



MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS
ROOM 605, COUNTY COURTHOUSE
1021 S.W. FOURTH AVENUE
PORTLAND, OREGON 97204

GLADYS McCOY •	Chair •	248-3308
PAULINE ANDERSON •	District 1 •	248-5220
GRETCHEN KAFOURY •	District 2 •	248-5219
RICK BAUMAN •	District 3 •	248-5217
	District 4 •	248-5213
JANE McGARVIN •	Clerk •	248-3277

AGENDA OF
MEETINGS OF THE MULTNOMAH COUNTY BOARD OF COMMISSIONERS
FOR THE WEEK OF
June 26 - 30, 1989

Tuesday, June 27, 1989 - 9:30 AM - Planning Items . . . Page 2
Tuesday, June 27, 1989 - 1:30 PM - Informal Meeting . . Page 3
Thursday, June 29, 1989 - 9:30 AM - Formal. Page 4

Tuesday, June 27, 1989 - 9:30 AM

Multnomah County Courthouse, Room 602

1. Public Hearing - Case CU 6-89 - Review the Planning Commission decision of May 8, 1989, Approve, subject to conditions, conditional use request for Phases I and II of the request to remove and sell clay material from the subject property, for property located at 14545 NW St. Helens Road - Scope of Hearing - On the Record, 10 minutes per side

- C 1-88 MULTNOMAH COUNTY PERIODIC REVIEW - The Planning Staff will discuss with the Board the June 9, 1989 response from the Department of Land Conservation and Development Commission on the County's Proposed Periodic Review Order. A schedule for future action on the Final Periodic Review Order will be discussed and the hearing on Periodic Review will be continued.

Tuesday, June 27, 1989 - 1:30 PM

Multnomah County Courthouse, Room 602

INFORMAL

1. Informal Review of Bids and Requests for Proposals:
a) Asphalt Concrete Pavement Overlay
2. Presentation of Internal Audit Report (IAR #1-89) - The Office of the Public Guardian/Conservator needs to improve services to its clients and to the community - Daniel A. Ivancie
3. Review and Recommendations regarding 1988/89 Citizen Involvement Committee Program - Merlin Reynolds and John Miller - Requested Time Certain 1:30 PM
4. Informal Review of Formal Agenda of June 29, 1989

PUBLIC TESTIMONY WILL NOT BE TAKEN AT INFORMAL MEETINGS

Thursday, June 29, 1989, 9:30 AM

Multnomah County Courthouse, Room 602

Formal Agenda

CONSENT CALENDAR

DEPARTMENT OF ENVIRONMENTAL SERVICES

- C-1 Orders accepting Deeds for Road Purposes from the following:
- a) Leo P. and Phyllis Kahn, Paul and Jean Wycoff, and Dean R. and Janet Browning - SE 223rd Avenue
 - b) Gresham Associates Limited Partnership - SE Hall Road
 - c) Anton Hager - Pounder Road
 - d) Gregory A. and Cherie G. Sprando - Charlton Road
 - e) Anton Hager - Evans Road
 - f) Robert W. and Carol M. Johns - SE 242nd Drive

BOARD OF COUNTY COMMISSIONERS

- C-2 In the matter of referring Petition for Vacation of a Public Road #4977 (for vacation of a portion of Spring Avenue) to the Department of Environmental Services for investigation and Report

REGULAR AGENDA

DEPARTMENT OF GENERAL SERVICES

- R-3 Resolution in the Matter of the Adoption of the 1989-90 Budget for Multnomah County, Oregon, for the Fiscal Year July 1, 1989, to June 30, 1990, and Making the Appropriations thereunder, Pursuant to ORS 294.435
- R-4 Resolution in the Matter of Levying Ad Valorem Property Taxes for Multnomah County, Oregon, for Fiscal Year 1989-90

SERVICE DISTRICTS

(Recess as the Board of County Commissioners and reconvene as the Governing Body of the Dunthorpe Riverdale Service District No. 1

- R-5 In the matter of the Adoption of the 1980-90 Budget of Dunthorpe Riverdale Service District No. 1, Multnomah County, Oregon, for the Fiscal Year July 1, 1989 to June 30, 1990

- R-6 In the matter of Levying Taxes for Dunthorpe Riverdale Service District No. 1, Multnomah County, Oregon, for the Fiscal Year, July 1, 1989 to June 30, 1990
- (Recess as the Governing Body of the Dunthorpe Riverdale Service District and reconvene as the Governing Body of the West Hills Service District No. 2
- R-7 In the matter of the Adoption of the 1989-90 Budget of West Hills Service District No. 2, Multnomah County, Oregon, for the Fiscal Year July 1, 1989 to June 30, 1990
- (Recess as the Governing Body of the West Hills Service District and reconvene as the Governing Body of the Central County Service District No. 3
- R-8 In the matter of the Adoption of the 1989-90 Budget of Central County Service District No. 3, Multnomah County, Oregon, for the Fiscal Year July 1, 1989 to June 30, 1990
- (Recess as the Governing Body of the Central County Service District and reconvene as the Governing Body of the Mid-County Service District No. 14
- R-9 In the matter of the Adoption of the 1989-90 Budget of Mid-County Service District No. 14, Multnomah County, Oregon, for the Fiscal Year July 1, 1989 to June 30, 1990
- (Recess as the Governing Body of the Mid County Service District and reconvene as the Board of County Commissioners)

DEPARTMENT OF HUMAN SERVICES

- R-10 In the matter of ratification of an Intergovernmental Agreement with State Community Services for \$662,463 in various weatherization funds which have been reallocated by SCS as a result of the inability of Metropolitan Community Action and Human Solutions, Inc. to expend these funds prior to March 31, 1989, providing for carryover of certain funds into FY 1989-90, and adds Training and Technical Assistance funds which were to be expended prior to March 31, retroactively to January 1, 1989
- R-11 In the matter of ratification of five amendments to contracts with State Community Services providing for various State Community Services funds in the amount of \$35,656 for use on a County wide basis as follows:
- a) LIEAP Administration - \$19,313
 - b) LIEAP Program - (\$284,606) - County only monitors allocation of funds to eligible clients, not disbursement
 - c) Migrant - \$10,000
 - d) State Homeless Assistance Program - \$6,343
 - e) State Homeless Assistance Program - reimbursement

- R-12 In the matter of ratification of an intergovernmental agreement with State Community Services for \$38,878 in Oregon Partners in Energy/Stripper Well funds to provide an Energy Education Project on a county wide basis for period December 1, 1988 to November 30, 1989, and approving an amendment to add a specified reporting requirement to the original contract
- R-13 In the matter of ratification of an intergovernmental agreement with State Community Services for Petroleum Violation Escrow funds in the amount of \$100,000 for use during the period June 1 to September 30, 1989, to provide a Summer Youth Employment Program on a County wide basis
- R-14 Budget Modification DHS #70 reflecting additional revenues in the amount of \$28,897 from State Community Services to Director's Office, Materials & Services, and \$202 in County Indirect Costs, to reflect new FY 88-89 revenues from SCS contract and rebated weatherization funds from utility companies
- R-15 In the matter of ratification of an Intergovernmental Agreement with State Community Services for Community Services Block Grant funds in the amount of \$176,362 for use in the City service area to provide emergency/community services during the period January 1 through June 30, 1989
- R-16 In the matter of ratification of an Intergovernmental Agreement with the Oregon Health Sciences University whereby the University will continue to provide physicians for \$120 per half day clinics at County's TB clinic for period July 1, 1989 through June 30, 1990
- R-17 In the matter of ratification of an Intergovernmental Agreement with the Oregon Health Sciences University whereby the University will continue to provide: physician advice to emergency medical technicians; trauma hospital availability; ambulance personnel updates, in-service training for paramedics, and coordination of in-service training with other hospitals for period July 1, 1989 through June 30, 1990
- R-18 In the matter of ratification of an Intergovernmental Agreement with the Oregon Health Sciences University whereby the University will continue to provide dental care for low income County residents, for period July 1, 1989 through June 30, 1990

- R-19 In the matter of ratification of an intergovernmental revenue agreement with State of Oregon Adult and Family Services whereby State will reimburse the County for dental services provided to Title 19 clients for period July 1, 1989 through June 30, 1990
- R-20 Budget Modification DJS #71 making an appropriation transfer in the amount of \$61,000 within Health Services from Personal Services (salary savings in Disease Control and Corrections Health) to Corrections Health, Professional Services, to cover project outside referral expenses
- R-21 In the matter of ratification of a renewal agreement with the City of Portland whereby County will continue to carry administrative responsibility for the Area Agency on Aging (Aging Services Division) during FY 89-90
- R-22 In the matter of ratification of three renewal intergovernmental agreements with the City of Portland to help fund CHIERS, Youth and Homeless shelter services in the amounts of \$35,000, \$79,000 and \$52,000 respectfully for FY 89-90
- R-23 Budget Modification DHS #72 making two appropriation transfers within Social Services to cover projected emergency hold costs for which the County is mandated to pay under ORS 426: a) \$263,574 transferred from MED Contracts budget due to savings in the Capitation Project; b) \$153,017 transferred from General Fund Contingency to supplement State Funds

DEPARTMENT OF JUSTICE SERVICES

- R-24 In the matter of ratification of a contract between the Oregon Traffic Safety Commission and Sheriff's Office for traffic safety project designed to combat drinking driving for period April 1, 1989 to September 30, 1989
- R-25 In the matter of ratification of a contract with Mt. Hood Community College to provide GED instruction for inmates within the Multnomah County Correctional Facility and the Multnomah County Inverness Jail, for period July 1, 1989 through June 30, 1990
- R-26 In the matter of ratification of a contract with Portland Community College to provide GED testing for inmates at the Multnomah County Correctional Facilities, for period July 1, 1989 through June 30, 1990

- R-27 In the matter of ratification of a contract with Portland Community College to provide GED instruction for inmates within the Multnomah County Correctional Facilities, for period July 1, 1989 through June 30, 1990
- R-28 In the matter of ratification of an Intergovernmental Agreement with the City of Wood Village for supplemental patrol services for FY 1989-90

DEPARTMENT OF ENVIRONMENTAL SERVICES

- R-29 In the matter of ratification of an intergovernmental agreement with the City of Troutdale, for the purpose of improving the shoulder on NE Troutdale Road between Stark and Cherry Park Road for bicyclists
- R-30 In the matter of approving a private sale of vacant land on SE Caruthers and SE 66th Avenue
- R-31 In the matter of approving a private sale of vacant land above SW Kelly Way
- R-32 Order in the Matter of the Distribution of Proceeds from the Sale of Tax Acquired Properties for the Period December 1, 1988 through May 31, 1989
- R-33 Hearing in the matter of hearing objections to, and remonstrances against, the proposed relocation, widening and establishment of SE 242nd Avenue in the vicinity of Johnson Creek
- R-34 Order in the Matter of the Vacation of NE 123rd Place from NE Halsey Street to NE Wasco Street, Vacation No. 4973 (sets June 29, 1989 at 9:30 AM in Room 602, County Courthouse as time and place for hearing; and directs County Engineer to provide notice of hearing to adjacent property owners)

Thursday Meetings of the Multnomah County Board of Commissioners are recorded and can be seen at the following times:
Thursday, 10:00 PM, Channel 11 for East and West side subscribers
Friday, 6:00 P.M., Channel 27 for Rogers Multnomah East subscribers
Saturday 12:00 PM, Channel 21 for East Portland and East County subscribers

SUPPLEMENTAL AGENDA

Thursday, June 29, 1989

Request Unanimous Consent to consider the following matter in order to have an agreement approved before July 1, 1989:

- R-35 In the matter of ratification of an Intergovernmental Agreement with Oregon Department of Energy providing for the County to participate in the emergency planning in the event of a release of radioactive materials at the Trojan Nuclear Facility - from May 1 to June 30, 1989
- R-36 Notice of Intent for Health Services Division to apply to Federal Health Resource and Services Administration for \$548,396 grant for Provision of Integrated Community-based Primary Care and Drug Abuse Treatment, reaching out to populations at risk of AIDS virus infection as result of intravenous drug use
- R-37 In the matter of seeking Board authorization of sending letter to Finance Committee of Oregon Economic Development Commission, not in support of application by Jack Gray Trucking, Inc. for transporting solid waste through the Gorge

SUPPLEMENTAL AGENDA

R-35 In the matter of ratification of an Intergovernmental Agreement with Oregon Department of Energy providing for the County to participate in the emergency plannin in the event of a release of radioactive
SUBJECT: materials at the Trojan Nuclear Facility - from May to June 30, 1989
UNANIMOUS CONSENT

PRESS LIST

DATE: 6/27/89

THE FOLLOWING WERE CALLED THIS DATE REGARDING:

- a) Meeting: 6/29/89
b) Executive Meeting: _____
c) Other: _____

Signed: Greg E. Snyder

KOIN	Channel 6	✓ 464-0797 or 464-0614 Assignment Desk
KGW	Channel 8	✓ 226-5111 Assignment Desk
KATU	Channel 2	✓ 231-4260 Assignment Desk
KPTV	Channel 12	✓ 222-9921 News Desk
KPDX	Channel 49	✓ 239-4949 Lee Haglund
KEX	1190 AM	✓ 222-1929 Newsroom/Message
KSGO	1520 AM	✓ 223-1441 News Desk
KXL	750 AM	✓ 231-0750 Newsroom/Message
KGW	62 AM	✓ 226-5095 News Desk <i>ass. Editor Mike Rich after 10:00</i>
K-103 FM		✓ 643-5103 Newsroom
KXYQ - 105 FM		226-6731 <i>David Enders - Call Red Morning</i>
Oregonian		221-8278 Maya Blackmun <i>Left message</i>
Gresham Outlook		665-2181 Robin Franzen <i>Left message</i>
Skanner		✓ 287-3562 Patrick Mazza
Cable		✓ 667-7636 GARY ELLIS

R-36

SUBJECT:

PRESS LIST

DATE: 6-28-89

THE FOLLOWING WERE CALLED THIS DATE REGARDING:

- a) Meeting: 6-28-89
b) Executive Meeting: _____
c) Other: _____

Signed: Greg E. Snyder

KOIN	Channel 6	✓ 464-0797 or 464-0614 Assignment Desk
KGW	Channel 8	✓ 226-5111 Assignment Desk
KATU	Channel 2	✓ 231-4260 Assignment Desk
KPTV	Channel 12	✓ 222-9921 News Desk
KPDx	Channel 49	*✓ 239-4949 Lee Haglund
KEX	1190 AM	✓ 222-1929 Newsroom/Message
KSGO	1520 AM	✓ 223-1441 News Desk (out for day)
KXL	750 AM	✓ 231-0750 Newsroom/Message
KGW	62 AM	✓ 226-5095 News Desk
K-103 FM		✓ 643-5103 Newsroom
KXYQ - 105 FM		✓ 226-6731
Oregonian		✓ ⁸¹⁹⁵ 221- 8278 Mark Kirschmeier or Liz Moore (left Maya Blackmun (will call back) message)
Gresham Outlook		✓ 665-2181 Robin Franzen
Skanner		✓ 287-3562 Patrick Mazza
Cable		✓ 667-7636 Mike Heinrich or Gary Ellis

June 29, 1989

John Lem, Korean American Society, introduced Mr. An, Director of the Cultural Center, Yujo County, Korea, and Mr. Kuay, China. He is the national president of the Korean American Association, with over 1 million Koreans in the United States, with 135 chapters, and president of the National Korean Chamber of Commerce, with 27 chapters in the United States. Mr. An is the mayor of his county, and is proposing a sister county relationship between Multnomah County and Yujo County. He described Yujo County, some of its industries, and location. He invited the County officials from Multnomah County to visit their County.

DATE SUBMITTED _____

(For Clerk's Use)
Meeting Date 6/29/89
Agenda No. C-19

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: _____

Informal Only* _____
(Date)

Formal Only X _____
(Date)

DEPARTMENT Environmental Services

DIVISION Transportation

CONTACT Dick Howard *DH*

TELEPHONE 3599

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Dick Howard

BRIEF SUMMARY

S.E. 223rd AVENUE/COUNTY ROAD NO. 4967/ITEM 87-302

Deed for Road Purposes from Leo P. Kahn, Phyllis Kahn, Paul Wycoff, Jean Wycoff, Dean R. Browning, and Janet Browning. Order Accepting Deed conveying property for county road purposes.

Director of DES recommends said deed be accepted and recorded in Multnomah County Deed Records, together with the EXHIBIT "A", which is attached to said deed.

ACTION REQUESTED:

/ INFORMATION ONLY / PRELIMINARY APPROVAL / POLICY DIRECTION /X APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA _____

IMPACT:

/ PERSONNEL

/ FISCAL/BUDGETARY

/ General Fund

Other _____

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: *[Signature]*

BUDGET/PERSONNEL /

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) *[Signature]*

OTHER _____
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

89-30
1989 JUN 14 PM 4:21
CLERK OF
MULTNOMAH COUNTY
OREGON

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

In the Matter of the Acceptance of a Deed)	ORDER ACCEPTING DEED	#89-130
from Leo P. Kahn, Phyllis Kahn,)	FOR A COUNTY ROAD	
Paul Wycoff, Jean Wycoff, Dean R. Browning,)		
and Janet Browning for Road Purposes.)	S.E. 223rd AVENUE	
)	County Road No. 4967	
)	(N. of S.E. Stark Street)	
)	Item 87-302	

WHEREAS, Leo P. Kahn, Phyllis Kahn, Paul Wycoff, Jean Wycoff, Dean R. Browning, and Janet Browning have tendered to MULTNOMAH COUNTY a deed for public road purposes; and

WHEREAS, the premises are suitable for use as part of the county road system based on the recommendation of the Director of the Département of Environmental Services.

NOW, THEREFORE, IT IS HEREBY ORDERED that:

1. The deed from Leo P. Kahn, Phyllis Kahn, Paul Wycoff, Jean Wycoff, Dean R. Browning, and Janet Browning to MULTNOMAH COUNTY is accepted for use as a county road.

2. The real property conveyed to MULTNOMAH COUNTY and accepted by this Order is described as follows:

A portion of Lot 9, Block 10, NEWELL PARK, a recorded plat situated in the southwest one-quarter of Section 34, T1N, R3E, WM, in the City of Gresham, County of Multnomah and State of Oregon, described as follows:

PARCEL "A"

The west 10.00 feet of the east 15.00 feet of the south 50.00 feet of Lot 9, Block 10, NEWELL PARK, a duly recorded plat recorded in Book 1180, Page 78, Plat Records of Multnomah County, Oregon, said 10.00 foot parcel lying westerly of and adjacent to the west right-of-way of S.E. 223rd Avenue (County Road No. 2055).

PARCEL "B"

Beginning at a point on the north line of said Lot 9, said point bears N 88°22'24" W, 15.00 feet from northeast corner of said Lot 9, said point lying on the south right-of-way line of S.E. Ankeny Street (County Road No. 1937) and 45.00 feet westerly (when measured at right angles) of the centerline of S.E. 223rd Avenue (County Road No. 2055); thence N 88°22'24" W along said north lot line, a distance of 20.23 feet to a point; thence southeasterly along the arc of a 20.00 foot radius non-tangent curve to the right (the chord of which bears S 43°02'54" E, a distance of 28.44 feet) an arc distance of 31.64 feet through a central angle of 90°39' to a point on the west right-of-way line of said S.E. 223rd Avenue; thence N 02°16'36" E along said west right-of-way line, a distance of 20.23 feet to the true point of beginning.

S.E. 223rd Avenue
County Road No. 4967
(N. of S.E. Stark Street)
Item 87-302
Page 2

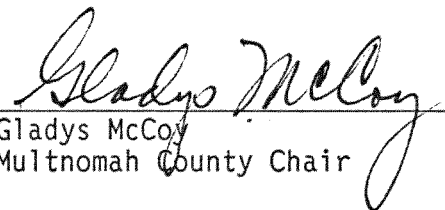
As shown on attached map marked Exhibit "A," and hereby made a part of
this document.

DATED this 29th of June, 1989.

BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

SEAL

By:


Gladys McCoy
Multnomah County Chair

APPROVED:

LARRY F. NICHOLAS, P.E.
COUNTY ENGINEER
FOR MULTNOMAH COUNTY, OREGON

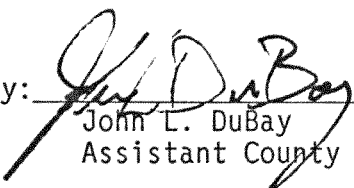
By:



REVIEWED:

LAURENCE KRESSEL, COUNTY COUNSEL
FOR MULTNOMAH COUNTY, OREGON

By:


John L. DuBay
Assistant County Counsel

0014W/1128W

June 29, 1989

RECEIVED FROM

JANE McGARVIN

CLERK, BOARD OF COUNTY COMMISSIONERS . MULTNOMAH COUNTY, OREGON

RECORDING

ZONING

ENGINEERING SERVICES

ORDER ACCEPTING WARRANTY DEED FROM LEO P. KAHN, PHYLLIS KAHN, PAUL WYCOFF, JEAN WYCOFF,
DEAN R. BROWNING AND JANET BROWNING ON SE 223RD AVENUE, ITEM #87-302

C-1a

Order #89-130

ORDER AND DEED TO BE RECORDED

54578
54579

Em Burns

07-07-89

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54578

54579

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A

NSI

June 29, 1989

RECEIVED FROM JANE MCGARVIN

CLERK, BOARD OF COUNTY COMMISSIONERS • MULTNOMAH COUNTY, OREGON

RECORDING

ZONING

ENGINEERING SERVICES

ORDER ACCEPTING WARRANTY DEED FROM LEO P. KAHN, PHYLLIS KAHN, PAUL WYCOFF, JEAN WYCOFF,
DEAN R. BROWNING AND JANET BROWNING ON SE 223RD AVENUE, ITEM #87-302

C-1a Order #89-130

ORDER AND DEED TO BE RECORDED

Robbie Smith

BOARD OF
COUNTY COMMISSIONERS

1989 JUL 11 AM 10:12

MULTNOMAH COUNTY
OREGON



June 29, 1989

RECEIVED FROM JANE MCGARVIN

CLERK, BOARD OF COUNTY COMMISSIONERS . MULTNOMAH COUNTY, OREGON

RECORDING

ZONING

ENGINEERING SERVICES

ORDER ACCEPTING WARRANTY DEED FROM LEO P. KAHN, PHYLLIS KAHN, PAUL WYCOFF, JEAN WYCOFF,
DEAN R. BROWNING AND JANET BROWNING ON SE 223RD AVENUE, ITEM #87-302

C-1a Order #89-130

ORDER AND DEED TO BE RECORDED

CLERK OF
COUNTY COMMISSIONERS
1989 JUL 12 AM 11:05
MULTNOMAH COUNTY
OREGON

PC

DATE SUBMITTED _____

(For Clerk's Use)
Meeting Date 6/29/89
Agenda No. C-16

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: _____

Informal Only* _____
(Date)

Formal Only X _____
(Date)

DEPARTMENT Environmental Services

DIVISION Transportation

CONTACT Dick Howard *DH*

TELEPHONE 3599

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Dick Howard

BRIEF SUMMARY

S.E. HALL ROAD/COUNTY ROAD NO. 640/ITEM NO. 88-149

Deed for Road purposes from Gresham Associates Limited Partnership. Order accepting Deed conveying property for county road purposes.

Director of DES recommends said deed to be accepted and recorded in Multnomah County Deed Records, together with the EXHIBIT "A", which is attached to said deed.

ACTION REQUESTED:

/ INFORMATION ONLY / PRELIMINARY APPROVAL / POLICY DIRECTION /X APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA _____

IMPACT:

/ PERSONNEL

/ FISCAL/BUDGETARY

/ General Fund

Other _____

*sent to R/Z/E
7/13/89 AS*

89-131

1989 JUN 14 PM 4:21
CLERK OF
COUNTY COMMISSIONERS
MULTNOMAH COUNTY

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: _____

BUDGET/PERSONNEL _____

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) _____

OTHER _____
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

89-131

In the Matter of the Acceptance of a Deed from Gresham Associates Limited Partner- ship for County Road Purposes.)))))))	ORDER ACCEPTING DEED FOR A COUNTY ROAD S.E. HALL ROAD County Road No. 640 (W. of S.E. 257th Avenue) Item 88-149
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WHEREAS, Gresham Associates Limited Partnership has tendered to MULTNOMAH COUNTY a deed for public road purposes; and

WHEREAS, the premises are suitable for use as part of the county road system based on the recommendation of the Director of the Department of Environmental Services.

NOW, THEREFORE, IT IS HEREBY ORDERED that:

1. The deed from Gresham Associates Limited Partnership to MULTNOMAH COUNTY is accepted for use as a county road.
2. The real property conveyed to MULTNOMAH COUNTY and accepted by this Order is described as follows:

Two parcels of land situated in the northeast one-quarter of Section 2, T1S, R3E, W.M., Multnomah County, Oregon, said parcels being more particularly described as follows:

PARCEL "A"

Beginning at the southeast corner of Lot 1, Block 1 of SANDPIPER EAST, a recorded plat, recorded on July 27, 1978, in Book 1209, Page 55-56, Plat Records of Multnomah County, Oregon, thence S 1°23'56" W, a distance of 10.00 feet to a point on the north right-of-way line of S.E. Hall Road, County Road No. 640; thence S 88°24'49" E along the said north right-of-way line 212.47 feet to a point on the westerly line of the vacated portion of County Road No. 565; thence N 2°54'57" E along said westerly line 10.00 feet; thence N 88°24'49" W parallel to and 10.00 feet north of the north right-of-way line of said S.E. Hall Road, a distance of 212.73 feet to the point of beginning.

Containing 2,125 square feet more or less.

S.E. Hall Road
County Road No. 640
(W. of S.E. 257th Avenue)
Item 88-149
Page 2

PARCEL "B"

Beginning at the southeast corner of that tract of land conveyed to East Side Area Education District, known as Mt. Hood Community College, by deed recorded on April 12, 1986, in Book 614, Page 87, Deed Records of Multnomah County, Oregon, said point being on the north right-of-way line of S.E. Hall Road, County Road No. 4004; thence northwesterly along said north right-of-way line along a non-tangent curve to the left having a radius of 150.19 feet, the chord of which bears N 69°34'19" W, 5.00 feet, a distance of 5.00 feet to the true point of beginning; thence northwesterly along said north right-of-way line along a tangent curve to the left having a radius of 150.19 feet, the chord of which bears N 76°03'00" W, 28.92 feet, a distance of 28.96 feet; thence northeasterly along a non-tangent curve to the left, having a radius of 45.00 feet, the chord of which bears N 74°35'16" E, 36.37 feet, a distance of 37.44 feet; thence southwesterly along a non-tangent curve to the left having a radius of 1,482.40 feet, the chord of which bears S 22°46'27" W, 18.05 feet, a distance of 18.05 feet to the true point of beginning.

Containing 150 square feet, more or less.

As shown by the attached map marked Exhibit "A", and hereby made a part of this document.

S.E. Hall Road
County Road No. 640
(W. of S.E. 257th Avenue)
Item 88-149
Page 3

DATED this 29th of June, 1989.

BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

(SEAL)

By:

Gladys McCoy
Gladys McCoy
Multnomah County Chair

APPROVED:

LARRY F. NICHOLAS, P.E.
COUNTY ENGINEER
FOR MULTNOMAH COUNTY, OREGON

By:

John L. DuBay

REVIEWED:

LAURENCE KRESSEL, COUNTY COUNSEL
FOR MULTNOMAH COUNTY, OREGON

By:

John L. DuBay
John L. DuBay
Assistant County Counsel

0014W/0670W

June 29, 1989

RECEIVED FROM JANE McGARVIN

CLERK, BOARD OF COUNTY COMMISSIONERS . MULTNOMAH COUNTY, OREGON

RECORDING

ZONING

ENGINEERING SERVICES

ORDER ACCEPTING DEED ON SE HALL ROAD, COUNTY ROAD NO. 640, Item No. 88-149
from Gresham Associates Limited Partnership.

C-1b Order No. 89-131

056176

056177

Order and Deed to be recorded

MULTNOMAH COUNTY
OREGON
JUL 18 1989 PM 5:11

BOARD OF
COUNTY COMMISSIONERS

551050

07-13-89
0001

56176
77
★

55362

A

June 29, 1989

RECEIVED FROM

JANE MCGARVIN

CLERK, BOARD OF COUNTY COMMISSIONERS • MULTNOMAH COUNTY, OREGON

RECORDING

ZONING


ENGINEERING SERVICES

ORDER ACCEPTING DEED ON SE HALL ROAD, COUNTY ROAD NO. 640, Item No. 88-149
from Gresham Associates Limited Partnership.

C-1b

Order No. 89-131

Order and Deed to be recorded



BOARD OF
COUNTY COMMISSIONERS

1989 JUL 14 PM 2:45

MULTNOMAH COUNTY
OREGON

June 29, 1989

RECEIVED FROM

JANE MCGARVIN

CLERK, BOARD OF COUNTY COMMISSIONERS . MULTNOMAH COUNTY, OREGON

RECORDING

ZONING

ENGINEERING SERVICES

ORDER ACCEPTING DEED ON SE HALL ROAD, COUNTY ROAD NO. 640, Item No. 88-149
from Gresham Associates Limited Partnership.

C-1b

Order No. 89-131

Order and Deed to be recorded

1989 JUL 21 AM 10:24
MULTNOMAH COUNTY
OREGON

DATE SUBMITTED _____

(For Clerk's Use)
Meeting Date 6/29/89
Agenda No. C-1C

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: DEED/ORDER FOR COUNTY ROAD PURPOSES

Informal Only* _____
(Date)

Formal Only _____
(Date)

DEPARTMENT Environmental Services

DIVISION Transportation

CONTACT Dick Howard *RWH*

TELEPHONE Ext. 3599

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Dick Howard

BRIEF SUMMARY

POUNDER ROAD/COUNTY ROAD NO. 715/ITEM NO. 89-142

Deed from Anton Hager for public road purposes.

Order Accepting Deed conveying property for county road purposes.

ACTION REQUESTED:

/ INFORMATION ONLY / PRELIMINARY APPROVAL / POLICY DIRECTION /X APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA 5 minutes

IMPACT:

/ PERSONNEL

/ FISCAL/BUDGETARY

/ General Fund

Other DEED/ORDER/EXHIBIT "A" TO BE RECORDED IN MULTNOMAH COUNTY DEED RECORDS.

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: Paul Yarbrough (blue)

BUDGET/PERSONNEL /

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) Jim DuBay

OTHER _____
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

89-132
1989 JUN 20 PM 4:23
CLERK OF COUNTY COMMISSIONERS
MULTNOMAH COUNTY
OREGON

sent to R12/E
7/13/89 JS

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

In the Matter of the Acceptance of a Deed)	ORDER ACCEPTING DEED #89-132
from Anton Hager for Road Purposes.)	FOR A COUNTY ROAD
)	
)	POUNDER ROAD
)	County Road No. 715
)	At Evans Road
)	Item No. 89-142

WHEREAS, Anton Hager has tendered to MULTNOMAH COUNTY a deed for public road purposes; and

WHEREAS, the premises are suitable for use as part of the county road system based on the recommendation of the Director of the Department of Environmental Services.

NOW, THEREFORE, IT IS HEREBY ORDERED that:

1. The deed from Anton Hager to MULTNOMAH COUNTY is accepted for use as a county road.

2. The real property conveyed to MULTNOMAH COUNTY and accepted by this Order is described as follows:

A parcel of land situated in the northeast one-quarter of Section 34, T1N, R4E, W.M., Multnomah County, Oregon, being described as follows:

A strip of land 10.00 feet in width lying westerly of and adjacent to the westerly right-of-way line of Pounder Road, County Road No. 715, said strip also being the easterly 10.00 feet of that parcel of land conveyed to Anton Hager, by deed recorded December 30, 1986, in Deed Book 1968, Page 1130, Deed Records, Multnomah County, Oregon, which is described as follows:

All that part of the northeast one-quarter of Section 14, T1N, R4E, W.M., lying east of Evans Road, County Road No. 585, and west of Pounder Road, County Road No. 715, in the county of Multnomah and state of Oregon. Containing 3.25 acres more or less.

Containing 0.21 acres, more or less.

POUNDER ROAD
At Evans Road
Item No. 89-142
Page 2

DATED this 29th of June, 1989.

BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

(SEAL)

By: Gladys McCoy
GLADYS MCCOY/Chair

APPROVED:

LARRY F. NICHOLAS, P.E.
County Engineer
for Multnomah County, Oregon

By: [Signature]

REVIEWED:

LAURENCE KRESSEL
County Counsel
for Multnomah County, Oregon

By: [Signature]
JOHN L. DuBAY
Assistant County Counsel

0014W/1131W

June 29, 1989

RECEIVED FROM JANE McGARVIN

CLERK, BOARD OF COUNTY COMMISSIONERS . MULTNOMAH COUNTY, OREGON

RECORDING

ZONING

ENGINEERING SERVICES

ORDER ACCEPTING DEED FROM ANTON HAGER ON POUNDER ROAD, COUNTY ROAD
NO. 715/Item 89-142

C-1c Order #89-132

Order and Deed to be recorded

MULTNOMAH COUNTY
OREGON
1989 JUL 18 PM 5:11
BOARD OF
COUNTY COMMISSIONERS

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07-13-89

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June 29, 1989

RECEIVED FROM

JANE MCGARVIN

CLERK, BOARD OF COUNTY COMMISSIONERS . MULTNOMAH COUNTY, OREGON

RECORDING

ZONING

ENGINEERING SERVICES

ORDER ACCEPTING DEED FROM ANTON HAGER ON POUNDER ROAD, COUNTY ROAD
NO. 715/Item 89-142

C-1c Order #89-132

Order and Deed to be recorded

1989 JUL 21 AM 10:24
COUNTY COMMISSIONERS
MULTNOMAH COUNTY
OREGON



PLEASE SIGN & RETURN THIS RECEIPT TO COMMISSIONERS OFFICE

June 29, 1989

RECEIVED FROM JANE MCGARVIN

CLERK, BOARD OF COUNTY COMMISSIONERS . MULTNOMAH COUNTY, OREGON

RECORDING

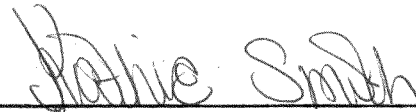
ZONING

ENGINEERING SERVICES

ORDER ACCEPTING DEED FROM ANTON HAGER ON POUNDER ROAD, COUNTY ROAD
NO. 715/Item 89-142

C-1c Order #89-132

Order and Deed to be recorded



BOARD OF
COUNTY COMMISSIONERS

1989 JUL 14 PM 2:46

MULTNOMAH COUNTY
OREGON

DATE SUBMITTED _____

(For Clerk's Use)
Meeting Date 6/29/89
Agenda No. 8-19

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: DEED/ORDER FOR COUNTY ROAD PURPOSES

Informal Only* _____
(Date)

Formal Only _____
(Date)

DEPARTMENT Environmental Services

DIVISION Transportation

CONTACT Dick Howard *DHW*

TELEPHONE Ext. 3599

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Dick Howard

BRIEF SUMMARY

CHARLTON ROAD/COUNTY ROAD NO. 1310/ITEM NO. 89-1400

Deed from Gregory A. and Cherie G. Sprando for public road purposes.

Order Accepting Deed conveying property for county road purposes.

ACTION REQUESTED:

/ INFORMATION ONLY / PRELIMINARY APPROVAL / POLICY DIRECTION /X APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA _____

IMPACT:

/ PERSONNEL

/ FISCAL/BUDGETARY

/ General Fund

Other DEED/ORDER/EXHIBIT "A" TO BE RECORDED IN MULTNOMAH COUNTY DEED RECORDS.

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: Paul Yarbrough *bkw*

BUDGET/PERSONNEL /

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) [Signature] *DBay*

OTHER _____
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

In the Matter of the Acceptance of a Deed)	ORDER ACCEPTING DEED #89-133
from Gregory A. Sprando and Cherie G.)	FOR A COUNTY ROAD
Sprando for Road Purposes.)	
)	CHARLTON ROAD
)	County Road No. 1310
)	SE'ly of Reeder Road
)	Item 89-140

WHEREAS, Gregory A. Sprando and Cherie G. Sprando have tendered to MULTNOMAH COUNTY a deed for public road purposes; and

WHEREAS, the premises are suitable for use as part of the county road system based on the recommendation of the Director of the Department of Environmental Services.

NOW, THEREFORE, IT IS HEREBY ORDERED that:

1. The deed from Gregory A. Sprando and Cherie G. Sprando to MULTNOMAH COUNTY is accepted for use as a county road.

2. The real property conveyed to MULTNOMAH COUNTY and accepted by this Order is described as follows:

A portion of Lot 4, ISLAND TRACTS, a recorded plat situated in the west one-half of Section 16, T2N, R1W, W.M., Multnomah County, Oregon, which is described as follows:

The southerly 10.00 feet of the easterly 30.00 feet of that tract of land conveyed to Cherie G. Sprando by deed recorded August 22, 1988, in Book 2130, Page 1687, Deed Records of Multnomah County, Oregon, which is described as follows:

A tract of land situated in Section 16, T2N, R1W, W.M., in the county of Multnomah and state of Oregon, being a part of Lots 4, 5 and 6, ISLAND TRACTS, more particularly described as follows:

Beginning at the southwest corner of Lot 4, ISLAND TRACTS, a duly recorded plat; thence N 89°54'36" E 499.50 feet; thence north 5.00 feet to the north line of County Road No. 1310 as widened in 1936, and the true point of beginning of the herein described tract; thence continuing north 296.20 feet; thence S 89°54'36" W 317.02 feet to a point in the west line of said Lot 4; thence N 31°11'15" E along the westerly line of ISLAND TRACT 421.95 feet; thence N 88°11'45" E along the north line of ISLAND TRACTS 329.00 feet; thence south 285.14 feet; thence S 87°30' W 200.52 feet; thence south 373.08 feet to a point in the north line of County Road No. 1310 as widened in 1936; thence S 89°54'36" W along said line, 30.00 feet to the true point of beginning.

Containing 300 square feet, more or less.

CHARLTON ROAD
SE'ly of Reeder Road
Item No. 89-140
Page 2

DATED this 29th of June, 1989.

BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

(SEAL)

By: Gladys McCoy
GLADYS MCCOY/Chair

APPROVED:

LARRY F. NICHOLAS, P.E.
County Engineer
for Multnomah County, Oregon

By: W. Howard

REVIEWED:

LAURENCE KRESSEL
County Counsel
for Multnomah County, Oregon

By: John L. DuBay
JOHN L. DuBAY
Assistant County Counsel

0014W/1124W

JUNE 29, 1989

RECEIVED FROM

JANE McGARVIN

CLERK, BOARD OF COUNTY COMMISSIONERS • MULTNOMAH COUNTY, OREGON

RECORDING

ZONING

ENGINEERING SERVICES

ORDER ACCEPTING DEED FROM GREGORY A. AND CHERIE G. SPRANDO FOR
PUBLIC ROAD PURPOSES ON CHARLTON ROAD, COUNTY ROAD NO. 1310, ITeM 89-140

C-1d

Order #89-133

DEED AND ORDER TO BE RECORDED

056180

056181

1989 JUL 18 PM 5:11
MULTNOMAH COUNTY
OREGON

BOARD OF
COUNTY COMMISSIONERS

PLEASE SIGN & RETURN THIS RECEIPT TO COMMISSIONERS OFFICE

07-13-89
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A

JUNE 29, 1989

RECEIVED FROM JANE MCGARVIN

CLERK, BOARD OF COUNTY COMMISSIONERS • MULTNOMAH COUNTY, OREGON

RECORDING

ZONING

ENGINEERING SERVICES

ORDER ACCEPTING DEED FROM GREGORY A. AND CHERIE G. SPRANDO FOR
PUBLIC ROAD PURPOSES ON CHARLTON ROAD, COUNTY ROAD NO. 1310, IItem 89-140

C-1d Order #89-133

DEED AND ORDER TO BE RECORDED

CLERK OF
COUNTY COMMISSIONERS
1989 JUL 21 AM 10:24
MULTNOMAH COUNTY
OREGON

JUNE 29, 1989

RECEIVED FROM JANE MCGARVIN

CLERK, BOARD OF COUNTY COMMISSIONERS • MULTNOMAH COUNTY, OREGON

RECORDING

ZONING

ENGINEERING SERVICES

ORDER ACCEPTING DEED FROM GREGORY A. AND CHERIE G. SPRANDO FOR
PUBLIC ROAD PURPOSES ON CHARLTON ROAD, COUNTY ROAD NO. 1310, IEm 89-140

C-1d Order #89-133

DEED AND ORDER TO BE RECORDED



BOARD OF
COUNTY COMMISSIONERS

1989 JUL 14 PM 2:46

MULTNOMAH COUNTY
OREGON

DATE SUBMITTED _____

(For Clerk's Use)
Meeting Date 6/29/89
Agenda No. C-1e

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: DEED/ORDER FOR COUNTY ROAD PURPOSES

Informal Only* _____
(Date)

Formal Only _____
(Date)

DEPARTMENT Environmental Services

DIVISION Transportation

CONTACT Dick Howard *DHW*

TELEPHONE Ext. 3599

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Dick Howard

BRIEF SUMMARY

EVANS ROAD/COUNTY ROAD NO. 585/ITEM NO. 89-144

Deed from Anton Hager for public road purposes.

Order Accepting Deed conveying property for county road purposes.

ACTION REQUESTED:

/ INFORMATION ONLY / PRELIMINARY APPROVAL / POLICY DIRECTION /X APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA 5 minutes

IMPACT:

/ PERSONNEL

/ FISCAL/BUDGETARY

/ General Fund

Other DEED/ORDER/EXHIBIT "A" TO BE RECORDED IN MULTNOMAH COUNTY DEED RECORDS.

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: Paul Yarbrough/bkw

BUDGET/PERSONNEL /

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) J. D. Bay

OTHER _____
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

3706V/1133W

89-134

sent to R/2/E
1/13/89 GS

1989 JUN 29 PM 4:21
MULTNOMAH COUNTY
OREGON

In the Matter of the Acceptance of a Deed
from Anton Hager for Road Purposees.

EVANS ROAD
County Road No. 585
At Pounder Road

All that part of the northeast one-quarter of Section 14, T1N, R4E, W.M., lying east of Evans Road, County Road No. 585, and west of Pounder Road, County Road No. 715, in the county of Multnomah and state of Oregon. Containing 3.25 acres, more or less.

EVANS ROAD
At Pounder Road
Item No. 89-144
Page 2

DATED this 29th of June, 1989.

BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

(SEAL)

By: Gladys McCoy
GLADYS MCCOY/Chair

APPROVED:

LARRY F. NICHOLAS, P.E.
County Engineer
for Multnomah County, Oregon

By: L. F. Howard

REVIEWED:

LAURENCE KRESSEL
County Counsel
for Multnomah County, Oregon

By: John L. DuBay
JOHN L. DuBAY
Assistant County Counsel

0014W/1133W

June 29, 1989

RECEIVED FROM JANE McGARVIN

CLERK, BOARD OF COUNTY COMMISSIONERS • MULTNOMAH COUNTY, OREGON

RECORDING

ZONING

ENGINEERING SERVICES

ORDER ACCEPTING DEED FROM ANTON HAGER FOR PUBLIC ROAD PURPOSES
ON EVANS ROAD, COUNTY ROAD NO. 585, ITEM NO. 89-144

C-1e 89-134

DEED AND ORDER TO BE RECORDED

056182

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MULTNOMAH COUNTY
OREGON
JUL 18 1989 PM 5:11
BOARD OF COUNTY COMMISSIONERS

07-13-89
No 0001

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A

June 29, 1989

RECEIVED FROM

JANE MCGARVIN

CLERK, BOARD OF COUNTY COMMISSIONERS • MULTNOMAH COUNTY, OREGON

RECORDING

ZONING

ENGINEERING SERVICES

ORDER ACCEPTING DEED FROM ANTON HAGER FOR PUBLIC ROAD PURPOSES
ON EVANS ROAD, COUNTY ROAD NO. 585, ITEM NO. 89-144

C-1e 89-134

DEED AND ORDER TO BE RECORDED

BOARD OF
COUNTY COMMISSIONERS
1989 JUL 21 AM 10:24
MULTNOMAH COUNTY
OREGON

Form CC-2

PLEASE SIGN & RETURN THIS RECEIPT TO COMMISSIONERS OFFICE

June 29, 1989

RECEIVED FROM JANE MCGARVIN

CLERK, BOARD OF COUNTY COMMISSIONERS • MULTNOMAH COUNTY, OREGON

RECORDING

ZONING

ENGINEERING SERVICES

ORDER ACCEPTING DEED FROM ANTON HAGER FOR PUBLIC ROAD PURPOSES
ON EVANS ROAD, COUNTY ROAD NO. 585, ITEM NO. 89-144

C-1e 89-134

DEED AND ORDER TO BE RECORDED



BOARD OF
COUNTY COMMISSIONERS

1989 JUL 14 PM 2:46

MULTNOMAH COUNTY
OREGON

DATE SUBMITTED _____

(For Clerk's Use)
Meeting Date 6/29/89
Agenda No. C-1F

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: DEED/ORDER FOR COUNTY ROAD PURPOSES

Informal Only* _____
(Date)

Formal Only _____
(Date)

DEPARTMENT Environmental Services

DIVISION Transportation

CONTACT Dick Howard *DHW*

TELEPHONE Ext. 3599

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Dick Howard

BRIEF SUMMARY

S.E. 242ND DRIVE/COUNTY ROAD NO. 3085/ITEM NO. 89-124

Deed from Robert W. and Carol M. Johns for public road purposes.

Order Accepting Deed conveying property for county road purposes.

ACTION REQUESTED:

/ INFORMATION ONLY / PRELIMINARY APPROVAL / POLICY DIRECTION /X APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA 5 minutes

IMPACT:

/ PERSONNEL

/ FISCAL/BUDGETARY

/ General Fund

Other DEED/ORDER/EXHIBIT "A" TO BE RECORDED IN MULTNOMAH COUNTY DEED RECORDS.

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: Paul Yarbrough *16dw*

BUDGET/PERSONNEL /

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) De Boy

OTHER _____
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

In the Matter of the Acceptance of a Deed)
from Robert W. Johns and Carol M. Johns)
for Road Purposes.)

ORDER ACCEPTING DEED 89-135
FOR A COUNTY ROAD

S.E. 242ND DRIVE
County Road No. 3085
South of S.E. Stark Street
Item No. 89-124

WHEREAS, Robert W. Johns and Carol M. Johns have tendered to MULTNOMAH COUNTY a deed for public road purposes; and

WHEREAS, the premises are suitable for use as part of the county road system based on the recommendation of the Director of the Department of Environmental Services.

NOW, THEREFORE, IT IS HEREBY ORDERED that:

1. The deed from Robert W. Johns and Carol M.. Johns to MULTNOMAH COUNTY is accepted for use as a county road.

2. The real property conveyed to MULTNOMAH COUNTY and accepted by this Order is described as follows:

A parcel of land situated in the northwest one-quarter of Section 2, T1S, R3E, W.M., Multnomah County, Oregon, described as follows:

The east 15.00 feet of that tract of land conveyed to Robert Wayne Johns and Carol M. Johns, by deed recorded on July 21, 1987, in Book 2026, Page 216, Deed Records of Multnomah County, Oregon, which is described as follows:

Part of Lot 5, HALL PARK, Section 2, T1S, R3E, W.M., in the county of Multnomah and state of Oregon; beginning at an iron pipe at the northeast corner of said Lot 5 and on the west line of S.E. 244th Avenue, said iron pipe being the true point of beginning of the tract herein to be described; thence from the above described true point of beginning S 01°05'53" W along the west line of S.E. 244th Avenue, 24.64 feet to a point of a curve to the right; thence southerly along the arc of said curve to the right with a radius of 1,402.40 feet and through a central angle of 05°32'28", a distance of 135.63 feet, the long chord of said curve bears S 03°52'07" W, and having a length of 135.57 feet; thence N 88°35'01" W parallel with the north line of said Lot 5, a distance of 265.69 feet to an iron rod; thence N 01°05'53" E parallel with the east line of Lot 5, a distance of 160.00 feet to an iron rod set in the north line of said Lot 5; thence S 88°35'01" E along said north line, 272.25 feet to the true point of beginning.

Containing 2,404 square feet, more or less.

ORDER
S.E. 242ND DRIVE
South of S.E. Stark Street
Item No. 89-124
Page 2

In addition to the above described parcel, an easement for the construction and maintenance of a slope, drainage wall and utilities is described as follows:

A strip of land 10.00 feet wide lying westerly of and adjacent to the above described parcel and extending from the north line to south line of said Johns tract.

Containing 1,603 square feet, more or less.

DATED this 29th of June, 1989.

BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

(SEAL)

By:


GLADYS MCCOY/Chair

APPROVED:

LARRY F. NICHOLAS, P.E.
County Engineer
for Multnomah County, Oregon

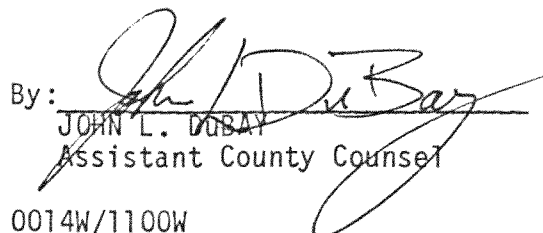
By:



REVIEWED:

LAURENCE KRESSEL, County Counsel
for Multnomah County, Oregon

By:


JOHN L. DUBAY
Assistant County Counsel

0014W/1100W

June 29, 1989

RECEIVED FROM JANE MCGARVIN

CLERK, BOARD OF COUNTY COMMISSIONERS . MULTNOMAH COUNTY, OREGON

RECORDING

ZONING

ENGINEERING SERVICES

ORDER ACCEPTING DEED FROM ROBERT W. AND CAROL M. JOHNS ON SE 242ND DRIVE,
ITEM 89-124

ORDER #89-135

C-1f ORDER AND DEED TO BE RECORDED

056185

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MULTNOMAH COUNTY
1989 JUL 18 PM 5:11
BOARD OF COUNTY COMMISSIONERS

07-13-89
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June 29, 1989

RECEIVED FROM JANE McGARVIN

CLERK, BOARD OF COUNTY COMMISSIONERS . MULTNOMAH COUNTY, OREGON

RECORDING

ZONING


ENGINEERING SERVICES

ORDER ACCEPTING DEED FROM ROBERT W. AND CAROL M. JOHNS ON SE 242ND DRIVE,
ITEM 89-124

ORDER #89-135

C-1f ORDER AND DEED TO BE RECORDED

1989 JUL 21 AM 10:24
MULTNOMAH COUNTY
OREGON



June 29, 1989

RECEIVED FROM JANE MCGARVIN

CLERK, BOARD OF COUNTY COMMISSIONERS . MULTNOMAH COUNTY, OREGON

RECORDING

ZONING

ENGINEERING SERVICES

ORDER ACCEPTING DEED FROM ROBERT W. AND CAROL M. JOHNS ON SE 242ND DRIVE,
ITEM 89-124

ORDER #89-135

C-1f ORDER AND DEED TO BE RECORDED



CLARK OF
COUNTY COMMISSIONERS

1989 JUL 14 PM 2:46

MULTIPLER COUNTY
OREGON



MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS
ROOM 605, COUNTY COURTHOUSE
1021 S.W. FOURTH AVENUE
PORTLAND, OREGON 97204

GLADYS McCOY •	Chair	• 248-3308
PAULINE ANDERSON •	District 1	• 248-5220
GRETCHEN KAFOURY •	District 2	• 248-5219
RICK BAUMAN •	District 3	• 248-5217
	District 4	• 248-5213
JANE McGARVIN •	Clerk	• 248-3277

June 29, 1989

Mr. Paul Yarborough, Director
Department of Environmental Services
2115 SE Morrison
Portland, OR

Dear Mr. Yarborough:

Be it remembered, that at a meeting of the Board of County Commissioners held June 29, 1989, the following action was taken:

In the matter of referring Petition for Vacation)
of a Public Road #4977 (for vacation of a portion)
of Spring Avenue) to the Department of Environ-)
mental Services for investigation and report) C-2

Upon motion of Commissioner Kafoury, duly seconded by Commissioner Anderson, it is unanimously

ORDERED that the above-entitled Street Vacation be referred to the Department of Environmental Services for investigation and report.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By _____
Jane McGarvin
Clerk of the Board

jm
cc: Transportation

DATE SUBMITTED _____

(For Clerk's Use)

Meeting Date 6/29/89

Agenda No. C-2

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: _____

Informal Only* _____
(Date)

Formal Only _____
(Date)

DEPARTMENT Board of Commissioners DIVISION Clerk of the Board

CONTACT Jane McGarvin TELEPHONE 3277

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD _____

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Petition #4977 in the matter of Street Vacation - Barnes Park Heights
to be referred to Environmental Services for investigation and report

=

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☐ APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA _____

IMPACT:

PERSONNEL

☐ FISCAL/BUDGETARY

☐ - General Fund

Other _____

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: Jane McGarvin

BUDGET / PERSONNEL _____

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) _____

OTHER _____
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

*Sent 7-12-89
GES*

June 29, 1989

RECEIVED FROM JANE MCGARVIN

CLERK, BOARD OF COUNTY COMMISSIONERS • MULTNOMAH COUNTY, OREGON

ENGINEERING

STREET VACATION PETITION #4977 - BARNES PARK HEIGHTS

for Investigation + Report

C-2

Patricia Smith

BOARD OF
COUNTY COMMISSIONERS

1989 JUL 14 PM 2:46

MULTNOMAH COUNTY
OREGON

4977

BEFORE THE BOARD OF COUNTY COMMISSIONERS
OF MULTNOMAH COUNTY, OREGON

Δ Donald ~~W~~ Parr;
Dorothy C. Parr;
James D. Parr; and
Shawn W. Parr

PETITION FOR VACATION
OF A PUBLIC ROAD

(June 7, 1989)

4977

Petitioners

Petitioners request the Board of Commissioners enter a
Final Order of Vacation of a Public Road as follows:

1. Legal Description of the Property:

That certain unnamed street described as

Beginning at the Northeast Corner of Lot 1 Block H
BARNES PARK HEIGHTS, a plat of record in Section 36,
T1N, R1W, W.M., Multnomah County, Oregon and running
thence S 89°58'45" W along the North Line of said Lot 1
Block H 194 feet to the Northwest Corner thereof, thence
N 0°01' E on the extension of the West Line of said Lot
1 Block H 20 feet to an Iron Pipe in the Center of
Spring Avenue, thence S 89°58'45" W along the said
Center of Spring Avenue 20 feet to the Southerly
extension of the West Line of Lot 3 Block G BARNES PARK
HEIGHTS, thence N 0°01' E along the said Southerly
extension of the West Line of Lot 3 Block G 20 feet to
the Southwest Corner thereof, thence N 89°58'45" E along
the South Line of said Lot 3 Block G 200 feet more or
less to the Southeast Corner thereof, thence
Southeasterly 42.4 feet more or less to the point of
beginning.

(see map attached to Lot Book Report, Exhibit A to this Petition)

2. Reasons for Vacation

The terrain is so steep that no street can be built on
the designated strip as a practical matter and it has never been
opened or used by the public. Petitioners, adjacent land owners,
wish to include the dedicated area in their landscaping and
fencing.

3. Signatures

Petitioners and signatures to this petition are the owners of all of the land abutting the property proposed to be vacated.

4. Title Company Report

Attached to this Petition as Exhibit B.


5. Owners of Improvements

There are no improvements constructed on the property proposed to be vacated. Attached as Exhibit C are letters from local utility companies confirming the same.

6. Names and Addresses of Abutting Owners

Δ. Donald ~~W.~~ Parr and Dorothy C. Parr
900 NW Spring Avenue
Portland, OR 97229

James D. Parr and Shawn W. Parr
814 NW Spring Avenue
Portland, OR 97229


Δ. Donald ~~W.~~ Parr

STATE OF OREGON)
) ss.
County of Multnomah)

On this 13th day of June, 1989,
personally appeared Donald A. Parr, who, being duly sworn, signed
and acknowledged said instrument to be his voluntary act and deed.

Before me:


Notary Public for Oregon
My Commission Expires 5/26/91

Dorothy C. Parr
Dorothy C. Parr

STATE OF OREGON)
) ss.
County of Multnomah)

On this 13 day of June, 1989,
personally appeared Dorothy C. Parr, who, being duly sworn, signed
and acknowledged said instrument to be her voluntary act and deed.

Before me:

Anna D. Thompson
Notary Public for Oregon
My Commission Expires 2-3-92

James D. Parr
James D. Parr

STATE OF OREGON)
) ss.
County of Multnomah)

On this 13 day of June, 1989,
personally appeared James D. Parr, who, being duly sworn, signed
and acknowledged said instrument to be his voluntary act and deed.

Before me:

Anna D. Thompson
Notary Public for Oregon
My Commission Expires 2-3-92

Shawn W. Parr
Shawn W. Parr

STATE OF OREGON)
) ss.
County of Multnomah)

On this 13 day of June, 1989,
personally appeared Shawn W. Parr, who, being duly sworn, signed
and acknowledged said instrument to be her voluntary act and deed.

Before me:

Anna D. Thompson
Notary Public for Oregon
My Commission Expires 2-3-92



PROFESSIONAL LAND SERVICES

JOHNNIE M. SUMMERS P.L.S., INC.

P.O. Box 1044
Hillsboro, Oregon 97123
(503) 648-2019

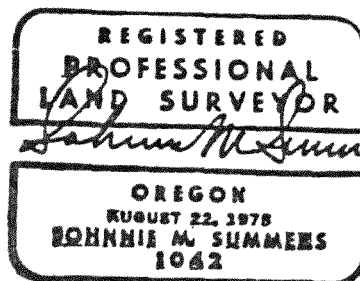


September 27, 1988

Legal Description for Donald Parr

VACATION A PORTION OF SPRING AVENUE

Beginning at the Northeast Corner of Lot 1 Block H BARNES PARK HEIGHTS, a plat of record in Section 36, T1N, R1W, W.M., Multnomah County, Oregon and running thence S 89°58'45" W along the North Line of said Lot 1 Block H 194 feet to the Northwest Corner thereof, thence N 0°01' E on the extension of the West Line of said Lot 1 Block H 20 feet to an Iron Pipe in the Center of Spring Avenue, thence S 89°58'45" W along the said Center of Spring Avenue 20 feet to the Southerly extension of the West Line of Lot 3 Block G BARNES PARK HEIGHTS, thence N 0°01' E along the said Southerly extension of the West Line of Lot 3 Block G 20 feet to the Southwest Corner thereof, thence N 89°58'45" E along the South Line of said Lot 3 Block G 200 feet more or less to the Southeast Corner thereof, thence Southeasterly 42.4 feet more or less to the point of beginning.



- 4 - PETITION FOR VACATION OF A PUBLIC ROAD
- 1 - EXHIBIT A



First American Title Insurance Company of Oregon

An assumed business name of TITLE INSURANCE COMPANY OF OREGON

310 S.W. FOURTH AVENUE, PORTLAND, OR 97204

(503) 222-3651

June 6, 1989

Order No. 589161

Re: Parr

SUPPLEMENTAL LOT BOOK SERVICE

Fee: \$40.00

Boullivant, Houser, Bailey, Pengergrass & Hoffman
Attorneys at Law
1400 Pacwest Center
1211 S.W. Fifth
Portland, Oregon 97204

Attention: James Driscoll - Attorney

We have searched our Tract Indices as to the following described property:

That certain unnamed street as shown on the plat of BARNES PARK HEIGHTS, lying Northerly of Lot 1, Block H and Southerly of Lot 3, Block G, of said BARNES PARK HEIGHTS, in the County of Multnomah and State of Oregon.

EXCEPTING THEREFROM any portion located within the North and South right of way of Spring Avenue, Maple Avenue and Electric Avenue as shown on the plat of BARNES PARK HEIGHTS.

and as of May 31, 1989 at 8:00 a.m.:

We find that the last deed of record runs to:

A. DON PARR and DOROTHY C. PARR,
as tenants by the entirety, as to Lot 3, Block G, and
that portion of Lot 2, Block G, as described in deed
recorded June 13, 1962 in Book 2120, page 489 and by deed
recorded September 15, 1965 in Book 379, page 134,
whose address is 900 N.W. Spring Ave., Portland, Oregon 97210
JAMES DONALD PARR and SHAWN WEST PARR,
as tenants by the entirety,
as to Lot 1, Block H, by deed
recorded April 17, 1989 in book 2194, page 1725,
whose address is 814 N.W. Spring Rd., Portland, Oregon 97229;

We also find the following apparent encumbrances within ten years prior to the effective date hereof:

- 5 - PETITION FOR VACATION OF A PUBLIC ROAD
- 1 - EXHIBIT B

1. The rights of the public in and to that portion of the premises herein described lying within the limits of unnamed street, as described herein, and as shown on the plat of Barnes Park Heights.

2. Easements for utilities over and across the premises formerly included within the boundaries of unnamed street to be vacated, as dedicated on the plat of Barnes Park Heights, if any such exist.

3. Declaration of conditions and restrictions, including the terms and provisions thereof, but deleting restrictions, if any, based on race, color, religion or national origin.

Recorded : March 13, 1963 in Book 2158, page 95

4. Right, title and interest of FAR WEST FEDERAL BANK, successor to PORTLAND FEDERAL SAVINGS AND LOAN ASSOCIATION, of Portland, Oregon, a corporation as disclosed by reason of the following:
Covers that portion adjacent within Lot 2, Block G.

Trust Deed, including the terms and provisions thereof, given to secure an indebtedness of \$14,180.86

Dated : September 2, 1965

Recorded : September 15, 1965 in Book 379, page 138

Grantor : A. Don Parr and Dorothy C. Parr, husband and wife

Trustee : Henry L. Bauer

Beneficiary : Portland Federal Savings and Loan Association of Portland, Oregon, a corporation, whose address is 421 S.W. 6th Avenue, Portland, Oregon 97204

5. Right, title and interest of Washington Federal Savings Bank, which is organized and existing under the laws of the United States of America as disclosed by reason of the following:
Covers that portion adjacent to Lot 1, Block H.

Trust Deed, including the terms and provisions thereof, given to secure an indebtedness of \$80,000.00

Dated : April 6, 1989

Recorded : April 11, 1989 in Book 2192, page 2213

Grantor : James Donald Parr and Shawn West Parr

Trustee : Oregon Title Insurance Company

Beneficiary : Washington Federal Savings Bank

Loan No. : 2000019259

We have also searched our General Index for judgments and state and federal tax liens against the above named grantees and find the following:

NONE

We also find the following unpaid taxes and city liens:


1. Taxes for the fiscal year 1988-89, a lien not yet payable.

6 - PETITION FOR VACATION OF A PUBLIC ROAD
2 - EXHIBIT B

Page 3
Order No. 589161

THIS IS NOT A TITLE REPORT, since no examination has been made of the title to the above described property. Our search for apparent encumbrances was limited to our Tract Indices and therefore above listings do not include additional matters which might have been disclosed by an examination of the record title. We assume no liability in connection with this Lot Book Service and will not be responsible for errors or omissions therein. The charge for this service will not include supplemental reports, rechecks or other services.

FIRST AMERICAN TITLE INSURANCE COMPANY OF OREGON


CATHERINE SPENCER
Title Officer

CS:cm - a

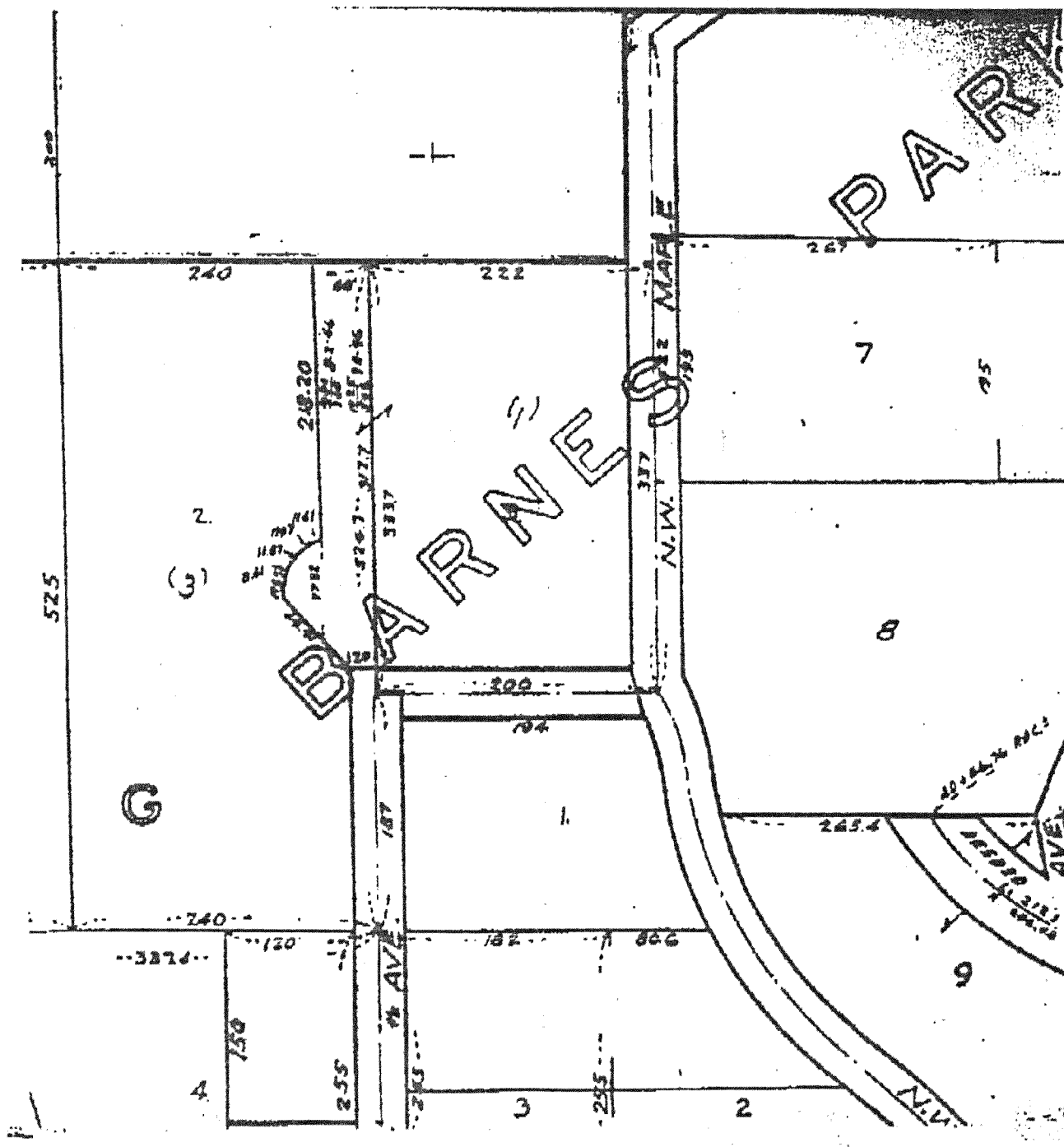
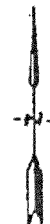
7 - PETITION FOR VACATION OF A PUBLIC ROAD
3 - EXHIBIT B



THIS MAP IS FURNISHED AS A CONVENIENCE IN LOCATING PROPERTY AND THE COMPANY ASSUMES NO LIABILITY FOR ANY VARIATIONS AS MAY BE DISCLOSED BY ACTUAL SURVEY

First American Title Insurance Company of Oregon

an assumed business name of TITLE INSURANCE COMPANY OF OREGON
310 S.W. FOURTH AVENUE, PORTLAND, OR 97204
(503) 222-3851



- 8 - PETITION FOR VACATION OF A PUBLIC ROAD
- 4 - EXHIBIT B

ATTORNEYS AT LAW
1400 PACWEST CENTER
1211 S. W. FIFTH AVENUE
PORTLAND, OREGON 97204-3797
(503) 228-6351

SEATTLE OFFICE
2150 COLUMBIA CENTER
701 FIFTH AVENUE
SEATTLE, WASHINGTON 98104
(206) 292-8930

VANCOUVER OFFICE
405 WEST 13TH STREET
VANCOUVER, WASHINGTON 98660
(206) 693-2424 • (503) 225-1100

TELEFAX: (503) 295-0915
CABLE ADDRESS: PORTLAW
TELEX: 5101010486
BULLIVANT

DOUGLAS R. ANDRES
JOHN P. ASHWORTH
RONALD E. BAILEY
JOHN A. BENNETT
ANNA J. BROWN
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L. FRANKLIN HUSBAND
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CHRYS A. MARTIN
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VERNELIA R. RANDALL, R.N., M.B.N.
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RICHARD J. WHITTEMORE
JEREMY E. ZUCK

* OREGON AND WASHINGTON BARS
† OREGON AND IDAHO BARS
‡ WASHINGTON BAR ONLY
§ OREGON AND DISTRICT OF COLUMBIA BARS
• OREGON AND CALIFORNIA BARS

September 7, 1988

Tom York
U.S. West Telephone
421 SW Oak, Rm. 5-N15
Portland, OR 97204

Re: Street Vacation

Dear Mr. York:

We are preparing a Petition for Vacation of a Public Road. The property proposed to be vacated is described in the Lot Book Service dated 8/19/88, attached to this letter. A map showing the affected area (outlined in red) is attached to the Lot Book Service.

As part of the petition, we are required to certify that there are no improvements presently constructed in the right of way to be vacated. Please check your records and confirm in writing that there are no improvements by your utility located in the roadway.

Thank you for your assistance and cooperation.

Very truly yours,

James G. Driscoll

JGD:tjt
Enclosures

ref. order 589161
9/8/88
Dear Sir,
U.S. West, Inc. (formerly Pacific Northwest Bell Telephone Company)
has found no recorded easements nor cables thru the property
described and highlighted by the accompanying letter.

9 - PETITION FOR VACATION OF A PUBLIC ROAD
1 - EXHIBIT C

242-8764

MANAGER - ENGINEERING

NORTHWEST



NATURAL GAS COMPANY

220 N.W. SECOND AVENUE

PORTLAND, OREGON 97209

(503) 226-4211

September 12, 1988

9-13-88

James G. Driscoll
Attorney at Law
1400 Pacwest Center
1211 SW 5th Avenue
Portland, Oregon 97204-3797

Re: Vacation of an Unnamed Road located between
NW Spring Avenue and NW Maple Avenue
T1N, R1W, NW¼ Section 36

Dear Mr. Driscoll:

Northwest Natural Gas Company has no facilities within
the proposed vacation area. Attached is a sketch show-
ing the location of our gas mains in the general area.

Please don't hesitate to call if I can be of further
assistance.

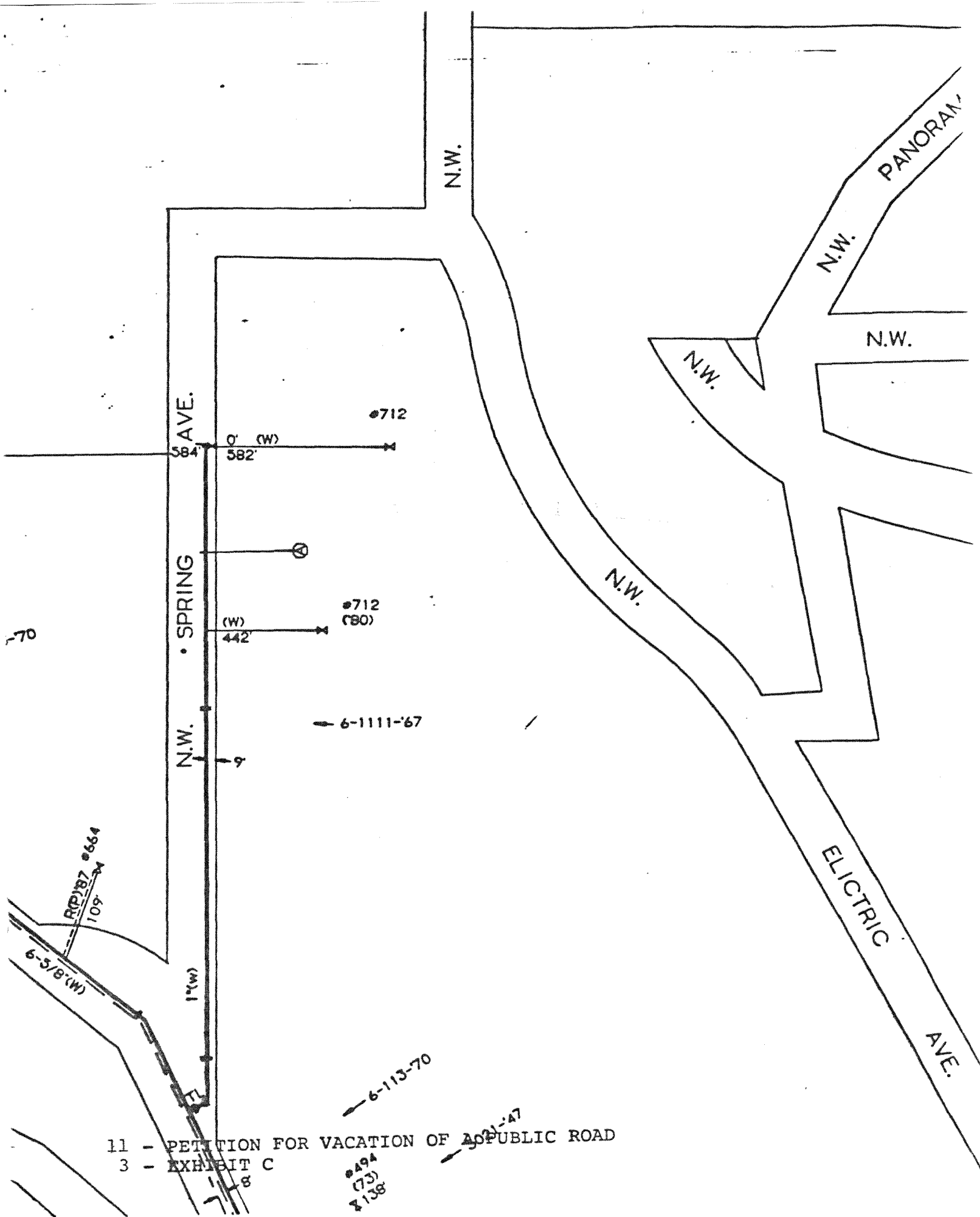
Sincerely,

Diantha G. Beal
Engineering Dept.
Ext. 4331

Mult Co
Plat: 29-22

Enclosure

10 - PETITION FOR VACATION OF A PUBLIC ROAD
2 - EXHIBIT C



11 - PETITION FOR VACATION OF A PUBLIC ROAD
3 - EXHIBIT C

494
(73)
138



TY OF

PORTLAND, OREGON

BUREAU OF WATER WORKS

Bob Koch, Commissioner
Edward Tenny, Administrator
1120 S.W. 5th Avenue
Portland, Oregon 97204-1926

September 20, 1988

James G. Driscoll
Bullivant, Houser, Bailey, Pengergrass, & Hoffman
Attorneys at Law
1400 Pacwest Center
1211 S. W. Fifth Avenue
Portland, OR 97204-6351

Dear Mr. Driscoll:

In response to your inquiry of September 7, the Water Bureau does not have any facilities in the right-of-way between N. W. Spring Avenue and N. W. Maple Avenue. The right-of-way could be used for a future connection between the two streets but there are no plans to do so at this time.

If you have any questions, please feel free to call me at 796-7485.

Sincerely,

Vern Freeman

Vern Freeman
Water Bureau Engineering

VSF:ppn
COM:GEN88-405

12 - PETITION FOR VACATION OF A PUBLIC ROAD
4 - EXHIBIT C



Portland General Electric Company

4-16-88

September 15, 1988

James G. Driscoll
Bullivant Houser Bailey Pendergrass & Hoffman
Attorneys at Law
1400 PacWest Center
1211 SW 5th Ave
Portland OR 97204-3797

Mr. Driscoll:

Regarding vacation of right-of-way (Spring Avenue), Portland General Electric presently has no facilities located in this right-of-way. A word of caution, however - to vacate this right-of-way may hinder future ability to provide electric service to the adjacent property.

If you have any additional questions, please call me at 643-5454, Ext 351.

Sincerely,

Brian J. Moore
Service and Design Consultant
Western Region

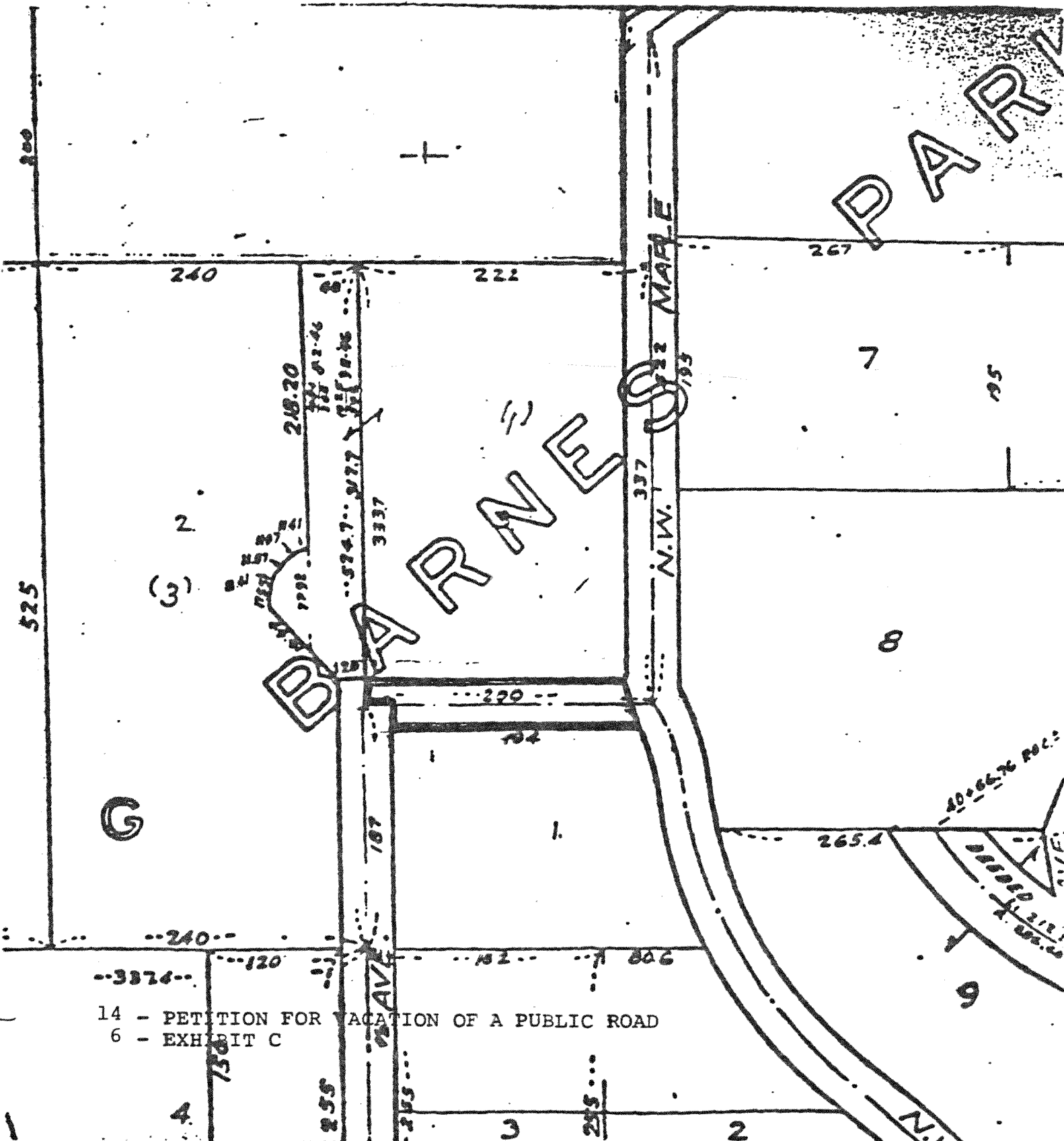
BJM/tb5A21

- 13 - PETITION FOR VACATION OF A PUBLIC ROAD
- 5 - EXHIBIT C



First American Title Insurance Company of Oregon

AN ASSUMED BUSINESS NAME OF TITLE INSURANCE COMPANY OF OREGON
310 S.W. FOURTH AVENUE, PORTLAND, OR 97204
(503) 222-3851



- 14 - PETITION FOR VACATION OF A PUBLIC ROAD
- 6 - EXHIBIT C

BULLIVANT, HOUSER, BAILEY, PENDERGRASS & HOFFMAN

ATTORNEYS AT LAW
1400 PACWEST CENTER
1211 S.W. FIFTH AVENUE
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(206) 693-2424 • (503) 225-1100

FACSIMILE: (503) 295-0915
CABLE ADDRESS: PORTLAW
TELEX: 5101010486
BULLIVANT

June 19, 1989

DOUGLAS R. ANDRES
JOHN R. ASHWORTH*
RONALD E. BAILEY
JOHN A. BENNETT
ANNA J. BROWN
JOHN W. BUEHLER
NICKOLAS J. DIBERT†
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S. JOEL WILSON
JAMES D. ZUPANCIC, P.C.*

SENIOR COUNSEL
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CHARLES E. WRIGHT

RETIRED
ROBERT A. LEEDY
DARRELL L. JOHNSON

OF COUNSEL
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MERRILEE A. MACLEAN†
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† WASHINGTON BAR ONLY
‡ OREGON AND DISTRICT OF COLUMBIA BARS
• OREGON AND CALIFORNIA BARS
†† OREGON AND TEXAS BARS

Clerk of the Multnomah County
Board of Commissioners
1021 SW Fourth Avenue
Portland, OR 97204

Re: Petition for Vacation of a Public Road

Dear Clerk:

Our office represents Mr. and Mrs. Don Parr and Mr. and Mrs. James Parr. On June 15, 1989 we filed a PETITION FOR VACATION OF A PUBLIC ROAD with the County Assessor's office. We enclose a blank copy of the petition for your information. We understand the Assessor's office will forward, or perhaps has already forwarded, the original PETITION for the Board's consideration.

Please note that the petitioners are all of the abutting land owners.

Also, please send copies of any notices to our office.

Thank you for your time and assistance in this matter.

Yours very truly,

James G. Driscoll
James G. Driscoll

JGD:cjs

cc: Mr. and Mrs. Don Parr
Mr. and Mrs. James Parr

RECEIVED
JUN 20 1989
CLERK OF MULTNOMAH COUNTY
OREGON

BEFORE THE BOARD OF COUNTY COMMISSIONERS
OF MULTNOMAH COUNTY, OREGON

Donald A. Parr;
Dorothy C. Parr;
James D. Parr; and
Shawn W. Parr

PETITION FOR VACATION
OF A PUBLIC ROAD

(June 5, 1989)

Petitioners

Petitioners request the Board of Commissioners enter a Final Order of Vacation of a Public Road as follows:

1. Legal Description of the Property:

That certain unnamed street described as

Beginning at the Northeast Corner of Lot 1 Block H BARNES PARK HEIGHTS, a plat of record in Section 36, T1N, R1W, W.M., Multnomah County, Oregon and running thence S 89°58'45" W along the North Line of said Lot 1 Block H 194 feet to the Northwest Corner thereof, thence N 0°01' E on the extension of the West Line of said Lot 1 Block H 20 feet to an Iron Pipe in the Center of Spring Avenue, thence S 89°58'45" W along the said Center of Spring Avenue 20 feet to the Southerly extension of the West Line of Lot 3 Block G BARNES PARK HEIGHTS, thence N 0°01' E along the said Southerly extension of the West Line of Lot 3 Block G 20 feet to the Southwest Corner thereof, thence N 89°58'45" E along the South Line of said Lot 3 Block G 200 feet more or less to the Southeast Corner thereof, thence Southeasterly 42.4 feet more or less to the point of beginning.

(see map attached to Lot Book Report, Exhibit A to this Petition)

2. Reasons for Vacation

The terrain is so steep that no street can be built on the designated strip as a practical matter and it has never been opened or used by the public. Petitioners, adjacent land owners, wish to include the dedicated area in their landscaping and fencing.

3. Signatures

Petitioners and signatures to this petition are the owners of all of the land abutting the property proposed to be vacated.

4. Title Company Report

Attached to this Petition as Exhibit B.

5. Owners of Improvements

There are no improvements constructed on the property proposed to be vacated. Attached as Exhibit C are letters from local utility companies confirming the same.

6. Names and Addresses of Abutting Owners

Donald A. Parr and Dorothy C. Parr
900 NW Spring Avenue
Portland, OR 97229

James D. Parr and Shawn W. Parr
814 NW Spring Avenue
Portland, OR 97229

Donald A. Parr

STATE OF OREGON)
) ss.
County of Multnomah)

On this ____ day of _____, 1989,
personally appeared Donald A. Parr, who, being duly sworn, signed
and acknowledged said instrument to be his voluntary act and deed.

Before me:

Notary Public for Oregon
My Commission Expires _____

Dorothy C. Parr

STATE OF OREGON)
) ss.
County of Multnomah)

On this ____ day of _____, 1989,
personally appeared Dorothy C. Parr, who, being duly sworn, signed
and acknowledged said instrument to be her voluntary act and deed.

Before me:

Notary Public for Oregon
My Commission Expires_____

James D. Parr

STATE OF OREGON)
) ss.
County of Multnomah)

On this ____ day of _____, 1989,
personally appeared James D. Parr, who, being duly sworn, signed
and acknowledged said instrument to be his voluntary act and deed.

Before me:

Notary Public for Oregon
My Commission Expires_____

Shawn W. Parr

STATE OF OREGON)
) ss.
County of Multnomah)

On this ____ day of _____, 1989,
personally appeared Shawn W. Parr, who, being duly sworn, signed
and acknowledged said instrument to be her voluntary act and deed.

Before me:

Notary Public for Oregon
My Commission Expires_____



PROFESSIONAL LAND SERVICES

JOHNNIE M. SUMMERS P.L.S., INC.

P.O. Box 1044
Hillsboro, Oregon 97123
(503) 648-2019

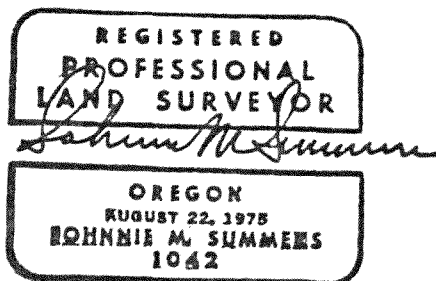


September 27, 1988

Legal Description for Donald Parr

VACATION A PORTION OF SPRING AVENUE

Beginning at the Northeast Corner of Lot 1 Block H BARNES PARK HEIGHTS, a plat of record in Section 36, T1N, R1W, W.M., Multnomah County, Oregon and running thence S 89°58'45" W along the North Line of said Lot 1 Block H 194 feet to the Northwest Corner thereof, thence N 0°01' E on the extension of the West Line of said Lot 1 Block H 20 feet to an Iron Pipe in the Center of Spring Avenue, thence S 89°58'45" W along the said Center of Spring Avenue 20 feet to the Southerly extension of the West Line of Lot 3 Block G BARNES PARK HEIGHTS, thence N 0°01' E along the said Southerly extension of the West Line of Lot 3 Block G 20 feet to the Southwest Corner thereof, thence N 89°58'45" E along the South Line of said Lot 3 Block G 200 feet more or less to the Southeast Corner thereof, thence Southeasterly 42.4 feet more or less to the point of beginning.



- 4 - PETITION FOR VACATION OF A PUBLIC ROAD
- 1 - EXHIBIT A

August 19, 1988

Order No. 589161
Re: Parr
REVISED LOT BOOK SERVICE
Fee: \$175.00

Boullivant, Houser, Bailey, Pengergrass & Hoffman
Attorneys at Law
1400 Pacwest Center
1211 S.W. Fifth
Portland, Oregon 97204

Attention: James Driscoll - Attorney

We have searched our Tract Indices as to the following
described property:

That certain unnamed street as shown on the plat of BARNES PARK
HEIGHTS, lying Northerly of Lot 1, Block H and Southerly of Lot
3, Block G, of said BARNES PARK HEIGHTS, in the County of
Multnomah and State of Oregon.

EXCEPTING THEREFROM any portion located within the North and
South right of way of Spring Avenue, Maple Avenue and Electric
Avenue as shown on the plat of BARNES PARK HEIGHTS.

and as of August 15, 1988, at 8:00 a.m.:

We find that the last deed of record runs to:

A. DON PARR and DOROTHY C. PARR,
as tenants by the entirety, as to Lot 3, Block G, and
that portion of Lot 2, Block G, as described in deed
recorded June 13, 1962 in Book 2120, page 489 and by deed
recorded September 15, 1965 in Book 379, page 134,
whose address is 900 N.W. Spring Ave., Portland, Oregon 97210
DAN. DON J. VOLLUM,
as to Lot 1, Block H, by deed
recorded March 1, 1983 in Book 1648, page 1866,
whose address is 814 N.W. Spring Rd., Portland, Oregon 97229;

We also find the following apparent encumbrances within ten years
prior to the effective date hereof:

5 - PETITION FOR VACATION OF A PUBLIC ROAD
1 - EXHIBIT B

1. The rights of the public in and to that portion of the premises herein described lying within the limits of unnamed street, as described herein, and as shown on the plat of Barnes Park Heights.

2. Easements for utilities over and across the premises formerly included within the boundaries of unnamed street to be vacated, as dedicated on the plat of Barnes Park Heights, if any such exist.

3. Declaration of conditions and restrictions, including the terms and provisions thereof, but deleting restrictions, if any, based on race, color, religion or national origin.

Recorded : March 13, 1963 in Book 2158, page 95

4. Right, title and interest of FAR WEST FEDERAL BANK, successor to PORTLAND FEDERAL SAVINGS AND LOAN ASSOCIATION, of Portland, Oregon, a corporation as disclosed by reason of the following: Covers that portion adjacent within Lot 2, Block G.

Trust Deed, including the terms and provisions thereof, given to secure an indebtedness of \$14,180.86

Dated : September 2, 1965

Recorded : September 15, 1965 in Book 379, page 138

Grantor : A. Don Parr and Dorothy C. Parr, husband and wife

Trustee : Henry L. Bauer

Beneficiary : Portland Federal Savings and Loan Association of Portland, Oregon, a corporation, whose address is 421 S.W. 6th Avenue, Portland, Oregon 97204

We have also searched our General Index for judgments and state and federal tax liens against the above named grantees and find the following:

NONE

We also find the following unpaid taxes and city liens:

1. Taxes for the fiscal year 1988-89, a lien not yet payable.

6 - PETITION FOR VACATION OF A PUBLIC ROAD

2 - EXHIBIT B

THIS IS NOT A TITLE REPORT, since no examination has been made of the title to the above described property. Our search for apparent encumbrances was limited to our Tract Indices and therefore above listings do not include additional matters which might have been disclosed by an examination of the record title. We assume no liability in connection with this Lot Book Service and will not be responsible for errors or omissions therein. The charge for this service will not include supplemental reports, rechecks or other services.

FIRST AMERICAN TITLE INSURANCE COMPANY OF OREGON

Catherine Spencer
CATHERINE SPENCER
Title Officer

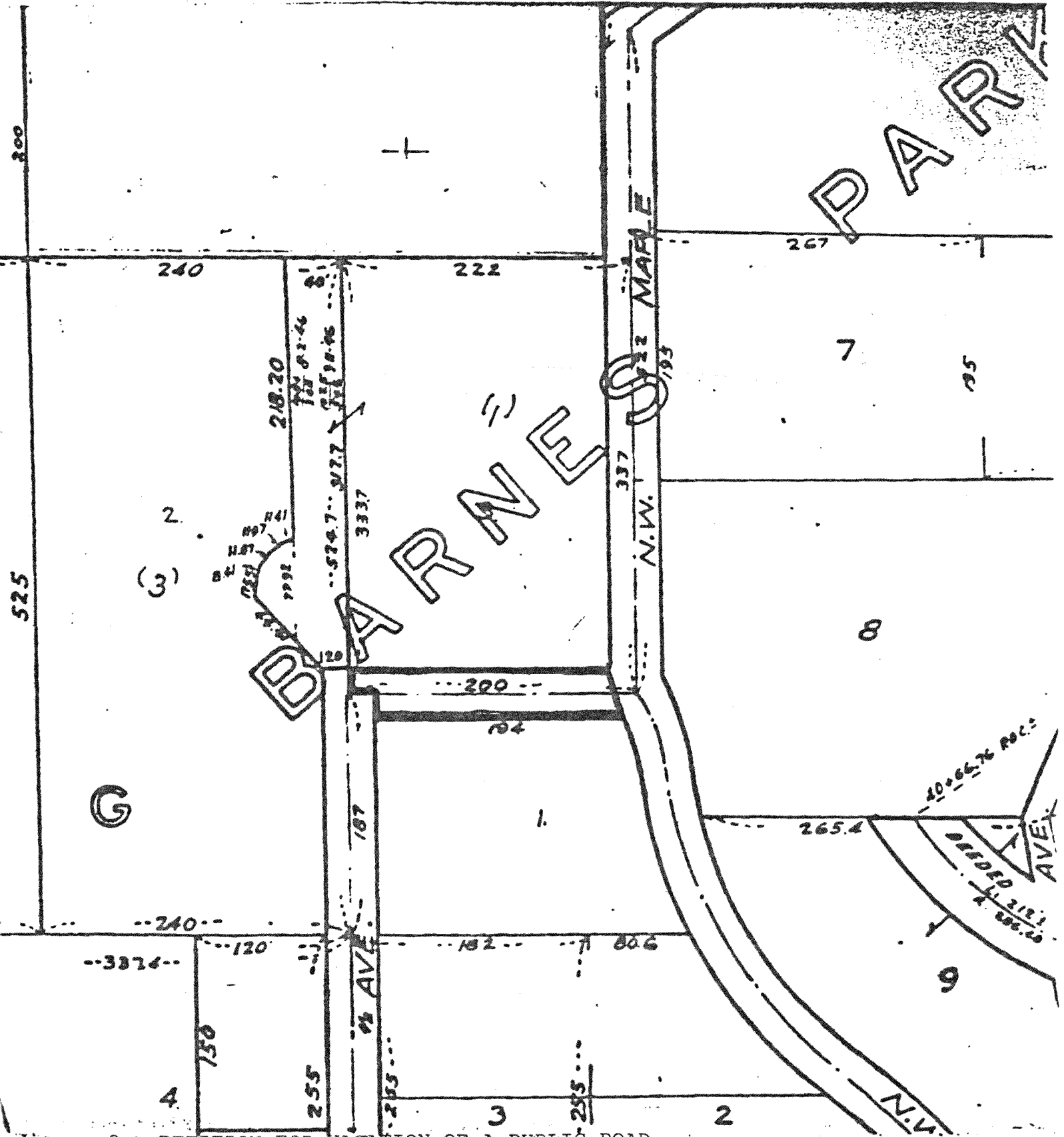
CS:emk - a

7 - PETITION FOR VACATION OF A PUBLIC ROAD
3 - EXHIBIT B



First American Title Insurance Company of Oregon

an assumed business name of TITLE INSURANCE COMPANY OF OREGON
310 S.W. FOURTH AVENUE, PORTLAND, OR 97204
(503) 222-3651



8 - PETITION FOR VACATION OF A PUBLIC ROAD
4 - EXHIBIT B

BULLIVANT, KUSER, BAILEY, PENDERGRASS & HOFFMAN

RECEIVED
9-12-88

ATTORNEYS AT LAW

1400 PACWEST CENTER

1211 S. W. FIFTH AVENUE

PORTLAND, OREGON 97204-3797

(503) 228-6351

SEATTLE OFFICE

2150 COLUMBIA CENTER

701 FIFTH AVENUE

SEATTLE, WASHINGTON 98104

(206) 292-8930

VANCOUVER OFFICE

405 WEST 13TH STREET

VANCOUVER, WASHINGTON 98660

(206) 893-2424 • (503) 225-1100

TELEFAX: (503) 295-0915

CABLE ADDRESS: PORTLAW

TELEX: 5101010486

BULLIVANT

THOMAS D. ADAMS
RANDY L. ARTHUR
STEVEN M. BERNIE
SANDRA CAMPBELL
RONALD J. CLARK
MARK D. CLARKE
DONALD J. ERMAN
DAVID A. ERNST
MARC D. FRANCIS
STUART D. JONES
MICHAEL JOSEPH KNAPP
CAROL J. KYLE
R. DANIEL LINDAHL
ROBERT S. LOWRY
THOMAS R. MERRICK
LORI R. METZ
LOREN D. PODWILL
DIANE L. POLSCER
GREGORY E. PRICE
VERNELIA R. RANDALL, R.N., M.B.N.
STEVEN V. RIZZO
CHRISTOPHER A. RYCEWICZ
JERRET E. SALE
MICHAEL R. SEIDL
BETH SKILLERN
SCOTT H. STICKNEY
CRAIG R. WATSON
ROGER WESTENDORF
RICHARD J. WHITTEMORE
JEREMY E. ZUCK

* OREGON AND WASHINGTON BARS
* OREGON AND IDAHO BARS
† WASHINGTON BAR ONLY
§ OREGON AND DISTRICT OF COLUMBIA BARS
* OREGON AND CALIFORNIA BARS

DOUGLAS R. ANDRES
JOHN R. ASHWORTH
RONALD E. BAILEY
JOHN A. BENNETT
ANNA J. BROWN
JOHN W. BUEHLER
R. R. BULLIVANT
NICKOLAS J. DIBERT
JAMES G. DRISCOLL
STEPHEN F. ENGLISH
DIANNE K. ERICSSON
DOUGLAS F. FOLEY
DAVID R. FOSTER
THOMAS A. GORDON
JAMES D. HISSARD
JACK L. HOFFMAN
DOUGLAS G. HOUSER, P.C.
I. FRANKLIN HUNSAKER
GARRETT L. JOHNSON
R. ERICK JOHNSON
JAMES L. KNOLL
CHRIS A. MARTIN
STANLEY E. MARTINSON
DONALD E. MURRAY, P.E.
WALTER H. PENDERGRASS
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JOHN C. RUPPERT
RONALD G. STEPHENSON
S. JOEL WILSON
CHARLES E. WRIGHT
JAMES D. ZUPANCIC, P.C.

RETIRED
ROBERT A. LEEDY
OF COUNSEL
MICHAEL J. WALSH
WASHINGTON, D.C.

September 7, 1988

Tom York
U.S. West Telephone
421 SW Oak, Rm. 5-N15
Portland, OR 97204

Re: Street Vacation

Dear Mr. York:

We are preparing a Petition for Vacation of a Public Road. The property proposed to be vacated is described in the Lot Book Service dated 8/19/88, attached to this letter. A map showing the affected area (outlined in red) is attached to the Lot Book Service.

As part of the petition, we are required to certify that there are no improvements presently constructed in the right of way to be vacated. Please check your records and confirm in writing that there are no improvements by your utility located in the roadway.

Thank you for your assistance and cooperation.

Very truly yours,

Jim Driscoll
James G. Driscoll

JGD:tjt
Enclosures

ref. order 589161

9/8/88

Dear Jim,
U.S. West, Inc. (formerly Pacific Northwest Bell Telephone Company)
has found no recorded easements nor cables to the property
described and highlighted by the accompanying letter.

9 - PETITION FOR VACATION OF A PUBLIC ROAD
1 - EXHIBIT C

J.W. York
MANAGER - ENGINEERING 242-8764

August 19, 1988

Order No. 589161
Re: Parr
REVISED LOT BOOK SERVICE
Fee: \$175.00

Boullivant, Houser, Bailey; Pengergrass & Hoffman
Attorneys at Law
1400 Pacwest Center
1211 S.W. Fifth
Portland, Oregon 97204

Attention: James Driscoll - Attorney

We have searched our Tract Indices as to the following
described property:

That certain unnamed street as shown on the plat of BARNES PARK
HEIGHTS, lying Northerly of Lot 1, Block H and Southerly of Lot
3, Block G, of said BARNES PARK HEIGHTS, in the County of
Multnomah and State of Oregon.

EXCEPTING THEREFROM any portion located within the North and
South right of way of Spring Avenue, Maple Avenue and Electric
Avenue as shown on the plat of BARNES PARK HEIGHTS.

and as of August 15, 1988, at 8:00 a.m.:

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2 - EXHIBIT C

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FIRST AMERICAN TITLE INSURANCE COMPANY OF OREGON

Catherine Spencer
CATHERINE SPENCER
Title Officer

CS:emk - a

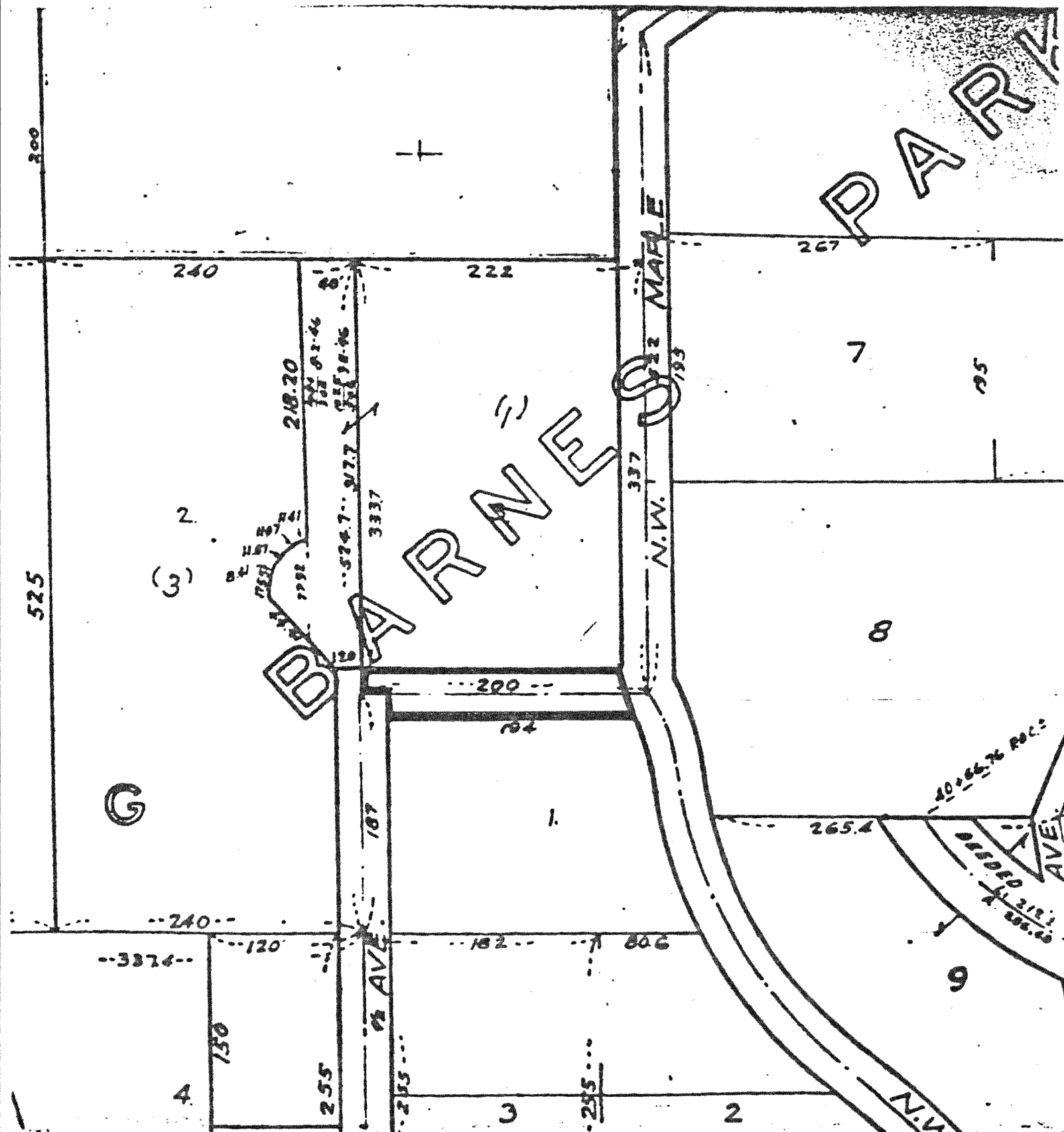


First American Title Insurance Company of Oregon

an assumed business name of TITLE INSURANCE COMPANY OF OREGON

310 S.W. FOURTH AVENUE, PORTLAND, OR 97204

(503) 222-3651



13 - PETITION FOR VACATION OF A PUBLIC ROAD
5 - EXHIBIT C

NORTHWEST



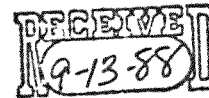
NATURAL GAS COMPANY

220 N.W. SECOND AVENUE

PORTLAND, OREGON 97209

(503) 226-4211

September 12, 1988



James G. Driscoll
Attorney at Law
1400 Pacwest Center
1211 SW 5th Avenue
Portland, Oregon 97204-3797

Re: Vacation of an Unnamed Road located between
NW Spring Avenue and NW Maple Avenue
T1N, R1W, NW¼ Section 36

Dear Mr. Driscoll:

Northwest Natural Gas Company has no facilities within
the proposed vacation area. Attached is a sketch show-
ing the location of our gas mains in the general area.

Please don't hesitate to call if I can be of further
assistance.

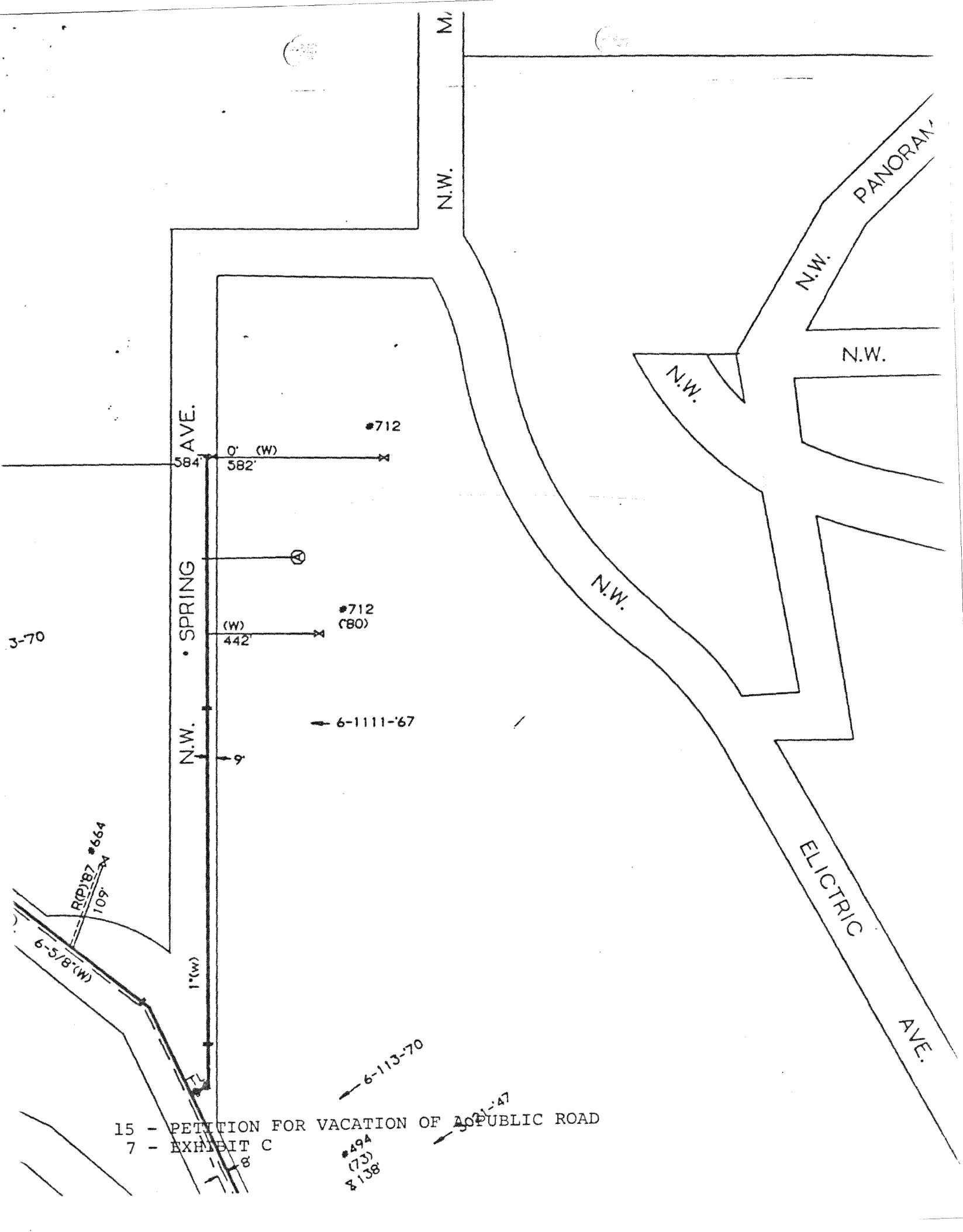
Sincerely,

Diantha G. Beal
Engineering Dept.
Ext. 4331

Mult Co
Plat: 29-22

Enclosure

14 - PETITION FOR VACATION OF A PUBLIC ROAD
6 - EXHIBIT C



15 - PETITION FOR VACATION OF A PUBLIC ROAD
7 - EXHIBIT C

#494
(73)
#138

6-113-70

6-1111-67

6-113-70

R(P) 87 #664
109'

6-5/8(W)

SPRING AVE.

SPRING

N.W.

N.W.

M.

N.W.

N.W.

N.W.

PANORAMA

N.W.

ELECTRIC AVE.

AVE.

#712

#712
(80)

0' (W)
582'

(W)
442'

9'

1' (W)

3-70



CITY OF

PORTLAND, OREGON

BUREAU OF WATER WORKS

Bob Koch, Commissioner
Edward Tenny, Administrator
1120 S.W. 5th Avenue
Portland, Oregon 97204-1926

September 20, 1988

James G. Driscoll
Bullivant, Houser, Bailey, Pengergrass, & Hoffman
Attorneys at Law
1400 Pacwest Center
1211 S. W. Fifth Avenue
Portland, OR 97204-6351

Dear Mr. Driscoll:

In response to your inquiry of September 7, the Water Bureau does not have any facilities in the right-of-way between N. W. Spring Avenue and N. W. Maple Avenue. The right-of-way could be used for a future connection between the two streets but there are no plans to do so at this time.

If you have any questions, please feel free to call me at 796-7485.

Sincerely,

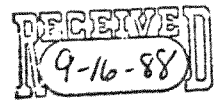
Vern Freeman

Vern Freeman
Water Bureau Engineering

VSF:ppn
COM:GEN88-405



Portland General Electric Company



September 15, 1988

James G. Driscoll
Bullivant Houser Bailey Pendergrass & Hoffman
Attorneys at Law
1400 PacWest Center
1211 SW 5th Ave
Portland OR 97204-3797

Mr. Driscoll:

Regarding vacation of right-of-way (Spring Avenue), Portland General Electric presently has no facilities located in this right-of-way. A word of caution, however - to vacate this right-of-way may hinder future ability to provide electric service to the adjacent property.

If you have any additional questions, please call me at 643-5454, Ext 351.

Sincerely,

Brian J. Moore
Service and Design Consultant
Western Region

BJM/tb5A21

17 - PETITION FOR VACATION OF A PUBLIC ROAD
9 - EXHIBIT C

THIS MAP IS FURNISHED AS A CONVENIENCE IN LOCATING PROPERTY AND THE COMPANY
ASSUMES NO LIABILITY FOR ANY VARIATIONS AS MAY BE DISCLOSED BY ACTUAL SURVEY

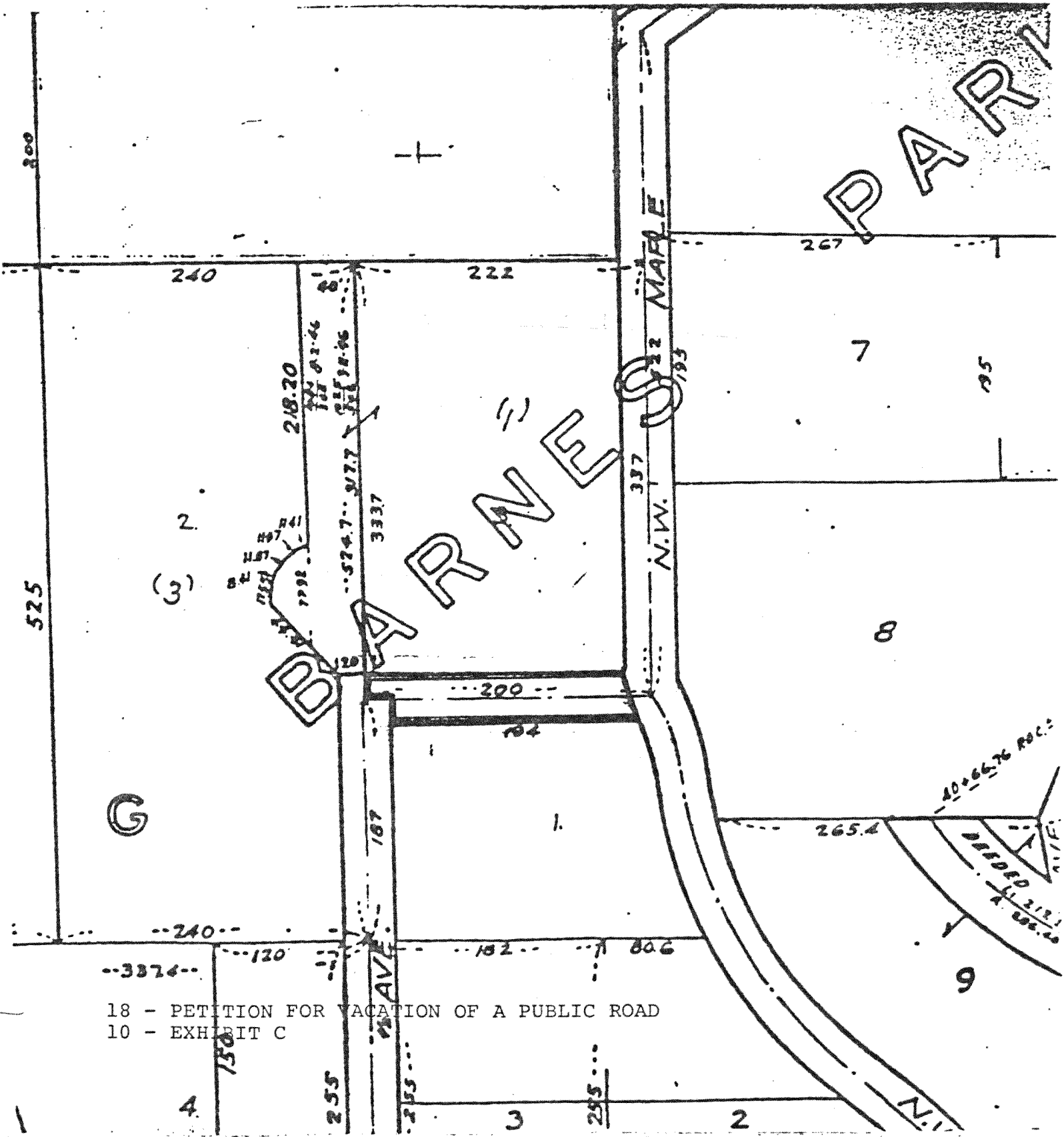


First American Title Insurance Company of Oregon

an assumed business name of TITLE INSURANCE COMPANY OF OREGON

310 S.W. FOURTH AVENUE, PORTLAND, OR 97204

(503) 222-3651



18 - PETITION FOR VACATION OF A PUBLIC ROAD
10 - EXHIBIT C

NAME John Di Lorenzo Date _____
ADDRESS Suite 200
121 SW Morrison
Portland, Ore. 97204
City Zip

I wish to speak on Agenda Item # R-3
Subject NON-1 NEEDLES
____ FOR ☒ AGAINST

John Di Lorenzo

DATE SUBMITTED 6/19/89

(For Clerk's Use)
Meeting Date 6-29-89
Agenda No. R-3

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: Adoption of the 1989-90 Budget

Informal Only*
(Date) _____

Formal Only 6/29/89
(Date) _____

DEPARTMENT General Services DIVISION Planning and Budget

CONTACT David Warren TELEPHONE 3822

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD David Warren

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Resolution adopting the 1989-90 Budget.

1. Board (as the governing body of Multnomah County, not as the Budget Committee) moves and seconds the resolution adopting the budget;
2. Board considers and responds to the recommendations from TSCC about the budget;
3. Board moves and approves any amendments needed;
4. Board votes to adopt the Budget.

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☒ RATIFICATION

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA 1 hour

IMPACT:

PERSONNEL

☐ FISCAL/BUDGETARY

☐ General Fund

Other _____

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: Linda D. Alexander

BUDGET / PERSONNEL David C. Warren

COUNTY COUNSEL (Ordinances, Resolution, Agreements, Contracts) (P.K.)

OTHER _____

(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

*sent GS 7-12-89
to DGS Budget, HT, Tax Sup*

BOARD OF
COUNTY COMMISSIONERS
1989 JUN 20 PM 4:24
MULTNOMAH COUNTY
OREGON

BEFORE THE BOARD OF COUNTY COMMISSIONERS FOR

MULTNOMAH COUNTY

(In the Matter of the Adoption of the)
(1989-90 Budget for Multnomah County)
(Oregon, for the Fiscal Year July 1, 1989,) RESOLUTION
(to June 30, 1990, and Making the Appropriations) #89-140
(thereunder, Pursuant to ORS 294.435.)

The above entitled matter is before the Board to consider the adoption of the budget for Multnomah County for the fiscal year July 1, 1989 to June 30, 1990; and

It appearing to the Board that the Multnomah County budget as prepared by the duly appointed Budget Officer has been considered and approved by the Board; that a public hearing was held before the Multnomah County Tax Supervising and Conservation Commission on the 13th day of June, 1989, and that said budget was duly certified by the said Tax Supervising and Conservation Commission with recommendations; and,

It further appearing to the Board that said budget as certified is on file in the Department of General Services of Multnomah County; and that the Board being fully advised in the premises; therefore,

The Board makes the attached response to the points raised by the Tax Supervising and Conservation Commission, (see Attachment A).

The budget, a copy of which is appended hereto, and which is on file in the Department of General Services, and as amended herein, is hereby adopted as the budget of Multnomah County, Oregon, for the fiscal year July 1, 1989, to June 30, 1990, and the attached appropriations are made, (see Attachment B).

June 29, 1989

(SEAL)

BOARD OF COUNTY COMMISSIONERS
MULTNOMAH COUNTY, OREGON

By Gladys McCoy
Chair

APPROVED AS TO FORM:

LAURENCE KRESSEL, COUNTY COUNSEL
FOR MULTNOMAH COUNTY, OREGON

By Laurence Kessel

6938F



MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS
GLADYS McCOY, CHAIR
PAULINE ANDERSON
POLLY CASTERLINE
GRETCHEN KAFOURY
RICK BAUMAN

DEPARTMENT OF GENERAL SERVICES
PORTLAND BUILDING
1120 SW FIFTH, 14th FLOOR
PORTLAND, OR 97204-1934
(503) 248-3300

OFFICE OF THE DIRECTOR	(503) 248-3303
PLANNING & BUDGET	(503) 248-3883
COUNTY COUNSEL	(503) 248-3138
EMPLOYEE SERVICES	(503) 248-5015
FINANCE	(503) 248-3312
LABOR RELATIONS	(503) 248-5135

MEMORANDUM

TO: Board of County Commissioners

FROM: David Warren, Budget Manager *DCW*

DATE: June 26, 1989

SUBJECT: Response to Tax Supervising Recommendations

Tax Supervising has the responsibility to certify that all municipal corporations in Multnomah County have complied with local budget law. Their letter certifying that Multnomah County's budget is legal is attached. It contains two recommendations the Board must address when the 1989-90 budget is adopted on June 29.

I recommend that the Board approve the following response to the Tax Supervising recommendations as Attachment A to the resolution adopting the budget.

ATTACHMENT A

Tax Supervising Recommendation: "We recommend that the budget be amended to include the various Trust Funds as envisioned by ORS 294.326 (2). Those Funds specifically exempt by statute, for example the Unsegregated Tax Account or the Deferred Employee Compensation Fund, should be excluded, however, we believe it appropriate and desirable to include the Public Guardian Fund."

Board of County Commissioners' Response: The Board agrees with the recommendation and directs the Planning and Budget Division to include trust funds in the 1989-90 Budget. The Board acknowledges fiduciary responsibility for these trust funds. The Board also recognizes that ORS 294.326 (2) refers to expenditures from such funds and exempts such expenditures from the requirements of Local Budget Law except for the requirement that the expenditures be authorized by the Board.

Tax Supervising Recommendation: "We also recommend that an indebtedness schedule of capital lease obligations, existing and proposed, be added to the budget."

Board of County Commissioners' Response: The Board agrees with the recommendation and directs the Planning and Budget Division to include a schedule of lease purchase payments in the 1989-90 Budget.

7060F/DW/jjs

June 21, 1989

Board of County Commissioners
Multnomah County
606 County Courthouse
Portland, Oregon 97204

Dear Board Members:

The Tax Supervising and Conservation Commission met with the County Board of Commissioners on June 13, 1989 to review, discuss and conduct a public hearing on the county's 1989-90 annual budget. This review was undertaken pursuant to ORS 294.605-705 to confirm compliance with applicable laws and to determine the adequacy of estimates necessary to support efficient and economical administration of county affairs.

We recommend that the budget be amended to include the various Trust Funds as envisioned by ORS 294.326 (2). Those Funds specifically exempt by statute, for example the Unsegregated Tax Account or the Deferred Employee Compensation Fund, should be excluded, however, we believe it appropriate and desirable to include the Public Guardian Fund. We also recommend that an indebtedness schedule of capital lease obligations, existing and proposed, be added to the budget. Budgeting of several service reimbursements is incomplete resulting in unbalanced funds involving relatively small amounts; these items will be resolved directly with your budget staff.

Except as noted, the budget filed May 15th is certified without other objections or recommendations. Estimates were judged to be reasonable for the purpose shown and the document was found to be in substantial compliance with the law.

Budget estimates and levy amounts certified herewith are:

Budget Estimates:

General Fund	\$131,158,218
Unappropriated Balance	(490,000)
Road Fund	37,046,769
Emergency Communications Fund	203,200
Recreational Facilities Fund	469,592
Bicycle Paths Construction Fund	607,267
Federal/State Program Fund	82,334,641

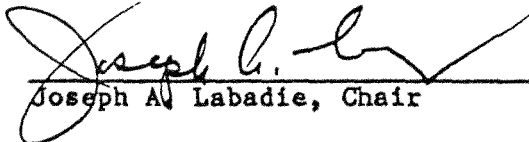
County School Fund	1,408,700	
Tax Title Land Sales Fund	728,700	
Animal Control Fund	1,858,386	
Serial Levy Fund	7,580,996	
Willamette River Bridges Capital Fund	6,475,419	
Library Serial Levy Fund	7,240,716	
Cable Television Fund	5,468,725	
Unappropriated Balance	(4,293,255)	
County Fair Fund	547,868	
Convention Center Fund	2,968,000	
Land Corner Preservation Fund	386,313	
Inmate Welfare Fund	652,000	
Capital Lease Retirement Fund	2,622,109	
Lease/Purchase Project Fund	11,505,000	
Assessment District Operating Fund	159,000	
Assessment District Bond Sinking Fund	1,699,787	
Unappropriated Balance	(1,168,267)	
Data Processing Fund	5,402,958	
Insurance Fund	14,843,773	
Fleet Management Fund	4,227,624	
Unappropriated Balance	(376,991)	
Telephone Fund	<u>1,656,089</u>	
Total Budget Estimates		\$329,251,850
Total Unappropriated Balance		(6,328,513)

Tax Levy:

General Fund - Tax Base	\$ 72,095,320	
Serial Levy Fund - Outside Tax Base,		
3-year Serial ending 1989-90	4,700,000	
Library Serial Levy Fund - Outside Tax		
Base, 3-year Serial ending 1989-90	<u>7,500,000</u>	
Total Tax Levy		\$ 84,295,320

Yours very truly,

TAX SUPERVISING & CONSERVATION COMMISSION


Joseph A. Labadie, Chair


Oliver I. Norville, Commissioner


Chet McRobert, Commissioner


Lianne Thompson, Commissioner

Bee

TAX SUPERVISING & CONSERVATION COMMISSION

Multnomah County, Oregon

1510 Portland Building
Portland, Oregon 97204

1120 S.W. Fifth Avenue
503/248-3054

June 21, 1989

Board of County Commissioners
Multnomah County
606 County Courthouse
Portland, Oregon 97204

CLERK OF
COUNTY COMMISSIONERS
1989 JUN 23 PM 3:16
MULTNOMAH COUNTY
OREGON

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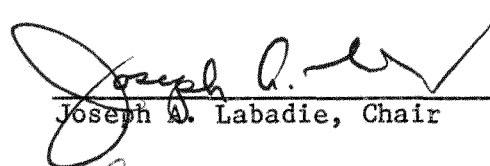
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Assessment District Operating Fund	159,000	
Assessment District Bond Sinking Fund	1,699,787	
Unappropriated Balance	(1,168,267)	
Data Processing Fund	5,402,958	
Insurance Fund	14,843,773	
Fleet Management Fund	4,227,624	
Unappropriated Balance	(376,991)	
Telephone Fund	<u>1,656,089</u>	
Total Budget Estimates		\$329,251,850
Total Unappropriated Balance		(6,328,513)

Tax Levy:

General Fund - Tax Base	\$ 72,095,320	
Serial Levy Fund - Outside Tax Base,		
3-year Serial ending 1989-90	4,700,000	
Library Serial Levy Fund - Outside Tax		
Base, 3-year Serial ending 1989-90	<u>7,500,000</u>	
Total Tax Levy		\$ 84,295,320

Yours very truly,

TAX SUPERVISING & CONSERVATION COMMISSION


Joseph A. Labadie, Chair


Oliver I. Norville, Commissioner


Chet McRobert, Commissioner


Lianne Thompson, Commissioner

June 29, 1989

RECEIVED FROM JANE MCGARVIN

CLERK, BOARD OF COUNTY COMMISSIONERS • MULTNOMAH COUNTY, OREGON

GENERAL SERVICES

TAX SUPERVISING

BUDGET Assessment & Taxation

ORDER ADOPTING THE 1989-90 BUDGET FOR MULTNOMAH COUNTY

R-3

#89-140

R-3

Linda Alexander

BOARD OF
COUNTY COMMISSIONERS

1989 JUL 14 PM 12:04

MULTNOMAH COUNTY
OREGON



MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS
ROOM 605, COUNTY COURTHOUSE
1021 S.W. FOURTH AVENUE
PORTLAND, OREGON 97204

GLADYS McCOY	•	Chair	•	248-3308
PAULINE ANDERSON	•	District 1	•	248-5220
GRETCHEN KAFOURY	•	District 2	•	248-5219
RICK BAUMAN	•	District 3	•	248-5217
	•	District 4	•	248-5213
JANE McGARVIN	•	Clerk	•	248-3277

June 29, 1989

Ms. Linda Alexander, Director
Department of General Services
1120 SW Fifth
Portland, OR

Dear Ms. Alexander:

Be it remembered, that at a meeting of the Board of County Commissioners held June 29, 1989, the following action was taken:

In the Matter of the Adoption of the 1989-90)	
Budget for Multnomah County, Oregon, for the)	O R D E R
Fiscal Year July 1, 1989, to June 30, 1990, and)	#89-140
Making the Appropriations thereunder, Pursuant)	
to ORS 294.435	R-3)

Commissioner Kafoury moved, duly seconded by Commissioner Bauman, that the above-entitled matter be approved.

Dave Warren, Planning & Budget, stated that Tax Supervising and Conservation Commission has the responsibility to certify that the budgets in Multnomah County are legal. That certification has been made, and Tax Supervising also made two recommendations for the budget. The Budget Office response was submitted to the Board members on Tuesday. The first recommendation was that trust funds be included in the budget document on which the County has fiduciary responsibility. He then distributed a list of the funds which will be included. The list includes the Public Guardian Trust Fund, Sheriff's Revolving Fund, Medical Examiner Fund, Fair Apportionment Fund, Sewer Systems Development Fund, Donations for the stage at Blue Lake and Nature Center at Oxbow Park, Tibbitts Flower Fund. Funds have been estimated a little high in order not to have to return during the year if the estimation was low. He reviewed each of the funds and answered questions of the Board. The second recommendation was that an indebtedness schedule be included on capital lease purchases, which will be included in Facilities Management budget, where the expenditure line item is located. If his explanation meets with the approval of the Board, Attachment A will be included with the resolution to adopt the budget. (The Board concurred with Mr. Warren's explanation, and Attachment A will be

included with the resolution.) The Board should have copies of the packet of amendments which had been received through Tuesday evening.

TECHNICAL AMENDMENTS

Commissioner Bauman moved, duly seconded by Commissioner Kafoury, and it is unanimously

ORDERED that the technical amendments, shown on the blue sheets, which decreases contingency fund by \$12,244, be approved.

CARRY-OVER AMENDMENTS

Commissioner Bauman moved, duly seconded by Commissioner Kafoury, that the carry-over amendments be approved.

Commissioner Anderson asked if DES #11, under contract in the Recreational Facilities Fund, relates to Glendoveer. Mr. Warren indicated that it was.

The motion was considered, and it is unanimously

ORDERED that the carry-over amendments, shown on the yellow sheet, be approved.

REVENUE AMENDMENTS

Commissioner Bauman moved, duly seconded by Commissioner Kafoury, on the green sheet, be approved.

Commissioner Bauman stated that DHS #50 is a new item which was brought up in the last few days. A payment had been applied for from Clackamas County had not been expected, but arrived. He noted that when the Board gets to an item later on regarding accreditation and options relating to the juvenile home, he will be wanting to use this money as part of a proposal on that issue. This amendment increases contingency by \$45,000.

The motion was considered, and it is unanimously so

ORDERED.

Commissioner Bauman said it should be noted that there is an increase of a \$1.4 million in the Business Income Tax. That figure cannot always be relied upon if the economy is bad.

Commissioner Anderson said this revenue should be considered a one-time-only increase, not as a continuing revenue.

PROGRAM AMENDMENTS

Commissioner Bauman moved, duly seconded by Commissioner Anderson, that NONDEPARTMENTAL #1 be approved.

Commissioner Kafoury said that is with an amendment that the money go to the Director's Office, rather than the Health Division.

Mr. Warren said he had a revised request for this amendment.

Commissioner Bauman said this is the item that would give Outside In, \$50,000, with \$35,000 being used for the direct needle exchange program, particularly the purchase of insurance, and \$15,000 for the research aspect of the program.

John DeLorenzo, Suite 800, 121 SW Morrison, said he is one of the owners of the Gentry Apartments, 909 SW 12th Avenue, which is very close to Outside In. The building is a HUD rehabilitated building, and is now an attractive middle income residence. He is appearing in opposition to the proposal as it is currently structured, and suggesting that the funds be appropriated, but with a proviso that there be no disbursements made from those funds until this Board has had an opportunity to approve a plan which addresses the following concerns. Most are liability or health oriented concerns. He then discussed his concern that while Outside In will be operating a needle exchange, reusable needles and syringes will be used, and that needles might be discarded in the neighborhood. He also discussed HB 2625 passed by the State Legislature within the last few days, which imposes strict controls over the disposal of infectious wastes, including needles. Outside In has not indicated a plan for outside monitoring of its clients, including patrol, phone number which nearby residents can call for clean up of needles disposed of by the clientele of Outside In, nor have they provided a plan on how the needles will be exchanged. Other concerns include diminution of property values, loitering, liability. He asked if the County might be considered to be in joint venture with Outside In, and if there has been an opinion requested from County Counsel regarding the County's liability should Outside In's insurance reach their maximum. What happens if Outside In does not comply with some

of the program requirements. He is not opposed in general to the proposal, but he does feel there needs to be something in writing that specifies the program requirements, and what happens if they do not follow the program. He also requested that the funds be appropriated, but not distributed to Outside In until the plan has been prepared and approved. He, as representative of the Gentry Apartments, is willing to work with the County and Outside In in seeing a good program established. He then answered questions of Commissioner Anderson.

Kathy Oliver, Outside In, said she appreciates the concerns addressed by Mr. DeLorenzo, and would like to assure the Board that she will work with him to address his concerns. Outside In follows the state law regarding disposal of infectious wastes, and has done so for 21 years. Eligibility criteria has been established. The major concern she heard from Mr. DeLorenzo was of syringes being disposed of around the neighborhood. The proposal is not a needle distribution project, it is a needle exchange project. What has been done in other programs is that needles are not left laying around, as they are a valuable commodity, and clients will bring them back. She said that if there were reports that syringes were left in the area, and they were notified of that fact, she would send someone out to pick them up. Outside In does have a plan, and it was submitted to the funding source, and she will make a copy available to Mr. DeLorenzo.

The motion was considered, and it is unanimously so ORDERED

DHS #23 - Upon motion of Commissioner Kafoury, duly seconded by Commissioner Bauman, unanimously so ORDERED.

DHS #30 - Commissioner Bauman moved, duly seconded by Commissioner Anderson, that it be approved.

Duane Zussy, Director of the Department of Human Services, said that they, at the request of the Board, contacted the State Court Administrator's Office, and have obtained a written response indicating that they would move forward with an automation project that may result in their having a simplified way of issuing these summons and that if it was convenient, they would take over the responsibility for the issuance of the summons, relieving the County of this obligation, but they clearly left open the possibility that if it was not convenient to them, that they would expect the County to continue to perform this responsibility. Mr. Zussy explained what the impasse has been with the courts on this, and the need for additional personnel in order to perform this function. The only alternative is to notify the court that the County intends to cease issuance of summons and that they will have to take over that work.

Commissioner McCoy said she did not feel the County was ready to do that.

The motion was considered, and it is unanimously so ORDERED.

DHS #32 - Commissioner Bauman moved to substitute the Budget Amendment. It was brought to the Board containing approximately \$45,000 in budget cuts throughout Human Services, and a contingency fund draw of \$15,000 to provide for an accreditation manager as a strategy to deal with potential problems at the Donald E. Long Home. There is an unease about this approach, dealing with strategy, the physical problems with the building and the architectural study currently going on, and issues dealing with the state. The proposal allows the County to compliment what is going on there, in a project that will allow an integration of the physical plant, program management needs, and the relationship with the state, and looking at innovative and effective ways to intervene with troubled youths in the community. The effect is to reduce the impact of the budget cuts in half, as the cuts were too severe to be made at the beginning of the fiscal year. This reduces those cuts to about \$30,000, which are the amounts in parantheses on the second page under increases, with the exception of the General Fund Contingency, but allows us to pull together the County's key players as the state is doing, the Juvenile Services Commission, the Courts, the county agencies and providers, into an organization to aggressively look at these programs and policies in relationship to the physical plant needs. The revised amount is \$55,695, and also provides for receipt of the \$45,000 from Clackamas County, so the net cost to the County is just over \$10,000.

Upon motion of Commissioner Bauman, duly seconded by Commissioner Anderson, it is unanimously so ORDERED.

DHS #38 - Commissioner Kafoury moved, duly seconded by Commissioner Anderson, for approval.

Mr. Zussy said this position is contingent upon collecting additional monies, and if funds are not collected, the position will be deleted. The position should be able to generate more than 2 times more than what it costs.

Motion was considered, and it is unanimously so ORDERED.

DHS #46 - Commissioner Bauman moved, duly seconded by Commissioner Kafoury for approval.

Mr. Warren submitted a revision which was suggested on Tuesday. The difference is the Title XIX money. Capitation Money anticipated is \$250,000 additional. The total new revenue is approximately \$665,000, and the difference would be an offset to the general fund subsidy to the program, and would be a net addition to the general fund of \$250,000.

Commissioner Bauman asked if this is anticipated federal fiscal year 89-90 budget or the current budget.

Mr. Warren said it will not be known until next federal fiscal year, and depends heavily on usage by eligible clients using the County's services. He advised being very cautious about spending any of this \$250,000 out of contingency until it is clear that the revenue in fact was coming in, and not do anything until first or second quarter.

Commissioner Anderson indicated her discomfort to add the \$250,000 to contingency for many reasons, and proposed that it remain in the Health Budget because that is where it would be used.

Mr. Warren said if it is included in the budget, they would like to spend it the way it is shown. In order to spend it, a budget modification would be required, based on the certainty of the increased revenue.

Mr. Zussy said the amendment was prepared in consultation with the Budget Office. The reason it was done this way is they are very confident they will be able to generate at least the \$425,000, and think that based on the number of clients seen, and based on changes to the state statute which expands eligibility, they are confident they will see enough clients to still be Medicaid eligible under the newly expanded terms, that this amount of money will be generated in additional 3rd party billings. But it hasn't happened yet. This was prepared for two reasons: 1) it was there clear understanding from the Board on Tuesday that it wanted to review a plan and have input on where the County was going on anything over and above the \$425,000, and to focus and target on the right populations, and 2) get started with this and to demonstrate the County would be generating these additional 3rd party billings.

The motion was considered, and the revised amendment was unanimously so ORDERED.

DHS #49 - Mr. Warren said this amendment relieves Health Services of the necessity to make program reductions in their budget during the year, if they can't come up with enough outside revenue to pay this grant. Rent is being paid for one building, while they are paying interest on the building being constructed.

Commissioner Kafoury moved, duly seconded by Commissioner Anderson, and it is unanimously so ORDERED.

Commissioner Bauman said that last week, the Board approved final numbers on the third party financing package for the new building, and there were figures included that compared rental versus building.

Mr. Warren said that if the County stayed in Grace Peck, rent would be continued to be paid. The same rent being paid for Grace Peck can amortize the cost of building and buying the land. It is hoped by making this move, there will be increased capacity in the clinic. But this is a one-time-only double hit to pay rent and buying another building.

Commissioner Bauman indicated he supported this motion.

DJS #5 - Commissioner Kafoury moved, duly seconded by Commissioner Anderson, and it is unanimously so ORDERED.

DJS #6 - Commissioner Kafoury moved, duly seconded by Commissioner Bauman, it is unanimously so ORDERED.

DJS #15 - Commissioner Kafoury moved, duly seconded by Commissioner Anderson, it is unanimously so ORDERED.

DJS #12 - Commissioner Anderson moved, duly seconded by Commissioner Kafoury, it is unanimously so ORDERED.

DJS #14 - Commissioner Anderson moved, duly seconded by Commissioner Kafoury, it is unanimously so ORDERED.

DES #15 - Commissioner Anderson moved, duly seconded by Commissioner Kafoury, it is unanimously so ORDERED.

DES #18 - Jim Emerson, Facilities Management, said that regarding the insurance payment on the laundry facility, they received a letter from the insurance company offering to pay \$115,000. At present, that is the guaranteed recovery, and they are still negotiating. An architect has been retained to study the building, and has determined that it would take \$235,000 to restore the building. He further discussed the replacement of the laundry building, and answered questions of the Board.

Commissioner Kafoury moved, duly seconded by Commissioner Anderson, and it is unanimously so ORDERED.

DGS #7 - Commissioner Anderson moved, duly seconded by Commissioner Kafoury, it is unanimously so ORDERED.

DGS #8 - Commissioner Anderson moved, duly seconded by Commissioner Kafoury, it is unanimously so ORDERED.

DGS #9 - Commissioner Anderson moved, duly seconded by Commissioner Kafoury, it is unanimously so ORDERED.

DGS #10 - Commissioner Anderson moved, duly seconded by Commissioner Kafoury, it is unanimously so ORDERED.

Nondepartmental #2 - Commissioner Kafoury moved, duly seconded by Commissioner Anderson, it is unanimously so ORDERED.

Nondepartmental #3 - Commissioner Bauman moved, duly seconded by Commissioner Kafoury, it is unanimously so ORDERED.

Nondepartmental #5 - Commissioner McCoy indicated this amendment deals with personnel in her office to deal with neighborhood revitalization and gorge issues. There was a meeting the day before on neighborhood revitalization, and the feeling was that the position is needed now, because the planning is occurring now.

Commissioner Kafoury asked if the actual cost is \$50,000, and she asked if \$10,000 from DES is included in that.

Commissioner McCoy said the actual cost is \$40,000, and \$10,000 would be taken from DES.

Commissioner Kafoury moved approval of Nondepartmental #5, for \$40,311, with the note to the Budget Office that it is hoped that \$10,000 will be recovered from the DES budget, or more if more funds are found in the empty staff position in CBDG. She agrees that both the Gorge and the Neighborhood Revitalization positions are needed, and that neither takes full time, and as much of it as possible should be paid for out of CBDG. She is conceding to the Chair's wishes that the position be in her office, so it will be better coordinated with the other departmental activities. She views it as closely tied to housing.

Commissioner Bauman said this is the first he has heard of the Gorge position. It is not in the amendment that was presented.

Commissioner McCoy said it is new, and it dependent on the election. That is a position that has been in District 4, and much of the work has been done out of District 4. It is not sure where it comes now, but it continues the effort that has been ongoing. Because it needs to be a county wide, rather than district wide function, the need to carry on that work and the neighborhood revitalization work, it was determined that one position could do both, and be located in the Chair's Office.

Commissioner Bauman said that Commissioner McCoy said to wait for the election. He asked what happens if the new commissioner wants to have it.

Commissioner Kafoury said her motion is to have the gorge position be where the neighborhood revitalization position is, which adds a position in the Chair's Office, which she can use as she wishes. But she would hope that the new District 4 commissioner would be allowed the choice of either continuing the gorge with her staff or by whatever arrangements are made on that.

Commissioner McCoy said that the tourism piece is another piece that needs to be addressed.

Commissioner Anderson said she felt the tourism piece and gorge issues are both issues that should be in the Chair's office, and is more than a district commissioner should be responsible for, as they are county wide issues.

The motion was considered, and it is unanimously so ORDERED, with the note that at least \$10,000 comes out of CBDG funds.

Nondepartmental #6 - Commissioner Kafoury moved, duly seconded by Commissioner Anderson, it is unanimously so ORDERED.

DGS #12 - Linda Alexander, Director of Department of General Services, which returns \$90,000 from the Department of General Services, Special Appropriations to Contingency. She said they received some last minute late breaking financial news, and it appears that Moody's Investors Services still believe that the County is very well managed, and has again given the County their highest rating on the short term tax anticipation notes. Because of that, and the timing the Finance Officer has on negotiating the short term Tax Anticipation Notes, the County has obtained an interest rate which is effectively 6.35 on the notes rather than the 7.05 which was budgeted. Mr. Warren thought that possibly the rate would be even higher than the 7.05 than was budgeted. In addition, the rating of AA-1 rating was reaffirmed for the new year's certificate of participation. The investment community and financial community continue to believe the County is well managed.

Commissioner Anderson moved, duly seconded by Commissioner Bauman, it is unanimously so ORDERED.

Nondepartmental #7 - Commissioner Bauman said District 4 budget was underexpended to the tune of \$30,000, and he is requesting that \$10,000 be carried over so that transitional costs can be available for the new commissioner. There may be office or equipment needs for start-up costs for the new commissioner. He moved,

duly seconded by Commissioner Kafoury, and it is unanimously so ORDERED.

DHS #52 - Commissioner Bauman moved, duly seconded by Commissioner Kafoury, to approve \$9,985 for the linkage services for Outside In, for a 1/2 time case manager. Position had been funded through the CBDG funds last year. That source is not available this year, and is critically needed. The request would transfer these funds from Contingency.

The motion was considered, and it is unanimously so ORDERED.

DHS #51 - Mr. Warren said this is for \$500,000 for Great Start if those funds are received.

Commissioner Kafoury moved, duly seconded by Commissioner Anderson, it is unanimously so ORDERED.

Mr. Warren said the spending plan would be submitted when it is received, but this action puts it in the budget.

Mr. Warren said the contingency balance is \$3,324.348.

The motion to adopt the budget as amended was considered, and it is unanimously

ORDERED that said Budget be adopted.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By _____
Jane McGarvin
Clerk of the Board

jm
cc: Budget

PROGRAM AMENDMENTS

#	Proposed By	Amendments	Increases (Do General Fund Contingency)	
DHS 23	ASD	Adds .4 Admin Spec paid by increased Public Guardian fees recovered by this position and \$700 transfer from Director's Office (14,900)	\$0	Approve
DHS 30	JJD	Pays for Juvenile Court Summons function	(\$22,608)	Approve
DHS 32 <i>Revised</i>	JJD	Pays for accreditation manager; partially offsets costs by cuts in JJD and HSD	(\$15,000) 55,695	Approve
DHS 38	HSD	Adds Fin Spec based on increased operational revenue estimated to be generated by position (\$45,924)	\$0	Approve
DHS 46 <i>revised</i>	HSD	Increase in Title 19 revenue; numerous changes in HSD programs (\$425,539)	\$0	Approve
DHS 49	Chair McCoy	Replaces \$215,000 ADC Capitation overestimate with General Fund subsidy to pay first year interest on 3rd Party Financing of Boilermaker and Mid-County Clinic	(\$215,000)	Approve
DJS 05	Comm Corr	Creates 2 FTE in CCA Administration to administer the intercounty probation transfer workload funded by CCA Enhancement Grant \$53,427	\$3,805	Approve
DJS 06	Comm Corr	Amends DMDA Budget Adding 1.25 FTE increasing grant by \$51.	\$4,207	Approve
DJS 15	Sheriff	Adds 2.0 FTE PSA's the the Facility Security Unit for ramp security at MCDC. (City contribution of \$21,474, balance County cost)	(\$26,650)	Approve
DES 12	Expo	Adds revenue from increased parking fees at the Expo Center. Adds an Expo Worker 1	\$40,716	Approve
DES 14	Em Svcs	Adds \$7,500 to the Federal State Fund for a grant from the Oregon Dept. of Energy	\$0	Approve
DES 15	Planning	Adds \$7,500 to the Federal State Fund for a grant from the State Historic Preservation Office	\$0	Approve

PROGRAM AMENDMENTS

#	Proposed By	Amendments	Increases (De General Fund Contingency)	
DES 18	Chair McCoy	Adds \$570,000 to Fac. Mgmt. to replace laundry facility. Cost is offset by \$115,000 insurance reimbursement.	(\$455,000)	Approve
DGS 07	Pl./Budget	Moves salary savings to Materials & Services	\$0	Approve
DGS 08	ISD	Reclassify programmer position to Senior Programmer Analyst (17,949)	\$0	Approve
DGS 09	Emp Svcs/ Finance	Adds a new position (Benefits Technician) in the Insurance Fund (29,233)	\$0	Approve
DGS 10	Admin Svcs	Carry over savings in Purchasing to fund a survey of the M/WBE program (20,000)	\$0	Approve
NON 01	COMM. BAUMAN <i>Revised</i>	Transfers \$50,000 from General Fund Contingency to the Health Division for an AIDS Outreach program	(\$50,000)	Approved
NON 02	CIC	Carry over Materials and Services budget for (\$3,000)	\$0	Approve
NON 03 REVISED	COMM. BAUMAN	Carry over \$4,000 from M&S and PS for training and Professional Services	\$0	Approve
NON 05	CHAIR McCoy	Adds a Staff Assistant to the Chair's Office for neighborhood revitalization	(\$40,311)	Approve
NON 06	Co Counsel	Cuts an OA3 and reduces an OA3 to an OA2, adds an Operations Supervisor to act as an office manager	\$0	Approve
TOTAL PROGRAM AMENDMENTS			(\$775,841)	

CARRYOVER AMENDMENTS

#	Proposed By	Amendments	Increases (De General Fund Contingency
DHS 03	SSD	Reappropriates State MH funds; pays for space costs for ASD in Mead Bldg and partitions (\$60,500)	\$0
DHS 07	SSD	Reappropriates State MH funds; augments existing DD services (53,050)	\$0
DHS 09	SSD	Reappropriates State MH funds; pays for consulting services for transition of services currently provided by Tungland (\$15,000)	\$0
DHS 10	SSD	Reappropriates State MH funds; pays for local area network in DD program (\$36,000)	\$0
DHS 12	SSD	Reappropriates State MH MED funds; augments MED services (\$35,000)	\$0
DHS 13	SSD	Reappropriates Stewart B. McKinney funds; pays for continuation of contract with Burnside Projects (\$2,026)	\$0
DHS 16	SSD	Carries over appropriation for contract not completed by June 30 (\$3,090)	\$0
DHS 17	SSD	Reappropriates State MH A&D funds; pays for A&D services (\$8,776)	\$0
DHS 20	SSD	Reappropriates Gang Service Fund; also transfers \$50,000 to YPO to augment current programs (9,100)	\$0
DHS 29	JJD	Reappropriates Street Law grant; pays for supplies and equipment (\$1,209)	\$0
DHS 40	HSD	Carries over appropriations for a contract executed in late FY 89 (\$3,000)	\$0
DHS 45	HSD	Carries over appropriations for two teen clinics for summer months (36,542)	\$0

CARRYOVER AMENDMENTS

#	Proposed By	Amendments	Increases (De General Fund Contingency)
DJS 13 REVISED	Sheriff	Carryover professional services appropriations in Executive Branch of \$60,000.	\$0
DJS 17	Sheriff	Carryover appropriations in Prof. Services for Info. System training of \$4,410.	\$0
DJS 22	Women's Transition	Carry over \$5,040 for contract for drug and alcohol treatment services	\$0
DJS 24	CCA	Carry over \$62,918 of Enhancement Grant revenue for software for Community Corrections Information System.	\$4,918
DES 01	Fac Mgmt	Carry over Justice Center exterior waterproofing, County share is \$27,000.	\$0
DES 02	Fac Mgmt	Carry over CIP for projects not completed (\$701,853) and carry over asbestos projects (\$43,600)	\$0
DES 04	Trans	Carry over funds for construction and Professional services contracts not complete. Transfer funds from Capital to Overtime. (\$169,800 BRIDGE FUND)	\$0
DES 05	Trans	Adjusts Beginning Working Capital and adds \$60,700 to Capital in Bike Paths Fund	\$0
DES 06	Trans	Adjusts Carryover for projects under contract in the Road Fund (\$1,116,405).	\$0
DES 07	Parks	Carry over funds under contract in Parks (\$23,591)	\$0
DES 08	Parks	Carry over funds under contract in Parks. (16,292)	\$0
DES 09	Parks	Carry over unexpended Parks budget into the Parks Development Program. Also adds extra park revenue to Park Development, and carries over funds under contract in Parks Development (569,370).	\$0

CARRYOVER AMENDMENTS

#	Proposed By	Amendments	Increases (Do General Fund Contingency
DES 10	Parks	Carry over funds under contract in the Recreational Facilities Fund (\$11,124)	\$0
DES 11	Parks	Carry over funds under contract in the Recreational Facilities Fund (\$112,915)	\$0
DES 16	Fleet	Carryover in Fleet Management	\$0
DGS 04	Emp Svcs	Carryover for Class/Comp study (\$69,540)	\$0
DGS 05	A & T	Carryover to complete contract with State Dept of Revenue (\$5,860)	\$0
DGS 06	ISD	Carry over unanticipated revenue from 88-89 (\$250,000)	\$0
		for data processing new development	

REVENUE AMENDMENTS

#	Proposed By	Amendments	Increases (De General Fund Contingency
DHS 04	SSD	Increases State MH grant and funds PDS previously funded only through 88-89 (16,876)	\$0
DHS 06	SSD	Adjusts actual State MH grant; funds increased DD contract services (13,367)	\$0
DHS 08	SSD	Reclasses an HST ot CM2, adds .5 PDS, and supplements Motor Pool (23,959)	\$0
DHS 11	SSD	Decreases actual State MH grant (39,714)	\$0
DHS 18	SSD	Increases NIDA grant; Pass-Through (13,265)	\$0
DHS 19	SSD	Increases State MH grant; adds Pass-Through (\$12,785)	\$0
DHS 24	ASD	Appropriates miscellaneous MCA funds; releases Ad Spec to PDS and PDS Sr. to PM1; adds weatherization start up (\$244,442)	\$4,607
DHS 27	ASD	Adjusts Title IIID, USDA, and State OPI revenues down 22,090	\$0
DHS 28	ASD	Adds LIEAP weatherization revenue; reclasses Fin Spec 1 to Fin Spec 2, Pgm Staff Asst to PMS (\$2,081)	\$81
DHS 31	JJD	Reflects loss of Juvenile Services Commission grant (\$24,167) and various revenues, reduction of \$44,900	\$0
DHS 35	HSD	Increase in Primary Care grant; reduces Medical Director to 1/2 time, adds .5 Ad Tech, .5 NP, .5 Physician to teen clinics (\$86,840)	\$0
DHS 36	HSD	Reduces Dept of Educ grant 58,195; cuts early childhood intervention program (1.6 FTE)	\$0
DHS 39	HSD	Makes changes in HIV Program to reflect a reduction in the grant of 36,431	(\$1,851)

REVENUE AMENDMENTS

#	Proposed By	Amendments	Increases (De General Fund Contingency
DHS 41	HSD	Increase in Refugee Screening revenue; adds .5 OA2, .8 HST, 1 CHN, and M&S (32,000)	\$0
DHS 42	HSD	Increase in Refugee Capitation, reduction in ADC Capitation; adds .2 HSS, .5 NP (\$33,983)	\$0
DHS 43	HSD	Increase in WIC, reduction in others; adds 1 Nutritionist, 1 OA2, rent for North Portland Field Team. (\$108,366)	\$0
DHS 44	HSD	Makes changes in various revenues; adds 1 CIT, 1 HST, and M&S (25,557)	(\$7,389)
DHS 48	Plg & Budg	Adds \$2,243 insurance reimbursement to JJD to replace supplies destroyed by laundry fire	\$0
DHS 50	JJD	Increase GF revenue to account for one quarterly Clackamas County juvenile detention payment still owing from 1987-88.	\$45,000
DJS 02	Admin/Plan	Carries over the OTSC DUII Monitoring Grant by \$36,873.	\$0
DJS 03	Probation	Increases OTSC grant by \$8,880 to cover and office rental increase.	\$0
DJS 04	Comm Corr	Increases Anti-Drug Abuse Grant by \$258,713 in Maximum Supervision and Contract Services.	\$18,920
DJS 09	DA	Adds 2.0 FTE in Forfeiture Administration funded by Forfeiture revenue of \$90,356.	\$0
DJS 12	DA	Carryover of Equitable Sharing/ROCN revenue of \$86,220. Adjusts indirect costs.	\$0
DJS 14	Sheriff	Appropriates the Housing Authority grant for S.O. patrol and related services at Col. Villa/Tamarak \$239,690	\$6,500
DJS 16	Sheriff	Adds appropriation for OTSC DUII grant of \$68,018.	\$0
DGS 11	Plg & Budg	Increases BWC \$1,417,000 and adds \$285,000 to Federal Marshal revenue for 1989-90	\$1,702,000
TOTAL REVENUE AMENDMENTS			\$1,767,868

TECHNICAL AMENDMENTS

#	Proposed By	Amendments	Increases (De General Fund Contingency
DHS 01	SSD	Adjusts indirect cost rate (21,169)	\$0
DHS 02	SSD	Reclasses OA3 to Admin Asst; made in 88-89 via bud mod DHS 65	\$0
DHS 05	SSD	Reclassification approved in 88-89	\$0
DHS 14	SSD	Transfers appropriations between Community Action and MED programs	\$0
DHS 15	SSD	Transfers appropriation from Local Travel to Motor Pool	\$0
DHS 21	SSD	Transfers \$18,000 to YPO from DD contracts to pay for Teen respite services from Title 19	\$0
DHS 25	ASD	Deletes OA3 and CM2; adds Adm Asst and CHN	\$0
DHS 26	ASD	Corrects error in Financial summary between USDA and Title 19 revenue	\$0
DHS 33	HSD	Reflect change in indirect cost rate (45,852)	\$0
DHS 37	HSD	Moves CHN from Field Svcs to Corrections Health - Pregnant Women in Jail	\$0
DHS 47	Admin	Adds appropriations for graphic arts services based on service reimbursement in DHS 35 (18,000)	\$0
DJS 01	DJS/DHS	Case management for pregnant substance abusing female offenders.	\$0
DJS 07	DA	Reduces OCN Grant by \$66,780 to reflect actual available	\$0
DES 17	Parks	Adds \$10,000 new revenue from grave openings and offsetting professional services to reflect increased activity.	\$0

TECHNICAL AMENDMENTS

#	Proposed By	Amendments	Increases (De General Fund Contingency
DJS 08	DA	Moves funds from prof svcs to supplies and education and training in District Court Trial section.	\$0
DJS 10	DA	Reduces the Anti-Drug grant by \$45,511 to reflect actual available.	\$3,141
DJS 11	DA	Adjusts positions to reflect actual staffing of grant program and adjusts indirect costs.	\$0
DJS 18	Sheriff	Classification changes as approved in FY 88-89 Bud Mod in Program Division and Fiscal Unit.	(\$10,214)
DJS 19	Sheriff	Appropriates \$22,000 in other internal for lab fees associated with inmates at MCII by increasing Cash Transfer from Serial Levy	\$0
DJS 20	Emp. Svcs.	Changes 2 OA3 classification back to OA2 pending approval of Employee Services	\$0
DJS 21	DA	Carry over fund to purchase filing system that will not be delivered prior to 6/30/89.	\$0
DJS 23	Sheriff	Transfers 1 CO from Close Street Supervision to Facilities to reflect actual assignment	\$0
DES 03	Fac Mgmt	Moves the asbestos abatement appropriation (\$341,137) from CIP to a separate org.	\$0
DES 13	Expo	Carry over appropriations under contract at the Expo Center. Adds to Capital the previously unbudgeted part of the 15% of profit dedicated to Expo (129,316)	\$0
DGS 01	Director	Moves Operations staff into other DGS orgs.	\$0
DGS 02	Emp Svcs	Reclassifies an Admin Tech to Mgmt Analyst in the Insurance Fund (\$979)	\$0
DGS 03	Director	Moves Risk Management into Director's Office	\$0
			TOTAL TECHNICAL AMENDMENTS (\$12,244)

APP

CARRYOVER AMENDMENTS

#	Proposed By	Amendments	Increases (De General Fund Contingency
DHS 03	SSD	Reappropriates State MH funds; pays for space costs for ASD in Mead Bldg and partitions (\$60,500)	\$0
DHS 07	SSD	Reappropriates State MH funds; augments existing DD services (53,050)	\$0
DHS 09	SSD	Reappropriates State MH funds; pays for consulting services for transition of services currently provided by Tungland (\$15,000)	\$0
DHS 10	SSD	Reappropriates State MH funds; pays for local area network in DD program (\$36,000)	\$0
DHS 12	SSD	Reappropriates State MH MED funds; augments MED services (\$35,000)	\$0
DHS 13	SSD	Reappropriates Stewart B. McKinney funds; pays for continuation of contract with Burnside Projects (\$2,026)	\$0
DHS 16	SSD	Carries over appropriation for contract not completed by June 30 (\$3,090)	\$0
DHS 17	SSD	Reappropriates State MH A&D funds; pays for A&D services (\$8,776)	\$0
DHS 20	SSD	Reappropriates Gang Service Fund; also transfers \$50,000 to YPO to augment current programs (9,100)	\$0
DHS 29	JJD	Reappropriates Street Law grant; pays for supplies and equipment (\$1,209)	\$0
DHS 40	HSD	Carries over appropriations for a contract executed in late FY 89 (\$3,000)	\$0
DHS 45	HSD	Carries over appropriations for two teen clinics for summer months (36,542)	\$0

CARRYOVER AMENDMENTS

#	Proposed By	Amendments	Increases (De General Fund Contingency
DJS 13 REVISED	Sheriff	Carryover professional services appropriations in Executive Branch of \$60,000.	\$0
DJS 17	Sheriff	Carryover appropriations in Prof. Services for Info. System training of \$4,410.	\$0
DJS 22	Women's Transition	Carry over \$5,040 for contract for drug and alcohol treatment services	\$0
DJS 24	CCA	Carry over \$62,918 of Enhancement Grant revenue for software for Community Corrections Information System.	\$4,918
DES 01	Fac Mgmt	Carry over Justice Center exterior waterproofing, County share is \$27,000.	\$0
DES 02	Fac Mgmt	Carry over CIP for projects not completed (\$701,853) and carry over asbestos projects (\$43,600)	\$0
DES 04	Trans	Carry over funds for construction and Professional services contracts not complete. Transfer funds from Capital to Overtime. (\$169,800 BRIDGE FUND)	\$0
DES 05	Trans	Adjusts Beginning Working Capital and adds \$60,700 to Capital in Bike Paths Fund	\$0
DES 06	Trans	Adjusts Carryover for projects under contract in the Road Fund (\$1,116,405).	\$0
DES 07	Parks	Carry over funds under contract in Parks (\$23,591)	\$0
DES 08	Parks	Carry over funds under contract in Parks. (16,292)	\$0
DES 09	Parks	Carry over unexpended Parks budget into the Parks Development Program. Also adds extra park revenue to Park Development, and carries over funds under contract in Parks Development (569,370).	\$0

CARRYOVER AMENDMENTS

#	Proposed By	Amendments	Increases (Do General Fund Contingency
DES 10	Parks	Carry over funds under contract in the Recreational Facilities Fund (\$11,124)	\$0
DES 11	Parks	Carry over funds under contract in the Recreational Facilities Fund (\$112,915)	\$0
DES 16	Fleet	Carryover in Fleet Management	\$0
DGS 04	Emp Svcs	Carryover for Class/Comp study (\$69,540)	\$0
DGS 05	A & T	Carryover to complete contract with State Dept of Revenue (\$5,860)	\$0
DGS 06	ISD	Carry over unanticipated revenue from 88-89 (\$250,000) for data processing new development	\$0

Approved

REVENUE AMENDMENTS

#	Proposed By	Amendments	Increases (De General Fund Contingency)
DHS 41	HSD	Increase in Refugee Screening revenue; adds .5 OA2, .8 HST, 1 CHN, and M&S (32,000)	\$0
DHS 42	HSD	Increase in Refugee Capitation, reduction in ADC Capitation; adds .2 HSS, .5 NP (\$33,983)	\$0
DHS 43	HSD	Increase in WIC, reduction in others; adds 1 Nutritionist, 1 OA2, rent for North Portland Field Team. (\$108,366)	\$0
DHS 44	HSD	Makes changes in various revenues; adds 1 CIT, 1 HST, and M&S (25,557)	(\$7,389)
DHS 48	Plg & Budg	Adds \$2,243 insurance reimbursement to JJD to replace supplies destroyed by laundry fire	\$0
DHS 50	JJD	Increase GF revenue to account for one quarterly Clackamas County juvenile detention payment still owing from 1987-88.	\$45,000
DJS 02	Admin/Plan	Carries over the OTSC DUII Monitoring Grant by \$36,873.	\$0
DJS 03	Probation	Increases OTSC grant by \$8,880 to cover and office rental increase.	\$0
DJS 04	Comm Corr	Increases Anti-Drug Abuse Grant by \$258,713 in Maximum Supervision and Contract Services.	\$18,920
DJS 09	DA	Adds 2.0 FTE in Forfeiture Administration funded by Forfeiture revenue of \$90,356.	\$0
DJS 12	DA	Carryover of Equitable Sharing/ROCN revenue of \$86,220. Adjusts indirect costs.	\$0
DJS 14	Sheriff	Appropriates the Housing Authority grant for S.O. patrol and related services at Col. Villa/Tamarak \$239,690	\$6,500
DJS 16	Sheriff	Adds appropriation for OTSC DUII grant of \$68,018.	\$0
DGS 11	Plg & Budg	Increases BWC \$1,417,000 and adds \$285,000 to Federal Marshal revenue for 1989-90	\$1,702,000
TOTAL REVENUE AMENDMENTS			\$1,767,868

APP

TECHNICAL AMENDMENTS

#	Proposed By	Amendments	Increases (De General Fund Contingency
DJS 08	DA	Moves funds from prof svs to supplies and education and training in District Court Trial section.	\$0
DJS 10	DA	Reduces the Anti-Drug grant by \$45,511 to reflect actual available.	\$3,141
DJS 11	DA	Adjusts postions to reflect actual staffing of grant program and adjusts indirect costs.	\$0
DJS 18	Sheriff	Classification changes as approved in FY 88-89 Bud Mod in Program Division and Fiscal Unit.	(\$10,214)
DJS 19	Sheriff	Appropriates \$22,000 in other internal for lab fees associated with inmates at MCII by increasing Cash Transfer from Serial Levy	\$0
DJS 20	Emp. Svcs.	Changes 2 OA3 classification back to OA2 pending approval of Employee Services	\$0
DJS 21	DA	Carry over fund to purchase filing system that will not be delivered prior to 6/30/89.	\$0
DJS 23	Sheriff	Transfers 1 CO from Close Street Supervision to Facilities to reflect actual assignment	\$0
DES 03	Fac Mgmt	Moves the asbestos abatement appropriation (\$341,137) from CIP to a separate org.	\$0
DES 13	Expo	Carry over appropriations under contract at the Expo Center. Adds to Capital the previously unbudgeted part of the 15% of profit dedicated to Expo (129,316)	\$0
DGS 01	Director	Moves Operations staff into other DGS orgs.	\$0
DGS 02	Emp Svcs	Reclassifies an Admin Tech to Mgmt Analyst in the Insurance Fund (\$979)	\$0
DGS 03	Director	Moves Risk Management into Director's Office	\$0
TOTAL TECHNICAL AMENDMENTS			(\$12,244)

TECHNICAL AMENDMENTS

#	Proposed By	Amendments	Increases (De General Fund Contingency
DHS 01	SSD	Adjusts indirect cost rate (21,169)	\$0
DHS 02	SSD	Reclasses OA3 to Admin Asst; made in 88-89 via bud mod DHS 65	\$0
DHS 05	SSD	Reclassification approved in 88-89	\$0
DHS 14	SSD	Transfers appropriations between Community Action and MED programs	\$0
DHS 15	SSD	Transfers appropriation from Local Travel to Motor Pool	\$0
DHS 21	SSD	Transfers \$18,000 to YPO from DD contracts to pay for Teen respite services from Title 19	\$0
DHS 25	ASD	Deletes OA3 and CM2; adds Adm Asst and CHN	\$0
DHS 26	ASD	Corrects error in Financial summary between USDA and Title 19 revenue	\$0
DHS 33	HSD	Reflect change in indirect cost rate (45,852)	\$0
DHS 37	HSD	Moves CHN from Field Svcs to Corrections Health - Pregnant Women in Jail	\$0
DHS 47	Admin	Adds appropriations for graphic arts services based on service reimbursement in DHS 35 (18,000)	\$0
DJS 01	DJS/DHS	Case management for pregnant substance abusing female offenders.	\$0
DJS 07	DA	Reduces OCN Grant by \$66,780 to reflect actual available	\$0
DES 17	Parks	Adds \$10,000 new revenue from grave openings and offsetting professional services to reflect increased activity.	\$0

NEW AMENDMENTS 6/27/89

#	Proposed By	Amendments	Increases (Decreases) General Fund Contingency
DHS 48	Plg & Budg	Adds \$2,243 insurance reimbursement to JJD to replace supplies destroyed by laundry fire	0
DHS 49	Chair McCoy	Replaces \$215,000 ADC Capitation overestimate with General Fund subsidy to pay first year interest on 3rd Party Financing of Boilermaker and Mid-County Clinic	(215,000)
DHS 50	JJD	Increase GF revenue to account for one quarterly Clackamas County juvenile detention payment still owing from 1987-88.	45,000
DJS 13 REVISED	Sheriff	Carryover professional services appropriations in Executive Branch of \$60,000.	0
DJS 22	Women's Transition	Carry over \$5,040 for contract for drug and alcohol treatment services	0
DJS 23	Sheriff	Transfers 1 CO from Close Street Supervision to Facilities to reflect actual work assignments.	0
DJS 24	CCA	Carry over \$62,918 of Enhancement Grant revenue for software for Community Corrections Information System.	4,918
DES 17	Parks	Adds \$10,000 new revenue from grave openings and offsetting professional services to reflect increased activity.	0
DES 18	Chair McCoy	Adds \$570,000 to Fac. Mgmt. to replace laundry facility. Cost is offset by \$115,000 insurance reimbursement.	(455,000)
DGS 11	Plg & Budg	Increases BWC \$1,417,000 and adds \$285,000 to Federal Marshal revenue for 1989-90	1,702,000
NON 03 REVISED	COMM. BAUMAN	Carry over \$4,000 from M&S and PS for training and Professional Services	0

PROGRAM AMENDMENTS

#	Proposed By	Amendments	Increases (Decreases)
			General Fund Contingency
DHS 23	ASD	Adds .4 Admin Spec paid by increased Public Guardian fees recovered by this position and \$700 transfer from Director's Office (14,900)	0
DHS 30	JJD	Pays for Juvenile Court Summons function	(22,608)
DHS 32	JJD	Pays for accreditation manager; partially offsets costs by cuts in JJD and HSD	(15,000)
DHS 38	HSD	Adds Fin Spec based on increased operational revenue estimated to be generated by position (\$45,924)	0
DHS 46	HSD	Increase in Title 19 revenue; numerous changes in HSD programs (\$425,539)	0
DJS 05	Comm Corr	Creates 2 FTE in CCA Administration to administer the intercounty probation transfer workload funded by CCA Enhancement Grant \$53,427	3,805
DJS 06	Comm Corr	Amends DMDA Budget Adding 1.25 FTE increasing grant by \$51.	4,207
DJS 15	Sheriff	Adds 2.0 FTE PSA's the the Facility Security Unit for ramp security at MCDC. (City contribution of \$21,474, balance County cost)	(26,650)
DES 12	Expo	Adds revenue from increased parking fees at the Expo Center. Adds an Expo Worker 1 and \$40,716 to Contingency	40,716
DES 14	Em Svcs	Adds \$7,500 to the Federal State Fund for a grant from the Oregon Dept. of Energy	0
DES 15	Planning	Adds \$7,500 to the Federal State Fund for a grant from the State Historic Preservation Office	0

PROGRAM AMENDMENTS

#	Proposed By	Amendments	Increases (Decreases)
			General Fund Contingency
DGS 07	Pl./Budget	Moves salary savings to Materials & Services	0
DGS 08	ISD	Reclassify programmer position to Senior Programmer Analyst (17,949)	0
DGS 09	Emp Svcs/ Finance	Adds a new position (Benefits Technician) in the Insurance Fund (29,233)	0
DGS 10	Admin Svcs	Carry over savings in Purchasing to fund a survey of the M/WBE program (20,000)	0
NON 01	COMM. BAUMAN	Transfers \$50,000 from General Fund Contingency to the Health Division for an AIDS Outreach program	(50,000)
NON 02	CIC	Carry over Materials and Services budget for the Regional Citizen Participation meeting (\$3,000)	0
NON 03	COMM. BAUMAN	Carry over \$1,500 from Materials and Services budget to 89/90 for training	0
NON 05	CHAIR McCoy	Adds a Staff Assistant to the Chair's Office for neighborhood revitalization	(40,311)
NON 06	Co Counsel	Cuts an OA3 and reduces an OA3 to an OA2, adds an Operations Supervisor to act as an office manager	0

CARRYOVER AMENDMENTS

#	Proposed By	Amendments	Increases (Decreases)
			General Fund Contingency
DHS 03	SSD	Reappropriates State MH funds; pays for space costs for ASD in Mead Bldg and partitions (\$60,500)	0
DHS 07	SSD	Reappropriates State MH funds; augments existing DD services (53,050)	0
DHS 09	SSD	Reappropriates State MH funds; pays for consulting services for transition of services currently provided by Tungland (\$15,000)	0
DHS 10	SSD	Reappropriates State MH funds; pays for local area network in DD program (\$36,000)	0
DHS 12	SSD	Reappropriates State MH MED funds; augments MED services (\$35,000)	0
DHS 13	SSD	Reappropriates Stewart B. McKinney funds; pays for continuation of contract with Burnside Projects (\$2,026)	0
DHS 16	SSD	Carries over appropriation for contract not completed by June 30 (\$3,090)	0
DHS 17	SSD	Reappropriates State MH A&D funds; pays for A&D services (\$8,776)	0
DHS 20	SSD	Reappropriates Gang Service Fund; also transfers \$50,000 to YPO to augment current programs (9,100)	0
DHS 29	JJD	Reappropriates Street Law grant; pays for supplies and equipment (\$1,209)	0
DHS 40	HSD	Carries over appropriations for a contract executed in late FY 89 (\$3,000)	0
DHS 45	HSD	Carries over appropriations for two teen clinics for summer months (36,542)	0

CARRYOVER AMENDMENTS

#	Proposed By	Amendments	Increases (Decreases)
			General Fund Contingency
DJS 13	Sheriff	Carryover professional services appropriations in Executive Branch of \$35,939.	0
DJS 17	Sheriff	Carryover appropriations in Prof. Services for Info. System training of \$4,410.	0
DES 01	Fac Mgmt	Carry over Justice Center exterior waterproofing, County share is \$27,000.	0
DES 02	Fac Mgmt	Carry over CIP for projects not completed (\$701,853) and carry over asbestos projects (\$43,600)	0
DES 04	Trans	Carry over funds for construction and Professional services contracts not complete. Transfer funds from Capital to Overtime. (\$169,800 BRIDGE FUND)	0
DES 05	Trans	Adjusts Beginning Working Capital and adds \$60,700 to Capital in Bike Paths Fund	0
DES 06	Trans	Adjusts Carryover for projects under contract in the Road Fund (\$1,116,405).	0
DES 07	Parks	Carry over funds under contract in Parks (\$23,591)	0
DES 08	Parks	Carry over funds under contract in Parks. (16,292)	0
DES 09	Parks	Carry over unexpended Parks budget into the Parks Development Program. Also adds extra park revenue to Park Development, and carries over funds under contract in Parks Development (\$69,370).	0
DES 10	Parks	Carry over funds under contract in the Recreational Facilities Fund (\$11,124)	0
DES 11	Parks	Carry over funds under contract in the Recreational Facilities Fund (\$112,915)	0
DES 16	Fleet	Carryover in Fleet Management	0

CARRYOVER AMENDMENTS

#	Proposed By	Amendments	Increases (Decreases)
			General Fund Contingency
DGS 04	Emp Svcs	Carryover for Class/Comp study (\$69,540)	0
DGS 05	A & T	Carryover to complete contract with State Dept of Revenue (\$5,860)	0
DGS 06	ISD	Carry over unanticipated revenue from 88-89 (\$250,000)	0
NON 04	ISD	Carry over Special Appropriations for data processing new development	0

REVENUE AMENDMENTS

#	Proposed By	Amendments	Increases (Decreases)
			General Fund Contingency
DHS 04	SSD	Increases State MH grant and funds PDS previously funded only through 88-89 (16,876)	0
DHS 06	SSD	Adjusts actual State MH grant; funds increased DD contract services (13,367)	0
DHS 08	SSD	Reclasses an HST ot CM2, adds .5 PDS, and supplements Motor Pool (23,959)	0
DHS 11	SSD	Decreases actual State MH grant (39,714)	0
DHS 18	SSD	Increases NIDA grant; Pass-Through (13,265)	0
DHS 19	SSD	Increases State MH grant; adds Pass-Through (\$12,785)	0
DHS 24	ASD	Appropriates miscellaneous MCA funds; releases Ad Spec to PDS and PDS Sr. to PM1; adds weatherization start up (\$244,442)	4,607
DHS 27	ASD	Adjusts Title IIID, USDA, and State OPI revenues down 22,090	0
DHS 28	ASD	Adds LIEAP weatherization revenue; reclasses Fin Spec 1 to Fin Spec 2, Pgm Staff Asst to PMS (\$2,081)	81
DHS 31	JJD	Reflects loss of Juvenile Services Commission grant (\$24,167)	0
DHS 34	HSD	Reflects change in State Health agreement and various revenues, reduction of \$44,900	0
DHS 35	HSD	Increase in Primary Care grant; reduces Medical Director to 1/2 time, adds .5 Ad Tech, .5 NP, .5 Physician to teen clinics (\$86,840)	0
DHS 36	HSD	Reduces Dept of Educ grant 58,195; cuts early childhood intervention program (1.6 FTE)	0
DHS 39	HSD	Makes changes in HIV Program to reflect a reduction in the grant of 36,431	(1,851)

REVENUE AMENDMENTS

#	Proposed By	Amendments	Increases (Decreases)
			General Fund Contingency
DHS 41	HSD	Increase in Refugee Screening revenue; adds .5 OA2, .8 HST, 1 CHN, and M&S (32,000)	0
DHS 42	HSD	Increase in Refugee Capitation, reduction in ADC Capitation; adds .2 HSS, .5 NP (\$33,983)	0
DHS 43	HSD	Increase in WIC, reduction in others; adds 1 Nutritionist, 1 OA2, rent for North Portland Field Team. (\$108,366)	0
DHS 44	HSD	Makes changes in various revenues; adds 1 CIT, 1 HST, and M&S (25,557)	(7,389)
DJS 02	Admin/Plan	Carries over the OTSC DUII Monitoring Grant by \$36,873.	0
DJS 03	Probation	Increases OTSC grant by \$8,880 to cover increased costs due to personnel transfers and office rental increase.	0
DJS 04	Comm Corr	Increases Anti-Drug Abuse Grant by \$258,713 in Maximum Supervision and Contract Services.	18,920
DJS 09	DA	Adds 2.0 FTE in Forfeiture Administration funded by Forfeiture carryover revenue of \$90,356.	0
DJS 12	DA	Carryover of Equitable Sharing/ROCN revenue of \$86,220. Adjusts indirect costs.	0
DJS 14	Sheriff	Appropriates the Housing Authority grant for S.O. patrol and related services at Col. Villa/Tamarak \$239,690	6,500
DJS 16	Sheriff	Adds appropriation for OTSC DUII grant of \$68,018.	0

TECHNICAL AMENDMENTS

#	Proposed By	Amendments	Increases (Decreases)
			General Fund Contingency
DHS 01	SSD	Adjusts indirect cost rate (21,169)	0
DHS 02	SSD	Reclasses OA3 to Admin Asst; made in 88-89 via bud mod DHS 65	0
DHS 05	SSD	Reclassification approved in 88-89	0
DHS 14	SSD	Transfers appropriations between Community Action and MED programs	0
DHS 15	SSD	Transfers appropriation from Local Travel to Motor Pool	0
DHS 21	SSD	Transfers \$18,000 to YPO from DD contracts to pay for Teen respite services	0
DHS 22	ASD	Adjusts indirect costs: reprograms funds from Title 19	(5,171)
DHS 25	ASD	Deletes OA3 and CM2; adds Adm Asst and CHN	0
DHS 26	ASD	Corrects error in Financial summary between USDA and Title 19 revenue	0
DHS 33	HSD	Reflect change in indirect cost rate (45,852)	0
DHS 37	HSD	Moves CHN from Field Svcs to Corrections Health - Pregnant Women in Jail	0
DHS 47	Admin	Adds appropriations for graphic arts services based on service reimbursement in DHS 35 (18,000)	0
DJS 01	DJS/DHS	Case management for pregnant substance abusing female offenders.	0
DJS 07	DA	Reduces OCN Grant by \$66,780 to reflect actual available	0

TECHNICAL AMENDMENTS

#	Proposed By	Amendments	Increases (Decreases)
			General Fund Contingency
DJS 08	DA	Moves funds from prof svcs to supplies and education and training in District Court Trial section.	0
DJS 10	DA	Reduces the Anti-Drug grant by \$45,511 to reflect actual available.	3,141
DJS 11	DA	Adjusts postions to reflect actual staffing of grant program and adjusts indirect costs.	0
DJS 18	Sheriff	Classification changes as approved in FY 88-89 Bud Mod in Program Division and Fiscal Unit.	(10,214)
DJS 19	Sheriff	Appropriates \$22,000 in other internal to cover lab fees associated with inmates at MCJ. Funded with increased Cash Trans from Serial Levy.	0
DJS 20	Emp. Svcs.	Changes 2 OA3 classification back to OA2 pending approval of Employee Services	0
DJS 21	DA	Carry over fund to purchase filing system that will not be delivered prior to 6/30/89.	0
DES 03	Fac Mgmt	Moves the asbestos abatement appropriation (\$341,137) from CIP to a separate org.	0
DES 13	Expo	Carry over appropriations under contract at the Expo Center. Adds to Capital the previously unbudgeted part of the 15% of profit dedicated to Expo (129,316)	0
DGS 01	Director	Moves staff from Operations into other DGS divisions	0
DGS 02	Emp Svcs	Reclassifies an Admin Tech to Mgmt Analyst in the Insurance Fund (\$979)	0
DGS 03	Director	Moves Risk Management budget and personnel into Director's Office	0

Appropriations are hereby made as follows:

FUND 100 - GENERAL FUND

EXPENDITURES

HUMAN SERVICES	
Personal Services	8,190,473
Materials & Services	1,306,285
Capital Outlay	<u>96,615</u>
	9,593,373
JUSTICE SERVICES	
Personal Services	37,561,508
Materials & Services	7,787,374
Capital Outlay	<u>477,271</u>
	45,826,153
ENVIRONMENTAL SERVICES	
Personal Services	4,332,195
Materials & Services	6,425,862
Capital Outlay	<u>2,149,904</u>
	12,907,961
GENERAL SERVICES	
Personal Services	8,578,244
Materials & Services	3,301,717
Capital Outlay	<u>106,921</u>
	11,986,882
NONDEPARTMENTAL	
Personal Services	2,718,923
Materials & Services	21,121,656
Capital Outlay	<u>52,926</u>
	23,893,505
TOTAL EXPENDITURES	104,207,874
CASH TRANSFERS TO	
Federal/State Program Fund	21,418,957
County School Fund	1,197,500
Animal Control Fund	1,393,560
Capital Lease Retirement Fund	40,000
Insurance Fund	350,000
CONTINGENCY	2,060,327
TOTAL REQUIREMENTS - FUND 100	130,668,215

FUND 150 - ROAD FUND

EXPENDITURES

ENVIRONMENTAL SERVICES	
Personal Services	5,770,648
Materials & Services	18,111,576
Capital Outlay	<u>9,265,813</u>

TOTAL EXPENDITURES	33,148,037
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CASH TRANSFERS TO	
General Fund	185,623
Bicycle Path Fund	265,000
Willamette Bridge Fund	3,040,423
Assessment District Operating Fund	122,050
Insurance Fund	90,000

CONTINGENCY	195,636
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TOTAL REQUIREMENTS - FUND 150	37,046,769
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FUND 151 - EMERGENCY COMMUNICATIONS FUND

EXPENDITURES

JUSTICE SERVICES	
Materials & Services	200,000

TOTAL EXPENDITURES	200,000
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CONTINGENCY	3,200
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TOTAL REQUIREMENTS - FUND 151	203,200
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FUND 152 - RECREATIONAL FACILITIES FUND

EXPENDITURES

ENVIRONMENTAL SERVICES	
Materials & Services	180,271
Capital Outlay	<u>122,321</u>

TOTAL EXPENDITURES	302,592
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CASH TRANSFERS TO	
General Fund	167,000

TOTAL REQUIREMENTS - FUND 152	469,592
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FUND 154 - BICYCLE PATHS CONSTRUCTION FUND

EXPENDITURES

ENVIRONMENTAL SERVICES

Materials & Services
Capital Outlay

73,712
145,968

TOTAL EXPENDITURES

219,680

TOTAL REQUIREMENTS - FUND 154

607,267

FUND 156 - FEDERAL/STATE FUND

EXPENDITURES

HUMAN SERVICES

Personal Services
Materials & Services
Capital Outlay

23,457,787
48,695,164
101,643

72,254,594

JUSTICE SERVICES

Personal Services
Materials & Services
Capital Outlay

3,030,668
2,946,764
65,700

6,043,132

ENVIRONMENTAL SERVICES

Personal Services
Materials & Services
Capital Outlay

591,730
3,443,185
2,000

4,036,915

TOTAL EXPENDITURES

81,076,720

TOTAL REQUIREMENTS - FUND 156

81,076,720

FUND 157 - COUNTY SCHOOL FUND

EXPENDITURES

NONDEPARTMENTAL

Materials & Services

1,408,700

TOTAL EXPENDITURES

1,408,700

TOTAL REQUIREMENTS - FUND 157

1,408,700

FUND 158 - TAX TITLE

EXPENDITURES

ENVIRONMENTAL SERVICES	
Materials & Services	728,700
TOTAL EXPENDITURES	728,700
TOTAL REQUIREMENTS - FUND 158	728,700

FUND 159 - ANIMAL CONTROL

EXPENDITURES

ENVIRONMENTAL SERVICES	
Personal Services	1,391,682
Materials & Services	462,704
Capital Outlay	<u>4,000</u>
TOTAL EXPENDITURES	1,858,386
TOTAL REQUIREMENTS - FUND 159	1,858,386

FUND 160 - SERIAL LEVY FUND

EXPENDITURES

JUSTICE SERVICES	
Materials & Services	1,000,000
CASH TRANSFERS TO	
General Fund	5,327,831
CONTINGENCY	<u>1,253,165</u>
TOTAL REQUIREMENTS - FUND 160	7,580,996

FUND 161 - BRIDGE FUND

EXPENDITURES

ENVIRONMENTAL SERVICES	
Personal Services	1,459,063
Materials & Services	895,619
Capital Outlay	<u>4,120,737</u>
TOTAL EXPENDITURES	6,475,419
CONTINGENCY	0
TOTAL REQUIREMENTS - FUND 161	6,475,419

FUND 162 - LIBRARY SERIAL LEVY FUND

CASH TRANSFERS TO General Fund	7,240,716
TOTAL REQUIREMENTS - FUND 162	7,240,716

FUND 163 - CABLE TV FUND

EXPENDITURES

ENVIRONMENTAL SERVICES	
Personal Services	76,993
Materials & Services	982,077
Capital Outlay	<u>9,000</u>
TOTAL EXPENDITURES	1,068,070
CONTINGENCY	107,400
UNEXPENDED BALANCE	4,293,255
TOTAL REQUIREMENTS - FUND 163	5,468,725

FUND 164 - FAIR FUND

EXPENDITURES

ENVIRONMENTAL SERVICES	
Personal Services	17,474
Materials & Services	425,909
TOTAL EXPENDITURES	443,383
CASH TRANSFERS TO General Fund	104,485
TOTAL REQUIREMENTS - FUND 164	547,868

FUND 165 - TELEPHONE FUND

EXPENDITURES

GENERAL FUND	
Personal Services	188,369
Materials & Services	963,291
Capital Outlay	<u>128,939</u>
TOTAL EXPENDITURES	1,280,599
TOTAL REQUIREMENTS - FUND 165	1,280,599

FUND 166 - CONVENTION CENTER

EXPENDITURES

NONDEPARTMENTAL	
Materials & Services	2,968,000
TOTAL EXPENDITURES	2,968,000
TOTAL REQUIREMENTS - FUND 166	2,968,000

FUND 167 - LAND CORNER PRESERVATION FUND

EXPENDITURES

ENVIRONMENTAL SERVICES	
Materials & Services	230,000
CONTINGENCY	156,313
TOTAL REQUIREMENTS - FUND 167	386,313

FUND 168 - INMATE WELFARE FUND

EXPENDITURES

JUSTICE SERVICES	
Materials & Services	627,000
Capital Outlay	<u>25,000</u>
TOTAL EXPENDITURES	652,000
TOTAL REQUIREMENTS - FUND 168	652,000

FUND 200 - SHORT-TERM DEBT

EXPENDITURES

NONDEPARTMENTAL	
Principal	
Interest	
Materials & Services	<u> </u>
TOTAL EXPENDITURES	
TOTAL REQUIREMENTS - FUND 200	

FUND 225 - CAPITAL LEASE RETIREMENT FUND

EXPENDITURES

NONDEPARTMENTAL	
Materials & Services	2,241,047
TOTAL EXPENDITURES	2,241,047
CASH TRANSFERS TO	
Data Processing Fund	94,000
TOTAL REQUIREMENTS - FUND 225	2,622,109

FUND 230 - INVERNESS JAIL PROJECT FUND

EXPENDITURES

NONDEPARTMENTAL	
Materials & Services	
Capital Outlay	
TOTAL EXPENDITURES	

TOTAL REQUIREMENTS - FUND 230

FUND 235 - LEASE/PURCHASE PROJECT FUND

EXPENDITURES

ENVIRONMENTAL SERVICES	
Personal Services	
Materials & Services	300,000
Capital Outlay	11,205,000
TOTAL EXPENDITURES	11,505,000
TOTAL REQUIREMENTS - FUND 235	11,505,000

FUND 251 - ASSESSMENT DISTRICT OPERATING FUND

EXPENDITURES

ENVIRONMENTAL SERVICES	
Materials & Services	29,000
Capital Outlay	0
TOTAL EXPENDITURES	29,000
CASH TRANSFER TO	
Road Fund	130,000
TOTAL REQUIREMENTS - FUND 251	159,000

FUND 252 - ASSESSMENT DISTRICT BOND SINKING FUND

EXPENDITURES

ENVIRONMENTAL SERVICES	
Principal	435,000
Interest	96,520
TOTAL EXPENDITURES	531,520
UNEXPENDED BALANCE	1,168,267
TOTAL REQUIREMENTS - FUND 252	1,699,787

FUND 301 - DATA PROCESSING FUND

EXPENDITURES

GENERAL SERVICES	
Personal Services	2,661,689
Materials & Services	2,545,450
Capital Outlay	<u>103,447</u>
TOTAL EXPENDITURES	5,310,586
CONTINGENCY	92,372
TOTAL REQUIREMENTS - FUND 301	5,402,958

FUND 400 - INSURANCE FUND

EXPENDITURES

GENERAL SERVICES	
Personal Services	357,418
Materials & Services	10,180,998
Capital Outlay	<u>35,700</u>
TOTAL EXPENDITURES	10,574,116
CONTINGENCY	4,269,657
TOTAL REQUIREMENTS - FUND 400	14,843,773

FUND 401 - FLEET FUND

EXPENDITURE

ENVIRONMENTAL SERVICES

Personal Services

1,050,552

Materials & Services

909,637

Capital Outlay

1,256,300

TOTAL EXPENDITURES

3,216,489

CONTINGENCY

634,144

UNAPPROPRIATED BALANCE

376,991

TOTAL REQUIREMENTS - FUND 401

4,227,624

1141M/DW/1d

①

**LIST OF TRUST FUNDS
TO BE INCLUDED IN THE 1989-90 BUDGET**

Public Guardian Trust Fund \$1,200,000

The total accounts of the clients of the Public Guardian program to be expended on behalf of the clients.

Sheriff Revolving Fund \$208,000

Costs of extraditing prisoners prepaid by the County and reimbursed by the State as specified in ORS 206.315.

Medical Examiner Fund \$7,000

Funds belonging to deceased persons held awaiting claim by their heirs or, after five years, transfer to the State Land Board.

Fair Apportionment Fund \$50,000

Payments made to specified exhibitors at the County Fair from apportionments of State racing revenue as specified in ORS 565.280 and 565.290.

Sewer Systems Development Fund \$40,000

Prepayment by mid-county residents of sewer hookup fees awaiting claim for refund.

Blue Lake Concert Stage Fund \$25,000

A holding fund for donations made to construct a concert stage at Blue Lake Park.

Oxbow Nature Center Fund \$18,000

A holding fund for donations made to construct a Nature Center at Oxbow Park.

Tibbetts Flowers Fund \$ 800

Donation for purchase of flowers on graves at County cemeteries on Memorial Day.

7111F

BUDGET AMENDMENT NO. DGS 12Date Proposed _____
Date Approved _____

1. PROPOSED BY Dave Boyer
Tax
DEPARTMENT NOND DIVISION Anticipation FUND General BUDGET PAGES _____

2. DESCRIPTION OF AMENDMENT

Reduces Interest appropriation and returns \$90,000 to Contingency because Multnomah County TAN's will be sold at rates lower than anticipated.

3. PERSONNEL CHANGES

JOB TITLE	FTE	BASE	FRINGE	INS	TOTAL

4. REVENUE IMPACT (Explain revenues being changed and the reason for the change.)

FUND	AGENCY	ORGANIZATION	OBJECT	INCREASE (DECREASE)	NOTES
100	050	9306	7820	(90,000)	Interest
100	045	9120	7700	90,000	Contingency

EFFECT ON General FUND CONTINGENCY 90,000

1. PROPOSED BY Commissioner BaumanDEPARTMENT Non-Dept DIVISION BCC FUND 100 BUDGET PAGES

2. DESCRIPTION OF AMENDMENT

Allocates \$10,000 to Commissioner District #4 89-90 Budget for transitional costs.

3. PERSONNEL CHANGES

JOB TITLE	FTE	BASE	FRINGE	TOTAL

4. REVENUE IMPACT (Explain revenues being changed and the reason for the change.)

FUND	AGENCY	ORGANIZATION	OBJECT	INCREASE (DECREASE)	NOTES
100	050	9275	6110	10,000	Professional Services
100	045	9120	7700	(10,000)	

EFFECT ON GeneralFUND CONTINGENCY \$10,000

1. PROPOSED BY Social Services Division

A-13 to A-26

DEPARTMENT DHS DIVISION SSD FUND 156 BUDGET PAGES DHS 9

2. DESCRIPTION OF AMENDMENT

This amendment adjusts the Indirect Cost Rate for FY 89/90 from 7.15% to 6.9% per Budget Office direction. See attachment "A" for detail.

3. PERSONNEL CHANGES

JOB TITLE	FTE	BASE	FRINGE	INS	TOTAL
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NA

4. REVENUE IMPACT (Explain revenues being changed and the reason for the change.)

Decrease CGF in Federal/State Fund \$21,169.

Decrease Service Reimb. to CGF by \$21,169.

FUND	AGENCY	ORGANIZATION	OBJECT	INCREASE (DECREASE)	NOTES
156	010	1000	7100	(21,169)	Indirect
100	010	0104	7608	(21,169)	Cash Transfer
REVENUE					
156	010	1000	7601	(21,169)	CGF
100	045	7410	6602	(21,169)	Svc Reimb

EFFECT ON _____ FUND CONTINGENCY _____

ATTACHMENT A

SOCIAL SERVICES DIVISION
INDIRECT COST ADJUSTMENTS

<u>ORGANIZATION</u>	<u>7.15% APPROVED</u>	<u>6.9% ADJUSTED</u>	<u>DIFFERENCE</u>
1100	38,802	37,445	(1,357)
1210	44,967	43,395	(1,572)
1215	81,956	81,686	(270)
1270	68,875	66,467	(2,408)
1302	30,398	29,335	(1,063)
1305	115,040	113,180	(1,860)
1360	44,482	42,927	(1,555)
1380	69,710	67,392	(2,318)
1410	28,979	27,966	(1,013)
1415	98,954	96,635	(2,319)
1502	23,174	22,364	(810)
1505	<u>141,596</u>	<u>136,972</u>	(4,624)
	786,933	765,764	

REDUCTION: \$21,169

1. PROPOSED BY Social Services AdministrationDEPARTMENT DHS DIVISION SSD FUND 156 BUDGET PAGES A-16 DHS-9

2. DESCRIPTION OF AMENDMENT

This amendment reflects reclassifications approved in FY 88/89 via budget modification DHS #65 which includes changes from an OA 3 to an Admin. Asst. and an Admin. Asst. to an Admin. Spec. 2.

3. PERSONNEL CHANGES

JOB TITLE	FTE	BASE	FRINGE	INS	TOTAL
(Admin. Asst.)	(1.0)	(24,964)	(6,306)	(2,372)	(33,642)
(OA 3)	(1.0)	(22,610)	(5,711)	(2,111)	(30,432)
Admin. Asst.	1.0	25,293	6,389	2,200	33,882
Admin. Spec. 2	1.0	<u>34,112</u>	<u>8,617</u>	<u>2,728</u>	<u>45,457</u>
		11,831	2,989	445	15,265

4. REVENUE IMPACT (Explain revenues being changed and the reason for the change.)

No net impact (revenue transferred from professional services). Service reimbursement F/S to Insurance Fund increased by \$445.

FUND	AGENCY	ORGANIZATION	OBJECT	INCREASE (DECREASE)	NOTES
156	010	1100	5100	11,831	Permanent
156	010	1100	5500	2,989	Fringe
156	010	1100	5550	445	Insurance
156	010	1100	6100	(15,265)	Profess. Svc.
400	040	7231	6520	445	Insur. Fund
REVENUE					
400	040	7231	6602	445	Svc Reim F/S to Ins.

EFFECT ON _____ FUND CONTINGENCY _____

1. PROPOSED BY Social Services DivisionDEPARTMENT DHS DIVISION SSD FUND 156 BUDGET PAGES A-16 DHS-9

2. DESCRIPTION OF AMENDMENT

This amendment carries over \$60,500 of unexpended FY 88/89 State Mental Health funds from the DD Program to cover costs associated with the ASD move from the 5th floor Gill Building to the Mead Building. This will allow the DD Program to move to the 5th floor, which was formally shared by ASD and DD. Approximately \$30,000 is designated to cover increased space costs at the Mead Building. The remaining \$30,500 will cover replacement partitions.

3. PERSONNEL CHANGES

JOB TITLE	FTE	BASE	FRINGE	INS	TOTAL
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NA

4. REVENUE IMPACT (Explain revenues being changed and the reason for the change.)

SMH Carryover \$60,500

FUND	AGENCY	ORGANIZATION	OBJECT	INCREASE (DECREASE)	NOTES
156	010	1100	7500	30,000	Other Internal Svcs.
156	010	1100	8400	30,500	Equipment
REVENUE					
156	010	1100	2607	60,500	SMH Carryover

EFFECT ON _____ FUND CONTINGENCY _____

1. PROPOSED BY DD OperationsDEPARTMENT DHS DIVISION SSD FUND 156 BUDGET PAGES A-17 DHS-9

2. DESCRIPTION OF AMENDMENT

This amendment increases the State Mental Health Grant by \$16,876 to reflect actual grant award for FY 89/90. This increase will be used to continue funding for a .5 PDS which was originally only funded through 88/89. This person provides technical assistance for the Community Integration Program.

3. PERSONNEL CHANGES

JOB TITLE	FTE	BASE	FRINGE	INS	TOTAL
PDS	.5	13,411	3,000	465	16,876

4. REVENUE IMPACT (Explain revenues being changed and the reason for the change.)

State Mental Health Grant increased by \$16,876.
CGF increased by \$1,164 service reimbursement.
F/S to CGF increased by \$1,164.
Insurance Fund increased by \$465.

FUND	AGENCY	ORGANIZATION	OBJECT	INCREASE (DECREASE)	NOTES
156	010	1210	5100	13,411	Permanent
156	010	1210	5500	3,000	Fringe
156	010	1210	5550	465	Insurance
156	010	1210	7100	1,164	Indirect (.069)
400	040	7231	6520	465	Insurance Fund
100	010	0104	7608	1,164	Cash Transfer
REVENUE					
156	010	1210	2605	16,876	SMH Grant-DD
156	010	1210	7601	1,164	CGF
400	040	7231	6602	465	Svc Reim F/S to Ins.
100	045	7410	6602	1,164	Svc Reim F/S to CGF

EFFECT ON _____ FUND CONTINGENCY _____

1. PROPOSED BY DD OperationsDEPARTMENT DHS DIVISION SSD FUND 156 BUDGET PAGES A-17 DHS-9

2. DESCRIPTION OF AMENDMENT

This amendment implements a personnel change from PDS/Sr. to Human Services Spec. which occurred in FY 88/89 and approved by Personnel. This position is currently be advertised and anticipated to be filled as of August.

3. PERSONNEL CHANGES

JOB TITLE	FTE	BASE	FRINGE	INS	TOTAL
(PDS/Sr.) full year	(1.0)	(29,661)	(4,860)	(2,555)	(37,076)
Human Services Spec. (11 months)	1.0	29,661	4,860	2,555	37,076

4. REVENUE IMPACT (Explain revenues being changed and the reason for the change.)

No change.

FUND	AGENCY	ORGANIZATION	OBJECT	INCREASE (DECREASE)	NOTES

EFFECT ON _____ FUND CONTINGENCY _____

1. PROPOSED BY DD ContractsDEPARTMENT DHS DIVISION SSD FUND 156 BUDGET PAGES A-18 DHS-9

2. DESCRIPTION OF AMENDMENT

This amendment increases the State Mental Health Grant by \$13,367 to reflect actual grant award for FY 89/90. This increase will be used increase DD subcontracted services.

3. PERSONNEL CHANGES

JOB TITLE	FTE	BASE	FRINGE	INS	TOTAL
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NA

4. REVENUE IMPACT (Explain revenues being changed and the reason for the change.)

State Mental Health Grant increased by \$13,367.
CGF increased by \$94 service reimbursement.
F/S to CGF increased by \$94.

FUND	AGENCY	ORGANIZATION	OBJECT	INCREASE (DECREASE)	NOTES
156	010	1215	6060	13,367	Pass Through
156	010	1215	7100	94	Indirect (.007)
100	010	0104	7608	94	Cash Transfer
REVENUE					
156	010	1215	2605	13,367	SMH Grant-DD
156	010	1215	7601	94	CGF
100	045	7410	6602	94	Svc Reim F/S to CGF

EFFECT ON _____ FUND CONTINGENCY _____

1. PROPOSED BY DD ContractsDEPARTMENT DHS DIVISION SSD FUND 156 BUDGET PAGES A-18 DHS-9

2. DESCRIPTION OF AMENDMENT

This amendment carries over \$53,050 in State Mental Health DD service funds to augment existing DD services. Carryover results from \$16,708 in provider refunds plus \$36,342 in unexpended Early Intervention revenue. This carryover has been approved by the State and must be used for DD-related programs.

3. PERSONNEL CHANGES

JOB TITLE	FTE	BASE	FRINGE	INS	TOTAL
NA					

4. REVENUE IMPACT (Explain revenues being changed and the reason for the change.)

State Mental Health Carryover \$53,050.
CGF increased by \$371 service reimbursement.
F/S to CGF increased by \$371.

FUND	AGENCY	ORGANIZATION	OBJECT	INCREASE (DECREASE)	NOTES
156	010	1215	6060	53,050	Pass Through
156	010	1215	7100	371	Indirect (.007)
100	010	0104	7608	371	Cash Transfer
REVENUE					
156	010	1215	2607	53,050	SMH Carryover-DD
156	010	1215	7601	371	CGF
100	045	7410	6602	371	Svc Reim F/S to CGF

EFFECT ON _____ FUND CONTINGENCY _____

1. PROPOSED BY DD Case ManagementDEPARTMENT DHS DIVISION SSD FUND 156 BUDGET PAGES A-18 DHS-9

2. DESCRIPTION OF AMENDMENT

This amendment increases the State Mental Health Grant by \$23,959 to reflect actual grant award for FY 89/90. This increase will be used to reclass an HST to CM 2, add a .5 PDS and supplement the program's motor pool fund.

3. PERSONNEL CHANGES

JOB TITLE	FTE	BASE	FRINGE	INS	TOTAL
(HST)	(1.0)	(17,004)	(4,295)	(1,735)	(23,034)
PDS	.5	13,410	3,388	2,171	18,969
CM 2	1.0	20,475	5,172	1,839	27,486
		16,881	4,265	2,275	23,421

4. REVENUE IMPACT (Explain revenues being changed and the reason for the change.)

State Mental Health Grant increased by \$23,959. CGF increased by \$1,653 service reimbursement. F/S to CGF increased by \$1,653. Insurance Fund increased by \$2,275. Svc. Reimb. F/S to Motor Pool increased by \$538.

FUND	AGENCY	ORGANIZATION	OBJECT	INCREASE (DECREASE)	NOTES
156	010	1270	5100	16,881	Permanent
156	010	1270	5500	4,265	Fringe
156	010	1270	5550	2,275	Insurance
156	010	1270	7100	1,653	Indirect (.069)
156	010	1270	7300	538	Motor Pool
400	040	7231	6520	2,275	Insurance Fund
100	010	0104	7608	1,653	Cash Transfer
401	030	5910	6180	538	Fleet Fund
REVENUE					
156	010	1270	2605	23,959	SMH Grant-DD
156	010	1270	7601	1,653	CGF
401	030	5910	6602	538	Svc Reim F/S to M.P.
400	040	7231	6602	2,275	Svc Reim F/S to Ins.
100	045	7410	6602	1,653	Svc Reim F/S to CGF

EFFECT ON _____ FUND CONTINGENCY _____

1. PROPOSED BY DD OperationsDEPARTMENT DHS DIVISION SSD FUND 156 BUDGET PAGES A-17 DHS-9

2. DESCRIPTION OF AMENDMENT

This amendment carries over \$15,000 of FY 88/89 State Mental Health revenue in Org. 1100-Professional Services in order to continue the consulting contract with Oregon Technical Assistance Corp. for the transition of client services currently provided by Tungland.

3. PERSONNEL CHANGES

JOB TITLE	FTE	BASE	FRINGE	INS	TOTAL
NA					

4. REVENUE IMPACT (Explain revenues being changed and the reason for the change.)

State Mental Health Grant-LA Carryover \$15,000.
CGF increased by \$1,035 service reimbursement.
F/S to CGF increased by \$1,035.

FUND	AGENCY	ORGANIZATION	OBJECT	INCREASE (DECREASE)	NOTES
156	010	1210	6110	15,000	Professional Service
156	010	1210	7100	1,035	Indirect (.069)
100	010	0104	7608	1,035	Cash Transfer
REVENUE					
156	010	1210	2607	15,000	SMH Carryover
156	010	1210	7601	1,035	CGF
100	045	7410	6602	1,035	Svc Reim F/S to CGF

EFFECT ON _____ FUND CONTINGENCY _____

1. PROPOSED BY DD OperationsDEPARTMENT DHS DIVISION SSD FUND 156 BUDGET PAGES A-17
DHS-9

2. DESCRIPTION OF AMENDMENT

This amendment carries over \$36,000 in unexpended FY 88/89 State Mental Health revenue within the MED and DD Programs to purchase a local communication computer network system. This networking system has been identified as a Department priority and will allow interfacing between divisions and with other county and state offices. Selection of the particular networking system was made through a Department networking work group via a needs assessment and competitive bid process.

3. PERSONNEL CHANGES

JOB TITLE	FTE	BASE	FRINGE	INS	TOTAL
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NA

4. REVENUE IMPACT (Explain revenues being changed and the reason for the change.)

State Mental Health Grant Carryover \$36,000.

FUND	AGENCY	ORGANIZATION	OBJECT	INCREASE (DECREASE)	NOTES
156	010	1210	8400	36,000	Equipment
REVENUE					
156	010	1210	2607	36,000	SMH Carryover

EFFECT ON _____ FUND CONTINGENCY _____

1. PROPOSED BY MED ContractsDEPARTMENT DHS DIVISION SSD FUND 156 BUDGET PAGES A-20 DHS-9

2. DESCRIPTION OF AMENDMENT

This amendment decreases the State Mental Health Grant by (\$39,714) to reflect actual grant award for FY 89/90.

3. PERSONNEL CHANGES

JOB TITLE	FTE	BASE	FRINGE	INS	TOTAL
NA					

4. REVENUE IMPACT (Explain revenues being changed and the reason for the change.)

State Mental Health Grant decreased by (\$39,714).
CGF decreased by (\$2,740) service reimbursement.
F/S to CGF decreased by (\$2,740).

FUND	AGENCY	ORGANIZATION	OBJECT	INCREASE (DECREASE)	NOTES
156	010	1305	6060	(39,714)	Pass Through
156	010	1305	7100	(278)	Indirect (.007)
100	010	0104	7608	(278)	Cash Transfer
REVENUE					
156	010	1305	2605	(39,714)	SMH Grant-MED
156	010	1305	7601	(278)	CGF
100	045	7410	6602	(278)	Svc Reim F/S to CGF

EFFECT ON _____ FUND CONTINGENCY _____

1. PROPOSED BY MED ContractsDEPARTMENT DHS DIVISION SSD FUND 156 BUDGET PAGES A-20 DHS-9

2. DESCRIPTION OF AMENDMENT

This amendment carries over \$70,557 in State Mental Health MED service funds to augment existing MED services resulting from unexpended MED 22-CTS savings. This carryover has been approved by the State and must be used for MED-related programs.

3. PERSONNEL CHANGES

JOB TITLE	FTE	BASE	FRINGE	INS	TOTAL
NA					

4. REVENUE IMPACT (Explain revenues being changed and the reason for the change.)

State Mental Health Carryover \$70,557.
CGF increased by \$494 service reimbursement.
F/S to CGF increased by \$494.

FUND	AGENCY	ORGANIZATION	OBJECT	INCREASE (DECREASE)	NOTES
156	010	1305	6060	70,557	Pass Through
156	010	1305	7100	494	Indirect (.007)
100	010	0104	7608	494	Cash Transfer
REVENUE					
156	010	1305	2607	70,557	SMH Carryover-MED
156	010	1305	7601	494	CGF
100	045	7410	6602	494	Svc Reim F/S to CGF

EFFECT ON _____ FUND CONTINGENCY _____

1. PROPOSED BY MED ContractsDEPARTMENT DHS DIVISION SSD FUND 156 BUDGET PAGES A-20 DHS-9

2. DESCRIPTION OF AMENDMENT

This amendment carries over \$2,026 in MED 39-Community Support Services for the Homeless (Stewart B. McKinney). Due to late program start-up of the mental health consumer advocate component, \$2,026 will be unexpended in FY 88/89 and the State has agreed to allow County to carryover this amount to continue the contract with Burnside Projects/Mind Empowered, Inc.

3. PERSONNEL CHANGES

JOB TITLE	FTE	BASE	FRINGE	INS	TOTAL
NA					

4. REVENUE IMPACT (Explain revenues being changed and the reason for the change.)

State Mental Health Carryover \$2,026.
CGF increased by \$14 service reimbursement.
F/S to CGF increased by \$14.

FUND	AGENCY	ORGANIZATION	OBJECT	INCREASE (DECREASE)	NOTES
156	010	1305	6060	2,026	Pass Through
156	010	1305	7100	14	Indirect (.007)
100	010	0104	7608	14	Cash Transfer
REVENUE					
156	010	1305	2607	2,026	SMH Carryover-MED
156	010	1305	7601	14	CGF
100	045	7410	6602	14	Svc Reim F/S to CGF

EFFECT ON _____ FUND CONTINGENCY _____

1. PROPOSED BY MED ContractsDEPARTMENT DHS DIVISION SSD FUND 156 BUDGET PAGES A-20 DHS-9

2. DESCRIPTION OF AMENDMENT

This amendment transfers \$68,422 in CGF from DHS Community Action Program to MED Contracts budget to provide services to the homeless mentally ill.

3. PERSONNEL CHANGES

JOB TITLE	FTE	BASE	FRINGE	INS	TOTAL
NA					

4. REVENUE IMPACT (Explain revenues being changed and the reason for the change.)

No net impact to CGF service dollars. This revenue is merely transferred from one organization to another within the same Department.

FUND	AGENCY	ORGANIZATION	OBJECT	INCREASE (DECREASE)	NOTES
156	010	1305	6110	68,422	Professional Service
156	010	1305	7100	4,721	Indirect (.069)
156	010	0130	6110	(68,422)	Professional Service
156	010	0130	7100	(4,721)	Indirect (.069)
REVENUE					
156	010	1305	7601	73,143	County General Fund
156	010	0130	7601	(73,143)	CGF

EFFECT ON _____ FUND CONTINGENCY _____

1. PROPOSED BY Children's Clinical ServicesDEPARTMENT DHS DIVISION SSD FUND 156 BUDGET PAGES A-21 DHS-9

2. DESCRIPTION OF AMENDMENT

This amendment transfers \$400 from Local Travel and Mileage to Motor Pool to reflect actual costs projected for FY 89/90.

3. PERSONNEL CHANGES

JOB TITLE	FTE	BASE	FRINGE	INS	TOTAL
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NA

4. REVENUE IMPACT (Explain revenues being changed and the reason for the change.)

No impact to revenue. Revenue merely transferred between object codes within the same organization. Service reimbursement F/S to Motor Pool Fund increased by \$400.

FUND	AGENCY	ORGANIZATION	OBJECT	INCREASE (DECREASE)	NOTES
156	010	1360	6330	(400)	Local Travel
156	010	1360	7300	400	Motor Pool
401	030	5910	7300	400	Fleet Fund
REVENUE					
401	030	5910	6602	400	Svc Reim F/S to M.P.

EFFECT ON _____ FUND CONTINGENCY _____

1. PROPOSED BY A&D OperationsDEPARTMENT DHS DIVISION SSD FUND 156 BUDGET PAGES A-22 DHS-9

2. DESCRIPTION OF AMENDMENT

This amendment carries over \$3,090 in CGF to cover the contract with Carolyn Lane to provide the acupuncture evaluation project. Due to program and staff changes at Central City Concern, the necessary records and information was not available to Ms. Lane which delayed the completion of the project by June 30, 1989.

3. PERSONNEL CHANGES

JOB TITLE	FTE	BASE	FRINGE	INS	TOTAL
NA					

4. REVENUE IMPACT (Explain revenues being changed and the reason for the change.)

County General Fund carried over \$3,090.
CGF increased by \$213 service reimbursement.
F/S to CGF increased by \$213.

FUND	AGENCY	ORGANIZATION	OBJECT	INCREASE (DECREASE)	NOTES
156	010	1410	6110	3,090	Professional Service
156	010	1410	7100	213	Indirect (.069)
100	010	0104	7608	213	Cash Transfer
REVENUE					
156	010	1410	7601	3,090	CGF Carryover
156	010	1410	7601	213	CGF
100	045	7410	6602	213	Svc Reim F/S to CGF

EFFECT ON _____ FUND CONTINGENCY _____

1. PROPOSED BY A&D ContractsDEPARTMENT DHS DIVISION SSD FUND 156 BUDGET PAGES A-23 DHS-9

2. DESCRIPTION OF AMENDMENT

This amendment carries over \$8,776 in State Mental Health A&D service funds to augment existing A&D services which resulted from underexpenditures in the current year. This carryover has been approved by the State and must be used for A&D-related programs.

3. PERSONNEL CHANGES

JOB TITLE	FTE	BASE	FRINGE	INS	TOTAL
NA					

4. REVENUE IMPACT (Explain revenues being changed and the reason for the change.)

State Mental Health Carryover \$8,776
CGF increased by \$61 service reimbursement.
F/S to CGF increased by \$61.

FUND	AGENCY	ORGANIZATION	OBJECT	INCREASE (DECREASE)	NOTES
156	010	1415	6060	8,776	Pass Through
156	010	1415	7100	61	Indirect (.007)
100	010	0104	7608	61	Cash Transfer
REVENUE					
156	010	1415	2607	8,776	SMH Carryover-A&D
156	010	1415	7601	61	CGF
100	045	7410	6602	61	Svc Reim F/S to CGF

EFFECT ON _____ FUND CONTINGENCY _____

1. PROPOSED BY A&D ContractsDEPARTMENT DHS DIVISION SSD FUND 156 BUDGET PAGES A-23 DHS-9

2. DESCRIPTION OF AMENDMENT

This amendment increases the NIDA Grant by \$13,265 to reflect actual grant award for FY 89/90.

3. PERSONNEL CHANGES

JOB TITLE	FTE	BASE	FRINGE	INS	TOTAL
NA					

4. REVENUE IMPACT (Explain revenues being changed and the reason for the change.)

NIDA Grant increased by \$13,265.
CGF increased by \$93 service reimbursement.
F/S to CGF increased by \$93.

FUND	AGENCY	ORGANIZATION	OBJECT	INCREASE (DECREASE)	NOTES
156	010	1415	6060	13,265	Pass Through
156	010	1415	7100	93	Indirect (.007)
100	010	0104	7608	93	Cash Transfer
REVENUE					
156	010	1415	2046	13,265	NIDA Grant
156	010	1415	7601	93	CGF
100	045	7410	6602	93	Svc Reim F/S to CGF

EFFECT ON _____ FUND CONTINGENCY _____

1. PROPOSED BY A&D ContractsDEPARTMENT DHS DIVISION SSD FUND 156 BUDGET PAGES A-23 DHS-9

2. DESCRIPTION OF AMENDMENT

This amendment increases the SMH Grant by \$12,785 to reflect actual grant award for FY 89/90.

3. PERSONNEL CHANGES

JOB TITLE	FTE	BASE	FRINGE	INS	TOTAL
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NA

4. REVENUE IMPACT (Explain revenues being changed and the reason for the change.)

SMH Grant increased by \$12,785.
CGF increased by \$90 service reimbursement.
F/S to CGF increased by \$90.

FUND	AGENCY	ORGANIZATION	OBJECT	INCREASE (DECREASE)	NOTES
156	010	1415	6060	12,785	Pass Through
156	010	1415	7100	90	Indirect (.007)
100	010	0104	7608	90	Cash Transfer
REVENUE					
156	010	1415	2605	12,785	SMH Grant-A&D
156	010	1415	7601	90	CGF
100	045	7410	6602	90	Svc Reim F/S to CGF

EFFECT ON _____ FUND CONTINGENCY _____

1. PROPOSED BY Youth Program ContractsDEPARTMENT DHS DIVISION SSD FUND 156 BUDGET PAGES A-25 DHS-9

2. DESCRIPTION OF AMENDMENT

This amendment carries over \$9,100 DHS Service Fund revenue awarded in FY 88/89 via budget modification DHS #61 and transfers \$50,000 from the same fund to supplement current youth gang outreach programs as identified by county and community members through the North and Northeast Service Fund Committees.

3. PERSONNEL CHANGES

JOB TITLE	FTE	BASE	FRINGE	INS	TOTAL
NA					

4. REVENUE IMPACT (Explain revenues being changed and the reason for the change.)

CGF DHS Service Fund increased by \$59,100
CGF increased by \$4,078 service reimbursement.
F/S to CGF increased by \$4,078.

FUND	AGENCY	ORGANIZATION	OBJECT	INCREASE (DECREASE)	NOTES
156	010	1505	6110	59,100	Professional Service
156	010	1505	7100	4,078	Indirect (.069)
100	010	0110	6110	(50,000)	Professional Service
100	010	0110	7100	(3,450)	Indirect (.069)
100	010	0104	7608	628	Cash Transfer
REVENUE					
156	010	1505	7601	9,100	CGF/DHS Svc Fund C/O
156	010	1505	7601	50,000	CGF/DHS Svc Fund
100	010	0110	7601	(50,000)	CGF/DHS Svc Fund
100	010	0110	7601	(3,450)	CGF
100	010	1505	7601	4,078	CGF
100	045	7410	6602	628	Svc Reim F/S to CGF

EFFECT ON _____ FUND CONTINGENCY _____

1. PROPOSED BY DD Contracts/Youth Program Contracts
DEPARTMENT DHS DIVISION SSD FUND 156 BUDGET PAGES A-18, A-25
DHS-9

2. DESCRIPTION OF AMENDMENT

This amendment transfers \$18,000 in CGF from the Youth Program Office Contracts budget to the DD Contracts budget to provide Teen Parent respite services. This revenue was originally budgeted incorrectly in the Youth Program Office. These funds were added via BCC action in April.

3. PERSONNEL CHANGES

JOB TITLE	FTE	BASE	FRINGE	INS	TOTAL
NA					

4. REVENUE IMPACT (Explain revenues being changed and the reason for the change.)

No net impact. Funds are transferred from one organization to another.

FUND	AGENCY	ORGANIZATION	OBJECT	INCREASE (DECREASE)	NOTES
156	010	1505	6110	(18,000)	Professional Service
156	010	1505	7100	(1,242)	Indirect (.069)
156	010	1215	6110	18,000	Professional Service
156	010	1215	7100	1,242	Indirect (.069)
REVENUE					
156	010	1505	7601	(18,000)	CGF
156	010	1215	7601	18,000	CGF

EFFECT ON _____ FUND CONTINGENCY _____

1. PROPOSED BY Duane Zussy/James McConnell

A3, A4, DHS 2, A 32

DEPARTMENT DHS DIVISION ASD FUND 100 BUDGET PAGES DHS 11, 12

2. DESCRIPTION OF AMENDMENT

This amendment increases the Personal Services appropriation in the Public Guardian Program by \$14,500 and adds a .4 FTE Admin. Specialist I position to serve an additional 20 clients. DHS Administration is transferring \$700 of County General Fund from their Professional Services budget to partially fund this position. The remaining \$13,800 is requested from the General Fund, to be offset by \$13,800 in additional client fee revenue which will be generated by the increased client load--resulting in no net effect on General Fund Contingency.

3. PERSONNEL CHANGES

JOB TITLE	FTE	BASE	FRINGE	INS	TOTAL
Admin. Spec. 1	.40	10,435	2,636	1,406	14,477

4. REVENUE IMPACT (Explain revenues being changed and the reason for the change.)

+ \$13,800 Increase in Public Guardian/Conservator Fees

+ \$ 1,406 Increase in Serv. Reimb. revenue to Insurance Fund.

FUND	AGENCY	ORGANIZATION	OBJECT	INCREASE (DECREASE)	NOTES
100	010	1950	5100	10,435	Permanent
			5500	2,636	Fringe
			5550	1,406	Insurance
			6230	23	Supplies
400	040	7231	6520	1,406	Insurance Fund
100	010	0110	6110	(700)	Professional Svcs
			REVENUE		
400	040	7231	6600	1,406	Serv.Reimb. FROM GF
100	010	1950	4030	13,800	Pub Gd/Consrv Fees

EFFECT ON GENERAL FUND CONTINGENCY -0-

1. PROPOSED BY Duane Zussy/James McConnell

				F/S	A29, 31, 32, 33
DEPARTMENT	<u>DHS</u>	DIVISION	<u>ASD</u>	FUND <u>G/F</u>	BUDGET PAGES <u>DHS 11-14</u>
					<u>FS 6, 40</u>

2. DESCRIPTION OF AMENDMENT This amendment reduces the estimated 7.15% Indirect Cost rate assessment to the 6.9% rate negotiated for Human Services. The adjustment results in a release of the County G/F assessment on non-Title XIX funds of \$2,124. (This does not affect the General Fund revenue). The adjustment releases \$5,171 Title XIX, which does reduce the General Fund revenue. This amount has been reprogrammed. \$3,374 is budgeted for case management consultation in the Medicaid Long Term care program. The remaining \$1,797 is budgeted in capital in central administration, Adult Housing, and Public Guardian programs to cover a portion of furnishings/equipment costs related to the forthcoming relocation of the central office.

3. PERSONNEL CHANGES

JOB TITLE	FTE	BASE	FRINGE	INS	TOTAL
N/A					

4. REVENUE IMPACT (Explain revenues being changed and the reason for the change.)

Decreases County G/F Indirect Cost coverage on non-Title XIX revenue by \$2,124. Decreases G/F contingency by \$5,171 Title XIX. (The Title XIX savings were not used to reduce the partial coverage of Title XIX Indirect Cost by County G/F because that County G/F is used to match and obtain an equivalent amount of Federal Title XIX revenue).

FUND	AGENCY	ORGANIZATION	OBJECT	INCREASE (DECREASE)	NOTES
100	010	1950	7100	(318)	Indirect Cost
		1950	8400	318	Equipment
100	010	1980	7100	(435)	Indirect Cost
		1980	8400	435	Equipment
100	010	0105	7608	(2,124)	CT to FS Fund
100	045	9120	7700	(4,127)	GF Contingency
156	010	1710	7100	(1,216)	Indirect Cost
156	010	1750	7100	(827)	Indirect Cost
		1900	6060	3,374	Pass through
		1900	7100	(3,455)	Indirect Cost
		REVENUE			
100	045	7410	6602	(5,498)	SR from FS Fund
			6600	(753)	SR from General Fund
156	010	1700	7601	(2,124)	General Fund

EFFECT ON General FUND CONTINGENCY (4,127)

1. PROPOSED BY Duane Zussy/James McConnellDEPARTMENT DHS DIVISION ASD FUND F/S BUDGET PAGES A-34
DHS-13

2. DESCRIPTION OF AMENDMENT

Increases weatherization carryover revenues by \$244,442; increases homeless contract revenue by \$18,000; adds new federal homeless grant revenue of \$125,000 (\$250,000 over two years); changes classification of position in Approved Budget per Employee Relations; adds funds for temporary staff and sets aside funds in temporary line for potential salary adjustments per classification changes to positions in Approved Budget under review; adds materials and services to reflect start-up and operation of weatherization program; adds net increase to General Fund Contingency of \$4,607.

3. PERSONNEL CHANGES

JOB TITLE	FTE	BASE	FRINGE	INS	TOTAL
Delete Admin. Spec. 1	(1.0)	(\$26,083)	(\$6,589)	(\$3,515)	(\$36,187)
Add Program Devel. Spec.	1.0	\$26,083	\$6,589	\$3,515	\$36,187
Add Temporary		\$ 9,029	\$ 678	\$ 248	\$ 9,955

4. REVENUE IMPACT (Explain revenues being changed and the reason for the change.)

Increase to the Fed/State fund in 2073 LIEAP WX by \$67,567.
 Increase to the Fed/State fund in 2077 PVE/Stripper Well by \$40,000.
 Increase to the Fed/State fund in (code requested) Demo. Prtnrshp Prog. by \$125,000.
 Increase to the Fed/State fund in 2394 SHAP by \$18,000
 Increase to the Fed/State fund in 2395 ODOE WX Special Projects by \$94,587
 Increase to the Fed/State fund in 2794 Housing Authority by \$4,729
 Increase to the Fed/State fund in 6810 Utility Rebates by \$37,559
 Increase to General Fund Contingency from Fed/State for indirect by \$ 4,607

FUND	AGENCY	ORGANIZATION	OBJECT	INCREASE (DECREASE)	NOTES
156	010	0130	5200	9,029	Temporary
			5500	678	Fringe
			5550	248	Insurance
			6060	309,982	Pass Through
			6120	6,000	Printing
			6170	3,180	Rentals
			6180	4,250	Repairs/Maint
			6200	3,080	Postage
			6230	6,200	Supplies
			6310	4,775	Educ. & Trav
			6330	670	Local Travel

EFFECT ON GENERAL FUND CONTINGENCY \$ 4,607

FUND	AGENCY	ORGANIZATION	*REVENUE/ OBJECT	INCREASE (DECREASE)	NOTES
			6620	4,210	Dues & Subs
			7100	6,198	Indrct-actual
			7150	9,758	Telephone Srv
			7300	5,865	Motor Pool
			7400	6,400	Building Mgt
156	010	1710	8400	(1,343)	Equip to 0130
156	010	0130	8400	9,853	Equipment
100	045	7410	7700	4,607	Contingency
100	045	0105	7608	1,591	CT to F/S
400	040	7231	6520	248	Insurance Fnd
402	040	7990	6140	9,758	Communicatins
401	030	5900	6180	5,865	MOTOR POOL
100	030	5600	6180	6,400	BLDG MNGT
REVENUES					
100	045	7410	6602	4,607	Indrct-actual
156	010	0130	7601	1,591	CT from GF
100	045	7410	6602	1,591	SR from F/S
400	040	7231	6602	248	SR to Ins Fnd
402	040	7990	6602	9,758	SR FROM F/S
401	030	5900	6602	5,865	SR FROM F/S
100	030	5600	6602	6,400	SR FROM F/S
156	010	0130	2073	\$ 67,567	LIEAP WX
156	010	0130	2077	\$ 40,000	PVE/SW WX
156	010	0130	TBD	\$125,000	DPP Homeless
156	010	0130	2394	\$ 18,000	SHAP Homeless
156	010	0130	2395	\$ 94,587	ODOE WX
156	010	0130	2794	\$ 4,729	HAP WX
156	010	0130	6810	\$ 37,559	UTILITIES WX

1. PROPOSED BY Duane Zussy/James McConnellDEPARTMENT DHS DIVISION ASD FUND F/S BUDGET PAGES A-29, A-31, DHS-13

2. DESCRIPTION OF AMENDMENT

This amendment replaces two personnel positions in ASD's federal/state program with classifications appropriate to the tasks required. (A 1.0 FTE OA 3 in central admin is changed to a .9 FTE Admin Asst to support the executive segment of the Division. A 1.0 FTE Case Manager 2 becomes a .77 FTE Comm. Health Nurse in the Long Term Care program to manage corrective actions to problems in nursing facilities medical care delivery system.) These changes do not alter the Division's revenue.

3. PERSONNEL CHANGES

JOB TITLE	FTE	BASE	FRINGE	INS	TOTAL
ORG 1710 - Office Asst. 3	(1.0)	(19,534)	(4,934)	(3,319)	(27,787)
ORG 1710 - Adm. Asst.	+0.9	+19,737	+4,986	+3,064	+27,787
ORG 1900 - Case Mgr 2	(1.0)	(19,901)	(5,027)	(3,330)	(28,258)
ORG 1900 - Comm Hlth Nurse	+0.77	+20,317	+5,132	+2,809	+28,258
TOTAL	(0.33)	+ 619	+ 157	(776)	0

4. REVENUE IMPACT (Explain revenues being changed and the reason for the change.)

(\$776) - Decreases service reimbursement to Insurance Fund from F/S.

FUND	AGENCY	ORGANIZATION	OBJECT	INCREASE (DECREASE)	NOTES
156	010	1710	5100	+ 203	Increase Permanent
156	010	1710	5500	+ 52	Increases Fringe
156	010	1710	5550	(255)	Decrease Insurance
156	010	1900	5100	+ 416	Increase Permanent
156	010	1900	5500	+ 105	Increase Fringe
156	010	1900	5550	(521)	Decrease Insurance
400	040	7231	6520	(776)	Decrease Ins. Fund
400	040	REVENUE 7231	6602	(776)	Decrease SR from F/S

EFFECT ON _____ FUND CONTINGENCY _____

1. PROPOSED BY Duane Zussy/James McConnellDEPARTMENT DHS DIVISION ASD FUND F/S BUDGET PAGES FS-40

2. DESCRIPTION OF AMENDMENT

This technical amendment corrects an error carried forward through the proposed and approved budgets in which \$846,024 revenue erroneously was included in the USDA revenue total instead of Title XIX's total. The amendment reduces USDA by \$846,024 and increases Title XIX by the same amount for a net change of zero.

3. PERSONNEL CHANGES N/A

JOB TITLE	FTE	BASE	FRINGE	INS	TOTAL
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4. REVENUE IMPACT (Explain revenues being changed and the reason for the change.)

(\$846,024) - Federal USDA
+\$846,024 - Federal Title XIX
\$ 0

FUND	AGENCY	ORGANIZATION	OBJECT	INCREASE (DECREASE)	NOTES
156	010	1700	REVENUE *2069	(\$846,024)	Decrease USDA
156	010	1700	*2609	+\$846,024	Increase Title XIX

EFFECT ON _____ FUND CONTINGENCY _____

1. PROPOSED BY Duane Zussy/James McConnellA-29, A-30,
DHS 13-14,DEPARTMENT DHS DIVISION ASD FUND F/S BUDGET PAGES FS-40

2. DESCRIPTION OF AMENDMENT

This amendment updates ASD's federal Title IIID, USDA and State OPI revenues to reflect the most recent revenue information received from the State. The net F/S revenue change of -\$22,090 includes \$2,991 reductions to central administration supplies; \$19,099 reduction in community services proposed contracting services (reduction of 2,180 hours in Home Care and 675 hours in Personal Care and increased USDA meal support for 13,872 meals).

3. PERSONNEL CHANGES N/A

JOB TITLE	FTE	BASE	FRINGE	INS	TOTAL
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4. REVENUE IMPACT (Explain revenues being changed and the reason for the change.)

(\$29,995) State Oregon Project Independence
 7,874 Federal USDA
 31 Federal Title III D
 (\$22,090) Total
 Reduces County G/F Indirect Cost coverage on federal/state revenues by \$293.

FUND	AGENCY	ORGANIZATION	OBJECT	INCREASE (DECREASE)	NOTES
156	010	1710	6230	(\$2,991)	Decrease Supplies
156	010	1710	7100	(\$ 214)	Decrease Indirect Cost
156	010	1750	6060	(\$19,099)	Decrease Pass Thru
156	010	1750	7100	(\$ 79)	Decrease Indirect Cost
100	010	0105	7608	(\$ 293)	Decrease Cash Transfer to F/S
REVENUE					
100	045	7410	6602	(\$ 293)	Decrease SR from F/S
156	010	1700	7601	(\$ 293)	Dec Cash Transfer from CG/F
156	010	1700	2387	(\$29,995)	Dec. Oregon Proj. Ind
156	010	1700	2069	+\$ 7,874	Inc. USDA
156	010	1700	2063	+\$ 31	Inc. Title III D

EFFECT ON _____ FUND CONTINGENCY _____

1. PROPOSED BY Duane Zussy/James McConnellA-29
DHS 13-14
FS-40DEPARTMENT DHS DIVISION ASD FUND F/S BUDGET PAGES FS-40

2. DESCRIPTION OF AMENDMENT

This amendment adds \$2,081 in new federal LIEAP weatherization revenues to Aging Services Division's central administration, \$2,000 to change job classifications in the Approved Budget per Employee Relations, and \$81 to adjust Indirect Cost. The revised classifications support the additional workload involved in implementing and maintaining Weatherization's fiscal and budget operations. (The \$81 Indirect Cost covers the net change resulting from addition of new revenue and adjustment of current I.C. from 7.15% to 6.9%).

3. PERSONNEL CHANGES

JOB TITLE	FTE	BASE	FRINGE	INS	TOTAL
Delete Fin. Spec 1	(1.0)	(28,901)	(7,300)	(2,300)	(38,501)
Add Fin. Spec 2	+1.0	+29,578	+7,471	+2,486	+39,535
Total	0	+ 677	+ 171	+ 186	+ 1,034

4. REVENUE IMPACT (Explain revenues being changed and the reason for the change.)

+\$2,081 federal LIEAP/Wx revenue (additional revenue, added to the approved budget, based on latest revenue information from the state).

FUND	AGENCY	ORGANIZATION	OBJECT	INCREASE (DECREASE)	NOTES
156	010	1710	5100	+ 677	Increase Permanent
156	010	1710	5200	966	Temporary
156	010	1710	5500	+ 171	Increase Fringe
156	010	1710	5550	+ 186	Increase Insurance
156	010	1710	7100	+ 81	Inc. I.C. (Actual)
400	040	7231	6520	+ 186	Increase Ins. Fund
100	045	9120	7700	+ 81	Inc. G/F Contingency
REVENUES					
156	010	1700	2073	+ 2,081	Increase LIEAP/Wx
400	040	7231	6602	+ 186	Inc SR to Ins Fund from F/S
100	045	7410	6602	+ 81	Inc SR from F/S (Actual)

EFFECT ON General FUND CONTINGENCY +\$81

1. PROPOSED BY DUANE ZUSSY/HAL OGBURNDEPARTMENT DHS DIVISION JJD FUND 100 BUDGET PAGES A-39
DHS-15

2. DESCRIPTION OF AMENDMENT

This amendment carries over \$1,209 in Street Law Grant start-up funds, which were received too late in FY 88-89 to expend fully, and appropriates them in Materials & Services in the Resource & Development budget.

3. PERSONNEL CHANGES

JOB TITLE	FTE	BASE	FRINGE	INS	TOTAL
N/A					

4. REVENUE IMPACT (Explain revenues being changed and the reason for the change.)

Increases Rev Code 2031-National Street Law Program Grant by \$1,209.

FUND	AGENCY	ORGANIZATION	OBJECT	INCREASE (DECREASE)	NOTES
100	010	2540	6230	124	Supplies
			8400	1,085	Equipment
100	010	2540	REVENUE 2031	1,209	Street Law Grant

EFFECT ON GENERAL FUND CONTINGENCY -0-

1. PROPOSED BY DUANE ZUSSY/HAL OGBURNDEPARTMENT DHS DIVISION JJD FUND 100 BUDGET PAGES _____

2. DESCRIPTION OF AMENDMENT

This amendment requests \$22,608 from General Fund Contingency to fund 1.0 FTE Office Assistant II position in the Juvenile Justice Division to handle the Juvenile Court Summons function, which the State Judicial Department does not plan to assume at this time.

3. PERSONNEL CHANGES

JOB TITLE	FTE	BASE	FRINGE	INS	TOTAL
Office Assistant II	1.0	16,543	2,711	3,354	22,608

4. REVENUE IMPACT (Explain revenues being changed and the reason for the change.)

FUND	AGENCY	ORGANIZATION	OBJECT	INCREASE (DECREASE)	NOTES
100	010	2520	5100	16,543	Permanent
			5500	2,711	Fringe
			5550	3,354	Insurance
400	040	7231	6520	3,354	Insurance
100	045	9120	7700	(22,608)	GF Contingency
400	040	7231	REVENUE *6600	3,354	Serv Re FROM GF

EFFECT ON GENERAL FUND CONTINGENCY (22,608)

1. PROPOSED BY DUANE ZUSSY/HAL OGBURNDEPARTMENT DHS DIVISION JJD FUND 100 BUDGET PAGES A-38, 39
DHS-15

2. DESCRIPTION OF AMENDMENT

This amendment reduces the Juvenile Justice Division appropriation to reflect the loss of \$24,167 in revenue from Juvenile Services Commission. The salaries for 3.0 Juvenile Counselor positions and 1.0 Office Assistant 2 positions are reduced due to employees retiring and the vacancies being filled at lower rates.

3. PERSONNEL CHANGES

JOB TITLE	FTE	BASE	FRINGE	INS	TOTAL
Juvenile Counselor	3.0	(13,281)	(3,146)	(2,109)	(18,536)
Office Assistant 2	1.0	(4,347)	(1,117)	(167)	(5,631)
		-----	-----	-----	-----
		(17,628)	(4,322)	(2,276)	(24,167)

4. REVENUE IMPACT (Explain revenues being changed and the reason for the change.)

Decreases revenue from Juvenile Services Commission by \$24,167.

FUND	AGENCY	ORGANIZATION	REVENUE OBJECT	INCREASE (DECREASE)	NOTES
100	010	2530	5100	(13,281)	Permanent
			5500	(3,146)	Fringe
			5550	(2,109)	Insurance
		2520	5100	(4,347)	Permanent
			5500	(1,117)	Fringe
			5550	(167)	Insurance
400	040	7231	6520	(2,276)	Insurance Fund
			REVENUE		
400	040	7231	6600	(2,276)	Insurance Fund
100	010	2530	6602	(24,167)	Serv Reimb from GF

EFFECT ON GENERAL FUND CONTINGENCY -0-

1. PROPOSED BY Duane Zussy/Hal OgburnDEPARTMENT DHS DIVISION JJD FUND 100 BUDGET PAGES DHS-15 A-36-38

2. DESCRIPTION OF AMENDMENT

This Budget Amendment creates an Accreditation Project Manager position (\$64,275), and budgets for the first year's payment of the ACA Accreditation fee (\$4,000) in the Juvenile Justice Division and funds it by reducing various line items within DHS, and requests \$15,000 from General Fund Contingency.

Juvenile Justice Division reduces: Temporary (\$5,000), Overtime (\$5,000) in Detention; Dues/Subscriptions (\$5,667) in Mgt./Support; Personal Services (\$2,985) and delays hiring a Juvenile Counselor. Director's Office reduces: Personal Services (\$11,258) and delays hiring a Comm. Information Tech.; Temporary (\$619) in the WP unit; Professional Svcs (\$6,000); Supplies (\$1,051); and, Ed & Travel (\$695). Health Services Division reduces: Personal Services (\$8,000) .25 FTE Program Development Specialist; Professional Services (\$2,000). Aging Services Division reduces: Bldg. Mgt. Services (\$5,000).

3. PERSONNEL CHANGES

JOB TITLE	FTE	BASE	FRINGE	INS	TOTAL
PROJECT MANAGER (JJD)	1.00	48,027	12,151	4,097	64,275
COMM. INFORM TECH.(DIR)	(0.40)	(8,695)	(1,425)	(1,138)	(11,258)
PROGRAM DEV SPEC (HSD)	(0.25)	(6,591)	(495)	(914)	(8,000)
JUVENILE COUNSELOR (JJD)	(0.10)	(2,239)	(567)	(179)	(2,985)
TOTAL REDUCTIONS	(0.75)	(17,525)	(2,487)	(2,231)	(22,243)
NET DIFFERENCE	0.25	30,502	9,664	1,866	42,032

4. REVENUE IMPACT (Explain revenues being changed and the reason for the change.)

Increases Service Reimbursement FROM GF TO Insurance Fund by a net of \$2,780.
 Reduces Service Reimbursement FROM F/S Fund TO Insurance Fund by \$914.
 Increases Service Reimbursement FROM F/S Fund (HSD) TO GF (JJD) by \$10,000.
 Reduces Cash Transfer FROM GF TO F/S Fund (ASD) by \$5,000.

EFFECT ON GENERAL FUND CONTINGENCY (15,000)

[illegible]

1. PROPOSED BY Billi OdegardDEPARTMENT DHS DIVISION Health FUND 156 BUDGET PAGES A-5 to A-12, DHS-6

2. DESCRIPTION OF AMENDMENT

DHS budget amendment no. 33 reduces the amount of Indirect Costs budgeted in the Federal State Program to reflect the reduced Full Rate. All other amendments assume the revised rate. This amendment reconciles the Approved budget to the new rate of 6.9%. Only General Fund paid Indirect is affected with this amendment. Real Indirect savings is adjusted on another amendment.

3. PERSONNEL CHANGES

JOB TITLE	FTE	BASE	FRINGE	INS	TOTAL

4. REVENUE IMPACT (Explain revenues being changed and the reason for the change.)

Reduces Cash Transfer to Federal State fund by 45,852.
Reduces Service Reimb. revenue to General Fund by 45,852.

FUND	AGENCY	ORGANIZATION	OBJECT	INCREASE (DECREASE)	NOTES
100	010	0100	7608	(45,852)	Cash Transfer GF To F/S
156	010	0600	7100	(45,852)	Indirect
156	010	REVENUE 0600	7601	(45,852)	Cash Transfer GF To F/S
100	045	7410	6602	(45,852)	SVC Reimb From F/S

EFFECT ON _____ FUND CONTINGENCY _____

1. PROPOSED BY Billi OdegaardDEPARTMENT DHSS DIVISION Health FUND 156 BUDGET PAGES A-7,A-10,DHS-6

2. DESCRIPTION OF AMENDMENT

DHS budget amendment no. 34 makes changes to several sections of the State Health Division agreement to reflect current information concerning expected grant awards:

- a) Central Drug Purchasing is reduced by 19,487, with a corresponding reduction in the Drug line item in Services and Support;
- b) AIDS Minority Outreach is reduced by 35,716, with a corresponding reduction in Pass Through in the AIDS Outreach Program;
- c) AIDS Prevention/Education is increased by 2,803, with a corresponding increase in Supplies in the AIDS Outreach Program; and
- d) STD/Syphilis Outreach is increased by 7,500 to reflect carryover of unspent Outreach funds from the current fiscal year. These funds next year are budgeted in Professional Services in Services and Support.

3. PERSONNEL CHANGES

JOB TITLE	FTE	BASE	FRINGE	INS	TOTAL

4. REVENUE IMPACT (Explain revenues being changed and the reason for the change.)

Reduces AIDS Minority Outreach by 35,716.
Reduces Central Drug Purchasing by 19,487.
Increases STD grant by 7,500.
Increases AIDS Prevention/Education grant by 2,803.
Reduces Cash Transfer to Federal State fund by 874.
Reduces Service Reimb. revenue to the general fund by 874.

FUND	AGENCY	ORGANIZATION	OBJECT	INCREASE (DECREASE)	NOTES
100	010	0100	7608	(874)	Cash Transfer GF To F/S
156	010	0300	6060	(35,716)	Pass-thru
156	010	0300	6230	2,803	Supplies
156	010	0300	7100	(48)	Indirect
156	010	0850	6110	7,500	Prof Services
156	010	0850	6550	(19,487)	Drugs
156	010	0850	7100	(826)	Indirect
156	010	REVENUE 0300	2381	(35,716)	AIDS Minority Outreach
156	010	0300	2384	55,129	AIDS Education Grant
156	010	0300	7601	(52,374)	Cash Transfer GF To F/S
156	010	0400	2384	(52,326)	AIDS Education Grant
156	010	0400	7601	52,326	Cash Transfer GF To F/S
156	010	0850	2383	7,500	STD
156	010	0850	2611	(19,487)	Family Planning/Drugs
156	010	0850	7601	(826)	Cash Transfer GF To F/S
100	045	7410	6602	(874)	Svc Reimb. From F/S

EFFECT ON _____ FUND CONTINGENCY _____

6864F/3

1. PROPOSED BY Billi OdegaardDEPARTMENT DHS DIVISION Health FUND 156 BUDGET PAGES A-8,9,10 DHS-6

2. DESCRIPTION OF AMENDMENT

DHS budget amendment no. 35 increases several appropriations to reflect a 86,840 increase in the Primary Care Grant for 1990. Specifically:

- a) General Fund in Clinics is replaced with Primary Care, allowing an 18,000 contribution to be made to the Director's Office for additional funding for the central graphics unit;
- b) A half time physician specializing in OB/Gyn is added to Clinic Services to improve care to pregnant clients;
- c) An Administrative Technician in Health Systems is increased from half time to full time to improve management of clients on prepaid Health Care plans;
- d) The contract with Russell Street Dental Clinic is increased by 9,288 to provide a cost of living increase on that contract in the same proportion as the general cost of living increase allowed in the total Primary Care grant;
- e) The position of Medical Director is reduced from full time to .65 FTE to reflect the Medical Director's desire to work on a part time basis;
- f) The savings from the Medical Director is combined with the remaining Primary Care dollars to add a half time Nurse Practitioner to Clinic Services; and
- g) Contingency is increased by 5,026 to reflect Indirect Cost Recovery on the Primary Care Grant.

3. PERSONNEL CHANGES

JOB TITLE	FTE	BASE	FRINGE	INS	TOTAL
Physician	(.35)	(10715)	(2706)	(886)	(14307)
Administrative Tech.	.50	10837	1776	1694	14307
Nurse Practitioner	.50	15757	2582	1839	20178
Physician	.50	25698	6491	2159	34348

4. REVENUE IMPACT (Explain revenues being changed and the reason for the change.)

Increase Primary Care Grant by 86,840.

Increase Service Reimb. to General Fund by 5,026.

Increase Service Reimb. to Insurance Fund by 4,806.

FUND	AGENCY	ORGANIZATION	OBJECT	INCREASE (DECREASE)	NOTES
100	010	0100	7608	(1,199)	Cash Transfer GF To F/S
100	045	9120	7700	6,225	Contingency
156	010	0700	5100	30,740	Permanent
156	010	0700	5500	6,367	Fringe Benefits
156	010	0700	5550	3,112	Insurance Benefits
156	010	0700	7100	2,775	Indirect
156	010	0800	6060	9,288	Pass-thru
156	010	0800	7100	65	Indirect
156	010	0850	7100	1,199	Indirect
156	010	0850	7500	18,000	Other Internal
156	010	0900	5100	10,837	Permanent
156	010	0900	5500	1,776	Fringe Benefits
156	010	0900	5550	1,694	Insurance Benefits
156	010	0900	7100	987	Indirect
400	040	7231	6520	4,806	Insurance
156	010	REVENUE 0700	2050	77,487	Primary Care
156	010	0700	7601	(20,186)	Cash Transfer GF To F/S
156	010	0800	2050	9,353	Primary Care
156	010	0850	7601	19,199	Cash Transfer GF To F/S
156	010	0900	7601	987	Cash Transfer GF To F/S
100	045	7410	6602	5,026	Svc Reimb. From F/S
400	040	7231	6602	4,806	Serv Reim From F/S

EFFECT ON General FUND CONTINGENCY 5026

1. PROPOSED BY Billi OdegardDEPARTMENT DHS DIVISION Health FUND 156 BUDGET PAGES A-9, DHS-6

2. DESCRIPTION OF AMENDMENT

DHS budget amendment no. 36 reduces appropriations and eliminates positions to reflect the ending of the Department of Education grant for early childhood intervention.

3. PERSONNEL CHANGES

JOB TITLE	FTE	BASE	FRINGE	INS	TOTAL
Child Dev Spec.	(.60)	(10423)	(1708)	(1682)	(13813)
Comm. Health Nurse	(1.00)	(25575)	(4190)	(3737)	(33502)

4. REVENUE IMPACT (Explain revenues being changed and the reason for the change.)

DOE grant reduced by 58,195.
Service Reimb. to General fund reduced by 4,016.
Cash Transfer to Federal/State fund reduced by 4,016.
Service Reimb. to Insurance fund reduced by 5,419.

FUND	AGENCY	ORGANIZATION	OBJECT	INCREASE (DECREASE)	NOTES
100	010	0100	7608	(4,016)	Cash Transfer GF To F/S
156	010	0750	5100	(35,998)	Permanent
156	010	0750	5500	(5,898)	Fringe Benefits
156	010	0750	5550	(5,419)	Ins. Benefits
156	010	0750	6110	(5,219)	Prof. Services
156	010	0750	6230	(4,446)	Supplies
156	010	0750	6330	(1,215)	Travel
156	010	0750	7100	(4,016)	Indirect
400	040	7231	6520	(5,419)	Insurance
100	045	REVENUE 7410	6602	(4,016)	Svc Reimb From F/S
156	010	0750	2086	(58,195)	US Doe
156	010	0750	7601	(4,016)	Cash Transfer GF To F/S
400	040	7231	6602	(5,419)	Svc Reimb. From F/S

EFFECT ON _____ FUND CONTINGENCY _____

6864F

1. PROPOSED BY Billi OdegardDEPARTMENT DHS DIVISION Health FUND 156 BUDGET PAGES A-11,9 DHS 4,6

2. DESCRIPTION OF AMENDMENT

DHS budget amendment no. 37 moves supervisory and budgetary responsibility for one of the Community Health Nurses funded by the Women in Jail budget amendment incorporated in the Approved budget from Field Services to Corrections Health. This amendment is necessitated by the movement from the Federal/State fund to the General fund. No change in the scope or duties of the position are involved.

3. PERSONNEL CHANGES

JOB TITLE	FTE	BASE	FRINGE	INS	TOTAL
CHN - Corrections	.92	23462	5926	3326	32714
CHN - Field	(.92)	(23462)	(5926)	(3326)	(32714)

4. REVENUE IMPACT (Explain revenues being changed and the reason for the change.)

Reduce Cash Transfer to Fed/State by 34,971.
Reduce Svc Reimb revenue to General Fund by 2,257.

FUND	AGENCY	ORGANIZATION	OBJECT	INCREASE (DECREASE)	NOTES
100	010	0100	7608	(34,971)	Cash Transfer GF To F/S
100	010	0950	5100	23,462	Permanent
100	010	0950	5500	5,926	Fringe Benefits
100	010	0950	5550	3,326	Ins Benefits
156	010	0750	5100	(23,462)	Permanent
156	010	0750	5500	(5,926)	Fringe Benefits
156	010	0750	5550	(3,326)	Ins Benefits
156	010	0750	7100	(2,257)	Indirect
100	045	REVENUE 7410	6602	(2,257)	Svc Reimb. From F/S
156	010	0750	7601	(34,971)	Cash Transfer GF to F/S

FUND	AGENCY	ORGANIZATION	OBJECT	INCREASE (DECREASE)	NOTES
400	040	7231	6602	(3,326)	Svc Reimb From F/S
400	040	7231	6600	3,326	Svc Reimb From GF

EFFECT ON _____ FUND CONTINGENCY _____

6864F

1. PROPOSED BY Billi OdegardDEPARTMENT DHS DIVISION Health FUND 156 BUDGET PAGES A-10, DHS-6

2. DESCRIPTION OF AMENDMENT

DHS budget amendment no. 38 requests an increased appropriation of 45,924 to reflect the addition of a Finance Specialist to Health Systems. This position will be responsible for financial performance audits, maintenance of the Division Fee schedule, maintenance of financial and administrative procedures, LGFS maintenance, and financial analysis. The intent of the position is to:

- a) improve Health Division compliance with grantor and County financial reporting protocols, and
- b) maximize Division operational revenues and insure full reimbursement from grantors for grant funded activities.

It is expected that this position will more than pay for itself in increased operational revenue performance. This amendment is funded from increased Title 19 revenues. No general fund is involved.

3. PERSONNEL CHANGES

JOB TITLE	FTE	BASE	FRINGE	INS	TOTAL
Finance Spec 1	1.00	29356	4810	3907	38073

4. REVENUE IMPACT (Explain revenues being changed and the reason for the change.)

Increase Title 19-FFS by 43,173.
Increase Svc reimb revenue to General Fund by 2,751.
Increase Svc reimb revenue to Insurance Fund by 3,907.

FUND	AGENCY	ORGANIZATION	OBJECT	INCREASE (DECREASE)	NOTES
100	010	0100	7608	2,751	Cash Transfer GF To F/S
156	010	0900	5100	29,356	Permanent
156	010	0900	5500	4,810	Fringe Benefits
156	010	0900	5550	3,907	Ins Benefits
156	010	0900	6230	1,800	Supplies
156	010	0900	7100	2,751	Indirect
156	010	0900	8400	3,300	Equipment
400	040	7231	6520	3,907	Insurance
100	045	REVENUE 7410	6602	2,751	Svc Reimb From F/S
156	010	0700	4016	43,173	Patient Fees
156	010	0700	7601	(43,173)	Cash Transfer GF To F/S
156	010	0900	7601	45,924	Cash Transfer GF To F/S
400	040	7231	6602	3,907	Service Reimb From F/S

EFFECT ON _____ FUND CONTINGENCY _____

6864F

1. PROPOSED BY Billi OdegaardDEPARTMENT DHS DIVISION Health FUND 156 BUDGET PAGES A-7, DHS-6

2. DESCRIPTION OF AMENDMENT

DHS budget amendment no. 39 makes several technical changes in the NIDA grant funded program. These changes reflect the needs of the program as they have evolved since the program's startup in January 1989. Specifically:

- a) A program Development Specialist is cut, and the amount of expected revenue is reduced to match the grant award;
- b) A Social Worker position is reclassified to Community Health Nurse;
- c) A half of a CIT is cut;
- d) Funds are moved from Pass Through to Training;
- e) Two full time Community Health Nurses are reduced to four day per week positions;
- f) A half of a Human Services Specialist is added to improve program supervision.

3. PERSONNEL CHANGES

JOB TITLE	FTE	BASE	FRINGE	INS	TOTAL
Social Worker	(1.00)				
CHN	1.00				
CHN	(.40)	(9955)	(2022)	(378)	(12355)
CIT	(.50)	(11258)	(2844)	(964)	(15066)
HSS	.50	19718	4981	2722	27421
PDS	(1.00)	(26190)	(4291)	(3519)	(34000)

4. REVENUE IMPACT (Explain revenues being changed and the reason for the change.)

Decrease Svc Reimb to Insurance Fund by 2,139.
Decrease Svc Reimb to General Fund by 2,431.
Decrease NIDA grant by 36,431.

FUND	AGENCY	ORGANIZATION	OBJECT	INCREASE (DECREASE)	NOTES
100	045	9120	7700	(1,851)	Contingency
156	010	0300	5100	(27,685)	Permanent
156	010	0300	5500	(4,176)	Fringe Benefits
156	010	0300	5550	(2,139)	Ins Benefits
156	010	0300	6060	(10,000)	Pass-thru
156	010	0300	6310	9,420	Educ & Train
156	010	0300	7100	(1,851)	Indirect
400	040	7231	6520	(2,139)	Insurance
100	045	REVENUE 7410	6602	(1,851)	Svc Reimb From F/S
156	010	0300	2046	(36,431)	NIDA
400	040	7231	6602	(2,139)	Svc Reimb From F/S

EFFECT ON General FUND CONTINGENCY (1851)

6864F

BUDGET AMENDMENT NO. 40Date Proposed _____
Date Approved _____1. PROPOSED BY Billi OdegaardDEPARTMENT DHS DIVISION Health FUND 100 BUDGET PAGES A-11 DHS-4

2. DESCRIPTION OF AMENDMENT

DHS budget amendment no. 40 carries over 3,000 in the EMS budget into next fiscal year for a programming contract executed late in 1989 but which will not be completed until 1990.

3. PERSONNEL CHANGES

JOB TITLE	FTE	BASE	FRINGE	INS	TOTAL

4. REVENUE IMPACT (Explain revenues being changed and the reason for the change.)

Increases 1990 BWC by 3000.

FUND	AGENCY	ORGANIZATION	OBJECT	INCREASE (DECREASE)	NOTES
100	010	0200	6110	3,000	Prof Services
100	045	REVENUE 7410	0500	3,000	BWC

EFFECT ON _____ FUND CONTINGENCY _____

1. PROPOSED BY Billi OdegardDEPARTMENT DHS DIVISION Health FUND 156 BUDGET PAGES A-7,10 DHS-6

2. DESCRIPTION OF AMENDMENT

DHS budget amendment no. 41 increases appropriations to reflect increased Refugee Health Screening revenues. The State has agreed to a higher reimbursement level due to a recent increase in the numbers of refugees screened in Multnomah County. Specifically, this revenue would be used to:

- a) Add a half time Office Assistant;
- b) Add eight tenths of an Interpreter;
- c) Add a health screening nurse;
- d) Budget for a hepatitis testing contract left out of the Approved Budget (6,500);
- e) Replace Immigrant Health Screening revenue that latest figures from the State indicate has been overestimated (32,000);

3. PERSONNEL CHANGES

JOB TITLE	FTE	BASE	FRINGE	INS	TOTAL
Office Asst 2	.50	8506	2149	1495	12150
Human Svcs Tech	.80	13610	3438	2392	19440
CHN	1.00	27718	7002	3786	38506

4. REVENUE IMPACT (Explain revenues being changed and the reason for the change.)

Reduce Immigrant Health Screening 32,000.
Increase Refugee Screening 108,596.
Increase Service Reimb to Insurance fund 5,281.
Increase Service Reimb to General Fund 5,284.
Increase Cash Transfer to Federal State fund 5,284.

FUND	AGENCY	ORGANIZATION	OBJECT	INCREASE (DECREASE)	NOTES
100	010	0100	7608	5,284	Cash Transfer GF To F/S
156	010	0400	5100	41,328	Permanent
156	010	0400	5500	10,440	Fringe Benefits
156	010	0400	5550	6,178	Ins Benefits
156	010	0400	7100	3,998	Indirect
156	010	0850	5100	8,506	Permanent
156	010	0850	5500	2,149	Fringe Benefits
156	010	0850	5550	1,495	Ins Benefits
156	010	0850	6110	6,500	Prof Services
156	010	0850	7100	1,286	Indirect
400	040	7231	6520	5,281	Insurance
100	045	REVENUE 7410	6602	5,284	Svc Reimb From F/S
156	010	0400	2053	89,946	Refugee Screening
156	010	0400	7601	(28,002)	Cash Transfer GF To F/S
156	010	0700	2056	(32,000)	Immig. Health Screening
156	010	0700	7601	32,000	Cash Transfer GF To S/F
156	010	0850	2053	18,650	Refugee Screening
156	010	0850	7601	1,286	Cash Transfer GF To S/F
400	040	7231	6602	5,281	Svc Reimb From F/S

EFFECT ON _____ FUND CONTINGENCY _____

1. PROPOSED BY Billi OdegaardDEPARTMENT DHS DIVISION Health FUND 156 BUDGET PAGES A-7,10, DHS-6

2. DESCRIPTION OF AMENDMENT

DHS budget amendment no. 42 increases appropriations to reflect increased Refugee Capitation Revenue. Latest client counts indicate that the number capitated of clients will maintain at the current high level, allowing a higher revenue estimate for next year.

Specifically, the revenue would be used for:

- a) Add a half time Nurse Practitioner to Specialty Care Clinics;
- b) Increase a six tenths Human Services Specialist in Health Systems to eight tenths, allowing one more day per week; and
- c) Reduce the budgeted revenue for ADC Capitation by \$21,000.

3. PERSONNEL CHANGES

JOB TITLE	FTE	BASE	FRINGE	INS	TOTAL
HSS	.20	7534	1903	3451	12888
Nurse Pract	.50	16545	2711	1839	21095

4. REVENUE IMPACT (Explain revenues being changed and the reason for the change.)

Reduce ADC Capitation revenue 21,000.
Increase Refugee Capitation by 54,983.
Increase Service Reimb to Insurance fund 5,290.
Increase Service Reimb to General Fund 2,232.
Increase Cash Transfer to Federal State fund 2,232.

FUND	AGENCY	ORGANIZATION	OBJECT	INCREASE (DECREASE)	NOTES
100	010	0100	7608	2,232	Cash Transfer GF To F/S
156	010	0400	5100	16,545	Permanent
156	010	0400	5500	2,711	Fringe Benefits
156	010	0400	5550	1,839	Ins Benefits
156	010	0400	7100	1,343	Indirect
156	010	0900	5100	7,534	Permanent
156	010	0900	5500	1,903	Fringe Benefits
156	010	0900	5550	3,451	Ins Benefits
156	010	0900	7100	889	Indirect
400	040	7231	6520	5,290	Insurance
100	045	REVENUE 7410	6602	2,232	Svc Reimb From F/S
156	010	0400	2606	42,095	Reep
156	010	0400	7601	(19,657)	Cash Transfer GF To F/S
156	010	0700	2600	(21,000)	ADC Capitation
156	010	0700	7601	21,000	Cash Transfer GF To F/S
156	010	0900	2606	12,888	Reep
156	010	0900	7601	889	Cash Transfer GF To F/S
400	040	7231	6602	5,290	Svc Reimb From F/S

EFFECT ON _____ FUND CONTINGENCY _____

1. PROPOSED BY Billi OdegaardDEPARTMENT DHS DIVISION Health FUND 156 BUDGET PAGES A-8,9 DHS-6

2. DESCRIPTION OF AMENDMENT

DHS budget amendment no. 43 increases appropriations to reflect an increased WIC grant amount for 1989-90.

Specifically, the WIC funds would be used for:

- a) Add a Nutritionist at East County Health Center;
- b) Add an Office Assistant at the Southeast Health Center;
- c) Pay for an increased rental cost for the North Portland Field Team, as the Division's attempt to place the team in low cost HAP housing did not succeed (13,000);
- d) Replace Maternal Child Health revenue, which is now expected to be less than what is budgeted in the Approved Budget (27,690);
- e) Replace Basic Health Support revenue, which is now expected to be less than what is budgeted in the Approved Budget (5649);
- f) Replace ADC Capitation revenue, which is expected to be less than what is budgeted in the Approved Budget (5435).

3. PERSONNEL CHANGES

JOB TITLE	FTE	BASE	FRINGE	INS	TOTAL
Nutritionist	1.00	26311	4311	3522	34144
Office Asst 2	1.00	16514	2706	3228	22448

4. REVENUE IMPACT (Explain revenues being changed and the reason for the change.)

Increase WIC by 108,366.
Decrease ADC Capitation by 5,435.
Decrease MCH grant by 27,690.
Decrease Basic Support by 5,649.
Increase Cash Transfer to Fed State by 4,802.
Increase Svc Reimb to Insurance fund by 6,750.

FUND	AGENCY	ORGANIZATION	OBJECT	INCREASE (DECREASE)	NOTES
100	010	0100	7608	4,802	Cash Transfer GF To F/S
156	010	0700	5100	42,825	Permanent
156	010	0700	5500	7,017	Fringe Benefits
156	010	0700	5550	6,750	Ins Benefits
156	010	0700	7100	3,905	Indirect
156	010	0750	6170	13,000	Rentals
156	010	0750	7100	897	Indirect
400	040	7231	6520	6,750	Insurance
156	010	REVENUE 0700	2051	(27,690)	MCH
156	010	0700	2058	108,366	WIC
156	010	0700	2600	(5,435)	ADC Capitation
156	010	0700	2610	(5,649)	Basic Support
156	010	0700	7601	(9,095)	Cash Transfer GF To F/S
156	010	0750	7601	13,897	Cash Transfer GF To F/S
100	045	7410	6602	4,802	Svc Reimb From F/S
400	040	7231	6602	6,750	Svc Reimb From F/S

EFFECT ON _____ FUND CONTINGENCY _____

1. PROPOSED BY Billi OdegaardDEPARTMENT DHS DIVISION Health FUND 156 BUDGET PAGES A-7-10, DHS-6

2. DESCRIPTION OF AMENDMENT

DHS budget amendment no. 44 makes several adjustments to the AIDS/Outreach Program. These changes incorporate:

- a) A reduction in expected HIV/Seroprevalence revenue (7245);
- b) An expected increase in HIV testing at Community Test Sites (19000);
- c) An increase in the Family Planning grant (13802);
- d) A reduction in real Indirect Cost Recovery in those grants that allow recovery to match the negotiated and approved rates (7389);

This amendment adds a Community Information Tech and a Human Services Tech to the AIDS/Outreach Program. Grant funds for remodeling not included in the Approved budget are include her. Funding for a research component of the Seroprevalence grant is reduced by 17363 to match the grant amount. Funding is consolidated in the AIDS/Outreach Program.

3. PERSONNEL CHANGES

JOB TITLE	FTE	BASE	FRINGE	INS	TOTAL
CIT	0.50	10915	2757	1795	15467
CIT	0.50	11255	2844	965	15064
HST	1.00	16514	2706	3228	22448

4. REVENUE IMPACT (Explain revenues being changed and the reason for the change.)

Increase Cash Transfer to the Fed/State fund 3,680.
Decrease Svc Reimb from Fed State to General fund by 3,709.
Increase Svc Reimb from Fed State to Insurance fund by 5,988.
Increase Family Planning grant 13,802.
Increase HIV/CTS by 19,000.
Decrease HIV/Seroprevalence by 7,245.

FUND	AGENCY	ORGANIZATION	OBJECT	INCREASE (DECREASE)	NOTES
100	010	0100	7608	3,680	Cash Transfer GF To F/S
100	045	9120	7700	(7,389)	Contingency
156	010	0300	5100	38,684	Permanent
156	010	0300	5500	8,307	Fringe Benefits
156	010	0300	5550	5,988	Ins Benefits
156	010	0300	6230	458	Supplies
156	010	0300	7100	1,627	Indirect
156	010	0300	8300	7,000	Other Improv
156	010	0400	6060	(17,363)	Pass-thru
156	010	0700	6110	(12,311)	Prof Services
156	010	0700	7110	(5,114)	Indirect
156	010	0750	7100	(129)	Indirect
156	010	0900	7100	(93)	Indirect
400	040	7231	6520	5,988	Insurance
100	045	REVENUE 7410	6602	(3,709)	Svc Reimb From F/S
156	010	0300	N/A	72,095	New/Not Assigned
156	010	0300	N/A	458	New/Not Assigned
156	010	0300	7601	33,841	Cash Transfer GF To F/S
156	010	0400	N/A	(7,245)	New/Not Assigned
156	010	0400	N/A	(72,095)	New/Not Assigned
156	010	0400	2060	19,000	HIV Grant
156	010	0400	7601	(19,000)	Cash Transfer GF To F/S
156	010	0700	2612	13,802	Family Planning Grant
156	010	0700	7601	(13,802)	Cash Transfer GF To F/S
400	040	7231	6602	5,988	Svc Reimb From F/S

EFFECT ON General FUND CONTINGENCY (7389)

1. PROPOSED BY Billi OdegaardDEPARTMENT DHS DIVISION HD/SSD FUND 156 BUDGET PAGES A-7,21, DHS 6-9

2. DESCRIPTION OF AMENDMENT

DHS budget amendment no. 45 carries over from the current fiscal year \$36,542 to provide funding for two Teen Clinics to remain open through the summer months - one on a full time basis and one on a half time basis. Funding was provided late in fiscal year 1988-89 from General Fund Contingency. As this is a carryover amendment, funding is considered on a one time only basis.

3. PERSONNEL CHANGES

JOB TITLE	FTE	BASE	FRINGE	INS	TOTAL
HD					
CHN	.25	8658	2187	1035	11880
Nurse Pract	.25	9420	2379	1050	12849
HST	.13	2337	590	261	3188
SSD					
School M H C	.19	4765	1203	532	6500

4. REVENUE IMPACT (Explain revenues being changed and the reason for the change.)

Increase cash transfer to Federal State Fund by 39,063.
Increase BWC in General Fund by 36,542.
Increase Svc Reimb revenue to General Fund by 2,521.
Increase Svc Reimb revenue to Insurance Fund by 2,878.

FUND	AGENCY	ORGANIZATION	OBJECT	INCREASE (DECREASE)	NOTES
156	010	0450	5100	20,415	Permanent
156	010	0450	5500	5,156	Fringe Benefits
156	010	0450	5550	2,346	Insurance
156	010	0450	6230	2,125	Supplies
156	010	0450	7100	2,072	Indirect
156	010	1360	5100	4,765	Permanent
156	010	1360	5500	1,203	Fringe Benefits
156	010	1360	5550	532	Insurance
156	010	1360	7100	449	Indirect
100	010	0100	7608	39,063	Cash Transfer To Fed/St
400	040	7231	6520	2,878	Insurance
100	045	REVENUE 7410	6602	2,521	Svc Reimb From F/S
156	010	0400	7601	32,114	Cash Transfer From GF
156	010	1360	7601	6,949	Cash Transfer From GF
100	045	7410	0500	36,542	BWC
400	040	7231	6602	2,878	Svc Reimb From F/S

EFFECT ON _____ FUND CONTINGENCY _____

1. PROPOSED BY Billi OdegaardDEPARTMENT DHS DIVISION Health FUND 156 BUDGET PAGES A-7 to A-10, DHS-6

2. DESCRIPTION OF AMENDMENT

DHS budget amendment no. 46 increases several Health Division appropriations to reflect an anticipated increase in Title 19 revenues. The revenue increase results from:

- a) an expansion of the services reimbursable under AFS guidelines for Prenatal and Family Planning services;
- b) an expansion of eligibility guidelines allowing a larger service population; and
- c) a more beneficial reimbursement schedule for services currently being provided by the Health Division.

This amendment increases medical staffing to the degree necessary to produce the increased revenue. This amendment carries a first year cost of \$425,539 and an annualized cost of \$536,808. The latter figure represents an expenditure level roughly two thirds of the Health Division's estimate of the potential continuing revenue increase.

Specifically, these funds would be used for:

- a) addition of service teams at two sites specifically dedicated to Prenatal and Family Planning clinic and care coordination services. These teams would allow extension of services to evening hours. this amendment would bring these teams on line on October 1, 1989;
- b) addition of apart time physician for improved medical coverage in the Teen Health Center program;
- c) addition of services in the Refugee Health Center dedicated to women's health care;
- d) continuation of a part time Child Development Specialist and a full time Community Health Nurse in Field Services. These positions were formerly funded through a grant from the Department of Education, which will not be continued into 1989-90. The positions provide early intervention services for children victims of or at risk of child abuse.

The first year cost of this amendment is 53% of the continuing revenue stream. The Division feels that this level is prudent in the absence of any history for the changes in the reimbursement guidelines and in light of questions concerning third party financing costs for a mid-county clinic and a SE replacement clinic.

3. PERSONNEL CHANGES

JOB TITLE	FTE	BASE	FRINGE	INS	TOTAL
Nurse Pract/Refugee	0.5	15836	2592	1991	20419
CHN/Lead/Clinics	1.2	32592	3282	5391	41265
HST/Clinics	1.5	24988	2516	5094	32598
NP/Clinics	1.5	47508	4784	5974	58266
Nutritionist/Clinics	0.75	19852	1999	2835	24686
OAI/Clinics	1.13	18742	1887	3822	24451
CHN/Clinics	0.38	9598	967	1404	11969
CDS/Field	0.60	10423	2168	1682	14273
CHN/Field	2.95	77070	11888	9827	98785
Pharmacist	0.75	26242	2643	3083	31969
Premium-Shift	0.00	7673	776	269	8718
On Call/MD/Teen	0.00	6056	456	242	6754

4. REVENUE IMPACT (Explain revenues being changed and the reason for the change.)

Increases Title XIX FFS-FP by 106,384.

Increases Title XIX FFS by 319,155.

Increases cash transfer by 29,132.

Increases service reimbursement to insurance fund by 41,615.

Increases service reimbursement to general fund by 29,132.

FUND	AGENCY	ORGANIZATION	OBJECT	INCREASE (DECREASE)	NOTES

EFFECT ON _____ FUND CONTINGENCY _____

TECHNICAL 18

FUND	AGENCY	ORG	OBJECT	INCREASE (DECREASE)	NOTES
156	010	0400	5100	15,836	PERMANENT
156	010	0400	5500	2,592	FRINGE
156	010	0400	5550	1,991	INSURANCE
				20,419	SUBTOTAL PERSONNEL
156	010	0400	7100	1,409	INDIRECT
				21,828	SUBTOTAL ORG 400
156	010	0450	5200	6,056	TEMPORARY
156	010	0450	5500	456	FRINGE
156	010	0450	5550	242	INSURANCE
				6,754	SUBTOTAL PERSONNEL
156	010	0450	7100	466	INDIRECT
				7,220	SUBTOTAL ORG 450
156	010	0700	5100	153,280	PERMANENT
156	010	0700	5400	7,047	PREMIUM
156	010	0700	5500	16,147	FRINGE
156	010	0700	5550	24,767	INSURANCE
				201,241	SUBTOTAL PERSONNEL
156	010	0700	6120	1,559	PRINTING
156	010	0700	6200	1,153	POSTAGE
156	010	0700	6230	6,991	SUPPLIES
156	010	0700	6310	708	EDUCATION & TRAVEL
156	010	0700	6550	18,380	DRUGS
156	010	0700	7100	15,872	INDIRECT
				44,663	SUBTOTAL M&S
				245,904	SUBTOTAL ORG 700
156	010	0750	5100	87,493	PERMANENT
156	010	0750	5500	14,057	FRINGE
156	010	0750	5550	11,509	INSURANCE
				113,059	SUBTOTAL PERSONNEL
156	010	0750	6120	873	PRINTING
156	010	0750	6200	658	POSTAGE
156	010	0750	6310	212	EDUCATION & TRAVEL
156	010	0750	6330	1,204	LOCAL TRAVEL
156	010	0750	7100	8,004	INDIRECT
				10,951	SUBTOTAL M&S
				124,010	SUBTOTAL ORG 750
156	010	0850	5100	26,242	PERMANENT
156	010	0850	5400	626	PREMIUM
156	010	0850	5500	2,707	FRINGE
156	010	0850	5550	3,106	INSURANCE
				32,681	SUBTOTAL PERSONNEL
156	010	0850	6110	11,125	PROFESSIONAL SERVICES
156	010	0850	6120	262	PRINTING
156	010	0850	6200	197	POSTAGE
156	010	0850	6230	3,500	SUPPLIES
156	010	0850	6310	1,240	EDUCATION & TRAVEL
156	010	0850	7100	3,381	INDIRECT
				19,705	SUBTOTAL M&S
156	010	0850	8400	3,323	EQUIPMENT
				55,709	SUBTOTAL ORG 850
400	040	7231	6520	41,615	INSURANCE
100	010	100	7608	29,132	CASH TRANSFER GF TO F/S
				525,418	

FUND	AGENCY	ORG	SOURCE	INCREASE (DECREASE)	NOTES
156	010	0400	2603	15,314	TITLE XIX FEE FOR SERVICE
156	010	0400	2604	5,105	TTL XIX FEE FOR SERV-FP
156	010	0400	7601	1,409	CASH TRANSFER GF TO F/S
				21,828	SUBTOTAL THIS ORG
156	010	0450	2603	5,066	TITLE XIX FEE FOR SERVICE
156	010	0450	2604	1,688	TTL XIX FEE FOR SERV-FP
156	010	0450	7601	466	CASH TRANSFER GF TO F/S
				7,220	SUBTOTAL THIS ORG
156	010	0700	2603	172,524	TITLE XIX FEE FOR SERVICE
156	010	0700	2604	57,508	TTL XIX FEE FOR SERV-FP
156	010	0700	7601	15,872	CASH TRANSFER GF TO F/S
				245,904	SUBTOTAL THIS ORG
156	010	0750	2603	87,005	TITLE XIX FEE FOR SERVICE
156	010	0750	2604	29,001	TTL XIX FEE FOR SERV-FP
156	010	0750	7601	8,004	CASH TRANSFER GF TO F/S
				124,010	SUBTOTAL THIS ORG
156	010	0850	2603	39,246	TITLE XIX FEE FOR SERVICE
156	010	0850	2604	13,082	TTL XIX FEE FOR SERV-FP
156	010	0850	7601	3,381	CASH TRANSFER GF TO F/S
				55,709	SUBTOTAL THIS ORG
400	040	7231	6602	41,615	SERVICE REIMB FROM F/S
100	045	7410	6602	29,132	SERV REIMB FROM FED/ST
				525,418	

1. PROPOSED BY Duane ZussyDEPARTMENT DHS DIVISION DIR FUND 100 BUDGET PAGES A-2, DHS-2

2. DESCRIPTION OF AMENDMENT

This amendment funds a .40 FTE Comm Inf Tech position and a .20 OA II position in the department-wide graphics and word processing units through a service reimbursement from the Health Services Division.

3. PERSONNEL CHANGES

JOB TITLE	FTE	BASE	FRINGE	INS	TOTAL
Community Info Tech	0.40	8,659	1,425	1,138	11,258
Office Asst II	0.20	3,150	764	859	4,773
		11,809	2,189	1,997	16,031

4. REVENUE IMPACT (Explain revenues being changed and the reason for the change.)

Increases Service Reimb to GF \$18,000.

FUND	AGENCY	ORGANIZATION	OBJECT	INCREASE (DECREASE)	NOTES
100	010	0120	5100	11,845	Permanent
			5500	2,189	Fringe
			5550	1,997	Insurance
			6230	1,969	Supplies
400	040	7231	6520	1,997	Insurance Fund
100	010	REVENUE 0120	6602	18,000	Serv Reimb From F/S
400	040	7231	6600	1,997	Serv Reimb From GF

EFFECT ON General FUND CONTINGENCY -0-

1. PROPOSED BY Grant Nelson/Duane Zussy
 DEPARTMENT DJS/DHS DIVISION OWTS/Health FUND 100/156 BUDGET PAGES A-9/DHS-6, 7
B-4/DJS-2, 3

2. DESCRIPTION OF AMENDMENT

Creates a .92 FTE Corrections Counselor position to provide Case Management for pregnant substance abusing female offenders in a cooperative project between the Department of Human Services and the Department of Justice Services. The position is funded by deleting .92 FTE CHN in Health Division, approved in the original budget amendment, DHS #5, that dealt with the pregnant women in jail project.

3. PERSONNEL CHANGES

JOB TITLE	FTE	BASE	FRINGE	INS	TOTAL
(DHS) CHN	(.92)	(23,462)	(5,926)	(3,326)	(32,714)
(DJS) Corr. Couns.	.92	22,719	5,123	3,187	31,029

4. REVENUE IMPACT (Explain revenues being changed and the reason for the change.)

Decrease Svcs. Reim. Fed/State to General Fund (\$2,352).
 Decrease Cash Transfer to HD Fed/State Fund (\$36,441).
 Increase Svcs. Reim. General Fund to Telephone Fund \$510.
 Increase Svcs. Reim. General Fund to Insurance Fund \$3,187.
 Decrease Svcs. Reim. Fed/State Fund to Insurance Fund (\$3,326).

FUND	AGENCY	ORGANIZATION	OBJECT	INCREASE (DECREASE)	NOTES
156	010	0750	5100	(23,462)	Permanent
			5500	(5,926)	Fringe
			5550	(3,326)	Insurance
			6230	(1,375)	Supplies
			7100	(2,352)	Indirect
100	010	0103	7608	(36,441)	Cash Trans to F/S Fund
100	020	2103	5100	22,719	Permanent
			5500	5,123	Fringe

EFFECT ON _____ FUND CONTINGENCY _____ - 0 -

FUND	AGENCY	ORGANIZATION	OBJECT	INCREASE (DECREASE)	NOTES
100	020	2103	5550	3,187	Insurance
			6120	100	Printing
			6170	600	Rentals
			6200	100	Postage
			6230	600	Supplies
			6310	450	Education & Training
			6330	700	Local Travel
			7150	510	Telephone
165	040	7990	6140	510	Telephone Fund
400	040	7231	6520	(139)	Insurance Fund
			REVENUES		
100	045	7410	6602	(2,352)	Svs. Reim. F/S to GF
156	010	0750	7601	(36,441)	CGF
165	040	7990	6600	510	Svs. Reim. GF to Tele. Fund
400	040	7231	6600	3,187	Svs. Reim. GF to Ins. Fund
400	040	7231	6602	(3,326)	Svs. Reim. F/S to Ins. Fund

1. PROPOSED BY Wayne Salvo/Grant NelsonDEPARTMENT DJS DIVISION Admin/Plng FUND 156 BUDGET PAGES B-5/DJS-4

2. DESCRIPTION OF AMENDMENT

Carries over the OTSC DUII Monitoring Grant from FY 88-90. The grant period is from January 1989 thru September 1989. Because the total amount was appropriated in the FY 88-89 budget nothing was budgeted in the approved FY 89-90 budget.

3. PERSONNEL CHANGES

JOB TITLE	FTE	BASE	FRINGE	INS	TOTAL

4. REVENUE IMPACT (Explain revenues being changed and the reason for the change.)

Increase General Fund \$3,025. Increases Probation Services budget by \$36,873 the estimated DUII Monitoring Grant Carryover. Increase Services Reimbursement F/S Fund to General Fund \$3,025. Increase Services Reimbursement F/S Fund to Ins. Fund \$3,690.

FUND	AGENCY	ORGANIZATION	OBJECT	INCREASE (DECREASE)	NOTES
156	020	2106	5200	19,012	Temporary
			5500	5,537	Fringe
			5550	3,690	Insurance
			6110	5,200	Prof Svcs
			6120	600	Printing
			6230	1,434	Supplies
			7100	3,025	Indirect
			7150	200	Telephone

EFFECT ON General FUND CONTINGENCY 0

DJS 2

[illegible]

1. PROPOSED BY Wayne SalvoDEPARTMENT DJS DIVISION Prob Svcs FUND 156 BUDGET PAGES B-7/DJS-6/7

2. DESCRIPTION OF AMENDMENT

Increases the OTSC grant by \$8,880 to cover increased costs due to personnel transfers and office rental.

3. PERSONNEL CHANGES

JOB TITLE	FTE	BASE	FRINGE	INS	TOTAL
Corr Counselor	(1.00)	(25,698)	(6,491)	(3,584)	(35,773)
Corr Counselor	(1.00)	(25,762)	(6,507)	(4,534)	(36,803)
Corr Counselor	1.00	23,288	5,883	3,431	32,602
Corr Counselor	1.00	32,059	8,098	4,003	44,160
Total	0.00	3,887	983	(684)	4,186

4. REVENUE IMPACT (Explain revenues being changed and the reason for the change.)

Increases Probations Services budget by \$8,880 of OTSC grant revenues. Decrease Svcs Reimbursement F/S to Ins. Fund (\$684). Increases Svcs Reimbursement F/S to General Fund \$753. Increases General Fund Transfer \$753.

FUND	AGENCY	ORGANIZATION	OBJECT	INCREASE (DECREASE)	NOTES
156	020	2203	5100	3,887	Permanent
			5500	983	Fringe
			5550	(684)	Insurance
			6170	4,694	Rentals
			7100	753	Indirect Costs
400	040	7231	6580	(684)	Insurance
100	020	2152	7608	753	CT to F/S Fund
156	020	2203	REVENUE 2017	8,880	OTSC Grant
400	040	7231	6602	(684)	Svc Reim to Ins. Fund

EFFECT ON _____ FUND CONTINGENCY _____

DJS 3

[illegible]

1. PROPOSED BY Harley LieberDEPARTMENT DJS DIVISION Comm Corr FUND 156 BUDGET PAGES B-10, B-15
DJS-8/DJS-11

2. DESCRIPTION OF AMENDMENT

Increases the Federal Anti-Drug Abuse grant revenues in Community Corrections' Maximum Supervision and Contract Services budgets by \$258,713. This increase will fund 6.0 FTE in Maximum Supervision (\$240,409) and increased drug treatment services (\$18,304) in Contract Services.

3. PERSONNEL CHANGES

JOB TITLE	FTE	BASE	FRINGE	INS	TOTAL
Office Assistant 2	1.00	18,374	4,639	2,214	25,227
Prog Dev Spec	1.00	25,933	6,548	3,125	35,606
Corrections Counselor	1.00	23,386	8,597	2,818	34,801
Corrections Counselor	1.00	23,386	8,597	2,818	34,801
Corrections Counselor	1.00	23,386	8,597	2,818	34,801
Corrections Supv	1.00	38,088	14,000	4,292	56,380
Total	6.00	152,553	50,978	18,085	221,616

4. REVENUE IMPACT (Explain revenues being changed and the reason for the change.)

Increases the Federal Anti-Drug Abuse grant revenues in Community Corrections Division by \$258,713. Increased Services reimbursement F/S Fund to Ins. Fund \$18,085. Increased Services reimbursement F/S Fund to General Fund \$18,920.

FUND	AGENCY	ORGANIZATION	OBJECT	INCREASE (DECREASE)	NOTES
156	020	2336	5100	152,553	Permanent
			5500	50,978	Fringe
			5550	18,085	Insurance
			7100	18,793	Indirect Costs
156	020	2303	6060	18,177	Pass Through Payments
			7100	127	Indirect Costs
400	040	7231	6580	18,085	Insurance
100	045	9120	7700	18,920	GF Contingency

EFFECT ON General FUND CONTINGENCY \$18,920

DJS 4

[illegible]

1. PROPOSED BY Harley LieberDEPARTMENT DJS DIVISION Comm Corr FUND 156 BUDGET PAGES B-11, B-12
DJS 8 - DJS 11

2. DESCRIPTION OF AMENDMENT

Creates 2.0 FTE in Community Correction Administration to administer the larger than anticipated intercounty probation transfer workload.

3. PERSONNEL CHANGES

JOB TITLE	FTE	BASE	FRINGE	INS	TOTAL
Office Assistant 2	1.00	15,910	4,019	3,210	23,139
Corr Technician	1.00	18,228	4,604	3,280	26,112
	2.00	34,138	8,623	6,490	49,251

4. REVENUE IMPACT (Explain revenues being changed and the reason for the change.)

Transfers \$53,427 in CCA Enhancement Grant revenues from Contract Services (2303) to Administration (2304). Increases Svcs Reimbursement F/S Fund to Ins. Fund \$6,490. Increases Svcs Reimbursement F/S Fund to General Fund \$3,805.

FUND	AGENCY	ORGANIZATION	OBJECT	INCREASE (DECREASE)	NOTES
156	020	2304	5100	34,138	Permanent
			5500	8,623	Fringe
			5550	6,490	Insurance
			7100	4,176	Indirect Costs
156	020	2303	6060	(53,056)	Pass Through Payments
			7100	(371)	Indirect Costs
100	045	9120	7700	3,805	GF Contingency
400	045	7231	6580	6,490	Insurance

EFFECT ON General FUND CONTINGENCY \$3,805

'DJS 5

[illegible]

1. PROPOSED BY Harley LeiberDEPARTMENT DJS DIVISION Comm Corr. FUND 156 BUDGET PAGES B-14
DJS 10-DJS 11

2. DESCRIPTION OF AMENDMENT

Amends the DMDA grant budget to conform to that approved by the Fed Bureau of Justice Assistance, adding a net of 1.25 FTE, increasing the total grant amount by \$51, and shifting grant and General Fund revenues between this budget and CO Administration. Transfers Contact Service dollars to personnel to fund the positions.

3. PERSONNEL CHANGES

JOB TITLE	FTE	BASE	FRINGE	INS	TOTAL
Corrections Technician Office Assistant 2	2:00 (0.75)	40,086 (12,802)	10,020 (3,234)	4,841 (1,777)	54,947 (17,813)
Total	1.25	27,284	6,786	3,064	37,134

4. REVENUE IMPACT (Explain revenues being changed and the reason for the change.)

Increases the DMDA grant revenues by \$51. Increases Svcs Reimbursement Fed/State to Ins. Fund \$3,064. Increases Svcs Reimbursement Fed/State to General Fund \$4,207.

FUND	AGENCY	ORGANIZATION	OBJECT	INCREASE (DECREASE)	NOTES
156	020	2329	5100	27,284	Permanent
			5500	6,786	Fringe
			5550	3,064	Insurance
			6060	(50,312)	Pass Through Payments
			6120	835	Printing
			6230	1,300	Supplies
			6310	975	Education & Training
			6330	5,912	Travel

EFFECT ON General FUND CONTINGENCY 4,207



1. PROPOSED BY Michael SchrunkDEPARTMENT DJS DIVISION DA FUND 156 BUDGET PAGES B-20/DJS 14/15

2. DESCRIPTION OF AMENDMENT

Reduce OCN grant to reflect the actual balance of grant funds available effective July 1, 1989.

3. PERSONNEL CHANGES

JOB TITLE	FTE	BASE	FRINGE	INS	TOTAL
Deputy DA 3	(.83)	(33,484)	(7,670)	((957)	(42,111)
Staff Asst (vacant)	(1.00)	(28,000)	(7,073)	(3,573)	(38,646)
Staff Assistant	(.83)	(30,908)	(7,807)	(4,283)	(42,998)
Office Assistant 3	(.83)	(16,833)	(4,252)	(2,621)	(23,706)
	(3.49)	(109,225)	(26,802)	(11,434)	(147,461)

4. REVENUE IMPACT (Explain revenues being changed and the reason for the change.)

Decreased grant revenue of (\$66,780) for the OCN program. Increase Svcs. Reimb. Fed/State Fund to General Fund \$17,692. Decrease Svcs. Reimb. Fed/State to Ins. Fund (\$11,434). Decreases Svs Reim Fed/State to Telephone Fund (\$1,200), decreases Svs Reim Fed/State to Fleet Fund (\$10,020).

FUND	AGENCY	ORGANIZATION	OBJECT	INCREASE (DECREASE)	NOTES
156	020	2443	5100	(109,225)	Permanent
156	020	2443	5500	(26,802)	Fringe
156	020	2443	5550	(11,434)	Insurance
156	020	2443	6110	106,799	Professional Services
156	020	2443	6120	(8,000)	Printing
156	020	2443	6230	(2,448)	Supplies
156	020	2443	6310	367	Ed & Training
156	020	2443	6530	(1,500)	External DP

EFFECT ON _____ FUND CONTINGENCY _____

DJS 7

[illegible]

1. PROPOSED BY Michael SchrunkDEPARTMENT DJS DIVISION DA FUND 100 BUDGET PAGES B-19/DJS-12/13

2. DESCRIPTION OF AMENDMENT

This amendment moves funds from the Professional Services line item in the District Court Trial section to supplies and education and training in the Support Services section.

3. PERSONNEL CHANGES

JOB TITLE	FTE	BASE	FRINGE	INS	TOTAL

4. REVENUE IMPACT (Explain revenues being changed and the reason for the change.)

None

FUND	AGENCY	ORGANIZATION	OBJECT	INCREASE (DECREASE)	NOTES
100	020	2451	6110	(7,000)	Decrease Prof Serv.
100	020	2421	6230	5,000	Increase Supplies
100	020	2421	6310	2,000	Increase Ed & Training

EFFECT ON _____ FUND CONTINGENCY _____

1. PROPOSED BY Michael SchrunkDEPARTMENT DJS DIVISION DA FUND 100 BUDGET PAGES B-20 DJS-14/15

2. DESCRIPTION OF AMENDMENT

This amendment adds back two positions in Forfeiture Administration that were not included in the approved budget which handle forfeiture cases. Funds to cover this expenditure will come from a carryover of forfeiture revenue from the 1988/89 fiscal year.

3. PERSONNEL CHANGES

JOB TITLE	FTE	BASE	FRINGE	INS	TOTAL
Deputy DA 2	1.00	35,842	9,054	2,300	47,196
Office Asst 3	1.00	19,669	4,968	2,023	26,660
Total	2.00	55,511	14,022	4,323	73,856

4. REVENUE IMPACT (Explain revenues being changed and the reason for the change.)

Increase BWC/Forfeitures by estimated carryover of \$90,356.

FUND	AGENCY	ORGANIZATION	OBJECT	INCREASE (DECREASE)	NOTES
100	020	2444	5100	55,511	Permanent
100	020	2444	5500	14,022	Fringe
100	020	2444	5550	4,323	Insurance
100	020	2444	6110	15,000	Professional Services
100	020	2444	6310	1,500	Ed & Training
			Revenue		
100	020	2444	0510	90,356	BWC/Forfeitures

EFFECT ON _____ FUND CONTINGENCY _____

1. PROPOSED BY Michael SchrunkDEPARTMENT DJS DIVISION DA FUND 156 BUDGET PAGES B-20 DJS-14/15

2. DESCRIPTION OF AMENDMENT

This amendment reduces the Anti-drug grant to reflect the balance of funds available July 1, 1989.

3. PERSONNEL CHANGES

JOB TITLE	FTE	BASE	FRINGE	INS	TOTAL
Deputy DA 3	(.67)	(27,244)	(9,813)	(4,058)	(41,115)
Office Asst 2	(.67)	(11,644)	(2,941)	(3,634)	(18,219)
Overtime	.	10,821	--	--	10,821

4. REVENUE IMPACT (Explain revenues being changed and the reason for the change.)

Reduces Anti-drug Grant revenue by (\$45,511).
Increases Svs Reim to General Fund \$3,141.

FUND	AGENCY	ORGANIZATION	OBJECT	INCREASE (DECREASE)	NOTES
156	020	2445	5100	(38,888)	Permanent
156	020	2445	5300	10,821	OT
156	020	2445	5500	(12,754)	Fringe
156	020	2445	5550	(7,692)	Insurance
156	020	2445	6060	(15,574)	Pass Thru
156	020	2445	6110	11,602	Professional Services
156	020	2445	7100	3,141	Indirect
156	020	2445	8400	3,833	Capital Equipment
100	045	9120	7700	3,141	GF Contingency

EFFECT ON General FUND CONTINGENCY \$3,141

DJS 10

[illegible]

1. PROPOSED BY Michael SchrunkDEPARTMENT DJS DIVISION DA FUND 156 BUDGET PAGES DJS-14/15, B-19/20

2. DESCRIPTION OF AMENDMENT

This amendment deletes an OA 3 and adds a TPR/Dep. Tech. position to reflect actual staffing in this grant funded program. This amendment also adjusts the budget to reflect indirect costs.

3. PERSONNEL CHANGES

JOB TITLE	FTE	BASE	FRINGE	INS	TOTAL
Office Assistant 3 TPR/Dep. Tech.	(1.00) 1.00	(21,639) 20,814	(5,466) 5,280	(4,186) 4,388	(31,291) 30,482
Total	0	(825)	(186)	202	(809)

4. REVENUE IMPACT (Explain revenues being changed and the reason for the change.)

FUND	AGENCY	ORGANIZATION	OBJECT	INCREASE (DECREASE)	NOTES
156	020	2433	5100	(825)	Permanent
156	020	2433	5500	(186)	Fringe
156	020	2433	5550	202	Insurance
156	020	2433	7100	22,482	Indirect
100	020	2404	7608	22,482	CT to F/S Fund
400	040	7231	6580	202	Insurance
156	020	2433	REVENUE 2323	(809)	TPR Grant
156	020	2433	7601	22,482	CGF
100	045	7401	6602	22,482	Svs Reim to GF
400	040	7231	6602	202	Svs Reim to Ins Fund

EFFECT ON FUND CONTINGENCY

1. PROPOSED BY Michael SchrunkDEPARTMENT DJS DIVISION DA FUND 156 BUDGET PAGES B-20/DJS-14/15

2. DESCRIPTION OF AMENDMENT

Carryover of equitable sharing revenue/ROCN Grant. Also adjusts budget to reflect indirect costs.

3. PERSONNEL CHANGES

JOB TITLE	FTE	BASE	FRINGE	INS	TOTAL

4. REVENUE IMPACT (Explain revenues being changed and the reason for the change.)

Increase Equitable Sharing/ROCN by estimated carryover of \$86,220.
 Increase Svs Reim to General Fund \$31,903.
 Increase General Fund of \$31,903.

FUND	AGENCY	ORGANIZATION	OBJECT	INCREASE (DECREASE)	NOTES
156	020	2446	6110	86,220	Professional Services
156	020	2446	7100	31,903	Indirect
100	020	2404	7608	31,903	CT to F/S Fund
156	020	2446	REVENUE 2014	86,220	Equitable Sharing
156	020	2446	7601	31,903	General Fund
156	020	7401	6602	31,903	Svc Reim to Gen Fund

EFFECT ON _____ FUND CONTINGENCY _____

BUDGET AMENDMENT NO. DJS #13Date Proposed _____
Date Approved _____

1. PROPOSED BY Sheriff Robert Skipper
Sheriff/
DEPARTMENT DJS DIVISION Exec. Branch FUND 100 BUDGET PAGES B-29/DJS-20

2. DESCRIPTION OF AMENDMENT

This amendment will carry over unspent Professional Services dollars to next year's budget to fund programming for the Integrated Criminal Justice Project and the SOTARS program, as approved in Budget Modification DJS #34 in FY 88/89.

3. PERSONNEL CHANGES

JOB TITLE	FTE	BASE	FRINGE	INS	TOTAL
N/A					

4. REVENUE IMPACT (Explain revenues being changed and the reason for the change.)

N/A

FUND	AGENCY	ORGANIZATION	OBJECT	INCREASE (DECREASE)	NOTES
100	020	3007	6110	35,939	Professional Services
100	040	7410	0500	35,939	BWC

EFFECT ON _____ FUND CONTINGENCY _____

1. PROPOSED BY Sheriff Robert Skipper
Sheriff/
 DEPARTMENT DJS DIVISION Operations FUND 156 BUDGET PAGES B-41/DJS-26/27

2. DESCRIPTION OF AMENDMENT

This amendment adds appropriations for the Housing Authority contract, in which the Sheriff's Office will provide patrol and other related services at Columbia Villa and Tamerak housing complexes. The contract runs through April 6, 1990.

3. PERSONNEL CHANGES

JOB TITLE	FTE	BASE	FRINGE	INS	TOTAL
Public Safety Manager	.75	36,492	13,414	3,873	53,779
Deputy Sheriff	2.25	85,731	31,515	10,286	127,532
Community Svs Officer	1.50	29,754	3,996	4,392	38,142
Overtime	N/A	4,112	1,512	113	5,737
		156,089	50,437	18,664	225,190

4. REVENUE IMPACT (Explain revenues being changed and the reason for the change.)

Increase revenue from the Housing Authority \$239,690.
 Increase General Fund support \$13,826.
 Increase Svs Reimbursement Fed/State to Ins Fund \$18,664.
 Increase Svs Reimbursement Fed/State to General Fund \$20,326.

FUND	AGENCY	ORGANIZATION	OBJECT	INCREASE (DECREASE)	NOTES
156	020	3313	5100	151,977	Permanent
			5300	4,112	Overtime
			5500	50,437	Fringe
			5550	18,664	Insurance
			6110	3,500	Professional Services
			6230	2,300	Supplies
			6310	2,200	Education and Training
			7100	20,326	Indirect

EFFECT ON General FUND CONTINGENCY 6,500

DJS #14

[illegible]

1. PROPOSED BY Sheriff Robert Skipper
Sheriff/
 DEPARTMENT DJS DIVISION Corrections FUND 100 BUDGET PAGES B-57/DJS-28/29

2. DESCRIPTION OF AMENDMENT

This amendment will add two Public Safety Aide positions to the Facility Security Unit for ramp security at MCDC on the night shift. These positions will be partially funded by a \$21,474 contribution by the City of Portland

3. PERSONNEL CHANGES

JOB TITLE	FTE	BASE	FRINGE	INS	TOTAL
Public Safety Aide	2.00	33,324	8,418	6,382	48,124

4. REVENUE IMPACT (Explain revenues being changed and the reason for the change.)

Increase City of Portland Revenue \$21,474.
 Increase Svs Reimb General Fund to Ins Fund \$6,382.

FUND	AGENCY	ORGANIZATION	OBJECT	INCREASE (DECREASE)	NOTES
100	020	4020	5100	33,324	Permanent
			5500	8,418	Fringe
			5550	6,382	Insurance
100	045	9120	7700	(26,650)	GF Contingency
400	040	7231	6580	6,382	Insurance
		REVENUE			
100	020	4020	2773	21,474	City of Portland
400	040	7231	6600	6,382	Svs Reim GF to Ins

EFFECT ON General FUND CONTINGENCY (26,650)

1. PROPOSED BY Sheriff Robert Skipper
Sheriff/
DEPARTMENT DJS DIVISION Operations FUND 156 BUDGET PAGES B-43/DJS-26/27

2. DESCRIPTION OF AMENDMENT

This amendment adds appropriations for the Oregon Traffic Safety Commission DUII Grant. The contract period runs through 9/30/89. The total grant amount is \$112,354. Expenditures expected to fall within the 1989-90 fiscal year total \$68,018.

3. PERSONNEL CHANGES

JOB TITLE	FTE	BASE	FRINGE	INS	TOTAL
Overtime	N/A	48,755	17,922	1,341	68,018

4. REVENUE IMPACT (Explain revenues being changed and the reason for the change.)

Increases OTSC DUII Grant \$68,018.
Increases Svs Reim to the General Fund \$5,768.
Increases Svs Reim to the Insurance Fund \$1,341.

FUND	AGENCY	ORGANIZATION	OBJECT	INCREASE (DECREASE)	NOTES
156	020	3317	5300	48,755	Overtime
			5500	17,922	Fringe
			5550	1,341	Insurance
			7100	5,768	Indirect
100	020	4402	7608	5,768	CT to F/S Fund
400	040	7231	6580	1,341	Insurance

EFFECT ON	FUND CONTINGENCY
1. <u>REVENUE</u>	
2. <u>EXPENDITURES</u>	
3. <u>NET EFFECT</u>	
4. <u>REMARKS</u>	

[illegible]

1. PROPOSED BY Sheriff Robert Skipper
Sheriff/
DEPARTMENT DJS DIVISION Exec. Branch FUND 100 BUDGET PAGES B-29/DJS-20

2. DESCRIPTION OF AMENDMENT

This amendment will carry over funds for the Information Systems training contract and p.c. support. Out of the \$10,000 contract, \$4,410 will not be able to be used until the 1989-90 fiscal year.

3. PERSONNEL CHANGES

JOB TITLE	FTE	BASE	FRINGE	INS	TOTAL
N/A					

4. REVENUE IMPACT (Explain revenues being changed and the reason for the change.)

N/A

FUND	AGENCY	ORGANIZATION	OBJECT	INCREASE (DECREASE)	NOTES
100	020	3007	6110	4,410	Professional Services
100	040	7410	0500	4,410	BWC

EFFECT ON _____ FUND CONTINGENCY _____

1. PROPOSED BY Sheriff Robert Skipper
Sheriff/ B-28/B-59
 DEPARTMENT DJS DIVISION Exec & Corr FUND 100 BUDGET PAGES DJS-20/21, 28/29

2. DESCRIPTION OF AMENDMENT

This amendment changes the classification of the Program Manager I in the Programs Division to a Program Manager II and Financial Technician in the Fiscal Unit to a Finance Specialist I. Both of these classification changes were approved by the BCC in FY 88-89 modification DJS #29 on 6/15/89.

3. PERSONNEL CHANGES

JOB TITLE	FTE	BASE	FRINGE	INS	TOTAL
(Program Manager I)	(1.00)	(44,139)	(11,149)	(5,168)	(60,456)
Program Manager II	1.00	47,511	11,813	5,291	64,615
(Financial Tech)	(1.00)	(22,670)	(5,726)	(3,080)	(31,476)
Financial Spec I	1.00	27,400	6,921	3,210	37,531

4. REVENUE IMPACT (Explain revenues being changed and the reason for the change.)

Increases Svs Reim General Fund to Ins Fund \$253.

FUND	AGENCY	ORGANIZATION	OBJECT	INCREASE (DECREASE)	NOTES
100	020	4110	5100	3,372	Permanent
			5500	664	Fringe
			5550	123	Insurance
		3006	5100	4,730	Permanent
			5500	1,195	Fringe
			5550	130	Insurance
100	040	9120	7700	(10,214)	GF Contingency
400	040	7231	6580	253	Insurance
			REVENUES		
400	040	7231	6600	253	Svs Reim GF to Ins

EFFECT ON General FUND CONTINGENCY (\$10,214)

1. PROPOSED BY Sheriff Robert SkipperDEPARTMENT DJS DIVISION Sheriff FUND 100 BUDGET PAGES B-53/DJS-28

2. DESCRIPTION OF AMENDMENT

This amendment would appropriate \$22,000 to the Other Internal line item within the Corrections Health-MCIJ budget. This amount is to cover lab fees associated with the inmates at MCIJ. The Health Division has appropriated this amount as a service reimbursement revenue from the Sheriff's Office.

3. PERSONNEL CHANGES

JOB TITLE	FTE	BASE	FRINGE	INS	TOTAL
N/A					

4. REVENUE IMPACT (Explain revenues being changed and the reason for the change.)

N/A

FUND	AGENCY	ORGANIZATION	OBJECT	INCREASE (DECREASE)	NOTES
100	020	3958	7500	22,000	Other Internal
160	020	9120	7700	(22,000)	Serial Levy Fund
160	020	3958	7606	22,000	Contingency
			REVENUES		CT to General Fund
100	020	4403	7606	22,000	CT from Serial Levy

EFFECT ON Serial Levy FUND CONTINGENCY (22,000)

1. PROPOSED BY Employee Services
Sheriff/
DEPARTMENT DJS DIVISION Corrections FUND 100 BUDGET PAGES B-56/DJS-29

2. DESCRIPTION OF AMENDMENT

This amendment changes 2.0 FTE Office Assistant 3's to the classification of Office Assistant 2, pending review and approval of Employee Services of such reclassification. The positions are budgeted in Corrections Records Org #4017.

3. PERSONNEL CHANGES

JOB TITLE	FTE	BASE	FRINGE	INS	TOTAL
Office Assistant 3	(2.00)				
Office Assistant 2	2.00				

4. REVENUE IMPACT (Explain revenues being changed and the reason for the change.)

N/A

FUND	AGENCY	ORGANIZATION	OBJECT	INCREASE (DECREASE)	NOTES

EFFECT ON _____ FUND CONTINGENCY _____

BUDGET AMENDMENT NO. DJS #21Date Proposed _____
Date Approved _____1. PROPOSED BY Michael SchrunkDEPARTMENT DJS DIVISION DA FUND 156 BUDGET PAGES B-19/20 DJS 14/15

2. DESCRIPTION OF AMENDMENT

Carryover funds to purchase a filing system that will not be delivered prior to FY 88/89 year end.

3. PERSONNEL CHANGES

JOB TITLE	FTE	BASE	FRINGE	INS	TOTAL

4. REVENUE IMPACT (Explain revenues being changed and the reason for the change.)

FUND	AGENCY	ORGANIZATION	OBJECT	INCREASE (DECREASE)	NOTES
156	020	2432	8400	17,418	Equipment
156	020	2432	2005	17,418	Support Enforcement

EFFECT ON _____ FUND CONTINGENCY _____

1. PROPOSED BY F. Wayne GeorgeDEPARTMENT DES DIVISION Fac. Mgmt. FUND General BUDGET PAGES C-29

2. DESCRIPTION OF AMENDMENT

Carry over Justice Center Exterior waterproofing project. County's share \$27,000, City's payment has been received, and it is being carried over.

3. PERSONNEL CHANGES

JOB TITLE	FTE	BASE	FRINGE	INS	TOTAL

4. REVENUE IMPACT (Explain revenues being changed and the reason for the change.)

FUND	AGENCY	ORGANIZATION	OBJECT	INCREASE (DECREASE)	NOTES
100	030	5746	8200	53,700	Justice Center exterior waterproofing
100	045	7410	0500	53,700	BWC

EFFECT ON _____ FUND CONTINGENCY _____

1. PROPOSED BY F. Wayne GeorgeDEPARTMENT DES DIVISION Fac. Mgmt. FUND General BUDGET PAGES C-29, C-30

2. DESCRIPTION OF AMENDMENT

Carry over CIP funds for projects in progress, not completed, \$701,853.

Carry over major maintenance support funds for C/W Asbestos projects and energy studies in progress \$43,600.

3. PERSONNEL CHANGES

JOB TITLE	FTE	BASE	FRINGE	INS	TOTAL

4. REVENUE IMPACT (Explain revenues being changed and the reason for the change.)

FUND	AGENCY	ORGANIZATION	OBJECT	INCREASE (DECREASE)	NOTES
100	030	5728	8200	143,977	Courthouse, new jury rooms
		5729		62,589	Courthouse Grand Jury Remodel
		5735		11,340	Donald E. Long window replacement
		5741		81,766	Gill HVAC replacement
		5747		7,500	Justice Ctr. roof repair
		5748		16,000	Justice Center prison docks
		5754		51,853	MCCF Admin. Wing

EFFECT ON _____ FUND CONTINGENCY _____

DES #2 (Continued)

[illegible]

1. PROPOSED BY F. Wayne GeorgeDEPARTMENT DES DIVISION Fac. Mgmt. FUND General BUDGET PAGES C-29, C-24

2. DESCRIPTION OF AMENDMENT

Removes the asbestos abatement appropriation \$341,137 from the CIP (5700) and sets it up as a separate organization (5635).

3. PERSONNEL CHANGES

JOB TITLE	FTE	BASE	FRINGE	INS	TOTAL

4. REVENUE IMPACT (Explain revenues being changed and the reason for the change.)

FUND	AGENCY	ORGANIZATION	OBJECT	INCREASE (DECREASE)	NOTES
100	030	5635	5100	34,668	Permanent FTE
		5635	5200	8,120	Temporary
		5635	5500	8,757	Direct Fringe
		5635	5550	4,112	Indirect Fringe
		5700	5100	(29,775)	Permanent Full time
		5700	5500	(7,521)	Direct Fringe

EFFECT ON _____ FUND CONTINGENCY _____

DES #3 (Continued)

[illegible]

1. PROPOSED BY Larry NicholasDEPARTMENT DES DIVISION Transportation FUND Bridge BUDGET PAGES C-45 - 46

2. DESCRIPTION OF AMENDMENT

Carryover of funds for construction and professional service contracts currently under contract and not completed as of 6/30/89. Transfer of funds from Capital to overtime and fringes as more overtime is anticipated for inspection work than originally budgeted.

3. PERSONNEL CHANGES

JOB TITLE	FTE	BASE	FRINGE	INS	TOTAL

4. REVENUE IMPACT (Explain revenues being changed and the reason for the change.)

Increase beginning working capital \$169,800.

FUND	AGENCY	ORGANIZATION	OBJECT	INCREASE (DECREASE)	NOTES
161	030	6701	5300	18,900	Increase overtime for bridge engr. inspections
161	030	6701	5500	4,784	Increase related fringes
161	030	6701	5550	518	Increase related insurance
				<u>24,202</u>	Subtotal Personal Svcs.
161	030	6701	6110	19,800	Increase carryover as contract not complete
				<u>19,800</u>	Subtotal M & S
161	030	6753	8300	100,000	Increase carryover as status chg snce bud prep
161	030	6745	8300	50,000	Same
161	030	6707	8300	(24,202)	Reduce appropriations to increase overtime
				<u>125,798</u>	Subtotal Capitol
161	030	6700	*0500	169,800	Beginning Wrkg Capitol Total Appropriation

EFFECT ON _____ FUND CONTINGENCY _____

1. PROPOSED BY Larry NicholasDEPARTMENT DES DIVISION Transportation FUND Bicycle BUDGET PAGES C-44, DES-38

2. DESCRIPTION OF AMENDMENT

Adjust beginning working capital, appropriate contingency balance, and increase other improvements appropriation.

3. PERSONNEL CHANGES

JOB TITLE	FTE	BASE	FRINGE	INS	TOTAL

4. REVENUE IMPACT (Explain revenues being changed and the reason for the change.)

Increase beginning working capital by \$37,900.

FUND	AGENCY	ORGANIZATION	OBJECT	INCREASE (DECREASE)	NOTES
154	030	6220	8300	60,700	Increase capital appropriation
154	030	6220	7700	(22,800)	Decrease contingency
154	030	6220	*0500	37,900	Increase beginning working capital

EFFECT ON Bicycle Fund FUND CONTINGENCY (22,800)

1. PROPOSED BY Larry Nicholas C-41, C-43, C-44,
DEPARTMENT DES DIVISION Transportation FUND Road BUDGET PAGES DES-35

2. DESCRIPTION OF AMENDMENT

Adjust carryover funds for projects currently under contract which have changed since budget preparation, as well as projects under contract which will not be completed as of June 30, 1989.

3. PERSONNEL CHANGES

JOB TITLE	FTE	BASE	FRINGE	INS	TOTAL

4. REVENUE IMPACT (Explain revenues being changed and the reason for the change.)

Additional revenue from an intergovernmental agreement with Tri-Met from reconstruction project on SE 257th Avenue, \$100,000. Increase beginning working capital \$1,016,405.

FUND	AGENCY	ORGANIZATION	OBJECT	INCREASE (DECREASE)	NOTES
150	030	6210	6050	(12,795)	Reduce to reflect payments made since budget preparation
150	030	6410	6190	200,500	Paving overlay contract not completed as of 6/30/89
				187,705	M & S Subtotal
150	030	6410	8200	42,700	Roofing proj. contract not completed as of 6/30/89
150	030	6410	8200	117,000	Remodeling contracts not completed as of 6/30/89
150	030	6410	8200	13,000	Asbestos abatement work not completed as of 6/30/89
150	030	6410	8300	(80,000)	Reduce carryover-more work completed than anticipated
150	030	6410	8300	(79,000)	Reduce carryover-more work completed than anticipated

EFFECT ON _____ FUND CONTINGENCY Road

[illegible]

BUDGET AMENDMENT NO. DES #7Date Proposed _____
Date Approved _____1. PROPOSED BY Charles CieckoDEPARTMENT DES DIVISION Parks FUND 100 BUDGET PAGES DES 15

2. DESCRIPTION OF AMENDMENT

1. Carryover of funds to cover anticipated costs of contract services for grave openings and closings for May-June. These anticipated costs (\$10,000) may not be paid until after July 1, 1989.
2. Carryover of funds necessary to cover outstanding balance on Cogan, Sharp, Cogan contract (Vance Park/Pit).
3. Carryover funds for interim maintenance agreement with City of Gresham for Vance Park.

3. PERSONNEL CHANGES

JOB TITLE	FTE	BASE	FRINGE	INS	TOTAL

4. REVENUE IMPACT (Explain revenues being changed and the reason for the change.)

FUND	AGENCY	ORGANIZATION	OBJECT	INCREASE (DECREASE)	NOTES
100	030	5313	6110	10,000	Cemetery Services Contract
100	030	5313	6110	3,591	Vance Park/Pit Plan
100	030	5313	6110	10,000	Vance Park Maintenance
100	045	7410	0500	23,591	BWC

EFFECT ON _____ FUND CONTINGENCY _____

1. PROPOSED BY Charles CieckoDEPARTMENT DES DIVISION Parks FUND 100 BUDGET PAGES DES 15

2. DESCRIPTION OF AMENDMENT

Carryover of funds to cover miscellaneous contracts which have not been completed as of this date or contracts which cross into FY 89-90.

A.	Lake House Management	\$ 3,105
B.	Susan Hamada	6,387
C.	June 88 Advertising	5,300
D.	Young Audiences	1,500
		<u>\$16,292</u>

3. PERSONNEL CHANGES

JOB TITLE	FTE	BASE	FRINGE	INS	TOTAL

4. REVENUE IMPACT (Explain revenues being changed and the reason for the change.)

FUND	AGENCY	ORGANIZATION	OBJECT	INCREASE (DECREASE)	NOTES
100	030	5330	6110	\$16,292	Miscellaneous Blue Lake Professional Services
100	045	7410	0500	16,292	BWC

EFFECT ON _____ FUND CONTINGENCY _____

1. PROPOSED BY Charles CieckoDEPARTMENT DES DIVISION Parks FUND 100 BUDGET PAGES DES 17

2. DESCRIPTION OF AMENDMENT

1. Carryover of funds to cover miscellaneous contracts and purchase orders not complete as of this date.
2. Increases available resources for 89-90 due to carryover of unexpended portions of 5300 88-89 budget; unexpended portion of 5350 88-89 budget; projected excess revenues. Revises budget request for 89-90. See attached memo.

3. PERSONNEL CHANGES

JOB TITLE	FTE	BASE	FRINGE	INS	TOTAL

4. REVENUE IMPACT (Explain revenues being changed and the reason for the change.)

FUND	AGENCY	ORGANIZATION	OBJECT	INCREASE (DECREASE)	NOTES
100	030	5350	6110	46,577	
100	030	5350	8200	19,962	
100	030	5350	8300	464,331	
100	030	5350	8400	6,500	
100	030	5350	6060	32,000	
100	045	5350	0500	569,370	BWC

EFFECT ON _____ FUND CONTINGENCY _____

BUDGET AMENDMENT NO. DES #10Date Proposed _____
Date Approved _____1. PROPOSED BY Charles CieckoDEPARTMENT DES DIVISION Parks FUND 152 BUDGET PAGES DES 19

2. DESCRIPTION OF AMENDMENT

Carryover of unexpended portion of line item 8300 (other improvements) - BWC - \$11,124.

3. PERSONNEL CHANGES

JOB TITLE	FTE	BASE	FRINGE	INS	TOTAL

4. REVENUE IMPACT (Explain revenues being changed and the reason for the change.)

FUND	AGENCY	ORGANIZATION	OBJECT	INCREASE (DECREASE)	NOTES
152	030	5360	8300	\$11,124	
152	030	5360	0500	11,124	BWC

EFFECT ON _____ FUND CONTINGENCY _____

1. PROPOSED BY Charles CieckoDEPARTMENT DES DIVISION Parks FUND 152 BUDGET PAGES DES 19

2. DESCRIPTION OF AMENDMENT

Carryover of funds for:

1. Tee design/engineering (scheduled for completion @ 6-30-89) - 7,965
2. Tee construction (scheduled for completion @ 8-5-89) - 71,540
3. Carry-over funds for supplemental maintenance agreement w/GSR, Inc.- 33,410

3. PERSONNEL CHANGES

JOB TITLE	FTE	BASE	FRINGE	INS	TOTAL

4. REVENUE IMPACT (Explain revenues being changed and the reason for the change.)

FUND	AGENCY	ORGANIZATION	OBJECT	INCREASE (DECREASE)	NOTES
152	030	5360	6110	\$ 7,965	D/E Contract
152	030	5360	8300	71,540	Tee construction
152	030	5360	6060	33,410	Supplemental/ maintenance agreement
152	030	5360	0500		BWC

EFFECT ON _____ FUND CONTINGENCY _____

1. PROPOSED BY William V. McKinleyDEPARTMENT DES DIVISION Expo Center FUND 100 BUDGET PAGES _____

2. DESCRIPTION OF AMENDMENT

Parking fees will increase from \$2.50 to \$3.00 in August 1989, and will reflect a \$75,000.00 increase in revenue. Addition of a full time Expo Worker I because of the significant increase in event calendered use days. A year ending recalculation of the Division's 15% capital improvement fund adds an additional \$7,184.00. Increased Expo's contribution to the General Fund by \$40,176.00.

3. PERSONNEL CHANGES

JOB TITLE	FTE	BASE	FRINGE	INS	TOTAL
Add Expo Worker I	1	18,833	8,267		27,100

4. REVENUE IMPACT (Explain revenues being changed and the reason for the change.)

Increase parking revenues by \$75,000 due to rate increase.

FUND	AGENCY	ORGANIZATION	OBJECT	INCREASE (DECREASE)	NOTES
100	030	5120	5100	18,833	Increase permanent
100	030	5120	5500	4,514	Increase fringe
100	030	5120	5550	3,753	Increase insurance
100	030	5120	8300	7,184	Increase other improv.
100	030	5120	6400	75,000	Increase parking rev.

EFFECT ON General FUND CONTINGENCY \$40,716

BUDGET AMENDMENT NO. DES #13Date Proposed _____
Date Approved _____1. PROPOSED BY William V. McKinleyDEPARTMENT DES DIVISION Expo Center FUND 100 BUDGET PAGES _____

2. DESCRIPTION OF AMENDMENT

Carryover of capital for Expo Center.

unbudgeted 1988-89	15%	\$ 32,229
budgeted, unexpended	15%	<u>97,087</u>
		\$129,316

3. PERSONNEL CHANGES

JOB TITLE	FTE	BASE	FRINGE	INS	TOTAL

4. REVENUE IMPACT (Explain revenues being changed and the reason for the change.)

FUND	AGENCY	ORGANIZATION	OBJECT	INCREASE (DECREASE)	NOTES
100	030	5120	8300	129,316	Capital carryover
100	045	7410	0500	129,316	Increase GF BWC

EFFECT ON _____ FUND CONTINGENCY _____

BUDGET AMENDMENT NO. DES #14Date Proposed _____
Date Approved _____1. PROPOSED BY Penny Malmquist, Director, Office of Emergency ManagementDEPARTMENT 030 DIVISION 6901 FUND 156 BUDGET PAGES _____

2. DESCRIPTION OF AMENDMENT

Revenue funds received from the Oregon Department of Energy in the amount of \$7,500.00 to be used for Capital Equipment, i.e., replacement computer equipment.

3. PERSONNEL CHANGES

JOB TITLE	FTE	BASE	FRINGE	INS	TOTAL

4. REVENUE IMPACT (Explain revenues being changed and the reason for the change.)

This is a new revenue.

FUND	AGENCY	ORGANIZATION	OBJECT	INCREASE (DECREASE)	NOTES
156	030	6901	8400	\$7,500	
156	030	6901	2348	\$7,500	(Revenue)

EFFECT ON _____ FUND CONTINGENCY _____

1. PROPOSED BY Lorna StickelDEPARTMENT D.E.S. DIVISION Planning FUND 156 BUDGET PAGES D-19-25

2. DESCRIPTION OF AMENDMENT

Add a grant from the State Historic Preservation Office to conduct Phase II of the Historic Resources Survey for the rural area of the county.

3. PERSONNEL CHANGES

JOB TITLE	FTE	BASE	FRINGE	INS	TOTAL

4. REVENUE IMPACT (Explain revenues being changed and the reason for the change.)

Add \$7,500 to revenue for a new grant

FUND	AGENCY	ORGANIZATION	OBJECT	INCREASE (DECREASE)	NOTES
156	030	5270	6110	6,930	Consultant Services
156	030	5270	7100	570	Indirect @ 8.21%
156	030	5270	Rev. So. Code	7,000	Increase Revenue on Federal State Fund
100	045	7410	6608	570	S.R. From F/S Fund

EFFECT ON General FUND CONTINGENCY 570

1. PROPOSED BY Tom GuineyDEPARTMENT DES DIVISION Fleet Svcs FUND Fleet BUDGET PAGES C-37

2. DESCRIPTION OF AMENDMENT

Carryover of \$225,323 for equipment that will not be received by June 30, 1989.

(1) Cab Chassis	\$38,575	(1) Brushcutter	\$ 87,000
(1) Step Van	30,514	(1) Tarpot	15,000
(1) Flat Bed Truck body	3,194	Mainstem	15,000
(5) Subcompact cars	36,040		
(4) Mid-size cars	35,145	Total	\$225,323

3. PERSONNEL CHANGES

JOB TITLE	FTE	BASE	FRINGE	INS	TOTAL

4. REVENUE IMPACT (Explain revenues being changed and the reason for the change.)

FUND	AGENCY	ORGANIZATION	OBJECT	INCREASE (DECREASE)	NOTES
401	030	5900	8400	260,468	Equipment Carryover
401	030	5900	0500	260,468	BWC

EFFECT ON Fleet FUND CONTINGENCY None

1. PROPOSED BY Linda AlexanderDEPARTMENT DGS DIVISION Director FUND 100 BUDGET PAGES DGS 4-5

2. DESCRIPTION OF AMENDMENT

This amendment reallocates the cost of personnel in the Operations Division to other General Services divisions as follows:

3 FTE OA 2 to Employee Services
1 FTE OA 2 to Finance
1 FTE OA 2 to Planning and Budget
.5 FTE OA 2 to Labor Relations

No dollars are being added or reduced in the overall General Services budget. The purpose of this amendment is to provide an accurate reflection of how personnel are utilized within each division.

3. PERSONNEL CHANGES

JOB TITLE	FTE	BASE	FRINGE	INS	TOTAL

4. REVENUE IMPACT (Explain revenues being changed and the reason for the change.)

FUND	AGENCY	ORGANIZATION	OBJECT	INCREASE (DECREASE)	NOTES
100	040	7020	5100	(98,961)	
			5500	(24,998)	
			5550	(13,109)	
100	040	7040	5100	54,757	
			5500	13,832	
			5550	5,583	
100	040	7030	5100	17,379	
			5500	4,390	

DGS #1

FUND	AGENCY	ORGANIZATION	OBJECT	INCREASE (DECREASE)	NOTES
100	040	7030	5550	4,079	
100	040	7430	5100	17,774	
			5500	4,490	
			5550	2,551	
100	040	7220	5100	9,051	
			5500	2,286	
			5500	896	

EFFECT ON _____ FUND CONTINGENCY _____

6890F

1. PROPOSED BY Lloyd WilliamsDEPARTMENT DGS DIVISION Employee Srv FUND 400 BUDGET PAGES DGS 18-19

2. DESCRIPTION OF AMENDMENT

This amendment reclassifies an employee in the Insurance Fund from an Administrative Technician to a Management Analyst based on the results of a desk audit performed by the Employee Services Director.

This item is necessary to amend the FY 88-90 budget to reflect the Board's passage of DGS budget modification #17.

This action is consistent with the County's personnel guidelines regarding reclassification.

3. PERSONNEL CHANGES

JOB TITLE	FTE	BASE	FRINGE	INS	TOTAL
Administrative Tech	(1)	(25,223)	(6,371)	(2,190)	(33,784)
Management Analyst	1	26,004	6,569	2,190	34,763

4. REVENUE IMPACT (Explain revenues being changed and the reason for the change.)

FUND	AGENCY	ORGANIZATION	OBJECT	INCREASE (DECREASE)	NOTES
400	040	7550	5100	781	
			5500	198	
400	040	9120	7700	(979)	

EFFECT ON Insurance FUND CONTINGENCY (\$979)

1. PROPOSED BY Linda AlexanderDEPARTMENT DGS DIVISION Director FUND 400 BUDGET PAGES DGS 18-19

2. DESCRIPTION OF AMENDMENT

This amendment transfers three positions and related budget in the Insurance Fund - Risk Management program - from Employee Services to the Director's Office.

The positions include:

- 1 FTE Program Management Specialist (Risk Manager)
- 2 FTE Management Analyst

No dollars are being added or reduced in the program. Rather, the transfer reflects an administrative reorganization of the Risk Management function.

3. PERSONNEL CHANGES

JOB TITLE	FTE	BASE	FRINGE	INS	TOTAL

4. REVENUE IMPACT (Explain revenues being changed and the reason for the change.)

FUND	AGENCY	ORGANIZATION	OBJECT	INCREASE (DECREASE)	NOTES

EFFECT ON _____ FUND CONTINGENCY _____

BUDGET AMENDMENT NO. DGS # 4Date Proposed 6-15-89

Date Approved _____

1. PROPOSED BY Lloyd WilliamsDEPARTMENT DGS DIVISION Employee Svc FUND 100 BUDGET PAGES DGS 16

2. DESCRIPTION OF AMENDMENT

Carry over remainder of contract with Ralph Anderson and Associates to conduct the classification/compensation study.

3. PERSONNEL CHANGES

JOB TITLE	FTE	BASE	FRINGE	INS	TOTAL

4. REVENUE IMPACT (Explain revenues being changed and the reason for the change.)

Increase in General Fund-BWC - \$69,540

FUND	AGENCY	ORGANIZATION	OBJECT	INCREASE (DECREASE)	NOTES
100	040	7510	6110	69,540	
100	045	7410	0500	69,540	

EFFECT ON _____ FUND CONTINGENCY _____

1. PROPOSED BY Janice DruianDEPARTMENT DGS DIVISION A & T FUND 100 BUDGET PAGES DGS 20

2. DESCRIPTION OF AMENDMENT

Intergovernmental agreement with the State Department of Revenue to appraise principal industrial properties for FY 88-89, as authorized by ORS 306.126

Total amount of contract: \$20,000

This amendment carries over the balance of the 1988-89 contract obligation.

3. PERSONNEL CHANGES

JOB TITLE	FTE	BASE	FRINGE	INS	TOTAL

4. REVENUE IMPACT (Explain revenues being changed and the reason for the change.)

Increase in General Fund - BWC - \$5,860

FUND	AGENCY	ORGANIZATION	OBJECT	INCREASE (DECREASE)	NOTES
100	040	7580	6110	5,860	\$14,140 has been paid on contract #401099
100	045	7410	0500	5,860	

EFFECT ON _____ FUND CONTINGENCY _____

BUDGET AMENDMENT NO. DGS # 10Date Proposed 6-15-89
Date Approved _____1. PROPOSED BY Jim MunzDEPARTMENT DGS DIVISION ISD FUND 301 BUDGET PAGES FS -89

2. DESCRIPTION OF AMENDMENT

Increase beginning working capital in the Data Processing Fund, based upon FY 88-89 unanticipated revenue.

3. PERSONNEL CHANGES

JOB TITLE	FTE	BASE	FRINGE	INS	TOTAL

4. REVENUE IMPACT (Explain revenues being changed and the reason for the change.)

Increase in Data Processing Fund - BWC - \$250,000

FUND	AGENCY	ORGANIZATION	OBJECT	INCREASE (DECREASE)	NOTES
301	040	7090	0500	250,000	
301	040	9120	7700	250,000	

EFFECT ON _____ FUND CONTINGENCY _____

1. PROPOSED BY Jack HornerDEPARTMENT DGS DIVISION Plan. & Bud. FUND 100 BUDGET PAGES DGS 8-9

2. DESCRIPTION OF AMENDMENT

This amendment reflects salary and fringe adjustments as a result of staff changes after the budget was prepared. The difference has been moved to Professional Services for use in planning, training, and equipment.

3. PERSONNEL CHANGES

JOB TITLE	FTE	BASE	FRINGE	INS	TOTAL
Finance Specialist 2	(2)	(70,936)	(17,919)	(7,931)	(96,786)
Finance Specialist 2	2	62,242	15,722	7,931	85,895

4. REVENUE IMPACT (Explain revenues being changed and the reason for the change.)

FUND	AGENCY	ORGANIZATION	OBJECT	INCREASE (DECREASE)	NOTES
100	040	7430	5100	(8,180)	
			5500	(2,120)	
		7210	6310	3,000	
			8400	4,000	
		7430	6110	3,300	

EFFECT ON _____ FUND CONTINGENCY _____

1. PROPOSED BY Jim MunzDEPARTMENT DGS DIVISION ISD FUND 301 BUDGET PAGES DGS 24-25

2. DESCRIPTION OF AMENDMENT

Reclassification of a Programmer position to Sr. Programmer Analyst.

This amendment is consistent with ISD's change in work load focus from predominately maintenance functions to more systems development.

3. PERSONNEL CHANGES

JOB TITLE	FTE	BASE	FRINGE	INS	TOTAL
Programmer	(1)	(24,513)	(6,191)	(2,199)	(32,093)
Sr. Programmer Analyst	1	36,874	9,314	4,664	50,852

4. REVENUE IMPACT (Explain revenues being changed and the reason for the change.)

Increase in service reimbursement from Data Processing to Insurance Fund - \$2,465.

FUND	AGENCY	ORGANIZATION	OBJECT	INCREASE (DECREASE)	NOTES
301	040	7940	5100	12,361	
			5500	3,123	
			5550	2,465	
301	040	9120	7700	(17,949)	
400	040	7040	6606	2,465	
		9120	7700	2,465	

EFFECT ON Data Processing FUND CONTINGENCY (\$17,949)

1. PROPOSED BY David Boyer/Lloyd WilliamsDEPARTMENT DGS DIVISION _____ FUND 400 BUDGET PAGES DGS 18-19

2. DESCRIPTION OF AMENDMENT

Add Benefits Technician to Insurance Fund. Due to increased regulations of IRS related to COBRA and Section 89. Half-time payroll person can no longer monitor, answer to employee concerns and pay benefits. Washington and Clackamas Counties have a payroll staff of 3 and a benefits staff of 4. Addresses recent payroll audit concerns about internal controls, checks and balances between payroll and personnel.

3. PERSONNEL CHANGES

JOB TITLE	FTE	BASE	FRINGE	INS	TOTAL
Administrative Tech	1	23,114	5,838		28,952

4. REVENUE IMPACT (Explain revenues being changed and the reason for the change.)

Increase in Service Reimbursement from Insurance to Telephone Fund - \$281.

FUND	AGENCY	ORGANIZATION	OBJECT	INCREASE (DECREASE)	NOTES
400	040	7234	5100	23,114	
			5500	5,838	
			7150	281	
400	040	9120	7700	(29,233)	
165	040	7990	6618	281	
		9120	7700	281	

EFFECT ON Insurance FUND CONTINGENCY (\$29,233)

BUDGET AMENDMENT NO. DGS #10Date Proposed 6-15-89
Date Approved _____1. PROPOSED BY Kathy BusseDEPARTMENT DGS DIVISION Admin. Svcs FUND 100 BUDGET PAGES DGS 12

2. DESCRIPTION OF AMENDMENT

This amendment is necessary to carry over \$20,000 in the Purchasing budget. This item will provide funding to issue on RFP to hire a consultant to conduct a survey of the County's M/WBE program.

Results of the survey will be used to restructure the M/WBE program.

3. PERSONNEL CHANGES

JOB TITLE	FTE	BASE	FRINGE	INS	TOTAL

4. REVENUE IMPACT (Explain revenues being changed and the reason for the change.)

Increase in General Fund - BWC - \$20,000

FUND	AGENCY	ORGANIZATION	OBJECT	INCREASE (DECREASE)	NOTES
100	040	7440	6110	20,000	
100	045	7410	0500	20,000	

EFFECT ON _____ FUND CONTINGENCY _____

1. PROPOSED BY Commissioner BaumanDEPARTMENT Non Dept. DIVISION BCC FUND General BUDGET PAGES _____

2. DESCRIPTION OF AMENDMENT

Transfer \$53,450 from General Fund Contingency to Human Services, Health Division for AIDS Outreach program. The funding is to be transferred to a private non profit agency for support of a needle exchange program among IV drug users. \$35 is dedicated to direct costs of the needle exchange program, and \$15,000 is for research on the efficiency of the program.

3. PERSONNEL CHANGES

JOB TITLE	FTE	BASE	FRINGE	INS	TOTAL

4. REVENUE IMPACT (Explain revenues being changed and the reason for the change.)

FUND	AGENCY	ORGANIZATION	OBJECT	INCREASE (DECREASE)	NOTES
156	010	0300	6100	50,000	Professional Services
156	010	0300	7100	3,450	Indirect
156	010	0300	7600	53,450	Transfer from Cash Gen. to Federal State Fund
100	010	0100	7601	53,450	Cash transfer from General Fund
100	045	9120	7700	(50,000)	Reduces contingency- General Fund
100	045	7410	6602	3,450	Serv. reimburs. (indir.) from Fed. St. to G.F.

EFFECT ON General FUND CONTINGENCY (50,000)

1. PROPOSED BY Office of Citizen Involvement, Merlin ReynoldsDEPARTMENT NON DIVISION _____ FUND 9030 BUDGET PAGES _____

2. DESCRIPTION OF AMENDMENT

Request to carry over of \$3,000.00 from the 1988-89 Materials and Services budget to the 1989-90 Materials and Services budget to complete the Regional Citizen Participation Meeting that was not completed in 88-89.

3. PERSONNEL CHANGES

JOB TITLE	FTE	BASE	FRINGE	INS	TOTAL

4. REVENUE IMPACT (Explain revenues being changed and the reason for the change.)

FUND	AGENCY	ORGANIZATION	OBJECT	INCREASE (DECREASE)	NOTES
100	050	9030	6120	(\$2,000)	1988-89 budget
100	050	9030	6120	\$2,000	1989-90 budget
100	050	9030	6200	(700)	1988-89 budget
100	050	9030	6330	(300)	1988-89 budget
100	050	9030	6200	1,000	1989-90 budget

EFFECT ON _____ FUND CONTINGENCY _____

1. PROPOSED BY Commissioner BaumanDEPARTMENT NOND DIVISION BCC FUND 100 BUDGET PAGES NOND 10-11

2. DESCRIPTION OF AMENDMENT

Moves \$1,500 from M & S budget ending June 30, 1989 to M & S budget ending June 30, 1990.

3. PERSONNEL CHANGES

JOB TITLE	FTE	BASE	FRINGE	INS	TOTAL

4. REVENUE IMPACT (Explain revenues being changed and the reason for the change.)

To move \$1,500 allocated but unspent monies into next year's budget in order to cover costs of conference scheduled for September 1989.

FUND	AGENCY	ORGANIZATION	OBJECT	INCREASE (DECREASE)	NOTES
100	050	9255	6310	1,500	Education and Training
100	050	7410	0500	1,500	Beginning Working Cap.

EFFECT ON _____ FUND CONTINGENCY _____

1. PROPOSED BY Jim MunzDEPARTMENT DGS DIVISION ISD FUND 100 BUDGET PAGES _____

2. DESCRIPTION OF AMENDMENT

Carryover nondepartmental special appropriations funds to be used for ongoing, special projects identified in the County's Long Range Plan for applications and development.

3. PERSONNEL CHANGES

JOB TITLE	FTE	BASE	FRINGE	INS	TOTAL

4. REVENUE IMPACT (Explain revenues being changed and the reason for the change.)

FUND	AGENCY	ORGANIZATION	OBJECT	INCREASE (DECREASE)	NOTES
100	050	9481	6110	146,775	
100	050	9475	6110	37,493	
100	050	9460	6110	30,623	
100	050	9483	6110	41,008	
100	050	9483	8400	3,737	
100	050	9470	5200	13,957	
100	050	9470	6110	52,980	
100	050	9470	8400	4,500	

EFFECT ON _____ FUND CONTINGENCY _____

1. PROPOSED BY County ChairDEPARTMENT NOND DIVISION Chair's Ofc. FUND 100 BUDGET PAGES E-1, NOND-4

2. DESCRIPTION OF AMENDMENT

Adds staff position to County Executive's Office for neighborhood revitalization.

3. PERSONNEL CHANGES

JOB TITLE	FTE	BASE	FRINGE	INS	TOTAL
Staff Assistant	1.0	30,000	7,578	2,733	40,311

4. REVENUE IMPACT (Explain revenues being changed and the reason for the change.)

FUND	AGENCY	ORGANIZATION	OBJECT	INCREASE (DECREASE)	NOTES
100	050	9201	5100	30,000	
			5500	7,578	
			5550	2,733	

EFFECT ON General FUND CONTINGENCY (40,311)

1. PROPOSED BY Larry KresselDEPARTMENT NOND DIVISION County Counsel FUND 100 BUDGET PAGES _____

2. DESCRIPTION OF AMENDMENT

Deletes an OA III position and reduces an OA III to an OA II. Adds an Operations Supervisor to act as an Office Manager.

3. PERSONNEL CHANGES

JOB TITLE	FTE	BASE	FRINGE	INS	TOTAL
Oper. Supervisor 2	1	28,133	7199	2733	38,065
Office Assistant 2	1	16,658	4207	2733	23,598
Office Assistant III	(2)	(43,013)	(10,865)	(7785)	(61,663)

4. REVENUE IMPACT (Explain revenues being changed and the reason for the change.)

FUND	AGENCY	ORGANIZATION	OBJECT	INCREASE (DECREASE)	NOTES
100	050	7560	5100	1778	
100	050	7560	5500	541	
100	050	7560	5550	(2319)	

EFFECT ON _____ FUND CONTINGENCY _____

PROPOSED BY COMMISSIONER BAUMANDEPARTMENT DHS DIVISION DIR FUND 100 BUDGET PAGES 4-36,38
DHS-15

2. DESCRIPTION OF AMENDMENT

This budget amendment creates a mechanism to review the entire youth services system including early intervention services, youth service center programs, JSC programs, Juvenile Justice Division programs and produce a report containing alternatives and recommendations for delivery of services to Multnomah County youth. It is anticipated that this report would be produced in time for the Board's consideration in the development of the FY 90-91 budget.

The amendment will purchase the services of a nationally recognized consultant (\$25,000) who will work with the proposed Youth Services Commission (anticipated to be established by State law effect July 1989), appropriate community representatives, the presiding Juvenile Court Judge, and DHS staff, in a comprehensive review and analysis of existing services and alternative service delivery models.

Professional staff support will be provided by a newly created project manager position (\$64,275) who will provide technical assistance to the consultant, research relevant issues, assist in the production of the final report, and coordinate with project participants to implement the Board's decisions. Additional staff support to facilitate consensus building will be provided through the DHS Public Affairs Officer, etc.

The Project Manager position and Professional Services contract is funded by reducing various line items within DHS and requests \$55,695 from General Fund Contingency.

Juvenile Justice Division reduces: Temporary (\$2,500), Overtime (\$2,500) in Detention; Dues/Subscriptions (\$5,667) in Mgt./Support; Personal Services (\$2,985) and delays hiring a Juvenile Counselor. Director's Office reduces: Personal Services (\$11,258) and delays hiring a Comm. Info. Tech.; Temporary (\$619) in the WP unit; Professional Services (\$3,000); Supplies (\$551). Health Services Division reduces: Professional Services (\$2,000). Aging Services Division reduces: Bldg. Mgt. Services (\$2,500).

3. PERSONNEL CHANGES

JOB TITLE	FTE	BASE	FRINGE	INS	TOTAL
PROJECT MANAGER	1.00	48,027	12,151	4,097	64,275
COMM INFORM TECH	(0.40)	(8,695)	(1,425)	(1,138)	(11,258)
JUVENILE COUNSELOR	(0.10)	(2,239)	(567)	(179)	(2,985)
Total Reductions	(0.50)	(10,934)	(1,992)	(1,317)	(14,243)
Net Difference	0.50	37,093	10,159	2,780	50,032

FUND	AGENCY	ORGANIZATION	OBJECT	(DECREASE)	INCREASE NOTES
100	010	0110	5100	48,027	Permanet
			5500	12,151	Fringe
			5550	4,097	Insurance
			6110	25,000	Professional Svcs
		2520	6620	(5,667)	Dues/Subscriptions
		2510	5200	(2,500)	Temporary
			5300	(2,500)	Overtime
		2530	5100	(2,239)	Permanent
			5500	(567)	Fringe
			5550	(179)	Insurance
		0110	5100	(8,695)	Permanent
		0120	5200	(619)	Temporary
		0110	5500	(1,425)	Fringe
			5550	(1,138)	Insurance
			6110	(3,000)	Professional Svcs
			6230	(551)	Supplies
156	010	0400	6110	(2,000)	Professional Svcs
		1710	7400	(2,500)	Bldg. Mgt. Svcs
100	010	7608	0105	(2,500)	Cash Transfer frm GF
400	040	7231	6520	()	Insurance Fund
100	045	9120	7700	(55,695)	GF Contingency

REVENUE

100	010	0110	6602	2,000	Srv Reimb frm F/S
400	040	7231	6602	()	Srv Reimb from F/S
			6600	()	Srv Reimb from GF

EFFECT ON GENERAL FUND CONTINGENCY (55,695)

PROPOSED BY Billi OdegardDEPARTMENT DHS DIVISION Health FUND 156 BUDGET PAGES A-7 to A-10, DHS-6

2. DESCRIPTION OF AMENDMENT

DHS budget amendment no. 46 increases several Health Division appropriations to reflect an anticipated increase in Title 19 revenues. The revenue increase results from:

- a) an expansion of the services reimbursable under AFS guidelines for Prenatal and Family Planning services;
- b) an expansion of eligibility guidelines allowing a larger service population; and
- c) a more beneficial reimbursement schedule for services currently being provided by the Health Division.

This amendment increases medical staffing to the degree necessary to produce the increased revenue. This amendment carries a first year cost of \$425,539 and an annualized cost of \$536,808. The latter figure represents an expenditure level roughly two thirds of the Health Division's estimate of the potential continuing revenue increase.

Specifically, these funds would be used for:

- a) addition of service teams at two sites specifically dedicated to Prenatal and Family Planning clinic and care coordination services. These teams would allow extension of services to evening hours. this amendment would bring these teams on line on October 1, 1989;
- b) addition of apart time physician for improved medical coverage in the Teen Health Center program;
- c) addition of services in the Refugee Health Center dedicated to women's health care;
- d) continuation of a part time Child Development Specialist and a full time Community Health Nurse in Field Services. These positions were formerly funded through a grant from the Department of Education, which will not be continued into 1989-90. The positions provide early intervention services for children victims of or at risk of child abuse.

Additionally, this amendment increases the Health Division estimate of Title 19 revenue for 1989-90 by \$250,000. It does not increase appropriations in the Health Division. The General Fund Cash Transfer to the Health Division is reduced and General Fund Contingency is increased by the same amount.

The Division is instructed to construct a plan for increase Prenatal and Family Planning services for implementation during fiscal year 1989-90. This plan will be subject to BCC approval as a budget modification after July 1, 1990, and if approved would be funded with the \$250,000 set aside in General Fund contingency at this time.

PERSONNEL CHANGES

JOB TITLE	FTE	BASE	FRINGE	INS	TOTAL
Nurse Pract/Refugee	0.5	15836	2592	1991	20419
CHN/Lead/Clinics	1.2	32592	3282	5391	41265
HST/Clinics	1.5	24988	2516	5094	32598
NP/Clinics	1.5	47508	4784	5974	58266
Nutritionist/Clinics	0.75	19852	1999	2835	24686
OAI/Clinics	1.13	18742	1887	3822	24451
CHN/Clinics	0.38	9598	967	1404	11969
CDS/Field	0.60	10423	2168	1682	14273
CHN/Field	2.95	77070	11888	9827	98785
Pharmacist	0.75	26242	2643	3083	31969
Premium-Shift	0.00	7673	776	269	8718
On Call/MD/Teen	0.00	6056	456	242	6754

4. REVENUE IMPACT (Explain revenues being changed and the reason for the change.)

Increases Title XIX FFS-FP by 106,384.

Increases Title XIX FFS by 569,155.

Decreases cash transfer by 220,868.

Increases service reimbursement to insurance fund by 41,615.

Increases service reimbursement to general fund by 29,132.

FUND	AGENCY	ORGANIZATION	OBJECT	INCREASE (DECREASE)	NOTES

EFFECT ON General FUND CONTINGENCY 250,000

DHS 46
Expenditures

FUND	AGENCY	ORG	OBJECT	INCREASE (DECREASE)	NOTES
156	010	0400	5100	15,836	Temporary
			5500	2,592	Fringe
			5550	1,991	Insurance
			7100	1,409	Indirect
156	010	0450	5200	6,056	Temporary
			5500	456	Fringe
			5550	242	Insurance
			7100	466	Indirect
156	010	0700	5100	153,280	Permanent
			5400	7,047	Premium
			5500	16,147	Fringe
			5550	24,767	Insurance
			6120	1,559	Printing
			6200	1,153	Postage
			6230	6,991	Supplies
			6310	708	Education & Travel
			6550	18,380	Drugs
			7100	15,872	Indirect
156	010	0750	5100	87,493	Permanent
			5500	14,057	Fringe
			5550	11,509	Insurance
			6120	873	Printing
			6200	658	Postage
			6310	212	Education & Travel
			6330	1,204	Local Travel
			7100	8,004	Indirect
156	010	0850	5100	26,242	Permanent
			5400	626	Premium
			5500	2,707	Fringe
			5550	3,106	Insurance
			6110	11,125	Professional Services
			6120	262	Printing
			6200	197	Postage
			6230	3,500	Supplies
			6310	1,240	Education & Travel
			7100	3,381	Indirect
			8400	3,323	Equipment
400	040	7231	6520	41,615	Insurance
100	010	0103	7608	(220,868)	Cash Tran to FS Fund
100	045	9120	7700	250,000	IGF Contingency
				525,418	Total Expenditures

DHS 46
Revenues

FUND	AGENCY	ORG	REVENUE CODE	INCREASE (DECREASE)	NOTES
156	010	0400	2603	15,314	Title XIX Fee for Servi
			2604	5,105	Title XIX Fee for Sv-FP
			7601	1,409	County General Fund
156	010	0450	2603	5,066	Title XIX Fee for Servi
			2604	1,688	Title XIX Fee for Sv-FP
			7601	466	County General Fund
156	010	0700	2603	422,524	Title XIX Fee for Servi
			2604	57,508	Title XIX Fee for Sv-FP
			7601	(234,128)	County General Fund
156	010	0750	2603	87,005	Title XIX Fee for Servi
			2604	29,001	Title XIX Fee for Sv-FP
			7601	8,004	County General Fund
156	010	0850	2603	39,246	Title XIX Fee for Servi
			2604	13,082	Title XIX Fee for Sv-FP
			7601	3,381	County General Fund
400	040	7231	6602	41,615	Svc Reimb Insurance
100	045	7410	6602	29,132	Svc Reimb Gen Fund
				525,418	Total Revenue

BUDGET AMENDMENT NO. DHS 48Date Proposed _____
Date Approved _____1. PROPOSED BY Planning and BudgetDEPARTMENT DHS DIVISION Juvenile FUND 100 BUDGET PAGES A - 37 DHS - 15

2. DESCRIPTION OF AMENDMENT

This amendment increases Juvenile Justice Detention supplies by \$2,243 to replace blankets, towels, and linens lost in the laundry fire at Edgefield Manor.

3. PERSONNEL CHANGES

JOB TITLE	FTE	BASE	FRINGE	INS	TOTAL

4. REVENUE IMPACT (Explain revenues being changed and the reason for the change.)

FUND	AGENCY	ORGANIZATION	OBJECT	INCREASE (DECREASE)	NOTES
100	010	2512	6230	2,243	Increase Supplies
100	010	REVENUE 2512	6201	2,243	Increase Reimbursement From Ins Company

EFFECT ON General FUND CONTINGENCY

BUDGET AMENDMENT NO. DHS 49Date Proposed _____
Date Approved _____1. PROPOSED BY Planning and BudgetDEPARTMENT DHS DIVISION Health FUND 156 BUDGET PAGES A - 10 DHS - 6

2. DESCRIPTION OF AMENDMENT

This amendment replaces \$215,000 in ADC capitation in the Health Division with County General Fund support.

3. PERSONNEL CHANGES

JOB TITLE	FTE	BASE	FRINGE	INS	TOTAL

4. REVENUE IMPACT (Explain revenues being changed and the reason for the change.)

Decrease ADC Capitation by (\$215,000)
Increase County General Fund by \$215,000

FUND	AGENCY	ORGANIZATION	OBJECT	INCREASE (DECREASE)	NOTES
100	045	9120	7700	(215,000)	Decrease Contingency
100	010	0103	7608	215,000	Increase Cash Transfer
100	010	REVENUES 0850	2600	(215,000)	Decrease ADC Capitation
			7601	215,000	Increase General Fund

EFFECT ON General FUND CONTINGENCY (215,000)

BUDGET AMENDMENT NO. DHS 50Date Proposed _____
Date Approved _____1. PROPOSED BY Planning and BudgetDEPARTMENT DHS DIVISION JJD FUND 100 BUDGET PAGES A-37, DHS-15

2. DESCRIPTION OF AMENDMENT

Increases revenue to General Fund by \$45,000. This is revenue due from the FY 87-88 contract with Clackamas County for Juvenile Detention beds, which was still owing in FY 88-89 but will not be received until July 1989.

3. PERSONNEL CHANGES

JOB TITLE	FTE	BASE	FRINGE	INS	TOTAL

4. REVENUE IMPACT (Explain revenues being changed and the reason for the change.)

Increases General Fund Contingency \$45,000.

FUND	AGENCY	ORGANIZATION	OBJECT	INCREASE (DECREASE)	NOTES
100	045	7410	9120	45,000	Gen. Fd. Contingency
100	010	2510	REVENUE 2701	45,000	Regional Detention

EFFECT ON GENERAL FUND CONTINGENCY \$45,000

1. PROPOSED BY Grant NelsonDEPARTMENT DJS DIV. Women's Trans. Svcs. FUND 100 BUDGET PAGES B-4/DJS-2

2. DESCRIPTION OF AMENDMENT

This amendment would carry over \$5,040 in the Office of Women's Transition Services' professional services budget into FY 89/90. A contract was developed for specific drug and alcohol treatment services to be provided in June 1989, but the contractor will be unable to provide these services until July. All other contract dollars in the FY 89/90 budget are committed to other contracts and are not available for these services.

3. PERSONNEL CHANGES

JOB TITLE	FTE	BASE	FRINGE	INS	TOTAL

4. REVENUE IMPACT (Explain revenues being changed and the reason for the change.)

N/A

FUND	AGENCY	ORGANIZATION	OBJECT	INCREASE (DECREASE)	NOTES
100	020	2301	6110	5,050	Professional Services
100	040	7410	0500	5,040	BWC

EFFECT ON _____ FUND CONTINGENCY _____

BUDGET AMENDMENT NO. DJS #23Date Proposed _____
Date Approved _____

1. PROPOSED BY Sheriff Robert Skipper
Sheriff/
DEPARTMENT DJS DIVISION Corrections FUND 100 BUDGET PAGES B-50, B-63

2. DESCRIPTION OF AMENDMENT

This amendment will move one Corrections Officer position from the Close Street Supervision Program budget to the Corrections Facilities budget, reflecting the actual work assignments.

3. PERSONNEL CHANGES

JOB TITLE	FTE	BASE	FRINGE	INS	TOTAL

4. REVENUE IMPACT (Explain revenues being changed and the reason for the change.)

FUND	AGENCY	ORGANIZATION	OBJECT	INCREASE (DECREASE)	NOTES
100	020	4117	5100	(23,991)	Permanent
			5500	(8,819)	Fringe
			5550	(3,392)	Insurance
100	020	3915	5100	23,991	Permanent
			5500	8,819	Fringe
			5550	3,392	Insurance

EFFECT ON _____ FUND CONTINGENCY _____



Multnomah County Sheriff's Office

ROBERT G. SKIPPER
SHERIFF

12240 N.E. GLISAN ST., PORTLAND, OREGON 97230

(503) 255-3600

MEMORANDUM

TO: BOARD OF COUNTY COMMISSIONERS

cc: ✓ Kathy Tinkle, Budget Office
John Schweitzer, Chief Deputy, Corrections Branch
R. Showalter, Manager, Fiscal Unit

FROM: ROBERT G. SKIPPER *Robert G. Skipper*
Sheriff

DATE: June 22, 1989

SUBJECT: ASSIGNMENT OF CORRECTIONS OFFICERS

It has been brought to my attention that there is some question as to the utilization of the 252 authorized Corrections Officers for the Sheriff's Officer. Following is a chart outlining the deployment of Corrections Officers by Facility. This information was as of April, 1989.

<u>FACILITY</u>	<u># STAFF</u>
Multnomah County Detention Center	- 159
Multnomah County Inverness Jail	- 39
Courthouse Jail	- 10
Multnomah County Restitution Center	- 6
Multnomah County Correctional Facility	- 16
Close Street Supervision	- 8
Classification-MCDC	- 3
Training	- 1
Limited disability	- 5
Special Assignment	- 2
Vacant position-(MCDC)	- 3
1988-89 Authorized positions	252

The budget documents for the last 2 years have reflected 9 Corrections Officers rather than the 8 actual assigned working positions; the documents should have reflected this position within the facilities. The Sheriff's Office is submitting a Technical Amendment to correct this situation. If this position is eliminated it decreases the amount of Corrections Officers assigned to the facilities and will have an adverse impact on overtime.

If you have any questions or need additional information, please contact my office.

RS/28-AFIS

1. PROPOSED BY Harley LeiberDEPARTMENT DJS DIVISION Comm. Corr FUND 156 BUDGET PAGES B-10, 11/DJS-10

2. DESCRIPTION OF AMENDMENT

To carry over funds for the Community Corrections Information System project that have been approved by the Data Processing Management Committee. Hardware for the project was purchased in FY 88/89, approved in Bud. Mod. DJS#28. The carryover funds will be contracted with a Data Processing vendor for software.

3. PERSONNEL CHANGES

JOB TITLE	FTE	BASE	FRINGE	INS	TOTAL

4. REVENUE IMPACT (Explain revenues being changed and the reason for the change.)

Increase CCA Enhancement Grant revenues \$62,918.

Increase Service Reimbursement Fed/State to General Fund \$4,918.

FUND	AGENCY	ORGANIZATION	OBJECT	INCREASE (DECREASE)	NOTES
156	020	2303	6110	58,000	Professional Services
156	020	2303	7100	4,918	Indirect Costs
100	045	9120	7700	4,918	GF Contingency
156	020	2303	2308	62,918	CCA Enhancement Grant
100	045	7410	6602	4,918	Svs Reim F/S to GF

EFFECT ON General FUND CONTINGENCY \$4,918

1. PROPOSED BY Sheriff Robert Skipper
Sheriff/
DEPARTMENT DJS DIVISION Exec. Branch FUND 100 BUDGET PAGES B-29/DJS-20

2. DESCRIPTION OF AMENDMENT

This amendment will carry over \$60,000 unspent Professional Services dollars in the Sheriff's Office to next year's budget to fund programming for the Integrated Criminal Justice Project and the SOTARS program. Budget Modification DJS #34 approved by the BCC on June 22 assumed that \$24,061 would be appropriated and spent before the end of FY 88/89, with the balance of \$35,939 appropriated in FY 89/90.

Due to the extremely short period of time between approval of the Modification and the end of the fiscal year, it is necessary to carry over the total amount of \$60,000.

3. PERSONNEL CHANGES

JOB TITLE	FTE	BASE	FRINGE	INS	TOTAL
N/A					

4. REVENUE IMPACT (Explain revenues being changed and the reason for the change.)

N/A

FUND	AGENCY	ORGANIZATION	OBJECT	INCREASE (DECREASE)	NOTES
100	020	3007	6110	60,000	Professional Services
100	040	7410	0500	60,000	BWC

EFFECT ON _____ FUND CONTINGENCY _____

1. PROPOSED BY Charlie CieckoDEPARTMENT DES DIVISION Parks FUND 100 BUDGET PAGES _____

2. DESCRIPTION OF AMENDMENT

Appropriates increased Professional Services fund for grave openings due to increased level.

3. PERSONNEL CHANGES

JOB TITLE	FTE	BASE	FRINGE	INS	TOTAL

4. REVENUE IMPACT (Explain revenues being changed and the reason for the change.)

Adds \$10,000 to budgeted revenue for grave openings.

FUND	AGENCY	ORGANIZATION	OBJECT	INCREASE (DECREASE)	NOTES
100	030	5310	6110	10,000	
100	030	5310	4201	10,000	Revenue

EFFECT ON _____ FUND CONTINGENCY _____

BUDGET AMENDMENT NO. DES 18Date Proposed _____
Date Approved _____1. PROPOSED BY Commissioner McCoyDEPARTMENT DES DIVISION Fac. Mgmt. FUND GENERAL BUDGET PAGES C-29,30 DES-24

2. DESCRIPTION OF AMENDMENT

This amendment appropriates the \$570,000 required to replace the laundry facility. Cost of the construction comes from Contingency (\$455,000) and insurance reimbursement (\$115,000).

3. PERSONNEL CHANGES

JOB TITLE	FTE	BASE	FRINGE	INS	TOTAL

4. REVENUE IMPACT (Explain revenues being changed and the reason for the change.)

FUND	AGENCY	ORGANIZATION	OBJECT	INCREASE (DECREASE)	NOTES
100	030	5723	8200	570,000	Buildings
100	045	9120	7700	(455,000)	Contingency
100	030	5723	*6201	115,000	Insurance Reimbursement

EFFECT ON General FUND CONTINGENCY (\$455,000)

*Revenue Source

BUDGET AMENDMENT NO. DGS 11Date Proposed _____
Date Approved _____1. PROPOSED BY Planning and BudgetDEPARTMENT 040 DIVISION 7510 FUND 100 BUDGET PAGES FS 7, FS 15

2. DESCRIPTION OF AMENDMENT

Increases Beginning Working Capital, reflecting higher 4th quarter revenue projections. Places increase amount in Contingency. Also increases revenue from U.S Federal Marshal Grant.

3. PERSONNEL CHANGES

JOB TITLE	FTE	BASE	FRINGE	INS	TOTAL

4. REVENUE IMPACT (Explain revenues being changed and the reason for the change.)

Increases GF BWC \$1,417,000

Increases GF revenue (Federal Marshal Grant) \$285,000

Total GF Increase \$1,702,000

FUND	AGENCY	ORGANIZATION	OBJECT	INCREASE (DECREASE)	NOTES
100	045	7510	0500	1,417,000	Inc. BWC
100	045	9120	7700	1,417,000	Inc. Cont.
100	020	3000	2004	285,000	Federal Marshal Grant

EFFECT ON General Fund FUND CONTINGENCY 1,702,000

1. PROPOSED BY Commissioner BaumanDEPARTMENT Non-Dept DIVISION BCC FUND 100 BUDGET PAGES NOND 10-11

2. DESCRIPTION OF AMENDMENT

Moves \$1,500 from M&S budget ending June 30, 1989 to M&S budget ending June 30, 1990. Moves \$2,500 from personal services in the 1988/89 budget to the 1989/90 budget.

3. PERSONNEL CHANGES

JOB TITLE	FTE	BASE	FRINGE	INS	TOTAL

4. REVENUE IMPACT (Explain revenues being changed and the reason for the change.)

To move \$1,500 allocated but unspent moneys into next year's budget in order to cover costs of conference scheduled for September 1989.

FUND	AGENCY	ORGANIZATION	OBJECT	INCREASE (DECREASE)	NOTES
100	050	9255	6310	\$1,500	Education And Training
100	050	7410	0500	\$4,000	Beginning Working Capital
100	050	9255	6110	\$2,500	

EFFECT ON _____ FUND CONTINGENCY _____

PROPOSED BY YPO ContractsDEPARTMENT DHS DIVISION SSD FUND 156 BUDGET PAGES A-25, DHS-9

2. DESCRIPTION OF AMENDMENT

Increases the YPO Contracts budget by an anticipated \$500,000 as a result of passage of HB 3466, which creates the Oregon Community Children and Youth Services Commission -- Great Start. The funds are appropriated in pass through and will be competitively bid out under the direction of the BCC-appointed Great Start Committee.

3. PERSONNEL CHANGES

JOB TITLE	FTE	BASE	FRINGE	INS	TOTAL

4. REVENUE IMPACT (Explain revenues being changed and the reason for the change.)

State HB 3466 Great Start Grant \$500,000.
CGF increased by \$3,500.
F/S to CGF increased by \$3,500.

FUND	AGENCY	ORGANIZATION	OBJECT	INCREASE (DECREASE)	NOTES
156	010	1505	6060	500,000	Pass through
156	010	1505	7100	3,500	Indirect
100	010	0104	7608	3,500	Cash Transfer
			REVENUE		
156	010	1505	Requested	50,000	State HB 3466
156	010	1505	7601	3,500	County General Fund
100	045	7410	6602	3,500	Svc Reimb F/S to CGF

EFFECT ON _____ FUND CONTINGENCY _____

Approve

BUDGET AMENDMENT NO. DHS 52Date Proposed _____
Date Approved _____PROPOSED BY Commissioner BaumanDEPARTMENT DHS DIVISION Aging FUND 156 BUDGET PAGES A-34, DHS-13

2. DESCRIPTION OF AMENDMENT

This amendment pays for Linkage Services at Outside In. Last year the position at Outside In was paid by one-time-only monies. This amendment funds a .5 FTE case manager from General Fund contingency to work with homeless youth.

3. PERSONNEL CHANGES

JOB TITLE	FTE	BASE	FRINGE	INS	TOTAL

4. REVENUE IMPACT (Explain revenues being changed and the reason for the change.)

Increase County General Fund in Community Action Program \$10,673.
Increase Service Reimbursement from Fed State Fund to CGF \$689.

FUND	AGENCY	ORGANIZATION	OBJECT	INCREASE (DECREASE)	NOTES
156	010	0130	6110	9,985	Prof Services
			7100	689	Indirect
100	045	9120	7700	(9,985)	GF Contingency
100	010	0105	7608	10,673	Cash Tran to FS Fund
		Revenue			
156	010	0130	7601	10,673	CGF
100	045	7410	6602	689	Svc Reimb from FS Fund

EFFECT ON General FUND CONTINGENCY (9,985)



Multnomah County Sheriff's Office

12240 N.E. GLISAN ST., PORTLAND, OREGON 97230

ROBERT G. SKIPPER
SHERIFF

(503) 255-3600

MEMORANDUM

TO: BOARD OF COUNTY COMMISSIONERS

cc: Kathy Tinkle, Budget Office
John Schweitzer, Chief Deputy, Corrections Branch
R. Showalter, Manager, Fiscal Unit

FROM: ROBERT G. SKIPPER *Robert G. Skipper*
Sheriff

DATE: June 22, 1989

SUBJECT: ASSIGNMENT OF CORRECTIONS OFFICERS

It has been brought to my attention that there is some question as to the utilization of the 252 authorized Corrections Officers for the Sheriff's Officer. Following is a chart outlining the deployment of Corrections Officers by Facility. This information was as of April, 1989.

<u>FACILITY</u>	<u>#</u>	<u>STAFF</u>
Multnomah County Detention Center	-	159
Multnomah County Inverness Jail	-	39
Courthouse Jail	-	10
Multnomah County Restitution Center	-	6
Multnomah County Correctional Facility	-	16
Close Street Supervision	-	8
Classification-MCDC	-	3
Training	-	1
Limited disability	-	5
Special Assignment	-	2
Vacant position-(MCDC)	-	3
1988-89 Authorized positions		252

BOARD OF
COUNTY COMMISSIONERS
1989 JUN 22 AM 10:01
MULTNOMAH COUNTY
OREGON

The budget documents for the last 2 years have reflected 9 Corrections Officers rather than the 8 actual assigned working positions; the documents should have reflected this position within the facilities. The Sheriff's Office is submitting a Technical Amendment to correct this situation. If this position is eliminated it decreases the amount of Corrections Officers assigned to the facilities and will have an adverse impact on overtime.

If you have any questions or need additional information, please contact my office.

RS/28-AFIS

BUDGET AMENDMENT NO. _____

Date Proposed _____
Date Approved _____1. PROPOSED BY Sheriff SkipperDEPARTMENT Sheriff DIVISION _____ FUND General BUDGET PAGES B-50, B-63

2. DESCRIPTION OF AMENDMENT

This amendment will move one Corrections Officer position from the Close Street Supervision Program to the Facilities General budget, reflecting the actual work assignments.

3. PERSONNEL CHANGES

JOB TITLE	FTE	BASE	FRINGE	TOTAL

4. REVENUE IMPACT (Explain revenues being changed and the reason for the change.)

FUND	AGENCY	ORGANIZATION	OBJECT	INCREASE (DECREASE)	NOTES
100	020	4117	5100	(23,991)	Permanent
			5500	(8,819)	Fringe
			5550	(3,392)	Insurance
		3915	5100	23,991	Permanent
			5500	8,819	Fringe
			5550	3,392	Insurance

EFFECT ON _____ FUND CONTINGENCY _____

In the _____ Court of the State of Oregon
for the County of Multnomah

vs. Plaintiff

Defendent

Affidavit of Publication

STATE OF OREGON

County of Multnomah

I, CHARLENE WHARTON being first duly sworn depose and
say that I am the Principal Clerk Of The Publisher of The Oregonian, a newspaper of general
circulation, as defined by ORS 193.010 and 193.020, published in the City of Portland, in Multno-
mah County, Oregon; that the advertisement, a printed copy of which is hereto annexed, was published
without interruption in the entire and regular issues of The Oregonian for ONE

~~successive and consecutive~~ ISSUE on the following dates: _____

3/27

MULTNOMAH COUNTY

BUDGET HEARING SCHEDULE

21.50"

1988 MAR 31 PM 3:44
MULTNOMAH COUNTY
OREGON

Charlene Wharton
Principal Clerk Of The Publisher
30TH day of MARCH 88
Subscribed and sworn to before me this _____ day of _____ 19____

Notary Public for Oregon
My Commission Expires _____

F-1703

My Commission expires: _____

PROGRAM AMENDMENTS

#	Proposed By	Amendments	Increases (Decreases)
			General Fund Contingency
DHS 23	ASD	Adds .4 Admin Spec paid by increased Public Guardian fees recovered by this position and \$700 transfer from Director's Office (14,900)	0
DHS 30	JJD	Pays for Juvenile Court Summons function	(22,608)
DHS 32	JJD	Pays for accreditation manager; partially offsets costs by cuts in JJD and HSD	(15,000)
DHS 38	HSD	Adds Fin Spec based on increased operational revenue estimated to be generated by position (\$45,924)	0
DHS 46	HSD	Increase in Title 19 revenue; numerous changes in HSD programs (\$425,539)	0
DJS 05	Comm Corr	Creates 2 FTE in CCA Administration to administer the intercounty probation transfer workload funded by CCA Enhancement Grant \$53,427	3,805
DJS 06	Comm Corr	Amends DMDA Budget Adding 1.25 FTE increasing grant by \$51.	4,207
DJS 15	Sheriff	Adds 2.0 FTE PSA's the the Facility Security Unit for ramp security at MDCD. (City contribution of \$21,474, balance County cost)	(26,650)
DES 12	Expo	Adds revenue from increased parking fees at the Expo Center. Adds an Expo Worker 1 and \$40,716 to Contingency	40,716
DES 14	Em Svcs	Adds \$7,500 to the Federal State Fund for a grant from the Oregon Dept. of Energy	0
DES 15	Planning	Adds \$7,500 to the Federal State Fund for a grant from the State Historic Preservation Office	0

PROGRAM AMENDMENTS

#	Proposed By	Amendments	Increases (Decreases)
			General Fund Contingency
DGS 07	Pl./Budget	Moves salary savings to Materials & Services	0
DGS 08	ISD	Reclassify programmer position to Senior Programmer Analyst (17,949)	0
DGS 09	Emp Svcs/ Finance	Adds a new position (Benefits Technician) in the Insurance Fund (29,233)	0
DGS 10	Admin Svcs	Carry over savings in Purchasing to fund a survey of the M/WBE program (20,000)	0
NON 01	COMM. BAUMAN	Transfers \$50,000 from General Fund Contingency to the Health Division for an AIDS Outreach program	(50,000)
NON 02	CIC	Carry over Materials and Services budget for the Regional Citizen Participation meeting (\$3,000)	0
NON 03	COMM. BAUMAN	Carry over \$1,500 from Materials and Services budget to 89/90 for training	0
NON 05	CHAIR McCoy	Adds a Staff Assistant to the Chair's Office for neighborhood revitalization	(40,311)
NON 06	Co Counsel	Cuts an OA3 and reduces an OA3 to an OA2, adds an Operations Supervisor to act as an office manager	0

CARRYOVER AMENDMENTS

#	Proposed By	Amendments	Increases (Decreases)
			General Fund Contingency
DHS 03	SSD	Reappropriates State MH funds; pays for space costs for ASD in Mead Bldg and partitions (\$60,500)	0
DHS 07	SSD	Reappropriates State MH funds; augments existing DD services (53,050)	0
DHS 09	SSD	Reappropriates State MH funds; pays for consulting services for transition of services currently provided by Tungland (\$15,000)	0
DHS 10	SSD	Reappropriates State MH funds; pays for local area network in DD program (\$36,000)	0
DHS 12	SSD	Reappropriates State MH MED funds; augments MED services (\$35,000)	0
DHS 13	SSD	Reappropriates Stewart B. McKinney funds; pays for continuation of contract with Burnside Projects (\$2,026)	0
DHS 16	SSD	Carries over appropriation for contract not completed by June 30 (\$3,090)	0
DHS 17	SSD	Reappropriates State MH A&D funds; pays for A&D services (\$8,776)	0
DHS 20	SSD	Reappropriates Gang Service Fund; also transfers \$50,000 to YPO to augment current programs (9,100)	0
DHS 29	JJD	Reappropriates Street Law grant; pays for supplies and equipment (\$1,209)	0
DHS 40	HSD	Carries over appropriations for a contract executed in late FY 89 (\$3,000)	0
DHS 45	HSD	Carries over appropriations for two teen clinics for summer months (36,542)	0

CARRYOVER AMENDMENTS

#	Proposed By	Amendments	Increases (Decreases)
			General Fund Contingency
DJS 13	Sheriff	Carryover professional services appropriations in Executive Branch of \$35,939.	0
DJS 17	Sheriff	Carryover appropriations in Prof. Services for Info. System training of \$4,410.	0
DES 01	Fac Mgmt	Carry over Justice Center exterior waterproofing, County share is \$27,000.	0
DES 02	Fac Mgmt	Carry over CIP for projects not completed (\$701,853) and carry over asbestos projects (\$43,600)	0
DES 04	Trans	Carry over funds for construction and Professional services contracts not complete. Transfer funds from Capital to Overtime. (\$169,800 BRIDGE FUND)	0
DES 05	Trans	Adjusts Beginning Working Capital and adds \$60,700 to Capital in Bike Paths Fund	0
DES 06	Trans	Adjusts Carryover for projects under contract in the Road Fund (\$1,116,405).	0
DES 07	Parks	Carry over funds under contract in Parks (\$23,591)	0
DES 08	Parks	Carry over funds under contract in Parks. (16,292)	0
DES 09	Parks	Carry over unexpended Parks budget into the Parks Development Program. Also adds extra park revenue to Park Development, and carries over funds under contract in Parks Development (569,370).	0
DES 10	Parks	Carry over funds under contract in the Recreational Facilities Fund (\$11,124)	0
DES 11	Parks	Carry over funds under contract in the Recreational Facilities Fund (\$112,915)	0
DES 16	Fleet	Carryover in Fleet Management	0

CARRYOVER AMENDMENTS

#	Proposed By	Amendments	Increases (Decreases) General Fund Contingency
DGS 04	Emp Svcs	Carryover for Class/Comp study (\$69,540)	0
DGS 05	A & T	Carryover to complete contract with State Dept of Revenue (\$5,860)	0
DGS 06	ISD	Carry over unanticipated revenue from 88-89 (\$250,000)	0
NON 04	ISD	Carry over Special Appropriations for data processing new development	0

REVENUE AMENDMENTS

#	Proposed By	Amendments	Increases (Decreases)
			General Fund Contingency
DHS 04	SSD	Increases State MH grant and funds PDS previously funded only through 88-89 (16,876)	0
DHS 06	SSD	Adjusts actual State MH grant; funds increased DD contract services (13,367)	0
DHS 08	SSD	Reclasses an HST of CM2, adds .5 PDS, and supplements Motor Pool (23,959)	0
DHS 11	SSD	Decreases actual State MH grant (39,714)	0
DHS 18	SSD	Increases NIDA grant; Pass-Through (13,265)	0
DHS 19	SSD	Increases State MH grant; adds Pass-Through (\$12,785)	0
DHS 24	ASD	Appropriates miscellaneous MCA funds; releases Ad Spec to PDS and PDS Sr. to PM1; adds weatherization start up (\$244,442)	4,607
DHS 27	ASD	Adjusts Title IIID, USDA, and State OPI revenues down 22,090	0
DHS 28	ASD	Adds LIEAP weatherization revenue; reclasses Fin Spec 1 to Fin Spec 2, Pgm Staff Asst to PMS (\$2,081)	81
DHS 31	JJD	Reflects loss of Juvenile Services Commission grant (\$24,167)	0
DHS 34	HSD	Reflects change in State Health agreement and various revenues, reduction of \$44,900	0
DHS 35	HSD	Increase in Primary Care grant; reduces Medical Director to 1/2 time, adds .5 Ad Tech, .5 NP, .5 Physician to teen clinics (\$86,840)	0
DHS 36	HSD	Reduces Dept of Educ grant 58,195; cuts early childhood intervention program (1.6 FTE)	0
DHS 39	HSD	Makes changes in HIV Program to reflect a reduction in the grant of 36,431	(1,851)

REVENUE AMENDMENTS

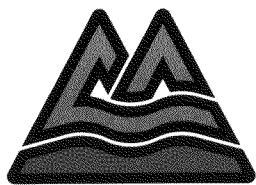
#	Proposed By	Amendments	Increases (Decreases)
			General Fund Contingency
DHS 41	HSD	Increase in Refugee Screening revenue; adds .5 OA2, .8 HST, 1 CHN, and M&S (32,000)	0
DHS 42	HSD	Increase in Refugee Capitation, reduction in ADC Capitation; adds .2 HSS, .5 NP (\$33,983)	0
DHS 43	HSD	Increase in WIC, reduction in others; adds 1 Nutritionist, 1 OA2, rent for North Portland Field Team. (\$108,366)	0
DHS 44	HSD	Makes changes in various revenues; adds 1 CIT, 1 HST, and M&S (25,557)	(7,389)
DJS 02	Admin/Plan	Carries over the OTSC DUII Monitoring Grant by \$36,873.	0
DJS 03	Probation	Increases OTSC grant by \$8,880 to cover increased costs due to personnel transfers and office rental increase.	0
DJS 04	Comm Corr	Increases Anti-Drug Abuse Grant by \$258,713 in Maximum Supervision and Contract Services.	18,920
DJS 09	DA	Adds 2.0 FTE in Forfeiture Administration funded by Forfeiture carryover revenue of \$90,356.	0
DJS 12	DA	Carryover of Equitable Sharing/ROCN revenue of \$86,220. Adjusts indirect costs.	0
DJS 14	Sheriff	Appropriates the Housing Authority grant for S.O. patrol and related services at Col. Villa/Tamarak \$239,690	6,500
DJS 16	Sheriff	Adds appropriation for OTSC DUII grant of \$68,018.	0

TECHNICAL AMENDMENTS

#	Proposed By	Amendments	Increases (Decreases)
			General Fund Contingency
DHS 01	SSD	Adjusts indirect cost rate (21,169)	0
DHS 02	SSD	Reclasses OA3 to Admin Asst; made in 88-89 via bud mod DHS 65	0
DHS 05	SSD	Reclassification approved in 88-89	0
DHS 14	SSD	Transfers appropriations between Community Action and MED programs	0
DHS 15	SSD	Transfers appropriation from Local Travel to Motor Pool	0
DHS 21	SSD	Transfers \$18,000 to YPO from DD contracts to pay for Teen respite services	0
DHS 22	ASD	Adjusts indirect costs: reprograms funds from Title 19	(5,171)
DHS 25	ASD	Deletes OA3 and CM2; adds Adm Asst and CHN	0
DHS 26	ASD	Corrects error in Financial summary between USDA and Title 19 revenue	0
DHS 33	HSD	Reflect change in indirect cost rate (45,852)	0
DHS 37	HSD	Moves CHN from Field Svcs to Corrections Health - Pregnant Women in Jail	0
DHS 47	Admin	Adds appropriations for graphic arts services based on service reimbursement in DHS 35 (18,000)	0
DJS 01	DJS/DHS	Case management for pregnant substance abusing female offenders.	0
DJS 07	DA	Reduces OCN Grant by \$66,780 to reflect actual available	0

TECHNICAL AMENDMENTS

#	Proposed By	Amendments	Increases (Decreases)
			General Fund Contingency
DJS 08	DA	Moves funds from prof svcs to supplies and education and training in District Court Trial section.	0
DJS 10	DA	Reduces the Anti-Drug grant by \$45,511 to reflect actual available.	3,141
DJS 11	DA	Adjusts positions to reflect actual staffing of grant program and adjusts indirect costs.	0
DJS 18	Sheriff	Classification changes as approved in FY 88-89 Bud Mod in Program Division and Fiscal Unit.	(10,214)
DJS 19	Sheriff	Appropriates \$22,000 in other internal to cover lab fees associated with inmates at MCII. Funded with increased Cash Trans from Serial Levy.	0
DJS 20	Emp. Svcs.	Changes 2 OA3 classification back to OA2 pending approval of Employee Services	0
DJS 21	DA	Carry over fund to purchase filing system that will not be delivered prior to 6/30/89.	0
DES 03	Fac Mgmt	Moves the asbestos abatement appropriation (\$341,137) from CIP to a separate org.	0
DES 13	Expo	Carry over appropriations under contract at the Expo Center. Adds to Capital the previously unbudgeted part of the 15% of profit dedicated to Expo (129,316)	0
DGS 01	Director	Moves staff from Operations into other DGS divisions	0
DGS 02	Emp Svcs	Reclassifies an Admin Tech to Mgmt Analyst in the Insurance Fund (\$979)	0
DGS 03	Director	Moves Risk Management budget and personnel into Director's Office	0



MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS
ROOM 605, COUNTY COURTHOUSE
1021 S.W. FOURTH AVENUE
PORTLAND, OREGON 97204

GLADYS McCOY •	Chair	• 248-3308
PAULINE ANDERSON •	District 1	• 248-5220
GRETCHEN KAFOURY •	District 2	• 248-5219
RICK BAUMAN •	District 3	• 248-5217
	District 4	• 248-5213
JANE McGARVIN •	Clerk	• 248-3277

June 29, 1989

Ms. Linda Alexander, Director
Department of General Services
1120 SW Fifth
Portland, OR

Dear Ms. Alexander:

Be it remembered, that at a meeting of the Board of County Commissioners held June 29, 1989, the following action was taken:

In the Matter of Levying Ad Valorem Property)	
Taxes for Multnomah County, Oregon, for Fiscal)	ORDER
Year 1989-90	R-4	#89-141

Commissioner Kafoury moved, duly seconded by Commissioner Anderson, that the above-entitled matter be approved.

Commissioner Bauman said in April when the Executive Budget was approved, there was a reserve of \$2 million, and there has been unanticipated revenues received, and emergencies that had to be met, and the amendments to the budget, there is now over \$3 million in contingency. He said he wasn't sure in what forum, possibly through strategic planning process, the Board should discuss how it deals with unanticipated revenues. Should they be in contingency, reducing property taxes, building countercyclical funds. He does not think the Board should let temptation be there or to spend it, and would hope that at some point, there is a process to discuss this issue, and develop a policy of how these revenues are handled.

Commissioner McCoy said that is part of the operational plan of strategic planning.

The motion was considered, and it is unanimously

-2-

ORDERED that said resolution be approved.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By _____
Jane McGarvin
Clerk of the Board

jm
cc: Budget

DATE SUBMITTED 06/20/89

(For Clerk's Use)
Meeting Date 6/29/89
Agenda No. R-4

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: Levy of 1988-89 Property Taxes

Informal Only*
(Date) _____

Formal Only 06/30/89
(Date) _____

DEPARTMENT General Services DIVISION Planning and Budget

CONTACT David Warren TELEPHONE 3822

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD David Warren

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Resolution levying property taxes for 1989-90:

General Fund Tax Base	\$72,095,320
Library Serial Levy Fund	7,500,000
Serial Levy Fund	4,700,000
TOTAL	\$84,295,320

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☒ RATIFICATION

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA 5 minutes

IMPACT:

PERSONNEL

☐ FISCAL/BUDGETARY

☐ General Fund

Other _____

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: Linda D. Alexander

BUDGET / PERSONNEL David C. Warren /

COUNTY COUNSEL (Ordinances, Resolution, Agreements, Contracts) (Signature)

OTHER _____

(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

6931F/2

BOARD OF
COUNTY COMMISSIONERS
1989 JUN 20 PM 4:24
MULTI-NEPAH COUNTY
OREGON

Sent to Budget
to Atty Gen
Sup
7-12-89

BEFORE THE BOARD OF COUNTY COMMISSIONERS FOR
MULTNOMAH COUNTY, OREGON

(In the Matter of Levying Ad Valorem)
(Property Taxes for MULTNOMAH COUNTY,) RESOLUTION #89-141
(OREGON, for Fiscal Year 1989-90)

On April 25, 1989, the Board of County Commissioners, after duly noticed hearings, approved a budget for Multnomah County, Oregon, for the fiscal year beginning July 1, 1989, and ending June 30, 1990.

On June 13, 1989, the Tax Supervising and Conservation Commission met and discussed the amended budget. On June __, 1989, the Commission certified the budget with recommendations.

On June 29, 1989, in accordance with that certification, the Board of County Commissioners adopted the budget for Multnomah County, Oregon, for the fiscal year commencing July 1, 1989, and ending June 30, 1990. That budget provides for ad valorem property taxes levied on all property in Multnomah County in the amount of \$84,295,320 distributed among three funds as follows :

Tax Base within 6% limitation	\$72,095,320
Library Serial Levy Fund	7,500,000
Serial Levy Fund	<u>4,700,000</u>
TOTAL	\$84,295,320

Now, therefore, a tax for Multnomah County is levied in the amount of \$84,295,320 on all taxable property in Multnomah County as of 1:00 a.m., January 1, 1989 and this tax levy is certified to the Director of Assessment and Taxation of Multnomah County and the Department of Revenue of the State of Oregon.

June 29, 1989

(SEAL)

BOARD OF COUNTY COMMISSIONERS
MULTNOMAH COUNTY, OREGON

By Gladys McCoy
Chair

APPROVED AS TO FORM:

LAURENCE KRESSEL, COUNTY COUNSEL
FOR MULTNOMAH COUNTY, OREGON

By Laurence Kessel

6937F

DATE SUBMITTED _____

(For Clerk's Use)

Meeting Date 6/29/89
Agenda No. R-5-R-9

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: Service District Budgets

Informal Only* _____
(Date)

Formal Only June 29, 1989
(Date)

DEPARTMENT General/Environmental Services DIVISION Budget/Transportation

CONTACT Shaun Caldwell /Dick Howard TELEPHONE 3883,

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD _____

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Adoption of Service District Budgets for FY 89-90

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☒ APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA _____

IMPACT:

PERSONNEL

☐ FISCAL/BUDGETARY

☐ -General Fund

Other _____

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: _____

BUDGET / PERSONNEL _____ / _____

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) _____

OTHER _____
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

June 29, 1989

RECEIVED FROM

JANE McGARVIN

CLERK, BOARD OF COUNTY COMMISSIONERS • MULTNOMAH COUNTY, OREGON

BUDGET

DICK HOWARD

Assessment & Taxation

Tax Supervising

ADOPTION OF 1989-90 Budgets FOR

DUNTHORPE RIVERDALE SERVICE DISTRICT	89-147	R-5
LEVYING TAXES FOR DUNTHORPE RIVERDALE SD	89-148	R-6
WEST HILLS SERVICE DISTRICT	89-149	R-7
Central County SERVICE DISTRICT	89-150	R-8
MID COUNTY SERVICE DISTRICT	89-151	R-9

David C. Sharr

June 29, 1989

RECEIVED FROM JANE MCGARVIN

CLERK, BOARD OF COUNTY COMMISSIONERS . MULTNOMAH COUNTY, OREGON

BUDGET

DICK HOWARD

Assessment & Taxation

Tax Supervising

ADOPTION OF 1989-90 Budgets FOR

DUNTHORPE RIVERDALE SERVICE DISTRICT	89-147	R-5
LEVYING TAXES FOR DUNTHORPE RIVERDALE SD	89-148	R-6
WEST HILLS SERVICE DISTRICT	89-149	R-7
Central County SERVICE DISTRICT	89-150	R-8
MID COUNTY SERVICE DISTRICT	89-151	R-9



BOARD OF
COUNTY COMMISSIONERS

1989 AUG 14 AM 10:52

MULTNOMAH COUNTY
OREGON

70

TAX SUPERVISING & CONSERVATION COMMISSION

Multnomah County, Oregon

1510 Portland Building
Portland, Oregon 97204

1120 S.W. Fifth Avenue
503/248-3054

June 15, 1989

Board of County Commissioners
Multnomah County Service Districts
606 County Courthouse
Portland, Oregon 97204

BOARD OF
COUNTY COMMISSIONERS
MULTNOMAH COUNTY
OREGON
1989 JUN 23 PM 3:16

Dear Board Members:

The Commission met on June 13, 1989, to review and conduct a public hearing on 1989-90 budgets for county service districts. The budgets, filed May 15, 1989, are certified without objection or recommendation as follows:

Dunthorpe-Riverdale Service District

General Fund	\$ 397,202
Debt Fund	38,810

Debt Levy - Not Subject to Limit	\$ 24,516
----------------------------------	-----------

West Hills Service District

General Fund	\$ 50,482
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Central County Service District

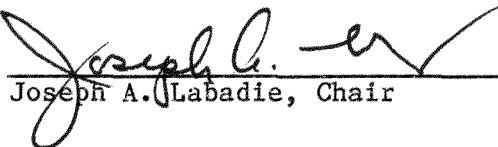
General Fund	\$ 10,500
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Mid-County Service Districts

General Fund	\$1,108,000
--------------	-------------

Yours very truly,

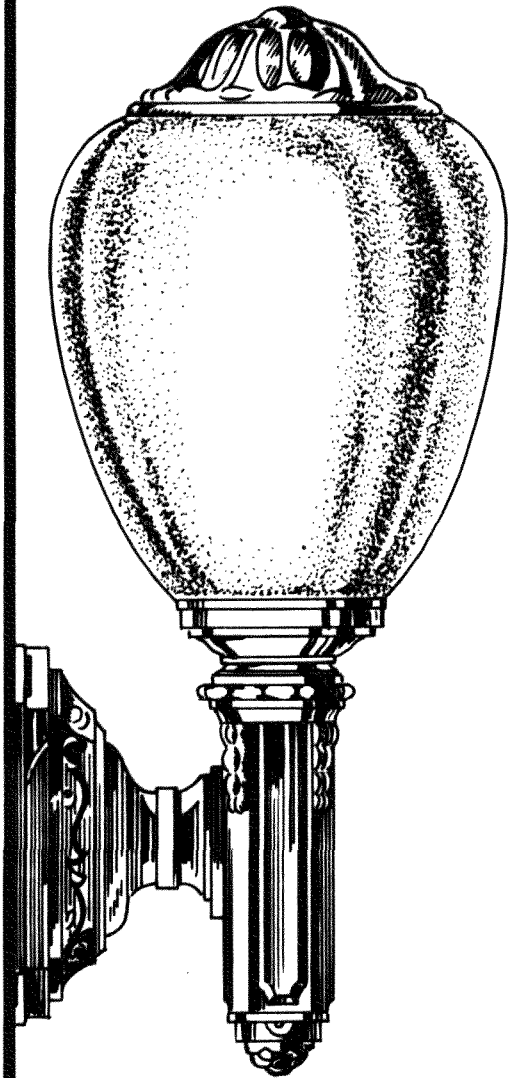
TAX SUPERVISING & CONSERVATION COMMISSION


Joseph A. Labadie, Chair


Oliver I. Norville, Commissioner


Chet McRobert, Commissioner


Lianne Thompson, Commissioner



DUNTHORPE RIVERDALE	No. 1
WEST HILLS	No. 2
CENTRAL COUNTY	No. 3
MID-COUNTY	NO. 14

MULTNOMAH COUNTY SERVICE DISTRICTS

ADOPTED JUNE 29, 1989
BUDGETS 1989-1990

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INTRODUCTION

Multnomah County Service Districts have been created under the provisions of the Oregon Revised Statutes, Chapter 451, to provide construction and operation of sanitary sewer systems and to provide street lighting in particular areas of the County. The Multnomah County Board of Commissioners serves as the Governing Body of each Service District. The Budget Committee for each Service District consists of the members of the Governing Body and freeholders of the Service District appointed by the Governing Body for terms of three years.

The annual budget for each Service District is prepared under the direction of a Budget Officer designated by the Governing Body. The Budget Committee reviews the annual budget and approves it, either as submitted by the Budget Officer or with revisions requested by the Budget Committee.

This fulfills the requirements of Local Budget Law (ORS Chapter 294), which provides specific methods for obtaining public views and enables the public to be informed about financial policies and administration of the districts.

EXPLANATION OF THE BUDGET DOCUMENT

This document consists of a detailed display of the Resources and Requirements of each of the four Service Districts in Multnomah County.

Preceding the financial information for each Service District is a brief Budget Message which discusses special items pertaining to the individual Service District, including any major changes in either Resources or Requirements.

SERVICE DISTRICT FINANCIAL POLICIES

Management of all Service Districts is conducted by the Multnomah County Department of Environmental Services. Each Service District is, however, a separate and independent financial entity. To this end, all expenses incurred by a Service District, including contractual engineering support and management by Multnomah County Department of Environmental Services and Department of General Services, are met with revenue from sewer user charges and connection fees and/or assessments to real property within the street lighting or sewer Service District.

The basis of budgetary accounting for the funds of each service district is as follows:

General Fund	Accrual Basis
Bancroft Bond Redemption Fund	Modified Accrual Basis
Sinking Fund	Modified Accrual Basis
Special Assessment Fund	Modified Accrual Basis

Under the modified accrual basis of accounting, revenues are recorded at the time of receipt except those that are measurable and available and material revenues that have not been received at the normal time of receipt; and expenditures are recorded at the time the liability is incurred. Under the accrual basis of accounting, all revenues are recorded at the time they are earned and expenditures are recorded at the time liabilities are incurred. Budgets are comparative historical cost summaries are prepared utilizing these basis. This practice conforms to Oregon Budget Law.

For financial statement purposes, each Service District is treated as an Enterprise Fund and accounted for on the accrual basis of accounting. This practice conforms to generally accepted accounting principles.

SUMMARY OF REQUIREMENTS

<u>DESCRIPTION</u>	<u>ACTUAL 86-87</u>	<u>ACTUAL 87-88</u>	<u>BUDGET 88-89</u>	<u>PROPOSED 89-90</u>
Sewer Service District No. 1 DUNTHORPE RIVERDALE	324,395	368,693	354,472	436,012
Sewer Service District No. 2 WEST HILLS	36,721	46,850	46,700	50,482
Sewer Service District No. 3 CENTRAL COUNTY	2,295,947	22,360	3,500	10,500
Street Lighting Svc. Dist. No. 14 MID COUNTY	<u>1,726,520</u>	<u>1,234,461</u>	<u>1,595,000</u>	<u>1,108,000</u>
TOTAL	<u>4,383,583</u>	<u>1,672,364</u>	<u>1,999,672</u>	<u>1,604,994</u>

REIMBURSEMENTS TO COUNTY
1989-90 CHARGES BY MULTNOMAH COUNTY TO SERVICE DISTRICTS

<u>SERVICE DISTRICT</u>	<u>ROAD FUND</u>	<u>GENERAL FUND</u>	<u>TOTAL</u>
Dunthorpe Riverdale	3,500	4,000	7,500
West Hills	3,000	2,000	5,000
Central County	1,000	1,000	2,000
Mid County	<u>25,000</u>	<u>12,000</u>	<u>37,000</u>
TOTAL	<u>32,500</u>	<u>19,000</u>	<u>51,500</u>

BUDGET MESSAGE

DUNTHORPE RIVERDALE SERVICE DISTRICT NO. 1

This district was formed in the middle 1960's and by 1970 had removed a significant source of pollution from the Willamette River. Its 525 clients are mainly located in Multnomah County with a few clients in northern Clackamas County.

The district's lines are maintained by the City of Portland and its sewage flow is treated at Portland's Tryon Creek Treatment Plant, which is located in the town of Lake Oswego.

Service charges have remained static for several years and are supplemented by a small amount of income from connection fees. The service charge rate is \$15 per single family unit per month.



RESOURCES

General

FUND

Dunthorpe Riverdale Service District

(NAME OF MUNICIPAL CORPORATION)

	HISTORICAL DATA			RESOURCE DESCRIPTION	BUDGET FOR NEXT YEAR <u>1989-90</u>			
	ACTUAL		ADOPTED BUDGET THIS YEAR <u>88-89</u>		PROPOSED BY BUDGET OFFICER	APPROVED BY BUDGET COMMITTEE	ADOPTED BY GOVERNING BODY	
	SECOND PRECEDING YEAR <u>86-87</u>	FIRST PRECEDING YEAR <u>87-88</u>						
				Beginning Fund Balance:				
1				1. *Available Cash on Hand (Cash Basis), or				1
2	163,916	191,323	200,000	2. *Net Working Capital (Accrual Basis)	274,202			2
3				3. Previously Levied Taxes Estimated to be Received				3
4	11,458	16,086	12,000	4. Interest	22,000			4
5				5. OTHER RESOURCES				5
6	10,030	20,120	10,000	6. Connection Fees	10,000			6
7	90,136	89,086	91,000	7. Sewer User Service Charges	91,000			7
8				8.		S A M E A S A P P R O V E D	S A M E A S A P P R O V E D	8
9				9.				9
10				10.				10
11				11.				11
12				12.				12
13				13.				13
14				14.				14
15				15.				15
16				16.				16
17				17.				17
18				18.				18
19				19.				19
20				20.				20
21				21.				21
22				22.				22
23				23.				23
24				24.				24
25				25.				25
26				26.				26
27				27.				27
28				28.				28
29	275,540	316,615	313,000	29. Total Resources, Except Taxes to be Levied	397,202			29
30			0	30. Taxes Necessary to Balance Budget	0			30
31	0	0		31. Taxes Collected in Year Levied				31
32	275,540	316,615	313,000	32. TOTAL RESOURCES	397,202			32



FORM LB-30

EXPENDITURE SUMMARY

BY FUND, ORGANIZATIONAL UNIT OR PROGRAM

General

Dunthorpe Riverdale Service District

NAME OF ORGANIZATIONAL UNIT—FUND

(NAME OF MUNICIPAL CORPORATION)

	HISTORICAL DATA			EXPENDITURE DESCRIPTION	BUDGET FOR NEXT YEAR _____ 1989-90			
	ACTUAL		ADOPTED BUDGET THIS YEAR 88-89		PROPOSED BY BUDGET OFFICER	APPROVED BY BUDGET COMMITTEE	ADOPTED BY GOVERNING BODY	
	SECOND PRECEDING YEAR 86-87	FIRST PRECEDING YEAR 87-88						
				PERSONAL SERVICES				
1				1.				1
2				2.				2
3				3.				3
4				4.				4
5				5.				5
6				6.				6
7				7. TOTAL PERSONAL SERVICES		APPROVED	APPROVED	7
				MATERIALS AND SERVICES				
1				1. Multnomah County Charges:				1
2	7,577	4,000	4,000	2. Gen.Fund Serv.Reimbursement	4,000			2
3	1,397	3,026	3,500	3. Road Fund Serv. Reimbursement	3,500			3
4	74,019	66,868	88,000	4. City of Portland Charges	89,000			4
5	220	175	1,000	5. Utilities	1,000			5
6	974	966	1,600	6. Miscellaneous	1,600			6
7	84,187	75,035	99,100	7. TOTAL MATERIALS AND SERVICES	99,100	AS	AS	7
				CAPITAL OUTLAY				
1				1.				1
2				2.				2
3				3.				3
4				4.				4
5				5.				5
6				6.				6
7				7. TOTAL CAPITAL OUTLAY				7
				TRANSFERRED TO OTHER FUNDS				
1				1.				1
2				2.				2
3				3.				3
4			20,000	4. General Operating Contingency	20,000			4
5	0	0	20,000	5. TOTAL TRANSFERS & CONTINGENCY	20,000			5
	84,187	75,035	119,100	TOTAL EXPENDITURES	119,100			
	191,353	241,580	193,900	UNAPPROPRIATED ENDING FUND BALANCE	278,102			
	275,510	316,615	313,000	TOTAL	397,202			



FORM LB-35

BONDED DEBT**RESOURCES AND REQUIREMENTS**
Bond Sinking**Dunthorpe Riverdale Service District**

FUND

(NAME OF MUNICIPAL CORPORATION)

HISTORICAL DATA				DESCRIPTION OF RESOURCES AND REQUIREMENTS	BUDGET FOR NEXT YEAR 1989-90		
ACTUAL		ADOPTED BUDGET THIS YEAR 88-89	PROPOSED BY BUDGET OFFICER		APPROVED BY BUDGET COMMITTEE	ADOPTED BY GOVERNING BODY	
SECOND PRECEDING YEAR 86-87	FIRST PRECEDING YEAR 87-88						
				RESOURCES			
				Beginning Fund Balance:			
1	11,459	15,565	17,335	1. *Cash on Hand (Cash Basis), or	12,500		
2				2. *Working Capital (Accrual Basis)			
3	2,017	2,251	1,211	3. Previously Levied Taxes Estimated to be Received	2,500		
4	1,859	1,455	845	4. Earnings from Temporary Investments	1,500		
5				5. Transferred from Other Funds			
6				6.			
7	15,335	19,271	19,391	7. Total Resources, Except Taxes to be Levied	16,500	S A M E A S A P P R O V E D	
8			22,081	8. Taxes Necessary to Balance	22,310		
9	33,550	32,807		9. Taxes Collected in Year Levied			
	48,885	52,078	41,472	TOTAL RESOURCES	38,810		
				REQUIREMENTS			
				Bond Principal Payments			
				Issue Date Budgeted Payment Date			
1	28,000	28,000	28,000	1 1966 1-1-90	28,000	S A M E A S A P P R O V E D	
2				2			
3				3			
4	28,000	28,000	28,000	4 Total Principal	28,000		
				Bond Interest Payments			
				Issue Date Budgeted Payment Date			
1	2,660	2,128	1,596	1 1966 7-1-89	1,064	S A M E A S A P P R O V E D	
2	2,660	2,128	1,596	2 1966 1-1-90	1,064		
3				3			
4	5,320	4,256	3,192	4 Total Interest	2,128		
				Unappropriated Balance for Following Year By			
				Issue Date Payment Date			
1			9,216	1 1966 1-1-91	8,150		
2			1,064	2 1966 7-1-90	532		
3				3			
4				4			
5	15,565	19,822	10,280	5 Total Unappropriated Ending Fund Balance	8,682		
	48,885	52,078	41,472	TOTAL REQUIREMENTS	38,810		

Dunthorpe-Riverdale
Service District No. 1
One Year Sinking Fund Forecast
for FY 1989/1990

	July	August	September	October	November	December	January	February	March	April	May	June	Fiscal

PRO FORMA BUDGET													
Tax revenue:													
Current year	\$0	\$0	\$0	\$68	\$12,685	\$4,498	\$0	\$132	\$3,866	\$159	\$140	\$3,291	\$2
Prior year	0	88	138	83	58	23	0	43	308	23	28	88	
Interest income	86	80	81	83	84	170	201	8	10	38	39	40	
Expenditures:													
Bonds	0	0	0	0	0	0	28,000	0	0	0	0	0	2
Coupons	1,064	0	0	0	0	0	1,064	0	0	0	0	0	
	(978)	\$167	\$219	\$233	\$12,826	\$4,690	(\$28,863)	\$183	\$4,184	\$219	\$207	\$3,419	(\$

WORKING CAPITAL													
Beginning working capital:													
Cash & investments	\$12,969	\$11,991	\$12,159	\$12,377	\$12,610	\$25,436	\$30,126	\$1,263	\$1,446	\$5,630	\$5,849	\$6,056	\$1
	12,969	11,991	12,159	12,377	12,610	25,436	30,126	1,263	1,446	5,630	5,849	6,056	1

Activity:													
Receipts	86	167	219	233	12,826	4,690	201	183	4,184	219	207	3,419	2
Disbursements	1,064	0	0	0	0	0	29,064	0	0	0	0	0	3
	(978)	167	219	233	12,826	4,690	(28,863)	183	4,184	219	207	3,419	5

Ending working capital:													
Cash & investments	11,991	12,159	12,377	12,610	25,436	30,126	1,263	1,446	5,630	5,849	6,056	9,475	
	\$11,991	\$12,159	\$12,377	\$12,610	\$25,436	\$30,126	\$1,263	\$1,446	\$5,630	\$5,849	\$6,056	\$9,475	\$

SINKING FUND FUTURE REQUIREMENTS FOR BONDS AND INTEREST

	<u>BONDS</u>	<u>INTEREST</u>	<u>REQUIREMENTS</u>
1990-91	<u>28,000</u>	<u>1,064</u>	<u>29,064</u>
<u>TOTAL</u>	<u>28,000</u>	<u>1,064</u>	<u>29,064</u>

BUDGET MESSAGE

WEST HILLS SERVICE DISTRICT NO. 2

This sewer district was formed in the late 1970's, being assembled from four older county service districts in the southwest hills outside Portland. Of approximately 2000 customers which once comprised this district, some 500 were transferred to Unified Sewerage Agency of Washington County, which previously transported and treated their waste by contract. All but 50 of the remaining homes have been annexed into the city of Portland, which also provides sewage treatment and system maintenance for the surviving district.

A district this small is barely viable, since fixed costs approximate those of larger districts. The service charges are \$15 per month per account this year. The only prospects for reduced sewer charges at this time are annexation to the city or dissolution of the district and individual contracts by the customers as "outside sewer customers." Although the city presently has some such accounts, the latter option seems improbable.

In accordance with the stated position of the district's governing body, the unappropriated balance is intended to fund the depreciation of the district's facilities.



FORM LB-20

RESOURCES

General

FUND

West Hills Service District

(NAME OF MUNICIPAL CORPORATION)

	HISTORICAL DATA			RESOURCE DESCRIPTION	BUDGET FOR NEXT YEAR <u>1989-90</u>			
	ACTUAL		ADOPTED BUDGET THIS YEAR <u>88-89</u>		PROPOSED BY BUDGET OFFICER	APPROVED BY BUDGET COMMITTEE	ADOPTED BY GOVERNING BODY	
	SECOND PRECEDING YEAR <u>86-87</u>	FIRST PRECEDING YEAR <u>87-88</u>						
				Beginning Fund Balance:				
1				1. *Available Cash on Hand (Cash Basis), or				1
2	13,014	26,208	30,000	2. *Net Working Capital (Accrual Basis)	38,832			2
3				3. Previously Levied Taxes Estimated to be Received				3
4	2,232	2,320	1,200	4. Interest	3,100			4
5				5. OTHER RESOURCES				5
6	19,475	17,893	15,500	6. Sewer User Service Charges	8,550	S A M E A S A P P R O V E D	S A M E A S A P P R O V E D	6
7	2,000	0	0	7. Connection Charges	0			7
8	0	429	0	8. Assessments	0			8
9				9.				9
10				10.				10
11				11.				11
12				12.				12
13				13.				13
14				14.				14
15				15.				15
16				16.				16
17				17.				17
18				18.				18
19				19.				19
20				20.				20
21				21.				21
22				22.				22
23				23.				23
24				24.				24
25				25.				25
26				26.				26
27				27.				27
28				28.				28
29	36,721	46,850	46,700	29. Total Resources, Except Taxes to be Levied	50,482			29
30			0	30. Taxes Necessary to Balance Budget	0			30
31	0	0		31. Taxes Collected in Year Levied				31
32	36,721	46,850	46,700	32. TOTAL RESOURCES	50,482			32



FORM LB-30

EXPENDITURE SUMMARY

BY FUND, ORGANIZATIONAL UNIT OR PROGRAM

General

West Hills Service District

NAME OF ORGANIZATIONAL UNIT—FUND

(NAME OF MUNICIPAL CORPORATION)

	HISTORICAL DATA			EXPENDITURE DESCRIPTION	BUDGET FOR NEXT YEAR 1989-90			
	ACTUAL		ADOPTED BUDGET THIS YEAR 88-89		PROPOSED BY BUDGET OFFICER	APPROVED BY BUDGET COMMITTEE	ADOPTED BY GOVERNING BODY	
	SECOND PRECEDING YEAR 86-87	FIRST PRECEDING YEAR 87-88						
				PERSONAL SERVICES				
1				1.				1
2				2.				2
3				3.				3
4				4.				4
5				5.				5
6				6.				6
7				7. TOTAL PERSONAL SERVICES				7
				MATERIALS AND SERVICES				
1				1. Multnomah County Charges				1
2	418	361	2,000	2. Gen. Fund Serv. Reimbursement	2,000			2
3	873	2,547	2,000	3. Road Fund Serv. Reimbursement	3,000			3
4	3,463	3,049	0	4. Unified Sewerage Agency Charges	0			4
5	4,837	5,191	8,000	5. City of Portland Charges	8,000			5
6	922	781	1,000	6. Miscellaneous	1,000			6
7	10,513	11,929	13,000	7. TOTAL MATERIALS AND SERVICES	14,000			7
				CAPITAL OUTLAY				
1				1.				1
2				2.				2
3				3.				3
4				4.				4
5				5.				5
6				6.				6
7				7. TOTAL CAPITAL OUTLAY				7
				TRANSFERRED TO OTHER FUNDS				
1				1.				1
2				2.				2
3				3.				3
4			10,000	4. General Operating Contingency	10,000			4
5	0	0	10,000	5. TOTAL TRANSFERS & CONTINGENCY	10,000			5
	10,513	11,929	23,000	TOTAL EXPENDITURES	24,000			
	26,208	34,921	23,700	UNAPPROPRIATED ENDING FUND BALANCE	26,482			
	36,721	46,850	46,700	TOTAL	50,482			

BUDGET MESSAGE

CENTRAL COUNTY SERVICE DISTRICT NO. 3

The Central County Service District No. 3 should be dissolved shortly with the sewer responsibility for the area transferred to Portland. O.R.S. Chapter 451 requires that a successor agency be named before a special district can be dissolved. The Implementation Plan for sewers adopted by Portland, Gresham and Board of County Commissioners in September 1985, named Portland as the successor to Central County Service District No. 3.

City annexation has removed the majority of the territory from the District. Although the anticipated Central County Service District dissolution had not occurred by press time, it is nevertheless projected to take place by city annexation in FY 1988-89. This budget is presented in case final dissolution has not taken place by June 30, 1989.

The Special Assessment Fund information is included for historic purposes only.

The D.E.Q. loan for the East Burnside sewer was repaid in 1986. The city of Portland assumed District operations November 1, 1986.

This budget anticipates no revenue resources but utilizes beginning fund balance to pay incidental costs such as audit and filing fees.

The city of Portland will succeed to any unexpended assets remaining after final dissolution of the District.



FORM LB-20

RESOURCES

General

Central County Service District

FUND

(NAME OF MUNICIPAL CORPORATION)

	HISTORICAL DATA			RESOURCE DESCRIPTION	BUDGET FOR NEXT YEAR <u>1989-90</u>			
	ACTUAL		ADOPTED BUDGET THIS YEAR <u>88-89</u>		PROPOSED BY BUDGET OFFICER	APPROVED BY BUDGET COMMITTEE	ADOPTED BY GOVERNING BODY	
	SECOND PRECEDING YEAR <u>86-87</u>	FIRST PRECEDING YEAR <u>87-88</u>						
				Beginning Fund Balance:				
1				1. *Available Cash on Hand (Cash Basis), or				1
2	1,005,835	(1,807)	3,300	2. *Net Working Capital (Accrual Basis)	9,500			2
3	0	0	0	3. Previously Levied Taxes Estimated to be Received	0			3
4	26,300	6,183	200	4. Interest	1,000			4
5				5. OTHER RESOURCES				5
6	586	1,682	0	6. Connection Fees	0	APPROVED	APPROVED	6
7	92,020	12,258	0	7. Sewer User Service Charges	0			7
8				8. Service Reimbursements:				8
9	2,986	0	0	9. Multco General Fund	0			9
10	424	0	0	10. Multco Road Fund	0			10
11	3,989	0	0	11. Bike Path Fund	0			11
12	0	4,044	0	12. Assessments	0			12
13	2,000	0	0	13. Sale of Easement	0			13
14				14.				14
15				15.				15
16				16.				16
17				17.				17
18				18.				18
19				19.				19
20				20.				20
21				21.				21
22				22.				22
23				23.				23
24				24.				24
25				25.				25
26				26.				26
27				27.				27
28				28.				28
29	1,134,140	22,360	3,500	29. Total Resources, Except Taxes to be Levied	10,500			29
30			0	30. Taxes Necessary to Balance Budget	0			30
31	0	0		31. Taxes Collected in Year Levied				31
32	1,134,140	22,360	3,500	32. TOTAL RESOURCES	10,500			32



FORM LB-30

EXPENDITURE SUMMARY

BY FUND, ORGANIZATIONAL UNIT OR PROGRAM

General

Central County Service District

NAME OF ORGANIZATIONAL UNIT—FUND

(NAME OF MUNICIPAL CORPORATION)

	HISTORICAL DATA			EXPENDITURE DESCRIPTION	BUDGET FOR NEXT YEAR 1989-90			
	ACTUAL		ADOPTED BUDGET THIS YEAR 88-89		PROPOSED BY BUDGET OFFICER	APPROVED BY BUDGET COMMITTEE	ADOPTED BY GOVERNING BODY	
	SECOND PRECEDING YEAR 86-87	FIRST PRECEDING YEAR 87-88						
				PERSONAL SERVICES				
1				1.				1
7				7. TOTAL PERSONAL SERVICES				7
				MATERIALS AND SERVICES				
1				1. Multnomah County Charges:				1
2	9,770	54	1,000	2. General Fund	1,000			2
3	14,719	0	0	3. Inverness Fund	0			3
4	6,895	2,345	1,000	4. Road Fund	2,000			4
5	74,053	0	0	5. City of Portland Charges	0			5
6	28,275	0	0	6. Professional Services	0			6
7	4,259	1,050	1,500	7. Miscellaneous	1,500			
8	35,000	0	0	8. Loan Repayment to DEQ	0			
	172,971	3,449	3,500	TOTAL MATERIALS AND SERVICES	4,500			
				CAPITAL OUTLAY				
1				1.				1
2				2.				2
3				3.				3
4				4.				4
5				5.				5
6				6.				6
7				7. TOTAL CAPITAL OUTLAY				7
				TRANSFERRED TO OTHER FUNDS				
1	962,976	0	0	1. CCSD Special Assess. Fund	0			1
2				2.				2
3				3.				3
4			0	4. General Operating Contingency	0			4
5				5. TOTAL TRANSFERS & CONTINGENCY				5
	1,135,947	3,449	3,500	TOTAL EXPENDITURES	4,500			
	[1,807]	18,911		UNAPPROPRIATED ENDING FUND BALANCE	6,000			
	1,134,140	22,360	3,500	TOTAL	10,500			



FORM LB-10

SPECIAL FUND
RESOURCES AND REQUIREMENTS

Special AssessmentCentral County Service District

FUND

(NAME OF MUNICIPAL CORPORATION)

	HISTORICAL DATA			DESCRIPTION RESOURCES AND REQUIREMENTS	BUDGET FOR NEXT YEAR 1989-90			
	ACTUAL		ADOPTED BUDGET THIS YEAR 88-89		PROPOSED BY BUDGET OFFICER	APPROVED BY BUDGET COMMITTEE	ADOPTED BY GOVERNING BODY	
	SECOND PRECEDING YEAR 86-87	FIRST PRECEDING YEAR 87-88						
				RESOURCES				
				Beginning Fund Balance:				
1				1. *Cash on Hand (Cash Basis), or				1
2	182,737	0	0	2. *Working Capital (Accrual Basis) (Modified)	0			2
3				3. Previously Levied Taxes Estimated to be Received				3
4	10,197	0	0	4. Earning from Temporary Investments	0			4
5	962,976	0	0	5. Transferred from Other Funds	0			5
6	4,090	0	0	6. Assessments	0			6
7				7.				7
8				8.				8
9	1,160,000	0	0	9. Total Resources, Except Taxes to be Levied	0			9
10			0	10. Taxes Necessary to Balance	0			10
11	0	0		11. Taxes Collected in Year Levied				11
12	1,160,000	0	0	12. TOTAL RESOURCES	0			12
				REQUIREMENTS				
1	1,160,000	0	0	1. Loan Repayment to DEQ	0			1
2				2.				2
3				3.				3
4				4.				4
5				5.				5
6				6.				6
7				7.				7
8				8.				8
9				9.				9
10				10.				10
11				11.				11
12				12.				12
13				13.				13
14				14.				14
15				15.				15
16	0	0	0	16. UNAPPROPRIATED ENDING FUND BALANCE	0			16
17	1,160,000	0	0	17. TOTAL REQUIREMENTS	0			17

BUDGET MESSAGE

MID COUNTY SERVICE DISTRICT NO. 14

This county service district (originally known as Tulip Acres Lighting District, when formed in 1968), now includes virtually all the unincorporated urban area of Multnomah County, plus the cities of Maywood Park, Troutdale and Fairview.

At this time, district growth is being outstripped by annexations to Portland and Gresham which constitute automatic withdrawals from the district. Excellent working relationships between the effected agencies assure an orderly transition process with a minimum of "glitches".

Although the district continues to add lights as requested by its residents, its overall budget is diminishing because of the annexations to cities. The assessment rate will be unchanged this year at \$45 per property per year.



FORM LB-20

RESOURCESGeneral

FUND

Mid County Service District

(NAME OF MUNICIPAL CORPORATION)

	HISTORICAL DATA			RESOURCE DESCRIPTION	BUDGET FOR NEXT YEAR <u>1989-90</u>					
	ACTUAL		ADOPTED BUDGET THIS YEAR <u>88-89</u>		PROPOSED BY BUDGET OFFICER	APPROVED BY BUDGET COMMITTEE	ADOPTED BY GOVERNING BODY			
	SECOND PRECEDING YEAR <u>86-87</u>	FIRST PRECEDING YEAR <u>87-88</u>								
				Beginning Fund Balance:						
1				1. *Available Cash on Hand (Cash Basis), or				1		
2	371,032	415,653	350,000	2. *Net Working Capital (Accrual Basis)	358,000			2		
3	97,689	75,639	90,000	3. Previously Levied Taxes Estimated to be Received	60,000			3		
4	61,896	47,800	55,000	4. Interest	40,000			4		
5				5. OTHER RESOURCES		A P P R O V E D	A P P R O V E D	5		
6	1,194,294	694,707	1,100,000	6. Assessments	650,000			6		
7	1,609	662	0	7. Sundry	0			7		
8				8.				8		
9				9.				9		
10				10.				10		
11				11.				11		
12				12.				12		
13				13.				13		
14				14.				14		
15				15.				15		
16				16.				16		
17				17.				17		
18				18.				18		
19				19.				19		
20				20.				20		
21				21.				21		
22				22.				22		
23				23.				23		
24				24.				24		
25				25.				25		
26				26.				26		
27				27.				27		
28				28.				28		
29	1,726,520	1,234,461	1,595,000	29. Total Resources, Except Taxes to be Levied	1,108,000					29
30			0	30. Taxes Necessary to Balance Budget	0					30
31	0	0		31. Taxes Collected in Year Levied						31
32	1,726,520	1,234,461	1,595,000	32. TOTAL RESOURCES	1,108,000					32



FORM LB-30

EXPENDITURE SUMMARY

BY FUND, ORGANIZATIONAL UNIT OR PROGRAM

General

Mid County Service District

NAME OF ORGANIZATIONAL UNIT—FUND

(NAME OF MUNICIPAL CORPORATION)

	HISTORICAL DATA			EXPENDITURE DESCRIPTION	BUDGET FOR NEXT YEAR <u>1989-90</u>			
	ACTUAL		ADOPTED BUDGET THIS YEAR <u>88-89</u>		PROPOSED BY BUDGET OFFICER	APPROVED BY BUDGET COMMITTEE	ADOPTED BY GOVERNING BODY	
	SECOND PRECEDING YEAR <u>86-87</u>	FIRST PRECEDING YEAR <u>87-88</u>						
				PERSONAL SERVICES				
1				1.				1
2				2.				2
3				3.				3
4				4.				4
5				5.				5
6				6.				6
7				7. TOTAL PERSONAL SERVICES				7
				MATERIALS AND SERVICES				
1	10,726	12,000	12,000	1Multco General Fund Services	12,000			1
2	25,016	14,247	25,000	2Multco Road Fund Services	25,000			2
3	1,270,796	1,126,377	1,200,000	3Utilities	900,000			3
4	904	0	3,000	4Travel and Training	3,000			4
5	0	0	0	5Data Processing Services	2,000			5
6	1,987	1,453	10,000	6Miscellaneous	10,000			6
7	1,309,429	1,154,077	1,250,000	7. TOTAL MATERIALS AND SERVICES	952,000			7
				CAPITAL OUTLAY				
1	0	0	5,000	1Data Processing Facilities	0			1
2	1,438	0	20,000	2Equipment	25,000			2
3				3.				3
4				4.				4
5				5.				5
6				6.				6
7	1,438	0	25,000	7. TOTAL CAPITAL OUTLAY	25,000			7
				TRANSFERRED TO OTHER FUNDS				
1				1.				1
2				2.				2
3				3.				3
4			25,000	4. General Operating Contingency	25,000			4
5	0	0	25,000	5. TOTAL TRANSFERS & CONTINGENCY	25,000			5
	1,310,867	1,154,077	1,300,000	TOTAL EXPENDITURES	1,002,000			
	415,653	80,384	295,000	UNAPPROPRIATED ENDING FUND BALANCE	106,000			
	1,726,520	1,234,461	1,595,000	TOTAL	1,108,000			

June 29, 1989

(Recess as the Board of County Commissioners and reconvene
as the Governing Body of the Dunthorpe Riverdale Service
District No. 1)

In the matter of the Adoption of the 1989-90)	
Budget of Dunthorpe Riverdale Service District)	ORDER
No. 1, Multnomah County, Oregon, for the Fiscal)	#89-147
Year July 1, 1989 to June 30, 1990	R-5)

Upon motion of Commissioner Kafoury, duly seconded by
Commissioner Anderson, unanimously passed per recommended
Order. (CHAIR)

DATE SUBMITTED _____

(For Clerk's Use)

Meeting Date _____

Agenda No. R-5

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: Adoption of Service District Budget

Informal Only* _____
(Date)

Formal Only June 29, 1989
(Date)

DEPARTMENT Environmental Services DIVISION Transportation

CONTACT Dick Howard TELEPHONE 3599

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Dick Howard

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

In the Matter of the Adoption of the 1989-90 Budget of DUNTHORPE-RIVERDALE SERVICE DISTRICT NO. 1, Multnomah County, Oregon, for the Fiscal Year July 1, 1989, to June 30, 1990.

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☒ RATIFICATION

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA 5 minutes

IMPACT:

PERSONNEL

☒ FISCAL/BUDGETARY

☐ General Fund

Other Service Districts

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: _____

BUDGET / PERSONNEL Kathleen Spence 10/22/89

COUNTY COUNSEL (Ordinances, Resolution, Agreements, Contracts) [Signature]

OTHER _____
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

BEFORE THE BOARD OF COUNTY COMMISSIONERS FOR
MULTNOMAH COUNTY, OREGON
AS THE GOVERNING BODY OF
DUNTHORPE-RIVERDALE SERVICE DISTRICT NO. 1

#89-147

In the Matter of the Adoption of the 1989-90 Budget of
DUNTHORPE-RIVERDALE SERVICE DISTRICT NO. 1, Multnomah
County, Oregon, for the Fiscal Year July 1, 1989, to
June 30, 1990.

The above-entitled matter is before the Board, acting as the governing body of DUNTHORPE-RIVERDALE SERVICE DISTRICT NO. 1, to consider the approval and adoption of a budget for said service district for the fiscal year July 1, 1989, to June 30, 1990.

It appearing to the Board that the said service district budget as prepared under the direction of the duly appointed Budget Director has been duly considered and approved by the Board and public hearing was held before the Multnomah County Tax Supervising and Conservation Commission on the 13th day of June, 1989, and that said budget was duly certified by said Commission with objections and recommendations in compliance with the Local Budget Law of the State of Oregon; and

It is further appearing that the budgeted appropriations in said budget are as follows:

GENERAL FUND

Total Materials & Services	\$ 99,100
Contingency	20,000
Total Budget Appropriations	119,100
Unappropriated Ending Working Capital	278,202
Total Budget Requirements	397,202

SINKING FUND

Bond Principal	\$ 28,000
Bond Interest	2,128
Total Appropriations	30,128
Unappropriated Ending Working Capital	8,682
Total Budget Requirements	38,810

And the Board being now fully advised in the premises, therefore,

The Board makes response to the points raised by the Tax Supervising and Conservation Commission as attached.

The funds as hereinabove provided are hereby appropriated within the district budget and the budget hereinabove designated now on file is hereby adopted as the budget of said DUNTHORPE-RIVERDALE SERVICE DISTRICT NO. 1 Multnomah County, Oregon, for the Fiscal Year July 1, 1989, to June 30, 1990.

June 29, 1989

XXXXXX
June 30, 1989
(SEAL)

REVIEWED:

LAWRENCE KRESSEL, COUNTY COUNSEL
FOR MULTNOMAH COUNTY, OREGON

By John D. B.
6978F/2

BOARD OF COUNTY COMMISSIONERS
MULTNOMAH COUNTY, OREGON

By Gladys McCoy
Gladys McCoy, Chair

June 29, 1989

In the matter of Levying Taxes for Dunthorpe-)	
Riverdale Service District No. 1, Multnomah)	ORDER
County, Oregon, for the Fiscal Year, July 1,)	#89-148
1989 to June 30, 1990)	
	R-6	

Dick Howard, Service District Engineer, stated that this is the last year that taxes will need to be levied, as the bonds will be paid off in FY 1990-91.

Upon motion of Commissioner Bauman, duly seconded by Commissioner Kafoury, unanimously passed per recommended Order.
(CHAIR)

DATE SUBMITTED _____

(For Clerk's Use)

Meeting Date _____

Agenda No. R-6

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: Levying Tax for Service District

Informal Only* _____
(Date)

Formal Only June 29, 1989
(Date)

DEPARTMENT Environmental Services DIVISION Transportation

CONTACT Dick Howard TELEPHONE 3599

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Dick Howard

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

In the Matter of Levying Taxes for Dunthorpe-Riverdale Service District No.1, Multnomah County, Oregon, for the Fiscal Year July 1, 1989, to June 30, 1990.

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☒ RATIFICATION

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA 5 minutes

IMPACT:

PERSONNEL

☒ FISCAL/BUDGETARY

☐ General Fund

Other Service Districts

BOARD OF
COUNTY COMMISSIONERS
MULTNOMAH COUNTY
OREGON
1989 JUN 22 PM 3:20

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: _____

BUDGET / PERSONNEL John L. DeBay 16/22/89

COUNTY COUNSEL (Ordinances, Resolution, Agreements, Contracts) John L. DeBay

OTHER _____
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

BEFORE THE BOARD OF COUNTY COMMISSIONERS FOR
MULTNOMAH COUNTY, OREGON
AS THE GOVERNING BODY OF
DUNTHORPE-RIVERDALE SERVICE DISTRICT NO. 1

#89-148

In the Matter of Levying Taxes for Dunthorpe-Riverdale
Service District No.1, Multnomah County, Oregon, for the
Fiscal Year July 1, 1989, to June 30, 1990.

The above-entitled matter is before the Board, acting as the governing body of DUNTHORPE-RIVERDALE SERVICE DISTRICT NO. 1, to consider the amount of taxes to be levied on the Multnomah County Tax and Assessment Roll for the year 1989-90 as required by the budget of DUNTHORPE-RIVERDALE SERVICE DISTRICT NO. 1; and

It appearing to the Board that the said service district budget has been duly considered and approved by the Board and a public hearing was held before the Multnomah County Tax Supervising and Conservation Commission on the 13th day of June, 1989 in compliance with the Local Budget Law of the State of Oregon; in accordance with the recommendation of said Commission, therefore

The DUNTHORPE-RIVERDALE SERVICE DISTRICT NO. 1, Multnomah County, Oregon hereby levies in taxes, upon all taxable property in said service district on January 1, 1989 the sum of \$24,516 for DUNTHORPE-RIVERDALE SERVICE DISTRICT NO. 1; and

The Director of the Department of General Services shall certify to the Director of the Division of Assessment and Taxation of Multnomah County, Oregon, and the Department of Revenue of the State of Oregon, the tax levy made by this action and file with them a copy of the budget as adopted.

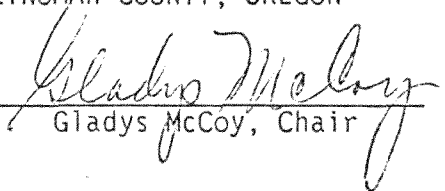
June 29, 1989

(SEAL)

XXXXXXXXXXXXX
~~June 30, 1989~~

BOARD OF COUNTY COMMISSIONERS
MULTNOMAH COUNTY, OREGON

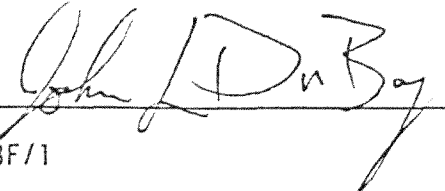
By


Gladys McCoy, Chair

REVIEWED:

LAWRENCE KRESSEL, COUNTY COUNSEL
FOR MULTNOMAH COUNTY, OREGON

By


6978F/1

June 29, 1989

(Recess as the Governing Body of the Dunthorpe Riverdale Service District and reconvene as the Governing Body of the West Hills Service District No. 2)

In the matter of the Adoption of the 1989-90)	
Budget of West Hills Service District No. 2,)	ORDER
Multnomah County, Oregon, for the Fiscal Year)	#89-149
July 1, 1989 to June 30, 1990	R-7)

Upon motion of Commissioner Anderson, duly seconded by Commissioner Kafoury, unanimously passed per recommended Order.
(CHAIR)

DATE SUBMITTED _____

(For Clerk's Use)

Meeting Date _____

Agenda No. _____

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: Adoption of Service District Budget

Informal Only* _____
(Date)

Formal Only June 29, 1989
(Date)

DEPARTMENT Environmental Services DIVISION Transportation

CONTACT Dick Howard TELEPHONE 3599

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Dick Howard

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

In the Matter of Adoption of the 1989-90 Budget of WEST HILLS SERVICE DISTRICT NO. 2, Multnomah County, Oregon, for the Fiscal Year July 1, 1989, to June 30, 1990.

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☒ RATIFICATION

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA 5 minutes

IMPACT:

PERSONNEL

☒ FISCAL/BUDGETARY

☐ General Fund

Other Service Districts

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: _____

BUDGET / PERSONNEL Cathleen [Signature] 6/22/89

COUNTY COUNSEL (Ordinances, Resolution, Agreements, Contracts) John D. Bay

OTHER _____
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

CLERK OF
COUNTY COMMISSIONERS
1989 JUN 22 PM 3:20
MULTNOMAH COUNTY
OREGON

BEFORE THE BOARD OF COUNTY COMMISSIONERS FOR
MULTNOMAH COUNTY, OREGON
AS THE GOVERNING BODY OF
WEST HILLS SERVICE DISTRICT NO. 2

#89-149

In the Matter of the Adoption of the 1989-90 Budget of
WEST HILLS SERVICE DISTRICT NO. 2, Multnomah County,
Oregon, for the Fiscal Year July 1, 1989, to June 30, 1990.

The above-entitled matter is before the Board, acting as the governing body of WEST HILLS SERVICE DISTRICT NO. 2, to consider the approval and adoption of a budget for said service district for the fiscal year July 1, 1989, to June 30, 1990.

It appearing to the Board that the said service district budget as prepared under the direction of the duly appointed Budget Director has been duly considered and approved by the Board and public hearing was held before the Multnomah County Tax Supervising and Conservation Commission on the 13th day of June, 1989, and that said budget was duly certified by said Commission with objections and recommendations in compliance with the Local Budget Law of the State of Oregon; and

It is further appearing to the Board that said budget as approved is on file in the Department of General Services, Multnomah County; and

It further appearing that the budgeted appropriations in said budget are as follows:

GENERAL FUND

Total Materials & Services	\$ 14,000
Contingency	10,000
Total Budget Appropriations	<u>24,000</u>
Unappropriated Ending Working Capital	<u>26,482</u>
Total Budget Requirements	50,482

And the Board being now fully advised in the premises, therefore,

The Board makes response to the points raised by the Tax Supervising and Conservation Commission as attached.

Taking this into account but being aware that the District's annual audit notes a deficit resulting from depreciation, the Board finds that the rate structure does not produce collections excess to needs. The Board does not agree that a change in policy is advisable.

The funds as hereinabove provided are hereby appropriated within the district budget and the budget hereinabove designated now on file is hereby adopted as the budget of said WEST HILLS SERVICE DISTRICT NO. 2, Multnomah County, Oregon, for the Fiscal Year July 1, 1989, to June 30, 1990.

June 29, 1989
(SEAL)

~~XXXXXX~~1989

BOARD OF COUNTY COMMISSIONERS
MULTNOMAH COUNTY, OREGON

By

Gladys McCoy
Gladys McCoy, Chair

REVIEWED:

LAWRENCE KRESSEL, COUNTY COUNSEL
FOR MULTNOMAH COUNTY, OREGON

By

John L. DeB...
6978F/4

June 29, 1989

(Recess as the Governing Body of the West Hills Service District and reconvene as the Governing Body of the Central County Service District No. 3)

In the matter of the Adoption of the 1989-90)	
Budget of Central County Service District No. 3,)	ORDER
Multnomah County, Oregon, for the Fiscal Year)	#89-150
July 1, 1989 to June 30, 1990	R-8)

Upon motion of Commissioner Anderson, duly seconded by Commissioner Kafoury, unanimously passed per recommended Order.
(CHAIR)

DATE SUBMITTED _____

(For Clerk's Use)

Meeting Date _____

Agenda No. _____

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: Adoption of Service District Budget

Informal Only* _____
(Date)

Formal Only June 29, 1989
(Date)

DEPARTMENT Environmental Services DIVISION Transportation

CONTACT Dick Howard TELEPHONE 3599

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Dick Howard

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

In the Matter of the Adoption of the 1989-90 Budget of CENTRAL COUNTY SERVICE DISTRICT NO. 3, Multnomah County, Oregon, for the Fiscal Year July 1, 1989, to June 30, 1990.

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☒ RATIFICATION

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA 5 minutes

IMPACT:

PERSONNEL

☒ FISCAL/BUDGETARY

☐ General Fund

Other Service Districts

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: _____

BUDGET / PERSONNEL [Signature] 6/22/89

COUNTY COUNSEL (Ordinances, Resolution, Agreements, Contracts) [Signature]

OTHER _____
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

CLERK OF
COUNTY COMMISSIONER
1989 JUN 22 PM 3:20
MULTNOMAH COUNTY
OREGON

BEFORE THE BOARD OF COUNTY COMMISSIONERS FOR
MULTNOMAH COUNTY, OREGON
AS THE GOVERNING BODY OF
CENTRAL COUNTY SERVICE DISTRICT NO. 3

#89-150

In the Matter of the Adoption of the 1989-90 Budget of
CENTRAL COUNTY SERVICE DISTRICT NO. 3, Multnomah County,
Oregon, for the Fiscal Year July 1, 1989, to June 30, 1990.

The above-entitled matter is before the Board, acting as the governing body of CENTRAL COUNTY SERVICE DISTRICT NO. 14, to consider the approval and adoption of a budget for said service district for the fiscal year July 1, 1989, to June 30, 1990.

It appearing to the Board that the said service district budget as prepared under the direction of the duly appointed Budget Director has been duly considered and approved by the Board and public hearing was held before the Multnomah County Tax Supervising and Conservation Commission on the 13th day of June, 1989, and that said budget was duly certified by said Commission with objections and recommendations in compliance with the Local Budget Law of the State of Oregon; and

It is further appearing to the Board that said budget as approved is on file in the Department of General Services, Multnomah County; and

It further appearing that the budgeted appropriations in said budget are as follows:

GENERAL FUND

Total Materials & Services	\$ 4,500
Total Budget Appropriations	4,500
Unappropriated Ending Working Capital	6,000
Total Budget Requirements	10,500

And the Board being now fully advised in the premises, therefore,

The Board makes response to the points raised by the Tax Supervising and Conservation Commission as attached.

The funds as hereinabove provided are hereby appropriated within the district budget and the budget hereinabove designated now on file is hereby adopted as the budget of said CENTRAL COUNTY SERVICE DISTRICT NO. 3, Multnomah County, Oregon, for the Fiscal Year July 1, 1989, to June 30, 1990.

June 29, 1989

(SEAL)

XXXXXX1989X

REVIEWED:

LAWRENCE KRESSEL, COUNTY COUNSEL
FOR MULTNOMAH COUNTY, OREGON

By

6978F/8

BOARD OF COUNTY COMMISSIONERS
MULTNOMAH COUNTY, OREGON

By

Gladys McCoy, Chair

June 29, 1989

(Recess as the Governing Body of the Central County Service District and reconvene as the Governing Body of the Mid-County Service District No. 14)

In the matter of the Adoption of the 1989-90)	
Budget of Mid-County Service District No. 14,)	ORDER
Multnomah County, Oregon, for the Fiscal Year)	#89-151
July 1, 1989 to June 30, 1990	R-9)

Upon motion of Commissioner Bauman, duly seconded by Commissioner Kafoury, unanimously passed per recommended Order.
(CHAIR)

DATE SUBMITTED _____

(For Clerk's Use)

Meeting Date _____

Agenda No. _____

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: Adoption of Service District Budget

Informal Only* _____
(Date)

Formal Only June 29, 1989
(Date)

DEPARTMENT Environmental Services DIVISION Transportation

CONTACT Dick Howard TELEPHONE 3599

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Dick Howard

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

In the Matter of the Adoption of the 1989-90 Budget of MID-COUNTY SERVICE DISTRICT NO. 14, Multnomah County, Oregon, for the Fiscal Year July 1, 1989, to June 30, 1990.

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☒ RATIFICATION

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA 5 minutes

IMPACT:

PERSONNEL

☒ FISCAL/BUDGETARY

☐ General Fund

Other Service Districts

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: _____

BUDGET / PERSONNEL Kurt Petersen 4/22/89

COUNTY COUNSEL (Ordinances, Resolution, Agreements, Contracts) John D. Bay

OTHER _____
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

1989 JUN 22 PM 3:20
MULTNOMAH COUNTY
OREGON
COUNTY COMMISSIONER

BEFORE THE BOARD OF COUNTY COMMISSIONERS FOR
MULTNOMAH COUNTY, OREGON
AS THE GOVERNING BODY OF
MID COUNTY SERVICE DISTRICT NO. 14

#89-151

In the Matter of the Adoption of the 1989-90 Budget of
MID COUNTY SERVICE DISTRICT NO. 14, Multnomah County,
Oregon, for the Fiscal Year July 1, 1989, to June 30, 1990.

The above-entitled matter is before the Board, acting as the governing body of MID COUNTY SERVICE DISTRICT NO. 14, to consider the approval and adoption of a budget for said service district for the fiscal year July 1, 1989, to June 30, 1990.

It appearing to the Board that the said service district budget as prepared under the direction of the duly appointed Budget Director has been duly considered and approved by the Board and public hearing was held before the Multnomah County Tax Supervising and Conservation Commission on the 13th day of June, 1989, and that said budget was duly certified by said Commission with objections and recommendations in compliance with the Local Budget Law of the State of Oregon; and

It is further appearing that the budgeted appropriations in said budget are as follows:

GENERAL FUND

Total Materials & Services	\$950,000
Capital Outlay	25,000
Contingency	25,000
Total Budget Appropriations	<u>1,000,000</u>
Unappropriated Ending Working Capital	108,000
Total Budget Requirements	<u>1,108,000</u>

And the Board being now fully advised in the premises, therefore,

The Board makes response to the points raised by the Tax Supervising and Conservation Commission as attached.

The funds as hereinabove provided are hereby appropriated within the district budget and the budget hereinabove designated now on file is hereby adopted as the budget of said WEST HILLS SERVICE DISTRICT NO. 2, Multnomah County, Oregon, for the Fiscal Year July 1, 1989, to June 30, 1990.

June 29, 1989

(SEAL)

XXXXXX30XXXX989X

REVIEWED:

LAWRENCE KRESSEL, COUNTY COUNSEL
FOR MULTNOMAH COUNTY, OREGON

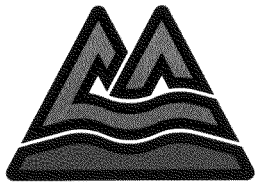
By

6978F/6

BOARD OF COUNTY COMMISSIONERS
MULTNOMAH COUNTY, OREGON

By

Gladys McCoy, Chair



MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS
ROOM 605, COUNTY COURTHOUSE
1021 S.W. FOURTH AVENUE
PORTLAND, OREGON 97204

GLADYS McCOY	•	Chair	•	248-3308
PAULINE ANDERSON	•	District 1	•	248-5220
GRETCHEN KAFOURY	•	District 2	•	248-5219
RICK BAUMAN	•	District 3	•	248-5217
	•	District 4	•	248-5213
JANE MCGARVIN	•	Clerk	•	248-3277

June 29, 1989

Mr. Duane Zussy, Director
Department of Human Services
426 SW Stark
Portland, OR

Dear Mr. Zussy:

Be it remembered, that at a meeting of the Board of County Commissioners held June 29, 1989, the following action was taken:

In the matter of ratification of an Inter-)
governmental Agreement with State Community)
Services for \$662,463 in various weatherization)
funds which have been reallocated by SCS as a)
result of the inability of Metropolitan Community)
Action and Human Solutions, Inc. to expend)
these funds prior to March 31, 1989, providing)
for carryover of certain funds into FY 1989-90,)
and adds Training and Technical Assistance funds)
which were to be expended prior to March 31,)
retroactively to January 1, 1989 R-10)

Upon motion of Commissioner Bauman, duly seconded by Commissioner Anderson, it is unanimously

ORDERED that said Intergovernmental Agreement be ratified.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By _____
Jane McGarvin
Clerk of the Board

jm
cc: Budget
Finance

DATE SUBMITTED _____

(For Clerk's Use)
Meeting Date 6/29/89
Agenda No. R-10

COPY OF AGREEMENT AVAILABLE FROM CLERK OF THE BOARD

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: Ratification of Intergovernmental Agreement
with State Community Services

Informal Only* _____
(Date)

Formal Only _____
(Date)

DEPARTMENT Human Services DIVISION Director's Office

CONTACT Bill Thomas TELEPHONE 248-3782

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Bill Thomas/Duane Zussy

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Retroactively ratifies the attached contract with State Community Services for \$662,463 in various weatherization funds which have been reallocated by SCS as a result of the inability of Metropolitan Community Action and Human Solutions Inc. to expend these funds prior to March 31, 1989. Certain funds have been carried over to FY 89-90. The contract also adds Training and Technical Assistance funds which were to be expended prior to March 31.

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☒ RATIFICATION

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA 2 minutes

IMPACT:

☐ PERSONNEL

☒ FISCAL/BUDGETARY

☐ General Fund

Other Federal/State

BOARD OF
COUNTY COMMISSIONERS
1989 JUN 20 PM 4:16
MULTI-COUNTY
OREGON

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: Duane Zussy (R)

BUDGET/PERSONNEL Thomas G. Supper

COUNTY COUNSEL (Ordinances, Resolution, Agreements, Contracts) [Signature]

OTHER _____
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

1581F/18

DATE SUBMITTED _____

(For Clerk's Use)

Meeting Date _____

Agenda No. _____

COPY OF AGREEMENT AVAILABLE FROM CLERK OF THE BOARD

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: Ratification of Intergovernmental Agreement
with State Community Services

Informal Only* _____
(Date)

Formal Only _____
(Date)

DEPARTMENT Human Services DIVISION Director's Office

CONTACT Bill Thomas TELEPHONE 248-3782

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Bill Thomas/Duane Zussy

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Retroactively ratifies the attached contract with State Community Services for \$662,463 in various weatherization funds which have been reallocated by SCS as a result of the inability of Metropolitan Community Action and Human Solutions Inc. to expend these funds prior to March 31, 1989. Certain funds have been carried over to FY 89-90. The contract also adds Training and Technical Assistance funds which were to be expended prior to March 31.

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☒ RATIFICATION

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA 2 minutes

IMPACT:

☐ PERSONNEL

☒ FISCAL/BUDGETARY

☐ General Fund

Other Federal/State

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: _____

BUDGET/PERSONNEL _____ / _____

COUNTY COUNSEL (Ordinances, Resolution, Agreements, Contracts) _____

OTHER _____
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

158/F/18



MULTNOMAH COUNTY OREGON

DEPARTMENT OF HUMAN SERVICES
426 S.W. STARK, 7TH FLOOR
PORTLAND, OREGON 97204
(503) 248-3782

BOARD OF COUNTY COMMISSIONERS
GLADYS McCOY • CHAIR OF THE BOARD
PAULINE ANDERSON • DISTRICT 1 COMMISSIONER
GRETCHEN KAFOURY • DISTRICT 2 COMMISSIONER
RICK BAUMAN • DISTRICT 3 COMMISSIONER
POLLY CASTERLINE • DISTRICT 4 COMMISSIONER

MEMORANDUM

TO: Gladys McCoy, Multnomah County Chair

VIA: Duane Zussy, Director, Department of Human Services

FROM: Bill Thomas, Emergency Basic Needs Coordinator *Bill Thomas*

DATE: June 16, 1989

SUBJECT: Retroactive Approval of Intergovernmental Agreement with
State Community Services

RECOMMENDATION: The DHS Director's Office recommends that the Board of County Commissioners retroactively approve the attached revenue agreement with State Community Services (SCS) for \$622,463 which was received on June 15, 1989.

ANALYSIS: This agreement provides various weatherization monies for use throughout the County during the period January 1, 1989, through September 30, 1989, to provide low income weatherization services to eligible persons, as follows:

USDOE	\$ 19,380	April 1 - June 30, 1989
STRIPPER WELL	\$ 412	April 1 - June 30, 1989
ODOE Spec Proj	\$209,783	April 1 - June 30, 1989
ODOE Spec Proj	\$ 81,998	April 1 - Sept 30, 1989
EXXON	\$261,424	April 1 - June 30, 1989
LIEAP WX	\$ 76,669	Jan 1 - June 30, 1989
USDOE T/TA	\$ 4,826	Jan 1 - Mar 31, 1989
EXXON T/TA	\$ 7,971	Jan 1 - Mar 31, 1989

BACKGROUND: With the exception of Training and Technical Assistance (T/TA) funds, these revenues represent funds originally contracted by SCS to the County for the period through March 31, 1989. Metropolitan Community Action (MCA) and Human Solutions Inc. (HSI) were unable to spend over \$1.1 million prior to contract termination dates. SCS permitted the County to encumber those funds with a 45 day closeout period. However, based on funds unspent as of May 15, DHS requested that SCS reallocate the funds contained in this contract to allow them to be spent in Multnomah County. To facilitate this, \$105,000 was shifted from MCA to HSI for expenditure prior to June 30, and SCS agreed to allow the County to carry over \$81,998 for expenditure on unfinished Housing Authority buildings prior to September 30, 1989. (MCA is projecting an additional \$12,400 underexpenditure of ODOE funds, which will be added to the contract as carryover.) As a result of these actions, no weatherization funds have been lost to Multnomah County.

Memo to Gladys McCoy

June 16, 1989

Page 2

Training and Technical Assistance funds were to have been expended by MCA and HSI prior to March 31, 1989. However, the budget and workplan for these funds was submitted by MCA too late to add to contracts which expired on March 31. Inclusion of these funds in a master contract which is still in force at the time of the Board's ratification will allow the County to reimburse MCA and HSI for legitimate T/TA expenditures incurred prior to March 31.

Appropriate changes have been made in the DHS Director's Office materials and services FY 88-89 budget and are being made in the County's current contract with Metropolitan Community Action to reflect these revenues.

(See instructions on reverse side)

TRANSACTION CODE						P.O.	AGENCY								PO DATE	m m d d y y mm/dd/yyyy	ACCOUNTING PERIOD							m m y y MM/YY	BUDGET FY	y y YY	ACTION <input type="checkbox"/> Original Entry (E) <input type="checkbox"/> Adjustment (M)
VENDOR CODE									VENDOR NAME										TOTAL AMOUNT	\$ TOTAL							
LINE NO.	CONTRACT NUMBER	FUND AGENCY ORGANIZATION	ACTIVITY OBJECT SUB OBJ	REPT CATEG	DESCRIPTION	AMOUNT	INC/DEC IND																				
	(SEE ATTACHED)					\$																					
						\$																					
						\$																					
						\$																					

LINE NO.	CONTRACT NUMBER	FUND	AGENCY	ORGANI- ZATION	ACTIVITY	OBJECT	SUB OBJ	REPT CATEG	DESCRIPTION	AMOUNT	INC/ DEC IND
-------------	--------------------	------	--------	-------------------	----------	--------	------------	---------------	-------------	--------	--------------------

		156	010	0130					USDOE (2090)	\$ 24,206	
		156	010	0130					SW (2077)	\$ 412	
		156	010	0130					ODOE SP (2395)	\$291,781*	
		156	010	0130					EXXON (2076)	\$269,395	
		156	010	0130					LIEAP (2073)	\$ 76,669	

*NOTE: \$81,998 of this total will not be realized during FY 88-89, but will be carried over to FY 89-90



MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS
ROOM 605, COUNTY COURTHOUSE
1021 S.W. FOURTH AVENUE
PORTLAND, OREGON 97204

GLADYS McCOY •	Chair	• 248-3308
PAULINE ANDERSON •	District 1	• 248-5220
GRETCHEN KAFOURY •	District 2	• 248-5219
RICK BAUMAN •	District 3	• 248-5217
	District 4	• 248-5213
JANE McGARVIN •	Clerk	• 248-3277

June 29, 1989

Mr. Duane Zussy, Director
Department of Human Services
426 SW Stark
Portland, OR

Dear Mr. Zussy:

Be it remembered, that at a meeting of the Board of County Commissioners held June 29, 1989, the following action was taken:

In the matter of ratification of five amendments)
to contracts with State Community Services)
providing for various State Community Services)
funds in the amount of \$35,656 for use on a)
County wide basis as follows: a) LIEAP Admin-)
istration - \$19,313; b) LIEAP Program -)
(\$284,606) - County only monitors allocation of)
funds to eligible clients, not disbursement;)
c) Migrant - \$10,000; d) State Homeless Assis-)
tance Program - \$6,343; e) State Homeless Assis-)
tance Program - reimbursement R-11)

Upon motion of Commissioner Bauman, duly seconded by Commissioner Anderson, it is unanimously

ORDERED that said Intergovernmental Agreement be ratified.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By _____
Jane McGarvin
Clerk of the Board

jm
cc: Budget
Finance

DATE SUBMITTED _____

(For Clerk's Use)

Meeting Date

Agenda No.

6/29/89
R-11

COPY OF AMENDMENTS AVAILABLE FROM CLERK OF THE BOARD

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: Ratification of Amendments to Intergovernmental
Agreements with State Community Services

Informal Only* _____
(Date)

Formal Only _____
(Date)

DEPARTMENT Human Services DIVISION Director's Office

CONTACT Bill Thomas TELEPHONE x 3782

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Duane Zussy/Bill Thomas

BRIEF SUMMARY (Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested):

Ratifies the attached five amendments to contracts with State Community Services (SCS) providing for various State Community Services funds in the amount of \$35,656, for use on a Countywide basis. (IF MORE SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☒ APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA 5 minutes

IMPACT:

☐ PERSONNEL

☒ FISCAL/BUDGETARY

☐ General Fund

Other Federal /State

BOARD OF
COUNTY COMMISSIONERS
1989 JUN 20 PM 4:18
MULTI-NOMINAL COUNTY
OREGON

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: Duane Zussy (pc)

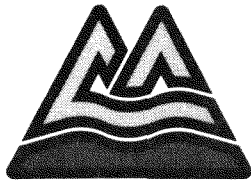
BUDGET/PERSONNEL /

COUNTY COUNSEL (Ordinances, Resolution, Agreements, Contracts) [Signature]

OTHER _____
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

[1581F p.10]



MULTNOMAH COUNTY OREGON

DEPARTMENT OF HUMAN SERVICES
426 S.W. STARK, 7TH FLOOR
PORTLAND, OREGON 97204
(503) 248-3782

BOARD OF COUNTY COMMISSIONERS
GLADYS McCOY • CHAIR OF THE BOARD
PAULINE ANDERSON • DISTRICT 1 COMMISSIONER
GRETCHEN KAFOURY • DISTRICT 2 COMMISSIONER
RICK BAUMAN • DISTRICT 3 COMMISSIONER
POLLY CASTERLINE • DISTRICT 4 COMMISSIONER

MEMORANDUM

TO: Gladys McCoy, Multnomah County Chair

VIA: Duane Zussy, Director, Department of Human Services *Duane Zussy*

FROM: Bill Thomas, Emergency Basic Needs Coordinator *Bill Thomas*

DATE: June 16, 1989

SUBJECT: Ratification of Amendments to Intergovernmental Agreements with State Community Services

RECOMMENDATION: The DHS Director's Office recommends that the Board of County Commissioners ratify the attached five amendments to agreements with State Community Services (SCS) which provide \$35,656 in various State and federal funds for Countywide use in FY 88-89.

ANALYSIS: These amendments adjust revenues for the Low Income Energy Assistance Program (LIEAP) and the Migrant Homeless Assistance Program (MIGRANT); add FY 87-88 carryover of State Homeless Assistance Program (SHAP) funds to the SHAP contract for FY 88-89; add State Legalization Impact Assistance Grant (SLIAG) funds to the SHAP contract to pay for food and shelter to homeless legalized immigrants; and add a program reporting requirement to the Oregon Partners In Energy (OPIE) Chronic Arrearages Demonstration Project contract. Funds are added as follows:

<u>CONTRACT</u>	<u>INCREASE/DECREASE</u>
LIEAP - ADMINISTRATION	\$ 19,313
- PROGRAM	\$ (284,606)*
MIGRANT	\$ 10,000
SHAP	\$ 6,343
SHAP	SLIAG REIMBURSEMENT

(*Although these funds are part of the contract with SCS, they do not pass through the County's fiscal system. The County is responsible only for monitoring the allocation of funds to eligible clients by seven intake agencies, not for disbursement which is done by Adult and Family Services.)

Appropriate adjustments to reflect these amendments have been made in the DHS Director's Office budget for FY 88-89 and are being made in the County's contract with MCA.

BACKGROUND:

SCS-approved budgets and workplans reflecting amended funding amounts are required attachments to contract amendments with SCS submitted to the Board for ratification. Final corrections in the LIEAP workplan and budget necessary to receive SCS approval for these documents were received from MCA on June 16, 1989.

Final confirmation of the FY 87-88 SHAP carryover amount, reconciling the audit with previously submitted financial statements, was received from MCA on June 2, 1989.

The SLIAG amendment to the SHAP contract does not provide a dollar figure, neither a ceiling nor a floor. It provides federal reimbursement for SHAP funds advanced to pay for SLIAG eligible expenditures on food and shelter to homeless legalized immigrants.

LIEAP ADDENDUM

This is an addendum to the Agreement for the Delegation of Low Income Energy Assistance Grant (LIEAP) Funds between Oregon State Community Services (SCS) Department of Human Resources and MULTNOMAH COUNTY DEPARTMENT OF HUMAN SERVICES (SUBGRANTEE) for the period DECEMBER 1, 1988 to NOVEMBER 30, 1989.

The first paragraph of the original LIEAP agreement is amended to read as follows:

By this agreement and all the attachments and exhibits, SCS delegates \$ 2,956,746.00 to SUBGRANTEE for the period beginning December 1, 1988 and ending November 30, 1989 subject to the following conditions and requirements.

Section 2 of the original LIEAP agreement is replaced in its entirety with the following:

2. Budget and Payments

- A. SCS certifies that sufficient funds are available and authorized for expenditure to finance this agreement as indicated, provided, however, that continuation of this agreement, or any extension, after the end of the biennium (June 30, 1989) in which it is written, is contingent upon funds being made lawfully available for the succeeding period.
- B. SUBGRANTEE's budget shall be in the format and shall contain all information requested by SCS. The budget summary, attached hereto as Exhibit B and by this reference made a part hereof, shall allocate the total funds delegated under this agreement to each of the line item categories specified therein. SUBGRANTEE shall make no changes between line item categories without written approval of SCS.

SUBGRANTEE shall not allocate or use more than \$ 232,542.00 of the funds delegated under this agreement for administrative costs, including planning. All remaining funds shall be available for direct program costs.

- C. SUBGRANTEE shall reserve 3.0 % of the total funds delegated under this agreement for energy crisis intervention. Such funds shall be used for no other

purpose until March 15 when they may be reprogrammed for regular heating assistance.

- D. Those funds that have been allocated by SUBGRANTEE in its budget summary (Exhibit B) to administrative costs shall be paid as specified in this paragraph. SCS shall pay SUBGRANTEE one-sixth (1/6) of the administrative funds upon the signing of this agreement. Thereafter, SUBGRANTEE shall receive further payments of the administrative funds from SCS upon SCS's receipt and approval of the "Request for Cash" form filed by SUBGRANTEE pursuant to Section 4 hereof. Approval shall only be given if SUBGRANTEE's cash level reaches thirty (30) days cash requirements and all reports required or requested under this agreement have been submitted to SCS. Processing will normally take ten (10) working days.

All funds that have been allocated by SUBGRANTEE in its budget summary (Exhibit B) to costs other than administrative costs shall be available for direct program costs (energy assistance payments). SUBGRANTEE may process payments against these funds as needed to perform its approved work program.

- E. Upon review of the quarterly Financial Status Report filed by SUBGRANTEE pursuant to OAR 410-60-025(1)(c) and Section 4 hereof, SCS may adjust the amount delegated to SUBGRANTEE, within the limits of the total grant amount, upward or downward to reflect the actual expenditure of funds.

Exhibit B to the original LIEAP agreement is replaced with the attached document, labeled "EXHIBIT B (12/88)."

Except as expressly modified by this addendum, the terms and conditions of the original LIEAP agreement remain in full force and effect.

SUBGRANTEE, BY THE SIGNATURE BELOW OF ITS AUTHORIZED REPRESENTATIVE, HEREBY ACKNOWLEDGES THAT IT HAS READ THIS ADDENDUM, UNDERSTANDS IT,

AND AGREES TO BE BOUND BY ITS TERMS AND CONDITIONS.

APPROVED:
SUBGRANTEE

MULTNOMAH COUNTY DEPARTMENT
OF HUMAN SERVICES
426 SW Stark, 7th Floor
Portland, Oregon 97204
503-248-3782

By William B. Doney 6-16-89
Community Services Program Date

By _____
Director, Dept. Human Services Date

By _____
Gladys McCoy, Chair Date
Multnomah County Board of Commissioners

APPROVED AS TO FORM:

LAURENCE KRESSEL
County Counsel
Multnomah County, Oregon

By _____
Chief Assistant County Counsel

GRANTEE

OREGON STATE COMMUNITY SERVICES
Department of Human Resources
207 Public Service Building
Salem, Oregon 97310

By _____
Victor Vasquez, Jr., Manager

Date _____

SCS Contract # 01209

PROPOSED PROGRAM BUDGET

SUMMARY

PROGRAM TITLE LIEAP

SUBGRANTEE NAME MCA

PROGRAM PERIOD JANUARY 1, ,1989 TO DECEMBER 31, ,1989

	ADMIN	PROGRAM
	AMOUNT	
1.1 - PERSONAL SERVICES	195,176	
1.2 - PROFESSIONAL SERVICES	2,364	
1.3 - AUDIT	2,360	//////////
1.2.1 - TRAVEL/TRANSPORTATION	1,359	
1.2.2 - SPACE COSTS	12,157	
1.2.3 - CONSUMABLE SUPPLIES	9,028	
1.2.4 - LEASE & PURCHASE OF EQUIPMENT	1,949	
1.2.5 - INSURANCE	2,771	
1.2.6 - TRAINING	400	
1.2.7 - MATERIALS (WX ONLY)	//////////	
1.2.8 - OTHER COSTS	4,978	
GRAND TOTAL	232,542	

Rec'd
6/6/89

1.1 SCHEDULE OF PERSONAL SERVICES

Program Title LIEAP

Subgrantee Name HUMAN SOLUTIONS

	% FTE	ADMIN	PROGRAM
POSITION		AMOUNT	
PERMANENT STAFF:			
EXECUTIVE DIRECTOR	5	2,100	
COMPTROLLER	15	4,950	
OFFICE ASSISTANT, FISCAL -	27	4,797	
PROGRAM DIRECTOR	69	19,046	
HUMAN SERVICE ASSISTANT	33	4,830	
SUBTOTAL PERMANENT STAFF		35,723	
TEMPORARY STAFF:			
HUMAN SERVICE ASSISTANT (7)	100	17,878	
SUBTOTAL TEMPORARY STAFF		17,878	
TOTAL SALARIES		53,601	

PERMANENT FRINGE (Rate 32.49%)

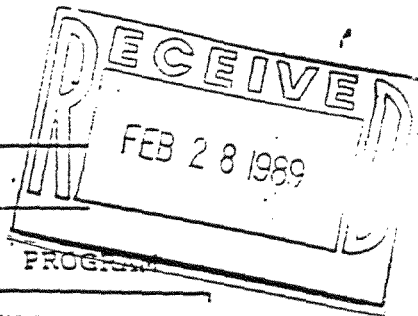
11,608

TEMPORARY FRINGE (Rate 12%)

TOTAL PERSONAL SERVICES

67,354

1.1 SCHEDULE OF PERSONAL SERVICES

Program Title L I A E PSubgrantee Name Friendly House, Inc.

POSITION	% FTE	ADMIN	PROGRAM
PERMANENT STAFF:			
Emergency Services Coordinator	12.5%	1,950	
Emergency Intervention Worker	12.5%	1,560	
Assistant Director	2.5%	535	
Fiscal Director	1.4%	354	
SUBTOTAL PERMANENT STAFF		4,399	
TEMPORARY STAFF:			
LIEAP Coordinator	100% 2 mo	2,350	
Emergency Services Asst.	43.75% 2 mo	660	
Data Processing	12.5% 3 mo	300	
SUBTOTAL TEMPORARY STAFF		3,310	
TOTAL SALARIES		7,709	

PERMANENT FRINGE (Rate 27.7%)1,218TEMPORARY FRINGE (Rate 14.22%)471

TOTAL PERSONAL SERVICES

9,398

1.1 SCHEDULE OF PERSONAL SERVICES

Program Title LIEAP

Subgrantee Name URBAN LEAGUE

	% FTE	ADMIN	PROGRAM
POSITION		AMOUNT	
PERMANENT STAFF:			
LIEAP Coordinator		3,666	
Staff Coordinator		5,832	
SUBTOTAL PERMANENT STAFF		9,498	
TEMPORARY STAFF:			
(2) Intake Counselor	100%	3,608	
(2) Clerk/Computer	100%	4,224	
(2) Receptionist/Clerk	100%	3,608	
(1) Telephone/Clerk	100%	1,804	
SUBTOTAL TEMPORARY STAFF		13,244	
TOTAL SALARIES		22,742	

PERMANENT FRINGE (Rate <u>21%</u>)	1,995
TEMPORARY FRINGE (Rate <u>11%</u>)	1,457
TOTAL PERSONAL SERVICES	26,194

1.1 SCHEDULE OF PERSONAL SERVICES

Program Title LIEAP

Subgrantee Name NEIGHBORHOOD HOUSE, INC

	% FTE	ADMIN	PROGRAM
POSITION		AMOUNT	
PERMANENT STAFF:			
Coordinator	50%	3,650.00	
Bookkeeper	50%	1,460.00	
SUBTOTAL PERMANENT STAFF		5,110.00	
TEMPORARY STAFF:			
Intake Worker I	100%	2,580.00	
Intake Worker II	100%	1,955.00	
SUBTOTAL TEMPORARY STAFF		4,535.00	
TOTAL SALARIES		9,654.00	

PERMANENT FRINGE (Rate 21%)

1,073.00

TEMPORARY FRINGE (Rate 10.29)

467.00

TOTAL PERSONAL SERVICES

11,185.00

1.1 SCHEDULE OF PERSONAL SERVICES

Program Title LIEAP
 Subgrantee Name BURNSIDE PROJECTS

	% FTE	ADMIN	PROGRAM
POSITION		AMOUNT	
PERMANENT STAFF:			
LIEAP Coordinator	.30	4,490	
Executive Director	.02	466	
Contracts Director	.02	287	
Fiscal Assistant	.02	210	
SUBTOTAL PERMANENT STAFF	.36	5,453	
TEMPORARY STAFF:			
Intake #1	.25	2,988	
Intake #2	.25	2,988	
Intake #3	.17	2,036	
Intake #4	.17	2,036	
Data Entry Specialist	.13	876	
SUBTOTAL TEMPORARY STAFF	.97	10,924	
TOTAL SALARIES		16,377	

PERMANENT FRINGE (Rate) 3,254
 TEMPORARY FRINGE (Rate)
 TOTAL PERSONAL SERVICES 19,631

1.1 SCHEDULE OF PERSONAL SERVICES

Program Title LIEAP

Subgrantee Name PORTLAND IMPACT

	% FTZ	ADMIN	PROGRAM
POSITION		AMOUNT	
PERMANENT STAFF:			
Program Coordinator	50%	5,091	
Administrative Assistant	33%	1,287	
Program Clerk	33%	1,030	
SUBTOTAL PERMANENT STAFF		7,408	
TEMPORARY STAFF:			
Data Processing Program	100%	2,948	
Program Specialist	100%	2,312	
Intake Worker A	100%	6,880	
Intake Worker B	100%	1,966	
Telephone Receptionist	100%	3,932	
Program Clerk	100%	1,440	
SUBTOTAL TEMPORARY STAFF		19,478	
TOTAL SALARIES		26,886	

PERMANENT FRINGE (Rate 22.07)

1,635

TEMPORARY FRINGE (Rate 13.61)

2,652

TOTAL PERSONAL SERVICES

31,173

1.1 SCHEDULE OF PERSONAL SERVICES

Program Title LIEAP

Subgrantee Name YWCA

	% FTE	ADMIN	PROGRAM
POSITION		AMOUNT	
PERMANENT STAFF:			
Emergency Services Coordinator	.13	2,330	
Intake/lieap Coordinator	.19	2,610	
SUBTOTAL PERMANENT STAFF	.32	4,940	
TEMPORARY STAFF:			
Intake Staff	100%	2,064	
Intake Staff	100%	2,065	
Intake Staff	100%	2,065	
Data Entry	100%	1,485	
Receptionist	100%	1,350	
SUBTOTAL TEMPORARY STAFF		9,028	
TOTAL SALARIES		13,968	

PERMANENT FRINGE (Rate .24)

1,186

TEMPORARY FRINGE (Rate .20)

1,805

TOTAL PERSONAL SERVICES

16,960

1.1 SCHEDULE OF PERSONAL SERVICES

Program Title LIEAP

Subgrantee Name MCA

	% FTE	ADMIN	PROGRAM
POSITION		AMOUNT	
PERMANENT STAFF:			
Fiscal Support	25%	5,474	
Administrative Assistant	27.6	5,303	
SUBTOTAL PERMANENT STAFF		10,777	
TEMPORARY STAFF:			
SUBTOTAL TEMPORARY STAFF			
TOTAL SALARIES		10,777	

PERMANENT FRINGE (Rate 27.87)

3,004

TEMPORARY FRINGE (Rate)

TOTAL PERSONAL SERVICES

13,281

1.2 SCHEDULE OF PROFESSIONAL SERVICES

Program Title LIEAP
 Subgrantee Name MCA

		ADMIN		PROGRAM
CONTRACTOR NAME	CONTRACT NO.	TYPE OF SERVICE	AMOUNT	
HSI-ADP		Payroll	100	
BP- Bobby Weinstock		LIEAP Consultant	1,050	
PI		Consultant	250	
MCA- Employee Overload		Secreterical	664	
MCA- Marshall Boyeneft/Chally		Legal	300	
TOTAL			2,364	

1.3 SCHEDULE OF AUDIT COSTS

		ADMIN
AUDIT FIRM	AMOUNT	
HSI - Price Waterhouse	700	
UL - Peat Marwick, MainINC.	500	
PI - Hainley & Lavey	350	
BP - Nygaard, Mims & Hoffman	50	
YWCA - Carol M. Jones (CAA)	760	
TOTAL	2,360	

2.1 SCHEDULE OF TRAVEL/TRANSPORTATION

Program Title LIEAP

Subgrantee Name MCA

	ADMIN	PROGRAM
FUEL		
MAINTENANCE & REPAIR		
VEHICLE INSURANCE		
MILEAGE ALLOWANCE (RATE ____¢ PER MILE)		
FH - @ .21 ¢ per mile	60	
UL-- @ .21 ¢ per mile	200	
PI - @ .20 ¢ per mile	307	
BP - @ .21 ¢ per mile	200	
MEALS & LODGING (PER DIEM)		
YWCA - @ .18 ¢ per mile	36	
YWCA - Parking Fee	14	
MCA - @ .21 ¢ per mile	42	
TOTAL	859	

2.1 SCHEDULE OF TRAVEL/TRANSPORTATION

Program Title LIEAP
 Subgrantee Name MCA

	ADMIN	PROGRAM
FUEL	AMOUNT	
MAINTENANCE & REPAIR		
VEHICLE INSURANCE		
MILEAGE ALLOWANCE (RATE ____¢ PER MILE)		
MEALS & LODGING (PER DIEM)		
UL -	200	
BP--	200	
MCA -	100	
TOTAL	500	

2.2 SCHEDULE OF SPACE COSTS

Program Title LIEAP

Subgrantee Name MCA

	ADMIN	PROGRAM
ADDRESS	USAGE	AMOUNT
HSI - 2900 SE 122nd	2000 sq. ft.	3,500
Telephone		1,500
FH - 1819 NW Everett	225 sq. ft.	574
UL - 3535 NE 15th St.		1,000
PI - 1818 SE Division	Intake	1,300
3534 SE Main	Program Dir. Office	150
BP - 323 NW 6th (3.5 mos.)	Rent	1,000
	Utility	350
	Telephone	300
	Repair & maint.	300
435 NW Glisan (12 mos.)	Rent	525
	Utility	350
	Telephone	180
	Repair & maint.	220
YWCA - 7640 N. Jersey Suite "A"	LIEAP	550
MCA - 812 SW Washington #300	Office	358
TOTAL		12,157

2.3 SCHEDULE OF CONSUMABLE SUPPLIES

Program Title LIEAP

Subgrantee Name MCA

	ADMIN	PROGRAM
DESCRIPTION	AMOUNT	
HSI - Miscellaneous supplies	500	
FH - Telephone	510	
Printing	125	
Postage	150	
Office & mis. supplies	100	
UL - Office supplies	500	
PI - Office supplies	500	
Photocopy	375	
Printing	325	
Telephone	3,241	
BP - Office supplies	400	
Janitorial	460	
Printing	360	
Postage	130	
YWCA - Miscellaneous supplies	555	
Postage	75	
Photocopy	75	
MCA - Postage	66	
Office supplies	270	
Subscriptions	35	
Printing	63	
Telephone	213	
TOTAL	9,028	

2.4 SCHEDULE OF EQUIPMENT PURCHASES & LEASES

Program Title LIEAP

Subgrantee Name MCA

	ADMIN	PROGRAM
EQUIPMENT DESCRIPTION	AMOUNT	
LEASED EQUIPMENT:		
UL - Telephone	1,800	
PURCHASED EQUIPMENT:		
TOOLS:		
TOOLS MAINTENANCE:		
MCA - Typewriter, computer	149	
TOTAL	1,949	

2.5 SCHEDULE OF INSURANCE *

Program Title LIEAP

Subgrantee Name MCA

	ADMIN	PROGRAM
COMPANY NAME	TYPE OF INSURANCE	AMOUNT
HSI - Trans America	Liability	1,250
FH - American States	Liability & computer theft	100
PF - National Union Fire Liability		427
BP - Monticello Ins. Co. -	Comprehensive Liability	600
YWCA - WF Ins.	Liability/building	300
MCA - Reinberg/ Peak	Liability	94
TOTAL		2,771

2.6 SCHEDULE OF TRAINING

	ADMIN	PROGRAM
TYPE OF TRAINING		AMOUNT
UL - Workshop		100
BP - LIEAP		75
Nonviolent self- defence		75
Anh - rasism		75
Evaluation		75
TOTAL		400

2.7 SCHEDULE OF MATERIALS
(WX ONLY)

Program Title LIEAP
Subgrantee Name MCA

PROGRAM	
DESCRIPTION	AMOUNT
PURCHASE & DELIVERY COSTS	
TRANSPORTATION OF MATERIALS (TO STORAGE SITE & SITE OF WEATHERIZATION WORK)	
VEHICLE COST (ONLY FOR VEHICLES USED TO TRANSPORT WEATHERIZATION MATERIALS)	
STORAGE COSTS	
INCIDENTAL REPAIR MATERIALS	
LABOR COSTS (LABOR INVOLVED IN MANUFACTURING MATERIALS)	
SALARIES (FOR PERSONNEL INVOLVED IN PURCHASING, DISTRIBUTING, & INVENTORY CONTROL OF MATERIALS)	
TOTAL	N/A

2.8 SCHEDULE OF OTHER COSTS

Program Title LIEAP

Subgrantee Name MCA

[illegible]

(METROPOLITAN COMMUNITY ACTION)

LIEAP PROGRAM PLAN:Name of Sub-GranteeAgency CodeStatutory
ReferencesPlease see individual
sub-contractor plans.Indicate projected dates for accepting
applications and closing the program.heating 12/15 to 4/30/89 or earlier
crisis 12/15 to 4/30/89 or earlier2605(a)
2605(b)iThe subgrantee will operate the following
components under its LIEAP Program:X regular heating assistance
X crisis assistance2605(c)(1)(C)
2605(c)(1)FThe subgrantee estimates the amount of
available funds will be expended as
follows:See sub-contractors
plans. % for regular heating assistance
 % for crisis assistance
 % for agency administrative costs

2605(c)1(C)

The funds reserved for crisis assistance
which have not been expended by March 15
will be reprogrammed to:X regular heating assistance
x crisis assistance

2605(c)(1)(A)

Subgrantee use the following eligibility
and income verification guidelines:

Yes No

Households at or below 125%
of U.S. poverty guidelineX

AFS food stamp mailer

X

AFS printout

X SCS Income Documentation
WorksheetX

RECEIVED

MAR 6 1989

HUMAN SERVICES
ADMINISTRATION
MULTNOMAH COUNTY

90 Day Income Verification	<u>X</u>	<u> </u>
12 Month Income Verification	<u>X</u>	<u> </u>
Award letters for verification (Veterans, Social Security, pension, etc.)	<u>X</u>	<u> </u>
Bank statements for verifi- cation of Interest	<u>X</u>	<u> </u>
Priority Service for Seniors/ Handicapped before program start-up	<u>X</u>	<u> </u>
Priority Service for Senior and Handicapped during program	<u>X</u>	<u> </u>
W-4 Forms	<u>X</u>	<u> </u>
Other:		

2605(c)(1)(A) Crisis (Additional eligibility requirements)

	Yes	No
Household must receive a shut-off notice	<u>X</u>	<u> </u>
Household without energy source to maintain life sustaining equipment	<u>X</u>	<u> </u>
Household must have exhausted regular benefits	<u>X</u>	<u> </u>
Household must have a medical certificate that dis- connection would endanger health	<u>X</u>	<u> </u>
Minor heating system malfunction	<u>X</u>	<u> </u>
Landlord failure to provide heat when heat included in the rent	<u>X</u>	<u> </u>

Storm caused exhaustion of fuel supplies	<u>X</u>	<u> </u>
Change of household status	<u>X</u>	<u> </u>
Annual fuel costs exceeds 20% or more of income	<u>X</u>	<u> </u>
Crisis payments approved by LIEAP Coordinator	<u>X</u>	<u> </u>
Other	<u> </u>	<u> </u>

1605(B)(3)
(Outreach)

Subgrantee conducts the following outreach activities designed to assure that eligible households are made aware of all LIEAP assistance available. Please check:

X Provide intake service through home visits or by telephone for physically (i.e., elderly or handicapped).

X Place posters/flyers in local and county social service agencies, offices of aging, social security offices, VA, etc.

X Publish articles in local newspapers or media announcements are aired.

X Include inserts in energy vendor billings to inform individuals of the availability of LIEAP assistance.

X Make mass mailings to past recipients of LIEAP.

X Inform low income applicants of the availability of all types of LIEAP assistance at application intake for other low income programs.

X Utilize early application period at the beginning of program for the elderly and handicapped.

X Accept applications for energy crisis at sites that are geographically accessible to all households in the area to be served.

* Execute interagency agreements with other low income program offices to perform outreach to target groups.

Other: * Executed through SCS(IRCO)

2605(C)(1)(F) Does the subgrantee encourage recipients to apply for energy budget programs offered through local utility companies or other?

 X Yes

 No

If yes, please describe the procedures.

Agency staff review each applicant's overall household situation including income, family situation, or social service needs. Staff are trained in case management as well as utility company programs and make appropriate follow up referrals.

2605(b)(5)
(Benefit
Levels)

Describe how the grantee will assure that non-categorically eligible households will not be treated differently than categorically eligible households when determining benefit amounts. This applies to all components of LIEAP.

Benefit amounts for all households are regulated through a payment matrix and through program regulations in the 1989 LIEAP manual.

2605(c)(1)(F) Will the subgrantee approve direct payments for LIEAP?

 X Yes

 No

If yes, under what criteria are direct payments approved?

- 1) Payments to indirect heaters.
- 2) Payments to households whose suppliers do not sign contracts with State.
- 3) Reimbursements.

2605(b)(7)(A) When the subgrantee makes payments directly to vendors, how does the subgrantee notify the household of the amount of assistance paid? Please describe procedure if dollar amount changes.

The applicant receives a copy of the income verification form and the authorization either in person or by mail. Should there be a change in the amount of assistance to be paid, there will be a Notice of Action letter mailed which includes a summary of facts and the household's Fair Hearing Rights.

2605(c)(1)(F) Home repairs/describe the payment method for making minor repairs.

☐ checks payable to eligible household
☐ subgrantee pays household and requests reimbursement from SCS
☒ subgrantee keeps copies of receipts with fiscal department and household file.
☒ Other:

Refers households to other resources providing this assistance.

2605(b)(1)-
2605(b)(14)

Describe how the subgrantee will provide an opportunity for a fair administrative hearing to households whose claim for assistance are denied or not acted upon with reasonable promptness.

☒ hearing rights posted at intake sites
☒ intake worker explains right for fair hearing at time of denial
☒ household receives written notice of action.
Briefly describe subgrantee fair hearings procedure:

How would subgrantee identify and recover fraudulent payments?

See sub-contractors' work plan.

Who will be responsible for filling monthly/quarterly program reports?

See sub-contractors work plan.

Who will approve crisis payments?

See sub-contractors work plan.

If subgrantee subcontracts services for LIEAP, does:

See sub-contractors work plan.

	Yes	No
subgrantee provide LIEAP training	<u>X *</u>	<u> </u>
subgrantee audit and approve all income and authorization forms	<u> </u>	<u>X **</u>
subgrantee require a signed agreement	<u>X</u>	<u> </u>

Who will be responsible for quarterly expenditure reports and inventory reports?

NCA fiscal staff will prepare summary quarterly expenditure' reports and inventory reports filed by each of the seven (7) county service providers.

Who will be responsible/contact for LIEAP records after April 30th of this contract year?

MCA staff (Mimi Fogerty or John Pearson) will be responsible with the assistance of sub-contractor LIEAP Coordinator for LIEAP records after April 30, 1989.

Attachments: (Please check and include)

- X Staffing Pattern (required)
- X Authorized Signature Sheet (required)
- X LIEAP Subcontract Agreement (if applicable)
- X List of intake sites and start up dates (required)

Mimi Fogerty
Signature of Person Preparing Plan

ENERGY PROGRAMS COORDINATOR
Title

FEB. 20, 1989

Date

* Sub-grantee (MCA) provided a day long Intake Worker Training. Thirty-eight (38) attended from seven (7) agencies (including IRCO). Utility companies participated. Sub-contracted Agency LIEAP Coordinators and data entry staff attended SCS training in November 1988.

**Sub-grantee (MCA) will monitor on-site records and practices of all sub-contractors.

John

Metropolitan Community Action

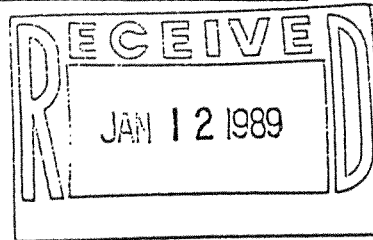
Contract Amendment Number 3

Duration of Amendment: December 15, 1988 to November 30, 1989

Contractor Name: Portland Impact

Contact Person: Marilyn Miller

Contractor Address: 3534 S.E. Main
Portland, OR 97214



This amendment is made between the Metropolitan Community Action referred to as "MCA" and Portland Impact referred to as the "Contractor". It is understood by the parties that all conditions and terms in the original agreement not superceded by the language of this Amendment are still in force.

This Amendment results from additions and/or changes in the original agreement between MCA and Contractor.

Subject to the General Conditions and Special Conditions in the original agreement, the Contractor agrees to the additions and/or changes listed below. MCA agrees to pay the Contractor in monthly allotments subject to adjustments.

Additions and/or Changes:

1. Addition of \$35,209.00 in LIEAP administrative funds to be used in accordance with the terms of this amendment and the attachments incorporated into and made a part of this agreement.
2. Allocation of \$548,826.00 in LIEAP program funds, held by Oregon State Community Services to be used in accordance with the terms of this amendment and the attachments incorporated into and made a part of this agreement.
3. Increase the total amount reimbursable under the original agreement and any subsequent amendments to a figure not to exceed \$269,594.00.
4. Addition of Special Provision X - Low Income Energy Assistance Program

FOR MCA:

By: [Signature]
Board Chairperson

Date: 1/25/89

By: [Signature]
Executive Director

Date: 1/29/89

FOR THE CONTRACTOR:

[Signature]
Board Chairperson

Date: 1-5-89

By: [Signature]
Executive Director

Date: 1-6-89

Statutory
 References

Indicate projected dates for accepting applications and closing the program.

heating 1/3/89 to 3/30/89 or earlier
 crisis 1/3/89 to 3/30/89 or earlier

2605(a)
 2605(b)1

The subgrantee will operate the following components under its LIEAP Program:

X regular heating assistance
X crisis assistance

2605(c)(1)(C)
 2605(c)(1)F

The subgrantee estimates the amount of available funds will be expended as follows:

88 % for regular heating assistance
12 % for crisis assistance
10 % for agency administrative costs

2605(c)1(C)

The funds reserved for crisis assistance which have not been expended by March 15 will be reprogrammed to:

X regular heating assistance
X crisis assistance

2605(c)(1)(A)

Subgrantee use the following eligibility and income verification guidelines:

	Yes	No
Households at or below 125% of U.S. poverty guideline	<u>X</u>	<u> </u>
AFS food stamp mailer	<u>X</u>	<u> </u>
AFS printout	<u>X</u>	<u> </u>
SCS Income Documentation Worksheet	<u>X</u>	<u> </u>

90 Day Income Verification	<u>X</u>	_____
12 Month Income Verification	<u>X</u>	_____
Award letters for verification (Veterans, Social Security, pension, etc.)	<u>X</u>	_____
Bank statements for verifi- cation of Interest	<u>X</u>	_____
Priority Service for Seniors/ Handicapped before program start-up	<u>X</u>	_____
Priority Service for Senior and Handicapped during program	<u>X</u>	_____
W-4 Forms	<u>X</u>	_____
Other:		

2605(c)(1)(A) Crisis (Additional eligibility requirements)

	Yes	No
Household must receive a shut-off notice	<u>X</u>	_____
Household without energy source to maintain life sustaining equipment	<u>X</u>	_____
Household must have exhausted regular benefits	<u>X</u>	_____
Household must have a medical certificate that dis- connection would endanger health	<u>X</u>	_____
Minor heating system malfunction	<u>X</u>	_____
Landlord failure to provide heat when heat included in the rent	<u>X</u>	_____

Storm caused exhaustion of fuel supplies	<u>X</u>	_____
Change of household status	<u>X</u>	_____
Annual fuel costs exceeds 20% or more of income	<u>X</u>	_____
Crisis payments approved by LIEAP Coordinator	<u>X</u>	_____
Other -	_____	_____

1605(B)(3)
(Outreach)

Subgrantee conducts the following outreach activities designed to assure that eligible households are made aware of all LIEAP assistance available. Please check:

X Provide intake service through home visits or by telephone for physically (i.e., elderly or handicapped).

X Place posters/flyers in local and county social service agencies, offices of aging, social security offices, VA, etc.

X Publish articles in local newspapers or media announcements are aired.

X Include inserts in energy vendor billings to inform individuals of the availability of LIEAP assistance.

X Make mass mailings to past recipients of LIEAP.

X Inform low income applicants of the availability of all types of LIEAP assistance at application intake for other low income programs.

X Utilize early application period at the beginning of program for the elderly and handicapped.

X Accept applications for energy crisis at sites that are geographically accessible to all households in the area to be served.

* Execute interagency agreements with other low income program offices to perform outreach to target groups.

Other: * EXECUTED THROUGH SCS

2605(C)(1)(F) Does the subgrantee encourage recipients to apply for energy budget programs offered through local utility companies or other?

X Yes No

If yes, please describe the procedures.

Agency staff review each applicant's overall household situation including income, family situation, or social service needs. Staff are trained in case management as well as utility company programs and make appropriate follow-up referrals.

2605(b)(5)
(Benefit
levels)

Describe how the grantee will assure that non-categorically eligible households will not be treated differently than categorically eligible households when determining benefit amounts. This applies to all components of LIEAP.

Benefit amounts for all households are regulated through a payment matrix and through program regulations in the 1989 LIEAP manual.

2605(c)(1)(F) Will the subgrantee approve direct payments for LIEAP?

X Yes No

If yes, under what criteria are direct payments approved?

- 1) Payments to indirect heaters.*
- 2) Payments to households whose suppliers do not sign contracts with the state.*
- 3) Reimbursements*

2605(b)(7)(A) When the subgrantee makes payments directly to vendors, how does the subgrantee notify the household of the amount of assistance paid? Please describe procedure if dollar amount changes.

The household receives a copy of the income verification form and the authorization letter in person or mailed. Should there be a change in amount the household receives a Notice of Action including a summary of facts and a notification of the household's fair Hearing Rights.

minor repairs.

- ☐ checks payable to eligible household
- ☐ subgrantee pays household and requests reimbursement from SCS
- ☒ subgrantee keeps copies of receipts with fiscal department and household file.
- ☒ Other:

Refers households to other resources providing this assistance.

2605(b)(1)-
2605(b)(14)

Describe how the subgrantee will provide an opportunity for a fair administrative hearing to households whose claim for assistance are denied or not acted upon with reasonable promptness.

- ☒ hearing rights posted at intake sites
 - ☒ intake worker explains right for fair hearing at time of denial
 - ☒ household receives written notice of action.
- Briefly describe subgrantee fair hearings procedure:

How would subgrantee identify and recover fraudulent payments?

Identify any fraudulent or double payments by comparing agency computer run to State computer run. If there is a double payment deny: (1) send a registered letter requesting repayment; (2) develop a payback schedule; report on non-payment to SCS.

Who will be responsible for filling monthly/quarterly program reports?

Program Reports - LIEAP Coordinator / Jeff Bowen / Amy Lustig
Fiscal Reports - Fiscal Officer

Who will approve crisis payments?

LIEAP Coordinator

If subgrantee subcontracts services for LIEAP, does:

	Yes	No
subgrantee provide LIEAP training	_____	<u>X*</u>
subgrantee audit and approve all income and authorization forms	_____	<u>X**</u>
subgrantee require a signed agreement	<u>X</u>	_____

Who will be responsible for quarterly expenditure reports and inventory reports?

MCA fiscal staff will prepare summary quarterly expenditure reports and inventory reports from reports filed by each of the six (6) regional service providers.

Who will be responsible/contact for LIEAP records after April 30th of this contract year?

John Pearson will be responsible for all LIEAP records at MCA office.

Attachments: (Please check and include)

- X Staffing Pattern (required)
- X Authorized Signature Sheet (required)
- X LIEAP Subcontract Agreement (if applicable)
- X List of intake sites and start up dates (required)

Judith M. Bowen
Signature of Person Preparing Plan

Director of Family Resource Center
Title

6-5-89
Date

... coordinators received training by SCS staff in November 1988. Coordinators all held staff training sessions concentrating on the Oregon LIEAP manual. Agency staff attended NWN6 training session and MCA-sponsored training session.

017.msg

Attachments

** Subgrantee will monitor on-site records and practices at all subcontractors.

FY 1989 LIEAP PROGRAM

MPACT

STAFFING PATTERN
LOCATION START
DATE

END
DATE

TOTAL
MONTHS

%
LIEAP

ANNUAL
TOT FTE

ordinatorator	Division	115-Dec-88	130-Jun-89	6	25%	100.00%
tive Assistant	Se Main	128-Dec-88	131-Mar-89	3	8%	100.00%
erk	Se Main	128-Dec-88	131-Mar-89	3	8%	100.00%
ssing Program	Se Main	128-Dec-88	128-Feb-89	2	17%	17%
ecialist	Division	128-Dec-88	128-Feb-89	2	17%	17%
ker A	Division	128-Dec-88	128-Feb-89	2	17%	17%
ker A	Division	128-Dec-88	128-Feb-89	2	17%	17%
ker A	Division	128-Dec-88	128-Feb-89	2	17%	17%
ker B	Hawthorne	128-Dec-88	128-Feb-89	2	17%	17%
Receptionist	Division	128-Dec-88	128-Feb-89	2	17%	17%
Receptionist	Division	128-Dec-88	128-Feb-89	2	17%	17%
erk	Division	128-Dec-88	128-Feb-89	1	8%	8%
						0%
						0%

SIGNATURE AUTHORIZATION

AGENCY NAME <u>PORTLAND IMPACT</u>	DATE SUBMITTED
	<u>1-12-89</u>

Authorized to Sign Contracts/Contracts Modifications

Signature	Print or Type Name	Title
1. <i>[Signature]</i>	MARILYN MILLER	Executive Director
2.		

Authorized to Sign LIEAP Authorization

Signature	Print or Type Name	Title
1. <i>Amy Lustig</i>	AMY LUSTIG	LIEAP COORD
2. <i>Petra G. Pruett</i>	Petra G. Pruett	Intake Worker
3. <i>Jane C. Chase</i>	Jane Chase	intake worker
4. <i>Judy Dashney</i>	Judy Dashney	intake worker
5. <i>[Signature]</i>	Cris Land	Intake Worker
6. <i>Oralia T. Flores</i>	ORALIA T. FLORES	Intake Worker
7. <i>Stacy Anne Marsh</i>	Stacy Anne Marsh	Intake Worker
8. <i>John C. Anliker</i>	John C. Anliker	Intake Worker
9. <i>Judy Bowen</i>	Judy Bowen	Intake/Backup Coord.
10. <i>John McNulty</i>	John McNulty	Intake/Backup

Authorized Data Entry on Line Security

Signature	Print or Type Name	Operator I.D.	Title
1. <i>Katie Stephens</i>	KATIE STEPHENS	KJS	
2. <i>Judy Cory</i>	JUDY CORY	JCC	
3. <i>Debra C. Smith</i>	Debra C. Smith	DLS	
4. <i>Shelley Robertson</i>	Shelley Robertson	SJR	

Metropolitan Community Action

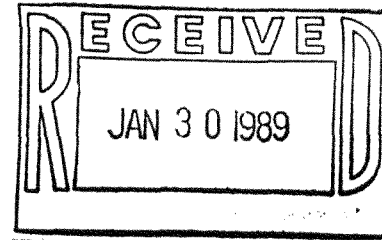
Contract Amendment Number 3

Duration of Amendment: December 15, 1988 to November 30, 1989

Contractor Name: Burnside Projects

Contact Person: Barbara Willer

Contractor Address: 435 N.W. Glisan
Portland, OR 97209



This Amendment is made between the Metropolitan Community Action referred to as "MCA" and Burnside Projects referred to as the "Contractor". It is understood by the parties that all conditions and terms in the original agreement not superceded by the language of this Amendment are still in force.

This Amendment results from additions and/or changes in the original agreement between MCA and Contractor.

Subject to the General Conditions and Special Conditions in the original agreement, the Contractor agrees to the additions and/or changes listed below. MCA agrees to pay the Contractor in monthly allotments subject to adjustments.

Additions and/or Changes:

1. Increase in the LIEAP administrative funds from \$24,810.00 to \$27,057.00;
2. Decrease in the LIEAP program funds allocated from \$386,732.00 to \$350,901.00;
3. Increase in the administrative rate from 6.62% to 10.0%; and
4. Increase the total amount reimbursable from all funding sources from \$279,471.00 to \$281,713.00.

In witness whereof, the parties hereto have caused this Amendment to be executed by their authorized offices.

FOR MCA:

By: _____
Board Chairperson
Date: _____

By: _____
Executive Director
Date: _____

FOR THE CONTRACTOR:

Barbara A. Willer

Board Chairperson
Date: 1/25/89

[Signature]

Executive Director
Date: 1/25/89

lieapbp

LIEAP PROGRAM PLAN:BURNSIDE PROJECTSName of Sub-Grantee112051Agency CodeStatutory
References

Indicate projected dates for accepting applications and closing the program.

heating 1/3/89 to 4/28/89
 crisis 1/3/89 to 4/28/89

2605(a)
 2605(b)i

The subgrantee will operate the following components under its LIEAP Program:

X regular heating assistance
X crisis assistance

2605(c)(1)(C)
 2605(c)(1)F

The subgrantee estimates the amount of available funds will be expended as follows:

91 % for regular heating assistance
3 % for crisis assistance
6 % for agency administrative costs

2605(c)1(C)

The funds reserved for crisis assistance which have not been expended by March 15 will be reprogrammed to:

X regular heating assistance
X crisis assistance

2605(c)(1)(A)

Subgrantee use the following eligibility and income verification guidelines:

	Yes	No
Households at or below 125% of U.S. poverty guideline	<u>X</u>	<u> </u>
AFS food stamp mailer	<u>X</u>	<u> </u>
AFS printout	<u>X</u>	<u> </u>
SCS Income Documentation Worksheet	<u>X</u>	<u> </u>

Storm caused exhaustion of fuel supplies	<u>X</u>	<u> </u>
Change of household status	<u>X</u>	<u> </u>
Annual fuel costs exceeds 20% or more of income	<u>X</u>	<u> </u>
Crisis payments approved by LIEAP Coordinator	<u>X</u>	<u> </u>
Other Eviction Prevention	<u>X</u>	<u> </u>

1605(B)(3)
(Outreach)

Subgrantee conducts the following outreach activities designed to assure that eligible households are made aware of all LIEAP assistance available. Please check:

X Provide intake service through home visits or by telephone for physically (i.e., elderly or handicapped).

X Place posters/flyers in local and county social service agencies, offices of aging, social security offices, VA, etc.

X Publish articles in local newspapers or media announcements are aired.

X Include inserts in energy vendor billings to inform individuals of the availability of LIEAP assistance.

X Make mass mailings to past recipients of LIEAP.

X Inform low income applicants of the availability of all types of LIEAP assistance at application intake for other low income programs.

X Utilize early application period at the beginning of program for the elderly and handicapped.

X Accept applications for energy crisis at sites that are geographically accessible to all households in the area to be served.

2605(c)(1)(F) Home repairs/describe the payment method for making minor repairs.

- ☒ checks payable to eligible household
- ☐ subgrantee pays household and requests reimbursement from SCS
- ☒ subgrantee keeps copies of receipts with fiscal department and household file.
- ☒ Other:

Refer household to other resources able to provide this type of assistance.

2605(b)(1)-

2605(b)(14)

Describe how the subgrantee will provide an opportunity for a fair administrative hearing to households whose claim for assistance are denied or not acted upon with reasonable promptness.

- ☒ hearing rights posted at intake sites
 - ☒ intake worker explains right for fair hearing at time of denial
 - ☒ household receives written notice of action.
- Briefly describe subgrantee fair hearings procedure:

Hearing process is initiated by applicant request for hearing either orally or in writing within 30 working days of receipt of notice of action form. A hearing is scheduled between the applicant, LIEAP Coordinator, and Case Management Director within 30 days of request. Applicant can appeal decision to Executive Director of Burnside Projects and finally to SCS if not satisfied. How would subgrantee identify and recover fraudulent payments?

If applicant error results in fraudulent payment, a letter sent by certified mail requesting reimbursement of any overpayment is sent to applicant requesting that applicant respond within 10 working days. Second certified letter is sent if no response. Repayment schedule is developed with applicant. Who will be responsible for filling monthly/quarterly program reports?

The LIEAP Coordinator, Jeanie Nakamura, will be responsible for all program reports. The Contracts Director, Barbara Willer, will be responsible for filing all administrative reports.

Who will approve crisis payments?

The LIEAP Coordinator, Jeanie Nakamura, and a LIEAP Consultant, Bobby Weinstock, and the Executive Director, Jean Demaster, may all approve crisis payments.

If subgrantee subcontracts services for LIEAP, does:

Burnside Projects does not subcontract LIEAP services.

JAN 30 1989

SIGNATURE AUTHORIZATION

AGENCY NAME

DATE SUBMITTED

BURNSIDE PROJECTS

1/15/89

Authorized to Sign Contracts/Contracts Modifications

Signature	Print or Type Name	Title
1. <i>J. DeMaster</i>	Jean DeMaster	Executive Director
2. <i>Barbara Willer</i>	Barbara Willer	Contracts Director

Authorized to Sign LIEAP Authorization

Signature	Print or Type Name	Title
1. <i>J. DeMaster</i>	Jean DeMaster	Executive Director
2. <i>Jeanie Nakamura</i>	Jeanie Nakamura	LIEAP Coordinator
3. <i>Bobby Weinstock</i>	Bobby Weinstock	LIEAP Consultant
4.		
5.		
6.		
7.		
8.		
9.		
10.		

Authorized Data Entry on Line Security

Signature	Print or Type Name	Operator I.D.	Title
1. <i>Carolyn Zwaschka</i>	Carolyn Zwaschka	CKZ	Data Input Spec.
2. <i>Jeanie Nakamura</i>	Jeanie Nakamura	JSN	LIEAP Coordinator
3. <i>Bobby Weinstock</i>	Bobby Weinstock	BPW	LIEAP Consultant
4.			

LIEAP PROGRAM PLAN:St. Johns YWCA
Name of Sub-Grantee

127051

Agency Code

Statutory
ReferencesIndicate projected dates for accepting
applications and closing the program.heating 1-03-89 to 3-30-89
crisis 1-03-89 to 3-30-892605(a)
2605(b)1The subgrantee will operate the following
components under its LIEAP Program:X regular heating assistance
X crisis assistance2605(c)(1)(C)
2605(c)(1)FThe subgrantee estimates the amount of
available funds will be expended as
follows:88 % for regular heating assistance
5 % for crisis assistance
7 % for agency administrative costs

2605(c)1(C)

The funds reserved for crisis assistance
which have not been expended by March 15
will be reprogrammed to:X regular heating assistance
X crisis assistance

2605(c)(1)(A)

Subgrantee use the following eligibility
and income verification guidelines:

	Yes	No
Households at or below 125% of U.S. poverty guideline	<u>X</u>	<u> </u>
AFS food stamp mailer	<u>X</u>	<u> </u>
AFS printout	<u>X</u>	<u> </u>
SCS Income Documentation Worksheet	<u>X</u>	<u> </u>

90 Day Income Verification	<u>X</u>	<u> </u>
12 Month Income Verification	<u>X</u>	<u> </u>
Award letters for verification (Veterans, Social Security, pension, etc.)	<u>X</u>	<u> </u>
Bank statements for verifi- cation of interest	<u>X</u>	<u> </u>
Priority Service for Seniors/ Handicapped before program start-up	<u>X</u>	<u> </u>
Priority Service for Senior and Handicapped during program	<u>X</u>	<u> </u>
W-4 Forms	<u>X</u>	<u> </u>
Other:		

2605(c)(1)(A) Crisis (Additional eligibility requirements)

	Yes	No
Household must receive a shut-off notice	<u>X</u>	<u> </u>
Household without energy source to maintain life sustaining equipment	<u>X</u>	<u> </u>
Household must have exhausted regular benefits	<u>X</u>	<u> </u>
Household must have a medical certificate that dis- connection would endanger health	<u>X</u>	<u> </u>
Minor heating system malfunction	<u>X</u>	<u> </u>
Landlord failure to provide heat when heat included in the rent	<u>X</u>	<u> </u>

Storm caused exhaustion of fuel supplies	<u>X</u>	<u> </u>
Change of household status	<u>X</u>	<u> </u>
Annual fuel costs exceeds 20% or more of income	<u>X</u>	<u> </u>
Crisis payments approved by LIEAP Coordinator	<u>X</u>	<u> </u>
Other	<u> </u>	<u> </u>

1605(B)(3)
(Outreach)

Subgrantee conducts the following outreach activities designed to assure that eligible households are made aware of all LIEAP assistance available. Please check:

X Provide intake service through home visits or by telephone for physically (i.e., elderly or handicapped).

X Place posters/flyers in local and county social service agencies, offices of aging, social security offices, VA, etc.

X Publish articles in local newspapers or media announcements are aired.

X Include inserts in energy vendor billings to inform individuals of the availability of LIEAP assistance.

 Make mass mailings to past recipients of LIEAP.

X Inform low income applicants of the availability of all types of LIEAP assistance at application intake for other low income programs.

X Utilize early application period at the beginning of program for the elderly and handicapped.

X Accept applications for energy crisis at sites that are geographically accessible to all households in the area to be served.

X Execute interagency agreements with other low income program offices to perform outreach to target groups.

Other: Executed through -SCS.

2605(C)(1)(F) Does the subgrantee encourage recipients to apply for energy budget programs offered through local utility companies or other?

X Yes

 No

If yes, please describe the procedures.

Agency staff review each applicants overall household situation including income, situation, expenses and needs. Staff trained in casemanagement and utility co. programs and make referrals with follow up as appropriate for household.

2605(b)(5)
(Benefit
levels)

Describe how the grantee will assure that non-categorically eligible households will not be treated differently than categorically eligible households when determining benefit amounts. This applies to all components of LIEAP.

Benefit amounts for households are regulated through a payment matrix, and through program regulations in the 1989 LIEAP manual.

2605(c)(1)(F) Will the subgrantee approve direct payments for LIEAP?

X Yes

 No

If yes, under what criteria are direct payments approved? Direct payments will be made to the clients when the client produces proof of fuel already purchased, when the cost of heating is part of the rent payment, and when the fuel vendor is not a contractor with the State of Oregon.

2605(b)(7)(A) When the subgrantee makes payments directly to vendors, how does the subgrantee notify the household of the amount of assistance paid? Please describe procedure if dollar amount changes.

The household will be sent a written notice of any changes in apyment to the vendor. The notice will include the changed amount.

2605(c)(1)(F) Home repairs/describe the payment method for making minor repairs.

X checks payable to eligible household
 subgrantee pays household and requests reimbursement from SCS

X subgrantee keeps copies of receipts with fiscal department and household file.

X Other:

Subgrantee pays repair contractor direct upon presentation of bill for services rendered.

2605(b)(1)-
2605(b)(14)

Describe how the subgrantee will provide an opportunity for a fair administrative hearing to households whose claim for assistance are denied or not acted upon with reasonable promptness.

X hearing rights posted at intake sites

X intake worker explains right for fair hearing at time of denial

X household receives written notice of action.

Briefly describe subgrantee fair hearings procedure:

See attached.

How would subgrantee identify and recover fraudulent payments?

See attached.

Who will be responsible for filling monthly/quarterly program reports? The monthly/quarterly program reports will be the responsibility of the LIEAP Coordinator. After the termination of the Coordinator's position, this function will become the responsibility of the Emergency Services Coordinator.

Who will approve crisis payments?

Crisis payments will be approved by the LIEAP Coordinator.

If subgrantee subcontracts services for LIEAP, does:


	Yes	No
subgrantee provide LIEAP training	<u>X</u>	<u> </u>
subgrantee audit and approve all income and authorization forms	<u>X</u>	<u> </u>
subgrantee require a signed agreement	<u>X</u>	<u> </u>

Who will be responsible for quarterly expenditure reports and inventory reports? The quarterly expenditure reports and inventory reports are the responsibility of the Full Charge Bookkeeper.

Who will be responsible/contact for LIEAP records after April 30th of this contract year? The Emergency Services Coordinator and the Service Director will be responsible.

Attachments: (Please check and include)

- X Staffing Pattern (required)
- X Authorized Signature Sheet (required)
- X LIEAP Subcontract Agreement (if applicable)
- X List of intake sites and start up dates (required)



 Signature of Person Preparing Plan

 Deputy Director For Adult Programs
 Title

 December 28, 1988
 Date

017.msg
 Attachments

ATTACHMENT

1). Briefly describe subgrantee fair hearings procedure:

A written notice will be sent to the applicant stating the reason for the denial of LIEAP, their right to appeal, and that they have 30 days to respond. If they appeal, they will be told to bring any additional information that they may have to strengthen their claim.

If requested, a hearing will be held within thirty days with the Emergency Services Coordinator and/or the Deputy Director for Adult Services. Any new material will be reviewed with all old material. The applicant will be notified in writing of the results of the hearing by certified mail. If denied assistance after the hearing, the applicant will be advised of the right to further appeal to State Community Services.

2). How would subgrantee identify and recover fraudulent payments:

Fraud identification is made by checking for verification of suspected false information with other agencies, data on the computer and any other available and reliable information source. If it is suspected that the applicant has received assistance from another state, a check will be made with SCS.

If the applicant claims a stolen check, a forgery verification will be insitigated by obtaining a copy of the check from SCS and compare the two signatures. If there is no favorable comparison, a fraud packet will be obtained and given to the applicant to fill out and return to SCS for further action.

The recovery process is as follows:

1. Determination of the error source.
2. Send certified letter requesting reimbursement of funds within ten (10) days.
3. Copies of all correspondence sent to SCS.
4. If vendor/vendors is involved, they are to be notified.
5. All correspondence should have the correct authorization number on it.
6. If no response is received within the allotted time, a second letter is sent by certified mail stating that the matter is being referred for investigation of fraud.

STAFFING PATTERNDate: 1/23/891989 LIEAP PROGRAM

BURNSIDE PROJECTS

<u>POSITION</u>	<u>LOCATION</u>	<u>START DATE</u>	<u>END DATE</u>	<u>TOTAL MONTHS</u>	<u>% LIEAP</u>	<u>ANNUAL TOTAL FTE</u>
LIEAP Coordinator	323 NW 6th	12/15/88	3/31/89	3.5	100	.30
Intake #1	323 NW 6th	12/28/88	3/31/89	3.0	100	.25
Intake #2	323 NW 6th	12/28/88	3/31/89	3.0	100	.25
Intake #3	323 NW 6th	12/28/88	2/28/89	2.0	100	.17
Intake #4	323 NW 6th	12/28/88	2/28/89	2.0	100	.17
Data Entry Specialist	435 NW Glisan	12/28/88	3/31/89	3.0	50	.13
Executive Director	435 NW Glisan	12/15/88	Indef.	12.0	.05	.02
Contracts Director	435 NW Glisan	12/15/88	Indef.	12.0	.05	.02
Fiscal Assistant	435 NW Glisan	12/15/88	Indef.	12.0	.05	.02

Metropolitan Community Action

Contract Amendment Number 2

Duration of Amendment: December 15, 1988 to November 30, 1989

Contractor Name: Friendly House

Contact Person: Mary Brentano

Contractor Address: 2617 N.W. Savier
Portland, OR 97210

This Amendment is made between the Metropolitan Community Action referred to as "MCA" and Friendly House referred to as the "Contractor". It is understood by the parties that all conditions and terms in the original agreement not superceded by the language of this Amendment are still in force.

This Amendment results from additions and/or changes in the original agreement between MCA and Contractor.

Subject to the General Conditions and Special Conditions in the original agreement, the Contractor agrees to the additions and/or changes listed below. MCA agrees to pay the Contractor in monthly allotments subject to adjustments.

Additions and/or Changes:

1. Increase in the LIEAP administrative funds from \$10,102.00 to \$11,017.00;
2. Decrease in the LIEAP program funds allocated from \$157,468.00 to \$142,879.00;
3. Increase in the administrative rate from 6.62% to 10.0%; and
4. Increase the total amount reimbursable from all funding sources from \$49,412.00 to \$50,327.00.

In witness whereof, the parties hereto have caused this Amendment to be executed by their authorized offices.

FOR MCA:

By: _____
Board Chairperson
Date: _____

By: _____
Executive Director
Date: _____

lieapfh

FOR THE CONTRACTOR:

Ralph V Butterworth
Board Chairperson
Date: 1/24/89
Mary Brentano
Executive Director
Date: 1/23/89

LIEAP PROGRAM PLAN:Friendly House, Inc.
Name of Sub-GranteeAgency CodeStatutory
ReferencesIndicate projected dates for accepting
applications and closing the program.heating 12/15/88 to 3/15/89
crisis 12/15/88 to 3/15/892605(a)
2605(b)iThe subgrantee will operate the following
components under its LIEAP Program:X regular heating assistance
X crisis assistance2605(c)(1)(C)
2605(c)(1)FThe subgrantee estimates the amount of
available funds will be expended as
follows:75 % for regular heating assistance
15 % for crisis assistance
10 % for agency administrative costs

2605(c)1(C)

The funds reserved for crisis assistance
which have not been expended by March 15
will be reprogrammed to:X regular heating assistance
X crisis assistance

2605(c)(1)(A)

Subgrantee use the following eligibility
and income verification guidelines:

	Yes	No
Households at or below 125% of U.S. poverty guideline	<u>X</u>	<u> </u>
AFS food stamp mailer	<u>X</u>	<u> </u>
AFS printout	<u>X</u>	<u> </u>
SCS Income Documentation Worksheet	<u>X</u>	<u> </u>

90 Day Income Verification	<u> X </u>	<u> </u>
12 Month Income Verification	<u> X </u>	<u> </u>
Award letters for verification (Veterans, Social Security, pension, etc.)	<u> X </u>	<u> </u>
Bank statements for verifi- cation of Interest	<u> X </u>	<u> </u>
Priority Service for Seniors/ Handicapped before program start-up	<u> X </u>	<u> </u>
Priority Service for Senior and Handicapped during program	<u> X </u>	<u> </u>
W-4 Forms	<u> X </u>	<u> </u>
Other:		

2605(c)(1)(A) Crisis (Additional eligibility requirements)

	Yes	No
Household must receive a shut-off notice	<u> X </u>	<u> </u>
Household without energy source to maintain life sustaining equipment	<u> X </u>	<u> </u>
Household must have exhausted regular benefits	<u> X </u>	<u> </u>
Household must have a medical certificate that dis- connection would endanger health	<u> X </u>	<u> </u>
Minor heating system malfunction	<u> X </u>	<u> </u>
Landlord failure to provide heat when heat included in the rent	<u> X </u>	<u> </u>

Storm caused exhaustion of fuel supplies	<u> X </u>	<u> </u>
Change of household status	<u> X </u>	<u> </u>
Annual fuel costs exceeds 20% or more of income	<u> X </u>	<u> </u>
Crisis payments approved by LIEAP Coordinator	<u> X </u>	<u> </u>
Other	<u> </u>	<u> </u>

1605(B)(3)
(Outreach)

Subgrantee conducts the following outreach activities designed to assure that eligible households are made aware of all LIEAP assistance available. Please check:

 X Provide intake service through home visits or by telephone for physically (i.e., elderly or handicapped).

 X Place posters/flyers in local and county social service agencies, offices of aging, social security offices, VA, etc.

 X Publish articles in local newspapers or media announcements are aired.

 X Include inserts in energy vendor billings to inform individuals of the availability of LIEAP assistance.

 X Make mass mailings to past recipients of LIEAP.

 X Inform low income applicants of the availability of all types of LIEAP assistance at application intake for other low income programs.

 X Utilize early application period at the beginning of program for the elderly and handicapped.

 X Accept applications for energy crisis at sites that are geographically accessible to all households in the area to be served.

X Execute interagency agreements with other low income program offices to perform outreach to target groups.

Other: _____

2605(C)(1)(F) Does the subgrantee encourage recipients to apply for energy budget programs offered through local utility companies or other?

X Yes _____ No

If yes, please describe the procedures.

Agency staff review each applicants' overall household situation including income or social service needs. Staff are trained in case management as well as utility company programs and make referrals with follow-up as appropriate for household.

2605(b)(5)
(Benefit
levels)

Describe how the grantee will assure that non-categorically eligible households will not be treated differently than categorically eligible households when determining benefit amounts. This applies to all components of LIEAP.

Benefit amounts for all households are regulated through a payment matrix and through program regulations in the 1989 LIEAP Manual.

2605(c)(1)(F) Will the subgrantee approve direct payments for LIEAP?

X Yes _____ No

If yes, under what criteria are direct payments approved?

- 1) Payments to indirect heaters.
- 2) Payments to households whose suppliers do not sign contracts with the State.
- 3) Reimbursements.

2605(b)(7)(A) When the subgrantee makes payments directly to vendors, how does the subgrantee notify the household of the amount of assistance paid? Please describe procedure if dollar amount changes.

The household receives a copy of the income verification form and the authorization either in person or mailed. Should there be a change in amount the household receives, a notice of action including a summary of facts and notification of the households' fair hearing rights.

Home repairs/describe the payment method for making minor repairs.

- ☐ checks payable to eligible household
- ☐ subgrantee pays household and requests reimbursement from SCS
- ☒ subgrantee keeps copies of receipts with fiscal department and household file.
- ☒ Other:

Client gets estimates, selects best contract with LIEAP staff, LIEAP agency pays contractor directly.

2605(b)(1)-
2605(b)(14)

Describe how the subgrantee will provide an opportunity for a fair administrative hearing to households whose claim for assistance are denied or not acted upon with reasonable promptness.

- ☒ hearing rights posted at intake sites
 - ☒ intake worker explains right for fair hearing at time of denial
 - ☒ household receives written notice of action.
- Briefly describe subgrantee fair hearings procedure:

See attached "Denial of Assistance Appeal Process".

How would subgrantee identify and recover fraudulent payments?

LIEAP Coordinator does quality control and reviews all applications to check for fraudulent information. LIEAP manual procedure is followed.

Who will be responsible for filling monthly/quarterly program reports?

Program reports - Arnold Price (LIEAP Coordinator)
Fiscal reports - Jan Pailthorp (Fiscal Director)

Who will approve crisis payments?

LIEAP Coordinator

If subgrantee subcontracts services for LIEAP, does:

	Yes	No
subgrantee provide LIEAP training	_____	<u>X</u> Friendly House
LIEAP staff have attended State training and local utility training		
subgrantee audit and approve all income and authorization forms	<u>X</u>	_____
subgrantee require a signed agreement	<u>X</u>	_____

Who will be responsible for quarterly expenditure reports and inventory reports?

Arnold Price and Mary Marson

Who will be responsible/contact for LIEAP records after April 30th of this contract year?

Mary Marson (Emergency Services Coordinator) for program records. Jan Pailthorp for fiscal records..

Attachments: (Please check and include)

X Staffing Pattern (required)
X Authorized Signature Sheet (required)
X LIEAP Subcontract Agreement (if applicable)
X List of intake sites and start up dates (required)

Vaune Allamase

Signature of Person Preparing Plan

Assistant Director

Title

1/24/89

Date

017.msg
 Attachments

STAFFING PATTERNDate: 1/24/89LIEAP PROGRAM

POSITION	LOCATION	START DATE	END DATE	TOTAL MONTHS	% LIEAP	ANNUAL TOTAL FTE
Emergency Services Coordinator	1819 N.W. Everett	12/15/88	2/24/89	2	12.5	
Emergency Intervention Worker	1819 N.W. Everett	12/15/88	2/24/89	2	12.5	
Emergency Services Assistant	1819 N.W. Everett	12/15/88	2/24/89	2	12.5	
LIEAP Coordinator	1819 N.W. Everett	12/15/88	2/24/89	2	100.0	
Data Processor	1819 N.W. Everett	1/4/89	4/4/89	3	12.5	
Assistant Director	2617 N.W. Savier	12/15/88	2/24/89	2	2.5	
Fiscal Director	2617 N.W. Savier	12/15/88	2/24/89	2	1.4	

SIGNATURE AUTHORIZATION

AGENCY NAME

Friendly House, Inc.

DATE SUBMITTED 1/24/89

Authorized to Sign Contracts/Contracts Modifications

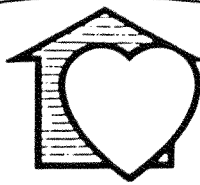
Signature	Print or Type Name	Title
1. <i>Mary McWillis Brentano</i>	Mary McWillis Brentano	Executive Director
2. <i>Ralph V Butterworth</i>	Ralph Butterworth	Board President

Authorized to Sign LIEAP Authorization

Signature	Print or Type Name	Title
1. <i>Arnold Price</i>	ARNOLD PRICE	LIEAP COORDINATOR
2. <i>Susan Nygaard</i>	Susan Nygaard	EMER. INTERVENTION WORKER
3. <i>Jean Sauer</i>	JEAN SAUER	INTAKE WORKER
4. <i>Irene B. Taylor</i>	Irene B. TAYLOR	INTAKE & RECEPTION
5.		
6.		
7.		
8.		
9.		
10.		

Authorized Data Entry on Line Security

Signature	Print or Type Name	Operator I.D. Title
1. <i>Christine Tandy</i>	Christine Tandy	CAT Data Entry Clerk
2.		
3.		
4.		



Friendly House, Inc.
Emergency Services
1819 NW Everett - Portland, Oregon 97209
228-4335

LIEAP

INTAKE SITES AND START DATES
1989

Northwest Service Center
1819 N.W. Everett

December 11, 1988 - end of program

Linnton Community Center
10614 N.W. St. Helens Rd.

January 25, 1989 and February 1, 1989

Friendly House Main Center
2617 N.W. Savier

February 10, 1989 and February 22, 1989

Gallagher Plaza
2140 N.W. Kearney

February 13, 1989 only

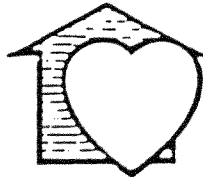
Medallion Apartments

February 15, 1989 only

food · shelter · energy assistance · a helping hand



A UNITED WAY AGENCY SPONSORED BY FIRST PRESBYTERIAN CHURCH



Friendly House, Inc.
Emergency Services
1819 NW Everett - Portland, Oregon 97209
228-4335

DENIAL OF ASSISTANCE APPEAL PROCESS

Anyone denied Low Income Energy Assistance Program Benefits in total or in part may appeal that decision, as well as anyone whose application is not approved or denied within 30 days from the date of application. For the purpose of this program "denial of assistance" means that benefits, services and/or funds were available, the local operator had authority to provide assistance and the applicant believes he/she was eligible under the guidelines established under this program.

The applicant will receive notification in writing of the reasons for denial of assistance and may appeal that decision through the following process:

1. The ^{FH}~~NWSC~~ agrees to provide for a fair hearing to any household whose:
 - a. Application is denied
 - b. Application is neither denied nor approved within the State's specified time standard for processing applications
 - c. Payment is less than the household believes it should be and
 - d. Payment will be for a lesser amount or duration than that specified in the notice under 260.353

The ^{FH}~~NWSC~~ agrees that the hearings will meet these standards:

- a. Must be held at a time reasonably convenient to the claimant
 - b. The claimant is afforded an opportunity to review the case file
 - c. The following rights are guaranteed the claimant:
 - (1) Permit a representative to participate with him/her in the hearing
 - (2) Allowed to present oral and written statement, and other evidence
2. The applicant will receive notification in writing of the reasons for denial of service
 3. A hearing may be requested no later than 60 days after receipt of notice of payment or denial. (Receipt of notice is considered to have taken place when it is hand delivered to the applicant at the time of the interview or when the notice is deposited in the U.S. Mail.) The day after denial is counted as day one.

food-shelter-energy assistance - a helping hand



A UNITED WAY AGENCY SPONSORED BY FIRST PRESBYTERIAN CHURCH

4. The applicant will be given the form entitled "Appeal From Denial of Assistance" upon request and supplied with assistance in completing the form when necessary. All blanks on the form must be completed, additional information attached if desired, signed by the applicant and returned to ~~FH~~ ~~NWSC~~. Upon receipt of the completed form by ~~NWSC~~ ^{FH} a hearing is considered to have been requested. (This must be completed within the 60 day limit. See #3 above.)

^{FH}

5. The applicant will be contacted by ~~NWSC~~ ^{FH} regarding which type of hearing he/she feels most favorable to his/her interests from the two options below:

- a. By telephone conference call, at a predetermined time, agreed upon in advance by the applicant and Reviewing Officer
- b. By submitting written information for consideration by the Reviewing Officer

^{Friendly House Executive Assistant,}

6. The Reviewing Officer, ^{Friendly House Executive Assistant,} will arrange a hearing date within ten working days of receipt of the "Appeal From Denial of Assistance" form by ~~NWSC~~ ^{FH}, for those opting for a hearing by telephone conference call. Notice of the outcome will be given the applicant in writing within five working days of the hearing.

Applicants appealing by submitting written information only will be given notice of the Reviewing Officer's decision in writing within ten working days from the time of submission.

Signed Mary McEllis-Prentano
Executive Director

Date: 12/7/87

Metropolitan Community Action

Contract Amendment Number 1

Duration of Amendment: December 15, 1988 to November 30, 1989

Contractor Name: St. John's YWCA

Contact Person: Venetia Magnuson

Contractor Address: 8010 N. Charleston
Portland, OR 97203

This amendment is made between the Metropolitan Community Action referred to as "MCA" and St. John's YWCA referred to as the "Contractor". It is understood by the parties that all conditions and terms in the original agreement not superceded by the language of this Amendment are still in force.

This Amendment results from additions and/or changes in the original agreement between MCA and Contractor.

Subject to the General Conditions and Special Conditions in the original agreement, the Contractor agrees to the additions and/or changes listed below. MCA agrees to pay the Contractor in monthly allotments subject to adjustments.

Additions and/or Changes:

1. Addition of \$18,463.00 in LIEAP administrative funds to be used in accordance with the terms of this amendment and the attachments incorporated into and made a part of this agreement.
2. Allocation of \$287,787.00 in LIEAP program funds, held by Oregon State Community Services to be used in accordance with the terms of this amendment and the attachments incorporated into and made a part of this agreement.
3. Increase the total amount reimbursable under the original agreement and any subsequent amendments to a figure not to exceed \$77,530.00.
4. Addition of Special Provision V - Low Income Energy Assistance Program

FOR MCA:

By: [Signature]
Board Chairperson

Date: 12/28/88

By: [Signature]
Executive Director

Date: 12/28/88

FOR THE CONTRACTOR:

[Signature]
Board Chairperson

Date: 12/29/88

By: [Signature]
Executive Director

Date: 12/28/88

John

Metropolitan Community Action

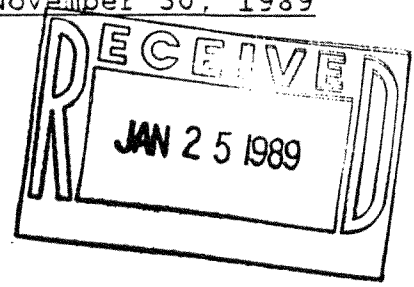
Contract Amendment Number 3

Duration of Amendment: December 15, 1988 to November 30, 1989

Contractor Name: Human Solutions, Inc.

Contact Person: Don Eckton

Contractor Address: 2900 S.E. 122nd.
Portland, OR 97236



This Amendment is made between the Metropolitan Community Action referred to as "MCA" and Human Solutions, Inc. referred to as the "Contractor". It is understood by the parties that all conditions and terms in the original agreement not superceded by the language of this Amendment are still in force.

This Amendment results from additions and/or changes in the original agreement between MCA and Contractor.

Subject to the General Conditions and Special Conditions in the original agreement, the Contractor agrees to the additions and/or changes listed below. MCA agrees to pay the Contractor in monthly allotments subject to adjustments.

Additions and/or Changes:

1. Increase in the LIEAP administrative funds from \$69,875.00 to \$76,204.00;
2. Decrease in the LIEAP program funds allocated from \$997,721.00 to \$889,445.00;
3. Increase in the administrative rate from 6.62% to 10.0%; and
4. Increase the total amount reimbursable from all funding sources from \$498,635.00 to \$505,014.00.

In witness whereof, the parties hereto have caused this Amendment to be executed by their authorized offices.

FOR MCA:

By: [Signature]
Board Chairperson

Date: 1/18/89

By: [Signature]
Executive Director

Date: 1/20/89

lieaphsi

FOR THE CONTRACTOR:

By: [Signature]
Board Chairperson

Date: 1/17/89

By: [Signature]
Executive Director

Date: 1/9/89

LIEAP PROGRAM PLAN:

HUMAN SOLUTIONS, INC.

Name of Sub-Grantee

126051

Agency Code

Statutory
References

Indicate projected dates for accepting applications and closing the program.

heating 1/3/89 to 3/15/89 or earlier
crisis 1/3/89 to 3/15/89 or earlier

2605(a)
2605(b)1

The subgrantee will operate the following components under its LIEAP Program:

X regular heating assistance
X crisis assistance

2605(c)(1)(C)
2605(c)(1)F

The subgrantee estimates the amount of available funds will be expended as follows:

90 % for regular heating assistance
10 % for crisis assistance
10 % for agency administrative costs

2605(c)1(C)

The funds reserved for crisis assistance which have not been expended by March 15 will be reprogrammed to:

X regular heating assistance
X crisis assistance

2605(c)(1)(A)

Subgrantee use the following eligibility and income verification guidelines:

	Yes	No
Households at or below 125% of U.S. poverty guideline	<u>X</u>	_____
AFS food stamp mailer	<u>X</u>	_____
AFS printout	<u>X</u>	_____
SCS Income Documentation Worksheet	<u>X</u>	_____

90 Day Income Verification	<u>X</u>	<u> </u>
12 Month Income Verification	<u>X</u>	<u> </u>
Award letters for verification (Veterans, Social Security, pension, etc.)	<u>X</u>	<u> </u>
Bank statements for verifi- cation of interest	<u>X</u>	<u> </u>
Priority Service for Seniors/ Handicapped before program start-up	<u>X</u>	<u> </u>
Priority Service for Senior and Handicapped during program	<u>X</u>	<u> </u>
W-4 Forms	<u>X</u>	<u> </u>
Other:		

2605(c)(1)(A) Crisis (Additional eligibility requirements)

	Yes	No
Household must receive a shut-off notice	<u>X</u>	<u> </u>
Household without energy source to maintain life sustaining equipment	<u>X</u>	<u> </u>
Household must have exhausted regular benefits	<u>X</u>	<u> </u>
Household must have a medical certificate that dis- connection would endanger health	<u>X</u>	<u> </u>
Minor heating system malfunction	<u>X</u>	<u> </u>
Landlord failure to provide heat when heat included in the rent	<u>X</u>	<u> </u>

Storm caused exhaustion of fuel supplies	<u>X</u>	_____
Change of household status	<u>X</u>	_____
Annual fuel costs exceeds 20% or more of income	<u>X</u>	_____
Crisis payments approved by LIEAP Coordinator	<u>X</u>	_____
Other	_____	_____

1605(B)(3)
(Outreach)

Subgrantee conducts the following outreach activities designed to assure that eligible households are made aware of all LIEAP assistance available. Please check:

X Provide intake service through home visits or by telephone for physically (i.e., elderly or handicapped).

X Place posters/flyers in local and county social service agencies, offices of aging, social security offices, VA, etc.

X Publish articles in local newspapers or media announcements are aired.

X Include inserts in energy vendor billings to inform individuals of the availability of LIEAP assistance.

X Make mass mailings to past recipients of LIEAP.

X Inform low income applicants of the availability of all types of LIEAP assistance at application intake for other low income programs.

X Utilize early application period at the beginning of program for the elderly and handicapped.

X Accept applications for energy crisis at sites that are geographically accessible to all households in the area to be served.

X Execute interagency agreements with other low income program offices to perform outreach to target groups.

Other: Executed through SCS

2605(C)(1)(F) Does the subgrantee encourage recipients to apply for energy budget programs offered through local utility companies or other?

X Yes _____ No

If yes, please describe the procedures.

2605(b)(5)
(Benefit
levels)

Agency staff review each applicant's overall family situation including income, family situation, or social service needs. Staff are trained in case management as well as utility company programs and make referrals with follow-up as appropriate for the family.

Describe how the grantee will assure that non-categorically eligible households will not be treated differently than categorically eligible households when determining benefit amounts. This applies to all components of LIEAP.

Benefit amounts for all households are regulated through a payment matrix and through program regulations in the 1988 LIEAP Manual.

2605(c)(1)(F) Will the subgrantee approve direct payments for LIEAP?

X Yes _____ No

If yes, under what criteria are direct payments approved?

- 1) Payments to indirect heaters.
- 2) Payments to households whose suppliers do not sign contracts with the State.
- 3) Reimbursements.

2605(b)(7)(A) When the subgrantee makes payments directly to vendors, how does the subgrantee notify the household of the amount of assistance paid? Please describe procedure if dollar amount changes.

The household receives a copy of the income verification form and the authorization either in person or mailed. Should there be a change in amount the household receives a Notice of Action including a summary of facts and a notification of the households Fair Hearing Rights.

2605(c)(1)(F) Home repairs/describe the payment method for making minor repairs.

- ☐ checks payable to eligible household
- ☐ subgrantee pays household and requests reimbursement from SCS
- ☒ subgrantee keeps copies of receipts with fiscal department and household file.
- ☒ Other:

Refers households to other resources providing the assistance.

2605(b)(1)-
2605(b)(14)

Describe how the subgrantee will provide an opportunity for a fair administrative hearing to households whose claim for assistance are denied or not acted upon with reasonable promptness.

- ☒ hearing rights posted at intake sites
 - ☒ intake worker explains right for fair hearing at time of denial
 - ☒ household receives written notice of action.
- Briefly describe subgrantee fair hearings procedure:

How would subgrantee identify and recover fraudulent payments?

Possible fraud identified at the time of data entry or through contact with other coordinators. Voucher cancelled if appropriate. Procedure in LIEAP manual followed.

Who will be responsible for filling monthly/quarterly program reports?

Ray Bodere - Fiscal
Frank Spellman - Program

Who will approve crisis payments?

LIEAP SUPERVISOR

If subgrantee subcontracts services for LI

N/A

	Yes	No
subgrantee provide LIEAP training	_____	_____
subgrantee audit and approve all income and authorization forms	_____	_____
subgrantee require a signed agreement	_____	_____

Who will be responsible for quarterly expenditure reports and inventory reports?

FISCAL DEPARTMENT

Who will be responsible/contact for LIEAP records after April 30th of this contract year?

LUCIA PENA and FRANK SPELLMAN

Attachments: (Please check and include)

- X Staffing Pattern (required)
- X Authorized Signature Sheet (required)
- LIEAP Subcontract Agreement (if applicable)
- N/A List of intake sites and start up dates (required)



 Signature of Person Preparing Plan

Deputy Director

 Title

December 29, 1988

 Date

017.msg
 Attachments

STAFFING PATTERNDate: 12/28/88LIEAP PROGRAM

POSITION	LOCATION	START DATE	END DATE	TOTAL MONTHS	% LIEAP	ANNUAL TOTAL FTE
Human Services Assistant (7)	2900 S.E. 122nd Ave.	12/27/88	2/28/89	2	100	17%
Human Services Assistant (1)	2900 S.E. 122nd Ave.	1/01/89	4/30/89	4	100	33%
Program Director	2900 S.E. 122nd Ave.	1/01/89	12/31/89	12	69	69%
Office Assistant-Fiscal	2900 S.E. 122nd Ave.	1/01/89	12/31/89	12	14	14%
Comptroller	2900 S.E. 122nd Ave.	1/01/89	12/31/89	12	15	15%
Executive Director	2900 S.E. 122nd Ave.	1/01/89	12/31/89	12	5	5%

SIGNATURE AUTHORIZATION

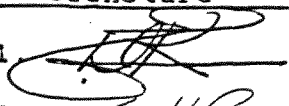
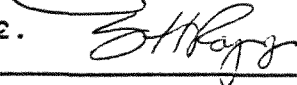
AGENCY NAME

DATE SUBMITTED




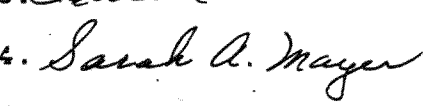
HUMAN SOLUTIONS, INC.

12/29/88

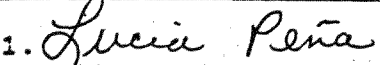



Authorized to Sign Contracts/Contracts Modifications

Signature	Print or Type Name	Title
1. 	Donald K. Eckton	Executive Director
2. 	Steven Rapp	Deputy Director

Authorized to Sign LIEAP Authorization

Signature	Print or Type Name	Title
1. 	Lucia Peña	Program Supervisor
2. 	Frank Spellman	Program Assistant
3. 	Alice Hoard	Human Svs. Asst.
4. 	Sarah A. Mayer	Human Svs. Asst.
5.		
6.		
7.		
8.		
9.		
10.		

Authorized Data Entry on Line Security

Signature	Print or Type Name	Operator I.D.	Title
1. 	Lucia Peña	LNP	
2. 	Frank Spellman	FWS	
3. 	Alice Hoard	ALH	
4. 	Sarah Mayer	SAM	

John

Metropolitan Community Action

Contract Amendment Number 2

Duration of Amendment: December 15, 1988 to November 30, 1989

Contractor Name: Neighborhood House

Contact Person: Helen Williams

Contractor Address: 7780 S.W. Capitol Hwy.
Portland, OR 97219

This Amendment is made between the Metropolitan Community Action referred to as "MCA" and Neighborhood House referred to as the "Contractor". It is understood by the parties that all conditions and terms in the original agreement not superceded by the language of this Amendment are still in force.

This Amendment results from additions and/or changes in the original agreement between MCA and Contractor.

Subject to the General Conditions and Special Conditions in the original agreement, the Contractor agrees to the additions and/or changes listed below. MCA agrees to pay the Contractor in monthly allotments subject to adjustments.

Additions and/or Changes:

1. Increase in the LIEAP administrative funds from \$10,257.00 to \$11,186.00;
2. Decrease in the LIEAP program funds allocated from. \$159,832.00 to \$145,068.00;
3. Increase in the administrative rate from 6.62% to 10.0%; and
4. Increase the total amount reimbursable from all funding sources from \$51,956.00 to \$52,885.00.

In witness whereof, the parties hereto have caused this Amendment to be executed by their authorized offices.

FOR MCA:

By: [Signature]
Board Chairperson

Date: 2/15/89

By: [Signature]
Executive Director

Date: 2/15/89

FOR THE CONTRACTOR:

[Signature]
Board Chairperson

Date: 1.17.89

By: [Signature]
Executive Director

Date: 1-17-89

lieapnh

LIEAP PROGRAM PLAN:

Neighborhood House, Inc.

Name of Sub-Grantee

135051

Agency Code

Statutory
References

Indicate projected dates for accepting
applications and closing the program.

heating 1-3-89 to 3-15-89 or earlier
crisis 1-3-89 to 3-15-89 or earlier

2605(a)
2605(b)1

The subgrantee will operate the following
components under its LIEAP Program:

X regular heating assistance
X crisis assistance

2605(c)(1)(C)
2605(c)(1)F

The subgrantee estimates the amount of
available funds will be expended as
follows:

92 % for regular heating assistance
8 % for crisis assistance
7 % for agency administrative costs

2605(c)1(C)

The funds reserved for crisis assistance
which have not been expended by March 15
will be reprogrammed to:

X regular heating assistance
X crisis assistance

2605(c)(1)(A)

Subgrantee use the following eligibility
and income verification guidelines:

	Yes	No
Households at or below 125% of U.S. poverty guideline	<u>X</u>	<u> </u>
AFS food stamp mailer	<u>X</u>	<u> </u>
AFS printout	<u>X</u>	<u> </u>
SCS Income Documentation Worksheet	<u>X</u>	<u> </u>

90 Day Income Verification	<u>X</u>	<u> </u>
12 Month Income Verification	<u>X</u>	<u> </u>
Award letters for verification (Veterans, Social Security, pension, etc.)	<u>X</u>	<u> </u>
Bank statements for verifi- cation of Interest	<u>X</u>	<u> </u>
Priority Service for Seniors/ Handicapped before program start-up	<u>X</u>	<u> </u>
Priority Service for Senior and Handicapped during program	<u>X</u>	<u> </u>
W-4 Forms	<u>X</u>	<u> </u>
Other:		

2605(c)(1)(A) Crisis (Additional eligibility requirements)

	Yes	No
Household must receive a shut-off notice	<u>X</u>	<u> </u>
Household without energy source to maintain life sustaining equipment	<u>X</u>	<u> </u>
Household must have exhausted regular benefits	<u>X</u>	<u> </u>
Household must have a medical certificate that dis- connection would endanger health	<u>X</u>	<u> </u>
Minor heating system malfunction	<u>X</u>	<u> </u>
Landlord failure to provide heat when heat included in the rent	<u>X</u>	<u> </u>

Storm caused exhaustion of fuel supplies	<u>X</u>	<u> </u>
Change of household status	<u>X</u>	<u> </u>
Annual fuel costs exceeds 20% or more of income	<u>X</u>	<u> </u>
Crisis payments approved by LIEAP Coordinator	<u>X</u>	<u> </u>
Other	<u>X</u>	<u> </u>

1605(B)(3)
(Outreach)

Subgrantee conducts the following outreach activities designed to assure that eligible households are made aware of all LIEAP assistance available. Please check:

Yes Provide intake service through home visits or by telephone for physically (i.e., elderly or handicapped).

Yes Place posters/flyers in local and county social service agencies, offices of aging, social security offices, VA, etc.

Yes Publish articles in local newspapers or media announcements are aired.

Yes Include inserts in energy vendor billings to inform individuals of the availability of LIEAP assistance.

No Make mass mailings to past recipients of LIEAP.

Yes Inform low income applicants of the availability of all types of LIEAP assistance at application intake for other low income programs.

Yes Utilize early application period at the beginning of program for the elderly and handicapped.

Yes Accept applications for energy crisis at sites that are geographically accessible to all households in the area to be served.

No Execute interagency agreements with other low income program offices to perform outreach to target groups.

Other: Executed through -SCS

2605(C)(1)(F) Does the subgrantee encourage recipients to apply for energy budget programs offered through local utility companies or other?

X Yes

 No

If yes, please describe the procedures.

Agency staff review each applicants overall family situation including income, family situation or social service needs.

Staff are trained in case management as well as utility company programs and make referrals with follow-up as appropriate for

2605(b)(5) the family.

(Benefit levels)

Describe how the grantee will assure that non-categorically eligible households will not be treated differently than categorically eligible households when determining benefit amounts. This applies to all components of LIEAP.

Benefit amounts for all households are regulated through a payment matrix and through program regulations in the 1989 LIEAP Manual.

2605(c)(1)(F) Will the subgrantee approve direct payments for LIEAP?

X Yes

 No

If yes, under what criteria are direct payments approved?

1. Heat included in rent
2. Reimbursement of paid expenses, with proof of payment
3. Vendor not on contract with State

2605(b)(7)(A) When the subgrantee makes payments directly to vendors, how does the subgrantee notify the household of the amount of assistance paid? Please describe procedure if dollar amount changes.

The household receives a copy of the income verification form and the authorization either in person or mailed. Should there be a change in amount the household receives a Notice of Action including a summary of facts and a notification of the household's Fair Hearing Rights.

2605(c)(1)(F) Home repairs/describe the payment method for making minor repairs.

- ☐ checks payable to eligible household
- ☐ subgrantee pays household and requests reimbursement from SCS
- ☒ subgrantee keeps copies of receipts with fiscal department and household file.
- ☒ Other:

Refers household to other resources providing this assistance

2605(b)(1)-
2605(b)(14)

Describe how the subgrantee will provide an opportunity for a fair administrative hearing to households whose claim for assistance are denied or not acted upon with reasonable promptness.

- ☒ hearing rights posted at intake sites
 - ☒ intake worker explains right for fair hearing at time of denial
 - ☒ household receives written notice of action.
- Briefly describe subgrantee fair hearings procedure:

How would subgrantee identify and recover fraudulent payments?

LIEAP coordinator reviews work of all staff, checks questionable applicants with other local agencies, uses LIEAP computer for update. In case of fraud follows procedures in LIEAP manual

Who will be responsible for filling monthly/cue reports?

Program Coordinator

Who will approve crisis payments?

Program Coordinator

If subgrantee subcontracts services for LIEAP,
N/A

	Yes	No
subgrantee provide LIEAP training	_____	_____
subgrantee audit and approve all income and authorization forms	_____	_____
subgrantee require a signed agreement	_____	_____

Who will be responsible for quarterly expenditure reports and inventory reports?

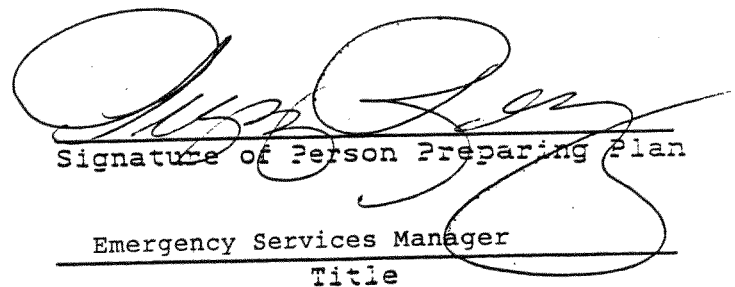
Program Coordinator.

Who will be responsible/contact for LIEAP records after April 30th of this contract year?

Program Coordinator

Attachments: (Please check and include)

- ☒ Staffing Pattern (required)
- ☒ Authorized Signature Sheet (required)
- ☐ LIEAP Subcontract Agreement (if applicable)
- ☒ List of intake sites and start up dates (required)



 Signature of Person Preparing Plan

Emergency Services Manager

 Title

February 6, 1989

 Date

017.msg
 Attachments

STAFFING PATTERNDate: February 6, 1989LIEAP PROGRAM

<u>POSITION</u>	<u>LOCATION</u>	<u>START DATE</u>	<u>END DATE</u>	<u>TOTAL MONTHS</u>	<u>% LIEAP</u>	<u>ANNUAL TOTAL FTE</u>
Coordinator	Main office	1-3-89	3-15-89	2.5	50%	
Lead Worker	Main office	1-3-89	3-15-89	2.5	100%	
Intake Worker	Main office	1-3-89	3-15-89	2.5	100%	
Fiscal	Main office	1-3-89	3-15-89	2.5	50%	

SIGNATURE AUTHORIZATION

AGENCY NAME

DATE SUBMITTED

Neighborhood House, Inc.

February 6, 1989

Authorized to Sign Contracts/Contracts Modifications

Signature	Print or Type Name	Title
1. <i>David Lokting</i>	David Lokting	Board President
2. <i>Robert Woods</i>	Robert Woods	Board Vice-President
3. <i>Helen Williams</i>	Helen J. Williams	Executive Director

Authorized to Sign LIEAP Authorization

Signature	Print or Type Name	Title
1. <i>Peggy Renz</i>	Peggy Renz	Emergency Services Manager
2. <i>Jeffrey M. Renz</i>	Jeffrey M. Renz	Administrative Assis
3. <i>Peggy Watkins</i>	Peggy Watkins	Lead Intake Worker
4. <i>Ann Dieble</i>	Ann Dieble	Intake Worker
5.		
6.		
7.		
8.		
9.		
10.		

Authorized Data Entry on Line Security

Signature	Print or Type Name	Operator I.D. Title
1. <i>Peggy Renz</i>	Peggy Renz	Emerg. Serv. Manage
2. <i>Jeffrey M. Renz</i>	Jeffrey M. Renz	Administrative Assi
3. <i>Florence Garrett</i>	Florence Garrett	Fiscal Officer
4.		

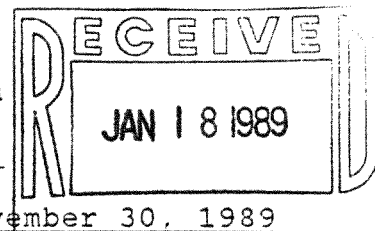
LIEAP Program: Required Reports

Each of the following reports are to be filed with MCA as indicated:

- Program Report - due monthly by the 10th day of the following month.
- Hearings Report - due quarterly by the 15th day of the following month.

Metropolitan Community Action

Contract Amendment Number 1



Duration of Amendment: December 15, 1988 to November 30, 1989

Contractor Name: Urban League of Portland

John

Contact Person: Useni Perkins

Contractor Address: 10 N. Russell
Portland, OR 97227

This amendment is made between the Metropolitan Community Action referred to as "MCA" and Urban League of Portland referred to as the "Contractor". It is understood by the parties that all conditions and terms in the original agreement not superceded by the language of this Amendment are still in force.

This Amendment results from additions and/or changes in the original agreement between MCA and Contractor.

Subject to the General Conditions and Special Conditions in the original agreement, the Contractor agrees to the additions and/or changes listed below. MCA agrees to pay the Contractor in monthly allotments subject to adjustments.

Additions and/or Changes:

1. Addition of \$30,178.00 in LIEAP administrative funds to be used in accordance with the terms of this amendment and the attachments incorporated into and made a part of this agreement.
2. Allocation of \$470,394.00 in LIEAP program funds, held by Oregon State Community Services to be used in accordance with the terms of this amendment and the attachments incorporated into and made a part of this agreement.
3. Increase the total amount reimbursable under the original agreement and any subsequent amendments to a figure not to exceed \$128,640.00.
4. Addition of Special Provision V - Low Income Energy Assistance Program

FOR MCA:

By: [Signature]
Board Chairperson

Date: 1/25/89

By: [Signature]
Executive Director

Date: 1/25/89

FOR THE CONTRACTOR:

By: [Signature]
Board Chairperson

Date: 1-4-89

By: Useni Perkins
Executive Director

Date: 1-3-89

LIEAP PROGRAM PLAN:

Urban League of Portland
~~Metropolitan Community Action~~
 Name of Sub-Grantee

 Agency Code

Statutory
 References

Indicate projected dates for accepting applications and closing the program.

heating 1/3/88 to 3/17/88 or earlier
 crisis 1/3/88 to 3/17/88 or earlier

2605(a)
 2605(b)i

The subgrantee will operate the following components under its LIEAP Program:

 x regular heating assistance
 x crisis assistance

2605(c)(1)(C)
 2605(c)(1)F

The subgrantee estimates the amount of available funds will be expended as follows:

 99 % for regular heating assistance
 1 % for crisis assistance
 10 % for agency administrative costs

2605(c)1(C)

The funds reserved for crisis assistance which have not been expended by March 15 will be reprogrammed to:

 x regular heating assistance
 x crisis assistance

2605(c)(1)(A)

Subgrantee use the following eligibility and income verification guidelines:

	Yes	No
Households at or below 125% of U.S. poverty guideline	<u> x </u>	<u> </u>
AFS food stamp mailer	<u> x </u>	<u> </u>
AFS printout	<u> x </u>	<u> </u>
SCS Income Documentation Worksheet	<u> x </u>	<u> </u>

90 Day Income Verification	<u> X </u>	<u> </u>
12 Month Income Verification	<u> X </u>	<u> </u>
Award letters for verification (Veterans, Social Security, pension, etc.)	<u> X </u>	<u> </u>
Bank statements for verifi- cation of Interest	<u> X </u>	<u> </u>
Priority Service for Seniors/ Handicapped before program start-up	<u> X </u>	<u> </u>
Priority Service for Senior and Handicapped during program	<u> X </u>	<u> </u>
W-4 Forms	<u> X </u>	<u> </u>
Other:		

2605(c)(1)(A) Crisis (Additional eligibility requirements)

	Yes	No
Household must receive a shut-off notice	<u> X </u>	<u> </u>
Household without energy source to maintain life sustaining equipment	<u> X </u>	<u> </u>
Household must have exhausted regular benefits	<u> X </u>	<u> </u>
Household must have a medical certificate that dis- connection would endanger health	<u> X </u>	<u> </u>
Minor heating system malfunction	<u> X </u>	<u> </u>
Landlord failure to provide heat when heat included in the rent	<u> X </u>	<u> </u>

Storm caused exhaustion of fuel supplies	<u> x </u>	<u> </u>
Change of household status	<u> x </u>	<u> </u>
Annual fuel costs exceeds 20% or more of income	<u> x </u>	<u> </u>
Crisis payments approved by LIEAP Coordinator	<u> x </u>	<u> </u>
Other	<u> </u>	<u> </u>

1605(B)(3)
(Outreach)

Subgrantee conducts the following outreach activities designed to assure that eligible households are made aware of all LIEAP assistance available. Please check:

 x Provide intake service through home visits or by telephone for physically (i.e., elderly or handicapped).

 Place posters/flyers in local and county social service agencies, offices of aging, social security offices, VA, etc.

 x Publish articles in local newspapers or media announcements are aired.

 x Include inserts in energy vendor billings to inform individuals of the availability of LIEAP assistance.

 x Make mass mailings to past recipients of LIEAP.

 x Inform low income applicants of the availability of all types of LIEAP assistance at application intake for other low income programs.

 x Utilize early application period at the beginning of program for the elderly and handicapped.

 Accept applications for energy crisis at sites that are geographically accessible to all households in the area to be served.

x Execute interagency agreements with other low income program offices to perform outreach to target groups.

Other: SCS → IRCO

2605(C)(1)(F) Does the subgrantee encourage recipients to apply for energy budget programs offered through local utility companies or other?

 x Yes No

If yes, please describe the procedures.

2605(b)(5)
(Benefit
levels)

Agency staff review each applications overall family situation including, income, family situation or social servive need. Staff are trained in casemanagement as well as utility company programs and make referrals with follow-up as appropriate for the family

Describe how the grantee will assure that non-categorically eligible households will not be treated differently than categorically eligible households when determining benefit amounts. This applies to all components of LIEAP.

Benefit amounts for all households are regulated through a payment matrix & through programs regulations in the 1988-1989 LIEAP Manual.

2605(c)(1)(F) Will the subgrantee approve direct payments for LIEAP?

 x Yes No

If yes, under what criteria are direct payments approved?

1. Payments to indirect heaters.
2. Payments to households whose suppliers do not sign contracts with the state.
3. Reimbursement

2605(b)(7)(A) When the subgrantee makes payments directly to vendors, how does the subgrantee notify the household of the amount of assistance paid? Please describe proccedure if dollar amount changes.

The household receives a copy of the income verification form and the authorization either in person or mailed. Should there be a change in amount the household receives a notice of action including a summary of facts and a notification of the households Fair Heating Rights.

2605(c)(1)(F) Home repairs/describe the payment method for making minor repairs.

- ☐ checks payable to eligible household
- ☐ subgrantee pays household and requests reimbursement from SCS
- ☒ subgrantee keeps copies of receipts with
- ☒ fiscal department and household file.
- ☐ Other: Refers households to other resources providing this assistance.

2605(b)(1)-
2605(b)(14)

Describe how the subgrantee will provide an opportunity for a fair administrative hearing to households whose claim for assistance are denied or not acted upon with reasonable promptness.

- ☒ hearing rights posted at intake sites
- ☒ intake worker explains right for fair hearing at time of denial
- ☐ household receives written notice of action.
- Briefly describe subgrantee fair hearings procedure:

Procedures will follow state guidelines as defined in the LIEAP manual.

How would subgrantee identify and recover fraudulent payments?
Fraudulent payments will be recovered following the procedures outlined in the LIEAP program manual. Payments may be identified either through contact with a vendor, through cross referencing within our program procedures or other reporting systems

Who will be responsible for filling monthly/quarterly program reports?

Activity reports will be filled out by Lana Danner. Financial reports will be filled out by the Finance Department.

Who will approve crisis payments?

All Crisis payments will be approved by the LIEAP coordinator.

If subgrantee subcontracts services for LIEAP, does:

	Yes	No
subgrantee provide LIEAP training	_____	<u>x</u> *
subgrantee audit and approve all income and authorization forms	_____	<u>x</u> **
subgrantee require a signed agreement	<u>x</u>	_____

Who will be responsible for quarterly expenditure reports and inventory reports?

MCA fiscal staff will provide summary quarterly expenditure reports and inventory reports from reports field by each of the six (6) regional service providers.

Who will be responsible/contact for LIEAP records after April 30th of this contract year?

MCA staff person will be responsible for all LIEAP records after April 30, 1989.

Attachments: (Please check and include)

- x Staffing Pattern (required)
- x Authorized Signature Sheet (required)
- x LIEAP Subcontract Agreement (if applicable)
- x List of intake sites and start up dates (required)

Tom M. (L.) [Signature]
Signature of Person Preparing Plan

Director of Finance
Title

1/11/1989
Date

017.msg
Attachments

STAFFING PATTERN

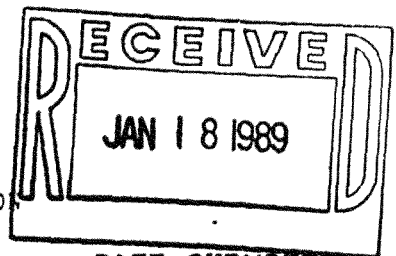
urban League

Date: 1/11/87

LIEAP PROGRAM

POSITION	LOCATION	START DATE	END DATE	TOTAL MONTHS	% LIEAP	ANNUAL TOTAL FTE
(1) LIEAP Coordinator	Main Office	1/2/89	12/31	12 months	25%	
(1) Staff Coordinator	15th/Fremont	1/2/89	12/31	12 months	33%	
(2) Clerk/Receptionist	15th/Fremont	1/3/89		41 days	100%	
(2) Intake Counselor	15th/Fremont	1/3/89		41 days	100%	
(2) Data Entry	Main Office	1/3/89		52 days	100%	
(1) Telephone Clerk	15th/Fremont	1/3/89		41 days	100%	

Intake sight is located 3535 N.E. 15th Street
next to Pacific Power Office. (Community Room)



SIGNATURE AUTHORIZATION

AGENCY NAME Urban League of Portland

DATE SUBMITTED

10 N Russell Portland11/11/89

Authorized to Sign Contracts/Contracts Modifications

Signature	Print or Type Name	Title
1. <u>Useni Perkins</u>	USENI PERKINS	CEO
2.		

Authorized to Sign LIEAP Authorization

Signature	Print or Type Name	Title
1. <u>Anne L. Danner</u>	LANA L. DANNER	LIEAP Coordinator
2. <u>Louise M. Burton</u>	LOUISE BERTON	Staff Coordinator
3.		
4.		
5.		
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10.		

Authorized Data Entry on Line Security

Signature	Print or Type Name	Operator I.D. Title
1. <u>Roxann Hutchinson</u>	Roxann Hutchinson	Data Clerk
2. <u>Arletia Proctor</u>	ARLETIA PROCTOR	Data Clerk
3.		
4.		

Multnomah County LIEAP Agencies
- 1989 -

<u>LIEAP Coord</u> <u>Agency</u>	<u>Office Location</u>	<u>Phone# Public</u>
Jeanie Nakamura Burnside Projects	323 N.W. 6th Ave. Portland 97209	Pub: 222-9627
Arnold Price Friendly House	1819 N.W. Everett Portland 97209	Pub: 228-4335
Lucia Pena Human Solutions, Inc.	2900 S.E. 122nd Portland 97266	Pub: 761-0915
Amy Lustig Portland IMPACT	REDACTED Portland	Pub: 239-4328
Peggy Renz Neighborhood House	7780 S.W. Capitol Portland 97219	Pub: 246-1663
Louise Burton Urban League	3535 N.E. 15th Portland 97232	Pub: 284-2776
Susan Regan YWCA	7640 N. Jersey Portland 97203	Pub: 286-2165
(Refugee Referrals)		
Tana Lashon IRCO	1336 E. Burnside Portland 97214	Pub: 235-4715

MIGRANT
ADDENDUM TO AGREEMENT

between

OREGON STATE COMMUNITY SERVICES
Department of Human Resources
(hereinafter referred to as the Grantee)

and

MULTNOMAH COUNTY DEPARTMENT OF HUMAN SERVICES
(hereinafter referred to as the Subgrantee)

WHEREAS, an original contract between the parties exists for the operation of the referenced program in the amount of \$15,000.00 for the period beginning DECEMBER 1, 1988 and ending JUNE 30, 1989 and,

WHEREAS, a supplemental grant in the amount of \$10,000.00 is herewith added to the amount of the original contract and,

THEREFORE, all other conditions of the original agreement are still in effect. This addendum, to be valid, must be signed by all parties to the original contract.

APPROVED:

SUBGRANTEE

MULTNOMAH COUNTY DEPARTMENT
OF HUMAN SERVICES
426 SW Stark, 7th Floor
Portland, Oregon 97204
503-248-3782

By *Miller D. Perry* 6-16-89
Community Services Program Date

By _____
Director, Dept. Human Services Date

By _____
Gladys McCoy, Chair Date
Multnomah County Board of Commissioners

GRANTEE

OREGON STATE COMMUNITY SERVICES
Department of Human Resources
207 Public Service Building
Salem, Oregon 97310

By _____
Victor Vasquez, Jr., Manager

Date _____

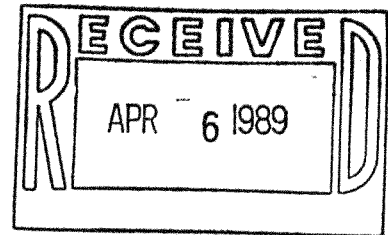
SCS Contract # 01235

APPROVED AS TO FORM:

LAURENCE KRESSEL
County Counsel
Multnomah County, Oregon

By _____
Chief Assistant County Counsel

HOMELESS MIGRANTS PROJECT



Submitted to
State Community Services
by
Human Solutions, Inc.
Under Contract to
Multnomah County

April 6, 1989

The Migrant Population in Multnomah County

There are no official numbers on the number of migrants in any particular geographic area of the County and even estimates of the migrant population in Multnomah County vary. There are approximately 1,500 - 2,500 migrants in east Multnomah County according to one estimate obtained by Robin Franzen, a reporter for the Gresham Outlook doing a series of stories on migrants in Multnomah and Clackamas counties. Sylvia Foresee of the Catholic Family Services Hispanic Program estimates 750 - 1,000 migrants currently reside in East Multnomah County. Complicating an accurate estimate of the population is the fact that they do not regard county boundaries. We know there are a number of migrant families that live in Hood River and Clackamas counties. There has not, however, been an accurate account of how many migrants come to East Multnomah County to work, mainly because they either live in labor camps or isolated rural housing. Also, they may work in East Multnomah County and live in one of the other two counties, and vice versa. According to the Human Solutions, Program Supervisor Lucia Pena, the number of migrants in east Multnomah County is probably best put at close to 1,500 during winter months, with summer seeing an influx up to 3,500. If the project is funded, one of the first efforts will be to get a better picture of the number of migrants in the County.

From July 1, 1987 through July 1, 1988, a total of 52 migrant families were assisted by the various programs of Human Solutions, Inc. This number was made up only of referrals. These clients were assisted only because of referrals; if the agency began a program of active outreach, it is anticipated that number would increase dramatically.

All these families were non-English speaking and earned more than 50% of their income through agriculture work and had a home base other than Oregon.

Facilities and Programs

Human Solutions' past experiences in working with migrants has been through our Emergency Shelter Voucher Program, Homeless/Transitional Program and the Low Income Energy Assistance Program.

These migrant families that have been served by Human Solutions' programs were referred to us by Catholic Family Services, the Amigos Program, churches, and Portland Adventist Hospital.

The families going through the Emergency Shelter Voucher Program and Homeless/Transitional Programs were homeless because of various reasons:

- Domestic violence, leading to removal of the wife and children from the home, placing them in a "Safe House", and obtaining a temporary restraint against the husband/boyfriend.

- Head of Household unemployed due to a severe illness which left family completely penniless.

- No employment.

- Have employment but cannot save enough for first and last months rent plus deposits.

The Project

The current Migrant Program of Human Solutions, Inc. was slow starting due to the difficulty in getting the outreach started in the labor camps and networking with other agencies for referrals. Now that the word is out in the Migrant Camps, we have been getting a number of migrant families calling us and many referrals from the East County agencies.

As stated in the Amended Migrant Program (\$15,000), Human Solutions, Inc. estimated placing 26-30 families, giving 3,900 to 4,500 bed nights. Out of the \$15,000, we currently have a balance of \$6,836 left until June 30, 1989 and as of April 4, 1989, expended some of the \$6,836. The \$15,000 will be spent long before June 30, 1989.

The cost per family for being placed in permanent housing is averaging \$450.00. This pays for either 2 months rent and deposits, or 1 month rent plus deposits.

It also must be noted now that Spring season has started, there is a new influx of Migrants coming into the area that will be homeless until they find work.

With an additional \$10,000, we can assist many of the migrant families that are still struggling to find decent housing and also assist those migrant families that will be coming into the area. These families will have no place to live except in cars in, in some cases, because they come in the back of trucks, will have to live outdoors. Even though there are labor camps, some families cannot live in the camps unless they work for that specific farmer who owns the camp.

Work Plan:

The 30-day Emergency Shelter Program would allow the case manager to assess the basic and immediate needs of each family member.

Based upon working directly with migrant families and the personal migrant experience of two staff members, the following summation of needs are just the very basics that can and would be covered within a 30-60-day period:

- . Shelter: Human Solutions, Inc. is requesting an additional \$10,000 to shelter 22 migrant families into sanitary, heated housing for approximately 30 days. This will total approximately 3,300 bed nights.
- . Legal: This first priority will be on helping migrants clarify their legal status as so many benefits flow from that. Follow-up on paper work for their permanent or temporary status to stay in the U.S. (In conjunction with Catholic Family Services)
- . Food: Provide short-term emergency food boxes (Project will work with Oregon Food Bank, tri-county region) and obtain expedited food stamps for future needs (Project will work with state welfare offices)
- . Health care: Link families to County health clinics for immediate needs including emergencies, simple preventative health measures, and prenatal and mother/baby care

- . Transportation: Secure short-term transportation (bus passes, etc.) or, at family's request, try to arrange a return to their home-base state
- . Legal: Follow-up on paper work for their permanent or temporary status to stay in the U.S. (In conjunction with Catholic Family Services)
- . Employment: Assist in recovering pending paychecks from nursery or farmers by working with the employer or, if necessary, the Department of Labor
- . Human Solutions, Inc. has started ESL classes 2 nights per week for migrant families that go through the Migrant Shelter Program.

The 30-day shelter system would allow these basic needs to be met. Case management would include advocacy and/or assistance in all of the above-mentioned basic needs.

If a family decides to settle out of the migrant stream, this system will enable them to find permanent shelter. The case manager will provide additional follow-up to be sure the family stays connected with the service delivery system as long as is needed. The clients would most likely remain in what is the emergency basic needs services area of Human Solutions, so the agency would be well placed to keep tabs on the progress of its clients.

If a family decides to move to another county within Oregon, the case manager will give it information on resources available within that County. If a family wants to go to its home-base state, the case manager will at least assist it with getting food, medicines, and gas monies.

Because of the language barrier and isolation, many resources that are available or used by others are not known to migrants or, if known, the lack of the English language becomes a barrier.

Attached are two profiles of migrant families that have been assisted through the ESP and Transitional program at Human Solutions, Inc.

All these families were non-English speaking and earned more than 50% of their income through agriculture work and had a home base other than Oregon.

Coordination.

Human Solutions, Inc. will coordinate with the following agencies:

Gresham Salvation Army: Permanent housing will be obtained using their affordable rental referral program (co-project of Salvation Army and Human solutions launched in 1986) to identify potential rental units.

Catholic Family Services: Agency staff will do outreach and provide referrals to arrange legal status for clients.

Churches: Area churches will be contacted for donations of food and clothing. Churches which have temporary shelter programs will be identified and utilized.

East Branch AFS: Human Solutions staff will work with this program to help clients obtain food stamps and Emergency Assistance grants for rent, rental deposits, and other cash needs. To take advantage of this resource, it is essential to establish the legal status of all migrants. Sometimes, even if parents do not qualify, their children born in this country do qualify for food stamps and sometimes EA grants.

State of Oregon Unemployment Office: All eligible clients will be given information about and assistance in obtaining unemployment benefits.

The Budget

<u>Item</u>	<u>Total</u>	<u>Request</u>	<u>In-Kind</u>
Shelter payments	\$ 10,000	\$ 10,000	\$
(intake, forms processing, voucher)			
Case Management			7,375
Volunteers (incl. bi-lingual/bi-cult.)			1,959
Travel			200
Communications			50
Office supplies			25
Supporting costs			600
Publicity/outreach			20
Family resources			1,000
 Total	 \$ 10,000	 \$ 10,000	 \$ 11,229

Match equals approximately 112%.

Budget Explanation

Shelter:

22 Families (110 individuals) x 30 nights = 3,300 shelter nights

1 unit cost per month = \$275 per family plus deposits \$150 x 22 = \$9,350.

Agency Capabilities

Don Eckton, MBA, Executive Director. Mr. Eckton is responsible for overall administration of the agency as well as planning and program development. Mr. Eckton brings 15 years administrative experience to this area, ten with Multnomah County. Prior to Human Solutions, Mr. Eckton served three years as Chief of the Office of Planning and Evaluation for the Department of Human Services. Before that, Mr. Eckton held various positions of increasing responsibility within the County.

Lucia Pena, Housing, Utilities and Entitlement Supervisor. Ms. Lucia Pena will be the direct supervisor for the Project. Ms. Pena is bi-cultural and bi-lingual. She currently supervises the HUE program, which provides an integrated, case management approach to dealing with low-income families, particularly those with major barriers to overcome including substance abuse, pregnancy, and ethnic barriers.

Ms. Pena has been a program coordinator at Human Solutions since 1981. Ms. Pena began at Human Solutions as the coordinator of the Low-Income Energy Assistance Program. She became the supervisor of the consolidated program in 1985.

Prior to joining Human Solutions, Ms. Pena served as the Director of Community Education at the Oregon Legal Services Corporation. Her responsibilities

included supervising and coordinating a legal consumer education program in thirteen counties. Ms. Pena also organized rural community members and planned and taught workshops on self-advocacy skills. At the Treasure Valley Migrant Program, Ms. Pena taught English as a second language and also taught self-advocacy skills. Prior to that, Ms. Pena spent 18 years years as a seasonal farm-worker. As such, Ms. Pena brings to her job a unique empathy for homeless migrants.

Ms. Pena received her Bachelor of Arts in Sociology (Business Administration emphasis) from Antioch College in San Francisco. She speaks Spanish fluently.

Volunteers. There is one bi-lingual/bi-cultural staff person working in the migrant program with the two case managers. Mrs. Lula Martinez is paid through AARP. Other volunteers will help move large household items into homes of re-settled migrants.

Profile One

A call came from Catholic Families Services. A woman, an Hispanic migrant, had been beaten badly by her boyfriend and was unable to work at the nursery. A Human Solutions case manager for the Homeless Program went to the home of the woman. At the site, the case manager found the woman not only beaten but very ill with congestion. There were 8 children, the youngest being 1 year old. Her sister was also living there with her 3 children and she was 7 months pregnant. The only food in the house was rice. A 15-year-old daughter was staying out of school to babysit all of the children. The boyfriend broke the windows out of the client's home and also damaged her car with a tire iron.

Shelter: The family was moved into a transitional unit for a total of 3 months. The Human Solutions case manager then used a variety of community resources to help this family establish themselves in a better financial position.

Food: The case manager obtained food for the family for their short term needs. The Human Solutions entitlement advocate assisted the family in applying for Food Stamps after the resident status of the women and children was established.

Clothing: Clothing was provided from donations made by private citizens to Human Solutions.

Health: The two women were taken to a health clinic - one for the beating and the other for her first prenatal check-up. Case manager provided transportation to the health clinic for the women's and children's health care appointments (all the children had colds).

Legal: Case Manager filled out and served a temporary restraint against the boyfriend. Volunteers, who were working on temporary residential status, were contacted to see how things were going.

Employment: The client's boss was contacted to explain about what had happened and to advocate on behalf of the client in retaining her job.

Education: Case manager helped enroll the children in school. The case manager also assisted in setting up a support system for both women in birth control, English as a second language, and Victims of Domestic Violence (Spanish speaking) group.

Profile Two

This referral came from the Psychiatric Ward at Portland Adventist Hospital. A 17-year old migrant girl had tried to commit suicide after being attacked and beaten.

The supervisor and case manager went to the hospital to meet the girl and evaluate the circumstances. It was established the girl was depressed after what had happened, but really did not mean to overdose on sleeping pills.

She had come up with an aunt and other family members to work in the fields in Gresham. The aunt decided that she had to move because of problems. The girl got a job through a friend to do babysitting and house cleaning. This lasted until the attack. However, in the interview it was established that the girl was being sexually used by her boss' son and was being pursued by the boss' husband. The psychiatrist was sure the girl would be fine with people who could communicate with her. The girl was released to the supervisor.

She was evaluated and stayed 2 weeks with an Hispanic family and then she decided to go home to her mother in Mexico. The case manager worked with her to follow up her paper work to change her temporary status to permanent status. This was important because with permanent status she could come back and work when she was older.

SHAP ADDENDUM

This is an addendum to the Agreement for the Delegation of State Homeless Assistance Program (SHAP) Funds between Oregon State Community Services (SCS) Department of Human Resources and

MULTNOMAH COUNTY DEPARTMENT OF HUMAN SERVICES (SUBGRANTEE) for the period JULY 1, 1988 to JUNE 30, 1989.

This addendum is effective December 1, 1988. To the extent that any provisions of this addendum conflict with provisions of the original SHAP agreement, the terms, conditions and requirements specified herein shall control.

1. Worked to be Performed. SUBGRANTEE shall perform in a satisfactory manner the work program as provided in Exhibit A attached hereto and by this reference made a part hereof. SUBGRANTEE shall perform all activities in accordance with the approved work program, the approved budget, and the terms of this agreement.
2. Budgets and Payments.
 - A. SCS certifies that sufficient funds are available and authorized for expenditure to finance this agreement as indicated, provided, however, that continuation of this agreement, or any extension, after the end of the biennium (June 20, 1989) in which it is written, is contingent upon funds being made lawfully available for the succeeding period.
 - B. SUBGRANTEE shall receive payments of the delegated funds from SCS upon SCS's receipt and approval of the "Request for Cash" form filed by SUBGRANTEE pursuant to Section 4 hereof. Approval shall only be given if SUBGRANTEE's cash level reaches thirty (30) days cash requirements and all reports required or requested under this agreement have been submitted to SCS. Processing will normally take ten (10) working days.

No more than 10% of the SHAP funds delegated under this agreement may be used to pay administrative costs.
 - C. SUBGRANTEE shall not receive duplicate payment from SCS for the same services under both this agreement and any Community Services Block Grant (CSBG) agreement; any costs for which SUBGRANTEE receives payment under a CSBG agreement with SCS shall be deducted from those costs for which SUBGRANTEE would otherwise be entitled to payment under this contract.

- D. Upon review of the quarterly Financial Status Report filed by SUBGRANTEE pursuant to Section 4 hereof, SCS may adjust the amount transferred to SUBGRANTEE, within the limits of the total grant amount, upward or downward to reflect the actual expenditure of funds.

3. Records.

- A. SUBGRANTEE and its subcontractors shall prepare and maintain such records as necessary for performance of the approved work program and for compliance with the terms of this agreement.

SCS, the Secretary of State's Office of the State of Oregon, and, if federal funds have been used to reimburse the cost of services provided under this contract, the federal government, and the duly authorized representatives of such entities shall have free access to the books, documents, papers, audits and records of SUBGRANTEE and its Subcontractors which are directly pertinent to this agreement for the purpose of making audit, examination, excerpts, and transcripts. These records are the property of SCS which may take possession of them at any time with three business days' notice to SUBGRANTEE.

- B. All books, documents, papers, or other records, including but not limited to client records, income documentation, financial records, invoices and statistical records, and supporting documents pertinent to this agreement shall be retained by SUBGRANTEE and its subcontractors for three years after final payment is made under this agreement or three years from the date of completion of any audit pursuant to Section 7 hereof, whichever is later. If, however, any audit questions remain unresolved at the end of this three-year period, all records must be retained until final resolution. Records involving matters in litigation shall be kept no less than one year after resolution of all litigation, including appeals.

- C. SUBGRANTEE shall maintain records which indicate whether each homeless person served by SUBGRANTEE with funds delegated under this contract is eligible for services with SHAP funds or SLIAG funds.

Documentation that a person is eligible for services with SLIAG funds shall include:

1. A signed self-declaration that the person is homeless and has an income at or below 125% of the poverty level, and

2. The person's name and identification number taken from the individual's I-688A Employment Authorization Card, I-688 card, or I-689 Fee Receipt. The expiration date must also be recorded.

4. Reports.

- A. SUBGRANTEE shall submit timely, complete and accurate reports to SCS detailing the progress made toward the program objective(s) and including all administrative and program expenditures. Such reports shall be submitted with the frequency and content and in the format as provided in Exhibit B attached hereto and by this reference made a part hereof. The reports must agree with the accounting records maintained by SUBGRANTEE and/or its subcontractors and be certified by the chief executive officer of SUBGRANTEE, and its subcontractors if applicable.

All monthly reports shall be submitted by SUBGRANTEE so as to be received by SCS on or before the 15th day of each month following the last day of the previous month. All quarterly reports shall be submitted by SUBGRANTEE so as to be received by SCS on or before the 15th day of the month following the last day of the previous quarter. All final budget and expenditure reports shall be submitted by SUBGRANTEE so as to be received by SCS on or before the 60th day following the last day of the contract period.

- B. SUBGRANTEE shall prepare and furnish such plans, work plans, data, descriptive information and reports as may be requested by SCS as needed to comply with state or federal requirements. SUBGRANTEE agrees to, and does hereby grant SCS the right to reproduce, use, and disclose all or any part of the plans, reports, data, and technical information furnished to SCS.

5. Fiscal Management.

- A. SUBGRANTEE and its subcontractors shall prepare and maintain accurate financial records documenting all expenditures made from funds delegated under this agreement. These records shall include adjustments to reconcile the accounting records, the financial reports to SCS and the audit report for the common accounting period.
- B. Expenditures of SUBGRANTEE and/or subcontractors may be charged to this contract only if they are: 1) in payment of services performed under this contract in conformance with applicable state and federal regulations and statutes; 2) in payment of an

obligation incurred during the contract period; 3) not in excess of 100% of the funds delegated under this agreement, including amendments; and 4) not in excess of 100% of the budget allocation for the particular line item category for that expenditure.

Expenditures shall be supported by properly executed payrolls, time records, invoices, contracts, vouchers, orders, cancelled checks, and/or any other accounting documents pertaining in whole or in part to the contract, in accordance with generally accepted accounting principles, Oregon Administrative Rules, and applicable federal requirements as specified herein. Expenditures shall be segregated by line item category within SUBGRANTEE's accounting system and so reported on the required fiscal reports.

- C. All income that is generated by or attributable to funds delegated under this agreement shall be identified and segregated for expenditures relating to the approved work program. If cash is deposited in a combined or centralized income-yielding bank account with funds other than those delegated under this agreement, and allocation procedure shall be in place to make the necessary income to program segregations. This allocation method should be rational and equitable, but not so complex and time-consuming that the allocation process is not cost-effective. Expenditures of income from funds delegated under this agreement are to be made within the grant period in which the income is earned.
- D. All unexpended funds or income from such funds remaining at the end of the grant period set out in this agreement must be returned to SCS no later than 60 days following the expiration or termination of this agreement. Expenses not reported within this specified time period will be the sole responsibility of SUBGRANTEE.
- E. Any costs disallowed as a result of any audits, review or site visits shall be the sole responsibility of SUBGRANTEE. If a cost is disallowed after reimbursement has occurred, SUBGRANTEE shall make repayment of such costs within thirty (30) days of receipt of formal notice of disallowance of such expenditure(s).
- F. In cases of suspected fraud by applicants, employee, subcontractors, or vendors, SUBGRANTEE shall cooperate with all appropriate investigative agencies, and be solely responsible for fraudulent expenditures. The SUBGRANTEE will also assist in recovering invalid payments made by its employees.

6. Property Management. All property purchased in whole or in part with funds delegated under this agreement is the property of SCS. SUBGRANTEE and its subcontractors shall meet the following requirements for all such property:

- A. All certificates of title or other evidences of ownership shall show SCS as the owner of such property.
- B. Property records shall be prepared and maintained accurately which shall include a description of each item of property; manufacturer's serial number, acquisition date and cost; source of the property; whether the item of property was new or used at the time of acquisition; percentage of State funds used in the purchase of property; and location, use and condition of the property.

The aggregate of the individual costs shown on the property records shall equal the balance of SUBGRANTEE's subsidiary cost account for nonexpendable property. Property records shall be filed with SCS on a quarterly basis.

- C. A physical inventory of property shall be taken at least once every year to verify the existence, current utilization, and continued need for the property. The results of the physical inventory shall be reconciled with the property records.
- D. A control system shall be in effect to insure adequate safeguards to prevent loss, damage, or theft of the property. Any loss, damage, or theft of the property shall be investigated and fully documented.
- E. Adequate maintenance procedures shall be implemented to keep the property in good condition.
- F. Upon contract termination, SUBGRANTEE and its subcontractors shall transfer back to SCS any unexpended and unobligated funds, and all unexpended and/or nonexpendable property as directed by SCS.

7. Audits.

- A. SUBGRANTEE and its subcontractors shall permit authorized representatives of SCS, State of Oregon Division of Audits and/or the applicable audit agency of the United States Government to make such review of the records of SUBGRANTEE and subcontractors that these entities may deem necessary to satisfy audit and/or program evaluation purposes. SUBGRANTEE shall permit, and shall require subcontractors to permit, authorized representatives of SCS to site visit all programs covered by this agreement.

- B. SUBGRANTEE shall provide to SCS an annual audit of all receipts and expenditures, from whatever source, whether cash or non-cash. The annual audit may be prepared either at the end of the SUBGRANTEE's fiscal year, or upon termination of this agreement, so long as the audit covers a period no longer than 12 months.

Audits must be submitted to SCS within 180 days after the end of the fiscal year or termination of this agreement. Failure to submit required audits by specified deadlines will be cause for withholding of contract payments until audits are submitted.

- C. All audits required pursuant to this section must be prepared by an independent and qualified external auditor. SUBGRANTEE is required to change independent auditors at least every three years.

All audit workpapers pertaining to the annual audit shall be retained for three years following the date the audit is submitted to SCS and shall be open for examination by any and all federal, state and county auditors and/or representatives.

- D. All fiscal records and audits required hereunder must be prepared consistent, as applicable to SUBGRANTEE and subcontractors, with the following:

(1) Standards contained in the U.S. General Accounting Office (GAO) publication entitled "Standard for Audit for Governmental Organizations, Programs, Activities and Functions" and the GAO publication entitled "Guideline for Financial and Compliance Audits of Federally Assisted Programs".

(2) The single Audit Act of 1984 (P.L. 98-502) as applicable.

(3) Generally accepted accounting principles as defined by the American Institute of Certified Public Accountants, Inc., as such may change from time to time.

(4) Office of Management and Budget (OMB):

i. Circulars A-87 and A-102 and A-128 if SUBGRANTEE is a governmental entity:

ii. Circulars A-110 and A-122 if SUBGRANTEE is a non-governmental entity.

- E. The auditor must state in the audit report that the audit meets the cited standards and must include a management letter.

- F. SUBGRANTEE shall establish and maintain, and shall be responsible for ensuring that subcontractors establish and maintain, systematic methods to assure timely and appropriate resolution of review/audit findings and recommendations.

8. Monitoring and Sanctions.

- A. Monitoring of SUBGRANTEE will be done at regular intervals. SCS staff will give reasonable notification of monitoring schedules. The SUBGRANTEE must provide all records requested by SCS for this monitoring.

Monitoring shall include, but not be limited to: 1) inspection of client files, program records and reports, inventory records, and fiscal records including original receipts for expenditures, and 2) review of compliance with agreement provisions, work program, budget reports, and state and federal regulations.

- B. SUBGRANTEE will be advised within forty-five (45) days after the monitoring visit of findings. If the monitoring identifies deficiencies, preliminary findings will be issued with examples and corrective action will be requested. SUBGRANTEE will have thirty (30) days from receipt of the preliminary findings to request assistance, to file a corrective plan or to explain why the findings are in error.

SCS shall notify SUBGRANTEE of its acceptance or rejection of all or part of SUBGRANTEE's response within twenty (20) days. SUBGRANTEE will have an additional twenty (20) days to provide an acceptable corrective action plan for any remaining, unresolved deficiencies.

If unresolved deficiencies remain, SCS shall transmit to SUBGRANTEE a finding of facts detailing the specific deficiencies and required corrective actions. SUBGRANTEE shall have thirty (30) days to take corrective actions.

- C. If corrective actions have not taken place by the end of the thirty (30) days, SCS will notify SUBGRANTEE of the sanctions it will apply. Such sanctions may include, without limitation: withholding of funds, disallowance of costs, suspension of payments or termination of this agreement. SCS will inform SUBGRANTEE of the appeals process in its sanction notice.

The rights and remedies of SCS provided in the above clause shall not be exclusive and are in addition to

any other rights and remedies provided by law or under this agreement.

9. Withholding. SCS may withhold all payments due to SUBGRANTEE from all contracts and agreements in effect between SCS and SUBGRANTEE if SUBGRANTEE violates any provision of this agreement including, but not limited to, the submission of timely program, audit, or financial reports and the compliance with federal audit standards.
10. Amendments to Agreement. All amendments or modifications to this agreement shall be in writing. Either party to this agreement may initiate modifications to this agreement, the approved work program, and budget at any time. All modifications which have been mutually agreed upon shall be executed on forms provided by SCS, signed by both parties, and shall become amendments to this agreement.
11. Termination.
 - A. SCS may, upon 30 days written notice delivered to SUBGRANTEE by certified mail or in person, terminate this agreement in whole or in part, under any of the following conditions:
 - (1) If SUBGRANTEE fails to fulfill obligations under this agreement including but not limited to: filing of accurate, complete and timely reports and audits, filing of inventory records, compliance with applicable state and federal regulations, compliance with the approved work program and approved budget;
 - (2) If funds provided under this agreement are used improperly or illegally;
 - (3) If a Community Action Agency (CAP) is certified in SUBGRANTEE's area;
 - (4) If any license or certificate required by law or required to be held by SUBGRANTEE to provide the services required by this agreement is for any reason denied, revoked or not renewed;
 - (5) If SUBGRANTEE (a) applies for or consents to the appointment of, or the taking of possession by, a receiver, custodian, trustee, or liquidator of itself or its property, (b) admits in writing its inability, or is generally unable, to pay its debts as they become due, (c) makes a general assignment for the benefit of its creditors, (d) commences a voluntary case under the Federal Bankruptcy Code (as now or hereafter in effect), (e) is adjudicated a bankrupt or insolvent, (f)

fails to controvert in a timely or appropriate manner, or agrees in writing to, an involuntary petition for bankruptcy;

- (6) If SUBGRANTEE is suspended, debarred, proposed for debarment, declared ineligible or voluntarily excluded from participating in agreement or contract with any federal department or agency.
 - (7) If SCS funding for the SHAP program is not obtained and continued at a level sufficient to allow for funding of the indicated transfer, this agreement may be modified to accommodate a reduction in funds.
- B. In the event of termination of this agreement, all money, property and finished or unfinished documents, data, studies, and reports purchased or prepared by SUBGRANTEE under this agreement, shall be returned to SCS.
- C. Upon issuance of the notice to terminate this agreement, SCS may require that all expenditures be suspended upon delivery of said notice and any additional expenditures must have prior approval by SCS. SUBGRANTEE shall be entitled to compensation for any unreimbursed expenses reasonably or necessarily incurred in satisfactory performance of this agreement and within its approved work program prior to receipt of a termination notice pursuant to this section, or, if SCS does not require suspension of expenditures upon receipt of the termination notice, prior to the effective date of the termination.

Notwithstanding the above, SUBGRANTEE shall not be relieved of its liability to SCS for damages sustained by SCS by virtue of any breach of this agreement by SUBGRANTEE. SCS may withhold any reimbursement to SUBGRANTEE for the purpose of compensation for damages until such time as the exact damages due to SCS from SUBGRANTEE are agreed upon or otherwise determined.

12. Purchases and Procurement.

- A. In procuring, by purchase, rental or otherwise, any equipment, supplies or services, SUBGRANTEE and its subcontractors shall obtain prior written approval from SCS before entering into any sole source contract or contract where only one bid or proposal is received when the value of the contract is expected to exceed:
- (1) \$5,000 in the aggregate, if SUBGRANTEE is a non-governmental entity;

(2) \$10,000 in the aggregate, if SUBGRANTEE is a governmental entity.

- B. SUBGRANTEE and its subcontractors shall obtain prior written approval from SCS before purchasing equipment costing more than \$100 per item. In making purchases of such equipment, a minimum of three (3) written bids shall be solicited and retained.

13. Subcontracts.

- A. SUBGRANTEE shall not enter into any subcontract without prior written approval of SCS.

- B. SUBGRANTEE shall have a written contract with each subcontract entity. all subcontracts must be executed prior to the first day of service, unless prior written approval has been granted by SCS. SUBGRANTEE agrees to furnish a copy of each subcontract to SCS upon request.

- C. At a minimum all subcontract agreements must specify:

- (1) That subcontractor shall comply with all applicable provisions of this agreement between SCS and SUBGRANTEE, each of which must be specifically incorporated into the subcontract;
- (2) That subcontractor shall comply with all applicable federal, state, county and local statutes, rules, regulations, policies, guidelines, requirements and funding criteria governing services, facilities and operations; and
- (3) That subcontractor is an independent contractor and not an agent of SCS or SUBGRANTEE. The subcontractor shall indemnify, defend and hold harmless the State or Oregon, and SUBGRANTEE and their officers, agents and employees, from all suits, actions or claims of any character brought because of any injuries or damage received or sustained by any person, persons or property on account of the operations of the subcontractor, their own subcontractors or the employees of either; or on account of or in consequence of carrying out the terms of the subcontract; or because of any act or omission, neglect or misconduct of the subcontractor.

- D. SUBGRANTEE shall be responsible for ensuring that subcontractors have adequately trained their employees and for verifying that the subcontractors are processing eligibility determinations and authorizations accurately.

- E. SUBGRANTEE shall be responsible for monitoring and auditing the activities of its subcontractors at least annually and as frequently as necessary to ensure that all regulations are being complied with and that funds are being spent for authorized purposes. Monitoring shall include, without limitation, all the activities listed in the second paragraph of Section 8(A).
- F. Full responsibility for program integrity shall remain with SUBGRANTEE. Any disallowed costs on the part of the subcontractors, due to error or otherwise, will be considered to be disallowed costs of SUBGRANTEE.

14. Compliance with laws. SUBGRANTEE and its subcontractors shall comply with all federal laws, regulations and instructions, state statutes and regulations, and local ordinances and codes applicable to this agreement or the work to be performed or funds delegated by this agreement including, but not limited to:

- OAR 461-100-000 et seq
- The Assurances listed in Exhibits C, Part I, hereto and by this reference incorporated herein

and to the extent that SUBGRANTEE provides services to any SLIAG-eligible individuals:

- 45 CFR Part 74
- 45 CFR Part 92
- 45 CFR Part 402.

15. Confidentiality. SUBGRANTEE and its subcontractors shall protect the confidentiality of all information concerning applicants for and recipients of services funded by this agreement and shall not release or disclose any such information except as directly connected with the administration of this SCS program or as authorized in writing by the applicant or recipient. All records and files shall be appropriately secured to prevent access by unauthorized persons.

SUBGRANTEE and its subcontractors shall ensure that all officers, employees, and agents are aware of and comply with this confidentiality requirement

16. Equal Opportunity. SUBGRANTEE shall ensure that no person or group of persons shall, on the ground of age, race, color, national origin, primary language, sex, religion, handicap, political affiliation or belief, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity funded in whole or in part by funds delegated under this agreement.
17. SUBGRANTEE status.

- A. SUBGRANTEE certifies that the work performed under this agreement is that of an independent contractor and that SUBGRANTEE is not an officer, employee or agent of the state as those terms are used in ORS 30.265 with respect to work performed under this agreement. SUBGRANTEE agrees that insurance coverage for SUBGRANTEE's agent, employees and subcontractors is the sole responsibility of SUBGRANTEE.
 - B. SUBGRANTEE certifies that it is not an employee of the federal government.
 - C. SUBGRANTEE certifies that it is not ineligible to enter into a contract involving federal funds by virtue of any of the reasons specified in Exhibit D attached hereto and by this reference incorporated herein.
- 18. Dual Payment. SUBGRANTEE shall not be compensated for work performed under this agreement from any other department of the State of Oregon, nor from any other source, including the federal government, unless such funds are used solely to increase the total services to be provided under this agreement. Any funds received through activities arising under this agreement shall immediately be reported to SCS.
 - 19. Indemnity. SUBGRANTEE shall save, defend and hold harmless the State of Oregon, SCS, its officers, agents, employees and members, from all claims, suits or action of whatsoever nature resulting from or arising out of the activities or omissions of SUBGRANTEE or its subcontractors, agents or employees under this agreement.
 - 20. Captions. The captions or headings in this agreement are for convenience only and in no way define, limit or describe the scope or intent of any provisions of this agreement.
 - 21. Severability. If any terms or provision of this agreement shall be held invalid or unenforceable by any court of competent jurisdiction, such holding shall not invalidate or render unenforceable any other provision thereof.
 - 22. Attorney Fees. The prevailing party in any lawsuit under this agreement shall be entitled to such additional sums as the court may adjudge for reasonable attorney's fees at trial and upon appeal and to all costs and disbursements incurred therein.
 - 23. Waiver. The failure of SCS to enforce any provision of this agreement shall not constitute a waiver by SCS of that or any other provision.
 - 24. Merger. THIS AGREEMENT CONSTITUTES THE ENTIRE AGREEMENT BETWEEN THE PARTIES. NO WAIVER, CONSENT, MODIFICATION OR CHANGE IN THE TERMS OF THIS AGREEMENT SHALL BIND EITHER

PARTY UNLESS IN WRITING AND SIGNED BY BOTH PARTIES. SUCH WAIVER, CONSENT, MODIFICATION OR CHANGE, IF MADE, SHALL BE EFFECTIVE ONLY IN THE SPECIFIC INSTANCE AND FOR THE SPECIFIC PURPOSE GIVEN. THERE ARE NO UNDERSTANDINGS, AGREEMENTS, OR REPRESENTATIONS, ORAL OR WRITTEN, NOT SPECIFIED HEREIN REGARDING THIS AGREEMENT.

SUBGRANTEE, BY THE SIGNATURE BELOW OF ITS AUTHORIZED REPRESENTATIVE, HEREBY ACKNOWLEDGES THAT IT HAS READ THIS AGREEMENT, UNDERSTANDS IT, AND AGREES TO BE BOUND BY ITS TERMS AND CONDITIONS.

APPROVED:

SUBGRANTEE

MULTNOMAH COUNTY DEPARTMENT
OF HUMAN SERVICES
426 SW Stark, 7th Floor
Portland, Oregon 97204
503-248-3782

By William B. Dancy 6-16-81
Community Services Program Date

By _____
Director, Dept. Human Services Date

By _____
Gladys McCoy, Chair Date
Multnomah County Board of Commissioners

APPROVED AS TO FORM:

LAURENCE KRESSEL
County Counsel
Multnomah County, Oregon

By _____
Chief Assistant County Counsel

GRANTEE

OREGON STATE COMMUNITY SERVICES
Department of Human Resources
207 Public Service Building
Salem, Oregon 97310

By _____
Victor Vasquez, Jr., Manager

Date _____

SCS Contract # 01665

EXHIBIT A

WORK PROGRAM

for use of SLIAG funds
delegated by State Community Services (SCS)

to MULTNOMAH COUNTY DEPARTMENT OF HUMAN SERVICES (SUBGRANTEE)
Program Period 7/1, 1988 to 6/30, 1989

The objective of this work program is to provide shelter and feeding services to low-income, homeless eligible Legalized Aliens consistent with 45 CFR Part 402 and the State of Oregon State Legalization Impact Assistant Grant Application.

In order to meet the objective of this work program, SUBGRANTEE will perform the following work:

1. Determine whether an individual is eligible for Oregon SLIAG homeless services because such individual:
 - a) Is an eligible legalized alien as defined in 45 CFR 402.2,
 - b) Is homeless, and
 - c) Has income at or below 125% of the poverty level.
2. Provide shelter and feeding services to eligible Oregon SLIAG individuals on the same basis that such services are provided by SUBGRANTEE to the general population in accordance with the application submitted by SUBGRANTEE for the State Homeless Assistance Program (SHAP) for the above program period. The SUBGRANTEE's SHAP application is incorporated into and made part of this work program.

SUBGRANTEE will provide all equipment, materials, supplies, personnel, office space, etc. as needed to perform the above work.

EXHIBIT B

SLIAG Program: Required Reports

Each of the following reports are to be filed with SCS as indicated:

- Financial Status Report - due monthly by the 15th day of the following month.
- Request for Cash Form - as necessary.
- Program Report - due monthly by the 15th day of the following month.

REQUEST FOR CASH

DATE _____

Agency Name _____
 and Address _____

Program/Grant Year _____
 Contract Number _____
 Contract Amount _____

STATUS OF CASH

Cumulative

A.	Received To Date	_____
B.	Expended To Date	_____
C.	Current Cash Balance	_____

CASH REQUEST

1.	Current Cash Request	_____
2.	Additional Request for Unusual Costs Next Month*	_____
3.	Total Request	_____

*DESCRIPTION OF UNUSUAL COSTS

Amount

_____	\$	_____
_____	\$	_____
_____	\$	_____
_____	\$	_____
_____	\$	_____
_____	\$	_____
_____	\$	_____
Total Unusual Costs	\$	_____

I certify that the
 information reported
 above is correct.

Signature _____

Title _____

Date _____

FINANCIAL STATUS REPORT
(Round to Nearest Dollar)

State of Oregon

Department of Human Resources

State Community Services

Program/Grant Year _____
Contract Number _____

Period Ending Date _____
Agency Name _____
Phone No. _____

Expenditure Category	Approved Budget	Net Expenditures To Date	Unexpended Balance	Program/Income/ Matching Funds (Memo Only)
1. ADMINISTRATION				
2. LIABILITY INSURANCE				
3. PROGRAM SUPPORT				
4. INSTALLER LABOR				
5. MATERIALS				
6. T&TA				
7. DIRECT PROGRAM				
8.				
9.				
10.				
TOTAL				

I certify that the information herein and appended hereto, is true and accurate to the best of my knowledge.

Person Preparing Report (please print)

Date Report-Prepared

Signature Chief Executive Officer

Date Report-Signed

The Financial Status Report and the Request for Cash Form must be used for all the following SCS Programs, including but not limited to:

CFNP	-	Community Food & Nutrition Program
CSBG	-	Community Services Block Grant
CSBGH	-	CSBG - Homeless
DCPG	-	Dependent Care Planning Grant
DOE Wx *	-	Department of Energy Weatherization
EXXON Wx *	-	Exxon Weatherization
DEXXON *	-	Department of Energy/Exxon Weatherization
ESGP/HUD	-	Emergency Shelter Grant Program
FIPSE	-	Fund for Innovative Post Secondary Education
RHPG	-	Rural Housing Preservation Grant
SHAP	-	State Homeless Assistance Program
SYEP	-	Summer Youth Employment Program
TCFP	-	Tribal Commodity Food Program
TEFAP	-	Temporary Emergency Food Assistance Program
OPIE	-	Oregon Partners in Energy
LIEAP	-	Low Income Energy Assistance - Admin.
LIEAP Wx *	-	Low Income Energy Assistance - Weatherization
CSFP	-	Community Services Food Program

* Financial Status Report & Request for Cash Form must be submitted together in order to receive a payment.

Instructions for: "REQUEST FOR CASH FORM"

1. Fill in Date that Cash Request is for. (i.e., April 5, 1988)
2. Fill in your Agency's name and address.
3. Fill in Program Name and Grant Year.
(i.e., DEXXON 89; LIEAP Wx. 88; LIEAP 87; CSBG 88; etc)
4. Fill in Program contract dollar amount.
5. Status of Cash - (Use whole dollars only).
 - a. Fill in TOTAL Cash Received To-date. (i.e., 4,500)
 - b. Fill in TOTAL Expended To-date. (i.e., 4,250)
 - c. Fill in CURRENT Cash Balance To-date. (i.e., 250)
(Line c. should be the difference between line a. and b.)
6. Cash Request - (Use whole dollars only).
 - a. Fill in your current period cash request amount.
 - b. Fill in any unusual cost needs for next period.
 - c. Total request should be the total of line a. plus b.
7. Give a description of any unusual costs by line item.
(i.e., Yearly insurance payment \$1,200
Car repairs 600
Total of unusual costs \$1,800).
8. Cash Request must be signed and dated by authorized person.

Eligible Legalized Aliens
Cost Allocation Report
(Round to Nearest Dollar)

State of Oregon
Department of Human Resources
State Community Services

Program/Grant Year _____
Contract Number _____
Period Ending Date _____
Agency Name _____
Phone No. _____

CATEGORY	Provided Under SHAP	Provided Under MIGRANT	SLIAG ELIGIBLE
1. AMOUNT SPENT - SHELTER			////////////////////
2. AMOUNT SPENT - MEALS			////////////////////
3. NIGHTS OF SHELTER PROVIDED			
4. NUMBER OF MEALS PROVIDED			

I certify that the information herein and appended hereto, is true and accurate to the best of my knowledge.

Person Preparing Report (please print)

Agency Director's Signature

EXHIBIT C
Part I

GENERAL ASSURANCES

The Executive Department hereby assures and certifies that it will comply with the regulations, policies, guidelines and requirements, including 45 CFR Part 74 and OMB Circulars No. A-102, A-110 and applicable cost principles, (Circulars: A-21, "Educational Institutions"; A-87, "Cost Principles for State and Local Governments"; and A-122, "Nonprofit Organizations"), as they relate to the application, acceptance and use of Federal funds for this Federally assisted project. Also, the Executive Department assures and certifies with respect to the grant that:

1. It will comply with Title VI of the Civil Rights Act of 1964 (Pub L. 88-352) and in accordance with Title VI of that Act, no person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the applicant receives Federal financial assistance. and will immediately take any measures necessary to effectuate this agreement.
2. It will comply with Title VII of the Civil Rights Act of 1964 (42 USC § 2000d) prohibiting employment discrimination where (1) the primary purpose of a grant is to provide employment or (2) discriminatory employment practices will result in unequal treatment of persons who are or should be benefitting from the grant-aided activity.
3. It will comply with requirements of the provisions of the Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (P.L. 91-646) which provides for fair and equitable treatment of persons displaced as a result of Federal and federally assisted programs.
4. It will comply with the provisions of the Hatch Act which limits the political activity of employees.
5. It will comply with the minimum wage and maximum hours provisions of the Federal Fair Labor Standards Act, (29 USC 201) as they apply to employees of institutions of higher education, hospitals, other nonprofit organizations, and to employees of state and local governments who are not employed in integral operations in areas of traditional governmental functions.
6. It will establish safeguards to prohibit employees from using their positions for a purpose that is or gives the appearance of being motivated by a desire for private gain

for themselves or others, particularly those with whom they have family, business, or other ties.

7. It will comply with all requirements imposed by the Federal sponsoring agency concerning special requirements of law, program requirements, and other administrative requirements.
8. It will ensure that the facilities under its ownership, lease or supervision which shall be utilized in the accomplishment of the project are not listed on the Environmental Protection Agency's (EPA) list of Violating Facilities and that it will notify the Federal grantor agency of the receipt of any communication from the Director of the EPA Office of Federal Activities indicating that a facility to be used in the project is under consideration for listing by the EPA.
9. It will comply with the flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973, Public Law 93-234, 87 Stat. 975, approved December 31, 1976. Section 102(a) requires, on and after March 2, 1975, the purchase of flood insurance in communities where such insurance is available as a condition for the receipt of any Federal financial assistance for construction or acquisition purposes for use in any area that has been identified by the Secretary of the Department of Housing and Urban Development as an area having special flood hazards.
10. It will assist the Federal grantor agency in its compliance with Section 106 of the National Historic Preservation Act of 1966 as amended (16 USC § 470), Executive Order 11593, and the Archeological and Historical Preservation Act of 1966 (16 USC 469a-1 et seq.) by (a) consulting with the State Historic Preservation Officer on the conduct of investigations, as necessary, to identify properties listed in or eligible for inclusion in the National Register of Historic Places that are subject to adverse effects (see 36 CFR 800.0) by the grantee's activity and notifying the Federal grantor agency of the existence of any such properties, and by (b) complying with all requirements established by the Federal grantor agency to avoid or mitigate adverse effects upon such properties.
11. It will comply with the Age Discrimination Act of 1975 enacted as an amendment to the Older Americans Act) Pub. L. 94-135), which provides that: No person in the United States shall, on the basis of age be excluded from

participation in, be denied the benefits of, or be subjected to discrimination under, and program or activity for which the applicant receives Federal Financial assistance.

12. It will comply with Section 504 of the Rehabilitation Act of 1973, as amended (29 USC 794), all requirements imposed by the applicable HHS regulation (45 CFR 84), and all guidelines and interpretations issued pursuant thereto, which prohibits discrimination on the basis of handicap in programs and activities receiving Federal financial assistance.
13. It will comply with Title IX of the Education Amendments of 1972 (20 U.S.C. 1681, et. seq.) which prohibits discrimination on the basis of sex in education programs and activities receiving Federal financial assistance (whether or not the programs or activities are offered or sponsored by an educational institution).
14. It will comply with Pub. L. 93-348 as implemented by part 46 of Title 45 (45 CFR 46, 42 U.S.C. 2891) regarding the protection of human subjects involved in research, development, and related activities supported by the grant.

EXHIBIT D

Certification Regarding Debarment, Suspension,
and Other Responsibility Matters

1. MULTNOMAH COUNTY DEPARTMENT OF HUMAN SERVICES
(SUBGRANTEE) certifies to the best of its knowledge and belief, that neither it nor any of its principals:
 - (a) Are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
 - (b) Have within a three-year period preceding this agreement been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
 - (c) Are presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph 1(b) of this certification; and
 - (d) Have within a three-year period preceding this agreement had one or more public transactions (Federal, State or local) terminated for cause or default.
2. Where the prospective SUBGRANTEE is unable to certify to any of the statements in this certification, such prospective SUBGRANTEE shall attach an explanation to this proposal.

(Director)

(Chairperson)

Date: _____ Date: _____

STATE HOMELESS ASSISTANCE PROGRAM (SHAP)
ADDENDUM TO AGREEMENT

between

OREGON STATE COMMUNITY SERVICES
Department of Human Resources
(hereinafter referred to as the Grantee)

and

MULTNOMAH COUNTY DEPARTMENT OF HUMAN SERVICES
(hereinafter referred to as the Subgrantee)

WHEREAS, an original contract between the parties exists for the operation of the referenced program in the amount of \$532,000.00 for the period beginning JULY 1, 1988 and ending JUNE 30, 1989 and,

WHEREAS, a supplemental grant in the amount of \$6,343.00 is herewith added to the amount of the original contract and,

THEREFORE, all other conditions of the original agreement are still in effect. This addendum, to be valid, must be signed by all parties to the original contract.

APPROVED:

SUBGRANTEE

MULTNOMAH COUNTY DEPARTMENT
OF HUMAN SERVICES
426 SW Stark, 7th Floor
Portland, Oregon 97204
503-248-3782

GRANTEE

OREGON STATE COMMUNITY SERVICES
Department of Human Resources
207 Public Service Building
Salem, Oregon 97310

By  6-16-89
Community Services Program Date

By _____
Victor Vasquez, Jr., Manager

Date _____

By _____
Director, Dept. Human Services Date

SCS Contract # 01665

By _____
Gladys McCoy, Chair Date
Multnomah County Board of Commissioners

APPROVED AS TO FORM:

LAURENCE KRESSEL
County Counsel
Multnomah County, Oregon

By _____
Chief Assistant County Counsel

STATE HOMELESS ASSISTANCE PROGRAM (SHAP)
AMENDED ALLOCATIONS BUDGET & WORKPLAN FY 88-89

<u>AGENCY</u>	<u>ADDITIONS</u>	<u>TOTAL ADDITION</u>	<u>ADDITIONAL SERVICES</u>
American Red Cross Space	\$ 2,308	\$ 2,308	360 individuals served by shelter voucher program
Outside-In		1,917	48 bed nights provided
Personal/Linkage	795		
Professional Svcs	1		
Space	1,020		
Supplies	37		
Equipment Rental	14		
Printing	37		
Postage	11		
Other	2		
Urban League of Portl'd		2,012	11 individuals provided
Personal/Linkage	2,012		385 bed nights
Unallocated		<u>106</u>	N/A
TOTAL		<u>\$ 6,343</u>	

DHS/DO
6/16/89

OREGON PARTNERS IN ENERGY (OPIE)
ADDENDUM TO AGREEMENT

between

OREGON STATE COMMUNITY SERVICES
Department of Human Resources
(hereinafter referred to as the Grantee)

and

MULTNOMAH COUNTY DEPARTMENT OF HUMAN SERVICES
(hereinafter referred to as the Subgrantee)

WHEREAS, an original contract between the parties exists for the operation of the referenced program in the amount of \$100,000.00 for the period beginning SEPTEMBER 1, 1988 and ending JUNE 30, 1989 and,

WHEREAS, a program status report is herewith required under "Exhibit C" of this agreement, and,

THEREFORE, all other conditions of the original agreement are still in effect. This addendum, to be valid, must be signed by all parties to the original contract.


APPROVED:

SUBGRANTEE

MULTNOMAH COUNTY DEPARTMENT
OF HUMAN SERVICES
426 SW Stark, 7th Floor
Portland, Oregon 97204
503-248-3782

GRANTEE

OREGON STATE COMMUNITY SERVICES
Department of Human Resources
207 Public Service Building
Salem, Oregon 97310

By  6-16-89
Community Services Program Date

By _____
Victor Vasquez, Jr., Manager

Date _____

By _____
Director, Dept. Human Services Date

SCS Contract # 01266

By _____
Gladys McCoy, Chair Date
Multnomah County Board of Commissioners

APPROVED AS TO FORM:

LAURENCE KRESSEL
County Counsel
Multnomah County, Oregon

By _____
Chief Assistant County Counsel

EXHIBIT C - (Revised)

OPIE Program: Required Reports

Each of the following reports are to be filed with SCS as indicated:

- Financial Status Report - due quarterly by the 15th day of the following month.
- Request for Cash form - as necessary.
- Program Status Report - due quarterly by the 15th day of the following month.

OREGON PARTNERS IN ENERGY-PROGRAM STATUS REPORT

State of Oregon

Department of Human Resources

State Community Services

Program/Grant Year_____

Contract Number_____

Period Ending Date_____

Agency Name_____

Phone No._____

Please answer the following questions as they pertain to the three objectives in the work program and how your agency is conducting these objectives. File with your quarterly financial report.

1. Provide one-on-one budget counseling. Number of clients served:

Dec_____

Jan_____

Feb_____

QTR TOTAL

Mar_____

Apr_____

May_____

June_____

July_____

Aug_____

Sept_____

Oct_____

Nov_____

2. Provide budget and energy education classes. Please list dates, locations, presenters and names of attendees. Attach separate sheet if necessary.

Date

Location

Presenter

Attendees

3. Provide classes on self-help weatherization methods. Please list dates, locations, presenters and names of attendees. Attach separate sheet if necessary.

Date

Location

Presenter

Attendees

4. Please list additional projects, with descriptions and names of participants. Attach separate sheet if necessary.

Project

Description

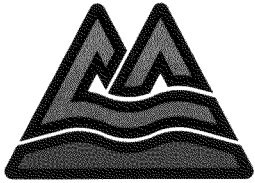
Participants

Person Preparing Report (please print)

Date Report-Prepared

Signature-Chief Executive Officer

Date Report-Signed



MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS
ROOM 605, COUNTY COURTHOUSE
1021 S.W. FOURTH AVENUE
PORTLAND, OREGON 97204

GLADYS McCOY •	Chair	• 248-3308
PAULINE ANDERSON •	District 1	• 248-5220
GRETCHEN KAFOURY •	District 2	• 248-5219
RICK BAUMAN •	District 3	• 248-5217
	District 4	• 248-5213
JANE McGARVIN •	Clerk	• 248-3277

June 29, 1989

Mr. Duane Zussy, Director
Department of Human Services
426 SW Stark
Portland, OR

Dear Mr. Zussy:

Be it remembered, that at a meeting of the Board of County Commissioners held June 29, 1989, the following action was taken:

In the matter of ratification of an intergovern-)
mental agreement with State Community Services)
for \$38,878 in Oregon Partners in Energy/Stripper)
Well funds to provide an Energy Education Project)
on a county wide basis for period December 1,)
1988 to November 30, 1989, and approving an)
amendment to add a specified reporting require-)
ment to the original contract R-12)

Upon motion of Commissioner Bauman, duly seconded by
Commissioner Anderson, it is unanimously

ORDERED that said Intergovernmental Agreement be ratified.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By _____
Jane McGarvin
Clerk of the Board

jm
cc: Budget
Finance

DATE SUBMITTED _____

(For Clerk's Use)
Meeting Date 6/29/89
Agenda No. R-12

COPY OF AGREEMENT AVAILABLE FROM CLERK OF THE BOARD

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: Ratification of Intergovernmental Agreement
with State Community Services and Related Amendment

Informal Only* _____
(Date)

Formal Only _____
(Date)

DEPARTMENT Human Services DIVISION Director's Office

CONTACT Bill Thomas TELEPHONE 248-3782

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Bill Thomas/Duane Zussy

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Retroactively ratifies the attached contract with State Community Services for \$38,878 in Oregon Partners In Energy/Stripper Well (OPIE/SW) funds to provide an Energy Education Project on a Countywide basis for the period December 1, 1988, through November 30, 1989. The attached amendment adds a specified reporting requirement to the original contract and has no fiscal impact.

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☒ RATIFICATION

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA 2 minutes

IMPACT:

☐ PERSONNEL

☒ FISCAL/BUDGETARY

☐ General Fund

Other Federal/State

BOARD OF
COUNTY COMMISSIONERS
1989 JUN 20 PM 4:18
MULTI-COUNTY
OREGON

SIGNATURES:

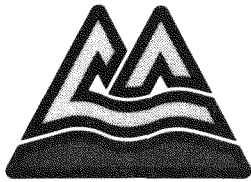
DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: Duane Zussy (v)

BUDGET/PERSONNEL Tom B. Sney

COUNTY COUNSEL (Ordinances, Resolution, Agreements, Contracts) Brinda/R

OTHER _____
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.



MULTNOMAH COUNTY OREGON

DEPARTMENT OF HUMAN SERVICES
426 S.W. STARK, 7TH FLOOR
PORTLAND, OREGON 97204
(503) 248-3782

BOARD OF COUNTY COMMISSIONERS
GLADYS McCOY • CHAIR OF THE BOARD
PAULINE ANDERSON • DISTRICT 1 COMMISSIONER
GRETCHEN KAFOURY • DISTRICT 2 COMMISSIONER
RICK BAUMAN • DISTRICT 3 COMMISSIONER
POLLY CASTERLINE • DISTRICT 4 COMMISSIONER

MEMORANDUM

TO: Gladys McCoy, Multnomah County Chair

VIA: Duane Zussy, Director, Department of Human Services *Duane Zussy (cc)*

FROM: Bill Thomas, Emergency Basic Needs Coordinator *Bill Thomas*

DATE: June 16, 1989

SUBJECT: Retroactive Ratification of Intergovernmental Agreement with State Community Services and Related Amendment

RECOMMENDATION: The DHS Director's Office recommends that the Board of County Commissioners retroactively ratify the attached intergovernmental agreement with State Community Services (SCS) with an effective date of December 1, 1988, and also ratify the attached amendment to the contract.

ANALYSIS: This contract provides \$38,878 in Oregon Partners In Energy/Stripper Well (OPIE/SW) funds for the operation of an Energy Education Project on a Countywide basis during the period December 1, 1988, through November 30, 1989. The amendment adds a requirement to the original contract for submission of a specified program report.

BACKGROUND: SCS-approved budgets and workplans are required attachments to contracts with SCS which are submitted to the Board for ratification. The Director's Office requested that MCA submit a workplan and budget for this Energy Education project at the time the contract was received in February, 1989. Requests were made of MCA to expedite the submission of these documents and technical assistance was provided by County staff. This office concluded that all funds would be carried over to FY 89-90 and that the contract would become effective July 1, 1989. However, on May 10, DHS learned that MCA had informed subcontract agencies that these funds could be charged against as of December 1, 1988, and that as a result the agencies had planned to expend all funds prior to June 30. Drafts of the required documents were subsequently received from MCA on May 16, 1989, and the budget and workplan were forwarded to SCS with a request to expedite approval in order for the Board to ratify this contract so that subcontract agencies could be reimbursed for FY 88-89 expenditures. On June 14 a number of revisions were requested by SCS. Corrections necessary for SCS approval were submitted by MCA on June 16.

AGREEMENT DELEGATING FUNDS FOR THE OREGON PARTNERS
IN ENERGY (OPIE)
Between

OREGON STATE COMMUNITY SERVICES
Department of Human Resources
(hereinafter referred to as SCS)

and

MULTNOMAH COUNTY DEPARTMENT OF HUMAN SERVICES
(hereinafter referred to as SUBGRANTEE)

By this agreement and all the attachments and exhibits, SCS hereby delegates \$38,878.00 to SUBGRANTEE for the period beginning DECEMBER 1, 1988 and ending NOVEMBER 30, 1989 subject to the following conditions and requirements.

1. Worked to be Performed. SUBGRANTEE shall perform the work program described in Exhibit A in a satisfactory manner. Said Exhibit A is attached hereto and by this reference made a part of this agreement.

SUBGRANTEE shall perform all activities required under the approved work programs within the approved budgets and terms of this Subgrant. Any deviation from the approved work program, budget and terms requires the prior written consent of SCS.

2. Budget and Payments.

- A. SCS certifies that sufficient funds are available and authorized for expenditure to finance this agreement.
- B. Subgrantee's budget shall be in the format and shall contain all information requested by SCS. This budget allocates the total funds delegated under this agreement to each of the line item categories specified therein. SUBGRANTEE shall not allocate or use any of the funds delegated under this agreement for planning and administrative costs. SUBGRANTEE shall make no changes between line item categories without prior written approval of SCS. The approved program budget summary is attached hereto as Exhibit B and by this reference made a part hereof.
- C. SCS shall remit to SUBGRANTEE one-sixth (1/6) of the funds upon signing of this agreement. Thereafter, SUBGRANTEE is entitled to receive further remittances of the delegated funds from SCS only upon SCS's receipt and approval of the "Request for Cash" form filed by SUBGRANTEE pursuant to Section 4 hereof. Approval shall only be given if SUBGRANTEE'S cash level reaches thirty (30) days cash requirements and all reports required or requested under this agreement have been

submitted to SCS. Processing will normally take ten (10) working days.

- D. Upon review of the quarterly Financial Status Report filed by SUBGRANTEE pursuant to OAR 410-60-025(1)(c) and Section 4 hereof, SCS may adjust the amount transferred to SUBGRANTEE, within the limits of the total grant amount, upward or downward to reflect the actual expenditure of funds.

3. Records.

- A. SUBGRANTEE and its subcontractors shall prepare and maintain such records as necessary for performance of the approved work program and for compliance with the terms of this agreement.

SCS, the Secretary of State's Office of the State of Oregon, the federal government and their duly authorized representatives shall have free access to the books, documents, papers, audits and records of SUBGRANTEE and its Subcontractors which are directly pertinent to this agreement for the purpose of making audit, examination, excerpts, and transcripts. These records are the property of SCS which may take possession of them at any time with three business days' notice to SUBGRANTEE.

- B. All books, documents, papers, or other records, including but not limited to client records, income documentation, financial records, invoices and statistical records, and supporting documents pertinent to this agreement shall be retained by SUBGRANTEE and its subcontractors for three years after final payment is made under this agreement or three years from the date of completion of any audit pursuant to Section 7 hereof, whichever is later. If, however, any audit questions remain unresolved at the end of this three-year period, all records must be retained until final resolution. Records involving matters in litigation shall be kept no less than one year after resolution of all litigation, including appeals.

4. Reports.

- A. SUBGRANTEE shall submit timely, complete and accurate reports to SCS detailing the progress made toward the program objective(s) and including all administrative and program expenditures. Such reports shall be submitted with the frequency and content and in the format as provided in Exhibit C attached hereto and by this reference made a part hereof. The reports must agree with the accounting records maintained by SUBGRANTEE and/or its subcontractors and be certified

by the chief executive officer or SUBGRANTEE, and its subcontractors if applicable.

All quarterly reports shall be submitted by SUBGRANTEE so as to be received by SCS on or before the 15th day of the month following the last day of the previous quarter. All final budget and expenditure reports shall be submitted by SUBGRANTEE so as to be received by SCS on or before the 60th day following the last day of the contract period.

- B. SUBGRANTEE shall prepare and furnish such plans, work plans, data, descriptive information and reports as may be requested by SCS as needed to comply with state or federal requirements. SUBGRANTEE agrees to, and does hereby grant SCS the right to reproduce, use, and disclose all or any part of the plans, reports, data, and technical information furnished to SCS.

5. Fiscal Management.

- A. SUBGRANTEE and its subcontractors shall prepare and maintain accurate financial records documenting all expenditures made from funds delegated under this agreement. These records shall include adjustments to reconcile the accounting records, the financial reports to SCS and the audit report for the common accounting period.
- B. Expenditures of SUBGRANTEE and/or subcontractors may be charged to this contract only if they are: 1) in payment of services performed under this contract in conformance with applicable state and federal regulations and statutes; 2) in payment of an obligation incurred during the contract period; 3) not in excess of 100% of the funds delegated under this agreement, including amendments; and 4) not in excess of 100% of the budget allocation for the particular line item category for that expenditure.

Expenditures shall be supported by properly executed payrolls, time records, invoices, contracts, vouchers, orders, cancelled checks, and/or any other accounting documents pertaining in whole or in part to the contract, in accordance with generally accepted accounting principles, Oregon Administrative Rules, and applicable federal requirements as specified herein. Expenditures shall be segregated by line item category within SUBGRANTEE's accounting system and so reported on the required fiscal reports.

- C. All income that is generated by or attributable to funds delegated under this agreement shall be identified and segregated for expenditures relating to

the approved work program. If cash is deposited in a combined or centralized income-yielding bank account with funds other than those delegated under this agreement, an allocation procedure shall be in place to make the necessary income to program segregations. This allocation method should be rational and equitable, but not so complex and time-consuming that the allocation process is not cost-effective. Expenditures of income from funds delegated under this agreement are to be made within the grant period in which the income is earned.

- D. All unexpended funds or income from such funds remaining at the end of the grant period set out in this agreement must be returned to SCS no later than 60 days following the expiration or termination of this agreement. Expenses not reported within this specified time period will be the sole responsibility of SUBGRANTEE.
- E. Any costs disallowed as a result of any audits, review or site visits shall be the sole responsibility of SUBGRANTEE. If a cost is disallowed after reimbursement has occurred, SUBGRANTEE shall make repayment of such costs within thirty (30) days of receipt of formal notice of disallowance of such expenditure(s).
- F. In cases of suspected fraud by applicants, employee, subcontractors, or vendors, SUBGRANTEE shall cooperate with all appropriate investigative agencies, and be solely responsible for fraudulent expenditures. The SUBGRANTEE will also assist in recovering invalid payments made by its employees.

6. Property Management. All property purchased in whole or in part with funds delegated under this agreement is the property of SCS. SUBGRANTEE and its subcontractors shall meet the following requirements for all such property:

- A. All certificates of title or other evidences of ownership shall show SCS as the owner of such property.
- B. Property records shall be prepared and maintained accurately which shall include a description of each item of property; manufacturer's serial number, acquisition date and cost; source of the property; whether the item of property was new or used at the time of acquisition; percentage of State funds used in the purchase of property; and location, use and condition of the property.

The aggregate of the individual costs shown on the property records shall equal the balance of

SUBGRANTEE's subsidiary cost account for nonexpendable property. Property records shall be filed with SCS on a quarterly basis.

- C. A physical inventory of property shall be taken at least once every year to verify the existence, current utilization, and continued need for the property. The results of the physical inventory shall be reconciled with the property records.
- D. A control system shall be in effect to insure adequate safeguards to prevent loss, damage, or theft of the property. Any loss, damage, or theft of the property shall be investigated and fully documented.
- E. Adequate maintenance procedures shall be implemented to keep the property in good condition.
- F. Upon contract termination, SUBGRANTEE and its subcontractors shall transfer back to SCS any unexpended and unobligated funds, and all unexpended and/or nonexpendable property as directed by SCS.

7. Audits.

- A. SUBGRANTEE and its subcontractors shall permit authorized representatives of SCS, State of Oregon Division of Audits and/or the applicable audit agency of the United States Government to make such review of the records of SUBGRANTEE and subcontractors that these entities may deem necessary to satisfy audit and/or program evaluation purposes. SUBGRANTEE shall permit, and shall require subcontractors to permit, authorized representatives of SCS to site visit all programs covered by this agreement.
- B. SUBGRANTEE shall provide to SCS an annual audit of all receipts and expenditures, from whatever source, whether cash or non-cash. The annual audit may be prepared either at the end of the SUBGRANTEE's fiscal year, or upon termination of this agreement, so long as the audit covers a period no longer than 12 months.

Audits must be submitted to SCS within 180 days after the end of the fiscal year or termination of this agreement. Failure to submit required audits by specified deadlines will be cause for withholding of contract payments until audits are submitted.

- C. All audits required pursuant to this section must be prepared by an independent and qualified external auditor. SUBGRANTEE is required to change independent auditors at least every three years.

All audit workpapers pertaining to the annual audit shall be retained for three years following the date the audit is submitted to SCS and shall be open for examination by any and all federal, state and county auditors and/or representatives.

- D. All fiscal records and audits required hereunder must be prepared consistent, as applicable to SUBGRANTEE and subcontractors, with the following:

- (1) Standards contained in the U.S. General Accounting Office (GAO) publication entitled "Standard for Audit for Governmental Organizations, Programs, Activities and Functions" and the GAO publication entitled "Guideline for Financial and Compliance Audits of Federally Assisted Programs."
- (2) The Single Audit Act of 1984 (P.L. 98-502) as applicable.
- (3) Generally accepted accounting principles as defined by the American Institute of Certified Public Accountants, Inc., as such may change from time to time.
- (4) Office of Management and Budget (OMB):
 - i. Circulars A-87 and A-102 and A-128 if SUBGRANTEE is a governmental entity:
 - ii. Circulars A-110 and A-122 if SUBGRANTEE is a non-governmental entity.

- E. The auditor must state in the audit report that the audit meets the cited standards and must include a management letter.

- F. SUBGRANTEE shall establish and maintain, and shall be responsible for ensuring that subcontractors establish and maintain, systematic methods to assure timely and appropriate resolution of review/audit findings and recommendations.

8. Monitoring and Sanctions.

- A. Monitoring of SUBGRANTEE will be done at regular intervals. SCS staff will give reasonable notification of monitoring schedules. The SUBGRANTEE must provide all records requested by SCS for this monitoring.

Monitoring shall include, but not be limited to: 1) inspection of client files, program records and reports, inventory records, and fiscal records including original receipts for expenditures, and 2) review of compliance

with agreement provisions, work program, budget reports, and state and federal regulations.

- B. SUBGRANTEE will be advised within forty-five (45) days after the monitoring visit of findings. If the monitoring identifies deficiencies, preliminary findings will be issued with examples and corrective action will be requested. SUBGRANTEE will have thirty days (30) from receipt of the preliminary findings to request assistance, to file a corrective plan or to explain why the findings are in error.

SCS shall notify SUBGRANTEE of its acceptance or rejection of all or part of SUBGRANTEE's response within twenty (20) days. SUBGRANTEE will have an additional twenty (20) days to provide an acceptable corrective action plan for any remaining, unresolved deficiencies.

If unresolved deficiencies remain, SCS shall transmit to SUBGRANTEE a finding of facts detailing the specific deficiencies and required corrective actions. SUBGRANTEE shall have thirty (30) days to take corrective actions.

- C. If corrective actions have not taken place by the end of the thirty (30) days, SCS will notify SUBGRANTEE of the sanctions it will apply. Such sanctions may include, without limitation: withholding of funds, disallowance of costs, suspension of payments or termination of this agreement. SCS will inform SUBGRANTEE of the appeals process in its sanction notice.

The rights and remedies of SCS provided in the above clause shall not be exclusive and are in addition to any other rights and remedies provided by law or under this agreement.

9. Amendments to Agreement. All amendments or modifications to this agreement shall be in writing. Either party to this agreement may initiate modifications to this agreement, the approved work program, and budget at any time. All modifications which have been mutually agreed upon shall be executed on forms provided by SCS, signed by both parties, and shall become amendments to this agreement.

10. Termination.

- A. SCS may, upon 30 days written notice delivered to SUBGRANTEE by certified mail or in person, terminate this agreement in whole or in part, under any of the following conditions:

- (1) If SUBGRANTEE fails to fulfill obligations under this agreement including but not limited to: filing of accurate, complete and timely reports and audits,

filing of inventory records, compliance with applicable state and federal regulations, compliance with the approved work program and approved budget, compliance with directives received from DOE;

- (2) If funds provided under this agreement are used improperly or illegally;
 - (3) If a Community Action Agency (CAP) is certified in SUBGRANTEE's area;
 - (4) If any license or certificate required by law or required to be held by SUBGRANTEE to provide the services required by this agreement is for any reason denied, revoked or not renewed;
 - (5) If SUBGRANTEE (a) applies for or consents to the appointment of, or the taking of possession by, a receiver, custodian, trustee, or liquidator of itself or its property, (b) admits in writing its inability, or is generally unable, to pay its debts as they become due, (c) makes a general assignment for the benefit of its creditors, (d) commences a voluntary case under the Federal Bankruptcy Code (as now or hereafter in effect), (e) is adjudicated a bankrupt or insolvent, (f) fails to controvert in a timely or appropriate manner, or agrees in writing to, an involuntary petition for bankruptcy;
 - (6) If SUBGRANTEE is suspended, debarred, proposed for debarment, declared ineligible or voluntarily excluded from participating in agreement or contract with any federal department or agency.
- B. In the event of termination of this agreement, all money, property and finished or unfinished documents, data, studies, and reports purchased or prepared by SUBGRANTEE under this agreement, shall be returned to SCS.
- C. Upon issuance of the notice to terminate this agreement, SCS may require that all expenditures be suspended upon delivery of said notice and any additional expenditures must have prior approval by SCS. SUBGRANTEE shall be entitled to compensation for any unreimbursed expenses reasonably or necessarily incurred in satisfactory performance of this agreement and within its approved work program prior to receipt of a termination notice pursuant to this section, or, if SCS does not require suspension of expenditures upon receipt of the termination notice, prior to the effective date of the termination.

Notwithstanding the above, SUBGRANTEE shall not be relieved of its liability to SCS for damages sustained by SCS by virtue of any breach of this agreement by

SUBGRANTEE. SCS may withhold any reimbursement to SUBGRANTEE for the purpose of compensation for damages until such time as the exact damages due to SCS from SUBGRANTEE are agreed upon or otherwise determined.

11. Purchases and Procurement.

- A. In procuring, by purchase, rental or otherwise, any equipment, supplies or services, SUBGRANTEE and its subcontractors shall obtain prior written approval from SCS before entering into any sole source contract or contract where only one bid or proposal is received when the value of the contract is expected to exceed:
 - (1) \$5,000 in the aggregate, if SUBGRANTEE is a non-governmental entity;
 - (2) \$10,000 in the aggregate, if SUBGRANTEE is a governmental entity.
- B. SUBGRANTEE and its subcontractors shall obtain prior written approval from SCS before purchasing equipment costing more than \$100 per item. In making purchases of such equipment, a minimum of three (3) written bids shall be solicited and retained.

12. Subcontracts.

- A. SUBGRANTEE shall not enter into any subcontract without prior written approval of SCS.
- B. SUBGRANTEE shall have a written contract with each subcontract entity. All subcontracts must be executed prior to the first day of service, unless prior written approval has been granted by SCS. SUBGRANTEE agrees to furnish a copy of each subcontract to SCS upon request.
- C. At a minimum all subcontract agreements must specify:
 - (1) That subcontractor shall comply with all applicable provisions of this agreement between SCS and SUBGRANTEE, each of which must be specifically incorporated into the subcontract;
 - (2) That subcontractor shall comply with all applicable federal, state, county and local statutes, rules, regulations, policies, guidelines, requirements and funding criteria governing services, facilities and operations; and
 - (3) That subcontractor is an independent contractor and not an agent of SCS or SUBGRANTEE. The subcontractor shall indemnify, defend and hold harmless the State of Oregon, and SUBGRANTEE and their officers, agents

and employees, from all suits, actions or claims of any character brought because of any injuries or damage received or sustained by any person, persons or property on account of the operations of the subcontractor, their own subcontractors or the employees of either; or on account of or in consequence of carrying out the terms of the subcontract; or because of any act or omission, neglect or misconduct of the subcontractor.

- D. SUBGRANTEE shall be responsible for ensuring that subcontractors have adequately trained their employees and for verifying that the subcontractors are processing eligibility determinations and authorizations accurately.
- E. SUBGRANTEE shall be responsible for monitoring and auditing the activities of its subcontractors at least annually and as frequently as necessary to ensure that all regulations are being complied with and that funds are being spent for authorized purposes. Monitoring shall include, without limitation, all the activities listed in the second paragraph of Section 8(A).
- F. Full responsibility for program integrity shall remain with SUBGRANTEE. Any disallowed costs on the part of the subcontractors, due to error or otherwise, will be considered to be disallowed costs of SUBGRANTEE.

13. Compliance with laws. The SUBGRANTEE and its subcontractors shall comply with all federal laws, regulations and instructions, state statutes and regulations, and local ordinances and codes applicable to this agreement or the work to be performed or funds delegated by this agreement including, but not limited to:

45 CFR § 1010.1-1 et seq. - Civil Rights Program
Requirements of CSA Grantees

OAR 410-50-000 et seq.

OAR 410-60-000 et seq.

FSA-IM-86-20 dated November 25, 1986.

The assurances listed in Exhibit D, Part I, attached hereto and by this reference made a part hereof.

14. Confidentiality. SUBGRANTEE and its subcontractors shall protect the confidentiality of all information concerning applicants for and recipients of services funded by this agreement and shall not release or disclose any such information except as directly connected with the administration of this SCS program or as authorized in writing

by the applicant or recipient. All records and files shall be appropriately secured to prevent access by unauthorized persons.

SUBGRANTEE and its subcontractors shall ensure that all officers, employees, and agents are aware of and comply with this confidentiality requirement

15. Equal Opportunity. SUBGRANTEE shall ensure that no person or group of persons shall, on the ground of age, race, color, national origin, primary language, sex, religion, handicap, political affiliation or belief, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity funded in whole or in part by funds delegated under this agreement.
16. SUBGRANTEE status.
 - A. SUBGRANTEE certifies that the work performed under this agreement is that of an independent contractor and that SUBGRANTEE is not an officer, employee or agent of the state as those terms are used in ORS 30.265 with respect to work performed under this agreement. SUBGRANTEE agrees that insurance coverage for SUBGRANTEE's agent, employees and subcontractors is the sole responsibility of SUBGRANTEE.
 - B. SUBGRANTEE certifies that it is not an employee of the federal government.
 - C. SUBGRANTEE certifies that it is not ineligible to enter into this contract by virtue of any of the reasons specified in Exhibit E attached hereto and by this reference incorporated herein.
17. Dual Payment. SUBGRANTEE shall not be compensated for work performed under this agreement from any other department of the State of Oregon, nor from any other source, including the federal government, unless such funds are used solely to increase the total services to be provided under this agreement. Any funds received through activities arising under this agreement shall immediately be reported to SCS.
18. Indemnity. SUBGRANTEE shall save, defend and hold harmless the State of Oregon, SCS, its officers, agents, employees and members, from all claims, suits or action of whatsoever nature resulting from or arising out of the activities or omissions of SUBGRANTEE or its subcontractors, agents or employees under this agreement.
19. Captions. The captions or headings in this agreement are for convenience only and in no way define, limit or describe the scope or intent of any provisions of this agreement.

20. Severability. If any terms or provision of this agreement shall be held invalid or unenforceable by any court of competent jurisdiction, such holding shall not invalidate or render unenforceable any other provision thereof.
21. Attorney Fees. The prevailing party in any lawsuit under this agreement shall be entitled to such additional sums as the court may adjudge for reasonable attorney's fees at trial and upon appeal and to all costs and disbursements incurred therein.
22. Waiver. The failure of SCS to enforce any provision of this agreement shall not constitute a waiver by SCS of that or any other provision.
23. MERGER. THIS AGREEMENT CONSTITUTES THE ENTIRE AGREEMENT BETWEEN THE PARTIES. NO WAIVER, CONSENT, MODIFICATION OR CHANGE IN THE TERMS OF THIS AGREEMENT SHALL BIND EITHER PARTY UNLESS IN WRITING AND SIGNED BY BOTH PARTIES.

SUCH WAIVER, CONSENT, MODIFICATION, OR CHANGE, IF MADE, SHALL BE EFFECTIVE ONLY IN THE SPECIFIC INSTANCE AND FOR THE SPECIFIC PURPOSE GIVEN. THERE ARE NO UNDERSTANDINGS, AGREEMENTS, OR REPRESENTATIONS, ORAL OR WRITTEN, NOT SPECIFIED HEREIN REGARDING THIS AGREEMENT.

SUBGRANTEE, BY SIGNATURE BELOW ACKNOWLEDGES THAT IT HAS READ THIS AGREEMENT, UNDERSTANDS IT, AND AGREES TO BE BOUND BY ITS TERMS AND CONDITIONS.

APPROVED:

SUBGRANTEE:

MULTNOMAH COUNTY DEPARTMENT
OF HUMAN SERVICES
426 SW Stark, 7th Floor
Portland, Oregon 97204
503-248-3782

By William B. Dwyer 6-16-87
Community Services Program Date

By _____
Director, Dept. Human Services Date

By _____
Gladys McCoy, Chair Date
Multnomah County Board of Commissioners

GRANTEE:

OREGON STATE COMMUNITY SERVICES
Department of Human Resources
207 Public Service Building
Salem, Oregon 97310

By _____
Victor Vasquez, Jr., Manager

Date: _____

SCS Contract #: _____

APPROVED AS TO FORM:

LAURENCE KRESSEL
County Counsel
Multnomah County, Oregon

By _____
Chief Assistant County Counsel

[5449A/9]

[5449A p/1]

EXHIBIT A

WORK PROGRAM

for Oregon Partners in Energy
delegated by State Community Services (SCS)

to MULTNOMAH COUNTY DEPARTMENT OF HUMAN SERVICES (SUBGRANTEE)

Program Period DECEMBER 1, 1988, to NOVEMBER 30, 1989.

The objective of this work program is to provide assistance to eligible low-income households with client budget counseling and client energy education.

In order to meet the objective of this work program, SUBGRANTEE will perform the following work:

1. Provide one on one budget counseling.
2. Provide budget and energy education classes.
3. Provide classes on self-help weatherization methods.

Set out below is the SUBGRANTEE's OPIE program plan. Any changes to or deviations from this plan must be approved in writing by SCS. An anticipated inability or failure to fully distribute available energy assistance to eligible households during the contract period may be cause for modification or termination of the funding agreement between SUBGRANTEE and SCS to which this work program is attached.

DATE: _____

POSITION	LOCATION	START DATE	END DATE	TOTAL MONTHS	% OPIE	ANNUAL TOTAL FTE
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PROPOSED PROGRAM BUDGET

SUMMARY

PROGRAM TITLE OPIE
SUBGRANTEE NAME MULTNOMAH COUNTY/MCA

PROGRAM PERIOD DECEMBER 1, 1988 TO NOVEMBER 30, 1989

	ADMIN	PROGRAM
	AMOUNT	
1.1 - PERSONAL SERVICES		\$36,822
1.2 - PROFESSIONAL SERVICES		315
1.3 - AUDIT	-0-	//////////
2.1 - TRAVEL/TRANSPORTATION		50
2.2 - SPACE COSTS		454
2.3 - CONSUMABLE SUPPLIES		500
2.4 - LEASE & PURCHASE OF EQUIPMENT	-0-	-0-
2.5 - INSURANCE	-0-	-0-
2.6 - TRAINING	-0-	-0-
2.7 - MATERIALS (WX ONLY)	//////////	-0-
2.8 - OTHER COSTS	-0-	737
GRAND TOTAL	-0-	\$38,878

RECEIVED

MAY 16 1989

HUMAN SERVICES
ADMINISTRATION
MULTNOMAH COUNTY

1.1 SCHEDULE OF PERSONAL SERVICES

Program Title OPIE.

Subgrantee Name MULTNOMAH COUNTY/MCA

	% FTE	ADMIN	PROGRAM
POSITION			AMOUNT
PERMANENT STAFF:			
SEE ATTACHED			
SUBTOTAL PERMANENT STAFF			
TEMPORARY STAFF:			
SUBTOTAL TEMPORARY STAFF			
TOTAL SALARIES			

PERMANENT FRINGE (Rate)

TEMPORARY FRINGE (Rate_____)

TOTAL PERSONAL SERVICES

1.1 SCHEDULE OF PERSONAL SERVICES

Program Title OPIE

Subgrantee Name URBAN LEAGUE

	% FTE	ADMIN	PROGRAM
POSITION			AMOUNT
PERMANENT STAFF:			
ENERGY COORDINATOR	.25		\$ 5,502
SUBTOTAL PERMANENT STAFF			5,502
TEMPORARY STAFF:			-0-
SUBTOTAL TEMPORARY STAFF			-0-
TOTAL SALARIES			\$5,502

PERMANENT FRINGE (Rate _____)

TEMPORARY FRINGE (Rate _____)

TOTAL PERSONAL SERVICES

\$5,502

1.1 SCHEDULE OF PERSONAL SERVICES

Program Title OPIE

Subgrantee Name YWCA

	% FTE	ADMIN	PROGRAM
POSITION			AMOUNT
PERMANENT STAFF:			
EMERGENCY SERVICES COORDINATOR	.08		1,674
INTAKE/LIEAP COORDINATOR	.07		1,040
DEPUTY DIRECTOR			
SUBTOTAL PERMANENT STAFF	.15		2,714
TEMPORARY STAFF:			
SUBTOTAL TEMPORARY STAFF			
TOTAL SALARIES			2,714

PERMANENT FRINGE (Rate .24) 651

TEMPORARY FRINGE (Rate .20)

TOTAL PERSONAL SERVICES 3,365

1.1 SCHEDULE OF PERSONAL SERVICES

Program Title OPIE

Subgrantee Name MCA

	% FTE	ADMIN	PROGRAM
POSITION			AMOUNT
PERMANENT STAFF:			
SUBTOTAL PERMANENT STAFF			0
TEMPORARY STAFF:			
ENERGY COORDINATOR	.12		2,600
SUBTOTAL TEMPORARY STAFF			2,600
TOTAL SALARIES			2,600

PERMANENT FRINGZ (Rate _____)

TEMPORARY FRINGE (Rate _____)

2,600

FY 1989 LIEAP/OPIE PROGRAM

1.1 SCHEDULE OF PERSONAL SERVICES

PORTLAND IMPACT, INC.

PROGRAM PERIOD December 15, 1988 TO November 30, 1989

POSITION	% FTE	ADMIN	PROGRAM AMOUNT
REGULAR STAFF			
Program Coordinator/Intake Wk	6%		1,173
SUBTOTAL REGULAR STAFF		0	1,173
TEMPORARY STAFF			
Program Specialist	3%		295
Intake Worker A	11%		1327
Intake Worker A	8%		885
Intake Worker A	8%		885
Intake Worker B	8%		885
SUBTOTAL TEMPORARY STAFF		0	4277
TOTAL SALARIES		0	5,450
REGULAR FRINGE RATE	22.50%	0	264
TEMPORARY FRINGE RATE	16.00%	0	684
TOTAL PERSONAL SERVICES		0	6,420

1.1 SCHEDULE OF PERSONAL SERVICES

Program Title OPIE

Subgrantee Name Friendly House, Inc.

	% FTE	ADMIN	PROGRAM
POSITION		AMOUNT	
PERMANENT STAFF:			
Emergency Services Coordinator	.03		\$ 585.00
Emergency Intervention Worker	.02		348.00
Emergency Services Assistant	.02		349.00
SUBTOTAL PERMANENT STAFF			1,280.00
TEMPORARY STAFF:			
LIEAP Coordinator	.03		560.00
SUBTOTAL TEMPORARY STAFF			560.00
TOTAL SALARIES			1,842.00

PERMANENT FRINGE (Rate -)

TEMPORARY FRINGE (Rate -)

TOTAL PERSONAL SERVICES

\$1842.00

1.1 SCHEDULE OF PERSONAL SERVICES

Program Title OPIE

Subgrantee Name Burnside Projects Inc.

	% FTE	ADMIN	PROGRAM
POSITION			AMOUNT
PERMANENT STAFF:			
Coordinator	.5		1,270
SUBTOTAL PERMANENT STAFF			1,270
TEMPORARY STAFF:			
Intake #1	.5		952
Intake #2	.5		952
SUBTOTAL TEMPORARY STAFF			1,904
TOTAL SALARIES			3,174

PERMANENT FRINGE (Rate 13.6)
plus \$150 x FTE/month

322

TEMPORARY FRINGE (Rate 13.6)

259

TOTAL PERSONAL SERVICES

3,755

1.1 SCHEDULE OF PERSONAL SERVICES

Program Title OPIE LIEAP

Subgrantee Name HUMAN SOLUTIONS, INC.

	% FTE	ADMIN	PROGRAM
POSITION			AMOUNT
PERMANENT STAFF:			
Human Service assistant	.36		5,177
SUBTOTAL PERMANENT STAFF			5,177
TEMPORARY STAFF:			
Human Service assistant	.29		4,226
SUBTOTAL TEMPORARY STAFF			4,226
TOTAL SALARIES			9,403

PERMANENT FRINGE (Rate 32%)

1,657

TEMPORARY FRINGE (Rate 9.63%)

407

TOTAL PERSONAL SERVICES

11,467

1.1 SCHEDULE OF PERSONAL SERVICES

Program Title OPIE
 Subgrantee Name NEIGHBORHOOD HOUSE

	% FTE	ADMIN	PROGRAM
POSITION			AMOUNT
PERMANENT STAFF:			
SUBTOTAL PERMANENT STAFF			
TEMPORARY STAFF:			
ENERGY EDUCATION WORKER	.5		1,715
SUBTOTAL TEMPORARY STAFF			
TOTAL SALARIES			1,715

PERMANENT FRINGE (Rate 8.2) 155
 TEMPORARY FRINGE (Rate)
 TOTAL PERSONAL SERVICES 1,870

1.2 SCHEDULE OF PROFESSIONAL SERVICES

Program Title OPIE

Subgrantee Name Burnside Projects Inc.

			ADMIN	PROGRAM
CONTRACTOR NAME	CONTRACT NO	TYPE OF SERVICE	AMOUNT	
Bobby Weinstock		Consultant		315
TOTAL				315

1.3 SCHEDULE OF AUDIT COSTS

		ADMIN
AUDIT FIRM		AMOUNT
TOTAL		0

2.1 SCHEDULE OF TRAVEL/TRANSPORTATION

Program Title OPIE

Subgrantee Name MCA

[illegible]

2.2 SCHEDULE OF SPACE COSTS

Program Title OPIE

Subgrantee Name Burnside Projects Inc.

ADMIN PROGRAM

[illegible]

2.3 SCHEDULE OF CONSUMABLE SUPPLIES

Program Title OPIE

Subgrantee Name MCA

	ADMIN	PROGRAM
DESCRIPTION	AMOUNT	
POSTAGE		200
PRINTING WORKSHOP MATERIALS		300
TOTAL		500

2.4 SCHEDULE OF EQUIPMENT PURCHASES & LEASES

Program Title OPIE

Subgrantee Name MULTNOMAH COUNTY/MCA

	ADMIN	PROGRAM
EQUIPMENT DESCRIPTION	AMOUNT	
LEASED EQUIPMENT:		
PURCHASED EQUIPMENT:		
TOOLS:		
TOOLS MAINTENANCE:		
TOTAL		-0-

2.5 SCHEDULE OF INSURANCE *

Program Title OPIE

Subgrantee Name MULTNOMAH COUNTY/MCA

ADMIN PROGRAM

COMPANY NAME	TYPE OF INSURANCE	AMOUNT
TOTAL		-0-

2.6 SCHEDULE OF TRAINING

ADMIN PROGRAM

[illegible]

2.7 SCHEDULE OF MATERIALS
(WX ONLY)

Program Title OPIE
Subgrantee Name MULTNOMAH COUNTY/MCA

DESCRIPTION	PROGRAM AMOUNT
PURCHASE & DELIVERY COSTS	
TRANSPORTATION OF MATERIALS (TO STORAGE SITE &	
SITE OF WEATHERIZATION WORK)	
VEHICLE COST (ONLY FOR VEHICLES USED TO TRANSPORT	
WEATHERIZATION MATERIALS)	
STORAGE COSTS	
INCIDENTAL REPAIR MATERIALS	
LABOR COSTS (LABOR INVOLVED IN MANUFACTURING	
MATERIALS)	
SALARIES (FOR PERSONNEL INVOLVED IN PURCHASING,	
DISTRIBUTING, & INVENTORY CONTROL OF MATERIALS)	
TOTAL	-0-

2.8 SCHEDULE OF OTHER COSTS

Program Title OPIE

Subgrantee Name MCA

	ADMIN	PROGRAM
DESCRIPTION	AMOUNT	
CHILD CARE AND TRANSPORTATION FOR CLIENT		
WORKSHOP		400
WORKSHOP RELATED EXPENSES		337
TOTAL		737

Budget Counseling and Energy Education

POSITION	LOCATION	START DATE	END DATE	TOTAL MONTHS	% OPIE	ANNUAL TOTAL FTE
ENERGY COORDINATOR	812 SW WASHINGTON	9/25/89	11/30/89	2½	100%	.12

Budget Counseling and Energy Education

POSITION	LOCATION	START DATE	END DATE	TOTAL MONTHS	% OPIE	ANNUAL TOTAL FTE
ENERGY EDUCATION WORKER	7780 SW CAPITOL HWY	1/189	4/30/89	4	.50	.25

FY 1989 LIEAP/OPIE PROGRAM

PORTLAND IMPACT

STAFFING PATTERN
Budget Counseling and Energy Education

POSITION	LOCATION	START DATE	END DATE	TOTAL MONTHS	% LIEAP	ANNUAL TOT FTE
Program Coordinator/Intake Wk	SE Main	128-Dec-88	131-Mar-89	3	5%	1
Program Specialist	Division	128-Dec-88	128-Feb-89	2	3%	1
Intake Worker A	Division	128-Dec-88	131-Mar-89	3	11%	1
Intake Worker A	Division	128-Dec-88	128-Feb-89	2	3%	1
Intake Worker A	Division	128-Dec-88	128-Feb-89	2	3%	1
Intake Worker B	Hawthorne	128-Dec-88	128-Feb-89	2	8%	1
				0		

FRIENDLY HOUSE

STAFFING PATTERN

DATE: _____

Budget Counseling and Energy Education

POSITION	LOCATION	START DATE	END DATE	TOTAL MONTHS	% OPIE	ANNUAL TOTAL FTE
E.S. Coordinator	1819 NW Everett	12/15/88	11/30/89	11.5	32%	.03
Intervention Worker	1819 NW Everett	12/15/88	11/30/89	11.5	19%	.02
Emergency Services Assistant	1819 NW Everett	12/15/88	11/30/89	11.5	19%	.02
LIEAP Coordinator		12/15/88	3/17/89	3.5	30%	.03

Budget Counseling and Energy Education

POSITION	LOCATION	START DATE	END DATE	TOTAL MONTHS	% OPIE	ANNUAL TOTAL FTE
Coordinator	323 NW 6th	3/1/89	4/30/89	2	50	.08
Intake #1	323 NW 6th	3/1/89	4/30/89	2	50	.08
Intake #1	323 NW 6th	3/1/89	4/30/89	2	50	.08

HUMAN SOLUTIONS INC.

STAFFING PATTERN

DATE: March 7, 1989

Budget Counseling and Energy Education

POSITION	LOCATION	START DATE	END DATE	TOTAL MONTHS	% OPIE	ANNUAL TOTAL FTE
Human Service Assistant (7)	SE 122nd & Division	1/1/89	2/28/89	2	25%	.29
Human Service Assistant (1)	SE 122nd & Division	1/1/89	6/30/89	6	68%	.36

URBAN LEAGUE

STAFFING PATTERN

DATE: _____

Budget Counseling and Energy Education

POSITION	LOCATION	START DATE	END DATE	TOTAL MONTHS	% OPIE	ANNUAL TOTAL FTE
ENERGY COORDINATOR	10 N. WILLIAMS	1/3/89	4/30/89	4	.25	1.00

PROPOSAL FOR COUNTYWIDE ENERGY EDUCATION/BUDGET COUNSELING

PROGRAM ACTIVITIES

1. Informational presentations/workshops for clients (Sept./Oct.)
 - Preparation for Winter: Avoid shut-offs and hypothermia
 - How to conserve energy, read meters, understand utility bills
 - Information on furnaces, ovens, space heaters etc., and available resources
 - Credit counseling/budgeting

These workshops would be co-sponsored with service providers - but we would do all the work!

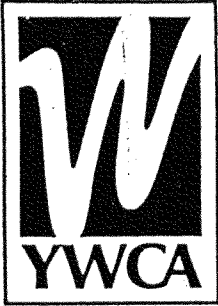
2. Workshops for volunteers and line staff

- Full-Day training on appropriate documentation, service boundaries, linkage services, weatherization, credit counseling policies
- Coordinator workshop on other programs such as Project HELP, GAP, EFAF, etc., and educational materials available. How to make offices information centers, opportunities for cooperative efforts with agencies and the value of case management for energy clients.

3. Continued consultation and clarification regarding program delivery guidelines, linkage resources, community resources.

BUDGET

Energy Coordinator	\$	2,600
May-Dec. (10 Hr wk X 26wks)		
Postage		200
Printing workshop materials		300
Mileage		50
Child care/transportation for client workshops		400
Other Workshop Related Expenses		<u>337</u>
	\$	3,887



ST. JOHNS

YWCA IMPERATIVE
To thrust our
collective power toward
the elimination of
racism, wherever it
exists and by any
means necessary.

A United Way Agency

April 6, 1989

Ms. Mimi Fogerty
Energy Programs Coordinator
Metropolitan Community Agency
812 S.W Washington Street, Suite 300
Portland, Oregon 97205

Dear Mimi:

Per your request during our telephone conversation on April 3, 1989. I am submitting the following work-plan for Oregon Partners in Energy.

WORK TO BE PERFORMED:

The St. Johns YWCA staff of the Emergency Services, the Young Families Resource, and Aging Services Programs will be trained in Energy Conservation by the staff of the Responsible Urban Neighborhood Technology (Eliot Energy House), also, training in budgeting will be provided by the Oregon State University Extension Services. Every Client that is under casemanagement and/or obtains services through Emergency Services, such as: emergency assistance (GAP, EFAF, FEMA), rent assistance, shelter, transitional housing, vouchers to motels will receive education in both energy conservation and budgeting. Clients served by the Young Families Resource and Aging Services Programs will also be provided with energy conservation and budgeting counseling as deemed appropriate. In addition to the above services, seniors that are in need of weatherization will be referred to the Eliot Energy House project, all clients will receive brochures, handouts and leaflets on energy conservation that are from Portland General Electric, Pacific Power and Light, Northwest Natural Gas and the Oregon State University Extension Service Energy department. Clients will be provided the booklets: Budgeting for the Young Couple and/or A Guide to Budgeting for the family. An estimated 100 clients will be served.

OPIE Work-plan to: Mimi Fogerty
Page Two

A statement signed by the client designating the type of service(s) or counseling that was provided with the date and length of time spent will be placed in each clients file. A record of this data will be provided monthly to the funding or contractor agency. A copy of Oregon Partners in Energy form is attached.

Sincerely, 

Geneale Turner
Emergency Services Director
St. Johns YWCA

GT:sr
attach: Opie form



OPIE PROGRAM PLAN 1989

Burnside Projects will focus our efforts through the OPIE contract on Option A -- the provision of one on one budget counseling to low income households. Because the vast majority of low income households in our service area are indirect heaters, energy education and self-help weatherization classes are of limited value.

This OPIE contract will allow LIEAP to continue in March and April until all program funds have been distributed to eligible households. Additionally, it will allow LIEAP staff to meet with LIEAP applicants who so desire to problem-solve on household budgetary shortfalls.

LIEAP staff will assist low income households not only with applying for energy assistance benefits, but to consider ways of better conserving and budgeting their limited financial resources. Each applicant will receive a handout (see enclosure) listing free or low cost sources in the area of affordable housing, subsidized housing, groceries, hot meals, medical care, dental care, employment counseling, literacy education, drug/alcohol treatment, and a variety of other money-saving ways of affording the costs of meeting basic needs. LIEAP applicants will also be informed where to cash paychecks and assistance checks without having to pay exorbitant fees and how to qualify to open up a free savings account.

For households desiring additional assistance in managing their financial resources, LIEAP staff will review the monthly income and monthly expenses of the household. Money-saving ideas as well as income-enhancement opportunities will be reviewed with the head of the household. When requested by the household, a new balanced monthly budget will be formulated to assist the household in better covering necessary costs while saving a small amount of money each month.

LIEAP staff will emphasize ways in which low income households can increase their income levels and reduce their long term dependence on emergency helping agencies. For motivated applicants, referrals will be suggested to prospective employers, training and apprenticeship programs, and vocational rehabilitation agencies.



A United Way
Agency

CLEAN-UP CENTER
NIGHT & DAY SHELTER
EMERGENCY ASSISTANCE
CORRECTIONS COUNSELING

CASE MANAGEMENT
ENERGY ASSISTANCE
MENTAL HEALTH SERVICES
ALCOHOL & DRUG TREATMENT

YOUTH SHELTER
JOB PLACEMENT
PROJECT AWARENESS
ALCOHOL-FREE HOUSING

BURNSTDE PROJECTS INFORMATION AND REFERRAL SHEET (*Hispanic Access)

HOTLINES

Metro Crisis 223-6161
Women's Crisis 235-5333
Mental Health Services West Crisis Team 228-0373
Gay Hotline 228-6785: (7-11pm, 7 days/week)
*Child Services Division (to report child abuse) 238-7555
*Alcohol/Drug Detox (for transportation to detox) 231-4066
*Alcoholics Anonymous (Central Office) 223-8569
Helpline (24 hr. alcohol & drug line) 232-8083

DAY SHELTER

Burnside Projects, 435 NW Glisan, 7:15am-5:00pm, Monday-Sunday
McDonald Senior Center, 612 NW Davis, 12:00pm-5:00pm everyday; 222-5720; Must be 55 or older
Baloney Joe's, 313 E Burnside, 9:00am-6:00pm, Monday-Friday
Salvation Army, 134 W Burnside, 7:00am-3:00pm

NIGHT SHELTER

Burnside Projects Emer.Night Shelter 435 NW Glisan 222-9361 25¢ night; Men & Women, Open 5pm to 7pm to clients with night shelter cards; Free after 9:00pm (space available)
*Salvation Army Harbor Light 134 W. Burnside 223-2043 \$2.50/night; men only; 5pm-9:30pm
Baloney Joe's 313 E. Burnside 231-7158 25 ¢ at 8pm; free after 9pm, (space avail); men only
Portland Rescue Mission 111 W. Burnside 227-0421; men only, 7 days maximum
West Womens Hotel 2010 NW Kearney 224-7718 Women&child.no boys over 10; Drug/Alcohol Free
*Women's Resource Ctr. YWCA 1111 SW 10th 223-6281 Women & child. only; no boys over 8
Union Gospel Mission 15 NW 3rd 10pm-6am; men only

EMERGENCY GROCERIES

Food Stamps-AFS 400 NW 2nd 229-6555 8am-5pm Mon-Fri
FISH 1335 SE Hawthorne 233-5533 9am-5:00pm Mon-Fri
St. Vincent DePaul 2740 SE Powell 235-8431 10:00am-4:30pm, Mon-Fri, closed 12-1
Portland Adventist Community Services 6611 SE Powell 775-6741 9am-11:30am Mon-Thurs
Salvation Army Family Services 1620 SE Hawthorne 233-6079 9-11:30am, 1-4:30pm Mon-Fri
L.I.F.E. Center, 2746 NE Union, 284-6878 - Labor for groceries: 9-11am & 1-3pm Mon,Thrs.,Fri

HOT MEALS

Blanchet House 340 NW Glisan 226-3911 open 6:30am, and 11:30am, Mon-Sat
St. Francis Dining Hall, 330 SE 11th: Mon.-Thurs.4:30; and Sunday 3:30pm
Loaves and Fishes 601 W. Burnside, 2nd Floor 226-1906 8:30am-2pm Mon-Fri; must be 60 or older unless volunteering (free meal for volunteers)
Baloney Joe's 313 E Burnside; meal at 5:30pm 7 days a week 25¢ meal
Portland Rescue Mission 111 W.Burnside 9am & 7pm, 7 days a week, mandatory service
Sisters of the Road Cafe 133 NW 6th; 10am to 3pm Monday-Thursday; exchange for work or \$1-\$2; accepts food stamps
Union Gospel Mission 15 NW 3rd 6:30pm 7 days, mandatory chapel; no entry after 7pm
Salvation Army Harbor Light 134 W. Burnside 3:30pm Mon-Sat; 11am Fri; 10am,6pm Sun. chapel not mandatory

CLOTHING

Burnside Projects Clean-Up Center, 435 NW Glisan 222-9362 Mon-Thurs 9:30am-11:45am, 1:30-4:30pm; Fri. 1:30-4:30pm; 1-4:30pm Sat, Sun.
Portland Adventist Community Services 6611 SE Powell 775-6741 9:30-11:30am M-Thr
FISH 1335 SE Hawthorne 233-5533; singles on walk-in basis 9:30am-noon and families by appointment 1-3pm Monday-Friday — note: opens at 1:00pm on Wednesday
St. Vincent DePaul 3536 SE 26th 235-8431 10am-4:30pm Mon-Fri; closed 12-1
Union Gospel Mission 15 NW 3rd 228-0319 9:30-11:30am Mon-Fri
Portland Rescue Mission 111 W. Burnside 227-0421 10-11:15am Mon-Sat

SHOWERS

Burnside Projects' Clean-Up Center 435 NW Glisan Mon-Thr 9:30am-11:45am, 1:00-4:30pm; Fri 1:30-4:30pm; 1-4:30pm Sat-Sun
Portland Rescue Mission 111 W. Burnside 227-0421 10-11:15am Mon-Sat
Union Gospel Mission 15 NW 3rd 228-0319 9:30-11:15am Mon-Fri
Baloney Joe's 313 E. Burnside 231-7158 8am-10pm 7 days 25¢

HEALTH CLINICS

Wallace Medical Concern - Walk-in clinic Thr 7-9:00pm-Sign-up list at Burnside Projects.
House calls Mon&Thr evening. Call 225-0590 for information.
Eastside Health Clinic 313 E. Burnside 230-2801 11am-5pm Mon-Fri; Chiropractic Clinic Tuesday & Thursday 9:00am-5:00pm - Sliding scale
*Burnside Health Clinic 618 NW Davis 248-3678 8:30-11:45am, 1-4:45pm Mon,Tues,Thurs, Fri; 1-4:45pm Wed. Call for appointment.
*Westside Medical Clinic 426 SW Stark 4th floor 248-5140 8:00am-4pm sliding scale; appointment only
Outside In 1236 SW Salmon 223-4121 Call for an appointment, Care for pregnant women
*VD Clinic 426 SW Stark 4th floor 248-3700 8:30-11:30am, 1-4pm Mon,Tues,Thurs,Fri; 1-4pm Wed. HIV Clinic - Testing 248-3816; Call for appointment.

TB Clinic 426 SW Stark 3rd floor 248-3417 skin testing Mon, Tues, Fri 8:30-11:30am
1:30-4:30pm chest x-rays Mon, Tues, Thurs, Fri 8:30-11:30am; Thurs 1-4:30pm (closed Fri. pm)
Old Town Clinic Dr. Rendleman 219 W. Burnside 10am-5pm Mon, Wed, Thurs, Fri; 9am-5pm Tues.
(closed noon-1 every day) sliding scale 241-3836
Family Vision Center, 511 SW 10th-5th Floor, 224-2323 (\$10 exam-Glasses sliding scale fee)

DENTAL CARE

Baloney Joe's 313 E. Burnside 230-2801 \$4; walk-ins only; hrs/days vary; call in adv.
Grace Peck Health Center 2415 SE 43rd 238-7150 Must call at 7:45 am the same day for an
emergency appointment; 8:30am for medical appt.; sliding scale
Russell St. Dental Clinic 214 N. Russell 284-1151 Call for emer. information, \$20 fee
Multnomah County Health and Dental Information and Referral 248-3816
Multnomah County Dental Society 223-4731 Will refer to area dentist
Neighborcare Health Clinic 282-5670; Call for an appt. on Thurs. at 9am; sliding scale
NE Health Clinic 5329 NE Union 248-3664; Must call at 8am for emergency appointment.

COUNSELING

Outside In 1236 SW Salmon 223-4121 10am-10pm Mon-Thurs, 10am-5pm Fri walk-ins; ongoing
counseling by appointment only
William Temple House 2023 NW Hoyt 226-3021 9am-4pm Mon-Fri on a walk-in and
appointment basis; night counseling available by appointment.
Health Help Center 4842 NE 8th 288-5995 call for appointment: 9am-12, 1:30-4:30 M-Thurs,
9am-12, 1-2:00pm on Friday
YWCA Women's Resource Ctr. 1111 SW 10th 223-6281 Call for appt.; walk-in crisis counseling
Men's Resource Center 2036 SE Morrison 235-3433 appointment only; sliding scale, Mon
10am-noon for someone in person; otherwise leave message
*MHSW Outreach Team, Burnside Projects-435 NW Glisan, 222-9362; Referrals only
Phoenix Rising (gay/lesbian counseling/support/referral) 333 SW 5th, Suite 404, 223-8299
Monday-Friday 9am-5pm
V.A. Homeless Outreach Program, Burnside Projects (222-9362) 435 NW Glisan or Baloney
Joe's (230-2801) 313 E Burnside

JOBS

*WERC 400 SW 12th, 229-6672; job counseling/support services/referrals for ex-offender; call
for appointment
*Downtown State Employment Office 1407 SW 4th 229-5730; 8am-12:00, 1pm-5pm Mon-Fri
State Employment Outreach, Burnside Projects, 435 NW Glisan, 222-9362, Mon-Thurs
afternoons by referral only
NW State Employment Office, 229-5936 (casual and reg. employment) 1407 SW 4th, 7am-4pm M-F
Salvation Army Harbor Light 134 W. Burnside 7-10am Mon-Fri
*Burnside Job Corps 313 E. Burnside 9am-5pm Mon-Fri, sign up for temp. work 7am everyday.
*The Private Industry Council 520 SW 6th Suite 400 241-4600 8am-5pm M-F for job training

ALCOHOL AND DRUG TREATMENT

*DePaul Center (in-patient and out-patient Alcohol & Drug) 1320 SW Washington 223-4922
Burnside Projects Drug/Alcohol Program (outpatient) 9:30-4:30 Mon-Fri 222-9362
CODA (drug treatment) 306 NE 20th 239-8400 8am-5pm Mon-Fri
Hooper Alcohol and Drug Detox Center 20 NE Union 231-4066
Alcohol/Drug Information & Referral 248-3696
V.A. Homeless Outreach Program, Burnside Projects or Baloney Joe's (see above "Counseling")
NARA-Native American Project for Community Recovery, 1438 SE Division, 231-2641, 281-2804
TASC for Ex-offenders, 1727 NE 13th, 281-0037
St. Vincent DePaul, 223-4922, 1320 SW Washington (Inpatient & Outpatient Alcohol/Drug)

MISCELLANEOUS

*Aging Services Div., West Branch, 319 NW 18th 8am-5pm Mon-Fri 248-5460
*Veterans Administration 1220 SW 3rd 221-2431 7:45am-4:15pm Mon-Fri
Adult and Family Services (Welfare) 400 NW 2nd 229-6555 8am-5pm Mon-Fri
*Legal Aid 310 SW 4th, RM 900, 224-4086 9am-5pm Mon-Fri
Social Security Administration 1221 SW 12th 223-1616 Mon-Fri 9am-4:30pm
Northwest Pilot Project 1030 SW 3rd 227-5605 9:30am-4:30pm, closed 12-1 Mon-Fri
*St. Francis Outreach 203 NW 3rd 225-0590; hours noon - 3:00pm
*Housing Authority of Portland (subsidized housing) 1605 NE 45th 249-5536 8am-4:30pm M-F
Cascade Aids Project 408 SW 2nd Room 412, 223-5907, Mon-Fri. 8:30am-5:00pm
*Mental Health Services West Crisis Team 710 SW 2nd, 228-0373, 9:00am-5:00pm Mon-Fri

PROSTITUTE ALTERNATIVE PROGRAMS

Council for Prostitution Alternatives, Inc. 238-1219 16 yrs. and older; assistance with
housing, childcare, transportation, job search, drug and alcohol problems

YOUTH

Outside In 1236 SW Salmon 223-4121 10am-10pm or call for medical appt.
Burnside Projects' Youth Shelter, 274-8558 1318 SW Washington, 9pm-9am (under 21 only)
Greenhouse 820 SW Oak 223-2997 under 18 only, 3:30-10:30pm 7 days; meals 6pm-9pm
Children Services, 238-8300
DePaul Adolescent Program, 287-7026, Drug & Alcohol Treatment for youth 12 to 17 years.

FOR INFORMATION REGARDING AGENCIES AND SERVICES NOT ON THIS LIST:

OPIE PROGRAM PLAN

Friendly House Emergency Services Staff spend approximately 20 minutes per client discussing the following OPIE allowable activities:

Budget Counseling, Energy Education, and Weatherization Information.

We will serve approximately 870 clients from December 15, 1988 to November 30, 1989.

Budget Counseling includes money management, discussion of Budget Time payment plans through utility companies and specific plans on spreading meager income dollars. For Energy Education we use the enclosed brochure from Oregon State University Extension Services and cover each of the suggested low cost ideas. We also tell clients about the Weatherization Program and how to apply for assistance.

John Pearson
Metropolitan Community Action

March 31, 1989
Page 2

Level I and II linkage services were also provided when necessary to all LIEAP clients during the 1988-89 program.

Sincerely,



Jorge Santaularia
Fiscal Director

JS:anb

HUMAN SOLUTIONS

ENERGY WORK PROGRAM PLAN March 10, 1989

During the months of December, January and February, 1768 clients that came through LIEAP were in some type of crisis. All these clients were given some form of assistance in budgeting/counseling and self-advocacy. Counseling and advocacy were given in the areas of: basic conservation; "State Utility Rights"; how to read meters, enabling them to keep track of their usage of kilowatts per month; what is a "Time Payment Agreement"; how to work with utility companies, etc.

During those same months 1207 clients requested weatherization. These clients were given some basic conservation information, and also informed about the Human Solutions, Inc. Weatherization program.

1 FTE will be kept on to continue Energy Counseling/Advocacy until June 30, 1989.

EXHIBIT C

OPIE Program: Required Reports

Each of the following reports are to be filed with SCS as indicated:

- Financial Status Report - due quarterly by the 15th day of the following month.
- Request for Cash Form - as necessary.

REQUEST FOR CASH

DATE _____

Agency Name _____
and Address _____

Program/Grant Year _____
Contract Number _____
Contract Amount _____

STATUS OF CASH		Cumulative
A.	Received To Date	_____
B.	Expended To Date	_____
C.	Current Cash Balance	_____

CASH REQUEST	
1.	Current Cash Request _____
2.	Additional Request for Unusual Costs Next Month* _____
3.	Total Request _____

*DESCRIPTION OF UNUSUAL COSTS		Amount
_____	\$	_____
_____	\$	_____
_____	\$	_____
_____	\$	_____
_____	\$	_____
_____	\$	_____
Total Unusual Costs	\$	_____

I certify that the
information reported
above is correct.

Signature _____

Title _____

Date _____

FINANCIAL STATUS REPORT
(Round to Nearest Dollar)

State of Oregon

Department of Human Resources

State Community Services

Program/Grant Year _____

Contract Number _____

Period Ending Date _____

Agency Name _____

Phone No. _____

Expenditure Category	Approved Budget	Net Expenditures To Date	Unexpended Balance	Program/Income/ Matching Funds (Memo Only)
1. ADMINISTRATION				
2. LIABILITY INSURANCE				
3. PROGRAM SUPPORT				
4. INSTALLER LABOR				
5. MATERIALS				
6. T&TA				
7. DIRECT PROGRAM				
8. DOLLAR VALUE OF MATERIALS DISTRIBUTED				
9. TOTAL DOLLARS ALLOCATED FOR STAFFING				
10.				
TOTAL				

I certify that the information herein and appended hereto, is true and accurate to the best of my knowledge.

Person Preparing Report (please print)

Date Report-Prepared

Signature Chief Executive Officer

Date Report-Signed

The Financial Status Report and the Request for Cash Form must be used for all the following SCS Programs, including but not limited to:

CFNP	- Community Food & Nutrition Program
CSBG	- Community Services Block Grant
CSBGH	- CSBG - Homeless
DCPG	- Dependent Care Planning Grant
DOE Wx *	- Department of Energy Weatherization
EXXON Wx *	- Exxon Weatherization
DEXXON *	- Department of Energy/Exxon Weatherization
ESGP/HUD	- Emergency Shelter Grant Program
FIPSE	- Fund for Innovative Post Secondary Education
RHPG	- Rural Housing Preservation Grant
SHAP	- State Homeless Assistance Program
SYEP	- Summer Youth Employment Program
TCFP	- Tribal Commodity Food Program
TEFAP	- Temporary Emergency Food Assistance Program
OPIE	- Oregon Partners in Energy
LIEAP	- Low Income Energy Assistance - Admin.
LIEAP Wx *	- Low Income Energy Assistance - Weatherization
CSFP	- Community Services Food Program

* Financial Status Report & Request for Cash Form must be submitted together in order to receive a payment.

Instructions for: "REQUEST FOR CASH FORM"

1. Fill in Date that Cash Request is for. (i.e., April 5, 1988)
2. Fill in your Agency's name and address.
3. Fill in Program Name and Grant Year.
(i.e., DEXXON 89; LIEAP Wx. 88; LIEAP 87; CSBG 88; etc)
4. Fill in Program contract dollar amount.
5. Status of Cash - (Use whole dollars only).
 - a. Fill in TOTAL Cash Received To-date. (i.e., 4,500)
 - b. Fill in TOTAL Expended To-date. (i.e., 4,250)
 - c. Fill in CURRENT Cash Balance To-date. (i.e., 250)
(Line c. should be the difference between line a. and b.)
6. Cash Request - (Use whole dollars only).
 - a. Fill in your current period cash request amount.
 - b. Fill in any unusual cost needs for next period.
 - c. Total request should be the total of line a. plus b.
7. Give a description of any unusual costs by line item.
(i.e., Yearly insurance payment \$1,200
Car repairs 600
Total of unusual costs \$1,800).
8. Cash Request must be signed and dated by authorized person.

EXHIBIT D--Part I

ASSURANCES

Subgrantee hereby assures and certifies that it will comply with federal regulations, policies, guidelines, and requirements, including OMB Circulars Nos. A-87, A-102, A-110, and A-122, as they relate to the application, acceptance, and use of Federal funds for this federally assisted project. Subgrantee also assures and certifies that with respect to funds delegated under this agreement:

1. It will comply with Title VI of the Civil Rights Act of 1964 (P.L. 88-352) and in accordance with Title VI of that Act, no person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the Subgrantee receives Federal financial assistance. Subgrantee will immediately take any measures necessary to effectuate this agreement.
2. It will comply with Title VII of the Civil Rights Act of 1964 (42 USC § 2000d) prohibiting employment discrimination where (1) the primary purpose of a grant is to provide employment or (2) discriminatory employment practices will result in unequal treatment of persons who are or should be benefitting from the grant-aided activity.
3. It will comply with Executive Order 11246, entitled "Equal Employment Opportunity," as amended by Executive Order 11375, and as supplemented in Department of Labor Regulations (41 CFR Part 60).
4. It will comply with requirements of the provisions of the Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (P.L. 91-646) which provides for fair and equitable treatment of persons displaced as a result of Federal and federally assisted programs.
5. It will comply with the provisions of the Hatch Act which limits the political activity of employees.
6. It will comply with the minimum wage and maximum hours provisions of the Federal Fair Labor Standards Act, as they apply to hospital and educational institution employees of state and local governments.
7. It will establish safeguards to prohibit employees from using their positions for a purpose that is or gives the

appearance of being motivated by a desire for private gain for themselves or others, particularly those with whom they have family, business, or other ties.

8. It will ensure that the facilities under its ownership, lease or supervision which shall be utilized in the accomplishment of the work program(s) are not listed on the Environmental Protection Agency's (EPA) list of Violating Facilities and that it will notify the Department of Energy or Health and Human Services of the receipt of any communication from the Director of the EPA Office of Federal Activities indicating that a facility to be used in the project is under consideration for listing by the EPA.

9. It will comply with the flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973, Public Law 93-234, 87 Stat 975, approved December 31, 1976. Section 102(a) requires, on and after March 2, 1975, the purchase of flood insurance in communities where such insurance is available as a condition for the receipt of any Federal financial assistance for construction or acquisition purposes for use in any area that has been identified by the Secretary of the Department of Housing and Urban Development as an area having special flood hazards.

The phrase "Federal financial assistance" includes any form of loan, grant, guaranty, insurance payment, rebate, subsidy, direct or indirect Federal assistance.

10. It will assist the Department of Energy or Health and Human Services in their compliance with Section 106 of the National Historic Preservation Act of 1966 as amended (16 USC § 469a-1 et seq.) by (a) consulting with the State Historic Preservation Officer on the conduct of investigations, as necessary, to identify properties listed in or eligible for inclusion in the National Register of Historic Places that are subject to adverse effects (see 36 CFR Part 800.8) by the activity and notifying the Department of Energy or Health and Human Services of the existence of any such properties, and by (b) complying with all requirements established by the Department of Energy or Health and Human Services to avoid or mitigate adverse effects upon such properties.

(Subgrantee)

Date: _____

EXHIBIT E

Certification Regarding Debarment, Suspension,
and Other Responsibility Matters

1. MULTNOMAH COUNTY DEPARTMENT OF HUMAN SERVICES
(SUBGRANTEE) certifies to the best of its knowledge and belief, that neither it nor any of its principals:
 - (a) Are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
 - (b) Have within a three-year period preceding this agreement been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
 - (c) Are presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph 1(b) of this certification; and
 - (d) Have within a three-year period preceding this agreement had one or more public transactions (Federal, State or local) terminated for cause or default.
2. Where the prospective SUBGRANTEE is unable to certify to any of the statements in this certification, such prospective SUBGRANTEE shall attach an explanation to this proposal.

(Director)

(Chairperson)

Date: _____

Date: _____

OREGON PARTNERS IN ENERGY (OPIE)
ADDENDUM TO AGREEMENT

between

OREGON STATE COMMUNITY SERVICES
Department of Human Resources
(hereinafter referred to as the Grantee)

and

MULTNOMAH COUNTY DEPARTMENT OF HUMAN SERVICES
(hereinafter referred to as the Subgrantee)

WHEREAS, an original contract between the parties exists for the operation of the referenced program in the amount of \$38,878.00 for the period beginning DECEMBER 1, 1988 and ending NOVEMBER 30, 1989 and,

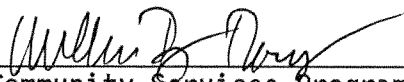
WHEREAS, a program status report is herewith required under "Exhibit C" of this agreement, and,

THEREFORE, all other conditions of the original agreement are still in effect. This addendum, to be valid, must be signed by all parties to the original contract.

APPROVED:

SUBGRANTEE

MULTNOMAH COUNTY DEPARTMENT
OF HUMAN SERVICES
426 SW Stark, 7th Floor
Portland, Oregon 97204
503-248-3782

By  6-16-89
Community Services Program Date

By _____
Director, Dept. Human Services Date

By _____
Gladys McCoy, Chair Date
Multnomah County Board of Commissioners

GRANTEE

OREGON STATE COMMUNITY SERVICES
Department of Human Resources
207 Public Service Building
Salem, Oregon 97310

By _____
Victor Vasquez, Jr., Manager

Date _____

SCS Contract # _____

APPROVED AS TO FORM:

LAURENCE KRESSEL
County Counsel
Multnomah County, Oregon

By _____
Chief Assistant County Counsel
[5449A/10]

EXHIBIT C - (Revised)

OPIE Program: Required Reports

Each of the following reports are to be filed with SCS as indicated:

- Financial Status Report - due quarterly by the 15th day of the following month.
- Request for Cash form - as necessary.
- Program Status Report - due quarterly by the 15th day of the following month.

OREGON PARTNERS IN ENERGY-PROGRAM STATUS REPORT

State of Oregon

Department of Human Resources

State Community Services

Program/Grant Year_____

Contract Number_____

Period Ending Date_____

Agency Name_____

Phone No._____

Please answer the following questions as they pertain to the three objectives in the work program and how your agency is conducting these objectives. File with your quarterly financial report.

1. Provide one-on-one budget counseling. Number of clients served:

Dec_____	Jan_____	Feb_____	QTR TOTAL
Mar_____	Apr_____	May_____	_____
June_____	July_____	Aug_____	_____
Sept_____	Oct_____	Nov_____	_____

2. Provide budget and energy education classes. Please list dates, locations, presenters and names of attendees. Attach separate sheet if necessary.

<u>Date</u>	<u>Location</u>	<u>Presenter</u>	<u>Attendees</u>
-------------	-----------------	------------------	------------------

3. Provide classes on self-help weatherization methods. Please list dates, locations, presenters and names of attendees. Attach separate sheet if necessary.

<u>Date</u>	<u>Location</u>	<u>Presenter</u>	<u>Attendees</u>
-------------	-----------------	------------------	------------------

4. Please list additional projects, with descriptions and names of participants. Attach separate sheet if necessary.

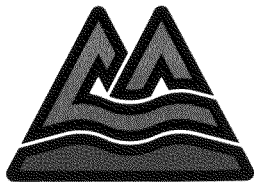
<u>Project</u>	<u>Description</u>	<u>Participants</u>
----------------	--------------------	---------------------

Person Preparing Report (please print)

Date Report-Prepared

Signature-Chief Executive Officer

Date Report-Signed



MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS
ROOM 605, COUNTY COURTHOUSE
1021 S.W. FOURTH AVENUE
PORTLAND, OREGON 97204

GLADYS McCOY •	Chair	• 248-3308
PAULINE ANDERSON •	District 1	• 248-5220
GRETCHEN KAFOURY •	District 2	• 248-5219
RICK BAUMAN •	District 3	• 248-5217
	District 4	• 248-5213
JANE McGARVIN •	Clerk	• 248-3277

June 29, 1989

Mr. Duane Zussy, Director
Department of Human Services
426 SW Stark
Portland, OR

Dear Mr. Zussy:

Be it remembered, that at a meeting of the Board of County Commissioners held June 29, 1989, the following action was taken:

In the matter of ratification of an intergovern-)
mental agreement with State Community Services)
for Petroleum Violation Escrow funds in the)
amount of \$100,000 for use during the period)
June 1 to September 30, 1989, to provide a)
Summer Youth Employment Program on a County wide)
basis R-13)

Upon motion of Commissioner Bauman, duly seconded by
Commissioner Anderson, it is unanimously

ORDERED that said Intergovernmental Agreement be ratified.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By _____
Jane McGarvin
Clerk of the Board

jm
cc: Budget
Finance

DATE SUBMITTED _____

(For Clerk's Use)
Meeting Date 6/29/89
Agenda No. R-13

COPY OF AGREEMENT AVAILABLE FROM CLERK OF THE BOARD

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: Ratification of Intergovernmental
Agreement with State Community Services

Informal Only* _____
(Date)

Formal Only _____
(Date)

DEPARTMENT Human Services DIVISION Director's Office

CONTACT Bill Thomas TELEPHONE 248-3782

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Duane Zussy/Bill Thomas

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Retroactively ratifies the attached revenue contract with State Community Services (SCS) for Petroleum Violation Escrow (Stripper Well/SW) funds in the amount of \$100,000 for use during the period June 1, 1989, through September 30, 1989, to provide a Summer Youth Employment Program on a Countywide basis.

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☒ RATIFICATION

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA 2 minutes

IMPACT:

☐ PERSONNEL

☒ FISCAL/BUDGETARY

☐ General Fund

Other _____

BOARD OF
COUNTY COMMISSIONERS
1989 JUN 20 PM 4:18
MULTI-NOMINAL COUNTY
OREGON

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: Duane Zussy (w)

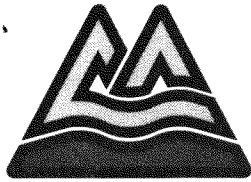
BUDGET/PERSONNEL Thomas J. Sney /

COUNTY COUNSEL (Ordinances, Resolution, Agreements, Contracts) [Signature]

OTHER _____

(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.



MULTNOMAH COUNTY OREGON

DEPARTMENT OF HUMAN SERVICES
426 S.W. STARK, 7TH FLOOR
PORTLAND, OREGON 97204
(503) 248-3782

BOARD OF COUNTY COMMISSIONERS
GLADYS MCCOY • CHAIR OF THE BOARD
PAULINE ANDERSON • DISTRICT 1 COMMISSIONER
GRETCHEN KAFOURY • DISTRICT 2 COMMISSIONER
RICK BAUMAN • DISTRICT 3 COMMISSIONER
POLLY CASTERLINE • DISTRICT 4 COMMISSIONER

MEMORANDUM

TO: Gladys McCoy, Multnomah County Chair

VIA: Duane Zussy, Director, Department of Human Services *Duane Zussy*

FROM: Bill Thomas, Emergency Basic Needs Coordinator *Bill Thomas*

DATE: June 7, 1989

SUBJECT: Approval of Retroactive Intergovernmental Agreement with State Community Services

RECOMMENDATION: The DHS Director's Office recommends that the Board of County Commissioners retroactively ratify the attached contract with State Community Services (SCS) for Petroleum Violation Escrow/Stripper Well (PVE/SW) funds, to have an effective date of June 1, 1989.

ANALYSIS: If retroactively ratified, this revenue contract will be effective from June 1 through September 30, 1989. A total of \$100,000 in PVE/SW funds will be used to provide for a Summer Youth Employment Project on a Countywide basis during the period June 19, 1989, through September 30, 1989. The program will be subcontracted through Metropolitan Community Action to Human Solutions, Inc., (HSI) for operation during the period June 19, 1989, through June 30, 1989. Beginning July 1, the balance of funds will be contracted directly to HSI as the Countywide weatherization installation and training vendor.

BACKGROUND: An SCS-approved budget and workplan are required attachments to contracts submitted to the Board for ratification as intergovernmental agreements. This contract was received from SCS on May 30, 1989, and a revised contract budget for \$100,000 was submitted by HSI to this office on June 5, 1989.

1469F/17]

SCS CODE <u>647-9-20-16-64-44</u>	PETROLEUM VIOLATION ESCROW PVE	Amount <u>\$100,000.00</u>
SCS CODE _____	DOE	Amount \$ _____
SCS CODE _____	LIEAP	Amount \$ _____
		Amount <u>\$100,000.00</u>

PROJECT TITLE: DOE/PVE/LIEAP Low Income Weatherization Assistance

AGREEMENT FOR THE DELEGATION OF FUNDS

BETWEEN

OREGON STATE COMMUNITY SERVICES
Department of Human Resources
(hereinafter referred to as the Grantee)

and

MULTNOMAH COUNTY DEPARTMENT OF HUMAN SERVICES
(hereinafter referred to as the Subgrantee)

By this agreement and all the attachments, the Grantee transfers the following sums for the following periods subject to the following conditions and requirements.

	ADMIN	PROGRAM	FROM:	TO:
U.S. DOE:				
PVE	\$5,000	\$95,000	06-01-89	09-30-89
LIEAP				

LIEAP Administrative Funds

1. Work to be Performed. The Subgrantee shall perform the attached work program(s) in a satisfactory manner. The 1989-90 DOE Weatherization Plan and/or LIEAP Weatherization Guide are incorporated into and made a part of this Agreement.

2. Compliance with Approved Programs. All activities will be performed in accordance with the approved work programs, the approved budgets, terms of this agreement, and the Federal Fiscal Year (FFY) 89 Oregon DOE and/or LIEAP State Plan(s).
3. Reports and Records. The Subgrantee shall submit certified, timely, complete and accurate reports to the Grantee detailing the progress made toward the program objective(s) and including all administrative and program expenditures. The reports must agree with the Subgrantee's accounting records and be certified by the Subgrantee's chief executive officer. The monthly reports are to be received by the Grantee on or before the 12th day of each month following the last day of the previous month on standard reporting forms provided by the Grantee with supplemental information provided at the discretion of the subgrantee.
4. Compliance with Laws. The Subgrantee and its subcontractors shall comply with all applicable federal laws and instructions, state statutes and regulations, and local ordinances and codes including, but not limited to:
 - 10 CFR 600.103 - Cost Determination
 - 10 CFR 600.104 - Responsible Applicant
 - 10 CFR 600.105 - Special Restrictive Conditions of the Award
 - 10 CFR 600.107 - Cost Sharing
 - 10 CFR 600.109 - Financial Management Systems
 - 10 CFR 600.110 - Cash Depositories
 - 10 CFR 600.111 - Bonding and Insurance
 - 10 CFR 600.112 - Payment
 - 10 CFR 600.113 - Program Income
 - 10 CFR 600.114 - Budget and Project Revisions
 - 10 CFR 600.115 - Performance Reports
 - 10 CFR 600.117 - Property Management
 - 10 CFR 600.119 - Procurement Under Grants and Subgrants
 - 10 CFR 600.120 - Audit Requirements
 - 10 CFR 600.124 - Record Retention Requirement

Instructions and stipulations of the Department of Energy
Instructions and stipulations of the Social Security

Administration (Title VI of the Human Services
Reauthorization Act, P.L. 98-558)

OAR 410-50-000 through 410-50-030

The Assurances listed in Exhibits A and B hereto and by this reference incorporated herein.

In cases of suspected fraud by applicants, employees, subcontractors, or vendors, the Subgrantee shall cooperate with all appropriate investigative agencies, and be solely responsible for fraudulent expenditures. The Subgrantee will also assist in recovering invalid payments made by its employees.

5. Fiscal Management. The Subgrantee and its subcontractors shall maintain accurate financial records documenting all expenditures made from Grantee funds. These records shall include adjustments to reconcile the accounting records, the financial reports to Grantee and the audit report for the common accounting period. Expenditures shall not exceed the amount set out in this contract including amendments.

All income that is generated by or attributable to DOE/PVE/LIEAP Weatherization funds shall be identified and segregated for expenditures relating to DOE/PVE/LIEAP Weatherization. If cash is deposited in a combined or centralized income-yielding bank account with non-weatherization funds, an allocation procedure shall be in place to make the necessary income to program segregations. This allocation method should be rational and equitable, but not so complex and time-consuming that the allocation process is not cost-effective. Expenditures are to be made within the grant year earned.

All unexpended funds remaining at the end of the DOE/PVE/LIEAP Weatherization grant period(s) set out in this agreement must be returned to Grantee no later than 60 days following the expiration or termination of this agreement, with the exception of funds to pay for the audit referred to in Section 6.

The Subgrantee shall prepare and retain the records pertinent to DOE/PVE/LIEAP Weatherization program operation including client records, income documentation, and financial records, and keep such records available for a minimum of three year following final resolution of an audit of these funds.

Grantee, the Secretary of State's Office of the State of Oregon, the federal government and their duly authorized representatives shall have access to the books, documents, papers, audits and records of the Subgrantee and its Subcontractors which are directly pertinent to this grant for the purpose of making audit, examination, excerpts, and transcripts. These records are the property of Grantee which may take possession of them at any time with three business days' notice to Subgrantee.

6. Audits. SUBGRANTEE and its subcontractors shall maintain an accounting system and supporting fiscal records adequate to audit and otherwise verify that administration and program costs meet federal and state requirements.

All grant receipts and expenditures, from whatever source, whether cash or non-cash, and whether received or spent by SUBGRANTEE or its subcontractors, shall be audited by an independent and qualified external auditor at the end of the grant period or upon termination as set out in Section 9. The audit must meet the standards contained in the United States General Accounting Office Publication "Standards for Audit of Governmental

Organizations, Programs, Activities and Functions" (1981), the Single Audit Act of 1984, the office of Management and Budget Circular A-102, and any additional federal or state requirements and include a management letter prepared by the auditor. It shall be submitted to Grantee within 1180 days after the end of the grant period or termination, as set out in Section 9. All auditor workpapers pertaining to the annual audit will be open for examination by any and all federal, state and Grantee auditors and/or representatives.

7. Monitoring. Monitoring of Subgrantee will be done at regular intervals. Grantee's staff will give reasonable notification of monitoring schedules. The Subgrantee must provide all records requested by Grantee for this monitoring.

Monitoring shall include, but not be limited to: inspection of client files, program records and reports, inventory records, fiscal records including original receipts for expenditures, compliance with agreement provisions, work program, budget reports, state and federal regulations.

Subgrantees will be advised within forty-five (45) days after the monitoring visit of findings. If there are deficiencies, preliminary findings will be issued with examples and corrective action will be requested. Subgrantees will have thirty days from receipt of the preliminary findings to request assistance, file a corrective plan or explain why the findings are in error.

Grantee shall notify Subgrantee of its acceptance or rejection of all or parts of the Subgrantee's response within twenty (20) days. Subgrantee will have an additional twenty (20) days to provide an acceptable corrective action plan for any remaining, unresolved deficiencies.

If unresolved deficiencies remain, Grantee shall transmit to Subgrantee a finding of facts detailing the specific deficiencies and required corrective actions. Subgrantee shall have thirty (30) days to take corrective actions.

If corrective actions have not taken place by the end of the thirty (30) days, Grantee will notify Subgrantee of the sanctions it will apply. Such sanctions include, without limitation: withholding of funds, disallowance of costs, suspension of payments or termination of this agreement. Grantee will inform Subgrantee of the appeals process in its sanction letter. If Subgrantee subcontracts some of its functions under this grant to Subcontractors, Subgrantee is responsible for monitoring and auditing the activities of its subcontractors to assure that all regulations are being complied with and that grant funds are being spent for authorized purposes. Monitoring shall include, without

limitation, all the activities listed in the second paragraph of this section. Responsibility for program integrity remains with the Subgrantee. The Subgrantee will also be responsible for insuring that Subcontractors have adequately trained their employees and verifying that the Subcontractors are processing Weatherization authorizations accurately. Any disallowed costs, due to error on the part of Subcontractors, will be considered to be disallowed costs of the Subgrantee.

8. Amendments to Agreement. Either party to this agreement may negotiate changes to this agreement, the approved work program, and budget at any time. All changes which have been mutually agreed upon shall be executed on forms provided by the Grantee, signed by both parties, and shall become amendments to this agreement.

9. Termination. The Grantee may, upon 30 days written notice delivered by certified mail or in person, terminate this agreement in whole or in part, under any of the following conditions:

- a. Failure of Subgrantee to fulfill obligations under this agreement including: compliance with applicable state and federal regulations, compliance with the approved work program and attached budget, compliance with directives received from DOE, filing of accurate, complete and timely reports and audits and filing of inventory records;
- b. Improper or illegal use of funds provided under this Agreement;
- c. Suspension or reduction of Department of Energy/PVE payments to the Grantee;
- d. Suspension or reduction of Department of Health and Human Services, Social Security Administration (Title VI of the Human Services Authorization Act, P.L. 98-558) payments to the Grantee;
- e. Certification of a Community Action Agency (CAP) in your area;
- f. Any license or certificate required by law or required to be held by Subgrantee to provide the services required by this agreement is for any reason denied, revoked, or not renewed;
- g. Subgrantee (1) applies for or consents to the appointment of, or the taking of possession by, a receiver, custodian, trustee, or liquidator of itself or its property, (2) admits in writing its inability, or is generally unable to pay, its debts as they become due, (3) makes a general assignment for the benefit of its creditors, (4) commences a voluntary case under the

Federal Bankruptcy Code (as now or hereafter in effect), (5) is adjudicated a bankrupt or insolvent, (6) fails to controvert in a timely or appropriate manner, or agrees in writing to, an involuntary petition for bankruptcy.

In the event of termination of this agreement, all money, property and finished or unfinished documents, data, studies, and reports purchased or prepared by the Subgrantee under this agreement, shall be returned to the Grantee.

The Subgrantee shall be entitled to compensation for any unreimbursed expenses reasonably and necessarily incurred in satisfactory performance of this agreement and within its approved Allocation Plan after receipt of a termination notice pursuant to this section.

Upon issuance of the notice to terminate this agreement by the Grantee, the Grantee may require that all grant expenditures be suspended on receipt of said notice and any additional expenditures must have prior approval by the Grantee.

Notwithstanding the above, the Subgrantee shall not be relieved of its liability to the Grantee for damages sustained by the Grantee by virtue of any breach of this agreement by the Subgrantee. The Grantee may withhold any reimbursement to the Subgrantee for the purpose of set-aside until such time as the exact damages due to Grantee from the Subgrantee are agreed upon or otherwise determined.

10. Equal Opportunity. The Subgrantee agrees that no person or group of persons shall, on the ground of age, race, color, national origin, primary language, sex, religion, handicap, political affiliation or belief, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity funded in whole or in part by Grantee.

11. Equipment Purchases. Any equipment purchased with DOE/PVE/LIEAP Weatherization funds shall remain the property of the Grantee, and proper inventory records shall be retained identifying that property as DOE/PVE/LIEAP Weatherization equipment. Inventory records shall be filed with the Grantee on a quarterly basis. All purchases of equipment costing more than \$100 per item shall require three bids solicited and retained by Subgrantee. Prior written approval of Grantee is required before Subgrantee can purchase such equipment.

12. Payments. Grantee shall pay 50% of the DOE/PVE grant amount and 10% of the LIEAP grant amount upon the signing of this agreement. Thereafter, Subgrantee shall receive a monthly reimbursement from Grantee after filing timely and accurate reports pursuant to Section 3 hereof. LIEAP Administrative Funds shall be paid according to the terms set out in the Addendum attached hereto.

13. Indemnity. The Subgrantee shall save and hold harmless the State of Oregon, the Grantee, its officers, employees and members, from all claims, suits or action of whatsoever nature resulting from or arising out of the activities of the Subgrantee or its Subcontractors, agents or employees under this agreement.

14. Captions. The captions or headings in this agreement are for convenience only and in no way define, limit or describe the scope or intent of any provisions of this agreement.

15. Severability. If any provision of this agreement shall be held invalid or unenforceable by any court of competent jurisdiction, such holding shall not invalidate or render unenforceable any other provision hereof.

16. Attorney Fees. The prevailing party in any lawsuit under this agreement shall be entitled to such additional sums as the court may adjudge for reasonable attorney's fees at trial and upon appeal and to all costs and disbursements incurred therein.

17. Waiver. The failure of Grantee to enforce any provision of this agreement shall not constitute a waiver by Grantee of that or any other provision.

18. Subcontracts. SUBGRANTEE shall not enter into any subcontracts for any of the work scheduled under this agreement without following federal regulations for subcontracting and receiving prior written approval from Grantee for its procedures for awarding subcontracts and reporting on the work performed under these subcontracts.

19. MERGER. THIS AGREEMENT CONSTITUTES THE ENTIRE AGREEMENT BETWEEN THE PARTIES. NO WAIVER, CONSENT, MODIFICATION OR CHANGE IN THE TERMS OF THIS AGREEMENT SHALL BIND EITHER PARTY UNLESS IN WRITING AND SIGNED BY BOTH PARTIES. SUCH WAIVER, CONSENT, MODIFICATION OR CHANGE, IF MADE, SHALL BE EFFECTIVE

ONLY IN THE SPECIFIC INSTANCE AND FOR THE SPECIFIC PURPOSE GIVEN.
THERE ARE NO UNDERSTANDINGS, AGREEMENTS, OR REPRESENTATIONS, ORAL
OR WRITTEN, NOT SPECIFIED HEREIN REGARDING THIS AGREEMENT.
SUBGRANTEE, BY THE SIGNATURE BELOW OF ITS AUTHORIZED
REPRESENTATIVE, HEREBY ACKNOWLEDGES THAT IT HAS READ THIS
AGREEMENT, UNDERSTANDS IT, AND AGREES TO BE BOUND BY ITS TERMS AND
CONDITIONS.

It is certified by the Grantee that sufficient funds are
available to finance this Agreement as indicated.

APPROVED:

MULTNOMAH COUNTY DEPARTMENT
(Agency)

OF HUMAN SERVICES

OREGON STATE COMMUNITY SERVICES
207 Public Service Building
Salem, OR 97310

426 SW STARK, 7TH FLOOR
(Address)

(Signature of Manager)

PORTLAND, OR 97204
(City) (State) (Zip)

Date: _____

(Director)

Telephone: _____

(Signature of Director)

Date: _____

(Board of Directors Chairperson)

(Signature of Chairperson)

Date: _____

ASSURANCES

The Subgrantee hereby assures and certifies that it will comply with federal regulations, policies, guidelines, and requirements, including OMB Circulars Nos. A-87, A-95, and A-102, as they relate to the application, acceptance, and use of Federal funds for this federally assisted project. Also the Subgrantee assures and certifies with respect to the grant that:

1. It will comply with Title VI of the Civil Rights Act of 1964 (P.L. 88-352) and in accordance with Title VI of that Act, no person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the Subgrantee receives Federal financial assistance. Subgrantee will immediately take any measures necessary to effectuate this agreement.
2. It will comply with Title VI of the Civil Rights Act of 1964 (42 USC 2000d) prohibiting employment discrimination where (1) the primary purpose of a grant is to provide employment or (2) discriminatory employment practices will result in unequal treatment of persons who are or should be benefitting from the grant-aided activity.
3. It will comply with requirements of the provisions of the Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (P.L. 91-646) which provides for fair and equitable treatment of persons displaced as a result of Federal and federally assisted programs.
4. It will comply with the provisions of the Hatch Act which limits the political activity of employees.
5. It will comply with the minimum wage and maximum hours provisions of the Federal Fair Labor Standards Act, as they apply to hospital and educational institution employees of state and local governments.
6. It will establish safeguards to prohibit employees from using their positions for a purpose that is or gives the appearance of being motivated by a desire for private gain for themselves or others, particularly those with whom they have family, business, or other ties.

7. It will insure that the facilities under its ownership, lease or supervision which shall be utilized in the accomplishment of the project are not listed on the Environmental Protection Agency's (EPA) list of Violating Facilities and that it will notify the Department of Energy or Health and Human Services of the receipt of any communication from the Director of the EPA Office of Federal Activities indicating that a facility to be used in the project is under consideration for listing by the EPA.
8. It will comply with the flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973, Public Law 93-234, 87 Stat 975, approved December 31, 1976. Section 102(a) requires, on and after March 2, 1975, the purchase of flood insurance in communities where such insurance is available as a condition for the receipt of any Federal financial assistance for construction or acquisition purposes for use in any area that has been identified by the Secretary of the Department of Housing and Urban Development as an area having special flood hazards.

The phrase "Federal financial assistance" includes any form of loan, grant, guaranty, insurance payment, rebate, subsidy, direct or indirect Federal assistance.

9. It will assist the Department of Energy or Health and Human Services in their compliance with Section 106 of the National Historic Preservation Act of 1966 as amended (16 USC 469a-1 et seq.) by (a) consulting with the State Historic Preservation Officer on the conduct of investigations, as necessary, to identify properties listed in or eligible for inclusion in the National Register of Historic Places that are subject to adverse effects (see 36 CFR Part 800.8) by the activity and notifying the Department of Energy or Health and Human Services of the existence of any such properties, and by (b) complying with all requirements established by the Department of Energy or Health and Human Services to avoid or mitigate adverse effects upon such properties.

U.S. Department of Energy

Assurance of Compliance

Nondiscrimination in Federally Assisted Programs

COMMUNITY ACTION PROGRAM OF EAST CENTRAL OREGON

(hereinafter called the "Subgrantee") HEREBY AGREES to comply with Title VI of the Civil Rights Act of 1964 (Pub. L. 88-352), Section 16 of the Federal Energy Administration Act of 1974 (Pub. L. 93-275), Section 401 of the Energy Reorganization Act of 1974 (Pub. L. 93-438), Title IX of the Educational Amendments of 1972, as amended, (Pub. L. 92-318, Pub. L. 93-568, Pub. L. 94-482), Section 504 of the Rehabilitation Act of 1973 (Pub. L. 93-112), the Age Discrimination Act of 1975 (Pub. L. 94-135), Title VIII of the Civil Rights Act of 1968 (Pub. L. 90-284), the Department of Energy Organization Act of 1977 (Pub. L. 95-91), and the Energy Conservation and Production Act of 1976, as amended (Pub. L. 94-385). In accordance with the above laws and regulations issued pursuant thereto, the Subgrantee agrees to assure that no person in the United States shall, on the ground of race, color, national origin, sex, age, or handicap, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity in which the Applicant receives Federal assistance from the Department of Energy.

Applicability and
Period of Obligation

In the case of any service, financial aid, covered employment, equipment, property, or structure provided, leased or improved with Federal assistance extended to the Subgrantee by the Department of Energy, this assurance obligates the Subgrantee for the period during which Federal assistance is extended. In the case of any transfer of such service, financial aid, equipment, property, or structure, this assurance obligates the Subgrantee for the period during which it retains ownership or possession of the property. In all other cases, this assurance obligates the Subgrantee for the period during which the Federal assistance is extended to the Subgrantee by the Department of Energy.

Employment Practices

Where a primary objective of the Federal assistance is to provide employment or where the Subgrantee's employment practices affect the delivery of services in programs or activities resulting from Federal assistance extended by the Department, the Subgrantee agrees not to discriminate on the ground of race, color, national origin, sex, or handicap, in its employment practices. Such employment practices may include, but are not limited to, recruitment, recruitment advertising, hiring, layoff or termination, promotion, demotion, transfer, rates of pay, training and participation in upward mobility programs, or other forms of compensation and use of facilities.

Subcontractors' Assurance

The Subgrantee shall require any individual, organization, or other entity with whom it subcontracts, subgrants, or subleases for the purpose of providing any service, financial aid, equipment, property, or structure to comply with laws cited above. To this end, the subcontractor shall be required to sign a written assurance form.

Data Collection and Access to Records

The Subgrantee agrees to compile and maintain information pertaining to programs or activities developed as a result of the Subgrantee's receipt of Federal assistance from the Department of Energy. Such information shall include, but is not limited to, the following: (1) the manner in which services are or will be provided and related data necessary for determining whether any persons are or will be denied such services on the basis of prohibited discrimination; (2) the population eligible to be served by race, color, national origin, sex, age and handicap; (3) data regarding covered employment including use or planned use of bilingual public contact employees serving beneficiaries of the program where necessary to permit effective participation by beneficiaries unable to speak or understand English; (4) the location of existing or proposed facilities connected with the program and related information adequate for determining whether the location has or will have the effect of unnecessarily denying access to any person on the basis of prohibited discrimination; (5) the present or proposed membership by race, color, national origin, sex, age and handicap, in any planning or advisory body which is an integral part of the program; and (6) any additional written data determined by the Department of Energy to be relevant to its obligation to assure compliance by recipients with laws cited in the first paragraph of this assurance.

The Subgrantee agrees to submit requested data to the Department of Energy regarding programs and activities developed by the Subgrantee from the use of Federal assistance funds extended by the Department of Energy. Facilities of the Subgrantee (including the physical plants, buildings, or other structures) and all records, books, accounts, and other sources of information pertinent to the Subgrantee's compliance with the civil rights laws shall be made available for inspection during normal business hours on request of an officer or employee of the Department of Energy specifically authorized to make such inspections. Instructions in this regard will be provided by the Director, Office of Equal Opportunity, U.S. Department of Energy.

This assurance is given in consideration of and for the purpose of obtaining any and all Federal grants, loans, contracts (excluding procurement contracts), property, discounts or other Federal assistance extended after the date hereto, to the Subgrantee by the Department of Energy, including installment payments on account after such date of application for Federal assistance which are approved before such date. The Subgrantee recognizes and agrees that such Federal assistance will be extended in reliance upon the representations and agreements made in this assurance and that the United States shall have the right to seek judicial enforcement of this assurance. This assurance is binding on the Subgrantee, its successors, transferees, and assignees, as well as the person whose signature appears below and who is authorized to sign this assurance on behalf of the Subgrantee.

(Subgrantee)

Date: _____

EXHIBIT C
WORKPLAN AND BUDGET

RECEIVED

MAY 2 1989

HUMAN SERVICES
ADMINISTRATION
MULTNOMAH COUNTY

SUMMER YOUTH WEATHERIZATION EMPLOYMENT PROJECT

Submitted May 1, 1989 to
Multnomah County Department of Human Services
by



Human Solutions

INCORPORATED

1. STATEMENT OF NEED

Weatherization

There is ample evidence of need for weatherization services. The Human Solutions LIHEAP program served over 5,100 households in 1988-89, many repeat clients. This indicates there is still a need to encourage permanent, long term, preventative solutions to the problems of high fuel bills. Cost-effective weatherization is the only solution fitting that description.

Further evidence of the need for weatherization comes from the weatherization program itself: the HSI program has a backlog of clients. As of May, 1989, the HSI weatherization program had a waiting list of 264 families (up about 15% from last year). Based on 1988-89 LIHEAP intakes, there appear to be approximately 20,000 households eligible in Multnomah County.

Youth Employment Training

There is a clear and profound need both for training in marketable skills and for summertime employment. A needs survey of youth found a cross-section of teenagers independently agreed that training in "trade skills" was their second greatest need. Teenagers cited "lack of jobs" as their third greatest need.

2. POPULATION TO BE SERVED

Weatherization

The population to be served will be certifiably low-income persons (125% OMB poverty line) in owner occupied homes as well as single and multi-family rental units. HSI will use units identified by the County as its first priority. Human Solutions would like to again emphasize services to single female head of households.

Youth Employment Training

The project will recruit crew members and crew leaders from three different target groups with a particular emphasis on minority youth. This is in keeping with HSI's longstanding emphasis on recruiting, training and employing minorities in the agency as a whole and the weatherization program in particular. The target groups are:

Target Group 1: Migrants. Multnomah County, particularly downtown and east County, has a large Hispanic migrant population. Our work plan contains a component designed to increase the English skills, both verbal and written, of selected crew members. Through formal lessons and informal usage (personal and phone client contact), verbal skills in English will increase. We will utilize data collection and form completing to help sharpen writing competency.

The primary goals for this group will be to improve the marketability of the participants by increasing their literacy, teaching some life skills, and teaching technical weatherization skills.

Target Group 2: High School students. There are far too many young residents in Multnomah County that do not finish high school, receive an equivalent education or attain marketable skills. The lack of, or inaccessibility of, education or a marketable skill tends to place many people on welfare roles for extended periods of time.

Motivational factors that may lead to circumstances such as gang participation can be substituted for by a more meaningful and satisfying opportunity to succeed and develop. HSI believes an impact can be made by using a variety of methods, influences, and motivational techniques. Many of our young need alternatives to what they currently have and a positive approach to education and achievement.

Target Group 3: Indebted college students. The third target group will be indebted college students. These participants will be used in a supervisory capacity. They will be given an opportunity to assume the responsibilities of leadership. They will be trained to a higher technical degree and be given management instructions. They will be asked to act as role models and stress the importance of education at a peer level to the other participants.

The goals for this group are to develop better leadership skills, increase awareness of the circumstances surrounding poverty, encourage an active role in community needs and develop the ability to make educated decisions on issues that affect our clients.

Recruitment

To recruit participants, Human Solutions will use the following resources: Local State Employment Offices, Springdale Job Corp Center (Gail Evens), Employment Training and Business Service (Sher Begay), Portland Public School District, Mt. Hood Community College (Bev Lundquist), Portland State University, Portland Community College, and local high schools.

For training, we would like to use State Community Services staff, our agency staff, local utilities (PGE, PP&L, NWNG), and, perhaps, management skills by a private contractor.

For speakers/lecturers, the agency will utilize the chamber of commerce, local business and civic leaders, and the local utilities and schools. The current and future job markets can be discussed by the local Employment Office and the utilities. The Employment Office and local utilities may be able to assist in some job placements.

3. SERVICES TO BE PROVIDED

Human Solutions, Inc. Summer Youth Weatherization Employment Program, consisting of 36 youth workers and nine youth crew leaders, will complete anti-infiltration and other weatherization measures on rental units and owner occupied homes from July 1 to September 30. The Summer Youth Program will be led by an experienced youth employment training project manager. With the use of blower doors, the youth crews will work on such anti-infiltration measures as:

- interior caulking
- socket seals

- pulley seals
- door kits & door sweeps

The youth program will take care of infiltration measures which are more labor intensive and thus expensive; leaving more funding available for the regular weatherization program. The result of this will be a more cost efficient use of weatherization resources. We feel this emphasis on anti-infiltration is mandated by the State of Oregon which has declared it the number one priority in increasing energy efficiency.

The youth program will participate in the HSI weatherization program in all respects including:

- wall insulation
- duct wrap
- hot water heater wraps
- door adjustments
- dead bolt & lockset adjustments
- attic & floor hatches insulation
- door sill and threshold replacement
- glass replacement and glazing
- screening (floor vents)
- storm window adjustments and insulation

We feel teaching more than just simple anti-infiltration skills is in the greater interest of the youth involved as it will give them more diversified tasks; allowing for a more extensive learning experience and more valuable training for each individual. It is our feeling that performing the same minor infiltration measures day in and day out would result in a growing sense of apathy and boredom, and thus diminish the value of the experience and potentially lower the quality of work.

4. TIMEFRAME

The project will operate in the following timeframe:

<u>Date</u>	<u>Activity</u>
July 1	Contract approved
July 1-6	Recruit crew leaders (earlier if allowed)
July 1-10	Recruit crew members
July 6-8	Training for crew leaders
July 11	Crew members come on board
July 11-13	Crew members trained
July 14-September 28	Project operates
September 29	Resume writing workshop
September 30	Debriefing of employees; project closes

Daily operations. The crews will operate four days a week, 10 hours a day. The crews will be staggered so some work Monday through Thursday and others work Tuesday through Friday.

5. SERVICE DELIVERY APPROACH

Pre-site

- . MCA delegates, other social services agencies, and the HSI weatherization program make referrals to the project.
- . Crew will operate at sites slated for full weatherization by HSI and its subcontractors. When doing just anti-infiltration measures (early in the project) the youth crews will perform their work before the weatherization subcontractors for best efficiency.
- . The crew members convene at a common pick up site and HSI transports them to the work site. HSI hopes to use Forest Service vans provided by SCS (or leased with funds provided by same).
- . HSI transports crew, equipment and materials to job site.

On-site

- . Crew leader sets up and conducts the blower door pre-audit.
- . Leader assigns crew members to tasks.
- . Crew installs measures; performs minor home repairs.
- . Leader supervises work.
- . Leader inspects quality of work, provides feedback to individual crew members, and provides appropriate on-site training.
- . Leader conducts post inspection using blower door; completes records and signs off on particular site.

Post site

- . Weatherization supervisor inspects each site for compliance with installation standards, etc.
- . Weatherization supervisor conducts a post audit using a blower door on one of every ten units done by the crew as a quality control check.

6. PROJECT OUTCOMES

Weatherization

There are four objectives for the weatherization portion of the project as outlined below. The project will:

- . Install anti-infiltration measures in a safe, timely and workmanlike manner;
- . Perform minor home repairs in a safe, timely and workmanlike manner;
- . Reduce the air exchange rate in each unit to achieve the .35 recommended standard; and
- . Provide anti-infiltration measures as a "stop gap" measure for those families for whom MCA was unable to provide full weatherization services during the 1989/90 heating season.

Project beneficiaries will save money on their annual heating bills -- money they will be able to use to help with other vital needs like medical bills, groceries and the rent.

Youth Employment Training

This portion of the project has the following objectives:

- . Acquisition of weatherization skills
 - calculating heat loss
 - doing an energy audit
 - installing anti-infiltration measures (weatherstripping, caulk, etc.)
 - wrapping ducts
 - wrapping hot water heaters
 - adjusting storm windows
- . Learning some basic minor home repair techniques including
 - repairing dead bolt & lockset
 - door adjustments
 - door sill and threshold replacement
 - glass replacement and glazing
 - screening (floor vents)
- . Gaining basic employment skills and attitudes
 - punctuality
 - interpersonal relations (co-workers, clients, etc.)
 - attention to instructions from supervisor
 - timely completion of assigned tasks
 - ability to reach sound conclusions from available information/
 - quality of work
 - organization of employee's time
 - meaningful feedback to supervisor
 - work improvement as a result of training, experience and supervision
 - positive attitude toward working as a part of an agency team
 - grasp of agency mission and goals
- . Teaching "life skills". This year, the project will also focus on the youth of transient and migrant families. We will add a "life" skills component to their training. Such life skills might include literacy, english as a second language, etc. If time permits, a few recreational outing (i.e., rafting, hiking, picnics) are going to be integrated into the program for those who successfully complete the program.
- . Writing a job resume including the HSI work or updating an existing resume.

We believe participation in the project will also build self-esteem, self-reliance, motivation and a sense of community with those in need.

7. STATEMENT OF QUALIFICATIONS OF BIDDER

Overall qualifications

HSI is a private non-profit service organization governed by a 13 member Board of Directors. HSI has a long history in providing social services because it is a direct descendant of the Multnomah County Community Action Agency (MCCAA). As the successor to MCCAA, HSI inherited a great deal of experience as outlined below.

Overall management. HSI's management has been developed, refined and enhanced over its 19 years. For eighteen years MCCA operated and spun-off a wide range of programs in east Portland and mid and east Multnomah County. These included a special transportation program for the handicapped and frail elderly, a senior center, and a drug and alcohol prevention center. Participation in MCCA projects grew steadily from 8,000 to 12,000 in the first eight years and then more than doubling to 26,000 in the last ten years. On July 1, 1988, MCCA ceased to exist and in its place, HSI took over all funding and services of that agency.

In its board of directors and staff, HSI has substantiated legal, fiscal and administrative capabilities to provide quality service. HSI is a \$1.5 million agency staffed by approximately 40 permanent and 20 temporary employees. HSI is governed by a 13 member Board of Directors, which consists of carefully selected individuals with the special skills necessary for promoting a healthy private non-profit (see attachment). The Board sets the direction for HSI consistent with client needs and established grantor policies and procedures. It approves a yearly budget and annual program of services, which HSI staff implement.

Project specific

Supervision. The following proposed project staff will have lead responsibility for supervision:

Don Eckton, MBA, Chief Executive Officer. Mr. Eckton is responsible for overall administration of the agency and planning and program development. Mr. Eckton brings 16 years administrative experience to this area, eight with Multnomah County. Prior to joining HSI, Mr. Eckton served three years as Chief of the Office of Planning and Evaluation for the Department of Human Services. Before that, Mr. Eckton held various positions of increasing responsibility within the County.

Isaac Pankey, Weatherization Program Director. Mr. Pankey has been the director of the weatherization program since 1979. He has extensive experience in all aspects of weatherization as well as on-the-job training programs with CETA, PIC and other programs. Mr. Pankey reports directly to the C.E.O..

Judith McLean. HSI Weatherization staff member Judith McLean will play a vital role in the project. Judith will serve as the project coordinator, analyzing workload and scheduling projects. Judith will also teach the weatherization training skills workshops. Judith has taught numerous trainees how to install various anti-infiltration measures. In addition, she has co-taught five self-help weatherization workshops to the public, where, in just a few hours, she must communicate how to install anti-infiltration measures. Judith has a well-developed training plan which includes graphic visual aids, a videotape and other materials ready to use.

Weatherization experience. Human Solutions, Inc. has operated a weatherization program since 1977. In that time, we have weatherized nearly every type of dwelling and performed minor and critical maintenance. In addition we have also offered about 25 self-help weatherization workshops over the past four years. These programs have helped almost 500 people self-weatherize their homes and rental units. This project proved so successful that we won an award from the National Association of Counties for this innovative county-sponsored project.

Employment training. HSI has provided employment training to more than 175 people. Our emphasis has been upon disadvantaged, special needs and minority youth. That Human Solutions is qualified to operate youth employment training programs was underscored by an April 24 letter from Multnomah County to Human Solutions: "...it [Human Solutions, Inc.] successfully ran a similar [summer youth project] project last summer, and as an agency is familiar with the goals, needs, and details of such a project."

Supervision. All summer youth employees will report to the Project Supervisor, whose supervisory methods are in accord with accepted practices, as well as HSI personnel policies, and Affirmative Action and Equal Employment Opportunity guidelines. The work of the Project Supervisor will be coordinated by Judith McLean (see above). The Supervisor will report to the Program Director who has participated in County-sponsored seminars and workshops to keep abreast of current supervisory methodology and refresh interpersonal skills.

[0060W:SHR:5/89]

PROPOSED PROGRAM BUDGET

SUMMARY

PROGRAM TITLE Summer Youth Program

SUBGRANTEE NAME Human Solutions, Inc.

PROGRAM PERIOD JUNE 19, ,1989 TO September 30 ,1989

	ADMIN	PROGRAM
	AMOUNT	
1.1 - PERSONAL SERVICES	4,032	80,000
1.2 - PROFESSIONAL SERVICES		278
1.3 - AUDIT	968	//////////
2.1 - TRAVEL/TRANSPORTATION		3,343
2.2 - SPACE COSTS		
2.3 - CONSUMABLE SUPPLIES		4,774
2.4 - LEASE & PURCHASE OF EQUIPMENT		5,100
2.5 - INSURANCE		700
2.6 - TRAINING		
2.7 - MATERIALS (WX ONLY)	//////////	
2.8 - OTHER COSTS		805
GRAND TOTAL	5,000	95,000

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JUN 5 1989
HUMAN SERVICES
ADMINISTRATION
MULTNOMAH COUNTY

1.1 SCHEDULE OF PERSONAL SERVICES

Program Title Summer Youth Program

Subgrantee Name Human Solutions, Inc.

	% FTE	ADMIN	PROGRAM
POSITION		AMOUNT	
PERMANENT STAFF:			
Program Director - 20% for 3 mo.	5		1,036
Maintenance Worker Lead - 25% for 3 mo.	6		1,051
Maintenance Worker - 30% for 3 mo.	8		882
Office Assistant - 30% for 3 mo.	8		840
Executive Director - 15% for 3 mo.	4	1,273	
Comptroller - 20% for 3 mo.	5	1,130	
Program Assistant - 24% for 3 mo.	6	858	
SUBTOTAL PERMANENT STAFF		3,261	3,809
TEMPORARY STAFF:			
Youth Workers - 35 for 2 mo. @ \$4.50/hr	6.03		41,223
Youth Supervisors - 5 for 2½ mo. @ \$5.50/hr	2.98		14,258
Maintenance Worker - 3 mo. @ \$7.50/hr	.25		2,951
SUBTOTAL TEMPORARY STAFF		0	58,432
TOTAL SALARIES		3,261	65,502

PERMANENT FRINGE (Rate 36%)

2,545

TEMPORARY FRINGE (Rate 32%)

15,985

TOTAL PERSONAL SERVICES

84,032

Program Title Summer Youth Program

Subgrantee Name Human Solutions, Inc.

Subgrantee Name Human Solutions, Inc.

ADMIN PROGRAM

CONTRACTOR NAME	CONTRACT NO	TYPE OF SERVICE	AMOUNT
ADP		Payroll Services	278
TOTAL			278

ADMIN

[illegible]

2.1 SCHEDULE OF TRAVEL/TRANSPORTATION

Program Title Summer Youth Program

Subgrantee Name Human Solutions, Inc.

	ADMIN	PROGRAM
FUEL	AMOUNT	
2,643 Gallons Gas @ \$1.00/gallon		2,643
MAINTENANCE & REPAIR		
Vehicle Maintenance		500
Equipment Maintenance		200
VEHICLE INSURANCE		
MILEAGE ALLOWANCE (RATE ____¢ PER MILE)		
MEALS & LODGING (PER DIEM)		
TOTAL		3,343

2.2 SCHEDULE OF SPACE COSTS

Program Title Summer Youth Employment

Subgrantee Name Human Solutions, Inc.

[illegible]

2.3 SCHEDULE OF CONSUMABLE SUPPLIES

Program Title Summer Youth Program

Subgrantee Name Human Solutions, Inc..

[illegible]

2.4 SCHEDULE OF EQUIPMENT PURCHASES & LEASES

Program Title Summer Youth Program

Subgrantee Name Human Solutions, Inc.

	ADMIN	PROGRAM
EQUIPMENT DESCRIPTION	AMOUNT	
LEASED EQUIPMENT:		
8 vehicles for 2 months at \$518/vehicle		
per/month		4,300
PURCHASED EQUIPMENT:		
TOOLS:		
Minor equipment and tools for work crews -		
No item over \$100		800
TOOLS MAINTENANCE:		
TOTAL		5,100

2.5 SCHEDULE OF INSURANCE *

Program Title Summer Youth Program

Subgrantee Name Human Solutions, Inc.

	ADMIN	PROGRAM
COMPANY NAME	TYPE OF INSURANCE	AMOUNT
Transamerica	Liability	700
TOTAL		700

2.6 SCHEDULE OF TRAINING

	ADMIN	PROGRAM
TYPE OF TRAINING	AMOUNT	
TOTAL		0

2.7

SCHEDULE OF MATERIALS
(WX ONLY)Program Title Summer Youth EmploymentSubgrantee Name Human Solutions, Inc.

PROGRAM	
DESCRIPTION	AMOUNT
PURCHASE & DELIVERY COSTS	
TRANSPORTATION OF MATERIALS (TO STORAGE SITE & SITE OF WEATHERIZATION WORK)	
VEHICLE COST (ONLY FOR VEHICLES USED TO TRANSPORT WEATHERIZATION MATERIALS)	
STORAGE COSTS	
INCIDENTAL REPAIR MATERIALS	
LABOR COSTS (LABOR INVOLVED IN MANUFACTURING MATERIALS)	
SALARIES (FOR PERSONNEL INVOLVED IN PURCHASING, DISTRIBUTING, & INVENTORY CONTROL OF MATERIALS)	
TOTAL	0

2.8 SCHEDULE OF OTHER COSTS

Program Title Summer Youth Program

Subgrantee Name Human Solutions, Inc.

	ADMIN	PROGRAM
DESCRIPTION	AMOUNT	
Printing		100
Postage		150
Film for summer youth documentation		173
Additional janitor costs		200
Year end evaluation and retreat		182
TOTAL		805



MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS
ROOM 605, COUNTY COURTHOUSE
1021 S.W. FOURTH AVENUE
PORTLAND, OREGON 97204

GLADYS McCOY •	Chair	• 248-3308
PAULINE ANDERSON •	District 1	• 248-5220
GRETCHEN KAFOURY •	District 2	• 248-5219
RICK BAUMAN •	District 3	• 248-5217
	District 4	• 248-5213
JANE McGARVIN •	Clerk	• 248-3277

June 29, 1989

Mr. Duane Zussy, Director
Department of Human Services
426 SW Stark
Portland, OR

Dear Mr. Zussy:

Be it remembered, that at a meeting of the Board of County Commissioners held June 29, 1989, the following action was taken:

Request of the Director of Human Services for)
approval of Budget Modification DHS #70 reflect-)
ing additional revenues in the amount of \$28,897)
from State Community Services to Director's)
Office, Materials & Services, and \$202 in County)
Indirect Costs, to reflect new FY 88-89 revenues)
from SCS contract and rebated weatherization)
funds from utility companies R-14)

Upon motion of Commissioner Bauman, duly seconded by
Commissioner Anderson, it is unanimously

ORDERED that said request be approved, and budget modifica-
tion be implemented.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By _____
Jane McGarvin
Clerk of the Board

jm
cc: Budget
Finance

BUDGET MODIFICATION NO. DHS #70

(For Clerk's Use) Meeting Date
Agenda No.

6/29/89
R-14

1. REQUEST FOR PLACEMENT ON THE AGENDA FOR June 29, 1989 (Date)

DEPARTMENT HUMAN SERVICES

DIVISION DIRECTOR'S OFFICE

CONTACT BILL THOMAS

TELEPHONE 248-3782

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD DUANE ZUSSY/BILL THOMAS

SUGGESTED

AGENDA TITLE (to assist in preparing a description for the printed agenda)

Budget Modification DHS #70 requesting an increase in the Director's Office, Community Services budget appropriation within Materials and Services by \$29,099 to reflect new FY 88-89 revenues from a contract with State Community Services and rebated weatherization funds from utility companies.

(Estimated Time Needed on the Agenda)

2. DESCRIPTION OF MODIFICATION (Explain the changes this Bud Mod makes. What budget does it increase? What do the changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)

[] PERSONNEL CHANGES ARE SHOWN IN DETAIL ON THE ATTACHED SHEET

Budget Modification DHS #70 increases the Community Services pass-through line item by \$28,897. Further, it increases the indirect costs line item by \$202.

3. REVENUE IMPACT (Explain revenues being changed and the reason for the change)

Increase 2077 PVE/STRIPPER WELL WX by \$15,800 to total of \$140,207

Increase 6810 UTILITY REBATES by \$13,097 to a total of \$63,737

Increase County General Fund Transfer by \$202 to a total of \$676,456

Increase the service reimbursement from the FED/State fund to General Fund by \$202 to a total of \$676,456

4. CONTINGENCY STATUS (to be completed by Finance/Budget)
Contingency before this modification (as of _____) (Date)
(Specify Fund) After this modification

Originated By

Date

Department Director

Date

William B. Thomas

June 15, 1989

Duane Zussy (DC)

6/16/89

Finance/Budget

Date

Employee Relations

Date

Thomas & Snyman

6/16/89

Board Approval

Date

James McEwen

6/29/89

CS Ant 7-12-89

EXPENDITURE

TRANSACTION EB []

GM [] TRANSACTION DATE _____ ACCOUNTING PERIOD _____

BUDGET FY _____

Document Number	Action	Fund	Agency	Organ- zation	Activity	Reporting Category	Object	Current Amount	Revised Amount	Change Increase (Decrease)	Sub- Total	Description
		156	010	0130			6060			\$ 28,897		Pass-through
		156	010	0130			7100			\$ 202		Indirect Costs
											\$ 29,099	M&S Subtotal
		100	010	0102			7608			\$ 202		Cash Transfer to F/S Fund
////////////////////////////////////										\$ 29,301	TOTAL EXPENDITURE CHANGE	

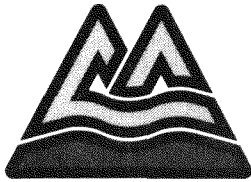
REVENUE

TRANSACTION RB []

GM [] TRANSACTION DATE _____ ACCOUNTING PERIOD _____

BUDGET FY _____

Document Number	Action	Fund	Agency	Organi- zation	Activity	Reporting Category	Revenue Source	Current Amount	Revised Amount	Change (Increase/ Decrease)	Sub- Total	Description
		156	010	0130			2077	\$124,407	\$140,207	\$ 15,800		PVE/SW
		156	010	0130			6810	\$ 50,640	\$ 63,737	\$ 13,097		UTILITY REBATES
		156	010	0130			7601			\$ 202		CGF
											\$ 29,099	
		100	045	7410			6602			\$ 202		Srvcs. Reim. to CGF
////////////////////////////////////										\$ 29,301	TOTAL REVENUE CHANGE	



MULTNOMAH COUNTY OREGON

DEPARTMENT OF HUMAN SERVICES
426 S.W. STARK, 7TH FLOOR
PORTLAND, OREGON 97204
(503) 248-3782

BOARD OF COUNTY COMMISSIONERS
GLADYS McCOY • CHAIR OF THE BOARD
PAULINE ANDERSON • DISTRICT 1 COMMISSIONER
GRETCHEN KAFOURY • DISTRICT 2 COMMISSIONER
RICK BAUMAN • DISTRICT 3 COMMISSIONER
POLLY CASTERLINE • DISTRICT 4 COMMISSIONER

MEMORANDUM

TO: Gladys McCoy, Multnomah County Chair

VIA: Duane Zussy, Director, Department of Human Services *Duane Zussy (PC)*

FROM: Bill Thomas, Emergency Basic Needs Coordinator *Bill Thomas*

DATE: June 15, 1989

SUBJECT: Approval of Budget Modification DHS #70 for Increase of \$29,099 to Reflect New FY 88-89 Revenues

RECOMMENDATION: The Director's Office recommends approval of the attached Budget Modification DHS #70 to increase the Director's Office Community Services M & S budget by \$29,099.

ANALYSIS: This budget modification includes an increase of \$28,897 in pass-through funds and an increase of \$202 in indirect costs.

The increase reflects new FY 88-89 revenue from a contract with State Community Services (SCS) for Petroleum Violation Escrow (PVE) funds to provide a Summer Youth Employment Project (SYEP) on a Countywide basis, as well as additional weatherization funds rebated by the utility companies.

BACKGROUND: Although the total contract with SCS for the PVE (SYEP) funds is for \$100,000, only \$15,800 of these funds apply to FY 88-89 to enable Human Solutions Inc. (HSI) to begin the program on June 20. The remaining \$84,200 will be budgeted in FY 89-90.

Utility rebate funds are monies returned to the County by the various utility companies on jobs completed with federal weatherization funds by the County's subcontractors. By federal requirement, these funds must be used for additional weatherization activities or returned to SCS. All utility rebates budgeted for FY 88-89 are for work completed by HSI, with rebates received by the County as of May 31; these funds will be expended only on East County weatherization projects.

The County's contract with Metropolitan Community Action (MCA) is being amended to reflect amounts corresponding to those added by this modification.

[1469F/14]



Human Solutions

INCORPORATED

RECEIVED

JUN 15 1989

FOR THE CLERKS
ADMINISTRATION
MULTNOMAH COUNTY

MEMORANDUM

TO: Bill Thomas

FROM: Isaac Pankey *JP*
Weatherization Director

DATE: June 12, 1989

SUBJECT: June Allotment for Summer Youth

In response to our conversation earlier last week, we are going to need some of the summer youth funds in June, 1988, for personal service fees. We agreed that a memo regarding this allocation would be sufficient explanation. I have enclosed a copy of the personal services page from the current summer youth 1989 budget with the necessary changes that we would like to see changed.

To sufficiently have the summer youth program begin by July 1, I will need to bring on the summer youth supervisors June 20 to be able to have them trained by the time the summer youth crew comes on board. In order to have funding available for their personal services, I will need to transfer an amount of \$15,800 from our previous budget of \$100,000 dated July 1, 1989 out of personal services, temporary staff, to F/Y June 1988 since June marks the end of the fiscal year.

This will enable us to earmark funds for payroll costs involved that will incur and allow us to hire and train supervisors before the summer youth program begins.

Donald K. Eckton, C.E.O.

Board of Directors G. Joseph Gorciak, III, *Chair* • Edward J. Hortsch, *Vice-Chair* • Beverly J. Nordquist, *Secretary*
Joe B. Andrus • Helen Barney • Susan Brady • Victor R. Cullens
Louise M. Dunn • Garold A. Gillham • Larry Hedberg • Alexander Quinn • Deborah A. Sagen • James D. Wakefield

June 29, 1989

RECEIVED FROM JANE MCGARVIN

CLERK, BOARD OF COUNTY COMMISSIONERS . MULTNOMAH COUNTY, OREGON

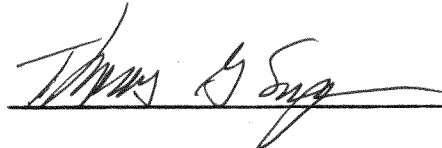
BUDGET

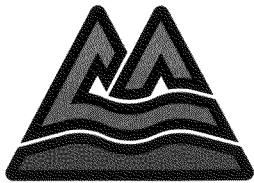
BUDGET MODIFICATION DHS #70

Approved

R-14

1989 JUL 18 PM 3:37
MULTNOMAH COUNTY
OREGON





MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS
ROOM 605, COUNTY COURTHOUSE
1021 S.W. FOURTH AVENUE
PORTLAND, OREGON 97204

GLADYS McCOY •	Chair	• 248-3308
PAULINE ANDERSON •	District 1	• 248-5220
GRETCHEN KAFOURY •	District 2	• 248-5219
RICK BAUMAN •	District 3	• 248-5217
	District 4	• 248-5213
JANE MCGARVIN •	Clerk	• 248-3277

June 29, 1989

Mr. Duane Zussy, Director
Department of Human Services
426 SW Stark
Portland, OR

Dear Mr. Zussy:

Be it remembered, that at a meeting of the Board of County Commissioners held June 29, 1989, the following action was taken:

In the matter of ratification of an Intergovern-)
mental Agreement with State Community Services)
for Community Services Block Grant funds in the)
amount of \$176,362 for use in the City service)
area to provide emergency/community services)
during the period January 1 through June 30,)
1989 R-15)

Upon motion of Commissioner Bauman, duly seconded by
Commissioner Anderson, it is unanimously

ORDERED that said Intergovernmental Agreement be ratified.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By _____
Jane McGarvin
Clerk of the Board

jm
cc: Budget
Finance

DATE SUBMITTED _____

(For Clerk's Use)
Meeting Date 6/29/89
Agenda No. R-15

COPY OF AGREEMENT AVAILABLE FROM CLERK OF THE BOARD

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: Ratification of Intergovernmental
Agreement with State Community Services

Informal Only* _____
(Date)

Formal Only _____
(Date)

DEPARTMENT Human Services DIVISION Director's Office

CONTACT Bill Thomas TELEPHONE 248-3782

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Duane Zussy/Bill Thomas

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Ratifies the attached revenue contract with State Community Services (SCS) for Community Services Block Grant (CSBG) funds in the amount of \$176,362 for use in the City service area to provide emergency/community services during the period January 1 through June 30, 1989.

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☒ RATIFICATION

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA 2 minutes

IMPACT:

☐ PERSONNEL

☒ FISCAL/BUDGETARY

☐ General Fund

Other _____

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: Duane Zussy (cc)

BUDGET/PERSONNEL Thomas B. S. [Signature]

COUNTY COUNSEL (Ordinances, Resolution, Agreements, Contracts) _____

OTHER _____
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

1989 JUN 20 PM 4:16
CLERK OF
COUNTY COMMISSIONER
MULTI-ETHNIC COUNTY
OREGON

DATE SUBMITTED _____

(For Clerk's Use)

Meeting Date _____

Agenda No. _____

COPY OF AGREEMENT AVAILABLE FROM CLERK OF THE BOARD

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: Ratification of Intergovernmental
Agreement with State Community Services

Informal Only* _____
(Date)

Formal Only _____
(Date)

DEPARTMENT Human Services DIVISION Director's Office

CONTACT Bill Thomas TELEPHONE 248-3782

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Duane Zussy/Bill Thomas

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Ratifies the attached revenue contract with State Community Services (SCS) for Community Services Block Grant (CSBG) funds in the amount of \$176,362 for use in the City service area to provide emergency/community services during the period January 1 through June 30, 1989.

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☒ RATIFICATION

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA 2 minutes

IMPACT:

☐ PERSONNEL

☒ FISCAL/BUDGETARY

☐ General Fund

Other _____

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: _____

BUDGET/PERSONNEL _____ / _____

COUNTY COUNSEL (Ordinances, Resolution, Agreements, Contracts) _____

OTHER _____
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.



MULTNOMAH COUNTY OREGON

CONTRACT APPROVAL FORM

(See instructions on reverse side)

TYPE I

- ☐ Professional Services under \$10,000
☒ Revenue
☐ Grant Funding
☒ Intergovernmental Agreement

Amendment # _____ to Contract # _____

TYPE II

- ☐ Professional Services over \$10,000 (RFP, Exemption)
☐ PCRB Contract
☐ Maintenance Agreement
☐ Licensing Agreement
☐ Construction

Amendment # _____ to Contract # _____

Contact Person Bill Thomas Phone 248-3782 Date May 25, 1989Department Human Services Division Director's Office Bldg/Room 160/7th

Description of Contract Revenue agreement with State Community Services (SCS) for Community Service Block Grant (CSBG) funds for use during the period January 1, 1989, through June 30, 1989 to provide emergency/community services in the City service area.

RFP/BID # _____ Date of RFP/BID _____ Exemption Exp. Date _____

ORS/AR # _____ Contractor is ☐ MBE ☐ FBE ☐ QRFContractor Name State Community ServicesMailing Address 207 Public Service BuildingSalem, Oregon 97310Phone 1-378-4729Employer ID# or SS# N/AEffective Date January 1, 1989Termination Date June 30, 1989Original Contract Amount \$ 176,362

Amount of Amendment \$ _____

Total Amount of Agreement \$ 176,362

Payment Terms

- ☐ Lump Sum \$ _____
☐ Monthly \$ _____
☐ Other \$ _____

☐ Requirements contract-requisition required
 Purchase Order No. _____

Required Signatures:

Department Head _____ Date _____

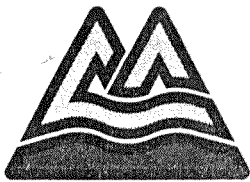
Purchasing Director _____ Date _____
 (Type II Contracts Only)

County Counsel _____ Date _____

Budget Office _____ Date _____

County Executive/Sheriff _____ Date _____

TRANSACTION CODE	P.O.	AGENCY	PO DATE	ACCOUNTING PERIOD	BUDGET FY	ACTION				
VENDOR CODE	VENDOR NAME				TOTAL AMOUNT	\$				
LINE NO.	CONTRACT NUMBER	FUND	AGENCY	ORGANIZATION	ACTIVITY OBJECT	SUB OBJ	REPT CATEG	DESCRIPTION	AMOUNT	INC/DEC IND
		156	010	0130				CSBG (2071)	\$ 176,362.00	
									\$	
									\$	
									\$	



MULTNOMAH COUNTY OREGON

DEPARTMENT OF HUMAN SERVICES
426 S.W. STARK, 7TH FLOOR
PORTLAND, OREGON 97204
(503) 248-3782

BOARD OF COUNTY COMMISSIONERS
GLADYS McCOY • CHAIR OF THE BOARD
PAULINE ANDERSON • DISTRICT 1 COMMISSIONER
GRETCHEN KAFOURY • DISTRICT 2 COMMISSIONER
RICK BAUMAN • DISTRICT 3 COMMISSIONER
POLLY CASTERLINE • DISTRICT 4 COMMISSIONER

MEMORANDUM

TO: Gladys McCoy, Multnomah County Chair

VIA: Duane Zussy, Director, Department of Human Services

FROM: Bill Thomas, Emergency Basic Needs Coordinator *Bill Thomas*

DATE: June 1, 1989

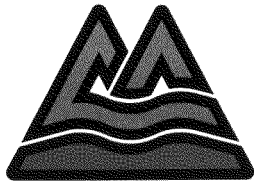
SUBJECT: Approval of Retroactive Intergovernmental Agreement with State Community Services

RECOMMENDATION: The DHS Director's Office recommends that the Board of County Commissioners retroactively ratify the attached contract with State Community Services (SCS) for Community Services Block Grant (CSBG) funds, to have an effective date of January 1, 1989. (See Background for justification.)

ANALYSIS: If retroactively ratified, this revenue contract will be effective from January 1 through June 30, 1989. A total of \$176,362 in CSBG funds will be used to reimburse eleven (11) subcontract agencies in the City service area for \$174,766 in emergency/community services provided during this period, and to reimburse Metropolitan Community Action (MCA) for \$1,596 in community services operations.

BACKGROUND: An SCS-approved budget and workplan are required attachments to the contract submitted to the Board for ratification as an intergovernmental agreement. In early December of 1988, the Director's Office requested that MCA submit a complete CSBG 89 budget and workplan to this office no later than mid-January 1989. Technical assistance was provided to MCA, and many requests were made to submit the completed documents. However, the budget and workplan were not submitted by MCA until April 13.

Following review by this office, these documents were submitted to SCS for approval. On May 16, a request was received from SCS to make a number of corrections in order for the budget and workplan to be approved. On May 24, these corrections were provided by MCA, and subsequently were submitted by DHS to SCS for final approval.



MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS
ROOM 605, COUNTY COURTHOUSE
1021 S.W. FOURTH AVENUE
PORTLAND, OREGON 97204

GLADYS McCOY •	Chair	• 248-3308
PAULINE ANDERSON •	District 1	• 248-5220
GRETCHEN KAFOURY •	District 2	• 248-5219
RICK BAUMAN •	District 3	• 248-5217
	District 4	• 248-5213
JANE McGARVIN •	Clerk	• 248-3277

June 29, 1989

Mr. Duane Zussy, Director
Department of Human Services
426 SW Stark
Portland, OR

Dear Mr. Zussy:

Be it remembered, that at a meeting of the Board of County Commissioners held June 29, 1989, the following action was taken:

In the matter of ratification of an Intergovern-)
mental Agreement with the Oregon Health Sciences)
University whereby the University will continue)
to provide physicians for \$120 per half day)
clinics at County's TB clinic for period July 1,)
1989 through June 30, 1990 R-16)

Upon motion of Commissioner Bauman, duly seconded by
Commissioner Kafoury, it is unanimously

ORDERED that said Intergovernmental Agreement be ratified.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By _____
Jane McGarvin
Clerk of the Board

jm
cc: Budget
Finance
Health

DATE SUBMITTED _____

(For Clerk's Use)
Meeting Date 6/29/89
Agenda No. R-16

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: RATIFICATION OF INTERGOVERNMENTAL AGREEMENT

Informal Only* _____
(Date)

Formal Only _____
(Date)

DEPARTMENT OF HUMAN SERVICES/
DEPARTMENT OFFICE OF COUNTY CHAIR DIVISION HEALTH

CONTACT GARY OXMAN, MD TELEPHONE X3674

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD DUANE ZUSSY/SCOTT CLEMENT

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Ratification of Intergovernmental Agreement with Oregon Health Sciences University whereby the University will continue to provide physicians for \$120 per half day clinics at County's T.B. clinic for period July 1, 1989 through June 30, 1990.

COPY OF CONTRACT IS AVAILABLE AT CLERK OF THE BOARD

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☒ RATIFICATION

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA _____

IMPACT:

PERSONNEL

☐ FISCAL/BUDGETARY

☐ GENERAL FUND

OTHER _____

*Returned to Health
9/19/89 sm*

CLERK OF
COUNTY COMMISSIONER
1989 JUN 20 PM 4:16
MULTI-COUNTY
OREGON

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: Duane Zussy (cp)

BUDGET / PERSONNEL: Thomas S. Syre

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) Connie B.

OTHER _____

(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.



MULTNOMAH COUNTY OREGON

DEPARTMENT OF HUMAN SERVICES
HEALTH DIVISION
426 S.W. STARK STREET, 8TH FLOOR
PORTLAND, OREGON 97204
(503) 248-3674

BOARD OF COUNTY COMMISSIONERS
GLADYS McCOY • CHAIR OF THE BOARD
PAULINE ANDERSON • DISTRICT 1 COMMISSIONER
GRETCHEN KAFOURY • DISTRICT 2 COMMISSIONER
RICK BAUMAN • DISTRICT 3 COMMISSIONER
POLLY CASTERLINE • DISTRICT 4 COMMISSIONER

MEMORANDUM

TO: Gladys McCoy
County Chair

VIA: Duane Zussy, Director *Duane Zussy (me)*
Department of Human Services

FROM: Bill Odegaard, Director *Bill*
Health Division

DATE: May 30, 1989

SUBJECT: Intergovernmental Agreement With Oregon Health Sciences University

Recommendation: The Health Division and the Department of Human Services recommend County Chair approval and County Board ratification of this Intergovernmental Agreement with Oregon Health Sciences University for the period July 1, 1989, to June 30, 1990.

Analysis: Physicians in Oregon who wish to specialize in diseases of the chest must study for an additional two years after their two year residency and one year internship requirements are met. These "Chest Fellows" provide diagnosis, treatment, evaluation, and consultation in County's TB Clinic at \$120 for each half-day clinic. County physicians get access to University and VA Hospital staff consultations and Fellows get excellent learning exposure.

Background: This contract has been renewed annually since July 1982. This Contractor has also been identified in the past as Medical Research Foundation.

[2740K p]



MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS
ROOM 605, COUNTY COURTHOUSE
1021 S.W. FOURTH AVENUE
PORTLAND, OREGON 97204

GLADYS McCOY •	Chair	• 248-3308
PAULINE ANDERSON •	District 1	• 248-5220
GRETCHEN KAFOURY •	District 2	• 248-5219
RICK BAUMAN •	District 3	• 248-5217
	District 4	• 248-5213
JANE McGARVIN •	Clerk	• 248-3277

June 29, 1989

Mr. Duane Zussy, Director
Department of Human Services
426 SW Stark
Portland, OR

Dear Mr. Zussy:

Be it remembered, that at a meeting of the Board of County Commissioners held June 29, 1989, the following action was taken:

In the matter of ratification of an Intergovern-)
mental Agreement with the Oregon Health Sciences)
University whereby the University will continue)
to provide: physician advice to emergency medical)
technicians; trauma hospital availability;)
ambulance personnel updates, in-service training)
for paramedics, and coordination of in-service)
training with other hospitals for period July 1,)
1989 through June 30, 1990 R-17)

Upon motion of Commissioner Bauman, duly seconded by
Commissioner Kafoury, it is unanimously

ORDERED that said Intergovernmental Agreement be ratified.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By _____
Jane McGarvin
Clerk of the Board

jm
cc: Budget
Finance
Health
Emergency Medical Services

DATE SUBMITTED _____

(For Clerk's Use)
Meeting Date 6/29/89
Agenda No. R-17

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: RATIFICATION OF INTERGOVERNMENTAL AGREEMENT

Informal Only* _____
(Date)

Formal Only _____
(Date)

DEPARTMENT HUMAN SERVICES/COUNTY CHAIR DIVISION HEALTH

CONTACT JOE ACKER TELEPHONE X3674

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD DUANE ZUSSY/JOE ACKER

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Ratification of a \$10,000 Intergovernmental Agreement with Oregon Health Sciences University whereby University agrees to continue to provide: physician advice to emergency medical technicians; trauma hospital availability; ambulance personnel updates; in-service training for paramedics, and coordination of in-service training with other hospitals for period July 1, 1989 to June 30, 1990.

COPY OF CONTRACT IS AVAILABLE AT CLERK OF THE BOARD
(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☒ RATIFICATION

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA _____

IMPACT:

PERSONNEL

☐ FISCAL/BUDGETARY

☐ GENERAL FUND

OTHER _____

BOARD OF
COUNTY COMMISSIONERS
1989 JUN 20 PM 4:16
MULTI-JURISDICTIONAL COUNTY
OREGON

SIGNATURES:

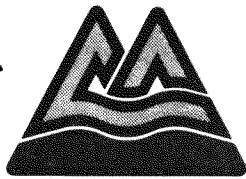
DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: Duane Zussy

BUDGET / PERSONNEL: Thomas S. Enye

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) Brenda J. Be

OTHER _____
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.



MULTNOMAH COUNTY OREGON

DEPARTMENT OF HUMAN SERVICES
HEALTH DIVISION
426 S.W. STARK STREET, 8TH FLOOR
PORTLAND, OREGON 97204
(503) 248-3674

BOARD OF COUNTY COMMISSIONERS
GLADYS McCOY • CHAIR OF THE BOARD
PAULINE ANDERSON • DISTRICT 1 COMMISSIONER
GRETCHEN KAFOURY • DISTRICT 2 COMMISSIONER
RICK BAUMAN • DISTRICT 3 COMMISSIONER
POLLY CASTERLINE • DISTRICT 4 COMMISSIONER

MEMORANDUM

TO: Gladys McCoy
County Chair

VIA: Duane Zussy, Director *Duane Zussy (pc)*
Department of Human Services

FROM: *Bille* Bill Odegaard, Director
Health Division

DATE: May 25, 1989

SUBJECT: Intergovernmental Agreement With Oregon Health Sciences University

Recommendation: The Health Division and the Department of Human Services recommend County Chair approval and County Board ratification of this \$10,000 intergovernmental agreement with Oregon Health Sciences University (OHSU) for the Period July 1, 1989 to June 30, 1990.

Analysis: OHSU will provide these services to Emergency Medical Services. These services include, but are not limited to: (1) physician advice to emergency medical technicians; (2) trauma hospital availability; (3) ambulance and hospital personal updates; (4) inservice training for paramedics and related professionals in Multnomah County; and (5) coordination of inservice training with other hospitals to assure two inservice sections per month.

Background: This Intergovernmental Agreement is a continuation of the agreement which has existed between the parties for the past five (5) years.

DATE SUBMITTED _____

(For Clerk's Use)

Meeting Date _____

Agenda No. _____

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: RATIFICATION OF INTERGOVERNMENTAL AGREEMENT

CLIK
7
9

Informal Only* _____
(Date)

Formal Only _____
(Date)

DEPARTMENT HUMAN SERVICES/COUNTY CHAIR DIVISION HEALTH

CONTACT JOE ACKER TELEPHONE X3674

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD DUANE ZUSSY/JOE ACKER

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Ratification of a \$10,000 Intergovernmental Agreement with Oregon Health Sciences University whereby University agrees to continue to provide: physician advice to emergency medical technicians; trauma hospital availability; ambulance personnel updates; in-service training for paramedics, and coordination of in-service training with other hospitals for period July 1, 1989 to June 30, 1990.

COPY OF CONTRACT IS AVAILABLE AT CLERK OF THE BOARD
(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☒ RATIFICATION

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA _____

IMPACT:

PERSONNEL

☐ FISCAL/BUDGETARY

☐ GENERAL FUND

OTHER _____

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: _____

BUDGET / PERSONNEL: _____

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) _____

OTHER _____
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

(See instructions on reverse side)

FY 89-90

TYPE I		TYPE II	
<input checked="" type="checkbox"/> Professional Services under \$10,000 <input type="checkbox"/> Revenue <input type="checkbox"/> Grant Funding <input checked="" type="checkbox"/> Intergovernmental Agreement		<input type="checkbox"/> Professional Services over \$10,000 (RFP, Exemption) <input type="checkbox"/> PCRB Contract <input type="checkbox"/> Maintenance Agreement <input type="checkbox"/> Licensing Agreement	
Amendment to above, Number _____ (Original Contract Amount _____)		Amendment to above, Number _____ (Original Contract Amount _____)	

Contact Person Kennedy Phone 3674 Date May 29, 198

Department Human Services Division Health (EMS) Bldg/Room 160/8

Description of Contract Collection and correlation of data related to trauma care in Multnomah County. This data will be gathered from the Trauma Registry and pre-hospital care forms. Provision of on line control and trauma communication coordination functions. This contract sets standards for development and approval of sops, complaint resolving mechanisms and advice.

RFP/BID # _____ Date of RFP/BID _____ Date of Exemption _____

Reviewed For ☐ MBE ☐ FBE Participation Contractor is ☐ MBE ☐ FBE

Contractor Name OHSU MRH AMBULANCE/EMERGENCY SERV

Mailing Address 3181 SW Sam Jackson Park Road

Portland, OR 97201 MBS

Phone 270-7500/279-8525

Employer ID# or SS# 93-6001-786W

Effective Date July 1, 1989

Termination Date June 30, 1990

Total Amount of Agreement \$ 10,000

Payment Terms

☐ Lump Sum \$_____☐ Monthly \$_____

☒ Other \$ One quarter upon execution of this
atreement; balance quarterly

☐ Requirements contract-requisition required

Purchase Order No. _____

Required Signatures:

Department Head _____ Date _____

Purchasing Director _____ Date _____

(Type II Contracts Only)

County Counsel _____ Date _____

Budget Office _____ Date _____

County Executive/Sheriff _____ Date _____

TRANSACTION CODE		P.O.		AGENCY		PO DATE		m m d d g g y y		ACCOUNTING PERIOD		m m y y		BUDGET FY		y y		ACTION	
VENDOR CODE		VENDOR NAME												TOTAL AMOUNT		\$			
LINE NO.	CONTRACT NUMBER	FUND	AGENCY	ORGANIZATION	ACTIVITY	OBJECT	SUB OBJ	REPT CATEG	DESCRIPTION							AMOUNT		INC/DEC	IND
		156	010	0675		6110										\$ 10,000			
																\$			
																\$			
																\$			



MULTNOMAH COUNTY OREGON

DEPARTMENT OF HUMAN SERVICES
HEALTH DIVISION
426 S.W. STARK STREET, 8TH FLOOR
PORTLAND, OREGON 97204
(503) 248-3674

BOARD OF COUNTY COMMISSIONERS
GLADYS McCOY • CHAIR OF THE BOARD
PAULINE ANDERSON • DISTRICT 1 COMMISSIONER
GRETCHEN KAFOURY • DISTRICT 2 COMMISSIONER
RICK BAUMAN • DISTRICT 3 COMMISSIONER
POLLY CASTERLINE • DISTRICT 4 COMMISSIONER

MEMORANDUM

TO: Gladys McCoy
County Chair

VIA: Duane Zussy, Director
Department of Human Services

FROM: *B. Odegaard*
Bill Odegaard, Director
Health Division

DATE: May 25, 1989

SUBJECT: Intergovernmental Agreement With Oregon Health Sciences University

Recommendation: The Health Division and the Department of Human Services recommend County Chair approval and County Board ratification of this \$10,000 intergovernmental agreement with Oregon Health Sciences University (OHSU) for the Period July 1, 1989 to June 30, 1990.

Analysis: OHSU will provide these services to Emergency Medical Services. These services include, but are not limited to: (1) physician advice to emergency medical technicians; (2) trauma hospital availability; (3) ambulance and hospital personal updates; (4) inservice training for paramedics and related professionals in Multnomah County; and (5) coordination of inservice training with other hospitals to assure two inservice sections per month.

Background: This Intergovernmental Agreement is a continuation of the agreement which has existed between the parties for the past five (5) years.

MULTNOMAH COUNTY
AND
OREGON HEALTH SCIENCES UNIVERSITY
EMERGENCY MEDICAL SERVICE AGREEMENT

THIS INTERGOVERNMENTAL AGREEMENT is made and entered into this ____ day of _____, 1989, by and between MULTNOMAH COUNTY, a political subdivision of the State of Oregon (hereinafter referred as "COUNTY"), and the OREGON HEALTH SCIENCES UNIVERSITY, acting by and through the Oregon State Board of Higher Education on behalf of the State of Oregon (hereinafter referred to as "STATE"),

WITNESSETH:

WHEREAS, COUNTY's Health Division requires services which Contractor is capable of providing, under terms and conditions hereinafter described, and

WHEREAS, STATE is able and prepared to provide such services as COUNTY does hereinafter require, under those terms and conditions set forth; now, and

WHEREAS, Multnomah County Code (MCC) and Emergency Medical Services (EMS) rules require a single medical direction point, a single point of data collection, and research, therefore

IN CONSIDERATION of those mutual promises and the terms and conditions set forth hereafter, the parties agree as follows:

1. Term.

The term of this Contract shall be from July 1, 1989, to and including June 30, 1990, unless sooner terminated under the provisions hereof.

2. Services.

A. STATE shall furnish on-line medical direction and comply with the following performance indicators:

1) All calls requesting on-line medical direction must be answered by the appropriate physician in 55 seconds at least 90% of the time.

2) STATE must provide a process to assure that staff physicians are knowledgeable of the protocols. This process may include but not be limited to: educational sessions, tests, and inservice for protocol updates. The process must be approved by COUNTY.

3) STATE will develop a process for Standard Operating Procedures (SOP) adoption which governs on-line medical direction. COUNTY will review operating procedures prior to their implementation. STATE will adhere to the SOPs at all times. Failure to provide these SOP's for COUNTY review is a breach of Contract.

B. STATE shall be responsible for central data collection for medical direction and trauma communication coordination activities. STATE shall comply with the following performance indicators:

1) STATE is to collect this data from Emergency Medical Technicians at the time that they contact STATE for on-line medical direction or Trauma Communications Coordination (TCC) functions.

2) The specific data points to be collected are referenced in appendix A.

3) Raw data points are to be provided to COUNTY for monthly periods. These will be in the form of diskettes in dBase 3 form, provided no later than the 15th of the following month.

4) The data points as described in appendix A may be modified upon the concurrence of COUNTY and STATE.

5) STATE shall provide a trauma communications center monthly report which complies with the format in appendix B.

6) The data (voice tapes, written reports, and all data points collected) is the sole property of COUNTY, which has the sole authority for release of the data. COUNTY shall prescribe guidelines to be used for the release of the data and STATE must follow these guidelines. It is the intent of guidelines that they facilitate and not impede academic research (see appendix C).

7) STATE shall also provide COUNTY proof of Joint Commission of American Hospitals (JCAH) accreditation and that it meets or exceeds all requirements of MCC 6.31.060 (A-6) and rules adopted pursuant thereto.

3. Compensation.

A. COUNTY agrees to pay STATE \$10,000 based on the following terms:

1) One quarter advance of the total amount upon execution of this Contract, balance payable in three (3) quarterly installments upon receipt of billings from STATE.

2) Expenditure reports are to be sent to the EMS Director, Health Division, 426 SW Stark, 8th Floor, Portland, Oregon 97204.

B. COUNTY certifies that either federal, state or local funds are available and authorized to finance the costs of this Contract. In the event that funds cease to be available to COUNTY in the amounts anticipated, COUNTY may terminate or reduce Contract funding accordingly. COUNTY will notify STATE as soon as it receives notification from funding source. Reduction or termination will not effect payment for accountable expenses prior to the effective date of such action.

C. All final billings affecting Contract payments must be received within thirty (30) days after the end of the Contract period. Contract payments not triggered or billed within this specified time period will be the sole responsibility of STATE.

4. Contractor is Independent Contractor

A. STATE is an independent contractor and is solely responsible for the conduct of its programs. STATE, its employees and agents shall not be deemed employees or agents of COUNTY.

B. STATE shall hold and save harmless COUNTY, its officers, agents, and employees from damages arising out of the tortious acts of STATE, or its officers, agents, and employees acting within the scope of their employment and duties in performance of this Agreement subject to the limitations and conditions of the Oregon Tort Claims Act, ORS 30.260 through 30.300, and any applicable provisions of the Oregon Constitution.

C. COUNTY shall hold and save harmless STATE, its officers, agents, and employees from damages arising out of the tortious acts of COUNTY, or its officers, agents, and employees acting within the scope of their employment and duties in performance of this Agreement subject to the limitations and conditions of the Oregon Tort Claims Act, ORS 30.260 through 30.300, and any applicable provisions of the Oregon Constitution.

5. Workers Compensation

A. STATE shall maintain Workers' Compensation insurance coverage for all non-exempt workers, employees, and subcontractors either as a carrier insured employer or a self-insured employer as provided in Chapter 656 of Oregon Revised Statutes.

6. Contractor Identification

STATE shall furnish to COUNTY its employer identification number, as designated by the Internal Revenue Service.

7. Subcontracts and Assignment

STATE shall neither subcontract with others for any of the work prescribed herein, nor assign any of STATE'S rights acquired hereunder without obtaining prior written approval from COUNTY. COUNTY by this Agreement incurs no liability to third persons for payment of any compensation provided herein to STATE.

8. Access to Records

A. STATE agrees to permit authorized representatives of COUNTY, and/or the applicable Federal or State government audit agency to make such review of the records of the STATE as COUNTY or auditor may deem necessary to satisfy audit and/or program evaluation purposes. STATE shall permit authorized representatives of COUNTY Health Division to site visit all programs covered by this Agreement. Agreement costs disallowed as the result of such audits, review or site visits will be the sole responsibility of STATE. If a Agreement cost is disallowed after reimbursement has occurred, STATE will make prompt repayment of such costs.

9. No Religious Content in Program Delivery or Service

CONTRACTOR acknowledges that there will be no religious content or materials disseminated in any of the services funded under this Contract. The language in this section is not intended to abridge a client's individual right to exercise freedom of religion and/or speech.

10. Adherence to Law

A. CONTRACTOR shall adhere to all applicable laws governing its relationship with its employees, including but not limited to laws, rules, regulations and policies concerning workers' compensation, and minimum and prevailing wage requirements.

B. CONTRACTOR shall not unlawfully discriminate against any individual with respect to hiring, compensation, terms, conditions or privileges or employment, nor shall any person be excluded from participation in, be denied the benefits or, or be subjected to discrimination under any program or activity because of such individual's race, color, religion, sex, national origin, age or handicap. In that regard, CONTRACTOR must comply with all applicable provisions of Executive Order Number 11246 as amended by Executive Order Number 11375 of the President of the United States dated September 24, 1965, Title VI of the Civil Rights Act of 1964 (42 U.S.C. §2000(d)) and Section 504 of the Rehabilitation Act of 1973 as implemented by 45 C.F.R. 84.4. CONTRACTOR will also comply with all applicable rules, regulations and orders of the Secretary of Labor concerning equal opportunity in employment and the provisions of ORS Chapter 659.

11. Modification

A. In the event that COUNTY's Contract obligation is amended by a federal or state initiated change, COUNTY shall amend this Contract through written notification of changes sent to CONTRACTOR by mail. CONTRACTOR shall sign the amendment and return to COUNTY within twenty (20) working days of receipt of COUNTY's notification document.

B. Any other amendments to the provisions of this Contract, whether COUNTY or CONTRACTOR initiated, shall be reduced to writing and signed by both parties.

12. Integration

This Contract contains the entire Contract between the parties and supersedes all prior written or oral discussions or Contracts.

13. Non-Violation of Tax Laws

CONTRACTOR hereby certifies under penalty of perjury that to the best of CONTRACTOR's knowledge, CONTRACTOR is not in violation of any Oregon tax laws described in ORS 305.380(4).

14. Early Termination

A. Violation of any of the rules, procedures, attachments, or conditions of this Contract may, at the option of either party, be cause for termination of the Contract and, unless and until corrected, of funding support by COUNTY and services by CONTRACTOR, or be cause for placing conditions on said funding and/or services, which may include withholding of funds. Waiver by either party of any violation of this Contract shall not prevent said party from invoking the remedies of this paragraph for any succeeding violations of this Contract.

B. This Contract may be terminated by either party by thirty (30) days written notice to the other party.

C. Immediate termination or amendment by COUNTY may occur under any of the following conditions; or

1) Upon notice of denial, revocation, suspension or nonrenewal of any license or certificate required by law or regulation to be held by CONTRACTOR to provide a service under this Contract.

2) Upon notice if CONTRACTOR fails to start-up services on the date specified in this Contract, or if CONTRACTOR fails to continue to provide service for the entire Contract period.

3) Upon notice to COUNTY of evidence that CONTRACTOR has endangered or is endangering the health and safety of clients/residents, staff, or the public.

4) Upon evidence of CONTRACTOR'S financial instability which COUNTY deems sufficient to jeopardize customary level and/or quality of service.

D. Payment to CONTRACTOR will include all services provided through the day of termination and shall be in full satisfaction of all claims by CONTRACTOR against COUNTY under this Contract.

E. Termination under any provision of this section shall not affect any right, obligation or liability of CONTRACTOR or COUNTY which accrued prior to such termination.

15. Litigation.

A. In cases of litigation arising out of this Contract between COUNTY and CONTRACTOR (except city, county and state governments, municipalities, and public school districts), the prevailing party to litigation shall be entitled to reasonable attorney's fees.

B. CONTRACTOR shall give COUNTY immediate notice in writing of any action or suit filed or any claim made against CONTRACTOR or any subcontractor of which CONTRACTOR may be aware of which may result in litigation related in any way to this Contract.

16. Oregon Law and Forum

This Contract shall be construed according to the law of the state of Oregon.

17. Record Confidentiality

CONTRACTOR agrees to keep all client records confidential in accordance with State and Federal statutes and rules governing confidentiality.

IN WITNESS WHEREOF, the parties have caused this Contract to be executed by their duly appointed officers the date first written above.

OREGON HEALTH SCIENCES UNIVERSITY

MULTNOMAH COUNTY, OREGON

By _____

By _____

Gladys McCoy
Multnomah County Chair

Date _____

Date _____

93-6001786W
Federal I.D. Number

HEALTH DIVISION

By: Billi Odegaard
Billi Odegaard, Director

Date: 5/24/89

HEALTH DIVISION

By: [Signature]
Program Manager

Date: 5/22/89

APPROVED AS TO FORM:

LAURENCE KRESSEL
County Counsel for
Multnomah County, Oregon

By: _____

Deputy County Counsel

Date: _____
 Time: _____
 Index: _____
 ALS unit: _____
 Destination: _____
 ETA: _____

MRH RECORDChief Complaint/Physical Findings

HR _____

BP _____

RR _____

Paramedic Request

Please indicate the
 following in the record:

- age/sex
- vital signs
- pertinent history
- pertinent (+) (-)
 findings

M.D. Response_____
SignaturePurpose of call

- ___ information only
- ___ request for consultation
- ___ request for triage
- ___ request for hospital
 notification

Evaluation

- ___ of critical importance
- ___ helpful
- ___ of no immediate med significance
- ___ inappropriate
- ___ detrimental

Transmission:

Request/Response:

Case Review:

Notes:

Nature _____

MEDICAL ADVICE

Total calls

Calls by nature

- Altered mental status
- Anaphylaxis
- Cardiac
- Cardiac arrest
- Hypertensive emergency
- Hypothermia
- Near drowning
- Ob/gyn
- Poison/overdose
- Respiratory
- Seizures
- Toxic exposure
- Trauma
- Other:

- abdominal pain
- amputation
- burns
- hyperthermia

Hospital distribution

- Emanuel
- University
- Portland Adventist
- St. Vincent
- Providence
- Mt. Hood
- Bess Kaiser
- Eastmoreland General
- Forest Grove
- Good Samaritan
- Holladay Park
- Meridian Park
- Sunnyside Kaiser
- Tuality
- Willamette Falls
- Woodland Park

Calls by request

- Death in the field (without ALS)
- Discharge from trauma system
- Dispute at the scene
- DNR (after ALS)
- Documentation only
- Drug information
- Enter into trauma system
- Extended scene time
- Hospital notification
- How to proceed
- Medical professionals at the scene
- Refusal

Unit calling

AA

BUCK

CARE

METRO WEST

48
51
53
61
64
67

1
2
3
6
7
30
31
32
33
34
35
68
71
75
80
88
89
91
94
95
96
97

62
65
74
92
83

M1
M2
M3
M4
M5
M6
M7
M8
M9

PORTLAND FIRE RESCUE

1
21
22
25
41
48
49

MEDICAL ADVICE DATA
COMPUTER CODE

1.	NUMBER	six digit case number
2.	YEAR	last two digits of current year 99=unknown
3.	MONTH	self explanatory
4.	DAY	day date of the incident 99=unknown
5.	DAY/WEEK	day of the week the incident occurred 1 = Sunday 2 = Monday 3 = Tuesday 4 = Wednesday 5 = Thursday 6 = Friday 7 = Saturday
6.	TIME	military time 9999=unknown
7.	EMS	EMS run number from Kelly Butte 9999 if there is no run number
8.	ALSNER	see ALSNER code sheet
9.	SEX	F = female M = male X = unknown
10.	AGE	self explanatory 999 if unknown
11.	HOSP	patient destination - refer to hospital code sheet
12.	ETA	self explanatory 99 if unknown
13.	NATURE	refer to nature code on back of MRH form
14.	REQTYPE	refer to request type code on back of MRH form
15.	MDORDER	refer to data complete by K.N.
16.	MD	initials of physician JS = John Schriver BN = Bob Norton JJ = Jon Jui BB = Brent Burton MD = Mohamud Daya RM = Roy Magnusson KD = Kurt Duffens HT = Hal Thomas BA = Bob Barriatua MS = Mike Sequeira

DOCTORS: NOTE WHERE DISCHARGED PATIENTS GO

TRAUMA HOSPITAL LOG

Date: _____ Location: _____
Time: _____ Grid: _____
Tape Index: _____ Catchment Hospital: _____
EMS run number: _____

Patient #1 Age _____ Sex _____
Destination _____ ETA _____ min G Y R Transporting
Unit: _____
Mechanism _____
Site of Injury _____ Notes:
Name _____
DOB _____

Patient #2 Age _____ Sex _____
Destination _____ ETA _____ min G Y R Transporting
Unit: _____
Mechanism _____
Site of Injury _____ Notes:
Name _____
DOB _____

Patient #3 Age _____ Sex _____
Destination _____ ETA _____ min G Y R Transporting
Unit: _____
Mechanism _____
Site of Injury _____ Notes:
Name _____
DOB _____

County: _____
MECH Code: #1 _____ #2 _____ #3 _____
SOTE Code: #1 _____ #2 _____ #3 _____
VS Code: #1 _____ #2 _____ #3 _____
COMORBID CODE: #1 _____ #2 _____ #3 _____
COMMENTS: _____

OPERATOR _____

TRAUMA DATE
COMPUTER CODE

Field Name	Definition
1. YEAR	last two digits of current year 99=unknown
2. MONTH	self explanatory 99=unknown
3. DAY	the day date of the incident 99=unknown
4. DAYWK	the day of the week of the incident 1 = Sunday 2 = Monday 3 = Tuesday 4 = Wednesday 5 = Thursday 6 = Friday 7 = Saturday 9 = unknown
5. TIME	military time 9999=unknown
6. GRID (see back of this page)	Pittman map grid location of incident (J36, M50, etc.)
7. ALSNBR	of transporting unit 999=unknown see ALS unit number code sheet
8. EMS	EMS run number from Kelley Butte 9999 if there is no EMS number
9. AGE	self explanatory 999 if unknown
10. SEX	F = female M = male X = unknown
11. MECH	see mechanism of injury code sheet 99=unknown
12. SITE	body part injured 1 = head/neck 2 = face 3 = chest 4 = abdominal/pelvic contents 5 = extremities/pelvic girdle 6 = external 7 = unknown
13. VS	1 = blood pressure less than 90 2 = respiratory rate less than 10 or greater than 29 3 = Glasgow Coma Score less than 13 8 = not applicable - patient entered on mechanism alone 9 = unknown
14. COMORBID	1 = hostile environment (heat/cold) 2 = medical illness 3 = pregnancy 8 = not applicable 9 = unknown

15.DEST

patient destination
UH = University
EM = Emanuel
XX = Other hospital
99 = Unknown

16.CATCHMENT

hospital catchment area incident
occured in:
UH = University
EM = Emanuel

17.ETA

18.COUNTY

self explanatory 99 if unknown
MULT = Multnomah
WASH = Washington
CLAC = Clackamas
TILL = Tillamook
CLAT = Clatsop
COLU = Columbia
YAMH = Yamhill
MARI = Marion
CLAR = Clark County, Washington
XXXX = Others
9999 = Unknown

19.NAME

last name, first name, MI
leave blank if unknown

20.DOB

date of birth month/day/year
leave blank if unknown

21.XFER

y = patient was a transfer
default to NO (N)

MECHANISM OF INJURY

- 1 = stab
- 2 = gunshot wound
- 3 = burns 20% or burns to face, airway, hands, feet, or genitalia
associated with trauma
- 4 = flail chest
- 5 = two or more proximal long bone fractures
- 6 = amputation of wrist or ankle
- 7 = paralysis of one or more limbs
- 8 = extrication greater than 20 minutes
- 9 = death in the same passenger space
- 10 = ejection from an enclosed vehicle
- 11 = falls
- 12 = auto/ped
- 13 = rollover
- 14 = motorcycle accident/ATV
- 15 = intrusion
- 16 = discretion

ALS NUMBER CODE

M1	Metro West 1	1	Buck 1
M2	Metro West 2	2	Buck 2
M3	Metro West 3	3	Buck 3
M4	Metro West 4	6	Buck 6
M5	Metro West 5	7	Buck 7
M6	Metro West 6	30	Buck 30
M7	Metro West 7	31	Buck 31
M8	Metro West 8	32	Buck 32
M9	Metro West 9	33	Buck 33
		34	Buck 34
		35	Buck 35
W4	Willamette Falls 4	44	AA 44
W5	Willamette Falls 5	45	AA 45
W6	Willamette Falls 6	51	AA 51
W7	Willamette Falls 7	52	Buck 52
		53	AA 53
1	Portland Fire Rescue 1	61	AA 61
21	Portland Fire Rescue 21	62	CARE 62
22	Portland Fire Rescue 22	64	CARE 64
25	Portland Fire Rescue 25	65	CARE 65
41	Portland Fire Rescue 41	67	AA 67
48	Portland Fire Rescue 48	68	Buck 68
49	Portland Fire Rescue 49	71	Buck 71
		74	CARE 74
LF1	Life Flight 1	75	Buck 75
LF2	Life Flight 2	80	Buck 80
		82	CARE 82
		83	CARE 83
		84	TVA 84
		85	TVA 85
		86	TVA 86
		88	Buck 88
		89	Buck 89
		91	Buck 91
		95	Buck 95
		96	Buck 96
		97	Buck 97
221	Tualatin Fire District Rescue 221		
225	Tualatin Fire District Rescue 225		
226	Tualatin Fire District Rescue 226		
251	Washington County Fire District Rescue 251		
252	Washington County Fire District Rescue 252		
253	Washington County Fire District Rescue 253		
255	Washington County Fire District Rescue 255		
267	Beaverton Fire Department Rescue 267		
R10	Oaklodge Fire Department Rescue 10		
R51	Milwaukie Fire Department Rescue 51		
R71	Gresham Fire Department Rescue 21		
XXX	Other		

3/23/88

TRAUMA COMMUNICATIONS CENTER CALLS

Total calls to MRH

Total patients entered
Blunt trauma
Penetrating trauma

Discharge requests
Agree
Deny

Deaths in the field

Refusals

Total patients by county

Multnomah
Washington
Clackamas
Clatsop
Columbia
Tillamook
Marion
Yamhill
Clark
Other

Patient distribution by hospital

Emanuel
University
Portland Adventist
St. Vincent
Providence
Mt. Hood
Bess Kaiser
Eastmoreland General
Forest Grove

Good Samaritan
Holladay Park
Meridian Park
Sunnyside Kaiser
Tuality
Willamette Falls
Woodland Park

ETA distribution

less than 5 minutes
6 minutes - 10 minutes
11 minutes - 15 minutes
16 minutes - 20 minutes
21 minutes - 30 minutes
greater than 30 minutes

(see details on ETA's over 15 minutes on page 3)

Calls per unit

AA	BUCK	CARE	METRO WEST	TVA
48	1	62	M1	84
51	2	65	M2	86
53	3	74	M3	
61	6	82	M4	
64	7	83	M5	
67	30		M6	
	31		M7	
	32		M8	
	33		M9	
	34			
	35			
	68			
	71			
	75			
	80			
	88			
	89			
	91			
	94			
	95			
	96			
	97			

LIFE FLIGHT

LF1
LF2

Mechanism of injury

Motor vehicle accidents:
MVA/intrusion
MVA/ejection
MVA/death
MVA/rollover
MVA/extrication
MVA/other/unknown
Auto/pedestrian
Auto/ped/thrown
Auto/ped/child
Motorcycle accident
Stab wounds
Fall
Gunshot wounds
Assault/struck by object
Other/unknown

ETA'S GREATER THAN 15 MINUTES

DATE	LOCATION	HOSP	ETA	BYPASSED
------	----------	------	-----	----------

Appendix C.

Purpose: This policy establishes guidelines for use and release of data that protects patient confidentiality and provides the data necessary for operation/monitoring of the trauma and EMS system.

Types of Data:

MRH maintains three forms of data:

- 1) Written logs;
- 2) Audio tapes;
- 3) automated aggregate data.

Types of Requests Made of MRH for Data:

- 1) Written reports;
- 2) Tapes and written documentation for peer review committees, quality assurance, and case reviews;
- 3) Ongoing provision for system monitoring;
- 4) General requests from individuals and agencies for specific information;
- 5) Data for research;
- 6) Data for patient distribution evaluation.

Proposed Methods for Dealing with Each Request:

1. **Written Reports:** There will be two written reports generated
 - 1) Monthly trauma data that is currently reported;
 - 2) Monthly MRH data.

Policy: Databases will be agreed to.
Formats will be agreed to.
Reports will be sent monthly.
2. **Audio Tapes:** Tapes are necessary for quality assurance and case reviews and are currently distributed widely.

Policy: Requests funneled through County.

Written record established if request is forwarded to MRH.

Tapes sent only to Peer Review Committees, Quality Assurance, case reviews (not sent to individuals), and other uses agreed to by County/Contractor.

Statement sent with each tape: Return or pay \$5.
Use only for purpose specified. If not, future requests will be denied.

3. Ongoing Provision of Data for System Monitoring Separate from Area Trauma Advisory Board (Quality Assurance).

Policy: Requesting agency must be an EMS agency/facility.

Statement of need must be in writing to County.

Requesting agency supplies staff for review/copying.

4. Requests From General Public and Agencies on Specific Cases:

Specific questions include:

OSHD: Checking to see which/if individuals were entered into system. This helps keep their data accurate.

Families: Asking why patients were sent to certain hospitals.

Attorneys: When was system put in place; why are patients sent to certain hospitals?

Policy: For information on specific individuals, Contractor will research at the request of County. Contractor may charge for research and production costs to recoup expenses. Information provided will be subject to all state and local legislative requirements for confidentiality.

5. Data Request for Research:

A variety of researchers and institutions need MRH data for academic research.

Policy: All aggregate data will be placed onto diskette and made available through County.

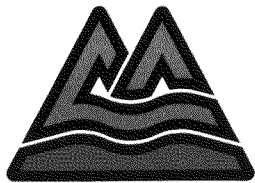
Submission of a research protocol is sufficient for the release of data for the purposes of the research project.

Diskettes are not given to the public (non-institution).

County reserves the right to take requests for data and the protocol to the Medical Advisory Board for advice and guidance.

6. Data Requests for Patient Distribution Evaluation for Level 1 and 2 Hospitals in the ATAB 1 Service Area.

Policy: Level 1 and 2 Hospitals will be given a disk monthly containing aggregate trauma system data.



MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS
ROOM 605, COUNTY COURTHOUSE
1021 S.W. FOURTH AVENUE
PORTLAND, OREGON 97204

GLADYS McCOY •	Chair	• 248-3308
PAULINE ANDERSON •	District 1	• 248-5220
GRETCHEN KAFOURY •	District 2	• 248-5219
RICK BAUMAN •	District 3	• 248-5217
	District 4	• 248-5213
JANE McGARVIN •	Clerk	• 248-3277

June 29, 1989

Mr. Duane Zussy, Director
Department of Human Services
426 SW Stark
Portland, OR

Dear Mr. Zussy:

Be it remembered, that at a meeting of the Board of County Commissioners held June 29, 1989, the following action was taken:

In the matter of ratification of an Intergovern-)
mental Agreement with the Oregon Health Sciences)
University whereby the University will continue)
to provide dental care for low income County)
residents, for period July 1, 1989 through)
June 30, 1990 R-18)

Upon motion of Commissioner Bauman, duly seconded by
Commissioner Anderson, it is unanimously

ORDERED that said Intergovernmental Agreement be ratified.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By _____
Jane McGarvin
Clerk of the Board

jm
cc: Budget
Finance
Health

DATE SUBMITTED _____

(For Clerk's Use)

Meeting Date

Agenda No.

6/29/89
R-18

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: Ratification of Intergovernmental Agreement

Informal Only* _____
(Date)

Formal Only _____
(Date)

Department of Human Services/
DEPARTMENT County Chair

DIVISION Health

CONTACT Richard Abrahamson

TELEPHONE 3674

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Duane Zussy/Scott Clement

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Ratification of a \$265,385 Intergovernmental agreement with Oregon Health Sciences University whereby the University will continue to provide dental care for low income County residents for the period July 1, 1989 through June 30, 1990. No county general funds are involved with this contract.

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☒ RATIFICATION

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA _____

IMPACT:

PERSONNEL

☐ FISCAL/BUDGETARY

☐ GENERAL FUND

OTHER _____

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: Duane Zussy (w)

BUDGET / PERSONNEL: Thom B. Sigs

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts): Principia B.

OTHER _____
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

10440 OF
COUNTY COMMISSIONER
1989 JUN 20 PM 4:16
HILLMAN COUNTY
OREGON

DATE SUBMITTED _____

(For Clerk's Use)

Meeting Date _____

Agenda No. _____

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: Ratification of Intergovernmental Agreement

CLK
+9

Informal Only* _____
(Date)

Formal Only _____
(Date)

Department of Human Services/
DEPARTMENT County Chair

DIVISION Health

CONTACT Richard Abrahamson

TELEPHONE 3674

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Duane Zussy/Scott Clement

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Ratification of a \$265,385 Intergovernmental agreement with Oregon Health Sciences University whereby the University will continue to provide dental care for low income County residents for the period July 1, 1989 through June 30, 1990. No county general funds are involved with this contract.

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☒ RATIFICATION

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA _____

IMPACT:

PERSONNEL

☐ FISCAL/BUDGETARY

☐ GENERAL FUND

OTHER _____

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: _____

BUDGET / PERSONNEL: _____

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) _____

OTHER _____
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

CONTRACT APPROVAL FORM

FY 89-90

TYPE II

☐ Professional Services over \$10,000 (RFP, Exemption)

☐ PCRb Contract

☐ Maintenance Agreement

☐ Licensing Agreement

Amendment to above, Number _____
(Original Contract Amount _____)

Department Human Services Division Health Bldg/Room 160/8

Description of Contract Contractor continues to provide dental care to 500 low income residents
per month

RFP/BID # _____ Date of RFP/BID _____ Date of Exemption Gov't Exemption

Reviewed For ☐ MBE ☐ FBE Participation Contractor is ☐ MBE ☐ FBE

Contractor Name	OHSU
Mailing Address	3181 SW Sam Jackson Park Road Portland, OR 97201
Phone	225-8803
Employer ID# or SS#	93-6001786W

Effective Date July 1, 1989

Termination Date June 30, 1990

Total Amount of Agreement \$ 265,385

Payment Terms

☐ Lump Sum \$_____

☒ Monthly \$ 22,115.42

☐ Other \$_____

☐ Requirements contract-requisition required

Purchase Order No. _____

Required Signatures:

Department Head _____ Date _____

Purchasing Director _____ Date _____
(Type II Contracts Only)

County Counsel _____ Date _____

Budget Office _____ Date _____

County Executive/Sheriff _____ Date _____

TRANSACTION CODE		P O	AGENCY		PO DATE		m m d d y y		ACCOUNTING PERIOD		m m y y		BUDGET FY	y y		ACTION	
VENDOR CODE		VENDOR NAME										TOTAL AMOUNT		\$			
LINE NO.	CONTRACT NUMBER	FUND	AGENCY	ORGANIZATION	ACTIVITY	OBJECT	SUB OBJ	REPT CATEG	DESCRIPTION					AMOUNT		INC DEC IND	
		156	010	0800	6110			0300						\$ 265,385			
														\$			
														\$			
														\$			



MULTNOMAH COUNTY OREGON

DEPARTMENT OF HUMAN SERVICES
HEALTH DIVISION
426 S.W. STARK STREET, 8TH FLOOR
PORTLAND, OREGON 97204
(503) 248-3674

BOARD OF COUNTY COMMISSIONERS
GLADYS McCOY • CHAIR OF THE BOARD
PAULINE ANDERSON • DISTRICT 1 COMMISSIONER
GRETCHEN KAFOURY • DISTRICT 2 COMMISSIONER
RICK BAUMAN • DISTRICT 3 COMMISSIONER
POLLY CASTERLINE • DISTRICT 4 COMMISSIONER

MEMORANDUM

TO: Gladys McCoy
Multnomah County Chair

VIA: Duane Zussy, Director
Department of Human Services

FROM: Bill Odegaard, Director
Health Services Division

DATE: May 30, 1989

SUBJECT: Agreement with Oregon Health Services University (OHSU)

Recommendation: The Health Division and the Department of Human Services recommend County Chair approval and County Board ratification of this intergovernmental agreement with Oregon Health Sciences University for the period July 1, 1989 to June 30, 1990.

Analysis: This \$265,385 agreement supports the Cleve Allen Dental Center on N. Russell Street in Portland. Five hundred low income county residents per month receive dental care. These funds are received from the Primary Care "330" grant. There are not county general funds involved.

Background: This contract has been renewed annually since approximately July 1976.

[KK-0701K/p]

MULTNOMAH COUNTY
AND
OREGON HEALTH SCIENCES UNIVERSITY
DENTAL SERVICE AGREEMENT

THIS INTERGOVERNMENTAL AGREEMENT made and entered into this ____ day of _____, 1989, by and between MULTNOMAH COUNTY, a political subdivision of the State of Oregon (hereinafter referred to as "COUNTY") and the OREGON HEALTH SCIENCES UNIVERSITY, acting by and through the Oregon State Board of Higher Education on behalf of the State of Oregon (hereinafter referred to as "UNIVERSITY").

W I T N E S S E T H:

WHEREAS, UNIVERSITY is providing dental services through its School of Dentistry at the Cleve Allen Dental Center (Russell Street Dental Center), located at 214 North Russell Street, Portland, Oregon; and

WHEREAS, COUNTY receives FEDERAL funds to purchase dental services for low-income COUNTY residents through an Agreement with UNIVERSITY;

NOW, THEREFORE, IN CONSIDERATION OF THE MUTUAL COVENANTS herein contained, the parties hereto agree as follows:

1. TERM

The term of this Agreement shall be from July 1, 1989, through and including June 30, 1990, subject to earlier termination under Section 11 hereof.

2. DEFINITION

As used in this Agreement:

A. "Center" shall mean the Cleve Allen Dental Center

B. "Dental Services" shall (except as expressly limited by Attachment B) mean those professional services provided by dentists, students, and paradental personnel, including diagnostic, preventive, surgical, and therapeutic services which are prescribed and directed by dentists and performed by dentists, students, and paradental personnel.

C. "Third-Party Payor" means parties such as insurance organizations, Medicare, Medicaid, or individuals which make payments for dental services rendered to patients.

D. "Professional Advisory Committee" means the advisory group composed of individuals representing private and academic dental practice and professional dental organizations, selected by University, who shall review the results of the quality review program and arbitrate questions of professional care.

E. "Contact Person" means the representatives of each party. The contact person at the County will be the Dental Health Director. The contact person at the University will be the Dental Project Director.

3. ELIGIBILITY

UNIVERSITY will provide dental services to patients who meet the income criteria on the COUNTY's FY 88-90 Discount Schedule.

4. SERVICES

A. UNIVERSITY will provide comprehensive dental care services as described in Attachment A.

B. UNIVERSITY will provide dental services of a quality that is commensurate with the quality of dental care provided to the general public by private dentists in the Portland area.

5. REIMBURSEMENT

A. COUNTY will reimburse UNIVERSITY up to a maximum of \$265,385 authorized for dental services at UNIVERSITY by a Department of Health and Human Services, Public Health Service Region X (DHHS) grant to COUNTY. As of July 1, 1989, COUNTY will initiate processing for a COUNTY warrant for UNIVERSITY in the amount of \$22,115.42 by the 5th working day of each month

following the delivery of services (July's payment will be initiated before August 5, 1989). The final June payment will be reconciled to yearly actual expenditures. UNIVERSITY will submit quarterly financial and performance reports no later than 30 calendar days following the end of each quarter.

B. UNIVERSITY will take reasonable steps to ascertain third-party coverage of all patients and will make reasonable efforts to obtain reimbursement for covered services.

C. UNIVERSITY will charge patients for dental services rendered using the COUNTY's FY 89-90 Discount Schedule.

6. DENTAL AND DENTAL HYGIENE STUDENTS

A. By this Agreement, both parties recognize the teaching opportunities presented by Center, as well as the potential for increased patient care afforded by access to health professional students.

B. UNIVERSITY may allow up to four (4) dental or dental hygiene students to engage in clinical practices at Center on any regularly scheduled working day, provided that the following conditions are satisfied.

1) Students will be supervised by a faculty dentist duly authorized by UNIVERSITY, within the constraints of the law, to supervise clinical treatment.

2) Center patients will always be informed when a student will be providing treatment. Any Center patient who wishes to refuse services from a student may do so.

7. RECORDS

A. Records will be the property and responsibility of UNIVERSITY during the period of this Agreement; however, where authorized by or on behalf of the patient or where permitted or required by law, COUNTY shall have the right to examine such records and to make copies thereof at its cost.

B. UNIVERSITY will submit to COUNTY such financial, statistical, and narrative reports as may be required to meet DHHS reporting requirements currently known as Bureau of Community Health Services Reporting Requirements, or as subsequently amended by DHHS. Such reports will be submitted to COUNTY within twenty (20) working days following the end of each calendar quarter. If additional reports are developed for Center management, UNIVERSITY will make them available to COUNTY.

8. GRIEVANCES

A. Grievances involving professional care not satisfactorily resolved among patients, COUNTY and UNIVERSITY will be referred to Center's Professional Advisory Committee or the Multnomah County Dental Association Peer Review Committee for resolution.

B. Major Disaster or Epidemic. In the event of any major disaster or epidemic, UNIVERSITY shall render dental services insofar as practical, according to its best judgement, within the limitations of such facilities and personnel as are then available, but UNIVERSITY shall have no liability or obligation for delay or failure to provide dental services due to lack of available facilities or personnel if such lack is the result of such disaster or epidemic.

C. Circumstances Beyond University's Control. In the event that, due to circumstances not reasonably within the control of UNIVERSITY, such as complete or partial destruction of facilities, war, riot, civil insurrection, labor disputes, disability of a significant part of UNIVERSITY personnel, or similar causes, the rendition of Dental Services hereunder is delayed or rendered impractical, UNIVERSITY shall have no liability or obligation on account of such delay or such failure to provide services.

9. OREGON LAW AND FORUM

This Agreement shall be construed according to the law of the State of Oregon.

10. WAIVER OF DEFAULT

Waiver of a default shall not be deemed to be a waiver of any subsequent default. Waiver of breach of any provision of this Agreement shall not be deemed to be a waiver of any other or subsequent breach and shall not be construed to be a modification of the terms of this Agreement.

11. EARLY TERMINATION

A. This Agreement may be terminated prior to the expiration of the agreed-upon term:

1) Immediately by mutual written consent of the parties, or at such time as the parties provide; or

2) By either party upon sixty (60) calendar days' written notice to the other, delivered by certified mail or in person; or

3) Both parties agree that this Agreement is subject to the availability of FEDERAL funds. In the event that funds cease to be available to COUNTY in the amounts anticipated, COUNTY may renegotiate payment and service requirements, or terminate this Agreement. Reduction or termination will not effect payment for allowable expenses prior to the effective date of such action.

4) By COUNTY effective upon delivery of written notice to UNIVERSITY by certified mail or in person under any of the following conditions:

a) Upon notice of denial, revocation, suspension or nonrenewal of any license or certificate required by law or regulation to be held by UNIVERSITY.

b) Upon notice if UNIVERSITY fails to deliver services specified in this Agreement, or if UNIVERSITY fails to continue to provide service for the entire Agreement period.

c) Upon notice if COUNTY has evidence that UNIVERSITY has endangered or is endangering the health and/or safety of clients, staff, or the public.

B. Payment to UNIVERSITY will include all services provided through the day of termination and shall be in full satisfaction of all claims by UNIVERSITY against COUNTY under this Agreement.

C. Termination under any provision of this paragraph shall not affect any right, obligation or liability of UNIVERSITY or COUNTY which accrued prior to such termination.

12. RESEARCH

A. UNIVERSITY will inform both COUNTY and patients, or person(s) legally responsible for patients of any clinical dental investigations, experiments, or research proposed.

B. Any such investigations, experiments, or research shall be limited by and conducted in accordance with law and accepted medical and dental standards relating to such research. Any investigations, experiments, or research involving human subjects shall be subject to approval by the UNIVERSITY'S Committee on Human Research.

C. Written consent for any investigations, experiments, or research shall be obtained from patients or person(s) legally responsible for the patient.

13. COMPLIANCE WITH LAW

In connection with its activities under this Agreement, UNIVERSITY agrees to comply with all applicable federal, state, and local laws including but not limited to laws, rules, and regulations concerning equal employment opportunity, nondiscrimination in service delivery, and affirmative action.

14. WORKERS' COMPENSATION INSURANCE

UNIVERSITY shall obtain Workers' Compensation coverage for all its workers and employees, either as a carrier insured employer or a self-insured employer as provided by ORS Chapter 656, prior to the execution of this Agreement. UNIVERSITY further agrees to maintain such coverage for the duration of this Agreement.

15. UNIVERSITY IS INDEPENDENT CONTRACTOR

A. UNIVERSITY is an independent CONTRACTOR and is solely responsible for the provision of services as provided under this Agreement. UNIVERSITY, its agents, and employees shall not be considered employees or agents of COUNTY for any purpose.

B. UNIVERSITY shall hold and save harmless COUNTY, its officers, agents, and employees from damages arising out of the tortious acts of UNIVERSITY, or its officers, agents, and employees acting within the scope of their employment and duties in performance of this Agreement subject to the limitations and conditions of the Oregon Tort Claims Act, ORS 30.260 through 30.300.

C. COUNTY shall hold and save harmless UNIVERSITY, its officers, agents, and employees from damages arising out of the tortious acts of COUNTY, or its officers, agents, and employees acting within the scope of their employment and duties in performance of this Agreement subject to the limitations and conditions of the Oregon Tort Claims Act, ORS 30.260 through 30.300.

16. AUDIT OF PAYMENTS

COUNTY either directly or through a designated representative may audit the records of UNIVERSITY at any time during the three year period from the date of completion or termination of this Agreement. This audit shall only be directed to services provided by UNIVERSITY and payments provided by COUNTY under terms of this Agreement. If an audit discloses that payments to UNIVERSITY were in excess of the amount to which UNIVERSITY was entitled, UNIVERSITY shall repay the amount of excess to COUNTY. Repayment shall be made in a manner specified by COUNTY.

17. RECORD CONFIDENTIALITY

A. UNIVERSITY agrees to keep all client records confidential in accordance with the applicable provisions of state law.

B. The use or disclosure by any part of any information concerning a patient for any purpose not directly connected with the administration of the COUNTY or UNIVERSITY'S responsibilities with respect to services provided under this Agreement is prohibited except on written consent of the patient, his/her attorney, or the person legally responsible for the patient.

C. Only upon receipt of written consent from the patient, his/her attorney, or the person legally responsible for the patient, or where required by law, will UNIVERSITY provide access to patient's records.

18. ASSIGNMENT

This Agreement may not be assigned by UNIVERSITY without prior written consent of COUNTY.

19. MODIFICATION

Any modification of the provisions of this Agreement shall be reduced to writing and signed by the parties.

20. INTEGRATION

This Agreement contains the entire Agreement between the parties and supersedes all prior written or oral discussions or Agreements.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their duly appointed officers the date first written above.

OREGON HEALTH SCIENCES UNIVERSITY

MULTNOMAH COUNTY, OREGON

By: _____
David M. Witter, Jr.
Interim Vice President for
Institutional Administration, OHSU

By: _____
Gladys McCoy
Multnomah County Chair

Date: _____

Date: _____

93-6001768W
Federal I.D. Number

HEALTH DIVISION
By: Billi Odegaard
Billi Odegaard, Director

Date: 5/31/89

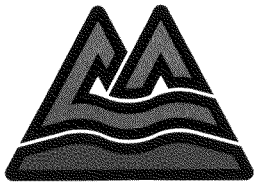
HEALTH DIVISION
By: [Signature]
Program Manager

Date: 5/31/89

APPROVED AS TO FORM:

LAURENCE KRESSEL
County Counsel for
Multnomah County, Oregon

By: _____
Deputy County Counsel



MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS
ROOM 605, COUNTY COURTHOUSE
1021 S.W. FOURTH AVENUE
PORTLAND, OREGON 97204

GLADYS McCOY •	Chair	• 248-3308
PAULINE ANDERSON •	District 1	• 248-5220
GRETCHEN KAFOURY •	District 2	• 248-5219
RICK BAUMAN •	District 3	• 248-5217
	District 4	• 248-5213
JANE McGARVIN •	Clerk	• 248-3277

June 29, 1989

Mr. Duane Zussy, Director
Department of Human Services
426 SW Stark
Portland, OR

Dear Mr. Zussy:

Be it remembered, that at a meeting of the Board of County Commissioners held June 29, 1989, the following action was taken:

In the matter of ratification of an intergovern-)
mental revenue agreement with State of Oregon)
Adult and Family Services whereby State will)
reimburse the County for dental services provided)
to Title 19 clients for period July 1, 1989)
through June 30, 1990 R-19)

Upon motion of Commissioner Bauman, duly seconded by
Commissioner Anderson, it is unanimously

ORDERED that said Intergovernmental Agreement be ratified.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By _____
Jane McGarvin
Clerk of the Board

jm
cc: Budget
Finance
Health

DATE SUBMITTED _____

(For Clerk's Use)
Meeting Date 6/29/89
Agenda No. R-19

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: Ratification of Intergovernmental Agreement

Informal Only* _____
(Date)

Formal Only _____
(Date)

DEPARTMENT Human Services
Multnomah County Chair DIVISION Health

CONTACT Richard Abrahamson TELEPHONE 3674

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Duane Zussy/Scott Clement

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Ratification of Intergovernmental Revenue Agreement between Multnomah County and State of Oregon Adult and Family Services Division whereby the State will reimburse the County for dental services provided to Title 19 clients for the period of July 1, 1989 through June 30, 1990.

FULL COPY OF THE CONTRACT AVAILABLE AT THE CLERK OF THE BOARD.

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☒ RATIFICATION

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA _____

IMPACT:

PERSONNEL

☐ FISCAL/BUDGETARY

☐ GENERAL FUND

OTHER _____

BOARD OF
COUNTY COMMISSIONERS
1989 JUN 20 PM 4:16
MULTNOMAH COUNTY
OREGON

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: Duane Zussy (w)

BUDGET / PERSONNEL: Thomas A. Sny

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) Arminde/Bron

OTHER _____
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

DATE SUBMITTED _____

(For Clerk's Use)

Meeting Date _____

Agenda No. _____

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: Ratification of Intergovernmental Agreement

CLK
+ 9

Informal Only* _____

(Date)

Formal Only _____

(Date)

Human Services

DEPARTMENT Multnomah County Chair DIVISION Health

CONTACT Richard Abrahamson TELEPHONE 3674

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Duane Zussy/Scott Clement

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Ratification of Intergovernmental Revenue Agreement between Multnomah County and State of Oregon Adult and Family Services Division whereby the State will reimburse the County for dental services provided to Title 19 clients for the period of July 1, 1989 through June 30, 1990.

FULL COPY OF THE CONTRACT AVAILABLE AT THE CLERK OF THE BOARD.

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☒ RATIFICATION

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA _____

IMPACT:

PERSONNEL

☐ FISCAL/BUDGETARY

☐ GENERAL FUND

OTHER _____

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: _____

BUDGET / PERSONNEL: _____ / _____

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) _____

OTHER _____

(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

CONTRACT APPROVAL FORM

(See instructions on reverse side)

TYPE I

- Amendment to above, Number _____
(Original Contract Amount _____)

Amendment to above, Number _____
(Original Contract Amount _____)

TRANSACTION CODE		P O		AGENCY		PO DATE		m m d d y y		ACCOUNTING PERIOD		m m y y		BUDGET FY		y y		ACTION <input type="checkbox"/> Original Entry (E) <input type="checkbox"/> Adjustment (M)	
VENDOR CODE				VENDOR NAME										TOTAL AMOUNT		\$			
LINE NO.	CONTRACT NUMBER	FUND	AGENCY	ORGANIZATION	ACTIVITY	OBJECT	SUB OBJ	REPT CATEG	DESCRIPTION				AMOUNT		INC/DEC IND				
		156	010	0811				0316	2603 Rev Code				\$ 2500						
		156	010	0812				0316	2603 Rev Code				\$ Requirements						
													\$ 2500						
													\$						



MULTNOMAH COUNTY OREGON

DEPARTMENT OF HUMAN SERVICES
HEALTH DIVISION
426 S.W. STARK STREET, 8TH FLOOR
PORTLAND, OREGON 97204
(503) 248-3674

BOARD OF COUNTY COMMISSIONERS
GLADYS McCOY • CHAIR OF THE BOARD
PAULINE ANDERSON • DISTRICT 1 COMMISSIONER
GRETCHEN KAFOURY • DISTRICT 2 COMMISSIONER
RICK BAUMAN • DISTRICT 3 COMMISSIONER
POLLY CASTERLINE • DISTRICT 4 COMMISSIONER

MEMORANDUM

TO: Gladys McCoy
Multnomah County Chair

VIA: Duane Zussy, Director
Department of Human Services

FROM: Billi Odegaard, Director *Billi (swe)*
Health Services Division

DATE: June 9, 1989

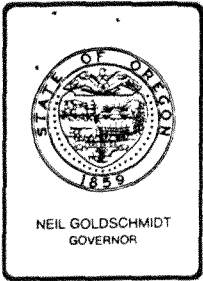
SUBJECT: Intergovernmental Revenue Agreement with Adult and Family Services
Division

Recommendation: The Health Division and the Department of Human Services recommend County Chair approval of this \$5,000 intergovernmental revenue agreement with the State Adult and Family Services Division for the period July 1, 1989, to June 30, 1990.

Analysis: This Contract authorizes the Health Division to provide dental care to Title 19 eligible clients without prior authorization and to be reimbursed up to \$5,000 for those services.

Background: Traditionally, the state does not reimburse for dental care unless the care has been prior authorized.

[4834K-p]



Department of Human Resources

AFS Contract No. 90024

ADULT AND FAMILY SERVICES DIVISION

PUBLIC SERVICE BUILDING, SALEM, OREGON 97310

Medicheck Dental Services

This Contract is between the State of Oregon acting by and through its Adult and Family Services Division hereafter called Department, and County of Multnomah, Multnomah County Department of Human Services, hereafter called Contractor.

1. Retirement System Status

Contractor is a contributing employer for the Public Employees' Retirement System and will be responsible for any federal or state taxes applicable to this payment.

2. Basic Purpose of Contract

To provide for Dental services to Medicheck eligible clients of Department within the limits of the Medicheck Program.

3. Statement of Work

- a. Contractor agrees to provide services authorized under the Dental/Denturist Services for AFS Medical Assistance Program which is in effect at the time services are performed.
- b. The above Dental/Denturist Services for AFS Medical Assistance Program is hereby incorporated into and made part of this Contract.

Begin: July 1, 1989

End: June 30, 1990

- c. In order to facilitate services, Department and Contractor also agree to the following processes and liaisons:

Mutually:

- (1) Have their liaison representatives meet when necessary to discuss problems of mutual concern:

Department will:

- (1) Assign representatives from the Multnomah Region as liaison to Contractor;
- (2) Refer eligible participants to Contractor as appropriate;
- (3) Process and pay authorized invoices submitted by Contractor without requirement for prior authorization in accord with published fee schedule.

Contractor will:

- (1) Assign supervisory level representatives from staff as liaison with the Multnomah Region of Department;
- (2) Record all referrals, from Department;
- (3) Maintain records of services and expenditures in program;
- (4) Provide Department with a report of services in such format and at such times as requested;
- (5) Without reimbursement from AFS provide dental diagnostic services and treatment, to that extent feasible, to eligible AFS clients should the total value of services billed for reimbursement from AFS exceed \$5,000.

4. Consideration

- a. Department agrees to pay Contractor at the fee rates stated in the AFS Dental/Denturist Services Guide not to exceed the sum of \$5,000 for accomplishment of the work.
- b. Interim payments shall be made to Contractor. Interim payments that are included as part of this Contract shall be made according to the following schedule: By invoice monthly with final invoices due no later than July 15, 1990.

5. Travel

Travel expenses based upon appropriate state rates shall not be reimbursed to the Contractor by the Department and are not included in the amount of consideration listed in 4. above. Travel expenses are estimated in the amount of \$ None.

6. Government Employment Status

- a. The Contractor certifies that it is not currently employed by the federal government.
- b. Contractor certifies it is a political subdivision of the State of Oregon.

7. Subcontracts

Contractor shall not enter into any subcontracts for any of the work scheduled under this Contract without obtaining prior written approval from the Department.

8. Dual Payment

Contractor shall not be compensated for work performed under this Contract from any other department of the State of Oregon.

9. Funds Available and Authorized

Department certifies at the time the contract is written that sufficient funds are available and authorized for expenditure to finance costs of this Contract within the Department's current appropriation or limitation.

10. Termination

This Contract may be terminated by mutual consent of both parties, or by either party upon 30 days' notice, in writing and delivered by certified mail or in person.

The Department may terminate this Contract effective upon delivery of written notice to the Contractor, or at such later date as may be established by the Department, under any of the following conditions:

- a. If Department funding from federal, state, or other sources is not obtained and continued at levels sufficient to allow for purchase of the indicated quantity of services. When possible, and when agreed upon, the contract may be modified to accommodate a reduction in funds.
- b. If federal or state regulations or guidelines are modified or changed in such a way that the services are not longer allowable or appropriate for purchase under this Contract.
- c. If any license or certificate required by law or regulation to be held by the Contractor to provide the services required by this Contract is for any reason denied, revoked, or not renewed.

Any such termination of this Contract shall be without prejudice to any obligations or liabilities of either party already accrued prior to such termination.

The Department by written notice of default (including breach of contract) to the Contractor may terminate the whole or any part of this Agreement:

- a. If the Contractor fails to provide services called for by this Contract within the time specified herein or any extension thereof; or
- b. If the Contractor fails to perform any of the other provisions of this Contract, or so fails to pursue the work as to endanger performance of this Contract in accordance with its terms, and after receipt of written notice from the Department, fails to correct such failures within 10 days or such longer period as the Department may authorize.

The rights and remedies of the Department provided in the above clause related to defaults (including breach of contract) by the Contractor shall not be exclusive and are in addition to any other rights and remedies provided by law or under this Contract.

11. Access to Records

The Department, the Secretary of State's Office of the State of Oregon, the federal government, and its duly authorized representatives shall have access to the books, documents, papers, and records of the Contractor which are directly pertinent to the specific contract for the purpose of making

audit, examination, excerpts, and transcripts.

12. Workers' Compensation Coverage

The Contractor is performing the contracted services with the help of others; the Contractor certifies that it has workers' compensation coverage and will keep it in force during the term of this Contract.

13. Ownership of Work Product

All work products of the Contractor which result from this Contract are the exclusive property of the Department.

14. Nondiscrimination

Contractor agrees to comply with all applicable requirements of federal and state civil rights and rehabilitation statutes, rules, and regulations.

(Copies are available from the Reference Supervisor, State Library; Supreme Court Library; Multnomah County Law Library; and University of Oregon Law Library.)

15. Special Federal Requirements

Contractor must comply with the relevant part of 45 CFR Part 74 including:

- a. Contractor agrees to comply with Executive Order 11246 entitled Equal Employment Opportunity as amended by Executive Order 11375 and as supplemented in Department of Labor Regulation 41 CFR Part 60. All subcontracts shall also comply with these provisions.
- b. Contractor shall maintain fiscal records and other records pertinent to this Contract. All fiscal records shall be maintained pursuant to accepted accounting standards and other records shall be maintained to the extent necessary to clearly reflect actions taken. Contractor further agrees to provide access to any books, documents, papers and records of Contractor which are pertinent to this Contract and, further, to allow the making of excerpts, transcripts, or performing audits or examination thereof. Such access shall be freely allowed to state and federal personnel and their duly authorized agents.

All such records shall be retained and kept accessible for three years following final payment and conclusion of all pending matters. All subcontracts shall also comply with these provisions.

In addition, the Contractor and his agents, employees and subcontractors shall maintain all such records fully confidential. Such confidential status shall be in compliance with the requirements stated in 45 CFR 205.50 and 42 CFR 431 subpart F.

- c. Contractor shall abide by all mandatory standards and policies which relate to energy efficiency and which are contained in the State of Oregon energy conservation plan which was issued in compliance with the Energy Policy and Conservation Act (PL94-165). All subcontracts shall also be in compliance with the foregoing.

16. Executive Department Approval

Executive Department and Department of Justice approval is not required before any work may begin under this Contract.

17. Relations Among Parties Affected By Agreement:

Notwithstanding any provisions under which Department agrees to accept liability, including the indemnification of Contractor or others, the liability of Department, for all events arising under this Agreement, is limited by Article XI, Section 7, of the Oregon Constitution and the Oregon Tort Claims Act. Liability of Contractor is limited to the sums and limitations stated in Article XI, Section 11, of the Oregon Constitution and the Oregon Tort Claims Act.

a. Responsibility for Performance

Contractor, in performing its duties to provide or arrange for the provisions of services and goods pursuant to this Agreement, may employ dentists, dental personnel, technicians, hospitals, laboratories, or other personnel and facilities as it deems appropriate and in a manner it deems appropriate.

b. Insurance and Indemnification

(1) Subject to the opening provision of this Section, Contractor agrees to indemnify, defend and hold harmless Department and its officers and employees against any actions, suits or judgments arising from obligations under this Agreement for which Contractor is responsible.

(2) Subject to the opening provision of this Section, Department agrees to indemnify, defend and hold harmless Contractor and its partners, officers and employees against any actions, suites or judgments for any liability for damages to life or property for which Department is responsible.

c. Department\and Members Not Agent or Representative of Contractor

Neither Department nor any of Department's clients is the agent or representative of Contractor and neither is liable for any acts or omissions of Contractor, its agents or employees, or any Dentist, or any organization with which Contractor has made or hereafter makes arrangements for performance of services or provision of goods under this Agreement.

d. Contractor Not Employee, Officer or Agent of Department

Contractor and its employees and agents are performing the contracted duties under this Agreement as independent contractors and not as employees or agents of Department.

18. Entire Agreement

This Contract contains the entire agreement between the parties.

Changes may be made only through a written and timely executed amendment.

Contractor, by execution below, hereby certifies having read and understood the agreement and agrees to be bound by the terms of this Contract.

19. Contractor Data:

NAME: County of Multnomah
Multnomah County Department of Human Services
Health Division

ADDRESS: 426 Southwest Stark, Eighth Floor
Portland, OR 97204

SOCIAL SECURITY # N/A

CONTRACTOR CODE N/A

CONTRACTOR FEDERAL I.D.# 93-6002309

CONTRACTOR'S STATE I.D.# N/A

Signatures

CONTRACTOR by and through an
authorized official

STATE OF OREGON by and through its
Adult and Family Services Division

By _____
GLADYS MCCOY

By _____

MULTNOMAH COUNTY CHAIR
Title

Title

Date

Date

REVIEWED:

REVIEWED:

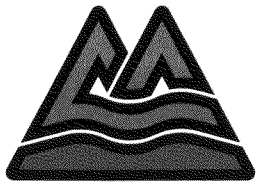
HSS Manager Date

Budget/Program Authority Date

Reviewed by AFS Contracts Manager _____ Date _____
(Initials)

APPROVED AS TO FORM:
Laurence Kressel
County Counsel for
Multnomah County

by _____
Deputy County Counsel



MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS
ROOM 605, COUNTY COURTHOUSE
1021 S.W. FOURTH AVENUE
PORTLAND, OREGON 97204

GLADYS McCOY •	Chair	• 248-3308
PAULINE ANDERSON •	District 1	• 248-5220
GRETCHEN KAFOURY •	District 2	• 248-5219
RICK BAUMAN •	District 3	• 248-5217
	District 4	• 248-5213
JANE McGARVIN •	Clerk	• 248-3277

June 29, 1989

Mr. Duane Zussy, Director
Department of Human Services
426 SW Stark
Portland, OR

Dear Mr. Zussy:

Be it remembered, that at a meeting of the Board of County Commissioners held June 29, 1989, the following action was taken:

Request of the Department of Human)
Services for approval of Budget Modification)
DHS #71 making an appropriation transfer in the)
amount of \$61,000 within Health Services from)
Personal Services (salary savings in Disease)
Control and Corrections Health) to Corrections)
Health, Professional Services, to cover project)
outside referral expenses	R-20)

Upon motion of Commissioner Bauman, duly seconded by Commissioner Anderson, it is unanimously

ORDERED that said request be approved, and budget modification be implemented.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By _____
Jane McGarvin
Clerk of the Board

jm
cc: Budget
Finance
Health

BOARD OF
COUNTY COMMISSIONERS

1989 JUN 20 PM 4:17

BUDGET MODIFICATION NO. DHS #71

CLATSOP COUNTY
OREGON

(For Clerk's Use) Meeting Date:
Agenda No.:

6/29/89
R-20

1. REQUEST FOR PLACEMENT ON THE AGENDA FOR _____

DEPARTMENT Human Services

DIVISION Health

CONTACT Scott Clement/Tom Fronk

TELEPHONE ext. 3674

NAME OF PERSON MAKING PRESENTATION TO BOARD Duane Zussy

SUGGESTED AGENDA TITLE (To assist in preparing a description for the printed agenda:

Budget Modification DHS #71 requests approval to move salary savings from Health Division General Fund program to Professional Services to cover projected outside referral expenses.

(ESTIMATED TIME NEEDED ON THE AGENDA _____)

2. DESCRIPTION OF MODIFICATION (Explain the changes this bud mod makes. What budget does it increase? What do changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)

It is projected that the Corrections Health Program will spend \$61,000 beyond its budget for outside medical referrals. These expenses are highly variable, and a handful of severe cases within a year can easily cause overexpenditures of this size.

As the size of the entire DHS General Fund appropriation for Materials and Services is relatively small, and Corrections Health outside referrals is the largest single item within this appropriation, the Department is at risk of overspending its General Fund Materials and Services appropriation.

This amendment protects against this possibility by transferring salary savings from the Health Division General Fund program into Professional Services. Savings moved are from both Disease Control and Corrections, and result from a wide assortment of vacancies over the entire fiscal year.

3. REVENUE IMPACT (Explain revenues being changed and the reason for the change.)

NONE.

4. CONTINGENCY STATUS (To be completed by Finance/Budget.)

Originated by: <u>Tom Fronk</u>	Date: <u>6/16/89</u>	Department Director: <u>Duane Zussy (M)</u>	Date: <u>6/16/89</u>
Finance/Budget: <u>Thomas S. Suggs</u>	Date: <u>6/19/89</u>	Employee Relations:	Date:
Board Approval: <u>Jane McLean</u>	Date: <u>6/29/89</u>		

Sent GS
7-12-89

Document Number	Action	Fund	Agency	Organization	Object Code	Current Amount	Revised Amount	Increase (Decrease)	Subtotal	Description
		100	010	0220	5100			(14258)		Permanent
		100	010	0220	5500			(2095)		Fringe
		100	010	0950	5100			(32592)		Permanent
		100	010	0950	5500			(12055)		Fringe
		100	010	0950	6110			61000		Professional Services

REVENUE TRANSACTION	RB []	GM []	TRANSACTION DATE	ACCOUNTING PERIOD	BUDGET FISCAL YEAR
---------------------	--------	--------	------------------	-------------------	--------------------

TOTAL REVENUE CHANGE		TOTAL REVENUE CHANGE	
0			



MULTNOMAH COUNTY OREGON

DEPARTMENT OF HUMAN SERVICES
HEALTH DIVISION
426 S.W. STARK STREET, 8TH FLOOR
PORTLAND, OREGON 97204
(503) 248-3674

BOARD OF COUNTY COMMISSIONERS
GLADYS McCOY • CHAIR OF THE BOARD
PAULINE ANDERSON • DISTRICT 1 COMMISSIONER
GRETCHEN KAFOURY • DISTRICT 2 COMMISSIONER
RICK BAUMAN • DISTRICT 3 COMMISSIONER
POLLY CASTERLINE • DISTRICT 4 COMMISSIONER

MEMORANDUM

TO: Gladys McCoy
Multnomah County Chair

VIA: Duane Zussy, Director *Duane Zussy (cc)*
Department of Human Services

FROM: *Bill Odegard*
Bill Odegard, Director
Health Division

DATE: June 16, 1989

SUBJECT: RECOMMENDATION TO APPROVE BUDGET MODIFICATION

RECOMMENDATION: The Health Division recommends approval by the Board of County Commissioners of the attached budget modification, DHS#71. This modification transfers salary savings from within the Health Division General Fund program to Professional Services.

ANALYSIS: Corrections Health is projected to overspend its budget by \$61,000 for outside medical referrals. These expenses are highly variable, and a small number of severe cases can cause overexpenditures such as this. The 1989-90 budget for referrals has been increased significantly.

This budget action is necessary only in that it protects the Department from overspending its legal appropriation. Overspending a Materials and Services appropriation at the fund level within DHS would be a legal violation.

RECOMMENDATION: The Health Division recommends that this budget modification be approved. Approval of this modification will provide protection against overspending our legal appropriation.



MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS
GLADYS McCOY, CHAIR
PAULINE ANDERSON
POLLY CASTERLINE
GRETCHEN KAFOURY
RICK BAUMAN

DEPARTMENT OF GENERAL SERVICES
PORTLAND BUILDING
1120 SW FIFTH, 14th FLOOR
PORTLAND, OR 97204-1934
(503) 248-3300

OFFICE OF THE DIRECTOR	(503) 248-3303
PLANNING & BUDGET	(503) 248-3883
COUNTY COUNSEL	(503) 248-3138
EMPLOYEE SERVICES	(503) 248-5015
FINANCE	(503) 248-3312
LABOR RELATIONS	(503) 248-5135

MEMORANDUM

TO: Gladys McCoy
Chair, Board of County Commissioners

FROM: Tom Simpson
Analyst, Planning and Budget Division

DATE: June 19, 1989

SUBJECT: DHS Budget Modification 71

The attached budget modification uses personnel savings to cover projected overexpenditure in Outside Referrals for the Corrections Health Program.

The savings resulted from the delayed hiring of various positions in Disease Control and Corrections Health throughout the year. The savings will be used to enhance an existing program, not start a new one. The use of the savings will not effect the County's Beginning Working Capital for Fiscal Year 1989-90 because additional savings have resulted since the original projection of year end savings.

If this money is not transferred, the department runs the risk of over spending Materials and Supplies in the General Fund and violating Oregon Budget Law.

6933F/TS/js

cc: Jack Horner
Dave Warren
Ardys Craghead
Tom Fronk

File: Correspondence

June 29, 1989

RECEIVED FROM JANE McGARVIN

CLERK, BOARD OF COUNTY COMMISSIONERS . MULTNOMAH COUNTY, OREGON

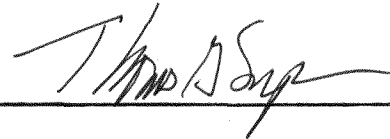
BUDGET

BUDGET MODIFICATION DHS #71

APPROVED

R-20

BOARD OF
COUNTY COMMISSIONERS
1989 JUL 18 PM 3:36
MULTNOMAH COUNTY
OREGON





MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS
ROOM 605, COUNTY COURTHOUSE
1021 S.W. FOURTH AVENUE
PORTLAND, OREGON 97204

GLADYS McCOY •	Chair	• 248-3308
PAULINE ANDERSON •	District 1	• 248-5220
GRETCHEN KAFOURY •	District 2	• 248-5219
RICK BAUMAN •	District 3	• 248-5217
	District 4	• 248-5213
JANE MCGARVIN •	Clerk	• 248-3277

June 29, 1989

Mr. Duane Zussy, Director
Department of Human Services
426 SW Stark
Portland, OR

Dear Mr. Zussy:

Be it remembered, that at a meeting of the Board of County Commissioners held June 29, 1989, the following action was taken:

In the matter of ratification of a renewal)
agreement with the City of Portland whereby)
County will continue to carry administrative)
responsibility for the Area Agency on Aging)
(Aging Services Division) during FY 89-90 R-21)

Upon motion of Commissioner Bauman, duly seconded by Commissioner Anderson, it is unanimously

ORDERED that said Intergovernmental Agreement be ratified.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By _____
Jane McGarvin
Clerk of the Board

jm
cc: Budget
Finance
Aging Services

DATE SUBMITTED _____

(For Clerk's Use)
Meeting Date 6/29/89
Agenda No. R-21

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: Contract with Multnomah County for Funding/
Administration of Area Agency on Aging and
Portland/Multnomah Commission on Aging

Informal Only* _____ (Date) _____ Formal Only _____ (Date) _____

DEPARTMENT Office of County Executive DIVISION Aging Services

CONTACT Marie Eighmey TELEPHONE 248-3646

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Duane Zussy/Jim McConnell

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Aging Services Division requests ratification of this renewal Agreement with City of Portland, whereby Multnomah County will continue to carry administrative responsibility for the Area Agency on Aging (Aging Services Division) during FY 89-90. The County will receive \$294,214 from the City for AAA Programs in the first two quarters of the year. Under terms of the agreement, the contract will be amended prior to January 1, 1990, to incorporate negotiated City/County funding apportionments for aging services for the remainder of the year based on Resolution A-Urban Services Standards and costs. This agreement also provides for the City to retain administrative responsibility for the Portland/Multnomah Commission on Aging, with the County providing one-half the local funding (\$75,611) to the City for FY 89-90.

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☒ RATIFICATION

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA _____

IMPACT:

☐ PERSONNEL
☐ FISCAL/BUDGETARY
☐ General Fund
Other _____

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: Duane Zussy (PC)

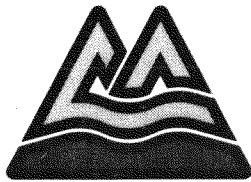
BUDGET/PERSONNEL Thomby S. Saper

COUNTY COUNSEL (Ordinances, Resolution, Agreements, Contracts) John L. ...

OTHER _____
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

1989 JUN 20 PM 4:17
CLERK OF
COUNTY COMMISSIONERS
MULTNOMAH COUNTY
OREGON



MULTNOMAH COUNTY OREGON

DEPARTMENT OF HUMAN SERVICES
AGING SERVICES DIVISION
ADMINISTRATIVE OFFICES
426 S.W. STARK, 5TH FLOOR
PORTLAND, OREGON 97204
(503) 248-3646

BOARD OF COUNTY COMMISSIONERS
GLADYS McCOY • CHAIR OF THE BOARD
PAULINE ANDERSON • DISTRICT 1 COMMISSIONER
GRETCHEN KAFOURY • DISTRICT 2 COMMISSIONER
RICK BAUMAN • DISTRICT 3 COMMISSIONER
POLLY CASTERLINE • DISTRICT 4 COMMISSIONER

MEMORANDUM

TO: Gladys McCoy, Chair
Board of County Commissioners

THROUGH: Duane Zussy, Director *Duane Zussy for*
Department of Human Services

FROM: Jim McConnell, Director *Jim McConnell for*
Aging Services Division

DATE: June 14, 1989

SUBJECT: Intergovernmental Agreement
Between the City of Portland and Multnomah County for Aging Services

Recommendation: That the Chair of the Board and the Board of County Commissioners approve the attached 1989-90 Intergovernmental Agreement for Aging Services between the County and the City of Portland.

Analysis: The agreement is for a twelve-month period and includes:

- a) City funding for Aging Services Division in the amount of \$294,214 for the first six months of the fiscal year;
- b) an agreement for County and City to negotiate "Urban Services" definitions and costs and to incorporate the results of negotiations into an amendment to this agreement to be completed prior to January 1, 1990;
- c. County funding for PMCoA for a 12-month period amounting to \$75,611.

Background: This agreement is renewed annually and enumerates the respective roles and responsibilities of the County and City relative to the Area Agency on Aging (AAA). The City and County have been jointly designated as the AAA since 1974. The County assumed responsibility for administration of the AAA in 1985.

A draft copy of this agreement has been sent to Dan Steffey at the City for review and comment. Any changes proposed by the City will be forwarded to the Chair's office as soon as they are received.

cc: Rick Bauman, Liaison Commissioner

[7316D m/2]

C O P Y

INTERGOVERNMENTAL AGREEMENT FOR OPERATIONS
OF THE AREA AGENCY ON AGING

SECTION I. INTRODUCTION

This agreement is between the City of Portland, hereinafter called CITY, and Multnomah County, hereinafter called COUNTY. This agreement, subject to execution by all parties, will renew the agreement originally executed on January 1, 1984, and will renew and extend that agreement from July 1, 1989 through June 30, 1990 or until it is terminated, amended, extended, or replaced.

SECTION II. RECITALS

- A. WHEREAS, there are over 107,000 persons over the age of 60 in the CITY and the COUNTY; and
- B. WHEREAS, CITY and COUNTY recognize the problems of those elderly persons with fixed incomes and frail health, and have demonstrated their support for services to this population; and
- C. WHEREAS, pursuant to Section 305 of the Older Americans Act of 1965, as amended, the Senior Services Division (hereinafter called the State) has designated the geographic boundaries of Multnomah County including the incorporated areas of the City of Portland, as one planning and service area; and
- D. WHEREAS, the parties by concurrent action in 1974, and in keeping with the Intergovernmental Cooperation provisions of ORS Chapter 190, agreed to serve as the Area Agency on Aging (hereinafter called the AAA) to plan, coordinate and conduct a comprehensive social service delivery system for elderly residents within the boundaries of Multnomah County (the State designated service area) for the period beginning July 1, 1974 and continuing until this agreement is terminated or replaced; and
- E. WHEREAS, the parties agreed in 1984 that the COUNTY would serve as the administrative unit for the Area Agency on Aging; and
- F. WHEREAS, the designation of an administrative unit to assume the responsibilities of the AAA is necessary to receive Federal funds under the Older American Act, State funds through Oregon Project Independence, and Federal/State funds under Title XIX of the Social Security Act; and
- G. WHEREAS, it is the goal of the CITY and COUNTY to jointly fund the Portland/Multnomah Commission on Aging (hereinafter called the PMCoA) as the citizens advisory group in equal shares; and
- H. WHEREAS, the CITY and COUNTY are both committed through Aging Policy for Portland and Multnomah County of 1982 to support specialized services to the elderly;

THEREFORE, CITY and COUNTY agree as follows.

SECTION III: AGREED/CITY AND COUNTY

- A. CITY and COUNTY will continue to jointly fund the AAA for the period of this agreement. Prior to January 1, 1990, CITY and COUNTY agree to negotiate a revised funding agreement for the AAA based on determination of respective roles and responsibilities under the terms of Resolution A. CITY and COUNTY will determine what activities of Aging Services Division are "Urban Services" and the costs of those services for the purpose of deciding a continuing level of CITY funding beginning January 1, 1990.
- B. Funding for the AAA and PMCoA will not be reduced as a result of these negotiations.
- C. Agreements resulting from the negotiations will be incorporated into amendments to this agreement between the CITY and COUNTY to begin January 1, 1990.
- D. CITY and COUNTY will continue to jointly fund the PMCoA as the citizen advisory group in equal shares for the period of this agreement.
- E. COUNTY will continue to have administrative responsibility for the AAA until this agreement is terminated or replaced.
- F. The AAA shall operate as a separate division, called the Aging Services Division of the Department of Human Services.
- G. The administrative responsibility for the Portland/Multnomah Commission on Aging will remain with CITY.

SECTION IV: AGREED/COUNTY

- A. Pursuant to ORS 190.030(1) COUNTY shall perform within the boundaries of COUNTY, all services to the elderly prescribed by the Annual Plan, as approved under the Older Americans Act, Oregon Project Independence, and Title XIX (Medicaid) SSBG/GA Program. In the event CITY fails to provide its share of local funding based on the mutually approved Annual Plan, COUNTY at its discretion may review and revise its obligation under this Section.
- B. COUNTY shall maintain sub-planning and service area districts within COUNTY boundaries and shall maintain advisory committees for each of these designated sub-planning and service area districts. The advisory committees shall have review and comment authority on all funds and services allocated to the respective sub-districts.
- C. COUNTY shall provide the following reports and documents to the Portland/Multnomah Commission on Aging:
 - Annual Plan and any modifications thereto;
 - Copies of program performance reports.

- D. COUNTY shall provide to the CITY's Office of Housing and Community Development all billing invoices and any other program reports listed in Section IV.C as requested by the designated Housing and Community Development Coordinator.
- E. COUNTY will hold intact the AAA policy of contracting for services and developing and implementing a single entry system.

SECTION V: AGREED/CITY

- A. Pursuant to ORS 190.030 (1) CITY hereby assigns to COUNTY the responsibility and authority to perform for CITY, services to the elderly within the city boundaries, as prescribed in the Annual Plan and approved by State under the Older Americans Act, Oregon Project Independence, and Title XIX/SSBG/GA program.
- B. The PMCOA shall serve as the CITY's liaison with the AAA to receive program reports and documents listed in Section IV.C. CITY's designated Housing and Community Development Coordinator shall serve as the CITY's liaison to receive billing invoices from the COUNTY.
- C. CITY shall provide to COUNTY, within 30 days of its request, comments on reports and documents received from COUNTY under the terms of this agreement.

SECTION VI: COMPENSATION - METHOD OF PAYMENT

- A. It is the policy of CITY and COUNTY together to provide the required local funding for the AAA. The provision of funding by CITY and COUNTY shall be determined through approval of respective CITY and COUNTY annual budgets for AAA.
- B. Quarterly payments to be paid by CITY in the following schedule for FY 89/90 are:

August 1, 1989	\$147,107
October 1, 1989	<u>\$147,107</u>
TOTAL	\$294,214
- C. COUNTY shall provide to CITY one-half of the required local funding for the PMCoA. COUNTY shall pay the total amount due for FY 89-90 to CITY in a single payment on or before December 31. Any portion thereof unused during the fiscal year shall be returned to COUNTY.
- D. An annual lump-sum payment for PMCoA will be paid by COUNTY to CITY on December 31, 1989, in the amount of \$75,611.
- E. PMCoA has agreed to administer the long term care ombudsman designee program. AAA has designated \$8,200 of its allocation for this Ombudsman program. These \$8,200 are included in the \$75,611 total funding in item D for PMCoA. In the event that PMCoA will not administer the Ombudsman program, funding for the Ombudsman program will return to AAA.

- F. COUNTY will waive indirect costs for the Older Americans Act and Oregon Project Independence funds now and in the future. COUNTY will not divert these funds from services to pay indirect costs. COUNTY will charge indirect costs on Title XIX Administrative dollars and any new Federal and State dollars as allowed.
- G. COUNTY shall support the AAA policy of allocating funds and services, for non-restricted funding sources, to the designated sub-planning and service area districts through an allocation formula based on the in-need elderly population within COUNTY boundaries.

SECTION VII: PORTLAND/MULTNOMAH COMMISSION ON AGING

- A. Regarding the Portland/Multnomah Commission on Aging, the CITY and COUNTY agree to the following:
 - 1. The Board of COUNTY Commissioners and the CITY Council agree to maintain a Portland/Multnomah Commission on Aging.
 - 2. The administrative responsibility for the Portland/Multnomah Commission on Aging will remain with the CITY.
 - 3. It is the policy of the CITY and COUNTY to provide one-half of the required local funding based on the mutually approved work plan of the Portland/Multnomah Commission on Aging.
 - 4. The purpose of the Commission shall be to provide leadership to improve the quality of living for aging persons, as well as disabled persons as set forth in ORS 410 (henceforth implied in reference to the elderly).
 - 5. The Commission shall carry out the above purpose by:
 - a. representing the interests of the elderly consumer on all matters relating to the development and administration of the Area Agency on Aging's Annual Plan of Action and the operations conducted thereunder;
 - b. meeting the basic needs of the elderly and promoting independent and dignified living for them through the processes of evaluating the service system's capacity to meet basic needs and advocating for necessary changes in services;
 - c. developing and providing ongoing review of goals, objectives and priorities for service delivery to the elderly in Portland/Multnomah County in conjunction with the CITY and COUNTY;
 - d. providing ongoing advice and guidance on policy decisions and program development, both in the planning and implementation phases, to the Area Agency on Aging, the CITY and COUNTY governments;

- e. representing the views of older people in advising the Area Agency on Aging regarding development of a long range plan for a coordinated and comprehensive system of services and the development of an Annual Plan of Action which specifies strategies and activities to make progress toward meeting the goals of the long range plan;
 - f. representing the views of older people to the general community and providing review and comment to elected officials, decision-makers, agencies and organizations regarding public issues and proposals of interest to older people;
 - g. serving an advocacy role on behalf of older persons through:
 - legislative advocacy before any legislative body, related to issues with significant impact on the elderly and aging services;
 - education of the general public concerning issues affecting older persons through dissemination of information, including public forums and conferences;
 - advocacy for needed programs and services in the public and private sector; and
 - coordination of its advocacy activities with other community groups.
 - h. conducting studies and hearings to identify, categorize, and prioritize the needs of older persons in Portland and Multnomah County;
 - i. preparing, publishing and disseminating its findings to the COUNTY and the CITY, the Area Agency on Aging and interested persons, groups and entities in the community; and
 - j. assisting appropriate agencies in identifying and securing grants to help fund programs for older persons.
6. The Commission shall be composed of twenty-five (25) members. Members shall serve without compensation, except they may be reimbursed for reasonable expenses incurred in the performance of their duties. Representation shall be as follows:
- a. at least fifty-one percent (51%) shall be persons over 60 years of age;
 - b. low income persons (125% federal poverty maximum) shall be represented at least in proportion to their number in Portland/Multnomah County; and

- c. racial minority persons shall be represented at least in proportion to their numbers in Portland/Multnomah County; and
- d. adult disabled persons, as set forth in ORS 410 shall be represented at least in proportion to their numbers in Portland/Multnomah County;
- e. distribution of membership shall encompass all areas of Multnomah County, including rural, as well as urban.
- f. In addition, membership distribution shall be as follows:
 - one (1) consumer representing each of the eight (8) District Advisory Councils;
 - one (1) elected official;
 - six (6) members representing retired persons organizations;
 - one (1) consumer representing disabled persons;
 - nine (9) members-at-large.
- g. Appointment of members to the Commission shall be made as follows:

The Mayor of the CITY of Portland shall appoint one (1) consumer each representing the North, Downtown, Northwest, and Near Northeast District Advisory Councils; four (4) members representing retired persons' organizations and four (4) members-at-large.

The Multnomah COUNTY Board Chair shall appoint one (1) consumer each representing the East County, Southwest, Northeast and Southeast District Advisory Councils; two (2) members representing retired persons organizations; five (5) members at-large and one (1) consumer representing disabled persons.

The Commission shall appoint one (1) elected official.

- 7. A regular term of appointment shall be for three (3) years, with appointments staggered so that one-third of the membership is appointed each year. Members may serve no more than two (2) consecutive full terms.
- 8. If the appointing authority has not filled a position within sixty (60) days of receipt of the Commission's nominations, the Commission shall be empowered to appoint members to fill vacancies.

9. The primary staff shall be selected by the Commission, in accordance with the CITY Civil Service process, and shall be directly responsible to the Commission.
- B. It is agreed by CITY and COUNTY that the purpose, composition, and funding of the PMCOA be maintained.

SECTION VIII: SEPARABILITY

- A. Should any Section or portion thereof, of this Agreement be held unlawful and unenforceable by any court of competent jurisdiction, or any administrative agency having jurisdiction over the subject matter, such decision shall apply only to specific Section or portion thereof directly specified in the decision. All other portions of the Agreement, and the Agreement as a whole shall continue without interruption for the term hereof.

SECTION IX. TERM OF AGREEMENT

- A. This continuation Agreement shall commence July 1, 1989 and continue until June 30, 1990 or until terminated or replaced. The agreement may be amended by written consent of the parties.

SECTION X. TERMINATION

- A. All or part of this contract may be terminated by mutual consent by both parties, or upon 60 days written notice by either party, delivered to the designated contact person.

IN WITNESS, the parties have caused this instrument to be executed by their
duly authorized officers.

Dated this _____ day of _____, 1989.

CITY OF PORTLAND

COUNTY OF MULTNOMAH

By: _____
J. E. 'Bud' Clark
City of Portland Mayor

BY: _____
Gladys McCoy
Multnomah County Chair

By: _____
City Auditor

APPROVED AS TO FORM:

By: _____
City Attorney

By: _____
County Counsel

Date: _____

Date: _____

AGING SERVICES DIVISION

TO: Gladys McCoy, Chair DATE: 6/16/89

FROM: Pat Kennedy PKK

SUBJECT: City/County Intergovt Agreement for

ACTION REQUESTED BY: Agngy Services

Before he went on vacation, Jim
McConnell indicated that he wanted
you to have a copy of the contract
that compares the current year's
contract language with proposed
language for FY 89-90. It is attached
here —

CHANGE COPY SHOWING
ADDITIONS/DELETIONS FROM THE CURRENT AGREEMENT
INTERGOVERNMENTAL AGREEMENT FOR OPERATIONS
OF THE AREA AGENCY ON AGING

SECTION I. INTRODUCTION

This agreement is between the City of Portland, hereinafter called CITY, and Multnomah County, hereinafter called COUNTY. This agreement, subject to execution by all parties, will renew the agreement originally executed on January 1, 1984, and will renew and extend that agreement from July 1, (1988) 1989 through June 30, (1989) 1990, or until it is terminated, amended, extended, or replaced.

SECTION II. RECITALS

- A. WHEREAS, there are over (100,000) 107,000 persons over the age of 60 in the CITY and the COUNTY; and
- B. WHEREAS, CITY and COUNTY recognize the problems of those elderly persons with fixed incomes and frail health, and have demonstrated their support for services to this population; and
- C. WHEREAS, pursuant to Section 305 of the Older Americans Act of 1965, as amended, the Senior Services Division (hereinafter called the State) has designated the geographic boundaries of Multnomah County including the incorporated areas of the City of Portland, as one planning and service area; and
- D. WHEREAS, the parties by concurrent action in 1974, and in keeping with the Intergovernmental Cooperation provisions of ORS Chapter 190, agreed to serve as the Area Agency on Aging (hereinafter called the AAA) to plan, coordinate and conduct a comprehensive social service delivery system for elderly residents within the boundaries of Multnomah County (the State designated service area) for the period beginning July 1, 1974 and continuing until this agreement is terminated or replaced; and
- E. WHEREAS, the parties agreed in 1984 that the COUNTY would serve as the administrative unit for the Area Agency on Aging; and
- F. WHEREAS, the designation of an administrative unit to assume the responsibilities of the AAA is necessary to receive Federal funds under the Older American Act, State funds through Oregon Project Independence, and Federal/State funds under Title XIX of the Social Security Act; and
- (G. WHEREAS, it is the goal of the CITY and COUNTY to jointly fund the AAA and the Portland/Multnomah Commission on Aging as the citizens' advisory group in equal shares;)

- G. WHEREAS, the CITY and COUNTY are both committed through Aging Policy for Portland and Multnomah County of 1982 to support specialized services to the elderly;
- H. THEREFORE, CITY and COUNTY agree as follows.

SECTION III: AGREED/CITY AND COUNTY

- A. CITY and COUNTY will continue to jointly fund the AAA and the Portland/Multnomah Commission on Aging (hereinafter called the PMCoA) for the period of this agreement. Prior to January 1, 1990, CITY and COUNTY agree to negotiate a revised funding agreement based on determination of respective roles and responsibilities under the terms of Resolution A. CITY and COUNTY will determine what activities of Aging Services Division are "Urban Services" and the costs of those services for the purpose of deciding a continuing level of CITY funding beginning January 1, 1990.
- B. Funding for the AAA and PMCoA will not be reduced as a result of these negotiations.
- C. Agreements resulting from the negotiations will be incorporated into amendments to this agreement between the CITY and COUNTY to begin January 1, 1990.
- D. COUNTY will continue to have administrative responsibility for the AAA until this agreement is terminated or replaced.
- F. The AAA shall operate as a separate division, called the Aging Services Division of the Department of Human Services.
- G. The administrative responsibility for the Portland/Multnomah Commission on Aging will remain with CITY.

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- A. Pursuant to ORS 190.030(1) COUNTY shall perform within the boundaries of COUNTY, all services to the elderly prescribed by the Annual Plan, as approved under the Older Americans Act, Oregon Project Independence, and Title XIX (Medicaid) SSBG/GA Program. In the event CITY fails to provide (one-half the) its share of local funding based on the mutually approved Annual Plan, COUNTY at its discretion may review and revise its obligation under this Section.

- B. COUNTY shall maintain sub-planning and service area districts within COUNTY boundaries and shall maintain advisory committees for each of these designated sub-planning and service area districts. The advisory committees shall have review and comment authority on all funds and services allocated to the respective sub-districts.
- C. COUNTY shall provide the following reports and documents to the Portland/Multnomah Commission on Aging:
 - Annual Plan and any modifications thereto;
 - Copies of program performance reports.
- D. COUNTY shall provide to the CITY's (Human Services Coordinator) Bureau of Housing and Community Development all billing invoices and any of the other program reports listed in Section IV.C as requested by the (Human Services Coordinator) designated Housing and Community Development Coordinator.
- E. COUNTY will hold intact the AAA policy of contracting for services and developing and implementing a single entry system.

SECTION V: AGREED/CITY

- A. Pursuant to ORS 190.030 (1) CITY hereby assigns to COUNTY the responsibility and authority to perform for CITY, services to the elderly within the city boundaries, as prescribed in the Annual Plan and approved by State under the Older Americans Act, Oregon Project Independence, and Title XIX/SSBG/GA program.
- B. The PMCOA shall serve as the CITY's liaison with the AAA to receive program reports and documents listed in Section IV.C. CITY's (Human Services Coordinator) designated Housing and Community Development Coordinator shall serve as the CITY's liaison to receive billing invoices from the COUNTY.
- C. CITY shall provide to COUNTY, within 30 days of its request, comments on reports and documents received from COUNTY under the terms of this agreement.

SECTION VI: COMPENSATION - METHOD OF PAYMENT

- A. It is the policy of CITY and COUNTY (for each) together to provide (one-half the) required local funding for the AAA. The provision of funding by CITY and COUNTY shall be determined through approval of respective CITY and COUNTY annual budgets for AAA.

(B. CITY shall pay to COUNTY on a quarterly basis the program's appropriation on or before July 1, October 1, January 1, and April 1. Any portion thereof unused during the fiscal year shall be returned to the CITY.)

B. Quarterly payments to be paid by CITY in the following schedule for FY (88/90) 89-90 are:

July 1, 19(88) <u>89</u>	(\$147,107)	<u>\$147,107</u>
October 1, 19(88) <u>89</u>	(\$142,573)	<u>\$147,107</u>
(January 1, 1989)	(\$142,572)	
(April 1, 1989)	(\$142,573)	
TOTAL	(\$570,290)	<u>\$294,214</u>

C. COUNTY shall provide to CITY (one-half) its share of (the) required local funding for the PMCoA. COUNTY shall pay (this amount) the total amount due for FY 89-90 to CITY (on an annual lump-sum basis) in a single payment on or before December 31. Any portion thereof unused during the fiscal year shall be returned to COUNTY.

D. An annual lump-sum payment for PMCoA will be paid by COUNTY to CITY on December 31, (1988) 1989, in the amount of (\$72,011) \$75,611.

E. PMCoA has agreed to administer the long term care ombudsman designee program. AAA has designated \$8,200 of its allocation for this Ombudsman program. These \$8,200 are included in the (\$72,011) \$75,611 total funding in item D for PMCoA. In the event that PMCoA will not administer the Ombudsman program, funding for the Ombudsman program will return to AAA

F. COUNTY will waive indirect costs for the Older American's Act and Oregon Project Independence funds now and in the future. COUNTY will not divert these funds from services to pay indirect costs. COUNTY will charge indirect costs on Title XIX Administrative dollars and any new Federal and State dollars as allowed.

G. COUNTY shall support the AAA policy of allocating funds and services, for non-restricted funding sources, to the designated sub-planning and service area districts through an allocation formula based on the in-need elderly population within COUNTY boundaries.

SECTION VII: PORTLAND/MULTNOMAH COMMISSION ON AGING

A. Regarding the Portland/Multnomah Commission on Aging, the CITY and COUNTY agree to the following:

1. The Board of COUNTY Commissioners and the CITY Council agree to maintain a Portland/Multnomah Commission on Aging.
2. The administrative responsibility for the Portland/Multnomah Commission on Aging will remain with the CITY.
3. It is the policy of the CITY and COUNTY to provide (one-half of) the required local funding based on the (mutual) mutually approved work plan of the Portland/Multnomah Commission on Aging.

4. The purpose of the Commission shall be to provide leadership to improve the quality of living for aging persons, as well as disabled persons as set forth in ORS 410 (henceforth implied in reference to the elderly).
5. The Commission shall carry out the above purpose by:
 - a. representing the interests of the elderly consumer on all matters relating to the development and administration of the Area Agency on Aging's Annual Plan of Action and the operations conducted thereunder;
 - b. meeting the basic needs of the elderly and promoting independent and dignified living for them through the processes of evaluating the service system's capacity to meet those needs and advocating for necessary changes in services;
 - c. developing and providing ongoing review of goals, objectives and priorities for service delivery to the elderly in Portland/Multnomah County in conjunction with the CITY and COUNTY;
 - d. providing ongoing advice and guidance on policy decisions and program development, both in the planning and implementation phases, to the Area Agency on Aging, the CITY and COUNTY governments;
 - e. representing the views of older people in advising the Area Agency on Aging regarding development of a long range plan for a coordinated and comprehensive system of services and the development of an Annual Plan of Action which specifies strategies and activities to make progress toward meeting the goals of the long range plan;
 - f. representing the views of older people to the general community and providing review and comment to elected officials, decision-makers, agencies and organizations regarding public issues and proposals of interest to older people;
 - g. serving an advocacy role on behalf of older persons through:
 - legislative advocacy before any legislative body, related to issues with significant impact on the elderly and aging services;
 - education of the general public concerning issues affecting older persons through dissemination of information, including public forums and conferences;
 - advocacy for needed programs and services in the public and private sector; and

- coordination of its advocacy activities with other community groups.
 - h. conducting studies and hearings to identify, categorize, and prioritize the needs of older persons in Portland and Multnomah County;
 - i. preparing, publishing and disseminating its findings to the COUNTY and the CITY, the Area Agency on Aging and interested persons, groups and entities in the community; and
 - j. assisting appropriate agencies in identifying and securing grants to help fund programs for older persons.
6. The Commission shall be composed of twenty-five (25) members. Members shall serve without compensation, except they may be reimbursed for reasonable expenses incurred in the performance of their duties. Representation shall be as follows:
- a. at least fifty-one percent (51%) shall be persons over 60 years of age;
 - b. low income persons (125% federal poverty maximum) shall be represented at least in proportion to their number in Portland/Multnomah County; and
 - c. racial minority persons shall be represented at least in proportion to their numbers in Portland/Multnomah County; and
 - d. adult disabled persons, as set forth in ORS 410 shall be represented at least in proportion to their numbers in Portland/Multnomah County;
 - e. distribution of membership shall encompass all areas of Multnomah County, including rural, as well as urban.
 - f. In addition, membership distribution shall be as follows:
 - one (1) consumer representing each of the eight (8) District Advisory Councils:
 - one (1) elected official;
 - six (6) members representing retired persons organizations;
 - one (1) consumer representing disabled persons;
 - nine (9) members-at-large.

- g. Appointment of members to the Commission shall be made as follows:

The Mayor of the CITY of Portland shall appoint one (1) consumer each representing the North, Downtown, Northwest, and Near Northeast District Advisory Councils; four (4) members representing retired persons' organizations and four (4) members-at-large.

The Multnomah COUNTY Board Chair shall appoint one (1) consumer each representing the East County, Southwest, Northeast and Southeast District Advisory Councils; two (2) members representing retired persons organizations; five (5) members at-large and one (1) consumer representing disabled persons.

The Commission shall appoint one (1) elected official.

7. A regular term of appointment shall be for three (3) years, with appointments staggered so that one-third of the membership is appointed each year. Members may serve no more than two (2) consecutive full terms.
8. If the appointing authority has not filled a position within sixty (60) days of receipt of the Commission's nominations, the Commission shall be empowered to appoint members to fill vacancies.
9. The primary staff shall be selected by the Commission, in accordance with the CITY Civil Service process, and shall be directly responsible to the Commission.

- B. It is agreed by CITY and COUNTY that the purpose, composition, and funding of the PMCOA be maintained.

SECTION VIII: SEPARABILITY

- A. Should any Section or portion thereof, of this Agreement be held unlawful and unenforceable by any court of competent jurisdiction, or any administrative agency having jurisdiction over the subject matter, such decision shall apply only to specific Section or portion thereof directly specified in the decision. All other portions of the Agreement, and the Agreement as a whole shall continue without interruption for the term hereof.

SECTION IX. TERM OF AGREEMENT

- A. This continuation Agreement shall commence July 1, 1989 and continue until June 30, (1989) 1990, or until terminated, amended, or replaced.

SECTION X. TERMINATION

- A. All or part of this contract may be terminated by mutual consent by both parties, or upon 60 days written notice by either party, delivered to the designated contact person.

IN WITNESS, the parties have caused this instrument to be executed by their duly authorized officers.

Dated this _____ day of _____, 1989.

CITY OF PORTLAND

COUNTY OF MULTNOMAH

By: _____
J. E. 'Bud' Clark
City of Portland Mayor

BY: _____
Gladys McCoy
Multnomah County Chair

By: _____
City Auditor

APPROVED AS TO FORM:

By: _____
City Attorney

By: _____
County Counsel

Date: _____

Date: _____



MULTNOMAH COUNTY OREGON

DEPARTMENT OF HUMAN SERVICES
AGING SERVICES DIVISION
ADMINISTRATIVE OFFICES
426 S.W. STARK, 5TH FLOOR
PORTLAND, OREGON 97204
(503) 248-3646

BOARD OF COUNTY COMMISSIONERS
GLADYS McCOY • CHAIR OF THE BOARD
PAULINE ANDERSON • DISTRICT 1 COMMISSIONER
GRETCHEN KAFOURY • DISTRICT 2 COMMISSIONER
RICK BAUMAN • DISTRICT 3 COMMISSIONER
POLLY CASTERLINE • DISTRICT 4 COMMISSIONER

MEMORANDUM

TO: Dan Steffey, Director
Bureau of Community Development

FROM: Jim McConnell, Director
Aging Services Division *JM*

DATE: June 27, 1989

SUBJECT: Intergovernmental Agreement
Between the City of Portland and Multnomah County for Aging Services

This is an update on my memo to you on the same subject dated June 14, 1989. I have attached a proposed agreement that reflects 1989-90 Budget decisions by City Council regarding funding for aging services as well as some changes recommended by PMCoA during its meeting on June 21, 1989.

The agreement includes:

- a) City funding for Aging Services Division in the amount of \$294,214 for the first six months of the fiscal year;
- b) an agreement for the County and City to negotiate "Urban Services" definitions and costs, and to incorporate the results of negotiations into an amendment to this agreement to be completed prior to January 1, 1990; and
- c) County funding for the Portland/Multnomah Commission on Aging for a twelve month period amounting to \$75,611. The agreement retains language from the existing agreement that City and County agree to continue to fund PMCoA in equal shares.

Attached is an original version of the agreement to be filed with City Council. I am requesting that you initiate placement of the proposed agreement on the City Council calendar as soon as possible.

I would be happy to coordinate with you on any changes deemed necessary by the City. I can be reached at 248-3646.

cc: Duane Zussy, Department of Human Services
Gladys McCoy, Board Chair
Linda Cramer, PMCoA
Rick Bauman, County Commission Liaison for Human Services

[7316D m/1]

CHANGE COPY SHOWING
ADDITIONS/DELETIONS FROM THE CURRENT AGREEMENT
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THEREFORE, CITY and COUNTY agree as follows.

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 - advocacy for needed programs and services in the public and private sector; and
 - coordination of its advocacy activities with other community groups.
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f. In addition, membership distribution shall be as follows:

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7. A regular term of appointment shall be for three (3) years, with appointments staggered so that one-third of the membership is appointed each year. Members may serve no more than two (2) consecutive full terms.
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SECTION IX. TERM OF AGREEMENT

- A. This continuation Agreement shall commence July 1, 1989 and continue until June 30, (1989) 1990, or until terminated or replaced. The agreement may be amended by written consent of the parties.

SECTION X. TERMINATION

- A. All or part of this contract may be terminated by mutual consent by both parties, or upon 60 days written notice by either party, delivered to the designated contact person.

IN WITNESS, the parties have caused this instrument to be executed by their duly authorized officers.

Dated this _____ day of _____, 1989.

CITY OF PORTLAND

COUNTY OF MULTNOMAH

By: _____
J. E. 'Bud' Clark
City of Portland Mayor

BY: _____
Gladys McCoy
Multnomah County Chair

By: _____
City Auditor

APPROVED AS TO FORM:

By: _____
City Attorney

By: _____
County Counsel

Date: _____

Date: _____



MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS
ROOM 605, COUNTY COURTHOUSE
1021 S.W. FOURTH AVENUE
PORTLAND, OREGON 97204

GLADYS McCOY •	Chair	• 248-3308
PAULINE ANDERSON •	District 1	• 248-5220
GRETCHEN KAFOURY •	District 2	• 248-5219
RICK BAUMAN •	District 3	• 248-5217
	District 4	• 248-5213
JANE McGARVIN •	Clerk	• 248-3277

June 29, 1989

Mr. Duane Zussy, Director
Department of Human Services
426 SW Stark
Portland, OR

Dear Mr. Zussy:

Be it remembered, that at a meeting of the Board of County Commissioners held June 29, 1989, the following action was taken:

In the matter of ratification of three renewal)
intergovernmental agreements with the City of)
Portland to help fund CHIERS, Youth and Homeless)
shelter services in the amounts of \$35,000,)
\$79,000 and \$52,000 respectfully for FY 89-90) R-22

Upon motion of Commissioner Bauman, duly seconded by Commissioner Anderson, that the above-entitled matter be approved.

Duane Zussy, Director of Human Services, explained there is stable funding for the youth shelter for the upcoming fiscal year. If that is not the case, he will let the Board know.

The motion was considered, and it is unanimously

ORDERED that said Intergovernmental Agreement be ratified.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By _____
Jane McGarvin
Clerk of the Board

jm
cc: Budget
Finance
Social Services

DATE SUBMITTED _____

(For Clerk's Use)

Meeting Date 6/29/89
Agenda No. D-22

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: Ratification of IGA's-City of Portland Contracts

Informal Only* _____
(Date)

Formal Only _____
(Date)

DEPARTMENT Human Services

DIVISION Social Services

CONTACT Susan Clark

TELEPHONE 248-3691

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Duane Zussy

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Ratification of three renewal IGA's with the City of Portland to help fund CHIERS, Youth and homeless shelter services in the amounts of \$35,000, \$79,000 and \$52,000 respectively for FY 89/90.

Revenue is included in the SSD program budgets.

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☒ RATIFICATION

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA _____

IMPACT:

PERSONNEL

☒ FISCAL/BUDGETARY Appropriated in Orgs 1305-\$52,000
1415-\$35,000
☐ -General Fund 1505-\$79,000

Other Local-F/S

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: Duane Zussy

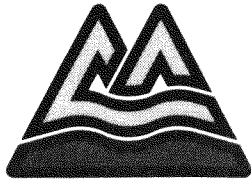
BUDGET / PERSONNEL Thomas J. Suggs

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) Arminio Br

OTHER _____
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

BOARD OF
COUNTY COMMISSIONERS
1989 JUN 20 PM 4:17
MULTNOMAH COUNTY
OREGON



MULTNOMAH COUNTY OREGON

DEPARTMENT OF HUMAN SERVICES
SOCIAL AND FAMILY SERVICES DIVISION
ADMINISTRATIVE OFFICES
426 S.W. STARK ST., 6TH FLOOR
PORTLAND, OREGON 97204
(503) 248-3691

BOARD OF COUNTY COMMISSIONERS
GLADYS McCOY • CHAIR OF THE BOARD
PAULINE ANDERSON • DISTRICT 1 COMMISSIONER
GRETCHEN KAFOURY • DISTRICT 2 COMMISSIONER
RICK BAUMAN • DISTRICT 3 COMMISSIONER
POLLY CASTERLINE • DISTRICT 4 COMMISSIONER

MEMORANDUM

TO: Gladys McCoy
Multnomah County Chair

VIA: Duane Zussy, Director *Duane Zussy (cc)*
Department of Human Services

FROM: Gary Smith, Director *gms*
Social Services Division

DATE: June 13, 1989

SUBJECT: City of Portland Revenue Contracts FY 89/90

RECOMMENDATION: Social Services Division recommends BCC ratification of the attached City of Portland revenue contracts for FY 89/90.

ANALYSIS: These revenue contracts renew the City's obligation to help fund:

MED homeless shelter - \$52,000 - 30 short-term, emergency SRO beds with 24-hour supervision plus 17 long-term beds for 24-hour supervision and on-site intervention for no less than 84 homeless chronically mentally ill adults.

CHIERS - \$35,000 to provider emergency inebriate first responder and transportation services from 8 a.m. to midnight seven days a week, operated by Central City Concern/Hooper Detox.

Youth Shelter - \$79,000 for emergency shelter services for youth operated by Burnside Projects.

Revenue from these agreements was anticipated and is included in the appropriate program contract budgets. The additional \$2,200 for youth shelter operations will be appropriated in an upcoming budget modification.

BACKGROUND: These contracts are all renewal agreements and are funded at current year levels.

4056B



MULTNOMAH COUNTY OREGON

CONTRACT APPROVAL FORM

(See instructions on reverse side)

TYPE I

- ☐ Professional Services under \$10,000
☒ Revenue
☐ Grant Funding
☒ Intergovernmental Agreement

Amendment # _____ to Contract # _____

TYPE II

- ☐ Professional Services over \$10,000 (RFP, Exemption)
☐ PCRB Contract
☐ Maintenance Agreement
☐ Licensing Agreement
☐ Construction

Amendment # _____ to Contract # _____

Contact Person Susan Clark Phone 248-3691 Date 6/13/89Department Human Services Division Social Services Bldg/Room 160/6Description of Contract Renews City's obligation to help fund CHIERS services for FY 89-90 in the amount of \$35,000. Revenue in A&D contract budget.RFP/BID # N/A Date of RFP/BID _____ Exemption Exp. Date _____ORS/AR # _____ Contractor is ☐ MBE ☐ FBE ☐ QRFContractor Name City of Portland, Bureau of Community DevelopmentMailing Address 1515 SW Fifth, Suite 800Portland, OR 97201Phone 796-5166Employer ID# or SS# N/A-RevenueEffective Date July 1, 1989Termination Date June 30, 1990Original Contract Amount \$ 35,000Amount of Amendment \$ -Total Amount of Agreement \$ 35,000

Payment Terms

- ☐ Lump Sum \$ _____
☒ Monthly \$ Allotment
☐ Other \$ _____

☐ Requirements contract-requisition required

Purchase Order No. _____

Required Signatures:

Department Head _____ Date _____

Purchasing Director _____ Date _____

(Type II Contracts Only)

County Counsel _____ Date _____

Budget Office _____ Date _____

County Executive/Sheriff _____ Date _____

TRANSACTION CODE	P.O.	AGENCY	PO DATE	m m d d y y	ACCOUNTING PERIOD	m m y y	BUDGET FY	y y	ACTION		
VENDOR CODE		VENDOR NAME				TOTAL AMOUNT		\$	<input type="checkbox"/> Original Entry (E) <input type="checkbox"/> Adjustment (M)		
LINE NO.	CONTRACT NUMBER	FUND	AGENCY	ORGANIZATION	ACTIVITY	OBJECT	SUB OBJ	REPT CATEG	DESCRIPTION	AMOUNT	INC/DEC IND
		156	010	1415					Rev. Code 2773	\$ 35,000.	
										\$	
										\$	
										\$	

AGREEMENT

An AGREEMENT between the CITY OF PORTLAND, OREGON ("City") and the MULTNOMAH COUNTY SOCIAL SERVICES DIVISION ("Contractor") to provide funding for the Central City Concern Inebriate Pick-up Service.

RECITALS:

1. Multnomah County Social Services Division provides the Inebriate Pick-Up Service through Central City Concern.
2. The City of Portland has agreed to provide funding to Multnomah County to support a portion of the costs of the Inebriate Pick-up Service.
3. Funding this type of activity furthers the goals of the Mayor's 12-Point Plan on the Homeless.
4. The City Council has authorized \$35,000 from the General Fund Bureau of Community Development in the approved FY 89-90 budget for the Inebriate Pick-up Service.
5. The City now desires to enter into a formal agreement with Multnomah County so that services can be continued without delay.

AGREED:

I. Scope of Services

The Multnomah County Social Services Division will provide the services described below relative to the Inebriate Pick-up Service program.

- A. Administer the contract between Multnomah County and the agency providing the service for the period of July 1, 1989 to June 30, 1990.
- B. Ensure proper fiscal control over the disbursement of funds to the service provider.
- C. Oversee the service provider's management of the Inebriate Pick-up Service to ensure the following services are provided:
 1. The Service Provider will provide emergency inebriate first responder and transportation services, which will consist of the following:
 - a. Operate a van equipped as follows:
 - (1) VHF radio with all medical frequencies;
 - (2) emergency lighting and audible equipment to allow for emergency vehicle operation under ORS 801.260, 816.350, 816.370, 820.320, 820.370, 820.380;

- (3) emergency care equipment as required by applicable ORS for a Basic Life Support Ambulance;
 - (4) a patient compartment free of hazards to inebriated occupants.
 - b. Staff the van 16 hours per day, seven days per week. (COUNTY may modify hours of operation based on actual demand for services.) The minimal staffing will be a driver and one Emergency Medical Technician I. At least one person staffing the van will be deputized by Multnomah County Sheriff's Department and acting pursuant to ORS 426.460 shall transport inebriated persons in need of sobering or detoxification to CONTRACTOR'S facility. Staff will follow all applicable Emergency Medical Services and all rules, standards, and procedures as set forth by the Multnomah County Sheriff's Department. Staff must be uniformed and identifiable as emergency inebriate first response personnel.
 - c. Make the service available to inebriated incapacitated individuals in the following geographic area:
 - Eastern Boundary: 12th from Banfield Freeway to S.E. Morrison St. on east side of Willamette River and west side of Willamette River to S.W. Jefferson.
 - Southern Boundary: Morrison Street from S.E. 12th to the Willamette River on east side of Willamette River and S.W. Jefferson from Willamette River to S.W. 14th.
 - Western Boundary: 14th from S.W. Jefferson to N.W. Lovejoy
 - Northern Boundary: Lovejoy Street from N.W. 14th to the Willamette River to S.E. 12th.
 - d. Respond to at least 70% of the requests for first responder inebriation requests made by EMS dispatch.
 - e. Make a record on each pickup. The record must minimally include: pickup location, patient problem, time, destination, age of patient (estimate), sex of patient, any pertinent history.
 - f. The van must be involved in response to or transportation of inebriation emergencies or on "pick-up cruising" at least 80% of the designated work hours each day.
2. As needed, an advisory committee will be convened to advise the Contractor on the direction of the program. The committee will at a minimum contain one merchant and one resident from the covered area, representatives of Multnomah County Alcohol and

Drug Program, Portland/Multnomah County Emergency Medical Services Office, Hooper Detox, Portland Police Bureau, and Emergency Medical Services Medical Advisory Board.

II. Compensation and Method of Payment

Multnomah County will be compensated for the above described services by the City of Portland through the General Fund.

Payments to Multnomah County will be made upon receipt of billing in three lump sums; at the beginning, mid-point, and end of the contract year. Each billing will not exceed one third of the contracted budget. Multnomah County agrees to keep appropriate financial records of the Central City Concern's expenses for the Inebriate Pick-up Service. TOTAL COMPENSATION WILL NOT EXCEED THIRTY FIVE THOUSAND DOLLARS (\$35,000).

III. City Project Manager

- A. The City Project Manager shall be Barbara Madigan or such other person as shall be designated in writing by the Office of the Mayor.
- B. The Project Manager is authorized to approve work and billings hereunder, to give notices referred to herein, to terminate this Agreement as provided herein, and to carry out any other City actions referred to herein.

IV. Reporting Requirements

Prepare a quarterly report based on the scope of services above and submit to the Bureau of Community Development. In the 2nd quarter and final report include information on the status of EMS for future funding of the CHIERS program.

V. General Contract Provisions

- A. TERMINATION FOR CAUSE. In accordance with 24 CFR 85.43, if, through any cause, the Contractor shall fail to fulfill in timely and proper manner his/her obligations under this Contract, or if the Contractor shall violate any of the covenants, agreements, or stipulations of this Contract, the City may avail itself of such remedies as cited in 24 CFR 85.43 by giving written notice to the Contractor of such action and specifying the effective date thereof at least 30 days before the effective date of such action. In such event, all finished or unfinished documents, data, studies, and reports prepared by the Contractor under this Contract shall, at the option of the City, become the property of the City and the Contractor shall be entitled to receive just and equitable compensation for any satisfactory work completed on such documents.

Notwithstanding the above, the Contractor shall not be relieved of liability to the City for damages sustained by the City by virtue of any breach of the Contract by the Contractor, and the City may withhold any payments to the Contractor for the purpose of setoff until such time as the exact amount of damages due the City from the Contractor is determined.

- B. TERMINATION FOR CONVENIENCE. In accordance with 24 CFR 85.44, the City and Contractor may terminate this contract at any time by mutual written agreement. If the Contract is terminated by the City as provided herein, the Contractor will be paid an amount which bears the same ratio to the total compensation as the services actually performed bear to the total services of the Contractor covered by this Contract less payments of compensation previously made.
- C. ENFORCEMENT AND REMEDIES. In the event of termination under section A hereof by the City due to a breach by the Contractor, then the City may complete the work either itself or by agreement with another contractor, or by a combination thereof. In the event the cost of completing the work exceeds the amount actually paid to the Contractor hereunder plus the remaining unpaid balance of the compensation provided herein, then the Contractor shall pay to the City the amount of excess. Allowable costs shall be determined in accordance with 24 CFR 85.43(c).

The remedies provided to the City under sections A and C hereof for a breach by the Contractor shall not be exclusive. The City also shall be entitled to any other equitable and legal remedies that are available.

In the event of breach of this contract by the City, then the Contractor's remedy shall be limited to termination of the contract and receipt of payment as provided in section B hereof.

In the event of termination under Section A, the City shall provide the Contractor an opportunity for an administrative appeal.

- D. CHANGES. The City may, from time to time, request changes in the scope of services or terms and conditions hereunder. Such changes, including any increase or decrease in the amount of the Contractor's compensation, shall be incorporated in written amendments to this Contract. Any change that increases the amount of compensation payable to the Contractor must be approved by ordinance of the City Council. Other changes may be approved by the Director of the Bureau of Community Development.
- E. NON-DISCRIMINATION. During the performance of this Contract, the Contractor agrees as follows:
1. The Contractor will comply with the provision of Title VI of the Civil Rights Act of 1964 which provides that no person in the United States shall on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity funded in whole or in part with federal financial assistance.
 2. The Contractor will comply with the provisions of Title VIII of the Civil Rights Act of 1968 which provides that it is the policy of the United States to provide, within constitutional limitations, for fair housing throughout the United States

and prohibits any person from discriminating in the sale or rental of housing, or the provision of brokerage services, including in any way making unavailable or denying a dwelling to any person, because of race, color, religion, sex, or national origin.

3. The Contractor will comply with 24 CFR §107.10 of the Housing and Community Development Act of 1974, as amended which requires that no person in the United States shall on the ground of race, color, national origin, or sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program funded in whole or in part with community development (HCD) funds.

The Housing and Community Act of 1974 at 24 CFR §107.10 further provides that any prohibition against discrimination on the basis of age under the Age Discrimination Act of 1975 or with respect to an otherwise qualified handicapped individual as provided in Section 504 of the Rehabilitation Act of 1973 as implemented by 24 CFR Part 8 shall also be applied to any program or activity funded in whole or in part with funds made available under this contract.

4. Equal Employment Opportunity:

During the performance of this contract, the Contractor agrees as follows:

- a. The Contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, or national origin. The Contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, or national origin. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of this nondiscrimination clause.
- b. The Contractor will, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, or national origin.

- c. The Contractor will send to each labor union or representative of workers with which he/she has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the City contracting officer, advising the labor union or workers' representative of the Contractor's commitments under Section 202 of Executive Order No. 11246, as amended by Executive Order No. 11375, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
- d. The Contractor will comply with all provisions of Executive Order 11246, as amended by Executive Order 11375, and the rules, regulations, and relevant orders of the Secretary of Labor.
- e. The Contractor will furnish all information and reports required by Executive Order 11246, as amended by Executive Order 11375, and by the rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to these books, records, and accounts by the City, the Secretary of Labor and the Secretary of Housing and Urban Development for purposes of investigation to ascertain compliance with such rules, regulations, and orders.
- f. In the event of the Contractor's noncompliance with the nondiscrimination clauses of the contract or with any of such rules, regulations, or orders, this contract may be canceled, terminated or suspended in whole or in part and the Contractor may be declared ineligible for further Government contracts or federally assisted construction contract procedures authorized in Executive Order 11246, as amended by Executive Order 11375 and such other sanctions may be imposed and remedies invoked as provided in Executive Order 11246 as amended by Executive Order 11375, or by rules, regulations, or orders of the Secretary of Labor, or as otherwise provided by law.
- g. The Contractor will include the portion of the sentence immediately preceding paragraph 5.a and the provisions of paragraphs 5.a through 5.g in every sub-contract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to Section 204 of Executive Order 11246, as amended, so that such provision will be binding upon each subcontractor or vendor. The Contractor will take such action with respect to any subcontract or purchase order as the City or HUD may direct as a means of enforcing such provisions, including sanctions for

noncompliance: provided, however, that in the event a contractor becomes involved in, or is threatened with litigation with a subcontractor or vendor as a result of such direction by the City or HUD, the Contractor may request the United States to enter into such litigation to protect the interest of the United States.

- F. 24 CFR §135: The work to be performed under this contract is on a project assisted under a program providing direct federal assistance from the Department of Housing and Urban Development and is subject to the requirements of Section 3 of the Housing and Urban Development Act of 1968 as amended. Section 3 requires that to the greatest extent feasible opportunities for training and employment be given to lower income residents of the project area and contracts for work in connection with the project be awarded to businesses which are located in or owned in substantial part by persons residing in the project area.

The parties to this contract will comply with the provisions of said Section 3 and the regulations issued pursuant thereto by the Secretary of Housing and Urban Development set forth in 24 CFR Part 135, and all applicable rules and orders of HUD issued thereunder prior to the execution of this contract. The parties to this contract certify and agree that they are under no contractual or other disability which would prevent them from complying with these requirements.

- G. ACCESS TO RECORDS. The City, HUD, the Comptroller General of the United States, or any of their duly authorized representatives, shall have access to any books, documents, papers, and records of the Contractor which are directly pertinent to this contract, for the purpose of making audit, examination, excerpts, and transcriptions. All required records must be maintained by the Contractor for three years after the City makes final payments and all other pending matters are closed.
- H. MAINTENANCE OF RECORDS. The Contractor shall maintain records on a current basis to support its billings to the City. The City or its authorized representative shall have the authority to inspect, audit, and copy on reasonable notice and from time to time any records of the Contractor regarding its billings or its work here under. The Contractor shall retain these records for inspection, audit, and copying for 3 years from the date of completion or termination of this contract.
- I. AUDIT OF PAYMENTS. The City, either directly or through a designated representative, may audit the records of the Contractor at any time during the 3 year period established by Section H above.

If an audit discloses that payments to the Contractor were in

excess of the amount to which the Contractor was entitled, then the Contractor shall repay the amount of the excess to City.

- J. INDEMNIFICATION. The Contractor shall hold harmless, defend, and indemnify the City and the City's officers, agents and employees against all claims, demands, actions, and suits (including all attorney fees and costs) brought against any of them arising from the Contractor's work or any subcontractor's work under this contract.
- K. LIABILITY INSURANCE. The Contractor shall maintain public liability and property damage insurance that protects the Contractor and the City and its officers, agents, and employees from any and all claims, demands, actions, and suits for damage to property or personal injury, including death, arising from the Contractor's work under this contract. The insurance shall provide coverage for not less than \$200,000 for personal injury to each person, \$500,000 for each occurrence involving property damages; or a single limit policy of not less than \$500,000 covering all claims per occurrence. The insurance shall be without prejudice to coverage otherwise existing and shall name as additional insureds the City and its officers, agents, and employees. The insurance shall provide that it shall not terminate or be canceled without 30 days written notice first being given to the City Auditor. Notwithstanding the naming of additional insured, the insurance shall protect each insured in the same manner as though a separate policy had been issued to each, but nothing herein shall operate to increase the insurer's liability as set forth elsewhere in the policy beyond the amount or amounts for which the insurer would have been liable if only one person or interest had been named as insured. The coverage must apply as to claims between insureds on the policy. The limits of the insurance shall be subject to statutory changes as to maximum limits of liability imposed on municipalities of the State of Oregon during the term of this contract. If the insurance is cancelled or terminated prior to completion of the contract, Contractor shall provide a new policy with the same terms. Contractor agrees to maintain continuous, uninterrupted coverage for the duration of the contract. The insurance shall include coverage for any damages or injuries arising out of the use of automobiles or other motor vehicles by Contractor.

The Contractor shall maintain on file with the City Auditor a certificate of insurance certifying the coverage required under this section. The adequacy of the insurance shall be subject to the approval of the City Attorney. Failure to maintain liability insurance shall be cause for immediate termination of this agreement by the City.

In lieu of filing the certificate of insurance required

herein, Contractor shall furnish a declaration that Contractor is self-insured for public liability and property damage for a minimum of the amounts set forth in ORS 30.270.

- L. WORKERS' COMPENSATION INSURANCE. Unless exempt, the Contractor shall obtain workers' compensation insurance coverage for all of its workers, employees and subcontractors either as a carrier-insured employer or a self-insured employer, as provided by Chapter 656 of the Oregon Revised Statutes, before this contract is executed. A certification of insurance, or copy thereof, shall be attached to this contract, and shall be incorporated herein and made a term and part of this contract. The Contractor further agrees to maintain workers' compensation insurance coverage for the duration of this contract.

In the event the Contractor's workers' compensation insurance coverage expires during the term of this contract, the Contractor agrees to timely renew its insurance, either as a carrier-insured employer or a self-insured employer as provided by Chapter 656 of the Oregon Revised Statutes, before its expiration, and the Contractor agrees to provide the City such further certification of workers' compensation insurance as renewals of said insurance occur.

- M. SUBCONTRACTING AND ASSIGNMENT. The Contractor shall not subcontract its work under this contract, in whole or in part, without the written approval of the City. The Contractor shall require any approved subcontractor to agree, as to the portion subcontracted, to fulfill all obligations of the Contractor as specified in this contract. Notwithstanding City approval of a subcontractor, the Contractor shall remain obligated for full performance hereunder, and the City shall incur no obligation other than its obligations to the Contractor hereunder. The Contractor agrees that if sub-contractors are employed in the performance of this contract, the Contractor and its subcontractors are subject to the requirements and sanctions of ORS Chapter 656, Workers' Compensation. The Contractor shall not assign this contract in whole or in part or any right or obligation hereunder, without prior written approval of the City.
- N. INDEPENDENT CONTRACTOR STATUS. The Contractor is engaged as an independent contractor and will be responsible for any federal, state, or local taxes and fees applicable to payments hereunder.

The Contractor and its subcontractors and employees are not employees of the City and are not eligible for any benefits through the City, including without limitation, federal social security, health benefits, workers' compensation, unemployment compensation, and retirement benefits.

- O. REPORTING REQUIREMENTS. The Contractor shall report on its activities in a format and by such times as prescribed by the City.

- P. CONFLICTS OF INTEREST. No City officer or employee, during his or her tenure or for one year thereafter, shall have any interest, direct, or indirect, in this contract or the proceeds thereof.

No City officer or employees who participated in the award of this contract shall be employed by the Contractor during the period of the contract.

- Q. CONTRACT ADMINISTRATION, 24 CFR 570.502(a). The Contractor shall comply with the applicable provisions of OMB Circular Nos. A-87, and A-128, and 24CFR Part 85 as described in 24 CFR 570.502(a).

- R. OREGON LAW AND FORUM. This contract shall be construed according to the law of the State of Oregon.

Any litigation between the City and the Contractor arising under this contract or out of work performed under this contract shall occur, if in the state courts, in the Multnomah County court having jurisdiction thereof, and if in the federal courts, in the United States District Court for the State of Oregon.

- S. AVAILABILITY OF FUNDS. It is understood by all parties to this contract that the funds used to pay for services provided herein are provided to the City through a grant from the U.S. Department of Housing and Urban Development under the Community Development Block Grant program. In the event that funding is reduced, recaptured, or otherwise made unavailable to the City as a result of federal action, the City reserves the right to terminate the contract as provided under Section B hereof, or change the scope of services as provided under Section D hereof.

- T. PROGRAM INCOME/PERSONAL PROPERTY. Program income shall be returned to the City, if earned as result of CDBG activities.

In all cases in which personal property is sold, the proceeds shall be program income, and personal property not needed by the Contractor for CDBG activities shall be transferred to the City for the CDBG program or shall be retained after compensating the City.

- U. COMPLIANCE WITH LAWS. In connection with its activities under this contract, the Contractor shall comply with all applicable federal, state, and local laws and regulations. The Contractor shall carry out its activities in compliance with 24 CFR Subpart K, excepting the responsibilities identified in 24 CFR 570.604 and 570.612.

In the event that the Contractor provides goods or services to the City in the aggregate in excess of \$2,500.00 per fiscal year, the Contractor agrees it has certified with the

City's Equal Employment Opportunity certification process.

- V. MONITORING. The City through the Bureau of Community Development shall monitor at least once each year that portion of the Contractor's project funded with Community Development Block Grant Funds. Such monitoring shall ensure that the operation of the project conforms to the provisions of this contract.
- W. EXPIRATION/REVERSION OF ASSETS. In accordance with 24 CFR §570.503(i)(8), upon expiration, the Contractor shall transfer to the City any CDBG funds on hand at the time of expiration and any accounts receivable attributable to the use of CDBG funds. Any real property under the Contractor's control that was acquired or improved in whole or in part with CDBG funds in excess of \$25,000 shall be either:
1. Used to meet one of the National Objectives cited in 24 CFR 570.208 until five years after expiration of the agreement, or such longer period of time as determined appropriate by the City; or
 2. Disposed of in a manner which results in the City being reimbursed in the amount of the current fair market value of the property less any portion thereof attributable to expenditures of non-CDBG funds for acquisition of, or improvement to, the property. Such reimbursement is not required after the period of time specified in (1) above.

VI. Period of Agreement

The terms of this Agreement shall be effective as of July 1, 1989 and shall remain in effect during any period the Contractor has control over Federal funds, including program income. Work by the Contractor shall terminate as of June 30, 1989.

Dated this _____ day of _____, 1989.

CITY OF PORTLAND

MULTNOMAH COUNTY

J.E. Bud Clark, Mayor

Name: Gladys McCoy

Barbara Clark, City Auditor

Title: Multnomah County Chair

APPROVED AS TO FORM:

APPROVED AS TO FORM:

LAWRENCE KRESSEL, MULTNOMAH COUNTY COUNSEL

Jeffrey L. Rogers, City Attorney

Deputy County Counsel



MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS
ROOM 605, COUNTY COURTHOUSE
1021 S.W. FOURTH AVENUE
PORTLAND, OREGON 97204

GLADYS McCOY •	Chair	• 248-3308
PAULINE ANDERSON •	District 1	• 248-5220
GRETCHEN KAFOURY •	District 2	• 248-5219
RICK BAUMAN •	District 3	• 248-5217
	District 4	• 248-5213
JANE McGARVIN •	Clerk	• 248-3277

June 29, 1989

Mr. Duane Zussy, Director
Department of Human Services
426 SW Stark
Portland, OR

Dear Mr. Zussy:

Be it remembered, that at a meeting of the Board of County Commissioners held June 29, 1989, the following action was taken:

Request of the Director of Human Services for)
approval of Budget Modification DHS #72 making)
two appropriation transfers within Social)
Services to cover projected emergency hold costs)
for which the County is mandated to pay under)
ORS 426: a) \$263,574 transferred from MED)
Contracts budget due to savings in the Capitation))
Project; b) \$153,017 transferred from General)
Fund Contingency to supplement State Funds R-23)

Upon motion of Commissioner Bauman, duly seconded by
Commissioner Anderson, it is unanimously

ORDERED that said request be approved, and budget
modification be implemented.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By _____
Jane McGarvin
Clerk of the Board

jm
cc: Budget
Finance
Social Services

BUDGET MODIFICATION NO. DHS# 72

(For Clerk's Use) Meeting Date 6/29/89
Agenda No. R-23

1. REQUEST FOR PLACEMENT ON THE AGENDA FOR June 29, 1989 (Date)

DEPARTMENT Human Services DIVISION Social Services
CONTACT Susan Clark TELEPHONE 248-3691
*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Duane Zussy/Gary Smith

SUGGESTED

AGENDA TITLE (to assist in preparing a description for the printed agenda)

Budget Modification DHS # 72 transfers revenue from MED Contracts and general fund contingency to cover emergency hold costs.

(Estimated Time Needed on the Agenda)

2. DESCRIPTION OF MODIFICATION (Explain the changes this Bud Mod makes. What budget does it increase? What do the changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)
[] PERSONNEL CHANGES ARE SHOWN IN DETAIL ON THE ATTACHED SHEET

Budget modification DHS # 72 requests Board approval to implement two revenue transfers to cover projected emergency hold costs for which the County is mandated to pay under ORS 426. \$263,574 is transferred from MED Contracts budget due to savings in the Capitation Project. In addition, \$153,017 is transferred from general fund contingency to supplement State funds. Although department-wide year end savings sufficient to cover emergency hold costs are anticipated, this budget modification action has been recommended by Budget Office as an administrative convenience. This action will not negatively affect County year end balance.

3. REVENUE IMPACT (Explain revenues being changed and the reason for the change)

No net impact to State Mental Health Grant.
CGF is increased \$10,864 indirect.
F/S to GF increased by \$10,864.

1989 JUN 20 PM 4:11
CLERK OF COUNTY
JULY 1 1989

4. CONTINGENCY STATUS (to be completed by Finance/Budget)

Contingency before this modification (as of _____) \$ _____
(Specify Fund) (Date)
After this modification \$ _____

Originated By	Date	Department Manager	Date
<u>Susan Clark</u>	<u>6/19/89</u>	<u>Duane Zussy (pc)</u>	<u>6/19/89</u>
Budget Analyst	Date	Personnel Analyst	Date
<u>Thomas G. Saper</u>	<u>6/19/89</u>		
Board Approval			Date
<u>Jane McLawrie</u>			<u>6/29/89</u>

4074B-1

Sent GS
7-12-89

TRANSACTION EB []

GM []

TRANSACTION DATE

ACCOUNTING PERIOD

BUDGET FY

Document Number	Action	Fund	Agency	Organization	Activity	Reporting Category	Object	Current Amount	Revised Amount	Change Increase (Decrease)	Sub-Total	Description
		156	010	1305		6060				(263,574)		Decrease Pass Through
		156	010	1305		7100				(1,845)		Decrease Indirect (.007)
											(265,419)	Total Org. 1305
		156	010	1380		6060				263,574		Increase Pass Through
		156	010	1380		6110				153,017		Increase Professional Svcs.
		156	010	1380		7100				12,709		Increase Indirect
											429,300	Total Org. 1380
		100	010	0104		7608				10,864	10,864	Cash Transfer
		100	045	9120		7700				(153,017)	(153,017)	Decrease GF Contingency
		100	010	0104		7608				153,017	153,017	Cash Transfer

TOTAL EXPENDITURE CHANGE										174,745	TOTAL EXPENDITURE CHANGE									
--------------------------	--	--	--	--	--	--	--	--	--	---------	--------------------------	--	--	--	--	--	--	--	--	--

TRANSACTION RB []

GM []

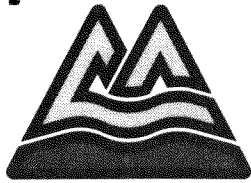
TRANSACTION DATE

ACCOUNTING PERIOD

BUDGET FY

Document Number	Action	Fund	Agency	Organi- zation	Activity	Reporting Category	Revenue Source	Current Amount	Revised Amount	Change Increase (Decrease)	Sub- Total	Description
		156	010	1305		1337	2605			(263,574)		State Mental Health Grant
		156	010	1305			7601			(1,845)		County General Fund
		156	010	1380		1337	2605			263,574		State Mental Health Grant
		156	010	1380			7601			165,726		County General Fund
		100	045	7410			6602			10,364		Svc. Reimb. F/S to CGF

TOTAL REVENUE CHANGE										174,745	TOTAL REVENUE CHANGE									
----------------------	--	--	--	--	--	--	--	--	--	---------	----------------------	--	--	--	--	--	--	--	--	--



MULTNOMAH COUNTY OREGON

DEPARTMENT OF HUMAN SERVICES
SOCIAL AND FAMILY SERVICES DIVISION
ADMINISTRATIVE OFFICES
426 S.W. STARK ST., 6TH FLOOR
PORTLAND, OREGON 97204
(503) 248-3691

BOARD OF COUNTY COMMISSIONERS
GLADYS McCOY • CHAIR OF THE BOARD
PAULINE ANDERSON • DISTRICT 1 COMMISSIONER
GRETCHEN KAFOURY • DISTRICT 2 COMMISSIONER
RICK BAUMAN • DISTRICT 3 COMMISSIONER
POLLY CASTERLINE • DISTRICT 4 COMMISSIONER

MEMORANDUM

TO: Gladys McCoy
Multnomah County Chair

VIA: Duane Zussy *Duane Zussy (MC)*
Director, Department of Human Services

FROM: Gary Smith *GSW/Doc*
Director, Social Services Division

DATE: June 19, 1989

SUBJECT: Recommendation to Approve Emergency Hold Budget Modification

RECOMMENDATION: Social Services Division recommends Board approval approval of budget modification DHS #72.

ANALYSIS: Budget modification DHS #72 requests Board approval to implement two revenue transfers to cover projected emergency hold costs for which the County is mandated to pay under ORS 426. \$263,574 is transferred from MED Contracts budget due to savings in the Capitation Project. In addition, \$153,017 is transferred from general fund contingency to supplement State funds. Although department-wide year end savings sufficient to cover emergency hold costs are anticipated, this budget modification action has been recommended by Budget Office as an administrative convenience. This action will not negatively affect County year end balance.

BACKGROUND: As the Board has been briefed throughout the year, emergency hold costs have indeed exceeded state and county revenue designated to cover these state-mandated involuntary commitment costs. While in prior years, general fund contingency was used to cover these over expenditures, this is the first year budget action has formally occurred to transfer unexpended state revenue and general fund contingency into the emergency hold budget.

At the end of third quarter, it was anticipated that emergency hold costs could exceed obligated revenue by up to \$500,000. The Division was able to identify underexpended MED service revenue and operation savings to reduce this deficit by almost \$350,000--decreasing the County's obligation considerably.

The Division continues to negotiate with hospitals and physicians to implement reasonable and affordable charges so that emergency hold costs can be contained.

4074B

June 29, 1989

RECEIVED FROM JANE MCGARVIN

CLERK, BOARD OF COUNTY COMMISSIONERS . MULTNOMAH COUNTY, OREGON

BUDGET

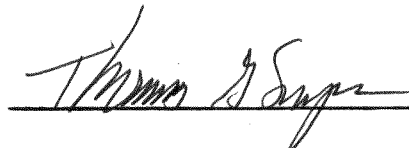
BUDGET MODIFICATION ~~DJS~~ #72

APPROVED

R-23

DHS

BOARD OF
COUNTY COMMISSIONERS
1989 JUL 26 AM 10:37
MULTNOMAH COUNTY
OREGON





MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS
ROOM 605, COUNTY COURTHOUSE
1021 S.W. FOURTH AVENUE
PORTLAND, OREGON 97204

GLADYS McCOY •	Chair	• 248-3308
PAULINE ANDERSON •	District 1	• 248-5220
GRETCHEN KAFOURY •	District 2	• 248-5219
RICK BAUMAN •	District 3	• 248-5217
	District 4	• 248-5213
JANE McGARVIN •	Clerk	• 248-3277

June 29, 1989

Mr. Grant Nelson, Acting Director
Department of Justice Services
610 SW Alder, Suite 515
Portland, OR

Dear Mr. Nelson:

Be it remembered, that at a meeting of the Board of County Commissioners held June 29, 1989, the following action was taken:

In the matter of ratification of a contract)
between the Oregon Traffic Safety Commission and)
Sheriff's Office for traffic safety project)
designed to combat drinking driving for period)
April 1 to September 30, 1989 R-24)

Upon motion of Commissioner Kafoury, duly seconded by
Commissioner Anderson, it is unanimously

ORDERED that said Intergovernmental Agreement be ratified.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By _____
Jane McGarvin
Clerk of the Board

jm
cc: Sheriff's Office
Budget
Finance

DATE SUBMITTED _____

(For Clerk's Use)

Meeting Date 6/29/89

Agenda No. R-24

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: _____

Informal Only* _____
(Date)

Formal Only _____
(Date)

DEPARTMENT Sheriff's Office DIVISION _____

CONTACT Randy Amundson TELEPHONE 255-3600

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Randy Amundson

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

We are seeking approval and Chair's signature on Oregon Traffic Safety Commission contract for traffic safety project designed to combat drinking driving in Multnomah County.

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☒ APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA _____

IMPACT:

PERSONNEL

☒ FISCAL/BUDGETARY

☐ General Fund

Other _____

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: _____

BUDGET / PERSONNEL Kathy Linker /

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) Sandra Duff 6-19-89

OTHER _____
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.


OREGON TRAFFIC SAFETY COMMISSION

Application for Traffic Safety Project Grant

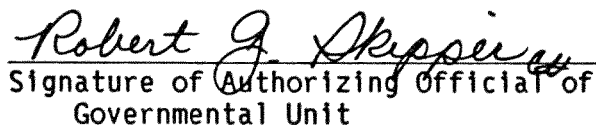
1. Project Title: Multnomah County Sheriff's Office DUII Project
2. Project Period: From April 1, 1989 To September 30, 1989
3. Applicant Agency: Multnomah County Sheriff's Office
4. Governmental Unit: Multnomah County
5. Project Director:
Name: Randy Amundson Title: Chief, Law Enforcement Div.
Address: 12240 NE Glisan, Port., OR 97230 Phone: 255-3600
6. Authorizing Official of Governmental Unit:
Name: ROBERT G. SKIPPER Title: CHIEF DEPUTY
Address: 12240 NE Glisan, Port., OR 97230 Phone: 255-3600

(with final approval coming from Board of County Commissioners)

The agency names above hereby applies for \$ 112,354 in Oregon Traffic Safety Commission Funds to be matched with \$ 42,410 in funds from (give source) agency personnel and equipment (vehicles) to carry out a traffic safety project as described in the attached pages. I have read and understand the Agreements and Assurances stipulating the conditions under which the applied for traffic safety funds will be available and can be utilized. The above named agency is prepared to become a recipient of the funds should the grant be awarded.


Signature of Project Director

3/15/89
Date


Signature of Authorizing Official of
Governmental Unit

3/15/89
Date

Submit to: Oregon Traffic Safety Commission
400 State Library Building
Salem, Oregon 97310

I. INTRODUCTION:

A. General Information:

Multnomah County is Oregon's most populous urban county. Within the county's boundaries are six incorporated cities, the largest being Portland with 420,000 population and the smallest being Maywood with a population of less than 1,000.

The county is a commercial, industrial and cultural hub, making it a crossroad destination for a wide variety of commercial and pleasure motor vehicles. The county is crossed by three major interstate highways: I-5 running north and south, I-84 running east and west and I-205 running north and south as a by pass of downtown Portland. I-5 and I-205 cross the Columbia River via the Interstate and Glenn Jackson bridges respectively.

In 1987, 380,798 passenger vehicles were registered in Multnomah County. This number is compounded by out of area tourists traveling to such widely visited sites as Multnomah Falls, the State's most visited tourist attraction and by local and long distance trucks engaged in commercial transportation.

The Multnomah County Sheriff's Office is a full service police agency of 125 sworn officers. The agency provides a variety of county wide law enforcement services such as marine enforcement and motor carrier (commercial vehicles) enforcement as well as general patrol, traffic, and investigative services to the unincorporated county and two small east county cities, Maywood and Wood Village.

B. OTSC Grants Received During Last Five Years:

1. Multnomah County Sheriff's Office 402 Traffic Grant:
Number #88-PT-32-04 (315).

This grant provided for enforcement and educational activities dealing with teenage drivers and accidents caused by alcohol and substance abuse and lack of proper driving skills.

2. The grant was for \$19,561 Section 402 funds with a \$9,866 local match.

II. PROBLEM STATEMENT:

- A. Law enforcement agencies in Multnomah County during the 1980s have generally found they are being required to do substantially more with substantially less dollars and manpower. Unfortunately those agencies, including Multnomah County Sheriff's Office, have of necessity been forced to reevaluate their priorities and have been unable to devote the amount, or specialty kinds of resources they once did to serious problems

such as DUII traffic enforcement. The arrest statistics shown below and the graphs that have been included demonstrate the dramatic drop in DUII arrests in Multnomah County over the last five years.

	SHERIFF'S OFFICE	MULTNOMAH COUNTY
1983	839	4,748
1984	601	5,316
1985	188	4,223
1986	195	3,511
1987	209	2,829
5 year average	406	4,125
3 year average	197	3,521

Fortunately for the citizens of Multnomah County, alcohol-related traffic injuries and fatalities did not increase in mathematical proportion to the decrease in DUII arrests. The reason for this is speculative and may be due to an increased awareness of the general public of the danger the drinking driver poses to all of us who must use the public streets and highways or it may more likely be a combination of various factors including greater public awareness and plain old fashioned good luck.

It is the hope of the Multnomah County Sheriff's Office that adding a specialty DUII Enforcement Team to the various community educational awareness efforts will provide another dimension to the fight against the drunk driver and will have a significant impact on reducing a major community problem.

III. OBJECTIVES:

- A. To reduce the nighttime fatal and injury crashes in Multnomah County by 7% from _____ (Average 1985 - 87) to _____ during the six months of the project (April 6 - September 30, 1989).
- B. To make 516 DUII arrests during the six months of the grant term. (April 1, 1989 - September 30, 1989)

Four hundred sixteen DUII arrests are to be made by the DUII Special Enforcement Team. (104) team shifts X 4 arrests per shift = 416 arrests)

The remaining arrests (100) are based on the 1985 - 1987 MCSO DUII average of 197 DUII arrests per year (100 per six months).

(Note: Although DUII arrests by the Multnomah County Sheriff's Office have declined substantially since 1983, it must be understood that annexations have played a significant role in the reduced arrest statistics.)

- C. To increase the effectiveness of our general patrol deputies in making successful DUII arrests by reducing the current percentage of disqualified sworn reports from 21% to 5% via more frequent and through training.
- D. To develop and share with other law enforcement agencies in Multnomah County statistical data that will assist in measuring the effectiveness of deploying limited resources to reduce the DUII problem in Multnomah County.

IV. PROPOSED ACTIVITIES:

A. MAJOR ACTIVITIES:

With the exception of our PUC truck Enforcement Detail (which works county wide) reductions in staff and other resources due to annexations and budget limitations have precluded the Multnomah County Sheriff's Office from providing any serious concentrated traffic enforcement since 1983. However, with annexations nearly complete or at a standstill, it is our intent, with the assistance the O.T.S.C., to redirect a portion of our resources to address a serious community problem by:

1. Instituting a specialized DUII Enforcement Team consisting of a sergeant and two deputies specifically trained and equipped to work DUII county wide. All members of the DUII Team have or will receive updated training in traffic enforcement including horizontal gaze nystagmus and ORS statutes. In addition two of the three team members of the DUII Team have worked our Fatal Investigations Detail and are very much aware of what is required of a successful DUII arrest and prosecution.
2. Concentrating enforcement efforts on those nights and hours that have statistically shown to have the greatest number of alcohol related accidents. Specifically Thursday, Friday, Saturday, and Sundays from 1800 hours to 0400 hours. (See Exhibit B)
3. Increasing our training efforts for general patrol officers to reduce the percentage of disqualified sworn reports and thereby making them more effective.
4. Developing statistical data that can be shared with and utilized by all law enforcement agencies in Multnomah County to assist in the deployment of limited resources. It is our intent, if possible, to identify those areas, streets, roadways, and intersections that are statistically "most dangerous" to the general public and to concentrate enforcement efforts in those locations. (See Exhibit C)

B. PUBLIC INFORMATION PROGRAM:

The Multnomah County Sheriff's Office is planning to introduce our specialized DUII Enforcement Project via a televised press release with representatives from M.A.D.D., the Multnomah County DUII Advisory Board present as well as other officials and representatives who may be available. In addition we will make every effort to receive continuing television and radio coverage of the program during holidays and any special events that might be appropriate.

We will also send announcements of our project to local high schools, community organizations, and any other groups or organizations we can solicit to increase the visibility and public awareness of our project.

C. COORDINATION:

Multnomah County Sheriff's Office believes this project to be important to the community and has assigned the overall responsibility of coordination to the chief of the Law Enforcement Division. In addition we have assigned a sergeant to the project to direct operational and tactical deployment. The sergeant will receive additional assistance from the night shift commander as needed. The program will also receive clerical support to assist with collation of statistical data.

We intend to work closely with other law enforcement agencies including Portland, Gresham, Troutdale, Fairview, Clackamas County and the Oregon State Police. It is our hope that coordinated enforcement efforts can have a significant impact on the DUII problem.

V. EVALUATION PLAN:

A. Evaluation Questions:

1. Was the DUII Enforcement Team able to reduce the nighttime fatal and injury crashes in Multnomah County by 7%?
2. Did the DUII Enforcement Team reach its objective of 416 DUII arrests?
3. Did MCSO patrol reach its objective of 100 DUII arrests?
4. Was Multnomah County Sheriff's Office able to reduce its percentage of disqualified sworn reports from 21% to 5%?
5. Has the Multnomah County Sheriff's Office been able to develop statistical data useful to effective deployment of limited DUII enforcement resources?

B. Data Requirements:

1. Data to be collected.

The Data Table presented as Exhibit A will be submitted with the required quarterly reports.

2. Data System:

The raw data will be hand retrieved from reports and citations. The collected data will be formatted for storage on an IBM personal computer.

The stored data will include arrest and/or accident location, time, date, weather conditions. Arrest personal information and blood alcohol percentage, condition of victims if injured or fatal.

Current data will be collated in order to be compared with past data.

C. Evaluation Design:

The data collected will be collated via computer to create corresponding relationships between alcohol-related accidents and fatalities and major injuries, as well as the measured impact of the percent of alcohol/blood to the frequency of fatal or injury accidents.

The contributing causes, such as weather, road conditions or speed, to alcohol-related accidents will be tracked.

The corresponding relationship between saturated DUII enforcement and the reduction of alcohol-related accidents will be tracked and compared with past years.

D. Report Preparation:

A draft will be submitted to OTSC for review on the last day of the grant period. A final report incorporating OTSC staff comments will be submitted within one month after the OTSC review is completed.

VI. CONTINUATION OF PROJECT ACTIVITIES:

The success of the project will be chronicled and distributed to the Board of County Commissioners with a proposal to continue the project in concert with other County Human Services Alcohol/Substance Abuse programs.

To assist the general fund commitment, the Sheriff's Office will attempt to gain subsequent assistance.

VII. BUDGET AND COST SHARING

This form should include all budget information. If additional information is required for clarity, please include on a separate page, giving complete reference to the appropriate budget item.

	<u>OTSC FUNDS</u>	<u>MATCH</u>	<u>TOTAL</u>
<div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> A. DIRECT COSTS </div> <div style="width: 45%; text-align: right;"> Hours 2880 Enforcement 450 Court 3330 </div> </div>			
1. Salaries and Wages	<u>\$ 80,253</u>	<u>\$ 15,581</u>	<u>\$ 95,834</u>
a. Staff assigned to project			
_____ FTE (position name) @ \$ _____ /		8,364	20% Project Director
<u>3330</u> FTE Hours @ \$ 33.74 / 112,354		3,852	Operational Support
_____ FTE @ \$ _____ /		3,365	Clerical Support (word processing, fiscal, etc.)
b. _____ Volunteer time			
_____ hours @ \$ _____ /hour			
c. _____ Trainee time		<u>2,429</u>	<u>2,429</u>
<u>72</u> hours @ \$ _____ /hour			
2. Employee Benefits (@40 % of Item 1a)	<u>32,101</u>	<u>6,232</u>	<u>38,333</u>
Benefits include:			
FICA, SAIF, Unemployment, Retirement			
3. Contractual Services **			
Specify:			
4. Travel and Subsistence			
a. In-State, Regional (Purpose/Destination):			
1) Food and Lodging (days @ \$ /diem)			
2) Mileage (miles @ \$/mile)			
3) Other (specify)			
b. Out-of-State** (Purpose/Destination):			
1) Food and Lodging (days @ \$ /diem)			
2) Airfare			
3) Other (specify)			

* Job descriptions for all positions assigned to grant .25 FTE or more are included in Exhibit B.

** OTSC approval required.

VII. BUDGET AND COST SHARING - page 2

	OTSC FUNDS	MATCH	TOTAL
5. Other Direct Costs	\$	\$	\$
a. Office Expenses (supplies, photocopy, telephone, postage)			
b. Printing (specify item, quantity, and cost of each)			
1) Reports (Title:			
2) Brochures (Title:			
3) Other (specify)			
c. Equipment including films (requires RVA)			
1)			
2)			
d. Other (specify)			
1) Vehicle Operation: (3 Units)		8,640	8,640
2)			
3)			
B. INDIRECT COSTS* 112,354 x 8.48%		9,528	9,528
C. TOTAL	\$	\$42,410	\$154,764
D. COST SHARING SUMMARY			
1. OTSC Funds	\$ 112,354	73 %	
2. Applicant Agency Match	\$ 42,410	27 %	
3. Other Agency Match	\$	%	
4. Donated Goods and Services	\$	%	
5. TOTAL COSTS	\$154,764	100 %	

* Not eligible for OTSC funding, but may be used as match. Use no more than 10% of item A.1, Salaries, or use actual indirect costs, and provide documentation.

I. ACCIDENT & ARREST DATA

1. FATAL ACCIDENTS
2. INJURY ACCIDENTS
3. ALCOHOL RELATED
4. DUII ARRESTS
- 5.
- 6.

[illegible]

II.

1. P.C. SPEED
2. P.C. ERRATIC DRIVING
3. P.C. OTHER
4. BAC REFUSAL
5. UNDER .08
6. .08 - .14
7. .15 - .19
8. .20 & ABOVE
9. AVERAGE B.A.C.
0. UNDER 21
1. 21 - 29 YRS
2. 30 - 39 YRS
3. 40 - 49 YRS
4. OVER 50 YRS

[illegible]

I. ACCIDENT & ARREST DATA

1. FATAL ACCIDENTS
2. INJURY ACCIDENTS
3. ALCOHOL RELATED
4. DUII ARRESTS
- 5.
- 6.

[illegible]

II.

1. P.C. SPEED
2. P.C. ERRATIC DRIVING
3. P.C. OTHER
4. BAC REFUSAL
5. UNDER .08
6. .08 - .14
7. .15 - .19
8. .20 & ABOVE
9. AVERAGE B.A.C.
0. UNDER 21
1. 21 - 29 YRS
2. 30 - 39 YRS
3. 40 - 49 YRS
4. OVER 50 YRS

[illegible]

C. LOCATION #3:

I. ACCIDENT & ARREST DATA

1. FATAL ACCIDENTS
2. INJURY ACCIDENTS
3. ALCOHOL RELATED
4. DUII ARRESTS
- 5.
- 6.

[illegible]

II. ARREST CHARACTERISTICS

1. P.C. SPEED
2. P.C. ERRATIC DRIVING
3. P.C. OTHER
4. BAC REFUSAL
5. UNDER .08
6. .08 - .14
7. .15 - .19
8. .20 & ABOVE
9. AVERAGE B.A.C.
10. UNDER 21
11. 21 - 29 YRS
12. 30 - 39 YRS
13. 40 - 49 YRS
14. OVER 50 YRS

[illegible]

D. LOCATION #4:

I. ACCIDENT & ARREST DATA

1. FATAL ACCIDENTS
2. INJURY ACCIDENTS
3. ALCOHOL RELATED
4. DUII ARRESTS
- 5.
- 6.

[illegible]

II. ARREST CHARACTERISTICS

1. P.C. SPEED
2. P.C. ERRATIC DRIVING
3. P.C. OTHER
4. BAC REFUSAL
5. UNDER .08
6. .08 - .14
7. .15 - .19
8. .20 & ABOVE
9. AVERAGE B.A.C.
10. UNDER 21
11. 21 - 29 YRS
12. 30 - 39 YRS
13. 40 - 49 YRS
14. OVER 50 YRS

[illegible]

E. OTHER
I. ACCIDENT & ARREST DATA

1. FATAL ACCIDENTS
2. INJURY ACCIDENTS
3. ALCOHOL RELATED
4. DUII ARRESTS
- 5.
- 6.

APR	MAY	JUNE	JULY	AUG	SEPT	TOTAL

II. ARREST CHARACTERISTICS

1. P.C. SPEED
2. P.C. ERRATIC DRIVING
3. P.C. OTHER
4. BAC REFUSAL
5. UNDER .08
6. .08 - .14
7. .15 - .19
8. .20 & ABOVE
9. AVERAGE B.A.C.
10. UNDER 21
11. 21 - 29 YRS
12. 30 - 39 YRS
13. 40 - 49 YRS
14. OVER 50 YRS

APR	MAY	JUNE	JULY	AUG	SEPT	TOTAL

F. CITATIONS/ARRESTS
DUII TEAM

1. DUII
2. DWS
3. OTHER
4. TOTAL

APR	MAY	JUNE	JULY	AUG	SEPT	TOTAL

G. CITATIONS/ARRESTS
MCSO

1. DUII
2. DWS
3. OTHER
4. TOTAL

APR	MAY	JUNE	JULY	AUG	SEPT	TOTAL

H. IMPLIED CONSENT HEARINGS
DUII TEAM

1. TOTAL HEARINGS
2. NUMBER DISQUALIFIED
3. % DISQUALIFIED

APR	MAY	JUNE	JULY	AUG	SEPT	TOTAL

I. IMPLIED CONSENT HEARINGS
MCSO

1. TOTAL HEARINGS
2. NUMBER DISQUALIFIED
3. % DISQUALIFIED

APR	MAY	JUNE	JULY	AUG	SEPT	TOTAL

26-ZLAW

DAY OF WEEK

TIME OF DAY			DAY							HOUR		HOUR	
FROM	-	TO	SUN	MON	TUE	WED	THU	FRI	SAT	TOTALS	PERCENTAGES		
12 M	-	01:00	11	3	5	4	4	7	5	39	7.3		
01:00	-	02:00	10	0	4	3	2	7	15	41	7.7		
02:00	-	03:00	6	2	5	3	4	3	14	37	7.0		
03:00	-	04:00	5	1	1	1	1	1	2	12	2.3		
04:00	-	05:00	1	2	0	0	0	0	2	5	0.9		
05:00	-	06:00	0	0	1	0	1	1	4	7	1.3		
06:00	-	07:00	1	0	0	1	0	0	1	3	0.6		
07:00	-	08:00	0	1	0	0	0	0	1	2	0.4		
08:00	-	09:00	0	0	1	0	0	0	1	2	0.4		
09:00	-	10:00	0	0	1	0	0	1	0	2	0.4		
10:00	-	11:00	1	0	0	0	2	0	0	3	0.6		
11:00	-	12:00	1	0	0	0	0	0	3	4	0.8		
12 N	-	13:00	0	1	2	0	1	0	3	7	1.3		
13:00	-	14:00	2	1	2	0	0	0	0	5	0.9		
14:00	-	15:00	3	0	1	1	2	0	0	7	1.3		
15:00	-	16:00	1	3	2	1	3	0	9	19	3.6		
16:00	-	17:00	3	2	1	0	3	5	4	18	3.4		
17:00	-	18:00	7	1	5	3	1	6	6	29	5.5		
18:00	-	19:00	3	7	2	5	6	6	9	38	7.2		
19:00	-	20:00	7	5	2	2	9	7	5	37	7.0		
20:00	-	21:00	9	7	3	4	3	9	8	43	8.1		
21:00	-	22:00	10	3	4	5	7	16	10	55	10.4		
22:00	-	23:00	10	8	8	12	11	11	9	69	13.0		
23:00	-	24:00	3	9	4	6	7	10	8	47	8.9		
DAY TOTALS			94	56	54	51	67	90	119	531	100.0		
DAY PERCENTAGES			17.7	10.5	10.2	9.6	12.6	16.9	22.4	100.0			

* Data Provided by:

Oregon Department of Transportation

PORTLAND - 1987

Alcohol related collisions for the City of Portland, 1987 total 530

Fatal DUII collisions - 12 Total Deaths: 13

DUII injury collisions - 329 Total People Injured: 618

DUII non-injury collisions - 189

Location of City fatality collisions involving drinking drivers 1987:

NE 125th & NE Sandy Boulevard
NE 138th Avenue & Airport Way
SE 42nd Avenue & SE Gladstone
SE 80th & SE Washington Street
SE 82nd Avenue & SE Harney
N. Borthwick & N. Killingsworth
SE Centre & McLoughlin Boulevard (Not in Multnomah County)
NE Channellgate Street & NE Columbia Boulevard (Two Fatalities)
Cornelius Pass Road & NW Kaiser Road
SW I-5 Northbound at Barbur Boulevard
SE 43rd Avenue & SE Division Street
N. Columbia Boulevard & N. Hurst Avenue

GRESHAM FATALITIES - 1988

NE Glisan & NE 176th Avenue
US Highway 26 & SE Palmquist
SE Orient Drive & SE Welch Road (One block off US 26)
NE 172nd & NE Glisan (Heart Attack/Ran off road)
West Burnside & SE 197th Avenue
NE Burnside & NE Hogan Drive
NE Kane Road & NE 17th Street
NE Glisan Street & NE 172nd Avenue
US Highway 26 & SE Palmquist Road
US Highway 26 & SE Palmquist Road
NE Glisan Street & NE 188th Avenue
NE Hogan Drive & SE Stark
SW Towle Avenue & SW 31st Avenue

46% of Gresham's 1988 Fatality/Collision occurred: Burnside (US 26th between 181st Avenue and the Multnomah County line, approximately a five to six mile stretch of road is involved in this area.)

OBJECTIVE #1:

Reduce night time fatality collision by 7% in Multnomah County by working specific target areas.

OBJECTIVE #2:

Reduce DUII collision in Multnomah County by 5% in specified target areas.

TARGET AREA #1:

Area Description:

East Burnside Avenue starting at SE 181st Avenue (west boundary) traveling southeast to east Powell Boulevard (at this point Burnside becomes US Highway 26) continuing to the County line (this is approximately a six mile stretch of road). The majority of this area is within the City of Gresham. In 1988, 46% of Gresham's fatality collisions occurred on this short piece of road.

TARGET AREA #2:

Area Description:

NE Glisan Street between NE 122nd Avenue & NE 202nd Avenue (approximately a five mile distance). This area extends into the City of Portland on the west end, through the unincorporated area of Multnomah County, and into the west end of the City of Gresham. In 1988, the City of Gresham recorded 31% of their fatality collisions on this stretch of road.

TARGET AREA #3:

Description of area:

122nd Avenue from SE Brookside Drive (southbound) to NE Marine Drive (north border). This area is located primarily within the City of Portland with a small area of the south being in the unincorporated area of Multnomah County (1988 data on DUII collisions not available at this time). In 1987, there were 9 injury DUII collisions recorded for this area; there were 4 noninjury DUII collisions recorded for this area.

TARGET AREA #4

Description of area:

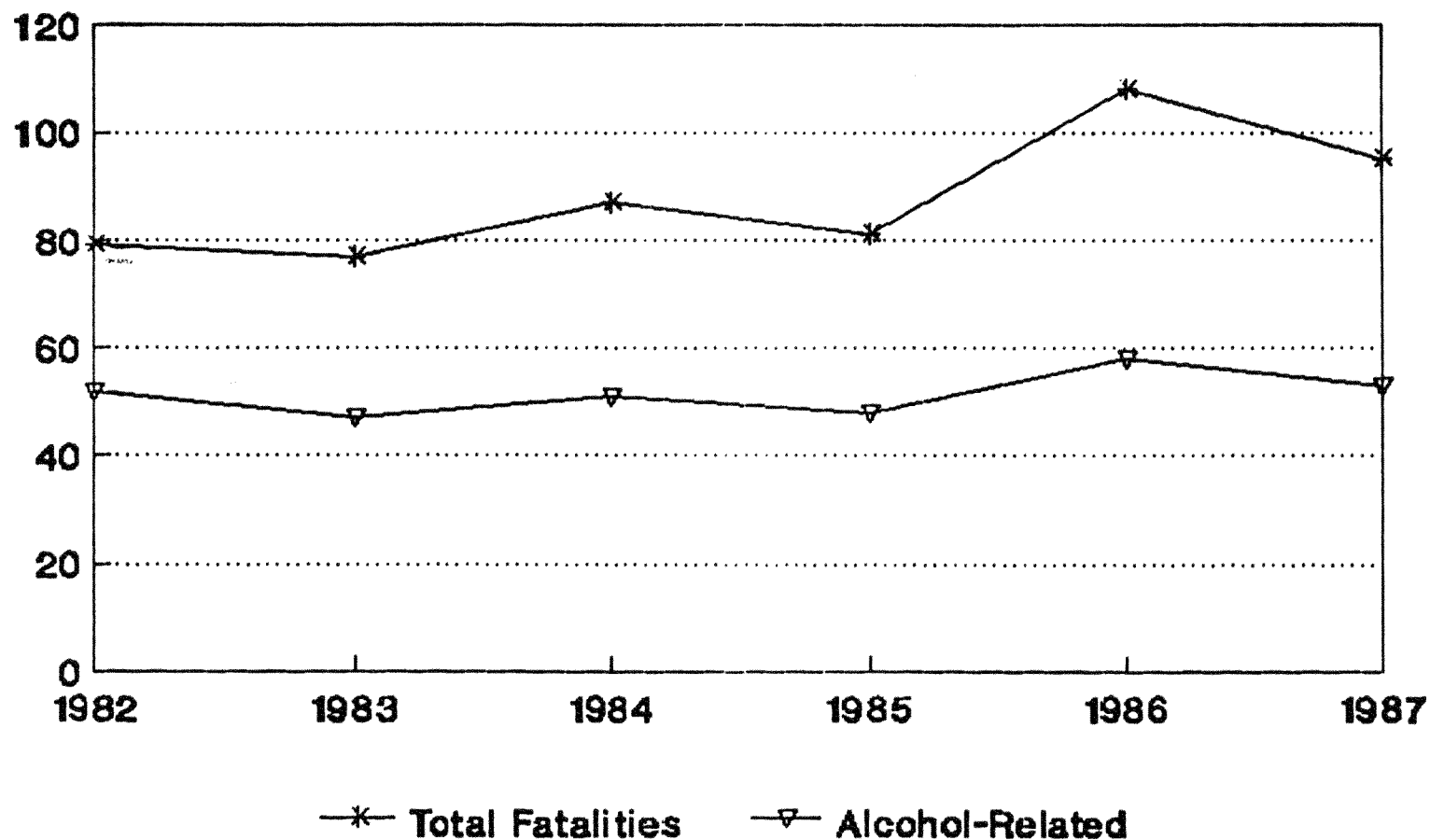
SE Division Street bounded on the west by SE 92nd Avenue to the east by Troutdale Road. The area is approximately 9 miles long and includes the City of Portland, unincorporated area of Multnomah County, and the City of Gresham (1988 data on DUII collisions not available at this time). In 1987, there were 8 injury DUII collisions recorded for this area; there were 3 noninjury DUII collisions recorded for this area.

DATA TABLE

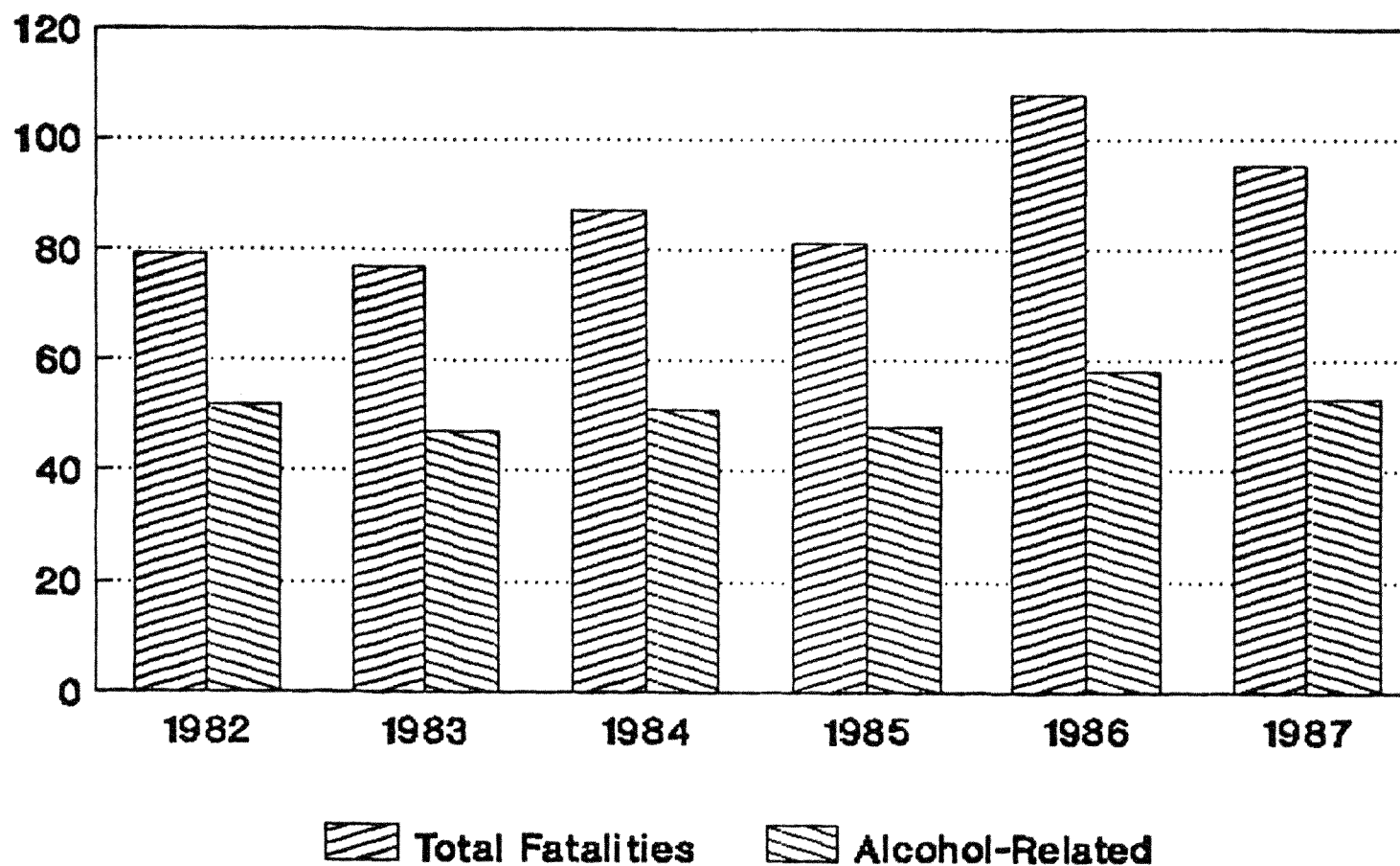
The reduction of night time fatalities can be measured against the available data in Target areas #1 and #2. Night time fatalities and injuries collisions have two major elements; one element is a high consumption of alcoholic beverages (a depressive) by drivers, while the second element is the excessive speed exhibited by these drivers. The drivers causing collisions will be identified by speed and other erratic behavior and removed from the road by arrest. This data will be tabulated on a monthly basis which will reflect the DUII team's activity directed toward the objectives.

KB/jz/0108P

Alcohol-Related Traffic Fatalities Multnomah County

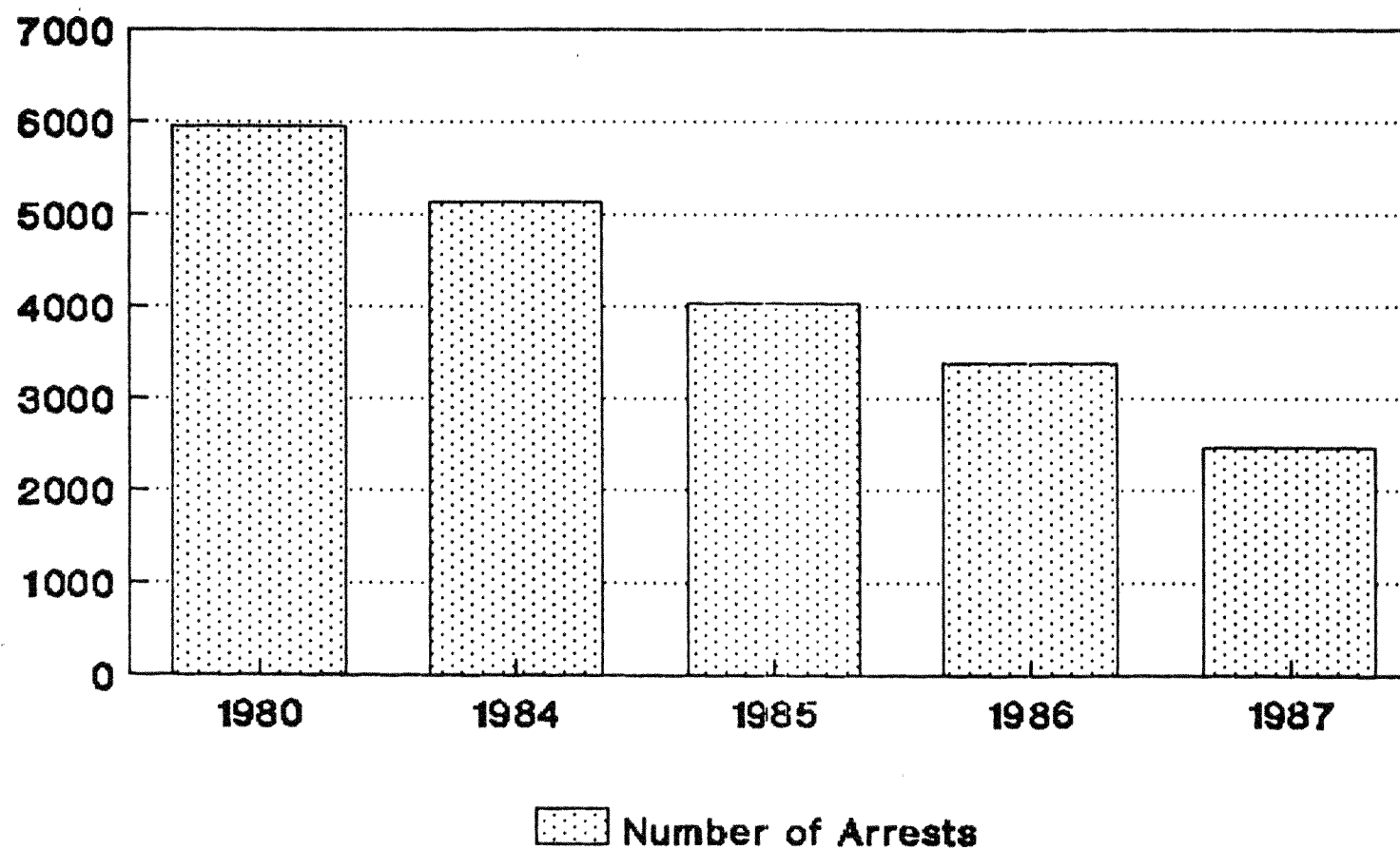


Alcohol-Related Traffic Fatalities Multnomah County



D.U.I. Arrests

Multnomah County



PUBLIC SAFETY OFFICER
(DEPUTY SHERIFF)

General Statement of Duties

This is law enforcement work involving patrolling an assigned area in a radio equipped car to prevent and/or investigate law violations and accidents and provide other community services.

Employees occupying positions in this class investigate criminal cases, collect information on criminal activities, apprehend criminals, investigate accidents, issue traffic citations, and testify in court. Employee must also manage non-criminal actions such as conflict resolution, social service, and first aid. Some employees perform work of a non-sworn nature in support services. Employee in this class are expected to deal with a wide variety of situations independently, maturely, and with discretion.

Supervision Received

Works under the general supervision of another Public Safety Officer, Supervisor, or Manager who assigns duties and evaluates performance, but work is performed independently. May under special circumstances work under the supervision of non-sworn personnel.

Supervision Exercised

May supervise other personnel.

Examples of Principal Duties

Drives patrol care in assigned area; surveys area for activity which appears irregular or suspicious; enters and inspects businesses, residences, and areas of known criminal activity.

Observes traffic activity and conditions; cites or warns violators; operates breathalyzer, operates radar equipment.

Talks to residents of patrol areas; provides information and referral; checks on well being of individuals.

Investigates alleged crimes, accidents and suspicious activities; interviews victims, suspects, and witnesses; finds, identifies, and preserves physical evidence; apprehends and arrest criminals on warrant or probable cause; assists in preparation for court and testifies in court.

Collects information on criminal activities; elicits information from citizens.

Investigates and/or controls complaints involving family disputes, removing inebriates, excessive noise, runaways, mentally ill persons or incorrigible juveniles; provides first aid for injuries, illness, drug overdose or attempted suicides.

IX. AGREEMENTS AND ASSURANCES

The following agreements apply to all grants funded by the Oregon Traffic Safety Commission (OTSC):

A. General

1. The activity described in this grant, is undertaken under the authority of Title 23, United States Code, Sections 402-408, and is subject to the administrative regulations established by Federal Circulars A-21, A-87, A-102, A-110, A-122, 23 CFR Parts 1205, 1250 and 1251, 48 CFR Part 31, and 49 CFR Part 18.
2. Any federal funds committed shall be subject to the continuation of funds made available to OTSC by the National Highway Traffic Safety Administration (NHTSA) and the Federal Highway Administration (FHWA) by statute or administrative action.
3. The grantee shall ensure compliance with 49 CFR Part 18.42 which addresses retention and access requirements for grant-related records. The state, the federal grantor agency and the Comptroller General of the United States, or any of their authorized representatives, shall have the right of access to any books, documents, papers or other records of the grantee which are pertinent to the grant. These records must be retained for a period of three years starting on the date the grantee submits its final request for reimbursement for this grant.
4. Any obligation of grant funds extends only to those costs incurred by the grantee after authorization has been given to proceed with the particular part of the program involving costs.
5. The grantee shall ensure that all project-related expenditures are included as a part of entity-wide audits conducted in accordance with the Single Audit Act of 1984 (31 USC 7561-7). The grantee shall obtain a copy of all audits which include grant-related expenditures.
6. The grantee shall promptly reimburse OTSC for any ineligible or unauthorized expenditures for which grant funds have been claimed and payment received as determined by a State or Federal review.
7. Grant funds shall not be used for activities previously carried out with the grantee's own resources.
8. If the grantee materially fails to comply with any term of an award, whether stated in Federal statute or regulation, an assurance, an application or notice of award, OTSC may withhold grant funds up to 10% of the grant award (or \$2,000 minimum) pending correction of the deficiency.

B. Project Director's Responsibilities

The Project Director is responsible for fulfilling these agreements and establishing and maintaining procedures that will ensure the effective administration of the project objectives. The Project Director shall:

1. Establish or use an accounting system that conforms to generally accepted accounting principles, and ensure that source documents are developed which will reliably account for the funds expended.
2. Maintain copies of job descriptions and resumes of persons hired for all project-related positions which are funded at 0.25 FTE or more.
3. Maintain records showing actual hours utilized in project-related activity by all grant-funded personnel and by all other staff personnel or volunteers whose time is used as in-kind match.
4. Complete Quarterly Highway Safety Project Report (Form QR-2), including a Data Table as provided in Exhibit A. Each report must be signed by the Project Director and submitted to OTSC by the 10th of the month following the close of each calendar quarter for the duration of the grant period.
5. Submit Claims for Reimbursement (Form CR-2) by the 10th of the month following the time period in which expenses are incurred. Claims must be submitted to OTSC at least quarterly.
6. Complete and submit a Minority and Women Owned and Controlled Business Enterprises Contact Certificate (Form MBE) to OTSC if grant funds are used to acquire through purchase or contract any equipment, materials or services in excess of \$5,000.
7. Prepare a project evaluation in accordance with the Evaluation Plan described in the grant document. A draft must be submitted to OTSC for review by the last day of the grant period. A final report incorporating OTSC staff comments must be submitted within one month after the OTSC review is completed.

C. Project Revision

1. Any proposed changes in the project objectives, key project personnel, time period, or budget must be requested, in writing, and receive the approval of OTSC. A Grant Adjustment Form (Form GA-1) will be signed by both OTSC and the grantee.
2. Any time extension in the project period must be requested at least six weeks prior to the end of the project period and approved by the federal grantor agency if federal funds are involved.

D. Non-Discrimination Assurance

1. The grantee and its contractors shall ensure that no person shall on the grounds of race, color, creed, sex or national origin be excluded from participation, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity under this project.
 2. The grantee and its contractors shall ensure that employment and procurement of goods and services made in connection with the project will be provided without regard to race, color, creed, sex or national origin.
 3. The grantee and its contractors shall take all necessary affirmative steps in accordance with 49 CFR Part 23 to ensure that minority business enterprises and/or business enterprises owned and controlled by women have the maximum opportunity to compete for and to perform contracts.
 4. The grantee and its contractors shall ensure that no otherwise qualified handicapped person shall, solely by reason of his/her handicap, be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination under any program or activity related to this grant.
 5. The grantee shall ensure that any contracts and subcontracts awarded in excess of \$10,000 shall contain a provision requiring compliance with the standards set in paragraphs 1 through 4 of this section.
- c. Access by the grantee, the state, the federal grantor agency, the Comptroller General of the United States, or any of their duly authorized representatives, to any books, documents, papers, and records of the contractor which are directly pertinent to that specific contract, for the purpose of making audit, examination, excerpts, and transcriptions. Grantees shall require contractors to maintain all required records for three years after grantees make final payments and all other pending matters are closed.
 - d. Notice of grantor agency requirements and regulations pertaining to reporting, requirements and regulations pertaining to patent rights with respect to any discovery or invention which arises or is developed in the course of or under such contract, and requirements and regulations pertaining to copyrights and rights in data.

4. Where applicable, contracts shall include the following provisions:

- a. Termination for cause and for convenience by the grantee including the manner by which it will be effected and the basis for the settlement.
[Contracts in excess of \$10,000]
- b. Compliance with Executive Order 11246, entitled "Equal Employment Opportunity," as amended by Executive Order 11375, and supplemented in Department of Labor regulations (41 CFR Part 60).
[Construction contracts in excess of \$10,000]
- c. Compliance with the Copeland "Anti-Kickback" Act (18 USC 874) as supplemented in Department of Labor regulations (29 CFR Part 3).
[Construction or repair contracts]
- d. Compliance with the Davis-Bacon Act (40 USC 276a to a-7) as supplemented by Department of Labor regulations (29 CFR Part 5).
[Construction contracts in excess of \$2,000]
- e. Compliance with sections 103 and 107 of the Contract Work Hours and Safety Standards Act (40 USC 327-330) as supplemented by Department of Labor regulations (29 CFR Part 5).
[Construction contracts in excess of \$2,000 and other contracts in excess of \$2,500 which involve the employment of mechanics or laborers]
- f. Compliance with all applicable standards, orders, or requirements issued under Section 306 of the Clean Air Act (42 USC 1857(h)), Section 508 of the Clean Water Act (33 USC 1368), Executive Order 11738, and regulations of the Environmental Protection Agency (40 CFR Part 15).
[Contracts in excess of \$100,000]

E. Contracts (Includes other service agreements)

1. Any contracts (or other service agreements) that are entered into by the grantee as part of this project shall be reviewed and approved by OTSC to determine whether procurement procedures are consistent with state and federal criteria, whether the work to be accomplished is consistent with the objectives of the project, and whether the provisions of paragraphs 2 through 4 of this section are considered.
2. All contracts awarded by the grantee shall include the provision that any subcontracts include all provisions stated in this section or the provision that no subcontracts shall be awarded.
3. The grantee shall ensure that each contractor adhere to applicable requirements established for the grant and that each contract include provisions for the following:
 - a. Administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as may be appropriate.
 - b. Mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act (PL 94-163).

F. Travel

1. The grantee shall keep a record of all significant travel. In-state trips outside the grantee's jurisdiction should be summarized on Quarterly Highway Safety Reports. Reimbursement will only be authorized for those travel expenditures specified in the grant budget.
2. All out-of-state travel must be approved by OTSC. To receive authorization, the grantee shall submit a letter detailing the need, cost, and dates of travel at least two weeks prior to the planned departure date. Reports on out-of-state trips should be submitted to OTSC within two weeks of return.
3. Reimbursement will only be authorized for travel of persons employed by the grantee in project-related activities unless prior written approval is granted by OTSC.

G. Development of Printed or Production Materials

1. The grantee shall provide OTSC with draft copies of all materials to be printed or produced using grant funds. OTSC may suggest revisions and approve production.
2. All brochures; course, workshop and conference announcements; and other materials that are developed and/or printed using grant funds shall include a statement crediting OTSC participation.
3. Materials produced using grant funds may not be made available to another party for sale for profit.

H. Equipment Purchased with Grant Funds

1. A Residual Value Agreement (Form RVA) shall be completed and submitted to the OTSC if grant funds are used in whole or in part to acquire any material or equipment costing over \$1,000. A copy of the original vendor's invoice indicating quantity, description, manufacturer's identification number and cost of each item should be attached to the signed agreement. All equipment should be identified with a property identification number.
2. Equipment shall be used in the program or activity for which it was acquired as long as needed, whether or not the project continues to be supported by grant funds. Ownership of equipment acquired with grant funds shall be vested with the grantee. Costs incurred for maintenance, repairs or support of such equipment shall be borne by the grantee.
3. If any equipment ceases to be used in project activities, the grantee agrees to promptly notify OTSC. In such event, OTSC may direct the grantee to transfer, return or otherwise dispose of the equipment.

I. Conditions of Project Approval

Actions taken by the Traffic Safety Commission, if any, regarding conditions under which this project is approved are given in Exhibit D. The grantee agrees to follow these conditions in implementing the project.

J. Contract Provisions and Signatures

It is understood and agreed that the activities covered by this proposal, including the attached Agreements and Assurances, is subject to all administrative regulations established by Federal and State authorities, and that continued funding is contingent on the applicant carrying out these activities to the full extent possible.

Project Director (Applicant)

Date

Authorizing Government Official (Applicant)

Date

TO BE COMPLETED BY OTSC

Project # _____

Name: _____

Commission approval date: _____

Total project cost: \$ _____

OTSC grant funds: \$ _____

All matching funds: \$ _____

Match source(s): _____

Oregon Traffic Safety Commission Administrator

Date



MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS
ROOM 605, COUNTY COURTHOUSE
1021 S.W. FOURTH AVENUE
PORTLAND, OREGON 97204

GLADYS McCOY •	Chair	• 248-3308
PAULINE ANDERSON •	District 1	• 248-5220
GRETCHEN KAFOURY •	District 2	• 248-5219
RICK BAUMAN •	District 3	• 248-5217
	District 4	• 248-5213
JANE McGARVIN •	Clerk	• 248-3277

June 29, 1989

Mr. Grant Nelson, Acting Director
Department of Justice Services
610 SW Alder, Suite 515
Portland, OR

Dear Mr. Nelson:

Be it remembered, that at a meeting of the Board of County Commissioners held June 29, 1989, the following action was taken:

In the matter of ratification of a contract with)
Mt. Hood Community College to provide GED)
instruction for inmates within the Multnomah)
County Correctional Facility and the Multnomah)
County Inverness Jail, for period July 1, 1989)
through June 30, 1990 R-25)

Upon motion of Commissioner Kafoury, duly seconded by
Commissioner Bauman, it is unanimously

ORDERED that said Intergovernmental Agreement be ratified.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By _____
Jane McGarvin
Clerk of the Board

jm
cc: Sheriff's Office
Budget
Finance

DATE SUBMITTED _____

(For Clerk's Use)
Meeting Date 6/29/89
Agenda No. R-25

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: Contract with MHCC

Informal Only* _____
(Date)

Formal Only _____
(Date)

DEPARTMENT Sheriff's Office DIVISION Corrections

CONTACT Bill Wood TELEPHONE 255-3600

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Bill Wood

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Provide GED instruction for inmates within the Multnomah County Correctional Facility and the Multnomah County Inverness Jail.

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☐ APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA _____

IMPACT:

PERSONNEL

☐ FISCAL/BUDGETARY

☐ General Fund

Other _____

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: Robert G. Shipper

BUDGET / PERSONNEL _____ / _____

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) _____

OTHER _____
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.



CONTRACT APPROVAL FORM

(See instructions on reverse side)

- TYPE I**
- ☐ Professional Services under \$10,000
- ☐ Revenue
- ☐ Grant Funding
- ☒ Intergovernmental Agreement

- TYPE II**
- ☐ Professional Services over \$10,000 (RFP, Exemption)
- ☐ PCRB Contract
- ☐ Maintenance Agreement
- ☐ Licensing Agreement

Amendment # _____ to Contract # _____
(Original Contract Amount: _____)

Amendment # _____ to Contract # _____
(Original Contract Amount _____)

RETURN TO BARBARA EBLER

TURN TO BARBARA ERLER
Contact Person Bill Wood

Phone 248-3256

Date 5/18/89

Department Sheriff's Office

Division Corrections

Bldg/Room 119/307

Description of Contract Provide GED instruction for inmates within the Multnomah County Correctional Facility and the Multnomah County Inverness Jail.

RFP/BID # _____ Date of RFP/BID _____ Date of Exemption _____

Reviewed For ☐ MBE ☐ FBE ParticipationContractor is ☐ MBE ☐ FBE

Contractor Name Mt. Hood Community College

Mailing Address 26000 S.E. Stark Street

Gresham, Oregon 97030

Phone 667-7116

Employer ID# or SS# 1-93-0546890-AL

Effective Date July 1, 1989

Termination Date June 30, 1990

Total Amount of Agreement \$ 7,300.00

Payment Terms

☐ Lump Sum \$_____☐ Monthly \$_____☐ Other \$_____

☐ Requirements contract-requisition required

Purchase Order No.

Required Signatures:

Department Head Robert G. Skipper, Jr.

Date 5-24-89

Purchasing Director _____
(Type II Contracts Only)

Date _____

County Counsel Gandra Buffe

Date 5-30-89

Budget Office Sally Small

Date 5/21/89

County Executive/Sheriff Robert G. Skipper

Date 6-5-89

TRANSACTION CODE		P.O.		AGENCY		P.O. DATE		mm dd yy		ACCOUNTING PERIOD		mm yy		BUDGET FY		yy		ACTION <input type="checkbox"/> Original Entry (E) <input type="checkbox"/> Adjustment (M)	
VENDOR CODE				VENDOR NAME										TOTAL AMOUNT		\$			
LINE NO.	CONTRACT NUMBER	FUND	AGENCY	ORGANIZATION	ACTIVITY	OBJECT	SUB OBJ	REPT CATEG	DESCRIPTION						AMOUNT		INC/DEC IND		
	200130	100	020	3955		6110									\$ 7,300				
															\$				
															\$				
															\$				

INTERGOVERNMENTAL AGREEMENT

MT. HOOD COMMUNITY COLLEGE - MULTNOMAH COUNTY

GED INSTRUCTION AGREEMENT

This agreement, made and entered into by Mt. Hood Community College and Multnomah County, a home rule subdivision of the State of Oregon; hereinafter referred to as County; deals with the provision of educational instruction for inmates leading to a General Equivalency Diploma. The following provisions shall comprise this agreement.

I. RECITATION

- A. Mt. Hood Community College, a college sanctioned by the State of Oregon to provide GED instruction and testing, maintains a GED/ABE instructional program both on campus and in other locations.
- B. The County desires to maintain a GED instructional program for inmates in the County correctional facilities.
- C. ORS Chapter 190 provides for intergovernmental cooperative agreements for the performance of functions and activities of either party by the other, in the interest of furthering economy and efficiency in local government, and into that end declares that the provisions of ORS 190.003 to 190.110 shall be literally construed.

II. SERVICE TO BE PROVIDED

- A. Mt. Hood Community College shall perform as follows:
 - 1. Mt. Hood shall provide the following service hours at no cost to the County.
 - a) MCCF - 8 instructional hours weekly during the school year (four terms).
 - b) MCIJ - 6 instructional hours weekly during the school year (four terms).
 - 2. An additional commitment of 6 instructional hours weekly during the school year (four terms) shall be provided to inmates in the Multnomah County Inverness Jail.
 - 3. Mt. Hood Community College shall purchase for the County educational materials necessary for the GED instructional program as listed on Addendum II. Mt. Hood Community College shall bill the County for the costs of the purchased instructional materials. Costs of the materials not to exceed \$1,500.00.

4. All instructional personnel must allow a criminal record check to be performed and must be cleared for jail access by the Multnomah County Sheriff's Office prior to being considered approved as an instructor in a County facility.
5. GED instruction shall be provided within the identified correctional facilities on an hourly schedule jointly developed by Mt. Hood Community College and the County.
6. Mt. Hood Community College agrees to maintain and provide the County necessary statistical information regarding the persons tutored, sessions held and other information necessary to maintain GED instructional reports.

B. The County shall perform as follows:

1. The Multnomah County Sheriff's Office, Corrections Branch, shall consider for jail clearance all instructors referred by Mt. Hood Community College for facility assignment. An approval or disapproval decision shall be provided to Mt. Hood Community College.
2. The County shall provide assistance in the development of an instructional schedule and assistance necessary to operate within a correctional facility.
3. The County agrees to provide Mt. Hood Community College reports necessary to maintain adequate time and employee records.

C. Compensation Rates and Mode of Payment:

1. For the duration of this annual agreement the County shall pay to Mt. Hood Community College, upon receipt of a monthly request for payment, a sum not to exceed \$19.43 per hour for the additional instructional hours and the cost of the educational material. The hourly rate includes school fringe benefits at 12%. Fees associated with this agreement shall not exceed \$7300.00.

III. CONSTRAINTS

- A. It is understood and agreed that any and all instructors from Mt. Hood Community College are employees of Mt. Hood Community College and are not employees, agents, or representatives of the County for any purpose.

- B. This agreement is expressly subject to the debt limitation of Oregon counties set forth in Article XI, Section 10, of the Oregon Constitution and is contingent upon funds being appropriated therefore. Any provisions herein which would conflict with law are deemed inoperative to that extent.
- C. Mt. Hood Community College shall adhere to all applicable laws, regulations and policies relating to equal employment opportunity, nondiscrimination in services, and affirmative action; including all regulations implementing Executive Order No. 11246 of the President of the United States; Section 402 of the Vietnam Readjustment Assistance Act of 1974; and Section 503 of the Rehabilitation Act of 1973. County shall maintain copies of said laws and regulations on file with it's duly-appointed Affirmative Action Officer.

IV. AGREEMENT TERM AND TERMINATION

- A. This agreement shall apply from July 1, 1989, through and including June 30, 1990, and is subject to renewal.
- B. This agreement may be terminated prior to the expiration of the agreed-upon terms:
1. By mutual written consent of the parties.
 2. Either party may unilaterally terminate this agreement on one months written notice.

IN WITNESS WHEREOF, the parties have caused this agreement to be executed by their duly authorized officers on the 1st day of July, 1989.

MT. HOOD COMMUNITY COLLEGE

Gleason Eakin
Gleason Eakin, Dean of Student Development
DATE: 6/8/89

Gary Nichols
Gary Nichols, Dean of Administrative Services
DATE: 6-8-89

APPROVED AS TO FORM

MULTNOMAH COUNTY, OREGON

LARRY KRESSEL
County Counsel for
Multnomah County Oregon

Robert G. Skipper
Sheriff Robert G. Skipper
DATE: 6-15-89

By: Sandra Buffy

WTW/rm/0283X/D28

ADDENDUM I

CERTIFICATE OF COMPLIANCE WITH ORS 305.380-.385

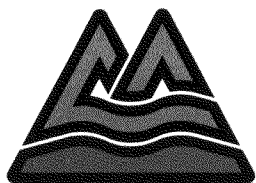
The undersigned provider of goods, services, or real estates to Multnomah County hereby certifies under penalty of perjury that to the best of my knowledge, the undersigned is not in violation of any Oregon Tax Laws Ascribed in ORS 305.380 (4).

Dated: 6-8-89

Robert G. Skipped

By: Gary Nichols

WTW/rm/0283X/D29



MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS
ROOM 605, COUNTY COURTHOUSE
1021 S.W. FOURTH AVENUE
PORTLAND, OREGON 97204

GLADYS McCOY	•	Chair	•	248-3308
PAULINE ANDERSON	•	District 1	•	248-5220
GRETCHEN KAFOURY	•	District 2	•	248-5219
RICK BAUMAN	•	District 3	•	248-5217
	•	District 4	•	248-5213
JANE McGARVIN	•	Clerk	•	248-3277

June 29, 1989

Mr. Grant Nelson, Acting Director
Department of Justice Services
610 SW Alder, Suite 515
Portland, OR

Dear Mr. Nelson:

Be it remembered, that at a meeting of the Board of County Commissioners held June 29, 1989, the following action was taken:

In the matter of ratification of a contract with)
Portland Community College to provide GED testing))
for inmates at the Multnomah County Correctional)
Facilities, for period July 1, 1989 through)
June 30, 1990 R-26)

Upon motion of Commissioner Kafoury, duly seconded by
Commissioner Bauman, it is unanimously

ORDERED that said Intergovernmental Agreement be ratified.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By _____
Jane McGarvin
Clerk of the Board

jm
cc: Budget
Finance
Sheriff's Office

DATE SUBMITTED _____

(For Clerk's Use)
Meeting Date 6/29/89
Agenda No. R-26

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: Contract with PCC

Informal Only* _____
(Date)

Formal Only _____
(Date)

DEPARTMENT Sheriff's Office DIVISION Corrections

CONTACT Bill Wood TELEPHONE 255-3600

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Bill Wood

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Allows for GED testing for inmates at the Multnomah County Correctional Facilities.

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☐ APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA _____

IMPACT:

PERSONNEL

☐ FISCAL/BUDGETARY

☐ General Fund

Other _____

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: Robert G. Shippard

BUDGET / PERSONNEL /

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) _____

OTHER _____
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.



MULTNOMAH COUNTY OREGON

DSS #12
FY 89/90

CONTRACT APPROVAL FORM

(See instructions on reverse side)

TYPE I

- ☐ Professional Services under \$10,000
☐ Revenue
☐ Grant Funding
☒ Intergovernmental Agreement

Amendment # _____ to Contract # _____
 (Original Contract Amount _____)

TYPE II

- ☐ Professional Services over \$10,000 (RFP, Exemption)
☐ PCRB Contract
☐ Maintenance Agreement
☐ Licensing Agreement

Amendment # _____ to Contract # _____
 (Original Contract Amount _____)

RETURN TO BARBARA ERLER
 Contact Person Bill Wood

Phone 248-3256 Date 5/18/89

Department Sheriff's Office Division Corrections Bldg/Room 119/307

Description of Contract Allows for GED testing for inmates at the Multnomah County Correctional Facilities.

RFP/BID # _____ Date of RFP/BID _____ Date of Exemption _____

Reviewed For ☐ MBE ☐ FBE Participation Contractor is ☐ MBE ☐ FBE

Contractor Name Portland Community College
 Mailing Address 1200 S.W. 49th Avenue
Portland, Oregon 97219

Phone _____
 Employer ID# or SS# 93-0575187

Effective Date July 1, 1989

Termination Date June 30, 1990

Total Amount of Agreement \$ 6,500.00

Payment Terms

- ☐ Lump Sum \$ _____
☐ Monthly \$ _____
☒ Other \$ as billed

☐ Requirements contract-requisition required
 Purchase Order No. _____

Required Signatures:

Department Head Robert G. Skipper *CS*

Date 5-24-89

Purchasing Director _____
 (Type II Contracts Only)

Date _____

County Counsel Sandra Duff

Date 5-30-89

Budget Office Kathy Inker

Date 5/31/89

County Executive/Sheriff Robert G. Skipper

Date 6-14-89

TRANSACTION CODE	P.O.	AGENCY	PO DATE	m m d d y y	ACCOUNTING PERIOD	m m y y	BUDGET FY	y y	ACTION		
VENDOR CODE		VENDOR NAME			TOTAL AMOUNT		\$		<input type="checkbox"/> Original Entry (E) <input type="checkbox"/> Adjustment (M)		
LINE NO.	CONTRACT NUMBER	FUND	AGENCY	ORGANIZATION	ACTIVITY	OBJECT	SUB OBJ	REPT CATEG	DESCRIPTION	AMOUNT	INC/DEC IND
	200/20	100	020	3955		6110				\$ 2,145	
		100	020	4110		6110				\$ 4,355	
										\$	
										\$	

WHITE - PURCHASING

CANARY - INITIATOR

PINK - CLERK OF THE BOARD

GREEN - FINANCE

GOLDENROD - BUDGET

INTERGOVERNMENTAL AGREEMENT
PORTLAND COMMUNITY COLLEGE - MULTNOMAH COUNTY
GED TESTING SERVICES

The agreement, made and entered into by Portland Community College and Multnomah County, a home rule subdivision of the State of Oregon; hereinafter referred to as County; deals with the provision of GED testing services for the benefit of incarcerated individuals involved in the educational program within the Multnomah County correctional facilities. The following provisions comprise this agreement.

I. RECITATION

- A. Portland Community College, a college sanctioned by the State of Oregon to provide GED instruction and testing, maintains a GED/ABE instructional and testing program both on campus and in other locations.
- B. The County desires to maintain a GED testing program for inmates in the County correctional facilities.
- C. ORS Chapter 190 provides for intergovernmental cooperative agreements for the performance of functions and activities of either party by the other, in the interest of furthering economy and efficiency in local government, and into that end declares that the provisions of ORS 190.003 to 190.110 shall be literally construed.

II. SERVICES PROVIDED

- A. Portland Community College shall perform as follows:
 - 1. Provide training and test examiner status to referred Sheriff's Office staff who will be responsible for the actual GED test administration within the facilities.
 - 2. Register and maintain registration records for all inmates participating in the testing program.
 - 3. Collect and remit the State processing fees and student service charges.
 - 4. Provide GED test materials.
 - 5. Provide persons tested under this program the opportunity to complete their GED testing at Portland Community College after their release from custody.
 - 6. Prepare and maintain records related to the administration of the testing program.

B. The County shall perform as follows:

1. Provide administration and supervision of GED testing within the County facilities during established testing hours, and provide Portland Community College with the location sites, calendar of test dates and hours, and:
2. Arrange for physical facilities, equipment and security arrangements for GED testing, which are within State Department of Education standards, Portland Community College standards, and will notify the College that these standards have been met, and:
3. Provide information to Robert Palmer, Chief Examiner, indicating when a participant is released from confinement.

C. Compensation Rate and Mode of Payment:

1. For the duration of this annual agreement, the County shall pay to Portland Community College, upon receipt of a monthly request for payment, thirteen dollars (\$13.00) per inmate registered for testing during the month.
 - a.) State processing fee - \$10.00 per individual tested.
 - b.) Student service charge - \$3.00 per individual tested.

Fees associated with this agreement shall not exceed \$6,500 throughout the agreement period.

III. CONSTRAINTS

- A. Persons involved in this agreement will make continuous and persistent efforts to protect the integrity of the GED testing program, as regulated by the American Council on Education, Office of Education Credit.
- B. The GED testing program identified in this agreement will be operated under the general supervision of Robert Palmer, Chief Examiner, in accordance with policies and regulations provided and set forth by the Oregon Council on Education, Office of Educational Credit (GED Testing Services).
- C. This agreement is expressly subject to the debt limitation of Oregon counties set forth in Article XI, Section 10, of the Oregon Constitution and is contingent upon funds being appropriated therefor. Any provisions herein which would conflict with law are deemed inoperative to that extent.

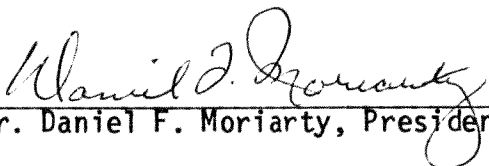
- D. Portland Community College shall adhere to all applicable laws, regulations and policies relating to equal employment opportunity, nondiscrimination in services, and affirmative action; including all regulations implementing Executive Order No. 11246 of the President of the United States; Section 402 of the Vietnam Readjustment Assistance Act of 1974; and Section 503 of the Rehabilitation Act of 1973. County shall maintain copies of said laws and regulations on file with it's duly-appointed Affirmative Action Officer.

IV. AGREEMENT TERM AND TERMINATION

- A. This agreement shall apply from July 1, 1989, through and including June 30, 1990, and is subject to renewal.
- B. This agreement may be terminated prior to the expiration of the agreed-upon terms:
1. By mutual written consent of the parties.
 2. Either party may unilaterally terminate this agreement on one month's written notice.

IN WITNESS WHEREOF, the parties have caused this agreement to be executed by their duly authorized officers on the 1st day of July, 1989.

PORTLAND COMMUNITY COLLEGE



Dr. Daniel F. Moriarty, President

Date: _____

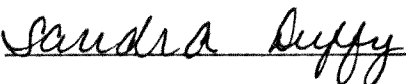
APPROVED AS TO FORM

MULTNOMAH COUNTY, OREGON

LARRY KRESSEL
County Counsel for
Multnomah County, Oregon



Sheriff Robert G Skipper

By: 

Date: 6-14-89

CERTIFICATE OF COMPLIANCE WITH ORS 305.380-.385

The undersigned provided of goods, services, or real estates to Multnomah County hereby certifies under penalty of perjury that to the best of my knowledge, the undersigned is not in violation of any Oregon Tax Laws Ascribed in ORS 305.380 (4).

Dated: 6-15-89

By: Daniel J. McCreary

7752A



MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS
ROOM 605, COUNTY COURTHOUSE
1021 S.W. FOURTH AVENUE
PORTLAND, OREGON 97204

GLADYS McCOY •	Chair	• 248-3308
PAULINE ANDERSON •	District 1	• 248-5220
GRETCHEN KAFOURY •	District 2	• 248-5219
RICK BAUMAN •	District 3	• 248-5217
	District 4	• 248-5213
JANE McGARVIN •	Clerk	• 248-3277

June 29, 1989

Mr. Grant Nelson, Acting Director
Department of Justice Services
610 SW Alder, Suite 515
Portland, OR

Dear Mr. Nelson:

Be it remembered, that at a meeting of the Board of County Commissioners held June 29, 1989, the following action was taken:

In the Matter of ratification of a contract with)
Portland Community College to provide GED)
instruction for inmates within the Multnomah)
County Correctional Facilities, for period)
July 1, 1989 through June 30, 1990 R-27)

Upon motion of Commissioner Kafoury, duly seconded by
Commissioner Bauman, it is unanimously

ORDERED that said Intergovernmental Agreement be ratified.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By _____
Jane McGarvin
Clerk of the Board

jm
cc: Budget
Finance
Sheriff's Office

DATE SUBMITTED _____

(For Clerk's Use)
Meeting Date 6/29/89
Agenda No. R-27

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: Contract with PCC

Informal Only* _____
(Date)

Formal Only _____
(Date)

DEPARTMENT Sheriff's Office DIVISION Corrections

CONTACT Bill Wood TELEPHONE 255-3600

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Bill Wood

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Provide GED Instruction for inmates within the Correctional Facilities (MCDC, CHJ, MCRC) in addition to instructional hours currently being provided and funded by PCC.

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☐ APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA _____

IMPACT:

PERSONNEL

☐ FISCAL/BUDGETARY

☐ General Fund

Other _____

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: Robert G. Schipper

BUDGET / PERSONNEL _____ / _____

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) _____

OTHER _____

(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.



MULTNOMAH COUNTY OREGON

 DS3#11
 FY 89/90

CONTRACT APPROVAL FORM

(See instructions on reverse side)

TYPE I

- ☐ Professional Services under \$10,000
☐ Revenue
☐ Grant Funding
☒ Intergovernmental Agreement

 Amendment # _____ to Contract # _____
 (Original Contract Amount _____)

TYPE II

- ☐ Professional Services over \$10,000 (RFP, Exemption)
☐ PCRB Contract
☐ Maintenance Agreement
☐ Licensing Agreement

 Amendment # _____ to Contract # _____
 (Original Contract Amount _____)

 RETURN TO BARBARA ERLER
 Contact Person Bill Wood
Phone 248-3256Date 5/18/89Department Sheriff's OfficeDivision CorrectionsBldg/Room 119/307
 Description of Contract Provide GED instruction for inmates within the correctional facilities (MDC, CHJ, MCRC) in addition to instructional hours currently being provided and funded by PCC.

RFP/BID # _____ Date of RFP/BID _____ Date of Exemption _____

Reviewed For ☐ MBE ☐ FBE ParticipationContractor is ☐ MBE ☐ FBEContractor Name Portland Community CollegeMailing Address 1200 S.W. 49 AvenuePortland, Oregon 97219Phone 777-8020Employer ID# or SS# 93-057-5187Effective Date July 1, 1989Termination Date June 30, 1990Total Amount of Agreement \$ 14,600.00

Payment Terms

- ☐ Lump Sum \$ _____
☐ Monthly \$ _____
☒ Other \$ as billed

☐ Requirements contract-requisition required
 Purchase Order No. _____

Required Signatures:

Department Head Robert G. SkipperDate 5-24-89
 Purchasing Director _____
 (Type II Contracts Only)

Date _____

County Counsel Sandra DaxxyDate 5-30-89Budget Office Larry LinkleDate 5/31/89County Executive/Sheriff Robert G. Skipper

Date _____

TRANSACTION CODE	P.O.	AGENCY	PO DATE	m m d d y y	ACCOUNTING PERIOD	m m y y	BUDGET FY	y y	ACTION		
VENDOR CODE		VENDOR NAME			TOTAL AMOUNT		\$		<input type="checkbox"/> Original Entry (E) <input type="checkbox"/> Adjustment (M)		
LINE NO.	CONTRACT NUMBER	FUND	AGENCY	ORGANIZATION	ACTIVITY	OBJECT	SUB OBJ	REPT CATEG	DESCRIPTION	AMOUNT	INC/DEC IND
	200110	100	020	4110		6110				\$ 12,868	
		156	020	3915		6110				\$ 1,732	
										\$	
										\$	

WHITE - PURCHASING

CANARY - INITIATOR

PINK - CLERK OF THE BOARD

GREEN - FINANCE

GOLDENROD - BUDGET

INTERGOVERNMENTAL AGREEMENT
PORTLAND COMMUNITY COLLEGE - MULTNOMAH COUNTY
GED INSTRUCTION AGREEMENT

This agreement, made and entered into by Portland Community College and Multnomah County, a home rule subdivision of the State of Oregon; hereinafter referred to as County; deals with the provision of educational instruction for inmates leading to a General Equivalency Diploma. The following provisions shall comprise this agreement.

I. RECITATION

- A. Portland Community College, a college sanctioned by the State of Oregon to provide GED instruction and testing, maintains a GED/ABE instructional program both on campus and in other locations.
- B. The County desires to maintain a GED instructional program for inmates in the County correctional facilities.
- C. ORS Chapter 190 provides for intergovernmental cooperative agreements for the performance of functions and activities of either party by the other, in the interest of furthering economy and efficiency in local government, and into that end declares that the provisions of ORS 190.003 to 190.110 shall be literally construed.

II. SERVICES TO BE PROVIDED

- A. Portland Community College shall perform as follows:
 - 1. Provide the following instructional and preparation hours without cost to Multnomah County.
 - a) MCDC - 15 instructional hours + 5 preparation hours weekly during the school year (three terms).
 - b) MCRC - 5 instructional hours + 3 hours of specialized training weekly during the school year (three terms).
 - 2. An additional commitment of 593 hours of instruction shall be provided to inmates in the correctional facilities-MCDC, MCRC, and the Courthouse Jail. The resulting hour commitment shall be as follows (including 1 a & b above):
 - a) MCDC - 15 instruction hours and 5 preparation hours weekly.
 - b) MCRC - 5 instruction hours weekly and 3 specialized hours during the school year (three terms).

c) CHJ - 2 instructional hours per week.

3. Portland Community College shall provide state qualified and County approved instructors available to the correctional facilities fifty two (52) weeks per year, including Christmas, spring and summer college break periods.
4. All instructional personnel must allow a criminal record check to be performed and must be cleared for jail access by the Multnomah County Sheriff's Office prior to being considered County approved, as noted in item three above.
5. GED instruction shall be provided within the identified correctional facilities on a schedule jointly developed by Portland Community College and the County.
6. Portland Community College agrees to maintain and provide the County necessary statistical information regarding the persons tutored, sessions held, hours worked and other information necessary to maintain GED instructional reports.

B. The County shall perform as follows:

1. The Multnomah County Sheriff's Office, Corrections Branch, shall consider for jail clearance all instructors referred by Portland Community College for facility assignment. An approval or disapproval decision shall be provided to Portland Community College.
2. The County shall provide basic instructional materials necessary for GED instruction for inmates.
3. The County shall provide assistance in the development of an instructional schedule and assistance necessary to operate within a correctional facility.
4. The County agrees to provide Portland Community College reports necessary to maintain adequate time and employee records.

C. Compensation Rates and Mode of Payment:

1. For the duration of this annual agreement the County shall pay to Portland Community College, upon receipt of a monthly request for payment, \$26.65 per hour for the additional instructional hours and \$14.82 per hour for additional preparation hours rendered during the previous month. The hourly rate includes school fringe benefits at 30%. Fees associated with this agreement shall not exceed \$14, 600 throughout the agreement period.

III. CONSTRAINTS

- A. It is understood and agreed that any and all instructors from Portland Community College are employees of Portland Community College and are not employees, agents, or representatives of the County for any purpose.
- B. This agreement is expressly subject to the debt limitation of Oregon counties set forth in Article XI, Section 10, of the Oregon Constitution and is contingent upon funds being appropriated therefore. Any provisions herein which would conflict with law are deemed inoperative to that extent.
- C. Portland Community College shall adhere to all applicable laws, regulations and policies relating to equal employment opportunity, nondiscrimination in services, and affirmative action; including all regulations implementing Executive Order NO. 11246 of the President of the United States; Section 402 of the Vietnam Readjustment Assistance Act of 1974; and Section 503 of the Rehabilitation Act of 1973. County shall maintain copies of said laws and regulations on file with it's duly-appointed Affirmative Action Officer.


IV. AGREEMENT TERM AND TERMINATION

- A. This agreement shall apply from July 1, 1989, through and including June 30, 1990, and is subject to renewal.
- B. This agreement may be terminated prior to the expiration of the agreed-upon terms:
 1. By mutual written consent of the parties.
 2. Either party may unilaterally terminate this agreement on one months written notice.

IN WITNESS WHEREOF, the parties have caused this agreement to be executed by their duly authorized officers on the 1st day of July, 1989.

PORTLAND COMMUNITY COLLEGE

MULTNOMAH COUNTY, OREGON


DR. DANIEL F. MORIARTY, President


ROBERT G. SKIPPER, Sheriff

DATE: 6/6/89

DATE: 6-15-89

APPROVED AS TO FORM

LARRY KRESSEL
County Counsel for
Multnomah County, Oregon

By: 

WTW/rm/0278X/D29

CERTIFICATE OF COMPLIANCE WITH ORS 305.380-.385

The undersigned provider of goods, services, or real estates to Multnomah County hereby certifies under penalty of perjury that to the best of my knowledge, the undersigned is not in violation of any Oregon Tax Laws Ascribed in ORS 305.380 (4).

DATED:

6/6/89

Samuel Hansen

Robert C. Skipp

WTW/rm/0278X/D29

GED INSTRUCTION CONTRACT
COMPENSATION CALCULATIONS

County Paid Hours - 593 hours

Instructional - 488 hours

Preparation - 105 hours

Instructional

488 hours x 20.50 = \$ 10,004.00

Preparation

105 hours x 11.40 = \$1,197.00

\$ 11,201.00

Benefit (30%) \$ 3,360.00
(Includes 2% Training/Conf.)

\$14,561.00

Billing shall be by instructional hours and preparation hours.

	<u>Rate*</u>		<u>Amount Due</u>
Instructional Hours _____	x 26.65	=	_____
Preparation Hours _____	x 14.82	=	_____
Total Amount Due =			_____

*Includes 30% fringe.



MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS
ROOM 605, COUNTY COURTHOUSE
1021 S.W. FOURTH AVENUE
PORTLAND, OREGON 97204

GLADYS McCOY •	Chair	• 248-3308
PAULINE ANDERSON •	District 1	• 248-5220
GRETCHEN KAFOURY •	District 2	• 248-5219
RICK BAUMAN •	District 3	• 248-5217
	District 4	• 248-5213
JANE MCGARVIN •	Clerk	• 248-3277

June 29, 1989

Mr. Grant Nelson, Acting Director
Department of Justice Services
610 SW Alder, Suite 515
Portland, OR

Dear Mr. Nelson:

Be it remembered, that at a meeting of the Board of County Commissioners held June 29, 1989, the following action was taken:

In the matter of ratification of an Intergovern-)
mental Agreement with the City of Wood Village)
for supplemental patrol services for FY 1989-90) R-28

Commissioner Kafoury indicated that she continued to be concerned that the County was supplementing patrol services for the small cities, or private agencies such as the Housing Authority of Portland. The County is preparing a contracting policy, to determine how such requests will be handled in the future; however, absent having such a policy in place, the County should approve the contract so the City of Wood Village is not without patrol services. The Board discussed changing the amount of the contract, so that it reflects the full cost of doing business with Wood Village. She moved, duly seconded by Commissioner Bauman, that the above-entitled agreement be approved.

Jane McGarvin, Clerk of the Board, requested a revised contract or amount to be included in the agreement.

Commissioner Kafoury said that \$782 is added to the amount.

Commissioner McCoy said the revised amount is \$31,028.

Commissioner Anderson noted for the record she would support this contract, but that this will have to be done on overtime in the future, because patrol services are being taken away from the unincorporated area. While it is only 8 hours a week, this is a principle the Board has to get more rigid about.

-2-

The motion was considered, and it is unanimously
ORDERED that said intergovernmental agreement be ratified.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By _____
Jane McGarvin
Clerk of the Board

jm
cc: Budget
Finance
Sheriff's Office

DATE SUBMITTED _____

(For Clerk's Use)

Meeting Date 6/29/89

Agenda No. R-28

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: IGA Agreement with Wood Village

Informal Only* _____
(Date)

Formal Only June 29, 1989
(Date)

DEPARTMENT Sheriff's Office DIVISION _____

CONTACT Bob Skipper/Dick Showalter TELEPHONE 255-3600

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Bob Skipper

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Intergovernmental Agreement with the City of Wood Village for supplemental patrol Service for FY 89-90

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☒ APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA _____

IMPACT:

PERSONNEL

☐ FISCAL/BUDGETARY

☐ -General Fund

Other _____

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: *Butcher*

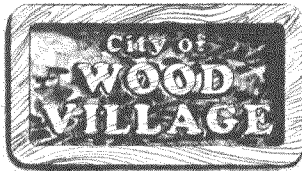
BUDGET / PERSONNEL _____

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) _____

OTHER _____
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

BOARD OF
COUNTY COMMISSIONERS
1989 JUN 22 AM 11:24
MULTIPLAH COUNTY
OREGON



2055 N.E. 238th Dr.
Wood Village, Oregon
97060-1095
(503) 667-6211

Mayor
Derald D. Ulmer
City Council
Donald R. Robertson
Robert S. Lokting
Barbara Rutherford
William Stewart

rec 6/22/89
9:30 AM
Multnomah County
Board of Commissioners
Jane M. Hawin

June 16, 1989

Sheriff Robert Skipper
12240 NE Glisan
Portland, OR 97230

Dear Sheriff Skipper:

Enclosed are two originals of our proposed FY 89-90 Agreement for supplemental patrol service. The Wood Village City Council approved this Agreement during their regular meeting on June 14, 1989. It is now ready for final execution by Multnomah County. Please inform me of the date on which this Agreement will be considered by the Board of County Commissioners.

Sincerely,

Sheila Ritz Arthur
City Administrator

SRA:jt

AGREEMENT FOR GENERAL LAW ENFORCEMENT SERVICE AND ADDITIONAL PATROLS
BETWEEN THE CITY OF WOOD VILLAGE AND MULTNOMAH COUNTY SHERIFF'S OFFICE

This agreement made and entered into this 1st day of July, 1989, between Multnomah County, Oregon, a political subdivision of the State of Oregon, hereinafter called "County", and the City of Wood Village, a municipal corporation of the State of Oregon, hereinafter called "City".

WHEREAS, the City is desirous of contracting with the County for the performance of law enforcement functions within its boundaries to be performed by the County through the Multnomah County Sheriff's Office; and

WHEREAS, the County through the Multnomah County Sheriff agrees to render such service in the terms and conditions hereinafter set forth; and

WHEREAS, such contracts are authorized and provided for by the provisions of ORS 190.010 and 206.345.

NOW, THEREFORE, IN CONSIDERATION OF THE MUTUAL PROMISES AND COVENANTS HEREIN CONTAINED IT IS MUTUALLY AGREED AS FOLLOWS, TO WIT:

I. LEVEL OF SERVICE

- A. The Sheriff agrees to provide police service within the corporate limits of the City. The police services shall encompass the duties and enforcement functions of the type coming within the jurisdiction of and customarily rendered by the Sheriff under the statutes of the State of Oregon and the City of Wood Village. These services shall include response to emergency situations where life and property are in danger, criminal law enforcement, traffic enforcement, and/or related activities, within the legal power of the Sheriff to provide. The levels of service shall not be less than that level which is being provided by the Sheriff to the unincorporated area of the County.
- B. The rendition of such service, standards of performance, discipline of the officers, and other matters incident to the performance of such services and control of personnel so employed shall remain with the Sheriff.
- C. For the purposes of performing such functions, the Sheriff shall furnish all necessary labor, supervision, equipment, communication facilities, and supplies necessary to maintain the level of services to be provided.
- D. The Sheriff shall make available for the performance of the duties hereunder, properly supervised officers certified by the Oregon State Board on Police Standards and Training.

The Sheriff shall assign uniform deputies to the City of Wood Village consistent with the Sheriff's scheduling and districting for other areas of the County. The Sheriff agrees to assign when possible, the same officers to the Wood Village patrol as the normal patrol schedule allows. The Sheriff agrees to work with representatives of the City of Wood Village to assure that the City receives consistent service.

- E. The Sheriff shall provide uniform patrol deputies for patrols of all the streets within the City limits of the City of Wood Village, at a minimum of four patrols per day. This service is in addition to those services described and provided by Section 1 A above. Such additional patrols shall be conducted during the hours mutually agreed upon by the City of Wood Village and the Sheriff, seven days per week. The seven day aggregate time would total at least eight patrol hours. Any alterations to these hours only occur upon mutual written agreement between the Mayor of the City of Wood Village and the Sheriff of Multnomah County.

It is agreed by the City of Wood Village and the Sheriff that a portion of the aggregate weekly total hours will be devoted to traffic enforcement activities including the use of radar and other traditional traffic enforcement methods. The traffic enforcement activities will be focused on the main county and city streets within the city limits of the City of Wood Village. It is agreed that upon mutual consultation, traffic enforcement may be directed upon special traffic problems as determined by the City of Wood Village.

- F. The Sheriff agrees to provide follow-up investigation of reported criminal activities at a level not less than the follow-up investigation level provided to the unincorporated areas of Multnomah County.
- G. Any member of the Sheriff's Office assigned to law enforcement patrol or the additional specific neighborhood patrols within Wood Village shall perform their duties in compliance with the operating procedures of the Multnomah County Sheriff's Office.

II. CONTRACT ADMINISTRATION

- A. The Sheriff or his designated representative will represent the County in all matters pertaining to this agreement.
- B. The City designates its Mayor to represent the City in all matters pertaining to this agreement on behalf of the City.

- C. Any notice or notices provided for by this agreement or by law to be given or served upon the County Sheriff shall be given or served by letter deposited in the United States mail, postage prepaid, and addressed to the Sheriff, Multnomah County Sheriff's Office, 12240 NE Glisan, Portland, Oregon 97230.

Any notice or notices provided for by this agreement or by law to be given or served upon City may be given or served by letter deposited in United States mail, postage prepaid and addressed to the City of Wood Village, 2055 NE 238th Drive, Troutdale, Oregon 97060.

III. CONTRACT COST

- A. This agreement shall be effective from the 1st day of July, 1989, and shall run through the 30th day of June, 1990. The City shall pay to the County for only the additional neighborhood patrols as provided at Section I E above at a rate of \$29.20 per hour for eight hours per week, 52 weeks of the fiscal year. The yearly total for 416 hours of patrol shall be \$12,147.20 per fiscal year, 7/1/89 to 6/30/90.

Payment of such services is to be made on a monthly basis, the first payment to be paid upon execution of this contract and each additional payment on the 10th day of each month thereafter.

- B. Scheduling, payment of salary, benefits, and all other employee rights shall be in compliance with the negotiated contract between the Multnomah County Deputy Sheriff's Association and Multnomah County.

IV. REPORTS AND RECORDS

- A. The County agrees that non-criminal records generated under this contract shall be made available to the City to audit and examine. The City agrees that any audit shall be arranged by contacting the Sheriff or his representative at least 10 working days prior to the commencement of the audit and shall be conducted at any time during normal working hours.
- B. The Sheriff shall provide to City a monthly report that includes hours spent within the City, statistical reports on criminal occurrences, traffic activities, a synopsis of all activities to include special information that is of interest to the citizens of the City for the public safety, and current pertinent crime prevention information.

V. INDEMNIFICATION

- A. All personnel provided by the Sheriff in the performance of this contract shall be County officers and employees. The City shall have no liability for any salaries, wages, workmen's compensation, or incidental personal expenses to any County officers and employees engaged in such performance.
- B. The County shall assume the defense of and indemnify and hold harmless the City from and against all actions or claims against any County officers or employees for damages or losses arising out of or resulting from the performance of this agreement by such County officers and employees.
- C. The City shall not be called upon to assume any liability for the direct payment of any wages, salaries, or other compensation to any County personnel performing services hereunder for the City or for any liability other than that provided for in this agreement. Except as otherwise herein specified, City shall not be liable for the compensation or indemnity to any County employee for any injury or sickness arising out of his employment.
- D. Nothing contained in this agreement is intended to limit the remedy of either party against the other party, including claims under subrogation agreements within the party's insurance carrier, to recover damages to property or injury to persons caused by a party's negligence.

VI. AMENDMENTS OF SERVICE

- A. This agreement may be modified or amended by mutual agreement of the parties. Such changes include any increase or decrease in the level of service which is mutually agreed upon between County and City, shall be effective when incorporated in written amendments to this agreement and approved by both the City and the County.
 - 1. The City shall designate in writing a representative who would be authorized to request special emergency patrols or responses of the Multnomah County Sheriff's Office.
 - 2. The Sheriff shall designate a representative of the Sheriff's Office to address special requests from the City. The name of such a representative will be provided to the Mayor of Wood Village.
- B. Such changes referred to in (A) shall require a 45 day advance notice from either party.

VII. RENEWAL/TERMINATION

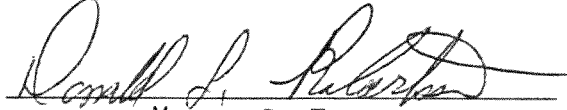
- A. It is mutually agreed that in the event the parties to this agreement desire to renew this contract after the expiration thereof, they shall notify the other party within 90 days prior to its expiration.
- B. It is mutually agreed that either party to this agreement may terminate said agreement by giving 90 days written notice.

VIII. TERMS OF AGREEMENT

- A. This agreement shall be from the 1st day of July, 1989, and unless sooner terminated as provided herein shall terminate on the 30th day of June, 1990.

IN WITNESS WHEREOF, the City, adopted by its City Council, has ratified the execution of this contract by its Mayor and the County by order of its Board of County Commissioners has ratified the execution of this contract by the Sheriff of the County of Multnomah, this _____ day of _____, 19__.

CITY OF WOOD VILLAGE


Mayor -ProTem

BY:

COUNTY OF MULTNOMAH, OREGON

BY:

Sheriff

BY:

Chair
Board of County Commissioners

APPROVED AS TO FORM:


City Attorney

APPROVED AS TO FORM:

County Counsel

9828e



MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS
ROOM 605, COUNTY COURTHOUSE
1021 S.W. FOURTH AVENUE
PORTLAND, OREGON 97204

GLADYS McCOY	•	Chair	•	248-3308
PAULINE ANDERSON	•	District 1	•	248-5220
GRETCHEN KAFOURY	•	District 2	•	248-5219
RICK BAUMAN	•	District 3	•	248-5217
	•	District 4	•	248-5213
JANE McGARVIN	•	Clerk	•	248-3277

June 29, 1989

Mr. Paul Yarborough, Director
Department of Environmental Services
2115 SE Morrison
Portland, OR

Dear Mr. Yarborough:

Be it remembered, that at a meeting of the Board of County Commissioners held June 29, 1989, the following action was taken:

In the matter of ratification of an intergovern-)
mental agreement with the City of Troutdale, for)
the purpose of improving the shoulder on NE)
Troutdale Road between Stark and Cherry Park Road)
for bicyclists R-29)

Upon motion of Commissioner Anderson, duly seconded by Commissioner Kafoury, it is unanimously

ORDERED that said Intergovernmental Agreement be ratified.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By _____
Jane McGarvin
Clerk of the Board

jm
cc: Transportation

DATE SUBMITTED _____

(For Clerk's Use)
Meeting Date 6/29/89
Agenda No. R-29

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: IGA With City of Troutdale

Informal Only* _____
(Date)

Formal Only June 8, 1989
(Date)

DEPARTMENT Environmental Services

DIVISION Transportation

CONTACT Ed Pickering

TELEPHONE 248-5050

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Ed Pickering

BRIEF SUMMARY

This is an intergovernmental agreement with the City of Troutdale for the purpose of improving the shoulder on NE Troutdale Road between Stark and Cherry Park Road for bicyclists. The City of Troutdale will contribute \$7,000 from their bicycle capital improvement fund for this project.

ACTION REQUESTED:

/ INFORMATION ONLY / PRELIMINARY APPROVAL / POLICY DIRECTION /X APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA 5 minutes

IMPACT:

/ PERSONNEL

/X FISCAL/BUDGETARY

/ General Fund

Other _____

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: _____

BUDGET/PERSONNEL Shawn McCord

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) _____

OTHER _____
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

3706V2332p

1989 JUN 20 PM 4:28
CLERK OF COUNTY
OREGON



OFFICE MEMORANDUM . . . DEPARTMENT OF ENVIRONMENTAL SERVICES

TO: Paul Yarborough
FROM: Larry Nicholas
DATE: May 22, 1989
SUBJECT: Troutdale Road Intergovernmental Agreement

The attached Intergovernmental Agreement authorizes the transfer of \$7,000 from the City of Troutdale Bicycle Fund to Multnomah County Road Fund. In return, the County agrees to widen Troutdale Road between Cherry Park Road and Stark Street to better accommodate bicyclists. This joint City/County project is scheduled to occur during the normally programmed asphalt overlay of Troutdale Road, and provides a relative cost savings. The maintenance responsibility for Troutdale Road including the bicycle lane will remain with the County.

LFN/EP:vh

Enclosure

2324p



MULTNOMAH COUNTY OREGON

CONTRACT APPROVAL FORM

(See instructions on reverse side)

TYPE I

- ☐ Professional Services under \$10,000
☒ Revenue
☐ Grant Funding
☒ Intergovernmental Agreement

Amendment # _____ to Contract # _____

TYPE II

- ☐ Professional Services over \$10,000 (RFP, Exemption)
☐ PCRB Contract
☐ Maintenance Agreement
☐ Licensing Agreement
☐ Construction

Amendment # _____ to Contract # _____

Contact Person Ed Pickering Phone 248-5050 Date 5/23/89Department Environmental Services Division Transportation Bldg/Room 425

Description of Contract Intergovernmental Agreement with the City of Troutdale to convey to the County \$7,000.00 from its Bicycle Capital Improvement Fund in exchange for providing adequate shoulder for bicyclists on NE Troutdale Road between Stark and NE Cherry Park Road

RFP/BID # _____ Date of RFP/BID _____ Exemption Exp. Date _____

ORS/AR # _____ Contractor is ☐ MBE ☐ FBE ☐ QRFContractor Name City of TroutdaleMailing Address 104 SE KiblingTroutdale, OR 97060Phone (503) 665-5175

Employer ID# or SS# _____

Effective Date June 8, 1989Termination Date Upon completion

Original Contract Amount \$ _____

Amount of Amendment \$ _____

Total Amount of Agreement \$ 7,000.00

Payment Terms

☒ Lump Sum \$7,000.00☐ Monthly \$ _____☐ Other \$ _____☐ Requirements contract-requisition required

Purchase Order No. _____

Required Signatures:

Department Head [Signature]Date 5-25-89

Purchasing Director _____

Date _____

(Type II Contracts Only)

County Counsel [Signature]Date 5/30/89Budget Office [Signature]Date 5/31/89County Executive/Sheriff [Signature]Date 5/31/89

TRANSACTION CODE	P.O.	AGENCY	PO DATE	ACCOUNTING PERIOD	BUDGET FY	TOTAL AMOUNT	ACTION
VENDOR CODE	VENDOR NAME					\$	<input type="checkbox"/> Original Entry (E) <input type="checkbox"/> Adjustment (M)
30199-9	150 030 6410	2775				\$	
						\$	
						\$	
						\$	



OFFICE MEMORANDUM . . . DEPARTMENT OF ENVIRONMENTAL SERVICES

TO: Paul Yarborough
FROM: Larry Nicholas
DATE: May 22, 1989
SUBJECT: Troutdale Road Intergovernmental Agreement

The attached Intergovernmental Agreement authorizes the transfer of \$7,000 from the City of Troutdale Bicycle Fund to Multnomah County Road Fund. In return, the County agrees to widen Troutdale Road between Cherry Park Road and Stark Street to better accommodate bicyclists. This joint City/County project is scheduled to occur during the normally programmed asphalt overlay of Troutdale Road, and provides a relative cost savings. The maintenance responsibility for Troutdale Road including the bicycle lane will remain with the County.

LFN/EP:vh

Enclosure

2324p

DATE SUBMITTED _____

(For Clerk's Use)
Meeting Date _____
Agenda No. _____

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: IGA With City of Troutdale

Informal Only* _____
(Date)

Formal Only June 8, 1989
(Date)

DEPARTMENT Environmental Services

DIVISION Transportation

CONTACT Ed Pickering

TELEPHONE 248-5050

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Ed Pickering

BRIEF SUMMARY

This is an intergovernmental agreement with the City of Troutdale for the purpose of improving the shoulder on NE Troutdale Road between Stark and Cherry Park Road for bicyclists. The City of Troutdale will contribute \$7,000 from their bicycle capital improvement fund for this project.

ACTION REQUESTED:

/ INFORMATION ONLY / PRELIMINARY APPROVAL / POLICY DIRECTION /X APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA 5 minutes

IMPACT:

/ PERSONNEL

/X FISCAL/BUDGETARY

/ General Fund

Other _____

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: _____

BUDGET/PERSONNEL Shawn Cordova / _____

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) _____

OTHER _____
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

INTERGOVERNMENTAL AGREEMENT
FOR THE TRANSFER OF
ROAD IMPROVEMENT FUNDS

THIS AGREEMENT is entered into by and between Multnomah County, a home rule political subdivision of the State of Oregon, and the City of Troutdale, a municipal corporation of the State of Oregon, organized and existing under the laws of the State of Oregon.

RECITALS

WHEREAS, the City of Troutdale has the sum of \$7,000.00 in its Bicycle Capital Improvement Fund to invest in bicycle facilities within Troutdale's corporate boundaries; and

WHEREAS, NE Troutdale Road is a Multnomah County road on which a bicycle route has been planned within the Multnomah County Comprehensive Framework Plan; and

WHEREAS, NE Troutdale Road is scheduled for a pavement overlay in 1989 within the Pavement Management Program; and

WHEREAS, the City of Troutdale has requested that the County widen Troutdale Road between Stark Street and Cherry Park Road all within the City of Troutdale, so as to better accommodate bicycle riders; and

WHEREAS, the City of Troutdale has offered to convey \$7,000.00 to the County Transportation Division to effect the widening of Troutdale Road; the parties agree as follows:

1. Multnomah County agrees to provide an adequate shoulder for bicycle riders by widening NE Troutdale Road approximately five (5) feet wherever practicable between NE Cherry Park Road and SE Stark Street.
2. Multnomah County shall provide or contract to provide: engineering design services, road shoulder preparation, project management services, and asphaltic concrete.
3. Multnomah County shall provide continuing road maintenance services on the improved Troutdale Road right-of-way, including the bicycle route.

Intergovernmental Agreement
Page Two

4. The City of Troutdale agrees to contribute \$7,000.00 to the Multnomah County Transportation Division upon project completion for the widening of Troutdale Road.
5. This Agreement shall become effective May ____, 1989.

MULTNOMAH COUNTY, OREGON

CITY OF TROUTDALE

By _____
Gladys McCoy, Chair
Board of County Commissioners

By Sam K Cox
Sam Cox, Mayor

REVIEWED:

APPROVED AS TO FORM:

LAURENCE KRESSEL
County Counsel for
Multnomah County, Oregon
By John D. B.
Deputy County Counsel

By [Signature]



MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS
ROOM 605, COUNTY COURTHOUSE
1021 S.W. FOURTH AVENUE
PORTLAND, OREGON 97204

GLADYS McCOY •	Chair	• 248-3308
PAULINE ANDERSON •	District 1	• 248-5220
GRETCHEN KAFOURY •	District 2	• 248-5219
RICK BAUMAN •	District 3	• 248-5217
	District 4	• 248-5213
JANE McGARVIN •	Clerk	• 248-3277

June 29, 1989

Mr. Paul Yarborough, Director
Department of Environmental Services
2115 SE Morrison
Portland, OR

Dear Mr. Yarborough:

Be it remembered, that at a meeting of the Board of County Commissioners held June 29, 1989, the following action was taken:

In the matter of approving a private sale of)	ORDER
vacant land on SE Caruthers and SE 66th Avenue)	#89-137
		R-30

Upon motion of Commissioner Anderson, duly seconded by Commissioner Bauman, it is unanimously

ORDERED that the recommendation be adopted as the Order of the Board.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By _____
Jane McGarvin
Clerk of the Board

jm
cc: Transportation

DATE SUBMITTED _____

(For Clerk's Use)
Meeting Date 6/29/89
Agenda No. R-30

REQUEST FOR PLACEMENT ON THE AGENDA

SUBJECT: Private Sale

Informal Only* _____ Formal Only _____

DEPARTMENT Environmental Services DIVISION Tax Title

CONTACT Larry Baxter TELEPHONE 248-3590

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Larry Baxter

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

1. Request consideration of bids for purchase of tax foreclosed property by private sale as provided by ORS 275.200. Property is a strip of vacant land approximately 90 feet by 02 feet on SE Caruthers located approximately 173 feet east of SE 66th Ave which was previously offered for sale. It was acquired by Multnomah County in 1945.

2. Request bids be considered at the meeting to be held June 29, 1989.

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☒ APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA 05 minutes

IMPACT:

PERSONNEL

☒ FISCAL/BUDGETARY

☒ General Fund

Other Tax Title

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: Paul Yarbrough / bhw

BUDGET/PERSONNEL: _____

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) Paul Smackey

OTHER N.L. Holub
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

BOARD OF
COUNTY COMMISSIONERS
1989 JUN 20 PM 4:21
MULTNOMAH COUNTY
OREGON

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

In the Matter of the Execution
of Deed D89355 for Certain Tax
Acquired Property to

WARNER PACIFIC COLLEGE

ORDER # 89-137

It appearing that heretofore Multnomah County acquired the real property hereinafter described through the foreclosure of liens for delinquent taxes, and thereafter, after due notice and advertisement offered said property at private sale as by law provided, and did receive from WARNER PACIFIC COLLEGE a bid for the sum of \$100.00, which said sum was the highest and best bid for said property;

It further appearing that the said purchaser has tendered the amount due and is entitled to a deed to said property;


NOW, THEREFORE, it is hereby ORDERED that the Chair of the Multnomah County Board of County Commissioners execute a deed conveying to the purchaser the following described real property, situated in the County of Multnomah, State of Oregon:

VAIL
E 2' OF LOT 1, BLOCK 2

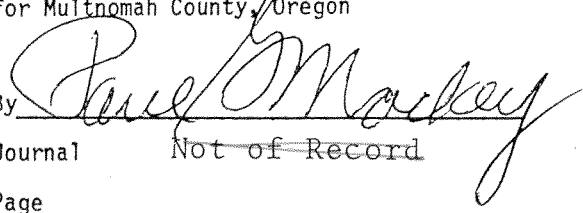
Dated this 18th day of July 1989.

(SEAL)

BOARD OF COUNTY COMMISSIONERS
MULTNOMAH COUNTY, OREGON


Gladys McCoy
Multnomah County Chair

REVIEWED:
Laurence Kressel, County Counsel
for Multnomah County, Oregon

By 
Journal Not of Record

Page

Entered July 18, 1989

Board Meeting 6/29/89
K-30



MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS
ROOM 605, COUNTY COURTHOUSE
1021 S.W. FOURTH AVENUE
PORTLAND, OREGON 97204

GLADYS McCOY •	Chair •	248-3308
PAULINE ANDERSON •	District 1 •	248-5220
GRETCHEN KAFOURY •	District 2 •	248-5219
RICK BAUMAN •	District 3 •	248-5217
	District 4 •	248-5213
JANE McGARVIN •	Clerk •	248-3277

June 29, 1989

Mr. Paul Yarborough, Director
Department of Environmental Services
2115 SE Morrison
Portland, OR

Dear Mr. Yarborough:

Be it remembered, that at a meeting of the Board of County Commissioners held June 29, 1989, the following action was taken:

In the matter of approving a private sale of)	ORDER
vacant land above SW Kelly Way	R-31)	#89-138

Upon motion of Commissioner Anderson, duly seconded by Commissioner Bauman, it is unanimously

ORDERED that the recommendation be adopted as the Order of the Board.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By _____
Jane McGarvin
Clerk of the Board

jm
cc: Tax Title

DATE SUBMITTED _____

(For Clerk's Use)
Meeting Date 6/29/89
Agenda No. R-31

REQUEST FOR PLACEMENT ON THE AGENDA

SUBJECT: Private Sale

Informal Only* _____ Formal Only _____

DEPARTMENT Environmental Services DIVISION Tax Title

CONTACT Larry Baxter TELEPHONE 248-3590

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Larry Baxter

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

1. Request consideration of bids for purchase of tax foreclosed property by private sale as provided by ORS 275.200. Property is an small steep irregular parcel of vacant land approximately 372 square feet above S.W. Kelly Way in the City of Portland

2. Request bids be considered at the meeting to be held June 29, 1989.

[] INFORMATION ONLY [] PRELIMINARY APPROVAL [] POLICY DIRECTION [X] APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA 05 minutes

IMPACT:

PERSONNEL

[X] FISCAL/BUDGETARY

[X] General Fund

Other Tax Title

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: Paul Yarbrough/blw

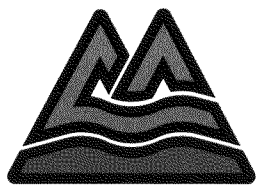
BUDGET/PERSONNEL: _____

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) Paul Mackay

OTHER H.L. Holub

(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.



MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS
ROOM 605, COUNTY COURTHOUSE
1021 S.W. FOURTH AVENUE
PORTLAND, OREGON 97204

GLADYS McCOY •	Chair	• 248-3308
PAULINE ANDERSON •	District 1	• 248-5220
GRETCHEN KAFOURY •	District 2	• 248-5219
RICK BAUMAN •	District 3	• 248-5217
	District 4	• 248-5213
JANE McGARVIN •	Clerk	• 248-3277

June 29, 1989

Mr. Paul Yarborough, Director
Department of Environmental Services
2115 SE Morrison
Portland, OR

Dear Mr. Yarborough:

Be it remembered, that at a meeting of the Board of County Commissioners held June 29, 1989, the following action was taken:

In the Matter of the Distribution of Proceeds)	
from the Sale of Tax Acquired Properties for the)	ORDER
Period December 1, 1988 through May 31, 1989)	#89-139
R-32)	

Upon motion of Commissioner Anderson, duly seconded by Commissioner Bauman, it is unanimously

ORDERED that the above-entitled Order be adopted.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By _____
Jane McGarvin
Clerk of the Board

jm
cc: Tax Title

DATE SUBMITTED _____

(For Clerk's Use)
Meeting Date 6/29/89
Agenda No. R-37

REQUEST FOR PLACEMENT ON THE AGENDA

SUBJECT: TAX TITLE TURNOVER

Informal Only* _____ Formal Only _____

DEPARTMENT Environmental Services DIVISION Tax Title

CONTACT Larry Baxter TELEPHONE 248-3950

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Larry Baxter

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Request approval of expenditures of \$111,248.28, property costs, incurred and disbursed during the period, December 1, 1988 through May 31, 1989, for supervision and maintenance of tax acquired properties and distribution of proceeds from sales of those properties of \$71,841.39, in accordance with the formula provided in ORS 311.390.

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☒ APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA 5 MINUTES

IMPACT:

PERSONNEL

☒ FISCAL/BUDGETARY

☒ General Fund

Other Tax Title

89-139

BOARD OF
COUNTY COMMISSIONERS
MULTNOMAH COUNTY
OREGON
1989 JUN 20 PM 4:21

SIGNATURES:

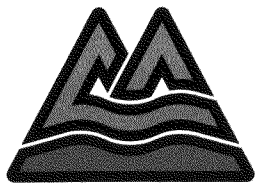
DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: Paul G. Mackay

BUDGET/PERSONNEL: _____

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) Paul Mackay

OTHER N. L. Holub
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.



MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS
ROOM 605, COUNTY COURTHOUSE
1021 S.W. FOURTH AVENUE
PORTLAND, OREGON 97204

GLADYS McCOY •	Chair •	248-3308
PAULINE ANDERSON •	District 1 •	248-5220
GRETCHEN KAFOURY •	District 2 •	248-5219
RICK BAUMAN •	District 3 •	248-5217
	District 4 •	248-5213
JANE McGARVIN •	Clerk •	248-3277

June 29, 1989

Mr. Paul Yarborough, Director
Department of Environmental Services
2115 SE Morrison
Portland, OR

Dear Mr. Yarborough:

Be it remembered, that at a meeting of the Board of County Commissioners held June 29, 1989, the following action was taken:

Hearing in the matter of hearing objections to,)
and remonstrances against, the proposed reloca-)
tion, widening and establishment of SE 242nd)
Avenue in the vicinity of Johnson Creek R-33)

In the Matter of the Relocation, Widening,) Order #89-136
and Establishment of SE 242nd Avenue,) ORDER ESTABLISHING
County Road No. 4974 R-33) COUNTY ROAD NO. 4974

Dick Howard, Engineering Services, explained that the proposal is primarily a traffic safety improvement. Existing at the present time is a narrow bridge and a critical curve on 242nd, and the proposal is to realize the road to eliminate a serious accident potential.

At this time, a hearing was held. No one wished to testify.

Mr. Howard recommended the hearing the closed, and the order adopted.

Commissioner McCoy declared the hearing closed.

Upon motion of Commissioner Kafoury, duly seconded by Commissioner Bauman, unanimously passed per recommended Order.
(CHAIR)

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By _____
Jane McGarvin
Clerk of the Board

jm

6/29/89
R-33

DATE SUBMITTED _____

(For Clerk's Use)
Meeting Date 6/22/89
Agenda No. R-1

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: S.E. 242nd Avenue/No. 4974

Informal Only* _____
(Date)

Formal Only _____
(Date)

DEPARTMENT Environmental Services

DIVISION Transportation

CONTACT Dick Howard *DH*

TELEPHONE Ext. 3599

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Dick Howard

BRIEF SUMMARY

Order in the matter of establishment of S.E. 242nd Avenue, County Road No. 4974, and authorizing negotiation for acquisition of right-of-way.

ACTION REQUESTED:

/ / INFORMATION ONLY / / PRELIMINARY APPROVAL / / POLICY DIRECTION /X / APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA 5 minutes

IMPACT:

/ / PERSONNEL

/ / FISCAL/BUDGETARY

/ / General Fund

Other _____

89-121 6/22/89
~~122~~
89-136 6/29/89

BOARD OF
COUNTY COMMISSIONERS
MULTNOMAH COUNTY
OREGON
1989 JUN 13 PM 4:10

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: *[Signature]*

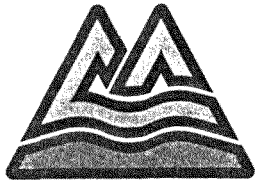
BUDGET/PERSONNEL 1

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) *[Signature]*

OTHER _____
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

3706V/1108W



MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS
ROOM 605, COUNTY COURTHOUSE
1021 S.W. FOURTH AVENUE
PORTLAND, OREGON 97204

GLADYS McCOY •	Chair	• 248-3308
PAULINE ANDERSON •	District 1	• 248-5220
GRETCHEN KAFOURY •	District 2	• 248-5219
RICK BAUMAN •	District 3	• 248-5217
	District 4	• 248-5213
JANE MCGARVIN •	Clerk	• 248-3277

June 21, 1989

Gresham Outlook
Gresham, OR 97030

Dear Sir:

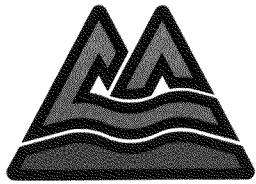
Please publish the following legal notice on Saturday, June 24, 1989. Send notarized proof of publication to me at the above address.

NOTICE OF HEARING

The Multnomah County Board of Commissioners will hold a hearing on Thursday, June 29, 1989 at 9:30 AM in Room 602, Multnomah County Courthouse, to hear objections to, and remonstrances against, the proposed relocation, widening and establishment of SE 242nd Avenue, in the vicinity of Johnson Creek.

Jane McGarvin
Jane McGarvin
Clerk of the Board

jm



MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS
ROOM 605, COUNTY COURTHOUSE
1021 S.W. FOURTH AVENUE
PORTLAND, OREGON 97204

GLADYS McCOY •	Chair	• 248-3308
PAULINE ANDERSON •	District 1	• 248-5220
GRETCHEN KAFOURY •	District 2	• 248-5219
RICK BAUMAN •	District 3	• 248-5217
	District 4	• 248-5213
JANE McGARVIN •	Clerk	• 248-3277

June 29, 1989

Mr. Paul Yarborough, Director
Department of Environmental Services
2115 SE Morrison
Portland, OR

Dear Mr. Yarborough:

Be it remembered, that at a meeting of the Board of County Commissioners held June 29, 1989, the following action was taken:

Hearing in the Matter of the Vacation of NE)
123rd Place from NE Halsey Street to NE Wasco)
Street, Vacation No. 4973 R-34)

Dick Howard, Engineering Services, explained the street being proposed for vacation is not open to the public. The petition was not signed by 100% of the adjacent owners; therefore a hearing is required. Certified letters were sent to all abutting property owners, and property owners along Wasco Street. Verification of delivery of the notice has been received from all abutting property owners, with the exception of the one owner that did not sign the petition, which is a company in New York City.

John Bond, Portland Urban Services Division, stated an annexation is pending in this area and supports the proposed street vacation. They have also had difficulty with the one property owner in New York City in returning forms and phone calls. He requested a week's delay to see if the Benenson Company returns the annexation forms to the City and the certified letter to Mr. Howard. He reviewed the annexation attempts concerning the Albertson property.

John Shonkweiler, representing Albertson's, stated they had no objection to holding the matter over for a week. They have routinely been frustrated by the Benenson Company not responding to correspondence in the past. The petition to vacate the street represents 66% of the ownership, which satisfies the requirements under state law. He would hope that if the Benenson's have not responded within a week, the Board will approve the request without their consent.

Commissioner Anderson moved, duly seconded by Commissioner Kafoury, that the above-entitled matter be continued one week.

Edward Favre, 123rd and Wasco Streets, expressed his concern about the truck traffic serving Albertson's store, blocking Wasco Street so residents living further out Wasco cannot get out, running over mail boxes, fences, and employees meeting out on Wasco, drinking, laughing, urinating in front of these homes. Most of the property owners are elderly, and many of the truckers will not move their rigs if someone wants to get out. Wasco is the only access to those homes. There is a berm between Albertsons and the adjacent property, but it is overgrown with blackberry vines and Canadian thistles, which blow over onto the neighbor's property. Albertson's has let the back of their store deteriorate to a point that is a shambles. He indicated he has taken pictures of what he is discussing.

Mr. Howard said the Engineers Report dealt with street access. There will be a fire lane reserved through this area. The tentative truck movement comes off of Halsey, in a one-way movement around the rear of the store. During design review for the remodeling of this store, they will be dealing with some of the issues that Mr. Favre has raised. In addition, screening and landscaping will be addressed. The street is to be improved. Albertson's will be required to widen the street to a commercial local street, at their own expense. Currently the property owners along Wasco Street maintain it at their own expense. The neighbors will be notified of the design review process in order to receive their comments.

Mr. Shonkweiler stated the building will be substantially redesigned, and moved on the lot. This will be a major change. All the issues raised by Mr. Favre will be addressed. Wasco Street is to remain open, as trucks will not enter the lot from Wasco, nor block traffic. This should be a substantial improvement for the residents living on Wasco.

The motion was considered, and it is unanimously

ORDERED that the above-entitled matter be continued one week, to July 6, 1989 at 9:30 AM.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By _____
Jane McGarvin
Clerk of the Board

jm
cc: Transportation

DATE SUBMITTED _____

(For Clerk's Use)

Meeting Date 6/29/89
Agenda No. R-34-Rev

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: Vacation No. 4973

Informal Only* _____
(Date)

Formal Only _____
(Date)

DEPARTMENT Environmental Services

DIVISION Transportation

CONTACT Dick Howard *DWH*

TELEPHONE Ext. 3599

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Dick Howard

BRIEF SUMMARY

Hearing in the matter of proposed vacation of N.E. 123rd Place from
N.E. Halsey Street to N.E. Wasco Street.

ACTION REQUESTED:

/ INFORMATION ONLY / PRELIMINARY APPROVAL / POLICY DIRECTION X APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA 5 minutes

IMPACT:

/ PERSONNEL

/ FISCAL/BUDGETARY

/ General Fund

Other _____

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: 

BUDGET/PERSONNEL _____

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) _____

OTHER _____
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency
action on back.



MULTNOMAH COUNTY OREGON

DEPARTMENT OF ENVIRONMENTAL SERVICES
TRANSPORTATION DIVISION
1620 S.E. 190TH AVENUE
PORTLAND, OREGON 97233
(503) 248-5050

BOARD OF COUNTY COMMISSIONERS
GLADYS McCOY • CHAIR OF THE BOARD
PAULINE ANDERSON • DISTRICT 1 COMMISSIONER
GRETCHEN KAFOURY • DISTRICT 2 COMMISSIONER
CAROLINE MILLER • DISTRICT 3 COMMISSIONER
POLLY CASTERLINE • DISTRICT 4 COMMISSIONER

June 7, 1989

Board of County Commissioners
602 Courthouse
Portland, Oregon 97204

RE: N.E. 123rd Place (from N.E. Halsey Street to
N.E. Wasco Street); Proposed Vacation No. 4973

Dear Commissioners:

In response to the petition of Albertsons, Inc. and others, this department has investigated the above referenced proposal and the following is our report:

1. The proceeding involves the proposed vacation of N.E. 123rd Place from the south line of N.E. Halsey Street, County Road No. 2314, southerly to the north line and/or its easterly extension of N.E. Wasco Street, as dedicated by instrument recorded October 14, 1959, in Book 1979, Page 224, PS Deed Records of Multnomah County, Oregon.
2. N.E. 123rd Place was conveyed to the public by deeds recorded October 14, 1959, in PS Deed Book 1979, Page 224; June 29, 1965, in Book 325, Page 282, and October 23, 1972, in Book 955, Page 609, Deed Records of Multnomah County, Oregon, and varies in width from 25 to 50 feet.
3. This road has not been opened for use by the public.
4. The utilities have been notified of the proposed vacation.
5. The following are the legal descriptions, names and addresses of the owners of real properties abutting the proposed vacation:
 - (a) Tax Lots 2 and 14, Lot 4, Hazelwood
Albertsons, Inc.
250 Park Center Blvd./Box 20
Boise, Idaho 83726
cc: Don Duncumbe/Real Estate Manager
17001 N.E. San Rafael Street
Portland, Oregon 97230
 - (b) Tax Lot 8, Lot 4, Hazelwood
Benenson Capital Company
708 Third Avenue/28th Floor
New York City, New York 10017

For Fire, Police, or Ambulance: Dial 911 in Portland and Multnomah County.

AN EQUAL OPPORTUNITY EMPLOYER

(c) Tax Lot 12, Lot 4, Hazelwood
Gordon F. and Mary A. Wolfe
7019 North Chase Avenue
Portland, Oregon 97203

6. The petitioners are the owners of the lands abutting the east side of the street proposed for vacation. The owner of the property abutting the west side of the street proposed for vacation has been notified.
7. Although the proposal is not yet within the city of Portland, the city has been notified and has indicated that they have no objection to the proposed vacation, subject to provision of an adequate fire lane and a cul-de-sac to terminate N.E. Wasco Street.
8. The purpose of the vacation is to return this unused right-of-way to private ownership, and to permit combining several parcels of land now owned or leased by Albertsons, Inc., into one larger site for re-development as a retail grocery outlet. Present zoning permits this use.
9. The petition of Albertsons, Inc. et al, is in proper order and constitutes a valid petition in accordance with ORS 368.341(3)(f).
10. Richard T. Howard, Improvements Engineer, Department of Environmental Services, in accordance with the requirements of the Oregon Revised Statutes, did post notices and, by certified mail, return receipt requested, directed copies of the notice of the hearing, and did cause the notice to be published in The Oregonian, a newspaper of general circulation, all as indicated in the Affidavit of Providing Notice of the Hearing, filed in the Road Jacket.
11. It is the opinion of this department that since more than 60% of the abutting owners have consented to the vacation, notices of the hearing have been posted, published and mailed, as required by the Oregon Revised Statutes, and since the road is not needed as part of the general road system, it would be in the public interest to vacate the road.

Therefore, it is the recommendation of this department that the vacation of N.E. 123rd Place, as petitioned, be granted subject to the following conditions:

- (1) That the County Counsel finds the petition to be in proper legal form and meeting all the requirements of the Oregon Revised Statutes.
- (2) That the Petitioner, Albertsons, Inc., be required to pay the actual cost for the investigation, posting, mailing and publication of notices for the hearing.

- (3) That the executed Order of Final Vacation be returned to this office for recording purposes after the petitioner has made payment to the Department of Environmental Services for all the costs described in paragraph (2) above.
- (4) That a cul-de-sac bulb having a radius of 50 feet and a strip of land 10 feet in width for N.E. Wasco Street be dedicated by the petitioner according to the requirements of Multnomah County Division of Transportation.
- (5) That an easement of 20 feet in width extending from N.E. Halsey Street to N.E. Wasco Street be reserved to accommodate the requirements of any existing utilities and Multnomah County Fire District No. 10 and/or the Portland Fire Bureau.
- (6) That the existing driveway aprons on N.E. Halsey Street at the intersection with N.E. 123rd Place be removed and replaced with Multnomah County Standard concrete curb and 6 feet wide sidewalk.
- (7) That the new cul-de-sac be improved to county standards with curb, sidewalk, grading, rocking, paving and drainage facilities.
- (8) That the Deed Restrictions requiring participation in improvements to N.E. 123rd Place, heretofore recorded October 23, 1973, in Book 955, Page 608, Deed Records of Multnomah County, Oregon, are hereby rescinded.
- (9) That the vacation become effective on the date of recording the Order of Final Vacation in the Deed Records of Multnomah County, Oregon.

Very truly yours,



PAUL YARBOROUGH
Director
Dept. of Environmental Services

RTH/PY/js

Encls.: Vacation File No. 4973
Notice and Sketch

6120V

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

In the Matter of Vacation of)
N.E. 123rd Place from N.E. Halsey)
Street to N.E. Wasco Street,)
Vacation No. 4973.)

ORDER OF FINAL
VACATION NO. 4973

A Consent to Vacation in proper legal form of Albertsons, Inc., et al, for vacation of N.E. 123rd Place from N.E. Halsey Street to N.E. Wasco Street, in Section 35, T1N, R2E, W.M., Multnomah County, Oregon, more particularly described following, has been filed herein; and

It appearing that the petition contains the signatures of more than 60% of the owners of property abutting the street proposed for vacation; and

It further appearing that the Director of Environmental Services has investigated the advisability of vacating the aforementioned undeveloped public road, which is unnecessary for any public purpose, and the Director has filed a report indicating that the proposed vacation is in the public interest, and recommends that said right-of-way be vacated subject to certain conditions, said portion of right-of-way being more particularly described as follows:

That portion of N.E. 123rd Place extending from the south line of N.E. Halsey Street, County Road No. 2314, southerly to the north line and/or its easterly extension of N.E. Wasco Street, as dedicated by instrument recorded October 14, 1959, in Book 1979, Page 224, PS Deed Records of Multnomah County, Oregon, all in Lot 4, HAZELWOOD, a duly recorded plat in Section 35, T1N, R2E, W.M., Multnomah County, Oregon.

It further appearing that the Board of County Commissioners considered the report and recommendation of the Director of Environmental Services; and

It further appearing that pursuant to the provisions of ORS 368.326 to ORS 368.426, proper legal notice was given and a public hearing before the Board of County Commissioners was conducted June 29, 1989, where any interested party was afforded an opportunity to be heard, and no written or oral objections were filed or heard; and

It further appearing that the vacation would be in the public interest; it is therefore

ORDERED, that the above described public road be, and the same is hereby vacated, as a dedicated street subject to the following conditions:

- (1) That the County Counsel finds the petition to be in proper legal form and meeting all the requirements of the Oregon Revised Statutes.
- (2) That the petitioner, Albertsons, Inc., be required to pay the actual cost for the investigation, posting, mailing and publication of notices for the hearing.
- (3) That the executed Order of Final Vacation be returned to this office for recording purposes after the petitioner has made payment to the Department of Environmental Services for all the costs described in paragraph (2) above.
- (4) That a cul-de-sac bulb having a radius of 50 feet and a strip of land 10 feet in width for N.E. Wasco Street be dedicated by the petitioner, according to the requirements of Multnomah County Division of Transportation.
- (5) That an easement 20 feet in width extending from N.E. Halsey Street to N.E. Wasco Street be reserved to accommodate the requirements of any existing utilities and Multnomah County Fire District No. 10 and/or the Portland Fire Bureau.
- (6) That the existing driveway aprons on N.E. Halsey Street at the intersection with N.E. 123rd Place be removed and replaced with Multnomah County Standard concrete curb and 6 feet wide sidewalk.
- (7) That the new cul-de-sac be improved to county standards with curb, sidewalk, grading, rock, paving and drainage facilities.
- (8) That the Deed Restrictions requiring participation in improvements to N.E. 123rd Place, heretofore recorded October 23, 1973, in Book 955, Page 608, Deed Records of Multnomah County, Oregon, are hereby rescinded.
- (9) That the vacation become effective on the date of recording the Order of Final Vacation in the Deed Records of Multnomah County, Oregon.

Board Order
Final Vacation No. 4973
Page 3

IT IS FURTHER ORDERED, that the Order of Final Vacation be recorded in the Deed Records of Multnomah County, Oregon.

BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

GLADYS McCOY/Chair

REVIEWED:

LAURENCE KRESSEL
County Counsel
for Multnomah County, Oregon

By Assistant County Counsel

6120V



MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS
ROOM 605, COUNTY COURTHOUSE
1021 S.W. FOURTH AVENUE
PORTLAND, OREGON 97204

GLADYS McCOY •	Chair	• 248-3308
PAULINE ANDERSON •	District 1	• 248-5220
GRETCHEN KAFOURY •	District 2	• 248-5219
RICK BAUMAN •	District 3	• 248-5217
	District 4	• 248-5213
JANE McGARVIN •	Clerk	• 248-3277

June 29, 1989

Mr. Paul Yarborough, Director
Department of Environmental Services
2115 SE Morrison
Portland, OR

Dear Mr. Yarborough:

Be it remembered, that at a meeting of the Board of County Commissioners held June 29, 1989, the following action was taken:

Upon motion of Commissioner Anderson, duly seconded by Commissioner Bauman, on a roll call vote, the following matter was considered by unanimous consent:

In the matter of ratification of an Intergovern-)
mental Agreement with Oregon Department of Energy))
providing for the County to participate in the)
emergency planning in the event of a release of)
radioactive materials at the Trojan Nuclear)
Facility, for period May 1 to June 30, 1989) R-35

Joy Tumaga, Emergency Development Technician, Office of Emergency Management, said that the contract called for the plan and training to be completed before the contract would be executed. The Plan was completed in May, and is quite detailed. The training was also done in May. The basic responsibilities is that the Department of Energy needs to send State Sanitarians to Trojan in the event of a release of radioactive material. The County's responsibilities is to provide escort services to those sanitarians, as the sanitarians may not be familiar with the local area. Sheriff's reserves will be used for this escort service. While Trojan is located in Columbia County, all counties within a 50 mile radius were required to prepare a plan and do training, and next year, they will have to exercise the plan.

Commissioner Anderson moved, duly seconded by Commissioner Bauman, and on a roll call vote, it is unanimously

-2-

ORDERED that said intergovernmental agreement be ratified.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By _____
Jane McGarvin
Clerk of the Board

jm
cc: Budget
Finance
Office of Emergency Management

DATE SUBMITTED _____

(For Clerk's Use)

Meeting Date _____

Agenda No. _____

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: Intergovernmental Agreement

Informal Only* 6/27/89
(Date)

Formal Only 6/29/89
(Date)

DEPARTMENT Environmental Services

DIVISION Office of Emergency Management

CONTACT Penny Malmquist

TELEPHONE 255-3600 x209

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Penny Malmquist

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

This agreement provides for a transfer of funds in the amount of \$7500 from Oregon Department of Energy to the County in order that the County may participate in the emergency planning in the event of a release of radioactive materials at the Trojan Nuclear Facility.

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☒ APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA 5 minutes

IMPACT:

☐ PERSONNEL
☒ FISCAL/BUDGETARY
☐ General Fund

☒ Other Revenue

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: Paul Yaiborough

BUDGET / PERSONNEL Sharon Cordwell

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) John DuBay

OTHER _____
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.



MULTNOMAH COUNTY OREGON

CONTRACT APPROVAL FORM

(See instructions on reverse side)

TYPE I

- ☐ Professional Services under \$10,000
☒ Revenue
☐ Grant Funding
☐ Intergovernmental Agreement

Amendment # _____ to Contract # _____

TYPE II

- ☐ Professional Services over \$10,000 (RFP, Exemption)
☐ PCRB Contract
☐ Maintenance Agreement
☐ Licensing Agreement
☐ Construction

Amendment # _____ to Contract # _____

Contact Person Penny Malmquist Phone 255-3600 x209 Date 6/7/89Department Environmental Services Division Emergency Management Bldg/Room 313/118

Description of Contract This agreement provides for a transfer of funds in the amount of \$7500 from Oregon Department of Energy to the County in order that the County may participate in the emergency planning in the event of a release of radioactive materials at the Trojan Nuclear Facility.

RFP/BID # _____ Date of RFP/BID _____ Exemption Exp. Date _____

ORS/AR # _____ Contractor is ☐ MBE ☐ FBE ☐ QRFContractor Name Oregon Department of EnergyMailing Address 625 Marion St. NE
Salem, OR 97310Phone 373-7400

Employer ID# or SS# _____

Effective Date May 1, 1989Termination Date June 30, 1989Original Contract Amount \$ 7500 RevenueAmount of Amendment \$ 7500Total Amount of Agreement \$ \$7500.00

Payment Terms

- ☒ Lump Sum \$ 7500 to be received
☐ Monthly \$ _____
☐ Other \$ _____

☐ Requirements contract-requisition required
 Purchase Order No. _____

Required Signatures:

Department Head Paul Yarbrough/bkwDate 6/7/89Purchasing Director
(Type II Contracts Only) LD Bay

Date _____

County Counsel Sharon CochranDate 6/6/89

Budget Office _____

Date 6/26/89

County Executive/Sheriff _____

Date _____

TRANSACTION CODE	P.O.	AGENCY	PO DATE	m m d d y y	ACCOUNTING PERIOD	m m y y	BUDGET FY	y y	ACTION		
VENDOR CODE		VENDOR NAME			TOTAL AMOUNT		\$		<input type="checkbox"/> Original Entry (E) <input type="checkbox"/> Adjustment (M)		
LINE NO.	CONTRACT NUMBER	FUND	AGENCY	ORGANIZATION	ACTIVITY	OBJECT	SUB OBJ	REPT CATEG	DESCRIPTION	AMOUNT	INC/DEC IND
	30208-9	156	030	6906						\$	
										\$	
										\$	
										\$	



MULTNOMAH COUNTY OREGON

CONTRACT APPROVAL FORM

(See instructions on reverse side)

TYPE I

- ☐ Professional Services under \$10,000
☒ Revenue
☐ Grant Funding
☐ Intergovernmental Agreement

Amendment # _____ to Contract # _____

TYPE II

- ☐ Professional Services over \$10,000 (RFP, Exemption)
☐ PCRB Contract
☐ Maintenance Agreement
☐ Licensing Agreement
☐ Construction

Amendment # _____ to Contract # _____

Contact Person Penny Malmquist Phone 255-3600 x209 Date 6/7/89Department Environmental Services Division Emergency Management Bldg/Room 313/118

Description of Contract This agreement provides for a transfer of funds in the amount of \$7500 from Oregon Department of Energy to the County in order that the County may participate in the emergency planning in the event of a release of radioactive materials at the Trojan Nuclear Facility.

RFP/BID # _____ Date of RFP/BID _____ Exemption Exp. Date _____

ORS/AR # _____ Contractor is ☐ MBE ☐ FBE ☐ QRFContractor Name Oregon Department of EnergyMailing Address 625 Marion St. NE
Salem, OR 97310Phone 373-7400

Employer ID# or SS# _____

Effective Date May 1, 1989Termination Date June 30, 1989Original Contract Amount \$ 7500 RevenueAmount of Amendment \$ 7500Total Amount of Agreement \$ \$7500.00

Payment Terms

- ☒ Lump Sum \$ 7500 to be received
☐ Monthly \$ _____
☐ Other \$ _____

☐ Requirements contract-requisition required
 Purchase Order No. _____

Required Signatures:

Department Head Paul Guborgh/bkwDate 6/7/89Purchasing Director
(Type II Contracts Only) LD B

Date _____

County Counsel LD BDate 6/6/89Budget Office ChadwickDate 6/26/89

County Executive/Sheriff _____

Date _____

TRANSACTION CODE	P O	AGENCY	PO DATE	m m d d y y	ACCOUNTING PERIOD	m m y y	BUDGET FY	y y	ACTION	
									<input type="checkbox"/> Original Entry (E) <input type="checkbox"/> Adjustment (M)	
VENDOR CODE		VENDOR NAME			TOTAL AMOUNT		\$			
LINE NO.	CONTRACT NUMBER	FUND	AGENCY	ORGANIZATION	ACTIVITY OBJECT	SUB OBJ	REPT CATEG	DESCRIPTION	AMOUNT	INC/DEC IND
	30208-9	156	030	6906					\$	
									\$	
									\$	
									\$	

WHITE - PURCHASING

CANARY - INITIATOR

PINK - CLERK OF THE BOARD

GREEN - FINANCE

GOLDENROD - BUDGET

INTERGOVERNMENTAL AGREEMENT

This agreement is between the Oregon Department of Energy, hereafter called Department, and Multnomah County Emergency Management, hereafter called County.

This agreement shall be in effect from May 1, 1989 through June 30, 1989.

This agreement provides for a transfer of funds from ODOE to the County in order that the County may participate in the emergency planning in the event of a release of radioactive material at the Trojan Nuclear Facility.

Definitions:

Trojan Emergency Plan: The plan that is produced by the Oregon Department of Energy describing the phases of alerts and activities generated by each alert in the event of a release of radioactive materials at the Trojan Nuclear Facility.

Trojan Ingestion Guidelines: The guidelines maintained by Multnomah County which describe the activities in which the County will participate. The guidelines will become a part of Multnomah County's Emergency Operations and Management Plan as well as the Trojan Emergency Plan.

I. Multnomah County Work Plan

A. Goals:

1. Emergency Preparedness - Ensure that County and other local and private organizations are prepared to help the State respond swiftly and effectively to an emergency at Trojan.
2. Maintenance of Response Capabilities - Ensure that the Trojan Ingestion Pathway Guidelines are maintained and up-to-date.
3. Education and Training - Ensure designated public officials within the County are trained and ready to help the State with emergency response actions within the County.

B. Objectives:

1. Develop County guidelines to assist the State in carrying out the Trojan Emergency Plan.
2. Provide training in conjunction with the Oregon Department of Energy (ODOE) and the Oregon State Health Division (OSHD) for all public officials within the County involved in the response to and recovery from an incident.

C. Major Tasks

1. Tasks:

- a) Develop County guidelines and send to ODOE for review and approval.
- b) Assist OSHD and ODOE conducting training of the County emergency management organization staff and managers of other emergency response agencies.

2. Training will include:

- a) Basic radiological health concerns
- b) Trojan Nuclear reactor concepts
- c) Overview of State plan
- d) Overview of County guidelines
- e) Utilities' role and emergency response

II. Consideration

- A. Department agrees to pay County an amount not to exceed \$7,500.00 for performance of this agreement. This payment shall be the sole monetary obligation of the Department and the Department's obligation to pay is limited by the provisions of Section XIII, Termination. The responsibility for payment of all operating costs, federal, state, county or city taxes/assessments and any other charges imposed by law upon employers shall be the sole responsibility of County.
- B. Final payment will be made after final acceptance of all work.

C. Requests for payment will be submitted to:

Oregon Department of Energy
625 Marion Street NE
Salem, OR 97310
Attention: Fiscal Office

D. All requests for payment are subject to the approval of the Department.

III. Travel

The Department shall not reimburse County for travel expenses incurred in the performance of this agreement.

IV. Subcontracts

County shall not enter into any subcontracts for any of the work scheduled under this agreement without obtaining prior written approval from the Department.

V. Project Officer

The Department has designated Rose Bennett as Project Officer for this agreement.

VI. Changes

No changes to or waivers of provisions of this agreement will be valid until they have been reduced to writing, approved and signed by both parties.

VII. Indemnity

~~County shall defend, save and hold harmless the State of Oregon, and the Department, its officers, agents, employees and members, from all claims, suits or actions of whatever nature resulting from or arising out of the activities of Department or its subcontractors, agents or employees under this agreement.~~

VIII. Excuses for Non-Performance

Neither party shall be held responsible for delay or failure to perform when such delay or failure is due to fire, flood, epidemic, strikes, acts of God or the public enemy, unusually severe weather, legal acts of public authorities, or delays or defaults caused by public carriers, which cannot reasonably be foreseen or provided against. Either party may terminate the agreement, effective with the giving of written notice, after determining such delay or failure will reasonably prevent successful performance in accordance with the terms of the agreement.

IX. Retention of Records and Reports

County agrees to maintain records of costs and services provided to document the Project and fully support billings. All books, records and other documents relevant to this agreement shall be retained for:

- A. Three years after the end of the fiscal year during which they were created; or
- B. Any longer period which may be required to complete any audit or to resolve any pending audit findings.

X. Access to Records

The Department, the Secretary of State's Office of the State of Oregon, the Federal Government, and their duly authorized representatives shall have access to the books, documents, papers, and records of County and any subcontractors which are directly pertinent to this contract for the purpose of making audit, examination, excerpts, and transcripts.

XI. Termination

- A. This agreement may be terminated by mutual consent of both parties, or by the Department for any reason whatsoever upon 30 days' notice, in writing and delivered by certified mail or in person to County.
- B. The Department may terminate this agreement effective upon delivery of written notice to the County, or at such later date as may be established by the Department, under any of the following conditions:
 - 1. If Department funding from federal, state, or other sources is not obtained and continued at levels sufficient to allow for purchase of the indicated quantity of services. When possible, and when agreed upon, the agreement may be modified to accommodate a reduction in funds.
 - 2. If federal or state regulations or guidelines are modified or changed in such a way that the services are no longer allowable or appropriate for purchase under this agreement.
- C. Any termination under paragraph A or B above of this Section shall be without prejudice to any obligations or liabilities of either party already accrued prior to such termination.

- D. The Department by written notice of default to County may terminate the whole or any part of this agreement:
1. If County fails to provide services called for by this agreement within the time specified herein or any extension thereof; or
 2. If County fails to perform any of the other provisions of this agreement, or so fails to pursue the work as to endanger performance of this agreement in accordance with its terms, and after receipt of written notice from the Department, fails to correct such failures within 10 days or such longer period as the Department may authorize.
- E. Waiver of any default shall not be deemed to be a waiver of any subsequent default.

XIV. Non-Discrimination

County agrees to comply with all applicable requirements of federal and state civil rights and rehabilitation statutes, rules and regulations.

XV. Funds Available and Authorized

The Department certifies at the time the agreement is written that sufficient funds are available and authorized for expenditure to finance costs of this agreement within the Department's current appropriation or limitation.

AGREED:

MULTNOMAH COUNTY by and through
its County Chair

STATE OF OREGON by and through
its Department of Energy


Gladys McCoy, Chair
Multnomah County
Board of County Commissioners

Name:
Administrator, Mngmnt Services
Oregon Department of Energy

Date

Date

and its Office of Emergency Mngmt

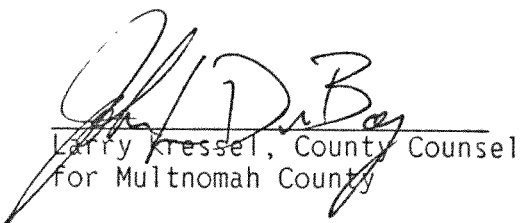


Penelope G. Malmquist
Director, Multnomah County
Office of Emergency Management

6-7-89

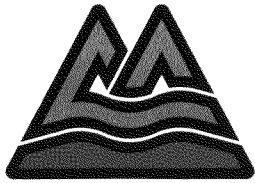
Date

APPROVED AS TO FORM:



Larry Kressel, County Counsel
for Multnomah County

MW:ml
577-Contract
06/01/89



MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS
ROOM 605, COUNTY COURTHOUSE
1021 S.W. FOURTH AVENUE
PORTLAND, OREGON 97204

GLADYS McCOY •	Chair	• 248-3308
PAULINE ANDERSON •	District 1	• 248-5220
GRETCHEN KAFOURY •	District 2	• 248-5219
RICK BAUMAN •	District 3	• 248-5217
	District 4	• 248-5213
JANE McGARVIN •	Clerk	• 248-3277

June 29, 1989

Mr. Duane Zussy, Director
Department of Human Services
426 SW Stark
Portland, OR

Dear Mr. Zussy:

Be it remembered, that at a meeting of the Board of County Commissioners held June 29, 1989, the following action was taken:

Upon motion of Commissioner Anderson, duly seconded by Commissioner Bauman, on a roll call vote, the following matter was considered by unanimous consent:

Notice of Intent for Health Services Division)
to apply to Federal Health Resource and Services)
Administration for \$548,396 grant for Provision)
of Integrated Community-based Primary Care and)
Drug Abuse Treatment, reaching out to populations))
at risk of AIDS virus infection as result of)
intravenous drug use R-36)

Commissioner Bauman explained this is a notice of intent to apply for a grant for primary care in drug abuse treatment, for populations at risk of the AIDS virus as a result of IV drug use. Primary care services will be provided on site at three local drug treatment agencies and primary care capability increased at existing clinics for referral to IV drug users.

Commissioner Bauman moved, duly seconded by Commissioner Kafoury, that the above-entitled matter be approved.

Commissioner Bauman said this fits into the County's long term planning regarding IV drug users and the AIDS problem.

John DeLorenzo, Suite 800, 121 SW Morrison, said he would like to testify regarding the dispersal of needles in the SW 12 and Taylor area.

-2-

Commissioner Bauman stated the item is scheduled for later in the meeting.

The motion was considered, and on a roll call vote, it is unanimously

ORDERED that the above-entitled Notice of Intent be approved.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By _____
Jane McGarvin
Clerk of the Board

jm
cc: Budget
Finance
Health Division

Meeting Date _____
Agenda No. R-36

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: Notice of Intent-Primary Care & Drug Abuse Treatment

Informal Only* _____
(Date)

Formal Only _____
(Date)

DEPARTMENT Human Services DIVISION Health Division

CONTACT Jeanne Gould/ Bev Lauck TELEPHONE x3674

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Duane Zussy

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

This project will reach out to populations at risk of AIDS virus infection as a result of intravenous drug use. Primary care services will be provided on site at three local drug treatment agencies and primary care capability will be increased at our existing clinics for referral of IV drug users. .

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☐ APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA _____

IMPACT: See attached

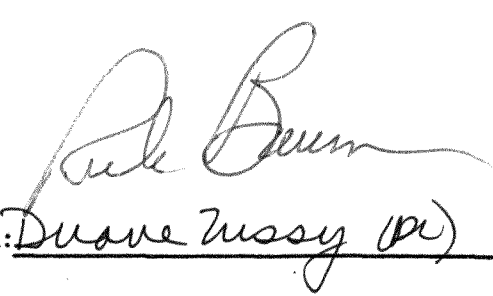
PERSONNEL

☐ FISCAL/BUDGETARY

☐ General Fund

Other _____

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER:  Duane Zussy (pc)

BUDGET / PERSONNEL _____ / _____

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) _____

OTHER _____
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

NOTICE OF INTENTDate: 6/22/89

TO: BOARD OF COUNTY COMMISSIONERS

DEPARTMENT AND CONTACT PERSON: Human Services, Health Division, Jeanne Gould/Bev Lauck

GRANTOR AGENCY: Health Resource and Services Administration

BEGINNING DATE OF GRANT: October 1, 1989

PROJECT TITLE: Provision of Integrated Community-based Primary Care and Drug Abuse Treatment

PROJECT DESCRIPTION/GOALS:

The project will reach out to populations at risk of infection with the AIDS virus as a result of intravenous drug use. Primary care services will be provided on site at three local drug treatment agencies and primary care capability will be increased at our existing clinics for referral of IV drug users from all area drug treatment programs. Community health nurses will serve as case managers to ensure that clients' basic needs are met and that there is joint case planning between health and drug treatment providers. There will also be funding for increased drug treatment capacity for IV drug users. This service will be obtained on a fee for service basis from local treatment agencies.

PROJECT ESTIMATED BUDGET:

	Direct/Indirect	
FEDERAL SHARE	\$ 548,396 / 31,639	100 %
STATE SHARE	\$ /	%
COUNTY SHARE	\$ /	%
TOTAL	\$ 548,396 / 31,639	100 %

EXPLANATION OF COUNTY SHARE: (explaining indirect costs, hard-match, in-kind, etc)

No match required.

SPECIFY REPORTING AND/OR BILLING REQUIREMENTS OF GRANTOR AND WHO REPORTS: FINANCE X
DEPARTMENT X IF DEPT. REPORTS, INDICATE REASONS

Quarterly reporting.

Full indirect cost recovery

GRANT DURATION AND FUTURE RATIO: (Indicate amount of county match per year)

3-year grant - no county match required.

ADVANCE REQUESTED X YES _____ NO, IF NOT, INDICATE REASON(S).RECEIPT OF FUNDS WILL BE DEPOSITED TO P. O. BOX _____ OR WIRED DIRECTLY _____,
IF NOT, INDICATE REASON(S).

PERSONNEL (Use appropriate County classification
with yearly costs.)

	<u>FULL TIME</u>	<u>FRINGE</u>	<u>TOTAL</u>
1 FTE CHN	26,642	10,764	37,406
1 FTE CHN	26,642	10,764	37,406
1 FTE CHN	26,642	10,764	37,406
1 FTE CHN	26,642	10,764	37,406
.5 FTE HSS	20,025	7,206	27,231
1 FTE Nurse Practitioner	36,482	13,218	49,700
1 FTE Nurse Practitioner	36,482	13,218	49,700
.8 FTE Physician	47,281	15,035	62,316
.5 FTE Pharmacist	17,117	6,358	23,475
.25 FTE Lab Tech	6,921	1,829	8,750
1 FTE Office Assistant	16,658	6,942	23,600
	287,534	106,862	394,396

EXPLAIN MATERIALS & SERVICES AND CAPITAL EXPENDITURES WITH TOTAL DOLLAR AMOUNTS

Local Mileage	2,000
Materials & Supplies	10,000
Printing	4,000
Postage	1,000
Laboratory Costs	15,000
Pharmacy Costs	20,000
Staff Training	2,000

COMMENTS

54,000

Grant Manager

In addition to the above, \$100,000.00 will be awarded to Social Services Division to pay substance abuse treatment. Ger Lauck 6/23/89

Grant Manager Signature

Date

Budget Division

Thomas J. Empe
Budget Division Signature

6/26/89
Date

Finance Division

Jan Threlaw
Finance Division Signature

6/23/89
Date

Employee Relations

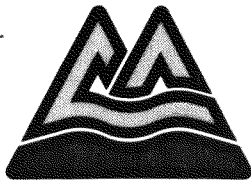
Susan Daniell
Employee Relations Signature

6/23/89
Date

Department Director

Duane Zussy (DC)
Department Director Signature

6/23/89
Date



MULTNOMAH COUNTY OREGON

DEPARTMENT OF HUMAN SERVICES
HEALTH DIVISION
426 S.W. STARK STREET, 8TH FLOOR
PORTLAND, OREGON 97204
(503) 248-3674

BOARD OF COUNTY COMMISSIONERS
GLADYS McCOY • CHAIR OF THE BOARD
PAULINE ANDERSON • DISTRICT 1 COMMISSIONER
GRETCHEN KAFOURY • DISTRICT 2 COMMISSIONER
CAROLINE MILLER • DISTRICT 3 COMMISSIONER
POLLY CASTERLINE • DISTRICT 4 COMMISSIONER

MEMORANDUM

TO: Gladys McCoy
Multnomah County Chair

VIA: Duane Zussy, Director *Duane Zussy (pc)*
Department of Human Services

FROM: *Bill* Odegaard, Director
Health Division

DATE: June 23, 1989

SUBJECT: RECOMMENDATION TO APPROVE NOTICE OF INTENT

RECOMMENDATION: The Health Division recommends approval by the Board of County Commissioners of the attached Notice of Intent which applies for funding to integrate primary health care and substance abuse treatment.

ANALYSIS: The project will reach out to populations at risk of infection with the AIDS virus as a result of intravenous drug use. Primary care services will be provided on site at three local drug treatment agencies and primary care capability will be increased at our existing clinics for referral of IV drug users from all area drug treatment programs. Community health nurses will serve as case managers to ensure that clients' basic needs are met and that there is joint case planning between health and drug treatment providers. There will also be funding for increased drug treatment capacity for IV drug users. This service will be obtained on a fee for service basis from local treatment agencies.

BACKGROUND: The Public Health Service is funding projects which can demonstrate the integration of primary health care and substance abuse treatment services. This project is aimed at IV drug users and is viewed as an AIDS prevention measure.

(2802G/je)



MULTNOMAH COUNTY OREGON


BOARD OF COUNTY COMMISSIONERS
GLADYS McCOY, CHAIR
PAULINE ANDERSON
POLLY CASTERLINE
GRETCHEN KAFOURY
RICK BAUMAN

DEPARTMENT OF GENERAL SERVICES
PORTLAND BUILDING
1120 SW FIFTH, 14th FLOOR
PORTLAND, OR 97204-1934
(503) 248-3300

OFFICE OF THE DIRECTOR	(503) 248-3303
PLANNING & BUDGET	(503) 248-3883
COUNTY COUNSEL	(503) 248-3138
EMPLOYEE SERVICES	(503) 248-5015
FINANCE	(503) 248-3312
LABOR RELATIONS	(503) 248-5135

MEMORANDUM

TO: Gladys McCoy
Chair, Board of County Commissioners

FROM: Tom Simpson 
Analyst, Planning and Budget Division

DATE: June 26, 1989

SUBJECT: Notice of Intent to Apply for a Grant

The attached Notice of Intent to Apply for a Grant is submitted by the Health Division. The grant is being awarded by the Federal Government to reach out to populations at risk of the AIDS virus as a result of intravenous drug use.

The issue that arises with this Notice of Intent concerns strategic planning. With the County undertaking strategic planning efforts, I feel it is necessary to examine all such possible grant awards. For this particular grant the County will be hiring over 9 people at an annual cost of nearly \$400,000. With the AIDS problem on the rise this grant would raise the community's expectations regarding the County's involvement in AIDS outreach.

This kind of financial and programmatic commitment needs to be reviewed in light of other priorities that the Board highlights during its planning efforts. While I have no problems with this particular Notice of Intent, the greater policy question is what is the County committing to?

I hope you will remind the Board of County Commissioners that they are going to have to grapple with this question.

7035F/TS/js

cc: Jack Horner
Duane Zussy
Billie Odegaard

File: Correspondence



MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS
ROOM 605, COUNTY COURTHOUSE
1021 S.W. FOURTH AVENUE
PORTLAND, OREGON 97204

GLADYS McCOY •	Chair •	248-3308
PAULINE ANDERSON •	District 1 •	248-5220
GRETCHEN KAFOURY •	District 2 •	248-5219
RICK BAUMAN •	District 3 •	248-5217
	District 4 •	248-5213
JANE McGARVIN •	Clerk •	248-3277

June 29, 1989

Commissioner Pauline Anderson
1021 SW Fourth, Room 605
Portland, OR

Dear Commissioner Anderson:

Be it remembered, that at a meeting of the Board of County Commissioners held June 29, 1989, the following action was taken:

Upon motion of Commissioner Anderson, duly seconded by Commissioner Bauman, on a roll call vote, the following matter was considered by unanimous consent:

In the matter of seeking Board authorization)
of sending letter to Finance Committee of Oregon)
Economic Development Commission, not in support)
of application by Jack Gray Trucking, Inc. for)
transporting solid waste through the Gorge R-37)

Commissioner Anderson proposed that the County send a letter to the Finance Committee of the Oregon Economic Development Commission concerning the Jack Gray Trucking application. Jack Gray Trucking is applying for bond revenue to pay for the trucks they will use to transport garbage up the gorge. They need approval of the county in which the project is located, and Gilliam County, the site of the Arlington landfill, has given its approval. This letter proposes that Multnomah County also give approval, as this is where the garbage originates, and therefore it also has standing in this case. She requested the Commissioners to approve signing this letter.

Commissioner Anderson moved approval of this matter.

There being no second, the motion died.

Commissioner Kafoury said she thinks it is one thing to send a letter and ask that Multnomah County have standing to review any objective information that is submitted, but it is another to say in the same letter that the County supports or does not support the request. In addition to Multnomah County and Gilliam County's involvement, the garbage will be trucked through many other counties, and they have concerns as well. While she personally has sent letters on this issue, she did not feel the Board should take a position of opposing the trucking when it has not had any discussion or objective information presented.

Commissioner Anderson said this is something the County has not been faced with before. A letter signed by Gladys McCoy and herself was sent to the Metropolitan Service District Council asking them to reconsider their decision, or to consider rebidding. While Gilliam County is the site of the landfill, Multnomah County is the generator of most of the garbage. There will also be transfer stations within Multnomah County. She urged the Board to reconsider their standing on this issue.

No further action was taken at this time.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By _____
Jane McGarvin
Clerk of the Board

jm

DATE SUBMITTED 6/27/89

**UNANIMOUS
CONSENT**

Procedure # 1201
Page 3 of 4

(For Clerk's Use)

Meeting Date

Agenda No. R-37

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: Revenue Bond Recommendation

Informal Only* _____
(Date)

Formal Only _____
(Date)

DEPARTMENT BCC DIVISION _____

CONTACT Pauline Anderson TELEPHONE 248-5220

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD _____

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Seeks Board authorization of letter to Finance Committee of Oregon Economic Development Commission, not in support of application by Jack Gray Trucking Inc. for transporting solid waste through the Gorge,
(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☒ POLICY DIRECTION ☒ APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA _____

IMPACT:

PERSONNEL

☐ FISCAL/BUDGETARY
☐ - General Fund

Other _____

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: Pauline Anderson

BUDGET / PERSONNEL _____

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) _____

OTHER _____
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

NAME

BOB MARTIN

Date 4/27

ADDRESS

METROPOLITAN BLVD

Street

DISTRICT ()

City

Zip

I wish to speak on Agenda Item # ADDENDUM

Subject THIRD

X FOR

AGAINST GREENE

DATE SUBMITTED June 29, 1989

Procedure # 1201

Page 3 of 4

(For Clerk's Use)

Meeting Date _____

Agenda No. _____

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: TRUCKING GARBAGE IN THE GORGE

Informal Only* _____
(Date)

Formal Only 7-6-89
(Date)

DEPARTMENT Non-Dept.

DIVISION BCC

CONTACT Pauline Anderson

TELEPHONE 248-5220

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD _____

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Resolution supporting the transport of solid waste in the Columbia Gorge by means other than trucking.

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☒ APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA _____

IMPACT:

PERSONNEL

☐ FISCAL/BUDGETARY

☐ -General Fund

Other _____

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: Pauline Anderson

BUDGET / PERSONNEL _____

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) _____

OTHER _____

(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

In the Matter of Supporting the Transport)
of Solid Waste in the Columbia Gorge)
by Means Other Than Trucking)

RESOLUTION

WHEREAS on March 23, 1989, Metro decided to award a 20-year contract to haul Portland area garbage in trucks along I-84 through the Columbia River Gorge National Scenic Area to a landfill in Arlington; and

WHEREAS rail and barge are environmentally and economically sound alternatives to trucking, one train or barge daily being sufficient to transport all of the Portland area's solid waste to Arlington with no impact on road traffic or tourism; and

WHEREAS trucking solid waste through the Gorge has the potential to harm tourism and environmental values in the new Scenic Area; and

WHEREAS the Gorge communities and organizations most affected by the decision to truck the solid waste were not consulted; and

WHEREAS multiple challenges to the decision to truck the solid waste are underway;

NOW, THEREFORE, BE IT RESOLVED THAT:

The Board of Commissioners of Multnomah County supports the transport of solid waste from the Portland area to Arlington by means other than trucking, in order to protect our environment, our tourism economy, safety on our highways, and our Columbia River Gorge National Scenic Area.

ADOPTED THIS _____ DAY OF JUNE, 1989.

(SEAL)

BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

By

Gladys McCoy, Chair

REVIEWED

Laurence Kressel, County Counsel

To the State of Oregon Finance Committee for the Economic Development Commission.

June 23, 1989, 595 Cottage Street NE, Salem, OR 97310.

Testimony to be entered into the record re the application of Jack Gray Transport, Inc., Gary, Indiana, requesting industrial development revenue bonds to be issued in the amount of \$16,600,000.

Members of the Committee:

I would hope it is rare to consider an application which clearly flies in the face of so many rules and conditions specified in the Program Description for the Economic Development Revenue Bond Program.

First, on page six, it is required that applications and all supporting materials, etc., "should be submitted to the Department's Financial Services Division not less than twenty-one days prior to the Economic Development Commission meeting at which an eligibility hearing is to be held. The Department may waive this 21 day requirement at its discretion, but will do so only in very unusual circumstances." Jack Gray's application is dated June 12, 1989, only 11 days ago. What were the unusual circumstances? Also, the staff report was dated June 13, 1989, the very next day. Reading it has shown it to be pure advocacy without merit. Even so, several times the staff report admits that figures and assumptions are not guaranteed to be accurate. The staff admits that there has been no independent verification of these data. Why not? Why is this being hurried forward with spurious and unauthenticated information?

Also, "Not less than fourteen days before the Commission meeting, the Department will publish in a statewide newspaper and any relevant local newspapers a public notice describing the applicant's project." Notice of this meeting appeared only day before yesterday, certainly not enough time for the public to gather appropriate documentations in opposition to the Commission's issuing these tax-exempt bonds to favor Jack Gray. I myself could have provided you with quantities of written materials and testimonies had proper notice been given. There are many other concerned and informed individuals and organizations who want to testify in these proceedings. If it weren't for the magic of fax machines, no information would have escaped your office. Why is this extraordinarily expensive \$16,600,000 project being greased through. Also, a capital investment ratio of \$166,000 per job is poor management of Oregon's money. Your Finding #2 euphemistically calls it "higher than usual."

The Revenue Bond Program instructional materials also state that "The governing body of the county or counties in which the project will be located must first approve the project and request revenue bond financing before the Economic Development Commission will act on the application." Yet that has not happened. Night before last, Laura Pryor voted for and signed a resolution from the Gilliam County Court, which, incidentally, was not only not publicly noticed, it was not even agendized, and here she sits today. Surely, ethics will prompt her to abstain from this vote. However, Gilliam County is not the only county in which the project will be located. The waste transfer station is in Multnomah County. The contract was enacted in Multnomah County. And most of the garbage comes from Multnomah County. Yet, the Multnomah County Commissioners certainly did not approve the project and never requested revenue bond financing. In

fact, Multnomah County Board Chairwoman Gladys McCoy personally delivered a letter to Rena Cusma, Metro Executive Officer, on March 23, 1989, prior to Metro's public hearing on the Jack Gray contract, specifically expressing the Board of Commissioners' opposition to trucking garbage through the Columbia River Gorge. Therefore, according to your own rules, you cannot act on this application. Also, Multnomah County does not fulfill the requirement for this project being in a designated economically lagging area or enterprise zone.

I also note that you "cannot upgrade a company's creditworthiness." According to a Metro memo dated January 25, 1989, from Don Cox, Chief Accountant, to Chuck Geyer, Solid Waste Planner, he stated, "Our only concern is Jack Gray Transport's ability to get needed financing to be ready for operations by 1-1-90. Presently they have \$11.4 million in liabilities compared to \$9.9 million in capital..." In light of investigatory revelations about Dun and Bradstreet, it is amusing that Metro relied solely on a D&B inquiry regarding Jack Gray in spite of their own Chief Accountant's concerns.

Again according to your rules, "Before the state will issue an economic development revenue bond, the applicant for bond financing must demonstrate that a public purpose is served," for example, "creation of new jobs." And the Commission "must find that the project is cost effective, considering both major public expenses and major public benefits" as well as being "the best use of the moneys involved, considering other pending applications for those same moneys."

Your Finding #1 states that "This project will create 100 new jobs..." That is absolutely not true. There will not

be the creation of new jobs. Jack Gray Transport is already contractually obligated to Metro to haul solid waste. He must carry out this project whether or not the bonds are issued. There is no incentive. There are no inducements. Jobs will be created without bonds. Bonds are not cost-effective because the state will incur a revenue loss without a compensating gain. There are no major public benefits. Major public expenses will be incurred by the very nature of excessive heavy trucks on our battered and underfunded road system. Surely the Commission does not want to be in the position of performing as an indulgent sugardaddy, simply issuing bonds to a company which needs bailing out from a precarious financial situation of their own making.

Your Finding #4 is also not true. This project will not produce goods or services which are sold in markets for which national or international competition exists.

And finally, the eligibility of this project, as stated in Finding #5, is pure fantasy. Commission rules clearly prohibit the use of revenue bonds for rolling stock or other highly moveable equipment. Yet well over \$14 million is specifically allocated under "Bond proceeds" for tractors, trailers, and off highway shuttle trucks. There is no other definition for those vehicles except rolling stock and highly moveable equipment. Just because Jack Gray's lawyers got together with the Attorney General's office to manipulate the definition of a truck cannot change the fact that it is a truck, rolling stock and highly moveable equipment. A truck by any other name is still a truck. If it looks like a truck, smells like a truck, sounds like a truck, and rolls like a truck, then it is a truck, no matter how many lawyers want to call it something

else in order to get cheap money for a client. The fact that the Attorney General's office is complicit in this exercise of deception is outrageous and shameful.

You have rules and standards and ethics. What is there about Jack Gray and his obviously political serpentine machinations that would cause you to turn your backs on those very standards and ethics. Please don't.

Thank you. Are there any questions?

11
TR Factor
2109 SE Ash #7
Portland, OR 97214
234-9458



ECONOMIC
DEVELOPMENT
DEPARTMENT

595 Cottage Street, NE
Salem, Oregon 97310, U.S.A.
Telephone: (503) 373-1200

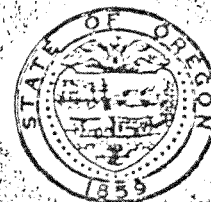
Telex: 824481
Cable: ORECONDEV
FAX: (503) 581-5115

ECONOMIC DEVELOPMENT REVENUE BOND PROGRAM

**Program Description
and
Information for Applicants**

Published By

**STATE OF OREGON
Oregon Economic Development Department
595 Cottage Street, NE
Salem, Oregon 97310 USA**



**Neil Goldschmidt
Governor**

Section One

What is an Economic Development Revenue Bond?

Economic Development Revenue Bonds (also known as Industrial Development Revenue Bonds, Industrial Development Bonds, Industrial Revenue Bonds, IDRBs, IDBs and IRBs) have traditionally been part of the general class of municipal bonds. State and local government bonds are known as "tax exempts." This means that the Internal Revenue Service exempts the interest paid on these bonds from Federal income tax. There are some exceptions, such as certain social security recipients and persons subject to the alternative minimum tax. Most issuing jurisdictions with income taxes also exempt their own bonds from state or local personal income tax. For example, Oregon exempts interest income on bonds issued by the State or municipalities from state taxes.

Corporate bonds issued directly by corporations do not share this tax exemption. Consequently, they must pay a higher interest rate to be equally attractive to buyers. Historically the spread between interest rates paid by tax exempt bonds and rates paid by taxable bonds is about three percent. On a \$5 million deal with an average maturity of 20 years, a 3% difference in interest over the life of the financing is \$3 million.

State and local bonds are classified as either general obligation bonds or revenue bonds. General obligation bonds are direct debts of the state or municipality issuing them; if necessary, they must be paid off from tax revenues. Revenue bonds are not general obligations of the issuer; they are to be repaid not out of tax revenues but only from revenues generated by the specific project they were issued to fund.

In the case of economic development revenue bonds, the corporation on whose behalf they were issued is legally obligated to repay them. The state has no obligation to repay the holders of revenue bonds, and does not guarantee them.

The Internal Revenue Service puts certain restrictions on tax exempt revenue bonds; if these restrictions are ignored or exceeded the bonds may lose their tax exempt status. One very important restriction is that the bond proceeds must be used for capital investments, they cannot be used for working capital.

In Oregon, the Economic Development Commission (EDC) is authorized by statute to issue industrial development revenue bonds. The federal Tax Equalization and Fiscal Responsibility Act of 1982 requires that the Governor, as the state's highest elected official, approve the issuance of these bonds. Generally, the Commission will issue bonds for manufacturing, resource utilization, warehousing, headquarter buildings, research and development facilities. It will also issue bonds for convention facilities and destination resorts. The Commission does not issue bonds for retail outlets, shopping centers, food service

facilities, athletic clubs or financial institutions. A more complete outline of the Commission's policy may be found in Section Three on state requirements. The Economic Development Commission is authorized to issue two sorts of

economic development revenue bonds: self-standing, as described in this pamphlet; and umbrella, in which a number of small loans are pooled together and financed from the sale of a single bond. The project eligibility requirements are the same for these two programs but the company and credit eligibility requirements may be different. Please contact the Department for details about the umbrella revenue bond program.

With the passage of the Tax Reform Act of 1986 and its codification as the United States Internal Revenue Code of 1986, several severe restrictions were placed on industrial development bonds. These are now known as private activity bonds and are essentially limited to manufacturing projects.

Consequently, the State of Oregon has determined to issue bonds whose interest is exempt from Oregon income tax, but NOT from federal income tax. The State Requirements listed in this pamphlet apply to both private activity bonds (federal tax exempt) and to bonds exempt only from Oregon income tax. To avoid confusion, these latter bonds will be referred to as "taxables."

There are a number of fees that must be charged for the issuance of these bonds. These include trustee fees, bond counsel fees, fees to cover the Economic Development Commission's own costs, and in some cases loan origination fees to the bank. Because of these fees, the minimum amount for which self-standing tax-exempt bonds can be efficiently and economically issued is about \$800,000. For any amount less than this, the usual forms of commercial borrowing will be generally less expensive for the borrower. For amounts up to \$850,000 the applicant may want to consider the umbrella revenue bond program.

Although there is not yet any historical record to indicate the amounts, it is expected that the minimum cost effective size of a taxable bond issue will be considerably greater.

Issuing of State of Oregon economic development revenue bonds is a fairly complex procedure requiring cooperative actions by seven or eight different parties. These parties and their activities are:

1. The applicant, generally a private company, must make application, provide all the necessary financial data, locate a buyer and follow the process throughout the necessary steps.
2. A bond purchaser must be found or all other efforts are in vain. Except under special circumstances approved by the State Treasurer, the buyer must be a bank, insurance company, financial institution or other knowledgeable and sophisticated investor. Small lot sales to the general public are not usually permitted.
3. A trustee, generally a private financial institution, administers the bond proceeds and distributes the funds to finance the project for which the bonds are sold. Later the trustee collects and disburses the repayment funds. The State Treasurer has final authority over the selection of the trustee, if one is to be used.
4. Bond counsel is critical. No economic development revenue bond issue

will be purchased or underwritten without the written legal opinion (usually printed right on the bond document) of a nationally recognized bond counsel, attesting to a complete review of the transaction, to the legality of the issue and to the bonds' tax status. Bond counsel does not offer an opinion on the security or marketability of the issue.

5. The Economic Development Commission is authorized to act for the State of Oregon in determining whether a given project is eligible for revenue bond financing. Again, final approval must come directly from the Governor. The Commission is assisted by staff support from the Economic Development Department.
6. The governing body of the county or counties in which the project will be located must first approve the project and request revenue bond financing before the Economic Development Commission will act on the application.
7. The State Treasurer has final authority to issue or deny all state bonds; to select counsel, trustee and underwriter; and to administer the bond sale. The Treasurer considers not only the individual bond issue but timing of sale, amount of other state debt outstanding and any other factors necessary to protect the financial integrity of the state.

At the actual closing of a transaction, the State, acting through the Economic Development Commission, sells a bond. Simultaneously, the State lends the money to the company. The bond buyer receives principal and interest payments from the loan repayments made by the company. Only these loan payments and such credit enhancements as the company has agreed to provide stand behind the bond. Again, the State does not guarantee it.

Section Two

Procedures

I. Pre-application

There are a number of important steps a company considering applying for an Oregon Economic Development Revenue Bond, whether taxable or tax exempt, should complete before submitting an application to the Department.

First, it should contact commercial bankers, investment bankers and other members of the commercial financing community to ascertain whether there would be any market for its bond. If a company cannot get credit or credit enhancements from these lenders or underwriters, applying for a bond is futile. The Commission can determine that a company's project is eligible for bonding; however, it cannot upgrade a company's creditworthiness. Obtaining project eligibility from the Commission for an unsalable bond is a waste of the company's money and everybody's time.

Second, the company should discuss the project with Financial Programs staff. The staff can alert the company if its project is ineligible or not feasible for bond financing. Staff can also advise the company on how to proceed with the application process. Staff cannot determine or guarantee whether the Commission will find any particular project eligible for bond financing.

Third, the company should discuss the project with bond counsel. A current list of nationally recognized and qualified bond counsel located in Oregon may be found in the back of this pamphlet. While the State Treasurer actually appoints bond counsel, the Treasurer will usually accept the applicant's recommendation if the attorney suggested is qualified Oregon bond counsel. Bond counsel can advise what portions of the project appear to be eligible for bonding under the federal Internal Revenue Code and regulations, and how the project should be structured to conform to the regulations. Bond counsel compensation is negotiated between the company and counsel. The company may wish to ask its own attorney to recommend bond counsel, Department staff cannot make such recommendation.

Fourth, the company should ensure local government support and approval for its project. There are two elements to this.

The County in which the project is to be located must, by a formal vote of the Board of Commissioners taken at an open, publicly announced meeting, request the Commission to issue the bond. A draft form of resolution which the County may wish to use is available from the Department.

The City (if the project is to be located in an incorporated area) or the County, as appropriate, must certify that the project is in compliance with the local government's adopted comprehensive plan.

If the local government does not have an acknowledged comprehensive

plan, it must certify that the project is in compliance with standard land use goals and guidelines as set forth by the Land Conservation and Development Commission. The local government must also certify that the project conforms to the overall economic development plan for the area.

Unlike the formal request from the county to issue bonds, these city certifications need not be made by the elected officials in a formal motion. A responsible official such as a city administrator or planning director can certify compliance. Each local government handles this process in its own way.

Usually, the local government will request a copy of the same application that will be submitted to the Economic Development Commission. Applicants should be aware that the amount of time needed by cities and counties to complete their requirements ranges from a few days to three or more months and should allow for this extra time in deciding when to apply. Some local governments may find it necessary to impose a fee to cover their costs in processing the request.

In structuring your project and preparing your application, one very important item to keep in mind is the composition of your new and additional labor force. What sorts of employees will you need, how many, with what skills, are they available locally and what training needs do they have?

To help you obtain the employees you need with the skills you require is the purpose of the Private Industry Councils (PICs), a business-labor-government partnership. A list of Oregon PICs may be found below in Section Ten. Please contact the PIC serving the area of your project for more information.

II. Application and Eligibility

Twenty copies of the completed applications, two copies of required financial information, all supporting materials and the application fee (see the section on fees) should be submitted to the Department's Financial Services Division not less than twenty-one days prior to the Economic Development Commission meeting at which an eligibility hearing is to be held. The Department may waive this 21 day requirement at its discretion, but will do so only in very unusual circumstances.

Immediately upon receiving the application, the Department will forward one copy (with financials) to the State Treasurer, one copy to the Employment Division for analysis and one copy to the Regional Manager in whose district the project is to be located.

Not less than fourteen days before the Commission meeting, the Department will publish in a statewide newspaper and any relevant local newspapers a public notice describing the applicant's project. This notice specifies time and place of the meeting, that it is a public hearing, and that anyone who wishes to do so may

comment orally or in writing on the project. Under Oregon law the

Commission can take formal action on a bond application only at an open meeting, after opportunity for public comment.

The public hearing is not a contested case hearing. Members of the public are invited to present written or oral testimony. However, there will be no cross examination, nor will questions be asked by anyone except Commission members.

Applicants should attend the Commission meeting at which their project is being considered for eligibility. They should be prepared to make a short presentation to the Commission on the nature, history, and prospects of their business, and to answer any questions the Commission may wish to ask.

If the Commission finds the project eligible for bond financing, it will issue a resolution so stating; this grant of eligibility is good for 12 months. The date on which the Commission issues an eligibility resolution is important to the applicant. Money spent on the project prior to this CANNOT be reimbursed from bond proceeds. Eligible costs incurred after the Commission's action may be reimbursed if the bonds are sold.

III. Structuring the Transaction

The actual details of the financing transaction are worked out between the applicant and the bond buyer (and/or underwriter, credit bank, remarketing agent). Neither the Commission nor the Department participates in these negotiations. When the transaction has been structured, bond counsel drafts the various documents to reflect and specify all agreed upon provisions. Drafting of documents by bond counsel at this point also ensures that federal and state tax and other legal requirements are met. Department staff review and comment on the documents.

IV. Closing Resolution

When the terms have been agreed upon and the basic documents drafted, these documents are forwarded to the Department and the State Treasurer. Basic documents include the term sheet, bond purchase agreement, loan or lease agreement, mortgage and indenture of trust and any guarantees or credit enhancements such as letters of credit or bond insurance. These documents must be in the hands of the Department and the State Treasurer not less than seven working days prior to the Economic Development Commission meeting at which the closing resolution is being sought.

The State Treasurer analyzes the basic documents and, if he finds the transaction acceptable, issues a preliminary certificate of approval. The Commission then examines the transaction and if it approves, passes a closing resolution. The closing resolution both authorizes the issuance of the bond and designates Department staff members to execute the necessary documents.

V. Bond Issuance

Section Three

State Requirements

NOTE: The essential regulations governing the operation of the Economic Development Revenue Bond Program are set forth in Oregon Administrative Rules 123 Division 11. Administrative Rules have the force of law. In case of any conflict between the Administrative Rules and any other document or information provided by the Department or the Commission, the Administrative Rules prevail. Basic statutory authority for the program is found in Oregon Revised Statutes 280.310 - 280.397. The requirements set forth in this section apply to both taxable and tax exempt bonds.

I. General

Before the state will issue an economic development revenue bond, the applicant for bond financing must demonstrate that a public purpose is served. Public purpose may be served by economic diversification, creation of new jobs including construction activity, construction occurring before it otherwise could or would, economic activity occurring during economic slumps, tax dollars remaining in the state, and increased productivity. The county and city (if within the boundary of a city) having jurisdiction over the proposed project may provide a statement with regards to the potential benefit to be derived by the jurisdiction from the project. The applicant is encouraged to demonstrate as many public purposes for the proposed project as can be prudently shown.

Again it must be emphasized that a project qualifying for bond financing under these state requirements does not necessarily qualify for tax exempt financing under the federal Internal Revenue Codes.

More specifically, the Commission, before determining that a project is eligible for economic development revenue bond financing, must find that the project is cost effective, considering both major public expenses and major public benefits. The Commission must also find that the project will produce goods or services which are sold in markets for which national or international competition exists or, if the project is to be constructed and operated by a not-for-profit organization, then the project will not compete with local for-profit businesses. The Commission must also determine that the action is the best use of the moneys involved, considering other pending applications for those same moneys.

In addition, the Commission must find the project complies with one of three conditions:

- A. Revenue bond financing is an inducement to expand or locate the project in an Economically Lagging Area pursuant to ORS 280.630;
- B. Revenue bond financing is an inducement to locate the project in

Oregon rather than another state;

- C. Revenue bond financing is used to further the objectives of the comprehensive policy and programs developed by the Commission in 1980 and established by the Department in 1982.

The Commission may make any reasonable requirement of the applicant related to the administration of the Oregon Self-standing Economic Development Revenue Bond program, including requirements that would survive closing and be enforceable for the term of the bond.

The Commission has clarified its policy on applicant financial information to read:

- (1) The Commission will continue to require financial statements for the three years immediately preceding the application. If the applicant has an operating history of one year or less, the Commission will require a three year pro-forma balance sheet and income statement, and a monthly cash flow projection for a period of one year.
- (2) In the case of a corporate applicant that is not publicly traded and that has a net worth of \$2 million or less, the Commission will require personal financial statements from (a) all persons owning 20 percent or more of the company, and (b) all persons having a controlling interest in the applicant.
- (3) The Commission may deny an application if the Applicant does not demonstrate to the satisfaction of the Commission that the project is financially feasible.

II. Eligible Activities

The following economic activities are eligible for Self-standing Economic Development Revenue Bonds, unless otherwise prohibited under Administrative Rules:

- A. Manufacturing or other industrial production;
- B. Agricultural development or food processing;
- C. Aquacultural development or seafood processing;
- D. Development or improved utilization of natural resources;
- E. Research and development;
- F. Destination resorts;
- G. Convention and trade centers;
- H. Construction of buildings for corporate headquarters;
- I. Product distribution facilities;

The following serve as elaboration and clarification of activities which are eligible for Economic Development Revenue Bonds:

- A. "Destination Resort" may include incidental food service. This classification is not intended to include sleeping accommodations which would not otherwise assist the development of the tourist industry. Sleeping accommodations which do not include major convention meeting facilities or other major non-residential facilities are not eligible. Preferential treatment by the developer to any land purchaser is not allowed.
- B. "Convention Centers" may include sleeping accommodations, but approximately 1/3 of the total bond issue must be used for convention meeting facilities. Such facilities must have the capacity to seat a minimum of 300 people. However, the Commission may approve financing for projects, as convention centers, consisting solely or primarily of sleeping accommodations, if the applicant sufficiently demonstrates that existing sleeping accommodations are inadequate for existing meeting facility space.
- C. "Corporate headquarters" may qualify if the Applicant demonstrates it has at least one other facility subordinate to the facility for which eligibility is being requested. A minimum of 75 percent of the floor space must be allocated to the corporate headquarter function. Corporate headquarters do not include professional corporations for medicine, law, dentistry, or finance or office space to be leased to others.
- D. "Transportation" is not intended to include rolling stock or other highly movable equipment operated by a carrier for hire.
- E. In deciding whether or not to approve economic development revenue bonding for a utility project, the Commission may consider all relevant factors including, but not limited to, the utility company's published tax schedules and construction and extension procedures as filed with the Oregon Public Utility Commissioner.
- F. "Pollution Control" equipment may qualify as part of projects that otherwise qualify under this subsection. Where pollution control equipment costs are incidental to the total capital investment of the project, the Commission may qualify such equipment, provided the Oregon Department of Environmental Quality concurs.
- G. "In-state Plant Relocations" may be considered when two conditions are met:
 - 1. The Applicant must demonstrate that the relocation is necessary for reasons beyond its control; and
 - 2. The relocation will not cause a direct reduction in employment in the Applicant's former geographic location.

Section Four

Federal Requirements

NOTE: This discussion is intended as a general guide to federal requirements as they were known at the time of writing. For a determination as to how your particular project fits with specific federal laws and regulations and the most recent Internal Revenue Service rulings, you should contact qualified bond counsel, and do so very early in your project planning.

The issuance of private activity bonds, the interest income on which is exempt from federal tax, is governed by the United States Internal Revenue Code of 1986, as amended (the Code). The Code generally provides for the issuance of three categories of tax exempt private activity revenue bonds. These are (I) bonds issued for projects of exempt persons; (II) bonds issued for exempt activities, and (III) small issue bonds.

I. Exempt persons include governmental units and certain not-for-profit corporations described in Section 501 of the Code. These latter are known as "501(c)(3) organizations" and include various kinds of church, charitable, fraternal, educational, athletic and community service organizations. Remember that not all organizations classified as exempt persons by the federal government are eligible for economic development bonding under Oregon regulations.

II. Exempt activities are described in Section 142 of the Code and include:

- (A) Airports,
- (B) Docks and wharves,
- (C) Mass community facilities,
- (D) Facilities for the furnishing of water,
- (E) Sewage facilities,
- ✓ (F) Solid waste disposal facilities,
- (G) Qualified residential rental project,
- (H) Facilities for the local furnishing of electric energy or gas,
- (I) Local district heating and cooling facilities, or
- (J) Qualified hazardous waste facilities.

In every case, at least 95 percent of the net proceeds of the bond must be used for the specific purpose designated. In addition, each individual type of exempt facility bond has its own set of restrictions and qualification. Please discuss the details with bond

your credit that is backing it and it is your obligation to repay it.

9. QUESTION: Can I be on next month's Economic Development Commission agenda?

ANSWER: We understand that your project is the most important, as it should be. On occasion we have more applications submitted than we can process in a single month. Therefore, it is possible to have a backlog. Applications are normally processed in the order they are received, with preference given to small firms and applications from lagging areas. Both the Economic Development Commission and the State Treasurer generally require that complete applications be submitted at least 21 days prior to the Economic Development Commission meeting at which the application is to be considered.

Because it will probably take you from 6 to 12 months to close your bond issue and complete construction, you should submit your completed application in plenty of time to meet your deadline. In determining when to submit your application, do not forget the construction season and allow sufficient time for site preparation.

10. QUESTION: Why do I need bond counsel?

ANSWER: Bond counsel provides a very valuable role in IDRB financing. They prepare most of the major documents you will need to create a bond, such as leases, indentures, bond purchase agreements, arbitrage certificates and guarantees. Without counsel's legal opinion on the bonds, you will be unable to sell them.

Bond counsel can help you in preparing options to purchase land, building, or equipment subject to IDRB financing to meet the IRS requirements of reliance. Bond counsel has a very useful role to play in both taxable and tax exempt bond issues. In short, do not begin the process or make any commitments until you have talked to bond counsel.



STATE OF OREGON

INTEROFFICE MEMO

TO: Finance Committee for the
Economic Development Commission

DATE: June 13, 1989

FROM: Mark D. Huston, Manager, BFS
Nancy R. Locke, Manager, BRD
Economic Development Department

SUBJECT: Application of Jack Gray Transport, Inc. for Industrial Development
Revenue Bond Financing, to be considered at the Finance Committee's
June 23, 1989 meeting.

I. Executive Summary

1. Policy:

There are a number of features that distinguish this bond application from the applications normally considered by the Finance Committee. First, this project is considered for Internal Revenue Code purposes as a solid waste disposal facility. As such, the bonds obtain their tax-exemption under Section 142 of the Code (Exempt Facilities) rather than under Section 144 (Qualified Small Issue Bonds).

Bonds issued under this section are not subject to either the \$10,000,000 capital investment in the local jurisdiction restriction, nor are they subject to the global \$40,000,000 in total tax exempt financing limit. (However, they would have to be counted towards the \$40,000,000 limit if the company subsequently sought to use Small Issue Bond financing.) These bonds are subject to the Private Activity Bond limitation. The 1987 Legislature allocated \$60 million of this limitation to the Economic Development Commission and the Department for calendar 1989; to date \$8.8 million of this limitation has been used.

Through bond counsel the company has requested a private letter tax ruling from the Internal Revenue Service that the company's specially designed and purpose built equipment for the hauling of solid waste constitutes solid waste disposal facilities within the meaning of the Internal Revenue code. If the Internal revenue Service does not agree that these are solid waste disposal facilities, the company will be unable to use tax exempt financing for this project. This equipment will be used by the company to transport compacted solid waste under contract with Metro. For the purposes of Oregon law and the Commission's Administrative Rules this project is eligible as a transportation or freight facility, and does not constitute "rolling stock or other highly moveable equipment operated by a carrier for hire."

Subsequent to Metro's decision to award the Waste Transport Services contract to the company, certain persons not in agreement with that decision have instituted proceedings to try and block performance of the contract. The proceedings are:

- a. An appeal to the Land Use Board of Appeals;
- b. Proceedings before the Public Utility Commission;
- c. A referendum petition;
- d. An initiative petition;
- e. A political committee has filed suit against Metro.

Details of these actions may be found in Supplement I to the application.

2. Company:

Jack Gray Transport, Inc. (JGT) is a common carrier of bulk commodities owned entirely by John S. Gray. JGT started as a local sand and gravel hauler in 1951 and has become the largest interstate common carrier of bulk commodities in the United States. JGT operates out of 17 terminals in 12 states, mostly in the midwest.

More recently JGT's experience and specialization in handling high volume movements requiring large quantities of equipment has enabled it to become a major carrier of hazardous material.

3. Project:

The project involves the provision of trucks and other machinery for the transportation of solid waste from the Portland metropolitan area to a landfill site located in Gilliam County, Oregon.

The Metropolitan Service District (Metro) has responsibility for solid waste disposal in Multnomah, Clackamas and Washington Counties. Because the landfill in North Portland was expected to reach its capacity by 1991, Metro signed a 20 year contract with Oregon Waste Systems which owns and will operate the landfill facility in Gilliam County.

Metro solicited public bids for the transportation of the solid waste to this facility and in March, 1989 awarded the contract to JGT. JGT is to begin hauling this material on January 1, 1990.

II. Details of the Application

1. Applicant:

Jack Gray Transport, Inc.
4600 East 15th Avenue
Gary, Indiana 46403

2. Activity:

Transportation: this project is a solid waste facility.

3. Project Location:

4. Bond Proceeds:	Equipment:	\$15,165,000
	Buildings:	\$ 735,000
	Land:	\$ -0-
	Other:	\$ 700,000
	Total Bond:	\$16,600,000

Bond Issue as % of Total Project: 100%

5. Employment:

Company will hire approximately 100 new employees for the proposed project within the first full year of operation.

Employees presently employed at site: 1

Existing employees to be transferred: 0

Total employees in company: 300

Job/investment ratio: \$166,000 per employee

County/City unemployment rate:

Portland PMSA 4.3% April 1989 preliminary figures

Gilliam County 4.4 % April 1989 preliminary figures

Labor force composition for new employees:

Truck drivers	75
Mechanics	15
Clerks	5
Supervisors	5

6. Local Government Expenditures:

None.

7. Project Start: At once, in terms of ordering equipment.

Project Completion: 1991

III. Legal Compliance and Public Notice

1. The project is consistent with the Commission's Comprehensive Policy adopted August 1980 and subsequently established by the Economic Development Department in 1982.

2. The project will permit the following qualifying activities:

Transportation: solid waste facility

3. The Department anticipates receiving a resolution from the Gilliam County Board of Commissioners requesting the project.

4. Notice that the Commission would consider this project for revenue bond financing and inviting public comment was published in the Oregonian.

IV. Criteria for Commission Consideration

1. Increase in number of family wage jobs.

This project is estimated to create 100 new jobs paying an average of \$35,000 per year.

2. Development of underdeveloped rural areas.

The tipping and landfill facilities served by this project are located in rural Gilliam County. Gilliam County's population as of July 1, 1988 was officially estimated at 1850; preliminary April 1989 labor market statistics show a labor force of 910 persons.

3. Utilization of higher education resources.

Jack Gray Transport, Inc. has contacted Blue Mountain Community College to assist in a mechanics and drivers training program.

V. Findings

1. This project will create 100 new jobs with an average annual salary of \$35,000.
2. The capital investment ratio of \$166,000 per job is higher than usual for an IDRB project.
3. This project is cost effective in that the major public benefits for the first full year of operation total \$891,300 and the major public costs total \$306,440. (See Attachment A.)
4. The project will produce goods or services which are sold in markets for which national or international competition exists.
5. This project appears to be eligible for industrial development revenue bond financing under ORS 280.315, OAR 123-11-035(2)(a)(J) and Economic Development Commission policy as a transportation project.

V. RECOMMENDATION

The Department recommends that the Finance Committee for the Economic Development Commission find the project sponsored by Jack Gray Transport, Inc. eligible for industrial development revenue bond financing, and that the Finance Committee request the State Treasurer to take "official action" as set forth in the United States Internal Revenue Service regulations.

VI. Disclaimer

Figures for new employment, salaries and profits are those supplied by the applicant and are believed but not guaranteed to be accurate. Neither the Department nor the Finance Committee nor the Commission has undertaken any independent verification of these data. Assumptions as to investor and employee tax brackets and rates are estimated from best available data and are believed but not guaranteed to be accurate. Neither the Department nor the Finance Committee nor the Commission make any representations as to the feasibility of the project or the salability of the bonds.

If you have any questions about this project or need further information, please call Barrett MacDougall at (503) 373-1240

ATTACHMENT A
COST EFFECTIVENESS ANALYSIS

For the Finance Committee's information and comparative purposes, the following analysis of the Jack Gray Transport, Inc. project is provided in compliance with the cost effectiveness requirements of ORS 184.025(1) and in conformance with various changes to the Internal Revenue Code caused by the Tax Reform Act of 1986 in a format adopted for this calculation.

BASIC ASSUMPTIONS:

- 1) Half of the revenue bond investment would come from funds that would otherwise have been invested in long term treasury bonds, and half would come from funds otherwise invested in corporate bonds.
- 2) Ten percent of the revenue bonds sold would be purchased by Oregonians, who would be paying an effective state income tax rate of 7.5 percent on the corporate bonds.
- 3) Holders of revenue bonds would be subject to the 20% (federal) alternative minimum tax.
- 4) Today's interest rate environment: prime at 11.5%, federal funds at 9.74%, discount rate at 7.0%, three and six month treasury bills at 8.23%, long term treasury bonds at 8.74%, AAA corporate bonds (seasoned) at 9.41%.
- 5) Employees hired would pay federal income taxes at a 15% rate and state income taxes at 7.5%. The Company would pay federal income taxes at a 28% rate and state corporate excise tax at 6.6%

COST EFFECTIVENESS WORKSHEET

Federal Taxes Foregone per Million \$:

$$\begin{aligned} (.5) \times (.087) \times (.20) \times \$1,000,000 &= \$8,700 \\ (.5) \times (.094) \times (.20) \times \$1,000,000 &= \$9,400 \\ &\underline{\$18,100} \end{aligned}$$

$$\$18,100 \times 16.6 \text{ million} = \$300,460$$

State Taxes Foregone per Million \$:

$$(.10) \times (.075) \times (.094) \times (.5) \times \$1,000,000 = \$360$$

$$\underline{\$360}$$

$$\$360 \times 16.6 \text{ million} = \$5,980$$

$$\text{TOTAL PUBLIC COST} = \$306,440$$

Employee Growth Benefit:

$$\begin{aligned} \text{Federal Tax } (.15) \times \text{Payroll } (\$3,500,000) &= \$525,000 \\ \text{State Tax } (.075) \times \text{Payroll } (\$3,500,000) &= \$262,500 \end{aligned}$$

$$\text{Total Employee Growth Benefit} = \$787,500$$

Increased Taxable Profits Benefit:

$$\begin{aligned} \text{Federal Tax } (.28) \times \text{profit } (\$300,000) &= \$84,000 \\ \text{State Tax } (.066) \times \text{profit } (\$300,000) &= \$19,800 \end{aligned}$$

$$\text{Total Increased Taxable Profits Benefit} = \$103,800$$

$$\text{TOTAL PUBLIC BENEFIT} = \$891,300$$

$$\text{NET PUBLIC BENEFIT (COST)} = \$891,300 - \$306,440 = \underline{\underline{\$584,860}}$$

APPLICATION FOR OREGON
ECONOMIC DEVELOPMENT REVENUE BONDS

I. COMPANY INFORMATION

- A. Name of business, address, and phone number; federal taxpayer identification number; and standard industrial classification code number:

Jack Gray Transport, Inc.
4600 East 15th Avenue
Gary, Indiana 46403
(219) 938-7020
Federal Tax I.D. No. 35-088-9961
SIC No. 4022

- B. Headquarters location:

Jack Gray Transport, Inc.
4600 East 15th Avenue
Gary, Indiana 46403

- C. Type of business:

Transportation

- D. Name and title of chief executive officer:

John S. Gray

- E. Plant locations:

Sixteen terminals across the United States
located as follows:

Gary, IN	Dalton, IL
Baltimore, MD	Birmingham, AL
Calvert City, KY	Dallas, TX
Elk Grove Village, IL	Penfield, PA
Greenville, KY	Long Island, NY
Milwaukee, WI	Burns Harbor, IN
St. Louis, MO	San Diego, CA
Toledo, OH	Dayton, OH

- F. Is the company listed on any securities exchange? If yes, please list the exchange on which the company is traded and the company's stock symbol:

No.

- G. If not listed on a securities exchange, please list the names and titles of all corporate officers:

John S. Gray - President
Gary I. Goldberg - Executive Vice President
Diane Jones - Secretary

- H. If not listed on a securities exchange, please list names and address of all stockholders holding ten percent (10%) or more of the company's outstanding stock:

John S. Gray

- I. Provide a narrative history of the company and the type of business in which the company is engaged:

Jack Gray Transport, Inc. ("JGT") is primarily a common carrier of dump vehicle commodities operating pursuant to authority issued to it by the Interstate Commerce Commission. The corporation's sole stockholder, John S. Gray, began his trucking business as a local sand and gravel hauler in 1951.

During these past thirty-eight years JGT has grown to be the largest interstate common carrier of bulk commodities, primarily in dump vehicles, in the United States. In 1984 JGT received authority to serve between the province of Ontario, Canada and all points in the United States.

Company terminals have been established in key industrial areas throughout the United States in order to serve the major industries such as coal and steel, foundry, glass, roofing, fertilizer and construction. Over the years JGT has become a specialist in handling high volume moves necessitating large quantities of equipment. Our ability to transport to and from ship and/or barge to truck has been accepted in the industry for many years.

This expertise, combined with our setting up a

special division, has enabled us to become a major carrier of hazardous material. This group is fully trained in the regulations governing its transport as required by federal and state regulatory agencies. The nature of hazardous waste requires either emergency response to unexpected spill removal on short notice (which usually involves small numbers of equipment needed immediately) or large site clean up that may require hundreds of truckloads to be transported in relatively short time frames. Our national terminal network and hazardous material specialists have enabled us to supply the proper equipment and truck drivers to handle this material throughout the country.

II. PROJECT INFORMATION

- A. Proposed location of the project (street address including access directions). Is the project in a designated economically lagging area or enterprise zone?

The Project involves the transportation of solid waste from the Tri-County, Portland Metropolitan area to a landfill located in Gilliam County.

For some years, the Portland metropolitan area has used a landfill in the St. Johns area of North Portland to dispose of its solid waste. The garbage trucks that collect the solid waste from local residents and businesses either haul their loads directly to the St. Johns landfill, or take their loads to a transfer station near Oregon City ("Metro South"). Metro then hauls the solid waste from Metro South to the St. Johns landfill.

Recognizing that the St. Johns landfill would reach its capacity in 1990, Metro began trying to find an acceptable site for another landfill. In March, 1988, Metro decided to ship the Portland metropolitan area's solid waste to a landfill in Gilliam County. Metro signed a 20-year contract with the landfill owner.

As a result of that decision, Metro had to arrange for the construction and operation of one or more transfer stations in North or Northeast Portland ("Metro East") to collect the solid waste in the Portland area that is now being hauled directly to St. Johns. Metro also

needed to determine how to transport to the landfill the solid waste presently being collected at Metro South and to be collected at Metro East. Metro decided to contract separately for the construction and operation of the transfer stations and for the transportation services.

In October, 1988, Metro issued a request for bids for the solid waste transportation services. Bids were opened on January 6, 1989, and on March 23, 1989, Metro determined that Jack Gray Transport was the low, responsible and responsive bidder. Metro and Jack Gray Transport entered into a contract on March 27, 1989.

Metro recently requested proposals from interested persons regarding the design, construction and operation of the proposed Metro East transfer station. Metro anticipates awarding that contract later this summer or early this fall.

Thus, the Jack Gray Transport contract for transportation services is one part of the three-part Metro plan to collect, transport and dispose of the Portland metropolitan area's solid waste.

Under its contract with Metro, Jack Gray Transport is to start hauling the solid waste to Gilliam County on January 1, 1990. At that time, Jack Gray Transport will haul the solid waste that Metro is collecting at Metro South. On January 1, 1991, Jack Gray Transport will begin hauling solid waste from the proposed new transfer station, Metro East.

The transfer station operator at either Metro South or Metro East will load the solid waste into the Jack Gray Transport trailers. The loaded trailers will then be moved by a Jack Gray Transport shuttle truck from the transfer station site to a "staging area" located near the transfer station. A "staging area" is a fenced, graveled lot of less than 2 acres that is suitable for storing trailers for a short period of time. There, a small inventory of empty trailers will be held until they are taken to the transfer station to be loaded, and the loaded trailers will be held for a short period

of time until they are moved to the landfill for dumping.

The precise location of the truck washing and garage facility is yet to be determined. It will either be on the landfill site, which will not require any land use approvals or, if offsite, we will comply with any land use requirements.

The Project is not in an economic lagging area or an enterprise zone.

B. Dates of project start-up and projected completion:

Due to the lead time in ordering the specialized equipment, the Project will commence immediately if the Commission approves of this application. Transportation of the waste materials must begin on January 1, 1990, but the Company needs to have its Project assets in place as soon as possible.

C. Description of project. Include land acreage, proposed buildings, products, equipment required, etc.:

See E below.

D. Description of product or service to be produced and users of your product or services:

See II A above.

E. Bond proceeds:

1. Equipment:

Tractors	\$4,080,000
Trailers	9,300,000
Tipppers	850,000
Off Highway Shuttle Trucks	660,000
Shop Inventory	100,000
Staging Area Improvements	175,000
2. Buildings:

Garage Maintenance Facility	\$535,000
Washing Facility	200,000
3. Land:

	\$- 0 -
--	---------
4. Other:

Performance Bond and Costs of Financing	\$700,000
--	-----------
5. Total Bond:

	\$16,600,000
--	--------------
6. Bond Issue as a % of
Total Project:

	100%
--	------

F. Describe anticipated market for product(s). To what type company and primary market area:

There is no market for our product. We are advised by bond counsel that if there were a market for the waste material we would not qualify for tax-exempt financing.

G. Describe the impact of the proposed project on the local economy, relating to:

1. The locale's ability to provide support services. Support services specifically include, among others, roads, sewer, water, and schools:

There should be no impact on support services. The major portion of the Project are transportation facilities which will not impact local support services. The office and washing facilities are to be connected to the local sewer and water system and will not cause a burden on such systems. We know of no special Department of Environmental Quality requirement ,

however, if any were to arise we would comply. There will be 100 local employees (see III below).

2. Local need for the project and effect on the local economic base, in terms of indirect jobs, diversification, tax base, etc.:

The Project will have a direct beneficial impact on the local economy. Attached are letters from the mayor of the City of Arlington and the President of the Board of Port Commissioners of the Port of Arlington.

(See attached resolution of Gilliam County.)

III. LABOR FORCE

- A. Number of total employees currently employed in the company:

300

- B. Number of total employees currently employed at the site of the proposed project:

1

- C. Number of additional employees to be hired for the project:

100

- D. Approximate number of employees to be hired in each labor category at proposed project. Examples of labor categories include clerks, assemblers, and machinists. Indicate the number of existing, transfer or new positions for each category. Please be specific in terms of labor category.

The following employees by category are listed below which will be employed in the first full year of fiscal year 1990. Our first full year of operations will be in fiscal year 1991:

Drivers

75

Mechanics	15
Clerks	5
Supervisors	5

- E. Will the project require any special labor requirements?

The persons we intend to employ will be specialized in their jobs. However, we intend to work with local resources for any replacements.

- F. Do you plan special worker-training programs? If so, in what job categories? (Contact the Economic Development Department or the Employment Division for information about available government worker-training programs.)

Yes. We have contacted Blue Mountain Community College to assist in a mechanical and drivers' training program.

- G. If the project is an in-state plant relocation, describe the reasons for relocation and the effect of relocation on the company's existing labor force:

This is not a relocation.

IV. PROJECTED PAYROLL AND PROFITS

- A. What will be the anticipated increase in payroll directly resulting from the project for each of the first three years of operation?

Fiscal Year 1991	\$1,000,000 year one
Fiscal Year 1992	\$3,500,000 year two
Fiscal Year 1993	\$3,500,000 year three, plus cost of living

- B. What will be the increase in company profits directly resulting from the project for each of the first three years of operation?

We believe that we will be able to increase our company profits in the first three years in Gilliam County by \$1,345,000.

- C. Describe any local government expenditures for public

C. Describe any local government expenditures for public services required specifically for this project:

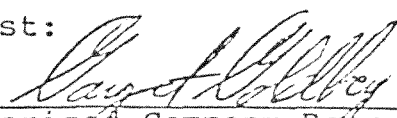
None

All information provided in connection with this application for Oregon Economic Development Revenue Bond financing is, to the best of my knowledge, true, accurate, complete, and current. I further certify that, except as described in this application:

- (1) Except as stated herein as Supplement No. 1, no litigation is current, pending or threatened in any court or other tribunal or competent jurisdiction, state or federal in any way contesting, questioning or affecting the eligibility of the applicant to apply for this financing, the ability of the applicant to complete the project, or the validity or enforceability of any covenant or document executed by the applicant in connection with the application or any of the procedures for the authorization of sale, execution, registration or delivery of the bonds, nor are there any unasserted claims outstanding.
- (2) See Supplement No. 2.
- (3) No officer, director, partner, or owner of a 5 percent interest (legal or beneficial) of the applicant has ever filed for reorganization or sought relief or been involuntarily declared bankrupt under any provision of the United States Bankruptcy Code.
- (4) Neither the applicant nor any officer, director, partner or owner of a 5 percent interest (legal or beneficial) thereof has ever been indicted or convicted of a felony or of a misdemeanor involving moral turpitude.

I agree that material misrepresentation of fact is grounds for the Finance Committee to deny or withdraw project eligibility at any time.

Attest:


Authorized Company Representative

Dated June 12, 1989

SUPPLEMENTAL I

After Metro awarded the Waste Transport Services contract to the Company persons that opposed that decision have instituted a number of proceedings to try to block performance of the contract:

(a) L.U.B.A. Appeal. Metro's decision to award the contract to the Company has been appealed to the Land Use Board of Appeals ("L.U.B.A."). The Company has intervened in that proceeding, and is joining Metro in arguing that the L.U.B.A. does not have any jurisdiction over Metro's decision because it was not a land use decision. The Company expects that the L.U.B.A. will dismiss the appeal.

(b) PUC Proceeding. The Company has applied to the Public Utility Commission of Oregon ("PUC") for a certificate of public convenience and necessity that it needs to perform the Metro contract. No motor carriers are opposing the application. However, a number of other persons have petitioned to intervene. They have indicated that they will be presenting evidence on the safety of the equipment that the Company intends to use to perform the contract and on the need for the proposed service in light of the availability of rail and barge capacity. The Company anticipates that the PUC will issue a decision granting it the certificate.

(c) Referendum Petition. A number of persons are seeking signatures to place a measure on the ballot at a future Metro election to refer to Metro's voters the decision to award the contract to the Company. To date, the petitioners have not obtained enough signatures. The deadline for submitting the required number of signatures is in the latter part of June, 1989. The Company intends to file a lawsuit challenging the constitutionality of that proposed referendum, and expects the court to rule in its favor.

(d) Initiative Petition. A political committee is circulating signature sheets to place an initiative measure on an upcoming Metro ballot. If successful, that measure would set new Metro policy that would prohibit Metro from transporting garbage from the Metro area through the Columbia Gorge by truck. It would also repeal all prior Metro acts in conflict with that new policy. At this time, the proponents have not collected enough signatures to place the proposed measure on the ballot.

(e) Stop Metro v. Metro, et al. A political committee has filed suit against Metro and the Company seeking to enjoin their performance of the contract. Plaintiff is seeking a preliminary injunction.

SUPPLEMENT II

The Company declared bankruptcy under Chapter 11 in March of 1967 and came out of Chapter 11 in April of 1968. At the time, the Company engaged in a period of rapid growth within the Chicago and Northwest Indiana areas and incurring substantial debt for the purchase of tractors and trailers. At that time, the Company's major growth was with national customers such as U.S. Steel, Interlake, Inc. and Material Service Corporation. The Company's inability to receive rapid payment terms with these large customers and the demands by equipment suppliers for monthly payments caused a cash shortage which at that time, left no alternative but to declare bankruptcy. The Company continued to service its customers and to pay its employees while in Chapter 11. Following discharge of the Chapter 11, the Company has been profitable and growth has continued by expanding customer base and the number of terminals throughout the country.

Critics fight bond sale for trash contractor

6-24-89

□ Sen. Wayne Fawbush contends tax-exempt bonds aren't supposed to be used for highly moveable equipment

By BILL MacKENZIE
of The Oregonian staff

SALEM — Opponents on Friday criticized a proposal to approve the sale of \$16.6 million in tax-exempt bonds for the company that will haul Portland trash to Eastern Oregon.

The critics, speaking at a meeting of the Oregon Economic Development Commission's finance committee, asserted the state and the committee were rushing their review of the proposal and that it was ineligible for bond support.

Gary, Ind.-based Jack Gray Transport Inc., which Metro selected in March for the trash contract, seeks state approval of the bonds, which would purchase trucks and other equipment for the project.

Representatives of Jack Gray maintained bond financing was justified because the project would create about 100 jobs in Gilliam County and said the bond request should not be considered unique.

Starting in January, Gray will truck Portland's garbage along Interstate 84 through the Columbia River Gorge to a landfill under construction near Arlington.

"Jack Gray Transport is no different from the other bonds you've approved, except Jack Gray is performing an essential public function," asserted Doug Courson, a Portland lawyer who serves as the company's bond counsel.

Tom Fuller, finance committee chairman, scheduled a public hearing on the request at 9 a.m. July 13 at the Oregon Economic Development Department's offices at 595 Cottage St. N.E., Salem.

At Friday's meeting, Sen. Wayne Fawbush, D-Hood River, assailed the proposal as inconsistent with a prohibition on the use of bond proceeds for "rolling stock and other highly moveable equipment."

Fawbush also said the bonds would not create new jobs, a primary purpose of the program, because Jack Gray and Metro already had signed the trash-hauling contract. "If it's already a done deal, where is the benefit of this tax-exempt project?" Fawbush asked.

T.R. Factor of Portland told the committee the application broke so many rules, including speeded-up consideration, that its eligibility for approval was "pure fantasy." Factor, who said she was speaking for herself, has served as a spokeswoman for a citizens' group called Stop Metro's Gorge Garbage Trucks.

"Why is this extraordinarily expensive \$16.6 million project being greased through?" Factor asked.

The department forwarded the proposal to the committee, along with a recommendation for approved, June 13. Public notice of the committee's intention to review the proposal Friday was given Wednesday.

Factor also was adamant about the exclusion of rolling stock from bond financing. "If it looks like a truck, smells like a truck, sounds like a truck, and rolls like a truck, then it is a truck, no matter how many lawyers want to call it something else in order to get cheap money for a client," she said.

In addition, Factor said the committee had not conformed with a requirement that the project be approved, and the bond request endorsed, by the county where the project is located.

The proposal has been endorsed by the Gilliam County Court, which oversees the final trash disposal site, but not by Multnomah County,

Contractor asks state for bonds

6-23-89

□ The company that will haul Portland's trash seeks \$16.6 million to finance its trucks and machinery

By BILL MacKENZIE
of The Oregonian staff

An Indiana company tapped by Metro to haul Portland trash to Eastern Oregon wants the state to approve \$16.6 million in tax-exempt bonds to buy trucks for the project.

The bond sale would be the largest in Oregon's bond program in its 13-year history.

The application will be considered at 9 a.m. Friday by the Oregon Economic Development Commission finance committee. The meeting will be held at the state Economic Development Department's offices at 595 Cottage Street N.E., Salem.

Revenue bonds enable a company to raise money in the private market more cheaply because they are exempt from state and federal taxes. Although the state approves the bonds, the borrower — not the state — is legally obligated to repay them.

Doug DeVries, Portland-based regional general manager for Gary, Ind.-based Jack Gray Transport Inc., said Thursday the company had not mentioned the bond financing in its bid for the \$208 million Metropolitan Service District contract because bonds weren't being considered at the time.

Bob Martin, solid waste director at Metro, said the method of financing chosen by Jack Gray was irrelevant to the contract. "We don't care where they raise their capital," Martin said. "They just have to perform the contract." Trash hauling is scheduled to begin Jan. 1.

The bonds could reduce by about 2.5 percent the interest rate Jack Gray would pay to borrow the \$16.6 million. On a seven-year loan, the likely maximum on a truck loan, an interest rate reduction from 10.5 percent to 8 percent would save the company \$1.8 million, according to Bill Krauthoefer, senior vice president at U.S. Bank of Oregon.

"This indicates Jack Gray can't really afford to offer the service at its bid price and needs to be subsidized by the state," said Richard Benner, executive director of the Columbia Gorge Commission. "I think that calls into question the wisdom of Metro's choice and whether Metro really knew what it was doing."

According to DeVries, however, bond approval is not critical to the company fulfilling the contract. "The project is not predicated on this at all," he said. "But I think it would be a mutually beneficial thing for Jack Gray and the state to do."

The Economic Development Department received the bond application June 16, according to spokesman David Hooper. Public notice was given Wednesday of the committee's intention to review the application Friday.

The state's administrative rules stipulate that a bond application should be received at least 21 days before the finance committee meeting at which the application will be con-

Trash: Ire raised over public notice

■ Continued from Page C8

sidered. That deadline only may be waived "under extraordinary circumstances," the rules state.

While acknowledging the public notice was "somewhat late to be effective," Hooper described it as "legally adequate."

Benner criticized the public notice's timing. "I don't see how they can expect anybody to participate in the proceedings when they give only 48 hours' notice and say people can get a copy of the material by writing to the department," he said. "That completely frustrates people's ability to participate."

Hooper said the public would have several opportunities to comment on the bond request.

The committee's meeting Friday will be the first of two open to the public to consider the Jack Gray request.

"If, indeed, this project is deemed eligible, there will be subsequent public hearings, one of which will require at least 14 days' notice," Hooper said. "That's when we will get to the heart of the matter and discuss the merits of the project."

Under state rules, revenue bond financing is intended to serve primarily as an inducement to a company to expand or locate in certain areas of the state or to locate a project in Oregon rather than elsewhere.

The issue has generated considerable controversy, with opponents arguing that hauling Portland garbage by truck through the Columbia River Gorge, a national scenic area, would lead to severe environmental problems. Proponents assert the project would be a boon to the Eastern Oregon economy and that trucking would be less costly than rail or barge transport.

Forest Park has 'Friends'

The Forest Park Association, an organization seeking to raise public awareness and appreciation of the Northwest Portland park with more than 4,000 acres and 25 miles of trails, has changed its name to Friends of Forest Park.

Please turn to
TRASH, Page C14

June 27, 1989

Tom Fuller, Chairman, Finance Committee
Oregon Economic Development Commission
595 Cottage Street, N.E.
Salem, Oregon 97310

Dear Chairman Fuller:

It has come to our attention that Jack Gray Transport, Inc., Gary, Indiana, has made application to the Finance Committee of the Economic Development Commission for Industrial Development Revenue Bond financing in the amount of \$16,600,000.

It is also our understanding that, in order to meet conditions specified in the Economic Development Revenue Bond Program's "Program Description and Information for Applicants," it is required that "The governing body of the county or counties in which the project will be located must first approve the project and request revenue bond financing before the Economic Development Commission will act on the application." (Emphasis added.)

Please note that the Jack Gray Transport contract was awarded in Multnomah County, the Transfer Station (and related employees) are in Multnomah County, the cost of the contract will be paid by consumers in the Tri-County area, largely Multnomah County, and that Gary Goldberg, Executive Director of Jack Gray Transport, was quoted in a January 10, 1989, article in the Daily Journal of Commerce as saying, "We'll zero in on both ends (Portland and Arlington)."

Consequently, Multnomah County certainly qualifies as one of the counties in which the project will be located. We wish it stated, on the record, that the Multnomah County Board of Commissioners does not approve of Industrial Development Revenue Bonds being issued to Jack Gray Transport, Inc., and does not request revenue bond financing in that corporation's behalf.

Sincerely,

Pauline Anderson
Commissioner

Rick Bauman
Commissioner

Gretchen Kafoury
Commissioner

Gladys McCoy
Chair