

Budget Modification ID: **HD-14-06**

EXPENDITURES & REVENUES

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with SAP.

Budget/Fiscal Year: 2014

Line No.	Fund Center	Fund Code	Program #	Func. Area	Accounting Unit			Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
					Internal Order	Cost Center	WBS Element						
1	40-30	32598	40011	0030			4FA71-01-1	50170	-	(108,317)	(108,317)		Increase IG-OP-Direct Fed
2	40-30	32598	40011	0030			4FA71-01-1	60000	-	29,266	29,266		Increase Permanent
3	40-30	32598	40011	0030			4FA71-01-1	60100	-	23,386	23,386		Increase Temporary
4	40-30	32598	40011	0030			4FA71-01-1	60130	-	9,819	9,819		Increase Salary Related Expns
5	40-30	32598	40011	0030			4FA71-01-1	60135	-	8,155	8,155		Increase Non Base Fringe
6	40-30	32598	40011	0030			4FA71-01-1	60140	-	10,453	10,453		Increase Insurance Benefits
7	40-30	32598	40011	0030			4FA71-01-1	60145	-	585	585		Increase Non Base Insurance
8	40-30	32598	40011	0030			4FA71-01-1	60170	-	10,500	10,500		Increase Professional Svcs
9	40-30	32598	40011	0030			4FA71-01-1	60200	-	679	679		Increase Communications
10	40-30	32598	40011	0030			4FA71-01-1	60240	-	550	550		Increase Supplies
11	40-30	32598	40011	0030			4FA71-01-1	60260	-	1,368	1,368		Increase Travel & Training
12	40-30	32598	40011	0030			4FA71-01-1	60350	-	2,143	2,143		Increase Central Indirect
13	40-30	32598	40011	0030			4FA71-01-1	60355	-	6,946	6,946		Increase Dept Indirect
14	40-30	32598	40011	0030			4FA71-01-1	60380	-	4,257	4,257		Increase Intl Svc Data Proc
15	40-30	32598	40011	0030			4FA71-01-1	60410	-	210	210		Increase Intl Svc Motor Pool
16													
17													
18													
19	40-47	1000	40013A	0030			44701-GF	60000	655,788	633,318	(22,470)		Decrease Permanent
20	40-47	1000	40013A	0030			44701-GF	60130	222,979	215,530	(7,449)		Decrease Salary Related Expns
21	40-47	1000	40013A	0030			44701-GF	60140	208,791	200,971	(7,820)		Decrease Insurance Benefits
22	40-47	1000	40013A	0030			44701-GF	60240	2,511	40,250	37,739		Increase Supplies
23													
24													
25	40-90	1000	40040	0030		409001		50370	(6,411,374)	(6,418,320)	(6,946)		Dept Indirect Revenue
26	40-90	1000	40040	0030		409001		60100	77,335	84,281	6,946		Dept Indirect Offsetting Exp
27										-			
28	19	1000		0020		9500001000		50310	(6,562,172)	(6,564,315)	(2,143)		Indirect Reimb Rev in GF
29	19	1000		0020		9500001000		60470	10,270,946	10,273,089	2,143		CGF Contingency Exp
											0	0	Total - Page 1
											0	0	GRAND TOTAL
30	72-80	3500		0020		705210		50316	(62,171,664)	(62,174,882)	(3,218)		Insurance Revenue
31	72-80	3500		0020		705210		60330	281,780	284,998	3,218		Offsetting Expenditure

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						Cost Center	WBS Element						
32										-			
33	78-70	3503		0020		709599		50310	(264,696)	(268,953)	(4,257)		Data Processing Internal Service
34	78-70	3503		0020		709599		60240	16,000	20,257	4,257		Data Processing Offsetting Exp
35										-			
36	78-30	3501		0020		904150		50310	(333,953)	(334,163)	(210)		Motor Pool Internal Service
37	78-30	3501		0020		904150		60240	5,000	5,210	210		Motor Pool Offsetting Exp
38													
39													
40													
41													
42													
43													
44										0			
45										0			
46										0			
47										0			
48										0			
49										0			
50										0			
51										0			
52										0			
53										0			
54										0			
55										0			
56										0			
57										0			
58										0			
											0	0	Total - Page 2
											0	0	GRAND TOTAL

ANNUALIZED PERSONNEL CHANGEChange on a full year basis even though this action affects only a part of the fiscal year (FY).

							ANNUALIZED			
Fund	Job #	HR Org	CC/WBS/IO	Position Title	Position Number	FTE	BASE PAY	FRINGE	INSUR	TOTAL
32598	6086	64783	4FA71-01-1	Research/Evaluation Analyst 2	714158	0.50	29,566	9,801	10,290	49,657
1000	6086	64783	44701-GF	Research/Evaluation Analyst 2	714158	(0.50)	(29,566)	(9,801)	(10,290)	(49,657)
32598	6002	61177	4FA71-01-1	Office Assistant/Sr	708002	0.20	9,062	3,160	3,510	15,732
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
TOTAL ANNUALIZED CHANGES						0.20	9,062	3,160	3,510	15,732

CURRENT YEAR PERSONNEL DOLLAR CHANGECalculate costs/savings that will take place in this FY; these should explain the actual dollar amounts being changed by this Bud Mod.

							CURRENT YEAR			
Fund	Job #	HR Org	CC/WBS/IO	Position Title	Position Number	FTE	BASE PAY	FRINGE	INSUR	TOTAL
32598	6086	64783	4FA71-01-1	Research/Evaluation Analyst 2	714158	0.38	22,470	7,449	7,820	37,739
1000	6086	64783	44701-GF	Research/Evaluation Analyst 2	714158	(0.38)	(22,470)	(7,449)	(7,820)	(37,739)
32598	6002	61177	4FA71-01-1	Office Assistant/Sr	708002	0.15	6,796	2,370	2,633	11,799
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
TOTAL CURRENT FY CHANGES						0.15	6,796	2,370	2,633	11,799

FM Side			PS/CO Side			Cost Element/Commitment	
FM Fund Center	FM Fund Code	Functional Area	Internal Order	Cost Center	WBS Element	Item	Notes
General Fund Contingency							
19	1000	0020		9500001000		60470	Reduce available General Fund Contingency
XX-XX	XXXXX	0020		xxx	xxx	xxxxx	Increase Expenditure
Indirect Central							
XX-XX	XXXXX				xxx	60350	Indirect Expenditure
19	1000	0020		9500001000		50310	Indirect reimbursement revenue in General Fund
19	1000	0020		9500001000		60470	CGF Contingency expenditure
Departmental							
XXX	XXXXX			xxx	xxx	60355	Indirect Department Expenditure
XX-XX	1000			xxx	xxx	50370	Indirect Dept reimbursement revenue in General Fund
XX-XX	1000			xxx	xxx	xxx	Off setting Dept expenditure in General Fund
Telecommunications							
XX-XX	XXXXX				xxx	60370	Departmental telecommunication expenditure
78-70	3503	0020		709525		50310	Budgets receipt of reimbursement
78-70	3503	0020		709525		60200	Budgets offsetting expenditure in telecommunications fund
Data Processing							
XX-XX	XXXXX				xxx	60380	Departmental data processing expenditures
78-70	3503	0020		709599		50310	Budgets receipt of Data Processing reimbursement
78-70	3503	0020		709599		60240	Budgets offsetting expenditures
Electronic Service Reimbursement							
XX-XX	XXXXX					60420	Departmental Electronics expenditure
78-60	3501	0020		904200		50310	Receipt of Electronics service reimbursement
78-60	3501	0020		904200		60240	Budgets offsetting expenditure
Motor Pool: Use this cost center if you are adding funds for motor pool use.							
XX-XX	XXXXX				xxx	60410	Departmental Motor Pool expenditure
78-30	3501	0020		904150		50310	Budgets receipt of Motor Pool service reimbursement
78-30	3501	0020		904150		60240	Budgets offsetting expenditure
Fleet: Use this cost center if you are adding funds for dedicated program cars.							
XX-XX	XXXXX				xxx	60410	Departmental Fleet expenditure
78-60	3501	0020		904100		50310	Budgets receipt of Fleet service reimbursement
78-60	3501	0020		904100		60240	Budgets offsetting expenditure
Building Management							
XX-XX	XXXXX				xxx	60430	Departmental Building Management expenditure
78-50	3505	0020		902575		50310	Budgets receipt of Building Management service reimbursement
78-50	3505	0020		902575		60170	Budgets offsetting expenditure
Insurance Service Reimbursement							
XX-XX	XXXXX					60140 or 60145	Departmental Insurance expenditure
72-80	3500	0020		705210		50316	Insurance Revenue
72-80	3500	0020		705210		60330	Offsetting expenditure
Lease Payments to Capital Lease Retirement Fund							
XX-XX	XXXXX					60450	Departmental Capital Lease Retirement expenditure Contact your Budget Analyst to complete this.
Mail & Distribution							
XX-XX	XXXXX				xxx	60460	Mail & Distribution expenditure
78-20	3504	0020		904400		50310	Budgets receipt of service reimbursement
78-20	3504	0020		904400		60230	Budgets offsetting expenditure
Records							
XX-XX	XXXXX				xxx	60460	Records expenditure
78-20	3504	0020		904500		50310	Budgets receipt of service reimbursement
78-20	3504	0020		904500		60240	Budgets offsetting expenditure

How are functional areas assigned to cost objects?

For the most part, functional area is related to what department has recorded the revenue or expenditure (i.e. the District Attorney is reported in Public Safety and Justice). There are some exceptions to this rule that require certain funds to be assigned to a particular functional area, regardless of what department the revenues or expenditures are recorded in.

Functional Area Assignments ~ Based on Fund		
<u>Special Revenue Funds</u>		
1501 - Road Fund	Road & Bridges	0080
1502 - Emergency Communications Fund	Community Services	0060
1503 - Bike Path Fund	Community Services	0060
1504 - Recreation Fund	Community Services	0060
1506 - County School Fund	Community Services	0060
1508 - Animal Control Fund	Community Services	0060
1509 - Willamette River Bridges Fund	Roads & Bridges	0080
1510 - Library Fund	Library	0070
1512 - Land Corner Preservation Fund	Roads & Bridges	0080
1518 - Oregon Historical Society Special Levy	Community Services	0060
1519 - Video Lottery	Community Services	0060
<u>Capital Project Funds</u>		
2504 - Building Project Fund	Community Services	0060
2507 - Capital Improvement Fund	Community Services	0060
2508 - Asset Acquisition Fund	Community Services	0060
2509 - Asset Preservation Fund	Community Services	0060
2511 - Sellwood Bridge Replacement	Roads & Bridges	0080
<u>Enterprise Funds</u>		
3000 - Dunthorpe-Riverdale Svc Dist #14 Fund	Dunthorpe-Riverdale Svc Dist #14	0500
3001 - Mid County Svc Dist #1 Fund	Mid County Svc Dist #1	0510
3002 - Behavioral Health Managed Care Fund	Behavioral Health Managed Care	0520

If a cost object is not in one of the funds listed above, then the functional area should be assigned based on the department that the cost object is in.

Functional Area Assignments ~ Based on Department (Fund Center)		
Non-Dept (10, except 10-50)	General Government	0020
Non-Dept CCFC (10-50)	Social Services	0040
District Attorney (15)	Public Safety & Justice	0050
Countywide (18 & 19)	General Government	0020
Human Services (20, 21, 25, 26, 30 & 31)	Social Services	0040
Health (40)	Health Services	0030
Community Justice (50)	Public Safety & Justice	0050
Sheriff's Office (60)	Public Safety & Justice	0050
County Management (72)	General Government	0020
County Assets (78)	General Government	0020
Library (80)	Library	0070
Community Services (91)	General Government	0020

If you have any questions or comments, please contact Susan Luce in General Ledger at ext. 22138