

# ANNOTATED MINUTES

Wednesday, December 15, 2004 - 1:30 PM  
Multnomah Building, First Floor Commissioners Boardroom 100  
501 SE Hawthorne Boulevard, Portland

## BUDGET WORK SESSION

*Chair Diane Linn convened the meeting at 1:37 a.m., with Vice-Chair Serena Cruz and Commissioners Lonnie Roberts and Maria Rojo de Steffey present, and Commissioner Lisa Naito arriving at 1:42 p.m.*

WS-1 Continued Review and Discussion of First Round of Ranking the Fiscal Year 2005 Program Options. Presented by Dave Boyer, Karyne Dargan, Priority Team Members, and Peter Hutchinson and Laurie Ohmann from Public Strategies Group. 3.5 HOURS REQUESTED.

**CHAIR DIANE LINN AND VICE-CHAIR SERENA CRUZ PRESENTATIONS. FACILITATOR PETER HUTCHINSON WITH DAVE BOYER AND KARYNE DARGAN AND ACCOUNTABILITY TEAM MEMBERS GARY OXMAN, BECKY COBB, KATHLEEN TREB AND CHRISTIAN ELKIN AND EDUCATION TEAM MEMBERS PAM MINDT, TANYA MCGEE AND WENDY LEAR EXPLANATIONS AND RESPONSE TO BOARD COMMENTS AND DISCUSSION.**

*The meeting was recessed at 3:02 p.m. and reconvened at 3:08 p.m.*

**FACILITATOR PETER HUTCHINSON WITH THRIVING ECONOMY TEAM MEMBERS CONSUELO SARAGOZA, MARK CAMPBELL, JILL WOLF, TONY MOUNTS AND TOM HANSELL AND VIBRANT COMMUNITY TEAM MEMBERS MINDY HARRIS, CINDY GIBBON, KATHY TINKLE AND BOB THOMAS EXPLANATIONS AND RESPONSE TO BOARD COMMENTS AND DISCUSSION. MR. HUTCHINSON ADVISED THAT STAFF WILL BE INVOLVED WITH AN ACCELERATED AND MORE INTENSE SECOND ROUND PROCESS AND**

***PROCEDURES BETWEEN NOW AND MARCH,  
2005.***

*There being no further business, the meeting was adjourned at 3:45 p.m.*

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Thursday, December 16, 2004 - 9:30 AM  
Multnomah Building, First Floor Commissioners Boardroom 100  
501 SE Hawthorne Boulevard, Portland

**REGULAR MEETING**

*Chair Diane Linn convened the meeting at 9:33 a.m., with Vice-Chair Serena Cruz and Commissioners Lisa Naito, Lonnie Roberts and Maria Rojo de Steffey present.*

**CONSENT CALENDAR**

***UPON MOTION OF COMMISSIONER ROBERTS,  
SECONDED BY COMMISSIONER CRUZ, THE  
CONSENT CALENDAR (ITEMS C-1 THROUGH C-  
19) WAS UNANIMOUSLY APPROVED.***

**DEPARTMENT OF BUSINESS AND COMMUNITY SERVICES**

- C-1 Amendment 1 to Government Expenditure Contract (190 Agreement) 4600004477 with the Port of Portland for Administration of the State Domestic Preparedness Equipment Program Grant to Include Fiscal Year 2004
- C-2 Government Expenditure Contract (190 Agreement) 4600005183 with the Port of Portland for Freight Data Collection Services, Including Identification of the Types of Freight Movements into and through East Multnomah County
- C-3 Approval of Auto Wrecker License Renewal for Frank Miller of FRANK MILLER TRUCK WRECKING, 15015 NW Mill Road, Portland
- C-4 Approval of Auto Wrecker License Renewal for Harold M. and Carl H. Milne of LOOP-HI WAY TOWING, 28609 SE Orient Drive, Gresham
- C-5 Approval of Auto Wrecker License Renewal for Rex M. and June J. Davis of ORIENT AUTO PARTS, INC., 28425 SE Orient Drive, Gresham

## **SHERIFF'S OFFICE**

- C-6 On and Off Premises Sales Liquor License Renewal for BIG BEAR'S CROWN POINT MARKET, 31815 E Columbia River Highway, Troutdale
- C-7 Off Premises Sales Liquor License Renewal for CORBETT COUNTRY MARKET, 36801 E. Historic Columbia River Highway, Corbett
- C-8 Off Premises Sales Liquor License Renewal for CRACKER BARREL GROCERY, 15005 NW Sauvie Island Road, Portland
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- C-19 Limited On Premises Sales Liquor License Renewal for WILDWOOD GOLF COURSE, 21881 NW St. Helens Road, Portland

**REGULAR AGENDA**  
**PUBLIC COMMENT**

Opportunity for Public Comment on non-agenda matters. Testimony is limited to three minutes per person. Fill out a speaker form available in the Boardroom and turn it into the Board Clerk.

***NO ONE WISHED TO COMMENT.***

***AT THE REQUEST OF CHAIR LINN AND UPON  
MOTION OF COMMISSIONER ROBERTS,  
SECONDED BY COMMISSIONER ROJO,  
CONSIDERATION OF THE FOLLOWING TWO  
ITEMS WAS UNANIMOUSLY APPROVED.***

**DEPARTMENT OF HEALTH**

UC-1 NOTICE OF INTENT to Apply for Grant Funding from the US Department of Health and Human Services' Bureau of Primary Health Care to Expand the Capacity to Deliver Primary Health Care Services to Underserved Residents of Multnomah County

***COMMISSIONER CRUZ MOVED AND  
COMMISSIONER ROBERTS SECONDED,  
APPROVAL OF UC-1. THERESA WILLIAMS  
EXPLANATION. NOTICE OF INTENT  
UNANIMOUSLY APPROVED.***

**NON-DEPARTMENTAL**

UC-2 Authorizing Settlement of Federal District Court Case No. CV 04-625-MO, Sally Archie v. Multnomah County

***COMMISSIONER CRUZ MOVED AND  
COMMISSIONER ROBERTS SECONDED,  
APPROVAL OF UC-2. MICHELLE BELLIA  
EXPLANATION. AUTHORIZATION UNANIMOUSLY  
APPROVED.***

**NON-DEPARTMENTAL**

- R-1 RESOLUTION Reaffirming Multnomah County's Anti-Discrimination and Harassment-Free Workplace Policies and to Provide the Board of Multnomah County Commissioners with a Briefing

**COMMISSIONER CRUZ MOVED AND COMMISSIONER NAITO SECONDED, APPROVAL OF R-1. COMMISSIONERS CRUZ, ROJO AND NAITO EXPLANATION AND COMMENTS IN SUPPORT. COMMISSIONER ROBERTS COMMENTS IN SUPPORT. CHAIR LINN WELCOMED MANAGERS OF COLOR INCLUDING CHIEF OPERATING OFFICER IRIS BELL IN AUDIENCE, AND COMMENTED IN SUPPORT OF ONGOING WORK OF TEAMS WORKING ON PLAN TO IMPROVE THE WORKPLACE ENVIRONMENT; CLARIFICATION OF THE COMPLAINT PROCESS; AND THE DIVERSITY INITIATIVE. CHAIR LINN THANKED BOARD FOR BRINGING RESOLUTION FORWARD AND ADVISED SHE LOOKS FORWARD TO THE BOARD BRIEFING UPDATE IN JANUARY. RESOLUTION 04-186 UNANIMOUSLY ADOPTED.**

#### **OFFICE OF SCHOOL AND COMMUNITY PARTNERSHIPS**

- R-2 NOTICE OF INTENT to Respond to an Oregon Department of Education Request for Proposal for 21st Century Community Learning Center Funding

**COMMISSIONER NAITO MOVED AND COMMISSIONER ROBERTS SECONDED, APPROVAL OF R-2. DIANNE IVERSON EXPLANATION. COMMISSIONER ROBERTS COMMENTS IN SUPPORT. NOTICE OF INTENT UNANIMOUSLY APPROVED.**

#### **DEPARTMENT OF LIBRARY SERVICES**

- R-3 Budget Modification LIB-01 Reclassifying Two Positions in Outreach Services and One Position in Community Services of Department of Library Services

**COMMISSIONER CRUZ MOVED AND COMMISSIONER NAITO SECONDED, APPROVAL**

**OF R-3. BECKY COBB EXPLANATION. BUDGET  
MODIFICATION UNANIMOUSLY APPROVED.**

R-4 RESOLUTION Approving the Library Director's Recommendations  
Regarding the Library's Internet Access Policies

**COMMISSIONER CRUZ MOVED AND  
COMMISSIONER NAITO SECONDED, APPROVAL  
OF R-4. MOLLY RAPHAEL AND BECKY COBB  
EXPLANATION AND RESPONSE TO BOARD  
QUESTIONS. HERMAN FRANKEL TESTIMONY IN  
SUPPORT. TONI MANNING TESTIMONY IN  
OPPOSITION TO ANYONE HAVING ACCESS TO  
PORNOGRAPHY FROM LIBRARY COMPUTERS.  
ANDREA MEYER TESTIMONY IN OPPOSITION,  
ADVISING THE ACLU DOES NOT SUPPORT  
CENSORSHIP IN ANY FORM. CHAIR LINN AND  
COMMISSIONERS CRUZ, ROBERTS, NAITO AND  
ROJO COMMENTS IN SUPPORT OF  
ESTABLISHING THE INTERNET FILTERING  
POLICIES SET FORTH IN THE RESOLUTION AND  
DIRECTING THE LIBRARY TO GATHER  
STATISTICS ON THE NUMBER OF SITES THE  
SOFTWARE BLOCKED IN ERROR AND HOW  
MANY PARENTS CHOSE A DIFFERENT LEVEL  
OF INTERNET ACCESS FOR THEIR CHILDREN  
AND REPORT BACK TO THE BOARD IN ONE  
YEAR. THE COMMISSIONERS EXPRESSED  
APPRECIATION FOR THE EFFORTS OF MS.  
RAPHAEL AND LIBRARY STAFF. RESOLUTION  
04-187 UNANIMOUSLY ADOPTED.**

*There being no further business, the regular meeting was adjourned at  
10:25 a.m.*

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Thursday, December 16, 2004 - 10:15 AM  
(OR IMMEDIATELY FOLLOWING REGULAR MEETING)  
Multnomah Building, First Floor Commissioners Boardroom 100  
501 SE Hawthorne Boulevard, Portland

**BOARD BRIEFINGS**

*Chair Diane Linn convened the meeting at 10:25 a.m., with Vice-Chair Serena Cruz and Commissioners Lisa Naito, Lonnie Roberts and Maria Rojo de Steffey present.*

- B-1 Board Review of Fiscal Year 2006 Revenue Projections and Affirm the Fiscal Parameters for the Fiscal Year 2006 Priority-Based Budget Process. Additionally, the Board is Asked to Preview the Fiscal Year 2007 Revenue Estimates and "Ramp Down" of the ITAX When it Sunsets at the End of Fiscal Year 2006. Presented by Dave Boyer, Karyne Dargan, Mark Campbell, and Peter Hutchinson and Laurie Ohmann from Public Strategies Group. 30 MINUTES REQUESTED.

***KARYNE DARGAN, MARK CAMPBELL AND DAVE BOYER PRESENTATIONS AND RESPONSE TO BOARD QUESTIONS AND COMMENTS. MAJORITY CONSENSUS TO REDUCE 2005-06 BUDGET IN ORDER TO MINIMIZE THE SIZE OF REDUCTIONS TO THE 2006-07 BUDGET DUE TO SUNSET OF THE ITAX.***

- B-2 Public Affairs Office Briefing on the Governor Kulongoski's Proposed 2005-2007 Budget. Presented by Gina Mattioda and Stephanie Soden. 30 MINUTES REQUESTED.

***GINA MATTIODA AND STEPHANIE SODEN PRESENTATION AND RESPONSE TO BOARD QUESTIONS AND REQUESTS FOR ADDITIONAL INFORMATION.***

*There being no further business, the meeting was adjourned at 11:46 a.m.*

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Thursday, December 16, 2004 - 11:15 AM  
(OR IMMEDIATELY FOLLOWING BRIEFINGS)  
Multnomah Building, First Floor Commissioners Conference Room 112  
501 SE Hawthorne Boulevard, Portland

**EXECUTIVE SESSION**

*Chair Diane Linn convened the meeting at 11:50 a.m., with Vice-Chair Serena Cruz and Commissioners Lisa Naito, Lonnie Roberts and Maria Rojo de Steffey present.*

E-1 The Multnomah County Board of Commissioners Will Meet in Executive Session Pursuant to ORS 192.660(2)(d) and (h). Only Representatives of the News Media and Designated Staff are allowed to Attend. Representatives of the News Media and All Other Attendees are Specifically Directed Not to Disclose Information that is the Subject of the Executive Session. No Final Decision will be made in the Executive Session. Presented by Gail Parnell and Agnes Sowle. 15-30 MINUTES REQUESTED.

***EXECUTIVE SESSION HELD.***

*There being no further business, the meeting was adjourned at 12:07 p.m.*

BOARD CLERK FOR MULTNOMAH COUNTY, OREGON

***Deborah L. Bogstad***





**Multnomah County Oregon**

## **Board of Commissioners & Agenda**

**connecting citizens with information and services**

### **BOARD OF COMMISSIONERS**

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### **DECEMBER 15 & 16, 2004<sup>REV</sup> BOARD MEETINGS**

#### **FASTLOOK AGENDA ITEMS OF INTEREST**

Pg 2	1:30 p.m. Wednesday Budget Work Session
Pg 4	9:30 a.m. Thursday Resolution Reaffirming County's Anti-Discrimination and Harassment-Free Workplace Policies
Pg 4	9:40 a.m. Thursday NOI to Respond to Request for Proposal for 21st Century Community Learning Center Funding
Pg 4	9:45 a.m. Thursday Resolution Approving Library Internet Access Policies
Pg 5	10:15 a.m. Thursday FY 06 Revenue Projections and Priority Based Budget Process Briefing
Pg 5	10:45 a.m. Thursday Public Affairs Office Briefing
Pg 5	11:15 a.m. Thursday If Needed Executive Session
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## **BUDGET WORK SESSION**

WS-1 Continued Review and Discussion of First Round of Ranking the Fiscal Year 2005 Program Options. Presented by Dave Boyer, Karyne Dargan, Priority Team Members, and Peter Hutchinson and Laurie Ohmann from Public Strategies Group. 3.5 HOURS REQUESTED.

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Thursday, December 16, 2004 - 9:30 AM  
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## **REGULAR MEETING**

### **CONSENT CALENDAR - 9:30 AM**

### **DEPARTMENT OF BUSINESS AND COMMUNITY SERVICES**

- C-1 Amendment 1 to Government Expenditure Contract (190 Agreement) 4600004477 with the Port of Portland for Administration of the State Domestic Preparedness Equipment Program Grant to Include Fiscal Year 2004
- C-2 Government Expenditure Contract (190 Agreement) 4600005183 with the Port of Portland for Freight Data Collection Services, Including Identification of the Types of Freight Movements into and through East Multnomah County
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- C-5 Approval of Auto Wrecker License Renewal for Rex M. and June J. Davis of ORIENT AUTO PARTS, INC., 28425 SE Orient Drive, Gresham

### **SHERIFF'S OFFICE**

- C-6 On and Off Premises Sales Liquor License Renewal for BIG BEAR'S CROWN POINT MARKET, 31815 E Columbia River Highway, Troutdale
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**REGULAR AGENDA - 9:30 AM**  
**DEPARTMENT OF HEALTH**

UC-1 NOTICE OF INTENT to Apply for Grant Funding from the US Department of Health and Human Services' Bureau of Primary Health Care to Expand the Capacity to Deliver Primary Health Care Services to Underserved Residents of Multnomah County

**NON-DEPARTMENTAL**

UC-2 Authorizing Settlement of, Federal District Court Case No. CV 04-625-MO, Sally Archie v. Multnomah County

**PUBLIC COMMENT - 9:30 AM**

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**NON-DEPARTMENTAL - 9:30 AM**

R-1 RESOLUTION Reaffirming Multnomah County's Anti-Discrimination and Harassment-Free Workplace Policies and to Provide the Board of Multnomah County Commissioners with a Briefing

**OFFICE OF SCHOOL AND COMMUNITY PARTNERSHIPS - 9:40 AM**

R-2 NOTICE OF INTENT to Respond to an Oregon Department of Education Request for Proposal for 21st Century Community Learning Center Funding

**DEPARTMENT OF LIBRARY SERVICES - 9:45 AM**

R-3 Budget Modification LIB-01 Reclassifying Two Positions in Outreach Services and One Position in Community Services of Department of Library Services

R-4 RESOLUTION Approving the Library Director's Recommendations Regarding the Library's Internet Access Policies

Thursday, December 16, 2004 - 10:15 AM  
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- C-13 Off Premises Sales Liquor License Renewal for PLAINVIEW GROCERY, 11800 NW Cornelius Pass Road, Portland
- C-14 Full On Premises Sales Liquor License Renewal for PLEASANT HOME SALOON, 31637 SE Dodge Park Boulevard, Gresham
- C-15 Off Premises Sales Liquor License Renewal for ROCKY POINTE MARINA, 23586 NW St Helens Highway, Portland
- C-16 Off Premises Sales Liquor License Renewal for TENLY'S JACKPOT FOODMART, 28210 SE Orient Drive, Gresham
- C-17 On Premises Sales Liquor License Renewal for TIPPY CANOE BAR AND GRILL, 28242 E. Historic Columbia River Highway, Troutdale
- C-18 Off Premises Sales Liquor License Renewal for WEECE'S MARKET, 7310 SE Pleasant Home Road, Gresham
- C-19 Limited On Premises Sales Liquor License Renewal for WILDWOOD GOLF COURSE, 21881 NW St. Helens Road, Portland



**REGULAR AGENDA - 9:30 AM**  
**PUBLIC COMMENT - 9:30 AM**

Opportunity for Public Comment on non-agenda matters. Testimony is limited to three minutes per person. Fill out a speaker form available in the Boardroom and turn it into the Board Clerk.

**NON-DEPARTMENTAL - 9:30 AM**

- R-1 RESOLUTION Reaffirming Multnomah County's Anti-Discrimination and Harassment-Free Workplace Policies and to Provide the Board of Multnomah County Commissioners with a Briefing

**OFFICE OF SCHOOL AND COMMUNITY PARTNERSHIPS - 9:40 AM**

- R-2 NOTICE OF INTENT to Respond to an Oregon Department of Education Request for Proposal for 21st Century Community Learning Center Funding

**DEPARTMENT OF LIBRARY SERVICES - 9:45 AM**

- R-3 Budget Modification LIB-01 Reclassifying Two Positions in Outreach Services and One Position in Community Services of Department of Library Services
- R-4 RESOLUTION Approving the Library Director's Recommendations Regarding the Library's Internet Access Policies

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Thursday, December 16, 2004 - 10:15 AM  
(OR IMMEDIATELY FOLLOWING REGULAR MEETING)  
Multnomah Building, First Floor Commissioners Boardroom 100  
501 SE Hawthorne Boulevard, Portland

**BOARD BRIEFINGS**

- B-1 Board Review of Fiscal Year 2006 Revenue Projections and Affirm the Fiscal Parameters for the Fiscal Year 2006 Priority-Based Budget Process. Additionally, the Board is Asked to Preview the Fiscal Year 2007 Revenue Estimates and "Ramp Down" of the ITAX When it Sunsets at the End of Fiscal Year 2006. Presented by Dave Boyer, Karyne Dargan, Mark Campbell, and Peter Hutchinson and Laurie Ohmann from Public Strategies Group. 30 MINUTES REQUESTED.

- B-2 Public Affairs Office Briefing on the Governor Kulongoski's Proposed 2005-2007 Budget. Presented by Gina Mattioda and Stephanie Soden. 30 MINUTES REQUESTED.
- 

Thursday, December 16, 2004 - 11:15 AM  
**(OR IMMEDIATELY FOLLOWING BRIEFING)**  
Multnomah Building, First Floor Commissioners Conference Room 112  
501 SE Hawthorne Boulevard, Portland

**IF NEEDED EXECUTIVE SESSION**

- E-1 The Multnomah County Board of Commissioners Will Meet in Executive Session Pursuant to ORS 192.660(2)(h). Only Representatives of the News Media and Designated Staff are allowed to Attend. Representatives of the News Media and All Other Attendees are Specifically Directed Not to Disclose Information that is the Subject of the Executive Session. No Final Decision will be made in the Executive Session. Presented by Agnes Sowle. 15-30 MINUTES REQUESTED.



## MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

### Board Clerk Use Only

Meeting Date: 12/16/04  
Agenda Item #: C-1  
Est. Start Time: 9:30 AM  
Date Submitted: 11/22/04

BUDGET MODIFICATION: -

**Agenda Title:** Amendment 1 to Government Expenditure Contract (190 Agreement) 4600004477  
with the Port of Portland for Administration of the State Domestic Preparedness  
Equipment Program Grant to Include Fiscal Year 2004

*Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.*

Date Requested:	December 16, 2004	Time Requested:	N/A
Department:	Business and Community Services	Division:	Emergency Management
Contact(s):	Tom Simpson		
Phone:	(503) 988-4233	Ext.	84233
	I/O Address:		503/600
Presenter(s):	Consent Calendar		

### General Information

**1. What action are you requesting from the Board?**

Authorize the Chair to sign agreement and disperse these funds in accordance with State Domestic Preparedness Equipment Program.

**2. Please provide sufficient background information for the Board and the public to understand this issue.**

This agreement is a pass through of funds from the Federal Grant that originated with the Office of the Assistant Attorney General, Office of Justice Programs. It is designed to provide funds through the State Domestic Preparedness Equipment Program for the purchase of specialized equipment to enhance the capabilities of state and local units of government to respond to acts of terrorism involving chemical and biological agents, as well as radiological, nuclear, and explosive devices.

The Board of Commissioners was briefed on this grant program in July 2003. The grant requires the creation of a threat assessment and thus an identification of the gaps in a jurisdiction's ability to respond to an incident. While the County is only allowed to use the funds for equipment, the State

of Oregon is using its share for training and planning.

The grant referenced is one of at least three equipment grants made available to the County and its municipalities. In addition to this grant, the Urban Area Security Initiative (UASI) is currently being coordinated by five regional counties (Multnomah, Clackamas, Washington, and Columbia Counties in Oregon, and Clark County in Washington) and the City of Portland. UASI is connected to the grant by the use of the same assessment process. UASI allows a broader use of funds, and the UASI Working Group is developing a plan to determine where the current gaps are in our regional preparedness.

**3. Explain the fiscal impact (current year and ongoing).**

This agreement is part of the \$4.1 million that is passed on to other local governments in Multnomah County. The grant award allowed 3% for administrative or County indirect costs.

The grant funds are used to reimburse the County and other jurisdictions for the purchase of equipment only. It is anticipated some equipment purchases will have ongoing maintenance costs that are not covered by the grant. (Future maintenance costs are unknown at this time.)

**4. Explain any legal and/or policy issues involved.**

Only 3% is allowed for indirect or administrative charges in the grant.

**5. Explain any citizen and/or other government participation that has or will take place.**

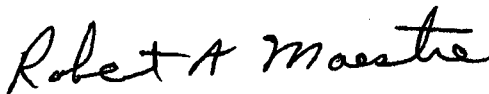
The grant was achieved through the cooperation of a coalition of Emergency First Responder Organizations in every municipality, district, and jurisdiction in Multnomah County. Multnomah County's Office of Emergency Management took the lead in this coalition. Multnomah County was the only county in the state of Oregon that applied in a unified manner and quite possibly the only county in the entire Northwest Region of the U.S. to achieve this task as well.

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**Required Signatures**

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**Department/  
Agency Director:**



**Date:** 11/19/04

**Budget Analyst:**



**Date:** 11/19/04

**Department HR:**

**Date:**

**Countywide HR:**

**Date:**

**CREAN Christopher D**

---

**From:** FARMER Stuart L  
**Sent:** Friday, November 19, 2004 8:59 AM  
**To:** HAY Ching L  
**Cc:** BOGSTAD Deborah L; HANSELL Tom J; CREAN Christopher D  
**Subject:** CAF for Port IGA on 12/16

Ching, here is the revised CAF for the Emergency Management Contract amendment that is scheduled before the Board on December 16th. Thank you for catching the error on the contract's total value.

I will ask **Chris** to print this, sign it, and get it to Deb ASAP. I will have the Department re-sign it once it has finished routing at the Multnomah Building.

Thank you again.

Stuart

**BOGSTAD Deborah L**

---

**From:** CREAN Christopher D  
**Sent:** Friday, November 19, 2004 9:00 AM  
**To:** FARMER Stuart L; HAY Ching L  
**Cc:** BOGSTAD Deborah L; HANSELL Tom J  
**Subject:** RE: CAF for Port IGA on 12/16

Done.

-----Original Message-----

**From:** FARMER Stuart L  
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Thank you again.

Stuart

11/22/2004

**BOGSTAD Deborah L**

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**From:** HAY Ching L  
**Sent:** Friday, November 19, 2004 1:45 PM  
**To:** FARMER Stuart L  
**Cc:** BOGSTAD Deborah L  
**Subject:** RE: CAF for Port IGA on 12/16

Thanks. Looks good.

-----Original Message-----

**From:** FARMER Stuart L  
**Sent:** Friday, November 19, 2004 1:33 PM  
**To:** HAY Ching L  
**Cc:** BOGSTAD Deborah L  
**Subject:** RE: CAF for Port IGA on 12/16

Oops, I fixed it too as SAP still had it incorrect when I just checked it. I will forward this to Deb as well.

Here is the fixed APR and the fixed SAP contract form.

The agreement itself is fine.

-----Original Message-----

**From:** HAY Ching L  
**Sent:** Friday, November 19, 2004 12:50 PM  
**To:** FARMER Stuart L  
**Subject:** RE: CAF for Port IGA on 12/16

I've faxed you the IGA contract summary sheet (as I call it). The estimated target value is wrong, and section 002 has errors, including \$ and dates.

-----Original Message-----

**From:** FARMER Stuart L  
**Sent:** Friday, November 19, 2004 9:56 AM  
**To:** HAY Ching L  
**Cc:** HANSELL Tom J  
**Subject:** RE: CAF for Port IGA on 12/16

I am on it; I will get the revisions to the APR and the Contract itself to Chris and Deb.

Thanks again.

-----Original Message-----

**From:** HAY Ching L  
**Sent:** Friday, November 19, 2004 9:47 AM  
**To:** FARMER Stuart L  
**Cc:** HANSELL Tom J  
**Subject:** RE: CAF for Port IGA on 12/16

Hi Stuart,

The APR needs to be changed too - incl agenda title. APR Attachment A should also be deleted or left blank, as there is no budmod.

11/22/2004

I have another item on paper, the IGA contract that has an estimated target value of \$914k contract # 4600004477. Is there a substitute for that?

Thanks.

-----Original Message-----

**From:** FARMER Stuart L

**Sent:** Friday, November 19, 2004 8:59 AM

**To:** HAY Ching L

**Cc:** BOGSTAD Deborah L; HANSELL Tom J; CREAN Christopher D

**Subject:** CAF for Port IGA on 12/16

Ching, here is the revised CAF for the Emergency Management Contract amendment that is scheduled before the Board on December 16th. Thank you for catching the error on the contract's total value.

I will ask **Chris** to print this, sign it, and get it to Deb ASAP. I will have the Department re-sign it once it has finished routing at the Multnomah Building.

Thank you again.

Stuart

11/22/2004



# MULTNOMAH COUNTY CONTRACT APPROVAL FORM

Pre-approved Contract Boilerplate (with County Attorney signature) ☒ Attached ☐ Not Attached

Contract #: 4600004477  
Amendment #: 1

CLASS I	CLASS II	CLASS III A
Contracts \$75,000 and less per 12 month period	Contracts over \$75,000 per 12 month period	<input checked="" type="checkbox"/> Government Contracts (190 Agreement)
<input type="checkbox"/> Professional Services Contracts <input type="checkbox"/> PCRB Contracts <input type="checkbox"/> Maintenance Agreements <input type="checkbox"/> Licensing Agreements <input type="checkbox"/> Public Works Construction Contracts  <input type="checkbox"/> Architectural & Engineering Contracts <input type="checkbox"/> Revenue Contracts <input type="checkbox"/> Grant Contracts <input type="checkbox"/> Non-Expenditure Contracts	<input type="checkbox"/> Professional Services Contracts <input type="checkbox"/> PCRB Contracts <input type="checkbox"/> Maintenance Agreements <input type="checkbox"/> Licensing Agreements <input type="checkbox"/> Public Works Construction Contracts  <input type="checkbox"/> Architectural & Engineering Contracts <input type="checkbox"/> Revenue Contracts <input type="checkbox"/> Grant Contracts <input type="checkbox"/> Non-Expenditure Contracts	<input checked="" type="checkbox"/> Expenditure <input type="checkbox"/> Non-Expenditure <input type="checkbox"/> Revenue <b>CLASS III B</b> <input type="checkbox"/> Government Contracts (Non-190 Agreement)  <input type="checkbox"/> Expenditure <input type="checkbox"/> Non-Expenditure <input type="checkbox"/> Revenue  <input type="checkbox"/> Interdepartmental Contracts

Department: Business and Community Services Division: Land Use & Trans Program Date: \_\_\_\_\_  
 Originator: Tom Simpson Phone: (503) 933-4233 Bldg/Rm: 503/6<sup>th</sup> Fl.  
 Contact: Cathey Kramer Phone: x22589 Bldg/Rm: 455/Annex

Description of Contract: Amendment No. 1 to Intergovernmental Agreement between Multnomah County and Port of Portland for the administration of the State Domestic Preparedness Equipment Grant Program to include FY04.

RENEWAL: ☐ PREVIOUS CONTRACT #(S): \_\_\_\_\_  
 RFP/BID: \_\_\_\_\_ RFP/BID DATE: \_\_\_\_\_  
 EXEMPTION #: \_\_\_\_\_ ORS/AR #: \_\_\_\_\_  
 EFFECTIVE DATE: \_\_\_\_\_ EXPIRATION DATE: \_\_\_\_\_  
 CONTRACTOR IS: ☐ MBE ☐ WBE ☐ ESB ☐ QRF State Cert# \_\_\_\_\_ or ☐ Self Cert ☐ Non-Profit ☒ N/A (Check all boxes that apply)

Contractor	Port of Portland			Remittance address	_____
Address	PO Box 3529			(If different)	_____
City/State	Portland, Oregon			Payment Schedule / Terms	_____
ZIP Code	97208			<input type="checkbox"/> Lump Sum \$ _____	<input type="checkbox"/> Due on Receipt
Phone	(503) 460-4116 (Doug Roberts)			<input type="checkbox"/> Monthly \$ _____	<input type="checkbox"/> Net 30
Employer ID# or SS#	_____			<input type="checkbox"/> Other \$ _____	<input type="checkbox"/> Other
Contract Effective Date	Upon execution	Term	12/31/04	<input type="checkbox"/> Requirements Funding Info: _____	
Amendment Effect Date	Upon execution	New	7/31/05	Original Requirements Amount	\$ _____
Original Contract Amount	\$375,052.00			Total Amt of Previous Amendments	\$ _____
Total Amt of Previous Amendments	\$ _____			Requirements Amount Amendment	\$ _____
Amount of Amendment	\$163,520.00			Total Amount of Requirements	\$ _____
Total Amount of Agreement \$	\$538,572.00				

## REQUIRED SIGNATURES:

Department Manager

*Deborah L. Bogstad*

DATE 12-09-04

Purchasing Manager

DATE

County Attorney

*Christopher C. ...*

DATE 11/19/04

County Chair

*Chris ...*

DATE 12-16-04

Sheriff

DATE

Contract Administration

DATE

COMMENTS: Cost Center 703001

APPROVED: MULTNOMAH COUNTY  
BOARD OF COMMISSIONERS

AGENDA # C-1 DATE 12-16-04

DEBORAH L. BOGSTAD, BOARD CLERK



## IGA Contract

## Vendor Address

PORT OF PORTLAND  
PO Box 3529  
PORTLAND OR 97208

## Information

Contract Number 4600004477  
Date 09/03/2003  
Vendor No. 11749  
Contact/Phone BCS Transport'n /  
X26798  
Validity Period: 09/03/2003 - 07/31/2005  
Minority Indicator: Not Identified

Estimated Target Value: 538,572.00 USD

Item	Material/Description	Target Qty	UM	Unit Price
0002	<p>*** Target value changed ***</p> <p>*** Delivery address changed ***</p> <p><b>Amendment No. 1 to IGA</b></p> <p>Plant: F030 Business &amp; Community Service Requirements Tracking Number: 999 <i>Amendment No. 1 to IGA with the Port of Portland for administration of the State Domestic Preparedness Equipment Grant Program. Funds are to be used to procure equipment to better respond to and recover from a terrorist attack.</i> <i>This amendment adds \$163,520.00 to include FY04.</i> <i>This extends the termination date to 07/31/05</i> <i>Effective dates: 09/03/2003 - 7/31/2005</i> <i>Contact Person - Tom Simpson (x84233)</i></p> <p>*** Target quantity changed ***</p> <p>*** Text changed ***</p>	163,520.000	Dollars	\$ 1.0000

**INTERGOVERNMENTAL AGREEMENT AMENDMENT NO. 1**

**Between  
MULTNOMAH COUNTY  
And  
PORT OF PORTLAND**

**CONTRACT NO. 4600004477**

Amendment No. 1 to this Intergovernmental Agreement ("Agreement") is entered into pursuant to ORS 190.010 by and among Multnomah County, (hereinafter "County"), and the Port of Portland, (hereinafter "Port").

**Witnesseth**

WHEREAS the County has been selected by the U.S. Department of Homeland Security, Office of Domestic Preparedness (ODP), as a grant recipient from the State Domestic Preparedness Equipment Grant Program; and

WHEREAS the County has been awarded funding under the State Domestic Preparedness Equipment Grant Program for Federal Years 2002, 2003, and 2004 (the "Grant"); and

WHEREAS there is a cooperative effort between the first responder agencies of Portland, Gresham, the Port of Portland, Multnomah County, Fairview, Troutdale, and Sauvies Island to respond to local emergencies; and

WHEREAS the County will serve as the emergency equipment purchaser under the Grant for Fairview, Troutdale, and Sauvies Island; and

WHEREAS the cities of Portland and Gresham and the Port of Portland will provide their own purchasing services for emergency equipment under the Grant; and

WHEREAS the Port will receive up to a total of \$538,572 from Grant for the purpose of purchasing eligible equipment; and

WHEREAS the funds are to be used to procure equipment to allow emergency first responder agencies to respond to and recover from an attack made using weapons of mass destruction; and

WHEREAS the County shall administer the State Domestic Preparedness Equipment Grant; now therefore

IT IS AGREED that the mutual promises and the terms and conditions are set forth hereafter:

### **Terms and Conditions**

1. The County shall reimburse the Port from the Grant award for eligible purchases made by the Port up to a total of \$538,572. Funds provided to the Port under this Agreement may be used only for the purchase of equipment designated in the FY02, FY03, and FY04 State Domestic Preparedness Equipment Grant Application.
2. The Grant requires the County to submit timely reports according to the dates established by the ODP. The Port assumes and shares this reporting obligation and hereby agrees to provide the County in a timely manner all documentation required under Paragraphs 3 and 4 of these Terms and Conditions.
3. The Port shall submit requests for reimbursement to the County, including supporting documentation for all grant expenditures and any matching funds requirements. Purchases of equipment over \$5,000 require a description of the equipment, the purchase price, date of purchase, and identifying numbers if any. All purchases made by the Port must be completed by December 31, 2004 for the FY02 and FY03 Grants and June 30, 2005 for the FY04 Grant.
4. The Port shall submit progress reports to the County no later than January 3, 2004; July 3, 2004; January 3, 2005 and July 31, 2005. The County may withhold reimbursement payments if progress reports are not submitted by the specified dates or are incomplete. Unless otherwise specified by the parties in writing, the County may suspend or terminate this Agreement if any progress report is outstanding more than one month past the due date.
5. The Port shall comply with all terms and conditions of the Grant that are imposed on the County. A copy of the Grants are attached as Exhibit A to this Agreement. The Port assumes full responsibility, obligation and liability for the use of any funds transferred to the Port under this Agreement.
6. Payments to the Port under this Agreement are contingent upon receipt by the County of sufficient Grant funds from the State Criminal Justice Services Division. Provided such funds have been received by the County, the County will reimburse the Port for eligible expenses incurred by the Port within 30 days of the date an invoice is received by the County, provided such invoice complies with the requirements of this Agreement.

### Amendments

Proposed amendments to this Agreement shall be in writing and approved by the governing bodies of the County and the Port.

### Severability, Interpretation, and Duration

1. Severability: The terms of this Agreement are severable and a determination by an appropriate body having jurisdiction over the subject matter of this Agreement that results in the invalidity of any part shall not affect the remainder of the Agreement.

2. Interpretation: The terms and conditions of this Agreement shall be liberally construed in accordance with the general purpose of this Agreement.

3. Duration: This Agreement will be in effect upon signature by the County and the Port. The duration of this Agreement is from date of execution until July 31, 2005.

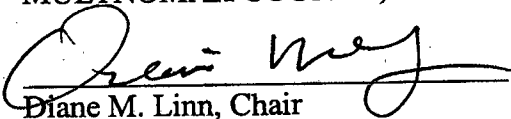
### Responsibility for Acts

The County and the Port shall each be solely responsible for its own activities under this Agreement. Subject to the limitations and conditions of the Oregon Constitution and the Oregon Tort Claims Act, each party agrees to hold harmless, defend and indemnify the other, their officers, agents, and employees, against any claims, demands, actions or suits, (including attorney fees and costs), brought against them arising out of or relating to each other's individual responsibilities under this Agreement.

SUBSCRIBED TO AND ENTERED INTO by the appropriate officer(s) of the County and the Port who are duly authorized to execute this Intergovernmental Agreement.

MULTNOMAH COUNTY, OREGON

PORT OF PORTLAND

  
Diane M. Linn, Chair

By \_\_\_\_\_

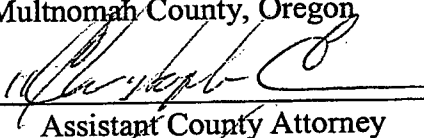
12.16.04  
\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

Reviewed:

Reviewed:

AGNES SOWLE, County Attorney  
for Multnomah County, Oregon

By   
Assistant County Attorney

By: \_\_\_\_\_

12/16/04  
\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

## **Attachment A**

### **Freight Data Collection – Phase II Work Program**

The Port of Portland shall be the lead agency managing the Freight Data Collection – Phase II project. The project shall consist of the collection and analysis of truck freight data in the Portland/Vancouver region, as well as the design of a program to maintain the data collected. Funds for the project shall be provided by the Port of Portland, Oregon Department of Transportation (ODOT), Washington State Department of Transportation (WSDOT), Metro, Southwest Washington Regional Transportation Council (RTC), and Multnomah County. The total value of the work is anticipated not to exceed \$729,000.

The work program and proposed schedule for the project include tasks, in addition to general project participation, for consultants, the Port of Portland, Metro, and Portland State University. These tasks are summarized below, listed by responsible party.

#### **Port of Portland Responsibilities**

- Manage the Freight Data Collection – Phase II project.
- Design the final survey instrument form to reflect the approved survey instrument per Consultant Services Proposed Scope of Work, Task 5A: Develop Data Collection Process.
- Process the surveys received from the consultant per Consultant Services Proposed Scope of Work, Task 5C: Collect Data.
- Update the Regional Freight Facility Database with information obtained in Consultant Services Proposed Scope of Work, Task 5: Collect Data, Task 7: Data Synthesis and Analysis, and Task 9: Prepare Interface for Querying Data.
- Coordinate Expert Panel meeting in Portland for Task 4: Develop Data Gathering Methodology, including travel and expenses for Expert Panel members.

#### **Metro Responsibilities**

- Process truck counts and origin/destination data received from the consultant per the Scope of Work, Task 2: Review and Make Recommendations for Improving Metro's Truck Model.

#### **Consultant Responsibilities**

The consultant scope of work (see attached) details the consultant responsibilities.

## **Consultant Services for Freight Data Collection – Phase II**

### **Proposed Scope of Work**

#### **General**

The purpose of this project is to collect and analyze truck freight data in the Portland/Vancouver region, as well as to design a program to maintain the data collected. The project shall be funded by the Port of Portland, Oregon Department of Transportation (ODOT), Washington Department of Transportation (WSDOT), Metro, Southwest Washington Regional Transportation Council (RTC), and Multnomah County.

The total value of the contract for this project shall not exceed \$714,000. The work is anticipated to start in Fall 2004 and shall be completed 16 months after project initiation.

Freight Data Collection – Phase II shall be based on findings from its Phase I predecessor. That project prioritized freight data needs in the Portland metropolitan region and developed a menu of methods to collect this data. The needs were identified through interviews with regional stakeholders, including the Ports of Portland and Vancouver, Oregon Department of Transportation (ODOT), Washington Department of Transportation (WSDOT), Metro, Southwest Washington Regional Transportation Council (RTC), Federal Highway Administration (FHWA), Puget Sound Regional Council, Multnomah, Washington and Clackamas Counties in Oregon, Clark County in Washington, the Cities of Portland, Tualatin and Gresham in Oregon, the City of Vancouver, WA, several area business associations, one industrial business, three consultant companies, and Washington State University.

The Port of Portland, in cooperation with Metro, the Oregon Department of Transportation, Port of Vancouver, and the Southwest Washington Regional Transportation Council also recently completed a cooperative bi-state project to update the region's commodity flow forecast. The Portland Region Commodity Flow Forecast (and the baseline on which the forecast is built) provides information regarding the tonnage and value of 42 commodity groups by mode moving to, from, and within the Portland region as well as modal volumes of pass-through traffic. The agencies involved in that project all use the commodity flow forecasts in ongoing planning and modeling work.

Additionally, the participating agencies have collaborated on a number of other freight-related data collection and freight planning projects over the past several years. (See Figure 1.) These include (lead agency in parenthesis):

- Oregon commodity flow forecast (ODOT)
- Truck travel forecasting models (Metro)
- Evaluations of data collection methods (various)
- I-5 Trade and Transportation Corridor (ODOT/WSDOT)
- Truck Trip Research Project (ODOT)

#### **Primary Objectives**

The primary project objectives of the Freight Data Collection – Phase II project are as follows:

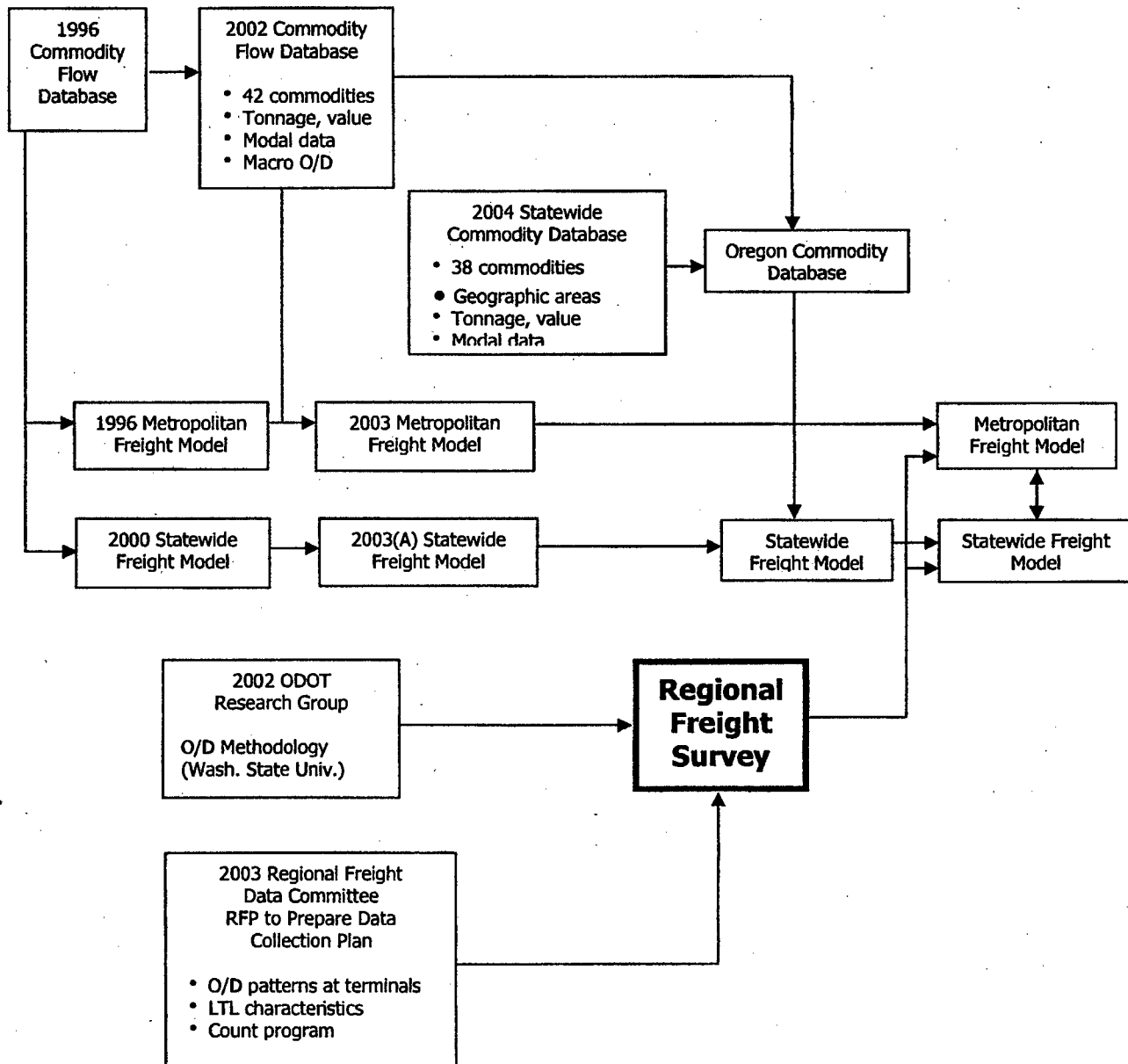
- A. Collect vehicle classification counts to better calibrate Metro's truck model.

## Consultant Services for Freight Data Collection – Phase II

### Proposed Scope of Work

- B. Conduct intercept surveys at key locations and/or use other data collection methods to obtain origin-destination, route and other freight movement information.
- C. Combine the results from Steps 1 and 2 with additional freight data from existing sources to identify truck and commodity movement (volumes, origins/destinations, route choice and freight facility flow) in the Portland metropolitan area.
- D. Propose a long-term regional truck count program.

Figure 1. Freight Data Collection and Modeling Projects in the Portland-Vancouver area and State of Oregon





## **Consultant Services for Freight Data Collection – Phase II**

### **Proposed Scope of Work**

#### **Need for Project**

The state and region have invested time and resources to better understand freight movement. Collecting the type of data outlined above shall enhance the value of the earlier work.

The freight modeling done in the region is based in part on commodity flow information. The commodity flow database provides information on commodity volumes by mode and supplies data on truck load factors. However, the database only shows whether the freight is moving in, out, within, or through the region. Some of the data indicates a general direction of travel (north, south, east, west), but cannot offer any greater specificity. By collecting information on trip ends, the understanding of freight travel patterns in the Portland region and the value of the commodity flow data shall be greatly improved.

Knowing specifics about commodity movements, such as their origin/destination, specific load factors, and patterns of transshipping/reloading, shall add geographic specificity to the regional and state travel forecasting models. With this addition, the models can be used to help identify existing bottlenecks and predict key corridors for future investments to increase business productivity. This would be a significant improvement because the region bases its decisions about funding transportation projects in large part on the modeling results. More and better information about truck movements shall enhance the ability of freight projects to compete for funding and shall also lead to better freight planning.

#### **Project Teams**

The Port of Portland is the lead agency for the work, but overall direction shall be provided by a multi-agency Technical Team and a Port-staffed Project Team. An Expert Panel shall review critical work items, as detailed in the Proposed Scope of Work. The Project Team shall work with the Consultant on a day-to-day basis to resolve problems and complete initial reviews of the Consultant's work prior to presenting to the Technical Team and Expert Review Panel. Depending on the availability and interest of Metro's Regional Freight Committee, they will also review critical items and provide the project and consulting teams with advice.

#### **Task 1: Review existing data**

The Port or other project partners shall provide the Consultant with the following:

- Freight Data Collection Project Phase I Final Report (2003, Port of Portland)
- Logistics Surveys (2003, Port of Portland)
- Freight Users/Shippers Logistics Interviews Interstate 5 Corridor (1999, ODOT)
- Oregon Statewide Commodity Flow Report (anticipated 2004, ODOT)
- Regional Commodity Flow Update (Port of Portland)
- Metro area freight facility partial database (2002, Port of Portland)
- ES202 (Oregon Employment Department data by SIC code) (Metro)
- Existing Traffic Counts (Port of Portland, Metro, RTC and ODOT)
- Regional Transportation Plan (2000, Metro)
- Metropolitan Transportation Plan (RTC)
- Local TSPs as needed (project partners)
- Metro's truck model network (Metro)
- FHWA Freight Analysis Framework (FHWA, Port of Portland to provide)

## **Consultant Services for Freight Data Collection – Phase II**

### **Proposed Scope of Work**

- Lower Mainland (Vancouver) Truck Freight Study (2002, Bickel, Chow, Clement, Mills and Wang)

The Consultant shall review information from these sources as needed to complete the remaining tasks in this work element.

#### **Task 2: Review and make recommendations for improving Metro's truck model**

Metro shall provide the Consultant access to Metro's regional truck model. The Consultant shall review the model and work with Port and Metro staff to identify:

1. Potential areas of improvement, such as the modeling of less-than-truckload trips.
2. Data that should be collected in Tasks 6 and 7 to best inform the model.
3. Count locations that would enhance the model's accuracy, recognizing that these locations should be strategic and comprehensive.

The Consultant shall also advise Metro as needed, based on the above, as Metro updates the truck model.

#### **Deliverables:**

1. Written report or memorandum recommending model changes, data needs, and count locations.
2. Ongoing advice to Metro regarding Metro's truck model update (approximately 20 hours).

#### **Task 3: Prepare preliminary list of data needs**

Consultant shall prepare a preliminary list of data needs based on Tasks 1 and 2 that includes at least the following information for truck trips as available:

1. Commodity value and weight of truck's contents and type (coding scheme to be agreed upon by Project and Consulting Teams), and route and origin/destination within Multnomah, Washington and Clackamas Counties in Oregon and Clark County, Washington
2. Commodity value and weight of truck's contents and type (coding scheme to be agreed upon by Project and Consulting Teams) and origin/destination beyond Multnomah, Washington and Clackamas Counties in Oregon and Clark County, Washington (included pass-through trips) reported to the Metropolitan Area/State level
3. Truck type by FHWA category
4. Trucking company performing the work (if obvious from looking at the truck)
5. The type and location of the freight facilities accessed by the trucks
6. Time of day and frequency/seasonality of the truck trips
7. Route choice decision factors for each trip (e.g. perceived traffic bottlenecks, travel time, trip distance) in Multnomah, Washington and Clackamas Counties in Oregon and Clark County, Washington

For Multnomah County the consultant shall include in the list of data needs a breakdown of number of intra-regional (in the vicinity of 181<sup>st</sup> Avenue to 257<sup>th</sup> Avenue between I-84 and US 26) and inter-regional (outside the area defined for inter-regional) truck trips. Consultant shall submit the preliminary list of needs to the Project Manager for distribution to the Technical Team. Consultant shall meet with the Technical Team subsequent to distribution of the preliminary list to refine it.

## **Consultant Services for Freight Data Collection – Phase II**

### **Proposed Scope of Work**

#### **Deliverables:**

1. Memorandum containing a preliminary list of data needs.
2. Meeting with Technical Team to refine list of data needs.
3. Memorandum containing a refined list of data needs.

#### **Task 4: Develop data gathering methodology**

Based on Tasks 1 through 3, Consultant shall propose a data collection methodology to the Technical Team that includes a rationale for the methodology, proposed survey locations or survey distribution (as applicable) and other specifics of the data collection plan relevant to the methodology and a proposed schedule. The Expert Review Panel shall also review the methodology. The methods shall include, but not be limited to, vehicle classification counts, and intercept and other surveys. Consultant shall also consider a license plate survey to estimate the percent of intra- (between I-84 and US 26 and 181<sup>st</sup> and 257<sup>th</sup> Avenues) versus inter-regional truck trips in Multnomah County. Consultant shall consider the seasonality of commodity movement and traffic volumes when determining the recommendation.

Vehicle count locations shall include, but need not be limited to, all intercept (and other applicable) survey sites. The methodology shall include a discussion of quality control measures for the vehicle counts.

This SOW assumes that (at least to gather inter-regional trip data) Consultant will use intercept surveys (though other methodologies would be acceptable if a justifiable case is presented), to be conducted at locations that shall be identified in cooperation with the Technical Team, that shall include up to 100 facility sites and up to 40 highway sites. The hours in which surveys shall be conducted shall depend upon traffic operation. A site is considered to be a single location on a single day. (One location surveyed on four different days would be considered four sites.) Under this scenario, the Technical Team would approve the methodology prior to the start of Task 5.

The consultant shall collect data at the following types of freight facilities in Multnomah, Washington, and Clackamas Counties in Oregon, and Clark County, Washington:

- a. Manufacturing plants
- b. Domestic intermodal yards
- c. Reload/Transload facilities, including for third-party logistics providers
- d. Truck, marine, rail, pipeline, and air terminals
- e. Warehouse and distribution facilities, including for third-party logistics providers
- f. Weigh stations

#### **Deliverables:**

1. Draft memorandum describing the data needs and the recommended methodologies for obtaining that data, including a rationale for the recommendation and a proposed schedule and count and survey location (or distribution) list, submitted to the Project Manager for review by the Expert Panel and Technical Team.
2. Final memorandum describing the data needs and the recommended methodologies for obtaining that data, including a justification for the recommendation and a proposed schedule and count and survey location list.

## **Consultant Services for Freight Data Collection – Phase II**

### **Proposed Scope of Work**

#### **Task 5: Collect data**

##### **Task 5A: Develop data collection process**

The Consultant shall develop the data collection process, including survey instrument(s) for the intercept and any other surveys proposed and shall submit the instrument(s) to the Technical Team and Expert Panel. The Port of Portland shall prepare the final survey form. If other data collection methods are used, the consultant shall submit to the Technical Team and the Expert Panel the data collection instruments for their review and approval.

##### **Deliverables:**

1. Draft data collection instruments
2. Final data collection instruments, incorporating Technical Team and Expert Panel comments.

##### **Task 5B: Identify and train intercept staff**

Where surveys are used, the Consultant shall identify and train all intercept surveyors to collect data using the survey form. The Consultant shall ensure the number of surveyors necessary to meet the approved methodology.

##### **Task 5C: Conduct data collection**

The Consultant shall manage the data collection personnel to collect the data in adherence with the locations and schedule approved by the Technical Team in Task 4. The Consultant shall secure all necessary permissions to access the any public or private sites and perform the data collection tasks. The Consultant shall notify the Project Manager as soon as possible if access is denied at any site. The Technical Team shall then seek to identify an alternative location. The Consultant shall also perform quality control to ensure data collection accuracy. The Port of Portland shall process all completed surveys (if used) and shall clean the data and provide both the raw data and frequencies.

##### **Deliverable:**

- Completed surveys submitted to the Port of Portland

##### **Task 5D: Document data collection efforts**

The Consultant shall document Tasks 5A through 5C, assess their effectiveness in a written report, and present it to the Technical Team once the data collection is complete. Included in the report shall also be a description of how well the Consultant believes the data represents the general universe and why. Consultant shall also assess weaknesses in the data and the resulting implications for data interpretation. The report shall be written so as to allow duplication of the tasks for other efforts, and shall include recommendations for designing and conducting future data collection tasks.

##### **Deliverables:**

1. Draft written summary report
2. Final written summary report

## **Consultant Services for Freight Data Collection – Phase II**

### **Proposed Scope of Work**

#### **Task 6: Collect vehicle classification counts**

The Consultant shall conduct 24-hour video vehicle classification counts at approximately 250 to 300 locations in Multnomah, Washington, and Clackamas Counties in Oregon, and Clark County, Washington. Exact numbers and site locations will be determined and provided to the consultant. Vehicle classification shall adhere to the Federal Highway Administration 13-Category Classification System.

##### **Deliverables:**

1. Electronic count data in a format agreed upon by the Technical Team. The data shall include, at a minimum, vehicle classification counts and sketches of the vehicle count locations.
2. Excel file containing a summary of the vehicle classification count locations and characteristics, and the dates taken.

#### **Task 7: Data synthesis and analysis**

##### **Task 7A: Summarize and present vehicle count results**

The Consultant shall summarize and present the vehicle count results from Task 6 to the Technical Team to communicate the characteristics of truck volumes and commodity movement.

##### **Deliverables:**

1. Graphics to illustrate the results of the traffic counts. These graphics shall be identified with input from the Technical Team and shall include, but not be limited to:
  - Truck and total volume counts on up to 20 key routes
  - Extended Study Area volume snapshots at up to 10 times of day
  - Volume profiles at key locations by time
  - Graphical representation of all counts
2. Draft report summarizing the intercept survey results.
3. Presentation of summary of findings and conclusions to the Technical Team
4. Final written report.

##### **Task 7B: Perform analysis**

The Consultant shall perform an analysis of information gathered in Tasks 5 and 6 to interpret the results of the intercept (and/or other) surveys, other data collection methods, and the vehicle classification counts. The Consultant shall also evaluate whether regional, state and some local truck-only, truck-recommended and truck-prohibited routes in the Basic Study Area are identified appropriately based on truck count data and the surveys.

##### **Deliverable:**

1. Draft analysis report.

##### **Task 7C: Respond to Phase I and other identified needs**

Freight Data Collection – Phase I included a series of interviews with key regional stakeholders, in which they identified specific freight data needs and questions. Consultant shall meet with the Technical Team to review and refine these questions. Consultant shall then respond to the questions and to needs identified in Tasks 2 and 3 and shall identify areas for future study.

## **Consultant Services for Freight Data Collection – Phase II**

### **Proposed Scope of Work**

#### Deliverables:

1. Meeting with Technical Team to review freight data needs and refine questions.
2. Draft report combining information from this task with the revised report from Tasks 7A and 7B.
3. Final report.
4. Presentation of findings and conclusions to Technical Team.

#### **Task 8: Develop regional truck count program**

In consultation with the Technical Team and other agencies identified by the Port, Consultant shall propose a truck count program to update the Portland metropolitan region's traffic volume database (including by vehicle class) at least every three years. The program shall discuss methods for updating the database including collection techniques, schedule, and the costs associated with each method, and shall recommend a course of action.

#### Deliverables:

1. Draft report.
2. Revised final report.

#### **Task 9: Prepare interface for querying data**

Develop a user-friendly database interface for querying data gathered in Tasks 5 and 6. Staff within project-sponsoring agencies should be readily able to query the data for use in future planning and research projects.

#### Deliverable:

- Database user interface

#### **Task 10: Prepare summary report**

The Consultant shall develop a final report summarizing Tasks 2 through 9. The final report shall include an executive summary. Consultant shall prepare a draft report for Technical Team and Expert Panel review. Consultant shall incorporate these comments into a final report. When the Summary Report is complete, Consultant shall prepare an executive summary PowerPoint presentation, including speaker notes, which shall be used to present to transportation funding decision makers and partner transportation provider agencies.

#### Deliverables:

1. Draft Summary Report, including an Executive Summary.
2. Final Summary Report, including an Executive Summary.
3. PowerPoint Executive Summary Presentation.

#### **Task 11: Make formal presentations to select audiences**

The Consultant shall make presentations to the following groups:

1. Port of Portland Commission
2. Metro's Joint Policy Advisory Committee on Transportation
3. Metro's Transportation Policy Advisory Group
4. Oregon Freight Advisory Committee
5. Regional Transportation Council's Regional Transportation Advisory Committee

#### Deliverable:

- Five individual presentations of project findings, conclusions, and recommendations, given during not more than four separate trips to the Portland metropolitan area.



## MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

### Board Clerk Use Only

Meeting Date: 12/16/04  
Agenda Item #: C-2  
Est. Start Time: 9:30 AM  
Date Submitted: 11/16/04

BUDGET MODIFICATION: -

**Agenda Title:** Government Expenditure Contract (190 Agreement) 4600005183 with the Port of Portland for Freight Data Collection Services, Including Identification of the Types of Freight Movements into and through East Multnomah County

*Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.*

Date Requested:	December 16, 2004	Time Requested:	5 Minutes
Department:	Business and Community Services	Division:	Land Use & Trans Program
Contact(s):	Ed Abrahamson		
Phone:	(503) 988-5050	Ext.	29620
	I/O Address:		455
Presenter(s):	Kate Dreyfus		

### General Information

**1. What action are you requesting from the Board?**

The Land Use and Transportation Program requests approval of the Intergovernmental Agreement (IGA) between the Port of Portland and Multnomah County for Freight Data Collection Services.

**2. Please provide sufficient background information for the Board and the public to understand this issue.**

The Port of Portland (Port) is conducting a traffic study to collect and analyze freight data in the Portland Region (Port Project). The Port has agreed, at the request of Multnomah County, to include a specialized analysis of freight movements into and through East Multnomah County in the vicinity of 181<sup>st</sup> Avenue to 257<sup>th</sup> Avenue, between I-84 and US 26. This supplemental analysis will enable the County to determine the origin and destination of freight movements in the East County area, which in turn will assist the County in its planning for transportation infrastructure for the area.

**3. Explain the fiscal impact (current year and ongoing).**

The total cost of the Port Project is estimated to exceed \$700,000, of which the cost of the supplemental analysis is \$30,000. County funds in the amount of \$30,000 are included in the

County's FY 2005 Budget.

**4. Explain any legal and/or policy issues involved.**

There are no known legal issues.

**5. Explain any citizen and/or other government participation that has or will take place.**

The East Multnomah County Transportation Committee has recognized this project as a high priority for East County. Other agencies participating in the study include Oregon Department of Transportation, Washington Department of Transportation, and the Southwest Washington Regional Transportation Council.

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**Required Signatures**

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**Department/  
Agency Director:**

*Robert A. Maestre*

**Date:** 11/04/04

**Budget Analyst:**

*Chris King*

**Date:** 11/16/04

**Department HR:**

**Date:**

**Countywide HR:**

**Date:**



# MULTNOMAH COUNTY CONTRACT APPROVAL FORM

Pre-approved Contract Boilerplate (with County Attorney signature) ☒ Attached ☐ Not Attached Contract #: 4600005183  
Amendment #: \_\_\_\_\_

CLASS I	CLASS II	CLASS III A
Contracts \$75,000 and less per 12 month period	Contracts over \$75,000 per 12 month period	<input checked="" type="checkbox"/> Government Contracts (190 Agreement)
<input type="checkbox"/> Professional Services Contracts <input type="checkbox"/> PCRB Contracts <input type="checkbox"/> Maintenance Agreements <input type="checkbox"/> Licensing Agreements <input type="checkbox"/> Public Works Construction Contracts  <input type="checkbox"/> Architectural & Engineering Contracts <input type="checkbox"/> Revenue Contracts <input type="checkbox"/> Grant Contracts <input type="checkbox"/> Non-Expenditure Contracts	<input type="checkbox"/> Professional Services Contracts <input type="checkbox"/> PCRB Contracts <input type="checkbox"/> Maintenance Agreements <input type="checkbox"/> Licensing Agreements <input type="checkbox"/> Public Works Construction Contracts  <input type="checkbox"/> Architectural & Engineering Contracts <input type="checkbox"/> Revenue Contracts <input type="checkbox"/> Grant Contracts <input type="checkbox"/> Non-Expenditure Contracts	<input checked="" type="checkbox"/> Expenditure <input type="checkbox"/> Non-Expenditure <input type="checkbox"/> Revenue <hr/> <b>CLASS III B</b> <input type="checkbox"/> Government Contracts (Non-190 Agreement)  <input type="checkbox"/> Expenditure <input type="checkbox"/> Non-Expenditure <input type="checkbox"/> Revenue <hr/> <input type="checkbox"/> Interdepartmental Contracts

Department: Business and Community Services Division: Land Use and Transportation Date: 11/3/04  
 Originator: Ed Abrahamson Phone: x29620 Bldg/Rm: 455/Annex/2  
 Contact: Cathy Kramer Phone: x22589 Bldg/Rm: 455/Annex/2  
 Description of Contract: Intergovernmental Agreement with the Port of Portland for Freight Data Collection Services, to include identification of the types of freight movements into and through East Multnomah County in the vicinity of 181<sup>st</sup> Avenue to 257<sup>th</sup> Avenue, between I-84 and US 26.

RENEWAL: ☐ PREVIOUS CONTRACT #(S): \_\_\_\_\_ RFP/BID DATE: \_\_\_\_\_  
 RFP/BID: \_\_\_\_\_ EXEMPTION #: \_\_\_\_\_ ORS/AR #: \_\_\_\_\_  
 EFFECTIVE DATE: \_\_\_\_\_ EXPIRATION DATE: \_\_\_\_\_  
 CONTRACTOR IS: ☐ MBE ☐ WBE ☐ ESB ☐ QRF State Cert# \_\_\_\_\_ or ☐ Self Cert ☐ Non-Profit ☒ N/A (Check all boxes that apply)

Contractor <u>Port of Portland</u> Address <u>PO Box 3529</u> City/State <u>Portland OR</u> ZIP Code <u>97208-3529</u> Phone <u>(503) 460-4868 (Scott Drumm)</u> Employer ID# or SS# _____ Contract Effective Date <u>11/15/04</u> Term Date <u>06/30/06</u> Amendment Effect Date _____ New Term Date _____	Remittance address _____ (If different) _____ Payment Schedule / Terms <input type="checkbox"/> Lump Sum \$ _____ <input type="checkbox"/> Due on Receipt <input type="checkbox"/> Monthly \$ _____ <input type="checkbox"/> Net 30 <input checked="" type="checkbox"/> Other \$ _____ <input type="checkbox"/> Other <input type="checkbox"/> Requirements Funding Info:
Original Contract Amount \$ _____ Total Amt of Previous Amendments \$ _____ Amount of Amendment \$ _____ Total Amount of Agreement \$ <u>\$30,000.00</u>	Original Requirements Amount \$ _____ Total Amt of Previous Amendments \$ _____ Requirements Amount Amendment \$ _____ Total Amount of Requirements \$ _____

**REQUIRED SIGNATURES:**

Department Manager <u>Robert Maestre</u>	DATE <u>11-4-04</u>
Purchasing Manager _____	DATE _____
County Attorney <u>Matthew O. Ryan</u>	DATE <u>11/12/04</u>
County Chair <u>Doni Viny</u>	DATE <u>12-16-04</u>
Sheriff _____	DATE _____
Contract Administration _____	DATE _____

COMMENTS: (WBS: TRANPIGAR)

APPROVED: MULTNOMAH COUNTY  
BOARD OF COMMISSIONERS  
AGENDA # C-2 DATE 12-16-04  
DEBORAH L. BOGSTAD, BOARD CLERK



# MULTNOMAH COUNTY OREGON

Page 1 of 1

## IGA Contract

### Vendor Address

PORT OF PORTLAND  
PO Box 3529  
PORTLAND OR 97208

### Information

Contract Number 4600005183  
Date 11/03/2004  
Vendor No. 11749  
Contact/Phone BCS Transport'n /  
X26798  
Validity Period: 11/15/2004 - 06/30/2006  
Minority Indicator: Not Identified

**Estimated Target Value:** 30,000.00 USD

Item	Material/Description	Target Qty	UM	Unit Price
0001	<p>*** Validity period changed ***</p> <p>*** Target value changed ***</p> <p>IGA w/Port of Portland-Freight Data Coll</p> <p>Plant: F030 Business &amp; Community Service Requirements Tracking Number: 999 IGA with the Port of Portland for Freight Data Collection Services (Identify types of freight movements into and through East Multnomah County in the vicinity of 181st Ave. between I-84 and US 26) Effective Dates: 11/15/04 - 6/30/06 Contact Person: Ed Abrahamson WBS # TRANPIGAR520</p> <p>*** Target quantity changed ***</p> <p>*** Text changed ***</p>	30,000.000	Dollars	\$ 1.0000

**INTERGOVERNMENTAL AGREEMENT  
TO CONTRACT FOR FREIGHT DATA COLLECTION SERVICES  
BETWEEN THE PORT OF PORTLAND AND MULTNOMAH COUNTY**

This Intergovernmental Agreement ("Agreement") is made and entered into as of this \_\_\_\_\_ day of \_\_\_\_\_ 2004, by the COUNTY OF MULTNOMAH, a county of the State of Oregon ("County") and the Port of Portland, a port of the State of Oregon ("Port") to contract for the provision of certain transportation planning services over county roads.

**I. RECITALS:**

- A. The Port and County are authorized under the provision of ORS 190.003 to 190.030 to enter into intergovernmental agreements for the performance of any or all functions that a party to the agreement has authority to perform.
- B. The Port, in conjunction with state and local agencies, is conducting a broad ranging traffic study focusing on the collection and analysis of freight data in the Portland region, as well as the design of a program to maintain the data collected know as the Freight Data Collection Project-Phase II, (the "Project").
- C. Other state and local agencies will be contributing substantial amounts to fund the Project, and total Project costs will exceed \$700,000.
- D. The Port is willing to include specialized freight data collection services analysis as part of the Project that will identify the types of freight movements into and through East Multnomah County in the vicinity of 181<sup>st</sup> Avenue to 257<sup>th</sup> Avenue, between I-84 and US 26.
- E. The County now wishes to avail itself of the Port's services as further provided herein.
- F. A copy of the Scope of Work for the Project is attached identified as Attachment A, and is hereby incorporated by this reference.

**THE PARTIES AGREE AS FOLLOWS:**

**II. TERMS AND CONDITIONS:**

**A. CONTRACT ADMINISTRATION:**

County designates Ed Abrahamson, 1600 SE 190<sup>th</sup> Avenue, Portland, OR 97233, to represent the County in all matters pertaining to the administration of this Agreement. The Port designates Scott Drumm, 121 NW Everett, Portland, OR 97208, to represent the Port in all matters pertaining to the administration of this Agreement.

**B. SCOPE OF WORK:**

- 1. The Port shall be responsible for the performance of following services:
  - a. The management, in conjunction with the Oregon Department of Transportation ("ODOT"), of the Phase II Project, Freight Data Collection through the completion of Tasks Nos. 1-11 including the provision of the deliverables (see Attachment A) using ODOT's on-call consultant, David Evans and Associates.

- b. Design the final survey instrument form to reflect the approved survey instrument per Consultant Services Proposed Scope of Work.
- c. Process the surveys received from its consultant per Consultant Proposed Scope of Work.
- d. Update the Regional Freight Facility Database with information obtained in Consultant Service Proposed Scope of Work.
- e. Coordinate Expert Panel meeting in Portland.
- f. In addition to the services and deliverables identified for Tasks 3 and 4 in attached Attachment A, provide the County with additional services and deliverables as follows:
  - i. Prepare a breakdown of the number of intra-regional trips versus inter-regional trips in the vicinity of 181<sup>st</sup> Avenue to 257<sup>th</sup> Avenue, between I-84 and US 26, in addition to and as part of Tasks 1 and 2 of the Consultant's Scope of Work and include in the preliminary list of data needs. This additional task shall be done in the same manner as the main list fully addressing the seven factors set forth at Task 3 and shall be included in the versions of deliverables identified in Task 3 provided to the County.
  - ii. Develop Data Gathering Methodology under Task 4 to address Multnomah County's needs by undertaking a license plate survey (or a viable alternative) to estimate the percent of intra- versus inter-regional truck trips in Multnomah County in the vicinity of 181<sup>st</sup> Avenue and to 257<sup>th</sup> Avenue, between I-84 and US 26, as well as other data gathering methodology outlined in Task 4. This additional task for the County shall be done in the same manner as the primary work done under Task 4 and shall be included in the versions of all deliverables provided to the County.

**C. COMPENSATION:**

- 1. The total County payment for the services and deliverables provided by the Port under this agreement, as described in Scope of Work, shall not exceed \$30,000.
- 2. No additional payment or additional work is authorized absent written amendment to this agreement.
- 3. The County shall pay the Port \$15,000 upon the signing of an agreement between the Port and the consultant selected to undertake the Project.
- 4. Upon completion of the work, the Port shall send a final bill to the County for the remaining \$15,000.00 authorized under this agreement. The County shall pay the bill within 30 days of receipt, provided all work including the deliverables has been completed in accordance with the terms of the agreement.
- 5. Except as provided herein, no other costs or expenses incurred by the Port will be reimbursed or compensated for by the County.

**D. DISPUTE RESOLUTION:**

In the case of a dispute under this Agreement, the County and the Port shall attempt to resolve the dispute informally. If the dispute cannot be resolved through this process, the parties shall submit their dispute to intergovernmental arbitration pursuant to ORS 190.710 through 190.800. Each of the parties shall bear its own expense of attorney fees and arbitration.

E. AMENDMENT:

This Agreement may be amended by mutual written agreement of the parties. Amendment shall be valid only when reduced to writing, approved as required and signed.

F. TERM:

This Agreement shall be effective November 15, 2004, and shall remain in effect until June 30, 2006. The Port may terminate this Agreement if any of the other participants fail to make a separately agreed-upon financial contribution. If the Port terminates this Agreement for that reason, the Port shall provide the County with whatever data have been collected for the purposes described in subsections B.1.f, and shall refund to the County any part of the County's contribution under this Agreement that has not already been expended.

G. NON-APPROPRIATION:

In the event of non-appropriation of funds or staff resources by the County, either party may terminate or reduce the scope of services to be provided and contract funding accordingly, but such party must provide notification of termination or reduction in scope of services to the other party as soon as practicable.

H. INDEMNIFICATION:

Subject to the conditions and limitation of the Oregon Constitution and the Oregon Tort Claims Act, ORS 30.260 through 30.300, including the limits set by ORS 30.270, the Port shall indemnify, defend and hold harmless County from and against all liability, loss and costs arising out of or resulting from acts of the Port, its officers, employees and agents in the performance of this agreement.

I. INSURANCE:

County and Port shall each be responsible for providing worker's compensation insurance as required by law. Neither party shall be required to provide or show proof of any other insurance coverage.

J. ADHERENCE TO LAW:

Each Party shall comply with all federal, state and local laws and ordinances applicable to this agreement.

K. NON-DISCRIMINATION:

Each party shall comply with all requirements of federal and state civil rights and rehabilitations statutes and local nondiscrimination ordinances. (See MCC 15.340-15.347)

L. ACCESS TO RECORDS:

Each party shall have access to the books, documents, and other records of the other which are related to this Agreement for the purpose of examination, copying and audits, unless otherwise limited by law.

M. SUBCONTRACTS AND ASSIGNMENTS:

Neither party will subcontract or assign any part of this Agreement without the written consent of the other party, except that the Port may subcontract or assign services under this Agreement with the consultant(s) awarded the contract to perform the underlying Project.

N. PROPERTY OF THE COUNTY:

In the event of termination of this Contract, all files and documents of any kind related to the Scope of Work set forth in this Agreement shall be transferred back to the County. The County shall only pay the actual costs of the transfer.

O. ENTIRETY OF AGREEMENT:

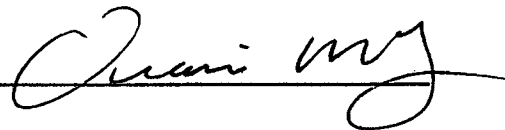
This Agreement constitutes the entire Agreement between the parties. No waiver, consent, modification or changes of the terms of the Agreement shall bind either party unless made in writing and signed by both parties.

P. SEVERABILITY:

County and Port agree that if any terms or provision of this Agreement is declared by a court of competent jurisdiction to be illegal or in conflict with any law, the validity of the remaining terms and provisions shall not be affected, and the rights and obligations of the parties shall be constructed and enforced as if the Agreement did not contain the particular term or provision held to be invalid.

MULTNOMAH COUNTY, OREGON

By



Title Diane M. Linn, Multnomah County Chair

PORT OF PORTLAND

By

\_\_\_\_\_

Title

\_\_\_\_\_

Reviewed:

AGNES SOWLE, COUNTY ATTORNEY  
FOR MULTNOMAH COUNTY, OREGON

By



Matthew O. Ryan  
Assistant County Attorney

Approved as to form:

\_\_\_\_\_

APPROVED : MULTNOMAH COUNTY  
BOARD OF COMMISSIONERS

AGENDA # C-2 DATE 12-16-04

DEBORAH L. BOGSTAD, BOARD CLERK



## MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

### Board Clerk Use Only

Meeting Date: 12/16/04  
Agenda Item #: C-3  
Est. Start Time: 9:30 AM  
Date Submitted: 12/06/04

### BUDGET MODIFICATION: -

**Agenda Title:** Approval of Auto Wrecker License Renewal for Frank Miller of FRANK MILLER TRUCK WRECKING, 15015 NW Mill Road, Portland

*Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.*

<b>Date Requested:</b>	December 16, 2004	<b>Time Requested:</b>	N/A
<b>Department:</b>	Business and Community Services	<b>Division:</b>	Land Use & Transportation
<b>Contact(s):</b>	Tammy Boren-King		
<b>Phone:</b>	503-988-3043	<b>Ext.</b>	24562
<b>Presenter(s):</b>	Consent Calendar		
<b>I/O Address:</b>	455/116		

### General Information

**1. What action are you requesting from the Board?**

Approval of the renewal of a auto wrecking yard license for Frank Miller Truck Wrecking at 15015 NW Mill Road. The renewed licenses would be valid from January 1, 2005 to December 31, 2005.

**2. Please provide sufficient background information for the Board and the public to understand this issue.**

Frank Miller Truck Wrecking is currently licensed to operate at 15015 NW Mill Road. This license expires December 31, 2004. In order to renew the license, the wrecking yard must apply for a business certificate through the Department of Motor Vehicles. In order for the business certificate to be approved, the local governing body must authorize the business pursuant to ORS 822.140. Frank Miller Truck Wrecking has been authorized by Multnomah County each year since 1986. A staff report is available in case T1-04-042 at the Land Use Planning office detailing how the current proposal complies with County and State regulations for wrecking yard license renewal. The approval of the county's governing body is required on the attached blue DMV Application for Business Certificate. The original DMV Application for Business Certificate and the enclosed original surety bond must be returned to the bussiness owner after a decision on whether or not to

approve the renewal has been rendered.

**3. Explain the fiscal impact (current year and ongoing).**

None.

**4. Explain any legal and/or policy issues involved.**

The current license under which Frank Miller Truck Wrecking is operating expires December 31, 2004. In order to continue operation without a lapse in licensure, the renewal must be approved before December 31, 2004.

**5. Explain any citizen and/or other government participation that has or will take place.**

Frank Miller Truck Wrecking has submitted all the materials necessary for the renewal application. Land Use planning staff has contacted both the Sheriff Office and the Assessment and Taxation Office to obtain information required by MCC 15.202.

No other participation by citizens or governments has taken place. To date, no complaints have been received regarding Frank Miller Truck Wrecking in calendar year 2004.

---

**Required Signatures**

---

**Department/  
Agency Director:**

*Robert A Maestre*

**Date:** 12/03/04

**Budget Analyst:**

**Date:** \_\_\_\_\_

**Department HR:**

**Date:** \_\_\_\_\_

**Countywide HR:**

**Date:** \_\_\_\_\_



**BOREN-KING Tammy**

---

**From:** ARMSTRACHAN Lauren E  
**Sent:** Monday, November 29, 2004 10:24 AM  
**To:** BOREN-KING Tammy  
**Subject:** RE: Taxes Due?

I CHECKED BOTH ACCOUNTS AND THERE ARE NO TAXES DUE OR OWING. EVEN THE PERSONAL

PROPERTY IS SHOWING PAID.

-----Original Message-----

**From:** BOREN-KING Tammy  
**Sent:** Monday, November 29, 2004 9:25 AM  
**To:** ARMSTRACHAN Lauren E  
**Subject:** Taxes Due?

Hi Lauren,

I am working on a renewal for an auto wrecking license. One of the requirements is that there be no "personal or real property taxes due and owing." (MCC 15.202(B)(6)). Is this something you can check for me? If not, who should I get in touch with?

The business name is Frank Miller Truck Wrecking owned by Frank Patrick Miller. The property address is 15015 NW Miller Road. The business is on two parcels. They are R97128-0710 and R97128-0230. (2N1W28B- lots 600 and 800).

Thanks a lot for your help-

Tammy Boren-King  
Multnomah County Land Use Planning  
1600 SE 190<sup>th</sup> Avenue  
Portland, OR 97233  
PH: 503-988-3043  
FAX: 503-988-3389

**ALLEN Kathy A**

---

**From:** BOREN-KING Tammy [tammy.boren-king@co.multnomah.or.us]  
**Sent:** Monday, November 29, 2004 9:11 AM  
**To:** ALLEN Kathy A  
**Subject:** Background Check

Good Morning Kathy,

I have you listed as the person to get in touch with for a background check. I have an applicant who has applied for a renewal to an auto wrecking yard license. One of the requirements for a wrecking yard permit is a background check. The applicant's name is Frank Patrick Miller. His driver's license number is [REDACTED] and his social security number is [REDACTED].

If you are not the correct person, please let me know.

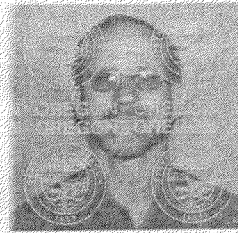
Thanks for your help-

Tammy Boren-King  
Multnomah County Land Use Planning  
1600 SE 190<sup>th</sup> Avenue  
Portland, OR 97233  
PH: 503-988-3043  
FAX: 503-988-3389

*Clear*  
*APPROVED 11/29/04*

RECEIVED  
04 NOV 29 AM 11:27  
MULTNOMAH COUNTY  
PLANNING SECTION

11/29/2004



**OREGON**  
DRIVER LICENSE  
1083707  
MILLER, FRANK PATRICK

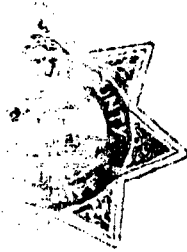
DOB	05-21-1943	Class	Restrictions
Endorsements		C	BD
M		Weight	Height
M		150	5'08"
Issue Date	05-15-2001	Record Created	1959

Expires: 05-21-2005  
MILLER, FRANK PATRICK  
59101 PEBBLE CREEK RD  
VERNONIA, OR 97064



**RECEIVED**

NOV 19 2004



# Multnomah County Sheriff's Office

12240 N.E. GLISAN ST., PORTLAND, OREGON 97230

DAN NOELLE  
SHERIFF

(503) 255-3800  
TTY (503) 251-2484

Permission is given for Multnomah County Sheriff's Office to conduct a criminal background investigation in accordance with County Ordinance 723.

This permission is given in connection with the operation of a wrecking yard in Multnomah County.

Owner/Manager Miller Frank Patrick

Home Address: 59101 Pebble Creek Rd. Vernonia, OR 97064

DOB 5/21/43 SS# 542-44-6706 Sex M Race W Driver's Lic. # 1083707 St. OR

Signature: [Signature]

Name: \_\_\_\_\_

SS# \_\_\_\_\_

DOB 1/1/ SS# \_\_\_\_\_ Sex \_\_\_\_\_ Race \_\_\_\_\_ Driver's Lic. # \_\_\_\_\_ St. \_\_\_\_\_

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

SS# \_\_\_\_\_

DOB 1/1/ SS# \_\_\_\_\_ Sex \_\_\_\_\_ Race \_\_\_\_\_ Driver's Lic. # \_\_\_\_\_ St. \_\_\_\_\_

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

SS# \_\_\_\_\_

DOB 1/1/ SS# \_\_\_\_\_ Sex \_\_\_\_\_ Race \_\_\_\_\_ Driver's Lic. # \_\_\_\_\_ St. \_\_\_\_\_

Signature: \_\_\_\_\_

OFFICIAL USE ONLY

approve

disapprove

date

Sheriff's Office Recommendation: \_\_\_\_\_

Comments: \_\_\_\_\_

RECEIVED

NOV 19 2004

# WRECKER CERTIFICATE

## WR2426

**EFFECTIVE: JANUARY 15, 2004**

**EXPIRES: DECEMBER 31, 2004**

*Issued To:*

**FRANK MILLER**

**DBA: FRANK MILLER TRUCK WRECKING**

**15015 NW MILL RD**

**PORTLAND OR 97231**

*This business is authorized to engage in buying, selling, or dealing in vehicles for the purpose of wrecking in the state of Oregon under the provisions of ORS 822.110, and to exercise privileges granted by certificate under the provisions of ORS 822.125.*

*To be valid, this certificate must be prominently posted at the business address listed above and is not valid at any other location. It is not valid if expired, revoked, canceled or suspended, under the provisions of ORS 822.045 and ORS 822.050.*

*Driver and Motor Vehicle Services  
Department of Transportation  
Salem OR 97314*

**\* ALTERATION, MUTILATION OR ERASURE WILL VOID CERTIFICATE \***

NOV 19 2004



DEPARTMENT OF TRANSPORTATION  
DRIVER AND MOTOR VEHICLE SERVICES  
1005 LANA AVE NE, SALEM OREGON 97314

# APPLICATION FOR BUSINESS CERTIFICATE

AS A WRECKER OF MOTOR VEHICLES OR  
SALVAGE POOL OPERATOR

CERTIFICATE NUMBER

2426

EXPIRATION DATE

12-31-04

- PLEASE TYPE OR PRINT LEGIBLY WITH INK.
- SEE PAGE 4 FOR INSTRUCTIONS FOR COMPLETING A WRECKER APPLICATION.
- ANY ALTERATION OF LINE 3 VOIDS LOCATION APPROVAL.

FEE: \$150

☐ ORIGINAL ☒ RENEWAL

1	LEGAL NAME OF APPLICANT (OWNER, PARTNERSHIP, LLC OR CORPORATION NAME) <b>Frank Miller Tax &amp; Wrecking</b>	OREGON REGISTRY NUMBER (IF LLC OR CORPORATION) <b>NA</b>	BUSINESS TELEPHONE <b>(503) 283-1797</b>
2	BUSINESS NAME OF APPLICANT (IF ASSUMED BUSINESS NAME OR TRADE NAME) <b>NA</b>	OREGON REGISTRY NUMBER (IF USING ASSUMED BUSINESS NAME OR TRADE NAME) <b>NA</b>	BUSINESS TELEPHONE <b>( )</b>
3	MAIN BUSINESS LOCATION (STREET AND NUMBER) <b>15015 NW Mill Rd.</b>	CITY <b>Portland</b>	ZIP CODE <b>97231</b>
4	MAILING ADDRESS <b>15015 NW Mill Rd.</b>	CITY <b>Portland</b>	STATE <b>Oregon</b>
5	CHECK ORGANIZATION TYPE: <input checked="" type="checkbox"/> Individual <input type="checkbox"/> Partnership <input type="checkbox"/> LLC <input type="checkbox"/> Corporation: If corporation, list the state under whose law business is incorporated: _____		
6	What wrecking activities do you intend to perform (as stated in ORS 822.100)? Check the applicable box(es). <input checked="" type="checkbox"/> Buy, sell or deal in vehicles for purpose of dismantling, wrecking, disassembling and selling used vehicle components thereof. <input type="checkbox"/> Buy, sell or deal in vehicles for purpose of dismantling, wrecking, disassembling or substantially altering the form of motor vehicles. <input type="checkbox"/> Sell at wholesale wrecked, dismantled, disassembled, or substantially altered vehicles. <input type="checkbox"/> Wrecking, dismantling, disassembling, or substantially altering vehicles including crushing, compacting or shredding.		
7	a) THE DIMENSIONS OF THE PROPERTY ON WHICH THE BUSINESS IS LOCATED ARE <b>196.04'</b> ft. X <b>240.62'</b> ft. b) ORS 822.115(4) requires applicants to file a description of the location of the wrecking yard. Accordingly, please file a plat map or other description of the location of the premises..		
8	By signing this application you are also certifying that: 1. The right of way of any highway adjacent to the area proposed for approval to conduct the wrecking business is used for access to the premises and public parking; 2. You maintain a building or enclosure or other barrier at least six feet high for the purpose of conducting the wrecking business; 3. You will not store any vehicles or vehicle parts or conduct the wrecking business outside of the building, enclosure or barrier except as permitted by ORS 822.135(1) (i) (A) and (B); 4. The business is hidden and adequately screened by the terrain or other natural objects or by plants, fences or other appropriate means so as not to be visible from the main traveled way or the highway except as permitted by ORS 822.135(1) (k) (A), and (B), (C).		
9	LOCAL GOVERNMENT APPROVAL (CITY / COUNTY) By signing this application you are authorizing wrecker business as defined in Line 5 above, to be conducted at the location listed on Line 2 of this application. If wrecker business cannot be conducted here, or if any of the conditions below are not met, do not sign this approval. I CERTIFY THAT THE GOVERNING BODY OF THE <input type="checkbox"/> CITY <input type="checkbox"/> COUNTY OF _____ HAS: A) APPROVED THE APPLICANT AS BEING SUITABLE TO ESTABLISH, MAINTAIN OR OPERATE A WRECKING YARD OR BUSINESS (ORIGINAL APPLICATIONS ONLY). B) DETERMINED THAT THE LOCATION OR PROPOSED LOCATION MEETS THE REQUIREMENTS FOR LOCATION UNDER OREGON REVISED STATUTE 822.110(1). C) DETERMINED THAT THE LOCATION DOES NOT VIOLATE ANY APPLICABLE PROHIBITION UNDER OREGON REVISED STATUTE 822.135. D) APPROVED THE LOCATION AND DETERMINED THAT THE LOCATION COMPLIES WITH ANY REGULATIONS ADOPTED BY THE JURISDICTION UNDER OREGON REVISED STATUTE 822.140. I ALSO CERTIFY THAT I AM AUTHORIZED TO SIGN THIS APPLICATION AND AS EVIDENCE OF SUCH AUTHORITY DO AFFIX HEREON THE SEAL OR STAMP OF THE CITY OR COUNTY. <div style="border: 1px solid black; padding: 5px; text-align: center;">▼ PLACE STAMP OR SEAL HERE ▼</div>		
10	NAME	TITLE	PHONE NUMBER ( )
11	SIGNATURE	DATE	



DEPARTMENT OF TRANSPORTATION  
DRIVER AND MOTOR VEHICLE SERVICES  
1805 LANA AVE NE, SALEM OREGON 97314

# APPLICATION FOR BUSINESS CERTIFICATE

AS A WRECKER OF MOTOR VEHICLES OR  
SALVAGE POOL OPERATOR

CERTIFICATE NUMBER

2426

EXPIRATION DATE

12-31-04

- PLEASE TYPE OR PRINT LEGIBLY WITH INK.
- SEE PAGE 4 FOR INSTRUCTIONS FOR COMPLETING A WRECKER APPLICATION.
- ANY ALTERATION OF LINE 3 VOIDS LOCATION APPROVAL.

FEE: \$150

☐ ORIGINAL ☒ RENEWAL

1	LEGAL NAME OF APPLICANT (OWNER, PARTNERSHIP, LLC OR CORPORATION NAME) <b>Frank Miller Tax &amp; Wrecking</b>	OREGON REGISTRY NUMBER (IF LLC OR CORPORATION) <b>NA</b>	BUSINESS TELEPHONE <b>(503) 283-1797</b>
2	BUSINESS NAME OF APPLICANT (IF ASSUMED BUSINESS NAME OR TRADE NAME) <b>NA</b>	OREGON REGISTRY NUMBER (IF USING ASSUMED BUSINESS NAME OR TRADE NAME) <b>NA</b>	BUSINESS TELEPHONE <b>( )</b>
3	MAIN BUSINESS LOCATION (STREET AND NUMBER) <b>15015 NW Mill Rd.</b>	CITY <b>Portland</b>	ZIP CODE <b>97231</b>
4	MAILING ADDRESS <b>15015 NW Mill Rd.</b>	CITY <b>Portland</b>	STATE <b>Oregon</b>
5	CHECK ORGANIZATION TYPE: <input checked="" type="checkbox"/> Individual <input type="checkbox"/> Partnership <input type="checkbox"/> LLC <input type="checkbox"/> Corporation: If corporation, list the state under whose law business is incorporated: _____		
6	What wrecking activities do you intend to perform (as stated in ORS 822.100)? Check the applicable box(es). <input checked="" type="checkbox"/> Buy, sell or deal in vehicles for purpose of dismantling, wrecking, disassembling and selling used vehicle components thereof. <input type="checkbox"/> Buy, sell or deal in vehicles for purpose of dismantling, wrecking, disassembling or substantially altering the form of motor vehicles. <input type="checkbox"/> Sell at wholesale wrecked, dismantled, disassembled, or substantially altered vehicles. <input type="checkbox"/> Wrecking, dismantling, disassembling, or substantially altering vehicles including crushing, compacting or shredding.		
7	a) THE DIMENSIONS OF THE PROPERTY ON WHICH THE BUSINESS IS LOCATED ARE <b>196.04'</b> ft. X <b>240.62'</b> ft. b) ORS 822.115(4) requires applicants to file a description of the location of the wrecking yard. Accordingly, please file a plat map or other description of the location of the premises..		
8	By signing this application you are also certifying that: 1. The right of way of any highway adjacent to the area proposed for approval to conduct the wrecking business is used for access to the premises and public parking; 2. You maintain a building or enclosure or other barrier at least six feet high for the purpose of conducting the wrecking business; 3. You will not store any vehicles or vehicle parts or conduct the wrecking business outside of the building, enclosure or barrier except as permitted by ORS 822.135(1) (i) (A) and (B); 4. The business is hidden and adequately screened by the terrain or other natural objects or by plants, fences or other appropriate means so as not to be visible from the main traveled way or the highway except as permitted by ORS 822.135(1) (k) (A), and (B), (C).		
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10	NAME <b>DIANE M. LINN</b>	TITLE <b>COUNTY CHAIR</b>	PHONE NUMBER <b>(503) 988-3308</b>
11	SIGNATURE <b>X</b>	DATE <b>12-16-04</b>	

STK# 300488

**Complete the section(s) below and sign.**

(Be sure to attach a separate sheet to show additional owners.)

- List the primary owner, partners, LLC members or corporate officers below.
- If a member of a limited liability company (LLC) is a corporation, the president must provide information below.
- If a partner of a partnership is a corporation, the president must provide information below.
- If corporation or LLC, then Oregon registered agent name and address required below.

OREGON REGISTERED AGENT NAME		TELEPHONE NUMBER ( )	
OREGON REGISTERED AGENT STREET ADDRESS	CITY	STATE	ZIP CODE
OREGON REGISTERED AGENT MAILING ADDRESS (IF DIFFERENT)	CITY	STATE	ZIP CODE

**OWNERSHIP INFORMATION**

PRINT NAME OF OWNER / PARTNER / LLC MEMBER / CORPORATE OFFICER <b>Frank Miller</b>		TITLE <b>OWNER</b>	RESIDENCE TELEPHONE NUMBER <b>(503) 429-0273</b>	
DATE OF BIRTH <b>5-21-43</b>	DRIVER LICENSE NUMBER <b>1083707</b>	STATE OF ISSUANCE <b>Oregon</b>		
RESIDENCE ADDRESS <b>59101 Pebble Creek Rd.</b>		CITY <b>Vernonia</b>	STATE <b>OR</b>	ZIP CODE <b>97064</b>
MAILING ADDRESS (IF DIFFERENT)		CITY	STATE	ZIP CODE

CERTIFYING SIGNATURE OF OWNER SHOWN ON LINE 15 ABOVE <b>X</b> <i>Frank Miller</i>	DATE <b>11-11-04</b>
--	-------------------------

PRINT NAME OF OWNER / PARTNER / LLC MEMBER / CORPORATE OFFICER		TITLE	RESIDENCE TELEPHONE NUMBER ( )	
DATE OF BIRTH	DRIVER LICENSE NUMBER	STATE OF ISSUANCE		
RESIDENCE ADDRESS		CITY	STATE	ZIP CODE
MAILING ADDRESS (IF DIFFERENT)		CITY	STATE	ZIP CODE

CERTIFYING SIGNATURE OF OWNER SHOWN ON LINE 20 ABOVE <b>X</b>	DATE
--	------

PRINT NAME OF OWNER / PARTNER / LLC MEMBER / CORPORATE OFFICER		TITLE	RESIDENCE TELEPHONE NUMBER ( )	
DATE OF BIRTH	DRIVER LICENSE NUMBER	STATE OF ISSUANCE		
RESIDENCE ADDRESS		CITY	STATE	ZIP CODE
MAILING ADDRESS (IF DIFFERENT)		CITY	STATE	ZIP CODE

CERTIFYING SIGNATURE OF OWNER SHOWN ON LINE 25 ABOVE <b>X</b>	DATE
--	------

Please attach (staple) copies of ALL owners, partners, LLC members or corporate officers official photo ID's (driver license or state issued Identification card ONLY). If the residence address on the photo ID is different than the residence address listed on Page 2, submit a statement explaining why the addresses do not match.

**Copy must be legible.**

False certification is a Class B misdemeanor under ORS 162.085 and is punishable by six months in jail, a fine of up to \$1,000 or both. In addition, DMV sanctions against you or your wrecker certificate may be imposed. With this in mind... I certify that I am the owner, a partner, an LLC member, or a corporate officer of this business and that all information on this application is accurate and true. I certify that the right of way of any highway adjacent to the location listed above is used for access to the premises and public parking.



# SURETY BOND

BOND NUMBER

801881

FAILURE TO COMPLETE THIS FORM WILL CAUSE UNAVOIDABLE DELAY.

**LET IT BE KNOWN:**THAT FRANK MILLER

(OWNER, PARTNERS, CORPORATION NAME)

DOING BUSINESS AS FRANK MILLER TRUCK WRECKING

(ASSUMED BUSINESS NAME, IF ANY)

HAVING PRINCIPAL PLACE OF BUSINESS AT 15015 NW MILL RD PORTLAND, OR 97231

(ADDRESS, CITY, STATE, ZIP CODE)

WITH ADDITIONAL PLACES OF BUSINESS AT \_\_\_\_\_

(ADDRESS, CITY, STATE, ZIP CODE)

(ADDRESS, CITY, STATE, ZIP CODE)

STATE OF OREGON, AS PRINCIPAL(S), AND

**CONTRACTORS BONDING AND INSURANCE COMPANY**

(SURETY NAME)

1201 N.E. Lloyd Blvd., Suite 360 Portland, OR 97232.

(ADDRESS, CITY, STATE, ZIP CODE)

**(503) 287-6000**

TELEPHONE NUMBER

A CORPORATION ORGANIZED AND EXISTING UNDER AND BY VIRTUE OF THE LAWS OF THE STATE OF Washington AND AUTHORIZED TO TRANSACT A SURETY BUSINESS IN THE STATE OF OREGON, AS SURETY, ARE HELD AND FIRMLY BOUND UNTO THE STATE OF OREGON IN THE PENAL SUM OF \$2,000 FOR THE PAYMENT OF WHICH WE HEREBY BIND OURSELVES, OUR RESPECTIVE SUCCESSORS AND ASSIGN, JOINTLY AND SEVERALLY, FIRMLY BY THESE PRESENTS.

A CONDITION OF THIS OBLIGATION IS SUCH THAT, WHEN THE ABOVE NAMED PRINCIPAL HAS BEEN ISSUED A CERTIFICATE TO CONDUCT, IN THIS STATE, A BUSINESS WRECKING, DISMANTLING AND SUBSTANTIALLY ALTERING THE FORM OF VEHICLES, SAID PRINCIPAL SHALL CONDUCT SUCH BUSINESS WITHOUT FRAUD OR FRAUDULENT REPRESENTATION, AND WITHOUT VIOLATION OF ANY OF THE PROVISIONS OF THE OREGON VEHICLE CODE SPECIFIED IN ORS 822.120(2) THEN AND IN THAT EVENT THIS OBLIGATION TO BE VOID, OTHERWISE TO REMAIN IN FULL FORCE AND EFFECT UNLESS CANCELED PURSUANT TO ORS 743.755.

THIS BOND IS EFFECTIVE January 1 2005 AND EXPIRES December 31 2005 (BOND MUST EXPIRE ON THE LAST DAY OF THE MONTH.)

**-- ANY ALTERATION VOIDS THIS BOND --**

IN WITNESS WHEREOF, THE SAID PRINCIPAL AND SAID SURETY HAVE EACH CAUSED THESE PRESENTS TO BE EXECUTED BY ITS AUTHORIZED REPRESENTATIVE OR REPRESENTATIVES AND THE SURETY CORPORATE SEAL TO BE HEREUNTO AFFIXED THIS 29 DAY OF September 2004.

SIGNATURE (OWNER/PARTNER/CORPORATE OFFICER)

☒ Frank Miller

TITLE

owner

SIGNATURE OF SURETY (AUTHORIZED REPRESENTATIVE)

☒ D. B. Heller

TITLE

**Attorney-in-Fact****SURETY'S AGENT OR REPRESENTATIVE MUST COMPLETE THIS SECTION:****PLACE SURETY SEAL BELOW**

IN THE EVENT A PROBLEM ARISES CONCERNING THIS BOND, CONTACT:

NAME

**CBIC**

TELEPHONE NUMBER

**(503) 287-6000**

ADDRESS

**1201 NE Lloyd Blvd., Suite 360**

CITY, STATE, ZIP CODE

**Portland, OR 97232**

APPROVED BY ATTORNEY GENERAL'S OFFICE





## Limited Power of Attorney

Home Office:  
1213 Valley Street  
PO Box 9271  
Seattle, WA 98109-0271  
(206) 628-7200

KNOW ALL MEN BY THESE PRESENTS that CONTRACTORS BONDING AND INSURANCE COMPANY, a corporation duly organized and existing under the laws of the State of Washington, and having its principal office in Seattle, King County, Washington, does by these presents make, constitute and appoint DEBI LEWIS, of Portland, Oregon, its true and lawful Attorney-in-Fact, with full power and authority hereby conferred in its name, place and stead, to execute, acknowledge and deliver on behalf of the Company any and all bonds and undertakings of suretyship given for any purpose, provided, however, that no Attorney-in-Fact shall be authorized to execute and deliver any bond or undertaking that shall obligate the Company for any portion of the penal sum thereof in excess of \$6,000,000, and provided, further, that no Attorney-in-Fact shall have the authority to issue a bid or proposal bond for any project where, if a contract is awarded, any bond or undertaking would be required with a penal sum in excess of \$6,000,000; and to bind the Company thereby as fully and to the same extent as if such bonds were signed by the President, sealed with the corporate seal of the Company and duly attested by its Secretary; hereby ratifying and confirming all that the said Attorney-in-Fact may do in the premises. Said appointment is made under and by authority of the following resolutions adopted by the Board of Directors of the CONTRACTORS BONDING AND INSURANCE COMPANY on May 20, 2004:

RESOLVED that the President of the Company is authorized to appoint any person as the Company's true and lawful Attorney-in-Fact with power and authority to execute and deliver on behalf of the Company any and all bonds and undertakings of suretyship given for any purpose, subject to such limits as shall be determined by the President of the Company; provided, however, that no such person shall be authorized to execute and deliver any bond or undertaking that shall obligate the Company for any portion of the penal sum thereof in excess of \$10,000,000, and provided, further, that no Attorney-in-Fact shall have the authority to issue a bid or proposal bond for any project where, if a contract is awarded, any bond or undertaking would be required with penal sum in excess of \$10,000,000. Any Attorney-in-Fact authorized to execute a surety bond or undertaking may also be authorized to execute any consent or other documentation incidental to said bond or undertaking, provided such document does not obligate the Company in excess of the limit set forth above.

RESOLVED FURTHER that the authority of the Secretary of the Company to certify the authenticity and effectiveness of the foregoing resolution in any Limited Power of Attorney is hereby delegated to the following persons, the signature of any of the following to bind the Company with respect to the authenticity and effectiveness of the foregoing resolutions as if signed by the Secretary of the Company: Larry A. Byers, Michael D. Burns, Debbie Kidd, Ann Jones, Nancy M. Young, Marci A. Houts, Rose A. Thorstenson, Hans Rauth, Mark S. Hewitt, Theresa Smith, Tom Dymant, Pat Domey, Deanna Davis, JoAnn Johnson, Debi Lewis, James L. Neschke, Cheryl Neschke, Michael K. Neschke. Provided, however, that no such person shall have the authority to certify the authenticity of a resolution or Limited Power of Attorney document which serves to appoint himself as Attorney-in-Fact.

RESOLVED FURTHER that the signatures (including certification that the Power of Attorney is still in force and effect) of the President, Notary Public and person certifying authenticity and effectiveness, and the corporate and Notary seals appearing on any Limited Power of Attorney containing this and the foregoing resolutions as well as the Limited Power of Attorney itself and its transmission, may be by facsimile; and such Limited Power of Attorney shall be deemed an original in all aspects.

RESOLVED FURTHER that all resolutions adopted prior to today appointing the above named as Attorney-in-Fact for CONTRACTORS BONDING AND INSURANCE COMPANY are hereby superseded.

IN WITNESS WHEREOF, CONTRACTORS BONDING AND INSURANCE COMPANY has caused these presents to be signed by its President and its corporate seal to be hereto affixed this 20th day of August, 2004.

CONTRACTORS BONDING AND INSURANCE COMPANY

By:   
Don Sirkin, President



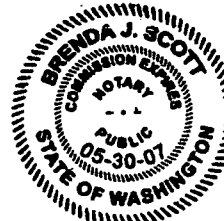
STATE OF WASHINGTON - COUNTY OF KING

On this 20th day of August, 2004, personally appeared DON SIRKIN, to me known to be the President of the corporation that executed the foregoing Limited Power of Attorney and acknowledged said Limited Power of Attorney to be the free and voluntary act and deed of said corporation, for the uses and purposes therein mentioned, and on oath stated that he is authorized to execute the said Limited Power of Attorney.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal the day and year first above written.



Notary Public in and for the State of Washington, residing at Seattle



The undersigned, acting under authority of the Board of Directors of CONTRACTORS BONDING AND INSURANCE COMPANY, hereby certifies, as or in lieu of Certificate of the Secretary of CONTRACTORS BONDING AND INSURANCE COMPANY, that the above and foregoing is a full, true and correct copy of the Original Power of Attorney issued by said Company, and does hereby further certify that the said Power of Attorney is still in force and effect.

GIVEN under my hand at Portland, OR this 29 day of September, 2004



DEPARTMENT OF TRANSPORTATION  
DRIVER AND MOTOR VEHICLE SERVICES  
1905 LANA AVE NE, SALEM OREGON 97314

## INSTRUCTIONS FOR COMPLETING A WRECKER APPLICATION FOR A WRECKER CERTIFICATE (Originals and Renewals)

**OFFICE HOURS** for Business License Unit, in the Salem DMV Headquarters office,  
in person are 8:00 – 4:30 p.m., Monday through Friday excluding holidays.

**Read all parts of the application before completing it. Your application will be returned to you if any part is incomplete or missing.**

**Submit your completed application and fees to:**

DMV Business License Unit  
1905 Lana Ave NE  
SALEM OR 97314  
Phone: 503-945-5052  
Website: [www.oregondmv.com](http://www.oregondmv.com)

**When submitting your application and fees at the customer service counter:**

- If paying in cash, please have correct amount since Business License Unit has no way to make change.
- Make copies of your application beforehand for your records and copies of photo ID before you come to the counter.

**Legal Name** – If your business is a sole proprietorship, list your full name as the legal name. If your business is a partnership, list the full names of each partner or the partnership name. If your business is an LLC, list the name of the limited liability company (includes "LLC") registered with Business Registry. If your business is a corporation, list the name of the corporation (includes: Inc, Corp, etc.) registered with Business Registry.

**Business Name** – If using an assumed business name or trade name, list the business name registered with Business Registry. Otherwise, your wrecker certificate will be issued using the legal name.

**Oregon Registry Numbers** – If you do not know your Oregon registry number(s), contact Business Registry at 503-945-2200.

**Main Business Location** – Business location where wrecking business is (or will be) being conducted.

**Type of Organization** – Check your organization type and if a corporation, list the state under whose law the business is incorporated.

**Wrecking Activities** – Complete the section that asks about the wrecking activities you intend to perform as stated in ORS 822.100. Check the applicable box(es).

**Description of the location of the wrecking yard** – To verify compliance with ORS 822.115(4), ORS 822.115(5), and 822.135(1)(f),(h),(i) and (k), submit a plat map or other acceptable documentation which clearly shows compliance with all of these requirements. The dimensions of the property on which the business is located is also required.

**Local Government Approval** – An applicant must comply with any regulations established by a city or county under ORS 822.140 and must obtain the approval of the governing body of the city or county. Take your wrecker application to the local city or county office to obtain their approval. Look in the phone book to find the address for your local office. The listing may be under "zoning," "land use" or "permits." Some cities and counties charge a fee for signing the application.

**Registered Agent** – If your business is an LLC or a corporation, the registered agent's name, street address and mailing address is required

**Ownership/Applicant's Certification Signature** – Provide name, residence address, mailing address and signature of owner, partners, LLC members or corporate officers on Page 3 (do not list CEOs, Chairs of the Board, General Managers, Directors, et al). Every applicant listed on the application must provide a certifying signature

**Photo ID** – Attach (staple) copies of each applicant's official photo ID. The copy must be legible. If the residence address on the photo ID and on Page 2 are not the same, attach a statement explaining why they do not match.

**Bond** – The bond required for a wrecker certificate is for \$2,000 and must be completed, signed and sealed by your bonding company. The owner, a partner, an LLC member or a corporate officer must sign the bond. The legal name, business name and business location on the bond must match the wrecker application. The bond must expire on the last day of the month.

Supplemental locations, business name and/or address changes, ownership changes, or if you have any questions, please contact Business License Unit at (503) 945-5052.



## MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

### Board Clerk Use Only

Meeting Date: 12/16/04  
Agenda Item #: C-4  
Est. Start Time: 9:30 AM  
Date Submitted: 12/06/04

### BUDGET MODIFICATION: -

**Agenda Title:** Approval of Auto Wrecker License Renewal for Harold M. and Carl H. Milne of LOOP-HI WAY TOWING, 28609 SE Orient Drive, Gresham

*Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.*

<b>Date Requested:</b>	December 16, 2004	<b>Time Requested:</b>	NA
<b>Department:</b>	Business and Community Services	<b>Division:</b>	Land Use & Transportation
<b>Contact(s):</b>	Beverly Bruesch		
<b>Phone:</b>	503-988-3043	<b>Ext.</b>	29397
<b>I/O Address:</b>	455/116		
<b>Presenter(s):</b>	Consent Calendar		

### General Information

#### 1. What action are you requesting from the Board?

Approval of the renewal of a auto wrecking yard license for Loop Hi-Way Towing at 28609 SE Orient Drive. The renewed licenses would be valid from January 1, 2005 to December 31, 2005.

#### 2. Please provide sufficient background information for the Board and the public to understand this issue.

Loop Hi-Way Towing is currently licensed to operate at 28609 SE Orient Drive. This license expires December 31, 2004. In order to renew the license, the wrecking yard must apply for a business certificate through the Department of Motor Vehicles. In order for the business certificate to be approved, the local governing body must authorize the business pursuant to ORS 822.140. Loop Hi-Way Towing has been authorized by Multnomah County since 1961. A staff report is available at Multnomah County Land Use Planning detailing how the current proposal complies with County and State regulations for wrecking yard license renewal (Case No. T1-04-038). Multnomah County's approval is required on the attached blue DMV Application for Business Certificate. The original DMV Application for Business Certificate and the enclosed original surety bond must be returned to the business owner after a decision has been rendered.

**3. Explain the fiscal impact (current year and ongoing).**

None.

**4. Explain any legal and/or policy issues involved.**

The current license under which Loop Hi-Towing is operating expires December 31, 2004. In order to continue operation without a lapse in licensure, the renewal must be approved before December 31, 2004.

**5. Explain any citizen and/or other government participation that has or will take place.**

Loop Hi-Way Towing has submitted all the materials necessary for the renewal application. Land Use planning staff has contacted both the Multnomah County Sheriff's Office and Assessment and Taxation Office to obtain information required by MCC 15.202.

No other participation by citizens or governments has taken place. To date, no complaints have been received regarding Loop Hi-Way Towing in calendar year 2004.

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**Required Signatures**

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**Department/  
Agency Director:**

*Robert A Maestre*

**Date:** 12/03/04

**Budget Analyst:**

**Date:**

**Department HR:**

**Date:**

**Countywide HR:**

**Date:**



NOV 26 04 12:14P  
Nov 10 04 10:44a

MULT CNT LUBIKRNS  
Mult Cnt LUB&TRANS

503-988-3385  
503-988-3385

P.C.



# Multnomah County Sheriff's Office

12240 N.E. GLISAN ST., PORTLAND, OREGON 97230

DAN NOELLE  
SHERIFF

(503) 255-3600  
TTY (503) 251-2484

Permission is given for Multnomah County Sheriff's Office to conduct a criminal background investigation in accordance with County Ordinance 723. This permission is given in connection with the operation of a wrecking yard in Multnomah County.

Name or Owner/Manager Milne, Harold, Michael  
Home Address: 28304 SE Orient Dr. Gresham, OR.  
DOB: 8/15/48 SS# 544-56-9405 Sex M Race W Driver's Lic.# 16416 St. OR  
Signature: Harold Milne

1. Full Name: Milne, Carl, Harvey  
Address: 33915 SE Lusted Rd. Gresham, OR.  
DOB 1/11/49 SS# 543-64-9343 Sex M Race W Driver's Lic.# 1164029 St. OR  
Signature: Carl H. Milne

2. Full Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
DOB / / SS# \_\_\_\_\_ Sex \_\_\_\_\_ Race \_\_\_\_\_ Driver's Lic.# \_\_\_\_\_ St. \_\_\_\_\_  
Signature: \_\_\_\_\_

3. Full Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
DOB / / SS# \_\_\_\_\_ Sex \_\_\_\_\_ Race \_\_\_\_\_ Driver's Lic.# \_\_\_\_\_ St. \_\_\_\_\_  
Signature: \_\_\_\_\_

## FOR OFFICIAL USE ONLY

Sheriff's Office Recommendation: X approve \_\_\_\_\_ disapprove \_\_\_\_\_ date 11-29-04  
Comments: \_\_\_\_\_

RECEIVED  
04 NOV 29 AM 11:27  
MULTNOMAH COUNTY  
PLANNING SECTION

RECEIVED  
04 NOV 16 AM 11:21  
MULTNOMAH COUNTY  
PLANNING SECTION



DEPARTMENT OF TRANSPORTATION  
TOWING AND MOTOR VEHICLE SERVICES  
1905 LANA AVE NE, SALEM OREGON 97314

# APPLICATION FOR BUSINESS CERTIFICATE

AS A WRECKER OF MOTOR VEHICLES OR  
SALVAGE POOL OPERATOR

CERTIFICATE NUMBER

EXPIRATION DATE

- PLEASE TYPE OR PRINT LEGIBLY WITH INK.
- SEE PAGE 4 FOR INSTRUCTIONS FOR COMPLETING A WRECKER APPLICATION.
- ANY ALTERATION OF LINE 3 VOIDS LOCATION APPROVAL.

**FEE: \$150**

☐ ORIGINAL ☒ RENEWAL

1	LEGAL NAME OF APPLICANT (OWNER, PARTNERSHIP, LLC OR CORPORATION NAME)	OREGON REGISTRY NUMBER (IF LLC OR CORPORATION)	BUSINESS TELEPHONE
	Loop Hi-Way Towing	498115-81	(503) 663-3111
2	BUSINESS NAME OF APPLICANT (IF ASSUMED BUSINESS NAME OR TRADE NAME)	OREGON REGISTRY NUMBER (IF USING ASSUMED BUSINESS NAME OR TRADE NAME)	BUSINESS TELEPHONE
	Loop Hi-Way Towing	498115-81	(503) 663-3111
3	MAIN BUSINESS LOCATION (STREET AND NUMBER)	CITY	ZIP CODE
	28609 SE Orient Dr.	Gresham	97080
4	MAILING ADDRESS	CITY	STATE
	28609 SE Orient Dr.	Gresham	OR.
			ZIP CODE
			97080

5 CHECK ORGANIZATION TYPE: ☐ Individual ☒ Partnership ☐ LLC ☐ Corporation: If corporation, list the state under whose law business is incorporated: \_\_\_\_\_

6 What wrecking activities do you intend to perform (as stated in ORS 822.100)?  
Check the applicable box(es).  
☒ Buy, sell or deal in vehicles for purpose of dismantling, wrecking, disassembling and selling used vehicle components thereof.  
☐ Buy, sell or deal in vehicles for purpose of dismantling, wrecking, disassembling or substantially altering the form of motor vehicles.  
☐ Sell at wholesale wrecked, dismantled, disassembled, or substantially altered vehicles.  
☐ Wrecking, dismantling, disassembling, or substantially altering vehicles including crushing, compacting or shredding.

7 a) THE DIMENSIONS OF THE PROPERTY ON WHICH THE BUSINESS IS LOCATED ARE 1.56 acres ft. X \_\_\_\_\_ ft.  
b) ORS 822.115(4) requires applicants to file a **description of the location** of the wrecking yard. Accordingly, please file a plat map or other description of the location of the premises..

8 By signing this application you are also certifying that:

1. The right of way of any highway adjacent to the area proposed for approval to conduct the wrecking business is used for access to the premises and public parking;
2. You maintain a building or enclosure or other barrier at least six feet high for the purpose of conducting the wrecking business;
3. You will not store any vehicles or vehicle parts or conduct the wrecking business outside of the building, enclosure or barrier except as permitted by ORS 822.135(1) (i) (A) and (B);
4. The business is hidden and adequately screened by the terrain or other natural objects or by plants, fences or other appropriate means so as not to be visible from the main traveled way or the highway except as permitted by ORS 822.135(1) (k) (A), and (B), (C).

9 LOCAL GOVERNMENT APPROVAL (CITY / COUNTY)  
By signing this application you are authorizing wrecker business as defined in Line 5 above, to be conducted at the location listed on Line 2 of this application. **If wrecker business cannot be conducted here, or if any of the conditions below are not met, do not sign this approval.**

I CERTIFY THAT THE GOVERNING BODY OF THE ☐ CITY ☐ COUNTY OF \_\_\_\_\_ HAS:

- A) APPROVED THE APPLICANT AS BEING SUITABLE TO ESTABLISH, MAINTAIN OR OPERATE A WRECKING YARD OR BUSINESS (ORIGINAL APPLICATIONS ONLY).
- B) DETERMINED THAT THE LOCATION OR PROPOSED LOCATION MEETS THE REQUIREMENTS FOR LOCATION UNDER OREGON REVISED STATUTE 822.110(1).
- C) DETERMINED THAT THE LOCATION DOES NOT VIOLATE ANY APPLICABLE PROHIBITION UNDER OREGON REVISED STATUTE 822.135.
- D) APPROVED THE LOCATION AND DETERMINED THAT THE LOCATION COMPLIES WITH ANY REGULATIONS ADOPTED BY THE JURISDICTION UNDER OREGON REVISED STATUTE 822.140.

I ALSO CERTIFY THAT I AM AUTHORIZED TO SIGN THIS APPLICATION AND AS EVIDENCE OF SUCH AUTHORITY DO AFFIX HEREON THE SEAL OR STAMP OF THE CITY OR COUNTY.

▼ PLACE STAMP OR SEAL HERE ▼

10	NAME	TITLE	PHONE NUMBER
			( )
11	SIGNATURE	DATE	
	X		





DEPARTMENT OF TRANSPORTATION  
DIVISION OF MOTOR VEHICLE SERVICES  
1905 LANA AVE NE, SALEM OREGON 97314

# APPLICATION FOR BUSINESS CERTIFICATE

AS A WRECKER OF MOTOR VEHICLES OR  
SALVAGE POOL OPERATOR

CERTIFICATE NUMBER

EXPIRATION DATE

- PLEASE TYPE OR PRINT LEGIBLY WITH INK.
- SEE PAGE 4 FOR INSTRUCTIONS FOR COMPLETING A WRECKER APPLICATION.
- ANY ALTERATION OF LINE 3 VOIDS LOCATION APPROVAL.

**FEE: \$150**

☐ ORIGINAL ☒ RENEWAL

1 LEGAL NAME OF APPLICANT (OWNER, PARTNERSHIP, LLC OR CORPORATION NAME)	OREGON REGISTRY NUMBER (IF LLC OR CORPORATION)	BUSINESS TELEPHONE
Loop Hi-Way Towing	498115-81	(503) 1663-3111
2 BUSINESS NAME OF APPLICANT (IF ASSUMED BUSINESS NAME OR TRADE NAME)	OREGON REGISTRY NUMBER (IF USING ASSUMED BUSINESS NAME OR TRADE NAME)	BUSINESS TELEPHONE
Loop Hi-Way Towing	498115-81	(503) 1663-3111
3 MAIN BUSINESS LOCATION (STREET AND NUMBER)	CITY	ZIP CODE
28609 SE Orient Dr.	Hresham	97080
MAILING ADDRESS	CITY	STATE
28609 SE Orient Dr.	Hresham	OR.
		ZIP CODE
		97080

5 CHECK ORGANIZATION TYPE:

☐ Individual ☒ Partnership ☐ LLC ☐ Corporation: If corporation, list the state under whose law business is incorporated: \_\_\_\_\_

6 What wrecking activities do you intend to perform (as stated in ORS 822.100)?

Check the applicable box(es).

☒ Buy, sell or deal in vehicles for purpose of dismantling, wrecking, disassembling and selling used vehicle components thereof.

☐ Buy, sell or deal in vehicles for purpose of dismantling, wrecking, disassembling or substantially altering the form of motor vehicles.

☐ Sell at wholesale wrecked, dismantled, disassembled, or substantially altered vehicles.

☐ Wrecking, dismantling, disassembling, or substantially altering vehicles including crushing, compacting or shredding.

7 a) THE DIMENSIONS OF THE PROPERTY ON WHICH THE BUSINESS IS LOCATED ARE 1.56 acres ft. x \_\_\_\_\_ ft.

b) ORS 822.115(4) requires applicants to file a **description of the location** of the wrecking yard. Accordingly, please file a plat map or other description of the location of the premises..

8 By signing this application you are also certifying that:

- The right of way of any highway adjacent to the area proposed for approval to conduct the wrecking business is used for access to the premises and public parking;
- You maintain a building or enclosure or other barrier at least six feet high for the purpose of conducting the wrecking business;
- You will not store any vehicles or vehicle parts or conduct the wrecking business outside of the building, enclosure or barrier except as permitted by ORS 822.135(1) (i) (A) and (B);
- The business is hidden and adequately screened by the terrain or other natural objects or by plants, fences or other appropriate means so as not to be visible from the main traveled way or the highway except as permitted by ORS 822.135(1) (k) (A), and (B), (C).

9 LOCAL GOVERNMENT APPROVAL (CITY / COUNTY)

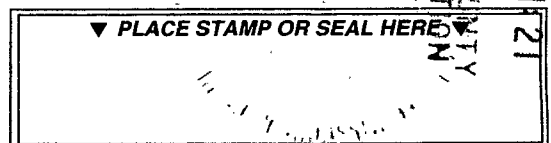
By signing this application you are authorizing wrecker business as defined in Line 5 above, to be conducted at the location listed on Line 2 of this application. If wrecker business cannot be conducted here, or if any of the conditions below are not met, do not sign this approval.

I CERTIFY THAT THE GOVERNING BODY OF THE ☐ CITY OF \_\_\_\_\_ HAS:

☒ COUNTY OF MULTNOMAH

- APPROVED THE APPLICANT AS BEING SUITABLE TO ESTABLISH, MAINTAIN OR OPERATE A WRECKING YARD OR BUSINESS (ORIGINAL APPLICATIONS ONLY).
- DETERMINED THAT THE LOCATION OR PROPOSED LOCATION MEETS THE REQUIREMENTS FOR LOCATION UNDER OREGON REVISED STATUTE 822.110(1).
- DETERMINED THAT THE LOCATION DOES NOT VIOLATE ANY APPLICABLE PROHIBITION UNDER OREGON REVISED STATUTE 822.135.
- APPROVED THE LOCATION AND DETERMINED THAT THE LOCATION COMPLIES WITH ANY REGULATIONS ADOPTED BY THE JURISDICTION UNDER OREGON REVISED STATUTE 822.140.

I ALSO CERTIFY THAT I AM AUTHORIZED TO SIGN THIS APPLICATION AND AS EVIDENCE OF SUCH AUTHORITY DO AFFIX HEREON THE SEAL OR STAMP OF THE CITY OR COUNTY.



10 NAME	TITLE	PHONE NUMBER
DIANE M. LINN	COUNTY CHAIR	(503) 988-3308
11 SIGNATURE	DATE	
X <i>[Signature]</i>	12.16.09	

**Complete the section(s) below and sign.**

(Be sure to attach a separate sheet to show additional owners.)

- List the primary owner, partners, LLC members or corporate officers below.
- If a member of a limited liability company (LLC) is a corporation, the president must provide information below.
- If a partner of a partnership is a corporation, the president must provide information below.
- If corporation or LLC, then Oregon registered agent name and address required below.

OREGON REGISTERED AGENT NAME		TELEPHONE NUMBER ( )	
OREGON REGISTERED AGENT STREET ADDRESS	CITY	STATE	ZIP CODE
OREGON REGISTERED AGENT MAILING ADDRESS (IF DIFFERENT)	CITY	STATE	ZIP CODE

**OWNERSHIP INFORMATION**

PRINT NAME OF OWNER / PARTNER / LLC MEMBER / CORPORATE OFFICER		TITLE	RESIDENCE TELEPHONE NUMBER	
Harold M. Milne		Partner	(503) 1663-5843	
DATE OF BIRTH	DRIVER LICENSE NUMBER	STATE OF ISSUANCE		
08/05/43	16416	OREGON		
RESIDENCE ADDRESS		CITY	STATE	ZIP CODE
28304 SE Orient Dr.		Gresham	OR	97080
MAILING ADDRESS (IF DIFFERENT)		CITY	STATE	ZIP CODE

CERTIFYING SIGNATURE OF OWNER SHOWN ON LINE 15 ABOVE		DATE		
X Harold M. Milne		11/10/04		
PRINT NAME OF OWNER / PARTNER / LLC MEMBER / CORPORATE OFFICER		TITLE	RESIDENCE TELEPHONE NUMBER	
Carl H. Milne		Partner	(503) 663-5462	
DATE OF BIRTH	DRIVER LICENSE NUMBER	STATE OF ISSUANCE		
01/11/49	1164029	OREGON		
RESIDENCE ADDRESS		CITY	STATE	ZIP CODE
33915 SE Lusted Rd.		Gresham	OR	97080
MAILING ADDRESS (IF DIFFERENT)		CITY	STATE	ZIP CODE

CERTIFYING SIGNATURE OF OWNER SHOWN ON LINE 20 ABOVE		DATE		
X Carl H. Milne		11/10/04		
PRINT NAME OF OWNER / PARTNER / LLC MEMBER / CORPORATE OFFICER		TITLE	RESIDENCE TELEPHONE NUMBER	
			( )	
DATE OF BIRTH	DRIVER LICENSE NUMBER	STATE OF ISSUANCE		
RESIDENCE ADDRESS		CITY	STATE	ZIP CODE
MAILING ADDRESS (IF DIFFERENT)		CITY	STATE	ZIP CODE

CERTIFYING SIGNATURE OF OWNER SHOWN ON LINE 25 ABOVE		DATE		
X				

Please attach (staple) copies of ALL owners, partners, LLC members or corporate officers official photo ID's (driver license or state issued Identification card ONLY). If the residence address on the photo ID is different than the residence address listed on Page 2, submit a statement explaining why the addresses do not match.

**Copy must be legible.**

False certification is a Class B misdemeanor under ORS 162.085 and is punishable by six months in jail, a fine of up to \$1,000 or both. In addition, DMV sanctions against you or your wrecker certificate may be imposed. With this in mind... I certify that I am the owner, a partner, an LLC member, or a corporate officer of this business and that all information on this application is accurate and true. I certify that the right of way of any highway adjacent to the location listed above is used for access to the premises and public parking.

## BOND NUMBER

YLI 200603 \*

## LET IT BE KNOWN:

**THAT** Harold M. Milne and Carl H. Milne

(OWNER, PARTNERS, CORPORATION NAME)

DOING BUSINESS AS Loop Hi-Way Towing

(ASSUMED BUSINESS NAME, IF ANY)

HAVING PRINCIPAL PLACE OF BUSINESS AT 28609 S.E. Orient Dr., Gresham, Or 97080

(ADDRESS, CITY, STATE, ZIP CODE)

WITH ADDITIONAL PLACES OF BUSINESS AT

(ADDRESS, CITY, STATE, ZIP CODE)

(ADDRESS, CITY, STATE, ZIP CODE)

STATE OF OREGON, AS PRINCIPAL(S), AND Old Republic Surety Company

(SURETY NAME)

P.O. Box 4627, Portland, OR 97208-4627

(ADDRESS, CITY, STATE, ZIP CODE)

503-245-6242  
TELEPHONE NUMBER

A CONDITION OF THIS OBLIGATION IS SUCH THAT, WHEN THE ABOVE NAMED PRINCIPAL HAS BEEN ISSUED A CERTIFICATE TO CONDUCT, IN THIS STATE, A BUSINESS WRECKING, DISMANTLING AND SUBSTANTIALLY ALTERING THE FORM OF VEHICLES, SAID PRINCIPAL SHALL CONDUCT SUCH BUSINESS WITHOUT FRAUD OR FRAUDULENT REPRESENTATION, AND WITHOUT VIOLATION OF ANY OF THE PROVISIONS OF THE OREGON VEHICLE CODE SPECIFIED IN ORS 822.120(2) THEN AND IN THAT EVENT THIS OBLIGATION TO BE VOID, OTHERWISE TO REMAIN IN FULL FORCE AND EFFECT UNLESS CANCELED PURSUANT TO ORS 743.755.

THIS BOND IS EFFECTIVE January 1 2005 AND EXPIRES December 31 2005 (BOND MUST EXPIRE ON THE LAST DAY OF THE MONTH.)

**— ANY ALTERATION VOIDS THIS BOND —**

IN WITNESS WHEREOF, THE SAID PRINCIPAL AND SAID SURETY HAVE EACH CAUSED THESE PRESENTS TO BE EXECUTED BY ITS AUTHORIZED REPRESENTATIVE OR REPRESENTATIVES AND THE SURETY CORPORATE SEAL TO BE HEREUNTO AFFIXED  
THIS 19th DAY OF August 2004

SIGNATURE OF OWNER, PARTNER OR CORPORATE OFFICER

**TITLE**

SIGNATURE OF SURETY (AUTHORIZED REPRESENTATIVE)

TITLE	DATE	BY	NO.	PRICE	REMARKS
1. The History of the United States	1876	Wm. H. Allen	100	1.00	
2. The Constitution of the United States	1876	Wm. H. Allen	101	1.00	
3. The Declaration of Independence	1876	Wm. H. Allen	102	1.00	
4. The Bill of Rights	1876	Wm. H. Allen	103	1.00	
5. The Federal Judiciary Act	1876	Wm. H. Allen	104	1.00	
6. The Judiciary Act of 1801	1876	Wm. H. Allen	105	1.00	
7. The Judiciary Act of 1803	1876	Wm. H. Allen	106	1.00	
8. The Judiciary Act of 1804	1876	Wm. H. Allen	107	1.00	
9. The Judiciary Act of 1805	1876	Wm. H. Allen	108	1.00	
10. The Judiciary Act of 1806	1876	Wm. H. Allen	109	1.00	
11. The Judiciary Act of 1807	1876	Wm. H. Allen	110	1.00	
12. The Judiciary Act of 1808	1876	Wm. H. Allen	111	1.00	
13. The Judiciary Act of 1809	1876	Wm. H. Allen	112	1.00	
14. The Judiciary Act of 1810	1876	Wm. H. Allen	113	1.00	
15. The Judiciary Act of 1811	1876	Wm. H. Allen	114	1.00	
16. The Judiciary Act of 1812	1876	Wm. H. Allen	115	1.00	
17. The Judiciary Act of 1813	1876	Wm. H. Allen	116	1.00	
18. The Judiciary Act of 1814	1876	Wm. H. Allen	117	1.00	
19. The Judiciary Act of 1815	1876	Wm. H. Allen	118	1.00	
20. The Judiciary Act of 1816	1876	Wm. H. Allen	119	1.00	
21. The Judiciary Act of 1817	1876	Wm. H. Allen	120	1.00	
22. The Judiciary Act of 1818	1876	Wm. H. Allen	121	1.00	
23. The Judiciary Act of 1819	1876	Wm. H. Allen	122	1.00	
24. The Judiciary Act of 1820	1876	Wm. H. Allen	123	1.00	
25. The Judiciary Act of 1821	1876	Wm. H. Allen	124	1.00	
26. The Judiciary Act of 1822	1876	Wm. H. Allen	125	1.00	
27. The Judiciary Act of 1823	1876	Wm. H. Allen	126	1.00	
28. The Judiciary Act of 1824	1876	Wm. H. Allen	127	1.00	
29. The Judiciary Act of 1825	1876	Wm. H. Allen	128	1.00	
30. The Judiciary Act of 1826	1876	Wm. H. Allen	129	1.00	
31. The Judiciary Act of 1827	1876	Wm. H. Allen	130	1.00	
32. The Judiciary Act of 1828	1876	Wm. H. Allen	131	1.00	
33. The Judiciary Act of 1829	1876	Wm. H. Allen	132	1.00	
34. The Judiciary Act of 1830	1876	Wm. H. Allen	133	1.00	
35. The Judiciary Act of 1831	1876	Wm. H. Allen	134	1.00	
36. The Judiciary Act of 1832	1876	Wm. H. Allen	135	1.00	
37. The Judiciary Act of 1833	1876	Wm. H. Allen	136	1.00	
38. The Judiciary Act of 1834	1876	Wm. H. Allen	137	1.00	
39. The Judiciary Act of 1835	1876	Wm. H. Allen	138	1.00	
40. The Judiciary Act of 1836	1876	Wm. H. Allen	139	1.00	
41. The Judiciary Act of 1837	1876	Wm. H. Allen	140	1.00	
42. The Judiciary Act of 1838	1876	Wm. H. Allen	141	1.00	
43. The Judiciary Act of 1839	1876	Wm. H. Allen	142	1.00	
44. The Judiciary Act of 1840	1876	Wm. H. Allen	143	1.00	
45. The Judiciary Act of 1841	1876	Wm. H. Allen	144	1.00	
46. The Judiciary Act of 1842	1876	Wm. H. Allen	145	1.00	
47. The Judiciary Act of 1843	1876	Wm. H. Allen	146	1.00	
48. The Judiciary Act of 1844	1876	Wm. H. Allen	147	1.00	
49. The Judiciary Act of 1845	1876	Wm. H. Allen	148	1.00	
50. The Judiciary Act of 1846	1876	Wm. H. Allen	149	1.00	
51. The Judiciary Act of 1847	1876	Wm. H. Allen	150	1.00	
52. The Judiciary Act of 1848	1876	Wm. H. Allen	151	1.00	
53. The Judiciary Act of 1849	1876	Wm. H. Allen	152	1.00	
54. The Judiciary Act of 1850	1876	Wm. H. Allen	153	1.00	
55. The Judiciary Act of 1851	1876	Wm. H. Allen	154	1.00	
56. The Judiciary Act of 1852	1876	Wm. H. Allen	155	1.00	
57. The Judiciary Act of 1853	1876	Wm. H. Allen	156	1.00	
58. The Judiciary Act of					

**Helen L. Seidl, Attorney-in-Fact**

**SURETY'S AGENT OR REPRESENTATIVE MUST COMPLETE THIS SECTION:**

**PLACE SURETY SEAL BELOW**

**IN THE EVENT A PROBLEM ARISES CONCERNING THIS BOND, CONTACT:**

NAME \_\_\_\_\_

TELEPHONE NUMBER

**Old Republic Surety Company**

**503-245-6242**

ADDRESS

P.O. Box 4627

CITY, STATE, ZIP CODE

CITY, STATE, ZIP CODE  
Portland, OR 97208-4627

APPROVED BY ATTORNEY GENERAL'S OFFICE



# OLD REPUBLIC

Surety Company

## POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That OLD REPUBLIC SURETY COMPANY, a Wisconsin stock insurance corporation, does make constitute and appoint: Helen L. Seidl, of Portland, OR

its true and lawful Attorney(s)-in-Fact, with full power and authority for and on behalf of the Company as surety, to execute and deliver and affix the seal of the Company thereto if a seal is required, bonds, undertakings, recognizances or other written obligations in the nature thereof, as follows:  
All written instruments \_\_\_\_\_

RECEIVED  
JULIAN COUNTY  
PLANNING SECTION  
JUN 16 AM 11:21

and to bind OLD REPUBLIC SURETY COMPANY thereby, and all of the acts of said Attorneys-in-Fact, pursuant to these presents, are ratified and confirmed. This appointment is made under and by authority of the board of directors at a special meeting held on February 18, 1982.

This Power of Attorney is signed and sealed by facsimile under and by the authority of the following resolutions adopted by the board of directors of the OLD REPUBLIC SURETY COMPANY on February 18, 1982.

RESOLVED that the president, any vice president or assistant vice president, in conjunction with the secretary or any assistant secretary, may appoint Attorneys-in-Fact or agents with authority as defined or limited in the instrument evidencing the appointment in each case, for and on behalf of the Company to execute and deliver and affix the seal of the Company to bonds, undertakings, recognizances, and suretyship obligations of all kinds; and said officers may remove any such Attorney-in-Fact or agent and revoke any Power of Attorney previously granted to such person.

RESOLVED FURTHER that any bond, undertaking, recognizance, or suretyship obligation shall be valid and binding upon the Company  
(i) when signed by the president, any vice president or assistant vice president, and attested and sealed (if a seal be required) by any secretary or assistant secretary; or  
(ii) when signed by the president, any vice president or assistant vice president, secretary or assistant secretary, and countersigned and sealed (if a seal be required) by a duly authorized Attorney-in-Fact or agent; or  
(iii) when duly executed and sealed (if a seal be required) by one or more Attorneys-in-Fact or agents pursuant to and within the limits of the authority evidenced by the Power of Attorney issued by the Company to such person or persons.

RESOLVED FURTHER that the signature of any authorized officer and the seal of the Company may be affixed by facsimile to any Power of Attorney or certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligations of the Company and such signature and seal when so used shall have the same force and effect as though manually affixed.

IN WITNESS WHEREOF, OLD REPUBLIC SURETY COMPANY has caused these presents to be signed by its proper officer, and its corporate seal to be affixed this 21st day of December, 2000.

OLD REPUBLIC SURETY COMPANY

Geraldine J. Stelter  
Assistant Secretary



William A. Foran  
Vice President

STATE OF WISCONSIN, COUNTY OF WAUKESHA - SS

On this 21st day of December, 2000, personally came before me, William A. Foran and Geraldine J. Stelter, to me known to be the individuals and officers of the OLD REPUBLIC SURETY COMPANY who executed the above instrument, and they each acknowledged the execution of the same, and being by me duly sworn, did severally depose and say that they are the said officers of the corporation aforesaid, and that the seal affixed to the above instrument is the seal of the corporation, and that said corporate seal and their signatures as such officers were duly affixed and subscribed to the said instrument by the authority of the board of directors of said corporation.



Sharon A. Pizor  
Notary Public

My Commission Expires: 02/18/2001

### CERTIFICATE

I, the undersigned, assistant secretary of the OLD REPUBLIC SURETY COMPANY, a Wisconsin corporation, CERTIFY that the foregoing and attach Power of Attorney remains in full force and has not been revoked; and furthermore, that the Resolutions of the board of directors set forth in the Power of Attorney, are now in force.



Signed and sealed at the City of Brookfield this 19th day of August, 2004

Geraldine J. Stelter  
Assistant Secretary



DEPARTMENT OF TRANSPORTATION  
DRIVER AND MOTOR VEHICLE SERVICES  
1905 LANA AVE NE, SALEM OREGON 97314

## INSTRUCTIONS FOR COMPLETING A WRECKER APPLICATION FOR A WRECKER CERTIFICATE (Originals and Renewals)

**OFFICE HOURS** for Business License Unit, in the Salem DMV Headquarters office,  
in person are 8:00 – 4:30 p.m., Monday through Friday excluding holidays.

**Read all parts of the application before completing it. Your application will be returned to you if any part is incomplete or missing.**

**Submit your completed application and fees to:**

DMV Business License Unit  
1905 Lana Ave NE  
SALEM OR 97314  
Phone: 503-945-5052  
Website: [www.oregondmv.com](http://www.oregondmv.com)

**When submitting your application and fees at the customer service counter:**

- If paying in cash, please have correct amount since Business License Unit has no way to make change.
- Make copies of your application beforehand for your records and copies of photo ID before you come to the counter.

**Legal Name** – If your business is a sole proprietorship, list your full name as the legal name. If your business is a partnership, list the full names of each partner or the partnership name. If your business is an LLC, list the name of the limited liability company (includes "LLC") registered with Business Registry. If your business is a corporation, list the name of the corporation (includes: Inc, Corp, etc.) registered with Business Registry.

**Business Name** – If using an assumed business name or trade name, list the business name registered with Business Registry. Otherwise, your wrecker certificate will be issued using the legal name.

**Oregon Registry Numbers** – If you do not know your Oregon registry number(s), contact Business Registry at 503-945-2200.

**Main Business Location** – Business location where wrecking business is (or will be) being conducted.

**Type of Organization** – Check your organization type and if a corporation, list the state under whose law the business is incorporated.

**Wrecking Activities** – Complete the section that asks about the wrecking activities you intend to perform as stated in ORS 822.100. Check the applicable box(es).

**Description of the location of the wrecking yard** – To verify compliance with ORS 822.115(4), ORS 822.115(5), and 822.135(1)(f),(h),(l) and (k), submit a plat map or other acceptable documentation which clearly shows compliance with all of these requirements. The dimensions of the property on which the business is located is also required.

**Local Government Approval** – An applicant must comply with any regulations established by a city or county under ORS 822.140 and must obtain the approval of the governing body of the city or county. Take your wrecker application to the local city or county office to obtain their approval. Look in the phone book to find the address for your local office. The listing may be under "zoning," "land use" or "permits." Some cities and counties charge a fee for signing the application.

**Registered Agent** – If your business is an LLC or a corporation, the registered agent's name, street address and mailing address is required

**Ownership/Applicant's Certification Signature** – Provide name, residence address, mailing address and signature of owner, partners, LLC members or corporate officers on Page 3 (do not list CEOs, Chairs of the Board, General Managers, Directors, et al). Every applicant listed on the application must provide a certifying signature

**Photo ID** – Attach (staple) copies of each applicant's official photo ID. The copy must be legible. If the residence address on the photo ID and on Page 2 are not the same, attach a statement explaining why they do not match.

**Bond** – The bond required for a wrecker certificate is for \$2,000 and must be completed, signed and sealed by your bonding company. The owner, a partner, an LLC member or a corporate officer must sign the bond. The legal name, business name and business location on the bond must match the wrecker application. The bond must expire on the last day of the month.

Supplemental locations, business name and/or address changes, ownership changes, or if you have any questions, please contact Business License Unit at (503) 945-5052.



## MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

### Board Clerk Use Only

Meeting Date: 12/16/04  
Agenda Item #: C-5  
Est. Start Time: 9:30 AM  
Date Submitted: 12/06/04

### BUDGET MODIFICATION: -

**Agenda Title:** Approval of Auto Wrecker License Renewal for Rex M. and June J. Davis of ORIENT AUTO PARTS, INC., 28425 SE Orient Drive, Gresham

*Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.*

<b>Date Requested:</b>	December 16, 2004	<b>Time Requested:</b>	N/A
<b>Department:</b>	Business and Community Services	<b>Division:</b>	Land Use & Transportation
<b>Contact(s):</b>	Beverly Bruesch		
<b>Phone:</b>	503-988-3043	<b>Ext.</b>	29397
<b>I/O Address:</b>	455/116		
<b>Presenter(s):</b>	Consent Calendar		

### General Information

#### 1. What action are you requesting from the Board?

Approval of the renewal of a auto wrecking yard license for Orient Auto Parts, Inc. at 28425 SE Orient Drive. The renewed licenses would be valid from January 1, 2005 to December 31, 2005.

#### 2. Please provide sufficient background information for the Board and the public to understand this issue.

Orient Auto Parts is currently licensed to operate at 28425 SE Orient Drive. This license expires December 31, 2004. In order to renew the license, the wrecking yard must apply for a business certificate through the Department of Motor Vehicles. In order for the business certificate to be approved, the local governing body must authorize the business pursuant to ORS 822.140. Orient Auto Parts has been authorized by Multnomah County since 1977. A staff report is available at Multnomah County Land Use Planning detailing how the current proposal complies with County and State regulations for wrecking yard license renewal (Case No. T1-04-039). Multnomah County's approval is required on the attached blue DMV Application for Business Certificate. The original DMV Application for Business Certificate and the enclosed original surety bond must be returned to the business owner after a decision has been rendered.

**3. Explain the fiscal impact (current year and ongoing).**

None.

**4. Explain any legal and/or policy issues involved.**

The current license under which Orient Auto Parts, Inc. is operating expires December 31, 2004. In order to continue operation without a lapse in licensure, the renewal must be approved before December 31, 2004.

**5. Explain any citizen and/or other government participation that has or will take place.**

Orient Auto Parts, Inc. has submitted all the materials necessary for the renewal application. Land Use planning staff has contacted both the Multnomah County Sheriff's Office and Assessment and Taxation Office to obtain information required by MCC 15.202.

No other participation by citizens or governments has taken place. To date, no complaints have been received regarding Orient Auto Parts in calendar year 2004.

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**Required Signatures**

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**Department/  
Agency Director:**

*Robert A Maestre*

**Date:** 12/03/04

**Budget Analyst:**

**Date:**

**Department HR:**

**Date:**

**Countywide HR:**

**Date:**



**MULTNOMAH COUNTY, OREGON**  
**PROPERTY RECORDS**

( CURRENT PROPERTY TAX

## Property Information

## Tax Summary

### Assessment History

### Improvement Information

New  
Search

## Search Results

Printable  
Summary

Logoff

## Search Results for R342184

**Owner Name****Property ID Number**

ORIENT AUTO PARTS INC

R342184

**Map Tax Lot**

### Situs Address

1S4E19BC -00200

28425 SE ORIENT DR  
GRESHAM, OR 97080

### Last Certified Year (2004) Information for R342184

Taxable Assessed Value	Real Market Value	Land Value	Improvements
------------------------	-------------------	------------	--------------

\$202,740	\$345,900	\$76,630	\$269,270
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## Important Information About R342184

If applicable, the described property is receiving special valuation based upon its use. Additional rollback taxes which may become due based on the provisions of the special valuation are not indicated in this listing.

## Total Tax Payoff Amount Worksheet

**Interest Date**

12/02/2004

## Tax Summary      Current Property Tax      Property Tax History Summary

**Current Year Tax Owed****Total Tax Payoff Amount**

**\$0.00**

**\$0.00**

### Current Property Tax

Third	Begin Balance	Amount Paid	Taxes Paid	Interest Paid	Discount	Date Paid
1st	1,098.52	1,098.52	1,098.52	0.00	0.00	11/15/04
2nd	1,098.52	1,054.58	1,054.58	0.00	43.94	11/15/04
3rd	1,098.52	1,043.59	1,043.59	0.00	54.93	11/15/04

INFORMATION SUBJECT TO DISCLAIMER - SEE HOME PAGE



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04 DEC -3 AM 9:32



# Multnomah County Sheriff's Office

 MULTNOMAH COUNTY  
PLANNING SECTION  
DAN NOELLE  
SHERIFF

12240 N.E. GLISAN ST., PORTLAND, OREGON 97230

 (503) 255-3600  
TTY (503) 251-2484

Permission is given for Multnomah County Sheriff's Office to conduct a criminal background investigation in accordance with County Ordinance 723.

This permission is given in connection with the operation of a wrecking yard in Multnomah County.

Name or Owner/Manager Davis Rex M.Home Address: 39131 SE Hudson Rd Sandy, Or 97055DOB: 52555-544721313 SS# 544721313 Sex M Race W Driver's Lic. # 1784307 St. ORSignature: Rex M. Davis1. Full Name: Rex Maynard DavisAddress: 39131 SE Hudson Rd Sandy, Or 97055DOB: 52555-544721313 SS# 544721313 Sex M Race W Driver's Lic. # 1784307 St. ORSignature: Rex M. Davis2. Full Name: June Joyce DavisAddress: 40860 SE Kitzmiller Rd.DOB: 62237-541445922 SS# 541445922 Sex F Race W Driver's Lic. # 9841091 St. ORSignature: June J. Davis

3. Full Name: \_\_\_\_\_

Address: \_\_\_\_\_

DOB / / SS# \_\_\_\_\_ Sex \_\_\_\_\_ Race \_\_\_\_\_ Driver's Lic# \_\_\_\_\_ St. \_\_\_\_\_

Signature: \_\_\_\_\_

## FOR OFFICIAL USE ONLY

approve

disapprove

date

Sheriff's Office Recommendation: \_\_\_\_\_

 Comments: Both subjects are approved -  
Leah Goode / 29970  
Sheriff's Office Records



DEPARTMENT OF TRANSPORTATION  
DRIVER AND MOTOR VEHICLE SERVICES  
1905 LANA AVE NE, SALEM OREGON 97314

# APPLICATION FOR BUSINESS CERTIFICATE

AS A WRECKER OF MOTOR VEHICLES OR  
SALVAGE POOL OPERATOR

CERTIFICATE NUMBER

EXPIRATION DATE

- PLEASE TYPE OR PRINT LEGIBLY WITH INK.
- SEE PAGE 4 FOR INSTRUCTIONS FOR COMPLETING A WRECKER APPLICATION.
- ANY ALTERATION OF LINE 3 VOIDS LOCATION APPROVAL.

**FEE: \$150**

☐ ORIGINAL ☒ RENEWAL

1	LEGAL NAME OF APPLICANT (OWNER, PARTNERSHIP, LLC OR CORPORATION NAME) <b>Orient Auto Parts Inc</b>	OREGON REGISTRY NUMBER (IF LLC OR CORPORATION) <b>495683-89</b>	BUSINESS TELEPHONE <b>503-663-1909</b>
2	BUSINESS NAME OF APPLICANT (IF ASSUMED BUSINESS NAME OR TRADE NAME)	OREGON REGISTRY NUMBER (IF USING ASSUMED BUSINESS NAME OR TRADE NAME)	BUSINESS TELEPHONE ( )
3	MAIN BUSINESS LOCATION (STREET AND NUMBER) <b>28425 SE Orient Dr.</b>	CITY <b>Gresham</b>	ZIP CODE <b>97080</b>
4	MAILING ADDRESS <b>28425 SE Orient Dr.</b>	CITY <b>Gresham</b>	STATE <b>Or</b>
		ZIP CODE <b>97080</b>	COUNTY <b>Multnomah</b>

5 CHECK ORGANIZATION TYPE:  
☐ Individual ☐ Partnership ☐ LLC ☒ Corporation: If corporation, list the state under whose law business is incorporated: \_\_\_\_\_

6 What wrecking activities do you intend to perform (as stated in ORS 822.100)?  
Check the applicable box(es).  
☒ Buy, sell or deal in vehicles for purpose of dismantling, wrecking, disassembling and selling used vehicle components thereof.  
☒ Buy, sell or deal in vehicles for purpose of dismantling, wrecking, disassembling or substantially altering the form of motor vehicles.  
☒ Sell at wholesale wrecked, dismantled, disassembled, or substantially altered vehicles.  
☒ Wrecking, dismantling, disassembling, or substantially altering vehicles including crushing, compacting or shredding.

7 a) THE DIMENSIONS OF THE PROPERTY ON WHICH THE BUSINESS IS LOCATED ARE 500 ft. X 1150 ft.  
b) ORS 822.115(4) requires applicants to file a **description of the location** of the wrecking yard. Accordingly, please file a plat map or other description of the location of the premises..

8 By signing this application you are also certifying that:  
1. The right of way of any highway adjacent to the area proposed for approval to conduct the wrecking business is used for access to the premises and public parking;  
2. You maintain a building or enclosure or other barrier at least six feet high for the purpose of conducting the wrecking business;  
3. You will not store any vehicles or vehicle parts or conduct the wrecking business outside of the building, enclosure or barrier except as permitted by ORS 822.135(1) (i) (A) and (B);  
4. The business is hidden and adequately screened by the terrain or other natural objects or by plants, fences or other appropriate means so as not to be visible from the main traveled way or the highway except as permitted by ORS 822.135(1) (k) (A), and (B), (C).

9 LOCAL GOVERNMENT APPROVAL (CITY / COUNTY)  
By signing this application you are authorizing wrecker business as defined in Line 5 above, to be conducted at the location listed on Line 2 of this application. If wrecker business cannot be conducted here, or if any of the conditions below are not met, do not sign this approval.

I CERTIFY THAT THE GOVERNING BODY OF THE ☐ CITY ☐ COUNTY OF \_\_\_\_\_ HAS:

- A) APPROVED THE APPLICANT AS BEING SUITABLE TO ESTABLISH, MAINTAIN OR OPERATE A WRECKING YARD OR BUSINESS (ORIGINAL APPLICATIONS ONLY).
- B) DETERMINED THAT THE LOCATION OR PROPOSED LOCATION MEETS THE REQUIREMENTS FOR LOCATION UNDER OREGON REVISED STATUTE 822.110(1).
- C) DETERMINED THAT THE LOCATION DOES NOT VIOLATE ANY APPLICABLE PROHIBITION UNDER OREGON REVISED STATUTE 822.135.
- D) APPROVED THE LOCATION AND DETERMINED THAT THE LOCATION COMPLIES WITH ANY REGULATIONS ADOPTED BY THE JURISDICTION UNDER OREGON REVISED STATUTE 822.140.

▼ PLACE STAMP OR SEAL HERE ▼

I ALSO CERTIFY THAT I AM AUTHORIZED TO SIGN THIS APPLICATION AND AS EVIDENCE OF SUCH AUTHORITY DO AFFIX HEREON THE SEAL OR STAMP OF THE CITY OR COUNTY.

10	NAME	TITLE	PHONE NUMBER ( )
11	SIGNATURE	DATE	



DEPARTMENT OF TRANSPORTATION  
DRIVER AND MOTOR VEHICLE SERVICES  
1905 LANA AVE NE, SALEM OREGON 97314

# APPLICATION FOR BUSINESS CERTIFICATE

AS A WRECKER OF MOTOR VEHICLES OR  
SALVAGE POOL OPERATOR

CERTIFICATE NUMBER

EXPIRATION DATE

- PLEASE TYPE OR PRINT LEGIBLY WITH INK.
- SEE PAGE 4 FOR INSTRUCTIONS FOR COMPLETING A WRECKER APPLICATION.
- ANY ALTERATION OF LINE 3 VOIDS LOCATION APPROVAL.

**FEE: \$150**

☐ ORIGINAL ☒ RENEWAL

1	LEGAL NAME OF APPLICANT (OWNER, PARTNERSHIP, LLC OR CORPORATION NAME) <u>Orient Auto Parts Inc</u>	OREGON REGISTRY NUMBER (IF LLC OR CORPORATION) <u>495683-89</u>	BUSINESS TELEPHONE <u>(503) 663-1909</u>
2	BUSINESS NAME OF APPLICANT (IF ASSUMED BUSINESS NAME OR TRADE NAME)	OREGON REGISTRY NUMBER (IF USING ASSUMED BUSINESS NAME OR TRADE NAME)	BUSINESS TELEPHONE ( )
3	MAIN BUSINESS LOCATION (STREET AND NUMBER) <u>28425 SE Orient Dr.</u>	CITY <u>Gresham</u>	ZIP CODE <u>97080</u>
4	MAILING ADDRESS <u>28425 SE Orient Dr.</u>	CITY <u>Gresham</u>	STATE <u>Or</u>
			ZIP CODE <u>97080</u>

5 CHECK ORGANIZATION TYPE:

☐ Individual ☐ Partnership ☐ LLC ☒ Corporation: If corporation, list the state under whose law business is incorporated: \_\_\_\_\_

6 What wrecking activities do you intend to perform (as stated in ORS 822.100)?

Check the applicable box(es).

☒ Buy, sell or deal in vehicles for purpose of dismantling, wrecking, disassembling and selling used vehicle components thereof.

☒ Buy, sell or deal in vehicles for purpose of dismantling, wrecking, disassembling or substantially altering the form of motor vehicles.

☒ Sell at wholesale wrecked, dismantled, disassembled, or substantially altered vehicles.

☒ Wrecking, dismantling, disassembling, or substantially altering vehicles including crushing, compacting or shredding.

7 a) THE DIMENSIONS OF THE PROPERTY ON WHICH THE BUSINESS IS LOCATED ARE 500 ft. X 1150 ft.

b) ORS 822.115(4) requires applicants to file a **description of the location** of the wrecking yard. Accordingly, please file a plat map or other description of the location of the premises..

8 By signing this application you are also certifying that:

- The right of way of any highway adjacent to the area proposed for approval to conduct the wrecking business is used for access to the premises and public parking;
- You maintain a building or enclosure or other barrier at least six feet high for the purpose of conducting the wrecking business;
- You will not store any vehicles or vehicle parts or conduct the wrecking business outside of the building, enclosure or barrier except as permitted by ORS 822.135(1) (i) (A) and (B);
- The business is hidden and adequately screened by the terrain or other natural objects or by plants, fences or other appropriate means so as not to be visible from the main traveled way or the highway except as permitted by ORS 822.135(1) (k) (A), and (B), (C).

9 LOCAL GOVERNMENT APPROVAL (CITY / COUNTY)

By signing this application you are authorizing wrecker business as defined in Line 5 above, to be conducted at the location listed on Line 2 of this application. If wrecker business cannot be conducted here, or if any of the conditions below are not met, do not sign this approval.

I CERTIFY THAT THE GOVERNING BODY OF THE ☐ CITY OF \_\_\_\_\_ HAS:

☒ COUNTY OF MULTNOMAH

- APPROVED THE APPLICANT AS BEING SUITABLE TO ESTABLISH, MAINTAIN OR OPERATE A WRECKING YARD OR BUSINESS (ORIGINAL APPLICATIONS ONLY).
- DETERMINED THAT THE LOCATION OR PROPOSED LOCATION MEETS THE REQUIREMENTS FOR LOCATION UNDER OREGON REVISED STATUTE 822.110(1).
- DETERMINED THAT THE LOCATION DOES NOT VIOLATE ANY APPLICABLE PROHIBITION UNDER OREGON REVISED STATUTE 822.135.
- APPROVED THE LOCATION AND DETERMINED THAT THE LOCATION COMPLIES WITH ANY REGULATIONS ADOPTED BY THE JURISDICTION UNDER OREGON REVISED STATUTE 822.140.

I ALSO CERTIFY THAT I AM AUTHORIZED TO SIGN THIS APPLICATION AND AS EVIDENCE OF SUCH AUTHORITY DO AFFIX HEREON THE SEAL OR STAMP OF THE CITY OR COUNTY.

▼ PLACE STAMP OR SEAL HERE ▼

0	NAME <u>DIANE M. LINN</u>	TITLE <u>COUNTY CHAIR</u>	PHONE NUMBER <u>(503) 988-3308</u>
1	SIGNATURE <u>[Signature]</u>	DATE <u>12-16-07</u>	

**Complete the section(s) below and sign.**

(Be sure to attach a separate sheet to show additional owners.)

- List the primary owner, partners, LLC members or corporate officers below.
- If a member of a limited liability company (LLC) is a corporation, the president must provide information below.
- If a partner of a partnership is a corporation, the president must provide information below.
- If corporation or LLC, then Oregon registered agent name and address required below.

2	OREGON REGISTERED AGENT NAME <b>Frank H. Hilton Jr.</b>		TELEPHONE NUMBER <b>(503) 224-6440</b>		
3	OREGON REGISTERED AGENT STREET ADDRESS <b>851 SW Sixth Ave Suite 1500</b>		CITY <b>Portland</b>	STATE <b>Or</b>	ZIP CODE <b>97204</b>
4	OREGON REGISTERED AGENT MAILING ADDRESS (IF DIFFERENT)		CITY	STATE	ZIP CODE

**OWNERSHIP INFORMATION**

5	PRINT NAME OF OWNER / PARTNER / LLC MEMBER / CORPORATE OFFICER <b>June J. Davis</b>		TITLE <b>Owner</b>	RESIDENCE TELEPHONE NUMBER <b>(503) 637-6851</b>	
6	DATE OF BIRTH <b>6/22/37</b>	DRIVER LICENSE NUMBER <b>984691</b>	STATE OF ISSUANCE <b>Or.</b>		
7	RESIDENCE ADDRESS <b>40860 SE Kitzmiller</b>		CITY <b>Eagle Creek</b>	STATE <b>Or</b>	ZIP CODE <b>97022</b>
8	MAILING ADDRESS (IF DIFFERENT)		CITY	STATE	ZIP CODE

19	CERTIFYING SIGNATURE OF OWNER SHOWN ON LINE 15 ABOVE <b>X June J. Davis</b>			DATE <b>11/5/04</b>	
20	PRINT NAME OF OWNER / PARTNER / LLC MEMBER / CORPORATE OFFICER <b>Rev. M. Davis</b>		TITLE <b>Owner</b>	RESIDENCE TELEPHONE NUMBER <b>(503) 663-7466</b>	
21	DATE OF BIRTH <b>5/25/55</b>	DRIVER LICENSE NUMBER <b>1784307</b>	STATE OF ISSUANCE <b>Or</b>		
22	RESIDENCE ADDRESS <b>39131 SE Hudson Rd</b>		CITY <b>Sandy</b>	STATE <b>Or</b>	ZIP CODE <b>97055</b>
23	MAILING ADDRESS (IF DIFFERENT)		CITY	STATE	ZIP CODE

24	CERTIFYING SIGNATURE OF OWNER SHOWN ON LINE 20 ABOVE <b>X Rev. M. Davis</b>			DATE <b>11/5/04</b>	
25	PRINT NAME OF OWNER / PARTNER / LLC MEMBER / CORPORATE OFFICER		TITLE	RESIDENCE TELEPHONE NUMBER <b>( )</b>	
26	DATE OF BIRTH	DRIVER LICENSE NUMBER	STATE OF ISSUANCE		
27	RESIDENCE ADDRESS		CITY	STATE	ZIP CODE
28	MAILING ADDRESS (IF DIFFERENT)		CITY	STATE	ZIP CODE
29	CERTIFYING SIGNATURE OF OWNER SHOWN ON LINE 25 ABOVE <b>X</b>			DATE	

**Please attach (staple) copies of ALL owners, partners, LLC members or corporate officers official photo ID's (driver license or state issued identification card ONLY). If the residence address on the photo ID is different than the residence address listed on Page 2, submit a statement explaining why the addresses do not match.**

**Copy must be legible.**

False certification is a Class B misdemeanor under ORS 162.085 and is punishable by six months in jail, a fine of up to \$1,000 or both. In addition, DMV sanctions against you or your wrecker certificate may be imposed. With this in mind... I certify that I am the owner, a partner, an LLC member, or a corporate officer of this business and that all information on this application is accurate and true. I certify that the right of way of any highway adjacent to the location listed above is used for access to the premises and public parking.

# SURETY BOND

BOND NUMBER

804327

FAILURE TO COMPLETE THIS FORM WILL CAUSE UNAVOIDABLE DELAY.

**LET IT BE KNOWN:**THAT ORIENT AUTO PARTS, INC.

(OWNER, PARTNERS, CORPORATION NAME)

DOING BUSINESS AS \_\_\_\_\_

(ASSUMED BUSINESS NAME, IF ANY)

HAVING PRINCIPAL PLACE OF BUSINESS AT 28425 SE ORIENT DR GRESHAM, OR 97080

(ADDRESS, CITY, STATE, ZIP CODE)

WITH ADDITIONAL PLACES OF BUSINESS AT \_\_\_\_\_

(ADDRESS, CITY, STATE, ZIP CODE)

(ADDRESS, CITY, STATE, ZIP CODE)

STATE OF OREGON, AS PRINCIPAL(S), AND

**CONTRACTORS BONDING AND INSURANCE COMPANY**

(SURETY NAME)

1201 N.E. Lloyd Blvd., Suite 360 Portland, OR 97232.**(503) 287-6000**

(ADDRESS, CITY, STATE, ZIP CODE)

TELEPHONE NUMBER

A CORPORATION ORGANIZED AND EXISTING UNDER AND BY VIRTUE OF THE LAWS OF THE STATE OF Washington AND AUTHORIZED TO TRANSACT A SURETY BUSINESS IN THE STATE OF OREGON, AS SURETY, ARE HELD AND FIRMLY BOUND UNTO THE STATE OF OREGON IN THE PENAL SUM OF \$2,000 FOR THE PAYMENT OF WHICH WE HEREBY BIND OURSELVES, OUR RESPECTIVE SUCCESSORS AND ASSIGN, JOINTLY AND SEVERALLY, FIRMLY BY THESE PRESENTS.

A CONDITION OF THIS OBLIGATION IS SUCH THAT, WHEN THE ABOVE NAMED PRINCIPAL HAS BEEN ISSUED A CERTIFICATE TO CONDUCT, IN THIS STATE, A BUSINESS WRECKING, DISMANTLING AND SUBSTANTIALLY ALTERING THE FORM OF VEHICLES, SAID PRINCIPAL SHALL CONDUCT SUCH BUSINESS WITHOUT FRAUD OR FRAUDULENT REPRESENTATION, AND WITHOUT VIOLATION OF ANY OF THE PROVISIONS OF THE OREGON VEHICLE CODE SPECIFIED IN ORS 822.120(2) THEN AND IN THAT EVENT THIS OBLIGATION TO BE VOID, OTHERWISE TO REMAIN IN FULL FORCE AND EFFECT UNLESS CANCELED PURSUANT TO ORS 743.755.

THIS BOND IS EFFECTIVE January 1 2005 AND EXPIRES December 31 2005 (BOND MUST EXPIRE ON THE LAST DAY OF THE MONTH.)

**-- ANY ALTERATION VOIDS THIS BOND --**

IN WITNESS WHEREOF, THE SAID PRINCIPAL AND SAID SURETY HAVE EACH CAUSED THESE PRESENTS TO BE EXECUTED BY ITS AUTHORIZED REPRESENTATIVE OR REPRESENTATIVES AND THE SURETY CORPORATE SEAL TO BE HEREUNTO AFFIXED THIS 30 DAY OF September 2004.

SIGNATURE (OWNER/PARTNER/CORPORATE OFFICER)

X

SIGNATURE OF SURETY (AUTHORIZED REPRESENTATIVE)

X

TITLE

TITLE

**Attorney-in-Fact****SURETY'S AGENT OR REPRESENTATIVE MUST COMPLETE THIS SECTION:****PLACE SURETY SEAL BELOW**

IN THE EVENT A PROBLEM ARISES CONCERNING THIS BOND, CONTACT:

NAME

**CBIC**

TELEPHONE NUMBER

**(503) 287-6000**

ADDRESS

**1201 NE Lloyd Blvd., Suite 360**

CITY, STATE, ZIP CODE

**Portland, OR 97232**

APPROVED BY ATTORNEY GENERAL'S OFFICE





## Limited Power of Attorney

Home Office:  
1213 Valley Street  
PO Box 9271  
Seattle, WA 98109-0271  
(206) 628-7200

KNOW ALL MEN BY THESE PRESENTS that CONTRACTORS BONDING AND INSURANCE COMPANY, a corporation duly organized and existing under the laws of the State of Washington, and having its principal office in Seattle, King County, Washington, does by these presents make, constitute and appoint DEBI LEWIS, of Portland, Oregon, its true and lawful Attorney-in-Fact, with full power and authority hereby conferred in its name, place and stead, to execute, acknowledge and deliver on behalf of the Company any and all bonds and undertakings of suretyship given for any purpose, provided, however, that no Attorney-in-Fact shall be authorized to execute and deliver any bond or undertaking that shall obligate the Company for any portion of the penal sum thereof in excess of \$6,000,000, and provided, further, that no Attorney-in-Fact shall have the authority to issue a bid or proposal bond for any project where, if a contract is awarded, any bond or undertaking would be required with a penal sum in excess of \$6,000,000; and to bind the Company thereby as fully and to the same extent as if such bonds were signed by the President, sealed with the corporate seal of the Company and duly attested by its Secretary; hereby ratifying and confirming all that the said Attorney-in-Fact may do in the premises. Said appointment is made under and by authority of the following resolutions adopted by the Board of Directors of the CONTRACTORS BONDING AND INSURANCE COMPANY on May 20, 2004:

RESOLVED that the President of the Company is authorized to appoint any person as the Company's true and lawful Attorney-in-Fact with power and authority to execute and deliver on behalf of the Company any and all bonds and undertakings of suretyship given for any purpose, subject to such limits as shall be determined by the President of the Company; provided, however, that no such person shall be authorized to execute and deliver any bond or undertaking that shall obligate the Company for any portion of the penal sum thereof in excess of \$10,000,000, and provided, further, that no Attorney-in-Fact shall have the authority to issue a bid or proposal bond for any project where, if a contract is awarded, any bond or undertaking would be required with penal sum in excess of \$10,000,000. Any Attorney-in-Fact authorized to execute a surety bond or undertaking may also be authorized to execute any consent or other documentation incidental to said bond or undertaking, provided such document does not obligate the Company in excess of the limit set forth above.

RESOLVED FURTHER that the authority of the Secretary of the Company to certify the authenticity and effectiveness of the foregoing resolution in any Limited Power of Attorney is hereby delegated to the following persons, the signature of any of the following to bind the Company with respect to the authenticity and effectiveness of the foregoing resolutions as if signed by the Secretary of the Company: Larry A. Byers, Michael D. Burns, Debbie Kidd, Ann Jones, Nancy M. Young, Marc A. Houts, Rose A. Thorstenson, Hans Rauth, Mark S. Hewitt, Theresa Smith, Tom Dymont, Pat Domey, Deanna Davis, JoAnn Johnson, Debi Lewis, James L. Neschke, Cheryl Neschke, Michael K. Neschke. Provided, however, that no such person shall have the authority to certify the authenticity of a resolution or Limited Power of Attorney document which serves to appoint themselves as Attorney-in-Fact.

RESOLVED FURTHER that the signatures (including certification that the Power of Attorney is still in force and effect) of the President, Notary Public and person certifying authenticity and effectiveness, and the corporate and Notary seals appearing on any Limited Power of Attorney containing this and the foregoing resolutions as well as the Limited Power of Attorney itself and its transmission, may be by facsimile; and such Limited Power of Attorney shall be deemed an original in all aspects.

RESOLVED FURTHER that all resolutions adopted prior to today appointing the above named as Attorney-in-Fact for CONTRACTORS BONDING AND INSURANCE COMPANY are hereby superseded.

IN WITNESS WHEREOF, CONTRACTORS BONDING AND INSURANCE COMPANY has caused these presents to be signed by its President and its corporate seal to be hereto affixed this 20th day of August, 2004.

CONTRACTORS BONDING AND INSURANCE COMPANY

By:   
Don Sirkin, President

STATE OF WASHINGTON - COUNTY OF KING

On this 20th day of August, 2004, personally appeared DON SIRKIN, to me known to be the President of the corporation that executed the foregoing Limited Power of Attorney and acknowledged said Limited Power of Attorney to be the free and voluntary act and deed of said corporation, for the uses and purposes therein mentioned, and on oath stated that he is authorized to execute the said Limited Power of Attorney.

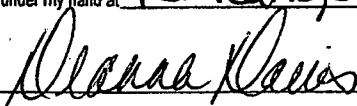
IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal the day and year first above written.



Notary Public in and for the State of Washington, residing at Seattle

The undersigned, acting under authority of the Board of Directors of CONTRACTORS BONDING AND INSURANCE COMPANY, hereby certifies, as or in lieu of Certificate of the Secretary of CONTRACTORS BONDING AND INSURANCE COMPANY, that the above and foregoing is a full, true and correct copy of the Original Power of Attorney issued by said Company, and does hereby further certify that the said Power of Attorney is still in force and effect.

GIVEN under my hand at Port Ranon, this 30<sup>th</sup> day of September, 20 04







DEPARTMENT OF TRANSPORTATION  
DRIVER AND MOTOR VEHICLE SERVICES  
1905 LANA AVE NE, SALEM OREGON 97314

## INSTRUCTIONS FOR COMPLETING A WRECKER APPLICATION FOR A WRECKER CERTIFICATE (Originals and Renewals)

**OFFICE HOURS** for Business License Unit, in the Salem DMV Headquarters office,  
in person are 8:00 – 4:30 p.m., Monday through Friday excluding holidays.

**Read all parts of the application before completing it. Your application will be returned to you if any part is incomplete or missing.**

**Submit your completed application and fees to:**

DMV Business License Unit  
1905 Lana Ave NE  
SALEM OR 97314  
Phone: 503-945-5052  
Website: [www.oregondmv.com](http://www.oregondmv.com)

**When submitting your application and fees at the customer service counter:**

- If paying in cash, please have correct amount since Business License Unit has no way to make change.
- Make copies of your application beforehand for your records and copies of photo ID before you come to the counter.

**Legal Name** – If your business is a sole proprietorship, list your full name as the legal name. If your business is a partnership, list the full names of each partner or the partnership name. If your business is an LLC, list the name of the limited liability company (includes "LLC") registered with Business Registry. If your business is a corporation, list the name of the corporation (includes: Inc, Corp, etc.) registered with Business Registry.

**Business Name** – If using an assumed business name or trade name, list the business name registered with Business Registry. Otherwise, your wrecker certificate will be issued using the legal name.

**Oregon Registry Numbers** – If you do not know your Oregon registry number(s), contact Business Registry at 503-945-2200.

**Main Business Location** – Business location where wrecking business is (or will be) being conducted.

**Type of Organization** – Check your organization type and if a corporation, list the state under whose law the business is incorporated.

**Wrecking Activities** – Complete the section that asks about the wrecking activities you intend to perform as stated in ORS 822.100. Check the applicable box(es).

**Description of the location of the wrecking yard** – To verify compliance with ORS 822.115(4), ORS 822.115(5), and 822.135(1)(f),(h),(l) and (k), submit a plat map or other acceptable documentation which clearly shows compliance with all of these requirements. The dimensions of the property on which the business is located is also required.

**Local Government Approval** – An applicant must comply with any regulations established by a city or county under ORS 822.140 and must obtain the approval of the governing body of the city or county. Take your wrecker application to the local city or county office to obtain their approval. Look in the phone book to find the address for your local office. The listing may be under "zoning," "land use" or "permits." Some cities and counties charge a fee for signing the application.

**Registered Agent** – If your business is an LLC or a corporation, the registered agent's name, street address and mailing address is required

**Ownership/Applicant's Certification Signature** – Provide name, residence address, mailing address and signature of owner, partners, LLC members or corporate officers on Page 3 (do not list CEOs, Chairs of the Board, General Managers, Directors, et al). Every applicant listed on the application must provide a certifying signature

**Photo ID** – Attach (staple) copies of each applicant's official photo ID. The copy must be legible. If the residence address on the photo ID and on Page 2 are not the same, attach a statement explaining why they do not match.

**Bond** – The bond required for a wrecker certificate is for \$2,000 and must be completed, signed and sealed by your bonding company. The owner, a partner, an LLC member or a corporate officer must sign the bond. The legal name, business name and business location on the bond must match the wrecker application. The bond must expire on the last day of the month.

Supplemental locations, business name and/or address changes, ownership changes, or if you have any questions, please contact Business License Unit at (503) 945-5052.



## MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

### Board Clerk Use Only

Meeting Date: 12/16/04  
Agenda Item #: C-6  
Est. Start Time: 9:30 AM  
Date Submitted: 12/03/04

### BUDGET MODIFICATION:

**Agenda Title:** On and Off Premises Sales Liquor License Renewal for Big Bear's Crown Point Market, 31815 E. Columbia River Highway, Troutdale, OR

*Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.*

Date Requested: December 16, 2004 Time Requested: N/A  
Department: Sheriff's Office Division: Inspections Unit  
Contact(s): Kathy Walliker, Manager Enforcement Support Unit  
Phone: (503) 251-2520 Ext. I/O Address: 313/122  
Presenter(s): Consent Calendar

### General Information

**1. What action are you requesting from the Board?**

Board approval of liquor license application

**2. Please provide sufficient background information for the Board and the public to understand this issue.**

The Multnomah County Sheriff's Office has completed its investigation for the above liquor license renewal. Assessment and Taxation reported that the address of 31815 E. Columbia River Hwy, Troutdale, Oregon, is in compliance with the Assessment and Taxation Office. The Land Use Planning Division reported that they have no objection to renewal of the liquor license. Nothing in the background check of owner/s raised any questions or concerns.

With the investigation completed the Multnomah County Sheriff's Office forwards a **FAVORABLE RECOMMENDATION** for the Liquor License Renewal.

**3. Explain the fiscal impact (current year and ongoing).**



4. Explain any legal and/or policy issues involved.

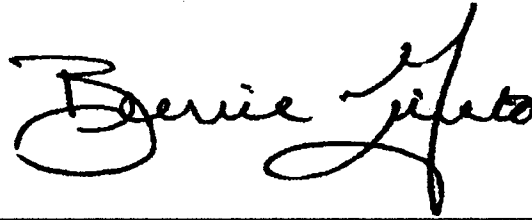
5. Explain any citizen and/or other government participation that has or will take place.

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**Required Signatures**

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**Department/  
Agency Director:**



**Date:** 11/29/04

**Budget Analyst:**

**Date:**

**Department HR:**

**Date:**

**Countywide HR:**

**Date:**

November 21, 2004

Board Of County Commissioners  
501 SE Hawthorne Boulevard, Suite 600  
Portland, OR 97214-3587

Oregon Liquor Control Commission  
9079 SE McLoughlin Boulevard  
Portland, OR 97222-7355

Regarding: Big Bear's Crown Point Market  
31815 E Columbia River Hwy  
Troutdale, OR 97060

Subject: Liquor License Applicant  
On and Off Premises Sales

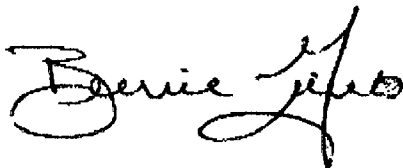
Owner: Phillip J. DuFresne  
11-28-44  
1550 NE Brower Road  
Corbett, OR 97060

Judy K. DuFresne  
09-19-45  
1550 NE Brower Road  
Corbett, OR 97060

The Multnomah County Sheriff's Office has completed its investigation for the above liquor license renewal. Assessment and Taxation reported that the address listed 31815 E Columbia River Hwy is in compliance with the Assessment and Taxation Office. The Land Use Planning Division has reported that they have no objection to the renewal of the liquor license. Nothing in the background check of owner/s raised any questions or concerns.

With the investigation completed, the Multnomah County Sheriff's Office forwards a FAVORABLE RECOMMENDATION for the Liquor License Renewal.

Sincerely,

A handwritten signature in cursive script, reading "Bernie Giusto". The signature is written in dark ink and is positioned above the printed name and title.

Bernie Giusto  
Sheriff

## SMITH Lana

---

**From:** HUFF Deborah R [deborah.r.huff@co.multnomah.or.us]  
**Sent:** Monday, November 22, 2004 8:16 AM  
**To:** SMITH Lana  
**Subject:** RE: OLCC Renewals

All of the businesses listed below are in compliance with A&T.

-----Original Message-----

**From:** SMITH Lana  
**Sent:** Thursday, November 18, 2004 12:44 PM  
**To:** HUFF Deborah R  
**Subject:** OLCC Renewals

Hi Deborah,

The following business has requested an OLCC Liquor License Renewal License. Could you please inform our office if the followinb business is in compliance with Assessment and Taxation.

Thank you

Big Bear Crown Point Market  
31815 E Columbia River Hwy  
Troutdale, or 97060

Corbett Country Market  
36801 E His Clmba Rvr Hwy  
Corbett, OR 97019

Cracker Barrel Grocery  
15005 NW Sauvie Island Rd  
Portland, OR 97231

Fred's Marina  
12800 NW Marina Way  
Portland, OR 97231

Multnomah Falls Lodge  
Scenice Hwy & clmba Grg  
Bridal Veil, OR 97010

Orient Country Store  
29822 SE Orient Dr  
Gresham, OR 97030

Plainview Grocery  
11800 NW Cornelius Pass Rd  
Portland, OR 97231

Pleasant Home Saloon  
31637 SE Dodge Park Blvd  
Gresham, OR 97030

Rocky Pointe Marina  
23586 NW St Helens Hwy  
Portland, OR 97231

Tenleys Jackpot Foodmart  
28210 SE Orient Dr  
Gresham, OR 97080

Weece Market  
7310 SE Pleasant Home Rd  
Gresham, OR 97080

Wildwood Golf Course  
21811 NW St Helens Rd  
Portland, OR 97231

Lana Smith  
Multnomah County Sheriff's Office  
Concealed Handgun License Unit  
(503) 251-2458 Fax (503) 251-2517

**SMITH Lana**

---

**From:** BEASLEY Charles [charles.beasley@co.multnomah.or.us]  
**Sent:** Tuesday, November 30, 2004 4:42 PM  
**To:** SMITH Lana  
**Cc:** TOKOS Derrick I  
**Subject:** OLCC Renewals

Lana,

I've checked our violations database as shown on the GIS mapping program, and have found no zoning violations of record against each of the properties below.

Big Bear Crown Point Market  
 > 31815 E Columbia River Hwy  
 > Troutdale, or 97060

In response to your request, and after re viewing our records, the Land Use and Transportation Division has no objection to the issuance of a liquor license for this business.

> Corbett Country Market  
 > 36801 E His Clmba Rvr Hwy  
 > Corbett, OR 97019

In response to your request, and after re viewing our records, the Land Use and Transportation Division has no objection to the issuance of a liquor license for this business.

> Cracker Barrel Grocery  
 > 15005 NW Sauvie Island Rd  
 > Portland, OR 97231

In response to your request, and after re viewing our records, the Land Use and Transportation Division has no objection to the issuance of a liquor license for this business.

> Fred's Marina  
 > 12800 NW Marina Way  
 > Portland, OR 97231

In response to your request, and after re viewing our records, the Land Use and Transportation Division has no objection to the issuance of a liquor license for this business.

> Multnomah Falls Lodge  
 > Scenice Hwy & clmba Grg  
 > Bridal Veil, OR 97010

In response to your request, and after re viewing our records, the Land Use and Transportation Division has no objection to the issuance of a liquor license for this business.

> Orient Country Store  
 > 29822 SE Orient Dr  
 > Gresham, OR 97030

In response to your request, and after re viewing our records, the Land Use and Transportation Division has no objection to the issuance of a liquor license for

12/1/2004

this business.

- > Plainview Grocery
- > 11800 NW Cornelius Pass Rd
- > Portland, OR 97231

In response to your request, and after re viewing our records, the Land Use and Transportation Division has no objection to the issuance of a liquor license for this business.

- > Pleasant Home Saloon
- > 31637 SE Dodge Park Blvd
- > Gresham, OR 97030

In response to your request, and after re viewing our records, the Land Use and Transportation Division has no objection to the issuance of a liquor license for this business.

- > Rocky Pointe Marina
- > 23586 NW St Helens Hwy
- > Portland, OR 97231

In response to your request, and after re viewing our records, the Land Use and Transportation Division has no objection to the issuance of a liquor license for this business.

- > Tenleys Jackpot Foodmart
- > 28210 SE Orient Dr
- > Gresham, OR 97080

In response to your request, and after re viewing our records, the Land Use and Transportation Division has no objection to the issuance of a liquor license for this business.

- > Weece Market
- > 7310 SE Pleasant Home Rd
- > Gresham, OR 97080

In response to your request, and after re viewing our records, the Land Use and Transportation Division has no objection to the issuance of a liquor license for this business.

- > Wildwood Golf Course
- > 21811 NW St Helens Rd
- > Portland, OR 97231

In response to your request, and after re viewing our records, the Land Use and Transportation Division has no objection to the issuance of a liquor license for this business.

Chuck Beasley, Senior Planner  
Multnomah County Land Use Planning  
1600 SE 190th Avenue, Suite 116  
Portland, Oregon 97233  
[charles.beasley@co.multnomah.or.us](mailto:charles.beasley@co.multnomah.or.us)  
503-988-3043  
FAX 503-988-3389

12/1/2004



## MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

### Board Clerk Use Only

Meeting Date: 12/16/04  
Agenda Item #: C-7  
Est. Start Time: 9:30 AM  
Date Submitted: 12/03/04

### BUDGET MODIFICATION:

**Agenda Title:** Off Premises Sales Liquor License Renewal for Corbett Country Market, 36801 E. Historic Columbia River Highway, Corbett, OR 97019

*Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.*

Date Requested:	December 16, 2004	Time Requested:	N/A
Department:	Sheriff's Office	Division:	Inspections Unit
Contact(s):	Kathy Walliker, Manager Enforcement Support Unit		
Phone:	(503) 251-2520	Ext.	I/O Address: 313/122
Presenter(s):	Consent Calendar		

### General Information

**1. What action are you requesting from the Board?**

Board approval of liquor license application

**2. Please provide sufficient background information for the Board and the public to understand this issue.**

The Multnomah County Sheriff's Office has completed its investigation for the above liquor license renewal. Assessment and Taxation reported that the address of 26801 East Historic Columbia River Highway, Corbett is in compliance with the Assessment and Taxation Office. The Land Use Planning Division reported that they have no objection to renewal of the liquor license. Nothing in the background check of owner/s raised any questions or concerns.

With the investigation completed the Multnomah County Sheriff's Office forwards a **FAVORABLE RECOMMENDATION** for the Liquor License Renewal.

**3. Explain the fiscal impact (current year and ongoing).**

4. Explain any legal and/or policy issues involved.

5. Explain any citizen and/or other government participation that has or will take place.

---

**Required Signatures**

---

**Department/  
Agency Director:**



**Date:** 11/29/04

**Budget Analyst:**

**Date:**

**Department HR:**

**Date:**

**Countywide HR:**

**Date:**



November 21, 2004

Board Of County Commissioners  
501 SE Hawthorne Boulevard, Suite 600  
Portland, OR 97214-3587

Oregon Liquor Control Commission  
9079 SE McLoughlin Boulevard  
Portland, OR 97222-7355

Regarding: Corbett Country Market  
36801 E Hist Columbia River Hwy  
Corbett, OR 97019

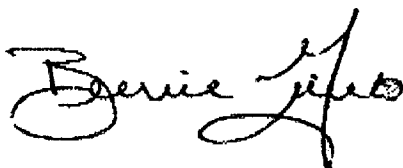
Subject: Liquor License Applicant  
Off Premises Sales

Owner: Susan Larsen-Leigh  
Dob: 03-19-53  
1805 NE Brower Road  
Corbett, OR 97019

The Multnomah County Sheriff's Office has completed its investigation for the above liquor license renewal. Assessment and Taxation reported that the address listed 36801 E Historical Columbia River Highway is in compliance with the Assessment and Taxation Office. The Land Use Planning Division has reported that they have no objection to the renewal of the liquor license. Nothing in the background check of owner/s raised any questions or concerns.

With the investigation completed, the Multnomah County Sheriff's Office forwards a FAVORABLE RECOMMENDATION for the Liquor License Renewal.

Sincerely,

A handwritten signature in black ink, appearing to read "Bernie Giusto". The signature is stylized with a large, looping "B" and a cursive "Giusto".

Bernie Giusto  
Sheriff

## SMITH Lana

---

**From:** HUFF Deborah R [deborah.r.huff@co.multnomah.or.us]  
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Portland, OR 97231

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Scenice Hwy & clmba Grg  
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Portland, OR 97231

Lana Smith  
Multnomah County Sheriff's Office  
Concealed Handgun License Unit  
(503) 251-2458 Fax (503) 251-2517

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> Multnomah Falls Lodge  
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12/1/2004

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> Rocky Pointe Marina  
> 23586 NW St Helens Hwy  
> Portland, OR 97231

In response to your request, and after re viewing our records, the Land Use and Transportation Division has no objection to the issuance of a liquor license for this business.

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> Wildwood Golf Course  
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Chuck Beasley, Senior Planner  
Multnomah County Land Use Planning  
1600 SE 190th Avenue, Suite 116  
Portland, Oregon 97233  
[charles.beasley@co.multnomah.or.us](mailto:charles.beasley@co.multnomah.or.us)  
503-988-3043  
FAX 503-988-3389

12/1/2004



## MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

### Board Clerk Use Only

Meeting Date: 12/16/04  
Agenda Item #: C-8  
Est. Start Time: 9:30 AM  
Date Submitted: 12/03/04

### BUDGET MODIFICATION: -

Agenda Title: Off Premises Sales Liquor License Renewal for Cracker Barrel Grocery, 15005 NW Sauvie Island Road, Portland, OR 97231

*Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.*

Date Requested: December 16, 2004 Time Requested: N/A  
Department: Sheriff's Office Division: Inspections Unit  
Contact(s): Kathy Walliker, Manager Enforcement Support Unit  
Phone: (503) 251-2520 Ext. I/O Address: 313/122  
Presenter(s): Consent Calendar

### General Information

1. What action are you requesting from the Board?

Board approval of liquor license application

2. Please provide sufficient background information for the Board and the public to understand this issue.

The Multnomah County Sheriff's Office has completed its investigation for the above liquor license renewal. Assessment and Taxation reported that the address 15005 NW Sauvie Island Rd, Portland, is in compliance with the Assessment and Taxation Office. The Land Use Planning Division reported that they have no objection to renewal of the liquor license. Nothing in the background check of owner/s raised any questions or concerns.

With the investigation completed the Multnomah County Sheriff's Office forwards a **FAVORABLE RECOMMENDATION** for the Liquor License Renewal.

3. Explain the fiscal impact (current year and ongoing).

4. Explain any legal and/or policy issues involved.

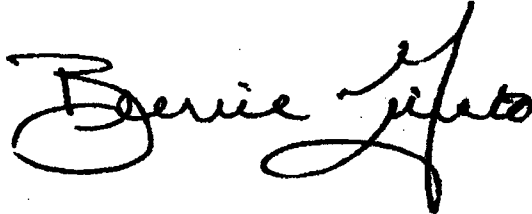
5. Explain any citizen and/or other government participation that has or will take place.

---

**Required Signatures**

---

**Department/  
Agency Director:**



**Date:** 11/29/04

**Budget Analyst:**

**Date:**

**Department HR:**

**Date:**

**Countywide HR:**

**Date:**

November 21, 2004

Board Of County Commissioners  
501 SE Hawthorne Boulevard, Suite 600  
Portland, OR 97214-3587

Oregon Liquor Control Commission  
9079 SE McLoughlin Boulevard  
Portland, OR 97222-7355

Regarding: Cracker Barrel Grocery  
15005 NW Sauvie Island Road  
Portland, OR 97231

Subject: Liquor License Applicant  
Off Premises Sales

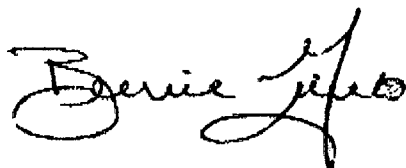
Owner: Yom, Chon S  
01-17-40  
2235 NW 16<sup>th</sup> Ave  
Beaverton, OR 97006

Yom, Kam M  
07-24-41  
2235 NW 16<sup>th</sup> Ave  
Beaverton, OR 97006

The Multnomah County Sheriff's Office has completed its investigation for the above liquor license renewal. Assessment and Taxation reported that the address listed 15005 NW Sauvie Island Road is in compliance with the Assessment and Taxation Office. The Land Use Planning Division has reported that they have no objection to the renewal of the liquor license. Nothing in the background check of owner/s raised any questions or concerns.

With the investigation completed, the Multnomah County Sheriff's Office forwards a FAVORABLE RECOMMENDATION for the Liquor License Renewal.

Sincerely,

A handwritten signature in cursive script, reading "Bernie Giusto". The signature is written in dark ink and is positioned above the printed name and title.

Bernie Giusto  
Sheriff



## SMITH Lana

---

**From:** HUFF Deborah R [deborah.r.huff@co.multnomah.or.us]  
**Sent:** Monday, November 22, 2004 8:16 AM  
**To:** SMITH Lana  
**Subject:** RE: OLCC Renewals

All of the businesses listed below are in compliance with A&T.

-----Original Message-----

**From:** SMITH Lana  
**Sent:** Thursday, November 18, 2004 12:44 PM  
**To:** HUFF Deborah R  
**Subject:** OLCC Renewals

Hi Deborah,

The following business has requested an OLCC Liquor License Renewal License. Could you please inform our office if the following business is in compliance with Assessment and Taxation.

Thank you

Big Bear Crown Point Market  
31815 E Columbia River Hwy  
Troutdale, or 97060

Corbett Country Market  
36801 E His Clmba Rvr Hwy  
Corbett, OR 97019

Cracker Barrel Grocery  
15005 NW Sauvie Island Rd  
Portland, OR 97231

Fred's Marina  
12800 NW Marina Way  
Portland, OR 97231

Multnomah Falls Lodge  
Scenice Hwy & clmba Grg  
Bridal Veil, OR 97010

Orient Country Store  
29822 SE Orient Dr  
Gresham, OR 97030

Plainview Grocery  
11800 NW Cornelius Pass Rd  
Portland, OR 97231

Pleasant Home Saloon  
31637 SE Dodge Park Blvd  
Gresham, OR 97030

Rocky Pointe Marina  
23586 NW St Helens Hwy  
Portland, OR 97231

Tenleys Jackpot Foodmart  
28210 SE Orient Dr  
Gresham, OR 97080

Weece Market  
7310 SE Pleasant Home Rd  
Gresham, OR 97080

Wildwood Golf Course  
21811 NW St Helens Rd  
Portland, OR 97231

Lana Smith  
Multnomah County Sheriff's Office  
Concealed Handgun License Unit  
(503) 251-2458 Fax (503) 251-2517

**SMITH Lana**

---

**From:** BEASLEY Charles [charles.beasley@co.multnomah.or.us]  
**Sent:** Tuesday, November 30, 2004 4:42 PM  
**To:** SMITH Lana  
**Cc:** TOKOS Derrick I  
**Subject:** OLCC Renewals

Lana,

I've checked our violations database as shown on the GIS mapping program, and have found no zoning violations of record against each of the properties below.

Big Bear Crown Point Market  
> 31815 E Columbia River Hwy  
> Troutdale, or 97060

In response to your request, and after re viewing our records, the Land Use and Transportation Division has no objection to the issuance of a liquor license for this business.

> Corbett Country Market  
> 36801 E His Clmba Rvr Hwy  
> Corbett, OR 97019

In response to your request, and after re viewing our records, the Land Use and Transportation Division has no objection to the issuance of a liquor license for this business.

> Cracker Barrel Grocery  
> 15005 NW Sauvie Island Rd  
> Portland, OR 97231

In response to your request, and after re viewing our records, the Land Use and Transportation Division has no objection to the issuance of a liquor license for this business.

> Fred's Marina  
> 12800 NW Marina Way  
> Portland, OR 97231

In response to your request, and after re viewing our records, the Land Use and Transportation Division has no objection to the issuance of a liquor license for this business.

> Multnomah Falls Lodge  
> Scenic Hwy & clmba Grg  
> Bridal Veil, OR 97010

In response to your request, and after re viewing our records, the Land Use and Transportation Division has no objection to the issuance of a liquor license for this business.

> Orient Country Store  
> 29822 SE Orient Dr  
> Gresham, OR 97030

In response to your request, and after re viewing our records, the Land Use and Transportation Division has no objection to the issuance of a liquor license for

12/1/2004

this business.

> Plainview Grocery  
> 11800 NW Cornelius Pass Rd  
> Portland, OR 97231

In response to your request, and after re viewing our records, the Land Use and Transportation Division has no objection to the issuance of a liquor license for this business.

> Pleasant Home Saloon  
> 31637 SE Dodge Park Blvd  
> Gresham, OR 97030

In response to your request, and after re viewing our records, the Land Use and Transportation Division has no objection to the issuance of a liquor license for this business.

> Rocky Pointe Marina  
> 23586 NW St Helens Hwy  
> Portland, OR 97231

In response to your request, and after re viewing our records, the Land Use and Transportation Division has no objection to the issuance of a liquor license for this business.

> Tenleys Jackpot Foodmart  
> 28210 SE Orient Dr  
> Gresham, OR 97080

In response to your request, and after re viewing our records, the Land Use and Transportation Division has no objection to the issuance of a liquor license for this business.

> Weece Market  
> 7310 SE Pleasant Home Rd  
> Gresham, OR 97080

In response to your request, and after re viewing our records, the Land Use and Transportation Division has no objection to the issuance of a liquor license for this business.

> Wildwood Golf Course  
> 21811 NW St Helens Rd  
> Portland, OR 97231

In response to your request, and after re viewing our records, the Land Use and Transportation Division has no objection to the issuance of a liquor license for this business.

Chuck Beasley, Senior Planner  
Multnomah County Land Use Planning  
1600 SE 190th Avenue, Suite 116  
Portland, Oregon 97233  
[charles.beasley@co.multnomah.or.us](mailto:charles.beasley@co.multnomah.or.us)  
503-988-3043  
FAX 503-988-3389

12/1/2004



## MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

### Board Clerk Use Only

Meeting Date: 12/16/04  
Agenda Item #: C-9  
Est. Start Time: 9:30 AM  
Date Submitted: 12/03/04

### BUDGET MODIFICATION:

**Agenda Title:** Off Premises Sales Liquor License Renewal for Fred's Marina, 12800 NW Marine Way, Portland, OR 97231

*Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.*

Date Requested: December 16, 2004 Time Requested: N/A  
Department: Sheriff's Office Division: Inspections Unit  
Contact(s): Kathy Walliker, Manager Enforcement Support Unit  
Phone: (503) 251-2520 Ext. I/O Address: 313/122  
Presenter(s): Consent Calendar

### General Information

**1. What action are you requesting from the Board?**

Board approval of liquor license application

**2. Please provide sufficient background information for the Board and the public to understand this issue.**

The Multnomah County Sheriff's Office has completed its investigation for the above liquor license renewal. Assessment and Taxation reported that the address of 12800 NW Marine Way, Portland, Oregon, is in compliance with the Assessment and Taxation Office. The Land Use Planning Division reported that they have no objection to renewal of the liquor license. Nothing in the background check of owner/s raised any questions or concerns.

With the investigation completed the Multnomah County Sheriff's Office forwards a **FAVORABLE RECOMMENDATION** for the Liquor License Renewal.

**3. Explain the fiscal impact (current year and ongoing).**

4. Explain any legal and/or policy issues involved.

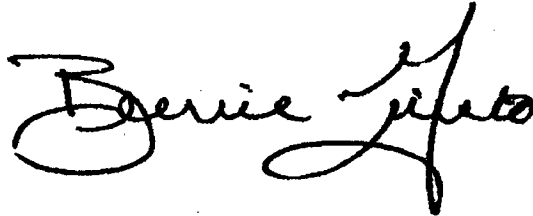
5. Explain any citizen and/or other government participation that has or will take place.

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**Required Signatures**

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**Department/  
Agency Director:**



**Date:** 11/29/04

**Budget Analyst:**

**Date:**

**Department HR:**

**Date:**

**Countywide HR:**

**Date:**

November 21, 2004

Board Of County Commissioners  
501 SE Hawthorne Boulevard, Suite 600  
Portland, OR 97214-3587

Oregon Liquor Control Commission  
9079 SE McLoughlin Boulevard  
Portland, OR 97222-7355

Regarding: Fred's Marina  
DBA Frevach Lan Co  
12800 NW Marine Way  
Portland, OR 97231

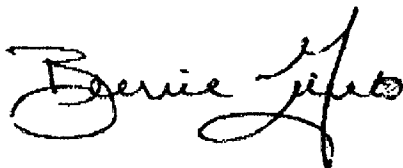
Subject: Liquor License Applicant  
Off Premises Sales

Owner: Cherie Sprando  
05-09-50  
12800 NW Marine Way  
Portland, OR 97231

The Multnomah County Sheriff's Office has completed its investigation for the above liquor license renewal. Assessment and Taxation reported that the address listed 12800 NW Marine Way is in compliance with the Assessment and Taxation Office. The Land Use Planning Division has reported that they have no objection to the renewal of the liquor license. Nothing in the background check of owner/s raised any questions or concerns.

With the investigation completed, the Multnomah County Sheriff's Office forwards a **FAVORABLE RECOMMENDATION** for the Liquor License Renewal.

Sincerely,

A handwritten signature in black ink, appearing to read "Bernie Giusto". The signature is stylized with a large, looping "B" and a cursive "Giusto".

Bernie Giusto  
Sheriff

## SMITH Lana

---

**From:** HUFF Deborah R [deborah.r.huff@co.multnomah.or.us]  
**Sent:** Monday, November 22, 2004 8:16 AM  
**To:** SMITH Lana  
**Subject:** RE: OLCC Renewals

All of the businesses listed below are in compliance with A&T.

-----Original Message-----

**From:** SMITH Lana  
**Sent:** Thursday, November 18, 2004 12:44 PM  
**To:** HUFF Deborah R  
**Subject:** OLCC Renewals

Hi Deborah,

The following business has requested an OLCC Liquor License Renewal License. Could you please inform our office if the following business is in compliance with Assessment and Taxation.

Thank you

Big Bear Crown Point Market  
31815 E Columbia River Hwy  
Troutdale, OR 97060

Corbett Country Market  
36801 E His Clmba Rvr Hwy  
Corbett, OR 97019

Cracker Barrel Grocery  
15005 NW Sauvie Island Rd  
Portland, OR 97231

Fred's Marina  
12800 NW Marina Way  
Portland, OR 97231

Multnomah Falls Lodge  
Scenice Hwy & clmba Grg  
Bridal Veil, OR 97010

Orient Country Store  
29822 SE Orient Dr  
Gresham, OR 97030

Plainview Grocery  
11800 NW Cornelius Pass Rd  
Portland, OR 97231

Pleasant Home Saloon  
31637 SE Dodge Park Blvd  
Gresham, OR 97030

Rocky Pointe Marina  
23586 NW St Helens Hwy  
Portland, OR 97231

Tenleys Jackpot Foodmart  
28210 SE Orient Dr  
Gresham, OR 97080



Weece Market  
7310 SE Pleasant Home Rd  
Gresham, OR 97080

Wildwood Golf Course  
21811 NW St Helens Rd  
Portland, OR 97231

Lana Smith  
Multnomah County Sheriff's Office  
Concealed Handgun License Unit  
(503) 251-2458 Fax (503) 251-2517

**SMITH Lana**

---

**From:** BEASLEY Charles [charles.beasley@co.multnomah.or.us]  
**Sent:** Tuesday, November 30, 2004 4:42 PM  
**To:** SMITH Lana  
**Cc:** TOKOS Derrick I  
**Subject:** OLCC Renewals

Lana,  
I've checked our violations database as shown on the GIS mapping program, and have found no zoning violations of record against each of the properties below.

Big Bear Crown Point Market  
> 31815 E Columbia River Hwy  
> Troutdale, or 97060

In response to your request, and after re viewing our records, the Land Use and Transportation Division has no objection to the issuance of a liquor license for this business.

> Corbett Country Market  
> 36801 E His Clmba Rvr Hwy  
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In response to your request, and after re viewing our records, the Land Use and Transportation Division has no objection to the issuance of a liquor license for this business.

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> 15005 NW Sauvie Island Rd  
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> Portland, OR 97231

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> Multnomah Falls Lodge  
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> Bridal Veil, OR 97010

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> Orient Country Store  
> 29822 SE Orient Dr  
> Gresham, OR 97030

In response to your request, and after re viewing our records, the Land Use and Transportation Division has no objection to the issuance of a liquor license for

12/1/2004

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In response to your request, and after re viewing our records, the Land Use and Transportation Division has no objection to the issuance of a liquor license for this business.

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In response to your request, and after re viewing our records, the Land Use and Transportation Division has no objection to the issuance of a liquor license for this business.

> Rocky Pointe Marina  
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> Portland, OR 97231

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In response to your request, and after re viewing our records, the Land Use and Transportation Division has no objection to the issuance of a liquor license for this business.

> Wildwood Golf Course  
> 21811 NW St Helens Rd  
> Portland, OR 97231

In response to your request, and after re viewing our records, the Land Use and Transportation Division has no objection to the issuance of a liquor license for this business.

Chuck Beasley, Senior Planner  
Multnomah County Land Use Planning  
1600 SE 190th Avenue, Suite 116  
Portland, Oregon 97233  
[charles.beasley@co.multnomah.or.us](mailto:charles.beasley@co.multnomah.or.us)  
503-988-3043  
FAX 503-988-3389



## MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

### Board Clerk Use Only

Meeting Date: 12/16/04  
Agenda Item #: C-10  
Est. Start Time: 9:30 AM  
Date Submitted: 12/03/04

**BUDGET MODIFICATION:** -

**Agenda Title:** **On Premises Sales Liquor License Renewal for Historic Springdale Pub and Eatery, 32302 E. Crown Point Highway, Corbett, OR 97019**

*Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.*

Date Requested: December 16, 2004 Time Requested: N/A  
Department: Sheriff's Office Division: Inspections Unit  
Contact(s): Kathy Walliker, Manager Enforcement Support Unit  
Phone: (503) 251-2520 Ext.  I/O Address: 313/122  
Presenter(s): Consent Calendar

### General Information

**1. What action are you requesting from the Board?**

Board approval of liquor license application

**2. Please provide sufficient background information for the Board and the public to understand this issue.**

The Multnomah County Sheriff's Office has completed its investigation for the above liquor license renewal. Assessment and Taxation reported that the address of 32302 E. Crown Point Hwy, Corbett, Oregon, is in compliance with the Assessment and Taxation Office. The Land Use Planning Division reported that they have no objection to renewal of the liquor license. Nothing in the background check of owner/s raised any questions or concerns.

With the investigation completed the Multnomah County Sheriff's Office forwards a **FAVORABLE RECOMMENDATION** for the Liquor License Renewal.

**3. Explain the fiscal impact (current year and ongoing).**

4. Explain any legal and/or policy issues involved.

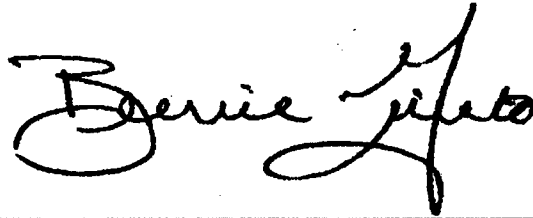
5. Explain any citizen and/or other government participation that has or will take place.

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**Required Signatures**

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**Department/  
Agency Director:**



**Date:** 11/29/04

**Budget Analyst:**

**Date:**

**Department HR:**

**Date:**

**Countywide HR:**

**Date:**

November 21, 2004

Board Of County Commissioners  
501 SE Hawthorne Boulevard, Suite 600  
Portland, OR 97214-3587

Oregon Liquor Control Commission  
9079 SE McLoughlin Boulevard  
Portland, OR 97222-7355

Regarding: Historic Springdale Pub & Eatery  
32302 E Crown Pt Hwy  
Corbett, OR 97019

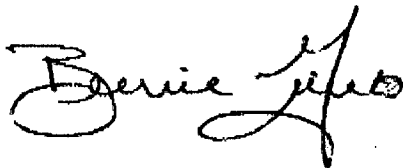
Subject: Liquor License Applicant  
On Premises Sales

Owner: James Warren  
11-8-54  
32302E Crown Pt Hwy  
Corbett, OR 97019

The Multnomah County Sheriff's Office has completed its investigation for the above liquor license renewal. Assessment and Taxation reported that the address listed 32302 E. Crown Point Hwy is in compliance with the Assessment and Taxation Office. The Land Use Planning Division has reported that they have no objection to the renewal of the liquor license. Nothing in the background check of owner/s raised any questions or concerns.

With the investigation completed, the Multnomah County Sheriff's Office forwards a FAVORABLE RECOMMENDATION for the Liquor License Renewal.

Sincerely,

A handwritten signature in black ink, appearing to read "Bernie Giusto". The signature is fluid and cursive, with a large initial "B" and a stylized "G".

Bernie Giusto  
Sheriff

## SMITH Lana

---

**From:** HUFF Deborah R [deborah.r.huff@co.multnomah.or.us]  
**Sent:** Monday, November 22, 2004 8:16 AM  
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Fred's Marina  
12800 NW Marina Way  
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Scenice Hwy & clmba Grg  
Bridal Veil, OR 97010

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Wildwood Golf Course  
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Lana Smith  
Multnomah County Sheriff's Office  
Concealed Handgun License Unit  
(503) 251-2458 Fax (503) 251-2517



**SMITH Lana**


---

**From:** BEASLEY Charles [charles.beasley@co.multnomah.or.us]  
**Sent:** Tuesday, November 30, 2004 4:42 PM  
**To:** SMITH Lana  
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**Subject:** OLCC Renewals

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In response to your request, and after re viewing our records, the Land Use and Transportation Division has no objection to the issuance of a liquor license for this business.

> Multnomah Falls Lodge  
 > Scenice Hwy & clmba Grg  
 > Bridal Veil, OR 97010

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> 31637 SE Dodge Park Blvd  
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In response to your request, and after re viewing our records, the Land Use and Transportation Division has no objection to the issuance of a liquor license for this business.

> Rocky Pointe Marina  
> 23586 NW St Helens Hwy  
> Portland, OR 97231

In response to your request, and after re viewing our records, the Land Use and Transportation Division has no objection to the issuance of a liquor license for this business.

> Tenleys Jackpot Foodmart  
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> Gresham, OR 97080

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> Weece Market  
> 7310 SE Pleasant Home Rd  
> Gresham, OR 97080

In response to your request, and after re viewing our records, the Land Use and Transportation Division has no objection to the issuance of a liquor license for this business.

> Wildwood Golf Course  
> 21811 NW St Helens Rd  
> Portland, OR 97231

In response to your request, and after re viewing our records, the Land Use and Transportation Division has no objection to the issuance of a liquor license for this business.

Chuck Beasley, Senior Planner  
Multnomah County Land Use Planning  
1600 SE 190th Avenue, Suite 116  
Portland, Oregon 97233  
[charles.beasley@co.multnomah.or.us](mailto:charles.beasley@co.multnomah.or.us)  
503-988-3043  
FAX 503-988-3389

12/1/2004



## MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

### Board Clerk Use Only

Meeting Date: 12/16/04  
Agenda Item #: C-11  
Est. Start Time: 9:30 AM  
Date Submitted: 12/03/04

### BUDGET MODIFICATION:

**Agenda Title:** On-Premises Sales Liquor License Renewal for Multnomah Falls Lodge, Scenic Highway and Columbia Gorge, Bridal Veil, OR 97010

*Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.*

<b>Date Requested:</b>	December 16, 2004	<b>Time Requested:</b>	N/A
<b>Department:</b>	Sheriff's Office	<b>Division:</b>	Inspections Unit
<b>Contact(s):</b>	Kathy Walliker, Manager Enforcement Support Unit		
<b>Phone:</b>	(503) 251-2520	<b>Ext.:</b>	I/O Address: 313/122
<b>Presenter(s):</b>	Consent Calendar		

### General Information

**1. What action are you requesting from the Board?**

Board approval of liquor license application

**2. Please provide sufficient background information for the Board and the public to understand this issue.**

The Multnomah County Sheriff's Office has completed its investigation for the above liquor license renewal. Assessment and Taxation reported that the address of Scenic Hwy and Columbia Gorge, Bridal Veil, Oregon, is in compliance with the Assessment and Taxation Office. The Land Use Planning Division reported that they have no objection to renewal of the liquor license. Nothing in the background check of owner/s raised any questions or concerns.

With the investigation completed the Multnomah County Sheriff's Office forwards a **FAVORABLE RECOMMENDATION** for the Liquor License Renewal.

**3. Explain the fiscal impact (current year and ongoing).**

4. Explain any legal and/or policy issues involved.

5. Explain any citizen and/or other government participation that has or will take place.

---

**Required Signatures**

---

**Department/  
Agency Director:**



**Date:** 11/29/04

**Budget Analyst:**

**Date:**

**Department HR:**

**Date:**

**Countywide HR:**

**Date:**

November 21, 2004

Board Of County Commissioners  
501 SE Hawthorne Boulevard, Suite 600  
Portland, OR 97214-3587

Oregon Liquor Control Commission  
9079 SE McLoughlin Boulevard  
Portland, OR 97222-7355

Regarding: Multnomah Falls Lodge  
S/S Scenic Hwy and Columbia Gorge  
Bridal Veil, OR 97010

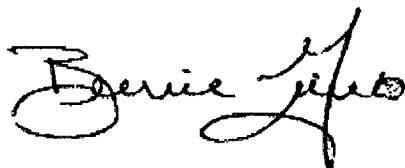
Subject: Liquor License Applicant  
Full On Premises Sales

Owner: Richard A. Buck  
08-06-50  
511 S. E. 15<sup>th</sup> St  
Gresham, OR 97080

The Multnomah County Sheriff's Office has completed its investigation for the above liquor license renewal. Assessment and Taxation reported that the address listed S/S Scenic Hwy and Columbia Gorge is in compliance with the Assessment and Taxation Office. The Land Use Planning Division has reported that they have no objection to the renewal of the liquor license. Nothing in the background check of owner/s raised any questions or concerns.

With the investigation completed, the Multnomah County Sheriff's Office forwards a FAVORABLE RECOMMENDATION for the Liquor License Renewal.

Sincerely,

A handwritten signature in black ink, appearing to read "Bernie Giusto". The signature is fluid and cursive, with the first name "Bernie" written in a larger, more prominent script than the last name "Giusto".

Bernie Giusto  
Sheriff

## SMITH Lana

---

**From:** HUFF Deborah R [deborah.r.huff@co.multnomah.or.us]  
**Sent:** Monday, November 22, 2004 8:16 AM  
**To:** SMITH Lana  
**Subject:** RE: OLCC Renewals

All of the businesses listed below are in compliance with A&T.

-----Original Message-----

**From:** SMITH Lana  
**Sent:** Thursday, November 18, 2004 12:44 PM  
**To:** HUFF Deborah R  
**Subject:** OLCC Renewals

Hi Deborah,

The following business has requested an OLCC Liquor License Renewal License. Could you please inform our office if the following business is in compliance with Assessment and Taxation.

Thank you

Big Bear Crown Point Market  
31815 E Columbia River Hwy  
Troutdale, or 97060

Corbett Country Market  
36801 E His Clmba Rvr Hwy  
Corbett, OR 97019

Cracker Barrel Grocery  
15005 NW Sauvie Island Rd  
Portland, OR 97231

Fred's Marina  
12800 NW Marina Way  
Portland, OR 97231

Multnomah Falls Lodge  
Scenice Hwy & clmba Grg  
Bridal Veil, OR 97010

Orient Country Store  
29822 SE Orient Dr  
Gresham, OR 97030

Plainview Grocery  
11800 NW Cornelius Pass Rd  
Portland, OR 97231

Pleasant Home Saloon  
31637 SE Dodge Park Blvd  
Gresham, OR 97030

Rocky Pointe Marina  
23586 NW St Helens Hwy  
Portland, OR 97231

Tenleys Jackpot Foodmart  
28210 SE Orient Dr  
Gresham, OR 97080

Weece Market  
7310 SE Pleasant Home Rd  
Gresham, OR 97080

Wildwood Golf Course  
21811 NW St Helens Rd  
Portland, OR 97231

Lana Smith  
Multnomah County Sheriff's Office  
Concealed Handgun License Unit  
(503) 251-2458 Fax (503) 251-2517

**SMITH Lana**

---

**From:** BEASLEY Charles [charles.beasley@co.multnomah.or.us]  
**Sent:** Tuesday, November 30, 2004 4:42 PM  
**To:** SMITH Lana  
**Cc:** TOKOS Derrick I  
**Subject:** OLCC Renewals

Lana,  
I've checked our violations database as shown on the GIS mapping program, and have found no zoning violations of record against each of the properties below.

Big Bear Crown Point Market  
> 31815 E Columbia River Hwy  
> Troutdale, or 97060

In response to your request, and after re viewing our records, the Land Use and Transportation Division has no objection to the issuance of a liquor license for this business.

> Corbett Country Market  
> 36801 E His Clmba Rvr Hwy  
> Corbett, OR 97019

In response to your request, and after re viewing our records, the Land Use and Transportation Division has no objection to the issuance of a liquor license for this business.

> Cracker Barrel Grocery  
> 15005 NW Sauvie Island Rd  
> Portland, OR 97231

In response to your request, and after re viewing our records, the Land Use and Transportation Division has no objection to the issuance of a liquor license for this business.

> Fred's Marina  
> 12800 NW Marina Way  
> Portland, OR 97231

In response to your request, and after re viewing our records, the Land Use and Transportation Division has no objection to the issuance of a liquor license for this business.

> Multnomah Falls Lodge  
> Scenice Hwy & clmba Grg  
> Bridal Veil, OR 97010

In response to your request, and after re viewing our records, the Land Use and Transportation Division has no objection to the issuance of a liquor license for this business.

> Orient Country Store  
> 29822 SE Orient Dr  
> Gresham, OR 97030

In response to your request, and after re viewing our records, the Land Use and Transportation Division has no objection to the issuance of a liquor license for

12/1/2004



this business.

> Plainview Grocery  
> 11800 NW Cornelius Pass Rd  
> Portland, OR 97231

In response to your request, and after re viewing our records, the Land Use and Transportation Division has no objection to the issuance of a liquor license for this business.

> Pleasant Home Saloon  
> 31637 SE Dodge Park Blvd  
> Gresham, OR 97030

In response to your request, and after re viewing our records, the Land Use and Transportation Division has no objection to the issuance of a liquor license for this business.

> Rocky Pointe Marina  
> 23586 NW St Helens Hwy  
> Portland, OR 97231

In response to your request, and after re viewing our records, the Land Use and Transportation Division has no objection to the issuance of a liquor license for this business.

> Tenleys Jackpot Foodmart  
> 28210 SE Orient Dr  
> Gresham, OR 97080

In response to your request, and after re viewing our records, the Land Use and Transportation Division has no objection to the issuance of a liquor license for this business.

> Weece Market  
> 7310 SE Pleasant Home Rd  
> Gresham, OR 97080

In response to your request, and after re viewing our records, the Land Use and Transportation Division has no objection to the issuance of a liquor license for this business.

> Wildwood Golf Course  
> 21811 NW St Helens Rd  
> Portland, OR 97231

In response to your request, and after re viewing our records, the Land Use and Transportation Division has no objection to the issuance of a liquor license for this business.

Chuck Beasley, Senior Planner  
Multnomah County Land Use Planning  
1600 SE 190th Avenue, Suite 116  
Portland, Oregon 97233  
[charles.beasley@co.multnomah.or.us](mailto:charles.beasley@co.multnomah.or.us)  
503-988-3043  
FAX 503-988-3389

12/1/2004



## MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

### Board Clerk Use Only

Meeting Date: 12/16/04  
Agenda Item #: C-12  
Est. Start Time: 9:30 AM  
Date Submitted: 12/03/04

BUDGET MODIFICATION: -

Agenda Title: Off Premises Sales Liquor License Renewal for Orient Country Store, 29822 SE Orient Drive, Gresham, Oregon

*Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.*

Date Requested: December 16, 2004 Time Requested: N/A  
Department: Sheriff's Office Division: Inspections Unit  
Contact(s): Kathy Walliker, Manager Enforcement Support Unit  
Phone: (503) 251-2520 Ext. I/O Address: 313/122  
Presenter(s): Consent Calendar

### General Information

1. What action are you requesting from the Board?

Board approval of liquor license application

2. Please provide sufficient background information for the Board and the public to understand this issue.

The Multnomah County Sheriff's Office has completed its investigation for the above liquor license renewal. Assessment and Taxation reported that the address of 29822 SE Orient Drive, Gresham, Oregon, is in compliance with the Assessment and Taxation Office. The Land Use Planning Division reported that they have no objection to renewal of the liquor license. Nothing in the background check of owner/s raised any questions or concerns.

With the investigation completed the Multnomah County Sheriff's Office forwards a **FAVORABLE RECOMMENDATION** for the Liquor License Renewal.

3. Explain the fiscal impact (current year and ongoing).

4. Explain any legal and/or policy issues involved.

5. Explain any citizen and/or other government participation that has or will take place.

---

**Required Signatures**

---

**Department/  
Agency Director:**



**Date:** 11/29/04

**Budget Analyst:**

**Date:**

**Department HR:**

**Date:**

**Countywide HR:**

**Date:**

November 21, 2004

Board Of County Commissioners  
501 SE Hawthorne Boulevard, Suite 600  
Portland, OR 97214-3587

Oregon Liquor Control Commission  
9079 SE McLoughlin Boulevard  
Portland, OR 97222-7355

Regarding: Orient Country Store  
29822 SE Orient Drive  
Gresham, OR 97080

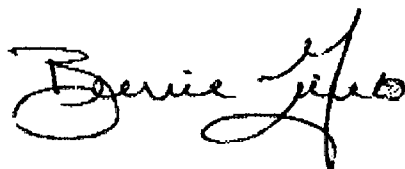
Subject: Liquor License Applicant  
Off Premises Sales

Owner: Yong Mi Lim  
08-28-58  
13135 Rogers Road  
Lake Oswego, OR 97030

The Multnomah County Sheriff's Office has completed its investigation for the above liquor license renewal. Assessment and Taxation reported that the address listed 29822 SE Orient Drive is in compliance with the Assessment and Taxation Office. The Land Use Planning Division has reported that they have no objection to the renewal of the liquor license. Nothing in the background check of owner/s raised any questions or concerns.

With the investigation completed, the Multnomah County Sheriff's Office forwards a FAVORABLE RECOMMENDATION for the Liquor License Renewal.

Sincerely,

A handwritten signature in black ink, appearing to read "Bernie Giusto". The signature is stylized with a large, looping "B" and a cursive "Giusto".

Bernie Giusto  
Sheriff

## SMITH Lana

---

**From:** HUFF Deborah R [deborah.r.huff@co.multnomah.or.us]  
**Sent:** Monday, November 22, 2004 8:16 AM  
**To:** SMITH Lana  
**Subject:** RE: OLCC Renewals

All of the businesses listed below are in compliance with A&T.

-----Original Message-----

**From:** SMITH Lana  
**Sent:** Thursday, November 18, 2004 12:44 PM  
**To:** HUFF Deborah R  
**Subject:** OLCC Renewals

Hi Deborah,

The following business has requested an OLCC Liquor License Renewal License. Could you please inform our office if the following business is in compliance with Assessment and Taxation.

Thank you

Big Bear Crown Point Market  
31815 E Columbia River Hwy  
Troutdale, or 97060

Corbett Country Market  
36801 E His Clmba Rvr Hwy  
Corbett, OR 97019

Cracker Barrel Grocery  
15005 NW Sauvie Island Rd  
Portland, OR 97231

Fred's Marina  
12800 NW Marina Way  
Portland, OR 97231

Multnomah Falls Lodge  
Scenice Hwy & clmba Grg  
Bridal Veil, OR 97010

Orient Country Store  
29822 SE Orient Dr  
Gresham, OR 97030

Plainview Grocery  
11800 NW Cornelius Pass Rd  
Portland, OR 97231

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Gresham, OR 97030

Rocky Pointe Marina  
23586 NW St Helens Hwy  
Portland, OR 97231

Tenleys Jackpot Foodmart  
28210 SE Orient Dr  
Gresham, OR 97080

Weece Market  
7310 SE Pleasant Home Rd  
Gresham, OR 97080

Wildwood Golf Course  
21811 NW St Helens Rd  
Portland, OR 97231

Lana Smith  
Multnomah County Sheriff's Office  
Concealed Handgun License Unit  
(503) 251-2458 Fax (503) 251-2517

**SMITH Lana**


---

**From:** BEASLEY Charles [charles.beasley@co.multnomah.or.us]  
**Sent:** Tuesday, November 30, 2004 4:42 PM  
**To:** SMITH Lana  
**Cc:** TOKOS Derrick I  
**Subject:** OLCC Renewals

Lana,

I've checked our violations database as shown on the GIS mapping program, and have found no zoning violations of record against each of the properties below.

Big Bear Crown Point Market  
 > 31815 E Columbia River Hwy  
 > Troutdale, or 97060

In response to your request, and after re viewing our records, the Land Use and Transportation Division has no objection to the issuance of a liquor license for this business.

> Corbett Country Market  
 > 36801 E His Clmba Rvr Hwy  
 > Corbett, OR 97019

In response to your request, and after re viewing our records, the Land Use and Transportation Division has no objection to the issuance of a liquor license for this business.

> Cracker Barrel Grocery  
 > 15005 NW Sauvie Island Rd  
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In response to your request, and after re viewing our records, the Land Use and Transportation Division has no objection to the issuance of a liquor license for this business.

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 > 12800 NW Marina Way  
 > Portland, OR 97231

In response to your request, and after re viewing our records, the Land Use and Transportation Division has no objection to the issuance of a liquor license for this business.

> Multnomah Falls Lodge  
 > Scenic Hwy & clmba Grg  
 > Bridal Veil, OR 97010

In response to your request, and after re viewing our records, the Land Use and Transportation Division has no objection to the issuance of a liquor license for this business.

> Orient Country Store  
 > 29822 SE Orient Dr  
 > Gresham, OR 97030

In response to your request, and after re viewing our records, the Land Use and Transportation Division has no objection to the issuance of a liquor license for

12/1/2004

this business.

- > Plainview Grocery
- > 11800 NW Cornelius Pass Rd
- > Portland, OR 97231

In response to your request, and after re viewing our records, the Land Use and Transportation Division has no objection to the issuance of a liquor license for this business.

- > Pleasant Home Saloon
- > 31637 SE Dodge Park Blvd
- > Gresham, OR 97030

In response to your request, and after re viewing our records, the Land Use and Transportation Division has no objection to the issuance of a liquor license for this business.

- > Rocky Pointe Marina
- > 23586 NW St Helens Hwy
- > Portland, OR 97231

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- > Tenleys Jackpot Foodmart
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In response to your request, and after re viewing our records, the Land Use and Transportation Division has no objection to the issuance of a liquor license for this business.

- > Wildwood Golf Course
- > 21811 NW St Helens Rd
- > Portland, OR 97231

In response to your request, and after re viewing our records, the Land Use and Transportation Division has no objection to the issuance of a liquor license for this business.

Chuck Beasley, Senior Planner  
Multnomah County Land Use Planning  
1600 SE 190th Avenue, Suite 116  
Portland, Oregon 97233  
[charles.beasley@co.multnomah.or.us](mailto:charles.beasley@co.multnomah.or.us)  
503-988-3043  
FAX 503-988-3389

12/1/2004





## MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

### Board Clerk Use Only

Meeting Date: 12/16/04  
Agenda Item #: C-13  
Est. Start Time: 9:30 AM  
Date Submitted: 12/03/04

### BUDGET MODIFICATION:

**Agenda Title:** Off Premises Sales Liquor License Renewal for Plainview Grocery, 11800 NW Cornelius Pass Road, Portland, Oregon 97231

*Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.*

Date Requested: December 16, 2004 Time Requested: N/A  
Department: Sheriff's Office Division: Inspections Unit  
Contact(s): Kathy Walliker, Manager Enforcement Support Unit  
Phone: (503) 251-2520 Ext. I/O Address: 313/122  
Presenter(s): Consent Calendar

### General Information

**1. What action are you requesting from the Board?**

Board approval of liquor license application

**2. Please provide sufficient background information for the Board and the public to understand this issue.**

The Multnomah County Sheriff's Office has completed its investigation for the above liquor license renewal. Assessment and Taxation reported that the address of 11800 NW Cornelius Pass Road, Portland, Oregon, is in compliance with the Assessment and Taxation Office. The Land Use Planning Division reported that they have no objection to renewal of the liquor license. Nothing in the background check of owner/s raised any questions or concerns.

With the investigation completed the Multnomah County Sheriff's Office forwards a **FAVORABLE RECOMMENDATION** for the Liquor License Renewal.

**3. Explain the fiscal impact (current year and ongoing).**

4. Explain any legal and/or policy issues involved.

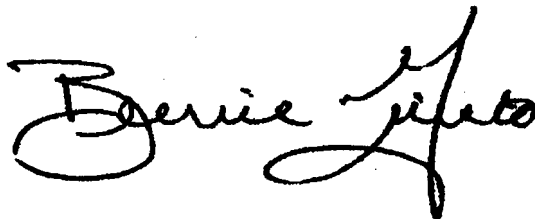
5. Explain any citizen and/or other government participation that has or will take place.

---

**Required Signatures**

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**Department/  
Agency Director:**



**Date:** 11/29/04

**Budget Analyst:**

**Date:**

**Department HR:**

**Date:**

**Countywide HR:**

**Date:**

November 21, 2004

Board Of County Commissioners  
501 SE Hawthorne Boulevard, Suite 600  
Portland, OR 97214-3587

Oregon Liquor Control Commission  
9079 SE McLoughlin Boulevard  
Portland, OR 97222-7355

Regarding: Plainview Grocery  
11800 NW Cornelius Pass Road  
Portland, OR 97231

Subject: Liquor License Applicant  
Off Premises Sales

Owner: Steven Linden  
03-12-47  
11796 NW Cornelius Pass Rd  
Portland, OR 97231

The Multnomah County Sheriff's Office has completed its investigation for the above liquor license renewal. Assessment and Taxation reported that the address listed 11800 NW Cornelius Pass Road is in compliance with the Assessment and Taxation Office. The Land Use Planning Division has reported that they have no objection to the renewal of the liquor license. Nothing in the background check of owner/s raised any questions or concerns.

With the investigation completed, the Multnomah County Sheriff's Office forwards a **FAVORABLE RECOMMENDATION** for the Liquor License Renewal.

Sincerely,

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Bernie Giusto  
Sheriff

## SMITH Lana

---

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Corbett Country Market  
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Corbett, OR 97019

Cracker Barrel Grocery  
15005 NW Sauvie Island Rd  
Portland, OR 97231

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12800 NW Marina Way  
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Wildwood Golf Course  
21811 NW St Helens Rd  
Portland, OR 97231

Lana Smith  
Multnomah County Sheriff's Office  
Concealed Handgun License Unit  
(503) 251-2458 Fax (503) 251-2517

**SMITH Lana**

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**Sent:** Tuesday, November 30, 2004 4:42 PM  
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**Cc:** TOKOS Derrick I  
**Subject:** OLCC Renewals

Lana,

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In response to your request, and after re viewing our records, the Land Use and Transportation Division has no objection to the issuance of a liquor license for this business.

> Corbett Country Market  
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In response to your request, and after re viewing our records, the Land Use and Transportation Division has no objection to the issuance of a liquor license for this business.

> Multnomah Falls Lodge  
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 > Bridal Veil, OR 97010

In response to your request, and after re viewing our records, the Land Use and Transportation Division has no objection to the issuance of a liquor license for this business.

> Orient Country Store  
 > 29822 SE Orient Dr  
 > Gresham, OR 97030

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12/1/2004

this business.

> Plainview Grocery  
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> Portland, OR 97231

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> Pleasant Home Saloon  
> 31637 SE Dodge Park Blvd  
> Gresham, OR 97030

In response to your request, and after re viewing our records, the Land Use and Transportation Division has no objection to the issuance of a liquor license for this business.

> Rocky Pointe Marina  
> 23586 NW St Helens Hwy  
> Portland, OR 97231

In response to your request, and after re viewing our records, the Land Use and Transportation Division has no objection to the issuance of a liquor license for this business.

> Tenleys Jackpot Foodmart  
> 28210 SE Orient Dr  
> Gresham, OR 97080

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In response to your request, and after re viewing our records, the Land Use and Transportation Division has no objection to the issuance of a liquor license for this business.

> Wildwood Golf Course  
> 21811 NW St Helens Rd  
> Portland, OR 97231

In response to your request, and after re viewing our records, the Land Use and Transportation Division has no objection to the issuance of a liquor license for this business.

Chuck Beasley, Senior Planner  
Multnomah County Land Use Planning  
1600 SE 190th Avenue, Suite 116  
Portland, Oregon 97233  
[charles.beasley@co.multnomah.or.us](mailto:charles.beasley@co.multnomah.or.us)  
503-988-3043  
FAX 503-988-3389

12/1/2004



## MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

### Board Clerk Use Only

Meeting Date: 12/16/04  
Agenda Item #: C-14  
Est. Start Time: 9:30 AM  
Date Submitted: 12/03/04

### BUDGET MODIFICATION:

**Agenda Title:** Full On-Premises Sales Liquor License Renewal for Pleasant Home Saloon,  
31637 SE Dodge Park Boulevard, Gresham, Oregon

*Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.*

Date Requested:	<u>December 16, 2004</u>	Time Requested:	<u>N/A</u>
Department:	<u>Sheriff's Office</u>	Division:	<u>Inspections Unit</u>
Contact(s):	<u>Kathy Walliker, Manager Enforcement Support Unit</u>		
Phone:	<u>(503) 251-2520</u>	Ext.	<u>I/O Address: 313/122</u>
Presenter(s):	<u>Consent Calendar</u>		

### General Information

**1. What action are you requesting from the Board?**

Board approval of liquor license application

**2. Please provide sufficient background information for the Board and the public to understand this issue.**

The Multnomah County Sheriff's Office has completed its investigation for the above liquor license renewal. Assessment and Taxation reported that the address of 31637 SE Dodge Park Blvd., Gresham, Oregon, is in compliance with the Assessment and Taxation Office. The Land Use Planning Division reported that they have no objection to renewal of the liquor license. Nothing in the background check of owner/s raised any questions or concerns.

With the investigation completed the Multnomah County Sheriff's Office forwards a **FAVORABLE RECOMMENDATION** for the Liquor License Renewal.

**3. Explain the fiscal impact (current year and ongoing).**



4. Explain any legal and/or policy issues involved.

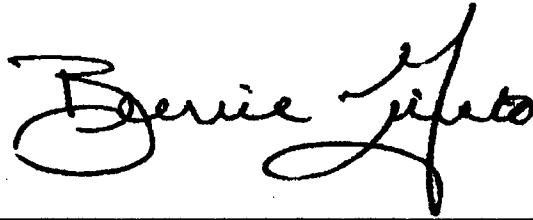
5. Explain any citizen and/or other government participation that has or will take place.

---

**Required Signatures**

---

**Department/  
Agency Director:**



**Date:** 11/29/04

**Budget Analyst:**

**Date:** \_\_\_\_\_

**Department HR:**

**Date:** \_\_\_\_\_

**Countywide HR:**

**Date:** \_\_\_\_\_

November 21, 2004

Board Of County Commissioners  
501 SE Hawthorne Boulevard, Suite 600  
Portland, OR 97214-3587

Oregon Liquor Control Commission  
9079 SE McLoughlin Boulevard  
Portland, OR 97222-7355

Regarding: Pleasant Home Saloon  
31637 SE Dodge Park Boulevard  
Gresham, OR 97030

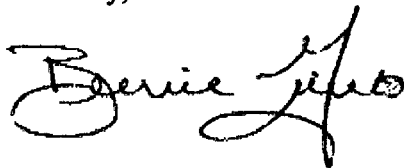
Subject: Liquor License Applicant  
Full On Premises Sales

Owner: Clifford W. Loftin  
04-21-43  
31637 SE Dodge Park Boulevard  
Gresham, OR 97030

The Multnomah County Sheriff's Office has completed its investigation for the above liquor license renewal. Assessment and Taxation reported that the address listed 31637 SE Dodge Park Boulevard is in compliance with the Assessment and Taxation Office. The Land Use Planning Division has reported that they have no objection to the renewal of the liquor license. Nothing in the background check of owner/s raised any questions or concerns.

With the investigation completed, the Multnomah County Sheriff's Office forwards a FAVORABLE RECOMMENDATION for the Liquor License Renewal.

Sincerely,

A handwritten signature in black ink, appearing to read "Bernie Giusto". The signature is fluid and cursive, with the first name "Bernie" and last name "Giusto" clearly distinguishable.

Bernie Giusto  
Sheriff

## SMITH Lana

---

**From:** HUFF Deborah R [deborah.r.huff@co.multnomah.or.us]  
**Sent:** Monday, November 22, 2004 8:16 AM  
**To:** SMITH Lana  
**Subject:** RE: OLCC Renewals

All of the businesses listed below are in compliance with A&T.

-----Original Message-----

**From:** SMITH Lana  
**Sent:** Thursday, November 18, 2004 12:44 PM  
**To:** HUFF Deborah R  
**Subject:** OLCC Renewals

Hi Deborah,

The following business has requested an OLCC Liquor License Renewal License. Could you please inform our office if the following business is in compliance with Assessment and Taxation.

Thank you

Big Bear Crown Point Market  
31815 E Columbia River Hwy  
Troutdale, OR 97060

Corbett Country Market  
36801 E His Clmba Rvr Hwy  
Corbett, OR 97019

Cracker Barrel Grocery  
15005 NW Sauvie Island Rd  
Portland, OR 97231

Fred's Marina  
12800 NW Marina Way  
Portland, OR 97231

Multnomah Falls Lodge  
Scenice Hwy & clmba Grg  
Bridal Veil, OR 97010

Orient Country Store  
29822 SE Orient Dr  
Gresham, OR 97030

Plainview Grocery  
11800 NW Cornelius Pass Rd  
Portland, OR 97231

Pleasant Home Saloon  
31637 SE Dodge Park Blvd  
Gresham, OR 97030

Rocky Pointe Marina  
23586 NW St Helens Hwy  
Portland, OR 97231

Tenleys Jackpot Foodmart  
28210 SE Orient Dr  
Gresham, OR 97080

Weece Market  
7310 SE Pleasant Home Rd  
Gresham, OR 97080

Wildwood Golf Course  
21811 NW St Helens Rd  
Portland, OR 97231

Lana Smith  
Multnomah County Sheriff's Office  
Concealed Handgun License Unit  
(503) 251-2458 Fax (503) 251-2517

**SMITH Lana**

**From:** BEASLEY Charles [charles.beasley@co.multnomah.or.us]  
**Sent:** Tuesday, November 30, 2004 4:42 PM  
**To:** SMITH Lana  
**Cc:** TOKOS Derrick I  
**Subject:** OLCC Renewals

Lana,

I've checked our violations database as shown on the GIS mapping program, and have found no zoning violations of record against each of the properties below.

Big Bear Crown Point Market  
 > 31815 E Columbia River Hwy  
 > Troutdale, or 97060

In response to your request, and after re viewing our records, the Land Use and Transportation Division has no objection to the issuance of a liquor license for this business.

> Corbett Country Market  
 > 36801 E His Clmba Rvr Hwy  
 > Corbett, OR 97019

In response to your request, and after re viewing our records, the Land Use and Transportation Division has no objection to the issuance of a liquor license for this business.

> Cracker Barrel Grocery  
 > 15005 NW Sauvie Island Rd  
 > Portland, OR 97231

In response to your request, and after re viewing our records, the Land Use and Transportation Division has no objection to the issuance of a liquor license for this business.

> Fred's Marina  
 > 12800 NW Marina Way  
 > Portland, OR 97231

In response to your request, and after re viewing our records, the Land Use and Transportation Division has no objection to the issuance of a liquor license for this business.

> Multnomah Falls Lodge  
 > Scenice Hwy & clmba Grg  
 > Bridal Veil, OR 97010

In response to your request, and after re viewing our records, the Land Use and Transportation Division has no objection to the issuance of a liquor license for this business.

> Orient Country Store  
 > 29822 SE Orient Dr  
 > Gresham, OR 97030

In response to your request, and after re viewing our records, the Land Use and Transportation Division has no objection to the issuance of a liquor license for

12/1/2004

this business.

> Plainview Grocery  
> 11800 NW Cornelius Pass Rd  
> Portland, OR 97231

In response to your request, and after re viewing our records, the Land Use and Transportation Division has no objection to the issuance of a liquor license for this business.

> Pleasant Home Saloon  
> 31637 SE Dodge Park Blvd  
> Gresham, OR 97030

In response to your request, and after re viewing our records, the Land Use and Transportation Division has no objection to the issuance of a liquor license for this business.

> Rocky Pointe Marina  
> 23586 NW St Helens Hwy  
> Portland, OR 97231

In response to your request, and after re viewing our records, the Land Use and Transportation Division has no objection to the issuance of a liquor license for this business.

> Tenleys Jackpot Foodmart  
> 28210 SE Orient Dr  
> Gresham, OR 97080

In response to your request, and after re viewing our records, the Land Use and Transportation Division has no objection to the issuance of a liquor license for this business.

> Weece Market  
> 7310 SE Pleasant Home Rd  
> Gresham, OR 97080

In response to your request, and after re viewing our records, the Land Use and Transportation Division has no objection to the issuance of a liquor license for this business.

> Wildwood Golf Course  
> 21811 NW St Helens Rd  
> Portland, OR 97231

In response to your request, and after re viewing our records, the Land Use and Transportation Division has no objection to the issuance of a liquor license for this business.

Chuck Beasley, Senior Planner  
Multnomah County Land Use Planning  
1600 SE 190th Avenue, Suite 116  
Portland, Oregon 97233  
[charles.beasley@co.multnomah.or.us](mailto:charles.beasley@co.multnomah.or.us)  
503-988-3043  
FAX 503-988-3389

12/1/2004



## MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

### Board Clerk Use Only

Meeting Date: 12/16/04  
Agenda Item #: C-15  
Est. Start Time: 9:30 AM  
Date Submitted: 12/03/04

**BUDGET MODIFICATION:** -

**Agenda Title:** Off Premises Sales Liquor License Renewal for Rocky Point Marina, 23586 NW St. Helens Highway, Portland

*Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.*

Date Requested: December 16, 2004 Time Requested: N/A  
Department: Sheriff's Office Division: Inspections Unit  
Contact(s): Kathy Walliker, Manager Enforcement Support Unit  
Phone: (503) 251-2520 Ext. I/O Address: 313/122  
Presenter(s): Consent Calendar

### General Information

**1. What action are you requesting from the Board?**

Board approval of liquor license application

**2. Please provide sufficient background information for the Board and the public to understand this issue.**

The Multnomah County Sheriff's Office has completed its investigation for the above liquor license renewal. Assessment and Taxation reported that the address of 23586 NW St. Helens Rd., Portland, Oregon, is not delinquent on their taxes. The Land Use Planning Division reported that they have no objection to renewal of the liquor license. Nothing in the background check of owner/s raised any questions or concerns.

With the investigation completed the Multnomah County Sheriff's Office forwards a **FAVORABLE RECOMMENDATION** for the Liquor License Renewal.

**3. Explain the fiscal impact (current year and ongoing).**

4. Explain any legal and/or policy issues involved.

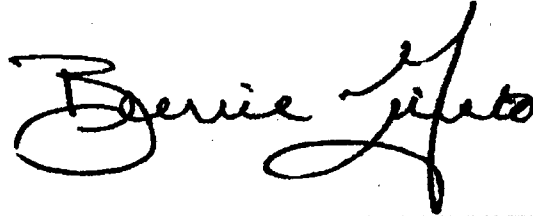
5. Explain any citizen and/or other government participation that has or will take place.

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**Required Signatures**

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**Department/  
Agency Director:**



**Date:** 11/29/04

**Budget Analyst:**

**Date:**

**Department HR:**

**Date:**

**Countywide HR:**

**Date:**



November 21, 2004

Board of County Commissioners  
501 SE Hawthorne Boulevard, Suite 600  
Portland, OR 97214-3587

Oregon Liquor Control Commission  
9079 SE McLoughlin Boulevard  
Portland, OR 97222-7355

Regarding: Rocky Pointe Marina  
23586 NW St. Helens Hwy  
Portland, OR 97231

Subject: Liquor License Applicant  
Off Premises Sales

Owner: Richard Tonneson  
02-20-37  
23586 NW St. Helens Hwy  
Portland, OR 97231

The Multnomah County Sheriff's Office has completed its investigation for the above liquor license renewal. Assessment and Taxation reported that the address listed 23586 NW St. Helens Road is not delinquent on that taxes. The Land Use Planning Division has reported that they have no objection to the renewal of the liquor license. Nothing in the background check of owner/s raised any questions or concerns.

With the investigation completed, the Multnomah County Sheriff's Office forwards a FAVORABLE RECOMMENDATION for the Liquor License Renewal.

Sincerely,

A handwritten signature in black ink, appearing to read "Bernie Giusto". The signature is stylized with a large, looping "B" and a cursive "Giusto".

Bernie Giusto  
Sheriff

**BOGSTAD Deborah L**

---

**From:** CARROLL Mary P  
**Sent:** Wednesday, December 15, 2004 5:26 PM  
**To:** KIRK Christine A; ROMERO Shelli D; NAITO Terri W; WEST Kristen; SMITH Andy J  
**Cc:** WALLIKER Kathleen S; HUFF Deborah R; BOGSTAD Deborah L  
**Subject:** C-15 renewal of liquor license

Christine: Thanks for the information on the liquor licenses. However, there still is a confusion about C-15, Rocky Point Marina on St Helens Hwy. The Sheriff's letter to the BCC says the property is arrear in property taxes. However, the email from Deborah Huff (A&T) which is also in the packet said that all of the businesses listed are in compliance with A&T. Can we get this clarified by tomorrow? Should it be pulled off the consent agenda?

Mary Carroll  
 Executive Assistant  
 Commissioner Serena Cruz  
 501 SE Hawthorne Blvd. Suite 600  
 Portland OR 97214  
 (503)988-5275 phn (503)988-5440 fax  
[mary.p.carroll@co.multnomah.or.us](mailto:mary.p.carroll@co.multnomah.or.us)

-----Original Message-----

**From:** KIRK Christine A  
**Sent:** Tuesday, December 14, 2004 4:52 PM  
**To:** CARROLL Mary P  
**Subject:** FW: Board staff room 625 1:30pm today, Monday 12/13

Mary,

Kathy is having to get the criteria for approval or denial from the other departments. I will send another email when she is able to hear back from them. Here is the answer to two other questions.

Christine

1. What do we charge as a fee to process these renewal applications? Is it dependant on the number of background checks?  
 [WALLIKER Kathleen S] The fee for the background check is \$35 annually for an on-premise license and an additional \$35 for an off-premise license. Since each location requires the same background check, there is no price break for more than one. The background check includes an address check in PPDS, a full criminal history check on each individual, and the gathering of responses from Land Use and A&T.
2. Did we have any complaints on these properties.  
 [WALLIKER Kathleen S] No complaints on these locations were ever received in the Concealed Handgun Unit. Any incidents at the locations requiring law enforcement attention would have been written into a report, which would be entered into PPDS, and found when the address check was done.

12/16/2004

**BOGSTAD Deborah L**

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**From:** KIRK Christine A  
**Sent:** Wednesday, December 15, 2004 5:33 PM  
**To:** CARROLL Mary P; ROMERO Shelli D; NAITO Terri W; WEST Kristen; SMITH Andy J  
**Cc:** WALLIKER Kathleen S; HUFF Deborah R; BOGSTAD Deborah L  
**Subject:** RE: C-15 renewal of liquor license

Mary, I think it would be reasonable to pull Rocky Point Marina if we cannot get clarity on this property and the tax records prior to 9:30 tomorrow morning.

The response from Land Use on their criteria for approval is below. I have an email in to Deborah Huff, to learn what their line of approval or denial is also.

For a renewal, we take a look at our records to see if there are any land use compliance issues on the property (code enforcement actions, complaints, etc.). If there are compliance issues and they are relevant to a liquor license, then we would point the issues out and prepare a recommendation. Our concern is that the Board should at least be made aware of whether or not a business is compliant with County land use permits when considering their renewal application. A past example is the Viewpoint Inn enforcement in the late 90's. The Inn, located just east of Corbett, was being operated as a restaurant at a scale that was beyond the scope of the land use approval. I believe in that case the Board recommended that the OLCC rescind the license.

From: Derrick I. Tokos, AICP Principal Planner, ph. 503.988.3043

Thank you for your persistence.

Christine Kirk  
 503-988-4301

-----Original Message-----

**From:** CARROLL Mary P  
**Sent:** Wednesday, December 15, 2004 5:26 PM  
**To:** KIRK Christine A; ROMERO Shelli D; NAITO Terri W; WEST Kristen; SMITH Andy J  
**Cc:** WALLIKER Kathleen S; HUFF Deborah R; BOGSTAD Deborah L  
**Subject:** C-15 renewal of liquor license

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Mary Carroll  
 Executive Assistant  
 Commissioner Serena Cruz  
 501 SE Hawthorne Blvd. Suite 600  
 Portland OR 97214  
 (503)988-5275 phn (503)988-5440 fax

12/16/2004

mary.p.carroll@co.multnomah.or.us

-----Original Message-----

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**Sent:** Tuesday, December 14, 2004 4:52 PM

**To:** CARROLL Mary P

**Subject:** FW: Board staff room 625 1:30pm today, Monday 12/13

Mary,

Kathy is having to get the criteria for approval or denial from the other departments. I will send another email when she is able to hear back from them. Here is the answer to two other questions.

Christine

1. What do we charge as a fee to process these renewal applications? Is it dependant on the number of background checks?  
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2. Did we have any complaints on these properties.  
[WALLIKER Kathleen S] No complaints on these locations were ever received in the Concealed Handgun Unit. Any incidents at the locations requiring law enforcement attention would have been written into a report, which would be entered into PPDS, and found when the address check was done.

12/16/2004

**BOGSTAD Deborah L**

---

**From:** BOGSTAD Deborah L  
**Sent:** Thursday, December 16, 2004 1:06 PM  
**To:** WALLIKER Kathleen S; KIRK Christine A; CRUZ Serena M  
**Cc:** AAB Larry A  
**Subject:** RE: APR\_RockyPointMarinaRec

Well at least we know someone actually reads our work!! Thank you, Kathleen, so very much, for your professional organizational skills in getting these items to the Board in an efficient and timely manner. The Commissioners unanimously approved all 14 liquor license applications this morning (C-6 through C-19 on the Board agenda). Let me know if you need anything else.

**Deb Bogstad, Board Clerk**  
**Multnomah County Commissioners**  
**501 SE Hawthorne Boulevard, Suite 600**  
**Portland, Oregon 97214-3587**  
**(503) 988-3277 phone**  
**(503) 988-3013 fax**  
**[deborah.l.bogstad@co.multnomah.or.us](mailto:deborah.l.bogstad@co.multnomah.or.us)**  
**<http://www.co.multnomah.or.us/cc/index.shtml>**

-----Original Message-----

**From:** WALLIKER Kathleen S  
**Sent:** Thursday, December 16, 2004 12:32 PM  
**To:** KIRK Christine A; BOGSTAD Deborah L; CRUZ Serena M  
**Cc:** AAB Larry A  
**Subject:** RE: APR\_RockyPointMarinaRec

I sincerely apologize for the error.

The information concerning non-payment of taxes by Rocky Pointe Marina was inadvertently left in the letter and agenda request, when the same letter was used and updated from last year.

It will not happen again. Kathy

-----Original Message-----

**From:** KIRK Christine A  
**Sent:** Thursday, December 16, 2004 9:17 AM  
**To:** BOGSTAD Deborah L; CRUZ Serena M  
**Cc:** WALLIKER Kathleen S; AAB Larry A  
**Subject:** APR\_RockyPointMarinaRec

Commissioner Cruz and Deb,

Here is the revised APR with the accurate information from A and T. This property was in arrears last year and has worked with A and T satisfactorily to pay back and current taxes. A and T reports and that Rocky Point Marina is NOT delinquent.

12/16/2004

MCSO made a clerical error in its reporting. This APR represents the accurate recommendation from A and T.

Christine Kirk



## MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

### Board Clerk Use Only

Meeting Date: 12/16/04  
Agenda Item #: C-15  
Est. Start Time: 9:30 AM  
Date Submitted: 12/03/04

**BUDGET MODIFICATION:** -

**Agenda Title:** Off Premises Sales Liquor License Renewal for Rocky Point Marina, 23586 NW St. Helens Highway, Portland

*Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.*

Date Requested: December 16, 2004 Time Requested: N/A  
Department: Sheriff's Office Division: Inspections Unit  
Contact(s): Kathy Walliker, Manager Enforcement Support Unit  
Phone: (503) 251-2520 Ext. I/O Address: 313/122  
Presenter(s): Consent Calendar

### General Information

**1. What action are you requesting from the Board?**

Board approval of liquor license application

**2. Please provide sufficient background information for the Board and the public to understand this issue.**

~~The Multnomah County Sheriff's Office has completed its investigation for the above liquor license renewal. Assessment and Taxation reported that the address of 23586 NW St. Helens Rd., Portland, Oregon, has one-year tax in arrears. The Land Use Planning Division reported that they have no objection to renewal of the liquor license. Nothing in the background check of owner/s raised any questions or concerns.~~

With the investigation completed the Multnomah County Sheriff's Office forwards a **FAVORABLE RECOMMENDATION** for the Liquor License Renewal.

**3. Explain the fiscal impact (current year and ongoing).**

4. Explain any legal and/or policy issues involved.

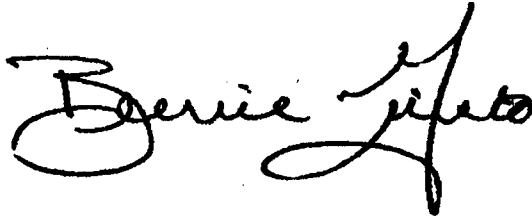
5. Explain any citizen and/or other government participation that has or will take place.

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**Required Signatures**

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**Department/  
Agency Director:**



**Date:** 11/29/04

**Budget Analyst:**

**Date:**

**Department HR:**

**Date:**

**Countywide HR:**

**Date:**



November 21, 2004

Board Of County Commissioners  
501 SE Hawthorne Boulevard, Suite 600  
Portland, OR 97214-3587

Oregon Liquor Control Commission  
9079 SE McLoughlin Boulevard  
Portland, OR 97222-7355

Regarding: Rocky Pointe Marina  
23586 NW St. Helens Hwy  
Portland, OR 97231

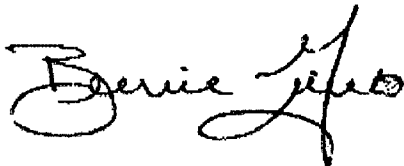
Subject: Liquor License Applicant  
Off Premises Sales

Owner: Richard Tonneson  
02-20-37  
23586 NW St. Helens Hwy  
Portland, OR 97231

The Multnomah County Sheriff's Office has completed its investigation for the above liquor license renewal. ~~Assessment and Taxation reported that the address listed 23586 NW St. Helens Road is one year in tax arrears.~~ The Land Use Planning Division has ~~reported that they have no objection to the renewal of the liquor license.~~ Nothing in the background check of owner/s raised any questions or concerns.

With the investigation completed, the Multnomah County Sheriff's Office forwards a FAVORABLE RECOMMENDATION for the Liquor License Renewal.

Sincerely,

A handwritten signature in black ink, appearing to read "Bernie Giusto". The signature is stylized with a large, looping "B" and a cursive "Giusto".

Bernie Giusto  
Sheriff

## SMITH Lana

---

**From:** HUFF Deborah R [deborah.r.huff@co.multnomah.or.us]  
**Sent:** Monday, November 22, 2004 8:16 AM  
**To:** SMITH Lana  
**Subject:** RE: OLCC Renewals

All of the businesses listed below are in compliance with A&T.

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**Subject:** OLCC Renewals

Hi Deborah,

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Thank you

Big Bear Crown Point Market  
31815 E Columbia River Hwy  
Troutdale, or 97060

Corbett Country Market  
36801 E His Clmba Rvr Hwy  
Corbett, OR 97019

Cracker Barrel Grocery  
15005 NW Sauvie Island Rd  
Portland, OR 97231

Fred's Marina  
12800 NW Marina Way  
Portland, OR 97231

Multnomah Falls Lodge  
Scenice Hwy & clmba Grg  
Bridal Veil, OR 97010

Orient Country Store  
29822 SE Orient Dr  
Gresham, OR 97030

Plainview Grocery  
11800 NW Cornelius Pass Rd  
Portland, OR 97231

Pleasant Home Saloon  
31637 SE Dodge Park Blvd  
Gresham, OR 97030

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23586 NW St Helens Hwy  
Portland, OR 97231

Tenleys Jackpot Foodmart  
28210 SE Orient Dr  
Gresham, OR 97080

Weece Market  
7310 SE Pleasant Home Rd  
Gresham, OR 97080

Wildwood Golf Course  
21811 NW St Helens Rd  
Portland, OR 97231

Lana Smith  
Multnomah County Sheriff's Office  
Concealed Handgun License Unit  
(503) 251-2458 Fax (503) 251-2517

**SMITH Lana**

---

**From:** BEASLEY Charles [charles.beasley@co.multnomah.or.us]  
**Sent:** Tuesday, November 30, 2004 4:42 PM  
**To:** SMITH Lana  
**Cc:** TOKOS Derrick I  
**Subject:** OLCC Renewals

Lana,  
I've checked our violations database as shown on the GIS mapping program, and have found no zoning violations of record against each of the properties below.

Big Bear Crown Point Market  
> 31815 E Columbia River Hwy  
> Troutdale, or 97060

In response to your request, and after re viewing our records, the Land Use and Transportation Division has no objection to the issuance of a liquor license for this business.

> Corbett Country Market  
> 36801 E His Clmba Rvr Hwy  
> Corbett, OR 97019

In response to your request, and after re viewing our records, the Land Use and Transportation Division has no objection to the issuance of a liquor license for this business.

> Cracker Barrel Grocery  
> 15005 NW Sauvie Island Rd  
> Portland, OR 97231

In response to your request, and after re viewing our records, the Land Use and Transportation Division has no objection to the issuance of a liquor license for this business.

> Fred's Marina  
> 12800 NW Marina Way  
> Portland, OR 97231

In response to your request, and after re viewing our records, the Land Use and Transportation Division has no objection to the issuance of a liquor license for this business.

> Multnomah Falls Lodge  
> Scenic Hwy & clmba Grg  
> Bridal Veil, OR 97010

In response to your request, and after re viewing our records, the Land Use and Transportation Division has no objection to the issuance of a liquor license for this business.

> Orient Country Store  
> 29822 SE Orient Dr  
> Gresham, OR 97030

In response to your request, and after re viewing our records, the Land Use and Transportation Division has no objection to the issuance of a liquor license for

this business.

> Plainview Grocery  
> 11800 NW Cornelius Pass Rd  
> Portland, OR 97231

In response to your request, and after re viewing our records, the Land Use and Transportation Division has no objection to the issuance of a liquor license for this business.

> Pleasant Home Saloon  
> 31637 SE Dodge Park Blvd  
> Gresham, OR 97030

In response to your request, and after re viewing our records, the Land Use and Transportation Division has no objection to the issuance of a liquor license for this business.

> Rocky Pointe Marina  
> 23586 NW St Helens Hwy  
> Portland, OR 97231

In response to your request, and after re viewing our records, the Land Use and Transportation Division has no objection to the issuance of a liquor license for this business.

> Tenleys Jackpot Foodmart  
> 28210 SE Orient Dr  
> Gresham, OR 97080

In response to your request, and after re viewing our records, the Land Use and Transportation Division has no objection to the issuance of a liquor license for this business.

> Weece Market  
> 7310 SE Pleasant Home Rd  
> Gresham, OR 97080

In response to your request, and after re viewing our records, the Land Use and Transportation Division has no objection to the issuance of a liquor license for this business.

> Wildwood Golf Course  
> 21811 NW St Helens Rd  
> Portland, OR 97231

In response to your request, and after re viewing our records, the Land Use and Transportation Division has no objection to the issuance of a liquor license for this business.

Chuck Beasley, Senior Planner  
Multnomah County Land Use Planning  
1600 SE 190th Avenue, Suite 116  
Portland, Oregon 97233  
[charles.beasley@co.multnomah.or.us](mailto:charles.beasley@co.multnomah.or.us)  
503-988-3043  
FAX 503-988-3389

12/1/2004



## MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

### Board Clerk Use Only

Meeting Date: 12/16/04  
Agenda Item #: C-16  
Est. Start Time: 9:30 AM  
Date Submitted: 12/03/04

### BUDGET MODIFICATION:

Agenda Title: Off Premises Sales Liquor License Renewal for Tenely's Jackpot Foodmart,  
28210 SE Orient Drive, Gresham, OR 97080

*Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.*

Date Requested: December 16, 2004 Time Requested: N/A  
Department: Sheriff's Office Division: Inspections Unit  
Contact(s): Kathy Walliker, Manager Enforcement Support Unit  
Phone: (503) 251-2520 Ext. I/O Address: 313/122  
Presenter(s): Consent Calendar

### General Information

**1. What action are you requesting from the Board?**

Board approval of liquor license application

**2. Please provide sufficient background information for the Board and the public to understand this issue.**

The Multnomah County Sheriff's Office has completed its investigation for the above liquor license renewal. Assessment and Taxation reported that the address of Tenley's Jackpot Foodmart, 28210 SE Orient Drive, Gresham, Oregon, is in compliance with the Assessment and Taxation Office. The Land Use Planning Division reported that they have no objection to renewal of the liquor license. Nothing in the background check of owner/s raised any questions or concerns.

With the investigation completed the Multnomah County Sheriff's Office forwards a **FAVORABLE RECOMMENDATION** for the Liquor License Renewal.

**3. Explain the fiscal impact (current year and ongoing).**

4. Explain any legal and/or policy issues involved.

5. Explain any citizen and/or other government participation that has or will take place.

---

**Required Signatures**

---

**Department/  
Agency Director:**



**Date:** 11/29/04

**Budget Analyst:**

**Date:**

**Department HR:**

**Date:**

**Countywide HR:**

**Date:**

November 21, 2004

Board Of County Commissioners  
501 SE Hawthorne Boulevard, Suite 600  
Portland, OR 97214-3587

Oregon Liquor Control Commission  
9079 SE McLoughlin Boulevard  
Portland, OR 97222-7355

Regarding: Tenley's Jackpot Foodmart  
28210 SE Orient Drive  
Gresham, OR 97080

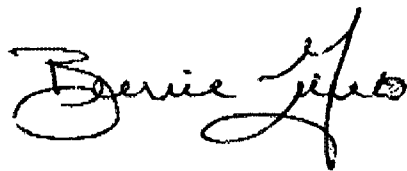
Subject: Liquor License Applicant  
Off Premises Sales

Owner:	Ly Hien Le	Ly My Le	Ly Phuong Le
	02-04-73	05-07-59	09-15-70
	3129 SE 22 <sup>nd</sup> Ave	28032 SE Orient Dr	16422 NE Fremont

The Multnomah County Sheriff's Office has completed its investigation for the above liquor license renewal. Assessment and Taxation reported that the address listed 28210 SE Orient Drive is in compliance with the Assessment and Taxation Office. The Land Use Planning Division has reported that they have no objection to the renewal of the liquor license. Nothing in the background check of owner/s raised any questions or concerns.

With the investigation completed, the Multnomah County Sheriff's Office forwards a FAVORABLE RECOMMENDATION for the Liquor License Renewal.

Sincerely,



Bernie Giusto  
Sheriff



## SMITH Lana

---

**From:** HUFF Deborah R [deborah.r.huff@co.multnomah.or.us]  
**Sent:** Monday, November 22, 2004 8:16 AM  
**To:** SMITH Lana  
**Subject:** RE: OLCC Renewals

All of the businesses listed below are in compliance with A&T.

-----Original Message-----

**From:** SMITH Lana  
**Sent:** Thursday, November 18, 2004 12:44 PM  
**To:** HUFF Deborah R  
**Subject:** OLCC Renewals

Hi Deborah,

The following business has requested an OLCC Liquor License Renewal License. Could you please inform our office if the following business is in compliance with Assessment and Taxation.

Thank you

Big Bear Crown Point Market  
31815 E Columbia River Hwy  
Troutdale, or 97060

Corbett Country Market  
36801 E His Clmba Rvr Hwy  
Corbett, OR 97019

Cracker Barrel Grocery  
15005 NW Sauvie Island Rd  
Portland, OR 97231

Fred's Marina  
12800 NW Marina Way  
Portland, OR 97231

Multnomah Falls Lodge  
Scenice Hwy & clmba Grg  
Bridal Veil, OR 97010

Orient Country Store  
29822 SE Orient Dr  
Gresham, OR 97030

Plainview Grocery  
11800 NW Cornelius Pass Rd  
Portland, OR 97231

Pleasant Home Saloon  
31637 SE Dodge Park Blvd  
Gresham, OR 97030

Rocky Pointe Marina  
23586 NW St Helens Hwy  
Portland, OR 97231

Tenleys Jackpot Foodmart  
28210 SE Orient Dr  
Gresham, OR 97080

Weece Market  
7310 SE Pleasant Home Rd  
Gresham, OR 97080

Wildwood Golf Course  
21811 NW St Helens Rd  
Portland, OR 97231

Lana Smith  
Multnomah County Sheriff's Office  
Concealed Handgun License Unit  
(503) 251-2458 Fax (503) 251-2517

**SMITH Lana**

---

**From:** BEASLEY Charles [charles.beasley@co.multnomah.or.us]  
**Sent:** Tuesday, November 30, 2004 4:42 PM  
**To:** SMITH Lana  
**Cc:** TOKOS Derrick I  
**Subject:** OLCC Renewals

Lana,  
I've checked our violations database as shown on the GIS mapping program, and have found no zoning violations of record against each of the properties below.

Big Bear Crown Point Market  
> 31815 E Columbia River Hwy  
> Troutdale, or 97060

In response to your request, and after re viewing our records, the Land Use and Transportation Division has no objection to the issuance of a liquor license for this business.

> Corbett Country Market  
> 36801 E His Clmba Rvr Hwy  
> Corbett, OR 97019

In response to your request, and after re viewing our records, the Land Use and Transportation Division has no objection to the issuance of a liquor license for this business.

> Cracker Barrel Grocery  
> 15005 NW Sauvie Island Rd  
> Portland, OR 97231

In response to your request, and after re viewing our records, the Land Use and Transportation Division has no objection to the issuance of a liquor license for this business.

> Fred's Marina  
> 12800 NW Marina Way  
> Portland, OR 97231

In response to your request, and after re viewing our records, the Land Use and Transportation Division has no objection to the issuance of a liquor license for this business.

> Multnomah Falls Lodge  
> Scenice Hwy & clmba Grg  
> Bridal Veil, OR 97010

In response to your request, and after re viewing our records, the Land Use and Transportation Division has no objection to the issuance of a liquor license for this business.

> Orient Country Store  
> 29822 SE Orient Dr  
> Gresham, OR 97030

In response to your request, and after re viewing our records, the Land Use and Transportation Division has no objection to the issuance of a liquor license for

12/1/2004

this business.

> Plainview Grocery  
> 11800 NW Cornelius Pass Rd  
> Portland, OR 97231

In response to your request, and after re viewing our records, the Land Use and Transportation Division has no objection to the issuance of a liquor license for this business.

> Pleasant Home Saloon  
> 31637 SE Dodge Park Blvd  
> Gresham, OR 97030

In response to your request, and after re viewing our records, the Land Use and Transportation Division has no objection to the issuance of a liquor license for this business.

> Rocky Pointe Marina  
> 23586 NW St Helens Hwy  
> Portland, OR 97231

In response to your request, and after re viewing our records, the Land Use and Transportation Division has no objection to the issuance of a liquor license for this business.

> Tenleys Jackpot Foodmart  
> 28210 SE Orient Dr  
> Gresham, OR 97080

In response to your request, and after re viewing our records, the Land Use and Transportation Division has no objection to the issuance of a liquor license for this business.

> Weece Market  
> 7310 SE Pleasant Home Rd  
> Gresham, OR 97080

In response to your request, and after re viewing our records, the Land Use and Transportation Division has no objection to the issuance of a liquor license for this business.

> Wildwood Golf Course  
> 21811 NW St Helens Rd  
> Portland, OR 97231

In response to your request, and after re viewing our records, the Land Use and Transportation Division has no objection to the issuance of a liquor license for this business.

Chuck Beasley, Senior Planner  
Multnomah County Land Use Planning  
1600 SE 190th Avenue, Suite 116  
Portland, Oregon 97233  
[charles.beasley@co.multnomah.or.us](mailto:charles.beasley@co.multnomah.or.us)  
503-988-3043  
FAX 503-988-3389

12/1/2004



## MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

### Board Clerk Use Only

Meeting Date: 12/16/04  
Agenda Item #: C-17  
Est. Start Time: 9:30 AM  
Date Submitted: 12/03/04

**BUDGET MODIFICATION:** -

**Agenda Title:** On Premises Sales Liquor License Renewal for Tippy Canoe Bar and Grill, 28242 E. Historic Columbia River Highway, Troutdale, OR 97060

*Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.*

Date Requested: December 16, 2004 Time Requested: N/A  
Department: Sheriff's Office Division: Inspections Unit  
Contact(s): Kathy Walliker, Manager Enforcement Support Unit  
Phone: (503) 251-2520 Ext. I/O Address: 313/122  
Presenter(s): Consent Calendar

### General Information

**1. What action are you requesting from the Board?**

Board approval of liquor license application

**2. Please provide sufficient background information for the Board and the public to understand this issue.**

The Multnomah County Sheriff's Office has completed its investigation for the above liquor license renewal. Assessment and Taxation reported that the address of 28242 E. Historic Columbia River Hwy, Troutdale, Oregon, has an unknown tax payment status. The Land Use Planning Division reported that they have no objection to renewal of the liquor license. Nothing in the background check of owner/s raised any questions or concerns.

With the investigation completed the Multnomah County Sheriff's Office forwards a **FAVORABLE RECOMMENDATION** for the Liquor License Renewal.

**3. Explain the fiscal impact (current year and ongoing).**

4. Explain any legal and/or policy issues involved.

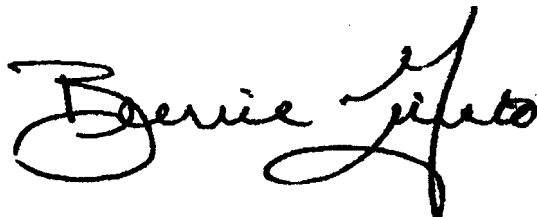
5. Explain any citizen and/or other government participation that has or will take place.

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**Required Signatures**

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**Department/  
Agency Director:**



**Date:** 12/03/04

**Budget Analyst:**

**Date:** \_\_\_\_\_

**Department HR:**

**Date:** \_\_\_\_\_

**Countywide HR:**

**Date:** \_\_\_\_\_

December 1, 2004

Board Of County Commissioners  
501 SE Hawthorne Boulevard, Suite 600  
Portland, OR 97214-3587

Oregon Liquor Control Commission  
9079 SE McLoughlin Boulevard  
Portland, OR 97222-7355

Regarding: Tippy Canoe  
28242 E Historical Columbia River Hwy  
Troutdale, OR 97060

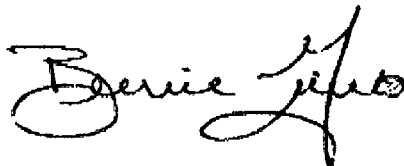
Subject: Liquor License Applicant  
On Premises Sales

Owner: Victor D. Jones  
12-21-59  
33600 E Bell Road  
Corbett, OR 97019

The Multnomah County Sheriff's Office has completed its investigation for the above liquor license renewal. Assessment and Taxation reported that the address listed as 28242 E. Historic Columbia River Hwy has an unknown tax payment status. The Land Use Planning Division has reported that they have no objection to the renewal of the liquor license. Nothing in the background check of owner/s raised any questions or concerns.

With the investigation completed, the Multnomah County Sheriff's Office forwards a FAVORABLE RECOMMENDATION for the Liquor License Renewal.

Sincerely,

A handwritten signature in black ink, appearing to read "Bernie Giusto". The signature is fluid and cursive, with the first name "Bernie" written in a larger, more prominent script than the last name "Giusto".

Bernie Giusto  
Sheriff

**SMITH Lana**

---

**From:** HUFF Deborah R [deborah.r.huff@co.multnomah.or.us]  
**Sent:** Friday, December 03, 2004 9:32 AM  
**To:** SMITH Lana  
**Subject:** RE: OLCC Renewals

*Lana,  
Thanks for your patience on this one. At this moment they are in compliance.*

*-----Original Message-----*

*From: SMITH Lana  
Sent: Friday, December 03, 2004 9:16 AM  
To: HUFF Deborah R  
Subject: RE: OLCC Renewals*

*Hi Deborah - Just wanted to follow up to see if you have any information on Tippy Canoe as of yet. My Manager needs to get this on the agenda for early next week.  
Thank you Lana*

*-----Original Message-----*

*From: HUFF Deborah R [mailto:deborah.r.huff@co.multnomah.or.us]  
Sent: Wednesday, December 01, 2004 11:29 AM  
To: SMITH Lana  
Subject: RE: OLCC Renewals*

*Lana,  
I will need a few more days on this one. We need to do some research. We should know something in a day or two. Could you tell me the name of the person who applied for the liquor license.*

*-----Original Message-----*

*From: SMITH Lana  
Sent: Wednesday, December 01, 2004 7:41 AM  
To: HUFF Deborah R  
Subject: RE: OLCC Renewals*

*Hi Deborah,  
Could you advise if this last business is in compliance with A & T.*



**SMITH Lana**

---

**From:** BEASLEY Charles [charles.beasley@co.multnomah.or.us]  
**Sent:** Friday, December 03, 2004 2:28 PM  
**To:** SMITH Lana  
**Subject:** RE: OLCC Renewals

Lana,

Using the same procedure for the businesses listed below, I found no zoning violations of record for this property. Land Use and Transportation Division has no objection to the issuance of a liquor license for this business.

Chuck Beasley, Senior Planner  
Multnomah County Land Use Planning  
1600 SE 190th Avenue, Suite 116  
Portland, Oregon 97233  
[charles.beasley@co.multnomah.or.us](mailto:charles.beasley@co.multnomah.or.us)  
503-988-3043  
FAX 503-988-3389

-----Original Message-----

**From:** SMITH Lana  
**Sent:** Friday, December 03, 2004 9:18 AM  
**To:** BEASLEY Charles  
**Subject:** RE: OLCC Renewals

*Hi Charles - I am following up on the Tippy Canoe 28242 E Historical Columbia Rvr Hwy in Troutdale to see if they have been ok'd by your dept. We need to have them on the agenda for early next week. Thank you Lana*

-----Original Message-----

**From:** BEASLEY Charles [mailto:charles.beasley@co.multnomah.or.us]  
**Sent:** Tuesday, November 30, 2004 4:42 PM  
**To:** SMITH Lana  
**Cc:** TOKOS Derrick I  
**Subject:** OLCC Renewals

Lana,

I've checked our violations database as shown on the GIS mapping program, and have found no zoning violations of record against each of the properties below.

Big Bear Crown Point Market  
> 31815 E Columbia River Hwy  
> Troutdale, or 97060

In response to your request, and after reviewing our records, the Land Use and Transportation Division has no objection to the issuance of a liquor license for this business.

> Corbett Country Market  
> 36801 E His Clmba Rvr Hwy  
> Corbett, OR 97019

In response to your request, and after reviewing our records, the Land Use and Transportation Division has no objection to the issuance of a

12/3/2004



## MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

### Board Clerk Use Only

Meeting Date: 12/16/04  
Agenda Item #: C-18  
Est. Start Time: 9:30 AM  
Date Submitted: 12/03/04

**BUDGET MODIFICATION:** -

**Agenda Title:** Off Premises Sales Liquor License Renewal for Weece's Market, 7310 SE Pleasant Home Road, Gresham, Oregon

*Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.*

Date Requested: December 16, 2004 Time Requested: N/A  
Department: Sheriff's Office Division: Inspections Unit  
Contact(s): Kathy Walliker, Manager Enforcement Support Unit  
Phone: (503) 251-2520 Ext. I/O Address: 313/122  
Presenter(s): Consent Calendar

### General Information

**1. What action are you requesting from the Board?**

Board approval of liquor license application

**2. Please provide sufficient background information for the Board and the public to understand this issue.**

The Multnomah County Sheriff's Office has completed its investigation for the above liquor license renewal. Assessment and Taxation reported that the address of 7310 SE Pleasant Home Road, Gresham, Oregon, is in compliance with the Assessment and Taxation Office. The Land Use Planning Division reported that they have no objection to renewal of the liquor license. Nothing in the background check of owner/s raised any questions or concerns.

With the investigation completed the Multnomah County Sheriff's Office forwards a **FAVORABLE RECOMMENDATION** for the Liquor License Renewal.

**3. Explain the fiscal impact (current year and ongoing).**

4. Explain any legal and/or policy issues involved.

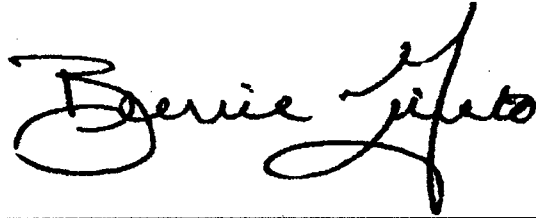
5. Explain any citizen and/or other government participation that has or will take place.

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**Required Signatures**

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**Department/  
Agency Director:**



**Date:** 11/29/04

**Budget Analyst:**

**Date:**

**Department HR:**

**Date:**

**Countywide HR:**

**Date:**

November 21, 2004

Board Of County Commissioners  
501 SE Hawthorne Boulevard, Suite 600  
Portland, OR 97214-3587

Oregon Liquor Control Commission  
9079 SE McLoughlin Boulevard  
Portland, OR 97222-7355

Regarding: Weece's Market  
7310 SE Pleasant Home Road  
Gresham, OR 97080

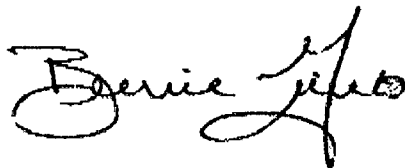
Subject: Liquor License Applicant  
Off Premises Sales

Owner: Kim R. Young  
07-29-68  
6816 SE Equestrian Way  
Portland, OR 97080

The Multnomah County Sheriff's Office has completed its investigation for the above liquor license renewal. Assessment and Taxation reported that the address listed 7310 SE Pleasant Home Road is in compliance with the Assessment and Taxation Office. The Land Use Planning Division has reported that they have no objection to the renewal of the liquor license. Nothing in the background check of owner/s raised any questions or concerns.

With the investigation completed, the Multnomah County Sheriff's Office forwards a FAVORABLE RECOMMENDATION for the Liquor License Renewal.

Sincerely,

A handwritten signature in cursive script, appearing to read "Bernie Giusto".

Bernie Giusto  
Sheriff

## SMITH Lana

---

**From:** HUFF Deborah R [deborah.r.huff@co.multnomah.or.us]  
**Sent:** Monday, November 22, 2004 8:16 AM  
**To:** SMITH Lana  
**Subject:** RE: OLCC Renewals

All of the businesses listed below are in compliance with A&T.

-----Original Message-----

**From:** SMITH Lana  
**Sent:** Thursday, November 18, 2004 12:44 PM  
**To:** HUFF Deborah R  
**Subject:** OLCC Renewals

Hi Deborah,

The following business has requested an OLCC Liquor License Renewal License. Could you please inform our office if the following business is in compliance with Assessment and Taxation.

Thank you

Big Bear Crown Point Market  
31815 E Columbia River Hwy  
Troutdale, or 97060

Corbett Country Market  
36801 E His Clmba Rvr Hwy  
Corbett, OR 97019

Cracker Barrel Grocery  
15005 NW Sauvie Island Rd  
Portland, OR 97231

Fred's Marina  
12800 NW Marina Way  
Portland, OR 97231

Multnomah Falls Lodge  
Scenice Hwy & clmba Grg  
Bridal Veil, OR 97010

Orient Country Store  
29822 SE Orient Dr  
Gresham, OR 97030

Plainview Grocery  
11800 NW Cornelius Pass Rd  
Portland, OR 97231

Pleasant Home Saloon  
31637 SE Dodge Park Blvd  
Gresham, OR 97030

Rocky Pointe Marina  
23586 NW St Helens Hwy  
Portland, OR 97231

Tenleys Jackpot Foodmart  
28210 SE Orient Dr  
Gresham, OR 97080

Weece Market  
7310 SE Pleasant Home Rd  
Gresham, OR 97080

Wildwood Golf Course  
21811 NW St Helens Rd  
Portland, OR 97231

Lana Smith  
Multnomah County Sheriff's Office  
Concealed Handgun License Unit  
(503) 251-2458 Fax (503) 251-2517

**SMITH Lana**

---

**From:** BEASLEY Charles [charles.beasley@co.multnomah.or.us]  
**Sent:** Tuesday, November 30, 2004 4:42 PM  
**To:** SMITH Lana  
**Cc:** TOKOS Derrick I  
**Subject:** OLCC Renewals

Lana,

I've checked our violations database as shown on the GIS mapping program, and have found no zoning violations of record against each of the properties below.

Big Bear Crown Point Market  
> 31815 E Columbia River Hwy  
> Troutdale, or 97060

In response to your request, and after re viewing our records, the Land Use and Transportation Division has no objection to the issuance of a liquor license for this business.

> Corbett Country Market  
> 36801 E His Clmba Rvr Hwy  
> Corbett, OR 97019

In response to your request, and after re viewing our records, the Land Use and Transportation Division has no objection to the issuance of a liquor license for this business.

> Cracker Barrel Grocery  
> 15005 NW Sauvie Island Rd  
> Portland, OR 97231

In response to your request, and after re viewing our records, the Land Use and Transportation Division has no objection to the issuance of a liquor license for this business.

> Fred's Marina  
> 12800 NW Marina Way  
> Portland, OR 97231

In response to your request, and after re viewing our records, the Land Use and Transportation Division has no objection to the issuance of a liquor license for this business.

> Multnomah Falls Lodge  
> Scenice Hwy & clmba Grg  
> Bridal Veil, OR 97010

In response to your request, and after re viewing our records, the Land Use and Transportation Division has no objection to the issuance of a liquor license for this business.

> Orient Country Store  
> 29822 SE Orient Dr  
> Gresham, OR 97030

In response to your request, and after re viewing our records, the Land Use and Transportation Division has no objection to the issuance of a liquor license for

12/1/2004

this business.

> Plainview Grocery  
> 11800 NW Cornelius Pass Rd  
> Portland, OR 97231

In response to your request, and after re viewing our records, the Land Use and Transportation Division has no objection to the issuance of a liquor license for this business.

> Pleasant Home Saloon  
> 31637 SE Dodge Park Blvd  
> Gresham, OR 97030

In response to your request, and after re viewing our records, the Land Use and Transportation Division has no objection to the issuance of a liquor license for this business.

> Rocky Pointe Marina  
> 23586 NW St Helens Hwy  
> Portland, OR 97231

In response to your request, and after re viewing our records, the Land Use and Transportation Division has no objection to the issuance of a liquor license for this business.

> Tenleys Jackpot Foodmart  
> 28210 SE Orient Dr  
> Gresham, OR 97080

In response to your request, and after re viewing our records, the Land Use and Transportation Division has no objection to the issuance of a liquor license for this business.

> Weece Market  
> 7310 SE Pleasant Home Rd  
> Gresham, OR 97080

In response to your request, and after re viewing our records, the Land Use and Transportation Division has no objection to the issuance of a liquor license for this business.

> Wildwood Golf Course  
> 21811 NW St Helens Rd  
> Portland, OR 97231

In response to your request, and after re viewing our records, the Land Use and Transportation Division has no objection to the issuance of a liquor license for this business.

Chuck Beasley, Senior Planner  
Multnomah County Land Use Planning  
1600 SE 190th Avenue, Suite 116  
Portland, Oregon 97233  
[charles.beasley@co.multnomah.or.us](mailto:charles.beasley@co.multnomah.or.us)  
503-988-3043  
FAX 503-988-3389

12/1/2004





## MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

### Board Clerk Use Only

Meeting Date: 12/16/04  
Agenda Item #: C-19  
Est. Start Time: 9:30 AM  
Date Submitted: 12/03/04

**BUDGET MODIFICATION:** -

**Agenda Title:** Limited On-Premises Sales Liquor License Renewal for Wildwood Golf Course, 21881 NW St. Helens Rd., Portland, Oregon

*Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.*

Date Requested: December 16, 2004 Time Requested: N/A  
Department: Sheriff's Office Division: Inspections Unit  
Contact(s): Kathy Walliker, Manager Enforcement Support Unit  
Phone: (503) 251-2520 Ext. I/O Address: 313/122  
Presenter(s): Consent Calendar

### General Information

**1. What action are you requesting from the Board?**

Board approval of liquor license application

**2. Please provide sufficient background information for the Board and the public to understand this issue.**

The Multnomah County Sheriff's Office has completed its investigation for the above liquor license renewal. Assessment and Taxation reported that the address of 21881 NW St. Helens Road, Portland, Oregon, is in compliance with the Assessment and Taxation Office. The Land Use Planning Division reported that they have no objection to renewal of the liquor license. Nothing in the background check of owner/s raised any questions or concerns.

With the investigation completed the Multnomah County Sheriff's Office forwards a **FAVORABLE RECOMMENDATION** for the Liquor License Renewal.

**3. Explain the fiscal impact (current year and ongoing).**

4. Explain any legal and/or policy issues involved.

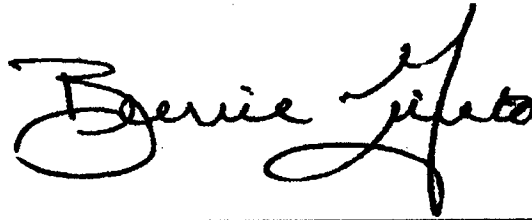
5. Explain any citizen and/or other government participation that has or will take place.

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**Required Signatures**

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**Department/  
Agency Director:**



**Date:** 11/29/04

**Budget Analyst:**

**Date:**

**Department HR:**

**Date:**

**Countywide HR:**

**Date:**

November 21, 2004

Board Of County Commissioners  
501 SE Hawthorne Boulevard, Suite 600  
Portland, OR 97214-3587

Oregon Liquor Control Commission  
9079 SE McLoughlin Boulevard  
Portland, OR 97222-7355

Regarding: Wildwood Golf Course  
21881 NW St. Helens Road  
Portland, OR 97231

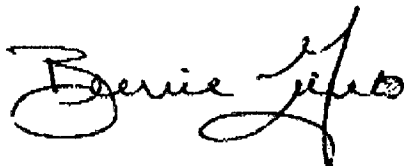
Subject: Liquor License Applicant  
Limited On Premises Sales

Owner:	William O'Meara	Paul VanDomean	Kay O'Meara
	9/6/60	7/2/59	7/26/61
	21881 NW St Helens Rd	940 NE Birchaire Ln	21881 NW St Helens Rd
	Portland, OR 97231	Hillsboro, OR 97124	Portland, OR 97231

The Multnomah County Sheriff's Office has completed its investigation for the above liquor license renewal. Assessment and Taxation reported that the address listed 21881 NW St Helens Road is in compliance with the Assessment and Taxation Office. The Land Use Planning Division has reported that they have no objection to the renewal of the liquor license. Nothing in the background check of owner/s raised any questions or concerns.

With the investigation completed, the Multnomah County Sheriff's Office forwards a FAVORABLE RECOMMENDATION for the Liquor License Renewal.

Sincerely,



Bernie Giusto  
Sheriff

## SMITH Lana

---

**From:** HUFF Deborah R [deborah.r.huff@co.multnomah.or.us]  
**Sent:** Monday, November 22, 2004 8:16 AM  
**To:** SMITH Lana  
**Subject:** RE: OLCC Renewals

All of the businesses listed below are in compliance with A&T.

-----Original Message-----

**From:** SMITH Lana  
**Sent:** Thursday, November 18, 2004 12:44 PM  
**To:** HUFF Deborah R  
**Subject:** OLCC Renewals

Hi Deborah,

The following business has requested an OLCC Liquor License Renewal License. Could you please inform our office if the followinb business is in compliance with Assessment and Taxation.

Thank you

Big Bear Crown Point Market  
31815 E Columbia River Hwy  
Troutdale, or 97060

Corbett Country Market  
36801 E His Clmba Rvr Hwy  
Corbett, OR 97019

Cracker Barrel Grocery  
15005 NW Sauvie Island Rd  
Portland, OR 97231

Fred's Marina  
12800 NW Marina Way  
Portland, OR 97231

Multnomah Falls Lodge  
Scenice Hwy & clmba Grg  
Bridal Veil, OR 97010

Orient Country Store  
29822 SE Orient Dr  
Gresham, OR 97030

Plainview Grocery  
11800 NW Cornelius Pass Rd  
Portland, OR 97231

Pleasant Home Saloon  
31637 SE Dodge Park Blvd  
Gresham, OR 97030

Rocky Pointe Marina  
23586 NW St Helens Hwy  
Portland, OR 97231

Tenleys Jackpot Foodmart  
28210 SE Orient Dr  
Gresham, OR 97080

Weece Market  
7310 SE Pleasant Home Rd  
Gresham, OR 97080

Wildwood Golf Course  
21811 NW St Helens Rd  
Portland, OR 97231

Lana Smith  
Multnomah County Sheriff's Office  
Concealed Handgun License Unit  
(503) 251-2458 Fax (503) 251-2517

**SMITH Lana**

---

**From:** BEASLEY Charles [charles.beasley@co.multnomah.or.us]  
**Sent:** Tuesday, November 30, 2004 4:42 PM  
**To:** SMITH Lana  
**Cc:** TOKOS Derrick I  
**Subject:** OLCC Renewals

Lana,  
I've checked our violations database as shown on the GIS mapping program, and have found no zoning violations of record against each of the properties below.

Big Bear Crown Point Market  
> 31815 E Columbia River Hwy  
> Troutdale, or 97060

In response to your request, and after re viewing our records, the Land Use and Transportation Division has no objection to the issuance of a liquor license for this business.

> Corbett Country Market  
> 36801 E His Clmba Rvr Hwy  
> Corbett, OR 97019

In response to your request, and after re viewing our records, the Land Use and Transportation Division has no objection to the issuance of a liquor license for this business.

> Cracker Barrel Grocery  
> 15005 NW Sauvie Island Rd  
> Portland, OR 97231

In response to your request, and after re viewing our records, the Land Use and Transportation Division has no objection to the issuance of a liquor license for this business.

> Fred's Marina  
> 12800 NW Marina Way  
> Portland, OR 97231

In response to your request, and after re viewing our records, the Land Use and Transportation Division has no objection to the issuance of a liquor license for this business.

> Multnomah Falls Lodge  
> Scenic Hwy & clmba Grg  
> Bridal Veil, OR 97010

In response to your request, and after re viewing our records, the Land Use and Transportation Division has no objection to the issuance of a liquor license for this business.

> Orient Country Store  
> 29822 SE Orient Dr  
> Gresham, OR 97030

In response to your request, and after re viewing our records, the Land Use and Transportation Division has no objection to the issuance of a liquor license for

12/1/2004

this business.

> Plainview Grocery  
> 11800 NW Cornelius Pass Rd  
> Portland, OR 97231

In response to your request, and after re viewing our records, the Land Use and Transportation Division has no objection to the issuance of a liquor license for this business.

> Pleasant Home Saloon  
> 31637 SE Dodge Park Blvd  
> Gresham, OR 97030

In response to your request, and after re viewing our records, the Land Use and Transportation Division has no objection to the issuance of a liquor license for this business.

> Rocky Pointe Marina  
> 23586 NW St Helens Hwy  
> Portland, OR 97231

In response to your request, and after re viewing our records, the Land Use and Transportation Division has no objection to the issuance of a liquor license for this business.

> Tenleys Jackpot Foodmart  
> 28210 SE Orient Dr  
> Gresham, OR 97080

In response to your request, and after re viewing our records, the Land Use and Transportation Division has no objection to the issuance of a liquor license for this business.

> Weece Market  
> 7310 SE Pleasant Home Rd  
> Gresham, OR 97080

In response to your request, and after re viewing our records, the Land Use and Transportation Division has no objection to the issuance of a liquor license for this business.

> Wildwood Golf Course  
> 21811 NW St Helens Rd  
> Portland, OR 97231

In response to your request, and after re viewing our records, the Land Use and Transportation Division has no objection to the issuance of a liquor license for this business.

Chuck Beasley, Senior Planner  
Multnomah County Land Use Planning  
1600 SE 190th Avenue, Suite 116  
Portland, Oregon 97233  
[charles.beasley@co.multnomah.or.us](mailto:charles.beasley@co.multnomah.or.us)  
503-988-3043  
FAX 503-988-3389

12/1/2004



## MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

APPROVED : MULTNOMAH COUNTY  
BOARD OF COMMISSIONERS  
AGENDA # UC-1 DATE 12-16-04  
DEBORAH L. BOGSTAD, BOARD CLERK

### Board Clerk Use Only

Meeting Date: 12/16/04  
Agenda Item #: UC-1  
Est. Start Time: 9:30 AM  
Date Submitted: 12/09/04

**BUDGET MODIFICATION:** -

**Agenda Title:** **NOTICE OF INTENT to Apply for Grant Funding from the US Department of Health and Human Services' Bureau of Primary Health Care to Expand the Capacity to Deliver Primary Health Care Services to Underserved Residents of Multnomah County**

*Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.*

<b>Date Requested:</b>	<u>12/16/04</u>	<b>Time Requested:</b>	<u>5 minutes</u>
<b>Department:</b>	<u>Health</u>	<b>Division:</b>	<u>Integrated Clinical Services</u>
<b>Contact(s):</b>	<u>Tom Waltz</u>		
<b>Phone:</b>	<u>503 988-3674</u>	<b>Ext.</b>	<u>22670</u>
<b>Presenter(s):</b>	<u>Tom Waltz</u>		
<b>I/O Address:</b>	<u>160/9</u>		

### General Information

**1. What action are you requesting from the Board?**

Authorize the Director of the Health Department to apply for grant funding from the Bureau of Primary Health Care to expand the capacity of clinical services provided at the Mid-County Health Center.

**2. Please provide sufficient background information for the Board and the public to understand this issue.**

The Bureau of Primary Health Care, a division of the US Department of Health and Human Services, has released a request for applications to organizations that operate federally funded Community Health Centers that may be interested in expanding access to primary health care services for low-income residents.<sup>1</sup> Approximately \$219 million is available for an estimated 156

<sup>1</sup>Primary health care includes family medicine, internal medicine, pediatrics, and obstetrics and gynecology, prenatal and perinatal services, well-child care and immunizations, and screenings for breast and cervical cancer, communicable diseases, diabetes and hypertension. Grant funding under this solicitation cannot be used to provide dental services, or mental health services.



awards to be made by the Bureau during May 2005. Applicants may apply for no more than \$600,000, services must be provided to at least 3,000 new users, and the cost (in federal grant dollars) must not exceed \$150 per new user.

The Health Department delivers primary care services to approximately 40,000 clients, with over 140,000 primary care visits annually at the County's health clinics, including the East County Health Center, Mid-County Health Center, Northeast Health Center, La Clinica de Buena Salud, North Portland Health Center, and Westside Health Center. People receiving services at County facilities include low-income individuals who face barriers to accessing health services because of income, language and/or cultural differences, or because they lack the ability to pay for services. Services are also provided to underserved populations, which include homeless people, migrant workers, residents of public housing, and individuals with special health care needs. The Department's clinics also provide health care to residents who receive publicly financed health insurance because many private physicians are no longer accepting new Oregon Health Plan clients. For many of the county's underserved residents, options for care include using a non-profit health clinic, or a hospital emergency room, or they simply do without care. Non-profit clinics and emergency rooms do not provide the full scope of primary health care, but are available on a limited basis to address acute and urgent medical conditions.

In August 2004, due to budget cuts, Multnomah County was forced to suspend primary care medical services at Southeast Health Center (dental services remain). Because of the clinic's geographic proximity to the Mid-County Health Center, much of the Southeast Health Center's caseload is now using the Mid-County site resulting in a 19% increase in clients during August 2004 (the first month), and a 27% increase in clients during September 2004. These increases have put a strain on Mid-County's ability to meet the primary care needs of the community. To remedy this situation, the Health Department proposes to apply for federal grant funding to enable the Department to hire an additional medical team. The team will consist of the following staff:

- 1.0 FTE Physician
- 1.0 FTE Community Health Nurse
- 1.0 FTE Clinical Medical Assistant
- 0.5 FTE Health Assistant
- 0.5 FTE Community Health Worker
- 0.5 FTE Pharmacy Technician

**3. Explain the fiscal impact (current year and ongoing).**

The first year project costs are estimated at \$1.6 million, and the projected revenue for this time period is \$1.6 million (this includes Medicaid revenue and grant funding). The cost of providing services to the uninsured will be covered by the grant.

**4. Explain any legal and/or policy issues involved.**

No unusual legal issues related to the project have been identified. Providing health services for the underserved is consistent with County policy.

**5. Explain any citizen and/or other government participation that has or will take place.**

This application for funding will be prepared with input and approval from the Multnomah County Community Health Council (the Council's membership includes individual consumers of the Department's health care services, health care providers, and government representatives).

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## Grant Application/Notice of Intent

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If the request is a Grant Application or Notice of Intent, please answer all of the following in detail:

- Who is the granting agency?  
Bureau of Primary Health Care (a division of the US Department of Health and Human Services).
- Specify grant (matching, reporting and other) requirements and goals.  
No match is required for this grant. The reporting requirements are consistent with long-established processes used by the Department to monitor the delivery of health care to low-income persons.
- Explain grant funding detail – is this a one time only or long term commitment?  
The Bureau of Primary Health Care gives grantees of this program two years to achieve their goals for expanding health care access. Communities that achieve their access goals within the two-year timeframe will be eligible to receive ongoing funding.
- What are the estimated filing timelines?  
The Department will apply for approximately \$450,000 a year for two years (the amount is calculated on the basis of \$150/per new medical user (\$150 x 3,000). Application are due December 20, 2004.
- If a grant, what period does the grant cover?  
Funding for this effort will be provided over a two-year period (i.e., \$450,000 a year for two years).
- When the grant expires, what are funding plans?  
If the project's access objectives are achieved, funding for this effort will be rolled into the Department's ongoing federal primary care services grant.
- How will the county indirect, central finance and human resources and departmental overhead costs be covered?  
These expenses can be charged to the grant (the Department's successful 2004 EMC grant application included these charges).

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## Required Signatures

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Department/  
Agency Director:



Date: 12/09/04

Budget Analyst:



Date: 12/09/04

Department HR:

Date: \_\_\_\_\_

Countywide HR:

Date: \_\_\_\_\_

**BOGSTAD Deborah L**

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**From:** WALTZ Tom R  
**Sent:** Friday, December 10, 2004 2:30 PM  
**To:** BALL John; SMITH Andy J; ROMERO Shelli D; NAITO Terri W  
**Cc:** CARROLL Mary P; BOGSTAD Deborah L; WILLIAMS Theresa E  
**Subject:** RE: Unanimous Consent 12/16

This is a follow-up to an email sent out last night regarding a request to add a NOI to the 12/16 Unanimous Consent (is your commissioner okay with putting the attached NOI on the Unanimous Consent for 12/16?). This is a \$450k grant request that would be submitted to the Bureau of Primary Health Care to enable the Health Department to provide access to evening health services for 3,000 low-income residents. The application deadline is 12/20. Commissioner Cruz and Commissioner Roberts have given their okay.

Thank you.

Tom Waltz, HSA/Development Manager (I/O 160/14)  
 Multnomah County Health Department  
 426 SW Stark Street, 9<sup>th</sup> Floor  
 Portland, Oregon 97204  
 (503) 988-3663, Ext 22670  
 Fax (503) 988-3283  
[tom.r.waltz@co.multnomah.or.us](mailto:tom.r.waltz@co.multnomah.or.us)

-----Original Message-----

**From:** CARROLL Mary P  
**Sent:** Friday, December 10, 2004 10:51 AM  
**To:** WALTZ Tom R  
**Subject:** FW: Unanimous Consent 12/16  
**Importance:** High

Tom: below is the email from Deb to the board staff that went out last night. You could follow up with them via phone or email to get their commissioner's ok if you haven't heard back from them yet. I would do that today.  
 I'll put on (or Theresa) on at 1:30pm at Board staff. I'll send out the agenda later today.

Mary Carroll  
 Executive Assistant  
 Commissioner Serena Cruz  
 501 SE Hawthorne Blvd. Suite 600  
 Portland OR 97214  
 (503)988-5275 phn (503)988-5440 fax  
[mary.p.carroll@co.multnomah.or.us](mailto:mary.p.carroll@co.multnomah.or.us)

-----Original Message-----

**From:** BOGSTAD Deborah L  
**Sent:** Thursday, December 09, 2004 5:34 PM  
**To:** CARROLL Mary P; WALTZ Tom R; BALL John; SMITH Andy J; ROMERO Shelli D; NAITO Terri W; WEST Kristen  
**Cc:** NEBURKA Julie Z

12/13/2004

**Subject:** RE: Unanimous Consent 12/16

**Importance:** High

Mary and Tom - here is the final APR document with Julie's signature affixed. John, Andy, Shelli, Terri, Kristen – are your Commissioners okay with the addition of this Notice of Intent on Thursday? Thank you!

**Deb Bogstad, Board Clerk**  
**Multnomah County Commissioners**  
**501 SE Hawthorne Boulevard, Suite 600**  
**Portland, Oregon 97214-3587**  
**(503) 988-3277 phone**  
**(503) 988-3013 fax**  
**[deborah.l.bogstad@co.multnomah.or.us](mailto:deborah.l.bogstad@co.multnomah.or.us)**  
**<http://www.co.multnomah.or.us/cc/index.shtml>**

-----Original Message-----

**From:** CARROLL Mary P

**Sent:** Thursday, December 09, 2004 5:00 PM

**To:** WALTZ Tom R; NEBURKA Julie Z; JASPIN Michael D

**Cc:** BOGSTAD Deborah L

**Subject:** RE: Unanimous Consent 12/16

Tom: Serena is ok with this unanimous consent. However, you understand that you must get the approval of all the commissioners to get it on the agenda, right?

I will be happy to schedule you or someone from the health dept. to come to board staff on Monday. I will send out the agenda for board staff tomorrow. The meeting starts at 1:30pm in rm 625

Mary Carroll  
 Executive Assistant  
 Commissioner Serena Cruz  
 501 SE Hawthorne Blvd. Suite 600  
 Portland OR 97214  
 (503)988-5275 phn (503)988-5440 fax  
[mary.p.carroll@co.multnomah.or.us](mailto:mary.p.carroll@co.multnomah.or.us)

-----Original Message-----

**From:** WALTZ Tom R

**Sent:** Thursday, December 09, 2004 2:40 PM

**To:** NEBURKA Julie Z; JASPIN Michael D

**Cc:** CARROLL Mary P; BOGSTAD Deborah L

**Subject:** Unanimous Consent 12/16

**Importance:** High

My records show that I prepared a Notice of Intent on November 16, which was shared internally within the Health Department, but there's no record of me having ever sent it to Julie Neburka for Budget approval. Unfortunately, the Agenda Review Team did not have the opportunity to act on the NOI, and, consequently, it does not appear on the 12/16 Board agenda (the grant application is due on 12/20).

I am requesting the Budget Office (Julie or Mike) review the attached NOI, and, if you find it in order, sign it and forward that to Deb Bogstad so that it might be considered for the Board's 12/16 Unanimous Consent.

12/13/2004

Let me know if there is anything more I need to do to facilitate the process. If it would be helpful for me to attend the 12/13 Board staff meeting, please let me know.

Thank you.

TW

Tom Waltz, HSA/Development Manager (I/O 160/14)  
Multnomah County Health Department  
426 SW Stark Street, 9<sup>th</sup> Floor  
Portland, Oregon 97204  
(503) 988-3663, Ext 22670  
Fax (503) 988-3283  
[tom.r.waltz@co.multnomah.or.us](mailto:tom.r.waltz@co.multnomah.or.us)

12/13/2004

## BOGSTAD Deborah L

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**From:** WALTZ Tom R  
**Sent:** Thursday, December 09, 2004 2:40 PM  
**To:** NEBURKA Julie Z; JASPIN Michael D  
**Cc:** CARROLL Mary P; BOGSTAD Deborah L  
**Subject:** Unanimous Consent 12/16  
**Importance:** High

My records show that I prepared a Notice of Intent on November 16, which was shared internally within the Health Department, but there's no record of me having ever sent it to Julie Neburka for Budget approval. Unfortunately, the Agenda Review Team did not have the opportunity to act on the NOI, and, consequently, it does not appear on the 12/16 Board agenda (the grant application is due on 12/20).

**I am requesting the Budget Office (Julie or Mike) review the attached NOI, and, if you find it in order, sign it and forward that to Deb Bogstad so that it might be considered for the Board's 12/16 Unanimous Consent.**

Let me know if there is anything more I need to do to facilitate the process. If it would be helpful for me to attend the 12/13 Board staff meeting, please let me know.

Thank you.

TW

Tom Waltz, HSA/Development Manager (I/O 160/14)  
Multnomah County Health Department  
426 SW Stark Street, 9<sup>th</sup> Floor  
Portland, Oregon 97204  
(503) 988-3663, Ext 22670  
Fax (503) 988-3283  
[tom.r.waltz@co.multnomah.or.us](mailto:tom.r.waltz@co.multnomah.or.us)

12/13/2004



## MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

APPROVED : MULTNOMAH COUNTY  
BOARD OF COMMISSIONERS  
AGENDA # UC-2 DATE 12-16-04  
DEBORAH L. BOGSTAD, BOARD CLERK

### Board Clerk Use Only

Meeting Date: 12/16/04  
Agenda Item #: UC-2  
Est. Start Time: 9:30 AM  
Date Submitted: 12/13/04

### BUDGET MODIFICATION: -

**Agenda Title:** Authorizing Settlement of, Federal District Court Case No. CV 04-625-MO, Sally Archie v. Multnomah County

*Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.*

<b>Date Requested:</b>	<u>December 16, 2004</u>	<b>Time Requested:</b>	<u>5 minutes</u>
<b>Department:</b>	<u>Non-Departmental</u>	<b>Division:</b>	<u>County Attorney</u>
<b>Contact(s):</b>	<u>Agnes Sowle</u>		
<b>Phone:</b>	<u>503-988-3138</u>	<b>Ext.</b>	<u>83138</u>
<b>Presenter(s):</b>	<u>Michelle A. Bellia</u>		
<b>I/O Address:</b>	<u>503/500</u>		

### General Information

1. What action are you requesting from the Board?  
Approve settlement of tort litigation case for \$90,000.
2. Please provide sufficient background information for the Board and the public to understand this issue.  
Plaintiff, a former client of Developmental Disabilities Services, filed a complaint against the County and three County employees alleging that her federal constitutional rights were violated and that the County was negligent. To avoid the expense of litigation and the potential for a finding of liability, I recommend that the Board approved settlement of the case for \$90,000.
3. Explain the fiscal impact (current year and ongoing).  
N/A
4. Explain any legal and/or policy issues involved.  
On December 18, 2003, the Board adopted Resolution 03-171 delegating authority to the County Attorney to settle claims and litigation against the County or its employees in

amounts up to \$25,000 per case. The County Attorney must obtain Board approval for all settlements of over \$25,000.

5. Explain any citizen and/or other government participation that has or will take place.

N/A

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**Required Signatures**

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**Department/  
Agency Director:**



**Date:** 12/13/04

**Budget Analyst:**

**Date:**

**Department HR:**

**Date:**

**Countywide HR:**

**Date:**



## **BOGSTAD Deborah L**

---

**From:** BELLIA Michelle A  
**Sent:** Monday, December 13, 2004 2:15 PM  
**To:** BOGSTAD Deborah L  
**Subject:** RE: Request for Consideration of Unanimous Consent for 12/16/04 Board Meeting

Thanks for doing this.

-----Original Message-----

**From:** BOGSTAD Deborah L  
**Sent:** Monday, December 13, 2004 2:13 PM  
**To:** Diane Linn; Lisa Naito; Lonnie Roberts; Maria ROJO DE STEFFEY; Serena Cruz  
**Cc:** SMITH Andy J; WESSINGER Carol M; KIRK Christine A; MARTIN Chuck T; WALKER Gary R; STEWART Joey A; BALL John; GORDON Kathy; WEST Kristen; CARROLL Mary P; LASHUA Matthew; MARCY Scott; ROMERO Shelli D; MARCH Steve J; FLYNN Suzanne J; NAITO Terri W; SOWLE Agnes; BELLIA Michelle A; KINOSHITA Carol  
**Subject:** Request for Consideration of Unanimous Consent for 12/16/04 Board Meeting  
**Importance:** High

As briefed in a recent executive session, the County Attorney's Office is recommending and requesting Board authorization for settlement of a Federal District Court Case involving a former client of the Developmental Disabilities Services which they would like to dispense with prior to the end of the year. Any objection to adding this item to the December 16th Board meeting agenda for Board consideration? Thank you.

**Deb Bogstad, Board Clerk**  
**Multnomah County Commissioners**  
**501 SE Hawthorne Boulevard, Suite 600**  
**Portland, Oregon 97214-3587**  
**(503) 988-3277 phone**  
**(503) 988-3013 fax**  
**[deborah.l.bogstad@co.multnomah.or.us](mailto:deborah.l.bogstad@co.multnomah.or.us)**  
**<http://www.co.multnomah.or.us/cc/index.shtml>**

12/13/2004



## MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

### Board Clerk Use Only

Meeting Date: 12/16/04  
Agenda Item #: R-1  
Est. Start Time: 9:30 AM  
Date Submitted: 12/08/04

### BUDGET MODIFICATION: -

**Agenda Title:** RESOLUTION Reaffirming Multnomah County's Anti-Discrimination and Harassment-Free Workplace Policies and to Provide the Board of Multnomah County Commissioners with a Briefing

*Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.*

Date Requested: December 16, 2004 Time Requested: 10 minutes  
Department: Non-Departmental Division: Districts 1, 2, and 3  
Contact(s): Shelli Romero, Mary Carroll, Terri Naito  
Phone: 503 988-4435 Ext. 84435 I/O Address: 503/6  
Presenter(s): Commissioners Rojo de Steffey, Cruz and Naito

### General Information

**1. What action are you requesting from the Board?**

Approval of resolution.

**2. Please provide sufficient background information for the Board and the public to understand this issue.**

Multnomah County has in place long-standing workplace policies regarding discrimination and a harassment-free environment. The BCC seeks to continue its commitment to these policies by requesting a briefing on the current state of its workplace, and progress reports on related initiatives and plans; and seeks continuing progress reports on improving the workplace.

**3. Explain the fiscal impact (current year and ongoing).**

None.

**4. Explain any legal and/or policy issues involved.**

None.

**5. Explain any citizen and/or other government participation that has or will take place.**

None.

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**Required Signatures**

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**Department/  
Agency Director:**

*Maria Rocio de Steffey*

**Date:** 12/08/04

*Serena Cruz*

*Olivia Nanto*

**Department/  
Agency Director:**

**Date:**

**Department/  
Agency Director**

**Date:**

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

**RESOLUTION NO. \_\_\_\_\_**

Reaffirming Multnomah County's Anti-Discrimination And Harassment-Free  
Workplace Policies And To Provide The Board Of Multnomah County  
Commissioners With A Briefing.

**The Multnomah County Board of Commissioners Finds:**

- a. Multnomah County's policy is to prohibit workplace harassment and discrimination against employees based on race, color, sex, age, religion, national origin, political affiliation, marital status, disability, sexual orientation, gender identity, source of income, familial status or physical or mental disability. (Multnomah County Personnel Rules, Discrimination and Harassment-Free Workplace; Personnel Rules, Chapter 3 Workplace Policy 3-40-020)
- b. Multnomah County will not tolerate retaliation against any individuals who report discrimination or participate in the discrimination complaint process. (Section 3-40-050)
- c. Section 6.10 of the Multnomah County Charter states that the Chair is the chief executive officer and personnel officer of the County.

**The Multnomah County Board of Commissioners Resolves:**

1. Multnomah County will demonstrate its commitment to equal employment opportunity and affirmative action, and to a diverse, culturally competent and respectful workforce, by ensuring best practices in recruitment, hiring, training, education, contracting, and workplace policy development.
2. To identify a date no later than January 31, 2005 for a Board Briefing and Presentation of qualitative and quantitative data, conclusions and recommendations by the Chair
3. To identify a date no later than January 31, 2005 for a Board Briefing and Presentation to obtain a progress report on the following:
  - a) The Diversity Initiative, and
  - b) Chair Linn's five-point plan to prevent and deal with workplace discrimination and harassment.

4. To provide quarterly Board Briefings on the progress of the work under the Diversity Initiative and Chair Linn's five-point plan.

ADOPTED this 16th day of December, 2004.

BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON


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Diane M. Linn, Chair

REVIEWED:

AGNES SOWLE, COUNTY ATTORNEY  
FOR MULTNOMAH COUNTY, OREGON

By



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Agnes Sowle, County Attorney

## DIVERSITY INITIATIVE

*Welcome the Bd's involvement.*

I agree that this is very important. We have already done some very good work to ensure Multnomah County is a welcoming place for everyone to work.

We have three different teams working on elements of our ongoing plan.

We have a team made up members of the executive committee, managers of color and Board staff working on recommendations we've received from the outside experts we have worked with.

We have a team comprising members of my staff, department directors and the county attorney's office ensuring that information about our complaint process is available and clear.

We also have a team that's leading ongoing coordination of the Diversity Initiative, which I launched soon after becoming Chair three years ago to make sure our workforce reflects our community – that business owners from all backgrounds have increased opportunities to do work for the County – and to make sure our services are delivered in ways that take cultural differences into account.

This is a very important effort we are undertaking at Multnomah County and I look forward to the update in January.

Our workforce and the community do deserve to hear what we're doing to make sure all of our employees believe Multnomah County is a welcoming place to work.

*Stand at 20% representation of people of color and 60% women.*

*Tough year.  
Takes*

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

**RESOLUTION NO. 04-186**

Reaffirming Multnomah County's Anti-Discrimination and Harassment-Free Workplace Policies and to Provide the Board of Multnomah County Commissioners with a Briefing

**The Multnomah County Board of Commissioners Finds:**

- a. Multnomah County's policy is to prohibit workplace harassment and discrimination against employees based on race, color, sex, age, religion, national origin, political affiliation, marital status, disability, sexual orientation, gender identity, source of income, familial status or physical or mental disability. (Multnomah County Personnel Rules, Discrimination and Harassment-Free Workplace; Personnel Rules, Chapter 3 Workplace Policy 3-40-020).
- b. Multnomah County will not tolerate retaliation against any individuals who report discrimination or participate in the discrimination complaint process. (Section 3-40-050).
- c. Section 6.10 of the Multnomah County Charter states that the Chair is the chief executive officer and personnel officer of the County.

**The Multnomah County Board of Commissioners Resolves:**

1. Multnomah County will demonstrate its commitment to equal employment opportunity and affirmative action, and to a diverse, culturally competent and respectful workforce, by ensuring best practices in recruitment, hiring, training, education, contracting, and workplace policy development.
2. To identify a date no later than January 31, 2005 for a Board Briefing and Presentation of qualitative and quantitative data, conclusions and recommendations by the Chair.
3. To identify a date no later than January 31, 2005 for a Board Briefing and Presentation to obtain a progress report on the following:
  - a) The Diversity Initiative, and
  - b) Chair Linn's five-point plan to prevent and deal with workplace discrimination and harassment.
4. To provide quarterly Board Briefings on the progress of the work under the Diversity Initiative and Chair Linn's five-point plan.

ADOPTED this 16th day of December, 2004.



AGNES SOWLE, COUNTY ATTORNEY  
FOR MULTNOMAH COUNTY, OREGON

By

  
Agnes Sowle, County Attorney

BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

  
Diane M. Linn, Chair



## MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

APPROVED : MULTNOMAH COUNTY  
BOARD OF COMMISSIONERS  
AGENDA # R-2 DATE 12-16-04  
DEBORAH L. BOGSTAD, BOARD CLERK

### Board Clerk Use Only

Meeting Date: 12/16/04  
Agenda Item #: R-2  
Est. Start Time: 9:40 AM  
Date Submitted: 11/22/04

### BUDGET MODIFICATION: -

**Agenda Title:** Notice of Intent to Respond to an Oregon Department of Education Request for Proposal for 21st Century Community Learning Center Funding

*Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.*

Date Requested:	<u>December 16, 2004</u>	Time Requested:	<u>5 minutes</u>
Department:	<u>OSCP</u>	Division:	<u>N/A</u>
Contact(s):	<u>Dianne Iverson (can also be reached at x85137)</u>		
Phone:	<u>(503) 988-4786</u>	Ext.	<u>84786</u>
	I/O Address:		<u>166/200</u>
Presenter(s):	<u>Dianne Iverson</u>		

### General Information

#### 1. What action are you requesting from the Board?

The Office of School and Community Partnerships is requesting Board approval of a Notice of Intent to respond to an Oregon Department of Education request for proposal for 21st Century Community Learning Center (21st CCLC) funding for a SUN Community School at Harold Oliver Primary School in Centennial School District.

#### 2. Please provide sufficient background information for the Board and the public to understand this issue.

SUN Community Schools were founded by the elected officials of the Multnomah County, OR and the City of Portland, in 1999 as a partnership of city, county, state, and local school districts.

SUN's Mission is to improve the lives of children, their families and the community through partnering with local schools to extend the school day and develop schools as "community centers" in their neighborhoods.



SUN Community Schools link with other community institutions, such as the libraries, parks and community centers, neighborhood health clinics and area churches and businesses in order to:

- Improve student achievement, attendance, behavior and other skills for healthy development
- Promote family involvement
- Increase business and community involvement
- Improve the system of collaboration
- Make better use of public facilities

The key goal in SUN is to improve student achievement and skills. SUN Community Schools link the extended-day activities with the school-day teachers and curriculum to ensure that children and families are receiving consistent, high-quality education and social service delivery.

SUN Community Schools offer a range of high-quality educational, developmental and recreational activities; as well as health and social services for youth, families and community members.

There are currently 46 SUN Community Schools located in 6 school districts. Centennial School District and the OSCP School Age Policy Framework came together to partner in writing this grant with community partner Metropolitan Family Service which operates the Regional Service Center agency in this Region. Harold Oliver Primary will be a new SUN Community School and was selected using the criteria established in the SAPF selection process originally, as well as being the district's next priority for services from the County.

Harold Oliver Primary faces significant challenges to improving student success with 88% free and reduced lunch, 32% mobility, and 32% English Language Learners. The Intermediate school (grades 4-6) that the school feeds failed to meet Adequate Yearly Progress in 03-04 as part of No Child Left Behind, indicating that as the students from primary transition to 4<sup>th</sup> grade, they are failing to meet state standards. The 21st CCLC grant would allow the County to partner with Harold Oliver Primary to support their work toward improving student achievement and family stability.

Harold Oliver Primary has strong championship of its Principal and staff for this effort, as well as a number of assets that will make SUN successful. This grant would allow SUN to significantly support this struggling school and would create a link with the Intermediate school that adjoins it, as well as the middle school SUN School in its catchment area.

**3. Explain the fiscal impact (current year and ongoing).**

If the grant is funded, program funding in the amount of \$147,520 per year would be available through Oregon Department of Education beginning in February 2005. The grant is a three-year grant with possible extension for 2 additional years.

**4. Explain any legal and/or policy issues involved.**

The work under this grant is integrated into the School Age Policy Framework and covered under Intergovernmental agreements between the County and District.

**5. Explain any citizen and/or other government participation that has or will take place.**

In the current application, Metropolitan Family Service, the City of Portland, and Centennial School District are participating as partners and have been involved in the planning. The school principal, staff and students have been involved in needs assessment and planning of the SUN Community

School design and specific activities.

Once SUN development is underway, stakeholders (including parents, youth and community members) will be systematically involved in SUN community school planning through SUN advisory committees, informal feedback and surveys/focus groups.

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## Grant Application/Notice of Intent

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If the request is a Grant Application or Notice of Intent, please answer all of the following in detail:

- Who is the granting agency?  
Oregon Department of Education
- Specify grant (matching, reporting and other) requirements and goals.  
The purpose of the grant is to provide an opportunity for Harold Oliver Primary to establish a community learning center to:
  - Provide opportunities for academic enrichment
  - Offer a broad array of additional services such as youth development; counseling; and art, music and recreation.
  - Offer family literacy and related educational developmentGoals include raising student achievement in reading and math. Annual reporting on progress and outcomes is required.
- Explain grant funding detail – is this a one time only or long term commitment?  
The initial grant is for three years beginning in February 2005, with the option for renewal for an additional two years.
- What are the estimated filing timelines?  
Deadline is November 22, 2004
- If a grant, what period does the grant cover?  
The initial grant period is February 2005 through January 2006.
- When the grant expires, what are funding plans?  
For any programs supported by the grant, but beyond the ability of the SAPF to fund, OSCP will continue to pursue program dollars and build the school's capacity for fundraising as part of the resource development for the School Age Policy Framework. The school is located in the City limits and has received some programming dollars from Parks and Recreation in past and current years that could help sustain programming in future years.
- How will the county indirect, central finance and human resources and departmental overhead costs be covered?  
The grant indirect is capped at 6.28% The remainder of the indirect costs will be covered through personnel savings due to the grant design and commitment on the part of OSCP to budget the remainder into the Office budget.

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## Required Signatures

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Department/  
Agency Director:

*Salenjo T. Pae W.*

Date: 11/23/04

Budget Analyst:

*Michael D. Jaspri*

Date: 11/23/04

Department HR:

Date:

Countywide HR:

Date:



## MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

APPROVED : MULTNOMAH COUNTY  
BOARD OF COMMISSIONERS  
AGENDA # R-3 DATE 12-16-04  
DEBORAH L. BOGSTAD, BOARD CLERK

### Board Clerk Use Only

Meeting Date: 12/16/04  
Agenda Item #: R-3  
Est. Start Time: 9:45 AM  
Date Submitted: 12/02/04

### BUDGET MODIFICATION: LIB - 01

**Agenda Title:** Budget Modification LIB-01 Reclassifying Two Positions in Outreach Services and One Position in Community Services of Department of Library Services.

*Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.*

<b>Date Requested:</b>	<u>December 16, 2004</u>	<b>Time Requested:</b>	<u>5 minutes</u>
<b>Department:</b>	<u>Library</u>	<b>Division:</b>	<u>Outreach, Community Svc.</u>
<b>Contact(s):</b>	<u>Colette Umbras</u>		
<b>Phone:</b>	<u>503-988-3908</u>	<b>Ext.</b>	<u>83908</u>
<b>Presenter(s):</b>	<u>I/O Address: 317/LibAdm</u>		
	<u>Becky Cobb, Budget &amp; Finance Manager, Support Services</u>		

### General Information

- 1. What action are you requesting from the Board?**  
Request approval to reclassify three library positions.
- 2. Please provide sufficient background information for the Board and the public to understand this issue.**  
The following reclassification requests were approved by County Class Comp Office:  
1.00 Library Assistant to Library Outreach Specialist in Outreach Services  
0.75 Library Assistant to Library Outreach Specialist in Outreach Services  
0.50 Library Page to Library Clerk in Community Services
- 3. Explain the fiscal impact (current year and ongoing).**  
Additional costs for these reclassifications will be covered with existing resources within the Library Fund for current and future years.
- 4. Explain any legal and/or policy issues involved.**  
Local 88 represented employees have a contractual right to appeal and arbitrate the outcome of a

reclassification request, which would include Board action to disapprove the request. It is the policy of Multnomah County to make all employment decisions without regard to race, religion, color, national origin, sex, age marital status, disability, political affiliations, sexual orientation, or any other nonmerit factor.

5. **Explain any citizen and/or other government participation that has or will take place.**

NA

## ATTACHMENT A

### Budget Modification

If the request is a **Budget Modification**, please answer all of the following in detail:

- What revenue is being changed and why?  
No change.
- What budgets are increased/decreased?  
Outreach Services expenditure budget increases by \$9,964;  
Community Services expenditure budget increases by \$3,548;  
Support Services expenditure budget decreases by \$13,512.
- What do the changes accomplish?  
Expenditure budget are shifted among divisions to cover for the costs of these reclassifications. The overall expenditure budget for the Library Fund is unchanged.
- Do any personnel actions result from this budget modification? Explain.  
Three positions are reclassified so that work performed are closely matched their job descriptions.
- How will the county indirect, central finance and human resources and departmental overhead costs be covered?  
These costs are covered with expenditure budget from Support Services within the Library Fund.
- Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?  
NA
- If a grant, what period does the grant cover?  
NA
- If a grant, when the grant expires, what are funding plans?  
NA

*NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.*

## ATTACHMENT B

BUDGET MODIFICATION: LIB - 01

### Required Signatures

Department/  
Agency Director:

*Molly Raphael*

Date: 12/02/04

Budget Analyst:

*Morini*

Date: 12/02/04

Department HR:

*CRumbas*

Date: 12/02/04

Countywide HR:

*David B. Fower*

Date: 12/02/04

Budget Modification or Amendment ID: **05-LIB-BM-01****EXPENDITURES & REVENUES**

Budget/Fiscal Year: 05

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with MERLIN.

Line No.	Fund Center	Fund Code	Func. Area	Accounting Unit			Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
				Internal Order	Cost Center	WBS Element						
1	80-40	1510			804210		60000	289,364	296,559	7,195		Permanent
2	80-40	1510			804210		60130	83,395	85,469	2,074		Salary Related Expense
3	80-40	1510			804210		60140	76,088	76,484	396		Insurance Benefits
4	80-40	1510			804210		60350	1,257	1,283	26		Central Indirect @ 0.27%
5	80-40	1510			804210		60355	1,956	1,997	41		Department indirect @ 0.42%
6	80-40	1510			804210		60365	10,979	11,211	232	9,964	IS-HR Operations @ 2.4%
7									0			
8	80-50	1510			805220		60000	424,320	426,883	2,563		Permanent
9	80-50	1510			805220		60130	119,407	120,146	739		Salary Related Expense
10	80-50	1510			805220		60140	114,762	114,903	140		Insurance Benefits
11	80-50	1510			805220		60350	1,829	1,839	9		Central Indirect @ 0.27%
12	80-50	1510			805220		60355	2,846	2,860	14		Department indirect @ 0.42%
13	80-50	1510			805220		60365	16,638	16,721	83	3,548	IS-HR Operations @ 2.4%
14									0			
15	80-30	1510			803410		60120	271,386	258,279	(13,107)		Premium
16	80-30	1510			803410		60350	3,202	3,167	(35)		Central Indirect @ 0.27%
17	80-30	1510			803410		60355	4,980	4,925	(55)		Department indirect @ 0.42%
18	80-30	1510			803410		60365	21,300	20,985	(315)	(13,512)	IS-HR Operations @ 2.4%
19									0			
20									0			
21									0			
22									0			
23									0			
24									0			
25									0			
26									0			
27									0			
28									0			
29									0			
										0	0	Total - Page 1
										0	0	GRAND TOTAL



## ANNUALIZED PERSONNEL CHANGE

Change on a full year basis even though this action affects only a part of the fiscal year (FY).

[illegible]

**CURRENT YEAR PERSONNEL DOLLAR CHANGE**

Calculate costs/savings that will take place in this FY; these should explain the actual dollar amounts being changed by this Bud Mod.

[illegible]



## MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

### Board Clerk Use Only

Meeting Date: 12/16/04  
Agenda Item #: R-4  
Est. Start Time: 9:50 AM  
Date Submitted: 11/17/04

### BUDGET MODIFICATION: -

**Agenda Title:** Resolution Approving the Library Director's Recommendations Regarding the Library's Internet Access Policies

*Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.*

Date Requested: December 16, 2004 Time Requested: 30 minutes  
Department: Library Division:  
Contact(s): Molly Raphael, Director of Libraries  
Phone: 503 988-5403 Ext. 85403 I/O Address: 317/ADM  
Presenter(s): Molly Raphael, Director of Libraries; Cindy Gibbon, Senior Library Manager

### General Information

**1. What action are you requesting from the Board?**

Request approval of the attached resolution recommending changes in the library's Internet access policies to give parent's additional tools to make decisions about Internet filtering for their children who use Library Internet computers.

**2. Please provide sufficient background information for the Board and the public to understand this issue.**

**CIPA and Libraries**

In December 2001, President Clinton signed the Children's Internet Protection Act (CIPA), requiring public libraries that receive certain federal funds to use filtering software to block access for all children and adults to visual depictions that are obscene, contain child pornography or are deemed harmful to minors.

Libraries and their local policy makers throughout the country took exception to this legislation for two reasons. First, the vast majority of funding for public libraries comes from local communities, and library policies are best set by local policy makers. Multnomah County Library already had an Internet safety policy in place and was offering the option of

filtered Internet searches to the public. Second, filtering software could not then and cannot now reliably block potentially offensive material, and it often blocks useful, legal information.

### **The CIPA Lawsuit**

At the recommendation of the Library Advisory Board, the Board of County Commissioners passed resolution 01-019 authorizing Multnomah County Library to participate as a named plaintiff in an ACLU lawsuit challenging CIPA. ACLU provided legal services for the lawsuit and paid for expenses incurred by Multnomah County employees (Library Director Ginnie Cooper and County Attorney Tom Sponsler).

In 2002, the federal court in Philadelphia found CIPA unconstitutional. However, this decision was overturned on appeal to the US Supreme Court. In June 2003, in a complex and murky plurality decision, the Supreme Court declared that CIPA was not "facially" unconstitutional and that Congress did have the right to attach CIPA restrictions as strings to certain federal funds.

For the past year, the Library Advisory Board's Access Policy Advisory Committee has met regularly to evaluate the implications of the CIPA decision and its effect on the library's ability to apply for federal funds tied to CIPA. They sought the opinion of the County Attorney to understand the complex plurality decision, and what it would actually mean to enact the restrictions required by CIPA in order to continue to claim federal E-Rate discounts for Internet access. And they carefully considered how those restrictions would affect Multnomah County Library users and whether they were compatible with the Library's long-standing principles of open access to information and parental rights and responsibility to guide their children's access.

It became clear that the primary burden of CIPA falls on teens, and on parental rights. The Supreme Court decision advises that libraries face "as applied" constitutional challenges if they do not allow adults easy access to unfiltered Internet searches. But CIPA does not allow anyone under age 17 to have an unfiltered search under any circumstances, including with parental permission. Under CIPA, parents lose all discretion to make decisions about their children's Internet access. And teens lose access to the information they need on sensitive personal issues as well as for school assignments.

After studying the issue, the Library Advisory Board recommended that the library not comply with CIPA, but that it put in place additional means for parents to make decisions about their own children's use of filtering software. The library director recommends the changes outlined in the attached resolution.

**3. Explain the fiscal impact (current year and ongoing).**

NA

**4. Explain any legal and/or policy issues involved.**

The County Attorney has provided an opinion regarding requirements of the Children's Internet Protection Act. CIPA allows adults to retain a choice of filtered or unfiltered Internet access, but it requires all children and teens under the age of 17 to have filtered Internet access only. Under CIPA, parents have no ability to make decisions regarding their own children's Internet Access. And Internet filters have been shown to block access to useful information, particularly information that teens need, such as resources for school

reports and critical personal health issues. Test of the library's filtering software have shown that it cannot block all potentially offensive sites, and it does block access to some of the sites that library staff have selected as appropriate for children, teens and adults.

**5. Explain any citizen and/or other government participation that has or will take place.**

The Library Advisory Board and its Access Policy Advisory Committee have provided input. The Library regularly receives patron comment cards, e-mail and letters regarding Internet access issues. A public hearing on the recommendations was held before the Board of County Commissioners on August 28, 2004, from 6-8 p.m.

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**Required Signatures**

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**Department/  
Agency Director:**

*Molly Raphael*

**Date:** 11/17/04

**Budget Analyst:**

**Date:** \_\_\_\_\_

**Department HR:**

**Date:** \_\_\_\_\_

**Countywide HR:**

**Date:** \_\_\_\_\_

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

**RESOLUTION NO. \_\_\_\_\_**

Approving the Library Director's Recommendations Regarding the Library's Internet Access Policies

**The Multnomah County Board of Commissioners Finds:**

- a. The Multnomah County Library offers its patrons, regardless of age, access to valuable information via books, newspaper and magazine subscriptions, online databases and the Internet.
- b. The Multnomah County Library has always been firmly committed to protecting the intellectual freedom of all patrons by making available information and resources that are chosen to meet the broad spectrum of information needs, interests and values of a diverse community, ensuring access to Library resources regardless of patrons' economic levels, religious beliefs, age, race, or personal or physical characteristics, challenging censorship and supporting free expression, making meeting rooms available to the public, and training staff in the principles of intellectual freedom. In 1990, the Multnomah County Board of Commissioners approved the Library's mission to protect intellectual freedom and endorsed the Library Bill of Rights, Resolution 90-139.
- c. Since 1996, the Multnomah County Library has managed Internet access based on three intersecting principles: (1) To offer access to information and resources that library customers of all ages want, need and ask for; (2) To ensure that Multnomah County libraries are safe and welcoming places for children; and (3) To uphold the right and responsibility of parents to make choices about what resources are appropriate for their children, based on their age, maturity and family values.
- d. The Library encourages parents to take an active role in guiding their children's use of Library resources. While Library staff are available to help parents and children access information, navigate resources and explain the various tools available to families when accessing the Internet from a Library computer, only parents know their children well enough to determine what type of Internet access is appropriate for each child.
- e. Since 1999, Multnomah County Library has offered its patrons a choice of filtered or unfiltered Internet access on all library computers. Tests by the library and by independent agencies have shown that the filtering software may help to block access to objectionable Internet sites. However, the software cannot block out all objectionable sites, and it does sometimes block useful material, including sites selected by library staff as suitable for children, teens and adults.
- f. An Internet Access Policy for Multnomah County libraries should respect the principles of intellectual freedom and affirm the right and responsibility of parents to make decisions for their own children. With respect to the use of filtering software, the library's policies should allow adults to make decisions for themselves and allow parents to make appropriate decisions for their own children and teens.

**The Multnomah County Board of Commissioners Resolves:**

1. Internet Access Policies at Multnomah County Libraries shall affirm the right and responsibility of parents to make decisions about Internet filtering for their own children.
2. Adult patrons, those 18 years-old and older, shall be able to choose filtered or unfiltered Internet access each time they use a Library computer.
3. Teen patrons, those between the ages of 13 through 17, shall have the choice of using filtered or unfiltered Internet access each time they use a Library computer, unless the patron's parent or legal guardian designates that the patron may use only filtered access.
4. Child patrons, those 12 years-old and younger, shall use filtered Internet access each time they use a Library computer, unless their parent or legal guardian designates that the patron may have a choice of filtered or unfiltered access.
5. Parents of newly registered child and teen patrons shall receive a mailed notification of their options for making decisions about their children's level of Internet access.
6. Computers in the children's areas of all Multnomah County libraries that are equipped with a special children's interface shall offer only filtered Internet access.
7. The Library shall record the reported number of sites that are blocked in error by its filtering software and record how many parents choose a different level of Internet access for their children than is provided by default, The Library Director shall report these statistics and an evaluation of the effectiveness of these policy changes back to the Board of Commissioners one year from implementation of this resolution.

ADOPTED this 16th day of December, 2004.

BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

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Diane M. Linn, Chair

REVIEWED:

AGNES SOWLE, COUNTY ATTORNEY  
FOR MULTNOMAH COUNTY, OREGON

By 

Katie A. Larie, Assistant County Attorney

#1

**MULTNOMAH COUNTY BOARD OF COMMISSIONERS  
PUBLIC TESTIMONY SIGN-UP**

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Please complete this form and return to the Board Clerk

\*\*\*This form is a public record\*\*\*

MEETING DATE: 12/16/04

SUBJECT: Library Resolution

AGENDA NUMBER OR TOPIC: R-4

FOR: X AGAINST: \_\_\_\_\_ THE ABOVE AGENDA ITEM

NAME: Herman M. Frankel, MD

ADDRESS: 3310 NW Savier St.

CITY/STATE/ZIP: Portland OR 97210-1937

PHONE: \_\_\_\_\_ DAYS: 8 503-227-1860

EVES: 503-227-4892

EMAIL: frankel h@divorcework.com

FAX: \_\_\_\_\_

SPECIFIC ISSUE: \_\_\_\_\_

WRITTEN TESTIMONY: \_\_\_\_\_

**IF YOU WISH TO ADDRESS THE BOARD:**

1. Please complete this form and return to the Board Clerk.
2. Address the County Commissioners from the presenter table microphones. Please limit your comments to **3 minutes**.
3. State your name for the official record.
4. If written documentation is presented, please furnish one copy to the Board Clerk.

**IF YOU WISH TO SUBMIT WRITTEN COMMENTS TO THE BOARD:**

1. Please complete this form and return to the Board Clerk.
2. Written testimony will be entered into the official record.

December 16, 2004

Chair Linn, and Members of the Multnomah County Board of Commissioners:

I am Herman M. Frankel, M.D., a Portland pediatrician.

*as a parent, a volunteer teacher in a Portland Public School, and*  
I'm here today to express my support, as a card-carrying user of the Multnomah County Library, <sup>for</sup> of the "RESOLUTION Approving the Library Director's Recommendations Regarding the Library's Internet Access Policies."

Together with a great many other East County and Portland people, I contributed to the drafting of the Resolution that you passed on December 9, 2004, "A Resolution expressing commitment to protect civil rights in the era of the USA PATRIOT Act and asking Oregon's Congressional delegation to oppose legislation that infringes on those rights." As documented in the publication distributed to everyone who attended the December 9 hearing, you received written input and support from such diverse sources as Metro Church of Christ in Gresham, Japanese American Citizens League, African-American Chamber of Commerce, Multnomah County Employees Union AFSCE Local 88, Jewish Arab Muslim Dialog Group, Multnomah County Library Advisory Board, Community Language and Culture Bank, Congressman Earl Blumenauer, and Congressman David Wu. For your convenience and the convenience of all people who live, work, study, worship, and travel in Multnomah County, updated versions of this publication will continue to be posted at [rights101oregon.org](http://rights101oregon.org) and [clcbank.org](http://clcbank.org).

This morning you have already passed another wise and important Resolution, this one "Reaffirming Multnomah County's Anti-Discrimination and Harassment-Free Workplace Policies."

Now you are about to consider yet another wise and important Resolution, one that, like the others, expresses your commitment to protect the safety of the people you serve and to promote the education of all of our children: the two first-ranked priorities voiced during this year's process of gathering public input from Multnomah County's residents. I have little to add other than my voice to the testimony that you have already heard. I congratulate our Library and all of its employees, and the citizens who serve on the Library Advisory Board, and I support you in voting to pass this "RESOLUTION Approving the Library Director's Recommendations Regarding the Library's Internet Access Policies."



#2

MULTNOMAH COUNTY BOARD OF COMMISSIONERS  
PUBLIC TESTIMONY SIGN-UP

Please complete this form and return to the Board Clerk

\*\*\*This form is a public record\*\*\*

MEETING DATE: 12/15/04

SUBJECT: Filter Pornography out of  
Library or Face Fight Against New tax Levy!

AGENDA NUMBER OR TOPIC:

FOR: \_\_\_\_\_ AGAINST: \_\_\_\_\_ THE ABOVE AGENDA ITEM

NAME: Toni Manning

ADDRESS: 1521 SW Wallula DR

CITY/STATE/ZIP: Gresham, OR 97080

PHONE: (503) DAYS: 667-6853 EVES: Same

EMAIL: Tom-N-Toni@Juno.com FAX:

SPECIFIC ISSUE: Pornography is viewed on  
the computers in ~ plain view of kids!

WRITTEN TESTIMONY:

Pornography needs to be filtered 100%  
or we fail our kid/and women.

**IF YOU WISH TO ADDRESS THE BOARD:**

1. Please complete this form and return to the Board Clerk.
2. Address the County Commissioners from the presenter table microphones. Please limit your comments to **3 minutes**.
3. State your name for the official record.
4. If written documentation is presented, please furnish one copy to the Board Clerk.

**IF YOU WISH TO SUBMIT WRITTEN COMMENTS TO THE BOARD:**

1. Please complete this form and return to the Board Clerk.
2. Written testimony will be entered into the official record.

#3

**MULTNOMAH COUNTY BOARD OF COMMISSIONERS  
PUBLIC TESTIMONY SIGN-UP**

Please complete this form and return to the Board Clerk

\*\*\*This form is a public record\*\*\*

MEETING DATE:

12/16/04

SUBJECT:

Library Internet Access

AGENDA NUMBER OR TOPIC:

R-4

FOR:

AGAINST:

☒

THE ABOVE AGENDA ITEM

NAME:

Andrea Meyer

ADDRESS:

ACLU of Oregon

CITY/STATE/ZIP:

PHONE:

DAYS:

EVENINGS:

EMAIL:

FAX:

SPECIFIC ISSUE:

WRITTEN TESTIMONY:

**IF YOU WISH TO ADDRESS THE BOARD:**

1. Please complete this form and return to the Board Clerk.
2. Address the County Commissioners from the presenter table microphones. Please limit your comments to **3 minutes**.
3. State your name for the official record.
4. If written documentation is presented, please furnish one copy to the Board Clerk.

**IF YOU WISH TO SUBMIT WRITTEN COMMENTS TO THE BOARD:**

1. Please complete this form and return to the Board Clerk.
2. Written testimony will be entered into the official record.

## **BOGSTAD Deborah L**

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**From:** SMITH Andy J  
**Sent:** Thursday, December 16, 2004 10:36 AM  
**To:** BOGSTAD Deborah L  
**Subject:** FW: library

Public testimony on R-4.

-----Original Message-----

**From:** MILES Darcy On Behalf Of CHAIR Mult  
**Sent:** Wednesday, December 15, 2004 4:00 PM  
**To:** SMITH Andy J  
**Subject:** FW: library

-----Original Message-----

**From:** Audrey Jarach [mailto:jarachas@comcast.net]  
**Sent:** Wednesday, December 15, 2004 1:52 PM  
**To:** CHAIR Mult  
**Subject:** library

Please do not allow county libraries to filter information on the library internet. Thank you. Audrey Jaracy

## **LIBRARY FILTERING**

**I'm very pleased that we have reached agreement to institute what I believe is a balanced and reasonable approach to Internet filtering in our libraries.**

**This is a very tough issue. We all want to protect our children from the worst of what's available online without cutting them off from what can be valuable health or other information.**

**This is about striking that balance and I think we have done that with this plan.**

**I am also pleased that this plan empowers parents who want a say in what their child can and cannot view on library computers.**

**I would like to thank Molly Raphael for her hard work in developing this proposal.**

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

**RESOLUTION NO. 04-187**

Approving the Library Director's Recommendations Regarding the Library's Internet Access Policies

**The Multnomah County Board of Commissioners Finds:**

- a. The Multnomah County Library offers its patrons, regardless of age, access to valuable information via books, newspaper and magazine subscriptions, online databases and the Internet.
- b. The Multnomah County Library has always been firmly committed to protecting the intellectual freedom of all patrons by making available information and resources that are chosen to meet the broad spectrum of information needs, interests and values of a diverse community, ensuring access to Library resources regardless of patrons' economic levels, religious beliefs, age, race, or personal or physical characteristics, challenging censorship and supporting free expression, making meeting rooms available to the public, and training staff in the principles of intellectual freedom. In 1990, the Multnomah County Board of Commissioners approved the Library's mission to protect intellectual freedom and endorsed the Library Bill of Rights, Resolution 90-139.
- c. Since 1996, the Multnomah County Library has managed Internet access based on three intersecting principles: (1) To offer access to information and resources that library customers of all ages want, need and ask for; (2) To ensure that Multnomah County libraries are safe and welcoming places for children; and (3) To uphold the right and responsibility of parents to make choices about what resources are appropriate for their children, based on their age, maturity and family values.
- d. The Library encourages parents to take an active role in guiding their children's use of Library resources. While Library staff are available to help parents and children access information, navigate resources and explain the various tools available to families when accessing the Internet from a Library computer, only parents know their children well enough to determine what type of Internet access is appropriate for each child.
- e. Since 1999, Multnomah County Library has offered its patrons a choice of filtered or unfiltered Internet access on all library computers. Tests by the library and by independent agencies have shown that the filtering software may help to block access to objectionable Internet sites. However, the software cannot block out all objectionable sites, and it does sometimes block useful material, including sites selected by library staff as suitable for children, teens and adults.
- f. An Internet Access Policy for Multnomah County libraries should respect the principles of intellectual freedom and affirm the right and responsibility of parents to make decisions for their own children. With respect to the use of filtering software, the library's policies should allow adults to make decisions for themselves and allow parents to make appropriate decisions for their own children and teens.

**The Multnomah County Board of Commissioners Resolves:**

1. Internet Access Policies at Multnomah County Libraries shall affirm the right and responsibility of parents to make decisions about Internet filtering for their own children.
2. Adult patrons, those 18 years-old and older, shall be able to choose filtered or unfiltered Internet access each time they use a Library computer.
3. Teen patrons, those between the ages of 13 through 17, shall have the choice of using filtered or unfiltered Internet access each time they use a Library computer, unless the patron's parent or legal guardian designates that the patron may use only filtered access.
4. Child patrons, those 12 years-old and younger, shall use filtered Internet access each time they use a Library computer, unless their parent or legal guardian designates that the patron may have a choice of filtered or unfiltered access.
5. Parents of newly registered child and teen patrons shall receive a mailed notification of their options for making decisions about their children's level of Internet access.
6. Computers in the children's areas of all Multnomah County libraries that are equipped with a special children's interface shall offer only filtered Internet access.
7. The Library shall record the reported number of sites that are blocked in error by its filtering software and record how many parents choose a different level of Internet access for their children than is provided by default. The Library Director shall report these statistics and an evaluation of the effectiveness of these policy changes back to the Board of Commissioners one year from implementation of this resolution.

ADOPTED this 16th day of December, 2004.



REVIEWED:

AGNES SOWLE, COUNTY ATTORNEY  
FOR MULTNOMAH COUNTY, OREGON

By

  
Katie A. Lane, Assistant County Attorney

BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

  
Diane M. Linn, Chair



## MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

### Board Clerk Use Only

Meeting Date: 12/16/04  
Agenda Item #: B-1  
Est. Start Time: 10:15 AM  
Date Submitted: 11/24/04

**BUDGET MODIFICATION:** -

**Agenda Title:** Budget Briefing: Financial Parameters for FY 2006

*Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.*

<b>Date Requested:</b>	December 16, 2004	<b>Time Requested:</b>	30 minutes
<b>Department:</b>	DBCS-Finance, Budget, & Tax	<b>Division:</b>	Budget Office
<b>Contact(s):</b>	Karyne Dargan, Dave Boyer		
<b>Phone:</b>	503-988-3312	<b>Ext.:</b>	22457
	<b>I/O Address:</b>		503/531
<b>Presenter(s):</b>	Dave Boyer, Karyne Dargan, Mark Campbell, Public Strategies Group		

### General Information

**1. What action are you requesting from the Board?**

The Budget Office is requesting that the Board review FY 2006 revenue projections and affirm the fiscal parameters for the FY 2006 priority-based budget process. Additionally, the Board is asked to preview the FY 2007 revenue estimates and "ramp down" of the ITAX when it sunsets at the end of FY 2006.

**2. Please provide sufficient background information for the Board and the public to understand this issue.**

The County will continue the work begun mid-FY 2005 and prepare a priority-based budget for FY 2006. It wants to assure that it delivers results that matter most to citizens at the price citizens are willing to pay. The County's priority-based budget process will answer the question "With the money we have, how can we best achieve the results that matter most to our citizens?" Step 1 of the budget process is complete when the Board affirms the financial parameters for FY 2006.

**3. Explain the fiscal impact (current year and ongoing).**

N/A—Board briefing only.

**4. Explain any legal and/or policy issues involved.**

N/A—Board briefing only.

**5. Explain any citizen and/or other government participation that has or will take place.**

The FY 2006 budget priority-setting process will include significant public participation. Public hearings will be scheduled at various times during the upcoming months.

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**Required Signatures**

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**Department/  
Agency Director:**

*David G. Boyer*

**Date:** 11/24/04

**Budget Analyst:**

*Kayne Dargatzis*

**Date:** 11/24/04

**Department HR:**

**Date:**

**Countywide HR:**

**Date:**



# Multnomah County Budget Priority Setting Process



## *Forecast Assumptions*

- “Structural” Deficit Caused by Imbalance Between Ongoing Revenue and Cost to Maintain Existing Services
- Requires Budget Reductions Estimated @ \$6 - \$6.5 Million in FY 05-06
- ITAX Sunsets Following FY 05-06; No Replacement Revenue
- ITAX Funded Programs Estimated at \$35 - \$36 Million in FY 06-07

# Multnomah County

## Budget Priority Setting Process



### ***ITAX Sunset*** *The Situation Today*

	Current Year	Next Year	Year 3
	FY 04-05	FY 05-06	FY 06-07
Beginning Balance (BWC)	\$ 19.5	\$ 9.9	\$ 3.7
Revenue	305.7	310.4	281.2
Expenses	303.3	316.6	320.9
Excess/(Deficit)	2.4	(6.2)	(39.7)
Ending Balance	\$ 21.9	\$ 3.7	(36.1)
(Less Reserve)	(12.0)		
Available for OTO Use	\$ 9.9		

- Revenue Available to Purchase Results

FY 05-06 = \$310.4 M

FY 06-07 = \$281.2 M

- "Structural Deficit"

FY 05-06 = \$6.2 M

FY 06-07 = \$3.7 M

- ITAX Funded Programs

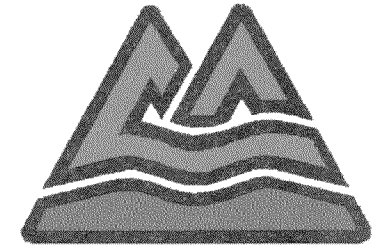
FY 06-07 = \$36.0 M

- GF Reserve Fully Funded

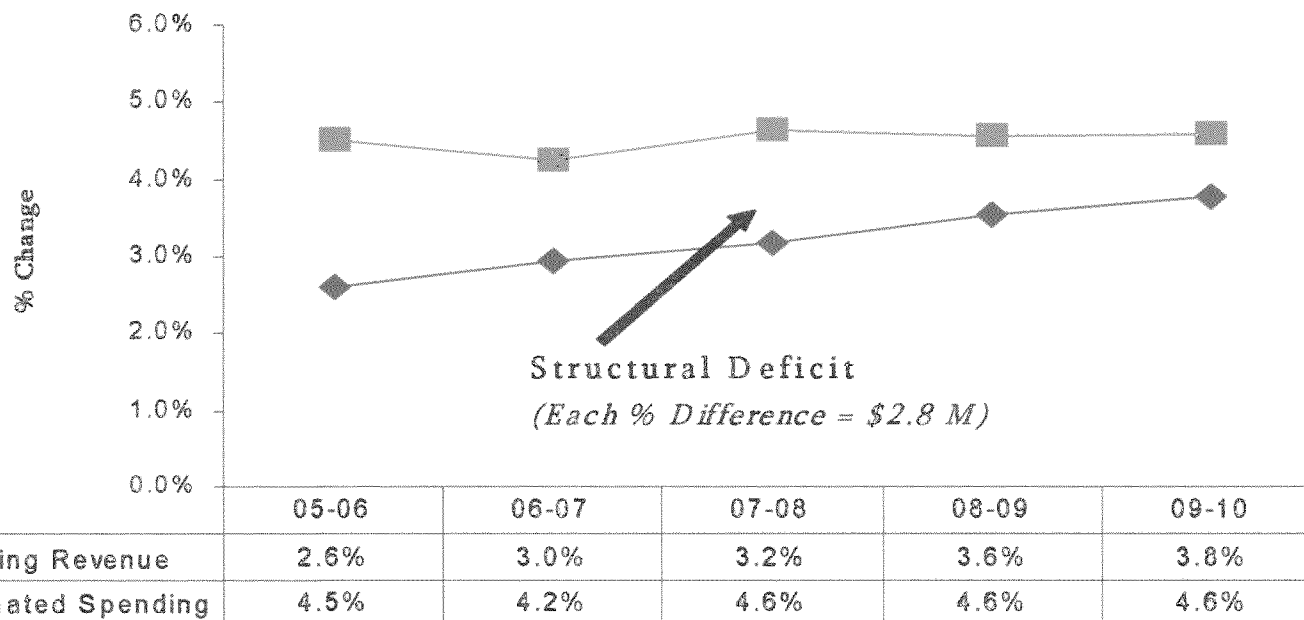
- OTO Revenue Available – Forecast Risks

# Multnomah County

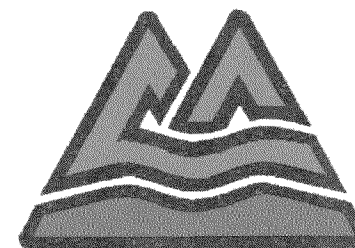
## Budget Priority Setting Process



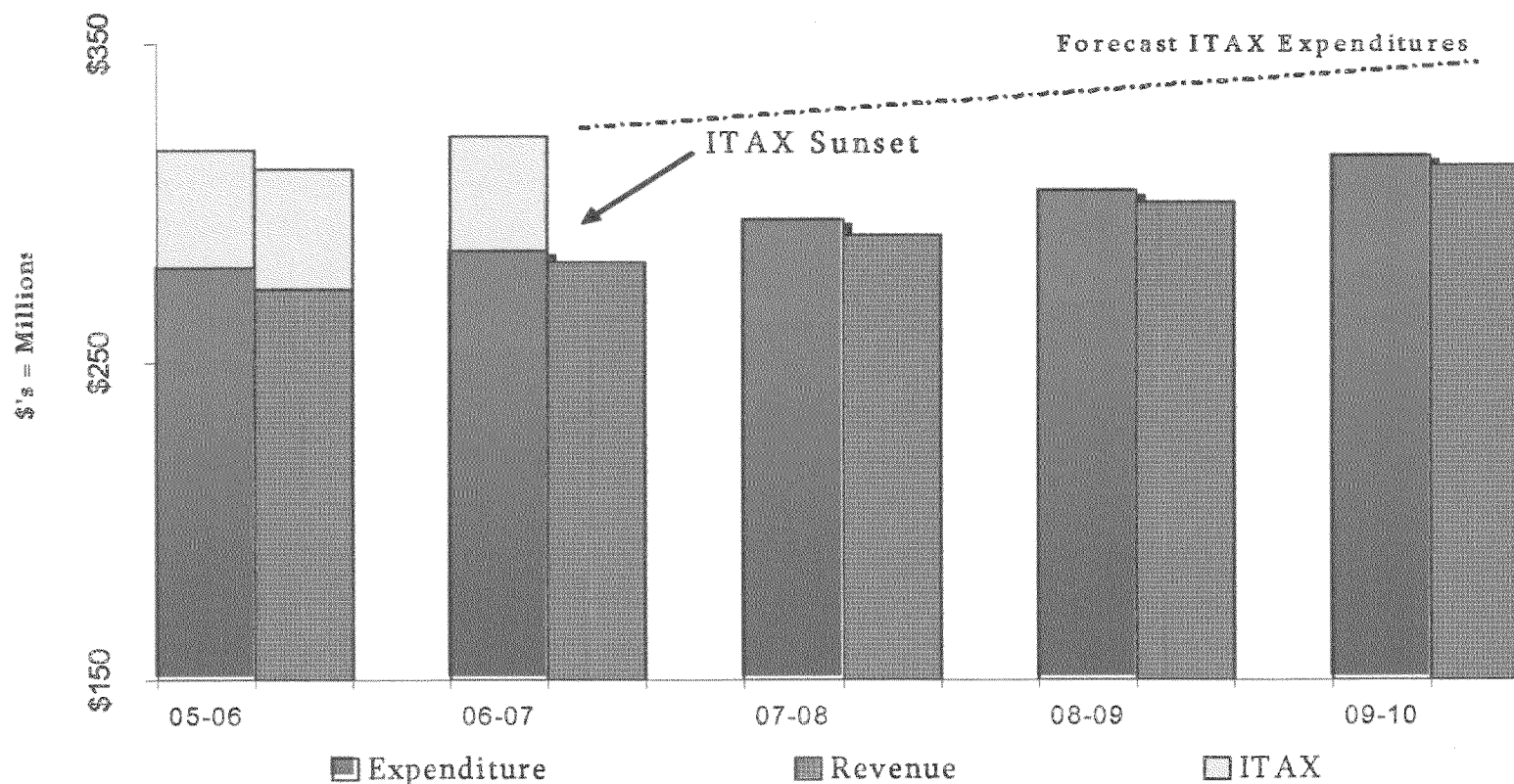
### Forecast General Fund Growth *Excludes Personal Income Tax*



# Multnomah County Budget Priority Setting Process



## 5 Year General Fund Outlook



# Multnomah County

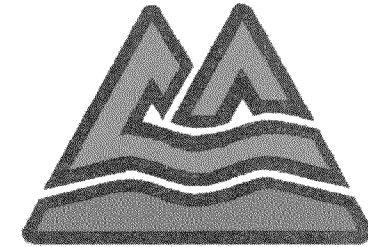
## Budget Priority Setting Process



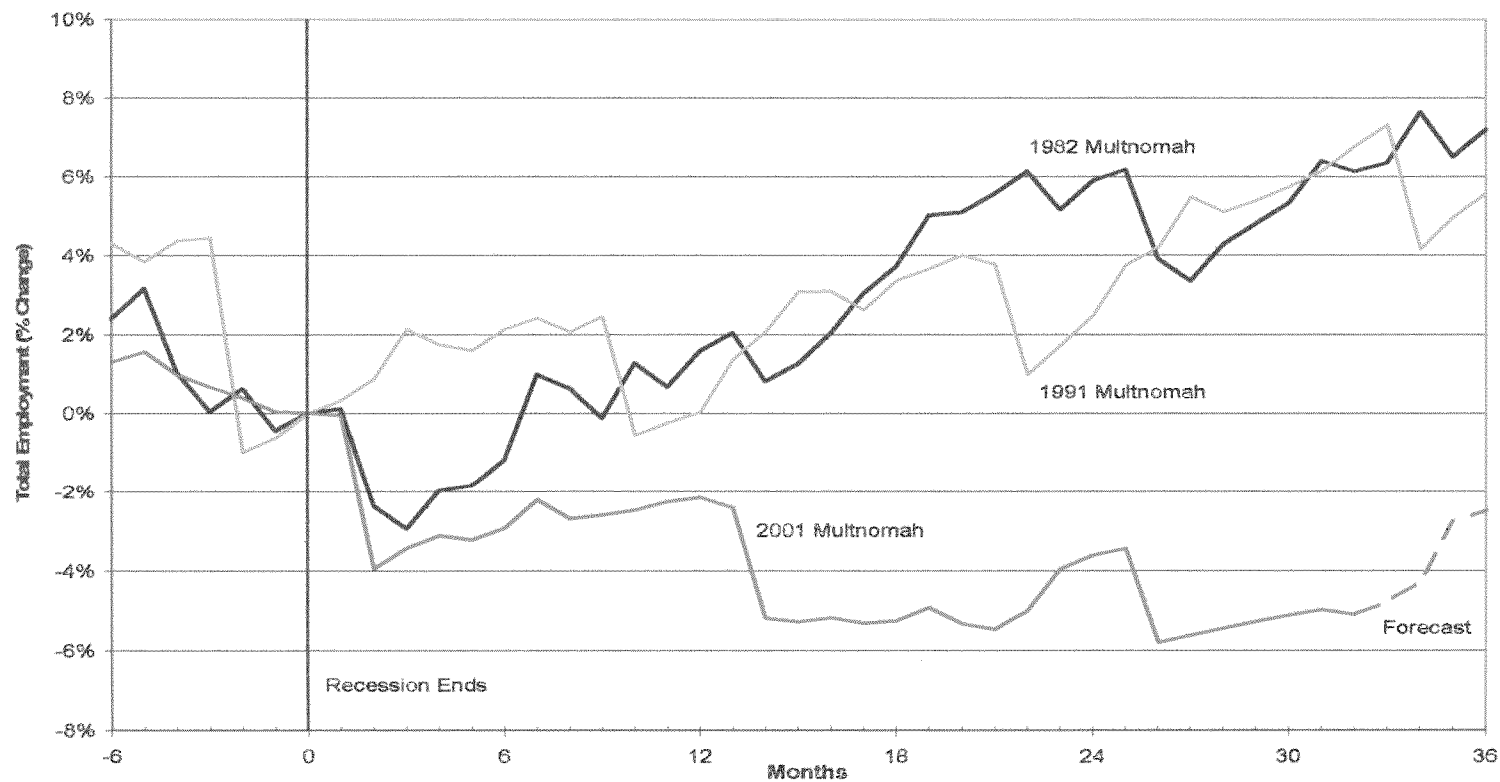
### *Revenue Assumptions*

- Property Tax Accounts for Over 2/3<sup>rd</sup> of General Fund
- Growth Dependent on Assessed Value Growth, Competing Levy Values, and Urban Renewal
- Forecast Estimates Average Value Growth @ 3% - 4% Annually
- Business Income Tax (BIT) Will Follow Economic Trends; ECONW Forecast Suggests a Bumpy Recovery
- Five Year Outlook Assumes Overall BIT Growth Between 1.5% - 3%
- All Other Revenue Sources Expected to Range From Flat (Conservative) to Keeping Pace w/ Inflation (Optimistic)

# Multnomah County Budget Priority Setting Process



## *Total Employment as % Change From Recession End* Comparison of Three Recessionary Periods



Note: Recession ends based on NBER released dates: November 1982, March 1991, and November 2001.

# Multnomah County Budget Priority Setting Process



## *Expenditure Assumptions*

- Moderate Fluctuations in CPI; Forecast Assumes Inflation Does Not Exceed 3% Annually Over the Five Year Period
- Wages and Benefits Will Grow at More Than Double the Rate of Inflation
- Primary Cost Driver for Personal Services Will Continue to Be Cost of Benefits (PERS and Medical/Dental)
- GF “Commitments” Represent Between 20% - 25% of Current Expenditures
- Reserves are Fully Funded by End of FY 04-05

# Multnomah County Budget Priority Setting Process



## *Forecast Risks*

- State Budget Shortfall for FY 05-07 Biennium (\$1 Billion)
- Rate of Economic Recovery – Job Growth Still Lagging
- Unknown Impacts of Measure 37 Related to Land Use and Zoning
- Continued High Energy Costs and Their Dampening Effect on the Economy
- Impact of Federal Budget Deficits and the Administration's Shifting Emphasis to Homeland Security and Foreign Policy Initiatives



# Multnomah County Budget Priority Setting Process



## Summary of Options to Manage ITAX Sunset

		Annual Reduction Required			OTO Available
		FY 05-06	FY 06-07		
Option # 1	Balance FY 05-06 Budget	\$ 6.2	\$ 39.7		\$ 9.0
Option # 2	Cover Two Years of Structural Deficit	\$ 10.0	\$ 35.9		\$ 12.8
Option # 3	"Glide Path" to ITAX Sunset	\$ 15.9	\$ 30.0		\$ 18.7

Note: ITAX Programs Forecast to Cost Approximately \$3 Million per Month in FY 06-07

**BOGSTAD Deborah L**

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**From:** BOYER Dave A  
**Sent:** Tuesday, December 14, 2004 3:15 PM  
**To:** #ALL CHAIR'S OFFICE; #ALL DISTRICT 1; #ALL DISTRICT 2; #ALL DISTRICT 3; #ALL DISTRICT 4; SHERIFF; SCHRUNK Michael D; FLYNN Suzanne J  
**Cc:** #ALL PAO STAFF; SOWLE Agnes; THOMAS Bob C; #BUDGET; SWANSON Amy A; NATH Satish S; LOCKE Doug; SULLIVAN Theresa A; HARRIS Mindy L; BOGSTAD Deborah L  
**Subject:** ITAX Collections

Good afternoon everyone.

Commissioner Maria Rojo de Steffey received a letter from a taxpayer and she asked me for an update on our ITAX collections. We are making great strides on our collection efforts and the collection system is working as we anticipated. The following is the status of our collection efforts and where we are with 2004 ITAX collections. Please let me know if you would like a formal briefing on the status of collections, if you have questions or need additional information.

The following is the status and collection efforts of the County Income Tax for 2003:

1. By April 15, 2004, 238,608 out of about 300,000 or 75% of County taxfilers had filed their return on time.
2. As of Nov 30, 2004 the County has collected \$101,655,295 in tax revenues for FY 2003-2004, tax year 2003. We still anticipate that we will collect about \$116,000,000 in total 2003 ITAX collections.
3. County schools have received \$71 million, schools remained open the entire year.
4. County Public Safety, Health, Mental Health, Senior Services, Audit and collection programs have received \$30 million.
5. As of November 30, 2004 the County has 17,447, or 6% of tax filers on payment plans. This represents about \$5 million in tax receivables. These taxpayers are paying interest on the unpaid balance.
6. We have received a database from the State Department of Revenue regarding the individuals that paid the 2003 Oregon State income tax and who live in Multnomah County. We have matched this data with the individuals who have filed a 2003 County tax return. We have sent out 34,378 notices to tax payers that appear to owe the County tax. The individuals who have not paid the tax and do not respond to the letters will be assessed penalties.
7. We realize that not all of the 34,378 taxfilers that were sent notices will owe the tax. Some of them can provide proof of evidence that they did not live in the County or that they have already paid the tax and the State or the County made an error when we entered the data. This error rate has been very small. We estimate that these tax filers will generate about \$10 million in revenue that will go to County Schools and County Public Safety, Health, Mental Health and Senior programs.

12/15/2004

8. The County has created a series of collection letters with the last letter demanding a tax payment or we will take legal action. We have contracted with a credit Bureau and the tax liabilities that fall under \$100 to \$150 will be sent to them. We are using the \$100 to \$150 amount because it will cost the County more to collect that amount. We will also use all other legal means to collect this tax, such as liens on property, garnishing wages etc. We are working with our County Attorney to ensure we are doing everything that we can possibly do to collect the tax.
9. The mailing of the 34,378 letters has just been completed. It took us several months because the State tax information was not available until late summer and we mailed the documents in small weekly batches so that our staff could handle the phone calls. These letters have generated several thousand phone calls and e-mails to the help desk and other Tax Administration staff and have resulted many returns being filed.
10. All taxpayers that did not pay their tax by April 15, 2004 are charged interest.
11. We have also developed a hardship application for those tax payers that can not afford to pay the tax.
12. Finally, we are continuing to work with employers to begin payroll deductions. This process has been a little difficult because of the short term of the tax and the expenses that some companies may have to incur to modify their payroll systems to allow for the deductions. We are working with some of the larger payroll software companies to get them to modify their payroll packages. So far we have about 3,200 employers offering payroll deductions

The following is the status of the 2004 tax year:

1. 2004 tax forms and instructions have been sent to County residents. The forms include an estimated payment coupon so that individuals can pay their tax prior to Dec 31, 2004 and claim the deduction on their 2004 federal and state return.
2. We have collected over \$12,000,000 in tax payments and expect to receive over \$17 million before December 31. The \$12,000,000 has been distributed to County schools and County programs.
3. We are currently testing a direct electronic file and estimated coupon payment option and expect to go live with the payment coupon December 20, 2004 and go live with the direct file and payment option January 31, 2005.

Dave Boyer  
 Chief Financial Officer  
 501 SE Hawthorne Blvd Suite 531  
 Portland, OR 97214  
 (503) 988-3903  
 e-mail [dave.a.boyer@co.multnomah.or.us](mailto:dave.a.boyer@co.multnomah.or.us)

**BOGSTAD Deborah L**

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**From:** DESIGN TEAM CO-CHAIRS  
**Sent:** Wednesday, December 22, 2004 3:34 PM  
**To:** #MULTNOMAH COUNTY ALL EMPLOYEES  
**Subject:** Update: FY 06 Budget Process

December 22, 2004

**To:** All Multnomah County Employees  
**From:** Chair Diane Linn and Commissioner Serena Cruz  
 Design Team Co-Chairs  
**Re:** Fiscal Year 2006 Budget Priority Process

First, we would like to wish you all a Happy Holiday Season and acknowledge the excellent work of all the County employees engaged in the Budget Priority Setting Processes - both the mid-year exercise and the FY 2006 effort now underway. We also want to thank managers, supervisors and colleagues for providing support and information to those who are participating in the budget process. This is a significant effort that depends on the hard work and dedication of many.

As you know, the voters of Multnomah County re-affirmed their support for the temporary income tax that keeps a full school year for our children and maintains vitally important county health, human service and public safety programs. Because of the voters' generosity, we have gained valuable time to plan for the sunset of the ITAX in 2007.

On December 16, the Board of County Commissioners decided to take full advantage of this planning time by agreeing to fund \$301 million of County services out of \$316 million estimated to be available for 2005-06. This will result in a reduction of \$15 million in next year's budget (about \$6 million of which is due to the General Fund structural deficit) and approximately \$30 million in 2007. The alternative was to minimize reductions in 2005-06, which would necessitate cutting about \$40 million in 2007.

Making program reductions over a two-year period gives us more time to make decisions in a planful manner. We will be able to manage reductions in a way that helps us coordinate and deliver the programs that are funded, so that citizens continue to experience excellent customer service. We will remain fully committed to funding ITAX -supported programs until the tax expires.

The Board's decision about financial parameters was the first of many stages needed to complete the Fiscal Year 2006 budget. Outcome Teams of county employees have also been established. They will review the work completed during the mid-year process and recommend a plan for how the county can select programs and activities that will best deliver the result to the community. They will convene from December 2004 to March 2005.

The Board has also established a Guidance Team - citizens from other public and non-profit agencies and the business community. They will monitor the priority based budgeting process (but not be involved in recommending the budget). We are also presenting budget workshops and training sessions for program staff and updating the Budget Priority Setting website to provide detailed information.

Over the next few months, many County employees will be heavily engaged in preparing the fiscal year 2006 budget. We want to express our sincere gratitude for their contribution and assure them that the Board, the Design Team, department directors and Finance & Budget Office staff will provide support where we can.

12/28/2004



## MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

### Board Clerk Use Only

Meeting Date: 12/16/04  
Agenda Item #: B-2  
Est. Start Time: 10:45 AM  
Date Submitted: 12/02/04

**BUDGET MODIFICATION:** -

**Agenda Title:** Briefing on Governor Kulongoski's Proposed 2005-2007 Budget

*Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.*

<b>Date Requested:</b>	<u>December 16, 2004</u>	<b>Time Requested:</b>	<u>30 minutes</u>
<b>Department:</b>	<u>Non-Departmental</u>	<b>Division:</b>	<u>Public Affairs Office</u>
<b>Contact(s):</b>	<u>Barb Disciascio</u>		
<b>Phone:</b>	<u>503 988-6800</u>	<b>Ext.</b>	<u>86800</u>
<b>I/O Address:</b>	<u>503/600</u>		
<b>Presenter(s):</b>	<u>Gina Mattioda and Stephanie Soden</u>		

### General Information

1. What action are you requesting from the Board?  
None
2. Please provide sufficient background information for the Board and the public to understand this issue.  
Briefing to the Board of County Commissioners regarding the content of Governor Kulongoski's proposed 2005-2007 budget and the impacts on Multnomah County programs and services.
3. Explain the fiscal impact (current year and ongoing).  
None
4. Explain any legal and/or policy issues involved.  
None
5. Explain any citizen and/or other government participation that has or will take place.  
None

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**Required Signatures**

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**Department/  
Agency Director:**



**Date:** Dec. 2, 2004

**Budget Analyst:**

**Date:**

**Department HR:**

**Date:**

**Countywide HR:**

**Date:**



**Public Affairs Office**

**MULTNOMAH COUNTY OREGON**

501 SE Hawthorne Blvd., Ste. 600  
Portland, Oregon 97214  
(503) 988-6800

December 16, 2004

To: Board of County Commissioners

From: Gina Mattioda and Stephanie Soden  
Public Affairs Office (PAO)

Re: The Public Affairs Office (PAO) Preparation for 2005 Legislature  
Briefing on Governor's Recommended 2005-2007 Budget

**The Public Affairs Office (PAO) Preparation for 2005 Legislature:**

Presently, the office is meeting with departments gathering legislative concepts, potential legislative policy changes, budget ramifications, and issues to monitor. The PAO is creating a list of these issues to be used as a portion of our legislative work plan. Prior to the winter holidays the office is seeking to meet with all commissioners to collect their legislative interests and share department issues. As in previous years, board briefings are scheduled throughout the session. Finally, two legislative trainings are scheduled in early January for county employees who will assist county lobbyists Gina Mattioda and Stephanie Soden during the session.

**Governor's Recommended Budget:**

The governor's theme throughout his recommended budget and remarks since the release of the budget maintains, "the key to this budget is that it doesn't look backward – it looks forward. Current service level budgets start from the question – 'where have we been?'" This budget starts from the question – 'where do we want to go and how can we get there?'

Governor Kulongoski's 2005-2007 Recommended Budget was developed using a budget process referred to as "Oregon Principles." These Oregon Principles focus on "making targeted investments to deliver the strongest return on taxpayer dollars around a set of six core principles for a prosperous Oregon."

The six Oregon Principles include:

1. Children's basic educational needs are met and adults have opportunities to develop career skills through training and higher education.
2. Oregon's most vulnerable have their basic health, food, and shelter needs met.
3. Oregon has a positive business climate and invests in economic development in order to create and retain sustainable businesses and family-wage jobs.
4. Oregon has a healthy balance between growth, infrastructure development and environmental protection.
5. Oregonians are safe in their home, communities and in state institutions.
6. State government is stable, responsive and accountable to Oregonians.

In addition to the six Oregon Principles the governor's budget process was designed differently. For instance, previously, budget requests were submitted to the governor by agency and remained organized by agency throughout the development of the governor's recommended budget.

During the creation of the 2005-07 budget, the governor directed agencies to provide details on all of their programs and functions. Furthermore, agencies were required to categorize each one according to which Principle the programs and functions supports.

Agencies were asked to list for each program and function:

1. Whether each program is a mandated activity outside of the governor's or the legislature's control.
2. How many Oregonians will be served by the program?
3. What the program will accomplish for Oregon's citizens.
4. How programs can be measured to assure they are serving their purpose for Oregon.

#### **Governor's Revenue Options:**

Governor Kulongoski recommended budget *doesn't include any increases in taxes*, including extending the sunset of the cigarette tax. In previous budgets this tax was utilized to fund portions of the Oregon Health Plan (OHP). In addition, this budget doesn't consist of bonding for current operating expenses, a method used throughout the five special sessions as a funding source. He maintains his budget is one developed on the philosophy of "pay as we go" and establishes a long-term plan for a rainy day fund.

#### **Expanding into Line Games:**

There is one significant policy change in his budget. It directs the Lottery Commission to expand current games to include line games. The intent of this policy change is to raise revenue to fund the patrol functions of the Oregon State Police (OSP). The governor claims this policy change will guarantee 329 patrol officers. He is open to allocating these lottery revenues to education if the legislature finds an alternative source for the patrol officers.

#### **Other Revenue Sources:**

As in previous sessions, legislation will be introduced to increase the beer and wine tax, the cigarette tax and other revenue generating options. The key to successfully passing these options resides with House Speaker Karen Minnis and the members she appoints to the House Revenue Committee. It remains unclear, which Republican representative will chair the revenue committee. Advocates in the House of Representatives for increasing the beer and wine tax are either no longer in the House or will more than likely not be in a position to forward legislation.



**Education (K-12):**

- Allocates \$5 billion for the basic support needed for K-12 public schools.
- Grants school districts with lower property values that pass local option property tax levies will have \$500,000 available for local option equalization grants.
- Calls for a policy and legislative discussion on centralizing administrative school services, such as payroll, data processing, and transportation.
- Requires a policy and legislative discussion on enacting a statewide K-12 health insurance pool.

**Additional Educational Budget:**

- Provides state resources that will help leverage private funds and volunteer efforts for SMART (Start Making a Reader Today).

**Department of Human Services:**

The department is organized into four clusters: Department Wide Support Services (DWSS), Children, Adults, and Families (CAF), Health Services (HS), and Seniors and People with Disabilities (SPD)

*Children, Adults, and Families (CAF)*

State Commission on Children and Families:

- Moves the funding for the Juvenile Crime Prevent grants from the Criminal Justice Commission to the State Commission on Children and Families.
- Proposes an additional administrative change that the State Commission will distribute the Juvenile Crime Prevention grants. Previously these grants were administered by the Criminal Justice Commission.
- Reduced state funding for Relief Nurseries. During initial discussions with Multnomah County Commission Director Wendy Lebow, this reduction is roughly 14 percent and/or \$250,000 statewide.

*Health Services (HS)*

The Oregon Health Plan (OHP):

- Makes access reductions to the current 360,000 OHP recipients. Roughly 336,000 OHP clients will receive the full benefit package. This "full benefit package" has changed considerably since the creation of the Plan. The remaining 24,000 clients who qualify for the OHP Standard program will receive a smaller benefit package.
- The Plan has two confusing programs, Plus, which is a basic benefit level and Standard, which provides benefits in addition to Plus.
- Eliminates dental and vision coverage for adult clients. Federal law requires coverage for children.

OHP continued:

- Discontinues dental and vision coverage for General Assistance clients.

Mental Health:

- Closes three geriatric wards at the Oregon State Hospital and closes the Eastern Oregon Psychiatric Center. Relocates these clients to other community placements.
- Delays cost-of-living adjustments.

Public Health:

- Reduces General Funds for family planning services.

*Seniors and People with Disabilities (SPD)*

Seniors

- Eliminates relative foster care payments for approximately 1,950 clients.
- Delays for six months, cost of living adjustments for all long-term care providers. Caps the number of clients that can be served under home and community based care waivers.
- Reduces provide reimbursement rates for assisted living facilities.
- Reduces Oregon Project Independence.
- Eliminates the General Assistance Program.

Developmental Disabilities:

- Maintains services for clients under the *Staley* settlement agreement.
- Delays enrollment and elimination of cost-of-living adjustments for client benefits.

**Public Safety**

*Oregon Youth Authority (OYA):*

- Allocates \$208 million overall. OYA was funded at \$211 million in 2001-2003.
- Close custody capacity remains at 850 beds, leaving 285 beds not funded.
- Juvenile Crime Prevention Basic Services grants and diversion funds remain at 03-05 levels with a cost-of-living increase.
- Multnomah County gang funds reduced by 23% (or \$560,000) to \$1.9 million. This was funded at \$2.5 million in 03-05.

*Juvenile Crime Justice Commission:*

- Juvenile crime prevention grants were transferred to state Commission on Children & Families. Grants remain at 03-05 level, or \$1.22 million. In 01-03 these grants were funded at \$15.8 million.

*Department of Corrections:*

- October 2004 prison population forecast reported an expected increase from 12,778 offenders in July 2004 to 14,279 in July 2007, to 17,572 in July 2014 – an increase of 38 percent over ten years. Construction projects at Coffee Creek Correctional Facility and a new men's minimum security facility in Madras are scheduled to address the forecast. \$1.072 billion in GF is recommended for DOC overall.
- Forecast also projects a ten-year increase of 24 percent of offenders in parole and post-prison supervision – 19 percent in local control, 14 percent in felony population.
- Community Corrections receives \$183 million in General Fund which is a 5 percent reduction from 03-05.
- Governor used the "Band formula" which bases funding on the prison population forecast for two separate groups: felony probation and local control population. A capitated rate is used for each group, which is intended to remove variability from the budgeting process. AOC and the Sheriffs Association were part of the discussion creating the Band formula.

*State Police (Forensic Labs):*

- Budget remains at 03-05 level, allowing all labs to remain open.

*Public Defense Services Commission (Indigent Defense):*

- \$186.8 million recommended. 03-05 level was \$151.4 million.
- Increase targeted to address increased caseloads, additional positions for post-conviction relief cases, and increased compensation for attorneys within PDSC – to equalize pay to DAs and DOJ attorneys.

*District Attorneys:*

- \$9.6 million in GF which funds salaries and benefits of 36 DAs.
- Witness fees are not included (despite statute requiring partial reimbursement)
- Formula developed to support costs of Deputy DAs.
- Criminal Fines & Assessment Account (Department of Justice sexual assault and domestic violence prevention funds) is transferred to the General Fund. Both prevention programs have reduced funding.

**Land Use**

*Columbia River Gorge Commission:*

- \$869,247,000 is allocated. This is 44 percent higher than in 03-05 with the purpose of adding an additional planner position and funding increased liability insurance assessment.

*Department of Land Conservation & Development:*

- Funded at \$10.4 million which is an increase from the 2003-05 level was \$8.6 million.  
No mention of grants to counties.

**Transportation:**

*Oregon Department of Transportation:*

- Funding for public transit and rail are reduced but continued.
- Focus on "multi-modal" transportation system including investment of lottery revenues.

**Library:**

*State Library:*

- Ready-to-Read grants to local libraries continue at \$.84 per child per year.

The governor's budget is developed as a base for which the Legislature can begin funding discussions. The PAO will continue to monitor these discussions and report back to the Board of Commissioners. Please do not hesitate to contact either of us if you have any questions.



## MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

### Board Clerk Use Only

Meeting Date: 12/16/04  
Agenda Item #: E-1  
Est. Start Time: 11:15 AM  
Date Submitted: 12/08/04

**BUDGET MODIFICATION:** -

**Agenda Title:** **If Needed Executive Session Pursuant to ORS 192.660(2)(h)**

*Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.*

Date Requested: December 16, 2004 Time Requested: 15-30 minutes  
Department: Non-Departmental Division: County Attorney  
Contact(s): Agnes Sowle  
Phone: 503 988-3138 Ext. 83138 I/O Address: 503/500  
Presenter(s): Agnes Sowle, Invited Others

### General Information

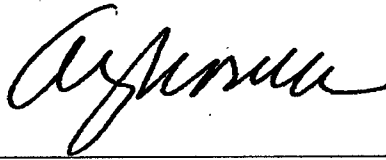
1. What action are you requesting from the Board?  
**No Final Decision will be made in the Executive Session.**
2. Please provide sufficient background information for the Board and the public to understand this issue.  
**Only Representatives of the News Media and Designated Staff are allowed to Attend. Representatives of the News Media and All Other Attendees are Specifically Directed Not to Disclose Information that is the Subject of the Executive Session.**
3. Explain the fiscal impact (current year and ongoing).
4. Explain any legal and/or policy issues involved.  
**ORS 192.660(2)(h).**
5. Explain any citizen and/or other government participation that has or will take place.

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**Required Signatures**

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**Department/  
Agency Director:**



**Date:** 12/08/04

**Budget Analyst:**

**Date:**

**Department HR:**

**Date:**

**Countywide HR:**

**Date:**