



**MULTNOMAH COUNTY  
AGENDA PLACEMENT REQUEST  
BUDGET MODIFICATION**

(Revised: 8/18/11)

APPROVED: MULTNOMAH COUNTY  
BOARD OF COMMISSIONERS  
AGENDA # R-10 DATE 10/6/11  
MARINA BAKER, ASST BOARD CLERK

**Board Clerk Use Only**

Meeting Date: 10/6/11  
Agenda Item #: R.10  
Est. Start Time: 11:15 am  
Date Submitted: 9/27/11

**Agenda Title: Supplemental Budget Modification #1 for Video Lottery Funds**

*Note: For all other submissions (i.e. Notices of Intent, Ordinances, Resolutions, Orders or Proclamations) please use the APR short form.*

<b>Requested Meeting Date:</b>	<u>October 6, 2011</u>	<b>Time Needed:</b>	<u>5 minutes</u>
<b>Department:</b>	<u>Dept. of County Management</u>	<b>Division:</b>	<u>Budget</u>
<b>Contact(s):</b>	<u>Mike Jaspin</u>		
<b>Phone:</b>	<u>503-988-3312</u>	<b>Ext.:</b>	<u>28594</u>
		<b>I/O Address:</b>	<u>503/531</u>
<b>Presenter Name(s) &amp; Title(s):</b>	<u>Mike Jaspin, Economist</u>		

**General Information**

**1. What action are you requesting from the Board?**

Approval of Supplemental Budget Modification #1 to move budgeted video lottery revenues and appropriations to a new Video Lottery Fund.

**2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.**

The State of Oregon shares 2½% of the net receipts from the video lottery with Oregon counties for the purpose of furthering economic development. The revenues are distributed to counties on a semi-proportional basis (90% of the gross receipts within the county, plus a statewide pro-rata share of 10%).

The County has historically recorded the funds in the County General Fund. However, HB 3188, which was signed into law and became effective June 16th, 2011, prohibits the funds from being recorded in the General Fund and instead requires the funds to be accounted for in a dedicated fund. The law also requires an annual report on the expenditure of the funds to be submitted to the Oregon Department of Administrative Services for posting on their government transparency website.

This supplemental budget modification for Fiscal Year 2012 moves the County's \$4,974,750 of

budgeted video lottery revenues and associated appropriations from the General Fund to a newly created video lottery fund. A supplemental budget modification is required as a new fund is being created and appropriations (in the new fund) are increased by 10%.

The County has not historically allocated the Video Lottery funds to specific projects or activities. In consultation with the Chair's Office, the following economic development related appropriations were selected to be moved to the new fund:

- Non-D Program 10018 – Debt Service for East County Courts (\$712,888)
- Non-D Program 10035A – Community Economic Development Director & Association Dues (\$206,832)
- Non-D Program 10035B – Micro-lending (\$150,000)
- DCHS Program 25121 – Weatherization (\$151,407)
- DCHS Program 25135A – Job Training, Workforce Development, and Education for Homeless Youth (\$1,499,562)
- DCHS Program 25139B – Action for Prosperity (\$195,000)
- DCHS Program 25142 – Family Economic Security Project (\$54,239)
- DCJ Program 5006 – Employment Services, Re-Entry Training, and Case Management in Adult Day Reporting Center (\$1,286,138)
- DCJ Program 50051 – Vocational Skill Training & Education at Adult Londer Learning Center (\$718,684)

These changes do not impact the funding levels for any of the programs or the amount of revenue.

**3. Explain the fiscal impact (current year and ongoing)**

There is no fiscal impact other than increased accounting and fund balance monitoring.

**4. Explain any legal and/or policy issues involved.**

The Board retains authority over these funds subject to the economic development restrictions. This budget modification allows the County to comply with HB 3188.

**5. Explain any citizen and/or other government participation that has or will take place.**

This supplemental budget modification was noticed per Oregon budget law, with a Notice appearing in the Oregonian at least 5 days before, but not more than 30 days before this hearing.

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**Budget Modification**

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If the request is a **Budget Modification**, please answer **all** of the following in detail:

- **What revenue is being changed and why? If the revenue is from a federal source, please list the Catalog of Federal Assistance Number (CFDA).**

n/a

- **What budgets are increased/decreased?**

There is no net change in overall department appropriations. For Non-D, General Fund appropriations are reduced by \$1,069,720, while appropriations in the Video Lottery Fund are increased by a like amount. For DCHS, General Fund appropriations are reduced by \$1,900,208, while appropriations in the Video Lottery Fund are increased by a like amount. For DCJ, General Fund appropriations are reduced by \$2,004,822, while Video Lottery Fund appropriations are increased by a like amount.

- **What do the changes accomplish?**

This supplemental budget creates a new Video Lottery Fund and moves roughly \$5 million of General Fund appropriations to the new fund to comply with HB 3188.

- **Do any personnel actions result from this budget modification? Explain.**

n/a

- If a grant, is 100% of the central and department indirect recovered? If not, please explain why.  
n/a
- Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?  
n/a
- If a grant, what period does the grant cover? When the grant expires, what are funding plans? Are there any particular stipulations required by the grant (i.e. cash match, in kind match, reporting requirements etc)?  
n/a

*NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.*

**Required Signature**

**Elected Official  
or Dept Director:**

*Karyne Kieta*

Karyne Kieta

**Date:** 9/26/11

**Budget Analyst:**

*Michael D. Jaspin*

Mike Jaspin

**Date:** 9/26/11

**Department HR:**

*Travis Graves*

Travis Graves

**Date:** 9/26/11

Budget Modification ID:

### EXPENDITURES & REVENUES

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with SAP.

Line No.	Fund Center	Fund Code	Program #	Func. Area	Accounting Unit			Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal
					Internal Order	Cost Center	WBS Element					
1	<b>Move Video Lottery Revenues</b>											
2	19	1000	95001			9500001000	50115	(4,974,750)	0	4,974,750		
3	19	1519	95001			9500001519	50115	0	(4,974,750)	(4,974,750)		
4												
5	<b>Move East County Debt Service - Program 10018</b>											
6	10-02	100	10018	0020		108715	60450	750,000	37,112	(712,888)		
7	TBD	1519	10018	0020		TBD	60450	0	712,888	712,888		
8												
9	<b>Move Economic Development - Program 10035A</b>											
10	10-00	1000	10035A	0020		108719	60000	85,000	0	(85,000)		
11	10-00	1000	10035A	0020		108719	60130	25,415	0	(25,415)		
12	10-00	1000	10035A	0020		108719	60140	19,917	0	(19,917)		
13	10-00	1000	10035A	0020		108719	60170	30,000	0	(30,000)		
14	10-00	1000	10035A	0020		108719	60180	500	0	(500)		
15	10-00	1000	10035A	0020		108719	60240	2,500	0	(2,500)		
16	10-00	1000	10035A	0020		108719	60260	1,000	0	(1,000)		
17	10-00	1000	10035A	0020		108719	60270	2,000	0	(2,000)		
18	10-00	1000	10035A	0020		108719	60340	30,000	0	(30,000)		
19	10-00	1000	10035A	0020		108719	60370	1,800	0	(1,800)		
20	10-00	1000	10035A	0020		108719	60380	3,000	0	(3,000)		
21	10-00	1000	10035A	0020		108719	60410	200	0	(200)		
22	10-00	1000	10035A	0020		108719	60430	5,000	0	(5,000)		
23	10-00	1000	10035A	0020		108719	60460	500	0	(500)		
24												
25	TBD	1519	10035A	0020		TBD	60000	0	85,000	85,000		
26	TBD	1519	10035A	0020		TBD	60130	0	25,415	25,415		
27	TBD	1519	10035A	0020		TBD	60140	0	19,917	19,917		
28	TBD	1519	10035A	0020		TBD	60170	0	30,000	30,000		
29	TBD	1519	10035A	0020		TBD	60180	0	500	500		
										(46,000)	0	
										0	0	





FM Side			PS/CO Side			Cost Element/ Commitment Item	Notes
FM Fund Center	FM Fund Code	Functional Area	Internal Order	Cost Center	WBS Element		
<b>General Fund Contingency</b>				9500001000		60470	Reduce available General Fund Contingency
19	1000	0020		xxx	xxx	xxxxx	Increase Expenditure
xx-xx	xxxxx	0020					
<b>Indirect</b>							
<b>Central</b>							
xx-xx	xxxxx				xxx	60350	Indirect Expenditure
19	1000	0020		9500001000		50310	Indirect reimbursement revenue in General Fund
19	1000	0020		9500001000		60470	CGF Contingency expenditure
<b>Departmental</b>							
xxx	xxxxx			xxx	xxx	60355	Indirect Department Expenditure
xx-xx	1000			xxx	xxx	50370	Indirect Dept reimbursement revenue in General Fund
xx-xx	1000			xxx	xxx	xxx	Off setting Dept expenditure in General Fund
<b>Telecommunications</b>							
xx-xx	xxxxx				xxx	60370	Departmental telecommunication expenditure
78-70	3503	0020		709525		50310	Budgets receipt of reimbursement
78-70	3503	0020		709525		60200	Budgets offsetting expenditure in telecommunications fund
<b>Data Processing</b>							
xx-xx	xxxxx				xxx	60380	Departmental data processing expenditures
78-70	3503	0020		709000		50310	Budgets receipt of Data Processing reimbursement
78-70	3503	0020		709000		60240	Budgets offsetting expenditures
<b>PC Flat Fee</b> <i>(Flat Fee is no longer in effect for most Departments beginning in FY 2007)</i>							
xx-xx	xxxxx				xxx	60390	Departmental PC Flat Fee expenditure
78-70	3503	0020		709617		50310	Budgets receipt of PC Flat Fee
78-70	3503	0020		709617		60240	Budgets offsetting expenditure
<b>Electronic Service Reimbursement</b>							
xx-xx	xxxxx					60420	Departmental Electronics expenditure
78-60	3501	0020		904200		50310	Receipt of Electronics service reimbursement
78-60	3501	0020		904200		60240	Budgets offsetting expenditure
<b>Motor Pool:</b> <i>Use this cost center if you are adding funds for motor pool use.</i>							
xx-xx	xxxxx				xxx	60410	Departmental Motor Pool expenditure
78-30	3501	0020		904150		50310	Budgets receipt of Motor Pool service reimbursement
78-30	3501	0020		904150		60240	Budgets offsetting expenditure
<b>Fleet:</b> <i>Use this cost center if you are adding funds for dedicated program cars.</i>							
xx-xx	xxxxx				xxx	60410	Departmental Fleet expenditure
78-60	3501	0020		904100		50310	Budgets receipt of Fleet service reimbursement
78-60	3501	0020		904100		60240	Budgets offsetting expenditure
<b>Building Management</b>							
xx-xx	xxxxx				xxx	60430	Departmental Building Management expenditure
78-50	3505	0020		902575		50310	Budgets receipt of Building Management service reimbursement
78-50	3505	0020		902575		60170	Budgets offsetting expenditure
<b>Insurance Service Reimbursement</b>							
xx-xx	xxxxx					60140 or 60145	Departmental Insurance expenditure
72-10	3500	0020		705210		50316	Insurance Revenue
72-10	3500	0020		705210		60330	Offsetting expenditure
<b>Lease Payments to Capital Lease Retirement Fund</b>							
xx-xx	xxxxx					60450	Departmental Capital Lease Retirement expenditure Contact your Budget Analyst to complete this.
<b>Mail &amp; Distribution</b>							
xx-xx	xxxxx				xxx	60460	Mail & Distribution expenditure
78-20	3504	0020		904400		50310	Budgets receipt of service reimbursement
78-20	3504	0020		904400		60230	Budgets offsetting expenditure
<b>Records</b>							
xx-xx	xxxxx				xxx	60460	Records expenditure
78-20	3504	0020		904500		50310	Budgets receipt of service reimbursement
78-20	3504	0020		904500		60240	Budgets offsetting expenditure
<b>Stores</b>							
xx-xx	xxxxx				xxx	60460	Stores expenditure
78-20	3504	0020		904600		50310	Budgets receipt of service reimbursement
78-20	3504	0020		904600		60240	Budgets offsetting expenditure

**How are functional areas assigned to cost objects?**

For the most part, functional area is related to what department has recorded the revenue or expenditure (i.e. the District Attorney is reported in Public Safety and Justice). There are some exceptions to this rule that require certain funds to be assigned to a particular functional area, regardless of what department the revenues or expenditures are recorded in.

Functional Area Assignments ~ Based on Fund		
1501 – Road Fund	Roads and Bridges	0080
1502 – Emergency Communications Fund	Community Services	0060
1503 – Bike Path Fund	Community Services	0060
1504 – Recreation Fund	Community Services	0060
1506 – County School Fund	Community Services	0060
1509 – Willamette River Bridges Fund	Roads and Bridges	0080
1510 – Library Fund	Library	0070
1512 – Land Corner Preservation Fund	Roads and Bridges	0080
2504 – Building Project Fund	Community Services	0060
2507 – Capital Improvement Fund	Community Services	0060
2509 – Asset Preservation Fund	Community Services	0060
2511 – Sellwood Bridge Fund	Roads and Bridges	0080
3000 – Dunthorpe-Riverdale Service Dist #14 Fund	Dunthorpe-Riverdale Service Dist #14	0500
3001 – Mid County Service District #1 Fund	Mid County Service District #1	0510
3002 – Behavioral Health Managed Care Fund	Behavioral Health Managed Care	0520

If a cost object is not in one of the funds listed above, then the functional area should be assigned based on the department that the cost object is in.

Functional Area Assignments ~ Based on Department (Fund Center)		
Non-Departmental (10, except 10-50)	General Government	0020
Non-Departmental – CCFC (10-50)	Social Services	0040
District Attorney (15)	Public Safety and Justice	0050
Countywide (18 & 19)	General Government	0020
Human Services (20, 21, 22, 25, 26, 30 & 31)	Social Services	0040
Health (40)	Health Services	0030
Community Justice (50)	Public Safety and Justice	0050
Sheriff's Office (60)	Public Safety and Justice	0050
County Management (72)	General Government	0020
County Assets (78)	General Government	0020
Library (80)	Library	0070
Community Services (91)	General Government	0020

*If you have any questions or comments, please contact Susan Luce in General Ledger at ext. 22138.*