



# MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST BUDGET MODIFICATION

(Revised: 5/24/13)

APPROVED: MULTNOMAH COUNTY  
BOARD OF COMMISSIONERS  
AGENDA # R.3 DATE 2/19/15  
LYNDA GROW, BOARD CLERK

## Board Clerk Use Only

Meeting Date: 02/19/15  
Agenda Item #: R.3  
Est. Start Time: 9:45 am  
Date Submitted: 01/28/15

**Agenda Title:** BUDGET MODIFICATION # MCLD-01-15: Community Access Capital Grant from Mt. Hood Cable Regulatory Commission for Rockwood Innovation Station

*Note: if Contingency, use that form. If item other than a BudMod, please use different APR. : Title should not be more than 2 lines but sufficient to describe the action requested.*

Requested Meeting Date: 2/19/15 Time Needed: 10 minutes  
Department: Library Division: Neighborhood Libraries  
Contact(s): Daniel Flanigan  
Phone: 503-988-5431 Ext.          I/O Address: 317/LAL  
Presenter Name(s) & Title(s): Cindy Gibbon, System Access & Information Svcs. Director; Kylie Park, Rockwood Library Administrator

## General Information

### 1. What action are you requesting from the Board?

Convene as the Multnomah County Library District Board and authorize an appropriation of \$117,987 to the Library District Fund (1520) for the first year of a Community Access Capital Grant from the Mt. Hood Cable Regulatory Commission.

### 2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

The grant period is October 1, 2014 thru September 20, 2017. The three year grant includes a cash contribution of \$300,404 from Mt. Hood Cable Regulatory Commission, a matching cash contribution of \$397,362 from the Library Foundation, an in kind match from Multnomah County Library of \$552,927, and a partner in kind match of \$13,615.

Library District Budget Modification MCLD-01-15 to Fund 1520 is presented in conjunction with Budget Modification LIB-03-15 to Library Fund 1510. Revenue from the Community Access Capital Grant is received in Library District Fund 1520 and transferred to Library Fund 1510, where grant related expenditures occur.



This budget modification includes the revenue for year one from MHCRC (\$45,739) and The Library Foundation (\$72,248) as well as the transfer of those funds to the County Library Fund 1510 via cost element 60160, Pass Thru & Program Support. All expenditures for the Community Access Capital Grant, including the expenditure match by Multnomah County Library, are made in the County Library Fund 1510.

Research sponsored by the MacArthur Foundation informs us that in today's digital age, youth learn successfully when they are allowed to discover and explore their passions, collaborate with peers and mentors, and actively engage as makers and doers rather than passive consumers of education and information. The goal of this grant is to support the development of the Rockwood Innovation Station, a cooperative learning environment - often called a Maker Space - where underserved youth can cultivate STEAM (science, technology, engineering, arts, math) skills with the help of adult mentors, using a wide variety of tools and techniques.

Twenty-seven percent of Rockwood's population is under 18 years of age. The nearest elementary school to Rockwood library (Alder) has the highest number (96%) of students on the Free/Reduced Lunch program in the state. The Rockwood community has limited access to computers, technology and the internet at home. Many use the Rockwood library for access.

Young people in the Rockwood community currently face language, opportunity and digital divides that limit opportunities for school and career success. To respond to these needs the Rockwood Innovation Station project will:

- Recruit mentors to serve as guides and role models in STEAM fields.
- Provide space, equipment, materials and organizational support for clinics and classes taught by mentors;
- Provide open hours during which students who have mastered specific skill sets can work on self-guided projects, collaborate with peers, and access instruction and coaching.

This program will begin within the library's current space while a permanent addition to the building is constructed. The space will be equipped with a variety of digital and traditional tools for learning exploration, such as computer aided design workstations, 3-D printer, laser cutter, conductive clay, sewing machines with conductive thread, video and music production tools and robotics kits.

Rockwood Innovation Station will:

- Serve at least 800 learners in its first year of operation and 1,500 learners in each of its subsequent two years.
- Allow 400 students in the first year, and 800 students in each of the subsequent two years, to earn certification badges in STEAM skills.
- Certify 100 learners who master specific skill sets to serve as guides, peer-to-peer instructors and coaches.

Additionally, this project will serve as a pilot for Library Innovation Stations in other underserved communities.



**3. Explain the fiscal impact (current year and ongoing)**

In the current year revenue from Non Government Grants (50210) is increased \$117,987; expenditure in Pass Thru & Program Support (60160) is also increased \$117,987 as a transfer to Library Fund 1510.

Ongoing, both revenue and transfer expenditures are estimated to be \$579,779 over the remaining two years of the grant.

**4. Explain any legal and/or policy issues involved.**

None

**5. Explain any citizen and/or other government participation that has or will take place.**

This grant provides the opportunity to partner with local agencies and various organizations that can offer their professional expertise to students at the Rockwood Innovation Station. Professionals from these local organizations will work directly with teens and other library patrons to increase awareness of possible career paths and provide opportunities for skill building and networking. Library employees are already working closely with the East County STEAM Partnership, Portland Metro STEM Partnership and many affiliated organizations to begin cultivating relationships that will bring community mentors to the project. The library will also develop an advisory committee for the project that reflects the Rockwood community and the various partner organizations.

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**Budget Modification**

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If the request is a **Budget Modification**, please answer **all** of the following in detail:

- **What revenue is being changed and why? If the revenue is from a federal source, please list the Catalog of Federal Assistance Number (CFDA).**  
50210 – Non Government Grants is increased \$117,987.
- **What budgets are increased/decreased?**  
Revenue: 50210 – Non Government Grants is increased \$117,987;  
Expenditure: 60160-Pass Thru & Program Support is increased \$117,987.
- **What do the changes accomplish?**  
Allow for the creation and development of the Rockwood Innovation Station co-operative learning environment.
- **Do any personnel actions result from this budget modification? Explain.**  
None.
- **If a grant, is 100% of the central and department indirect recovered? If not, please explain why.**  
The grant does not allow for indirect cost reimbursement; central indirect is a part of the



Library's match, and as such is accounted for in Library Fund 1510.

- **Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?**

This is a one time grant over a three year period.

- **If a grant, what period does the grant cover? When the grant expires, what are funding plans? Are there any particular stipulations required by the grant (i.e. cash match, in kind match, reporting requirements etc)?**

The grant period is October 1, 2014 thru September 20, 2017. The three year grant includes a cash contribution of \$300,404 from Mt. Hood Cable Regulatory Commission, a matching cash contribution of \$397,362 from The Library Foundation, an in kind match from Multnomah County Library of \$552,927, and a partner in kind match of \$13,615.

**NOTE: Attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.**

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**Required Signatures**

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**Elected Official  
or Dept Director:** Vailey Oehlke /s/ **Date:** 1/26/15

**Budget Analyst:** Chris Yager /s/ **Date:** 1/28/15

**Department HR:** N/A **Date:**                     

**Countywide HR:** N/A **Date:**                     

*Note: Please submit electronically. Insert names of your approvers followed by /s/ - we no longer use actual signatures. Please date each signature. Use "n/a" when signature not applicable."*



Budget Modification ID: **MCLD-01-15****EXPENDITURES & REVENUES**

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with SAP.

Budget/Fiscal Year: 2015

Line No.	Fund Center	Fund Code	Program #	Func. Area	Internal Order	Accounting Unit		Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
						Cost Center	WBS Element						
1	81-00	1520				810000		50210	(1,566,169)	(1,684,156)	(117,987)		Non Government Grants
2	81-00	1520				810000		60160	69,043,439	69,161,426	117,987		Pass Thru & Prgr Support
3										0			
4										0			
5										0			
6										0			
7										0			
8										0			
9										0			
10										0			
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										0		0	Total - Page 1
										0		0	GRAND TOTAL



**Exp/Rev/FTE - Budget Modification**

Budget Year: 2015

Budget Modification: LIB-03-15

**Expenditures & Revenues**

An increase in revenue is shown as a negative value and a decrease as a positive value for consistency with SAP.

Line No.	Program Offer Number	Fund Code	Fund Center	Func. Area	Cost Object	Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal
1	72020-15	3500	72-80	0020	705210	50316 - Svc Rmb Med/Dental	(67,672,538)	(67,681,908)	(9,370)	
2	72020-15	3500	72-80	0020	705210	60330 - Claims Paid	4,676,095	4,685,465	9,370	
<b>3500 Total</b>										0
<b>72-80 Total</b>										0
					<b>Program Offer Number 72020-15 Total</b>					0
3	78008-15	3505	78-50	0020	902575	50310 - Intl Svc Reimburse	(28,004,614)	(28,102,717)	(98,103)	
4	78008-15	3505	78-50	0020	902575	60170 - Professional Svcs	6,031,007	6,129,110	98,103	
<b>3505 Total</b>										0
<b>78-50 Total</b>										0
					<b>Program Offer Number 78008-15 Total</b>					0
5	80002-15	1510	80-50	0070	805350	60100 - Temporary	32,000	32,900	900	
6	80002-15	1510	80-50	0070	805350	60170 - Professional Svcs	800	5,800	5,000	
7	80002-15	1510	80-50	0070	805350	60240 - Supplies	5,100	5,800	700	
8	80002-15	1510	80-50	0070	805350	60290 - Software Lic / Maint	0	2,000	2,000	
9	80002-15	1510	80-50	0070	805350	60350 - Central Indirect	23,174	25,050	1,876	
10	80002-15	1510	80-50	0070	805350	60430 - Intl Svc Bldg Mgmt	97,384	195,487	98,103	
11	80002-15	1510	80-50	0070	805350	60550 - Capital Equipment	0	12,000	12,000	
<b>1510 Total</b>										120,579
<b>80-50 Total</b>										120,579
					<b>Program Offer Number 80002-15 Total</b>					120,579
12	80005-15	1510		0	801100	60000 - Permanent	474,882	505,788	30,906	



# Exp/Rev/FTE - Budget Modification

Budget Year: 2015

Budget Modification: LIB-03-15

Line No.	Program Offer Number	Fund Code	Fund Center	Func. Area	Cost Object	Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal
13	80005-15	1510		0	801100	60130 - Salary Related Expns	154,130	163,760	9,630	
14	80005-15	1510		0	801100	60140 - Insurance Benefits	139,191	148,353	9,162	
1510 Total										49,699
Total										49,699
15	80005-15	1510	80-90	0070	801100	60000 - Permanent	474,882	477,968	3,086	
16	80005-15	1510	80-90	0070	801100	60130 - Salary Related Expns	154,130	155,092	962	
17	80005-15	1510	80-90	0070	801100	60140 - Insurance Benefits	139,191	139,399	208	
18	80005-15	1510	80-90	0070	801100	60240 - Supplies	123,000	127,000	4,000	
1510 Total										8,256
80-90 Total										8,256
Program Offer Number 80005-15 Total										57,955
19	80007-15	1510	80-00	0070	800000	50200 - IG-OP-Other	(69,043,439)	(69,161,426)	(117,987)	
1510 Total										(117,987)
80-00 Total										(117,987)
Program Offer Number 80007-15 Total										(117,987)
20	80017-15	1510		0	803210	60240 - Supplies	310,300	249,753	(60,547)	
1510 Total										(60,547)
Total										(60,547)
Program Offer Number 80017-15 Total										(60,547)
21	95000-15	1000	19	0020	9500001000	60470 - Contingency	9,675,588	9,677,464	1,876	
1000 Total										1,876
19 Total										1,876



**Exp/Rev/FTE - Budget Modification**

Budget Year: 2015

Budget Modification: LIB-03-15

Line No.	Program Offer Number	Fund Code	Fund Center	Func. Area	Cost Object	Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal
					Program Offer Number 95000-15 Total					1,876
22	95001-15	1000	19	0020	9500001000	50310 - Intl Svc Reimburse	(7,234,472)	(7,236,348)	(1,876)	
	1000 Total									(1,876)
	19 Total									(1,876)
					Program Offer Number 95001-15 Total					(1,876)



**Exp/Rev/FTE - Budget Modification**

Budget Year: 2015

Budget Modification: LIB-03-15

**Annualized Personnel Changes**

Change is shown on a full year basis even though this action affects only a part of the fiscal year (FY).

						Annualized				
Position Number	JCN	JCN Description	HR Org	Fund	Cost Object Number	FTE	Base Pay (60000)	Fringe (60130)	Insurance (60140)	Total
716906	6088	Program Specialist/Sr		1510	801100	1.00	61,812	19,261	18,324	99,397
Total Annualized Changes:						1.00	\$61,812	\$19,261	\$18,324	\$99,397

**Current Year Personnel Changes**

Cost/savings that will take place in this FY; these explain the actual dollar amounts being changed by this BudMod.

						Current Year				
Position Number	JCN	JCN Description	HR Org	Fund	Cost Object Number	FTE	Base Pay (60000)	Fringe (60130)	Insurance (60140)	Total
716906	6088	Program Specialist/Sr		1510	801100	0.50	30,906	9,630	9,162	49,699
Total Current FY Changes:						0.50	\$30,906	\$9,630	\$9,162	\$49,699