

PRESS LIST

DATE 6/27/88

THE FOLLOWING WERE CALLED THIS DATE REGARDING:

- a) Meeting
- b) Executive Meeting
- c) Other Unanimous Consent R-13 Exec.

Session 6/28 9:30 a.m. 6/30 JTS #15 Bud Amend. Gang Prosecution

Signed

Lynell Stanton

KOIN	Channel 6	243-6614	Assignment Desk ✓
KGW	Channel 8	226-5111	Assignment Desk ✓
KATU	Channel 2	231-4260	Assignment Desk ✓
KPTV	Channel 12	222-9921	News Desk ✓ <i>Call back</i>
KEX	1190 A.M.	222-1929	Newsroom/Message ✓
KSGO	1520 A.M.	— 223-144141	News Desk ✓ <i>out till a.m.</i>
KXL	750 A.M.	231-0750	Newsroom/Message ✓
KGW	62 A.M.	226-5095	News Desk ✓
K-103 FM		— 643-5103	Newsroom ✓
KXYQ - 105		226-6731	Newsroom ✓
OREGONIAN		221-8566	Harry Bodine ✓
GRESHAM OUTLOOK		665-2181	<i>Robin FRANZEN</i> Dave Pinson ✓
SKANNER		287-3562	Patrick Mazza ✓

6/30 ②
Thursday

DJS #15 - budget amendment for gang prosecution is on the agenda as part of the budget adoption. 248-3308.

③
Unanimous consent item - Thursday - Distribution of Proceeds for the sale of tax acquired properties.

7/1 ④
Friday

Board Retreat - Hilton International Club, 8-5, additional information from Chair's office 248-3308.

4/28 ①
Tuesday - Executive Session 9:30 AM - Consult with legal counsel regarding Gresham BIT litigation permitted by ORS 192.660(1)(h) x 3/38.

June 30, 1988

64
J160

In the matter of the appointment of Useni Eugene)
Perkins and Patricia Wong to the Metropolitan)
Arts Commission, terms expiring June 30, 1990) R-1

Commissioner Miller moved approval of the appointments,
duly seconded by Commissioner Anderson.

Mr. Perkins was recognized, welcomed, and shown apprecia-
tion.

At this time, the motion was considered, and it is unani-
mously

ORDERED that said appointment(s) be confirmed.

DATE SUBMITTED 6/23/88

(For Clerk's Use)
Meeting Date 6/30/88
Agenda No. 11-1

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: Appointment to Metropolitan Arts Commission

Informal Only* _____
(Date)

Formal Only June 30, 1988
(Date)

DEPARTMENT Office of the County Chair DIVISION _____

CONTACT Judy Boyer TELEPHONE 248-3308

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Judy Boyer

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Appointment of Useni Eugene Perkins and Patricia Wong to the Metropolitan Arts Commission. Terms to expire 6/30/90.

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☒ APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA _____

IMPACT:

☐ PERSONNEL
☐ FISCAL/BUDGETARY
☐ General Fund
☐ Other _____

BOARD OF
COUNTY COMMISSIONERS
1988 JUN 22 PM 3:31
MULTNOMAH COUNTY
OREGON

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: Gladys McCoy

BUDGET / PERSONNEL _____

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) _____

OTHER _____
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.



MULTNOMAH COUNTY OREGON

BOARDS AND COMMISSIONS

INTEREST FORM FOR BOARDS AND COMMISSIONS

In order for the County Executive to more thoroughly assess the qualifications of persons interested in serving on a Multnomah County board or commission, you are requested to fill out this interest form as completely as possible. You are encouraged to attach or enclose supplemental information or a resume which further details your involvement in volunteer activities, public affairs, civic services, published writing, affiliations, etc.

- A. Please list, in order of priority, any Multnomah County boards/commissions on which you would be interested in serving. (See attached list)

Metropolitan Arts Commission

- B. Name Patricia L. P. Wong

Address 556 NW Hermasa Blvd.

City Portland State OR Zip 97210

Do you live in _____ unincorporated Multnomah County or ☒ a city within Multnomah County.

Home Phone 222-9053

- C. Current Employer Reed College 1974-present

Address 3203 SE Woodstock Blvd.

City Portland State OR Zip 97202

Your Job Title Assistant Director of Dance

Work Phone 771-1112 (Ext) 360

Is your place of employment located in Multnomah County? Yes ☒ No _____

- D. Previous Employers
- | Previous Employers | Dates | Job Title |
|-----------------------------------|----------------|---------------------------------------|
| <u>Portland Dance Theater</u> | <u>1969-74</u> | <u>dancer</u> |
| <u>Portland Community College</u> | <u>1970-74</u> | <u>choreographer</u> |
| | | <u>independent contractor-teacher</u> |

GLADYS McCOY, MULTNOMAH COUNTY CHAIR

1021 SW 4TH, ROOM 134

PORTLAND, OREGON 97204

(503) 248-3308

CONTACT:

E. Please list all current and past volunteer/civic activities.

Name of Organization	Dates	Responsibilities
Metro Arts Com. Dance Panel	'84, '85	evaluate projects grants
Chapman School	84 - present	taught dance classes, parent volunteer

F. Please list all post-secondary school education.

Name of School	Dates	Degree/Course of Study
Whitman College	64-66	liberal arts
Portland State Univ.	66-69	BA - French

G. Please list the name, address and telephone numbers of two people who may be contacted as references who know about your interests and qualifications to serve on a Multnomah County board/commission.

Judy Masee	7823 SE 32 nd Portland 97202	771-1366
Charles Turner	U.S. Attorney's office US Courthouse	221-2101

H. Please list potential conflicts of interest between private life and public service which might result from service on a board/commission.

none

I. Affirmative Action Information

female
sex / racial ethnic background

birth date: Month 6 Day 17 Year 46

My signature affirms that all information is true to the best of my knowledge and that I understand that any misstatement of fact or misrepresentation of credentials may result in this application being disqualified from further consideration or, subsequent to my appointment to a board/commission, may result in my dismissal.

Signature Patricia L. P. Wong Date 6/6/88



MULTNOMAH COUNTY OREGON

BOARDS AND COMMISSIONS

INTEREST FORM FOR BOARDS AND COMMISSIONS

In order for the County Executive to more thoroughly assess the qualifications of persons interested in serving on a Multnomah County board or commission, you are requested to fill out this interest form as completely as possible. You are encouraged to attach or enclose supplemental information or a resume which further details your involvement in volunteer activities, public affairs, civic services, published writing, affiliations, etc.

- A. Please list, in order of priority, any Multnomah County boards/commissions on which you would be interested in serving. (See attached list)

Metropolitan Arts Commission

Juvenile Court Advisory Council

- B. Name Useni Eugene Perkins

Address 6862 N.E. Claremont

City Portland State Oregon Zip 97212

Do you live in _____ unincorporated Multnomah County or _____ a city within Multnomah County.

Home Phone (503) 285-0433

- C. Current Employer Urban League of Portland

Address 10 N. Russell Street

City Portland State Oregon Zip 97227

Your Job Title President

Work Phone 280-2625 (Ext) _____

Is your place of employment located in Multnomah County? Yes X No _____

- | D. Previous Employers | Dates | Job Title |
|-------------------------------|---------------------|-----------------------|
| <u>Chicago Urban League</u> | <u>12/85 - 3/88</u> | <u>Director</u> |
| <u>Better Boys Foundation</u> | <u>1/68 - 10/85</u> | <u>Exec. Director</u> |

CONTACT:

GLADYS McCOY, MULTNOMAH COUNTY CHAIR
1021 SW 4TH, ROOM 134
PORTLAND, OREGON 97204
(503) 248-3308

E. Please list all current and past volunteer/civic activities.

Name of Organization	Dates	Responsibilities
Mayor's Advisory Board/Cultural Affairs	3/84-3/88	Policy Making
Citizens Committee/Juvenile Court	'75-3/88	Oversight

F. Please list all post-secondary school education.

Name of School	Dates	Degree/Course of Study
George Williams College	9/59-6/60	B.S.
George Williams College	9/61-9/64	MSW
DePaul University	1/85-12/85	--

G. Please list the name, address and telephone numbers of two people who may be contacted as references who know about your interests and qualifications to serve on a Multnomah County board/commission.

Abena Joan Brown	7540 S. Bennett	Chicago, IL	(312) 752-3955
James Taylor	4510 S. Michigan	Chicago, IL	(312) 285-5800

H. Please list potential conflicts of interest between private life and public service which might result from service on a board/commission.

None

I. Affirmative Action Information

M African American
sex / racial ethnic background

birth date: Month 9 Day 13 Year 32

My signature affirms that all information is true to the best of my knowledge and that I understand that any misstatement of fact or misrepresentation of credentials may result in this application being disqualified from further consideration or, subsequent to my appointment to a board/commission, may result in my dismissal.

Signature Useni Eugene Perkins Date 6-9-88

DATE SUBMITTED _____

(For Clerk's Use)
Meeting Date 6/30/88
Agenda No. R-2 to R-6

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: Adoption of Service District Budget & Levying Tax

Informal Only* _____
(Date)

Formal Only June 30, 1988
(Date)

DEPARTMENT Environmental Services DIVISION Transportation

CONTACT Dick Howard TELEPHONE 3599

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Dick Howard

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

The adoption of the service district budgets and the levying a tax for the Dunthorpe-Riverdale Service District.

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☒ RATIFICATION

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA 5 minutes

IMPACT:

PERSONNEL

☒ FISCAL/BUDGETARY

☐ General Fund

Other Service Districts

BOARD OF
COUNTY COMMISSIONERS
MULTNOMAH COUNTY
OREGON
1988 JUN 23 AM 10:11

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: Linda R. Huxander

BUDGET / PERSONNEL Shawn McCord

COUNTY COUNSEL (Ordinances, Resolution, Agreements, Contracts) John L. DuBay

OTHER _____
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

1028M

Budget ✓
Dick Howard

TAX SUPERVISING & CONSERVATION COMMISSION

Multnomah County, Oregon

1510 Portland Building

Portland, Oregon 97204-1950

1120 S.W. Fifth Avenue

503/248-3054

June 17, 1988

Board of Directors
Multnomah County Service Districts
606 County Courthouse
Portland, Oregon 97204

Dear Board Members:

The Tax Supervising and Conservation Commission, following discussion at a public meeting on June 17, 1988, completed review and consideration of county service districts' 1988-89 budgets. This review was undertaken pursuant to ORS 294.605-705 to confirm compliance with applicable laws and to determine the adequacy of estimates necessary to support efficient and economical administration of district affairs.

The 1988-89 budgets, filed May 13, 1988, are hereby certified as follows:

Mid-County Service District No. 14

General Fund	\$ 1,595,000
Assessment Rate	\$45
Tax Levy	None
Objections and Recommendations	None

West Hills Service District No. 2

General Fund	\$ 46,700
Unappropriated Balance	(23,700)
Tax Levy	None

Objections and Recommendations:

1988 JUN 20 AM 9:05
CLERK OF
COUNTY COMMISSIONERS
MULTNOMAH COUNTY
OREGON

West Hills Service District No. 2 - Cont.:

We believe the financing proposal is deficient because it imposes rates calculated to create a depreciation reserve to be used for replacement of the existing sewer system at an indefinite future time and charges the users current or past levy assessments made for the cost of the existing sewer system. This places a double burden on the present users. Further, the financing proposal identifies the depreciation reserve in terms of original investment dollars and not replacement dollars. Such a reserve will not be adequate to replace the existing sewer system at a future date. We think it is better policy to finance current operating and maintenance expense from rates and capital replacements from bonding paid through rates or taxes, but not both.

Dunthorpe-Riverdale Service District No. 1

General Fund	\$	313,000	
Unappropriated Balance		(193,900)	
Bond Sinking Fund		41,472	
Unappropriated Balance		<u>(10,280)</u>	
Total Budget Estimates			\$ 354,472
Total Unappropriated Balance			(204,180)
Tax Levy:			
Bond Sinking Fund - Not Subject to Limit			\$ 24,185

Objections and Recommendations:

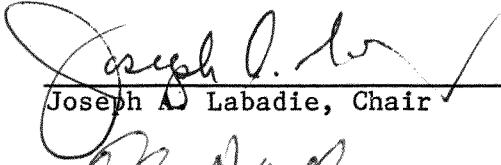
We believe the financing proposal is deficient because it imposes rates calculated to create a depreciation reserve to be used for replacement of the existing sewer system at an indefinite future time and charges the users current or past levy assessments made for the cost of the existing sewer system. This places a double burden on the present users. Further, the financing proposal identifies the depreciation reserve in terms of original investment dollars and not replacement dollars. Such a reserve will not be adequate to replace the existing sewer system at a future date. We think it is better policy to finance current operating and maintenance expense from rates and capital replacements from bonding paid through rates or taxes, but not both.

Central County Service District No. 3

General Fund	\$	3,500
Tax Levy		None
Objections and Recommendations		None

Yours very truly,

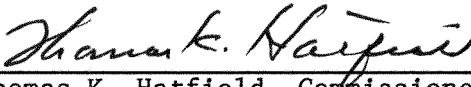
TAX SUPERVISING & CONSERVATION COMMISSION



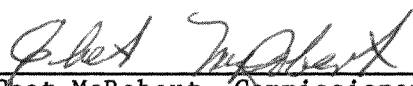
Joseph A. Labadie, Chair




Oliver I. Norville, Commissioner



Thomas K. Hatfield, Commissioner



Chet McRobert, Commissioner



Richard A. Rocci, Commissioner



MULTNOMAH COUNTY OREGON

64-65
5760

BOARD OF COUNTY COMMISSIONERS
ROOM 605, COUNTY COURTHOUSE
1021 S.W. FOURTH AVENUE
PORTLAND, OREGON 97204

GLADYS McCOY • Chair • 248-3308
PAULINE ANDERSON • District 1 • 248-5220
GRETCHEN KAFOURY • District 2 • 248-5219
CAROLINE MILLER • District 3 • 248-5217
POLLY CASTERLINE • District 4 • 248-5213
JANE McGARVIN • Clerk • 248-3277

June 30, 1988

Mr. Paul Yarborough, Director
Department of Environmental Services
2115 SE Morrison
Portland, OR

Dear Mr. Yarborough:

Be it remembered, that at a meeting of the Board of County Commissioners held June 30, 1988, the following action was taken:

(Sitting as the Governing Body of the Dunthorpe-Riverdale Service District No. 1)

In the matter of the Adoption of the 1988-89)	
Budget of Dunthorpe-Riverdale Service District)	ORDER
No. 1, Multnomah County, Oregon, for the Fiscal)	SD 88-6
Year July 1, 1988 to June 30, 1989	R-2)	

Commissioner Miller moved approval of the Budget, duly seconded by Commissioner Anderson.

David Warren, Budget Office, reviewed his proposed response to Tax Supervising and Conservation Commission's recommendations, and requested they be included in the Order.

At this time, Commissioner Miller and Commissioner Anderson amended their motion and second to include Mr. Warren's recommended response.

At this time, the motion was considered, and it is unanimously

ORDERED that said Order adopting the Budget as amended be adopted.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By Jane McGarvin
Jane McGarvin
Clerk of the Board

jm
cc: Budget
Assessment & Taxation
Dick Howard
Tax Supervising & Conservation Commission
AN EQUAL OPPORTUNITY EMPLOYER

**BEFORE THE BOARD OF COUNTY COMMISSIONERS FOR
MULTNOMAH COUNTY, OREGON
AS THE GOVERNING BODY OF
DUNTHORPE-RIVERDALE SERVICE DISTRICT NO. 1**

In the Matter of the Adoption of the 1988-89 Budget of
DUNTHORPE-RIVERDALE SERVICE DISTRICT NO. 1, Multnomah County,
Oregon, for the Fiscal Year July 1, 1988, to June 30, 1989.
SD 88-6

The above-entitled matter is before the Board, acting as the governing body of DUNTHORPE-RIVERDALE SERVICE DISTRICT NO.1, to consider the approval and adoption of a budget for said service district for the Fiscal Year July 1, 1988, to June 30, 1989.

It appearing to the Board that the said service district budget as prepared under the direction of the duly appointed Budget Director has been duly considered and approved by the Board and a public hearing was held before the Multnomah County Tax Supervising and Conservation Commission on the 17th day of June 1988, and that said budget was duly certified by said Commission with objections and recommendations in compliance with the Local Budget Law of the State of Oregon; and

It is further appearing that the budgeted appropriations in said budget are as follows:

GENERAL FUND

Total Materials & Services	\$ 99,100
Contingency	20,000
Total Budget Appropriations	<u>119,100</u>
Unappropriated Ending Working Capital	193,900
Total Budget Requirements	\$ 313,000

SINKING FUND

Bond Principal	\$ 28,000
Bond Interest	3,192
Total Appropriations	<u>31,192</u>
Unappropriated Ending Working Capital	10,280
Total Budget Requirements	\$ 41,472

And the Board being now fully advised in the premises, therefore,

The Board makes the following response to the points raised by the Tax Supervising and Conservation Commission.

"We believe the financing proposal is deficient because it imposes rates calculated to create a depreciation reserve to be used for replacement of the existing sewer system at an indefinite future time and charges the users current or past levy assessments made for the cost of the existing sewer system. This places a double burden on the present users. Further, the financing proposal identifies the depreciation reserve in terms of original investment dollars and not replacement dollars. Such a reserve will not be adequate to replace the existing sewer system at a future date. We think it is better policy to finance current operating and maintenance expense from rates and capital replacements from bonding paid through rates or taxes, but not both."

Taking this into account but being aware that the District's annual audit notes a deficit resulting from depreciation, the Board finds that the rate structure does not produce collections excess to needs. The Board does not agree that a change in policy is advisable.

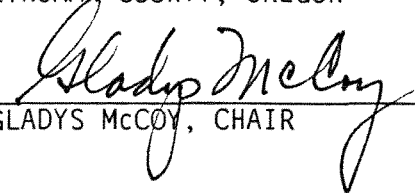
The funds as hereinabove provided are hereby appropriated within the district budget and the budget hereinabove designated now on file is hereby adopted as the budget of said DUNTHORPE-RIVERDALE SERVICE DISTRICT NO. 1, Multnomah County, Oregon, for the Fiscal Year July 1, 1988, to June 30, 1989.

(SEAL)

June 30, 1988

BOARD OF COUNTY COMMISSIONERS
MULTNOMAH COUNTY, OREGON

By

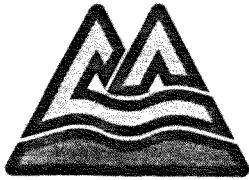

GLADYS MCCOY, CHAIR

APPROVED AS TO FORM:

LAURENCE KRESSEL
County Counsel for
Multnomah County, Oregon

By


1028M



MULTNOMAH COUNTY OREGON

65
5160

BOARD OF COUNTY COMMISSIONERS
ROOM 605, COUNTY COURTHOUSE
1021 S.W. FOURTH AVENUE
PORTLAND, OREGON 97204

GLADYS McCOY • Chair • 248-3308
PAULINE ANDERSON • District 1 • 248-5220
GRETCHEN KAFOURY • District 2 • 248-5219
CAROLINE MILLER • District 3 • 248-5217
POLLY CASTERLINE • District 4 • 248-5213
JANE MCGARVIN • Clerk • 248-3277

June 30, 1988

Mr. Paul Yarborough, Director
Department of Environmental Services
2115 SE Morrison
Portland, OR

Dear Mr. Yarborough:

Be it remembered, that at a meeting of the Board of County Commissioners held June 30, 1988, the following action was taken:

(Sitting as the Governing Body of the Dunthorpe-Riverdale Service District)

In the matter of Levying Taxes for Dunthorpe-)	
Riverdale Service District No. 1, Multnomah)	
County, Oregon, for the Fiscal Year, July 1,)	ORDER
1988 to June 30, 1989	R-3)	SD 88-7

Upon motion of Commissioner Miller, duly seconded by Commissioner Anderson, unanimously passed per recommended Order. (CHAIR)

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By Jane McGarvin
Jane McGarvin
Clerk of the Board

jm
cc: Budget
Assessment & Taxation
Tax Supervising & Conservation Commission
Dick Howard

BEFORE THE BOARD OF COUNTY COMMISSIONERS FOR
MULTNOMAH COUNTY, OREGON
AS THE GOVERNING BODY OF
DUNTHORPE-RIVERDALE SERVICE DISTRICT NO. 1

In the Matter of Levying Taxes for Dunthorpe-Riverdale
Service District No. 1, Multnomah County, Oregon, for
the Fiscal Year July 1, 1988, to June 30, 1989.

SD 88-7

The above-entitled matter is before the Board, acting as the governing body of DUNTHORPE-RIVERDALE SERVICE DISTRICT NO. 1, to consider the amount of taxes to be levied on the Multnomah County Tax and Assessment Roll for the year 1988-89 as required by the budget of DUNTHORPE-RIVERDALE SERVICE DISTRICT NO. 1; and

It appearing to the Board that the said service district budget has been duly considered and approved by the Board and a public hearing was held before the Multnomah County Tax Supervising and Conservation Commission on the 17th day of June, 1988, in compliance with the Local Budget Law of the State of Oregon; in accordance with the recommendation of said Commission, therefore

The DUNTHORPE-RIVERDALE SERVICE DISTRICT NO. 1, Multnomah County, Oregon hereby levies in taxes, upon all taxable property in said service district on January 1, 1988 the sum of \$22,081 for DUNTHORPE-RIVERDALE SERVICE DISTRICT NO. 1; and


The Director of the Department of General Services shall certify to the Director of the Division of Assessment and Taxation of Multnomah County, Oregon, and the Department of Revenue of the State of Oregon, the tax levy made by this action and file with them a copy of the budget as adopted.

(SEAL)

June 30, 1988

BOARD OF COUNTY COMMISSIONERS
MULTNOMAH COUNTY, OREGON

By


Gladys McCoy, Chair

APPROVED AS TO FORM:

LAWRENCE KRESSEL, COUNTY COUNSEL
FOR MULTNOMAH COUNTY, OREGON

By


1028M



MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS
ROOM 605, COUNTY COURTHOUSE
1021 S.W. FOURTH AVENUE
PORTLAND, OREGON 97204

GLADYS McCOY • Chair • 248-3308
PAULINE ANDERSON • District 1 • 248-5220
GRETCHEN KAFOURY • District 2 • 248-5219
CAROLINE MILLER • District 3 • 248-5217
POLLY CASTERLINE • District 4 • 248-5213
JANE McGARVIN • Clerk • 248-3277

June 30, 1988

Mr. Paul Yarborough, Director
Department of Environmental Services
2115 SE Morrison
Portland, OR

Dear Mr. Yarborough:

Be it remembered, that at a meeting of the Board of County Commissioners held June 30, 1988, the following action was taken:

(Sitting as the Governing Body of the West Hills Service District No. 2)

In the matter of the Adoption of the 1988-89)	
Budget of West Hills Service District No. 2,)	
Multnomah County, Oregon, for the Fiscal Year)	ORDER
July 1, 1988 to June 30, 1989	R-4)	SD 88-8

Commissioner Miller moved approval of the Budget, duly seconded by Commissioner Anderson.

David Warren, Budget Office, reviewed his proposed response to Tax Supervising and Conservation Commission's recommendations, and requested they be included in the Order.

At this time, Commissioner Miller and Commissioner Anderson amended the motion and second to include Mr. Warren's recommendation.

At this time, the motion was considered, and it is unanimously

ORDERED that said Budget as amended be adopted.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By Jane McGarvin
Jane McGarvin
Clerk of the Board

jm
cc: Budget
Assessment & Taxation
Dick Howard
Tax Supervising & Conservation Commission

BEFORE THE BOARD OF COUNTY COMMISSIONERS FOR
MULTNOMAH COUNTY, OREGON
AS THE GOVERNING BODY OF
WEST HILLS SERVICE DISTRICT NO. 2

In the Matter of the Adoption of the 1988-89 Budget of WEST
HILLS SERVICE DISTRICT NO. 2, Multnomah County, Oregon, for
the Fiscal Year July 1, 1988, to June 30, 1989.

SD 88-8

The above-entitled matter is before the Board, acting as the governing body of WEST HILLS SERVICE DISTRICT NO. 2, to consider the approval and adoption of a budget for said service district for the Fiscal Year July 1, 1988, to June 30, 1989.

It appearing to the Board that the said service district budget as prepared under the direction of the duly appointed Budget Director has been duly considered and approved by the Board and a public hearing was held before the Multnomah County Tax Supervising and Conservation Commission on the 17th day of June 1988, and that said budget was duly certified by said Commission with objections and recommendations in compliance with the Local Budget Law of the State of Oregon; and

It is further appearing to the Board that said budget as approved is on file in the Department of General Services, Multnomah County; and

It further appearing that the budgeted appropriations in said budget are as follows:

GENERAL FUND

Total Materials & Services	\$ 13,000
Contingency	10,000
Total Budget Appropriations	<u>23,100</u>
Unappropriated Ending Working Capital	23,700
Total Budget Requirements	<u>\$ 46,700</u>

And the Board being now fully advised in the premises, therefore,

The Board makes the following response to the points raised by the Tax Supervising and Conservation Commission.

"We believe the financing proposal is deficient because it imposes rates calculated to create a depreciation reserve to be used for replacement of the existing sewer system at an indefinite future time and charges the users current or past levy assessments made for the cost of the existing sewer system. This places a double burden on the present users. Further, the financing proposal identifies the depreciation reserve in terms of original investment dollars and not replacement dollars. Such a reserve will not be adequate to replace the existing sewer system at a future date. We think it is better policy to finance current operating and maintenance expense from rates and capital replacements from bonding paid through rates or taxes, but not both."

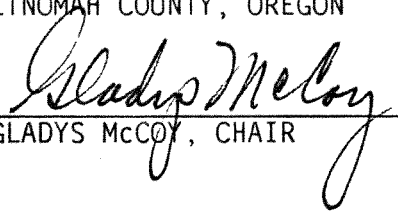
Taking this into account but being aware that the District's annual audit notes a deficit resulting from depreciation, the Board finds that the rate structure does not produce collections excess to needs. The Board does not agree that a change in policy is advisable.

The funds as hereinabove provided are hereby appropriated within the district budget and the budget hereinabove designated now on file is hereby adopted as the budget of said WEST HILLS SERVICE DISTRICT NO. 2, Multnomah County, Oregon, for the Fiscal Year July 1, 1988 to June 30, 1989.

June 30, 1988
(SEAL)

BOARD OF COUNTY COMMISSIONERS
MULTNOMAH COUNTY, OREGON

By


GLADYS MCCOY, CHAIR

APPROVED AS TO FORM:

LAURENCE KRESSEL,
County Counsel for
Multnomah County, Oregon

By 

1028M



MULTNOMAH COUNTY OREGON

606
J/60

BOARD OF COUNTY COMMISSIONERS
ROOM 605, COUNTY COURTHOUSE
1021 S.W. FOURTH AVENUE
PORTLAND, OREGON 97204

GLADYS McCOY • Chair • 248-3308
PAULINE ANDERSON • District 1 • 248-5220
GRETCHEN KAFOURY • District 2 • 248-5219
CAROLINE MILLER • District 3 • 248-5217
POLLY CASTERLINE • District 4 • 248-5213
JANE McGARVIN • Clerk • 248-3277

June 30, 1988

Mr. Paul Yarborough, Director
Department of Environmental Services
2115 SE Morrison
Portland, OR

Dear Mr. Yarborough:

Be it remembered, that at a meeting of the Board of County Commissioners held June 30, 1988, the following action was taken:

(Sitting as the Governing Body of the Central County Service District No. 3)

In the matter of the Adoption of the 1988-89)
Budget of Central County Service District No. 3,) ORDER
Multnomah County, Oregon, for the Fiscal Year) SD 88-9
July 1, 1988 to June 30, 1989 R-5)

Upon motion of Commissioner Miller, duly seconded by Commissioner Anderson, unanimously passed per recommended Order. (CHAIR)

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By Jane McGarvin
Jane McGarvin
Clerk of the Board

jm

cc: Budget
Assessment & Taxation
Dick Howard
Tax Supervising & Conservation Commission

BEFORE THE BOARD OF COUNTY COMMISSIONERS FOR
MULTNOMAH COUNTY, OREGON
AS THE GOVERNING BODY OF
CENTRAL COUNTY SERVICE DISTRICT NO. 3

In the Matter of the Adoption of the 1988-89 Budget of
CENTRAL COUNTY SERVICE DISTRICT NO. 3, Multnomah County,
Oregon, for the Fiscal Year July 1, 1988, to June 30, 1989.
SD 88-9

The above-entitled matter is before the Board, acting as the governing body of CENTRAL COUNTY SERVICE DISTRICT NO. 3, to consider the approval and adoption of a budget for said service district for the Fiscal Year July 1, 1988, to June 30, 1989.

It appearing to the Board that the said service district budget as prepared under the direction of the duly appointed Budget Director has been duly considered and approved by the Board and a public hearing was held before the Multnomah County Tax Supervising and Conservation Commission on the 17th day of June 1988, and that said budget was duly certified by said Commission with objections and recommendations in compliance with the Local Budget Law of the State of Oregon; and

It is further appearing to the Board that said budget as approved is on file in the Department of General Services, Multnomah County; and

It further appearing that the budgeted appropriations in said budget are as follows:

GENERAL FUND

Total Materials & Services	\$ 3,500
Total Budget Appropriations	<u>3,500</u>
Total Budget Requirements	\$ 3,500

And the Board being now fully advised in the premises, therefore,

The funds as hereinabove provided are hereby appropriated within the district budget and the budget hereinabove designated now on file is hereby adopted as the budget of said CENTRAL COUNTY SERVICE DISTRICT NO. 3, Multnomah County, Oregon, for the Fiscal Year July 1, 1988 to June 30, 1989.

(SEAL)
June 30, 1988

BOARD OF COUNTY COMMISSIONERS
MULTNOMAH COUNTY, OREGON

By Gladys McCoy
Gladys McCoy, Chair

APPROVED AS TO FORM:

LAWRENCE KRESSEL, COUNTY COUNSEL
FOR MULTNOMAH COUNTY, OREGON

By L. D. Bay
1028M

BEFORE THE BOARD OF COUNTY COMMISSIONERS FOR
MULTNOMAH COUNTY, OREGON
AS THE GOVERNING BODY OF
CENTRAL COUNTY SERVICE DISTRICT NO. 3

In the Matter of the Adoption of the 1988-89 Budget of
CENTRAL COUNTY SERVICE DISTRICT NO. 3, Multnomah County,
Oregon, for the Fiscal Year July 1, 1988, to June 30, 1989.
SD 88-9

The above-entitled matter is before the Board, acting as the governing body of CENTRAL COUNTY SERVICE DISTRICT NO. 3, to consider the approval and adoption of a budget for said service district for the Fiscal Year July 1, 1988, to June 30, 1989.

It appearing to the Board that the said service district budget as prepared under the direction of the duly appointed Budget Director has been duly considered and approved by the Board and a public hearing was held before the Multnomah County Tax Supervising and Conservation Commission on the 17th day of June 1988, and that said budget was duly certified by said Commission with objections and recommendations in compliance with the Local Budget Law of the State of Oregon; and

It is further appearing to the Board that said budget as approved is on file in the Department of General Services, Multnomah County; and

It further appearing that the budgeted appropriations in said budget are as follows:

GENERAL FUND

Total Materials & Services	\$ 3,500
Total Budget Appropriations	<u>3,500</u>
Total Budget Requirements	\$ 3,500

And the Board being now fully advised in the premises, therefore,

The funds as hereinabove provided are hereby appropriated within the district budget and the budget hereinabove designated now on file is hereby adopted as the budget of said CENTRAL COUNTY SERVICE DISTRICT NO. 3, Multnomah County, Oregon, for the Fiscal Year July 1, 1988 to June 30, 1989.

(SEAL)
June 30, 1988

BOARD OF COUNTY COMMISSIONERS
MULTNOMAH COUNTY, OREGON

By Gladys McCoy
Gladys McCoy, Chair

APPROVED AS TO FORM:

LAWRENCE KRESSEL, COUNTY COUNSEL
FOR MULTNOMAH COUNTY, OREGON

By L. D. Bay
1028M



MULTNOMAH COUNTY OREGON

66
5/60

BOARD OF COUNTY COMMISSIONERS
ROOM 605, COUNTY COURTHOUSE
1021 S.W. FOURTH AVENUE
PORTLAND, OREGON 97204

GLADYS McCOY • Chair • 248-3308
PAULINE ANDERSON • District 1 • 248-5220
GRETCHEN KAFOURY • District 2 • 248-5219
CAROLINE MILLER • District 3 • 248-5217
POLLY CASTERLINE • District 4 • 248-5213
JANE McGARVIN • Clerk • 248-3277

June 30, 1988

Mr. Paul Yarborough, Director
Department of Environmental Services
2115 SE Morrison
Portland, OR

Dear Mr. Yarborough:

Be it remembered, that at a meeting of the Board of County Commissioners held June 30, 1988, the following action was taken:

(Sitting as the Governing Body of the Mid-County Service District No. 14)

In the matter of the Adoption of the 1988-89)	
Budget of Mid-County Service District No. 14,)	ORDER
Multnomah County, Oregon, for the Fiscal Year)	SD 88-10
July 1, 1988 to June 30, 1989	R-6)	

Upon motion of Commissioner Miller, duly seconded by Commissioner Anderson, unanimously passed per recommended Order. (CHAIR)

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By Jane McGarvin
Jane McGarvin
Clerk of the Board

jm
cc: Budget
Assessment & Taxation
Dick Howard
Tax Supervising & Conservation Commission

BEFORE THE BOARD OF COUNTY COMMISSIONERS FOR

MULTNOMAH COUNTY, OREGON

AS THE GOVERNING BODY OF

MID-COUNTY SERVICE DISTRICT NO. 14

In the Matter of the Adoption of the 1988-89 Budget of
MID-COUNTY SERVICE DISTRICT NO. 14, Multnomah County,
Oregon, for the Fiscal Year July 1, 1988, to June 30, 1989.
SD 88-10

The above-entitled matter is before the Board, acting as the governing body of MID-COUNTY SERVICE DISTRICT NO. 14, to consider the approval and adoption of a budget for said service district for the Fiscal Year July 1, 1988, to June 30, 1989.

It appearing to the Board that the said service district budget as prepared under the direction of the duly appointed Budget Director has been duly considered and approved by the Board and a public hearing was held before the Multnomah County Tax Supervising and Conservation Commission on the 17th day of June 1988, and that said budget was duly certified by said Commission with objections and recommendations in compliance with the Local Budget Law of the State of Oregon; and

It is further appearing that the budgeted appropriations in said budget are as follows:

GENERAL FUND

Total Materials & Services	\$1,250,000
Capital Outlay	25,000
Contingency	25,000
Total Budget Appropriations	1,300,000
Unappropriated Ending Working Capital	295,900
Total Budget Requirements	\$1,595,000

And the Board being now fully advised in the premises, therefore,

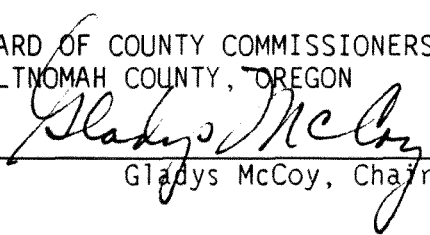
The funds as hereinabove provided are hereby appropriated within the district budget and the budget hereinabove designated now on file is hereby adopted as the budget of said MID-COUNTY SERVICE DISTRICT NO. 14, Multnomah County, Oregon, for the Fiscal Year July 1, 1988, to June 30, 1989.

(SEAL)

June 30, 1988

BOARD OF COUNTY COMMISSIONERS
MULTNOMAH COUNTY, OREGON

By


Gladys McCoy, Chair

APPROVED AS TO FORM:

LAWRENCE KRESSEL, COUNTY COUNSEL
FOR MULTNOMAH COUNTY, OREGON

By 

1028M

6/30/88

RECEIVED FROM JANE MCGARVIN

CLERK, BOARD OF COUNTY COMMISSIONERS • MULTNOMAH COUNTY, OREGON

ENGINEERING

ORDERS ADOPTING SERVICE DISTRICT BUDGETS:

Dunthorpe/Riverdale	#SD88-7 (Levying Taxes
" "	SD88-6 (Adopting Budget)
West Hills	SD88-8 (" ")
Central Co. SD	SD88-9 (" ")
Mid-County SD	SD88-10(" ")

R2-6



BOARD OF
COUNTY COMMISSIONERS

1988 JUL 22 PM 2:09

MULTNOMAH COUNTY
OREGON

6-30-88

RECEIVED FROM JANE McGARVIN

CLERK, BOARD OF COUNTY COMMISSIONERS . MULTNOMAH COUNTY, OREGON

BUDGET

ORDERS ADOPTING SERVICE DISTRICT BUDGETS

Dunthorpe Riverdale SD	Adopting Budget, and Levying Taxes
West Hills Service D	Adopting Budget
Central County SD	Adopting Budget
Mid-County SD	Adopting Budget

R-2 to 6

Sharon Corbin

DATE SUBMITTED 06/20/88

(For Clerk's Use)
Meeting Date 6/30/88
Agenda No. R-7

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: Adoption of the 1988-89 Budget

Informal Only* _____
(Date)

Formal Only 06/30/88
(Date)

DEPARTMENT General Services DIVISION Planning and Budget

CONTACT David Warren TELEPHONE 3822

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD David Warren

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Resolution adopting the 1988-89 Budget.

1. Board (as the governing body of Multnomah County, not as the Budget Committee) moves and seconds the resolution adopting the budget;
2. Board considers and responds to the recommendations from TSCC about the budget;
3. Board moves and approves any amendments needed;
4. Board votes to adopt the Budget.

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☒ APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA 1 hour

IMPACT:

PERSONNEL

☐ FISCAL/BUDGETARY

☐ General Fund
Other _____

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: Linda D. Alexander

BUDGET / PERSONNEL David C. Warren

COUNTY COUNSEL (Ordinances, Resolution, Agreements, Contracts) [Signature]

OTHER _____
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

BOARD OF
COUNTY COMMISSIONERS
1988 JUN 21 AM 11:34
MULTNOMAH COUNTY
OREGON

88-119

Budget ✓

TAX SUPERVISING & CONSERVATION COMMISSION

Multnomah County, Oregon

1510 Portland Building

1120 S.W. Fifth Avenue

Portland, Oregon 97204-1950

503/248-3054

June 17, 1988

Board of County Commissioners
Multnomah County
606 County Courthouse
Portland, Oregon 97204

Dear Board Members:

The Tax Supervising and Conservation Commission, following discussion at a public meeting on June 17, 1988, completed review and consideration of the county's 1988-89 budget. This review was undertaken pursuant to ORS 294.605-705 to confirm compliance with applicable laws and to determine the adequacy of estimates necessary to support efficient and economical administration of county affairs.

The 1988-89 budget, filed May 13, 1988, is hereby certified with the following recommendations. The budget was found to be in substantial compliance with the law, the estimates were judged to be reasonable for the purpose stated and no objections are noted.

1. We recommend that capital leases be budgeted and accounted for in accordance with NCGA Statement No. 5. Estimates in the 1983-89 Budget should be revised, prior to adoption, to reflect such conformance.
2. We recommend that General Fund estimates be adjusted to show an assessment against assessable property in Pioneer People's Utility Districts No. 1 and No. 2, which appeared on the May 17, 1988 ballot, to recover election expense, all pursuant to ORS 261.210.

BOARD OF
COUNTY COMMISSIONERS
1988 JUN 20 AM 9:06
MULTNOMAH COUNTY
OREGON

Budget estimates and levy amounts certified herewith are:

Budget Estimates:

General Fund	\$126,789,023	
Unappropriated Balance	(490,000)	
Road Fund	34,453,327	
Emergency Communications Fund	200,000	
Recreational Facilities Fund	397,000	
Bicycle Paths Construction Fund	65,334	
Federal State Fund	66,987,180	
County School Fund	1,471,583	
Tax Title Land Sales Trust Fund	805,300	
Animal Control Fund	1,746,539	
Serial Levy Fund	4,418,000	
Willamette River Bridges Fund	4,782,585	
Library Serial Levy Fund	7,093,932	
Cable & Television Fund	867,786	
County Fair Fund	549,483	
Telephone Fund	1,283,114	
Convention Center Fund	2,600,000	
Corner Preservation Fund	488,715	
Inmate Welfare Fund	400,000	
Short-Term Debt Fund	9,545,000	
Capital Reserve Fund	5,730,880	
Unappropriated Balance	(2,967,436)	
Assessment District Operating Fund	272,842	
Assessment District Bond Sinking Fd.	1,877,500	
Unappropriated Balance	(1,283,352)	
Data Processing Fund	5,034,013	
Insurance Fund	13,183,560	
Fleet Management Fund	4,247,123	
Unappropriated Balance	(639,354)	
Total Budget Estimates		\$295,289,819
Total Unappropriated Balance		(5,380,142)

Tax Levy:

General Fund - Tax Base	\$ 68,014,453	
Serial Levy Fund - Outside Tax		
Base, 3-year Serial ending 1988-89	4,700,000	
Library Serial Levy Fund - Outside Tax		
Base, 3-year Serial ending 1988-89	<u>7,500,000</u>	
Total Tax Levy		\$ 80,214,453

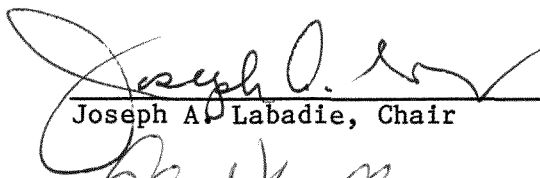
Board of County Commissioners
Multnomah County

June 17, 1988
Page 3


Please file a copy of the budget after adoption.

Yours very truly,

TAX SUPERVISING & CONSERVATION COMMISSION



Joseph A. Labadie, Chair




Oliver I. Norville, Commissioner



Thomas K. Hatfield, Commissioner



Chet McRobert, Commissioner



Richard A. Rocci, Commissioner



MULTNOMAH COUNTY OREGON

DEPARTMENT OF GENERAL SERVICES
PORTLAND BUILDING
1120 S.W. FIFTH, 14TH FLOOR
PORTLAND, OR 97204-1934

OFFICE OF THE DIRECTOR
BUDGET & MANAGEMENT
ANALYSIS
COUNTY COUNSEL
EMPLOYEE RELATIONS
FINANCE DIVISION

(503) 248-3303

(503) 248-3883
(503) 248-3138
(503) 248-5015
(503) 248-3312

BOARD OF COUNTY COMMISSIONERS
GLADYS McCOY, CHAIR
PAULINE ANDERSON
POLLY CASTERLINE
GRETCHEN KAFOURY
CAROLINE MILLER

M E M O R A N D U M

TO: Board of County Commissioners
FROM: David Warren, Budget Manager
DATE: June 28, 1988
SUBJECT: Responses to Tax Supervising Certification of the 1988-89 Budget

Attached is a copy of the letter from Tax Supervising certifying the legality of the County 1988-89 Budget. It makes two recommendations to which the Board must respond when it adopts the budget.

Recommendation 1 reads:

1. We recommend that capital leases be budgeted and accounted for in accordance with NCGA Statement No. 5. Estimates in the 1988-89 Budget should be revised, prior to adoption to reflect such conformance.

David Boyer, Mindy Feely, Larry Goddard and I have met with Gil Gutjahr to work out how best to comply with this recommendation. As a result of that meeting, I suggest the following response be included in the resolution adopting the budget.

The Board of County Commissioners agrees that capital leases should be included in the County Budget. Beginning with 1988-89, the proceeds from such leases will be accounted for and budgeted in special project funds and the lease payments themselves will be shown in a separate fund. The Capital Reserve Fund has been used for such lease payments since 1980-81 and will be redefined as the Capital Lease Retirement Fund beginning with 1988-89.

To implement this suggested response, the Board will need to adopt a series of technical amendments that the Budget Office is not putting together. These amendments will:

1. Change the name of the Capital Reserve Fund to the Capital Lease Retirement Fund to reflect its actual use.

2. Create two new funds: an Inverness Jail Construction Fund (to account for construction costs of the new jail), and a Lease/Purchase Project Fund (to account for the J.K. Gill Building purchase and renovation costs, long term equipment lease/purchases, and the potential cost of purchasing property and constructing a warehouse for evidence storage). It is important to Gil Gutjahr that the jail financing be kept completely separate from any other lease purchase arrangement because of the legal restrictions on spending the Serial Levy money.
3. Show all unspent 1987-88 Jail Serial Levy money in the Jail Serial Levy Fund. The Approved 1988-89 Budget shows this money as Beginning Working Capital in the Capital Reserve Fund where the financing plan suggested in February placed it to be used to amortize the five year lease payments for the new facility. David Boyer, after conferring with bond counsel, believes it is important to segregate this balance from the fund recording the lease payments for tax reasons.
4. Place the Federal Marshal's \$500,000 contribution toward construction of the jail in the Sheriff's Office as a separate grant and charge against that grant \$500,000 of the cost of building the facility. The 1988-89 Approved Budget shows this revenue in the Capital Reserve Fund.
5. Remove from the Capital Reserve Fund to the General Fund the proceeds from leasing 20 additional beds to the Federal Marshal and increase the Cash Transfer from the General Fund to the Capital Lease Retirement Fund the same amount.

Recommendation 2 reads:

2. We recommend that General Fund estimates be adjusted to show an assessment against assessable property in Pioneer People's Utility Districts No. 1 and 2, which appeared on the May 17, 1988 ballot, to recover election expense, all pursuant to ORS 261.210.

I suggest the following response:

The Board has included the \$30,028 in its resolution levying property taxes and includes in the 1988-89 Adopted Budget the \$27,325 estimated to be received in 1988-89 from this levy as a reimbursement to the General Fund for County costs of holding the Public Utility Districts' elections.

To implement this response, the Board needs to approve Amendment DGS 14 which is included in the Revenue Amendment list.

2365F/DW/kd

Attachment

cc: Hank Miggins
Linda Alexander
David Boyer

BEFORE THE BOARD OF COUNTY COMMISSIONERS FOR
MULTNOMAH COUNTY, OREGON

(In the Matter of the Adoption of the)
(1988-89 Budget for Multnomah County,)
(Oregon, for the Fiscal Year July 1, 1988,)
(to June 30, 1989, and Making the Appropriations))
(thereunder, Pursuant to ORS 294.435.)

RESOLUTION
#88-119

The above entitled matter is before the Board to consider the adoption of the budget for Multnomah County for the fiscal year July 1, 1988 to June 30, 1989; and,

It appearing to the Board that the Multnomah County budget as prepared by the duly appointed Budget Officer has been considered and approved by the Board; that a public hearing was held before the Multnomah County Tax Supervising and Conservation Commission on the 17th day of June, 1988, and that said budget was duly certified by the said Tax Supervising and Conservation Commission with recommendations; and,

It further appearing to the Board that said budget as certified is on file in the Department of General Services of Multnomah County; and that the Board being fully advised in the premises; therefore,

The Board makes the following response to the points raised by the Tax Supervising and Conservation Commission.

The budget, a copy of which is appended hereto, and which is on file in the Department of General Services, and as amended herein, is hereby adopted as the budget of Multnomah County, Oregon, for the fiscal year July 1, 1988, to June 30, 1989, and the attached appropriations are made.

June 30, 1988

(SEAL)

BOARD OF COUNTY COMMISSIONERS
MULTNOMAH COUNTY, OREGON

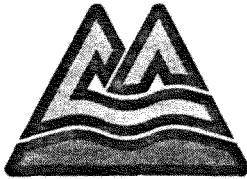
By 
Chair

APPROVED AS TO FORM:

LAURENCE KRESSEL, COUNTY COUNSEL
FOR MULTNOMAH COUNTY, OREGON

By 

1025M



MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS
ROOM 605, COUNTY COURTHOUSE
1021 S.W. FOURTH AVENUE
PORTLAND, OREGON 97204

GLADYS McCOY • Chair • 248-3308
PAULINE ANDERSON • District 1 • 248-5220
GRETCHEN KAFOURY • District 2 • 248-5219
CAROLINE MILLER • District 3 • 248-5217
POLLY CASTERLINE • District 4 • 248-5213
JANE MCGARVIN • Clerk • 248-3277

June 30, 1988

Ms. Linda Alexander, Director
Department of General Services
1120 SW Fifth
Portland, OR

Dear Ms. Alexander:

Be it remembered, that at a meeting of the Board of County Commissioners held June 30, 1988, the following action was taken:

In the Matter of the Adoption of the 1988-89)	
Budget for Multnomah County, Oregon, for the)	
Fiscal Year July 1, 1988 to June 30, 1989, and)	
Making the Appropriations thereunder, Pursuant)	RESOLUTION
to ORS 294.435	R-7)	#88-119

Upon motion of Commissioner Miller, duly seconded by Commissioner Anderson, it is unanimously

ORDERED that the above-entitled matter be heard at the end of the meeting today.

*Later in the morning, the matter was considered.

Commissioner Kafoury moved, duly seconded by Commissioner Casterline, that the above-entitled matter be approved.

Jack Horner, Budget & Planning Director, instructed the Board in the procedures to use for adoption of the budget, and discussed reserve fund balances.

Dave Warren, Budget Manager, discussed budget amendment Nondepartmental #8A which adjusts beginning working capital, interest revenue, and construction costs for the Inverness Jail. He recommended the board approve the amendment, and reviewed proposed Board response to Tax Supervising & Conservation Commission (TSCC) recommendations. (See resolution for response).

Upon motion of Commissioner Kafoury, duly seconded by Commissioner Casterline, it is unanimously

ORDERED that said amendment be approved.

Mr. Warren requested the Board change the name of the Capital Reserve Fund to the Capital Lease Retirement Fund to reflect actual use; and create two new funds: 1) Inverness Jail Construction Fund to account for new jail costs, and 2) a Lease/Purchase Project Fund to account for J.K. Gill Building purchase and renovation.

Upon motion of Commissioner Kafoury, duly seconded by Commissioner Casterline, it is unanimously

ORDERED that said recommendation be approved.

Mr. Warren discussed and recommended additional adjustments to comply with TCCC recommendations. (See attached memo from Mr. Warren dated June 28, 1988 - (Recommendation 3, 4, 5 for implementation in response to TSCC recommendation 1.)

Upon motion of Commissioner Kafoury, duly seconded by Commissioner Casterline, it is unanimously

ORDERED that said recommendations be approved.

Mr. Warren discussed TSCC recommendation 2, and recommended a response, adding the Board needs to approve budget modification DGS #14 as a Revenue Amendment to implement.

Upon motion of Commissioner Kafoury, Duly seconded by Commissioner Casterline, it is unanimously

ORDERED that said recommendation be approved. (See Mr. Warren's memo dated June 28, 1988 Response to TSCC recommendation 2 for copy)

Mr. Warren submitted three amendment revisions to Revenue Amendments: Nondepartmental #12, DHS #27, DHS #48, and requested revisions be approved. (This leaves a revenue total of \$249,205)

Upon motion of Commissioner Kafoury, duly seconded by Commissioner Casterline, it is unanimously

ORDERED that said revised Revenue Amendments be approved.

Mr. Warren submitted Budget Amendment Revision DES #24 for Carryover Amendments, and recommended the following be included in Carryover Amendments: (this is for purchases which have been ordered and should arrive soon) DGS #25, DJS #45, and DJS #41.

Upon motion of Commissioner Kafoury, duly seconded by Commissioner Casterline, it is unanimously

ORDERED that said revised Carryover Amendments be approved.

Mr. Warren stated there were no additional amendments to the Technical Amendments, and recommended approval.

Upon motion of Commissioner Casterline, duly seconded by Commissioner Miller, it is unanimously

ORDERED that said Technical Amendments be approved.

Mr. Warren discussed Program Amendments, and said there are some changes needed for DES #13 to meet TSCC recommendations and submitted revisions for nondepartmental #11 which includes adjusted costs for the BIT agreement with East County cities, and DHS #22 which will have some changes, but no additional cost. He recommended the Board approve the revisions.

Upon motion of Commissioner Kafoury, duly seconded by Commissioner Casterline, it is unanimously

ORDERED that said revised Program Amendments be approved.

Commissioner McCoy said she had made a plea to maintain the balance in the Contingency Fund at this point, but feels there are some adjustments to be made now. Most requests will be reconsidered in September 1988. She noted that figures for the wage settlement with Local 88 have not yet been determined, therefore money must be reserved for that matter.

Mr. Horner stated the figure for the Local 88 settlement can be estimated at 1% which will be approximately \$300,000.

Commissioner McCoy reported two critical matters are 1) the Dependency technicians for Juvenile Court, and 2) the OA II for the Planning Division. (These amendments would total \$81,000).

Upon motion of Commissioner Miller, duly seconded by Commissioner Anderson, and it is unanimously

ORDERED that the following Program Amendments be approved: DHS #20, DHS #21, DHS #33, DJS #12, DHS #42, DES #10, DES #15, DES #18, DES #30, and DGS #17. (These amendments total \$111,724)

Note: the suggestion Commissioner McCoy made was incorporated in the above motion.

Duane Zussy, Human Services Director, explained amendment DHS #38 relates to Facilities Management; and is for purchasing furnishings for the David Douglas facility. He said the items requested are for furnishings for the Community Center, and are not included in the Federal resource funding. He added he had hoped the matter could wait until September, but in order to have the furnishings available when the facility is ready for occupancy, it is necessary to order them now. The cost will be recovered from a rental rate increase spread over a five-year lease. The furnishings will be County property, and can be relocated upon termination of the lease.

Commissioner Casterline reported the \$50,000 grant from the Community Development Block Grant is contingent upon having a Community Center in the facility. She recommended adding the amendment to the motion. The Board concurred.

Mr. Warren submitted amendment DJS #44 and explained it is for purchase of equipment for the Sheriff's Office planned to be included in a third party lease agreement that missed the first issue deadline; but was promised for the second issue which never occurred because the total amount was less than the minimum dollar amount for lease purchase agreements. The Board approved has purchase; and Dave Boyer, Finance Director, has recommended it be included in the amendments.

Commissioner Kafoury moved to add the amendment to the list. Board concurred.

Following discussion, the motion was considered, and it is unanimously

ORDERED that said amended list of amendments be approved.

Mr. Warren reported all amendments leave a balance of \$2,560,000.

Commissioner Kafoury submitted amendment revision DJS #15 for one Deputy DA III to work with the Federal Prosecutor on prosecution of gang-related criminals. She moved approval, duly seconded by Commissioner Casterline.

Michael Schrunk, District Attorney, discussed steps he has followed since last Tuesday's meeting, and said there is a case pending on which a Deputy DA will start working immediately. Criteria has been established for cases to be heard in Federal Court,

and the money will be divided between cases prosecuted in Federal and State Courts for both adults and juveniles. There are 12 cases pending review involving distribution of drugs within 1,000 feet of a school. Approval of the amendment will start the program immediately.

Commissioner Kafoury said one of the issues blocking this matter was the issue of timing for program implementation; and that Mr. Schrunk has agreed to move an existing Deputy DA to this program so it can start immediately, and funding will be for the full year.

Commissioner Casterline commended Mr. Schrunk for his cooperation and participating in negotiating the compromise.

Mr. Schrunk said this is a new process because the County is working with the City of Portland, the State, and the Federal staff to accomplish a goal, and have combined resources to solve the problem.

Charles Duffy, Mayor Clark's Office, said the Mayor commends the Board for doing all they can to promote better justice services within the County; and supports this opportunity to leverage monies for Federal prison space.

City of Portland Commissioner Dick Bogle, brought greetings to the "County Mothers" from the "City Fathers", and testified in support of the program. He said he feels this program will have a significant impact on the growth and status of gangs within the City.

William Doering, mayoral candidate and Security Chief for Oaks Park, testified gang members are moving to the southeast area, and urged support for the program. He said he feels the \$50 fines being given gang members is not adequate, and urged Board to approve the amendment for two Deputy District Attorneys as requested by Mr. Schrunk.

Commissioner McCoy announced Arlene Collins, Local 88, had submitted testimony in support of the request for two Deputy District Attorneys, but was unable to attend the meeting; and that her testimony will be entered into the record.

Commissioner Anderson said a comprehensive plan needs to be developed for effective action to address the gang problem. She read a statement in opposition to the amendment. She agreed to reconsider the proposal in September.

Mr. Schrunk reported his statement about Mr. Turner, Federal Prosecutor, having two lawyers available for the program is incorrect, but that he has applied for two lawyers.

Commissioner McCoy urged the Board to approve the revised amendment, and said the Board will consider the program again in September. If there has been program progress and success, the Board will consider adding another deputy district attorney.

Commissioner Miller expressed her disappointment with the Board agreement to compromise on the issue, and said she objects to operating on a "crisis basis". She discussed her views regarding the approach for solving the "gang problem", and some history about anti-gang programs in New York and Los Angeles.

At this time, the motion was considered, and upon a roll call vote, it is

ORDERED that said revised amendment be approved. Commissioners Miller and Anderson voting NO.


At this time, the main motion was considered, and upon a roll call vote, it is unanimously

ORDERED that said Resolution as amended be approved.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By


Jane McGarvin
Clerk of the Board

jm

cc: Budget
Assessment & Taxation
Tax Supervising & Conservation Commission
Dept. of Human Services
Dept. of Environmental Services
Dept. of Justice Services
District Attorney
Sheriff's Office

DATE SUBMITTED 06/20/88

(For Clerk's Use)

Meeting Date 6/30/88

Agenda No. R-8

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: Levy of 1988-89 Property Taxes

Informal Only* _____
(Date)

Formal Only 06/30/88
(Date)

DEPARTMENT General Services DIVISION Planning and Budget

CONTACT David Warren TELEPHONE 3822

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD David Warren

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Resolution levying property taxes for 1988-89:

General Fund		
Tax Base	\$68,014,453	
PUD Reimbursement	30,028	
SUBTOTAL		\$68,044,481
Library Serial Levy Fund		7,500,000
Serial Levy Fund		4,700,000
TOTAL		<u>80,244,481</u>

88-120

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☒ APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA 5 minutes

IMPACT:

PERSONNEL

☐ FISCAL/BUDGETARY

☐ General Fund

Other _____

*orig to
K. Boyer 7/1/88*

BOARD OF
COUNTY COMMISSIONERS
MULTNOMAH COUNTY
OREGON
1988 JUN 21 AM 11:35

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: *[Signature]*

BUDGET / PERSONNEL *David C. Warren*

COUNTY COUNSEL (Ordinances, Resolution, Agreements, Contracts) *[Signature]*

OTHER _____

(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

BEFORE THE BOARD OF COUNTY COMMISSIONERS FOR
MULTNOMAH COUNTY, OREGON

(In the Matter of Levying Ad Valorem)
(Property Taxes for MULTNOMAH COUNTY,)
(OREGON, for Fiscal Year 1988-89)

RESOLUTION
#88-120

On April 26, 1988, the Board of County Commissioners, after duly noticed hearings, approved a budget for Multnomah County, Oregon, for the fiscal year beginning July 1, 1988, and ending June 30, 1989.

On June 17, 1988, the Tax Supervising and Conservation Commission met and discussed the amended budget. On June 17, 1988, the Commission certified the budget with recommendations.

On June 30, 1988, in accordance with that certification, the Board of County Commissioners adopted the budget for Multnomah County, Oregon, for the fiscal year commencing July 1, 1988, and ending June 30, 1989. That budget provides for ad valorem property taxes levied on all property in Multnomah County in the amount of \$80,244,481 distributed among three funds as follows:

Tax Base	\$68,014,453	
Reimbursement for PUD Election	30,028	
General Fund Subtotal		\$68,044,481
Library Serial Levy Fund		7,500,000
Serial Levy Fund		4,700,000
TOTAL		<u>\$80,244,481</u>

Now, therefore, a tax for Multnomah County is levied in the amount of \$80,244,481 on all taxable property in Multnomah County as of 1:00 a.m., January 1, 1988 and this tax levy is certified to the Director of Assessment and Taxation of Multnomah County and the Department of Revenue of the State of Oregon.

June 30, 1988

(SEAL)

BOARD OF COUNTY COMMISSIONERS
MULTNOMAH COUNTY, OREGON

By Gladys McCray
Chair

APPROVED AS TO FORM:

LAURENCE KRESSEL, COUNTY COUNSEL
FOR MULTNOMAH COUNTY, OREGON

By Laurence Kessel

1025M



MULTNOMAH COUNTY OREGON

6679
5160

BOARD OF COUNTY COMMISSIONERS
ROOM 605, COUNTY COURTHOUSE
1021 S.W. FOURTH AVENUE
PORTLAND, OREGON 97204

GLADYS McCOY • Chair • 248-3308
PAULINE ANDERSON • District 1 • 248-5220
GRETCHEN KAFOURY • District 2 • 248-5219
CAROLINE MILLER • District 3 • 248-5217
POLLY CASTERLINE • District 4 • 248-5213
JANE McGARVIN • Clerk • 248-3277

June 30, 1988

Ms. Linda Alexander, Director
Department of General Services
1120 SW Fifth
Portland, OR

Dear Ms. Alexander:

Be it remembered, that at a meeting of the Board of County Commissioners held June 30, 1988, the following action was taken:

In the Matter of Levying Ad Valorem Property Taxes)	RESOLUTION
for Multnomah County, Oregon, for Fiscal Year	
1988-89	#88-120

Upon motion of Commissioner Miller, duly seconded by Commissioner Anderson, it is unanimously

ORDERED that the above-entitled matter be heard at the end of the meeting today.

*Later in the morning, the matter was considered.

Upon motion of Commissioner Casterline, duly seconded by Commissioner Anderson, it is unanimously

ORDERED that said Resolution be approved.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By Jane McGarvin
Jane McGarvin
Clerk of the Board

jm
cc: Budget
Assessment & Taxation
Tax Supervising & Conservation Commission

DATE SUBMITTED _____

(For Clerk's Use)
Meeting Date 6/30/88
Agenda No. R-9

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: Glendoveer Golf Course Upgrading Master Plan

Informal Only* June 28, 1988
(Date)

Formal Only June 30, 1988
(Date)

DEPARTMENT Environmental Services

DIVISION Parks

CONTACT Charles Ciecko

TELEPHONE 248-5050

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD C. Ciecko

BRIEF SUMMARY

Presentation of the recently completed Glendoveer Golf Course Upgrading Master Plan by Dave Powers, Golf Course Architect, Paul Yarborough, and Charles Ciecko. Request approval of the Plan.

Will need approximately 30 minutes for presentation at Informal. Copies of the Plan have been provided directly to each commissioner.

ACTION REQUESTED:

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☒ APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA _____

IMPACT:


☐ PERSONNEL

☐ FISCAL/BUDGETARY

☐ General Fund

Other _____

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: 

BUDGET/PERSONNEL /

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) _____

OTHER _____

(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

RECEIVED
MULLENBACH COUNTY
JUN 14 PM 2:56
ENVIRONMENTAL SERVICES



MULTNOMAH COUNTY OREGON

66
JL60

BOARD OF COUNTY COMMISSIONERS
ROOM 605, COUNTY COURTHOUSE
1021 S.W. FOURTH AVENUE
PORTLAND, OREGON 97204

GLADYS McCOY • Chair • 248-3308
PAULINE ANDERSON • District 1 • 248-5220
GRETCHEN KAFOURY • District 2 • 248-5219
CAROLINE MILLER • District 3 • 248-5217
POLLY CASTERLINE • District 4 • 248-5213
JANE McGARVIN • Clerk • 248-3277

June 30, 1988

Mr. Paul Yarborough, Director
Department of Environmental Services
2115 SE Morrison
Portland, OR

Dear Mr. Yarborough:

Be it remembered, that at a meeting of the Board of County Commissioners held June 30, 1988, the following action was taken:

In the matter of the Adopting a Master Plan for) RESOLUTION
the Upgrade of Glendoveer Golf Course R-9) #88-111

Upon motion of Commissioner Miller, duly seconded by Commissioner Kafoury, it is unanimously

ORDERED that said Resolution be approved.

Commissioner Casterline clarified that the money for the upgrading comes from monies received from users.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By Jane McGarvin
Jane McGarvin
Clerk of the Board

jm
cc: Parks

DAVE POWERS

Golf Course Architect
Site Planner and Consultant

1981 S.W. Mapleleaf Road
Lake Oswego, Or. 97034
Telephone (503) 635-5369

BOARD OF
COUNTY COMMISSIONERS
1988 JUN 20 PM 12:02
MULTNOMAH COUNTY
OREGON

UPGRADING REPORT AND PROPOSAL
ON GLENDOVEER GOLF COURSE

Submitted By:

Dave Powers: Golf Course Architect
Dick Malpass: Turf Grass Consultant
Hal Beighley: Landscape Architecture, and Irrigation

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Phase III

Phase IV

Phase V

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Phase VII

Phase VIII

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Consultant Submittals

Dave Powers: Golf Course Architect

Dick Malpass: Turf Grass Consultant

Hal Beighley: Landscape Architecture, and Irrigation

William L. Owen & Associates:

Tree and Landscape Consulting Services

GLENDOVEER GOLF COURSE

Long Range Upgrading Proposal

Introduction

I am very pleased to have the chance to work with Multnomah County, GSR, and the golfers of Glendoveer Golf Course. The cooperation of these groups has helped me to put into perspective the past history and future objectives and goals for Glendoveer Golf Course. Our initial intelligent, practical approach for upgrading your course, correcting or alleviating problem situations, and updating the course more to today's standards.

Glendoveer Golf Course is an older style course of 36 holes layed out over 230 acres. The golf course proper encompasses 180-190 acres. When the course was first built, existing native soils and methods of construction were used. With the rapid growth of golf play, old standards for tees and greens square footage (S.F.), hole layouts, materials for construction, and maintenance practices are no longer suitable or even practical. The wear and tear from 100,000 plus 9 hole rounds of golf/18 is excessive.

The intentions of Multnomah County and GSR is to upgrade Glendoveer Golf Course to a first-class public course, through capital improvements and an enhanced maintenance program.

To upgrade Glendoveer to today's standards as a first class public course, a realistic understanding of the limitations of space, course maintenance, safety, basic needs in playability from tee to green, continued income, vs. expenditures is necessary. I do feel it should be understood, that GSR is working on a catch up basis. The previous owner and then management did very little in the way of a maintenance program to upgrade the golf course. With past and existing limitations, there have been improvements. These are referred to later in this report.

Having 36 holes or two 18 hole golf courses, allows each 18 hole layout to be handled differently. The west course is shorter, easier to walk, and play. The east course is longer and more difficult to play. The differences, between the two 18 hole layouts will be considered and reflected in the design and phased upgrading conceptual planning.

GENERAL COMMENTS ABOUT UPGRADING THE
EXISTING GOLF COURSES

A. Practice Putting Greens (P.P.G.)

The practice puttings for both 18 hole layouts are too small, but the west P.P.G. is holding up well. The West Course P.P.G. is about 4,300 S.F. and the East Course P.P.G. is about 2,000 S.F. Realistically, each of these P.P.G. should be about 6,000 S.F. This will allow for the frequent changes of cup placements and reduce the wear-and-tear of the putting surface turf. With the increase of putting surface square footage, compaction of the soil is reduced, foot damage alleviated, improved water movement through the soil, healthier and deeper rooting of the turf. This relates to turf that is healthier and more disease resistant.

It should be noted, that the P.P.G. for the west course shows the affects of sanding and top dressing program with a resulting better putting surface. There is sand in the top 1"-2" of the P.P.G. for the east course. However, the subsoil under this P.P.G. is very hard, and compacted. This does not allow for good drainage, deep rooting and proper aeration for the root system. This is evident in the thin establishment of turf on this green. Understanding these problems, I recommend the following:

1. The establishment of a chipping area behind the Practice Range. This area is vacant with a very poor turf. This would add a functional area for the golfers, an additional instruction space for lessons, and would be an aesthetic improvement.
2. The East Course P.P.G. should be rebuilt and expanded.

B. Irrigation

The existing irrigation is a center-line automatic system. This particular system was installed about ten years ago and is basically sound, but the lack of quality inground installation is visibly apparent in many areas.

1. In some areas where the mainline was installed, backfill was not properly done.
2. Some of the valve boxes were set too low or too high. In either case, this is extremely hard and damaging to maintenance equipment. Valve boxes set too high, show excessive damage from maintenance equipment.
3. The same conditions can be frequently found with irrigation heads mainly in the fairways. Besides irrigation heads not being properly set-to-grades, many heads are set at improper angles.

4. In a fair number of cases, valve boxes are set directly in front of some greens. This is improper placement, but at this time, I do not feel it is a high priority for correction, until phased upgrading is done.
5. As I understand it from Mr. George Walker (Superintendent), there are areas involving (1-2) irrigation heads, that do not work. It may be some are broken, defective, electrical wiring may have been cut, or wiring may not have been hooked up. In any case, this is a priority item that needs correcting.

Notes: It is apparent an effort has been made to correct the improperly installed heads to grade. With the existing maintenance staff, it is not possible to correct these problems in a reasonable time period.

With the construction of new and/or rebuilt tees, the irrigation system will be affected. Should there be new heads, they will not be placed in the middle of tees as many are now placed.

With the problems of the existing irrigation and changes on the course, it would be prudent to hire a qualified irrigation designer to make plans and oversee any changes.

C. CART AND MAINTENANCE PATHS

It is apparent, the extensive wear, unevenness, and general muddy conditions of the cart paths between greens and tees. The conditions will continue to worsen with time, with erosion of soil, difficulty of getting up or down steeper slopes with carts or some maintenance equipment. Unevenness from rutts or tree roots adds excessive damage to carts and maintenance equipment, and is visually very poor.

Recommendations

1. A phased program of construction for a partial cart path system is a necessity. This type of system would start at all starting tees and end about (20-30 yards) beyond the tees.
2. A partial path system would then begin about 30 yards from a green at the edge of the fairway, past the green and about 20 yards past the most forward tee of the next hole.

This partial path system should be constructed of asphalt. A paved path on steeper grades will prevent rutting from spinning tires and washouts. If possible, grades should not exceed 10%.

A fan shape area extended about 20 yards past the cart path should be heavily aerified and sanded to help alleviate future damage from carts to the turf.

D. COURSE ROUTING

Glendoveer Golf Course was opened in 1925. Even though the course is "old style", it is very well layed out over most of the 230 acres. Since the 36 holes are very compact in nature, freedom of design changes in any course routing and layout is not realistically possible. Such changes would be drastic compared to today's design standards and too costly.

E. TEES

Realistically, with the amount of play on the two 18 hole layouts, the square footage for teeing surfaces should be 8,000 S.F. The amount of space available will probably allow for most tees to be 6,000-7,000 S.F. The S.F. of par 3 tees is far more critical and should not be less than 8,000 S.F. Since play from par 3 holes is mostly with irons, there is more damage from divots. Damage from woods on par 4's and 5's is less. In either case, there needs to be plenty of tee surface to move the tee blocks around. This permits damaged turf to heal, can affect yardage on a hole, and is visually more appealing.

Most of the original tees have a number of problems:

1. Too much shade,
2. Too small,
3. Constructed from heavy compacted native soils,
4. Poorly graded,
5. Worms,
6. In some cases, holes do not have tees, except for those mowed out of fairways, and
7. I suspect the soil may be too acid from fir needles.

Recommendations:

1. When possible, have 3-4 sets of tees. This would allow four teeing stations of (blue) tournaments, (white) long intermediate, (yellow) short intermediate, and (red) short. This then would get away from men's and women's tees designations and allow the golfers the choice to play to their abilities from different colored yardage markers.
2. When building new tees, the finished sand turf bed should be level or have a 1-1.5% reversed grade from front to back.
3. Tee construction should be constructed by a qualified and licensed contractor. Further construction of tees by the maintenance crew should be discontinued. This will alleviate the problems of time, manpower, and financial resources.

4. When it is possible, design the tees with a little more oval shape and a little free form. This will help to create more interesting appearing tees, than just long rectangles. They are easier to mow, because of the gentle curves.
5. I suspect, it would be most beneficial to grow sod for new and reconstructed existing tees. Potential areas for growing sod on the West Course are:
 - a. Left of No. 1 fairway.
 - b. Left and right of No. 2 fairway, and
 - c. Right of Nos. 3 and 4 holes.

Potential areas on the East Course are:

- a. A vacant chipping area to the left of No. 1, and
- b. Behind and to the left of No. 17 green.

Note: The reasons I suggest sod for the tees are as follows:
The sodded tees will help to retain water and fertilizer better, and the tees can be used 4-6 weeks later. This is considerably more expensive and the cost effectiveness will have to be considered.

F. FAIRWAYS

West Golf Course

The West 18 hole layout is fairly short, easy to walk and play. This particular layout receives very heavy play. The turf on these fairways for this time of year is extremely thin from dormancy, worm castings, and the (6) holes orientation (E-W) causes extra shading. The fairways show other problems with veronica, daisies, and moss. The thin establishment of turf and moss indicates a lack of soil nutrients and an acid pH.

It has been previously noted in the irrigation section about the uneven finished grades. The fairways in general have too many depressions. These should all be filled and graded properly. These conditions resulted from the original construction of the golf course or rotting stumps. (Refer to the Maintenance Section of this proposal, regarding the fairway depressions).

East Golf Course

Many of the same problems exist on the East Course as on the West. The major reason the East Course has better turf is due to sun orientation (N-S) instead of (E-W). The second method of turf renovation is recommended for the East Course.

Recommendations

1. Fill in fairway depressions
2. Liming program
3. Establishment of new turf varieties for the fairways and the rough areas.

Note: The establishment of new turf can be handled in two ways.

- a. The spraying out of the existing turf, double aerifying, slicing in and over-seeding. While the existing turf is browning and dying, the new turf is germinating in about 6 days. In 2-3 weeks the fairways and rough are turning green.
- b. The second method is the same as the first, except the existing turf is not sprayed out.

Note: On 3/10/88 I went to Broadmoor and Colwood Golf Courses to check on the condition of their fairways, and found them to be in better condition. Part of the turf conditions at these courses is better, due to a liming program, lack of shade, and worms.

It will be more expensive, but there are some positive benefits from this type of program:

1. New varieties of turf compete better with weeds,
2. More disease resistant,
3. More drought tolerant,
4. Withstands compacted soil conditions better, and
5. Maintains a better stand of turf year-round for second and third shots from the fairways.

Note: I am aware it is easier to maintain the course at basically the same length. A basic rough area of .125"-1.5" helps to frame the fairway and does not really slow play.

A light rough will help to keep some balls from going into other fairways and as such adds a factor of safety.

Fairway Sand Bunkers

Fairway sand bunkers are very much a part of golf courses. I do not recommend, that they should be constructed on all fairways. Several fairways with sand bunkers would be reasonable. The placement of these bunkers should not be closer than 200 yards from the middle of the regular tees. This keeps most good tee shots (190 yards average) out of range and does not slow up play. They should not be placed under fir trees, because of maintenance problems.

Fairway sand bunkers help to create interest, definition and direction of play, challenge, and can be an integral part of safety.

I do not expect any real major changes in the course layout except for reasons of safety and to create slight doglegs to break up the basic monotony of parallel golf play.

G. GREENS

I have found the greens to be in good shape for this time of year. Taking of soil samples has indicated a program of aerating and sanding. This is very beneficial.

Today's standards for green size is based on 1,000 S.F./10,000 rounds of play. If this formula were in use, the greens should be about 10,000 S.F. This is unrealistic under the circumstances and a more realistic S.F. would be 6,500-7,500 S.F. Some of the greens will be rebuilt because of size and safety standards.

What I have noticed about many of the greens, is that they are lacking character, definition, and framing for better depth perception.

Recommendations

1. Many of the greens could use some mounding around them to help define and give better depth perception for approach shots.
2. Some greens that are too small may be expanded through a maintenance program, when possible.
3. The addition of a few green sand bunkers will help to break up the same mediocrity of straight approach shots into the majority of greens. Green sand bunkers will frame, add interest, and challenge play. Any occasional right-to-left, left-to-right, or forced carry shot creates interest and challenge for all levels of golfing ability.
4. Any greens that are rebuilt, a temporary green should be established to maintain play.

H. PONDS

The addition of a pond or ponds can accomplish the following:

1. Adds aesthetic interest, a challenge,
2. In difficult areas to drain,
3. Is an excellent source of soil material in the construction of new tees or greens, and
4. Used as a natural buffer for safety.

I. TREES

Trees on any course add beauty, define fairways, give direction of play, and add a safety buffer from errantly hit golf balls. In spite of the positive aspects of trees they can create special problems for tees and greens. These problems are:

1. Too much shade,
2. Decreases aeration across these surfaces, and
3. Heavy dropping of fir needles creates too acid a condition and an excess loss of N₂ from the turf plants.
4. Tees or greens under or at the edge of the drip lines use up water and nutrients.

Recommendations

1. Most of the trees to be removed will be from the south side of the tees and greens.
2. Where it is possible, trees will be limbed to a height of 20'-30' to allow for more sunlight and aeration.
3. A few extra trees may be removed to make room for cart paths, get rid of roots that create problems for carts or maintenance equipment, and prevent any further root heaving.
4. There may be removal of leaners or other weak and diseased trees between fairways. This will not help with better fairway turf, but will prevent damage to healthy trees from blow downs.
5. There are some magnificent Maples on the course, but there are some that need careful selective pruning.
6. Some of the fairways and greens need more framing and definition. Selection of deciduous trees will be carefully planned.
7. Some new tree plantings should be considered for safety, between some tees and greens and some fairways.

J. MAINTENANCE

The maintenance program has taken a good step forward with the new addition building next to the old shop. This has created additional storage of 3,600 S.F. for some equipment and fertilizers. There are at the present time some severe limitations on the maintenance program. These limitations are a combination of the following:

1. The previous management and maintenance programs put very little back into the Glendoveer Golf Courses. This is evident in the usage of the totally inadequate old maintenance building.
2. The lack of proper equipment, fertilizers, liming, and other chemicals has placed the existing management in a position to trying to "catch up."
3. I understand, some of the reasons from previous agreements, that have placed additional limitations on the overall existing maintenance program. Some of these limitations are now being addressed to alleviate the deficiencies.

It is anticipated there will be (6) new people to help with the maintenance on the 36 holes. These maintenance people will be employed on a 6 months basis. If hired during the critical time period(s) of the year, a great deal can be accomplished.

4. I am concerned with two aspects of the maintenance facilities: the lack of a rest room, sink and shower for the maintenance employees.

Recommendations

1. Strongly recommend and equally urge a new building be added to the end of the new maintenance building. This will help to accommodate the necessary maintenance equipment, fertilizers, and chemicals.
2. Something should be done about restroom facilities and washing facilities in case of accidental chemical spills on employees.
3. A superintendent should not spend eight hours a day on maintenance equipment. Part of his time should be walking the course to see what is going on and what needs to be done. This is even more important with a 36 hole layout.

K. SAFETY

Architectural planning for any new course involves using minimum safety standards. These standards apply to any upgrading proposals of existing older style courses. Examples:

1. 30 yards between greens and tees,
2. 200 ft. between centerlines of play in fairways with adequate tree buffer for protection,
3. 150 ft. from the centerline of play in any fairway to the edge of any building, and

4. It is extremely bad design to have one hole layed out, between two other holes, so that incoming shots can be hazardous.

Greens and Tees

In most cases, the separation and locations of tees and greens are reasonable. The one exception on the West Course is the No. 4 green, No. 5 tee (54'). The other exceptions are on the East Course involving No. 15 green, No. 16 tee (45'), No. 17 green, and No. 18 tee (55'). The most dangerous hole on the golf course is No. 9 tee East. It is located in between the landing areas of No. 8 East and No. 10 west. The existing trees help to buffer shots. Screening on both sides of tee would help.

Housing and Jogging Path

Point No. 3 relates to some very serious design problems with less than minimum standards.

1. On the West Course, this situation is most evident to the left of holes No. 3, 5 and 11.
2. The most aggravating situations involve the jogging path.

West Course: The worst conditions are found along holes Nos. 11 and 18. The distances from the centerline of play to the edge of the jogging path in both cases is 100' or a little less.

East Course: There are severe design problems on the right side of No. 6. The distance from centerline of play to the edge of the jogging path is about 75'-80' to the left of No. 17 tee for about 30 yards, a severely pulled ball can hit a jogger. The entire length of No. 18 into the green is dangerous.

Note: On 3/11/88 Mr. Charles Ciecko, Mr. George Walker and I observed a large group of young children walking along the path and playing games in the open space at the eastern most end of the parking lot off of Glisan Street. I enjoy children playing, but this area is not suitable. The area is too open and unprotected from the No. 10 tee.

Recommendations

1. Plant a few more trees along the left side of east Nos. 11 and 12 holes. This will help to buffer some golf shots, but not correct the problem.
2. A few more trees along with a 6'-8' fence would help quite a bit on the right side of the east No. 6 hole.
3. Along part of the No. 18 hole a partial 6'-8' fence, a few more trees, or both would help.

Blind Shots

For enjoyment and safety of play, tee shots into landing areas or shots from landing areas into other landing areas should not be blind. What this means is; a golfer hitting his ball into a fairway or a green should be able to see another golfer 5' tall in that area.

West Course: On hole No. 16 short or long hitting golfers are not able to see slower playing golfers beyond and below the ridge line.

East Course: There are three holes Nos. 4, 5, and 7, that are blind for most second shots by short hitters. These particular holes are going up hill. Holes Nos. 12 and 14 are blind in the landing areas going down hill.

Recommendations

1. For holes that have blind down hill landing areas, a periscope or preferably a ladder stand works very well.
2. For up hill blind shots into a landing area, a periscope or stand can help. Unfortunately, blind second shots are the rule. A sign, at the tee, should remind golfers to check ahead for golfers in front.

Note: I am well aware of having four different balls almost hitting me on hole Nos. 4, 7 and 15. At those times, I was walking along with slower players.

3. Making use of cuts and fills will help with site distance problems.

It should be understood, there will be a disruption of play on these holes. Good planning can alleviate these problems.

The use of periscopes will be subject to vandalism.

Practice Range

There are two basic problems with the practice range:

1. The netting is drooping near the top. By having the netting pulled back up to the clips, there should be fewer balls onto the jogging path. Even with the net up, this will not stop some of the balls.
2. The second problem is the jogging path next to the left side of the Practice Range. It will be an on-going problem. Perhaps more special plantings may be necessary or some kind of tunnel screening.

Fall and Winter Debris

This is a safety problem of another kind. During the fall there is the usual leaf drop and this can be handled. There are occasions of high winds and the occasional ice storm, which creates a fair amount of branches on the ground. This is mostly from the fir trees. I am aware of the problems of trying to get rid of all this material. Presently, it is deposited among treed areas between holes. All of this organic material creates some problems:

1. During the summer and fall, the organic debris becomes tinder dry. Should a fire start, the surrounding trees would be damaged or destroyed,
2. Should this practice continue over the years and additional debris stack up against the tree trunks, disease and rot can set in and destroy the trees,
3. Accumulating debris establishes excellent conditions for harboring mice and rats, and
4. Is not visually attractive.

Recommendations

1. Have debris picked up and hauled away.
2. I would prefer the use of a chipping machine. The material can be either used on the jogging path or a special area be used for composting. The composted material can be used on plant beds or sold.
3. It would be reasonable to create a debris area between holes No. 1, 10 and 11 on the East Golf Course.

L. TRASH CANS AND LITTER

Glendoveer has a significant litter problem. The main reasons is a lack of trash cans. There are paper and plastic cups and other litter scattered all around the course. Other areas heavily littered are: the plant beds around the buildings and parking lot, and against the fence next to Glisan Street.

Recommendation

Obviously, there needs to be a trash can at every tee on the course. They should have a chain to an anchor post long enough to be lifted and dumped into a cushion vehicle. 15 gallon oil cans are good waste receptacles. They are more durable than the galvanized garbage cans.

M. BALL WASHERS

There should be ball washers next to every tee or every other tee.

N. SIGNS

Signs on a golf course are important. They give information and educate the golfing public. Many golfers will not read the signs, but those who do, can inform others accordingly. Golf etiquette and care of the golf course is lacking and should start at the Club House and Pro Shop.

Starting Holes

A sign at the starting holes No. 1 and 10 for each 18 should state a few basic rules of etiquette:

1. Be ready to hit, when golfers in front are out of the landing area.
2. Allow faster playing groups to play through.
3. Allow faster playing groups to hit to par 3 holes before putting out.
4. Replace divots on tees and fairways.
5. Repair ball mark on greens.
6. Golf carts are to use cart paths between greens and tees.
7. Please help to keep the golf course clean by using trash cans.

Hole Direction Signs

Small signs placed to the rear and side of the next hole will help to alleviate confusion and speed up play. This is particularly true on the West Course. There are two situations that can be confusing to the golfer:

1. Going to the 9th hole instead of the 6th hole from No. 5, and
2. The cross-over of Nos. 10 & 11 and 17 & 18.

Golf Carts

Small signs should be placed next to cart paths.

Par 3 Golf Holes

A sign reminding golfers to allow faster playing golfers to hit before putting out and to replace/repair divots and ball marks.

Joggers

A sign or signs visibly placed for walkers and joggers to "stay on the path at all times, otherwise they are placing themselves in a dangerous situation from hit golf balls."

Hole Layout

There are small signs on the benches at each tee. There are some signs showing the hole layout and yardages. It is best to have these placed on the far side of tees facing the golfers as they approach.

O. VANDALISM

Vandalism has been and will continue to be a problem at all golf courses. This is evident from damage to some of the greens and damaged ball washers. Vandals will continue to drive or cut their way through all of the fencing. In spite of the fence, barbed wire, chains with padlocks, vandals generally will find a way to get on the golf course. There is very little that the courts can do with vandals, after they have been caught. Perhaps, a work restitution program can be involved. If the vandals are young, they might be encouraged to play golf afterwards. This may help to educate them what affects their actions cause to the golf course and to play. I suspect, this may be a little idealistic.

P. LANDSCAPED AREAS

I found the landscaping is maturing well in some areas and is helping to soften the massive parking area and the buildings. There are many plants that are not doing well.

Recommendations

1. Generally there needs to be a daily litter patrol. Litter along fences and in the plant beds is not acceptable.
2. There needs to be more attention to weed control for all plant beds.
3. Ivy in the plant beds between Glisan Street and the parking lot need to be trimmed back and removed from plants and trees.
4. There does seem to be a problem with soil and too much bark dust (6"-8") on the south side of the Ringside Restaurant. The soil is heavy and some of the plants have their roots growing in the bark dust.

5. There does not appear to be irrigation for some of the plant beds. This may be part of the reason some plants are not doing well. In the selection of plants and ground cover, there are better selections for heat and drought conditions.
6. There are areas where some kind of curbing will help to protect the beds and plants from carts, cars, or service vehicles.
 - a. Triangular shaped plant bed at south end of tennis building.
 - b. Turfed area directly behind the practice range.
 - c. The small plant bed at the northwest corner of Ringside Restaurant is taking abuse from service vehicles. Paving can be added along with curbing. The ground is compacted and the Jasmin Nodiflorums are being damaged.
 - d. Curbing around the edges of the cart path system behind No. 1 tee and both sides of path to No. 10 tee. This will help to prevent further damage to turf.
 - e. A mowing border should be maintained around the Ringside Patio and plant bed.
 - f. The two rhododendrons should be removed behind the Magnolia stellata at the southwest corner of the pro shop. They are overcrowded and not doing well.
7. The banks on both sides of walk down to the practice range need some kind of wall to prevent further erosion and improve the aesthetics with turf or plantings. This wall system should continue across the back side of No. 10 tee (east). It is too steep to maintain properly and will allow for additional S.F. of tee space.

WEST GOLF COURSE

Existing Tee Surfaces (S.F.)

<u>Tee No.</u>	<u>S.F.</u>	<u>Tee No.</u>	<u>S.F.</u>
1	5,184-3,024	10	5,634
2	1,683-1,089	11	3,591
3	1,638	12	3,375
4	2,918	13	2,295
5	None	14	5,643
6	3,375	15	2,025
7	2,052	16	2,700
8	7,830	17	3,213
9	1,800	18	6,426

Average S.F. - 3,639

Proposed Minimum (S.F.)

<u>Tee No.</u>	<u>S.F.</u>	<u>Tee No.</u>	<u>S.F.</u>
1	1,890-4,320-2,940	10	4,000-2,800
2	4,200-1800	11	3,591-3,200
3	3,200-3,200	12	3,600-2,800
4	3,200-3,600	13	3,200-3,200
5	3,200-3,200	14	1,500-4,000-1,800
6	3,375-3,400	15	3,200-3,200
7	3,200-2,800	16	3,200-3,200
8	6,800-2,000	17	3,200-3,200
9	3,375-2,500-1,500	18	6,426-3,060

Average S.F. - 6,948

EAST GOLF COURSE

Existing Tee Surfaces (S.F.)

<u>Tee No.</u>	<u>S.F.</u>	<u>Tee No.</u>	<u>S.F.</u>
1	2,025-2,025	10	225-819-1,332
2	2,430-2,295-1,575	11	3,240
3	2,691-1,764-4,455	12	3,240
4	4,554	13	2,772
5	810-2,250	14	3,105
6	3,060	15	3,267-1,764
7	6,048	16	3,510-200
8	2,700	17	2,511
9	1,620-1,134	18	3,780

Average S.F. - 3,955

Proposed Minimum (S.F.)

<u>Tee No.</u>	<u>S.F.</u>	<u>Tee No.</u>	<u>S.F.</u>
1	5,225-3,200	10	1,000-2,800-2,200
2	2,500-2,000-2,000	11	2,800-3,400
3	3,500-2,000	12	800-3,200-2,000
4	2,200-2,200-2,200	13	2,400-2,400-2,400
5	1,200-2,800-2,800	14	2,800-2,000-2,000
6	4,500-3,000	15	2,800-2,000-2,000
7	3,800-2,000-2,000	16	4,400-3,800
8	2,900-2,800	17	800-2,000-2,000-2,000
9	3,300-2,700	18	800-3,200-2,000

Average S.F. - 6,712

WEST GOLF COURSE

Greens (S.F.)

<u>Green No.</u>	<u>S.F.</u>	<u>Green No.</u>	<u>S.F.</u>
P.P.G.	4,847		
1	3,610	10	4,914
2	4,201	11	4,268
3	2,550	12	3,337
4	3,000	13	4,210
5	4,589	14	3,566
6	4,110	15	2,536
7	4,370	16	4,197
8	3,180	17	4,326
9	3,576	18	4,668
Average S.F.	- 3,900		

EAST GOLF COURSE

Greens (S.F.)

<u>Green No.</u>	<u>S.F.</u>	<u>Green No.</u>	<u>S.F.</u>
P.P.G.	2,417		
1	3,928	10	3,677
2	8,441	11	3,957
3	3,957	12	3,791
4	3,737	13	3,444
5	2,816	14	4,268
6	4,240	15	3,946
7	3,683	16	3,265
8	3,763	17	4,210
9	3,763	18	3,341
Average S.F.	- 3,995		

Average S.F. of New Greens: 6,000 - 6,500

ESTIMATED UPGRADING COSTS

<u>TEES</u>	
West G.C.	\$ 137,000.00
East G.C.	164,000.00
<u>FAIRWAY SAND BUNKERS</u>	
West G.C.	\$ 4,500.00
East G.C.	19,500.00
<u>PONDS</u>	
West G.C.	\$ 22,000.00
East G.C.	20,000.00
<u>GREEN BUNKERS AND MOUNDING</u>	
West G.C.	\$ 12,600.00
East G.C.	11,500.00
<u>NEW GREENS</u>	
Practice Sandbunker Green	14,000.00
Practice Putting Green East	8,000.00
West G.C.	\$ 108,000.00
East G.C.	144,000.00
<u>TEE AMENITIES</u>	\$ 17,132.50
<u>FAIRWAY RENOVATION</u>	\$ 78,145.00
<u>CART PATHS</u>	\$ 84,550.00
<u>TREE PLANTING</u>	\$ 10,583.50
<u>TREE REMOVAL AND CLEANUP</u> (Debris and Chipping)	\$ 37,620.00
<u>MAINTENANCE BUILDING</u>	\$ 45,000.00
<u>MAINTENANCE EQUIPMENT</u>	\$ 75,000.00
* <u>TOPOGRAPHICAL MAP</u>	\$ 9,000.00
<u>IRRIGATION</u>	* \$ 165,000.00
<u>FAIRWAY REGRADING</u>	
West G.C.	\$ 51,200.00
East G.C.	\$ 133,600.00
<u>ARCHITECTURAL FEES</u>	* \$ 75,000.00
SUBTOTAL	\$1,448,931.00
10% CONTINGENCY	144,893.10
TOTAL	\$1,587,824.10

WEST GOLF COURSE

(Estimated Upgrading Costs)

Tees

<u>Hole No.</u>	<u>Costs</u>	<u>Hole No.</u>	<u>Costs</u>
1	\$ 6,000.00	10	\$ 18,000.00
2	12,000.00	11	6,000.00
3	6,000.00	12	6,000.00
4	8,000.00	13	9,000.00
5	6,000.00	14	6,000.00
6	6,000.00	15	9,000.00
7	6,000.00	16	6,000.00
8	9,000.00	17	6,000.00
9	<u>6,000.00</u>	18	<u>6,000.00</u>
	\$65,000.00		\$ 72,000.00
		Subtotal	\$137,000.00

Fairway Sand Bunkers

<u>Hole No.</u>	<u>Costs</u>		
3	\$ 3,000.00		
8	<u>1,500.00</u>		
	\$ 4,500.00	Subtotal	\$ 4,500.00

Ponds

<u>Hole No.</u>	<u>Costs</u>		
15	\$35,000.00	Subtotal	\$ 25,000.00

Ponds

<u>Hole No.</u>	<u>Costs</u>		
6	\$10,000.00		
10	\$10,000.00	Subtotal	\$20,000.00

Greens, Bunkers and Mounding

<u>Hole No.</u>	<u>Costs</u>	<u>Hole No.</u>	<u>Costs</u>
1	\$ 1,000.00	10	\$ 1,000.00
4	2,000.00	11	2,000.00
8	1,000.00	12	1,000.00
9	<u>1,500.00</u>	14	<u>1,000.00</u>
	\$ 5,500.00		\$ 6,000.00
		Subtotal	\$ 11,500.00

New Greens

<u>Hole No.</u>	<u>Costs</u>	<u>Hole No.</u>	<u>C osts</u>
2	\$18,000.00	13	\$ 19,000.00
4	18,000.00	16	19,000.00
5	18,000.00	17	18,000.00
7	<u>18,000.00</u>	18	<u>18,000.00</u>
	\$72,000.00		\$ 74,000.00
		Subtotal	\$146,000.00

EAST GOLF COURSE

(Estimated Upgrading Costs)

Practice Putting Green: \$ 8,000.00

Practice Sand Bunker and Green: Subtotal \$ 14,000.00
\$ 22,000.00

Tees

<u>Hole No.</u>	<u>Costs</u>	<u>Hole No.</u>	<u>Costs</u>
1	\$ 6,000.00	10	\$ 8,000.00
2	8,000.00	11	6,000.00
3	12,000.00	12	10,000.00
4	18,000.00	13	18,000.00
5	6,000.00	14	8,000.00
6	6,000.00	15	6,000.00
7	16,000.00	16	6,000.00
8	4,000.00	17	8,000.00
9	<u>6,000.00</u>	18	<u>8,000.00</u>
	\$82,000.00		\$ 78,000.00
		Subtotal	\$ 160,000.00

Fairway Sand Bunkers

<u>Hole No.</u>	<u>Costs</u>	<u>Hole No.</u>	<u>Costs</u>
5	\$ 1,500.00	11	\$ 3,000.00
7	5,500.00	16	3,000.00
8	<u>2,000.00</u>	18	<u>4,500.00</u>
	\$ 9,000.00		\$ 10,500.00
		Subtotal	\$ 19,500.00

Ponds

<u>Hole No.</u>	<u>Costs</u>		
6	\$10,000.00		
10	\$10,000.00	Subtotal	\$20,000.00

Greens, Bunkers and Mounding

<u>Hole No.</u>	<u>Costs</u>	<u>Hole No.</u>	<u>Costs</u>
1	\$ 1,000.00	10	\$ 1,000.00
4	2,000.00	11	2,000.00
8	1,000.00	12	1,000.00
9	<u>1,500.00</u>	14	<u>1,000.00</u>
	\$ 5,500.00		\$ 6,000.00
		Subtotal	\$ 11,500.00

New Greens

<u>Hole No.</u>	<u>Costs</u>	<u>Hole No.</u>	<u>Costs</u>
2	\$18,000.00	13	\$ 19,000.00
4	18,000.00	16	19,000.00
5	18,000.00	17	18,000.00
7	<u>18,000.00</u>	18	<u>18,000.00</u>
	\$72,000.00		\$ 74,000.00
		Subtotal	\$146,000.00

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Fairway Regrading

West Golf Course

Hole 16 \$ 51,200.00

East Golf Course

Hole No. 4	\$ 51,200.00
5	51,200.00
7	<u>31,200.00</u>
Subtotal	\$219,104.00

Tee Amenities

36	"Henry" Ball Washers w/post plus delivery @ 10% discount	\$ 2,835.00
36	15 gal. Oil Cans for waste receptacle @ \$8.00/	288.00
36	Tee signs @ \$200.00/	7,200.00
	Double 3" Metal Posts w/cross bracing	4,800.00
108	Bags of cement @ \$2.43/bag	263.00
302	Tee markers (steel) @ \$3.45/	1,041.00
34	Golf cart arrows	<u>705.50</u>
	Subtotal	\$17,132.50

Fairway Renovation

100 cys	Top Soil @ \$10.00/yd	\$ 1,000.00
	Liming (180 acres) @ \$100.00/acre	18,000.00
	Seed (C.B.S.) @ 320 lbs/acre @ \$.95/lb	54,720.00
	Slicer Seeder	<u>4,425.00</u>
		\$78,145.00

Cart Paths

3/4"	- Crush rock and compacted	\$24,900.00
6'	wide/2" asphalt	52,200.00
10'	wide maintenance road	<u>7,500.00</u>
	Subtotal	\$84,550.00

PHASE I

PHASED UPGRADING PROGRAM

AERIAL TOPOGRAPHICAL BASESHEET (1" = 100', with 1'-2' contours on Mylar)	\$ 9,000.00
MAINTENANCE	
Liming	\$ 9,000.00
Top Soil (100 cys)	1,000.00
TREE REMOVAL	
Debris Chipping and Stump Grinding	\$ 37,620.00
ARCHITECTURAL FEES	
Design, specifications, documents, staking, inspections	\$ 10,450.00
SUBCONTRACTOR: Irrigation design, specifications, documents, and inspections	\$ 8,000.00
	\$ 18,450.00
TEES	
West G.C. - 1, 2, 3, 4	32,000.00
East G.C. - 10, 11, 12	24,000.00
	\$ 56,000.00
CART PATHS	
West G.C. #1, 2, 3 & 4	\$ 8,158.00
East G.C. #10, 11, 12	5,399.20
	\$ 13,557.20
IRRIGATION UPGRADING	\$ 18,750.00
TOTAL	<u>\$163,377.20</u>

PHASE II

PHASED UPGRADING PROGRAM

MAINTENANCE	
Liming	\$ 18,000.00
Equipment	37,500.00
Slicer Seeder	4,425.00
Seed (C.B.S.)	<u>13,680.00</u>
	\$ 73,605.00
 TREE PLANTINGS	 \$ 10,583.50
 ARCHITECTURAL FEES	 \$ 7,930.00
Irrigation Inspections	<u>1,000.00</u>
	\$ 8,930.00
 TEES	
West G.C. - #5, 6, 7, 8	\$ 27,000.00
East G.C. - #1, 2, 8, 9	<u>28,000.00</u>
	\$ 55,000.00
 CART PATHS	
West G.C. - #5, 6, 7	\$ 3,432.00
East G.C. - #2, 8, 9	<u>6,600.00</u>
	\$ 10,032.00
 IRRIGATION UPGRADING	 \$ 18,750.00
 TOTAL	 <u><u>\$176,920.00</u></u>

PHASED UPGRADING PROGRAM

MAINTENANCE		
Equipment	\$	20,000.00
Seed (C.B.S.)		<u>13,680.00</u>
	\$	33,680.00
ARCHITECTURAL FEES	\$	7,850.00
Irrigation Inspections		<u>1,000.00</u>
	\$	7,850.00
TEES		
West G.C. - #9, 10, 11, 12, 17	\$	42,000.00
East G.C. - #5, 14, 16, 17, 18		<u>36,000.00</u>
	\$	78,000.00
CART PATHS		
West G.C. - #9, 10, 11, 12, 17	\$	9,768.00
East G.C. - #2, 8, 9		<u>11,167.20</u>
	\$	20,935.20
IRRIGATION UPGRADING	\$	<u>18,750.00</u>
TOTAL	\$	<u>159,215.20</u>

PHASE IV
Phased Upgrading Program

MAINTENANCE	
Equipment	\$ 20,000.00
Seed (C.B.S.)	<u>13,680.00</u>
	\$ 33,680.00
 ARCHITECTURAL FEES	
Irrigation Inspections	\$ 8,250.00
	<u>1,000.00</u>
	\$ 9,250.00
 TEES	
West G.C. - #14 & 16	\$ 12,000.00
East G.C. - #3 & 6	<u>18,000.00</u>
	\$ 30,000.00
 CART PATHS	
East G.C. - #3 & 6	\$ 7,185.60
 GREENS	
West G.C. - #3 & 4	\$ 36,000.00
East G.C. - #2, 17 & 18	<u>54,000.00</u>
	\$ 90,000.00
 IRRIGATION UPGRADING	\$ <u>18,750.00</u>
 TOTAL	<u><u>\$188,865.60</u></u>

PHASE V

MAINTENANCE

Seed (C.B.S.)

\$ 14,080.00

Liming

9,000.00

\$ 23,080.00

ARCHITECTURAL FEES

\$ 11,850.00

Irrigation Inspections

1,000.00

\$ 12,850.00

TEES

West G.C. - #13 & 15

\$ 18,000.00

East G.C. - #4, 7, 13, 15

58,000.00

\$ 76,000.00

PONDS

East G.C. - #6 & 10

\$ 20,000.00

CART PATHS

West G.C. - #13, 15, 18

\$ 6,007.80

East G.C. - #3 & 6

7,012.80

\$ 13,020.60

GREENS

West G.C. - #3 & 4

\$ 18,000.00

P.P.G. West

8,000.00

\$ 26,000.00

IRRIGATION UPGRADING

\$ 18,750.00

TOTAL

\$189,700.60

PHASE VI

ARCHITECTURAL FEES	\$ 11,850.00
Irrigation Inspections	<u>1,000.00</u>
	\$ 12,850.00
 PONDS	
West G.C. - #15	\$ 25,000.00
 CART PATHS	
East G.C. - #13, 16, 17	\$ 6,752.40
 GREENS	
West G.C. - #10, 14, 15	\$ 54,000.00
East G.C. - #4, 5, 7, 13, 16	<u>90,000.00</u>
	\$144,000.00
 PRACTICE SAND BUNKER GREEN:	\$ 14,000.00
 IRRIGATION UPGRADING	<u>\$ 18,750.00</u>
 TOTAL	<u><u>\$220,352.40</u></u>

PHASE VII

ARCHITECTURAL FEES	\$ 13,450.00
Irrigation Inspections	<u>1,000.00</u>
	14,450.00
FAIRWAY SANDBUNKERS	
West G.C. - #3, 8	\$ 4,500.00
East G.C. - #5, 7 (2), 8, 11, 16, 18	<u>19,500.00</u>
	\$ 24,000.00
GREENS, MOUNDING AND BUNKERS	
West G.C. - #1, 2, 6, 7, 8, 9, 13, 16, 17, 18	\$ 13,200.00
East G.C. - #1, 8, 9, 10, 11, 12, 14	<u>11,500.00</u>
	\$ 24,700.00
FAIRWAY REGRADING	
West G.C. - #16	\$ 51,200.00
East G.C. - #7	<u>31,200.00</u>
	\$ 82,400.00
IRRIGATION UPGRADING	<u>18,750.00</u>
TOTAL	<u><u>\$164,300.00</u></u>

PHASE VIII

ARCHITECTURAL FEES	\$ 1,750.00
Irrigation Inspections	<u>1,000.00</u>
	\$ 2,250.00

FAIRWAY REGRADING	
East G.C. - #4 & 5	\$102,400.00

IRRIGATION UPGRADING	\$ <u>18,750.00</u>
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TOTAL	\$123,400.00
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A new addition to the maintenance buildings has not been included.	\$ 45,000.00
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CONCLUSIONS

Sixty years of minimum maintenance with very little in the way of any upgrading has created problems, that will only become worse. Should there be a continuing of existing or an increase in play, the problems of maintaining the course will be aggravated even more.

Design has taken into consideration playability, maintenance, and construction costs. Architectural Design License has taken a back seat to basic fundamental considerations of making improvements more to today's standards of design and construction materials, methods, and square footages. The costs of upgrading Glendoveer Golf Course over a phased period of time may seem like a great deal of money. An excellent comparison of upgrading costs for Glendoveer's 36 holes would be the design and construction of the new 9 holes at West Delta Golf Course. Architectural fees and construction costs were 1.2 million dollars. All facets of architectural design freedom, construction methods and materials were used.

I am aware of the pressures to have improvements started on the golf course for improvements to playing conditions. To accomplish these ends it is imperative, that an aerial topographical map be done as soon as possible with 1'-2' contours at a scale of 1" = 100' on a mylar base sheet. When this is ready, the first phase of final designs, specifications, and bid documents will be done. This will facilitate time wise pre-qualified contractors to go over the plans, specifications, bid documents, the site, and submit their bid proposals.

At this time, contractors are lining up their jobs for spring, summer, and fall. Any delay may remove these qualified contractors from bidding and being able to do the upgrading construction work. The list of three qualified contractors have the experience, people, and equipment to finish the work in professional, workman-like, and on time basis. This work should be started no later than the first of September and preferably the middle of August. This should allow a minimum of about four weeks for the establishment of a healthy stand of turf before dormancy sets in.

In conclusion, these proposals do not represent a luxury but a necessity in the maintenance and playability of Glendoveer Golf Course.

Respectfully submitted,

A handwritten signature in cursive script, reading "Dave Powers". The signature is written in dark ink and is positioned above the printed name.

Dave Powers

Dick Malpass: Turf Grass Consultant

TO WHOM IT MAY CONCERN:

The undersigned has been employed for many years as a golf course superintendent. He first became involved with golf in the 1950's when he assisted with seed and equipment on a new nine hole addition to Oakway Golf Course near Eugene, Oregon. This was followed by several years in an administrative position with the Agricultural and Stabilization office of the USDA where we were charged with administering programs of Conservation and drainage practices on Oregon farms. In 1961 he was involved with the construction of Shadow Hills Golf Course near Junction City, Oregon. He became superintendent in 1962 when the course opened for play. He served here until 1970 when he moved to Portland, Oregon where he became superintendent of Riverside CC until retiring in the Fall of 1984. Since then he has served as Executive Director of the Oregon Golf Course Superintendent Association.

During his years as golf course superintendent, he served many years on the Board of Directors of the Oregon Golf Course Superintendent Association and as President for four years. He also served many years on the Board of Directors of the Northwest Turfgrass Association which has as its members many involved in some aspect of turfgrass establishment and maintenance. He served two terms as President of this organization. He also served on the Executive Committee for seven years of the Golf Course Superintendent Association of America and as President one year.

His responsibilities, especially with the GCSAA, took him throughout the United States and Canada and he either played or visited numerous golf courses in Oregon, Washington, California, Idaho, Montana, Utah, Colorado, Arizona, Texas, Florida, Georgia, the Washington, D.C. area, Massachusetts, Michigan, Ohio, Kansas, New York, Toronto, , Canada, British Columbia, and Hawaii.

He has taken an active part in the education of turf students, golf course superintendents, and others interested in the management of fine turfgrasses. A number of golf course superintendents throughout the United States have been his assistants and gone on to become responsible for turf facilities.

He is in charge of all records of the Oregon GCSA which also covers Southwest Washington, is treasurer of the Association, and Editor of the quarterly educational magazine published by the Association and deeply involved with the ongoing educational programs offered by the Association.

He is often on call by turf managers for advice for particular turf maintenance problems and has, on occasion, given consultant advice to golf courses.

GLENDOVEER GOLF COURSE

We are familiar with this golf course, having played it a number of times over the years and have visited superintendent friends here other times.

It is a heavily played public golf course with the West 18 probably receiving the heavier play because of it being a somewhat shorter course. The East 18 is in far better shape than the West course because, in part, of more expansive fairways, a somewhat better degree of maintenance, and slightly better turf.

One problem quickly noted on the entire golf course was a super-abundance of worm casts. This is very undesirable as it makes for uneven footing, muddy play when the weather is wet, and difficulty in maintaining good turf. All tees were severely affected by worm population. There are means available to the course operators in thinning the worm population and making for better playing conditions.

In the twenty or so years I have been acquainted with the course, no effort has been made to fill and level numerous depressed areas on the entire course. These appear to have been caused either by areas where stumps have rotted out and the turf is now sunk or perhaps, by the sinking into former rodent dens. These interfere with play, are destructive of maintenance equipment which must travel over them, and to golf carts which might strike the depression. Some, also, are caused by sunken sprinkler heads or control boxes, or unrepaired irrigation blow-outs.

Sand bunkers are a very important part of play on a golf course. If properly maintained they add much to the game. If not, it were better that none were present. It is recommended by the United States Golf Association that there be five or six inches depth of sand in the bunkers, that the bunkers be properly edged, and that the sand start at ground level at the the back edge of the bunker away from the green and then leave a two or three inch lip on the green side of the bunker. This is to preclude a golfer putting out of the bunker. The depth of sand is important because, if too shallow, a broken wrist could easily result from hitting a club into soil below the sand level when trying to loft a ball out of the bunker and onto the green. The maintenance crew has been recently involved with edging the sand bunkers, replacing new sand in the bunkers and generally improving their over all appearance.

It has apparently been the practice, for some time, to dump downed limbs, prunings, and sand and earth excavated about the course into a number of groups of trees. This not only detracts from the appearance of the course but the piles of debris attract rodents, are definitely a fire hazard in the summer months. From long experience, golfers are not always too careful

where burning cigarette stubs are thrown. A fire starting in one of these brush piles could easily damage or kill a number of trees. We would suggest that the dirt and sand might better be used to fill the aforementioned sharp depressions on the course and that the limbs be chipped for compost. A compost pile consisting of leaves collected on the course, plus chips from the debris run through the chipper, added to extra cores from aerification of the greens, sod and soil resulting from various construction or repair about the course makes an excellent source of material for fill or landscaping after it has rotted for some time.

A good rule of thumb for the proper size of teeing areas for each golf hole is 100 sq. ft. per 1000 rounds of golf played. This is the minimum size recommended. A golf course with as much play as is experienced at Glendoveer could well use tees on four and five par holes twice that size. This allows for daily movement of tee markers and a quicker recovery of the turf. The recommendation for three par holes is 200 sq. ft. for each 1000 rounds of golf played. Unfortunately, most tees at Glendoveer are far too small for the amount of play. Consequently turf is either sparse or non-existent on many tees. A formal tee is non-existent on the fifth hole on the west 18. A level teeing area is most important for the game of golf. Probably not more than three or four tees meet this criteria on Glendoveer. Additionally, they are almost all infested with worms which is quite undesirable. Until many of the tees can be rebuilt to standard recommendation, an aerification program should be instigated with multiple top-dressings with sand. Reseeding with desirable turf grasses could be carried out at the same time. This type of program will accomplish several things. It will discourage the worms as they do not like sand, it will improve the turf, and it will help level the tees. Our experience has been that seed should be sown after aerification and then sand applied. A perennial grass should be used on the tees.

Using the recommendations above, tees on most four and five par holes should be a minimum of 5,000 sq. ft. in size and preferably up to 10,000 sq. feet. Three par holes could well be 10,000 sq. ft. in size. Tees have been added to on several areas of the course and several now are in the process of addition. The construction methods in use leave much to be desired. Some have too sharp slopes on the sides which will be difficult to maintain properly. Others are composed of a mixture of cores from green aerification mixed with sand. As the cores decompose the tees will settle unevenly thus causing problems.

Shade is a big problem in maintaining turf on many tees. A judicious pruning of tree limbs and perhaps removal and thinning of some groups of trees would be quite desirable. There is so little light reaching the turf particularly during the winter months that it is difficult for turf to survive. Dense shade the rest of the year makes for weak turf. Generally, if a tee is located in a shady area it should be far larger than normal to alleviate wear and allow weak turf to regenerate before using the

area again.

While on the subject of trees we would like to suggest that a trained arborist be used to perform any pruning or thinning. Trees are a very important part of a golf course. They are useful as sound buffers, delineating fairways, as wind breaks, and help materially in purifying the air which is important in an urban environment. An old (1928) photo in the course coffee shop shows the young trees 60 years ago. They offered little shade or shelter at that time. Now they have grown greatly and are too thick and provide too much shade in numerous critical areas such as tees and greens. Some thinning has been done in the past and it has materially improved the turf in the area concerned. The arborist should work closely with the golf course architect in case tree thinning or pruning of trees is done about greens or tees. Do not have a "tree butcher" do this all important job.

The greens at Glendoveer were built many years ago probably to the standards of that day when there was far less traffic on the greens than today. They drain poorly and it is doubtful that sufficient drainage is in any of them. Modern greens would be larger, drained, and built of material far better capable of standing the amount of play they are called upon to bear. Many golf courses in this area have gone to a program of multiple topdressings of sand in addition to at least two aerifications per year at which time a heavier application of sand is used to fill core holes and help smooth the green. Perhaps a yard of sand is used for the lighter topdressings per green and it is smoothed into the grass with matts or brushes. This practice has been found to improve the turf, improves putting quality of the green, and helps eliminate footprinting in wet weather. It is probable that Glendoveer went for many years without topdressing or only a minimum amount is done as cores drawn from the greens now show a very small buildup of topdressing. Some courses as old will have 12-18 inches of topdressing buildup which has vastly improved them and made them more capable of handling today's play. Too many greens have worn areas about them with little or no turf. This is a result of severe compaction from heavy traffic. A regular aerification program in these areas with reseeding and topdressing would help alleviate this problem. Traffic control is being attempted in a few areas but more effort should be expended to make this program effective. Coring tines on aerifiers should be checked closely and replaced often in order to achieve maximum penetration and thus allow more sand to be incorporated into the greens when core holes are filled. A commercial aerifying contractor is available in the area who can aerify and top dress greens at a great saving of time and equipment. With the amount of play at Glendoveer, the ability to complete an 18 hole course in one day would be an advantage.

There are few permanent paths on the course. Many, many areas about the course have the turf completely worn off between the green and the next tee. Where such concentrated traffic is the case, we feel that permanent paths of gravel, asphalt, or even sawdust would be preferable than bare ground. Then traffic could be directed to follow the paths. These large bare areas

pose a real problem if golf is to be played by the rules of golf. They should be marked as required by the rules in order to give a golfer relief from such unfair problems. No paths should be installed without the advice as to location by a golf course architect.

Virtually every fairway on the course would benefit from a verticutting and seeding program. Machines are available for this very important and necessary job. Many fairways are composed of cover which consists of annual blue grass (*Poa Annua*) some permanent grasses and weeds. Some effort has been expended to eliminate the daisies but we can see a very real problem coming with the evidence of a weed called *Veronica* starting on many fairways. This will ultimately destroy all turf if not eliminated. Chemical means exist to spray and control this noxious weed. If allowed to grow much longer, it will be found that the ultimate control will be extremely expensive.

Our experience in the Portland area has shown that a verticutting and seeding program starting in August and continuing into mid-September will accomplish the best results. It is at this time that *Poa Annua* is undergoing its greatest stress period with dry conditions and heat inhibiting growth and *poa* seed germination. Permanent grasses may be seeded at this time and become established before the *Poa* starts growing again with the onset of cooler, wetter weather. We would recommend that the verticutting and seeding follow immediately behind a fairway aerification. Many seeds will fall into the aerification holes as well as into the slits left by the verticutter which will result in better germination of the seed. Actually, this should be a continuing program with a number of fairways treated in this manner each year. Grass under Glendoveer conditions wears out under constant traffic and the reseeding will help maintain better turf. The machine is relatively inexpensive and approximately \$30.00 per fairway for seed cost each application is not a great burden. It is important to use one of the new improved perennial ryegrasses possibly mixed with one of the new creeping fescues which will give the best results. The verticutter seeder requires a tractor of at least 35 H.P. to pull it and operate the power take-off. It is a low-gear job as it cannot be successfully done at higher speeds without damage to the equipment and a poor job of seeding.

It would materially assist in the problem of trash about the golf courses if a trash receptacle were at each tee. We realize that it is a problem maintaining these but it is certainly better than paper cups, papers, and bottles scattered about the golf course. We noted a lot of such material about the course and, aesthetically, it detracts from the beauty of the area. Housekeeping was very poor about the shrub beds and the parking lot area. People are less apt to throw such materials about if the general area is kept clean. Trash was being collected from the trash cans at tees about the course with a pickup truck. It was a very wet day with heavy rain. This job could have better been done with less damage to the course if a Cushman type vehicle had been used. It seems that little effort is expended to

keep heavy vehicles off fairways. Turf damage results when the heavier vehicles are used under wet conditions. Unfortunately, there seems to be few of this type (Cushmans) of vehicles available for use on Glendoveer. We saw only two. We would recommend five as a bare minimum. Golf cars were being used to haul fertilizer and as utility vehicles while we were there. It is obvious that they were not meant for this type of work. One public course we checked with has five (5) Cushman type vehicles for an 18 hole course. A private course had nine (9) of which three were dump type, one had a Broyhill sprayer with boom mounted on it and the others were general utility vehicles with one reserved for the superintendents use exclusively.

There are few directional signs for play about the course. Most tees have a sign signifying the number of the hole and pertinent data as to yardage and par and handicap but there are no signs directing play to the next tee. Such directional signs would help at a number of tees, particularly those involving some distance from the last green played to the next tee. Two in particular come to mind on the West 18, from #11 green to #12 tee and from the 17th green to the 18th tee. During our inspection of the course we were asked where the next teeing area was on both these holes.

There are several problems of safety for golfers and those using the jogging path about the courses. One most critical problem exists in the area travelled from the 13th green to the 14th tee. Golfers leaving the 13th green travel alongside the 14th fairway back up to the 14th tee. The path leads directly alongside the 14th fairway facing the tee. Since golfers are coming up and over the brow of a hill, they are not visible from the 14th tee until they break over the top of the hill. An errant tee shot could easily strike one in the face before he was aware that someone was teeing off on 14. There is ample room to locate a path directly behind the 13th green, through the trees to the 14th tee, and thus approach the tee from a much safer angle out of the line of play. The old path should be blocked off and traffic directed to the new path to the tee. Another safety problem was noted on the West 18 where 11 fairway parallels the jogging path. It would be very easy for a tee shot to strike someone on the jogging path on this hole. The other safety area we noted was along the 18th fairway of the East 18. This is a dogleg hole with golfers teeing off the 18th tee around the trees to the right to the 18th green. A tee shot slightly off line could well strike joggers on the path to the left of this fairway. As heavily played as this course is, these problem areas might well be addressed. The 13th green mentioned in this paragraph, and the 14th tee are on the East Course as well as the 18th fairway.

The maintenance buildings would be small even for an 18 hole course and are much too small for a 36 hole operation. Working space in the shop area is too small and cramped and the storage shop is very small for the equipment being stored. Some equipment is outside which is undesirable. As close as this area is to the

7th green and 8th tee, it might be well to screen these buildings off from the green and tee with shrubs. Should the courses have the proper equipment there would be no room to store it under cover from the inclement weather with the present buildings.

Equipment is fair. Some better method should be found to mow rough, in particular. Trees are too close together about the course to use a regular rough mower in many areas. An 84" triplex reel mower has been used, but this particular machine was not intended to mow rough and particularly around trees. We would recommend rotary mowers of about 54-72 inches width of cut. They would be self-propelled units. We were unable to obtain figures as to age of the equipment items presently in use or as to a regular replacement program. Much of it is obviously worn and in need of replacement.

We noted one problem at the maintenance facility that amazed us. Despite the fact that there are 5 full time maintenance employees on the course, including the superintendent, and the equivalent of 2 1/2 mechanics, plus 5 more seasonal employees during the summer months, there are no rest room facilities for the employees. They must go several blocks to Porto-Potties out on the course or relieve themselves behind trees along the fairways or outside the maintenance buildings in plain sight of golfers or houses along Glisan Street. There are no washroom facilities or showers should an employee get chemicals or fertilizers upon himself. There is no way to wash his eyes should a foreign body or chemicals get into his eyes. This situation should be corrected at once. An OSHA inspection would result in a severe reprimand and fines for these deficiencies. It should be built in immediate proximity to the maintenance facility as this is where chemical spills, battery acid spills, solvents and other such materials are most used and might be expected to occur. It should contain a minimum of one wash basin, toilet, urinal, a shower, mirror, eye wash facilities, and a well stocked first aid cabinet

We have been informed that from 5 to 10% of the sprinkler heads about the course are not functioning. The cause, either broken wires,, cut wires, or no wires. With the proper equipment these can be easily located and repaired. Contact a reputable irrigation supply warehouse or contractor. It was very unfortunate that on the East course the control boxes for the sprinkler system were located directly in front of the greens. This means that if a golfer places a shot directly in front of the green and hits one of these boxes his ball will bounce entirely over the green. There are hazards enough about a golf course without having an obstacle such as this spoil a good golf shot. It would be recommended that an attempt be made soon to get all sprinklers functioning. This may be a very dry year and the water will be needed to keep the turf in good condition.

In conclusion it would appear that there is an absolute minimum of help on these courses, particularly with work that

ought to be done. Some new equipment may be needed to properly maintain the course. Work load increases dramatically about early April in the Portland area. The Spring flush growth of grass is occurring and greens aerification should be carried out as the weather allows before heavy Summer play. Any construction work involving heavy equipment on the course should be done in the dry Summer months and hopefully completed by October 1. This is to avoid serious damage to the course by heavy equipment transporting materials about the course. Every effort should be made to keep such traffic in non-play areas. While we saw a leaf blower in the shop, we saw no equipment to pick up and dispose of leaves after the blower has blown them off the fairways. Extra help can often be used in the Fall months until perhaps the middle of November for necessary cleanup. Early Fall is also the time to complete the Fall aerification program of greens. We have suggested previously the desirability of aerification and seeding and topdressing tees. This can be done throughout the Summer and Fall months with a minimum disruption of play. Extra help could also be used in the clean up of debris about the course and avoid the accumulation of such material.

Rest rooms need to be furnished at the shop area and certainly a wash basin and, if OSHA recommendations followed, a shower. A lunch room and individual lockers for course employees should be provided.

Sharp depressions on and immediately off the fairways should be filled in the interest of fair play as well as for maintenance of equipment and golf cars. This can be done at any time that the weather allows the transporting of soil and sand about the course.

A fairway reseeding program undertaken this Fall. Also a program of worm eradication, or at least reduce the worm population. This will result in better turf and playing conditions. We would recommend that the fairway aerifier have closed tines instead of the spade tines now in use. The closed tines do not tear the turf as much as the spade tines. Also, aerification on the fairways should be conducted at a slow speed to avoid unnecessary damage.

Irrigation heads leveled, seeded about, and wires repaired to have all heads in proper operation.

Trash receptacles at all tees and a regular program of trash clean up about the course including the jogging paths and the parking lot and shrub beds.

Some resolution of the safety items aforementioned.

Expansion of maintenance buildings.

Chipping brush so that there is no accumulation of piles about the golf courses and removal of present piles.

Rebuilding most tees on the golf course. Probably best done by an outside contractor to the architects specifications. Immediate work needs to be done on the #2 tee on the West course. At the same time a tee could be built on the 5th hole of the same course which has no tee. #3 tee could also be moved to the left and enlarged considerably. The present tee is far too small and poses a threat from errant shots to the #7 tee.

A long-range plan would include rebuilding greens to modern specifications to handle present and anticipated play.

Sufficient help, paid wages comparable with other courses in the area, and with the necessary equipment to properly maintain the courses would be very desirable. For too many years this has been a low maintenance operation and it certainly shows.

There should be at least one and preferably two employees, including the superintendent licensed to apply fungicides, herbicides or other chemicals on the courses. This is a must situation for protection of the operators of the facility and of the public using the courses. A locked facility for the storage of chemicals including herbicides and fungicides is a must.

Most major dealers of turf maintenance equipment conduct schools for mechanics at various times during the year. It is money well spent to send the mechanic to these schools to learn the proper maintenance of equipment. Some mowing patterns on the course showed that some instruction in proper adjustment of mowers might be desirable. These schools are usually of one or two days duration.

We have noted that the superintendent spends much of his time in the actual operation of equipment and application of fertilizers and other such tasks. We would suggest that he might better spend his time in supervision of employees and in planning for work to be done, in constant inspection of the courses and direction of work to improve and or maintain the courses. It is probable that he became involved with equipment operation because of a shortage of help. A decent office where he could keep records and prepare work planning would be quite appreciated by the superintendent, I am sure. Some of the projects needing attention at once are:

Replacing turf strips taken out of the west 18 green # 10 which were used to repair vandal damage. Greens type sod is available at the Lewis River Sod Farm, Woodland, Wa. Or use turf sod from Oregon Turf Farms, Hubbard. It is very unfair to golfers to leave this green in the condition it now is. Also turf needs to be replaced and repaired to the right of this green.

Repair drain holes in the West 18 #11 green. Spots such are on this green should never be on the putting surface.

Weed control on numerous fairways about both courses. This should be done when weather is somewhat warmer and the weeds grow-

ing vigorously.

A number of greens have bare spots on them. Patch at once with greens type sod.

Large bare areas all about the course could be helped by a double or triple aerification with coring type tines on the fairway aerifier and grass spread in the area. Those seeds dropping into the aerification holes will soon germinate and help cover these areas (providing there is not too much shade). Our experience in the same type situation was that it can be corrected by continuing this program plus the verticuter-seeder program mentioned before.

Prune laurel to the left of the 6th green on the East Course in order to allow traffic going to the 7th tee to keep further from the green. Patch this green and heavily aerify bare ground next to green and overseed.

Repair the blow-out hole to right of the 11th green and the bad areas close by between it and the 12th tee. This is a very unfair hazard to golfers as well as being unsightly and dangerous. This is on the East 18.

Repair the tile line in the bunker to the right of the 12th green on the East Course. It may well be necessary to replace this drain tile leading clear out into the rough.

Consider establishing a turf nursery with both greens type turf and ordinary sod. This would have to have irrigation installed for proper care. There should be around 10,000 sq. ft. of greens type sod under care at any one time. It would have to be maintained just as are the greens. It should be grown on a sand base.

This course must have proper supervision. It is too great an asset to Multnomah County and the community in which it is located to continue on as presently maintained. It is literally going downhill. It needs adequate maintenance equipment; enough help to properly maintain the course and equipment; a budget which will allow for a maintenance crew of appropriate size for the facility. It needs people motivated to quality work, to care for and appreciate the potential of the courses. It needs people motivated for the improvement of the courses. It shouldn't be looked upon as a facility to be "mined". Golf should be played by the rules. The courses should be maintained and marked so that they can be played by the rules. This means that supervisory employees should have a good working knowledge of the Rules of Golf. Employees should be trained in the proper operation of expensive equipment and of safety on the golf course. (No hard hats were seen in our tours of the courses). Quantity of work done does not always mean that it was a quality job. More effort should be expended in traffic control, not only of the maintenance crew but of golfers. This is a constant, ongoing project not only on public golf courses but private as well.

Golfers operate on the premise that a straight line is the best route between two points. This is not always the way the course is layed out or not always best for maintaining turf.

We are including with this report a recommended list of equipment as prepared by the National Golf Foundation for an 18 hole golf course and comparing it with what Glendoveer presently has and the status of the equipment.

Respectfully submitted,

Richard W. Malpass

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WITH THIS REPORT WE ARE INCLUDING A SUGGESTED EQUIPMENT LIST FOR MAINTENANCE OF AN 18 HOLE GOLF COURSE AS DEVELOPED BY THE NATIONAL GOLF FOUNDATION AND THE GOLF COURSE SUPERINTENDENTS ASSOCIATION OF AMERICA. WE WILL NOT GO THROUGH THE LIST AS COMPARED WITH THE EQUIPMENT AT GLENDOVEER EXCEPT TO MAKE COMMENTS ABOUT SOME OF THEIR EQUIPMENT ON HAND AND MAKE NOTE OF SOME DEFICIENCIES.

GLENDOVEER EQUIPMENT INVENTORY

1	RYAN FAIRWAY AERIFIER	OPEN TINES: NEEDS CORING TINES
1	JOHN BEAN TANK SPRAYER	200 GALLON
1	7 GANG TORO FAIRWAY MOWER	FAIR
1	7 GANG TORO FAIRWAY MOWER	FAIR
1	7 GANG TORO ROUGH UNIT	FAIR
1	DADOES AERIFIER,	WORN AND MISSING TINES OLD
1	FMC CHIPPER	
1	RYAN GREENS AERIFIER	FAIRLY NEW
1	SOD CUTTER	
1	CUSHMAN TOP DRESSER	OLD
1	4100 FORD TRACTOR	_____hp
1	JACOBSEN TRACTOR DRIVEN LEAF BLOWER	FAIR
1	TORO "84" TRIPLEX MOWER	A DISASTER
1	JACOBSEN GREENS MOWER TRIPLEX	OLD
1	JACOBSEN GREENS MOWER TRIPLEX	OLD
1	JACOBSEN GREENS MOWER TRIPLEX	OLD
1	LANDA STEAM CLEANER	
1	TORO TRIPLEX TEE MOWER	FAIR
1	TORO UTILITY VEHICLE	FAIR
1	FORD FRONT LOADER	GOOD CONDITION
1	JACOBSEN TRAP RAKE	GOOD
1	FORD 2110 TRACTOR	FAIR
1	FORD 9N TRACTOR	READY FOR THE SMITHSONIAN
1	CUSHMAN TURF TRUCKSTER	OLD
1	CUSHMAN LARGE BED TURF VEHICLE	OLD
1	JACOBSEN HYDRO TURF KING	
1	TORO ROTARY (50 INCH)	
1	1966 GMC PICKUP	22 YEARS OLD AND LOOKS IT
1	SMALL LEAF BLOWER	
1	WEED EATER	
1	RANGE CUSHMAN	OLD
1	TURF CAT JACOBSEN FLAIL	NEW
1	ECHO LEAF BLOWER	SHOULD HAVE SEVERAL

THERE SHOULD BE ONE CUSHMAN TURF VEHICLE WITH POWER TAKE-OFF TO OPERATE A CUSHMAN MOUNTED BROYHILL SPRAYER WITH 100 GALLON TANK AND 10 FOOT BOOM FOR SPRAYING GREENS AND TEES. CAN ALSO BE USED FOR WEED SPRAYING ON FAIRWAYS IF CARE IS TAKEN TO NUETRALIZE THE TANK AFTER USING WEED SPRAY AND BEFORE APPLYING FUNGICIDES TO GREENS. WE ALWAYS ADVOCATED USING THIS UNIT ONLY FOR FUNGICIDES TO PRECLUDE DAMAGE TO GREENS FROM A RESIDEUE OF HERBICIDES.

THERE SHOULD BE AT LEAST 5 OR 6 CUSHMAN TYPE VEHICLES FOR USE ON AN OPERATION OF THIS SIZE

THERE SHOULD BE A GOOD PICKUP TRUCK.

A DUMP TRUCK WOULD BE HANDY TO HAUL SAND FOR TOPDRESSING AND FOR CLEAN UP OPERATIONS ABOUT THE COURSE AND TO HAUL CHIPS FROM THE CHIPPER TO THE COMPOST PILE.

AT LEAST ONE OR TWO MORE POWER BLOWERS (SMALL) SHOULD BE ON HAND FOR GREENS CLEANUP AFTER STORMS.

FAIRWAY SWEEPER TO PICK UP LEAVES AFTER POWER BLOWER HAS WINDROWED THEM AND WHICH CAN HAUL LEAVES TO COMPOST HEAP.

AT LEAST ONE MORE GREENS AERIFIER IF AERIFICATION IS TO BE CARRIED OUT BY THE COURSE CREW. FOR COST EFFECTIVENESS WE WOULD RECOMMEND THE USE OF A COMMERCIAL AERIFYING SERVICE LOCATED IN PORTLAND AND THUS SAVE QUITE AN INVESTMENT IN EQUIPMENT.

NEED A LARGER TOPDRESSING MACHINE, ONE THAT CAN HAUL AT LEAST ONE YARD OF SAND PER LOAD. MUST HAVE FLOTATION TIRES.

SHOULD HAVE ANOTHER FAIRWAY AERIFIER MACHINE TO SPEED UP THIS SLOW JOB.

FACILITIES TO STORE CHEMICALS IN A FREEZE PROOF STORAGE AREA. MUST BE LOCKED AT ALL TIMES. (OSHA)

SUGGEST SAND TOPDRESSING BE DUMPED ON A PAVED AREA FOR ELIMINATION OF WASTE AND FOR KEEPING DIRT FROM BEING MIXED WITH TOPDRESSING.

IF GRASS IS IMPROVED ON TEES, AT LEAST ONE MORE TEE MOWER WILL BE NECESSARY. SHOULD HAVE AT LEAST TWO OR MORE GOOD UNITS IN OPERATION.

A REGULAR EQUIPMENT REPLACEMENT PROGRAM INSTITUTED. IT IS IMPERATIVE THAT ALL UNITS BE IN OPERATING CONDITION WHEN NEEDED.



INFORMATION SHEET

GC-46

PROPER COURSE MARKING SPEEDS PLAY, ADDS TO ENJOYMENT

Golf is the only sport played over an area that does not have standardized, definitive, and complete markings. Participants in baseball, football, tennis, soccer, basketball, jai alai, table tennis, et al, know the exact limitations for the field of action. Such is not always the case for golfers.

A baseball player knows exactly where he may hit safely because, from his marked and designated batter's box, he sees the four lines that extend to the fences and even up tall foul poles. Boundaries are definitive, whether in Yankee Stadium or a Little League park.

Tennis is played on plainly marked courts everywhere from Wimbledon to Wapakoneta, Ohio. Where can anyone play football, basketball, or soccer, according to the rules, without being sure of the markings needed for compliance?

Fact is, there could be no fair competitions. Can you picture some of the temperamental spoiled sports, both players and coaches, in action on fields of play where markings are not clearly defined?

Under the circumstances, it is a mystery why so many golf rounds are played over terrain that is not distinctly and unmistakably designated to help a golfer follow the rules and speed play. Golfers spend too much time wondering whether their ball is out of bounds, in a hazard, in ground under repair, where to drop a ball, etc.

Every golf course operator makes sure of two things before opening to play each morning: setting the tees and placing the cup on each green. In between, few bother to mark the problems that face every player that day.

Green superintendents, golf professionals, club officials, and all players should realize that a golf course is not ready for play-by-the-rules unless it is marked properly and consistently for daily play.

Efforts are being made in some areas to persuade clubs to take the pains to mark the playing areas for the enjoyment of players—and to speed up play by eliminating questions, disputes, and subsequent delays.

The committee or person in charge of play at each golf course is empowered to remedy this situation. According to the U.S.G.A. Rules of Golf, the "Committee" is the "committee in charge of competition, or, if the matter does not arise in competition, the committee in charge of the course."

Rule 33-2 specifies that the Committee shall define accurately:

- a. the course and out of bounds
- b. the margins of water hazards and lateral water hazards
- c. ground under repair
- d. obstructions and integral parts of the course.

True, it is much easier to paint lines on a basketball or tennis court, or to chalk a football or baseball field. But marking the expansive terrain that makes a golf course is a must for true golf play.

How many layouts depend on old farm fences, neighbor's stone walls, telephone poles, or trees and shrubbery lines to serve as OBs. Some clubs assume that where water is present, everyone should know it is a water hazard, even if not marked as such.

Who is responsible for marking a course? It is the joint responsibility of a club's tournament or greens committee, the club professional, and the course superintendent. It is imperative that each person involved has a working knowledge of the Rules of Golf.

Responsible officials must understand that complete markings are essential. For example:

OUT OF BOUNDS should define any area where play is prohibited, or eliminated. Exterior boundaries should be marked when golfers must be prevented from trespassing on adjoining private property. Along such a perimeter, it is advisable to use 4x4 white stakes, 30 inches high.

These stakes must be visible from one to the other and not obscured by shrubbery, trees, poles, fences, or high weeds. This boundary is determined by the inside edge of the stakes, or white lines, or fences, or other objects marking OB.

Contrary to the tenets of some locker room lawyers, OB markings are permitted on club property. OB is an area where play is prohibited--like the adjacent practice range, or on holes that run parallel and sometimes encourage "short cuts," or possibly present a risk to other players. No rule exists to prevent establishment of these "interior" OB markings.

WATER HAZARDS come in two categories. The regular water hazard crosses the line of play. The regular water hazard calls for two options only. A player either drops the ball behind the hazard, keeping the point where the ball crossed the margin of the hazard between himself and the hole, or goes back to replay the stroke. Penalty: one stroke. This hazard is marked with yellow stakes or yellow paint (preferably both).

The lateral water hazard has these two options, or the player may drop two club lengths from where the ball last crossed the marked margin, not nearer the hole. The player also has the option to go to the other side of the hazard, an equal distance from the hole, and drop two club lengths from the edge. Penalty: one stroke. This hazard is marked with red stakes or paint, and, obviously, should be marked on both sides, where necessary.

Proper, definitive markings are great time savers where hazards are concerned. Questionable procedure is minimized.

It should not be an insurmountable chore for a committee to determine how to mark a water hazard behind a green. If it is possible for a player to keep the point where the ball last crossed the margin between himself and the hole, it should be marked yellow. If not, make it red.

Use of 1x2 inch stakes, eight inches above ground, should be supplemented by spray paint between stakes. It's difficult for vandals to pick up the paint.

GROUND UNDER REPAIR is overlooked even more frequently than OB and water hazards. A little white paint for small areas does the job. In larger out-of-play or marginal areas, orange stakes and signs should suffice. These answer many questions on the spot and keep play moving.

BALL DROPS take little time to mark and they come in handy to provide relief, especially if there is an inequitable situation that needs to be rectified. At some water hazards, this can speed up play immeasurably.

Golfers who hark back to their favorite playgrounds invariably remember, with a sense of reverence, the ones that are well cared for, and marked distinctly for their playing pleasure.

Adapted from story in OHIO GOLFER MAGAZINE
by Nicholas Popa Sr., executive director,
Ohio and Columbus District Golf Assns.



SUGGESTED EQUIPMENT LIST
FOR MAINTENANCE OF 9 AND 18 HOLE GOLF COURSES

Prepared by the
Golf Course Superintendents Association of America

*Indicates absolute minimum of equipment needed for maintenance of courses.

TRACTORS & TRUCKS

9-Hole Course

- * 1 utility tractor
- * 1 golf course tractor
- * 1 pick-up truck
- 1 utility tractor with front-end loader
- * 2 utility turf trucks (3 wheel)
- * 1 trailer
- 1 "compact" tractor

18-Hole Course

- * 1 utility tractor
- * 2 golf course tractors
- * 1 golf course dump tractor
- * 1 pick-up truck
- * 1 utility tractor with front-end loader (back-hoe or trencher attachment desirable, but not necessary)
- * 2 or 3 utility turf trucks (3 wheel)
- 1 hydraulic wing lift mowing tractor
- 1 dump truck (1 to 3 ton capacity)
- 1 trailer

MOWING EQUIPMENT

9-Hole Course

- * 3 power greens mowers or 1 triplex
- * 2 power tee & apron mowers or 1 triplex
- * 1 3-unit riding reel mower
- * 1 24" or 30" rotary mower
- * 1 or 2 20" or 21" commercial type rotary mowers
- * 1 power vertical mower
- * 1 5-gang or 7-gang fairway mower
- * 1 5-gang or 7-gang rough mower
- * 1 72" or 80" Twin Blade PTO rotary-type mower with leaf mulcher attachment
- 2 hand mowers
- 1 power trap edger
- * 1 power grass edger
- 1 riding greens mower

18-Hole Course

- * 4 or 5 power greens mowers or 1 or 2 3-unit riding greens mower plus 2 or 3 power greens mowers
- * 2 or 3 power tee & apron mowers
- * 1 or 2 3-unit riding reel mowers
- * 1 or 2 24" or 30" rotary mowers
- * 2 or 3 20" or 21" commercial type rotary mowers
- * 1 or 2 power lawn mowers
- * 1 or 2 power vertical mowers
- * 1 or 2 7-gang or 9-gang fairway mowers
- * 1 5-gang or 7-gang rough mower
- * 1 72" or 80" Twin Blade PTO rotary-type mower with leaf mulcher attachment or
- 1 6' flail type mower with leaf mulcher or
- 1 5' sickle-bar attachment for tractor
- * 1 to 3 hand mowers
- 1 or 2 power grass edgers
- 1 or 2 power trimmer mowers
- Enough combs or brushes for greens mowers
- 1 or 2 trap edgers
- 1 power trap rake

MAINTENANCE EQUIPMENT-Hole Course

- 1 power sprayer with 150-300 gal. tank, 10-20 GPM pump, 150' high pressure hose, tree gun, multi-nozzle & spray boom attachment
- * 1 power sod cutter
- * 1 power blower
- * 1 power aerifier machine (green & tee)
- * 1 power thatch control machine
 - 1 soil shredder
 - 1 power portable centrifugal pump with suction hose
- * 1 power spiker
 - 1 power hedge trimmer
- * 1 power topdressing machine
 - 1 power topdressing mat
 - 1 8' fertilizer spreader
- * 1 36" fertilizer spreader
 - 1 proportioner
- * 1 tractor-drawn aerifying machine
- * 1 hand lawn roller
- * 1 leaf sweeper (hand or power)
 - 1 snow plow for tractor
- * 1 steel drag mat
- * 2 cyclone seeders
- * 1 power soil screen
- * 1 power chain saw
 - 1 portable soil analyzing kit
 - 1 water testing kit
- * 1 set of chains for tractor or truck
- * 1 3-point hitch rotary fertilizer spreader
 - 1 rotary tiller (garden type)
 - 1 trailer

18-Hole Course

- * 1 power sprayer with 200-300 gal. tank, 10-25 CPM pump, 150' high pressure hose, tree gun, multi-nozzle & spray boom attachment
- * 1 power sod cutter
- * 1 or 2 power blowers
- * 1 or 2 power aerifier machine (greens)
- * 1 power aerifier machine (tees)
- * 1 or 2 power thatch control machines
 - 1 soil shredder
 - 1 power portable centrifugal pump with suction hose
- * 1 rotary tiller (garden type)
- * 1 or 2 power spikers
 - 1 power sprayer with 50-100 gal. tank, 5-10 GPM pump, multi-nozzle & boom
- * 2 or 3 2-1/2 - 3 gal. pump-up sprayers
- * 1 or 2 power hedge trimmers
- * 1 power topdressing machine
- * 1 power topdressing mat
- * 1 8' or 10' fertilizer spreader or 1 tractor-drawn rotary fertilizer spreader
 - 1 or 2 36" spreaders
 - 1 or 2 proportioners
- * 1 tractor-drawn aerifying machine
- * 1 or 2 tractor-drawn trailers
- * 1 hand or power lawn roller
- * 1 or 2 power leaf sweepers
- * 1 snow plow for truck or tractor
- * 1 set of chains for truck or tractor
- * 2 steel dragmats
- * 2 clyclone seeders
- * 1 power soil screen
- * 1 power chain saw
- * 1 grader blade
- * 1 or 2 fairway sweeper, fairway vacuum, or fairway blower
- * 1 or 2 power blowers (greens & tees)
- * 1 power sand trap rake
 - 1 3-gang ballast roller
 - 1 power tree trimmer
 - 1 tractor-drawn fairway seeder
 - 1 portable soil analyzing kit
 - 1 water testing kit

GOLF COURSE EQUIPMENT & TOOLS9-Hole Course

- * 1 or 2 hole cutters
- * 18 hole cups
- * 1 or 2 cup extractors

18-Hole Course

- * 2 or 2 hole cutters
- * 36 hole cups
- * 2 cup extractors

GOLF COURSE EQUIPMENT & TOOLS (Cont'd)9-Hole Course

- * 1 or 2 cup setters
- * 18 poles & flags
- * 18 practice green cups
- * 18 practice green markers
- * 3 sets tee markers
- * 5 to 9 golf ball washers
- * 6 doz. tee towels
- * 5 to 9 waste receptacles
- * 9 tee benches
- * 1 divot repairer
- * 1 four inch plugger
- * 1 8" turf repairer
- * 1 soil sampling tool
- 1 bundle bamboo poles
- * 1 large wheelbarrow
- * 1 8' stepladder
- * 1 20' extension ladder
- * 1 measuring wheel
- 1 transit
- 3 mole traps
- 1 two inch plugger

18-Hole Course

- * 2 cup setters
- * 27 to 36 poles & flags
- * 9 to 18 practice green cups
- * 9 to 18 practice green markers
- * 3 sets tee markers
- * 6 to 18 golf ball washers
- * 6 to 12 doz. tee towels
- * 9 to 18 waste receptacles
- * 18 tee benches
- * 1 or 2 divot repairers
- * 1 or 2 four inch pluggers
- * 1 8" turf repairer
- * 1 soil sampling tool
- 1 bundle bamboo poles
- * 2 large wheelbarrows
- * 1 8' stepladder
- * 1 20' to 30' extension ladder
- * 1 measuring wheel
- * 3 mole traps
- * 1 or 2 two inch pluggers
- * 1 transit

SUPPLIES FOR THE GOLF COURSE

Seed or vegetative material for greens
 Seed or vegetative material for tees
 Seed of vegetative material for fairways
 Seed for rough

Fertilizer for greens
 Fertilizer for tees
 Fertilizer for fairways
 Lime
 Insecticides
 Fungicides

Herbicides
 Soil Sterilizer
 Humus
 Coarse Sand
 Topsoil
 Trap Sand

Top Dressing Material-
 18-yd. Inventory

ALL CHEMICALS IN DRY STORAGE AREA NOT SUBJECT TO FREEZING, PREFERABLY LOCKED (OSHA)

HAND TOOLS

Shovels, pointed
 Shovels, square
 Shovels, snow
 Scoops
 Stone fork
 Spading forks
 5-prong forks
 Post Hole digger
 Sod lifters
 Turf edgers
 Cultivators
 Spades
 Iron rakes
 Wood rakes
 Hay rakes

Pole pruner
 Pruning saws
 Lopping shears
 Pruning shears
 Grass shears
 Axes
 Bush hook
 Sickles
 Snaths, snath blades & snath stones
 Crow bars
 Sledge hammers
 Wedges
 Tampers
 Push brooms
 Bilge pump

HAND TOOLS (Cont'd)

Lawn rakes
 Picks
 Mattocks
 Grape hoes

Scales
 Scuffle Hoes
 Garden hoes
 Mortar hoes

SHOP TOOLS

- * 1 portable steam cleaner or electric high pressure water cleaner
- * 1 air compressor with 50' hose, spray paint gun, filter, regulator, tire gauge and blow gun
- * 1 alemite high pressure pump assembly
 - 1 mower reel grinder
 - 1 bed-knife grinder
- * 1 portable lapping machine with compound
- * 2 bench grinders
- * 1 1-1/2 T. chain hoist or mobile hydraulic floor crane
- * 1 1-1/2 T. mobile hydraulic jack
- * 1 3 T. hydraulic jack
- * 4 axle stands
- * 1 portable drum on stand for cleaning equipment
 - 1 spark plug cleaner & tester
- * 1 battery charger
- * 1 electric and 1 acetylene welding unit with shielded area or separate room for arc welding
- * 1 1/4" heavy duty electric drill
- * 1 1/2" heavy duty electric drill
 - 1 drill stand with press
 - 1 electric or air impact wrench with kit
- * 1 6-1/4" to 8" skill saw
- * 1 high speed drill set
- * 1 tap and die set
- * 2 or more work benches
- * 1 or 2 vises
- * Complete sets of plumbing tools including wrenches, threaders, cutters, reamers, taps, soldering tools, blow torch, etc.
- * Complete sets of carpentry tools including hammers, saws, chisels, screw drivers, levels, planes, bits, rulers, etc.
- * Complete sets of machinery tools including screw drivers, hack saws, pliers, calipers, cold chisels, bolt cutters, punches, files, monkey wrenches, ignition wrenches, etc.
- * Complete sets of socket, box-end, and open-end wrenches
- * Complete sets of masonry tools including trowels, hammers, markers, mixer, etc.
- * Complete sets of tools for engine repair including valve lifters, valve compressors, ring compressors, battery tools, pullers, etc.
- * Miscellaneous shop equipment supplies & tools such as oil cans, grease guns, gas cans, paint brushes, wire brushes, tire irons, funnels, etc.
 - 4 drawer units for storage of bolts, nuts, screws, nails, washers, parts, etc.
 - 1 shelving unit for paints, etc. Paints, etc. in fireproof storage. Also painting area to be separate, with ventilating fan. 1 bin unit for pipe fittings.
- * 1 file cabinet for parts books, catalogs, and manuals (4-drawer)

WATERING SYSTEM - TEES, GREENS & FAIRWAYS

(Acreage, environmental factors, soil types, etc. will vary these basic requirements.)

WATERING SYSTEM - TEES, GREENS & FAIRWAYS (Cont'd)9-Hole Course

Pipe Estimate - 6" - 1,000 ft.
 4" - 5,000 ft.
 3" - 3,000 ft.
 2" - 2,000 ft.
 1-1/2" - 1,000 ft.

1 or 2 pumps, capacity 500 GPM
 125# pressure

Sprinkler Equipment:

85 fairway valves
 6 fairway sprinklers
 45 tee & green sprinklers
 10 tee & green sprinklers
 5 hose sprinklers
 9 50' sections 1" hose
 2 drinking fountains

18-Hole Course

Pipe Estimate - 6" - 2,150 ft.
 4" - 11,300 ft.
 3" - 10,000 ft.
 2" - 10,000 ft.
 1-1/2" - 1,500 ft.

2 to 3 pumps, (including one small, one large) for total of 1,000, to 1,250 GPM
 125# pressure

Sprinkler Equipment:

185 fairway valves
 12-18 fairway sprinklers
 95 tee & green valves
 20-36 tee & green sprinklers
 12-18 hose sprinklers
 1,000 - 1,800 ft. 1" hose
 4 to 6 drinking fountains

The above information pertains to manually-operated irrigation systems; for specific information on semi-automatic or fully automatic irrigation systems, it is suggested that specialists in golf course irrigation systems be consulted.

MAINTENANCE BUILDINGS9-Hole Course

Equipment Storage Bldg. & Shop
 4,000 sq. ft.
 (Including office 200 sq. ft. & heated
 Locker & lavatory for Men 200 sq. ft.)
 Compost & Fertilizer Bldg.
 2,000 sq. ft.
 500 to 1,000 gallon gas tank and electric
 pump

18-Hole Course

Equipment Storage Bldg. & Shop
 6,000 sq. ft.
 (Including office 250 to 300 sq. ft. &
 heated Locker & lavatory for Men 300 sq. ft.)
 Compost & Fertilizer Bldg.
 3,000 sq. ft.
 1,000 to 2,000 gallon gas tank and electric
 pump
 SHOWER FACILITIES FOR CREW

OFFICE EQUIPMENT

1 office desk & chair
 3 chairs
 1 filing cabinet (4 drawer)
 1 book case
 1 air conditioner or window fan
 1 map of golf course (Topo)
 maps of irrigation system
 maps of drainage system
 1 telephone
 1 bulletin board
 1 radio (weather forecasts)
 1 typewriter
 1 adding machine
 1 microscope (compound)
 1 camera & accessory lenses

Hal Beighley: Landscape Architecture, and Irrigation



BEIGHLEY & ASSOCIATES INC.

IRRIGATION CONSULTING AND DESIGN

12840 N.W. CORNELL ROAD

PORTLAND, OREGON 97229

503-643-4796

April 28, 1988

Mr. David W. Powers
1981 S.W. Mapleleaf Road
Lake Oswego, Oregon 97034

Re: Glendoveer Golf Course - Irrigation Renovation
West 18 Holes

Dear Dave:

Our estimated costs for the renovation to the existing automatic irrigation system is based on your conceptual plan dated April 3, 1988, and Harry Yates' irrigation plans dated November 30, 1976. Harry's drawings indicate there are 260 sprinkler heads that cover the tees, greens and fairways on the West 18. If the project is approved to move ahead, field verification of all the heads will be required. At that time we will have a better idea how many of the existing heads can be reused and how many new heads will be required to completely cover the proposed course changes.

Estimated cost of irrigation construction

* 4" PVC Class 160 O-Ring mainline, 3,800 lin. ft.	\$ 26,900.00
* New field control wire/heads to field controllers	4,350.00
* 30 new valve-in-head rotary sprinkler heads	6,000.00
* Adjust to finish grade approximately 78 existing irrigation heads	10,140.00
* Relocate approximately 20 existing valve boxes and 50 irrigation heads	<u>12,600.00</u>
	\$ 60,070.00
Contingency	<u>6,000.00</u>
	\$ 66,070.00

These are only estimated costs to cover the proposed construction items. The unknowns can be the stumbling cost factors which I hope would be covered under the contingency line item.

Proposal - Glendoveer Golf Course

April 28, 1988

Page Two

We look forward to working with you as the project develops. If you have any questions, please do not hesitate to give me a call.

Sincerely,

BEIGHLEY & ASSOCIATES, INC.

A handwritten signature in cursive script, reading "Harold S. Beighley". The signature is written in dark ink and is positioned above the printed name.

Harold S. Beighley

HSB:kap

William L. Owen & Associates:
Tree and Landscape Consulting Services

WILLIAM L. OWEN and ASSOCIATES

Tree and Landscape Consulting Services

1331 S.W. BROADWAY, PORTLAND, OREGON 97201, 503/222-7007



May 5, 1988

Mr. Dave Powers
Golf Course Architect
1981 Maple Leaf Road
Lake Oswego, Oregon 97034

Dear Mr. Powers:

On April 27, 1988 as requested by you, I inspected the Glendoveer Golf Course with you and Howard Tremblay, who is my team associate in certain types of tree work, for the purpose of reviewing your plans for renovation and renewal of the golf course, which involves not only the removing of a substantial number of trees but also the clearing of at least one and one half acres of ground for new area for the course. Subsequent to our inspection I spent an additional four hours inspecting in detail the areas we had inspected earlier, using the map provided by you and the designations for areas, and numbers of trees, as adjusted in our inspection earlier that day. As a result of that inspection, I can make the following report and recommendations:

1. In the 38 separate tree removal areas and the three separate clearing areas of approximately one half acre each, there are some 290 trees which must be removed. These are mostly Fir trees, of varying sizes, a substantial number of them large (17 inches and greater in diameter). The remainder are approximately evenly divided between medium trees (11 to 16 inches in diameter) and smaller trees (10 inches or less in diameter). These trees must be removed by extremely skilled personnel, trained and experienced not only in the removal of trees of this kind, size and number, but also in arboriculture generally, because of the proximity of these trees to the very important trees which are to remain. This involves not only the crowns of remaining trees but the roots, as well. The job therefore will require skill, very competent consulting supervision, and the best equipment and logistics to complete the removal process successfully, with minimal (and no permanent) damage to the golf course.
2. The three approximate one-half acres to be cleared will require similar skills inasmuch since they involve sensitive and delicate areas on the course not only for expansion of tee areas but also for clearing for additional maintenance space, as explained by you.



INSPECTION, DIAGNOSIS AND EVALUATION OF TREES, SHRUBS AND RELATED PLANTINGS.
CONSULTATION WITH RESPECT TO PLANTING, TRANSPLANTING, PRESERVATION, MAINTENANCE AND
ARBOREAL PLANNING. COMPREHENSIVE LOSS OR DAMAGE REPORTS. DULY SANCTIONED APPRAISALS
FOR LEGAL OR CONTRACTUAL PURPOSES. LEGALLY ACCEPTABLE TESTIMONY IN COURT CASES.

Mr. David Powers
May 5, 1988
Page Two

3. All of the stumps must be ground out with professional stump grinding equipment, but to varying depths, depending upon proximity of removed trees to trees set to remain, because of the risk of damaging roots of desirable trees. Again, this is a most delicate and sensitive phase of the operation and must be done under careful supervision. In short, this is not a simple logging operation, but rather a cultural practice of selective removal for not only arboricultural but also aesthetic reasons for golf course improvement.
4. The logistics of the situation are such that it should be done in phases, carefully planned with you, to allow for getting the work completed in a timely manner with as little disruption as possible of golf play. With careful planning and supervision and proper phasing of the work, this can be accomplished. I recommend it be done in four separate phases to be worked out with you by geographic and strategic importance.
5. It is recommended that the contracting consultant in charge of the tree removal operation have the responsibility for disposal of any timber developed from this removal process. The timber sale should apply against costs so that the County gets a net figure for each phase of the operation. This is much more desirable than having the County or the golf course management personnel get into the log-selling business, which is highly undesirable and cumbersome. It will be much better and more logistically feasible, and save the County money, if the contracting consultant in charge of the operation and his team are allowed to approach all phases of the job in this way.
6. There will be an immense amount of cleaning up of debris and chipping of excess small wood in each phase of this removal process. The cost for men and equipment in this work can be substantial. This is probably not something the golf course maintenance personnel can do because the job would become overwhelming in a very short time once the tree removal begins. Therefore, it is further recommended that the contracting consultant and his team be responsible for the entire, four-phase operation, leaving the County at the conclusion of the fourth phase a cleaned, logged area in all situations, with the stumps ground as prescribed, and the total clean-up operation completed.

Mr. David Powers
May 5, 1988
Page Three

7. It is my opinion that this operation can be carried out with deliberate speed if done as I recommend herein, with the Consulting Arborist totally responsible for all phases of the operation, using his team of skilled arborists to accomplish the work. I have had substantial experience in this work, as you know, and would welcome the opportunity to undertake such a project. Moreover, from the plans shown to me, and your descriptions of your plans for changing of tees, greens, etc., on the course, I believe Glendoveer can be a much more interesting, challenging, and more beautiful golf course as a result of your work.

I appreciate very much the opportunity to be involved and hope to work further with you on this project. I trust the enclosed is sufficient for your needs at this time.

Thank you very much.

Very truly yours,



William L. Owen
American Society of Consulting Arborists
Registered No. 114

WLO:jmc

DATE SUBMITTED _____

(For Clerk's Use)

Meeting Date 6/30/88

Agenda No. R-10

JUN 13 1988

REQUEST FOR PLACEMENT ON THE AGENDA

Notice of Intent to Apply

Subject: Grant Request to the Oregon State Marine Board

Informal Only* X
(Date) _____

Formal Only _____
(Date) _____

DEPARTMENT Environmental Services

DIVISION Park Services

CONTACT Nancy Chase

TELEPHONE 248-5050

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Nancy Chase

BRIEF SUMMARY

The Park Services Division is requesting approval to submit a grant application to the Oregon State Marine Board. The grant request would be for \$500,000. If approved, the grant would be used to acquire 67 acres on the Columbia River to:

- design and install required wetland mitigation, and
- to cover the engineering and design costs for a six-lane boat ramp and associated parking and amenities.

ACTION REQUESTED:

/ INFORMATION ONLY /X PRELIMINARY APPROVAL / POLICY DIRECTION / APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA _____

IMPACT:

/X PERSONNEL

/X FISCAL/BUDGETARY

/ General Fund

Other _____

*original to
Nancy Chase
7/1/88*

BOARD OF
COUNTY COMMISSIONERS
1988 JUN 21 AM 11:27
MULTNOMAH COUNTY
OREGON

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: Paul Yarbrough/bkw

BUDGET/PERSONNEL Shannon Cordova 1 Sandra Herwig 4/57

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) John D. Bay

OTHER _____
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

3706V/1485p

APPENDIX A

DATE: June 8, 1988

TO: BOARD OF COUNTY COMMISSIONERS

DEPARTMENT AND CONTACT PERSON: Nancy Chase, Parks Services Division
 GRANTOR AGENCY: Oregon State Marine Board
 BEGINNING DATE OF GRANT: August 1, 1988
 PROJECT TITLE: Blue Lake Boaters' Facility
 PROJECT DESCRIPTION/GOALS:

The grant request is for \$500,000, of which approximately \$200,000 would be designated for the acquisition of 67 acres on the Columbia River; \$150,000 would be for wetland mitigation, and \$150,000 would be for design and engineering costs.

	Direct/Indirect
PROJECT ESTIMATED BUDGET	
FEDERAL SHARE:	\$ <u> / </u>
STATE SHARE:	\$ <u>500,000/ </u>
COUNTY SHARE:	\$ <u>10,000/ 20,160</u>
TOTAL:	\$ <u>510,000/ 20,160</u>

EXPLANATION OF LOCAL SHARE: (Explain indirect costs, hard-match, in-kind, etc.)

\$10,000 from the Park Development Program
 \$20,160 for administrative costs and project management (See attachment.)

SPECIFY REPORTING AND/OR BILLING REQUIREMENTS OF GRANTOR AND WHO REPORTS
 FINANCE _____ DEPARTMENT XX. IF DEPT. REPORTS, INDICATE REASON.

GRANT DURATION AND FUTURE RATIO: (Indicate amount of county match per year.)

One year

ADVANCE REQUESTED _____ YES _____ NO. IF NOT, INDICATE REASON.

RECEIPT OF FUNDS WILL BE DEPOSITED TO PO BOX _____ OR WIRED DIRECTLY _____.
 IF NOT, INDICATE REASON.

(Use appropriate County
classification with yearly
costs.)

TOTAL

EXPLAIN MATERIALS AND SERVICES AND CAPITAL EXPENDITURES WITH TOTAL DOLLAR
AMOUNTS

Property acquisition (Capital) \$200,000
Engineering Contract (professional services) \$150,000
Mitigation and design (pass-through) \$150,000

COMMENTS

GRANT MANAGER

Signature

Date

BUDGET DIVISION

Sharon Cordwell 6/14/88
Signature Date

FINANCE DIVISION

Jan Hylac 6/20/88
Signature Date

PERSONNEL DIVISION

Alma Huenhley 6/17/88
Signature Date

DEPARTMENT DIRECTOR

Paul Yarbrough/bhw 6/13/88
Signature Date

0935p/1486p

23. Cost Estimate Summary: Exhibit "C"

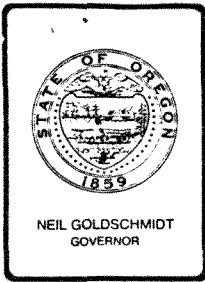
County Match:

- | | |
|---|---------------|
| 1. Administrative Overhead | |
| 086% for County Counsel, for ^{finance} acre , and purchasing | \$13,760 |
| for professional service contract only. | |
| 2. Advertising, secretarial, and printing cost for RFP | 800 |
| 3. Project Management (Engineering) | 3,200 |
| 4. Staff time for acquisition & mitigation projects | 2,400 |
| 5. \$10,000 supplement Engineering & design cost | <u>10,000</u> |
| | 30,160 |

Budget Note:

Items 2 and 5, above, will be actual expenditures coming out of the Parks Development fund (\$10,800). The remaining match allotments represent current staff time to be contributed to this grant.

Some



State Marine Board
ADMINISTRATIVE OFFICE

3000 MARKET ST. N.E., No. 505, SALEM, OREGON 97310-0650 PHONE 378-8587

June 20, 1988

Charles Ciecko
Parks Superintendent
Multnomah County
1620 SE 190th Ave.
Portland, OR 97233

Dear Charlie:

This is to affirm our previous conversation regarding administration overhead costs relating to Facility Grant Projects, specifically on the Blue Lake Boat Access Project.

The Marine Board has a policy not to accept any administration costs as part of its Grant Program Funds. These costs are generally either waived or are costs borne solely by the applicant.

On the Blue Lake Project no administration costs will be accepted as part of Marine Board funding.

Please consider this when preparing your Grant Application prior to consideration by the Board in July. If you have any further questions please contact me.

Sincerely,

Dave Obern
Boating Facilities Supervisor

DO:jes

DRAFT

June 28, 1988

JUL 6 1988

Robert Woodell, Executive Director
Port of Portland
PO Box 3529
Portland, OR 97208

Dear Mr. Woodell:

As you may know, Multnomah County and the State Marine Board are jointly pursuing acquisition of 67 acres near NE 223rd and Marine Drive for the development of a Columbia River boater access facility.

Residents of houseboat moorages located near the east end of the South Channel have raised concerns regarding additional recreational boats in the vicinity of their homes. Specifically, a major concern is the impact of wakes from large and/or multiple pleasure craft near their homes.

It has come to our attention that the Port of Portland moved one of the largest moorages to this location from near the airport in approximately 1985. Additionally, we are advised that the Port, in cooperation with the Corps of Engineers and the Marine Board, improved the South Channel for recreational boating purposes.

A recent inspection of the largest houseboat moorage (the Islands moorage) revealed that no breakwater structure had been included in the Port's design and that the moorage constricted boat movement in the area.

Due to the fact the Port is apparently involved with both moving the moorage and enhancing the channel for recreational boating, we are writing to request your assistance in resolving the conflict. One idea which has been suggested is a "boom-type" breakwater between the moorage and navigable channel.

Is this a realistic alternative? As the Port has helped created the situation, would you consider funding a solution? Do you have other remedies to suggest?

Any insights or recommendations would be greatly appreciated. Thank you in advance for your assistance.

Sincerely,

Caroline Miller, Commissioner
District 3

CC:cmk

1534p

June 28, 1988

Mr. Martin Frank, Manager
Planning, Wood Fiber Supply
James River Corp.
349 N.W. 7th Ave.
Camas, WA 98607

Dear Mr. Frank:

As you know, residents in the vicinity of the future chip storage/barge facility near NE 223rd and Marine Drive have been raising concerns regarding this development and asserting that their concerns were not addressed during the Land Use approval process.

Although, we are aware that the County has no direct jurisdiction over your proposed facility, we are, nonetheless, interested in assuring that residents are apprised of responses to concerns which they have raised.

Subsequently, we would appreciate you taking a few minutes to clarify James River Corp's response to the following:

1. Truck traffic - residents are anticipating a major increase in truck traffic on Marine Drive west of NE 223rd. Would you please explain the volume of truck traffic anticipated, and the preferred and interim routes to your site?

2. Hours of Operation - residents have voiced concerns about the hours of operation. As we understand it, your initial plan calls for a chip storage facility with a chipping plant as a possibility in the future. The concern about hours relates directly to noise. Would you please explain James River's operations plans and noise mitigation plans in the event the chipping plant is constructed?
3. Environmental Concerns - residents have voiced concerns regarding chipping debris, stumps, etc. entering the water and causing pollution. Please explain what steps will be taken to prevent this from occurring.

Residents have also raised concerns about blowing chips during winter, east winds. Would you please explain what methods will be utilized to prevent chips from blowing off the site?

We would like to thank you in advance, for your effort in preparing the response to these concerns. While it is likely that these issues have been discussed publicly, we believe that residents will be more likely to accept this development after they have received the responses in writing.

Again thank you.

Sincerely,

Caroline Miller
Commissioner, District 3

DRAFT

June 28, 1988

Mr. Paul Donheffner, Director
Oregon Marine Board
3000 Market St., N.E.
Salem, OR 97310

Dear Mr. Donheffner:

As you know, residents of various houseboat moorages have raised concerns regarding the potential impacts of a new boater access facility proposed for NE 223rd and Marine Drive.

Although we support the project and plan to eventually own and operate the facility, we are interested, as we know you are, in mitigating the impact of additional boats in the vicinity of the existing houseboat moorages.

We are advised that the Marine Board has the authority to implement speed zones and no wake zones in certain areas and that the Marine Board is the major funding source for marine enforcement on inland waterways.

After hearing concerns and viewing channel constrictions in the vicinity, we would like to voice our support for the mitigation measures which you outlined at a Marine Board Public Hearing which was held on May 23, 1988, at Reynolds High School.

Specifically, we support the implementation of a "no wake" or "5 mph" speed zone in the vicinity of the houseboat moorages located at the east end of the South Channel.

We also hope that you will give serious consideration to enhancing the funding for the Sheriff's River Patrol so that an additional boat and two officers can be stationed at or near the new facility to assist with law enforcement and emergency assistance.

Finally, we believe that additional houseboats in the South Channel area may lead to additional conflicts with recreational boaters whose numbers seem to be increasing exponentially. Perhaps a review of criteria for siting houseboat moorages would be appropriate. Planning to avoid conflict seems preferable to mediating conflict.

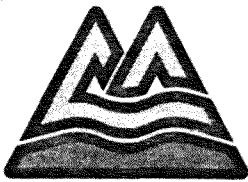
Thank you for considering these comments and especially for your ongoing assistance in planning and funding for the boater access facility.

Sincerely,

Caroline Miller
Commissioner, District 3

CC:cmk

1537p



MULTNOMAH COUNTY OREGON

67-69
5160

BOARD OF COUNTY COMMISSIONERS
ROOM 605, COUNTY COURTHOUSE
1021 S.W. FOURTH AVENUE
PORTLAND, OREGON 97204

GLADYS McCOY • Chair • 248-3308
PAULINE ANDERSON • District 1 • 248-5220
GRETCHEN KAFOURY • District 2 • 248-5219
CAROLINE MILLER • District 3 • 248-5217
POLLY CASTERLINE • District 4 • 248-5213
JANE McGARVIN • Clerk • 248-3277

June 30, 1988

Mr. Paul Yarborough, Director
Department of Environmental Services
2115 SE Morrison
Portland, OR

Dear Mr. Yarborough:

Be it remembered, that at a meeting of the Board of County Commissioners held June 30, 1988, the following action was taken:

Notice of Intent to Apply for Grant Request to)
the Oregon State Marine Board for \$500,000, to)
acquire 67 acres on the Columbia River to 1))
design and install required wetland mitigation,)
and 2) to cover the engineering and design costs)
for a six-lane boat ramp and associated parking)
and amenities R-10)

Commissioner Casterline moved approval of the Notice of Intent, duly seconded by Commissioner Miller.

Jim Seaberg, resident of the County and local businessman, testified in objection to the location of the proposed boat ramp because he feels it will have a big impact on houseboats. Area residents feel their concerns have not been considered in the planning process; are concerned about safety factors regarding additional river traffic in the already overcrowded area waterways on holidays and weekends; and are anxious about additional vehicle traffic on Marine Drive.

Commissioner Miller reported she and Charles Ciecko have been working on proposals for modification of the application which will address residents concerns.

Dean Hunter, 18989 NE Marine Drive #71, reviewed his credentials and reported that 75 families were moved under protest from 9435 NE Marine Drive to their present location by the City of Portland. Moorage rates were raised from \$90 per month to \$234 per month and will soon increase to \$350. He described conditions experienced by houseboat owners during the winter and summer at the

new location. He said attempts to participate in engineering designs for the location have been foiled because of technicalities. Residents are interested in prevention of accidents and destruction of property which they feel will increase should the ramp be built as proposed. He read a statement from a petition signed by 200 people who live, have lived, or moor boats in the area stating their concern about the lack of input from residents in the planning process; and included objections to proposals in the grant application. (Petition was not submitted to the Clerk) He recommended the grant application not be approved, and that residents be requested to assist in design planning before the project moves ahead.

Commissioner Casterline stated she feels the application for the grant can go forward, and at the same time residents can be included in planning details.

Mr. Hunter said he feels government staff have an advantage over citizens, and often do not work with residents. He again requested a halt to the process in order to allay fears of the residents. In response to Commissioner Anderson's question, he said the easiest way for boaters to get to the beach is through a very narrow chute close to pilings where the water is very swift, constricted, and dangerous. He requested the Board mandate that staff work with residents in order to build and design the facility to include safety factors and provide access to public beaches.

Sylvia McAfee, 18989 NE Marine Drive, Portland business owner, discussed the boat launch area, and said most of the beach in the area is located close to houseboats. She feels the water current, increased boat traffic, and the narrowness of the channel contribute to the inappropriateness of the location for the ramp. She described situations whereby she feels problems will arise on the river, and said there are many beaches available that need planning in order to provide access for boaters. She described vehicle traffic problems being incurred due to lack of ingress and egress to Marine Drive; and increased truck traffic which contributes to difficulties in getting emergency vehicles into the area. She requested more protection for residents, and that the Board determine costs before spending any grant monies.

Charles Ciecko, Parks Superintendent, described how figures for traffic capacity on Marine Drive were determined for the Blue Lake Master Plan; and stated the County Engineer has stated projected increases will not exceed the 900 vehicles per hour maximum design capacity. He then listed opportunities, since 1984, where citizen comment on the project was possible; and added there has been little public response. It has been a State Marine Board project until recently when the Parks Division became involved, however he

has not received any public comments regarding facility design. He has had discussions with Sheriff Fred Pearce and Sgt. Lee Wells, Sheriff's River Patrol, both of whom support the proposed plan for the boat ramp, however concerns about dangerous boating in the area were not discussed with either of them. Increased truck traffic is due to traffic for the chip storage facility; plans are underway to route trucks only briefly on Marine Drive, and once that is accomplished, trucks will not pass in front of the houseboat area. When the interchange from I-5 is completed, even this problem will be reduced. Hopefully coordination between the cities of Fairview and Troutdale, and Multnomah County will join to eliminate or severely reduce interstate truck traffic on Marine Drive. The plan is to designate Marine Drive as a Scenic Drive, but a rapid increase in the South Shore industrial area may prevent traffic reduction until Airport Way is completed. He reported he has prepared three letters for Board signature: 1) to the State Marine Board requesting a "No Wake" speed zone for the houseboat moorage, funding for two additional officers for the River Patrol, and a boat for law enforcement and emergency services for the area; 2) to Martin Franke, James River Corporation, regarding noise levels and truck traffic which requests a proposed truck route, and a proposed noise mitigation plan should the Chip plant be constructed; 3) to Robert Waddell, Port of Portland Executive Director, requesting the Port consider constructing a log boom in front of the houseboat moorage. In response to Commissioner Miller's question, he replied it is necessary to have the grant application to the State before July 15; and that if the County receives the grant, the Board will be requested to accept the money at a public meeting where citizens may testify.

Commissioner Casterline asked if the residents would have an opportunity to work with the State Marine Board in preparing the design and implementation of the project.

Mr. Ciecko said the Parks Division would be happy to consider any recommendations for design. He added there will be opportunity for public testimony before the Marine Board before the grant is approved.

Dave Overund, Boating Facilities Supervisor - State Marine Board, reported this project has been considered since 1975; and that it has been through many stages since that time. In the last two years the process has escalated and is now a reality. He indicated there would be public hearings for the public to voice concerns, and that the Board could request additional public hearings.

Upon request of Commissioner Miller for opponents to ask further questions, Commissioner McCoy suggested Mr. Hunter and Mr.

Overund get together to discuss the matter rather than add testimony today since the question is whether the Board wishes to approve the grant application or not.

Following discussion, Mr. Hunter was allowed to speak.

Mr. Hunter explained the public hearing held by the Marine Board was at his request which resulted in Mr. Overund's demand for a public hearing. He said he doesn't put a lot of trust in government processes, and feels citizens do not have the access to State officials they do with the County. He again requested the process be delayed by not applying for the grant.

At this time, the matter was considered, and it is unanimously


ORDERED that said Notice of Intent be approved.

Commissioner Casterline explained she supported the grant application because the State works on a six-year funding cycle, and another grant application would not be available for 6 years; and feels water traffic in the area will increase dramatically during that time. She urged the residents to work with both the State Marine Board, and the Parks Division to promote safety.

Commissioner Miller stated she will provide the three letters written by Mr. Ciecko to the Board for signature.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By 
Jane McGarvin
Clerk of the Board

jm
cc: Budget
Finance
Parks



MULTNOMAH COUNTY OREGON

69
JLW

BOARD OF COUNTY COMMISSIONERS
ROOM 605, COUNTY COURTHOUSE
1021 S.W. FOURTH AVENUE
PORTLAND, OREGON 97204

GLADYS McCOY • Chair • 248-3308
PAULINE ANDERSON • District 1 • 248-5220
GRETCHEN KAFOURY • District 2 • 248-5219
CAROLINE MILLER • District 3 • 248-5217
POLLY CASTERLINE • District 4 • 248-5213
JANE McGARVIN • Clerk • 248-3277

June 30, 1988

Mr. Paul Yarborough, Director
Department of Environmental Services
2115 SE Morrison
Portland, OR

Dear Mr. Yarborough:

Be it remembered, that at a meeting of the Board of County Commissioners held June 30, 1988, the following action was taken:

In the matter of ratification of a supplemental)
agreement with the City of Troutdale, for)
Multnomah County to perform certain maintenance)
functions on city streets for fiscal year)
1988-89 R-11)

Upon motion of Commissioner Casterline, duly seconded by Commissioner Kafoury, it is unanimously

ORDERED that said Intergovernmental Agreement be ratified.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By Jane McGarvin
Jane McGarvin
Clerk of the Board

jm
cc: Budget
Finance
Purchasing
Harriet Weber
Transportation

DATE SUBMITTED _____

(For Clerk's Use)
Meeting Date 6/30/88
Agenda No. R-11

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: _____

Informal Only* _____
(Date)

Formal Only X _____
(Date)

DEPARTMENT Environmental Services

DIVISION Transportation

CONTACT Bob Pearson

TELEPHONE 248-3838

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Bob Pearson

BRIEF SUMMARY

Supplemental Agreement with the City of Troutdale for Multnomah County to perform certain maintenance functions on city streets for fiscal year 1988-89.

ACTION REQUESTED:

// INFORMATION ONLY // PRELIMINARY APPROVAL // POLICY DIRECTION /X/ APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA _____

IMPACT:

PERSONNEL

/X/ FISCAL/BUDGETARY

// General Fund

Other Road \$42,227.00 Revenue

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: [Signature]

BUDGET/PERSONNEL [Signature] /

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) [Signature]

OTHER _____
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

3706V/4386V

BOARD OF
COUNTY COMMISSIONERS
1988 JUN 21 AM 11:25
MULTNOMAH COUNTY
OREGON

DATE SUBMITTED _____

(For Clerk's Use)

Meeting Date _____

Agenda No. _____

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: _____

Informal Only* _____
(Date)

Formal Only X _____
(Date)

DEPARTMENT Environmental Services

DIVISION Transportation

CONTACT Bob Pearson

TELEPHONE 248-3838

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Bob Pearson

BRIEF SUMMARY

Supplemental Agreement with the City of Troutdale for Multnomah County to perform certain maintenance functions on city streets for fiscal year 1988-89.

ACTION REQUESTED:

/ INFORMATION ONLY / PRELIMINARY APPROVAL / POLICY DIRECTION /X APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA _____

IMPACT:

PERSONNEL

/X FISCAL/BUDGETARY

/ General Fund

Other Road \$42,227.00 Revenue

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: [Signature]

BUDGET/PERSONNEL [Signature] 1

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) [Signature]

OTHER _____
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

3706V/4386V

SUPPLEMENT NO. 1
TO

Agreement dated July 1, 1987, the "Agreement" herein, between Multnomah County, a Home Rule Political Subdivision of the State of Oregon, hereinafter referred to as "County," and City of Troutdale, a municipal corporation, hereinafter referred to as "City."

The Agreement by its terms expire on June 30, 1988.

It is hereby agreed that the term thereof shall be and hereby is extended to and including June 30, 1989, and amended to include Exhibits A through G attached thereto, and that all other terms and conditions of the original agreement thereof shall remain in full force and effect during the extended term.

City of Troutdale

By

Mayor

~~By~~

City Recorder

Multnomah County, Oregon

Gladys McCoy, Chair

APPROVED AS TO FORM:

Laurence Kressel
County Counsel for
Multnomah County, Oregon

By

~~Deputy County Counsel~~

Exhibit A

SUMMARY OF ESTIMATED COSTS FOR TROUTDALE
FISCAL YEAR 88-89

Contract Asphalt Paving	\$21,125.00
Contract Asphalt Paving Preparation	718.00
Crack Sealing	6,686.00
Asphalt Grinder Patching	2,430.00
Chip Sealing	<u>11,268.00</u>
Total	\$42,227.00

Estimated cost of \$42,227 which includes additional for travel time, mobilization, and unforeseen additional work.

Exhibit B

TROUTDALE CONTRACT ASPHALT PAVING

<u>Street</u>	<u>From</u>	<u>To</u>	<u>Cost</u>
*Kendall Ct.	Cherry Park Rd.	Pt. 433' S. of Cherry Park Rd.	\$ 4,109
14th St.	SE 262nd Ave.	Pt. 738' W of 262nd	6,845
34th Cir.	Troutdale Rd.	Pt. 712' E. of Troutdale Rd.	<u>8,250</u>
	Total		\$19,204

Estimated cost \$21,125 due to inspection costs.

*Kendall Ct. may be delayed until Spring 1989 due to a proposed storm sewer project.

Exhibit C

TROUTDALE CONTRACT ASPHALT PAVING PREPARATION

<u>Street</u>	<u>From</u>	<u>To</u>	<u>Clean Up</u>	<u>Cost</u>
Kendall Ct.	Cherry Park Rd.	S. 433'	3 hrs manual work	\$138
			1 hr sweep	70
14th St.	SE 262nd Ave.	W. 738"	3 hrs manual work	138
			1 hr sweep	70
34th Cir.	Troutdale Rd.	E. 712'	3 hrs manual work	138
			1 hr sweep	<u>70</u>
	Total			\$624

Estimated cost \$718 for travel and unforeseen work.

Exhibit D

TROUTDALE CRACK SEALING

<u>Street</u>	<u>From</u>	<u>To</u>	<u>Material (Cubes)</u>	<u>Labor (Hours)</u>	<u>Cost (Dollars)</u>
Evans	Stark	Lewellen	1	2	333
Lewellen	Evans	Evans	1	1	183
Pelton Ave.	Evans	Sweetbriar	2	1	197
35th Cir	Pelton	Cul-de-sac	1	1	183
Evans	Sweetbriar	Stark	1	1	183
Helen Ct.	36th	Cul-de-sac	1/2	1/2	87
36th	Evans	Pelton	1	1 1/2	254
Corbeth Ln	Troutdale Rd.	100' S of 26th Cir	2	1 1/2	267
13th St.	Troutdale Rd	Kibling Ave.	1/2	1/2	87
Kibling Ave.	13th St.	12th St.	1 1/2	1	180
Chapman Ave.	Troutdale Rd.	Beavercreek Ln	1/2	1/2	87
SW McGinnis	SW 22nd St.	Cul-de-sac S of 26th	1	1/2	94
4th St.	Buxton	W. to City Shops	1/2	1/2	87
SE Sandy	3rd	Troutdale Rd	7	5	893
SW 22nd St.	Indian John Av	23rd St.	2	1 1/2	267
Sweetbriar Ln	Troutdale Rd	100' S of 40th St.	15	6	1,206
40th St.	Troutdale Rd.	Sweetbriar Ln	9	4	760
Stott Ave.	Sweetbriar Ln	40th St.	5	2 1/2	466
		Total			\$5,814

Estimated cost of \$6,686 which includes travel time and additional cracking.

Exhibit E

TROUTDALE ASPHALT GRINDER PATCHING

<u>Street</u>	<u>From</u>	<u>To</u>	<u>Material (Tons A.C.)</u>	<u>Labor (Hours)</u>	<u>Cost (Dollars)</u>
Pelton Ave.	Evans	Sweetbriar Ln	4	4	\$1,421
36th	Evans	Pelton	1	2	<u>788</u>
		Total			\$2,209

Estimated cost of \$2,430 which include travel time, mobilization, and additional hand work

4077V

Exhibit F

Troutdale 1/4 - 10 Chip Sealing

<u>Street</u>	<u>From</u>	<u>To</u>	<u>Cost</u>
40th Ave.	Troutdale Rd	Sweetbriarn Ln	\$2,521
Leonore Circle	40th Ave.	Cul-de-sac	538
Knarr Circle	40th Ave.	Cul-de-sac	385
Kibling Court	40th Ave.	Cul-de-sac	813
Dora Ct.	40th Ave.	Cul-de-sac	851
Sandy Circle	Stott Ave.	Cul-de-sac	975
Stott Circle	Stott Ave.	Cul-de-sac	573
Stott Court	Stott Ave.	Cul-de-sac	605
Celestia Circle	Stott Ave.	Cul-de-sac	365
Stott Ave.	Sweetbriar Ln.	40th Ave.	1,178
Douglas Ct.	Sweetbriar Ln	Cul-de-sac	587
Harlow Ct.	Sweetbriar Ln	Cul-de-sac	<u>853</u>
		Total	\$10,244

The estimated cost is \$11,268 due to travel, mobilization, and extra work around catch basins and manholes.

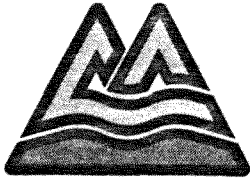
Exhibit G

CITY OF TROUTDALE

For emergency, and unforeseen work as required and agreed to by the City and the County.

Costs to be billed at current employees, equipment, material, and overhead charges.

4077V



MULTNOMAH COUNTY OREGON

69
J.160

BOARD OF COUNTY COMMISSIONERS
ROOM 605, COUNTY COURTHOUSE
1021 S.W. FOURTH AVENUE
PORTLAND, OREGON 97204

GLADYS McCOY • Chair • 248-3308
PAULINE ANDERSON • District 1 • 248-5220
GRETCHEN KAFOURY • District 2 • 248-5219
CAROLINE MILLER • District 3 • 248-5217
POLLY CASTERLINE • District 4 • 248-5213
JANE McGARVIN • Clerk • 248-3277

June 30, 1988

Mr. Paul Yarborough, Director
Department of Environmental Services
2115 SE Morrison
Portland, OR

Dear Mr. Yarborough:

Be it remembered, that at a meeting of the Board of County Commissioners held June 30, 1988, the following action was taken:

In the matter of ratification of a supplemental)
agreement with the City of Wood Village, for)
Multnomah County to perform certain maintenance)
functions on city streets for fiscal year)
1988-89 R-12)

Upon motion of Commissioner Casterline, duly seconded by Commissioner Kafoury, it is unanimously

ORDERED that said Intergovernmental Agreement be ratified.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By Jane McGarvin
Jane McGarvin
Clerk of the Board

jm
cc: Budget
Finance
Purchasing
Harriet Weber
Transportation

DATE SUBMITTED _____

(For Clerk's Use)

Meeting Date 6/30/88

Agenda No. R-12

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: _____

Informal Only* _____
(Date)

Formal Only X _____
(Date)

DEPARTMENT Environmental Services

DIVISION Transportation

CONTACT Bob Pearson

TELEPHONE 248-3838

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Bob Pearson

BRIEF SUMMARY

Supplemental Agreement with the City of Wood Village for Multnomah County to perform certain maintenance functions on city streets for fiscal year 88-89.

ACTION REQUESTED:

/ INFORMATION ONLY / PRELIMINARY APPROVAL / POLICY DIRECTION /X APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA _____

IMPACT:

PERSONNEL

/X FISCAL/BUDGETARY

/ General Fund

Other Road Revenue \$7,647.00

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: [Signature]

BUDGET/PERSONNEL Shawn Cordwell /

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) [Signature]

OTHER _____
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

3706V/4361V

BOARD OF
COUNTY COMMISSIONERS
1988 JUN 21 AM 11:2
MULTNOMAH COUNTY
OREGON

DATE SUBMITTED _____

(For Clerk's Use)

Meeting Date _____

Agenda No. _____

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: _____

Informal Only* _____
(Date)

Formal Only X _____
(Date)

DEPARTMENT Environmental Services

DIVISION Transportation

CONTACT Bob Pearson

TELEPHONE 248-3838

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Bob Pearson

BRIEF SUMMARY

Supplemental Agreement with the City of Wood Village for Multnomah County to perform certain maintenance functions on city streets for fiscal year 88-89.

ACTION REQUESTED:

/ INFORMATION ONLY / PRELIMINARY APPROVAL / POLICY DIRECTION /X APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA _____

IMPACT:

PERSONNEL

/X FISCAL/BUDGETARY

/ General Fund

Other Road Revenue \$7,647.00

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: [Signature]

BUDGET/PERSONNEL Shawn M. Cordwell

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) [Signature]

OTHER _____
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

3706V/4361V

SUPPLEMENT NO. 1
TO

Agreement dated July 1, 1987, the "Agreement" herein, between Multnomah County, a Home Rule Political Subdivision of the State of Oregon, hereinafter referred to as "County," and City of Wood Village, a municipal corporation, hereinafter referred to as "City."

The Agreement by its terms expire on June 30, 1988.

It is hereby agreed that the term thereof shall be and hereby is extended to and including June 30, 1989, and amended to include Exhibits A through G attached thereto, and that all other terms and conditions of the original agreement thereof shall remain in full force and effect during the extended term.

City of Wood Village


By


Mayor

Multnomah County, Oregon

Gladys McCoy, Chair

By


City Recorder

APPROVED AS TO FORM:

Laurence Kressel
County Counsel for
Multnomah County, Oregon

By

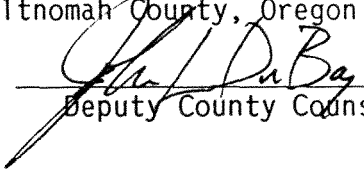

Deputy County Counsel

Exhibit A

SUMMARY OF ESTIMATED COST FOR WOOD VILLAGE
FISCAL YEAR 88-89

Crack Sealing	2,343
Grinder Patching	1,878
Skin Patching	522
Street Sweeping	<u>2,904</u>
Total	\$7,647

Estimated cost of \$7,647 which includes additional for travel time, mobilization, and unforeseen work.

Exhibit B

CRACK SEALING

<u>Street</u>	<u>From</u>	<u>To</u>	<u>Material (Cubes)</u>	<u>Labor (Hours)</u>	<u>Cost (Dollars)</u>
Oregon St.	239th Pl	242	1	1	173
Holladay St.	239th Pl	Shamrock Dr	1/2	1	167
Holladay St.	239th Pl	242nd	1	1	173
Maple Ave.	Elm St.	238th	1/2	1	167
Cedar Ln.	Maple Ave.	Maple Ave.	2	1	190
Holladay Ct.	Holladay St.	Cul-de-sac	1	1/2	93
Shamrock Dr.	236th	238th	1/2	1	167
238th Ave.	Holladay St.	Shamrock Dr	Seal Manhole		
Shannon St.	236th St.	End	1/2	1/2	87
Stanley St.	W. of 236th	E. of 237th	1/2	1/2	87
236th St.	Stanley St.	Arata Rd.	1/2	1/2	87
231st Ct.	Arata Rd.	Cul-de-sac	1/2	1/2	87
Birch Ave.	238th	Walnut			
Walnut	Arata	N'ly 814'	6	3	559
		Total			\$2,037

Estimated cost of \$2,343 includes travel time, and for additional crack sealing which may occur.

Exhibit C

ASPHALT GRINDER PATCHING

<u>Street</u>	<u>From</u>	<u>To</u>	<u>Material (Tons)</u>	<u>Labor (Hours)</u>	<u>Cost (Dollars)</u>
236th St.	Stanley	Arata	1	1 1/2	\$363
Maple Ave.	Elm St.	238th Ave.	4	3	771
Cedar Ln.	Maple Ave.	Maple Ave.	2	2	<u>499</u>
			Total		\$1,633

Estimated cost of \$1,878 which includes travel time, and unforeseen handwork.

4085V

Exhibit D

SKIN PATCHING

<u>Road</u>	<u>From</u>	<u>To</u>	
Shamrock Dr.	236th	238th	Settlements above 23602 @ Shamrock Ct. @ 237th
Holladay Ct.	Holladay	Cul-de-sac	Settlements in Cul-de-sac
		Total Material	2 Tons fine mix
		Labor	3 hours
		Total Cost	\$454.00

Estimated cost of \$522 which includes travel time and additional skin patching that may occur.

4085V

Exhibit E

WOOD VILLAGE STREET SWEEPING

Routine sweeping of Wood Village Streets

One Sweeping	\$ 505
No. of sweeping per year x	<u>5</u>
Total	\$2,525

Estimated cost of \$2,904 which includes additional for travel time, mobilization, and unforeseen work.

Exhibit F

CONTRACT PAVING

<u>Road</u>	<u>From</u>	<u>To</u>	<u>Length</u>	<u>Width</u>	<u>Sq. Yds</u>
Holladay St.	239th Pl	242nd	860'	38'	3,631
Maple Ave.	Elm	238th	1,528'	26'	4,414
Cedar Ln	Maple Av	Maple Av	1,370'	26'	3,958

Contract paving is deferred due to projected underground utility installation.

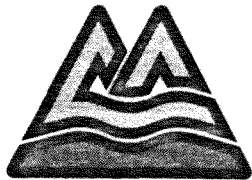
Exhibit G

CITY OF WOOD VILLAGE

For emergency, and unforeseen work as required and agreed to by the City and the County.

Costs to be billed at current employee, equipment, material, and overhead charges.

4085V



MULTNOMAH COUNTY OREGON

609
5/60

BOARD OF COUNTY COMMISSIONERS
ROOM 605, COUNTY COURTHOUSE
1021 S.W. FOURTH AVENUE
PORTLAND, OREGON 97204

GLADYS McCOY • Chair • 248-3308
PAULINE ANDERSON • District 1 • 248-5220
GRETCHEN KAFOURY • District 2 • 248-5219
CAROLINE MILLER • District 3 • 248-5217
POLLY CASTERLINE • District 4 • 248-5213
JANE McGARVIN • Clerk • 248-3277

June 30, 1988

Mr. Paul Yarborough, Director
Department of Environmental Services
2115 SE Morrison
Portland, OR

Dear Mr. Yarborough:

Be it remembered, that at a meeting of the Board of County Commissioners held June 30, 1988, the following action was taken:

In the matter of ratification of a supplemental)
agreement with the City of Fairview, for Mult-)
nomah County to perform certain maintenance)
functions on city streets for fiscal year)
1988-89 R-13)

Upon motion of Commissioner Casterline, duly seconded by Commissioner Kafoury, it is unanimously

ORDERED that said Intergovernmental Agreement be ratified.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By Jane McGarvin
Jane McGarvin
Clerk of the Board

jm
cc: Budget
Finance
Purchasing
Harriet Weber
Transportation

DATE SUBMITTED _____

(For Clerk's Use)
Meeting Date 6/30/88
Agenda No. R-13

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: _____

Informal Only* _____
(Date)

Formal Only X _____
(Date)

DEPARTMENT Environmental Services

DIVISION Transportation

CONTACT Bob Pearson

TELEPHONE 248-3838

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Bob Pearson

BRIEF SUMMARY

Supplemental Agreement with the City of Fairview for Multnomah County to perform certain maintenance functions on city streets for fiscal year 88-89.

ACTION REQUESTED:

/ INFORMATION ONLY / PRELIMINARY APPROVAL / POLICY DIRECTION /X/ APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA _____

IMPACT:

PERSONNEL

/X/ FISCAL/BUDGETARY

/ General Fund

Other Road Revenue \$20,285.00

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: [Signature]

BUDGET/PERSONNEL [Signature]

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) [Signature]

OTHER _____
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

3706V/4361V

1988 JUN 21 AM 11:30
MULTNOMAH COUNTY
BOARD OF
COUNTY COMMISSIONERS
OREGON

SUPPLEMENT NO. 1
TO

Agreement dated July 1, 1987, the "Agreement" herein, between Multnomah County, a Home Rule Political Subdivision of the State of Oregon, hereinafter referred to as "County," and City of Fairview, a municipal corporation, hereinafter referred to as "City."

The Agreement by its terms expire on June 30, 1988.

It is hereby agreed that the term thereof shall be and hereby is extended to and including June 30, 1989, and amended to include Exhibits A through G attached thereto, and that all other terms and conditions of the original agreement thereof shall remain in full force and effect during the extended term.

City of Fairview

Multnomah County, Oregon

By Ray Kanner
~~Mayor~~
Council Pres.

Gladys McCoy, Chair

By Reba Mitchell
City Recorder

APPROVED AS TO FORM:

Laurence Kressel
County Counsel for
Multnomah County, Oregon

By [Signature]
Deputy County Counsel

Exhibit A

ESTIMATED COST FOR CITY OF FAIRVIEW
Fiscal Year 88-89

Crack Sealing	\$ 1,205
Skin Patching	3,915
Street Sweeping	3,485
Chip Sealing	11,361
Mowing and Brushing	<u>319</u>
	\$20,285

Estimated cost of \$20,285 which includes additional for travel time, mobilization and unforeseen work.

Note: Shoulder scalping and reroack is not included in this years program. This maintenance task is not necessary this fiscal year. It will be scheduled in the following years maintenance program.

Exhibit B

City of Fairview, Crack Sealing

<u>Street</u>	<u>From</u>	<u>To</u>	<u>Material (Cubes)</u>	<u>Labor (Hours)</u>	<u>Cost (Dollars)</u>
Weidler Cir.	213th	213th	1/2	1/2	\$ 87
6th St.	Depot	Main	1	1/2	93
Depot St.	3rd	6th	1	1/2	93
4th St.	Harrison	Lincoln	1 1/2	1/2	99
3rd St.	Cedar	Main	1	1	183
Creekside Terr.	N'ly of Matney	S'ly of Matney	5	2	387
Matney St.	223rd	Creekside Terr	2	1	<u>106</u>
		Total			\$1,048

Estimated cost of \$1,205 which includes additional for travel time, mobilization and unforeseen crack sealing.

Exhibit C

City of Fairview, Skin Patching

<u>Street</u>	<u>From</u>	<u>To</u>	<u>Material</u> <u>(Tons AC)</u>	<u>Labor</u> <u>(Hours)</u>	<u>Cost</u>
6th St.	Depot	Halsey	60	8 (grader)	\$2,757
7th St.	Harrison	Lincoln	1 (fine mix)	2	310
5th St.	Main (S.E. Corner)		1/2 (fine mix)	1/2	83
4th St.	Lincoln (N.E. Corner)		2	2	332
3rd St.	Depot	Main	1 (fine mix)	1 1/2	<u>237</u>
			Total		\$3,404

Estimated cost of \$3,915 which includes additional for travel time, mobilization, and unforeseen skin patching.

Exhibit D

City of Fairview, Street Sweeping

Routine sweeping of Fairview Streets

Six hours for one sweeping	\$ 505
Sweeping six times a year	<u>x6</u>
Total	\$3,030

Estimated cost of \$3,485 which includes additional for travel time, mobilization, and unforeseen work.

4133V

Exhibit E

City of Fairview Chip Sealing

1/4" Chip seal

<u>Street</u>	<u>From</u>	<u>To</u>
Weidler Cir	213th	213th
213th Ave.	Hancock	Dead End
San Rafael St.	213th	Pt. 115' east
6th St.	Depot	Main

2 Step Seal (1/2-1/4, and 1/4-10)

7th St.	Lincoln	Harrison
3rd St.	Depot	Main
6th St.	Main	Cedar
6th St.	Cedar	Halsey

3 Step Seal (3/4-1/2, 1/2-1/4, and 1/4-10)

3rd St.	Harrison	Cedar
---------	----------	-------

Costs

Equipment	\$1,164
Labor	3,309
Material	<u>5,406</u>
	\$9,879

Estimated cost of \$11,361 includes travel, mobilization, and extra work around radiuses and manholes.

Exhibit F

City of Fairview Road Side Mowing and Brushing

Road side mowing and brushing of various roads	8.0 hrs =	\$277
--	-----------	-------

Estimated cost of \$319 which includes travel time, mobilization, and unforeseen work.

Exhibit G

City of Fairview

For emergency, and unforeseen work as required and agreeded to by the City and the County.

Cost to be billed at current employee, equipment, material, and overhead charges.



MULTNOMAH COUNTY OREGON

69
5,160

BOARD OF COUNTY COMMISSIONERS
ROOM 605, COUNTY COURTHOUSE
1021 S.W. FOURTH AVENUE
PORTLAND, OREGON 97204

GLADYS McCOY • Chair • 248-3308
PAULINE ANDERSON • District 1 • 248-5220
GRETCHEN KAFOURY • District 2 • 248-5219
CAROLINE MILLER • District 3 • 248-5217
POLLY CASTERLINE • District 4 • 248-5213
JANE McGARVIN • Clerk • 248-3277

June 30, 1988

Mr. Paul Yarborough, Director
Department of Environmental Services
2115 SE Morrison
Portland, OR

Dear Mr. Yarborough:

Be it remembered, that at a meeting of the Board of County Commissioners held June 30, 1988, the following action was taken:

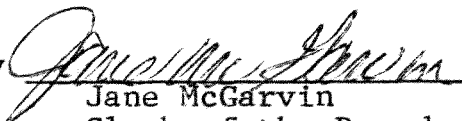
In the matter of ratification of an amendment to)
an agreement with Oregon State Highway Division)
covering engineering related services extending)
contract from July 1, 1988 to June 30, 1989) R-14

Upon motion of Commissioner Casterline, duly seconded by Commissioner Anderson, it is unanimously

ORDERED that said Intergovernmental Agreement be ratified.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By 
Jane McGarvin
Clerk of the Board

jm
cc: Budget
Finance
Purchasing
Harriet Weber
Transportation

DATE SUBMITTED _____

(For Clerk's Use)
Meeting Date 6/30/88
Agenda No. R-14

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: _____

Informal Only* _____
(Date)

Formal Only X _____
(Date)

DEPARTMENT Environmental Services

DIVISION Transportation

CONTACT Bob Pearson

TELEPHONE 248-3838

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Bob Pearson

BRIEF SUMMARY

Amendment to Agreement with Oregon State Highway Division covering engineering-related services extending the contract from July 1, 1988, to June 30, 1989. The Agreement provides for the Highway Division to furnish qualified personnel for engineering services the County is not staffed to handle.

ACTION REQUESTED:

/ INFORMATION ONLY / PRELIMINARY APPROVAL / POLICY DIRECTION /X APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA _____

IMPACT:

PERSONNEL

/X FISCAL/BUDGETARY

/ General Fund

Other Road - \$20,000

BOARD OF
COUNTY COMMISSIONERS
1988 JUN 21 AM 11:31
MULTNOMAH COUNTY
OREGON

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: [Signature]

BUDGET/PERSONNEL [Signature] /

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) [Signature]

OTHER _____
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

DATE SUBMITTED _____

(For Clerk's Use)

Meeting Date _____

Agenda No. _____

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: _____

Informal Only* _____
(Date)

Formal Only X _____
(Date)

DEPARTMENT Environmental Services

DIVISION Transportation

CONTACT Bob Pearson

TELEPHONE 248-3838

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Bob Pearson

BRIEF SUMMARY

Amendment to Agreement with Oregon State Highway Division covering engineering-related services extending the contract from July 1, 1988, to June 30, 1989. The Agreement provides for the Highway Division to furnish qualified personnel for engineering services the County is not staffed to handle.

ACTION REQUESTED:

/ / INFORMATION ONLY / / PRELIMINARY APPROVAL / / POLICY DIRECTION /X / APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA _____

IMPACT:

PERSONNEL

/X / FISCAL/BUDGETARY

/ / General Fund

Other Road - \$20,000

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: [Signature]

BUDGET/PERSONNEL [Signature]

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) [Signature]

OTHER _____
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

SUPPLEMENT NUMBER 5
to

Agreement dated October 13, 1983, between Multnomah County, a political subdivision of the State of Oregon, hereinafter referred to as "County," and the State of Oregon, acting by and through its Department of Transportation, Highway Division, hereinafter referred to as "State,"

Engineering Services Agreement (State No. 7707) covering Engineering-related services, including but not limited to design, inspection, field and laboratory testing, by qualified personnel on an as-needed basis for County projects, is due to expire on June 30, 1988.

IT IS HEREBY MUTUALLY AGREED by and between the present parties to the above-named Agreement that the term thereof shall be and hereby is extended to and including June 30, 1989, and that all terms and conditions thereof, as heretofore or herein supplemented and/or amended, shall remain in full force and effect during the extended term.

APPROVAL RECOMMENDED

By _____
Region Engineer

STATE OF OREGON, by and through
its Department of Transportation,
Highway Division

By _____
State Highway Engineer

Date _____

APPROVED AS TO FORM:

Laurence Kressel
County Counsel for
Multnomah County, Oregon

By  _____
Deputy County Counsel

MULTNOMAH COUNTY, by and through
its Board of County Commissioners

By _____
Gladys McCoy, Chair

Date _____



MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS
ROOM 605, COUNTY COURTHOUSE
1021 S.W. FOURTH AVENUE
PORTLAND, OREGON 97204

70
5/160

GLADYS McCOY • Chair • 248-3308
PAULINE ANDERSON • District 1 • 248-5220
GRETCHEN KAFOURY • District 2 • 248-5219
CAROLINE MILLER • District 3 • 248-5217
POLLY CASTERLINE • District 4 • 248-5213
JANE McGARVIN • Clerk • 248-3277

June 30, 1988

Mr. Paul Yarborough, Director
Department of Environmental Services
2115 SE Morrison
Portland, OR

Dear Mr. Yarborough:

Be it remembered, that at a meeting of the Board of County Commissioners held June 30, 1988, the following action was taken:

Budget Modification Nondepartmental #19 making an)
appropriation transfer in the amount of \$155,000)
from Capital Outlay to Materials and Services)
within the CIP Budget, to reflect actual expend-)
itures for county-wide space design, architec-)
tural and engineering fees, and advertising)
costs R-15)

Upon motion of Commissioner Casterline, duly seconded by Commissioner Miller, it is unanimously

ORDERED that said request be approved, and budget modifica-
tion be implemented.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By Jane McGarvin
Jane McGarvin
Clerk of the Board

jm
cc: Budget
Finance
Facilities & Property Management

MODIFICATION NO. NONO #19

(For Clerk's Use) Meeting Date 6/30/88
Agenda No. R-15

1. REQUEST FOR PLACEMENT ON THE AGENDA FOR _____

(Date)

DEPARTMENT Environmental Services

DIVISION Facilities & Property Management

CONTACT F. Wayne George

TELEPHONE 248-3322

*NAME(S) OF PERSON MAKING PRESENTATION TO BOARD F. Wayne George

SUGGESTED

AGENDA TITLE (to assist in preparing a description for the printed agenda)

CIP line item transfer

(Estimated Time Needed on the Agenda)

2. DESCRIPTION OF MODIFICATION (Explain the changes this Bud Mod makes. What budget does it increase? What do the changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)

[] PERSONNEL CHANGES ARE SHOWN IN DETAIL ON THE ATTACHED SHEET

Transfers \$155,000 from Capital outlay to materials and services within the CIP budget. This reflects actual expenditures for countywide space design, Architectural and Engineering fees, and advertising costs. This amount reflects accumulated materials and services costs for entire fiscal year for all capital projects.

To Budget
7/18/88

3. REVENUE IMPACT (Explain revenues being changed and the reason for the change)

4. CONTINGENCY STATUS (to be completed by Finance/Budget)

Contingency before this modification (as of _____)
(Specify Fund) _____ (Date)

\$ _____

After this modification

\$ _____

Originated By

Date

Department Director

Date

Finance/Budget

Date

Employee Relations

Date

Board Approval

Date

EXPENDITURE

GM []

ACCOUNTING PERIOD

BUDGET FY_

Document
Number

Action

Fund Agency

Organi-
zation A

Activity

Reporting Category

Object

Current
Amount

Revised
Amount

Change
Increase
(Decrease)

Sub-Total

Description

[illegible]

TOTAL EXPENDITURE CHANGE

TOTAL EXPENDITURE CHANGE

REVENUE
TRANSACTION RB []

GM []

ACCOUNTING PERIOD

BUDGET FY_

Document
Number

Action

Fund Agency

Organi-
zation A

Activity

Reporting Category

Source

**Current
Amount**

**Revised
Amount**

**Change
Increase
(Decrease)**

Sub-Total

Description

[illegible]

TOTAL REVENUE CHANGE

TOTAL REVENUE CHANGE

DATE SUBMITTED _____

(For Clerk's Use)

Meeting Date _____

Agenda No. _____

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: CIP Line Item Transfer

Informal Only* _____
(Date)

Formal Only _____
(Date)

DEPARTMENT Environmental Services DIVISION Facilities & Property Management

CONTACT F. Wayne George TELEPHONE 248-3322

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD F. Wayne George

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Transfers \$155,000 from Capital Outlay to materials and services within the CIP budget. This reflects actual expenditures for countywide space design, Architectural and Engineering fees, and advertising costs. This represents accumulated materials and services costs for the entire fiscal year for all capital projects.

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☐ APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA < 5 MIN

IMPACT:

PERSONNEL

☒ FISCAL/BUDGETARY

☐ - General Fund

Other _____

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: Paul Yarbrough / bkw

BUDGET / PERSONNEL Kathleen Jones 6/17/88

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) _____

OTHER F. Wayne George
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

6/30/88

RECEIVED FROM JANE MCGARVIN

CLERK, BOARD OF COUNTY COMMISSIONERS . MULTNOMAH COUNTY, OREGON

BUDGET

BUDGET MODIFICATION NonD #19 APPROVED.

R-15

MULTNOMAH COUNTY
OREGON
1988 JUL 20 AM 11:16
BOARD OF
COUNTY COMMISSIONERS



PLEASE SIGN & RETURN THIS RECEIPT TO COMMISSIONERS OFFICE



MULTNOMAH COUNTY OREGON

70
J/60

BOARD OF COUNTY COMMISSIONERS
ROOM 605, COUNTY COURTHOUSE
1021 S.W. FOURTH AVENUE
PORTLAND, OREGON 97204

GLADYS McCOY • Chair • 248-3308
PAULINE ANDERSON • District 1 • 248-5220
GRETCHEN KAFOURY • District 2 • 248-5219
CAROLINE MILLER • District 3 • 248-5217
POLLY CASTERLINE • District 4 • 248-5213
JANE McGARVIN • Clerk • 248-3277

June 30, 1988

Mr. Paul Yarborough, Director
Department of Environmental Services
2115 SE Morrison
Portland, OR

Dear Mr. Yarborough:

Be it remembered, that at a meeting of the Board of County Commissioners held June 30, 1988, the following action was taken:

Request of the Director of Environmental Services)
for approval of Budget Modification DES #18 mak-)
ing an appropriation transfer within the CIP)
Budget, to increase the Detention Center Intake)
Remodel project by \$34,000 and reducing the Jus-)
tice Center Materials & Services budget by)
\$34,000 R-16)

Commissioner Casterline moved, duly seconded by Commissioner Miller, that the above-entitled matter be approved.

Commissioner Anderson questioned whether this matter involves the Downtown Detention Center.

Commissioner Casterline explained there is more traffic in this area than planned, and remodeling needs to be done.

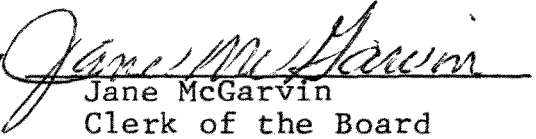
At this time, the motion was considered, and it is unanimously

-2-

ORDERED that said request be approved, and budget modification be implemented.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By 
Jane McGarvin
Clerk of the Board

jm
cc: Budget
Finance
Facilities & Property Management

BUDGET MODIFICATION NO. DES#18

(For Clerk's Use) Meeting Date 6/30/88
Agenda No. R-16

1. REQUEST FOR PLACEMENT ON THE AGENDA FOR _____ (Date) _____
DEPARTMENT Environmental Services DIVISION Facilities Management
CONTACT F. Wayne George TELEPHONE 248-3322
*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD F. Wayne George/Walter Heil

SUGGESTED
AGENDA TITLE (to assist in preparing a description for the printed agenda)

MCDC intake remodel project budget increase

(Estimated Time Needed on the Agenda)

2. DESCRIPTION OF MODIFICATION (Explain the changes this Bud Mod makes. What budget does it increase? What do the changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)
[] PERSONNEL CHANGES ARE SHOWN IN DETAIL ON THE ATTACHED SHEET

Transfers funds to complete Justice Center intake remodel.
Increases Detention Center intake remodel project CIP budget by \$34,000.
Reduces Justice Center materials and services budget by \$34,000.

To Budget
7/18/88

BOARD OF
COUNTY COMMISSIONERS
1988 JUN 21 AM 11:32
MULTNOMAH COUNTY
OREGON

3. REVENUE IMPACT (Explain revenues being changed and the reason for the change)

4. CONTINGENCY STATUS (to be completed by Finance/Budget)

(Specify Fund) Contingency before this modification (as of _____) \$ _____
(Date) _____
After this modification \$ _____

Originated By <u>F. Wayne George</u>	Date <u>6/15/88</u>	Department Director <u>Paul Yarbrough / bhw</u>	Date <u>6/15/88</u>
Finance/Budget <u>Shawn Meadows</u>	Date <u>6/16/88</u>	Employee Relations	Date
Board Approval <u>Barbara E. Jones</u>	Date <u>6/30/88</u>		

DATE SUBMITTED _____

(For Clerk's Use)

Meeting Date _____
Agenda No. _____

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: MCDC Intake Remodel Project Budget Increase

Informal Only* _____
(Date)

Formal Only _____
(Date)

DEPARTMENT Environmental Services DIVISION Facilities Management

CONTACT F. Wayne George TELEPHONE 248-3322

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD F. Wayne George/Walter Heil

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Transfers funds to complete Justice Center intake remodel.
Increases Detention Center Intake Remodel project CIP budget by \$34,000.
Reduces Justice Center materials and services budget by \$34,000.

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☒ APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA < 5 MIN

IMPACT:

PERSONNEL

☒ FISCAL/BUDGETARY

☐ - General Fund

Other _____

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: Paul Yarbrough / blw

BUDGET / PERSONNEL _____

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) _____

OTHER F. Wayne George
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

6-30-88

RECEIVED FROM JANE McGARVIN

CLERK, BOARD OF COUNTY COMMISSIONERS . MULTNOMAH COUNTY, OREGON

BUDGET

BUDGET MODIFICATION DES # 18 APPROVED.

R-16

MULTNOMAH COUNTY
OREGON
1988 JUL 20 AM 11:16
BOARD OF
COUNTY COMMISSIONERS

CR

PLEASE SIGN & RETURN THIS RECEIPT TO COMMISSIONERS OFFICE

DATE SUBMITTED _____

(For Clerk's Use)

Meeting Date

Agenda No.

6/30/88
R-17

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: Industrial Revenue BondInformal Only* _____
(Date)Formal Only 6/30/88
(Date)DEPARTMENT DES DIVISION PlanningCONTACT Bob Hall TELEPHONE x3047

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD _____

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

This is an industrial revenue bond application allowing a manufacturing firm to locate at a site consistent with the City of Portland's Comprehensive Plan and Economic Development policies. State statute requires the County to approve such requests.

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

88-112

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☒ APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA _____

IMPACT:

PERSONNEL

☐ FISCAL/BUDGETARY☐ General Fund

Other _____

mailed copy to Dannerhoe
Planning 7/19/88CLERK OF
COUNTY COMMISSIONERS
1988 JUN 23 AM 10:06
MULTNOMAH COUNTY
OREGON

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: Paul Yarbrough

BUDGET / PERSONNEL _____

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) _____

OTHER _____
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.



MULTNOMAH COUNTY OREGON

DIVISION OF PLANNING & DEVELOPMENT / 2115 S.E. MORRISON / PORTLAND, OREGON 97214

June 23, 1988

TO: Paul Yarborough, Director DES

FROM: Bob Hall, Acting Planning Director *BH*

REGARDING: Danner Shoe Manufacturing Company Industrial Development
Revenue Bond Application

Enclosed is the application for the Danner Shoe Revenue Bond and the verification of compliance with MCC 11.08.210(A) provided by the City of Portland. Also enclosed is a resolution which requires adoption by the Board.

BH:dk1/1153M

Enclosures



CITY OF

PORTLAND, OREGON

BUREAU OF PLANNING

Earl Blumenauer, Commissioner
Norman A. Abbott, AICP, Director
Room 1002, 1120 S.W. Fifth Avenue
Portland, Oregon 97204-1966
(503) 796-7700

Housing

Code Administration

Land Use Permits

Land Use Planning

Urban Design

June 22, 1988

TO: Bob Hall, Acting Multnomah County Planning Director

FROM: Norman A. Abbott, AICP, Planning Director *NA*

SUBJECT: Zoning Verification for Danner Shoe Mfg. Site

The purpose of this memo is to verify the zoning and comprehensive plan designation of the future Danner Shoe Mfg. Site and establish whether the use is permitted at this location. The site is located on the south side of N.E. Airport Way between N. E. 122nd and 138th Avenues and is zoned and designated GI-2Nsr, General Industrial with the Noise Impact and Site Review Overlay zones. The proposed use, a shoe manufacturing facility with its related warehouses and office space is a permitted use in the General Industrial zone.

The Portland International Airport Noise Impact Overlay zone does not appear to have any relevant impact on this proposed use since it exempts sound insulation requirements for buildings related to warehousing and distribution.

The Site Review Overlay zone requires site development review prior to the issuance of a building permit for a proposed development. Since this site is within the Columbia South Shore Plan District, a pre-application conference will be required prior to submitting a site review application.

Therefore, the proposed new facility is consistent with the Portland Comprehensive Plan, Zoning Map and the Economic Development Policies which have been adopted for the Columbia South Shore Plan District.

RC # 1disk

BEFORE THE BOARD OF COUNTY COMMISSIONERS

FOR THE COUNTY OF MULTNOMAH

In the Matter of)
)
ISSUANCE OF INDUSTRIAL)
DEVELOPMENT REVENUE BONDS)
BY THE STATE OF OREGON TO)
DANNER SHOE MANUFACTURING CO.)

R E S O L U T I O N

WHEREAS, the Multnomah County Board of Commissioners finds that the development of a 35,000 square foot warehouse and office by Danner Shoe Manufacturing Company would foster the economic growth and legislative policy as set forth in ORS 280.310, and

WHEREAS, the City of Portland has found that the project is in compliance with the City of Portland Comprehensive Plan acknowledged by the Land Conservation and Development Commission pursuant to ORS Chapter 197, and

WHEREAS, the Board finds that the project complies with the provisions of Chapter 11.08 of the Multnomah County Code, and

WHEREAS, ORS 280.330 requires, before the issuance of revenue bonds by the State of Oregon, that the governing body of the County endorse the project, and

WHEREAS, the Board finds that the completion of a warehouse and office facility in the Columbia South Shore area of Multnomah County would be in the best interests of the citizens of Multnomah County,

THEREFORE, IT IS HEREBY RESOLVED:

1. That Multnomah County requests the Economic Development Commission and the State of Oregon to assist in the financing of the Danner Shoe Manufacturing Company project within Multnomah County, through the issuance of revenue bonds secured by the improvements as provided by ORS 280.310 to ORS 280.397.

2. That the Chairperson of the Multnomah County Board of Commissioners be authorized to sign and act for the Board in any future action necessary by Multnomah County to promote the project.

BOARD OF COUNTY COMMISSIONERS
MULTNOMAH COUNTY, OREGON

Gladys McCoy, Chair

APPROVED AS TO FORM:
LAURENCE KRESSEL, County Counsel
for Multnomah County, Oregon

By _____
Assistant County Counsel

BH:dk/03080



MULTNOMAH COUNTY OREGON

DIVISION OF PLANNING AND DEVELOPMENT
2115 SE. MORRISON
PORTLAND, OREGON 97214
(503) 248-3591

DONALD E. CLARK
COUNTY EXECUTIVE

EQUAL EMPLOYMENT OPPORTUNITY AGREEMENT

The applicant agrees that in consideration of the issuance of Oregon Economic Development Revenue Bonds or inclusion in the Oregon Economic Lagging Area Program the applicant will not unlawfully discriminate against any employee or applicant for employment because of sex, age, race, creed, color, national origin, physical or mental handicap, or previous employment status with respect to the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship.

The applicant will send to each labor union or representative of workers with whom applicant has a bargaining agreement or other contract or understanding, a notice advising the labor union or workers' representative of the applicant's commitment to the Multnomah County Equal Employment Opportunity Agreement and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The applicant for Oregon Economic Development Revenue Bonds and/or the Oregon Economic Lagging Area Tax Credit Program shall submit Form MC-DES 1 to the Oregon Economic Development Commission and Multnomah County Department of Environmental Services, Division of Planning and Development at the time of filing of application for determination of Oregon Industrial Revenue Bond and/or Economic Lagging Area project eligibility.

The applicant for Oregon Industrial Revenue Bonds shall submit Form MC-DES 2 to the Oregon Economic Development Commission and Multnomah County Department of Environmental Services, Division of Planning and Development, at the 6-month anniversary of final expenditure of Oregon Industrial Revenue Bond sale proceeds.

The applicant for the Oregon Economic Lagging Area Tax Credit Program shall submit Form MC-DES 2 to the Oregon Economic Development Commission and Multnomah County Department of Environmental Services, Division of Planning and Development, at the end of each fiscal year for which Oregon Economic Lagging Area Tax Credits are claimed.

The applicant for Oregon Economic Development Revenue Bond Program and/or the Oregon Economic Lagging Area Tax Credit Program who generates ten or more new positions as a result of the utilization of the above mentioned program(s) will submit form MC-DES 3 to the Oregon Economic Development Commission and Multnomah County Division of Planning and Development at the time of filing of the first MC-DES 2 form.

Authorized Company Official



Signature of Applicant's Authorized Representative

Pres

Title

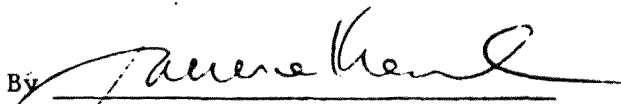
29 June 88

Date

APPROVED AS TO FORM:

JOHN B. LEAHY, County Counsel
for Multnomah County, Oregon

By


Laurence Kressel
Deputy County Counsel

RECEIVED
JUN 30 1988
COUNTY CLERK
MULTNOMAH COUNTY
OR



DANNER SHOE MFG. CO.
P.O. BOX 22204
PORTLAND, OR 97222-0111
(503) 653-2920
TELEX 151136
FAX (503) 653-6819

June 29, 1988

Board of County Commissioner
c/o Bob Hall
Multnomah County Planning Development
215 S.E. Morrison Street
Portland, Oregon 97214

Dear Mr. Hall:

Without availability of Oregon State Industrial Composite Revenue Bond Danner Shoe Manufacturing Company would not be able to build a new Manufacturing Plant in Multnomah County.

Sincerely,

A handwritten signature in dark ink, appearing to read "E. Merk", written over the word "Sincerely,".

Eric E. Merk
President
Danner Shoe Mfg. Co.

EM/svl

cc: Nancy Farr



MULTNOMAH COUNTY OREGON

70
J.T.60

BOARD OF COUNTY COMMISSIONERS
ROOM 605, COUNTY COURTHOUSE
1021 S.W. FOURTH AVENUE
PORTLAND, OREGON 97204

GLADYS McCOY • Chair • 248-3308
PAULINE ANDERSON • District 1 • 248-5220
GRETCHEN KAFOURY • District 2 • 248-5219
CAROLINE MILLER • District 3 • 248-5217
POLLY CASTERLINE • District 4 • 248-5213
JANE McGARVIN • Clerk • 248-3277

June 30, 1988

Mr. Paul Yarborough, Director
Department of Environmental Services
2115 SE Morrison
Portland, OR

Dear Mr. Yarborough:

Be it remembered, that at a meeting of the Board of County Commissioners held June 30, 1988, the following action was taken:

In the Matter of Issuance of Industrial Development)
Revenue Bonds by the State of Oregon to Danner Shoe) RESOLUTION
Manufacturing Co. R-17) #88-112

Commissioner Casterline explained this matter is the follow-up of the Economic Development decision made three weeks ago by the Board. She moved, duly seconded by Commissioner Kafoury, and it is unanimously

ORDERED that said Resolution be approved.

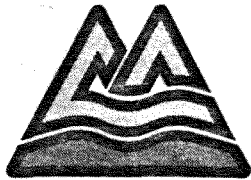
Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By

Jane McGarvin
Jane McGarvin
Clerk of the Board

jm
cc: Planning



MULTNOMAH COUNTY OREGON

70
5,160

BOARD OF COUNTY COMMISSIONERS
ROOM 605, COUNTY COURTHOUSE
1021 S.W. FOURTH AVENUE
PORTLAND, OREGON 97204

GLADYS McCOY • Chair • 248-3308
PAULINE ANDERSON • District 1 • 248-5220
GRETCHEN KAFOURY • District 2 • 248-5219
CAROLINE MILLER • District 3 • 248-5217
POLLY CASTERLINE • District 4 • 248-5213
JANE McGARVIN • Clerk • 248-3277

June 30, 1988

Ms. Linda Alexander, Director
Department of General Services
1120 SW Fifth
Portland, OR

Dear Ms. Alexander:

Be it remembered, that at a meeting of the Board of County Commissioners held June 30, 1988, the following action was taken:

Budget Modification Nondepartmental #18 making an)
appropriation transfer in the amount of \$61,635)
from General Fund Contingency to Transfer Account)
of the County School Fund, increasing the General)
Fund Transfer to the County School Fund R-18)

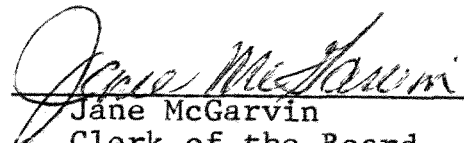
Upon motion of Commissioner Miller, duly seconded by
Commissioner Anderson, it is unanimously

ORDERED that said request be approved, and budget modifica-
tion be implemented.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By


Jane McGarvin
Clerk of the Board

jm
cc: Budget
Finance

BUDGET MODIFICATION NO. NON #18

(For Clerk's Use) Meeting Date 6/30/88
Agenda No. R-18

1. REQUEST FOR PLACEMENT ON THE AGENDA FOR 6/30/88
(Date)

DEPARTMENT General Services

DIVISION Budget

CONTACT Dave Warren

TELEPHONE _____

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD _____

SUGGESTED

AGENDA TITLE (to assist in preparing a description for the printed agenda)

Increase in General Fund transfer to the County School Fund.

(Estimated Time Needed on the Agenda)

2. DESCRIPTION OF MODIFICATION (Explain the changes this Bud Mod makes. What budget does it increase? What do the changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)

☐ PERSONNEL CHANGES ARE SHOWN IN DETAIL ON THE ATTACHED SHEET

The appropriation in the County School Fund for 1987-88 is \$61,635 less than required disbursements. Although actual revenue receipts in the County School Fund are adequate to cover required disbursements, appropriations cannot be increased due to provisions of Oregon Budget Law. Therefore, an increase in the transfer from the General Fund must be budgeted, (a movement of an appropriation from contingency to transfer) there will be no actual effect on the General Fund.

3. REVENUE IMPACT (Explain revenues being changed and the reason for the change)

BOARD OF
COUNTY COMMISSIONERS
1988 JUN 21 AM 11:35
MULTI-COUNTY
OREGON

To
Budget
7/18/88

4. CONTINGENCY STATUS (to be completed by Finance/Budget)

Contingency before this modification (as of _____)
(Specify Fund) (Date)

\$ _____

After this modification

\$ _____

Originated By

Date

David C. Warren

6/17/88

Finance/Budget

Date

Department Director

Date

Linda L. Alexander

6/17/88

Employee Relations

Date

Kathleen Pines

6/17/88

Board Approval

Date

Barbara E. Jones

6/30/88

6/30/88

RECEIVED FROM JANE MCGARVIN

CLERK, BOARD OF COUNTY COMMISSIONERS . MULTNOMAH COUNTY, OREGON

BUDGET

BUDGET MODIFICATION NOND #18 APPROVED.

R-18

MULTNOMAH COUNTY
OREGON
1988 JUL 20 AM 11:15
COUNTY COMMISSIONERS
OFFICE

CR

PLEASE SIGN & RETURN THIS RECEIPT TO COMMISSIONERS OFFICE

DATE SUBMITTED June 17, 1988

(For Clerk's Use)

Meeting Date 6/30/88
Agenda No. R-19

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: Certificates of Participation Resolution

Informal Only* _____
(Date)

Formal Only June 30, 1988
(Date)

DEPARTMENT DGS DIVISION Finance

CONTACT Dave Boyer TELEPHONE 3290

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD David Boyer

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Resolution authorizes Finance to execute required documents to finance the Gill Building Acquisition by issuing Certificates of Participation in the amount of \$4,225,000 and distribute the official statement.

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☒ RATIFICATION

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA 5 to 10 minutes

IMPACT:

PERSONNEL

☒ FISCAL/BUDGETARY

☐ General Fund

Other Principal and Interest Repayment to be budgeted in Capital Reserve Fund.

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: Jinda D. H. Hander

BUDGET / PERSONNEL Karen Jones 6/17/88

COUNTY COUNSEL (Ordinances, Resolution, Agreements, Contracts) Jay K

OTHER _____
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

BEFORE THE BOARD OF COUNTY COMMISSIONERS

MULTNOMAH COUNTY, OREGON

In the matter of approving of the)
issuance and negotiated sale of)
\$4,225,000 Certificates of Participation;)
approving and authorizing the Certificate)
Purchase Agreement; approving the Lease-)
Purchase and Escrow Agreement; approving)
and authorizing the execution of the)
Preliminary Official Statement and)
Official Statement; and designating the)
Authorized Officer.)

RESOLUTION

No. 88-_____

WHEREAS, the Board of County Commissioners of Multnomah County, Oregon (the "Board") finds it desirable for the County to issue Certificates of Participation to finance the acquisition and remodeling of the Gill Building for use as office facilities by Multnomah County's Department of Human Services. The County has authorized the Finance Manager to negotiate all documents reasonably required to issue Certificates of Participation; and

WHEREAS, the Finance Manager has negotiated documents for the issuance of Certificates of Participation and has received from Kidder, Peabody & Co. Incorporated (the "Underwriter") a Certificate Purchase Agreement for the purchase of Certificates of Participation evidencing proportionate interests in lease-purchase payments by Multnomah County, Oregon. The Certificates of Participation are to be issued in the principal amount of \$4,225,000 and shall be dated July 1, 1988 (the "Certificates"); and

WHEREAS, the Board does find and determine that it is reasonable and necessary to approve and authorize the execution of the financing documents and being advised by the Finance Manager that the documents are in final form and ready for approval and authorization:

THEREFORE, BE IT RESOLVED that:

1. The Board does approve of the lease-purchase financing of the acquisition and remodeling of the Gill Building (the "Facilities"), does approve of the Lease-Purchase and Escrow Agreement (the "Agreement"), and does designate the Finance Manager as the Authorized Officer to execute the Agreement for and on behalf of the County; and

2. The County does approve of the Certificate Purchase Agreement and the terms and conditions of the negotiated sale of the Certificates to the Underwriter and does authorize the Finance Manager of the County to execute the Certificate Purchase Agreement for and on behalf of the County and to deliver the Certificates to the Underwriter upon receipt of payment therefor.

3. The County does approve of the issuance of the Certificates in fully registered form, in denominations of Five Thousand Dollars (\$5,000) each or integral multiples thereof, to be dated July 1, 1988 and to be numbered sequentially beginning with R-1, and to mature serially on the fifteenth (15th) day of July of each year as follows:

<u>YEAR</u>	<u>AMOUNT</u>
1989	\$
1990	
1991	
1992	
1993	
1994	
1995	
1996	
1997	
1998	
1999	
2000	
2001	
2002	
2003	
2004	
2005	
2006	
2007	
2008	

The Certificates shall bear interest payable semi-annually on the 15th day of July and the 15th day of January of each year commencing January 15, 1989. Interest shall be calculated on the basis of a 30-day month, 360-day year and shall be payable by check or draft mailed to the Certificate Owners whose names appear on the registration books of the County maintained by the Paying Agent as of the close of business on the first (1st) day of the month next preceding any interest payment date.

The County may elect to redeem the Certificates maturing on and after July 15, 1998 in whole or in part on any interest payment date on or after July 15, 1997 by appropriating funds sufficient to prepay a like sum of Lease Payments. The amounts due upon the Certificates shall be prepaid by the Escrow Agent from Lease Payment prepayments. Accrued interest on the prepaid principal component shall be payable to the Certificate Owners as accrued interest on the Certificates. If Lease Payments are prepaid in part, such prepayments shall be applied to redeem Certificates at par value and in inverse order of maturity and by lot within a maturity.

Additionally, the Certificates are subject to redemption prior to maturity in the event of substantial damage or destruction to the Facilities, extraordinary redemption if surplus proceeds are available after completion of remodeling or in the Event of Taxability of interest on the Certificates or defeasance of the Certificates as provided in the Agreement.

In the event the County desires to redeem any or all of the Certificates, the County shall appropriate sufficient prepayment of lease payments to provide adequate funds for the redemption of the Certificates.

Notice of such redemption will be given by first class mail, postage prepaid, at least thirty (30) days but not more than sixty (60) days prior to the date fixed for redemption to the Owners of the Certificates to be redeemed at the addresses of such Owners as shown on the Certificate register.

4. The County may, but is not obligated to, take such action as is necessary to budget and appropriate expenditures from the County's General Fund or from any other available revenues, sufficient to pay lease payments for each fiscal year in the amount of the annual principal maturities and accrued interest on the Certificates; however, the County may not budget funds of any nature or from any source for the Lease Payments. In the event of appropriation of funds for lease payments, the County covenants to maintain such appropriation in full force and effect during that fiscal year and shall expend such appropriated funds only for lease payments. In the event the County determines not to appropriate funds sufficient for lease payments in any fiscal year, such failure shall constitute a default under the terms of the Agreement and the Escrow Agent may exercise such remedies as are provided in the Agreement.

5. The County covenants, for so long as any Certificates are outstanding, not to voluntarily terminate its use of or discontinue occupancy of the Facilities by reason of the substitution of similar or like facilities for the Gill Building facilities.

6. The Certificates shall be secured by a pledge of the County's leasehold interest in the Facilities, the moneys in the accounts created under the Agreement, except for the Rebate Account, and the covenant of the County to apply appropriated funds upon the lease payments from the General Fund of the County or from any other available revenues.

7. The County shall authorize the transfer and payment of the sum of \$271,000 from general funds of the County to the Construction and Acquisition Account as provided in the Agreement in payment of that portion of the cost of acquiring the Gill Building allocable to the space occupied by J.K. Gill Stationers.

8. The County does establish, with the Escrow Agent, the Multnomah County, Oregon 1988 Office Facilities Reserve Account. Upon the closing of the sale of the Certificates, the Escrow Agent shall receive from the County, for deposit to the Reserve Account, an amount not exceeding the maximum annual debt service of the Certificates or 10% of the proceeds of the Certificates, whichever is the lesser. Monies in the Reserve Account shall be held in trust as a reserve for the payment of Lease Payments pursuant to the Agreement, and shall be used and applied only as provided therein.

9. The County does designate and appoint The Oregon Bank as the Escrow Agent and Paying Agent and Registrar for the Certificates and does request the Paying Agent and Registrar to authenticate the Certificates as of the date of delivery to the purchasers thereof.

10. The County does approve of the Underwriter preparing and distributing a Preliminary Official Statement, does ratify the distribution thereof to prospective purchasers of the Certificates, and does authorize the preparation and distribution of the Official Statement. When the Authorized Officer has been advised that the final Official Statement does not contain any untrue statement of a material fact or omit to state any material fact necessary to make the statements contained in the Official Statement not misleading in light of the circumstances under which they are made, then the Authorized Officer may certify the accuracy of the Official Statement on behalf of the County.

11. The proceeds of the Certificates shall be used by the County and invested by the Escrow Agent in such manner that the Certificates will not become "arbitrage bonds" within the meaning of Section 148 of the Internal Revenue Code of 1986, as amended, (the "Code") and regulations issued thereunder. Nor shall the County permit the Facilities to be used in a manner causing the Certificates to be or to become "private activity bonds" within the meaning of Section 141 of the Code.

12. The County does authorize the Finance Manager of the County, as the Authorized Officer, to execute such other documents for and on behalf of the County as are necessary and proper to consummate the financing pursuant to the Agreement.

ADOPTED this 30th day of June, 1988.

BOARD OF COUNTY COMMISSIONERS
MULTNOMAH COUNTY, OREGON

By

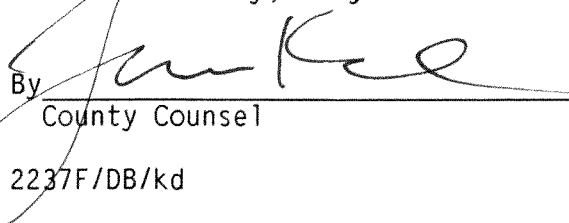

Gladys McCoy
Multnomah County Chair

(SEAL)

APPROVED AS TO FORM:

LAURENCE KRESSEL
County Counsel for
Multnomah County, Oregon

By


County Counsel

2237F/DB/kd



MULTNOMAH COUNTY OREGON

71
J160

BOARD OF COUNTY COMMISSIONERS
ROOM 605, COUNTY COURTHOUSE
1021 S.W. FOURTH AVENUE
PORTLAND, OREGON 97204

GLADYS McCOY • Chair • 248-3308
PAULINE ANDERSON • District 1 • 248-5220
GRETCHEN KAFOURY • District 2 • 248-5219
CAROLINE MILLER • District 3 • 248-5217
POLLY CASTERLINE • District 4 • 248-5213
JANE McGARVIN • Clerk • 248-3277

Thursday, June 30, 1988

Ms. Linda Alexander, Director
Department of General Services
1120 SW Fifth
Portland, OR

Dear Ms. Alexander:

Be it remembered, that at a meeting of the Board of County Commissioners held June 30, 1988, the following action was taken:

In the matter of approving of the issuance and)	
negotiated sale of \$4,225,000 Certificates of)	
Participation; approving and authorizing the)	
Certificate Purchase Agreement; approving the)	RESOLUTION
Lease-Purchase and Escrow Agreement; approving)	#88-113
and authorizing the execution of the Preliminary)	
Official Statement and Official Statement; and)	
designating the Authorized Officer (Gill)	
Building)	R-19)	

Commissioner Miller moved, duly seconded by Commissioner Anderson, that the above-entitled matter be approved.

Commissioner McCoy explained that the substitute Resolution contains actual dollar amounts.

Dave Boyer, Finance Director, concurred that the substitute Resolution now contains the actual numbers on page 2 of the Resolution.

At this time, the motion was considered, and it is unanimously

ORDERED that the above-entitled substitute Resolution be adopted.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By Barbara E. Jones
Barbara E. Jones
Asst. Clerk of the Board

bj
cc: Budget

Finance

Facilities Management



MULTNOMAH COUNTY OREGON

71
5160

BOARD OF COUNTY COMMISSIONERS
ROOM 605, COUNTY COURTHOUSE
1021 S.W. FOURTH AVENUE
PORTLAND, OREGON 97204

GLADYS McCOY • Chair • 248-3308
PAULINE ANDERSON • District 1 • 248-5220
GRETCHEN KAFOURY • District 2 • 248-5219
CAROLINE MILLER • District 3 • 248-5217
POLLY CASTERLINE • District 4 • 248-5213
JANE McGARVIN • Clerk • 248-3277

June 30, 1988

Ms. Linda Alexander, Director
Department of General Services
1120 SW Fifth
Portland, OR

Dear Ms. Alexander:

Be it remembered, that at a meeting of the Board of County Commissioners held June 30, 1988, the following action was taken:

Request of the Director of General Services for)
approval of Budget Modification DGS #22 making)
appropriation transfer in the amount of \$20,710)
from DP General Fund Contingency and \$61,204 from)
General Fund Contingency to ISD's budget to cover)
current fiscal year obligations, as a result of)
unanticipated expenditure of a certificate of)
participation payment and a larger than antici-)
pated workload R-20)

Upon motion of Commissioner Miller, duly seconded by
Commissioner Anderson, it is unanimously

ORDERED that said request be approved, and budget modifica-
tion be implemented.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By Jane McGarvin
Jane McGarvin
Clerk of the Board

jm

cc: Budget
Finance
Information Services Division

BUDGET MODIFICATION NO. DGS 22

(For Clerk's Use) Meeting Date 6/30/88
Agenda No. 18-20

1. REQUEST FOR PLACEMENT ON THE AGENDA FOR _____ (Date)

DEPARTMENT General Services

DIVISION ISD

CONTACT Jim Munz

TELEPHONE 248-3749

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD _____

SUGGESTED

AGENDA TITLE (to assist in preparing a description for the printed agenda)

Budget modification transferring \$20,710 from DP Fund Contingency and \$61,204 from General Fund Contingency to ISD's budget.

(Estimated Time Needed on the Agenda)

2. DESCRIPTION OF MODIFICATION (Explain the changes this Bud Mod makes. What budget does it increase? What do the changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)

☐ PERSONNEL CHANGES ARE SHOWN IN DETAIL ON THE ATTACHED SHEET

This budget modification will increase the appropriation in ISD's budget to cover current fiscal year obligations. The unanticipated expenditure of a certificate of participation payment and a larger than projected workload has resulted in an anticipated over expenditure in the DP Fund. In order to accommodate this over expenditure, it is necessary to transfer \$20,710 from the DP Contingency and \$61,204 from General Fund Contingency into ISD's budget. The only way under local Budget Law to increase the appropriation in the DP Fund is to transfer the appropriation from Contingency. This Bud Mod is a "paper transaction" and will have no fiscal impact on the General Fund since sufficient cash exists in the Data Processing Fund to cover the expenditure.

3. REVENUE IMPACT (Explain revenues being changed and the reason for the change)

To Budget
7/18/88

1988 JUN 21 AM 11:38
CLATSOP COUNTY
OREGON
CLERK OF COUNTY COMMISSIONERS

4. CONTINGENCY STATUS (to be completed by Finance/Budget)

Contingency before this modification (as of _____)

\$ _____

(Specify Fund)

(Date)

After this modification

\$ _____

Originated By

Date

Department Director

Date

Finance/Budget

Date

Employee Relations

Date

Board Approval

Date

6/30/88

RECEIVED FROM JANE MCGARVIN
CLERK, BOARD OF COUNTY COMMISSIONERS . MULTNOMAH COUNTY, OREGON

BUDGET

BUDGET MODIFICATION DGS #22 APPROVED.

R-20

MULTNOMAH COUNTY
OREGON
1988 JUL 20 AM 11:15
BOARD OF
COUNTY COMMISSIONERS



PLEASE SIGN & RETURN THIS RECEIPT TO COMMISSIONERS OFFICE



MULTNOMAH COUNTY OREGON

71
5.160

BOARD OF COUNTY COMMISSIONERS
ROOM 605, COUNTY COURTHOUSE
1021 S.W. FOURTH AVENUE
PORTLAND, OREGON 97204

GLADYS McCOY • Chair • 248-3308
PAULINE ANDERSON • District 1 • 248-5220
GRETCHEN KAFOURY • District 2 • 248-5219
CAROLINE MILLER • District 3 • 248-5217
POLLY CASTERLINE • District 4 • 248-5213
JANE MCGARVIN • Clerk • 248-3277

June 30, 1988

Ms. Linda Alexander, Director
Department of General Services
1120 SW Fifth
Portland, OR

Dear Ms. Alexander:

Be it remembered, that at a meeting of the Board of County Commissioners held June 30, 1988, the following action was taken:

In the matter of ratification of an agreement with)
the State of Oregon, Department of Revenue to)
conduct appraisals of industrial properties as)
authorized under ORS 306.125 and 306.126 R-21)

Upon motion of Commissioner Miller, duly seconded by
Commissioner Casterline, it is unanimously

ORDERED that said Intergovernmental Agreement be ratified.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By Jane McGarvin
Jane McGarvin
Clerk of the Board

jm
cc: Budget
Finance
Purchasing
Harriet Weber
Assessment & Taxation

DATE SUBMITTED _____

(For Clerk's Use)

Meeting Date 6/30/88
Agenda No. R-21

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: Appraisal Services for Industrial Accounts

Informal Only* _____
(Date)

Formal Only 6/30/88
(Date)

DEPARTMENT DGS DIVISION Assessment & Taxation

CONTACT Bob Ellis TELEPHONE 248-3367

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Bob Ellis

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Appraisal of industrial properties to be done by the Dept. of Revenue as authorized under ORS 306. 125 and 306. 126.

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☒ APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA 30 minutes

IMPACT:

PERSONNEL

☒ FISCAL/BUDGETARY

☐ - General Fund

Other _____

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: Luella D. Alexander

BUDGET / PERSONNEL Malinda J. Juby

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) Paul G. Kasher

OTHER _____
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

CONTRACT APPROVAL FORM

TYPE I

- ## TYPE II

- ☐ Professional Services over \$10,000 (RFP, Exemption)
☐ PCRB Contract
☐ Maintenance Agreement
☐ Licensing Agreement

Amendment to above, Number _____
(Original Contract Amount _____)

Description of Contract Appraisal services for principal Industrial Accounts.

Reviewed For ☐ MBE ☐ FBE Participation Contractor is ☐ MBE ☐ FBE

Purchase Order No. _____

Date _____

[illegible]

AGREEMENT

The Oregon Department of Revenue and Multnomah County, Oregon mutually agree as follows:

The amount shown in this agreement is the cost to the county for appraisal of industrial properties to be done by the Department of Revenue as authorized under ORS 306.125 and 306.126.

Industrial Appraisal

Properties to be appraised have been selected after consultation with the assessor. A list of those properties for the 1/1/89 assessment date is attached.

Appraisal costs are based on staff-days required to complete the work at a specified cost per staff-day. These costs are provided for budgeting purposes. The cost per staff-day includes the costs for all overhead, salaries and supplies. The billed costs cover appraisal time when required for litigation involving appeals by the property owner or assessor for the appraisal assessment year and five subsequent assessment years.

Payment shall be made within 30 days following each billing.

This appraisal service includes:

1. Appraisal of the real property improvements for the 1989 assessment year; and
2. Defense of the appraisal for the appraisal assessment year and five subsequent assessment years.

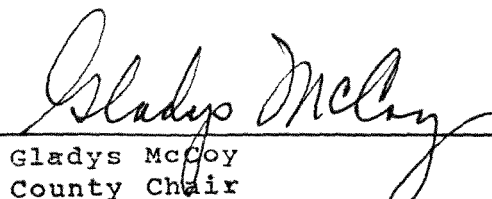
It is understood that confidential information gathered or received by the Department of Revenue in fulfillment of the terms of this agreement and delivered to the county assessor or any of the assessor's employees will be protected by the county assessor and his or her employees while in storage or use in the office of the county assessor as required by ORS 308.411 and ORS 308.413, and in the same manner as provided by OAR 150-308.290.

Industrial Properties	Total Staff-Days	Rate per Staff-Day	Total Cost	Cost to County
	80	\$500.	\$40,000.	\$20,000


It is understood and agreed that this agreement is subject to any law passed by the Legislative Assembly of Oregon affecting any provisions contained herein.

STATE OF OREGON, by and through its
DEPARTMENT OF REVENUE

By _____
Administrator
Assessment & Appraisal Div.
Date _____


Gladys McCoy
County Chair
Multnomah County
Date 6/30/88

APPROVED AS TO FORM:


Larry Kressel-County Counsel
Multnomah County
Date _____

WACKER SILTRONIC CORPORATION

R-96113-0010

G HEILEMAN BREWING COMPANY

(dba Blitz Weinhard)

R-18020-6310

R-18020-7340

R-18020-7380

R-18020-7460

R-18020-7540



June 6, 1988

M E M O R A N D U M

To: H. C. Miggins

From: G. G. Skiles *G. G. Skiles*

Ref: State of Oregon Appraisal Services Contract F/Y '87-'88

The contract in question is for appraisal services for principal Industrial Accounts. Oregon Statute 306.126 provides that the cost of contracted appraisal services of Industrial properties shall be borne one-half by the County and one-half by the Department of Revenue. This office has used this service several times in the past.

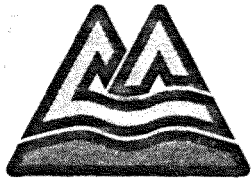
Wanda Wright and I began discussion with Rudy Bischof, Appraisal Supervisor for the Department of Revenue on about the first of the year. Negotiations were complete in late February or early March and Wanda gave a verbal 'go ahead' to the State. The State immediately started work on the appraisals of Blitz Weinhard Brewery and the Wacker Siltronic plant. A formal contract was received from the State by our office during April. However, several items specified by this contract were not acceptable to us and a series of contacts with the State were initiated until these problems were corrected. With the corrections agreed upon, the new contract was typed and given to Paul Mackey for approval and Paul gave his 'OK' last week.

It was planned that this contract would be signed during F/Y '87-'88 so the funds could be encumbered and carried forward into 1989. Additionally, we have budgeted for contract services with the 'State' for F/Y '88-'89.

Please call me at Ext. 2356 if you need clarification or additional information.

Gary Skiles

GGS:ml



MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS
ROOM 605, COUNTY COURTHOUSE
1021 S.W. FOURTH AVENUE
PORTLAND, OREGON 97204

GLADYS McCOY • Chair • 248-3308
PAULINE ANDERSON • District 1 • 248-5220
GRETCHEN KAFOURY • District 2 • 248-5219
CAROLINE MILLER • District 3 • 248-5217
POLLY CASTERLINE • District 4 • 248-5213
JANE MCGARVIN • Clerk • 248-3277

June 30, 1988

Ms. Linda Alexander, Director
Department of General Services
1120 SW Fifth
Portland, OR

Dear Ms. Alexander:

Be it remembered, that at a meeting of the Board of County Commissioners held June 30, 1988, the following action was taken:

Second Reading - An Ordinance relating to the)	ORDINANCE
Investment Advisory Board, and amending Ordinance)	NO. 582
No. 409	R-22)

Copies of the above-entitled Ordinance were available to all persons wishing a copy. Ordinance was read by title only.

A hearing was held; no one wished to testify.

Commissioner Miller explained this ordinance makes two changes to Ordinance 409 in which the language "County Executive" is changed to "County Chair", and the reporting time from "three months" to "semi-annually". She moved, duly seconded by Commissioner Casterline, it is unanimously

ORDERED that said Ordinance be adopted.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By Jane McGarvin
Jane McGarvin
Clerk of the Board

jm
cc: County Counsel
Finance

DATE SUBMITTED June 3, 1988

(For Clerk's Use)

Meeting Date 6/16/88

Agenda No. R-7

2nd Reading 6/30/88

R-22

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: Amend Ordinance #409

Informal Only*
(Date) _____

Formal Only June 23, 1988
(Date)

DEPARTMENT DGS DIVISION Finance

CONTACT Dave Boyer TELEPHONE 3290

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD David Boyer

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Amend Ordinance #409. Amendment has been approved by Investment Advisory Board and Finance Committee. Investment Advisory Board requested meetings be held semi-annually unless required.

Ord 582

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☒ RATIFICATION

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA 5 to 10 minutes

IMPACT:

PERSONNEL

☐ FISCAL/BUDGETARY (NONE)

☐ General Fund

Other _____

To Print Shop 4/11/88

BOARD OF
COUNTY COMMISSIONERS
1988 JUN 14 PM 4:29
MULTNOMAH COUNTY
OREGON

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: *Trudy D. Howard*

BUDGET / PERSONNEL *Malinda J. Tully*

COUNTY COUNSEL (Ordinances, Resolution, Agreements, Contracts) *John [Signature]*

OTHER _____

(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

ORDINANCE FACT SHEET

Title Investment Advisory Board Effective Date Upon Passage

Brief Statement of purpose of ordinance (include the rationale for adoption of ordinance, a description of persons benefited, and other alternatives explored).

Amend Ordinance #409. Amendment has been approved by Investment Advisory Board and Finance Committee.

What other local jurisdictions in the metropolitan area have enacted similar legislation?

What has been the experience in other areas with this type of legislation?

What authority is there for Multnomah County to adopt this legislation? (State statute, home rule charter). Are there constitutional problems?

ORS 294.135 (No)

Fiscal Impact Analysis

None.

(If space is inadequate, please use other side)

SIGNATURES:

Office of County Counsel

Department Head

Liaison Commissioner

BEFORE THE BOARD OF COMMISSIONERS

For the County of Multnomah

ORDINANCE NO. 582

An Ordinance relating to the Investment Advisory Board, and amending Ordinance No. 409. (Bracketed items deleted and bold items added.0

Multnomah County Ordains as follows:

Section 1. Amendment.

Section 2 of Ordinance No. 409 is amended to read:

The Board shall consist of 3 people appointed by the County [Executive] **Chair** with the approval of the Board of County Commissioners. Members shall serve three year terms and be eligible for reappointment.

Section 2. Amendment.

Section 3 of Ordinance No. 409 is amended to read:

The Committee shall meet [at least once every three months] **semi-annually**.

Section 3. Adoption.

This Ordinance, being necessary for the health, safety, and general welfare of the people of Multnomah County, shall take effect on the thirtieth (30th) day after its adoption, pursuant to Section 5.50 of the Charter of Multnomah County.

ADOPTED this 30th day of June, 1988, upon passage following its reading.

(SEAL)

BY Gladys McCoy
GLADYS MCCOY
Multnomah County Chair

APPROVED AS TO FORM:

LAURENCE KRESSEL
County Counsel for
Multnomah County, Oregon

By [Signature]
County Counsel

2153F/DB/kd

BEFORE THE BOARD OF COUNTY COMMISSIONERS

MULTNOMAH COUNTY, OREGON

Ordinance No. 409

An ordinance creating the Investment Advisory Board.

Multnomah County ordains as follows:

Section 1.

There is hereby established the Multnomah County Investment Advisory Board. The board shall review and advise on the County's Investment performance and existing investment plan.

Section 2.

The Board shall consist of 3 people appointed by the County Executive with the approval of the Board of Commissioners. Members shall serve three year terms and be eligible for reappointment.

Section 3.

The Committee shall meet at least once every three months.

Adopted this 5th day of January, 1984 being the date of its second reading before the Board of Commissioners of Multnomah County, Oregon.

BOARD OF COUNTY COMMISSIONERS
MULTNOMAH COUNTY, OREGON

(SEAL)

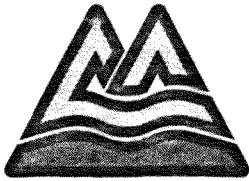
Arnold Biskar
Presiding Officer

Authenticated this 6th day of January 1983

APPROVED AS TO FORM:

JOHN B. LEAHY, COUNTY COUNSEL
FOR MULTNOMAH COUNTY, OREGON

Alan Bunker
County Executive



MULTNOMAH COUNTY OREGON

72
J.160

BOARD OF COUNTY COMMISSIONERS
ROOM 605, COUNTY COURTHOUSE
1021 S.W. FOURTH AVENUE
PORTLAND, OREGON 97204

GLADYS McCOY • Chair • 248-3308
PAULINE ANDERSON • District 1 • 248-5220
GRETCHEN KAFOURY • District 2 • 248-5219
CAROLINE MILLER • District 3 • 248-5217
POLLY CASTERLINE • District 4 • 248-5213
JANE McGARVIN • Clerk • 248-3277

June 30, 1988

Mr. Duane Zussy, Director
Department of Human Services
426 SW Stark
Portland, OR

Dear Mr. Zussy:

Be it remembered, that at a meeting of the Board of County Commissioners held June 30, 1988, the following action was taken:

In the matter of ratification of an agreement with)
the City of Portland Bureau of Computer Services)
to continue the computer production services for)
the Aging Services Division client tracking and)
billing system, through December 31, 1988 R-23)

Upon motion of Commissioner Anderson, duly seconded by
Commissioner Miller, it is unanimously

ORDERED that said Intergovernmental Agreement be ratified.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By Jane McGarvin
Jane McGarvin
Clerk of the Board

jm
cc: Budget
Finance
Purchasing
Harriet Weber
Aging Services

Meeting Date 6/30/88
Agenda No. R-23

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: FY 88-89 Bureau of Computer Services Contract

Informal Only* _____
(Date)

Formal Only _____
(Date)

DEPARTMENT Human Services DIVISION Aging Services

CONTACT Marie Eighmey TELEPHONE 248-3646

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Duane Zussy/Jim McConnell

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

This FY88-89 contract continues the computer production services for Aging Services Division client tracking and billing system on the City of Portland VAX computer through December 31, 1988. The \$15,188 pays for computer usage and support of ADMINS software and VAX hardware equipment; maintenance of two terminals and printer; and production of reports and their associated paper costs. Funding for this contract consists of federal Title III, state Oregon Project Independence, and City dollars. Aging Services and County ISD are working together to convert the systems, now run on City equipment, to a County system. Target date of conversion implementation is January 1, 1989.
(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☒ APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA _____

IMPACT:

PERSONNEL

☐ FISCAL/BUDGETARY

☐ General Fund

Other: _____

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: Duane Zussy (cc)

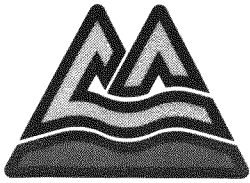
BUDGET / PERSONNEL David C. Sharron

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) P. E.

OTHER _____
(Purchasing, Facilities Management, etc.)

BOARD OF
COUNTY COMMISSIONERS
1988 JUN 21 AM 11:34
MULTNOMAH COUNTY
OREGON

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.



MULTNOMAH COUNTY OREGON

DEPARTMENT OF HUMAN SERVICES
AGING SERVICES DIVISION
ADMINISTRATIVE OFFICES
426 S.W. STARK, 5TH FLOOR
PORTLAND, OREGON 97204
(503) 248-3646

BOARD OF COUNTY COMMISSIONERS
GLADYS McCOY • CHAIR OF THE BOARD
PAULINE ANDERSON • DISTRICT 1 COMMISSIONER
GRETCHEN KAFOURY • DISTRICT 2 COMMISSIONER
CAROLINE MILLER • DISTRICT 3 COMMISSIONER
POLLY CASTERLINE • DISTRICT 4 COMMISSIONER

MEMORANDUM

TO: Gladys McCoy
County Chair

VIA: Duane Zussy, Director *Duane Zussy (sc)*
Department of Human Services

FROM: Jim McConnell, Director *Jim McConnell*
Aging Services Division

DATE: June 13, 1988

SUBJECT: City of Portland Bureau of Computer Services Contract,
Aging Services Division.

RECOMMENDATION: The Aging Services Division recommends County Board approval of the attached agreement with the City of Portland Bureau of Computer Services for the period of July 1, 1988, to December 31, 1988.

ANALYSIS: This contract is for a total amount of \$15,188 and will be funded by the following sources:

Federal Title IIIB	- \$ 3,431.
Federal Title IIIC-1	- 1,276.
Oregon Project Independence	- 1,566.
City of Portland	- 8,915.

This contract provides for operation of our Community Services client tracking/billing system on the City of Portland VAX computer. It provides online and batch processing, and equipment maintenance.

BACKGROUND: This contract is a renewal of services provided since September, 1983, prior to the Division's move from the City to the County.

We originally planned to convert the ADMINIS/VAX system to a NATURAL/ADABASE/IBM compatible system to be run on the County ISD computer starting FY87-88. System conversion was postponed, due to delays in filling an ASD Computer

Specialist position, ISD budget and staff limitations, and efforts required to support new accounting functions for our Public Guardian/Conservator program. We are proceeding with analysis of the system, preparatory to conversion, and plan to be operative on County equipment by January 1, 1989. The City of Portland has been supportive during our transition period, and has allowed contract modifications due to our delays and difficulties.



MULTNOMAH COUNTY OREGON

CONTRACT APPROVAL FORM

(See instructions on reverse side)

TYPE I

- ☐ Professional Services under \$10,000
☐ Revenue
☐ Grant Funding
☒ Intergovernmental Agreement

Amendment to above, Number _____
 (Original Contract Amount _____)

TYPE II

- ☐ Professional Services over \$10,000 (RFP, Exemption)
☐ PCRB Contract
☐ Maintenance Agreement
☐ Licensing Agreement

Amendment to above, Number _____
 (Original Contract Amount _____)

Contact Person MARIE EIGHMEY Phone 248-3646 Date June 10, 1988

Department Human Services Division Aging Services Bldg/Room 160-5th

Description of Contract This agreement covers computer usage and systems personnel support of the ADMINS system software and VAX hardware for Aging Services Division computer production through the City of Portland Bureau of Computer services and maintenance of terminals, printer, and telephone lines located in Aging Services Division.

RFP/BID # N/A Date of RFP/BID N/A Date of Exemption N/A

Reviewed For ☐ MBE ☐ FBE Participation

Contractor is ☐ MBE ☐ FBE

City of Portland
 Contractor Name Bureau of Computer Services
 Mailing Address 1120 S.W. 5th Ave. Room 319
Portland, OR 97204-1980
 Phone 796-5198
 Employer ID# or SS# 93-6002236

Effective Date July 1, 1988

Termination Date December 31, 1988

Total Amount of Agreement \$ 15,188

Payment Terms

- ☐ Lump Sum \$ _____
☒ Monthly \$ Upon receipt of monthly billings
☐ Other \$ from Bureau of Computer Services

☐ Requirements contract-requisition required

Purchase Order No. _____

Required Signatures:

Department Head _____ Date _____

Purchasing Director _____ Date _____
 (Type II Contracts Only)

County Counsel _____ Date _____

Budget Office _____ Date _____

County Executive/Sheriff _____ Date _____

TRANSACTION CODE		P O	AGENCY		PO DATE		m m d d y y		ACCOUNTING PERIOD		m m y y		BUDGET FY	y y		ACTION <input type="checkbox"/> Original Entry (E) <input type="checkbox"/> Adjustment (M)	
VENDOR CODE			VENDOR NAME										TOTAL AMOUNT		\$		
LINE NO.	CONTRACT NUMBER		FUND	AGENCY	ORGANIZATION	ACTIVITY	OBJECT	SUB OBJ	REPT CATEG	DESCRIPTION			AMOUNT			INC DE INC	
			156	010	1715	AS01	6530		1723	III B			\$ 3,431				
			156	010	1715	AS01	6530		1724	III C-1			\$ 1,276				
			156	010	1715	AS01	6530		1726	OPI			\$ 1,566				
			156	010	1715	AS01	6530		1728	CITY			\$ 8,915				

COPY

AGREEMENT

THIS AGREEMENT entered into by and between MULTNOMAH COUNTY, a home rule charter county of the State of Oregon (hereinafter "COUNTY"), and the BUREAU OF COMPUTER SERVICES of the CITY OF PORTLAND, a municipal corporation of the State of Oregon (hereinafter "CITY")

W I T N E S S E T H:

WHEREAS, the COUNTY requires certain computer services which the CITY is capable of providing; and

WHEREAS, the COUNTY and the CITY have determined that the provision by the City of computer services to the COUNTY under an intergovernmental agreement pursuant to ORS Chapter 190 would be mutually cost-effective and otherwise beneficial to the parties:

IN CONSIDERATION OF THE PROMISES, IT IS HEREBY AGREED between CITY and the COUNTY as follows:

1. Term

The term of this Agreement shall be from July 1, 1988, to and including December 31, 1988, unless earlier terminated under the provisions hereof.

2. Services and Charges

The CITY shall provide the following services:

- a. Computer usage and support of ADMINS software and VAX hardware.
- b. Terminal Maintenance of 2 terminals, located at Aging Services Division.
- c. Printer Maintenance of 1 printer, located at Aging Services Division.
- d. 3 terminal lines.
- e. Production of reports with appropriate charges to Aging Services for paper and other associated materials as needed.

3. Compensation

COUNTY agrees to pay CITY up to \$15,188 for performance of those services provided in Items 2a through 2e above.

COPY

4. Billing

The CITY shall bill the COUNTY monthly and the COUNTY shall make payment of the amount billed within thirty (30) days following receipt of the billing. The billing shall itemize charges by the categories shown in Item 2a through 2e above.

5. Miscellaneous COUNTY Obligations

The pick-up and delivery of source documents to and from CITY facilities shall be the responsibility of the COUNTY.

6. Miscellaneous CITY obligations

A. The CITY shall retain all information belonging to the COUNTY users in strictest confidence, and will neither use such information for purposes other than to fulfill COUNTY job requests nor disclose such information to anyone without explicit written permission of the COUNTY.

B. In the event any data is lost, stolen or destroyed while in the CITY'S custody, due to negligence by the CITY, the CITY shall either duplicate or recreate the data at costs borne by the CITY, or pay to the COUNTY the sums COUNTY incurs in order to recreate or duplicate the data.

C. In case of loss of or damage to COUNTY data due to events beyond the CITY'S control, the CITY will make the best effort to recreate the COUNTY data to its previous state.

7. Early Termination

The agreement may be terminated by either party upon thirty (30) days written notice to the other party.

8. Modification

This agreement may be modified by mutual consent of the parties. It is understood by the parties that any writing which modifies any provision or term of the Agreement shall not be effective until expressly adopted as a supplement to this agreement.

9. Entire Agreement

The agreement contains the entire agreement between the parties and supersedes all prior discussions, written communications or agreements.

**OFFICE OF FISCAL ADMINISTRATION
BUDGET DIVISION**

**INTER-AGENCY SERVICE/ CASH TRANSFER
AGREEMENT**

RECEIVER APPROPRIATION UNIT
AGING SERVICES DIVISION
(Area Agency on Aging)

AU No.

PROVIDER APPROPRIATION UNIT

Bureau of Computer Services

AU No.

550

DETAIL OF SERVICES REQUESTED:

FY 87-88
Approved
Budget

FY 88-89
Provider's
Preliminary
Estimate

FY 88-89
Final
Agreement

CONTINUING SYSTEMS

Systems & Programming

Hrs. Rate

Sys & Prog Manager
Sr Programmer Analyst
Programmer Analyst

Subtotal Systems & Programming

Computer Operations

IBM Usage
VAX Usage
Operations Support
Space Rental

Material and Services

ISD Services
Microfiche
IBM Terminals
DEC Terminals
Teleprocessing Lines
Miscellaneous

Subtotal Materials and Services

Materials and Services Overhead

Subtotal Computer Operations

SERVICES TOTAL

138
12,060

394
2,324

2,718
272
15,188

15,188

**CASH TRANSFERS / EQUIPMENT REQUESTS:
(BUDGET IN LINE ITEM 700)**

CASH TRANSFER TOTAL

Agreed to: AGING SERVICES DIVISION
Receiver A.U. (Area Agency on Agency)

Signature

Date June 13, 1988 Amount this page \$ 15,188

Grand Total \$ 15,188

Agreed to: Bureau of Computer Services
Provider A.U.

Signature

Date December 9, 1987 Amount this page \$ 15,188

Grand Total \$ 15,188

Page 1 of 1 BUD

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their duly appointed officers.

Dated this _____ day of _____, 1988.

CITY OF PORTLAND

COUNTY OF MULTNOMAH

By _____
MAYOR Date

By _____
GLADYS McCOY Date
Multnomah County Chair

By _____
CITY AUDITOR Date

By James H. McConnell 6-13-88
JIM McCONNELL, Director Date
Aging Services Division

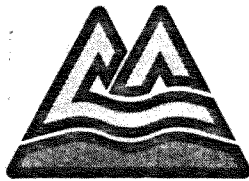
APPROVED AS TO FORM:

APPROVED AS TO FORM:

LAURENCE KRESSEL
MULTNOMAH COUNTY COUNSEL

By _____
CITY ATTORNEY Date

By _____
DEPUTY COUNTY COUNSEL Date



MULTNOMAH COUNTY OREGON

72
5,160

BOARD OF COUNTY COMMISSIONERS
ROOM 605, COUNTY COURTHOUSE
1021 S.W. FOURTH AVENUE
PORTLAND, OREGON 97204

GLADYS McCOY • Chair • 248-3308
PAULINE ANDERSON • District 1 • 248-5220
GRETCHEN KAFOURY • District 2 • 248-5219
CAROLINE MILLER • District 3 • 248-5217
POLLY CASTERLINE • District 4 • 248-5213
JANE MCGARVIN • Clerk • 248-3277

June 30, 1988

Mr. Duane Zussy, Director
Department of Human Services
426 SW Stark
Portland, OR

Dear Mr. Zussy:

Be it remembered, that at a meeting of the Board of County Commissioners held June 30, 1988, the following action was taken:

In the matter of ratification of an agreement with)
Medical Personnel Pool, Inc. to purchase certified)
nursing assistant services to provide 24 hour care)
for the medicaid eligible physically disabled who)
currently live in their own apartments at the 1200)
Building R-24)

Upon motion of Commissioner Anderson, duly seconded by
Commissioner Miller, it is unanimously

ORDERED that said Intergovernmental Agreement be ratified.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By Jane McGarvin
Jane McGarvin
Clerk of the Board

jm
cc: Budget
Finance
Purchasing
Harriet Weber
Aging Services

DATE SUBMITTED _____

(For Clerk's Use)

CLERK OF THE BOARD HAS A COMPLETE SET OF THIS DOCUMENT

Meeting Date 6/30/88
Agenda No. R-24

REQUEST FOR PLACEMENT ON THE AGENDA

FY 88-89 Medical Personnel

Subject: Pool, Inc. Contract

Informal Only* _____
(Date)

Formal Only _____
(Date)

DEPARTMENT Human Services DIVISION Aging Services

CONTACT Marie Eighmey TELEPHONE 248-3646

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Duane Zussy/Jim McConnell

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

This contract involves no County funds and no funds which pass through Aging Services Division (ASD). It buys certified nursing assistant services for six medicaid eligible physically disabled persons who live in their own apartments. Without these services, the clients would need to be placed in nursing homes.

ASD staff refer clients to this program, meet with the Contractor to identify needed services, perform site visits, and approve billings for services. The bills are sent to the State
(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

OVER PLEASE

ACTION REQUESTED:

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☒ APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA _____

IMPACT:

PERSONNEL

☐ FISCAL/BUDGETARY

☐ General Fund

Other _____

1988 JUN 21 AM 11:34
CLERK OF COUNTY COMMISSIONERS
MULTNOMAH COUNTY
OREGON

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: Duane Zussy (W)

BUDGET / PERSONNEL David C. Sharron

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) J. F. [Signature]

OTHER _____
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.



MULTNOMAH COUNTY OREGON

DEPARTMENT OF HUMAN SERVICES
AGING SERVICES DIVISION
ADMINISTRATIVE OFFICES
426 S.W. STARK, 5TH FLOOR
PORTLAND, OREGON 97204
(503) 248-3646

BOARD OF COUNTY COMMISSIONERS
GLADYS McCOY • CHAIR OF THE BOARD
PAULINE ANDERSON • DISTRICT 1 COMMISSIONER
GRETCHEN KAFOURY • DISTRICT 2 COMMISSIONER
CAROLINE MILLER • DISTRICT 3 COMMISSIONER
POLLY CASTERLINE • DISTRICT 4 COMMISSIONER

MEMORANDUM

TO: Gladys McCoy,
County Chair

VIA: Diane Zussy, Director *Diane Zussy (X)*
Department of Human Services

FROM: Jim McConnell, Director *Jm = 6*
Aging Services Division

DATE: June 13, 1988

SUBJECT: FY 88-89 MEDICAL PERSONNEL POOL, INC. CONTRACT

RECOMMENDATION: The Aging Services Division recommends County Board approval of the attached contract with Medical Personnel Pool, Inc. for the period of July 1, 1988 through June 30, 1989.

ANALYSIS: This contract involves no County funds and no funds which pass through Aging Services Division. The contract buys approximately 10,800 hours of certified nursing assistant services to provide 24-hour care for the six medicaid-eligible physically disabled who currently live in their own apartments at the 1200 SW 12th building. Aging Services Division (ASD) branch case managers refer clients for service and meet with the Contractor's nursing supervisor on a quarterly basis. ASD staff participate in site visits and approve billings from the Contractor. The bills are sent directly to the State and the State pays the Contractor directly.

BACKGROUND: This contract renews an existing agreement with the Contractor, who was selected from the RFP process in 1987. This is the first renewal of that process, which became effective July 1, 1987.

Without the services provided by this contract, these disabled would need to be placed in nursing facilities.

m/1825U/m

and the State pays the Contractor directly.



MULTNOMAH COUNTY OREGON

CONTRACT APPROVAL FORM

(See instructions on reverse side)

TYPE I

- ☐ Professional Services under \$10,000
☐ Revenue
☐ Grant Funding
☒ Intergovernmental Agreement

Amendment to above, Number _____
 (Original Contract Amount _____)

TYPE II

- ☐ Professional Services over \$10,000 (RFP, Exemption)
☐ PCRB Contract
☐ Maintenance Agreement
☐ Licensing Agreement

Amendment to above, Number _____
 (Original Contract Amount _____)

Contact Person Marie Eighmey (Sherry Willmschen) Phone 248-3646 Date June 13, 1988

Department Human Services Division Aging Services Bldg/Room 160/5th Floor

Description of Contract This contract purchases certified nursing assistant services to provide 24 hour care for the medicaid eligible physically disabled who currently live in their own apartments at the 1200 Building, Portland. Without such services, these disabled would need to be placed in nursing facilities

RFP/BID # 750701 Date of RFP/BID April 28, 1987 Date of Exemption _____

Reviewed For ☐ MBE ☐ FBE Participation Contractor is ☐ MBE ☐ FBE

Contractor Name Medical Personnel Pool, Inc.

Mailing Address 500 NE Multnomah Suite 100
Portland OR 97232

Phone 234-0968

Employer ID# or SS# 59-1112669

Effective Date July 1, 1988

Termination Date June 30, 1989

Total Amount of Agreement \$ -0- Aging Services

\$85,123.00 State Senior Services

Payment to Medical Personnel Pool, Inc. is made directly by the State Senior Services Division from Title XIX funds. No payment is made through or by Aging Services Division.

Payment Terms

- ☐ Lump Sum \$ _____
☒ Monthly \$ Fee for Services
☐ Other \$ _____

☐ Requirements contract-requisition required

Purchase Order No. _____

Required Signatures:

Department Head _____ Date _____

Purchasing Director _____ Date _____
 (Type II Contracts Only)

County Counsel _____ Date _____

Budget Office _____ Date _____

County Executive/Sheriff _____ Date _____

TRANSACTION CODE	P.O.	AGENCY	PO DATE	m m d d y y	ACCOUNTING PERIOD	m m y y	BUDGET FY	y y	ACTION		
VENDOR CODE		VENDOR NAME			TOTAL AMOUNT		\$		<input type="checkbox"/> Original Entry (E) <input type="checkbox"/> Adjustment (M)		
LINE NO.	CONTRACT NUMBER	FUND	AGENCY	ORGANIZATION	ACTIVITY	OBJECT	SUB OBJ	REPT CATEG	DESCRIPTION	AMOUNT	INC/DEC IND
		NOT	APPLICABLE							\$	
										\$	
										\$	
										\$	

CONTRACT FOR SERVICES

MULTNOMAH COUNTY
DEPARTMENT OF HUMAN SERVICES
Aging Services Division

STATE OF OREGON
DEPARTMENT OF HUMAN RESOURCES
Senior Services Division

Term of Contract: from	<u>July 1, 1988</u>	to	<u>June 30, 1989</u>
CONTRACTOR Name:	<u>Medical Personnel Pool, Inc.</u>	Telephone	<u>234-0968</u>
CONTRACTOR Address:	<u>500 NE Multnomah Suite 100</u>	IRS #	<u>59-1112669</u>
	<u>Portland, OR 97232</u>	Title XIX Vendor #	<u></u>

This contract made and entered into this 1st day of July, 1988, by and among Department of Human Services, Aging Services Division (also known as Area Agency on Aging) acting on behalf of Multnomah County, a political subdivision of the state of Oregon, hereinafter referred to as "COUNTY", the Senior Services Division, State of Oregon, hereinafter referred to as STATE, and Medical Personnel Pool, Inc., hereinafter referred to as "CONTRACTOR."

I. SERVICES UNDER REIMBURSEMENT

Subject to the General Conditions and Special Conditions attached hereto and by this reference made part of this contract, CONTRACTOR agrees to provide the services within the service element(s) listed below, and COUNTY agrees to authorize reimbursement by the STATE for those services upon receipt of proper forms submitted by CONTRACTOR, and the STATE agrees to reimburse CONTRACTOR with Title XIX/SSBG funds for providing those services at the rates and up to the amount(s) specified below.

TITLE XIX/SSBG:

<u>SERVICE</u>	<u>UNITS TO BE PROVIDED</u>	<u>UNDUPLICATED CLIENTS TO BE SERVED</u>	<u>REIMBURSEMENT RATE*</u>	<u>TOTAL STATE FUNDS</u>
Certified Nursing Assistant Services (CNA) @ \$7.87/hr. average	12 mo.	6	\$7,093.61	\$85,123.32

Payment for these services will be made by the STATE, not the COUNTY. STATE will not disburse more than \$85,123.32.

II. PAYMENT PROCEDURES AND REPORTING DEADLINES

- A. COUNTY shall pay amounts due to CONTRACTOR for Oregon Project Independence services upon receipt of properly executed payment requests submitted by CONTRACTOR on forms approved by COUNTY. Such requests are due to COUNTY on or before the close of business on the 15th working day of each month.
- B. STATE shall pay amounts due to CONTRACTOR for Title XIX/SSBG services upon receipt of STATE-approved forms submitted by CONTRACTOR and authorized for reimbursement by the COUNTY. Such requests are due to COUNTY on or before the close of business on the 15th working day of each month.
- C. Required program reports shall be submitted on or before close of business on the 15th working day of each month.

III. MATCH
N/A

IV. ADVANCES
N/A

V. CONTRACT BETWEEN STATE AND COUNTY

CONTRACTOR agrees that it is bound by all terms and provisions of that certain contract between the STATE of Oregon, Department of Human Resources, and COUNTY, dated July 1, 1988.

VI. CONTRACT RENEWAL

Subject to the approval of the COUNTY and the CONTRACTOR, this contract may be renewed through June 30, 1989; with COUNTY and STATE concurrence, the contract may be renewed an additional two years up to the five years allowed by COUNTY Administrative Procedure 2703, Section IX, Renewals of Professional Services Agreements. Conditions within the Request for Proposal, Contract Proposal Packet, and General and Special Conditions of the contract continue to apply.

VII. SPECIAL CONDITIONS

- 1. If the number of people served is three or below, the fee-for-service may be adjusted.
- 2. Staffings on care plans are to be held quarterly by the contractor's RN supervisor, West Branch case manager, and the West Branch PAS RN. In addition, an onsite visit will be made by the contract manager and/or other ASD staff at least every six months.
- 3. Referrals and Placement
 - a. The individual must meet requirements as a recipient of SSI and/or OSIP, GA, or Title XIX.
 - b. There is medical, social and rehabilitation planning which can be carried out through this placement.
 - c. Referral is made by the designated case manager who has liaison responsibility with the facility. Referrals for placement from other units must be sent to the designated case manager for that facility.
 - d. When placement is to occur, a conference with the liaison case manager, client, family, and facility staff will be arranged.

FUNDING RECAP

Page 1

CONTRACT PERIOD: FY 88-89

MEDICAL PERSONNEL POOL, INC.

SERVICE CATEGORIES----->	TOTALS			IN-HOME SERVICES								
FUNDING SOURCE	ORIGINAL	MOD 1	MOD 2	ORIGINAL	MOD 1	MOD 2	ORIGINAL	MOD 1	MOD 2	ORIGINAL	MOD 1	MOD 2
1 IIIB	\$0	\$0	\$0									
2 IIIC-1	0	0	0									
3 IIIC-2	0	0	0									
4 TITLE XIX	85,123	0	0	85,123								
5 OPI	0	0	0									
6 COUNTY	0	0	0									
7 CITY	0	0	0									
8 SUBTOTAL ASD	85,123	0	0	85,123	0	0	0	0	0	0	0	0
9 PROGRAM INCOME	0	0	0									
10 TOTAL CONTRACT FUNDS	85,123	0	0	85,123	0	0	0	0	0	0	0	0
11 ASD UNITS	NA	NA	NA	12								
12 CONTRACT UNIT PRICE	NA	NA	NA	7,094	NA	NA	NA	NA	NA	NA	NA	NA
13 ASD CLIENTS	NA	NA	NA	6								
14 CONTRACT COST PER CLIENT	NA	NA	NA	14,187	NA	NA	NA	NA	NA	NA	NA	NA
15 CASH MATCH	0	0	0									
16 IN-KIND MATCH	0	0	0									
17 ADD'L RESOURCES - CASH	0	0	0									
18 USDA (with prior approval)	0	0	0									
19 SUBTOTAL ADD'L RESOURCES	0	0	0	0	0	0	0	0	0	0	0	0
20 UNITS	NA	NA	NA									
21 UNIT COST	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA
22 ADD'L RESOURCES IN-KIND	0	0	0									
23 TOTAL RESOURCES (10+19+22)	\$85,123	\$0	\$0	85,123	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
24 TOTAL UNITS	NA	NA	NA	12	0	0	0	0	0	0	0	0
25 UNIT VALUE	NA	NA	NA	7,094	NA	NA	NA	NA	NA	NA	NA	NA
26 TOTAL CLIENTS	NA	NA	NA	6	0	0	0	0	0	0	0	0

4. Termination

- a. Clients will be terminated from the program when:
 - 1. The client's level of functioning improves to allow more independent living./
 - 2. The client's condition changes to the point where his service/medical needs can no longer be met.
 - 3. The client does not participate in working toward planned goals.
 - 4. The client wishes to move.
 - 5. The provider is not providing agreed upon services.
- b. Termination notices will be sent to the client by the case manager following agreement by the case manager and contractor that the services are no longer appropriate. Case planning with contractor, case manager, and client should evolve prior to this step.

GENERAL CONDITIONS: FEE-FOR-SERVICE

I. Service Objectives and Evaluation

CONTRACTOR agrees to provide services consistent with the service definitions contained in the COUNTY's Annual Area Plan and with objectives and evaluation criteria specified within the Contract Proposal Packet, submitted to the COUNTY by CONTRACTOR. CONTRACTOR accepts responsibility for projecting monthly service levels and expenses in order to maintain service throughout the contract period. CONTRACTOR acknowledges that it has retained a copy of that Contract Proposal Packet.

II. Standards

- A. CONTRACTOR agrees to comply with all applicable federal, state, COUNTY and city statutes and rules and funding criteria governing services, facilities and operations. CONTRACTOR agrees to comply with all applicable licensing and certification requirements.
- B. CONTRACTOR agrees to comply with all applicable COUNTY and STATE policies and procedures.
- C. CONTRACTOR shall ensure that elderly persons, or others in their behalf, have a right to request information and service; that a determination of service eligibility be conducted, that persons be advised of the decision and have an opportunity to request and receive a fair hearing.
- D. CONTRACTOR shall provide for program and facility reviews, including meetings with consumers, review of service and fiscal records, policies, and procedures, staffing patterns, job descriptions, and meetings with any staff directly or indirectly involved in the performance of this contract, when requested to do so by the COUNTY or by the STATE for the purpose of contract monitoring or audit performance.
- E. This contract is personal between the parties, and CONTRACTOR shall not assign or subcontract in whole or in part, any contractual duties without prior approval by COUNTY and by STATE. CONTRACTOR expressly acknowledges responsibility for performance of any subcontractor chosen without prior COUNTY and STATE approval. CONTRACTOR shall require its subcontractors to comply with the same terms and provide the same assurances as the CONTRACTOR must in its use of federal and state funds. CONTRACTOR shall not be relieved of any responsibility for the performance of its duties under the contract, regardless of any subcontract it enters into.
- F. CONTRACTOR will transfer existing client load to this contract to ensure continuity of services.
- G. CONTRACTOR acknowledges that there will be no religious content or materials disseminated in any of the programs or services funded under this agreement.

III. Subject to Availability of Funds

All parties agree that this contract is subject to the availability of federal, STATE, city, and COUNTY funds. In the event that funds do not become available to the COUNTY or the STATE in the amounts anticipated, the COUNTY and STATE may, by amendment, reduce funding or terminate the agreement as appropriate. Reduction or termination will not affect payment for allowable expenses incurred prior to the effective date of such action. In addition, CONTRACTOR acknowledges that funding under this agreement is conditional upon continued approval by the STATE of Oregon of COUNTY'S plans under ORS Chapter 410 et seq.

IV. Authority of Director

CONTRACTOR agrees to recognize the Director of the Aging Services Division as COUNTY'S administrative authority for services provided under this contract.

V. Nondiscrimination

CONTRACTOR agrees to comply with Title III of the Older Americans' Act as amended, Title XIX of the Social Security Act, Title VI of the Civil Rights Act of 1964, as amended, and Section 504 of the Rehabilitation Act of 1973. In addition, CONTRACTOR further agrees to comply with all applicable rules, regulations, and orders of the Secretary of Labor concerning equal opportunity in employment and all applicable state law concerning equal opportunity.

VI. Liability

- A. CONTRACTOR is an independent CONTRACTOR and is solely responsible for the conduct of its programs. CONTRACTOR, its employees and agents shall not be deemed employees or agents of COUNTY or the STATE Senior Services Division for any purpose.
- B. CONTRACTOR agrees to indemnify and save harmless COUNTY, the STATE Senior Services Division and their agents and employees against all liability, loss, and costs arising from actions, suits, claims, or demands attributable to or allegedly attributable to acts or omissions of CONTRACTOR, its employees, agents, or its subcontractors. CONTRACTOR further agrees to defend COUNTY, and the STATE Senior Services Division, their agents and employees, against all suits, actions, or proceedings brought against them in connection with CONTRACTOR'S or its subcontractor's performance of its duties under this agreement.
- C. CONTRACTOR shall obtain, and at all times keep in effect, a STANDARD LIABILITY INSURANCE POLICY. At its own expense, CONTRACTOR shall maintain coverage for not less than \$100,000 for personal injury to each person, \$300,000 for each occurrence, and \$300,000 for each occurrence involving property damages; or a single limit policy of not less than \$300,000 covering all claims per occurrence. The insurance shall cover deprivation of civil rights, defamation of character, libel, slander, and other similar causes of action. The limit expressed above shall not limit indemnities under the proceeding paragraph. CONTRACTOR shall promptly deliver to COUNTY and STATE certificates of all such policies within 30 days of execution of this

said funding and/or services, which may include withholding or reduction of funds. Waiver by any party of any violation of this contract shall not prevent said party from invoking the remedies of this paragraph for any succeeding violations of this contract.

- B. This contract may be terminated by any party by thirty (30) days written notice to the other parties.
- C. Immediate termination by COUNTY and/or STATE may occur under any of the following conditions:
 - 1. Upon notice of denial, revocation, suspension or nonrenewal of any license or certificate required by law or regulation to be held by CONTRACTOR to provide a service element under this contract.
 - 2. Upon notice if CONTRACTOR fails to start up services on the date specified in contract among COUNTY, STATE, and CONTRACTOR, or if CONTRACTOR fails to continue to provide services for the entire contract period.
 - 3. Upon notice if COUNTY and/or STATE has evidence that CONTRACTOR has endangered or is endangering the health and safety of clients/residents, staff or the public.
 - 4. If the agreement between COUNTY and the STATE Senior Services Division for provision of aging services is terminated by the STATE of Oregon for any reason.
 - 5. Evidence of CONTRACTOR'S financial instability which COUNTY and/or STATE deems sufficient to jeopardize customary levels and/or quality of services.
- D. Payment of CONTRACTOR shall be prorated to and include the day of termination and shall be in full satisfaction of all claims by CONTRACTOR against COUNTY and/or STATE under this contract.
- E. Termination under any provision of this section shall not affect any right, obligations or liability of CONTRACTOR, COUNTY, or STATE which accrued prior to such termination.

X. Withholding/Reduction of Contract Payments

Notwithstanding any other payment provision of this contract, failure of CONTRACTOR to submit required reports when due, or failure to perform or document the performance of contracted services, may result in the withholding and/or reduction of payments under this contract. Such withholding of payment for cause, may continue until CONTRACTOR submits required reports, performs required services, or establishes, to COUNTY'S satisfaction, or, in the case of Title XIX/SSBG, the STATE'S satisfaction, that such failure arose out of causes beyond the control, and without the fault or negligence of CONTRACTOR. If payment is to be delayed, COUNTY or STATE will inform CONTRACTOR within two (2) working days of the date of the decision to take this action.

XI. Contract Modification

- A. In the event that COUNTY's contract obligation is modified by federal or state initiated change, COUNTY may modify this contract through written notification of changes sent to CONTRACTOR by mail. CONTRACTOR shall acknowledge receipt of modification through written notification sent to COUNTY within ten (10) working days of receipt of COUNTY's modification letter.
- B. In the event of COUNTY or CONTRACTOR initiated contract changes, COUNTY and STATE may modify this contract their modification processes and written notification of the changes sent to CONTRACTOR by mail. CONTRACTOR shall acknowledge approval of the modification by affixing appropriate signatures on modification document and returning document to COUNTY within fifteen (15) working days of receipt.
- C. The Aging Services Division Director may authorize a transfer of funds between service categories not to exceed 10% to allow for increases and decreases in service levels as required by service utilization. Such authorization will be in writing and signed by the Aging Services Division Director and the CONTRACTOR. The maximum contracted amount will remain unchanged under this provision.

XII. Cooperative Planning Requirements

CONTRACTOR recognizes that planning with COUNTY, STATE, and local agencies is essential to the success of a coordinated service delivery system. CONTRACTOR agrees to attend and participate in all meetings and planning efforts instigated by COUNTY and to provide all data which may be required by COUNTY and STATE programmatic goals. CONTRACTOR representatives at the COUNTY's monthly "Contractors meeting" will have the responsibility and authority to update the COUNTY on CONTRACTOR agency activities that have an impact on the aging services system. As part of the "Type B" Aging Services system, the CONTRACTOR agrees to participate in coordination efforts with Aging Services Division's Long Term Care Branches and program.

XIII. Operating Hours

CONTRACTOR shall notify the COUNTY five (5) working days in advance of any change in operating hours or temporary closure for any reason other than those holidays designated in the contract. In the case of unanticipated closures, CONTRACTOR shall immediately notify COUNTY.

XIV. Grievances

CONTRACTOR must establish a system through which a client or family member may present grievances about the operation of CONTRACTOR's service program. CONTRACTOR will, upon request, provide advice to such persons as to the grievance procedure. CONTRACTOR will notify COUNTY of all grievances which it is not able to resolve and will process the grievances as directed by COUNTY, in accordance with COUNTY grievance procedures.

XV. Contributions

N/A

XVI. Program Reporting Requirements

- A. CONTRACTOR shall use the service definitions and the standardized forms provided by COUNTY and STATE for recording and reporting purposes.
- B. Program reports shall be completed accurately in conformance with the guidelines and monitoring directions provided by the COUNTY and STATE. Program reports which are not received by the time specified or are substantially incorrect shall result in delayed reimbursement.

XVII. Monitoring

- A. COUNTY and STATE are responsible for services provided by CONTRACTOR to ensure that all services conform to STATE Senior Services Division and COUNTY standards and other performance requirements specified in this agreement. COUNTY and STATE shall take all appropriate management and legal action necessary to pursue this responsibility.
- B. COUNTY and STATE are responsible for monitoring fiscal performance of CONTRACTOR under this agreement and shall take all appropriate management and legal action necessary to pursue this responsibility. Recovery of funds will be made as prescribed in this agreement in the event of unauthorized expenditures, nonperformance of contract conditions, excess payments, payment withholding, or contract termination. CONTRACTOR additionally agrees to abide by budget and fiscal procedures developed by COUNTY and STATE.

XVIII. Confidentiality

All client information obtained by the CONTRACTOR in the performance of this agreement shall be considered confidential and not divulged for any purpose not directly connected with the administration of the program, or monitoring/evaluation by COUNTY or STATE except upon written consent of the recipient or the recipient's attorney, responsible parent, or guardian. The COUNTY and its subcontractor's will share information only to the extent necessary to effect services for clients. CONTRACTOR'S personnel having access to information pertaining to recipients of services shall complete, sign, and retain for three years a non-disclosure agreement. Nothing, however, prohibits the disclosure of information in summaries, statistical, or other forms, which do not identify particular individuals.

XIX. Fiscal Requirements

- A. CONTRACTOR will be reimbursed on a fee-for-service basis according to the schedule as set forth on page 1. Any costs incurred by CONTRACTOR over and above the agreed sum shall be at the sole risk and expense of CONTRACTOR.
- B. All final requests for payment shall be received within forty-five (45) calendar days following the end of this contracts term. Final requests for payment documents not received within the specified time period shall not be processed and the expense shall be the sole responsibility of CONTRACTOR.
- C. Expenditures of the CONTRACTOR may be charged to this contract only if they are: (1) In payment for services performed under this contract; (2) performed in conformance with all applicable state and federal regulations and statutes; (3) In payment of an obligation incurred during the contract period; and (4) Not in excess of one hundred percent of allowable program costs. Any refunds to the federal government resulting from federal audits of CONTRACTOR'S program shall be the sole responsibility of CONTRACTOR. CONTRACTOR agrees to make all such payments within ten working days of receipt of formal notification of disallowance of CONTRACTOR expenditures.
- D. Any COUNTY or STATE funds spent for purposes not authorized by this contract shall be deducted from payments or refunded to COUNTY or STATE. Payments by COUNTY or STATE in excess of authorized amounts shall be deducted from payment or refunded to COUNTY or STATE no later than thirty days after the contract's expiration or after notification by COUNTY or STATE. CONTRACTOR shall be responsible for any prior contract overpayments, and unrecovered advances provided by COUNTY or STATE. Repayment of prior period obligations shall be made by CONTRACTOR in a manner specified by COUNTY and/or the STATE Senior Services Division. Except when CONTRACTOR is a city, county, or public school district, COUNTY and/or STATE shall be entitled to the legal rate of interest for late payment from the date such payments became delinquent, and in case of litigation to reasonable attorney's fees.

XX. Audit Requirements

N/A

XXI. Retention of Records

- A. All financial records, including but not limited to books, invoices, statistical records, and supporting documents pertinent to this agreement, shall be retained for three years from the date of expiration or termination of this contract. If, however, any audit questions remain unresolved at the end of this three year period, all records must be retained until resolution.
- B. CONTRACTOR shall retain client service files and records for a period of five (5) years.
- C. Records involving matters in litigation shall be kept no less than one year after final resolution, which includes all appeals.

XXII. Advisory Committee

CONTRACTOR shall support an Advisory Committee which meets at least bi-monthly and which meets the following criteria:

- A. The membership shall be broadly representative of the elderly population and should include representatives of: both sexes; major ethnic groups, professional, business, labor, government, education, volunteer and civic groups, and consumers of services.
- B. Persons age 60 and older and/or disabled age 18 and older shall make up more than fifty percent (50%) of the Advisory Committee membership.
- C. Members shall serve without pay and accrue no financial benefit as a result of membership on the Advisory Committee (does not preclude reimbursement for costs incurred).
- D. The Advisory Committee shall have written by-laws which shall include the responsibility (1) to advise CONTRACTOR regarding policies, programs, and actions affecting the delivery of services under this contract and (2) to review and comment on policies, programs, and actions of other agencies which affect older/disabled people.

CONTRACTOR will maintain a file of all minutes of Advisory Committee meetings and make that file accessible upon request of the COUNTY.

XXIII. Special Federal Requirements

- A. CONTRACTOR agrees to comply with relevant portions of 45 CFR part 74, including compliance with Executive Order 11246 entitled "Equal Employment Opportunity" as amended by Executive Order 11375 and as supplemented in Federal Acquisition Regulations 48 CFR part 1520. CONTRACTOR also agrees to comply with all standards and policies relating to energy efficiency which are contained in any approved state of Oregon energy conservation plan issued in compliance with the Energy Policy and Conservation Act (PL 94-165).
- B. CONTRACTOR ensures that if the sums payable under this agreement exceed one hundred thousand dollars CONTRACTOR will comply with all applicable standards, orders, and requirements issued under Section 306 of the Clean Air Act (42 USC 1857 H), Section 508 of the Clean Water Act (33 USC 1368), Executive Order 11738, and Environmental Protection Agency Regulations (40 CFR part 15). CONTRACTOR additionally agrees to promptly report all infractions to the STATE Senior Services Division, Federal Grant or Agency, and to the U.S. Environmental Protection Agency.

XXIV. Request for Proposal (RFP)

In the event that an RFP conducted during the Fiscal Year results in the award of the contract to a different provider, CONTRACTOR agrees to make every reasonable effort to assure a smooth transition. CONTRACTOR will take steps to assure that necessary case files are transferred to the new CONTRACTOR.

XXV. Private, Proprietary Provider Approval

CONTRACTOR, if a private proprietary provider, and receiving funds under the Older Americans Act or Title XIX/SSBG, acknowledges that this contract must be approved by the Senior Services Division of the state Department of Human Resources, before this contract is effective.

XXVI. Copyright and Patent Infringement

CONTRACTOR agrees that the U.S. Department of Health and Human Services and the state of Oregon will receive a royalty-free, nonexclusive and irrevocable license to reproduce, publish, or otherwise use and authorize others to do so, all instructions, files, and documents relevant to information developed in whole or in part from funding derived from this agreement.

XXVII. Integration

This Agreement contains the entire agreement among the parties and supersedes all prior written or oral discussions or agreements.

XXVIII. Contractor Publicity

- A. CONTRACTOR shall reference the Multnomah County Aging Services Division and the State Senior Services Division as funding sources in all flyers and brochures that advertise the contracted services program, as approved by the COUNTY and the STATE.
- B. Where the CONTRACTOR plans to use COUNTY and/or STATE contracted services to solicit donations and/or contributions from the public to support programs for the elderly, the CONTRACTOR shall fully disclose to the COUNTY and the STATE the amount of those funds received and their planned uses. The COUNTY and STATE shall include these amounts in calculating unit costs and cost effectiveness.

XXIX. Return of Resources

Upon termination, CONTRACTOR agrees to transfer back to COUNTY and/or the STATE of Oregon any unexpended and unobligated funds and all unexpended and/or nonexpendable personal property purchased with COUNTY or STATE funds as directed by COUNTY and/or the STATE of Oregon. All property purchased with COUNTY funds is the property of COUNTY. All property purchased with STATE funds is the property of STATE.

In witness whereof, the parties hereto have caused this contract to be executed by their authorized officers.

MULTNOMAH COUNTY, OREGON

CONTRACTOR

By _____
Aging Services Division Date
Director

By _____
Agency Executive Director Date

By _____
Gladys McCoy Date
Multnomah County Chair

By _____
Agency Board Chairperson Date

APPROVED AS TO FORM:

STATE OF OREGON

Laurence Kressel
Multnomah County Counsel

By _____
Senior Services Division Date
Administrator/Delegate

By _____
Deputy County Counsel Date



MULTNOMAH COUNTY OREGON

72
5,160

BOARD OF COUNTY COMMISSIONERS
ROOM 605, COUNTY COURTHOUSE
1021 S.W. FOURTH AVENUE
PORTLAND, OREGON 97204

GLADYS McCOY • Chair • 248-3308
PAULINE ANDERSON • District 1 • 248-5220
GRETCHEN KAFOURY • District 2 • 248-5219
CAROLINE MILLER • District 3 • 248-5217
POLLY CASTERLINE • District 4 • 248-5213
JANE McGARVIN • Clerk • 248-3277

June 30, 1988

Mr. Duane Zussy, Director
Department of Human Services
426 SW Stark
Portland, OR

Dear Mr. Zussy:

Be it remembered, that at a meeting of the Board of County Commissioners held June 30, 1988, the following action was taken:

In the matter of ratification of an agreement with)
Tri-Met to continue the existing services to those)
transit-disadvantaged elderly who cannot use reg-)
ular bus service in Multnomah County R-25)

Upon motion of Commissioner Anderson, duly seconded by
Commissioner Kafoury, it is unanimously

ORDERED that said Intergovernmental Agreement be ratified.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By Jane McGarvin
Jane McGarvin
Clerk of the Board

jm
cc: Budget
Finance
Purchasing
Harriet Weber
Aging Services

Meeting Date 6/30/88
Agenda No. R-25REQUEST FOR PLACEMENT ON THE AGENDA
FY 88-89 Tri-Met Contract
Subject: with Aging Services DivisionInformal Only* _____
(Date)Formal Only _____
(Date)DEPARTMENT Human Services DIVISION Aging Services
CONTACT Marie Eighmey TELEPHONE 248-3646*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Duane Zussy/Jim McConnell**BRIEF SUMMARY** Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

This contract continues the existing services of Tri-Met to those transit-disadvantaged elderly who cannot use regular bus service in Multnomah County. It buys approximately 86,853 pre-scheduled rides. These rides are funded by federal Title III-B, City and County dollars, program income (contributions from clients), and Tri-Met matching funds (through cash or in-kind contributions).

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☒ APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA _____

IMPACT:

PERSONNEL

☐ FISCAL/BUDGETARY☐ General Fund

Other: _____

BOARD OF
COUNTY COMMISSIONERS
1988 JUN 21 AM 11:35
MULTNOMAH COUNTY
OREGON

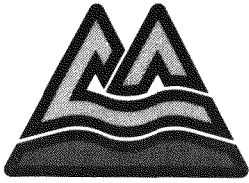
SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: Duane Zussy (DC)BUDGET / PERSONNEL David C. Starnun /COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) L. King

OTHER _____

(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.



MULTNOMAH COUNTY OREGON

DEPARTMENT OF HUMAN SERVICES
AGING SERVICES DIVISION
ADMINISTRATIVE OFFICES
426 S.W. STARK, 5TH FLOOR
PORTLAND, OREGON 97204
(503) 248-3646

BOARD OF COUNTY COMMISSIONERS
GLADYS McCOY • CHAIR OF THE BOARD
PAULINE ANDERSON • DISTRICT 1 COMMISSIONER
GRETCHEN KAFOURY • DISTRICT 2 COMMISSIONER
CAROLINE MILLER • DISTRICT 3 COMMISSIONER
POLLY CASTERLINE • DISTRICT 4 COMMISSIONER

MEMORANDUM

TO: Gladys McCoy, Chair
Board of County Commissioners

VIA: Duane Zussy, Director *Duane Zussy (w)*
Department of Human Services

FROM: James McConnell, Director *James B.*
Aging Services Division

DATE: June 13, 1988

SUBJECT: FY 88-89 TRI-COUNTY METROPOLITAN TRANSPORTATION CONTRACT

RECOMMENDATION: The Aging Services Division recommends County Board approval of the attached contract with Tri-Met (Tri-County Metropolitan Transportation, District of Oregon) for the period of July 1, 1988 through June 30, 1989.

ANALYSIS: This contract continues the existing services of Tri-Met as Contractor to provide approximately 86,853 pre-scheduled one-way door-to-door rides for the transportation-disadvantaged elderly who cannot use regular bus service in Multnomah County. Sixty percent of the cost is funded by federal Title III B, City, and County funds and by program income (the latter estimated to equal \$5,400). Tri-Met funds the remaining 40% of the ride cost.

BACKGROUND: The estimated contract unit price averages \$2.10/ride. This is a rough estimate based upon the actual cost and type of rides utilized in February 1988. Cost per ride differs, depending upon whether the ride is for a single person or a group (2 or more) and the length of the ride (ranging from under 1 mile to greater than 10 miles).

m/1836U/m



MULTNOMAH COUNTY OREGON

CONTRACT APPROVAL FORM

(See instructions on reverse side)

TYPE I

- ☐ Professional Services under \$10,000
☐ Revenue
☐ Grant Funding
☒ Intergovernmental Agreement

Amendment to above, Number _____
 (Original Contract Amount _____)

TYPE II

- ☐ Professional Services over \$10,000 (RFP, Exemption)
☐ PCRB Contract
☐ Maintenance Agreement
☐ Licensing Agreement

Amendment to above, Number _____
 (Original Contract Amount _____)

Contact Person Marie Eighmey (Caroline Sullivan) Phone 248-3646 Date June 13, 1988

Department Human Services Division Aging Services Bldg/Room 160/5th Floor

Description of Contract This contract provides 86,853 one-way door-to-door rides for transportation-disadvantaged elderly who cannot use regular buses in Multnomah County.

RFP/BID # _____ Date of RFP/BID _____ Date of Exemption _____

Reviewed For ☐ MBE ☐ FBE Participation Contractor is ☐ MBE ☐ FBE

Contractor Name Tri-County Metropolitan Transportation, District of Oregon

Mailing Address 4012 SE 17th
Portland OR 97202

Phone 238-4980

Employer ID# or SS# 93-0579353

Effective Date July 1, 1988

Termination Date June 30, 1989

Total Amount of Agreement \$ 176,988

Payment Terms

- ☐ Lump Sum \$ _____
☒ Monthly \$ Fee for Service
☐ Other \$ _____

☐ Requirements contract-requisition required
 Purchase Order No. _____

Required Signatures:

Department Head _____ Date _____

Purchasing Director _____ Date _____
 (Type II Contracts Only)

County Counsel _____ Date _____

Budget Office _____ Date _____

County Executive/Sheriff _____ Date _____

TRANSACTION CODE	P.O.	AGENCY	PO DATE	m m d d y y	ACCOUNTING PERIOD	m m y y	BUDGET FY	y y	ACTION		
VENDOR CODE		VENDOR NAME					TOTAL AMOUNT	\$	<input type="checkbox"/> Original Entry (E) <input type="checkbox"/> Adjustment (M)		
LINE NO.	CONTRACT NUMBER	FUND	AGENCY	ORGANIZATION	ACTIVITY	OBJECT	SUB OBJ	REPT CATEG	DESCRIPTION	AMOUNT	INC/DEC IND
									SEE ATTACHED	\$	
										\$	
										\$	
										\$	

MULTNOMAH COUNTY AGING SERVICES DIVISION
 CONTRACT APPROVAL FORM SUPPLEMENT
 CONTRACTOR: TRI-MET
 FOR CONTRACT # MOD
 PERIOD: FY 88-89

LINE #	DESCRIPTION	FUND	AGENCY	ORG	ACT	OBJ	REPT CAT	ORIGINAL AMOUNT	MOD 1	MOD 2	FINAL AMOUNT
1	Transportation-IIIB	156	010	1795	AS17	6060	1723	\$55,165			\$55,165
2	Transport. - City	156	010	1795	AS17	6060	1728	40,409			40,409
3	Transport. - County	156	010	1795	AS17	6110	1729	81,414			81,414
TOTALS								\$176,988	\$0	\$0	\$176,988

PREPARED BY: JAMES D. KOBY

APPROVED BY: *James H. Eggen*

DATE: 6/13/88

CONTRACT FOR SERVICES

MULTNOMAH COUNTY
DEPARTMENT OF HUMAN SERVICES
Aging Services Division

Term of Contract: from July 1, 1988 to June 30, 1989
 CONTRACTOR Name: Tri-County Metropolitan Telephone 238-4980
Transportation District of OR IRS # 93-0579353
 CONTRACTOR Address: 4012 SE 17th Title XIX Vendor #
Portland, OR 97202

This contract made and entered into this 1st day of July, by and between Department of Human services, Aging Services Division (also known as Area Agency on Aging) acting on behalf of Multnomah County, a political subdivision of the state of Oregon, hereinafter referred to as "COUNTY," and Tri-Met hereinafter referred to as "CONTRACTOR."

I. SERVICES UNDER REIMBURSEMENT

Subject to the General Conditions and Special Conditions attached hereto and by this reference made part of this contract, CONTRACTOR agrees to provide the services within the service element(s) listed below and COUNTY agrees to reimburse CONTRACTOR for providing those services at the rates and up to the amount(s) specified below.

<u>SERVICE</u>	<u>UNITS TO BE PROVIDED</u>	<u>UNDUPLICATED CLIENTS TO BE SERVED</u>	<u>REIMBURSEMENT RATE</u>	<u>TOTAL COUNTY FUNDS</u>	<u>PROGRAM INCOME</u>	<u>TOTAL COUNTY FUNDS AND PROGRAM INCOME*</u>
Transportation	86,853 rides	835	\$2.10**	<u>\$176,988</u>	<u>\$5,403</u>	<u>\$182,391</u>

* Units will be funded by COUNTY funds and program income. If less program income is collected, units will be reduced by an equivalent amount; if greater than estimated program income is collected units may be increased by an equivalent amount at the rates established above. COUNTY will disburse not more than \$176,988 under this contract.

**This unit cost represents an estimated average of the configuration of 18 unit costs as shown on the attached rate schedule, "3 /A". The estimated average is based on actual costs of February 1988 with 2.5% increase per unit cost.

II. PAYMENT PROCEDURES AND REPORTING DEADLINES

- A. COUNTY shall pay amounts due to CONTRACTOR upon receipt of properly executed payment requests submitted by CONTRACTOR on forms approved by COUNTY. Such requests are due to COUNTY on or before the close of business on the 10th working day of each month.
- B. Required program reports shall be submitted on or before close of business on the 10th working day of each month.

III. MATCH

CONTRACTOR shall provide a minimum of \$121,595 to match funding provided under this contract. This can be provided as cash, in-kind, or a combination.

IV. ADVANCES

- A. Upon written request from a nonprofit CONTRACTOR, an advance may be made to cover the cost of CONTRACTOR's initial expenses for operation, up to 8.3% (30) days of the contract funding amount, not to exceed \$0. An additional advance up to 4.1% (15 days) of the contract funding amount may be made upon receipt and COUNTY approval of a spending plan showing unusual operating expenses. The total advance shall not exceed \$0.
- B. Such advance shall be recovered against expenditures in accordance with a schedule established by COUNTY.

V. CONTRACT BETWEEN STATE AND COUNTY

CONTRACTOR agrees that it is bound by all applicable terms and provisions which bind COUNTY in that certain contract between the state of Oregon Senior Services Division, and COUNTY, dated July 1, 1988.

VI. CONTRACT AMENDMENTS

COUNTY may amend this agreement based upon amendments made to that certain contract between the state of Oregon Senior Services Division and COUNTY referenced above. If the state of Oregon amends the above referenced agreement with COUNTY to ensure compliance with federal or state statutes, regulations, or court interpretations, then COUNTY will initiate amendments with CONTRACTOR to comply with such amendments. This agreement may also be amended as set forth below.

VII. CONTRACT RENEWAL

Not applicable.

VIII. SPECIAL CONDITIONS

1. CONTRACTOR and COUNTY agree that the unit cost specified is an estimated average of the configuration of 18 unit costs as shown on page "3 A". CONTRACTOR agrees to pay 40% of each unit charged to this contract.
2. CONTRACTOR agrees to work with Aging Services Division, District Center and Nutrition Project staff through established meetings or special meetings as necessary to identify, negotiate, and implement as feasible changes in policy and procedure which will improve quality and reliability of service delivery
3. Contractor agrees to carry out provisions and policies of the Older Americans Act and Aging Services Division, including the contribution policy and the Targeting Policy. CONTRACTOR agrees to provide regular training and follow-up for drivers to encourage high quality and reliable service and to ensure that provisions of the Older Americans Act and Aging Services Division policies are actively implemented.

TRI-MET RATE SCHEDULE FY 88/89
Cost of One-Way Rides July 1, 1988-June 30, 1989

Type of Ride	Rate	ASD Cost	Late Cancells	ASD Cost	No Shows	ASD Cost
I/S	3.17	1.902	.7925	.4755	1.585	.951
I/M	10.56	6.336	2.64	1.584	5.28	3.168
I/L	25.34	15.204	6.335	3.801	12.67	7.602
G/S	1.585	.951	.396	.238	.7925	.4755
G/M	5.28	3.168	1.32	.792	2.64	1.584
G/L	12.67	7.602	3.17	1.90	6.335	3.801

Tri-Met pays 40% of each unit cost.

ASD (III-B City, County funds and program income) pays 60% of each unit cost.

Key*

I = individual ride: one way trip from one origin to one destination by one person

G = group ride: two or more persons scheduled together from one origin to one destination

S = short ride: 0-4 miles

M = medium ride: 4-10 miles

L = long ride: 10+ miles

NOTE: Group rides are charged at half cost of individual rides. Late cancellations are charged at one-fourth cost of ride. No-shows are charged at rate of half cost of ride.

FUNDING RECAP

Page 1

CONTRACT PERIOD: FY 88-89 TRI-MET

SERVICE CATEGORIES----->	TOTALS			TRANSPORTATION								
	ORIGINAL	MOD 1	MOD 2	ORIGINAL	MOD 1	MOD 2	ORIGINAL	MOD 1	MOD 2	ORIGINAL	MOD 1	MOD 2
FUNDING SOURCE												
1 IIIB	\$55,165	\$0	\$0	\$55,165								
2 IIIC-1	0	0	0									
3 IIIC-2	0	0	0									
4 USDA	0	0	0									
5 OPI	0	0	0									
6 COUNTY	81,414	0	0	81,414								
7 CITY	40,409	0	0	40,409								
8 SUBTOTAL ASD	176,988	0	0	176,988	0	0	0	0	0	0	0	0
9 PROGRAM INCOME	5,403	0	0	5,403								
10 TOTAL CONTRACT FUNDS	182,391	0	0	182,391	0	0	0	0	0	0	0	0
11 ASD UNITS	NA	NA	NA	86,853								
12 CONTRACT UNIT PRICE	NA	NA	NA	\$2.10	NA	NA	NA	NA	NA	NA	NA	NA
13 ASD CLIENTS	NA	NA	NA	835								
14 CONTRACT COST PER CLIENT	NA	NA	NA	\$218.43	NA	NA	NA	NA	NA	NA	NA	NA
15 CASH MATCH	121,595	0	0	121,595								
16 IN-KIND MATCH	0	0	0									
17 ADD'L RESOURCES - CASH	0	0	0									
18 USDA (with prior approval)	0	0	0									
19 SUBTOTAL ADD'L RESOURCES	121,595	0	0	121,595	0	0	0	0	0	0	0	0
20 UNITS	NA	NA	NA									
21 UNIT COST	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA
22 ADD'L RESOURCES IN-KIND	0	0	0									
23 TOTAL RESOURCES (10+19+22)	\$303,986	\$0	\$0	\$303,986	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
24 TOTAL UNITS	NA	NA	NA	86,853	0	0	0	0	0	0	0	0
25 UNIT VALUE	NA	NA	NA	\$3.50	NA	NA	NA	NA	NA	NA	NA	NA
26 TOTAL CLIENTS	NA	NA	NA	835	0	0	0	0	0	0	0	0

Contract Unit Price represents an estimated average of the configuration of 18 unit costs as shown in Page 3a, Contract for Services. The estimated average is based on actual experience of February, 1988, with 2.5% increase per unit cost.

GENERAL CONDITIONS: FEE-FOR-SERVICE

I. Service Objectives and Evaluation

CONTRACTOR agrees to provide services consistent with the service definitions contained in the COUNTY's Annual Area Plan and with objectives and evaluation criteria specified within the Contract Proposal Packet, submitted to the COUNTY by CONTRACTOR. CONTRACTOR accepts responsibility for projecting monthly service levels and expenses in order to maintain service throughout the contract period. CONTRACTOR acknowledges that it has retained a copy of that Contract Proposal Packet.

II. Standards

- A. CONTRACTOR agrees to comply with all applicable federal, state, COUNTY and city statutes and rules and funding criteria governing services, facilities and operations. CONTRACTOR agrees to comply with all applicable licensing and certification requirements.
- B. CONTRACTOR agrees to comply with all applicable COUNTY policies and procedures.
- C. CONTRACTOR shall ensure that elderly persons, or others in their behalf, have a right to request information and service; that a determination of service eligibility be conducted, that persons be advised of the decision and have an opportunity to request and receive a fair hearing.
- D. CONTRACTOR shall provide for program and facility reviews, including meetings with consumers, review of service and fiscal records, policies, and procedures, staffing patterns, job descriptions, and meetings with any staff directly or indirectly involved in the performance of this contract, when requested to do so by the COUNTY for the purpose of contract monitoring or audit performance.
- E. This contract is personal between the parties, and CONTRACTOR shall not assign or subcontract in whole or in part, any contractual duties without prior approval by COUNTY. CONTRACTOR expressly acknowledges responsibility for performance of any subcontractor chosen without prior COUNTY approval. CONTRACTOR shall require its subcontractors to comply with the same terms and provide the same assurances as the CONTRACTOR must in its use of federal and state funds. CONTRACTOR shall not be relieved of any responsibility for the performance of its duties under the contract, regardless of any subcontract it enters into.
- F. CONTRACTOR will transfer existing client load to this contract to ensure continuity of services.
- G. CONTRACTOR acknowledges that there will be no religious content or materials disseminated in any of the programs or services funded under this agreement.

III. Subject to Availability of Funds

Both parties agree that this contract is subject to the availability of federal, state, city, and COUNTY funds. In the event that funds do not become available to the COUNTY in the amounts anticipated, the COUNTY may, by amendment, reduce funding or terminate the agreement as appropriate. Reduction or termination will not affect payment for allowable expenses incurred prior to the effective date of such action. In addition, CONTRACTOR acknowledges that funding under this agreement is conditional upon continued approval by the state of Oregon of COUNTY'S plans under ORS Chapter 410 et seq.

IV. Authority of Director

CONTRACTOR agrees to recognize the Director of the Aging Services Division as COUNTY's administrative authority for services provided under this contract.

V. Nondiscrimination

CONTRACTOR agrees to comply with Title III of the Older Americans' Act as amended, Title XIX of the Social Security Act, Title VI of the Civil Rights Act of 1964, as amended, and Section 504 of the Rehabilitation Act of 1973. In addition, CONTRACTOR further agrees to comply with all applicable rules, regulations, and orders of the Secretary of Labor concerning equal opportunity in employment and all applicable state law concerning equal opportunity.

VI. Liability

- A. CONTRACTOR is an independent CONTRACTOR and is solely responsible for the conduct of its programs. CONTRACTOR, its employees and agents shall not be deemed employees or agents of COUNTY or the state Senior Services Division for any purpose.
- B. CONTRACTOR agrees to indemnify and save harmless COUNTY, the state Senior Services Division and their agents and employees against all liability, loss, and costs arising from actions, suits, claims, or demands attributable to or allegedly attributable to acts or omissions of CONTRACTOR, its employees, agents, or its subcontractors. CONTRACTOR further agrees to defend COUNTY, and the state Senior Services Division, their agents and employees, against all suits, actions, or proceedings brought against them in connection with CONTRACTOR'S or its subcontractor's performance of its duties under this agreement.
- C. CONTRACTOR shall obtain, and at all times keep in effect, a STANDARD LIABILITY INSURANCE POLICY. At its own expense, CONTRACTOR shall maintain coverage for not less than \$100,000 for personal injury to each person, \$300,000 for each occurrence, and \$300,000 for each occurrence involving property damages; or a single limit policy of not less than \$300,000 covering all claims per occurrence. The insurance shall cover deprivation of civil rights, defamation of character, libel, slander, and other similar causes of action. The limit expressed above shall not limit indemnities under the proceeding paragraph. CONTRACTOR shall promptly deliver to COUNTY certificates of all such policies within 30 days of execution of this

contract (contract amendment). While this contract continues in effect, the insurance shall provide for notice of nonpayment of premiums by the insuring carrier to COUNTY; and that such insurance will not be cancelled or released except upon thirty days prior written notice to COUNTY. CONTRACTOR shall promptly pay when due the cost of all such insurance. If it fails to do so, the COUNTY may, at its option, pay the same and CONTRACTOR shall reimburse COUNTY immediately upon demand. Failure to maintain liability insurance as provided in this agreement may be cause, at COUNTY'S option, for immediate termination of this agreement.

In lieu of filing the certificate of insurance required by COUNTY, CONTRACTOR may furnish to COUNTY a declaration that CONTRACTOR is self insured with public liability and property damage for a minimum for the amounts set forth in ORS Chapter 30.

- D. The limits of CONTRACTOR'S liability insurance shall be subject to statutory change as to maximum limits of liability imposed upon municipalities of the state of Oregon during the terms of this agreement.
- E. All property and equipment purchased and received by CONTRACTOR under this agreement must be insured by CONTRACTOR against fire, theft, and destruction with limits at fair market value at time of receipt or purchase by CONTRACTOR.

VII. Fidelity Bond

- A. CONTRACTOR shall obtain and maintain at all times during the term of this agreement a fidelity bond covering activities of all persons having custody of funds. The bond amount will be not less than the amount of payment advanced or payable monthly (whichever is higher) by the COUNTY. A certificate evidencing the existence of the bond shall be furnished within 30 days of contract (amendment) approval.
- B. CONTRACTOR shall provide Worker's Compensation coverage as required by state law. In the event that CONTRACTOR'S Worker's Compensation insurance coverage expires during the term of this agreement, CONTRACTOR agrees to timely renew its insurance.

VIII. Litigation

- A. In cases of litigation arising out of this contract between COUNTY and CONTRACTOR, the prevailing party shall be entitled to reasonable attorney's fees.
- B. CONTRACTOR shall give COUNTY immediate notice in writing of any action or suit filed and prompt notice of any claim made against CONTRACTOR by any subcontractor or vendor which, in the opinion of CONTRACTOR, may result in litigation related in any way to this agreement.

IX. Early Termination

- A. Violation of any of the rules, procedures, attachments, or terms of this contract shall, at the option of either party, be cause for termination of this Contract, and unless and until corrected, of funding support by COUNTY and services by CONTRACTOR, or be cause for placing conditions on said

funding and/or services, which may include withholding or reduction of funds. Waiver by either party of any violation of this contract shall not prevent said party from invoking the remedies of this paragraph for any succeeding violations of this contract.

- B. This contract may be terminated by either party by thirty (30) days written notice to the other party.
- C. Immediate termination by COUNTY may occur under any of the following conditions:
 - 1. Upon notice of denial, revocation, suspension or nonrenewal of any license or certificate required by law or regulation to be held by CONTRACTOR to provide a service element under this contract.
 - 2. Upon notice if CONTRACTOR fails to start up services on the date specified in contract between COUNTY and CONTRACTOR, or if CONTRACTOR fails to continue to provide services for the entire contract period..
 - 3. Upon notice if COUNTY has evidence that CONTRACTOR has endangered or is endangering the health and safety of clients/residents, staff or the public.
 - 4. If the agreement between COUNTY and the state Senior Services Division for provision of aging services is terminated by the state of Oregon for any reason.
 - 5. Evidence of CONTRACTOR'S financial instability which COUNTY deems sufficient to jeopardize customary levels and/or quality of services.
- D. Payment of CONTRACTOR shall be prorated to and include the day of termination and shall be in full satisfaction of all claims by CONTRACTOR against COUNTY under this contract.
- E. Termination under any provision of this section shall not affect any right, obligations or liability of CONTRACTOR or COUNTY which accrued prior to such termination.

X. Withholding/Reduction of Contract Payments

Notwithstanding any other payment provision of this contract, failure of CONTRACTOR to submit required reports when due, or failure to perform or document the performance of contracted services, may result in the withholding and/or reduction of payments under this contract. Such withholding of payment for cause, may continue until CONTRACTOR submits required reports, performs required services, or establishes, to COUNTY's satisfaction, that such failure arose out of causes beyond the control, and without the fault or negligence of CONTRACTOR. If payment is to be delayed, COUNTY will inform CONTRACTOR within two (2) working days of the date of the decision to take this action.

XI. Contract Modification

- A. In the event that COUNTY's contract obligation is modified by federal or state initiated change, COUNTY may modify this contract through written notification of changes sent to CONTRACTOR by mail. CONTRACTOR shall acknowledge receipt of modification through written notification sent to COUNTY within ten (10) working days of receipt of COUNTY's modification letter.
- B. In the event of COUNTY or CONTRACTOR initiated contract changes, COUNTY may modify this contract through COUNTY's modification process and written notification of the changes sent to CONTRACTOR by mail. CONTRACTOR shall acknowledge approval of the modification by affixing appropriate signatures on modification document and returning document to COUNTY within fifteen (15) working days of receipt.
- C. The Aging Services Division Director may authorize a transfer of funds between service categories not to exceed 10% to allow for increases and decreases in service levels as required by service utilization. Such authorization will be in writing and signed by the Aging Services Division Director and the CONTRACTOR. The maximum contracted amount will remain unchanged under this provision.

XII. Cooperative Planning Requirements

CONTRACTOR recognizes that planning with COUNTY and state and local agencies is essential to the success of a coordinated service delivery system. CONTRACTOR agrees to attend and participate in all meetings and planning efforts instigated by COUNTY and to provide all data which may be required by COUNTY and state programmatic goals. CONTRACTOR representatives at the COUNTY's monthly "Contractors meeting" will have the responsibility and authority to update the COUNTY on CONTRACTOR agency activities that have an impact on the aging services system. As part of the "Type B" Aging Services system, the CONTRACTOR agrees to participate in coordination efforts with Aging Services Division's Long Term Care Branches and program.

XIII. Operating Hours

CONTRACTOR shall notify the COUNTY five (5) working days in advance of any change in operating hours or temporary closure for any reason other than those holidays designated in the contract. In the case of unanticipated closures, CONTRACTOR shall immediately notify COUNTY.

XIV. Grievances

CONTRACTOR must establish a system through which a client or family member may present grievances about the operation of CONTRACTOR's service program. CONTRACTOR will, upon request, provide advice to such persons as to the grievance procedure. CONTRACTOR will notify COUNTY of all grievances which it is not able to resolve and will process the grievances as directed by COUNTY, in accordance with COUNTY grievance procedures.

XV. Contributions

CONTRACTOR shall establish a system of informing clients of the opportunity to make a contribution toward the cost of services received. The system shall explain the contributions policy to each client, ensure the privacy of the contribution, and establish appropriate accounting controls. All such contributions shall be retained and used by CONTRACTOR to extend services to eligible clients in accordance with Aging Services Division policy, subject to COUNTY's continuing approval. CONTRACTOR shall assure that the provision of service to an older person is not made dependent upon a contribution.

CONTRACTOR's delivering sliding fee scale services shall, instead, use the fee scale provided by COUNTY to notify clients of the fee assessed for service based on their net income and shall establish appropriate collection, follow-up, and accounting mechanisms.

XVI. Program Reporting Requirements

- A. CONTRACTOR shall use the service definitions and the standardized forms provided by COUNTY for recording and reporting purposes.
- B. Program reports shall be completed accurately in conformance with the guidelines and monitoring directions provided by the COUNTY. Program reports which are not received by the time specified or are substantially incorrect shall result in delayed reimbursement.

XVII. Monitoring

- A. COUNTY is responsible for services provided by CONTRACTOR to ensure that all services conform to Senior Services Division and COUNTY standards and other performance requirements specified in this agreement. COUNTY shall take all appropriate management and legal action necessary to pursue this responsibility.
- B. COUNTY is responsible for monitoring fiscal performance of CONTRACTOR under this agreement and shall take all appropriate management and legal action necessary to pursue this responsibility. Recovery of funds will be made as prescribed in this agreement in the event of unauthorized expenditures, nonperformance of contract conditions, excess payments, payment withholding, or contract termination. CONTRACTOR additionally agrees to abide by budget and fiscal procedures developed by COUNTY.

XVIII. Confidentiality

All client information obtained by the CONTRACTOR in the performance of this agreement shall be considered confidential and not divulged for any purpose not directly connected with the administration of the program, or monitoring/evaluation by COUNTY except upon written consent of the recipient or the recipient's attorney, responsible parent, or guardian. The COUNTY and its subcontractor's will share information only to the extent necessary to effect services for clients. CONTRACTOR'S personnel having access to information pertaining to recipients of services shall complete, sign, and retain for three

years a non-disclosure agreement. Nothing, however, prohibits the disclosure of information in summaries, statistical, or other forms, which do not identify particular individuals.

XIX. Fiscal Requirements

- A. CONTRACTOR will be reimbursed on a fee-for-service basis according to the schedule as set forth on page 1. Any costs incurred by CONTRACTOR over and above the agreed sum shall be at the sole risk and expense of CONTRACTOR.
- B. All final requests for payment shall be received within forty-five (45) calendar days following the end of this contracts term. Final requests for payment documents not received within the specified time period shall not be processed and the expense shall be the sole responsibility of CONTRACTOR.
- C. Expenditures of the CONTRACTOR may be charged to this contract only if they are: (1) In payment for services performed under this contract; (2) performed in conformance with all applicable state and federal regulations and statutes; (3) In payment of an obligation incurred during the contract period; and (4) Not in excess of one hundred percent of allowable program costs. Any refunds to the federal government resulting from federal audits of CONTRACTOR'S program shall be the sole responsibility of CONTRACTOR. CONTRACTOR agrees to make all such payments within ten working days of receipt of formal notification of disallowance of CONTRACTOR expenditures.
- D. Any COUNTY funds spent for purposes not authorized by this contract shall be deducted from payments or refunded to COUNTY. Payments by COUNTY in excess of authorized amounts shall be deducted from payment or refunded to COUNTY no later than thirty days after the contract's expiration or after notification by COUNTY. CONTRACTOR shall be responsible for any prior contract overpayments, and unrecovered advances provided by COUNTY. Repayment of prior period obligations shall be made by CONTRACTOR in a manner specified by COUNTY and/or the State Senior Services Division. Except when CONTRACTOR is a city, county, or public school district, COUNTY shall be entitled to the legal rate of interest for late payment from the date such payments became delinquent, and in case of litigation to reasonable attorney's fees.

XX. Audit Requirements

- A. CONTRACTOR shall arrange for an annual, agency-wide audit conducted by an independent certified public accountant and carried out within six (6) months from the end of the contract year. Said audit shall be performed according to federal and state law, and state Senior Services Division rules. A copy of the audit shall be submitted to the COUNTY within two (2) weeks of the date of the audit report. The audit shall include, at a minimum, assurances that: 1) financial statements present fairly the financial position of the CONTRACTOR; 2) costs charged to COUNTY are appropriate; and 3) CONTRACTOR is complying with conditions of the contract. The CONTRACTOR is responsible for either including subcontractors within its own annual audit or assuring separate independent audits are conducted and submitted to COUNTY for each subcontractor.

- B. In Exhibit "A" attached hereto and incorporated herein, CONTRACTOR has established a price for each level of service provided under this contract which is based on cost of providing the service. CONTRACTOR represents and warrants that the prices shown in Exhibit "A" are reasonable and equitable. COUNTY shall have the right, at reasonable times during this contract, to conduct audits of all CONTRACTOR's books, documents, papers and records necessary to establish that such charges to COUNTY are reasonable in relation to the costs incurred by CONTRACTOR in providing such services under this contract.
- C. CONTRACTOR agrees to maintain fiscal records and other records pertinent to this contract. All fiscal records shall be maintained pursuant to accepted accounting standards, and other records shall be maintained to the extent necessary to clearly reflect any actions taken. CONTRACTOR further agrees to provide access to any books, documents, papers, and records of CONTRACTOR which are pertinent to this contract, and further, to allow the making of excerpts, transcripts, or performing audits of examination thereof. Such access shall be freely allowed to state and federal personnel and their duly authorized agents, as well as to COUNTY personnel.

XXI. Retention of Records

- A. All financial records, including but not limited to books, invoices, statistical records, and supporting documents pertinent to this agreement, shall be retained for three years from the date of expiration or termination of this contract. If, however, any audit questions remain unresolved at the end of this three year period, all records must be retained until resolution.
- B. CONTRACTOR shall retain client service files and records for a period of five (5) years.
- C. Records involving matters in litigation shall be kept no less than one year after final resolution, which includes all appeals.

XXII. Advisory Committee

CONTRACTOR shall support an Advisory Committee which meets at least bi-monthly and which meets the following criteria:

- A. The membership shall be broadly representative of the elderly population and should include representatives of: both sexes; major ethnic groups, professional, business, labor, government, education, volunteer and civic groups, and consumers of services.
- B. Persons age 60 and older shall make up more than fifty percent (50%) of the Advisory Committee membership.
- C. Members shall serve without pay and accrue no financial benefit as a result of membership on the Advisory Committee (does not preclude reimbursement for costs incurred).

- D. The Advisory Committee shall have written by-laws which shall include the responsibility (1) to advise CONTRACTOR regarding policies, programs, and actions affecting the delivery of services under this contract and (2) to review and comment on policies, programs, and actions of other agencies which affect older people.

CONTRACTOR will maintain a file of all minutes of Advisory Committee meetings and make that file accessible upon request of the COUNTY.

XXIII. Special Federal Requirements

- A. CONTRACTOR agrees to comply with relevant portions of 45 CFR part 74, including compliance with Executive Order 11246 entitled "Equal Employment Opportunity" as amended by Executive Order 11375 and as supplemented in Federal Acquisition Regulations 48 CFR part 1520. CONTRACTOR also agrees to comply with all standards and policies relating to energy efficiency which are contained in any approved state of Oregon energy conservation plan issued in compliance with the Energy Policy and Conservation Act (PL 94-165).
- B. CONTRACTOR ensures that if the sums payable under this agreement exceed one hundred thousand dollars CONTRACTOR will comply with all applicable standards, orders, and requirements issued under Section 306 of the Clean Air Act (42 USC 1857 H), Section 508 of the Clean Water Act (33 USC 1368), Executive Order 11738, and Environmental Protection Agency Regulations (40 CFR part 15). CONTRACTOR additionally agrees to promptly report all infractions to the State Senior Services Division, Federal Grant or Agency, and to the U.S. Environmental Protection Agency.

XXIV. Request for Proposal (RFP)

In the event that an RFP conducted during the Fiscal Year results in the award of the contract to a different provider, CONTRACTOR agrees to make every reasonable effort to assure a smooth transition. CONTRACTOR will take steps to assure that necessary case files are transferred to the new CONTRACTOR.

XXV. Private, Proprietary Provider Approval

CONTRACTOR, if a private proprietary provider, and receiving funds under the Older Americans Act, acknowledges that this contract must be approved by the Senior Services Division of the state Department of Human Resources, before this contract is effective.

XXVI. Copyright and Patent Infringement

CONTRACTOR agrees that the U.S. Department of Health and Human Services and the state of Oregon will receive a royalty-free, nonexclusive and irrevocable license to reproduce, publish, or otherwise use and authorize others to do so, all instructions, files, and documents relevant to information developed in whole or in part from funding derived from this agreement.

XXVII. Integration

This Agreement contains the entire agreement between the parties and supersedes all prior written or oral discussions or agreements.

XXVIII. Contractor Publicity

- A. CONTRACTOR shall reference the Multnomah County Aging Services Division as a funding source in all flyers and brochures that advertise the contracted services program, as approved by the COUNTY.
- B. Where the CONTRACTOR plans to use COUNTY contracted services to solicit donations and/or contributions from the public to support programs for the elderly, the CONTRACTOR shall fully disclose to the COUNTY the amount of those funds received and their planned uses. The COUNTY shall include these amounts in calculating unit costs and cost effectiveness.

XXIX. Return of Resources

Upon termination, CONTRACTOR agrees to transfer back to COUNTY and/or the state of Oregon any unexpended and unobligated funds and all unexpended and/or nonexpendable personal property purchased with COUNTY funds as directed by COUNTY and/or the state of Oregon. All property purchased with COUNTY funds is the property of COUNTY.

In witness whereof, the parties hereto have caused this contract to be executed by their authorized officers.

MULTNOMAH COUNTY, OREGON

CONTRACTOR

By _____
Aging Services Division Date
Director

By _____
Agency Executive Director Date

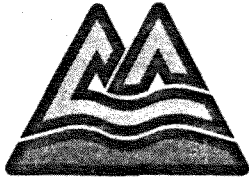
By _____
Gladys McCoy Date
Multnomah County Chair

By _____
Agency Board Chairperson Date

APPROVED AS TO FORM:

Laurence Kressel
Multnomah County Counsel

By _____
Deputy County Counsel Date



MULTNOMAH COUNTY OREGON

72
J1160

BOARD OF COUNTY COMMISSIONERS
ROOM 605, COUNTY COURTHOUSE
1021 S.W. FOURTH AVENUE
PORTLAND, OREGON 97204

GLADYS McCOY • Chair • 248-3308
PAULINE ANDERSON • District 1 • 248-5220
GRETCHEN KAFOURY • District 2 • 248-5219
CAROLINE MILLER • District 3 • 248-5217
POLLY CASTERLINE • District 4 • 248-5213
JANE MCGARVIN • Clerk • 248-3277

June 30, 1988

Mr. Duane Zussy, Director
Department of Human Services
426 SW Stark
Portland, OR

Dear Mr. Zussy:

Be it remembered, that at a meeting of the Board of County Commissioners held June 30, 1988, the following action was taken:

In the matter of ratification of an agreement with)
the City of Portland, whereby the County will)
continue to have administrative responsibility for)
the Area Agency on Aging (Aging Services Division))
Program for the period July 1, 1988 through)
June 30, 1989, as described in the Annual Area)
Plan R-26)

Commissioner Kafoury explained this is a significant amount of money given by the City of Portland to provide these critical human services to County residents.

Upon motion of Commissioner Anderson, duly seconded by Commissioner Kafoury, it is unanimously

ORDERED that said Intergovernmental Agreement be ratified.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By Jane McGarvin
Jane McGarvin
Clerk of the Board

jm
cc: Budget
Finance
Purchasing
Harriet Weber
Aging Services

DATE SUBMITTED _____

(For Clerk's Use)
Meeting Date 6/30/88
Agenda No. R-26

(FULL COPY OF AGREEMENT AVAILABLE FROM CLERK OF THE BOARD)

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: _____

Informal Only* _____ (Date) _____ Formal Only _____ (Date) _____

DEPARTMENT Office of County Executive DIVISION Aging Services

CONTACT Marie Eighmey TELEPHONE 248-3646

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Duane Zussy/Jim McConnell

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

The Aging Services Division requests ratification of this renewal Agreement with the City of Portland, whereby Multnomah County will continue to have administrative responsibility for the Area Agency on Aging (Aging Services Division) Program for the period of July 1, 1988 through June 30, 1989, as described in the Annual Area Plan. The County will receive \$570,290 from the City for the AAA Program. This agreement also provides for the City to retain administrative responsibility for the Portland/Multnomah Commission on Aging, with the County providing one-half the local funding (\$72,011) to the City for FY 88/89.

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☐ APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA _____ X RATIFICATION

IMPACT:

PERSONNEL

☐ FISCAL/BUDGETARY

☐ General Fund

Other _____

SIGNATURES:

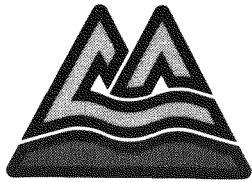
DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: Duane Zussy (be)

BUDGET / PERSONNEL David C. Warren /

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) Armando Brown

OTHER _____
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.



MULTNOMAH COUNTY OREGON

DEPARTMENT OF HUMAN SERVICES
AGING SERVICES DIVISION
ADMINISTRATIVE OFFICES
426 S.W. STARK, 5TH FLOOR
PORTLAND, OREGON 97204
(503) 248-3646

BOARD OF COUNTY COMMISSIONERS
GLADYS McCOY • CHAIR OF THE BOARD
PAULINE ANDERSON • DISTRICT 1 COMMISSIONER
GRETCHEN KAFOURY • DISTRICT 2 COMMISSIONER
CAROLINE MILLER • DISTRICT 3 COMMISSIONER
POLLY CASTERLINE • DISTRICT 4 COMMISSIONER

MEMORANDUM

TO: Gladys McCoy, Chair
Board of County Commissioners

THROUGH: Duane Zussy, Director *Duane Zussy (mc)*
Department of Human Services

FROM: Jim McConnell, Director *JMcC*
Aging Services Division

DATE: May 31, 1988

RECOMMENDATION: The Aging Services Division recommends County Board approved of the attached Agreement with The City of Portland for the period of July 1, 1988 through June 30, 1989.

ANALYSIS: This Intergovernmental Agreement renews the existing contract for the period of July 1, 1988, through June 30, 1989. It amends the funding amount provided by the City to the County to cover operations of the Area Agency on Aging, amends the funding amount provided by the County to the City to cover operations of the Portland/Multnomah Commission on Aging; revises the responsibilities and designations of the City liaison to the AAA; revises the PMCoA bylaws; and changes the time frame for payment of City funds to the County from the end of each quarter to the beginning of each quarter. This City/County Agreement, which also must be approved by City Council, assigns responsibility for administering services as prescribed by the annual Area Plan, enclosed.

BACKGROUND: Multnomah County and the City of Portland governments annually sign an agreement designating the County responsible for administering the Area Agency on Aging (Aging Services Division) and the City responsible for administering the Portland/Multnomah Commission on Aging. The Agreement also provides for the transfer of \$72,011 from the County general fund to the City for PMCoA and of \$570,290 from the City to the County for the Aging Services Division. These funding levels have been approved in 1988-89 City and County Budgets. City funds support subcontracted services, personnel, and operating costs of the Aging Services Division. Changes to the Agreement are: 1) dates have changed to 1988-89; 2) funding figures reflect revised City and County Budgets; 3) the City-designated AAA liaison responsibilities have been divided between the PMCoA (to receive program reports) and the City Human Services Coordinator (to receive billing invoices); 4) the PMCoA bylaws are updated; and 5) the payment schedule for AAA funding from the City has changed to the beginning of each quarter. The Agreement is being renewed since the current agreement ends June 30, 1988.

cc: Earl Blumenauer

CONTRACT APPROVAL FORM

(See instructions on reverse side)

TYPE II

- ☐ Professional Services over \$10,000 (RFP, Exemption)
☐ PCRb Contract
☐ Maintenance Agreement
☐ Licensing Agreement

Amendment to above, Number _____
(Original Contract Amount _____)

Department Human Services Division Aging Services Bldg/Room 160/5th floor

Description of Contract City/County agreement for operation of the Area Agency on Aging and the Portland/Multnomah Commission on Aging. Revenues from City to Fund joint AAA operation. County expenditures to City to fund joint PMCoA operation.

Reviewed For ☐ MBE ☐ FBE Participation Contractor is ☐ MBE ☐ FBE

Payment Terms to City from County for PMCoA
☒ Lump Sum \$ 72,011
☐ Monthly \$
☒ Other \$ 570,290 Quarterly Payments
 (Payment terms from City to County for Aging
☐ Requirements contract-requisition required Services Division
 Purchase Order No.

Termination Date 6-30-89

Total Amount of Agreement	\$570,290	Revenue
	72.011	Expenditure

Required Signatures:

Department Head James M. Smith, Jr. Date 11/11/2013

Purchasing Director _____ Date _____
(Type II Contracts Only)

County Counsel _____ Date _____

Budget Office _____ Date _____

County Executive/Sheriff _____ Date _____

[illegible]

INTERGOVERNMENTAL AGREEMENT FOR OPERATIONS
OF THE AREA AGENCY ON AGING

SECTION I. INTRODUCTION

This agreement is between the City of Portland, hereinafter called CITY, and Multnomah County, hereinafter called COUNTY. This agreement, subject to execution by all parties, will renew the agreement originally executed on January 1, 1984, and will renew and extend that agreement from July 1, 1988 through June 30, 1989 or until it is terminated or replaced.

SECTION II. RECITALS

- A. WHEREAS, there are over 100,000 persons over the age of 60 in the City and the County; and
- B. WHEREAS, CITY and COUNTY recognize the problems of those elderly persons with fixed incomes and frail health, and have demonstrated their support for services to this population; and
- C. WHEREAS, pursuant to Section 305 of the Older Americans Act of 1965, as amended, the Senior Services Division (hereinafter called the State), has designated the geographic boundaries of Multnomah County including the incorporated areas of the City of Portland, as one planning and service area; and
- D. WHEREAS, the parties by concurrent action in 1974, and in keeping with the Intergovernmental Cooperation provisions of ORS Chapter 190, agreed to serve as the Area Agency on Aging to plan, coordinate and conduct a comprehensive social service delivery system for elderly residents within the boundaries of Multnomah County (the State designated service area) for the period beginning July 1, 1974 and continuing until this agreement is terminated or replaced; and
- E. WHEREAS, the parties agreed in 1984 that the COUNTY would serve as the administrative unit for the Area Agency on Aging; and
- F. WHEREAS, the designation of an administrative unit to assume the responsibilities of the AAA is necessary to receive Federal funds under the Older American Act, State funds through Oregon Project Independence, and Federal/State funds under Title XIX of the Social Security Act; and
- G. WHEREAS, it is the goal of CITY and COUNTY to jointly fund the AAA and the Portland/Multnomah Commission on Aging as the citizens' advisory group in equal shares;
- H. THEREFORE, CITY and COUNTY agree as follows.

SECTION III: AGREED/CITY AND COUNTY

- A. COUNTY will continue to have administrative responsibility for the AAA until this agreement is terminated or replaced.
- B. The AAA shall operate as a separate division, called the Aging Services Division of the Department of Human Services.
- C. The administrative responsibility for the Portland/Multnomah Commission on Aging will remain with CITY.

SECTION IV: AGREED/COUNTY

- A. Pursuant to ORS 190.030(1) COUNTY shall perform within the boundaries of COUNTY, all services to the elderly prescribed by the Annual Plan, as approved under the Older Americans Act, Oregon Project Independence, and Title XIX (medicaid) SSBG/GA Program. In the event CITY fails to provide one-half the local funding based on the mutually approved Annual Plan, COUNTY at its discretion may review and revise its obligation under this Section.
- B. COUNTY shall maintain sub-planning and service area districts within COUNTY boundaries and shall maintain advisory committees for each of these designated sub-planning and service area districts. The advisory committees shall have review and comment authority on all funds and services allocated to the respective sub-districts.
- C. COUNTY shall provide the following reports and documents to the Portland/Multnomah Commission on Aging:
 - Annual Plan and any modifications thereto;
 - Copies of program performance reports.
- D. COUNTY shall provide to the CITY's Human Services Coordinator all billing invoices and any of the other program reports listed in Section IV.C as requested by the Human Services Coordinator.
- E. COUNTY will hold intact the AAA policy of contracting for services and developing and implementing a single entry system.

SECTION V: AGREED/CITY

- A. Pursuant to ORS 190.030 (1) CITY hereby assigns to COUNTY the responsibility and authority to perform for CITY, services to the elderly within the city boundaries, as prescribed in the Annual Plan and approved by State under the Older Americans Act, Oregon Project Independence, and Title XIX/SSBG/GA program.
- B. The PMCOA shall serve as the CITY's liaison with the AAA to receive the program reports and documents listed in Section IV.C. The CITY's Human Services Coordinator shall serve as the CITY's liaison to receive billing invoices from the COUNTY.
- C. CITY shall provide to COUNTY, within 30 days of its request, comments on reports and documents received from COUNTY under the terms of this agreement.

SECTION VI: COMPENSATION - METHOD OF PAYMENT

- A. It is the policy of CITY and COUNTY for each to provide one-half the required local funding for the AAA. The provision of funding by CITY and COUNTY shall be determined through the approval of respective CITY and COUNTY annual budgets for AAA.
- B. CITY shall pay to COUNTY on a quarterly basis the program's appropriation on or before July 1, October 1, January 1, and April 1. Any portion thereof unused during the fiscal year shall be returned to the CITY.
- C. Quarterly payments to be paid by CITY in the following schedule for FY 88/89 are:

July 1, 1988	\$142,572
October 1, 1988	\$142,573
January 1, 1989	\$142,572
April 1, 1989	\$142,573
TOTAL	\$570,290

- D. COUNTY shall provide to CITY one-half of the required local funding for the Portland/Multnomah Commission on Aging. COUNTY shall pay this amount to CITY on an annual lump-sum basis on or before December 31. Any portion thereof unused during the fiscal year shall be returned to COUNTY.
- E. An annual lump-sum payment for PMCoA will be paid by COUNTY to CITY on December 31, 1988, in the amount of \$72,011.
- F. PMCoA has agreed to administer the long term care ombudsman designee program. AAA has designated \$8,200 of its allocation for this Ombudsman program. These \$8,200 are included in the \$72,011 total funded in item E for PMCoA. In the event that PMCoA will not administer the Ombudsman program, funding for the Ombudsman program will return to AAA (Aging Services Division).
- G. COUNTY will waive indirect costs for the Older American's Act and Oregon Project Independence funds now and in the future. COUNTY will not divert these funds from services to pay indirect costs. COUNTY will charge indirect costs on Title XIX Administrative dollars and any new Federal and State dollars as allowed.
- H. COUNTY shall support the AAA policy of allocating funds and services, for non-restricted funding sources, to the designated sub-planning and service area districts through an allocation formula based on the in-need elderly population within COUNTY boundaries.

SECTION VII: PORTLAND/MULTNOMAH COMMISSION ON AGING

- A. Regarding the Portland/Multnomah Commission on Aging, the CITY and COUNTY agree to the following:
1. The Board of COUNTY Commissioners and the CITY Council agree to maintain a Portland/Multnomah Commission on Aging.
 2. The administrative responsibility for the Portland/Multnomah Commission on Aging will remain with the CITY.
 3. It is the policy of the CITY and COUNTY to provide one-half of the required local funding based on the mutual approved work plan of the Portland/Multnomah Commission on Aging.
 4. The purpose of the Commission shall be to provide leadership to improve the quality of living for aging persons, as well as disabled persons as set forth in ORS 410 (henceforth implied in reference to the elderly).
 5. The Commission shall carry out the above purpose by:
 - a. representing the interests of the elderly consumer on all matters relating to the development and administration of the Area Agency on Aging's Annual Plan of Action and the operations conducted thereunder;
 - b. meeting the basic needs of the elderly and promoting independent and dignified living for them through the processes of evaluating the service system's capacity to meet those needs and by advocating necessary changes in services;
 - c. developing and providing ongoing review of goals, objectives and priorities for service delivery to the elderly in Portland/Multnomah County in conjunction with the CITY and COUNTY;
 - d. providing ongoing advice and guidance on policy decisions and program development, both in the planning and implementation phases, to the Area Agency on Aging, the CITY and COUNTY governments;
 - e. representing the views of older people in advising the Area Agency on Aging regarding the development of a long range plan for a coordinated and comprehensive system of services and the development of an Annual Plan of Action which specifies strategies and activities to make progress toward meeting the goals of the long range plan;
 - f. representing the views of older people to the general community and providing review and comment to elected officials, decision-makers, agencies and organizations regarding public issues and proposals of interest to older people;

- g. serving an advocacy role on behalf of older persons through:
 - legislative advocacy before any legislative body, concerning issues specific to aging services and general issues which have a significant impact on the elderly;
 - education of the general public concerning issues affecting older persons through dissemination of information, including public forums and conferences;
 - advocacy for needed programs and services in the public and private sector; and
 - coordination of its advocacy activities with other community groups.
 - h. conducting studies and hearings to identify, categorize, and prioritize the needs of older persons in Portland and Multnomah County;
 - i. preparing, publishing and disseminating its findings to the COUNTY and the CITY, the Area Agency on Aging and interested persons, groups and entities in the community; and
 - j. assisting appropriate agencies in identifying and securing grants to help fund programs for older persons.
6. The Commission shall be composed of twenty-five (25) members. Members shall serve without compensation, except they may be reimbursed for reasonable expenses incurred in the performance of their duties. Representation shall be as follows:
- a. at least fifty-one percent (51%) shall be persons over 60 years of age;
 - b. low income persons (125% federal poverty maximum) shall be represented at least in proportion to their number in Portland/Multnomah County; and
 - c. racial minority persons shall be represented at least in proportion to their numbers in Portland/Multnomah County; and
 - d. adult disabled persons, as set forth in ORS 410 shall be represented at least in proportion to their numbers in Portland/Multnomah County;
 - e. distribution of membership shall encompass all areas of Multnomah County, including rural, as well as urban.
 - f. In addition, membership distribution shall be as follows:
 - one (1) consumer representing each of the eight (8) District Advisory Councils:

- one (1) elected official;
- six (6) members representing retired persons organizations;
- one (1) consumer representing disabled persons;
- nine (9) members-at-large.

g. Appointment of members to the Commission shall be made as follows:

The Mayor of the CITY of Portland shall appoint one (1) consumer each representing the North, Downtown, Northwest, and Near Northeast District Advisory Councils; four (4) members representing retired persons' organizations and four (4) members-at-large.

The Multnomah COUNTY Board Chair shall appoint one (1) consumer each representing the East County, Southwest, Northeast and Southeast District Advisory Councils; two (2) members representing retired persons organizations; five (5) members at-large and one (1) consumer representing disabled persons.

The Commission shall appoint one (1) elected official.

7. A regular term of appointment shall be for three (3) years, with appointments staggered so that one-third of the membership is appointed each year. Members may serve no more than two (2) consecutive full terms.
8. If the appointing authority has not filled a position within sixty (60) days of receipt of the Commission's nominations, the Commission shall be empowered to appoint members to fill vacancies.
9. The primary staff shall be selected by the Commission, in accordance with the CITY Civil Service process, and shall be directly responsible to the Commission.

B. It is agreed by CITY and COUNTY that the purpose, composition, and funding of the PMCOA be maintained.

SECTION VIII: SEPARABILITY

- A. Should any Section or portion thereof, of this Agreement be held unlawful and unenforceable by any court of competent jurisdiction, or any administrative agency having jurisdiction over the subject matter, such decision shall apply only to specific Section or portion thereof directly specified in the decision. All other portions of the Agreement, and the Agreement as a whole shall continue without interruption for the term hereof.

SECTION IX. TERM OF AGREEMENT

- A. This continuation Agreement shall commence July 1, 1988 and continue until June 30, 1989 or until terminated or replaced.

SECTION X. TERMINATION

- A. All or part of this contract may be terminated by mutual consent by both parties, or upon 60 days written notice by either party, delivered to the designated contact person.

IN WITNESS, the parties have caused this instrument to be executed by their duly authorized officers.

Dated this _____ day of _____, 1988.

CITY OF PORTLAND

COUNTY OF MULTNOMAH

By: _____
Mayor

BY: _____
Gladys McCoy
Multnomah County Chair

By: _____
City Auditor

APPROVED AS TO FORM:

By: _____
City Attorney

By: _____
County Counsel

Date: _____

Date: _____

MULTNOMAH COUNTY AGING SERVICES DIVISION

FY 1988-89

AREA PLAN OVERVIEW

CONTENTS

Aging Services Division Overview	Page 1
Continuing Services	page 4
Updated Area Plan Goals for FY 87-89	Page 6
Population Profile	Page 9
Priorities for Service	Page 10
Services to be Provided	Page 11
Budgets and Funding	Page 12

**MULTNOMAH COUNTY AGING SERVICES DIVISION
ORGANIZATIONAL OVERVIEW**

AGING SERVICES DIVISION (ASD)

The Multnomah County Aging Services Division is a public agency responsible for planning and delivering social and health services to older people, and some low income disabled persons, in order to help them live as independently as they can. The Division works closely with service agencies in the community to assure that seniors get the help they need when they need it. It also uses Federal, State, and local funds to provide services to elderly, and some disabled persons, who have few other resources.

ASD PROGRAMS AND SERVICES

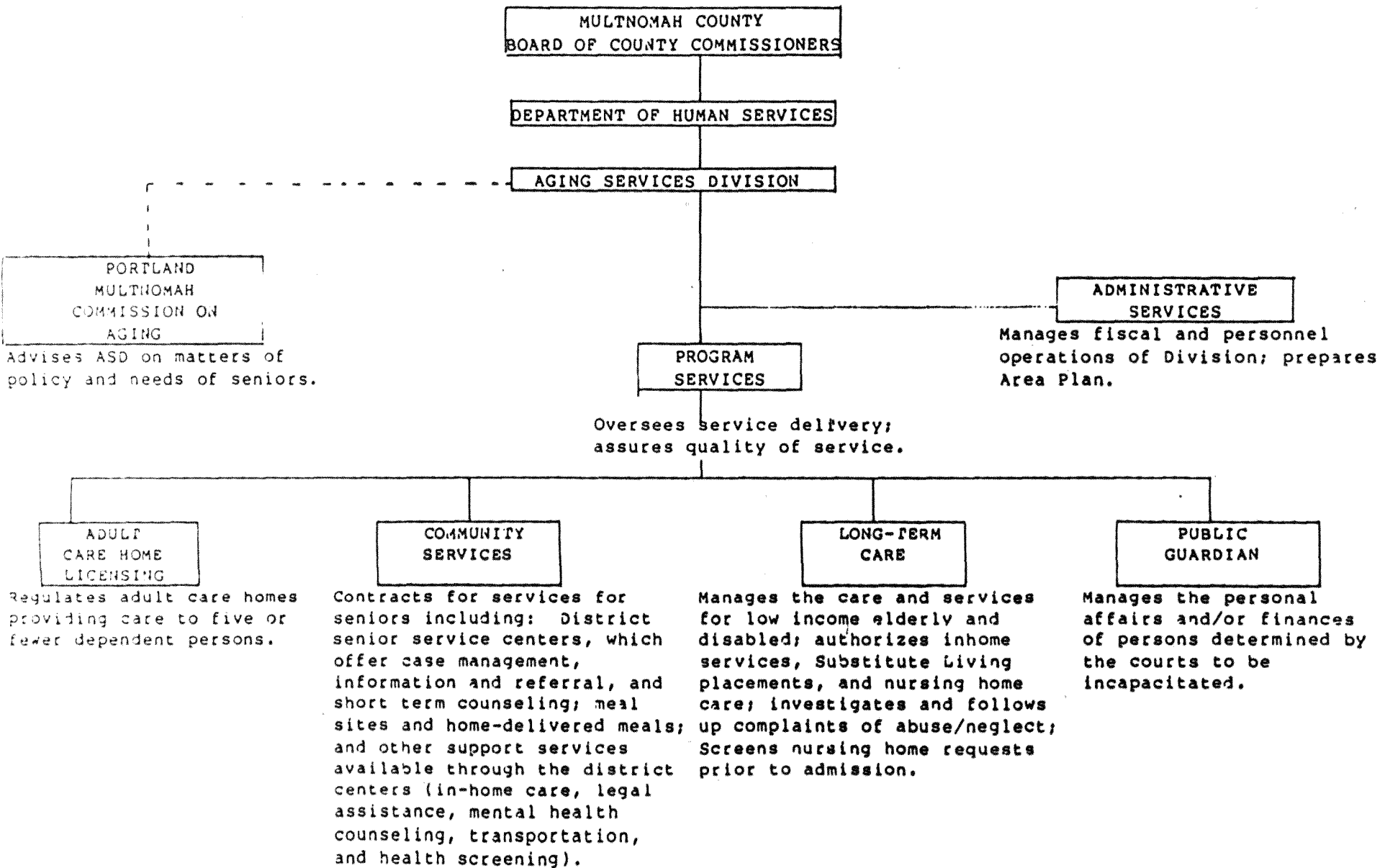
- * **ADULT HOUSING.** The Adult Housing program regulates homes providing care for dependent persons. It inspects and licenses adult care homes, investigates complaints about the homes, and maintains a public registry of homes in Multnomah County. Funding for the program comes from Multnomah County General Fund and licensing fees.
- * **COMMUNITY SERVICES.** The Community Services program contracts with service agencies to deliver social services to people age 60 and older. Services available through this program are intended to help seniors who are isolated, are limited in activity due to frailty or disability, and/or have limited family, friends, or other resources. Many of the services are delivered through district senior service centers. A major focus of the Community Services program is to help seniors learn about and use services and resources in the community. The program is funded by the Federal Older Americans Act, State Oregon Project Independence, Multnomah County General Fund, and City of Portland General Fund.
- * **LONG TERM CARE.** Seniors and low income disabled persons are served directly through the Long Term Care program. This program arranges health and social services for people who are low income and have functional impairments that threaten their ability to live at home without help and/or require nursing care. The Long Term Care program also manages the County funds for burial/cremation of deceased indigent persons and investigates complaints about abuse or neglect of seniors. These services are delivered out of four Branch offices. Funding for the Long Term Care program comes from the Federal/State Medicaid (Title XIX) program, Federal Social Service Block Grant, and State General Assistance program.

- * PUBLIC GUARDIAN. The Public Guardian/Conservator manages the personal affairs and/or finances of persons declared by the Courts to be mentally incapacitated. The program is funded by Multnomah County General Fund and Conservatorship fees.

CITIZEN ADVISORY COMMITTEE

The Portland/Multnomah Commission on Aging serves as the Division's citizen advisory committee. It participates in planning and policy development for the Division and its programs. (Additional citizen input into Division operations is maintained through the advisory boards required of each service provider contracting with the Aging Services Division's Community Services Program.)

AGING SERVICES SYSTEM OVERVIEW FY 1988-89



ANNUAL AREA PLAN FOR THE SERVICES TO THE ELDERLY
IN MULTNOMAH COUNTY

CONTINUING SERVICES

A major goal of the Multnomah County Aging Services Division is to continue the current services available to the elderly.

1. Services for the elderly will be continued through the eight District Service Centers. Funding will be increased slightly to increase Case Management Services.

The District Service Centers are:

Northwest:	Friendly House
Downtown:	Northwest Pilot Project
Southwest:	Neighborhood House
Southeast:	Portland ImPACT
East:	Multnomah County Community Action Agency
Northeast:	Hollywood Senior Center
Near Northeast:	Urban League
North:	YWCA - St. Johns

Aging Services Division pays for District Centers to provide case management, information and referral, short term counseling, and planning. Many Centers have additional services that are supported by other funds and volunteers.

Changes in District Center services: more emphasis will be placed on targeting services to low-income, minority older persons.

2. Support for Nutrition Services (congregate meals, home-delivered meals, and ethnic nutrition support services, such as transportation and information and referral) will be continued. Funding will be increased by 3%.
 - o The eighteen meal sites operated by Loaves & Fishes will continue.
 - o A new weekend meal service begun in 1988 will continue into 1989.
 - o Current providers and funding for ethnic meal programs for Japanese, Native American, Jewish, Hispanic, and Chinese elderly will continue.

3. Special Transportation will be increased slightly. Tri-Met provides door-to-door rides for medical appointments, shopping and congregate meal participation. In response to citizen input that it was difficult to get rides with less than 48 hours notice, \$7,700 have been added for this purpose.
4. Health Screening at various sites throughout the county will be continued. HealthLink is the provider.
5. Mental Health services will be increased to respond to the heavy demand, \$22,000 have been added to this service. Mt. Hood Community Mental Health Center is the provider of this program.
6. Areawide Information and Referral will be continued. The current contractor is United Way (222-5555).
7. Legal Services will be continued at FY 1987-88 funding levels. Legal Aid is the current provider.
8. In-Home Services (personal care, home care, chore) will be increased, thanks to additional appropriations by the State Legislature. Funds have also been set aside for continuation of special projects (respite, adult day care, medical supplies).
9. Long Term Care services will continue. Long Term Care, funded by the federal/state medicaid program, pays for the care of elderly and younger disabled persons needing nursing home care or other in-home or foster care to keep them out of nursing homes. These services are limited to persons who are low income and are receiving government financial assistance.
10. Public Guardian/Conservator services will continue for almost 180 individuals.
11. Licensing and Regulation of all adult foster homes and boarding homes will be continued by the County.
12. The plan has budgeted 3% cost of living adjustment for all services in anticipation of increased costs of providing the services.

UPDATED AREA PLAN GOALS FOR FY 1987-89

Following is a summary of new developments that are planned for Aging Services in the two-year period July 87 through June 89. The first paragraph shows what was planned during 87-88; the update shows what will be done in 88-89.

1. "Adult" Transfer

5,400 elderly receiving financial assistance and food stamps from the State Adult and Family Services Division would begin to receive those same services through the Aging Services Division, if state legislation is passed effecting this transfer and a plan for the transfer is approved by the County.

UPDATE: The State Department of Human Resources has delayed decisions on the Adult Transfer. This may or may not occur in FY 88-89.

2. Mid-County Facility

A proposal has been made to the County to develop a multipurpose center in mid-county. The County's Aging Services program, Multnomah County Community Action Agency, and a health clinic would be in the new facility.

UPDATE: The new center is scheduled to open in August of 1988. It will house Aging Services East Branch, a Senior Center, Multnomah County Community Action Agencies, and other services.

3. Night and Weekend Services

Services for older people in crisis at night or on weekends would be available (contingent on receipt of new City funds). Types of services to be provided would include: counseling, home nursing, adult foster home placement, meals, physician home visits, and case management. The Division will also seek grant funding to supplement the services funded through these local dollars.

UPDATE: Federal grant funds have been received. Services will be implemented April 1, 1988.

4. Community Awareness Projects

The Aging Services Division sees a need to promote community awareness of aging services. A publicity campaign will distribute information throughout the County, informational materials written in minority languages will be developed. A special project has been designed to make community and civic activities more available for seniors (contingent on receipt of new City funds).

UPDATE: Delete due to lack of funding.

5. Protective Services

A priority for the Division is to expand the County's ability to investigate and intervene in abuse or exploitation of dependent elderly. The proposal for FY 1987-88 would increase staff to investigate and report complaints and increase counseling and public guardian services, if additional funds are provided for these functions.

UPDATE: ASD is proposing a Protective Services Program funded with federal Older Americans Act money in FY 88-89.

6. Private Pre-Admission Screening

Pre-admission screening for people planning to purchase nursing home care will be initiated by the Division upon passage of state legislation funding this new program. Guidelines for the program would be developed during 1987-88.

UPDATE: Delete. Legislation was not passed.

7. Long Range Plan

Strategic, long range plan for services to the elderly in Multnomah County will be completed. This plan will implement the revised City/County Aging Policy, scheduled for completion by the end of FY 1986-87.

UPDATE: Draft due by June, 1988. Plan to be adopted in FY 88-89.

8. Client Satisfaction Survey

Impressions of service quality and suggestions for improvements will be collected from seniors who have received Division services. The survey will be designed with senior advisors.

UPDATE: Completion due in June, 1988.

9. Computer System Conversion

The Aging Services Division will improve the efficiency of program management by integrating its various and separate computer systems. The new computer system will improve management controls and allow for greater quality assurance; it will also be able to produce information for the public.

UPDATE: In process. Integration process will continue in FY 88-89.

ADDITIONAL PROPOSED DEVELOPMENTAL GOALS
FY 88-89

LONG TERM CARE OPTIONS FOR AIDS CLIENTS

ASD will develop Long Term Care options for Medicaid clients with AIDS. Options will include Foster Care, Specialized Living, and Nursing Facilities.

PUBLIC GUARDIAN SERVICES

There is a growing need to protect the interests of the vulnerable elderly and disabled. The Public guardian Program will expand the quantity and quality of client services by an increase in staff and service capabilities. The number of guardianships/conservatorships will increase and the quality of services, including case management will improve.

OAA INITIATIVES

There have been changes in the Federal Older Americans Act. ASD, with the PMCoA Advisory Council, will develop strategies to comply with the new initiatives in the Older Americans Act Amendments. Particular emphasis will be placed on targeting and outreach to low-income minorities.

CLIENT-EMPLOYED PROGRAM

There are approximately 700 who provide home care/personal care for frail or impaired older and/or disabled persons in Multnomah County. It is difficult to recruit, train, assign, and supervise these aides. ASD will develop a computerized system to manage the recruitment and assignment of the aides. Qualified aides will be more easily identified, recruited, and utilized; more clients will have access to their services; quality assurance will increase.

Outreach: ASD is proposing to shift funds currently used for outreach to fund a "Gatekeeper Program." This program trains meter readers, bank tellers, and others who are in touch with many elderly persons to be observant of signs that might indicate an older person is in distress or may need assistance. They will be trained to observe and notify local senior center staff. The program was begun this year in East County. The intent is to extend it county-wide.

Multnomah County Aging Services Division

2/25/88

POPULATION PROFILE

Older people (age 60+) and some low-income disabled receive services from the Aging Services Division.

GENERAL POPULATION CHARACTERISTICS

- * 107,574 seniors 60+ live in Multnomah County.
- * 37,373 seniors are age 75+.
- * 5,894 seniors are minorities.
- * 11,723 seniors live in poverty.
- * 27,608 seniors live alone.
- * The older population itself is getting older; the oldest group, age 85+, is likely to double in the next 25 years.
- * In 1980, 36,458 non-elderly people had work disabilities and 6,178 non-elderly persons had transportation handicaps.

SERVICE POPULATION

Between 55,000-60,000 seniors are likely to need services because of health, economic, or social limitations to independent living. An additional 3,986 persons between the ages of 18 and 64 who are disabled, unable to work, and low-income, and who receive federal income assistance, may need services.

The typical ASD client is over age 75, female, single or widowed, low income, lives alone or with others not the spouse, and has major problems that affect her ability to live alone in the community. Non-elderly disabled clients are generally quadriplegic, paraplegic, or blind. Non-elderly clients of the Public Guardian program may be mentally impaired.

Around 26,152 seniors and 1,424 younger disabled persons will receive services from the Aging Services Division in FY 1988-89.

Multnomah County Aging Services Division
2/25/88

PRIORITIES FOR SERVICE

<u>Priority^a</u>	<u>Characteristics</u>	<u>Services^b</u>	<u>Estimated Number</u>
1	Low income with major functional impairment(s) severely limiting daily living activities.	Nursing homes, residential care facilities, adult foster homes, in-home services, case management, protection from abuse.	7,803 Elderly 1,424 Disabled ^c
	Determined by courts to be incapacitated.	Public guardianships/conservatorships.	152 Elderly 27 Non-elderly
2	Frail or isolated, at moderate risk of being institutionalized.	Case management, special transportation, home-delivered meals, money management, mental health services, short-term intervention, home, care, personal care.	8,036 elderly (60+)
3	Economically or socially needy.	Legal, congregate meals,	7,289 elderly (60+)
4	Elderly at large.	Information & referral civic involvement, volunteer activities, health screening, District Senior Center activities	25,875 elderly (60+)

^a Priority 1 clients may receive services in categories 2-4.

^b Information and Referral is available to all seniors/disabled persons. Around 22,153 people are expected to make use of it.

^c Number of disabled is an estimated 18% of Long-Term Care caseload.

Multnomah County Aging Services Division
2/25/88

SERVICES TO BE PROVIDED IN FY 1988-89

Following are the planned number of services to be provided in FY 1988-89 through the Multnomah County Aging Services Division.

SERVICE UNITS IN 1988-89 and 1987-88

<u>PROGRAM</u>	<u>FY 1988-89</u> (estimated)	<u>FY 1987-88</u> (contracted)
o <u>ADULT CARE HOME LICENSING</u>		
Licensed Homes	513 homes	470 homes
o <u>COMMUNITY SERVICES</u>		
Case Management	35,102 hours, ¹ 2,925 clients	33,948 hours, 2,842 clients
Congregate Meals	307,221 meals	275,660 meals
Health Screening	12,159 tests	12,016 tests
Home Delivered Meals	448,379 meals	396,062 meals
Information and Referral	72,715 contacts	72,715 contacts
In-home Services (home care, personal care respite, day care and misc. med. equip.)	80,472 hours	76,943 hours
Legal Assistance	2,299 hours	2,305 hours
Mental Health	3,017 hours ¹	2,461 hours
Money Management	741 hours	741 hours
Short-Term Intervention	7,831 hours	5,863 hours
Transportation	130,079 rides ²	135,103 rides
Volunteer Services	10,458 hours ³	12,219 hours
Outreach		1,241 contacts
o <u>LONG-TERM CARE</u>		
Adult Protective Svcs.	952 investigations	848 investigations
Community Based Services	3,464 clients	3,363 clients
Nursing Homes	3,497 clients	3,497 clients
Pre-Admission Screening	2,112 assessments	2,050 assessments
o <u>PUBLIC GUARDIAN</u>		
Guardianships/ Conservatorships	179 people	154 people

¹ Contract received enhancements.

² Reflects increase in costs and a decrease in program income.

³ Service units reallocated to other programs with higher demand.

Multnomah County District 2: Aging Services Division
4/18/88

BUDGETS AND FUNDING

MULTNOMAH COUNTY AGING SERVICES DIVISION
BASE BUDGET

REVENUE AND EXPENDITURE HISTORY, FY 1986-87 to FY 1988-89

REVENUE SOURCE	FY 1988-89 (4/88)	FY 1987-88 (4/88)	FY 1986-87 (1/87)
Older Americans Act	\$1,637,875	\$1,655,288	\$1,608,310
OR Proj. Independence	910,140	897,217	776,331
City General Fund	576,050	557,924	557,924
County General Fund	1,212,025 A	1,038,590 A	856,563 A
Title XIX Admin. ^C	3,167,187	3,104,482	2,970,295
Title XIX Program	29,331,782 B	27,123,644 B	24,976,004 B
USDA	396,851	375,675	365,301
One-Time-Only	137,647	314,271	70,733
Grants	26,355	27,129	0
	<u>\$37,395,913</u>	<u>\$35,094,220</u>	<u>\$32,181,461</u>

PROJECTED EXPENDITURES

ASD Admin.	849,381	969,766	817,398
ASD Advocacy/Services	236,958	217,773	149,109
Senior Centers	1,115,560	1,158,279 D	1,007,289
Long Term Care Offices ^C	2,932,879	2,758,200	2,569,529
Nutrition	1,348,865	1,299,937	1,280,042
In-Home Supports (OPI)	716,402	701,799	621,079
Nursing Facilities ^B	22,480,599	19,528,623	18,553,820
Community Services	386,584	359,705	322,271
Public Guardian	302,106	199,195	192,448
Adult Care Home Lic.	150,156	143,035	119,984
Indigent Burial	25,240	25,240	49,750
Community Based Care ^B	6,851,183	7,595,021	6,422,184
Unexpended	0	137,647	76,558
	<u>\$37,395,913</u>	<u>\$35,094,220</u>	<u>\$32,181,461</u>

^ACounty General Fund includes Adult Care Home licensing, Public Guardian, and Indigent Burial programs.

^BTitle XIX Program funds are paper allocations managed by the Division; dollars do not come through County Budget. Figures are approximations based on allocations effective 4/87.

^CIncludes case managers, adult protective service workers, and pre-admission screening staff.

^DIncludes \$25,000 in one-time-only funding for site renovation and gatekeeper training.

AREA PLAN AMENDMENT SUMMARY

District 2 Multnomah

FY 86-89

Date Effective 7/1/88

Date Submitted 5/10/88

Page 1 of 8

Matrix Number	Description of Revised Item	Reason for Revision	Adv. Com. App'l	Funding Source	Dollar Diff.	Number of Units Diff.		Unit Value Difference		Contract Cost Difference		Documents Submitted
					+ or -	To	From	To	From	To	From	
1	Administration funding decreased by \$58,760	Reflects new fiscal year budget	4/88	XIX	(28,268)	NA	NA	NA	NA	NA	NA	E-1
				III-B	(4,931)	NA	NA	NA	NA	NA	NA	
				III-C-1	+3,602	NA	NA	NA	NA	NA	NA	
				III-C-2	(899)	NA	NA	NA	NA	NA	NA	
				County	(29,858)	NA	NA	NA	NA	NA	NA	
				City	+6,624	NA	NA	NA	NA	NA	NA	
				Match	(364)	NA	NA	NA	NA	NA	NA	
				OPI	(4,666)	NA	NA	NA	NA	NA	NA	
2	Advocacy funding decreased by \$1,035	Reflects new fiscal year budget	4/88	III-B	+104	NA	NA	NA	NA	NA	NA	E-1
				County	(1,598)	NA	NA	NA	NA	NA	NA	
				City	(2,358)	NA	NA	NA	NA	NA	NA	
				Match	+2,817	NA	NA	NA	NA	NA	NA	
6	Protective Services increased by \$25,220	Reflects new fiscal year budget	4/88	III-B	+25,220	NA	NA	NA	NA	NA	NA	E-1
7	ASD Case Management funding increased by \$288,505	Reflects new fiscal year budget	4/88	XIX	+201,084	NA	NA	NA	NA	NA	NA	E-1
				County	+84,480							E-2
				Other	+2,941							E-3

Area Agency on Aging

Approval: _____ date / /

Title: _____

Advisory Committee Chairman

Review: _____ date / /

Senior Services Division Approval

Region Mgr. _____ date _____ Program _____ date _____

Field Ops. _____ date _____ Admin. _____ date _____

Bus. Svcs. _____ date _____

Audits _____ date _____

AREA PLAN AMENDMENT SUMMARY

District 2 Multnomah FY 86-89 Date Effective 7/1/88 Date Submitted 5/10/88 Page 2 of 8

Index Number	Description of Revised Item	Reason for Revision	Adv. Com. App'l	Funding Source	Dollar Diff. + or -	Number of Units Diff.		Unit Value Difference		Contract Cost Difference		Documents Submitted
						To	From	To	From	To	From	
	Training funding decreased by \$380 match. Match is included in Admin match.	Reflects new fiscal year budget	4/88	Match	(380)	NA	NA	NA	NA	NA	NA	E-1
	Ombudsman funding source changed; no change to total funds	Reflects new fiscal year budget	4/88	III-B County Match	(4,000) +4,445 (445)	NA	NA	NA	NA	NA	NA	E-1
2	Info/Referral budget decreased by \$716; units decreased	Reflects new fiscal year budget and service estimates	NA	III-B PI County Other Inkind Match	+13,639 +60 (10,833) (1,564) (18,952) +6,934 +10,000	70,964	71,252	4.80	4.79	4.29	3.98	E-1
2a	Translation Service budget increased by \$13,488	Reflects new fiscal year budget	NA	III-B Inkind	+14,557 (1,069)	1,205	225	14.86	19.61	14.86	14.86	E-1

Area Agency on Aging

Approval: _____ date / /

Title: _____

Advisory Committee Chairman

Review: _____ date / /

Senior Services Division Approval

Region Mgr. _____ date _____ Program _____ date _____

Field Ops. _____ date _____ Admin. _____ date _____

Bus. Svcs. _____ date _____

Audits _____ date _____

AREA PLAN AMENDMENT SUMMARY

District 2 Multnomah FY 86-89 Date Effective 7/1/88 Date Submitted 5/10/88 Page 3 of 8

Matrix Number	Description of Revised Item	Reason for Revision	Adv. Com. App'l	Funding Source	Dollar Diff.	Number of Units Diff.		Unit Value Difference		Contract Cost Difference		Documents Submitted
					+ or -	To	From	To	From	To	From	
13	Outreach budget decreased to \$0	Reflects elimination of face-to-face outreach as a district service; minority outreach still maintained as a service option	5/88	III-B III-C-1 County City Other Inkind	(2,525) (4,100) (16,900) (5,957) (4,489) (3,311)	0	1,571	0	23.73	0	19.32	E-1
13a	Gatekeeper Training budget increased by \$444	Reflects expansion of Gatekeeper program to whole County in lieu of face-to-face outreach	5/88	III-B County City Inkind	(5,000) +2,669 +3,331 (556)	6	3	1,000.00	1852.00	1,000.00	1666.67	E-1
17	Transportation budget decreased by \$37,056; units decreased	Reflects new fiscal year budget	NA	III-B PI County City Other Inkind	(43,168) (923) +4,662 (1,191) +1,113 +2,451	102,407	128,479	3.51	3.09	3.36	1.87	E-1
18	Newsletter budget decreased to \$0	Reflects elimination of service in FY 88-89	NA	III-B Inkind	(1,500) (267)	0	1	0	1767.00	0	1500.00	E-1
19	Resource File budget increased by \$1,359	Reflects new fiscal year budget	NA	Other Inkind	(6,741) +8,100	180	180	137.11	129.56	56.22	56.22	E-1

Area Agency on Aging

Approval: _____ date / /

Title: _____

Advisory Committee Chairman

Review: _____ date / /

Senior Services Division Approval

Region Mgr. _____ date _____ Program _____ date _____

Field Ops. _____ date _____ Admin. _____ date _____

Bus. Svcs. _____ date _____

Audits _____ date _____

AREA PLAN AMENDMENT SUMMARY

District 2 Multnomah FY 86-89 Date Effective 7/1/88 Date Submitted 5/10/88 Page 4 of 8

Matrix Number	Description of Revised Item	Reason for Revision	Adv. Com. App'l	Funding Source	Dollar Diff.	Number of Units Diff.		Unit Value Difference		Contract Cost Difference		Documents Submitted
					+ or -	To	From	To	From	To	From	
20	Guardian/Conservator budget increased by \$14,676	Reflects new fiscal year budget	NA	County	+14,676	NA	NA	NA	NA	NA	NA	E-1 E-3
21	Legal Assistance budget increased by \$16,371; units increased	Reflects new fiscal year budget	NA	III-B PI City Other Inkind	+923 +50 +205 +13,193 +2,000	2,125	2,305	72.56	59.79	21.84	19.62	E-1
22	Congregate Meals budget increased by \$102,654; units increased	Reflects new fiscal year budget	NA	III-C-1 USDA PI Other Inkind	+7,306 +19,676 +37,188 +44,761 (6,277)	304,429	271,364	3.28	3.31	2.65	2.63	E-1
23	Senior Center Operation budget increased by \$23,548	Reflects COLA to unit price plus addition of funding for district center participation in Gatekeeper program	5/88	III-B County City Other Inkind	+11,166 (3,037) +3,688 +65,192 (53,461)	96	96	3,426.82	3,181.53	1,329.51	1,206.42	E-1

Area Agency on Aging

Approval: _____ date / /

Title: _____

Advisory Committee Chairman

Review: _____ date / /

Senior Services Division Approval

Region Mgr. _____ date _____ Program _____ date _____

Field Ops. _____ date _____ Admin. _____ date _____

Bus. Svcs. _____ date _____

Audits _____ date _____



MULTNOMAH COUNTY OREGON

72
5,160

BOARD OF COUNTY COMMISSIONERS
ROOM 605, COUNTY COURTHOUSE
1021 S.W. FOURTH AVENUE
PORTLAND, OREGON 97204

GLADYS McCOY • Chair • 248-3308
PAULINE ANDERSON • District 1 • 248-5220
GRETCHEN KAFOURY • District 2 • 248-5219
CAROLINE MILLER • District 3 • 248-5217
POLLY CASTERLINE • District 4 • 248-5213
JANE McGARVIN • Clerk • 248-3277

June 30, 1988

Mr. Duane Zussy, Director
Department of Human Services
426 SW Stark
Portland, OR

Dear Mr. Zussy:

Be it remembered, that at a meeting of the Board of County Commissioners held June 30, 1988, the following action was taken:

In the matter of Developing Human Service Delivery)
Sites in Mid-County R-27)

RESOLUTION
#88-114

Upon motion of Commissioner Anderson, duly seconded by Commissioner Casterline, it is unanimously

ORDERED that the above-entitled Resolution be adopted.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By Jane McGarvin
Jane McGarvin
Clerk of the Board

jm

DATE SUBMITTED 6/23/88

(For Clerk's Use)

Meeting Date 6/30/88
Agenda No. R-27

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: Mid-County Human Service Facility

Informal Only* _____
(Date)

Formal Only 6/30/88
(Date)

DEPARTMENT of Human Services DIVISION Director's Office

CONTACT Duane Zussy TELEPHONE 248-3782

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Duane Zussy

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Resolution Establishing Intent of Board to Create Mid-County Human Service Facility

88-114

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☒ POLICY DIRECTION ☒ APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA _____

IMPACT:

PERSONNEL

☐ FISCAL/BUDGETARY

☐ - General Fund

Other _____

BOARD OF
COUNTY COMMISSIONERS
1988 JUN 23 AM 10:54
MULTNOMAH COUNTY
OREGON

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: PSU Catlin

BUDGET / PERSONNEL /

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) _____

OTHER _____
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

In the Matter of Developing)
Human Service Delivery Sites)
in Mid-County)

Resolution

WHEREAS the Board of County Commissioners has long supported a policy of increasing access to human services in Mid-County; and

WHEREAS the Board of County Commissioners has recently entered into a five year lease agreement with the David Douglas School District to lease their administrative office building located at 122nd Avenue with the intent to remodel the site and establish a service delivery presence in Mid-County for elderly and low income citizens; and

WHEREAS the current location of the Southeast Health Clinic (Grace Peck Clinic) is ill-suited for providing comprehensive services for the area east of the Willamette River because the building in which the clinic is located is inadequate and because the location of that building is inappropriate relative to other County Human Service delivery sites; and

WHEREAS the lease on the present SEHC site expires in 1989, presenting the opportunity to leverage present SEHC rental dollars to obtain third party financing for siting a new South East Health Clinic sized to house two-thirds of SEHC's current staff in a facility that is better suited to serving the health and human services needs of the population in the southeast neighborhood; and

WHEREAS the remainder of the SEHC rental dollars appear to be sufficient to support the acquisition of property and construction of the first phase of a permanent Mid-County Multi-Service Center, to initially house the remaining one-third of the SEHC staff, thus establishing a small health clinic site in Mid-County that would complement our efforts at the David Douglas site and facilitate more orderly service delivery throughout all at Mid and East County; and

WHEREAS a second phase expansion of the Mid-County Multi-Service Center could be completed and ready to be occupied by programs for the elderly and low income on a timeline which coincides with the expiration of the current lease of the David Douglas facility in five years; and

WHEREAS the lease costs associated with the David Douglas site together with any remaining monies that would otherwise have been spent to sustain our present SEHC lease appears to be sufficient to cover the lease/purchase payments for such a phase II development;

NOW THEREFORE BE IT RESOLVED THAT:

1. The Board is adopting a FY 88-89 Budget which includes funding to renovate the David Douglas site and to conduct site selection studies for a new southeast health clinic location and a Mid-County Multi-Service Center site.
2. The Board instructs Facilities Management to work with the Department of Human Services on this project and to include planning for these new facilities in their Long Term Needs Space Study and the Five Year CIP Plan.

ADOPTED THIS _____ DAY OF JULY, 1988

BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON
BY _____

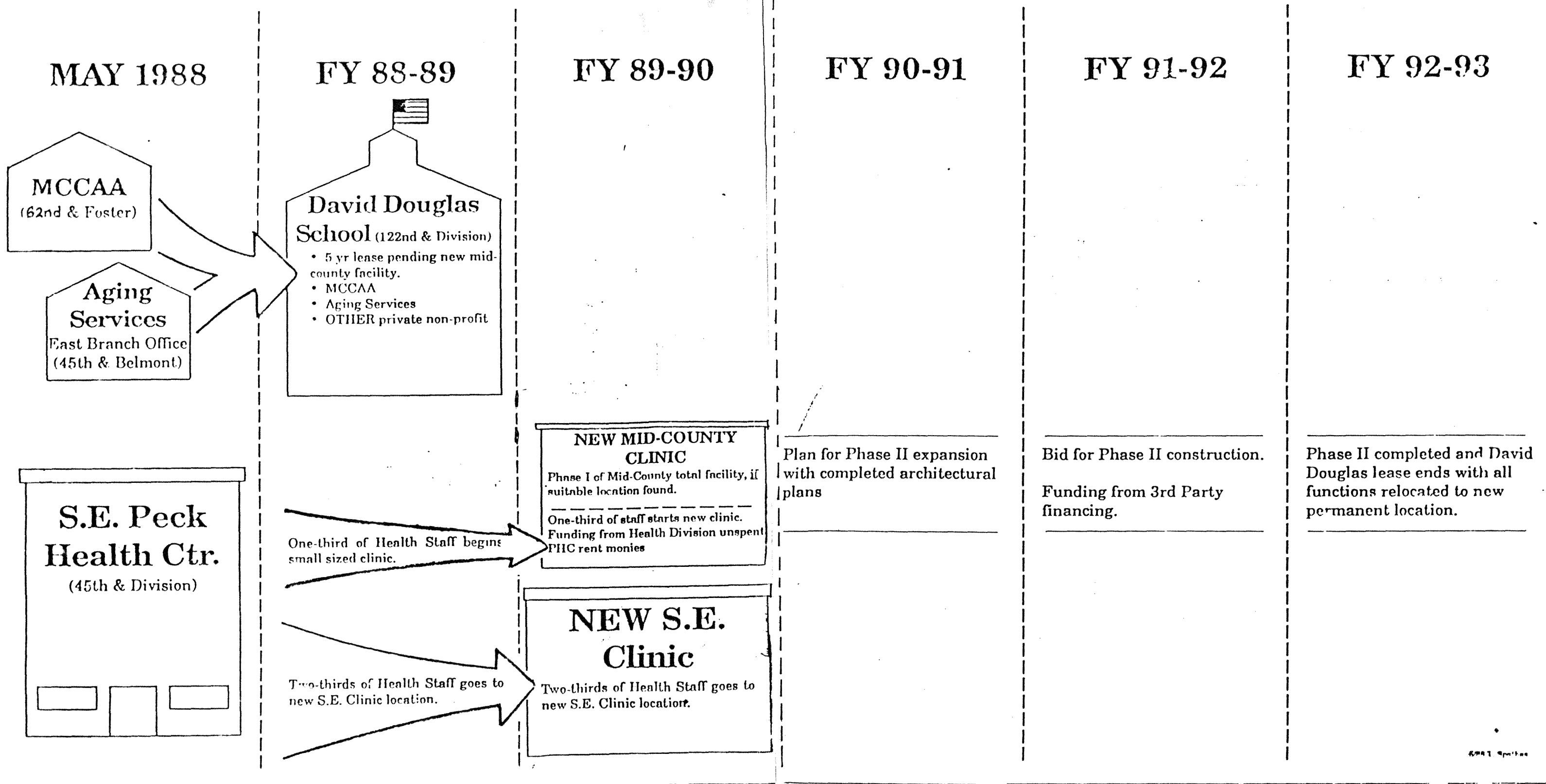
Gladys McCoy, Chair

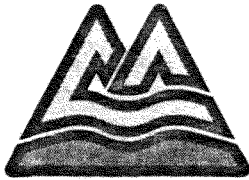
APPROVED AS TO FORM

Laurence Kressel, County Counsel

6/15/88

[KK-4980A-p]





MULTNOMAH COUNTY OREGON

73
J.160

BOARD OF COUNTY COMMISSIONERS
ROOM 605, COUNTY COURTHOUSE
1021 S.W. FOURTH AVENUE
PORTLAND, OREGON 97204

GLADYS McCOY • Chair • 248-3308
PAULINE ANDERSON • District 1 • 248-5220
GRETCHEN KAFOURY • District 2 • 248-5219
CAROLINE MILLER • District 3 • 248-5217
POLLY CASTERLINE • District 4 • 248-5213
JANE McGARVIN • Clerk • 248-3277

June 30, 1988

Mr. Duane Zussy, Director
Department of Human Services
426 SW Stark
Portland, OR

Dear Mr. Zussy:

Be it remembered, that at a meeting of the Board of County Commissioners held June 30, 1988, the following action was taken:

In the matter of ratification of a contract between)
Multnomah County and Community Action Agency of)
Portland (CAAP) whereby CAAP assigns its Community)
Action Agency designation and rights and responsi-)
bilities thereunder to the BCC acting as the gov-)
erning board of Multnomah County, and Multnomah)
County agrees to contract with CAAP to serve as the)
administering board for county-wide community ac-)
tion agency pursuant to the terms and conditions)
set forth in the contract R-28)

Commissioner Anderson moved, duly seconded by Commissioner Kafoury, that the above-entitled matter be approved.

In answer to Commissioner Miller's question, Duane Zussy, Human Services Director, replied the copy of the agreement in the Board's packet includes all of the corrections reviewed by the Board on Tuesday, June 26, and the amended agreement has been reviewed by County Counsel.

At this time, Commissioner Anderson withdrew her motion and moved approval of the revised agreement,

Mr. Zussy reported the Community Action Agency of Portland met last night, and reviewed and approved the revised agreement.

Lou Savage, Chair CAAP Board, concurred the Board met last night to approve the final revision of the contract in Executive Session. He said the Board is pleased with this action, and thanked the Board and their staff for participation in the completion of the agreement.

Following discussion, the motion was considered, and it is
unanimously

ORDERED that said intergovernmental agreement be ratified.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By Jane McGarvin
Jane McGarvin
Clerk of the Board

jm
cc: Budget
Finance
Purchasing
Harriet Weber

DATE SUBMITTED June 22, 1988

(For Clerk's Use)
Meeting Date 6/30/88
Agenda No. R-28

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: Contract between Multnomah County and Community Action Agency of Portland

Informal Only* _____
(Date)

Formal Only June 30, 1988
(Date)

DEPARTMENT DHS DIVISION _____

CONTACT Duanne Zussy TELEPHONE 48-3782

*NAME(S) OF PERSON MAKING PRESENTATION TO BOARD _____

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Approval of contract between Multnomah County and Community Action Agency of Portland (CAAP) whereby CAAP assigns its Community Action Agency designation and rights and responsibilities thereunder to the BCC acting as the governing board of Multnomah County. Further, Multnomah County agrees to contract with CAAP to serve as the administering board for countywide community action agency pursuant to the terms and conditions set forth within this contract.

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☐ APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA _____

IMPACT:

☐ PERSONNEL

☐ FISCAL/BUDGETARY

☐ General Fund

☐ Other _____

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: _____

BUDGET / PERSONNEL _____

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) _____

OTHER _____
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

BOARD OF
COUNTY COMMISSIONERS
1988 JUN 23 AM 11:50
MULTNOMAH COUNTY
OREGON

Gladys McCoy
Duanne Zussy



MULTNOMAH COUNTY OREGON

DEPARTMENT OF HUMAN SERVICES
426 S.W. STARK, 7TH FLOOR
PORTLAND, OREGON 97204
(503) 248-3782

BOARD OF COUNTY COMMISSIONERS
GLADYS MCCOY • CHAIR OF THE BOARD
PAULINE ANDERSON • DISTRICT 1 COMMISSIONER
GRETCHEN KAFOURY • DISTRICT 2 COMMISSIONER
CAROLINE MILLER • DISTRICT 3 COMMISSIONER
POLLY CASTERLINE • DISTRICT 4 COMMISSIONER

MEMORANDUM

TO: Gladys McCoy
County Chair

VIA: Duane Zussy, Director *Duane Zussy*
Department of Human Services

FROM: Bill Thomas *Bill Thomas*
Emergency Basic Needs Coordinator

DATE: June 27, 1989

SUBJECT: Recommendation for Ratification of Contract with Community Action
Agency of Portland or its Successor

RECOMMENDATION: The Director's Office recommends ratification of the attached professional services contract with the Community Action Agency of Portland or its successor. This contract funds the provision of a variety of emergency basic needs and community action services in Multnomah County with federal and state revenues and County General Funds, including emergency/community services, energy assistance services, homeless assistance services, linkage services and weatherization services. The contract also funds the administration and operation of community services and weatherization programs through the reconfigured CAAP, as the central administrative agency for emergency basic needs and community action services in Multnomah County.

The duration of this renewable sole source contract is from July 1, 1988, to June 30, 1989. The total amount of the contract is for \$4,172,759, which primarily derives from revenue agreements with State Community Services for both the former CAAP and MCCAA service areas.

ANALYSIS: As a consequence of this contract, the CAAP assigns its community action agency designation and all rights and responsibilities thereunder to the Board of County Commissioners. The BCC expands its current community action designation for mid and east County, to become the governing board for a newly created countywide community action agency (CAA). The County enters into this contract with a reconfigured CAAP Board through DHS as the County's contracting agent and the Director's Office as the administrative authority for the CAA, pursuant to State statutes.

This contract specifies that the reconfigured CAAP board will become the CAA administering board pursuant to statutory requirements, and that the not-for-profit agency will perform specified functions of planning and evaluation, resource management, service coordination and advocacy. The contract requires that the CAAP provide no direct service functions, but subcontract performance of all direct services to social service providers, including MCCAA's successor Human Solutions Inc..



MULTNOMAH COUNTY OREGON

DEPARTMENT OF GENERAL SERVICES
PURCHASING SECTION
2505 S.E. 11TH AVENUE
PORTLAND, OREGON 97202
(503) 248-5111

GLADYS McCOY
COUNTY CHAIR

MEMORANDUM

TO: Gladys McCoy, County Chair

FROM: *L Walker* Lillie Walker, Director, Purchasing Section

DATE: May 31, 1988

SUBJECT: EXEMPTION FROM COMPETITIVE RFP PROCESS FOR COMMUNITY ACTION AGENCY OF PORTLAND (CAAP) OR ITS SUCCESSOR

Please find attached a Department of Human Services (DHS) memo dated May 23, 1988, requesting an exemption to the competitive RFP process to enter into contract with Community Action Agency of Portland (CAAP) or its successor (a reconfigured CAAP Board) to purchase the following services: planning and evaluation, resource management, service coordination and advocacy functions for emergency basic needs and community action services on a Countywide basis, service as clearinghouse and management of subcontracts with delegate agencies for service delivery Countywide.

The Purchasing Section has reviewed the provided information and has found that the DHS has met the requirements for an exemption to the professional services request-for-proposal process as set forth in Multnomah County Administrative Procedures No. 2703. Therefore, the Purchasing Section recommends an exemption be granted from July 1, 1988, through June 30, 1989.

The exemption is recommended in this instance due to the following:

1. CAAP is the only agency with a Board of Directors which meets the statutory and geographical requirements of the Grantor agencies to administer a program of this nature and scope.
2. The CAAP Board is currently serving the Portland Metropolitan area and a reconfiguration of this Board or a successor could immediately implement the services required by Multnomah County.
3. At this time, no other agency could organize, elect officers, or provide continuity of emergency basic needs services.

APPROVED:

DENIED:

Gladys McCoy 6-8-88
Gladys McCoy, County Chair

Gladys McCoy, County Chair

LMW:CLS
Attachments

Memorandum to Gladys McCoy
CAAP Contract
June 27, 1988

The contract has been negotiated over the past several months through an intensive process that has involved wide consultation with Board members and staff and with effected County divisions, particularly in DHS and the Department of General Services. On June 8, the Chair's Office approved a sole source exemption upon the recommendation of the purchasing section.

BACKGROUND: On March 3, 1988, the Board of County Commissioners unanimously passed Resolution 88-25, and thereby adopted the following recommendations from the City-County Emergency Basic Needs Committee:

A. to "create a single countywide community action agency to coordinate planning and channeling of funds for emergency basic needs and community action services in Multnomah County" under contract with the Board of County Commissioners which expands "its current designation to become the countywide governing authority for community action;" and

B. to "adopt a service delivery model organized around 9-12 emergency service centers;" and

C. to "establish an Advisory Committee to advise the funders and the countywide community action agency;" and

D. "the transition of MCCA to a private not-for-profit agency capable of continuing to deliver quality services in Mid and East County;" and

the Board of County Commissioners further instructed the Department to enter into negotiations with the CAAP Board in order to move implementation forward.

In the intervening months, representatives from the County and the CAAP have successfully negotiated terms for this contract whereby the CAAP assigns its governing board designation to the BCC. In addition, a transfer agreement has been successfully negotiated with the Board of Directors of the newly incorporated Human Solutions Inc., in order to provide direct services in MCCA's former service area. Both of these documents are being placed on the Board's agenda for review and ratification.

As a result of these actions, intergovernmental agreements have been prepared by State Community Services in recognition of the BCC's new status as countywide governing authority for community action. These agreements, scheduled for ratification by the BCC, delegate funds to Multnomah County which by federal and state statutes are required to be contracted with the designated community action agency for the effected geographical service area, in this case all of Multnomah County.



MULTNOMAH COUNTY OREGON

CONTRACT APPROVAL FORM

(See instructions on reverse side)

TYPE I

- ☐ Professional Services under \$10,000
☐ Revenue
☐ Grant Funding
☐ Intergovernmental Agreement

Amendment # _____ to Contract # _____
 (Original Contract Amount _____)

TYPE II

- ☒ Professional Services over \$10,000 (RFP, Exemption)
☐ PCRB Contract
☐ Maintenance Agreement
☐ Licensing Agreement

Amendment # _____ to Contract # _____
 (Original Contract Amount _____)

Contact Person Bill Thomas Phone 248-3782 Date 6/23/88

Department Human Services Division Administration Bldg/Room 160/7
 Contract with the Community Action Agency of Portland (CAAP) or its successor whereby the CAAP
 Description of Contract assigns its community action agency designation to the Board of County Commis-
sioners, which becomes the governing board of the countywide community action agency (CAA) with
DHS as its contracting agent. The County enters into this contract with the reconfigured CAAP
Board to be the administering board for the CAA pursuant to statutory requirements and with the
not-for-profit agency to be the central administrative entity for emergency basic needs/community
 RFP/BID # _____ Date of RFP/BID _____ Date of Exemption 6/08/88 action system.

Reviewed For ☐ MBE ☐ FBE Participation

Contractor is ☐ MBE ☐ FBE

Community Action Agency of Portland
 Contractor Name or its successor
 Mailing Address 812 S.W. Washington, Suite 300
Portland, OR 97205
 Phone 295-6790
 Employer ID# or SS# _____

Payment Terms

- ☒ Lump Sum \$ identified start-up funds
☒ Monthly \$ 1/12 allotments
☒ Other \$ reimbursement for fee-for-service
subcontracts

☐ Requirements contract-requisition required

Purchase Order No. _____

Total Amount of Agreement \$ 4,172,759*

* \$152,446 of this amount is being advanced directly to MCCA's successor through a Letter of Agreement, with CAAP responsible for reporting and accounting for this amount under the contract.

Required Signatures:

Department Head [Signature]

Date 6/27/88

Purchasing Director _____
 (Type II Contracts Only)

Date _____

County Counsel _____

Date _____

Budget Office _____

Date _____

County Executive/Sheriff _____

Date _____

TRANSACTION CODE	P.O.	AGENCY	PO DATE	ACCOUNTING PERIOD	BUDGET FY	ACTION					
VENDOR CODE		VENDOR NAME			TOTAL AMOUNT	\$					
LINE NO.	CONTRACT NUMBER	FUND	AGENCY	ORGANIZATION	ACTIVITY	OBJECT	SUB OBJ	REPT CATEG	DESCRIPTION	AMOUNT	INC/ DEC IND
										\$	
										\$	
										\$	
										\$	

WHITE - PURCHASING

CANARY - INITIATOR

PINK - CLERK OF THE BOARD

GREEN - FINANCE

GOLDENROD - BUDGET