

ANNOTATED MINUTES

Tuesday, March 23, 2004 - 9:30 AM
Multnomah Building, Sixth Floor Commissioners Conference Room 635
501 SE Hawthorne Boulevard, Portland

EXECUTIVE SESSION

Vice-Chair Serena Cruz convened the meeting at 9:35 a.m., with Commissioners Lonnie Roberts and Maria Rojo de Steffey present, and Commissioner Lisa Naito and Chair Diane Linn excused.

- E-1 The Multnomah County Board of Commissioners Will Meet in Executive Session Pursuant to ORS 192.660(1)(h). Only Representatives of the News Media and Designated Staff are allowed to Attend. Representatives of the News Media and All Other Attendees are Specifically Directed Not to Disclose Information that is the Subject of the Executive Session. No Final Decision will be made in the Executive Session. Presented by Agnes Sowle.

EXECUTIVE SESSION HELD.

There being no further business, the meeting was adjourned at 9:50 a.m.

Thursday, March 25, 2004 - 9:30 AM
Multnomah Building, First Floor Commissioners Boardroom 100
501 SE Hawthorne Boulevard, Portland

REGULAR MEETING

Chair Diane Linn convened the meeting at 9:28 a.m., with Vice-Chair Serena Cruz and Commissioners Lisa Naito, Lonnie Roberts and Maria Rojo de Steffey present.

CONSENT CALENDAR

***UPON MOTION OF COMMISSIONER CRUZ,
SECONDED BY COMMISSIONER ROBERTS, THE
CONSENT CALENDAR (ITEMS C-1 THROUGH C-3)
WAS UNANIMOUSLY APPROVED.***

NON-DEPARTMENTAL

- C-1 Appointments of Pam Greenough, Monica Ford and Emily Ryan to the Multnomah County COMMISSION ON CHILDREN, FAMILIES AND COMMUNITY
- C-2 Appointment of Commissioner Serena Cruz to the TRI-COUNTY SAFETY NET ENTERPRISE BOARD
- C-3 Appointments of May Lynn Chu and Sandra Spiegel to the MULTNOMAH COUNTY COMMUNITY HEALTH COUNCIL

REGULAR AGENDA **PUBLIC COMMENT**

Opportunity for Public Comment on non-agenda matters. Testimony is limited to three minutes per person. Fill out a speaker form available in the Boardroom and turn it into the Board Clerk.

STEVEN ANDERSEN OF CASCADE PLANNING ASSOCIATES URGED BOARD SUPPORT OF ADVOCATES OF COMMON SENSE LAND USE PLANNING GROUP ESTABLISHED IN RESPONSE TO CERTAIN COLUMBIA RIVER GORGE COMMISSION POLICIES.

DEPARTMENT OF HEALTH

- R-1 NOTICE OF INTENT to Apply for Grant Funding from the US Department of Health and Human Services' Bureau of Primary Health Care to Expand the Capacity to Deliver Primary Health Care Services to Individuals without a Medical Home

COMMISSIONER CRUZ MOVED AND COMMISSIONER NAITO SECONDED, APPROVAL OF R-1. VANETTA ABDELLATIF EXPLANATION. COMMISSIONER CRUZ COMMENTS IN SUPPORT. NOTICE OF INTENT UNANIMOUSLY APPROVED.

- R-2 NOTICE OF INTENT to Apply for Robert Wood Johnson Foundation's Substance Abuse Policy Research Program Funds

**COMMISSIONER CRUZ MOVED AND
COMMISSIONER NAITO SECONDED, APPROVAL
OF R-2. MIKE STARK EXPLANATION.
COMMISSIONER NAITO AND CHAIR LINN
COMMENTS IN SUPPORT AND APPRECIATION.
NOTICE OF INTENT UNANIMOUSLY APPROVED.**

DEPARTMENT OF BUSINESS AND COMMUNITY SERVICES

- R-3 RESOLUTION Approving First Amendment and Extension of Lease with Watamull Properties Corp. (Watamull), Landlord, for Office Space at 2205 NE Columbia Blvd., Portland, Oregon, and Authorizing County Chair to Execute Lease Amendments and Renewals

**COMMISSIONER ROJO MOVED AND
COMMISSIONER ROBERTS SECONDED,
APPROVAL OF R-3. GREG HERLEAN
EXPLANATION. RESOLUTION 04-029
UNANIMOUSLY ADOPTED.**

DEPARTMENT OF COUNTY HUMAN SERVICES

- R-4 NOTICE OF INTENT to Apply for United Way of Columbia-Willamette Focus Funding

**COMMISSIONER ROJO MOVED AND
COMMISSIONER CRUZ SECONDED, APPROVAL
OF R-4. ANNIE NEAL AND JUDY PHELAN
EXPLANATION. COMMISSIONER NAITO AND
CHAIR LINN COMMENTS IN SUPPORT AND
APPRECIATION. NOTICE OF INTENT
UNANIMOUSLY APPROVED.**

COMMISSION ON CHILDREN, FAMILIES AND COMMUNITY

- R-5 NOTICE OF INTENT to Apply for Oregon Community Foundation - The John and Betty Gray Early Childhood Project - Parent Education Grant

**COMMISSIONER NAITO MOVED AND
COMMISSIONER CRUZ SECONDED, APPROVAL
OF R-5. WENDY LEBOW AND RENEA ARNOLD
EXPLANATION. COMMISSIONER NAITO AND
CHAIR LINN COMMENTS IN SUPPORT AND**

**APPRECIATION. NOTICE OF INTENT
UNANIMOUSLY APPROVED.**

NON-DEPARTMENTAL

R-6 Public Process and Board Appointment to the State Legislature to Fill a Vacancy in the Oregon Legislative Assembly, House of Representatives, District 43, and Consideration of a RESOLUTION Memorializing Same

CHAIR LINN ADVISED THIS IS THE DATE AND TIME DESIGNATED BY THE SECRETARY OF STATE FOR THE MULTNOMAH COUNTY BOARD OF COMMISSIONERS TO CONDUCT A PUBLIC PROCESS AND APPOINTMENT TO THE STATE LEGISLATURE TO FILL THE OREGON HOUSE OF REPRESENTATIVES, DISTRICT 43 VACANCY FROM THE FOLLOWING DEMOCRATIC PARTY PRECINCT COMMITTEE APPROVED NOMINEES: R.P. JOE SMITH; JOANN BOWMAN; AND TOM MARKGRAF. CHAIR LINN EXPLAINED THE BOARD WILL ALLOT UP TO FIVE MINUTES FOR EACH CANDIDATE TO SPEAK PRIOR TO BOARD VOTE. THE COMMISSIONERS MAY ASK QUESTIONS OF EACH NOMINEE AT THAT TIME. CHAIR LINN REQUESTED THAT THOSE WISHING TO TESTIFY, FILL OUT A SPEAKER FORM LOCATED AT THE BACK COUNTER AND HAND IT TO THE CLERK, AND ADVISED THAT PUBLIC TESTIMONY IS LIMITED TO THREE MINUTES EACH. CHAIR LINN EXPLAINED THAT THE BOARD HAS DETERMINED THAT THE VOTE WILL BE TAKEN BY WRITTEN BALLOT; THAT FOLLOWING THE INTERVIEW TESTIMONY PROCESS, THE BALLOTS WILL BE COMPLETED BY EACH COMMISSIONER AND SUBMITTED TO THE CLERK, WHO WILL THEN READ THEM INTO THE RECORD; AND THAT THE PERSON RECEIVING THE HIGHEST NUMBER OF VOTES SHALL BE THE APPOINTEE. CHAIR LINN ADVISED THAT IN CASE THERE IS NO MAJORITY, A SECOND (RUN OFF) WRITTEN BALLOT VOTE WILL BE TAKEN. CHAIR LINN EXPLAINED THAT THE BOARD WILL

**FORMALIZE THE PUBLIC PROCESS BY
RESOLUTION ADOPTION.**

**R.P. JOE SMITH, JOANN BOWMAN AND TOM
MARKGRAF PRESENTED COMMENTS,
INCLUDING BACKGROUND INFORMATION AND
QUALIFICATIONS IN SUPPORT OF BOARD
APPOINTMENT TO THE STATE
REPRESENTATIVE DISTRICT 43 POSITION.**

**MEREDITH WOOD SMITH TESTIMONY IN
SUPPORT OF APPOINTMENT OF R.P. JOE SMITH.
SKIP ELLIOTT BOWMAN TESTIMONY IN
SUPPORT OF APPOINTMENT OF JOANNE
BOWMAN. JEFFERSON SMITH TESTIMONY IN
SUPPORT OF APPOINTMENT OF R.P. JOE SMITH.
BRUCE BROUSSARD TESTIMONY IN SUPPORT
OF APPOINTMENT OF JOANNE BOWMAN.**

**COMMISSIONERS CRUZ, ROJO AND NAITO
COMMENTS IN APPRECIATION OF THE
EXPERTISE OF ALL THREE CANDIDATES AND
COMMENTS IN SUPPORT OF THE CANDIDATE
THEY WILL BACK.**

**UPON COMPLETION OF THE WRITTEN
BALLOTS, THE CLERK READ INTO THE RECORD
THE FOLLOWING VOTES: CHAIR DIANE LINN -
JOANNE BOWMAN; COMMISSIONER MARIA
ROJO - MARK MARKGRAF; COMMISSIONER
SERENA CRUZ - JOANNE BOWMAN;
COMMISSIONER LISA NAITO - R.P. JOE SMITH;
COMMISSIONER LONNIE ROBERTS - R.P. JOE
SMITH.**

**AS THERE WAS NO MAJORITY, A SECOND
WRITTEN BALLOT VOTE WAS TAKEN. THE
CLERK READ INTO THE RECORD THE
FOLLOWING VOTES: CHAIR DIANE LINN - R.P.
JOE SMITH; COMMISSIONER MARIA ROJO - R.P.
JOE SMITH; COMMISSIONER SERENA CRUZ -
R.P. JOE SMITH; COMMISSIONER LISA NAITO -**

R.P. JOE SMITH; COMMISSIONER LONNIE ROBERTS - R.P. JOE SMITH.

CHAIR LINN THANKED ALL THE CANDIDATES AND EXPRESSED HER APPRECIATION AND SUPPORT OF JOANNE BOWMAN AND R.P. JOE SMITH.

UPON MOTION OF COMMISSIONER CRUZ; SECONDED BY COMMISSIONER ROJO, RESOLUTION 04-040 APPOINTING R.P. JOE SMITH TO THE STATE LEGISLATURE TO FILL A VACANCY IN THE OREGON LEGISLATIVE ASSEMBLY, HOUSE OF REPRESENTATIVES, DISTRICT 43 WAS UNANIMOUSLY APPROVED.

The meeting was recessed at 10:16 a.m. and reconvened at 10:21 a.m.

- R-7 Public Hearing and Consideration of a RESOLUTION Approving Chair's Decision to Issue Marriage Licenses to Same-sex Persons**

COMMISSIONER ROBERTS MOVED AND COMMISSIONER CRUZ SECONDED FOR PURPOSES OF DISCUSSION, APPROVAL OF R-7. COMMISSIONER ROBERTS ADVISED HE WANTS TO AMEND LANGUAGE.

UPON MOTION OF COMMISSIONER CRUZ, SECONDED BY COMMISSIONER ROJO, CONSIDERATION OF SUBSTITUTE RESOLUTION APPROVING CHAIR'S ADMINISTRATIVE DECISION REGARDING MARRIAGE LICENSES WAS APPROVED, WITH COMMISSIONERS NAITO, CRUZ, ROJO AND LINN VOTING AYE, AND COMMISSIONER ROBERTS VOTING NO.

COMMISSIONER ROBERTS MOTION TO AMEND LANGUAGE IN FINDING F OF SUBSTITUTE RESOLUTION FAILED FOR LACK OF A SECOND.

CHAIR LINN WELCOMED ALL AND ADVISED THAT TESTIMONY WOULD BE LIMITED TO TWO MINUTES PER PERSON TO ALLOW EVERYONE

THE OPPORTUNITY TO SPEAK. CHAIR LINN REMINDED THE AUDIENCE TO BE RESPECTFUL TO ALL.

STEVE MARCH TESTIMONY IN SUPPORT OF THE BOARD'S POSITION TO ADHERE TO THE LEGAL OPINION THAT IT IS UNCONSTITUTIONAL TO DENY MARRIAGE LICENSES BASED ON GENDER OR SEXUAL ORIENTATION. HELEN LYMAN TESTIMONY IN OPPOSITION OF THE BOARD'S POSITION TO ADHERE TO THE LEGAL OPINION THAT IT IS UNCONSTITUTIONAL TO DENY MARRIAGE LICENSES BASED ON GENDER OR SEXUAL ORIENTATION. SUSAN BAER AND KATHERINE WOLFE TESTIMONY IN SUPPORT OF THE BOARD'S POSITION TO ADHERE TO THE LEGAL OPINION THAT IT IS UNCONSTITUTIONAL TO DENY MARRIAGE LICENSES BASED ON GENDER OR SEXUAL ORIENTATION. RAYMOND SABA, DEAN BENNETT, DAVID HOPKINS, RAY ZEIDA AND CHARLES FISCHER TESTIMONY IN OPPOSITION OF THE BOARD'S POSITION TO ADHERE TO THE LEGAL OPINION THAT IT IS UNCONSTITUTIONAL TO DENY MARRIAGE LICENSES BASED ON GENDER OR SEXUAL ORIENTATION. LORI BUCKWALTER, ROEY THORPE, JENNIE BRICKER, TARA WILKINS, MARK JOHNSON, JOE D'ALLESSANDRO, JERI RIGGS, ANITONY VUKY AND FRANK DIXON TESTIMONY IN SUPPORT OF THE BOARD'S POSITION TO ADHERE TO THE LEGAL OPINION THAT IT IS UNCONSTITUTIONAL TO DENY MARRIAGE LICENSES BASED ON GENDER OR SEXUAL ORIENTATION. NINA RHÉA, DAVID STEVENS, TRACY HOPKINS, CAROL DAGUU, PETER KINNAN AND JAMES LUTHY TESTIMONY IN OPPOSITION OF THE BOARD'S POSITION TO ADHERE TO THE LEGAL OPINION THAT IT IS UNCONSTITUTIONAL TO DENY MARRIAGE LICENSES BASED ON GENDER OR SEXUAL ORIENTATION. NELSON L. JONES AND ELLEN EATON TESTIMONY IN SUPPORT OF THE

BOARD'S POSITION TO ADHERE TO THE LEGAL OPINION THAT IT IS UNCONSTITUTIONAL TO DENY MARRIAGE LICENSES BASED ON GENDER OR SEXUAL ORIENTATION. LEA WILLIAMS, KATHLEEN WORMAN AND LOU BERES TESTIMONY IN OPPOSITION OF THE BOARD'S POSITION TO ADHERE TO THE LEGAL OPINION THAT IT IS UNCONSTITUTIONAL TO DENY MARRIAGE LICENSES BASED ON GENDER OR SEXUAL ORIENTATION. STEVE WAGENHOFFER, MITCHELL SANTINE GOULD, BONNIE TINKER AND JENNIFER MONTGOMERY TESTIMONY IN SUPPORT OF THE BOARD'S POSITION TO ADHERE TO THE LEGAL OPINION THAT IT IS UNCONSTITUTIONAL TO DENY MARRIAGE LICENSES BASED ON GENDER OR SEXUAL ORIENTATION. TREVOR HANCEY TESTIMONY ADVISES HE SUPPORTS THE BOARD'S POSITION TO ADHERE TO THE LEGAL OPINION THAT IT IS UNCONSTITUTIONAL TO DENY MARRIAGE LICENSES BASED ON GENDER OR SEXUAL ORIENTATION, BUT TOTALLY OPPOSES THE PROCESS IN WHICH THE DECISION WAS MADE. KEITH DALY, ARTHUR SAFFIR AND THOMAS WINSTON MORGAN TESTIMONY IN SUPPORT OF THE BOARD'S POSITION TO ADHERE TO THE LEGAL OPINION THAT IT IS UNCONSTITUTIONAL TO DENY MARRIAGE LICENSES BASED ON GENDER OR SEXUAL ORIENTATION. JIMMIE KNODEL TESTIMONY IN OPPOSITION OF THE BOARD'S POSITION TO ADHERE TO THE LEGAL OPINION THAT IT IS UNCONSTITUTIONAL TO DENY MARRIAGE LICENSES BASED ON GENDER OR SEXUAL ORIENTATION, AND IN OPPOSITION TO THE PROCESS IN WHICH THE DECISION WAS MADE. LAURIE CHILCOTE, ELIZABETH LAVENUE, BERDELL MOFFETT-CHANEY, CASEY MOFFETT-CHANEY, JENNIFER BURLETON AND LYNNE SMOUSE LÓPEZ TESTIMONY IN SUPPORT OF THE BOARD'S POSITION TO ADHERE TO THE LEGAL OPINION THAT IT IS UNCONSTITUTIONAL TO DENY MARRIAGE

LICENSES BASED ON GENDER OR SEXUAL ORIENTATION. LAUREL ARNOLD TESTIMONY IN OPPOSITION OF THE BOARD'S POSITION TO ADHERE TO THE LEGAL OPINION THAT IT IS UNCONSTITUTIONAL TO DENY MARRIAGE LICENSES BASED ON GENDER OR SEXUAL ORIENTATION, AND IN OPPOSITION TO THE PROCESS IN WHICH THE DECISION WAS MADE. MARY BETH BRINDLEY, EVELYN HALL AND CHRISTOPHER MARTIN TESTIMONY IN SUPPORT OF THE BOARD'S POSITION TO ADHERE TO THE LEGAL OPINION THAT IT IS UNCONSTITUTIONAL TO DENY MARRIAGE LICENSES BASED ON GENDER OR SEXUAL ORIENTATION. WOODY BROADNAX TESTIMONY IN OPPOSITION OF THE BOARD'S POSITION TO ADHERE TO THE LEGAL OPINION THAT IT IS UNCONSTITUTIONAL TO DENY MARRIAGE LICENSES BASED ON GENDER OR SEXUAL ORIENTATION. AMBER COYLE AND JASMINE FOX TESTIMONY IN SUPPORT OF THE BOARD'S POSITION TO ADHERE TO THE LEGAL OPINION THAT IT IS UNCONSTITUTIONAL TO DENY MARRIAGE LICENSES BASED ON GENDER OR SEXUAL ORIENTATION.

RESOLUTION UNANIMOUSLY CONTINUED TO THURSDAY, APRIL 1, 2004.

There being no further business, the meeting was adjourned at 12:35 p.m.

BOARD CLERK FOR MULTNOMAH COUNTY, OREGON

Deborah L. Bogstad



Multnomah County Oregon

Board of Commissioners & Agenda

connecting citizens with information and services

BOARD OF COMMISSIONERS

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MARCH 23 & 25, 2004

BOARD MEETINGS

FASTLOOK AGENDA ITEMS OF INTEREST

Pg 2	9:30 a.m. Tuesday Executive Session
Pg 2	9:30 a.m. Thursday Opportunity for Public Comment on Non-Agenda Matters
Pg 3	9:30 a.m. Thursday Health Department Notices of Intent to Apply for Grant Funding
Pg 3	9:35 a.m. Thursday Resolution Approving Lease Amendment and Renewal
Pg 3	9:50 a.m. Thursday Resolution Filling a Vacancy in the Oregon Legislative Assembly, House of Representatives, District 43
Pg 3	10:15 a.m. Thursday Resolution Approving Chair's Decision to Issue Marriage Licenses to Same-sex Persons

Thursday meetings of the Multnomah County Board of Commissioners are cable-cast live and taped and may be seen by Cable subscribers in Multnomah County at the following times:

Thursday, 9:30 AM, (LIVE) Channel 30

Friday, 11:00 PM, Channel 30

Saturday, 10:00 AM, Channel 30

Sunday, 11:00 AM, Channel 30

Produced through Multnomah Community
Television

(503) 491-7636, ext. 333 for further info

or: <http://www.mctv.org>

Tuesday, March 23, 2004 - 9:30 AM
Multnomah Building, Sixth Floor Commissioners Conference Room 635
501 SE Hawthorne Boulevard, Portland

EXECUTIVE SESSION

- E-1 The Multnomah County Board of Commissioners Will Meet in Executive Session Pursuant to ORS 192.660(1)(h). Only Representatives of the News Media and Designated Staff are allowed to Attend. Representatives of the News Media and All Other Attendees are Specifically Directed Not to Disclose Information that is the Subject of the Executive Session. No Final Decision will be made in the Executive Session. Presented by Agnes Sowle. 30 MINUTES REQUESTED.
-

Thursday, March 25, 2004 - 9:30 AM
Multnomah Building, First Floor Commissioners Boardroom 100
501 SE Hawthorne Boulevard, Portland

REGULAR MEETING

CONSENT CALENDAR - 9:30 AM **NON-DEPARTMENTAL**

- C-1 Appointments of Pam Greenough, Monica Ford and Emily Ryan to the Multnomah County COMMISSION ON CHILDREN, FAMILIES AND COMMUNITY
- C-2 Appointment of Commissioner Serena Cruz to the TRI-COUNTY SAFETY NET ENTERPRISE BOARD
- C-3 Appointments of May Lynn Chu and Sandra Spiegel to the MULTNOMAH COUNTY COMMUNITY HEALTH COUNCIL

REGULAR AGENDA - 9:30 AM **PUBLIC COMMENT - 9:30 AM**

Opportunity for Public Comment on non-agenda matters. Testimony is limited to three minutes per person. Fill out a speaker form available in the Boardroom and turn it into the Board Clerk.

DEPARTMENT OF HEALTH - 9:30 AM

- R-1 NOTICE OF INTENT to Apply for Grant Funding from the US Department of Health and Human Services' Bureau of Primary Health Care to Expand the Capacity to Deliver Primary Health Care Services to Individuals without a Medical Home
- R-2 NOTICE OF INTENT to Apply for Robert Wood Johnson Foundation's Substance Abuse Policy Research Program Funds

DEPARTMENT OF BUSINESS AND COMMUNITY SERVICES - 9:35 AM

- R-3 RESOLUTION Approving First Amendment and Extension of Lease with Watamull Properties Corp. (Watamull), Landlord, for Office Space at 2205 NE Columbia Blvd., Portland, Oregon, and Authorizing County Chair to Execute Lease Amendments and Renewals

DEPARTMENT OF COUNTY HUMAN SERVICES - 9:40 AM

- R-4 NOTICE OF INTENT to Apply for United Way of Columbia-Willamette Focus Funding

COMMISSION ON CHILDREN, FAMILIES AND COMMUNITY - 9:45 AM

- R-5 NOTICE OF INTENT to Apply for Oregon Community Foundation - The John and Betty Gray Early Childhood Project - Parent Education Grant

NON-DEPARTMENTAL - 9:50 AM

- R-6 Public Process and Board Appointment to the State Legislature to Fill a Vacancy in the Oregon Legislative Assembly, House of Representatives, District 43, from Democratic Precinct Committee Approved Candidates: R.P. Joe Smith; Jo Ann Bowman; And Tom Markgraf; and Consideration of a RESOLUTION Filling a Vacancy in the Oregon Legislative Assembly, House of Representatives, District 43
- R-7 10:15 AM TIME CERTAIN: Public Hearing and Consideration of a RESOLUTION Approving Chair's Decision to Issue Marriage Licenses to Same-sex Persons



Diane M. Linn, Multnomah County Chair

MEMORANDUM

TO : Board of County Commissioners
Deb Bogstad, Board Clerk
FROM: Delma Farrell
DATE : February 17, 2004
RE : Chair's Absence from Board Meeting

Chair Linn will be out of town on Tuesday March 23rd (Spring Break for Portland Public Schools) and will miss the Board Executive Session scheduled for that date.





BOARD OF COUNTY COMMISSIONERS
501 S.E. HAWTHORNE BLVD., Room 600
PORTLAND, OREGON 97204
(503) 988-5217

MULTNOMAH COUNTY OREGON

LISA NAITO • DISTRICT 3 COMMISSIONER

MEMORANDUM

TO: Chair Diane Linn
Commissioner Maria Rojo de Steffey
Commissioner Serena Cruz
Commissioner Lonnie Roberts
Board Clerk Deb Bogstad

FROM: Carol Wessinger
Staff to Commissioner Lisa Naito

DATE: March 18, 2004

RE: Commissioner Naito will be unable to attend the March 23, 2004 Executive Session.

The Commissioner will be out of town on Spring Vacation but will be returning for the Thursday, March 25, 2004 Board Meeting.

Thank you,
Carol Wessinger

AGENDA PLACEMENT REQUEST

BUD MOD #:

Board Clerk Use Only:

Meeting Date: March 23, 2004

Agenda Item #: E-1

Est. Start Time: 9:30 AM

Date Submitted: 02/26/04

Requested Date: March 23, 2004

Time Requested: 30 mins

Department: Non-Departmental

Division: County Attorney

Contact/s: Agnes Sowle

Phone: 503 988-3138

Ext.: 83138

I/O Address: 503/500

Presenters: County Attorney Agnes Sowle

Agenda Title: The Multnomah County Board of Commissioners Will Meet in Executive Session Pursuant to ORS 192.660(1)(h). Only Representatives of the News Media and Designated Staff are allowed to Attend. Representatives of the News Media and All Other Attendees are Specifically Directed Not to Disclose Information that is the Subject of the Executive Session. No Final Decision will be made in the Executive Session.

NOTE: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide clearly written title.

1. **What action are you requesting from the Board? What is the department/agency recommendation?**

No action, informational only.
2. **Please provide sufficient background information for the Board and the public to understand this issue.**
3. **Explain the fiscal impact (current year and ongoing).**

NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.

If a budget modification, explain:

- ❖ What revenue is being changed and why?
- ❖ What budgets are increased/decreased?
- ❖ What do the changes accomplish?
- ❖ Do any personnel actions result from this budget modification? Explain.
- ❖ Is the revenue one-time-only in nature?
- ❖ If a grant, what period does the grant cover?
- ❖ When the grant expires, what are funding plans?

NOTE: Attach Bud Mod spreadsheet (FORM FROM BUDGET)

If a contingency request, explain:

- ❖ Why was the expenditure not included in the annual budget process?
- ❖ What efforts have been made to identify funds from other sources within the Department/Agency to cover this expenditure?
- ❖ Why are no other department/agency fund sources available?
- ❖ Describe any new revenue this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account.
- ❖ Has this request been made before? When? What was the outcome?

If grant application/notice of intent, explain:

- ❖ Who is the granting agency?
- ❖ Specify grant requirements and goals.
- ❖ Explain grant funding detail – is this a one time only or long term commitment?
- ❖ What are the estimated filing timelines?
- ❖ If a grant, what period does the grant cover?
- ❖ When the grant expires, what are funding plans?
- ❖ How will the county indirect and departmental overhead costs be covered?

4. Explain any legal and/or policy issues involved.
5. Explain any citizen and/or other government participation that has or will take place.

Required Signatures:

Department/Agency Director: _____

Date: 02/26/04

Budget Analyst
By: _____

Date:

Dept/Countywide HR
By: _____

Date: