



MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST BUDGET MODIFICATION

(revised 12/31/09)

APPROVED: MULTNOMAH COUNTY
BOARD OF COMMISSIONERS
AGENDA # D-6 DATE 5/5/11
MARINA BAKER, ASST BOARD CLERK

Board Clerk Use Only

Meeting Date:	<u>5/5/11</u>
Agenda Item #:	<u>R. 8</u>
Est. Start Time:	<u>11:55 am</u>
Date Submitted:	<u>4/27/11</u>

BUDGET MODIFICATION: Nond-14

Agenda Title:	BUDGET MODIFICATION Nond-14, State Homeland Security Grant Program Funds for Emergency Management
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Note: For all other submissions (i.e. Notices of Intent, Ordinances, Resolutions, Orders or Proclamations) please use the APR short form.

Requested Meeting Date:	<u>May 5, 2011</u>	Amount of Time Needed:	<u>10 minutes</u>
Department:	<u>Nondepartmental</u>	Division:	<u>Emergency Management</u>
Contact(s):	<u>Dave Houghton, Director</u>		
Phone:	<u>503-988-4580</u>	Ext.	<u>84580</u>
	<u>I/O Address: 503/400</u>		
Presenter(s):	<u>Dave Houghton</u>		

General Information

1. What action are you requesting from the Board?

Approval of Budget Modification to permit expenditures and reimbursements related to the FY 2010 award from the State Homeland Security Grant Program. The grant award is \$414,359.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

These funds were awarded in February 2011 for an application submitted in 2010. This is a federal pass-through grant to the County for 6 emergency preparedness and response projects that include emergency planning, communications and IT equipment, law enforcement specialty response team equipment and communications equipment and community training and outreach. Funds will benefit the Emergency Management Program, Multnomah County Sheriff's Office, City of Fairview, City of Troutdale, and Multnomah RFPD #14 (Corbett). The collaborative grant application process also led to direct awards from the State to the Cities of Gresham and Portland as well as a tri-county supported Oregon Health and Sciences University OHSU project and the common operating picture GIS application.

3. Explain the fiscal impact (current year and ongoing).

This grant increases the Emergency Management budget by \$414,359 for FY 2011. Funding is for one-time expenses related to six emergency preparedness and response projects. Unspent funds in

FY 2011 will be estimated and carried forward in the FY 2012 budget.

4. Explain any legal and/or policy issues involved.

All projects were collaboratively developed and agreed upon by all participants in the application process. Planning efforts are coordinated with Oregon Office of Emergency Management. National Incident Management System (NIMS) compliance; Adherence to financial management and procurement requirements; administrative and audit requirements.

5. Explain any citizen and/or other government participation that has or will take place.

County sub-jurisdictions and districts were invited to participate in the grant application development process. Active participants for this grant cycle were: Fairview Police Department, Troutdale Police Department, Gresham and Portland Emergency Management, OHSU Emergency Management and the Chief of Multnomah RFPD #14 (Corbett). All participants concurred on the application.

ATTACHMENT A

Budget Modification

If the request is a **Budget Modification**, please answer **all** of the following in detail:

- **What revenue is being changed and why? If the revenue is from a federal source, please list the Catalog of Federal Assistance Number (CFDA).**

Federal pass-through revenue is being increased by \$414,359 to permit purchasing/contracting. CFDA 97.073

- **What budgets are increased/decreased?**

Emergency Management-increased by \$414,359 for six emergency preparedness and response projects that include emergency planning, communications and IT equipment, law enforcement specialty response team equipment and community training and outreach.

- **What do the changes accomplish?**

Improves emergency planning process by moving it to a web-based environment. Provides equipment and supplies for Law Enforcement, Fire, and citizen preparedness.

- **Do any personnel actions result from this budget modification? Explain.**

No

- **If a grant, is 100% of the central and department indirect recovered? If not, please explain why.**

State Homeland Security Grants do not permit indirect costs. Overhead will be covered within existing resources.

- **Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?**

This grant program has annual application/award cycles. Funding has declined and is now relatively flat. This grant generally funds equipment and supply purchases and project contracts that would not be expected to require ongoing funding.

- **If a grant, what period does the grant cover? When the grant expires, what are funding plans? Are there any particular stipulations required by the grant (i.e. cash match, in kind match, reporting requirements etc)?**

1/1/11 – 12/31/12. No match required. Semi-annual reporting requirements.

NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.

ATTACHMENT B

BUDGET MODIFICATION: Nond - 14

Required Signatures

**Elected Official or
Department/
Agency Director:**



Date:

Budget Analyst:



Date: 4-27-11

Budget Modification ID: **Nond-14****EXPENDITURES & REVENUES**

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with SAP.

Budget/Fiscal Year: 2011

Line No.	Fund Center	Fund Code	Program #	Func. Area	Accounting Unit		Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
					Internal Order	Cost Center						
1	10-11	32394	10029	20			TBD	50190	-	(414,359)		Homeland Security Grant
2	10-11	32394	10029	20			TBD: Planning	60170		34,319		Preparedness Planning
3	10-11	32394	10029	20			TBD: Communications	60200		140,955		Interoperable Communications
4	10-11	32394	10029	20			TBD: Equipment	60240		12,085		CBRNE Equipment
5	10-11	32394	10029	20			TBD: Security & COOP	60550		42,000		Security & COOP
6	10-11	32394	10029	20			TBD: Citizen Corps	60240		5,000		Citizen Corps Programs
7	10-11	32394	10029	20			TBD: Software Dev	60170		120,000		Web-Based C.O.P Software
8	10-11	32394	10029	20			TBD: Software	60240		60,000	0	Web-Based C.O.P Software
9									0			
10									0			
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