectly.

Multnomah County recognizes three blended component units:

- 1) Dunthorpe-Riverdale Sanitary Service District
- 2) Mid County Street Lighting Service District
- 3) Hospital Facilities Authority

Multnomah County also recognizes a “discretely” presented component unit, The Library Foundation (TLF). TLF is a legally separate, tax exempt component unit of the County whose primary purpose is to support the County’s libraries. TLF is a discretely presented component unit that is reported in the County’s Comprehensive Annual Financial Report (CAFR) as the nature and relationship with the County is significant.

Financial & Budget Policies

Debt Description	Dated	Maturity Date	Interest Rate	Amount Issued	Principal Balance 6/30/2008	Principal Balance 6/30/2009	2008-2009 Interest	2008-2009 Principal
General Obligation Bonds								
Tax supported								
Series 1999 Refunding Bonds	02/01/99	10/01/16	4.53%	\$ 66,115	\$ 59,445	\$ 56,570	\$ 2,585	\$ 2,875
Series 1996B Public Safety Bonds	10/01/96	10/01/16	5.33%	79,700	3,680	-	92	3,680
Total General Obligations Bonds				\$ 174,815	\$ 63,125	\$ 56,570	\$ 2,677	\$ 6,555
Revenue Bonds:								
Regional Children's Campus	10/01/98	10/01/14	4.50%	\$ 3,155	\$ 1,710	\$ -	\$ 38	\$ 1,710
Port City	11/01/00	11/01/15	5.58%	2,000	1,310	1,175	62	135
Oregon Food Bank	11/01/00	10/01/14	5.54%	3,500	2,300	2,065	109	235
Total revenue bonds				\$ 8,655	\$ 5,320	\$ 3,240	\$ 209	\$ 2,080
PERS Pension Revenue Bonds:								
Limited Tax Pension Obligation Bonds	12/01/99	06/01/30	7.67%	\$ 184,548	\$ 165,583	\$ 159,113	\$ 7,072	\$ 6,470
Total Pension Revenue Bonds				\$ 184,548	\$ 165,583	\$ 159,113	\$ 7,072	\$ 6,470
Certificates of Participation								
1998 Advance Refunding	02/01/98	07/01/13	4.53%	\$ 48,615	\$ 12,550	\$ 9,725	\$ 636	\$ 2,825
Total Certificates of Participation				\$ 48,615	\$ 12,550	\$ 9,725	\$ 636	\$ 2,825
Full Faith and Credit Obligations								
1999A Full Faith and Credit	04/01/99	08/01/19	4.71%	\$ 36,125	\$ 3,300	\$ 1,685	\$ 106	\$ 1,615
2000A Full Faith and Credit	04/01/99	08/01/19	5.24%	61,215	5,495	2,820	288	2,675
2003 Full Faith and Credit	06/01/03	07/01/13	2.83%	9,615	6,075	5,135	160	940
2004 Full Faith and Credit	10/01/04	08/01/19	3.71%	54,235	54,235	54,235	2,620	-
Total Full Faith and Credit				\$ 161,190	\$ 69,105	\$ 63,875	\$ 3,174	\$ 5,230
Leases								
Equipment lease	06/30/07	06/30/09	0.00%	\$ 30	\$ 11	\$ -	\$ -	\$ 11
Sellwood lofts - lease	01/01/02	01/01/32	2.50%	1,093	1,043	1,032	107	11
Total Leases				\$ 4,598	\$ 1,054	\$ 1,032	\$ 107	\$ 22
Loans								
State Energy Loans	07/01/96	10/01/14	5.90% - 7.20%	\$ 1,064	\$ 257	\$ -	\$ 5	\$ 257
Sewer Loans	07/05/96	07/05/16	5.65%	42	22	-	1	22
Total Loans				\$ 1,106	\$ 279	\$ -	\$ 6	\$ 279



MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

Board Clerk Use Only

Meeting Date: 06/04/09
Agenda Item #: R-7
Est. Start Time: 10:05 AM
Date Submitted: 05/29/09

Agenda Title: RESOLUTION Adopting and Defining the Various Funds to be Used in Fiscal Year 2009-2010 and Repealing Resolution 08-080

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.

Date Requested:	June 4, 2009	Time Requested:	10 minutes
Department:	Department of County Management	Division:	Finance & Risk Management
Contact(s):	Mindy Harris		
Phone:	988-3786	Ext.	83786
		I/O Address:	503/531
Presenter(s):	Mindy Harris and Karyne Kieta		

General Information

1. What action are you requesting from the Board?

The Department of County Management recommends approving the Resolution defining the funds to be used in FY 2009-10 and repealing Resolution 08-080.

2. Please provide sufficient background information for the Board and the public to understand this issue.

Each year the Board is asked to ratify the fund structure by which the County does its accounting. The Resolution lists all the funds in place as of July 1, segregates them by fund type, and briefly describes the revenues and expenditures for which each fund accounts. The proposed fund structure follows generally accepted accounting principles and is consistent with the budget document. The County prepares budgets and accounts for spending in 31 funds. The only deletions to the fund structure proposed for FY 2009-2010 is to remove the Justice Bond Project Fund (2500). The primary purpose of this fund was to expand Inverness Jail, construct new jail facilities and upgrade and expand other jail facilities. There is no budget for this fund in FY2010.

3. Explain the fiscal impact (current year and ongoing).

There is no financial impact that will result from approval of the Resolution.

4. Explain any legal and/or policy issues involved.

None

5. Explain any citizen and/or other government participation that has or will take place.

None

Required Signatures

**Department/
Agency Director:**

Carol M. Ford

Date: May 21, 2009

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

RESOLUTION NO. _____

Adopting and Defining the Various County Funds to be Used in Fiscal Year 2009-2010 and Repealing Resolution 08-080.

The Multnomah County Board of Commissioners Finds:

- a. The Board has the responsibility to ensure that the County's financial records are maintained.
- b. The Chair of the Board is responsible under MCC 7.001 for the fiscal operations of the County.
- c. The Board has established various funds in the County's 2009-2010 Budget;

The Multnomah County Board of Commissioners Resolves:

1. This Resolution replaces Resolution No. 08-080, which is repealed.
2. The following policies and fund structure are the guidelines for the financial accounting of County resources and expenditures.

GOVERNMENTAL FUNDS
Basis of Accounting

The County maintains all Governmental Fund Types including: the General Fund, Special Revenue Funds, Debt Service Funds, and Capital Project Funds using the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recorded in the accounting period in which they become measurable and available, and expenditures are recorded at the time liabilities are incurred.

GENERAL FUND

General Fund (1000) – To account for and report all financial operations of the County which are not accounted for and reported in another fund. The principal sources of revenue are property taxes, business income taxes, motor vehicle rental taxes, intergovernmental revenue, and interest income. Primary expenditures in the General Fund are made for general government, public safety, health services, aging services, and youth and family services.

The General Fund also accounts for the repayment of short-term debt interest expenses incurred through the sale of short-term promissory notes.

SPECIAL REVENUE FUNDS

Special Revenue Funds are used to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditures for specified purposes other than debt service or capital projects.

Strategic Investment Program Fund (1500) – In accordance with ORS 285C.609, accounts for revenues from projects receiving temporary partial property tax exemptions. These Community

Service Fees, equal 25% of the property taxes abated, are shared with the city in which the project is located and are for community services support that relates to the direct impact of the eligible project on public services.

Road Fund (1501) - In accordance with ORS 366.524 - 366.542 and ORS 368.705, accounts for revenues primarily received from the State of Oregon motor vehicle fee apportionment, County gasoline taxes, federal reserve yield, and interest income. Expenditures are restricted by Article IX, Section 3A of the Constitution of the State of Oregon and consist of construction, repair, maintenance, and operations of public highways and roads.

Emergency Communications Fund (1502) - Accounts for revenues received from the State Telephone Excise Tax. Expenditures are restricted for the Emergency Communication Network in conjunction with the City of Portland, pursuant to County Ordinance 214.

Bicycle Path Construction Fund (1503) - Accounts for one percent of State of Oregon Motor Vehicle fees collected pursuant to ORS 366.514. Expenditures are restricted by ORS for bicycle path construction and maintenance.

Recreation Fund (1504) - Accounts for State revenue paid to counties to supplement their parks programs. The revenues are from the County Marine Fuel Tax. Under an intergovernmental agreement with Metro entered into in 1994, transferred revenues to Metro may be used only for the purposes of development, administration, operation and maintenance of those County facilities transferred to Metro pursuant to this agreement.

Federal/State Program Fund (1505) - Accounts for the majority of dedicated revenues and expenditures related to federal, state and local financial assistance programs (grants). The fund also includes operational revenues in the form of fees and licenses.

County School Fund (1506) - Accounts for Forest Reserve yield revenues received from the State pursuant to ORS 328.005 - 328.035. Funds are distributed to the County School districts.

Tax Title Land Sales Fund (1507) - Accounts for the receipt and sale of foreclosed properties. Under the provision of ORS 275.275, these revenues are distributed to the taxing districts in Multnomah County.

Animal Control Fund (1508) - Accounts for revenues from dog and cat licenses and animal control fees. Cash transfers are made to the General Fund for animal control activities. The fund also contains donations that are restricted by the donors to particular programs or projects related to Animal Services.

Bridge Fund (1509) - Accounts for State of Oregon Motor Vehicle fees and County gasoline taxes which are transferred from the Road Fund, and for Federal and State revenue sharing funding. Expenditures are made for inspections and maintenance of County bridges.

Library Fund (1510) - Accounts for the Multnomah County Public Library operations. Property taxes from a five-year special serial levy and transfers from the General Fund are the principal sources of revenue. The Multnomah County Public Library was established by Ordinance 649 pursuant to ORS 357.400 - 375.610.

Special Excise Tax Fund (1511) - Accounts for a portion of the County's transient lodging taxes collected from all hotels and motels in the County and motor vehicle rental tax collected from

rental agencies. Expenditures are to be used for Convention Center, visitor development purposes, regional arts and culture purposes and other uses pursuant to Multnomah County Code 11.300 and 11.400.

Land Corner Preservation Fund (1512) - Accounts for the collection of recording fees on real property transactions and surveying activities. Expenditures are made for the establishment, re-establishment, and maintenance of public corners of government surveys pursuant to ORS 203.148.

Inmate Welfare Fund (1513) - Accounts for the proceeds from the sale of commissary items. Expenditures are made for food and supplies for inmates in County jails. Excess funds are used on inmate amenities such as recreation equipment for the institutions.

Justice Services Special Operations Fund (1516) - Accounts for revenues and expenditures that are dedicated to Justice Services and Operations. Revenues are primarily from various fees and fines, including probation fees, criminal processing assessment fees, conciliation court fees, marriage license fees, ambulance franchise fees, forfeitures, video lottery, alarm permits, concealed weapon permits, gun ordinance fees and liquor license fees collected for civil processing inspection.

General Reserve Fund (1517) - Accounts for a reserve maintained separate from the General Fund. This fund is to be maintained at approximately 5% of the revenues of the General Fund as defined in the Financial & Budget Policies. The General Reserve Fund balance is maintained by cash transfers from the General Fund. This reserve fund is to be used for extreme emergencies. Extreme Emergencies is defined as uses for disaster relief, essential services or expenditures that are related to public life and safety issues.

DEBT SERVICE FUNDS

Debt Service Funds are used to account for and report financial resources that are restricted, committed or assigned to expenditures for principal and interest. Debt service funds should be used to report resources if legally mandated. Financial resources that are being accumulated for principal and interest maturing in future years also should be reported in debt service funds. Upon the repayment of principal and interest, any receipts remaining in the fund are returned to the originating jurisdiction or County General Fund.

Revenue Bond Fund (2001) - Accounts for the principal and interest payments on bonds issued to acquire and construct non-profit facilities that are being financed in partnership with the County. The revenues are derived from lease of the facilities constructed with bond proceeds and from the pledge of the Motor Vehicle Rental Tax, a General Fund revenue.

Capital Debt Retirement Fund (2002) - Accounts for lease/purchase and full faith and credit obligation principal and interest payments for buildings and major pieces of equipment acquired by the issuance of Certificates of Participation or other financing arrangements. Revenues consist of service reimbursements and cash transfers from other County funds.

General Obligation Bond Fund - (2003) - This fund accounts for the payment of principal and interest on General Obligation (G.O.) Bonds. The G.O. bond fund accounts for the Series 1999 advance refunding that refunded the 1994 G.O. Library Bonds and the 1996 G.O. Public Safety and Library Bonds. Proceeds are derived from property taxes and interest earned on the cash balances.

PERS Pension Bond Fund (2004) - Accounts for the principal and interest payments on pension obligation revenue bonds issued to retire the County's PERS unfunded actuarial accrued liability. The revenues are derived from charge backs to departments based on their departmental payroll costs.

CAPITAL PROJECTS FUNDS

Capital Projects Funds are used to account for and report financial resources that are restricted, committed or assigned to expenditure for capital outlays including the acquisition or construction of capital facilities and other capital assets. Capital outlays financed from general obligation bond proceeds should be accounted for through a capital project fund. Upon completion of a capital project that required financing, any remaining cash is transferred to the Debt Service Fund to retire debt associated with the construction or acquisition of designated capital assets or to the originating source of the funds.

Financed Projects Fund (2504) - Accounts for expenditures for acquiring, remodeling, or construction of County facilities, information technology capital investments, and other capital projects. Resources are derived from full faith and credit bonds or other financing proceeds and General Fund service reimbursements.

Capital Improvement Fund (2507) - Accounts for the proceeds derived from the sale of unrestricted property, interest income, and any service reimbursement or operating revenue from leased facilities. Expenditures are made for capital acquisitions or for the retirement of lease/purchases. Authorized by Resolution 99-144.

Capital Acquisition Fund (2508) - Accounts for capital purchases with economic payoffs of less than five years and acquisition of computer equipment. Expenditures will be reimbursed over time by service reimbursements charged to the budgets of programs for which equipment is purchased and by service reimbursement charges for the computers funded by the IT asset replacement program.

Asset Preservation Fund (2509) - Accounts for expenditures for building scheduled maintenance projects such as boiler replacement, carpet replacement, roof replacement etc. This fund was established and is being maintained to provide prospective maintenance and not deferred maintenance. Resources are derived from an asset preservation fee that is part of the facilities charges assessed to building tenants.

PROPRIETARY FUNDS

Basis of Accounting

The County maintains all Proprietary Fund Types including: Enterprise Funds and Internal Service Funds using the full accrual basis of accounting. Under the full accrual basis of accounting, revenues are recorded at the time they are earned, and expenses are recorded at the time liabilities are incurred.

Internal Service Funds are entirely or predominantly self-supporting through user charges, operating earnings, or transfers from other funds. These funds, authorized under ORS 294.470, are considered to have indefinite life. In the event the fund is discontinued, any excess funds would be returned to the originating jurisdictions or County Funds.

ENTERPRISE FUNDS

Dunthorpe-Riverdale Service District No. 1 (3000) - Accounts for the operations of the sanitary sewer system in southwest unincorporated Multnomah County. (Also included as a component unit)

Mid County Service District No. 14 Fund (3001) - Accounts for the operations of street lights throughout unincorporated Multnomah County. (Also included as a component unit)

Behavioral Health Managed Care Fund (3002) - Accounts for all financial activity associated with the State required behavioral health capitated services. This includes payments to providers with whom the County contracts for services. Revenues are fee for service payments from the State to the County.

INTERNAL SERVICE FUNDS

Risk Management Fund (3500) - Accounts for all internal service reimbursements, revenues, and expenses associated with the County's insurance requirements and administration of workers' compensation, general liability, tort, auto, property, employee medical, dental, vision, life and long-term disability claims and insurance, employee benefits, health promotion, post-retirement benefits, and unemployment insured and self-insured programs pursuant to Multnomah County Code 7.101.

Fleet Management Fund (3501) - Accounts for internal service reimbursements, revenues and expenses associated with the administration and operation of the County's motor vehicle fleet and electronics.

Information Technology Fund (3503) - Accounts for internal service reimbursements, revenues and expenses associated with the administration and operation of the County's data processing and telephone services operations. This fund includes replacement and upgrade of personal computers, standard software suite common to all County users and telephone equipment.

Mail Distribution Fund (3504) - Accounts for internal service reimbursements, revenues and expenses associated with the administration and operation of the County's U.S. Mail, internal distribution and delivery, central stores and records management.

Facilities Management Fund (3505) - Accounts for internal service reimbursements, revenues and expenses associated with the administration and operation of the County's property management, custodial, maintenance and leasing of all County-owned and leased property.

COMPONENT UNITS

These funds account for a legally separate sanitary sewer district and a legally separate street lighting district, for which the County is legally responsible.

Dunthorpe-Riverdale Service District No. 1 (3000) - Accounts for the operations of the sanitary sewer system in southwest unincorporated Multnomah County. (Also included as an Enterprise Fund)

Mid County Service District No. 14 Fund (3001) - Accounts for the operations of street lights throughout unincorporated Multnomah County. (Also included as an Enterprise Fund)

FIDUCIARY (AGENCY) FUNDS

These agency funds account for resources received and held by the County in a fiduciary capacity. Disbursements are made in accordance with the agreement or applicable legislative enactment for each particular fund. The agency funds are as follows:

Public Guardian Fund (4000) - Accounts for receipts and disbursements for individuals who are not capable of handling their own financial affairs.

Property Tax Funds (Series 4501 to 5502) - Accounts for the collection and disbursement of various property tax accounts for governmental entities located in Multnomah County.

Department Trust Funds (Series 6000 to 6536) - Accounts for the collection and disbursement of various receipts held. Multnomah County maintains several sub-funds which are used to account for the receipt of resources held by the County in a fiduciary capacity. Disbursements are made in accordance with the agreement or applicable legislative enactment for each particular fund:

MCSO Forfeitures (7000 to 7002) - Accounts for cash transactions subject to forfeiture under 1989 Oregon Law, Chapter 791.

Law enforcement, Regional Organized Crime Network, and Others (Series 7501 to 8001) - Accounts for various law enforcement trust funds.

ADOPTED this 4th day of June, 2009.

BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

Ted Wheeler, Chair

REVIEWED:

AGNES SOWLE, COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

By _____
Agnes Sowle, County Attorney

SUBMITTED BY:

Carol M. Ford, Director, Department of County Management

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

RESOLUTION NO. 09-071

Adopting and Defining the Various County Funds to be Used in Fiscal Year 2009-2010 and Repealing Resolution 08-080.

The Multnomah County Board of Commissioners Finds:

- a. The Board has the responsibility to ensure that the County's financial records are maintained.
- b. The Chair of the Board is responsible under MCC 7.001 for the fiscal operations of the County.
- c. The Board has established various funds in the County's 2009-2010 Budget;

The Multnomah County Board of Commissioners Resolves:

1. This Resolution replaces Resolution No. 08-080, which is repealed.
2. The following policies and fund structure are the guidelines for the financial accounting of County resources and expenditures.

GOVERNMENTAL FUNDS

Basis of Accounting

The County maintains all Governmental Fund Types including: the General Fund, Special Revenue Funds, Debt Service Funds, and Capital Project Funds using the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recorded in the accounting period in which they become measurable and available, and expenditures are recorded at the time liabilities are incurred.

GENERAL FUND

General Fund (1000) – To account for and report all financial operations of the County which are not accounted for and reported in another fund. The principal sources of revenue are property taxes, business income taxes, motor vehicle rental taxes, intergovernmental revenue, and interest income. Primary expenditures in the General Fund are made for general government, public safety, health services, aging services, and youth and family services.

The General Fund also accounts for the repayment of short-term debt interest expenses incurred through the sale of short-term promissory notes.

SPECIAL REVENUE FUNDS

Special Revenue Funds are used to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditures for specified purposes other than debt service or capital projects.

Strategic Investment Program Fund (1500) – In accordance with ORS 285C.609, accounts for revenues from projects receiving temporary partial property tax exemptions. These Community

Service Fees, equal 25% of the property taxes abated, are shared with the city in which the project is located and are for community services support that relates to the direct impact of the eligible project on public services.

Road Fund (1501) - In accordance with ORS 366.524 - 366.542 and ORS 368.705, accounts for revenues primarily received from the State of Oregon motor vehicle fee apportionment, County gasoline taxes, federal reserve yield, and interest income. Expenditures are restricted by Article IX, Section 3A of the Constitution of the State of Oregon and consist of construction, repair, maintenance, and operations of public highways and roads.

Emergency Communications Fund (1502) - Accounts for revenues received from the State Telephone Excise Tax. Expenditures are restricted for the Emergency Communication Network in conjunction with the City of Portland, pursuant to County Ordinance 214.

Bicycle Path Construction Fund (1503) - Accounts for one percent of State of Oregon Motor Vehicle fees collected pursuant to ORS 366.514. Expenditures are restricted by ORS for bicycle path construction and maintenance.

Recreation Fund (1504) - Accounts for State revenue paid to counties to supplement their parks programs. The revenues are from the County Marine Fuel Tax. Under an intergovernmental agreement with Metro entered into in 1994, transferred revenues to Metro may be used only for the purposes of development, administration, operation and maintenance of those County facilities transferred to Metro pursuant to this agreement.

Federal/State Program Fund (1505) - Accounts for the majority of dedicated revenues and expenditures related to federal, state and local financial assistance programs (grants). The fund also includes operational revenues in the form of fees and licenses.

County School Fund (1506) - Accounts for Forest Reserve yield revenues received from the State pursuant to ORS 328.005 - 328.035. Funds are distributed to the County School districts.

Tax Title Land Sales Fund (1507) - Accounts for the receipt and sale of foreclosed properties. Under the provision of ORS 275.275, these revenues are distributed to the taxing districts in Multnomah County.

Animal Control Fund (1508) - Accounts for revenues from dog and cat licenses and animal control fees. Cash transfers are made to the General Fund for animal control activities. The fund also contains donations that are restricted by the donors to particular programs or projects related to Animal Services.

Bridge Fund (1509) - Accounts for State of Oregon Motor Vehicle fees and County gasoline taxes which are transferred from the Road Fund, and for Federal and State revenue sharing funding. Expenditures are made for inspections and maintenance of County bridges.

Library Fund (1510) - Accounts for the Multnomah County Public Library operations. Property taxes from a five-year special serial levy and transfers from the General Fund are the principal sources of revenue. The Multnomah County Public Library was established by Ordinance 649 pursuant to ORS 357.400 - 375.610.

Special Excise Tax Fund (1511) - Accounts for a portion of the County's transient lodging taxes collected from all hotels and motels in the County and motor vehicle rental tax collected from

rental agencies. Expenditures are to be used for Convention Center, visitor development purposes, regional arts and culture purposes and other uses pursuant to Multnomah County Code 11.300 and 11.400.

Land Corner Preservation Fund (1512) - Accounts for the collection of recording fees on real property transactions and surveying activities. Expenditures are made for the establishment, re-establishment, and maintenance of public corners of government surveys pursuant to ORS 203.148.

Inmate Welfare Fund (1513) - Accounts for the proceeds from the sale of commissary items. Expenditures are made for food and supplies for inmates in County jails. Excess funds are used on inmate amenities such as recreation equipment for the institutions.

Justice Services Special Operations Fund (1516) - Accounts for revenues and expenditures that are dedicated to Justice Services and Operations. Revenues are primarily from various fees and fines, including probation fees, criminal processing assessment fees, conciliation court fees, marriage license fees, ambulance franchise fees, forfeitures, video lottery, alarm permits, concealed weapon permits, gun ordinance fees and liquor license fees collected for civil processing inspection.

General Reserve Fund (1517) - Accounts for a reserve maintained separate from the General Fund. This fund is to be maintained at approximately 5% of the revenues of the General Fund as defined in the Financial & Budget Policies. The General Reserve Fund balance is maintained by cash transfers from the General Fund. This reserve fund is to be used for extreme emergencies. Extreme Emergencies is defined as uses for disaster relief, essential services or expenditures that are related to public life and safety issues.

DEBT SERVICE FUNDS

Debt Service Funds are used to account for and report financial resources that are restricted, committed or assigned to expenditures for principal and interest. Debt service funds should be used to report resources if legally mandated. Financial resources that are being accumulated for principal and interest maturing in future years also should be reported in debt service funds. Upon the repayment of principal and interest, any receipts remaining in the fund are returned to the originating jurisdiction or County General Fund.

Revenue Bond Fund (2001) - Accounts for the principal and interest payments on bonds issued to acquire and construct non-profit facilities that are being financed in partnership with the County. The revenues are derived from lease of the facilities constructed with bond proceeds and from the pledge of the Motor Vehicle Rental Tax, a General Fund revenue.

Capital Debt Retirement Fund (2002) - Accounts for lease/purchase and full faith and credit obligation principal and interest payments for buildings and major pieces of equipment acquired by the issuance of Certificates of Participation or other financing arrangements. Revenues consist of service reimbursements and cash transfers from other County funds.

General Obligation Bond Fund - (2003) - This fund accounts for the payment of principal and interest on General Obligation (G.O.) Bonds. The G.O. bond fund accounts for the Series 1999 advance refunding that refunded the 1994 G.O. Library Bonds and the 1996 G.O. Public Safety and Library Bonds. Proceeds are derived from property taxes and interest earned on the cash balances.

PERS Pension Bond Fund (2004) - Accounts for the principal and interest payments on pension obligation revenue bonds issued to retire the County's PERS unfunded actuarial accrued liability. The revenues are derived from charge backs to departments based on their departmental payroll costs.

CAPITAL PROJECTS FUNDS

Capital Projects Funds are used to account for and report financial resources that are restricted, committed or assigned to expenditure for capital outlays including the acquisition or construction of capital facilities and other capital assets. Capital outlays financed from general obligation bond proceeds should be accounted for through a capital project fund. Upon completion of a capital project that required financing, any remaining cash is transferred to the Debt Service Fund to retire debt associated with the construction or acquisition of designated capital assets or to the originating source of the funds.

Financed Projects Fund (2504) - Accounts for expenditures for acquiring, remodeling, or construction of County facilities, information technology capital investments, and other capital projects. Resources are derived from full faith and credit bonds or other financing proceeds and General Fund service reimbursements.

Capital Improvement Fund (2507) - Accounts for the proceeds derived from the sale of unrestricted property, interest income, and any service reimbursement or operating revenue from leased facilities. Expenditures are made for capital acquisitions or for the retirement of lease/purchases. Authorized by Resolution 99-144.

Capital Acquisition Fund (2508) - Accounts for capital purchases with economic payoffs of less than five years and acquisition of computer equipment. Expenditures will be reimbursed over time by service reimbursements charged to the budgets of programs for which equipment is purchased and by service reimbursement charges for the computers funded by the IT asset replacement program.

Asset Preservation Fund (2509) - Accounts for expenditures for building scheduled maintenance projects such as boiler replacement, carpet replacement, roof replacement etc. This fund was established and is being maintained to provide prospective maintenance and not deferred maintenance. Resources are derived from an asset preservation fee that is part of the facilities charges assessed to building tenants.

PROPRIETARY FUNDS

Basis of Accounting

The County maintains all Proprietary Fund Types including: Enterprise Funds and Internal Service Funds using the full accrual basis of accounting. Under the full accrual basis of accounting, revenues are recorded at the time they are earned, and expenses are recorded at the time liabilities are incurred.

Internal Service Funds are entirely or predominantly self-supporting through user charges, operating earnings, or transfers from other funds. These funds, authorized under ORS 294.470, are considered to have indefinite life. In the event the fund is discontinued, any excess funds would be returned to the originating jurisdictions or County Funds.

ENTERPRISE FUNDS

Dunthorpe-Riverdale Service District No. 1 (3000) - Accounts for the operations of the sanitary sewer system in southwest unincorporated Multnomah County. (Also included as a component unit)

Mid County Service District No. 14 Fund (3001) - Accounts for the operations of street lights throughout unincorporated Multnomah County. (Also included as a component unit)

Behavioral Health Managed Care Fund (3002) - Accounts for all financial activity associated with the State required behavioral health capitated services. This includes payments to providers with whom the County contracts for services. Revenues are fee for service payments from the State to the County.

INTERNAL SERVICE FUNDS

Risk Management Fund (3500) - Accounts for all internal service reimbursements, revenues, and expenses associated with the County's insurance requirements and administration of workers' compensation, general liability, tort, auto, property, employee medical, dental, vision, life and long-term disability claims and insurance, employee benefits, health promotion, post-retirement benefits, and unemployment insured and self-insured programs pursuant to Multnomah County Code 7.101.

Fleet Management Fund (3501) - Accounts for internal service reimbursements, revenues and expenses associated with the administration and operation of the County's motor vehicle fleet and electronics.

Information Technology Fund (3503) - Accounts for internal service reimbursements, revenues and expenses associated with the administration and operation of the County's data processing and telephone services operations. This fund includes replacement and upgrade of personal computers, standard software suite common to all County users and telephone equipment.

Mail Distribution Fund (3504) - Accounts for internal service reimbursements, revenues and expenses associated with the administration and operation of the County's U.S. Mail, internal distribution and delivery, central stores and records management.

Facilities Management Fund (3505) - Accounts for internal service reimbursements, revenues and expenses associated with the administration and operation of the County's property management, custodial, maintenance and leasing of all County-owned and leased property.

COMPONENT UNITS

These funds account for a legally separate sanitary sewer district and a legally separate street lighting district, for which the County is legally responsible.

Dunthorpe-Riverdale Service District No. 1 (3000) - Accounts for the operations of the sanitary sewer system in southwest unincorporated Multnomah County. (Also included as an Enterprise Fund)

Mid County Service District No. 14 Fund (3001) - Accounts for the operations of street lights throughout unincorporated Multnomah County. (Also included as an Enterprise Fund)

FIDUCIARY (AGENCY) FUNDS

These agency funds account for resources received and held by the County in a fiduciary capacity. Disbursements are made in accordance with the agreement or applicable legislative enactment for each particular fund. The agency funds are as follows:

Public Guardian Fund (4000) - Accounts for receipts and disbursements for individuals who are not capable of handling their own financial affairs.

Property Tax Funds (Series 4501 to 5502) - Accounts for the collection and disbursement of various property tax accounts for governmental entities located in Multnomah County.

Department Trust Funds (Series 6000 to 6536) - Accounts for the collection and disbursement of various receipts held. Multnomah County maintains several sub-funds which are used to account for the receipt of resources held by the County in a fiduciary capacity. Disbursements are made in accordance with the agreement or applicable legislative enactment for each particular fund:

MCSO Forfeitures (7000 to 7002) - Accounts for cash transactions subject to forfeiture under 1989 Oregon Law, Chapter 791.

Law enforcement, Regional Organized Crime Network, and Others (Series 7501 to 8001) - Accounts for various law enforcement trust funds.

ADOPTED this 4th day of June, 2009.



BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON


Ted Wheeler, Chair

REVIEWED:

AGNES SOWLE, COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

By 

Agnes Sowle, County Attorney

SUBMITTED BY:

Carol M. Ford, Director, Department of County Management



MULTNOMAH COUNTY

AGENDA PLACEMENT REQUEST (short form)

Board Clerk Use Only

Meeting Date: 06/04/09
Agenda Item #: R-8
Est. Start Time: 10:10 AM
Date Submitted: 05/20/09

PUBLIC HEARING and Consideration of a RESOLUTION Adopting the Fiscal
Agenda Year 2010 Budget for Multnomah County and Making Appropriations
Title: Thereunder, Pursuant to ORS 294.435

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.

Requested Meeting Date: June 4, 2009 Amount of Time Needed: 30 minutes
Department: Department of County Management Division: Budget
Contact(s): Karyne Kieta, Budget Director
Phone: 988-3312 Ext. 22457 I/O Address: 503/531
Presenter(s): Karyne Kieta

General Information

1. What action are you requesting from the Board?

It is recommended that the Board of County Commissioners adopt the budget for FY 2010. At the time of adoption, the Board can incorporate amendments that reduce the budget by any amount or increase any fund up to 10%.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

Adoption of the budget sets the upper limit on departmental spending during the next year. Several proposed amendments will alter the spending plan in the approved budget. Additionally, the Budget Office has several amendments that are technical in nature (correct errors, reclassify positions, move appropriations between organizations or line items without changing programs), add unbudgeted revenues, or carryover expenditures authorized last year where the item cannot be delivered by June 30, 2009 or the project cannot be completed. The Board has had an opportunity to review and discuss these amendments.

3. Explain the fiscal impact (current year and ongoing).

Adopting the budget sets the legal limits for spending during FY 2010 and is required to comply with Oregon Budget Law.

4. Explain any legal and/or policy issues involved.

At the time this APR was submitted, budget staff had not received information from Tax Supervising and Conservation Commission (TSCC) indicating whether or not it had any objections or recommendations to which the Board must respond at the time of adopting the budget.

5. Explain any citizen and/or other government participation that has or will take place.

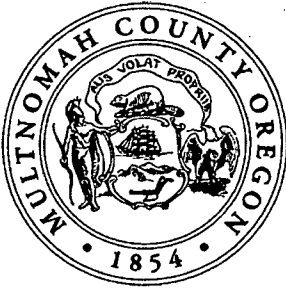
Four evening public hearings were held to collect public input on the budget.

Required Signature

Elected Official or
Department/
Agency Director:

Carol M. Ford

Date: 05/20/09



Ted Wheeler, Multnomah County Chair

501 SE Hawthorne Blvd., Suite 600
Portland, Oregon 97214
Phone: (503) 988-3308
Email: mult.chair@co.multnomah.or.us

CHAIR'S EXECUTIVE BUDGET MESSAGE

A message from Multnomah County Chair Ted Wheeler:

When I was elected Multnomah County Chair three years ago, no one could have anticipated the challenges our nation - and our community - would be facing today. We have endured collapsing equity and real estate markets, record unemployment, and great uncertainty about what the future will bring. For Multnomah County, these unsteady times mean that we have to manage competing priorities thoughtfully with diminishing revenues.

I have struggled with the many difficult choices that are reflected in this Executive Budget. I understand its importance in setting policy direction and strategic planning, and what is at stake for our citizens and county employees. Each line tells its own story about how we keep our families safe, how we care for our elders, and how we reach out and support our children and those most in need.

It says a lot about who we are as a community and what values we choose to embrace.

Fortunately, I do not shoulder this responsibility alone. I am supported by an outstanding team of county leaders including members of my own staff, especially Chief Operating Officer Jana McLellan, county budget and finance professionals, elected agency heads, department heads, community leaders, and county employees. The public has weighed in heavily, and I have taken into account input I have received in person, via email, and through several community meetings and budget sessions.

I want to thank each and every person who has contributed to the shaping of this Executive Budget.

I want to give a special thanks to my fellow County Commissioners who have the daunting task of working with me to craft the final budget under difficult circumstances. For a majority, this will be their first budget. Commissioners Kafoury, Cogen, Shiprack and McKeel are, collectively, one of the best teams of Commissioners ever assembled and they are up to the task of relentlessly ensuring that the most important priorities of the community are upheld. While I am proud of the hard work that has gone into this Executive Budget, I have no doubt that their collective input and deliberation will make it even better.

Budget Context:

It should not come as a surprise that this is one of the toughest budgets ever referred to the Board of County Commissioners. When the planning began late last year, county analysts predicted that the *worst-case* scenario would lead to a shortfall of about \$36 million. At the time, the estimate was almost unthinkable. As we know all too well, the economy has continued to deteriorate beyond our most pessimistic forecasts.

The projected shortfall now has grown to \$46 million for the coming two-year period. In addition, cuts at the state level are projected to add at least another \$20 million to the overall county shortfall based on current state forecasts. *It is important to note that state reductions are not factored into the budget at this point in the process.* Moreover, some of the decisions I have made in this Executive Budget are based on assumptions about state spending which could change over time. Given the uncertainty around the state budget, I believe it is likely that Multnomah County will face a need for a mid-year budget rebalancing once the state numbers are finalized.

Reduction Target \$42 Million:

In November, I asked department leaders and elected agency heads (the Sheriff, DA, and Auditor) to provide me with proposals to reduce their spending by up to 15%. I weighed their recommendations and other input to make my final decisions. This budget targets a reduction of nearly \$42 million from our current budget while retaining the highest priority (mission critical) services.

Service and Program Reductions Not the Only Strategy:

I asked department leaders and agency heads to do much more than just reduce spending. I also directed them to consider efficiencies, realignment of services that could result in more cost-effective service delivery, technology investments that could increase our productivity, and facilities consolidations that might lead to savings. I am particularly interested in developing new strategic partnerships that could be forged with other institutions and organizations in the community to help us provide services. The Board of County Commissioners also evaluated several potential revenue sources that can help mitigate service reductions.

Prioritizing Vulnerable Populations:

To the degree that spending reductions are required, I am especially concerned about the fate of our most vulnerable citizens in these tough economic times. As a community, I believe that we have a moral responsibility for older adults who are trying to live safely and independently in their own homes. We should support those who live with chronic and severe mental illness. We should meet the most basic needs of people with mental or physical disabilities. While these are broad community responsibilities that fall to each of us in one way or another, Multnomah County provides services that are critical in the day-to-day lives of these citizens.

I am determined that we will protect them as best as we can, despite our budget situation, and every effort has been made to prioritize their needs in this Executive Budget.

Budget Values and Strategies:

Given the magnitude of the reductions facing Multnomah County, I asked my leadership team to help me craft this Executive Budget based on the following core values:

- 1) protect our most vulnerable citizens first;
- 2) clearly identify and rigorously target funding toward core public safety and human service programs;
- 3) invest in prevention programs; and
- 4) invest only in programs that are demonstrated to work based on measurable outcomes, and ensure that those programs have the necessary capacity to be of excellent quality in the future.

Each decision we made was weighed against these important values.

Workforce Savings:

Multnomah County's employees will make significant personal wage sacrifices, in most cases voluntarily, in order to preserve county services.

This budget asks all managers and executives to forgo COLA and merit increases for fiscal year 2010. Additionally, as CEO of Multnomah County, I will return a portion of my salary, \$10,000 or 8%, to the general fund.

In an unprecedented move, our largest public employee union, AFSCME-Local 88, approached me with an offer to conduct a vote of their members forgoing both their COLA and merit increases in order to save jobs and services. Local 88's actions will help close the budget shortfall. I want to personally thank all of our labor leaders and front-line employees who made this possible, especially Becky Steward and Michael Hanna who led these efforts on behalf of Local 88. We are still encouraging discussions with other unions that are considering taking similar steps to save services and jobs.

Combined, these sacrifices on the part of our employees will save over \$11 million in services for our community next year. It speaks volumes about the kind of people who are employed by Multnomah County and their personal commitment to managing through these difficult times.

Anticipated New Revenues:

This Executive Budget also includes over \$10 million in anticipated new revenue from a number of new sources. Sheriff Bob Skipper has brokered a deal with the U.S. Marshals to increase the number of beds used for U.S. Marshals Service: a projected \$3.4 million increase in new revenue. The Health Department is projecting over \$2 million in new revenue due to their work in increased billing and service delivery efficiencies over the last few years.

The Board of County Commissioners will take up a proposal before adoption of the final budget to increase the county's motor vehicle rental tax (MVRT) with projected revenue of nearly \$5 million. I believe that this is a reasonable increase that will go a long way toward helping us maintain the services our community wants and expects. I have assumed this revenue source in

the Executive Budget. *In the event that the MVRT is not increased, additional reductions will be required to balance the budget.*

In total, workforce savings and new revenues contribute over \$24 million toward the \$42 million target of reductions my executive budget contains. As much as this helps us close the shortfall, nearly \$18 million in additional program reductions were taken. (Again, note that state cuts are not fully factored into this budget.) After eight years of sequential budget reductions, there are no "easy" cuts left.

Spending Reductions:

The budget includes reductions to health and human service programs, the number of jail beds, services related to the SUN Schools, prosecutorial capacity, and new library book purchases, to name a few examples.

On the other hand, a few examples of positive changes include the Sheriff realizing the longstanding goal of "single-bunking" our downtown detention facility to make it safer and more cost-effective to operate, our highly successful alternative sanction program will be enhanced, our health services will be reorganized to be more responsive and cost-effective, our widely-recognized Health Equity and Vital Aging initiatives will continue to expand, and funding will be in place to build a Mental Health Assessment and Treatment Center in partnership with Central City Concern and the City of Portland. Multnomah County will continue to enhance accountability measures including the ongoing revamping of our large contract management process.

Multnomah County will continue to lead efforts to find funding for the Sellwood Bridge Project and the East County Court Facility. We will continue our ongoing discussions with the Oregon Department of Corrections to jointly operate the Wapato Facility to house Measure 57 offenders.

Setting a Course to the Future:

Looking forward, Multnomah County will manage through this challenging fiscal environment by doing much more than just trimming budgets or exploiting new revenue sources. We will reshape our enterprise in order to adapt to our changing environment. We will also capitalize on strategic partnerships that will enable us to leverage the wisdom and resources of the entire community.

My Executive Budget contains a program offer to re-engineer all the back-office operations that help us do business. The primary goal is to reduce ongoing county costs to help lessen the structural deficit. It is also intended to build capacity for developing re-engineering tools and skills for managing large organizational and cultural changes.

Along with internal re-engineering, I will work to create a Tri-County task force to explore opportunities to eliminate duplication of services and provide better and more cost-effective service to the community. These might include service provision in the areas of bridges and transportation, animal control, law enforcement, disaster response, and IT. We should not be afraid to act on the opportunities that consolidation might bring in targeted service areas.

The City of Portland and Multnomah County should immediately establish a process for evaluating and pursuing collaborative strategies in areas such as transportation infrastructure (especially bridges), urban renewal and planning, disaster planning and response, community mental health and treatment services, public safety (possibly including the creation of law enforcement districts), housing strategies, educational achievement, animal services, and community health, and other areas where it makes common sense for us to work together. In several cases, these conversations have already begun in earnest.

My core motivation is my belief that citizens don't care which jurisdiction or agency provides a service, they just care that it be provided and that it be provided cost-effectively to standards of excellence. Citizens start with the assumption that the city and county are already working closely together in these areas.

In closing, I once again want to reassure the employees and citizens of Multnomah County that I am up for the challenges in front of us, and I will continue with diligence, perseverance, and dedication in these challenging times to serve the community in the best possible way.

I would like to share a powerful quote from Vaclav Havel. In 1986, three years before he became president of the Republic of Czechoslovakia, Havel was asked, "Do you see a grain of hope anywhere in the 1980s?"

He replied:

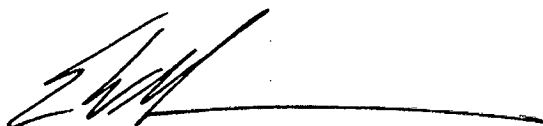
"Hope is a state of mind, not of the world. Either we have hope within us or we don't; it is a dimension of the soul, and it's not essentially dependent on some particular observation of the world or estimate of the situation..."

Hope is definitely not the same thing as optimism. It is not the conviction that something will turn out well, but the certainty that **something makes sense**, regardless of how it turns out."

I have the conviction that we are on the right track for Multnomah County, but more importantly, this Executive Budget encourages, supports, and directs the county toward a blueprint that will serve this community for many years forward. It also makes sense.

It is an honor to serve as the Chair of Multnomah County, and I thank you for your continued trust and support.

Sincerely,

A handwritten signature in black ink, appearing to read 'Ted Wheeler', with a long horizontal line extending to the right.

Chair Ted Wheeler
23 April 2009

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

RESOLUTION NO. _____

Adopting the Fiscal Year 2010 Budget for Multnomah County and Making Appropriations Thereunder, Pursuant to ORS 294.435

The Multnomah County Board of County Commissioners Finds:

- a. The Multnomah County budget, as prepared by the duly appointed Budget Officer has been considered and approved by the Board.
- b. A public hearing on this budget was held before the Multnomah County Tax Supervising and Conservation Commission on the 27th day of May 2009.
- c. The budget is on file in the Office of the Chair of Multnomah County.
- d. The Board has made certain amendments to the above-described budget and those amendments are attached to this resolution as Attachment A.
- e. The appropriations authorized are attached to this resolution as Attachment B.
- f. Board budget notes of actions to be taken during the next year are attached to this resolution as Attachment C.
- g. The Tax Supervising and Conservation Commission has certified the budget and there is x recommendation with a response attached to this resolution as Attachment D.

The Multnomah County Board of County Commissioners Resolves:

1. The budget, including Attachments A, B, C and D, is adopted as the budget of Multnomah County, Oregon.
2. The appropriations shown in Attachment B as amended are authorized for the fiscal year July 1, 2009 to June 30, 2010.

ADOPTED this 4th day of June, 2009.

BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

Ted Wheeler, Chair

REVIEWED:

AGNES SOWLE, COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

By _____
Agnes Sowle, County Attorney

SUBMITTED BY:
Carol M. Ford, Director, Dept. of County Management

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

RESOLUTION NO. _____

Adopting the 2010 Budget for Multnomah County and Making Appropriations Thereunder,
Pursuant to ORS 294.435

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- b. A public hearing on this budget was held before the Multnomah County Tax Supervising and Conservation Commission on the 27th day of May 2009.
- c. The budget is on file in the Office of the Chair of Multnomah County.
- d. The Board has made certain amendments to the above-described budget and those amendments are attached to this resolution as Attachment A.
- e. The appropriations authorized are attached to this resolution as Attachment B.
- f. Board budget notes of actions to be taken during the next year are attached to this resolution as Attachment C.
- g. The Tax Supervising and Conservation Commission has certified the budget and there are no recommendations or objections.

The Multnomah County Board of Commissioners Resolves:

1. The budget, including Attachments A, B, and C, is adopted as the budget of Multnomah County, Oregon.
2. The appropriations shown in Attachment B as amended are authorized for the fiscal year July 1, 2009 to June 30, 2010.

ADOPTED this 4th day of June, 2009.

BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

Ted Wheeler, Chair

REVIEWED:

AGNES SOWLE, COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

By _____
Agnes Sowle, County Attorney

SUBMITTED BY:
Carol M. Ford, Director, Dept. of County Management

ATTACHMENT A
MULTNOMAH COUNTY
FY 2010 BCC PROPOSED BUDGET AMENDMENTS

(Based on Proposals Made During April/May Worksessions)

Last Updated: June 2, 2009



Proposed Funding Sources					DRAFT
Proposed By	Program	PO #	Exec Budget	Proposed	Available Funding
McKeel	BIT Reserve Reduction for SIU	95000		280,000	\$280,000
TOTAL AVAILABLE TO BALANCE BUDGET					\$280,000

Proposed New Expenditures					
Proposed By	Program	PO #	Exec Budget	Proposed	Additional Expenditure
Kafoury	2.80 FTE Neighborhood DA's	150188/C		386,657	\$386,657
Shiprack	Warrant Strike Force (2.00 + 0.5 Admin/Support FTE)	600688		258,144	\$258,144
Kafoury	Homeless Benefits Recovery Project - Contract Services	25115		399,000	\$399,000
McKeel	Drug Court 2.00 DDA's	150098		241,796	\$241,796
Shiprack	211 Info	10010		50,000	\$50,000
Shiprack	Regional Arts & Culture Council	72090		165,291	\$165,291
Shiprack	REVISED: TSI Weekender Program 1/	60038A		15,554	\$15,554
Cogen	Sustainability - support a AmeriCorps Volunteer/Intern	72003		27,801	\$27,801
Shiprack	Resolutions Northwest - Parkrose Mediation - Contingent upon City of Portland funding other 1/2 of the program	TBD		32,000	\$32,000
McKeel	Special Investigation Unit (SIU) Fund Shortfall	60067A		280,000	\$280,000
McKeel	Increase Bond Obligation by \$1.6 million for Library Material Management Project (paid by Library Fund)	80021		0	\$0
Shiprack	Oregon Partnership Community Response to Minor In Possession	25095		100,000	\$100,000
TOTAL NEW EXPENDITURES					\$1,956,243

Withdrawn Amendments					
McKeel	Library Materials Movement	80021		1,600,000	\$1,600,000
Cogen	Eliminate Warrant Strike Force (2.00 FTE)	60068A		(332,196)	(\$332,196)
	Shift Funding to Special Investigations Unit	60067A		332,196	\$332,196
McKeel	Special Investigations Unit (5 + 1 Support FTE) 2/	60067A		508,574	\$508,574

Available Funding From Above	\$280,000
New Expenditures	\$1,956,243
BALANCE FOR CGF CONTINGENCY	(\$1,676,243)

Notes:

1/ The TSI Weekender Program's total cost is \$213,114; however, MCSO is proposing to use savings from the Retiree Incentive Program, Military Leave and Family Medical Leave of \$197,560 to offset the cost of the program.

2/ Special Investigations Unit uses some Retiree Incentive Program to offset some of the costs.

There are also grant funds budgeted.

Attachment A - Multnomah County
FY 2010 Departmental Amendments

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Program #	Program Title	Dept(s)	GF Change	Other Funds Change	Total Change	FTE Change	Amendment Description	Amendment #
Technical Amendments								
72071	Capital Improvement Program	DCM	0	726,000	726,000	0.00	Adjusts BWC and projects in Capital Program to reflect current project status.	10_DCM_TA_01
72072	Asset Preservation Program	DCM	0	95,000	95,000	0.00	Adjusts BWC and projects in Asset Preservation program to reflect current project status.	10_DCM_TA_01
72048B	A&T System Upgrade	DCM	0	45,000	45,000	0.00	Adjusts BWC and projects in the Financed Projects Fund to reflect current project status	10_DCM_TA_02
Various	Wage Freeze	All					Final adjustment for COLA, merit, and step freezes based on Adopted Budget.	10_OVER_TA_01
Various	Service Reimbursements	All					Adjusts budgets for internal services and to balance service reimbursements between departments.	10_OVER_TA_02
10031	Capital Acquisition Fund	NOND	0	0	0	0.00	Corrects revenue object code	10_Nond_TA_01
10023	Capital Debt Retirement Fund	NOND	0	0	0	0.00	Changes coding from Contingency to Unappropriated Balance	10_Nond_TA_02
40040	Business and Quality - Accounting & Financial Services	HD	0	(111,982)	0	0.00	Adjustment for HD Building Mgmt to account for Vacancy credit omitted in requested budget submittal	10_HD_TA_01

Attachment A - Multnomah County
FY 2010 Departmental Amendments

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Program #	Program Title	Dept(s)	GF Change	Other Funds Change	Total Change	FTE Change	Amendment Description	Amendment #
Staffing Amendments								
Various	Job Class Updates	Countywide	0	0	0	0.00	Updates the job class of 80.90 positions that the Board has approved for reclassification in FY 2009 but are not shown with the updated job class in the Approved Budget.	10_Over_SA_01
50021A	Juvenile Detention Services - 48 Beds	DCJ	0	5,760	5,760	0.50	Adds 0.50 Juvenile Custody Services Specialist & decreases overtime no change to funding	10_DCJ_SA_01
50009	Family Court Services	DCJ	0	2,367	2,367	0.50	Shifting funding within the Parental Access & Visitation grant from professional services and temp to 0.50 Marriage & Family Counselor Associate	10_DCJ_SA_02
50037 50030A 50019A	Multiple DCJ Program Offers	DCJ	0	317,607	317,607	3.00	Adds 3.00 FTE using Local 88 GF Wage Freeze savings, added too late to be part of the Proposed Budget.	10_DCJ_SA_03
80000, 80019, 80020	Multiple Library Program Offers	LIB	0	0	0	0.00	Reduces a 1.00 FTE Librarian position and increases a Program Supervisor from 0.75 FTE to 1.00 FTE in the Reference, Adult Services, and Programming (RASP) Division and increases an Operations Supervisor from 0.50 FTE to 0.75 FTE in the Neighborhood Libraries Division.	10_LIB_SA_01
60016A	MCSO Logistics Unit	MCSO	0	333	333	0.00	Restore 1.00 FTE Logistics Evidence Tech in logistics by cutting vacant Corr Tech	10_MCSO_SA_01
60018A	MCSO Laundry & Property	MCSO	0	1,523	1,523	0.00	Restore 1.00 FTE Laundry Supervisor by a cutting Corrections Tech	10_MCSO_SA_02
91013	Road Services	DCS	0	29,927	29,927	2.00	Adds 2.00 FTE using Local 88 GF Wage Freeze savings, added too late to be part of the Proposed Budget.	10_DCS_SA_03
91011	Budget & Operations Support	DCS	0	11,594	11,594	0.80	Adds 0.80 FTE using Local 88 GF Wage Freeze savings, added too late to be part of the Proposed Budget.	10_DCS_SA_03
91016	Bridge Engineering	DCS	0	18,292	18,292	1.20	Adds 1.20 FTE using Local 88 GF Wage Freeze savings, added too late to be part of the Proposed Budget.	10_DCS_SA_03

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Program #	Program Title	Dept(s)	GF Change	Other Funds Change	Total Change	FTE Change	Amendment Description	Amendment #
Staffing Amendments - continued								
91021	Land Use Planning	DCS	0	(1,672)	(1,672)	0.00	Reduces 1.00 FTE Principal Planner (retirement) and adds 1.00 FTE Program Development Specialist. No net change to FTE.	10_DCS_SA_02
91012	County Surveyor	DCS	0	(65,948)	(65,948)	(1.00)	Reduce 1.00 OA Sr. (vacant) due to declining revenues.	10_DCS_SA_01
25145A	SUN Community Schools	DCHS	0	(3,534)	(3,534)	(0.25)	Corrects program offer 25145A by eliminating 0.25 FTE Program Dev Tech and increasing pass through by \$16,828. Grant was lost which funded the majority of the position.	10_DCHS_SA_01
25143 & 25145A	SUN Services System Administration & SUN Community Schools	DCHS	0	7,995	7,995	0.50	Restores 0.50 FTE Research Evaluation Analyst position in program offer 25143 SUN Services System Administration by reducing \$51,985 in professional services.	10_DCHS_SA_02
15009A	Felony Trial Unit B-Drugs/Vice	DA	64,754	14,057	78,811	1.00	Adds 1.00 FTE Legal Assistant using Local 88 GF Wage freeze savings, added too late to be part of the Proposed Budget.	10_DA_SA_01
40027	Early Childhood Prevention Restoration	HD	75,000	10,537	85,537	0.75	Adds a 0.75 FTE Project Manager using Local 88 GF wage freeze savings, added too late to be part of the Proposed Budget.	10_HD_SA_02

Attachment A - Multnomah County
FY 2010 Departmental Amendments

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Program #	Program Title	Dept(s)	GF Change	Other Funds Change	Total Change	FTE Change	Amendment Description	Amendment #
Staffing Amendments - continued								
25055B	Mental Health Crisis Services - Scale CGF	DCHS	0	103,170	103,170	2.50	This transaction reallocates resources within the existing allocation to better meet the department's priorities. There is no net change in the GF. 1. 25055B - eliminates the GF in pass through for secure transport which will now be coordinated/funded through the call center and two vacant positions at Project Respond. (\$261,389). 2. 25053A - restores Mental Health Consultants to provide protective services investigations for vulnerable populations from 0.20 FTE to 2.00 FTE (funded primarily with Verity funds) 3. 25143 - increase professional services funding data collection system support and cross jurisdictional convening for planning projects. 4. 25156A - restores 0.70 FTE Program Manager 1.00 position to provide needed management for funded program.	10-DCHS-SA-03
25053A	Mental Health Quality Management & Protective Services							
25143	SUN Service System Administration							
25156A	Bienestar Social Services							
72066	Facilities Administration	DCM	0	21,199	21,199	1.00	Adds 1.00 FTE Facilities Specialist 3 that was omitted in the request.	10_DCM_SA_01
72007	Chief Financial Officer	DCM	0	18,216	18,216	1.00	Adds 1.00 FTE Revenue/Financial Analyst to DCM-Finance, within existing resources.	10_DCM_SA_02
10016	Citizen Involvement Committee	Nond	(6,270)	(317)	(6,587)	0.00	Reduces merit & COLA for CIC staff for FY 2010	10_Nond_SA_01

Attachment A - Multnomah County
FY 2010 Departmental Amendments

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Program #	Program Title	Dept(s)	GF Change	Other Funds Change	Total Change	FTE Change	Amendment Description	Amendment #
Revenue Amendments								
50047	DUII Supervision and Enhanced Bench Probation	DCJ	3,291	45,858	49,149	0.50	Increases Enhanced Bench Probation Fees for DUII offenders based on updated revenue projections due to a fee increase in FY 2008 and increased collection of fees. The increase will fund a 0.50 Records Technician to support the program.	10_DCJ_RA_01
50030A	Adult Field Services - Felony Supervision	DCJ	0	11,250	11,250	0.00	Fugitive Apprehension Task Force revenue from the US Marshall Oregon District, to be used for materials, travel, and other expenses.	10_DCJ_RA_02
Multiple	Multiple Library Program Offers	LIB	21,687	963,840	985,527	4.50	Adds Library Foundation funding to the Library Fund for Raising a Reader, Books 2U, Summer Reading, Author Lectures, Teen Lectures, John Wilson Special Collections and Outreach, Matching Funds for Opportunity Online Hardware Grant, Director's Discretionary Fund, and Hollywood Library Entryway Redesign.	10_LIB_RA_01
91013	Road Services	DCS	0	1,394,000	1,394,000	0.00	Adds ARRA Funds to Transportation capital projects. Projects include Cornelius Pass Road Safety Improvements, 282nd Ave Overlay and Halsey & Stark St Sidewalk Projects	10_DCS_RA_01
25139	Anti-Poverty Services	DCHS	35,900	1,325,306	1,361,206	0.00	Allocation of ARRA stimulus funds for Community Services Block Grant (CSBG) projects for re-employment services to those most drastically impacted by the recent economic downturn.	10_DCHS_RA_01
25119	Energy Services - Weatherization	DCHS	226,256	4,376,633	4,602,889	6.00	Allocation of ARRA stimulus funds for Weatherization/Energy Services projects to reduce energy waste in low income residential housing. The emphasis will be on targeting 300 low income multi-family dwellings and 60 single family households.	10_DCHS_RA_02
25088A	Coordinated Diversion for Persons with Mental Illness	DCHS	0	29,294	29,294	0.22	Increase in Local Administration dollars - State Mental Health Grant amendment #136 restoring a Program Supervisor position from 0.78 FTE to 1.00 FTE	10_DCHS_RA_03

Attachment A - Multnomah County
FY 2010 Departmental Amendments

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Program #	Program Title	Dept(s)	GF Change	Other Funds Change	Total Change	FTE Change	Amendment Description	Amendment #
Revenue Amendments - continued								
25040	Domestic Violence Program	DCHS	2,599	57,465	60,064	0.53	Increased revenue from Department of Justice, Office of Violence Against Women DVERT grant which restores a Program Development Spec from 0.47 FTE to 1.00 FTE to coordinate mult jurisdictional DV projects.	10_DCHS_RA_04
25145A	SUN Community Schools	DCHS	3,368	75,858	79,226	0.50	New grant funding from the Oregon Early Childhood Community Schools Linkages Project (ECCS) which funds a 0.50 FTE Program Development Specialist (PDS) and associated materials/supplies. The PDS will develop and implement specific activities and strategies at school sites, in conjunction with school personnel, while building relationships and collaborations between providers of early childhood services and SUN Community Schools.	10_DCHS_RA_05
40012	Services for Persons Living with HIV	HD	853	282,971	283,824	0.00	Ryan White Part A grant increase provides additional funding for primary care, medical case management, and support services delivered to low income persons living with HIV/AIDS and also provides support for service planning, design, implementation, and quality management.	10_HD_RA_01
40007	Health Inspections & Education	HD	1,516	25,795	27,311	0.00	The overall goals of the Food Defense Grant are to fill a food defense surveillance gap in the farm-to-table food chain at the restaurant level, and to enhance restaurant operators' ability to prepare for and respond to emergencies. The overall outcome of the project is the development of new guidelines and materials that are tailored to the needs of both restaurant inspectors and operators and can easily be incorporated into ongoing food safety work.	10_HD_RA_02

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Program #	Program Title	Dept(s)	GF Change	Other Funds Change	Total Change	FTE Change	Amendment Description	Amendment #
Revenue Amendments - continued								
40045A	Health Equity Initiative	HD	137	2,358	2,495	0.00	Northwest Health Foundation grant funds a short-term project to work with legislators and key policy makers to promote the inclusion of health equity principles in legislation and to develop training programs to educate the community on health equity issues, key messages, and how to impact legislation.	10_HD_RA_03
40047	Chronic Disease Prevention	HD	2,142	36,414	38,556	0.00	Grant from the National Association of Chronic Disease Directors as a part of national collaboration with the Center for Disease Control and Prevention for community planning processes to help prevent or manage health-risk factors for heart disease, stroke, diabetes, cancer, obesity, and arthritis.	10_HD_RA_04
40047	Chronic Disease Prevention	HD	461	7,957	8,418	0.00	Northwest Health Foundation Grant for temporary personnel for continued coordination of the North Portland Healthy Eating Active Living Coalition in the St. John's neighborhood, a strategy that brings together multidisciplinary partners & community residents to implement strategies to promote healthy eating & physical activity.	10_HD_RA_05
40047	Chronic Disease Prevention	HD	1,334	25,540	26,874	0.00	Northwest Health Foundation Grant for temporary personnel for continued coordination of the North Portland Healthy Eating Active Living Coalition in the Portsmouth neighborhood, a strategy that brings together multidisciplinary partners and community residents to implement strategies to promote healthy eating and physical activity.	10_HD_RA_06

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FY 2010 Departmental Amendments

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Program #	Program Title	Dept(s)	GF Change	Other Funds Change	Total Change	FTE Change	Amendment Description	Amendment #
Revenue Amendments - continued								
40030	Physician, Nurse Practitioner and Nursing Directors	HD	485	8,412	8,897	0.00	A grant from the Oregon Community Foundation will provide funds for training in cultural competence for practicing nurses who serve refugee and immigrant populations.	10_HD_RA_07
40034	Quality Assurance	HD	2,511	92,239	94,750	0.00	The purpose of this additional funding is to support specific quality improvement activities such as improving screening and management of chronic illnesses, expanding preventative care and health promotion activities. Additionally this funding will support efforts to increase client participation in clinic service delivery design	10_HD_RA_08
60030A	MCSO Corrections Division Admin	MCSO	37,551	500,000	537,551	0.00	SCAAP Grant FY 2010 Estimate \$500k - Equipment and Supplies to be determined by department.	10_MCSO_RA_01
95001	General Fund Revenues	Countywide	(923,922)	0	(923,922)	0.00	Reduce General Fund BWC per May Forecast. Reduces the unappropriated balance.	10_OVER_RA_01

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Program #	Program Title	Dept(s)	GF Change	Other Funds Change	Total Change	FTE Change	Amendment Description	Amendment #
Carryover Amendments								
72057A	Central HR	DCM	300,000	0	300,000	0.00	Per the Administration Review Report - Carries over unspent contract funds for management class-comp study.	10_DCM_CA_01
10001	District 1	NOND	1,500	0	1,500	0.00	Carries over \$1,500 for office glass panels that were ordered, but do not anticipate being received prior to June 30, 2009.	10_Nond_CA_01
40004	Emergency Medical Services	HD	11,945	197,000	208,945	0.00	Appropriate estimated beginning working capital for Emergency Medical Services. EMS is funded entirely by fees, fines and licenses and receives no support from the county general fund. The ambulance fees have been assessed for FY 2009. The beginning working capital will be used to reduce the amount of ambulance fees assessed by EMS in FY 2010.	10_HD_CA_01
60030A	MCSO Corrections Division Admin	MCSO	22,531	300,000	322,531	0.00	Carryover SCAAP Grant \$300k. X-Ray Warranty \$50,000 (order but not received yet), Training Unit Relocation \$87,000 (in progress), MCDC Control Center Consolidation \$140,470 (planning completed, move to start in June won't be completed until July 1st)	10_MCSO_CA_01

Attachment A - Multnomah County
FY 2010 Departmental Amendments

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Program #	Program Title	Dept(s)	GF Change	Other Funds Change	Total Change	FTE Change	Amendment Description	Amendment #
Program Amendments								
25101	Mental Health Beginning Working Capital	DCHS	0	0	0	0.00	Transfers \$441,280 from the Behavioral Health Fund 3002 Beginning Working Capital to the Mental Health FY 2010 Budget appropriation. Funds may be used to fulfill commitment to the downtown mental health clinic recently transferred to Central City Concern.	10_DCHS_PA_01
72020A	SAP Support Team	DCM	0	0	0	0.00	Per the Administration Review Report - Moving the SAP Support Team from DCM to NOND under the Chief Information Officer (CIO)	10_NOND_PA_01
10006	Tax Supervising & Conservation Commission	NOND	279,926	0	279,926	2.40	\$160,000 of Revenue will be coming in from the A&T grant and property tax credit	10_NOND_PA_02
Various	FTE Budget Authority for Mental Health Programs	DCHS	0	1,587,324	1,587,324	14.53	Gives the department FTE budget authority to avoid layoffs and bumping of staff in several MH program offers by adding 14.53 FTE that are anticipated to be funded based on information in the Co-Chair's budget. The Proposed FY 2010 County Budget currently has enough funding to support these additional FTE's during the month or two necessary as we wait for the Legislature to finalize their budget. If the state funds do not materialize, DCHS will make reductions to ensure we are within the State's allocation for each service area.	10_DCHS_PA_02
*25091	Sobering	DCHS	(289,000)	0	(289,000)	0.00	Reduces funding to reflect the City of Portland's commitment to share funding for the program. A like amount will be budgeted by the City so the program is fully funded.	10_DCHS_PA_03
	TOTAL		(123,445)	12,590,638	12,467,193	42.68		

Attachment B
Appropriations Schedule
Multnomah County, Oregon
Fiscal Year July 1, 2009 to June 30, 2010

GENERAL FUND (1000)

<i>Nondepartmental</i>		17,381,793
<i>District Attorney</i>		18,056,929
<i>Overall County Expenditures</i>		0
<i>County Human Services</i>		45,232,294
<i>Health</i>		51,075,260
<i>Community Justice</i>		52,419,693
<i>Sheriff</i>		96,478,877
<i>County Management</i>		30,894,496
<i>Community Services</i>		10,815,174
All Agencies		322,354,516
<i>Cash Transfers</i>	Library Fund	13,927,775
	Facilities Fund	1,100,000
	Financed Projects Fund	1,500,000
Total Cash Transfers		16,527,775
Contingency		7,250,000
Total Appropriation		346,132,291

STRATEGIC INVESTMENT PROGRAM FUND (1500)

<i>County Human Services</i>		288,258
<i>Cash Transfers</i>	General Fund	445,705
Total Appropriation		733,963

ROAD FUND (1501)

<i>Community Services</i>		40,455,709
<i>Cash Transfers</i>	Willamette River Bridge Fund	5,535,713
	Bicycle Path Construction Fund	60,000
Total Cash Transfers		5,595,713
Total Appropriation		46,051,422

EMERGENCY COMMUNICATIONS FUND (1502)

<i>Sheriff</i>		250,000
Total Appropriation		250,000

BICYCLE PATH CONSTRUCTION FUND (1503)

<i>Community Services</i>		527,500
Contingency		174,575
Total Appropriation		702,075

RECREATION FUND (1504)

<i>County Management</i>		123,264
Total Appropriation		123,264

Attachment B
 Appropriations Schedule
 Multnomah County, Oregon
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FEDERAL STATE FUND (1505)

<i>Nondepartmental</i>	4,673,539
<i>District Attorney</i>	5,757,274
<i>County Human Services</i>	101,338,588
<i>Health</i>	83,733,922
<i>Community Justice</i>	27,081,512
<i>Sheriff</i>	10,375,592
<i>County Management</i>	82,443
<i>Community Services</i>	98,405
<i>All Agencies</i>	233,141,275
Total Appropriation	233,141,275

COUNTY SCHOOL FUND (1506)

<i>Nondepartmental</i>	205,000
Total Appropriation	205,000

TAX TITLE FUND (1507)

<i>Community Services</i>	668,601
Total Appropriation	668,601

ANIMAL CONTROL FUND (1508)

<i>Community Services</i>	611,958
<i>Cash Transfers</i> General Fund	1,174,000
Total Appropriation	1,785,958

WILLAMETTE RIVER BRIDGES FUND (1509)

<i>Community Services</i>	12,559,488
<i>Cash Transfers</i> General Fund	1,286,575
Capital Improvement Fund	2,003,940
<i>Total Cash Transfers</i>	3,290,515
Total Appropriation	15,850,003

LIBRARY SERIAL LEVY FUND (1510)

<i>Library</i>	60,990,958
<i>Contingency</i>	1,000,000
Total Appropriation	61,990,958

SPECIAL EXCISE TAXES FUND (1511)

<i>Nondepartmental</i>	20,680,000
Total Appropriation	20,680,000

LAND CORNER PRESERVATION FUND (1512)

<i>Community Services</i>	1,446,453
<i>Contingency</i>	613,547
Total Appropriation	2,060,000

Attachment B
 Appropriations Schedule
 Multnomah County, Oregon
 Fiscal Year July 1, 2009 to June 30, 2010

INMATE WELFARE FUND (1513)

<i>Community Justice</i>	12,180
<i>Sheriff</i>	1,560,256
<i>All Agencies</i>	1,572,436
Total Appropriation	1,572,436

JUSTICE SERVICES SPECIAL OPERATIONS (1516)

<i>District Attorney</i>	158,406
<i>Health</i>	1,643,490
<i>Community Justice</i>	2,809,208
<i>Sheriff</i>	3,329,199
<i>All Agencies</i>	7,940,303
Total Appropriation	7,940,303

GENERAL RESERVE FUND (1517)

<i>Cash Transfers</i> General Fund	15,645,460
Total Appropriation	15,645,460

REVENUE BOND SINKING FUND (2001)

<i>Nondepartmental</i>	547,105
Total Appropriation	547,105

CAPITAL DEBT RETIREMENT FUND (2002)

<i>Nondepartmental</i>	20,191,172
<i>Contingency</i>	14,943,730
Total Appropriation	35,134,902

GENERAL OBLIGATION BOND SINKING FUND (2003)

<i>Nondepartmental</i>	9,246,510
Total Appropriation	9,246,510

PERS BOND SINKING FUND (2004)

<i>Nondepartmental</i>	14,364,000
Total Appropriation	14,364,000

FINANCED PROJECTS FUND (2504)

<i>County Management</i>	6,500,000
Total Appropriation	6,500,000

CAPITAL IMPROVEMENT FUND (2507)

<i>County Management</i>	44,302,051
Total Appropriation	44,302,051

Attachment B
 Appropriations Schedule
 Multnomah County, Oregon
 Fiscal Year July 1, 2009 to June 30, 2010

CAPITAL ACQUISITION FUND (2508)

<i>Nondepartmental</i>		0
<i>Cash Transfers</i>	Data Processing Fund	170,163
	Capital Improvement Fund	387,237
	Total Cash Transfers	557,400
Total Appropriation		557,400

ASSET PRESERVATION FUND (2509)

<i>County Management</i>		4,560,806
Total Appropriation		4,560,806

BEHAVIORAL HEALTH MANAGED CARE FUND (3002)

<i>County Human Services</i>		38,540,558
	<i>Contingency</i>	4,823,580
Total Appropriation		43,364,138

RISK MANAGEMENT FUND (3500)

<i>Nondepartmental</i>		3,603,872
<i>County Management</i>		73,835,251
	<i>All Agencies</i>	77,439,123
	<i>Contingency</i>	5,104,535
Total Appropriation		82,543,658

FLEET FUND (3501)

<i>County Management</i>		8,439,588
	<i>Contingency</i>	269,374
Total Appropriation		8,708,962

DATA PROCESSING FUND (3503)

<i>Nondepartmental</i>		47,273,885
	<i>Contingency</i>	2,246,591
Total Appropriation		49,520,476

MAIL DISTRIBUTION FUND (3504)

<i>County Management</i>		6,809,633
	<i>Contingency</i>	900,898
Total Appropriation		7,710,531

FACILITIES MANAGEMENT FUND (3505)

<i>County Management</i>		35,014,563
<i>Cash Transfers</i>	Capital Improvement Fund	3,237,874
	Asset Preservation Fund	2,126,820
	Total Cash Transfers	5,364,694
	<i>Contingency</i>	2,396,436
Total Appropriation		42,775,693

Attachment C - FY 2010 Budget Notes

June 2, 2009

Full Faith and Credit Debt Issuance (Kafoury)

The FY 2010 Budget contains a placeholder appropriation of up to \$24.6 million for a Full Faith and Credit bond. Bonds will only be issued with Board approval of the amount and list of projects to be funded. This budget note delineates the process.

Five million is incorporated into the FF&C issue to finance the new Assessment & Taxation system. By adoption of the budget, the bonds for this project are already approved and are not part of the process outlined below. Combining the financing of this system with the FF&C for capital projects will save costs associated with the issuance of debt.

1. Facilities and Information Technology will identify a complete list of essential capital projects and identify any funding alternatives such as federal stimulus capacity for those projects.
2. The complete project lists will be vetted through two subcommittees of the Operations Council:
 - Facilities and Property Management Subcommittee
 - Information Technology Advisory BoardBoard Staff will be invited to participate on each group for this process.
3. The subcommittees will:
 - Develop the rating, ranking, and "essential for 2010" criteria
 - Review, analyze, and vet the project lists
 - Rank projects in priority order
 - Deliver a recommendation to the Board at a public work session by August 31, 2009 (or after the State budget is final) that includes the complete project lists ranked, proposed amount of the bond and project list.
4. At the same public work session, the Chief Financial Officer will present a detailed schedule of annual debt payments and anticipated revenue for the full seven years of the bond.
5. This debt will only be issued with Board approval of the amount and project list.

Bridges to Housing (Kafoury)

Bridges to Housing currently serves 125 families at an annual cost of \$770,000. The Board's intention is to maintain Bridges to Housing at its current capacity. Program offer 25114A allocates general funds for 40 families in FY 2010. Private funds raised by Neighborhood Partnership Fund will fund the remaining 85 families in this fiscal year. Bridges to Housing and Neighborhood Partnership Fund staff will report back to the Board in January 2010 with an update of fundraising activities so that there is a clear understanding of what it will take to maintain these services in FY 2011. By allocating general fund dollars,

Attachment C - FY 2010 Budget Notes

June 2, 2009

the Board reaffirms the county's commitment to serving homeless families as our part in the Ten Year Plan to End Homelessness.

State Funding – Rebalance Process (Wheeler)

At the time of the adoption of the County budget, the State had not completed its budget deliberations. Major reductions/revenue increases were being discussed that would impact the County's ability to deliver a variety of services including mental health, alcohol and drug, dental, health, community corrections, and transportation services.

In some cases, the possible reductions would impact the ability of a system that is partially funded by state funds and partially funded by County General Funds to continue to deliver quality services. The timing of the reductions may well necessitate a second round of employee layoffs and bumping. In some cases, the ability of the state and county to continue to deliver services may depend upon revenue decisions placed on future ballots.

For these reasons, the County Board may want to reconsider the tradeoffs that have been made in the FY 2010 County budget. The lack of time to deliberate on these tradeoffs may cause the County Board to want to consider funding some of the state cuts with one time only funds in order to allow a more thoughtful approach to these policy, program and personnel decisions.

As soon as the state completes its FY 09-11 budget, the Chair will convene work sessions with the Board to discuss the impact of the State's budget on the County's ability to deliver services. At the same time, the Chair will bring options to the Board concerning where he would suggest appropriating one time only funds depending on the Board's deliberations.

Warrant Dismissal Process (Shiprack)

Withdrawn

Special Investigation Unit (SIU) Funding Options (McKeel)

Withdrawn

Attachment C - FY 2010 Budget Notes

June 2, 2009

Evidence-Based Sentencing Initiatives (Shiprack)

Data-driven reforms in sentencing are being developed around the nation that protect public safety, hold offenders accountable, and reduce corrections costs.

The co-chairs of Oregon's Ways and Means committee reference nearly 78 million in line-item savings in their May 18, 2009 recommended budget due to changes in sentencing and other changes to reduce the need for prison beds. Their budget note references strategic cuts and investments at different points of entry, incarceration, and post-incarceration to realize short term and long term savings between \$75 to 100 million.

In a study published in May, 2009, the Pew Center's Public Safety Performance Project recommends 10 Evidence-Based sentencing initiatives to control crime and reduce costs.

In Multnomah County, sentencing recommendations are made by the District Attorney's office. The Board of County Commissioners asks the District Attorney to 1.) track the legislative workgroup's progress 2.) review the ten evidence-based sentencing strategies from Pew's Public Safety Performance Project and 3.) brief the Board at a public meeting no later than mid-September 2009 on their review and implementation of these sentencing strategies.

FY 2010 Budget Process (Shiprack)

The Board seeks a transparent and inclusive budget process for FY 2011. By September 15, 2009, the Board will debrief the County's FY 2010 budget process in a worksession. At this worksession, the Board expects to review options for strengthening the current process, including recommended best practices for budgeting.

The options should include recommendations that:

- Focus limited resources to provide quality services to residents.
- Deliver government services more efficiently and effectively.
- Create a budget that funds County core services in a way that supports the Board's values.
- Reflect neutral principles of good government and financial management.
- Leverage scarce resources.

Library Materials Management Project (McKeel)

After the State rebalance process, it is the intent of the Board of County Commissioners to revisit the Materials Management project to determine if half of the project cost (\$800,000) can be funded with one-time-only funding instead of financing 100% of the project.



MICHAEL D. SCHRUNK, District Attorney for Multnomah County

1021 SW Fourth Avenue • Room 600 • Portland, OR 97204-1193

Phone: 503 988-3162 • Fax: 503 988-3643 • www.co.multnomah.or.us/da/

June 3, 2009

Ted Wheeler, County Chair
Multnomah County Commissioners
501 S. E. Hawthorne Blvd., Suite 600
Portland, OR 97214

Re: MCSO Warrant Strike Team


Dear Chair Wheeler and Members of the Board:

Since the inception of the MCSO Warrant Strike Team in October of 2007, our office has worked closely with the members of that team to establish a credible warrant service operation in this county. Our office has been deeply involved with the processing of warrants with that team, and these efforts have resulted in the arrest of over 600 criminal defendants in this county in that period of time, almost all on felony charges. This constitutes probably the most successful warrant service project in this county in decades. This has occurred with the cooperation and assistance of law enforcement agencies here and elsewhere.

As a result of this project, we believe that overall public safety has been improved, not only in this county, but in the surrounding area, since one of goals of the team is to attempt to arrest criminal suspects who reside in this county but are wanted elsewhere. In this manner, we believe that we are ensuring that this county does not serve as a haven for criminals who come here to live because they have warrants for their arrest in other counties.

Because this project has been a demonstrable success, borne out by the figures that I believe have been presented to you by the Sheriff's Office, we strongly support its continuation in its current form.

Very truly yours,


MICHAEL D. SCHRUNK
District Attorney

MDS:plc

c: Commissioner Jeff Cogen

Commissioner Deborah Kafoury✓

Commissioner Diane McKeel

Commissioner Judy Shiprack

**Multnomah County
Board of County Commissioners
Budget Statements
June 4, 2009**



Chair Ted Wheeler

"The County was dealt a difficult hand this budget season. We've done the best we could with the resources available to us. We've protected our most vulnerable citizens and we've prudently increased the fiscal stability of the county."

I am proud of the work that we have done to squeeze the most value out of every taxpayer dollar. We have increased the efficiency of county administration and the Administrative Review process we have launched will do more.

There has never been a better time for everybody to pitch in. As public funds shrink, charitable organizations must carry a larger burden. I urge county residents to consider volunteering or contributing to one of the many local organizations that serve people in need."

Commissioner Deborah Kafoury, District 1

"Although the economy forced us to make deep cuts to important county services, there are a few rays of light in this budget. Over the last few months, hundreds of citizens offered heart-felt testimony about how county programs have literally saved their lives making it clear that the county programs we can fund this year will make a difference. A majority of county employees offered up promised wage and cost of living adjustments to save important programs like gang prevention, primary health care, and mental health services. And I'm pleased we were able to fund a pilot program in benefits recovery that will help people who are homeless earn the SSI or disability benefits they deserve."

Commissioner Jeff Cogen, District 2

"This has been an extremely difficult budget. After eight years of budget cuts, our \$42 million deficit simply could not be addressed only through more cuts. Fortunately, most County employees, led by AFSCME local 88, voluntarily agreed to forego a pay increase next year. The savings from that, coupled with the increased car rental tax, cut our deficit almost in half. Still, painful cuts were made in public safety, human services and other County programs. Worse, even more cuts loom from the State. Yet, the way County employees and the County Board came together to address these challenges leaves me feeling hopeful for the future."

Commissioner Judy Shiprack, District 3

"This budget reflects hard economic times. I thank everyone who helped shape it."

At four public hearings, I heard courageous, everyday people touched by our work express gratitude or concern and say 'thank you.' I thank them back.

The Board was able to balance the budget because many county employees made sacrifices. I can't thank them enough. They offered up wage and cost of living increases they deserve to protect the county's core values. I am grateful to and inspired by them.

Finally, I believe that using one time only funding for ongoing programs is problematic. It sets the stage for annual cuts, job vulnerability, and public skepticism of our fiscal stress by 'patching' programs for a year."

Commissioner Diane McKeel, District 4

"Thank you to the citizens of Multnomah County, to all of our county employees and to my colleagues on the Board of County Commissioners.

I would also like to acknowledge all of the Multnomah County staff that voluntarily agreed to pay freezes. Because of our great employees many jobs were saved and vital services for our most vulnerable were protected.

Thank you to all of the people who testified, sent letters and called. The input we received helped guide our decisions and made it clear what services are important to the citizens of this great county.

It is my hope that future budget processes will begin with a serious evaluation of what core services Multnomah County should be providing to its citizens. This was not an easy process, but I believe that we have done what we can to make this process open and transparent."



Ted Wheeler, Multnomah County Chair

501 SE Hawthorne Blvd., Suite 600
Portland, Oregon 97214
Phone: (503) 988-3308
Email: mult.chair@co.multnomah.or.us

June 4, 2009

Dear Multnomah County Employees,

Today we see the result of months of work as the Board of County Commissioners adopted the FY 2009-10 Multnomah County Budget.

This budget is a result of the hard work of many people and is built on some of the frankest conversations I have experienced among fellow commissioners, county staff and members of the public. I especially want to thank county leadership and community advocates for their efforts in guiding our understanding of the issues. I also would like to recognize the sacrifice and contributions of more than 65 percent of county employees who will forego wage increases. Salary savings, along with our targeted pursuit of new revenue, helped to lessen the blow of the largest budget shortfall in decades.

The impact of this budget is tremendously sobering – every county department has taken reductions – and programs, services, and jobs were eliminated. Many individuals have struggled with the difficult choices that this budget has required. The task ahead is equally sobering as we look to find long-term savings to meet the upcoming state budget reductions. I know that these decisions will not be easy, but I pledge to make them with thoughtfulness and compassion for the people whose lives are affected.

One common theme that has surfaced is the need for flexibility to respond to a rapidly changing environment. On a daily basis, I have learned something new about how the county does business and how we can do better.

As a board we have invested in innovation, programs that work, productivity, sustainable growth, and our responsibility for the people who depend on us for their safety and well-being. The resulting budget is based on sound principles for managing our limited public finances.

Despite the challenges of the economy, I have not lost sight of the fundamental qualities of strength and resilience among employees and members of our community. The end result will be an organization that is smarter and more efficient, contributing to a community that shares the responsibility for shaping the future and opportunities ahead.

As always, I want to thank you for the tremendous work you do to improve the lives of county residents.

Sincerely,

Ted Wheeler
Multnomah County Chair

Attachment B
Appropriations Schedule
Multnomah County, Oregon
Fiscal Year July 1, 2009 to June 30, 2010

GENERAL FUND (1000)

Nondepartmental		17,650,046
District Attorney		18,451,708
Overall County Expenditures		0
County Human Services		45,584,955
Health		51,110,094
Community Justice		52,383,409
Sheriff		97,031,939
County Management		31,530,851
Community Services		10,803,892
All Agencies		324,546,894
Cash Transfers	Library Fund	13,927,775
	Facilities Fund	1,100,000
	Financed Projects Fund	1,500,000
Total Cash Transfers		16,527,775
Contingency		7,250,000
Total Appropriation		348,324,669

STRATEGIC INVESTMENT PROGRAM FUND (1500)

County Human Services		288,258
Cash Transfers	General Fund	445,705
Total Appropriation		733,963

ROAD FUND (1501)

Community Services		40,793,761
Cash Transfers	Willamette River Bridge Fund	5,535,713
	Bicycle Path Construction Fund	60,000
Total Cash Transfers		5,595,713
Total Appropriation		46,389,474

EMERGENCY COMMUNICATIONS FUND (1502)

Sheriff		250,000
Total Appropriation		250,000

BICYCLE PATH CONSTRUCTION FUND (1503)

Community Services		1,517,500
Contingency		174,575
Total Appropriation		1,692,075

RECREATION FUND (1504)

County Management		123,264
Total Appropriation		123,264

Attachment B
 Appropriations Schedule
 Multnomah County, Oregon
 Fiscal Year July 1, 2009 to June 30, 2010

FEDERAL STATE FUND (1505)

<i>Nondepartmental</i>	4,673,539
<i>District Attorney</i>	5,757,274
<i>County Human Services</i>	108,190,443
<i>Health</i>	84,205,392
<i>Community Justice</i>	27,092,762
<i>Sheriff</i>	11,290,846
<i>County Management</i>	82,443
<i>Community Services</i>	98,405
<i>All Agencies</i>	241,391,104
Total Appropriation	241,391,104

COUNTY SCHOOL FUND (1506)

<i>Nondepartmental</i>	205,000
Total Appropriation	205,000

TAX TITLE FUND (1507)

<i>Community Services</i>	668,601
Total Appropriation	668,601

ANIMAL CONTROL FUND (1508)

<i>Community Services</i>	611,958
<i>Cash Transfers General Fund</i>	1,174,000
Total Appropriation	1,785,958

WILLAMETTE RIVER BRIDGES FUND (1509)

<i>Community Services</i>	12,559,488
<i>Cash Transfers General Fund</i>	1,286,575
<i>Capital Improvement Fund</i>	2,003,940
<i>Total Cash Transfers</i>	3,290,515
Total Appropriation	15,850,003

LIBRARY SERIAL LEVY FUND (1510)

<i>Library</i>	63,677,957
<i>Contingency</i>	1,000,000
Total Appropriation	64,677,957

SPECIAL EXCISE TAXES FUND (1511)

<i>Nondepartmental</i>	20,680,000
Total Appropriation	20,680,000

LAND CORNER PRESERVATION FUND (1512)

<i>Community Services</i>	1,380,505
<i>Contingency</i>	679,495
Total Appropriation	2,060,000

Attachment B
Appropriations Schedule
 Multnomah County, Oregon
 Fiscal Year July 1, 2009 to June 30, 2010

INMATE WELFARE FUND (1513)

Community Justice	12,180
Sheriff	1,560,256
<i>All Agencies</i>	<i>1,572,436</i>
Total Appropriation	1,572,436

JUSTICE SERVICES SPECIAL OPERATIONS (1516)

District Attorney	158,406
Health	1,840,490
Community Justice	2,847,737
Sheriff	3,379,984
<i>All Agencies</i>	<i>8,226,617</i>
Total Appropriation	8,226,617

GENERAL RESERVE FUND (1517)

Cash Transfers General Fund	15,645,460
Total Appropriation	15,645,460

REVENUE BOND SINKING FUND (2001)

Nondepartmental	547,105
Total Appropriation	547,105

CAPITAL DEBT RETIREMENT FUND (2002)

Nondepartmental	20,449,172
Contingency	14,943,730
Total Appropriation	35,392,902

GENERAL OBLIGATION BOND SINKING FUND (2003)

Nondepartmental	9,246,510
Total Appropriation	9,246,510

PERS BOND SINKING FUND (2004)

Nondepartmental	14,364,000
Total Appropriation	14,364,000

FINANCED PROJECTS FUND (2504)

County Management	6,545,000
Total Appropriation	6,545,000

CAPITAL IMPROVEMENT FUND (2507)

County Management	45,028,051
Total Appropriation	45,028,051

Attachment B
 Appropriations Schedule
 Multnomah County, Oregon
 Fiscal Year July 1, 2009 to June 30, 2010

CAPITAL ACQUISITION FUND (2508)

Nondepartmental	0
Cash Transfers Data Processing Fund	170,163
Capital Improvement Fund	387,237
Total Cash Transfers	557,400
Total Appropriation	557,400

ASSET PRESERVATION FUND (2509)

County Management	4,655,806
Total Appropriation	4,655,806

BEHAVIORAL HEALTH/MANAGED CARE FUND (3002)

County Human Services	39,340,984
Contingency	4,382,300
Total Appropriation	43,723,284

RISK MANAGEMENT FUND (3500)

Nondepartmental	3,603,872
County Management	73,749,475
All Agencies	77,353,347
Contingency	5,175,216
Total Appropriation	82,528,563

FLEET FUND (3501)

County Management	8,455,969
Contingency	269,374
Total Appropriation	8,725,343

DATA PROCESSING FUND (3503)

Nondepartmental	50,033,618
Contingency	2,246,591
Total Appropriation	52,280,209

MAIL DISTRIBUTION FUND (3504)

County Management	6,812,102
Contingency	900,898
Total Appropriation	7,713,000

FACILITIES MANAGEMENT FUND (3505)

County Management	35,337,422
Cash Transfers Capital Improvement Fund	3,237,874
Asset Preservation Fund	2,126,820
Total Cash Transfers	5,364,694
Contingency	2,396,436
Total Appropriation	43,098,552

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

RESOLUTION NO. 09-072

Adopting the 2010 Budget for Multnomah County and Making Appropriations Thereunder,
Pursuant to ORS 294.435

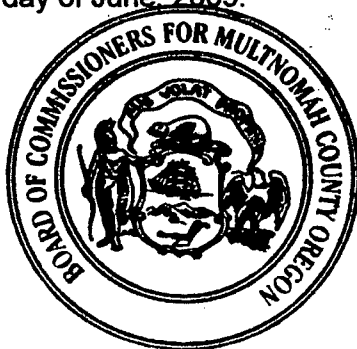
The Multnomah County Board of Commissioners Finds:

- a. The Multnomah County budget, as prepared by the duly appointed Budget Officer has been considered and approved by the Board.
- b. A public hearing on this budget was held before the Multnomah County Tax Supervising and Conservation Commission on the 27th day of May 2009.
- c. The budget is on file in the Office of the Chair of Multnomah County.
- d. The Board has made certain amendments to the above-described budget and those amendments are attached to this resolution as Attachment A.
- e. The appropriations authorized are attached to this resolution as Attachment B.
- f. Board budget notes of actions to be taken during the next year are attached to this resolution as Attachment C.
- g. The Tax Supervising and Conservation Commission has certified the budget and there are no recommendations or objections.

The Multnomah County Board of Commissioners Resolves:

1. The budget, including Attachments A, B, and C, is adopted as the budget of Multnomah County, Oregon.
2. The appropriations shown in Attachment B as amended are authorized for the fiscal year July 1, 2009 to June 30, 2010.

ADOPTED this 4th day of June, 2009.



BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON



Ted Wheeler, Chair

REVIEWED:

AGNES SOWLE, COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

By 

Agnes Sowle, County Attorney

SUBMITTED BY:

Carol M. Ford, Director, Dept. of County Management

ATTACHMENT A
MULTNOMAH COUNTY
FY 2010 BCC ADOPTED BUDGET AMENDMENTS
(Based on Proposals Made During April/May/June Worksessions)
 Adopted June 4, 2009



Proposed Funding Sources					
Proposed By	Program	PO #	Exec Budget	Proposed	Available Funding
Kafoury	Sobering - Reduced for City of Portland Funding Commitment	25091		(289,000)	\$289,000
Kafoury	US Marshall Revenue Increase	TBD		225,000	\$225,000
Kafoury	Reduce Unappropriated Balance	95000		809,845	\$1,167,989
TOTAL AVAILABLE TO BALANCE BUDGET					\$1,681,989

Proposed New Expenditures					
Proposed By	Program	PO #	Exec Budget	Proposed	Additional Expenditure
Shiprack	Warrant Strike Force (2.00 + 0.5 Admin/Support FTE)	60068B		258,144	\$258,144
Kafoury	Homeless Benefits Recovery Pilot Project - Contract Services	25115		399,000	\$399,000
Shiprack	211 Info	10010		50,000	\$50,000
Shiprack	Regional Arts & Culture Council	72090		165,291	\$165,291
Shiprack	REVISED: TSI Weekender Program 1/	60038A		15,554	\$15,554
Shiprack	Resolutions Northwest - Parkrose Mediation - Contingent upon City of Portland funding other 1/2 of the program	TBD		32,000	\$32,000
McKeel	Special Investigation Unit (SIU) Fund Shortfall	60067A		276,000	\$276,000
McKeel	Increase Bond Obligation by \$1.6 million for Library Material Management Project (paid by Library Fund)	80021		0	\$0
Shiprack	Oregon Partnership Community Response to Minor In Possession	25095		100,000	\$100,000
Kafoury	3.00 Deputy District Attorneys (DA discretion)	TBD		386,000	\$386,000
TOTAL NEW EXPENDITURES					\$1,681,989

Withdrawn Amendments

McKeel	Library Materials Movement	80021		1,600,000	\$1,600,000
Cogen	Eliminate Warrant Strike Force (2.00 FTE)	60068A		(332,196)	(\$332,196)
	Shift Funding to Special Investigations Unit	60067A		332,196	\$332,196
McKeel	Special Investigations Unit (5 + 1 Support FTE) 2/	60067A		508,574	\$508,574
McKeel	BIT Reserve Reduction for SIU	95000		280,000	\$280,000
Cogen	Sustainability - support a AmeriCorps Volunteer/Intern	72003		27,801	\$27,801
McKeel	Drug Court 2.00 DDA's	15009B		241,796	\$241,796
Kafoury	2.80 FTE Neighborhood DA's	15018B/C		386,657	\$386,657

Available Funding From Above
New Expenditures
BALANCE FOR CGF CONTINGENCY

\$1,681,989
\$1,681,989
\$0

Notes:

- 1/ The TSI Weekender Program's total cost is \$213,114; however, MCSO is proposing to use savings from the Retiree Incentive Program, Military Leave and Family Medical Leave of \$197,560 to offset the cost of the program.
 - 2/ Special Investigations Unit uses some Retiree Incentive Program to offset some of the costs.
- There are also grant funds budgeted.

Attachment A - Multnomah County
FY 2010 Departmental Amendments

ADOPTED - June 4, 2009



Program #	Program Title	Dept(s)	GF Change	Other Funds Change	Total Change	FTE Change	Amendment Description	Amendment #
Technical Amendments								
72071	Capital Improvement Program	DCM	0	726,000	726,000	0.00	Adjusts BWC and projects in Capital Program to reflect current project status.	10_DCM_TA_01
72072	Asset Preservation Program	DCM	0	95,000	95,000	0.00	Adjusts BWC and projects in Asset Preservation program to reflect current project status.	10_DCM_TA_01
72048B	A&T System Upgrade	DCM	0	45,000	45,000	0.00	Adjusts BWC and projects in the Financed Projects Fund to reflect current project status	10_DCM_TA_02
Various	Wage Freeze	All					Final adjustment for COLA, merit, and step freezes based on Adopted Budget.	10_OVER_TA_01
Various	Service Reimbursements	All					Adjusts budgets for internal services and to balance service reimbursements between departments.	10_OVER_TA_02
10031	Capital Acquisition Fund	NOND	0	0	0	0.00	Corrects revenue object code	10_Nond_TA_01
10023	Capital Debt Retirement Fund	NOND	0	0	0	0.00	Changes coding from Contingency to Unappropriated Balance	10_Nond_TA_02
40040	Business and Quality - Accounting & Financial Services	HD	0	(111,982)	0	0.00	Adjustment for HD Building Mgmt to account for Vacancy credit omitted in requested budget submittal	10_HD_TA_01

Attachment A - Multnomah County
FY 2010 Departmental Amendments

ADOPTED - June 4, 2009



Program #	Program Title	Dept(s)	GF Change	Other Funds Change	Total Change	FTE Change	Amendment Description	Amendment #
Staffing Amendments								
Various	Job Class Updates	Countywide	0	0	0	0.00	Updates the job class of 80.90 positions that the Board has approved for reclassification in FY 2009 but are not shown with the updated job class in the Approved Budget.	10_Over_SA_01
50021A	Juvenile Detention Services - 48 Beds	DCJ	0	5,760	5,760	0.50	Adds 0.50 Juvenile Custody Services Specialist & decreases overtime no change to funding	10_DCJ_SA_01
50009	Family Court Services	DCJ	0	2,367	2,367	0.50	Shifting funding within the Parental Access & Visitation grant from professional services and temp to 0.50 Marriage & Family Counselor Associate	10_DCJ_SA_02
50037 50030A 50019A	Multiple DCJ Program Offers	DCJ	0	317,607	317,607	3.00	Adds 3.00 FTE using Local 88 GF Wage Freeze savings, added too late to be part of the Proposed Budget.	10_DCJ_SA_03
80000, 80019, 80020	Multiple Library Program Offers	LIB	0	0	0	0.00	Reduces a 1.00 FTE Librarian position and increases a Program Supervisor from 0.75 FTE to 1.00 FTE in the Reference, Adult Services, and Programming (RASP) Division and increases an Operations Supervisor from 0.50 FTE to 0.75 FTE in the Neighborhood Libraries Division.	10_LIB_SA_01
60016A	MCSO Logistics Unit	MCSO	0	333	333	0.00	Restore 1.00 FTE Logistics Evidence Tech in logistics by cutting vacant Corr Tech	10_MCSO_SA_01
60018A	MCSO Laundry & Property	MCSO	0	1,523	1,523	0.00	Restore 1.00 FTE Laundry Supervisor by a cutting Corrections Tech	10_MCSO_SA_02
91013	Road Services	DCS	0	29,927	29,927	2.00	Adds 2.00 FTE using Local 88 GF Wage Freeze savings, added too late to be part of the Proposed Budget.	10_DCS_SA_03
91011	Budget & Operations Support	DCS	0	11,594	11,594	0.80	Adds 0.80 FTE using Local 88 GF Wage Freeze savings, added too late to be part of the Proposed Budget.	10_DCS_SA_03
91016	Bridge Engineering	DCS	0	18,292	18,292	1.20	Adds 1.20 FTE using Local 88 GF Wage Freeze savings, added too late to be part of the Proposed Budget.	10_DCS_SA_03

Attachment A - Multnomah County
FY 2010 Departmental Amendments

ADOPTED - June 4, 2009



Program #	Program Title	Dept(s)	GF Change	Other Funds Change	Total Change	FTE Change	Amendment Description	Amendment #
Staffing Amendments - continued								
91021	Land Use Planning	DCS	0	(1,672)	(1,672)	0.00	Reduces 1.00 FTE Principal Planner (retirement) and adds 1.00 FTE Program Development Specialist. No net change to FTE.	10_DCS_SA_02
91012	County Surveyor	DCS	0	(65,948)	(65,948)	(1.00)	Reduce 1.00 OA Sr. (vacant) due to declining revenues.	10_DCS_SA_01
25145A	SUN Community Schools	DCHS	0	(3,534)	(3,534)	(0.25)	Corrects program offer 25145A by eliminating 0.25 FTE Program Dev Tech and increasing pass through by \$16,828. Grant was lost which funded the majority of the position.	10_DCHS_SA_01
25143 & 25145A	SUN Services System Administration & SUN Community Schools	DCHS	0	7,995	7,995	0.50	Restores 0.50 FTE Research Evaluation Analyst position in program offer 25143 SUN Services System Administration by reducing \$51,985 in professional services.	10_DCHS_SA_02
15009A	Felony Trial Unit B-Drugs/Vice	DA	64,754	14,057	78,811	1.00	Adds 1.00 FTE Legal Assistant using Local 88 GF Wage freeze savings, added too late to be part of the Proposed Budget.	10_DA_SA_01
40027	Early Childhood Prevention Restoration	HD	75,000	10,537	85,537	0.75	Adds a 0.75 FTE Project Manager using Local 88 GF wage freeze savings, added too late to be part of the Proposed Budget.	10_HD_SA_02

Attachment A - Multnomah County
FY 2010 Departmental Amendments

ADOPTED - June 4, 2009



Program #	Program Title	Dept(s)	GF Change	Other Funds Change	Total Change	FTE Change	Amendment Description	Amendment #
Staffing Amendments - continued								
25055B	Mental Health Crisis Services - Scale CGF	DCHS	0	103,170	103,170	2.50	This transaction reallocates resources within the existing allocation to better meet the department's priorities. There is no net change in the GF. 1. 25055B - eliminates the GF in pass through for secure transport which will now be coordinated/funded through the call center and two vacant positions at Project Respond. (\$261,389). 2. 25053A - restores Mental Health Consultants to provide protective services investigations for vulnerable populations from 0.20 FTE to 2.00 FTE (funded primarily with Verity funds) 3. 25143 - increase professional services funding data collection system support and cross jurisdictional convening for planning projects. 4. 25156A - restores 0.70 FTE Program Manager 1.00 position to provide needed management for funded program.	10-DCHS-SA-03
25053A	Mental Health Quality Management & Protective Services							
25143	SUN Service System Administration							
25156A	Bienestar Social Services							
72066	Facilities Administration	DCM	0	21,199	21,199	1.00	Adds 1.00 FTE Facilities Specialist 3 that was omitted in the request.	10_DCM_SA_01
72007	Chief Financial Officer	DCM	0	18,216	18,216	1.00	Adds 1.00 FTE Revenue/Financial Analyst to DCM-Finance, within existing resources.	10_DCM_SA_02
10016	Citizen Involvement Committee	Nond	(6,270)	(317)	(6,587)	0.00	Reduces merit & COLA for CIC staff for FY 2010	10_Nond_SA_01

Attachment A - Multnomah County
FY 2010 Departmental Amendments

ADOPTED - June 4, 2009



Program #	Program Title	Dept(s)	GF Change	Other Funds Change	Total Change	FTE Change	Amendment Description	Amendment #
Revenue Amendments								
50047	DUII Supervision and Enhanced Bench Probation	DCJ	3,291	45,858	49,149	0.50	Increases Enhanced Bench Probation Fees for DUII offenders based on updated revenue projections due to a fee increase in FY 2008 and increased collection of fees. The increase will fund a 0.50 Records Technician to support the program.	10_DCJ_RA_01
50030A	Adult Field Services - Felony Supervision	DCJ	0	11,250	11,250	0.00	Fugitive Apprehension Task Force revenue from the US Marshall Oregon District, to be used for materials, travel, and other expenses.	10_DCJ_RA_02
Multiple	Multiple Library Program Offers	LIB	21,687	963,840	985,527	4.50	Adds Library Foundation funding to the Library Fund for Raising a Reader, Books 2U, Summer Reading, Author Lectures, Teen Lectures, John Wilson Special Collections and Outreach, Matching Funds for Opportunity Online Hardware Grant, Director's Discretionary Fund, and Hollywood Library Entryway Redesign.	10_LIB_RA_01
91013	Road Services	DCS	0	1,394,000	1,394,000	0.00	Adds ARRA Funds to Transportation capital projects. Projects include Cornelius Pass Road Safety Improvements, 282nd Ave Overlay and Halsey & Stark St Sidewalk Projects	10_DCS_RA_01
25139	Anti-Poverty Services	DCHS	35,900	1,325,306	1,361,206	0.00	Allocation of ARRA stimulus funds for Community Services Block Grant (CSBG) projects for re-employment services to those most drastically impacted by the recent economic downturn.	10_DCHS_RA_01
25119	Energy Services - Weatherization	DCHS	226,256	4,376,633	4,602,889	6.00	Allocation of ARRA stimulus funds for Weatherization/Energy Services projects to reduce energy waste in low income residential housing. The emphasis will be on targeting 300 low income multi-family dwellings and 60 single family households.	10_DCHS_RA_02
25088A	Coordinated Diversion for Persons with Mental Illness	DCHS	0	29,294	29,294	0.22	Increase in Local Administration dollars - State Mental Health Grant amendment #136 restoring a Program Supervisor position from 0.78 FTE to 1.00 FTE	10_DCHS_RA_03

Attachment A - Multnomah County
FY 2010 Departmental Amendments

ADOPTED - June 4, 2009



Program #	Program Title	Dept(s)	GF Change	Other Funds Change	Total Change	FTE Change	Amendment Description	Amendment #
Revenue Amendments - continued								
25040	Domestic Violence Program	DCHS	2,599	57,465	60,064	0.53	Increased revenue from Department of Justice, Office of Violence Against Women DVERT grant which restores a Program Development Spec from 0.47 FTE to 1.00 FTE to coordinate mult jurisdictional DV projects.	10_DCHS_RA_04
25145A	SUN Community Schools	DCHS	3,368	75,858	79,226	0.50	New grant funding from the Oregon Early Childhood Community Schools Linkages Project (ECCS) which funds a 0.50 FTE Program Development Specialist (PDS) and associated materials/supplies. The PDS will develop and implement specific activities and strategies at school sites, in conjunction with school personnel, while building relationships and collaborations between providers of early childhood services and SUN Community Schools.	10_DCHS_RA_05
40012	Services for Persons Living with HIV	HD	853	282,971	283,824	0.00	Ryan White Part A grant increase provides additional funding for primary care, medical case management, and support services delivered to low income persons living with HIV/AIDS and also provides support for service planning, design, implementation, and quality management.	10_HD_RA_01
40007	Health Inspections & Education	HD	1,516	25,795	27,311	0.00	The overall goals of the Food Defense Grant are to fill a food defense surveillance gap in the farm-to-table food chain at the restaurant level, and to enhance restaurant operators' ability to prepare for and respond to emergencies. The overall outcome of the project is the development of new guidelines and materials that are tailored to the needs of both restaurant inspectors and operators and can easily be incorporated into ongoing food safety work.	10_HD_RA_02

Attachment A - Multnomah County
FY 2010 Departmental Amendments

ADOPTED - June 4, 2009



Program #	Program Title	Dept(s)	GF Change	Other Funds Change	Total Change	FTE Change	Amendment Description	Amendment #
Revenue Amendments - continued								
40045A	Health Equity Initiative	HD	137	2,358	2,495	0.00	Northwest Health Foundation grant funds a short-term project to work with legislators and key policy makers to promote the inclusion of health equity principles in legislation and to develop training programs to educate the community on health equity issues, key messages, and how to impact legislation.	10_HD_RA_03
40047	Chronic Disease Prevention	HD	2,142	36,414	38,556	0.00	Grant from the National Association of Chronic Disease Directors as a part of national collaboration with the Center for Disease Control and Prevention for community planning processes to help prevent or manage health-risk factors for heart disease, stroke, diabetes, cancer, obesity, and arthritis.	10_HD_RA_04
40047	Chronic Disease Prevention	HD	461	7,957	8,418	0.00	Northwest Health Foundation Grant for temporary personnel for continued coordination of the North Portland Healthy Eating Active Living Coalition in the St. John's neighborhood, a strategy that brings together multidisciplinary partners & community residents to implement strategies to promote healthy eating & physical activity.	10_HD_RA_05
40047	Chronic Disease Prevention	HD	1,334	25,540	26,874	0.00	Northwest Health Foundation Grant for temporary personnel for continued coordination of the North Portland Healthy Eating Active Living Coalition in the Portsmouth neighborhood, a strategy that brings together multidisciplinary partners and community residents to implement strategies to promote healthy eating and physical activity.	10_HD_RA_06

Attachment A - Multnomah County
FY 2010 Departmental Amendments

ADOPTED - June 4, 2009



Program #	Program Title	Dept(s)	GF Change	Other Funds Change	Total Change	FTE Change	Amendment Description	Amendment #
Revenue Amendments - continued								
40030	Physician, Nurse Practitioner and Nursing Directors	HD	485	8,412	8,897	0.00	A grant from the Oregon Community Foundation will provide funds for training in cultural competence for practicing nurses who serve refugee and immigrant populations.	10_HD_RA_07
40034	Quality Assurance	HD	2,511	92,239	94,750	0.00	The purpose of this additional funding is to support specific quality improvement activities such as improving screening and management of chronic illnesses, expanding preventative care and health promotion activities. Additionally this funding will support efforts to increase client participation in clinic service delivery design	10_HD_RA_08
60030A	MCSO Corrections Division Admin	MCSO	37,551	500,000	537,551	0.00	SCAAP Grant FY 2010 Estimate \$500k - Equipment and Supplies to be determined by department.	10_MCSO_RA_01
95001	General Fund Revenues	Countywide	(923,922)	0	(923,922)	0.00	Reduce General Fund BWC per May Forecast. Reduces the unappropriated balance.	10_OVER_RA_01

Attachment A - Multnomah County
FY 2010 Departmental Amendments

ADOPTED - June 4, 2009



Program #	Program Title	Dept(s)	GF Change	Other Funds Change	Total Change	FTE Change	Amendment Description	Amendment #
Carryover Amendments								
72057A	Central HR	DCM	300,000	0	300,000	0.00	Per the Administration Review Report - Carries over unspent contract funds for management class-comp study.	10_DCM_CA_01
10001	District 1	NOND	1,500	0	1,500	0.00	Carries over \$1,500 for office glass panels that were ordered, but do not anticipate being received prior to June 30, 2009.	10_Nond_CA_01
40004	Emergency Medical Services	HD	11,945	197,000	208,945	0.00	Appropriate estimated beginning working capital for Emergency Medical Services. EMS is funded entirely by fees, fines and licenses and receives no support from the county general fund. The ambulance fees have been assessed for FY 2009. The beginning working capital will be used to reduce the amount of ambulance fees assessed by EMS in FY 2010.	10_HD_CA_01
60030A	MCSO Corrections Division Admin	MCSO	22,531	300,000	322,531	0.00	Carryover SCAAP Grant \$300k. X-Ray Warranty \$50,000 (order but not received yet), Training Unit Relocation \$87,000 (in progress), MCDL Control Center Consolidation \$140,470 (planning completed, move to start in June won't be completed until July 1st)	10_MCSO_CA_01

Attachment A - Multnomah County
FY 2010 Departmental Amendments

ADOPTED - June 4, 2009



Program #	Program Title	Dept(s)	GF Change	Other Funds Change	Total Change	FTE Change	Amendment Description	Amendment #
Program Amendments								
25101	Mental Health Beginning Working Capital	DCHS	0	0	0	0.00	Transfers \$441,280 from the Behavioral Health Fund 3002 Beginning Working Capital to the Mental Health FY 2010 Budget appropriation. Funds may be used to fulfill commitment to the downtown mental health clinic recently transferred to Central City Concern.	10_DCHS_PA_01
72020A	SAP Support Team	DCM	0	0	0	0.00	Per the Administration Review Report - Moving the SAP Support Team from DCM to NOND under the Chief Information Officer (CIO)	10_NOND_PA_01
10006	Tax Supervising & Conservation Commission	NOND	279,926	0	279,926	2.40	\$160,000 of Revenue will be coming in from the A&T grant and property tax credit	10_NOND_PA_02
Various	FTE Budget Authority for Mental Health Programs	DCHS	0	1,587,324	1,587,324	14.53	Gives the department FTE budget authority to avoid layoffs and bumping of staff in several MH program offers by adding 14.53 FTE that are anticipated to be funded based on information in the Co-Chair's budget. The Proposed FY 2010 County Budget currently has enough funding to support these additional FTE's during the month or two necessary as we wait for the Legislature to finalize their budget. If the state funds do not materialize, DCHS will make reductions to ensure we are within the State's allocation for each service area.	10_DCHS_PA_02
	TOTAL		165,555	12,590,638	12,756,193	42.68		

Attachment B
 Appropriations Schedule
 Multnomah County, Oregon
 Fiscal Year July 1, 2009 to June 30, 2010

GENERAL FUND (1000)

Nondepartmental		17,650,046
District Attorney		18,451,708
Overall County Expenditures		0
County Human Services		45,584,955
Health		51,110,094
Community Justice		52,383,409
Sheriff		97,031,939
County Management		31,530,851
Community Services		10,803,892
All Agencies		324,546,894
Cash Transfers	Library Fund	13,927,775
	Facilities Fund	1,100,000
	Financed Projects Fund	1,500,000
Total Cash Transfers		16,527,775
Contingency		7,250,000
Total Appropriation		348,324,669

STRATEGIC INVESTMENT PROGRAM FUND (1500)

County Human Services		288,258
Cash Transfers	General Fund	445,705
Total Appropriation		733,963

ROAD FUND (1501)

Community Services		40,793,761
Cash Transfers	Willamette River Bridge Fund	5,535,713
	Bicycle Path Construction Fund	60,000
Total Cash Transfers		5,595,713
Total Appropriation		46,389,474

EMERGENCY COMMUNICATIONS FUND (1502)

Sheriff		250,000
Total Appropriation		250,000

BICYCLE PATH CONSTRUCTION FUND (1503)

Community Services		1,517,500
Contingency		174,575
Total Appropriation		1,692,075

RECREATION FUND (1504)

County Management		123,264
Total Appropriation		123,264

Attachment B
Appropriations Schedule
 Multnomah County, Oregon
 Fiscal Year July 1, 2009 to June 30, 2010

FEDERAL STATE FUND (1505)

Nondepartmental	4,673,539
District Attorney	5,757,274
County Human Services	108,190,443
Health	84,205,392
Community Justice	27,092,762
Sheriff	11,290,846
County Management	82,443
Community Services	98,405
<i>All Agencies</i>	<i>241,391,104</i>
Total Appropriation	241,391,104

COUNTY SCHOOL FUND (1506)

Nondepartmental	205,000
Total Appropriation	205,000

TAX TITLE FUND (1507)

Community Services	668,601
Total Appropriation	668,601

ANIMAL CONTROL FUND (1508)

Community Services	611,958
Cash Transfers General Fund	1,174,000
Total Appropriation	1,785,958

WILLAMETTE RIVER BRIDGES FUND (1509)

Community Services	12,559,488
Cash Transfers General Fund	1,286,575
Capital Improvement Fund	2,003,940
<i>Total Cash Transfers</i>	<i>3,290,515</i>
Total Appropriation	15,850,003

LIBRARY SERIAL LEVY FUND (1510)

Library	63,677,957
Contingency	1,000,000
Total Appropriation	64,677,957

SPECIAL EXCISE TAXES FUND (1511)

Nondepartmental	20,680,000
Total Appropriation	20,680,000

LAND CORNER PRESERVATION FUND (1512)

Community Services	1,380,505
Contingency	679,495
Total Appropriation	2,060,000

Attachment B
Appropriations Schedule
 Multnomah County, Oregon
 Fiscal Year July 1, 2009 to June 30, 2010

INMATE WELFARE FUND (1513)

<i>Community Justice</i>	12,180
<i>Sheriff</i>	1,560,256
<i>All Agencies</i>	1,572,436
Total Appropriation	1,572,436

JUSTICE SERVICES SPECIAL OPERATIONS (1516)

<i>District Attorney</i>	158,406
<i>Health</i>	1,840,490
<i>Community Justice</i>	2,847,737
<i>Sheriff</i>	3,379,984
<i>All Agencies</i>	8,226,617
Total Appropriation	8,226,617

GENERAL RESERVE FUND (1517)

<i>Cash Transfers General Fund</i>	15,645,460
Total Appropriation	15,645,460

REVENUE BOND SINKING FUND (2001)

<i>Nondepartmental</i>	547,105
Total Appropriation	547,105

CAPITAL DEBT RETIREMENT FUND (2002)

<i>Nondepartmental</i>	20,449,172
Total Appropriation	20,449,172

GENERAL OBLIGATION BOND SINKING FUND (2003)

<i>Nondepartmental</i>	9,246,510
Total Appropriation	9,246,510

PERS BOND SINKING FUND (2004)

<i>Nondepartmental</i>	14,364,000
Total Appropriation	14,364,000

FINANCED PROJECTS FUND (2504)

<i>County Management</i>	6,545,000
Total Appropriation	6,545,000

CAPITAL IMPROVEMENT FUND (2507)

<i>County Management</i>	45,028,051
Total Appropriation	45,028,051

Attachment B
Appropriations Schedule
Multnomah County, Oregon
Fiscal Year July 1, 2009 to June 30, 2010

CAPITAL ACQUISITION FUND (2508)

<i>Nondepartmental</i>		0
<i>Cash Transfers</i>	Data Processing Fund	170,163
	Capital Improvement Fund	387,237
	Total Cash Transfers	557,400
Total Appropriation		557,400

ASSET PRESERVATION FUND (2509)

<i>County Management</i>		4,655,806
Total Appropriation		4,655,806

BEHAVIORAL HEALTH MANAGED CARE FUND (3002)

<i>County Human Services</i>		39,340,984
	<i>Contingency</i>	4,382,300
Total Appropriation		43,723,284

RISK MANAGEMENT FUND (3500)

<i>Nondepartmental</i>		3,603,872
<i>County Management</i>		73,749,475
	<i>All Agencies</i>	77,353,347
	<i>Contingency</i>	5,175,216
Total Appropriation		82,528,563

FLEET FUND (3501)

<i>County Management</i>		8,455,969
	<i>Contingency</i>	269,374
Total Appropriation		8,725,343

DATA PROCESSING FUND (3503)

<i>Nondepartmental</i>		50,033,618
	<i>Contingency</i>	2,246,591
Total Appropriation		52,280,209

MAIL DISTRIBUTION FUND (3504)

<i>County Management</i>		6,812,102
	<i>Contingency</i>	900,898
Total Appropriation		7,713,000

FACILITIES MANAGEMENT FUND (3505)

<i>County Management</i>		35,337,422
<i>Cash Transfers</i>	Capital Improvement Fund	3,237,874
	Asset Preservation Fund	2,126,820
	Total Cash Transfers	5,364,694
	<i>Contingency</i>	2,396,436
Total Appropriation		43,098,552

Attachment C - FY 2010 Budget Notes

Adopted June 4, 2009

Full Faith and Credit Debt Issuance (Kafoury)

The FY 2010 Budget contains a placeholder appropriation of up to \$24.6 million for a Full Faith and Credit bond. Bonds will only be issued with Board approval of the amount and list of projects to be funded. This budget note delineates the process.

Five million is incorporated into the FF&C issue to finance the new Assessment & Taxation system. By adoption of the budget, the bonds for this project are already approved and are not part of the process outlined below. Combining the financing of this system with the FF&C for capital projects will save costs associated with the issuance of debt.

1. Facilities and Information Technology will identify a complete list of essential capital projects and identify any funding alternatives such as federal stimulus capacity for those projects.
2. The complete project lists will be vetted through two subcommittees of the Operations Council:
 - Facilities and Property Management Subcommittee
 - Information Technology Advisory BoardBoard Staff will be invited to participate on each group for this process.
3. The subcommittees will:
 - Develop the rating, ranking, and "essential for 2010" criteria
 - Review, analyze, and vet the project lists
 - Rank projects in priority order
 - Deliver a recommendation to the Board at a public work session by August 31, 2009 (or after the State budget is final) that includes the complete project lists ranked, proposed amount of the bond and project list.
4. At the same public work session, the Chief Financial Officer will present a detailed schedule of annual debt payments and anticipated revenue for the full seven years of the bond.
5. This debt will only be issued with Board approval of the amount and project list.

Bridges to Housing (Kafoury)

Bridges to Housing currently serves 125 families at an annual cost of \$770,000. The Board's intention is to maintain Bridges to Housing at its current capacity. Program offer 25114A allocates general funds for 40 families in FY 2010. Private funds raised by Neighborhood Partnership Fund will fund the remaining 85 families in this fiscal year. Bridges to Housing and Neighborhood Partnership Fund staff will report back to the Board in January 2010 with an update of fundraising activities so that there is a clear understanding of what it will take to maintain these services in FY 2011. By allocating general fund dollars,

Attachment C - FY 2010 Budget Notes

Adopted June 4, 2009

the Board reaffirms the county's commitment to serving homeless families as our part in the Ten Year Plan to End Homelessness.

State Funding – Rebalance Process (Wheeler)

At the time of the adoption of the County budget, the State had not completed its budget deliberations. Major reductions/revenue increases were being discussed that would impact the County's ability to deliver a variety of services including mental health, alcohol and drug, dental, health, community corrections, and transportation services.

In some cases, the possible reductions would impact the ability of a system that is partially funded by state funds and partially funded by County General Funds to continue to deliver quality services. The timing of the reductions may well necessitate a second round of employee layoffs and bumping. In some cases, the ability of the state and county to continue to deliver services may depend upon revenue decisions placed on future ballots.

For these reasons, the County Board may want to reconsider the tradeoffs that have been made in the FY 2010 County budget. The lack of time to deliberate on these tradeoffs may cause the County Board to want to consider funding some of the state cuts with one time only funds in order to allow a more thoughtful approach to these policy, program and personnel decisions.

As soon as the state completes its FY 09-11 budget, the Chair will convene work sessions with the Board to discuss the impact of the State's budget on the County's ability to deliver services. At the same time, the Chair will bring options to the Board concerning where he would suggest appropriating one time only funds depending on the Board's deliberations.

Evidence-Based Sentencing Initiatives (Shiprack)

Data-driven reforms in sentencing are being developed around the nation that protect public safety, hold offenders accountable, and reduce corrections costs.

The co-chairs of Oregon's Ways and Means committee reference nearly 78 million in line-item savings in their May 18, 2009 recommended budget due to changes in sentencing and other changes to reduce the need for prison beds. Their budget note references strategic cuts and investments at different points of entry, incarceration, and post-incarceration to realize short term and long term savings between \$75 to 100 million.

In a study published in May, 2009, the Pew Center's Public Safety Performance Project recommends 10 Evidence-Based sentencing

Attachment C - FY 2010 Budget Notes

Adopted June 4, 2009

initiatives to control crime and reduce costs.

In Multnomah County, sentencing recommendations are made by the District Attorney's office. The Board of County Commissioners asks the District Attorney to 1.) track the legislative workgroup's progress 2.) review the ten evidence-based sentencing strategies from Pew's Public Safety Performance Project and 3.) brief the Board at a public meeting no later than mid-September 2009 on their review and implementation of these sentencing strategies.

FY 2011 Budget Process (Shiprack)

The Board seeks a transparent and inclusive budget process for FY 2011. By September 15, 2009, the Board will debrief the County's FY 2010 budget process in a worksession. At this worksession, the Board expects to review options for strengthening the current process, including recommended best practices for budgeting.

The options should include recommendations that:

- Focus limited resources to provide quality services to residents.
- Deliver government services more efficiently and effectively.
- Create a budget that funds County core services in a way that supports the Board's values.
- Reflect neutral principles of good government and financial management.
- Leverage scarce resources.

Library Materials Management Project (McKeel)

After the State rebalance process, it is the intent of the Board of County Commissioners to revisit the Materials Management project to determine if half of the project cost (\$800,000) can be funded with one-time-only funding instead of financing 100% of the project.



MULTNOMAH COUNTY

AGENDA PLACEMENT REQUEST (short form)

Board Clerk Use Only

Meeting Date: 06/04/09
Agenda Item #: R-9
Est. Start Time: 10:40 AM
Date Submitted: 05/20/09

Agenda Title: RESOLUTION Levying Ad Valorem Property Taxes for Multnomah County, Oregon, for Fiscal Year 2010

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.

Requested Meeting Date: June 4, 2009 Amount of Time Needed: 5 minutes
Department: Department of County Management Division: Budget
Contact(s): Karyne Kieta, Budget Director
Phone: 988-3312 Ext. 22457 I/O Address: 503/531
Presenter(s): Karyne Kieta

General Information

1. What action are you requesting from the Board?

It is recommended that the Board of County Commissioners adopt the resolution to levy property taxes for Fiscal Year 2010.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

The resolution levies the taxes included in the FY 2010 Adopted Budget.

3. Explain the fiscal impact (current year and ongoing).

This action authorizes rate levies for the General Fund (Permanent Rate) of \$4.3434 per thousand dollars of assessed value and the Library Local Option Levy of \$0.89 per thousand dollars of assessed value.

It also levies \$9,230,769 for bonded debt payments. Tax levies in support of bonded debt are excluded from the limitations imposed by Measure 5 and Measure 50.

4. Explain any legal and/or policy issues involved.

n/a

5. Explain any citizen and/or other government participation that has or will take place.

n/a

Required Signature

**Elected Official or
Department/
Agency Director:**

Carol M. Ford

Date: 05/20/09

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

RESOLUTION NO. _____

Levying Ad Valorem Property Taxes for Multnomah County, Oregon, for Fiscal Year 2010

The Multnomah County Board of Commissioners Finds:

- a. The Board has adopted the budget for Multnomah County, Oregon for Fiscal Year 2010.
- b. That budget provides for ad valorem property taxes to be levied on all property in Multnomah County.

The Multnomah County Board of Commissioners Resolves:

1. The Board levies the taxes provided for in the adopted budget.
2. These taxes are a combination of authorized tax rates and authorized dollars for repayment of bonded debt as follows:

General Government Category	
Operating Taxes	Tax Rate / \$1,000
Permanent Tax Rate	\$ 4.3434
Library Local Option Levy	\$ 0.8900
Total Operating Taxes	\$ 5.2334
Excluded From Limitation	
Bonded Indebtedness	Tax Amount
General Obligation Debt Levy	\$9,230,769
Total Debt Levy	\$9,230,769

3. These taxes are levied upon all taxable property in Multnomah County.

ADOPTED this 4th day of June, 2009.

BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

Ted Wheeler, Chair

REVIEWED:

AGNES SOWLE, COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

By _____
Agnes Sowle, County Attorney

SUBMITTED BY:
Carol M. Ford, Director, Dept. of County Management

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

RESOLUTION NO. 09-073

Levying Ad Valorem Property Taxes for Multnomah County, Oregon, for Fiscal Year 2010

The Multnomah County Board of Commissioners Finds:

- a. The Board has adopted the budget for Multnomah County, Oregon for Fiscal Year 2010.
- b. That budget provides for ad valorem property taxes to be levied on all property in Multnomah County.

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General Government Category	
Operating Taxes	Tax Rate / \$1,000
Permanent Tax Rate	\$ 4.3434
Library Local Option Levy	\$ 0.8900
Total Operating Taxes	\$ 5.2334
Excluded From Limitation	
Bonded Indebtedness	Tax Amount
General Obligation Debt Levy	\$9,230,769
Total Debt Levy	\$9,230,769

3. These taxes are levied upon all taxable property in Multnomah County.

ADOPTED this 4th day of June 2009



BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON


Ted Wheeler, Chair

REVIEWED:

AGNES SOWLE, COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

By 

Agnes Sowle, County Attorney

SUBMITTED BY:

Carol M. Ford, Director, Dept. of County Management