



**Multnomah County
Agenda Placement Request
Budget Modification**
(FY 2018)

Board Clerk Use Only

Meeting Date: _____

Agenda Item #: _____

Est. Start Time: _____

Date Submitted: _____

Agenda Title: BUDGET MODIFICATION # DCM-01-18: Reclassification of a Data Analyst to a Research and Evaluation Analyst Senior (NR) in DCM

Requested Meeting Date: _____ **Time Needed:** _____

Department: 72 - County Management **Division:** Central Human Resources

Contact(s): Debra Anderson and Travis Graves

Phone: 503-988-6355 **Ext.** 86355 **I/O Address** 503/2

Presenter Name(s) & Title(s): Consent Agenda

General Information

1. What action are you requesting from the Board?

Approval of reclassification #3803, as recommended by the Class Comp section of Central HR. A Data Analyst Senior, position 717415, is being reclassified to a Research and Evaluation Analyst Senior (NR) effective August 2, 2017.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

This filled position in the Department of County Management's Evaluation and Research Unit is requested for reclassification from Data Analyst Senior to Research Evaluation Analyst Senior (NR) due to the addition and ongoing need of research and evaluation duties in the position, which encompass high-level research and program evaluation work directly impacting management policies and collective bargaining information due to the reporting structure and nature of assignments.

3. Explain the fiscal impact (current year and ongoing).

This action increases the salary and benefit of position 717415 in Program Offer 72014 by \$2,419 for fiscal year 2018. The top range of the new classification is 7.5% higher than the top step of the existing classification. It is anticipated that in subsequent fiscal years the financial impact of the reclassification will be covered within existing resources.

4. Explain any legal and/or policy issues involved.

None

5. Explain any citizen or other government participation.

None

Budget Modification

6. What revenue is being changed and why? If the revenue is from a federal source, please list the Catalog of Federal Assistance Number (CFDA).

Risk Fund increased by \$126 due to personnel budget changes.

7. What budgets are increased/decreased?

The Risk Fund increases by \$126 due to personnel budget changes.

8. What do the changes accomplish?

Reclassification

9. Do any personnel actions result from this budget modification?

NA

10. If a grant, is 100% of the central and department indirect recovered? If not, please explain why.

NA

11. Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?

NA

12. If a grant, what period does the grant cover? When the grant expires, what are funding plans? Are there any particular stipulations required by the grant (e.g. cash match, in kind match, reporting requirements, etc)?

NA

Required Signature

**Elected Official or
Dept. Director:** _____

Date: _____

Budget Analyst: _____

Date: _____

Department HR: _____

Date: _____

Countywide HR: _____

Date: _____