

## Library Listening Sessions – tasks, roles and responsibilities through July 31, 2012

What	When	Who's responsible
Web posting on county home page re: listening sessions	June 26 <sup>th</sup>	Dave's shop
Spreading the word re: listening sessions	June 26 <sup>th</sup> – after web postings	Dave's shop to post, all offices to follow
Planning format and agenda of listening sessions	Ongoing	Dave and Vailey
Board vote on order	June 28 <sup>th</sup>	Jeff, Vailey and Jenny to speak
TSCC notification	June 29 <sup>th</sup>	Library with support from the Budget Office
Survey posted and shared	July 2 <sup>nd</sup>	Dave's shop to post, other offices to follow
Central Library Listening Session: Kafoury and Cogen	July 2 <sup>nd</sup>	Cogen, Kafoury, Vailey, Dave
Gresham Library Listening Session: Shiprack	July 10 <sup>th</sup>	Shiprack, Vailey, Dave
North Portland Library: Cogen	July 12 <sup>th</sup>	Cogen, Vailey, Dave
Hillsdale Library: Kafoury	July 17 <sup>th</sup>	Shiprack, Vailey, Dave
Hollywood Library: Smith and McKeel	July 19 <sup>th</sup>	McKeel, Smith, Vailey, Dave
Public notice for hearing posted in three public places	July 17 <sup>th</sup>	Lynda Grow
Public notice published in two insertions of the newspaper	July 17 <sup>th</sup> and July 24 <sup>th</sup>	Dave's shop and Vailey
County report made available (including criteria set out in Metro Code 3.09.050)	July 16 <sup>th</sup>	Vailey's shop in consultation with County Attorney
Public Hearing on District	July 31 <sup>st</sup>	
Survey close	Date not yet determined	
<b><i>If it is decided to move forward with a District, the Board resolution on District referral would take place on August 2<sup>nd</sup></i></b>		