



Multnomah County Oregon

# Board of Commissioners & Agenda

connecting citizens with information and services

## BOARD OF COMMISSIONERS

### Ted Wheeler, Chair

501 SE Hawthorne Boulevard, Suite 600  
Portland, Or 97214

Phone: (503) 988-3308 FAX (503) 988-3093

Email: [mult.chair@co.multnomah.or.us](mailto:mult.chair@co.multnomah.or.us)

### Maria Rojo de Steffey, Commission Dist. 1

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### Jeff Cogen, Commission Dist. 2

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### Lisa Naito, Commission Dist. 3

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### Lonnie Roberts, Commission Dist. 4

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## APRIL 15 & 17, 2008 BOARD MEETINGS FASTLOOK AGENDA ITEMS OF INTEREST

Pg 2	9:00 a.m. Tuesday Jail Facility Inspection
Pg 2	9:00 a.m. Thursday Executive Session
Pg 3	9:30 a.m. Thursday Public Comment
Pg 3	9:30 a.m. Thursday Chair Ted Wheeler Executive Budget Message; Public Hearing and Approval of the Chair's Proposed Budget for Submittal to the TSCC
Pg 4	10:10 a.m. Thursday Proclaiming the Week of April 21 through 25, 2008 Administrative Professionals Week
Pg 4	10:25 a.m. Thursday Lease Termination Agreement and Relocation Settlement for Real Property Located at 18442 SE Stark Street, Gresham for the Purpose of Developing the East County Justice Facility

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Thursday, 9:30 AM, (LIVE) Channel 30  
Saturday, 10:00 AM, Channel 29  
Sunday, 11:00 AM, Channel 30  
Tuesday, 8:15 PM, Channel 29

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Tuesday, April 15, 2008 - 9:00 AM – 1:30 PM  
**Multnomah County Detention Center**  
1120 SW Third Avenue, Portland  
**Multnomah County Inverness Jail**  
11540 NE Inverness Drive, Portland

## **CORRECTIONAL FACILITY INSPECTION**

The Multnomah County Board of Commissioners will conduct its annual visit of correctional facilities operated by Multnomah County pursuant to ORS 169.040(1) to examine fully into the Multnomah County correctional facilities, including, but not limited to, the cleanliness of the facilities and the health and discipline of the persons confined.

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Thursday, April 17, 2008 - 9:00 AM  
Multnomah Building, First Floor Commissioners Conference Room 112  
501 SE Hawthorne Boulevard, Portland

## **IF NEEDED EXECUTIVE SESSION**

- E-1 The Multnomah County Board of Commissioners will meet in Executive Session Pursuant to ORS 192.660(2)(d),(e) and/or (h). Only Representatives of the News Media and Designated Staff are allowed to attend. News Media and All Other Attendees are Specifically Directed Not to Disclose Information that is the Subject of the Session. No Final Decision will be made in the Session. Presented by County Attorney Agnes Sowle. 15-25 MINUTES REQUESTED.

Thursday, April 17, 2008 - 9:30 AM  
Multnomah Building, First Floor Commissioners Boardroom 100  
501 SE Hawthorne Boulevard, Portland

## **REGULAR MEETING**

### **CONSENT CALENDAR - 9:30 AM**

#### **NON-DEPARTMENTAL**

- C-1 Appointment of Dr. Ethan Johnson to the Multnomah County LIBRARY ADVISORY BOARD

#### **DEPARTMENT OF COMMUNITY SERVICES**

- C-2 Amendment 2 to Expenditure Agreement 0310531 [ODOT Local Agency Agreement No. 20,934] with the Oregon Department of Transportation for the 223rd Avenue, from Sandy Boulevard to Bridge Street, (Union Pacific Railroad Under-crossing) Project

#### **DEPARTMENT OF COUNTY MANAGEMENT**

- C-3 Budget Modification DCM-13 Reclassifying Positions in Departmental Human Resources, Central Human Resources, Assessment and Taxation, and Finance as Determined by the Class/Comp Unit of Central Human Resources

### **REGULAR AGENDA**

#### **PUBLIC COMMENT - 9:30 AM**

Opportunity for Public Comment on non-agenda matters. Testimony is limited to three minutes per person. Fill out a speaker form available in the Boardroom and turn it into the Board Clerk.

#### **NON-DEPARTMENTAL - 9:30 AM**

- R-1 Chair Ted Wheeler's 2008-2009 Executive Budget Message followed by Public Hearing and Consideration of RESOLUTION Approving the Chair's Proposed Fiscal Year 2009 Budget for Submittal to the Tax Supervising and Conservation Commission as Required by ORS 294.421

**SHERIFF'S OFFICE – 10:00 AM**

- R-2 RESOLUTION Authorizing the Sheriff to Dispose of Found/Unclaimed Property Pursuant to Multnomah County Code 15.650-15.654 and Budget Modification MCSO-11 Transferring \$48,396.27 to the Multnomah County Treasury [Rescheduled from April 10, 2008]

**DEPARTMENT OF COMMUNITY SERVICES – 10:10 AM**

- R-3 PROCLAMATION Proclaiming the Week of April 21 through 25, 2008 Administrative Professionals Week in Multnomah County, Oregon

**DEPARTMENT OF COUNTY HUMAN SERVICES - 10:15 AM**

- R-4 Budget Modification DCHS-28 Increasing the Aging and Disabilities Services Division Federal/State Appropriation by \$134,706 to Implement a Nursing Facilities Diversion Transition Team and Adding 1.68 FTE
- R-5 Budget Modification DCHS-29 Authorizing Continued Implementation of the Approved Reorganization of the Developmental Disabilities Services Division

**DEPARTMENT OF COUNTY MANAGEMENT – 10:25 AM**

- R-6 RESOLUTION Approving a Lease Termination Agreement and Relocation Settlement for Real Property, Located at 18442 SE Stark Street, Gresham, Oregon, with Summit Cleaning and Laundry, Inc., for the Purpose of Developing the East County Justice Facility and Authorizing County Chair to Execute Appropriate Documents to Complete the Transaction

**BOARD COMMENT**

Opportunity (as time allows) for Commissioners to provide informational comments to Board and public on non-agenda items of interest or to discuss legislative issues.



## Ted Wheeler, Multnomah County Chair

501 SE Hawthorne Blvd., Suite 600  
Portland, Oregon 97214  
Phone: (503) 988-3308  
Email: [mult.chair@co.multnomah.or.us](mailto:mult.chair@co.multnomah.or.us)

### MEMORANDUM

TO: Commissioner Maria Rojo De Steffey  
Commissioner Jeff Cogen  
Commissioner Lisa Naito  
Commissioner Lonnie Roberts  
Clerk of the Board Deb Bogstad

FROM: Tara Bowen-Biggs Staff Assistant to Chair Ted Wheeler

DATE: April 15, 2008

RE: Board Meeting Excuse Memo

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Chair Wheeler will arrive late and leave the Jail Tour and Board Briefing early at 12:30 April 15 2008.

Tuesday, April 15, 2008 - 9:00 AM – 1:30 PM

**Multnomah County Detention Center**

1120 SW Third Avenue, Portland

**Multnomah County Inverness Jail**

11540 NE Inverness Drive, Portland

## **CORRECTIONAL FACILITY INSPECTION**

The Multnomah County Board of Commissioners will conduct its annual visit of correctional facilities operated by Multnomah County pursuant to ORS 169.040(1) to examine fully into the Multnomah County correctional facilities, including, but not limited to, the cleanliness of the facilities and the health and discipline of the persons confined.

Participants will load on Hawthorne, on the south side of the street, near Grand, next to the parking garage for pick up. Lunch will be provided.

**BOGSTAD Deborah L**

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**From:** SOWLE Agnes  
**Sent:** Thursday, April 10, 2008 12:09 PM  
**To:** BOGSTAD Deborah L  
**Subject:** fyi

**169.040 Inspection of local correctional facilities.** (1) The county court or board of county commissioners of each county is the inspector of the local correctional facilities in the county. The court or board shall visit local correctional facilities operated by the county at least once in each regular term and may visit local correctional facilities within the county that are not operated by the county. When the court or board visits a local correctional facility, it shall examine fully into the local correctional facility, including, but not limited to, the cleanliness of the facility and the health and discipline of the persons confined. If it appears to the court or board that any provisions of law have been violated or neglected, it shall immediately give notice of the violation or neglect to the district attorney of the district.

(2) The county health officer or the representative of the county health officer may conduct health and sanitation inspections of local correctional facilities on a semiannual basis. If the county health officer determines that the facility is in an insanitary condition or unfit for habitation for health reasons, the officer may notify the appropriate local governmental agency in writing of the required health and sanitation conditions or practices necessary to ensure the health and sanitation of the facility. If the local governmental agency does not comply with the required health and sanitation conditions or practices within an appropriate length of time, the county health officer may recommend the suspension of the operation of the local correctional facility to the county board of health. If after a hearing the county board of health finds that the local correctional facility is in an insanitary or unhealthful condition, it may suspend the operation of the facility until such time as the local correctional facility complies with the recommended health and sanitation conditions and practices. [Amended by 1973 c.740 §11; 2005 c.286 §1]

*Agnes Sowle*  
*Multnomah County Attorney*  
*501 SE Hawthorne Blvd., Ste. 500*  
*Portland, OR 97214*  
*(503)988-3138*

**BOGSTAD Deborah L**

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**From:** BOGSTAD Deborah L  
**Sent:** Thursday, April 10, 2008 4:59 PM  
**To:** BOGSTAD Deborah L; ROCHE Hector R; WILLER Barbara; KARNES Ana; SOWLE Agnes; FARVER Bill; LASHUA Matthew; MARTINEZ David; MADRIGAL Marissa D; FALKENBERG Keith E; WESSINGER Carol M; PETERSON Sam; KENNEDY-WONG Phillip; COGEN Jeff; NAITO Lisa H; ROBERTS Lonnie J; ROJO DE STEFFEY Maria; WHEELER Ted  
**Cc:** KIRK Christine A  
**Subject:** RE: tour details - part II  
**Importance:** High

Just in: participants will load on Hawthorne, on the south side of the street, near Grand, next to the parking garage for pick up. Thanks Christine!

**Deb Bogstad, Board Clerk**  
**Multnomah County Commissioners**  
**501 SE Hawthorne Boulevard, Suite 600**  
**Portland, Oregon 97214-3587**  
 **(503) 988-3277**  
 **(503) 988-3013**  
 [deborah.l.bogstad@co.multnomah.or.us](mailto:deborah.l.bogstad@co.multnomah.or.us)  
<http://www.co.multnomah.or.us/cc/index.shtml>



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-----Original Message-----

**From:** BOGSTAD Deborah L  
**Sent:** Thursday, April 10, 2008 4:51 PM  
**To:** ROCHE Hector R; WILLER Barbara; KARNES Ana; SOWLE Agnes; FARVER Bill; LASHUA Matthew; MARTINEZ David; MADRIGAL Marissa D; FALKENBERG Keith E; WESSINGER Carol M; PETERSON Sam; KENNEDY-WONG Phillip; Jeff COGEN; Lisa Naito; Lonnie Roberts; Maria ROJO DE STEFFEY; Ted WHEELER  
**Cc:** KIRK Christine A  
**Subject:** FW: tour details  
**Importance:** High

Greetings Agnes, Commissioners and Staff:

Your Tuesday, April 15 Jail Facilities Inspection Itinerary is outlined below. Please confirm your participation. I'll let you know Monday where your vehicle will be boarding.



**Deb Bogstad, Board Clerk**  
**Multnomah County Commissioners**  
**501 SE Hawthorne Boulevard, Suite 600**

Portland, Oregon 97214-3587

 (503) 988-3277

 (503) 988-3013

 [deborah.l.bogstad@co.multnomah.or.us](mailto:deborah.l.bogstad@co.multnomah.or.us)

<http://www.co.multnomah.or.us/cc/index.shtml>



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-----Original Message-----

**From:** KIRK Christine A

**Sent:** Thursday, April 10, 2008 4:29 PM

**To:** KIRK Christine A; BOGSTAD Deborah L

**Cc:** MOYER Catherine M; BISHOP Ronald J; YANKEE Linda L; ADGERS Raimond R; BROSH Drew P; BURROW Gayle F

**Subject:** tour details

Deb,

All attendees will be picked up at the Multnomah Building at 8:50 and brought to MCDC where the tour will commence at 9:00. People should limit personal belongings brought on the tour and for the MCDC portion leave belongings in the transport vehicle. The tour at MCIJ will take approximately 90 minutes. Participants will then be taken to MCIJ. They will be able to put belongings in the meeting room where lunch will be served. The tour of MCIJ will last until approximately 12:15 when the working lunch will begin and last until 1:00. Participants will then be transported back to the Multnomah Building.

The type of transport vehicle being used, format for the tour to deal with a large group, and lunch orders are based on the RSVP amount. If the numbers change please let us know.

Christine

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**BOGSTAD Deborah L**

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**From:** BOGSTAD Deborah L  
**Sent:** Monday, April 14, 2008 1:47 PM  
**To:** KARNES Ana  
**Subject:** April 15, 2008 Correctional Facility Inspection

**ATTENDEES:** WILLER Barbara; KARNES Ana; WEBER Jacquie A; MARTINEZ David; MADRIGAL Marissa D; FALKENBERG Keith E; WESSINGER Carol M; PETERSON Sam; KENNEDY-WONG Phillip; COGEN Jeff; NAITO Lisa H; ROBERTS Lonnie J; ROJO DE STEFFEY Maria; WHEELER Ted; WEST Kristen; MACK Thomas M; GRIFFIN-VALADE LaVonne L; PAINE Robert E and KIRK, Christine and 10 MCSO staff

All attendees will be picked up at the Multnomah Building at 8:50 and brought to MCDC where the tour will commence at 9:00. People should limit personal belongings brought on the tour and for the MCDC portion leave belongings in the transport vehicle. The tour at MCIJ will take approximately 90 minutes. Participants will then be taken to MCIJ. They will be able to put belongings in the meeting room where lunch will be served. The tour of MCIJ will last until approximately 12:15 when the working lunch will begin and last until 1:00. Participants will then be transported back to the Multnomah Building.

The type of transport vehicle being used, format for the tour to deal with a large group, and lunch orders are based on the RSVP amount. If the numbers change please let us know.

Per Agnes Sowle: Only the meeting portion is a public meeting. The tour is noticed for a couple of reasons, but the Board does not deliberate during the tour. I understand the meeting portion is in an unsecured room at Inverness Jail, so it should be no problem to have Mike Dee (citizen request) attend that portion.

**Deb Bogstad, Board Clerk**  
**Multnomah County Commissioners**  
**501 SE Hawthorne Boulevard, Suite 600**  
**Portland, Oregon 97214-3587**  
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**<http://www.co.multnomah.or.us/cc/index.shtml>**



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**BOGSTAD Deborah L**

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**From:** KIRK Christine A  
**Sent:** Monday, April 14, 2008 4:41 PM  
**To:** ADGERS Raimond R; BISHOP Ronald J; YANKEE Linda L; BOWEN-BIGGS Tara C; BOGSTAD Deborah L; MADRIGAL Marissa D  
**Subject:** FW: Board Meeting tomorrow

There is a citizen that may attend the board meeting tomorrow. See the below communication. The Board meeting is between 12:15 and 1:00 at Inverness. No public testimony will be taken. In another email, I informed him of that.

He spoke last week at the Board meeting on an item of ours related to disposal of found property. It got moved to the Board meeting on Thursday, so am not sure why he wants to come tomorrow, when it sounds like the appropriate thing is for him to come on Thursday.

Per the County attorney the "public" meeting part tomorrow is only when they deliberate, an inspection is not a meeting as it is not a point to deliberate, therefore the lunch time is the only public part.

Please make sure that the FSO's at MCIJ know that a person may arrive. Tara and Marissa, can you make sure that Ted and Jeff know in case there is a procedural question during the Board meeting part.

CK

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**From:** Mike Dee [mailto:mikede4@gmail.com]  
**Sent:** Monday, April 14, 2008 2:55 PM  
**To:** KIRK Christine A  
**Subject:** Re: Board Meeting tomorrow

HI CHRISTINE,

I WOULD LIKE TO TRY AND ATTEND.

THANK YOU.

MIKE

On Mon, Apr 14, 2008 at 1:51 PM, KIRK Christine A <[christine.kirk@mcsso.us](mailto:christine.kirk@mcsso.us)> wrote:

Hello Mike,

I understand that you would like to attend the Board meeting tomorrow. The meeting is from 12:15 to 1:00 at Inverness Jail. Please let me know if you are planning on attending. It is within the Inverness Jail and you would have to go through the check in process at the front door.

4/14/2008

Please get back to me so I can notify the Facility Command of your attendance.

Thank you

Christine Kirk

Multnomah County Sheriff's Office

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4/14/2008



# Sales/Catering Contract

Client/Organization Multnomah County Jail Inspection	Event Date 4/15/2008 (Tue)	Telephone (503) 988-3277	Fax ( ) -	Event # E01883
Address 11540 NE Inverness DR, Portland, OR 97220		Booking Contact Deborah Bogstad	Site Contact Same	Guests 30 (Act)
Party Name Multnomah County Jail Inspection	Theme Meeting	Sales Rep Eleanor Payson	Category Lunch	

**MINIMUM GUARANTEED ATTENDANCE MUST BE RECEIVED WITHIN 7 DAYS OF EVENT. IF ATTENDANCE FALLS BELOW THE GUARANTEED NUMBER THE CLIENT WILL BE CHARGED FOR THE GUARANTEED NUMBER. GUARANTEED NUMBER MUST BE RECEIVED BY DATE/TIME INDICATED.**

**Site Location**

Site Name Multnomah County Inverness Jail	Site Address 
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<b>Food &amp; Beverage</b>	<b>Equipment/Miscellaneous</b>
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Food & Beverage	Price	Qty	Total	Equipment/Miscellaneous	Price	Qty	Total
1/2 Sandwich Box Lunch <i>Includes 1/2 Sandwich, One Bistro Salad, Freshly Baked Deluxe Cookie and Potato Chips</i>	7.95	30	238.50				
8 Turkey on Sourdough 8 Roast Beef on Light Rye 8 Ham & Swiss On Dark Rye 3 Cheese on Sourdough 3 Veg on Whole Wheat							
Assorted Sodas (per person)	1.50	30	45.00				

Deliv Chg	5.00
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<b>Comments</b>	<b>Venue</b>
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Deliver to meeting room, inform them the lunch is for the Multnomah County Jail Inspection.

Delivery Person	Description	Start	Arrival	End
	New Sub-Events	12:00 pm	11:30 pm	1:00 pm

<b>Terms &amp; Conditions</b>	<b>Financial Information</b>
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**Total cost of the catering order is statement above in "Balance" (subject to change based on count). \* A 50% deposit is required to hold event date with the remaining balance due 72 hours before the event.**

Subtotal	288.50	Paid	0.00
Tax	0.00	Balance	288.50
Service Charge	0.00		
Total Value	288.50		

**If additional expenses are incurred due to extended hours, customer agrees to pay the invoice amount within seven (7) days from date of the invoice.**

**In the event of a cancellation, the deposit will be**

*CASEY KENDALL  
503 252-1718*

refunded, provided Capers Cafe & Catering Company, receives written notice, no later than 90 days prior to the date of customer's event. If cancellation occurs less than 90 days before the event, Capers will return 90% of the deposit.

Customer agrees to pay full cost of the Event as stated in this document, if cancelled less than 72-hours prior to the event date.

Client:

\_\_\_\_\_ Date: \_\_\_\_\_

Sales

Rep: \_\_\_\_\_ Date: \_\_\_\_\_

Payments Made

Payment	Date	Method
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